



**JOINT MEETING OF THE CONFIRE BOARD OF DIRECTORS  
AND  
ADMINISTRATIVE COMMITTEE**

**TUESDAY, MAY 27, 2025 – 1:30 PM**

**LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA**

---

**AGENDA**

The Joint Meeting of the CONFIRE Board of Directors and Administrative Committee is scheduled for May 27, 2025, in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Board of Directors or Administrative Committee at this time; however, the Board/Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Board of Directors or Administrative Committee.

Liz Berry  
1743 Miro Way, Rialto, CA 92376  
909-356-2302  
[lberry@confire.org](mailto:lberry@confire.org)

**OPENING**

- a. Call to order
- b. Flag Salute

**ROLL CALL - BOARD OF DIRECTORS**

**ROLL CALL - ADMINISTRATIVE COMMITTEE**

## **PUBLIC COMMENT**

An opportunity provided for persons in the audience to make brief statements to the Board of Directors and Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

## **INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

Agenda items may require member abstentions due to conflict of interests and financial interests. Board Member/Administrative Committee abstentions shall be stated under this item for recordation on the appropriate item.

## **BOARD OF DIRECTORS CONSENT ITEMS**

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

1. Approve the Joint Meeting of the CONFIRE Board of Directors and Administrative Committee Minutes of February 25, 2025
2. CONFIRE Operations Statement as of April 30, 2025
3. Fund Balance Report as of April 30, 2025.
4. YTD Call Summary
5. YTD Answer Time
6. Billable Incidents
7. CONFIRE 911 Call Processing Time Analysis - April 2025
8. ECNS Report April 2025
9. Acceptance of UASI 2023 Grant Funds - Mike Bell

**UPDATE ON CONFIRE ACTIVITIES** - CONFIRE Director to give an update on the various activities within CONFIRE.

## **NEW BUSINESS**

10. FY 2023-2024 Audited Financial Statements- Damian Parsons - **ACTION ITEM**
11. FY 2023-2024 Fund Balance Allocation - Damian Parsons - **ACTION ITEM**

12. FY 2024-2025 Budget Adjustments and Appropriation Requests - Damian Parsons - **ACTION ITEM**

13. FY 25/26 Budget Resolution 2025-01 - Nathan Cooke - **ACTION ITEM**

#### **CLOSED SESSION**

14. Review and update Existing Litigation - Government Code section 54956.9: AMR Lawsuit

#### **ADMINISTRATIVE COMMITTEE CONSENT ITEMS**

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

15. Approve the Administrative Committee Minutes of April 22, 2025
16. CONFIRE Operations Statement as of April 30, 2025.
17. Fund Balance Report as of April 30, 2025.
18. YTD Call Summary
19. YTD Answer Time
20. Billable Incidents
21. CONFIRE 911 Call Processing Time Analysis - April 2025
22. ECNS Report April 2025

#### **DIRECTOR REPORT**

- a. Communications Division Update - Henry Perez
- b. Finance/Admin. Division Update - Damian Parsons
- c. MIS Division Update - Blessing Ugbo
- d. EMS Division Update - Chief Barna

#### **SUBSIDIARY COMMITTEE REPORTS**

- a. EMS Subsidiary Committee Update - Chief Joe Barna

#### **NEW BUSINESS**

23. Motorola Vesta Purchase - Nathan Cooke - **ACTION ITEM**

24. Future of Executive Director Position - Nathan Cooke - **ACTION ITEM**

**ROUND TABLE**

**CLOSED SESSION**

25. Review and update Existing Litigation - Government Code section 54956.9: AMR Lawsuit

**ADJOURNMENT**

**NEXT MEETING:** CONFIRE Administrative Committee - June 24, 2025  
CONFIRE Board of Directors - September 23, 2025

**POSTING:**

This is to certify that on May 22, 2025, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center's website which is [www.confire.org](http://www.confire.org)
- 25541 Barton Rd., Loma Linda, CA

/s/ Liz Berry

**Liz Berry**  
**Clerk of the Board**