

CITY COUNCIL MEETING

Tuesday, March 04, 2025 Regular Meeting - 6:00 PM City Hall – City Council Chambers 425 Webster Street, Colusa, CA 95932

AGENDA

Zoom Information:

https://us06web.zoom.us/j/85200701051 Meeting ID: 852 0070 1051 Passcode: 086453 Mobile: 669-444-9171, ID 85200701051

Mayor – Ryan Codorniz Mayor Pro Tem – Denise Conrado Council Member – Daniel Vaca Council Member – Greg Ponciano Council Member – Dave Markss

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENTS (The public to address any item of City business NOT appearing on this Agenda. Speakers must limit their comments to three (3) minutes each. Please note that per Government Code Section 54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda)

<u>CONSENT CALENDAR</u> - All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.

- 1. Approve February 4 Council Draft Minutes
- 2. Receive and File Centennial Sprint on April 5, 2025 from 7:00 am 1:00 pm
- <u>3.</u> Adopt Ordinance 567 Adding Appendix A Article 41.5 of the Colusa Municipal Code and finding the Ordinance exempt from the California Environmental Quality Act (CEQA)

COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS

COUNCIL CONSIDERATION

<u>4.</u> Consideration of a request to purchase Turnout and Rescue Gear for New Volunteer Firefighters

Recommendation: Council to adopt the Resolution approving the purchase of turnout and rescue gear for new volunteer firefighters from Cascade Fire Equipment

DISCUSSION ITEMS

Consider building Pickleball Courts

Police Department - Request for Qualifications (RFQ)

FUTURE AGENDA ITEMS

ADJOURNED TO CLOSED SESSION

PUBLIC COMMENTS (The public may comment on the item scheduled to be heard during the Closed Session)

CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) Agency designated representatives: City Manager Jesse Cain and Ryan Jones, City Attorney. Memorandum of Understandings (MOU's) for:

Professional Firefighters Association

Peace Officers Association

Department Heads

Middle Management

Miscellaneous Unit

REPORT ON CLOSED SESSION

Shelly Dette

SHELLY KITTLE, CITY CLERK

Notice of Meetings and Agendas

The Regular Colusa City Council meetings are held the first and third Tuesdays of each month at 6:00 pm in the Colusa City Council Chambers located at 425 Webster Street, Colusa California unless otherwise noted above. Copies of open session agenda packets, which are distributed to the City Council, are on file at the front desk of the City at 425 Webster Street, Colusa, California, and are available for public inspection beginning 72 hours in advance, during normal business hours (7:00 am - 5:00 pm., Monday through Thursday except for City holidays). Additionally, if any reports or documents, which are public records, are distributed to the City Council less than 72 hours before the meeting, those reports and documents will also be available for public inspection at the front desk of the City and on the day of the meeting in the Council Chambers.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk at least 48 hours prior to the meeting at (530) 458-4941 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

"This institution is an equal opportunity employer and provider"



CITY COUNCIL MEETING

Tuesday, February 04, 2025 Regular Meeting - 6:00 PM City Hall – City Council Chambers 425 Webster Street, Colusa, CA 95932

MINUTES

CALL TO ORDER- Mayor Codorniz called the meeting to order at 6:00 pm.

ROLL CALL – Council Members Markss, Ponciano, Conrado, Vaca and Mayor Codorniz were present.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA – There was council consensus on the agenda approval.

PUBLIC COMMENTS – Citizen John Stuck asked about code enforcement for animals.

PRESENTATION

Mark Doty, TJKM Project Manager, presented the Comprehensive Safety Action Plan for the City of Colusa.

<u>CONSENT CALENDAR</u> - All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.

- 1. Approve January 7 and 21 Council Draft Minutes
- 2. Receive and File Code Enforcement January report
- 3. Receive and File Treasurer's November report
- 4. Receive and File Finance Department December report
- 5. Receive and File December Warrants List
- 6. Adopt Resolution approving the revised lease and authorizing the City Manager to execute the revised lease agreement with SF Metalworks/Ron Moore.
- Adopt Resolution authorizing presenting sponsorship of the Levitt Amp Colusa Free Music Series 2025

ACTION: Council Member Ponciano requested Item 6 be pulled. Motion by Councilmember Markss, seconded by Mayor Codorniz approving Items 1-5 and 7. Motion passed unanimously.

<u>Item 6:</u> City Manager Cain will bring back the original lease, per council's request. No action was taken.

COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS

Councilmembers provided updates on meetings and events they attended.

City Attorney Jones provided legal updates.

City Manager Cain discussed items of interest to the council.

Finance Director Aziz-Khan provided updates in the Finance Department.

Police Chief Fitch provided updates in the Police Department.

Fire Chief Conley provided updates in the Fire Department.

City Engineer Swartz provided updates on the water and sewer project at Walnut Ranch and Well 6.

Grant Writer Ash provided updates on various projects.

COUNCIL CONSIDERATION

8. Consideration of a Resolution authorizing the City Manager to sign a contract for tree work and care with West Coast Arborists, Inc.

ACTION: Motion by Councilmember Vaca seconded by Councilmember Conrado to adopt **Resolution 25-07** authorizing the City Manager to sign the contract for tree work and care with West Coast Arborists, Inc. Motion passed 5-0 by the following roll-call vote:

AYES: Markss, Ponciano, Conrado, Vaca and Codorniz. NOES: None. ABSENT: None.

9. Consideration of Resolution approving the Fiscal Year 2023-2024 Annual audit and Single audit reports.

ACTION: Motion by Councilmember Vaca, seconded by Councilmember Ponciano to adopt **Resolution 25-08** adopting the annual and single audit reports prepared by Smith & Newell, the city-contracted audit firm. Motion passed 5-0 by the following roll-call vote:

AYES: Markss, Ponciano, Conrado, Vaca and Codorniz. **NOES:** None. **ABSENT:** None.

DISCUSSION ITEM

Request for Qualifications (RFQ) for the General Plan

There were only two quotes received. This will be brought back.

FUTURE AGENDA ITEMS – None.

ADJOURNED TO CLOSED SESSION at 7:30 pm

PUBLIC COMMENTS - None.

CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) Agency designated representatives: City Manager Jesse Cain and Ryan Jones, City Attorney. Memorandum of Understandings (MOU's) for:

Professional Firefighters Association

Peace Officers Association

Department Heads

Middle Management

Miscellaneous Unit

REPORT ON CLOSED SESSION - At 8:39 pm, Mayor Codorniz stated there was no reportable action.

RYAN CODORNIZ, MAYOR

Shelly Kittle, City Clerk

City of Colusa

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Routing Date 2 Date approved 2	125/25	5
Notice Sent	d d	- 1
Insurance Cert. Rec'o	d	_

Application for

RECEIVED FEB 24 2025 CITY OF COLUSA emporary Street Closure, Parades, Special Events and Festivals

NAME OF EVENT: Centennial Sprint DATE OF EVENT: 04/05/25

Please read carefully:

- Application must be filed with the city clerk at least 30 days prior to the event to allow time for review and council action.
- Applications will be returned if incomplete
- There are no fees for street closure services
- Complete in the space provided a narrative explaining the specific purpose of the event including garbage cleanup plans.
- Submit a map in the space provided outlining the event's location and all street and/or parking lot closings
- Submit copies of flyers, posters or other materials that will advertise the event. The organizer is responsible for ensuring that all fivers, posters, etc. advertising the event are removed from public facilities. Failure to comply may impact approvals for future applications.
- Applicants must provide prior to the event a certificate of insurance meeting city insurance reguirements—a minimum of \$1 million per occurrence naming the city as additional insured. Limit is subject to increase depending on event. The description must read: "The City of Colusa, its officials, employees and agents are named as Additional Insured with Waiver of Subrogation with respect to general liability."
- All applications are subject to approval by the city council
- Applicants will be notified when the request has been approved or if additional information is required. Inquiries about the status of an application may be directed to the city manager's office.
- All street closures must maintain adequate clearance for emergency vehicle access.
- If event will take place on the state highway, attach a copy of the Caltrans encroachment permit

Contact Information: (Please print)

Organization UC Cooperative Extension of Colusa	Phone (day) 530-458-0570 Phone (evening) 530-501-8469
Contact Person Karyna Barreca Cant	Phone (evening) 530- 501- 8469
Address 100 Sunrise Blud Suite E	Fax
City Colusin	E-mail Address Karbarrera @ ulanr. edu
Zip Code 95932	
Alternate Contact Leslie Pingrey 530-632-78.	34 Preet Ahluwalia 530-304-4980
(It is highly recommended that an alternate name & telep	phone number be provided)

Event Details

		ALCONOMIC DE LA CONTRACTÓRIA DE LA		
Location of Event	Start Date MM/DD/YY (Incl. set up)	Start Time	Finish Date MM/DD/YY (Incl. tear down)	Finish Time
Colusa-Sacramento Priver SRA	04/05/25	7:00 Vam	04/05/25	am
Electrical: Yes 🖾 N Beverage: Yes 🖾 required)	o 🗆 Selling <u>Liquor</u> : No 🖾 <u>Ope</u>	Yes D No B <u>Sound Arr</u> <u>n Fire</u> : Yes D No	plification: Yes D D (If yes, please	No D <u>Food &</u> explain (permit may be

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Signature of P	Person Submit	tting Application	summer and that the summer pro-	Bin	Date: 2	18/25	
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Public Work Comments: Comments: Comments Street/Parks Comments Tre Dept.	Ab ar	tting Application	Approved Approved	3um Use Only	_Denied	Date: <u>2.25.24</u> Date: <u>2/24/2</u>	_
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Narrative:

We are thrilled to announce Centennial Sprint, a community celebration hosted by the UC Cooperative Extension Office to mark our 100-year legacy of service to the community. This event will highlight our ongoing commitment to education, health, and sustainable agriculture, and will celebrate the contributions of our Master Gardeners, CalFresh Healthy Living program, 4-H youth development, and agricultural education initiatives.

The Centennial Sprint is designed to be a family-friendly event that promotes health, wellness, and community engagement. Participants of all ages and abilities are invited to walk, jog, or run, celebrating not only our past achievements but also our ongoing work to strengthen the community through education and outreach. The race will take place along a scenic route starting at the Colusa-Sacramento River Recreation Area on Levee Street, then turn left onto Main Street, then up the levee once they reach River Road, and run along the river, loop around the boat ramp and end up back in the Colusa-Sacramento River State Recreation Area, offering a safe and enjoyable experience for all.

As part of this event, we aim to foster a deeper connection between local residents and the programs we offer, including gardening education through our Master Gardener volunteers, nutrition and wellness resources through CalFresh Healthy Living, and youth development and leadership opportunities through 4-H. By participating in this 5K, attendees will have the opportunity to learn more about these programs at tables that we will have set up by office staff and volunteers from each of our programs.

Funds raised through the event will support ongoing UC Cooperative Extension programs, ensuring that we can continue to offer educational opportunities, resources, and services to our community for the next 100 years. We envision this event as not just a celebration, but also as a catalyst for building lasting partnerships that will benefit future generations.

We respectfully request your approval to host this exciting event on Saturday, April 5, 2025, and we are committed to ensuring the event is planned with the highest standards of safety, sustainability, and community involvement.

Thank you for considering our request. We look forward to working with the city to make this milestone celebration a success for everyone involved.

Tentative Schedule:

- 7:00 AM Arrive at Colusa-Sacramento River State Recreation Area to set up for event. We will bring tables and materials for our volunteers to help us set up a check in table and informational booths for each program. We will also bring water bottles in coolers, to pass out to runners. We'll need to set up cones along the route to direct runners, as well as a registration table for runners to sign in and pick up their shirts.
- 8:30 AM Runners/walkers start arriving for registration
- 9:00 AM Run begins

10:00 AM Welcome runners back to the State Recreation Area, pass out waters to participants, allow time for attendees to visit the program tables and learn more about our office events, resources and opportunities for participation

10:15 Host a 100-yard dash for the kids and award metals to participants

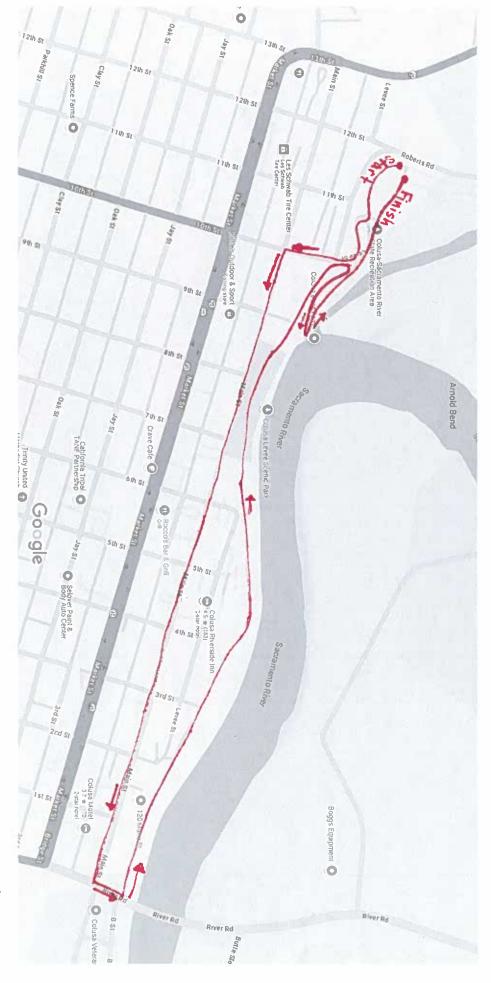
11:30 or 12:00 Start cleaning, take down tables, load up materials, pick up all trash

Route:

- Start in Colusa-Sacramento River State Recreation Area
- Head down Levee Street, until it turns into 10th Street
- Turn left onto Main Street
- Turn left onto River Road
- Turn left onto levee
- Run along the levee until you reach the Colusa-Sacramento State Recreation Area
- Loop down and around the boat ramp
- Finish in the Recreation Area

Item 2.

Map data @2025 200 ft L



ORDINANCE NO. 567

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLUSA ADDING APPENDIX A – ARTICLE 41.5 OF THE COLUSA MUNICIPAL CODE AND FINDING THE ORDINANCE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

WHEREAS, On December 1, 2020, The City of Colusa adopted the 2020-2028 Housing Element of the Colusa General Plan

WHEREAS, In 2021 the California Department of Housing and Community Development certified the City's six-cycle Housing Element; and

WHEREAS, The Housing Element Program H-2 directs the City to amend the Municipal Code to comply with Assembly Bill (AB) 1397 (2017) to allow ministerial approval for housing projects where at least twenty percent of the units are affordable to lower income household on parcels identified on the Table -9.5-2 - Inventory of Vacant Lands.

WHEREAS, the attached Ordinance (Exhibit I) adds Appendix A – Article 41.5 to the Colusa Municipal Code to allow ministerial review of housing projects that are consistent with AB 1397 (2017); and

WHEREAS, On January 8, 2025 the Planning Commission conducted a duly notice public hearing to consider the staff report, staff recommendation, and public testimony concerning the ordinance. Following the public hearing, the Planning Commission voted to recommend forwarding the ordinance to the City Council with a recommendation in favor of its adoption; and

BE IT ORDAINED by the Council of the City of Colusa find that:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. The City Council finds that this ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15060(c)(2) and 15061(b)(3) because it will not result in a direct or reasonably foreseeable physical change in the environment; and the activities is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment.

Section 3. In accordance with the State of California Government Code commencing with section 65800, the City of Colusa City Council finds that:

1. General Plan: The ordinance amendments to the Colusa Municipal Code (CMC) are consistent with the General Plan and the Housing Element and are necessary and desirable

to implement the provisions above and to be in compliance with AB 1397, by allowing ministerial review of housing projects that meet certain criteria. This ordinance effectuates and implements Housing Program H-2, Section "H"

- 2. Health, Safety, and Welfare; Illogical Land Use Pattern Adoption of this ordinance will not adversely affect the public health, safety and welfare as it updates the Colusa Municipal Code to allow ministerial review of affordable housing projects on site that were previously evaluated for their ability to accommodate affordable housing. This ordinance will not result in an illogical land use pattern as it is not amending the City's zoning map.
- 3. Consistency with Appendix A. This ordinance is consistent with the purpose and intent of the Colusa Municipal Code b as it does not alter or revise the type of intensity of allowed uses and ensures that the provisions thereof are consistent with the City's Housing Element. Section 4 Code Amendment. Article 41.5 is hereby added in its entirety to Appendix A
- Zoning of the Colusa Municipal Code to read as follows:

Article 41.5 – By Right Housing Projects

- A. Purpose and Intent. It is the purpose of this section to facilitate the development of qualifying affordable housing units by implementing Program H-2 H from the City of Colusa 2020-2028 Housing Element and to codify the statutory requirements found in the California Government Code section 65583.2(c) governing the same.
- B. Applicability. This section applies to the following sites listed in Table 9.5-2 Inventory of Vacant Lands and identified as Assessor's Parcel Numbers (APNs); 017-130-079,017-130-080, 001-084-015,001-126-002, 001-203-002, 001-551-046, 001-351-047, 001-351-048, 002-070-012, 002-070-014, 002-110-014, 002-110-020, 002-110-021, 002-160-037, 002-170-002, 002-170-005, 002-170-006, 002-260-010, 002-280-004, 002-300-037, 002-320-006, 015-165-008, 015-165-009, 015-200-053, 015-200-072, 015-230-042, 015-320-038, 001-061-003, 001-072-006, 001-076-004, 001-084-002, 001-145-007, 001-183-013, 001-184-014, 001-191-011, 001-191-012, 001-254-007, 001-296-017, 001-304-005, 001-305-013, 001-305-014, 001-306-008, 001-151-009, 001-203-002, 002-120-027, 002-120-028, 002-120-026 and 002-120-029.
- C. Effect. Residential projects allowed as a use by right under this section shall be exempt

from discretionary review and any corresponding discretionary permits that would otherwise by required by the Colusa Municipal Code. For purposes of this section "use by right" has the same meaning as provided in Government Code section 665832.2(i).

- D. Requirements. A proposed owner-occupied or multifamily residential project shall be allowed as a use by right under this section if all the of the following requirements are satisfied:
 - 1. The project is located on a site listed in subsection (B) above.

2. The project complies with all applicable objective City policies and development standards established in the General Plan or Development Code, or design standards, if adopted. Where there is conflict between other City requirements and this section, the provisions of this section apply.

3. At least 20 percent of the units are affordable to lower income households in accordance with Government Code section 65583.2(c).

Section 5. This ordinance shall become effective 30 days following the date of its adoption.

THE FOREGOING ORDINANCE was adopted by the City Council of the City of Colusa at it meeting held on ______, 2025, by the following vote: AYES: NOES: ABSENT: ABSTAINED:

RYAN CODORNIZ, MAYOR

ATTEST:

Shelly Kittle, City Clerk



City of Colusa California

STAFF REPORT

- DATE: March 04, 2025
- TO: City of Colusa Mayor and Council Members
- FROM: Logan Conley, Fire Chief, through Jessie Cain, City Manager

AGENDA ITEM: Request to Purchase Turnout and Rescue Gear for New Volunteer Firefighters

Recommendation: Council approve Resolution 25-, authorizing the purchase of four (4) sets of turnout gear for structural firefighting and one (1) set of rescue gear for new volunteer firefighters. Additionally, the department seeks authorization to procure this equipment from Cascade Fire Equipment, our sole source vendor, to maintain uniformity with existing INNOTEX gear.

BACKGROUND ANALYSIS:

The Colusa Fire Department has recently welcomed new volunteer firefighters who require essential protective gear to safely perform their duties.

Last year, the department replaced all turnout gear for its members, as the previous inventory had reached its 10-year shelf life. In compliance with NFPA 1851 standards, personal protective equipment (PPE) older than 10 years from the manufacture date cannot be used.

Turnout gear is critical for structural firefighting, providing thermal protection and ensuring firefighter safety, while rescue gear is essential for non-fire rescue operations such as vehicle extrications and technical rescues.

To maintain consistency with existing department-issued gear and ensure operational efficiency, the department proposes purchasing from Cascade Fire Equipment, the sole source vendor for INNOTEX materials, which has supplied our "Colusa Fire Spec" PPE for over 10 years

BUDGET IMPACT:

The estimated cost for this purchase is \$19,569, which is recommended to be funded through the Fire Department's allocated Measure B funding, Strike Team Funds, or a combination of both.

STAFF RECOMMENDATION: Council to approve Resolution 25-

ATTACHMENT:

- Exhibit A
 - Quote #QU05402 Structural Firefighting Gear/PPE
- Exhibit B
 - Quote #QU05401 Tech Rescue Gear/PPE
- Resolution 25-





Cascade Fire Equipment PO Box 4248 Medford OR 97501 United States https://cascadefire.com/ (800) 654-7049

Bill To	Ship To
Colusa Fire Department	Colusa Fire Department
750 Market Street	750 Market Street
Colusa CA 95932	Colusa CA 95932
United States	United States

Quote Expiration	Quote Name	:	Sales Rep S	Chipping Method
03/26/2025	Turnouts	ł	Kevin Trent L	JPS® Ground
Item		QTY	Rate	Amount
76188-C Turnout, Innotex	CFE-Spec Two Tone-Coat	4	\$1,970.00	\$7,880.00
76188-P Turnout, Innotex	CFE-Spec Two Tone-Pant	4	\$1,280.00	\$5,120.00
50240L Dex-Pro Glove, La	rge	4	\$130.00	\$520.00
50157 Hood,Med/Lg Inn	otex Gray 25	4	\$140.00	\$560.00
RKD0087M10 Rocky Code Red S	tructure Boot 10 Med	4	\$397.00	\$1,588.00

Subtotal	\$15,668.00
Shipping Cost	\$150.00
Tax Total (%)	\$1,370.95
Total	\$17,188.95







Cascade Fire Equipment PO Box 4248 Medford OR 97501 United States https://cascadefire.com/ (800) 654-7049

Bill To	Ship To
Colusa Fire Department 750 Market Street Colusa CA 95932 United States	Colusa Fire Department 750 Market Street Colusa CA 95932 United States
Quote Expiration Quote Name	Sales Rep Shipping Method

03/26/2025	Tech Rescue	Kev	in Trent UPS® Gr	ound
Item		QTY	Rate	Amount
Tech Rescue TR2 Tech Rescue TR20 "Colusa" on back) Coat	1	\$760.00	\$760.00
Tech Rescue TR2 Tech Rescue TR20		1	\$500.00	\$500.00
RKD0087M10 Rocky Code Red S	tructure Boot 10 Med	1	\$397.00	\$397.00
507530M10 Boot, Fire Eagle X	treme 10 Medium	1	\$495.00	\$495.00

Subtotal	\$2,152.00
Shipping Cost	\$40.00
Tax Total (%)	\$188.30
Total	\$2,380.30



RESOLUTION NO. 25-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA APPROVING THE PURCHASE OF TURNOUT AND RESCUE GEAR FOR NEW VOLUNTEER FIREFIGHTERS FROM CASCADE FIRE EQUIPMENT

WHEREAS, the Colusa Fire Department has new volunteer firefighters who need personal protective equipment (PPE) to perform their duties safely; and

WHEREAS, NFPA 1851 standards prohibit using PPE older than ten (10) years; and

WHEREAS, the purchase of four (4) turnout gear sets and one (1) rescue gear set is necessary for firefighter safety and readiness; and

WHEREAS, the estimated cost is \$19,569, funded through Measure B, Strike Team funds, or both; and

WHEREAS, purchasing from Cascade Fire Equipment ensures operational efficiency and is the sole source vendor for INNOTEX materials.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Colusa approves the purchase of the required firefighting and rescue gear, authorizes procurement from Cascade Fire Equipment, allocates funding from Measure B, Strike Team funds, or both, and authorizes the City Fire Chief to proceed with the purchase.

PASSED AND ADOPTED by the City Council of the City of Colusa on this 4th day of March 2025.

AYES:

NOES:

ABSENT:

ABSTAIN:

RYAN CODORNIZ, MAYOR

ATTEST:

SHELLY KITTLE, CITY CLERK