JOINT MEETING OF THE CONFIRE BOARD OF DIRECTORS
AND
ADMINISTRATIVE COMMITTEE

TUESDAY, NOVEMBER 17, 2026 – 1:00 PM

COUNTY FIRE - 598 S. TIPPECANOE AVE., 1ST FLOOR ASSEMBLY ROOM, SAN BERNARDINO
TELECONFERENCE LOCATION: VICTORVILLE CITY HALL - CONF. ROOM A, 14343 CIVIC DR., VICTORVILLE, CA

AGENDA

The Joint Meeting of the CONFIRE Board of Directors and Administrative Committee is scheduled for Tuesday, November 17, 2026, at San Bernardino County Fire Headquarters, 598 S. Tippecanoe Ave., 1st Floor Assembly Room, San Bernardino, CA.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 3 minutes for each speaker. Pursuant to the Brown Act, no action may be taken by the Board of Directors or Administrative Committee at this time; however, the Board/Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Board of Directors or Administrative Committee.

Liz Berry
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OPENING

a. Call to order
b. Flag Salute

ROLL CALL - BOARD OF DIRECTORS

ROLL CALL - ADMINISTRATIVE COMMITTEE

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Board of Directors and Administrative Committee. (Limited to 3 minutes per speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require member abstentions due to conflict of interests and financial interests. Board Member/Administrative Committee abstentions shall be stated under this item for recordation on the appropriate item.

BOARD OF DIRECTORS CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

1. Approve the Joint Meeting of the CONFIRE Board of Directors and Administrative Committee Minutes of September 22, 2026.

2. CONFIRE Operations Statement as of October 31, 2026.

3. Fund Balance Report as of October 31, 2026.

4. YTD Call Summary

5. YTD Answer Time

6. YTD Billable Incidents

7. Call Processing Report - October 2026

8. ECNS Report October 2026

CLOSED SESSION

9. Review and update Existing Litigation - Government Code section 54956.9: AMR Lawsuit

10. Conference with Legal Negotiators: Government Code section 54957.6 CONFIRE Negotiator - Nathan Cooke, Employee Organization(s) - Teamsters

11. Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation pursuant to Government Code section 54956.9(d): One potential Case.

EMPLOYEE RECOGNITION

UPDATE ON CONFIRE ACTIVITIES - CONFIRE Executive Director to give an update on the various activities within CONFIRE.

NEW BUSINESS

12. Board Policies 4.003 and 4.004 Revisions - Ivan Ramirez - **ACTION ITEM**

13. Mid-Year Budget Adjustment and Personnel Actions - Damian Parsons, **ACTION ITEM**

ADMINISTRATIVE COMMITTEE CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

14. Approve the Administrative Committee Meeting Minutes of October 27, 2026

15. CONFIRE Operations Statement as of October 31, 2026.

16. Fund Balance Report as of October 31, 2026.

17. YTD Call Summary

18. YTD Answer Time

19. YTD Billable Incidents

20. Call Processing Report - October 2026

21. ECNS Report October 2026

22. Amendment to NetSuite Support and Development Services Agreement

23. Amendment No. 2 to Consultant Agreement - Viewpoint Advocacy

24. Amendment No. 1 to Consultant Agreement - Mat Fratus Consulting

25. Independent Contractor Agreement - RMS Solutions, LLC

DIRECTOR REPORT

a. Communication Division Update - Cory Cisneros
b. Finance/Admin. Division Update - Damian Parsons

c. MIS Division Update - Renan Mamaril
d. EMS Division Update - Josh Stapleton

NEW BUSINESS

26. Approval of Job Descriptions for Human Resources Analyst and Assistant Director of EMS and Transport - Damian Parsons, **ACTION ITEM**

27. Approval of One year Agreement with Life Line Billing Systems, LLC for Ambulance Billing Collection Services- Damian Parsons - **ACTION ITEM**

28. Authorization to Execute a Consulting Agreement for Senior Network Engineer Services - Renan Mamaril - **ACTION ITEM**

29. Resolution 2026-05 - Ivan Ramirez - **ACTION ITEM**

30. One-Time Employee Recognition payment - Nathan Cooke - **ACTION ITEM**

31. Officer Elections - **ACTION ITEM**

    Per CONFIRE By-Laws "He/She shall serve a one (1) year term as Chairperson/Vice-Chairperson and shall be elected to that position annually by the members of the Administrative Committee."

ROUND TABLE

CLOSED SESSION

32. Review and update Existing Litigation - Government Code section 54956.9: AMR Lawsuit

ADJOURNMENT

NEXT MEETING: December 15, 2026.

POSTING:

This is to certify that on Tuesday November 10, 2026, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center's website which is www.confire.org
- 598 S. Tippecanoe Ave., San Bernardino, CA
- 14343 Civic Dr., Conf. Room A, Victorville, CA 92392

/s/ Liz Berry

Liz Berry

Clerk of the Board