



**JOINT MEETING OF THE CONFIRE BOARD OF DIRECTORS
AND
ADMINISTRATIVE COMMITTEE
WEDNESDAY, FEBRUARY 28, 2024 – 1:30 PM
LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA**

AGENDA

The Joint Meeting of the CONFIRE Board of Directors and Administrative Committee is scheduled for Wednesday, February 28, 2024, in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Board of Directors or Administrative Committee at this time; however, the Board/Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Board of Directors or Administrative Committee.

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OPENING

- a. Call to order
- b. Flag Salute

ROLL CALL - BOARD OF DIRECTORS

ROLL CALL - ADMINISTRATIVE COMMITTEE

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Board of Directors and Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require member abstentions due to conflict of interests and financial interests. Board Member/Administrative Committee abstentions shall be stated under this item for recordation on the appropriate item.

CLOSED SESSION

1. Review and update anticipated Litigation - Significant exposure to litigation to Government Code section 4596.9(b): AMR Lawsuit
2. Conference with Real Property Negotiator - Government Code section 54956.8 Ch. VI CONFIRE Negotiator - Nathan Cooke, County of San Bernardino - Valley Dispatch Center

BOARD OF DIRECTORS CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

3. Approve the Board of Directors Minutes of December 11, 2023
4. CONFIRE Operations Statement as of January 31, 2024
5. Fund Balance Report as of January 31, 2024
6. 2024 YTD Call Summary
7. YTD Answering Times
8. Billable Incidents
9. Call Processing Time Analysis January 2024
10. EMD-ECNS Performance Standards - January 2024
11. 2023 Final SAS114 Letter
12. 2023 Final Report

UPDATE ON CONFIRE ACTIVITIES - CONFIRE Director to give an update on the various activities within CONFIRE.

- a. County Clarification Project Update - Mike Bell
- b. Governance Sub-Committee Update - Director Dupper

OLD BUSINESS

NEW BUSINESS

13. Additional Positions - **ACTION ITEM**
14. Mid-Year Budget Adjustment - **ACTION ITEM**
15. Director Spending Authority - **ACTION ITEM**
16. Executive Director Search Committee - Request to appoint (2) Members of the Board to Serve on the Executive Director Selection Interview Panel - **ACTION ITEM**
17. Election of Officers: Section 12 of the Joint Powers Agreement requires that the Board elect officers (Chair-Vice Chair) each year - **ACTION ITEM**

ADMINISTRATIVE COMMITTEE CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

18. Approve Administrative Committee Minutes of January 23, 2024
19. CONFIRE Operations Statement as of January 31, 2024
20. Fund Balance Report as of January 31, 2024
21. 2024 YTD Call Summary
22. YTD Answering Times
23. Billable Incidents
24. Call Processing Time Analysis January 2024
25. EMD-ECNS Performance Standards - January 2024
26. Revised CAD to CAD Agency Agreements

27. ICEMA Transport Provider Agreement
28. City of Redlands Agreement
29. Correction to Cisco Meraki Advance Security License Staff Report of 10/24/23

DIRECTOR REPORT

- a. Staffing Update
- b. EMD/ECNS
- c. City of Redlands Agreement
- d. ICEMA Agreement
- e. Surge Ambulance Update

COMMITTEE REPORTS

- a. Support Committee Report/MIS Updates – Blessing Ugbo
- b. Ops Chief Committee Report – Chief Barreda
- c. CAD to CAD – Mike Bell
- d. EMS Subsidiary Committee Update - Chief Joe Barna
- e. Search Committee Update

OLD BUSINESS

NEW BUSINESS

30. CVIFD Agreement for Nathan Cooke - **ACTION ITEM**
31. CVIFD Agreement for Dean Smith - **ACTION ITEM**
32. CVIFD Agreement for Leslie Parham - **ACTION ITEM**
33. AP Triton Agreement - **ACTION ITEM**
34. Teamster's MOU - Nathan Cooke - **ACTION ITEM**
35. Establish the Annual Charges Subsidiary Committee - **ACTION ITEM**
36. EMS Division Logo - Nathan Cooke - **ACTION ITEM**

ROUND TABLE

CLOSED SESSION

37. Review and update anticipated Litigation - Significant exposure to litigation to Government Code section 4596.9(b): AMR Lawsuit

