



## CITY COUNCIL MEETING

Tuesday, December 20, 2022

Regular Meeting - 6:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

### AGENDA

**PUBLIC COMMENTS ARE LIMITED TO THREE (3) MINUTES WITH ONE (1) COMMENT, PER AGENDA ITEM**

**Members of the public can view the regular meeting live through Zoom:**

<https://us06web.zoom.us/j/86465138081>

**Or, join from a phone:** (346) 248-7799, (720) 707-2699, (646) 558-8656

Webinar ID: 864 6513 8081

Mayor – Thomas Reische  
Mayor Pro Tem – Daniel Vaca  
Council Member – Denise Conrado  
Council Member – Greg Ponciano  
Council Member – Joshua Hill

#### CALL TO ORDER

#### ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

**PUBLIC COMMENTS** *(The public to address any item of City business NOT appearing on this Agenda. Speakers must limit their comments to three (3) minutes each. Please note that per Government Code Section 54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda)*

**CONSENT CALENDAR** - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

1. **Receive and File** -November Finance Report
2. **Receive and File** - November Warrants List
3. **Receive and File** - August, September, and October Treasurer Reports
4. **Adopt** - Resolution of the City Council of the City of Colusa declaring the results of the General Municipal Election held on November 8, 2022
5. **Adopt** - Resolution extending a three-year service contract with California Engineering Company (CEC)

**COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS****CERTIFICATES OF APPRECIATION****OATH OF OFFICE**

City Clerk to administer Oath of Office to newly elected Council Members

**COUNCIL REORGANIZATION**

-Nomination of Mayor

-Nomination of Mayor Pro-Tem

**COUNCIL CONSIDERATION**

6. Discussion to reduce the City's current impact fees for the Rancho Colusa affordable housing project consisting of 49 units targeting low-income families.

Recommendation: Listen to public comments and consider adopting Resolution 22-\_\_\_A Resolution of the City Council of the City of Colusa reducing and waiving impact fees for the Rancho Colusa Affordable Housing Project consisting of 49 units targeting low-income families

7. Commission Appointment to Parks, Recreation and Tree Commission

Recommendation: Council to appoint Jamie Davis-Meyer to the Parks, Recreation and Tree Commission.

**DISCUSSION ITEMS**

8. Additional Police Officer

**FUTURE AGENDA ITEMS****ADJOURNMENT**

SHELLY KITTLE, CITY CLERK

**Notice of Meetings and Agendas**

The Regular Colusa City Council meetings are held the first and third Tuesdays of each month at 6:00 pm in the Colusa City Council Chambers located at 425 Webster Street, Colusa California unless otherwise noted above. Copies of open session agenda packets, which are distributed to the City Council, are on file at the front desk of the City at 425 Webster Street, Colusa, California, and are available for public inspection beginning 72 hours in advance, during normal business hours (7:00 am – 5:00 pm., Monday through Thursday except for City holidays). Additionally, if any reports or documents, which are public records, are distributed to the City Council less than 72

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hours before the meeting, those reports and documents will also be available for public inspection at the front desk of the City and on the day of the meeting in the Council Chambers.

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**Americans with Disabilities Act**

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In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk at least 48 hours prior to the meeting at (530) 458-4740 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

"This institution is an equal opportunity employer and provider"



***City of Colusa***  
***Finance Department***  
***Monthly Staff Report – November 2022***

**CDBG-HOME**

- Loan monitoring and correspondence.
- HOME 2018 NOFA Award general conditions setup cont'd.
- Devonshire apartments monitoring cont'd
- PRA and quarterly reports
- Home Loan compliance and reporting requirements

**Accounts Payable**

- Review Income and Expense statement November 2022
- November 2022 Warrant Listing.
- 185 accounts payable checks processed.
- Staff training on AP functions cont'd

**Payroll**

- Prepare October salary allocation transfers.
- November regular payroll.
- Implement (2) regular salary step increase
- Reconciliation of benefits accounts
- Staff training on Payroll function Cont'd.

**Accounts Receivable**

- Provide continued utility billing customer support.
- 2,178 utility bills mailed.
- (0) bad checks processed.
- 2,042 cash payments processed (utilities, bldg. permits, recreation and pool, encroachment, 11 business license, State and County payments, and boat launch fees.
- Boat Launch and State Park Payments
- Updated Backflow record
- 38 Building Permits
- 112 Credit card Payments

**City Hall - Customer Services**

- 427 customers walk-ins.



- 192 utility late notices.
- 64 Water/Sewer shut off for non-payment.
- 2 open utility accounts & adjustments.
- 16 closed utility accounts.
- 556 received phone calls.
- 10 Events/marque and banner applications processed.
- 0 State Park Reservation & Revenue
- 52 public works service requests
- Issued 23 Building Permits
- 5 Encroach Permit
- 5 Scout Cabin
- 4 Meter Changes

### **General Ledger**

- Various correspondence with staff.
- Review the Income and Expenses
- Bank reconciliation.
- Staff training on General Ledger

### **Personnel - HR**

- Sick and vacation leave accrual monthly report update.
- November 2022 MidAmerica retiree health insurance distribution.
- Workers Compensation claims cont. d.
- Begin migration of MOUs into Employee Handbook continued
- Review NCCSIF monthly Workers' Compensation & Liability Reports.
- Provide retirement information to retirees and Public Works.
- Employee Income Verification (1).

### **Recreation Department**

- Monthly Calendar – Colusa Outlook.
- Assist with new recreation programs cont'd
- Updated the information in Rec Desk
- (0) Posted the payment received in person and through the Rec. Desk

**Other**

- Various Grants reimbursement reports and follow up
- Financial Auditor review the reports
- Quarterly reports for business and building
- Applied for LIHWAP program Payment and reporting
- Work with Corbin Willits on On-Line Bill Pay scheduled for end of April cont'd.
- Begin July 2022 OPEB Valuation due June 30<sup>th</sup>, 2023. CERBT data extract report cont'd.
- Input in MOMs
- Attend HDL meetings
- Research on ARPA funding requirements
- Work in progress with all city assessment districts, public notices, and staff reports
- Numerous public record requests cont'd
- Implemented Iworq program to issue building permits

**Odor Complaints**

Complaint period : October 2022

- 14 total complaints
- 12 Mushroom Smell
- 2 Cannabis smell
- 0 Unspecified smell
- 0 Garbage/Sewer



**CITY OF COLUSA**  
**425 Webster Street**  
**Colusa, CA 95932**  
**(530) 458-4941**  
**Fax: (530) 458-8674**

November 11, 2022

ITEM FOR DECEMBER 6, 2022

To: Colusa City Council Members

Re: Treasurer's Report for month ending August 2022

Please find the attached financial reports for your review. Based on the information provided to me by the finance department, this report represents the financial record as of August 31, 2022.

I have included a summary below:

Bank Balance as of August 31, 2022	\$ 5,765,702.07
Outstanding payables	(231,544.36)
LAIF Balance as of August 31, 2022	10,688,273.22
Petty Cash	500.00
Total Balance as of August 31, 2022	<u>\$16,222,930.93</u>

Respectfully submitted,

  
 Devin Kelley, City Treasurer

**CITY OF COLUSA, CALIFORNIA  
BANK RECONCILIATION  
FOR THE MONTH August 2022**

***Bank Records:***

Wells Fargo Bank Balance - August 31, 2022	\$ 5,765,702.07
Wells Fargo Escrow Account Balance - August 31, 2022	-

**ADD / SUBTRACT:**

Outstanding Accounts Payable	(218,643.30)
Outstanding Payroll Payable	(12,901.06)

Reconciling Items:	-
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Reconciled Checking Balance - Wells Fargo Bank - August 31, 2022	5,534,157.71
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LAIF Balance - August 31, 2022	10,688,273.22
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Petty Cash Balance - August 31, 2022	500.00
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<b>Total Reconciled Bank Balances - August 31, 2022</b>	<b><u>\$ 16,222,930.93</u></b>
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***City Records (Post Journal Entries):***

10200 - Wells Fargo Bank Operating / USDA Loan Escrow	\$ 5,469,201.38
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10995 - LAIF	10,688,273.22
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10100 - Petty Cash	500.00
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Total Checking and LAIF	\$ 16,157,974.60
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**ADD / SUBTRACT:**

Credit Card Deposits in MOMS - Not In Bank	(1,268.33)
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Rec.Desk not posted - In Bank	44.95
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Federal and State Tax paid in August	66,559.75
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Credit Card payment in bank not posted to MOM	(380.04)
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<b>1Total Reconciled Book Balance - August 31, 2022</b>	<b><u>\$ 16,222,930.93</u></b>
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**CITY OF COLUSA**  
**425 Webster Street**  
**Colusa, CA 95932**  
**(530) 458-4941**  
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December 12, 2022

ITEM FOR DECEMBER 20, 2022

To: Colusa City Council Members

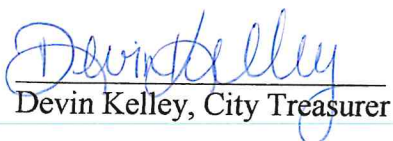
Re: Treasurer's Report for month ending September 2022

Please find the attached financial reports for your review. Based on the information provided to me by the finance department, this report represents the financial record as of September 30, 2022.

I have included a summary below:

Bank Balance as of September 30, 2022	\$ 5,599,517.13
Outstanding payables	(31,859.61)
LAIF Balance as of September 30, 2022	10,688,273.22
Petty Cash	500.00
Total Balance as of September 30, 2022	<u>\$16,256,430.74</u>

Respectfully submitted,

  
 Devin Kelley, City Treasurer

**CITY OF COLUSA, CALIFORNIA  
BANK RECONCILIATION  
FOR THE MONTH SEPTEMBER 2022**

**Bank Records:**

Wells Fargo Bank Balance - September 30, 2022	\$	5,599,517.13	✓
Wells Fargo Escrow Account Balance - September 30, 2022		-	

## ADD / SUBTRACT:

Outstanding Accounts Payable		(29,190.18)	✓
Outstanding Payroll Payable		(2,669.43)	✓

Reconciling Items:		-	
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Reconciled Checking Balance - Wells Fargo Bank - September 30, 2022		5,567,657.52	
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LAIF Balance - September 30, 2022		10,688,273.22	✓
Petty Cash Balance - September 30, 2022		500.00	✓

<b>Total Reconciled Bank Balances - September 30, 2022</b>		<b>\$ 16,256,430.74</b>	✓
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**City Records (Post Journal Entries):**

10200 - Wells Fargo Bank Operating / USDA Loan Escrow	\$	5,571,310.35	✓
10995 - LAIF		10,688,273.22	✓
10100 - Petty Cash		500.00	✓

Total Checking and LAIF	\$	16,260,083.57	
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## ADD / SUBTRACT:

Credit Card Deposits in MOMS - Not In Bank		(4,589.81)	✓
Rec.Desk not posted - In Bank			
Calpers Paid in October		900.49	
Credit Card payment in bank not posted to MOM		36.48	
Adjustment		0.01	
<b>1Total Reconciled Book Balance - September 30, 2022</b>		<b>\$ 16,256,430.74</b>	✓



**CITY OF COLUSA**  
**425 Webster Street**  
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**(530) 458-4941**  
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December 12, 2022

ITEM FOR DECEMBER 20, 2022

To: Colusa City Council Members

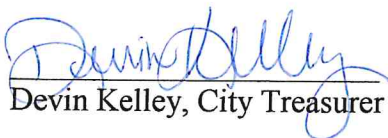
Re: Treasurer's Report for month ending October 2022

Please find the attached financial reports for your review. Based on the information provided to me by the finance department, this report represents the financial record as of October 31, 2022.

I have included a summary below:

Bank Balance as of October 31, 2022	\$ 5,471,273.85
Outstanding payables	(11,212.39)
LAIF Balance as of October 31, 2022	10,724,641.49
Petty Cash	500.00
Total Balance as of October 31, 2022	<u>\$16,185,202.95</u>

Respectfully submitted,

  
 Devin Kelley, City Treasurer

**CITY OF COLUSA, CALIFORNIA  
BANK RECONCILIATION  
FOR THE MONTH OCTOBER 2022**

***Bank Records:***

Wells Fargo Bank Balance - October 31, 2022	\$ 5,471,273.85
Wells Fargo Escrow Account Balance - October 31, 2022	-
ADD / SUBTRACT:	
Outstanding Accounts Payable	(9,705.32)
Outstanding Payroll Payable	(1,507.07)
Reconciling Items:	-
Reconciled Checking Balance - Wells Fargo Bank - October 31, 2022	5,460,061.46
LAIF Balance - October 31, 2022	10,724,641.49
Petty Cash Balance - October 31, 2022	500.00
<b>Total Reconciled Bank Balances - October 31, 2022</b>	<b><u><u>\$ 16,185,202.95</u></u></b>

***City Records (Post Journal Entries):***

10200 - Wells Fargo Bank Operating / USDA Loan Escrow	\$ 5,462,395.14
10995 - LAIF	10,724,641.49
10100 - Petty Cash	500.00
Total Checking and LAIF	\$ 16,187,536.63
ADD / SUBTRACT:	
Credit Card Deposits in MOMS - Not In Bank	(3,024.74)
Rec.Desk not posted - In Bank	
Calpers Paid in October	
Credit Card payment in bank not posted to MOM	691.06
<b>1Total Reconciled Book Balance - October 31, 2022</b>	<b><u><u>\$ 16,185,202.95</u></u></b>



**RESOLUTION NO. 22-\_\_\_\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA  
DECLARING RESULTS OF THE GENERAL MUNICIPAL ELECTION  
HELD ON NOVEMBER 8, 2022

**WHEREAS**, a General Election was held and conducted in the City of Colusa, California on Tuesday, November 8, 2022, as required by law; and

**WHEREAS**, notice of the election was given in the time, form and manner provided by law, and in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in the time, form and manner required by the provisions of the California Elections Code of the State of California for the holding of elections in general law cities; and

**WHEREAS**, the Colusa County Elections Official canvassed the returns of the election and has certified the results to the City Council ("Certified Results"), attached and made a part hereof as Exhibit A.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council for the City of Colusa that the number of votes given in the City to each of the persons below for the respective offices for which the persons were candidates is listed in the Certified Results attached hereto and is made a part hereof as Exhibit A.

**NOW THEREFORE, BE IT FURTHER RESOLVED**, by the City Council for the City of Colusa that the following were named candidates were thereby elected to the following offices respectively:

That Julie Garofalo was elected to the office of City Council Member of the City of Colusa for a 4-year term.

That Ryan Codorniz was elected to the office of City Council Member of the City of Colusa for a 4-year term.

**NOW THEREFORE, BE IT FURTHER RESOLVED**, determined and declared by the City Council of the City of Colusa as follows:

1. That the certificate of the Colusa County Clerk of the result of the canvass of election returns, now on file with the City Clerk, be and the same is hereby approved and adopted and is hereby entered on the minutes of the City Council as a statement of the votes of said election.

Adopted as a Resolution of the City Council of the City of Colusa at a regular meeting duly held on the 20th day of December 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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MAYOR

ATTEST:

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Shelly Kittle, City Clerk

STATE OF CALIFORNIA     )  
COUNTY OF COLUSA       ) ss  
CITY OF COLUSA            )

I, Shelly Kittle, City Clerk of the City of Colusa, do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was duly and regularly adopted by the City Council of the City of Colusa at a meeting thereof held on the 20<sup>th</sup> day of December 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Shelly Kittle, City Clerk

**CERTIFICATION OF  
COUNTY CLERK/REGISTRAR OF VOTERS OF THE  
RESULTS OF THE CANVASS  
OF THE NOVEMBER 8, 2022, GENERAL ELECTION**

STATE OF CALIFORNIA

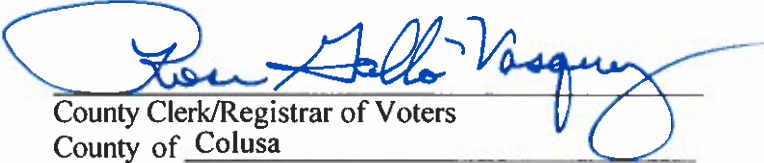
COUNTY OF COLUSA

} ss.

I, Rose Gallo-Vasquez, County Clerk/Registrar of Voters of County of Colusa, do hereby certify that, in pursuance of the provisions of Elections Code section 15300, et seq., I did canvass the results of the votes cast in the General Election held in said County on November 8, 2022, for measures and contests that were submitted to the vote of the voters, and that the Statement of Votes Cast, to which this certificate is attached is full, true, and correct.

I hereby set my hand and official seal this 6<sup>th</sup> day of December, 2022, at the County of Colusa



  
County Clerk/Registrar of Voters  
County of Colusa  
State of California

Canvass Certification of Elections Official  
(11/2022)

# Election Summary Report

General Election

Colusa

November 08, 2022

Summary for: All Contests, All Districts, All Tabulators, All Counting Groups  
Official Results

Elector Group	Counting Group	Voters Cast	Registered Voters	Turnout
Total	Vote by Mail	4,483		44.18%
	Mail Ballot	599		5.90%
	Election Day	535		5.27%
	Total	5,617	10,147	55.36%

Precincts Reported: 19 of 19 (100.00%)

Voters Cast: 5,617 of 10,147 (55.36%)

## GOVERNOR (Vote for 1)

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	46	2	7	55	
Overvotes	0	0	0	0	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
BRIAN DAHLE	REP	3,083	483	443	4,009	72.08%
GAVIN NEWSOM	DEM	1,354	114	85	1,553	27.92%
Total Votes		4,437	597	528	5,562	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

## LIEUTENANT GOVERNOR (Vote for 1)

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	118	18	9	145	
Overvotes	0	0	0	0	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
ANGELA E UNDERWOOD JACOBS	REP	2,876	465	426	3,767	68.84%
ELENI KOUNALAKIS	DEM	1,489	116	100	1,705	31.16%
Total Votes		4,365	581	526	5,472	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**SECRETARY OF STATE (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

		Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast		4,483	599	535	5,617 / 10,147	55.36%
Undervotes		137	14	11	162	
Overvotes		1	0	0	1	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
ROB BERNOSKY	REP	2,798	466	408	3,672	67.33%
SHIRLEY N WEBER	DEM	1,547	119	116	1,782	32.67%
Total Votes		4,345	585	524	5,454	
		Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In		0	0	0	0	

**CONTROLLER (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

		Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast		4,483	599	535	5,617 / 10,147	55.36%
Undervotes		128	11	13	152	
Overvotes		1	0	0	1	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
MALIA M. COHEN	DEM	1,421	122	100	1,643	30.07%
LANHEE J CHEN	REP	2,933	466	422	3,821	69.93%
Total Votes		4,354	588	522	5,464	
		Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In		0	0	0	0	

**TREASURER (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

		Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast		4,483	599	535	5,617 / 10,147	55.36%
Undervotes		141	17	13	171	
Overvotes		2	0	0	2	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
FIONA MA	DEM	1,484	124	101	1,709	31.39%
JACK M. GUERRERO	REP	2,856	458	421	3,735	68.61%
Total Votes		4,340	582	522	5,444	
		Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In		0	0	0	0	

**ATTORNEY GENERAL (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	126	12	13	151	
Overvotes	2	0	0	2	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
ROB BONTA	DEM	1,497	119	102	1,718
NATHAN HOCHMAN	REP	2,858	468	420	3,746
Total Votes		4,355	587	522	5,464
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**INSURANCE COMMISSIONER (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	151	12	14	177	
Overvotes	0	0	1	1	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
ROBERT HOWELL	REP	2,803	460	403	3,666
RICARDO LARA	DEM	1,529	127	117	1,773
Total Votes		4,332	587	520	5,439
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**BOARD EQUAL DIST 1 (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	165	20	14	199	
Overvotes	0	0	0	0	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
JOSE S. ALTAMIRANO	DEM	1,406	117	110	1,633
TED GAINES	REP	2,912	462	411	3,785
Total Votes		4,318	579	521	5,418
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**UNITED STATES SENATOR (Full Term) (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	131	12	12	155	
Overvotes	4	0	0	4	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
ALEX PADILLA	DEM	1,564	125	118	1,807
MARK P. MEUSER	REP	2,784	462	405	3,651
Total Votes		4,348	587	523	5,458
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**UNITED STATE SENATOR (Partial/Unexpired Term) (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	130	17	11	158	
Overvotes	2	0	0	2	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
ALEX PADILLA	DEM	1,559	127	116	1,802
MARK P MEUSER	REP	2,792	455	408	3,655
Total Votes		4,351	582	524	5,457
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**US REP CONGRESS, DIST 1 (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	100	11	9	120	
Overvotes	0	0	0	0	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
MAX STEINER	DEM	1,482	124	97	1,703
DOUG LAMALFA	REP	2,901	464	429	3,794
Total Votes		4,383	588	526	5,497
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	



**ASSEMBLY MEMBER DIST 4 (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	126	16	11	153	
Overvotes	1	0	0	1	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
BRYAN PRITCHARD	REP	2,778	458	410	3,646
CECILIA AGUIAR-CURRY	DEM	1,578	125	114	1,817
Total Votes		4,356	583	524	5,463
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**CHIEF JUSTICE OF CALIFORNIA (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	903	112	96	1,111	
Overvotes	1	1	0	2	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
YES		2,005	202	189	2,396
NO		1,574	284	250	2,108
Total Votes		3,579	486	439	4,504
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**SUPREME CT ASSOC JUSTICE (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	968	116	107	1,191	
Overvotes	0	0	0	0	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
YES		1,871	200	175	2,246
NO		1,644	283	253	2,180
Total Votes		3,515	483	428	4,426
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**SUPREME CT ASSOC JUSTICE (2) (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	998	120	111	1,229	
Overvotes	1	0	0	1	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
YES		1,921	212	181	2,314	52.75%
NO		1,563	267	243	2,073	47.25%
Total Votes		3,484	479	424	4,387	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**SUPREME CT ASSOC JUSTICE (3) (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	1,014	117	111	1,242	
Overvotes	0	0	0	0	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
YES		1,812	200	183	2,195	50.17%
NO		1,657	282	241	2,180	49.83%
Total Votes		3,469	482	424	4,375	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**CT OF APPEAL AJ DIST 3 (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	1,050	121	110	1,281	
Overvotes	0	0	0	0	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
YES		1,907	220	170	2,297	52.98%
NO		1,526	258	255	2,039	47.02%
Total Votes		3,433	478	425	4,336	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**CT OF APPEAL AJ DIST 3 (2) (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	1,044	123	115	1,282	
Overvotes	0	0	0	0	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
YES		1,843	197	174	2,214	51.07%
NO		1,596	279	246	2,121	48.93%
Total Votes		3,439	476	420	4,335	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**CT OF APPEAL AJ DIST 3 (3) (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	1,065	126	117	1,308	
Overvotes	0	0	0	0	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
YES		2,008	244	208	2,460	57.09%
NO		1,410	229	210	1,849	42.91%
Total Votes		3,418	473	418	4,309	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**CT OF APPEAL AJ DIST 3 (4) (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	1,071	125	113	1,309	
Overvotes	0	0	0	0	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
YES		1,831	200	182	2,213	51.37%
NO		1,581	274	240	2,095	48.63%
Total Votes		3,412	474	422	4,308	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**STATE SUPERINTENDENT OF PUBLIC INSTRUCTION (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	
Undervotes	830	123	120	1,073	
Overvotes	4	0	0	4	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
LANCE RAY CHRISTENSEN		1,816	263	247	2,326	51.23%
TONY K. THURMOND		1,833	213	168	2,214	48.77%
Total Votes		3,649	476	415	4,540	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**GLENN COUNTY BOARD OF EDUCATION, TRUSTEE AREA C (Vote for 1)**

Precincts Reported: 2 of 2 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4	128	0	132 / 213	
Undervotes	2	11	0	13	
Overvotes	0	0	0	0	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
CORINNE ENOS		2	35	0	37	31.09%
JAMIE WITHROW		0	82	0	82	68.91%
Total Votes		2	117	0	119	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**YUBA COMMUNITY COLLEGE DISTRICT, TRUSTEE AREA 7 (Vote for 1)**

Precincts Reported: 13 of 13 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	2,469	479	302	3,250 / 5,249	
Undervotes	634	101	81	816	
Overvotes	0	0	0	0	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
JEFFREY DRYDEN		786	183	110	1,079	44.33%
DOUGLAS M HARRIS		1,049	195	111	1,355	55.67%
Total Votes		1,835	378	221	2,434	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

## COLUSA UNIFIED SCHOOL DISTRICT (Vote for 2)

Precincts Reported: 8 of 8 (100.00%)

		Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast		2,031	84	262	2,377 / 3,948	60.21%
Undervotes		1,407	66	208	1,681	
Overvotes		2	0	0	2	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
VICKI PULSIFER		727	19	93	839	27.32%
CHRISTOPHER MCALLISTER		747	33	103	883	28.75%
ROBERTA M JAMES		1,179	50	120	1,349	43.93%
Total Votes		2,653	102	316	3,071	
		Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In		0	0	0	0	

## PIERCE JOINT UNIFIED SCHOOL DISTRICT (Vote for 2)

Precincts Reported: 5 of 5 (100.00%)

		Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast		1,238	19	141	1,398 / 2,560	54.61%
Undervotes		633	10	65	708	
Overvotes		4	0	0	4	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
MELISSA EHRKE DOHERTY		598	6	75	679	32.58%
ILUIXÓCHITL PÉREZ DUDLEY		535	5	47	587	28.17%
KEVIN T. ROSS		458	13	70	541	25.96%
JUAN MANUEL GARCIA		248	4	25	277	13.29%
Total Votes		1,839	28	217	2,084	
		Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In		0	0	0	0	

## COUNTY SUPERVISOR DIST 5 (Vote for 1)

Precincts Reported: 4 of 4 (100.00%)

		Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast		1,092	128	140	1,360 / 2,223	61.18%
Undervotes		48	4	7	59	
Overvotes		0	0	0	0	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
JANICE BELL		546	52	71	669	51.42%
RICHARD D. SELOVER		498	72	62	632	48.58%
Total Votes		1,044	124	133	1,301	
		Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In		0	0	0	0	

**COUNTY CLERK-RECORDER (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,483	599	535	5,617 / 10,147	55.36%
Undervotes	554	82	63	699	
Overvotes	0	0	0	0	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
AMY RENNICK-SCHMIDT		1,591	200	215	2,006 40.79%
CRISTY JAYNE EDWARDS		2,338	317	257	2,912 59.21%
Total Votes		3,929	517	472	4,918
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**COLUSA CITY COUNCIL MEMBER (Vote for 2)**

Precincts Reported: 4 of 4 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	1,575	0	212	1,787 / 3,043	58.72%
Undervotes	527	0	82	609	
Overvotes	6	0	0	6	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
THOMAS REISCHE		364	0	56	420 14.19%
RYAN CODORNIZ		731	0	105	836 28.25%
JOSHUA HILL		516	0	69	585 19.77%
JULIE A. GAROFALO		1,006	0	112	1,118 37.78%
Total Votes		2,617	0	342	2,959
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**WILLIAMS CITY COUNCIL MEMBER (Vote for 3)**

Precincts Reported: 3 of 3 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	650	0	82	732 / 1,974	37.08%
Undervotes	783	0	116	899	
Overvotes	0	0	0	0	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
KATE DUNLAP		373	0	45	418 32.23%
SAJIT SINGH		199	0	19	218 16.81%
ALFRED SELLERS, JR		205	0	25	230 17.73%
MARIA BELMONTES LEYVA		390	0	41	431 33.23%
Total Votes		1,167	0	130	1,297
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**PROPOSITION 1 (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,463	598	535	5,596 / 10,147	55.15%
Undervotes	135	14	18	167	
Overvotes	0	0	0	0	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
YES		2,080	243	167	2,490 45.86%
NO		2,248	341	350	2,939 54.14%
Total Votes		4,328	584	517	5,429
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**PROPOSITION 26 (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,463	598	535	5,596 / 10,147	55.15%
Undervotes	105	14	17	136	
Overvotes	0	0	0	0	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
YES		1,045	111	114	1,270 23.26%
NO		3,313	473	404	4,190 76.74%
Total Votes		4,358	584	518	5,460
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**PROPOSITION 27 (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,463	598	535	5,596 / 10,147	55.15%
Undervotes	90	11	17	118	
Overvotes	0	0	0	0	
Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total
YES		705	81	91	877 16.01%
NO		3,668	506	427	4,601 83.99%
Total Votes		4,373	587	518	5,478
	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**PROPOSITION 28 (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,463	598	535	5,596 / 10,147	55.15%
Undervotes	121	10	16	147	
Overvotes	0	0	0	0	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
YES		2,286	262	239	2,787	51.15%
NO		2,056	326	280	2,662	48.85%
Total Votes		4,342	588	519	5,449	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**PROPOSITION 29 (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,463	598	535	5,596 / 10,147	55.15%
Undervotes	157	15	23	195	
Overvotes	1	1	0	2	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
YES		959	102	125	1,186	21.97%
NO		3,346	480	387	4,213	78.03%
Total Votes		4,305	582	512	5,399	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**PROPOSITION 30 (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,463	598	535	5,596 / 10,147	55.15%
Undervotes	160	15	21	196	
Overvotes	2	0	0	2	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
YES		1,253	115	107	1,475	27.32%
NO		3,048	468	407	3,923	72.68%
Total Votes		4,301	583	514	5,398	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	



## PROPOSITION 31 (Vote for 1)

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,463	598	535	5,596 / 10,147	55.15%
Undervotes	161	19	16	196	
Overvotes	3	0	0	3	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
YES		2,139	273	189	2,601	48.19%
NO		2,160	306	330	2,796	51.81%
Total Votes		4,299	579	519	5,397	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

## MEASURE A (Vote for 1)

Precincts Reported: 19 of 19 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	4,463	598	535	5,596 / 10,147	55.15%
Undervotes	112	13	11	136	
Overvotes	2	0	1	3	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
YES		3,031	421	324	3,776	69.20%
NO		1,318	164	199	1,681	30.80%
Total Votes		4,349	585	523	5,457	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

## MEASURE B (Vote for 1)

Precincts Reported: 4 of 4 (100.00%)

	Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast	1,566	0	212	1,778 / 3,043	58.43%
Undervotes	46	0	7	53	
Overvotes	1	0	0	1	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
YES		812	0	94	906	52.55%
NO		707	0	111	818	47.45%
Total Votes		1,519	0	205	1,724	

	Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In	0	0	0	0	

**MEASURE C (Vote for 1)**

Precincts Reported: 3 of 3 (100.00%)

		Vote by Mail	Mail Ballot	Election Day	Total	
Times Cast		648	0	82	730 / 1,974	36.98%
Undervotes		15	0	2	17	
Overvotes		0	0	0	0	

Candidate	Party	Vote by Mail	Mail Ballot	Election Day	Total	
YES		303	0	35	338	47.41%
NO		330	0	45	375	52.59%
Total Votes		633	0	80	713	

		Vote by Mail	Mail Ballot	Election Day	Total	
Unresolved Write-In		0	0	0	0	



## City of Colusa California

### STAFF REPORT

**DATE:** December 20th, 2022  
**TO:** Mayor and Members of the City Council  
**FROM:** Jesse Cain, City Manager

#### **AGENDA ITEM:**

Consideration of adopting the resolution to approve resolution authorizing the City Manager to sign the contract extending engineering services for three years with California Engineering Company (CEC)

#### **Recommendation:**

The staff recommends council to adopt the resolution to authorize City Manager to sign the contract extending engineering services for three years with California Engineering Company (CEC)

#### **BACKGROUND ANALYSIS:**

On October 28th 2013 the City of Colusa issued a request for proposals for engineering services. On December 3rd 2013 the City of Colusa contracted with (CEC) for city engineering services, and since that time has signed a series of three year extensions with CEC.

CEC is a local firm and given their proximity, they are able to have staff here at City hall as part of their normal operations without any extra charges for travel and time. CEC employs both civil engineers and land surveyors, which is important as the City engineering duties require both disciplines to be performed. Additionally CEC has experts employed to assist the City with the ongoing FEMA regulations changes.

CEC is very knowledgeable in the grant writing and loans industry, and they currently assist the City by either writing or assisting with writing grants and loans for the City.

CEC wrote several of the current grants the City is in process of procuring; namely the Walnut Ranch Sewer Line Grant, Walnut Ranch Water Line Grant, and the City Wells Grant and is the engineer of record for these projects.

Given the status of the grants noted above, and excellent past performance, coupled with their ability, willingness, proximity and availability to respond to the Cities needs, we are recommending extending (CEC) contract for three years.

**BUDGET IMPACT:**

The CEC budget was calculated into the current years budget, and CEC is not proposing a rate increase beyond their normal 1.5% per year as has been the protocol since inception.

**STAFF RECOMMENDATION:**

The staff recommends adopting the resolution to extend CEC's contract for city engineering services.

.

**ATTACHMENTS:**

Exhibit "A"

**EXTENSION TO CONSULTING SERVICES AGREEMENT BETWEEN CITY OF COLUSA AND CALIFORNIA  
ENGINEERING COMPANY, INC.**

This Extension ("Extension") to the Consulting Services Agreement Between City of Colusa and California Engineering Company, Inc. entered into on December 3, 2013 ("Agreement") is made this 20th day of December 2022, between City of Colusa ("City"), a municipal corporation, and California Engineering Company, Inc. ("CEC"), a California corporation.

**Background**

On December 3, 2013, the parties entered into a Consulting Services Agreement whereby CEC provided professional engineering services on a variety of projects for the City. The original Agreement is incorporated into this First Extension by this reference as though set forth fully herein as Exhibit A. Section 8B of the Agreement specifically allows for a three year extension if the parties mutually agree to an extension.

**EXTENSION**

Now therefore, the Parties mutually agree as follows:

**1. Extension of the Agreement**

**TERM:** The term of this Agreement shall be extended for three years, ending December 20<sup>th</sup>, 2025

**2. Effect of this Extension**

The Agreement shall continue in full force and effect according to its terms, and parties hereby ratify and affirm all their respective rights and obligations under the Agreement, and is extended for three years pursuant to the execution of this Extension.

**3. Governing Law and Forum**

This Extension shall be construed in accordance with the laws and judicial decisions of the State of California and venue for any legal or equitable action shall be in the County of Colusa.

**4. Interpretation of Extension**

The headings within this Extension are for the purpose of reference only and shall not limit or otherwise affect any of the terms of this Extension.

WHEREFORE, the parties have executed this Extension in Colusa, California on this 20th day of December 2022.

**CALIFORNIA ENGINEERING COMPANY, INC.**

**CITY OF COLUSA**

\_\_\_\_\_  
David Swartz, Chief Executive Officer

\_\_\_\_\_  
Jesse Cain, City Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Ryan Jones, Colusa City Attorney

**ATTEST:**

\_\_\_\_\_  
Shelly Kittle, City Clerk

## RESOLUTION NO. 22-

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA EXTENDING A THREE-YEAR SERVICE CONTRACT FOR CITY ENGINEERING SERVICES

**WHEREAS**, it is necessary to employ or contract with a civil engineer specifically trained, experienced and licensed in the State of California to act as the City Engineer; and

**WHEREAS**, the City of Colusa uses a consultant to provide engineering services; and

**WHEREAS**, on October 28, 2013, the City issued a request for proposals for engineering services. The City received several proposals, evaluated the proposals, conducted interviews with potential firms; and

**WHEREAS**, the City Council has selected California Engineering Company and has previously executed 3-year extensions; and

**WHEREAS**, the City Council wishes to again execute an additional 3-year extension with California Engineering Company;

### **NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:**

1. Recitals. The foregoing recitals are true and correct and made a part of this Resolution.
2. Awarding a Contract. The City Council hereby awards a contract extension to CEC Engineering to provide engineering services for a three (3) year period, unless sooner terminated by the parties. The City Council hereby authorizes entering into a contract with CEC Engineering to provide City Engineering services, including the duties of City Engineer as prescribed by State Laws and the City's Municipal Code.
3. Effective Date. This Resolution shall be effective immediately.

Passed and adopted this 20th day of December 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
THOMAS REISCHE, MAYOR

Attest:

\_\_\_\_\_  
Shelly Kittle, City Clerk



## City of Colusa California

### STAFF REPORT

**DATE:** December 20, 2022  
**TO:** Mayor and members of the City Council  
**FROM:** Jesse Cain, City Manager, and Ryan Jones, City Attorney

#### AGENDA ITEM:

Discussion to reduce the City's current impact fees for the Rancho Colusa affordable housing project consisting of 49 units targeting low-income families.

**Recommendation:** Listen to public comment and consider adoption of Resolution 22-

#### BACKGROUND ANALYSIS:

The subject property (the "Site") is located at 1717 State Route 20 in Colusa. The proposed project would include the development of 49 affordable multi-family housing units, comprised of 12 one-bedroom units, 24 two-bedroom units, and 13 three-bedroom units. In addition, the project would include a 3,200-square-foot (sf) community building, which would consist of ground-floor staff offices, a large community room, a smaller meeting room, a computer area, restrooms, maintenance and utility spaces, a laundry room, and outdoor patio and recreation areas. The second story of the community building would include a three-bedroom residential unit reserved for an on-site manager. A recreation area would be located in the western portion of the project site, and a community garden would be provided in the central portion of the site.

On September 1<sup>st</sup> 2022, the City received a letter from Gustavo Becerra, the Executive Director of the Regional Housing Authority, requesting an impact fee reduction similar to what the City Council adopted on April 21, 2015, for the Colusa Industrial Properties, not to exceed a 50% reduction in the standard fees. Staff has been told that the escalating construction costs have now put the project at risk and that any relief in the impact fees would be beneficial.

This discussion was brought to the City Council for consideration on October 4, 2022 at a regular City Council meeting at that meeting an Ad-Hoc was formed to discuss the impacts and what reductions meets the City's goals. The Ad-Hoc consisted of Councilmembers Denise Conrado and Greg Ponciano and City Manager Jesse Cain. During the meeting the Ad-Hoc went over the pros and cons on what the reduction request would look like. The Ad-Hoc is recommending to the City Council that the City of Colusa reduce the impact fees in order to meet its housing goals. The Ad-hoc and Mr. Cain came up with a plan so that the City will still collect a 100% of the streets, Fire and Police impact fees and keeping 40% of the Parks & recreation fees, water and sewer will be reduced to 50%. City Hall, Community center and the corporate yard relocation impact fees will be waived by a 100%. This proposal meets the needs of the housing project.



This item was brought back to the City Council on November 15<sup>th</sup> 2022 for further discussion and action during the Council meeting Council asked to have the County come back and explain the project before they make any decisions. I have contacted the County of Colusa and someone from the County will be at this meeting to explain the project.

As an attachment to this staff report please see that in the City's current general plan H-11 the City will continue to collect and adjust all the City's development impact fees. The fee schedule will identify conditions under which affordable housing impact fees may be waived, deferred or reduced with the affordable housing projects. Also, in the accomplishment/results section the objective was to waive fees for 5 low- income housing units. The general plan also calls out that the City of Colusa will work closely with affordable housing groups to eliminate governmental constraints (e.g, reducing fees, provide flexibility in development standards) to ensure that this type of housing can be built.

**BUDGET IMPACT:**

Unknown currently.

**STAFF RECOMMENDATION:**

Adopt Resolution 22-

**ATTACHMENT:**

Table 9.6-1 of the general plan

Letter from the Regional Housing Authority

Resolution 22-

Impact fee schedule as proposed

**Table 9.6-1. Progress in Meeting RHNA for 2014-2019  
(January 1, 2014 through June 30, 2019)**

Program No.	Program Description	Accomplishment/Results
	<p>including those with developmental disabilities, etc.) will incorporate Design Review Guidelines that address special housing needs examining zoning and permit procedures, as well as the appropriateness of applicable site development standards and whether they may need to be relaxed (e.g., parking requirements) to facilitate development, if determined not to be detrimental to the public health and safety.</p> <p>Since a conditional use permit is not required for multi-family projects in the R-3 or R-4 zone districts, the City's Development Review process would be limited to review by the Planning Department as long as it meets the City's zoning requirements, site development standards and design guidelines for a multi-family project of this size.</p> <p>The Development Review process will also replace the variance application process when considering approval of special accommodations for the disabled, including those with developmental disabilities, as determined necessary by City staff and demonstrated by the property owner or project developer. The result will be a streamlining of multi-family project approval and special housing accommodations for persons with disabilities—the time required for application processing will be shortened and the more complex discretionary findings that are typically required for a conditional use permit or variance will be removed. Affordable multi-family housing projects may be reviewed and approved ministerially by the Planning Director in order to streamline the approval process and eliminate delays caused by typical CUP approval timelines.</p>	
H-10	<p>H-10: The City has adopted and now administers a density bonus regulations in compliance with California Government Code § 65915 to help create affordable housing units without a direct cash outlay by the City. This program provides a property owner with the ability to increase the income and, therefore, the value of a property by allowing the developer to build a few more income-producing units than allowed under the base zoning. This increased income then can be used to help subsidize below market rental rates for very low- and low-income households and to purchase housing for middle-income households.</p>	<p><b>Timeframe:</b> Ongoing.</p> <p><b>Results:</b> No density bonus applications were received during the 5th RHNA.</p> <p><b>Status:</b> Program H-2 (j) of the 6th RHNA replaces this program which consists of amending the Zoning Code density bonus regulations to expanded incentives to density bonus projects in accordance with AB 1743, California Government Code § 65915 for the 6th RHNA.</p>
H-11	<p>The City will continue to collect and adjust all of the City's development impact fees. The fee schedule will identify conditions under which affordable housing impact fees may be waived, deferred or reduced with the affordable housing development projects.</p>	<p><b>Timeframe:</b> Ongoing</p> <p><b>Results:</b> The objective was to waive fees for 5 low-income housing units. This was not achieved, but there were no deed restricted low-income housing units proposed during the 5th RHNA. In May 2016, the City Council reduced development impact fees (for 3 years) by 50% for residential developments within the R-1, R-2 and R-3 zoning districts. This was then extended to these districts and added to downtown commercial and mixed-use zoning</p>

**Table 9.6-1. Progress in Meeting RHNA for 2014-2019  
(January 1, 2014 through June 30, 2019)**

Program No.	Program Description	Accomplishment/Results
		<p>districts on in April, 2020. It is difficult to determine if this had or will have significant influence in developing more housing in the City.</p> <p><b>Status:</b> This program is reviewed annually and will be required to be amended along with the City's Fee Program and Fee Schedule (as applicable) to exempt development impact fees for accessory and junior accessory units in accordance with State Housing Laws. This program is retained and amended as Program H-6 and another Program H-25 has been created that requires monitoring of development fees has been created for the 6th RHNA.</p>
H-12	<p>The City may require specific plans and/or Planned Developments that consist of Development Standards, Design Guidelines and an Implementation/Phasing Plan to ensure consistency with the goals and policies of the General Plan, particularly with regard to the Community Character and Design Element. Specific Plans and Planned Developments, along with development agreements, will identify programs to be implemented to accommodate affordable housing. Development Agreements will provide for mixed-use development, wherever feasible, to help achieve the City's affordable housing objectives. The agreements will specify types of units, income ranges and parcel-by-parcel obligations. The agreements will describe strategies, including landowner obligations, funding and subsidies. A provision for payment of in-lieu fees may be included, if appropriate.</p>	<p><b>Timeframe:</b> Ongoing</p> <p><b>Results:</b> No residential specific plans and/or Planned Developments were proposed during the 5th RHNA. However, the City has significant land within its Sphere of Influence for future residential development and the City has several previous larger residential development plans on the books.</p> <p><b>Status:</b> This program has been retained as Program H-20.</p>
H-13	<p>The City will bi-annually review its recently updated residential land use inventory, with a focus on the examination of single-family-zoned vacant infill lots for potential redevelopment or additional development of affordable second units, multi-family dwellings and special needs housing. The City will also monitor the amount of land zoned for R-4 (Apartment District) and initiate zone changes as part of the "no-net loss" policy of California Government Code § 65863 to accommodate affordable housing, if the supply falls below the City's targeted portion of the Objectives as defined by the RHNA. Development proposals that under-realize density associated with the R-4/ High-Density Combining District are now subject to a Use Permit. The City shall address and make applicable "no-net loss" findings required in California Government Code § 65863 for any land use request to a lower density or alternative land use in this scenario.</p>	<p><b>Timeframe:</b> Ongoing</p> <p><b>Results:</b> The City regularly maintains and updates a list of vacant residential R-1 through R-4 and mixed-use-zoned properties. However, consistent with the General Plan, in 2015, the City rezoned approximately 1.8 acres of R-4-HD vacant land fronting in Bridge Street/Highway 20, to Mixed Use Residential/Business. This did result in some potential reductions of higher density residential development, but did not result in a reduction of the minimum targeted number of high-density units under the 5th Cycle RHNA. Also, the mixed-use zoning for this rezoned property is still intended to produce additional higher density residential development that is more compatible with the adjoining highway.</p>



**Table 9.6-1. Progress in Meeting RHNA for 2014-2019  
(January 1, 2014 through June 30, 2019)**

Program No.	Program Description	Accomplishment/Results
	second phase of the Plan. This document will also serve as the building block for preparation of a more detailed set of Design Guidelines. The City plans to complete the Master Plan with future development of Phase II that will include more specific goal, policies and design guidelines.	<b>Status:</b> Program H-12 of the 6th RHNA replaces this program.
H-17	<p>H-17: The City will work with non-profit housing corporations to disseminate information regarding the necessity of providing the affordable housing needed to support local job growth. Specifically, this information will focus on the need to provide affordable housing close to jobs an effort to reduce the traffic and air quality impacts that result from long commutes.</p> <p>The City will make available information to the public regarding free home energy audits and other programs of the local gas and utility provider. Also, brochures will be provided by the City to the public, as made available by local lending institutions, about what lending options are available through private institutions for construction, rehabilitation and/or purchase of affordable housing.</p> <p>The City will promote and publicize the availability of funding for housing rehabilitation loans and grants (when additional CDBG/HOME funds are acquired) through the local media, mailings to property owners within targeted areas and mailings to local contractors and developers. Section 8 information and other housing information and referral services offered Sutter County Housing Authority and Colusa County Department of Health and Human Services for persons seeking affordable rental and purchase housing will be made available at City Hall.</p> <p>The City, in conjunction with Colusa County Department of Health and Human Services, will publicize information on fair housing laws, including tenant and landlord rights and refer all complaints to the U.S. Department of Housing and Urban Development and the California Department of Fair Employment and Housing. Information on state and federal fair housing laws will be made available at City Hall and will be mailed to rental property owners, lenders and real estate agents in the community.</p> <p>The above information will be distributed through the City (written brochures in English/Spanish at City Hall and on the City's website), as well as service and outreach agencies, as appropriate. In some cases, education may occur as part of public meetings, presentations to the community, and/or articles published in the local newspaper, particularly efforts to target community opposition to affordable housing projects and remove negative perceptions,</p>	<p><b>Timeframe:</b> Ongoing</p> <p><b>Results:</b> Since 2014, the City has periodically disseminated site-specific, fees and policy information to developers of affordable housing. The City provides brochures containing this information for the public and for distribution to interested parties.</p> <p><b>Status:</b> This program has been replaced with a number of other 6th RHNA Programs, including Programs H-3, Public Support Funding Outreach, H-4, Affordable Housing Collaboration, H-9, Interagency Cooperation, H-13, Farm Worker Housing, H-14, Transitional and Supportive Housing H-15, Emergency Shelters and Low Barrier Navigation Centers, H-15, Spanish Language Noticing and H-24, Housing Rehabilitation.</p>
H-18	<p>The City will continue to work closely with the business and development communities toward achieving the City's affordable housing goal. The City has identified the following specific roles in this partnership to provide affordable housing:</p> <p>City of Colusa - The City will maximize potential funds available through existing state, federal and local programs for its affordable housing program.</p> <p>Development Community - The City will encourage private developers and property owners to cooperate in financing water</p>	<p><b>Timeframe:</b> Ongoing</p> <p><b>Results:</b> The City encouraged the residential development the Sunrise Landing project by helping finance sewer and water infrastructure as a part of their 180-unit subdivision. The project is now active and in construction phase.</p>

**Table 9.6-1. Progress in Meeting RHNA for 2014-2019  
(January 1, 2014 through June 30, 2019)**

Program No.	Program Description	Accomplishment/Results
	<p>and sewer facilities expansion as a means of facilitating development.</p> <p>Local Lending Institutions – The City will work with local lending institutions to maximize private financing for the construction of new low- and moderate-income housing.</p> <p>Housing Development Corporations - The City will work with non-profit and for-profit housing development corporations specializing in housing for various special needs groups to accommodate housing that meets the needs of these groups. The City will continue to identify the needs of these housing groups that can be met by the City to facilitate development of units affordable to low- and very low-income households. If there are facilities that provide a continuum of care for senior residents of Colusa such as those provided by Eskaton (e.g., independent living units with common dining facilities, assisted care facilities and skilled nursing facilities), the City will work closely with affordable housing groups to eliminate governmental constraints (e.g., reduce fees, provide flexibility in development standards, etc.) to ensure that this type of housing can be built.</p>	<p><b>Status:</b> Retain program as Program H-14 of the 6th Cycle RHNA.</p>
H-19	<p>The City will work with the six other fire protection agencies in Colusa County to ensure that fire protection, as well as law enforcement and other emergency services are available to City residents and business operators. Furthermore, the City of Colusa will cooperate with Colusa County in the 1) development of transportation options that better meet the needs of seniors; 2) study of in-home &amp; visitation care issues for seniors; 3) exploration of demand for a continuum of care facility (i.e., independent living, assisted living and skilled nursing) in Colusa and/or nearby communities; 4) and provision of opportunities for cooperative housing.</p> <p>The City will also work with other jurisdictions in the region to identify the need for homeless shelters.</p>	<p><b>Timeframe:</b> Ongoing</p> <p><b>Results:</b> The County of Colusa completed the Local Hazard Mitigation Plan in 2018 that included significant collaboration from the Cities of Colusa and Williams. A separate section on this document is devoted to the City that reviewed emergency services and transportation needs.</p> <p><b>Status:</b> The Colusa County Local Hazard Mitigation Plan should provide information and agency collaborative needs through the 6th RHNA. This program has been replaced with a number of other 6th RHNA Programs, including Programs H-3, Public Support Funding Outreach, H-4, Affordable Housing Collaboration, H-9, Interagency Cooperation, H-13, Farm Worker Housing, H-14, Transitional and Supportive Housing and H-15, Emergency Shelters and Low Barrier Navigation Centers. In addition, Program H-31, an optional Program, has been developed to amend the General Plan Safety Element to incorporate provisions of the Local Hazard Mitigation Plan into the General Plan which will involve collaboration with other agencies.</p>
H-20	<p>The City shall work cooperatively with local growers, agricultural-related businesses, such as packing and</p>	<p><b>Timeframe:</b> Ongoing</p>



**Table 9.6-1. Progress in Meeting RHNA for 2014-2019  
(January 1, 2014 through June 30, 2019)**

Program No.	Program Description	Accomplishment/Results
	distribution facilities, the farm bureau and advocates for farm workers, such as California Rural Legal Assistance, Inc, for the purpose of determining available resources and shortfalls to address farm workers housing needs	<p><b>Results:</b> Due to resource constraints the City did not reach out to farm worker groups during the 5th RHNA.</p> <p><b>Status:</b> This program is replaced with Program H-13 which more directly addresses farm worker housing needs.</p>
H-21	The City conducts an annual review of the budget and fee schedule ensuring that 1) adequate funding is available for infrastructure and services needed to support growth; and 2) fees and revenues are adequate but not more costly than necessary. Comprehensive review of the City's development fee and capital improvement program is conducted every three years. Development impact fees may be waived, deferred or reduced, as compared with the development of standard housing, to the greatest extent feasible, so as to provide incentive for affordable housing development. This will include an informal survey of comparable jurisdictions in the region.	<p><b>Timeframe:</b> Ongoing</p> <p><b>Results:</b> The City updates their Comprehensive Fee Schedule each year. The Development Impact Fee program is updated less frequently and in need of update. In May 2016, the City Council reduced development impact fees (for 3 years) by 50% for residential developments within the R-1, R-2 and R-3 zoning districts. This was then extended to these districts and added to downtown commercial and mixed-use zoning districts on in April, 2020.</p> <p><b>Status:</b> This program is reviewed annually and will be required to be amended along with the City's Fee Program and Fee Schedule (as applicable) to exempt development impact fees for accessory and junior accessory units in accordance with State Housing Laws. This program is retained and amended as Program H-6 and another Program H-25 has been created that requires monitoring of development fees has been created for the 6th RHNA.</p>
H-22	The City will continue to ensure that all construction projects requiring building permits comply with the Americans with Disabilities Act (ADA) as provided by the Uniform Building Code. The City will continue to implement ADA improvements with regard to managing the Housing Rehabilitation Program. The City will assist property owners and contractors in complying with ADA requirements when retrofit or rehabilitation projects are initiated for public or commercial structures. This will include soliciting the use of the City's Housing Rehabilitation Program for ADA improvements.	<p><b>Timeframe:</b> Ongoing</p> <p><b>Results:</b> City continues maintenance of this program.</p> <p><b>Status:</b> Program retained as H-17 in the 6th RHNA.</p>
H-23	The City will continue to adopt current updates and enforce the Uniform Building Code to ensure that all new and rehabilitated housing constructed in Colusa complies with applicable health and safety requirements, including energy conservation and handicapped accessibility. This will include periodically review of the codes, in light of technological advances and changing public attitude, for possible amendments to reduce housing	<p><b>Timeframe:</b> Ongoing</p> <p><b>Results:</b> City continues maintenance of this program.</p> <p><b>Status:</b> Program retained as H-7 in the 6th RHNA.</p>



# REGIONAL HOUSING AUTHORITY

Serving the Cities of Live Oak, Yuba City and Colusa • Counties of Sutter, Nevada, Colusa and Yuba

1455 Butte House Road • Yuba City, CA 95993

Phone: (530) 671-0220 • Toll Free: (888) 671-0220 • TTY: (866) 735-2929 • Fax: (530) 673-0775

[www.RegionalHA.org](http://www.RegionalHA.org)

September 1, 2022

Jesse Cain  
City Manager  
City of Colusa  
425 Webster Street  
Colusa, CA 95932

RE: Reduced Development Impact Fees

Mr. Cain,

As you are aware, the Regional Housing Authority through its non-profit instrumentality, Building Better Partnerships, Inc., and in partnership with its co-developer partner, Sage Housing Group, LLC, have collaborated to develop the Rancho Colus project. Rancho Colus will be an affordable housing project consisting of 49 units targeting low-income families.

As per the resolution adopted by the City Council of the City of Colusa on April 21, 2015, that approved the reduction of the impact fees for Colusa Industrial Properties (CIP) at a per-unit and per-square-foot rate of 100% for Storm Drain, by 33% for Streets, Police, and Fire Protection, by 90% for City Hall, Community Center, Corporate Yard Relocation, and Parks and Recreation, and by equally-variable percentages for Water and Sewer that, when calculated together with all other reduced fees collectively, do not exceed 50% of standard fees (less Storm Drain fee) collectively. We would like your consideration and assistance in obtaining the same, if not similar, development impact fee reductions for the Rancho Colus project.

We appreciate the partnership with the City of Colusa in its support of affordable housing development for our citizens.

As always, please feel free to reach out at any time to discuss our request. I can be reached at (530) 671-0220 extension 113, or by email at [g.becerra@regionalha.org](mailto:g.becerra@regionalha.org).

Sincerely,

Gustavo Becerra  
Executive Director





## Attachment 18A - Local Development Impact Fees

Project Name: Rancho Colus

**Itemize all local impact fees to be paid. The total must correspond with the total local impact fees line item shown in the development budget of the application.**

Pursuant to Regulation Section 10302(bb), Local development impact fees are defined as: The amount of impact fees, mitigation fees, or capital facilities fees imposed by municipalities, county agencies, or other jurisdictions such as public utility districts, school districts, water agencies, resource conservation districts, etc.

**NOTE: Permit processing fees, building permit fees, and plan check fees are NOT considered local development impact fees.**

Type of Fees to be Paid	Amount of Fee
Community Development Fees	\$ -
Drainage Facilities	\$ 18,120
Facilities Assessment	\$ -
Fire Facilities	\$ 90,941
General Facilities	\$ -
Governmental/Environmental	\$ -
Law Enforcement Facilities	\$ 67,165
Library Facilities	\$ -
Parks & Recreation	\$ 106,645
Public Facilities	\$ -
Schools	\$ 205,867
Streets & Signals	\$ 66,287
Traffic Fees	\$ -
Waste Water Collection	\$ 101,722
Waste Water Treatment	\$ -
Water Facilities	\$ 43,169
Other: Corporation Yard	\$ 44,373
Other: City Hall	\$ 63,880
Other: Community Center	\$ 48,830
Other:	\$ -
Other:	\$ -
<b>Total Local Development Impact Fees</b>	<b>\$ 856,999</b>

Agency/Jurisdiction Name: Rancho Colus LP  
 Name of Signatory: Luke Watkins  
 Title of Signatory: Administrative General Partner

Phone: (530) 400-2927  
 Email: lukewatkins@sbcglobal.net  
 Date: 8.3.2022

Signature: \_\_\_\_\_





## RESOLUTION NO. 22-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA REDUCING AND WAIVING IMPACT FEES FOR THE RANCHO COLUSA AFFORDABLE HOUSING PROJECT CONSISTING OF 49 UNITS TARGETING LOW-INCOME FAMILIES.

WHEREAS, the City agrees to waive and reduce impact fees as noted below; and

WHEREAS, the City is committed to its residents to help provide affordable housing options; and

WHEREAS, the City has detailed the impact fee reduction and elimination of fees; and

WHEREAS, the City has agreed to waive the impact fees for City Hall, Community Center and the corporate yard relocation, and

WHEREAS, the City will collect a 100% of the Streets, Fire and Police impact fees and 40% of the parks and recreation fees; and

NOW THEREFORE, the City Council of the City of Colusa does hereby resolve that:

The City will waive impact fees for the Rancho Colusa Affordable Housing Project as described above in the “whereas’ clauses.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Colusa at a regularly scheduled meeting held on the 20th day of December 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
, MAYOR

Attest:

\_\_\_\_\_  
Shelly Kittle, City Clerk

# CITY OF COLUSA

## DEVELOPMENT IMPACT FEES

for Rancho Ccolus Project 49 Units  
(Approved by City Council Resolution Nos.

Customer:	Regional Housing Authority
Address:	HYW 20 49 units
	Colusa, CA 95932
	37,920 SQ

Impact Fees by Category								
Coding	Impact Fee Category	Standard Rates			Discounted Rates			
		Per Acre	Per Sq. Ft.*	Per unit	% Discount	Per Sq. Ft.*	Per unit	Total
IFDRA	Storm Drainage	\$	-	\$18,179.80		\$	-	
IFSTR	Streets	\$	1.44		0%	\$	1.44	\$ 54,604.80
IFCH	City Hall	\$	1.56		100%	\$	-	\$ -
IFCC	Community Center	\$	1.25		100%	\$	-	\$ -
IFLAW	Police Facilities/Equipment	\$	0.90		0%	\$	0.90	\$ 34,128.00
IFFIR	Fire Facilities/Equipment	\$	1.23		0%	\$	1.23	\$ 46,641.60
IFCY	Corporate Yard Relocation	\$	0.58		100%	\$	-	\$ -
IFREC	Parks & Recreation	\$	1.50		40%	\$	0.90	\$ 34,128.00
	<b>Sub-Totals:</b>	\$	<b>8.46</b>			\$	<b>4.47</b>	<b>\$ 169,502.40</b>
WATD	Water			\$35,973.32	50%		\$ 17,986.66	\$ 17,986.66
IFSEW	Sewer			\$84,767.21	50%		\$ 42,383.60	\$ 42,383.60
	<b>Sub-Totals:</b>			<b>\$338,983.00</b>				
	<b>Grand Total</b>			<b>\$459,723.53</b>				<b>\$ 248,052.46</b>

\* Storm Drainage Impact Fees are based upon lot / parcel area. Other per-square-foot Impact Fees are based on unit sizes

Impact Fees by Unit Type								
Unit Type	Units	Sq. Ft.	Standard Rate Totals		\$ Discount	Discounted Rate Totals		
			Per-Sq-Ft Fees	Per-Unit Fees		Per-Sq-Ft Fees	Per-Unit Fees	Total
	1		\$ -		\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals:</b>	<b>1</b>		\$ -		\$ -	\$ -	\$ -	\$ -
<b>Lot Area:</b>			\$ -		\$ -	\$ -		\$ -
<b>Amount Due to City of Colusa:</b>								<b>\$ -</b>

**Note:** School Impact Fees are calculated, collected and administered by the Colusa Unified School District.

Attest:	
---------	--

Jesse Cain, City Manager

date



## City of Colusa California

### STAFF REPORT

**DATE:** December 20, 2022  
**TO:** Mayor and Council Members  
**FROM:** City Clerk

**AGENDA ITEM:**

Commission Appointment to Parks, Recreation and Tree Commission

**Recommendation:** Council to appoint applicant Jamie Davis-Meyer to the Parks, Recreation and Tree Commission.

**BACKGROUND ANALYSIS:** There is one unfilled vacancy with a 2024 term expiration on the Parks, Recreation and Tree Commission.

**BUDGET IMPACT:** None.

**STAFF RECOMMENDATION:** Council to appoint the applicant to the Parks, Recreation and Tree Commission

**ATTACHMENT:** Application: Jamie Davis-Meyer



# CITY OF COLUSA

425 WEBSTER STREET \* COLUSA, CA 95932 \* (530) 458-4740 \* FAX (530) 458-8674

## APPLICATION FOR COMMISSION VACANCY

Name: Jamie Davis-Meyer

Address: [REDACTED] Jay Street Colusa

Resident of County ☐ Resident of City ☒ Resident of Colusa Unified School District ☐

Phone: 707-[REDACTED] Email: [REDACTED]@com

I am interested in the vacancy on the following Commission:

☐ **Planning Commission – 4 year term**

Three (3) members must be residents of the City at the time of appointment and during his/her term, and shall not be officers or employees of the City. Two (2) members may be residents of Colusa County, residing within two miles of the boundaries of the City at the time of appointment and during his/her term, and shall not be officers or employees of the City.

☒ **Park, Recreation & Tree Commission – 4 year term** *complete remaining 2 years*  
Applicant must be a resident of the City or a resident of Colusa County living within two miles of the City limits at the time of appointment and during the term and shall not be an officer or an employee of the City.

☐ **Heritage Preservation Commission – 4 year term**

Applicant must be a resident of the City or a resident of Colusa County and live within two miles of the City limits at the time of appointment and during his/her term, and shall not be an officer or an employee of the City.

☐ **Other/Committee:** \_\_\_\_\_

Briefly, state your interest in serving on this Commission and give a summary of your education, experience and/or qualifications that you believe would be relevant to this Commission.

*During college I became a gardener/landscape maintenance worker. After a training program I worked at a retail nursery. Later in life, I managed an all-age mobile home community for almost 15 years. In that time I managed large construction projects including new hardscape & landscape.*

"This institution is an equal opportunity employer and provider."

Throughout the public areas, new streets & asphalt maintenance,  
& new underground electric throughout the community, I also  
planned a play/picnic area, oversaw all tree work &  
maintenance, and enforced community rules.

Are you available on the dates and times when this commission meets? ☒ Yes ☐ No

I have read and understand the responsibilities of the Commission as set forth in the Colusa City Code and agree to work to carry out these responsibilities. I further understand that I serve at the pleasure of the Colusa City Council and can be removed from this position, with or without cause, at any time.

I, the undersigned, state that I am a citizen of the United States and fulfill the residency requirements listed above, and that I wish to have my name considered for appointment to the commission indicated above.

  
 Applicant Signature

June 9, 2022  
 Date