



**JOINT MEETING OF THE CONFIRE BOARD OF DIRECTORS  
AND  
ADMINISTRATIVE COMMITTEE  
TUESDAY, FEBRUARY 25, 2025 – 1:30 PM  
LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA**

---

**AGENDA**

The Joint Meeting of the CONFIRE Board of Directors and Administrative Committee is scheduled for Tuesday, February 25, 2025 in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Board of Directors or Administrative Committee at this time; however, the Board/Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Board of Directors or Administrative Committee.

Liz Berry  
1743 Miro Way, Rialto, CA 92376  
909-356-2302  
[lberry@confire.org](mailto:lberry@confire.org)

**OPENING**

- a. Call to order
- b. Flag Salute

**ROLL CALL - BOARD OF DIRECTORS**

**ROLL CALL - ADMINISTRATIVE COMMITTEE**

## **PUBLIC COMMENT**

An opportunity provided for persons in the audience to make brief statements to the Board of Directors and Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

## **INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

Agenda items may require member abstentions due to conflict of interests and financial interests. Board Member/Administrative Committee abstentions shall be stated under this item for recordation on the appropriate item.

## **BOARD OF DIRECTORS CONSENT ITEMS**

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

1. Approve the Joint Meeting of the CONFIRE Board of Directors and Administrative Committee Minutes of September 24, 2024
2. CONFIRE Operations Statement as of January 31, 2025
3. Fund Balance Report as of January 31, 2025
4. YTD Call Summary
5. YTD Answer Time
6. Billable Incidents
7. CONFIRE 911 Call Processing Time Analysis January 2025
8. ECNS Report January 2025

## **CLOSED SESSION**

9. Review and update existing Litigation - Government Code section 54956.9: AMR Lawsuit

## **DIRECTOR UPDATE**

## **NEW BUSINESS**

10. Election of Officers: Section 12 of the Joint Powers Agreement requires that the Board elect officers (Chair-Vice Chair) each year - **ACTION ITEM**

## **ADMINISTRATIVE COMMITTEE CONSENT ITEMS**

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

11. Approve the Administrative Committee Minutes of January 28, 2025
12. CONFIRE Operations Statement as of January 31, 2025
13. Fund Balance Report as of January 31, 2025
14. YTD Call Summary
15. YTD Answer Time
16. Billable Incidents
17. CONFIRE 911 Call Processing Time Analysis
18. ECNS Report January 2025
19. UASI Grant Year 2020 Reimbursement

## **DIRECTOR REPORT**

- a. Communication Division Update
- b. Finance/Admin. Division Update
- c. MIS Division Update
- d. EMS Division Update

## **COMMITTEE REPORTS**

- a. Ops Chief Committee Report – Chief Jeremy Ault

## **SUBSIDIARY COMMITTEE REPORTS**

- a. EMS Division Subsidiary Committee Update - Chief Joe Barna

## **ROUND TABLE**

## **CLOSED SESSION**

20. Review and update existing Litigation - Government Code section 54956.9: AMR Lawsuit
21. Personnel Matter - Public Employment Government Code section 54957: Title: MIS Director

**ADJOURNMENT**

**NEXT MEETING:** CONFIRE Board of Directors - May 27, 2025  
CONFIRE Administrative Committee - March 25, 2025

**POSTING:**

This is to certify that on February 20, 2025, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center's website which is [www.confire.org](http://www.confire.org)
- 25541 Barton Rd., Loma Linda, CA

/s/ Liz Berry

**Liz Berry**  
**Clerk of the Board**