



CITY COUNCIL MEETING

Tuesday, September 05, 2023
Regular Meeting - 6:00 PM
City Hall – City Council Chambers
425 Webster Street, Colusa, CA 95932

AGENDA

Two ways to view the meeting: In Person or on Zoom

<https://us06web.zoom.us/j/88039280059>

Zoom: - Passcode: 007745

Or by phone: (669) 444-9171, - Webinar ID: 880 3928 0059

Mayor – Greg Ponciano
Mayor Pro Tem – Julie Garofalo
Council Member – Denise Conrado
Council Member – Ryan Codorniz
Council Member – Daniel Vaca

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS *(The public may comment on items scheduled to be heard during the Closed Session Meeting)*

CLOSED SESSION MEETING – 5:00 PM

-CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Section 54956.9) County of Colusa v. City of Colusa, et al - Case No 34-2022-80003851 – Superior Court

-CONFERENCE WITH LEGAL COUNSEL (§ 54956.9) Townsend v. Hayes, Colusa County Superior Court, Case No. CV24627

-PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§ 54957) Title: City Manager

-CONFERENCE WITH LEGAL COUNSEL for Real Property Negotiations (§ 54956.8)
Property: for 2970 Davison Court, Colusa

-CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) Agency designated representatives: City Manager Jesse Cain and Ryan Jones, City Attorney. Memorandum of Understandings (MOU's) for: Professional Firefighters Association, Peace Officers Association, Department Heads, Middle Management and Miscellaneous Unit

REGULAR MEETING – 6:00 PM

REPORT ON CLOSED SESSION

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENTS *(The public to address any item of City business NOT appearing on this Agenda. Speakers must limit their comments to three (3) minutes each. Please note that per Government Code Section 54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda)*

PRESENTATIONS

1. Certificates of Appreciation to: Sadie Ash, Fernanda Vanetta and the Colusa County Arts Council for the Levitt AMP 2023 Summer Concert Series

CONSENT CALENDAR - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

2. **Approve** - Draft Council Minutes - July 18 and Aug. 1
3. **Receive and File** - Fire Department August Report
4. **Receive and File** - Police Department July Report
5. **Receive and File** - Finance Department July Report
6. **Receive and File** - Recreation Department July Report
7. **Receive and File** - July Warrants List
8. **Receive and File** - Treasurer's June and July Reports
9. **Adopt-** Resolution to approve the loan schedule from Enterprise Funds Water and Sewer to General fund for the acquisition of the Pirelli building.

COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS

COUNCIL CONSIDERATION

10. Community Sake Grant Applications to be considered for Fiscal Year 2023/24 approval and disbursement

Recommendation: Council to adopt Resolution 23-___ for the City of Colusa to issue funding agreements and disbursements to the approved grant applications

11. Consideration of a Resolution approving the contract with Computer Logistics and a five-year Master Service Agreement with Wave Technologies for a citywide VOIP Telephone System.

Recommendation: Council to adopt Resolution 23-___ approving the contract with Computer Logistics and a five-year Master Service Agreement with Wave Technologies for a city-wide VOIP Telephone System

DISCUSSION ITEMS

- Cancellation of September 19th Council Meeting
- Update on Hiring
- Update on Pirelli purchase and the next steps
- Trees for Tomorrow update/plan (Tree Week)
- Update on City Grants (presentation)

FUTURE AGENDA ITEMS

ADJOURNMENT



SHELLY KITTLE, CITY CLERK

Notice of Meetings and Agendas

The Regular Colusa City Council meetings are held the first and third Tuesdays of each month at 6:00 pm in the Colusa City Council Chambers located at 425 Webster Street, Colusa California unless otherwise noted above. Copies of open session agenda packets, which are distributed to the City Council, are on file at the front desk of the City at 425 Webster Street, Colusa, California, and are available for public inspection beginning 72 hours in advance, during normal business hours (7:00 am – 5:00 pm., Monday through Thursday except for City holidays). Additionally, if any reports or documents, which are public records, are distributed to the City Council less than 72 hours before the meeting, those reports and documents will also be available for public inspection at the front desk of the City and on the day of the meeting in the Council Chambers.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk at least 48 hours prior to the meeting at (530) 458-4740 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

“This institution is an equal opportunity employer and provider”



CITY COUNCIL MEETING

Tuesday, July 18, 2023
Regular Meeting - 6:00 PM
City Hall – City Council Chambers
425 Webster Street, Colusa, CA 95932

MINUTES

CALL TO ORDER – Mayor Ponciano called the meeting to order at 5:00 pm

ROLL CALL - Council Members Conrado, Vaca, Codorniz, Garofalo and Mayor Ponciano were present.

PUBLIC COMMENTS – None.

CLOSED SESSION MEETING – 5:00 PM

- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2): (2 cases)
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Section 54956.9) County of Colusa v. City of Colusa, et al - Case No 34-2022-80003851 – Superior Court
- PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§ 54957) Title: City Manager
- CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) Agency designated representatives: City Manager Jesse Cain and Ryan Jones, City Attorney. Memorandum of Understandings (MOU's) for:

Professional Firefighters Association

Peace Officers Association

Department Heads

Middle Management

Miscellaneous Unit

REGULAR MEETING – 6:00 PM

REPORT ON CLOSED SESSION– Mayor Ponciano stated no reportable action.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA – There was council consensus on the approval of the agenda.

PUBLIC COMMENTS

Ed Hulbert, Colusa Industrial Properties confirmed there was enough electrical capacity on current construction but was concerned about the capacity three to five years from now. He stated he supports the Biomass projects. He clarified that CIP does not own the BC&E building.

Don Bransford reported traffic was getting worse on Sioc Street.

PRESENTATION

1. Mayor Ponciano declared July as “Parks and Recreation Month” through a Proclamation.

CONSENT CALENDAR - All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.

2. **Approve** - Council Draft Minutes - June 6 and 20
3. **Receive and File** - Police Department June Report
4. **Receive and File** - Finance Department June Report
5. **Receive and File** - Recreation Department May and June Reports
6. **Receive and File** - May Treasurer's Report
7. **Receive and File** - June Warrants List
8. **Adopt** - Resolution approving the City of Colusa Code Enforcement Job Description

ACTION: Item 7 – pulled by Council Member Garofalo. Item 8 – pulled by Mayor Ponciano. Motion made by Council Member Conrado seconded by Council Member Codorniz to approve Items 2-6. Motion passed unanimously.

Item 7: Council Member Garofalo inquired about a charge that was clarified. Garofalo made a motion, seconded by Conrado to approve Item 7. Motion passed unanimously.

Item 8: Mayor Ponciano inquired about the pay rate. After further discussion, Ponciano made a motion, seconded by Codorniz to approve Item 8. Motion passed unanimously.

COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS

Council Members reported on meetings they attended.

City Attorney Jones discussed Senate Bill 329.

City Manager Cain reported on meetings he attended.

City Engineer Swartz provided an update in his department.

Police Chief Fitch provided updates in his department.

Fire Chief Conley provided updates in his department.

Finance Director Khan-Aziz provided updates in her department.

Consultant Ash provided updates on grants and stated Colusa did not receive the RAISE Grant.

COUNCIL CONSIDERATION

9. **Subject:** Consideration of a Resolution of the City Council of the City of Colusa approving and authorizing the City Manager to sign the Hybrid Renewable Electric Energy Power Purchase Agreement and a Cooperative Agreement with BC&E Colusa USA LLC

City Manager Cain noted changes in the Cooperative Agreement from the last meeting. He explained the Biomass Program with PG&E.

Wayne Herling, BC&E addressed questions regarding Noise, Smell, and Pollution. Bob Norman, BC&E addressed questions on the tax credits.

PUBLIC COMMENTS: Marilyn Acree discussed Senate Bill 535 and due diligence.

Don Bransford commented on the 15-year contract and the value of renewable credits.

Janice Bell noted the city's commitment, fees, etc.

Richard Horn, Engineer Contractor for BC&E discussed technology and the places in Germany. He provided handout "Colusa Hybrid Renewable Electric Energy Power Project" to Council.

ACTION: Motion by Council Member Conrado, seconded by Council Member Vaca to adopt **Resolution 23-41** approving and authorizing the City Manager to sign the Hybrid Renewable Electric Energy Power Purchase Agreement and the Cooperative Agreement with BC&E Colusa USA LLC. Motion passed 3-2 with the following roll-call vote:

AYES: Codorniz, Conrado and Vaca,

NOES: Garofalo and Ponciano

10. **Subject:** Consideration of a Resolution of the City Council of the City of Colusa approving the emergency sewer line replacement project located on South 5th Street with H&H Trenching

City Manager Cain reported on the project and recommended H&H Trenching. He explained there would be a total of 453 feet of sewer line to be replaced.

ACTION: Motion by Council Member Vaca, seconded by Council Member Garofalo to adopt **Resolution 23-42** for the sewer line replacement project located on South 5th Street and hire H&H Trenching for the installation. Motion passed 5-0 with the following roll-call vote:

AYES: Codorniz, Conrado, Vaca, Garofalo and Ponciano.

NOES: None.

11. **Subject:** Consideration of Resolutions approving the Proposed budget as recommended by City Manager and City Staff.

Finance Director Khan-Aziz presented the PowerPoint presentation on the Proposed Budget.

PUBLIC COMMENTS: Susan Meeker inquired about the city manager's increase. Ed Hulbert commented about continued efforts to bring in additional businesses to Colusa.

ACTION: Motion by Council Member Garofalo, seconded by Mayor Ponciano to adopt **Resolution 23-43** Proposed Budget for Fiscal Year 2023-2024 with the revision of hiring one full-time Firefighter, maintaining per diem employee, and eliminating the secretary position. Motion passed 4-1 with the following roll-call vote:

AYES: Codorniz, Vaca, Garofalo and Ponciano.

NOES: Conrado.

ACTION: Motion by Mayor Ponciano, seconded by Council Member Garofalo to adopt **Resolution 23-44** Establishing the Proposed Budget Appropriation Limit for the fiscal year 2023-2024. Motion passed 5-0 with the following roll-call vote:

AYES: Codorniz, Conrado, Vaca, Garofalo and Ponciano.

NOES: None.

DISCUSSION ITEM

12. Review of City Noise and Nuisance Ordinance

Based on the discussion and council's direction, City Attorney Jones will research decibel levels and violations and bring back an updated Ordinance

Public Comment: Supervisor Janice Bell mentioned the County Ordinance.

FUTURE AGENDA ITEMS

Tree Trimming, Mow Strips, Refuse Cleanup.

ADJOURNED - 9:00 PM

GREG PONCIANO, MAYOR

Shelly Kittle, City Clerk



CITY COUNCIL MEETING

Tuesday, August 01, 2023
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City Hall – City Council Chambers
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MINUTES

CALL TO ORDER – Mayor Ponciano called the meeting to order at 5:00 pm

ROLL CALL - Council Members Conrado, Vaca, Codorniz, Garofalo and Mayor Ponciano were present.

PUBLIC COMMENTS – None.

CLOSED SESSION MEETING – 5:00 PM

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§ 54957) Title: City Manager
- CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) Agency designated representatives: City Manager Jesse Cain and Ryan Jones, City Attorney. Memorandum of Understandings (MOU’s) for:

Department Heads

Middle Management

Miscellaneous Unit

REGULAR MEETING – 6:00 PM

REPORT ON CLOSED SESSION– Mayor Ponciano stated no reportable action.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA – There was council consensus on the approval of the agenda.

PUBLIC COMMENTS – Ben King discussed the Colusa Basin District

Susan Meeker announced earlier deadlines for Messenger Publishing Group which purchased the Pioneer Review, effective August 1st.

PRESENTATION: Employee Engagement Survey and the next steps

Melissa Yerxa provided a presentation and answered questions from the council.

COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS

Council Members reported on meetings they attended.

City Attorney Jones – nothing to report.

City Manager Cain reported on meetings he attended.

City Engineer Swartz provided an update in his department.

Police Chief Fitch provided updates in his department.

Fire Chief Conley provided updates in his department.

Finance Director Khan-Aziz provided updates in her department.

DISCUSSION ITEMS

Ordinance 407 Chapter 19. Trees and shrubs

City Manager Cain and Council discussed having a formal process and providing clarity for tree trimming and brush pickup of city trees in the mow strips. Also discussed was updating the tree list annually and obtaining assistance from the Parks, Recreation & Tree Commission. Cain will bring back an amended Draft Ordinance.

Public Comment: Sue Gibbs requested the City inspect the large tree located at 8th and Clay.

23/24 Comprehensive Fee Schedule (green waste pick up)

City Manager Cain recommended a policy.

Ordinance 423 Chapter 4. Animal Control

City Manager Cain and Council discussed the issues within the Ordinance. Cain spoke to Animal Control who recommended the City of Williams Ordinance. Cain will bring back an amended Draft Ordinance.

Update on the City's water master plan

City Engineer Swartz provided an overview of the city's water master plan. City Manager Cain commented about the next five years.

Ben King provided comments.

FUTURE AGENDA ITEMS

ADJOURNED at 7:58 pm

GREG PONCIANO, MAYOR

Shelly Kittle, City Clerk

COLUSA CITY FIRE DEPARTMENT

Item 3.

Monthly Report, August 2023

Logan Conley, Fire Chief

Emergency Response Data

Emergency Dispatched Calls:	73 - Code 3 emergency responses
BLS Transports by Fire Dept.	2 - Transported by BLS Alternate Transport 571
Public Inquiries, Contacts:	180 - public contacts pertaining to Fire/Life Safety/Prevention
Emergency Response Hours:	219 - personnel response hours
Mutual/Auto Aid Responses:	0 - Provided by Colusa Fire 1 - Received by Other Fire Agencies
Strike Team Requests Filled:	1. 14 day assignment. Head Fire with Colusa County Strike team. 2. 12 hour pre-position assignment for wind event.

Meeting Attended

Fire Department Monthly Staff Meeting
Fire Department Meeting (Volunteer Members and Staff Members)
City Council Meetings and Department Head Staff Meetings
Meeting with county agencies and SSV EMS regarding dispatch protocols for Air Recourses.
Multiple staff meetings to address department needs in association with the city wide survey.

Fire Prevention

Inspections Performed	0 - new construction inspections 6 - Occupancy Inspections 1 - Care Facility Inspections
Plan Reviews Performed	2 - plan reviews
Abatement Complaints	Addressed multiple complaints and continuing with letters as needed.
Other Prevention Activities	None

Overtime August

Training / Required Meetings	15 hours , training and required staff meeting for survey follow up and shift changes.
Vacation Coverage / vacant shift cover	61 hours , vacation cover hours
Emergency Response	10 hours , structure fire in the month of august account for the need for additional personnel.

COLUSA CITY FIRE DEPARTMENT

Monthly Report, August 2023

Logan Conley, Fire Chief

Training Activities

8 - Department Wide Trainings (Department trainings are held every Wednesday from 6pm to 9pm)
Daily Recruit training for new Volunteer firefighters.

There were fewer trainings held in the month of August due to strike team involvement.

Fire Apparatus

Chief Unit 570	In Service, Repairs made to the front struts and Bi-annual service performed.
BLS Transport 571	In Service
BLS Transport 572	In Service
Type 1 Engine 551	In Service - Repairs and service needed, scheduled for October 1st.
Type 2 Engine 552	Out of service for extensive repairs. Repairs are to be performed by RiverView International Trucking in West Sacramento. Estimated time of completion is by the end of September.
Type 3 Engine 553	In Service - Scheduled to go to RiverView International after fire season for annual preventative maintenance.
Type 6 Engine 556	In Service - Front suspension repairs and tire replacement performed by Colusa Les Schwab

Department Projects and Volunteer Association Activities

Fire Department projects:

1. Arpa purchases and inventory of equipment, we have received the order of new hand held radios and computer hardware for our dispatch / radio traffic recorder.

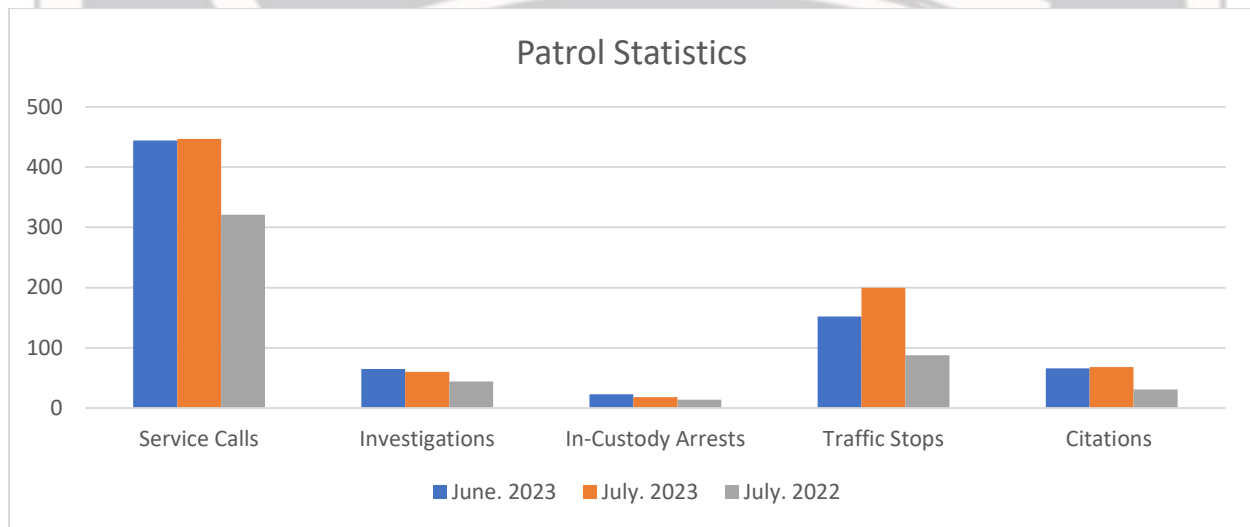
Colusa Police Department

Monthly Report for July 2023

Monthly Activities

- City Council Meetings
- Attended meeting for City of Colusa department heads regarding employee survey
- Participated in the Colusa Sheriff's Dept Junior Academy in Colusa

Monthly Statistics

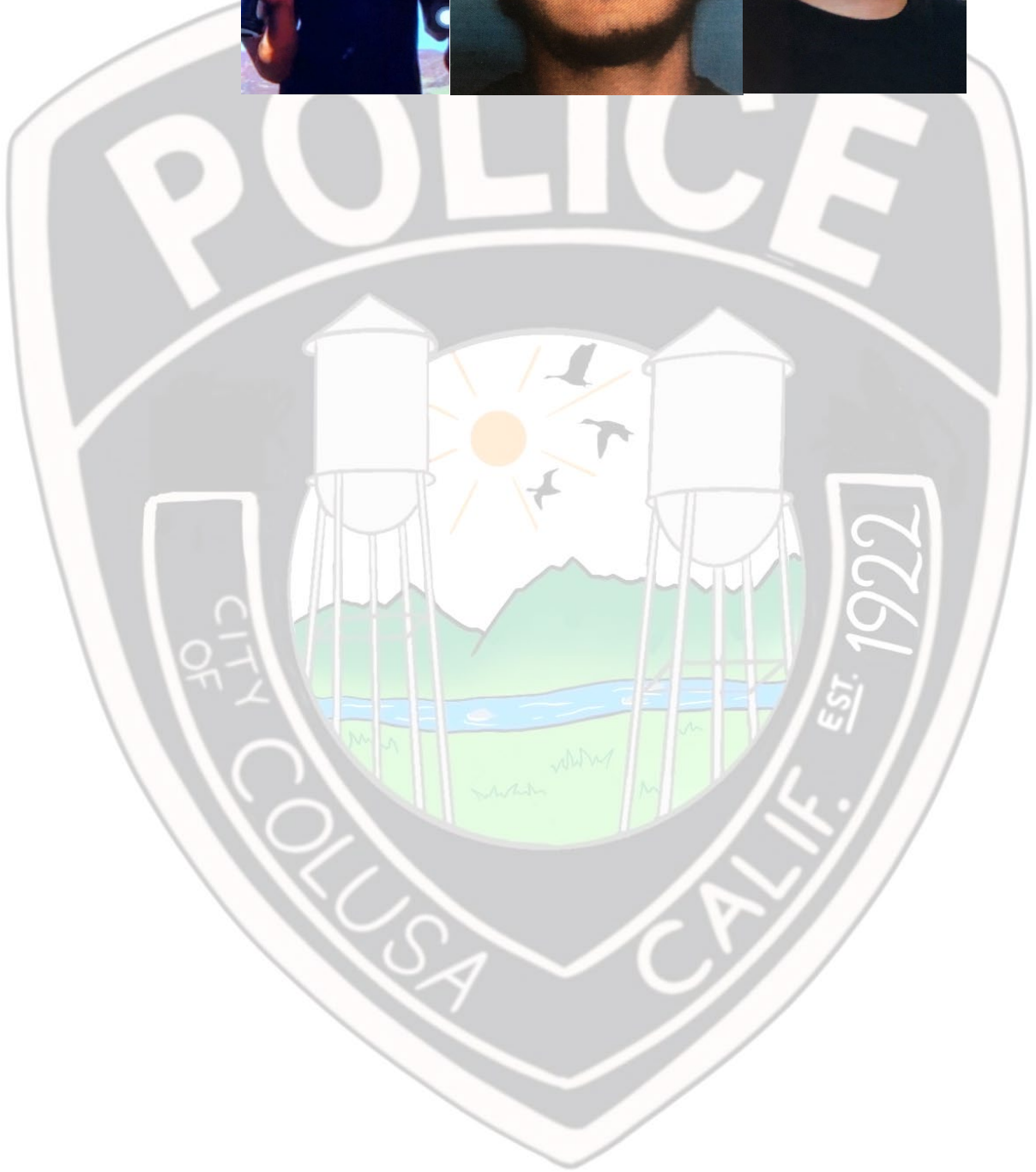
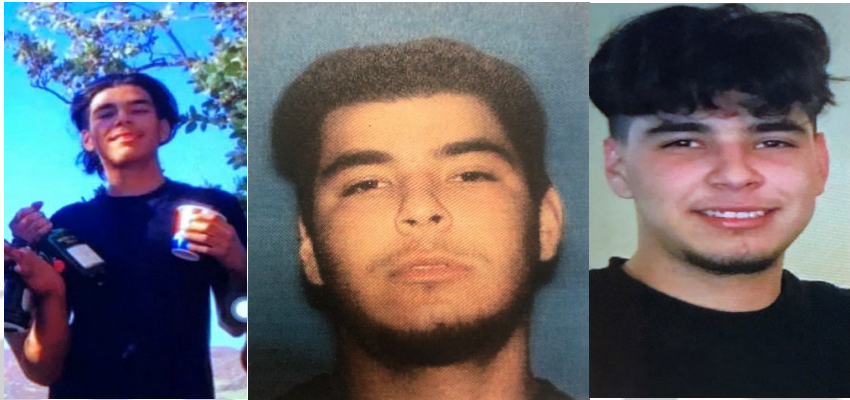


- There were 447 calls for service for patrol officers with 25 agency assists. The call volume was only marginally higher than the month of June which was 444. In July of 2022, there were only 321 calls for service indicating an approximate 25% increase in calls for service.
- During July 2023, there were 18 in-custody arrests. There were 4 citations issued in lieu of subjects being booked in jail. There were 3 domestic violence related incidents reported in July with 2 resulting in arrests. There were 2 DUI related arrests made. There were 60 reports initiated.
- During the month of July, officers initiated 200 traffic enforcement stops. There were 68 citations issued. Several of the citations issued were for registration violations, speeding violations, and cell phone violations. There was 1 reportable traffic collision with injuries in July.
- The Police Services Manager handled 68 calls for service during the month of July. These calls for service don't include telephone calls handled by the Police Services Manager. Additionally, she continues to handle a significant number of CCW applications. DOJ clearances for CCW applicants continued to experience some delays. *Note: The Police Services Technician's calls for service are separate from patrol officers' calls for service.*

Items of Interest

- With the start of the school year quickly approaching, a friendly reminder to the parents of young drivers. The State of California requires operators of motor vehicles to be licensed. A 'learner's permit' isn't a valid license. A licensed driver over the age of 25 must accompany an individual who is driving with only a permit. If it is determined a parent is allowing a teenager to operate a motor vehicle without being properly licensed, they are violating section 14604(A) of the California Vehicle Code which is a misdemeanor. The vehicle could potentially be towed as well. There has been a noticeable increase in the number of teenagers who have been reported as driving without a license.
- The Colusa Junior Academy held at Egling Middle School turned out to be quite a success with attendance being nearly double what was anticipated. Participants were introduced to a variety of topics including traffic collisions, interview/interrogation, crime scene investigations, narcotic investigations, and building searches. The Junior Academies held in Arbuckle and Maxwell were equally successful. We are looking forward to future Junior Academies next summer. A huge thank you to CCSO Deputy Knutson and her hard work with the academies!
- During this summer, there has been a noticeable increase in vandalisms and burglaries within the City of Colusa. The frequent targets of these crimes have been school campuses and Colusa Medical Center property. While these investigations are on-going, people of interest have been identified.
- The Colusa Police Department continues to investigate the murder of Giovanni Alcaraz. Alcaraz was murdered 3 years ago on 3/26/2020, on Wescott Road in front of the Colusa Garden Apartments. The shooting that ultimately claimed the life of Alcaraz occurred in the late afternoon, in broad daylight. The United States Marshal Service is attempting to locate the suspect, Christian Suarez. Suarez is 5-09 in height, 120 pounds, with black hair and brown eyes. He is from the Arbuckle area. An arrest warrant has been issued for Suarez who is pictured below. While the Colusa Police Department will occasionally receive investigative leads, we continue to ask for the public's assistance since it is strongly believed that Suarez remains in contact with family and some friends.

The integrity of Alcaraz's murder investigation is paramount. It is for this reason that specific details surrounding the events that led up to and the murder itself aren't made public. The Colusa Police Department will not engage nor comment on speculation put forth on social media. If anyone has any information related to the location of Suarez and/or the murder of Giovanni Alcaraz, please contact the Colusa Police Department.





City of Colusa
Finance Department
Monthly Staff Report – July 2023

Accounts Payable

- Review Income and Expense statement for July 2023
- July 2023 Warrant Listing.
- 114 accounts payable checks processed.
- Staff training on AP functions cont'd

Payroll

- Prepare July salary allocation transfers.
- July regular payroll.
- Implement (4) regular salary step increase
- Reconciliation of benefits accounts
- Staff training on Payroll function Cont'd.

Accounts Receivable

- Provide continued utility billing customer support.
- 2,174 utility bills mailed.
- (2) bad checks processed.
- 2,271 cash payments processed (utilities, bldg. permits, recreation and pool, encroachment, business license, State and County payments, and boat launch fees).
- Boat Launch and State Park Payments
- Mailed backflow letters
- 20 Building Permits
- 95 Credit card Payments
- Planning application processed

City Hall - Customer Services

- 507 customers walk-ins.
- 156 utility late notices.
- 15 Water/Sewer shut off for non-payment.
- 11 open utility accounts & adjustments.
- 5 closed utility accounts.
- 650 received phone calls.

- 2 Events/marque and banner applications processed.
- 1 State Park Reservation & Revenue
- 30 public works service requests
- Issued 20 Building Permits
- 5 Encroach Permit
- 2 Scout Cabin
- 11 Meter Changes
- 2 Certificate of Occupancy
- Use Permit
- 1 Pool Rentals

General Ledger

- Various correspondence with staff.
- Review the Income and Expenses
- Bank reconciliation.
- Staff training on General Ledger

Personnel - HR

- Sick leave and vacation leave accrual monthly report update.
- July 2023 MidAmerica retiree health insurance distribution.
- Workers Compensation claims cont. d.
- Cont'd migration of MOUs into Employee Handbook continued
- Review NCCSIF monthly Workers' Compensation & Liability Reports.
- Provide retirement information to retirees and Public Works.
- Employee Income Verification (1).

Recreation Department

- Yoga (Kids and Adults), Thi-Chi (Adult class) and Karate (Adult and Kids are offered at the City Hall Auditorium
- Several different camps were offered in July
- Updated program in What's Happening (monthly calendar)

CDBG-HOME

- Loan monitoring and correspondence.
- Flyers were distributed with utility bills.
- Extended HOME grant for one more year
- Three residents contact with questions and The applications.

- Devonshire apartments monitoring cont'd
- PRA and quarterly reports
- Home Loan compliance and reporting requirements
- Work in process for Micro-Enterprise loans
- Two loans closed working on third one

Other

- Permit survey
- Street Sweeping invoice and reconciliation
- Working on Year End
- Quarterly reports for business and building
- Processed LIHWAP program Payment and reporting
- Work with Corbin Willits on On-Line Bill Pay scheduled cont'd.
- Input in MOMs
- Attend HDL meeting
- Submitted to the county city assessment districts, public notices, and staff reports
- Numerous public record requests cont'd
- Schedule appointments for the Building Inspector
- Follow up with the customers on plans and permits
- Correspond on several different grants
- Review the water past due accounts
- Back Flow Letters and Notices
- Iworq Portal setup and training
- Helped customers with zoning, city loans, rec programs and Historic Preservation
- 2 Bulk Water applications

Odor Complaints

Complaint period: July, 2023

- 0 total complaints
- 0 Mushroom Smell
- 0 Cannabis smell
- 0 Other

Donations:

- \$ 300 from the council member Denise Conrado for a free Swim Day
- \$ 600 from Farmers' Fresh Mushrooms California Inc. for two free Swim Days
- \$ 300 from Don & Diane Bransford for a free Swim Day
- \$200 from Margo Yerxa towards a free Swim Day

- \$ 300 from Roberta 77 Jon James for a free Swim Day
- \$ 3,100 from Greenceuticals Inc. for Swimming Pool Donation
- \$ 2,100 from Colusa Casino Resort for a week of free Swim Days

Recreation Department Notable Activities

Recreation

- Archery 7-18 years old 8/1-8/3 at the state park
 - 20 registrants participated in learning the basics of archery.
 - Topics included safety, technique, competitions and had “prize rounds” (Think carnival style where participants shot at targets to win that prize)
 - Super fun and will expand the program for next year.
- Parent’s night out -8/4
 - Held our last parent’s night out of the Summer.
 - Played board games, activities, danced and had pizza, cookies and/or popsicles.
 - Great feedback and potential for huge improvements as well as possibly adding “Teen Nights”.
- Tennis 7-14 years old
 - Over 50 participants in total across the 3 FREE summer sessions.
- Shorin-ryu Karate – Ages 6-9 and Adult down to 10
 - Held at the City Hall Auditorium
 - Had our first class-slash-showcase of karate on 8/7 with around 20 participants.
 - August classes held Mon and Wednesday from 5:30-7:30pm and on Saturday from 10am-Noon.
 - 21 registered participants
 - “White belts” were given to new students.
 - This class focuses primarily on self-defense and being safe.
 - Working on buying floor mat and pads for more advanced techniques.
 - September class registration is open. (No Saturday classes)
- Tai Chi – Adults Class
 - Began August 8 for \$7/class and will be held weekly on Tuesdays and Thursdays from 9-10am
 - Monthly passes available for \$45 starting September

- Challenger Soccer Camp
 - Weeklong camp from 8/7 - 8/11 at C.D. Semple Park
 - Coaches from Challenger Soccer provided a unique cultural and very in-depth experience for our Colusa campers.

- Yoga
 - Classes resumed on 8/16 and will be held every Wednesday morning from 6:30-7:30 am in the City Hall Auditorium.

Pool

- New pool hours for public swim begin on 8/14
 - Mon-Friday – CLOSED
 - Sat & Sundays – 12-5pm

- Extension of hours for Adult Swim Pass Members
 - M/T/Th/F
 - 5-10am & 4-8pm
 - Wednesdays
 - 5-10am & 4-6pm
 - Sat & Sun
 - 5-8:30am & 7-8pm

- Extension of hours for Senior Swim
 - M/W/F
 - 8am-10am

- Addition of Lap Swim (14+) memberships - \$20/month
 - Weekdays 4-8pm (Excludes Wednesday 6-7 for Aqua Zumba)
 - Sat & Sun 7-8pm

- Aqua Zumba classes continue on Saturday mornings from 8:30-9:30am with additional classes provided on Wednesday evenings from 6-7 – Still \$7/class

- Public swim snack bar is going great with around \$50 in sales per day.

- Free Swim Day sponsors are coming up HUGE with over 30 days so far this year (And counting)

CITY OF COLUSA

JULY 2023

WARRANT LISTING

Item 7.

Check Numbr	Check Date	Check Amo	Vendor:	Invoice Num	Fund:	Account	Dept.:	Description				
61970	7/5/2023	36	ACI ENTERPRISES, INC	ACI2390-	101	50535	210	EMPLOYEE ASSISTANCE PROGRAM				
61970	7/5/2023	36	ACI ENTERPRISES, INC	ACI2390-	101	50535	220	EMPLOYEE ASSISTANCE PROGRAM				
61970	7/5/2023	144	ACI ENTERPRISES, INC	ACI2390-	101	50535	230	EMPLOYEE ASSISTANCE PROGRAM				
61970	7/5/2023	144	ACI ENTERPRISES, INC	ACI2390-	101	50535	320	EMPLOYEE ASSISTANCE PROGRAM				
61970	7/5/2023	180	ACI ENTERPRISES, INC	ACI2390-	101	50535	630	EMPLOYEE ASSISTANCE PROGRAM				
61970	7/5/2023	72	ACI ENTERPRISES, INC	ACI2390-	101	50535	650	EMPLOYEE ASSISTANCE PROGRAM				
61970	7/5/2023	360	ACI ENTERPRISES, INC	ACI2390-	101	50535	710	EMPLOYEE ASSISTANCE PROGRAM				
61970	7/5/2023	74.4	ACI ENTERPRISES, INC	ACI2390-	410	50535	670	EMPLOYEE ASSISTANCE PROGRAM				
61970	7/5/2023	74.4	ACI ENTERPRISES, INC	ACI2390-	430	50535	690	EMPLOYEE ASSISTANCE PROGRAM				
61970	7/5/2023	36	ACI ENTERPRISES, INC	ACI2390-	101	50535	215	EMPLOYEE ASSISTANCE PROGRAM				
61970 Total		1156.8										
61971	7/5/2023	6551	ALLIANT NETWORKING SERVIC	2342358	101	52800	230	RENEWAL PREMIUM				
61971	7/5/2023	3275.5	ALLIANT NETWORKING SERVIC	2342358	410	52800	670	RENEWAL PREMIUM				
61971	7/5/2023	3275.5	ALLIANT NETWORKING SERVIC	2342358	430	52800	690	RENEWAL PREMIUM				
61971	7/11/2023	-6551	ALLIANT NETWORKING SERVIC	2342358	101	52800	230	Ck# 061971 Reversed				
61971	7/11/2023	-3275.5	ALLIANT NETWORKING SERVIC	2342358	410	52800	670	Ck# 061971 Reversed				
61971	7/11/2023	-3275.5	ALLIANT NETWORKING SERVIC	2342358	430	52800	690	Ck# 061971 Reversed				
61971 Total		0										
61972	7/5/2023	10500	COLUSA COUNTY ARTS COUNCI	62	101	53600	640	SPONSORSHIP FOR LEVITT AMP MUSIC SERIES - REC				
61972 Total		10500										
61973	7/5/2023	4500	IWORQ SYSTEMS INC	200919	101	52500	310	SYSTEM INTERNET SOFTWARE MANAGEMENT & SUPPORT				
61973 Total		4500										
61974	6/28/2023	59.03	SARAH E RICHEY	000C30701	410	20310		MQ CUSTOMER REFUND FOR RIC0074				
61974 Total		59.03										
61975	6/28/2023	120.82	RENEE J. ROSS	000C30701	410	20310		MQ CUSTOMER REFUND FOR ROS0019				
61975 Total		120.82										
61976	6/28/2023	120.08	LUIS SOTO CHAVEZ	000C30701	410	20310		MQ CUSTOMER REFUND FOR SOT0018				
61976 Total		120.08										
61977	7/5/2023	839.98	AFLAC	305186	101	22340		P/R Liab - Long Term Disa				
61977 Total		839.98										
61978	7/5/2023	46.94	AIRGAS USA, LLC	913911313	101	52150	320	OXYGEN - FIRE				
61978 Total		46.94										
61979	7/5/2023	780	SADIE ASH	7/5/2023	101	53601	215	GRANT WORK & ADMIN SERVICES JUNE 2023				
61979	7/5/2023	260	SADIE ASH	7/5/2023	101	53601	215	GRANT WORK & ADMIN SERVICES JUNE 2023				
61979	7/5/2023	130	SADIE ASH	7/5/2023	101	53601	215	GRANT WORK & ADMIN SERVICES JUNE 2023				
61979	7/5/2023	1950	SADIE ASH	7/5/2023	101	53601	215	GRANT WORK & ADMIN SERVICES JUNE 2023				
61979	7/5/2023	32.5	SADIE ASH	7/5/2023	101	53601	215	GRANT WORK & ADMIN SERVICES JUNE 2023				
61979	7/5/2023	260	SADIE ASH	7/5/2023	101	53601	215	GRANT WORK & ADMIN SERVICES JUNE 2023				
61979	7/5/2023	390	SADIE ASH	7/5/2023	101	53601	215	GRANT WORK & ADMIN SERVICES JUNE 2023				
61979	7/5/2023	650	SADIE ASH	7/5/2023	101	52500	210	GRANT WORK & ADMIN SERVICES JUNE 2023				
61979	7/5/2023	520	SADIE ASH	7/5/2023	101	53601	215	GRANT WORK & ADMIN SERVICES JUNE 2023				
61979 Total		4972.5										
61980	7/5/2023	200	SONIA BEDOLLA	PO 65903	101	53800	640	SCOUT CABIN DEPOSIT REFUND 7/1/23- REC				

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61980 Total		200										
61981	7/5/2023	1104.1	BUTTE SAND & GRAVEL	105989	410	52700	670	SAND - WATER				
61981 Total		1104.1										
61982	7/5/2023	1249.13	CALIFORNIA ENGINEERING CO	12076	507	52500	620	ARCO GAS STATION - CITY ENGINEER				
61982	7/5/2023	297.28	CALIFORNIA ENGINEERING CO	12077	253	60010	620	CITY WATERPARK SPLASH PAD - CITY ENGINEER				
61982	7/5/2023	6517.2	CALIFORNIA ENGINEERING CO	12078	101	52500	220	PLANNING DEP SUPPORT - CITY ENGINEER				
61982	7/5/2023	12875	CALIFORNIA ENGINEERING CO	12079	410	52500	620	CITY OF COLUSA WATER MASTER PLAN - CITY ENGINEER				
61982	7/5/2023	777.71	CALIFORNIA ENGINEERING CO	12080	101	52500	620	GENERAL SERVICES - CITY ENGINEER				
61982	7/5/2023	778.81	CALIFORNIA ENGINEERING CO	12080	410	52500	620	GENERAL SERVICES - CITY ENGINEER				
61982	7/5/2023	778.82	CALIFORNIA ENGINEERING CO	12080	430	52500	620	GENERAL SERVICES - CITY ENGINEER				
61982 Total		23273.95										
61983	7/5/2023	69.72	CINTAS	415946757	410	51200	670	LINEN MAINTENANCE - WATER				
61983	7/5/2023	69.73	CINTAS	415946757	430	51200	690	LINEN MAINTENANCE - SEWER				
61983	7/5/2023	42.16	CINTAS	415946758	101	51200	630	LINEN MAINTENANCE- STREETS				
61983	7/5/2023	42.17	CINTAS	415946758	101	51200	650	LINEN MAINTENANCE-PARKS				
61983	7/5/2023	42.16	CINTAS	416015165	101	51200	630	LINEN MAINTENANCE- STREETS				
61983	7/5/2023	42.17	CINTAS	416015165	101	51200	650	LINEN MAINTENANCE-PARKS				
61983	7/5/2023	69.72	CINTAS	416015176	410	51200	670	LINEN MAINTENANCE - WATER				
61983	7/5/2023	69.73	CINTAS	416015176	430	51200	690	LINEN MAINTENANCE - SEWER				
61983 Total		447.56										
61984	7/5/2023	340	COLUSA PROFESSIONAL	7/5/2023	101	22400		P/R Liab - Firemen Assoc				
61984	7/5/2023	733.39	COLUSA PROFESSIONAL	7/5/2023	101	53800	320	REIMBURSMENT FOR PARADE BBQ - FIRE				
61984 Total		1073.39										
61985	7/5/2023	141.9	COMCAST	7/5/2023	101	53200	710	SERVICES JUN 21, 2023- JUL 20, 2023 / POLICE				
61985	7/5/2023	80.77	COMCAST	7/6/2023	101	53200	630	SERVICES FROM JUL 01, 2023 TO JUL 30, 2023-STREETS				
61985 Total		222.67										
61986	7/5/2023	319.79	CORBIN WILLITS SYSTEMS IN	C306151	101	53300	230	ENHANCEMENT AND SERVICE FEES				
61986	7/5/2023	319.79	CORBIN WILLITS SYSTEMS IN	C306151	410	53300	230	ENHANCEMENT AND SERVICE FEES				
61986	7/5/2023	319.81	CORBIN WILLITS SYSTEMS IN	C306151	430	53300	230	ENHANCEMENT AND SERVICE FEES				
61986 Total		959.39										
61987	7/5/2023	513.5	COLUSA POLICE ASSOCIATION	7/5/2023	101	22410		P/R Liab - Police Assoc D				
61987 Total		513.5										
61988	7/5/2023	52	DEPARTMENT OF JUSTICE	PO 64304	101	52430	710	Weapons Permit Police				
61988 Total		52										
61989	7/5/2023	1547.98	DOWN RANGE INVESTMENTS	628004	101	51200	320	CLOTHING - FIRE				
61989 Total		1547.98										
61990	7/5/2023	478.89	EMPLOYERS INVESTIGATIVE S	5050627	214	52500	710	PROFESSIONAL SERVICES - POLICE				
61990	7/5/2023	701.52	EMPLOYERS INVESTIGATIVE S	5050628	214	52500	710	PROFESSIONAL SERVICES - POLICE				
61990 Total		1180.41										
61991	7/5/2023	313.23	FASTENAL	CAWIA4929	101	52720	630	EQUIPMENT MAINT. / STREETS				
61991 Total		313.23										
61992	7/5/2023	15958	FRONT ROW BUILDERS	F1006	430	57200	690	INSTALLATION OF SS TROUGH - SEWER				
61992 Total		15958										
61993	7/5/2023	4586.4	HACH COMPANY	13616126	430	52500	690	PROFESSIONAL SERVICES - SEWER				

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61993 Total		4586.4											
61994	7/5/2023	303.45	THE HARTFORD	239699737	997	22310			LIFE INSURANCE PREMIUM				
61994 Total		303.45											
61995	7/5/2023	264.64	JACOB DUNLAP	PO 65901	410	53800	670		REIMBURSEMENT OF BULK METER USAGE - WATER				
61995 Total		264.64											
61996	7/5/2023	0.57	JOHN DEERE FINANCIAL	2794934	310	59200	650		MOWER LEASE				
61996	7/5/2023	142.98	JOHN DEERE FINANCIAL	2794934	310	59100	650		MOWER LEASE				
61996	7/5/2023	2.55	JOHN DEERE FINANCIAL	2794934	253	59200	650		MOWER LEASE				
61996	7/5/2023	643.42	JOHN DEERE FINANCIAL	2794934	253	59100	650		MOWER LEASE				
61996	7/5/2023	2.55	JOHN DEERE FINANCIAL	2794934	101	59200	650		MOWER LEASE				
61996	7/5/2023	643.41	JOHN DEERE FINANCIAL	2794934	101	59100	650		MOWER LEASE				
61996 Total		1435.48											
61997	7/5/2023	1431.87	LES SCHWAB TIRE CENTER	621003470	101	52720	320		EQUIPMENT MAINT. / FIRE				
61997	7/10/2023	-1431.87	LES SCHWAB TIRE CENTER	621003470	101	52720	320		Ck# 061997 Reversed				
61997	7/5/2023	1531.39	LES SCHWAB TIRE CENTER	621003488	101	52720	630		EQUIPMENT MAINT / STREETS				
61997	7/10/2023	-1531.39	LES SCHWAB TIRE CENTER	621003488	101	52720	630		Ck# 061997 Reversed				
61997	7/5/2023	600.8	LES SCHWAB TIRE CENTER	621003489	101	52720	650		EQUIPMENT MAINT. / PARKS				
61997	7/10/2023	-600.8	LES SCHWAB TIRE CENTER	621003489	101	52720	650		Ck# 061997 Reversed				
61997 Total		0											
61998	7/5/2023	200	JOSE MARTINEZ	7/5/2023	101	52200	630		BOOT REIMBURSEMENT - STREETS				
61998 Total		200											
61999	7/5/2023	45	MARISSA DRAGOO	PO 65271	253	53600	640		INTERMEDIATE BEGINNERS SESSION 2 REFUND				
61999 Total		45											
62000	7/5/2023	29.33	GEORGE L. MESSICK CO.	589426/1	253	52720	640		EQUIPMENT MAINT. / POOL				
62000	7/5/2023	21.73	GEORGE L. MESSICK CO.	590200/1	214	52720	710		EQUIPMENT MAINT. / POLICE				
62000	7/5/2023	33.69	GEORGE L. MESSICK CO.	590414/1	101	52720	630		EQUIPMENT MAINT. / STREETS				
62000	7/5/2023	202.23	GEORGE L. MESSICK CO.	590475/1	253	52250	640		CHLORINE - POOL				
62000 Total		286.98											
62001	7/5/2023	1750	MetLife Investors	7/5/2023	101	22510			P/R Liab - Deferred Comp				
62001 Total		1750											
62002	7/5/2023	202.5	MIKE'S UNIVERSAL SERVICES	536	101	52720	320		EQUIPMENT MAINT. (E-551) / FIRE				
62002 Total		202.5											
62003	7/5/2023	42.9	MT. SHASTA SPRING WATER	491828	214	52100	710		5 GAL PURIFIED WATER - POLICE				
62003 Total		42.9											
62004	7/5/2023	2086.65	MUNICIPAL EMERGENCY SVCS.	IN1895922	101	52720	320		REQUIRED FLOW TEST (SCBA'S) - FIRE				
62004 Total		2086.65											
62005	7/5/2023	332.59	PACE SUPPLY CORP.	88713333	410	52700	670		BUILDING MAINTENANCE - WATER				
62005 Total		332.59											
62006	7/5/2023	9826.16	WYATT PAXTON	678	101	52500	310		JUNE 2023 EMAILS, INSPECTIONS, CALL, PLANS, INSPECT				
62006 Total		9826.16											
62007	7/5/2023	2462.84	PACIFIC GAS AND ELECTRIC	7/5/2023	101	52600	610		Utilities				
62007	7/5/2023	1374.24	PACIFIC GAS AND ELECTRIC	7/5/2023	101	52600	710		Utilities				
62007	7/5/2023	2054.72	PACIFIC GAS AND ELECTRIC	7/5/2023	101	52600	320		Utilities				
62007	7/5/2023	746.47	PACIFIC GAS AND ELECTRIC	7/5/2023	101	52600	630		Utilities				

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62007	7/5/2023	17.24	PACIFIC GAS AND ELECTRIC	7/5/2023	620	52600	630	Utilities					
62007	7/5/2023	34.51	PACIFIC GAS AND ELECTRIC	7/5/2023	610	52600	630	Utilities					
62007	7/5/2023	8487.77	PACIFIC GAS AND ELECTRIC	7/5/2023	241	52600	630	Utilities					
62007	7/5/2023	178.37	PACIFIC GAS AND ELECTRIC	7/5/2023	640	52600	630	Utilities					
62007	7/5/2023	41.21	PACIFIC GAS AND ELECTRIC	7/5/2023	101	52600	640	Utilities					
62007	7/5/2023	702.04	PACIFIC GAS AND ELECTRIC	7/5/2023	101	52600	650	Utilities					
62007	7/5/2023	1843.9	PACIFIC GAS AND ELECTRIC	7/5/2023	253	52600	640	Utilities					
62007	7/5/2023	13770.41	PACIFIC GAS AND ELECTRIC	7/5/2023	410	52600	670	Utilities					
62007	7/5/2023	27006.4	PACIFIC GAS AND ELECTRIC	7/5/2023	430	52600	690	Utilities					
62007	7/5/2023	837.53	PACIFIC GAS AND ELECTRIC	7/5/2023	310	52600	650	Utilities					
62007 Total		59557.65											
62008	7/5/2023	5319.53	PREMIER ACCESS INSURANCE	7/5/2023	997	22320		DENTAL INSURANCE PREMIUMS					
62008 Total		5319.53											
62009	7/5/2023	9500	PYRO SPECTACULARS NORTH I	7/5/2023	7649	101	53400	215	FIREWORKS DISPLAY - ECON. DEV.				
62009 Total		9500											
62010	7/5/2023	3500	RADIUS GLOBAL SOLUTIONS,	7/5/2023	263	52112	215	SETTLEMENT AGREEMENT PAYMENT REF#005-F46570404					
62010 Total		3500											
62011	7/5/2023	200	SIERRA CENTRAL CREDIT UNI	7/5/2023	101	22500		P/R Liab - Credit Union					
62011 Total		200											
62012	7/5/2023	61	STATE DISBURSEMENT UNIT	7/5/2023	101	22520		COURT ORDERED CHILD SUPPORT					
62012 Total		61											
62013	7/5/2023	1774.18	USA BLUEBOOK	INV52441	430	52700	690	BUILDING MAINTENANCE - SEWER					
62013	7/5/2023	1862.2	USA BLUEBOOK	INV55028	430	52700	690	BUILDING MAINTENANCE / WATER					
62013 Total		3636.38											
62014	7/5/2023	589.69	U. S. POST OFFICE	7/5/2023	410	52100	670	BULK POSTAGE FOR UTILITY BILLS/WATER					
62014	7/5/2023	589.7	U. S. POST OFFICE	7/5/2023	430	52100	690	BULK POSTAGE FOR UTILITY BILLS/SEWER					
62014 Total		1179.39											
62015	7/5/2023	46.39	VERIZON WIRELESS	7/5/2023	310	53200	650	CITY CELL SERVICES					
62015	7/5/2023	399.86	VERIZON WIRELESS	7/5/2023	101	53200	710	CITY CELL SERVICES					
62015	7/5/2023	46.86	VERIZON WIRELESS	7/5/2023	410	53200	670	CITY CELL SERVICES					
62015	7/5/2023	170.56	VERIZON WIRELESS	7/5/2023	430	53200	690	CITY CELL SERVICES					
62015	7/5/2023	82.78	VERIZON WIRELESS	7/5/2023	101	53200	650	CITY CELL SERVICES					
62015	7/5/2023	177.48	VERIZON WIRELESS	7/5/2023	101	53200	630	CITY CELL SERVICES					
62015	7/5/2023	89.87	VERIZON WIRELESS	7/5/2023	101	53200	210	CITY CELL SERVICES					
62015	7/5/2023	70.22	VERIZON WIRELESS	7/5/2023	101	53200	630	CITY CELL SERVICES					
62015 Total		1084.02											
62016	7/17/2023	5.75	SUPERIOR CALIFORNIA OFFIC	INV103362	214	52500	710	PROFESSIONAL SERVICES - POLICE					
62016 Total		5.75											
62017	7/17/2023	101.41	AIRGAS USA, LLC	550062570	101	52150	320	OXYGEN - FIRE					
62017	7/17/2023	194.7	AIRGAS USA, LLC	550065829	101	52150	320	OXYGEN - FIRE					
62017	7/17/2023	54.51	AIRGAS USA, LLC	913958356	101	52150	320	OXYGEN - FIRE					
62017 Total		350.62											
62018	7/17/2023	40	ALISON HICKS	PO 65232	101	53600	640	FLAG FOOTBALL REFUND					
62018 Total		40											

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62046	7/18/2023	9.78	GEORGE L. MESSICK CO.	589080/1	410	52700	670	BUILDING MAINTENANCE - WATER		
62046	7/18/2023	19.56	GEORGE L. MESSICK CO.	589126/1	410	52700	670	BUILDING MAINTENANCE - WATER		
62046	7/18/2023	32.59	GEORGE L. MESSICK CO.	589137/1	410	52110	670	SUPPLIES - WATER		
62046	7/18/2023	19.54	GEORGE L. MESSICK CO.	589140/1	101	52720	630	EQUIPMENT MAINTENANCE - STREETS		
62046	7/18/2023	11.69	GEORGE L. MESSICK CO.	589160/1	253	52110	640	SUPPLIES - POOL		
62046	7/18/2023	23.9	GEORGE L. MESSICK CO.	589181/1	253	52720	640	EQUIPMENT MAINTENANCE - REC		
62046	7/18/2023	78.25	GEORGE L. MESSICK CO.	589319/1	253	52720	640	EQUIPMENT MAINTENANCE - POOL		
62046	7/18/2023	31.39	GEORGE L. MESSICK CO.	589324/1	101	52720	650	EQUIPMENT MAINTENANCE - PARKS		
62046	7/17/2023	97.85	GEORGE L. MESSICK CO.	589332/1	101	52720	630	EQUIPMENT MAINTENANCE - STREETS		
62046	7/17/2023	38.05	GEORGE L. MESSICK CO.	589383/1	253	52720	640	EQUIPMENT MAINTENANCE - REC		
62046	7/18/2023	17.36	GEORGE L. MESSICK CO.	589384/1	430	52720	690	EQUIPMENT MAINTENANCE - SEWER		
62046	7/18/2023	16.3	GEORGE L. MESSICK CO.	589435/1	101	52720	630	EQUIPMENT MAINTENANCE - STREETS		
62046	7/18/2023	53.28	GEORGE L. MESSICK CO.	589674/1	410	52720	670	EQUIPMENT MAINTENANCE - WATER		
62046	7/18/2023	14.12	GEORGE L. MESSICK CO.	589676/1	253	52720	640	EQUIPMENT MAINTENANCE - POOL		
62046	7/18/2023	152.23	GEORGE L. MESSICK CO.	589685/1	430	52110	690	SUPPLIES - SEWER		
62046	7/18/2023	30.44	GEORGE L. MESSICK CO.	589725/1	253	52110	640	SUPPLIES - POOL		
62046	7/18/2023	15.21	GEORGE L. MESSICK CO.	589750/1	430	52110	690	SUPPLIES - SEWER		
62046	7/17/2023	39.63	GEORGE L. MESSICK CO.	589842/1	101	52720	630	EQUIPMENT MAINTENANCE - STREETS		
62046	7/17/2023	15.2	GEORGE L. MESSICK CO.	589846/1	310	52720	650	EQUIPMENT MAINTENANCE - STATE PARK		
62046	7/18/2023	14.12	GEORGE L. MESSICK CO.	589920/1	101	52720	630	EQUIPMENT MAINTENANCE - STREETS		
62046	7/18/2023	64.12	GEORGE L. MESSICK CO.	589963/1	101	52720	630	EQUIPMENT MAINTENANCE - STREETS		
62046	7/18/2023	77.19	GEORGE L. MESSICK CO.	590026/1	430	52720	690	EQUIPMENT MAINTENANCE - SEWER		
62046	7/18/2023	86.96	GEORGE L. MESSICK CO.	590038/1	101	52720	630	EQUIPMENT MAINTENANCE - STREETS		
62046	7/18/2023	41.31	GEORGE L. MESSICK CO.	590046/1	101	52720	630	EQUIPMENT MAINTENANCE - STREETS		
62046	7/18/2023	13.34	GEORGE L. MESSICK CO.	590059/1	101	52720	650	EQUIPMENT MAINTENANCE - PARKS		
62046	7/17/2023	20.65	GEORGE L. MESSICK CO.	590070/1	101	52700	320	BUILDING MAINT. / FIRE		
62046	7/18/2023	19.55	GEORGE L. MESSICK CO.	590310/1	310	52720	650	EQUIPMENT MAINTENANCE - STATE PARK		
62046	7/18/2023	125.57	GEORGE L. MESSICK CO.	590407/1	430	52720	690	EQUIPMENT MAINTENANCE - SEWER		
62046	7/18/2023	34.76	GEORGE L. MESSICK CO.	590423/1	410	52110	670	SUPPLIES - WATER		
62046	7/17/2023	28.26	GEORGE L. MESSICK CO.	590549/1	101	52700	320	BUILDING MAINTENANCE - FIRE		
62046	7/18/2023	9.78	GEORGE L. MESSICK CO.	590570/1	101	52720	650	EQUIPMENT MAINT. / PARKS		
62046	7/18/2023	42.28	GEORGE L. MESSICK CO.	590585/1	410	52720	670	EQUIPMENT MAINTENANCE - WATER		
62046	7/18/2023	142.42	GEORGE L. MESSICK CO.	590601/1	101	52720	650	EQUIPMENT MAINTENANCE - PARKS		
62046	7/18/2023	207.67	GEORGE L. MESSICK CO.	590641/1	101	52720	650	EQUIPMENT MAINT. / PARKS		
62046	7/18/2023	84.74	GEORGE L. MESSICK CO.	590656/1	101	52720	650	EQUIPMENT MAINTENANCE - PARKS		
62046	7/17/2023	39.13	GEORGE L. MESSICK CO.	590864/1	101	52200	320	BATTERY AAA30 PK - FIRE		
62046	7/17/2023	15.2	GEORGE L. MESSICK CO.	590945/1	101	52720	320	EQUIPMENT MAINTENANCE(T-571) - FIRE		
62046	7/17/2023	66.32	GEORGE L. MESSICK CO.	591052/1	101	52700	320	BUILDING MAINTENANCE / FIRE		
62046	7/17/2023	76.05	GEORGE L. MESSICK CO.	591139/1	253	52720	640	EQUIPMENT MAINTENANCE - POOL		
62046	7/17/2023	142.43	GEORGE L. MESSICK CO.	591226/1	101	52720	650	EQUIPMENT MAINTENANCE - PARKS		
62046	7/17/2023	28.26	GEORGE L. MESSICK CO.	591230/1	101	52720	650	PADLOCK - PARKS		
62046 Total		2508.35								
62047	7/17/2023	2.15	MT. SHASTA SPRING WATER	493602	101	52100	230	COOLER RENTAL - FINANCE		
62047	7/17/2023	2.15	MT. SHASTA SPRING WATER	493603	101	52100	220	COOLER RENTAL - PLANNING		

CITY OF COLUSA
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62047 Total		4.3										
62048	7/18/2023	810	ROSITA RANCH CONSULTING L	4	263	52500	215	PROFESSIONAL SERVICES - ECON. DEV.				
62048 Total		810										
62049	7/17/2023	318.34	SAM'S CLUB/SYNCHRONY BANK	7/17/2023	101	53800	320	OFFICE EXPENSE - FIRE				
62049	7/17/2023	-29.99	SAM'S CLUB/SYNCHRONY BANK	7/17/2023	101	53800	230	FINANCE CHARGE REIMBURSEMENT - FINANCE				
62049 Total		288.35										
62050	7/17/2023	40	SHELSEA BUYENSE	PO 65274	101	53600	640	FLAG FOOTBALL REFUND				
62050 Total		40										
62051	7/17/2023	191.47	STOHLMAN ENTERPRISES INC	11970	430	52700	690	HOURLY METER - SEWER				
62051	7/17/2023	195.75	STOHLMAN ENTERPRISES INC	12026	430	52700	690	FUSE - SEWER				
62051 Total		387.22										
62052	7/17/2023	40	TRACY STEGALL	PO 65273	101	53600	640	FLAG FOOTBALL REFUND (J.CHAVEZ)				
62052 Total		40										
62053	7/18/2023	2153.5	TRI COUNTIES BANK	7/18/2023	101	52100	230	USPS.COM - FINANCE				
62053	7/18/2023	279.9	TRI COUNTIES BANK	7/18/2023	101	52100	210	ZOOM.COM - ADMIN SERVICES				
62053	7/18/2023	9.99	TRI COUNTIES BANK	7/18/2023	101	52500	215	ADOBE - ECON. DEV.				
62053	7/18/2023	45	TRI COUNTIES BANK	7/18/2023	101	52500	215	CONSTACT CONTACT - ECON. DEV.				
62053	7/18/2023	413.24	TRI COUNTIES BANK	7/18/2023	101	52720	650	AMAZON - PARKS				
62053	7/18/2023	371.64	TRI COUNTIES BANK	7/18/2023	101	52110	610	AMAZON - CITY HALL				
62053	7/18/2023	173.87	TRI COUNTIES BANK	7/18/2023	101	52110	610	AMAZON - CITY HALL				
62053	7/18/2023	173.87	TRI COUNTIES BANK	7/18/2023	101	52110	630	AMAZON - STREETS				
62053	7/18/2023	173.87	TRI COUNTIES BANK	7/18/2023	101	52110	650	AMAZON - PARKS				
62053	7/18/2023	173.89	TRI COUNTIES BANK	7/18/2023	253	52110	640	AMAZON - POOL				
62053	7/18/2023	444.24	TRI COUNTIES BANK	7/18/2023	430	52700	690	HOME DEPOT - SEWER				
62053	7/18/2023	391.49	TRI COUNTIES BANK	7/18/2023	101	52720	650	AMAZON - PARKS				
62053	7/18/2023	782.98	TRI COUNTIES BANK	7/18/2023	311	52720	650	AMAZON - BOAT RAMP/PARKS				
62053	7/18/2023	431.97	TRI COUNTIES BANK	7/18/2023	430	53200	690	SUCCEED.NET - SEWER				
62053	7/18/2023	226.25	TRI COUNTIES BANK	7/18/2023	410	51300	670	OWPSACSTATE - WATER				
62053	7/18/2023	1323.54	TRI COUNTIES BANK	7/18/2023	101	51300	210	EXPEDIA - ADMIN SERVICES				
62053	7/18/2023	24	TRI COUNTIES BANK	7/18/2023	101	51300	210	EXPEDIA - ADMIN SERVICES				
62053	7/18/2023	30.4	TRI COUNTIES BANK	7/18/2023	311	52110	650	AMAZON - BOAT RAMP				
62053	7/18/2023	586.89	TRI COUNTIES BANK	7/18/2023	101	51300	210	AMERICAN AIR (EXPEDIA) - ADMIN. SERVICES				
62053	7/18/2023	586.89	TRI COUNTIES BANK	7/18/2023	101	51300	210	AMERICAN AIR (EXPEDIA) - ADMIN. SERVICES				
62053	7/18/2023	586.89	TRI COUNTIES BANK	7/18/2023	101	51300	210	AMERICAN AIR (EXPEDIA) - ADMIN. SERVICES				
62053	7/18/2023	121.81	TRI COUNTIES BANK	7/18/2023	253	60010	640	AMAZON - SPLASH PAD				
62053	7/18/2023	29	TRI COUNTIES BANK	7/18/2023	214	52100	710	WHENIWORK - POLICE				
62053	7/18/2023	47.85	TRI COUNTIES BANK	7/18/2023	214	51300	710	COUNTRY STOP - POLICE				
62053	7/18/2023	239.88	TRI COUNTIES BANK	7/18/2023	101	52100	320	ADOBE - FIRE				
62053	7/18/2023	224.54	TRI COUNTIES BANK	7/18/2023	101	53800	320	MICHAELS - FIRE				
62053	7/18/2023	144.79	TRI COUNTIES BANK	7/18/2023	101	53800	320	TWUN CITY TROPHIES - FIRE				
62053	7/18/2023	84.7	TRI COUNTIES BANK	7/18/2023	101	52100	320	AMAZON - FIRE				
62053	7/18/2023	108.74	TRI COUNTIES BANK	7/18/2023	101	52100	320	AMAZON - FIRE				
62053	7/18/2023	102	TRI COUNTIES BANK	7/18/2023	101	51300	320	YUBA CCD - FIRE				
62053	7/18/2023	679.99	TRI COUNTIES BANK	7/18/2023	101	57100	320	MAC TOOLS- FIRE				

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62053	7/18/2023	60.32	TRI COUNTIES BANK	7/18/2023	101	53600	640	SAV MORE - REC				
62053	7/18/2023	127.45	TRI COUNTIES BANK	7/18/2023	253	51200	640	SWIMOUTLET.COM - POOL				
62053	7/18/2023	35.46	TRI COUNTIES BANK	7/18/2023	101	52110	640	SAV MOR - REC				
62053	7/18/2023	24.78	TRI COUNTIES BANK	7/18/2023	101	52110	640	SAV MOR - REC				
62053	7/18/2023	8.66	TRI COUNTIES BANK	7/18/2023	101	53600	640	RITE-AID - REC				
62053	7/18/2023	4.34	TRI COUNTIES BANK	7/18/2023	253	52150	640	DAVISON DRUG - POOL				
62053	7/18/2023	9.89	TRI COUNTIES BANK	7/18/2023	253	52110	640	DOLLAR GENERAL - REC				
62053	7/18/2023	13.25	TRI COUNTIES BANK	7/18/2023	101	53600	640	SAV MOR - REC				
62053	7/18/2023	38.02	TRI COUNTIES BANK	7/18/2023	101	53600	640	LITTLE CEASERS - REC				
62053	7/18/2023	65.19	TRI COUNTIES BANK	7/18/2023	101	53600	640	AMAZON - REC				
62053	7/18/2023	10.86	TRI COUNTIES BANK	7/18/2023	253	52110	640	AMAZON - REC				
62053	7/18/2023	13.96	TRI COUNTIES BANK	7/18/2023	253	52110	640	SAVMOR - REC				
62053 Total		11579.79										
62054	7/17/2023	853.17	USA BLUEBOOK	INV59007	430	52700	690	BUILDING MAINTENANCE - SEWER				
62054 Total		853.17										
62055	7/13/2023	225	VALLEY TOXICOLOGY SERVICE	4739	214	52500	710	ALCOHOL & DRUG ANALYSIS - POLICE				
62055 Total		225										
62056	7/17/2023	276.23	XEROX CORPORATIONS	4463545	101	53300	215	COPIER LEASE				
62056	7/17/2023	276.23	XEROX CORPORATIONS	4463545	101	53300	220	COPIER LEASE				
62056	7/17/2023	276.23	XEROX CORPORATIONS	4463545	101	53300	230	COPIER LEASE				
62056 Total		828.69										
62057	7/17/2023	6551	ALLIANT INSURANCE SERVICE	2342358	101	52800	230	RENEWAL PREMIUM				
62057	7/17/2023	3275.5	ALLIANT INSURANCE SERVICE	2342358	410	52800	670	RENEWAL PREMIUM				
62057	7/17/2023	3275.5	ALLIANT INSURANCE SERVICE	2342358	430	52800	690	RENEWAL PREMIUM				
62057 Total		13102										
62058	7/17/2023	497.63	ALLIANT NETWORKING SERVIC	14635	101	52500	230	MAINTENANCE LEASE AGREEMENT AUG 2023				
62058	7/17/2023	497.63	ALLIANT NETWORKING SERVIC	14635	410	52500	230	MAINTENANCE LEASE AGREEMENT AUG 2023				
62058	7/17/2023	497.65	ALLIANT NETWORKING SERVIC	14635	430	52500	230	MAINTENANCE LEASE AGREEMENT AUG 2023				
62058 Total		1492.91										
62059	7/17/2023	72	BRIAN ELLIS	PO 65906	101	53800	230	BUSINESS LICENSE REFUND				
62059 Total		72										
62060	7/17/2023	180.31	CALIFORNIA ENGINEERING CO	12102	101	52500	620	GENERAL SERVICES				
62060	7/17/2023	181.4	CALIFORNIA ENGINEERING CO	12102	410	52500	620	GENERAL SERVICES				
62060	7/17/2023	181.4	CALIFORNIA ENGINEERING CO	12102	430	52500	620	GENERAL SERVICES				
62060	7/17/2023	7850	CALIFORNIA ENGINEERING CO	12103	410	52500	620	COLUSA WATER MASTER PLAN				
62060	7/17/2023	108.62	CALIFORNIA ENGINEERING CO	12104	640	52500	620	CITYWIDE ASSESMENT DISTRICTS				
62060	7/17/2023	108.62	CALIFORNIA ENGINEERING CO	12104	660	52500	620	CITYWIDE ASSESMENT DISTRICTS				
62060	7/17/2023	108.62	CALIFORNIA ENGINEERING CO	12104	620	52500	620	HOBBLIT ASSESMENT DISTRICTS				
62060	7/17/2023	108.62	CALIFORNIA ENGINEERING CO	12104	610	52500	620	COLUSA MEADOWS WEST				
62060	7/17/2023	1792.23	CALIFORNIA ENGINEERING CO	12105	101	52500	220	PLANNING DEPARTMENT SUPPORT				
62060 Total		10619.82										
62061	7/17/2023	100.58	CINTAS	416077508	410	51200	670	LINEN MAINTENANCE - WATER				
62061	7/17/2023	100.59	CINTAS	416077508	430	51200	690	LINEN MAINTENANCE - SEWER				
62061	7/17/2023	75.5	CINTAS	416077515	101	51200	630	LINEN MAINTENANCE				

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62061	7/17/2023	75.49	CINTAS	416077515	101	51200	650	LINEN MAINTENANCE				
62061	7/17/2023	69.72	CINTAS	416153218	410	51200	670	LINEN MAINTENANCE - WATER				
62061	7/17/2023	69.73	CINTAS	416153218	430	51200	690	LINEN MAINTENANCE - SEWER				
62061	7/17/2023	42.16	CINTAS	416153222	101	51200	630	LINEN MAINTENANCE- STREETS				
62061	7/17/2023	42.17	CINTAS	416153222	101	51200	650	LINEN MAINTENANCE- PARKS				
62061 Total		575.94										
62062	7/17/2023	147.83	CINTAS CORPORATION NO. 2	516570582	101	52150	650	MEDICAL SUPPLIES - PARKS				
62062 Total		147.83										
62063	7/17/2023	275	COLUSA COUNTY FARM BUREAU	131619	101	52850	210	MEMBERSHIP DUES - ADMIN. SERVICES				
62063 Total		275										
62064	7/17/2023	77.45	COLUSANET, INC	149026	310	52600	650	MONTHLY INTERNET ACCESS - STATE PARK				
62064 Total		77.45										
62065	7/17/2023	118.1	COMCAST	7/13/2023	101	53200	230	SERVICES FROM JUNE 9 - AUG 8, 2023 - FIRE				
62065	7/17/2023	303.84	COMCAST	7/17/2023	101	53200	230	INTERNET SERVICES JUL 13-AUG 12 2023/ FINANCE				
62065 Total		421.94										
62066	7/17/2023	2748.94	L.N. CURTIS AND SONS	INV723774	101	52200	320	SAFETY SUPPLIES - FIRE				
62066 Total		2748.94										
62067	7/18/2023	168	DATCO SERVICE CORPORATION	178656	101	53300	630	CHARGES FOR QRT 3 JULY, SUG, SEPT,23/SEPT-DEC 22				
62067	7/18/2023	168	DATCO SERVICE CORPORATION	178656	410	53300	670	CHARGES FOR QRT 3 JULY, SUG, SEPT,23/SEPT-DEC 22				
62067	7/18/2023	168	DATCO SERVICE CORPORATION	178656	430	53300	690	CHARGES FOR QRT 3 JULY, SUG, SEPT,23/SEPT-DEC 22				
62067 Total		504										
62068	7/13/2023	78	EFFIE'S TIRE & LUBE	24380	214	52720	710	EQUIPMENT MAINT. / POLICE				
62068 Total		78										
62069	7/17/2023	691.61	FRONTIER	7/17/2023	101	53200	320	Communications- Fire				
62069	7/18/2023	176.43	FRONTIER	7/18/2023	101	53200	230	Communications				
62069	7/18/2023	105.22	FRONTIER	7/18/2023	101	53200	220	Communications				
62069	7/18/2023	105.22	FRONTIER	7/18/2023	101	53200	610	Communications				
62069	7/18/2023	59.45	FRONTIER	7/18/2023	101	53200	230	Communications				
62069	7/18/2023	59.45	FRONTIER	7/18/2023	101	53200	220	Communications				
62069	7/18/2023	59.45	FRONTIER	7/18/2023	101	53200	650	Communications				
62069	7/18/2023	59.45	FRONTIER	7/18/2023	410	53200	670	Communications				
62069	7/18/2023	59.45	FRONTIER	7/18/2023	430	53200	690	Communications				
62069	7/18/2023	59.45	FRONTIER	7/18/2023	101	53200	310	Communications				
62069	7/18/2023	59.45	FRONTIER	7/18/2023	101	53200	640	Communications				
62069	7/18/2023	640.11	FRONTIER	7/18/2023	101	53200	710	Communications				
62069	7/18/2023	166.47	FRONTIER	7/18/2023	101	53200	320	Communications				
62069	7/18/2023	126.1	FRONTIER	7/18/2023	101	53200	630	Communications				
62069	7/18/2023	126.1	FRONTIER	7/18/2023	101	53200	650	Communications				
62069	7/18/2023	206.19	FRONTIER	7/18/2023	410	53200	670	Communications				
62069	7/18/2023	437.12	FRONTIER	7/18/2023	430	53200	690	Communications				
62069	7/18/2023	87.59	FRONTIER	7/18/2023	253	53200	640	Communications				
62069 Total		3284.31										
62070	7/17/2023	1095.49	HOBLIT MOTORS	29037	101	52720	320	EQUIPMENT MAINTENANCE (CHIEF UNIT) - FIRE				
62070 Total		1095.49										

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62071	7/18/2023	500	MARKS, GABRIEL	7/18/2023	310	52500	650	COLUSA STATE PARK CAMP HOST JULY 2023				
62071 Total		500										
62072	7/17/2023	17.37	GEORGE L. MESSICK CO.	591550/1	101	52720	650	EQUIPMENT MAINTENANCE - PARKS				
62072	7/17/2023	14.13	GEORGE L. MESSICK CO.	591551/1	101	52110	650	SUPPLIES - PARKS				
62072	7/17/2023	17.38	GEORGE L. MESSICK CO.	591559/1	101	52110	650	SUPPLIES - PARKS				
62072	7/17/2023	41.3	GEORGE L. MESSICK CO.	591574/1	101	52720	630	EQUIPMENT MAINTENANCE - STREETS				
62072	7/17/2023	71.73	GEORGE L. MESSICK CO.	591596/1	101	52720	650	EQUIPMENT MAINTENANCE - PARKS				
62072	7/17/2023	202.23	GEORGE L. MESSICK CO.	591608/1	253	52250	640	CHLORINE - POOL				
62072	7/17/2023	69.56	GEORGE L. MESSICK CO.	591622/1	310	52720	650	PADLOCK - STATE PARK				
62072	7/17/2023	15.19	GEORGE L. MESSICK CO.	591663/1	101	52720	650	EQUIPMENT MAINTENANCE - PARKS				
62072	7/17/2023	21.74	GEORGE L. MESSICK CO.	591696/1	101	52720	650	PADLOCK / PARKS				
62072	7/17/2023	34.79	GEORGE L. MESSICK CO.	591898/1	214	57100	710	HOSE FLEXOGEN / POLICE				
62072	7/17/2023	349.74	GEORGE L. MESSICK CO.	591900/1	214	57100	710	PRESURE WASHER - POLICE				
62072	7/17/2023	30.44	GEORGE L. MESSICK CO.	592139/1	310	52110	650	SUPPLIES - PARKS				
62072	7/18/2023	65.25	GEORGE L. MESSICK CO.	592652/1	253	52700	640	BLOWER/TRIMMER - POOL				
62072	7/17/2023	41.47	GEORGE L. MESSICK CO.	K91727/1	101	52110	630	SUPPLIES - STREETS				
62072	7/17/2023	43.48	GEORGE L. MESSICK CO.	K91779/1	253	52720	640	EQUIPMENT MAINTENANCE - POOL				
62072	7/17/2023	52.13	GEORGE L. MESSICK CO.	K91789/1	253	60010	650	CONCRETE - SPLASH PAD				
62072 Total		1087.93										
62073	7/17/2023	573.8	MME, MUNICIPAL MAINT., EQ	10742	101	52720	630	STEEL PLATE, STEEL BRUSH - STREETS				
62073 Total		573.8										
62074	7/17/2023	27.29	MT. SHASTA SPRING WATER	497479	101	52100	630	5 GAL SRPING WATER - STREETS				
62074	7/17/2023	42.9	MT. SHASTA SPRING WATER	497510	214	52100	710	5 GAL PURIFIED - POLICE				
62074 Total		70.19										
62075	7/17/2023	254546	NCCSIF TREASURER	2695	101	52800	230	LIABILITY DEPOSIT				
62075	7/17/2023	127273	NCCSIF TREASURER	2695	410	52800	670	LIABILITY DEPOSIT				
62075	7/17/2023	127273	NCCSIF TREASURER	2695	430	52800	690	LIABILITY DEPOSIT				
62075	7/17/2023	556.06	NCCSIF TREASURER	2714	101	51150	110	WORKERS COMPENSATION PREMIUM				
62075	7/17/2023	2856.56	NCCSIF TREASURER	2714	101	51150	210	WORKERS COMPENSATION PREMIUM				
62075	7/17/2023	1180.09	NCCSIF TREASURER	2714	101	51150	215	WORKERS COMPENSATION PREMIUM				
62075	7/17/2023	1391.32	NCCSIF TREASURER	2714	101	51150	220	WORKERS COMPENSATION PREMIUM				
62075	7/17/2023	2730.19	NCCSIF TREASURER	2714	101	51150	230	WORKERS COMPENSATION PREMIUM				
62075	7/17/2023	1171.09	NCCSIF TREASURER	2714	101	51150	225	WORKERS COMPENSATION PREMIUM				
62075	7/17/2023	4922.22	NCCSIF TREASURER	2714	101	51150	630	WORKERS COMPENSATION PREMIUM				
62075	7/17/2023	837.7	NCCSIF TREASURER	2714	101	51150	640	WORKERS COMPENSATION PREMIUM				
62075	7/17/2023	2075.16	NCCSIF TREASURER	2714	101	51150	650	WORKERS COMPENSATION PREMIUM				
62075	7/17/2023	13886.37	NCCSIF TREASURER	2714	101	51150	710	WORKERS COMPENSATION PREMIUM				
62075	7/17/2023	3227.11	NCCSIF TREASURER	2714	410	51150	670	WORKERS COMPENSATION PREMIUM				
62075	7/17/2023	4308.95	NCCSIF TREASURER	2714	430	51150	690	WORKERS COMPENSATION PREMIUM				
62075	7/17/2023	7141.68	NCCSIF TREASURER	2714	101	51150	320	WORKERS COMPENSATION PREMIUM				
62075 Total		555376.5										
62076	7/17/2023	135	NORMA VALDEZ AHUMADA	PO 65272	101	53600	640	CANCELLED RESERVATION FOR PARK RENTAL & ELECTRICIY				
62076 Total		135										
62077	7/18/2023	98.99	PACE SUPPLY CORP.	88719722	410	52700	670	BUILDING MAINTENANCE - WATER				

CITY OF COLUSA
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62077 Total		98.99											
62078	7/17/2023	78.13	QUILL CORPORATION	33354503	101	52110	630	INK - STREETS					
62078	7/17/2023	45.78	QUILL CORPORATION	33354503	101	52100	230	OFFICE SUPPLIES - FINANCE					
62078	7/17/2023	5.89	QUILL CORPORATION	33376024	101	52100	230	LEATHER WIPES - FINANCE					
62078	7/17/2023	73.24	QUILL CORPORATION	33376024	101	52110	630	JOURNALS - STREETS					
62078 Total		203.04											
62079	7/17/2023	1800	RIPALOG,LLC	202306013	214	52500	710	ANNUAL SERVICE SUBSCRIPTION THRU JUNE 2024-POLICE					
62079 Total		1800											
62080	7/17/2023	1300.8	RIVERVIEW INTERNATIONAL T	308873	101	52720	320	EQUIPMENT MAINTENANCE - FIRE					
62080 Total		1300.8											
62081	7/17/2023	2100	SEWERAGE COMMISSION - ORO	2023-37	430	51300	690	ELECTRICAL TRAINING (2X) - SEWER					
62081 Total		2100											
62082	7/13/2023	75	TRANSUNION RISK AND ALTER	7/13/2023	214	52500	710	MINIMUM USAGE ADJ (ACCT. 1368807) - POLICE					
62082 Total		75											
62083	7/24/2023	1577.7	NEWBRIAN LEE	7/24/2023	214	51300	710	TRAINING & TRAVEL REIMBURSEMENT - POLICE					
62083	7/24/2023	979.55	NEWBRIAN LEE	7/24/2023	214	51300	710	TRAINING & TRAVEL REIMBURSEMENT - POLICE					
62083 Total		2557.25											
Grand Total		837023.6											



CITY OF COLUSA
425 Webster Street
Colusa, CA 95932
(530) 458-4941
Fax: (530) 458-8674

ITEM FOR SEPTEMBER 5, 2023

To: Colusa City Council Members

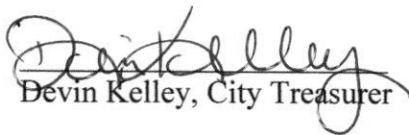
Re: Treasurer's Report for month ending June 2023

Please find the attached financial reports for your review. Based on the information provided to me by the finance department, this report represents the financial record as of June 30, 2023.

I have included a summary below:

Bank Balance as of June 30, 2023	\$9,307,154.66
Outstanding payables	(50,871.89)
LAIF Balance as of June 30, 2023	10,853,326.61
Petty Cash	500.00
Total Balance as of June 30, 2023	<u>\$20,110,109.38</u>

Respectfully submitted,


Devin Kelley, City Treasurer

**CITY OF COLUSA, CALIFORNIA
BANK RECONCILIATION
FOR THE MONTH JUNE 2023**

Bank Records:

Wells Fargo Bank Balance - June 30, 2023	\$ 9,307,154.66
Wells Fargo Escrow Account Balance - June 30, 2023	-
 ADD / SUBTRACT:	
Outstanding Accounts Payable	(48,374.52)
Outstanding Payroll Payable	(2,497.37)
Reconciling Items:	-
<hr/>	
Reconciled Checking Balance - Wells Fargo Bank - June 30, 2023	9,256,282.77
LAIF Balance - June 30, 2023	10,853,326.61
Petty Cash Balance - June 30, 2023	500.00
<hr/>	
Total Reconciled Bank Balances - June 30, 2023	<u><u>\$ 20,110,109.38</u></u>

City Records (Post Journal Entries):

10200 - Wells Fargo Bank Operating / USDA Loan Escrow	\$ 9,260,811.75
10995 - LAIF	10,853,326.61
10100 - Petty Cash	500.00
<hr/>	
Total Checking and LAIF	\$ 20,114,638.36
 ADD / SUBTRACT:	
Credit Card Deposits in MOMS - Not In Bank	(4,608.98)
Rec.Desk not posted - In Bank	169.92
Payroll direct deposit reversed	(241.42)
Credit card receipt posted in July	151.50
<hr/>	
Total Reconciled Book Balance - June 30, 2023	<u><u>\$ 20,110,109.38</u></u>



CITY OF COLUSA
425 Webster Street
Colusa, CA 95932
(530) 458-4941
Fax: (530) 458-8674

ITEM FOR SEPTEMBER 5, 2023

To: Colusa City Council Members

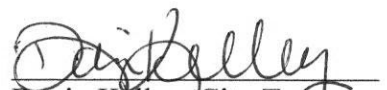
Re: Treasurer’s Report for month ending July 2023

Please find the attached financial reports for your review. Based on the information provided to me by the finance department, this report represents the financial record as of July 31, 2023.

I have included a summary below:

Bank Balance as of July 31, 2023	\$8,359,284.99
Outstanding payables	(84,404.96)
LAIF Balance as of July 31, 2023	10,938,540.43
Petty Cash	500.00
Total Balance as of July 31, 2023	<u>\$19,213,920.46</u>

Respectfully submitted,


Devin Kelley, City Treasurer

**CITY OF COLUSA, CALIFORNIA
BANK RECONCILIATION
FOR THE MONTH JULY 2023**

Bank Records:

Wells Fargo Bank Balance - July 31, 2023	\$ 8,359,284.99
Wells Fargo Escrow Account Balance - July 31, 2023	-
 ADD / SUBTRACT:	
Outstanding Accounts Payable	(78,345.55)
Outstanding Payroll Payable	(6,059.41)
Reconciling Items:	-
<hr/>	
Reconciled Checking Balance - Wells Fargo Bank - July 31, 2023	8,274,880.03
LAIF Balance - July 31, 2023	10,938,540.43
Petty Cash Balance - July 31, 2023	500.00
<hr/>	
Total Reconciled Bank Balances - July 31, 2023	<u><u>\$ 19,213,920.46</u></u>

City Records (Post Journal Entries):

10200 - Wells Fargo Bank Operating / USDA Loan Escrow	\$ 8,286,512.33
10995 - LAIF	10,938,540.43
10100 - Petty Cash	500.00
<hr/>	
Total Checking and LAIF	\$ 19,225,552.76
 ADD / SUBTRACT:	
Credit Card Deposits in MOMS - Not In Bank	(10,723.50)
Rec.Desk not posted - In Bank	(39.98)
Rec-Desk Credit Card Fee	1.50
Credit card receipt posted in July	(870.32)
<hr/>	
Total Reconciled Book Balance - July 31, 2023	<u><u>\$ 19,213,920.46</u></u>



City of Colusa California

STAFF REPORT

DATE: September 5th, 2023
TO: Mayor and Members of the City Council
FROM: Ishrat Aziz-Khan, through Jesse Cain, City Manager

AGENDA ITEM:

Consideration of a Resolution to approve the loan schedule from the Enterprise Fund to the General Fund.

Recommendation: Council to adopt the proposed Resolution to approve the loan schedule from Enterprise Funds Water and Sewer to General fund for the acquisition of the Pirelli building.

BACKGROUND ANALYSIS:

Located at the western edge of Colusa at 1480 Will S. Green Street, the Pirelli Cable Company established operation in 1966 in Colusa employing over 200 people full-time year-round.

The building encompasses 196,000 square feet under the roof, sitting on about 5 acres, about 33 acres of undeveloped space. The property was appraised by two separate companies in 2020 and the calculated value was 2.5 million to 4.7 million.

The City purchased this property on August 11th, 2023 for \$3,208,585 including the escrow fee, taxes, and past-due rent. The CDBG grant was submitted by the previous Economic Development Director and will cover \$1.5 million out of the total cost. The reimbursement request has been submitted and approved for payment.

The remaining \$1,708,586 is borrowed from the Water and Sewer fund, per the Council's approval on March 21st, 2023, stated in Resolution 23-11.

The City of Colusa invests in LAIF (Local Agency Investment Fund) treasury account according to the City's investment policy. The average rate of return for the last ten years equates to 1.04% on the investment. After consulting with the City auditor, staff recommends using 1.04% interest on money borrowed from the Enterprise funds. The money will be paid back in forty years or sooner.

BUDGET IMPACT:

The Enterprise funds combined will be short of cash by \$1,708,585 by lending to the General fund for the acquisition of the Pirelli building. The General fund will pay back \$2,097,283.14

including an interest amount of \$388,698.14 in forty years or sooner. The intent is to pay back sooner than forty years depending upon the source of revenue from the Pirelli building.

STAFF RECOMMENDATION:

Approve Resolution 23-

RESOLUTION NO. 23-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA APPROVING THE
LOAN SCHEDULE FOR LOAN FROM THE ENTERPRISE FUND TO THE GENERAL
FUND TO PURCHASE THE PIRELLI BUILDING**

WHEREAS, the City of Colusa City Council has agreed to create a loan in the amount of \$1.7 million from the City’s Utilities Department to the general fund to purchase the property located at 1480 Will S. Green, Colusa, and what is known as the Pirelli Cable Building on March 21st,2023;

WHEREAS, the City has purchased the building to lease it and generate revenues for the City and jobs for the community;

WHEREAS, the general fund borrowed the \$1,708,585 from the Water and Sewer fund at the rate of 1.04 percent annual interest rate that was calculated as the average of the last ten years of LAIF’s average yield as attached,

WHEREAS, the interest rate available through LAIF is positive for both the general fund and the enterprise fund. For the general fund, the rate is lower and more affordable than the staff can secure from private institutions. For enterprise funds, it is a secure source of investment,

NOW, THEREFORE, the City Council of the City of Colusa does hereby resolve that:

The City Council approved a 40-year loan from the Utilities Department to the general fund in the amount of \$1,708,585 as stated in an exhibit, “Loan Amortization Schedule.”

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Colusa at a regularly scheduled meeting held on the 5th day of September 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

GREG PONCIANO, MAYOR

Attest:

Shelly Kittle, City Clerk

LOAN AMORTIZATION SCHEDULE (From Enterprise Fund to General Fund)

Label: Perili/CBIC
Amount: \$1,708,585.00
Rate: 1.04%
Years: 40
PMT's/year: 1
Annual Pmt: \$52,432.08

Money Borrowed from Water Fund: \$854,292.50
 Money Borrowed from Sewer Fund: \$854,292.50
 Interest rate: 1.04%
 Terms:40 years
 Without any prepayment penalties

Total Payments	Total Principal	Total Interest
\$2,097,283.14	\$1,708,585.00	\$388,698.14

Period	Payment	Principal	Interest	Balance	Cum. Principal	Cum. Interest	Pmt Date	Water (410)			Sewer (430)		
								Payment	Principal	Interest	Payment	Principal	Interest
1	52432.08	34662.79	17769.28	1673922.21	34662.79	17769.28	6/30/2024	26,216.04	17,331.40	8,884.64	26,216.04	17,331.40	8,884.64
2	52432.08	35023.29	17408.79	1638898.92	69686.08	35178.07	6/30/2025	26,216.04	17,511.64	8,704.40	26,216.04	17,511.64	8,704.40
3	52432.08	35387.53	17044.55	1603511.39	105073.61	52222.62	6/30/2026	26,216.04	17,693.76	8,522.27	26,216.04	17,693.76	8,522.27
4	52432.08	35755.56	16676.52	1567755.83	140829.17	68899.14	6/30/2027	26,216.04	17,877.78	8,338.26	26,216.04	17,877.78	8,338.26
5	52432.08	36127.42	16304.66	1531628.41	176956.59	85203.80	6/30/2028	26,216.04	18,063.71	8,152.33	26,216.04	18,063.71	8,152.33
6	52432.08	36503.14	15928.94	1495125.27	213459.73	101132.74	6/30/2029	26,216.04	18,251.57	7,964.47	26,216.04	18,251.57	7,964.47
7	52432.08	36882.78	15549.30	1458242.49	250342.51	116682.04	6/30/2030	26,216.04	18,441.39	7,774.65	26,216.04	18,441.39	7,774.65
8	52432.08	37266.36	15165.72	1420976.14	287608.86	131847.76	6/30/2031	26,216.04	18,633.18	7,582.86	26,216.04	18,633.18	7,582.86
9	52432.08	37653.93	14778.15	1383322.21	325262.79	146625.91	6/30/2032	26,216.04	18,826.96	7,389.08	26,216.04	18,826.96	7,389.08
10	52432.08	38045.53	14386.55	1345276.68	363308.32	161012.47	6/30/2033	26,216.04	19,022.76	7,193.28	26,216.04	19,022.76	7,193.28
11	52432.08	38441.20	13990.88	1306835.48	401749.52	175003.34	6/30/2034	26,216.04	19,220.60	6,995.44	26,216.04	19,220.60	6,995.44
12	52432.08	38840.99	13591.09	1267994.49	440590.51	188594.43	6/30/2035	26,216.04	19,420.49	6,795.54	26,216.04	19,420.49	6,795.54
13	52432.08	39244.94	13187.14	1228749.55	479835.45	201781.57	6/30/2036	26,216.04	19,622.47	6,593.57	26,216.04	19,622.47	6,593.57
14	52432.08	39653.08	12779.00	1189096.47	519488.53	214560.57	6/30/2037	26,216.04	19,826.54	6,389.50	26,216.04	19,826.54	6,389.50
15	52432.08	40065.48	12366.60	1149031.00	559554.00	226927.17	6/30/2038	26,216.04	20,032.74	6,183.30	26,216.04	20,032.74	6,183.30
16	52432.08	40482.16	11949.92	1108548.84	600036.16	238877.10	6/30/2039	26,216.04	20,241.08	5,974.96	26,216.04	20,241.08	5,974.96
17	52432.08	40903.17	11528.91	1067645.67	640939.33	250406.00	6/30/2040	26,216.04	20,451.59	5,764.45	26,216.04	20,451.59	5,764.45
18	52432.08	41328.56	11103.51	1026317.11	682267.89	261509.52	6/30/2041	26,216.04	20,664.28	5,551.76	26,216.04	20,664.28	5,551.76
19	52432.08	41758.38	10673.70	984558.73	724026.27	272183.22	6/30/2042	26,216.04	20,879.19	5,336.85	26,216.04	20,879.19	5,336.85
20	52432.08	42192.67	10239.41	942366.06	766218.94	282422.63	6/30/2043	26,216.04	21,096.33	5,119.71	26,216.04	21,096.33	5,119.71
21	52432.08	42631.47	9800.61	899734.59	808850.41	292223.23	6/30/2044	26,216.04	21,315.74	4,900.30	26,216.04	21,315.74	4,900.30
22	52432.08	43074.84	9357.24	856659.75	851925.25	301580.47	6/30/2045	26,216.04	21,537.42	4,678.62	26,216.04	21,537.42	4,678.62
23	52432.08	43522.82	8909.26	813136.93	895448.07	310489.74	6/30/2046	26,216.04	21,761.41	4,454.63	26,216.04	21,761.41	4,454.63
24	52432.08	43975.45	8456.62	769161.48	939423.52	318946.36	6/30/2047	26,216.04	21,987.73	4,228.31	26,216.04	21,987.73	4,228.31
25	52432.08	44432.80	7999.28	724728.68	983856.32	326945.64	6/30/2048	26,216.04	22,216.40	3,999.64	26,216.04	22,216.40	3,999.64
26	52432.08	44894.90	7537.18	679833.78	1028751.22	334482.82	6/30/2049	26,216.04	22,447.45	3,768.59	26,216.04	22,447.45	3,768.59
27	52432.08	45361.81	7070.27	634471.97	1074113.03	341553.09	6/30/2050	26,216.04	22,680.90	3,535.14	26,216.04	22,680.90	3,535.14
28	52432.08	45833.57	6598.51	588638.40	1119946.60	348151.60	6/30/2051	26,216.04	22,916.79	3,299.25	26,216.04	22,916.79	3,299.25
29	52432.08	46310.24	6121.84	542328.16	1166256.84	354273.44	6/30/2052	26,216.04	23,155.12	3,060.92	26,216.04	23,155.12	3,060.92
30	52432.08	46791.87	5640.21	495536.29	1213048.71	359913.65	6/30/2053	26,216.04	23,395.93	2,820.11	26,216.04	23,395.93	2,820.11
31	52432.08	47278.50	5153.58	448257.79	1260327.21	365067.23	6/30/2054	26,216.04	23,639.25	2,576.79	26,216.04	23,639.25	2,576.79
32	52432.08	47770.20	4661.88	400487.60	1308097.40	369729.11	6/30/2055	26,216.04	23,885.10	2,330.94	26,216.04	23,885.10	2,330.94
33	52432.08	48267.01	4165.07	352220.59	1356364.41	373894.18	6/30/2056	26,216.04	24,133.50	2,082.54	26,216.04	24,133.50	2,082.54
34	52432.08	48768.98	3663.09	303451.60	1405133.40	377557.27	6/30/2057	26,216.04	24,384.49	1,831.55	26,216.04	24,384.49	1,831.55
35	52432.08	49276.18	3155.90	254175.42	1454409.58	380713.17	6/30/2058	26,216.04	24,638.09	1,577.95	26,216.04	24,638.09	1,577.95
36	52432.08	49788.65	2643.42	204386.77	1504198.23	383356.59	6/30/2059	26,216.04	24,894.33	1,321.71	26,216.04	24,894.33	1,321.71
37	52432.08	50306.46	2125.62	154080.31	1554504.69	385482.22	6/30/2060	26,216.04	25,153.23	1,062.81	26,216.04	25,153.23	1,062.81
38	52432.08	50829.64	1602.44	103250.67	1605334.33	387084.65	6/30/2061	26,216.04	25,414.82	801.22	26,216.04	25,414.82	801.22
39	52432.08	51358.27	1073.81	51892.40	1656692.60	388158.46	6/30/2062	26,216.04	25,679.14	536.90	26,216.04	25,679.14	536.90
40	52432.08	51892.40	539.68	(0.00)	1708585.00	388698.14	6/30/2063	26,216.04	25,946.20	269.84	26,216.04	25,946.20	269.84



California State Treasurer
Fiona Ma, CPA



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Home -> PMIA -> Average Annual Yields



POOLED MONEY INVESTMENT ACCOUNT

Average Annual Yields

Fiscal Year	Rates
71/72	4.880
72/73	5.550
73/74	8.970
74/75	8.620
75/76	6.370
76/77	5.870
77/78	6.700
78/79	8.520
79/80	10.540
80/81	10.780
81/82	12.070
82/83	10.450
83/84	10.408
84/85	10.715
85/86	9.081
86/87	7.435
87/88	7.874

Fiscal Year	Rates
88/89	8.669
89/90	8.655
90/91	8.013
91/92	6.196
92/93	4.707
93/94	4.387
94/95	5.532
95/96	5.706
96/97	5.599
97/98	5.699
98/99	5.344
99/00	5.708
00/01	6.104
01/02	3.445
02/03	2.152
03/04	1.532
04/05	2.256

Fiscal Year	Rates
05/06	3.873
06/07	5.121
07/08	4.325
08/09	2.224
09/10	0.651
10/11	0.495
11/12	0.382
12/13	0.307
13/14	0.249
14/15	0.269
15/16	0.434
16/17	0.754
17/18	1.376
18/19	2.266
19/20	1.934
20/21	0.500
21/22	0.371
22/23	2.170



City of Colusa California

STAFF REPORT

DATE: September 5, 2023
TO: City of Colusa Mayor and Council Members
FROM: Sadie Ash, Grant Writer through Jesse Cain, City Manager

AGENDA ITEM:

Community Sake Grant Applications to be considered for Fiscal Year 2023/24 approval and disbursement.

Recommendation: Council to approve resolution 23-____ for the City of Colusa to issue funding agreements and disbursements to the approved grant applications.

BACKGROUND ANALYSIS: On June 20, 2023, City Council approved the allocation of \$30,000.00 of America Rescue Plan Allocation (ARPA) funds to create the Community Sake Grant program. The Community Sake Grants seek to offer support for projects, programs, and events performed by Colusa based Nonprofit and Community Originations.

The Community Sake Grant program will run for two (2) fiscal years, with a total funding of \$15,000.00 per year. This opportunity was featured in the local newspaper, in city generated emails and newsletters, and City social media accounts. The 23/24 funding application window was July through the first week of August. A total of four (4) applications were received.

Council may direct staff to allocate funding as per application amounts and roll over the remaining \$5,800 to next Community Sake Grant Cycle for FY 2024/25, or direct staff to use all \$15,000 allocated for this year and award each applicant \$3,750.00.

BUDGET IMPACT: The total amount of Community Sake Grant applications to be awarded for the 2023/24 fiscal year is \$9,200.00.

ATTACHMENTS:

List of Applications
 Grant Funding Agreement
 Resolution

**City of Colusa
Community Sake Grant
Applicant List for FY 2023/24**

Item 10.

Applicant	Application Received	Application/Required Information Complete	Amount Requested	Total Project/Program/Event Amount	Description	Recommended Approval Amount	Additional Terms
Colusa Rotary	8/7/2023	Yes	\$ 1,500.00	\$25,000.00	In partnership with PRT Commission, Colusa Rotary has a goal of planting 100 Trees within the City of Colusa. These trees are FREE to property owner, and all time and labor is completed by City of Colusa Staff, PRT Volunteers, and Rotary Volunteers. Awarding of this grant application would give \$1,500 for Rotary to use in purchase of trees for the Fall 2023 Planting	\$ 1,500.00	City to waive \$25 digging fee, as well as provide digging of holes at designated locations. City also creates and distributes all marketing for this program.
Colusa Founders Day Fund	8/8/2023	Yes	\$ 1,500.00	\$1,500.00	CFD is seeking support in funding promotional and fundraising support to sustain the annual Founders Day event, which takes place in Colusa each June to celebrate the founding of the City.	\$ 1,500.00	Waive as additional support the costs normally associated with Banner over Market Street, use of Veterans Memorial Park, Use of City Assets for events.
Colusa County Arts Council	8/8/2023	Yes	\$ 3,200.00	\$3,200.00	CCAC is seeking support in to implement a new visual identity for CCAC by refreshing window signage at their office on the corner of Market and 5th, as well as production costs of signage for a recurring "Art Walk" to provide free art to downtown business with the intention to draw foot traffic, visitation and commerce to the City of Colusa.	\$ 3,200.00	No Additions
Virginia Yerxa Community Read	8/7/2023	Yes	\$ 3,000.00	\$3,000.00	In planning for its 14th year of promoting literacy, reading, and community The VYCR is seeing funding to start the planning of its 2024 event. As a 100% donation event, each year is different based on funds. VYCR is requesting the funds of \$3,000 to start and retain authors and speakers for next Aprils event. This event utilizes many community origantions, with programing presetned by VYCR as the main draw.	\$ 3,000.00	Waive as additional support the costs normally associated with Banner over Market Street, use of Veterans Memorial Park, Use of City Assets for events.

This grant agreement details a one-year specific grant from the City of Colusa, California (Grantor) to the _____ (Grantee), located at _____ to support Grantee’s **Project/Program/Event** to build and bolster the community of Colusa, CA.

Term:

The term of the Community Sake Funding is one year beginning on October 1, 2023.

Description:

This **Project/Program/Event** will seek to improve the quality of life and build civic pride in Colusa.

Grantee Project/Program/Event description.

The Grantor makes this grant subject to the following terms and conditions:

- a. Grantee must repay to grantor any portion of this grant not used for the stated purpose.
- b. Grantee will utilize the grant’s proceeds only for charitable, educational, and free activities consistent with its grant requirements. Without limiting the generality of the preceding sentence, Grantee will not intervene in any election or support or oppose any political party or candidate for public office, or engage in any lobbying not permitted by section 501(c)(3) of the IRC or, if applicable, IRC sections 501(h) and 4911
- c. Grantee will submit an annual written report to the grantor on the disposition of the grant proceeds. The report should describe:
 - The goals set for the project during the grant period
 - Any progress or setback relative to these goals
 - Other funding received for this project and how it was used
 - The impact of activities on the target issue(s)
 - Any modification of strategies in light of changing issues
 - Significant challenges and how they were dealt with
 - Major programmatic changes
- d. Grantee agrees to show these grants funds on its books; however, Grantee is not required to segregate these funds in separate bank accounts. All expenditures made for the purposes of the grant shall appear on Grantee’s books. Grantee agrees to make such books and records available to Grantor at reasonable times upon request and to keep copies of all books, records, and reports to Grantor for at least four years after the grant term has ended.
- e. This grant is earmarked for the project identified in this grant agreement. The grant is not earmarked for transmittal to any other entity or person, even if the proposal or other correspondence expresses expenditure intentions. Rather, Grantee agrees to accept complete control of the grant and its disposition and responsibility for complying with the terms and conditions of this agreement.

By signing below, Grantee accepts and agrees to all terms and conditions set forth in this letter. Please retain a copy of this grant agreement and return a signed copy to Grantor by September 15, 2023. Upon receipt of a signed agreement, Grantor shall disburse the grant.

Signature: _____

Signature: _____

Name: _____

Name: _____

Date: _____

Date: _____

(Grantee)

(Grantor)

RESOLUTION NO. 23 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA AUTHORIZING TO MOVE FORWARD WITH FUNDING AGREEMENT AND DISBURSMENT OF COMMUNITY’S SAKE GRANTS FOR FISCAL YEAR 2023/24.

WHEREAS, on September 5, 2023, the City of Colusa Council approves the Community Sake Grant applications submitted by: Colusa Rotary; Colusa Founders Day Fund; Colusa County Arts Council; Virginia Yerxa Community Read, in the amount of \$9,200.00.

WHEREAS, on September 5, 2023, the City of Colusa Council approved the funding agreement for the community organizations to receive with their disbursements.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:

- 1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
- 2 Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED THIS 5TH DAY OF SEPTEMBER 2023 BY THE FOLLOWING VOTE:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

GREG PONCIANO, MAYOR

ATTEST

SHELLY KITTLE, CITY CLERK



City of Colusa California

STAFF REPORT

DATE: September 5, 2023
TO: Mayor and Members of the City Council
FROM: Jesse Cain, City Manager and City Staff

AGENDA ITEM:

Consideration of a Resolution approving the contract with Computer Logistics and a five-year Master Service Agreement with Wave Technologies for a citywide VOIP Telephone System.

Recommendation: Council to adopt the Proposed Resolution

BACKGROUND ANALYSIS:

The City of Colusa's phone system is outdated and over twenty years old. The City of Colusa is in a position now with the use of ARPA funds to improve the phone system in each department, citywide, at no cost to the general fund.

The City sent out a request for proposal (RFP) for a new city-wide phone system in August 2023; the City only received one proposal back. Once the proposal came back, staff met and went over the request for proposal to ensure the new phone system would be a good fit for every department.

Every department agrees with the proposal and believes that the new phone system will be a good addition to the City of Colusa and put us in a good position for the future.

BUDGET IMPACT:

None we will use ARPA funds.

STAFF RECOMMENDATION:

Approve Resolution 23-
 Request for Proposal from Computer Logistics
 Service agreement from Wave Technologies LLC

RESOLUTION NO. 23-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA APPROVING THE CONTRACT WITH COMPUTER LOGISTICS AND A FIVE-YEAR MASTER SERVICE AGREEMENT WITH WAVE TECHNOLOGIES FOR A CITY-WIDE VOIP TELEPHONE SYSTEM

WHEREAS, on September 5, 2023, after conducting a Request for Proposals (RFP) process, the City of Colusa City Council approves a contract with Computer Logistics; and:

WHEREAS, the City of Colusa City Council agrees to contract with Wave Technologies to provide City Wide VOIP telephone system services.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
2. Approval. The City of Colusa City Council approves the contracts with Computer Logistics and Wave Technologies LLC, and:
3. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this fifth day of September 5, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

GREG PONCIANO, MAYOR

ATTEST:

Shelly Kittle, City Clerk



Computer Logistics

Request for Proposal For a VOIP Telephone System

Prepared for:

Joshua Fitch
Chief of Police
City of Colusa
260 6th Street
Colusa, CA 95922

Date:

August 17, 2023

Computer Logistics
1135 Pine Street, S
Redding, CA 96001
(530) 241-3131

City of Colusa
260 6th Street
Colusa, CA 95932

RE: Request for Proposal (RFP) regarding: VOIP Telephone System

Dear Joshua,

Thank you for the opportunity to present you with an RFP response for VOIP Telephone System for the City of Colusa. Based on our initial conversations we propose the following scope of services:

- VOIP Telephone System programming and installation (routing, voice mail, auto attendant, etc.)
- Extend our current monthly Computer Logistics Managed IT Services program to VOIP Telephone System for all City of Colusa Depts.
- Partner with Wave Technology (CLC Subcontractor) to assist in implementation and maintenance. All requirements are met by the service provided by Wave.

Please do not hesitate to contact me directly should you have any questions pertaining to this proposal. I look forward to speaking with you soon.

Best regards,

Bob Andrews | CEO
Phone: 530.241.3131 ext. 100
Email: randrews@compulog.com
Web: compulog.com

Legend of notations and styles used in this document:

- *Text immediately following headings is in italics to signify this is a direct quote from your Colusa VOIP RFP.*
- City of Colusa is referred to as “CITY”
- Computer Logistics Corporation is referred to as “CLC” and subcontractor Wave Technology as ‘WAVE”

1. Proposal Response Form (Attachment A)

1.1 Attachment A

DATE 8/17/2023

Proposal of: **Computer Logistics Corporation**, (herein after called Vendor), a Corporation/Partnership doing business as **Computer Logistics**

TO: City of Colusa

The Proposer, in compliance with your Request for Proposal for the VoIP solution having examined the RFP and being familiar with all of the conditions surrounding the work, hereby agrees to perform the work required by the project, within the time set forth in the Proposal Submission Instructions, and at the price stated therein. These prices are to cover all expenses incurred in performing the work required by the contract documents, of which this proposal is a part.

Proposer acknowledges receipt of the following addenda in the event subsequently issued.

Proposer agrees to provide the VoIP system and services described in the RFP Scope of Services.

Submitted by authorized representative:

Firm **Computer Logistics** Signature _____

Address **1135 Pine St., Ste 202, Redding, CA 96001**

EIN **68-0390938**

Name & Title **Robert Andrews/CEO**

City, State, Zip Code **1135 Pine St., Ste 202, Redding, CA 96001**

2. Pricing Summary (Attachment C)

2.1 Attachment C

Please complete the Pricing Summary below. Add lines for any materials or services not specifically itemized below.

Hosted Solution OPTION

Description – Installation - Hosted	Cost (including labor)
Hardware- Yealink T54W (29qty) Analog Fax Adapter (1qty)	\$5,871.00
Phone system installed on vendor provided server	Included in install charge below
System programming and installation (routing, voice mail, auto attendant, etc.)	Included in install charge below
Install and program new phones	\$5,050.00
System Cutover	Included with the install charge above
TOTAL INSTALLATION COST	\$10,921 + taxes & fees*
Description - Maintenance	
Service and Support 1 year	\$10,800 + fees*
Service and Support 3 years	\$32,400 + fees*
Service and Support 5 years	\$54,000 + fees*
Service and Support – Time and Materials per hour	Regular remote support is included with the service costs factored above. This includes things such as changes to staff, extensions, call flow, routing, group changes, and any other system changes. If there are special projects (i.e., new devices, re-wiring, etc.) they will be bid per project. Onsite support may incur additional charges.
Offsite Backups	Included in service charge. Wave Technologies will include daily offsite backups after hours for the phone system's configuration.
Scheduled Maintenance	Included in service charge. System upgrades, security patches, and firmware updates will be applied outside of business hours. Priority updates will be applied at the earliest off peak hours opportunity.
*fees	Taxes will be charged at the current California rate as mandated by state law. The city is exempt from most taxes however there may be applicable fees that could be incurred with usage as well as applicable governmental legislation and mandates for service charges. These fees will not be greater than 6.5% of the service usage amount
Description – Software	
Phone system software – yearly license	Included with the install charge above

Onsite Solution OPTION

Description – Installation - Onsite	Cost (including labor)
Hardware- Yealink T54W (29qty) Analog Fax Adapter (1qty) PBX Server	\$7,871.00
Phone system installed on vendor provided server	Included in install charge below
System programming and installation (routing, voice mail, auto attendant, etc.)	Included in install charge below
Install and program new phones	\$6,650.00
System Cutover	Included with the install charge above
TOTAL INSTALLATION COST	\$14,521 + taxes & fees*
Description - Maintenance	
Service and Support 1 year	\$10,800 + fees*
Service and Support 3 years	\$32,400 + fees*
Service and Support 5 years	\$54,000 + fees*
Service and Support – Time and Materials per hour	Regular remote support is included with the service costs factored above. This includes things such as changes to staff, extensions, call flow, routing, group changes, and any other system changes. If there are special projects (i.e., new devices, re-wiring, etc.) they will be bid per project. Onsite support may incur additional charges.
Offsite Backups	Included in service charge. Wave Technologies will include daily offsite backups after hours for the phone system's configuration.
Scheduled Maintenance	Included in service charge. System upgrades, security patches, and firmware updates will be applied outside of business hours. Priority updates will be applied at the earliest off peak hours opportunity.
*fees	Taxes will be charged at the current California rate as mandated by state law. The city is exempt from most taxes, however there may be applicable fees that could be incurred with usage as well as applicable governmental legislation and mandates for service charges. These fees will not be greater than 6.5% of the service usage amount
Description – Software	
Phone system software – yearly license	Included with the install charge above



3. Service Scope and Approach

Summary of the Product Recommended

Describe the product recommended, including hardware, software, major features, and services available regarding the phone system and phones.

Please provide selected product brochures, pictures of the phones, and basic user guides, etc.

System Design and Implementation

Describe your system design and implementation process in detail.

3CX Phone System Software will be installed on a Linux Server

- **System Call Flow is programmed in advance of installation. With direct input from the customer's main POC for the project.**
- **Extension, voicemails, and button layouts are preprogrammed.**
- **The port over of the phone lines is planned with the client POC and scheduled for the desired date.**
- **Training is done pre-cutover and follow-up and admin training is done after the cutover.**
- **Offsite daily backups are verified.**

The system implemented must include the following items.

- *Offsite daily backups with full system restore capabilities*
- *10 DLC compliant with texting capabilities on any existing number*
- *Option 66 DHCP provisioning for physical phones*
- *QR code provisioning for mobile devices (iOS/Android)*

Use of Subcontractors

The selected Proposer shall be solely responsible for all services as required by the RFP. Subcontractors, if any, will be the responsibility of the Proposer and the role of subcontractors must be clearly identified in the proposal. The City may factor this information into the evaluation of the service approach of the Proposer. The use of a subcontractor(s) does not relieve the selected Proposer of liability under the contract.

CLC has partnered with Wave Technology (CLC Subcontractor) to assist in implementation and maintenance of the phone solution

Service Scope and Approach

Submit a clear and detailed response to accomplish the scope of services that reflects your understanding of the City's requirements as described in this RFP.

- **Gather the CSR (customer service request) from the losing carrier along with a recent invoice.**
- **Schedule the Port Out of the existing city numbers**
- **Gather the current extension list, users, emails, DID's.**
- **Load the phone system software on the hosted Linux server**
- **Work with the city point of contact to program the call flow both inbound and outbound**
- **Program e911 per location for emergency notifications and alerts when 911 is dialed.**
- **Port phone numbers, test and train the client. Follow up after cutover to verify all is functioning as expected.**



Cost/Charges

The proposal must contain a fee schedule that includes, but not limited to, phone service, line items for equipment, licenses, warranties, installation, and training.

*The proposal also must include maintenance costs as detailed in **ATTACHMENT B**.
(of the corresponding Hosted or Onsite solution)*

All costs associated with the proposal must be included in the quote submitted. The City relies on the Proposer to assure that all charges to complete the scope of work are submitted in the proposal and that there are no hidden costs or charges that will be incurred by the City. Contractor to provide Surety bonds for labor and materials. This is a prevailing wage project.

No additional fee will be paid for a reasonable number of minor changes or additions to the scope of work during the implementation process. Any needed cabling or additional hardware will need to be estimated and added to the proposal. If faulty hardware (such as faulty cabling, degradation of wire, etc) may need to be assessed for replacement. If this is the case, a change order will be submitted for approval for proper installation.

No payments will be made for any other services unless written authorization is received from the City prior to the commencement of any such work.

Warranty, Service, and Support

Submit information about the warranties available for any equipment and services provided by the manufacturer and/or the vendor. List terms for hardware replacement and software upgrades. Clearly enumerate any charges associated with any service that will be billed to the City.

Warranty - 1 Year on all Yealink Phones, Service, and Support. See Attached YeaLink Limited Warranty

All hardware has a 12-month/1-year warranty unless otherwise specified.

Phone Service to the lower 48 states is included in the monthly. Some minor costs could be added to allow for international calls. Remote Support is included in the monthly cost. Onsite support is \$125 per hour plus travel costs. Most support can be done remotely.

Software Upgrades and Updates are all included in the monthly service and support fee.

Please attach a Standard Service Agreement from your company. **See attached Service Agreement**

REQUIREMENTS FOR THE TELEPHONE SYSTEM

i. The City's Infrastructure and Phones

Internal Connection

The City is equipped with RJ45 ports for IP phones to connect at all locations. When needed, the IP phones can also be plugged into desktop computers.

Any locations that do not have a RJ45 data connection can be addressed at that time.

Phone System Requirements

The City prefers the 3CX platform. Alternatives can be proposed.

3CX will be used by CLC/Wave for this installation.

Proposals should include options for installation of:

- 1. A complete, turnkey system, including server both Hosted on Onsite options. Include the monthly phone service and support and cost factors for both types of installation.*

Phone Requirements

The Phones need to be open source and not a proprietary brand. Open source allows the phones to be reused with any service in the future if the City decides it is in its best interest. The City does not want to be locked into a certain PBX or Hosted solution.

The system should allow for 25% growth over the next 5 years.

The Phones are open source and not a proprietary brand. Open source allows the phones to be reused with any service in the future if the City decides it is in its best interest. The City will not be locked into a certain PBX or Hosted solution. The system allows for 25% growth over the next 5 years.

ii. Required Phone System and Phone Features

Existing Phone Number

The solution must keep the City's existing phone numbers.

The solution will keep the City's existing phone numbers.

Call Routing

The solution must be capable of routing inbound, outbound, and internal calls.

Phone system can route inbound, outbound and internal calls, + plus can route based on caller id.

A call rings at a phone. After 4-6 rings, an unanswered call forwards to the corresponding voice mailbox.



No answer call fwd is a variable from 0-100 rings.

Capacity of Simultaneous Phone Conversations

The solution must allow a minimum of six (6) simultaneous phone conversations.

Yes we have a minimum of 8 simultaneous phone conversations and can be increased if needed.

Voice Menu

The solution must allow City staff to design a simple and easy-to-use voice menu.

The voice menu is very simple and easy to use and can be set up to be more advanced if requested.

Automated Attendant

The automated attendant is the primary answering point for all calls, both during business hours and closing hours.

The automated attendants are flexible and easy to set up. You can have as many as needed. The system comes with unlimited auto attendants.

The automated attendant must provide callers with a directory by various City functions and by staff members' names. Yes, company directory comes standard. They will have to record the staff members' names to activate.

The automated attendant must allow City staff to pre-record multiple messages for different calendar dates, days of the week, and time of day announcements to support the City's business and holiday schedule – with no requirement to “record over” standard greetings. The system must allow City staff to remotely change and/or re-record these business and holiday greetings/messages.

The system allows for unlimited greetings to be recorded. Greetings are not recorded over, but just added and you can select the correct greeting from the management console. Holiday, weather days, and emergency greetings can be built, added, or employed at any time.

Call Pickup

The solution must allow a user to pick up an external call, internal call, or a call on-hold. The solution must allow a user to pick up a call on-hold from any internal extension.

Call picks up can be done on any call, internal, external or on hold. Even on an active call with mouse control.

Call Transfer

The solution must allow a call to be transferred to another internal extension.

Call Transfer is standard, plus you can do mouse transfer if needed.

Call Forward

The solution must allow a call to be auto routed to another internal extension.

Call forward is standard.



Call On Hold

The solution must allow a call to be put on hold, and then be answered from the same or different internal extension.

Call Holding is standard.

Capability of Handling Two Lines on Any Individual Phone

The solution must allow any individual phone to handle two lines simultaneously. For example, while City staff puts a call on hold on Line 1, the user can use Line 2 to place another call to get more information for the caller waiting on Line 1.

Multiple calls per phone is standard.

Phone Display

The phone must display date, time, extension name, and extension number in idle state.

The phones must provide visual display of most incoming call numbers/extensions and activated features such as DND (Do Not Disturb) and Call Forward.

Yes, call display with date, time, extension name, and extension number is standard. DND and Call Forward are standard features.

Standard Phone Buttons

*Transfer/Conference, Hold, Speaker, and Redial functions need to have their own designated buttons on all phones. - **Yes, these are standard phone buttons.***

Programmable Phone Button

*All phones must have 8 -10 programmable buttons with designated features. **The models we proposed are all 8-10 buttons minimum.***

Distinctive Ringtone

*The solution must allow City staff to distinguish calls with different ringtones when more than one phone is located in the same area. **Up to 8 different rings are available.***

Volume Control – volume control can be done per phone

Speakerphone

*The solution must provide a speakerphone feature on all phones. **Speaker phone is standard.***

Voicemail

The solution must support a minimum of 60 voicemail subscribers. The voicemail system should be able to provide unified messaging and integrate with Outlook, and Office 365 Exchange Online. The service should be able to automate open and closed greetings as well as holiday and other business greetings.



The solution must have a light indicator on the phone to notify a user of a new message in the user's voice mailbox.

The voicemail can support up to 1000 voicemail subscribers. The system provides unified messaging and can integrate with Outlook and Office 365 with integration. Open and closed greetings are done in programming. Mailbox lights come on all phones, and can have a voicemail copy be sent to email.

DID (Direct Inward Dialing)

*The solution must allow external callers to dial directly to individual phone numbers without intervention by a live operator or automated attendant. **DID lines are standard.***

DND (Do Not Disturb)

*The solution must allow City staff to turn on/off the DND feature for any individual phone, as needed. **DND is standard.***

Internal Dialing

*The solution must allow City staff to dial an extension on an internal phone to reach another internal line. **Internal dialing and or extension to extension calls are standard.***

Caller ID

*The solution must allow users to view the phone number and its associated staff name for all internal calls. The solution should also allow users to view the phone number of the caller regarding most inbound calls. **Caller ID is standard.***

911 and E911 Compliance

The solution must support placing calls to 911 from any phone within the City building.

The service must be E911 compliant. Dialing 911 from any City phone should allow a 911 dispatcher to identify the building address per site location.

The service should notify designated City staff (via email, chat, and/or phone) of the phone extension and location from which the 911 call originated.

E911 is standard and can identify the address and extension with the name of the location / or person when 911 is dialed. This system is in compliance with all 911 laws.

Unified Messaging

*The solution must allow a voicemail message to be automatically converted into an audio file and sent to a user's email account. **Unified Messaging is standard.***

Conference Call

*The solution should allow a phone user (conference leader) to establish a Telephone Conference among three or more parties, with the conference leader included. **Conference calling is standard.***



Music On-Hold

*The solution is required to offer or support Music On-Hold. Professionally recorded messages are played over music to market the City's services to a patron while he is put on hold. **Music on Hold is standard.***

Web-based Administration and Programming Capability

The solution must allow multiple, designated City staff to use a web interface for phone programming, management of account creation, deletion, and changes in settings.

The solution must allow multiple, designated City staff to record and manage the voice menu, business, and holiday greetings. The solution must provide basic user guides and onsite admin training for designated City staff to be trained.

Web based administration can be allowed per designated staff member. Programming and adds, moves, and changes can be done in the admin management webpage. You can record greetings and manage the voicemail system, including holiday greetings. User guides and onsite training come with all of our installations.

Statistic Reporting

The solution must allow multiple, designated City staff to view basic historic call reporting for phone extensions, hunt groups, mailboxes, etc.

You can have custom call reports done by designated City Staff for reports on phone extensions, hunt groups, and mailboxes.

Implementation

Vendors are required to plan the implementation in such a manner as to provide absolute minimum downtime during the City's operation hours. The City's operation hours are:

<i>Monday - Friday</i>	<i>8 am – 5 pm</i>
<i>Saturday</i>	<i>Closed</i>

Vendors are required to provide a summary of their implementation plan, with a timeline included from equipment ordering to system design/configuration to final cutover. The completion of work shall be no longer than 45 working days.

Timelines are all based on Port order acceptance. Our standard implementation timeline is 21-30 days. Actual installation, cutover and training is 2 business days.

- **Order the port (Port order take 7-14 business days, but can vary)**
- **Program and Test Phones in advance.**
- **Place the phones onsite 24-48 hours before the port date.**
- **Technician will be onsite for the port date and will train employees immediately after the port completes**
-



Maintenance Services and Technical Support

Vendors are required to offer maintenance services and technical support for a minimum of three (3) years.
Maintenance service is available for 3 years or as long as a service agreement is in place.

Vendors are required to provide remote and on-site assistance when needed. During an emergency, remote and on-site assistance need to be available from vendors after regular business hours.

Wave provides on call 6am - 6pm support. We have an emergency support line that is available 24/7. Closed on Thanksgiving Day, and Christmas Day.

Please list response time about technical support.

Standard Response Time is immediate to 4 hours for non-emergency issues.

Emergency service requests have an immediate to 1 hour response time to address the request.

Wave can do planned after-hours support or emergency support requests by reaching out to our emergency support line.

Paging

The system must be able to integrate with existing paging systems and / or be able to add IP paging solutions at a later time. **Paging integration can be done by adding a simple IP paging adaptor, or IP paging speakers.**

Cordless Handset

It is strongly preferred that some phones come with integrated cordless handsets. **Cordless handsets are available.**

Please specify the signal range, length of talk time, length of standby time, and battery recharge time, for cordless handsets. **Signal range is 150' depending on environment, it can be up to 300'. Talk time is 8 hours, standby time is 48 hours, batter recharge time is 8 hours.**

Analog Device Support

The system needs to be able to provide analog phone lines and / or analog extensions.
Analog devices can be added any time.

- **Relevant industry experience and client references.**

The founders of wave have been in the telecom / phone system world for 20 years each.

We have extremely high customer satisfaction based on a very hands on installation and training process. We have included links to our online google reviews. 5 stars for both CA and TX.

We also have included the overview of a few clients that match the size of your installation and scope of work.

Here is a link to our google reviews online:

[California Reviews](#)

[Texas Reviews](#)

- **North Valley Service - 60 Phones - 9 Locations**

Installation - 1 year ago.

Approved to be contacted directly.

John Schwabaur

john.schwabauer@northvalleyservices.org

Office 530.527.0407 - EXT 109

- **Coronado Vein - 30 Phones - 3 Locations Installation 1 year ago.**

Approved to be contacted directly.

Erin Coronado

erin@nhvi.com

Office 530.244.3278 - EXT 109

- **Levi Rodgers Realestate - 30 Phones - Extremely High Phone Dependency**

Installation - Multiple Years Ago - Still very happy and great customer.

"Current Review from Levi Rodgers"

“The team at Wave has been by my company's side for many years. Eddie and his team have done a phenomenal job establishing and coordinating our complex phone system in addition to many other IT related tasks they have supported. Communication is solid and problems are solved in real time all the time. Thank you, Eddie and team, for being such an important part of our business success!”

Levi, Levi Rodgers Real Estate Group

Approved to be contact directly

Levi Rodgers - 210.331.7000

LeviRodgers774@gmail.com

Wave Technologies LLC



WAVE TECHNOLOGIES

Client Master Agreement

Business Name:

City of Colusa

Business Address:

425 Webster St, Colusa CA 95932

Wave Technologies LLC.
1300 West Street Suite 4
Redding, CA 96002
Phone: 1-530-710-9494
info@jointeamwave.com

Client Master Agreement

This Master Services Agreement ("Agreement") is made as of _____, ("Effective Date"), by and between Wave Technologies LLC. and City Of Colusa ("Client"). This Agreement will confirm the terms and conditions described herein.

Services and Support

Wave Technologies LLC. is in the business of providing telecommunication services and consulting, onsite and/or remote repair, troubleshooting, installation and configuration of hardware and software, internet connectivity, and other services in as much as it relates to providing telecommunication services (herein collectively called "Services"). The Client wishes to retain Wave Technologies LLC. for the purpose of providing one or more of the Services as requested by the Client from time to time.

Wave Technologies LLC. agrees to provide the Services as requested by Client from time to time pursuant to one or more executed Statements of Work (each a "Statement of Work"), which is defined by an e-mail or written confirmation of needed services. Each Statement of Work entered into by the parties shall reference this Agreement and shall when executed be made a part of this Agreement; provided, however, the contents of any Statement of Work shall take precedence over any conflicting provision in this Agreement to the extent necessary to resolve any such conflict.

Fees and Payments

Client agrees to pay the fees for Services in accordance with the fee schedule attached hereto, or, if different, in accordance with any applicable Statement of Work. Client shall reimburse Wave Technologies LLC. for all actual expenses that are authorized by Client in an applicable Statement of Work or otherwise authorized by Wave Technologies LLC. and Wave Technologies LLC. personnel in the course of performing the Services hereunder and evidenced by receipts provided to Client ("Expenses"). Please note the Fee Schedule is subject to change at Wave Technologies LLC.'s sole discretion. Should such a change occur, the Client will be notified via eMail to the billing address currently on file at least 30 days prior to the change. Additional fees that are applicable to your states taxes, telcom reclamation fees, and other such items will be included on your invoice. These are largely governed by state or federal laws and are subject to change.

From time to time in the performance of Services, it may be necessary for Wave Technologies LLC. to replace existing hardware, provide software, and/or provide new hardware for installation and/or use by Client. Client agrees to pay the purchase price for all such hardware to Wave Technologies LLC. as such purchase price has been specified to Wave Technologies LLC. in an applicable Statement of Work or other writing such as a Purchase Order.

Unless otherwise specified in the applicable Statement of Work, Wave Technologies LLC. will invoice Client on a monthly basis ("Invoice Period") for the Services furnished, expenses incurred, and hardware furnished during the immediately preceding Invoice Period. Invoices for Services rendered on a time-and-materials basis will indicate a breakdown and distribution of charges. Statements of Work for Services rendered on a fixed-fee basis will indicate the basis upon which the fees are due and payable (e.g., milestones achieved or date passing). All invoices shall be due and payable to Wave Technologies LLC. in U.S. dollars within thirty (30) calendar days after the invoice date. All amounts not paid within 30 days of the invoice shall thereafter accrue interest, until paid, at 5% per month or the maximum interest rate permitted under applicable law. Once any invoice has not

been paid within the 30-day period specified above, then thereafter Wave Technologies LLC. may condition the provision of any Services under this Agreement to COD or other payment terms acceptable to Wave Technologies LLC.

Professional services provided during normal business hours (8am and 5pm – Monday through Friday, excluding normal holidays), shall be on a time and materials basis and Client will be charged for all time spent on Client's behalf. This includes time spent in conferences and meetings with Client and internal meetings of Wave Technologies LLC. personnel, preparation and research, preparing and updating documentation, project management, telephone support, and any other activity Wave Technologies LLC. deems necessary to accomplish the work requested by the client. Furthermore, the parties agree as follows:

- Client will be billed for travel time necessary to have Wave Technologies LLC. technical resources physically go to the client's site to provide services.
- Phone and remote support to be tracked in fifteen (15) minute increments, rounded to the nearest 15-minute mark with a 15-minute minimum time per support request.
- Service requested by the Client to be provided outside of normal business hours will be billed at the after-hours amount notated on the Fee Schedule with a 2-hour minimum time per support request.
- On-site service to be tracked in fifteen (15) minute increments, rounded to the nearest 15-minute mark with a 15-minute minimum charge per visit.
- If the Client has hosted phones with Wave Technologies LLC, services related to the usability and quality of the phones are included at no additional charge.

General Client Responsibilities

The Client is solely responsible for all required software licenses and ensuring that all software is properly registered and licensed with the manufacturer or other applicable third parties, and otherwise complies with all applicable laws. Wave Technologies LLC. takes no responsibility for and will not track, verify or otherwise independently determine if any software used by the Client complies with licensing, registration or other legal requirements.

Client represents that it is the owner of any equipment for which Client requests service. Client acknowledges and agrees that only official officers of Wave Technologies LLC. are authorized on behalf of Wave Technologies LLC. to enter into any amendments, modifications, or additional agreements on behalf of Wave Technologies LLC.

Representations and Warranties

Client hereby represents and warrants that it has and for the duration of this Agreement shall have all

rights, titles, or interests in the Pre-existing Client Properties required for the performance of its obligations hereunder and has and for the duration of this Agreement shall have the authority and the legal right to enter into this Agreement.

Wave Technologies LLC. hereby represents and warrants that it has and for the duration of this Agreement shall have all rights, titles, or interests in the Wave Technologies LLC. Properties and Deliverables required for the performance of its obligations hereunder and has and for the duration of this Agreement shall have the authority and the legal right to enter into this Agreement.

Wave Technologies LLC. further represents and warrants that the Services provided under this Agreement will be of commercially reasonable quality in accordance with any specifications or requirements set forth in a Statement of Work and will be performed in a good and workmanlike manner and in accordance with industry standards. Without prejudice to any other right or remedy available by law to Client, any claim for breach of Wave Technologies LLC's warranties must be made, by written notice to Wave Technologies LLC., within sixty (60) days following the date of completion of the Services for which the claim is made (or, with respect to any Deliverables that were subject to acceptance testing specified in the applicable Statement of Work, within sixty (60) days following the date of acceptance). Wave Technologies LLC. shall have a thirty (30) day period following receipt of any such notice in which to cure a breach.

Referral or Affiliate Agreements

The Client may have worked with a referral or an affiliate of Wave Technologies LLC. These parties are not employees of Wave Technologies LLC nor do they have the power to promise, promote, guarantee, or otherwise ensure any agreements, services, products, or otherwise with the Client that Wave Technologies LLC is bound to provide outside of this agreement. The Client recognizes that the services being rendered are provided by Wave Technologies LLC.

Employee Solicitation / Hiring

During the period beginning with the date of this Agreement and ending six (6) months after termination of the Statement of Work, Client and any individuals, corporations, partnerships, limited liability companies, trusts, or legal entities which control, are controlled by, or are under common control of Client, agree not to offer employment to or employ, any Wave Technologies LLC. employee, including but not limited to technical, sales, or managerial employees of Wave Technologies LLC. For purposes of the preceding sentence, the term "employment" shall include any form of employment, consulting, contract relationship, or other arrangements pursuant to which such individual will, directly or indirectly, perform services for the new employer.

EXCEPT AS PROVIDED IN THIS AGREEMENT: (A) NEITHER PARTY MAKES ANY REPRESENTATION OR WARRANTY OF ANY KIND, WHETHER EXPRESS OR IMPLIED, FROM A COURSE OF PERFORMANCE OR DEALING, TRADE USAGE, OR OF UNINTERRUPTED OPERATION WITHOUT ERROR, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE; AND (B) WITHOUT LIMITING WAVE TECHNOLOGIES LLC.'S OBLIGATION TO DELIVER THE SERVICES AND/OR DELIVERABLES SET FORTH IN A STATEMENT OF WORK, WAVE TECHNOLOGIES LLC. MAKES NO GUARANTEES WITH REGARD TO THE RESULTS OBTAINED FROM THE OPERATION OR USE BY CLIENT OF THE CLIENT PROPERTIES OR Wave TECHNOLOGIES LLC. PROPERTIES. THE LIMITED

WARRANTY SET FORTH IN THIS AGREEMENT IS MADE FOR THE BENEFIT OF THE CLIENT ONLY.

Limitation of Liability

WAVE TECHNOLOGIES LLC'S LIABILITY FOR ANY REASON AND UPON ANY CAUSE OF ACTION, WHETHER SOUNDING IN TORT, CONTRACT OR ANY OTHER LEGAL THEORY ARISING FROM THE SERVICES, SHALL AT ALL TIMES AND IN THE AGGREGATE BE LIMITED TO THE AMOUNTS PAID OR PAYABLE BY CLIENT TO WAVE TECHNOLOGIES LLC. FOR THE APPLICABLE SERVICE OR UNDER AN APPLICABLE STATEMENT OF WORK. WAVE TECHNOLOGIES LLC. SHALL NOT BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, EXEMPLARY, INCIDENTAL, OR PUNITIVE DAMAGES, INCLUDING LOST PROFITS, EVEN WHEN THE CLIENT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

General

Complete Agreement. This Agreement, including any Statements of Work hereunder and the Confidentiality Agreement, is the complete and exclusive statement of the agreement of the parties with respect to the subject matter hereof and supersedes and merges all prior proposals, understandings, and agreements, whether oral or written, between the parties with respect to the subject matter hereof. This Agreement may not be modified except by a written instrument executed by authorized representatives of the parties.

No Waiver. No failure to exercise, and no delay in exercising, on the part of either party, any right, power, or privilege hereunder will operate as a waiver thereof, nor will any party's exercise of any right, power, or privilege hereunder preclude further exercise of the same right or the exercise of any other right hereunder.

Enforceability. If any part of this Agreement shall be adjudged by any court of competent jurisdiction to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not be affected or impaired thereby and shall be enforced to the maximum extent permitted by applicable Law.

Force Majeure. Either party shall be excused from performance and shall not be liable for any delay in whole or in part, to the extent caused by the occurrence of any Force Majeure Event beyond the reasonable control either of the excused party or its subcontractors or suppliers, for as long as the Force Majeure Event continues and the excused party continues to use its best efforts to recommence performance whenever and to whatever extent possible without delay, including through the use of alternate sources, workarounds or other means. "Force Majeure Events" shall be limited to the following: fire, flood, earthquake, elements of nature or acts of God, acts of war, terrorism, riots, civil disorders, rebellions or revolutions, or any other similar cause beyond the reasonable control of the excused party.

Notices. Any notice required or permitted hereunder to the parties hereto will be deemed to have been duly given only if in writing to the address of the receiving party as set forth on the initial page hereof or such other address as may be specified by such party in a notice delivered to the other party in accordance with this Section and delivered by: (i) certified U.S. mail, return receipt requested, postage prepaid; (ii) nationally recognized overnight courier, delivery charges prepaid; or (iii) by hand delivery with signed receipt. Any notice shall be deemed delivered: (a) on the fifth (5th) business day following deposit of such notice with the U.S. Postal Service if notice is given in accordance with (i), above; (b) on the second (2nd)

business day following deposit of such notice with the courier if notice is given in accordance with (ii), above; or (c) on the date of actual delivery if notice is given in accordance with (iii), above.

Governing Law, Jurisdiction and Venue. This Agreement shall be deemed to have been made in, and shall be construed pursuant to the Laws of, the State of California, excluding its choice of Law principles. Any legal action between Client and Wave Technologies LLC. shall be conducted in the appropriate state or federal court located in Shasta County, California.

Headings; Subsections; Interpretation. Section headings are provided for the convenience of reference and do not constitute part of this Agreement. Any references to a particular section of this Agreement shall be deemed to include reference to any and all subsections thereof. References to the words "including, "includes" or "include" or the abbreviation "e.g." in this Agreement (including any Statement of Work) shall mean "including, without limitation."

References to Client. For purposes of clarity, to the extent an Affiliate of Client is receiving Services hereunder, references in this Agreement (including a Statement of Work) to Client as the recipient of Services shall include such entity, and references to Services being performed for or received by Client shall include the performance of such Services for and receipt of such Services by such entity.

Assignment. Neither party may assign or delegate any or all of its rights (other than the right to receive payments) or its duties or obligations hereunder without the consent of the other party, which consent shall not be unreasonably withheld; provided, however, that either party may assign this Agreement, without the need to obtain the consent of the other party, to an Affiliate of such party or to a successor in interest to substantially all of the business of that party to which this Agreement relates. For purposes of clarity, and without limitation, a non-assigning party's refusal to consent to an assignment proposed by the other party shall be deemed reasonable if based on grounds that the proposed assignee is not financially stable or is a competitor of the non-assigning party. An assignee of either party authorized hereunder shall be bound by the terms of this Agreement and shall have all of the rights and obligations of the assigning party set forth in this Agreement. If any assignee shall fail to agree to be bound by all of the terms and obligations of this Agreement, then such assignment shall be deemed null and void and of no force or effect.

Counterparts. This Agreement may be executed in any number of counterparts (including facsimile counterparts), each of which will be deemed an original, but all of which taken together shall constitute one single agreement between the parties.

Acceptance and Agreement

IN WITNESS WHEREOF, the parties below hereby execute this agreement.

For Wave Technologies LLC.

For

Signature

Signature

Name and Title (Please Print)

Name and Title (Please Print)

Date

Date

Fee Schedule

Service or Product Provided

Professional Phone License - 1 User	-	\$30.00 Per Month
Enterprise Phone License - 1 User	-	\$35.00 Per Month
Hourly Service Rate (Standard Service / Normal Business Hours)	-	\$125.00 Per Hour
Hourly Service Rate (Emergency Service / Non-Business Hours)	-	\$225.00 Per Hour

Initial Here: _____

The terms and conditions of this *Yealink Limited Warranty* shall apply to purchases of Yealink Products. For Customers and Channel Partners located within the European Union and Britain, please refer to the terms and conditions of " *Yealink Limited Warranty for the European Union and UK* ".

Yealink Limited Warranty

Yealink Network Technology Co., Ltd. ("Yealink") provides Yealink's Customers with this limited warranty("Warranty") according to terms and conditions as set out herein, in respect of Yealink Products purchasing from an authorized distributor or reseller ("Channel Partner"). Terms of this Yealink Limited Warranty shall apply to Yealink Products purchased **outside of the European Union and Britain.**

1. Product Scope and Warranty Period

The warranty period of Yealink Products purchased as brand-new, unused product by the initial purchaser starts from the date of purchase. The sales receipt showing the date of purchase is the proof of purchase. If the proof of purchase can't be presented to verify the warranty, the manufacturing date (refer to the serial number on the product) applies as the start of the warranty period. Yealink' sole obligation under this Limited Warranty ceases upon the expiration of the Warranty Period.

Product Category	Product Series	Warranty Period
Video Conferencing	VC Room System, Video Phones;	24 months
	Yealink Meeting Server (license);	12 months
Voice Communication (SIP Phone)	Conference Phones, DECT Phones, T5/T4/T3/T2 Series Phones;	12 months
Microsoft Teams and Skype for Business	Voice Solution: Desk Phones, Conference Phones	24 months
	Video Solution: Teams Room System, Collaboration Bar, BYOD Kits and USB Room Cameras;	24 months
Zoom Rooms	Zoom Room Kit;	24 months
Meeting Board	Meeting Board;	24 months
Personal Collaboration Solution	Speakerphones, Headsets, USB Cameras;	24 months

2. Warranty Service

Hardware. Yealink warrants to its Channel Partner and Customer that hardware will be free of defects in materials and workmanship and will conform to Yealink's published

specifications during the warranty period as specified hereinabove. Yealink may, at its option, replace your product, offer to provide a functionally equivalent product, or repair the product with new, refurbished or used parts as long as such parts are in compliance with the product's technical specifications. WHEN A PRODUCT OR PART IS REPLACED, THE REPLACEMENT ITEM BECOMES YOUR PROPERTY AND THE REQUIRED RETURNED PRODUCT OR PART BECOMES THE PROPERTY OF YEALINK.

Software. Yealink warrants to its Channel Partner and Customer that software product whether pre-loaded on hardware or provided as a standalone product excluding third party application of Microsoft and Zoom as well as Windows operation system etc. will perform substantially in accordance with Yealink's published specifications during the warranty period as specified hereinabove. Yealink will provide updates, patches, bug-fixes, or software replacement, as necessary, to correct errors or malfunctions in the software products during the warranty period.

3. Warranty Exclusion

This Limited Warranty only applies to defects in materials and workmanship under normal use during warranty period or Defective on Arrival ("DOA"), however, does not apply to following cases:

- 1) Products purchased from an unauthorized distributor and/or reseller;
- 2) Products with the original Serial Number or MAC Number removed, defaced or altered;
- 3) Failure to follow Yealink's installation, operation, or maintenance instructions;
- 4) Cosmetics damage due to normal wear and tear, including but not limited to scratches, color or surface differences or any damage which does not have any effect on the intended use of a product;
- 5) Operation in combination with non-Yealink furnished hardware, software, or facilities with Yealink Products (except to the extent that certified by Yealink for use as provided in the Documentation) or any damage to the Yealink Products as a result of such use;
- 6) Unauthorized product testing, modification or alteration by someone other than Yealink or Yealink Channel Partner;
- 7) Abuse, misuse, negligent acts, or omissions of the Customer and persons under Customer's control;
- 8) Damage caused by improper storage, transport or any other human factor such as collision, fire or water contact;
- 9) Damage resulting from lightning, overvoltage or incorrect mains voltage, power surge or outage, force majeure, war or other hazards;
- 10) Consumable components and wear parts are exempt from applicable Product Scope unless they are deemed to be defective on arrival, including but not limited to below items:
 - a. Connector Cables, Power Adapters, Customer-replaceable Standard Batteries or removable batteries, Power Supply units(PSU);
 - b. Ear tips, Ear tip Kits, Ear Cushions, Ear Loops and Ear Budeze;
 - c. Headbands, Neck straps, Velcro, Belt Clip;
 - d. Protective cases and pouches;

- e. Decorative Finishes;
- f. Enclosures and enclosure parts of plastic parts;
- g. Shelters and covers;
- h. Wall Mount Bracket, Table Support, TV Mount Kit;
- i. Handset and Spiral Cord.

4. How to Obtain Warranty Service

In the event that Yealink Product fails to function when used for the first time or defective on arrival (“DOA”), Yealink suggests you to return the Product to the point-of-purchase from where you purchased, providing that this is within 14 days of the purchase date.

To check the warranty status to claim warranty on a Yealink Product, please contact the point-of-purchase from where you purchased the Yealink Product. Warranty claims are covered by Yealink Channel Partner in its channels.

If your warranty claim cannot be processed through the point-of-purchase, you are recommended to visit the Yealink Ticket System link <https://ticket.yealink.com/> for warranty claim or technical support. Please login before creating an Issue to get priority processing and allow tracking of your issue history. You will receive a response from Yealink Support Team within two working days. Yealink’s local Channel Partner will be directed to provide you warranty service or technical support in local language and handle the return and replacement of the defective product if necessary.

For Personal Collaboration Solution Products Warranty claim, please contact Yealink by visiting the AMS system link <https://ams.yealink.com/> which is now mainly supporting the Personal Collaboration Solution Products, Yealink’s local Channel Partner will respond the return and replacement of the defective product within 24 hours on AMS system generally.

When you apply for warranty service, you shall provide: 1) eligible defective product in its original packaging; 2) the name, company name (if applicable), address, E-mail address and telephone number of Customer; 3) description of the quality problem; 4) proof of purchase clearly indicating purchaser’s name and address, purchase date, product type, and model number.

During the Warranty Period, except where prohibited by applicable law, you are responsible for shipping charges, insurance or other transportation expenses incurred when shipping the product required to return Yealink. If you return out-of-warranty Products or Products not covered under the Limited Warranty, you will be responsible for all return-shipping and other transportation expenses.

5. Out of Warranty Service

If your product is out of standard warranty period or your warranty claim is beyond warranty coverage of this limited warranty, please contact Yealink Channel Partner for applicable warranties, details and pricing available to you and further warranty questions.

6. Limitation of Liability

TO THE FULLEST EXTENT PERMITTED UNDER THE LAW, YEALINK IS NOT LIABLE FOR ANY INCIDENTAL, SPECIAL PUNITIVE, STATUTORY, INDIRECT OR CONSEQUENTIAL DAMAGES, LOSS OF PROFITS OR REVENUE, LOSS OR CORRUPTION OF DATA, TOLL FRAUD, COST OF COVER, SUBSTITUTE GOODS OR PERFORMANCE. THE TOTAL AGGREGATE LIABILITY OF EITHER PARTY FOR ALL CLAIMS ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT WILL NOT EXCEED THE TOTAL AMOUNT PAID BY THE CUSTOMER FOR THE PURCHASE OF THE PRODUCT. THIS LIMITATION OF LIABILITY AND THE CAP ON AGGREGATE LIABILITY IN THIS SECTION WILL APPLY TO ANY DAMAGES, HOWEVER CAUSED, AND ON ANY THEORY OF LIABILITY, WHETHER FOR BREACH OF CONTRACT OR TORT (INCLUDING, BUT NOT LIMITED TO, NEGLIGENCE). HOWEVER, THEY WILL NOT APPLY IN CASES OF WILLFUL MISCONDUCT AND PERSONAL INJURY.

Some countries, states, or provinces do not allow the exclusion or limitation of implied warranties or the limitation of incidental or consequential damages for certain products supplied to consumers, or the limitation of liability for personal injury, so the above limitations and exclusions may be limited in their application to You. When the implied warranties are not allowed to be excluded in their entirety, they will be limited to the duration of the applicable written warranty. This warranty gives You specific legal rights which may vary depending on applicable local law.

7. Disclaimers

EXCEPT AS REFERENCED AND LIMITED IN THIS DOCUMENT, NEITHER YEALINK NOR ITS LICENSORS OR SUPPLIERS MAKES ANY EXPRESS REPRESENTATIONS OR WARRANTIES WITH REGARD TO ANY PRODUCTS. YEALINK DOES NOT WARRANT UNINTERRUPTED OR ERROR FREE OPERATION OF PRODUCTS OR THAT THE PRODUCTS WILL PREVENT TOLL FRAUD. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. YEALINK DISCLAIMS ALL IMPLIED OR STATUTORY WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT.

THE WARRANTY REMEDIES EXPRESSLY PROVIDED IN THIS DOCUMENT WILL BE CUSTOMER'S SOLE AND EXCLUSIVE REMEDIES.

8. General

This Limited Warranty applies to all Products sold under the Yealink brand, and combines and supersedes all earlier versions. If any provision of this Limited Warranty is determined to be unenforceable or invalid by court decision, this Limited Warranty will not be rendered unenforceable or invalid as a whole, and the provision will be changed and interpreted so as to best accomplish the objectives of the original provision within the limits of applicable law.

Yealink is not responsible for any warranty, support or maintenance commitments made by Channel Partner or other service providers. Yealink reserves the right to amend or change

this limited warranty at its sole discretion at any time, and this Limited Warranty shall not be interpreted to create any contractual obligation by Yealink to provide support to any specific Customer, Channel Partner or other service providers.

Yealink Network Technology Co., Ltd.

(Effective from January 1st, 2022)