



## **ADMINISTRATIVE COMMITTEE MEETING**

**TUESDAY, OCTOBER 26, 2021 – 1:30 PM**

**LOMA LINDA-COMMUNITY ROOM 25541 BARTON RD, LOMA LINDA**

---

### **AGENDA**

The CONFIRE Administrative Committee Meeting is scheduled for Tuesday, October 26, 2021 in the Loma Linda Fire Department Community Room, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Administrative Committee.

#### **CALL TO ORDER**

- a. Flag Salute
- b. Roll call/Introductions

#### **PUBLIC COMMENT**

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

#### **INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

#### **CONSENT ITEMS**

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of September 28, 2021
2. CONFIRE Operations Statement as of 09/30/21  
Fund Balance as of 09/30/21
3. September Billable Incident
4. Call Summary Year To Date
5. PSAP Answer Time Year To Date
6. FY21-22 REMSA Renewal Contract

#### **DIRECTOR REPORT**

- a. Special Presentation- Kristen Anderson, Assistant Communications Manager
- b. CAD to CAD Presentation

#### **COMMITTEE REPORTS**

- a. Support Committee Report/MIS Updates - Blessing Ugbo
- b. Ops Chief Committee Report - Chief Bruner
- c. CAD to CAD - Chief Rojer

#### **OLD BUSINESS**

7. Public Records Act
8. ECNS PSA Tool Kit
9. Valley Communications Center

#### **NEW BUSINESS**

10. Fund Balance Transfer

#### **ROUND TABLE**

#### **CLOSED SESSION**

11. JPA Formation - Ambulance

