



CITY COUNCIL MEETING

Tuesday, March 05, 2024

Regular Meeting - 6:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

AGENDA

Zoom Information:

<https://us06web.zoom.us/j/89890717467>

Meeting ID: 898 9071 7467 Passcode: 726926

Mobile: 669-444-9171, ID 89890717467

Mayor – Daniel Vaca

Mayor Pro Tem – Ryan Codorniz

Council Member – Denise Conrado

Council Member – Greg Ponciano

Council Member – Dave Markss

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENTS *(The public to address any item of City business NOT appearing on this Agenda. Speakers must limit their comments to three (3) minutes each. Please note that per Government Code Section 54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda)*

CONSENT CALENDAR - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

1. **Approve** - Council Draft Minutes of February 6 and 20
2. **Approve** - Application for Classic Car Show and karaoke event on March 8th 5:00 pm-10:00 pm
3. **Adopt** - Resolution to terminate the development agreement with RPTS
4. **Adopt** - Resolution for the City Manager to purchase a 2024 JCB 3CX Compact Pro Backhoe.
5. **Adopt** - Resolution accepting the dedication as noted on the final parcel map 01-24 from Colusa Industrial Properties (CIP)

COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS

DISCUSSION

6. General Plan update

FUTURE AGENDA ITEMS

ADJOURNMENT



SHELLY KITTLE, CITY CLERK

Notice of Meetings and Agendas

The Regular Colusa City Council meetings are held the first and third Tuesdays of each month at 6:00 pm in the Colusa City Council Chambers located at 425 Webster Street, Colusa California unless otherwise noted above. Copies of open session agenda packets, which are distributed to the City Council, are on file at the front desk of the City at 425 Webster Street, Colusa, California, and are available for public inspection beginning 72 hours in advance, during normal business hours (7:00 am – 5:00 pm., Monday through Thursday except for City holidays). Additionally, if any reports or documents, which are public records, are distributed to the City Council less than 72 hours before the meeting, those reports and documents will also be available for public inspection at the front desk of the City and on the day of the meeting in the Council Chambers.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk at least 48 hours prior to the meeting at (530) 458-4941 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

“This institution is an equal opportunity employer and provider”



CITY COUNCIL MEETING

Tuesday, February 06, 2024

Regular Meeting - 6:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

MINUTES

CALL TO ORDER- Mayor Vaca called the meeting to order at 5:30 pm

ROLL CALL – Council Members Ponciano, Conrado, Codorniz and Vaca were all present.

PUBLIC COMMENTS – None.

CLOSED SESSION MEETING – 5:30 PM

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§ 54957) Title: City Manager

REGULAR MEETING – 6:00 PM

REPORT ON CLOSED SESSION – Mayor Vaca stated there was no reportable action.

CALL TO ORDER- Mayor Vaca called the meeting to order at 6:00 pm

ROLL CALL – Council Members Ponciano, Conrado, Codorniz and Vaca were all present.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA – There was council consensus on the agenda approval.

PUBLIC COMMENTS – None.

PRESENTATION

Finance Director Aziz-Khan provided a presentation of Fiscal Year 2022-2023 Financial Statements/Audit and answered questions.

CONSENT CALENDAR - All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.

2. **Approve** - Council Draft Minutes - December 19 and January 2
3. **Receive and File** - Fire Department January report
4. **Receive and File** - Police Department December report
5. **Receive and File** - Finance Department November and December reports
6. **Receive and File** - Treasurer's November report
7. **Receive and File** - November Warrants List

8. Receive and File - December Warrants List

9. Adopt - Resolution approving the Fiscal Year 2022-2023 Annual audit and Single audit reports

Council Member Codorniz requested December 19th minutes be pulled.

ACTION: Motion by Council Member Conrado, seconded by Council Member Codorniz to approve Consent Items 3-9 on the Consent Calendar. Motion passed unanimously.

Item 2: Council Member Codorniz noted the vote for the selection of Mayor Pro-Tem was seconded by Council Member Garofalo, not Mayor Vaca. The correction was made by the City Clerk.

ACTION: Motion by Mayor Vaca, seconded by Council Member Ponciano to approve Item 2 of the Consent Calendar. Motion passed unanimously.

COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS

Council Member Conrado provided updates on meetings she attended.

Council Member Ponciano provided updates on meetings he attended.

Council Member Codorniz provided updates on meetings he attended.

Mayor Vaca provided updates on meetings he attended.

City Manager Cain provided updates on meetings he attended.

Police Chief Fitch provided updates at the Police Department.

Fire Chief Conley provided updates at the Fire Department.

City Clerk Kittle discussed upcoming commission vacancies.

City Attorney Jones discussed illegal camping.

Finance Director Aziz-Khan provided updates in the Finance Department.

City Engineer Swartz provided an update about the training the planner has received thus far.

PUBLIC HEARING

10. Public Hearing on CIP Rezone and General Plan Update on Blue Herron

Public Hearing opened at 6:35 pm

Ed Hulbert, CIP provided information about the rezone.

Public Hearing closed at 6:40 pm

ACTION: Motion by Mayor Vaca seconded by Council Member Conrado to adopt **Resolution 24-03** approving General Plan Amendment and amending the Development Agreement for the Colusa Industrial Properties (Blue Heron Ridge). Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Codorniz and Vaca.

NOES: None.

ACTION: Motion by Council Member Ponciano, seconded by Council Member Conrado to introduce and ready by title only **Ordinance 564** of the City Council of the City of Colusa Rezoning a Portion of Property Identified as Assessor's Parcel No. 017-130-116 from R-1 (Single Family Residential District) to O-S (Open Space) and Property Identified as Assessor Parcel No. 017-130-088 from R-1 (Single Family Residential District) to M-1 (Light Industrial) (Blue Heron Ridge). Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Codorniz and Vaca.

NOES: None.

COUNCIL CONSIDERATION

11. Consideration of an appointment to fill the Council vacancy

City Attorney Jones explained each applicant would be allowed to introduce themselves while the other applicants were in the hallway. Council could ask questions but it would be the same question for each applicant.

Josh Hill introduced himself and discussed his qualifications and why he applied for the vacancy.

Dave Markss introduced himself and discussed his qualifications and why he applied for the vacancy.

Richard Ragudo introduced himself and discussed his qualifications and why he applied for the vacancy.

ACTION: Motion by Council Member Ponciano seconded by Council Member Conrado to appoint Dave Markss to fill the council vacancy and adopt **Resolution 24-04** appointing a member to the Council. Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Codorniz and Vaca.

NOES: None.

12. Consideration of the RAISE Grant Application

City Manager Cain stated the city applied for this grant twice and why it would not be a good idea to apply for it this year. Consultant Ash explained the low probability of being awarded this grant.

Public Comments: Fernanda Vanetta echoed Consultant Ash's statement. Vanetta added a Planning Grant might help, if applying for it next year. She recommended against applying for this grant.

ACTION: There was council consensus not to move forward with the RAISE grant.

13. Consideration of approving a budget for City Events

Consultant Ash explained the details of two proposed options for the 2024 fireworks show. Fire Chief Conley said donations could be handled through the Firefighters Association again, as it was done in the past.

Public Comments: Richard Ragudo inquired if council would sponsor his event. Fernanda Vanetta requested continued city support for 2024 Levitt Amp Grant. Daniel with the Arts Council thanked the city's sponsorship.

ACTION: Motion by Council Member Ponciano, seconded by Council Member Conrado to approve a budget and spending plan for City Events, hosted and sponsored, for the Spring and Summer of 2024 with \$23,000 for the fireworks show. Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Codorniz and Vaca.

NOES: None.

14. Consideration of a Resolution for new cannabis permits

City Manager Cain provided details of the two resolutions. He stated there were no pending applications. Consultant Ash provided further information.

Public Comments: Richard Ragudo expressed the need for youth to have a voice in the community. Fernanda Vanetta discussed the grant that was awarded was for the youth.

ACTION: Motion by Council Member Conrado, seconded by Council Member Ponciano to adopt **Resolution 24-05** to forgo the application window on the new cannabis business permits for 2024. Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Codorniz and Vaca.

NOES: None.

15. Consideration of the Restricted Grant Agreement (RGA) for the Clean California Local Grant Program Award.

City Manager Cain explained the grant would be for some of the park's renovations. Consultant Ash said the notice was received in October and she has been working with Cal Trans. She stated improvements would be made at multiple parks and requested using Measure B monies.

ACTION: Motion by Council Member Codorniz seconded by Mayor Vaca to adopt **Resolution 24-06** approving the City Manager to sign the Restricted Grant Agreement

(RGA) for the Clean California Local Grant Program Award. Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Codorniz and Vaca.

NOES: None.

16. Consideration of the Resolution approving the use of ARPA funds for the cash match to Colusa County Partnership

City Manager Cain clarified a correction on the Resolution. The funds would be taken from the General Fund, not from ARPA Funds.

ACTION: Motion by Mayor Vaca seconded by Council Member Conrado to adopt **Resolution 24-07** approving the use of General Funds to support the Colusa County Partnership Program. Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Codorniz and Vaca.

NOES: None.

DISCUSSION ITEMS - None.

FUTURE AGENDA ITEMS

Council Member Ponciano would like to see “Hot and Cold” on the Water Towers

Mid Year Fiscal Budget.

ADJOURNED at 8:20 pm

DANIEL VACA, MAYOR

Shelly Kittle, City Clerk



CITY COUNCIL MEETING

Tuesday, February 20, 2024

Regular Meeting - 6:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

MINUTES

CALL TO ORDER- Mayor Vaca called the meeting to order.

ROLL CALL – Council Members Ponciano, Conrado, Codorniz and Vaca were all present.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA – There was council consensus on the agenda approval.

PUBLIC COMMENTS – Susan Meeker announced her March 1st retirement with the Pioneer Review.

CONSENT CALENDAR - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

1. **Receive and File** - Police Department January Report
2. **Adopt** - Ordinance 564 Rezoning a portion of property identified as Assessor's Parcel # 017-130-166 from R-1 to O-S and property identified as Assessor Parcel # 017-130-088 from R-1 to M-1
3. **Adopt** - Resolution to purchase two Toughbooks with docking stations using strike-team money for the Fire Department
4. **Adopt** - Resolution authorizing the City Manager to purchase a dump trailer for the Public Works Department
5. **Approve** - Application for street closure “Building Bridges for a Diverse Community” event on April 20

ACTION: Motion by Council Conrado seconded by Mayor Vaca to approve the consent calendar. Motion passed unanimously.

COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS

Council Member Conrado provided updates on meetings and events she attended.

Council Member Ponciano – nothing to report.

Council Member Markss – nothing to report.

Council Member Conrado - provided updates on meetings she attended.

Mayor Pro-Tem Codorniz – provided updates on meetings he attended.

Mayor Vaca provided updates on meetings he attended.

City Manager provided updates on meetings he attended.

Police Chief Fitch provided updates at the Police Department.

Grant Writer Ash provided updates on upcoming grants.

Fire Chief Conley provided updates at the Fire Department.

City Treasurer Kelley inquired if the city reached out to the local bank about the percentages on investment.

COUNCIL CONSIDERATION

6. Consideration of the Resolution for the 2023-2024 Mid-Year Budget

Finance Director Aziz-Khan provided a presentation and answered questions.

ACTION: Motion by Council Markss, seconded by Council Member Codorniz to adopt **Resolution 24-10** adopting the 2023-24 Mid-Year Budget.

DISCUSSION ITEMS

7. City Fireworks for 2024

Council and Staff agreed to have the Fire Association handle collecting donations for the 2024 fireworks.

8. T-Mobile Hometown Grant

Grant Writer Ash provided details of the grant, that it was a zero cash match and could get up to \$50,000. She will obtain five letters of support and will bring back to the council in March.

9. Water Towers signage

City Manager Cain will investigate the feasibility and costs of signage and the bird issue.

FUTURE AGENDA ITEMS

Grant Writer Ash requested bringing back the Youth Commission.

Grant Writer Ash requested an Economic Development Workshop.

Mushroom Plant

ADJOURNED at 7:30 pm



City of Colusa California

STAFF REPORT

DATE: 5 March 2024
TO: Mayor Vaca and Members of the City Council
FROM: Joshua Fitch, Police Chief, via Jesse Cain, City Manager

AGENDA ITEM:

Street closure to facilitate Classic Car Show and karaoke event on Main Street

Recommendation:

Authorize street closure in relation to the 2024 Classic Car Show and karaoke event, sponsored by Riverside Lanes on Friday, March 8, 2024.

BACKGROUND ANALYSIS:

Riverside Lanes Bowling is sponsoring this Classic Car Show and karaoke event. The sponsor is requesting the closure of Main Street in front of 420 Main Street from 5:00 p.m. to 10:00 p.m. This event will include outside karaoke with an estimated 10-25 vehicles and 100 attendees.

BUDGET IMPACT:

None.

STAFF RECOMMENDATION:

Staff is recommending Council authorize the street closure as outlined above.

ATTACHMENT:

Event application.



City of Colusa

Application for

Temporary Street Closure, Parades, Special Events and Festivals

Office Use Only

Date Received _____

Routing Date _____

Date approved _____

Notice Sent _____

Insurance Cert. Rec'd _____

Item 2.

NAME OF EVENT: _CLASSIC CAR SHOW_

DATE OF EVENT MARCH 8TH 2024_

Please read carefully:

- Application must be filed with the City Clerk at least 30 days prior to the event to allow time for review and Council action.
- Applications will be returned if incomplete.
- There are no fees for street closure services.
- Complete in the space provided a narrative explaining the specific purpose of the event including garbage clean-up plans.
- Submit a map in the space provided outlining the event's location and all street and/or parking lot closings.
- Submit copies of flyers, posters or other materials that will advertise the event. The organizer is responsible for ensuring that all flyers, posters, etc. advertising the event are removed from public facilities. Failure to comply may impact approvals for future applications.
- **Applicants must provide 30 days prior to the event a certificate of insurance meeting City of Colusa insurance requirements— a minimum of \$1 million per occurrence naming the city as "Additional Insured." Limit is subject to increase depending on event. The description must read: "The City of Colusa, its officials, employees and agents are named as Additional Insured with Waiver of Subrogation with respect to general liability."**
- All applications are subject to approval by the City Council.
- Applicants will be notified when the request has been approved or if additional information is required. Inquiries about the status of an application may be directed to City Hall.
- All street closures must maintain adequate clearance for emergency vehicle access.
- If event will take place on the state highway, attach a copy of the Caltrans encroachment permit.

Contact Information: (Please print)

Organization RIVERSIDE LANES Phone (day) 530-370---0856

Contact Person LYNDA SILK Phone (evening) _____

Address 420 MAIN ST Fax _____

City COLUSA E-mail Address BOWLCOLUSA@GMAIL.COM

Zip Code 95932

Alternate Contact _____

(It is highly recommended that an alternate name & telephone number be provided)

Event Details:

Location of Event	Start Date MM/DD/YY (Incl. set up)	Start Time	Finish Date MM/DD/YY (Incl. Tear down)	Finish Time
420 MAIN ST	03/08/24	_____ <input type="checkbox"/> am 5:00 <input type="checkbox"/> pm	3/8/24	_____ <input type="checkbox"/> am 10:00 <input type="checkbox"/> pm

Electrical: Yes ☐ No ☒ X ☐ Selling Liquor: Yes ☐ No ☒ X ☐ Sound Amplification: Yes ☐ No ☒ X ☐ Food & Beverage: Yes ☐ No ☒ X ☐

NoX ☐ Open Fire: Yes ☐ No ☒ X ☐ (If yes, please explain (permit may be required))

Updated 6/9/2020

Type of Event:

Item 2.

Parade	<input type="checkbox"/>	Cycling	<input type="checkbox"/>	Event/Festival	<input type="checkbox"/>	Please Specify _____ CARS ON DISPLAY _____
Walkathon	<input type="checkbox"/>	Run	<input type="checkbox"/>	Other	<input checked="" type="checkbox"/>	

Attendance:

Number of Participants	_____	Number of Floats	_____
Number of Booths/Stalls	_____		
Number of Vehicles	10-25		
Number of Bands	_____		

Please provide best estimates

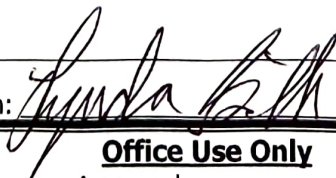
Narrative and Map of Event:

(Be specific and include garbage clean-up plans, detailed map, route and/or site plan. Attach extra page if necessary)

Narrative: We are hosting a classic car display in front of our building along with our Karaoke that night.

Map, route, and/or site plan: (if insufficient space, please attach on separate sheet)

Signature of Person Submitting Application:



Date: 2/28/24

Office Use Only

Public Works _____	_____ Approved	_____ Denied	Date: _____
Comments: _____			
Recreation _____	_____ Approved	_____ Denied	Date: _____
Comments: _____			
Street/Parks _____	_____ Approved	_____ Denied	Date: _____
Comments: _____			
Fire Dept. _____	_____ Approved	_____ Denied	Date: _____
Comments: _____			
Police Dept. _____	_____ Approved	_____ Denied	Date: _____
Comments: _____			
City Manager Review _____			Date: _____
Comments: _____			



City of Colusa California

STAFF REPORT

DATE: March 5, 2024
TO: Mayor and Members of Council
FROM: Jesse Cain, City Manager

AGENDA ITEM: Termination of a Development Agreement with RPTS

Recommendation: Council to adopt the Resolution to terminate the development agreement with RPTS.

BACKGROUND ANALYSIS: In 2022 Randy Parker, the owner of RPTS Development went through the City process and entered into a development agreement with the City for the legal property description in the attached. Since then, RPTS moved locations and obtained the proper development agreements and use permits for the new location.

Laural AG now owns the property that RPTS had in its original development agreement recorded on. Laural Ag does not want that type of use allowed on the property. They have asked the city to have it removed from the title on the property.

BUDGET IMPACT: None

STAFF RECOMMENDATION: Council to adopt the Resolution terminating the development agreement and removing it from the title

ATTACHMENT:

Exhibit A
Resolution 24-
Notice of Termination of Development Agreement

RESOLUTION NO. 24-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA APPROVING THE TERMINATION OF THE DEVELOPMENT AGREEMENT FOR RPTS DEVELOPMENT

WHEREAS, the City Council agrees to terminate the development agreement with RPTS Development; and

WHEREAS, on March 5, 2024, the City of Colusa City Council approves the termination of the RPTS development agreement.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
2. Approval. The City of Colusa City Council approves the resolution to terminate the development agreement with RPTS development now known as the Laura AG development, and:
3. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this fifth day of March 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DANIEL VACA, MAYOR

Shelly Kittle, City Clerk

Recording Requested By
And When Recorded Return To:

THE CITY OF COLUSA
425 Webster St.
Colusa, CA 95932
Attention: City Clerk

Space above this line for
Recorder's use.

NOTICE OF TERMINATION OF DEVELOPMENT AGREEMENT

THIS NOTICE OF TERMINATION is dated as of March 5, 2024, and is executed by RPTS Development, LLC ("Landowner") and City of Colusa, a municipal corporation ("City").

A. The City is party to that certain City of Colusa and RPTS Development, LLC Development Agreement, dated as of June 23, 2022, recorded on May 4, 2023, in the Official Records of the Recorder's Office of Colusa County, California as Instrument No. 2022-2174 (the "Development Agreement"), which created certain duties, obligations, and easements affecting the land described in Exhibit A attached hereto and incorporated herein by this reference (the "Property"), commonly known as RPTS Development LLC. Unless otherwise defined herein, all capitalized terms used in this Termination Notice shall have the meanings ascribed to them in the Development Agreement.

B. Landowner no longer desires to use the Property for cannabis business uses and pursuant to Section 17 of the Development Agreement, Landowner and City now mutually agree to termination of the Development Agreement.

C. Landowner and City have mutually approved this Notice of Termination as to the Development Agreement, and pursuant to the terms of the Development Agreement have authorized recording of this Notice of Termination releasing Landowner and the Property from the Development Agreement.

LANDOWNER:
RPTS Development, LLC

By: _____
Randall Parker

ACKNOWLEDGEMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }
COUNTY OF COLUSA }

On _____ before me, _____

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary

CITY OF COLUSA

By: _____
 Daniel Vaca, Mayor

ACKNOWLEDGEMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }
 COUNTY OF COLUSA }

On _____ before me, _____

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

 Signature of Notary

Exhibit A

LEGAL DESCRIPTION OF PROPERTY

EXHIBIT "A"**PARCEL "A"**

ALL THAT REAL PROPERTY SITUATED IN THE CITY OF COLUSA, COUNTY OF COLUSA, STATE OF CALIFORNIA BEING A PORTION OF PARCELS 6 AND 7 OF THAT CERTAIN PARCEL MAP FILED IN BOOK 6 OF PARCEL MAPS AT PAGE 12, COLUSA COUNTY MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NOUTHWESTERLY CORNER OF SAID PARCEL 6; THENCE S 24° 04' 42" E ALONG THE WESTERLY LINE OF SAID PARCEL 6, 10.00' TO THE POINT OF BEGINNING; THENCE N 65° 55' 18" E, 280.00' TO THE CENTERLINE OF DAVISON DRIVE; THENCE S 24°04' 24" E ALONG THE CENTERLINE OF DAVISON DRIVE , 311.37'; THENCE S 65° 55' 18" W, 280.00'; THENCE N 24° 04' 42" W ALONG THE WESTERLY LINE OF SAID PARCELS 7 AND 6, N 24° 04' 42" E 311.37' TO THE POINT OF BEGINNING.

CONTAINING 2.00 ACRES MORE OR LESS

THIS DESCRIPTION IS BEING PREPARED FOR CITY OF COLUSA LOT LINE ADJUSTMENT No. 18-04-18.



City of Colusa California

STAFF REPORT

DATE: March 5, 2024
TO: Mayor and Members of the Council
FROM: Jesse Cain, City Manager

AGENDA ITEM: Consideration of a 2024 JCB 3CX Compact Pro Backhoe.

Recommendation: Council to adopt a Resolution for the City Manager to purchase a 2024 JCB 3CX Compact Pro Backhoe.

BACKGROUND ANALYSIS: The Utilities Department has been budgeting for a new backhoe for the last few years now, with the mid-year complete and adopted it is now time that we move forward on purchasing a new backhoe. Normally this type of purchase requires the City to send out a request for proposal unless it is bought from a state contract. All state contracts have already gone through the bid process to ensure that when the City uses the State Contract, we are getting the best price that we can.

The city contacted our local dealers to start working on quotes for a new backhoe and after looking at each of them and what would meet the City's needs. The Staff felt even though it was the cheapest backhoe the JCB 3CX Compact Pro would be the best fit for the city and provide the most use.

All companies quoted us using the Sourcewell state contract pricing. N&S Tractor came back with the lowest price at \$142,317.25.

BUDGET IMPACT: \$142,317.25 (50% from water; 50% from sewer)

STAFF RECOMMENDATION: Council to approve the Resolution approving the City Manager to purchase a 2024 JCB 3CX Compact Pro Backhoe

ATTACHMENT:
Quotes

RESOLUTION NO. 24-____**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA APPROVING THE
PURCHASE OF A JCB 3CX COMPACT PRO BACKHOE**

WHEREAS, the City utilities department has budgeted and planned the purchase of a new backhoe;

WHEREAS, on March 5, 2024, the City of Colusa City Council approves the purchase of a 2024 JCB 3CX Compact Pro Backhoe; and

WHEREAS, the City of Colusa City Council wishes to support local businesses.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY
RESOLVE:**

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
2. Approval. The City of Colusa City Council approves the resolution authorizing the City Manager to purchase a JCB 3CX Compact Pro Backhoe in an amount not to exceed \$145,000.00, and:
3. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this fifth day of March 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DANIEL VACA, MAYOR

ATTEST:

Shelly Kittle, City Clerk



Purchase Agreement

N&S Tractor Colusa

530-458-2166 • 1960 State Hwy 20 Colusa, CA 95932

Prepared For: CITY OF COLUSA new order
Address: 425 WEBSTER STREET COLUSA, CA 95932
Contact: 530-458-4941

Quote Number: Q-10-29757-5
Date Prepared: 02/22/2024
Presented By: Dustin Blanchard (530-338-8824)

Quoted Equipment Overview

New order 2024 JCB 3CX COMPACT PRO

Stock Number: TBD

Serial #: TBD

Engine Hours: 0

Delivery Included

New order JCB 3CX Compact Pro, 74 HP tier 4 Final diesel engine (No Def), 3-speed Hydro static transmission, Michelin Power CL 340/80-18 tires, Cab, A/C, Heater, Cloth suspension seat, Constant flow hydraulic option, Skid steer front coupler, 78" wide 4 in 1 multipurpose front loader bucket w/ bolt on cutting edge, 12" excavating bucket, Smooth Ride System, Return to dig, 12' extended dipper w/ hammer pipework, Powerslide, 9 meter hose reel with handheld tool circuit pipework and breaker mount, Hammer master 25 handheld breaker, and a 2 year or 2,000 hour warranty.

Pricing

2024 JCB 3CX COMPACT PRO: \$130,860.00

Subtotal: \$130,860.00

Sales Tax (8.750%): \$11,450.25

Subtotal: \$142,310.25

Tire Tax: \$7.00

Total Price: \$142,317.25

Quote Expires: 02/29/2024

Accepted By: _____

Date: _____

Comments: Ordered this month eta July 2024.

MACHINERY
Quote Summary
Prepared For:

CITY OF COLUSA
425 WEBSTER ST
COLUSA, CA 95932
Business: 530-458-4740
CITYMANAGER@CITYOFCOLUSA.COM

Prepared By:

JARED SMITH
Pape Machinery, Inc.
5065 Caterpillar Road
Redding, CA 96003
Phone: 530-241-4555
jared.smith@papemachinery.com

This sale is subject to Papé's Terms and Conditions of Sale effective on the date hereof, which are incorporated in full by this reference. The Terms and Conditions of Sale are available at www.pape.com/terms, and will also be sent by mail or e-mail to the purchaser upon request.

Quote Id: 29845960
Created On: 24 October 2023
Last Modified On: 26 October 2023
Expiration Date: 23 November 2023

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 320 P-Tier Backhoe Loader Quote includes Sourcewell discount of 43% off of machine list price using contract # 204565 for the City of Colusa, CA.	\$ 225,210.90 X	1 =	\$ 225,210.90
Extended Warranty	\$ 4,125.00 X	1 =	\$ 4,125.00
Extended Warranty, 320 P, Power Train And Hydraulics, 3000 Total Hours or 60 Total Months, \$0 Deductible			
Sub Total			\$ 229,335.90
Sourcewell discount of 43% off machine list price	\$ -96,840.69 X	1 =	\$ (96,840.69)
Open Market Items	\$ 15,517.87 X	1 =	\$ 15,517.87
Equipment Total			\$ 148,013.08

Quote Summary

Equipment Total	\$ 148,013.08
Tire Fee	\$ 7.00
SubTotal	\$ 148,020.08
Sales Tax - (8.75%)	\$ 12,776.14
Total	\$ 160,796.22
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 160,796.22

Salesperson : X _____

Accepted By : X _____

1751 Bell Ave · Sacramento · CA · 95838 TEL: (916) 649-0096
www.SonsrayMachinery.com

Ship To: City Of Colusa
 425 WEBSTER STREET
 COLUSA CA 95932
 Invoice To: City Of Colusa
 425 WEBSTER STREET
 COLUSA CA 95932

Sacramento
 October 25, 2023
 COLUS004
 dorum-0121
 530-682-2933
 Purchase Order:

Sales Person: Daniel Orum

Attention: Jeremy Cain

EQUIPMENT QUOTE/SALES ORDER

2023 CASE 580SN 4WD T4 FINAL. Serial #: NPC785061 Stock #: EQ0050307 \$134,158.50

SOURCEWELL CONTRACT # 204565

LIST PRICE \$212,950 - LESS SOURCEWELL DISCOUNT 37% = SALE PRICE \$134,158.50

NEW 2023 CASE 580SN T4F 4WD LOADER BACKHOE

82" 4x1 BUCKET / POWERSHIFT H-TYPE TRANSMISSION / FULL ENCLOSED CAB w/HVAC / AIR SUSP HEATED SEAT / AUTO RIDE CONTROL / COMFORT STEER / PILOT CONTROLS w/POWER LIFT / EXTENDAHOE PKG / HYDRAULIC BACKHOE COUPLER / 1 OR 2 WAY AUX HYDRAULICS / HEAVY FRONT CWT / FLIP OVER COMBINATION STABILIZER PADS / 12x16.5 FRONTS / 19.5Lx24 REARS / LED LIGHT PKG / COLD START DUAL BATTERIES / SITEWATCH TELEMATICS w/ADVANCED 3 YEAR SUBSCRIPTION

*** MACHINE QUOTED IS SUBJECT TO AVAILABILITY ***

**** INTEREST RATE QUOTED IS BASED ON CURRENT RATES. INTEREST RATE IS SUBJECT TO CHANGE, BASED ON THE FINANCIAL INSTITUTION ****

***Quote Expires 10/31/2023 ***Financing Available on Approved Credit (OAC) ***Unit Based on Availability

*** QUOTED PRICE IS NOT GUARANTEED, AND SUBJECT TO MANUFACTURER'S PRICE INCREASES, INCLUDING ANY ADDITIONAL SURCHARGES ***

SONSRAY SIGNATURE SERVICE – A commitment to providing excellent service and care when you purchase a new piece of equipment from Sonsray Machinery.

PPP-Premier 48/4000 (\$0 Deductible) + TTM	\$6,195.00
Factory Freight	\$4,625.00
24" HD Bucket	\$2,210.32
Pre Delivery Inspection + Fuel	\$2,165.00
Delivery Charge	\$1,250.00
Quoted Price	\$150,603.82
Sales Tax 8.75 %	\$11,932.27
Processing Fee	\$ 399.00
CA Tire Tax	\$ 7.00
Cash Due or Finance Amount	\$162,942.09

NOTICE TO PURCHASER

Caution. Do not sign this contract before you thoroughly read both pages 1 and 2 of it or if it contains blank spaces, even if otherwise advised.

You are entitled to an exact and completely filled in copy of this Sales Order when you sign it. Keep it to protect your legal rights.

Store Manager signature required for final acceptance of Sales Order.

THIS AGREEMENT IS SUBJECT TO THE ADDITIONAL TERMS AND CONDITIONS ON THE REVERSE SIDE. CUSTOMER HAS HAD THE OPPORTUNITY TO READ THE TERMS OF THIS AGREEMENT PRIOR TO SIGNING.

Purchaser's Signature _____ Sales Consultant _____ Date _____

Print Name _____ Date _____ Accepted By _____ Date _____



City of Colusa California

STAFF REPORT

DATE: March 5th, 2024
TO: City Council
FROM: David Swartz, City Engineer, Planning Dept. Support

AGENDA ITEM: Final Parcel Map – 4 Lots – Acceptance of dedication

Recommendation: City Council to adopt Resolution No. _____ accepting the dedication shown on the attached parcel map, also known as Item No. 1 of the owner's statement.

BACKGROUND ANALYSIS: The subject parcel map was previously approved by the Planning Commission on June 14th. Parcel maps, by ordinance, in the City of Colusa receive their final approvals at the Planning Commission and are not required to go before the City Council unless there is an appeal filed. However, parcel maps "usually" do not include dedications. In this case particular case, the subdivider is dedicating public improvements to the City of Colusa, which will be taken into the roadway system and a PUE as shown on the map.

BUDGET IMPACT: None

ATTACHMENT: See Attachments for additional information.

RESOLUTION NO. 24-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA TO ACCEPT DEDICATIONS AS NOTED ON THE FINAL PARCEL MAP 01-24 FROM COLUSA INDUSTRIAL PROPERTIES

WHEREAS, the City Planning Commission has received an application for a tentative parcel map on December 5th, 2022, to subdivide the subject parcels into four lots; and

WHEREAS, The City Planning Commission approved said map on June 14th 2023 pursuant to the City Codes; and

WHEREAS, the subject parcel map provides for the dedication of some public improvements, which pursuant to City Code require acceptance by the City of Colusa City Council.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
2. Approval. The City of Colusa City Council hereby accepts the dedication as shown on Parcel Map 01-24, for utilities and street improvements as noted on the attached map and:
3. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this fifth day of March 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DANIEL VACA, MAYOR

ATTEST:

Shelly Kittle, City Clerk

OWNER’S STATEMENT

THE UNDERSIGNED , HAVING RECORD TITLE INTEREST IN THE HEREON SUBDIVIDED LANDS, DO HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF THIS PARCEL MAP AND OFFER FOR DEDICATION AND DO HEREBY DEDICATE THE FOLLOWING:

- 1. EASEMENTS INDICATED ON THE PLAT AS “PUE” (PUBLIC UTILITIES EASEMENT). FOR BUT NOT LIMITED TO GAS, WATER, SEWER, STORM DRAINAGE, WALKWAYS OVERHEAD AND UNDERGROUND WIRES AND CONDUITS FOR ELECTRICAL AND ALL APPURTENANCES THERETO. OWNER EXPRESSLY COVENANTS NOT TO UNREASONABLY RESTRICT, OBSTRUCT, OR INTERFERE WITH SAID PUBLIC SERVICES EASEMENT OR THE USE THEREOF BY THE CITY OF COLUSA, ITS AGENTS, OR ANY FRANCHISEE.

COLUSA INDUSTRIAL PROPERTIES INC.
A CALIFORNIA CORPORATION

BY: EDWIN J. HULBERT, PRESIDENT

NOTARY ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA
COUNTY OF _____

ON _____ BEFORE ME, _____ A NOTARY PUBLIC,

APPEARED _____ WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THE HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES). AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER THE PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FORGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND.

SIGNATURE _____ (PRINTED NAME)

MY PRINCIPAL PLACE OF BUSINESS IS IN _____ COUNTY

MY COMMISSION EXPIRES :

MY COMMISSION NUMBER :

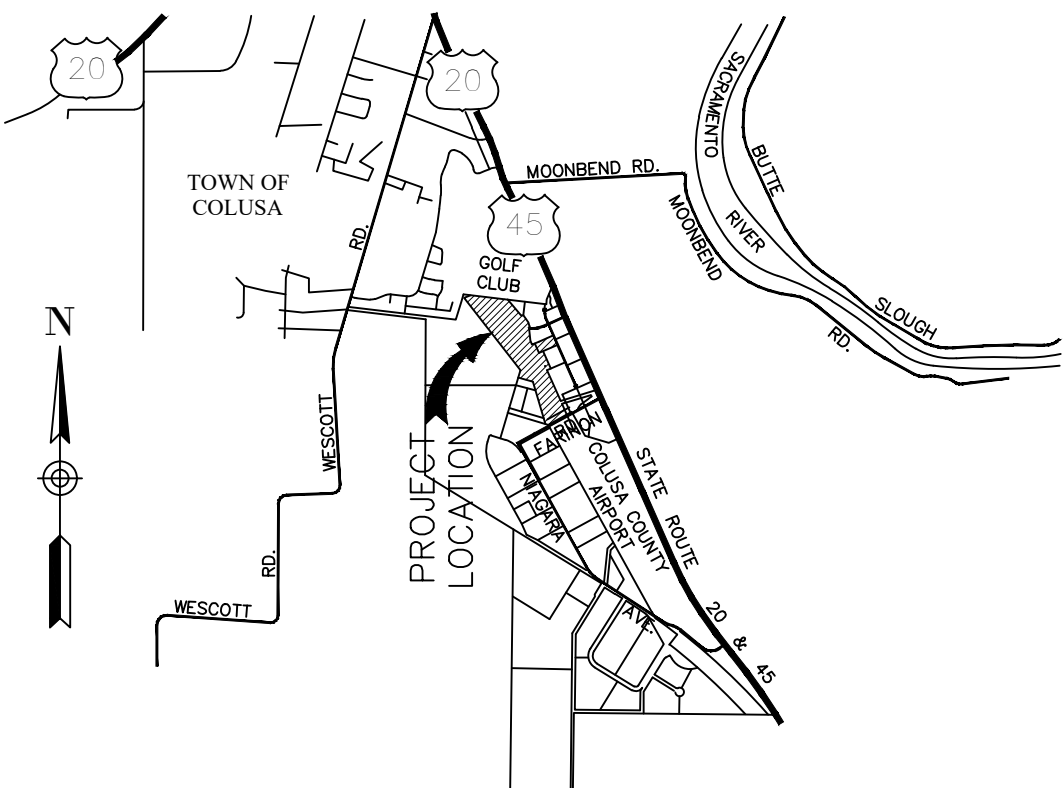
PREPARED BY:
NVES
NORTH VALLEY ENGINEERING AND SURVEYING
1547 STARR DRIVE SUITE "J"
YUBA CITY, CA 95993
(530) 713-0417

TAX COLLECTOR’S CERTIFICATE

I, DANIEL A. CHARTER, TAX COLLECTOR OF THE COUNTY OF COLUSA, STATE OF CALIFORNIA, DO HEREBY CERTIFY THAT THERE ARE NO LIENS OF UNPAID TAXES OR SPECIAL DISTRICT TAXES AGAINST ANY OF THE LANDS SHOWN ON THE ACCOMPANYING PARCEL MAP.

DANIEL A. CHARTER
TAX COLLECTOR OF THE COUNTY OF COLUSA
ASSESSOR’S PARCEL NUMBER 017-130-105 AND 114

DATE: _____



VICINITY MAP
NOT TO SCALE

RECORDER’S CERTIFICATE

FILED THIS _____ DAY OF _____, 2023 , AT _____ .M IN BOOK _____ OF PARCEL MAPS, AT PAGE _____, AT THE REQUEST OF ED HULBERT

CRISTY JAYNE EDWARDS
COLUSA COUNTY RECORDER

BY: _____
DEPUTY

FILE NO. _____

FEE: _____

PARCEL MAP NO. _____
COLUSA INDUSTRIAL PROPERTIES
BEING A PORTION OF SECTION 5, T. 15 N., R. 1 W., M.D.B.&M., IN THE COUNTY OF COLUSA, IN THE STATE OF CALIFORNIA.

OCTOBER 2023

SHEET 1 OF 3

CITY PLANNER’S STATEMENT

THIS MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR
CONDITIONALLY APPROVED TENTATIVE PARCEL MAP HERETOFORE
APPROVED BY THE COLUSA COUNTY PLANNING COMMISSION ON
JUNE 14, 2023.

_____ DATE: _____
PLANNING DEPARTMENT
CITY OF COLUSA

CITY CLERK’S CERTIFICATE

I, SHELLY KITTLE, CITY CLERK OF THE CITY OF COLUSA DO HEREBY CERTIFY
THAT ON _____, 2023, THE CITY COUNCIL OF THE CITY OF
COLUSA ACCEPTED ON BEHALF OF THE PUBLIC ITEM NUMBER 1 OFFERED
FOR DEDICATION IN THE OWNERS STATEMENT OF THE THIS MAP.

_____ DATE: _____
SHELLY KITTLE
CITY CLERK, CITY OF COLUSA

SURVEYOR STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED
UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE
SUBDIVISION MAP ACT AND LOCAL ORDINANCES AT THE REQUEST OF
ED HULBERT IN OCTOBER OF 2023. I HEREBY STATE THAT THIS
PARCEL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR
CONDITIONALLY APPROVED TENTATIVE MAP IF ANY. I HEREBY CERTIFY
THAT ALL MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS
INDICATED AND THAT SAID MONUMENTS ARE SUFFICIENT TO ENABLE THE
SURVEY TO BE RETRACED,

DATED: _____

GEORGE L. MUSALLAM
PLS 7104



CITY ENGINEER’S STATEMENT

I, DAVID L. SWARTZ, CITY ENGINEER OF THE CITY OF COLUSA, DO
HEREBY STATE THAT I HAVE EXAMINED PARCEL MAP NO. _____
AND FIND IT TO BE SUBSTANTIALLY THE SAME AS IT APPEARED ON
THE TENTATIVE MAP AND ANY APPROVED ALTERATIONS THEREOF,
AND THAT ALL PROVISIONS OF THE STATE SUBDIVISION MAP
ACT AND APPLICABLE CITY ORDINANCES AT THE TIME OF
APPROVAL OF THE TENTATIVE ARE IN COMPLIANCE.

DATED: _____

DAVID L. SWARTZ
CITY ENGINEER, RCE 52840

CITY SURVEYOR’S STATEMENT

I, DAVID L. SWARTZ, CITY SURVEYOR OF THE CITY OF COLUSA DO
HEREBY STATE THAT I HAVE EXAMINED PARCEL MAP NO. _____ AND I
AM SATISFIED THAT IT IS TECHNICALLY CORRECT IN ACCORDANCE WITH
ALL PROVISIONS OF ARTICLE 3 OF CHAPTER 2 OF THE 2023
STATE SUBDIVISION MAP ACT.

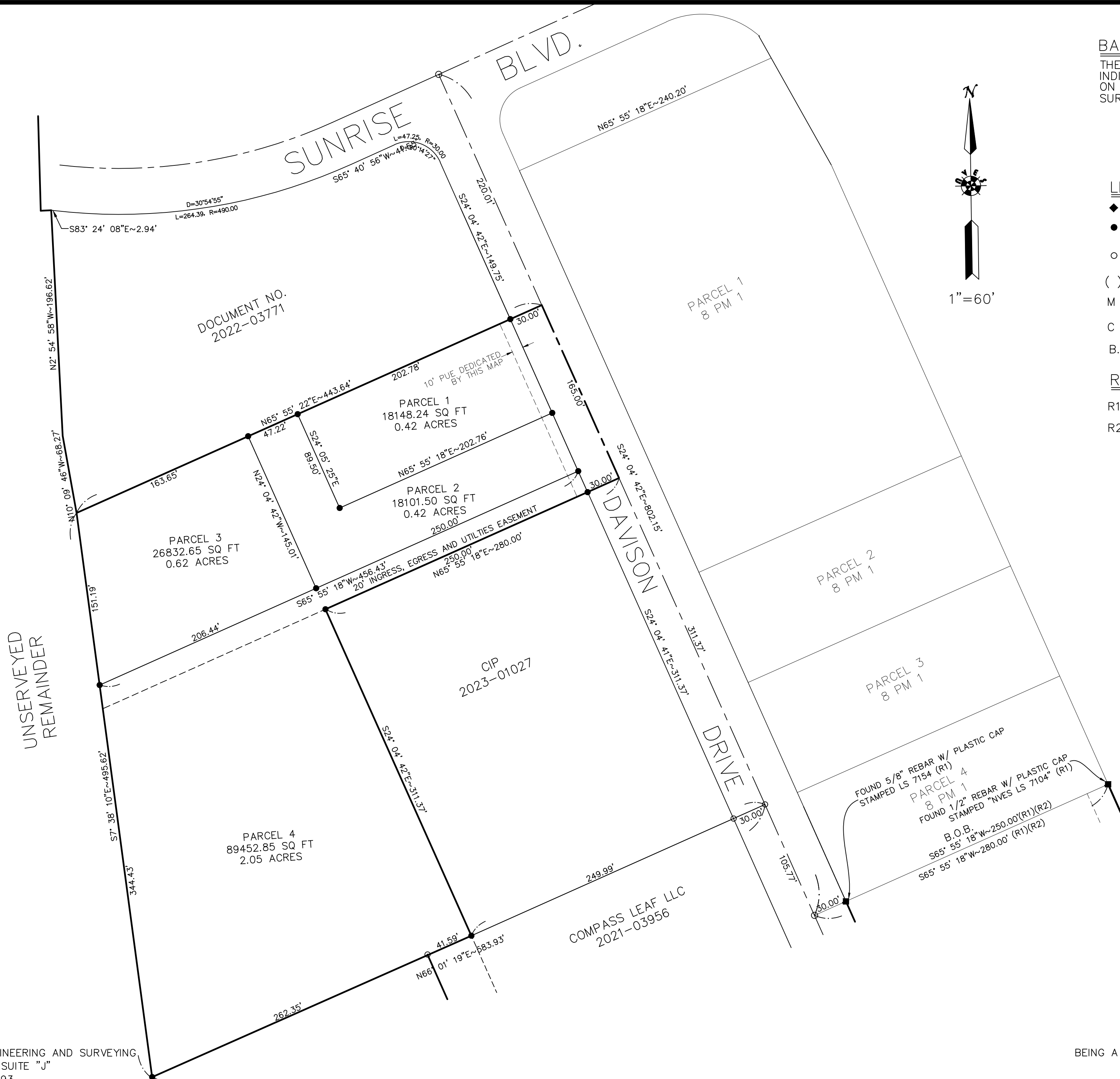
DATED: _____

DAVID L. SWARTZ
CITY SURVEYOR, PLS 8401

PREPARED BY:
NYES
NORTH VALLEY ENGINEERING AND SURVEYING
1547 STARR DRIVE SUITE "J"
YUBA CITY, CA 95993
(530) 713-0417

PARCEL MAP NO. _____
COLUSA INDUSTRIAL PROPERTIES

BEING A PORTION OF SECTION 5, T. 15 N., R. 1 W., M.D.B.&M., IN THE COUNTY OF
COLUSA, IN THE STATE OF CALIFORNIA.



BASIS OF BEARING
THE BEARING S 65° 55'18" W BETWEEN FOUND MONUMENTS AS INDICATED ON THIS MAP IS THE BASIS OF ALL BEARINGS SHOWN ON RECORD OF SURVEY MAP FILED IN BOOK 7 OF RECORDS OF SURVEYS PAGE 131 COLUSA COUNTY RECORDS.

- LEGEND**
- ◆ FOUND MONUMENT AS DESCRIBED
 - SET 1/2" DIAMETER REBAR WITH PLASTIC CAP STAMPED NVES LS 7104
 - CALCULATED POINT, NOTHING FOUND OR SET
 - () EMBRACES RECORD DATA
 - M MEASURED
 - C CALCULATED
 - B.O.B. BASIS OF BEARING

- RECORD REFERENCES**
- R1 BOOK 7 OF RECORDS OF SURVEY PAGE 131
 - R2 BOOK 8 PARCEL MAPS PAGE 1

PREPARED BY:
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PARCEL MAP NO.
COLUSA INDUSTRIAL PROPERTIES
BEING A PORTION OF SECTION 5, T. 15 N., R. 1 W., M.D.B.&M., IN THE COUNTY OF COLUSA, IN THE STATE OF CALIFORNIA.

OCTOBER 2023 SHEET 3 OF 3