



## CITY COUNCIL MEETING

Tuesday, May 16, 2023

Regular Meeting - 6:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

### AGENDA

#### Two ways to view the meeting: In Person or on Zoom

<https://us06web.zoom.us/j/88039280059>

**Zoom:** - Passcode: 007745

**Or by phone:** (669) 444-9171, - Webinar ID: 880 3928 0059

Mayor – Greg Ponciano

Mayor Pro Tem – Julie Garofalo

Council Member – Denise Conrado

Council Member – Ryan Codorniz

Council Member – Daniel Vaca

#### CALL TO ORDER

#### ROLL CALL

**PUBLIC COMMENTS** *(The public may comment on items scheduled to be heard during the Closed Session Meeting)*

#### **CLOSED SESSION MEETING – 5:00 PM**

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§ 54957) Title: City Manager

- CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) Agency designated representatives: City Manager Jesse Cain and Ryan Jones, City Attorney. Memorandum of Understandings (MOU's) for:

Professional Firefighters Association

Peace Officers Association

Department Heads

Middle Management

Miscellaneous Unit

#### **REGULAR MEETING – 6:00 PM**

#### **REPORT ON CLOSED SESSION**

#### **ROLL CALL**

#### **PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

**PUBLIC COMMENTS** *(The public to address any item of City business NOT appearing on this Agenda. Speakers must limit their comments to three (3) minutes each. Please note that per Government Code Section 54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda)*

## **PRESENTATION**

Girl Scout Troop 348 (Democracy and community service patches)

**CONSENT CALENDAR** - All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.

1. **Approve** - Council Minutes of April 4, 18 and May 2
2. **Receive and File** - Police Department April report
3. **Receive and File** - Finance Department April Report
4. **Receive and File** - April Warrants List
5. **Receive and File** - April Treasurer's Report
6. **Approve** - Street closure on Jay Street, between 9th and 10th - "World No Tobacco Day" on May 27, 2023
7. **Adopt** - Resolution to adopt a list of projects funded by SB1 Fund "The Road Repair and Accountability Act"

## **COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS**

## **COUNCIL CONSIDERATION**

8. Consideration of adopting a Resolution approving the American Rescue Plan Act Spending Plan (ARPA)

**Recommendation:** Adopt Resolution 23-\_\_\_ approving the ARPA Spending Plan

## **DISCUSSION ITEMS**

Splash Pad update

## **FUTURE AGENDA ITEMS**

## **ADJOURNMENT**



### **Notice of Meetings and Agendas**

The Regular Colusa City Council meetings are held the first and third Tuesdays of each month at 6:00 pm in the Colusa City Council Chambers located at 425 Webster Street, Colusa California unless otherwise noted above. Copies of open session agenda packets, which are distributed to the City Council, are on file at the front desk of the City at 425 Webster Street, Colusa, California, and are available for public inspection beginning 72 hours in advance, during normal business hours (7:00 am – 5:00 pm., Monday through Thursday except for City holidays). Additionally, if any reports or documents, which are public records, are distributed to the City Council less than 72 hours before the meeting, those reports and documents will also be available for public inspection at the front desk of the City and on the day of the meeting in the Council Chambers.

### **Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk at least 48 hours prior to the meeting at (530) 458-4740 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

"This institution is an equal opportunity employer and provider"



## CITY COUNCIL MEETING

Tuesday, April 04, 2023  
 Regular Meeting - 6:00 PM  
 City Hall – City Council Chambers  
 425 Webster Street, Colusa, CA 95932

### MINUTES

**CALL TO ORDER** – Mayor Ponciano called the meeting to order at 5:30 pm

**ROLL CALL** - Council Members Conrado, Vaca, Codorniz, Garofalo and Mayor Ponciano were present.

**PUBLIC COMMENTS** – Supervisor Evans commented on the litigation item to be heard during closed session. He thanked the Council for appointing an Ad Hoc Committee to look into the situation. He provided a copy of his written notes to the City Clerk.

### CLOSED SESSION MEETING – 5:30 PM

- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Section 54956.9) County of Colusa v. City of Colusa, et al - Case No 34-2022-80003851 – Superior Court of California, County of Sacramento

- CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) Agency designated representatives: City Manager Jesse Cain and Ryan Jones, City Attorney. Memorandum of Understandings (MOU's) for:

Professional Firefighters Association

Peace Officers Association

Department Heads

Middle Management

Miscellaneous Unit

### REGULAR MEETING – 6:00 PM

**REPORT ON CLOSED SESSION** - Mayor Ponciano stated closed session would reconvene after the regular meeting.

**ROLL CALL**- All Council Members were present.

### **PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** – There was council consensus on the approval of the agenda.

**PUBLIC COMMENTS** - Pat Kittle discussed his concerns about the direction of the city. Mayor Ponciano requested the City Clerk send council his PowerPoint presentation.

Joe Taucher discussed the lot line adjustment being proposed at the south end of 12th Street, adjacent to Sioc Street. He mentioned Ordinance 487 (adopted on March 5, 2013) as it relates to R-1-B20 zoning.

Jim White discussed the need for donations and sponsorships for the Friends of the Library May Surprise annual Wine Tasting event.

Cynthia White, PRT Commissioner discussed the tree planting program with the rotary. There will be another opportunity for the public in the Fall. Citizens can obtain information about the program at City Hall.

Wendy Tyler, Colusa County CAO also mentioned the Friends of the Library event.

## **PRESENTATION**

Mayor Ponciano read the Proclamation declaring April as Child Abuse Prevention Month.

**CONSENT CALENDAR** - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

1. **Approve** - February 21 and March 21 Draft Council Minutes
2. **Adopt** - Resolution approving the County Fair Parade Road closure on June 9, 2023
3. **Adopt** - Resolution approving the Swimming Pool Use Agreement between the City of Colusa and the Colusa Swim Boosters
4. **Adopt** - Resolution to authorize the City Engineer to sign the Subdivision Map and the City Clerk to Record the Final Map for the Sunrise Landing Phase III Subdivision (51 lots).

**ACTION:** Mayor Ponciano stated Items 3 and 4 will be pulled for discussion. Motion by Council Member Conrado, seconded by Council Member Vaca to approve Items 1 and 2. Motion passed unanimously.

Item 3 – Staff will bring back the corrected contract and Resolution for the Colusa Swim Team.

Item 4 – Staff answered questions from council about the different phases, the bond, and the map.

**PUBLIC COMMENTS:** Supervisor Evans commented on the second Whereas in the Resolution.

Ed Hulbert with Colusa Industrial Properties requested approval of the Phase 3 map.

**ACTION:** Motion by Council Member Codorniz, seconded by Council Conrado to amend the the second paragraph of the Resolution to add lines 6,7,8,9 and 10 from the staff report. Motion passed 5-0 with the following roll-call vote:

**AYES:** Codorniz, Conrado, Vaca, Garofalo and Ponciano.

NOES: None.

## **COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS**

Council Members reported on meetings they each attended.

City Manager Cain reported on meetings he attended.

Grant Writer Vanetta provided updates in her department.

City Engineer Swartz provided an update on Walnut Ranch.

Police Chief Fitch provided updates in his department.

Finance Director Khan-Aziz provided updates in her department.

Senior Planner Fontes provided updates in his department.

## **PUBLIC HEARING**

### **5. Rancho Colus Tax Equity and Fiscal Responsibility Act (TEFRA) Bonds**

City Attorney Jones responded to Council Member Garofalo's question on Sections 13 and 15.

Public Hearing opened at 6:46 pm:

Public Comments: Gus Bucerra, Regional Housing Authority introduced the bond issuer, Anthony Stubbs who explained the sections of the JPA agreement.

Barbara Sachs asked about the description of the project.

Public Hearing closed at 6:52 pm

**ACTION:** Motion by Council Member Conrado, seconded by Mayor Ponciano to adopt **Resolution 23-15** approving, authorizing, and directing execution of a joint exercise of powers agreement relating to the California Municipal Finance Authority and approving the issuance of exempt facility bonds for a qualified residential rental project by the authority for the purpose of financing or refinancing the acquisition, construction, and improvement of certain facilities for the benefit of Rancho Colus LP. Motion passed 5-0 with the following roll-call vote:

AYES: Codorniz, Conrado, Vaca, Garofalo and Ponciano.

NOES: None.

## **COUNCIL CONSIDERATION**

### **6. Consideration of a Resolution to authorize the Police Chief to waive the (RFP) request for proposal process to purchase police vehicle(s) from Hoblit Motors utilizing the State Contract.**

Police Chief Fitch reported. the cost would be about \$50,000/per vehicle with \$15,000/for outfitting and \$5,000/for radios. The SLEFS funds could be used for the purchase.

**PUBLIC COMMENTS:** Wendy Tyler Colusa County CAO discussed the Federal Fleet Program.

**ACTION:** Motion by Mayor Ponciano, seconded by Council Member Vaca to adopt **Resolution 23-16** authorizing the Police Chief to purchase two police vehicles and waive the RFP process using SLEFS funds. Motion passed 5-0 with the following roll-call vote:

AYES: Codorniz, Conrado, Vaca, Garofalo and Ponciano.

NOES: None.

### **DISCUSSION ITEMS**

#### 7. Continuation of Council's Goals and Objectives

Mayor Ponciano requested the item be tabled.

#### 8. City-Sponsored Events Ad-Hoc Committee

No appointment was needed.

#### 9. Fourth of July donations

The council discussed donations. The cost for this year's fireworks display would be \$19,000 including insurance.

### **FUTURE AGENDA ITEMS**

Discussion for ARPA-specific purchases

### **ADJOURNED at 7:18 pm to Closed Session**

**REPORT ON CLOSED SESSION** – At 8:28 pm, Mayor Ponciano stated there was no reportable action.

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GREG PONCIANO, MAYOR

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Shelly Kittle, City Clerk



## CITY COUNCIL MEETING

Tuesday, April 18, 2023  
 Regular Meeting - 6:00 PM  
 City Hall – City Council Chambers  
 425 Webster Street, Colusa, CA 95932

### MINUTES

**CALL TO ORDER** – Mayor Ponciano called the meeting to order at 5:00 pm.

**ROLL CALL** - Council Members Conrado, Vaca, Codorniz, Garofalo and Mayor Ponciano were present.

**PUBLIC COMMENTS** - None.

### **CLOSED SESSION MEETING – 5:00 PM**

1. 1) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Section 54956.9) County of Colusa v. City of Colusa, et al - Case No 34-2022-80003851 – Superior Court of California, County of Sacramento

2) CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) Agency designated representatives: City Manager Jesse Cain and Ryan Jones, City Attorney. Memorandum of Understandings (MOU's) for:

Professional Firefighters Association

Peace Officers Association

Department Heads

Middle Management

Miscellaneous Unit

3) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2): (1 case)

4) PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§ 54957) Title: City Manager

### **REGULAR MEETING – 6:00 PM**

**REPORT ON CLOSED SESSION** - Mayor Ponciano stated there was no reportable action.

**ROLL CALL**- All Council Members were present.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** - – There was council consensus on the approval of the agenda.



**PUBLIC COMMENTS** – Jim White has tickets for sale for the Friends of the Library May Surprise event on May 6.

Glen Hamm, said his friend, Teri Armstrong who has lived in Colusa for six years was in need of housing.

**CONSENT CALENDAR** - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

2. **Receive and File** - Finance Department March Report
3. **Receive and File** - March Warrants List
4. **Receive and File** - City Treasurer's March Report
5. **Receive and File** - Planning Commission Quarterly Report
6. **Adopt** - Resolution to approve the Swimming Pool Use Agreement Between the City of Colusa and Colusa Swim Team

DISCUSSION: Council Member Conrado requested Items 5 and 6 be pulled.

ACTION: Motion by Council Member Vaca, seconded by Council Member Conrado to approve Items 2,3 and 4. Motion passed unanimously.

Item 5– Council Member Conrado asked when the Cannabis Ordinance would be completed. After her question was answered, a motion was made by Council Member Conrado, seconded by Garofalo to approve Item 5. Motion passed unanimously.

Item 6– Council Member Conrado noted a date correction to April 2028. Council Member Conrado made a motion, seconded by Council Member Vaca to adopt the Resolution with the amended date. Motion passed unanimously.

### **COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS**

Council Members reported on meetings they attended.

City Manager Cain reported on meetings he attended.

City Attorney Jones informed the council about the AB1825- Anti Harassment Training requirement every two years.

City Engineer Swartz provided updates in his department.

Police Chief Fitch provided updates in his department.

Fire Chief Conley provided updates in his department.

Finance Director Khan-Aziz provided updates in her department.

Senior Planner Fontes provided updates in his department.

## **COUNCIL CONSIDERATION**

### 7. Commitment to enter into a (PPA) Purchase Power Agreement with BC&E

DISCUSSION: City Manager Cain provided information on the Bio-Mass program. He explained the Resolution was a formality and would bind the city to anything. The company is located at Colusa Industrial Properties.

PUBLIC COMMENTS: JP Cativiela inquired about air quality standards and the environmental impacts.

Glen Hamm, Veteran discussed the carbon footprint.

Joe Taucher commented about the PPA.

Sadie Ash provided information about BC&E.

ACTION: Motion by Council Member Conrado, seconded by Mayor Ponciano to amend **Resolution 23-18** approving the City Manager and staff to **consider** entering into a Purchase Power Agreement with BC&E. Motion passed 5-0 with the following roll-call vote:

AYES: Codorniz, Conrado, Vaca, Garofalo and Ponciano.

NOES: None.

### 8. Consultant services contract with Sadie Ash

DISCUSSION: City Manager Cain reported the contract had expired. He discussed the value she brings to the city. Cain and Council discussed the scope of services and structure of the new contract.

Former Grant Writer Vanetta explained the grant position also included program development.

PUBLIC COMMENTS: Sadie Ash clarified grant prep, and the Parks Master Plan update.

ACTION: Motion by Council Member Vaca, seconded by Council Member Conrado to adopt **Resolution 23-19** approving Consultant Services Agreement Contract with Sadie B. Ash. Motion passed 5-0 with the following roll-call vote:

AYES: Codorniz, Conrado, Vaca, Garofalo and Ponciano.

NOES: None.

## **DISCUSSION ITEMS**

### 9. Continued Discussion on Council's Objectives and Goals

There was council consensus for the Mayor and the City Manager to meet so they could categorize the items, add specifics and bring back a consolidated list. Sadie Ash discussed a matrix and specifics. JP Cativiela requested environmental impacts and areas of blight be added to the list.

#### 10. Proposed Joint Cities/County Meeting

City Manager Cain announced a tentative date of May 18. Several council members were not available on that date so Cain will provide another date, soon.

#### **FUTURE AGENDA ITEMS**

Building Inspector job description

**ADJOURNED at 7:30 pm**

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GREG PONCIANO, MAYOR

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Shelly Kittle, City Clerk



## CITY COUNCIL MEETING

Tuesday, May 02, 2023

Regular Meeting - 6:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

### MINUTES

**CALL TO ORDER** - Mayor Ponciano called the meeting to order at 5:00 pm.

**ROLL CALL** - Council Members Conrado, Vaca, Codorniz, Garofalo and Mayor Ponciano were present.

**PUBLIC COMMENTS** - None.

### **CLOSED SESSION MEETING – 5:00 PM**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§ 54957) Title: City Manager

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Initiation of litigation pursuant to Government Code § 54956.9(d)(4): (1 case)

### **REGULAR MEETING – 6:00 PM**

**REPORT ON CLOSED SESSION** - Mayor Ponciano stated “No reportable action”.

**ROLL CALL**- All Council Members were present.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** - There was council consensus on agenda approval.

**PUBLIC COMMENTS** None.

**CONSENT CALENDAR** - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

1. Receive and File - Police Department March report
2. Approve - Side Letter for Colusa Police Officers Association

**ACTION:** Motion by Council Member Conrado, seconded by Council Member Vaca to approve the consent items. Motion passed unanimously.

### **COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS**

Council Members reported on meetings they each attended.

City Manager Cain reported on meetings he attended.

City Attorney Jones Provided update on state mandates and laws on affordable housing.

City Engineer Swartz provided updates in his department.

Consultant Ash provided an update on the grant for CD Simple Park. The award will be announced in September.

Police Chief Fitch provided updates in his department.

Fire Chief Conley provided updates in his department.

Finance Director Khan-Aziz provided updates in her department.

City Treasurer Kelley – no report.

### **COUNCIL CONSIDERATION**

3. Consideration using City funds to purchase a towable concrete mixing trailer and a load pro-2-yard material loader trailer and mixing station and to waive the (RFP) Request for the proposal process.

**DISCUSSION:** City Manager Cain explained the benefits and savings of a trailer purchase. He sent out three requests and received two quotes back.

**ACTION:** With no public comments, motion by Council Member Vaca, seconded by Council Member Garofalo to adopt **Resolution 23-20** approving the purchase of a towable concrete mixing trailer and a load pro 2 materials mixing station using Local Transportation Funds. Motion passed 5-0 with the following roll-call vote:

AYES: Codorniz, Conrado, Vaca, Garofalo and Ponciano.

NOES: None.

4. Consideration using City funds to purchase a 3500 or 4500 truck from Hoblit Dealerships and to waive the (RFP) Request for proposal process as this will save money and time.

**DISCUSSION:** City Manager Cain explained the goal and plan for a dump truck and to waive the Request for Proposal. Council agreed to use Local Transportation Funds to purchase a 3500 or 4500 truck from Hoblit Dealership in Colusa.

**ACTION:** With no public comments, motion by Council Member Codorniz, seconded by Council Member Vaca to adopt **Resolution 23-21** approving the purchase of a 3500 or a 4500 truck from Hoblit Dealership off of the State Purchasing Agreement using the LTF funds. Motion passed 5-0 with the following roll-call vote:

AYES: Codorniz, Conrado, Vaca, Garofalo and Ponciano.

NOES: None.

5. Consideration of a Resolution to authorize the City Manager to sign the agreement and other documents relevant to Prop 64.

City Manager Cain remarked that the city could reapply every five years.

**ACTION:** Motion by Council Member Conrado, seconded by Council Member Vaca to adopt **Resolution 23-22** to execute the Prop 64 grant Agreement and other required documents. Motion passed 5-0 with the following roll-call vote:

AYES: Codorniz, Conrado, Vaca, Garofalo and Ponciano.

NOES: None.

**FUTURE AGENDA ITEMS**

ARPA

Splash Pad

**ADJOURNED at 6:46 pm**

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GREG PONCIANO, MAYOR

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Shelly Kittle, City Clerk

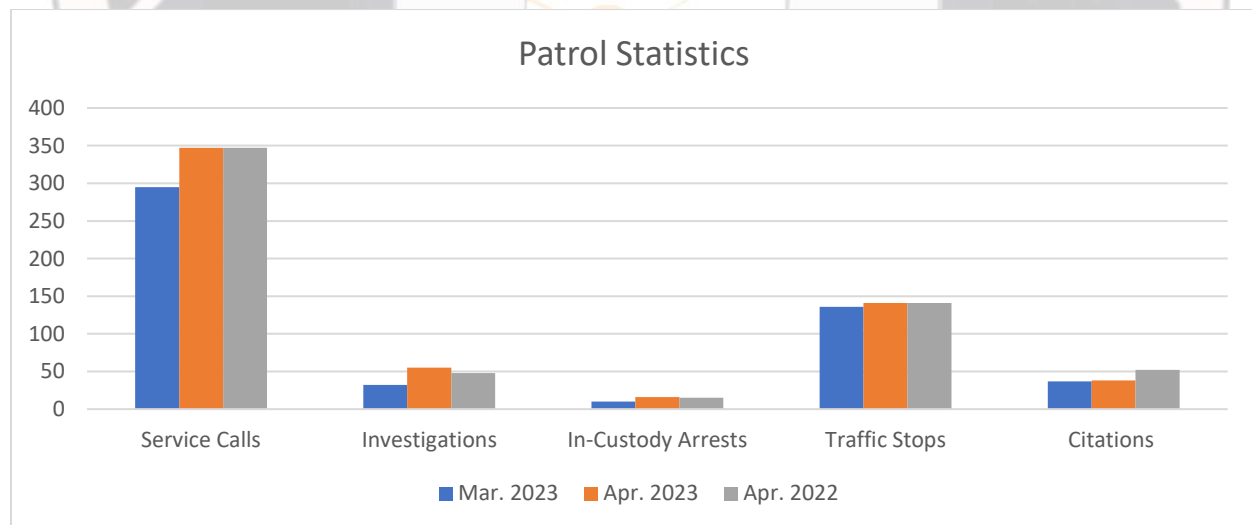
# Colusa Police Department

## *Monthly Report for April 2023*

### Monthly Activities

- City Council Meetings
- Conducted CCW permit interviews.
- Met with City Council Member D. Conrado, the Liaison between the PD and City Council.
- Attended Colusa Community Partnership meeting.
- Assisted Colusa High School seniors with their senior projects.
- Met with CCOE, CCSO, and DA Farrell regarding the Truancy Program.
- Attended the Flag Raising Ceremony for Child Abuse Awareness Month.

### Monthly Statistics



- There were 347 calls for service for patrol officers with 24 agency assists. The call volume was higher compared to the month of March which was 295. The monthly statistics for the month of April in both 2022 and 2023 were virtually identical.
- During April 2023, there were 14 in-custody arrests. There were 2 citations issued in lieu of subjects being booked in jail. There were 5 domestic violence related arrests made in April. There were 4 DUI related arrests made. There were 55 reports initiated.
- During the month of April, officers initiated 141 traffic enforcement stops. There were 38 citations issued. Several of the citations issued were for stop sign violations and speeding violations. It should be noted that there was a noticeable increase in citations being issued to unlicensed drivers. There was 1 reportable traffic collision which was DUI related.
- The Police Services Manager handled 85 calls for service during the month of April. These calls for service don't include telephone calls handled by the Police Services Manager. Additionally,

she continues to handle a significant number of CCW applications. DOJ clearances for CCW applicants continued to experience some delays. *Note: The Police Services Technician's calls for service are separate from patrol officers' calls for service.*

### Items of Interest

- During the first week of April, the Colusa Police Department began to receive numerous calls regarding EBT fraud. A 'skimmer' was located a short time later at Sav Mor. A second skimmer was located in Maxwell at an ATM. The investigation was turned over to the Colusa County District Attorney's Office who handles welfare fraud investigations. CCDA has been collaboratively working with other jurisdictions affected by the same criminal organization.
- The Colusa Police Department continues to investigate the murder of Giovanni Alcaraz. Alcaraz was murdered 3 years ago on 3/26/2020, on Wescott Road in front of the Colusa Garden Apartments. The shooting that ultimately claimed the life of Alcaraz occurred in the late afternoon, in broad daylight. The United States Marshal Service is attempting to locate the suspect, Christian Suarez. Suarez is 5-09 in height, 120 pounds, with black hair and brown eyes. He is from the Arbuckle area. An arrest warrant has been issued for Suarez who is pictured below. While the Colusa Police Department will occasionally receive investigative leads, we continue to ask for the public's assistance since it is strongly believed that Suarez remains in contact with family and some friends.

The integrity of Alcaraz's murder investigation is paramount. It is for this reason that specific details surrounding the events that led up to and the murder itself aren't made public. The Colusa Police Department will not engage nor comment on speculation put forth on social media. If anyone has any information related to the location of Suarez and/or the murder of Giovanni Alcaraz, please contact the Colusa Police Department.

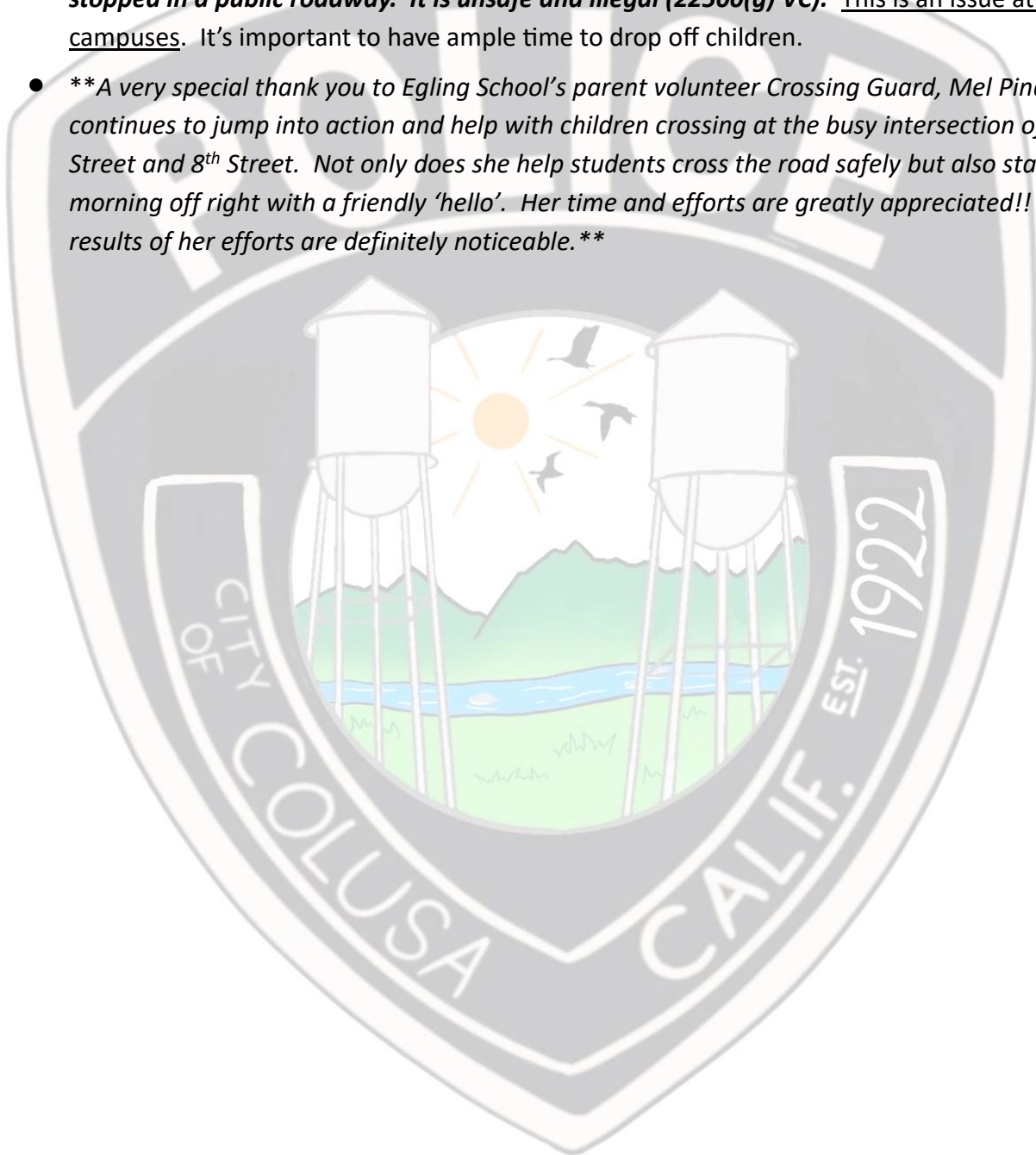


- 'School patrol' during the morning drop off and afternoon pick-up continues to see some challenges. A reminder to parents of Burchfield students who utilize the main parking lot located on Fremont Street, left turns are not permitted on to Fremont Street from the parking



lot. This is one of the primary causes of congestion on Fremont Street. To those clever parents who make a right turn into the same parking lot from westbound Fremont Street, other motorists appreciate you for assisting in the flow of traffic. The same can be said for those utilizing the parking lot at Egling School. Those making left turns into both parking lots, while this turning movement is permitted, it does contribute to the back up of traffic on both Fremont Street and Webster Street. ***Vehicles are not permitted to drop off/pick up students while stopped in a public roadway. It is unsafe and illegal (22500(g) VC).*** This is an issue at all school campuses. It's important to have ample time to drop off children.

- ***\*\*A very special thank you to Egling School's parent volunteer Crossing Guard, Mel Pina. Mel continues to jump into action and help with children crossing at the busy intersection of Webster Street and 8<sup>th</sup> Street. Not only does she help students cross the road safely but also starts their morning off right with a friendly 'hello'. Her time and efforts are greatly appreciated!! The results of her efforts are definitely noticeable.\*\****





***City of Colusa***  
***Finance Department***  
***Monthly Staff Report – April 2023***

**Accounts Payable**

- Review Income and Expense statement April 2023
- April 2023 Warrant Listing.
- 92 accounts payable checks processed.
- Staff training on AP functions cont'd

**Payroll**

- Prepare April salary allocation transfers.
- April regular payroll.
- Implement (1) regular salary step increase
- Reconciliation of benefits accounts
- Staff training on Payroll function Cont'd.

**Accounts Receivable**

- Provide continued utility billing customer support.
- 2,169 utility bills mailed.
- (2) bad checks processed.
- 1,811 cash payments processed (utilities, bldg. permits, recreation and pool, encroachment, 13 business license, State and County payments, and boat launch fees.
- Boat Launch and State Park Payments
- Mailed backflow letters
- 32 Building Permits
- 115 Credit card Payments
- Planning application processed

**City Hall - Customer Services**

- 537 customers walk-ins.
- 145 utility late notices.
- 53 Water/Sewer shut off for non-payment.
- 6 open utility accounts & adjustments.
- 6 closed utility accounts.
- 402 received phone calls.
- 3 Events/marque and banner applications processed.

- State Park Reservation & Revenue
- 37 public works service requests
- Issued 13 Building Permits
- 6 Encroach Permit
- 5 Scout Cabin
- 0 Meter Changes
- Home Occupancy
- 2 Certificate of Occupancy
- Use Permit

### **General Ledger**

- Various correspondence with staff.
- Review the Income and Expenses
- Bank reconciliation.
- Staff training on General Ledger

### **Personnel - HR**

- Sick leave and vacation leave accrual monthly report update.
- April 2023 MidAmerica retiree health insurance distribution.
- Workers Compensation claims cont. d.
- Cont'd migration of MOUs into Employee Handbook continued
- Review NCCSIF monthly Workers' Compensation & Liability Reports.
- Provide retirement information to retirees and Public Works.
- Employee Income Verification (2).

### **Recreation Department**

- Yoga classes are underway with the first class on 4/24 with 15 participants attending the first class. The remaining classes are anticipated to be full.
  - The instructor agreed to provide summer class morning sessions. Still free to participants.
- “Colusa Critters” T-Ball teams continued games on Mondays and Thursdays at Semple Park. A couple games needed to be rescheduled in early May because of rain and the Birchfield Spring Program.
  - Team pictures were on 4/24. Many parents liked the affordability as well as keeping the photographer local (Cheri Azevedo from Maxwell)

- Work on Summer activity guide underway with anticipated distribution in early-mid May with the following activities/programs secured this month:

16+ Kickball League ~ Parent's Night Out ~ Tennis  
 Tennis ~ Yoga ~ Soccer Camp ~ Archery ~ Flag Football  
 Sports Camp ~ Adventure Camp ~ Pickleball

*\*more to follow!\**

#### POOL

- Work on the pool began and it is looking great. Shoutout to the team for their hard work!

#### CDBG-HOME

- Loan monitoring and correspondence.
- Flyers were distributed with utility bills.
- Extended HOME grant for one more year
- Three residents contact with questions and The applications.
- Homebuyer program is on hold by the state
- Devonshire apartments monitoring cont'd
- PRA and quarterly reports
- Home Loan compliance and reporting requirements
- Work in process for Micro-Enterprise loans

#### Other

- GCS annual report
- Permit survey
- Street Sweeping invoice and reconciliation
- Contract for a new audit firm and the selection of audit firm
- Quarterly reports for business and building
- Processed LIHWAP program Payment and reporting
- Work with Corbin Willits on On-Line Bill Pay scheduled for end of December cont'd.
- Input in MOMs
- Attend HDL meetings
- Attend NCCISF meeting
- Work in progress with all city assessment districts, public notices, and staff reports
- Numerous public record requests cont'd
- Schedule appointments for the Building Inspector

- Follow up with the customers on plans and permits
- Correspond on several different grants
- Review the water past due accounts
- Weekly Iworq meetings for the implementation of Public work module

### **Odor Complaints**

Complaint period : January and February 2023

- 3 total complaints
- 3 Mushroom Smell
- 0 Cannabis smell
- 0 Other

### **Donations:**

- \$5,000 from Francis & Stacy Hickel for Recreation Dept
- \$3,000 From Hickel & Hickel for Recreation Dept

## CITY OF COLUSA

APRIL 2023

Item 4.

## WARRANT LISTING

Check Number	Check Date	Check Amount	Vendor:	Invoice Number	Fund:	Account	Dept.:	Description					
61678	4/3/2023	982.13	AFLAC	228154	101	22340		P/R Liab - Long Term Disa					
<b>61678 Total</b>		982.13											
61679	4/3/2023	89	NICK ALLEGRIANI	PO 65261	410	51300	670	REIMBURSEMENT FOR DMV CLASS B - WATER					
<b>61679 Total</b>		89											
61680	4/3/2023	2653.01	AMERIGAS	314855146	430	52600	690	PROPANE - SEWER					
<b>61680 Total</b>		2653.01											
61681	4/3/2023	666.98	CALIFORNIA ENGINEERING CO	11998	410	61011	620	WALNUT RANCH WATER & SEWER CONSTRUCTION GRANT					
61681	4/3/2023	1333.94	CALIFORNIA ENGINEERING CO	11998	430	62694	620	WALNUT RANCH WATER & SEWER CONSTRUCTION GRANT					
61681	4/3/2023	1086.2	CALIFORNIA ENGINEERING CO	11999	101	52520	620	COLUSA INDUSTRIAL PARK PARCEL MAP					
61681	4/3/2023	1101.66	CALIFORNIA ENGINEERING CO	12000	101	52500	620	DESIGN STANDARDS UPDATE					
61681	4/3/2023	1101.66	CALIFORNIA ENGINEERING CO	12000	410	52500	620	DESIGN STANDARDS UPDATE					
61681	4/3/2023	1101.68	CALIFORNIA ENGINEERING CO	12000	430	52500	620	DESIGN STANDARDS UPDATE					
61681	4/4/2023	2384.02	CALIFORNIA ENGINEERING CO	12001	101	52500	620	FEMA MAPS / CITY ENGINEER					
61681	4/3/2023	71.69	CALIFORNIA ENGINEERING CO	12002	101	52500	620	GENERAL SERVICES					
61681	4/3/2023	72.78	CALIFORNIA ENGINEERING CO	12002	410	52500	620	GENERAL SERVICES					
61681	4/3/2023	72.78	CALIFORNIA ENGINEERING CO	12002	430	52500	620	GENERAL SERVICES					
61681	4/3/2023	10395	CALIFORNIA ENGINEERING CO	12003	410	52500	670	WATER MASTER PLAN / WATER					
61681	4/3/2023	7000	CALIFORNIA ENGINEERING CO	12004	101	52500	220	PLANNING DEPARTMENT SUPPORT					
61681	4/3/2023	3095.67	CALIFORNIA ENGINEERING CO	12005	101	52500	620	RANCHO COLUSA APARTMENTS DEV.					
<b>61681 Total</b>		29484.06											
61682	4/3/2023	39.14	CINTAS	415035523	101	51200	630	LINEN MAINTENANCE					
61682	4/3/2023	39.14	CINTAS	415035523	101	51200	650	LINEN MAINTENANCE					
61682	4/3/2023	56.21	CINTAS	415035534	410	51200	670	LINEN MAINTENANCE - WATER					
61682	4/3/2023	56.21	CINTAS	415035534	430	51200	690	LINEN MAINTENANCE - SEWER					
61682	4/3/2023	56.21	CINTAS	415106158	410	51200	670	LINEN MAINTENANCE - WATER					
61682	4/3/2023	56.21	CINTAS	415106158	430	51200	690	LINEN MAINTENANCE - SEWER					
61682	4/3/2023	39.14	CINTAS	415106164	101	51200	630	LINEN MAINTENANCE					
61682	4/3/2023	39.14	CINTAS	415106164	101	51200	650	LINEN MAINTENANCE					
<b>61682 Total</b>		381.4											
61683	4/3/2023	144	CITY OF YUBA CITY	29767	430	52520	690	TESTING - SEWER					
61683	4/3/2023	60	CITY OF YUBA CITY	29778	430	52520	690	TESTING - SEWER					
61683	4/3/2023	60	CITY OF YUBA CITY	29779	430	52520	690	TESTING - SEWER					
61683	4/4/2023	144	CITY OF YUBA CITY	29783	430	52520	690	TESTING - SEWER					
61683	4/3/2023	60	CITY OF YUBA CITY	29794	430	52520	690	TESTING - SEWER					
61683	4/3/2023	60	CITY OF YUBA CITY	29795	430	52520	690	TESTING / SEWER					
61683	4/3/2023	60	CITY OF YUBA CITY	29809	430	52520	690	TESTING - SEWER					
61683	4/3/2023	38	CITY OF YUBA CITY	29810	410	52520	670	TESTING - WATER					
<b>61683 Total</b>		626											
61684	4/3/2023	266.66	CIVICPLUS, LLC	257192	101	52100	110	MUNICODE SUBSCRIPTION					
61684	4/3/2023	266.66	CIVICPLUS, LLC	257192	410	52100	670	MUNICODE SUBSCRIPTION					
61684	4/3/2023	266.68	CIVICPLUS, LLC	257192	430	52100	690	MUNICODE SUBSCRIPTION					
<b>61684 Total</b>		800											

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61685	4/3/2023	340	COLUSA PROFESSIONAL	4/3/2023	101	22400		P/R Liab - Firemen Assoc				
<b>61685 Total</b>		340										
61686	4/3/2023	352.5	COLUSA COUNTY AIR POLLUTI	2706-143	430	52400	690	ANNUAL RENEWAL - SEWER				
<b>61686 Total</b>		352.5										
61687	4/3/2023	33.24	DERODA INC.	79550	101	52720	630	EQUIPMENT MAINTENANCE / STREETS				
61687	4/4/2023	61.24	DERODA INC.	79563	101	52720	630	EQUIPMENT MAINTENANCE / STREETS				
61687	4/3/2023	267.28	DERODA INC.	79567	101	52720	630	EQUIPMENT MAINTENANCE / STREETS				
61687	4/3/2023	29.25	DERODA INC.	79603	101	52110	630	SUPPLIES / STREETS				
61687	4/4/2023	73.25	DERODA INC.	79713	101	52720	630	EQUIPMENT MAINTENANCE / STREETS				
61687	4/3/2023	263.27	DERODA INC.	79956	101	52110	630	SUPPLIES - STREETS				
61687	4/3/2023	31.09	DERODA INC.	80100	101	52720	630	EQUIPMENT MAINTENANCE - STREETS				
61687	4/3/2023	29.47	DERODA INC.	80206	430	52110	690	SUPPLIES / SEWER				
61687	4/3/2023	10.7	DERODA INC.	80381	101	52720	630	BUILDING MAINTENANCE / STREETS				
61687	4/3/2023	21.43	DERODA INC.	80394	101	52720	630	EQUIPMENT MAINTENANCE - STREETS				
61687	4/3/2023	34.29	DERODA INC.	80443	101	52110	630	SUPPLIES / STREETS				
61687	4/3/2023	379.58	DERODA INC.	80512	101	52720	630	EQUIPMENT MAINTENANCE / STREETS				
61687	4/3/2023	264.91	DERODA INC.	80543	101	52720	630	EQUIPMENT MAINTENANCE / STREETS				
61687	4/4/2023	-116.9	DERODA INC.	80575	101	52720	630	CREDIT FROM 80512 - EQUIPMENT MAINT. / STREETS				
61687	4/3/2023	690.39	DERODA INC.	80576	101	52110	630	SUPLIES / STREETS				
61687	4/3/2023	306.64	DERODA INC.	80781	101	52110	630	SUPPLIES / STREETS				
61687	4/3/2023	3.96	DERODA INC.	81042	430	52700	690	EQUIPMENT MAINTENANCE / SEWER				
61687	4/4/2023	40.74	DERODA INC.	81065	101	52720	630	EQUIPMENT MAINTENANCE / STREETS				
<b>61687 Total</b>		2423.83										
61688	4/3/2023	338.51	COMPUTER LOGISTICS	84101	214	52500	710	RECURRING REVENUE MONTHLY SERVICES - POLICE				
<b>61688 Total</b>		338.51										
61689	4/3/2023	147.94	COMCAST	4/3/2023	101	53200	710	SERVICES FROM 3/31/23-04/20/23 - POLICE				
61689	4/4/2023	70.62	COMCAST	4/4/2023	101	53200	630	SERVICES FROM 3/31-4/30 - STREETS				
<b>61689 Total</b>		218.56										
61690	4/3/2023	513.5	COLUSA POLICE ASSOCIATION	4/3/2023	101	22410		P/R Liab - Police Assoc D				
<b>61690 Total</b>		513.5										
61691	4/3/2023	2330.74	DAVIES OIL COMPANY, INC.	70585	101	52270	710	Fuel				
61691	4/3/2023	722.74	DAVIES OIL COMPANY, INC.	70585	101	52270	320	Fuel				
61691	4/3/2023	343.08	DAVIES OIL COMPANY, INC.	70585	101	52270	650	Fuel				
61691	4/3/2023	1252.58	DAVIES OIL COMPANY, INC.	70585	101	52270	630	Fuel				
61691	4/3/2023	433.51	DAVIES OIL COMPANY, INC.	70585	410	52270	670	Fuel				
61691	4/3/2023	1615.81	DAVIES OIL COMPANY, INC.	70585	430	52270	690	Fuel				
61691	4/3/2023	1605.44	DAVIES OIL COMPANY, INC.	392320	101	52270	630	Fuel				
61691	4/3/2023	675.48	DAVIES OIL COMPANY, INC.	392570	101	52270	630	Fuel				
<b>61691 Total</b>		8979.38										
61692	4/3/2023	208	DEPARTMENT OF JUSTICE	PO 64295	101	52430	710	Weapons Permit Police				
<b>61692 Total</b>		208										
61693	4/3/2023	54	DEPT. OF MOTOR VEHICLES	4/3/2023	430	53800	690	DMV RENEWAL POLARIS - SEWER				
<b>61693 Total</b>		54										

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61694	4/3/2023	381.76	FASTENAL	CAWIA4910	101	52720	630	EQUIPMENT MAINT. / STREETS				
<b>61694 Total</b>		381.76										
61695	4/4/2023	557.58	FIDELITY SECURITY LIFE IN	165703420	997	22330		VISION INSURANCE PREMIUMS COVERAGE				
<b>61695 Total</b>		557.58										
61696	4/3/2023	1103.99	HABITAT FOR HUMANITY YUBA	5010	262	52500	230	HOUSING REHABILITATION PROGRAM 4/19/2022-1/31/2023				
<b>61696 Total</b>		1103.99										
61697	4/3/2023	433.5	THE HARTFORD	4/3/2023	997	22310		LIFE INSURANCE PREMIUM				
<b>61697 Total</b>		433.5										
61698	4/4/2023	1250.87	Hinderliter,de Llamas & A	SIN026367	101	52500	230	AUDIT SERVICES-SALES TAX (JAN-MAR 2023)				
<b>61698 Total</b>		1250.87										
61699	4/3/2023	84.19	JOHNSON PRINTING & DESIGN	67096	410	52110	670	500 CUSTOMER SERVICE CHARGE 3-PART				
61699	4/3/2023	84.19	JOHNSON PRINTING & DESIGN	67096	430	52110	690	500 CUSTOMER SERVICE CHARGE 3-PART				
<b>61699 Total</b>		168.38										
61700	4/3/2023	2.25	JOHN DEERE FINANCIAL	2762820	310	59200	650	MOWER LEASE				
61700	4/3/2023	141.24	JOHN DEERE FINANCIAL	2762820	310	59100	650	MOWER LEASE				
61700	4/3/2023	10.13	JOHN DEERE FINANCIAL	2762820	253	59200	650	MOWER LEASE				
61700	4/3/2023	635.58	JOHN DEERE FINANCIAL	2762820	253	59100	650	MOWER LEASE				
61700	4/3/2023	10.13	JOHN DEERE FINANCIAL	2762820	101	59200	650	MOWER LEASE				
61700	4/3/2023	635.57	JOHN DEERE FINANCIAL	2762820	101	59100	650	MOWER LEASE				
<b>61700 Total</b>		1434.9										
61701	4/3/2023	2481.09	JONES MAYER	4/3/2023	101	52500	240	ATTORNEY SERVICES				
61701	4/3/2023	2481.09	JONES MAYER	4/3/2023	410	52500	240	ATTORNEY SERVICES				
61701	4/3/2023	2444.06	JONES MAYER	4/3/2023	430	52500	240	ATTORNEY SERVICES				
61701	4/3/2023	259.82	JONES MAYER	4/3/2023	101	52500	240	ATTORNEY SERVICES				
<b>61701 Total</b>		7666.06										
61702	4/3/2023	4699	LEAGUE OF CALIF. CITIES	643258	101	53800	230	MEMBERSHIP DUES FOR CALENDAR YR 2023				
<b>61702 Total</b>		4699										
61703	4/3/2023	265.63	MILLY LEE	PO 65231	101	53800	630	STREET TREE PLANTING REFUND (10 TREES) - STREETS				
<b>61703 Total</b>		265.63										
61704	4/3/2023	21.57	GEORGE L. MESSICK CO.	581394/1	101	52700	630	BUILDING MAINTENANCE - STREETS				
61704	4/3/2023	18.11	GEORGE L. MESSICK CO.	581414/1	430	52700	690	BUILDING MAINTENANCE - SEWER				
61704	4/3/2023	25.72	GEORGE L. MESSICK CO.	581462/1	310	52700	650	BUILDING MAINTENANCE - PARKS				
61704	4/3/2023	98.59	GEORGE L. MESSICK CO.	581496/1	430	52720	690	EQUIPMENT MAINTENANCE - SEWER				
61704	4/3/2023	177.99	GEORGE L. MESSICK CO.	581505/1	430	52700	690	BUILDING MAINTENANCE / SEWER				
61704	4/3/2023	57.86	GEORGE L. MESSICK CO.	581527/1	253	52700	650	BUILDING MAINTENANCE / PARKS				
61704	4/3/2023	21.4	GEORGE L. MESSICK CO.	581647/1	101	52110	650	SUPPLIES / STATE PARK				
61704	4/3/2023	28.95	GEORGE L. MESSICK CO.	581671/1	430	52700	690	BUILDING MAINTENANCE - SEWER				
61704	4/3/2023	68.61	GEORGE L. MESSICK CO.	581818/1	101	52700	630	BUILDING MAINTENANCE - STREETS				
61704	4/3/2023	30.02	GEORGE L. MESSICK CO.	581894/1	101	52720	630	EQUIPMENT MAINTENANCE - STREETS				
61704	4/3/2023	39.45	GEORGE L. MESSICK CO.	581925/1	101	52110	650	SUPPLIES / PARKS				
61704	4/3/2023	225.21	GEORGE L. MESSICK CO.	582024/1	101	52110	650	SUPPLIES / PARKS				
61704	4/3/2023	34.7	GEORGE L. MESSICK CO.	582060/1	101	52110	650	SUPPLIES / PARKS				
61704	4/3/2023	65.39	GEORGE L. MESSICK CO.	582261/1	101	52110	650	SUPPLIES - PARKS				



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61704	4/3/2023	19.25	GEORGE L. MESSICK CO.	582304/1	430	52110	690	SUPPLIES / SEWER				
61704	4/3/2023	32.14	GEORGE L. MESSICK CO.	582306/1	101	52720	630	EQUIPMENT MAINTENANCE - STREETS				
61704	4/3/2023	18.22	GEORGE L. MESSICK CO.	582332/1	101	52700	610	BUILDING MAINTENANCE / CITY HALL				
61704	4/3/2023	25.71	GEORGE L. MESSICK CO.	582406/1	430	52110	690	SUPPLIES / SEWER				
61704	4/3/2023	19.24	GEORGE L. MESSICK CO.	582431/1	101	52110	650	SUPPLIES - PARKS				
61704	4/3/2023	13.93	GEORGE L. MESSICK CO.	582437/1	310	52110	650	SUPPLIES / STATE PARKS				
61704	4/3/2023	20.37	GEORGE L. MESSICK CO.	582498/1	101	52110	610	SUPPLIES / CITY HALL				
61704	4/3/2023	66.46	GEORGE L. MESSICK CO.	582530/1	410	52700	670	BUILDING MAINTENANCE / WATER				
61704	4/3/2023	122.23	GEORGE L. MESSICK CO.	582536/1	410	52250	670	CHLORINE / WATER				
61704	4/3/2023	26.79	GEORGE L. MESSICK CO.	582796/1	101	52720	650	EQUIPMENT MAINTENANCE - PARKS				
61704	4/3/2023	60.03	GEORGE L. MESSICK CO.	582808/1	101	52110	650	SUPPLIES - PARKS				
61704	4/3/2023	109.34	GEORGE L. MESSICK CO.	582811/1	430	52700	690	EQUIPMENT MAINTENANCE - STREETS				
61704	4/3/2023	21.44	GEORGE L. MESSICK CO.	582973/1	101	52720	630	EQUIPMENT MAINT. / STREETS				
61704	4/3/2023	1.06	GEORGE L. MESSICK CO.	582979/1	101	52720	630	EQUIPMENT MAINT. / STREETS				
61704	4/3/2023	16.09	GEORGE L. MESSICK CO.	583066/1	101	52700	630	BUILDING MAINTENANCE - STREETS				
61704	4/3/2023	96.51	GEORGE L. MESSICK CO.	583095/1	101	52110	650	SUPPLIES - PARKS				
61704	4/3/2023	5.08	GEORGE L. MESSICK CO.	583121/1	430	52700	690	BUILDING MAINTENANCE - SEWER				
61704	4/3/2023	225.19	GEORGE L. MESSICK CO.	583133/1	430	52110	690	SUPPLIES - SEWER				
61704	4/3/2023	15	GEORGE L. MESSICK CO.	583213/1	430	52700	690	BUILDING MAINTENANCE / SEWER				
61704	4/3/2023	20.37	GEORGE L. MESSICK CO.	583415/1	101	52110	110	SUPPLIES / CITY CLERK				
61704	4/4/2023	17.12	GEORGE L. MESSICK CO.	583488/1	101	52110	630	SUPPLIES / STREETS				
61704	4/3/2023	25.72	GEORGE L. MESSICK CO.	583509/1	101	52700	610	BUILDING MAINTENANCE - CITY HALL				
61704	4/3/2023	26.71	GEORGE L. MESSICK CO.	583514/1	101	52700	650	BUILDING MAINTENANCE - PARKS				
61704	4/4/2023	16.07	GEORGE L. MESSICK CO.	583559/1	101	52110	610	SUPPLIES / CITY HALL				
61704	4/4/2023	21.44	GEORGE L. MESSICK CO.	583603/1	101	52720	630	EQUIPMENT MAINT. / STREETS				
61704	4/4/2023	267	GEORGE L. MESSICK CO.	583617/1	101	52720	630	EQUIPMENT MAINT. / STREETS				
61704	4/4/2023	10.85	GEORGE L. MESSICK CO.	583955/1	101	52110	650	SUPPLIES / PARKS				
61704	4/3/2023	68.59	GEORGE L. MESSICK CO.	K81368/1	101	52720	630	BUILDING MAINTENANCE - STREETS				
<b>61704 Total</b>		2301.52										
61705	4/3/2023	1750	MetLife Investors	4/3/2023	101	22510		P/R Liab - Deferred Comp				
<b>61705 Total</b>		1750										
61706	4/3/2023	89	BRANDON PAUL MITCHELL	PO 65260	410	51300	670	REIMBURSEMENT FOR DMV CLASS B - WATER				
<b>61706 Total</b>		89										
61707	4/3/2023	37.15	MT. SHASTA SPRING WATER	469361	214	52100	710	5 GAL PURIFIED WATER - POLICE				
61707	4/3/2023	28.75	MT. SHASTA SPRING WATER	470002	101	52100	630	5 GAL SPRING WATER - FINANCE				
61707	4/3/2023	55.02	MT. SHASTA SPRING WATER	470003	101	52100	230	5 GAL SPRING WATER / FINANCE				
<b>61707 Total</b>		120.92										
61708	4/3/2023	516.62	NCCSIF TREASURER	2647	101	51150	110	WORKERS COMPENSATION DEPOSIT				
61708	4/3/2023	2393.47	NCCSIF TREASURER	2647	101	51150	210	WORKERS COMPENSATION DEPOSIT				
61708	4/3/2023	1009.54	NCCSIF TREASURER	2647	101	51150	215	WORKERS COMPENSATION DEPOSIT				
61708	4/3/2023	1225	NCCSIF TREASURER	2647	101	51150	220	WORKERS COMPENSATION DEPOSIT				
61708	4/3/2023	3797.95	NCCSIF TREASURER	2647	101	51150	230	WORKERS COMPENSATION DEPOSIT				
61708	4/3/2023	0	NCCSIF TREASURER	2647	101	51150	310	WORKERS COMPENSATION DEPOSIT				

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61708	4/3/2023	6220.12	NCCSIF TREASURER	2647	101	51150	320	WORKERS COMPENSATION DEPOSIT		
61708	4/3/2023	3163.81	NCCSIF TREASURER	2647	101	51150	630	WORKERS COMPENSATION DEPOSIT		
61708	4/3/2023	3168.43	NCCSIF TREASURER	2647	430	51150	690	WORKERS COMPENSATION DEPOSIT		
61708	4/3/2023	555.27	NCCSIF TREASURER	2647	101	51150	640	WORKERS COMPENSATION DEPOSIT		
61708	4/3/2023	1643.72	NCCSIF TREASURER	2647	101	51150	650	WORKERS COMPENSATION DEPOSIT		
61708	4/3/2023	12144.29	NCCSIF TREASURER	2647	101	51150	710	WORKERS COMPENSATION DEPOSIT		
61708	4/3/2023	2448.53	NCCSIF TREASURER	2647	410	51150	670	WORKERS COMPENSATION DEPOSIT		
<b>61708 Total</b>		38286.75								
61709	4/3/2023	9481	PACIFIC ECORISK, INC	18889	430	52500	690	TESTING/WWTP - SEWER		
<b>61709 Total</b>		9481								
61710	4/3/2023	7937.5	WYATT PAXTON	648	101	52500	310	MARCH EMAILS, INSPECTIONS, PLAN CHECKS, ECT		
<b>61710 Total</b>		7937.5								
61711	4/3/2023	7261.27	PACIFIC GAS AND ELECTRIC	4/3/2023	101	52600	610	Utilities		
61711	4/3/2023	1383.81	PACIFIC GAS AND ELECTRIC	4/3/2023	101	52600	710	Utilities		
61711	4/3/2023	3941.06	PACIFIC GAS AND ELECTRIC	4/3/2023	101	52600	320	Utilities		
61711	4/3/2023	997.79	PACIFIC GAS AND ELECTRIC	4/3/2023	101	52600	630	Utilities		
61711	4/3/2023	17.11	PACIFIC GAS AND ELECTRIC	4/3/2023	620	52600	630	Utilities		
61711	4/3/2023	34.25	PACIFIC GAS AND ELECTRIC	4/3/2023	610	52600	630	Utilities		
61711	4/3/2023	8295.99	PACIFIC GAS AND ELECTRIC	4/3/2023	241	52600	630	Utilities		
61711	4/3/2023	177.74	PACIFIC GAS AND ELECTRIC	4/3/2023	640	52600	630	Utilities		
61711	4/3/2023	598.39	PACIFIC GAS AND ELECTRIC	4/3/2023	101	52600	650	Utilities		
61711	4/3/2023	5.2	PACIFIC GAS AND ELECTRIC	4/3/2023	253	52600	640	Utilities		
61711	4/3/2023	8994.03	PACIFIC GAS AND ELECTRIC	4/3/2023	410	52600	670	Utilities		
61711	4/3/2023	27702.61	PACIFIC GAS AND ELECTRIC	4/3/2023	430	52600	690	Utilities		
61711	4/3/2023	742.5	PACIFIC GAS AND ELECTRIC	4/3/2023	310	52600	650	Utilities		
<b>61711 Total</b>		60151.75								
61712	4/3/2023	5388.58	PREMIER ACCESS INSURANCE	4/3/2023	997	22320		DENTAL INSURANCE PREMIUMS		
<b>61712 Total</b>		5388.58								
61713	4/3/2023	236.77	READING OIL, INC.	319752	101	52270	630	PROPANE - STREETS		
<b>61713 Total</b>		236.77								
61714	4/3/2023	200	SIERRA CENTRAL CREDIT UNI	4/3/2023	101	22500		P/R Liab - Credit Union		
<b>61714 Total</b>		200								
61715	4/3/2023	45	SORENSEN PEST CONTROL, IN	1252913	101	52700	320	PEST MONTHLY SERVICE / FIRE		
<b>61715 Total</b>		45								
61716	4/3/2023	61	STATE DISBURSEMENT UNIT	4/3/2023	101	22520		COURT ORDERED CHILD SUPPORT		
<b>61716 Total</b>		61								
61717	4/3/2023	639.33	TIM GANGL WEB DEVELOPMENT	CITSITE9	101	52500	215	CITY WEBSITES EDITS JAN-MAR 2023 / ECON. DEV.		
<b>61717 Total</b>		639.33								
61718	4/3/2023	556.34	U. S. POST OFFICE	4/3/2023	410	52100	670	BULK POSTAGE FOR UTILITY BILLS/WATER		
61718	4/3/2023	556.35	U. S. POST OFFICE	4/3/2023	430	52100	690	BULK POSTAGE FOR UTILITY BILLS/SEWER		
<b>61718 Total</b>		1112.69								
61719	4/3/2023	100	VALLEY TOXICOLOGY SERVICE	4671	214	52500	710	BLOWS FOR ALCOHOL & DRUGS ANALYSIS - POLICE		
<b>61719 Total</b>		100								

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61720	4/3/2023	687.75	FERNANDA VANETTA	4/3/2023	101	51300	215	TRAVEL REIMBURSEMENT - ECON. DEV.		
61720	4/3/2023	91.7	FERNANDA VANETTA	4/3/2023	101	51300	215	TRAVEL REIMBURSEMENT - ECON. DEV.		
<b>61720 Total</b>		779.45								
61721	4/3/2023	45.71	VERIZON WIRELESS	4/3/2023	310	53200	650	CITY CELL PHONES		
61721	4/3/2023	393.01	VERIZON WIRELESS	4/3/2023	101	53200	710	CITY CELL PHONES		
61721	4/3/2023	166.76	VERIZON WIRELESS	4/3/2023	430	53200	690	CITY CELL PHONES		
61721	4/3/2023	46.25	VERIZON WIRELESS	4/3/2023	410	53200	670	CITY CELL PHONES		
61721	4/3/2023	80.88	VERIZON WIRELESS	4/3/2023	101	53200	650	CITY CELL PHONES		
61721	4/3/2023	174.6	VERIZON WIRELESS	4/3/2023	101	53200	630	CITY CELL PHONES		
61721	4/3/2023	89.26	VERIZON WIRELESS	4/3/2023	101	53200	210	CITY CELL PHONES		
<b>61721 Total</b>		996.47								
61722	4/3/2023	24	COLUSA COUNTY PIONEER REV	2023-0187	410	53100	670	CLASSIFIED-EMPLOYMENT / WATER		
61722	4/3/2023	24	COLUSA COUNTY PIONEER REV	2023-0187	430	53100	690	CLASSIFIED-EMPLOYMENT / SEWER		
61722	4/3/2023	72	COLUSA COUNTY PIONEER REV	2023-0231	101	53100	630	CLASSIFIED-EMPLOYMENT MAINTENANCE		
<b>61722 Total</b>		120								
61723	4/3/2023	272.41	XEROX CORPORATIONS	3934644	101	53300	215	LEASE PAYMENT		
61723	4/3/2023	272.41	XEROX CORPORATIONS	3934644	101	53300	220	LEASE PAYMENT		
61723	4/3/2023	272.43	XEROX CORPORATIONS	3934644	101	53300	230	LEASE PAYMENT		
61723	4/4/2023	272.41	XEROX CORPORATIONS	4064358	101	53300	215	LEASE PAYMENT (03/18-04/17)		
61723	4/4/2023	272.41	XEROX CORPORATIONS	4064358	101	53300	220	LEASE PAYMENT (03/18-04/17)		
61723	4/4/2023	272.43	XEROX CORPORATIONS	4064358	101	53300	230	LEASE PAYMENT (03/18-04/17)		
<b>61723 Total</b>		1634.5								
61724	3/29/2023	207.51	LOIS TUCKER	000C30401	410	20310		MQ CUSTOMER REFUND FOR TUC0011		
<b>61724 Total</b>		207.51								
61725	4/5/2023	9500	PYRO SPECTACULARS NORTH I	N300	101	53400	215	FIREWORKS DISPLAY JULY 4,2023- ECON. DEV.		
<b>61725 Total</b>		9500								
61726	4/11/2023	56.77	AIRGAS USA, LLC	913604747	101	52150	320	OXYGEN - FIRE		
61726	4/11/2023	104.79	AIRGAS USA, LLC	999625824	101	52150	320	OXYGEN - FIRE		
61726	4/11/2023	200.42	AIRGAS USA, LLC	999629216	101	52150	320	OXYGEN - FIRE		
<b>61726 Total</b>		361.98								
61727	4/17/2023	488.95	ALLIANT NETWORKING SERVIC	14451	101	52500	230	MAINTENANCE AGREEMENT MAY 2023		
61727	4/17/2023	488.95	ALLIANT NETWORKING SERVIC	14451	410	52500	230	MAINTENANCE AGREEMENT MAY 2023		
61727	4/17/2023	488.95	ALLIANT NETWORKING SERVIC	14451	430	52500	230	MAINTENANCE AGREEMENT MAY 2023		
<b>61727 Total</b>		1466.85								
61728	4/17/2023	35210.95	AQUA SIERRA CONTROLS INC.	33358	410	52500	670	CITY WELL UPGRADES - WATER		
<b>61728 Total</b>		35210.95								
61729	4/11/2023	32.11	ARNOLD'S	99706	101	52700	630	TUBING - STREETS		
61729	4/11/2023	54.82	ARNOLD'S	99737	101	52720	630	HITCH PIN & TUBE - STREETS		
61729	4/11/2023	83.01	ARNOLD'S	99809	101	52720	630	BUILDING MAINT. / STREETS		
<b>61729 Total</b>		169.94								
61730	4/11/2023	3900	SADIE ASH	4/10/2023	101	52500	210	MISC. OPERATIONS & ADMIN		
61730	4/11/2023	65	SADIE ASH	4/11/2023	253	52500	640	PARKS & REC		
61730	4/11/2023	1040	SADIE ASH	4/11/2023	101	52500	210	MISC. OPERATIONS & ADMIN.		

CITY OF COLUSA  
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61730 Total		5005																			
61731	4/11/2023	299.4	AT&T	4/11/2023	101	53200	710	CALNET DOJ SERVICES 3/1/23-3/31/23 -- POLICE													
61731 Total		299.4																			
61732	4/17/2023	108	CALIFORNIA BLDG STANDARDS	4/17/2023	101	52400	310	BUILDING STANDARDS FEE REPORT JAN-MAR 2023													
61732 Total		108																			
61733	4/17/2023	100	CAPC	PO 65262	101	53800	630	REFUND 1 WEEK-BANNER / STREETS													
61733 Total		100																			
61734	4/11/2023	39.16	CINTAS	415177126	101	51200	630	LINEN MAINTENANCE													
61734	4/11/2023	39.17	CINTAS	415177126	101	51200	650	LINEN MAINTENANCE													
61734	4/11/2023	56.26	CINTAS	415177133	410	51200	670	LINEN MAINTENANCE													
61734	4/11/2023	56.26	CINTAS	415177133	430	51200	690	LINEN MAINTENANCE													
61734	4/17/2023	39.16	CINTAS	415248250	101	51200	630	LINEN MAINTENANCE													
61734	4/17/2023	39.17	CINTAS	415248250	101	51200	650	LINEN MAINTENANCE													
61734	4/17/2023	56.26	CINTAS	415248252	410	51200	670	LINEN MAINTENANCE													
61734	4/17/2023	56.26	CINTAS	415248252	430	51200	690	LINEN MAINTENANCE													
61734 Total		381.7																			
61735	4/12/2023	225	CLARK PEST CONTROL	33175651	101	52700	610	TERMITE HOME PROTECTION SERVICE - CITY HALL													
61735 Total		225																			
61736	4/11/2023	39.66	COLUSA COUNTY AUDITOR	4204	101	53800	650	REIMBIRSEMENT ALTERNATIVE SENTENCING MAR-23													
61736 Total		39.66																			
61737	4/11/2023	14724	COUNTY OF COLUSA/OFFICE O	4/10/2023	101	52541	710	DISPATCH SERVICES 3RD QTR. FY 22/23- - POLICE													
61737	4/11/2023	7511	COUNTY OF COLUSA/OFFICE O	4/11/2023	101	52541	710	ANIMAL CONTROL SERVICE 3RD QTR. JAN-MAR FY22-23													
61737 Total		22235																			
61738	4/11/2023	77.45	COLUSANET, INC	148748	310	52600	650	MONTHLY RATE INTERNET ACCESS- STATE PARK													
61738 Total		77.45																			
61739	4/10/2023	83.42	DERODA INC.	79495	214	52720	710	EQUIPMENT MAINTENANCE - POLICE													
61739	4/10/2023	68.44	DERODA INC.	79511	214	52720	710	EQUIPMENT MAINTENANCE - POLICE													
61739	4/10/2023	141.36	DERODA INC.	79910	214	52720	710	EQUIPMENT MAINTENANCE - POLICE													
61739	4/10/2023	139.27	DERODA INC.	79950	214	52720	710	EQUIPMENT MAINTENANCE - POLICE													
61739	4/10/2023	42.45	DERODA INC.	80075	214	52720	710	EQUIPMENT MAINTENANCE - POLICE													
61739	4/10/2023	76.28	DERODA INC.	80651	214	52720	710	EQUIPMENT MAINTENANCE - POLICE													
61739	4/10/2023	41.38	DERODA INC.	80757	214	52720	710	EQUIPMENT MAINTENANCE - POLICE													
61739 Total		592.6																			
61740	4/11/2023	36.58	COMCAST	4/11/2023	101	53200	320	SERVICES FROM 4/9-5/8 -- FIRE													
61740	4/17/2023	247.88	COMCAST	4/17/2023	101	53200	230	SERVICES FROM 4/13-4/12 - FINANCE													
61740 Total		284.46																			
61741	4/10/2023	99.92	L.N. CURTIS AND SONS	INV688019	214	51200	710	CLOTHING / POLICE													
61741	4/11/2023	1946.47	L.N. CURTIS AND SONS	INV688186	221	52200	320	CLOTHING - FIRE													
61741 Total		2046.39																			
61742	4/18/2023	84	DATCO SERVICE CORPORATION	176695	101	53300	630	APR,MAY JUNE MONTHLY SERVICE FEE													
61742	4/18/2023	84	DATCO SERVICE CORPORATION	176695	410	53300	670	APR,MAY JUNE MONTHLY SERVICE FEE													
61742	4/18/2023	84	DATCO SERVICE CORPORATION	176695	430	53300	690	APR,MAY JUNE MONTHLY SERVICE FEE													
61742 Total		252																			

CITY OF COLUSA  
APRIL 2023  
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Item 4.

61743	4/11/2023	104	DEPARTMENT OF JUSTICE	PO 64296	101	52430	710	Weapons Permit Police				
<b>61743 Total</b>		104										
61744	4/17/2023	287.31	DEPT. OF CONSERVATION	4/17/2023	101	52400	310	SEISMIC MAPPING FEE JAN-MAR 2023				
<b>61744 Total</b>		287.31										
61745	4/17/2023	20	DIVISION OF THE STATE ARC	4/17/2023	101	52800	230	DISABILITY ACCESS & EDUCATION FEE JAN-MAR 2023				
<b>61745 Total</b>		20										
61746	4/11/2023	186	CA DOJ FIREARMS DIVISION/	PO 64297	101	52430	710	CCW INITIAL PERMIT:A. GARLOCK & D. CODORNIZ				
<b>61746 Total</b>		186										
61747	4/12/2023	620	EXTRA MILE DELIVERY SERVI	3960	430	52520	690	TESTING - SEWER				
<b>61747 Total</b>		620										
61748	4/17/2023	1062.62	FASTENAL	CAWIA4918	253	52720	640	WASHER - POOL				
<b>61748 Total</b>		1062.62										
61749	4/11/2023	691.51	FRONTIER	4/11/2023	101	53200	320	Communications (April) - Fire				
61749	4/17/2023	175.43	FRONTIER	4/17/2023	101	53200	230	Communications				
61749	4/17/2023	104.27	FRONTIER	4/17/2023	101	53200	220	Communications				
61749	4/17/2023	104.27	FRONTIER	4/17/2023	101	53200	610	Communications				
61749	4/17/2023	58.61	FRONTIER	4/17/2023	101	53200	230	Communications				
61749	4/17/2023	58.61	FRONTIER	4/17/2023	101	53200	220	Communications				
61749	4/17/2023	58.61	FRONTIER	4/17/2023	101	53200	650	Communications				
61749	4/17/2023	58.61	FRONTIER	4/17/2023	410	53200	670	Communications				
61749	4/17/2023	58.61	FRONTIER	4/17/2023	430	53200	690	Communications				
61749	4/17/2023	58.61	FRONTIER	4/17/2023	101	53200	310	Communications				
61749	4/17/2023	58.61	FRONTIER	4/17/2023	101	53200	640	Communications				
61749	4/17/2023	639.84	FRONTIER	4/17/2023	101	53200	710	Communications				
61749	4/17/2023	156.22	FRONTIER	4/17/2023	101	53200	320	Communications				
61749	4/17/2023	125.09	FRONTIER	4/17/2023	101	53200	630	Communications				
61749	4/17/2023	125.09	FRONTIER	4/17/2023	101	53200	650	Communications				
61749	4/17/2023	195.88	FRONTIER	4/17/2023	410	53200	670	Communications				
61749	4/17/2023	435.99	FRONTIER	4/17/2023	430	53200	690	Communications				
61749	4/17/2023	86.67	FRONTIER	4/17/2023	253	53200	640	Communications				
<b>61749 Total</b>		3250.53										
61750	4/11/2023	15.15	HOBLIT MOTORS	4/11/2023	430	52720	690	REMAINING BALANCE OF IV#26605- EQUIP. MAINT. SEWER				
<b>61750 Total</b>		15.15										
61751	4/10/2023	1153	HOBLIT CHEVROLET BUICK GM	13881	214	52720	710	EQUIPMENT MAINTENANCE - POLICE				
61751	4/11/2023	727.5	HOBLIT CHEVROLET BUICK GM	39109	214	52720	710	TIRE PRESSURE INFLATION - POLICE				
61751	4/11/2023	727.5	HOBLIT CHEVROLET BUICK GM	39121	214	52720	710	TIRE PRESSURE INSPECTION - FIRE				
<b>61751 Total</b>		2608										
61752	4/11/2023	2791.5	JONES MAYER	114241	101	52500	240	ATTORNEY SERVICES/GENERAL FUND RETAINER				
61752	4/11/2023	2791.5	JONES MAYER	114241	410	52500	240	ATTORNEY SERVICES/WATER FUND RETAINER				
61752	4/11/2023	2749.83	JONES MAYER	114241	430	52500	240	ATTORNEY SERVICES/SEWER FUND RETAINER				
61752	4/11/2023	59.05	JONES MAYER	114241	101	52500	240	ATTORNEY SERVICES/CIP LITIGATION				
61752	4/17/2023	3443.17	JONES MAYER	115547	101	52500	240	ATTORNEY SERVICES/GERERAL FUND RETAINER				
61752	4/17/2023	3443.17	JONES MAYER	115547	410	52500	240	ATTORNEY SERVICES/WATER FUND RETAINER				

## CITY OF COLUSA

APRIL 2023

## WARRANT LISTING

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61752	4/17/2023	3391.78	JONES MAYER	115547	430	52500	240	ATTORNEY SERVICES/SEWER FUND RETAINER			
61752	4/17/2023	59.05	JONES MAYER	115547	101	52500	240	COUNTY/ CIP LITIGATION			
<b>61752 Total</b>		18729.05									
61753	4/17/2023	3920	K & L SUPPLY, INC.	45680	430	52110	690	SUPPLIES - SEWER			
<b>61753 Total</b>		3920									
61754	4/17/2023	280	LEAGUE OF CALIF. CITIES	5192	101	53800	230	DIVISION MEETING - FINANCE			
<b>61754 Total</b>		280									
61755	4/11/2023	239.27	LIFE-ASSIST INC.	1303670	101	52150	320	GLOVES - FIRE			
<b>61755 Total</b>		239.27									
61756	4/12/2023	3143.96	LINCOLN AQUATICS	SNO96343	253	52250	640	CHLORINE - REC			
<b>61756 Total</b>		3143.96									
61757	4/12/2023	500	MARKS, GABRIEL	4/12/2023	310	52500	650	COLUSA STATE PARK CAMP HOST APRIL 2023			
<b>61757 Total</b>		500									
61758	4/12/2023	42.87	GEORGE L. MESSICK CO.	582125/1	221	52700	320	BUILDING MAINTENANCE - FIRE			
61758	4/12/2023	128.07	GEORGE L. MESSICK CO.	582380/1	221	52700	320	BUILDING MAINTENANCE - FIRE			
61758	4/13/2023	94.36	GEORGE L. MESSICK CO.	582481/1	221	52700	320	BUILDING MAINTENANCE - FIRE			
61758	4/12/2023	79.28	GEORGE L. MESSICK CO.	583033/1	221	52700	320	BUILDING MAINTENANCE - FIRE			
61758	4/12/2023	22.46	GEORGE L. MESSICK CO.	583058/1	221	52700	320	BUILDING MAINTENANCE - FIRE			
61758	4/12/2023	25.71	GEORGE L. MESSICK CO.	583075/1	221	52700	320	BUILDING MAINTENANCE - FIRE			
61758	4/10/2023	5.35	GEORGE L. MESSICK CO.	583099/1	214	52720	710	WASH WINDSHILD - POLICE			
61758	4/12/2023	26.22	GEORGE L. MESSICK CO.	583179/1	221	52700	320	BUILDING MAINTENANCE - FIRE			
61758	4/12/2023	40.74	GEORGE L. MESSICK CO.	583193/1	221	52700	320	BUILDING MAINTENANCE - FIRE			
61758	4/12/2023	17.15	GEORGE L. MESSICK CO.	583274/1	221	52700	320	BUILDING MAINTENANCE - FIRE			
61758	4/12/2023	20.98	GEORGE L. MESSICK CO.	583394/1	221	52700	320	BUILDING MAINTENANCE - FIRE			
61758	4/12/2023	30	GEORGE L. MESSICK CO.	583511/1	221	52700	320	BUILDING MAINTENANCE - FIRE			
61758	4/10/2023	14.64	GEORGE L. MESSICK CO.	583937/1	214	52100	710	OFFICE SUPPLIES - POLICE			
61758	4/12/2023	98.71	GEORGE L. MESSICK CO.	583938/1	221	52700	320	BUILDING MAINTENANCE - FIRE			
61758	4/12/2023	10.86	GEORGE L. MESSICK CO.	583941/1	221	52700	320	BUILDING MAINT. / FIRE			
61758	4/12/2023	587.88	GEORGE L. MESSICK CO.	583979/1	221	52700	320	SHIFT LOCKER ROOM IMPROVEMENTS - FIRE			
61758	4/12/2023	-1.52	GEORGE L. MESSICK CO.	583982/1	221	52700	320	BUILDING MAINTENANCE - FIRE			
61758	4/12/2023	28.25	GEORGE L. MESSICK CO.	584177/1	221	52700	320	LOCKER DIVIDERS - FIRE			
61758	4/12/2023	43.48	GEORGE L. MESSICK CO.	584191/1	221	52700	320	BUILDING MAINTENNACE - FIRE			
<b>61758 Total</b>		1315.49									
61759	4/11/2023	2.15	MT. SHASTA SPRING WATER	465309	101	52100	230	COOLER RENTAL - FINANCE			
61759	4/11/2023	2.15	MT. SHASTA SPRING WATER	465310	101	52100	220	COOLER RENTAL - PLANNING			
61759	4/11/2023	4.29	MT. SHASTA SPRING WATER	469349	101	52100	630	COOLER RENTAL - STREETS			
61759	4/17/2023	23.57	MT. SHASTA SPRING WATER	476875	101	52100	230	5 GAL SPRING WATER - FINANCE			
<b>61759 Total</b>		32.16									
61760	4/11/2023	63.47	ON-SITE SAFETY SERVICES,	46338	101	52150	320	MEDICAL SUPPLIES - FIRE			
<b>61760 Total</b>		63.47									
61761	4/18/2023	2.72	PAPE MACHINERY	14351162	310	52720	650	LOCK NUT- GATOR / STATE PARK			
<b>61761 Total</b>		2.72									
61762	4/11/2023	2677.19	RIVERVIEW INTERNATIONAL T	4/11/2023	221	52720	320	ENGINE BRAKE PARTS - FIRE			

*Item 4.*

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**CITY OF COLUSA**  
**425 Webster Street**  
**Colusa, CA 95932**  
**(530) 458-4941**  
**Fax: (530) 458-8674**

ITEM FOR MAY 15, 2023

To: Colusa City Council Members

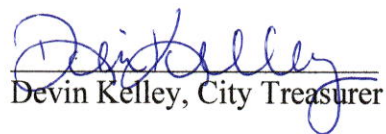
Re: Treasurer's Report for month ending April 2023

Please find the attached financial reports for your review. Based on the information provided to me by the finance department, this report represents the financial record as of April 30, 2023.

I have included a summary below:

Bank Balance as of April 30, 2023	\$7,201,534.87
Outstanding payables	(19,420.16)
LAIF Balance as of April 30, 2023	10,853,326.61
Petty Cash	500.00
Total Balance as of April 30, 2023	<u>\$18,035,941.32</u>

Respectfully submitted,

  
 Devin Kelley, City Treasurer



**CITY OF COLUSA, CALIFORNIA  
BANK RECONCILIATION  
FOR THE MONTH APRIL 2023**

Item 5.

***Bank Records:***

Wells Fargo Bank Balance - April 30, 2023	\$ 7,201,534.87
Wells Fargo Escrow Account Balance - April 30, 2023	-
ADD / SUBTRACT:	
Outstanding Accounts Payable	(18,926.33)
Outstanding Payroll Payable	(493.83)
Reconciling Items:	-
Reconciled Checking Balance - Wells Fargo Bank - April 30, 2023	7,182,114.71
LAIF Balance - April 30, 2023	10,853,326.61
Petty Cash Balance - April 30, 2023	500.00
<b>Total Reconciled Bank Balances - April 30, 2023</b>	<b><u><u>\$ 18,035,941.32</u></u></b>

***City Records (Post Journal Entries):***

10200 - Wells Fargo Bank Operating / USDA Loan Escrow	\$ 7,194,183.06
10995 - LAIF	10,853,326.61
10100 - Petty Cash	500.00
Total Checking and LAIF	\$ 18,048,009.67
ADD / SUBTRACT:	
Credit Card Deposits in MOMS - Not In Bank	(5,294.89)
Rec.Desk not posted - In Bank	179.71
CalPers Payment	(6,953.17)
Credit Card payment in MOM not in Bank	
<b>1Total Reconciled Book Balance - April 30, 2023</b>	<b><u><u>\$ 18,035,941.32</u></u></b>



## City of Colusa California

### STAFF REPORT

**DATE:** 16 May 2023

**TO:** Mayor Ponciano and Members of the City Council

**FROM:** Joshua Fitch, Police Chief, via Jesse Cain, City Manager

**AGENDA ITEM:**

Street closure on Jay Street, adjacent to Veterans Memorial Park, to facilitate World No Tobacco Day.

**Recommendation:**

Authorize street closure in relation to the 2023 World No Tobacco Day event, sponsored by the Colusa County Department of Health and Human Services on Saturday, May 27, 2023.

**BACKGROUND ANALYSIS:**

The Colusa County Department of Health and Human Services is sponsoring this World No Tobacco Day at Veterans Memorial Park. The sponsor is requesting the closure of Jay Street from 9<sup>th</sup> Street west to 10<sup>th</sup> Street from 10:00 a.m. to 2:00 p.m. This event will include food trucks and booths with an estimated 150 attendees.

**BUDGET IMPACT:**

None.

**STAFF RECOMMENDATION:**

Staff is recommending that the Council authorize the street closure as outlined above.

**ATTACHMENT:**

Event application

Certificate of insurance

RECEIVED

APR 26 2023

CITY OF COLUSA

# City of Colusa

## Application for

### Temporary Street Closure, Parades, Special Events and Festivals

Office Use Only		Item 6.
Date Received	4/26/2023	
Routing Date		
Date approved		
Notice Sent		
Insurance Cert. Rec'd		

NAME OF EVENT: World No Tobacco Day

DATE OF EVENT: 05/27/2023

Please read carefully:

- Application must be filed with the city clerk at least 30 days prior to the event to allow time for review and council action.
- Applications will be returned if incomplete
- There are no fees for street closure services
- Complete in the space provided a narrative explaining the specific purpose of the event including garbage clean-up plans.
- Submit a map in the space provided outlining the event's location and all street and/or parking lot closings
- Submit copies of flyers, posters or other materials that will advertise the event. The organizer is responsible for ensuring that all flyers, posters, etc. advertising the event are removed from public facilities. Failure to comply may impact approvals for future applications.
- **Applicants must provide prior to the event a certificate of insurance meeting city insurance requirements—a minimum of \$1 million per occurrence naming the city as additional insured. Limit is subject to increase depending on event. The description must read: "The City of Colusa, its officials, employees and agents are named as Additional Insured with Waiver of Subrogation with respect to general liability."**
- All applications are subject to approval by the city council
- Applicants will be notified when the request has been approved or if additional information is required. Inquiries about the status of an application may be directed to the city manager's office.
- All street closures must maintain adequate clearance for emergency vehicle access.
- If event will take place on the state highway, attach a copy of the Caltrans encroachment permit

#### Contact Information: (Please print)

Organization	Department of Health and Human Services	Phone (day)	(530) 938-0381
Contact Person	Rafael Perez	Phone (evening)	
Address	251 E Webster St.	Fax	
City	Colusa	E-mail Address	Rafael.Perez@CountyofColusa.ca
Zip Code	95932		
Alternate Contact			

(It is highly recommended that an alternate name & telephone number be provided)

#### Event Details:

Location of Event	Start Date MM/DD/YY (Incl. set up)	Start Time	Finish Date MM/DD/YY (Incl. tear down)	Finish Time
Memorial Park	05/27/2023	10:00 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	05/27/2023	2:00 pm <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
Electrical: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Selling Liquor: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Sound Amplification: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Food & Beverage: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Open Fire: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain (permit may be required))				

**Type of Event:**

Parade	<input type="checkbox"/>	Cycling	<input type="checkbox"/>	Event/Festival	<input checked="" type="checkbox"/>	Please Specify _____
Walkathon	<input type="checkbox"/>	Run	<input type="checkbox"/>	Other	<input type="checkbox"/>	

**Attendance:**

Number of Participants	<u>150</u>	Number of Floats	<u>0</u>
Number of Booths/Stalls	<u>20</u>		
Number of Vehicles	<u>5</u>		
Number of Bands	<u>0</u>		

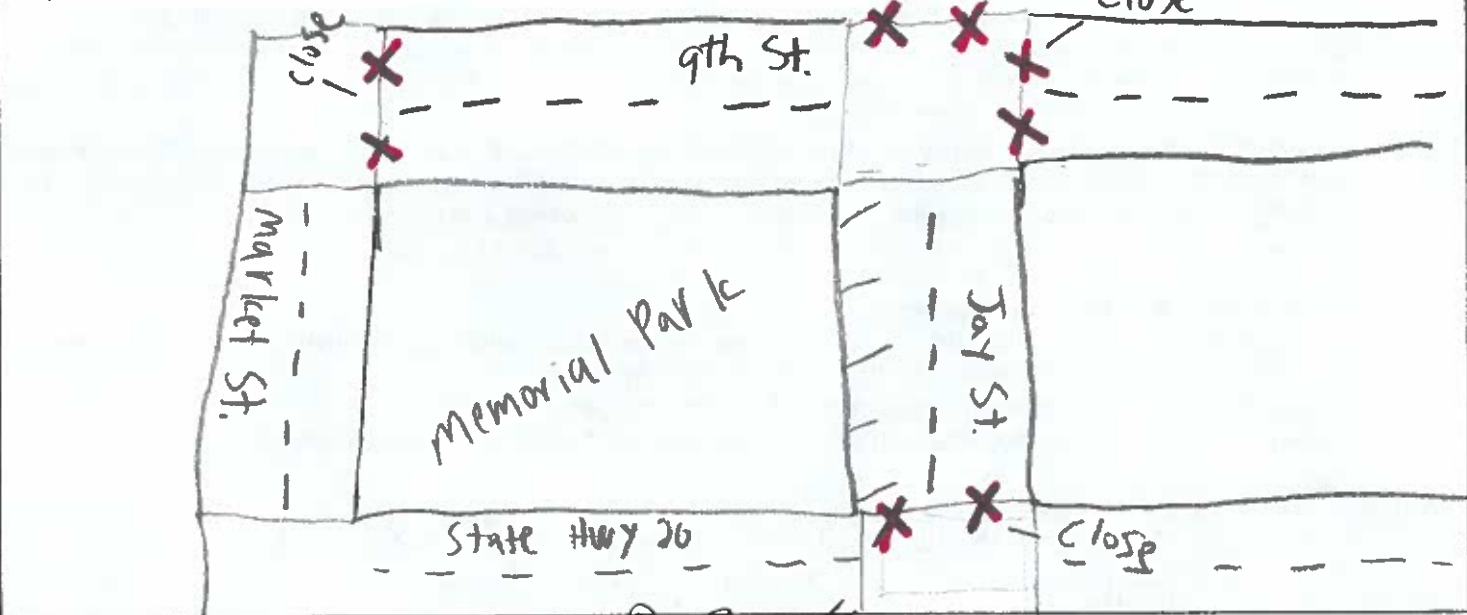
\*Please provide best estimates\*

**Narrative and Map of Event:**

(Be specific and include garbage clean-up plans, detailed map, route and/or site plan. Attach extra page if necessary)

**Narrative:** When event is over public health staff will make sure garbage is picked up from the streets/park.

**Map, route, and/or site plan:** (if insufficient space, please attach on separate sheet)



Signature of Person Submitting Application: S.D. [Signature]

Date: 4/24/23

**Office Use Only**

<b>Public Works</b>	<u>[Signature]</u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: <u>4-28-23</u>
Comments:				
<b>Recreation</b>	<u>[Signature]</u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: <u>4/26/2023</u>
Comments:				
<b>Street/Parks</b>	<u>[Signature]</u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: _____
Comments:				
<b>Fire Dept.</b>	<u>[Signature]</u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: <u>4-26-23</u>
Comments:				
<b>Police Dept.</b>	<u>[Signature]</u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: <u>4-27-23</u>
Comments:				
<b>City Manager Review</b>	<u>[Signature]</u>			Date: <u>4-28-23</u>
Comments:				

CERTIFICATE NO.

ISSUE DATE

11470 AI

**CERTIFICATE OF COVERAGE**

7/1/2022

Trindel Insurance Fund  
PO Box 2069  
Weaverville, CA 96093

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED and/or requesting a WAIVER OF SUBROGATION, the Memorandums of Coverage must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

COVERAGE AFFORDED **A- Trindel Insurance Fund**

**Member:**  
COLUSA COUNTY

COVERAGE AFFORDED **B**

COVERAGE AFFORDED **C**

COVERAGE AFFORDED **D**

**Coverages**

THIS IS TO CERTIFY THAT THE MEMORANDUMS OF COVERAGE LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MEMORANDUMS DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUMS. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF COVERAGE	MEMORANDUM NUMBER	COVERAGE EFFECTIVE DATE	COVERAGE EXPIRATION DATE	LIABILITY LIMITS
A	<input checked="" type="checkbox"/> Excess General Liability	GLMOC-2022	07/01/2022	07/01/2023	\$ 1,000,000  Limits inclusive of the Member's Self-Insured Retention of \$250,000

**Description of Operations/Locations/Vehicles/Special Items:**

AS RESPECTS AGREEMENT BETWEEN COLUSA COUNTY AND THE CITY OF COLUSA FOR THE NO TOBACCO DAY AT MEMORIAL PARK ON 5/27/2023.

THE CITY OF COLUSA, ITS OFFICIALS, EMPLOYEES, AND AGENTS ARE NAMES AS INCLUDED AS ADDITIONAL INSURED WITH WAIVER OF SUBROGATION WITH RESPECT TO GENERAL LIABILITY, BUT ONLY INsofar AS THE OPERATIONS UNDER THIS CONTRACT ARE CONCERNED.

COVERAGE INCLUDES ERRORS AND OMISSIONS.

**Certificate Holder**

CITY OF COLUSA  
425 WEBSTER ST  
COLUSA, CA, 95932

**Cancellation**

SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUMS OF COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUMS OF COVERAGE PROVISIONS.

AUTHORIZED REPRESENTATIVE

## ENDORSEMENT GLMOC –2022 - 2

### **ADDITIONAL COVERED PARTY AMENDATORY ENDORSEMENT**

It is agreed that the "COVERED PARTY, COVERED PERSONS OR ENTITIES" section of the Memorandum is amended to include the person or organization named on the Certificate of Coverage, but only with respect to liability arising out of premises owned by or rented to the Member, or operations performed by or on behalf of the Member or such person or organization so designated.

Coverage provided under this endorsement is limited to the lesser of the limits stated on the Certificate of Coverage or the minimum limits required by contract.

#### **Additional Covered Party:**

NAME OF PERSON OR ORGANIZATION SCHEDULED PER ATTACHED CERTIFICATE OF COVERAGE

#### **As Respects:**

PER ATTACHED CERTIFICATE OF COVERAGE

It is further agreed that nothing herein shall act to increase the Fund's limit of liability.

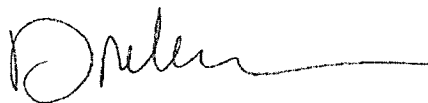
This endorsement is part of the Memorandum and takes effect on the effective date of the Memorandum unless another effective date is shown below. All other terms and conditions remain unchanged.

**Effective Date:**

**Memorandum No.:** GLMOC - 2022

**Issued to:** ALL MEMBERS

**Issue Date:** June 29, 2022



\_\_\_\_\_  
Authorized Representative  
Trindel Insurance Fund



## City of Colusa California

### STAFF REPORT

**DATE:** May 16<sup>th</sup>, 2023  
**TO:** Mayor and Members of the City Council  
**FROM:** Ishrat Aziz-Khan, through Jesse Cain, City Manager

**AGENDA ITEM:**

Consideration of Resolution approving a list of projects funded by SB1-The Road Repair and Accountability Act.

**Recommendation:**

To approve the resolution for a list of projects funded by SB1 fund.

**BACKGROUND ANALYSIS:**

The State of California passed bill SB1 in 2017 to address the multi-modal transportation funding shortfall. The accountability and transparency provision ensures that the residents are aware of the spending plan of the fund.

The City of Colusa has proposed several projects in the last five years to utilize the SB1 fund. The City purchased Street Sweeper for 285K with this fund and five other projects are listed in the resolution. They are carried over from the previous years until enough funds are accumulated. The city is anticipating to purchase Roadsaver in the near future.

**BUDGET IMPACT:**

No impact on the general fund and the money will be spent out of the gas tax fund.

**STAFF RECOMMENDATION:**

The council is to approve Resolution 23- for the projects funded by SB1 fund.

**ATTACHMENT:**



**RESOLUTION NO. 23-XX****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA TO ADOPT A LIST  
OF PROJECTS FUNDED BY  
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects are in progress or have been completed each fiscal year; and

**WHEREAS**, the City must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City will receive and estimated \$126,796 in RMRA funding in Fiscal Year 2023-24 from SB 1; and

**WHEREAS**, the City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

**WHEREAS**, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

**WHEREAS**, the funding from SB 1 will help the City maintain and rehabilitate several city street in poor shape and, add active transportation infrastructure throughout the City this year and numerous similar projects into the future; and

**WHEREAS**, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in a "poor" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "good" condition; and

**WHEREAS**, the average motorist pays more than \$700 a year in added repair costs for their vehicle, just because of the poor condition of our roads however, a recent study by the American Road and Transportation Builders Association (ARTBA) found transportation improvements from SB 1 will bring annual savings of nearly \$300 per household; and



**WHEREAS**, without revenue from SB 1, the City, would have otherwise been canceling/delaying/and deferring projects throughout the community and/or laying off city staff; and

**WHEREAS**, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

**WHEREAS**, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

**WHEREAS**, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

**WHEREAS**, the local street and road system is also critical for farm to market needs, interconnectivity, multimodal needs, commerce; and

**WHEREAS**, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

**WHEREAS**, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduce vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

**WHEREAS**, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials, and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND** by the City Council of the City of Colusa, State of California, as follows:

1. The foregoing recitals are true and correct.

2. The City of Colusa is adopting the following list of projects planned to be funded in fiscal year 2023-24 with Road Maintenance and Rehabilitation Account revenues. Note, due to budget constraints some of these streets were contained on the previous year's listing, but left incomplete, so they have been rolled over to this new fiscal year.

**Project No. 1** - (2018-19 moved to 2023-24) 5th Street Reconstruction; Reconstruction of most of 5th Street by grinding existing asphalt, installing geo-fabric, and re-paving the street with 4 inches of new Asphalt Concrete at the following locations:

Between Levee Road and Market Street;

Between Oak and Webster Street;

From Lafayette South to the City Limits

Provides and estimated useful life of 25 years;

Anticipated Construction in 2024

**Project No. 2** - (2018-19 moved to 2023-24) 3rd Street Reconstruction; Reconstruction of most of a section of 3rd Street by grinding existing asphalt, installing geo-fabric, and re-paving the street with 4 inches of new Asphalt Concrete at the following locations:

Between Jay and Webster;

Provides and estimated useful life of 25 years;

Anticipated Construction in 2023

**Project No. 3** - Alley Ways (various); (2018-19 moved to 2023-24) Reconstruction of most of several alley ways by grinding existing asphalt, installing geo-fabric, and re-paving the street with 4 inches of new Asphalt Concrete at the following locations:

Between Carson and Sioc Streets from 5th - 7th Street and 9th - 10th Street;

Between Fremont and Carson Streets from 12th - 13th Street;

Between Market and Jay Streets from 10th - 12th Street;

Provides and estimated useful life of 25 years;

Anticipated Construction in 2024

**Project No. 4** -(2018-19 moved to 2023-24) City Wide Cape Seal (various streets); provide a Cape Seal (chip seal overlain with micro paving) at the following locations:

Clay Street between 11th and 12th Street;

Main Street between 6th and 8th Street;

Fremont Street between 3rd and 5th Street; and 9th - 10th Street; and B St. to Bridge Street;

11th Street between Oak and Parkhill Street;

Lafayette between 6th and 7th Street;

Provides and estimated useful life of 10 years;

Anticipated Construction in 2023

**Project No.5** (2022-23 moved to 2023-24) Purchase of RoadSaver. The city's roads are severely in bad condition. The city cannot build new roads because of the lack of funds. The city is planning to purchase a sealer to seal the existing roads to extend their lives. The opportunity to use SB1 fund for RoadSealer purchase is one of the best uses.

The estimated total cost of equipment is \$165,000

Provided and estimated useful life of equipment is 10 years.

Anticipated purchased date is August or September 2023.

**PASSED AND ADOPTED** by the City Council of the City of Colusa, State of California this 16 day of May, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

GREG PONCIANO, MAYOR

---

Shelly Kittle, City Clerk



## City of Colusa California

### STAFF REPORT

**DATE:** May 16, 2023  
**TO:** City of Colusa Mayor and Council Members  
**FROM:** Jesse Cain, City Manager

**AGENDA ITEM:**

Council to consider adopting resolution 23- ARPA spending plan.

**Recommendation:** Adopt Resolution 23-

On March 11, 2021, President Joe Biden signed the American Rescue Plan Act into law. ARPA, a substantial federal stimulus bill aimed at addressing many aspects and impacts of the COVID-19 pandemic. One component of the bill is the State and Local Fiscal Recovery portion, which allocates approximately \$350 billion in one-time federal funds directly to state, local, territorial, and tribal governments. The funds are intended to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. The City of Colusa's share of the funding is approximately \$1.44 million, calculated by the California Department of the Treasury.

On May 10, 2021, the Department of the Treasury released its Interim Final Rule describing the detailed requirements and rules surrounding using this one-time funding. There are four eligible categories of funding uses:

1. To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers.
3. For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year before the emergency; and
4. To make necessary investments in water, sewer, or broadband infrastructure.

On April 1, 2022, the Department of the Treasury released its Final Rule describing again the

detailed requirements and rules surrounding this one-time funding. The four (4) categories of funding remained from Interim Rule, with a few changes to cover broader spending, within four rules, for municipalities.

City Staff has presented spending requests individually to the Council in the last year, totaling spending of 20% of allocated one-time ARPA funds. The details and information for already approved and spent monies are noted below and in the attached spreadsheet.

Below are recommended uses by area of emphasis- based on **Department Heads recommendations.**

#### **Community Assistance Programs for Nonprofit and Community Organizations**

##### **- \$80,000**

- **Nonprofit & Community Organization Grant Program** \$30,000 - The pandemic has resulted in several Colusa NPO and Community Organizations losing valuable revenues from canceling events and fundraising opportunities. This program would allot \$15,000 per FY for two (2) fiscal years (23/24 and 24/25) for NPO and Organizations are to be granted seed money to bring their events and programming back or to build the momentum of events back to pre-pandemic numbers. Acceptable events would have requirements to serve as free to residents of Colusa and cannot be used for any personal, political, or closed events. Examples include Lion's Club Fair Parade, Lion's Club Easter Egg Hunt, Colusa Swim Teams Community Swim Meet, Helping Hands Weekly Meal Program, Scout Pancake Breakfast, etc. Funds not allocated in year one would roll over to year two.

- **Parks & Recreation Youth Camp Programming** - \$50,000- As parents have returned to the workplace and others struggle with having the resources needed to have recreation and educational opportunities for their children, staff is proposing to use ARPA funds provide funding through the Parks & Recreation Department to assist with the cost of childcare services to the community. This program would offer day and weekly FULL DAY camp/enrichment opportunities for little to no-cost during CUSD unscheduled school days. \$25,000 per year will cover additional temporary staffing needs and materials to host camps during Thanksgiving, Christmas, February, and Spring Breaks and misc. "no school" days throughout the year.

##### **Community Projects - \$100,000**

- **City Park Improvements** - \$100,000 – The pandemic brought our city parks to the forefront of our community's minds. They were used for play, entertainment, and gathering. With the uptick in park use, the current state of equipment was also brought to the attention of city staff by PRT Commissioners and many residents. Staff proposes \$100K to address and implement park improvements, including but not limited to tennis court repair and addition of lights, replacement of picnic tables and water

fountains, replacement of playground equipment as well as the addition of equipment to serve all abilities of our children.

### **Workplace Safety, Technology, and Equipment Upgrades - \$1.037 million**

- **Colusa Fire Department Equipment Replacement** – \$315,145 – CFD needs have been minimally funded, resulting in aging and outdated necessary equipment. Having reliable fire trucks and apparatus for fire and emergency response is critical. Funding of \$315,145 is recommended to purchase equipment such as PPE, fire shelters, AED defibrillation, Vehicle extraction tool set, digital BK radios, and update a 30-year-old dispatch system. This new equipment would replace high-use gear that is outdated and unreliable.
- **Colusa Police Department Equipment Replacement** – \$156,200.00 – In 2022 Council approved the allocation of \$165,035 for two new patrol vehicles and additional equipment to outfit the cars. Approving the ARPA allocation would add \$156,200.00 for purchasing a third Patrol Vehicle, fully fitted as required. Having reliable patrol vehicles for emergency response and daily patrol is critical to ensure public safety. This new vehicle would replace a high mileage patrol vehicle that must be replaced within the following year. The total request also allows the Police Department to update it's very old and server, and purchase mobile radios for all officers to use.
- **Department of Public Works Equipment Upgrade** - \$241,000 - Due to decades of vehicle and equipment disinvestment from lack of funding, DPW vehicle and equipment needs have been minimally funded, resulting in an aging City fleet. This allocation would purchase one (1) new pick-up trucks and one (1) 3500 Flatbed Dump Truck, one (1) Cart Away system for small project cement work, such as curbs and sidewalks. both of which are used to serve many departments and needs of the City, such as road, tree, and part maintenance. They will also have increased use during the "leaf pick-up" to create a dependable and efficient schedule to keep debris-free roads and storm drains.
- **City Hall Master Server Replacement** - \$100,000 – The pandemic showed city staff that the importance of having the option to communicate via the web is essential and critical to continuing operations. An update to our Primary server will allow us to continue to provide better service to our residents and business, as well as enable our finance team to operate a new accounting software.
- **City Hall Multi line Phone System Update** - \$75,000 – The City's current phone system is over 25 years old, and replacement parts are no longer available. An update to our current multi-line system will allow us to open additional lines to residents, providing better customer service and support. This new system will enable all departments to communicate better than ever.
- **Accounting Software Update** - \$150,000 – The current accounting software the finance department uses is over 30 years old and does not allow city staff or Council to look at revenues and expenditures in a way that will enable and empower better decisions regarding the budget. The new software will also allow for refined canned and ad-hoc reporting, giving the City an edge in financial reporting it has not had before.

### **For Council Direction**

The spending plan presented above, reflects all request by Department Heads and City Manager, including previously discussed items that have alternative funding options. Itemized spending plan provided in attachment is a total of \$1,507,192.05 total spend. An overage of \$67,192.05 needs to be addressed.

Staff is asking for councils' consideration on what line items to remove to not exceed the \$1,440,000.00 full ARPA allotment.

#### **Options:**

Removal of Community Programing and Park Improvement's (-\$180,000) full or partial

Removal of 2 Police Vehicles and Build out to SLEFS (-\$110,000)

Removal of DPW Cart Away and Flatbed Truck out to LTF (-\$176,450)

Funds must be committed by December 31, 2024, and expended by December 31, 2026.

### **PUBLIC OUTREACH**

Council gave direction to staff at the Council meeting on April 5<sup>th</sup> 2022 to hold formal conversations with residents to inform them of the parameters of ARPA Funds, how they may be spent, and what community priorities are. Staff held two public meetings, the first on May 4, 2022, at the Colusa County Library and at the end of May 2022 at City Hall. Notice for these Community conversations was published in the newspaper, on City social media and Community monthly newsletters (print and email). In addition to community conversations, the Survey was open to all residents and community members. The Survey was "open" for participation for six weeks between May 2 and June 17<sup>th</sup>, 2023. The public was also welcome to contact staff via phone or email for conversations regarding ARPA and encouraged to participate in Survey after learning more. The survey results are featured on the first page of the included packet with spending details.

### **FINANCIAL IMPACTS**

The City's ARPA approximate funding allocation is \$1.4 million. The City has received approximately 100% of the allocation. Since March 1, 2021, \$289,847.00 (20%) has been spent with Council Approval. A recommended investment plan, including monies already allocated and spent, has been presented here and includes three areas of emphasis.

#### **Attachments:**

**Resolution 23-  
Spending plan**

## RESOLUTION NO. 23-\_\_

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA APPROVING THE ARPA SPENDING PLAN

**WHEREAS**, on May 16, 2023, the City of Colusa City Council approves the ARPA spending plan.

**WHEREAS**, on May 16, 2023, the City of Colusa City Council directs staff to implement the ARPA spending plan.

### **NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES HEREBY RESOLVE:**

1. Recitals. The foregoing recitals are true and correct and made part of this Resolution.
- 2 Effective Date. This Resolution shall be effective immediately.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted on this 16<sup>th</sup> day of May 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
GREG PONCIANO, MAYOR

ATTEST

\_\_\_\_\_  
Shelly Kittle, City Clerk



\$ (67,192.05)  
\$ 1,507,192.05

				Running Request TTL	\$ 1,630,192.05		
City Department	Contribution to Request ListFrom:	Item/Act	Qty	Indivd Cost	Extened Cost	Detail	Adjusted Final Total
All	Ish	1 Time Employee Bounus	1	\$ 106,200.00	\$ 106,200.00	Spent	\$ 106,200.00
All	Ish/Jesse	Employee Sick Pay	1	\$ 18,612.00	\$ 18,612.00	Spent	\$ 18,612.00
City Hall	Jesse	New Phone System	1	\$ 75,000.00	\$ 75,000.00	Update/Replacement	\$ 75,000.00
City Hall	Jesse	Master Server	1	\$ 100,000.00	\$ 100,000.00	Update/Replacement	\$ 100,000.00
Community Support	Sadie	NP Grant Program	2	\$ 15,000.00	\$ 30,000.00	2 year program for NPO and Community Orignations	\$ 30,000.00
Dept. Public Works	Jesse	Flatbed Truck with Build Out	1	\$ 100,000.00	\$ 100,000.00	Alterniative Funding Options	\$ 100,000.00
Dept. Public Works	Jesse	New Truck	1	\$ 65,000.00	\$ 65,000.00	New Equipment	\$ 65,000.00
Dept. Public Works	Jesse	Cart Away	1	\$ 76,000.00	\$ 76,000.00	Alterniative Funding Options	\$ 76,000.00
Finance	Ish	Accounting Software	1	\$ 150,000.00	\$ 150,000.00	Update/Replacement	\$ 150,000.00
Fire Department	Logan	Structure Fire PPE (full set up)	20	\$ 4,121.88	\$ 82,437.60	Update/Replacement	\$ 82,437.60
Fire Department	Logan	Web Gear/Pack	12	\$ 501.88	\$ 6,022.56	Update/Replacement	\$ 6,022.56
Fire Department	Logan	AED defibrillator w/ heart Monitoring	8	\$ 3,436.88	\$ 27,495.04	Update/Replacement	\$ 27,495.04
Fire Department	Logan	Vehicle Extrication tool	1	\$ 40,241.88	\$ 40,241.88	Update/Replacement	\$ 40,241.88
Fire Department	Logan	Kigital BK Radio/State interoperability requirements	20	\$ 3,382.54	\$ 67,650.80	Update/Replacement	\$ 67,650.80
Fire Department	Logan	Dispatch System Upgrade	1	\$ 50,241.88	\$ 50,241.88	Update/Replacement	\$ 50,241.88
Fire Department	Logan	Wildland PPE	20	\$ 1,810.88	\$ 36,217.60	Option to swap out with 2022 Transport Vehicle Strike team expenditure	\$ 36,217.60
Fire Department	Logan	Fire Shelters	20	\$ 241.88	\$ 4,837.69	Option to swap out with 2022 Transport Vehicle Strike team expenditure	\$ 4,837.69
Parks & Recreation	Sadie	Park Improvments	1	\$ 200,000.00	\$ 200,000.00	Update and Revitlization	\$ 100,000.00
Parks & Recreation	Sadie/Cliff	Youth Camp/Child Care	1	\$ 100,000.00	\$ 100,000.00	Covers cost of seasonal temp employee pay, utilites, materials to run 25 days each school year. Does not include Thanksgiving Day and Christmas Day. These are no school days for holidays, breaks, and inservice	\$ 50,000.00
Police Department	Josh	New Vehicles	2	\$ 60,000.00	\$ 120,000.00	Spent	\$ 120,000.00
Police Department	Josh	Radios	2	\$ 22,517.50	\$ 45,035.00	Spent	\$ 45,035.00
Police Department	Josh	Vehicle Build Out	2	\$ 15,000.00	\$ 30,000.00	Alterniative Funding Options	\$ 30,000.00
Police Department	Josh	Patrol Vehicles	2	\$ 40,000.00	\$ 80,000.00	Alterniative Funding Options	\$ 80,000.00
Police Department	Josh	Mobile Radio	4	\$ 4,800.00	\$ 19,200.00	Update/Replacement	\$ 19,200.00
Police Department	Josh	PD Master Server Upgrade	1	\$ 27,000.00	\$ 27,000.00	Update/Replacement	\$ 27,000.00