



PARKS, RECREATION AND TREE COMMISSION

Thursday, March 12, 2026

Regular Meeting - 6:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

AGENDA

The PRT Commission may take up any agenda item at any time, regardless of the order listed. Action may be taken only on items on this agenda. Members of the public may comment on any item on the agenda at the time that it is taken up by the Commission. Requests to speak on the item should be made to the Chair at the time an item is discussed. It is asked that members of the public come forward to be recognized by the Chair and keep their remarks brief. Absent permission from the Chair, comments will be limited to three (3) minutes. Any written correspondence submitted to the Secretary of the Commission will be maintained by the City.

Elizabeth Yerxa, Chair
Jamie Davis-Meyer, Vice Chair
Leslie Poland, Secretary
Madison Martin, Commissioner
Thomas Roach, Commissioner
Patty Hickel, Commissioner
Cynthia White, Commissioner

CALL TO ORDER

ROLL CALL

SUBJECT

1. Approval of January 15, 2026, meeting minutes
2. Commissioner's Term Expiration
3. State of the Parks report –Commissioners
4. Trees for Tomorrow—update on winter planning cycle; new planning cycle to start asap—Antonio, Jesse
5. Historic Park signage—Sadie and Commissioners
6. Clean CA grant—Clean-up days; timing of park improvements?
7. Pickleball update—Jesse, Rotary
8. Updates on leasing space at OLL?—Patty/Cliff
9. Impact fees, Measure B funds—balance? PRT recommendations?
10. Movement on the sports complex? Other upcoming parks?—Jesse

OLD BUSINESS:

- Update on new well in Memorial Park—Jesse

- Corrected tree list on City website—Jesse
- Update on facilities rentals—new policy for Scouts and other non-profits?
- D-PRAT followup—Jesse? Denise?
- Painting basketball lines at CD Semple—Jesse, DJ
- Update on elm trees (public and private treatment)--Jesse
- Update on dog park

NEW BUSINESS?

ADJOURNMENT



SHELLY KITTLE, CITY CLERK

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk at least 48 hours prior to the meeting at (530) 458-4740 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

“This institution is an equal opportunity employer and provider”

PARKS, RECREATION, AND TREE COMMISSION Minutes Special Meeting
Thursday, January 15, 2026

Commissioners:

Elizabeth Yerxa, Chair: Present
Jamie Davis-Meyer, Vice Chair: Present
Leslie Poland, Secretary: Present
Madison Martin, Commissioner: Present
Thomas Roach, Commissioner: Absent
Patty Hickel, Commissioner: Present
Cynthia White, Commissioner: Present

Minutes

1. Approval of November 13, 2025 Draft Minutes: Approved
2. State of the Parks report –Commissioners: Attached report plus the following:
 - A. Sankey park: Swing has been broken twice, but has been fixed, Regular swing is too low. The City manager mentioned they would fix this. Additionally the drinking fountain and grill as this park has been broken for a couple of years now.
 - B. Davison park: Firefighter memorial tree planted. Memorial bench is almost ready for instillation.
3. Trees for Tomorrow—update on most recent planning cycle; also, care and staking of planted trees—Antonio Ortiz et al: Still a few trees to be planted, with 13 total tree planted this round.
4. Updating tree list—add more native species—Jamie and guest speaker: Discussion of the benefits of native tree in landscaping, including the importance of evaluating the site before planting native trees. Also a general discussion of various native tree species. Commissioner Jamie Davis-Meyers will meet with Conservation District team and review the current city tree list and report back to the commission. During this discussion the City Manager said the city would update the City website with the newest tree list. This newest list does not appear to be available on the city’s website anymore.
5. Financial report—balance in PRT account?:City Manager informed the PRT Commission there is no separate account for parks, recreation and trees in the city. City Manager told the Commissioners he will send them an email on what funds are available in measure B and Impact fees funds for parks, recreation and trees. This email will be sent before the next PRT commission meeting.
6. Gathering info for historic park signage: PRT Commissioners will draft language for historical signs at the parks which will be installed as the part of the Clean CA grant. There was discussion as to which parks will have signs installed. The Commissioners will draft language for these signs and send this language to Commissioner Leslie Poland who will compile the sign descriptions. Commissioners asked to submit information by January 29, 2026. The Commissioners will review these write up and submit to the city grant writer on February 5, 2026. Later information provided by the city grant writer informed the Commissioners only historical sign descriptions are need for Will S Green park, Sankey Elmwood Park, Leland Taylor Park and Memorial Par.
7. Clean CA grant—Scheduling required park clean-up days: PRT Commissioners assigned the various parks stated the following days for park clean ups:
 - A. Memorial Park: June 6, 2026 9 am
 - B. Davison & Will S Green Park: April 18, 2026 9 am

C. CD Semple Park: March 7, 2026 9 am

D. Sankey Elmwood Park: May 16, 2026 9 am

8. Update on leasing space at OLL–Patty/Cliff: No report at this time

9. Revisit policy on tree removal in mow strips: If a city customer wants a city tree removed they need to make this request to the PRT commission.

OLD BUSINESS

- Update on facilities rentals—new policy for Scouts and other non-profits?: City Manager mentioned no new policy has been written yet.

- D-PRAT follow up—Jesse? Denise?: Update the first week in February

- Painting basketball lines at CD Semple—Jesse, DJ: City manager mentioned there is no time for the city to do this at this time

1

- Update on elm trees (public and private treatment)—Jesse: City Manager mentioned he will reach out to the contractor doing this treatment to find out schedule and provide an update to the PRT commission what has been completed by the contractor

- Update on new well in Memorial Park—Jesse: City Manager mentioned the city is waiting on water sample results before the well can be completed.

- Update on dog park: City Manager mentioned they have the supplies for this project, but the city staff does not have the time to install this equipment.