



CITY COUNCIL MEETING

Tuesday, January 06, 2026

Regular Meeting - 6:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

AGENDA

Mayor – Ryan Codorniz

Mayor Pro Tem – Denise Conrado

Council Member – Daniel Vaca

Council Member – Greg Ponciano

Council Member – Dave Markss

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENTS *(The public to address any item of City business NOT appearing on this Agenda. Speakers must limit their comments to three (3) minutes each. Please note that per Government Code Section 54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda)*

PRESENTATION

Rod Brayfindley, Director of Pastoral Engagement, Ministerial Association of California Counties, will present information about "Ministerial Association of California Counties" (MACC)

CONSENT CALENDAR - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

1. Approve - Council draft minutes of December 16 and 23
2. Receive and File - Finance Dept. October report
3. Receive and File - October Warrants list
4. Receive and File - Treasurer's October report

COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS

COUNCIL CONSIDERATION

5. Consideration of appointing an alternate member to serve on the Citizens Oversight Committee.

Recommendation: Council to consider appointing Graciela Espindola to the Citizens Oversight Committee.

FUTURE AGENDA ITEMS

COUNCIL REORGANIZATION

-Nomination of Mayor

-Nomination of Mayor Pro-Tem

ADJOURNED TO CLOSED SESSION

PUBLIC COMMENTS *(The public may comment on items scheduled to be heard during the Closed Session Meeting)*

- CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation Section 54956.9: (1 case)

- CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) Agency-designated representatives: City Manager Jesse Cain and City Attorney Robert Wakefield

Memorandum of Understandings (MOU's) for:

Professional Firefighters Association

Peace Officers Association

Department Heads

Middle Management

Miscellaneous Unit

REPORT ON CLOSED SESSION



SHELLY KITTLE, CITY CLERK

Notice of Meetings and Agendas

The Regular Colusa City Council meetings are held the first and third Tuesdays of each month at 6:00 pm in the Colusa City Council Chambers located at 425 Webster Street, Colusa California unless otherwise noted above. Copies of open session agenda packets, which are distributed to the City Council, are on file at the front desk of the City at 425 Webster Street, Colusa, California, and are available for public inspection beginning 72 hours in advance, during normal business hours (7:00 am – 5:00 pm., Monday through Thursday except for City holidays). Additionally, if any reports or documents, which are public records, are distributed to the City Council less than 72 hours before the meeting, those reports and documents will also be available for public inspection at the front desk of the City and on the day of the meeting in the Council Chambers.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk at least 48 hours prior to the meeting at (530) 458-4941 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

"This institution is an equal opportunity employer and provider"



CITY COUNCIL MEETING

Tuesday, December 16, 2025

Regular Meeting - 6:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

MINUTES

CALL TO ORDER- Mayor Codorniz called the meeting to order at 6:00 pm.

ROLL CALL – Council Members Ponciano, Vaca, Conrado, and Mayor Codorniz were present. Councilman Markss was absent/excused.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA –There was council consensus on the approval of the agenda.

PUBLIC COMMENTS – Ed Hulbert, Colusa Industrial Properties, provided the annual cannabis update at the Industrial Park. He pointed out that the one significant change from a year ago was that Compass Leaf went out of business. He also presented his report to the Planning Commission at their December 3rd meeting.

Jack Cunningham, Colusa Chamber thanked City Manager Cain and staff for their help

Citizen Dhillon commented about how dangerous it is crossing 10th and Fremont Street. He asked if the city could do something to prevent accidents.

District 5 Supervisor Bell stated the Board of Supervisors approved their 2026 meeting calendar, and their meetings will be on the second and fourth Tuesdays.

PRESENTATIONS

Mayor Codorniz presented and thanked Finance Director Ishrat Aziz-Khan for her five years of service.

The Ministerial Association of California Counties (MACC), Presentation was **RESCHEDULED FOR THE JANUARY 6, 2026, MEETING**

CONSENT CALENDAR - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

1. Approve - Council draft minutes from November 18
2. Receive and File - Fire Department December report
3. Receive and File - Code Enforcement November report
4. Receive and File - Treasurer's September report

5. Adopt - Resolution amending the City of Colusa's Conflict of Interest Code, adding the Assistant City Manager position to Exhibit A

ACTION: Council Member Ponciano made a motion, seconded by Council Member Vaca, to approve the consent calendar. Motion passed unanimously.

COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS

Council Members provided updates on meetings and events they attended.

City Manager Cain said he would be meeting with Cal Trans the middle of January about installing a streetlight at Fremont and 10th Street. He also explained that the city will be required to paint curbs red due to new legislation.

City Attorney Wakefield – no report.

Finance Director Aziz-Khan provided updates in the Finance Department.

Assistant City Manager Moore was introduced by the Mayor.

Police Chief Fitch provided updates in the Police Department.

City Engineer Swartz provided an update on a line that was hit on Wescott Road.

COUNCIL CONSIDERATION

6. Consideration of acceptance of the Water Construction Project as having been built in compliance with the contract documents – “Water Consolidation Walnut Ranch Community Facilities Project” State Project Number 0610002-002C

ACTION: Motion by Council Member Vaca, seconded by Council Member Ponciano to adopt **Resolution 25-69** authorizing the City Engineer to record a Notice of Completion with R&R Horn, Inc. for the “Water Consolidation Walnut Ranch Community Facilities Project” State Project Number 0610002-002C. Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Vaca, Conrado and Codorniz.

NOES: None.

ABSENT: Markss.

7. Consideration of acceptance of water sewer construction project as having been built in compliance with the contract documents – “Water Consolidation Walnut Ranch Community Facilities Project” State Project Number C-06-8421-110.

ACTION: Motion by Council Member Vaca, seconded by Mayor Pro-Tem Conrado, to adopt **Resolution 25-70** authorizing the City Engineer to record a notice of completion with R&R Horn, Inc for the construction of the “Sewer System For Walnut Ranch Community Facilities Project” State Project Number C-06-8421-110. Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Vaca, Conrado and Codorniz.

NOES: None.

ABSENT: Markss.

FUTURE AGENDA ITEMS

Update on the balance and delinquencies on the cannabis companies.

Status of the roof at the Mushroom Plant.

ADJOURNED at 6:33 pm

RYAN CODORNIZ, MAYOR

Shelly Kittle, City Clerk



SPECIAL CITY COUNCIL MEETING

Tuesday, December 23, 2025

Regular Meeting - 12:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

MINUTES

CALL TO ORDER – Mayor Codorniz called the Special Meeting to order at 12:00 pm.

ROLL CALL – Council Members Ponciano, Vaca, Markss, Conrado and Mayor Codorniz were present.

PUBLIC COMMENTS – None.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation Section 54956.9: (1 case)

REPORT ON CLOSED SESSION – At 12:28 pm, Mayor Codorniz stated there was no reportable action.

ADJOURNED – 12:28 pm

RYAN CODORNIZ, MAYOR

Shelly Kittle, City Clerk



City of Colusa
Finance Department
Monthly Staff Report – October 2025

Accounts Payable

- Reviewed the Income and Expense statement for October 2025
- October 2025 Warrant Listing.
- 117 accounts payable checks processed.
- Staff training on AP functions cont'd

Payroll

- Prepare October salary allocation transfers.
- October regular Payroll and Strike Team Payroll
- Implement (4) regular salary increases
- Reconciliation of benefits accounts
- Staff training on Payroll function Cont'd.

Accounts Receivable

- Provide continued utility billing customer support.
- 2,176 utility bills mailed.
- (2) Bad checks processed.
- 1,728 payments processed (utilities, bldg. permits, recreation and pool, encroachment, business license, State and County payments, and boat launch fees).
- Boat Launch and State Park Payments
- Mailed backflow Notice letter
- 18 Building Permits – 14 new, 4 revision 53 inspection
- 165 Credit card Payments
- Addressed zoning questions, assisted the city Planner with questions and applications
- Tyler Cash postings

City Hall - Customer Services

- 560 customers walk-ins.
- 171 utility late notices.
- 16 Water/Sewer shut off for non-payment.
- 7 open utility accounts & adjustments.
- 7 closed utility accounts.
- 430 received phone calls.

- 4 Event/marque and banner applications processed.
- State Park Reservation & Revenue
- 32 public works service requests
- 8 Encroach Permit
- 4 Scout Cabin, 2 paid, 2 Non-profit
- 15 Meter Changes
- Certificate of Occupancy
- Use Permit
- 24 Business License transactions
- Fill in for the planning department as needed
- Organized, filed, and assisted customers with the building permits
- Assisted and processed new business licenses and renewal Licenses
- Karate, Thai Chi, Kick Boxing signups, Boat Launch Passes, DMV Pull Records, proofread the Rec Flyer, Basketball registration, Business Cards and addressed other issues
- Clean and maintain the City Hall several times

General Ledger

- Various correspondence with staff.
- Review the Income and Expenses
- Bank reconciliation.
- Staff training on General Ledger

Personnel - HR

- Sick leave and vacation leave accrual monthly report update.
- October 2025 MidAmerica retiree health insurance distribution.
- Workers' Compensation claims cont. d.
- Review NCCSIF monthly Workers' Compensation & Liability Reports.
- Provide retirement information to retirees and Public Works.
- Employee Income Verification (1).

Recreation Department

- Thi-Chi (Adult class), Karate (Adult and Kids), and Jujitsu and others are offered at the City Hall Auditorium
- Assisted with the Flyers for Recreational activities
- Updated program in What's Happening (monthly calendar)
- Assisted with the new recreation programs.
- Registration and payment received and posted for the Recreation program
- Tyler Meetings for the implementation of Park & Rec. Modules

CDBG-HOME

- Loan monitoring and correspondence.
- Extended HOME grant for one more year
- Devonshire apartments monitoring cont'd
- Home Loan compliance and reporting requirements
- Work on the process of closing the Micro-Enterprise loan grant and the quarterly report

Other

- Permit Survey Report
- Street Sweeping invoice and reconciliation
- Review and evaluate the utility Reports
- Input in MOMs
- Attend HDL meeting
- Attended Claim Committee and Executive Committee Meetings
- Coordinated and submitted correspondence on several grants
- Public record requests cont'd
- Schedule appointments for the Building Inspector
- Follow up with the customers on plans and permits
- Correspond on several different grants
- Review the water past due account
- Back Flow Letters and Notices addressed customers' questions
- Helped customers with zoning, city loans, rec programs, and Historic Preservation
- Bulk Water applications
- Quarterly and Monthly Reports for the Finance Dept. and the building dept.
- Ongoing meetings with Tyler Technology
- Self-Paced Tyler Trainings
- Prop 64 invoicing, SRF grants invoicing

Odor Complaints

Complaint period: October 2025

- (1) total complaints
- 1 Mushroom Smell
- Cannabis smell
- Other

Donations:

- \$85 from the Lions Club for recreation programs

CITY OF COLUSA
OCTOBER 2025 WARRANT LIST

Vendor Name	Check Date	Invoice Period	Check Amount	Check Total	Check Number
AQUA SIERRA CONTROLS INC.	10/7/2025	25-Oct	9029	9029	65216
SADIE ASH	10/7/2025	25-Oct	75	75	65217
SADIE ASH	10/7/2025	25-Oct	450	450	65217
SADIE ASH	10/7/2025	25-Oct	6450	6450	65217
AT&T	10/7/2025	25-Oct	381.92	381.92	65218
PRIMO BRANDS	10/7/2025	25-Oct	105.89	105.89	65219
PRIMO BRANDS	10/7/2025	25-Oct	39.99	39.99	65219
PRIMO BRANDS	10/7/2025	25-Oct	89.7	89.7	65219
PRIMO BRANDS	10/7/2025	25-Oct	123.99	123.99	65219
PRIMO BRANDS	10/7/2025	25-Oct	27.49	27.49	65219
RODGER EARL BRAYFINDLEY	10/7/2025	25-Oct	546	546	65220
CLIFFORD BURRIOUS	10/7/2025	25-Oct	100	100	65221
EVAN BURRIOUS	10/7/2025	25-Oct	99	99	65222
CARVALHO'S HEATING&AIR CO	10/7/2025	25-Oct	335.06	335.06	65223
CASCADE FIRE EQUIPMENT CO	10/7/2025	25-Oct	208.36	208.36	65224
CINTAS	10/7/2025	25-Oct	79.5	79.5	65225
CINTAS	10/7/2025	25-Oct	79.51	79.51	65225
CINTAS	10/7/2025	25-Oct	71.23	71.23	65225
CINTAS	10/7/2025	25-Oct	71.23	71.23	65225
CITY OF YUBA CITY	10/7/2025	25-Oct	211	211	65226
CITY OF YUBA CITY	10/7/2025	25-Oct	66	66	65226
CITY OF YUBA CITY	10/7/2025	25-Oct	434	434	65226
CITY OF YUBA CITY	10/7/2025	25-Oct	66	66	65226
CITY OF YUBA CITY	10/7/2025	25-Oct	66	66	65226
CITY OF YUBA CITY	10/7/2025	25-Oct	104	104	65226
CITY OF YUBA CITY	10/7/2025	25-Oct	211	211	65226
CITY OF YUBA CITY	10/7/2025	25-Oct	66	66	65226
COLUSA COUNTY SHERIFF'S O	10/7/2025	25-Oct	105	105	65227
DERODA INC.	10/7/2025		9.44	9.44	65228
DERODA INC.	10/7/2025		46.1	46.1	65228
DERODA INC.	10/7/2025	25-Oct	201.96	201.96	65228
DERODA INC.	10/7/2025	25-Oct	42.65	42.65	65228
DERODA INC.	10/7/2025		135.61	135.61	65228
DERODA INC.	10/7/2025		42.28	42.28	65228
DERODA INC.	10/7/2025		24.99	24.99	65228
DERODA INC.	10/7/2025	25-Oct	33.8	33.8	65228
DERODA INC.	10/7/2025	25-Oct	163.8	163.8	65228
DERODA INC.	10/7/2025	25-Oct	25.93	25.93	65228
DERODA INC.	10/7/2025		-164.55	-164.55	65228
DERODA INC.	10/7/2025		-164.55	-164.55	65228
DERODA INC.	10/7/2025		-164.55	-164.55	65228

CITY OF COLUSA
OCTOBER 2025 WARRANT LIST

DERODA INC.	10/7/2025		-164.54	-164.54	65228
COMPUTER LOGISTICS	10/7/2025	25-Oct	288.56	288.56	65229
PARKER,LUCAS AND ASSOCIAT	10/7/2025	25-Oct	354181.54	354181.54	65230
L.N. CURTIS AND SONS	10/7/2025	25-Oct	418.82	418.82	65231
MILEY DAVIS	10/7/2025	25-Oct	132	132	65232
DAVIES OIL COMPANY, INC.	10/7/2025	25-Oct	5353.97	5353.97	65233
DAVIES OIL COMPANY, INC.	10/7/2025	25-Oct	824.89	824.89	65233
DAVIES OIL COMPANY, INC.	10/7/2025	25-Oct	69.01	69.01	65233
DAVIES OIL COMPANY, INC.	10/7/2025	25-Oct	962.4	962.4	65233
DAVIES OIL COMPANY, INC.	10/7/2025	25-Oct	471.41	471.41	65233
DAVIES OIL COMPANY, INC.	10/7/2025	25-Oct	1636.05	1636.05	65233
DAVIES OIL COMPANY, INC.	10/7/2025	25-Oct	93.69	93.69	65233
DAVIES OIL COMPANY, INC.	10/7/2025	25-Oct	121.98	121.98	65233
DAVIES OIL COMPANY, INC.	10/7/2025	25-Oct	1141.6	1141.6	65233
DAVIES CHEVRON	10/7/2025	25-Oct	204	204	65234
MARCOS JAVIER DENIZ JR	10/7/2025	25-Oct	132	132	65235
DEPT. OF MOTOR VEHICLES	10/7/2025	25-Oct	4109	4109	65236
DEPARTMENT OF JUSTICE	10/7/2025	25-Oct	186	186	65237
CA DOJ FIREARMS DIVISION/	10/7/2025	25-Oct	52	52	65238
EMPLOYMENT DEVELOPMENT	10/30/2025	25-Oct	8995.74	8995.74	19451
EMPLOYMENT DEVELOPMENT	10/30/2025	25-Oct	42.65	42.65	19451
EMPLOYMENT DEVELOPMENT	10/31/2025	25-Oct	9325.37	9325.37	19461
EMPLOYMENT DEVELOPMENT	10/31/2025	25-Oct	42.65	42.65	19461
EMPLOYMENT DEVELOPMENT	12/25/2025		11199.49	11199.49	19503
EMPLOYMENT DEVELOPMENT	12/25/2025		42.65	42.65	19503
EMPLOYMENT DEVELOPMENT	10/30/2025	25-Oct	3340.41	3340.41	19451
EMPLOYMENT DEVELOPMENT	10/31/2025	25-Oct	3426.74	3426.74	19461
EMPLOYMENT DEVELOPMENT	12/25/2025		4532.56	4532.56	19503
JACOB MORLEY	10/7/2025	25-Oct	10350.82	10350.82	65239
JACOB MORLEY	10/7/2025	25-Oct	674.25	674.25	65239
EXACOM, INC.	10/7/2025	25-Oct	2144.74	2144.74	65240
FIDELITY SECURITY LIFE IN	10/7/2025	25-Oct	608.07	608.07	65241
For2Fi, Inc.	10/7/2025	25-Oct	25.68	25.68	65242
For2Fi, Inc.	10/7/2025	25-Oct	25.69	25.69	65242
HOBLIT MOTORS	10/7/2025	25-Oct	551.18	551.18	65243
JONES MAYER	10/7/2025	25-Oct	2175.8	2175.8	65244
JONES MAYER	10/7/2025	25-Oct	2175.8	2175.8	65244
JONES MAYER	10/7/2025	25-Oct	2175.8	2175.8	65244
JONES MAYER	10/7/2025	25-Oct	88.12	88.12	65244
THERESA KING	10/7/2025	25-Oct	50	50	65245
KUSTOMS BY KAY	10/7/2025	25-Oct	550	550	65246
LES SCHWAB TIRE CENTER	10/7/2025	25-Oct	456.51	456.51	65247
LES SCHWAB TIRE CENTER	10/7/2025	25-Oct	456.52	456.52	65247
GEORGE L. MESSICK CO.	10/7/2025	25-Oct	17.39	17.39	65248

CITY OF COLUSA
OCTOBER 2025 WARRANT LIST

GEORGE L. MESSICK CO.	10/7/2025	25-Oct	31.5	31.5	65248
GEORGE L. MESSICK CO.	10/7/2025	25-Oct	34.13	34.13	65248
GEORGE L. MESSICK CO.	10/7/2025	25-Oct	16.51	16.51	65248
NCCSIF TREASURER	10/7/2025	25-Oct	470.16	470.16	65249
NCCSIF TREASURER	10/7/2025	25-Oct	2314.57	2314.57	65249
NCCSIF TREASURER	10/7/2025	25-Oct	1807.41	1807.41	65249
NCCSIF TREASURER	10/7/2025	25-Oct	3900.64	3900.64	65249
NCCSIF TREASURER	10/7/2025	25-Oct	847.28	847.28	65249
NCCSIF TREASURER	10/7/2025	25-Oct	7332.88	7332.88	65249
NCCSIF TREASURER	10/7/2025	25-Oct	5359.64	5359.64	65249
NCCSIF TREASURER	10/7/2025	25-Oct	832.85	832.85	65249
NCCSIF TREASURER	10/7/2025	25-Oct	1900.45	1900.45	65249
NCCSIF TREASURER	10/7/2025	25-Oct	10972.19	10972.19	65249
NCCSIF TREASURER	10/7/2025	25-Oct	2849.04	2849.04	65249
NCCSIF TREASURER	10/7/2025	25-Oct	3776.89	3776.89	65249
OCT WATER QUALITY ACADEMY	10/7/2025	25-Oct	500	500	65250
OCT WATER QUALITY ACADEMY	10/7/2025	25-Oct	500	500	65250
PAXTON FAMILY INSPECTION	10/7/2025	25-Oct	8241.7	8241.7	65251
PERS (RETIREMENT)	10/30/2025	25-Oct	0.03	0.03	19452
PERS (RETIREMENT)	10/30/2025	25-Oct	52621.62	52621.62	19452
PERS (RETIREMENT)	10/31/2025	25-Oct	-0.02	-0.02	19462
PERS (RETIREMENT)	10/31/2025	25-Oct	52392.87	52392.87	19462
PERS (RETIREMENT)	12/25/2025		0	0	19504
PERS (RETIREMENT)	12/25/2025		58158.21	58158.21	19504
QUEST DIAGNOSTICS	10/7/2025	25-Oct	152.8	152.8	65252
QUILL CORPORATION	10/7/2025	25-Oct	97.51	97.51	65253
RACE TELECOMMUNICATIONS,	10/7/2025	25-Oct	253.88	253.88	65254
RACE TELECOMMUNICATIONS,	10/7/2025	25-Oct	313.88	313.88	65254
RACE TELECOMMUNICATIONS,	10/7/2025	25-Oct	313.88	313.88	65254
RACE TELECOMMUNICATIONS,	10/7/2025	25-Oct	313.88	313.88	65254
SILICON RANCH CORPORATION	12/22/2025		-93.29	-93.29	64956
SILICON RANCH CORPORATION	12/22/2025		-35.14	-35.14	64956
CAREN STEGALL	10/7/2025	25-Oct	50	50	65255
SUPERIOR TIRE SERVICE	10/7/2025	25-Oct	61	61	65256
SUTTER BUTTES COMMUNICATI	10/7/2025	25-Oct	225	225	65257
TRANSUNION RISK AND ALTER	10/7/2025	25-Oct	75	75	65258
ULINE, INC.	10/7/2025	25-Oct	180.29	180.29	65259
U. S. POST OFFICE	10/7/2025	25-Oct	700.99	700.99	65260
U. S. POST OFFICE	10/7/2025	25-Oct	701	701	65260
NICOLE VIGNEY	10/7/2025	25-Oct	210	210	65261
NICOLE VIGNEY	10/7/2025	25-Oct	168	168	65261
NICOLE VIGNEY	10/7/2025	25-Oct	224	224	65261
NICOLE VIGNEY	10/7/2025	25-Oct	84.1	84.1	65261
VSS INTERNATIONAL, INC.	10/7/2025	25-Oct	82573.2	82573.2	65262

CITY OF COLUSA
OCTOBER 2025 WARRANT LIST

WATEROUS COMPANY	10/7/2025	25-Oct	4740.14	4740.14	65263
WELLS FARGO BANK	10/30/2025	25-Oct	26548.81	26548.81	19453
WELLS FARGO BANK	10/31/2025	25-Oct	27403.38	27403.38	19463
WELLS FARGO BANK	12/25/2025		34227.46	34227.46	19505
WELLS FARGO BANK	10/30/2025	25-Oct	32258.72	32258.72	19453
WELLS FARGO BANK	10/31/2025	25-Oct	33088.22	33088.22	19463
WELLS FARGO BANK	12/25/2025		44515.18	44515.18	19505
WELLS FARGO BANK	10/30/2025	25-Oct	8072.84	8072.84	19453
WELLS FARGO BANK	10/31/2025	25-Oct	8365.1	8365.1	19463
WELLS FARGO BANK	12/25/2025		11122.21	11122.21	19505
XEROX CORPORATIONS	10/7/2025	25-Oct	276.23	276.23	65264
XEROX CORPORATIONS	10/7/2025	25-Oct	276.23	276.23	65264
XEROX CORPORATIONS	10/7/2025	25-Oct	276.23	276.23	65264
SCOTT MATTHEW CARRERE	10/7/2025	25-Oct	59.64	59.64	65265



City of Colusa, CA

Check Report

By Check Number

Date Range: 10/08/2025 - 10/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Wells Fargo AP-Wells Fargo AP						
AME05	AMERIGAS	10/16/2025	Regular	0.00	161.50	65266
ARN01	ARNOLD'S	10/16/2025	Regular	0.00	31.32	65267
CIP00	COLUSA INDUSTRIAL PROPERTIES	10/16/2025	Regular	0.00	7,285.00	65268
COLAS	DERODA INC.	10/16/2025	Regular	0.00	35.08	65269
BUC01	H.R BEELER TRACTOR & EQUIP CO. INC	10/16/2025	Regular	0.00	150.41	65270
MME00	MME, MUNICIPAL MAINT., EQUIPMENT	10/16/2025	Regular	0.00	2,364.52	65271
RIC01	RICHARD'S TREE SERVICE, INC.	10/16/2025	Regular	0.00	4,500.00	65272
THE06	THE HOSE SHOP	10/16/2025	Regular	0.00	1,798.58	65273
AQU05	THIRKETTLE CORPORATION	10/16/2025	Regular	0.00	3,434.65	65274
ALL05	ALLIANT NETWORKING SERVICES, INC.	10/21/2025	Regular	0.00	1,656.50	65275
HEA01	ANDREW E. HEATH	10/21/2025	Regular	0.00	675.00	65276
AQU04	AQUA SIERRA CONTROLS INC.	10/21/2025	Regular	0.00	1,322.25	65277
AUT00	AUTOZONE STORES LLC	10/21/2025	Regular	0.00	20.87	65278
CEC00	CALIFORNIA ENGINEERING COMPANY, INC.	10/21/2025	Regular	0.00	26,655.57	65279
CIN00	CINTAS	10/21/2025	Regular	0.00	627.10	65280
CIN01	CINTAS CORPORATION NO. 2	10/21/2025	Regular	0.00	349.10	65281
BUR06	CLIFFORD BURRIOUS	10/21/2025	Regular	0.00	67.14	65282
COL21	COLUSA COUNTY	10/21/2025	Regular	0.00	71,196.30	65283
CIP00	COLUSA INDUSTRIAL PROPERTIES	10/21/2025	Regular	0.00	7,520.00	65284
COU01	COUNTY OF BUTTE	10/21/2025	Regular	0.00	5,000.00	65285
JOH13	DEERE CREDIT INC.	10/21/2025	Regular	0.00	2,044.83	65286
COLAS	DERODA INC.	10/21/2025	Regular	0.00	743.06	65287
FER01	FERGUSON WATERWORKS #1423	10/21/2025	Regular	0.00	1,975.08	65288
MES00	GEORGE L. MESSICK CO.	10/21/2025	Regular	0.00	1,687.01	65289
	Void	10/21/2025	Regular	0.00	0.00	65290
HDL00	Hinderliter, de Llamas & Associates	10/21/2025	Regular	0.00	616.20	65291
BUR03	JOHN BURGER HEATING AND AIR CONDITIONIN	10/21/2025	Regular	0.00	530.13	65292
MES03	MESSENGER PUBLISHING GROUP	10/21/2025	Regular	0.00	100.00	65293
ALL09	NICK ALLEGRI	10/21/2025	Regular	0.00	200.00	65294
SIL01	SILICON RANCH CORPORATION	10/21/2025	Regular	0.00	3,292.10	65295
VSS01	VSS INTERNATIONAL, INC.	10/21/2025	Regular	0.00	124,712.00	65296
TRI02	TRI COUNTIES BANK	10/22/2025	Regular	0.00	9,254.11	65297
AIR00	AIRGAS USA, LLC	10/28/2025	Regular	0.00	287.75	65298
AQU04	AQUA SIERRA CONTROLS INC.	10/28/2025	Regular	0.00	98,406.74	65299
ATT04	AT&T MOBILITY	10/28/2025	Regular	0.00	377.25	65300
AUB00	AUBURN CONSTRUCTORS, LLC	10/28/2025	Regular	0.00	262,952.31	65301
BUT01	BUTTE SAND & GRAVEL	10/28/2025	Regular	0.00	828.47	65302
CAL39	CALIFORNIA BLDG STANDARDS COMMISSION	10/28/2025	Regular	0.00	68.40	65303
CEC00	CALIFORNIA ENGINEERING COMPANY, INC.	10/28/2025	Regular	0.00	22,852.55	65304
CIN00	CINTAS	10/28/2025	Regular	0.00	403.98	65305
CIT08	CITY OF YUBA CITY	10/28/2025	Regular	0.00	759.19	65306
END00	CLARK THENHAUS	10/28/2025	Regular	0.00	9,666.00	65307
END00	CLARK THENHAUS	10/28/2025	Regular	0.00	-9,666.00	65307
COM08	COMCAST	10/28/2025	Regular	0.00	62.51	65308
COM06	COMPUTER LOGISTICS	10/28/2025	Regular	0.00	288.56	65309
COR01	CORBIN WILLITS SYSTEMS IN	10/28/2025	Regular	0.00	1,036.14	65310
COL25	COUNTY OF COLUSA/OFFICE OF THE SHERIFF	10/28/2025	Regular	0.00	42,648.11	65311
DEP03	DEPT. OF CONSERVATION	10/28/2025	Regular	0.00	171.90	65312
COLAS	DERODA INC.	10/28/2025	Regular	0.00	401.42	65313
DIV00	DIVISION OF THE STATE ARCHITECH	10/28/2025	Regular	0.00	204.00	65314
DOW00	DOWN RANGE INVESTMENTS	10/28/2025	Regular	0.00	441.64	65315
FUL00	FULCHER PAINT & SUPPLY	10/28/2025	Regular	0.00	38.60	65316
GAL04	GALLAWAY ENTERPRISES	10/28/2025	Regular	0.00	4,475.67	65317
MES00	GEORGE L. MESSICK CO.	10/28/2025	Regular	0.00	39.13	65318

Check Report

Date Range: 10/08/2025 - 10/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
GRI01	GRIFF'S FEED & SEED	10/28/2025	Regular	0.00	133.76	65319
HOL02	HOLT OF CALIFORNIA	10/28/2025	Regular	0.00	1,975.23	65320
K&L01	K & L SUPPLY, INC.	10/28/2025	Regular	0.00	6,531.56	65321
LIF00	LIFE-ASSIST INC.	10/28/2025	Regular	0.00	287.30	65322
GRA03	LUIS JAIME GRANADOZ	10/28/2025	Regular	0.00	87.39	65323
MES03	MESSENGER PUBLISHING GROUP	10/28/2025	Regular	0.00	585.00	65324
MRB00	MR. BORE, INC	10/28/2025	Regular	0.00	702.00	65325
QUI01	QUILL CORPORATION	10/28/2025	Regular	0.00	260.04	65326
RIC01	RICHARD'S TREE SERVICE, INC.	10/28/2025	Regular	0.00	4,400.00	65327
COR00	RONI CORONADO	10/28/2025	Regular	0.00	500.00	65328
BYB01	STEPHANIE BYBEE	10/28/2025	Regular	0.00	500.00	65329
TYL00	TYLER TECHNOLOGIES, INC	10/28/2025	Regular	0.00	8,410.00	65330
VER00	VERIZON WIRELESS	10/28/2025	Regular	0.00	1,159.28	65331
WAV00	WAVE TECHNOLOGIES	10/28/2025	Regular	0.00	1,088.64	65332



CITY OF COLUSA
425 Webster Street
Colusa, CA 95932
(530) 458-4941
Fax: (530) 458-8674

ITEM FOR JANUARY 6, 2025

To: Colusa City Council Members

Re: Treasurer's Report for month ending October, 2025

Please find the attached financial reports for your review. Based on the information provided to me by the finance department at the direction of the City Manager, I am able to verify the cash accounts balances, LAIF balance, and petty cash balance as of October 31, 2025.

I have included a summary below:

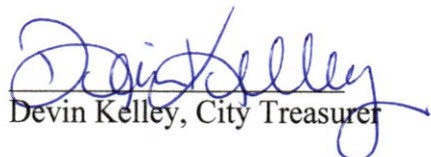
Cash Accounts as of October 31, 2025:

Wells Fargo Checking Acct Public Funds (0028)	\$ 0.00
Wells Fargo Checking Acct Public Funds (7143)	\$ 45.30
Wells Fargo Sweep Account (0028)	\$ 1,968,911.64
Funds Pending Sweep	\$ (54,156.86)
Outstanding payables as presented	\$ (489,669.17)

City Investments:

Local Agency Investment Fund – CA State Controller – Interest Rate 4.48%	
Previous Balance	10,389,589.50
Interest earned for Quarter ending September, 2025	<u>113,484.78</u>
Balance as of October 31, 2025	10,503,074.26
Petty Cash as of October 31, 2025	500.00
Balance as presented as of October 31, 2025	<u>\$11,928,705.19</u>

Respectfully submitted,


 Devin Kelley, City Treasurer

**CITY OF COLUSA, CALIFORNIA
BANK RECONCILIATION
FOR THE MONTH OCTOBER 2025**

Item 4.

Bank Records:

Wells Fargo Bank Balance - October 31, 2025	\$ -
Wells Fargo (#7143)	\$ 45.30
WF Sweep Account Balance - October 31, 2025	1,968,911.64
Funds Pending Redemption- Sweep	(54,156.86)

ADD / SUBTRACT:

Outstanding Accounts Payable	(488,803.25)
Outstanding Payroll Payable	(865.92)

Reconciling Items:	-
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Reconciled Checking Balance - Wells Fargo Bank - October 31, 2025	1,425,130.91
LAIF Balance - October 31, 2025	10,503,074.28
Petty Cash Balance - October 31, 2025	500.00

Total Reconciled Bank Balances - October 31, 2025	<u><u>\$ 11,928,705.19</u></u>
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City Records (Post Journal Entries):

10200 - Wells Fargo Bank Operating / USDA Loan Escrow	\$ 2,182,575.89
10300- Wells Fargo	\$ 45.30
10995 - LAIF	10,503,074.28
10100 - Petty Cash	500.00
Accounts Payable through Tyler	(753,035.93)

Total Checking and LAIF	\$ 11,933,159.54
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ADD / SUBTRACT:

Credit Card Deposits in MOMS - Not In Bank	(5,598.98)
RecDesk in Bank- Not Posted in MOM	1,144.63
Credit Card pmt in Bank- Not Posted in MOM	

Total Reconciled Book Balance - October 31, 2025	<u><u>\$ 11,928,705.19</u></u>
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City of Colusa California

STAFF REPORT

DATE: January 5, 2026
TO: Mayor and Council Members
FROM: Shelly Kittle, City Clerk

AGENDA ITEM:

Consideration of appointing an alternate member to serve on the Citizens Oversight Committee.

Recommendation: Council to consider appointing Graciela Espindola to the Citizens Oversight Committee.

BACKGROUND ANALYSIS: City Clerk advertised the vacancy from September 11 - October 14 and received one application. Applicant Barnette was appointed as the alternate member at the November 4, 2025, meeting. However, Mr. Barnette informed me on December 10th that he would have to resign since he will be moving out of state.

City Clerk readvertised the vacancy and received one application from Graciela Espindola on December 30th.

BUDGET IMPACT: None.

STAFF RECOMMENDATION: Council to appoint Graciela Espindola to the Citizens Oversight Committee.

ATTACHMENT: Application

CITY OF COLUSA

425 Webster Street, Colusa, CA 95932

Phone: 530-458-4941 Fax: 530-458-8674

www.cityofcolusa.gov

Item 5.

RECEIVED

APPLICATION FOR COMMISSION VACANCY

DEC 30 2025
CITY OF COLUSA

Name: Graciela "Grace" Espindola

Address: [REDACTED] Florimond Dr. Colusa, CA 95932

Resident of County ☐ Resident of City ☒ Resident of Colusa Unified School District ☐

Phone: (530) [REDACTED] Email: [REDACTED]@gmail.com

I am interested in the vacancy on the following Commission:

☐ **Planning Commission – 4 year term**

Three (3) members must be residents of the City at the time of appointment and during his/her term, and shall not be officers or employees of the City. Two (2) members may be residents of Colusa County, residing within two miles of the boundaries of the City at the time of appointment and during his/her term, and shall not be officers or employees of the City.

☐ **Park, Recreation & Tree Commission – 4 year term**

Applicant must be a resident of the City or a resident of Colusa County living within two miles of the City limits at the time of appointment and during the term and shall not be an officer or an employee of the City.

☐ **Heritage Preservation Commission – 4 year term**

Applicant must be a resident of the City or a resident of Colusa County and live within two miles of the City limits at the time of appointment and during his/her term, and shall not be an officer or an employee of the City.

☒ **Citizens Oversight Committee for Measure B - 4 year term**

Applicant must be a resident of the City and during his/her term, shall not be an officer or an employee of the City.

Briefly, state your interest in serving on this Commission and give a summary of your education, experience and/or qualifications that you believe would be relevant to this Commission.

I am Colusa High School graduate and have a degree in B.A. Business Management with a Master's in Socialwork from USC. I have over 35 years of public services, plus over 15 years as a private consultant at my own business EMG. My experience in state, local commissions are extensive with a focus in infrastructure, water and finance. It would be an honor to serve as an alternate on the commission.

I have read and understand the responsibilities of the Commission as set forth in the Colusa City and agree to work to carry out these responsibilities. I further understand that I serve at the pleasure of the Colusa City Council and can be removed from this position, with or without cause, at any time.

Item 5.

I, the undersigned, state that fulfill the residency requirements listed above, and that I wish to have my name considered for appointment to the commission indicated above.


Applicant Signature

12/30/25
Date