



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, FEBRUARY 28, 2023 – 1:30 PM

LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA

AGENDA

The CONFIRE Administrative Committee Meeting is scheduled for Tuesday, February 28, 2023, in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Administrative Committee.

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CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Meeting Minutes of January 24, 2023
2. FY 2022-23 CONFIRE Operations Statement as of January 31, 2023
FY 2022-23 Fund Balance Report as of January 31, 2023
3. 2023 YTD Call Summary
4. YTD Answering Times
5. Billable Incidents

DIRECTOR REPORT

- a. Staffing Update
- b. Emergency Rule Phase Update
- c. EMD/ECNS Update
- d. Potential for (2) new agencies

COMMITTEE REPORTS

- a. Support Committee Report/MIS Updates - Blessing Ugbo
- b. Ops Chief Committee Report - Chief Augie Barreda
- c. CAD to CAD - Mike Bell

OLD BUSINESS

NEW BUSINESS

6. National Public Safety Telecommunications Week - April 9-15, 2023 - **DISCUSSION**
7. EMS Division MOU and Initial Membership Cost Extension - **ACTION ITEM**
8. Consultant for County Clarification Project - **ACTION ITEM**

9. Consultant for Recruitment/Selection of CONFIRE Director - **ACTION ITEM**

ROUND TABLE

CLOSED SESSION

10. Pursuant to California Code section 45956.9 (a). The Administrative Committee will meet in closed session to review and update on litigation to which CONFIRE is a part. (PERB Case No. LA-CE-1561-M)
11. The Administrative Committee will meet in closed session to review and update anticipated Litigation-Significant exposure to litigation pursuant to Government Code section 4596.9 (b): Two potential cases.

ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting: March 28, 2023, at 1:30 p.m.

POSTING:

This is to certify that on February 23, 2023, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center's website which is www.confirer.org
- 25541 Barton Rd., Loma Linda, CA

 /s/ Liz Berry

Liz Berry
Administrative Secretary I