



## **ADMINISTRATIVE COMMITTEE MEETING**

**TUESDAY, JUNE 24, 2025 – 1:00 PM**

**LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA**

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### **AGENDA**

The CONFIRE Administrative Committee Meeting is scheduled for Tuesday, June 24, 2025 in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Administrative Committee.

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### **CALL TO ORDER**

- a. Flag Salute
- b. Roll call/Introductions

### **PUBLIC COMMENT**

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

### **INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

### **CONSENT ITEMS**

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve the Joint Meeting of the CONFIRE Board of Directors and Administrative Committee minutes of May 27, 2025
2. CONFIRE Operations Statement as of May 31, 2025
3. Fund Balance Report as of May 31, 2025
4. YTD Call Summary
5. YTD Answer Time
6. Billable Incidents
7. CONFIRE 911 Call Processing Time Analysis May 2025
8. CONFIRE ECNS Report May 2025
9. Data Consulting Agreement Renewal - Mat Fratus Consulting
10. Agency Contract Renewals

### **DIRECTOR REPORT**

- a. Communication Division Update - Henry Perez
- b. Finance/Admin. Division Update - Damian Parsons
- c. MIS Division Update - Blessing Ugbo
- d. EMS Division Update - Chief Joe Barna

### **SUBSIDIARY COMMITTEE REPORTS**

- a. EMS Sub-Committee Update - Chief Barna

### **OLD BUSINESS**

11. Future of Executive Director Position - Nathan Cooke/Chief Williams - **ACTION ITEM**

## **ROUND TABLE**

## **CLOSED SESSION**

12. Review and update existing Litigation - Government Code section 54956.9: AMR Lawsuit

## **ADJOURNMENT**

### **Upcoming Meetings:**

Next Regular Meeting: July 22, 2025, at 1:00 p.m.

### **POSTING:**

This is to certify that on June 18, 2025, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center's website which is [www.confirer.org](http://www.confirer.org)
- 25541 Barton Rd., Loma Linda, CA

/s/ Liz Berry

**Liz Berry**  
**Clerk of the Board**