



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, JANUARY 25, 2022 – 1:30 PM

VIRTUAL-TEAMS

AGENDA

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the “Coronavirus”). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public’s health and well-being are the top priority for the Administrative Committee of CONFIRE and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Committee will be available by web-based virtual meeting (TEAMS). Details for participation in the meeting are below:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 661-857-7048,,98421483# United States, Santa Clarita

Phone Conference ID: 984 214 83#

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Note: The meeting is being held solely by electronic means and will be made accessible to members of the public seeking to attend and to address the Committee solely through the link set forth above, except that members of the public seeking to attend and to address the Committee who required reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Liz Berry
1743 Miro Way, Rialto, CA 92376
909-356-2302
lberry@confire.org

A recess may be called at the discretion of the Administrative Committee.

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Meeting Minutes of October 26, 2021
2. Approve Administrative Committee Planning Meeting Minutes of November 16, 2021
3. CONFIRE Operations Statement as of December 31, 2021
CONFIRE Fund Balance Report as of December 31, 2021
4. 2020-2021 Call Summary
5. 2021 PSAP Answer Time
6. 2021 Billable Incidents

DIRECTOR'S REPORT

7. Call Processing Report - **Discussion Item**
8. Emergency Communications Nurse System Update - **Action Item**
9. Valley Communications Center - **Discussion Item**
- Consultant Report

COMMITTEE REPORTS

- a. Support Committee Report/MIS Updates - Blessing Ugbo
- b. Ops Chief Committee Report - Chief Bruner
- c. CAD to CAD - Deputy Chief Washington

OLD BUSINESS

NEW BUSINESS

10. Officer Elections - **Action Item**

Per CONFIRE By-Laws "He/She shall serve a one (1) year term as Chairperson/Vice-Chairperson and shall be elected to that position annually by the members of the Administrative Committee."

11. Valley Communications Center Sub-Committee - **Action Item**

The current sub-committee consists of Chief Park and Chief Munsey. Recommend adding Chief Harker as a third member.

12. BLS ambulances on Alpha and Omega Call Types - **Discussion Item**

ROUND TABLE

CLOSED SESSION

13. Pursuant to California Government Code Section 54956.9(a) The Administrative Committee will meet in closed session to be briefed regarding (1) case of litigation Claim No. CIV SB 2129232 LISA SEGOVIA vs. COUNTY OF SAN BERNARDINO, CONSOLIDATED FIRE AGENCIES (CONFIRE)

14. Communication Workers of America-Emergency Services Unit MOU negotiations.

ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting: February 22, 2022 at 1:30 p.m.

POSTING:

This is to certify that on January 20, 2022, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center's website which is www.confirer.org

_____/s/ Liz Berry

Liz Berry
Administrative Secretary I