



425 Webster Street  
Colusa, CA 95932

## CITY COUNCIL REGULAR MEETING AGENDA

February 15, 2022

Closed Session 5:00 pm, Regular Session 6:00 pm

City Hall – City Council Chambers

Public comments can be emailed to: [cityclerk@cityofcolusa.com](mailto:cityclerk@cityofcolusa.com), or dropped off at City Hall by 3:00 pm, February 15, 2022. Council Chambers are open to the public.

**Members of the public can view the regular meeting live through Zoom:**

<https://us06web.zoom.us/j/86465138081>

**Or, join from a phone:** (346)248-7799, (720)707-2699, (646)558-8656

Webinar ID: 864 6513 8081

Mayor – Thomas Reische

Mayor Pro Tem – Daniel Vaca

Council Member- Denise Conrado

Council Member – Greg Ponciano

Council Member – Josh Hill

CALL TO ORDER / ROLL CALL

PUBLIC COMMENTS (*The public may comment on item scheduled to be heard during the Closed Session Meeting*)

### **CLOSED SESSION MEETING – 5:00 PM**

- CONFERENCE WITH LEGAL COUNSEL – Existing Litigation Government Code Section 54956.9(d)(1) Colusa County v. City of Colusa, Colusa Industrial Properties, Inc., Superior Court Colusa County, CV 24579.
- CONFERENCE WITH REAL PROPERTY NEGOTIATIONS (§ 54956.8) Property: for 513 Market Street, Colusa, CA; Agency Negotiations: Jesse Cain, City Manager, and Ryan Jones, City Attorney; Under Negotiation: price and terms of payment
- Public Employee Performance Evaluation (§ 54957) Title: City Manager



- CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) Agency designated representatives: City Manager Jesse Cain and Ryan Jones, City Attorney. Memorandum of Understandings (MOU's) for:
  - Professional Firefighters Association
  - Peace Officers Association
  - Department Heads
  - Middle Management
  - Miscellaneous Unit

## **REGULAR MEETING – 6:00 PM**

### **REPORT ON CLOSED SESSION**

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF AGENDA**

**PUBLIC COMMENTS** *(The public to address any item of City business NOT appearing on this Agenda. Speakers must limit their comments to three (3) minutes each. Please note that per Government Code Section 54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda)*

### **PROCLAMATION** Teen Dating Violence Awareness & Prevention Month - February

**CONSENT CALENDAR** - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

### **RECOMMENDED**

- |   |                           |
|---|---------------------------|
| 1. Council Draft Minutes - January 4 <sup>th</sup> , 18 <sup>th</sup> and February 1 <sup>st</sup> .  | <i>Approve</i>            |
| 2. Fire Department – January Report   | <i>Receive &amp; File</i> |
| 3. Finance Department January Report  | <i>Receive &amp; File</i> |
| 4. Warrants List –January   | <i>Receive &amp; File</i> |
| 5. Resolution approving the City's Micro-Enterprise Grant/Loan guidelines and application   | <i>Adopt</i>              |
| 6. Resolution to approve the commitment of boat launch funds in the amount of \$5,000 per year to help maintain Roberts Ditch for public access | <i>Adopt</i>              |

## **COUNCIL MEMBER AND CITY MANAGER REPORTS**

### **COUNCIL CONSIDERATION**

7. Subject: City of Colusa Fiscal Year 2021-2022 Mid-Year Budget Update

Recommendation:



- Council to adopt Resolution 22-\_\_ the Mid-Year Budget Updates for Fiscal Year 2021-22
- Council to adopt Resolution 22-\_\_ making corrections to established appropriation limits for the Fiscal Year 2020-2021 and Fiscal Year 2021-2022.

8. Subject: City-Wide Pavement Management Plan – Final Plan and Adoption

Recommendation:

- Council to adopt Resolution 22-\_\_ accepting the City-Wide Pavement Management Plan 2021/22.

9. Subject: Consideration of Commission Reappointments.

Recommendation:

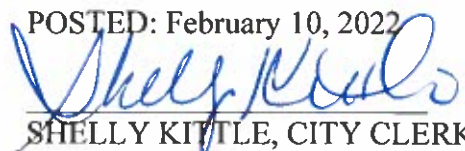
- Council to reappoint Commissioners Gladys Cass and Jon Wrynski to the Heritage Preservation Commission.

**DISCUSSION ITEMS**

- Colusa Industrial Properties – Project Update
- Pirelli Update
- City Sponsored Events and Recreation Activities for 2022

**FUTURE AGENDA ITEMS**

**ADJOURNMENT**

POSTED: February 10, 2022  
  
 SHELLY KITTLE, CITY CLERK

The Regular Colusa City Council meetings are held the first and third Tuesdays of each month at 6:00 pm in the Colusa City Council Chambers located at 425 Webster Street, Colusa California unless otherwise noted above. Copies of open session agenda packets, which are distributed to the City Council, are available on the city's website beginning 72 hours in advance. Additionally, if any reports or documents, which are public records, are distributed to the City Council less than 72 hours before the meeting, those reports, and documents will also be available for public inspection on the website.

In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk at least 48 hours prior to the meeting at (530) 458-4740 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

"This institution is an equal opportunity employer and provider."





425 Webster Street  
Colusa, CA 95932

## CITY COUNCIL REGULAR MEETING MINUTES

January 4, 2022

Closed Session 5:00 pm, Regular Session 6:00 pm  
City Hall – City Council Chambers

CALL TO ORDER / ROLL CALL – Mayor Reische called the meeting to order at 5:00 pm. All Council Members Present: Denise Conrado, Josh Hill, Greg Ponciano, Daniel Vaca and Thomas Reische.

PUBLIC COMMENTS – None.

### **CLOSED SESSION MEETING – 5:00 PM**

- CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) Agency designated representatives: City Manager Jesse Cain and Ryan Jones, City Attorney. Memorandum of Understandings (MOU's) for:
  - Professional Firefighters Association
  - Peace Officers Association
  - Department Heads
  - Middle Management
  - Miscellaneous Unit
- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to Government Code Section 54956.9 (d)(2)  
1 potential case

### **REGULAR MEETING – 6:00 PM**

REPORT ON CLOSED SESSION – Mayor Reische stated there was no reportable action.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA – There was council consensus on the approval of the agenda.

PUBLIC COMMENTS – Citizen Vicky Willoh inquired about the Mushroom Plant. City Manager Cain commented on the progress of the repairs.





## **PRESENTATIONS**

Mayor Reische presented Micah Hogan's a 5-Year Service Award and gift card, thanking him for his service.

Finance Director Aziz-Khan presented an overview of the Fiscal Year 2020-2021 Financial Statements/Audit and answered questions from council.

**CONSENT CALENDAR** - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

## **RECOMMENDED**

- |   |                           |
|---|---------------------------|
| 1. Fire Department Monthly Report, Update on 4 <sup>th</sup> Quarter 2021               | <i>Receive &amp; File</i> |
| 2. Finance Department – November Report   | <i>Receive &amp; File</i> |
| 3. Warrants List –November  | <i>Receive &amp; File</i> |
| 4. Resolution approving the Fiscal Year 2020-2021 Annual Audit and Single Audit reports | <i>Adopt</i>              |

ACTION: Mayor Reische recused himself from the Warrants List due to his financial interest with George L. Messick as President. Motion by Council Member Hill, seconded by Council Member Vaca to approve the Consent Calendar. Motion passed 5-0 by the following roll-call vote:

AYES: Ponciano, Hill, Conrado, Vaca and Reische.

NOES: None.

ABSENT: None.

## **COUNCIL MEMBER AND CITY MANAGER REPORTS**

Councilmember Ponciano didn't have anything to report.

Councilmember Conrado provided updates on meetings she attended.

Councilmember Vaca didn't have anything to report.

Councilmember Hill provided updates on meetings he attended.

Mayor Reische provided updates on meetings he attended.

City Manager Cain reported Transit and Transportation Commission awarded \$4.2 million on the Wescott Road project. Cain commented on renewing the State Parks contract. Cal Trans would begin work in 2023 on 10<sup>th</sup> and Market Street to Bridge Street.

## **COUNCIL CONSIDERATION**

5. Subject: City of Colusa's Donation Policy

DISCUSSION: City Manager Cain presented and answered council questions. Council discussed their concerns, how past donations were handled, and provided input.



PUBLIC COMMENTS: City Clerk Kittle provided a copy of Citizen Julie Garofalo's public comment to council and the public.

Susan Meeker, Editor with Pioneer Review commented on prior donations and provided suggestions to avoid public records. She stated the donor's name and amount should be publicized.

City Treasurer Kelley commented on Section 4 and Section 8 (c) for clarification and asked what was the Community Projects Fund?

ACTION: Mayor Reische directed City Attorney Jones to bring back an updated Donation Policy capturing council's recommendations and additional research.

6. Subject: Consideration of an authorized representative for the State Revolving Fund for the City of Colusa recycled water system upgrades.

DISCUSSION: City Manager Cain submitted a Letter of Interest to the State and would know if the funding agreement was awarded on June 1<sup>st</sup>. Cain explained there would be a 50% cash match requirement.

ACTION: With no public comments, motion by Council Member Hill, seconded by Council Member Vaca to authorize the City Manager as the authorized representative. Motion passed 5-0 by the following roll-call vote:

AYES: Ponciano, Hill, Conrado, Vaca and Reische.

NOES: None.

ABSENT: None.

7. Subject: 2022 City Council Assignments

ACTION: Council updated the Council Assignments for 2022.

### **DISCUSSION ITEM**

Council to discuss and give direction to staff on whether to pursue a one percent (1%) tax initiative for the November 2022 election.

City Manager Cain provided research and recommended a one-percent tax increase. Council directed staff to set-up a Public Workshop to obtain public input.



**FUTURE AGENDA ITEMS**

Council Member Ponciano requested updates on the American Relief Plan Act, Prop 68, and SB-1.

**ADJOURNED** at 7:12 pm

THOMAS REISCHE, MAYOR

SHELLY KITTLE, CITY CLERK





425 Webster Street  
Colusa, CA 95932

## CITY COUNCIL REGULAR MEETING MINUTES

January 18, 2022

Closed Session 5:30 pm, Regular Session 6:00 pm

City Hall – City Council Chambers

CALL TO ORDER / ROLL CALL – Mayor Reische called the meeting to order at 5:30 pm. All Council Members were present: Denise Conrado, Josh Hill, Greg Ponciano, Daniel Vaca and Thomas Reische.

PUBLIC COMMENTS – None.

### **CLOSED SESSION MEETING – 5:30 PM**

- Public Employee Performance Evaluation (§ 54957) Title: City Manager

### **REGULAR MEETING – 6:00 PM**

REPORT ON CLOSED SESSION- Mayor Reische stated there was no reportable action.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA – There was council consensus on the approval of the agenda.

PUBLIC COMMENTS – Officer Hogan expressed his concerns about the employee's increased costs for medical coverage.

**CONSENT CALENDAR** - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

### **RECOMMENDED**

1. Council Draft Minutes - Dec. 7<sup>th</sup>
2. Fire Department Monthly Report - December
3. Police Department Monthly Reports (Oct., Nov., Dec.)
4. Planning Department – December Report

*Approve  
Receive & File  
Receive & File  
Receive & File*





5. Finance Department – December Report

*Receive & File*

6. Warrants List –December

*Receive & File*

7. Resolution to approve the final map of the Sunrise Landing Subdivision Phase II directing the recording thereof and authorizing Colusa Industrial Properties, a California Corporation and Colusa Industrial Properties, Inc., A California Corporation, as to their respective interest appear of records

*Adopt*

ACTION: Mayor Reische recused himself from the Warrants List due to his financial interest with George L. Messick as President. Motion by Council Member Conrado seconded by Council Member Hill to approve the Consent Calendar. Motion passed 5-0 by the following roll-call vote:

AYES: Ponciano, Hill, Conrado, Vaca and Reische.

NOES: None.

ABSENT: None.

### **COUNCIL MEMBER AND CITY MANAGER REPORTS**

Councilmember Ponciano provided updates on meetings he attended.

Councilmember Conrado provided updates on meetings she attended.

Councilmember Vaca provided updates on meetings he attended.

Councilmember Hill provided updates on meetings he attended.

Mayor Reische provided updates on meetings he attended.

City Manager Cain provided meetings he attended.

### **COUNCIL CONSIDERATION**

8. Subject: City of Colusa's Donation Policy

DISCUSSION: City Manager Cain reported information on the two draft policies. Council Member Ponciano pointed out clearer guidelines were needed and that he worked with City Attorney Jones on Draft A. Council discussed with staff on policy details, solicitations forms, authority levels and miscellaneous donation accounts.

PUBLIC COMMENTS: Ed Hulbert, with CIP provided his suggestions on donation amounts and approval between City Manager and council.

City Attorney Jones clarified Draft B, Sections 4 and 8 dollar amounts would be consistent. Other clarifications were to change the "General Fund" to "Undesignated Donations" and create a Miscellaneous Donations Account.

ACTION: Council directed staff to modify Draft B. Council Member Hill made a motion, seconded by Council Member Conrado to adopt **Resolution 22-03** : A Resolution of the City Council of the City of Colusa approving the City's Donation Policy with the following amendments: \*Council to receive special notification of donations of \$15,0000 or greater, the dollar amount for Department Head approval would be removed and a Miscellaneous Fund account would be created. Motion passed 4-1 with the following roll-call vote:



AYES: Hill, Conrado, Vaca and Reische.

NOES: Ponciano.

ABSENT: None

### **DISCUSSION ITEMS**

- ARPA Funds

City Manager Cain provided council guidelines on the use of the available funds and that the deadline to use those funds was in 2026. Cain will meet with the Department Heads in a few weeks and would bring something back to council.

- CVI Update

City Manager Cain will submit a request to the State for reimbursement. He will create an assets list of the inventory. Some of the items that local business could use were: shade structures, hand-washing stations, sanitizer stations, Plexi-glass, tables and chairs.

- Prop 68 Update

City Manager Cain stated the City was not awarded the grant for the Levee Project. Cain confirmed the Splash Pad was awarded and would be going out for bid in April.

- Grants Update

City Manager Cain provided the council a "Grant List Update" and discussed each of the grants.

- Pirelli Update

City Manager Cain discussed the 20% cash match grant. Cain confirmed SF Metal Works was the one tenant in the building.

### **FUTURE AGENDA ITEMS**

None.

**ADJOURNED** at 7:09 pm.

\_\_\_\_\_  
THOMAS REISCHE, MAYOR

\_\_\_\_\_  
Shelly Kittle, City Clerk





**Colusa City Council**  
**425 Webster Street**  
**Colusa, CA 95932**

**COLUSA CITY COUNCIL**  
**SPECIAL MEETING**  
**MINUTES**  
**CITY COUNCIL CHAMBERS \***  
**February 1, 2022 – 10:00 am**

CALL TO ORDER – Mayor Reische called the special meeting to order at 10:00 am.

ROLL CALL – All Council Members were present: Ponciano, Hill, Vaca, Conrado and Mayor Reische.

PUBLIC COMMENTS – None.

**CLOSED SESSION**

- CONFERENCE WITH LEGAL COUNSEL – Existing Litigation Government Code Section 54956.9(d)(1) Colusa County v. City of Colusa, Colusa Industrial Properties, Inc., Superior Court Colusa County, CV 24579.

ADJOURNED – Mayor Reische opened the Closed Session, announcing at 10:37 am, there was no reportable action.

THOMAS REISCHE, MAYOR

Shelly Kittle, City Clerk



# COLUSA CITY FIRE DEPARTMENT

## Monthly Report, January 2022

Logan Conley, Fire Chief

### Emergency Response Data

Emergency Dispatched Calls:	See attached call response data sheets (page: 2,3 of 4)
Mutual/Auto Aid Responses:	See attached call response data Sheets (page: 2,3 of 4)
Strike Team Requests Filled:	0 - no strike team deployments for 2022
Ambulance Response Report	See Attached data Sheet (page: 4 of 4)

### Meeting Attended

Fire Department Monthly Staff Meeting
Fire Department Meeting (Volunteer Members and Staff Members)
Meeting with SSV EMS, Electronic PCR reporting enrollment and training

### Fire Apparatus

Chief Unit 570	In Service	Note:  The new BLS transport unit has been received and is in the planning stage for the fabrication and outfitting. We will be utilizing local fabricators and automotive shops to complete the project. <u>* All costs associated with fabricating and outfitting this unit will be paid through the Fire Department Strike Team Fund.</u>
BLS Transport 571	In Service	
Type 1 Engine 551	In Service	
Type 2 Engine 552	In Service	
Type 3 Engine 553	In Service	
Type 6 Engine 556	In Service	

See page 2 of 3 and 3 of 3 for call response data for 2021





# Colusa Fire Department



Colusa, CA

This report was generated on 2/9/2022 1:23:10 PM

## Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 01/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		45	
FIRE		31	
TOTAL		76	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
E556	0	0	45
T571	1	1	45
TOTAL	1	1	45
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
10		15.38	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
City of Colusa FD	0:03:45	0:04:15	
AVERAGE FOR ALL CALLS		0:03:44	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
City of Colusa FD	0:01:08	0:01:33	
AVERAGE FOR ALL CALLS		0:01:11	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Colusa Fire Department		15:58	



# Colusa Fire Department

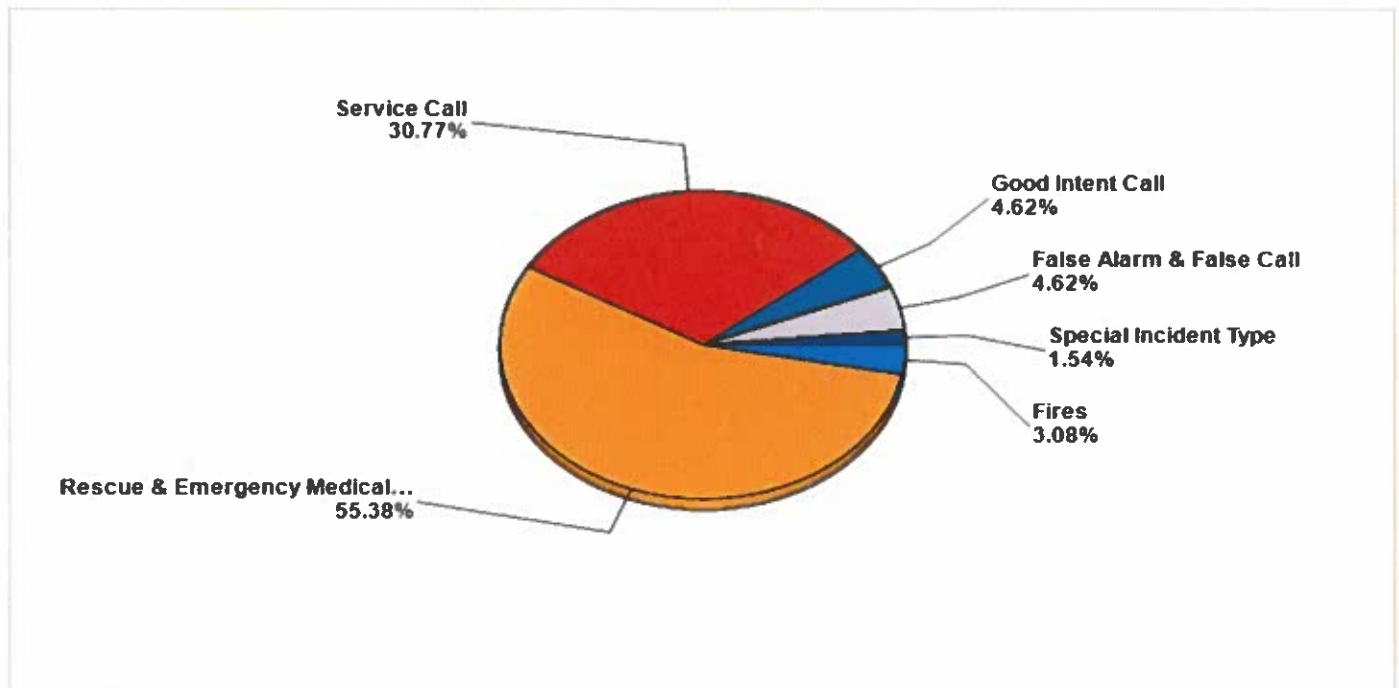
Colusa, CA

This report was generated on 2/9/2022 1:27:52 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 01/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	3.08%
Rescue & Emergency Medical Service	38	55.38%
Service Call	22	30.77%
Good Intent Call	5	4.62%
False Alarm & False Call	5	4.62%
Special Incident Type	3	1.54%
<b>TOTAL</b>	<b>76</b>	<b>100%</b>



**2022 - Colusa County Air Ambulance 911 Calls (Only Includes Calls Resulting In A Patient Transport)**

Month	Incident Location					Total Calls	Air Ambulance Provider				Total Calls
	Arbutcde	Colusa	Stonyford	Williams	Other		Calstar	Enloe Flightcare	REACH	Other Provider	
Jan-22	1	0	4	0	0	5	0	3	2	0	5
Feb-22						0					0
Mar-22						0					0
Apr-22						0					0
May-22						0					0
Jun-22						0					0
Jul-22						0					0
Aug-22						0					0
Sep-22						0					0
Oct-22						0					0
Nov-22						0					0
Dec-22						0					0
Totals	1	0	4	0	0	5	0	3	2	0	5

**2022 - Colusa County Air Ambulance 911 Patient Transport Destinations**

Month	Adventist Health Rideout	Enloe Medical Center	Kaiser Vacaville	UCDMC	Other	Other Details	Total Transports
Jan-22	0	4	1	0	0		5
Feb-22							0
Mar-22							0
Apr-22							0
May-22							0
Jun-22							0
Jul-22							0
Aug-22							0
Sep-22							0
Oct-22							0
Nov-22							0
Dec-22							0
Totals	0	4	1	0	0	N/A	5

**2022 - Colusa Ambulance 911 Response Data**

Month	Colusa Code 3 911 Calls		Williams Code 3 911 Calls		Stonyford Code 3 911 Calls		Other Area Code 3 911 Calls		Code 2 911 Calls		Total Colusa Ambulance 911 Calls
	# Of Calls	Average Response Time	# Of Calls	Average Response Time	# Of Calls	Average Response Time	# Of Calls	Average Response Time	# Of Calls	Average Response Time	
Jan-22	34	0:16:25	34	0:08:26	3	0:51:19	37	0:16:36	4	0:10:29	112
Feb-22											
Mar-22											
Apr-22											
May-22											
Jun-22											
Jul-22											
Aug-22											
Sep-22											
Oct-22											
Nov-22											
Dec-22											
Totals	34		34		3		37		4		112

**2021 - 911 Ground Ambulance Mutual Aid Utilization (Only Includes Calls With An Ambulance On Scene Arrival/PCR)**

Month	911 Ground Ambulance Provider Agency					Totals
	AMR/Lake County Units	BI County Ambulance	Enloe EMS Willows & BCEMS	Colusa FD Alt. Transport Vehicle	Maxwell FD Alt. Transport Vehicle	
Jan-22	0	1	4	1	0	6
Feb-22						0
Mar-22						0
Apr-22						0
May-22						0
Jun-22						0
Jul-22						0
Aug-22						0
Sep-22						0
Oct-22						0
Nov-22						0
Dec-22						0
Totals	0	1	4	1	0	6





*City of Colusa*  
**Finance Department**  
**Monthly Staff Report – January 2022**

**CDBG-HOME**

- Loan monitoring and correspondence.
- HOME 2018 NOFA Award general conditions setup cont'd.
- Devonshire apartments monitoring cont'd
- Home Loan compliance and reporting requirement

**Accounts Payable**

- Review Income and Expense statements January 2022
- January 2022 Warrant Listing.
- 100 accounts payable processed.
- Staff training on AP functions cont'd

**Payroll**

- Prepare January salary allocation transfers.
- January regular payroll.
- Implement (2) regular salary step increase
- Reconciliation of benefits accounts
- Staff training on Payroll function Cont'd.

**Accounts Receivable**

- Provide continued utility billing customer support.
- 2,173 utility bills mailed.
- (2) bad checks processed.
- 1,713 cash payments processed (utilities, bldg. permits, recreation and pool, encroachment, business license, State and County payments, boat launch fees.
- Boat Launch and State Park Payments
- Updated Backflow record
- 0 Building Permits
- 45 Credit card Payments

**City Hall - Customer Services**

- 420 customers walk ins.
- 188 utility late notices.





- 256 Water/Sewer shut off for non-payment.
- 14 open utility accounts & adjustments.
- 11 closed utility accounts.
- 280 received phone calls.
- 2 Events/marque and banner applications processed.
- 8 business licenses processed.
- State Park Reservation & Revenue
- 38 public service requests
- Issued 1 Building Permits
- 5 Encroach Permits

### **General Ledger**

- Various correspondence with staff.
- Review the Income and Expense
- December 2021 Bank reconciliation.
- Staff training on General Ledger

### **Personnel - HR**

- Sick and vacation leave accrual monthly report update.
- January 2022 MidAmerica retiree health insurance distribution.
- Workers Compensation claims cont. d.
- Begin migration of MOUs into Employee Handbook continued.
- Employee termination.
- Assistance with employee retirement
- Assist with disability application
- Review NCCSIF monthly Workers Compensation & Liability Reports.
- Provide retirement information to Police Admin. Office Manager.
- Employee Income Verification (3).

### **Recreation Department**

- Monthly Calendar – Colusa Outlook.
- Assist with new recreation programs cont'd
- Processed recreation programs request

### **Other**

- **Donation from American carport in Colusa Ca**  
(Donated structure for \$2,997.64 and labor – installed at the swimming pool area)
- Various Grants reimbursement reports and follow up



- CV. 1 and Micro Enterprise Grants – Correspondence and follow up
- Work with Corbin Willits on On-Line Bill Pay scheduled for end of December cont'd.
- Begin July 2021 OPEB Valuation due June 30<sup>th</sup>, 2022. CERBT data extract report cont'd..
- NCCSIF vehicle renewal policy and certification.
- Updated Aflac dental insurance program record.
- Sunrise Landing Developer payment reconciliation and request.
- NCCSIF inquiry about Pool contract with Swim Team and insurance requirements.
- Attended Sidgwick Training.
- Attend HDL meetings
- Participated in ARPA funding requirement.
- Work in progress with all city assessment district, public notices, and staff reports
- Processed application on Water Arrearages
- Grant Reimbursement request cont'd
- Numerous public record request cont'd
- Budget Analysis for Mid- Year Budget updates



CITY OF COLUSA  
JANUARY 2022

WARRANT LISTING

Check Numbi	Check Date	Check Amount	Vendor:	Invoice Number	Fund:	Account	Dept.:	Description
60006	1/4/2022	971.52	AFLAC	1/4/2022	101	22340		P/R Liab - Long Term Disa
<b>60006 Total</b>		971.52						
60007	1/4/2022	279.9	BANK OF AMERICA	1/4/2022	101	52100	210	OFFICE EXPENSE / ADMID. SERVICES
<b>60007 Total</b>		279.9						
60008	1/4/2022	57.79	CINTAS	409791713	410	51200	670	LINEN MAINTENANCE / WATER
60008	1/4/2022	57.79	CINTAS	409791713	430	51200	690	LINEN MAINTENANCE / SEWER
60008	1/4/2022	76.74	CINTAS	410552254	410	51200	670	LINEN MAINTENANCE / WATER
60008	1/4/2022	76.74	CINTAS	410552254	430	51200	690	LINEN MAINTENANCE / SEWER
60008	1/4/2022	60.65	CINTAS	410618451	410	51200	670	LINEN MAINTENANCE / WATER
60008	1/4/2022	60.65	CINTAS	410618451	430	51200	690	LINEN MAINTENANCE / SEWER
<b>60008 Total</b>		390.36						
60009	1/4/2022	168	COLUSA COUNTY	1/3/2022	253	52400	640	FEES & PERMIT (GF-143) / RECREATION
60009	1/4/2022	168	COLUSA COUNTY	1/4/2022	430	52400	690	FEES & PERMIT (GF-193) / SEWER
60009	1/4/2022	84	COLUSA COUNTY	1/4/2022	253	52400	640	FEES & PERMIT (GF-140) / RECREATION
<b>60009 Total</b>		420						
60010	1/4/2022	300	COLUSA PROFESSIONAL	1/4/2022	101	22400		P/R Liab - Firemen Assoc
<b>60010 Total</b>		300						
60011	1/4/2022	8.57	DERODA INC.	54752	101	52720	710	EQUIPMENT MAINTENANCE / POLICE
60011	1/4/2022	217.53	DERODA INC.	54945	101	52720	630	BATTERY / STREETS
60011	1/4/2022	217.53	DERODA INC.	54963	101	52720	630	BATTERY / STREETS
60011	1/4/2022	174.92	DERODA INC.	55038	410	52720	670	BATTERY / WATER
<b>60011 Total</b>		618.55						
60012	1/4/2022	50	COLUSA COUNTY CHAMBER	2523	101	52850	210	MEMBERSHIP DUES / ADMIN. SERVICES
<b>60012 Total</b>		50						
60013	1/4/2022	80	COLUSA COUNTY BEHAVIOR	PO65789	101	53800	640	REFUND FOR MEMORIAL BOARD / RECREATION
<b>60013 Total</b>		80						
60014	1/4/2022	325	COMPUTER LOGISTICS	83044	214	52500	710	BARRACUDA MONTHLY CLOUD SERVICES (JAN 2022)-POLICE
<b>60014 Total</b>		325						
60015	1/4/2022	145.94	COMCAST	1/3/2022	101	53200	710	SERVICES FROM DEC 21, 2021 TO JAN 20, 2022/ POLICE
60015	1/4/2022	70.62	COMCAST	1/4/2022	101	53200	630	SERVICES FROM DEC 31, 2021 TO JAN 30, 2022/STREETS
<b>60015 Total</b>		216.56						
60016	1/4/2022	513.5	COLUSA POLICE ASSOCIATIC	1/4/2022	101	22410		P/R Liab - Police Assoc D
<b>60016 Total</b>		513.5						
60017	1/4/2022	140.67	L.N. CURTIS AND SONS	INV555513	101	51200	710	CLOTHING / POLICE
<b>60017 Total</b>		140.67						
60018	1/4/2022	3045.54	DAVIES OIL COMPANY, INC.	67350	101	52270	710	Fuel
60018	1/4/2022	826.4	DAVIES OIL COMPANY, INC.	67350	101	52270	320	Fuel
60018	1/4/2022	109.94	DAVIES OIL COMPANY, INC.	67350	101	52270	650	Fuel
60018	1/4/2022	919.25	DAVIES OIL COMPANY, INC.	67350	101	52270	630	Fuel
60018	1/4/2022	49.13	DAVIES OIL COMPANY, INC.	67350	410	52270	670	Fuel
60018	1/4/2022	628.3	DAVIES OIL COMPANY, INC.	67350	430	52270	690	Fuel
60018	1/4/2022	1124.03	DAVIES OIL COMPANY, INC.	379042	101	52270	630	Fuel
60018	1/4/2022	868.58	DAVIES OIL COMPANY, INC.	380732	101	52270	630	Fuel



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60018	1/4/2022	290.14	DAVIES OIL COMPANY, INC.	383278	101	52270	320 Fuel		
<b>60018 Total</b>		7861.31							
60019	1/4/2022	2500	DECADES	PO65808	101	53601	215 4TH OF JULY & WATERMELON FESTIVAL / ECON. DEV		
<b>60019 Total</b>		2500							
60020	1/4/2022	433.5	THE HARTFORD	1/4/2022	997	22310	LIFE INSURANCE PREMIUM		
<b>60020 Total</b>		433.5							
60021	1/4/2022	59482.06	HOBLIT MOTORS	1/4/2022	221	57100	320 FORD EXPEDITION MAX / FIRE		
<b>60021 Total</b>		59482.06							
60022	1/4/2022	10.38	JOHN DEERE FINANCIAL	2591717	310	59200	650 MOWER LEASE		
60022	1/4/2022	133.11	JOHN DEERE FINANCIAL	2591717	310	59100	650 MOWER LEASE		
60022	1/4/2022	46.69	JOHN DEERE FINANCIAL	2591717	253	59200	650 MOWER LEASE		
60022	1/4/2022	599.01	JOHN DEERE FINANCIAL	2591717	253	59100	650 MOWER LEASE		
60022	1/4/2022	46.69	JOHN DEERE FINANCIAL	2591717	101	59200	650 MOWER LEASE		
60022	1/4/2022	599.02	JOHN DEERE FINANCIAL	2591717	101	59100	650 MOWER LEASE		
<b>60022 Total</b>		1434.9							
60023	1/4/2022	3431.41	K & L SUPPLY, INC.	44707	430	52110	690 CITRA SOLVE / SEWER		
<b>60023 Total</b>		3431.41							
60024	1/4/2022	126.56	M & B ENTERPRISES	21-9998	101	53200	320 ANTENNA / FIRE		
<b>60024 Total</b>		126.56							
60025	1/4/2022	25.71	GEORGE L. MESSICK CO.	548313/1	101	52110	630 SUPPLIES / STREETS		
60025	1/4/2022	10.68	GEORGE L. MESSICK CO.	548388/1	101	52110	610 SUPPLIES / CITY HALL		
60025	1/4/2022	31.09	GEORGE L. MESSICK CO.	548393/1	101	52720	650 EQUIPMENT MAINTENANCE / PARKS		
60025	1/4/2022	115.7	GEORGE L. MESSICK CO.	548403/1	101	52720	650 EQUIPMENT MAINTENANCE / PARKS		
60025	1/4/2022	39.65	GEORGE L. MESSICK CO.	548728/1	101	52720	630 EQUIPMENT MAINT. / STREETS		
60025	1/4/2022	36.44	GEORGE L. MESSICK CO.	K48645/1	101	52110	630 SUPPLIES / STREETS		
60025	1/4/2022	7.5	GEORGE L. MESSICK CO.	K48669/1	101	52720	630 EQUIPMENT MAINTENANCE / STREETS		
<b>60025 Total</b>		266.77							
60026	1/4/2022	515.19	MES VISION	213422530	997	22330	VISION INSURANCE PREMIUMS COVERAGE		
<b>60026 Total</b>		515.19							
60027	1/4/2022	2150	MetLife Investors	1/4/2022	101	22510	P/R Liab - Deferred Comp		
<b>60027 Total</b>		2150							
60028	1/4/2022	74.95	MME, MUNICIPAL MAINT.,	10166208-1	101	52720	630 WATER BOX / STREETS		
<b>60028 Total</b>		74.95							
60029	1/4/2022	22.7	MT. SHASTA SPRING WATER	449382	101	52100	230 5 GAL SPRING WATER / FINANCE		
60029	1/4/2022	2.15	MT. SHASTA SPRING WATER	449383	101	52100	220 COOLER RENTAL / PLANNING		
<b>60029 Total</b>		24.85							
60030	1/4/2022	639.63	NCCSIF TREASURER	2459	101	51150	110 WORKERS COMPENSATION DEPOSIT		
60030	1/4/2022	2918.92	NCCSIF TREASURER	2459	101	51150	210 WORKERS COMPENSATION DEPOSIT		
60030	1/4/2022	1631.12	NCCSIF TREASURER	2459	101	51150	215 WORKERS COMPENSATION DEPOSIT		
60030	1/4/2022	1525.78	NCCSIF TREASURER	2459	101	51150	220 WORKERS COMPENSATION DEPOSIT		
60030	1/4/2022	4909.62	NCCSIF TREASURER	2459	101	51150	230 WORKERS COMPENSATION DEPOSIT		
60030	1/4/2022	6886.11	NCCSIF TREASURER	2459	101	51150	320 WORKERS COMPENSATION DEPOSIT		
60030	1/4/2022	4036.85	NCCSIF TREASURER	2459	101	51150	630 WORKERS COMPENSATION DEPOSIT		
60030	1/4/2022	2027.55	NCCSIF TREASURER	2459	101	51150	650 WORKERS COMPENSATION DEPOSIT		





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60030	1/4/2022	12464.44	NCCSIF TREASURER	2459	101	51150	710 WORKERS COMPENSATION DEPOSIT
60030	1/4/2022	2930.02	NCCSIF TREASURER	2459	410	51150	670 WORKERS COMPENSATION DEPOSIT
60030	1/4/2022	2786.71	NCCSIF TREASURER	2459	430	51150	690 WORKERS COMPENSATION DEPOSIT
<b>60030 Total</b>		42756.75					
60031	1/4/2022	419.43	PACE SUPPLY CORP.	87377946	430	52700	690 BUILDING MAINTENANCE / SEWER
<b>60031 Total</b>		419.43					
60032	1/4/2022	1587.3	PAC MACHINE COMPANY, IF	85328	430	52720	690 RENTAL FLYGT / SEWER
<b>60032 Total</b>		1587.3					
60033	1/4/2022	4582.12	PACIFIC GAS AND ELECTRIC	1/4/2022	101	52600	610 Utilities
60033	1/4/2022	605.29	PACIFIC GAS AND ELECTRIC	1/4/2022	101	52600	710 Utilities
60033	1/4/2022	1837.16	PACIFIC GAS AND ELECTRIC	1/4/2022	101	52600	320 Utilities
60033	1/4/2022	512.42	PACIFIC GAS AND ELECTRIC	1/4/2022	101	52600	630 Utilities
60033	1/4/2022	15.14	PACIFIC GAS AND ELECTRIC	1/4/2022	620	52600	630 Utilities
60033	1/4/2022	30.31	PACIFIC GAS AND ELECTRIC	1/4/2022	610	52600	630 Utilities
60033	1/4/2022	6987.47	PACIFIC GAS AND ELECTRIC	1/4/2022	241	52600	630 Utilities
60033	1/4/2022	181.31	PACIFIC GAS AND ELECTRIC	1/4/2022	101	52600	640 Utilities
60033	1/4/2022	722.76	PACIFIC GAS AND ELECTRIC	1/4/2022	101	52600	650 Utilities
60033	1/4/2022	64.9	PACIFIC GAS AND ELECTRIC	1/4/2022	253	52600	640 Utilities
60033	1/4/2022	4802.62	PACIFIC GAS AND ELECTRIC	1/4/2022	410	52600	670 Utilities
60033	1/4/2022	20279.68	PACIFIC GAS AND ELECTRIC	1/4/2022	430	52600	690 Utilities
60033	1/4/2022	687.62	PACIFIC GAS AND ELECTRIC	1/4/2022	310	52600	650 Utilities
<b>60033 Total</b>		41308.8					
60034	1/4/2022	5329.33	PREMIER ACCESS INSURANC	1/4/2022	997	22320	DENTAL INSURANCE PREMIUMS
<b>60034 Total</b>		5329.33					
60035	1/4/2022	2217.6	REGENTS OF THE UNIVERSITY PO 65830		101	53600	640 COOKING ACADEMY ADVENTURE CAMP JUNE 2021 SUPPLIES
<b>60035 Total</b>		2217.6					
60036	1/4/2022	1200	RICHARD'S TREE SERVICE, IN	16081	253	52500	630 CUT LIMB AND INSPECT TREE ON 10TH & JAY ST
<b>60036 Total</b>		1200					
60037	1/4/2022	100	SIERRA CENTRAL CREDIT UN	1/4/2022	101	22500	P/R Liab - Credit Union
<b>60037 Total</b>		100					
60038	1/4/2022	9517	SMITH & NEWELL CPA	1/4/2022	101	52500	230 AUDIT & PREPARATION FISCAL YR JUNE 30, 2021
60038	1/4/2022	9517	SMITH & NEWELL CPA	1/4/2022	410	52500	230 AUDIT & PREPARATION FISCAL YR JUNE 30, 2021
60038	1/4/2022	9517	SMITH & NEWELL CPA	1/4/2022	430	52500	230 AUDIT & PREPARATION FISCAL YR JUNE 30, 2021
<b>60038 Total</b>		28551					
60039	1/4/2022	45	SORENSEN PEST CONTROL,	1200293	101	52700	320 PEST- MONTHLY SERVICE / FIRE
<b>60039 Total</b>		45					
60040	1/4/2022	61	STATE DISBURSEMENT UNIT	1/4/2022	101	22520	COURT ORDERED CHILD SUPPORT WITHHOLDING
<b>60040 Total</b>		61					
60041	1/4/2022	455.97	SUCCEED, INC.	1/4/2022	430	53200	690 INTERNET SERVICE DEC 22, 2021-MAR 21, 2022/SEWER
<b>60041 Total</b>		455.97					
60042	1/4/2022	14208.35	SWRCB ACCOUNTING OFFIC LW-103324		410	52400	670 WATER SYSTEM ANNUAL FEES 07/01/2021-06/30/2022
<b>60042 Total</b>		14208.35					
60043	1/4/2022	3562.2	USA BLUEBOOK	830742	430	52520	690 TESTING / SEWER
<b>60043 Total</b>		3562.2					



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60044	1/4/2022	499.49	U. S. POST OFFICE	1/4/2022	410	52100	670 BULK POSTAGE FOR UTILITY BILLS/WATER	
60044	1/4/2022	499.49	U. S. POST OFFICE	1/4/2022	430	52100	690 BULK POSTAGE FOR UTILITY BILLS/SEWER	
<b>60044 Total</b>		998.98						
60045	1/4/2022	90	COLUSA COUNTY PIONEER F 2021-5372		101	53100	640 EMPLOYMENT OPPORTUNITIES: REC COORDINATOR	
60045	1/4/2022	90	COLUSA COUNTY PIONEER F 2021-5372		101	53100	215 EMPLOYMENT OPPORTUNITIES: GRANT WRITER	
<b>60045 Total</b>		180						
60046	12/27/2021	265.55	GUSTAVO&SANDRA L ZUNIG 000C20101		410	20310	MQ CUSTOMER REFUND FOR ALT0002	
<b>60046 Total</b>		265.55						
60047	1/13/2022	427.73	ALLIANT NETWORKING SERV	13548	101	52500	230 MAINTENANCE AGREEMENT FEB. 2022	
60047	1/13/2022	427.73	ALLIANT NETWORKING SERV	13548	410	52500	670 MAINTENANCE AGREEMENT FEB. 2022	
60047	1/13/2022	427.75	ALLIANT NETWORKING SERV	13548	430	52500	690 MAINTENANCE AGREEMENT FEB. 2022	
<b>60047 Total</b>		1283.21						
60048	1/12/2022	370	AQUA SIERRA CONTROLS IN	32093	430	52720	690 TROUBLESHOOT- SYSTEM DOWN / SEWER	
60048	1/12/2022	2220	AQUA SIERRA CONTROLS IN	32112	430	52520	690 ADDING SCREENS & UV DOSAGING / SEWER	
<b>60048 Total</b>		2590						
60049	1/12/2022	5.02	ARNOLD'S	97422	101	52180	630 HITCH PIN / STREETS	
<b>60049 Total</b>		5.02						
60050	1/13/2022	390	ASCAP	1/13/2022	101	52400	640 LICENSE FEE / RECREATION	
<b>60050 Total</b>		390						
60051	1/13/2022	361.67	AT&T	1/13/2022	101	53200	710 CALNET DOJ / POLICE	
<b>60051 Total</b>		361.67						
60052	1/18/2022	315.57	AT&T MOBILITY	1/18/2022	101	53200	320 PHONE SERVICE DEC 02, 2021-JAN 02, 2022 / FIRE	
<b>60052 Total</b>		315.57						
60053	1/13/2022	106.2	CALIFORNIA BLDG STANDAF	1/13/2022	101	52400	310 BUILDING STANDARDS OCT-DEC 2021 / BLDG. INSPECTOR	
<b>60053 Total</b>		106.2						
60054	1/11/2022	60.65	CINTAS	410061676	410	51200	670 LINEN MAINTENANCE / WATER	
60054	1/11/2022	60.65	CINTAS	410061676	430	51200	690 LINEN MAINTENANCE / SEWER	
60054	1/11/2022	60.65	CINTAS	410133060	410	51200	670 LINEN MAINTENANCE / WATER	
60054	1/11/2022	60.65	CINTAS	410133060	430	51200	690 LINEN MAINTENANCE / SEWER	
60054	1/12/2022	33.89	CINTAS	410333554	101	51200	630 LINEN MAINTENANCE / STREETS	
60054	1/12/2022	33.9	CINTAS	410333554	101	51200	650 LINEN MAINTENANCE / PARKS	
60054	1/11/2022	60.65	CINTAS	410333561	410	51200	670 LINEN MAINTENANCE / WATER	
60054	1/11/2022	60.65	CINTAS	410333561	430	51200	690 LINEN MAINTENANCE / SEWER	
60054	1/12/2022	60.65	CINTAS	410692058	410	51200	670 LINEN MAINTENANCE / WATER	
60054	1/12/2022	60.65	CINTAS	410692058	430	51200	690 LINEN MAINTENANCE / SEWER	
60054	1/18/2022	60.65	CINTAS	410762061	410	51200	670 LINEN MAINTENANCE / WATER	
60054	1/18/2022	60.65	CINTAS	410762061	430	51200	690 LINEN MAINTENANCE / SEWER	
<b>60054 Total</b>		674.29						
60055	1/13/2022	75	COLUSA COUNTY AUDITOR	1/13/2022	101	53800	710 PARKING VOIATION JULY-DECEMBER 2021 / POLICE	
<b>60055 Total</b>		75						
60056	1/12/2022	77.45	COLUSANET, INC	147366	310	52600	650 MONTHLY RATE FOR INTERNET / PARKS	
<b>60056 Total</b>		77.45						
60057	1/12/2022	6852.2	DERODA INC.	53944	271	57100	630 LIFT / STREETS	
60057	1/13/2022	123.25	DERODA INC.	54336	101	52720	710 BATTERY / POLICE	



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60057	1/18/2022	30.38	DERODA INC.	55786	214	52720	710 OIL & AIR FILTER / POLICE	
60057	1/18/2022	27.57	DERODA INC.	55788	214	52720	710 OIL & AIR FILTER / POLICE	
60057	1/18/2022	44.55	DERODA INC.	55790	214	52720	710 AIR FILTER / POLICE	
60057	1/18/2022	218.53	DERODA INC.	55793	214	52720	710 EQUIPMENT MAINTENANCE / POLICE	
60057	1/18/2022	13.93	DERODA INC.	56042	101	52720	320 EQUIPMENT MAINTENANCE / FIRE	
60057	1/13/2022	-245.82	DERODA INC.	12232021	430	52720	690 EQUIPMENT MAINTENANCE / SEWER	
60057	1/13/2022	-942.45	DERODA INC.	12232021	101	52720	320 ALTERNATOR / FIRE	
<b>60057 Total</b>		6122.14						
60058	1/12/2022	192	CWEA RENEWAL	1/12/2022	430	52850	690 CWEA ASSOCIATION MEMBERSHIP / SEWER	
<b>60058 Total</b>		192						
60059	1/18/2022	142.53	DARREN RAM	1/18/2022	214	51300	710 TRAVEL REIMBURSEMENT / POLICE	
<b>60059 Total</b>		142.53						
60060	1/12/2022	84	DATCO SERVICE CORPORAT	166680	101	53300	630 JANUARY, FEBRUARY, MARCH SERVICES (QUARTER 1,2022)	
60060	1/12/2022	84	DATCO SERVICE CORPORAT	166680	410	53300	670 JANUARY, FEBRUARY, MARCH SERVICES (QUARTER 1,2022)	
60060	1/12/2022	84	DATCO SERVICE CORPORAT	166680	430	53300	690 JANUARY, FEBRUARY, MARCH SERVICES (QUARTER 1,2022)	
<b>60060 Total</b>		252						
60061	1/18/2022	16.03	DAVISON DRUG & STATIONI	87314	101	52100	320 COPY PAPER / FIRE	
<b>60061 Total</b>		16.03						
60062	1/13/2022	70	DAVIES CHEVRON	1/13/2022	101	52720	710 CARWASH (7) / POLICE	
<b>60062 Total</b>		70						
60063	1/13/2022	479.12	DEPT. OF CONSERVATION	1/13/2022	101	52400	310 SEISMIC HAZARD MAPPING FEE OCT-DEC 2021	
<b>60063 Total</b>		479.12						
60064	1/13/2022	9.6	DIVISION OF THE STATE ARC	1/13/2022	101	52800	230 DISABILITY ACCESS & EDUCATIONAL FEE OCT-DEC 2021	
<b>60064 Total</b>		9.6						
60065	1/13/2022	38	FRUIT GROWERS LABORATC	175744A	410	52520	670 TESTING / WATER	
60065	1/12/2022	138	FRUIT GROWERS LABORATC	179313A	430	52520	690 TESTING / SEWER	
60065	1/12/2022	138	FRUIT GROWERS LABORATC	179516A	430	52520	690 TESTING / SEWER	
60065	1/12/2022	138	FRUIT GROWERS LABORATC	179561A	430	52520	690 TESTING / SEWER	
60065	1/12/2022	12	FRUIT GROWERS LABORATC	179562A	430	52520	690 TESTING / SEWER	
60065	1/12/2022	270	FRUIT GROWERS LABORATC	179563A	430	52520	690 TESTING / SEWER	
60065	1/18/2022	1184	FRUIT GROWERS LABORATC	179565A	430	52520	690 TESTING / SEWER	
60065	1/18/2022	1480	FRUIT GROWERS LABORATC	179566A	430	52520	690 TESTING / SEWER	
60065	1/12/2022	30	FRUIT GROWERS LABORATC	179702A	410	52520	670 TESTING / WATER	
60065	1/11/2022	18	FRUIT GROWERS LABORATC	179704A	430	52520	690 TESTING / SEWER	
60065	1/11/2022	41	FRUIT GROWERS LABORATC	179705A	430	52520	690 TESTING / SEWER	
60065	1/11/2022	1480	FRUIT GROWERS LABORATC	179783A	430	52520	690 TESTING / SEWER	
60065	1/18/2022	1184	FRUIT GROWERS LABORATC	179784A	430	52520	690 TESTING / SEWER	
60065	1/12/2022	55	FRUIT GROWERS LABORATC	179785A	430	52520	690 TESTING / SEWER	
60065	1/12/2022	55	FRUIT GROWERS LABORATC	179894A	430	52520	690 TESTING / SEWER	
60065	1/11/2022	138	FRUIT GROWERS LABORATC	179899A	430	52520	690 TESTING / SEWER	
60065	1/12/2022	30	FRUIT GROWERS LABORATC	179900A	410	52520	670 TESTING / WATER	
60065	1/12/2022	55	FRUIT GROWERS LABORATC	179995A	430	52520	690 TESTING / SEWER	
60065	1/12/2022	55	FRUIT GROWERS LABORATC	190011A	430	52520	690 TESTING / SEWER	
60065	1/12/2022	30	FRUIT GROWERS LABORATC	190156A	410	52520	670 TESTING / WATER	



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60065	1/12/2022	55	FRUIT GROWERS LABORATC 190158A		430	52520	690 TESTING / SEWER	
60065	1/12/2022	55	FRUIT GROWERS LABORATC 190162A		430	52520	690 TESTING / SEWER	
60065	1/13/2022	138	FRUIT GROWERS LABORATC 190164A		430	52520	690 TESTING / SEWER	
60065	1/18/2022	15	FRUIT GROWERS LABORATC 190165A		410	52520	670 TESTING / WATER	
60065	1/18/2022	60	FRUIT GROWERS LABORATC 270006A		410	52520	670 TESTING / WATER	
<b>60065 Total</b>		6892						
60066	1/13/2022	701.34	FRONTIER	1/13/2022	101	53200	320 Communications / FIRE	
<b>60066 Total</b>		701.34						
60067	1/13/2022	200	GRIFF'S FEED & SEED	349309	101	52100	630 BOOTS FOR ALAN CAMPBELL / STREETS	
<b>60067 Total</b>		200						
60068	1/13/2022	1182.75	Hinderliter, de Llamas & A	SIN009241	101	52500	230 AUDIT SERVICES SALES TAX / FINANCE	
<b>60068 Total</b>		1182.75						
60069	1/12/2022	8932.5	HUNTERS SERVICES INC.	289421	253	52500	630 TREE INJECTION / STREETS	
<b>60069 Total</b>		8932.5						
60070	1/12/2022	91.15	STEVEN JIMENEZ	1/12/2022	101	51200	650 BOOT REIMBURSEMENT / PARKS	
60070	1/12/2022	91.16	STEVEN JIMENEZ	1/12/2022	101	51200	630 BOOT REIMBURSEMENT / STREETS	
60070	1/18/2022	148	STEVEN JIMENEZ	1/18/2022	101	53800	650 REIMBURSE DMV PHYSICAL / PARKS	
<b>60070 Total</b>		330.31						
60071	1/13/2022	535.31	JOHNSON PRINTING & DESI	65930	410	52100	670 15,000 WINDOW ENVELOPES / WATER	
60071	1/13/2022	535.31	JOHNSON PRINTING & DESI	65930	430	52100	690 15,000 WINDOW ENVELOPES / SEWER	
<b>60071 Total</b>		1070.62						
60072	1/18/2022	1953.57	JONES & MAYER	107598	101	52500	240 ATTORNEY SERVICES/GENERAL FUND RETAINER	
60072	1/18/2022	1953.57	JONES & MAYER	107598	410	52500	240 ATTORNEY SERVICES/ WATER FUND RETAINER	
60072	1/18/2022	1924.4	JONES & MAYER	107598	430	52500	240 ATTORNEY SERVICES/ SEWER FUND RETAINER	
<b>60072 Total</b>		5831.54						
60073	1/13/2022	1166.66	JENNIFER LAY-SCHNYDER	1/13/2022	101	52500	640 RECREATION COORDINATOR FEES JAN. 2022	
<b>60073 Total</b>		1166.66						
60074	1/12/2022	1245.88	LES SCHWAB TIRE CENTER	621003038	430	52720	690 EQUIPMENT MAINTENANCE / SEWER	
<b>60074 Total</b>		1245.88						
60075	1/13/2022	232.01	LIFE-ASSIST INC.	1164919	101	52150	320 MEDICAL SUPPLIES / FIRE	
60075	1/18/2022	4182.6	LIFE-ASSIST INC.	1166902	101	52150	320 MEDICAL SUPPLIES / FIRE	
<b>60075 Total</b>		4414.61						
60076	1/13/2022	500	MARKS, GABRIEL	1/13/2022	310	52500	650 COLUSA STATE PARK CAMP HOST JAN. 2022	
<b>60076 Total</b>		500						
60077	1/13/2022	16.06	GEORGE L. MESSICK CO.	546646/1	410	52720	670 EQUIPMENT MAINTENANCE / WATER	
60077	1/13/2022	100.77	GEORGE L. MESSICK CO.	546707/1	101	52720	650 EQUIPMENT MAINTENANCE / PARKS	
60077	1/13/2022	31.06	GEORGE L. MESSICK CO.	546788/1	410	52720	670 EQUIPMENT MAINTENANCE / WATER	
60077	1/11/2022	10.71	GEORGE L. MESSICK CO.	546945/1	101	52110	650 SUPPLIES / PARKS	
60077	1/11/2022	3.58	GEORGE L. MESSICK CO.	546950/1	101	52720	650 FASTENERS / PARKS	
60077	1/13/2022	21.44	GEORGE L. MESSICK CO.	546970/1	101	52720	320 EQUIPMENT MAINTENANCE / FIRE	
60077	1/13/2022	56.82	GEORGE L. MESSICK CO.	547021/1	430	52720	690 EQUIPMENT MAINTENANCE / SEWER	
60077	1/13/2022	86.84	GEORGE L. MESSICK CO.	547070/1	101	52700	320 BUILDING MAINTENANCE / SIRE	
60077	1/13/2022	8.56	GEORGE L. MESSICK CO.	547151/1	430	52720	690 EQUIPMENT MAINTENANCE / SEWER	
60077	1/13/2022	30.02	GEORGE L. MESSICK CO.	547177/1	310	51200	650 RAINSUIT / STATE PARK	





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60077	1/13/2022	110.34	GEORGE L. MESSICK CO.	547344/1	410	52720	670 EQUIPMENT MAINTENANCE / WATER
60077	1/13/2022	56.82	GEORGE L. MESSICK CO.	547355/1	410	52720	670 EQUIPMENT MAINTENANCE / WATER
60077	1/13/2022	90.07	GEORGE L. MESSICK CO.	547369/1	410	52720	670 EQUIPMENT MAINTENANCE / SEWER
60077	1/13/2022	27.84	GEORGE L. MESSICK CO.	547446/1	430	52720	690 EQUIPMENT MAINTENANCE / WATER
60077	1/13/2022	128.66	GEORGE L. MESSICK CO.	547476/1	101	52720	630 EQUIPMENT MAINTENANCE / STREETS
60077	1/13/2022	7.49	GEORGE L. MESSICK CO.	547537/1	430	52720	690 EQUIPMENT MAINTENANCE / SEWER
60077	1/13/2022	189.9	GEORGE L. MESSICK CO.	547730/1	410	52720	670 EQUIPMENT MAINTENANCE / WATER
60077	1/13/2022	-8.15	GEORGE L. MESSICK CO.	547731/1	410	52720	670 FASTENERS RETURNED / WATER
60077	1/13/2022	154.45	GEORGE L. MESSICK CO.	547755/1	430	52720	690 EQUIPMENT MAINTENANCE / SEWER
60077	1/13/2022	45.02	GEORGE L. MESSICK CO.	547975/1	430	52720	690 EQUIPMENT MAINTENANCE / SEWER
60077	1/13/2022	53.61	GEORGE L. MESSICK CO.	547997/1	410	52720	670 EQUIPMENT MAINTENANCE / WATER
60077	1/13/2022	45.02	GEORGE L. MESSICK CO.	548026/1	410	52720	670 EQUIPMENT MAINTENANCE / WATER
60077	1/11/2022	4.28	GEORGE L. MESSICK CO.	548219/1	101	52110	610 CLEANING SUPPLIES / CITY HALL
60077	1/13/2022	160.77	GEORGE L. MESSICK CO.	548311/1	410	52720	670 EQUIPMENT MAINTENANCE / WATER
60077	1/13/2022	33.22	GEORGE L. MESSICK CO.	548342/1	430	52720	690 EQUIPMENT MAINTENANCE / SEWER
60077	1/13/2022	75.06	GEORGE L. MESSICK CO.	548448/1	101	52720	320 EQUIPMENT MAINTENANCE / FIRE
60077	1/13/2022	80.38	GEORGE L. MESSICK CO.	548613/1	101	52720	320 EQUIPMENT MAINTENANCE / FIRE
60077	1/11/2022	55.11	GEORGE L. MESSICK CO.	548729/1	101	52720	630 EQUIPMENT MAINTENANCE / STREETS
60077	1/11/2022	-1.72	GEORGE L. MESSICK CO.	548738/1	101	52720	630 FASTENERS / STREETS
60077	1/13/2022	94.36	GEORGE L. MESSICK CO.	548840/1	101	52700	320 BUILDING MAINTENANCE / FIRE
60077	1/11/2022	9.64	GEORGE L. MESSICK CO.	548873/1	101	52720	650 EQUIPMENT MAINTENANCE / PARKS
60077	1/11/2022	51.42	GEORGE L. MESSICK CO.	549085/1	101	52110	610 CLEANING SUPPLIES / CITY HALL
60077	1/13/2022	13.93	GEORGE L. MESSICK CO.	549358/1	101	52700	320 BUILDING MAINTENANCE / FIRE
60077	1/13/2022	7.5	GEORGE L. MESSICK CO.	549372/1	101	52700	320 BUILDING MAINTENANCE / FIRE
60077	1/12/2022	52.52	GEORGE L. MESSICK CO.	549592/1	101	52110	650 SUPPLIES / PARKS
60077	1/18/2022	9.64	GEORGE L. MESSICK CO.	549966/1	101	52720	320 EQUIPMENT MAINTENANCE / FIRE
60077 Total		1913.04					
60078	1/18/2022	1069.82	MOTOROLA SOLUTIONS, INC.	1/18/2022	101	57100	231 MACHINERY & EQUIPMENT
60078 Total		1069.82					
60079	1/11/2022	30.54	MT. SHASTA SPRING WATEF	447478	101	53300	630 5 GAL SPRING WATER / STREETS
60079	1/13/2022	26.02	MT. SHASTA SPRING WATEF	453322	101	53800	320 5 GAL SPRING WATER / FIRE
60079	1/13/2022	17.45	MT. SHASTA SPRING WATEF	455613	101	52100	230 5 GAL SPRING WATER / FINANCE
60079 Total		74.01					
60080	1/12/2022	1.18	NCCSIF TREASURER	2437-	101	51150	110 WORKERS COMPENSATION DEPOSIT
60080	1/12/2022	5.37	NCCSIF TREASURER	2437-	101	51150	210 WORKERS COMPENSATION DEPOSIT
60080	1/12/2022	3	NCCSIF TREASURER	2437-	101	51150	215 WORKERS COMPENSATION DEPOSIT
60080	1/12/2022	2.8	NCCSIF TREASURER	2437-	101	51150	220 WORKERS COMPENSATION DEPOSIT
60080	1/12/2022	9.17	NCCSIF TREASURER	2437-	101	51150	230 WORKERS COMPENSATION DEPOSIT
60080	1/12/2022	12.66	NCCSIF TREASURER	2437-	101	51150	320 WORKERS COMPENSATION DEPOSIT
60080	1/12/2022	7.42	NCCSIF TREASURER	2437-	101	51150	630 WORKERS COMPENSATION DEPOSIT
60080	1/12/2022	3.73	NCCSIF TREASURER	2437-	101	51150	650 WORKERS COMPENSATION DEPOSIT
60080	1/12/2022	22.91	NCCSIF TREASURER	2437-	101	51150	710 WORKERS COMPENSATION DEPOSIT
60080	1/12/2022	5.39	NCCSIF TREASURER	2437-	410	51150	670 WORKERS COMPENSATION DEPOSIT
60080	1/12/2022	5.12	NCCSIF TREASURER	2437-	430	51150	690 WORKERS COMPENSATION DEPOSIT



## WARRANT LISTING

092	1/12/2022	7040 SWRCB ACCOUNTING OFFIC	WD0196723	430	52400	690 ANNUAL PERMIT FEE (WWTP) / SEWER
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60092	1/12/2022	763 SWRCB ACCOUNTING OFFIC WD0197261	430	52400	690 ANNUAL PERMIT FEE (WS) / SEWER
60092	1/12/2022	2031 SWRCB ACCOUNTING OFFIC WD0198055	311	52400	650 ANNUAL PERMIT FEE BOAT LAUNCH FACILITY / PARKS
<b>60092 Total</b>		9834			
60093	1/13/2022	75 TRANSUNION RISK AND ALT	214	52500	710 MINIMUM USAGE / POLICE
<b>60093 Total</b>		75			
60094	1/18/2022	68.85 TRI COUNTIES BANK	101	51300	230 DON HABANERO / FINANCE
60094	1/18/2022	199.99 TRI COUNTIES BANK	410	51300	670 AMERICAN WATER COLLEGE / WATER
60094	1/18/2022	199.99 TRI COUNTIES BANK	430	51300	690 AMERICAN WATER COLLEGE / SEWER
60094	1/18/2022	199.99 TRI COUNTIES BANK	410	51300	670 AMERICAN WATER COLLEGE / WATER
60094	1/18/2022	188.57 TRI COUNTIES BANK	101	52400	630 DOT PROCESSING SERVICE / STREETS
60094	1/18/2022	498 TRI COUNTIES BANK	101	51300	210 HILTON GARDEN INN / ADMID SERVICES
60094	1/18/2022	101.28 TRI COUNTIES BANK	101	52100	320 US FOODS / FIRE
60094	1/18/2022	101.28 TRI COUNTIES BANK	101	52100	710 US FOODS / POLICE
60094	1/18/2022	101.28 TRI COUNTIES BANK	101	52100	230 US FOODS / FINANCE
60094	1/18/2022	101.28 TRI COUNTIES BANK	410	52100	670 US FOODS / WATER
60094	1/18/2022	101.28 TRI COUNTIES BANK	430	52100	690 US FOODS / SEWER
60094	1/18/2022	101.28 TRI COUNTIES BANK	101	52100	630 US FOODS / STREETS
60094	1/18/2022	101.28 TRI COUNTIES BANK	101	52100	650 US FOODS / PARKS
60094	1/18/2022	149.95 TRI COUNTIES BANK	410	51300	670 AMERICAN WATER COLLEGE / WATER
60094	1/18/2022	109.12 TRI COUNTIES BANK	430	52700	690 AMAZON / SEWER
60094	1/18/2022	196.55 TRI COUNTIES BANK	101	51300	710 ROUND TABLE / POLICE
60094	1/18/2022	29 TRI COUNTIES BANK	214	52100	710 WHEN I WORK / POLICE
60094	1/18/2022	625.79 TRI COUNTIES BANK	101	51300	710 HAMPTON INN HOTEL / POLICE
60094	1/18/2022	8.7 TRI COUNTIES BANK	101	51300	710 STARBUCKS / POLICE
60094	1/18/2022	11.5 TRI COUNTIES BANK	101	51300	710 TACO BELL / POLICE
60094	1/18/2022	9.78 TRI COUNTIES BANK	101	51300	710 MCDONALDS / POLICE
60094	1/18/2022	17.8 TRI COUNTIES BANK	101	51300	710 PETES RESTAURANT / POLICE
60094	1/18/2022	16.54 TRI COUNTIES BANK	101	51300	710 FIVE GUYS / POLICE
60094	1/18/2022	8.5 TRI COUNTIES BANK	101	51300	710 STARBUCKS / POLICE
60094	1/18/2022	4.85 TRI COUNTIES BANK	101	51300	710 MCDONALDS / POLICE
60094	1/18/2022	8.5 TRI COUNTIES BANK	101	51300	710 STARBUCKS / POLICE
60094	1/18/2022	26.45 TRI COUNTIES BANK	101	51300	320 HOLIDAY MARKET / FIRE
60094	1/18/2022	134.16 TRI COUNTIES BANK	101	51300	320 BEST WESTER / FIRE
60094	1/18/2022	149.08 TRI COUNTIES BANK	221	52720	320 THE HOME DEPOT / FIRE
60094	1/18/2022	280.14 TRI COUNTIES BANK	221	52720	320 LOVES / FIRE
60094	1/18/2022	329.95 TRI COUNTIES BANK	101	52100	320 STAPLES/FIRE
60094	1/18/2022	105.45 TRI COUNTIES BANK	101	52700	320 AMAZON / FIRE
60094	1/18/2022	3.7 TRI COUNTIES BANK	101	52500	215 FACEBOOK / ECON. DEV
60094	1/18/2022	18 TRI COUNTIES BANK	101	52500	215 WIX.COM / ECON. DEV
60094	1/18/2022	28 TRI COUNTIES BANK	101	52500	215 WIX.COM / ECON. DEV
60094	1/18/2022	45 TRI COUNTIES BANK	101	52500	215 EIG CONSTANTCONTACT / ECON. DEV
60094	1/18/2022	15 TRI COUNTIES BANK	101	52500	215 BUFFER / ECON. DEV
60094	1/18/2022	18 TRI COUNTIES BANK	101	52500	215 WIX.COM/ ECON. DEV
60094	1/18/2022	18 TRI COUNTIES BANK	101	52500	215 WIX.COM/ ECON. DEV



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60094	1/18/2022	9.99	TRI COUNTIES BANK	1/18/2022	101	52500	215	ADOBE / ECON. DEV		
60094	1/18/2022	1.13	TRI COUNTIES BANK	1/18/2022	101	52720	630	MULTI EQUIPMENT /STREETS		
60094	1/18/2022	40.28	TRI COUNTIES BANK	1/18/2022	101	52720	630	MULTI EQUIPMENT /STREETS		
60094	1/18/2022	3.29	TRI COUNTIES BANK	1/18/2022	101	52100	320	SAVMOR / FIRE		
60094	1/18/2022	3.29	TRI COUNTIES BANK	1/18/2022	410	52100	670	SAVMOR / WATER		
60094	1/18/2022	3.29	TRI COUNTIES BANK	1/18/2022	101	52100	630	SAVMOR / STREETS		
60094	1/18/2022	3.3	TRI COUNTIES BANK	1/18/2022	101	52100	710	SAVMOR / POLICE		
<b>60094 Total</b>		4496.43								
60095	1/13/2022	45.83	VERIZON WIRELESS	1/13/2022	310	53200	650	CITY CELL PHONE SERVICES NOV 17,2021-DEC 16, 2021		
60095	1/13/2022	396.17	VERIZON WIRELESS	1/13/2022	101	53200	710	CITY CELL PHONE SERVICES NOV 17,2021-DEC 16, 2021		
60095	1/13/2022	168.32	VERIZON WIRELESS	1/13/2022	430	53200	690	CITY CELL PHONE SERVICES NOV 17,2021-DEC 16, 2021		
60095	1/13/2022	87.4	VERIZON WIRELESS	1/13/2022	410	53200	670	CITY CELL PHONE SERVICES NOV 17,2021-DEC 16, 2021		
60095	1/13/2022	81.66	VERIZON WIRELESS	1/13/2022	101	53200	650	CITY CELL PHONE SERVICES NOV 17,2021-DEC 16, 2021		
60095	1/13/2022	175.51	VERIZON WIRELESS	1/13/2022	101	53200	630	CITY CELL PHONE SERVICES NOV 17,2021-DEC 16, 2021		
60095	1/13/2022	130.41	VERIZON WIRELESS	1/13/2022	101	53200	210	CITY CELL PHONE SERVICES NOV 17,2021-DEC 16, 2021		
<b>60095 Total</b>		1085.3								
60096	1/13/2022	272.5	XEROX CORPORATIONS	2997262	101	53300	230	LEASE PAYMENT PRINTER		
60096	1/13/2022	272.5	XEROX CORPORATIONS	2997262	101	53300	220	LEASE PAYMENT PRINTER		
60096	1/13/2022	272.52	XEROX CORPORATIONS	2997262	101	53300	215	LEASE PAYMENT PRINTER		
<b>60096 Total</b>		817.52								
<b>Grand Total</b>		305185.09								







## City of Colusa California

### STAFF REPORT

**DATE:** February 15<sup>th</sup> 2022  
**TO:** City of Colusa Mayor and Council Members  
**FROM:** Jesse Cain, City Manager

**AGENDA ITEM:**

Subject: Micro-Enterprise Grant/Loan guidelines and application

**Recommendation:** Council to adopt the Micro-Enterprise Grant/Loan guidelines and application.

**BACKGROUND ANALYSIS:**

The City of Colusa was awarded a \$250,000.00 grant from the community Development Block Grant for Micro-Enterprise Business assistance. With the program income that we have from other home and business loans, we now have \$466,000.00 dollars in that account that we can use to help business out.

Loan applicants for this Program must meet the CDBG definition of a microenterprise business. The CDBG definition of microenterprise is a business that has five (5) or fewer employees, one or more of whom owns the enterprise. All employees on the business payroll, part-time/full-time, at the time of loan application will be counted. Businesses may include part-time employees in its full-time equivalent count. For example, if a business has six employees (4 FT and 2 PT), the two part-time employees may be counted as one full-time equivalent.

**BUDGET IMPACT:** None.

**STAFF RECOMMENDATION:** Council to adopt the Micro-Enterprise Grant/Loan Guidelines and application.

apMeetingName2

AOUTPUTTYPE2

apMeetingDate

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**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA APPROVING  
CITY'S MICRO-ENTERPRISE GRANT/LOAN GUIDELINES AND APPLICATION**

**WHEREAS**, on February 15, 2022, the City of Colusa City Council adopted the City Micro-Enterprise Grant/Loan guidelines and application.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY  
RESOLVE:**

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
2. Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this 15<sup>th</sup> day of February 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
THOMAS REISCHE, MAYOR

\_\_\_\_\_  
Shelly Kittle, City Clerk



**City of Colusa  
Micro-Enterprise Business Assistance  
DRAFT Program Guidelines**

## **1.0 INTRODUCTION**

The City of Colusa, hereinafter called "Lender", has established a Micro-enterprise Assistance Program, hereinafter called "Program". The Program is designed to stimulate economic growth, private enterprise and jobs that will improve the economic conditions of residents in the community. The Program provides affordable financing to eligible businesses wishing to expand an existing operation. The Program is targeted for small businesses as the underwriting standards and loan terms are flexible to meet the needs of the business.

## **2.0 MICRO ENTERPRISE PROGRAM OVERVIEW**

### **2.1 PROGRAM ADMINISTRATOR**

The Lender has secured the services of a qualified program administrator- Valley Small Business Corporation - herein after called "Underwriter" who is experienced in originating microenterprise business assistance loans and familiar with Community Development Block Grant (CDBG) requirements. The Underwriter's detailed scope of services will be negotiated and included in a formal agreement for services executed between the Lender and Underwriter. In general, the Underwriter will accept and process applications, underwrite and recommend approval of loans, ensure proper loan closing, disbursement of funds, maintain loan files, fiscal records and support the Lender's staff in administration of state grants and program income used to fund the Program. The Underwriter will implement the Program according to the adopted guidelines.

The Lender's Grant Administrator or designee will implement administrative and procurement tasks relative to the Microenterprise Assistance Program, hereafter known as the "Administrator". Some of those tasking may include marketing the program, providing pre-loan individualized technical assistance, and more. Administrative tasks may include establishing/maintenance program loan files, approval of microenterprise guidelines, prepare and review fiscal/performance reports, monitor program operator, conduct NEPA and CEQA review, approve reuse plan, meet with participating lenders, publicize/market program, close loan with lenders, review/sign all HCD reports, prepare cash requests/HCD reports, clear special conditions, conduct appeal process, engage in planning, building and public work's reviews, attend HCD workshops and provide project oversight/liaison between micro enterprise components, City and CDBG program.

### **2.2 PROGRAM SERVICE AREA**

Financing under this Program is available to all eligible businesses located in the Lender's jurisdiction. These CDBG funds may not be used in urban areas that receive CDBG funds annually from the federal Department of Housing and Urban Development (HUD) entitlement program.

### **2.3 SOURCE OF LOAN FUNDS**

The Program is capitalized with CDBG funds provided by HUD to the State of California Department of Housing and Community Development, hereinafter called "Department". CDBG funds are derived from federal funds with specific mandated federal requirements described below. CDBG funds are available to the Lender from two sources: 1) from state grant awards that are administered under a



state grant contract; 2) from loan repayments made by existing CDBG loans (called program income funds). Program income funds are administered locally by the Lender under an adopted program income reuse plan approved by the Department.

## **2.4 ELIGIBLE APPLICANTS**

Loan applicants for this Program must meet the CDBG definition of a microenterprise business. The CDBG definition of microenterprise is a business that has five (5) or fewer employees, one or more of whom owns the enterprise. All employees on the business payroll, part-time/full-time, at the time of loan application will be counted. Businesses may include part-time employees in its full-time equivalent count. For example, if a business has six employees (4 FT and 2 PT), the two part-time employees may be counted as one full-time equivalent.

### **A. Mandatory Requirements**

All businesses assisted under the Colusa Micro-Enterprise Program must meet **ALL** of the following requirements:

- Must be a microenterprise business;
- Be located in the City of Colusa's jurisdictional limits and have a physical location (bricks/mortar building);
- Have a valid City of Colusa Business License;
- Have no liens against the business;
- Meet HUD's criteria of a low-moderate income benefit;
- Have no outstanding code violations with federal, state or local governments

### **Low-Moderate Income (LMI) Benefit/HUD National Objective**

#### **LMI Clientele (LMC):**

- The LMI Limited Clientele category may be used to qualify microenterprise business activities under the LMI Benefit national objective. For example, microenterprise businesses are eligible under the LMI Limited Clientele category if the owner of the business is LMI. If this criterion is used, the City must ensure that the owner's income meets eligibility requirements; OR
- Job training and placement or other employment support services such as peer counseling, childcare, and transportation may qualify under the LMI Limited Clientele category if at least 51 percent of the persons benefiting from the activity are LMI.

#### **LMI Jobs (LMJ):**

- The LMJ category may be used if business assistance is to create or retain permanent jobs (computed on a full-time equivalent basis). If this criterion is used, the City must ensure that at least 51 percent of all jobs are held by LMI persons;  
AND

## **2.5 There must be sufficient information documenting that the jobs would have**





**been lost without the CDBG assistance.**

An applicant may be an existing microenterprise business requiring funds to either remain in business or expand its operation. Existing micro business applicants include private for profit business concerns, corporations, and partnerships, sole proprietorships that are legal, and operating. Non-profits are not microenterprises.

## **2.6 MEETING CDBG INCOME ELIGIBILITY REQUIREMENT**

Assistance provided to owners of microenterprises, or person under the Program must meet the national objective of expanding economic opportunities for low or moderate-income persons (TIG), public benefit and HUD underwriting guidelines. The Department requires that CDBG economic development funds targeted for microenterprise activity be restricted to those entities that qualify as a microenterprise meeting HUD criteria. Further, the Administrator must determine and document the client's & client's employees income eligibility based on family size and income prior to approval for financial assistance. At initial loan application stage, the business owners will complete the Program's Self Certification Form provided by the HCD CDBG Program.

The Lender will use HUD determination of "household income," calculated in accordance with the regulations at 24 CFR 5.611, to confirm the accuracy of the Income Certification reported by the applicant. Each applicant must provide third party documentation that confirms the family's current size and income level. This is compared to the current HUD published rate for eighty percent (80%) of median income adjusted for family size to determine that the person meets HUD's definition of low income.

The income limits published at the time of loan approval will apply in determining income eligibility. All persons in residence are considered household members for purposes of income eligibility. Income eligibility for microenterprise business is valid for on (1) years from day of certification completion.

## **2.7 TYPICAL USE OF FUNDS**

Funds under this Program are typically provided to eligible microenterprise businesses in the form of loans. Program loans are normally up to \$100,000. See Section 4.0 and 5.0 for description of loan terms and underwriting. Approved loans under this Program are expected to be repaid.



Funds under this program are restricted to certain eligible costs. Some common eligible costs are:

1. Operating capital to pay staff and lease space or purchase inventory;
2. Acquisition of furniture, fixtures, equipment and tools (FF&E);
3. Rehabilitation of leased space or owned buildings (including engineering and architectural and local permits or fees);
4. Advertising/marketing;
5. Purchase of manufacturing equipment (with or without installation costs);
6. Purchase of supplies and raw materials;
7. Purchase of vehicles, trucks, trailers small vans used primarily in the business;
8. Purchase of software and computers;
9. Purchase of signage;
10. Printing, designing of marketing materials and advertising; and
11. Working capital.

Both the Administrator and Underwriter will review the scope of work proposed by the business and the use of CDBG funds to verify the necessity of costs and are reasonable.

## **2.8 INELIGIBLE USE OF FUNDS**

The Program will not pay for reimbursement of expenses incurred prior to loan approval. Moreover, the pay-off of personal debt of owners not associated with the business is an ineligible use of Program funds. Loan funds cannot be reallocated from one approved type of cost to another, from FF&E to working capital, without resubmitting the loan for Lenders approval. Funds cannot be used to support other business entities associated with the borrower. Non-profits are not eligible for assistance.

## **2.9 OTHER CDBG REQUIREMENTS**

There are a number of other federal laws and state requirements that trigger the use of CDBG funding. Both Lender and Administrator will take the lead to ensure compliance of mandated CDBG regulations. Impacts of federal regulations relative to the proposed project shall be conveyed to the applicant at the loan screening process.

Prior to award of funds, federal environmental reviews are required by HUD for each business funded by CDBG (24 CFR 58). The environmental review is a component of HUD's regulations relative to National Environmental Policy Act (NEPA). The Lender is required to complete and certify NEPA review along with State environmental review under California's Environmental Quality Act (CEQA). The level of environmental review is subject to the type of proposed project/activity. The Applicant shall be informed of the NEPA review and Project schedule. No costs shall be charged to the borrower for the CEQA/NEPA process.

Compliance with Davis Bacon and related Acts is required when CDBG funding is used for construction costs. In the event that Davis Bacon requirements apply, loan processing staff will work with the applicant to ensure that the project is in compliance with the state and federal prevailing wage laws. Applicants will be informed of additional time, administrative and costs associated with the project. In the event additional costs are incurred they shall be incorporated into the business loan.

Acquisition and Relocation laws may be triggered when using CDBG funds (24 CFR 570.606). Thus, loan processing staff will work with applicants to comply with mandated acquisition and relocation regulations. Applicants shall be informed of additional time, administrative and costs associated with the project.



Program activity implementation funds, Program Income (PI), must be spent prior to drawing down State CDBG grant funds under an open grant. Thus, as payback money accrues, the Lender must use the local PI on hand in its microenterprise assistance revolving loan account to fund a loan prior to requesting open grant funds from the Department.

All businesses who wish to receive funds under this Program will be required to obtain a number from Dun and Bradstreet, also known as a Dun's number. A copy of the Dun and Bradstreet web site page shall be inserted in the applicant's loan file and incorporated into reports to the Department.

The Administrator will check the federal debarred status of each business prior to funding. A copy of the web site search will be printed and inserted into the applicants loan file to confirm the business is not on the federal debarred contractors list.

HUD also requires that the Department and the Lender collect certain income and demographic data from the business along with new hire information resulting from the investment of CDBG funds. As previously cited in Section 2.5, applicants will be required to obtain licenses and insurance to ensure its legal operation in the community.

## **2.10 REQUIRED LOAN REVIEW BY DEPARTMENT STAFF**

Department staff must review each microenterprise loan for procedural compliance with federal regulations and these adopted program guidelines. Upon review and approval of loan package submitted by the Lender, a formal written approval letter will be issued by the Department. See Attachment C of these guidelines for a copy of the Department's Loan Approval and Drawdown Checklist and guidance on underwriting different types of loans.

Note: It is recommended that the loan approval package be submitted to the Department for review prior to receiving formal local approval. Upon approval of compliance relative to Program loan underwriting and CDBG regulations, the Lender shall submit the loan package to the local loan committee for approval.

## **3.0 PROGRAM OPERATIONS AND LOAN PROCESSING**

### **3.1 PROGRAM MARKETING AND OUTREACH**

Program marketing will be conducted by the Administrator with assistance from the Lender along with other Agencies identified under "Leverage". The Administrator shall arrange local media coverage utilizing ads in local papers. Marketing brochures will be distributed to local chamber of commerce, business networking organizations, Welfare to Work Programs, community bulletin boards, the City's website and local Colusa Job Training office. Presentations promoting the Program shall be conducted among various entities including real estate, local commercial banks/lenders, service organizations and those identified in the previous sentence. In addition, the Lender shall conduct public meetings both on and off site of City premises to disseminate Program information. Further, the local Butte College Small Business Development Center (SBDC) Development Corporations (SBDC) will also serve as a referral agency.

### **3.2 FAIR LENDING COMPLIANCE**



This Program will be implemented consistent to that of the Lender's commitment to state and federal fair lending laws. No person or business shall be excluded from participation in, denied the benefit of, or be subjected to discrimination under any program or activity funded in whole or in part with CDBG program funds on the basis of his or her religion or religious affiliation, age, race, color, ancestry, national origin, sex, marital status, familial status (number or ages of children), physical or mental disability, sexual orientation, or other arbitrary cause.

### **3.3 LOAN APPLICATION PROCESSING**

Loan applications will be processed on a first-come-first-served basis. The Administrator shall accept loan applications and review in accordance to initial eligibility requirements. Applicants that do not meet basic program requirements shall be returned with an explanation of deficiencies along with suggestions on how to meet basic requirements. Pursuant to initial screening by the Lender relative to business permitting requirements, the Administrator shall conduct an interview with business owners to ascertain income eligibility, meet obligation to repay loan, and comply with Program guidelines. Further, both Lender and Administrator shall conduct an on-site visit to those businesses seeking funds that are "existing businesses" and currently conducting a business operation.

In an effort to efficiently carry out the Program, the Administrator shall provide the Applicant a Program Loan Approval Checklist depicting required financial documentation to be submitted. Such information shall include, but not limited to, business and personal financial as in balance sheets, income/expense statements, financial projections and tax returns. These documents are necessary to determine the need for CDBG funds and provide a basis for structuring the amount of CDBG participation.

The Administrator will compile a loan file consisting of credit, financial, and underwriting information necessary to conduct a loan analysis. Upon evaluation of the application, the Administrator shall develop a memorandum summarizing the loan request and pertinent financial data along with the recommendation of appropriate determination to the Lender's Loan Advisory Committee, hereinafter known as "LAC". Following the LAC review and approval process, the Administrator shall move forward with the project by submitting the application to the Department.

### **3.4 PROGRAM LOAN ADVISORY COMMITTEE**

The LAC shall be comprised of three persons. The Lender staff shall ask members of the community to serve as a volunteer on the LAC. LAC members shall be comprised of persons from financial institutions, the Lender, or other interested parties who have the professional capacity to review and evaluate commercial loans. The LAC shall consist of the Administrator, or designee, and two members from the community.

The Lender shall conduct an initial review of each application and forward the package to the Administrator. Upon review of the application and confirmation that applicant meets Program criteria, the loan will be underwritten by both the Administrator and Lender; adhering to HUD underwriting guidelines. Upon completion of the underwriting, the completed loan package shall be forwarded to HCD for review and approval. In the event that HCD makes significant modifications to the loan terms or conditions, the loan must be resubmitted to both the Administrator and Lender for a second review prior to presentation to LAC. Upon receipt of the "Letter of Approval" from HCD, Lender shall submit package and conduct presentation to LAC for approval. LAC shall review loan package based upon funding benchmarks including capacity, ability to pay back loan and sophistication of business owner. Upon LAC approval, Lender shall prepare a LAC Loan Approval Memo and submit to HCD. Subsequent to approval by LAC, Lender shall present application to City Manager for final approval.

### **3.5 LOAN APPLICANT CONFIDENTIALITY**





Persons serving under this Program in the capacity of Administrator, Lender or LAC shall not disclose any of the Borrowers personal confidential information as part of loan approval process. All business confidential information will only be disclosed to persons required to view the information as part of loan review and approval process. All personal and business confidential information shall be kept in a locked secured storage facility and shall not be available to persons outside of the Program. In the event that Lender or Department receive a request to access public records relative to the loan application then only non-confidential information, as verified by City Counsel will be provided.

### **3.6 DISPUTE RESOLUTION/APEALS PROCEDURE**

In the event an application is denied, any person that has applied to the Program has the right to appeal. The appeal must be made in writing, within 30-days of written denial of Program, to the Community Development Director. Following the second denial, the applicant may request to have their appeal presented to the City Manager for final decision.

The Administrator is responsible to the Lender to assure that the Program is implemented in compliance with state and federal regulations. In addition, loans must be underwritten in accordance with program guidelines in a timely and responsible manner. This includes developing accurate and professional files, work write-ups and contract documents. The Administrator will ensure that each funded business is eligible, including project cost and that each loan is underwritten in compliance with these guidelines.

### **3.7 NO CONFLICT OF INTEREST ALLOWED**

In accordance with Title 24, Section 570.611 Code of Federal Regulations, no member of the governing body and no official, employee or agent of the local government, nor any other person who exercises policy or decision-making responsibilities (including members of the loan committee and officers, employees, and agents of the loan committee, the administrative agent, contractors and similar agencies) in connection with the planning and implementation of the CDBG program shall directly or indirectly be eligible for this Program. Exceptions to this policy may be achieved upon public disclosure and formal approval by the governing body along with written authorization by Lender's City Counsel. Further, in the event representatives from the financial community are comprised of LAC that have a separate financial interest (excluding regular checking and savings accounts) in a loan applicant, such member shall not participate in loan deliberations.

### **3.8 EXCEPTIONS / SPECIAL CIRCUMSTANCES**

Exceptions are defined as any action, which would depart from policy and procedures stated in the guidelines. For example, the LAC can, on a case-by-case basis, accept a partially secured loan. The Lender or Administrator may initiate consideration of an exceptional/special circumstance. A report on the situation will be prepared and submitted as part of the loan package. This report shall contain a narrative, including the staff's recommended course of action and any written or verbal information supplied by the applicant. The LAC shall make a determination of the exception/special circumstances request at its regular or special meeting.



Loan payments may, on a case-by-case basis, be deferred for a period of time to allow a startup or expansion of a business to take place. This payment deferral determination is made by the Administrator based on the breakeven point of the business in the future and the ability of the owner to pay themselves for their efforts.

### **3.9 LOAN CLOSING PROCESS**

Upon written approval by the Department, the Administrator and Lender will engage in the loan closing process. The Borrower shall sign all necessary documents and agreements. The Lender shall request funds from the Department or local finance department (depending upon funds from an open grant or local program income). The Administrator shall prepare escrow loan closing documents, title and lien searches, and UCC-1 filings, if appropriate. Lender's City Counsel shall review all agreements and documents, as necessary.

### **4.0 LOAN TERMS AND SECURITY**

#### **4.1 LOAN TERMS AND FEES**

Microenterprise loans underwritten in accordance with these guidelines may be up to \$100,000. In the event an applicant requires more than \$100,000, the loan shall be underwritten in accordance with the currently approved Microenterprise Assistance guidelines of the Lender. There is no minimum loan amount. The requested loan amount must be reasonable and supported by the proposal. Thus, the Lender acknowledges that these funds are a limited resource and are provided based upon documented need for each applicant.

Loan terms shall consist of five to twenty-five years depending upon the project (working capital, furniture/fixtures/equipment (FF&E)) and security offered by business. Typically, the Program loan terms are more flexible than those used in the industry by conventional commercial lenders.

The loan term is based upon project need; thus, as an example if a business is seeking operating capital then the term of the loan would typically be five years; moreover, a business seeking funding for equipment and supplies then the term of the loan may be extended to 10 years.

In case of the Microenterprise Program the interest rate may vary depending upon collateral and rate of return, which is calculated based on equity that the borrower invests into the project. Equity from the borrower may be required on a case-by-case basis dependent upon strength of borrower or collateral.

No servicing fee will be charged to the borrower by the City of Colusa. There is no loan pre-payment penalty.

### **LEVERAGING OF PROGRAM FUNDS WITH PRIVATE AND LOCAL FUNDS**

The City of Colusa will provide General Administrative services. Those services may include marketing/advertising the Program, implementing community meetings providing information on the Microenterprise Program, distributing brochures, visiting with existing business on site to discuss the Program, oversee the management of the Program, attend State training sessions, oversee audit and monitoring, prepare fiscal/performance reports, participate in LAC review, conduct NEPA, refer ineligible loan applications to other, prepare cash requests and HCD reports, monitor program operator and clear special conditions to name a few.



In addition, private leverage may be provided in conjunction or independently of local leverage. Some of those services include creation of press releases, client referrals, provide counter space to showcase flyers, and link program information to websites to name a few.

## **4.2 COLLATERAL AND SECURITY REQUIREMENTS**

All loans under this program will be collateralized to the greatest extent possible. Both personal and business assets will be reviewed for collateral coverage. In some cases however, collateral will be taken when the asset has no value (over encumbered personal residence).

Types of collateral may include:

- Liens on real property,
- Deeds of Trust,
- Letters of Credit,
- Liens on machinery, equipment, or other fixtures,
- Lease assignments, as appropriate,
- Lender Named as Beneficiary on Life Insurance, and
- Other collateral, as appropriate.

In addition to collateral, personal and corporate guarantees may be required of borrowers.

## **4.3 LOAN SECURITY POSITION**

All loans will be secured in the strongest possible position to ensure loan repayments in the event of a default. Loans may be secured in a secondary position in second or third lien position.

## **4.4 LOAN TO VALUE RATIO**

Loans less than \$100,000 may be partially secured. In some instances, collateral being used to secure the loan may already be fully encumbered by another lender. The Lender may choose to lien these assets even though there is no security. While the Administrator will negotiate with the borrower and other lenders to help ensure loan is fully secured to the best possible extent. Documentation of the loan security and loan-to-value-ratio will be presented to the LAC when requesting loan approval.

## **4.5 DEBT SERVICE COVERAGE**

The Borrower must illustrate that the loan payment will be covered by the projected revenue of the business. In addition, the business must demonstrate that the owner is able to pay themselves a reasonable living wage from operation of the business. Typical debt coverage ratios for the program are 1.25 and coverage as low as 1.10 will be accepted on a case-by-case basis. This ratio means that for every dollar of business debt there will be one dollar and twenty-five cents in revenue to cover the debt.

The debt ratio will be calculated based upon all debt the business will carry. This includes CDBG funds plus any other loans currently in place "or proposed" to be used for funding the project.

## **COMPLIANCE WITH HUD UNDERWRITING STANDARDS**

HUD requires that the state/local government conduct basic financial underwriting prior to providing CDBG financial assistance to a business. Further, the State CDBG program requires that HUD underwriting guidelines be used to determine whether a proposed CDBG subsidy is appropriate to assist businesses. Under the City's Microenterprise Program, each loan will comply with all HUD underwriting standards.



## **5.0 LOAN UNDERWRITING PROCESS**

### **5.1 GENERAL CREDIT REQUIREMENTS**

In the private sector, credit scoring is generally an accepted means to underwriting certain loans, particularly small loans where the cost of underwriting can exceed the interest and fee income generated by the loan. The standard used in the banking industry is a credit scoring system developed by the Fair Isaac Corporation. This system uses a formula that is applied to raw data in consumer credit files of the three largest credit-reporting bureaus. The result is known as the FICO score. The FICO credit score ranges from 300 to 850, which quantifies an individual's creditworthiness. While the FICO score is an important component in determining credit history, other elements will be equally evaluated. Those elements will include but not limited to, strength of business, experience of operator, character/tenacity of operator, and strength of market to name a few.

### **5.2 MANAGEMENT AND CAPACITY REQUIREMENTS**

A Loan Applicant must:

- Demonstrate ability to operate a business successfully,
- Demonstrate that the business has sufficient borrowing ability or equity to operate, with the loan, on a sound financial basis,
- Demonstrate the proposed loan is of sound value and provides for the current and future needs of the business, and
- Demonstrate that the past earning record and future prospects of the firm indicate ability to repay the loan and other fixed debt, if any, out of the profits.

The business owner must show capacity for operating the business and managing future growth. This is accomplished by illustrating past experience of owner or by using experienced staff.

### **5.3 OTHER PROJECT UNDERWRITING CRITERIA**

Each project/business will be evaluated based upon its past and future financial forecast. The criteria includes, but not limited to, the following:

- The amount of private dollars used as leveraging funds;
- The past financial viability of the proposed project;
- The future financial viability of the proposed project; and
- The demonstrated need for the funds ("appropriate" test).

The LAC will consider these additional underwriting criteria as part of reviewing each request for Microenterprise assistance. These criteria can be used to further support a request for funding approval.

## **6.0 LOAN SERVICING**

### **6.1 LOAN COLLECTION AND SERVICING**

The Lender will act as the loan collection agent for its existing CDBG economic development loans. The duties of the collection agent will include the following:

- Loan payment collection and accounting.





- Agent will provide monthly receipts of loan
- payments. Provide quarterly statements on
- each loan.
- Undertake loan collections, including asset liquidation,
- Obtain annual financial statements from each business to assess health of the business. Negotiate any change in repayment terms to avoid foreclosure.

## **7.0 PROGRAM OVERSITE BY LENDER**

### **7.1 OVERSITE OF PROGRAM ADMINISTRATOR**

The Lender's staff will serve as the primary contact with the Department CDBG program representative for the Program. Lender's staff will be responsible for securing services of a qualified Administrator for implementation of this Program. The Administrator will be secured via proper CDBG procurement.

The Administrator will follow these adopted program guidelines. The Lender's staff will work directly with the Administrator and be kept informed of all marketing efforts and outreach. The Administrator will provide a monthly tracking sheet to the Lender's staff that identifies applications received along with a progress report relative to the various stages of process. As per the agreement between the Lender and Administrator, all required Program reports will be reviewed and approved by the Lender's staff prior to any signatures. For financial reporting, Lender's staff will request of its fiscal unit to review and approve each fiscal report.

Upon applicant loan review and approval by the LAC, the Lender's staff shall review and coordinate package submittal to the Department for review and approval. The Lender's staff will ensure all loan documents are properly reviewed by City Counsel and meet CDBG requirements prior to signing by the borrower.









**CITY OF COLUSA**  
**425 Webster Street**  
**Colusa, CA 95932**  
(530) 458-4740 Fax: (530) 458-8674  
[www.cityofcolusa.com](http://www.cityofcolusa.com)

### LOAN APPLICATION

#### BUSINESS INFORMATION

<b>Business Type:</b> (Check One)	<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> General Partnership	<input type="checkbox"/> Limited Partnership <input type="checkbox"/> Corporation	<input type="checkbox"/> Limited Liability Company <input type="checkbox"/> S-Corporation	<input type="checkbox"/> Other
<b>Complete Legal Business Name – Including DBA</b>			<b>Federal Tax ID No. or SS#</b>	
<b>Business Street Address</b>		<b>City</b>	<b>County</b>	<b>State</b> <b>Zip</b>
<b>Mailing Address (if different from above)</b>		<b>City</b>	<b>County</b>	<b>State</b> <b>Zip</b>
<b>Previous Business Address (if less than 3 years)</b>		<b>City</b>	<b>County</b>	<b>State</b> <b>Zip</b>
<b>Contact Name</b>	<b>Business Phone</b>	<b>Cell Phone</b>	<b>Business Fax</b>	<b>E-Mail</b>
<b>Date Business Established</b>	<b>Under Current Management Since</b>		<b>Industry (Technology, Gen. Contractor, Restaurant, etc.)</b>	
<b>Month:</b>	<b>Year:</b>	<b>Month:</b>	<b>Year:</b>	
<b>Last 3 Years Annual Gross Sales/Revenues (List Years and Dollars)</b>				
<b>Year:</b>	<b>Amount:</b>	<b>Year:</b>	<b>Amount:</b>	<b>Year:</b> <b>Amount:</b>
<b>Number of Employees</b>				
<b>Current</b>		<b>Projected</b>		
<b>Full-Time:</b>	<b>Part-Time:</b>	<b>Full-Time:</b>	<b>Part-Time:</b>	
<b>Owners &amp; Guarantors</b>				
1. <input type="checkbox"/> Owner <input type="checkbox"/> Guarantor		2. <input type="checkbox"/> Owner <input type="checkbox"/> Guarantor		3. <input type="checkbox"/> Owner <input type="checkbox"/> Guarantor
<b>Name (Exactly as it appears on DL or ID)</b>		<b>Name (Exactly as it appears on DL or ID)</b>		<b>Name (Exactly as it appears on DL or ID)</b>
<b>Home Address</b>		<b>Home Address</b>		<b>Home Address</b>
<b>City, State and Zip</b>		<b>City, State and Zip</b>		<b>City, State and Zip</b>
<b>Home Phone</b>		<b>Home Phone</b>		<b>Home Phone</b>
<b>Cell Phone</b>		<b>Cell Phone</b>		<b>Cell Phone</b>
<b>Social Security Number</b>		<b>Social Security Number</b>		<b>Social Security Number</b>
<b>DL/ID Issuing State</b>	<b>Expiration Date</b>	<b>DL/ID Issuing State</b>	<b>Expiration Date</b>	<b>DL/ID Issuing State</b> <b>Expiration Date</b>
<b>Gender:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female		<b>Veteran:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>Disabled:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Ethnicity:</b> <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Caucasian <input type="checkbox"/> Native American <input type="checkbox"/> Native Alaskan/Hawaiian <input type="checkbox"/> Other				

#### REQUESTED CREDIT (Total Uses Must Equal Total Sources)

<b>Amount Requested: \$</b> _____		<b>Type of Loan:</b> <input type="checkbox"/> Term Loan (# of years: _____)		
<b>Uses of Funds</b>	<b>Amount</b>	<b>Sources of Funds</b>	<b>Term (In months)</b>	<b>Amount</b>
Real Estate				
Construction/Renovation				
Machinery & Equipment				
Furniture & Fixtures				
Leasehold Improvements				
Refinance				
Working Capital				
Other:				
<b>Total Uses of Funds:</b>		<b>Total Sources of Funds:</b>		



## CURRENT STATEMENT OF FINANCIAL CONDITION FOR BUSINESS

Do not include personal assets/liabilities and be sure to complete owner section.

ASSETS	AMOUNT	LIABILITIES	AMOUNT	INCOME/EXPENSES	AMOUNT
Cash	\$	Accounts Payable	\$	Net Sales	\$
Accounts Receivable	\$	Notes Payable	\$	Cost of Sales	\$
Inventory	\$	Long-Term Liabilities	\$	Gross Profit	\$
Net Plant & Equipment	\$	Other Liabilities	\$	Expenses-General	\$
Real Estate	\$	<b>TOTAL Liabilities</b>	\$	Owner Salary	\$
Other Assets	\$	Paid in Capital	\$	Depreciation	\$
<b>TOTAL Assets</b>	\$	Retained Earnings	\$	Other Expenses	\$
		<b>TOTAL Equity</b>	\$	<b>NET INCOME</b>	\$

## OWNER'S STATEMENT OF FINANCIAL CONDITION

Do not include business assets/liabilities. Make additional copies of this form as needed for each Owner/Guarantor.

ASSETS*	AMOUNT	LIABILITIES	AMOUNT
Cash in Bank	\$	Taxes Payable	\$
Marketable Securities (Provide Statement)	\$	Revolving Line of Credit / Credit Cards	\$
Accounts Receivable	\$	Accounts Payable	\$
IRA/Keogh/401-k	\$	Installment Contracts & Notes Payable	\$
Real Estate:	\$	Mortgages:	\$
Primary Residence	\$	Primary Residence	\$
Other Improved Real Estate	\$	Other Improved Real Estate	\$
Unimproved Real Estate	\$	Unimproved Real Estate	\$
Other Assets (detail)	\$	Other Liabilities (detail)	\$
	\$		\$
<b>TOTAL ASSETS</b>	\$	<b>TOTAL LIABILITIES</b>	\$
*Exclude value of and notes receivable from the Applicant business.		(DIFFERENCE BETWEEN TOTAL ASSETS & TOTAL LIABILITIES)	
		<b>NET WORTH</b>	\$

If you answer "YES" to any of the following questions, please provide details on separate sheet of paper:

- |  |  |
|--|--|
| 1. Are any taxes currently past due by the Business Applicant, Guarantor or Co-Applicant?            | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Are receivables, inventory or equipment of Business Applicant currently pledged as collateral?    | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. Is the Business Applicant or any Guarantor or Co-Applicant a party to any legal claim or lawsuit? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. Has Business Applicant or any Guarantor or Co-Applicant own or control another business?          | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, name or company: _____ % of ownership: _____   |  |
| 5. Has Business Applicant or any Guarantor or Co-Applicant ever declared bankruptcy?                 | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 6. Has Business Applicant or any Guarantor or Co-Applicant defaulted on a loan?                      | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 7. Are you or any Guarantor or Co-Applicant <u>NOT</u> a U.S. Citizen?                               | <input type="checkbox"/> Yes <input type="checkbox"/> No |

## RIGHT TO FINANCIAL PRIVACY ACT OF 1978

This notice to you is required by the Right to Financial Privacy Act of 1978 (hereafter the "Act"), regarding Lenders' access rights to financial records held by financial institutions that are or have been doing business with you or your business, including any financial institution participating in a loan or loan guarantee. The Act provides that Lender shall have a right of access to your financial records in connection with its consideration or administration of assistance to you in the form of a loan or loan guaranty agreement. Each Lender is required to provide a certificate of its compliance with the Act to a financial institution in connection with its first request for access to your financial records, after which no further certification is required for subsequent accesses. The Act also provides that Lenders' access rights continue for the term of any loan or loan guaranty agreement. No further notice to you of Lender's access rights is required during the term of any such agreement.

The Act also authorizes Lender to transfer to any Government authority, any financial records included in an application for a loan or loan guaranty, or concerning an approved loan or loan guaranty, as necessary to process, service or foreclose a loan or loan guarantee or to collect on a defaulted loan or loan guarantee. No other transfer of your financial records to another Government authority will be permitted by Lender without your consent except as required or permitted by law.





## APPLICANT'S ACKNOWLEDGEMENT

My (our) signature(s) acknowledge(s) receipt of this form, that I (we) have read it and that I (we) have a copy for my (our) files. My (our) signature(s) represent(s) my (our) agreement to comply with the requirements that Lender makes in connection with the approval of my (our) loan request.

My (our) signature(s) also represent(s) written permission, as required by the Act, for Lender to release any information in my (our) loan guaranty application to the Governor of my (our) State or the Governor's designated representative in conjunction with the State's processing of my (our) application for assistance under any Direct Loan Program or the Guaranteed Loan Program.

The undersigned applies for the loan or loan guaranty indicated in this application to be secured by real and/or personal property as hereafter agreed and the undersigned further represents that all statements made in this application are true and are made for the purpose of obtaining this loan or loan guaranty. Verification may be obtained from any source named in the application. The original or a copy of this application will be retained by Lender, even if the loan or loan guaranty is not granted.

**CERTIFICATION:** Applicant/Guarantor certifies that the information provided on and with this form, is complete and correct. Applicant/Guarantor authorizes Lender to obtain credit reports (including personal credit reports), copies of tax returns, and other information from the Internal Revenue Service and other taxing authorities, and to take such other steps as Lender deems appropriate to verify (and from time to time to re-verify) the information provided with this form. Applicant/Guarantor further agrees to execute and deliver to Lender such other forms, and take such other action, as Lender requests in furtherance of the foregoing. Lender will retain information received in relation to this credit request as long as Lender deems necessary to do so. Applicant/Guarantor authorizes Lender to release credit information concerning same to other creditors, guarantors (including agencies of the federal and/or state government), credit bureaus, credit reporters, sureties, and the Lender's agents and subsidiaries. Applicant/Guarantor agrees to promptly notify Lender in writing of any change in name, address, or location of assets. Applicant agrees that funds drawn on the credit facilities provided by Lender will only be used for business purposes. I (we) fully understand that it is a federal crime punishable by fine or imprisonment or both to knowingly make any false statement/concerning any of the above facts as applicable under the provisions of Title 18, United States Code Section 1014.

Applicant (Enter Name of Applicant Business): \_\_\_\_\_

By: \_\_\_\_\_  
Name/Position Signature Date

\_\_\_\_\_  
Name/Position Signature Date

Guarantor(s): (Note: All persons owning 20% or more of the applicant are required to personally guarantee loan request)

\_\_\_\_\_  
Name/Position Signature Date

\_\_\_\_\_  
Name/Position Signature Date

\_\_\_\_\_  
Name/Position Signature Date

Revised 10/2017





## City of Colusa California

### STAFF REPORT

**DATE:** February 15<sup>th</sup> 2022  
**TO:** City of Colusa Mayor and Council Members  
**FROM:** Jesse Cain, City Manager

**AGENDA ITEM:**

Subject: Commitment of boat launch funds to help maintain Robert's Ditch to ensure that the public still has access.

**Recommendation:** Council to approve Resolution commitment of boat launch funds in the amount of \$5,000 per year.

**BACKGROUND ANALYSIS:**

The City of Colusa was awarded the LOSPP Prop 68 grant in the amount of \$642,950.00 For renovations of the Colusa Sacramento River State Park. Part of the renovation is to install a new boarding float that will be used for roof top launches only, and it will also be ADA compliant. The commitment of these funds will ensure that the roof top launch will remain open and available to the public. Roof top launches will be subject to the same fees as our current launch fees until we adopt a new fee schedule in April or May of 2022.

**BUDGET IMPACT:** None.

**STAFF RECOMMENDATION:** Council to approve the commitment of boat launch funds not to exceed \$5,000 per year to Robert's Ditch.



**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA APPROVING THE  
COMMITMENT OF BOAT LAUNCH FUNDS TO HELP MAINTAIN ROBERT'S DITCH  
FOR PUBLIC ACCESS**

**WHEREAS**, on February 15, 2022, the City of Colusa City Council Approves the commitment of \$5,000 in funds to help maintain Robert's ditch, for the benefit of the public.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY  
RESOLVE:**

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
- .2 Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this fifteenth day of February 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
THOMAS REISCHE, MAYOR

\_\_\_\_\_  
Shelly Kittle, City Clerk





## City of Colusa California

### STAFF REPORT

**DATE:** February 15th, 2022  
**TO:** Mayor and Members of the City Council  
**FROM:** Ishrat Aziz-Khan, through Jesse Cain, City Manager

#### **AGENDA ITEM:**

Consideration of Resolution approving Proposed Mid-Year Budget updates as recommended by City Manager and City Staff.

Consideration of Resolution approving the correction to GANN Limit for Fiscal Year 2020-21 and Fiscal Year 2021-22 as recommended by City Auditor and City staff.

#### **Recommendation:**

Council to approve the attached resolutions, approving Fiscal Year 2021-22 Mid-Year budget updates and approve the GANN Limit with the corrected amounts for Fiscal Year 2020-21 and Fiscal Year 2021-22 as following Resolutions:

- Resolution 22-\_\_ Proposed Mid-Year Budget update for Fiscal Year 2021-22
- Resolution 22-\_\_ Updated GANN Limits amount for Fiscal Year 2020-21 and Fiscal Year 2021-22.

#### **BACKGROUND ANALYSIS:**

The Proposed Budget was prepared before the year end and annual audit was completed for the fiscal year 2020-21. The beginning fund balances were budgeted numbers not the audited numbers. Since the annual audit and year-end were completed on time, now the audited numbers are used as a beginning balance for Mid-year budget updates and updated operational revenue and expense for each department.

The GANN Limit that was prepared as a part of the proposed budget 2020-21 had a calculation error. The attached resolution has a corrected number for Fiscal Year 2020-21 and Fiscal Year 2021-22.

#### **BUDGET IMPACT:**

The proposed Mid- Year budget has a general fund deficit by \$ 211,045 which is \$40,419 lesser deficit than proposed budget fiscal year 2021-22. The revenue increased by \$100,500 and the expenses increased by \$ 60,081. The water fund revenue and expense have a slight decrease





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from proposed budget. The sewer fund's revenue has no change while the expense is decreased by \$37,408.

**STAFF RECOMMENDATION:**

Approve Resolution 22- for Mid-Year budget updates

Approve Resolution 22- for updated GANN Limits for fiscal year 2020-21 and Fiscal Year 2021-22.

**ATTACHMENTS:** Resolution adopting the Mid-Year Budget Updates for FY 2021-22

Resolution making corrections to established appropriation limits for  
FY 20-21 and FY 21-22

Presentation for FY 21-22 Mid-Year Budget Update



## **RESOLUTION NO. 22-**

### **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA ADOPTING THE MID-YEAR BUDGET UPDATES FOR FISCAL YEAR 2021-22**

**WHEREAS**, the proposed budget for the City of Colusa is entitled "Mid-Year Budget 2021-2022"; and

**WHEREAS**, the proposed expenditures shown in the Mid-Year Budget 2021-22 are hereby appropriated to the departments, offices, and operations in the amount and for the objects and purposes as set forth in the budget document; and

**WHEREAS**, it is ordered that one copy of this resolution and the budget document be made available for public review at Colusa City Hall and that the budget document be certified by the City Clerk and filed in the Office of the City Clerk; and

**WHEREAS**, this resolution is required for the orderly operation and maintenance of municipal activities and the usual and current expenses of the City during the 2021-22 Fiscal Year.

**THEREFORE, BE IT RESOLVED AND ORDERED** by the City Council of the City of Colusa, after consideration and review of Policy 11-08, said Mid-Year Budget for Fiscal Year 2021-22 is hereby adopted as proposed.

1. Recitals Made Findings. The above recitals are hereby declared to be true and correct and findings of the City Council of the City of Colusa.
2. Effective Date. This Resolution shall be effective February 15, 2022.

**PASSED AND ADOPTED** as a Resolution of the City Council of the City of Colusa, at its regular meeting duly held on the 15<sup>th</sup> day of February 2022, by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved:

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THOMAS REISCHE, MAYOR

Attest:

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Shelly Kittle, City Clerk



## **RESOLUTION NO. 22-\_\_\_\_\_**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA MAKING CORRECTIONS TO ESTABLISHED APPROPRIATION LIMITS FOR THE FISCAL YEAR 2020-2021 AND FISCAL YEAR 2021-2022**

**WHEREAS**, Article XIII (B) of the California Constitution Proposition 4 establishes expenditure limits for cities;

**WHEREAS**, State-implementing legislation (Government Code Section 7910) requires the City of Colusa to annual adopt a resolution establishing it Appropriations Limit for the following year; and

**WHEREAS**, the City selected the Department of Finance population percentage change and the change in California per Capita Personal Income factors to compute the Appropriations Limit; and

**WHEREAS**, the City Finance Department has made the calculations corrections to the GANN Limit for fiscal year 2020-21 and fiscal year 2021-22 with the following amounts:  
Fiscal Year 2020-2021 \$9,785,162 and Fiscal Year 2021-2022 \$ \$10,479,313.

**NOW, THEREFORE**, the City Council finds and determines as follows:

#### **Section 1.**

The recitals set for are true and correct statements and herby incorporated.

#### **Section 2.**

The City Council hereby authorize and approves that the Proposed Budget Appropriations Limits for the City of Colusa are established at \$9,785,162 for fiscal year 2020-21 and \$10,479,313 for fiscal year 2021-22 by using the Department of Finance population change and the change in California per Capita Personal Income factors; and

#### **Section 3.**

That this Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** by the City Council of the City of Colusa on the 15<sup>th</sup> day of February 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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THOMAS REISCHE, MAYOR

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Shelly Kittle, City Clerk



**ATTACHMENT A**  
**City of Colusa**  
**Gann Appropriation Limit**  
**Calculation Correction for FY 2020-21**  
**Proposed Budget**

**Gann Appropriations Limit**

The Gann Limit was approved on November 6, 1979 by California voters. Under the Gann Limit, a maximum amount is established for tax-funded government services. That amount is to be adjusted each year depending on charges in population, inflation and the transfer of financial responsibility for various government activities from one level of government to another. Any significant amount of state tax revenue received above that Gann Limit is to lead to future tax rebates or tax cuts.

<u><b>Population</b></u>	<u><b>Percent Change</b></u>	<u><b>Factor</b></u>
Population 1/1/2019: 6,227		
Population 1/1/2020: 6,175	-0.84%	.9916
<u><b>Per Capita Personal Income</b></u>		
State of California	3.73%	1.0373

**Growth Factor**

Population percentage increase multiplied by the Per Capita Personal Income percentage increase (.9916 x 1.0373)	1.028587
---	----------

**Calculation of FY 2020-2021 Appropriation Limit**

FY 2019-2020 Appropriation Limit	\$9,513,211
Growth Factor	1.028587

<b><i>FY 2020-21 Appropriation Limit</i></b>	<b><u><i>\$9,785,162</i></u></b>
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**ATTACHMENT A**  
**City of Colusa**  
**Gann Appropriation Limit**  
**Calculation Correction for FY 2021-22**  
**Proposed Budget**

**Gann Appropriations Limit**

The Gann Limit was approved on November 6, 1979 by California voters. Under the Gann Limit, a maximum amount is established for tax-funded government services. That amount is to be adjusted each year depending on changes in population, inflation and the transfer of financial responsibility for various government activities from one level of government to another. Any significant amount of state tax revenue received above that Gann Limit is to lead to future tax rebates or tax cuts.

<u><b>Population</b></u>	<u><b>Percent Change</b></u>	<u><b>Factor</b></u>
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Population 1/1/2020: 6,175

Population 1/1/2021: 6,268	1.29%	1.0129
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**Per Capita Personal Income**

State of California	5.73%	1.0573
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**Growth Factor**

Population percentage increase multiplied by the Per Capita Personal Income percentage increase (1.0129 x 1.0573)	1.070939
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**Calculation of FY 2021-2022 Appropriation Limit**

FY 2020-2021 Appropriation Limit	\$9,785,162
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Growth Factor	1.070939
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<b><i>FY 2021-22 Appropriation Limit</i></b>	<b><u><i>\$10,479,313</i></u></b>
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**CITY OF COLUSA  
FISCAL YEAR  
2021-2022  
MID -YEAR  
BUDGET UPDATE**

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**PRESENTATION TO CITY COUNCIL  
FEBRUARY 15<sup>TH</sup> , 2022**





# FY 2021-2022 Mid Year budget update

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General Fund

Enterprise Fund

Other Special  
Revenue  
Funds/Capital  
project Updates



# FY 2021-2022 Mid Year budget update

## General Fund

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	<u>Revenues</u>	<u>Expenditures</u>
Proposed Budget	\$ 4,224,846	\$ 4,476,310
Mid Year Budget	\$ 4,325,346	\$ 4,536,391
Total Adjustment	\$ <u>100,500</u> ↑	\$ <u>60,081</u> ↑





# FY 2021-2022 Mid Year budget update

## GENERAL FUND – REVENUE CHANGES

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Taxes \$100,000	Franchises \$ -0-	License & Permits \$ -0-	Interest & Rentals \$ -0-
Other Agencies \$ -0-	Service Charges \$ -0-	Other Revenues \$ 500	Other Finance Sources \$ -0-
	Fines & Forfeitures \$ -0-	Total Changes \$ 100,500	



# GENERAL FUND – Appropriation changes

## Recommended increase = \$ 60,081

---

❖ Administrative City Manager	\$ (56,421)
Minor adjustment in benefits and Pirelli building escrow cost	
❖ Economic Development	\$ (65,211)
48K Decrease in Salary, benefits and 17k in event expenses	
❖ Finance Department	\$ 4,535
Minor adjustment in service and supplies	
❖ Recreation Department	\$ 38,829
38K increase for Rec. Coordinator position	
❖ Police	\$ 24,281
Increase in Salary and benefits and Fuel	



❖ Fire \$ 34,171

30k Included Per Diem expense and slight increase in services and

Supplies

❖ Planning \$ 3,018

Slight increase in office expense and benefits

❖ Building \$ 10,500

Anticipated increase in professional services

❖ Street \$ 52,493

70K Repair and Maintenance

13K New Employee without benefits, (4.3K) Service and Supplies

Other \$ 120.

❖ City Hall Total Projected Reserves – June 30,2022 \$ 2,268,195

Unassigned reserves levels are estimated to be \$698,942 above General Fund Policy Minimum levels.



# FY 2021-2022 Mid Year budget update

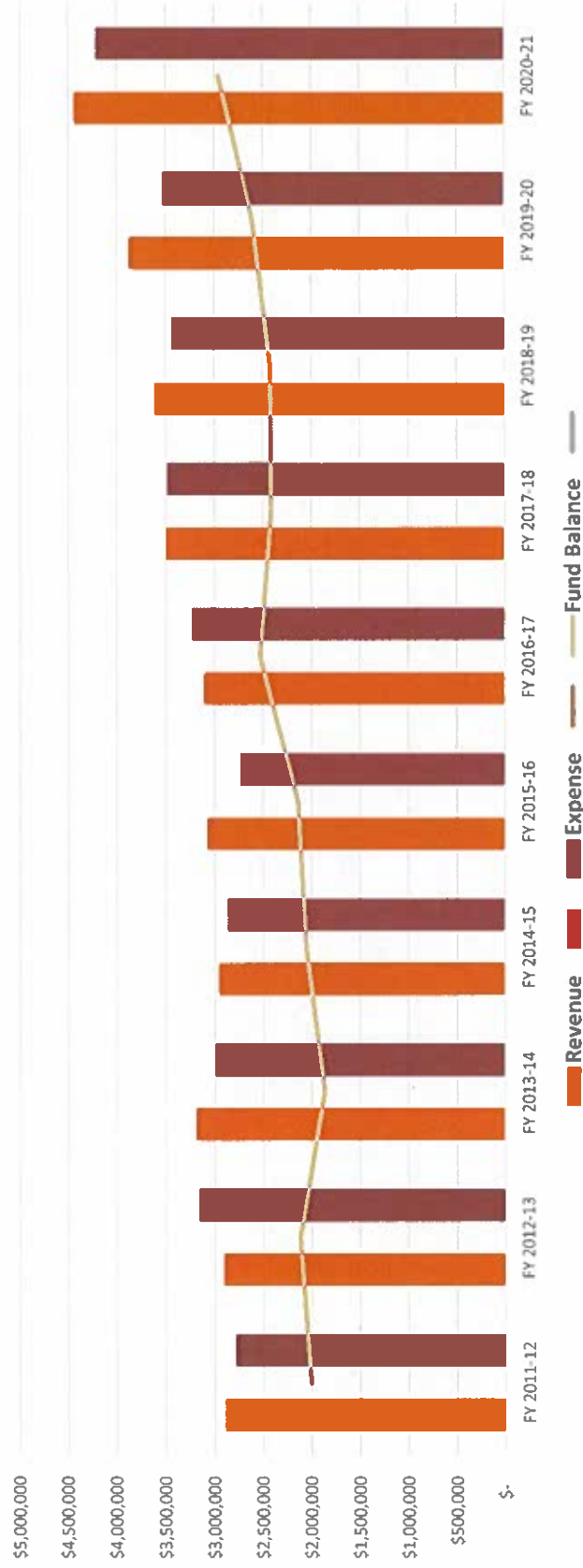
<u>General Fund Ten Years Trend</u>										
	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>	<u>FY 2015-16</u>	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>
Revenue	\$ 2,897,077	\$ 2,907,079	\$ 3,187,603	\$ 2,956,519	\$ 3,075,825	\$ 3,106,817	\$ 3,497,126	\$ 3,614,507	\$ 3,875,137	\$ 4,436,870
Expense	\$ 2,784,405	\$ 3,161,342	\$ 2,995,517	\$ 2,872,408	\$ 2,738,935	\$ 3,228,004	\$ 3,485,585	\$ 3,433,234	\$ 3,528,421	\$ 4,213,341
Fund Balance	\$ 2,007,245	\$ 2,121,355	\$ 1,866,834	\$ 2,058,920	\$ 2,143,031	\$ 2,533,371	\$ 2,415,173	\$ 2,426,715	\$ 2,607,990	\$ 2,954,706





# FY 2021-2022 Mid Year budget update

General Fund 10 Years Trend





# FY 2021-2022 Mid Year budget update

## ARPA Fund

### American Relief Program ACT

Amount Received= \$ 724,839

Expenditure:

Premium Pay \$ 106,201

Other \$ 1,070

Budgeted for Broadband = \$75,000



# FY 2021-2022 Mid Year budget update

## Enterprise funds (Water)

Water Fund (Fund 410)	<u>Revenues</u>	<u>Expenditures</u>
Proposed Budget	\$ 1,582,100	\$ 1,281,330
Mid-Year Budget	\$ 1,574,159	\$ 1,271,200
Recommended Adjustment	\$ (7,941)	\$ (10,130)
Projected Water Fund Balance @ 6-30-22:		<u>\$ 6,126,384</u>

➤ 50K is budgeted for well repair out of 200K Capital outlay



# FY 2021-2022 Mid Year budget update

## enterprise funds

Sewer Fund (Fund 430 & 436)	Revenues	Expenditures
Proposed Budget	\$ 3,003,600	\$ 3,404,220
Mid-Year Budget	\$ 3,000,600	\$ 3,366,812
Total Adjustment	-0-	\$ (37,408)
Projected Sewer Fund Balance @ 6-30-2022		<u>\$ 10,961,680</u>

### \$5.95 M in Reserves

Capital Reserve (Fund 436 ) \$ 1,047,550

Collection System Reserve \$ 1,892,300

WWTP upgrade Reserve \$ 2,796,500

USDA Reserve \$ 25,883

New SRF loan reserve requirement \$ 185,574





# FY 2021-2022 Mid Year budget update

## Other Special Revenue Funds-

Cannabis Revenue Fund (102)	Revenue	Expenditures
Proposed Budget	\$ 439,000	\$ 32,000
Mid-Year Budget	\$ 439,000	\$ 32,000
Recommended Adjustment	\$ -0-	\$ -0-
Projected Fund Balance at 6-30-2022:	\$ 1,276,682	

➤ 32K for Pavement Maintenance Program (PMP)



# FY 2021-2022 Mid Year budget update

## Other special revenue funds

### State Law Enforcement Grant Fund (SLESF) (Fund 214)

	<u>Revenues</u>	<u>Expenditures</u>
Proposed Budget	\$ 130,600	\$ 131,000
Mid-Year Budget	\$ 130,600	\$ 133,500
Recommended Adjustment:	\$ -0-	\$ 2,500
Projected SLESF Fund Balance at 6-30-2022		<u>\$ 120,025</u>



# FY 2021-2022 Mid Year budget update

## Other Special Revenue funds

Strike Team Fund (221)	Revenues	Expenditures
Proposed Budget	\$ 300	\$ 147,300
Mid-Year Budget	\$ 300,300	\$ 316,120
Recommended Adjustment	\$ 231,700	\$ 168,820
Projected Strike Team Fund Balance at 6-30-2020	<u>\$ 131,098</u>	
➤ Increase in Revenue and Expense is due to the timing of the fire		
➤ Balance will be use for future Strike Team deployment costs and equipment replacement		





## FY 2021-2022 Mid Year budget update

### Other special revenue funds

Gas Tax Fund (241)	<u>Revenues</u>	<u>Expenditures</u>
Proposed Budget	\$ 242,986	\$ 283,000
Mid-Year Budget	\$ 242,986	\$ 283,000
Recommended Adjustment	-0-	-0-

Projected Gas Tax Fund Balance at 6-30-2022: \$ 241,493

➤ No Change from proposed to Mid- Year budget update





## FY 2021-2022 Mid Year budget update

### Other special revenue funds

LTF Fund (246)	Revenues	Expenditures
Proposed Budget	\$ 176,400	\$ 257,000
Mid-Year Budget	\$ 176,200	\$ 257,000
Recommended Adjustment:	\$ (200)	\$ -0-
Projected LTF Fund Balance at 6-30-2022: \$ 167,940		

➤ No significant Changes from proposed budget to Mid-Year budget update



## FY 2021-2022 Mid Year budget update

### Other special revenue funds

Pools/Trees/Parks (253)	<u>Revenues</u>	<u>Expenditures</u>
Proposed Budget	\$ 268,400	\$ 271,012
Mid-Year Budget	\$ 268,400	\$ 270,712
Recommended Adjustment:	-0-	\$300

Projected Fund Balance at 6-30-2022: \$ 39,012

➤ No significant change from proposed budget to mid-year budget



# FY 2021-2022 Mid Year budget update

## Other special revenue funds

---

### Community Development Block Grant (CDBG) (Fund 261)

	<u>Revenues</u>	<u>Expenditures</u>
Proposed Budget	\$ 85,500	\$ 85,100
Mid-Year Budget	\$ 85,500	\$ 85,100
Recommended Adjustment:	-0-	-0-
Projected Fund Balance at 6-30-2022:	<u>\$ 230,210</u>	

 No change from Proposed Budget to Mid-Year Budget



# FY 2021-2022 Mid Year budget update

## Other special revenue funds

---

### CDBG HOME Fund (262)

	<u>Revenues</u>	<u>Expenditures</u>
Proposed Budget	\$ 510,300	\$ 510,200
Mid-Year Budget	\$ 510,300	\$ 510,200
Recommended Adjustment:	-0-	-0-
Projected Fund Balance at 6-30-2022:	<u>\$15,025</u>	

 No change from Proposed Budget to Mid-Year Budget





# FY 2021-2022 Mid Year budget update

## Micro Enterprise Grant/Covid.1 Grant

EDBG -COV Fund (263)

	<u>Revenues</u>	<u>Expenditures</u>
Proposed Budget	\$ 321,500	\$ 321,000
Mid-Year Budget	\$ 321,500	\$ 306,616
Recommended Adjustment:	-0-	\$(14,384)

Projected Fund Balance at 6-30-2022: \$0.00

➤ 71K for COVID. 1 Grant

➤ 250K for Micro Enterprise Grant



## DEVELOPMENT IMPACT FUNDS

- Street Impact Fee (Fund 271) \$ 457,732 Westcott Rd & Bridge Street light project
- Law Enforcement Fee (Fund 272) - \$ 141,829 Police building improvements
- Fire Development Fee (Fund 273) - \$ 141,829 building improvement
- Storm Drain Fee (Fund 274) – \$ 147,464 storm drain improvement
- Park/Recreation Fee (Fund 275) - \$ 76,516 Park Improvement
- City Hall Fee (Fund 276) - \$ 101,681 City Hall building improvement
- Community Center Fees (277) – \$101,681 no current project
- Corporate Yard Fees - \$ 138,706 building upgrades



## FY 2021-2022 Mid Year budget update Other Special Revenue funds

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### State Park Management Fun (310)

	<u>Revenues</u>	<u>Expenditures</u>
Proposed Budget	\$ 30,500	\$ 29,423
Mid-Year Budget	\$ 30,500	\$ 29,423
Recommended Adjustment:	\$ 5,800	\$ -0-
Projected Fund Balance at 6-30-2022:	<u>\$ (58,329)</u>	

➤ No Change from Proposed Budget to Mid Year Budget



# FY 2021-2022 Mid Year budget update

## Boat Launch Project

---

Boat Launch Fund (311)	Revenues	Expenditures
Proposed Budget	\$ 13,100	\$ 3,700
Mid-Year Budget	\$ 13,100	\$ 3,800
Recommended Adjustment:	\$ -0-	\$ 100
Projected Fund Balance at 6-30-2022:	<u>\$ 42,695</u>	

🔸 No significant change from Proposed Budget to Mid Year Budget





# FY 2021-2022 Mid Year budget update

## Future outlook – FY 2021-22

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### Factors affecting FY 2021-22 budget and beyond....

- CalPERS Unfunded Accrued Liability
- Other Post Employee Benefits (OPEB)
- COVID and COVID related correspondence
- Upgrade of Aging and outdate Equipment
- Others.....





# FY 2021-2022 Mid Year budget update

## Conclusion / Questions-

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➤ Q & A

➤ Recommendation:

Approve FY 21-22 Mid-Year Budget update







## *City of Colusa City Council* **Pavement Management Plan Final**

**DATE:** February 15<sup>th</sup> 2022  
**TO:** Mayor and Members of the City Council  
**FROM:** David Swartz, City Engineer, through, Jesse Cain, City Manager

### **AGENDA ITEM:**

City Wide Pavement Management Plan – Final Plan and Adoption

### **REQUESTED ACTION:**

Approve Resolution No. 22-\_\_\_\_, accepting the City Wide Pavement Management Plan 2021/22.

### **BACKGROUND/ANALYSIS:**

The pavement management plan was commissioned in 2021 for purposes of strategic planning and budgeting to address the cities aging road surface infrastructure. The document also will play an important roll in the planning and installation of future undergrounding infrastructure projects.

A draft plan was presented in late 2021 to the City Council. Based on feedback received there was changes/additions made to the plan, the most significant being a “project based budget”, where in addition to a number of lane miles addressed by various budgets, the program also suggests specific street locations and sections to be addressed with each scenario. These specifics can be found in Appendix B of the report.

The additions referred herein in Appendix B provide more detailed recommendations of specific street areas which could be addressed by priority, and also used in future infrastructure installations when considering the cost benefits, and budgets.

For purposes of review, discussion and presentation I have included the executive summary along with the revised budget analysis conducted in Appendix B, as part of this report. The entire report will be available on line, if adopted, and is current placed at the City Hall for public review.

The remaining discussion/action item for Council to consider at some future meeting will be to set the directive for staff to implement the results of this plan.



## **RESOLUTION NO. 22-**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA ACCEPTING AND APPROVING THE 2021/22 PAVEMENT MANAGEMENT PLAN**

WHEREAS, The City Council has directed staff to seek ways in which to improve the cities infrastructure; and

WHEREAS, most immediate concerns of the City Council are related to the citywide roadway pavement surfaces lying within the public right of way.

WHEREAS, the City Council sent out an RFP for professional services, and subsequently contracted with Pavement Engineering Inc. to conduct a Pavement Management Plan (PMP) in 2021.

WHEREAS, staff have presented to City Council during previous council meetings a draft PMP for review and discussion, and based on ongoing feedback have made all such recommended changes and modifications.

WHEREAS, staff have reviewed and ensured that all comments/changes were incorporated into the draft document and hereby present the final document to City Council for final review and approval.

NOW THEREFORE, the City Council of the City of COLUSA does hereby resolve that:

Final Pavement Management Plan has been completed and presented to the City Council, and as such hereby approve said document as being complete.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Colusa at a regularly scheduled meeting held on the 15th day of February 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
THOMAS REISCHE, MAYOR

Attest:

\_\_\_\_\_  
Shelly Kittle, City Clerk





# CITY OF COLUSA



**2021 PMP Update**

**Final Report**

**January 2022**



**Pavement Engineering Inc.**

*You can ride on our reputation*





**THE CITY OF COLUSA**  
**2021 Pavement Management System Update**

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<b>II.</b>	<b>Background</b> Pavement Design Basics Pavement Deterioration Typical Pavement Defects Pavement Maintenance Procedures Pavement Rehabilitation Procedures
<b>III.</b>	<b>Pavement Management System Specifics</b> Background (StreetSaver®) System Assumptions System Inventory Pavement Maintenance & Rehabilitation (M&R) Units Costs Annual Pavement Maintenance Rehabilitation Program Visual Evaluations System Reports System Updates
<b>IV.</b>	<b>Reference Reports</b> Street Name Alphabetical Listing Street List PCI High to Low City Map
<b>Appendix A</b>	Summarized System Information Network Summary Statistics Network Replacement Cost Decision Tree
<b>Appendix B</b>	Budget Scenarios \$1M/Year \$750K/Year \$500K/Year \$250K/Year
<b>Appendix C</b>	Definitions



# **Section I**

## **Executive Summary**



## **EXECUTIVE SUMMARY**

The City of Colusa currently maintains approximately 35.37 centerline miles of roads representing 6,687,120 square feet of pavement with a replacement value of approximately \$43,925,000 as calculated by StreetSaver®.

Pavement Engineering Inc. (PEI) updated all the streets in the City's Pavement Management System, using the Metropolitan Transportation Commission's (MTC) StreetSaver® program. The purpose of a Pavement Management System is to track inventory, store work history and furnish budget estimates to optimize funding for improving the city's pavement system.

### **INTRODUCTION**

A Pavement Management System has several distinctive uses:

- As a budgeting tool, a Pavement Management System uses treatment costs that are based on recently bid projects, by the participating agency, so that budgets reflect historical costs for the area.
- As an inventory tool, a Pavement Management System provides a quick and easy reference for pavement areas and use.
- As a pavement condition record, a Pavement Management System provides age, load-related, non-load related and climate-related pavement condition and deterioration information. The Pavement Management System uses pavement deterioration curves, based on nationwide research, which allow the program to predict a pavement's future condition.

A Pavement Management System is not capable of providing detailed engineering designs for a street. The Pavement Management System instead helps the user identify candidate streets for potential repair and maintenance. Project level pavement analysis and engineering is an essential feature of future pavement maintenance and rehabilitation projects. Additional investigation, or project level analysis, can optimize the City's pavement management dollars. Project level engineering examines the pavements in significantly more detail than the visual evaluation required for the Pavement Management System Update and optimizes designs for all of the peculiar constraints of a set of project streets.







## WORK PERFORMED

### *Pavement Distress Survey and Database Update*

For this update, PEI performed inspections on approximately 35.37 centerline miles of road. Field inspections were completed in July 2021.

PEI measured the following distress types as part of our review: alligator cracking (fatigue), block cracking, distortions, longitudinal & transverse cracking, patching & utility cut patching, rutting / depressions, weathering, and raveling. All the collected data was entered into the City's StreetSaver® database.

As part of our field review, all the streets were measured to confirm lengths and widths. Lengths were measured using a vehicle-mounted electronic measuring device and widths were measured using a hand-held measuring wheel. Measurement discrepancies were tabulated and reviewed with the City to determine if corrections were needed.

PEI performed a quality control (QC) check on our work. PEI's QC check consists of performing a field review of any street segment where the PCI showed a decrease of 3 or more points per year, or an increase of 1 PCI without a documented M&R treatment, when compared to the last inspection for the same road segment in the StreetSaver® database. Each segment in the QC process was visually reviewed to determine if the StreetSaver® calculated PCI was representative of the observed overall pavement condition for that road segment. Variations found were re-inspected by a Senior Engineering Technician, or the Project Manager, and the segments' PCI was recalculated.

## FINDINGS

These findings exclude all alleyways the city maintains. The updated Pavement Management System showed that the City's overall average PCI is 42.

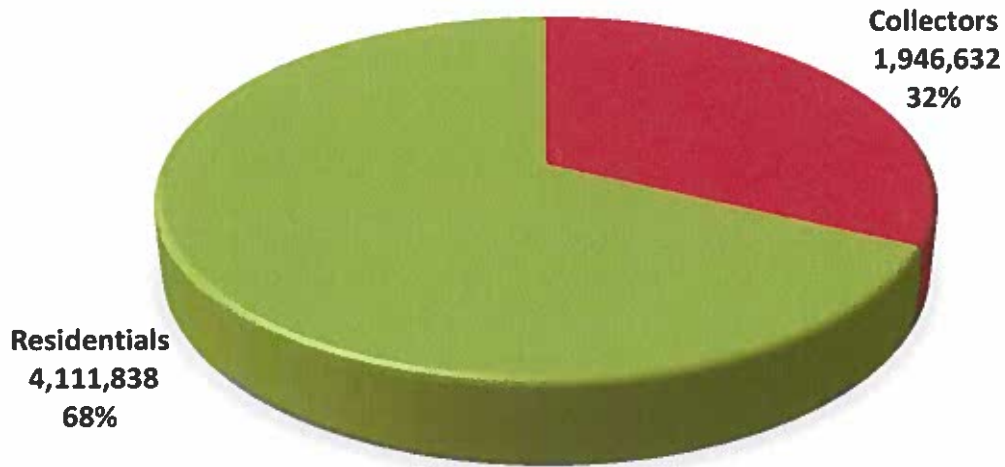
The breakdown by functional classification is as follows:

Functional Classification	Centerline Miles	Lane Miles	Pavement Area (sq. ft.)	Percent of System	Average PCI
Collector	8.45	16.99	1,946,632	32.13%	38
Residential	18.60	36.96	4,111,838	67.87%	46
Totals	27.05	53.95	6,058,470	100.00%	42

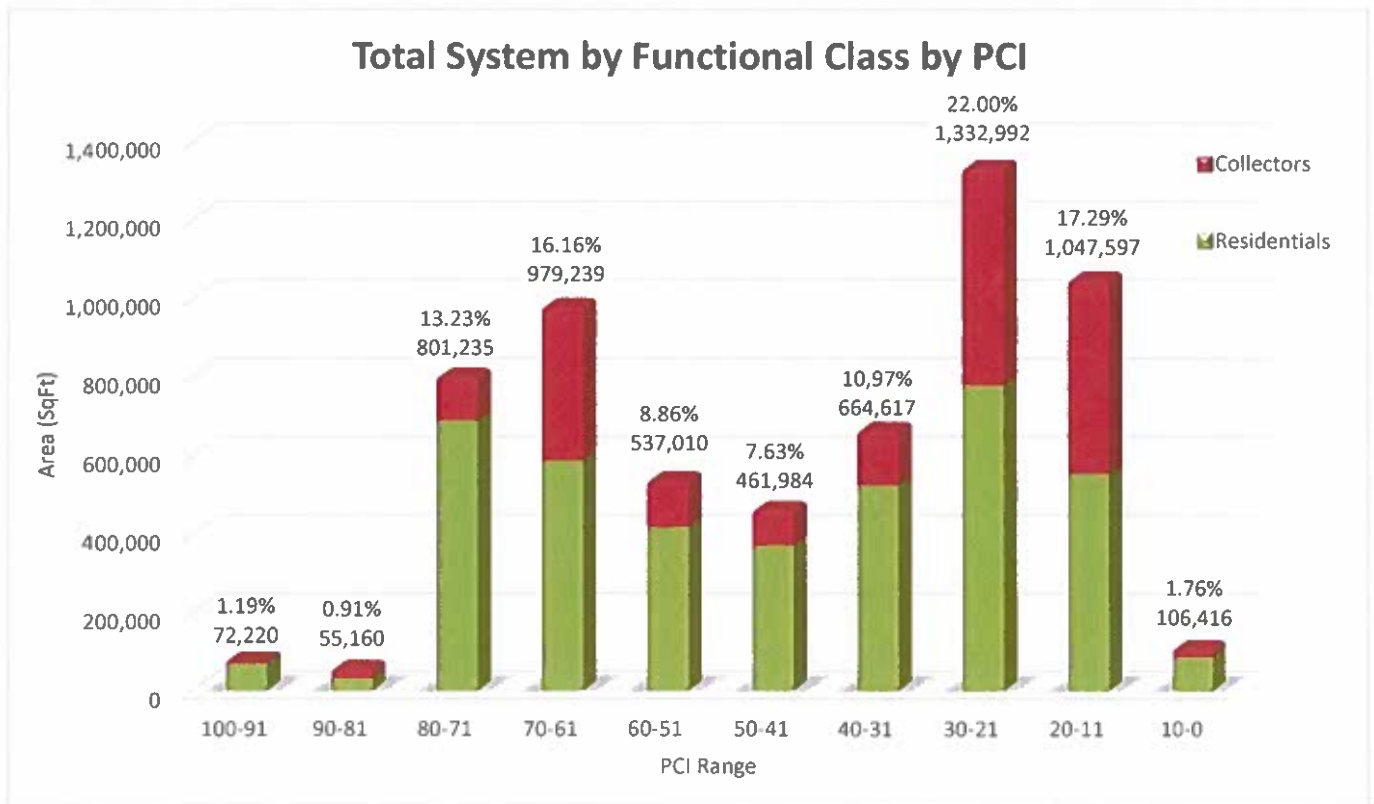




The pie graph below shows the percentage of each functional classification, by area.



The bar graph below shows the City's Street system broken down into 10-point PCI ranges.







The breakdown by Condition Category and corresponding PCI range is shown below:

Condition Category Breakdown			
Condition	PCI Range	% Of Total	Square Feet
<b>Excellent</b>	100-91	1.19%	72,220
<b>Good</b>	90-71	14.14%	856,395
<b>Fair</b>	70-51	25.03%	1,516,249
<b>Poor</b>	50-31	18.60%	1,126,601
<b>Failed</b>	30-0	41.05%	2,487,005

The analysis shows that **59.65%** the City's pavement are in **Poor to Failed** condition. Details of each street segment are provided in **Section IV: Reference Reports**.

## BUDGET ANALYSIS

StreetSaver® uses a decision tree to model the decision-making process that agencies follow to select a maintenance or rehabilitation strategy. The decision tree contains "branches" for each functional classification, surface type and condition category. Jurisdictions can outline their maintenance and rehabilitation strategy by choosing a treatment for each branch.

The treatments listed in the decision tree are generalized to provide a range of treatments. Typical treatments within each generalized treatment range are listed below. The exact treatment would need to be determined during the design phase of the project.

StreetSaver® assigns a treatment action and estimated cost to each street segment based on the pavement's current PCI.





Treatment Category	Typical Treatment
<b>Light Maintenance</b>	<ul style="list-style-type: none"> <li>• Slurry Seal or Micro-Surface</li> <li>• Fog Seal or Scrub Seal</li> </ul>
<b>Heavy Maintenance</b>	<ul style="list-style-type: none"> <li>• Chip Seal, Cape Seal</li> <li>• Slurry Seal or Micro-Surface with Digouts</li> <li>• Thin Maintenance Overlay (TMO)</li> </ul>
<b>Light Rehab.</b>	<ul style="list-style-type: none"> <li>• Overlay (2" and under) or Thin Mill and Fill</li> </ul>
<b>Heavy Rehab.</b>	<ul style="list-style-type: none"> <li>• Overlay (greater than 2") or Thick Mill and Fill</li> <li>• Cold-In-Place Recycling</li> <li>• Full Depth Reclamation</li> <li>• Pulverize and Resurfacing</li> </ul>
<b>Reconstruct</b>	<ul style="list-style-type: none"> <li>• Full Section Reconstruction</li> </ul>

### ***Decision Tree Unit Prices***

As a minimum, recent bid tabulations should be used to determine the appropriate unit costs. Further, the unit costs include other costs such as design, construction management, contingencies or other related construction costs (ADA ramps, curb & gutters, striping etc.) to form a more comprehensive unit cost for the selected treatments.

For the City of Colusa, the unit costs on the following table were used:

Treatment	Collector	Residential
Cost/ Sq Yd		
Crack Seal (\$\$/LF)	\$1.60	\$1.60
Light Maintenance	\$5.75	\$5.75
Heavy Maintenance	\$25.00	\$21.50
Light Rehab	\$64.00	\$54.00
Heavy Rehab	\$93.50	\$80.00
Reconstruct	\$182.00	\$160.00



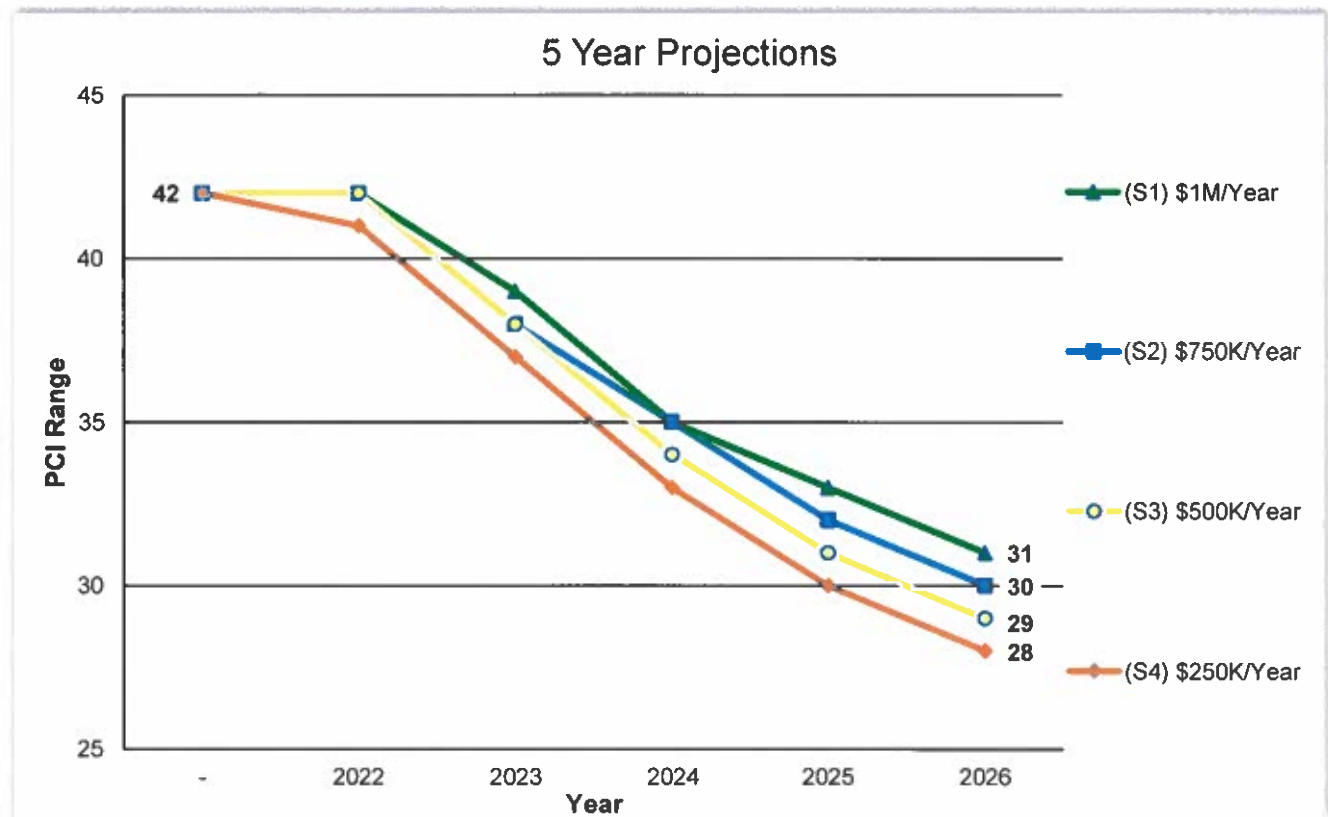




For this update, PEI analyzed several scenarios, which are summarized below:

### ***Budget Scenario Projections***

PEI generated Four (4) scenario projections which are represented graphically below:



A summary of each of the scenario projections are as follows:

- Scenario 1: An overall budget of \$1,000,000 will decrease the overall PCI by 11 Points in 5 years.
- Scenario 2: An overall budget of \$750,000 will decrease the overall PCI by 12 Points in 5 years.
- Scenario 3: An overall budget of \$500,000 will decrease the overall PCI by 13 Points in 5 years.
- Scenario 4: An overall budget of \$250,000 will decrease the overall PCI by 14 Points in 5 years.

The full report for the various budget scenarios can be found in **Appendix B**.

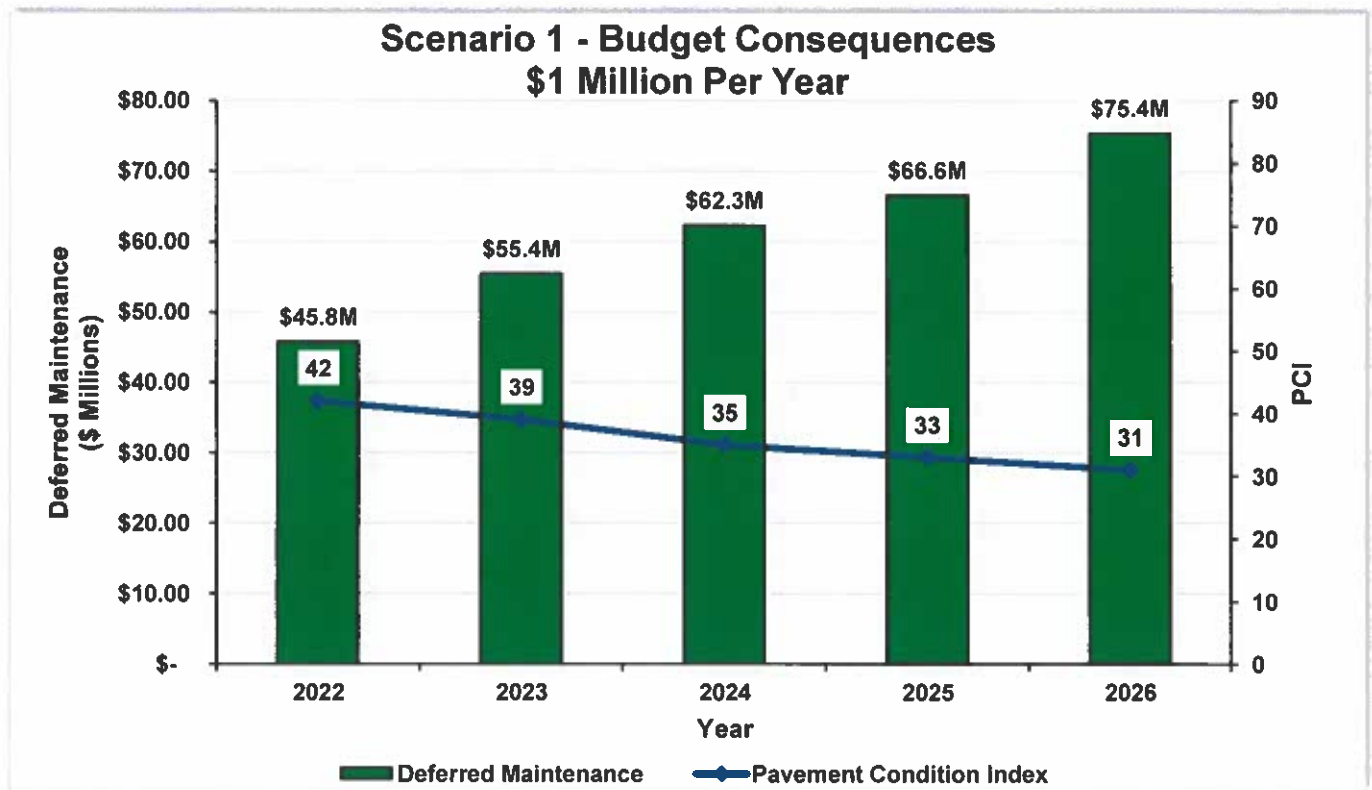




### Budget Consequences

The following graphs illustrate the consequences to the City's overall weighted PCI and Deferred Maintenance Amount, based on the scenario projections:

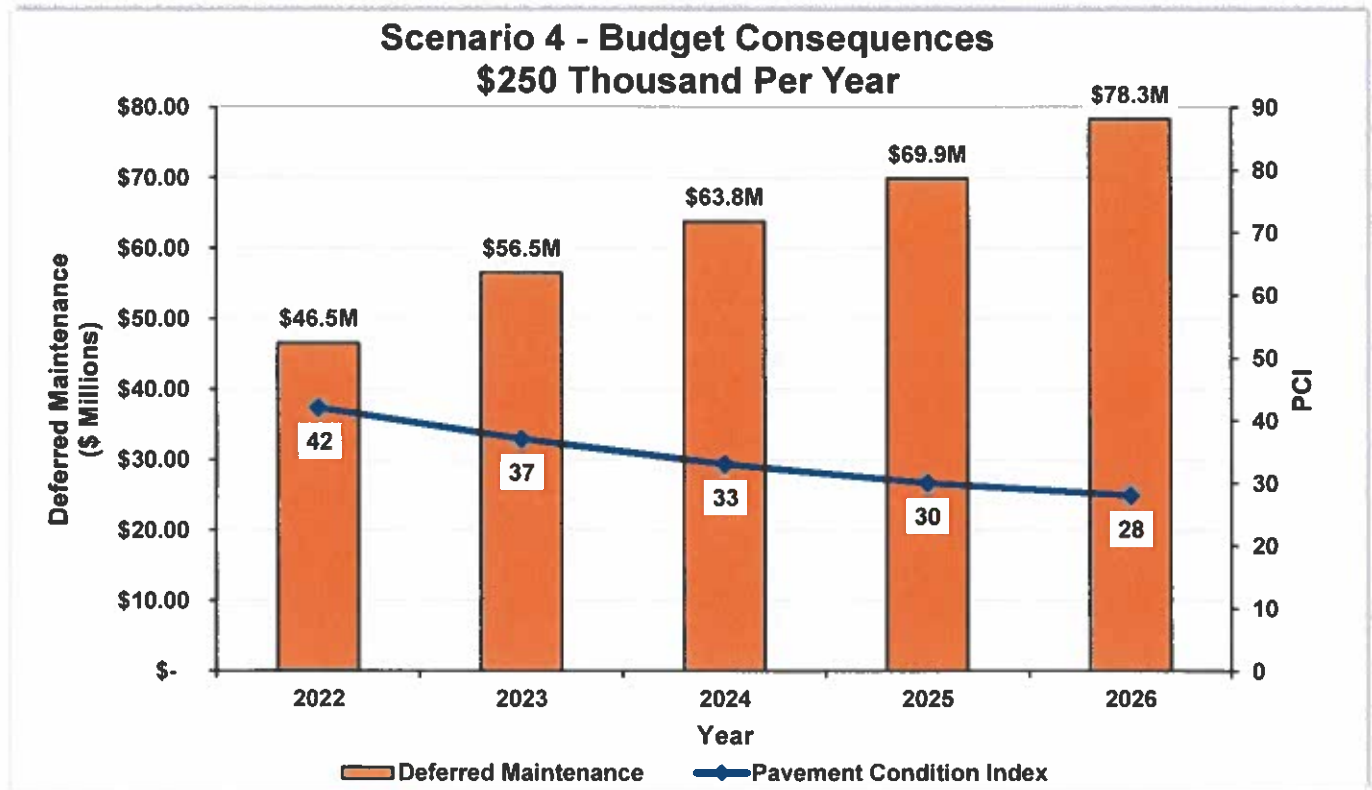
At a funding level of \$1M/Yr., the PCI of the entire system will deteriorate from 42 to 31, an 11 PCI point drop over the next 5 years. In addition, the backlog of deferred maintenance grows from \$45.8 million to \$75.4 million, an increase of 65%.







At a funding level of \$250K/Yr., the PCI of the entire system will deteriorate from 42 to 28, an 14 PCI point drop over the next 5 years. In addition, the backlog of deferred maintenance grows from \$46.5 million to \$78.3 million, an increase of 68%.







## **CONCLUSIONS AND RECOMMENDATIONS**

This Executive Summary provides a review of the 2021 Pavement Management System Update performed by PEI. PEI inspected all road segments in the Colusa. The average overall PCI for the City is 42. 59.65% of the City's pavement is in Poor to Failed condition.

To maintain the system at its current overall PCI of 42, the City will need to spend an average of \$4.7 million annually over the next 5 years.

A review of the City's street system, by functional classification, shows that the Residential streets have the highest average PCI of 46 and the Collector streets have an average PCI of 38. As a general rule, agencies typically try to keep their arterials in the best condition because they carry the bulk of the traffic and loading, followed by collectors, then the residential/ local streets.

Moving forward, PEI recommends the City carefully evaluate the overall annual budget to determine the amount it wants to commit to pavement maintenance and rehabilitation projects. We recommend the City set priorities for each functional classification and perhaps certain streets within each classification.

This Pavement Management System will assist the City in its efforts to monitor treatments and track their effectiveness and help the City in setting future priorities and treatment policies. To ensure the city is evaluating accurate data, PEI suggests the City update its Pavement Management System on a regular basis and review the entire system every three years, this includes a thorough review of the Decision Tree and the unit costs contained within. As the City maintains and updates its Pavement Management System, the program will become a valuable tool in its efforts to maximize performance and minimize the spending for pavements.





## **Appendix B**

### **Budget Scenarios**



## **Scenario 1**

### **(\$1M/ Year over 5 Years)**

- Network Condition Summary
- Cost Summary
- Sections Selected for Treatment



## Scenarios - Network Condition Summary

Interest: 0%

Inflation: 3%

Printed: 01/25/2022

Scenario: \$1M/Year

Year	Budget	PM	Year	Budget	PM	Year	Budget	PM
2022	\$1,000,000	0%	2024	\$1,000,000	0%	2026	\$1,000,000	0%
2023	\$1,000,000	0%	2025	\$1,000,000	0%			

## Projected Network Average PCI by year

Year	Never Treated	With Selected Treatment	Treated Centerline Miles	Treated Lane Miles
2022	41	42	2.26	4.51
2023	36	39	2.11	4.23
2024	32	35	0.74	1.49
2025	29	33	1.04	2.07
2026	26	31	2.66	5.31

## Percent Network Area by Functional Class and Condition Category

Condition in base year 2022, prior to applying treatments.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	0.0%	1.7%	12.5%	0.0%	14.2%
II / III	0.0%	9.0%	16.7%	0.0%	25.7%
IV	0.0%	7.4%	17.4%	0.0%	24.9%
V	0.0%	14.2%	21.0%	0.0%	35.2%
Total	0.0%	32.4%	67.6%	0.0%	100.0%

Condition in year 2022 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	0.0%	2.7%	14.8%	0.0%	17.4%
II / III	0.0%	8.1%	15.5%	0.0%	23.5%
IV	0.0%	7.4%	16.4%	0.0%	23.8%
V	0.0%	14.2%	21.0%	0.0%	35.2%
Total	0.0%	32.4%	67.6%	0.0%	100.0%

Condition in year 2026 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	0.0%	3.1%	17.2%	0.0%	20.3%
II / III	0.0%	2.9%	10.8%	0.0%	13.6%
IV	0.0%	5.9%	5.8%	0.0%	11.7%
V	0.0%	20.5%	33.8%	0.0%	54.3%
Total	0.0%	32.4%	67.6%	0.0%	100.0%



## Scenarios - Cost Summary

Interest: .00%

Inflation: 3.00%

Printed: 01/25/2022

Scenario: \$1M/Year

Year	PM	Budget	Rehabilitation		Preventative Maintenance	Surplus PM	Deferred	Stop Gap		
2022	0%	\$1,000,000	II	\$287,129	Non-Project	\$1,491	\$0	\$45,778,637	Funded	\$0
			III	\$134,400					Unmet	\$205,540
			IV	\$576,962	Project	\$0				
			V	\$0						
			Total	\$998,491						
Project	\$0									
2023	0%	\$1,000,000	II	\$656,381	Non-Project	\$5,426	\$0	\$55,407,280	Funded	\$0
			III	\$0					Unmet	\$49,249
			IV	\$337,649	Project	\$0				
			V	\$0						
			Total	\$994,030						
Project	\$0									
2024	0%	\$1,000,000	II	\$194,059	Non-Project	\$0	\$0	\$62,318,627	Funded	\$0
			III	\$0					Unmet	\$30,428
			IV	\$803,919	Project	\$0				
			V	\$0						
			Total	\$997,978						
Project	\$0									
2025	0%	\$1,000,000	II	\$284,435	Non-Project	\$296	\$0	\$66,621,290	Funded	\$0
			III	\$0					Unmet	\$20,535
			IV	\$713,034	Project	\$0				
			V	\$0						
			Total	\$997,469						
Project	\$0									
2026	0%	\$1,000,000	II	\$187,379	Non-Project	\$15,213	\$0	\$75,380,334	Funded	\$0
			III	\$316,854					Unmet	\$12,556
			IV	\$479,074	Project	\$0				
			V	\$0						
			Total	\$983,307						
Project	\$0									

**Summary**

Functional Class	Rehabilitation	Prev. Maint.	Funded Stop Gap	Unmet Stop Gap
Collector	\$589,326	\$8,355	\$0	\$118,020
Residential/Local	\$4,381,949	\$14,071	\$0	\$200,289
Grand Total:	\$4,971,275	\$22,426	\$0	\$318,309





Scenarios - Sections Selected for Treatment

Interest: .00%

Inflation: 3.00%

Printed: 01/25/2022

Scenario: \$1M/Year

Year: 2022																
Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI		Cost	Rating	Treatment
											Before	After				
BIRCHWOOD PL.	BRENTWOOD DR.	WOODHAVEN DR.	BIRCHW	010	538	32	17,216	R	AC		43	43	100	\$153,032	9,590	HEAVY REHABILITATION
BIRCHWOOD PL.	WOODHAVEN DR.	CUL-DE-SAC	BIRCHW	020	441	32	14,112	R	AC		40	40	100	\$125,440	9,734	HEAVY REHABILITATION
SIoux ST.	NAVAJO AVE.	SEQUOIA WAY	SIouXS	010	352	40	14,080	R	AC		40	40	100	\$125,156	9,734	HEAVY REHABILITATION
WILL S. GREEN AVE.	COLUS AVE.	PARKER ST.	WILLSG	020	750	26	19,500	RL	AC		42	42	100	\$173,334	9,638	HEAVY REHABILITATION
Treatment Total														\$576,962		
11TH ST.	OAK ST.	CLAY ST.	11THST	050	340	46	15,640	R	ST		60	60	100	\$37,363	9,501	HEAVY MAINTENANCE
1ST ST.	CARSON ST.	SIOC ST.	1STSTR	110	340	46	15,640	R	ST		60	60	100	\$37,363	10,518	HEAVY MAINTENANCE
2ND ST.	LAFAYETTE ST.	FREMONT ST.	2NDSTR	090	340	46	15,640	R	ST		60	60	100	\$37,363	9,504	HEAVY MAINTENANCE
FREMONT ST.	8TH ST.	7TH ST.	FREMOM	050	400	46	18,400	RMaC	ST		61	61	100	\$51,112	10,155	HEAVY MAINTENANCE
FREMONT ST.	5TH ST.	4TH ST.	FREMOM	080	400	46	18,400	RMaC	ST		61	61	100	\$51,112	10,155	HEAVY MAINTENANCE
MAIN ST.	8TH ST.	7TH ST.	MAINST	060	400	51	20,400	C	ST		60	60	100	\$56,667	10,685	HEAVY MAINTENANCE
NAVAJO AVE.	END. WEST	3RD ST.	NAVAJO	010	169	40	6,760	R	AC		68	69	78	\$16,149	7,032	HEAVY MAINTENANCE
Treatment Total														\$287,129		
LINDSEY DR.	COUNTRY CLUB DR.	PAIGE CT.	LINDSD	010	700	32	22,400	R	AC		60	60	100	\$134,400	11,944	LIGHT REHABILITATION
Treatment Total														\$134,400		
Year 2022 Area Total														\$998,491		
Year: 2023																
Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI		Cost	Rating	Treatment
											Before	After				
FORESTWOOD DR.	COUNTRY CLUB DR.	WOODHAVEN DR.	FOREST	010	367	32	11,744	R	AC		48	46	100	\$107,523	9,155	HEAVY REHABILITATION
LARSEN LN.	CALDWELL CIR.	WESCOTT RD.	LARSEN	030	679	25	16,975	R	AC		51	49	100	\$155,416	8,942	HEAVY REHABILITATION
LINDSEY DR.	PAIGE CT.	WOODHAVEN DR.	LINDSD	020	255	32	8,160	R	AC		50	48	100	\$74,710	9,018	HEAVY REHABILITATION
Treatment Total														\$337,649		
1ST ST.	JAY ST.	OAK ST.	1STSTR	040	340	46	15,640	R	ST		67	66	100	\$38,484	8,817	HEAVY MAINTENANCE
6TH ST.	MARKET ST.	JAY ST.	6THSTR	030	330	51	16,830	R	ST		62	60	100	\$41,412	9,223	HEAVY MAINTENANCE
BRENTWOOD DR.	COUNTRY CLUB DR.	BIRCHWOOD PL.	BRENTW	010	171	32	5,472	R	AC		69	68	77	\$13,465	6,782	HEAVY MAINTENANCE
CARSON ST.	6TH ST.	5TH ST.	CARSON	070	400	46	18,400	R	ST		67	66	100	\$45,275	8,807	HEAVY MAINTENANCE
FREMONT ST.	10TH ST.	9TH ST.	FREMOM	030	375	46	17,250	RMaC	ST		64	62	100	\$49,355	9,335	HEAVY MAINTENANCE
Treatment Total														\$337,649		



Scenarios - Sections Selected for Treatment

Interest: .00%      Inflation: 3.00%      Printed: 01/25/2022      Scenario: \$1M/Year

Year: 2023																		
Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI		Cost	Rating	Treatment		
FREMONT ST.	9TH ST.	8TH ST.	FREMONT	040	400	46	18,400	R	MaC ST		63	61	100	\$52,645	9,854	HEAVY MAINTENANCE		
FREMONT ST.	4TH ST.	3RD ST.	FREMONT	090	400	46	18,400	R	MaC ST		63	61	100	\$52,645	9,854	HEAVY MAINTENANCE		
FREMONT ST.	3RD ST.	2ND ST.	FREMONT	100	400	46	18,400	R	MaC ST		63	61	100	\$52,645	9,854	HEAVY MAINTENANCE		
FREMONT ST.	2ND ST.	1ST ST.	FREMONT	110	400	46	18,400	R	MaC ST		64	62	100	\$52,645	9,335	HEAVY MAINTENANCE		
LAFAYETTE ST.	13TH ST.	12TH ST.	LAFAYE	020	350	46	16,100	R	ST		62	60	100	\$39,615	9,223	HEAVY MAINTENANCE		
LOUIS LN.	2ND ST.	WESCOTT RD.	LOUISL	030	764	36	27,504	R	ST		67	66	100	\$67,676	8,815	HEAVY MAINTENANCE		
ROSEWOOD WAY	FLORIMOND DR.	CYNTHIA DR.	ROSEWO	010	677	36	24,372	R	ST		66	65	100	\$59,969	9,187	HEAVY MAINTENANCE		
SIOC ST.	2ND ST.	1ST ST.	SIOCST	100	400	46	18,400	R	ST		66	65	100	\$45,275	9,176	HEAVY MAINTENANCE		
WEBSTER ST.	4TH ST.	3RD ST.	WEBSTE	110	400	46	18,400	R	ST		66	65	100	\$45,275	9,181	HEAVY MAINTENANCE		
Treatment Total												\$656,381	83	81	89	\$4,475	27,172	LIGHT MAINTENANCE
Treatment Total												\$4,475						
Year 2023 Area Total												295,647						
Year: 2024																		
Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI		Cost	Rating	Treatment		
1ST ST.	FREMONT ST.	CARSON ST.	1STSTR	100	340	46	15,640	R	ST		47	41	100	\$147,489	8,223	HEAVY REHABILITATION		
ALLEN CIR.	3RD ST. (N)	3RD ST. (S)	ALLEN	010	1,400	36	50,400	R	AC		53	49	100	\$475,284	8,689	HEAVY REHABILITATION		
LARSEN LN.	3RD ST.	PARKVIEW CIR.	LARSEN	010	251	43	10,793	R	AC		52	48	100	\$101,781	8,764	HEAVY REHABILITATION		
WOODHAVEN DR.	LINDSEY DR.	COUNTRY CLUB DR.	WOODHA	020	263	32	8,416	R	AC		53	49	100	\$79,365	8,689	HEAVY REHABILITATION		
Treatment Total												\$803,919						
LAFAYETTE ST.	6TH ST.	5TH ST.	LAFAYE	060	400	46	18,400	R	ST		64	60	100	\$46,633	8,947	HEAVY MAINTENANCE		
SIOC ST.	5TH ST.	4TH ST.	SIOCST	070	400	46	18,400	R	ST		70	66	100	\$46,633	8,859	HEAVY MAINTENANCE		
SIOC ST.	4TH ST.	3RD ST.	SIOCST	080	400	46	18,400	R	ST		70	66	100	\$46,633	8,859	HEAVY MAINTENANCE		
SIOC ST.	1ST ST.	BRIDGE ST.	SIOCST	110	375	46	17,250	R	ST		67	64	100	\$43,718	9,521	HEAVY MAINTENANCE		
SIOUX ST.	SEQUOIA WAY	END, SOUTH	SIOUXS	020	103	40	4,120	R	AC		64	61	71	\$10,442	5,951	HEAVY MAINTENANCE		
Treatment Total												\$194,059						
Year 2024 Area Total												161,819						
Year: 2025																		
Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI		Cost	Rating	Treatment		
4TH ST.	MARKET ST.	JAY ST.	4THSTR	030	305	57	17,385	R	ST		49	40	100	\$168,863	8,019	HEAVY REHABILITATION		



Scenarios - Sections Selected for Treatment

Interest: .00%      Inflation: 3.00%      Printed: 01/25/2022      Scenario: \$1M/Year

Year: 2025

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI Before	PCI After	Cost	Rating	Treatment
4TH ST.	PARKHILL ST.	WEBSTER ST.	4THSTR	070	340	46	15,640	R	ST		49	40	100	\$151,914	8,019	HEAVY REHABILITATION
CALEB CT.	TARA DR.	CUL-DE-SAC	CALEBC	010	202	32	6,464	R	AC		55	49	100	\$62,786	8,440	HEAVY REHABILITATION
LINSEY PL.	WOODHAVEN DR.	CUL-DE-SAC	LINDSP	010	150	32	4,800	R	AC		54	48	100	\$46,624	8,514	HEAVY REHABILITATION
YOSEMITE WAY	NAVAJO AVE.	SEQUIOA WAY	YOSEMI	010	728	40	29,120	R	AC		53	47	100	\$282,847	8,583	HEAVY REHABILITATION
Treatment Total													\$713,034			
11TH ST.	CLAY ST.	PARKHILL ST.	11THST	060	340	46	15,640	R	ST		67	61	100	\$40,827	8,265	HEAVY MAINTENANCE
12TH ST.	CARSON ST.	SIOC ST.	12THST	110	340	46	15,640	R	ST		68	62	100	\$40,827	7,857	HEAVY MAINTENANCE
5TH ST.	MARKET ST.	JAY ST.	5THSTR	030	330	55	18,150	R	MaC	ST	69	63	100	\$55,092	8,364	HEAVY MAINTENANCE
9TH ST.	LEVEE ST.	MAIN ST.	9THSTR	010	200	36	7,200	R	ST		68	62	100	\$18,795	7,857	HEAVY MAINTENANCE
CARSON ST.	C ST.	D ST.	CARSON	150	400	40	16,000	R	ST		66	60	100	\$41,767	8,673	HEAVY MAINTENANCE
CYNTHIA DR.	WESCOTT RD.	SUNSET WAY	CYNTHI	010	274	36	9,864	R	ST		73	68	100	\$25,750	8,568	HEAVY MAINTENANCE
CYNTHIA DR.	SUNSET WAY	ROSEWOOD WAY	CYNTHI	020	288	36	10,368	R	ST		73	68	100	\$27,065	8,568	HEAVY MAINTENANCE
MODOC CT.	CUL-DE-SAC	NAVAJO AVE.	MODOC	020	242	32	7,744	R	AC		73	69	78	\$20,215	6,442	HEAVY MAINTENANCE
TARA DR.	JEREMY WAY	CHANGE OF PAVEMENT	TARADR	030	135	40	5,400	R	AC		67	62	72	\$14,097	5,894	HEAVY MAINTENANCE
Treatment Total													\$284,435			
Year 2025 Area Total													179,415			

Year: 2026

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI Before	PCI After	Cost	Rating	Treatment
CLAY ST.	4TH ST.	3RD ST.	CLAYST	110	400	46	18,400	R	ST		52	40	100	\$184,084	7,766	HEAVY REHABILITATION
FLORIMOND DR.	WESCOTT RD.	SUNSET WAY	FLORIM	020	282	35	9,870	C	AC		55	40	100	\$115,408	7,765	HEAVY REHABILITATION
FREMONT ST.	B ST.	C ST.	FREMOM	140	250	25	6,250	R	ST		57	47	100	\$62,529	7,500	HEAVY REHABILITATION
WILL S. GREEN AVE.	PARKER ST.	CITY LIMIT	WILLSG	030	450	25	11,700	RL	AC		56	48	100	\$117,053	8,264	HEAVY REHABILITATION
Treatment Total													\$479,074			
12TH ST.	WEBSTER ST.	LAFAYETTE ST.	12THST	080	340	46	15,640	R	ST		70	62	100	\$42,052	7,715	HEAVY MAINTENANCE
CARSON ST.	10TH ST.	9TH ST.	CARSON	030	375	46	17,250	R	ST		70	62	100	\$46,381	7,704	HEAVY MAINTENANCE
CARSON ST.	8TH	7TH	CARSON	050	400	46	18,400	R	ST		69	61	100	\$49,473	8,064	HEAVY MAINTENANCE
CARSON ST.	5TH ST.	4TH ST.	CARSON	080	400	46	18,400	R	ST		69	61	100	\$49,473	8,064	HEAVY MAINTENANCE
Treatment Total													\$187,379			
11TH ST.	OAK ST.	CLAY ST.	11THST	050	340	46	15,640	R	ST		60	69	100	\$105,618	8,157	LIGHT REHABILITATION
1ST ST.	CARSON ST.	SIOC ST.	1STSTR	110	340	46	15,640	R	ST		60	69	100	\$105,618	8,157	LIGHT REHABILITATION
2ND ST.	LAFAYETTE ST.	FREMONT ST.	2NDSTR	090	340	46	15,640	R	ST		60	69	100	\$105,618	8,157	LIGHT REHABILITATION
Treatment Total													\$316,854			

\*\* - Treatment from Project Selection

Criteria: Treatment <> SEAL CRACKS

Scenarios Criteria: Functional Class <> O - Other



Scenarios - Sections Selected for Treatment

Interest: .00%      Inflation: 3.00%      Printed: 01/25/2022  
Scenario: \$1M/Year

Year: 2026

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Treatment			Cost	Rating	Treatment
											Current PCI	PCI Before	PCI After			
D ST.	LAFAYETTE ST.	CARSON ST.	DSTREE	090	586	25	14,650	R	AC		79	72	81	\$10,535	24,292	LIGHT MAINTENANCE
WESCOTT RD	SR20/45	LOUIS LN.	WESCOT	010	180	23	4,140	RMaC	AC		93	86	92	\$2,977	23,768	LIGHT MAINTENANCE
Treatment Total											\$13,512					
Year 2026 Area Total											181,620			\$996,819		
Total Section Area:											1,016,689			Grand Total \$4,989,262		

\*\* - Treatment from Project Selection

Criteria: Treatment <> SEAL CRACKS

Scenarios Criteria: Functional Class <> O - Other





## **Scenario 2**

### **(\$750K/ Year over 5 Years)**

- Network Condition Summary
- Cost Summary
- Sections Selected for Treatment



## Scenarios - Network Condition Summary

Interest: 0%

Inflation: 3%

Printed: 01/25/2022

Scenario: \$750K/Year

Year	Budget	PM	Year	Budget	PM	Year	Budget	PM
2022	\$750,000	0%	2024	\$750,000	0%	2026	\$750,000	0%
2023	\$750,000	0%	2025	\$750,000	0%			

## Projected Network Average PCI by year

Year	Never Treated	With Selected Treatment	Treated Centerline Miles	Treated Lane Miles
2022	41	42	2.71	5.43
2023	36	38	1.01	2.01
2024	32	35	0.90	1.80
2025	29	32	0.80	1.59
2026	26	30	2.26	4.52

## Percent Network Area by Functional Class and Condition Category

Condition in base year 2022, prior to applying treatments.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	0.0%	1.7%	12.5%	0.0%	14.2%
II / III	0.0%	9.0%	16.7%	0.0%	25.7%
IV	0.0%	7.4%	17.4%	0.0%	24.9%
V	0.0%	14.2%	21.0%	0.0%	35.2%
Total	0.0%	32.4%	67.6%	0.0%	100.0%

Condition in year 2022 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	0.0%	2.7%	13.9%	0.0%	16.6%
II / III	0.0%	8.1%	16.0%	0.0%	24.1%
IV	0.0%	7.4%	16.7%	0.0%	24.1%
V	0.0%	14.2%	21.0%	0.0%	35.2%
Total	0.0%	32.4%	67.6%	0.0%	100.0%

Condition in year 2026 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	0.0%	3.2%	13.9%	0.0%	17.1%
II / III	0.0%	2.6%	12.9%	0.0%	15.5%
IV	0.0%	6.1%	7.0%	0.0%	13.1%
V	0.0%	20.5%	33.8%	0.0%	54.3%
Total	0.0%	32.4%	67.6%	0.0%	100.0%



## Scenarios - Cost Summary

Interest: .00%

Inflation: 3.00%

Printed: 01/25/2022

Scenario: \$750K/Year

Year	PM	Budget	Rehabilitation		Preventative Maintenance		Surplus PM	Deferred	Stop Gap	
2022	0%	\$750,000	II	\$209,154	Non-Project	\$2,468	\$0	\$46,028,973	Funded	\$0
			III	\$134,400					Unmet	\$206,445
			IV	\$403,628	Project	\$0				
			V	\$0						
			Total	\$747,182						
			Project	\$0						
2023	0%	\$750,000	II	\$491,481	Non-Project	\$4,475	\$0	\$55,838,461	Funded	\$0
			III	\$0					Unmet	\$49,719
			IV	\$253,244	Project	\$0				
			V	\$0						
			Total	\$744,725						
			Project	\$0						
2024	0%	\$750,000	II	\$375,036	Non-Project	\$0	\$0	\$63,013,080	Funded	\$0
			III	\$0					Unmet	\$31,664
			IV	\$372,609	Project	\$0				
			V	\$0						
			Total	\$747,645						
			Project	\$0						
2025	0%	\$750,000	II	\$68,832	Non-Project	\$382	\$0	\$67,569,487	Funded	\$0
			III	\$0					Unmet	\$21,485
			IV	\$680,698	Project	\$0				
			V	\$0						
			Total	\$749,530						
			Project	\$0						
2026	0%	\$750,000	II	\$231,815	Non-Project	\$1,667	\$0	\$75,925,748	Funded	\$0
			III	\$105,618					Unmet	\$12,162
			IV	\$408,385	Project	\$0				
			V	\$0						
			Total	\$745,818						
			Project	\$0						

## Summary

Functional Class	Rehabilitation	Prev. Maint.	Funded Stop Gap	Unmet Stop Gap
Collector	\$475,571	\$5,466	\$0	\$117,742
Residential/Local	\$3,259,329	\$3,526	\$0	\$203,732
Grand Total:	\$3,734,900	\$8,992	\$0	\$321,474



Scenarios - Sections Selected for Treatment

Interest: .00%

Inflation: 3.00%

Printed: 01/25/2022

Scenario: \$750K/Year

Year: 2022

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	PCI Before	PCI After	Cost	Rating	Treatment	
BIRCHWOOD PL	BRENTWOOD DR.	WOODHAVEN DR.	BIRCHW	010	538	32	17,216	R	AC		43	43	100	\$153,032	9,590	HEAVY REHABILITATION	
BIRCHWOOD PL	WOODHAVEN DR.	CUL-DE-SAC	BIRCHW	020	441	32	14,112	R	AC		40	40	100	\$125,440	9,734	HEAVY REHABILITATION	
SIoux ST.	NAVAJO AVE.	SEQUOIA WAY	SIouXS	010	352	40	14,080	R	AC		40	40	100	\$125,156	9,734	HEAVY REHABILITATION	
Treatment Total														\$403,628			
1ST ST.	CARSON ST.	SIOC ST.	1STSTR	110	340	46	15,640	R	ST		60	60	100	\$37,363	10,518	HEAVY MAINTENANCE	
FREMONT ST.	8TH ST.	7TH ST.	FREMOM	050	400	46	18,400	RMac	ST		61	61	100	\$51,112	10,155	HEAVY MAINTENANCE	
FREMONT ST.	5TH ST.	4TH ST.	FREMOM	080	400	46	18,400	RMac	ST		61	61	100	\$51,112	10,155	HEAVY MAINTENANCE	
MAIN ST.	8TH ST.	7TH ST.	MAINST	060	400	51	20,400	C	ST		60	60	100	\$56,667	10,685	HEAVY MAINTENANCE	
TARA DR.	JEREMY WAY	CHANGE OF PAVEMENT	TARADR	030	135	40	5,400	R	AC		67	68	77	\$12,900	6,952	HEAVY MAINTENANCE	
Treatment Total														\$209,154			
LINDSEY DR.	COUNTRY CLUB DR.	PAIGE CT.	LINDSD	010	700	32	22,400	R	AC		60	60	100	\$134,400	11,944	LIGHT REHABILITATION	
Treatment Total														\$134,400			
Year 2022 Area Total										146,048		Treatment Total		\$747,182			

Year: 2023

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	PCI Before	PCI After	Treatment	Cost	Rating	Treatment
LINdSEY DR.	PAIGE CT.	WOODHAVEN DR.	LINDSD	020	255	32	8,160	R	AC		50	48	100		\$74,710	9,018	HEAVY REHABILITATION
WILL S. GREEN AVE.	COLUS AVE.	PARKER ST.	WILLSG	020	750	26	19,500	RL	AC		42	40	100		\$178,534	9,467	HEAVY REHABILITATION
Treatment Total																\$253,244	
6TH ST.	MARKET ST.	JAY ST.	6THSTR	030	330	51	16,830	R	ST		62	60	100		\$41,412	9,223	HEAVY MAINTENANCE
FREMONT ST.	10TH ST.	9TH ST.	FREMOM	030	375	46	17,250	RMac	ST		64	62	100		\$49,355	9,335	HEAVY MAINTENANCE
FREMONT ST.	9TH ST.	8TH ST.	FREMOM	040	400	46	18,400	RMac	ST		63	61	100		\$52,645	9,854	HEAVY MAINTENANCE
FREMONT ST.	4TH ST.	3RD ST.	FREMOM	090	400	46	18,400	RMac	ST		63	61	100		\$52,645	9,854	HEAVY MAINTENANCE
FREMONT ST.	3RD ST.	2ND ST.	FREMOM	100	400	46	18,400	RMac	ST		63	61	100		\$52,645	9,854	HEAVY MAINTENANCE
FREMONT ST.	2ND ST.	1ST ST.	FREMOM	110	400	46	18,400	RMac	ST		64	62	100		\$52,645	9,335	HEAVY MAINTENANCE
LAFAYETTE ST.	13TH ST.	12TH ST.	LAFAYE	020	350	46	16,100	R	ST		62	60	100		\$39,615	9,223	HEAVY MAINTENANCE
ROSEWOOD WAY	FLORIMOND DR.	CYNTHIA DR.	ROSEWO	010	677	36	24,372	R	ST		66	65	100		\$59,969	9,187	HEAVY MAINTENANCE
SIOC ST.	2ND ST.	1ST ST.	SIOCST	100	400	46	18,400	R	ST		66	65	100		\$45,275	9,176	HEAVY MAINTENANCE

\*\* - Treatment from Project Selection

Criteria: Treatment <> SEAL CRACKS

Scenarios Criteria: Functional Class <> O - Other





Scenarios - Sections Selected for Treatment

Interest: .00%

Printed: 01/25/2022

Inflation: 3.00%

Scenario: \$750K/Year

Year: 2023

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI Before	PCI After	Cost	Rating	Treatment
WEBSTER ST.	4TH ST.	3RD ST.	WEBSTE	110	400	46	18,400	R	ST		66	65	100	\$45,275	9,181	HEAVY MAINTENANCE
Treatment Total											\$491,481					
3RD ST.	VICTORIA WAY	120' S OF VICTORIA	3RDSTR	220	170	40	6,800	C	AC		83	81	89	\$4,475	27,172	LIGHT MAINTENANCE
Treatment Total											\$4,475					
Year 2023 Area Total											219,412					

Year: 2024

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI Before	PCI After	Cost	Rating	Treatment
FORESTWOOD DR.	COUNTRY CLUB DR.	WOODHAVEN DR.	FOREST	010	367	32	11,744	R	AC		48	44	100	\$110,749	9,020	HEAVY REHABILITATION
LARSEN LN.	3RD ST.	PARKVIEW CIR.	LARSEN	010	251	43	10,793	R	AC		52	48	100	\$101,781	8,764	HEAVY REHABILITATION
LARSEN LN.	CALDWELL CIR.	WESCOTT RD.	LARSEN	030	679	25	16,975	R	AC		51	47	100	\$160,079	8,833	HEAVY REHABILITATION
Treatment Total											\$372,609					
1ST ST.	JAY ST.	OAK ST.	1STSTR	040	340	46	15,640	R	ST		67	64	100	\$39,638	9,530	HEAVY MAINTENANCE
CARSON ST.	6TH ST.	5TH ST.	CARSON	070	400	46	18,400	R	ST		67	64	100	\$46,633	9,521	HEAVY MAINTENANCE
CYNTHIA DR.	WESCOTT RD.	SUNSET WAY	CYNTHI	010	274	36	9,864	R	ST		73	69	100	\$25,000	7,762	HEAVY MAINTENANCE
LAFAYETTE ST.	6TH ST.	5TH ST.	LAFAYE	060	400	46	18,400	R	ST		64	60	100	\$46,633	8,947	HEAVY MAINTENANCE
LOUIS LN.	2ND ST.	WESCOTT RD.	LOUISL	030	764	36	27,504	R	ST		67	64	100	\$69,706	9,529	HEAVY MAINTENANCE
SIOC ST.	5TH ST.	4TH ST.	SIOCST	070	400	46	18,400	R	ST		70	66	100	\$46,633	8,859	HEAVY MAINTENANCE
SIOC ST.	4TH ST.	3RD ST.	SIOCST	080	400	46	18,400	R	ST		70	66	100	\$46,633	8,859	HEAVY MAINTENANCE
SIOC ST.	1ST ST.	BRIDGE ST.	SIOCST	110	375	46	17,250	R	ST		67	64	100	\$43,718	9,521	HEAVY MAINTENANCE
SIOUX ST.	SEQUOIA WAY	END, SOUTH	SIOUXS	020	103	40	4,120	R	AC		64	61	71	\$10,442	5,951	HEAVY MAINTENANCE
Treatment Total											\$375,036					
Year 2024 Area Total											187,490					

Year: 2025

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI Before	PCI After	Cost	Rating	Treatment
ALLEN CIR	3RD ST. (N)	3RD ST. (S)	ALLENC	010	1,400	36	50,400	R	AC		53	47	100	\$489,542	8,583	HEAVY REHABILITATION
CALEB CT.	TARA DR.	CUL-DE-SAC	CALEBC	010	202	32	6,464	R	AC		55	49	100	\$62,786	8,440	HEAVY REHABILITATION
LINDSEY PL.	WOODHAVEN DR.	CUL-DE-SAC	LINDSP	010	150	32	4,800	R	AC		54	48	100	\$46,624	8,514	HEAVY REHABILITATION
WOODHAVEN DR.	LINDSEY DR.	COUNTRY CLUB DR.	WOODHA	020	263	32	8,416	R	AC		53	47	100	\$81,746	8,583	HEAVY REHABILITATION
Treatment Total											\$680,698					
CARSON ST.	C ST.	D ST.	CARSON	150	400	40	16,000	R	ST		66	60	100	\$41,767	8,673	HEAVY MAINTENANCE



Scenarios - Sections Selected for Treatment

Interest: .00%      Inflation: 3.00%      Printed: 01/25/2022      Scenario: \$750K/Year

Year: 2025

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI Before	PCI After	Cost	Rating	Treatment
CYNTHIA DR.	SUNSET WAY	ROSEWOOD WAY	CYNTHI	020	288	36	10,368	R	ST		73	68	100	\$27,065	8,568	HEAVY MAINTENANCE

Treatment Total	\$68,832
Year 2026 Total	\$749,530

Year: 2026

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI Before	PCI After	Cost	Rating	Treatment
WILL S. GREEN AVE.	PARKER ST.	CITY LIMIT	WILLSG	030	450	26	11,700	RL	AC		56	48	100	\$117,053	8,264	HEAVY REHABILITATION
YOSEMITE WAY	NAVAJO AVE	SEQUOIA WAY	YOSEMI	010	728	40	29,120	R	AC		53	44	100	\$291,332	8,461	HEAVY REHABILITATION

Treatment Total	\$408,385
Year 2026 Total	\$1,157,915

12TH ST.	CARSON ST.	SIOC ST.	12THST	110	340	46	15,640	R	ST		68	60	100	\$42,052	8,465	HEAVY MAINTENANCE
5TH ST.	MARKET ST.	JAY ST.	5THSTR	030	330	55	18,150	R	MaC	ST	69	61	100	\$56,745	9,086	HEAVY MAINTENANCE
9TH ST.	LEVEE ST.	MAIN ST.	9THSTR	010	200	36	7,200	R	ST		68	60	100	\$19,359	8,465	HEAVY MAINTENANCE
BRENTWOOD DR.	COUNTRY CLUB DR.	BIRCHWOOD PL.	BRENTW	010	171	32	5,472	R	AC		69	62	73	\$14,713	5,752	HEAVY MAINTENANCE
CARSON ST.	8TH	7TH	CARSON	050	400	46	18,400	R	ST		69	61	100	\$49,473	8,064	HEAVY MAINTENANCE
CARSON ST	5TH ST.	4TH ST.	CARSON	080	400	46	18,400	R	ST		69	61	100	\$49,473	8,064	HEAVY MAINTENANCE

Treatment Total	\$231,815
Year 2026 Total	\$1,389,730

1ST ST.	CARSON ST.	SIOC ST.	1STSTR	110	340	46	15,640	R	ST		60	69	100	\$105,618	8,157	LIGHT REHABILITATION
										Year 2026 Area Total	139,722					
										Total Section Area:	789,120					
										Grand Total	\$3,739,375					



### **Scenario 3**

#### **(\$500K/ Year over 5 Years)**

- Network Condition Summary
- Cost Summary
- Sections Selected for Treatment



## Scenarios - Network Condition Summary

Interest: 0%

Inflation: 3%

Printed: 01/25/2022

Scenario: \$500K/Year

Year	Budget	PM	Year	Budget	PM	Year	Budget	PM
2022	\$500,000	0%	2024	\$500,000	0%	2026	\$500,000	0%
2023	\$500,000	0%	2025	\$500,000	0%			

## Projected Network Average PCI by year

Year	Never Treated	With Selected Treatment	Treated Centerline Miles	Treated Lane Miles
2022	41	42	2.58	5.17
2023	36	38	0.50	1.01
2024	32	34	0.87	1.73
2025	29	31	0.79	1.59
2026	26	29	1.73	3.46

## Percent Network Area by Functional Class and Condition Category

Condition in base year 2022, prior to applying treatments.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	0.0%	1.7%	12.5%	0.0%	14.2%
II / III	0.0%	9.0%	16.7%	0.0%	25.7%
IV	0.0%	7.4%	17.4%	0.0%	24.9%
V	0.0%	14.2%	21.0%	0.0%	35.2%
Total	0.0%	32.4%	67.6%	0.0%	100.0%

Condition in year 2022 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	0.0%	2.7%	13.6%	0.0%	16.2%
II / III	0.0%	8.1%	15.8%	0.0%	23.9%
IV	0.0%	7.4%	17.2%	0.0%	24.7%
V	0.0%	14.2%	21.0%	0.0%	35.2%
Total	0.0%	32.4%	67.6%	0.0%	100.0%

Condition in year 2026 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	0.0%	3.2%	10.6%	0.0%	13.8%
II / III	0.0%	2.6%	14.5%	0.0%	17.1%
IV	0.0%	6.1%	8.8%	0.0%	14.8%
V	0.0%	20.5%	33.8%	0.0%	54.3%
Total	0.0%	32.4%	67.6%	0.0%	100.0%





## Scenarios - Cost Summary

Interest: .00%

Inflation: 3.00%

Printed: 01/25/2022

Scenario: \$500K/Year

Year	PM	Budget	Rehabilitation		Preventative Maintenance		Surplus PM	Deferred	Stop Gap	
2022	0%	\$500,000	II	\$233,617	Non-Project	\$2,468	\$0	\$46,282,697	Funded	\$0
			III	\$134,400					Unmet	\$206,992
			IV	\$125,440	Project	\$0				
			V	\$0						
			Total	\$493,457						
			Project	\$0						
2023	0%	\$500,000	II	\$157,935	Non-Project	\$4,475	\$0	\$56,259,999	Funded	\$0
			III	\$0					Unmet	\$49,906
			IV	\$336,157	Project	\$0				
			V	\$0						
			Total	\$494,092						
			Project	\$0						
2024	0%	\$500,000	II	\$498,657	Non-Project	\$0	\$0	\$63,612,794	Funded	\$0
			III	\$0					Unmet	\$31,918
			IV	\$0	Project	\$0				
			V	\$0						
			Total	\$498,657						
			Project	\$0						
2025	0%	\$500,000	II	\$137,831	Non-Project	\$3,273	\$0	\$68,379,003	Funded	\$0
			III	\$0					Unmet	\$21,758
			IV	\$358,212	Project	\$0				
			V	\$0						
			Total	\$496,043						
			Project	\$0						
2026	0%	\$500,000	II	\$188,085	Non-Project	\$1,390	\$0	\$77,118,031	Funded	\$0
			III	\$0					Unmet	\$12,454
			IV	\$304,870	Project	\$0				
			V	\$0						
			Total	\$492,955						
			Project	\$0						

## Summary

Functional Class	Rehabilitation	Prev. Maint.	Funded Stop Gap	Unmet Stop Gap
Collector	\$478,630	\$8,167	\$0	\$117,742
Residential/Local	\$1,996,574	\$3,439	\$0	\$205,287
Grand Total:	\$2,475,204	\$11,606	\$0	\$323,029



Scenarios - Sections Selected for Treatment

Interest: .00%      Inflation: 3.00%      Printed: 01/25/2022      Scenario: \$500K/Year

Year: 2022

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI Before	PCI After	Cost	Rating	Treatment
BIRCHWOOD PL.	WOODHAVEN DR.	CUL-DE-SAC	BIRCHW	020	441	32	14,112	R	AC		40	40	100	\$125,440	9,734	HEAVY REHABILITATION
Treatment Total														\$125,440		
1ST ST.	CARSON ST.	SIOC ST.	1STSTR	110	340	46	15,640	R	ST		60	60	100	\$37,363	10,518	HEAVY MAINTENANCE
2ND ST.	LAFAYETTE ST.	FREMONT ST.	2NDSTR	090	340	46	15,640	R	ST		60	60	100	\$37,363	9,504	HEAVY MAINTENANCE
FREMONT ST.	8TH ST.	7TH ST.	FREMOM	050	400	46	18,400	RMac	ST		61	61	100	\$51,112	10,155	HEAVY MAINTENANCE
FREMONT ST.	5TH ST.	4TH ST.	FREMOM	080	400	46	18,400	RMac	ST		61	61	100	\$51,112	10,155	HEAVY MAINTENANCE
MAIN ST.	8TH ST.	7TH ST.	MAINST	060	400	51	20,400	C	ST		60	60	100	\$56,667	10,685	HEAVY MAINTENANCE
Treatment Total														\$233,617		
LINDSEY DR.	COUNTRY CLUB DR.	PAIGE CT.	LINDSD	010	700	32	22,400	R	AC		60	60	100	\$134,400	11,944	LIGHT REHABILITATION
Treatment Total														\$134,400		
Year 2022 Area Total										124,992						

Year: 2023

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI Before	PCI After	Cost	Rating	Treatment
BIRCHWOOD PL.	BRENTWOOD DR.	WOODHAVEN DR.	BIRCHW	010	538	32	17,216	R	AC		43	41	100	\$157,623	9,427	HEAVY REHABILITATION
WILL S. GREEN AVE.	COLUS AVE.	PARKER ST.	WILLSG	020	750	26	19,500	RL	AC		42	40	100	\$178,534	9,467	HEAVY REHABILITATION
Treatment Total														\$336,157		
FREMONT ST.	9TH ST.	8TH ST.	FREMOM	040	400	46	18,400	RMac	ST		63	61	100	\$52,645	9,854	HEAVY MAINTENANCE
FREMONT ST.	4TH ST.	3RD ST.	FREMOM	090	400	46	18,400	RMac	ST		63	61	100	\$52,645	9,854	HEAVY MAINTENANCE
FREMONT ST.	3RD ST.	2ND ST.	FREMOM	100	400	46	18,400	RMac	ST		63	61	100	\$52,645	9,854	HEAVY MAINTENANCE
Treatment Total														\$157,935		
3RD ST.	VICTORIA WAY	120' S OF VICTORIA	3RDSTR	220	170	40	6,800	C	AC		83	81	89	\$4,475	27,172	LIGHT MAINTENANCE
Treatment Total														\$4,475		
Year 2023 Area Total										98,716						



Scenarios - Sections Selected for Treatment

Interest: .00%      Inflation: 3.00%      Printed: 01/25/2022      Scenario: \$500K/Year

Year: 2024																
Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Treatment			Cost	Rating	Treatment
											Current PCI	PCI Before	PCI After			
1ST ST.	JAY ST.	OAK ST.	1STSTR	040	340	46	15,640	R	ST		67	64	100	\$39,638	9,530	HEAVY MAINTENANCE
BRENTWOOD DR.	COUNTRY CLUB DR.	BIRCHWOOD PL.	BRENTW	010	171	32	5,472	R	AC		69	66	76	\$13,869	6,430	HEAVY MAINTENANCE
CARSON ST.	6TH ST.	5TH ST.	CARSON	070	400	46	18,400	R	ST		67	64	100	\$46,633	9,521	HEAVY MAINTENANCE
CYNTHIA DR.	WESCOTT RD.	SUNSET WAY	CYNTHI	010	274	36	9,864	R	ST		73	69	100	\$25,000	7,762	HEAVY MAINTENANCE
FREMONT ST.	10TH ST.	9TH ST.	FREMON	030	375	46	17,250	RMaC	ST		64	60	100	\$50,835	10,065	HEAVY MAINTENANCE
FREMONT ST.	2ND ST.	1ST ST.	FREMON	110	400	46	18,400	RMaC	ST		64	60	100	\$54,224	10,065	HEAVY MAINTENANCE
LOUIS LN.	2ND ST.	WESCOTT RD.	LOUISL	030	764	36	27,504	R	ST		67	64	100	\$69,706	9,529	HEAVY MAINTENANCE
ROSEWOOD WAY	FLORIMOND DR.	CYNTHIA DR.	ROSEWO	010	677	36	24,372	R	ST		66	63	100	\$61,768	9,862	HEAVY MAINTENANCE
SIOC ST.	2ND ST.	1ST ST.	SIOCST	100	400	46	18,400	R	ST		66	63	100	\$46,633	9,853	HEAVY MAINTENANCE
SIOC ST.	1ST ST.	BRIDGE ST.	SIOCST	110	375	46	17,250	R	ST		67	64	100	\$43,718	9,521	HEAVY MAINTENANCE
WEBSTER ST.	4TH ST.	3RD ST.	WEBSTE	110	400	46	18,400	R	ST		66	63	100	\$46,633	9,857	HEAVY MAINTENANCE
Treatment Total													\$498,657			

Year: 2025																
Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI Before	PCI After	Cost	Rating	Treatment
FORESTWOOD DR.	COUNTRY CLUB DR.	WOODHAVEN DR.	FOREST	010	367	32	11,744	R	AC		48	41	100	\$114,071	8,869	HEAVY REHABILITATION
	CALDWELL CIR.	WESCOTT RD.	LARSEN	030	679	25	16,975	R	AC		51	44	100	\$164,881	8,709	HEAVY REHABILITATION
	PAIGE CT.	WOODHAVEN DR.	LINDSD	020	255	32	8,160	R	AC		50	43	100	\$79,260	8,767	HEAVY REHABILITATION
Treatment Total													\$358,212			
CARSON ST.	C ST.	D ST.	CARSON	150	400	40	16,000	R	ST		66	60	100	\$41,767	8,673	HEAVY MAINTENANCE
	5TH ST.	4TH ST.	SIOCST	070	400	46	18,400	R	ST		70	64	100	\$48,032	9,549	HEAVY MAINTENANCE
	4TH ST.	3RD ST.	SIOCST	080	400	46	18,400	R	ST		70	64	100	\$48,032	9,549	HEAVY MAINTENANCE
Treatment Total													\$137,831			
WESCOTT RD	SR20/45	LOUIS LN.	WESCOT	010	180	23	4,140	RMaC	AC		93	88	93	\$2,891	22,825	LIGHT MAINTENANCE
Treatment Total													\$2,891			
Year 2025 Area Total													\$498,934			

Year: 2026																
Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment		Cost	Rating	Treatment
												PCI Before	PCI After			
CALEB CT.	TARA DR.	CUL-DE-SAC	CALEBC	010	202	32	6,464	R	AC		55	47	100	\$64,670	8,336	HEAVY REHABILITATION
LARSEN LN.	3RD ST.	PARKVIEW CIR.	LARSEN	010	251	43	10,793	R	AC		52	43	100	\$107,979	8,518	HEAVY REHABILITATION



Scenarios - Sections Selected for Treatment

Interest: .00%      Inflation: 3.00%      Printed: 01/25/2022      Scenario: \$500K/Year

Year: 2026

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Treatment			Cost	Rating	Treatment
											Current PCI	PCI Before	PCI After			
LINDSEY PL.	WOODHAVEN DR.	CUL-DE-SAC	LINDSP	010	150	32	4,800	R	AC		54	45	100	\$48,022	8,401	HEAVY REHABILITATION
WOODHAVEN DR.	LINDSEY DR.	COUNTRY CLUB DR.	WOODHA	020	263	32	8,416	R	AC		53	44	100	\$84,199	8,461	HEAVY REHABILITATION
Treatment Total											\$304,870					
12TH ST.	WEBSTER ST.	LAFAYETTE ST.	12THST	080	340	46	15,640	R	ST		70	62	100	\$42,052	7,715	HEAVY MAINTENANCE
12TH ST.	CARSON ST.	SIOC ST.	12THST	110	340	46	15,640	R	ST		68	60	100	\$42,052	8,465	HEAVY MAINTENANCE
5TH ST.	MARKET ST.	JAY ST.	5THSTR	030	330	55	18,150	R	MaC	ST	69	61	100	\$56,745	9,086	HEAVY MAINTENANCE
9TH ST.	LEVEE ST.	MAIN ST.	9THSTR	010	200	36	7,200	R	ST		68	60	100	\$19,359	8,465	HEAVY MAINTENANCE
CYNTHIA DR.	SUNSET WAY	ROSEWOOD WAY	CYNTHI	020	288	36	10,368	R	ST		73	66	100	\$27,877	9,274	HEAVY MAINTENANCE
Treatment Total											\$188,085					
Year 2026 Area Total											97,471			\$492,955		
Total Section Area:											605,950			\$2,482,570		





## **Scenario 4**

### **(\$250K/ Year over 5 Years)**

- Network Condition Summary
- Cost Summary
- Sections Selected for Treatment



## Scenarios - Network Condition Summary

Interest: 0%

Inflation: 3%

Printed: 01/25/2022

Scenario: \$250K/Year

Year	Budget	PM	Year	Budget	PM	Year	Budget	PM
2022	\$250,000	0%	2024	\$250,000	0%	2026	\$250,000	0%
2023	\$250,000	0%	2025	\$250,000	0%			

## Projected Network Average PCI by year

Year	Never Treated	With Selected Treatment	Treated Centerline Miles	Treated Lane Miles
2022	41	41	0.30	0.61
2023	36	37	0.36	0.72
2024	32	33	0.42	0.84
2025	29	30	0.42	0.84
2026	26	28	0.84	1.68

## Percent Network Area by Functional Class and Condition Category

Condition in base year 2022, prior to applying treatments.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	0.0%	1.7%	12.5%	0.0%	14.2%
II / III	0.0%	9.0%	16.7%	0.0%	25.7%
IV	0.0%	7.4%	17.4%	0.0%	24.9%
V	0.0%	14.2%	21.0%	0.0%	35.2%
Total	0.0%	32.4%	67.6%	0.0%	100.0%

Condition in year 2022 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	0.0%	2.1%	13.2%	0.0%	15.2%
II / III	0.0%	8.7%	16.0%	0.0%	24.7%
IV	0.0%	7.4%	17.4%	0.0%	24.9%
V	0.0%	14.2%	21.0%	0.0%	35.2%
Total	0.0%	32.4%	67.6%	0.0%	100.0%

Condition in year 2026 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	0.0%	1.7%	5.9%	0.0%	7.6%
II / III	0.0%	4.1%	17.2%	0.0%	21.3%
IV	0.0%	6.1%	10.7%	0.0%	16.8%
V	0.0%	20.5%	33.8%	0.0%	54.3%
Total	0.0%	32.4%	67.6%	0.0%	100.0%



## Scenarios - Cost Summary

Interest: .00%

Inflation: 3.00%

Printed: 01/25/2022

Scenario: \$250K/Year

Year	PM	Budget	Rehabilitation		Preventative Maintenance	Surplus PM	Deferred	Stop Gap		
2022	0%	\$250,000	II	\$110,179	Non-Project	\$0	\$0	\$46,534,026	Funded	\$5,422
			III	\$134,400					Unmet	\$202,544
			IV	\$0	Project	\$0				
			V	\$0						
			Total	\$244,579						
			Project	\$0						
2023	0%	\$250,000	II	\$248,702	Non-Project	\$0	\$0	\$56,495,629	Funded	\$1,301
			III	\$0					Unmet	\$48,604
			IV	\$0	Project	\$0				
			V	\$0						
			Total	\$248,702						
			Project	\$0						
2024	0%	\$250,000	II	\$248,896	Non-Project	\$0	\$0	\$63,801,514	Funded	\$1,106
			III	\$0					Unmet	\$30,964
			IV	\$0	Project	\$0				
			V	\$0						
			Total	\$248,896						
			Project	\$0						
2025	0%	\$250,000	II	\$238,641	Non-Project	\$0	\$0	\$69,850,861	Funded	\$11,362
			III	\$0					Unmet	\$16,516
			IV	\$0	Project	\$0				
			V	\$0						
			Total	\$238,641						
			Project	\$0						
2026	0%	\$250,000	II	\$239,126	Non-Project	\$471	\$0	\$78,297,329	Funded	\$9,507
			III	\$0					Unmet	\$0
			IV	\$0	Project	\$0				
			V	\$0						
			Total	\$239,126						
			Project	\$0						

## Summary

Functional Class	Rehabilitation	Prev. Maint	Funded Stop Gap	Unmet Stop Gap
Collector	\$318,181	\$386	\$3,342	\$115,202
Residential/Local	\$901,763	\$85	\$25,357	\$183,425
Grand Total:	\$1,219,944	\$471	\$28,699	\$298,627



Scenarios - Sections Selected for Treatment

Interest: .00%

Printed: 01/25/2022

Inflation: 3.00%

Scenario: \$250K/Year

Year: 2022

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI Before	PCI After	Cost	Rating	Treatment	
1ST ST.	CARSON ST.	SIOC ST.	1STSTR	110	340	46	15,640	R	ST		60	60	100	\$37,363	10,518	HEAVY MAINTENANCE
MAIN ST.	8TH ST.	7TH ST.	MAINST	060	400	51	20,400	C	ST		60	60	100	\$56,667	10,685	HEAVY MAINTENANCE
NAVAJO AVE.	END, WEST	3RD ST.	NAVAJO	010	169	40	6,760	R	AC		68	69	78	\$16,149	7,032	HEAVY MAINTENANCE
Treatment Total													\$110,179			
LINDSEY DR.	COUNTRY CLUB DR.	PAIGE CT.	LINDSD	010	700	32	22,400	R	AC		60	60	100	\$134,400	11,944	LIGHT REHABILITATION
Treatment Total													\$134,400			
Year 2022 Area Total													\$244,579			

Year: 2023

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	PCI Before	PCI After	Cost	Rating	Treatment
6TH ST.	MARKET ST.	JAY ST.	6THSTR	030	330	51	16,830	R	ST		62	60	100	\$41,412	9,223	HEAVY MAINTENANCE
FREMONT ST.	10TH ST.	9TH ST.	FREMOM	030	375	46	17,250	RMaC	ST		64	62	100	\$49,355	9,335	HEAVY MAINTENANCE
FREMONT ST.	9TH ST.	8TH ST.	FREMOM	040	400	46	18,400	RMaC	ST		63	61	100	\$52,645	9,854	HEAVY MAINTENANCE
FREMONT ST.	4TH ST.	3RD ST.	FREMOM	090	400	46	18,400	RMaC	ST		63	61	100	\$52,645	9,854	HEAVY MAINTENANCE
FREMONT ST.	3RD ST.	2ND ST.	FREMOM	100	400	46	18,400	RMaC	ST		63	61	100	\$52,645	9,854	HEAVY MAINTENANCE
Treatment Total														\$248,702		
Year 2023 Area Total														\$248,702		

Year: 2024

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI Before	PCI After	Cost	Rating	Treatment	
1ST ST.	JAY ST.	OAK ST.	1STSTR	040	340	46	15,640	R	ST		67	64	100	\$39,638	9,530	HEAVY MAINTENANCE
FREMONT ST.	2ND ST.	1ST ST.	FREMOM	110	400	46	18,400	RMaC	ST		64	60	100	\$54,224	10,065	HEAVY MAINTENANCE
ROSEWOOD WAY	FLORIMOND DR.	CYNTHIA DR.	ROSEWO	010	677	36	24,372	R	ST		66	63	100	\$61,768	9,862	HEAVY MAINTENANCE
SIOC ST.	2ND ST.	1ST ST.	SIOCST	100	400	46	18,400	R	ST		66	63	100	\$46,633	9,853	HEAVY MAINTENANCE
WEBSTER ST.	4TH ST.	3RD ST.	WEBSTE	110	400	46	18,400	R	ST		66	63	100	\$46,633	9,857	HEAVY MAINTENANCE
Treatment Total													\$248,896			
Year 2024 Area Total													\$248,896			





Scenarios - Sections Selected for Treatment

Interest: .00%      Inflation: 3.00%      Printed: 01/25/2022      Scenario: \$250K/Year

Year: 2025

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI Before	PCI After	Cost	Rating	Treatment
CARSON ST.	6TH ST.	5TH ST.	CARSON	070	400	46	18,400	R	ST		67	62	100	\$48,032	10,137	HEAVY MAINTENANCE
CYNTHIA DR.	WESCOTT RD.	SUNSET WAY	CYNTHI	010	274	36	9,864	R	ST		73	68	100	\$25,750	8,568	HEAVY MAINTENANCE
LOUIS LN.	2ND ST.	WESCOTT RD.	LOUISL	030	764	36	27,504	R	ST		67	62	100	\$71,797	10,144	HEAVY MAINTENANCE
SIOC ST.	5TH ST.	4TH ST.	SIOCST	070	400	46	18,400	R	ST		70	64	100	\$48,032	9,549	HEAVY MAINTENANCE
SIOC ST.	1ST ST.	BRIDGE ST.	SIOCST	110	375	46	17,250	R	ST		67	62	100	\$45,030	10,137	HEAVY MAINTENANCE
										Treatment Total	\$238,641					
										Year 2025 Area Total	91,418					

Year: 2026

Street Name	Begin Location	End Location	Street ID	Section ID	Length	Width	Area	FC	Surf Type	Area ID	Current PCI	Treatment PCI Before	PCI After	Cost	Rating	Treatment
2ND ST.	SIOC ST.	LOUIS LN.	2NDSTR	120	568	46	26,128	R	ST		73	66	100	\$70,251	9,273	HEAVY MAINTENANCE
4TH ST.	OAK ST.	CLAY ST.	4THSTR	050	340	46	15,640	R	ST		73	66	100	\$42,052	9,272	HEAVY MAINTENANCE
CYNTHIA DR.	SUNSET WAY	ROSEWOOD WAY	CYNTHI	020	288	36	10,368	R	ST		73	66	100	\$27,877	9,274	HEAVY MAINTENANCE
OAK ST.	6TH ST.	5TH ST.	OAKSTR	090	400	46	18,400	R	ST		73	66	100	\$49,473	9,271	HEAVY MAINTENANCE
SIOC ST.	4TH ST.	3RD ST.	SIOCST	080	400	46	18,400	R	ST		70	62	100	\$49,473	10,142	HEAVY MAINTENANCE
										Treatment Total	\$239,126					
										Year 2026 Area Total	88,936					
										Total Section Area:	430,046					
										Grand Total	\$1,219,944					

\*\* - Treatment from Project Selection

Criteria: Treatment <> SEAL CRACKS

Scenarios Criteria: Functional Class <> O - Other





***City of Colusa City Council***  
***City Clerk's Report***

DATE: February 15, 2022  
TO: Mayor and Members of the City Council  
FROM: Shelly Kittle, City Clerk

**AGENDA ITEM:**

Consideration of reappointments on Commissions.

**REQUESTED ACTION:**

- Council to consider the two reappointments to the HPC Commission.

**BACKGROUND:**

Per Ordinance 473, members of commissions shall be appointed by the City Council and serve individual terms of four years. The City Council shall ensure that member terms are staggered so that no more than three commissioner terms expire in any single calendar year. Each member, unless sooner terminated, may serve until his or her successor is appointed or, qualified. There is no limit on the number of terms an individual may serve on a commission.

There are the following vacancies:

- Planning Commission – Due to a resignation, there is one seat to fill until 2024 and two (2) seats for a full four-year term 2022-2026.
- Parks, Recreation & Tree (PRT) Commission, there are two full four-year term 2022-2026.
- Heritage Preservation Commission, there are two seats to fill until 2024 and two (2) seats for a full four-year term 2022-2026.

The City Clerk received two reappointment applications and no new applications.  
The City Clerk will continue to advertise the vacancies.

**RECOMMENDATION:**

- Council to discuss and make commission reappointments.

**BUDGET IMPACT:** None



**ATTACHMENTS:**

- List of Commissioners Terms Expiring March 2022
- Reappointment Applications:
  - Gladys Garcia, Heritage Preservation Commissioner
  - Jon Wrysinski, Heritage Preservation Commissioner



# **CITY OF COLUSA**

## **2022 COMMISSION TERMS**

### **EXPIRING IN MARCH 2022**

<b>COMMISSION</b>	<b>NAME</b>	<b>APPOINTED</b>	<b>TERM EXPIRES</b>
PLANNING	Brendan Farrell	2018	2022
PLANNING	Dick Armocido	2014	2022
PARKS, RECREATION & TREE	Daniell Frampton	2019	2022
PARKS, RECREATION & TREE	Jesse Garcia	2019	2022
HERITAGE PRESERVATION	Jon Wrynski	2014	2022
HERITAGE PRESERVATION	Gladys Garcia	2018	2022

### **ABOUT THE COMMISSIONS**

- All Commissions serve at the pleasure of the City Council. Commissioners serve a four-year term.
- Appointments/Reappointments will be made by the City Council at the regular City Council meeting on February 15, 2022 at 6:00 pm for terms beginning March 1, 2022.
- Signed applications must be received in the City Clerk's office no later than 4:00 p.m. on February 8, 2022.
- Application forms are available at [www.cityofcolusa.com](http://www.cityofcolusa.com) and City Hall, 425 Webster Street, Colusa - (530) 458-4740.
- Applicants must be residents of the City or residents of Colusa County if applicant lives within two miles of the City limits at the time of appointment and during his/her term, and shall not be officers nor employees of the City

### **PUBLIC FILING REQUIREMENTS**

- All Planning Commissioners will be required to take the state-mandated Two-hour AB1234 Ethics Class within one year of appointment and every two years thereafter.
- All appointees will be required to file Statements of Economic Interest forms reflecting the City of Colusa's Conflict of Interest Code which are public records.





## **SCHEDULED MEETINGS**

Planning Commission: Twice a month (second and fourth Wednesday) at 7:00 pm.

Parks, Recreation and Tree (PRT) Commission: Quarterly (second Tuesday in January, April, July and October) at 6:00 pm.

Heritage Preservation Commission: Monthly (second Tuesday) at 8:30 am.

  
Shelly Kittle, City Clerk





CITY OF COLUSA  
425 Webster Street  
Colusa, CA 95932

RECEIVED

FEB 03 2022

CITY OF COLUSA

January 25, 2022

Gladys Garcia  
[REDACTED] Sioc Street  
Colusa, CA 95932

RE: Heritage Preservation Commission Appointment

Dear Commissioner Garcia:

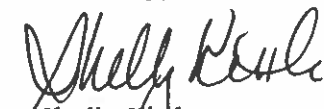
This is to advise you that your appointment to the Heritage Preservation Commission will expire on March 1, 2022.

At this time, I am inquiring as to your desire to be reappointed to the Commission. If yes, please complete the enclosed application, mark the appropriate statement below and sign, and return both to my office by 4:00 PM on February 8, 2022.

This item is scheduled to be placed on the February 15, 2022, City Council agenda, at which time the Council will make the appointments.

Should you have any questions, or need further information, please do not hesitate to contact me at 458-4740.

Sincerely,

  
Shelly Kittle  
City Clerk

☒ I wish to be reappointed.  
☐ I do not wish to be reappointed.

  
Signature





CITY OF COLUSA  
425 Webster Street  
Colusa, CA 95932

RECEIVED

FEB 10 2022

CITY OF COLUSA

January 25, 2022

Jon Wrysinski

Colusa, CA 95932

RE: Heritage Preservation Commission Appointment

Dear Commissioner Wrysinski:

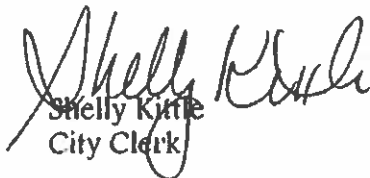
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Sincerely,

  
Shelly Kittle  
City Clerk

☒ I wish to be reappointed.  
☐ I do not wish to be reappointed.

  
Signature

~~REDACTED~~

# CITY OF COLUSA

425 Webster Street, Colusa, CA 95932

Phone: 530-458-4740 Fax: 530-458-8674

www.cityofcolusa.com

RECEIVED

FEB 03 2022

CITY OF COLUSA

## APPLICATION FOR COMMISSION VACANCY

Name:

GLADYS "CASS" GARCIA

Address:

[REDACTED] SIOC ST COLUSA. 95932

Resident of County ☐ Resident of City ☒ Resident of Colusa Unified School District ☐

Phone:

[REDACTED]

Email:

[REDACTED]@YAHOO.COM

I am interested in the vacancy on the following Commission:

☐ **Planning Commission – 4 year term**

Three (3) members must be residents of the City at the time of appointment and during his/her term, and shall not be officers or employees of the City. Two (2) members may be residents of Colusa County, residing within two miles of the boundaries of the City at the time of appointment and during his/her term, and shall not be officers or employees of the City.

☐ **Park, Recreation & Tree Commission – 4 year term**

Applicant must be a resident of the City or a resident of Colusa County living within two miles of the City limits at the time of appointment and during the term and shall not be an officer or an employee of the City.

☒ **Heritage Preservation Commission – 4 year term**

Applicant must be a resident of the City or a resident of Colusa County and live within two miles of the City limits at the time of appointment and during his/her term, and shall not be an officer or an employee of the City.

Briefly, state your interest in serving on this Commission and give a summary of your education, experience and/or qualifications that you believe would be relevant to this Commission.

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Are you available on the dates and times when this commission meets? ☐ Yes

☐ No

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I have read and understand the responsibilities of the Commission as set forth in the Colusa City Code and agree to work to carry out these responsibilities. I further understand that I serve at the pleasure of the Colusa City Council and can be removed from this position, with or without cause, at any time.

I, the undersigned, state that I am a citizen of the United States and fulfill the residency requirements listed above, and that I wish to have my name considered for appointment to the commission indicated above.

  
Applicant Signature

08 Feb 2022  
Date



# CITY OF COLUSA

425 Webster Street, Colusa, CA 95932

Phone: 530-458-4740 Fax: 530-458-8674

www.cityofcolusa.com

## APPLICATION FOR COMMISSION VACANCY

Name: JON WRYSINSKI

Address: [REDACTED] NEVA AVE.

Resident of County ☐ Resident of City ☐ Resident of Colusa Unified School District ☒

Phone: 530 [REDACTED] Email: [REDACTED]@gmail.com

**I am interested in the vacancy on the following Commission:**

☐ **Planning Commission – 4 year term**

Three (3) members must be residents of the City at the time of appointment and during his/her term, and shall not be officers or employees of the City. Two (2) members may be residents of Colusa County, residing within two miles of the boundaries of the City at the time of appointment and during his/her term, and shall not be officers or employees of the City.

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☒ **Heritage Preservation Commission – 4 year term**

Applicant must be a resident of the City or a resident of Colusa County and live within two miles of the City limits at the time of appointment and during his/her term, and shall not be an officer or an employee of the City.

Briefly, state your interest in serving on this Commission and give a summary of your education, experience and/or qualifications that you believe would be relevant to this Commission.

I am a long time resident of the area and am  
interested in preserving as much of our local history  
as possible

Are you available on the dates and times when this commission meets? ☒ Yes

☐ No

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I have read and understand the responsibilities of the Commission as set forth in the Colusa City Code and agree to work to carry out these responsibilities. I further understand that I serve at the pleasure of the Colusa City Council and can be removed from this position, with or without cause, at any time.

I, the undersigned, state that I am a citizen of the United States and fulfill the residency requirements listed above, and that I wish to have my name considered for appointment to the commission indicated above.

*John W. Wynn*  
Applicant Signature

2/10/22  
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