



## CITY COUNCIL MEETING

Tuesday, June 18, 2024

Regular Meeting - 6:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

### AGENDA

#### Zoom Information:

<https://us06web.zoom.us/j/89890717467>

Meeting ID: 898 9071 7467 Passcode: 726926

Mobile: 669-444-9171, ID 89890717467

Mayor – Daniel Vaca

Mayor Pro Tem – Ryan Codorniz

Council Member – Denise Conrado

Council Member – Greg Ponciano

Council Member – Dave Markss

#### CALL TO ORDER

#### ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

**PUBLIC COMMENTS** *(The public to address any item of City business NOT appearing on this Agenda. Speakers must limit their comments to three (3) minutes each. Please note that per Government Code Section 54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda)*

**CONSENT CALENDAR** - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

1. **Receive and File** - Police Department April report
2. **Adopt** - Resolution to waive the Request for Proposal process to purchase trucks from Hoblit Motors
3. **Approve** - Street closure to facilitate Colusa Men's Rugby 50th Anniversary event on 5th Street sponsored by Jameson's on 5th on Saturday, June 22, 2024

#### **COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS**

#### **PUBLIC HEARING**

4. Consideration of the Resolution approving to authorize placement of solid waste liens from Recology on the 2024-25 County Property Tax Roll.

## **Recommendation:**

Open the Public Hearing and;

Council to adopt the Resolution authorizing delinquent solid waste liens on “Exhibit A” to be placed on the 2024-25 City Property Tax Roll with the County.

## **COUNCIL CONSIDERATION**

5. Consideration of the joint County City Resolution for the Wastewater Treatment Plant Annexation #2

**Recommendation:** Council to adopt the Resolution entering into a Tax Sharing Agreement for the proposed annexation to the City of a certain territory commonly known as the Wastewater Treatment Plant Annexation #2

6. Consideration of a Resolution approving tax credits and 12.5% ownership in BC&E Colusa 1 LLC

**Recommendation:** Council to adopt the Resolution approving tax credits and 12.5% ownership in BC&E Colusa 1 LLC

7. Consideration of the Resolution approving the Proposed budget as the City Manager and City Staff recommended.

**Recommendation:** Council to adopt the Resolution approving the Proposed Budget for Fiscal Year 2024-2025 and; Council to adopt the Resolution establishing the Proposed Budget Appropriation Limit for the fiscal year 2024-2025.

## **FUTURE AGENDA ITEMS**

## **ADJOURNMENT**



SHELLY KITTLE, CITY CLERK

### **Notice of Meetings and Agendas**

The Regular Colusa City Council meetings are held the first and third Tuesdays of each month at 6:00 pm in the Colusa City Council Chambers located at 425 Webster Street, Colusa California unless otherwise noted above. Copies of open session agenda packets, which are distributed to the City Council, are on file at the front desk of the City at 425 Webster Street, Colusa, California, and are available for public inspection beginning 72 hours in advance, during normal business hours (7:00 am – 5:00 pm., Monday through Thursday except for City holidays). Additionally, if any reports or documents, which are public records, are distributed to the City Council less than 72 hours before the meeting, those reports and documents will also be available for public inspection at the front desk of the City and on the day of the meeting in the Council Chambers.

### **Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk at least 48 hours prior to the meeting at (530) 458-4941 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

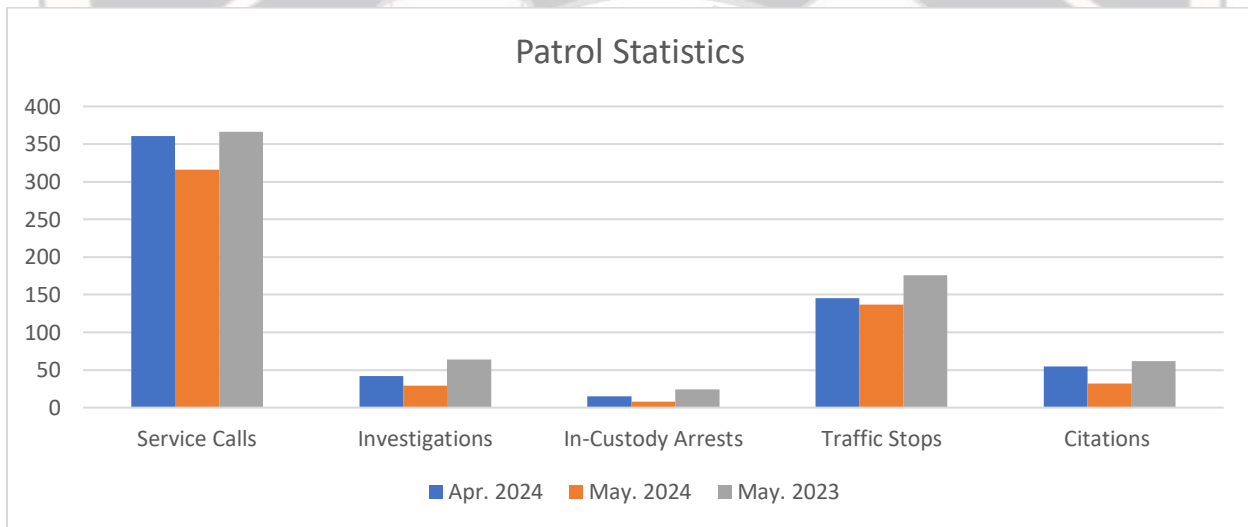
# Colusa Police Department

## *Monthly Report for May 2024*

### Monthly Activities

- City Council Meeting
- Participated in the Colusa County School Attendance Review Board (SARB)
- Conducted Conceal Carry Weapons Permit interviews
- Participated in evaluation Colusa High School senior project presentations
- Attended the Colusa Fair Safety Meeting

### Monthly Statistics



- There were 316 calls for service for patrol officers with 17 agency assists. The call volume in May decreased as compared to April. In May of 2023, there were 366 calls for service which is slightly higher than the call volume of the current year. It is not uncommon to begin to see an increase in the call volume as the weather becomes warmer.
- During May 2024, there were 8 in-custody arrests. There were 3 citations issued in lieu of subjects being booked in jail. There were 2 domestic violence related incidents reported in May with both resulting in arrests. There was 1 DUI related arrest made. There were 29 reports initiated.
- During the month of May, officers initiated 137 traffic enforcement stops. There were 32 citations issued. Several of the citations issued were for registration and driver's license related violations and speed violations. There were no reportable traffic collisions with injuries. 'Hit and Run' collisions are not included in these statistics but instead are included in crime statistics.
- The Police Services Manager handled 80 calls for service during the month of May. These calls for service don't include telephone calls handled by the Police Services Manager.

## Items of Interest

- If you have 9 people in a car and only 5 seat belts, is there a problem? This is directed to parents of young drivers. The State of California requires operators of motor vehicles to be licensed. A 'learner's permit' isn't a valid license. A licensed driver over the age of 25 must accompany an individual who is driving with only a permit. If it is determined a parent is allowing a teenager to operate a motor vehicle without being properly licensed, they are violating section 14604(A) of the California Vehicle Code which is a misdemeanor. The vehicle could potentially be towed as well. There has been a noticeable increase in the number of teenagers who have been stopped by officers who are driving without a license.
- Code Enforcement along with Officers will continue to check trucks/trailers for compliance with paying launch fees at the boat launch in Colusa. Additionally, vehicles will also be issued citations for vehicles not legally parked.
- It is not uncommon for the Colusa Police Department to receive complaints about vehicles parked along public roadways that are inoperable or even abandoned. If a vehicle's registration has expired for more than 6 months, it can be towed pursuant to section 22651(o) of the California Vehicle Code. A vehicle can't be parked on a public roadway more than 120 hours on a per section 11-8(Z) of the Colusa City Code. This excludes vehicles on private property. Should you notice a yellow 'warning' tag on vehicle, if the vehicle is not moved quickly, it will be towed. Often it will be tagged without further notice. If you have noticed a vehicle that hasn't moved in a lengthy amount of time and is currently parked on a city street, please contact Code Enforcement.





## City of Colusa California

### STAFF REPORT

**DATE:** June 18, 2024  
**TO:** Mayor and Members of the Council  
**FROM:** Jesse Cain, City Manager

**AGENDA ITEM:** Consideration to a Resolution to waive the Request for Proposal process to purchase trucks from Hoblit Motors

**Recommendation:** Council to adopt the Resolution to waive the (RFP) request for proposal process to purchase trucks from Hoblit Motors

**BACKGROUND ANALYSIS:** Staff has been planning and budgeting to purchase a service truck with an autocrane and trucks for the water and sewer department for the last few years and now it's time. We are also planning on purchasing a couple trucks for the public works department.

The trucks for the wastewater and water department have been planned out now for a few years. The trucks that we are planning on getting for the public works department is needed as most of them are over twenty years old and now are experiencing major engine and transmission problems in need of repairs to keep them on the road.

We are asking the City Council to waive the RFP because we can get Hoblits to use any state concessions that they can use. This also allows me to get the best price that we can.

For the water sewer department, I plan on using \$350,000 out of the water sewer machine capital budget. For the public works department, we plan to use the remaining \$110,000 that we have budgeted in ARPA funds that the Council has already approved.

**BUDGET IMPACT:**

\$350,000 out of the water Sewer machine capital account and \$110,000 out of the ARPA funds

**STAFF RECOMMENDATION:** Council to approve Resolution 24-

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA APPROVING TO  
WAIVE THE REQUEST FOR PROPOSAL AND BUY TRUCKS FROM HOBLIT MOTORS

**WHEREAS**, the City utilities department has budgeted and planned the purchase new services trucks and one with an autocrane;

**WHEREAS**, the city of Colusa public works department has budgeted using ARPA funds to purchase services trucks;

**WHEREAS**, on June 18, 2024, the City of Colusa City Council approves to waive the RFP process to purchase trucks from Hoblit Motors; and

**WHEREAS**, the City of Colusa City Council will get a competitive price since Hoblit uses state concessions.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:**

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
2. Approval. The City of Colusa City Council approves the resolution authorizing the City Manager to purchase Trucks from Hoblit Motors and:
3. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this 18th day of June 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
DANIEL VACA, MAYOR

\_\_\_\_\_  
Shelly Kittle, City Clerk



## City of Colusa California

### STAFF REPORT

**DATE:** 18 June 2024  
**TO:** Mayor Vaca and Members of the City Council  
**FROM:** Joshua Fitch, Police Chief, via Jesse Cain, City Manager

**AGENDA ITEM:**

Street closure to facilitate Colusa Men's Rugby 50<sup>th</sup> Anniversary event on 5<sup>th</sup> Street

**Recommendation:**

Authorize street closure in relation to the Colusa Men's Rugby 50<sup>th</sup> Anniversary event, sponsored by Jameson's on 5<sup>th</sup> on Saturday, June 22, 2024.

**BACKGROUND ANALYSIS:**

Jameson's on 5<sup>th</sup> is sponsoring this Men's Rugby 50<sup>th</sup> Anniversary event. The sponsor is requesting the closure of 5<sup>th</sup> Street from Market Street north to the alleyway (approximately ½ block) from 3:00 p.m. to 1:00 a.m. This event will include outside music along with cornhole games, with an estimated 100 attendees.

**BUDGET IMPACT:**

None.

**STAFF RECOMMENDATION:**

Staff is recommending that the Council authorize the street closure as outlined above.

**ATTACHMENT:**

Event application.  
Certificate of insurance.

# City of Colusa

Office Use Only

Date

Received 5/31/2024

Routing Date 6/11/2024

Date approved

Notice Sent

Insurance Cert. Rec'd 6/6/2024

Item 3.

## Application for

### Temporary Street Closure, Parades, Special Events and Festivals

NAME OF EVENT: Rugby 50 year anniversary

DATE OF EVENT: June 22 2024

Please read carefully:

- x Application must be filed with the city clerk at least 30 days prior to the event to allow time for review and council action.
- x Applications will be returned if incomplete x  
There are no fees for street closure services
- x Complete in the space provided a narrative explaining the specific purpose of the event including garbage cleanup plans.
- x Submit a map in the space provided outlining the event's location and all street and/or parking lot closings x Submit copies of flyers, posters or other materials that will advertise the event. The organizer is responsible for ensuring that all flyers, posters, etc. advertising the event are removed from public facilities. Failure to comply may impact approvals for future applications.
- x Applicants must provide prior to the event a certificate of insurance meeting city insurance requirements—a minimum of \$1 million per occurrence naming the city as additional insured. Limit is subject to increase depending on event. The description must read: "The City of Colusa, its officials, employees and agents are named as Additional Insured with Waiver of Subrogation with respect to general liability."
- x All applications are subject to approval by the city council
- x Applicants will be notified when the request has been approved or if additional information is required. Inquiries about the status of an application may be directed to the city manager's office.
- x All street closures must maintain adequate clearance for emergency vehicle access.
- x If event will take place on the state highway, attach a copy of the Caltrans encroachment permit

#### Contact Information: (Please print)

Organization Jamesons on 5th

Contact Person Ashley Molloy

Address 138 5th St

City Colusa Ca

Zip Code 95932

Alternate Contact

(It is highly recommended that an alternate name & telephone number be provided)

Phone (day) 530-440-5286

Phone (evening)

Fax

E-mail Address Jamesons on 5th@yahoo.com

#### Event Details:

Location of Event	Start Date MM/DD/YY (Incl. set up)	Start Time	Finish Date MM/DD/YY (Incl. tear down)	Finish Time
<u>5th Street/ Market</u>	<u>06/22/24</u>	<u>3:00</u> <u>pm</u>	<u>06/23/24</u>	<u>1:00</u> <u>am</u>

Electrical: Yes ☐ No ☒  
Beverage: Yes ☐ No ☒

Selling Liquor: Yes ☐ No ☒ Sound Amplification: Yes ☒ No ☐  
Open Fire: Yes ☐ No ☒ (If yes, please explain (permit may be required))

Item 3.

### Type of Event:

Parade <input type="checkbox"/>	Cycling <input type="checkbox"/>	Event/Festival <input checked="" type="checkbox"/>	Please Specify _____
Walkathon <input type="checkbox"/>	Run <input type="checkbox"/>	Other <input type="checkbox"/>	

### Attendance:

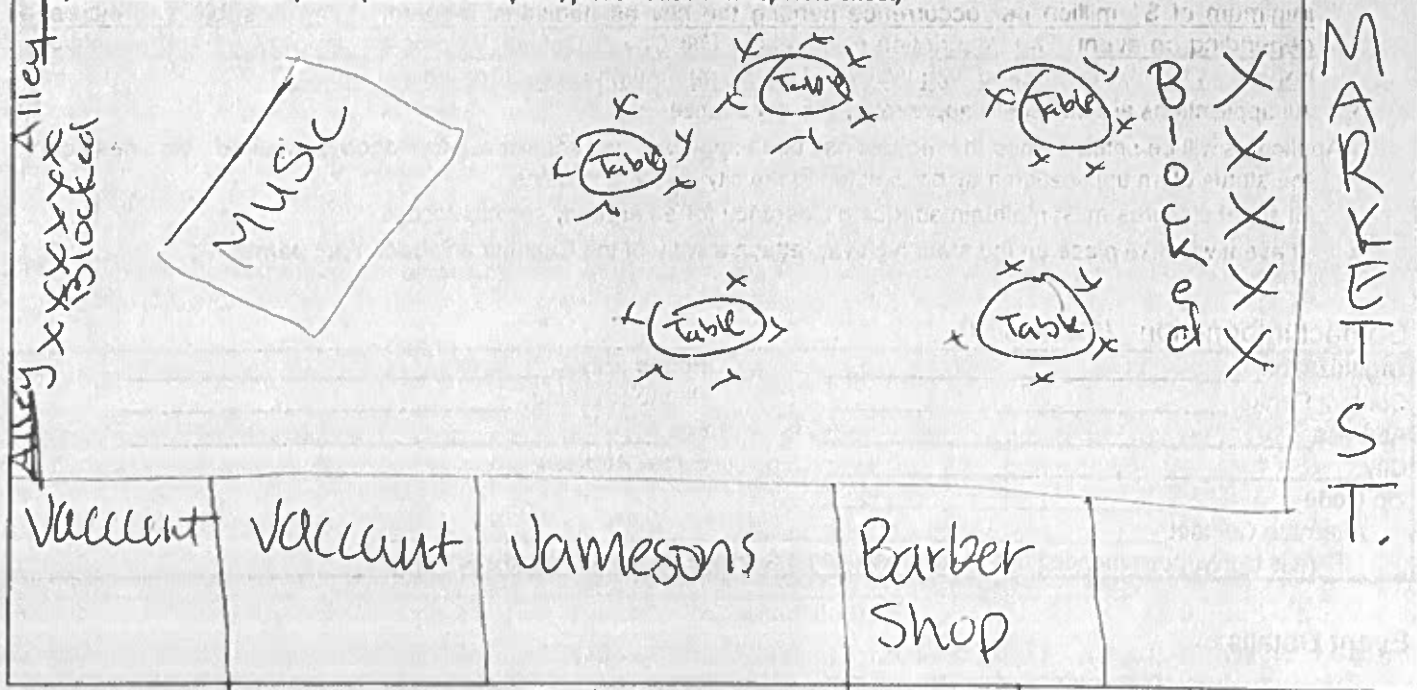
Number of Participants	<u>100</u>	Number of Floats	<u>0</u>
Number of Booths/Stalls	<u>0</u>	*Please provide best estimates*	
Number of Vehicles	<u>0</u>		
Number of Bands	<u>1</u>		

### Narrative and Map of Event:

(Be specific and include garbage clean-up plans, detailed map, route and/or site plan. Attach extra page if necessary)

Narrative: Colusa Mens Rugby 50th Anniversary get together and congratulatory get together for the community we will have music and games (canbde) for community

Map, route, and/or site plan: (if insufficient space, please attach on separate sheet)



Signature of Person Submitting Application: Ashley M.

Date: 5/31/2024

Public Works  
Comments: A

Office Use Only

☒ Approved

☐ Denied

Date: \_\_\_\_\_





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/YY) Item 3.

06/05/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Foresite Sports, Inc. DBA: Eventsured 3553 West Chester Pike #418 Newtown Square, PA 19073	<b>CONTACT NAME:</b> Eventsured Customer Service <b>PHONE (A/C, No, Ext):</b> 888-882-5902 <b>E-MAIL ADDRESS:</b> info@eventsured.com <b>FAX (A/C, No):</b> <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Houston Casualty Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> 42374
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**COVERAGES****CERTIFICATE NUMBER:** TM356134**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	Y	H23SE00155/TM356134	06/22/2024 12:01AM	06/23/2024 2:01AM	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000						
	MED EXP (Any one person) \$ 1,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
	GENERAL AGGREGATE \$ 2,000,000						
	PRODUCTS - COMP/OP AGG \$ 1,000,000						
	DEDUCTIBLE \$ 0						
	COMBINED SINGLE LIMIT (Ea accident) \$						
	BODILY INJURY (Per person) \$						
	BODILY INJURY (Per accident) \$						
PROPERTY DAMAGE (Per accident) \$							
UMBRELLA LIAB	OCCUR						EACH OCCURRENCE \$
EXCESS LIAB	CLAIMS-MADE						AGGREGATE \$
DED	RETENTION \$						\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATUTORY LIMITS OTH-ER
	E.L. EACH ACCIDENT \$						
	E.L. DISEASE - EA EMPLOYEE \$						
	E.L. DISEASE - POLICY LIMIT \$						

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insureds must be venue managers or municipalities and are added with respect to our insureds operations only. Waiver of Subrogation (WOS) and Primary & Non-Contributory (PNC) wording applies only when coverage is purchased by the insured, required by written contract and as indicated below. This coverage is with respect to the Band to be held on 06/22/2024 - 06/22/2024 with 100 attendees at Jameson's On 5th 138 5th St Colusa, CA 95932. Additional Insureds include: Jameson's On 5th 138 5th St Colusa, CA 95932, City Of Colusa (WOS selected).

**CERTIFICATE HOLDER****CANCELLATION**

Jameson's On 5th 138 5th St Colusa CA, 95932	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE
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## City of Colusa California

### STAFF REPORT

**DATE:** June 18th, 2024

**TO:** Mayor and Members of the City Council

**FROM:** Ishrat Aziz-Khan, through Jesse Cain, City Manager

#### **AGENDA ITEM:**

Consideration of the Resolution approving to authorize placement of solid waste liens from Recology on the 2024-25 County Property Tax Roll.

#### **Recommendation:**

Council to adopt the Resolution authorizing delinquent solid waste liens on “Exhibit A” to be placed on the 2024-25 City Property Tax Roll with the County.

#### **BACKGROUND ANALYSIS:**

The City’s Recology Franchise Agreement and City Ordinance No. 535 require a mandatory solid waste service within the City limits. The agreement authorizes Recology, on an annual basis, to collect outstanding solid waste accounts by placing the delinquent accounts and administration fees on the property owner’s tax bill for collection.

Recology must send at least two delinquent notices to the customers and property owners before proceeding with a public hearing. Three courtesy notices were sent to the customers and property owners for delinquent amounts on February 2nd, 2024, May 2024, and June 10th, 2024. The delinquent balances are for services from March 31<sup>st</sup>, 2023 through March 31<sup>st</sup>, 2024. It should be noted that the addresses used to mail both notices came from the latest Assessor Tax Roll (2023) which may not reflect recent sales or transfers of property. The third notice includes the delinquent solid waste account amount and the associated administration fees. “Exhibit A” consists of all delinquencies and administration fees.

The City’s administration fee is \$47 for each lien placed on the property owner’s tax bill.

The updated list was received on June 6th, 2024 from Recology, after Recology addressed the customer complaints.

#### **BUDGET IMPACT:**

City Administration Fee Revenue is estimated to be \$5,922 to the General Fund. The more accurate numbers will be determined upon the final list.

**ATTACHMENTS:**

Resolution 24-\_\_ adopting Exhibit "A:..

## RESOLUTION NO. 24-

### A RESOLUTION OF THE CITY OF COLUSA CITY COUNCIL ADOPTING DIRECT ASSESSMENT FOR DELINQUENT SOLID WASTE LIENS FOR THE FISCAL YEAR 2023-24 ON THE 2023-24 PROPERTY TAX ROLL

**WHEREAS**, the notices and fees for the purpose of the collection of delinquent garbage bills to Recology to be included on the regular County property tax bill for property owners of the City of Colusa were completed on June 18th, 2024; and

**WHEREAS**, the City is placing the delinquent solid waste liens (Exhibit "A" on the Colusa County secured property tax roll for collection; and

**WHEREAS**, the City has complied with the Recology Franchise Agreement and City of Colusa Ordinance No. 535 pertaining to the levy of the solid waste tax lien.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Colusa as follows:

1. Recitals. The above recitals are true and correct and are incorporated herein by reference.
2. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED and ADOPTED this 18th day of June 2024 by the following vote:

AYES

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
DANIEL VACA, MAYOR

Attest:

\_\_\_\_\_  
Shelly Kittle, City Clerk



Exhibit A

<b>Parcel Number</b>	<b>Lien Amount + Fees</b>
017-130-005-000	4573.62
001-092-011-000	943.75
001-051-005-000	2598.88
001-081-011-000	2494.9
001-103-004-000	371.56
001-092-006-000	6521.52
001-251-006-000	1700.76
001-251-007-000	1787.77
001-235-005-000	1375
002-104-002-000	717.86
001-303-003-000	4538.42
001-036-007-000	393.99
001-236-007-000	2107.82
001-042-004-000	1653.38
001-276-001-000	428.18
001-246-004-000	417.32
001-133-009-000	1796.5
001-291-005-000	417.86
002-183-014-000	1253.12
002-290-002-000	317
015-320-035-000	570.66
002-110-005-000	432.92
001-285-002-000	363.12
002-024-015-000	428.18
001-211-006-000	338.5
002-143-004-000	462.32
002-031-003-000	1253.12
001-144-012-000	1253.12
001-086-005-000	1432.46
001-284-014-000	512.7
002-032-012-000	495.65
002-330-026-000	529.36
001-125-002-000	1253.12
001-153-005-000	770.94
002-181-008-000	861.26
002-300-029-000	1063.18
001-082-006-000	1253.12
001-276-007-000	570.66
012-220-023-000	565.24
001-121-006-000	551.46
002-024-002-000	428.18
015-230-004-000	853.2
002-150-017-000	713.12
001-151-010-000	523.74
001-104-003-000	743.2
002-144-008-000	1253.12

001-276-002-000	1253.12
002-050-013-000	713.06
001-203-006-000	1253.12
002-060-032-000	858.94
001-284-010-000	904.2
002-206-004-000	695.82
001-201-011-000	320.66
001-121-008-000	1033.92
001-101-008-000	328.18
002-181-007-000	1253.12
001-133-005-000	669.48
001-306-002-000	1253.12
001-295-001-000	1253.12
002-144-013-000	713.12
002-024-012-000	325.02
001-046-004-000	687.6
001-105-008-000	1262.7
002-024-013-000	739.58
002-060-034-000	325.64
002-060-003-000	1253.12
001-154-013-000	1253.12
001-253-004-000	4244.34
002-250-002-000	1253.12
002-023-012-000	865.62
002-050-049-000	432.76
002-042-005-000	1753.12
015-153-011-000	708.39
002-182-006-000	628.51
015-230-043-000	1253.12
001-112-009-000	285.66
001-246-004-000	197.5
015-200-059-000	1253.12
002-142-001-000	394.78
001-111-003-000	1253.12
001-011-003-000	725.88
002-204-009-000	295.12
001-241-006-000	570.66
001-134-009-000	717.2
002-060-010-000	321.5
002-300-030-000	1253.12
001-293-008-000	501.72
001-302-004-000	1253.12
002-021-001-000	1253.12
001-151-005-000	1710.1
001-161-002-000	170.66
002-024-001-000	368.34
002-141-003-000	1253.12
001-096-007-000	1145.28
001-241-041-000	428.18



001-096-004-000	428.18
002-043-001-000	367.12
001-281-010-000	713.12
002-060-024-000	1253.12
002-205-005-000	467.6
001-144-010-000	713.12
001-143-013-000	428.18
002-205-007-000	820.62
002-182-007-000	570.66
002-023-018-000	428.18
002-250-005-000	1120.62
002-050-011-000	1253.12
002-330-015-000	291.13
001-143-012-000	699.2
001-206-005-000	1253.12
001-134-006-000	660.78
001-304-002-000	1103.12
001-101-005-000	713.12
001-145-014-000	1287.74
001-096-003-000	458.26
002-260-023-000	713.12
015-151-011-000	1253.12
001-303-006-000	715.12
001-283-003-000	428.18
001-136-004-000	580.22
002-250-001-000	1253.12
002-110-023-000	713.12
002-031-006-000	714.14
001-183-014-000	1342.6
002-144-009-000	660.2
001-035-004-000	571.2



## City of Colusa California

### STAFF REPORT

**DATE:** June 18, 2024  
**TO:** Mayor and Members of the Council  
**FROM:** Jesse Cain, City Manager

**AGENDA ITEM:** Consideration of a Resolution for the Wastewater treatment plant annexation #2

**Recommendation:** Council approve joint County City Resolution 24- for the Wastewater treatment plant annexation #2

**BACKGROUND ANALYSIS:** The City of Colusa Mayor, Vice Mayor and City Manager Cain have been meeting with the County on a tax share agreement for the wastewater treatment plant annexation #2 over the last few months. They have negotiated an agreement that best benefits the City and County, which is now before the Council for consideration.

The attached tax share agreement is in line with the last tax share agreement the City did for the Chainey Wilson annexation.

**BUDGET IMPACT:** None

**STAFF RECOMMENDATION:** Council to approve Resolution 24-

**ATTACHMENT:**  
Joint County City Resolution  
Tax share agreement  
Exhibit A  
Exhibit B

**COLUSA OF COUNTY RESOLUTION NO. 24-**  
**CITY OF COLUSA RESOLUTION NO. 24-**

A JOINT RESOLUTION OF THE COLUSA COUNTY BOARD OF SUPERVISORS AND THE COLUSA CITY COUNCIL ENTERING INTO A TAX-SHARING AGREEMENT FOR THE PROPOSED ANNEXATION TO THE CITY OF A CERTAIN TERRITORY COMMONLY KNOWN AS THE WASTEWATER TREATMENT PLANT ANNEXATION #2

**WHEREAS**, a reorganization application has been submitted the Colusa Local Agency Formation Commission (LAFCO) for an annexation to the City of Colusa LAFCO File 2024--- Involving an annexation of unincorporated land consisting of approximately 512+acres (wastewater treatment plant)

**WHEREAS**, Section 99(b) of the Revenue and Taxation Code provides that upon the filing of an application of jurisdictional change, prior to the issuance of certification of filling by the Local Agency Formation commission, the parties must first agree to a mutually acceptable exchange of real property ad valorem and sales and use taxes imposed and collected as authorized by the Revenue and Taxation Code: and

**WHEREAS**, the Parties want to enter into a tax-sharing Agreement providing for the apportionment and exchange of real property ad valorem tax revenues with regard to the wastewater treatment plant annexation.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF COLUSA AND THE BOARD OF SUPERVISORS FOR THE COUNTY OF COLUSA** that the County of Colusa and the City of Colusa enter into a Tax Sharing Agreement.

**PASSED AND ADOPTED BY THE COUNTY OF COLUSA** this 18<sup>th</sup> day of June 2024 by the following vote.

AYES:

NOES:

ABSENT:

---

GARY J EVANS, BOARD CHAIR

ATTEST:

---

Wendy G Tyler, Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Tiffany Jorgensen Deputy Clerk

\_\_\_\_\_  
County Counsel

PASSED AND ADOPTED BY THE CITY OF COLUSA THIS 18<sup>th</sup> day of June 2024, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
DANIEL VACA, MAYOR

ATTEST:

APPROVED AS TO FORM:

By \_\_\_\_\_  
Shelly Kittle, City Clerk

\_\_\_\_\_  
Ryan Jones, City Attorney

**PROPERTY TAX REVENUE SHARING AGREEMENT  
BETWEEN THE CITY OF COLUSA AND THE COUNTY OF COLUSA FOR THE  
CITY OF COLUSA WASTEWATER TREATMENT PLANT ANNEXATION #2**

This Property Tax Revenue Sharing Agreement is made and executed in duplicate by and between the County of Colusa, a political subdivision of the State of California (“County”) and the City of Colusa, a municipal corporation (“City”). The County and City are collectively referred to as the “Parties”.

**RECITALS**

The City filed an application (#2024-0001) with the Colusa County Local Agency Formation Commission (“Colusa LAFCo”), pursuant to the Cortese-Knox Local Reorganization Act of 1985 (Gov. Code, §§ 56000, et seq.), requesting approval of the annexation into the City of that real property described in Exhibit “A and B” attached hereto and incorporated by reference (“Annexation Area”).

Revenue and Taxation Code section 99 requires a city seeking to annex property and the county affected by such annexation to agree upon a property tax revenue exchange agreement in order for Colusa LAFCO to issue a Certificate of Completion.

The City and the County wish to work together to develop a fair and equitable approach to the sharing of tax revenue within the Annexation Area. The City and the County recognize the importance of the City’s and the County’s services and the need to maintain adequate service levels to the Annexation Area for the health, safety and welfare of the citizens of the City and the County. The City and the County wish to cooperate as provided in this Agreement in an effort to address the City’s and the County’s fiscal considerations in providing such services, as well as their respective present and future economic and planning needs.

1. Incorporation of Recitals. The Parties agree that the Recitals, above, constitute the factual basis upon which the City and the County have entered into this Agreement. The City and the County each acknowledge the accuracy of the Recitals and agree that the Recitals are incorporated into this Agreement as though fully set forth at length.
2. Definitions. For purposes of this Agreement, the following words, phrases, and terms are defined as follows:
  - A. “Affected Tax Rate Areas” (or “TRA” or “TRAs”) shall mean as to this Agreement those base property tax levies and/or incremental property tax levies available from the Sphere of Influence. The TRAs are to be re-numbered during the annexation process.

The County Auditor has notified the City and County pursuant to Revenue and Taxation Code section 99(b)(2), that, of the 1% Ad Valorem Property Tax imposed pursuant to Article 13A, section 1 of the State Constitution, the Property Tax Revenue which is subject to negotiated exchange consists of the following elements. Amounts are estimates and are subject to correction.

Secured:

TRA 058-003: General Fund \$17,579 (0.289649%), Sheriff Department \$1,693 (0.027900%), Bridge Fund \$342 (.005642%), Road District \$2,594 (0.042740%), Sacramento River Fire \$1,270 (0.020930%) and Other Remaining Entities \$37,213 (0.613139%).

Unsecured:

No unsecured assessments are associated with these parcels at this time. Any unsecured assessments would be subject to the same rates as above if located within TRA 058-003.

- B. “Annexation Area” means all parcels located within the proposed City of Colusa Wastewater Treatment Plant Annexation #2 as shown on Exhibit “A” to this Agreement for which an application or resolution pursuant to the Cortese- Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code §§ 56000 *et seq.*) (the “Act”) is filed with LAFCo during the term of this Agreement.
- C. “Annexation Date” means the date specified by the Act as the effective date of the annexation covered by this Agreement.
- D. “Base Year” shall mean the fiscal year in which the Tax Rate Areas are approved by the State Board of Equalization.
- E. “Base Year Property Tax Revenues” shall mean the tax revenue portion of the one percent (1%) property tax authorized by Article 13A, section 1 of the California Constitution, and more particularly described in subsection (c) of Section 95 of the California Revenue and Taxation Code, and includes both the Base (total amount of property tax revenue based upon the AB-8 gross levy for the fiscal year) and supplemental property tax revenues as more particularly defined in Section 75 of the California Revenue and Taxation Code, accruing to the County, excluding property tax revenues allocated to City of Colusa, Sacramento River Fire District, Colusa Cemetery District, Colusa Mosquito Abatement District, Yuba Community College, Colusa Unified School District, and the Colusa County of Education Superintendent of Schools in the Base Year.
- F. “Property Tax Revenue” means all revenue from “ad valorem real property taxes on real property,” as that term is used in Section 1 of Article XIII.A of the California Constitution and as more particularly defined in Revenue and Taxation Code §95(c), that is collected from within the Annexation Area and available for allocation to the City and County.



- G. "Property Tax Base Year Increment" means the amount of one percent (1%) ad valorem property tax revenues in excess of the Base Year Tax Revenues accruing to each agency (by the applicable Tax Rate Area) in the Annexation Area resulting from the increase in assessed valuation of the property, buildings, and all other improvements from which property taxes are derived in existence in the Base Year. For the purposes of this Agreement, Property Base Year Tax Increment shall be cumulative.
- H. "Property Tax Development Increment" means the amount of one percent (1%) ad valorem property tax revenues in excess of the Base Year Tax Revenues and the Property Tax Base Year Increment accruing to each agency (by the applicable Tax Rate Area) in the Annexation Area resulting from the increase in assessed valuation from one year to the next caused by property and building improvements and new construction. For the purposes of this Agreement, the Property Tax Development Increment shall be cumulative.
3. General Purpose of Agreement. The general purpose of this Agreement is to devise an equitable exchange of Property Tax Revenue between the City and the County on and after the Annexation Date as required by Government Code section 56815(b) and Revenue and Taxation Code section 99.
4. Assumption of Services After Annexation: The parties understand and acknowledge that following completion of the Annexation, the City will assume full responsibility for providing road, fire, law enforcement, and all other municipal services to the Annexation Area.
5. Establishment of Separate Tax Rate Area.
- A. Upon execution of this Agreement, the Annexation boundary configuration covered by this Agreement is fixed. In order for the County Assessor to determine which Tax Rate Areas are involved and the total Assessed Valuation of the Annexation area, a map(s) and legal description(s) of the Annexation shall be submitted to the County Assessor. Said map(s) and legal description(s) shall be prepared and stamped by a California licensed surveyor or engineer and shall match the boundaries of the City of Colusa Resolution initiating this Annexation.

In the event that the Annexation boundary is subsequently altered, for any reason, the Auditor, Assessor, County Administrative Officer, and Community Development Director shall be immediately notified by the City of Colusa of the Annexation boundary change and the City shall submit new maps and legal descriptions detailing said changes.

Any subsequent changes to the Annexation boundary will cause any prepared Auditor's Report of Tax Rate Area Assignment to become null and void. Any report(s) issued by the County Assessor regarding Assessor's Parcel Numbers, Tax Rate Areas, and Assessed Valuations that are required by the County Auditor to prepare their Tax Rate Area Assignment Letter to the Board of Equalization will also

need to be re-issued.

Should any other subsequent changes occur (other than Annexation boundary Changes), in the maps and/or legal description originally submitted to the County Assessor at any time during the LAFCo annexation process, the City shall immediately notify the County Assessor.

- B. County and County Auditor will work with the State Board of Equalization to establish separate Tax Rate Areas (“new TRAs”) for the Annexation Area prior to allocation and distribution of Property Tax Revenue under this Agreement. For purposes of establishing new TRAs and setting the AB 8 calculation. County Auditor will report to City and County the actual amount of the Ad Valorem Property Tax Revenue levied from the new TRAs pursuant to this Agreement.
  - C. All City owned property to be annexed into the City of Colusa shall be tax exempt and not subject to property tax or the property tax revenue distribution methodology set forth in section 6 below. All other property will be a separate and new TRA.
6. Property Tax Revenue Distribution Methodology. The Parties agree that, as to the Annexation Area only, any Secured and Unsecured Property Tax Revenue will be distributed as follows beginning the first fiscal year after the Base Year:
- A. Property Tax Base. The County will retain forty percent (40%) and the City shall receive sixty percent (60%) of the Property Tax Base.
  - B. Property Tax Base Year Increment. Following annexation, the County shall retain twenty-five percent (25%) and the City shall retain seventy-five percent (75%) of the Base Year Tax Increment Revenues.
  - C. Property Tax Development Increment. Following annexation, the City shall receive one hundred percent (100%) of the Property Tax Development Increment.
7. Development Impact Fees. The City of Colusa will require each developer within the Annexation Area to pay to the County of Colusa the County’s Development Impact Fees adopted pursuant to Ordinance No. 705 and/or Chapter 38 of the Colusa County Code for Health & Human Services Facilities, Behavioral Health Facilities, and District Attorney Facilities and pay to the County of Colusa the County’s Development Impact Fees adopted pursuant to Resolution No. 21-076 705 and/or Chapter 38 of the Colusa County Code for Sheriff Facilities, Library Facilities, District Attorney Facilities, Probation Facilities, and Fire Fees (if not deannexed from the Sacramento River Fire District) as the fees exist or may be amended from time to time for any project approved within the Annexation Area.

If said impact fees increase by 25% or more, the County agrees that they will reopen this tax share agreement. The City will fulfill this obligation by including this requirement in any development agreement or condition of approval adopted in connection with the approval of

any development project proposed within the Annexation Area. Prior to issuance of a building permit for construction of any development, the City will require the developer to confirm payment of the County Development Impact Fees identified in this Section to the County, all in accordance with the County's Service Impact Fee Ordinance. County agrees to consider reduction or waiver of Development Impact Fees on a project-by-project basis.

8. Allocation to Other Public Entities. All Property Tax Revenue allocated to other Special Districts and entities shall remain unchanged unless otherwise agreed between City and said entity.
9. Exchange by County Auditor. The Parties agree that all of the exchanges of Property Tax Revenues required by this Agreement shall be performed by the County Auditor in the customary time and manner for such exchanges based on other similar agreements with local jurisdictions.
10. Effect of Agreement. This Agreement applies solely to the Wastewater Treatment Plant Annexation #2 Area.
11. Utility Bills. Within 60 days of the Annexation Date the City shall have completed the transfer process with Pacific Gas and Electric and take full responsibility for the utility bills for streetlights in the new TRAs.
12. Administrative Charges. Administrative charges for preparation of property tax calculations and tracking shall be charged to the City annually. The County will charge the City the Property Tax Administration Fee per R&T Code 95.3 and 97.75 and the Colusa County Board of Supervisors Ordinance No. 529.
13. Effective Date of Agreement. This Agreement shall become effective on the last date of execution set forth below ("Effective Date").
14. Mutual Defense; Waiver of Retroactive Recovery. If the validity of this Agreement is challenged in a legal action by a party other than City or County, then the Parties agree to jointly defend the legal action and share equally all related costs, fees, and expenses arising from the action. Further, the Parties waive any right to the retroactive recovery of any City or County tax revenues exchanged under this Agreement prior to the date on which such legal action is filed in a court of competent jurisdiction. The remedy available in any such legal action shall be limited to a prospective invalidation of the Agreement.
15. Amendment. This Agreement may only be modified or amended by a writing duly authorized and executed by the Parties.
16. Entire Agreement. With respect to the Annexation Area only, this Agreement supersedes any and all previous negotiations, proposals, commitments, writings, and understandings between the City and the County with respect to the sharing of Property Tax Revenue for the Annexation Area.

17. Agreement or Consent. Wherever this Agreement requires a party's agreement or consent, the party shall make its decision to give or withhold such agreement or consent in good faith and shall not withhold such agreement unreasonably or without good cause.
18. Construction of Captions. Captions of the sections of this Agreement are for convenience and reference only. The words in the captions in no way explain, modify, amplify, or interpret this Agreement.
19. Authority to Execute Agreement. City has authorized the execution of this Agreement by its City Manager through adoption of Resolution No. \_\_\_\_\_ by its Council. County has authorized the execution of this Agreement by the County Administrator through adoption of Resolution No. \_\_\_\_\_ by the Board of Supervisors.
20. Venue. This Agreement is made in the County of Colusa in the State of California. Any action to enforce or interpret its terms shall be brought in Colusa County Superior Court.
21. Severability. Should any part, term or provision of this Agreement be decided by the courts to be illegal or in conflict with any law of the State of California, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining parts, terms or provisions hereof shall not be affected thereby.
22. Notices. Notices may be delivered or mailed to the respective representatives of the Parties at the following addresses:

**City:** City of Colusa  
 ATTN: City Manager  
 425 Webster St.  
 Colusa, Ca. 95932  
 (530) 458-4740

**County:** County of Colusa  
 ATTN: County Administrative Officer  
 547 Market Street, Room 102  
 Colusa, CA 95932  
 (530) 458-0508

Any party may change the contact information to which such communications are to be given by providing the other parties with written notice of such change at least fifteen (15) calendar days prior to the effective date of the change.

All notices shall be effective upon receipt and shall be deemed received through delivery if personally served, or on the fifth (5th) day following deposit in the mail if sent by first class mail.

CITY OF COLUSA, a municipal corporation

\_\_\_\_\_  
Jesse Cain, City Manager

ATTEST:

\_\_\_\_\_  
Shelly Kittle, City Clerk

Date approved by City Council: \_\_\_\_\_  
Resolution No. \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Ryan Jones, City Attorney

COUNTY OF COLUSA

\_\_\_\_\_  
Wendy G. Tyler, County Administrative Officer

ATTEST:

Wendy G. Tyler, Clerk of the Board

\_\_\_\_\_  
,  
By \_\_\_\_\_, Deputy Clerk of the Board

Date approved by Board of Supervisors: \_\_\_\_\_  
Resolution No. \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
, County Counsel

# Exhibit A

## City of Colusa Wastewater Treatment Plant Annexation

### Geographic Description

All that certain property, situate in a portion of Sections 1 and 12, township 15 north, Range 2 west and Section 6, Township 15 North, Range 1 West, Mount Diablo Base and Meridian, County of Colusa, State of California and more particularly described as follows:

**Beginning** at the Northwest corner of Parcel 4, as shown on the certain map entitled "Parcel Map No. 86-9-1 for A.E. Steidlmayer ET AL.", on file in the Colusa Count Recorders Office in Book 3 of Parcel Maps, at Pages 131-136;

Thence, (1A) South 89° 15' 53" East a distance of 1319.80 feet, to the Northeast corner of said Parcel 4;

Thence, (2) South 00° 09' 22" West a distance of 2222.57 feet;

Thence, (3) South 83° 01' 41" East a distance of 2131.29 feet;

Thence, (4) South 00° 05' 25" East a distance of 302.22 feet;

Thence, (5) South 00° 01' 22" East a distance of 2322.14 feet;

Thence, (6) North 84° 56' 00" West a distance of 2132.61 feet;

Thence, (7) South 00° 08' 31" East a distance of 2695.20 feet; to the southeasterly most corner of parcel 3 of said parcel map;

Thence, (8) South 88° 48' 45" West a distance of 2653.44 feet; to the southwest corner of Parcel 2 of said parcel map;

Thence, (9) North 00° 10' 51" East a distance of 2687.38 feet;

Thence, (10) North 00° 17' 13" East a distance of 2213.94 feet; to the northwest corner of Parcel 1 of said parcel map;

Thence, (11) South 89° 26' 23" East a distance of 1323.80 feet, more or less, to a point on the west line of said Parcel 4;

Thence, (12) North 00° 12' 15" East a distance of 2796.09 feet to the **Point of Beginning** and containing 509.92 acres of land, more or less.

Together with the following described parcel of land:

From the Point of Beginning as stated above,

Thence, (1) South 89° 15' 53" East a distance of 1050.51 feet

Thence, (13) North 00° 16' 09" East a distance of 847.93 feet

Thence, (14C) a curve to the right , a Delta Angle of 00°56'38", a Radius of 5767.46 feet and a Length of 95.02 feet

Thence, (15) South 00° 16' 09" West a distance of 881.128 feet

Thence, (16) North 89° 15'53" West a Distance of 2310.29 feet

Thence, (17) South 00° 17' 13" West a distance of 40.00 feet

Thence, (18) South 89° 15' 53" East a distance of 1319.80 feet to the **Point of Beginning** containing an additional 3.34 acres of land more or less.

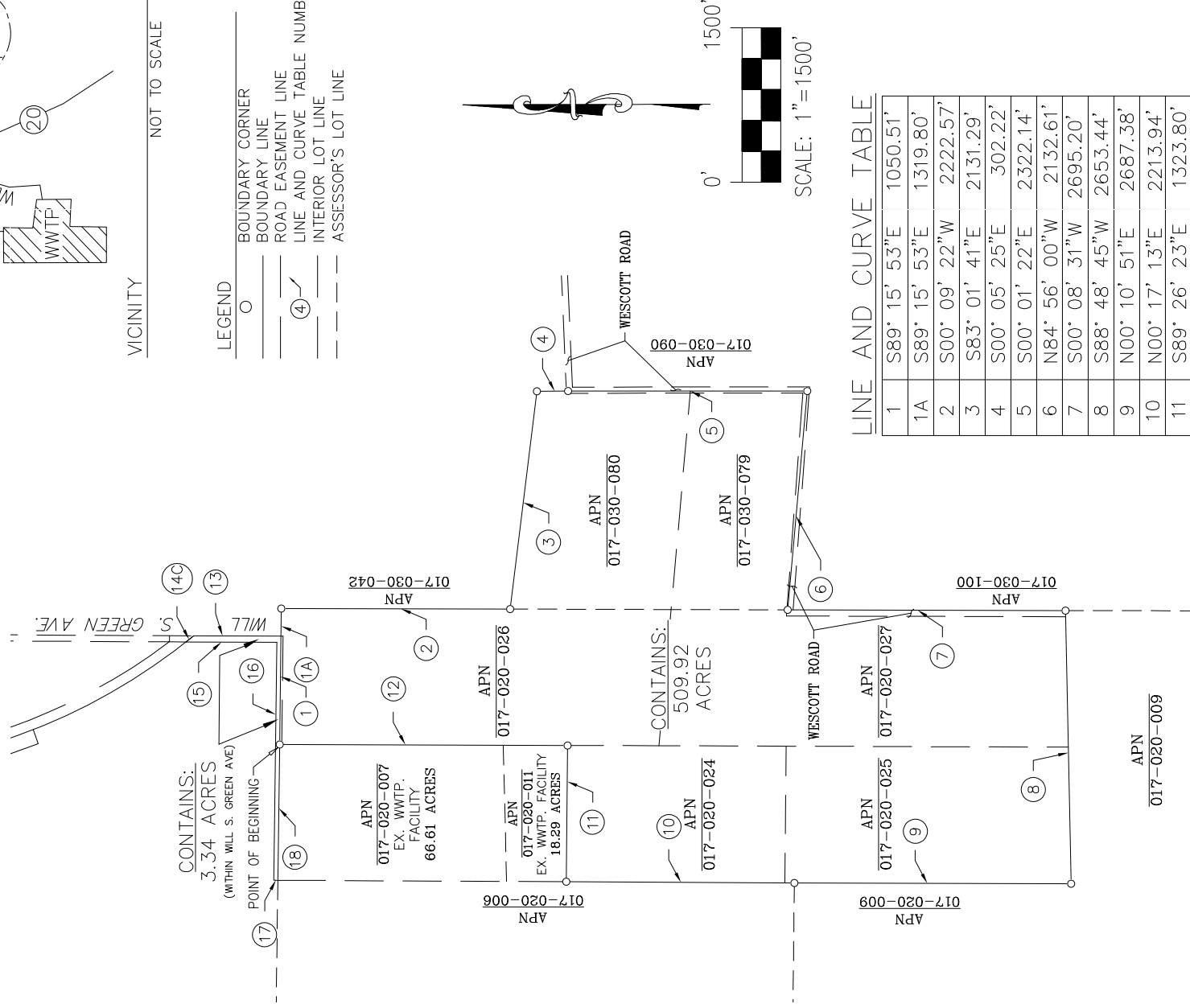
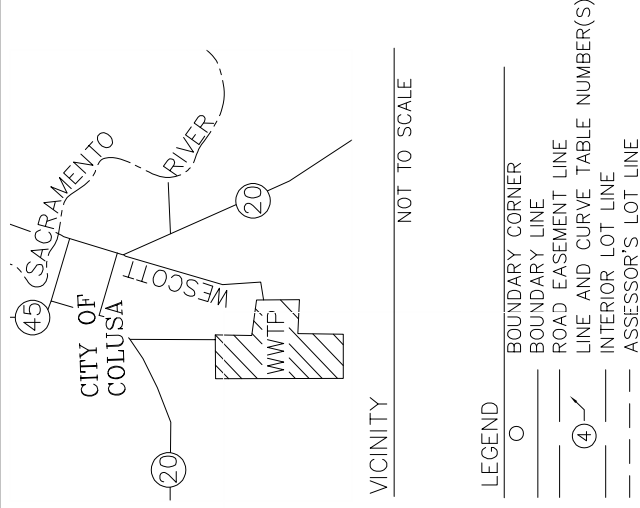
All total containing 513.26 acres of land more or less.

*For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.*



# EXHIBIT B

## CITY OF COLUSA WASTEWATER TREATMENT PLANT ANNEXATION MAP



### LINE AND CURVE TABLE

1	S89° 15' 53"E	1050.51'
1A	S89° 15' 53"E	1319.80'
2	S00° 09' 22"W	2222.57'
3	S83° 01' 41"E	2131.29'
4	S00° 05' 25"E	302.22'
5	S00° 01' 22"E	2322.14'
6	N84° 56' 00"W	2132.61'
7	S00° 08' 31"W	2695.20'
8	S88° 48' 45"W	2653.44'
9	N00° 10' 51"E	2687.38'
10	N00° 17' 13"E	2213.94'
11	S89° 26' 23"E	1323.80'
12	N00° 12' 15"E	2796.09'
13	N00° 16' 09"E	847.93'
14C	Δ=00°56'38"	R=5767.46'
15	S00° 16' 09"W	1042.38"
16	N89° 15' 53"W	2310.29'
17	S00° 17' 13"W	40.00'
18	S89° 15' 53"E	1319.80'

L=95.02



## City of Colusa California

### STAFF REPORT

**DATE:** June 18, 2024  
**TO:** Mayor and Members of the Council  
**FROM:** Jesse Cain, City Manager

**AGENDA ITEM:** Consideration of a Resolution for the BC&E Colusa 1 LLC for tax credits and 12.5% ownership.

**Recommendation:** Council to approve the Resolution for the BC&E Colusa 1 LLC for tax credits and 12.5% ownership.

**BACKGROUND ANALYSIS:** July 18, 2023, the City of Colusa City Council adopted Resolution 23-41 signing the power purchase agreement and having the option of being 12.5% owners in BC&E Colusa 1 LLC.

This is a project that could start the City down a path to becoming energy efficient and non-dependent on PG&E power in the future at no cost to the City of Colusa. The City's goal would be to have the entire City utilizing renewable power within the next ten years. If all goes to plan, every one of our citizens wins and the City can generate future revenues that we need. This is a work in progress and a new venture, and hasn't been done anywhere else. Things would be different if the City of Colusa had millions of dollars to do something like this on our own, but we don't. Staff has done its best to try to put together something that has the potential of creating the City a new revenue stream that we have never seen before that could secure our future.

We believe that the City will be protected from any liability for this project. We are having them secure the biomass application and approval with PG&E so that we are guaranteed a profit on the electricity that we purchase from BC&E1. The project will be insured, at its cost, protecting the city and the \$5M given to the City in the event that the project is not completed. This greatly reduces any liability to the city. We are not saying that we may not have potential liabilities to the City - you never know every time someone drives down a city street goes to one of our parks, swim at the pool there is always a potential liability that the City faces all we can do is protect ourselves the best we can.

As of right now by passing this resolution, the worst thing that can happen is the project is not completed and the city receives nothing. The best case scenario is that the IRS agrees with

the project, we get \$5M, the project is completed and operational generating 5 megawatts of power. And the City of Colusa has a new revenue stream, there would be an increase in property taxes and being 12.5% ownership there would also be additional money that we could receive in revenues. If the tax credits are true and this project gets started the goal would be to eventually start three more of these facilities over the next 24 months. That means that the City could receive a total of \$20M over the next couple of years. This would be general fund money that could be used at the council's discretion.

This can seem overwhelming or sound too good to be true. On March 5, 2024, the U.S. Department of Treasury, IRS releases the final rules on provisions to expand the reach of clean energy tax credits through President Bidens investing in America agenda. The new Inflation reduction act provisions now allow State, Local and Tribal Governments that are tax-exempt to have access to the tax credits for building a clean energy economy.

**BUDGET IMPACT:** None

**STAFF RECOMMENDATION:** Council to approve the Resolution

**ATTACHMENT:**  
Resolution

**RESOLUTION NO. \_\_\_\_\_****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA APPROVING THE  
TAX CREDITS AND 12.5% OWNERSHIP IN BC&E COLUSA 1 LLC**

**WHEREAS**, the City has researched and met with BC&E to discuss a public/private venture related to renewable energy;

**WHEREAS**, the City and BC&E entered into a Power Purchase Agreement on July 18, 2023;

**WHEREAS**, the City of Colusa City Council agrees to be 12.5% owners in BC&E Colusa 1 LLC and:

**WHEREAS**, on June 18, 2024, the City of Colusa City Council approves for the City Manager to sign the necessary paperwork to obtain 12.5% ownership and acquire the associated tax credits; and

**WHEREAS**, the City of Colusa City Council directs that the City Manager to only sign the necessary paper work once all of the insurance and indemnification documentation has been provided to ensure that the City is protected to best of its ability from liabilities.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY  
RESOLVE:**

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
2. Approval. The City of Colusa City Council approves the resolution authorizing the City Manager to sign once all insurance policies have been secured for and provided, and:
3. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted on this 18th day of June 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
DANIEL VACA, MAYOR

\_\_\_\_\_  
Shelly Kittle, City Clerk

**City of Colusa**  
**Budget Summary**  
**Fiscal Year 2024-2025 Proposed Budget**

-----FY 2023-2024 Mid-Year Budget-----				-----FY 2024-2025 Proposed Budget-----			
Fund - Description	Undesignated	Fiscal Year 2023-2024		Undesignated	Fiscal Year 2024-25		Undesignated
	Fund Balance 6/30/2023	Revenues	Expenditures	Fund Balance 6/30/2024	Revenues	Expenditures	Fund Balance 6/30/2025
101 - General Fund	\$ 4,272,068	\$ 8,501,530	\$ 7,891,549	\$ 4,882,049	\$ 7,828,628	\$ 7,592,084	\$ 5,118,593
410 - Water Enterprise Fund	6,536,695	1,609,885	2,202,847	5,943,733	5,422,851	5,989,656	5,376,928
430 / 436 - Sewer Enterprise Fund	11,537,154	3,537,335	4,230,231	10,844,258	7,742,939	7,187,977	11,399,220
Special Revenue Funds							
102 - Cannabis Revenue Fund	1,401,373	252,000	51,800	1,601,573	386,000	1,393,082	594,491
211 - Traffic Safety Fund	(3,894)	3,625	1,000	(1,269)	3,625	4,000	(1,644)
214 - State Law Enforcement Grant Fund	305,866	172,500	185,000	426,058	172,500	598,558	-
221 - Strike Team	238,614	119,000	211,498	165,802	119,000	284,802	-
241 - Gas Tax Fund	299,234	262,386	200,000	361,620	274,386	572,000	64,006
246 - Country Transportation Fund (LTF)	587,097	203,500	242,000	548,597	254,000	452,000	350,597
253 - Parks/ Tree Improvement District Fund	45,232	105,400	126,380	24,252	541,400	535,068	30,585
261 - CDBG Program Income Fund	257,802	11,500	11,500	257,802	11,500	177,082	92,220
262 - CDBG HOME Program Income Fund	131,121	514,700	514,400	131,421	514,700	514,400	131,721
263- Micro Enterp Devl/ COVI	8,779	432,482	420,000	21,261	182,482	170,000	33,743
271 - Street Dvlpmt Impact Fee Fund	448,122	23,000	-	448,122	23,000	470,622	500
272 - Police Dvlpmt Impact Fee Fund	218,486	7,500	175,000	218,486	9,500	165,000	62,986
273 - Fire Dvlpmt Impact Fee Fund	241,360	106,860	150,000	241,360	14,000	195,000	60,360
274 - Storm Drain Impact Fee Fund	152,099	5,400	54,946	152,099	4,400	100,000	56,499
275 - Park/Rec Dvlpmt Impact Fee Fund	97,151	2,600	90,000	97,151	13,700	90,000	20,851
276 - City Hall Dvlpmt Impact Fee Fund	112,243	3,401	-	115,644	5,000	95,000	25,644
277 - Comm Ctr Dvlpmt Impact Fee Fund	48,392	5,000	-	48,392	2,800	50,500	692
281 - State Recycling Fund	11,336	5,060	4,500	11,896	5,060	4,500	11,896
310 - State Park Fund	(62,332)	671,550	668,050	(58,832)	671,550	675,930	(63,212)
311 - Boat Launch Fund	63,207	14,000	8,050	69,157	14,000	8,050	75,107
422 - Corp Yard Dvlpmt Impact Fee Fund	152,610	14,150	-	166,760	14,150	142,000	38,910
610 - Colusa Meadows Assmt Dist Fund	4,523	8,514	8,550	4,487	8,514	8,550	4,451
620 - Hoblit Lighting Assmt Dist Fund	(217)	6,260	5,975	68	6,503	5,975	596
640 - Colusa CFD2 -2020	30,342	37,500	22,280	45,562	37,500	32,000	
660 - Walnut Ranch Assmt Dist Fund	25,405	24,100	10,045	39,460	24,100	10,045	
							Item

Item 7.

**Capital Projects Funds**

101 - American Rescue Plan Act (ARPA)	-	530,290	(530,290)	-	(530,290)
101 - American Rescue Plan Act (ARPA)	1,025,563	530,290	1,025,563	605,400	420,163
310 - LOSSP Grant	-	-	-	642,950	-
101- Prop 64 Grant (2of 5 Years)	-	-	-	132045	-
253- Clean California Grant (38K MB)	-	-	-	381000	-
410< 430 (Walnut Ranch Projects)	-	-	-	8036455	-

**City of Colusa**  
**Fiscal Year 2024-25 Proposed Budget**  
**General Fund Revenue and Expenditure Detail**

Item 7.

	Actual FY 2021-22	Actual FY 2022-23	Adopted Budget FY 2023-24	Mid-Year Budget FY 2023-24	Proposed Budget FY 2024-2025
<b>REVENUES</b>					
Taxes	3,459,605	4,136,995	5,295,000	5,334,880	5,032,334
Franchises	269,546	302,349	312,426	312,426	300,000
Licenses & Permits	224,352	450,890	271,300	278,300	217,000
Fines & Forfeitures	16,744	31,577	9,500	9,500	13,500
Interest Income	7,271	49,968	20,000	30,000	45,000
Property Rents & Leases	27,458	50,442	37,000	40,000	57,500
Other Government Agencies	70,861	80,387	68,500	68,500	62,300
Service Charges	630,096	273,235	218,800	213,800	215,100
Other Revenues	15,652	27,165	34,285	38,085	25,550
Other Financing Sources	40,500	-	991,705	2,176,039	1,860,344
American Relief American Act (ARPA)	-	(4,419)	-	-	-
<b>Total Revenues</b>	<b>4,762,085</b>	<b>5,398,588</b>	<b>7,258,516</b>	<b>8,501,530</b>	<b>7,828,628</b>
<b>EXPENDITURES</b>					
City Council	8,751	7,542	7,251	7,407	7,594
City Clerk	36,354	36,548	25,010	23,574	27,512
City Treasurer	3,635	\$3,075	\$3,128	\$3,128	\$3,128
Fire Department	868,320	893,621	1,087,109	1,117,472	1,149,266
Police Department	1,506,426	1,562,348	1,846,952	1,808,455	1,751,806
Code Enforcement	-	-	185,318	105,749	131,584
Administrative Services - Administration	155,213	173,471	180,739	126,237	139,672
Administrative Services - Finance	443,462	533,330	672,174	689,955	740,471
Administrative Services - Attorney	37,928	32,447	40,000	40,000	40,000
Administrative Services - Recreation	63,155	73,438	129,755	129,755	174,689
Community Development -Economic Devlp.	149,614	143,720	162,836	162,836	102,756
Community Development - Planning	167,536	122,541	292,636	130,740	188,868
Community Development - Building	34,361	122,080	115,671	120,430	110,400
Community Development - Engineering	75,771	62,466	62,150	67,150	67,150
Public Works - City Hall	33,932	55,414	22,242	22,506	22,506
Public Works - Streets	419,617	478,354	638,660	869,919	1,968,879
Public Works -Perilie Building	-	-	-	1,646,058	61,432
Public Works - Parks	235,055	237,899	276,642	289,888	298,971
American Relief Program Act (ARPA)	271,071	18,292	530,290	530,290	605,400
<b>Total Expenditures</b>	<b>\$ 4,510,201</b>	<b>\$ 4,556,586</b>	<b>\$ 6,278,565</b>	<b>\$ 7,891,549</b>	<b>\$ 7,592,084</b>
Excess / (Deficit) of Revenues over Expenditures	251,884	842,002	979,951	609,981	236,544
Non-Budgetary Gen. Liability / Work Comp. Adj. One-time Transfers (to)/ from Reserves	-	-	-	-	-
Annual Net Excess / (Deficit)	251,884	842,002	979,951	609,981	236,544
Beginning Fund Balance	3,178,182	3,430,066	4,204,068	4,272,068	4,882,049
Ending Fund Balance	3,430,066	4,272,068	5,184,019	4,882,049	5,118,593

**City of Colusa**  
**Fiscal Year 2024-25 Proposed Budget**  
**General Fund Revenue Account Detail**

Item 7.

Description	Actual FY 2021-22	Actual FY 2022-23	Adopted Budget FY 2023-24	Mid-Year Budget FY 2023-24	Proposed Budget FY 2024-2025
Property Taxes	1,021,941	1,148,547	1,092,000	1,131,880	1,248,369
Property Tax in Lieu of Vehicle License Fee	648,338	721,520	800,000	800,000	820,515
Sales Taxes	1,701,462	2,217,893	3,350,000	3,350,000	2,910,450
ERAF in Lieu of Sales Tax	-	-	-	-	-
Transient Occupancy Taxes	43,364	32,093	35,000	35,000	35,000
Documentary Stamps	44,500	16,942	18,000	18,000	18,000
<b>TOTAL TAXES</b>	<b>3,459,605</b>	<b>4,136,995</b>	<b>5,295,000</b>	<b>5,334,880</b>	<b>5,032,334</b>
Franchise - Gas & Electric	63,443	98,269	105,000	105,000	105,000
Franchise - Solid Waste	146,426	161,009	150,426	150,426	155,000
Franchise - Cable TV	59,677	43,071	57,000	57,000	40,000
<b>TOTAL FRANCHISES</b>	<b>269,546</b>	<b>302,349</b>	<b>312,426</b>	<b>312,426</b>	<b>300,000</b>
Business Licenses	54,592	60,085	55,000	65,000	68,000
<b>TOTAL LICENSES</b>	<b>54,592</b>	<b>60,085</b>	<b>55,000</b>	<b>65,000</b>	<b>68,000</b>
Other Permits	17,602	20,825	23,300	23,300	19,000
Building Permits	152,158	301,980	190,000	190,000	130,000
<b>TOTAL PERMITS</b>	<b>169,760</b>	<b>322,805</b>	<b>213,300</b>	<b>213,300</b>	<b>149,000</b>
Civil Fines	15,456	30,894	8,000	8,000	12,000
Other Fines	-	-	-	-	-
Parking Tickets	1,288	683	1,500	1,500	1,500
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>16,744</b>	<b>31,577</b>	<b>9,500</b>	<b>9,500</b>	<b>13,500</b>
Building Rents and Leases	27,458	50,442	37,000	40,000	57,500
Interest Earnings	7,271	49,968	20,000	30,000	45,000
<b>TOTAL INTEREST &amp; RENTALS</b>	<b>34,729</b>	<b>100,410</b>	<b>57,000</b>	<b>70,000</b>	<b>102,500</b>
Motor Vehicle In-Lieu	7,241	6,543	7,500	7,500	800
Public Safety - Proposition 172	32,478	31,108	30,000	30,000	30,000
State Highway Maintenance Reimbursement	31,142	41,994	30,000	30,000	30,000
State Mandate Reimbursements	-	-	-	-	-
POST Training Reimbursement	-	742	1,000	1,000	1,500
<b>TOTAL FROM OTHER AGENCIES</b>	<b>70,861</b>	<b>80,387</b>	<b>68,500</b>	<b>68,500</b>	<b>62,300</b>
Police Department Fees and Charges	1,605	10,260	2,300	2,300	14,000
Police Department DHHS Grant/SARB Grant	13,997	20,589	500	500	10,100
Fire Department Fees and Charges	700	1,475	1,500	1,500	3,000
Plan Check Fees	61,992	186,714	140,000	140,000	110,000
Planning & Zoning Fees	64,300	19,951	55,000	50,000	32,000
Recreation Fees and Charges	41,370	33,390	14,500	14,500	45,000
Economic Fees and Charges	17,598	5,275	5,000	5,000	1,000
ARPA Fund	428,534	(4,419)	-	-	-
<b>TOTAL SERVICE CHARGES</b>	<b>630,096</b>	<b>273,235</b>	<b>218,800</b>	<b>213,800</b>	<b>215,100</b>
<b>TOTAL OTHER REVENUES</b>	<b>15,652</b>	<b>27,165</b>	<b>34,285</b>	<b>38,085</b>	<b>25,550</b>
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>40,500</b>	<b>-</b>	<b>991,705</b>	<b>2,176,039</b>	<b>1,236,984</b>
<b>TOTAL TRANSFERS IN</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>623,360</b>
<b>TOTAL GENERAL FUND</b>	<b>4,762,085</b>	<b>5,330,588</b>	<b>7,255,516</b>	<b>8,501,530</b>	<b>7,828,628</b>

*Notes:*

The Total Revenue also included  
\$1.16M for transaction/measure B tax  
\$131,584 reimbursement from Prop 64 grant  
\$605,400 From ARPA Fund  
\$1.2 M for street Project from Measure B \$700K, SB1 \$200K and Cannabis funds \$300K  
\$2.09K Strike Team, 313KSLESF, 300K LTF (\$623,360)

1,860,344



**City of Colusa**  
**Fiscal Year 2024-25 Proposed Budget**  
**General Fund**

Item 7.

**Departmental Expenditure Account Detail**

	Actual FY 2021-22	Actual FY 2022-23	Adopted Budget FY 2023-24	Mid-Year Budget FY 2023-24	Proposed Budget FY 2024-2025
<b><u>Elected Officials</u></b>					
<b>City Council</b>					
Personal Services	8,408	6,588	6,588	6,588	6,588
Services and Supplies	343	954	663	819	1,006
Capital Outlay	-	-	-	-	-
<b>Total:</b>	<b>8,751</b>	<b>7,542</b>	<b>7,251</b>	<b>7,407</b>	<b>7,594</b>
<b>City Clerk</b>					
Personal Services	34,293	34,200	20,605	20,605	21,946
Services and Supplies	2,061	2,348	4,405	2,969	5,567
Capital Outlay	-	-	-	-	-
<b>Total:</b>	<b>36,354</b>	<b>36,548</b>	<b>25,010</b>	<b>23,574</b>	<b>27,512</b>
<b>City Treasurer</b>					
Personal Services	3,635	3,075	\$3,074	\$3,074	3,074.48
Services and Supplies	-	-	54	54	54
Capital Outlay	-	-	-	-	-
<b>Total:</b>	<b>3,635</b>	<b>3,075</b>	<b>\$3,128</b>	<b>\$3,128</b>	<b>\$3,128</b>
<b><u>Public Safety</u></b>					
<b>Fire</b>					
Personal Services	691,419	713,075	889,566	914,789	978,888
Services and Supplies	134,980	175,075	195,544	200,683	168,378
Capital Outlay	41,921	5,470	2,000	2,000	2,000
<b>Total:</b>	<b>868,320</b>	<b>893,621</b>	<b>1,087,109</b>	<b>1,117,472</b>	<b>1,149,266</b>
<b>Police</b>					
Personal Services	1,241,273	1,285,653	1,509,879	1,444,106	1,398,240
Services and Supplies	246,230	276,695	337,073	364,349	353,566
Capital Outlay	18,923	-	-	-	-
<b>Total:</b>	<b>1,506,426</b>	<b>1,562,348</b>	<b>1,846,952</b>	<b>1,808,455</b>	<b>1,751,806</b>
<b>Code Enforcement</b>					
Personal Services	-	-	127,634	37,599	123,734
Services and Supplies	-	-	7,684	4,150	7,850
Capital Outlay	-	-	50,000	64,000	-
<b>Total:</b>			<b>185,318</b>	<b>105,749</b>	<b>131,584</b>
<b><u>Administrative Services Department</u></b>					
<b>Administration</b>					
Personal Services	120,130	107,790	105,851	105,851	108,677
Services and Supplies	35,083	65,681	74,887	20,386	30,994
Capital Outlay	-	-	-	-	-
<b>Total:</b>	<b>155,213</b>	<b>173,471</b>	<b>180,739</b>	<b>126,237</b>	<b>139,672</b>
<b><u>Administrative Services Department, cont.</u></b>					
<b>Finance</b>					
Personal Services	164,985	152,969	148,575	150,511	165,401
Services and Supplies	278,477	380,361	523,599	539,444	575,070
Capital Outlay	-	-	-	-	-
<b>Total:</b>	<b>443,462</b>	<b>533,330</b>	<b>672,174</b>	<b>689,955</b>	<b>740,471</b>
<b>Attorney</b>					
Personal Services	-	-	-	-	-
Services and Supplies	37,928	32,447	40,000	40,000	40,000
Capital Outlay	-	-	-	-	-
<b>Total:</b>	<b>37,928</b>	<b>32,447</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
<b>Recreation</b>					
Personal Services	8,013	31,057	91,699	91,699	105,422
Services and Supplies	55,142	42,381	38,056	38,056	69,266
Capital Outlay	-	-	-	-	-
<b>Total:</b>	<b>63,155</b>	<b>73,438</b>	<b>129,755</b>	<b>129,755</b>	<b>174,689</b>
<b><u>Community Development Department</u></b>					
<b>Grant Writer/Tourism Development</b>					
Personal Services	70,831	83,560	100,513	100,513	-

City of Colusa  
Fiscal Year 2024-25 Proposed Budget  
General Fund

Item 7.

Departmental Expenditure Account Detail

	Actual FY 2021-22	Actual FY 2022-23	Adopted Budget FY 2023-24	Mid-Year Budget FY 2023-24	Proposed Budget FY 2024-2025
Services and Supplies	78,783	60,159	62,322	62,322	102,756
Capital Outlay	-	-	-	-	-
<b>Total:</b>	<b>149,614</b>	<b>143,720</b>	<b>162,836</b>	<b>162,836</b>	<b>102,756</b>
<b>Planning</b>					
Personal Services	156,538	49,999	147,386	77,561	124,204
Services and Supplies	10,998	72,542	145,250	53,179	64,664
Capital Outlay	-	-	-	-	-
<b>Total:</b>	<b>167,536</b>	<b>122,541</b>	<b>292,636</b>	<b>130,740</b>	<b>188,868</b>
<b>Building</b>					
Personal Services	-	-	-	-	-
Services and Supplies	34,361	122,080	115,671	120,430	110,400
Capital Outlay	-	-	-	-	-
<b>Total:</b>	<b>34,361</b>	<b>122,080</b>	<b>115,671</b>	<b>120,430</b>	<b>110,400</b>
<b>Engineering</b>					
Personal Services	-	-	-	-	-
Services and Supplies	-	-	-	-	-
Capital Outlay	75,771	62,466	62,150	67,150	67,150
<b>Total:</b>	<b>75,771</b>	<b>62,466</b>	<b>62,150</b>	<b>67,150</b>	<b>67,150</b>
<b>Public Works Department</b>					
<b>City Hall</b>					
Personal Services	-	-	-	-	-
Services and Supplies	33,932	-	22,242	22,506	22,506
Capital Outlay	-	55,414	-	-	-
<b>Total:</b>	<b>33,932</b>	<b>55,414</b>	<b>22,242</b>	<b>22,506</b>	<b>22,506</b>
<b>Streets</b>					
Personal Services	306,637	318,112	459,458	592,736	534,916
Services and Supplies	72,763	112,441	129,203	227,183	183,963
Capital Outlay	40,217	-	50,000	50,000	1,250,000
<b>Total:</b>	<b>419,617</b>	<b>478,354</b>	<b>638,660</b>	<b>869,919</b>	<b>1,968,879</b>
<b>PERILIE BUILDING</b>					
Loan from Enterprise Fund	-	-	-	(1,708,585)	-
Services and Supplies	-	-	-	98,432	61,432
Capital Outlay	-	-	-	3,256,211	-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,646,058</b>	<b>61,432</b>
<b>Parks</b>					
Personal Services	175,744	182,355	211,665	226,849	227,387
Services and Supplies	43,074	62,282	64,978	63,038	71,584
Capital Outlay	16,237	-	-	-	-
<b>Total:</b>	<b>235,055</b>	<b>237,899</b>	<b>276,642</b>	<b>289,888</b>	<b>298,971</b>
<b>ARPA</b>					
Personal Services	106,202	-	-	-	-
Services and Supplies	-	-	-	-	-
Capital Outlay	164,869	18,292	530,290	530,290	605,400
<b>Total:</b>	<b>271,071</b>	<b>18,292</b>	<b>530,290</b>	<b>530,290</b>	<b>605,400</b>
<b>Total Appropriations - General Fund</b>	<b>4,510,201</b>	<b>4,556,586</b>	<b>6,278,565</b>	<b>7,891,549</b>	<b>7,592,084</b>
<b>Total Personal Services:</b>	<b>3,088,108</b>	<b>2,968,433</b>	<b>3,822,493</b>	<b>3,772,482</b>	<b>3,798,478</b>
<b>Total Services and Supplies:</b>	<b>1,139,926</b>	<b>1,523,327</b>	<b>1,823,782</b>	<b>1,925,151</b>	<b>1,936,206</b>
<b>Total Capital Outlay:</b>	<b>282,167</b>	<b>64,826</b>	<b>632,290</b>	<b>2,193,916</b>	<b>1,857,400</b>

Note: Street Project \$1,200,000. - The project is funded \$300,000 Cannabis, \$200,000 SBI and \$700,000 from Measure B Fund

**City of Colusa**  
**Fiscal Year 2024-25 Proposed Budget**  
**Water Enterprise Fund (Fund 410)**

	Actual FY 2021-22	Actual FY 2022-23	Adopted Budget FY 2023-24	Mid-Year Budget FY 2023-24	Proposed Budget FY 2024-2025
<b>Revenues:</b>					
Water Service and Usage Fees	1,393,677	1,389,388	1,396,500	1,396,500	1,416,500
Water Connection, Installation Fees, Dev. Imp.	74,342	59,219	65,000	65,000	55,000
State and Federal Grants- Walnut Ranch					3,855,851
Late Payments, Delinquencies, Check Svc. Chrg.	124,815	70,032	59,000	59,000	60,000
Interest	9,024	61,064	15,000	23,885	35,000
Other Income	62,543	60,970	65,500	65,500	500
<i>Total:</i>	<u>1,664,401</u>	<u>1,640,674</u>	<u>1,601,000</u>	<u>1,609,885</u>	<u>5,422,851</u>
<b>Expenditures:</b>					
Direct Salaries and Benefits	280,556	270,548	351,713	\$445,515	\$447,191
Indirect Salaries and Benefits	236,044	267,933	326,237	328,869	335,532
Operating Costs	432,713	608,518	647,501	708,335	692,458
Overhead Costs	85,216	94,857	116,916	235,128	121,811
Machinery & Equipment	68,818	-	-	-	-
Capital Projects -Walnut Ranch(61011)	125,438	10,484	448,644	485,000	4,392,664
Audit Adjustments/Comp. Absence./OPEB/Deprec.	205,193	(94,513)	-	-	-
Reserve Transfer	-	-	-	-	-
<i>Total:</i>	<u>1,433,978</u>	<u>1,157,826</u>	<u>1,891,010</u>	<u>2,202,847</u>	<u>\$5,989,656</u>
Excess (deficit) of revenues over expenditures	<u>230,423</u>	<u>482,847</u>	<u>(290,010)</u>	<u>(592,962)</u>	<u>(566,805)</u>
Beginning Discretionary Fund Balance	5,823,425	6,053,848	6,536,695	6,536,695	5,943,733
Ending Discretionary Fund Balance	5,753,848	6,236,695	5,946,685	5,643,733	5,076,928
Restricted Reserve Balances:					
Meter Replacement Reserve	300,000	300,000	300,000	300,000	300,000
<b>Total Fund Balance and Reserves</b>	<u>6,053,848</u>	<u>6,536,695</u>	<u>6,246,685</u>	<u>5,943,733</u>	<u>5,376,928</u>

*Notes:*

\$4,392,644 consist of:  
 \$3,593,246 for Walnut Ranch Project  
 500K -Re-drill Well # 6, 74K for Scada  
 \$175 K for 50% of two trucks  
 Operating Cost has 71K for the Water Management Plan

**City of Colusa**  
**Fiscal Year 2024-25 Proposed Budget**  
**Sewer Enterprise Fund (Fund 430 / 436)**

<b>Revenues:</b>	<b>Actual FY 2021-22</b>	<b>Actual FY 2022-23</b>	<b>Adopted Budget FY 2023-24</b>	<b>Mid-Year Budget FY 2023-24</b>	<b>Proposed Budget FY 2024-2025</b>
Sewer Charges	2,854,053	3,064,836	3,291,735	3,291,735	3,291,735
Interest/436/430	14,105	71,567	25,000	30,000	45,000
Sewer Dev. Impact Fees	57,218	56,794	65,000	65,000	55,000
Miscellaneous Revenue - Land Lease	120,548	149,595	130,000	150,000	170,000
Transfer In - Loader Loan from General Fund	1,622	-	600	600	600
Other Financing Sources - SRF Grant -Walnut Ranch	-	1,052,497	-	-	4,180,604
<i>Total:</i>	<u>3,047,546</u>	<u>4,395,289</u>	<u>3,512,335</u>	<u>3,537,335</u>	<u>7,742,939</u>
<b>Expenditures:</b>					
Direct Salaries and Benefits	385,184	366,856	469,500	\$542,241	\$506,159
Indirect Salaries and Benefits	245,256	277,982	338,319	341,332	348,547
Operating Costs	721,685	773,426	817,529	886,470	1,044,061
Overhead Costs	87,846	75,240	122,820	135,092	124,236
Machinery & Equipment	164,498	82,266	175,000	175,000	240,000
Debt Service	338,566	306,540	1,136,015	1,136,015	1,135,671
Capital Projects / Outlay	2,235,936	-	350,000	390,000	150,000
Recology / OPEB Prefunding Allocation	(469,888)	1,569,089			
Reserve Transfer - Capital Reserve	77,500	77,500	77,500	77,500	77,500
Reserve Transfer - Collection System				524,446	-
Capital Projects / Walnut Ranch Sewer Grant (62694)	-	-	-	22,134	3,561,803
Asset Capitalization - Use of Reserves for property					
Transfer In/Out - New loan reserve req.					
<i>Total:</i>	<u>3,786,583</u>	<u>3,528,898</u>	<u>3,486,683</u>	<u>4,230,231</u>	<u>7,187,977</u>
Excess (deficit) of revenues over expenditures	(739,037)	866,391	25,651	(692,896)	554,962
Beginning Discretionary Fund Balance	6,977,892	9,538,662	10,193,596	10,193,596	9,289,243
Ending Discretionary Fund Balance (30100)	6,238,855	10,193,596	10,007,790	9,289,243	9,632,748
<b>Restricted Reserve Balance:</b>					
REDIP Reserve	-	-	-	-	-
Capital Reserve (Fund 436)	1,047,550	1,132,101	1,209,601	1,209,601	1,287,101
Collection System Reserve (30153)	0	0	0	0	0
WWTP Upgrade (Depreciation) Reserve (30151)	0	0	0	0	0
USDA Reserve (30155)	25,883	25,883	25,883	25,883	25,883
New SRF loan reserve requirement	185,574	185,574	185,574	185,574	185,574
<b>Total Fund Balance and Reserves</b>	<u>7,497,862</u>	<u>11,537,154</u>	<u>11,428,848</u>	<u>10,710,301</u>	<u>11,131,306</u>

**City of Colusa**  
**Fiscal Year 2024-25 Proposed Budget**  
**American Relief Program Act (ARPA-Fund 101)**

	Actual FY 2021-22	Actual FY 2022-23	Adopted Budget FY 2023-24	Mid-Year Budget FY 2023-24	Proposed Budget FY 2024-2025
<b>Revenues:</b>					
Revenue-Federal Grant	724,839	724,839		-	-
Interest Revenue	-	-	-	-	-
<i>Total:</i>	<u>724,839</u>	<u>724,839</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenditures:</b>					
Salaries (Employee Premium)	106,202				-
Machinery & Equipment -Police	164,869	98,917	490,290	490,290	450,000
Tourism Events (4 Events)	141,717				
Sick Leave paid by the City	18,612	-	-	-	-
Recreation Program	-	-	40,000	40,000	25,000
Others	-	-	-	-	130,400
<i>Total:</i>	<u>325,198</u>	<u>98,917</u>	<u>40,000</u>	<u>530,290</u>	<u>605,400</u>
Excess (deficit) of revenues over expenditures	<u>399,641</u>	<u>625,922</u>	<u>(40,000)</u>	<u>(530,290)</u>	<u>(605,400)</u>
Beginning Fund Balance		399,641	1,025,563	985,563	612,000
<b>Ending Fund Balance</b>	<u>399,641</u>	<u>1,025,563</u>	<u>985,563</u>	<u>455,273</u>	<u>6,600</u>

**City of Colusa**  
**Fiscal Year 2024-25 Proposed Budget**  
**Cannabis Revenue Fund (Fund 102)**

<b>Revenues:</b>	<b>Actual FY 2021-22</b>	<b>Actual FY 2022-23</b>	<b>Adopted Budget FY 2023-24</b>	<b>Mid-Year Budget FY 2023-24</b>	<b>Proposed Budget FY 2024-2025</b>
Revenue	302,784	212,806	225,000	225,000	150,000
Interest Revenue	2,856	17,941	5,000	5,000	15,000
Permits	16,000	14,500	16,000	22,000	22,000
State Grant -SS4					199,000
<i>Total:</i>	<u>321,640</u>	<u>245,247</u>	<u>246,000</u>	<u>252,000</u>	<u>386,000</u>
<b>Expenditures:</b>					
Indirect Salaries and Benefits - Street Projects					
Operating Costs - Street Project	-	7,707	1,000	1,800	2,200
Safe Street for All -Grant Match			50,000	50,000	52,000
PMP- SS4	27,435	-	-	-	238,882
Asphalt Chip seal project -MB fund	-	-	-	-	300,000
ARCO	-	-	-	-	800,000
<i>Total:</i>	<u>27,435</u>	<u>7,707</u>	<u>51,000</u>	<u>51,800</u>	<u>1,393,082</u>
Excess (deficit) of revenues over expenditures	<u>294,205</u>	<u>237,540</u>	<u>195,000</u>	<u>200,200</u>	<u>(1,007,082)</u>
Beginning Fund Balance	869,628	1,163,833	1,401,373	1,401,373	1,596,373
Ending Fund Balance	<u>1,163,833</u>	<u>1,401,373</u>	<u>1,596,373</u>	<u>1,601,573</u>	<u>589,291</u>

**Notes:**

50k match for SS4

300k for Measure B Road Project

**City of Colusa**  
**Fiscal Year 2024-25 Proposed Budget**  
**Supplemental Law Enforcement**  
**Fund (Fund 214)**

	Actual FY 2021-22	Actual FY 2022-23	Adopted Budget FY 2023-24	Mid-Year Budget FY 2023-24	Proposed Budget FY 2024-2025
<b>Revenues:</b>					
SLESF Grant Funds	161,285	165,271	170,000	170,000	170,000
Loan Proceeds from Other Funds					
Other Revenue		129			
Interest Revenue	526	3,863	800	2,500	2,500
<i>Total:</i>	<u>161,811</u>	<u>169,263</u>	<u>170,800</u>	<u>172,500</u>	<u>172,500</u>
<b>Expenditures:</b>					
Salaries - Police	-	-	-	-	-
Police Supplies & Operating Costs	13,845	27,344	50,000	50,000	50,500
Equipment Maintenance	4,186	23,241	20,000	20,000	20,000
Professional Services	19,284	17,376	45,000	45,000	45,000
Police Machinery & Equipment	42,859	-	50,000	70,000	170,000
<i>Total:</i>	<u>80,174</u>	<u>67,961</u>	<u>165,000</u>	<u>185,000</u>	<u>285,500</u>
Excess (deficit) of revenues over expenditures	<u>81,637</u>	<u>101,302</u>	<u>5,800</u>	<u>(12,500)</u>	<u>(113,000)</u>
Beginning Fund Balance	122,925	204,563	305,866	305,866	426,058
Transfer out					313,058
Ending Fund Balance	<u>204,563</u>	<u>305,866</u>	<u>311,666</u>	<u>293,366</u>	<u>-</u>

Notes:

**City of Colusa**  
**Fiscal Year 2024-25 Proposed Budget**  
**Strike Team (221)**

	Actual FY 2021-22	Actual FY 2022-23	Adopted Budget FY 2023-24	Mid-Year Budget FY 2023-24	Proposed Budget FY 2024-2025
<b>Revenues:</b>					
Other Revenue	361,516	211,846	200,000	117,500	117,500
Miscellaneous Revenue					
Interest Revenue	431	2,716	500	1,500	1,500
<i>Total:</i>	<u>361,947</u>	<u>214,562</u>	<u>200,500</u>	<u>119,000</u>	<u>119,000</u>
<b>Expenditures:</b>					
Salaries	175,206	95,438	107,650	123,798	75,000
Supplies & Services	18,155	17,343	8,180	12,700	-
Machinery & Equipment	92,180	86,491	150,000	75,000	-
Debt Service	-	-	-	-	-
<i>Total:</i>	<u>285,541</u>	<u>199,272</u>	<u>265,830</u>	<u>211,498</u>	<u>75,000</u>
Excess (deficit) of revenues over expenditures	<u>76,406</u>	<u>15,290</u>	<u>(65,330)</u>	<u>(92,498)</u>	<u>44,000</u>
Beginning Fund Balance	146,918	223,324	238,614	238,614	165,802 (209,802)
Ending Fund Balance	<u>223,324</u>	<u>238,614</u>	<u>173,284</u>	<u>146,116</u>	<u>-</u>

Notes:



**City of Colusa**  
**Fiscal Year 2024-25 Proposed Budget**  
**Gas Tax Fund (Fund 241)**

	Actual FY 2021-22	Actual FY 2022-23	Adopted Budget FY 2023-24	Mid-Year Budget FY 2023-24	Proposed Budget FY 2024-2025
<b>Revenues:</b>					
CA Gas Tax Section 2105	34,822	36,335	33,000	33,000	33,000
CA Gas Tax Section 2106	20,472	21,651	18,500	18,500	18,500
CA Gas Tax Section 2107	41,642	49,518	40,886	40,886	40,886
CA Gas Tax Section 2107.5	2,000	2,000	2,000	2,000	3,000
Proposition 42 Funds (Section 2103)	49,596	52,022	46,000	46,000	46,000
Interest Income	1,071	3,983	2,000	2,000	3,000
Road Maint. Rehab Acct./loan repayment	126,797	130,274	120,000	120,000	130,000
<i>Total:</i>	276,400	295,784	262,386	262,386	274,386
Public Works Staff Allocations	40,000	40,000	50,000	50,000	50,000
Utilities	87,352	97,504	85,000	135,000	122,000
Other Costs / Equipment Maintenance	7,661	-	-	-	-
SB1 Cap. Expend / Asphalt Chip Seal Proj.	-	281,939	165,000	165,000	200,000
Transfers Out	-	-	-	-	-
<i>Total:</i>	135,013	419,443	300,000	350,000	372,000
Excess (deficit) of revenues over expenditures	141,387	(123,659)	(37,614)	(87,614)	(97,614)
Beginning Fund Balance	281,507	422,894	299,234	299,234	261,620
Ending Fund Balance	422,894	299,234	261,620	211,620	164,006

**City of Colusa**  
**Fiscal Year 2024-25 Proposed Budget**  
**County Transportation - LTF/RSTP**  
**(Fund 246)**

	Actual FY 2021-22	Actual FY 2022-23	Adopted Budget FY 2023-24	Mid-Year Budget FY 2023-24	Proposed Budget FY 2024-2025
<b>Revenues:</b>					
LTF/RSTP Revenues	266,616	277,027	200,000	200,000	250,000
Interest Income	1,025	7,749	1,500	3,500	4,000
Miscellaneous - Bridge Street Caltrans Coop Project	-	-	-	-	-
State Grant - STIP Road Project	-	-	-	-	-
<i>Total:</i>	<u>267,641</u>	<u>284,776</u>	<u>201,500</u>	<u>203,500</u>	<u>254,000</u>
<b>Expenditures:</b>					
Professional Services	-	-	20,000	20,000	20,000
Capital Expenditures -	-	158,623	185,000	185,000	185,000
Professional Services	-	81,006	-	-	-
Salaries & Maintenance	5,000	-	5,000	5,000	5,000
Street Maintenance	14,166	35,864	32,000	32,000	42,000
State Grant - Various Road Project. STIP	-	-	-	-	-
Caltrans Bridge Street Coop Project	-	-	-	-	100,000
Transfers Out	-	-	-	-	-
<i>Total:</i>	<u>19,166</u>	<u>275,494</u>	<u>242,000</u>	<u>242,000</u>	<u>352,000</u>
Excess (deficit) of revenues over expenditures	<u>248,475</u>	<u>9,282</u>	<u>(40,500)</u>	<u>(38,500)</u>	<u>(98,000)</u>
Beginning Fund Balance	329,340	577,815	587,097	587,097	546,597
Ending Fund Balance	<u>577,815</u>	<u>587,097</u>	<u>546,597</u>	<u>548,597</u>	<u>448,597</u>

**City of Colusa**  
**Fiscal Year 2024-25 Proposed Budget**  
**State Park Management Fund**  
**(Fund 310)**

	Actual FY 2021-22	Actual FY 2022-23	Adopted Budget FY 2023-24	Mid-Year Budget FY 2023-24	Proposed Budget FY 2024-2025
<b>Revenues:</b>					
Concessions Revenue	28,254	22,424	28,600	28,600	28,600
Interest Income					
LOSPP Grant		-	642,950	642,950	642,950
<i>Total:</i>	<u>28,254</u>	<u>22,424</u>	<u>671,550</u>	<u>671,550</u>	<u>671,550</u>
<b>Expenditures:</b>					
Indirect Salaries	5,000	5,000	-	-	-
Supplies and Materials	11,260	14,959	20,523	19,100	26,980
Professional Services	6,000	6,389	6,000	6,000	6,000
LOSPP Grant		-	642,950	642,950	642,950
Machinery & Equipment	3,491	1,505	-	-	-
<i>Total:</i>	<u>25,751</u>	<u>27,852</u>	<u>669,473</u>	<u>668,050</u>	<u>675,930</u>
Excess (deficit) of revenues over expenditures	<u>2,503</u>	<u>(5,429)</u>	<u>2,077</u>	<u>3,500</u>	<u>(4,380)</u>
Beginning Fund Balance	(59,406)	(56,903)	(62,332)	(62,332)	(60,255)
Ending Fund Balance	<u>(56,903)</u>	<u>(62,332)</u>	<u>(60,255)</u>	<u>(58,832)</u>	<u>(64,635)</u>

*Notes:*

LOSPP Grant for \$ 642,950

**City of Colusa**  
**Fiscal Year 2024-25 Proposed Budget**  
**Boat Launch Fund (311)**

	Actual FY 2021-22	Actual FY 2022-23	Adopted Budget FY 2023-24	Mid-Year Budget FY 2023-24	Proposed Budget FY 2024-2025
<b>Revenues:</b>					
Fee Revenues			13,000	13,000	13,000
Interest Income	15,468	17,692	200	500	500
Other Revenue	92	734	500	500	500
State Grant					
<i>Total:</i>	15,560	18,426	13,700	14,000	14,000
<b>Expenditures:</b>					
Fees & Permits	2,031	-	2,100	2,100	2,100
Maintenance/Services	965	1,178	850	850	850
Capital	-	-	-	-	-
Professional Service	-	-	5,100	5,100	5,100
<i>Total:</i>	2,996	1,178	8,050	8,050	8,050
Excess (deficit) of revenues over expenditures	12,564	17,248	5,650	5,950	5,950
Beginning Fund Balance	33,395	45,959	63,207	63,207	68,857
Ending Fund Balance	45,959	63,207	68,857	69,157	74,807

Robert's Ditch Fee \$5000



## City of Colusa California

### STAFF REPORT

**DATE:** June 18th, 2024  
**TO:** Mayor and Members of the City Council  
**FROM:** Ishrat Aziz-Khan, through Jesse Cain, City Manager

#### AGENDA ITEM:

Consideration of the Resolution approving the Proposed budget as City Manager and City Staff recommended.

- Resolution 24- Proposed Budget for Fiscal Year 2024-2025
- Resolution 24- Establishing the Proposed Budget Appropriation Limit for the fiscal year 2024-2025.

#### Recommendation:

Council to approve the proposed budget for the Fiscal Year 2024-2025, the appropriation (GANN) limit for the Fiscal Year 2024-2025.

The Budget was prepared before the fiscal year 2023-2024 closing and the annual audit. The City policy allows sixty days to post the revenue and expenditures of the prior year. Therefore, the beginning fund balance contained the budgeted numbers, not the audit numbers. The Mid-year budget will have audited fund balances and the updated operational cost for each department.

#### BUDGET IMPACT:

The general fund revenue decreased by \$ 672,902 mainly the reduction in measure B fund from \$1.55m to 1.116m measure, franchise fees and the building permits. The Perilli building purchase was also included in the Mid-Year revenue and expenditures which is removed from the FY 2024-25 budget.

The Perilli building's (Incubator Farm), purchasing cost was removed and the Street Asphalt project was added for 1.2m. The funding source for the Asphalt project is 700k from measure B, 300k from Cannabis, and 200k from SB1 funds. The Perilli building's 1.5m cost was reimbursed by the HCD(CDBG) Grant. The vacant positions from the prior year's budget are removed from the FY 2024-25 budget.

The City has a surplus budget with Measure B funds by \$236,544 and a deficit of \$223,456 with the exclusion of Measure B funds.

The budget has all positions budgeted with the increase rates approved by the council in FY 2023-24. The Police budget lost two officers. One position is budgeted and other is removed

from the proposed budget. The police department also has three Cadets budgeted for six months.

The Fire department has six employees and one Per-Diem position budgeted for 2,900 hours.

The water budget has a Walnut Ranch Project Grant for \$3,855,851 and 500K to redrill the Well, Scada, and Water Management Plan.

The Walnut Ranch Sewer project is included in the FY 2024-25 budget for \$4,180,604. The total revenue increased by 25K with the assumption of no increase in the Sewer rate. The budget includes \$1,135,671 payments on long-term debt.

**ATTACHMENTS:**

Resolution 24- Proposed Budget for the fiscal year 2024-2025

Resolution 24- Establish the Proposed Budget Appropriation Limit for the 2024-25 fiscal year.

## RESOLUTION NO. 24-

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA ADOPTING THE PROPOSED BUDGET FOR FISCAL YEAR 2024-25

**WHEREAS**, the proposed budget for the City of Colusa is entitled "Purposed Budget 2024-2025"; and

**WHEREAS**, the proposed expenditures shown in the Proposed Budget 2024-25 are hereby appropriated to the departments, offices, and operations in the amount and for the objects and purposes as set forth in the budget document; and

**WHEREAS**, it is ordered that one copy of this resolution and the budget document be made available for public review at Colusa City Hall and that the budget document be certified by the City Clerk and filed in the Office of the City Clerk; and

**WHEREAS**, this resolution is required for the orderly operation and maintenance of municipal activities and the usual and current expenses of the City during the 2024-25 Fiscal Year.

**THEREFORE, BE IT RESOLVED AND ORDERED** by the City Council of the City of Colusa, after consideration and review of said Proposed Budget for Fiscal Year 2024-25 is hereby adopted as proposed.

1. Recitals Made Findings. The above recitals are hereby declared to be true and correct and findings of the City Council of the City of Colusa.
2. Effective Date. This Resolution shall be effective July 1st, 2024.

**PASSED AND ADOPTED** as a Resolution of the City Council of the City of Colusa, at its special meeting duly held on the 18th day of June 2024, by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
DANIEL VACA, MAYOR

Attest:

\_\_\_\_\_  
Shelly Kittle, City Clerk

## RESOLUTION NO. 24-\_\_\_\_\_

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA ESTABLISHING PROPOSED BUDGET APPROPRIATION LIMIT FOR FISCAL YEAR 2024-2025

**WHEREAS**, Article XIII (B) of the California Constitution Proposition 4 establishes expenditure limits for cities;

**WHEREAS**, State-implementing legislation (Government Code Section 7910) requires the City of Colusa to annual adopt a resolution establishing it Appropriations Limit for the following year; and

**WHEREAS**, the City selected the Department of Finance population percentage change and the change in California per Capita Personal Income factors to compute the Appropriations Limit; and

**WHEREAS**, the City Finance Department has made the calculations specified in said Law and concludes that the appropriations subject to limitation is \$11,996,834 for the fiscal year 2023-2024.

**NOW, THEREFORE**, the City Council finds and determines as follows:

#### **Section 1.**

The recitals set for are true and correct statements and hereby incorporated.

#### **Section 2.**

The City Council hereby authorizes and approves that the Proposed Budget Appropriations Limit for the City of Colusa is established at \$11,996,834 by using the Department of Finance population change and the change in California per Capita Personal Income factors; and

#### **Section 3.**

That this Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** by the City Council of the City of Colusa on the 18th, of June 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
DANIEL VACA, MAYOR

\_\_\_\_\_  
Shelly Kittle, City Clerk



**ATTACHMENT A**

**City of Colusa**

**Gann Appropriation Limit**

**Calculation for FY 2024-25**

**Adopted Budget**

**Gann Appropriations Limit**

The Gann Limit was approved on November 6, 1979, by California voters. Under the Gann Limit, a maximum amount is established for tax-funded government services. That amount is to be adjusted each year depending on changes in population, inflation, and the transfer of financial responsibility for various government activities from one level of government to another. Any significant amount of state tax revenue received above that Gann Limit is to lead to future tax rebates or tax cuts.

<u><b>Population</b></u>	<u><b>Percent Change</b></u>	<u><b>Factor</b></u>
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Population 1/1/2023: 6,429

Population 1/1/2024: 6,447	0.28	1.0028
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**Per Capita Personal Income**

State of California	1.04	1.0104
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**Growth Factor**

Population percentage increase multiplied by the Per Capita Personal Income percentage increase (1.0028*1.0104)	1.01321
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**Calculation of FY 2024-2025 Appropriation Limit**

FY 2023-2024 Appropriation Limit	\$11,840,445
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Growth Factor	1.0462
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<i><b>FY 2024-25 Appropriation Limit</b></i>	<u><b><i>\$11,996,834</i></b></u>
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