



## CITY COUNCIL MEETING

Tuesday, June 04, 2024

Regular Meeting - 6:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

### MINUTES

**CALL TO ORDER-** Mayor Vaca called the meeting to order at 6:00 pm.

**ROLL CALL** – Council Members Markss, Ponciano, Conrado, Codorniz and Vaca were all present.

#### **PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** –There was council consensus on the agenda approval.

**PUBLIC COMMENTS** – Jason McMullan discussed the Farm Fresh fund and the Farmers Market expansion.

Supervisor Janice Bell said the Public Health Department will open cooling centers throughout the county when temperatures exceed 100 degrees. She reported the opening of the new Juvenile Hall in Marysville.

Susan Gibbs stated cooling centers at the Fairgrounds would be opened during the fair.

**CONSENT CALENDAR** - All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.

1. **Approve** - Council draft Minutes of May 21
2. **Receive and File** - Finance Department April report
3. **Receive and File** - City Treasurer March and April reports
4. **Receive and File** - April Warrants List
5. **Receive and File** - Awarded and Current Grants
6. **Adopt - Resolution 24-36** calling and giving notice of the General Municipal Election on November 5, 2024 for the election of four City Council Members, City Treasurer, and City Clerk and requesting the Board of Supervisors to consolidate the General Municipal Election with the Statewide General Municipal Election to be held on the same date

**ACTION:** Motion by Council Member Codorniz seconded by Council Member Conrado to approve the consent items. Motion passed unanimously.

#### **COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS**

City Council Members reported on their appointed committee and commission meetings.

City Attorney Jones met with BC&E about their plan and more to follow at the next meeting.

City Manager Cain provided an update on the current projects.

City Planner Tomey provided updates in the Planning Department.

Police Chief Fitch provided updates at the Police Department.

Consultant Ash provided updates on grants and projects.

City Engineer Swartz provided updates on current projects.

Finance Director Aziz-Khan provided updates in the Finance Department.

City Clerk Kittle reported on the two commission vacancies.

## **PUBLIC HEARING**

### **7. Fiscal Year 2024-25 Comprehensive Fee Schedule Public Hearing**

**DISCUSSION:** City Manager Cain explained the updates from the last Fee Schedule. Council discussed bringing back a separate policy for the Scout Cabin fees and removing that from the Fee Schedule.

**PUBLIC HEARING:** Committee Chair for Pack 5 and Troop 5 Terri Swiggum said an agreement was made that the Scouts would not pay any fees for the use of the Scout Cabin when the city took over the building.

**ACTION:** Motion by Council Member Ponciano, seconded by Council Member Markss to adopt **Resolution 24-37** approving Fiscal Year 2024-25 Comprehensive Fee Schedule with the changes and additions discussed. Motion passed 5-0 by the following roll-call vote:

**AYES:** Markss, Ponciano, Conrado, Codorniz and Vaca.

**NOES:** None.

## **COUNCIL CONSIDERATION**

### **8. Consideration of Asphalt Rubber Chip Seal project**

**DISCUSSION:** City Manager Cain and Consultant Ash reported on the project and supplemental funding. City Engineer Swartz explained the Pavement Management Plan (PMP), including the process and selection of the roads to be repaired. Council Member Codorniz commented that PMP was available on the city's website.

**PUBLIC COMMENTS:** Ed Hulbert, CIP inquired about the difference between a chip seal and an overlay.

**ACTION:** Motion by Council Member Conrado, seconded by Mayor Vaca to adopt **Resolution 24-38** authorizing the City Manager to sign a contract for Asphalt Rubber Chip Seal with a Type II slurry seal on multiple roadways. Motion passed 5-0 by the following roll-call vote:

**AYES:** Markss, Ponciano, Conrado, Codorniz and Vaca.

**NOES:** None.

### **9. Consideration prohibiting the excavation, cutting, or potholing within the City streets that have received surface treatment within 5 years**

**DISCUSSION:** City Manager Cain provided additional information and answered questions.

**PUBLIC COMMENTS:** Ed Hulbert, CIP discussed having flexibility with the homebuilder. He discussed a particular area at Sunrise Landing.

District Supervisor Bell said she was a proponent.

Citizen Joe Taucher recommended an appeal process.

City Manager Cain, Council, and City Attorney Jones commented on the appeal process.

**ACTION:** Motion by Council Member Codorniz, seconded by Council Member Markss to adopt **Resolution 24-39** prohibiting the excavation, cutting, or potholing within the City streets that have received surface treatment within five years adding an appeal process. Motion passed 5-0 by the following roll-call vote:

**AYES:** Markss, Ponciano, Conrado, Codorniz and Vaca.

**NOES:** None.

### **10. Community Sake Grant Applications, Cycle 2, to be considered for Fiscal Year 2024/25 approval and disbursement**

**DISCUSSION:** Consultant Ash stated there were ten applications. Council Members Ponciano and Markss recused themselves since both are members of the Colusa Lions Club.

**ACTION:** Motion by Mayor Vaca, seconded by Council Member Conrado to adopt **Resolution 24-40** to issue funding agreements and disbursements to the approved grant applications. Motion passed 3-0 by the following roll-call vote:

**AYES:** Conrado, Codorniz and Vaca.

**NOES:** None.

**ABSTAIN:** Markss, Ponciano

11. Bid Award "Water Consolidation Walnut Ranch Community Facilities Project" State Project Number 0610002-002C

**DISCUSSION:** City Manager Cain stated this project was started in 2014 and would be done by the end of this year.

**ACTION:** Motion by Council Member Codorniz, seconded by Mayor Vaca to adopt **Resolution 24-41** to authorize the City Manager to execute a contract with R&R Horn for an amount of \$2,833,120. Motion passed 5-0 by the following roll-call vote:

**AYES:** Markss, Ponciano, Conrado, Codorniz and Vaca.

**NOES:** None.

12. Bid Award "Water Consolidation Walnut Ranch Community Facilities Project" State Project Number C-06-8421-110

**DISCUSSION:** City Manager Cain reported on the project.

**ACTION:** Motion by Council Member Ponciano, seconded by Council Member Conrado to adopt **Resolution 24-42** to authorize the City Manager to execute a contract with R&R Horn for an amount of \$2,846,400. Motion passed 5-0 by the following roll-call vote:

**AYES:** Markss, Ponciano, Conrado, Codorniz and Vaca.

**NOES:** None.

13. Consideration to approve the Bid submitted by California Engineering Company, Inc. for the Construction Management of the Walnut Ranch Water System Project

**DISCUSSION:** City Manager Cain explained CEC was the only company that provided a bid.

**ACTION:** Motion by Council Member Conrado, seconded Mayor Vaca to adopt **Resolution 24-43** approving the proposal and bid received by California Engineering Company Inc. for the Construction Management of the Walnut Ranch Water System Project. Motion passed 5-0 by the following roll-call vote:

**AYES:** Markss, Ponciano, Conrado, Codorniz and Vaca.

**NOES:** None.

**DISCUSSION ITEMS**

14. Placer AI Information


Consultant Ash provided a handout and an overview. She explained how she used the data for city projects, traffic counts, events, spending, etc. She offered local businesses interested in a report, to contact her.

**FUTURE AGENDA ITEMS**

Scout Cabin policy

Noise level at the fairgrounds

**ADJOURNED** at 7:30 pm

  
Shelly Kittle, City Clerk

  
DANIEL VACA, MAYOR