



**BOARD OF DIRECTORS MEETING**  
**MONDAY, NOVEMBER 29, 2021 – 10:00 AM**  
**LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA**

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**AGENDA**

The CONFIRE Board of Directors Meeting is scheduled for Monday, November 29, 2021 in the Loma Linda Fire Department Community Room, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Board of Directors.

**OPENING**

- a. Call to order
- b. Flag Salute

**ROLL CALL**

**PUBLIC COMMENT**

An opportunity provided for persons in the audience to make brief statements to the Board of Directors. (Limited to 30 minutes; 3 minutes allotted for each speaker)

**INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

Agenda items may require member abstentions due to conflict of interests and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

## CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

1. Approve the Board of Director Minutes of April 2, 2021
2. CONFIRE Operations Statement as of 10/31/2021
  - Fund Balance Report
3. Audited Fund Balance Report
4. FY 2021/22 Mid-Year Budget Adjustment
5. Revised Operations and General Reserve Funds Policy
6. Call Summary YTD 2021
7. Year To Date Billable Incidents
8. PSAP Answer Time YTD 2021

**UPDATE ON CONFIRE ACTIVITIES** - CONFIRE Director to give an update on the various activities within CONFIRE.

9. Emergency Communications Nurse System
  - Public Safety Announcement tool kit
  - Introduction Letter
  - Logo and Branding Guide
  - Press Release
  - Center for Medicare & Medicaid NOFO letter
  - American Rescue Plan Act funding opportunity
  - Inland Empire Economic Partnership "Turning Red Tape Into Red Carpet" Award
10. Accredited Center of Excellence

## OLD BUSINESS

11. Valley Communications Center - **DISCUSSION ITEM**
  - Proposed Increase in Lease Agreement
  - Alternatives Moving Forward

## NEW BUSINESS

12. Financial Audit Report - **ACTION ITEM**

