



**JOINT MEETING OF THE CONFIRE BOARD OF DIRECTORS
AND
ADMINISTRATIVE COMMITTEE
TUESDAY, FEBRUARY 24, 2026 – 1:00 PM
598 S. TIPPECANOE AVE., 1ST FLOOR ASSEMBLY ROOM, SAN BERNARDINO, CA**

AGENDA

The Joint Meeting of the CONFIRE Board of Directors and Administrative Committee is scheduled for Tuesday, February 24, 2026, at San Bernardino County Fire Headquarters located at 598 W. Tippecanoe Ave., 1st Floor Assembly Room, San Bernardino, CA.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 3 minutes per speaker. Pursuant to the Brown Act, no action may be taken by the Board of Directors or Administrative Committee at this time; however, the Board/Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Board of Directors or Administrative Committee.

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OPENING

- a. Call to order
- b. Flag Salute

ROLL CALL - BOARD OF DIRECTORS

ROLL CALL - ADMINISTRATIVE COMMITTEE

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Board of Directors and Administrative Committee. (Limited to 3 minutes per speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require member abstentions due to conflict of interests and financial interests. Board Member/Administrative Committee abstentions shall be stated under this item for recordation on the appropriate item.

BOARD OF DIRECTORS CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

1. Approve the Joint Meeting of the CONFIRE Board of Directors and Administrative Committee Minutes of September 23, 2025
2. CONFIRE Operations Statement as of January 31, 2026.
3. Fund Balance Report as of January 31, 2026
4. YTD Call Summary
5. YTD Answer Time
6. YTD Billable Incidents
7. Call Processing Time Analysis - January 2026
8. ECNS Report - January 2026
9. Brown Act Compliance Manual - Updated - **ACCEPT/FILE**

UPDATE ON CONFIRE ACTIVITIES - CONFIRE Director to give an update on the various activities within CONFIRE.

NEW BUSINESS

10. Revised 2025-26 Budget and Budget Adjustments - Damian Parsons - **ACTION ITEM**
11. Establishment of the CONFIRE Nonprofit Foundation - Nathan Cooke - **ACTION ITEM**
12. Charter Membership to PSAP for ECNS - Nathan Cooke - **ACTION ITEM**

13. Election of Officers: Section 12 of the Joint Powers Agreement requires that the Board elect officers (Chair-Vice Chair) each year - **ACTION ITEM**

CLOSED SESSION

14. Review and update Existing Litigation - Government Code section 54956.9: AMR Lawsuit

ADMINISTRATIVE COMMITTEE CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

15. Approve the Administrative Committee Minutes of January 27, 2026.
16. CONFIRE Operations Statement as of January 31, 2026.
17. Fund Balance Report as of January 31, 2026.
18. YTD Call Summary
19. YTD Answer Time
20. YTD Billable Incidents
21. Call Processing Time Analysis - January 2026
22. ENCS Report - January 2026
23. Contract Amendment Mat Fratus Consulting
24. Delay in Submission of 2026-2027 Preliminary Budget
25. Brown Act Compliance Manual - Updated

DIRECTOR REPORT

- a. Communication Division Update - Henry Perez
- b. Finance/Admin. Division Update - Damian Parsons
- c. MIS Division Update - Renan Mamaril

ROUND TABLE

CLOSED SESSION

