



# CITY COUNCIL MEETING

Tuesday, March 18, 2025  
Regular Meeting - 6:00 PM  
City Hall – City Council Chambers  
425 Webster Street, Colusa, CA 95932

## AGENDA

### Zoom Information:

<https://us06web.zoom.us/j/85200701051>  
Meeting ID: 852 0070 1051 Passcode: 086453  
Mobile: 669-444-9171, ID 85200701051

Mayor – Ryan Codorniz  
Mayor Pro Tem – Denise Conrado  
Council Member – Daniel Vaca  
Council Member – Greg Ponciano  
Council Member – Dave Markss

### CALL TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### APPROVAL OF AGENDA

**PUBLIC COMMENTS** *(The public to address any item of City business NOT appearing on this Agenda. Speakers must limit their comments to three (3) minutes each. Please note that per Government Code Section 54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda)*

**CONSENT CALENDAR** - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

1. Adopt - Draft March 4 Council Minutes
2. Receive and File - Police Department February report
3. Receive and File - Finance Department February report
4. Receive and File - Treasurer's January report
5. Receive and File - February Warrants List
6. Receive and File - Grants Dashboard March report
7. Adopt - Resolution waiving the single-day business license fees for vendors participating in Colusa Art Walk 2025

8. Adopt - Resolution to authorize the Police Chief to waive the Request for Proposal process to purchase software licensing for Mobile Data Terminals (MDT's) from Sun Ridge Systems, Inc.
9. Adopt - Resolution authorizing the City Manager to execute all agreements, program supplements and amendments thereto with the California Department of Transportation for Wescott Road.

## **COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS**

### **COUNCIL CONSIDERATION**

10. Consideration of a Resolution adopting the City's 2025 Investment Policy

**Recommendation:** Council to adopt the Resolution adopting the City's 2025 Investment Policy.

11. Consideration of a Resolution authorizing the City Manager to execute an agreement for investment advisory services with Optimized Investment Partners.

**Recommendation:** Council to adopt the Resolution authorizing the City Manager to execute an agreement for investment advisory services with Optimized Investment Partners.

### **DISCUSSION ITEM**

12. Energy costs and options

### **FUTURE AGENDA ITEMS**

### **ADJOURNED TO CLOSED SESSION**

PUBLIC COMMENTS (The public may comment on the item scheduled to be heard during the Closed Session)

1. CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) Agency designated representatives: City Manager Jesse Cain and Ryan Jones, City Attorney. Memorandum of Understandings (MOU's) for:

Professional Firefighters Association

Peace Officers Association

Department Heads

Middle Management

Miscellaneous Unit

2. Public Employee Performance Evaluation (§ 54957) Title: City Manager

### **REPORT ON CLOSED SESSION**



---

SHELLY KITTLE, CITY CLERK

**Notice of Meetings and Agendas**

The Regular Colusa City Council meetings are held the first and third Tuesdays of each month at 6:00 pm in the Colusa City Council Chambers located at 425 Webster Street, Colusa California unless otherwise noted above. Copies of open session agenda packets, which are distributed to the City Council, are on file at the front desk of the City at 425 Webster Street, Colusa, California, and are available for public inspection beginning 72 hours in advance, during normal business hours (7:00 am – 5:00 pm., Monday through Thursday except for City holidays). Additionally, if any reports or documents, which are public records, are distributed to the City Council less than 72 hours before the meeting, those reports and documents will also be available for public inspection at the front desk of the City and on the day of the meeting in the Council Chambers.

**Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk at least 48 hours prior to the meeting at (530) 458-4941 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

“This institution is an equal opportunity employer and provider”



## CITY COUNCIL MEETING

Tuesday, March 04, 2025  
 Regular Meeting - 6:00 PM  
 City Hall – City Council Chambers  
 425 Webster Street, Colusa, CA 95932

### MINUTES

**CALL TO ORDER-** Mayor Codorniz called the meeting to order at 6:00 pm.

**ROLL CALL** – Council Members Markss, Ponciano, Conrado and Mayor Codorniz were present. Councilmember Vaca was absent.

#### PLEDGE OF ALLEGIANCE

**APPROVAL OF AGENDA** –There was council consensus on the agenda approval.

**PUBLIC COMMENTS** – Susan Meeker, Rotary President discussed Rotary Club 100<sup>th</sup> Year and their upcoming projects. She provided research on a dog water station for the proposed dog park.

Citizen Don Domer inquired about the raised structure in the new construction area of his neighborhood.

Citizen Susan Gibbs spoke about the First Annual Whole-Town Yard Sale in Colusa on March 29<sup>th</sup> from 7 am – 3 pm.

**CONSENT CALENDAR** - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

1. Approve - February 4 Council Draft Minutes
2. Receive and File - Centennial Sprint on April 5, 2025, from 7:00 am - 1:00 pm
3. Adopt - Ordinance 567 Adding Appendix A – Article 41.5 of the Colusa Municipal Code and finding the Ordinance exempt from the California Environmental Quality Act (CEQA)

**ACTION:** Motion by Ponciano, seconded by Council Member Markss to approve the consent calendar. Motion passed unanimously.

#### **COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS**

Councilmembers provided updates on meetings and events they attended.

Deputy City Attorney Drexel – no report

City Manager Cain – provided updates on projects and meetings.

Finance Director Aziz-Khan – provided updates in the Finance Department.

Treasurer Kelley – no report.

Police Chief Fitch provided updates in the Police Department.

Fire Chief Conley provided updates in the Fire Department.

### **COUNCIL CONSIDERATION**

#### 4. Consideration of a request to purchase Turnout and Rescue Gear for New Volunteer Firefighters

Fire Chief Conley reported. He recommended using Measure B funds.

**ACTION:** With no public comments, motion by Councilmember Markss seconded by Mayor Pro-Tem Conrado to adopt **Resolution 25-13** approving the purchase of turnout and rescue gear for new volunteer firefighters from Cascade Fire Equipment using Measure B funds. Motion passed 5-0 by the following roll-call vote:

**AYES:** Markss, Ponciano, Conrado and Codorniz.

**NOES:** None.

**ABSENT:** Vaca.

### **DISCUSSION ITEMS**

#### Consider building Pickleball Courts

Susan Meeker, Rotary President spoke about how Rotary could assist with the project.

Members of the public provided ideas and recommendations, all were proponents of having pickleball courts.

Based on the public comments, City Manager Cain will gather additional research and contact Susan Meeker directly to discuss how Rotary could assist. Cain will bring this back as a Public Hearing item.

#### Police Department - Request for Qualifications (RFQ)

Police Chief Fitch discussed options and numbers from the RFQ. Fitch recommended sending out an RFP for the design concept.

### **FUTURE AGENDA ITEMS**

None.

**ADJOURNED TO CLOSED SESSION** at 7:00 PM

**PUBLIC COMMENTS** (The public may comment on the item scheduled to be heard during the Closed Session)

CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) Agency designated representatives: City Manager Jesse Cain and Ryan Jones, City Attorney. Memorandum of Understandings (MOU's) for:

Professional Firefighters Association

Peace Officers Association

Department Heads

Middle Management

Miscellaneous Unit

**REPORT ON CLOSED SESSION** At 7:38 pm, Mayor Codorniz stated there was no reportable action.

---

RYAN CODORNIZ, MAYOR

---

Shelly Kittle, City Clerk

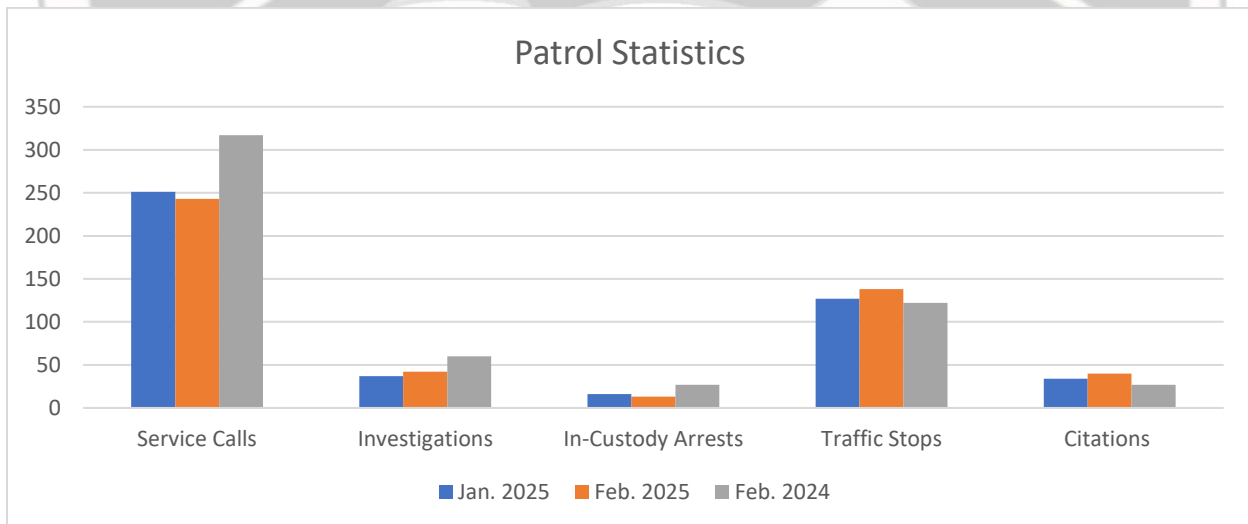
# Colusa Police Department

## *Monthly Report for February 2025*

### Monthly Activities

- City Council Meetings
- Participated in the School Attendance Review Board (SARB)
- Conducted CCW interviews
- Attended annual sexual harassment and CPR training

### Monthly Statistics



- There were 243 calls for service for patrol officers with 15 agency assists. The call volume in February was slightly lower than in January. However, the call volume in February of 2024 was somewhat higher.
- During February, there were 13 in-custody arrests. There were 3 citations issued in lieu of a subject being booked in jail. There were only 2 domestic violence related incidents reported. This is very out of the ordinary. There were 42 reports initiated. The monthly average is typically around 40.
- During the month of February, officers initiated 138 traffic enforcement stops. There were 40 citations issued. The citations were issued for various moving and mechanical violations, including several for texting while driving. There were 3 reportable traffic collisions, including one collision involving a vehicle versus a pedestrian. 'Hit and Run' collisions are not included in these statistics but instead are included in crime statistics. There was only 1 DUI related arrest.
- The Police Services Manager handled 58 calls for service during the month of February. These calls for service don't include telephone calls handled by the Police Services Manager.

### Items of Interest

- Code Enforcement is out and about marking vehicles that are parked on the city streets for more than 120 hours and/or expired vehicle registration. During the month of February, Officers assisted the Code Enforcement Officer with towing 4 vehicles.
- Once again, the scammers are back and target the elderly. Suspects representing themselves as members of local law enforcement and/or law enforcement from the federal government do not collect any restitution payments nor fines for someone's identity being falsely used. You will never be asked for payment specifically in cash, gold, or bit coin. These scams often begin with calls or emails. Simply, do not answer calls or respond to emails from suspicious phone numbers or email addresses. If you do receive suspicious emails and/or phone calls, please contact your local jurisdiction.
- ATTENTION PARENTS! Please do NOT allow your children to drive without being properly licensed. Not only will your child be cited for being an unlicensed driver, but your vehicle is also subject to being towed. The fine for being an unlicensed driver is approximately \$400.00. The fees with the vehicle being towed in approximately \$250.00. Finally, you as the parent, could be criminally charged with violating section 14604(a) of the California Vehicle Code which is a misdemeanor. The minimum fine alone is approximately \$700.00. This doesn't include the lost wages from missing work and other possible court associated fees as well. Is the 'convenience' of having your child drive themselves to school really worth it?
- SCHOOL PATROL NOTES: Please don't stop in the roadway and drop off your children. This is not only illegal but dangerous. Please pull to the curblin (not one painted red) or designated drop off/pick up area. DO NOT BLOCK CROSSWALKS! We are very fortunate to have Mel volunteering her time at Egling as a crossing guard. She keeps things moving at Webster and 8<sup>th</sup> Street which is greatly appreciated.





*City of Colusa*  
*Finance Department*  
*Monthly Staff Report – February 2025*

**Accounts Payable**

- Reviewed the Income and Expense statement for February 2025
- February 2025 Warrant Listing.
- 144 accounts payable checks processed.
- Staff training on AP functions cont'd

**Payroll**

- Prepare February salary allocation transfers.
- November regular Payroll and Strike Team Payroll
- Implement (3) regular salary step increase
- Implement (0) other Payroll Increase
- Reconciliation of benefits accounts
- Staff training on Payroll function Cont'd.

**Accounts Receivable**

- Provide continued utility billing customer support.
- 2,177 utility bills mailed.
- (4) bad checks processed.
- 1739 payments processed (utilities, bldg. permits, recreation and pool, encroachment, business license, State and County payments, and boat launch fees).
- Boat Launch and State Park Payments
- Mailed backflow letters
- 26 Building Permits
- 150 Credit card Payments
- Addressed zoning questions, assisted city Planner with questions and applications
- RecDesk Payment postings

**City Hall - Customer Services**

- 628 customers walk-ins.
- 190 utility late notices.
- 27 Water/Sewer shut off for non-payment.
- 4 open utility accounts & adjustments.
- 0 closed utility accounts.

- 390 received phone calls.
- 1 Events/marque and banner applications processed.
- State Park Reservation & Revenue
- 21 public works service requests
- Issued 23 New and 3 Revision Building Permits
- 1 Encroach Permit
- 2 Scout Cabin
- 24 Meter Changes
- Certificate of Occupancy
- Use Permit
- 12 Business License transactions
- Karate, and Thai Chi, Kick Boxing signups proofread Rec Book and address other issues

### **General Ledger**

- Various correspondence with staff.
- Review the Income and Expenses
- Bank reconciliation.
- Staff training on General Ledger

### **Personnel - HR**

- Sick leave and vacation leave accrual monthly report update.
- February 2025 MidAmerica retiree health insurance distribution.
- Workers Compensation claims cont. d.
- Cont'd migration of MOUs into Employee Handbook continued
- Review NCCSIF monthly Workers' Compensation & Liability Reports.
- Provide retirement information to retirees and Public Works.
- Employee Income Verification (1).

### **Recreation Department**

- Thi-Chi (Adult class), Karate (Adult and Kids), and Jujitsu and winter camps are offered at the City Hall Auditorium
- Assisted with the Flyers for Recreational activities
- Updated program in What's Happening (monthly calendar)
- Assisted with T-Ball Registration
- Registration and payment received and posted for the Recreation program
- Tyler Meetings for the implementation of Park & Rec. Modules (twice a week)

### **CDBG-HOME**

- Loan monitoring and correspondence.
- Extended HOME grant for one more year
- Close out of Micro-Enterprise loans
- Devonshire apartments monitoring cont'd
- Home Loan compliance and reporting requirements
- Work in the process of closing the Micro-Enterprise loan grant

### **Other**

- Permit Survey Report
- Street Sweeping invoice and reconciliation
- Worked on quarterly reports
- Review and evaluate the utility Reports
- Processed LIHWAP program Payment and reporting
- Work with Corbin Willits on On-Line Bill Pay scheduled cont'd.
- Input in MOMs
- Attend HDL meeting
- Attended Claim Committee and Executive Committee Meetings
- Coordinated and submitted correspondence on several grants
- Public record requests cont'd
- Schedule appointments for the Building Inspector
- Follow up with the customers on plans and permits
- Correspond on several different grants
- Review the water past due account
- Back Flow Letters and Notices addressed customers' questions
- Helped customers with zoning, city loans, rec programs and Historic Preservation
- Bulk Water applications
- Quarterly and Monthly Reports for the Finance dept. and the Building dept.
- Ongoing meetings with Tyler Technology
- Prop 64 invoicing, SRF grants invoicing

### **Odor Complaints**

Complaint period: February 2025

- (1) total complaints
- 1 Mushroom Smell
- Cannabis smell
- Other

### **Donations:**

-



**CITY OF COLUSA**  
**425 Webster Street**  
**Colusa, CA 95932**  
**(530) 458-4941**  
**Fax: (530) 458-8674**

ITEM FOR MARCH 18, 2025

To: Colusa City Council Members

Re: Treasurer’s Report for month ending January, 2025

Please find the attached financial reports for your review. Based on the information provided to me by the finance department at the direction of the City Manager, I am able to verify the bank balance, LAIF balance, and petty cash balance as of January 31, 2025.

I have included a summary below:

Cash Accounts:

Wells Fargo Checking Acct Balance as of January 31, 2025	\$2,585,310.65
Outstanding payables as presented	(52,019.05)

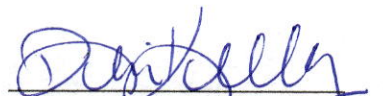
City Investments:

Local Agency Investment Fund – CA State Controller – Interest Rate 4.62%	
Previous Balance	11,529,426.80
Transfer out January 7, 2025	(2,000,000.00)
Interest earned for Quarter ending December 31, 2024	134,090.38
Balance as of January 31, 2025	9,663,517.18

Petty Cash as of January 31, 2025 500.00

Balance as presented as of January 31, 2025 \$12,197,308.78

Respectfully submitted,

  
Devin Kelley, City Treasurer

**CITY OF COLUSA, CALIFORNIA  
BANK RECONCILIATION  
FOR THE MONTH JANUARY 2025**

**Bank Records:**

Wells Fargo Bank Balance - Jnauary 31, 2025	\$ 2,585,310.65
Wells Fargo Escrow Account Balance - Jnauary 31, 2025	-
ADD / SUBTRACT:	
Outstanding Accounts Payable	(39,425.74)
Outstanding Payroll Payable	(12,593.31)
Reconciling Items:	-
<hr/>	
Reconciled Checking Balance - Wells Fargo Bank - Jnauary 31, 2025	2,533,291.60
LAIF Balance - Jnauary 31, 2025	9,663,517.18
Petty Cash Balance - Jnauary 31, 2025	500.00
<hr/>	
<b>Total Reconciled Bank Balances - Jnauary 31, 2025</b>	<b><u>\$ 12,197,308.78</u></b>

**City Records (Post Journal Entries):**

10200 - Wells Fargo Bank Operating / USDA Loan Escrow	\$ 2,540,348.38
10995 - LAIF	9,663,517.18
10100 - Petty Cash	500.00
<hr/>	
Total Checking and LAIF	\$ 12,204,365.56
ADD / SUBTRACT:	
Credit Card Deposits in MOMS - Not In Bank	(7,448.67)
Rec.Desk not posted - In Bank	210.03
Credit card Pmt in MOM-Not in the bank	181.86
.	
<hr/>	
<b>Total Reconciled Book Balance - Jnauary 31, 2025</b>	<b><u>\$ 12,197,308.78</u></b>

CITY OF COLUSA  
FEBRUARY 2025

Item 5.

WARRANT LISTING

Check Num	Check Date	Check Amo	Vendor:	Invoice Number	Fund:	Account	Dept.:	Description
64206	2/3/2025	1308.92	AFLAC	911545	101	22340		P/R Liab - Long Term Disa
<b>64206 Total</b>		1308.92						
64207	2/3/2025	54.7	APPEAL DEMOCRAT, INC.	2/3/2025	101	53100	230	52 WEEKS SUBSCRIPTION / FINANCE
<b>64207 Total</b>		54.7						
64208	2/4/2025	75	SADIE ASH	2/3/2025	220	52500	225	PROP 64 GRANT
64208	2/4/2025	1350	SADIE ASH	2/3/2025	102	52500	215	SS4A (COLUSA SAFETY ACTION PLAN)
64208	2/4/2025	37.5	SADIE ASH	2/3/2025	253	60010	650	PROP 68 GRANT
64208	2/4/2025	1800	SADIE ASH	2/3/2025	101	52500	210	ADMIN. MISC PROJECTS
64208	2/4/2025	900	SADIE ASH	2/3/2025	101	52500	210	MEETINGS,PHONE CALLS,COMMISSION PROJECTS
64208	2/4/2025	150	SADIE ASH	2/4/2025	220	52500	225	PROP 64 GRANT
64208	2/4/2025	450	SADIE ASH	2/4/2025	102	52500	215	SS4A (COLUSA SAFETY ACTION PLAN) GRANT
64208	2/4/2025	37.5	SADIE ASH	2/4/2025	253	60010	650	PROP 68 GRANT
64208	2/4/2025	300	SADIE ASH	2/4/2025	101	62611	220	LEAP GRANT
64208	2/4/2025	2700	SADIE ASH	2/4/2025	101	52500	210	ADMIN. MISC PROJECTS
64208	2/4/2025	900	SADIE ASH	2/4/2025	101	52500	210	MEETINGS,PHONE CALLS, COMMISSION PROJECTS/TASKS
<b>64208 Total</b>		8700						
64209	2/4/2025	327850.5	AUBURN CONSTRUCTORS, LLC	2/4/2025	430	62681	690	RECYCLED WATER SYSTEM UPGRADES PROJECT #2408/SEWER
<b>64209 Total</b>		327850.5						
64210	2/3/2025	725.2	RODGER EARL BRAYFINDLEY	2/3/2025	101	53600	640	REGISTRATIONS 12/1-12/31/2024, KARATE, TAI-CHI-REC
<b>64210 Total</b>		725.2						
64211	2/3/2025	34	EVAN BURRIOUS	2/3/2025	101	56402	640	RECREATION BASKETBALL (STAFF) / REC
<b>64211 Total</b>		34						
64212	2/3/2025	227	KALEB B CASTANON	2/3/2025	101	56402	640	SCOREKEEPER & REFERRE FOR BASKETBALL / REC
64212	2/3/2025	87	KALEB B CASTANON	2/3/2025	101	56402	640	SCOREKEEPER & REFERRE FOR BASKETBALL / REC
64212	2/3/2025	105	KALEB B CASTANON	2/3/2025	101	56402	640	SCOREKEEPER & REFERRE FOR BASKETBALL / REC
<b>64212 Total</b>		419						
64213	2/4/2025	1573.33	CALIFORNIA ENGINEERING CO	12645	410	60003	620	WELL NO. 6 HOLE DESIGN & TEST WELL CIP/
64213	2/3/2025	441	CALIFORNIA ENGINEERING CO	12646	272	52500	620	NEW POLICE DEPARTMENT DEV. / CITY ENGINEER
64213	2/3/2025	1488.38	CALIFORNIA ENGINEERING CO	12647	535	52500	620	PLANNING DEPARTMENT SUPPORT (2024)/CITY ENGINEER
64213	2/3/2025	335.7	CALIFORNIA ENGINEERING CO	12647	535	52500	620	WESCOTT RANCH (2025) / CITY ENGINEER
64213	2/3/2025	72.77	CALIFORNIA ENGINEERING CO	12648	101	52500	620	GENERAL SERVICES
64213	2/3/2025	73.87	CALIFORNIA ENGINEERING CO	12648	410	52500	620	GENERAL SERVICES
64213	2/3/2025	73.87	CALIFORNIA ENGINEERING CO	12648	430	52500	620	GENERAL SERVICES
64213	2/3/2025	551.25	CALIFORNIA ENGINEERING CO	12649	430	62004	620	WWTP LAND ANNEXATION / CITY ENGINEER
64213	2/3/2025	12355	CALIFORNIA ENGINEERING CO	12650	410	52500	670	WATER MASTER PLAN / CITY ENGINEER
64213	2/3/2025	666.45	CALIFORNIA ENGINEERING CO	12651	410	62003	670	COLUSA WELL NO. 9-5TH ST.
64213	2/4/2025	19423.5	CALIFORNIA ENGINEERING CO	12652	430	62694	690	WALNUT RANCH PROJECT-SEWER 8421-110
<b>64213 Total</b>		37055.12						
64214	2/3/2025	53.51	CINTAS	421889821	101	51200	630	LINEN MAINTENANCE: STREETS
64214	2/3/2025	53.51	CINTAS	421889821	101	51200	650	LINEN MAINTENANCE: PARKS
64214	2/3/2025	72.82	CINTAS	421889892	410	51200	670	LINEN MAINTENANCE: WATER

CITY OF COLUSA  
FEBRUARY 2025

Item 5.

WARRANT LISTING

64214	2/3/2025	72.82	CINTAS	421889892	430	51200	690	LINEN MAINTENANCE: SEWER			
64214	2/4/2025	53.51	CINTAS	421962208	101	51200	630	LINEN MAINTENANCE: STREETS			
64214	2/4/2025	53.51	CINTAS	421962208	101	51200	650	LINEN MAINTENANCE: PARKS			
64214	2/4/2025	72.82	CINTAS	421962222	410	51200	670	LINEN MAINTENANCE: WATER			
64214	2/4/2025	72.82	CINTAS	421962222	430	51200	690	LINEN MAINTENANCE: SEWER			
<b>64214 Total</b>		505.32									
64215	2/4/2025	297	CITY OF YUBA CITY	33271	430	52520	690	TESTING / SEWER			
64215	2/4/2025	64	CITY OF YUBA CITY	33291	430	52520	690	TESTING / SEWER			
64215	2/4/2025	64	CITY OF YUBA CITY	33292	430	52520	690	TESTING / SEWER			
64215	2/4/2025	64	CITY OF YUBA CITY	33295	430	52520	690	TESTING / SEWER			
64215	2/4/2025	102	CITY OF YUBA CITY	33306	410	52520	670	TESTING / WATER			
<b>64215 Total</b>		591									
64216	2/4/2025	298.91	CLOSE LUMBER INC.	-85871	101	52110	650	LUMBER / PARKS			
64216	2/4/2025	-97.87	CLOSE LUMBER INC.	-85886	101	52110	650	RETURN ITEM (WRONG SIZE) / PARKS			
64216	2/4/2025	298.91	CLOSE LUMBER INC.	-87307	101	52110	650	LUMBER / PARKS			
<b>64216 Total</b>		499.95									
64217	2/3/2025	415	COLUSA PROFESSIONAL	2/3/2025	101	22400		P/R Liab - Firemen Assoc			
<b>64217 Total</b>		415									
64218	2/4/2025	787.22	COLUSA FIREFIGHTERS	2/4/2025	221	51300	320	REIMBURSE-PALISADES FIRE / FIRE			
<b>64218 Total</b>		787.22									
64219	2/3/2025	97.83	DERODA INC.	121958	214	52720	710	BRAKE PARTS CLEANER,PARTS BRUSH / POLICE			
64219	2/3/2025	25.4	DERODA INC.	122777	101	52720	630	CACUUM CAP KIT,RING TERMINAL, FUSE HOLDER /STREETS			
64219	2/3/2025	227.52	DERODA INC.	122902	101	52720	630	OIL,FILTER, SHOP TOWELS / STREETS			
64219	2/3/2025	367.64	DERODA INC.	122981	101	52720	630	PIPE SWIVELS / STREETS			
64219	2/3/2025	167.45	DERODA INC.	123010	101	52720	630	HYR OIL FILTER / STREETS			
64219	2/4/2025	23.36	DERODA INC.	123295	101	52720	650	LUCAS OIL,STOP LEAK / PARKS			
<b>64219 Total</b>		909.2									
64220	2/3/2025	53	BODEN CORONADO	2/3/2025	101	56402	640	SCOREKEEPER & REFERRE FOR BASKETBALL / REC			
<b>64220 Total</b>		53									
64221	2/3/2025	578.5	COLUSA POLICE ASSOCIATION	2/3/2025	101	22410		P/R Liab - Police Assoc D			
<b>64221 Total</b>		578.5									
64222	2/4/2025	107.62	DAVIES OIL COMPANY, INC.	75854	220	52270	225	Fuel			
64222	2/4/2025	1703.64	DAVIES OIL COMPANY, INC.	75854	101	52270	710	Fuel			
64222	2/4/2025	925.03	DAVIES OIL COMPANY, INC.	75854	101	52270	320	Fuel			
64222	2/4/2025	134.36	DAVIES OIL COMPANY, INC.	75854	101	52270	650	Fuel			
64222	2/4/2025	997	DAVIES OIL COMPANY, INC.	75854	101	52270	630	Fuel			
64222	2/4/2025	123.24	DAVIES OIL COMPANY, INC.	75854	410	52270	670	Fuel			
64222	2/4/2025	995.49	DAVIES OIL COMPANY, INC.	75854	430	52270	690	Fuel			
64222	2/4/2025	92.47	DAVIES OIL COMPANY, INC.	75854	101	53600	640	Fuel			
64222	2/4/2025	2895.71	DAVIES OIL COMPANY, INC.	409793	101	52270	630	Fuel			
<b>64222 Total</b>		7974.56									
64223	2/4/2025	28.72	DAVISON DRUG & STATIONERY	269358	410	52110	670	BINDER & JOURNAL 2025: WATER			

CITY OF COLUSA  
FEBRUARY 2025

Item 5.

WARRANT LISTING

64223	2/4/2025	28.71	DAVISON DRUG & STATIONERY	269358	430	52110	690	BINDER & JOURNAL 2025: SEWER		
64223	2/4/2025	152.14	DAVISON DRUG & STATIONERY	274384	101	52100	320	STORAGE BOXES / FIRE		
64223	2/4/2025	4.76	DAVISON DRUG & STATIONERY	274386	101	52100	320	STATIONARY / FIRE		
<b>64223 Total</b>		214.33								
64224	2/3/2025	368	MARCOS JAVIER DENIZ JR	2/3/2025	101	56402	640	SCOREKEEPER & REFERRE FOR BASKETBALL - REC		
<b>64224 Total</b>		368								
64225	2/3/2025	1872	EMPLOYMENT DEVELOPMENT DE	2/3/2025	101	51140	220	UNEMPLOYEMENT INS. BENEFIT CHARGES / PLANNING		
<b>64225 Total</b>		1872								
64226	2/3/2025	1088.75	JACOB MORLEY	25-Jan	430	52420	690	2420-CTC ANNEXATION / SEWER		
64226	2/3/2025	7526.75	JACOB MORLEY	2/3/2025	101	52500	220	PLANNING SUPPORT		
64226	2/3/2025	217.5	JACOB MORLEY	2/3/2025	535	52500	220	WESCOTT RD		
<b>64226 Total</b>		8833								
64227	2/4/2025	1303	EMSCES911	2501001	101	51300	320	CPR TRAINING (18) FIRE		
<b>64227 Total</b>		1303								
64228	2/4/2025	2636.01	FEDERAL EXPRESS	752790260	410	52250	670	FREIGHT BILL (DELIVERED CHLORINE) / WATER		
<b>64228 Total</b>		2636.01								
64229	2/4/2025	623.37	FIDELITY SECURITY LIFE IN	166648991	997	22330		VISION INSURANCE PREMIUMS COVERAGE		
<b>64229 Total</b>		623.37								
64230	2/3/2025	26.18	For2Fi, Inc.	62118	410	53200	670	COMMUNICATIONS - WATER		
64230	2/3/2025	26.18	For2Fi, Inc.	62118	430	53200	690	COMMUNICATIONS - SEWER		
<b>64230 Total</b>		52.36								
64231	2/3/2025	100	FRANCHISE TAX BOARD	2/3/2025	101	22520		PAYROLL GARNISHMENT		
<b>64231 Total</b>		100								
64232	2/4/2025	89.71	GRIFF'S FEED & SEED	15089	101	51200	630	RHINO BOOTS FOR ALAN CAMPBELL / STREETS		
64232	2/4/2025	89.71	GRIFF'S FEED & SEED	15089	101	51200	650	RHINO BOOTS FOR ALAN CAMPBELL / PARKS		
<b>64232 Total</b>		179.42								
64233	2/4/2025	3550.56	HACH COMPANY	2/4/2024	430	52500	690	ANNUAL RENEWAL (3/19/25-3/18/26) / SEWER		
<b>64233 Total</b>		3550.56								
64234	2/3/2025	520.2	THE HARTFORD	239692743	997	22310		LIFE INSURANCE PREMIUM		
<b>64234 Total</b>		520.2								
64235	2/3/2025	1808.62	HdL Coren & Cone	SIN046856	101	52500	230	CONTRACT SERVICES PROPERTY TAX:JAN-MARCH 2025		
<b>64235 Total</b>		1808.62								
64236	2/3/2025	318	PEYTON HUMPHREY	2/3/2025	101	56402	640	SCOREKEEPER,REFERRE & SUPERVISOR BASKETBALL/REC		
<b>64236 Total</b>		318								
64237	2/3/2025	261	LANDON MATHEW STEVEN HUMP	2/3/2025	101	56402	640	SCOREKEEPER,REFERRE,& SUPERVISOR FOR BASKETBALL		
<b>64237 Total</b>		261								
64238	2/3/2025	121	ADDISON KIMBER LAY	2/3/2025	101	56402	640	SCOREKEEPER & REFERRE FOR BASKETBALL / REC		
<b>64238 Total</b>		121								
64239	2/3/2025	100	LEAGUE OF CALIF. CITIES	5398	101	52850	230	MEMBERSHIP DUES FOR SAC VALLEY DIVISION/FINANCE		
64239	2/3/2025	4985	LEAGUE OF CALIF. CITIES	#NAME?	101	52850	230	MEMBERSHIP DUES 2025 / FINANCE		
<b>64239 Total</b>		5085								
64240	2/4/2025	138.76	LES SCHWAB TIRE CENTER	100395264	101	52720	650	LAWN MOWER TIRE / PARKS		



CITY OF COLUSA  
FEBRUARY 2025

Item 5.

WARRANT LISTING

64240	2/4/2025	138.76	LES SCHWAB TIRE CENTER	621003950	101	52720	630	1 TIRE / STREETS				
64240	2/4/2025	138.76	LES SCHWAB TIRE CENTER	621003952	101	52720	630	1 TIRE / STREETS				
64240	2/4/2025	-138.76	LES SCHWAB TIRE CENTER	621003952	101	52720	630	RETURN ITEM / STREETS				
<b>64240 Total</b>		277.52										
64241	2/3/2025	85	MANJARREZ, EDWIN W	2/3/2025	101	56402	640	SCOREKEEPER FOR BASKETBALL / REC				
64241	2/3/2025	70	MANJARREZ, EDWIN W	2/4/2025	101	56402	640	SCOREKEEPR & REFERRE FOR BASKETBALL / REC				
<b>64241 Total</b>		155										
64242	2/3/2025	83.7	GEORGE L. MESSICK CO.	629961/1	101	52720	320	TORCH,TUBING, AMS FLO-TEMP / FIRE				
64242	2/4/2025	20.65	GEORGE L. MESSICK CO.	630713/1	410	52720	670	RCIP WRK-5 PK - WATER				
64242	2/4/2025	413.24	GEORGE L. MESSICK CO.	630719/1	310	52110	650	BACKBACK BLOWER / STATE PARK				
64242	2/4/2025	16.29	GEORGE L. MESSICK CO.	630730/1	101	52700	630	EXTENSION BAR / SHOP				
64242	2/4/2025	78.25	GEORGE L. MESSICK CO.	630788/1	101	52720	630	GLOVES,SCHLAGE,LINE TRIMMER / STREETS				
64242	2/3/2025	9.78	GEORGE L. MESSICK CO.	630983/1	101	52720	320	BATTERY 2PK / FIRE				
64242	2/4/2025	51.07	GEORGE L. MESSICK CO.	630990/1	310	52720	650	PIPE, ELBOW / STATE PARK				
64242	2/4/2025	1.62	GEORGE L. MESSICK CO.	630992/1	310	52110	650	THREAD SEAL / STATE PARK				
64242	2/4/2025	42.38	GEORGE L. MESSICK CO.	631040/1	101	52110	630	PAINT REMOV, GOOF OFF, PAPER TOWELS / PARKS				
64242	2/4/2025	10.86	GEORGE L. MESSICK CO.	631119/1	101	52110	650	ROLLER /PARK				
64242	2/3/2025	91.33	GEORGE L. MESSICK CO.	631176/1	101	52700	320	POWER STRIP & SURGE PROTECTOR / FIRE				
64242	2/4/2025	33.84	GEORGE L. MESSICK CO.	631179/1	101	52720	650	FASTENERS / PARKS				
64242	2/4/2025	36.96	GEORGE L. MESSICK CO.	631189/1	101	52110	630	MARKER / STREETS				
64242	2/4/2025	15.2	GEORGE L. MESSICK CO.	631222/1	101	52720	630	FASTENER,BRUSH / STREETS				
64242	2/3/2025	37.14	GEORGE L. MESSICK CO.	631316/1	101	52700	320	CLOROX OUTDOOR & TOILET BOWL CLEANER / FIRE				
64242	2/3/2025	26.08	GEORGE L. MESSICK CO.	631323/1	101	52700	320	STAINLESS STEEL CLEANER / FIRE				
64242	2/3/2025	50.16	GEORGE L. MESSICK CO.	631400/1	101	52720	320	WINDSHIELD BUG CLEANER & WINDOW CLEANER / FIRE				
64242	2/3/2025	102.88	GEORGE L. MESSICK CO.	631465/1	101	52700	320	PAINT CARE,BRUSH SET, & ROLLERS / FIRE				
64242	2/4/2025	20.66	GEORGE L. MESSICK CO.	631467/1	101	52720	630	FASTENERS / PARKS				
64242	2/4/2025	26.09	GEORGE L. MESSICK CO.	631472/1	101	52720	630	FASTENERS / PARKS				
64242	2/3/2025	70.47	GEORGE L. MESSICK CO.	631521/1	101	52700	320	SCRAPER BLADE,SEALER,PAINT CARE, ROLLER AND BRUSH				
64242	2/4/2025	40.86	GEORGE L. MESSICK CO.	631563/1	410	52110	670	GLOVES, TAPE - WATER				
64242	2/4/2025	112.31	GEORGE L. MESSICK CO.	631566/1	101	52110	630	PAINT / STREETS				
64242	2/4/2025	5.43	GEORGE L. MESSICK CO.	631586/1	101	52110	630	WIRE BRUSH / STREETS				
64242	2/4/2025	28.28	GEORGE L. MESSICK CO.	631609/1	101	52110	630	SPRAY PAINT / STREETS				
64242	2/4/2025	36.95	GEORGE L. MESSICK CO.	631660/1	410	52110	670	SAFEFOAM MIX - WATER				
64242	2/4/2025	13.03	GEORGE L. MESSICK CO.	631750/1	310	52720	650	FASTENERS / STATE PARK				
64242	2/3/2025	14.13	GEORGE L. MESSICK CO.	631902/1	101	52700	320	DRANO MAX / FIRE				
64242	2/4/2025	86.98	GEORGE L. MESSICK CO.	631928/1	410	52250	670	PURECHLOR - WATER				
64242	2/4/2025	48.9	GEORGE L. MESSICK CO.	631935/1	101	52720	630	FASTENERS, OIL, THREAD ROD / STREETS				
64242	2/4/2025	28.25	GEORGE L. MESSICK CO.	631971/1	101	52720	630	MICE BAIT DISPENSER / STREETS				
64242	2/4/2025	39.14	GEORGE L. MESSICK CO.	632002/1	410	52110	670	SHOVEL- WATER				
64242	2/4/2025	56.53	GEORGE L. MESSICK CO.	632003/1	410	52700	670	RECIP,VALVE,SEALANT- WATER				
64242	2/4/2025	56.53	GEORGE L. MESSICK CO.	632003/1	430	52700	690	RECIP,VALVE,SEALANT- SEWER				
64242	2/4/2025	10.86	GEORGE L. MESSICK CO.	632064/1	101	52110	630	MARKING PAINT - STREETS				

CITY OF COLUSA  
FEBRUARY 2025

Item 5.

WARRANT LISTING

64242	2/4/2025	33.69	GEORGE L. MESSICK CO.	632282/1	101	52700	320	PROTECTANT,VAC BAG / FIRE		
64242	2/4/2025	50.55	GEORGE L. MESSICK CO.	632345/1	101	52720	320	ECHO OIL / FIRE		
64242	2/4/2025	13.68	GEORGE L. MESSICK CO.	632443/1	101	52700	320	PADLICK,STAPLE / FIRE		
64242	2/4/2025	68.6	GEORGE L. MESSICK CO.	632448/1	101	52700	320	SUPPORT SHELF, PLYWOOD / FIRE		
64242	2/4/2025	257.83	GEORGE L. MESSICK CO.	632479/1	101	52700	320	BOARD,BRACKET,STORAGE BOX / FIRE		
64242	2/4/2025	5.75	GEORGE L. MESSICK CO.	632486/1	101	52700	320	FASTENERS / FIRE		
64242	2/4/2025	6.08	GEORGE L. MESSICK CO.	632493/1	101	52700	320	SHELF BRACKET / FIRE		
64242	2/4/2025	17.38	GEORGE L. MESSICK CO.	632676/1	101	52700	320	CARWASH / FIRE		
64242	2/4/2025	109.62	GEORGE L. MESSICK CO.	632686/1	101	52700	320	CAM LOKS,RECEPTACLE,STAPLE / FIRE		
<b>64242 Total</b>		2380.01								
64243	2/3/2025	64	MESSENGER PUBLISHING GROU	28667	101	53100	220	ENVIRONMENTAL REVIEW PUBLIC NOTICE / PLANNING		
<b>64243 Total</b>		64								
64244	2/3/2025	2050	MetLife Investors	2/3/2025	101	22510		P/R Liab - Deferred Comp		
<b>64244 Total</b>		2050								
64245	2/3/2025	1039.42	MME, MUNICIPAL MAINT., EQ	31611	101	52720	630	GUTTER BROOM. STEEL PLATE & BRUSH / STREETS		
<b>64245 Total</b>		1039.42								
64246	2/3/2025	71.78	N&S TRACTOR	IC68020	430	52720	690	JCB LATCH (EQUIPMENT MAINT.) / SEWER		
<b>64246 Total</b>		71.78								
64247	2/4/2025	509.63	NORTHERN CALIFORNIA WATER	10824	410	52400	670	2025 MEMBERSHIP DUES 1ST INSTALLMENT (1/2)/WATER		
<b>64247 Total</b>		509.63								
64248	2/3/2025	8353.1	WYATT PAXTON	819	101	52500	310	JAN 2025 EMAILS,INS,CALLS,PLAN CHECKS -BLDG. INS.		
<b>64248 Total</b>		8353.1								
64249	2/4/2025	1226.29	PLATT ELECTRIC SUPPLY	5W91270	101	52720	650	CONDUIT,CABLE SHERS / PARKS		
<b>64249 Total</b>		1226.29								
64250	2/3/2025	6104.54	PREMIER ACCESS INSURANCE	3164893	997	22320		DENTAL INSURANCE PREMIUMS		
<b>64250 Total</b>		6104.54								
64251	2/3/2025	66.28	QUILL CORPORATION	42422620	101	52100	230	CLIPBOARDS / FINANCE		
64251	2/4/2025	63.87	QUILL CORPORATION	42423545	220	52100	225	BUSINESS CARDS / CODE ENFORCEMENT		
64251	2/4/2025	63.87	QUILL CORPORATION	42423545	101	52100	310	BUSINESS CARDS / BUILDING INSPECTOR		
64251	2/4/2025	63.87	QUILL CORPORATION	42423545	101	52100	120	BUSINESS CARDS / COUNCIL		
64251	2/4/2025	69.99	QUILL CORPORATION	42423545	101	52100	230	SALMON PAPER & HIGHLIGHTERS / FINANCE		
64251	2/3/2025	69.58	QUILL CORPORATION	42633956	101	52100	110	BLACK INK CARTRIDGES / CITY CLERK		
64251	2/4/2025	81.45	QUILL CORPORATION	42658201	410	52110	670	PILOT PENS & INK: WATER		
64251	2/4/2025	81.44	QUILL CORPORATION	42658201	430	52110	690	PILOT PENS & INK: SEWER		
<b>64251 Total</b>		560.35								
64252	2/3/2025	192.75	READING OIL, INC.	326506	101	52270	630	PROPANE / STREETS		
<b>64252 Total</b>		192.75								
64253	2/3/2025	530	S&G AUTOGLASS	5860	101	52720	320	WINDSHIELD REPLACEMENT,GLUE KIT, AND LABOR / FIRE		
<b>64253 Total</b>		530								
64254	2/3/2025	200	SIERRA CENTRAL CREDIT UNI	2/3/2025	101	22500		P/R Liab - Credit Union		
<b>64254 Total</b>		200								
64255	2/3/2025	12237.34	SMITH & NEWELL CPA	2/3/2025	101	52500	230	AUDIT & PREPARATION OF ANNUAL FINANCIAL 6/3/2024		

CITY OF COLUSA  
FEBRUARY 2025

Item 5.

WARRANT LISTING

64255	2/3/2025	12237.33	SMITH & NEWELL CPA	2/3/2025	410	52500	230	AUDIT & PREPARATION OF ANNUAL FINANCIAL 6/3/2024
64255	2/3/2025	12237.33	SMITH & NEWELL CPA	2/3/2025	430	52500	230	AUDIT & PREPARATION OF ANNUAL FINANCIAL 6/3/2024
<b>64255 Total</b>		36712						
64256	2/4/2025	45	SORENSEN PEST CONTROL, IN	1331801	101	52700	320	MONTHLY PEST SERVICE-JAN / FIRE
<b>64256 Total</b>		45						
64257	2/3/2025	61	STATE DISBURSEMENT UNIT	2/3/2025	101	22520		COURT ORDERED CHILD SUPPORT WITHHOLDING
<b>64257 Total</b>		61						
64258	2/3/2025	453.81	WACM MEDIA INC.	1296	101	53600	640	BASKETBALL MEDALS (GOLD) / REC
<b>64258 Total</b>		453.81						
64259	2/3/2025	200	SUNRUN INSTALLATIONS SERV	PO 65992	101	53800	310	PARTIAL REFUND FOR PERMIT #2400066 / BLDG. INS.
<b>64259 Total</b>		200						
64260	2/3/2025	717.16	SUPERIOR TIRE SERVICE	307482	310	52720	650	DISMOUNT/MOUNT TIRES & SERVICE CALL /STATE PARK
<b>64260 Total</b>		717.16						
64261	2/3/2025	19112.7	TJKM	56128	102	52500	215	PROFESSIONAL SERVICES DEC 1-DEC 31 2024-ECON.DEV.
<b>64261 Total</b>		19112.7						
64262	2/3/2025	40375	TYLER TECHNOLOGIES, INC	025-49483	101	52500	231	FEES YEAR 1 -TERM & BILLING 2/1/25-1/31/26
<b>64262 Total</b>		40375						
64263	2/3/2025	77.84	USA BLUEBOOK	591331	430	52700	690	SAMPLE VIAL / SEWER
<b>64263 Total</b>		77.84						
64264	2/3/2025	646.96	U. S. POST OFFICE	2/3/2025	410	52100	670	BULK POSTAGE FOR UTILITY BILLS/WATER
64264	2/3/2025	646.96	U. S. POST OFFICE	2/3/2025	430	52100	690	BULK POSTAGE FOR UTILITY BILLS/SEWER
<b>64264 Total</b>		1293.92						
64265	2/3/2025	46.57	VERIZON WIRELESS	610378895	310	53200	650	CITY CELL PHONE SERVICES
64265	2/3/2025	402.13	VERIZON WIRELESS	610378895	101	53200	710	CITY CELL PHONE SERVICES
64265	2/3/2025	41.57	VERIZON WIRELESS	610378895	220	53200	225	CITY CELL PHONE SERVICES
64265	2/3/2025	88.74	VERIZON WIRELESS	610378895	410	53200	670	CITY CELL PHONE SERVICES
64265	2/3/2025	171.28	VERIZON WIRELESS	610378895	430	53200	690	CITY CELL PHONE SERVICES
64265	2/3/2025	83.14	VERIZON WIRELESS	610378895	101	53200	650	CITY CELL PHONE SERVICES
64265	2/3/2025	220.26	VERIZON WIRELESS	610378895	101	53200	630	CITY CELL PHONE SERVICES
64265	2/3/2025	90.18	VERIZON WIRELESS	610378895	101	53200	210	CITY CELL PHONE SERVICES
<b>64265 Total</b>		1143.87						
64266	2/3/2025	112	NICOLE VIGNEY	2/3/2025	101	53600	640	REGISTRATIONS FROM 1/1-1/31/2025, KICKBOXING-REC
64266	2/3/2025	380	NICOLE VIGNEY	2/4/2025	101	56402	640	SCOREBOOKER & REFERRE FOR BASKETBALL / REC
<b>64266 Total</b>		492						
64267	2/3/2025	4674.57	CALMAT CO.	2570464	246	57230	630	POWER PATCH TON / STREETS
<b>64267 Total</b>		4674.57						
64268	2/3/2025	487.36	WAVE TECHNOLOGIES	DG-4607	101	53200	710	CITY PHONE SERVICES
64268	2/3/2025	69.76	WAVE TECHNOLOGIES	DG-4607	101	53200	320	CITY PHONE SERVICES
64268	2/3/2025	34.96	WAVE TECHNOLOGIES	DG-4607	101	53200	640	CITY PHONE SERVICES
64268	2/3/2025	34.96	WAVE TECHNOLOGIES	DG-4607	101	53200	210	CITY PHONE SERVICES
64268	2/3/2025	34.96	WAVE TECHNOLOGIES	DG-4607	101	53200	220	CITY PHONE SERVICES
64268	2/3/2025	34.96	WAVE TECHNOLOGIES	DG-4607	220	53200	225	CITY PHONE SERVICES

CITY OF COLUSA  
FEBRUARY 2025

Item 5.

WARRANT LISTING

64268	2/3/2025	174.36	WAVE TECHNOLOGIES	DG-4607	101	53200	230	CITY PHONE SERVICES				
64268	2/3/2025	34.96	WAVE TECHNOLOGIES	DG-4607	101	53200	110	CITY PHONE SERVICES				
64268	2/3/2025	34.96	WAVE TECHNOLOGIES	DG-4607	101	53200	215	CITY PHONE SERVICES				
64268	2/3/2025	34.96	WAVE TECHNOLOGIES	DG-4607	101	53200	630	CITY PHONE SERVICES				
64268	2/3/2025	40.02	WAVE TECHNOLOGIES	DG-4607	410	53200	670	CITY PHONE SERVICES				
64268	2/3/2025	40.01	WAVE TECHNOLOGIES	DG-4607	430	53200	690	CITY PHONE SERVICES				
64268	2/3/2025	34.96	WAVE TECHNOLOGIES	DG-4607	101	53200	310	CITY PHONE SERVICES				
<b>64268 Total</b>		1091.19										
64269	1/29/2025	126.44	BENJY & STACEY COSTELLO	000C50201	410	20310		MQ CUSTOMER REFUND FOR COS0002				
<b>64269 Total</b>		126.44										
64270	1/29/2025	128.29	SHARON HERNANDEZ	000C50201	410	20310		MQ CUSTOMER REFUND FOR HER0093				
<b>64270 Total</b>		128.29										
64271	2/12/2025	13.08	SUPERIOR CALIFORNIA OFFIC	INV149241	214	52100	710	COPIER METER READ / POLICE				
<b>64271 Total</b>		13.08										
64272	2/18/2025	225.59	AIRGAS USA, LLC	551355556	101	52150	320	OXYGEN / FIRE				
64272	2/18/2025	246.71	AIRGAS USA, LLC	551425660	101	52150	320	OXYGEN / FIRE				
64272	2/18/2025	518.35	AIRGAS USA, LLC	915783823	101	52150	320	OXYGEN / FIRE				
<b>64272 Total</b>		990.65										
64273	2/13/2025	38.03	DS SERVICES OF AMERICA, I	2/13/2025	101	52100	230	WATER SERVICES / FINANCE				
64273	2/13/2025	19.48	DS SERVICES OF AMERICA, I	2/13/2025	101	52100	630	WATER SERVICES / STREETS				
64273	2/13/2025	88.27	DS SERVICES OF AMERICA, I	2/13/2025	214	52100	710	WATER SERVICES / POLICE				
64273	2/13/2025	2	DS SERVICES OF AMERICA, I	2/13/2025	101	52100	220	WATER SERVICES / PLANNING				
64273	2/13/2025	-23.59	DS SERVICES OF AMERICA, I	2/13/2025	101	52100	230	WATER SERVICES / FINANCE				
64273	2/13/2025	-23.58	DS SERVICES OF AMERICA, I	2/13/2025	101	52100	630	WATER SERVICES / STREETS				
64273	2/13/2025	-23.58	DS SERVICES OF AMERICA, I	2/13/2025	214	52100	710	WATER SERVICES / POLICE				
64273	2/13/2025	-23.58	DS SERVICES OF AMERICA, I	2/13/2025	101	52100	220	WATER SERVICES / PLANNING				
64273	2/18/2025	50.29	DS SERVICES OF AMERICA, I	2/18/2025	101	52700	320	ALHAMBRA 5G SPRING WATER / FIRE				
<b>64273 Total</b>		103.74										
64274	2/18/2025	862.5	ALLIANT NETWORKING SERVIC	15705	101	52500	231	MAINTENANCE OVERAGES FOR DEC 2024 (ARPA)				
64274	2/18/2025	546.5	ALLIANT NETWORKING SERVIC	15717	101	52500	230	MAINTENANCE AGREEMENT FEB 2025				
64274	2/18/2025	546.5	ALLIANT NETWORKING SERVIC	15717	410	52500	230	MAINTENANCE AGREEMENT FEB 2025				
64274	2/18/2025	546.5	ALLIANT NETWORKING SERVIC	15717	430	52500	230	MAINTENANCE AGREEMENT FEB 2025				
64274	2/18/2025	547	ALLIANT NETWORKING SERVIC	15777	101	52500	230	MAINTENANCE AGREEMENT MARCH 2025				
64274	2/18/2025	547	ALLIANT NETWORKING SERVIC	15777	410	52500	230	MAINTENANCE AGREEMENT MARCH 2025				
64274	2/18/2025	547	ALLIANT NETWORKING SERVIC	15777	430	52500	230	MAINTENANCE AGREEMENT MARCH 2025				
<b>64274 Total</b>		4143										
64275	2/18/2025	4318.31	ALL HANDS FIRE EQUIPMENT	21865	221	52720	320	INFLATABLE BOAT / STRIKE TEAM				
<b>64275 Total</b>		4318.31										
64276	2/11/2025	1514.42	AMERIGAS	317382638	430	52600	690	PROPANE - SEWER				
<b>64276 Total</b>		1514.42										
64277	2/11/2025	299.86	ARNOLD'S	201137	310	52720	650	WATER TRUCK ADAPTER / BOAT RAMP				
<b>64277 Total</b>		299.86										

CITY OF COLUSA  
FEBRUARY 2025

Item 5.

WARRANT LISTING

64278	2/13/2025	382.75	AT&T	22977170	101	53200	710	CALNET DOJ / POLICE					
<b>64278 Total</b>		382.75											
64279	2/18/2025	378.62	AT&T MOBILITY	1102025	101	53200	320	WIRELESS SVC / FIRE					
<b>64279 Total</b>		378.62											
64280	2/12/2025	25	AUTOZONE STORES LLC	37101303	214	52720	710	ENGINE COOLANT / POLICE					
64280	2/13/2025	195.82	AUTOZONE STORES LLC	37101305	214	52720	710	ENGINE THERMOS,WATER PUMP / POLICE					
64280	2/11/2025	15.16	AUTOZONE STORES LLC	371015633	101	52720	630	SPARK PLUG / STREETS					
<b>64280 Total</b>		235.98											
64281	2/18/2025	1000	BRITT GLOBAL INDUSTRIES L	202502003	101	52500	231	MOMs DATA EXTRACT DEPOSIT (ARPA)					
<b>64281 Total</b>		1000											
64282	2/18/2025	692.52	CASCADE FIRE EQUIPMENT CO	16736	101	52200	320	PANTS / FIRE					
<b>64282 Total</b>		692.52											
64283	2/18/2025	335.7	CALIFORNIA ENGINEERING CO	12672	101	52500	220	PLANNING DEPT. SUPPORT / PLANNING					
64283	2/18/2025	3340	CALIFORNIA ENGINEERING CO	12673	410	52500	670	WATER MASTER PLAN / WATER					
64283	2/18/2025	243.72	CALIFORNIA ENGINEERING CO	12674	430	62004	620	WWTP LAND ANNEXATION / CITY ENGINEER					
64283	2/18/2025	442.72	CALIFORNIA ENGINEERING CO	12675	101	52500	620	CITY ENGINEER SERVICES					
64283	2/18/2025	442.72	CALIFORNIA ENGINEERING CO	12675	410	52500	620	CITY ENGINEER SERVICES					
64283	2/18/2025	442.71	CALIFORNIA ENGINEERING CO	12675	430	52500	620	CITY ENGINEER SERVICES					
64283	2/18/2025	35244.5	CALIFORNIA ENGINEERING CO	12676	430	62694	690	WALNUT RANCH PROJECT - SEWER					
64283	2/18/2025	9343.74	CALIFORNIA ENGINEERING CO	12677	410	60003	620	WELL NO.6 DESIGN/TEST CIP / CITY ENGINEER					
<b>64283 Total</b>		49835.81											
64284	2/11/2025	53.51	CINTAS	422036730	101	51200	630	LINEN MAINTENANCE: STREETS					
64284	2/11/2025	53.51	CINTAS	422036730	101	51200	650	LINEN MAINTENANCE: PARKS					
64284	2/11/2025	72.82	CINTAS	422036732	410	51200	670	LINEN MAINT.- WATER					
64284	2/11/2025	72.82	CINTAS	422036732	430	51200	690	LINEN MAINT.- SEWER					
64284	2/18/2025	72.82	CINTAS	422110706	410	51200	670	LINEN MAINTENANCE: WATER					
64284	2/18/2025	72.82	CINTAS	422110706	430	51200	690	LINEN MAINTENANCE: SEWER					
64284	2/18/2025	53.51	CINTAS	422110708	101	51200	630	LINEN MAINTENANCE: STREETS					
64284	2/18/2025	53.51	CINTAS	422110708	101	51200	650	LINEN MAINTENANCE: PARKS					
<b>64284 Total</b>		505.32											
64285	2/11/2025	100.43	CINTAS CORPORATION NO. 2	525303930	101	52150	630	FIRST AID SUPPLIES / STREETS					
64285	2/11/2025	100.42	CINTAS CORPORATION NO. 2	525303930	101	52150	650	FIRST AID SUPPLIES /PARKS					
<b>64285 Total</b>		200.85											
64286	2/13/2025	76.23	CLOSE LUMBER INC.	2501-0909	101	52110	650	READY MIX CONCRETE / PARKS					
<b>64286 Total</b>		76.23											
64287	2/13/2025	20.88	COLUSA COUNTY AUDITOR	4497	101	53800	650	REIMBURSEMENT OF ALTERNATIVE SENTENCING JAN 2025					
<b>64287 Total</b>		20.88											
64288	2/13/2025	9300.66	COLUSA COUNTY ELECTIONS D	110520240	101	52555	110	ELECTION SVC NOV 5,2024 GENERAL ELECTION					
<b>64288 Total</b>		9300.66											
64289	2/11/2025	179.31	DERODA INC.	121596	101	52720	630	MIRRORS,SPARK PLUGS / STREETS					
64289	2/10/2025	28.99	DERODA INC.	122727	101	52720	320	AIR FILTER / FIRE					
64289	2/11/2025	31.53	DERODA INC.	123575	101	52720	630	FUSE KIT / STREETS					

CITY OF COLUSA  
FEBRUARY 2025

Item 5.

WARRANT LISTING

64289	2/11/2025	297.93	DERODA INC.		123659	101	52720	630 OIL,FILTER,SUPPLIES-DUMP TRUCK / STREETS		
64289	2/11/2025	12.5	DERODA INC.		123789	101	52720	630 SOCKET / STREETS		
64289	2/11/2025	28.25	DERODA INC.		123956	101	52720	630 FLT CHARGE / STREETS		
64289	2/13/2025	259.27	DERODA INC.		124037	101	52720	630 3YR WARRARTY BATTERY / STREETS		
64289	2/13/2025	34.08	DERODA INC.		124044	101	52720	630 SWITCH / STREETS		
64289	2/18/2025	51.42	DERODA INC.		124189	101	52700	610 OILER & NON-DETER / CITY HALL		
<b>64289 Total</b>		923.28								
64290	2/18/2025	41.25	COMPUTER LOGISTICS		85842	101	52500	320 PROFESSIONAL SERVICES / FIRE		
64290	2/13/2025	397.18	COMPUTER LOGISTICS		85911	214	52500	710 MONTHLY CLOUD SERVICES JAN 2025 / POLICE		
64290	2/13/2025	517.18	COMPUTER LOGISTICS		85912	214	52500	710 MONTHLY CLOUD SERVICES / POLICE		
64290	2/18/2025	288.56	COMPUTER LOGISTICS		85915	101	52500	320 CLOUD SOFTWARE SVC- JAN 2025 / FIRE		
64290	2/18/2025	288.56	COMPUTER LOGISTICS		85916	101	52500	320 CLOUD SOFTWARE SVC-FEB 2025 / FIRE		
<b>64290 Total</b>		1532.73								
64291	2/18/2025	62.51	COMCAST		2182025	101	53200	320 CABLE SERVICES / FIRE		
<b>64291 Total</b>		62.51								
64292	2/11/2025	163.74	CROSS ELECTRIC COMPANY	PO 65995		101	53800	310 REIMBURSEMENT FOR PERMIT#2300021,FEES ARE EXEMPTED		
<b>64292 Total</b>		163.74								
64293	2/18/2025	589.36	L.N. CURTIS AND SONS		914952	101	52200	320 BOOTS- FIRE		
<b>64293 Total</b>		589.36								
64294	2/12/2025	108	DAVIES CHEVRON	2/12/2025		214	52720	710 CARWASH X9 JAN 2025 / POLICE		
<b>64294 Total</b>		108								
64295	2/18/2025	174	MARCOS JAVIER DENIZ JR	2/18/2025		101	56402	640 SCOREKEEPER & REFERRE FOR BASKETBALL / REC		
<b>64295 Total</b>		174								
64296	2/18/2025	2820.16	FAST RESPONSE ON-SITE TES		159703	101	51400	320 ONSITE TESTING SERVICES / FIRE		
<b>64296 Total</b>		2820.16								
64297	2/18/2025	1205.9	FASTENAL	CAWIA5237		211	52230	630 NO TRUCK TRAFFIC SIGNS / STREETS		
<b>64297 Total</b>		1205.9								
64298	2/13/2025	2000	FILEONQ,INC		12324	214	52500	710 SOFTWARE MAINT.& SUPPORT JAN 2025-DEC 2025:POLICE		
<b>64298 Total</b>		2000								
64299	2/11/2025	25.79	For2Fi, Inc.		60641	410	53200	670 COMMUNICATIONS- WATER		
64299	2/11/2025	25.79	For2Fi, Inc.		60641	430	53200	690 COMMUNICATIONS- SEWER		
<b>64299 Total</b>		51.58								
64300	2/11/2025	151.72	FULCHER PAINT & SUPPLY		23901	101	52110	630 PAINT SPRAYER / STREETS		
<b>64300 Total</b>		151.72								
64301	2/18/2025	4200	GCW, INC.		123914	430	62004	690 WASTEWATER TREATMENT PLAN ANNEXATION / SEWER		
<b>64301 Total</b>		4200								
64302	2/13/2025	100	GRIFF'S FEED & SEED		15269	101	51200	630 ARIAT BOOTS FOR FABIAN: STREETS		
64302	2/13/2025	100	GRIFF'S FEED & SEED		15269	101	51200	650 ARIAT BOOTS FOR FABIAN: PARKS		
64302	2/13/2025	88.07	GRIFF'S FEED & SEED		16127	101	51200	630 PANTS FOR BRENT T.: STREETS		
64302	2/13/2025	88.06	GRIFF'S FEED & SEED		16127	101	51200	650 PANTS FOR BRENT T.: PARKS		
<b>64302 Total</b>		376.13								
64303	2/11/2025	226.07	HOBLIT MOTORS		37828	101	52720	630 KEYS-NEW LIFT TRUCK / STREETS		

CITY OF COLUSA

FEBRUARY 2025

Item 5.

WARRANT LISTING

<b>64303 Total</b>		226.07								
64304	2/18/2025	105	PEYTON HUMPHREY	2/18/2025	101	56402	640	REFERRE & SCOREKEEPER FOR BASKETBALL / REC		
<b>64304 Total</b>		105								
64305	2/18/2025	105	LANDON MATHEW STEVEN HUMP	2/18/2025	101	56402	640	SCOREKEEPER & REFERRE FOR BASKETBALL / REC		
<b>64305 Total</b>		105								
64306	2/12/2025	220	IACP	377840	101	52850	710	ACTIVE DUES 1/1/2025-12/31/2025: POLICE		
64306	2/12/2025	220	IACP	384333	101	52850	710	ACTIVE DUES 1/1/2025-12/31/2025 S. MARTIN / POLICE		
<b>64306 Total</b>		440								
64307	2/18/2025	195	INTERNATIONAL INSTITUTE O	2/18/2025	101	52850	110	ANNUAL MEMEBERSHIP FEE THROUGH 3/31/2026		
<b>64307 Total</b>		195								
64308	2/11/2025	446.88	INTERSTATE SALES/ T-MAN T	17077	246	52230	630	FLOODED SIGNS / STREETS		
<b>64308 Total</b>		446.88								
64309	2/13/2025	2750	IWORQ SYSTEMS INC	211334	101	52500	220	PERMIT MANAGEMENT-PLAN REVIEW / PLANNING		
64309	2/13/2025	2750	IWORQ SYSTEMS INC	211334	101	52500	310	PERMIT MANAGEMENT-PLAN REVIEW / BLDG. INSPECTOR		
<b>64309 Total</b>		5500								
64310	2/13/2025	48.51	DEERE CREDIT INC.	3003241	310	59200	650	MOWER LEASE		
64310	2/13/2025	155.97	DEERE CREDIT INC.	3003241	310	59100	650	MOWER LEASE		
64310	2/13/2025	218.29	DEERE CREDIT INC.	3003241	253	59200	650	MOWER LEASE		
64310	2/13/2025	701.88	DEERE CREDIT INC.	3003241	253	59100	650	MOWER LEASE		
64310	2/13/2025	218.29	DEERE CREDIT INC.	3003241	101	59200	650	MOWER LEASE		
64310	2/13/2025	701.89	DEERE CREDIT INC.	3003241	101	59100	650	MOWER LEASE		
<b>64310 Total</b>		2044.83								
64311	2/18/2025	3055.19	JONES MAYER	127599	101	52500	240	ATTORNEY SERVICES		
64311	2/18/2025	3055.19	JONES MAYER	127599	410	52500	240	ATTORNEY SERVICES		
64311	2/18/2025	3009.59	JONES MAYER	127599	430	52500	240	ATTORNEY SERVICES		
<b>64311 Total</b>		9119.97								
64312	2/13/2025	281.8	JORGENSEN COMPANY	6172396	253	52700	640	FIRE EXT ANNUAL MAINTENANCE: POOL		
64312	2/13/2025	281.79	JORGENSEN COMPANY	6172396	101	52700	610	FIRE EXT ANNUAL MAINTENANCE: CITY HALL		
64312	2/13/2025	424.65	JORGENSEN COMPANY	6172399	410	52700	670	FIRE EXT ANNUAL MAINT: WATER		
64312	2/13/2025	424.64	JORGENSEN COMPANY	6172399	430	52700	690	FIRE EXT ANNUAL MAINT: SEWER		
64312	2/13/2025	528.75	JORGENSEN COMPANY	6172527	101	52700	630	FIRE EXT ANNUAL MAINT: STREETS		
64312	2/13/2025	528.75	JORGENSEN COMPANY	6172527	101	52700	650	FIRE EXT ANNUAL MAINT: PARKS		
<b>64312 Total</b>		2470.38								
64313	2/18/2025	420.22	LANDA AND SONS GLASS SERV	69913	101	52700	710	REPAIR BROKEN EXTERIOR WINDOW / POLICE		
<b>64313 Total</b>		420.22								
64314	2/18/2025	69	ADDISON KIMBER LAY	2/18/2025	101	56402	640	SCOREKEEPER & REFERRE FOR BASKETBALL / REC		
<b>64314 Total</b>		69								
64315	2/18/2025	163.13	LIFE-ASSIST INC.	1542590	101	52150	320	X-LARGE GLOVES / FIRE		
64315	2/18/2025	804.99	LIFE-ASSIST INC.	1550829	101	52150	320	MEDICAL SUPPLIES / FIRE		
<b>64315 Total</b>		968.12								
64316	2/13/2025	1716.27	DAVE MARKSS	2/13/2025	101	51300	120	REIMBURSEMENT FOR LODGING & LEAGUE OF CITIES		
<b>64316 Total</b>		1716.27								

CITY OF COLUSA  
FEBRUARY 2025

Item 5.

WARRANT LISTING

64317	2/13/2025	500	MARKS, GABRIEL	2/13/2025	310	52500	650	COLUSA STATE PARK CAMP HOST FEB 2025		
<b>64317 Total</b>		500								
64318	2/13/2025	65.15	MERIDIAN SUPPLY	175167	101	52110	630	GREEN ENDLESS SLING / STREETS		
<b>64318 Total</b>		65.15								
64319	2/18/2025	17.39	GEORGE L. MESSICK CO.	629229/1	410	52700	670	CABLETIE 100PK / WATER		
64319	2/13/2025	14.13	GEORGE L. MESSICK CO.	632264/1	101	52110	650	TARP POLY / PARKS		
64319	2/13/2025	165.25	GEORGE L. MESSICK CO.	632284/1	101	52110	630	SUPPLIES FOR CHIPPER / STREETS		
64319	2/13/2025	15.21	GEORGE L. MESSICK CO.	632286/1	101	52110	650	CAUTION TAPE / PARKS		
64319	2/13/2025	83.74	GEORGE L. MESSICK CO.	632313/1	310	52110	650	RAIN BIRD / STATE PARK		
64319	2/11/2025	66.48	GEORGE L. MESSICK CO.	632732/1	101	52110	610	CLOROX & BATTERIES / CITY HALL		
64319	2/18/2025	80.44	GEORGE L. MESSICK CO.	632871/1	221	52720	320	ROLLER SEAM, POCKET LIGHT / FIRE		
64319	2/13/2025	43.57	GEORGE L. MESSICK CO.	633125/1	101	52110	630	FASTENERS / STREETS		
64319	2/18/2025	23.91	GEORGE L. MESSICK CO.	633130/1	101	52720	320	POWER ADAPTER / FIRE		
64319	2/13/2025	8.69	GEORGE L. MESSICK CO.	633139/1	101	52230	630	CONCRETE MIX FOR SIGN / STREETS		
64319	2/18/2025	14.13	GEORGE L. MESSICK CO.	633174/1	101	52700	320	WINDEX / FIRE		
<b>64319 Total</b>		532.94								
64320	2/11/2025	2607.55	PAC MACHINE COMPANY, INC.	96879	430	52700	690	SUBMERSIBLE SEWAGE PUMP / SEWER		
<b>64320 Total</b>		2607.55								
64321	2/13/2025	6179.64	PALMER SIGNS, LP.	99441	263	52112	215	FULL WRAP ON TRAILER (RE-ISSUE LOST CHECK)		
<b>64321 Total</b>		6179.64								
64322	2/18/2025	7543.18	PACIFIC GAS AND ELECTRIC	2/18/2025	101	52600	610	Utilities		
64322	2/18/2025	1571.4	PACIFIC GAS AND ELECTRIC	2/18/2025	101	52600	710	Utilities		
64322	2/18/2025	4210.56	PACIFIC GAS AND ELECTRIC	2/18/2025	101	52600	320	Utilities		
64322	2/18/2025	1697.81	PACIFIC GAS AND ELECTRIC	2/18/2025	101	52600	630	Utilities		
64322	2/18/2025	19.84	PACIFIC GAS AND ELECTRIC	2/18/2025	620	52600	630	Utilities		
64322	2/18/2025	4866.79	PACIFIC GAS AND ELECTRIC	2/18/2025	241	52600	216	Utilities		
64322	2/18/2025	39.67	PACIFIC GAS AND ELECTRIC	2/18/2025	610	52600	630	Utilities		
64322	2/18/2025	10256.03	PACIFIC GAS AND ELECTRIC	2/18/2025	241	52600	630	Utilities		
64322	2/18/2025	190.93	PACIFIC GAS AND ELECTRIC	2/18/2025	640	52600	630	Utilities		
64322	2/18/2025	188.33	PACIFIC GAS AND ELECTRIC	2/18/2025	101	52600	640	Utilities		
64322	2/18/2025	1183.19	PACIFIC GAS AND ELECTRIC	2/18/2025	101	52600	650	Utilities		
64322	2/18/2025	174.2	PACIFIC GAS AND ELECTRIC	2/18/2025	253	52600	640	Utilities		
64322	2/18/2025	9227.23	PACIFIC GAS AND ELECTRIC	2/18/2025	410	52600	670	Utilities		
64322	2/18/2025	28546.48	PACIFIC GAS AND ELECTRIC	2/18/2025	430	52600	690	Utilities		
64322	2/18/2025	1217.28	PACIFIC GAS AND ELECTRIC	2/18/2025	310	52600	650	Utilities		
<b>64322 Total</b>		70932.92								
64323	2/13/2025	122	LUCAS PRICE	1/11/2025	101	56402	640	REFERRE AND SCOREKEEPER FOR BASKETBALL / REC		
64323	2/13/2025	122	LUCAS PRICE	2/11/2025	101	56402	640	REFERRE & SCOREBOOKER FOR BASKETBALL / REC		
64323	2/13/2025	88	LUCAS PRICE	2/13/2025	101	56402	640	REFERRE & SCOREBOOKER FOR BASKETBALL / REC		
<b>64323 Total</b>		332								
64324	2/12/2025	61.95	QUILL CORPORATION	42449083	214	52100	710	TRASH BAGS & TISSUE / POLICE		
64324	2/13/2025	285.38	QUILL CORPORATION	42675699	214	52100	710	SOAP,PURELL,SHARPIE,DISINFECTANT SPRAY,TAPE:POLICE		



CITY OF COLUSA  
FEBRUARY 2025

Item 5.

WARRANT LISTING

64324	2/13/2025	138.35	QUILL CORPORATION	42741032	101	52100	230	BATTERIES, ENVELOPES, CASH REG. RECEIPT, TAPE: FINANCE
<b>64324 Total</b>		485.68						
64325	2/13/2025	126.94	RACE TELECOMMUNICATIONS,	RC1486869	101	53200	630	INTERNET SERVICES
64325	2/13/2025	156.94	RACE TELECOMMUNICATIONS,	RC1486869	101	53200	320	INTERNET SERVICES
64325	2/13/2025	156.94	RACE TELECOMMUNICATIONS,	RC1486869	101	53200	710	INTERNET SERVICES
64325	2/13/2025	156.94	RACE TELECOMMUNICATIONS,	RC1486869	101	53200	230	INTERNET SERVICES
<b>64325 Total</b>		597.76						
64326	2/13/2025	170.22	READING OIL, INC.	326696	101	52270	630	PROPANE / STREETS
64326	2/13/2025	185.33	READING OIL, INC.	326737	101	52270	630	PROPANE / STREETS
<b>64326 Total</b>		355.55						
64327	2/11/2025	230	STATE WATER RESOURCES CON	PO65994	430	51300	690	GRADE 2 OPERATOR CERTIF-MITCHELL
<b>64327 Total</b>		230						
64328	2/11/2025	80	STATE WATER RESOURCES CON	PO65993	410	51300	670	D2-MITCHELL CERTIFICATION
<b>64328 Total</b>		80						
64329	2/13/2025	77.69	STOHLMAN ENTERPRISES INC	12862	101	52720	650	STRUT NUTS, SPRING NUTS, BOLTS, LOCK WASHERS/PARKS
<b>64329 Total</b>		77.69						
64330	2/18/2025	19647.96	SWRCB ACCOUNTING OFFICE	LW1047474	410	52400	670	WATER SYSTEM ANNUAL FEES / WATER
<b>64330 Total</b>		19647.96						
64331	2/18/2025	35828.11	TJKM	56180	102	52500	215	SS4A COMPREHENSIVE SAFETY PLAN JAN 2025
<b>64331 Total</b>		35828.11						
64332	2/12/2025	75	TRANSUNION RISK AND ALTER	2/12/2025	214	52500	710	MINIMUM USAGE ADJ. / POLICE
<b>64332 Total</b>		75						
64333	2/18/2025	981.45	TRI COUNTIES BANK	2/18/2025	214	51200	710	HSGI, COMP TAC / POLICE
64333	2/18/2025	29	TRI COUNTIES BANK	2/18/2025	214	52100	710	WHEN I WORK / POLICE
64333	2/18/2025	165.3	TRI COUNTIES BANK	2/18/2025	214	51200	710	5.11 INC. (FLEX POUCH) / POLICE
64333	2/18/2025	13.04	TRI COUNTIES BANK	2/18/2025	214	52100	710	AMAZON (CHARGER CABLE) / POLICE
64333	2/18/2025	31.53	TRI COUNTIES BANK	2/18/2025	214	52100	710	AMAZON (COMPUTER KEYBOARD) / POLICE
64333	2/18/2025	582.9	TRI COUNTIES BANK	2/18/2025	214	52110	710	LAPEL PINS PLUS / POLICE
64333	2/18/2025	38.14	TRI COUNTIES BANK	2/18/2025	214	51300	710	MCDONALDS / POLICE
64333	2/18/2025	14.01	TRI COUNTIES BANK	2/18/2025	101	53600	640	AMAZON (LANYAR) FOR BASKETBALL / REC
64333	2/18/2025	65.23	TRI COUNTIES BANK	2/18/2025	101	53600	640	AMAZON (LED SHOP LIGHTS) / REC
64333	2/18/2025	38.05	TRI COUNTIES BANK	2/18/2025	101	53600	640	AMAZON (INSTANT ICE COLD PACKS) FOR BASKETBALL-REC
64333	2/18/2025	9.99	TRI COUNTIES BANK	2/18/2025	101	52500	210	ADOBE / ADMIN SERVICES
64333	2/18/2025	50	TRI COUNTIES BANK	2/18/2025	101	52160	320	KITTLES GIFT CARD (FIRE)
64333	2/18/2025	56	TRI COUNTIES BANK	2/18/2025	101	52500	215	CONSTANT CONTACT / ECON. DEV.
64333	2/18/2025	239.88	TRI COUNTIES BANK	2/18/2025	101	52500	210	ADOBE / ADMIN. SERVICES
64333	2/18/2025	1156.16	TRI COUNTIES BANK	2/18/2025	101	52700	610	HOME DEPOT (COMMERCIAL DOOR WELDED FRAME)-CITYHALL
64333	2/18/2025	39.08	TRI COUNTIES BANK	2/18/2025	410	52110	670	AMAZON (DAILY/MONTHLY PLANNER)-WATER
64333	2/18/2025	39.08	TRI COUNTIES BANK	2/18/2025	430	52110	690	AMAZON (DAILY/MONTHLY PLANNER)-SEWER
64333	2/18/2025	307.9	TRI COUNTIES BANK	2/18/2025	101	52100	210	ZOOM / ADMIN. SERVICES
64333	2/18/2025	27.68	TRI COUNTIES BANK	2/18/2025	101	52110	631	AMAZON (VENDOR PAMPHLET HOLDER) / MEASURE B
64333	2/18/2025	432	TRI COUNTIES BANK	2/18/2025	430	53200	690	SUCCEED NET/ SEWER

CITY OF COLUSA  
FEBRUARY 2025

Item 5.

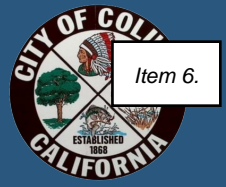
WARRANT LISTING

64333	2/18/2025	78.9	TRI COUNTIES BANK	2/18/2025	221	52720	320	GIBBS TRUCK / FIRE				
64333	2/18/2025	620.66	TRI COUNTIES BANK	2/18/2025	101	52100	320	LOG BOOKS UNLIMITED / FIRE				
64333	2/18/2025	140.29	TRI COUNTIES BANK	2/18/2025	101	52850	320	PRIME SUBSCRIPTION / FIRE				
<b>64333 Total</b>		5156.27										
64334	2/18/2025	1160	TYLER TECHNOLOGIES, INC	045-50401	101	52500	231	PARKS & REC SVCS (PROFESSIONAL SERVICES)				
<b>64334 Total</b>		1160										
64335	2/18/2025	117	NICOLE VIGNEY	2/18/2025	101	56402	640	SCOREKOOKER & SUPERVISOR FOR BASKETBALL / REC				
<b>64335 Total</b>		117										
64336	2/13/2025	276.23	XEROX CORPORATIONS	6757497	101	53300	215	COPIER LEASE PAYMENT				
64336	2/13/2025	276.23	XEROX CORPORATIONS	6757497	101	53300	220	COPIER LEASE PAYMENT				
64336	2/13/2025	276.23	XEROX CORPORATIONS	6757497	101	53300	230	COPIER LEASE PAYMENT				
<b>64336 Total</b>		828.69										
64337	2/27/2025	1163.76	CLIFFORD BURRIOUS	2/27/2025	997	22300		MEDICAL INS. REIMBURSEMENT FEB 2025				
<b>64337 Total</b>		1163.76										
64338	2/27/2025	1163.76	JEREMY CAIN	2/27/2025	997	22300		MEDICAL INS. REIMBURSEMENT FEB 2025				
<b>64338 Total</b>		1163.76										
64339	2/27/2025	1163.76	LOGAN CONLEY	2/27/2025	997	22300		MEDICAL INS. REIMBURSEMENT FEB 2025				
<b>64339 Total</b>		1163.76										
64340	2/27/2025	857.23	LUIS JAIME GRANADOZ	2/27/2025	997	22300		MEDICAL INS. REIMBURSEMENT FEB 2025				
<b>64340 Total</b>		857.23										
64341	2/27/2025	1163.76	JON B HERRERA	2/27/2025	997	22300		MEDICAL INS. REIMBURSEMENT FEB 2025				
<b>64341 Total</b>		1163.76										
64342	2/27/2025	1163.76	MIKAH D HOGAN	2/27/2025	997	22300		MEDICAL INS. REIMBURSEMENT FEB 2025				
<b>64342 Total</b>		1163.76										
64343	2/27/2025	1163.76	DAVID JACKSON	2/27/2025	997	22300		MEDICAL INS. REIMBURSEMENT FEB 2025				
<b>64343 Total</b>		1163.76										
64344	2/27/2025	857.23	ISHRAT AZIZ-KHAN	2/27/2025	997	22300		MEDICAL INS. REIMBURSEMENT FEB 2025				
<b>64344 Total</b>		857.23										
64345	2/27/2025	1163.76	JENNA E LAMBGINO	2/27/2025	997	22300		MEDICAL INS. REIMBURSEMENT FEB 2025				
<b>64345 Total</b>		1163.76										
64346	2/27/2025	857.23	DALE G NOKE JR	2/27/2025	997	22300		MEDICAL INS. REIMBURSEMENT FEB 2025				
<b>64346 Total</b>		857.23										
64347	2/27/2025	1163.76	MARIA ONTIVEROS	2/27/2025	997	22300		MEDICAL INS. REIMBURSEMENT FEB 2025				
<b>64347 Total</b>		1163.76										
64348	2/27/2025	1163.76	GUMERCINDO SALAZAR	2/27/2025	997	22300		MEDICAL INS. REIMBURSEMENT FEB 2025				
<b>64348 Total</b>		1163.76										
64349	2/27/2025	1163.76	EMILIO SWIFT	2/27/2025	997	22300		MEDICAL INS. REIMBURSEMENT FEB 2025				
<b>64349 Total</b>		1163.76										
<b>Grand Total</b>		818923.9										

# CITY OF COLUSA GRANT DASHBOARD

## REPORT

### March 2024



## Walnut Ranch Connect Project

Walnut Ranch Neighborhood

\$3.9M water lines and \$4.48M sewer lines, fully funded

Construction Management awarded, Bid awarded, waiting Period of Performance ok from State.

## LOSPP Grant, State Park

Colusa-Sacramento River SRA

\$642K fully funded

Bid Awarded to Local contractor. Savings found so addition of Bathroom repairs, native and drought tolerant landscaping, and flagpole at top of boat ramp approved.

## City of Colusa Wells Project

Throughout the City of Colusa

est. \$6.7M fully funded

On hold by state. Waiting for further updates See reporting from City Manger Cain.

## Recycled Wastewater Project

Wastewater Treatment Plant, Will S. Green

\$33M from State

Phase 1 RFP released in August. Bid before council. Additonal RFP and full project will have dates ond scope by 2025

## Safe Streets for All (SS4A)

City streets and roadway study

\$200K, federally funded, \$50K match from City Cannabis Fund

TJKM is in full swing of project, website launched, community input gathering. Draft to go before council April 1, 2025.



## Prop 64 - Cohort 3

Cannabis Youth Education, Code Enforcement, and Police officer

\$1.6M in total funding over five years

Ongoing, we are entering year 2 of 5. Code Enforcement Officer hired, Cannabis Ordinances have been revised and approved (on the books). Still pending hire of PO. Had first test site audit in August. Program director moved funding around to purchase collection of books for Colusa Library and cover additional costs for CEO

## Clean California Local Grant Program

One (1) Grant awarded to update current parks

\$381,000 with a \$48K match from City of Colusa Measure B Funds

RFP going out in June for improvements to 5 of 7 City Parks. Improvements include: bathrooms, ADA and pet water fountains, historical signage, and lighting.

## LEAP Program

ADU Zoneing Ordinance Creation and Set Plans

\$60K

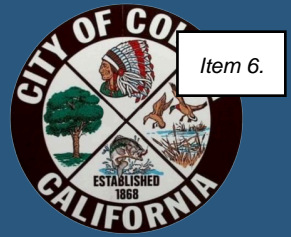
Cost to cover City Staffing to create and approve an ADU zone in our Planning Code and create four (f) template plans for property owners. Notice of award in August 2024

## Wescott Road Rehabilitation Project

Westcott Road

Est. \$2.8M fully funded\*

- Complete refurbishment of Wescott Road
- Includes new sidewalks, speed tables, and lighting
- Estimated start: Out to bid Spring 2025
- Estimated completion: 2026
- Colusa County/ CalTans LTF Funded Project



## **ICARP - Extreme Heat & Community Resiliency Planning Grant \$117,000**

Funding opportunity to build and create an Extreme Heat assessment and plan for future implementation project. Main focus will be community engagement and input with public meetings, online information. This will also cover cost of creation of Extreme Heat Plan that can be utilized on its own as well as in our General Plan Update.



## City of Colusa California

### STAFF REPORT

**DATE:** March 18, 2025  
**TO:** City of Colusa Mayor and Council Members  
**FROM:** Sadie Ash, Grants via Jesse Cain, City Manager

#### AGENDA ITEM:

Consideration to waive the single-day business license fee for vendors (artists) participating in the Colusa Art Walk event on Thursday, March 20, 2025.

**Recommendation:** Council to adopt the Resolution waiving the single day business license fees for vendors participating in Colusa Art Walk 2025

#### BACKGROUND ANALYSIS:

The Colusa County Arts Council is hosting the **Colusa Art Walk**, a **Community Stake Funded event** designed to celebrate and showcase the work of local artists while fostering economic and cultural vitality within the City of Colusa. To support artist participation and encourage broader community engagement, this agenda item proposes a **waiver of the business license fee** for artists selling their work during the event.

**BUDGET IMPACT:** The loss of less than \$100 in revenue from business license fees, offset by the economic and cultural benefits of increased artist participation.

**STAFF RECOMMENDATION:** Council to approve Resolution 25-

#### ATTACHMENT:

Colusa Art Walk Event Map

**RESOLUTION NO. 25-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA WAIVING SINGLE DAY BUSINESS LICENSE FEES FOR VENDORS PARTICIPATING IN COLUSA ART WALK 2025**

**WHEREAS**, the City agrees to waive the single-day business license fee as noted below, and:

**WHEREAS**, the City is committed to its residents and community organizations to provide enjoyable events to promote community involvement, and:

**NOW THEREFORE**, the City Council of Colusa does hereby resolve that the City will waive the single day business license fees for Colusa Art Walk, hosted by the Colusa County Arts Council, vendors participating in the event to be held on March 20, 2025 in Colusa, CA.

- 1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
- 2. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this 18th day of March 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
RYAN CODORNIZ, MAYOR

ATTEST:

\_\_\_\_\_  
Shelly Kittle, City Clerk



DOWNTOWN

# Art Walk

COLUSA

Local artists, local businesses.  
celebrating culture in Downtown Colusa

Thursday, MARCH 20th  
5:30-7:30pm



## ART WALK ATTRACTIONS

### 1 RICHIE'S FLORIST \* 427 MARKET STREET

#### Trinity Montejano & Bloom Bar

Stop by Richie's Florist to see artist Trinity Montejano paint and showcase a variety of her artwork, including nature-inspired pieces, animal-themed works, and custom pet portraits. Don't miss the chance to purchase affordable original oil paintings directly from the artist! While you're there, be sure to stop and smell the roses at Richie's Bloom Bar! Get creative & choose flowers by the stem to design your own bouquet! All ages are welcome.

### 2 STITCHES COLUSA \* 430 MARKET STREET

#### Custom Screenprinting

Stitches Colusa offers custom engraving, embroidering and screen printing for all your fan gear or company swag—created right here in Downtown Colusa. Swing by and talk with Lloyd about your vision.

### 3 THE BOOKWORM \* 440 MARKET

#### Used Books & Social Studies Artist Residency

Peruse used books for all readers, proceeds of all purchases benefit the Friends of the Colusa County Free Library. Find cool stickers, zines and view work by previous artists-in-residents, and learn more about the Social Studies Artist Residency of Arbuckle, CA.

### 4 ARTS COUNCIL ANNEX \* 452 MARKET STREET

#### Darkroom Demo at 6:30pm

Did you know the Colusa County Arts Council has a dark room for analogue film development? Come to the annex at 6:30 to hear Director Daniel LoPilato share more about the space and future programming.

### 5 COLUSA COUNTY ARTS COUNCIL \* 151 5TH STREET

#### WILD CLAY Exhibition Opening

Featuring functional and sculptural work of the Colusa Ceramics Club—reception beginning at 5:30pm, snacks & refreshments.

### 6 JAMESON'S ON 5TH \* 138 5TH STREET

#### ART WALK Drink Specials!

### 7 FIFTH STREET BARBER \* 140 5TH STREET

#### Premium haircuts & hangouts

### 8 ALL STAR REALTY \* 500 MARKET STREET

#### Salmon Bend Art Studios

Learn more about this artist-run gallery on the out-skirts of Colusa, experience an interactive wood sculpture collage activity. ([www.salmonbendartstudios.com](http://www.salmonbendartstudios.com))

#### Virginia Yerxa Community Read

The VYCR seeks to promote reading, and support our community, through an annual book-in-common experience. Get info about this year's Virginia Read Day events!

### 9 COLUSA FARM BUREAU \* 520 MARKET STREET

#### Claudia Buchanan

Inside the Colusa County Farm Bureau, view original fiber artworks on display. ([claudiabuchanan.com](http://claudiabuchanan.com))

#### Live Music

### 10 ROCCO'S BAR & GRILL \* 546 MARKET STREET

#### Hot dinner spot

### 11 HISTORIC COURTHOUSE \* 547 MARKET STREET

California Historic Landmark. Erected in 1861, this Greek Revival style building is the oldest remaining courthouse in the Sacramento Valley.

#### Levitt AMP Colusa & Instrument Library

Learn more about Levitt AMP Colusa Music series, join the volunteer team, or jam on some instruments from our interactive music library.

#### Public Art Projects

Learn more about the past, present and future of Colusa County Arts Council's Public Art Projects.

#### Joella Guaraglia-Wheeler

Live courthouse painting and fine art on display by local artist Joella Guaraglia-Wheeler ([joellagart.com](http://joellagart.com))

#### Mary Ann Nation

Local plein air painter Mary Ann Nation painting courthouse flora.

### 12 TRI COUNTIES BANK \* 600 MARKET STREET

#### Girl Scout Troop 348 Community Weaving

Troop 348 host an interactive community weaving project in collaboration with the Colusa County Arts Council—perambulators, take a turn at the loom!

### 13 COLUSA INDIAN PHYSICAL THERAPY \* 640 MARKET STREET

#### Live Music: Sassafrass & Doc

#### Colusa County Office of Education Youth Art

### 14 COLUSA FLOOR COVERING \* 711 MARKET STREET

#### Egling Middle School Art Students

Artwork presented by the Egling Middle School Visual and Performing Arts Students, with snacks and refreshment provided by Colusa Floor Covering.

### 15 COLUSA COUNTY LIBRARY \* 738 MARKET STREET

#### Storytime with Ms. Gaby at 6:00pm

Tonight's storytime and art activity is ceramic themed in honor of the WILD CLAY exhibition opening.

#### Creative Youth Development

Early registration for this summer's Visual Art Camp and Performing Arts Camp is open! Find more information about Colusa County Arts Council's Creative Youth Development program.

#### Sound Space

Register for the Spring session of Sound Space—a high-quality, low-cost afterschool music program for middle schoolers

#### Mark Vargo & Preservation Stations

Collage artist pushing the boundaries of paper collage into sculptural, interactive, and digital spaces—see some of his collage pieces and interactive public sculpture "Preservation Stations."

### 16 COLUSA TAP ROOM \* 121 8TH STREET

#### Live Music: Chris Impinna

**\*\*info subject to change, check our social media for updates!**  
IG: @colusacountyarts FB: @colusacountyartscouncil





**This event is organized by the Colusa County Arts Council and made possible by the City of Colusa Community SAKE grant.**

*The CCAC Arts & Economic Development initiative foregrounds the important role artists play in sustaining local economies. Programming under this committee is dedicated to building a strong network that creates economic opportunities for local working artists, establishes collaborative relationships with local businesses, and drives commerce in Colusa County.*

**Board Members**

- Denise Conrado - President
- JB Brayfindley - Vice President
- Fernanda Vanetta - Treasurer
- Sierra Reading - Secretary
- Sadie Ash
- Milly Lee
- Sara Niles
- Sharon Reische

**Staff**

- Daniel LoPilato - Director of Operations
- LK James - Director of Programs

**VISIT US**  
 151 Fifth Street, Colusa, CA 95932  
 Tuesday/Wednesday/Thursday  
 10:00 am - 4:00 pm

**CONTACT US**  
 hello@colusa-arts.org  
 (530) 458-2222  
 www.colusa-arts.org



## City of Colusa California

### STAFF REPORT

**DATE:** March 18, 2025  
**TO:** Mayor Codorniz and members of the City Council  
**FROM:** Joshua Fitch, Chief of Police, Via Jesse Cain, City Manager, and Ryan Jones, City Attorney

#### **AGENDA ITEM:**

A Resolution of the Colusa City Council to authorize the Police Chief to waive the (RFP) request for proposal process to purchase software licensing for Mobile Data Terminals (MDT's) from Sun Ridge Systems, Inc.

**Recommendation:** Council to adopt the Resolution authorizing the Police Chief to purchase the necessary software licensing to include RIMS Mobile Mapping, State Link (CLETS), and RIMS Collaborate to complete the MDT project from Sun Ridge Systems, Inc.

#### **BACKGROUND ANALYSIS:**

The Police Department has recently purchased (pending delivery) in -car Mobile Data Computers for our patrol cars. Additional software licensing is needed to facilitate the connection with the Colusa County Sheriff's Dispatch center and the California Law Enforcement Telecommunications System (CLETS). The Colusa Police Department has been using Sun Ridge Systems, Inc. (RIMS) as our records management system for all police reports and records since 2001. This is a proprietary system and there is no standalone software licensing system that we could incorporate into our current RIMS that would allow us to operate our MDT's and communicate with Colusa County Dispatch who also uses RIMS. This is a *sole source* purchase as defined under Section VI.- SPECIAL TYPES OF PURCHASES.

#### **BUDGET IMPACT:**

This purchase would come from the Police Department's SLESF fund currently budgeted under machinery and equipment. This purchase would include software licensing, database services, and configuration coordination/assistance. Total cost does not exceed \$44,000.

#### **STAFF RECOMMENDATION:**

Adopt Resolution 25- authorizing the City Of Colusa Police Chief to waive the (RFP) Request for Proposal process to purchase licensing software from Sun Ridge Systems, Inc.

**ATTACHMENT:** Resolution 25-\_\_

Resolution 24-  
Quotation for RIMS Software and Services

**RESOLUTION NO. 25-**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA AUTHORIZING THE CITY OF COLUSA POLICE CHIEF TO WAIVE THE (RFP) REQUEST FOR PROPOSAL PROCESS TO PURCHASE SOFTWARE LICENSING FROM SUN RIDGE SYSTEMS, INC.

WHEREAS, the City of Colusa City Council has agreed to waive the (RFP) Request for proposal process for a sole source purchase and

WHEREAS, the City has a plan to purchase software licensing from Sun Ridge Systems, Inc.;

NOW THEREFORE, the City Council of the City of Colusa does hereby resolve that:

- 1. The City Council authorizes the Police Chief to purchase licensing software from Sun Ridge Systems, Inc.

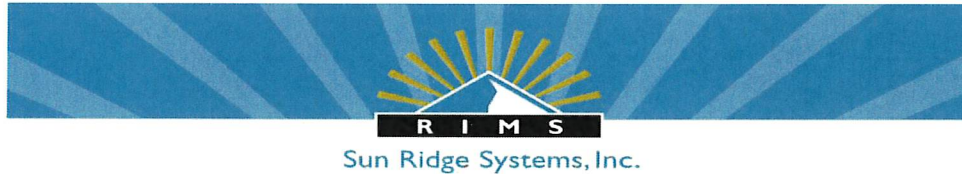
PASSED, APPROVED AND ADOPTED by the City Council of the City of Colusa at a regularly scheduled meeting held on the 18th day of March 2025 by the following vote:

AYES:  
 NOES:  
 ABSENT:  
 ABSTAIN:

\_\_\_\_\_  
 RYAN CODORNIZ, MAYOR

Attest:

\_\_\_\_\_  
 Shelly Kittle, City Clerk



**To:** Sergeant David Jackson, Colusa Police Department  
**From:** Tamera Melrose  
**Subject:** Quotation for RIMS Software and Services  
**Date:** March 4, 2025

The purpose of this quote is to provide a plan for Colusa Police Department to join the Colusa County Sheriff's Office as a multi-agency. Both agencies will be considered individual customers of Sun Ridge Systems and will continue to be invoiced separately for support and updates.

**Multi-Agency:** As priced, this configuration would utilize our multi-agency CAD where there is one CAD database on which both agencies' incidents are recorded. CAD data can be separated by an agency for reporting purposes. For records, each agency will maintain its own database, but people, vehicle and property data are kept on a single database that is accessible to ALL users. The assumption is that Colusa SO will host the RIMS servers and that remote workstations will connect to that server via a high-speed connection.

#### **Plan Summary**

The current Colusa PD RIMS database will keep the current agency code and become a legacy database available to users via ChooseRIMS. Sun Ridge will create a new Colusa PD RIMS database that will be a secondary database on Colusa County servers and will get a new agency code.

This quote assumes that Colusa PD has elected to keep their legacy database on their own server at Colusa PD. The legacy data will be available to your users via a "ChooseRIMS" login and/or Collaborate. This means that they will log into the legacy database separately from the new CPD database on the CCSO server. The legacy database will need to be maintained, meaning keeping the RIMS software up to date as well as maintaining the server on which it resides for as long as you desire to access the data on that system.

#### **Collaborate?**

As mentioned above; by using Collaborate, users would be able to search for the legacy Colusa PD data after you become a multi-agency. Users will not be able to add any data to the legacy database, they will only be able to search and in some cases, clone data into their reports on the newly combined RIMS system.

#### **Scope of Work**

The following are the next steps for the move:

1. Ensure that Colusa County SO has sufficient disk space to accommodate the Colusa PD database.
2. Colusa PD will enter all officer and user records into Colusa SO's RIMS.
3. Colusa SO and Colusa PD will resolve any data entries in the data validation tables.
4. Sun Ridge will verify the Collaborate connection between the two agencies if applicable.
5. Colusa PD will coordinate with the respective IT groups to establish connections to any of its RIMS workstations to the Colusa SO RIMS database.
6. System Move is complete.

**Scope of Work - continued**

The following is the cost for this scope of work:

Item	Price
RIMS Database Services	\$5,000
RIMS Configuration Coordination / Assistance	\$3,200
<b>TOTAL</b>	<b>\$8,200</b>

**Agency Product Differences**

The following table lists software products for which Colusa County SO is currently licensed, but for which Colusa PD is not. The merger of the two agencies does not automatically transfer licenses to Colusa PD. If the agencies wish to continue to use this software, Colusa PD must purchase the licenses per the quote below.

**Software Licensing Costs: (for Colusa PD)**

<b>CURRENT SOFTWARE LICENSING - * Reflects 20% Multi-Agency Discount</b>	Price
RIMS Mobile Software includes Mobile Mapping *	\$14,800
RIMS State Link (CLETS) Software *	\$5,600
RIMS Collaborate Data Sharing Software	\$5,000
Software Installation to include 8-hours of Remote Training	\$4,000
RIMS Support and Updates - First Year **	\$3,810
<b>TOTAL</b>	<b>\$33,210</b>

*\*\*in addition to Colusa PD's current support and updates for RMS*

**Annual Support and Update - RIMS Legacy DB: (for Colusa PD)**

<b>LEGACY DATABASE AT COLUSA PD</b>	Price
RIMS Annual Support and Updates for Read-only Legacy System	\$1,200
<b>TOTAL</b>	<b>\$1,200</b>

This quotation is valid for 90 days and may change thereafter. If you have any questions, please call me at 800-474-2565. Thank you for your continued interest in RIMS.

By signing and accepting this quote, I agree that I have signature authority on behalf of my department and/or organization and this signature will be an electronic representation of my signature for all purposes when I use them on documents, including legally binding contracts – just the same as a wet ink signature on paper.

\_\_\_\_\_  
Authorized by: Name and Title

\_\_\_\_\_  
Date:



## City of Colusa California

### STAFF REPORT

**DATE:** March 18, 2025  
**TO:** Mayor and Members of the City Council  
**FROM:** Jesse Cain, City Manager

**AGENDA ITEM:**

Consideration of a Resolution of the City Council of the City of Colusa authorizing the City Manager to execute all agreements, program supplements and amendments thereto with the California Department of Transportation for Wescott Road.

**Recommendation:** The Council approve the Proposed Resolution

**BACKGROUND ANALYSIS:**

The City of Colusa had applied for funding with Cal Trans in 2014 for the rehabilitation of Wescott road. The project will include the rehabilitation of the exiting pavement, drainage, and be ADA compliant. The project estimated cost is \$4,200,000.00. The project will be completed in fiscal year 25-26.

**BUDGET IMPACT:**

None this project is grant funded

**STAFF RECOMMENDATION:**

Approve Resolution 25  
Administering Agency-State Agreement

**RESOLUTION NO. 25-\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA AUTHORIZING THE CITY MANAGER TO EXECUTE ALL AGREEMENTS, PROGRAM SUPPLEMENTS, AND AMENDMENTS THERETO WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR WESCOTT ROAD

**WHEREAS**, the City of Colusa is eligible to receive Federal and or State funding for certain Transportation Projects, through the California Department of Transportation: and

**WHEREAS**, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and or Fund Transfer Agreements need to be executed with the California Department of Transportation before such funds could be claimed: and

**WHEREAS**, the City of Colusa wishes to delegate authorization to execute these agreement and any amendments, Program Supplemental Agreement, Funding Exchange Agreement, Fund Transfer Agreements and any amendments thereto with California Department of Transportation.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:**

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
2. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this 18th day of March 2025, by the following vote:

AYES:  
 NOES:  
 ABSENT:  
 ABSTAIN:

---

RYAN CORDORNIZ, MAYOR

ATTEST:

---

Shelly Kittle, City Clerk



**PROGRAM SUPPLEMENT NO.** 00000A735  
**to**  
**ADMINISTERING AGENCY-STATE AGREEMENT**  
**FOR STATE FUNDED PROJECTS NO** 03-5035S21

**Adv. Project ID**  
 0325000087

**Date:** March 03, 2025  
**Location:** 03-COL-1-CLU  
**Project Number:** RPL-5035(019)  
**E.A. Number:**  
**Locode:** 5035

Item 9.

This Program Supplement, effective 01/31/2025, hereby adopts and incorporates into the Administering Agency-State Agreement No. 03-5035S21 for State Funded Projects which was entered into between the ADMINISTERING AGENCY and the STATE with an effective date of 10/17/2024 and is subject to all the terms and conditions thereof. This PROGRAM SUPPLEMENT is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. \_\_\_\_\_ approved by the ADMINISTERING AGENCY on \_\_\_\_\_ (See copy attached).

The ADMINISTERING AGENCY further stipulates that as a condition to the payment by the State of any funds derived from sources noted below encumbered to this project, Administering Agency accepts and will comply with the Special Covenants and remarks set forth on the following pages.

**PROJECT LOCATION:** Wescott Road, Between Lois Lane and the Walnut Ranch Subdivision

**TYPE OF WORK:** Rehabilitation of existing pavement, drainage repairs, ADA improvements including handicap ramps **LENGTH:** 0.0(MILES)

Estimated Cost	State Funds		Matching Funds		
	STATE		LOCAL		OTHER
\$4,200,000.00	\$4,200,000.00		\$0.00		\$0.00

**CITY OF COLUSA**  
 By \_\_\_\_\_  
 Title \_\_\_\_\_  
 Date \_\_\_\_\_  
 Attest \_\_\_\_\_

**STATE OF CALIFORNIA**  
**Department of Transportation**  
 By \_\_\_\_\_  
**Chief, Office of Project Management Oversight**  
**Division of Local Assistance**  
 Date \_\_\_\_\_

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

**Accounting Officer**  **Date** 03/03/2025 \$4,200,000.00

## SPECIAL COVENANTS OR REMARKS

1. A. This PROJECT is programmed to receive funding from the State Transportation Improvement Program (STIP). Funding may be provided under one or more components. A component(s) specific fund allocation is required, in addition to other requirements, before reimbursable work can occur for the component(s) identified. Each allocation will be assigned an effective date and identify the amount of funds allocated per component(s).

This PROGRAM SUPPLEMENT has been prepared to allow reimbursement of eligible PROJECT expenditures for the component(s) allocated. The start of reimbursable expenditures is restricted to the later of either 1) the effective date of the Master Agreement, 2) the effective date of the PROGRAM SUPPLEMENT, or 3) the effective date of the component specific allocation.

B. STATE and ADMINISTERING AGENCY agree that additional funds made available by future allocations will be encumbered on this PROJECT by use of a STATE approved Allocation Letter and Finance Letter.

ADMINISTERING AGENCY agrees that STATE funds available for reimbursement will be limited to the amount allocated by the California Transportation Commission (CTC) and/or the STATE.

C. Upon ADMINISTERING AGENCY request, the CTC and/or STATE may approve supplementary allocations, time extensions, and fund transfers between components. An approved time extension will revise the timely use of funds criteria, outlined above, for the component(s) and allocation(s) requested. Approved supplementary allocations, time extensions, and fund transfers between components made after the execution of this PROGRAM SUPPLEMENT will be documented and considered subject to the terms and conditions thereof.

Documentation for approved supplementary allocations, time extensions, and fund transfers between components will be a STATE approved Allocation Letter, Fund Transfer Letter, Time Extension Letter, and Finance Letter, as appropriate.

D. This PROJECT will be administered in accordance with the CTC STIP guidelines, as adopted or amended, and the STATE Procedures for Administering Local Grant Projects in the State Transportation Improvement Program (STIP), the Local Assistance Program Guidelines, and the Local Assistance Procedures Manual. The submittal of invoices for project costs shall be in accordance with the above referenced publications and the following.

E. The ADMINISTERING AGENCY shall invoice STATE for environmental & permits, plans specifications & estimate, and right-of-way costs no later than 180 days after the end of last eligible fiscal year of expenditure. For construction costs, the ADMINISTERING AGENCY has 180 days after project completion to make the final payment to the contractor and prepare the final Report of Expenditures and final invoice, and submit to STATE for verification and payment.

## SPECIAL COVENANTS OR REMARKS

F. All obligations of STATE under the terms of this Agreement are subject to the appropriation of resources by the Legislature and the encumbrance of funds under this Agreement. Funding and reimbursement are available only upon the passage of the State Budget Act containing these STATE funds.

G. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer immediately after the award. Failure to do so will cause delay in processing the invoices for the construction component. As a minimum, the award information should have the following: Project number, project description, PPNO, date the project was advertised, award amount, bid opening date, award date and estimated completion date.

H. This PROJECT is subject to the timely use of funds provisions enacted by Senate Bill 45 (SB 45), approved in 1997, and subsequent CTC guidelines and State procedures approved by the CTC and STATE, as outlined below:

Funds allocated for the environmental & permits, plan specifications & estimate, and right-of-way components are available for expenditure until the end of the second fiscal year following the year in which the funds were allocated.

Funds allocated for the construction component are subject to an award deadline and contract completion deadline. ADMINISTERING AGENCY agrees to award the contract within 6 months of the construction fund allocation and complete the construction or vehicle purchase contract within 36 months of award.

I. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

### SPECIAL COVENANTS OR REMARKS

2. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

3. The ADMINISTERING AGENCY shall construct the PROJECT in accordance with the scope of work presented in the application and approved by the California Transportation Commission. Any changes to the approved PROJECT scope without the prior expressed approval of the California Transportation Commission are ineligible for reimbursement and may result in the entire PROJECT becoming ineligible for reimbursement.



## City of Colusa California

### STAFF REPORT

**DATE:** March 18, 2025  
**TO:** Mayor and Members of the Council  
**FROM:** Jesse Cain, City Manager

**AGENDA ITEM:**

Consideration of a Resolution adopting the City's 2025 Investment Policy

**Recommendation:** Council to adopt the Resolution adopting the City's 2025 Investment Policy.

**BACKGROUND ANALYSIS:**

California Government Code Section 53646(A)(2) requires local government entities to adopt an annual investment policy. While it is not required by statute, it is in the best interest of the City to discuss the policy with the City Council and have the policy approved and adopted. A public vote signifies that the City Council shares fiduciary responsibility with the City's Finance Officer and increases the authority and legitimacy of the investment policy, providing for transparency and disclosure. We believe that the annual review and adoption is a financially sound organizational practice that should be maintained even if there is no change to the policy.

This year staff is recommending a comprehensive amendment to the investment policy to better align with the California Municipal Treasurer's Association guidance.

Below are highlights of the updated policy:

1. The City's primary objectives, in order of priority, remain as follows:
  - a. Safety of principal,
  - b. Liquidity, and
  - c. Yield

While there is an investment risk associated with any investment activity, there is also opportunity risk related to inactivity. Our goals and objectives will be to actively manage our idle cash to earn a greater yield while keeping safety and liquidity as our first and foremost priority.

2. Restrictive and conservative – To safeguard investment principal and align with the City's low risk tolerance, the updated policy is restrictive but more flexible than previous

versions. We have modified it to include categories of investments from the government code that are on the safest end of the investment spectrum but still allowing for achieving market rates of return – these include debt issued by the U.S. Treasury, U.S. Government Agencies, and debt that is federally insured or sufficiently collateralized.

3. Conformity – This updated policy follows the format and guidelines recommended by the California Municipal Treasurers Association’s (CMTA) Investment Policy Certification Program. In addition, the policy has been developed with the assistance of an Investment Advisor, Optimized Investment Partners, which specializes in investment services for local agencies like the City of Colusa. We are confident that this policy meets the guidelines and industry’s best practices for California’s public sector agencies.

By adopting an updated investment policy which meets industry’s best practices while maintaining a conservative list of authorized investments, the City will have the ability to invest in a broader range of safe investments without the requirements of naming individual banks as potential investment partners. Reviewing the existing investment policy in accordance with the Government Code and considering the attached resolution promotes a well-governed community.

**BUDGET IMPACT:** None

**STAFF RECOMMENDATION:** Authorize the attached resolution adopting the City’s 2025 Investment Policy.

**ATTACHMENT:** 2025 Investment Policy

**RESOLUTION NO. 25-\_\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA AUTHORIZING THE CITY COUNCIL TO APPROVE THE CITY'S 2025 INVESTMENT POLICY

**WHEREAS**, on March 18th, 2025, the City of Colusa City Council approves the City's 2025 Investment Policy.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:**

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
2. Approval. The City of Colusa City Council approves the City's 2025 Investment Policy.
3. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this 18th day of March 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

RYAN CORDONIZ, MAYOR

---

Shelly Kittle, City Clerk

# CITY OF COLUSA INVESTMENT POLICY (Last Revised 3/6/25)



## Table of Contents

- 1. Policy ..... 2
- 2. Scope ..... 2
- 3. Prudence ..... 2
- 4. Objectives ..... 2
- 5. Delegation of Authority ..... 3
- 6. Ethics and Conflicts of Interest ..... 3
- 7. Authorized Dealers and Institutions ..... 4
- 8. Authorized and Suitable Investments ..... 4
- 9. Review of Investment Portfolio ..... 6
- 10. Investment Pools / Money Market Funds ..... 6
- 11. Collateralization ..... 7
- 12. Safekeeping and Custody ..... 7
- 13. Diversification ..... 7
- 14. Maximum Maturities ..... 7
- 15. Internal Controls ..... 8
- 16. Performance Standards ..... 8
- 17. Reporting ..... 8
- 18. Investment Policy Adoption ..... 9
- 19. Glossary of Terms in this Policy ..... 9
- 20. Glossary of General Investment Terms ..... 11



## 1. Policy

The City of Colusa shall invest public funds in such a manner as to comply with state and local laws; ensure prudent money management; provide for daily cash flow requirements; and meet the objectives of the Policy, in priority order of Safety, Liquidity and Return on investment. In accordance with the Municipal Code of the City of Colusa and under authority granted by the City Council, the City Manager is responsible for investing the unexpended cash in the City Treasury.

## 2. Scope

The investment policy applies to all investment activities and financial assets of the City of Colusa as accounted for in the Annual Comprehensive Financial Report (ACFR). This policy is applicable, but not limited to, all funds listed below:

- General Fund
- Capital Funds
- Other Special Revenue Funds, Debt Service Funds, Internal Service Funds
- Any new fund created by the City Council unless specifically exempted.

## 3. Prudence

The standard of prudence to be used by the designated representative shall be the “prudent investor” standard and shall be applied in the context of managing the overall portfolio. Persons authorized to make investment decisions on behalf of local agencies investing public funds are trustees and therefore fiduciaries subject to the prudent investor standard which states, “When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency”.

The City Manager and other individuals assigned to manage the investment portfolio, acting within the intent and scope of the investment policy and other written procedures and exercising due diligence, shall be relieved of personal responsibility and liability for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

## 4. Objectives

The City's primary investment objectives, in order of priority, shall be:

1. Safety: Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The City shall seek to preserve principal by mitigating the two types of risk: credit risk and market risk.



- a. Credit risk, defined as the risk of loss due to failure of the issuer of a security, shall be mitigated by investing in issuers that carry the direct or implied backing of the U.S. Government (including, but not limited to, the U.S. Treasury, U.S. Government Agencies, and federally insured banks). The portfolio will be diversified so that the failure of any one issuer does not unduly harm the City's capital base and cash flow.
  - b. Market risk, (aka "interest rate risk") defined as market value fluctuations due to overall changes in the general level of interest rates shall be mitigated by limiting the maximum maturity of any one security to five years, structuring the portfolio based on historic and current cash flow analysis eliminating the need to sell securities prior to maturity and avoiding the purchase of long-term securities for the sole purpose of short-term speculation. Moreover, it is the City's full intent, at the time of purchase, to hold all investments until maturity to ensure the return of all invested principal dollars. Limited exceptions will be granted for security swaps that would improve the portfolio's yield and/or credit quality.
2. Liquidity: The City's investment portfolio will remain sufficiently liquid to enable the City of Colusa to meet all operating requirements which might be reasonably anticipated.
  3. Return on Investments: The City's investment portfolio shall have the objective of attaining a comparative performance measurement or an acceptable rate of return throughout budgetary and economic cycles. These measurements should be commensurate with the City's investment risk constraints identified in this Investment Policy and the cash flow characteristics of the portfolio.

## 5. Delegation of Authority

The Municipal Code of the City of Colusa and the authority granted by City Council assign the responsibility of investing unexpended cash to the City Manager. Daily management responsibility of the investment program may be delegated to the Finance Director, who shall establish procedures for the operation consistent with this investment policy.

## 6. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that conflicts with proper execution of the investment program or impairs their ability to make impartial investment decisions. Additionally, the City Manager and the Finance Director are required to annually file applicable financial disclosures as required by the Fair Political Practices Commission (FPPC). Furthermore, Investment officials must refrain from undertaking personal investment transactions with the same individual(s) employed by the financial institution with whom business is conducted on behalf of the City.



## 7. Authorized Dealers and Institutions

The Finance Director will maintain a list of approved financial institutions authorized to provide investment services to the public agency in the State of California. These may include “primary” dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). Best practices include the following:

- 1) A determination that all approved broker/dealer firms, and individuals covering the public agency, are reputable and trustworthy;
- 2) the broker/dealer firms should have the ability to meet all their financial obligations in dealing with the Public Agency;
- 3) the firms, and individuals covering the agency, should be knowledgeable and experienced in Public Agency investing and the investment products involved;
- 4) no public deposit shall be made except in a qualified public depository as established by the established state laws;
- 4) all financial institutions and broker/dealers who desire to conduct investment transactions with the public agency may supply the City Manager with audited financial statements, proof of FINRA certification, trading resolution, proof of State of California registration, a completed broker/dealer questionnaire, certification of having read the Public Agency’s investment policy and depository contracts.

The City Manager may conduct an annual review of the financial condition and registrations of qualified dealers & institutions.

## 8. Authorized and Suitable Investments

Investment of City funds is governed by the California Government Code Sections 53600 et seq. Within the context of the limitations, the following investments are authorized, as further limited herein:

1. United States Treasury Bills, Bonds, and Notes or those for which the full faith and credit of the United States are pledged for payment of principal and interest. There is no percentage limitation of the portfolio that can be invested in this category, although a five-year maturity limitation is applicable.
2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
3. Local Agency Investment Fund (LAIF), which is a State of California managed investment pool, and the Colusa County Investment pool, may be used up to the maximum permitted by California State Law. A review of the pool/fund is required when part of the list of authorized investments, with the knowledge that the pool/fund may include some investments allowed by statute but not explicitly identified in this investment policy.

Additionally, shares of beneficial interest issued by a joint powers authority organized pursuant to CA Code (Section 6509.7) that invests in the securities and obligations in compliance with CA Code 53601 (subsection ‘a’ to ‘r’, inclusive) are



also authorized. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:

- The adviser is registered or exempt from registration with the Securities and Exchange Commission.
  - The adviser has not less than five years of experience investing in the securities and obligations authorized in CA Code (subsection 'a' to 'r', inclusive).
  - The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).
4. Negotiable Certificates of Deposit issued by nationally or state-chartered banks (FDIC insured institutions) or state or federal savings institutions. Purchases of negotiable certificates of deposit may not exceed 30% of total portfolio. Principal and accrued interest on these investments must not exceed the \$250,000 FDIC insurance limit. A maturity limitation of five years is applicable.
  5. Time deposits or placement service deposits, non-negotiable and collateralized in accordance with the California Government Code, may be purchased through banks or savings and loan associations. Since time deposits are not liquid, no more than 50% of the investment portfolio may be invested in this investment type. A maturity limitation of five years is applicable. Effective January 1, 2020, no more than 50 percent of the agency's money may be invested in deposits, including certificates of deposit, through a placement service as authorized under 53601.8 (excludes negotiable certificates of deposit authorized under Section 53601(i)). On January 1, 2026, the maximum percentage of the portfolio reverts back to 30 percent. Investments made pursuant to 53635.8 remain subject to a maximum of 30 percent of the portfolio.
  6. Various daily money market funds administered for or by trustees, paying agents and custodian banks contracted by the City of Colusa may be purchased as allowed under the State of California Government Code. Only funds holding U.S. Treasury or Government agency obligations can be used.



The following summary of maximum percentage limits, by instrument, are established for the City's investment portfolio:

Authorized Investment Type	Government Code	Maximum Maturity	Minimum Credit Quality	Maximum in Portfolio	Maximum Investment in One Issuer
Treasury Obligations (bills, notes, & bonds)	53601(b)	5 Years	N/A	100%	N/A
US Government Agency and Federal Agency Securities	53601(f)	5 Years	N/A	100%	N/A
Local Agency Investment Fund (LAIF)	16429.1	Upon Demand	N/A	As permitted by LAIF (currently \$65 million per account)	N/A
Colusa County Investment Pool	53684	Upon Demand	N/A	As permitted by County Treasurer (currently no limit)	N/A
Joint Powers Authority Pool	53601(p)	N/A	See § 8.3 (above)	None	N/A
Negotiable Certificates of Deposit	53601(i)	5 Years	N/A	30%	N/A
Placement Service Deposits	53601.8 and 53635.8	5 Years	N/A	50%	N/A

## 9. Review of Investment Portfolio

The securities held by the City of Colusa must be in compliance with Section 8.0 "Authorized and Suitable Investments" at the time of purchase. The City Manager should review the portfolio (at least annually) to identify those securities that do not comply.

The City Manager should establish procedures to report any major and critical incidences of noncompliance identified through the review of the portfolio.

## 10. Investment Pools / Money Market Funds

A thorough investigation of the investment pool/money market fund is required prior to investing, and on a continual basis. Best efforts will be made to acquire the following information:

1. A description of eligible investment securities, and a written statement of investment policy and objectives.
2. A description of interest calculations and how it is distributed, and how gains and losses are treated.
3. A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
4. A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.



5. A schedule for receiving statements and portfolio listings.
6. Are reserves, retained earnings, etc. utilized by the pool/fund?
7. A fee schedule, and when and how is it assessed.
8. Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

### **11. Collateralization**

Collateralization will be required on two types of investments: non-negotiable certificates of deposit and repurchase (and reverse repurchase) agreements. To anticipate market changes and provide a level of security for all funds, the collateralization level will be 110% of market value for non-negotiable certificate of deposit and 102% for reverse repurchase agreements of principal and accrued interest.

Collateral will always be held by an independent third party with whom the entity has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the entity and retained.

The City may waive the collateralization requirements for any portion of the deposit that is covered by Federal Deposit Insurance.

### **12. Safekeeping and Custody**

All security transactions shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third-party custodian designated by the City Manager and evidenced by safekeeping receipts.

### **13. Diversification**

The City shall diversify the investments within the portfolio to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions, or maturities. To promote diversification, no more than 5% of the portfolio may be invested in the securities of any one issuer, regardless of security type, excluding U.S. Treasuries, federal agencies, and pooled investments such as LAIF, money market funds, or local government investment pools.

### **14. Maximum Maturities**

To the extent possible, the City of Colusa will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than 5 years from the date of purchase. Any investment longer than 5 years must be done with advance permission from City Council.



## 15. Internal Controls

The City Manager is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City of Colusa are protected from loss, theft, fraud or misuse.

Separation of functions between the City Manager and Finance Director is designed to provide an ongoing internal review to prevent the potential for converting assets or concealing transactions.

Investment decisions are made by the City Manager, executed by the Senior Accountant/Accountant and confirmed by the Finance Director. All wire transfers initiated by the Finance Director must be reconfirmed by the appropriate financial institution to the City Manager. Proper documentation obtained from confirmation and cash disbursement wire transfers is required for each investment transaction. Timely bank reconciliation is conducted to ensure proper handling of all transactions.

The investment portfolio and all related transactions are reviewed and balanced to appropriate general ledger accounts by the Finance Director on a monthly basis. An independent analysis by an external auditor shall be conducted annually to review and perform procedure testing on the City's cash and investments that have a material impact on the financial statements. The City Manager shall review and assure compliance with investment process and procedures.

## 16. Performance Standards

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

The City intends to spread its investments relatively evenly between 0 and 5 years and hold those investments to maturity. The City is limiting its authorized investments to the safest end of the investment spectrum—debt issued by the U.S. Treasury, U.S. Government Agencies, and debt that is federally insured (see section 8.0 Authorized and Suitable Investments, above, for a complete list of authorized investments).

Therefore, an appropriate performance benchmark will be a Constant Treasury Maturity Rate consistent with the weighted average maturity of the portfolio. The City recognizes that benchmarks may change over time based on changes in market conditions or cash flow requirements.

## 17. Reporting

The City Manager shall review and render quarterly reports to the City Council that include the following information:

- Investment type (e.g. U.S. Treasury Note, U.S. Government Agency Bond)
- Name of the issuer (e.g. Federal Farm Credit Bank, Federal Home Loan Bank)
- Maturity date





- Yield to maturity
- Current market value and source of market value
- Par and dollar amount for each security the City has invested in
- Par and dollar amount on any money held by the City (e.g. LAIF balance, Cash Balance).

The report shall also include a description of any of the City's funds, investments, or programs that are under the management of contracted parties, including lending programs.

The quarterly report shall state compliance of the portfolio to the investment policy, or manner in which the portfolio is not in compliance.

The quarterly report shall include a statement denoting the ability of the City to meet its expenditure requirements for the next six months or provide an explanation as to why sufficient money shall (or may not) be available.

The quarterly reports shall be placed on the City Council meeting agenda for its review and approval no later than 45 days after the quarter ends. If there are no Council meetings within the 45-day period, the quarterly report shall be presented to the Council at the soonest possible meeting thereafter.

### **18. Investment Policy Adoption**

The City of Colusa investment policy shall be adopted by resolution of the City Council. The policy shall be reviewed annually by the City Council and any modifications made thereto must be approved by the City Council.

The City Manager shall establish written investment policy procedures for the operation of the investment program consistent with this policy. The procedures should include reference to: safekeeping, master repurchase agreements, wire transfer agreements, banking service contracts and collateral/depository agreements. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the City of Colusa.

### **19. Glossary of Terms in this Policy**

**Accrued Interest:** Interest earned but not yet received.

**Annual Comprehensive Financial Report (ACFR):** The official annual financial report for the City. It includes five combined statements and basic financial statements for each individual fund and account group prepared in conformity with Generally Accepted Accounting Principles (GAAP).

**Bond:** A financial obligation for which the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.





**Bond Swap:** Selling one bond issue and buying another at the same time in order to create an advantage for the investor. Some benefits of swapping may include tax-deductible losses, increased yields, and an improved quality portfolio.

**Broker:** In securities, the intermediary between a buyer and a seller of securities. The broker, who usually charges a commission, must be registered with the exchange in which he or she is trading, accounting for the name registered representative.

**Certificate of Deposit:** A deposit insured up to \$250,000 by the Federal Deposit Insurance Corporation (FDIC) at a set rate for a specified period of time.

**Collateral:** Securities, evidence of deposit or pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposit of public moneys.

**Constant Maturity Treasury (CMT):** An average yield of a specific Treasury maturity sector for a specific time frame. This is a market index for reference of past direction of interest rates for the given Treasury maturity range.

**Custody:** A banking service that provides safekeeping for the individual securities in a customer's investment portfolio under a written agreement that also calls for the bank to collect and pay out income, to buy, sell, receive and deliver securities when ordered to do so by the principal.

**Delivery vs. Payment (DVP):** Delivery of securities with a simultaneous exchange of money for the securities.

**Diversification:** Dividing investment funds among a variety of securities offering independent returns and risk profiles.

**Federal Deposit Insurance Corporation (FDIC):** Insurance provided to customers of a subscribing bank that guarantees deposits to a set limit (currently \$250,000) per account.

**Interest Rate:** The annual yield earned on an investment, expressed as a percentage.

**Liquidity:** Refers to the ability to rapidly convert an investment into cash.

**Market Value:** The price at which a security is trading and could presumably be purchased or sold.

**Maturity:** The date upon which the principal or stated value of an investment becomes due and payable.

**Portfolio:** Collection of securities held by an investor.

**Primary Dealer:** A group of government securities dealers that submit daily reports of market activity and security positions held to the Federal Reserve Bank of New York and are subject to its informal oversight.

**Purchase Date:** The date in which a security is purchased for settlement on that or a later date.



**Rate of Return:** The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

**Risk:** Degree of uncertainty of return on an asset. Safekeeping: See Custody.

**Settlement Date:** The date on which a trade is cleared by delivery of securities against funds.

**Time Deposit:** A deposit in an interest-paying account that requires the money to remain on account for a specific length of time. While withdrawals can generally be made from a passbook account at any time, other time deposits, such as certificates of deposit, are penalized for early withdrawal.

**Treasury Obligations:** Debt obligations of the U.S. Government that are sold by the Treasury Department in the forms of bills, notes, and bonds. Bills are short-term obligations that mature in one year or less. Notes are obligations that mature between one year and ten years. Bonds are long-term obligations that generally mature in ten years or more.

**U.S. Government Agencies:** Instruments issued by various US Government Agencies most of which are secured only by the credit worthiness of the particular agency.

**Yield:** The rate of annual income return on an investment, expressed as a percentage. It is obtained by dividing the current dollar income by the current market price of the security.

**Yield to Maturity:** The rate of income return on an investment, minus any premium or plus any discount, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond, expressed as a percentage.

## 20. Glossary of General Investment Terms

**Active Deposits:** Funds that are immediately required for disbursement.

**Amortization:** An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time.

**Asked Price:** The price a broker dealer offers to sell securities. **Basis Point:** One basis point is one hundredth of one percent (.01). **Bid Price:** The price a broker / dealer offers to purchase securities.

**Book Entry Securities:** Securities, such stocks held in "street name," that are recorded in a customer's account, but are not accompanied by a certificate. The trend is toward a certificate-free society to cut down on paperwork and to diminish investors' concerns about the certificates themselves. All the large New York City banks, including those that handle the bulk of the transactions of the major government securities dealers, now clear most of their transactions with each other and with the Federal Reserve through the use of automated telecommunications and the "book-entry" custody system maintained by the



Federal Reserve Bank of New York. These banks have deposited with the Federal Reserve Bank a major portion of their government and agency securities holdings, including securities held for the accounts of their customers or in a fiduciary capacity for the City. Virtually all transfers for the account of the banks, as well as for the government securities dealers who are their clients, are now effected solely by bookkeeping entries. The system reduces the costs and risks of physical handling and speeds the completion of transactions.

**Book Value:** The value at which a debt security is shown on the holder's balance sheet. Book value is acquisition cost less amortization of premium or accretion of discount.

**Bullet Bond:** See “*Non-callable Bond.*”

**Callable Bond:** A debit obligation where the bond issuer (i.e. borrower) has the option to *call the bond* or pay it off early (before the scheduled maturity date). For instance, a 5-year bond might be “callable quarterly”—meaning that, although the bond has a scheduled end date 5 years from now, it could end in 3 months (and every 3 months after that, until the scheduled maturity date).

**Coupon:** The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value.

**Credit Analysis:** A critical review and appraisal of the economic and financial conditions or of the ability to meet debt obligations.

**Current Yield:** The interest paid on an investment expressed as a percentage of the current price of the security.

**Discount:** The difference between the cost of a security and its value at maturity when quoted at lower than face value.

**Duration:** The weighted average maturity of a bond's cash flow stream, where the present value of the cash flows serve as the weights; the future point in time at which on average, an investor has received exactly half of the original investment, in present value terms; a bond's zero-coupon equivalent; the fulcrum of a bond's present value cash flow time line.

**Fannie Mae:** Trade name for the Federal National Mortgage Association (FNMA), a U.S. sponsored corporation.

**Federal Reserve System:** The central bank of the U.S. that consists of a seven member Board of Governors, 12 regional banks and approximately 8,000 commercial banks that are members.

**Fed Wire:** A wire transmission service established by the Federal Reserve Bank to facilitate the transfer of funds through debits and credits of funds between participants within the Fed system.



**Freddie Mac:** Trade name for the Federal Home Loan Mortgage Corporation (FHLMC), a U.S. sponsored corporation.

**Investment Agreements:** An agreement with a financial institution to borrow public funds subject to certain negotiated terms and conditions concerning collateral, liquidity and interest rates.

**Nationally Recognized Statistical Rating Organizations (NRSRO):** A U.S. Securities & Exchange Commission registered agency that assesses the creditworthiness of an entity or specific security. NRSRO typically refers to Standard and Poor's Ratings Services, Fitch Ratings, Inc. or Moody's Investors Services.

**New Issue:** Term used when a security is originally "brought" to market.

**Non-callable Bond:** Also known as, "*Bullet Bond.*" A non-callable bond is a debt obligation where the bond issuer does not have the option to "call the bond" i.e.-end the bond before the scheduled maturity date.

**Perfect Delivery:** Refers to an investment where the actual security or collateral is held by an independent third party representing the purchasing entity.

**Repurchase Agreement (REPO):** A transaction where the seller (bank) agrees to buy back from the buyer (City) the securities at an agreed upon price after a stated period of time.

**Reverse Repurchase Agreement (REVERSE REPO):** A transaction where the seller (City) agrees to buy back from the buyer (bank) the securities at an agreed upon price after a stated period of time.

**Secondary Market:** A market made for the purchase and sale of outstanding issues following the initial distribution.

**Yield Curve:** The yield on bonds, notes or bills of the same type and credit risk at a specific date for maturities up to thirty years.





## City of Colusa California

### STAFF REPORT

**DATE:** March 18, 2025  
**TO:** Mayor and Members of the Council  
**FROM:** Jesse Cain, City Manager

**AGENDA ITEM:** Consideration of a Resolution authorizing the City Manager to execute an agreement for Investment Advisory Services with Optimized Investment Partners.

**Recommendation:** Council to adopt the Resolution authorizing the City Manager to execute an agreement for investment advisory services with Optimized Investment Partners.

#### BACKGROUND ANALYSIS:

The City of Colusa has historically invested its surplus cash in LAIF and with various banks. For several years this conservative strategy worked well because market interest rates were so low. It provided complete liquidity while providing some interest earnings. Over the last few years, market interest rates have risen dramatically. To take advantage of changes in the investment market, staff have been reviewing its various options related to a more active investment strategy. Over the last few months, staff have been meeting with registered investment advisors from Optimized Investment Partners to better understand those options and how they can be implemented.

The services that Optimized Investment Partners provides are unique in the industry. Their scope of services includes cash-flow modeling; investment policy review/drafting; monthly cash account review; quarterly investment reporting; daily investment advice; unlimited virtual meetings with staff; and general investment advisory services.

The investment strategies currently being considered will be a multi-year laddering approach and will take advantage of the higher interest rates currently available.

The city will be entering into a custodial agreement with an authorized bank in the near future to hold the investment cash before and after investments are purchased. This third-party relationship guarantees an appropriate system of checks and balances to ensure the safety of our investments. Optimized Investment Partners will not hold or maintain any control over the City's cash. They will advise and recommend investments that are compliant with our investment policy. An authorized broker-dealer list will be utilized by City staff to ensure timely availability and execution of investments.

Hiring Optimized Investment Partners to actively manage the City's cash surplus will ensure monthly value with cash management, taking advantage of market opportunities to improve future yields, and to appropriately ladder the investment portfolio to ensure resiliency and consistent revenue into the future. They will also help to ensure that the city stays in compliance with the California government code.

**BUDGET IMPACT:**

**STAFF RECOMMENDATION:** Authorize the City Manager's request to execute an agreement for investment advisory services with Optimized Investment Partners.

**ATTACHMENT:**

Resolution

Agreement for professional services-Optimized Investment Partners

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR INVESTMENT ADVISORY SERVICES WITH OPTIMIZED INVESTMENT PARTNERS**

**WHEREAS**, on March 18th, 2025, the City of Colusa City Council approves the City Manager to execute an agreement for investment advisory services with Optimized Investment Partners

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:**

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
2. Approval. The City of Colusa City Council approves the resolution authorizing the City Manager to execute an agreement for investment advisory services with Optimized Investment Partners, and:
3. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this 18<sup>th</sup> Day of March 2025, by the following vote:

AYES:  
 NOES:  
 ABSENT:  
 ABSTAIN:

\_\_\_\_\_  
 RYAN CORDORNIZ, MAYOR

ATTEST:

\_\_\_\_\_  
 Shelly Kittle, City Clerk



**AGREEMENT FOR PROFESSIONAL SERVICES  
TO PERFORM INVESTMENT ADVISORY SERVICES**

This AGREEMENT is entered into this 18th day of March, 2025, by and between the City of Colusa, a municipal corporation (“CITY”) and OPTIMIZED INVESTMENT PARTNERS, LLC. (“Optimized” OR “ADVISER”).

**RECITALS**

- A. The City desires for Investment Adviser to provide non-discretionary Investment Advisory services related to the City’s investment portfolio for investment of surplus funds to achieve preservation of capital and maintain appropriate levels of liquidity at market yields.
- B. The City does not have the personnel able and/or available to perform the services required under this agreement and therefore, the City desires to contract for advisory services to accomplish this work.
- C. The Adviser warrants to the City that it has the licenses, qualifications, and experience to perform the services under this Agreement.
- D. The City desires to contract with the Adviser to perform the services as described in Attachment A “The Proposal.”

**NOW, THEREFORE**, based on the foregoing recitals, the City and the Adviser agree as follows:

**1. CONSIDERATION AND COMPENSATION**

- A. As partial consideration, ADVISER agrees to perform the work listed in the SCOPE OF SERVICES, attached as Attachment A “The Proposal.”
- B. As additional consideration, ADVISER and CITY agree to abide by the terms and conditions contained in this Agreement.
- C. As additional consideration, CITY agrees to pay ADVISER for ADVISER’s services, based on “Compensation” as reflected in Attachment A “The Proposal,” unless otherwise specified by written amendment to this Agreement. City Manager is authorized to allow an additional amount not to exceed twenty percent (20%) of the total estimated amount under this Agreement.
- D. No additional compensation shall be paid for any other expenses incurred, unless first approved by the Finance Director or his/her designee.
- E. ADVISER shall submit monthly invoices to CITY. CITY shall pay ADVISER all uncontested amounts set forth in ADVISER’s invoice within 30 days after it is received.



## 2. SCOPE OF SERVICES.

- A. ADVISER will perform the services and activities set forth in the SCOPE OF SERVICE attached hereto as Attachment A “The Proposal” and incorporated herein by this reference.
- B. Except as herein otherwise expressly specified to be furnished by CITY, ADVISER will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space, and facilities necessary or proper to perform and complete the work and provide the professional services required of ADVISER by this Agreement.
- C. Optimized’s attendance or participation at any publicly noticed meeting (in addition to the one virtual meeting included in the scope of services section), whether such participation is in person, digital, video and/or telephonic (e.g., City Council, Planning Commission, Public City Board, other), as requested by Client is in addition to stated compensation schedule (Additional Task) and will be billed at the professional services (hourly) fees as shown on Attachment A “The Proposal,” Exhibit 1.
- D. Optimized’s services outlined and described herein are advisory services only. Any decisions or actions taken or not taken by Client and affiliates, are deemed to be based on Client’s understanding and by execution of this Agreement, acknowledgement that Optimized’s services are advisory only and as such, cannot be relied on as to the results, performance and conclusions of any investment or project that Client may or may not undertake as related to the services provided including any verbal or written communications by and between the Client and Optimized. Client acknowledges that Optimized's use of work product is limited to the purposes contemplated within this Agreement. Optimized makes no representation of the work product's application to, or suitability for use in, circumstances not contemplated by the scope of work under this Agreement

- 3. **PAYMENTS.** For CITY to pay ADVISER as specified by this Agreement, ADVISER must submit a monthly invoice to CITY in accordance with the schedule of compensation incorporated in Attachment A “The Proposal.” For the convenience of OPTIMIZED’s clients, we offer a secure ACH payment method. Bank account information provided on a separate form after contract execution. Services will be invoiced monthly at Consultant’s standard billing rates, as shown on Attachment A “The Proposal,” Exhibit 1. In addition to professional services (hourly) fees, invoices will include reimbursement for out-of-pocket expenses such as travel and mileage (provided that there shall be no overnight travel without the Client’s prior approval and that mileage shall be reimbursed at the current IRS mileage reimbursement rate), professional printing, conference calls, and delivery charges for messenger and overnight packages at actual cost. Unless otherwise agreed to in advance, out-of-area travel, if any, requires advance funding of flights and hotel accommodations. All standard deliverables will be provided electronically. No additional out-of-pocket expenses are assumed unless specifically requested by Client. The first monthly invoice will be generated after investment recommendations have been approved by Client and funds have been invested. Fees will not be charged on assets in City checking (i.e., demand deposit) accounts. Fees are charged on the ending monthly custodial bank balance, assets invested in certificates of deposit, and pooled account assets including cash and investments, as reported by the custodial bank, broker/dealers, other banks, and pooled account administrators. Optimized will submit an invoice calculated monthly with a statement provided.

4. **TIME OF PERFORMANCE.** The services of the ADVISER are to commence upon receipt of a notice to proceed from the CITY and shall continue until all authorized work is completed to the City's reasonable satisfaction, in accordance with the schedule incorporated in Attachment A "The Proposal", unless extended in writing by the CITY.
5. **FAMILIARITY WITH WORK.** By executing this Agreement, ADVISER represents that ADVISER has (a) thoroughly investigated and considered the scope of services to be performed; (b) carefully considered how the services should be performed; and (c) understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.
6. **LIMITATION OF DAMAGES.** In the event Optimized is found liable for any violation of duty, whether in tort or in contract, damages shall be limited to the amount Optimized has received from Client.
7. **KEY PERSONNEL.** ADVISER's key person assigned to perform Investment Advisory services under this Agreement is David Bilby. ADVISER shall not assign other persons to be in charge of the work contemplated by this Agreement without the prior written authorization of the City.
8. **TERM OF AGREEMENT.** The term of this Agreement shall commence upon execution by both parties and shall expire pursuant to Attachment A "The Proposal", unless earlier termination occurs under Section 12 of this Agreement, or this Agreement is extended in writing in advance by both parties.
9. **CHANGES.** CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum and the contract time will be adjusted accordingly. All such changes must be authorized in writing, executed by ADVISER and CITY. The cost or credit to CITY resulting from changes in the services will be determined in accordance with written agreement between the parties.
10. **TAXPAYER IDENTIFICATION NUMBER.** ADVISER will provide CITY with a Taxpayer Identification Number.
11. **PERMITS AND LICENSES.** ADVISER will obtain and maintain during the term of this Agreement all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.
12. **TERMINATION.**
  - A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause. Notice will be in writing at least 30 days before the effective termination date.
  - B. ADVISER may terminate this Agreement. Notice will be in writing at least 30 days before the effective termination date.
  - C. In the event of such termination, the ADVISOR shall cease services as of the date of termination, and all finished or unfinished documents, data, drawings, maps, and other materials prepared by ADVISER shall, at City's option, become City's property, and ADVISER will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination.

D. CANCELLATION PERIOD. If a copy of Optimized's ADV brochure has not been provided at least 48 hours prior to the signing of this document, the City is afforded a five-day cancellation option.

**13. INDEMNIFICATION.**

A. ADVISER shall indemnify, defend with counsel approved by CITY, and hold harmless CITY, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, and cost of every nature resulting from ADVISER's negligent or wrongful performance of work hereunder or its failure to comply with any of its obligations contained in this AGREEMENT, regardless of CITY'S passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of the CITY.

B. The requirements as to the types and limits of insurance coverage to be maintained by ADVISER as required by Section 18, and any approval of said insurance by CITY, is intended to and will limit or qualify the liabilities and obligations otherwise assumed by ADVISER pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

**14. ASSIGNABILITY.** This Agreement is for ADVISER's professional services. ADVISER's attempts to assign the benefits or burdens of this Agreement without City's written approval are prohibited and will be null and void.

**15. INDEPENDENT CONTRACTOR.** CITY and ADVISER agree that ADVISER will act as an independent contractor and will have control of all work and the manner in which it is performed. ADVISER will be free to contract for similar service to be performed for other employers while under contract with CITY. ADVISER is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct ADVISER as to the details of doing the work or to exercise a measure of control over the work means that ADVISER will follow the direction of the CITY as it relates to the end results of the work only.

**16. AUDIT OF RECORDS.**

A. ADVISER agrees that CITY, or designee, has the right to review, obtain, and copy all records pertaining to the performance of this Agreement. ADVISER agrees to provide CITY, or designee, with any relevant information requested and will permit CITY, or designee, access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with this Agreement. ADVISER further agrees to maintain such records for a period of three (3) years following final payment under this Agreement.

B. ADVISER will keep all books, records, accounts and documents pertaining to this Agreement separate from other activities unrelated to this Agreement.

**17. CORRECTIVE MEASURES.** ADVISER will promptly implement any corrective measures required by the CITY regarding the requirements and obligations of this Agreement. ADVISER will be given a reasonable amount of time as determined by the City to implement said corrective measures. Failure of ADVISER to implement required corrective measures shall result in immediate termination of this Agreement.

**18. INSURANCE REQUIREMENTS.**

A. The ADVISER, at the ADVISER's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:

1. If ADVISER has employees, Workers Compensation Insurance as required by law. The Adviser shall require all subcontractors similarly to provide such compensation insurance for their respective employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the CITY at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against the CITY, its officers, agents, employees, and volunteers for losses arising from work performed by the CONTRACTOR for City.
2. General Liability Coverage. The ADVISER shall maintain commercial general liability insurance in an amount of not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.
3. Automobile Liability Coverage. The ADVISER shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the ADVISER arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.
4. Professional Liability Coverage. Professional liability insurance appropriate to the Adviser's profession. This coverage may be written on a "claims made" basis and must include coverage for contractual liability. The professional liability insurance required by this Agreement must be endorsed to be applicable to claims based upon, arising out of or related to services performed under this Agreement. The insurance must be maintained for at least 3 consecutive years following the completion of Adviser's services or the termination of this Agreement. During this additional 3-year period, Adviser shall annually and upon request of the City submit written evidence of this continuous coverage.

B. Endorsements. Each general liability, automobile liability and professional liability insurance policy shall be issued by a financially responsible insurance company or companies eligible and authorized to do business in the State of California, or which is approved in writing by City.

C. The ADVISER shall provide certificates of insurance with original endorsements to the CITY as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the CITY on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the CITY at all times during the term of this Agreement.

D. Failure on the part of the ADVISER to procure or maintain required insurance shall constitute a material breach of contract under which the CITY may terminate this Agreement pursuant to Section 11 above.

- 19. USE OF OTHER ADVISERS.** ADVISER must obtain CITY's prior written approval to use any Advisers while performing any portion of this Agreement. Such approval must include approval of the proposed Advisers and the terms of compensation. ADVISER must obtain CITY's prior written approval to using any Advisers (other than David Bilby or Robert Michalik) while performing any portion of this Agreement.
- 20. FINAL PAYMENT ACCEPTANCE CONSTITUTES RELEASE.** The acceptance by the ADVISER of the final payment made under this Agreement shall operate as and be a release of the CITY from all claims and liabilities for compensation to the ADVISER for anything done, furnished or relating to the ADVISER'S work or services. Acceptance of payment shall be any negotiation of the CITY'S check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by the CITY shall not constitute, nor be deemed, a release of the responsibility and liability of the ADVISER, its employees, sub-Advisers and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by the CITY for any defect or error in the work prepared by the Adviser, its employees, sub-Advisers and agents.
- 21. NOTICES.** All communications pertaining to this Agreement to either party by the other party will be deemed made when received by such party at its respective name and mailing or email address as follows and receipt of communication is acknowledged in writing or by email:

City: City of Colusa  
 425 Webster St.  
 Colusa, CA 95932  
 (530) 458-4740, ext. 105  
 Attention: Jesse Cain,  
 City Manager

Adviser: Optimized Investment Partners, LLC.  
 2212 Carol View Drive, 103  
 Cardiff, CA 92007  
 (619) 324-9531  
 Attention: Robert Michalik, COO

Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph. All notices, requests, demands, and other communications which may be required under this Agreement shall be in writing and shall be deemed to have been received when transmitted; if personally delivered, if transmitted by telecopier, electronic or digital transmission method, upon transmission; if sent by next day delivery to a domestic address by a recognized overnight delivery service (e.g., Federal Express), the day after it is sent; and if sent by certified or registered mail, return receipt requested, upon receipt. In each case, notice shall be sent to the principal

place of business of the respective party. Either party may change its address by giving written thereof to the other in accordance with the provisions of this paragraph.

- 22. INTERPRETATION.** This Agreement was drafted in and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in San Diego County.
- 23. ENTIRE AGREEMENT; AMENDMENTS AND WAIVERS.** This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written. This Agreement contains the entire agreement between the parties relating to the transactions contemplated hereby and any and all prior discussions, negotiations, commitments and understanding, whether written or oral, related hereto are superseded hereby. No addition or modification of any term or provision of this Agreement shall be effective unless set forth in writing signed by both parties. No waiver of any of the provisions of this Agreement shall be deemed to constitute a waiver of any other provision hereof (whether or not similar), nor shall such waiver constitute a continuing waiver of such provisions unless otherwise expressly provided. Each party to this Agreement has participated in its drafting and, therefore, ambiguities in this Agreement will not be construed against any party to this Agreement.
- 24. LIMIT OF SCOPE OF WORK.** All services are provided by Optimized Investment Partners, LLC. (Optimized). Optimized is registered with FINRA through IARD as a registered investment adviser. Optimized is also registered with the United States Securities and Exchange Commission (SEC). Those personnel of Optimized providing Investment Advisory services are registered as investment advisors pursuant to the requirements of the state of California. Optimized is a registered investment advisor under the rules and laws of the State of California. Optimized is not a registered broker/dealer under the Securities Exchange Act of 1934 and does not provide broker/dealer services subject to those laws and the regulations thereunder. Optimized provides investment advisor and other services only in those jurisdictions where it is legally permitted to operate.
- 25. TITLE AND CAPTIONS.** Titles and captions contained in this Agreement are inserted only as a matter of convenience and for reference and in no way define, limit, extend, or describe the scope of this Agreement or the intent of any provision herein.
- 26. RULES OF CONSTRUCTION.** Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.
- 27. EXPIRATION OF PROPOSAL FOR SERVICES.** If this Agreement is not fully executed by the parties within thirty (30) days from the date of this letter, this proposal shall expire.
- 28. SEVERABILITY.** If any term or provision of this Agreement shall be deemed invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining term and provision of this Agreement shall be valid and in force to the fullest extent permitted by law.
- 29. AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions

described herein. This Agreement may be modified by written amendment with signatures of all to this Agreement. City Manager, or designee, may execute any such amendment on behalf of CITY.

30. **ASSIGNMENT.** Neither this Agreement nor any of the rights or obligations hereunder may be assigned by either party without the prior written consent of the other party.
31. **SUCCESSORS & ASSIGNS.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.
32. **ACCEPTANCE OF ELECTRONIC SIGNATURES.** The Parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into in connection with this Contract will be considered signed when the signature of a party is delivered by scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.
33. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which constitutes an original, and all of which together constitute one and the same instrument. The signature of any person on a telecopy of this Agreement, or any notice, action or consent taken pursuant to this Agreement shall have the same full force and effect as such person's original signature.
34. **FORCE MAJEURE.** Should performance of this Agreement be delayed or deemed impossible due to fire, flood, explosion, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' control, then the Agreement will immediately terminate without obligation of either party.
35. **TIME IS OF ESSENCE.** Time is of the essence to comply with dates and schedules to be provided.
36. **FURTHER ACTIONS.** The parties agree to execute such additional documents and take such further actions as may be necessary to carry out the provisions and intent of this Agreement.
37. **CONFIDENTIALITY.** Each of the parties agrees not to disclose this Agreement or any information concerning this Agreement to any persons or entities, other than to their attorneys and accountants, or as otherwise may be required by law.
38. **ATTORNEY'S FEES.** The parties hereto acknowledge and agree that each will bear his or its own costs, expenses, and attorneys' fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the prevailing party in such action shall be entitled to reasonable attorneys' fees and costs in addition to all other relief to which that party or those parties may be entitled.
39. **STATEMENT OF EXPERIENCE.** By executing this Agreement, ADVISER represents that it has demonstrated trustworthiness and possesses the quality, fitness, and capabilities to perform the Agreement in a manner satisfactory to CITY. ADVISER represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private Advisers, and experience in dealing with public agencies all suggest that ADVISER is capable

of performing the proposed contract and has a demonstrated capability to deal fairly and effectively and to satisfy a public City.

**40. OWNERSHIP OF DOCUMENTS.** It is understood and agreed that the City shall own all documents and other work product of the Adviser, except the Adviser’s notes and workpapers, which pertain to the work performed under this Agreement. The City shall have the sole right to use such materials in its discretion and without further compensation to the Adviser, but any re-use of such documents by the City on any other project without prior written consent of the Adviser shall be at the sole risk of the City. Documents belonging to the City shall be transmitted to the City immediately and without delay upon any termination of this Agreement.

**41. DISCLAIMER.** Optimized’s investment advisory services and work product, which may include but is not limited to pro forma analysis and tax projections, are projections only. Actual results may differ materially from those expressed in the analysis performed by Optimized due to the integrity of data received, market conditions, economic events and conditions, and a variety of factors that could materially affect the data and conclusions. Client’s reliance on Optimized’s analysis must consider the foregoing. Any material conflicts of interest have been disclosed within this Agreement.

**IN WITNESS WHEREOF** the parties hereto have executed this contract the day and year first hereinabove written.

CITY:

City of Colusa

By: \_\_\_\_\_  
Name: Jesse Cain  
Title: City Manager

Date: \_\_\_\_\_

ADVISER:

Optimized Investment Partners, LLC.

By: \_\_\_\_\_  
Name: Robert Michalik  
Title: COO

Date: \_\_\_\_\_





## ***Attachment A (Proposal)***

March 6, 2025

Jesse Cain

City Manager

425 Webster St.

Colusa, CA 95932

### **Re: Proposal (Attachment A) for Investment Advisory Services to the City of Colusa**

Dear Mr. Cain:

Optimized Investment Partners, LLC ("Optimized"), is pleased to present this proposal (**Attachment A**) to the City of Colusa ("Client" or "City") to provide investment advisory services related to the City's surplus funds portfolio to achieve preservation of capital and maintain appropriate levels of liquidity at market yields.

Optimized Investment Partners was formed for one reason. To serve you. Our president and CEO has been working in local government investments for over 19 years. He identified a huge disparity in the investment advisory industry. The larger agencies were offered more opportunities for services than smaller ones. Smaller agencies have been virtually ignored even though it's the smaller agencies that don't have the staffing resources to manage the diverse set of responsibilities required.

#### **I. BACKGROUND AND OBJECTIVE**

OPTIMIZED will provide specified professional investment advisory services consistent with California government code section 53600 as detailed in the scope of services section below. As a fiduciary to your City, Optimized will place preservation of capital as our top priority, while ensuring appropriate levels of liquidity for day-to-day operations. We will seek to earn market yields once the first two priorities have been achieved.

#### **II. SCOPE OF SERVICES**

OPTIMIZED proposes the following scope of work to assist Client with investment advisory services. Please note that the prospective assignment that OPTIMIZED proposes to provide are advisory in nature. OPTIMIZED will be making specific investment recommendations. None of OPTIMIZED's staff will act in a capacity as an elected official, an appointed official, as staff, or serve in a "designated" position.

1. Provide investment advisory services for all surplus funds identified by Optimized and Client in compliance with Government Code Section 53600 and other applicable government codes, local municipal codes, charters, and policies
2. Build a comprehensive cash-flow model to enhance liquidity management and increase the amount of funds invested in the investment portfolio
3. Investment Policy review and consulting
4. Provide general investment education to City Staff and Officials

5. Prepare reports of monthly/quarterly transactions
6. Monitor the credit of investment securities in the portfolio for compliance with the City’s Investment Policy
7. Perform interest revenue projections as needed for analysis
8. If requested, deliver one virtual public presentation to a commission, special committee, or governing body (e.g. City Council, Board of Directors) of the City
9. As requested, assist with other compliance and audit review requirements as related to OPTIMIZED services, and/or attend publicly noticed City meetings.

**III. SCHEDULE AND REQUIRED DATA**

Optimized is prepared to commence work upon receipt of an executed Agreement. Client will promptly provide Optimized with project data requested, including three (3) years of cash transaction detail.

**Days 1-7**

- Kickoff meeting to discuss and confirm schedule
- Custodial account setup
- Broker/Dealer account setup
- Pool(s) account(s) setup

**Days 7-14**

- Portfolio recommendations
- Trade execution with Client broker/dealer

**IV. COMPENSATION/TERM**

Consultant shall receive compensation, including authorized reimbursements, for Services rendered under this Agreement at the rates set forth below. **Contract will be in force for an initial three (3) years and four (4) months, with the option to extend twice via one (1) year extension(s).**

Investment Advisory Annual Fee Schedule		
Contract Year	Annual Fee	Basis – Assets Under Management
Year 1 Fiscal Year Ending June 30, 2025	12 basis points	Ending Monthly Custodial Bank Balance and Collateral Accounts*
Year 2 Fiscal Year Ending June 30, 2026	12 basis points	Ending Monthly Custodial Bank Balance and Collateral Accounts*
Year 3 Fiscal Year Ending June 30, 2027	12 basis points	Ending Monthly Custodial Bank Balance and Collateral Accounts*
Year 4 Fiscal Year Ending June 30, 2028	12 basis points	Ending Monthly Custodial Bank Balance and Collateral Accounts*

\*Based on the ending monthly custodial bank balance, assets invested in certificates of deposit, and pooled account assets including cash and investments, as reported by the custodial bank, broker/dealers, other banks, and pooled account administrators. Optimized will submit an invoice calculated monthly with a statement provided (Example: \$11 million ending balance would be invoiced at \$11 million \* 0.0012= \$13,200/12 = \$1,100 monthly).

To the extent alternative assignments are requested, compensation for requested Additional Tasks (defined below) will be based on hours spent at OPTIMIZED’s billing rates as shown on “**Exhibit 1.**”

**V. NON-DISCRETIONARY**

This contract does not grant discretionary power to Optimized, or its representatives, and the contract will not be assigned by Optimized without the consent of the Client. Optimized must secure client permission prior to effecting securities transactions for the Client in the client's broker-dealer account(s).

Optimized Investment Partners, LLC.

2025 City Fee Schedule

**Professional Services**

President & CEO	\$350.00/hour
Senior Project Manager	\$250.00/hour
Project Analyst / Project Research	\$150.00/hour
Clerical Support	\$ 75.00/hour

• **Additional Expenses**

In addition to professional services (labor fees):

- 1) Out-of-pocket expenditures, such as travel and mileage, professional printing, and delivery charges for messenger and overnight packages will be charged at cost.
- 2) If Optimized retains Third Party Vendor(s) for Client (with Client’s advance approval), fees and cost will be billed to Client at 1.1X (times) fees and costs.
- 3) Consultant’s attendance or participation at any public meeting, in addition to 1 included virtual meeting in scope of services, whether such participation is in person, digital, video and/or telephonic (e.g., City Council, Planning Commission, Public City Board, other) requested by Client and are beyond those specifically identified in the Scope of Work will be billed at the professional services (hourly) fees as shown on this “Exhibit 1.”

• **Charges for Court/Deposition/Expert Witness-Related Appearances**

Court-related (non-preparation) activities, such as court appearances, depositions, mediation, arbitration, dispute resolution and other expert witness activities, will be charged at a court rate of 1.5 times scheduled rates, with a 4-hour minimum.

*Rates shall remain in effect until December 31, 2025.*