



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, MAY 30, 2023 – 8:30 AM

LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA

AGENDA

The CONFIRE Administrative Committee Meeting is scheduled for Tuesday, May 30, 2023 in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Administrative Committee.

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CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of March 28, 2023
2. CONFIRE Operations Statement as of April 30, 2023
3. Fund Balance Report as of April 30, 2023
4. 2023 YTD Call Summary
5. YTD Answering Times
6. Billable Incidents
7. Contract Renewals - Big Bear, Montclair, Needles, County Road Dept., Running Springs, and San Manuel
8. Matt Fratus Renewal

DIRECTOR REPORT

- a. Staffing
- b. EMD
- c. ECNS
- d. Management Updates

COMMITTEE REPORTS

- a. Support Committee Report/MIS Updates - Blessing Ugbo
 - b. Ops Chief Committee Report - Chief Bruner
9. CAD to CAD - Mike Bell - **ACTION ITEM**

OLD BUSINESS

NEW BUSINESS

- 10. XBO ECC Chief - Nathan Cooke - **DISCUSSION ITEM**
- 11. Budget FY23/24 - Karen Hardy - **ACTION ITEM**
- 12. County Clarification Project Update - Chief McHargue - **DISCUSSION**
- 13. Officer Elections - **ACTION ITEM**

Per CONFIRE By-Laws "He/She shall serve a one (1) year term as Chairperson/Vice-Chairperson and shall be elected to that position annually by the members of the Administrative Committee."

ROUND TABLE

CLOSED SESSION

- 14. The Administrative Committee will meet in closed session to review and update anticipated Litigation-Significant exposure to litigation pursuant to Government Code section 4596.9 (b): County Ambulance RFP
- 15. Pursuant to Government Code section 54956.9 (a), the Administrative Committee will meet in closed session to receive an update on litigation to which CONFIRE is a part.
- 16. Conference with Labor Negotiator - Government Code section 54957.6 CONFIRE Negotiator - Nathan Cooke, Employee Organization(s) - Emergency Service Dispatchers of San Bernardino County Association.

ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting: June 27, 2023, at 1:30 p.m.

POSTING:

This is to certify that on May 24, 2023, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center's website which is www.confirer.org
- 25541 Barton Rd., Loma Linda, CA

_____/s/ Liz Berry

Liz Berry
Administrative Secretary I