



## CITY COUNCIL MEETING

Tuesday, February 06, 2024

Regular Meeting - 6:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

### MINUTES

**CALL TO ORDER-** Mayor Vaca called the meeting to order at 5:30 pm

**ROLL CALL** – Council Members Ponciano, Conrado, Codorniz and Vaca were all present.

**PUBLIC COMMENTS** – None.

#### **CLOSED SESSION MEETING – 5:30 PM**

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§ 54957) Title: City Manager

#### **REGULAR MEETING – 6:00 PM**

**REPORT ON CLOSED SESSION** – Mayor Vaca stated there was no reportable action.

**CALL TO ORDER-** Mayor Vaca called the meeting to order at 6:00 pm

**ROLL CALL** – Council Members Ponciano, Conrado, Codorniz and Vaca were all present.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** – There was council consensus on the agenda approval.

**PUBLIC COMMENTS** – None.

#### **PRESENTATION**

Finance Director Aziz-Khan provided a presentation of Fiscal Year 2022-2023 Financial Statements/Audit and answered questions.

**CONSENT CALENDAR** - All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.

2. **Approve** - Council Draft Minutes - December 19 and January 2
3. **Receive and File** - Fire Department January report
4. **Receive and File** - Police Department December report
5. **Receive and File** - Finance Department November and December reports
6. **Receive and File** - Treasurer's November report
7. **Receive and File** - November Warrants List
8. **Receive and File** - December Warrants List
9. **Adopt** - Resolution approving the Fiscal Year 2022-2023 Annual audit and Single audit reports

Council Member Codorniz requested December 19<sup>th</sup> minutes be pulled.

**ACTION:** Motion by Council Member Conrado, seconded by Council Member Codorniz to approve Consent Items 3-9 on the Consent Calendar. Motion passed unanimously.

Item 2: Council Member Codorniz noted the vote for the selection of Mayor Pro-Tem was seconded by Council Member Garofalo, not Mayor Vaca. The correction was made by the City Clerk.

ACTION: Motion by Mayor Vaca, seconded by Council Member Ponciano to approve Item 2 of the Consent Calendar. Motion passed unanimously.

### **COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS**

Council Member Conrado provided updates on meetings she attended.

Council Member Ponciano provided updates on meetings he attended.

Council Member Codorniz provided updates on meetings he attended.

Mayor Vaca provided updates on meetings he attended.

City Manager Cain provided updates on meetings he attended.

Police Chief Fitch provided updates at the Police Department.

Fire Chief Conley provided updates at the Fire Department.

City Clerk Kittle discussed upcoming commission vacancies.

City Attorney Jones discussed illegal camping.

Finance Director Aziz-Khan provided updates in the Finance Department.

City Engineer Swartz provided an update about the training the planner has received thus far.

### **PUBLIC HEARING**

10. Public Hearing on CIP Rezone and General Plan Update on Blue Herron

Public Hearing opened at 6:35 pm

Ed Hulbert, CIP provided information about the rezone.

Public Hearing closed at 6:40 pm

ACTION: Motion by Mayor Vaca seconded by Council Member Conrado to adopt **Resolution 24-03** approving General Plan Amendment and amending the Development Agreement for the Colusa Industrial Properties (Blue Heron Ridge). Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Codorniz and Vaca.

NOES: None.

ACTION: Motion by Council Member Ponciano, seconded by Council Member Conrado to introduce and ready by title only **Ordinance 564** of the City Council of the City of Colusa Rezoning a Portion of Property Identified as Assessor's Parcel No. 017-130-116 from R-1 (Single Family Residential District) to O-S (Open Space) and Property Identified as Assessor Parcel No. 017-130-088 from R-1 (Single Family Residential District) to M-1 (Light Industrial) (Blue Heron Ridge). Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Codorniz and Vaca.

NOES: None.

### **COUNCIL CONSIDERATION**

11. Consideration of an appointment to fill the Council vacancy

City Attorney Jones explained each applicant would be allowed to introduce themselves while the other applicants were in the hallway. Council could ask questions but it would be the same question for each applicant.

Josh Hill introduced himself and discussed his qualifications and why he applied for the vacancy.

Dave Markss introduced himself and discussed his qualifications and why he applied for the vacancy.

Richard Ragudo introduced himself and discussed his qualifications and why he applied for the vacancy.

**ACTION:** Motion by Council Member Ponciano seconded by Council Member Conrado to appoint Dave Markss to fill the council vacancy and adopt **Resolution 24-04** appointing a member to the Council. Motion passed 4-0 by the following roll-call vote:

**AYES:** Ponciano, Conrado, Codorniz and Vaca.

**NOES:** None.

## 12. Consideration of the RAISE Grant Application

City Manager Cain stated the city applied for this grant twice and why it would not be a good idea to apply for it this year. Consultant Ash explained the low probability of being awarded this grant.

**Public Comments:** Fernanda Vanetta echoed Consultant Ash's statement. Vanetta added a Planning Grant might help, if applying for it next year. She recommended against applying for this grant.

**ACTION:** There was council consensus not to move forward with the RAISE grant.

## 13. Consideration of approving a budget for City Events

Consultant Ash explained the details of two proposed options for the 2024 fireworks show. Fire Chief Conley said donations could be handled through the Firefighters Association again, as it was done in the past.

**Public Comments:** Richard Ragudo inquired if council would sponsor his event. Fernanda Vanetta requested continued city support for 2024 Levitt Amp Grant. Daniel with the Arts Council thanked the city's sponsorship.

**ACTION:** Motion by Council Member Ponciano, seconded by Council Member Conrado to approve a budget and spending plan for City Events, hosted and sponsored, for the Spring and Summer of 2024 with \$23,000 for the fireworks show. Motion passed 4-0 by the following roll-call vote:

**AYES:** Ponciano, Conrado, Codorniz and Vaca.

**NOES:** None.

## 14. Consideration of a Resolution for new cannabis permits

City Manager Cain provided details of the two resolutions. He stated there were no pending applications. Consultant Ash provided further information.

**Public Comments:** Richard Ragudo expressed the need for youth to have a voice in the community. Fernanda Vanetta discussed the grant that was awarded was for the youth.

**ACTION:** Motion by Council Member Conrado, seconded by Council Member Ponciano to adopt **Resolution 24-05** to forgo the application window on the new cannabis business permits for 2024. Motion passed 4-0 by the following roll-call vote:

**AYES:** Ponciano, Conrado, Codorniz and Vaca.

**NOES:** None.

15. Consideration of the Restricted Grant Agreement (RGA) for the Clean California Local Grant Program Award.

City Manager Cain explained the grant would be for some of the park's renovations. Consultant Ash said the notice was received in October and she has been working with Cal Trans. She stated improvements would be made at multiple parks and requested using Measure B monies.

ACTION: Motion by Council Member Codorniz seconded by Mayor Vaca to adopt **Resolution 24-06** approving the City Manager to sign the Restricted Grant Agreement (RGA) for the Clean California Local Grant Program Award. Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Codorniz and Vaca.

NOES: None.

16. Consideration of the Resolution approving the use of ARPA funds for the cash match to Colusa County Partnership

City Manager Cain clarified a correction on the Resolution. The funds would be taken from the General Fund, not from ARPA Funds.

ACTION: Motion by Mayor Vaca seconded by Council Member Conrado to adopt **Resolution 24-07** approving the use of General Funds to support the Colusa County Partnership Program. Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Codorniz and Vaca.

NOES: None.

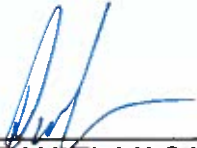
**DISCUSSION ITEMS** - None.

**FUTURE AGENDA ITEMS**

Council Member Ponciano would like to see "Hot and Cold" on the Water Towers

Mid Year Fiscal Budget.

**ADJOURNED** at 8:20 pm

  
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DANIEL VACA, MAYOR

  
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Shelly Kittle, City Clerk