



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, JUNE 23, 2026 – 1:00 PM

LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA

AGENDA

The CONFIRE Administrative Committee Meeting is scheduled for Tuesday, June 23, 2026, in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 3 minutes for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Administrative Committee.

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CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 3 minutes for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve the Joint Meeting of the CONFIRE Board of Directors and Administrative Committee Minutes of May 26, 2026
2. CONFIRE Operations Statement as of May 31, 2026.
3. Fund Balance Report as of May 31, 2026.
4. YTD Call Summary
5. YTD Answer Time
6. YTD Billable Incidents
7. Call Processing Time Analysis - May 2026
8. ECNS Report - May 2026
9. Mat Fratus Consulting Agreement Renewal
10. EMK Consulting Agreement Renewal
11. Agreement for Emergency Communication Nurse System - Nurse Consultant
12. FY 2026-27 Agency Agreements

EMPLOYEE RECOGNITION

Mallory Osekowsky - Sarah Richardson - ECN
Damian Parsons - Ivan Ramirez - Fiscal Manager

DIRECTOR REPORT

- a. Communications Division Update - Angela Haddad
- b. Finance/Admin. Division Update - Damian Parsons
- c. MIS Division Update - Renan Mamaril
- d. EMS Division Update - Chief Joe Barna

SUBSIDIARY COMMITTEE REPORTS

- a. Ops Chief Committee Report - Chief Augie Barreda

NEW BUSINESS

- 13. Agreement between CONFIRE and Rancho Cucamonga Fire Protection District for Josh Stapleton - Damian Parsons - **ACTION ITEM**
- 14. Approval of New Job Descriptions for Positions Added in 2026-27 Budget - Damian Parsons - **ACTION ITEM**

ROUND TABLE

CLOSED SESSION

- 15. Review and update existing Litigation - Government Code section 54956.9: AMR Lawsuit
- 16. Conference with Real Property Negotiators - Government Code section 54956.8
 - Property: 1743 Miro Way, Rialto, CA
 - Agency Negotiator: Nathan Cooke, Interim Executive Director
 - Negotiating parties: County of San Bernardino
 - Under Negotiation: Price and terms of payment

ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting: July 28, 2026, at 1:00 p.m.

POSTING:

This is to certify that on June 15, 2026. I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center's website which is www.confirer.org
- 25541 Barton Rd., Loma Linda, CA

/s/ Liz Berry

Liz Berry
Clerk of the Board