



**JOINT MEETING OF THE CONFIRE BOARD OF DIRECTORS
AND
ADMINISTRATIVE COMMITTEE
TUESDAY, SEPTEMBER 24, 2024 – 1:30 PM
LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA**

AGENDA

The Joint Meeting of the CONFIRE Board of Directors and Administrative Committee is scheduled for Tuesday, September 24, 2024, in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Board of Directors or Administrative Committee at this time; however, the Board/Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Board of Directors or Administrative Committee.

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OPENING

- a. Call to order
- b. Flag Salute

ROLL CALL - BOARD OF DIRECTORS

ROLL CALL - ADMINISTRATIVE COMMITTEE

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Board of Directors and Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require member abstentions due to conflict of interests and financial interests. Board Member/Administrative Committee abstentions shall be stated under this item for recordation on the appropriate item.

BOARD OF DIRECTORS CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

1. Approve the Joint Meeting of the CONFIRE Board of Directors and Administrative Committee minutes of April 20, 2024
2. CONFIRE Operations Statement as of August 31, 2024
3. FY2024-25 EMS Fund (5020)
4. Fund Balance Report as of August 31, 2024
5. YTD Call Summary
6. YTD Answering Times
7. Billable Incidents
8. Call Processing Time Analysis - August 2024
9. ECNS Analysis August 2024

CLOSED SESSION

10. Review and update anticipated Litigation - Significant exposure to litigation to Government Code section 54956.9(b): AMR Lawsuit
11. Personnel Matter - Public Employment Government Code section 54957(b)(1):
Title: Executive Director

DIRECTOR UPDATE

NEW BUSINESS

12. Valley Communications Center Lease Agreement - **ACTION ITEM**

ADMINISTRATIVE COMMITTEE CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

13. Approve the Administrative Committee Minutes of August 27, 2024
14. Approve the Special Administrative Committee Minutes of September 10, 2024
15. CONFIRE Operations Statement as of August 31, 2024
16. FY2024-25 EMS Fund (5020)
17. Fund Balance Report as of August 31, 2024
18. YTD Call Summary
19. YTD Answering Times
20. Billable Incidents
21. Call Processing Time Analysis - August 2024
22. ECNS Report August 2024
23. MOU DMSU Vehicle
24. BDC Ambulance Agreement - **ACCEPT AND FILE**

DIRECTOR REPORT

- a. Communications Division Update
- b. Finance/Admin. Division Update
- c. MIS Division Update
- d. EMS Division Update

COMMITTEE REPORTS

- a. CAD to CAD – Ontario Fire Go Live

SUBSIDIARY COMMITTEE REPORTS

- a. EMS Subsidiary Committee Update - Chief Barna

NEW BUSINESS

- 25. Creation of Fire/Rescue Division - **ACTION ITEM**
- 26. Chino Valley Interim Director Agreement - **ACTION ITEM**

ROUND TABLE

CLOSED SESSION

- 27. Review and update anticipated Litigation - Significant exposure to litigation to Government Code section 45956.9(d): AMR Lawsuit
- 28. Personnel Matter - Public Employment Government Code section 54957(b): Title: Executive Director

ADJOURNMENT

NEXT MEETING: To be announced

POSTING:

This is to certify that on Thursday September 19, 2024, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center's website which is www.confirer.org
- 25541 Barton Rd., Loma Linda, CA

 /s/ Liz Berry

Liz Berry
Clerk of the Board