



CITY COUNCIL MEETING

Tuesday, May 02, 2023

Regular Meeting - 6:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

AGENDA

Two ways to view the meeting: In Person or on Zoom

<https://us06web.zoom.us/j/88039280059>

Zoom: - Passcode: 007745

Or by phone: (669) 444-9171, - Webinar ID: 880 3928 0059

Mayor – Greg Ponciano

Mayor Pro Tem – Julie Garofalo

Council Member – Denise Conrado

Council Member – Ryan Codorniz

Council Member – Daniel Vaca

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS *(The public may comment on items scheduled to be heard during the Closed Session Meeting)*

CLOSED SESSION MEETING – 5:00 PM

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§ 54957) Title: City Manager

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Initiation of litigation pursuant to Government Code § 54956.9(d)(4): (1 case)

REGULAR MEETING – 6:00 PM

REPORT ON CLOSED SESSION

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENTS *(The public to address any item of City business NOT appearing on this Agenda. Speakers must limit their comments to three (3) minutes each. Please note that per Government Code Section 54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda)*

CONSENT CALENDAR - All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.

1. Receive and File - Police Department March report

2. Approve - Side Letter for Colusa Police Officers Association

COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS

COUNCIL CONSIDERATION

3. Consideration using City funds to purchase a towable concrete mixing trailer and a load pro-2-yard material loader trailer and mixing station and to waive the (RFP) Request for the proposal process.

Recommendation: Council to adopt Resolution 23-___ approving the purchase of a towable concrete mixing trailer and a load pro 2 materials mixing station. And, advise staff on funds to use for the purchase of a towable concrete mixing trailer and a load pro-2-yard material loader trailer and mixing station.

4. Consideration using City funds to purchase a 3500 or 4500 truck from Hoblit Dealerships and to waive the (RFP) Request for proposal process as this will save money and time.

Recommendation: Council to adopt Resolution 23-___ approving the purchase of a 3500 or a 4500 truck from Hoblit dealership off of the State Purchasing Agreement. And, advise staff on funds to use for the purchase of a 3500 or 4500 truck from Hoblit Dealerships.

5. Consideration of a Resolution to authorize the City Manager to sign the agreement and other documents relevant to Prop 64.

Recommendation: Council to adopt Resolution 23-___ to delegate authority to execute Prop 64 Grant Agreement and other required documents.

FUTURE AGENDA ITEMS

ADJOURNMENT



SHELLY KITTLE, CITY CLERK

Notice of Meetings and Agendas

The Regular Colusa City Council meetings are held the first and third Tuesdays of each month at 6:00 pm in the Colusa City Council Chambers located at 425 Webster Street, Colusa California unless otherwise noted above. Copies of open session agenda packets, which are distributed to the City Council, are on file at the front desk of the City at 425 Webster Street, Colusa, California, and are available for public inspection beginning 72 hours in advance, during normal business hours (7:00 am – 5:00 pm., Monday through Thursday except for City holidays). Additionally, if any reports or documents, which are public records, are distributed to the City Council less than 72 hours before the meeting, those reports and documents will also be available for public inspection at the front desk of the City and on the day of the meeting in the Council Chambers.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk at least 48 hours prior to the meeting at (530) 458-4740 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

"This institution is an equal opportunity employer and provider"

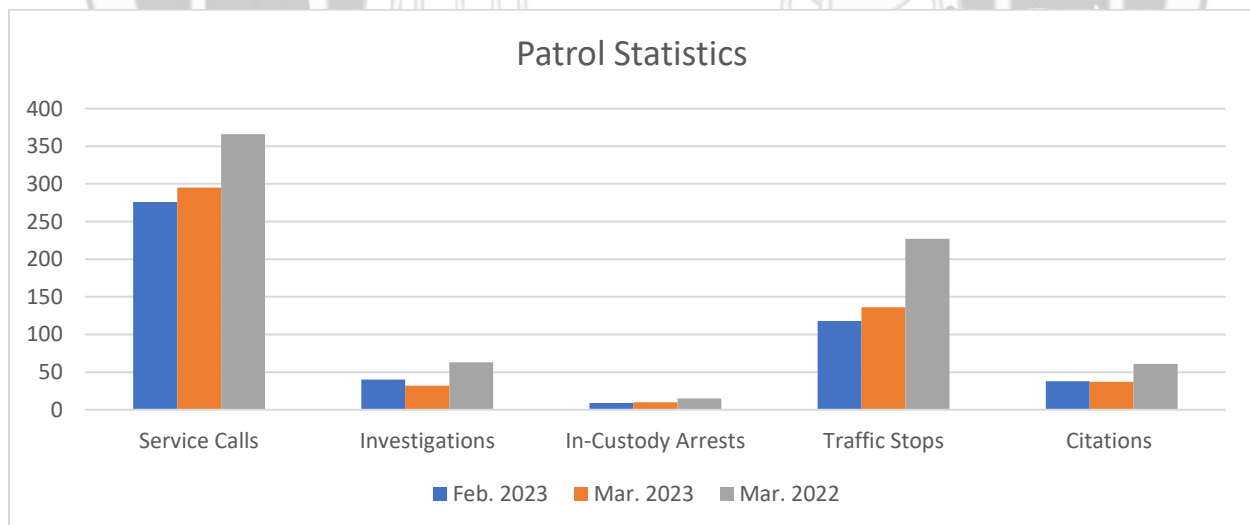
Colusa Police Department

Monthly Report for March 2023

Monthly Activities

- City Council Meetings
- Conducted CCW permit interviews.
- Attended Juvenile Justice Coordinating Council (JJCC) meeting.
- Attended School Attendance Review Board meeting.
- Assisted Colusa High School seniors with their senior projects.
- Attended Task Force Steering Committee meeting.
- Attended Homeland Security Committee meeting.
- Attended Colusa Fire Department Pancake Breakfast and received 4 quilts made by 'Friends Around the Block' for selected law enforcement officers.

Monthly Statistics



- There were 295 calls for service for patrol officers with 24 agency assists. The call volume was slightly higher compared to the month of February which was 276. Although we are early in the new year, we continue to maintain a lower call volume compared to 2022.
- During March 2023, there were 10 in-custody arrests. There were 3 citations issued in lieu of subjects being booked in jail. There were 2 domestic violence related arrests made in March. There were no DUI related arrests made. There were 32 reports initiated.

- During the month of March, officers initiated 136 traffic enforcement stops. There were 37 citations issued. Several of the citations issued were for stop sign violations and vehicle registration violations. There were 2 reportable traffic collisions.
- The Police Services Manager handled 93 calls for service during the month of March. These calls for service don't include telephone calls handled by the Police Services Manager. Additionally, she continues to handle a significant number of CCW applications. DOJ clearances for CCW applicants continued to experience some delays. *Note: The Police Services Technician's calls for service are separate from patrol officers' calls for service.*

Items of Interest

- The Colusa Police Department continues to investigate the murder of Giovanni Alcaraz. Alcaraz was murdered 3 years ago on 3/26/2020, on Wescott Road in front of the Colusa Garden Apartments. The shooting that ultimately claimed the life of Alcaraz occurred in the late afternoon, in broad daylight. The United States Marshal Service is attempting to locate the suspect, Christian Suarez. Suarez is 5-09 in height, 120 pounds, with black hair and brown eyes. He is from the Arbuckle area. An arrest warrant has been issued for Suarez who is pictured below. While the Colusa Police Department will occasionally receive investigative leads, we continue to ask for the public's assistance since it is strongly believed that Suarez remains in contact with family and some friends.

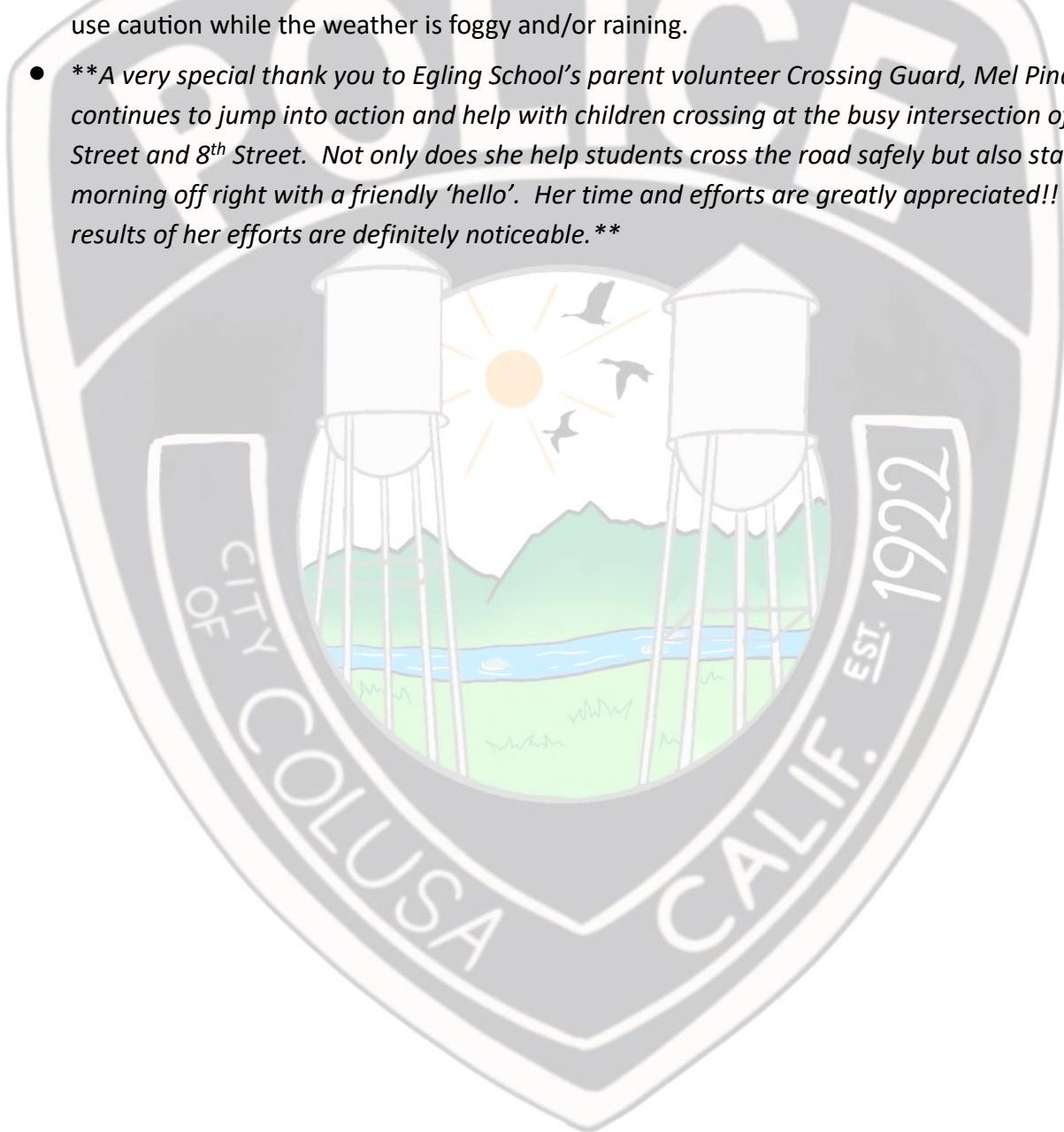
The integrity of Alcaraz's murder investigation is paramount. It is for this reason that specific details surrounding the events that led up to and the murder itself aren't made public. The Colusa Police Department will not engage nor comment on speculation put forth on social media. If anyone has any information related to the location of Suarez and/or the murder of Giovanni Alcaraz, please contact the Colusa Police Department.



- 'School patrol' during the morning drop off and afternoon pick-up continues to see some challenges. A reminder to parents of Burchfield students who utilize the main parking lot located on Fremont Street, left turns are not permitted on to Fremont Street from the parking lot. This is one of the primary causes of congestion on Fremont Street. To those clever parents

who make a right turn into the same parking lot from westbound Fremont Street, other motorists appreciate you for assisting in the flow of traffic. The same can be said for those utilizing the parking lot at Egling School. Those making left turns into both parking lots, while this turning movement is permitted, it does contribute to the back up of traffic on both Fremont Street and Webster Street. **Vehicles are not permitted to drop off/pick up students while stopped in a public roadway. It is unsafe and illegal (22500(g) VC).** This is an issue at all school campuses. It's important to have ample time to drop off children. With the winter weather upon us, the weather will present additional challenges to safely dropping off students. Please use caution while the weather is foggy and/or raining.

- *****A very special thank you to Egling School's parent volunteer Crossing Guard, Mel Pina. Mel continues to jump into action and help with children crossing at the busy intersection of Webster Street and 8th Street. Not only does she help students cross the road safely but also starts their morning off right with a friendly 'hello'. Her time and efforts are greatly appreciated!! The results of her efforts are definitely noticeable.*****



SIDE LETTER BETWEEN
CITY OF COLUSA
COLUSA POLICE OFFICERS ASSOCIATION
Effective January 1st, 2023

POLICE OFFICER ASSOCIATION CLASSIFICATION SPECIFICATIONS:

Positions represented by this bargaining unit are Police Sergeants, Police Officers.

TITLE 4. SALARY

4.1 SALARY

The City of Colusa and the Colusa Police Officer's Association agree to a seven percent (7%) base salary increase for all employees in the classification of Police Officer and a twelve percent (12%) base salary increase for all employees in the classification of Police Sergeant, to be effective retroactive to January 1st, 2023.

Effective January 1st, 2024, all employees in the Police Officer and Police Sergeant classifications will receive a three percent (3%) base salary increase.

This Side Letter Agreement does not change, modify, or otherwise alter any other terms and conditions of the current Memorandum of Understanding (MOU) between the City of Colusa and the Colusa Police Officer's Association. The POA Unit MOU will expire on March 31st, 2025.

CPOA UNIT

CITY OF COLUSA

Colusa POA President, David Jackson

Greg Ponciano - Mayor

Labor Relations Consultant, John Coburn

APPROVED AS TO FORM:

Ryan Jones – City Attorney



City of Colusa California

STAFF REPORT

DATE: May 2, 2023
TO: City of Colusa Mayor and Council Members
FROM: Jesse Cain, City Manager

AGENDA ITEM:

Consider using City funds to purchase a towable concrete mixing trailer and a load pro 2-yard material loader trailer and mixing station and to waive the (RFP) Request for the proposal process.

Recommendation: Council to approve a Resolution and advise staff on funds to use for the purchase of a towable concrete mixing trailer and a load pro 2-yard material loader trailer and mixing station.

BACKGROUND ANALYSIS:

Over the last two months, the City has been trying to get quotes from different vendors that sell or make a towable concrete mixing trailer and a mixing station. The City has only received a couple quotes back and both quotes are within a couple thousand dollars of each other. After looking into both quotes and the product that they make, staff feels the best fit is to purchase the cart-away system.

Given the City's budget and the minimal staff, the City needs to start looking at equipment that the City can utilize with our current staff. Doing curb, gutter and sidewalk projects has always been tough for the City because of the cost of concrete and the labor that it takes do bigger projects. When using outside concrete facilities, the City has to try and set up projects that at least use seven yards or more to prevent paying short load fees. If the City chooses to purchase the towable concrete mixing trailer and the load pro 2 material loader it will allow the City staff to start working on replacing and fixing curbs gutters and sidewalks people will start to see a change.

BUDGET IMPACT: \$85,000 - Council to choose what funds to be used. The City can use ARPA funds, General fund reserves, Local transportation funds, SB1 funds or future Measure B funds.

STAFF RECOMMENDATION: Council to approve Resolution 23 approving the purchase of a towable concrete mixing trailer and a load pro 2 materials mixing station and provide staff with direction on funding.

RESOLUTION NO. 23-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA APPROVING THE PURCHASE OF A TOWABLE CONCRETE MIXING TRAILER AND A LOAD PRO 2 MATERIALS MIXING STATION

WHEREAS, on May 2, 2023, the City of Colusa City Council approves the purchase of a towable concrete mixing trailer and a load pro 2 materials mixing station.

WHEREAS, on May 2, 2023, the City of Colusa City Council directs staff to use funds to purchase a towable concrete mixing trailer and a load pro 2 materials mixing station.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
2. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED THIS 2ND DAY OF MAY 2023 BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

ABSTAIN:

GREG PONCIANO, MAYOR

Shelly Kittle, City Clerk



City of Colusa California

STAFF REPORT

DATE: May 2nd 2023
TO: City of Colusa Mayor and Council Members
FROM: Jesse Cain, City Manager

AGENDA ITEM:

Consider using City funds to purchase a 3500 or 4500 truck from Hoblit dealerships and to waive the (RFP) Request for proposal process as this will save money and time.

Recommendation: Council to approve the Resolution and advise staff on funds to use for the purchase of a 3500 or 4500 truck from Hoblit Dealerships.

BACKGROUND ANALYSIS:

The City of Colusa has not purchased a new truck for the street department in over twenty years. The City's current flatbed is on its last leg and it may not last another season without pouring a lot of money into it. The City uses the current flatbed truck to clean corners and pick up debris from the roads and parkways. When the flatbed truck is down, we have to use the normal pickups and it takes the City employees a lot longer to get things cleaned up and the job done. Again, with the minimal staff, we need to provide the right equipment necessary to get the job done in a timely manner.

This is the first truck that staff has brought to Council for your consideration to purchase and given the condition off the rest of the public works trucks, over the next year staff plans on bringing a couple more. Staff believes that waiving the request for proposal process will save the City time and money and it ensures that we support local businesses. Purchasing via request for proposals (RFP) are not mandated by State law; it's in our local purchasing policy.

BUDGET IMPACT: \$100,000 - Council to choose what funds to be used, we can use ARPA funds, General fund reserves, Local transportation funds, SB1 funds or future Measure B funds.

STAFF RECOMMENDATION: Council to approve Resolution 23 approving the purchase of a 3500 or 4500 from Hoblit dealerships and provide staff with direction on funding.

RESOLUTION NO. 23-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA APPROVING THE PURCHASE OF A 3500 OR A 4500 TRUCK FROM HOBLIT DEALERSHIP OFF OF THE STATE PURCHASING AGREEMENT

WHEREAS, on May 2, 2023, the City of Colusa City Council Approves the purchase of a 3500 or 4500 Truck from the Hoblit dealerships.

WHEREAS, on May 2, 2023, the City of Colusa City Council directs staff to use funds to purchase a 3500 or a 4500 truck from Hoblit dealership.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
2. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this 2nd day of May 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

GREG PONCIANO, MAYOR

Shelly Kittle, City Clerk



City of Colusa California

STAFF REPORT

DATE: May 2nd, 2023
TO: Mayor and Members of the City Council
FROM: Ishrat Aziz-Khan, through Jesse Cain, City Manager

AGENDA ITEM:

Consideration of Resolution Approving a Resolution of the City Council of the City of Colusa to authorize the City Manager to sign the agreement and other documents relevant to Prop 64.

Recommendation: The Council to approve the proposed Resolution to delegate the City Manager authority to execute the agreement and other documentation for Prop 64 grant.

BACKGROUND ANALYSIS:

The Prop 64 PH&S Grant Program directs revenue from the cultivation and sale of cannabis to projects that promote public health and safety.

Eligible applicants for the Prop 64 PH&S Grant Program are local governments (i.e., Counties, Cities, and City/County) in California that do not ban both indoor and outdoor commercial cannabis cultivation or retail sale of cannabis or cannabis products.

The City of Colusa applied for the grant in December 2022. It was approved on April 13, 2023, by BSCC board members. The city was awarded \$1,668,033 for five years

The focus of the grant is to regulate the indoor and outdoor cannabis business according to state rules and regulations. To do that the grant will fund the code enforcement officer's position and a vehicle for the officer.

The grant also mitigates the risk of the illegal use of marijuana by youth. The grant provides funding for the police officer to partner with local schools to facilitate the programs for the students and encourage the parents' involvement to prevent the improper use of cannabis by youth.

BUDGET IMPACT:

No direct budget impact, however, the grant will fund 80% of a police officer's salary and benefits plus a full-time code enforcement officer's position.

STAFF RECOMMENDATION:

Approve Resolution 23-

RESOLUTION NO. 23-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA TO DELEGATE AUTHORITY TO EXECUTE PROP 64 GRANT AGREEMENT AND OTHER REQUIRED DOCUMENTS

WHEREAS the City of Colusa desires to participate in the Proposition 64 Public Health and Safety Grant Program funded through the California State and Local Government Law Enforcement Account and administered by the Board of State and Community Corrections (hereafter referred to as the BSCC).

NOW, THEREFORE, BE IT RESOLVED that the City Manager be authorized on behalf of the City Council for the City of Colusa to submit the grant proposal for this funding and sign the Grant Agreement with the BSCC, including any amendments thereof.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

BE IT FURTHER RESOLVED that the City of Colusa agrees to abide by the terms and conditions of the Grant Agreement as set forth by the BSCC.

Passed, approved, and adopted by the City Council of the City of Colusa in a meeting thereof held on the 2nd day of May 2023 by the following:

AYES:

NOES:

ABSENT:

ABSTAIN:

GREG PONCIANO, MAYOR

Attest:

Shelly Kittle, City Clerk