



CITY COUNCIL MEETING

Tuesday, June 16, 2026
Regular Meeting - 6:00 PM
City Hall – City Council Chambers
425 Webster Street, Colusa, CA 95932

AGENDA

Mayor – Denise Conrado
Mayor Pro Tem – Dave Markss
Council Member – Daniel Vaca
Council Member – Greg Ponciano
Council Member – Ryan Codorniz

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENTS *(The public to address any item of City business NOT appearing on this Agenda. Speakers must limit their comments to three (3) minutes each. Please note that per Government Code Section 54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda)*

PRESENTATION

Certificate of Appreciation for Mel Pina

CONSENT CALENDAR - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

1. **Approve** - May 19 draft council minutes
2. **Receive and File** - Police Dept. May report
3. **Adopt** - Resolution calling and giving notice of a General Municipal Election on November 3, 2026, for the election of two council members and requesting the Board of Supervisors of Colusa County to consolidate the General Municipal Election with the Statewide General Election on the same date pursuant to Section 10403 of the Elections Code
4. **Approve** - Regional Housing Authority reappointment of Suzanne Gallaty as Tenant Commissioner
5. **Adopt** - Resolution accepting the Substantial Completion of Project 1 Colusa Recycled Water System Upgrades dated May 6, 2026, approve a Change Order #3 to the Contract for \$38,820.58, and change the contract end date to June 30, 2026, and continue to make

progress on Wastewater Treatment Plant (WWTP) and sewer system improvement projects

- 6. Approve** - Street closure to facilitate the City of Colusa's 4th of July event on Main Street on July 4 from 6 am - 11 pm

COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS

PUBLIC HEARINGS

- 7.** Consideration of a Resolution to authorize the placement of Solid Waste Liens from Recology on the 2026-27 County Property Tax Roll.

Recommendation: Council to open the Public Hearing and Council to adopt the Resolution authorizing delinquent solid waste liens on "Exhibit A" to be placed on the 2026-27 City Property Tax Roll with the County.

- 8.** Consideration of a Resolution to initiate proceedings of Intent to Levy the Walnut Ranch Assessment District for FY 2026-27, accept the preliminary engineer's report, confirming diagram, and maps.

Recommendation: Open the Public Hearing and Council to adopt the Resolution to approve the engineer's report, confirming diagram maps and parcels within the assessment districts, and order the levy of assessment for FY 2026-27 for the City of Colusa Walnut Ranch Assessment District.

Consideration of a Resolution to initiate proceedings of Intent to annually Levy City of Colusa Districts Community Facilities District (CFD) 2-2020 for Fiscal Year 2026-27 and accept preliminary engineer's reports.

Recommendation: Open the Public Hearing and Council to adopt the Resolution to approve the engineer's report, which confirms diagram maps and parcels within the assessment district, and order the levy of assessment for FY 2026-27 for the City of Colusa CFD 2-2020.

Consideration of a Resolution to initiate proceedings of intent approving the engineer's reports, confirming diagram maps, and ordering the levy on parcels for FY 2026-27 for the Colusa Meadows West Public Facilities Assessment District and Hoblit Public Facilities Assessment District.

Recommendation: Open the Public Hearing and Council to adopt the Resolution to approve the engineer's reports, which confirm diagram maps and parcels within the assessment districts and order the levy of assessment for FY 2026-27 for the Colusa Meadows West Public Facilities Assessment District and Hoblit Public Facilities Assessment District.

Consideration of a Resolution to initiate proceedings of intent to approve the engineer's reports, confirm diagram maps, and order the levy on parcels for FY 2026-27 for the City of Colusa Parks, Trees & Pool Improvement District.

Recommendation: Open the Public Hearing and Council to adopt the Resolution to approve the engineer's reports, which confirm diagram maps and parcels within the assessment districts, and order the levy of assessment for FY 2026-27 for the City of Colusa Parks, Trees & Pool Improvement District.

COUNCIL CONSIDERATION

9. Consideration of an appointment to fill the Heritage Preservation Commission vacancy

Recommendation: Council to consider appointing Bernice Dommer to the Heritage Preservation Commission for a four-year term.

10. Consideration of the Parks, Recreation, and Tree Commission structure and adding an Ad-Hoc Committee

Recommendation: Council to adopt the Resolution pausing the Parks, Recreation and Tree Commission (PRT Commission), and create a Council Ad-Hoc Committee to review Ordinance No. 500, and bring back to Council for further action

11. Consideration of the Resolution calling for the placement of a General Tax Measure on the Ballot of November 3, 2026, Election to adopt a sales tax (Transactions and Use Tax).

Recommendation: Council to adopt the Resolution calling for the placement of the continuation of the existing 1% local transactions and use tax (Measure B) on the November 3, 2026, ballot and request voter approval to continue the tax for an additional term.

DISCUSSION ITEM

Cannabis Update: Code Enforcement's perspective on how our current cannabis operators are doing.

FUTURE AGENDA ITEMS

ADJOURNMENT



SHELLY KITTLE, CITY CLERK

Notice of Meetings and Agendas

The Regular Colusa City Council meetings are held the first and third Tuesdays of each month at 6:00 pm in the Colusa City Council Chambers located at 425 Webster Street, Colusa California unless otherwise noted above. Copies of open session agenda packets, which are distributed to the City Council, are on file at the front desk of the City at 425 Webster Street, Colusa, California, and are available for public inspection beginning 72 hours in advance, during normal business hours (7:00 am – 5:00 pm., Monday through Thursday except for City holidays). Additionally, if any reports or documents, which are public records, are distributed to the City Council less than 72 hours before the meeting, those reports and documents will also be available for public inspection at the front desk of the City and on the day of the meeting in the Council Chambers.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk at least 48 hours prior to the meeting at (530) 458-4941 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

“This institution is an equal opportunity employer and provider”



CITY COUNCIL MEETING

Tuesday, May 19, 2026
 Regular Meeting - 6:00 PM
 City Hall – City Council Chambers
 425 Webster Street, Colusa, CA 95932

MINUTES

CALL TO ORDER - Mayor Conrado called the meeting to order at 6:00 pm.

ROLL CALL – Council Members Ponciano, Vaca, Markss, Codorniz and Mayor Conrado were present.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA –There was council consensus on the approval of the agenda.

PUBLIC COMMENTS Connie Adan spoke about the water issue. Mr. Bransford suggested adding a riparian nature walk to the title for Item 5. Mr. Prada expressed frustration with the water sediment and for the city to continue public updates.

CONSENT CALENDAR - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

1. **Adopt** - Council Draft Minutes of April 21 and May 5
2. **Receive and File** - Police Dept. April report
3. **Receive and File** - Finance Dept. March and April reports
4. **Receive and File** - April Warrants List
5. **Adopt** - Resolution authorizing staff to proceed with planning and grant applications for a future sports complex and community center
6. **Adopt** - Resolution approving a list of projects funded by SB1-The Road Repair and Accountability Act
7. **Adopt** - Resolution considering determining a public convenience or necessity for H&S Energy Products at 809 Market Street, Colusa

ACTION: Council Member Ponciano requested Item 5 be pulled. Council Member Vaca made a motion, seconded by Mayor Pro-Tem Markss, to approve all consent items except Item 5. Motion passed unanimously.

Item 5 – Council Member Ponciano asked about adding language to the Resolution before submittal. Don Bransford added the importance of adding a riparian nature walk to the Resolution. City Manager Cain agreed to add that language to the title of the Resolution.

ACTION: Council Member Ponciano made a motion, seconded by Council Member Vaca to adopt **Resolution 26-21**, adding riparian walk to the title. Motion passed 5-0 by the following vote:

AYES: Ponciano, Vaca, Codorniz, Markss and Conrado.

NOES: None.

COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS

Council Members provided updates on meetings and events they attended.

City Manager Cain provided updates on meetings and projects.

City Attorney Wakefield – attended the League of California City Attorneys’ spring conference.

Finance Director Aziz-Khan provided updates in the Finance Department.

Police Chief Fitch provided updates in the Police Department.

Fire Chief Conley provided updates in the Fire Department.

Assistant City Manager Moore provided updates on projects and meetings.

City Engineer Swartz provided updates on the wells and Wescott Road project.

Code Enforcement Officer Soto provided updates in the Code Enforcement Department.

City Clerk Kittle provided updates in the Clerk's Department

PUBLIC HEARINGS

8. Consideration of the Fiscal Year 2026-27 Comprehensive Fee Schedule

City Manager reported the new fees would begin on July 1, 2026, with minimal increases.

Public Hearing opened and closed at 6:36 pm with no public comments.

ACTION: Motion by Council Member Codorniz, seconded by Mayor Pro Tem Markss to adopt **Resolution 26-24** approving Fiscal Year 2026-27 Comprehensive Fee Schedule changes and additions. Motion passed 5-0 by the following vote:

AYES: Ponciano, Vaca, Codorniz, Markss and Conrado.

NOES: None.

9. Consideration of the Resolution to initiate proceedings of intent to levy the Walnut Ranch Assessment District for FY 2026-27, accept the preliminary engineer’s report, confirming diagram and maps.

Public Hearing opened and closed at 6:37 pm with no public comments.

ACTION: Motion by Council Ponciano, seconded by Mayor Pro Tem Markss, to adopt **Resolution 26-25** to approve the engineer's report, confirming diagram maps and parcels within the assessment districts, and order the levy of assessment for FY 2026-27 for the City of Colusa Walnut Ranch Assessment District. Motion passed 5-0 by the following vote:

AYES: Ponciano, Vaca, Codorniz, Markss and Conrado.

NOES: None

10. Consideration of the Resolution to initiate proceedings of intent to approve the engineer's reports, confirm diagram maps, and order the levy on parcels for FY 2026-27 for the City of Colusa Parks, Trees & Pool Improvement District.

Public Hearing opened and closed at 6:38 pm: Connie Adan inquired about auditing trees.

ACTION: Motion by Mayor Pro Tem Markss, seconded by Council Member Codorniz, to adopt **Resolution 26-26** to approve the engineer's report, which confirms diagram maps and parcels within the assessment district, and order the levy of assessment for FY 2026-27 for the City of Colusa Parks, Trees & Pool Improvement District. Motion passed 5-0 by the following vote:

AYES: Ponciano, Vaca, Codorniz, Markss and Conrado.

NOES: None

11. Consideration of the Resolution to initiate Proceedings of intent to annually levy City of Colusa Districts Community Facilities District (CFD) 2-2020 for Fiscal Year 2026-27, accept preliminary engineer's reports, and include a public hearing.

Public Hearing opened and closed at 6:42 with no public comments.

ACTION: Motion by Council Member Ponciano, seconded by Council Member Codorniz to adopt **Resolution 26-27** to approve the engineer's report, which confirms diagram maps and parcels within the assessment district and order the levy of assessment for FY 2026-27 for the City of Colusa CFD 2-2020. Motion passed 5-0 by the following vote:

AYES: Ponciano, Vaca, Codorniz, Markss and Conrado.

NOES: None

12. Consideration of the Resolution to initiate Proceedings of intent approving the engineer's report, confirming diagram maps, and ordering the levy on parcels for FY 2026-27 for the Colusa Meadows West Public Facilities Assessment District and Hoblit Public Facilities Assessment District.

Public Hearing opened and closed at 6:43 pm with no public comments.

ACTION: Motion by Council Member Codorniz, seconded by Council Member Markss to adopt **Resolution 26-28** to approve engineer's reports which confirm diagram maps and parcels within the assessment districts and order the levy of assessment for FY 2026-27 for

the Colusa Meadows West Public Facilities Assessment District and Hoblit Public Facilities Assessment District. Motion passed 5-0 by the following vote:

AYES: Ponciano, Vaca, Codorniz, Markss and Conrado.

NOES: None

COUNCIL CONSIDERATION

13. Consideration of the Resolution for the Amendment to the Joint Powers Agreement for the Yuba-Sutter-Colusa Regional Housing Authority to allow Lake County to become a participating member agency.

Gus Becerra with the Regional Housing Authority presented the report and answered questions from council.

PUBLIC COMMENTS: Connie Adan, Jack Cunningham and Don Bransford asked Mr. Becerra questions.

ACTION: Motion by Mayor Conrado to adopt the Resolution to approve the amendment to the Joint Powers Agreement (JPA) for the Yuba-Sutter-Colusa Regional Housing Authority to allow Lake County to become a participating member agency. **Motion failed** for a lack of a second.

DISCUSSION ITEM

Mother's Day pop-up enforcement

Code Enforcer Soto stated the weekend went well, and there were no issues; all four were in compliance.

FUTURE AGENDA ITEMS

Walnut Ranch lighting

Parks, Recreation & Tree Commission

Status of the Cannabis Operations

ADJOURNED TO CLOSED SESSION at 7:05 pm.

PUBLIC COMMENTS *(The public may comment on items scheduled to be heard during the Closed Session Meeting)*

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation Section 54956.9: (1 case)

ADJOURNED: At 7:23 pm, Mayor Conrado stated there was no reportable action.

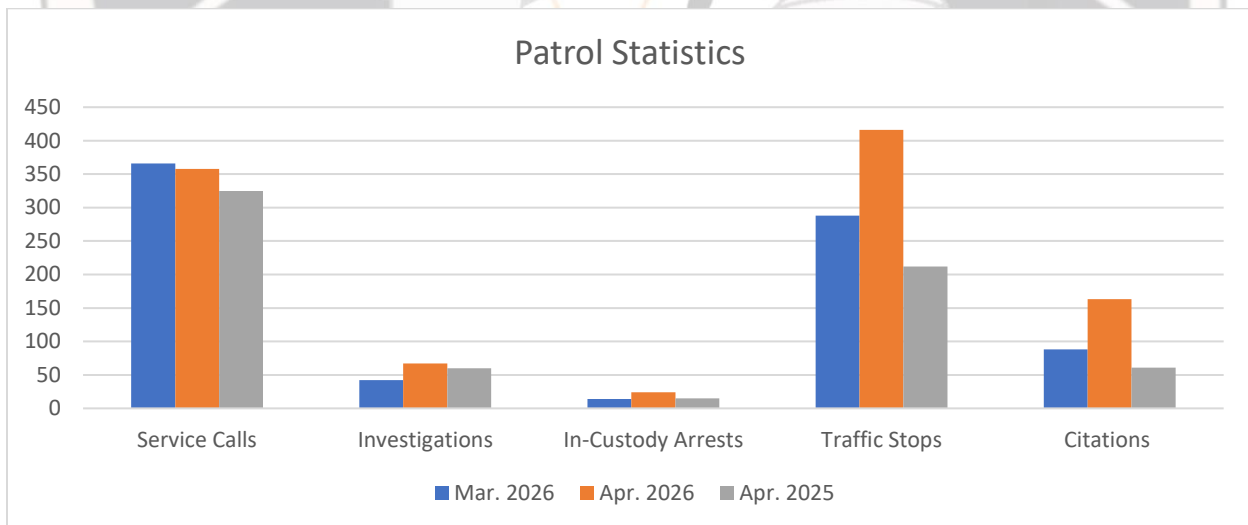
Colusa Police Department

Monthly Report for May 2026

Monthly Activities

- City Council Meetings
- Participated in the School Attendance Review Board (SARB)
- Attended Airport Landing Use Commission (ALUC) meeting
- Attended ribbon cutting ceremony for the new Colusa County Jail
- Attended Colusa Community Partners (CCP) meeting
- Participated in judging Colusa High School Senior Projects

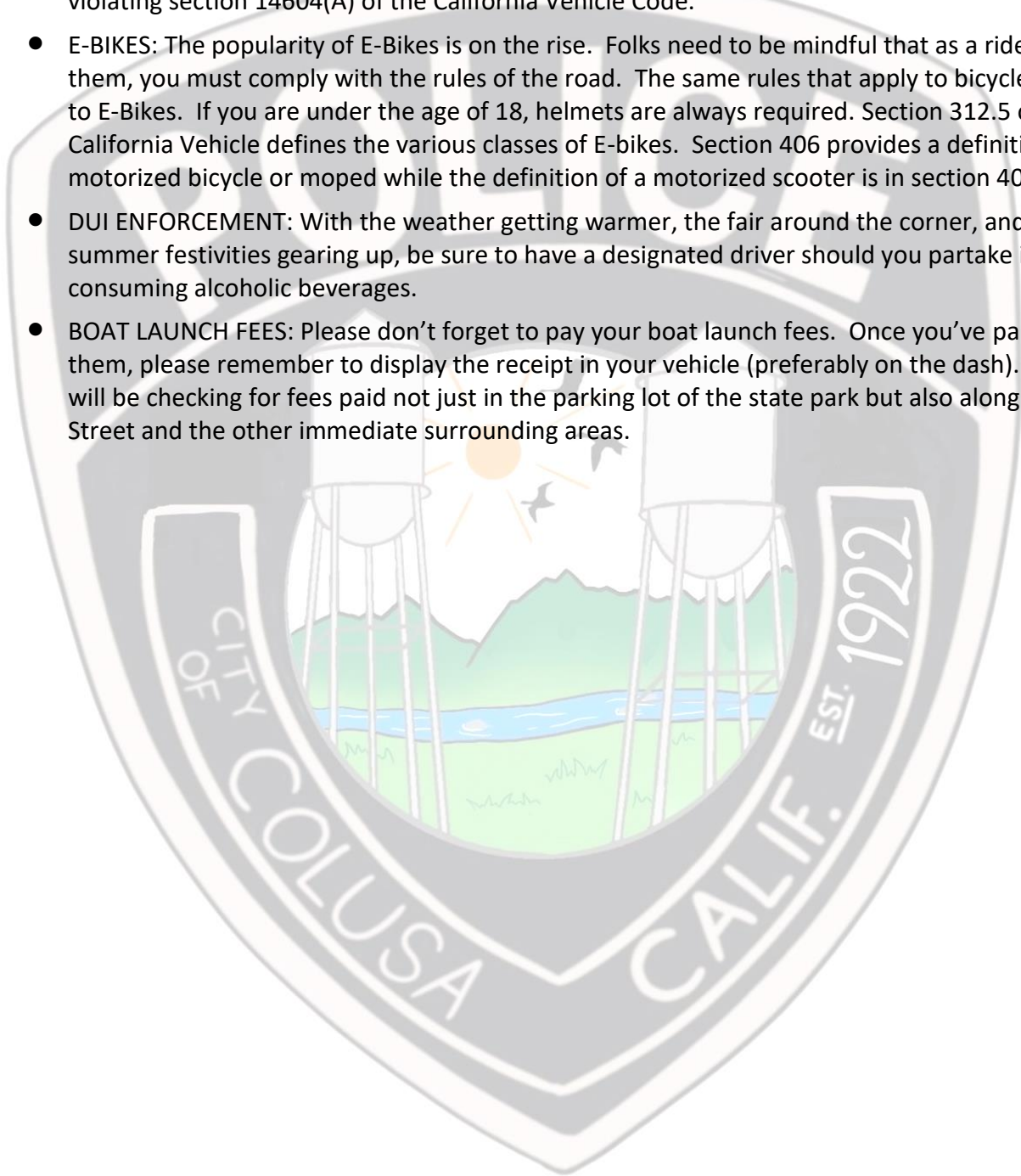
Monthly Statistics



- There were 330 calls for service for patrol officers with 22 agency assists. The call volume in May decreased from April. The call volume in 2025 was slightly lower.
- During the month of May, there were 16 in-custody arrests. There were 6 citations issued in lieu of a subject being booked in jail. There were 3 documented domestic violence related incidents resulting in 2 arrests. There were 55 reports initiated.
- During the month of May, officers initiated 330 traffic enforcement stops. There were 145 citations issued. The citations were issued for various moving and mechanical violations. There were 6 reportable traffic collisions, all being without injuries. 'Hit and Run' collisions are not included in these statistics but instead are included in crime statistics. There were 3 DUI arrests.
- The Police Services Manager handled 90 calls for service during the month of May. These calls for service don't include telephone calls handled by the Police Services Manager.

Items of Interest

- **CONCLUSION OF THE 2025-2026 SCHOOL YEAR:** This year there was a slight decrease in crime reports associated with school activities. The most frequent reports were associated with students bringing contraband to school campus' such as alcoholic beverages and 'vape' pens. There was a notable increase in citizen complaints regarding speeding and other dangerous driving by high school students. As a reminder, parents shouldn't be allowing their unlicensed child to drive either. A parent allowing their unlicensed child to drive will be charged with violating section 14604(A) of the California Vehicle Code.
- **E-BIKES:** The popularity of E-Bikes is on the rise. Folks need to be mindful that as a rider of them, you must comply with the rules of the road. The same rules that apply to bicycles apply to E-Bikes. If you are under the age of 18, helmets are always required. Section 312.5 of the California Vehicle defines the various classes of E-bikes. Section 406 provides a definition of a motorized bicycle or moped while the definition of a motorized scooter is in section 407.5.
- **DUI ENFORCEMENT:** With the weather getting warmer, the fair around the corner, and all the summer festivities gearing up, be sure to have a designated driver should you partake in consuming alcoholic beverages.
- **BOAT LAUNCH FEES:** Please don't forget to pay your boat launch fees. Once you've paid for them, please remember to display the receipt in your vehicle (preferably on the dash). Officers will be checking for fees paid not just in the parking lot of the state park but also along Main Street and the other immediate surrounding areas.



RESOLUTION NO. 26-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA, CALLING AND GIVING NOTICE OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2026, FOR THE ELECTION OF TWO CITY COUNCIL MEMBERS AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF COLUSA TO CONSOLIDATE THE GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE SAME DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE

WHEREAS, under the provisions of the laws of the State of California, a General Municipal Election shall be held on November 3, 2026, for the election of Municipal Officers; and

WHEREAS, the term of two members of the City of Colusa (“City”) Council is due to expire and the positions must be filled,

WHEREAS, the City Council does hereby call for and give notice of the Municipal Election for the election of two (2) Members of the City Council for the full term of four (4) years; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the City the precincts, polling places, and election department of the County of Colusa canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That pursuant to the requirements of the laws of the State of California, the City Council hereby calls for a general municipal election in and for the City of Colusa, California on Tuesday November 3, 2026. The purpose of the election is to elect two members of the City Council for the term of four (4) years.

Section 2. Pursuant to Elections Code Section 12101, the City Clerk is hereby authorized and directed to publish a Notice of General Municipal Election, in compliance with State law.

Section 3. That pursuant to the requirements of Sections 10400, 10402 and 10403 of the Elections Code, it is in the best interest of the public to consolidate the City of Colusa Election with the Statewide General Election, and the Board of Supervisors of the County of Colusa is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General election on Tuesday, November 3, 2026.

Section 4. That the County Election Department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

Section 5. That the Board of Supervisors is requested to issue instructions to the County Election Department to take any steps necessary for the holding of the consolidated election.

Section 6. That the City of Colusa recognizes that additional costs will be incurred by the County by reason of this consolidation and, pursuant to Elections Code 10002 the City agrees to reimburse the County for the actual cost incurred in conducting the election upon receipt of a bill stating the amount due as determined by the County Elections Official.

Section 7. The City of Colusa determined the following election particulars: The length of the Candidate Statement shall not exceed **200** words, the cost of the Candidate Statement shall be paid by the candidate, and in case of a tie vote, the election shall be determined by lot. If by close of candidate filing, the number of qualified candidates does not exceed the number of seats to be filled in a particular office, the City Council may, in accordance with Election Code Section 10229(a): appoint to the office the person(s) who has been nominated and/or appoint to the office any eligible elector if no one has been nominated or hold the election, if either no one or only one person has been nominated. The City Council shall make that determination by resolution adopted after the City Clerk certifies that no more than two candidates have qualified for the ballot.

Section 8. That the City Clerk is hereby directed to file a certified copy of this Resolution, and the Resolution Calling for a Municipal Election, with the County Board of Supervisors and the County Election Department of the County of Colusa.

Section 9. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

Section 10. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED, AND ADOPTED as a Resolution of the City Council of the City of Colusa at a regular meeting duly held on the 16th day of June 2026. Consolidating the Election

DENISE CONRADO, MAYOR

ATTEST:

SHELLY KITTLE, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF COLUSA)
CITY OF COLUSA)

I, Shelly Kittle, City Clerk of the City of Colusa, California, do hereby certify that the foregoing is a true and correct copy of Resolution No. 26-___ adopted by the City Council of the City of Colusa, California, at a regular meeting thereof held on the 16th day of June 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Shelly Kittle, City Clerk



June 3, 2026

City Council
City of Colusa
425 Webster Street
Colusa, CA 95932

RE: Tenant Commissioner Appointment

As per the Bylaws "The Board shall be composed of two Commissioners appointed by the Governing Body of the City of Yuba City; two Commissioners appointed by the Governing Body of the City of Live Oak; two Commissioners appointed by the Governing Body of the City of Colusa; two Commissioners appointed by the Sutter County Board of Supervisors; two Commissioners appointed by the Nevada County Board of Supervisors; two Commissioners appointed by the Yuba County Board of Supervisors; two Commissioners appointed by the Colusa County Board of Supervisors; and except as otherwise provided in section 34246.5 of the California Health & Safety Code, one Tenant Commissioner of the Housing Authority as appointed jointly by the Governing Bodies of the Cities of Live Oak, Colusa and Yuba City and the Board of Supervisors of the Counties of Sutter, Yuba, Colusa and Nevada upon the recommendation of the Housing Authority Board of Commissioners. The Member Governing Bodies shall notify the Secretary of the Housing Authority, in writing, of all appointments."

At the June 3, 2026 meeting of the Regional Housing Authority (RHA) Board of Commissioners it was approved to recommend Suzanne Gallaty to be re-appointed to the Tenant Commissioner position.

The Regional Housing Authority requests the City of Colusa City Council appoint Suzanne Gallaty as Tenant Commissioner pursuant to the Bylaws and the Agreement Creating the Regional Housing Authority.

Sincerely,



Gustavo Becerra
Executive Director



City of Colusa California

STAFF REPORT

DATE: June 16, 2026
TO: Mayor Conrado and Members of Council
FROM: Jesse Cain, City Manager

AGENDA ITEM: Status report on wastewater system improvements; Project 1 Colusa Recycled Water System Upgrades Construction and Contract.

Recommendation: Adopt Resolution accepting the Substantial Completion of Project 1 Colusa Recycled Water System Upgrades dated May 6, 2026, approve a Change Order #3 to the Contract for \$38,820.58 and change the Contract End Date to June 30, 2026, and continue to make progress on wastewater treatment plant (WWTP) and sewer system improvement projects

BACKGROUND ANALYSIS: As Council is aware, for the last several years the City has been planning and designing various improvements to the City's WWTP and sewer system.

On September 16, 2024, the Notice to Proceed was given to Auburn Constructors to begin Construction of the Project 1 Colusa Recycled Water System Upgrades> progress has proceeded with the project until present. Change Oder #1 involved raising the design grade for the maintenance building to one foot above the new 2024 FEMA Flood plain for a cost of \$203,310.00. Change Order #2 involved recycled water pipeline increases and well backflow modifications for \$154,452,10. Change Order #3 involved additional electrical conduit and wiring, changing a fiber connection box modification, moving the propane tank from under cover to away from the new building and the addition of a hot tap to connect the potable water system to the new building. It also recognizes other changes and substitutions that did not increase the cost of the project. The Cost of Change Order #3 is \$38,820.58. The Contractor submitted a Substantial Completion Request on May 6, 2026 that was recognized and accepted by the Construction Team on that day. The Contract needs to be modified by changing the Contract end Date to June 30, 2026 to reflect the needs required by the project. The contract had 450 days in the original contract and unfortunately the wording should have said working days not Calander Days. The Contractor has been diligent throughout the duration of the contract and should not be penalized by this oversight.

BUDGET IMPACT: The SRF grant allows for reimbursement of all past planning and design costs, construction costs, and construction management costs for the contract but does not include Contract Change Orders. These increased costs are \$397,000. The Original Contract approved by SRF granted the City of Colusa \$6,639,560.98 for the Project. The City has adequate capacity to fund the Change Orders.

STAFF RECOMMENDATION: Approve Resolution No. 26 Approving Change Order #3 for \$38,820.58, (Change Ores #1 and #2 were approved by previous Council Actions), approve the proposed Contract end Date of June 30, 2026, and accept the Contract Project 1 Colusa Recycled Water System Upgrades as substantially completed

ATTACHMENT:
Resolution No. 26-_____

RESOLUTION NO. 26-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA TO APPROVE AUBURN CONTRACTORS REQUEST FOR SUBSTANTIAL COMPLETION OF PROJECT COLUSA RECYCLED WATER SYSTEM UPGRADES DATED MAY 6, 2026. AND AMENDING CONTRACT TO END ON JUNE 30,2026

WHEREAS, on or about September 16, 2024, Auburn Contractors was given a Notice to Proceed to begin construction of Project 1 Colusa Recycled Water System Upgrades;

WHEREAS, the City of Colusa (“City”) approves the Substantial Completion Request dated on May 6, 2026;

WHEREAS, the City also approves Change Order #3 in the amount of \$38,820.58, which the City has adequate capacity to fund; and

WHEREAS, the City Council amends the contract to reflect the revised end date to June 30 2026.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:

- 1. The City Council hereby finds that the above recitals are true and correct and are incorporated herein by reference.
- 2. This Resolution shall take effect immediately upon adoption.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this 16th Day of June 2026 by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

DENISE CONRADO, MAYOR

ATTEST:

Shelly Kittle, City Clerk



City of Colusa California

STAFF REPORT

DATE: 16 June 2026
TO: Mayor Conrado and Members of the City Council
FROM: Joshua Fitch, Police Chief, via Jesse Cain, City Manager

AGENDA ITEM:

Street closure to facilitate City of Colusa 4th of July event on Main Street.

Recommendation:

Authorize street closure in connection to City of Colusa 4th of July event, sponsored by City of Colusa and Rocco's Bar & Grill, on Saturday, July 4, 2026.

BACKGROUND ANALYSIS:

This inaugural event will be held on Main Street. The requested closure is from 6:00 a.m. to 11:00 p.m. The bulk of the event will center on Main Street between 5th and 9th Streets with additional closures of 5th-9th Streets from Main Street south to the alleyways. Because of traffic issues, the Main Street closure will extend from the west side of 4th Street to the east side of 10th Street to allow detours from Market Street to Main Street on 4th and 10th Street. Market Street will be the detour route for traffic.

This event will kick off with a rib cook-off starting at 7 a.m. and culminate with a firework show over the river to be completed at approximately 10 p.m.

BUDGET IMPACT:

Unknown overtime costs for City personnel for set up, tear down, clean up, and event security.

STAFF RECOMMENDATION:

Staff is recommending that the Council authorize the street closure as outlined above.

ATTACHMENT: None.



City of Colusa California

STAFF REPORT

DATE: June 16th, 2026

TO: Mayor and Members of the City Council

FROM: Ishrat Aziz-Khan, through Jesse Cain, City Manager

AGENDA ITEM:

Consideration of Resolution Approving to Authorize Placement of Solid Waste Liens from Recology on the 2026-27 County Property Tax Roll.

Recommendation:

Council to adopt the resolution authorizing delinquent solid waste liens on “Exhibit A” to be placed on the 2026-27 City Property Tax Roll with the County.

BACKGROUND ANALYSIS:

The City’s Recology Franchise Agreement and City Ordinance No. 535 require a mandatory solid waste service within the City limits. The agreement authorizes Recology, on an annual basis, to collect outstanding solid waste accounts by placing the delinquent accounts and administration fees on the property owner’s tax bill for collection.

Recology must send at least two delinquent notices to the customers and property owners before proceeding with a public hearing. Three courtesy notices were sent to the customers and property owners for delinquent amounts on February 2026, 2nd on May 2026, and final on June 10th, 2026. The delinquent balances are for services from April 1st, 2025, through March 31st, 2026. It should be noted that the addresses used to mail both notices came from the latest Assessor Tax Roll (2025), which may not reflect recent sales or transfers of property. The third notice includes the delinquent solid waste account amount and the associated administration fees. “Exhibit A” consists of all delinquencies and administration fees.

The City’s administration fee is \$47 for each lien placed on the property owner’s tax bill. The list was received on June 10th, 2026, from Recology, after Recology addressed the customer complaints.

BUDGET IMPACT:

City Administration Fee Revenue is estimated to be \$10,575 to the General Fund. The more accurate numbers will be determined upon the final list.

ATTACHMENTS:

Resolution 26-__

Exhibit "A"

RESOLUTION NO. 26-

A RESOLUTION OF THE CITY OF COLUSA CITY COUNCIL ADOPTING DIRECT ASSESSMENT FOR DELINQUENT SOLID WASTE LIENS FOR THE FISCAL YEAR 2025-26 ON THE 2026-27 PROPERTY TAX ROLL

WHEREAS, the notices and fees for the purpose of the collection of delinquent garbage bills to Recology to be included on the regular County property tax bill for property owners of the City of Colusa were completed on June 10th, 2026; and

WHEREAS, the City is placing the delinquent solid waste liens (Exhibit “A” on the Colusa County secured property tax roll for collection; and

WHEREAS, the City has complied with the Recology Franchise Agreement and City of Colusa Ordinance No. 535 pertaining to the levy of the solid waste tax lien.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Colusa as follows:

- 1. Recitals. The above recitals are true and correct and are incorporated herein by reference.
- 2. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED and ADOPTED this 16th day of June 2026 by the following vote:

AYES

NOES:

ABSENT:

ABSTAIN:

Denise Conrado, MAYOR

Attest:

Shelly Kittle, City Clerk

EXHIBIT "A"

Parcel Number	Past Due Amount+ Admin Cost
001-051-003-000	7938.88
017-030-118-000	2348.74
001-092-011-000	858.12
017-130-005-000	187.96
002-011-005-000	3394.76
001-203-003-000	285.54
001-083-005-000	543.08
001-253-004-000	1791.64
001-136-005-000	284.96
001-235-005-000	1884.4
017-130-038-000	2128.38
017-130-134-000	966.82
002-104-002-000	1048.82
002-120-011-000	1340.24
001-095-003-000	969.38
001-303-003-000	1828.82
001-303-003-000	1519.52
001-036-007-000	340.38
001-096-004-000	341.36
001-106-008-000	568.74
001-172-002-000	243.54
001-276-001-000	755.98
001-135-012-000	749.5
001-011-006-000	535.18
001-273-008-000	719.84
001-154-015-000	675.06
001-096-004-000	334.96
001-133-009-000	807.3
001-291-005-000	297.68
002-183-014-000	779.68
002-290-002-000	468.5
002-042-003-000	593.66
001-043-008-000	178.92
002-150-008-000	718.04
001-202-018-000	401.74
015-320-035-000	627.58
001-303-015-000	289.26
015-151-008-000	443.18
002-340-034-000	442.26
001-273-005-000	675.06
001-124-005-000	242.36
002-024-015-000	289.26
001-211-006-000	176.82
001-305-014-000	188.02
002-143-004-000	443.32
002-031-003-000	788.92

001-144-012-000	788.92
001-086-005-000	922.44
001-284-014-000	768.52
002-021-004-000	206.52
002-330-026-000	625.62
002-202-003-000	337.02
001-125-002-000	788.92
002-181-008-000	390.12
002-300-029-000	780.36
001-276-007-000	765
002-060-045-000	283.9
002-213-003-000	442.26
001-121-006-000	745.84
002-024-002-000	760.6
002-212-011-000	601.76
001-124-006-000	746
001-151-010-000	734.2
002-340-028-000	745.08
001-141-011-000	229.36
001-205-007-000	757.1
002-182-003-000	434.44
001-202-014-000	570.88
002-144-008-000	788.62
001-205-007-000	343.82
002-144-007-000	290.84
001-276-002-000	597.06
002-141-002-000	428.72
002-050-013-000	593.66
001-203-006-000	788.92
002-240-008-000	290.26
015-370-013-000	290.84
001-284-010-000	766.42
001-134-007-000	745.08
002-206-004-000	728.38
001-201-011-000	356.72
001-175-009-000	290.84
001-246-008-000	296.52
001-202-018-000	280.9
001-196-009-000	306.74
002-330-039-000	442.26
002-043-007-000	190.68
001-256-002-000	400.42
002-181-007-000	181.92
001-295-001-000	788.92
002-144-013-000	593.66
001-122-008-000	489.36
001-046-004-000	284.06
001-206-003-000	173.38
001-211-003-000	747.28

001-304-001-000	439.5
001-203-004-000	369.04
002-024-013-000	770.42
015-370-011-000	1360.46
002-060-034-000	290.84
002-060-003-000	796.4
001-303-014-000	290.84
002-215-011-000	300.34
001-245-009-000	545.08
001-154-013-000	551.5
001-203-008-000	749.5
001-253-004-000	277.14
002-250-002-000	788.92
002-023-012-000	745.08
002-211-004-000	358.82
002-050-020-000	171.4
002-042-005-000	806.7
002-181-003-000	753.86
002-212-016-000	442.08
015-153-013-00	742.44
002-340-038-000	413.38
015-370-010-000	745.08
002-050-053-000	293.66
001-125-001-000	442.26
002-080-007-000	539.16
015-230-043-000	788.92
001-011-001-000	363.54
015-370-005-000	290.84
002-042-007-000	708.06
001-072-004-000	374.96
001-171-003-000	254.76
015-200-059-000	788.92
002-142-001-000	296.5
001-286-004-000	573.38
001-111-003-000	788.32
002-110-009-000	412.28
002-240-021-000	289.92
001-254-006-000	783.7
002-044-011-000	242.26
001-182-009-000	290.36
002-204-009-000	767.62
001-202-013-000	290.84
002-340-016-000	573.38
001-074-001-000	190.84
002-181-006-000	218.12
001-154-005-000	267.76
001-241-006-000	293.66
002-193-012-000	442.26
001-134-009-000	561.58

002-330-030-000	848.82
002-060-010-000	306.86
002-050-051-000	288.3
001-141-007-000	445.08
002-215-008-000	469.58
002-300-030-000	788.92
001-123-001-000	290.84
002-050-017-000	290.4
001-293-008-000	755.18
002-060-020-000	429.72
001-302-004-000	593.66
001-296-010-000	298.42
002-032-015-000	483.36
001-102-006-000	745.08
001-151-005-000	564.26
001-154-011-000	745.08
001-196-001-000	749.5
001-011-005-000	213.78
001-136-001-000	290.84
002-260-036-000	290.84
002-290-010-000	442.26
002-191-009-000	247.78
002-024-001-000	468.08
001-203-009-000	263.04
002-240-014-000	398.28
002-141-003-000	788.5
001-156-002-000	753.92
002-060-039-000	242.26
001-291-012-000	347.34
002-250-012-000	559.54
001-241-041-000	755.98
001-074-003-000	1360.48
001-351-016-000	441.32
001-133-004-000	755.08
002-060-024-000	803.92
002-050-055-000	294.34
001-061-006-000	274.28
001-144-010-000	415.8
015-370-036-000	760.34
002-202-001-000	187.98
002-050-028-000	268.48
002-050-040-000	556.1
001-182-001-000	290.84
002-240-029-000	697.98
002-250-005-000	618.94
002-050-011-000	788.82
001-156-001-000	290.84
001-273-003-000	343.66
002-193-012-000	683.9

002-050-030-000	725.08
002-230-002-000	480.5
002-060-006-000	290.84
002-023-002-000	363.38
001-143-012-000	737.06
002-183-003-000	745.08
001-134-006-000	707.72
001-304-002-000	747.28
002-230-005-000	573.38
001-273-001-000	442.26
002-260-023-000	769.54
002-340-017-000	262.6
002-205-021-000	295.84
001-182-009-000	355.42
001-151-005-000	351.58
001-075-005-000	290.84
015-151-011-000	788.82
001-303-006-000	764.78
001-283-003-000	593.66
002-300-035-000	214.66
002-212-005-000	289.32
002-290-005-000	442.26
001-136-004-000	765.14
001-251-008-000	714.06
001-251-008-000	821.76
002-250-001-000	980.86
002-110-023-000	892.66
002-031-006-000	764.7
001-183-014-000	659.7
001-136-002-000	298.89
002-205-002-000	290.84
002-144-009-000	907.84



City of Colusa California

STAFF REPORT

DATE: June 16th, 2026

TO: Mayor and Members of the City Council

FROM: Ishrat Aziz-Khan, through Jesse Cain, City Manager

AGENDA ITEM:

Consideration of a Resolution approving Proceedings to Levy the Walnut Ranch Assessment District for FY 2026-27, accepting the preliminary engineer's report, confirming diagram and maps.

Recommendation:

1. Open the public hearing and;
2. Council to adopt the Resolution to approve the engineer's report, confirming diagram maps and parcels within the assessment districts, and order the levy of assessment for FY 2026-27 for the City of Colusa Walnut Ranch Assessment District.

BACKGROUND ANALYSIS:

The Walnut Ranch Landscape and Lighting District was created in November 2016 for the purpose of providing maintenance, operation, and improvement of the streets, utilities, drainage, sidewalks, curbs, gutters, landscaping, and street lighting with the Walnut Ranch development. As outlined on page 7 of the engineer's report, the FY 2026-27 Single Family Equivalent Unit assessment is \$342.20.

BUDGET IMPACT:

The Walnut Ranch Assessment District will continue to utilize the assessment fund balance until funds are no longer available. Walnut Ranch Assessment District's anticipated Revenue is \$24,980. Please note that the final accounting may modify these final figures.

ATTACHMENTS:

None - The engineer's report is on file with the City Clerk

RESOLUTION No 26-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA DECLARING
AN INTENTION TO INITIATE PROCEEDINGS PURSUANT TO THE LANDSCAPING
AND LIGHTING ACT OF 1972 FOR THE WALNUT RANCH PUBLIC FACILITIES
ASSESSMENT DISTRICT

WHEREAS, in order to finance the costs of the installation, maintenance and servicing of public facilities, including but not limited to, landscaping, tennis courts, sprinkler systems, swimming pools, park grounds, park facilities, landscape corridors, publicly owned trees, street frontages, running tracks, and turf areas, as applicable, for property owned or maintained by the City of Colusa (the "Improvements"); and

WHEREAS, to equitably distribute the costs among benefited landowners, the City Council (the "Council") of the City of Colusa (the "City"), County of Colusa, State of California, has decided to undertake proceedings pursuant to the Landscaping and Lighting Act of 1972, California Streets and Highways Code Sections 22500 *et seq.* (the "Act") to levy assessments for Fiscal Year 2026-2027.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES
HEREBY RESOLVE:**

1. Recitals. The foregoing recitals are true and correct and made a part of this Resolution.
2. Proposal to Levy Assessments. The City Council proposes to levy assessments for Fiscal Year 2026-2027 for the Walnut Ranch Public Facilities Assessment District ("the District").
3. Description of Improvements. The operations and maintenance to be financed by assessments levied in the District consist of public improvements, including but not limited to, pavement, sidewalks, curbs and gutters, turf, ground cover, shrubs and trees, landscaping, irrigation systems, drainage systems including a stormwater detention basin, fencing, lighting, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, and incidental costs as applicable, for property within the District that is owned or maintained by the City of Colusa (the "Improvements").
4. Appointment of Engineer. The City Council hereby retains CEC Engineering as an engineer (the "Engineer") for all purposes of proceedings undertaken by the City with respect to the assessment district.
5. Effective Date. This Resolution shall be effective immediately and the public hearing is set for the next council meeting.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED and ADOPTED on the 16th day of June, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DENISE CONRADO, MAYOR

Attest:

Shelly Kittle, City Clerk



City of Colusa California

STAFF REPORT

DATE: June 16th, 2026

TO: Mayor and Members of the City Council

FROM: Ishrat Aziz-Khan, through Jesse Cain, City Manager

AGENDA ITEM:

Consideration of Resolution Approving of Proceedings with the annual Levy City of Colusa Districts Community Facilities District (CFD) 2-2020 for Fiscal Year 2026-27, accept preliminary engineer's reports, and include a public hearing.

Recommendation:

1. Conduct public hearings.
2. Approve the engineer's report, which confirms diagram maps and parcels within the assessment district, and orders the levy of assessment for FY 2026-27 for the City of Colusa CFD 2-2020.

BACKGROUND ANALYSIS:

The City of Colusa Community Facilities District No 2-2020 was created in 2019 to provide funding for the improvements, maintenance, and servicing of infrastructure such as landscaping, park grounds, park facilities, landscape corridors, publicly owned trees, street frontages, streets, curbs, gutters, sidewalks, water, sewer, and storm drain

BUDGET IMPACT:

The 2026-27 approved assessment rate per Single Family Equivalent (SFE) unit is \$426.66 for a total assessment of \$60,160. This district requires no additional funds from the City of Colusa General Fund. Note: This amount is approximate and could vary by no more than 10% at the time of filing.

ATTACHMENTS:

None - The engineer's report is on file with the City Clerk

RESOLUTION NO. 26 _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA DECLARING AN INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2026-27 FOR THE CITY OF COLUSA COMMUNITY FACILITIES DISTRICT 2-2020

WHEREAS, the City Council (the "Council") of the City of Colusa (the "City"), County of Colusa, State of California, previously adopted a Resolution to initiate proceedings pursuant to the Landscaping and Lighting Act of 1972, California Streets and Highways Code Section 22500 et. seq. (the "Act"), to levy and collect assessments for Fiscal Year 2026/2027 for the City of Colusa Community Facilities District (CFD) 2-2020; and

WHEREAS, the City Engineer has prepared and filed with the City Clerk a report for Fiscal Year 2026/2027 (the "Engineer's Report") in accordance with the Act; and

WHEREAS, the approval of the assessments proposed by this Resolution will be for the purpose of meeting operating expenses and purchasing supplies, equipment, or materials necessary to maintain service with the existing service areas.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Colusa as follows:

1. Recitals. The above recitals are true and correct and are incorporated herein by reference.
2. Description of Improvements. The purpose of the District is generally described as the installation, maintenance and servicing of public facilities, including but not limited to, landscaping, water, sewer, storm drainage, lighting police and fire services, street sweeping, park facilities, landscape corridors, publicly owned trees, street frontages, and turf areas, as applicable, for any property owned or maintained by the City of Colusa (the "Improvements").
3. Location of District. The City of Colusa Community Facilities District ("District") 2-2020 consists of the lots and parcels shown on the boundary maps of the Assessment District on file with the City, and reference is hereby made to such map for further particulars.
4. Declaration of Intention. It is the intention of this Council to levy and collect the continued assessments within the Assessment District for fiscal year 2026-27.
5. Approval of Engineer's Report. California Engineering Company Inc., the Engineer of Work, has prepared the Engineer's Reports (the "Report") in accordance with Section 22565, et seq., of the California Streets and Highways Code. The Report has been made, filed with the City Clerk, and duly considered by the Council and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Reports for all subsequent proceedings under and pursuant to the foregoing resolution.

6. Reference to Engineer’s Reports for Particulars. Reference is hereby made to the Report for a full and detailed description of the Improvements, the boundaries of the Assessment District, and the proposed assessments upon assessable lots and parcels of land within the Assessment District.

7. Amount of Assessment. The City of Colusa Community Facilities District 2-2020 assessments for fiscal year 2026-27 are not proposed to increase. The assessment rate for fiscal year 2026-27 is \$426.66 per single family equivalent benefit unit.

8. Notice of Public Hearing. The public hearing shall be held before this Council in the City Council chambers of the City of Colusa, located at 425 Webster Street, Colusa, CA 95932, on May 19th at the hour of 6:00 o'clock p.m. for the purpose of allowing public testimony regarding the proposed continuation of assessments and for the City's final action upon the Engineer's Reports and assessments therein.

9. Publication of Resolution. The City Clerk shall cause a notice of the hearing to be given by publishing a copy of this Resolution once, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the City of Colusa.

10. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED and ADOPTED on the 16th day of June, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DENISE CONRADO, MAYOR

Attest:

Shelly Kittle, City Clerk



City of Colusa, California

STAFF REPORT

DATE: June 16th, 2026
TO: Mayor and Members of the City Council
FROM: Ishrat Aziz-Khan, through Jesse Cain, City Manager

AGENDA ITEM:

Consideration of Resolution Approving of Proceedings to hold a public hearing approving engineer's report, confirming diagram maps, and ordering the levy on parcels for FY 2026-27 for the Colusa Meadows West Public Facilities Assessment District and Hoblit Public Facilities Assessment District.

Recommendation:

1. Conduct public hearings.
2. Approve engineer's reports which confirm diagram maps and parcels within the assessment districts and order the levy of assessment for FY 2026-27 for the Colusa Meadows West Public Facilities Assessment District and Hoblit Public Facilities Assessment District.

BACKGROUND ANALYSIS:

The Colusa Meadows West Public Facilities Assessment District was created in 2006 to provide maintenance, operation, and improvement of the streets, utilities, drainage, sidewalks, curbs, gutters, landscaping, and street lighting, within the Colusa Meadows West development, and to provide maintenance, operation and improvement of neighborhood park facilities. As outlined on page 18 of the engineer's report, the FY 2026-27 Single Family Equivalent Unit assessment is \$556.00.

The Hoblit Public Facilities Assessment District was created in 2007 to provide maintenance, operation, and improvement of the streets, utilities, drainage, sidewalks, curbs, gutters, landscaping, and street lighting, within the Hoblit development. As outlined on page 18 of the engineer's report, the FY 2026-27 Single Family Equivalent Unit assessment is \$541.66.

BUDGET IMPACT:

The Colusa Meadows West Public Facilities Assessment District projected revenues and expenditures for FY 2026-27 are \$8,896. The Hoblit Public Facilities Assessment District projected revenues and expenditures for FY 2026-27 are \$6,500.

RESOLUTION NO. 26-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA DECLARING AN INTENTION TO INITIATE PROCEEDINGS PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 FOR THE HOBLIT PUBLIC FACILITIES ASSESSMENT DISTRICT AND COLUSA MEADOWS WEST PUBLIC FACILITIES

WHEREAS, in order to finance the costs of the installation, maintenance, and servicing of public facilities, including but not limited to, landscaping, tennis courts, sprinkler systems, swimming pools, park grounds, park facilities, landscape corridors, publicly owned trees, street frontages, running tracks, and turf areas, as applicable, for property owned or maintained by the City of Colusa (the "Improvements"); and

WHEREAS, to equitably distribute the costs among benefited landowners, the City Council (the "Council") of the City of Colusa (the "City"), County of Colusa, State of California, has decided to undertake proceedings pursuant to the Landscaping and Lighting Act of 1972, California Streets and Highways Code Sections 22500 *et seq.* (the "Act") to levy assessments for Fiscal Year 2026/2027.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:

1. Recitals. The foregoing recitals are true and correct and made a part of this Resolution.
2. Proposal to Levy Assessments. The City Council proposes to levy assessments for Fiscal Year 2026/2027 for the Hoblit Public Facilities Assessment and Colusa Meadows West Public District ("the Districts").
3. Description of Improvements. The operations and maintenance to be financed by assessments levied in the District consist of public improvements, including but not limited to, pavement, sidewalks, curbs and gutters, turf, ground cover, shrubs and trees, landscaping, irrigation systems, drainage systems including a stormwater detention basin, fencing, lighting, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, and incidental costs as applicable, for property within the District that is owned or maintained by the City of Colusa (the "Improvements").
4. Appointment of Engineer. The City Council hereby retains CEC Engineering as an engineer (the "Engineer") for all purposes of proceedings undertaken by the City with respect to the assessment district.
5. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED and ADOPTED this on 16th day of June 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DENISE CONRADO, MAYOR

Attest:

Shelly Kittle, City Clerk



City of Colusa California

STAFF REPORT

DATE: June 16th, 2026

TO: Mayor and Members of the City Council

FROM: Ishrat Aziz-Khan, through Jesse Cain, City Manager

AGENDA ITEM:

Consideration of Resolution Approving of Proceedings to Hold a public hearing to approve the engineer's reports, confirm diagram maps, and order the levy on parcels for FY 2026-27 for the City of Colusa Parks, Trees & Pool Improvement District.

Recommendation:

1. Conduct public hearings.
2. Approve the engineer's report which, confirms diagram maps and parcels within the assessment district, and order the levy of assessment for FY 2026-27 for the City of Colusa Parks, Trees & Pool Improvement District.

BACKGROUND ANALYSIS:

The City of Colusa Parks, Trees & Pool Improvement District was created in 1996 to provide funding for the improvements, maintenance and servicing of swimming pools, landscaping, tennis courts, sprinkler systems, park grounds, park facilities, landscape corridors, publicly owned trees, street frontages, running tracks, turf areas and other recreational facilities in the City. The 1996 approved assessment rate per Single Family Equivalent (SFE) unit is \$36.00 without provisional annual CPI adjustments. A Resolution was previously adopted which was the intent to collect and levy along with the engineer's report.

BUDGET IMPACT:

The City of Colusa Parks, Trees & Pool Improvement District projected revenues are estimated to be \$89,000 and expenditures for FY 2026-27 are \$329,511. The excess expenditures of \$240,511 will be covered by the City of Colusa General Fund. Please Note: as of the date of this staff report the County assessor's office was in the process of providing information related to this assessment district, so these numbers are likely to change, but not more than 10%.

ATTACHMENTS:

None - The engineer's report is on file with the City Clerk

RESOLUTION NO. 26 _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA DECLARING AN INTENTION TO INITIATE PROCEEDINGS PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 FOR THE PARKS, TREES, AND POOLS IMPROVEMENT PUBLIC FACILITIES ASSESSMENT DISTRICT

WHEREAS, in order to finance the costs of the installation, maintenance and servicing of public facilities, including but not limited to, landscaping, tennis courts, sprinkler systems, swimming pools, park grounds, park facilities, landscape corridors, publicly owned trees, street frontages, running tracks and turf areas, as applicable, for property owned or maintained by the City of Colusa (the "Improvements"); and

WHEREAS, to equitably distribute the costs among benefited landowners, the City Council (the "Council") of the City of Colusa (the "City"), County of Colusa, State of California, has decided to undertake proceedings pursuant to the Landscaping and Lighting Act of 1972, California Streets and Highways Code Sections 22500 *et seq.* (the "Act") to levy assessments for Fiscal Year 2026/2027.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:

1. Recitals. The foregoing recitals are true and correct and made a part of this Resolution.
2. Proposal to Levy Assessments. The City Council proposes to levy assessments for Fiscal Year 2026/2027 for the Parks, Trees, and Pools Improvement Public Facilities Assessment District ("the District").
3. Description of Improvements. The operations and maintenance to be financed by assessments levied in the District consist of: public improvements, including but not limited to, pavement, sidewalks, curbs and gutters, turf, ground cover, shrubs and trees, landscaping, irrigation systems, drainage systems including a stormwater detention basin, fencing, lighting, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, and incidental costs as applicable, for property within the District that is owned or maintained by the City of Colusa (the "Improvements").
4. Appointment of Engineer. The City Council hereby retains CEC Engineering as an engineer (the "Engineer") for all purposes of proceedings undertaken by the City with respect to the assessment district.
5. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED and ADOPTED this on the 16th day of June 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DENISE CONRADO, MAYOR

Attest:

Shelly Kittle, City Clerk



City of Colusa City Council City Clerk’s Report

DATE: June 16, 2026
TO: Mayor and Members of the City Council
FROM: Shelly Kittle, City Clerk

AGENDA ITEM:

Consideration of appointment to fill the Heritage Preservation Commission vacancy.

REQUESTED ACTION:

Council to consider appointing Bernice Dommer to the Heritage Preservation Commission for a four-year term.

BACKGROUND:

Per Ordinance 473, members of Commissions shall be appointed by the City Council and serve individual terms of four years.

On May 26, 2026, the City Clerk received one application to fill the one vacancy on the HPC.

RECOMMENDATION:

- Council to discuss and make commission appointment to fill the HPC vacancy.

BUDGET IMPACT: None

ATTACHMENT:

Redacted application – Bernice Dommer



RECEIVED

Item 9.

CITY OF COLUSA

MAY 26 2026

CITY OF COLUSA

APPLICATION FOR COMMISSION VACANCY

Name: Bernice A. Dommer

Address: Country Club Dr. Colusa, CA 95932

Resident of County [] Resident of City [X] Resident of Colusa Unified School District []

Phone: 530- [redacted] Email: [redacted]@gmail.com

I am interested in the vacancy on the following Commission:

[] Planning Commission - 4 year term

Three (3) members must be residents of the City at the time of appointment and during his/her term, and shall not be officers or employees of the City. Two (2) members may be residents of Colusa County, residing within two miles of the boundaries of the City at the time of appointment and during his/her term, and shall not be officers or employees of the City.

[] Parks, Recreation and Tree Commission - 4 year term

Applicant must be a resident of the Colusa Unified School District at the time of appointment and during his/her term, and shall not be an officer or an employee of the City.

[X] Heritage Preservation Commission - 4 year term

Applicant shall be resident of the city or residents of Colusa County if they live within two miles of the city limits at the time of appointment and during his/her term, and shall not be officers nor employees of the city.

[] Other/Committee: _____

Briefly, state your interest in serving on this Commission and give a summary of your education, experience and/or qualifications that you believe would be relevant to this Commission.

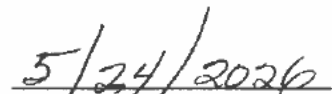
I believe it is important to value + regulate the historical buildings, residences, and someday (perhaps) districts of the City of Colusa which contribute to the beauty and history of Colusa. I served on the committee during the late '80's + early 90's until I was employed at Yosemite National Park - Presently there should be information available for visitors to learn about the history of Colusa through its buildings + etc.

Are you available on the dates and times when this commission meets? Yes No

I have read and understand the responsibilities of the Commission as set forth in the Colusa City Code and agree to work to carry out these responsibilities. I further understand that I serve at the pleasure of the Colusa City Council and can be removed from this position, with or without cause, at any time.

I, the undersigned, state that I am a citizen of the United States and fulfill the residency requirements listed above, and that I wish to have my name considered for appointment to the commission indicated above.


Applicant Signature


Date



City of Colusa California

STAFF REPORT

DATE: June 16, 2026
TO: Mayor and Members of Council
FROM: Jesse Cain, City Manager

AGENDA ITEM: Review of Parks, Recreation and Tree Commission Structure and Consideration of Ad-Hoc Committee

RECOMMENDATION: Adopt a Resolution that the City Council establish a Council ad-hoc committee to review the current structure of the Parks, Recreation and Tree Commission (PRT Commission), with participation from one current member of the Commission. The purpose of the ad-hoc committee would be to evaluate Ordinance No. 500, review Council goals and objectives related to parks, recreation, and urban forestry, and develop recommendations for a new five-member commission structure for future Council consideration. Staff's goal would be to return to Council with a proposed ordinance and updated commission structure by the end of 2026.

BACKGROUND ANALYSIS: In 2014, the City Council adopted Ordinance No. 500, formally combining the City's Parks and Recreation Commission with the Tree Commission into what is now known as the Parks, Recreation and Tree Commission.

Since the adoption of Ordinance No. 500, the City has experienced many changes. The community has continued to grow, priorities have shifted, new City Council members have been elected, and the City's long-term planning goals have evolved. As a result, staff believe this is an appropriate time to revisit Ordinance No. 500 and review whether the current commission structure continues to best serve the needs of the community and the direction of the City Council.

The Parks, Recreation and Tree Commission has served an important role over the years; however, with changing community needs and Council priorities, staff believes it would be beneficial to take a fresh look at the commission's structure, responsibilities, and long-term purpose.

At this time, staff do not have a final recommendation on exactly what an updated commission would look like or all of the responsibilities that may be included. Staff believe that direction from the full City Council is important before moving forward with any proposed changes.

To begin that process, staff recommend creating a Council ad-hoc committee consisting of Council representatives and one member of the current Parks, Recreation and Tree

Commission. The ad-hoc committee would review the City Council's goals and objectives, evaluate the existing ordinance, discuss community needs, and work collaboratively to develop recommendations for what a new five-member commission should look like.

The purpose of the review would be to create a commission structure that has clear direction from the City Council, defined responsibilities, and a pathway for long-term success. This collaborative process would also provide an opportunity to build broad Council support around the future structure and mission of the commission before any ordinance changes are brought forward.

Staff believe this review is timely and important as the City continues planning for the future of its parks, recreation programs, and urban tree management.

By establishing an ad-hoc committee and reviewing Ordinance No. 500 in collaboration with Council and Commission representatives, the City can develop a commission structure that reflects current priorities, provides clear direction, and positions the commission for success moving forward.

Staff anticipate returning to Council with recommendations, including a draft ordinance establishing the updated commission structure, by the end of 2026.

BUDGET IMPACT: There is no immediate fiscal impact associated with establishing the ad-hoc committee. Any future fiscal impacts related to staffing, programming, or implementation of a revised commission structure would be identified and presented to the City Council as part of a future agenda item.

STAFF RECOMMENDATION: Adopt Resolution 26-

ATTACHMENT: Resolution 26-

RESOLUTION NO. 26-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA PAUSING THE
PRT COMMISSION AND CREATING A COUNCIL AD-HOC FOR THE PARKS,
RECREATION AND TREE COMMISSION TO REVIEW ORDINANCE 500 AND BRING
BACK TO COUNCIL FOR FURTHER ACTION

WHEREAS, in 2014, the City Council adopted Ordinance No. 500, combining the City's Parks and Recreation Commission with the Tree Commission into the Parks, Recreation and Tree Commission ("PRT Commission").

WHEREAS, given the City's growth, changes in priorities, changes to the make-up of City Council, and the evolution of the City's long-term planning goals, the City Council finds that it is appropriate to reevaluate the structure of the PRT Commission and provisions of the Ordinance No. 500 to ensure that they are in line with the City's current needs and long-term goals.

WHEREAS, the City of Colusa City Council pauses PRT Commission until further notice.

WHEREAS, the City of Colusa City Council creates an ad-hoc committee to review the current structure of the PRT Commission, to reevaluate Ordinance No. 500 for possible revision, to review City Council's goals and objectives related to parks, recreation, and urban forestry, and to develop recommendations for a new five-member commission structure for future Council consideration.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
2. Approval. The City of Colusa City Council approves the resolution pausing the Parks, Recreation and Tree Commission ("PRT Commission"), and:
3. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this 16th Day of June 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DENISE CONRADO, MAYOR

Shelly Kittle, City Clerk



City of Colusa California

STAFF REPORT

DATE: June 16 2026
TO: City of Colusa Mayor and Council Members
FROM: Jesse Cain, City Manager

AGENDA ITEM:

Adopt the Resolution calling for the placement of a General Tax Measure on The Ballot of the November 3, 2026, Election to adopt a sales tax (Transactions And Use Tax).

Recommendation: Adopt a resolution calling for the placement of the continuation of the existing 1% local transactions and use tax (Measure B) on November 3, 2026 ballot and request voter approval to continue the tax for an additional term.

BACKGROUND ANALYSIS: In 2022, the voters of the City of Colusa approved Measure B, 1% local transactions and use tax. Since its adoption, Measure B has provided a stable and reliable source of local revenue dedicated to maintaining essential City services and addressing critical infrastructure needs.

Over the past four years, the City has been able to demonstrate to the public how Measure B revenues have been utilized. Funds generated by Measure B have supported roadway improvements, park maintenance and upgrades, public safety operations, and other essential municipal services that directly benefit Colusa residents.

The implementation of Measure B has allowed the City to make meaningful investments in community infrastructure while maintaining local control over tax revenues. The City has provided transparency regarding the expenditure of these funds, allowing residents to see firsthand the benefits that have been achieved through this local funding source.

The continuation of Measure B is critical to maintaining the City's current service levels and ongoing infrastructure improvement programs. If the City wishes to continue improving and maintaining its streets, parks, and public safety services, the continuation of Measure B funding is necessary.

It is important to note that this measure does not create a new tax. Rather, it seeks voter approval to continue the existing 1% local transactions and use tax currently being collected. Residents and businesses are already familiar with the tax, and the City has established a proven track record of responsibly managing the revenues generated by Measure B.

Since the original approval of Measure B, the public has had the opportunity to observe the direct benefits of the tax. The City has completed numerous projects and maintained service levels that would not have been possible without this local revenue source. As a result, residents now have a clearer understanding of how local tax dollars are invested back into the community.

Additionally, continuation of the local transactions and use tax helps ensure that these revenues remain under local control. Measure B revenues are collected and used exclusively for the benefit of the City of Colusa and cannot be redirected by the State for other purposes. Maintaining this local funding source protects the City's financial stability and allows local decision-makers to continue addressing community priorities.

Measure B has proven to be an effective tool for maintaining local services and investing in community infrastructure. After four years of successful implementation, the City can clearly demonstrate how the funds have been spent and the benefits they have provided to residents. The proposed ballot measure does not establish a new tax but simply continues the existing 1% local transactions and use tax that voters previously approved.

Approval of the measure will allow the City to continue investing in roads, parks, public safety, and other community priorities while ensuring that these tax revenues remain under local control and are used for the benefit of Colusa residents.

BUDGET IMPACT: The continuation of Measure B would preserve a significant local revenue that supports infrastructure improvements, park maintenance, public safety services, and other essential City operations. Failure of the measure would result in the loss of these revenues and could require reductions in services, delayed capital improvement projects, or the identification of alternative funding sources.

STAFF RECOMMENDATION: Adopt the Resolution calling for the placement of a General Tax Measure on The Ballot of the November 3, 2026, Election to adopt a sales tax (Transactions And Use Tax)

RESOLUTION NO. 26 -__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA CALLING AND GIVING NOTICE OF THE HOLDING OF A MUNICIPAL ELECTION ON NOVEMBER 10, 2026, REQUESTING THE COUNTY OF COLUSA TO CONDUCT THE ELECTION, AND SUBMITTING TO THE VOTERS A MEASURE TO CONTINUE THE EXISTING ONE PERCENT (1%) LOCAL TRANSACTIONS AND USE TAX (MEASURE B)

WHEREAS, the voters of the City of Colusa previously approved Measure B, a one percent (1%) local transactions and use tax, which has provided a stable source of local revenue for City services and infrastructure improvements; and

WHEREAS, revenues generated by Measure B have been used to support street and road maintenance, park improvements and maintenance, public safety services, capital improvement projects, and other essential municipal services; and

WHEREAS, the City Council finds that Measure B has provided substantial benefits to the community and has enabled the City to address critical local needs that would otherwise remain unfunded; and

WHEREAS, the City Council desires to submit to the voters a measure to continue the existing one percent (1%) local transactions and use tax in order to preserve local funding for essential City services and infrastructure; and

WHEREAS, the proposed measure does not impose a new tax but continues the existing voter-approved tax currently being collected within the City; and

WHEREAS, revenues generated by the tax shall continue to remain under local control and be used exclusively for the benefit of the residents and businesses of the City of Colusa; and

WHEREAS, if Measure B fails, it would result in a loss of revenue that could require the City to reduce services, delay capital improvement projects, or the need to identify alternative funding sources.

WHEREAS, the City Council is authorized by the laws of the State of California, including the California Revenue and Taxation Code and the California Elections Code, to submit such a measure to the voters.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
2. Approval. The City of Colusa City Council approves the resolution giving notice of holding of a municipal election on November 3, 2026 continuing the existing one percent (1%) local transactions and use tax (Measure B) and:
3. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this Sixteenth of June 2026, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

DENISE CONRADO, MAYOR

ATTEST:

Shelly Kittle, City Clerk