



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, MARCH 26, 2024 – 1:30 PM

LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA

AGENDA

The CONFIRE Administrative Committee Meeting is scheduled for Tuesday, March 26, 2024 in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Administrative Committee.

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CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve the Joint Meeting of the CONFIRE Board of Directors and Administrative Committee Minutes of February 28, 2024
2. CONFIRE Operations Statement as of February 29, 2024
3. Fund Balance Report as of February 29, 2024
4. 2024 YTD Call Summary
5. YTD Answering Times
6. Billable Incidents 2024
7. Call Processing Time Analysis - February 2024
8. EMD-ECNS Performance Standards - February 2024
9. Resolution 2024-01 DOJ
10. Extra Help Positions

DIRECTOR REPORT

- a. Staffing Update
- b. Valley Dispatch Center Update
- c. Implementation Team Update
- d. Executive Director Search Committee Update
- e. Annual Charges Sub Committee Update
- f. ECNS Finance Update

COMMITTEE REPORTS

- a. Support Committee Report/MIS Updates - Blessing Ugbo
- b. Ops Chief Committee Report - Chief Augie Barreda
- c. CAD to CAD - Mike Bell

OLD BUSINESS

NEW BUSINESS

- 11. Image Trend - **ACTION ITEM**
- 12. EMS Division Uniforms - **ACTION ITEM**
- 13. EMS Division Ambulance Graphics - **ACTION ITEM**

ROUND TABLE

CLOSED SESSION

- 14. Review and update anticipated Litigation - Significant exposure to litigation to Government Code section 4596.9(b): AMR Lawsuit

ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting: April 23, 2024

POSTING:

This is to certify that on March 21, 2024, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center's website which is www.confirer.org
- 25541 Barton Rd., Loma Linda, CA

 /s/ Liz Berry

Liz Berry
Administrative Secretary I