

## Council Members

R. Gary Allen  
Charmaine Crabb

Jerry 'Pops' Barnes  
Glenn Davis

John M. House  
Bruce Huff

R. Walker Garrett  
Valerie A. Thompson

Judy W. Thomas  
Evelyn 'Mimi' Woodson

**Clerk of Council**  
Sandra T. Davis



Columbus Civic Center  
400 4<sup>th</sup> Street, Arena Floor  
Columbus, Georgia 31901

July 14, 2020  
9:00 AM  
Regular Meeting

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## MAYOR'S AGENDA

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**CALL TO ORDER:** Mayor B.H. "Skip" Henderson, III, Presiding.

**INVOCATION:** Offered by Councilor Valerie A. Thompson.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Henderson.

### **MINUTES**

1. Approval of minutes for the June 23, 2020 Council Meeting and Executive Session.

### **UPDATES**

2. An update on COVID-19
3. Census 2020

4. **PROCLAMATION:** Columbus Counts Census Week

#### **RECEIVING:**

Gloria Strobe Census Coordinator, Amy Bryan Columbus Chamber of Commerce, Curtis Crocker Metropolitan Baptist Church, Addie Britt Columbus Planning Dept., Marquette McKnight Media Marketing and More, Andy Luker Media Marketing and More, and Bill Becker Volunteer

# **CITY ATTORNEY'S AGENDA**

## **ORDINANCES**

- 1.** **2nd Reading** - An ordinance amending Article VII of Chapter 13 of the Columbus Code to revise the method of billing and collection for solid waste fees for commercial purposes; and for other purposes. (Mayor Pro-Tem)
- 2.** **1st Reading – REZN-05-20-1679:** An ordinance rezoning 1.15 acres of land located at 4204 / 4216 / 4220 Buena Vista Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is DSBV Property, LLC. (Councilor Barnes)
- 3.** **1st Reading – REZN-05-20-1772:** An ordinance rezoning .32 acres of land located at 4228 Buena Vista Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Convenience Store, with Gas Sales. The Planning Advisory Commission and the Planning Department recommend conditional approval based on Staff Report and compatibility with existing land uses. The applicant is Rajeshree Shah. (Councilor Thompson)
- 4.** **1st Reading** - An ordinance providing for the levy, assessment, and collection of taxes for the public school system of Columbus, Georgia; and for other purposes. (Budget Review Committee)
- 5.** **1st Reading** - An ordinance amending Ordinance No. 11-61 so as to remove the residency and citizenship requirement for two members representing professional sports leagues on the Civic Center Advisory Board; and for other purposes. (Mayor Pro-Tem)

## **RESOLUTIONS**

- 6.** **Resolution** - A resolution requesting and encouraging each broadband and communications company doing business in Columbus-Muscogee County to make every effort to bring services to the Old River Road corridor from Fire Station 14, 1300 Old River Road, north to the county line, as well as areas of northeast Columbus to the Harris County and Talbot County lines. (Councilor Davis)

## **CITY ATTORNEY ADD-ON ITEMS:**

**ADD-ON ORDINANCE** - An ordinance declaring a State of Emergency in Columbus, Georgia; providing for public meetings to be held using telephonic or video participation; providing authorization for the Mayor to respond to ongoing COVID-19 developments by Executive Order; providing for an effective date, and for other purposes. (Mayor Henderson)

**ADD-ON RESOLUTION** - A Resolution recommending and encouraging the use of face masks or coverings within the territorial limits of Columbus, Georgia/Muscogee County. (Councilor House)

## **PUBLIC AGENDA**

1. Mr. David C. Johnson, Re: Traffic concerns regarding Veterans Affairs (VA) Clinic construction at River Road and Mobley Road.
2. Mr. James Wilkoff, Re: The building permits for the Veterans Affairs (VA) Clinic.
3. Mr. Brandt A. Smith, representing CVVC (Chattahoochee Valley Veterans Council), Re: The location of the new Veterans Affairs (VA) Clinic.
4. Mr. Marvin Broadwater, Sr., representing Veterans of Omega Psi Phi Fraternity, Inc, Re: No public hearings with input from Veterans on the location of the new Veterans Affairs (VA) Clinic.
5. Ms. Pennie Manigault, representing Samuel G. Cooke American Legion Post 267, Re: The proposed Veterans Affairs (VA) Clinic on the Northside.
6. Mr. Joe Waldrep, Re: Veteran Affairs (VA) Clinic.
7. Mr. Rick Baier, representing US Federal Properties, Re: Address Veterans Affairs (VA) Clinic matters, new “state of the art” facility building, vision, zoning, and other related matters.
8. Mr. Vern Wilburn, PE, PTOE, representing Maldino & Wilburn Traffic Engineering Consultants and Mr. Anthony Slaughter, representing Moon Meeks & Associates, Inc., Re: Veterans Affairs (VA) Clinic Traffic Study concerns.
9. Mr. Leroy Davis, Jr., Re: The new Veterans Affairs (VA) Clinic to be located in Columbus, Georgia.
10. Ms. Theresa El-Amin, representing Southern Anti-Racism Network, Re: COVID-19 spread and the need to wear masks and other measures to slow the spread.

## **CITY MANAGER'S AGENDA**

### **1. Director of Inspections and Codes**

Approval is requested for the appointment of Mr. Ryan Pruett as the Director of Inspections and Codes. A resolution is attached.

### **2. Termination of Existing Tax Abatement for BD&K Foods, Inc. / Enter a New Tax Abatement Agreement with Chairman Foods, LLC.**

Approval is requested to terminate the 2015 Enterprise Zone tax abatement agreement between the Columbus Consolidated Government and BD&K Foods, Inc. and enter a new tax abatement agreement between the Columbus Consolidated Government and Chairman Foods, LLC.

### **3. Street Acceptance – That portion of Creekrise Drive and that portion of Ripple Ridge located in Section Two, Creekrise and that portion of Lake Bright Drive located in Section Two, The Estates At Creekrise**

Approval is requested for the acceptance of That portion of Creekrise Drive and that portion of Ripple Ridge located in Section Two, Creekrise and that portion of Lake Bright Drive located in Section Two, The Estates at Creekrise. The Engineering Department has inspected said streets and recommends acceptance by same.

#### **4. FY21 PUBLIC DEFENDER CONTRACT**

Approval is requested to enter into an agreement between the Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County for Indigent Defense Services in the amount of \$2,093,658 and to authorize monthly payments to the Georgia Public Defender Standards Council (GPDSC) for said services in the amount of \$129,463.86 per month. The monthly amount is included in the total contract amount of \$2,093,658 and it covers the cost of personnel services as well as a 5% administrative fee.

#### **5. Veterans Court Grant for FY21**

Approval is requested to submit and accept a Criminal Justice Coordinating Council grant in the amount of \$137,272 for the purpose of funding the Veterans Court for FY21. The purpose of funding the Muscogee County Veterans Court, and amend the Multi-governmental Fund by the amount awarded. This amount includes a cash match in the amount of \$13,727, or as otherwise awarded.

#### **6. Mental Health Court Grant for FY21**

Approval is requested to submit and accept a Criminal Justice Coordinating Council grant in the amount of \$180,870 for the purpose of funding the Mental Health Court for FY21. The purpose of funding the Muscogee County Mental Health Court, and amend the Multi-governmental Fund by the amount awarded. This amount includes a cash match in the amount of \$18,087, or as otherwise awarded.

#### **7. PURCHASES**

- A.** Oil & Lubricants for Public Works (Annual Contract) – RFB No. 20-0027
- B.** Contract Extension for Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 13-0028
- C.** Change Order 1 for Roofing Services at Britt David Pottery Studio
- D.** Web Hosting Services for the Board of Tax Assessors
- E.** Upgrade of Security Appliance for Information Technology
- F.** Computer Equipment for Various Departments for the Court Management System Upgrade
- G.** Consulting Services for Information Technology



H. Emergency Purchase: Covid-19/Cares Act Funds Coordinator

**8. UPDATES AND PRESENTATIONS**

- A. Columbus Convention & Visitors Bureau Quarterly Update - Peter Bowden, President & CEO
- B. CARES Act Update - Lisa Goodwin, Deputy City Manager
- C. Court Management System Update - Pam Hodge, Deputy City Manager and Forrest Toelle, Information Technology Director
- D. Transportation Update - Pam Hodge, Deputy City Manager and Donna Newman, Engineering Director

**BID ADVERTISEMENT**

**July 24, 2020**

**1. Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 20-0026**

Scope of RFP

The Consolidated Government of Columbus, Georgia is seeking proposals from qualified vendors to provide inmate commissary services for the Muscogee County Prison.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

**August 5, 2020**

**1. Mott's Green Plaza P. I. #0015287 (Re-Bid) – RFB No. 21-0007**

Scope of Bid

The Consolidated Government of Columbus, Georgia (the Owner) invites bids for construction of the proposed trail and landscape improvements along the Columbus Riverwalk. The work primarily involves installation of concrete paving and decorative planters and structures with landscaping, as depicted on the drawings. The DBE goal for this project is 8%.

The Bidder is advised that the governing specifications for this project, including such items as bidding requirements, general conditions, technical specifications and related items, shall be in accordance with the State of Georgia, Department of Transportation Standard Specifications, 2013 Edition, and applicable Supplemental Specifications and Special Provisions. The Owner assumes the Bidder is a pre-qualified bidder with the Department of Transportation and therefore is familiar with the stated reference documents or has access to same.

# **CLERK OF COUNCIL'S AGENDA**

## **ENCLOSURES - ACTION REQUESTED**

- 1. RESOLUTION:** A resolution excusing Councilor Judy W. Thomas from the July 14, 2020 Council Meeting.
- 2. Minutes of the following Boards:**
  - Animal Control Advisory Board, January 7, 2020.
  - Board of Tax Assessors, #20-20, #21-20 and #22-20.
  - Columbus Ironworks Convention & Trade Center Authority, May 28, 2020.
  - Housing Authority, May 20, 2020.
  - Pension Fund, Employees' Board of Trustees, January 8, February 12, and March 11, 2020.
  - Personnel Review Board, June 17, 2020.

## **BOARD APPOINTMENTS - ACTION REQUESTED**

- 3. MAYOR'S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**
  - A. CONVENTION & VISITORS BOARD OF COMMISSIONERS:**

**Amish Das**  
**Hotel/Motel Industry**  
Term Expires: December 31, 2020  
*Eligible to succeed*

*(Mayor's Appointment)*

**Cameron Bean**  
**Restaurant/Retail Trade**  
Term Expires: December 31, 2020  
*Not Eligible to succeed*

*(Mayor's Appointment)*

*These terms are three years. Board meets monthly.*

**Women: 4**  
**Senatorial District 15: 7**  
**Senatorial District 29: 2**

4. **COUNCIL APPOINTMENTS- READY FOR CONFIRMATION:**

- A. **PLANNING ADVISORY COMMISSION:** Ms. Sheila J. Brown was nominated to succeed Mr. Wallace Davis. (*Mayor Pro Tem Allen's nominee*) New Term expires: March 31, 2023.

5. **COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

A. **BOARD OF WATER OF COMMISSIONERS:**

**Rodney Close-** Interested in serving another term  
*Eligible to succeed*  
Term Expires: December 31, 2020

Open for Nominations  
**(Council's Appointment)**

*The term is four years; board meets monthly.*

**Women: 1**

**Senatorial District 15: 0**

**Senatorial District 29: 4**

*The City of Columbus strives to provide accessibility to individuals with disabilities and who require certain accommodations in order to allow them to observe and/or participate in this meeting. If assistance is needed regarding the accessibility of the meeting or the facilities, individuals may contact the Mayor's Commission for Persons with Disabilities at 706-653-4492 promptly to allow the City Government to make reasonable accommodations for those persons.*

**File Attachments for Item:**

Approval of minutes for the June 23, 2020 Council Meeting and Executive Session.

# **COUNCIL OF COLUMBUS, GEORGIA**

## **CITY COUNCIL MEETING** **MINUTES**

Columbus Civic Center  
400 4<sup>th</sup> Street, Arena Floor  
Columbus, Georgia 31901

June 23, 2020  
9:00 AM  
Regular Meeting

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### **MAYOR'S A G E N D A**

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**PRESENT:** Mayor B. H. "Skip" Henderson, III and Mayor Pro Tem R. Gary Allen and Councilors Jerry "Pops" Barnes, Charmaine Crabb, Glenn Davis (arrived at 9:43 a.m.), R. Walker Garrett, John M. House, Bruce Huff (arrived at 9:13 a.m.), Valerie A. Thompson and Evelyn 'Mimi' Woodson (via Microsoft Teams). City Manager Isaiah Hugley, City Attorney Clifton Fay, Clerk of Council Sandra T. Davis and Deputy Clerk of Council Lindsey G. McLemore were present.

**ABSENT:** Councilor Judy W. Thomas was absent.

<p><b><u>The following documents were distributed around the Council table:</u></b> (1) New Horizons Packet; (2) FYE 2020 Bull Creek Estimated Cash Flows; (3) CARES Act update Presentation; (4) Monthly Financial Snapshot (Unaudited) FY2020- May 2020.</p>
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**CALL TO ORDER:** Mayor B.H. "Skip" Henderson, III, Presiding.

**INVOCATION:** Offered by Councilor Valerie A. Thompson.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Henderson.

### **MINUTES**

1. Approval of minutes for the June 16, 2020 Special Called Meeting. Mayor Pro Tem Allen made a motion to approve the minutes, seconded by Councilor Garrett and carried unanimously by the seven members being present, with Councilors Davis and Huff being absent for the vote, and Councilor Thomas being absent for the meeting.

### **PRESENTATIONS**

4. New Horizons Behavioral Health: Covid-19 and the Mental Health Effects. (Presented by Susan Gallagher, Andrea B. Winston, and Dr. Lowell Cliatt)

**Ms. Susan Gallagher** gave a presentation entitled *Public Health Crisis: Dramatic Need for Mental Health and Integrated Care*. She explained the mental health effects of COVID-19 in the community due to social distancing and other aspects of the current pandemic. (***NOTE:** This presentation was called up as the next order of business as listed on the Mayor's Agenda Item 4)*

**New Horizons CEO Andrea B. Winston** came forward to thank Mayor Henderson for the opportunity to speak to the community on the stigma surrounding mental illnesses.

**Tree of Life Executive Director Dr. Lowell Cliatt** thanked the Mayor and Council for allowing them to bring awareness to these issues.

**UPDATES:**

2. An update on COVID-19

**Mayor B. H. “Skip” Henderson** explained the New Horizons Behavioral Health Presentation was invited as his update on COVID-19.

3. Census 2020

**Mayor B. H. “Skip” Henderson** spoke briefly on the 2020 Census, encouraging citizens to complete the survey in order to aid the City of Columbus in receiving grant funding.

**RESOLUTION:****1. Director of the Civic Center**

**Resolution (160-20):** A resolution authorizing the appointment of Mr. Robert Landers as Director of the Columbus Civic Center. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the eight members present, with Councilor Davis being absent for the vote, and Councilor Thomas being absent for the meeting.

Approval is requested for the appointment of Mr. Robert Landers as Director of the Civic Center. A resolution is attached.

**City Manager Isaiah Hugley** introduced newly appointed **Civic Center Director Robert Landers**, who came to the rostrum to introduce his wife and their two children and thank the City Council and Administration for the opportunity to serve the City of Columbus. (*NOTE: This resolution was called up as the next order of business as listed on the City Manager’s Agenda Item 1)*

**PRESENTATIONS**

4. New Horizons Behavioral Health: Covid-19 and the Mental Health Effects. (Presented by Susan Gallagher, Andrea B. Winston, and Dr. Lowell Cliatt)

(*NOTE: This presentation, as provided by Susan Gallagher, was called upon earlier in the meeting at the beginning of the Mayor’s Agenda.*)

**CITY ATTORNEY’S AGENDA****ORDINANCES**

1. **Ordinance (20-026) - 2nd Reading - REZN-03-20-1330:** An ordinance rezoning 0.38 acres of land located at 4000 Buena Vista Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is Dean King. (Councilor Barnes). Mayor Pro Tem Allen made a motion to adopt the ordinance, seconded by Councilor Garrett and carried unanimously by the eight members present, with Councilor Davis being absent for the vote, and Councilor Thomas being absent for the meeting.
2. **Ordinance (20-027) - 2nd Reading - REZN-03-20-1331:** An ordinance rezoning 5.44 acres of land located at 4219 Warm Springs Road. The current zoning is GC (General Commercial). The proposed zoning is RO (Residential Office). The proposed use is Affordable Senior Living Apartments. The Planning Advisory Commission and the Planning Department

recommend approval. The applicant is In-Fill Housing, Inc. (Councilor Crabb). Mayor Pro Tem Allen made a motion to adopt the ordinance, seconded by Councilor House and carried unanimously by the eight members present, with Councilor Davis being absent for the vote, and Councilor Thomas being absent for the meeting.

3. **Ordinance (20-028) - 2nd Reading - REZN-03-20-1464:** An ordinance rezoning 0.31 acres of land located at 4508 Armour Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is Steven Daniels. (Councilor Garrett). Mayor Pro Tem Allen made a motion to adopt the ordinance, seconded by Councilor House and carried unanimously by the eight members present, with Councilor Davis being absent for the vote, and Councilor Thomas being absent for the meeting.
4. **Ordinance (20-029) - 2nd Reading - REZN-03-20-1329:** An ordinance amending the Unified Development Ordinance for Columbus, Georgia, codified in Appendix A of the Columbus Code, (the UDO), so as to revise Table 2.3.8. – Property Development Regulations for the SAC Zoning District; to revise Section 2.3.8.D. – Special Activity and Technical Center; to add a new Section 2.3.8.E; and to revise Table 3.1.1. minimum lot size. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is Timothy Jensen. (Mayor Pro-Tem). Mayor Pro Tem Allen made a motion to adopt the ordinance, seconded by Councilor House and carried unanimously by the eight members present, with Councilor Davis being absent for the vote, and Councilor Thomas being absent for the meeting.
5. **Ordinance (20-030) - 2nd Reading - REZN-04-20-1648:** An ordinance amending the Unified Development Ordinance for Columbus, Georgia, codified in Appendix A of the Columbus Code, (the UDO), so as to revise Table 3.1.1. for the categories Amusement, Indoor, Farm Equipment Sales and Services, Fuel Station and Massage Therapy; to delete Section 9.2.5.I.3.; and to add a definition for Fuel Station to Chapter 13. The Planning Advisory Commission and the Planning Department recommend approval. Request of Planning Department. (Mayor Pro-Tem). Mayor Pro Tem Allen made a motion to adopt the ordinance, seconded by Councilor House and carried unanimously by the eight members present, with Councilor Davis being absent for the vote, and Councilor Thomas being absent for the meeting.
6. **Ordinance (20-031) - 2nd Reading** - An Ordinance providing for the establishment of taxing districts, including a county-wide general services district and three (3) urban services districts and three (3) Business Improvement Districts (BID); providing for the levy, assessment, and collection of taxes for Columbus, Georgia within such districts for the year 2020 as provided under the Charter of the Consolidated Government of Columbus, Georgia; providing penalties for violations of the provisions of said ordinance; and for other purposes. (Budget Review Committee). Mayor Pro Tem Allen made a motion to adopt the ordinance, seconded by Councilor House and carried unanimously by the eight members present, with Councilor Davis being absent for the vote, and Councilor Thomas being absent for the meeting.
7. **1st Reading** - An ordinance amending Article VII of Chapter 13 of the Columbus Code to revise the method of billing and collection for solid waste fees for commercial purposes; and for other purposes. (Mayor Pro-Tem)

## **RESOLUTIONS**

8. **Resolution (161-20)** - A resolution authorizing payment of attorney fees which may be incurred for legal services rendered regarding various City issues during Fiscal Year 2021. (Mayor Pro-Tem). Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Huff and carried unanimously by the eight members present, with

Councilor Davis being absent for the vote, and Councilor Thomas being absent for the meeting.

- 9. Resolution** - A resolution authorizing payment of attorney fees which may be incurred for legal services rendered regarding Risk Management issues during Fiscal Year 2021. (Mayor Pro Tem)

**Councilor Walker Garrett** requested to hold this item in abeyance until an Executive Session is held later in the meeting to discuss matters of personnel. (*NOTE: This resolution, as provided by the City Attorney, was called upon later in the meeting after an executive session was held.*)

## **PUBLIC AGENDA**

1. Ms. Theresa El-Amin, representing Southern Anti-Racism Network, Re: Juneteenth cancellation.
2. Ms. Tonza Thomas, representing South Columbus Concerned Citizens, Re: To end reinstatement of fired officers and address process for officer misconduct. ***Cancelled Appearance***
3. Ms. Gabrielle Hall, representing Family Reconstruction, Re: Implementation of community policing and police community outreach, and how it will benefit the community and the local Police Department.

### **REFERRAL(S):**

#### **FOR THE MAYOR AND CHIEF OF POLICE:**

- Prepare for a discussion to be held to discuss how Columbus can implement a Community Policing Program. (*Request of Councilor Huff*)

### **CITY FACILITY RENTALS:**

In response to Ms. Theresa El-Amin's appearance before Council regarding the cancellation of a community event, **City Manager Isaiah Hugley** called forward representatives of various CCG (Columbus Consolidated Government) Departments to explain the process in renting CCG Facilities.

**Parks & Recreation Deputy Director Becky Summerlin** came forward to give specific information on the situation addressed by Ms. El-Amin regarding the cancellation of the Juneteenth Event as it was advertised by members of the community on Facebook. She explained the event was cancelled due to the park not being rented and proper permits were not obtained by the event organizers, as required by the Columbus Consolidated Government for utilization of facilities for events. She went on to explain the procedures for renting facilities within the parks and Parks & Recreation buildings.

**Columbus Police Department Sergeant Katina Williams** gave information regarding the permits necessary for hosting events with large number of attendants and how to go about obtaining those permits through the Columbus Police Department. She explained there are various permits and the requirements are based on the event, such as Amplified Sound permit, Parade Permit, Festival Permit, Public Demonstration and/or Picketing Permits, Restaurant Viewing Permit and Temporary Street Closure Permit.



**Revenue Manager Yvonne Ivey** came forward to explain how citizens can apply for a Alcoholic Beverage Special Event Permit, as this permit authorizes the sell and/ or service for consumption of alcoholic beverages on the premises of the private or public event, such as fundraisers, festivals, concerts, grand openings, holiday celebrations, receptions, special occasions, etc.

**311 Manager Teasha Johnson** presented on the process for renting the CSC Community Room/Grounds at City Services Center and the Government Center Plaza/Grounds. She explained the information to reserve these facilities is on the Columbus Consolidated Government Website.

**Gold Course Director Jim Arendt** came forward to explain the process in renting courses and/or facilities at Bull Creek Golf Course.

**Columbus Ironworks Convention & Trade Center Director Hayley Tillery** gave information on how to book an event at the Trade Center. She also explained the strides being taken at the Trade Center to prevent the spread of COVID-19.

**Deputy City Manager Lisa Goodwin** came forward to explain the process for renting facilities at the Columbus Civic Center. She explained the Civic Center Events Team must be contacted first in order to check the availability of the facilities for the date desired, from there the Events Team would assist the renter with the event's needs and cost associated with the event.

## **CITY MANAGER'S AGENDA**

### **1. Director of the Civic Center**

Approval is requested for the appointment of Mr. Robert Landers as Director of the Civic Center. A resolution is attached.

*(NOTE: This resolution, as provided by City Manager Isaiah Hugley, was called upon earlier in the meeting during the Mayor's Agenda.)*

### **2. METRA/TIA - Proposed Route Change**

**Resolution (162-20):** A resolution authorizing the adoption of METRA route proposals under the Transportation Investment Act (TIA.) Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the eight members present, with Councilor Crabb being absent for the vote, and Councilor Thomas being absent for the meeting.

Approval is requested to adopt the resolution authorizing METRA to make proposed changes to its services.

### **3. Public Transportation Agency Safety Plan (PTASP)**

**Resolution (163-20):** A resolution of the Council of Columbus, Georgia, authorizing the approval and submittal of a Public Transportation Agency Safety Plan (PTASP) on behalf of the City. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

Approval is requested for the Public Transportation Agency Safety Plan (PTASP) and authorization is requested for the Transportation Director to approve, submit and implement this Safety Plan on behalf of the City and in compliance with federal requirements.

#### 4. CARES Act Stimulus Funding

**Resolution (164-20):** A resolution authorizing the Department of Transportation/METRA to apply for the CARES Act Stimulus Funding for FY21 in the amount of \$6,987,789.00 or as otherwise awarded, with no local match involved and amend the Transportation Fund Budget by the amount awarded. On March 27, 2020, the CARES Act was signed into law providing \$2 trillion in support for a variety of industries affected by COVID-19, including the Transit Industry. Operating expenses for all recipients, including large urbanized areas. Are eligible beginning January 20, 2020. This approval is also requested to authorize the City Manager or Mayor to accept grant funds if approved and execute contracts with the FTA. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

Approval is requested to authorize the Department of Transportation/METRA to apply for the CARES Act Stimulus Funding for FY21 in the amount of \$6,987,789.00 or as otherwise awarded, with no local match required and amend the Transportation Fund budget by the amount awarded. On March 27, 2020, the CARES Act was signed into law providing \$2 trillion in support for a variety of industries affected by COVID-19, including the transit industry. Operating and Capital expenses for all recipients, including large urbanized areas, are eligible beginning January 20, 2020. This Approval is also requested to authorize the City Manager or Mayor to accept grant funds if approved and execute contracts with the FTA.

#### 5. Lease Agreements – 5601 Veterans Parkway

**Resolution (165-20):** A resolution authorizing the City Manager to negotiate and execute all documents related to the lease agreements on the property located at 5601 Veterans Parkway. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

Approval is requested to authorize the City Manager to negotiate and execute lease agreements for 5601 Veterans Parkway with the State of Georgia, Piedmont Columbus Regional Retail Pharmacy and the Department of Public Health.

#### 6. Quit Claim Deed – 1st Avenue & 18th Street

**Resolution (166-20):** A resolution authorizing the City Manager to execute a quit claim deed to the Development Authority for tracts located at 1<sup>st</sup> Avenue and 18<sup>th</sup> Street. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

Approval is requested to execute a Quit Claim Deed to the Development Authority for the Mercer Medical Project.

#### 7. Street Acceptance – That portion of Frank Houser Avenue, that portion of Spring Daze Drive and That portion of Queen Bee Drive located in Replat For Old Town Atlas Senior Living

**Resolution (167-20):** A resolution of the Council of Columbus, Georgia, authorizing the acceptance of a deed to that portion of Frank Houser Avenue, that portion of Spring Daze Drive and Queen Bee Drive in replat for Old Town Atlas Senior Living, on behalf of Columbus, Georgia. Councilor Barnes made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

Approval is requested for the acceptance of that portion of Frank Houser Avenue, that portion of Spring Daze Drive and that portion of Queen Bee Drive located in Replat For Old Town Atlas Senior Living. The Engineering Department has inspected said streets and recommends acceptance by same.

## 8. PURCHASES

### A. Integrated Transit System (Annual Contract)

**Resolution (168-20):** A resolution authorizing the execution of an annual contract with Syncromatics Corporation d/b/a GMV Syncromatics (Los Angeles, CA) for an Integrated Transit System for the current Fixed Route Revenue Fleet and Paratransit Fleet. METRA Transit System will procure the services on an as-needed basis for future vehicle purchases. The recommended firm's cost proposal is within the department's budget. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

### B. Compact Track Loader Attachments (Re-Bid) – RFB No. 20-0064

**Resolution (169-20):** A resolution authorizing the purchase of one (1) Compact Track Loader with attachments (John Deere 333G Compact Track Loader) from SunSouth, LLC (Columbus, GA), in the amount of \$78,458.92. The purchase will be accomplished by Cooperative Purchase, via through Sourcewell (formally NJPA) Contract #032119-JDC. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

### C. Repair Of E-One Fire Truck

**Resolution (170-20):** A resolution authorizing the payment to Fireline, Inc., (Winder, GA), in the amount of \$34,371.50, for the repair of a 2016 E-One Fire Truck, Vehicle #3622. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

### D. Equipment Truck with Modifications (Re-Bid) – RFB No. 20-0070

**Resolution (171-20):** A resolution authorizing the purchase of one (1) equipment truck with modifications (Ford F-550 w/Reading U108ADW Classic II) from Wade Ford (Smyrna, GA) in the amount of \$48,131.00. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

### E. Full Size Crew Cab Pickup Truck (4WD) with Crane Mount Attachment – RFB No. 20-0074

**Resolution (172-20):** A resolution authorizing the purchase of one (1) Full Size Crew Cab Pickup Truck (4WD) with Crane Mount Attachment (2020 Ford W2B Auto Crane EC-2 Electric Crane) from Wade Ford (Smyrna, GA) in the amount of \$40,507.00. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

### F. Commercial Logging Loader (Grab-All) (Re-Bid) – RFB No. 20-0066

**Resolution (173-20):** A resolution authorizing the purchase of one (1) Commercial Logging Loader (2021 Freightliner 114SD/2020 Barko Hydraulics/Brandon MFG. 80XL#BDR226048) from Fourstar Freightliner (Montgomery, AL) in the amount of \$201,494.00. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

G. State Mandated Solid Waste Disposal Fees

**Resolution (174-20):** A resolution authorizing payment to Georgia Department of Natural Resources for State Mandated Solid Waste Disposal Fees in the amount of \$59,066.78. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

H. Parking Lot Control Equipment for Bay Avenue Garage and 9<sup>th</sup> Street Lot – RFP No. 20-0020

**Resolution (175-20):** A resolution authorizing the purchase of parking lot control equipment for the Bay Avenue Parking Garage and 9<sup>th</sup> Street Parking Lot from Amano McGann (Alpharetta, GA) for use by the Department of Transportation/METRA. The recommended firm's cost proposal is within the Department's FY20 Budget for the initial purchase of equipment, software and installation for the 9<sup>th</sup> Street lot only. Funding for the monthly software license/web fee is available in Capital Funds in FY21 and will be budgeted as required in upcoming fiscal years. The Bay Avenue Garage Project will be accomplished when funding becomes available. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

I. Cargo Van with Buildout Unit – Georgia Statewide Contract

**Resolution (176-20):** A resolution authorizing the purchase of one (1) Cargo Van with Buildout Unit (S8 T-150/250/350 Cargo Low/Mid/High Roof Van) from Wade Ford, Inc. (Smyrna, GA), in the amount of \$37,943.00. The purchase will be accomplished via Georgia State Contract #99999-SPD-ES40199373-0009. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

J. Guaranteed Maximum Price Amendment – Government Center Life Safety Upgrades

**Resolution (177-20):** A resolution authorizing a guaranteed maximum price amendment for the Construction Manager At-Risk Contract related to the Government Center Life Safety Upgrades in the amount of \$3,072,954.18 with Principle Construction (Columbus, GA) and to use OLOST Infrastructure Reserves to supplement the project budget by \$482,334.18. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

K. Electronic Validating Fareboxes

**Resolution (178-20):** A resolution authorizing the purchase of two (2) Odyssey Electronic Validating Fareboxes from Genfare (Elk Grove Village, IL), in the amount of \$30,944.00 (\$15,367.00 each, plus \$210.00 freight), to be installed on two mobility vans. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

## 9. UPDATES AND PRESENTATIONS

### A. CDBG-CV Funding Update - Rob Scott, Community Reinvestment Director

**Deputy City Manager Pam Hodge** introduced **Community Reinvestment Director Rob Scott** who gave a presentation entitled *COVID-19 HUD Grant Funding Opportunity CDBG-CV*. He explained the allocation for the Community Development Block Grant for the City of Columbus CARES Act is \$981,189 to be utilized to prevent, prepare for, and respond to the coronavirus and its impact on local communities. Also, he explained the next step is to consider hiring a dedicated organization or individual to manage the process and funding for 6 months or longer.

### B. CARES Act Update – Lisa Goodwin, Deputy City Manager

**Deputy City Manager Lisa Goodwin** came forward to give an update on the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding available to the City of Columbus out of the \$4 billion received by the State of Georgia. She explained that all City Departments and Agencies were asked to provide projected expenses related to COVID-19 for a period from March through December 31, 2020.

In response to a question asked by Councilor Huff, **Finance Director Angelica Alexander** explained the CARES Act is a reimbursement type program, where the City of Columbus would have to expend the funds to receive reimbursement.

### C. Tax Assessor's Public Access Update – Suzanne Widenhouse, Chief Appraiser

**Chief Appraiser Suzanne Widenhouse** came forward to give an update on the online public access that went down due to a ransomware attack on the system. She explained there has been an interim website up and running since June 19<sup>th</sup>, with limited functionality.

### D. FY20 Tax Assessor Update – Suzanne Widenhouse, Chief Appraiser

**Finance Director Angelica Alexander**, accompanied by **Chief Appraiser Suzanne Widenhouse**, came forward to explain the need for additional funding in the Tax Assessor's FY2020 Budget for training/education and cellphone expenses.

Mayor Pro Tem Allen made a motion to approve additional funding of \$5,000 for the Tax Assessor's FY2020 Budget, seconded by Councilor House and carried unanimously by the eight members present, with Councilor Garrett being absent for the vote, and Councilor Thomas being absent for the meeting.

### E. FY20 Tax Commissioner Update – Lula Huff, Tax Commissioner

**Finance Director Angelica Alexander** came forward to explain the Tax Commissioner has requested to utilize salary savings as reimbursement for bank analysis fees that were incurred.

Mayor Pro Tem Allen made a motion to approve the use of salary saving in the amount of \$26,117 to cover bank analysis fees incurred by the Tax Commissioner's Office, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

## **REFERRAL INFORMATION ON BULL CREEK AND CIVIC CENTER:**

In response to a referral made by Councilor House at a previous meeting, **Finance Director Angelica Alexander** gave additional information regarding the cashflow of Enterprise Funds for

Bull Creek Golf Course and the Columbus Civic Center. She explained the anticipated revenues for Bull Creek is approximately \$100,000, which includes the budgeted subsidy from the General Fund in the amount of \$50,000. With this taken into consideration it was requested for an additional \$125,000 to cover deficits in the FY2020 Budget for Bull Creek.

Councilor Huff made a motion to approve the additional funding from the General Fund to the Enterprise Fund for the Bull Creek Golf Course in the amount of \$125,000 and \$600,000 for the Civic Center, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

F. FY20 MCSO Update – Donna Tompkins, Muscogee County Sheriff

**Finance Director Angelica Alexander**, accompanied by **Sheriff Donna Tompkins**, came forward to inform Council of some new revelations regarding the FY2020 Sheriff's Office Budget. She explained if they proceed in paying the bonuses approved to be paid from salary savings at the June 9, 2020 Council Meeting for employees who worked during the COVID-19 Pandemic, there would be a deficit experienced in the Sheriff's budget.

Mayor Pro Tem Allen made a motion to rescind the \$300 bonus for sworn officers and \$150 bonus for civilian staff in the Sheriff's Office as approved on June 9, 2020, seconded by Councilor Crabb and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

G. Monthly Finance Update – Angelica Alexander, Finance Director

**Finance Director Angelica Alexander** gave the monthly finance update for the month of May 2020.

**VIRGINIA COLLEGE BUILDING:**

**Deputy City Manager Pam Hodge** came forward to give a brief update on the renovation of the building previously housing Virginia College that will be housing various divisions of the Health Department.

**BID ADVERTISEMENT**

**July 10, 2020**

**1. On-call Guardrail Installation and Repair Services (Annual Contract) – RFP No. 20-0027**

**Scope of RFP**

The Consolidated Government of Columbus, Georgia invites qualified contractors to submit proposals to provide Guardrail Installation and Repair Services, on an as-needed basis, throughout Columbus-Muscogee County.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

**2. Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 20-0026**

**Scope of RFP**

The Consolidated Government of Columbus, Georgia is seeking proposals from qualified vendors to provide inmate commissary services for the Muscogee County Prison.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

## **CLERK OF COUNCIL'S AGENDA**

### **ENCLOSURES - ACTION REQUESTED**

1. **RESOLUTION (179-20):** A resolution cancelling the July 7, 2020 Proclamation Session. Mayor Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.
2. **RESOLUTION (180-20):** A resolution excusing Councilor Jerry "Pops" Barnes from the June 16, 2020 Special Called Meeting. Councilor Garrett made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.
3. **RESOLUTION (181-20):** A resolution excusing Councilor Bruce Huff from the June 16, 2020 Special Called Meeting. Councilor Garrett made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.
4. **RESOLUTION (182-20):** A resolution excusing Councilor Judy W. Thomas from the June 16, 2020 Special Called Meeting and June 23, 2020 Council Meeting. Councilor Garrett made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.
5. **Minutes of the following boards:**  
 Airport Commission, April 22, 2020, May 20 and May 27, 2020.  
 Board of Tax Assessors, #18-20 and #19-20.  
 Board of Water Commissioners, May 11, 2020.  
 Keep Columbus Beautiful Commission, June 9, 2020.  
 Planning Advisory Commission, March 18, 2020.

Councilor Garrett made a motion to minutes of various boards, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

### **BOARD APPOINTMENTS - ACTION REQUESTED**

9. **MAYOR'S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

**A. COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS:**

A nominee for the seat of Merlina Salamanca (*Eligible to succeed herself*) on the Commission on International Relations & Cultural Liaison Encounters for a term that expired on March 1, 2020 (*Mayor's Appointment*). Mayor Henderson nominated Merlina Salamanca to succeed herself. Mayor Pro Tem Allen made a motion for confirmation, seconded by Councilor Crabb and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

**B. CONVENTION & VISITORS BOARD OF COMMISSIONERS:**

A nominee for the seat of Mamie Pound (*Interested in serving another term*) as a representative of the Hotel/Motel Industry on the Convention & Visitors Board of Commissioners (*Mayor's Appointment*) for a term expiring on December 31, 2020. Mayor Henderson nominated Mamie Pound to succeed herself. Councilor Huff made a motion for confirmation, seconded by Councilor Crabb and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

A nominee for the seat of Amish Das (*Eligible to succeed*) as a representative of the Hotel/Motel Industry on the Convention & Visitors Board of Commissioners (*Mayor's Appointment*) for a term expiring on December 31, 2020. There were none.

A nominee for the seat of Cameron Bean (*Not eligible to succeed*) as a representative of the Restaurant/Retail Trade on the Convention & Visitors Board of Commissioners (*Mayor's Appointment*) for a term expiring on December 31, 2020. There were none.

**10. COUNCIL APPOINTMENTS- READY FOR CONFIRMATION:**

**A. PLANNING ADVISORY COMMISSION:** Ms. Gloria Thomas was nominated to succeed Mr. Michael Greenblatt. (*Councilor Barnes' nominee*) New Term expires: August 31, 2023. Councilor Barnes made a motion for confirmation, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

**B. RETIREES' HEALTH BENEFITS COMMITTEE:** Ms. Renee McAneny was nominated to succeed Mr. Jack Kinsman. (*Mayor Pro Tem Allen's nominee*) New Term expires: June 30, 2023. Mayor Pro Tem Allen made a motion for confirmation, seconded by Councilor Crabb and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

**C. RETIREES' HEALTH BENEFITS COMMITTEE:** Mr. Mike Massey was nominated to succeed Mr. Lester Massey. (*Mayor Pro Tem Allen's nominee*) New Term expires: June 30, 2023. Mayor Pro Tem Allen made a motion for confirmation, seconded by Councilor Crabb and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

**11. COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**



**A. BOARD OF WATER OF COMMISSIONERS:**

A nominee for the seat of Rodney Close (*not eligible to succeed himself*) on the Board of Water Commissioners for a term that expires on December 31, 2020. Councilor Huff nominated Reverend Ralph Huling to succeed Rodney Close. Councilor Garrett nominated Adrian Chester to succeed Rodney Close. (*Councilor Garrett made the nomination once the Regular Meeting was reconvened following the executive session.*)

**B. PLANNING ADVISORY COMMISSION:**

A nominee for the seat of Wallace Davis (*Not eligible to succeed himself*) on the Planning Advisory Commission for a term that expires on August 31, 2020. Mayor Pro Tem Allen nominated Sheila J. Brown to succeed Wallace Davis.

**EXECUTIVE SESSION:**

At the request of Mayor Henderson, Councilor Garrett made a motion to go into executive session to discuss personnel, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting, and the time being 11:54 a.m.

The Council did meet in executive session to discuss matters of personnel; however, there were no votes taken. The Regular Meeting reconvened at 12:45 p.m.

**PERSONNEL PAY ADJUSTMENTS:**

At the request of City Manager Hugley, Mayor Pro Tem Allen made a motion to move the Human Resources Director and Planning Director one step within the their current pay grade for an increase of approximately \$2,300.00, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

**RISK MANAGEMENT LEGAL SERVICES:**

City Attorney Fay requested a motion to approve an oral resolution extending the attorney fees list for Risk Management Services for FY2020 by thirty days. Councilor Garrett moved approval, seconded by Councilor Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

**BOARD OF WATER COMMISSIONERS:**

Councilor Garrett nominated Mr. Adrian Chester for the seat of Mr. Rodney Close on the Board of Water Commissioners.

With there being no further business to discuss, Mayor Henderson entertained a motion for adjournment. Motion by Councilor Barnes to adjourn the June 23, 2020 Regular Meeting, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting, and the time being 12:47 p.m.

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Sandra T. Davis, CMC  
Clerk of Council  
Council of Columbus, Georgia

**File Attachments for Item:**

**2nd Reading** - An ordinance amending Article VII of Chapter 13 of the Columbus Code to revise the method of billing and collection for solid waste fees for commercial purposes; and for other purposes. (Mayor Pro-Tem)

## AN ORDINANCE

NO. \_\_\_\_\_

An ordinance amending Article VII of Chapter 13 of the Columbus Code to revise the method of billing and collection for solid waste fees for commercial purposes; to substitute the term Public Works for Public Services through the Article; and for other purposes.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

### SECTION 1.

Columbus Code Section 13-169 is hereby deleted in its entirety and replaced with a new Section 13-169 to read as follows:

“Sec. 13-169. - Charges for service—Businesses, industries, and other nonresidential institutions.

For the service of collection and disposal of garbage, trash, and other solid wastes, businesses, industries, and all nonresidential institutions in the city requiring such services shall be charged as follows:

- (1) A minimum of \$20 monthly for up to two 32-gallon containers, and \$10 monthly for each additional 32-gallon container at the curbside or on city right-of-way. Collection will be done along with regular waste collection schedules.
- (2) A minimum rate of \$26.67 monthly for up to two 32-gallon containers, and \$15 monthly for each additional 32-gallon container, off city right-of-way or on private property. Collection will be done along with regular waste collection schedules.
- (3) Effective July 1, 2012, a rate of \$1.50 for each 32-gallon bag sticker to be used in the area designated as the Uptown Business District for six pickups per week (Monday through Saturday) at the curbside or on city right-of-way. Fees shall be adjusted annually for a period of two years, in accordance with the table shown below:

July 1, 2012	July 1, 2013	July 1, 2014 and after
\$1.50 per bag	\$1.75 per bag	\$2.00 per bag

- (4) Off right-of-way/veterinary collection service: \$105.00 per month for two collections per week. Special pick up of biological waste upon request- \$50.00 for each additional pickup.

- (5) The rates set forth in this Code Section shall be effective as of August 1, 2020, assessed on all monthly water and sewer bills issued on or after that date, and shown as a separate and distinct item on each bill, to be paid in full by the due date as shown on said bill.
- (6) All collection and disposal schedules may be rescheduled for holidays authorized by the Council of Columbus, Georgia.

All charges above the minimum rates as determined by the director of the department of public works shall be reasonable and shall be determined by the type and amount of refuse, the type of containers serviced, and time required to provide service. The fee rates shall not exceed an amount proportional to the minimum charges provided in this section. A direct service charge will be made at the If a business, industry, or nonresidential institution is being served by a private solid waste collection company, or intends to be serviced as such, it will be the responsibility of said business, industry and nonresidential institution to report this in writing to the director of the department of public works.”

## SECTION 2.

Section 13-171 of the Columbus Code is deleted in its entirety and replaced with a new Section 13-171 to read as follows:

“Sec. 13-171. - Billing and payments for solid waste collection and disposal services provided by city.

- (a) All business, commercial, industrial and nonresidential institutional accounts electing to utilize city solid waste collection services pursuant to section 13-169, shall contact public works with request to add services, at the rates set forth in section 13-169, depending on container size.
- (b) Billing and/or collecting for the tipping fees for Commercial Account Customers shall be provided by the departments of finance and public works.”

## SECTION 3.

All references to the Department of Public Services throughout Article VII of Chapter 13 of the Columbus Code are hereby stricken and replaced with the term the Department of Public Works.

## SECTION 4.

This Ordinance shall become effective on August 1, 2020.

## SECTION 5.

All Ordinances and parts of Ordinances in conflict with this Ordinance are hereby repealed.

\_\_\_\_\_  
Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 23<sup>rd</sup> day of June, 2020; introduced a second time at a regular meeting of said council held on the \_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmation vote of \_\_\_\_ members of Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Thompson	voting _____.
Councilor Woodson	voting _____.

\_\_\_\_\_  
Sandra T. Davis  
Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson, III  
Mayor

Columbus Consolidated Government  
Council Meeting

Agenda Report

To: Mayor and Council

Subject: Commercial Garbage Fee Window Decal Billing Process Change

Initiated By: Kyle McGee, Public Works Deputy Director

**Recommendation:** Approval is requested to change Ordinance 13-169 and 13-171, the Commercial garbage fee process from an annual fee that includes a window decal to a monthly fee charge on the Columbus Water Works bill and route map location identification, which replaces the window decal. Approval is requested to do housekeeping on the Chapter 13 Article VII Solid Waste Collection and Disposal to remove the term public services and replace with public works. Approval is requested to remove the language in 13-169.1 (e-h) for delinquent customer processing. Columbus Water Works has a process in place for delinquent billing and collection.

**Background:** In 2019, the department was contacted by Finance and IT to develop a replacement system for the Commercial garbage fee decal program. This system uses a window decal/s for commercial customers, sold at the Finance Department's cash window, to place in the business' window as identification for weekly garbage collection service. The data system used by IT has become obsolete and is no longer supported. The department met with Finance and IT in January to discuss the criteria for the replacement system and the timing of migrating the existing data to the department's network.

Columbus Water Works was approached to see if the commercial rates could be implemented on their existing billing software system. After discussions with the department, they can make software modifications which will accommodate both the commercial rate and residential rate. They already have coding in place to distinguish CWW customers as either residential, commercial, industrial, etc. and can adapt the new commercial billing rates into their coding system.

**Analysis:** This ordinance change will allow the City to accommodate both residential and commercial garbage fee billing as part of the Columbus Water Works monthly bill. It allows a simplification of the billing process for both IT and Finance, who will no longer need to sell decals or store the window decal customers. The Public Works Department will be able to oversee service for all garbage fee customers, who will then be billed monthly by the Columbus Water Works.

**Financial Considerations:** The ordinance change for the commercial window decal billing process change requires no funding source. The commercial garbage fees remain the same for on the right of way, off the right of way, and special veterinary pickup but will be collected monthly instead of annually.

**Legal Considerations:** . The first reading will be held on June 23 and, public comment will be allowed. Adoption at second reading on July 14 will allow notification of affected customers before the August 1 effective date.

**Recommendation:** Adopt an Ordinance to revise Sections 13-169 and 13-171 of the Columbus Code.

**File Attachments for Item:**

**2. 1st Reading – REZN-05-20-1679:** An ordinance rezoning 1.15 acres of land located at 4204 / 4216 / 4220 Buena Vista Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is DSBV Property, LLC. (Councilor Barnes)



## AN ORDINANCE

NO. \_\_\_\_\_

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia; this amendment changes certain boundaries of a district located at **4204 / 4216 / 4220 Buena Vista Road** (parcel # 087-026-001 / 087-026-002) from NC (Neighborhood Commercial) Zoning District to GC (General Commercial) Zoning District.

### THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS:

That the Zoning Atlas on file with the Planning Department is hereby amended by changing the aforementioned property from NC (Neighborhood Commercial) Zoning District to GC (General Commercial) Zoning District.:

All those lots and tracts of land situate, lying and being in Land Lot 131 of the Coweta Reserve, Columbus, Muscogee County, Georgia, and being known and designated as **ALL OF LOTS NUMBERED ONE HUNDRED (100) and ONE HUNDRED ONE (101)**, Replat of Part of Lots 8 & 9, of that subdivision of land known as Massey Place and Adjoining Tract, as said lot appears upon a map or plat thereof entitled "Replat of Part of Lots 8 & 9, Massey Place and Adjoining Tract, Being in Land Lot 131, Coweta Reserve, Columbus, Muscogee County, Georgia", made by William A. White, Surveyor, dated January 14, 2003, recorded January 21, 2003 in Plat Book 148 at Folio 23, in the Office of the Clerk of the Superior Court of Muscogee County, Georgia, to which map or plat reference is hereby made for the more particular location and dimensions of said lot.

Located on the above-described property is building numbered 4204, 4216 and 4220 Buena Vista Road, according to the present system of numbering buildings in Columbus, Georgia.

The property above described is hereby conveyed subject to all valid and enforceable restrictive covenants of record applicable thereto; and subject, also, to all valid and enforceable zoning ordinances and regulations applicable thereto so long as said ordinances and regulations remain in force and effect.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 14<sup>th</sup> day of July, 2020; introduced a second time at a regular meeting of said Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

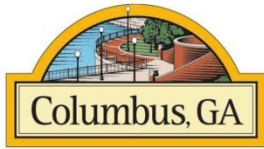
Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Thompson	voting _____
Councilor Woodson	voting _____

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**Sandra T. Davis**  
Clerk of Council

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**B. H. "Skip" Henderson, III**  
Mayor



CONSOLIDATED GOVERNMENT  
*What progress has preserved.*  
 PLANNING DEPARTMENT

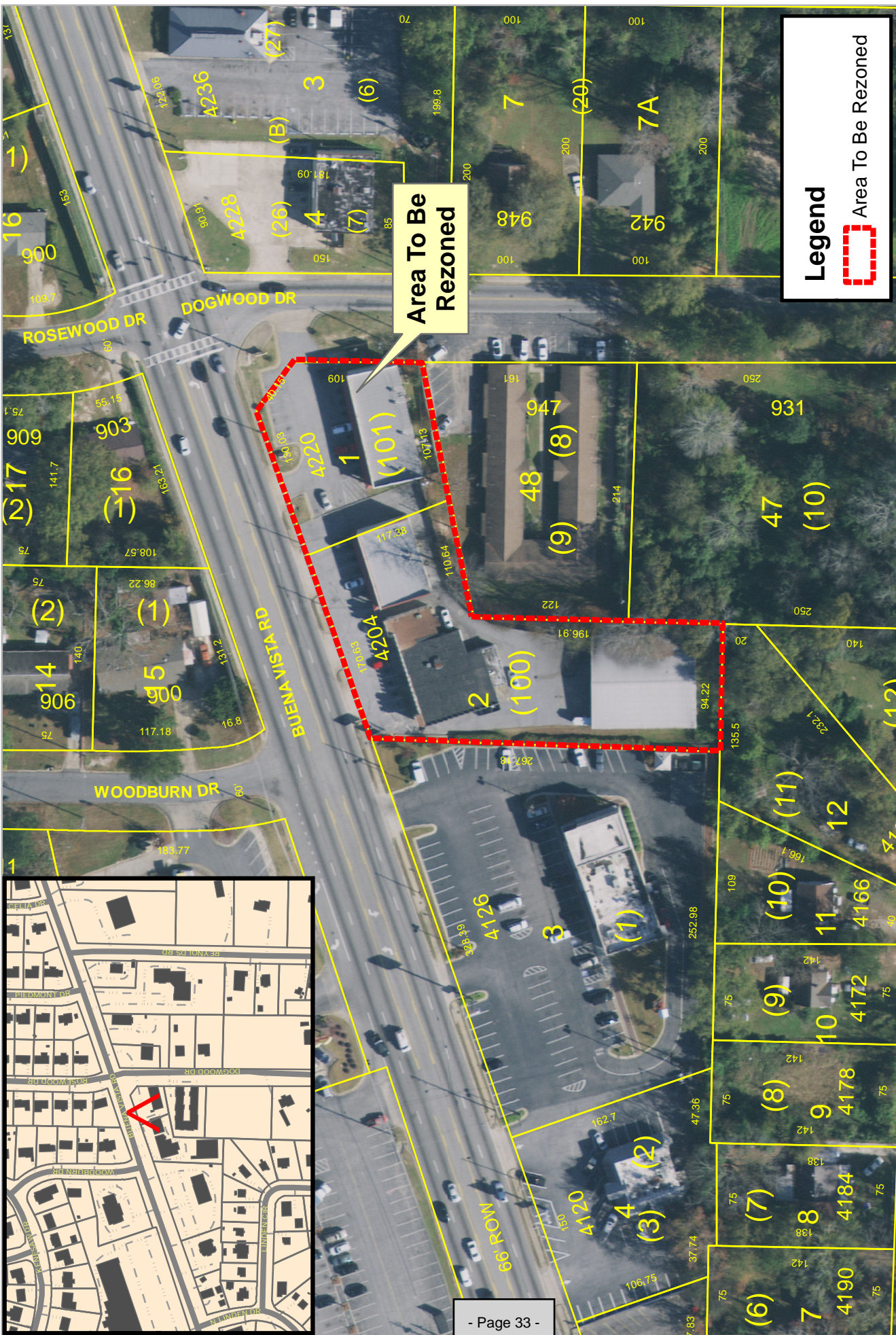
## COUNCIL STAFF REPORT

**REZN-05-20-1679**

<b>Applicant:</b>	DSBV Property, LLC
<b>Owner:</b>	Same
<b>Location:</b>	4204 / 4216 / 4220 Buena Vista Road
<b>Parcel:</b>	087-026-002 / 087-026-001
<b>Acreage:</b>	1.15 Acres
<b>Current Zoning Classification:</b>	NC (Neighborhood Commercial)
<b>Proposed Zoning Classification:</b>	GC (General Commercial)
<b>Current Use of Property:</b>	Retail
<b>Proposed Use of Property:</b>	Pawn Shop
<b>Council District:</b>	District 1 (Barnes)
<b>PAC Recommendation:</b>	<b>Approval</b> based on the Staff Report and compatibility with existing land uses.
<b>Planning Department Recommendation:</b>	<b>Approval</b> based on compatibility with existing land uses.
<b>Fort Benning's Recommendation:</b>	N/A
<b>DRI Recommendation:</b>	N/A
<b>General Land Use:</b>	Consistent Planning Area E
<b>Current Land Use Designation:</b>	General Commercial

<b>Future Land Use Designation:</b>	General Commercial	
<b>Compatible with Existing Land-Uses:</b>	Yes	
<b>Environmental Impacts:</b>	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.	
<b>City Services:</b>	Property is served by all city services.	
<b>Traffic Impact:</b>	Average Annual Daily Trips (AADT) will increase by 0 trips if used for commercial use. The Level of Service (LOS) will remain at level C.	
<b>Traffic Engineering:</b>	This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.	
<b>Surrounding Zoning:</b>	<b>North</b>	NC (Neighborhood Commercial)
	<b>South</b>	NC (Neighborhood Commercial)
	<b>East</b>	NC (Neighborhood Commercial)
	<b>West</b>	NC (Neighborhood Commercial)
<b>Reasonableness of Request:</b>	The request is compatible with existing land uses.	
<b>School Impact:</b>	N/A	
<b>Buffer Requirement:</b>	N/A	
<b>Attitude of Property Owners:</b>	<b>Forty-five (45)</b> property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received <b>no</b> calls and/or emails regarding the rezoning.	
	<b>Approval</b>	<b>0</b> Responses
	<b>Opposition</b>	<b>0</b> Responses
<b>Additional Information:</b>	N/A	
<b>Attachments:</b>	Aerial Land Use Map Location Map Zoning Map Existing Land Use Map Future Land Use Map Traffic Report	





Area To Be  
Rezoned

**Legend**

Area To Be Rezoned

Item #2.

Columbus Planning

0 50 100 Feet

1 inch = 100 feet

Data Source: IT/GIS

Author: DavidCooper

Aerial Map for REZN 05 - 20 - 1679

Map 087 Block 026 Lot 001 & 002

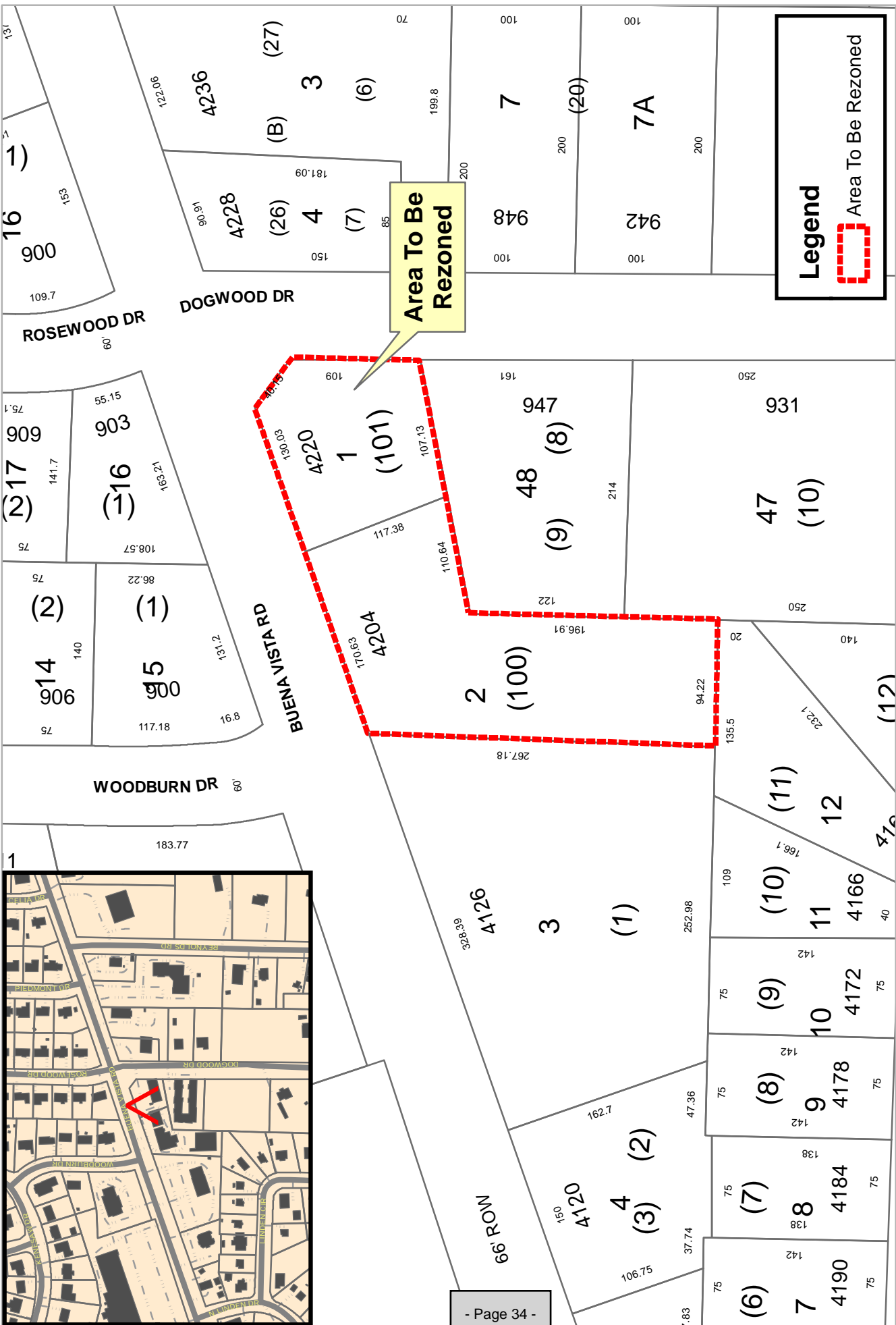
Planning Department-Planning Division

Prepared By Planning GIS Tech

This material is made available as a public service. Maps and data are to be used for reference purposes only. The data contained is subject to constant change. Map information is believed to be correct but is not guaranteed.

Date: 5/4/2020





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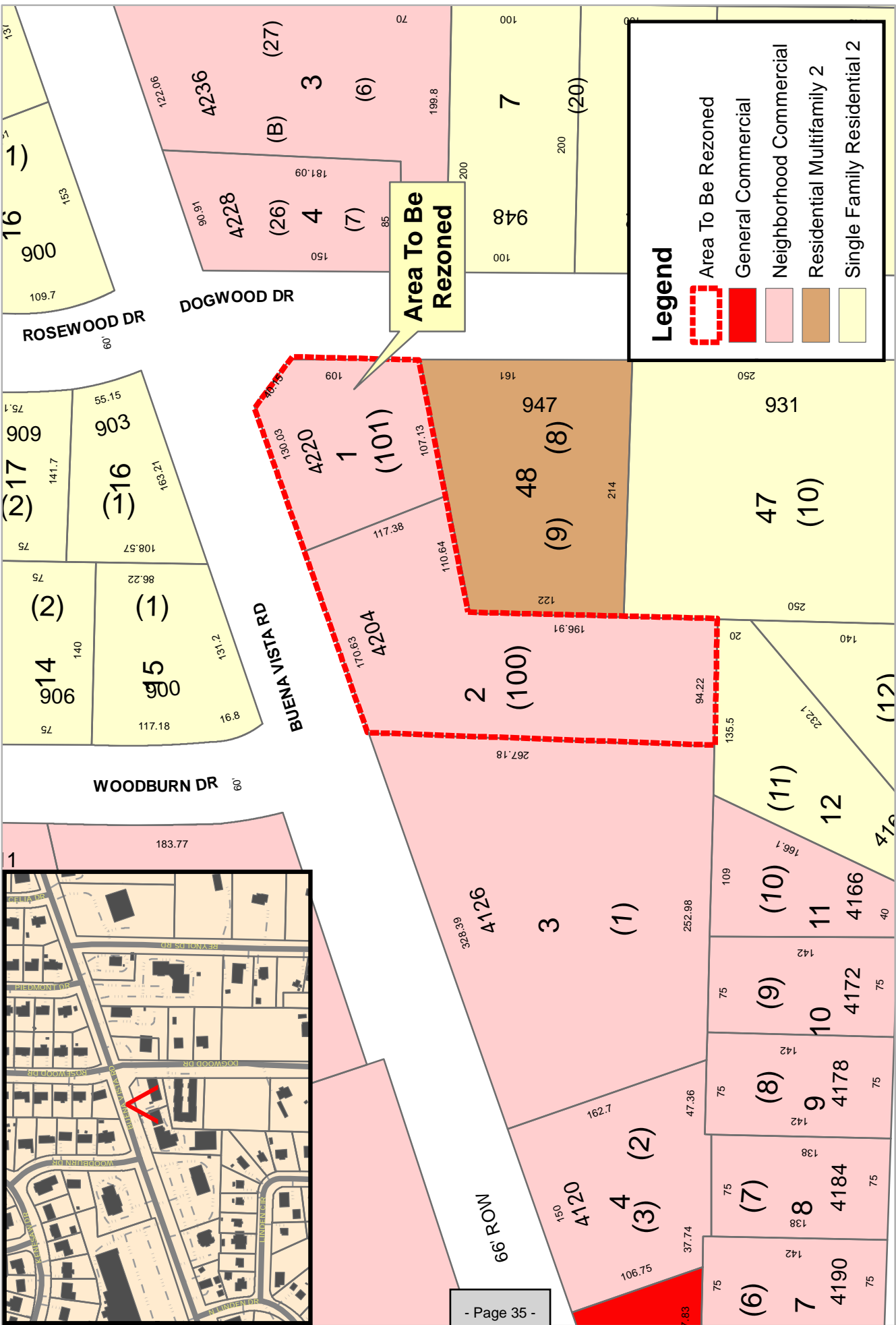
Date: 5/4/2020

Location Map for REZN 05 - 20 - 1679  
Map 087 Block 026 Lot 001 & 002  
Planning Department-Planning Division  
Prepared By Planning GIS Tech

0 50 100 Feet  
1 inch = 100 feet  
Data Source: IT/GIS  
Author: DavidCooper

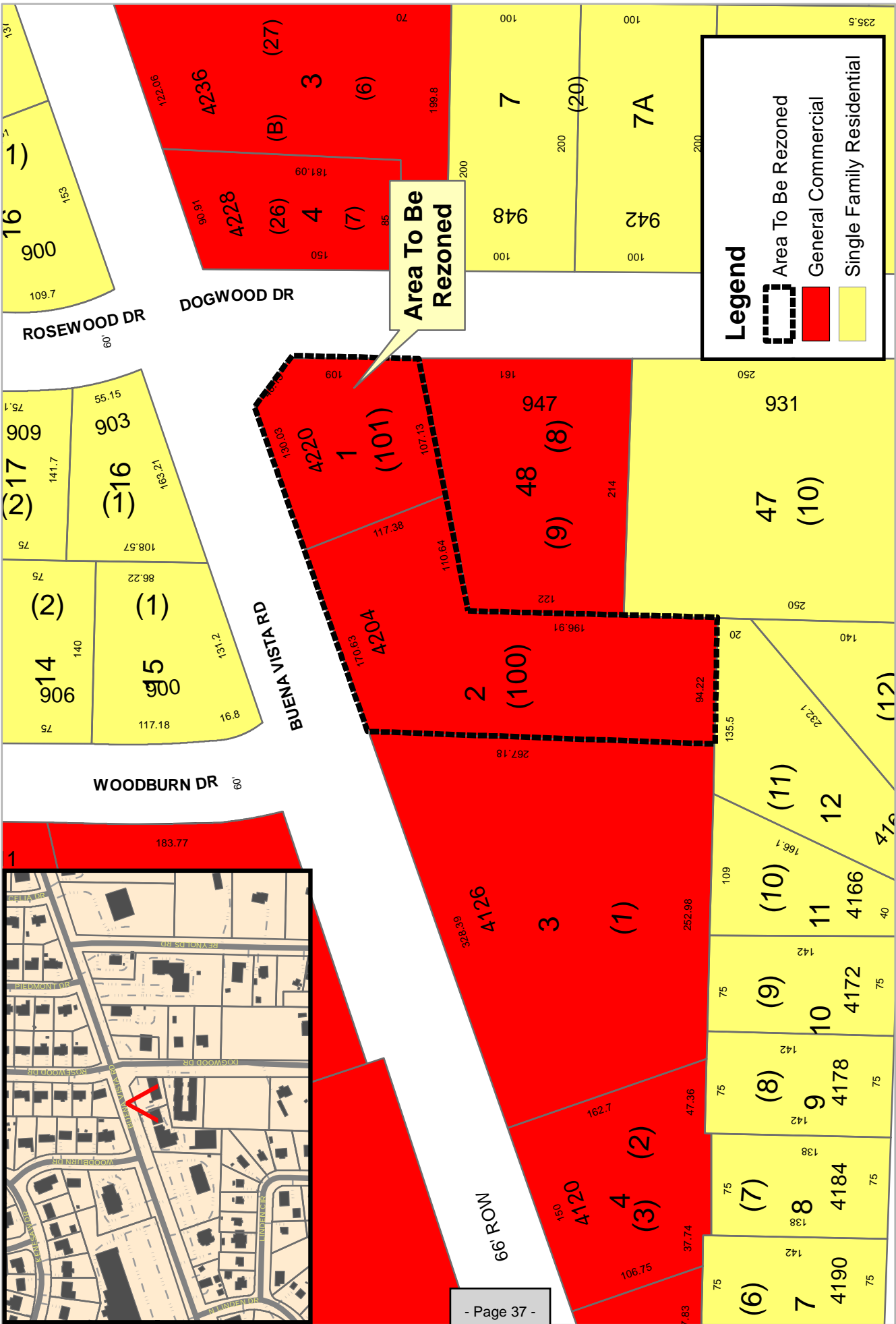


Item #2.









REZONING TRAFFIC ANALYSIS FORM

ZONING CASE NO.  
PROJECT  
CLIENT  
REZONING REQUEST

REZN 05-20-1679  
4202, 4216, 4220 Buena Vista Road  
NC to GC  
NC to GC

LAND USE

Trip Generation Land Use Code\*  
Existing Land Use  
Proposed Land Use  
Existing Trip Rate Unit  
Proposed Trip Rate Unit

814  
Neighborhood Commercial (NC)  
General Commercial - (GC)  
NC - Acreage converted to square footage.  
GC - Acreage converted to square footage.

TRIP END CALCULATION\*

Land Use	ITE Code	Zone Code	Quantity	Trip Rate	Total Trips
Daily (Existing Zoning)					
Specialty Retail Center	814	NC	1.15 Acres	44.32	55 Weekday
				42.04	53 Saturday
				20.43	26 Sunday
				Total	134
Daily (Proposed Zoning)					
Specialty Retail Center	814	GC	1.15 Acres	44.32	55 Weekday
				42.04	53 Saturday
				20.43	26 Sunday
				Total	134

Note: \* Denotes calculation are based on Trip Generation, 8th Edition by Institute of Transportation Engineers

TRAFFIC PROJECTIONS

EXISTING ZONING (NC)			PROPOSED ZONING (GC)		
Name of Street		Buena Vista Road	Name of Street		Buena Vista Road
Street Classification		Undivided Arterial w/center In	Street Classification		Undivided Arterial w/center In
No. of Lanes		4	No. of Lanes		4
City Traffic Count (2018)		28,400	City Traffic Count (2018)		28,400
Existing Level of Service (LOS)**		C	Existing Level of Service (LOS)**		C
Additional Traffic due to Existing Zoning		134	Additional Traffic due to Proposed		134
Total Projected Traffic (2019)		28,534	Total Projected Traffic (2019)		28,534
Projected Level of Service (LOS)**		C	Projected Level of Service (LOS)**		C

Note: \*\* Denotes Level of Service Based on National Standards for Different Facility Type (TABLE1- General Highway Capacities by Facility Type)

**File Attachments for Item:**

**3. 1st Reading – REZN-05-20-1772:** An ordinance rezoning .32 acres of land located at 4228 Buena Vista Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Convenience Store, with Gas Sales. The Planning Advisory Commission and the Planning Department recommend conditional approval based on Staff Report and compatibility with existing land uses. The applicant is Rajeshree Shah. (Councilor Thompson)

## AN ORDINANCE

NO. \_\_\_\_\_

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia; this amendment changes certain boundaries of a district located at **4228 Buena Vista Road** (parcel # 087-025-004) from NC (Neighborhood Commercial) Zoning District to GC (General Commercial) with amended conditions Zoning District.

### THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS:

That the Zoning Atlas on file with the Planning Department is hereby amended by changing the aforementioned property from NC (Neighborhood Commercial) Zoning District to GC (General Commercial) with amended conditions Zoning District.:

All that tract or parcel of land situate, lying and being in the State of Georgia, County of Muscogee and City of Columbus, and being known and designated as Part of Lots Numbered Six (6) and Seven (7) of Massey Place Subdivision, as shown upon a map or plat of said subdivision recorded in Plat Book 1, Page 132, in the Office of the Clerk of the Superior Court of Muscogee County, Georgia. Said property hereby conveyed being more particularly described with the following metes and bounds, To-wit:

Beginning at an iron stake places at the Southeast comer of the intersection of Buena Vista Road and Dogwood Drive, and running thence North 69 degrees 57 minutes East along the Southeastern line of Buena Vista Road, a distance of 90.90 feet to an iron; thence running South 00 degrees 05 minutes West a distance of 181.09 feet to an iron; thence running south 89 degrees 57 minutes West a distance of 85.0 feet to an iron located on the Eastern line of Dogwood Drive; thence running North 00 degrees 03 minutes West, along the Eastern line of Dogwood Drive, a distance of 150 feet to the point of beginning. The above described property is known as Lot 26 on that certain map or plat entitled "Replat of Lots 6 & 7, Massey Place, Lying in Land Lot 131, Coweta Reserve, Columbus, Muscogee County, Georgia", dated September 24, 1974, made by Moon, Meeks & Patrick, Inc., and recorded in Plat Book 57, Folio 86, in the Office of the aforementioned Clerk.

The above-described property is being rezoned with the following conditions:

- 1) Business hours of operation restricted from midnight (24:00) to 6 am (6:00).

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 14<sup>th</sup> day of July, 2020; introduced a second time at a regular meeting of said Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

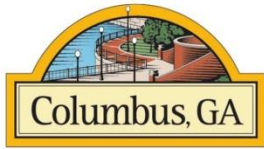
Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Thompson	voting _____
Councilor Woodson	voting _____

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**Sandra T. Davis**  
Clerk of Council

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**B. H. "Skip" Henderson, III**  
Mayor



CONSOLIDATED GOVERNMENT  
*What progress has preserved.*  
 PLANNING DEPARTMENT

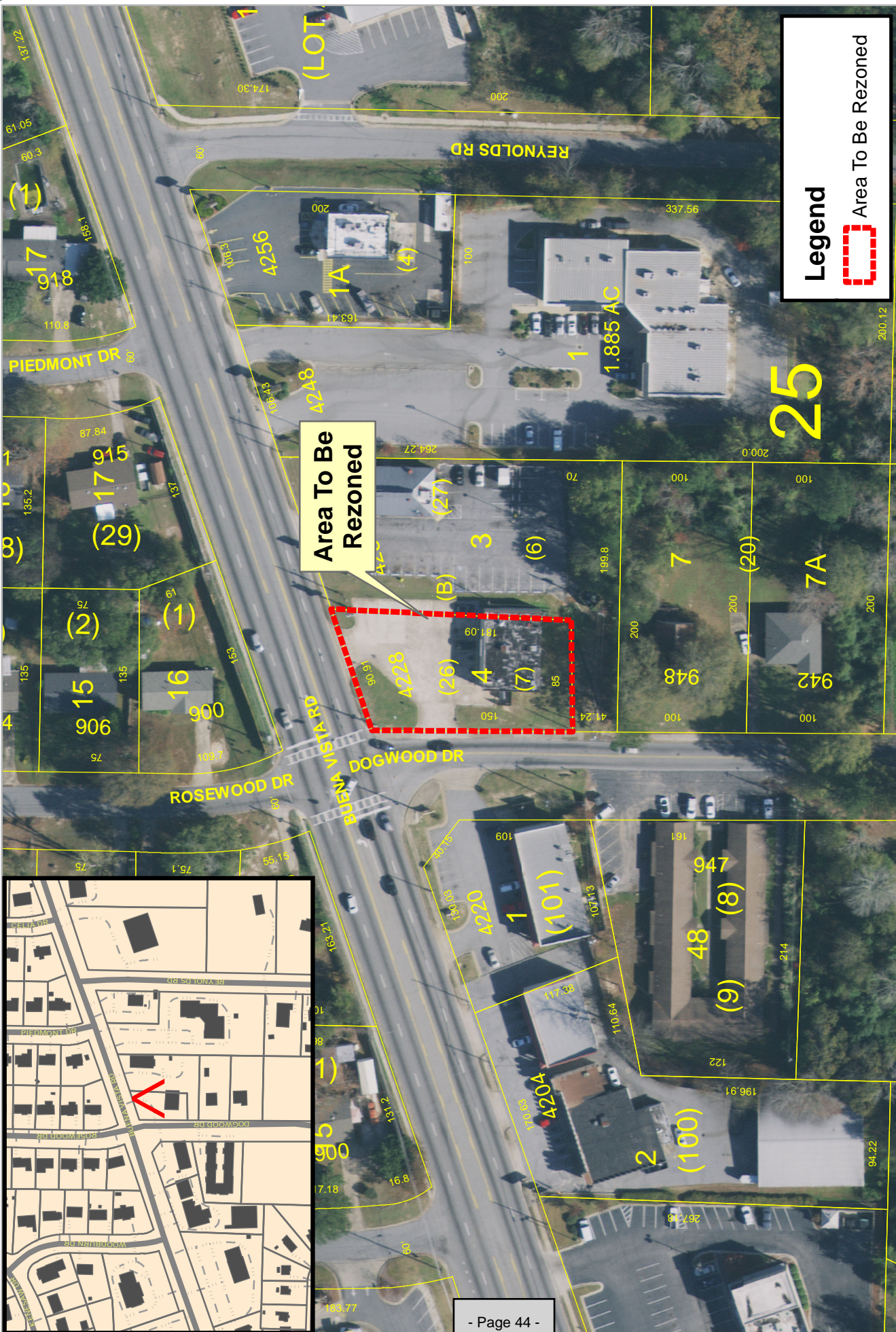
## COUNCIL STAFF REPORT

### REZN-05-20-1772

<b>Applicant:</b>	Rajeshree Shah
<b>Owner:</b>	Same
<b>Location:</b>	4228 Buena Vista Road
<b>Parcel:</b>	087-025-004
<b>Acreage:</b>	0.32 Acres
<b>Current Zoning Classification:</b>	NC (Neighborhood Commercial)
<b>Proposed Zoning Classification:</b>	GC (General Commercial)
<b>Current Use of Property:</b>	Convenience Store, No Gas Sales
<b>Proposed Use of Property:</b>	Convenience Store, With Gas Sales
<b>Council District:</b>	District 4 (Thompson)
<b>PAC Recommendation:</b>	<p><b>Conditional Approval</b> based on the Staff Report and compatibility with existing land uses. Those conditions are as follows:</p> <ol style="list-style-type: none"> <li>1) Business hours of operation restricted from midnight (24:00) to 6 am (06:00).</li> </ol>
<b>Planning Department Recommendation:</b>	<b>Conditional Approval</b> based on compatibility with existing land uses.
<b>Fort Benning's Recommendation:</b>	N/A
<b>DRI Recommendation:</b>	N/A
<b>General Land Use:</b>	Consistent Planning Area E
<b>Current Land Use Designation:</b>	General Commercial

<b>Future Land Use Designation:</b>	General Commercial	
<b>Compatible with Existing Land-Uses:</b>	Yes	
<b>Environmental Impacts:</b>	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.	
<b>City Services:</b>	Property is served by all city services.	
<b>Traffic Impact:</b>	Average Annual Daily Trips (AADT) will decrease by 48 trips if used for commercial use. The Level of Service (LOS) will remain at level C.	
<b>Traffic Engineering:</b>	This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.	
<b>Surrounding Zoning:</b>	<b>North</b>	NC (Neighborhood Commercial)
	<b>South</b>	NC (Neighborhood Commercial)
	<b>East</b>	NC (Neighborhood Commercial)
	<b>West</b>	NC (Neighborhood Commercial)
<b>Reasonableness of Request:</b>	The request is compatible with existing land uses.	
<b>School Impact:</b>	N/A	
<b>Buffer Requirement:</b>	N/A	
<b>Attitude of Property Owners:</b>	<b>Thirty-five (35)</b> property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received <b>one (1)</b> calls and/or emails regarding the rezoning.	
	<b>Approval</b>	<b>0</b> Responses
	<b>Opposition</b>	<b>1</b> Responses
<b>Additional Information:</b>	N/A	
<b>Attachments:</b>	Aerial Land Use Map Location Map Zoning Map Existing Land Use Map Future Land Use Map Traffic Report Site Plan	





**Legend**

Area To Be Rezoned

Item #3.

**Columbia Planning**

0 50 100 Feet

1 inch = 100 feet

Data Source: IT/GIS

Author: DavidCooper

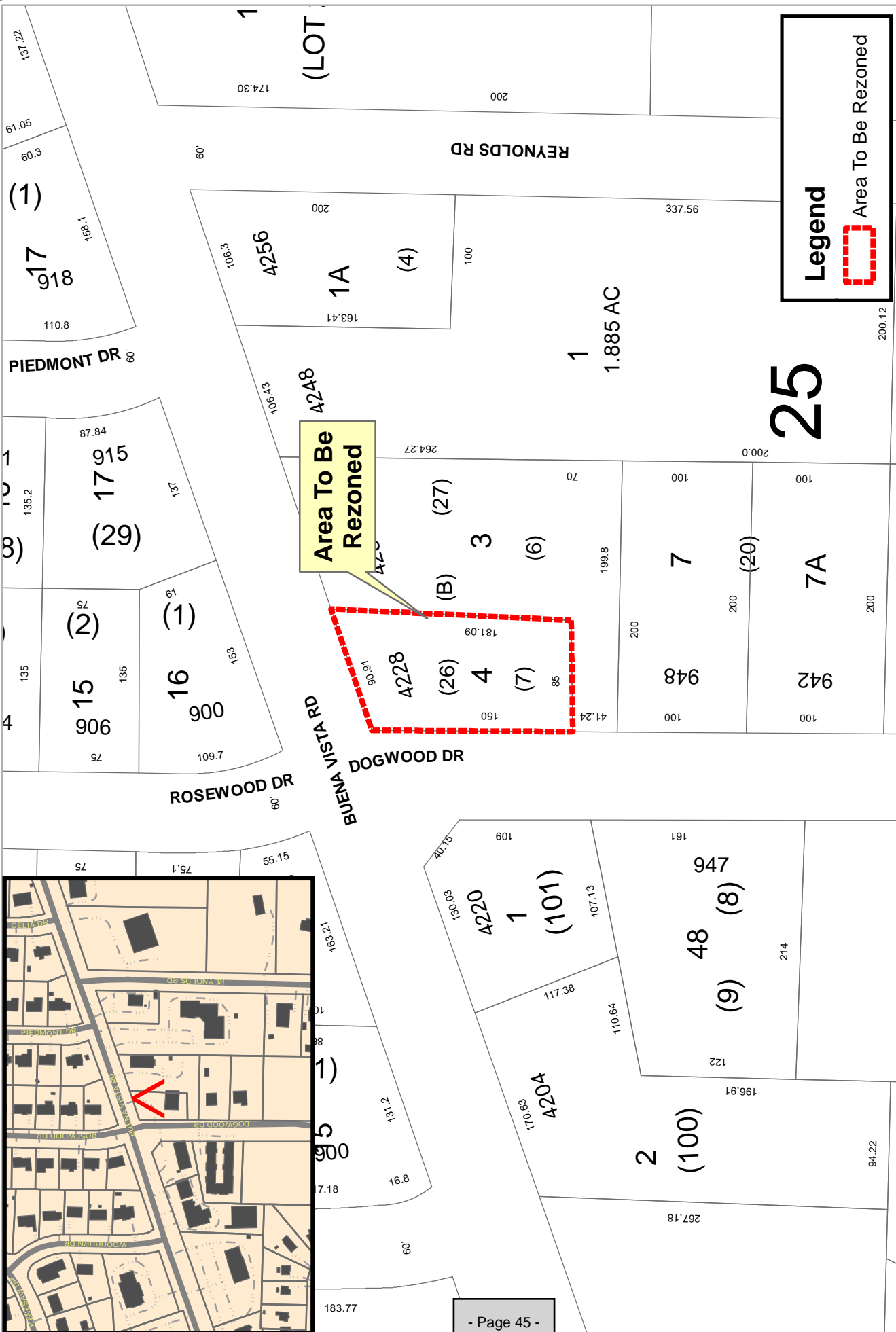
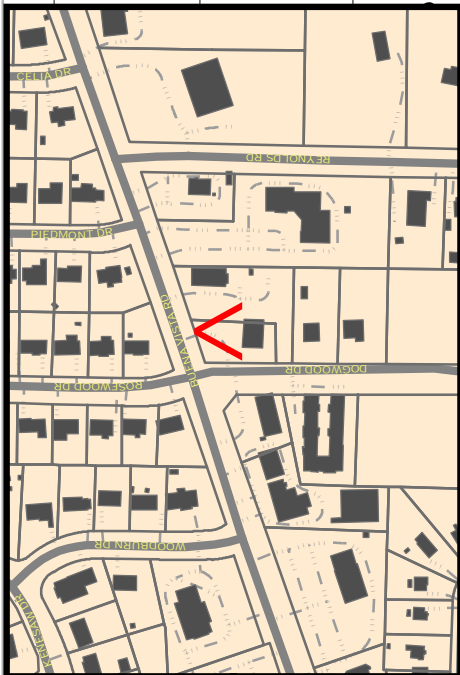
Aerial Map for REZN 05-20-1772  
 Map 087 Block 025 Lot 004  
 Planning Department-Planning Division  
 Prepared By Planning GIS Tech

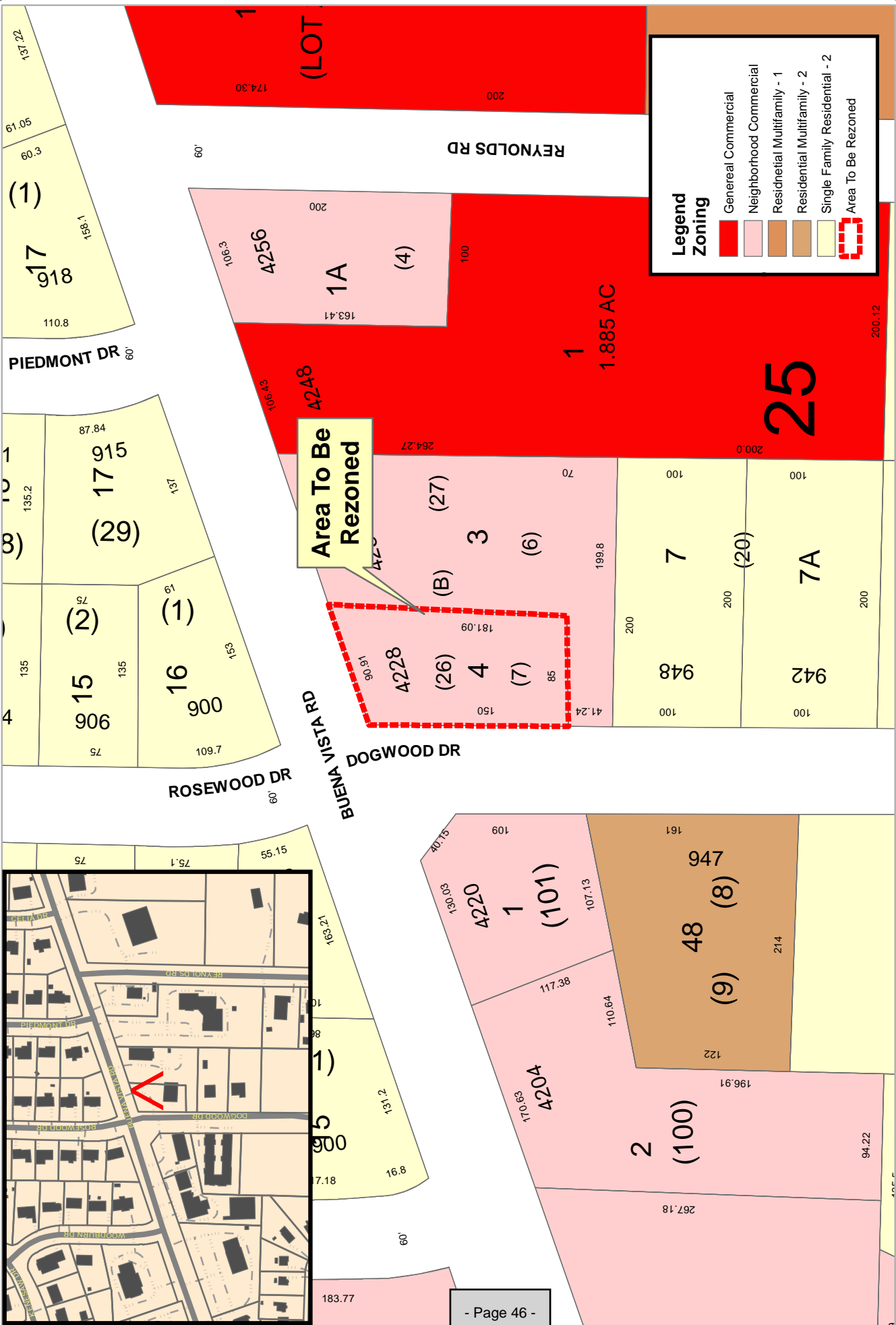
This material is made available as a public service.  
 Maps and data are to be used for reference purposes only.  
 The data contained is subject to constant change.  
 Map information is believed to be correct but is not guaranteed.

**Map of Georgia**

Date: 5/26/2020











# REZONING TRAFFIC ANALYSIS FORM

**ZONING CASE NO.** REZN 05-20-1772  
**PROJECT** 4228 Buena Vista Road  
**CLIENT**  
**REZONING REQUEST** NC to GC

## LAND USE

Trip Generation Land Use Code\* 851 & 945  
Existing Land Use Neighborhood Commercial (NC)  
Proposed Land Use General Commercial - (GC)  
Existing Trip Rate Unit NC - Acreage converted to square footage.  
Proposed Trip Rate Unit GC - Number of Vehicle Fueling Positions

## TRIP END CALCULATION\*

Land Use	ITE Code	Zone Code	Quantity	Trip Rate	Total Trips
<b>Daily (Existing Zoning)</b>					
Convenience Market (Open 24 Hours)	851	NC	0.32 Acres	737.99	94 Weekday
				863.10	30 Saturday
				758.45	26 Sunday
				<b>Total</b>	<b>150</b>
<b>Daily (Proposed Zoning)</b>					
Gasoline/Service Station with Convenience Market	945	GC	2 Pumps	10.56	21 AM Peak
				13.57	27 PM Peak
				<b>Total</b>	<b>48</b>

Note: \* Denotes calculation are based on Trip Generation, 8th Edition by Institute of Transportation Engineers

## TRAFFIC PROJECTIONS

### EXISTING ZONING (NC)

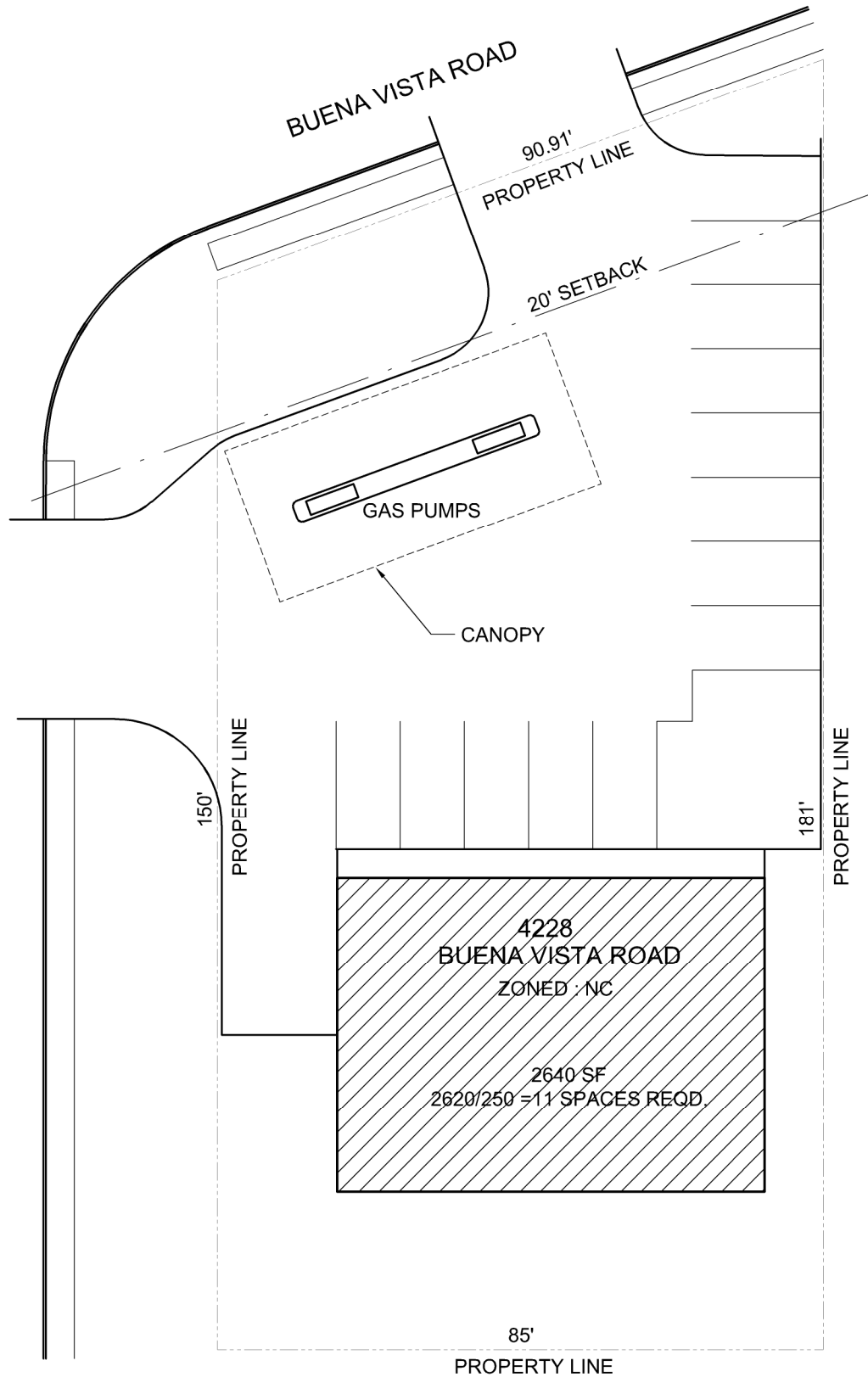
Name of Street	Buena Vista Road
Street Classification	Undivided Arterial w/center In
No. of Lanes	4
City Traffic Count (2018)	28,400
Existing Level of Service (LOS)**	C
Additional Traffic due to Existing Zoning	150
Total Projected Traffic (2019)	28,550
Projected Level of Service (LOS)**	C

### PROPOSED ZONING (GC)

Name of Street	Buena Vista Road
Street Classification	Undivided Arterial w/center In
No. of Lanes	4
City Traffic Count (2018)	28,400
Existing Level of Service (LOS)**	C
Additional Traffic due to Proposed	48
Total Projected Traffic (2019)	28,448
Projected Level of Service (LOS)**	C

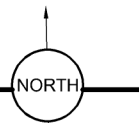
Note: \*\* Denotes Level of Service Based on National Standards for Different Facility Type (TABLE1- General Highway Capacities by Facility Type)

DOGWOOD DRIVE



## SITE PLAN

SCALE: 1"=20'-0"



**File Attachments for Item:**

**4. 1st Reading** - An Ordinance providing for the levy, assessment, and collection of taxes for the public school system of Columbus, Georgia; and for other purposes. (Budget Review Committee)

**AN ORDINANCE**  
**NO. \_\_\_\_\_**

An Ordinance providing for the levy, assessment, and collection of taxes for the public school system of Columbus, Georgia; and for other purposes.

-----

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

SECTION 1.

There is hereby levied and shall be collected on all real estate and personal property, tangible or intangible, in Columbus, Georgia, on the 1st day of January, 2020, a tax of 24.321 mills on each dollar of valuation of such property for current operation of schools. This rate has been set and certified by the Muscogee County Board of Education for FY 2021.

SECTION 2.

As to all funds from taxes on intangible property paid to Columbus, Georgia, by the State of Georgia, the division of said total millage for each particular purpose shall be the same as levied for Urban Services District #1 and the General Services District, under separate ordinance, and for schools under Section 1 of this Ordinance.

SECTION 3.

Claims for exemption from taxation by Columbus, Georgia for the year 2020 on personal property shall be controlled by applicable state law.

SECTION 4.

Returns of tangible property, including description of real estate, shall be made on oath to the Tax Commissioner between the 1st day of January, 2020, and the 1st day of April, 2020, and in default of such return, the property shall be assessed by the Tax Assessor. Should any person, firm or corporation fail to make returns of property for taxation as required by this Ordinance, the Tax Commissioner shall use the value as shown on the prior year's return. A failure to pay the tax on said property at the returned or assessed value shall subject such property to the same liability and sale as other like property regularly assessed or returned where the same was in Columbus, Georgia, on January 1, 2020.



## SECTION 5.

It shall be the duty of the Tax Commissioner carefully to scrutinize each return and to see that no real estate is returned at a value less than fixed by the Board of Tax Assessors and that all personal property embraced in the return is fixed at its true market value. Review of any return shall be made in accordance with the provisions of the Columbus Charter and applicable state law. If in any case the Board of Tax Assessors of Columbus, Georgia, is not satisfied with the accuracy of the tax returns herein provided for, Columbus, Georgia, through its officers, agents, employees, or representatives, may inspect the books of the business for which the returns are made. The Board of Tax Assessors shall have the right to inspect the books or records for the business of which the return was made in Columbus, Georgia, and upon demand of the Board of Tax Assessors such books or records shall be submitted for inspection by the representative of Columbus, Georgia, within 30 days. ALL TAX RETURNS ACCEPTED SUBJECT TO AUDIT.

Whenever any persons are called in to arbitrate and fix the value of any personal property embraced in the return of any taxpayer, such persons shall take an oath, before some officer of the State authorized to administer oaths, to do justice between Columbus, Georgia, and the taxpayer touching the true assessment of the property embraced in the return.

The Board of Tax Assessors shall have mailed notices of assessment in accordance with O.C.G.A. § 48-5-306 and shall present the books to the Tax Commissioner for examination and approval. The Tax Commissioner shall forward the books to the State Revenue Commissioner for examination and approval.

## SECTION 6.

The valuation of all property upon which taxes are herein above levied and assessed, and all tax liens, shall date and rank and become fixed as of January 1, 2020.

Taxes shall become due October 15, and delinquent October 16, but the Taxpayer shall have the option to pay 40% of the total due on or before October 15 and 60% of the total due on or before December 1 without penalty. Upon failure to pay 40% by October 15, the total shall become delinquent. Upon payment of 40% by October 15, the remainder shall become delinquent December 2 if not paid on or before that date. Interest shall immediately begin to accrue on any delinquent tax; a penalty of 10% of the tax due shall accrue on taxes not paid on or before December 20, 2020; and Fi Fa costs will be added, all as provided by Georgia law.

Where any person becomes liable for the payment to Columbus, Georgia, of a tax on personal property for 2020, and between January 1, 2020, and September 1, 2020, such person is moving or about to move the personal property subject to such tax without the limits of Columbus, Georgia, the tax for said year on said personal property shall immediately become due, and execution shall be issued by the Tax Commissioner and levied by the Tax Commissioner instant, and said property advertised and sold pursuant to the provisions regarding sales for taxes due said Columbus, Georgia.

#### SECTION 7.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

-----

Introduced at a meeting of the Council of Columbus, Georgia, held on the 14<sup>th</sup> day of July, 2020; introduced a second time at a regular meeting of said Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen	voting	_____
Councilor Barnes	voting	_____
Councilor Crabb	voting	_____
Councilor Davis	voting	_____
Councilor Garrett	voting	_____
Councilor House	voting	_____
Councilor Huff	voting	_____
Councilor Thomas	voting	_____
Councilor Thompson	voting	_____
Councilor Woodson	voting	_____

\_\_\_\_\_  
Sandra T. Davis  
Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson, III  
Mayor

**File Attachments for Item:**

**5. 1st Reading** - An ordinance amending Ordinance No. 11-61 so as to remove the residency and citizenship requirement for two members representing professional sports leagues on the Civic Center Advisory Board; and for other purposes. (Mayor Pro-Tem)

## AN ORDINANCE

NO. \_\_\_\_\_

An Ordinance amending Ordinance No. 11-61 so as to remove the residency and citizenship requirement for two members representing professional sports leagues on the Civic Center Advisory Board; and for other purposes.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

### SECTION 1.

Section 1 of Ordinance No. 11-61 is hereby amended to read as follows:

Two additional members shall be added to the eleven-member Civic Center Advisory Board currently serving and selected in accordance with Ordinance No. 11-61. The Mayor shall appoint one of the two additional members, and the other shall be elected by a majority of the Columbus Council. Both of these additional members shall be members of an entity organized to promote professional hockey, football, or other professional sport in Columbus, Georgia. These members shall be eligible to serve two three-year terms and shall not have to be residents of Columbus, Georgia or U.S. citizens. All other provisions concerning the operation of the Civic Center Advisory Board shall remain as set forth in Ordinance No. 01-77.

### SECTION 2.

All ordinances or parts of ordinances which are in conflict with this ordinance are hereby repealed.

\_\_\_\_\_

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 14th day of July, 2020; introduced a second time at a regular meeting of said council held on the \_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmation vote of \_\_\_\_ members of Council.

Councilor Allen	voting	_____.
Councilor Barnes	voting	_____.
Councilor Crabb	voting	_____.
Councilor Davis	voting	_____.
Councilor Garrett	voting	_____.
Councilor House	voting	_____.
Councilor Huff	voting	_____.
Councilor Thomas	voting	_____.
Councilor Thompson	voting	_____.
Councilor Woodson	voting	_____.

\_\_\_\_\_  
Sandra T. Davis  
Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson, III  
Mayor

**File Attachments for Item:**

**6. Resolution** - A resolution requesting and encouraging each broadband and communications company doing business in Columbus-Muscogee County to make every effort to bring services to the Old River Road corridor from Fire Station 14, 1300 Old River Road, north to the county line, as well as areas of northeast Columbus to the Harris County and Talbot County lines. (Councilor Davis)

## A RESOLUTION

NO.

A RESOLUTION REQUESTING AND ENCOURAGING EACH BROADBAND AND COMMUNICATIONS COMPANY DOING BUSINESS IN COLUMBUS-MUSCOGEE COUNTY TO MAKE EVERY EFFORT TO BRING SERVICES TO THE OLD RIVER ROAD CORRIDOR FROM FIRE STATION 14, 1300 OLD RIVER ROAD, NORTH TO THE COUNTY LINE, AS WELL AS AREAS OF NORTHEAST COLUMBUS TO THE HARRIS COUNTY AND TALBOT COUNTY LINES.

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WHEREAS, the State of Georgia has focused on providing internet and broadband services to rural and underserved areas of the State in recent years; and

WHEREAS, the Georgia Technology Authority has been established by the State to establish and implement policies and procedures to coordinate state-wide efforts to promote and facilitate deployment of broadband services and other emerging communications technologies throughout the State; and

WHEREAS, this Council has recognized underserved areas in Columbus-Muscogee County, specifically including the Old River Road corridor north and west of River Road in Columbus-Muscogee County, from the Fire Station at 1300 Old River Road to the county line, as well as areas of northeast Columbus to the Harris County and Talbot County lines; and

WHEREAS, this Council desires that broadband and communications companies doing business in Columbus-Muscogee County make every effort to bring services to the corridors described above.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

We hereby request and encourage each broadband and communications company doing business in Columbus-Muscogee County to make every effort to bring services to the Old River Road corridor from Fire Station 14, 1300 Old River Road, north to the county line, as well as areas of northeast Columbus to the Harris County and Talbot County lines.

Let a copy of this Resolution be forwarded by the Clerk of Council to each broadband and communications company doing business in Columbus-Muscogee County and to the Georgia Technology Authority, 47 Trinity Avenue SW, Atlanta GA 30334.

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Introduced at a regular meeting of the Council of Columbus, Georgia, held the 14th day of July, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Thompson	voting _____.
Councilor Woodson	voting _____.

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Sandra T. Davis  
Clerk of Council

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B. H. "Skip" Henderson, III  
Mayor

**File Attachments for Item:**

. ADD-ON ORDINANCE - An ordinance declaring a State of Emergency in Columbus, Georgia; providing for public meetings to be held using telephonic or video participation; providing authorization for the Mayor to respond to ongoing COVID-19 developments by Executive Order; providing for an effective date, and for other purposes. (Mayor Henderson)



**ORDINANCE  
NO.**

An ordinance declaring a State of Emergency in Columbus, Georgia; providing for public meetings to be held using telephonic or video participation; providing authorization for the Mayor to respond to ongoing COVID-19 developments by Executive Order; providing for an effective date, and for other purposes.

**WHEREAS,** Columbus, Georgia has experienced an event of critical significance as a result of the Coronavirus COVID-19) disease ("COVID-19") which has continued to worsen over time; and

**WHEREAS,** the President of the United States declared a National Public Health Emergency on Friday March 13, 2020; and

**WHEREAS,** on March 14, 2020 Governor Brian Kemp declared a Public Health State of Emergency in Georgia and renewed his declaration on April 8, 2020, April 30, 2020, May 28, 2020, and again on June 29, 2020 so that it will remain in effect at least through August 11, 2020; and

**WHEREAS,** the Charter of the Columbus, Georgia grants to this Council the power to protect the safety, health, peace, security and general welfare of the inhabitants of the consolidated government, Charter of the Consolidated Government Columbus, Georgia (hereinafter, "Columbus Charter") § 3-104 (2); and

**WHEREAS,** pursuant to the above referenced emergency powers this Council adopted ordinances on March 24, 2020 and again on April 28, 2020 declaring a local state of emergency and regulating certain local matters that were impacted by the COVID-19 pandemic, and all provisions of these ordinances expired on or before June 1, 2020; and

**WHEREAS,** according to the Georgia Department of Public Health Daily Status Report for Saturday, July 11th, 2020, Georgia now has 114,401 confirmed cases of COVID-19, including 2,698 confirmed cases in Columbus Georgia/Muscogee County; and

**WHEREAS,** according to the Georgia Department of Public Health Daily Status Report for Saturday, July 11th, 2020, 2,996 individuals in Georgia have died and 13,205 have been hospitalized after contracting COVID-19; and

**WHEREAS,** as indicated above, the state of Georgia remains under a state of emergency as a result of the COVID-19 pandemic; and

**WHEREAS,** Governor Brian Kemp has relaxed and/or removed many restrictions on businesses resulting in citizens and visitors interacting in public and commercial establishments; and

**WHEREAS,** the number of cases is growing rapidly; and if COVID-19 continues to spread in Columbus, Georgia and the surrounding communities, the number of persons relying on medical, pharmaceutical, and general cleaning supplies will increase, the private and public sector work force will be negatively impacted by absenteeism, and the demand for medical facilities may exceed locally available resources; and

**WHEREAS,** the CDC indicates that there is evidence of widespread community transmission in Georgia; and

**WHEREAS,** the CDC and public health officials expect that additional cases of COVID- 19 will be identified in the coming days; and

**WHEREAS,** taking measures to control outbreaks minimizes the risk to the public, maintains the health and the safety of the residents of Columbus, and limits the spread of infection in our communities and within the healthcare delivery system; and

**WHEREAS,** it is vitally important that we all work together to decrease the widespread proliferation of COVID-19 among us all now rather than suffer the unfortunate and devastating medical and economic consequences later; and

**WHEREAS,** this emergency order is authorized by O.C.G.A. §§ 38-3-4 and 38-3-28 and the local control provisions of Governor Kemp's Executive Order of June 29, 2020, and it is specifically intended to supplement such declaration, as amended, and should not be construed to be inconsistent therewith; and

**WHEREAS,** pursuant to O.C.G.A. § 38-3-51, the Governor's declared public health emergency authorizes the Mayor and Council to use emergencies powers in O.C.G.A. §§ 38- 3-1 through 38-3-64; and

**WHEREAS.** in the judgment of the Mayor and Columbus Council, with advice from other subject matter experts, there exist emergency conditions as a result of COVID-19 within the geographical boundaries of the Consolidated Government as described in Section 1-102 of the Charter requiring extraordinary and immediate corrective actions for the protection of the health, safety, and welfare of the citizens of Columbus, Georgia and the surrounding communities;

**WHEREAS,** this Mayor and Council have determined that it is necessary to reimpose its Declaration of a Local State of Emergency; and

**WHEREAS,** the Columbus Charter also grants to the Council the power to determine that a state of emergency exists due to a natural disaster and adopt an ordinance addressing the emergency without a second reading of that Ordinance, Columbus Charter § 3-201(3); and

**NOW THEREFORE,** the Columbus Council hereby declares and ordains as follows:

Section 1.

The Mayor and Council adopt and make the findings discussed in the "Whereas" paragraphs the factual findings of the Council.

Section 2.

The Mayor and Council hereby reinstitute the declaration of a local state of public health emergency in Columbus, Georgia.

Section 3.

During this local public health emergency, this Council and all Boards and Commissions of the Columbus Consolidated Government are hereby authorized to meet by video or teleconference during the period of emergency as long as the requirements of O.C.G.A. 50-14-1(g) pertaining to public access are met.

Section 4.

During the period of local public health emergency declared by this Ordinance, this Council hereby expressly delegates to the Mayor the authority to take any steps necessary by Executive Order or other means to enforce or replace social distancing and face mask requirements in response to the amendment or expiration of the Executive Orders of the Governor as well as such further actions as he may deem necessary to respond to changing conditions in the COVID-19 outbreak in Columbus.

Section 5.

This Ordinance shall become effective at 8:00 a.m. on the next day following the Mayor's signature, and will continue to be in effect until 11:59 p.m. on Tuesday, August 11, 2020, or until it is extended, rescinded, superseded, or amended by an ordinance of this Council.

Section 6.

All Ordinances or parts of Ordinances in conflict with this Ordinance are, to the extent of such conflict, hereby repealed or set aside.

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Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 14th day of July, 2020; and adopted at said meeting after one reading in accordance with Section 3-201(3) by the affirmative vote of \_\_\_\_ members of Council.

Councilor Allen	voting	_____
Councilor Barnes	voting	_____
Councilor Crabb	voting	_____
Councilor Davis	voting	_____
Councilor Garrett	voting	_____
Councilor House	voting	_____
Councilor Huff	voting	_____
Councilor Thomas	voting	_____
Councilor Thompson	voting	_____
Councilor Woodson	voting	_____

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Sandra T. Davis  
Clerk of Council

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B.H. "Skip" Henderson, III  
Mayor

**File Attachments for Item:**

. ADD-ON RESOLUTION - A Resolution recommending and encouraging the use of face masks or coverings within the territorial limits of Columbus, Georgia/Muscogee County. (Councilor House)

## A RESOLUTION

NO.

### A RESOLUTION RECOMMENDING AND ENCOURAGING THE USE OF FACE MASKS OR COVERINGS WITHIN THE TERRITORIAL LIMITS OF COLUMBUS, GEORGIA/MUSCOGEE COUNTY.

**WHEREAS**, the CDC, Dr. Kathleen Toomey (Georgia's Commissioner of Public Health), and Governor Kemp through Executive Order 05.12.20.02, and subsequent Executive Orders, have recommended that individuals wear facial coverings over the nose and mouth to mitigate the spread of COVID-19 when they are in public places where they cannot practice social distancing (i.e., stay at least six feet away from other individuals who do not share the same household); and

**WHEREAS**, the CDC states that wearing a facial covering over the nose is a recommended precaution designed to prevent symptomatic and asymptomatic individuals who have contracted COVID-19 from spreading it to other individuals; and

**WHEREAS**, this Mayor and Council desire to protect individuals in said vulnerable populations and other populations at risk in a reasonable manner and as recommended by the CDC and by the Georgia Department of Public Health, while such individuals is a recommended precaution designed to prevent symptomatic and asymptomatic individuals who have contracted COVID-19 from spreading it to other individuals; and

**WHEREAS**, the incidence of infection, hospitalization and death in the territorial limits of Columbus, Georgia/ Muscogee County, continues to increase, signifying the continued spread of the highly contagious and deadly disease; and

**WHEREAS**, this continued increase is a threat to the health, safety, and welfare of all citizens of Columbus, especially individuals in vulnerable populations and other populations at risk.

NOW THEREFORE THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES AS FOLLOWS:

For the protection of all members of the public, including members of vulnerable populations and members of other populations at risk, facial

coverings or masks shall be recommended and strongly encouraged in public places within Columbus, Georgia to slow the spread of the COVID-19 disease.

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Let a copy of this Resolution be posted in a prominent place on the Columbus Consolidated Government's website and released to the media.

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Introduced at a regular meeting of the Council of Columbus, Georgia, held the 14th day of July, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Thompson	voting _____.
Councilor Woodson	voting _____.

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Sandra T. Davis  
Clerk of Council

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B. H. "Skip" Henderson, III  
Mayor



**File Attachments for Item:**

**Director of Inspections and Codes**

Approval is requested for the appointment of Mr. Ryan Pruett as the Director of Inspections and Codes. A resolution is attached.

**A RESOLUTION**

NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF MR. RYAN PRUETT AS DIRECTOR OF THE BUILDING INSPECTIONS AND CODE ENFORCEMENT DEPARTMENT.**

**WHEREAS**, the recruitment process for the Building Inspections and Code Enforcement Department Director position involved a nationwide recruitment; and,

**WHEREAS**, a selection committee process was used and Ryan Pruett is being recommended as Director of Building Inspections and Code Enforcement Department; and,

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to appoint Ryan Pruett as Director of Building Inspections & Code Enforcement Department at a salary of \$92,047,07, Pay Grade 25, effective July 14, 2020.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B. H. "Skip" Henderson, III, Mayor

**File Attachments for Item:**

**2. Termination of Existing Tax Abatement for BD&K Foods, Inc. / Enter a New Tax Abatement Agreement with Chairman Foods, LLC.**

Approval is requested to terminate the 2015 Enterprise Zone tax abatement agreement between the Columbus Consolidated Government and BD&K Foods, Inc. and enter a new tax abatement agreement between the Columbus Consolidated Government and Chairman Foods, LLC.

## Columbus Consolidated Government Council Meeting Agenda Item

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>Termination of Existing Tax Abatement for BD&amp;K Foods, Inc. / Enter a New Tax Abatement Agreement with Chairman Foods, LLC.</b>
<b>AGENDA SUMMARY:</b>	Approval is requested to terminate the 2015 Enterprise Zone tax abatement agreement between the Columbus Consolidated Government and BD&K Foods, Inc. and enter a new tax abatement agreement between the Columbus Consolidated Government and Chairman Foods, LLC.
<b>INITIATED BY:</b>	<b>Planning Department</b>

**Recommendation:** Approval is requested to terminate the 2015 Enterprise Zone tax abatement granted BD&K Foods, Inc. by this Council in Resolution No.318-15 and approve a new Economic Development Incentives Commitment Agreement between the Columbus Consolidated Government and Chairman Foods, LLC to become effective for 10 years beginning with the 2021 tax year.

**Background:** In November 2015, Columbus Council approved an Enterprise Zone application from BD&K Foods Inc. (Resolution 318-15). BD&K Foods has been purchased by Chairman Foods, LLC, which wishes to nullify the existing tax abatement agreement and enter into a new tax abatement agreement.

**Analysis:** A new resolution needs to be adopted authorizing the City Manager to sign the Economic Development Incentives Commitment Agreement to enter into a new tax abatement period. Upon approval of the new abatement agreement, Chairman Food will sign and a Termination Agreement waiving it rights to any tax abatements left for the remaining years of the current tax abatement.

**Financial Considerations:** Chairman Foods, LLC is requesting a new tax abatement agreement because it proposes to expand, renovate and make certain improvements to the Facility, to acquire and install machinery, equipment and other personal property in connection with a food manufacturing and distribution operation, with a new capital investment of \$13,000,000, and the creation of 25 new and additional full time jobs (in addition to the 85 current jobs).

**Legal Considerations:** Council must accept the termination of the existing agreement and approve the adoption of the new agreement.

**Recommendation/Action:** Approve the attached Resolution approving the execution of the new Economic Development Incentives Commitment Agreement and accepting the termination of the existing tax abatement agreement at the end of the 2020 tax year.

**A RESOLUTION****NO.****A RESOLUTION AUTHORIZING A 2020 TAX ABATEMENT AGREEMENT BETWEEN THE COLUMBUS CONSOLIDATED GOVERNMENT AND CHAIRMAN FOODS, LLC. AND ACCEPTING THE TERMINATION OF THE 2015 TAX ABATEMENT AGREEMENT BETWEEN THE COLUMBUS CONSOLIDATED GOVERNMENT AND BD&K FOODS, INC.**

**WHEREAS**, BD&K Food, Inc. received property tax abatements beginning in 2015 under the policies of the Columbus Enterprise Zone in accordance with the terms and conditions set for in Resolution 318-15 adopted by the Columbus Council on November 10, 2015; and,

**WHEREAS**, Chairman Foods, LLC purchased BD&K Foods, Inc. and wishes to terminate the existing agreement and enter into a new agreement with the Columbus Consolidated Government; and,

**WHEREAS**, Chairman Foods, LLC is requesting a new tax abatement of up to ten (10) years because it proposes to expand, renovate and make certain improvements to the Facility, to acquire and install machinery, equipment and other personal property in connection with a food manufacturing and distribution operation, with a new capital investment of \$13,000,000, and the creation of 25 new and additional full time jobs; and,

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

1. A new ten (10) year tax abatement for Chairman Foods, LLC to become effective for the 2021 tax year is hereby approved by this Council. The terms and conditions of the abatement are set forth in the Economic Development Incentives Commitment Agreement (“the Tax Abatement Agreement”) attached hereto;
2. Contemporaneous with the execution of the Agreement, Chairman Foods, LLC shall deliver and the Consolidated Government shall accept a Termination Agreement waiving any further rights under the existing tax abatement granted to BD&K Foods in 2015; and
3. The City Manager is authorized to execute the Tax Abatement Agreement in substantially the form attached.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the \_\_\_\_\_ day  
of \_\_\_\_\_ July 2020 and adopted at said meeting by the affirmative vote of ten members of said  
Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

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Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson, III, Mayor

## TERMINATION AGREEMENT

THIS TERMINATION AGREEMENT (this “Agreement”) is hereby made and entered into effective as of the \_\_\_\_ day of \_\_\_\_\_, 2020 by and between the CONSOLIDATED GOVERNMENT OF COLUMBUS, GEORGIA (the “City”), and CHAIRMANS FOODS, LLC, a Delaware limited liability company (hereinafter referred to as the “Company”);

WHEREAS, the City granted the Company, which is the successor-in-interest to BD&K Foods, Inc., that certain tax abatement provided in Columbus Resolution No. 318-15, which was approved by Council of Columbus, Georgia on November 10, 2015, a copy of which is attached hereto as Exhibit “A” and incorporated herein (the “Current Tax Abatement”);

WHEREAS, the City and the Company desire to enter into a new tax abatement (the “New Tax Abatement”), and, upon approval of the New Tax Abatement by the Council of Columbus and the effectiveness thereof, the parties desire to terminate the Current Tax Abatement.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Termination. Upon approval of the New Tax Abatement by the Council of Columbus, Georgia and the effectiveness of the New Tax Abatement, which is proposed to go into effect on January 1, 2021, the Current Tax Abatement will terminate effective as of December 31, 2020. For purposes of clarification, if the New Tax Abatement is not approved, the Current Tax Abatement will not be terminated as of December 31, 2020.

2. Miscellaneous. This Agreement and all terms, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns. The parties hereto acknowledge and agree that time is of the essence as to all terms and conditions of this Agreement. This Agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original, and it shall not be necessary in making proof of this Agreement to produce or account for more than one such counterpart. This Agreement may not be amended or modified except by a written instrument signed by both parties hereto. The governing law of this Agreement shall be the law of the State of Georgia and venue for any action or proceeding to enforce the provisions hereof or for any claims or judicial action pursuant to this Agreement shall be brought in any court having jurisdiction in Muscogee County, Georgia.

[SIGNATURES FOLLOW]

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement as of the date their signature was affixed to this Agreement.

**COLUMBUS CONSOLIDATED  
GOVERNMENT**

By: \_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_  
\_\_\_\_\_

Sworn to and subscribed before me  
this \_\_\_\_ day of \_\_\_\_\_, 2020:

\_\_\_\_\_  
Notary Public

(Notary Seal)

**CHAIRMANS FOODS, LLC**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

(SEAL)

Sworn to and subscribed before me  
this \_\_\_\_ day of \_\_\_\_\_, 2020:

\_\_\_\_\_  
Notary Public

(Notary Seal)



EXHIBIT “A”

Current Tax Abatement

*[Attached]*

## **ECONOMIC DEVELOPMENT INCENTIVES COMMITMENT AGREEMENT**

**THIS ECONOMIC INCENTIVES COMMITMENT AGREEMENT** (this “Agreement”) is hereby made and entered into effective as of the \_\_\_\_ day of \_\_\_\_\_, 2020 by and between the CONSOLIDATED GOVERNMENT OF COLUMBUS, GEORGIA (the “CCG”), and CHAIRMANS FOODS, LLC, a Delaware limited liability company (hereinafter referred to as the “Company”).

### **R E C I T A L S**

**WHEREAS**, pursuant to the State of Georgia Enterprise Zone Act and in consideration for the Company Commitment as provided in Article 2 below, the CCG will grant certain tax incentives to the Company, as set forth in Article 3 below (collectively the “Tax Incentives”); and

**WHEREAS**, the Company currently owns and occupies 1333 Cusseta Avenue, Columbus, Georgia (the “Facility”), which is located within the Enterprise Zone; and

**WHEREAS**, the Company proposes to expand, renovate and make certain improvements to the Facility, to acquire and install machinery, equipment and other personal property in connection with a food manufacturing and distribution operation, with a total capital investment of \$13,000,000, and the creation of 25 new and additional full time jobs (the “Project”); and

**WHEREAS**, the parties hereto are desirous of entering into this agreement to set forth their understanding and agreement with respect to the undertaking and development of the Project and the Tax Incentives to be provided; and

### **A G R E E M E N T**

**NOW, THEREFORE**, upon and in consideration for the mutual promises and covenants contained herein and for other valuable consideration, the receipt, adequacy and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

#### **ARTICLE 1 DEFINITIONS**

##### **1.1    Terms.**

The terms defined in this Article I shall have the meanings specified for all purposes of this Agreement, applicable to both the singular and plural forms of any of the terms defined herein.

“**Affiliate**” means, with respect to any Person, any other Person controlling, controlled by or under common control with such Person. The term “control” as used in the preceding sentence means, with respect to a corporation, the right to exercise, directly or indirectly, fifty percent (50%) or more of the voting rights attributable to the shares of the controlled corporation, or with respect to any Person other than a corporation, the possession, directly or indirectly, of the power to direct or cause the direction of the management or policies of such Person.

**“Agreement”** means this Enterprise Zone Project Agreement.

**“Board”** means the Board of Tax Assessors.

**“CCG”** means the Consolidated Government of Columbus, Georgia.

**“Commitment Date”** means December 31, 2021 and each anniversary thereof through and including the ninth (9<sup>th</sup>) anniversary of such date for purposes of the Company Commitment and the property tax savings set forth in Section 3.1(a) below).

**“Completion Date”** means the date that the Project is completed and commences operation.

**“Designated Owner”** means the entity designated by the Company to be the owner of the Project Site.

**“Effective Date”** means the date set forth above upon which this Agreement is to be effective upon the signature of the authorized representatives of each Party hereto.

**“Enterprise Zone”** means that certain Enterprise Zone described as the Columbus Business Development Center in Columbus Council Ordinance No. 18-54 adopted by the Council of Columbus, Georgia on December 11, 2018.

**“Enterprise Zone Employment Act”** means the Enterprise Zone Employment Act of 1997, as amended, codified in O.C.G.A. § 36-88-1 et seq.

**“Equipment”** means the machinery, equipment and other items of personal property installed in connection with the Project.

**“Force Majeure”** means any failure or delay in the performance of a party’s obligations under this Agreement which is caused, directly or indirectly, by fire, flood, earthquake, pandemic, epidemic, elements of nature or acts of God, acts of war, terrorism, threatened terrorism, riots, civil disorders, rebellions, strikes, lockouts or labor difficulties, court order or any other similar cause beyond the reasonable control of such party; provided that, such failure or delay could not have been prevented by reasonable precautions and cannot reasonably be circumvented by the non-performing party through the use of reasonably available and economical alternate sources, work-around plans, or other means.

**“Improvements”** means improvements to the Facility and the Project Site in connection with the Project.

**“O.C.G.A.”** means the Official Code of Georgia Annotated.

**“Party”** or **“Parties”** shall have the meaning set forth in the preamble of this Agreement.

**“Person”** means all natural persons, corporations, business trusts, associations, companies, partnerships, joint ventures and other entities and governments and agencies and political subdivisions.

**“Planning Department”** shall mean the Columbus, Georgia Consolidated Government’s Planning Department.

**“Project”** shall have the meaning set forth in the recitals.

**“Project Costs”** means costs and expenses incurred by the Company in connection with the Project Improvements and the acquisition and installation of the machinery and equipment.

**“Project Improvements”** means the Company’s modifications and improvements to the Facility in connection with the Project.

**“Public Entities”** means the State, the City and any other agency, commission or department thereof.

**“State”** means the State of Georgia.

## **ARTICLE 2 COMPANY COMMITMENT**

### **2.1     Capital Investment.**

On or before the Commitment Date, the Company agrees to have made a total capital investment (which includes capitalized costs incurred in connection with the Project) of not less than THIRTEEN MILLION DOLLARS (\$13,000,000) in connection with the Project (the “Investment Commitment”).

### **2.2     Job Creation**

The Company acknowledges that it currently employs eighty-five (85) full-time permanent employees at the Project, and the Company agrees to employ at least an additional twenty-five (25) new, full-time permanent employees at the Project by December 31, 2021 and maintain such employment of one-hundred ten (110) for nine (9) consecutive years (the “Employment Commitment”). The Investment Commitment and the Employment Commitment are the basis for the Financial Incentive to be provided to the Company as set forth herein.

## **ARTICLE 3 TAX INCENTIVES**

### **3.1     Tax Incentives.**

(a)     Property Tax Savings. Subject to the Company’s compliance with the necessary requirements to receive the Tax Incentives, as described below, the Project shall be exempt from state, county and municipal ad valorem property taxes, excluding property taxes imposed by the Muscogee County School District, that would otherwise be levied on the Project, in accordance with the following schedule:

- (i) From January 1, 2021 – December 31, 2025: one hundred percent (100%) of such property taxes shall be exempt;
- (ii) From January 1, 2026 – December 31, 2027: eighty percent (80%) of such property taxes shall be exempt;
- (iii) From January 1, 2028 – December 31, 2028: sixty percent (60%) of such property taxes shall be exempt;
- (iv) From January 1, 2029 – December 31, 2029: forty percent (40%) of such property taxes shall be exempt; and
- (v) From January 1, 2030 – December 31, 2030: twenty percent (20%) of such property taxes shall be exempt.

(b) Requirements.

(i) In order to qualify for the above-described exemption from property taxes, With respect to the Investment Commitment, Company will supply documentation satisfactory to the Planning Department and the Board confirming expenditure of the \$13,000,000 Investment Commitment by January 31, 2021. Once the investment is documented, the Planning Department will, if requested by the Company, provide a written acknowledgment that the Investment Commitment has been satisfied. If said investment is not completed by the Commitment Date, but there has been at least a 75% completion of the Investment Commitment, a one-year extension will be allowed without impact on the Tax Incentives. In the event that the Investment Commitment has not been satisfied by December 31, 2022, with a report substantiating the investment filed by January 31, 2022, the Tax Incentives described above will be rescinded. The Company shall also provide annual reporting by January 31<sup>st</sup> of each year to the Board and the Planning Department substantiating of actual performance for the Employment Commitment. If the required annual reports show that the Company has not achieved an actual performance of at least 75% of each of the Employment Commitment by December 31, 2021 and maintained the same for each year of the immediately succeeding nine (9) year period, then the tax exemption for the immediately following year (as described in the above schedule) will be rescinded. Notwithstanding the rescission of any tax exemption, should the Company, in any subsequent year during said nine (9) year period after the Commitment Date, achieve an actual performance of the Employment Commitment and the necessary information is timely provided to the Board and the Planning Department to confirm the actual performance, then the property tax exemption available for the immediately following year will be reinstated pursuant to the above schedule.

(ii) The Company must further comply with, inter alia, all requirements of the Enterprise Zone Employment Act and Columbus Ordinance No. 18-54.

## ARTICLE 4 OTHER MATTERS

**4.1 Project Improvements.** The Company shall be responsible for all Improvements, and have sole discretion over, the Improvements and other costs of the Project, including but not limited to, approval of contractors, approval of change orders, acceptance of work.

**4.2 Representations and Warranties of the Company.** The Company represents and warrants to the City that it reasonably expects that the Completion Date will occur by or before the Commitment Date. The Company acknowledges that the Tax Incentive granted to the Company pursuant to this Agreement is being given in consideration for the Investment Commitment and the Employment Commitment. In addition to the commitments made herein, the Company agrees to abide by and comply with all rules and regulations from local ordinance and State Law. Falsification of documents or failure to comply with such regulations may result in revocation of this agreement and the recapture of all incentives thus far granted under this agreement.

## **ARTICLE 5 MISCELLANEOUS**

**5.1 Counterparts.** This Agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original, and it shall not be necessary in making proof of this Agreement to produce or account for more than one such counterpart.

**5.2 Governing Law.** The governing law of this Agreement shall be the law of the State of Georgia and venue for any action or proceeding to enforce the provisions hereof or for any claims or judicial action pursuant to this Agreement shall be brought in any court having jurisdiction in Muscogee County, Georgia.

**5.3 Notices.** Every notice required by this Agreement must be in writing and will be deemed to have been delivered upon receipt: (a) when delivered personally; (b) when sent by certified or registered mail, postage prepaid, return receipt requested via the U.S. Postal Service; or (c) when sent next-day delivery to a U.S. address via a nationally recognized overnight courier service such as Federal Express. In each case, a notice sent to a party must be directed to the address for that party set forth below or to such other address as the receiving party shall have most recently forwarded to the sending party pursuant to the provisions of this Section 6.3. The facsimile address as set forth are for information purposes only, and may not be used to satisfy the notice requirements of this Section 6.3:

So agreed this \_\_\_\_ day of \_\_\_\_\_, 2020.

CCG:

Planning Department  
Columbus Consolidated Government  
1104<sup>th</sup> Street  
Columbus, Georgia 31901  
Attn: Rick Jones

---

with a copy to:

Isaiah Hugley, City Manager  
P.O. Box 1340  
Columbus, Georgia 31902

The Company:

Chairmans Foods, LLC

\_\_\_\_\_

\_\_\_\_\_

Attn: \_\_\_\_\_

with a copy to:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**5.4 Cost and Expense.** Except as otherwise provided in this Agreement, each Party agrees to pay its own costs incurred in connection with the Project proposal, including all costs and expenses incurred in connection with the preparation of any studies or reports, surveys, or approvals, this Agreement or otherwise.

**5.5 Press Releases.** The City will cooperate fully to coordinate with the Company in connection with all press releases and publications concerning the Project. Any press release will be approved by both parties. The Parties agree that the City shall have sole responsibility in coordinating with the Company in this regard.

**5.6 Amendment and Waivers.** This Agreement may not be amended or modified except by a written instrument signed by each Party. The waiver by any Party of such Party's rights under this Agreement in any particular instance or instances, whether intentional or otherwise, shall not be considered as a continuing waiver which would prevent subsequent enforcement of such rights or of any other rights.

**5.7 Assignment.** This Agreement is not assignable except that the Company shall have the right at any time to assign all its rights and obligations in and to the Project and to transfer this Agreement or any part hereof to any Affiliate of the Company; provided, however, the Company shall, notwithstanding such assignment and assumption, continue to be liable for its obligations hereunder.

**5.8 Section Title and Headings.** The section titles and headings are for convenience only and do not define, modify or limit any of the terms and provisions hereof.

**5.9 Entire Agreement.** This Agreement constitutes the entire agreement and understanding among the Parties and no other offers, agreements, understandings, warranties, or representations exist between the Company and the City.

**5.10 Survival of Representations, Warranties and Covenants.** The representations, warranties and covenants made by each of the Parties hereto contained herein shall survive the performance of any obligations to which such representations, warranties and covenants relate.

**5.11 Binding Effect.** This Agreement and all terms, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns.

**5.12 Time is of the Essence.** The Parties acknowledge and agree that time is of the essence as to all terms and conditions of this Agreement. The provisions of this Section 5.12 are subject to the excuse by any Party of Force Majeure.



**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement as of the date their signature was affixed to this Agreement.

**COLUMBUS CONSOLIDATED  
GOVERNMENT**

By:

\_\_\_\_\_  
Isaiah Hugley, City Manager

Attest:

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

Approved as to form:

\_\_\_\_\_  
Clifton C, Fay, City Attorney

**CHAIRMANS FOODS, LLC**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**File Attachments for Item:****3. Street Acceptance – That portion of Creekrise Drive and that portion of Ripple Ridge located in Section Two, Creekrise and that portion of Lake Bright Drive located in Section Two, The Estates At Creekrise**

Approval is requested for the acceptance of That portion of Creekrise Drive and that portion of Ripple Ridge located in Section Two, Creekrise and that portion of Lake Bright Drive located in Section Two, The Estates at Creekrise. The Engineering Department has inspected said streets and recommends acceptance by same.

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>Street Acceptance – That portion of Creekrise Drive and that portion of Ripple Ridge located in Section Two, Creekrise and that portion of Lake Bright Drive located in Section Two, The Estates At Creekrise</b>
<b>AGENDA SUMMARY:</b>	Approval is requested for the acceptance of That portion of Creekrise Drive and that portion of Ripple Ridge located in Section Two, Creekrise and that portion of Lake Bright Drive located in Section Two, The Estates at Creekrise. The Engineering Department has inspected said streets and recommends acceptance by same.
<b>INITIATED BY:</b>	<b>Engineering Department</b>

**Recommendation:** Approval is requested for the acceptance of that portion of Creekrise Drive and that portion of Ripple Ridge located in Section Two, Creekrise and that portion of Lake Bright Drive located in Section Two, The Estates At Creekrise.

**Background:** That portion of Creekrise Drive and that portion of Ripple Ridge located in Section Two, Creekrise and that portion of Lake Bright Drive located in Section Two, The Estates At Creekrise has (25) Twenty-Five residential lots. The streets have been improved and meet the required specifications for acceptance by the City.

**Analysis:** A deed has been conveyed to the City conveying That portion of Creekrise Drive and that portion of Ripple Ridge located in Section Two, Creekrise and that portion of Lake Bright Drive located in Section Two, The Estates At Creekrise. A description of property is as follows: The Streets located in Section Two, Creekrise and Section Two, The Estates Aat Creekrise identified as Creekrise Drive, Lake Bright Drive and Ripple Ridge on the plat entitled Section Two, Creekrise and Section Two, the Estates at Creekrise, Part of Land Lot 276, 19<sup>th</sup> District, Columbus, Muscogee County, Georgia,” dated 10 June 2020, prepared by Moon, Meeks & Associates, Inc., and recorded in Plat book 166, Page 175, in the Office of the Clerk of Superior Court of Muscogee County, Georgia.

**Financial Considerations:** No City funds are involved until maintenance is assumed after the two-year warranty.

**Legal Considerations:** In accordance with Section 18-3 of the Columbus Code, all dedicated right-of-way must be accepted by Council.

**Recommendation/Action:** Approve the acceptance of That portion of Creekrise Drive and that portion of Ripple Ridge located in Section Two, Creekrise and that portion of Lake Bright Drive located in Section Two, The Estates At Creekrise.

## A RESOLUTION

NO.

**A RESOLUTION OF THE COUNCIL OF COLUMBUS, GEORGIA, AUTHORIZING THE ACCEPTANCE OF A DEED TO THAT PORTION OF CREEKRIS DRIVE AND THAT PORTION OF RIPPLE RIDGE LOCATED IN SECTION TWO, CREEKRIS AND THAT PORTION OF LAKE BRIGHT DRIVE LOCATED IN SECTION TWO, THE ESTATES AT CREEKRIS, ON BEHALF OF COLUMBUS, GEORGIA.**

**WHEREAS**, Columbus, Georgia has been submitted a deed conveying that portion of Creekrise Drive and that portion of Ripple Ridge located in Section Two, Creekrise and that portion of Lake Bright Drive located in Section Two, The Estates At Creekrise, a full description of property on said deed; and,

**WHEREAS**, said streets have been improved and meet the required specifications for acceptance by the City; and,

**WHEREAS**, the Engineering Department has inspected said streets and recommends acceptance by same.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:**

That certain deed dated July, 14, 2020 conveying to Columbus, Georgia, that portion of Creekrise Drive and that portion of Ripple Ridge located in Section Two, Creekrise and that portion of Lake Bright Drive located in Section Two, The Estates At Creekrise and the same is hereby accepted. The Clerk of Council is hereby authorized to have said deed recorded in the Deed Records in the Office of the Clerk of Superior Court of Muscogee County. A copy of deed is hereto attached and by this reference made a part of this resolution.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the \_\_\_\_\_ day of July 2020 and adopted at said meeting by the affirmative vote of ten members of said Council.

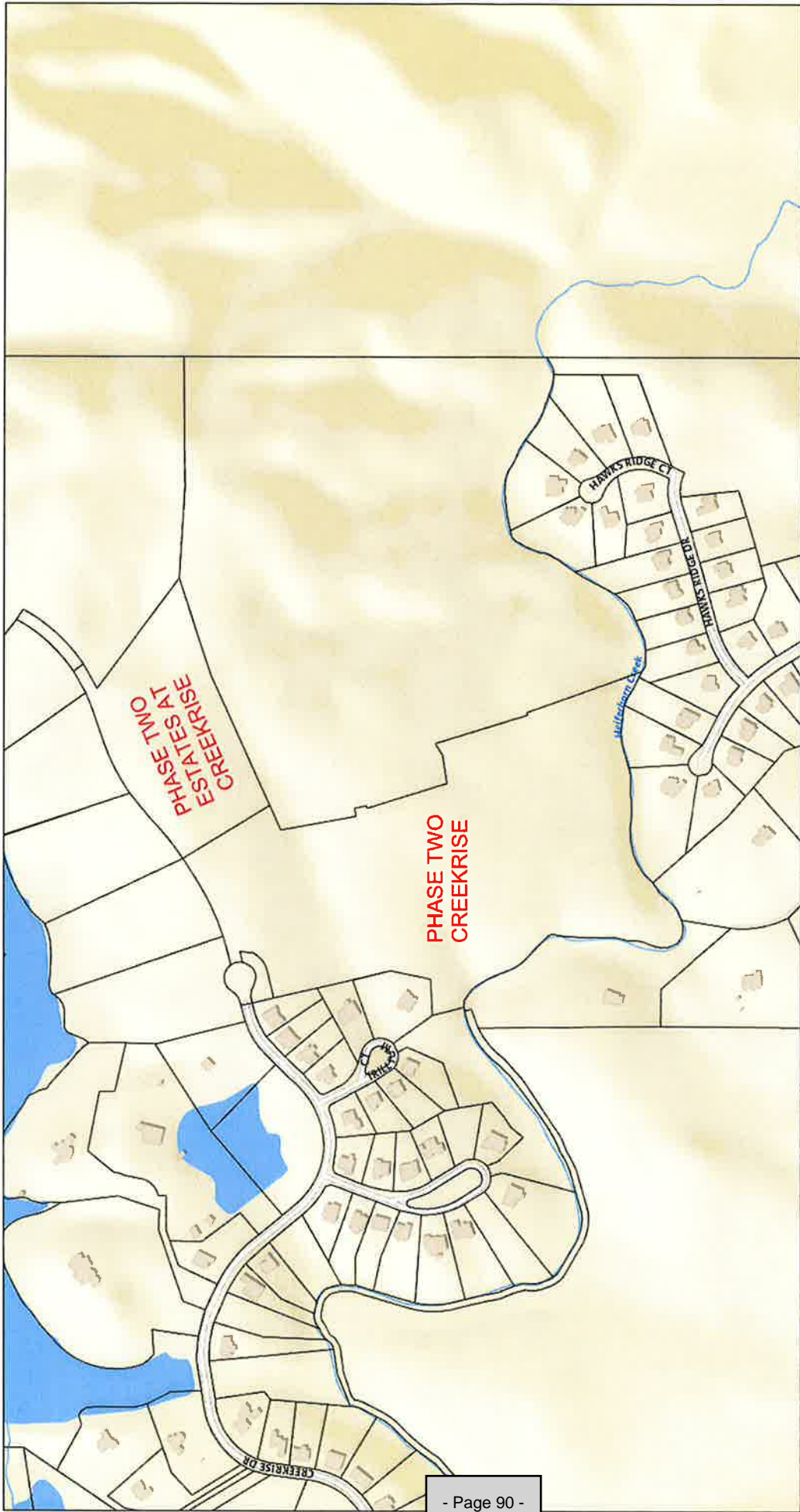
Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.

Councilor Woodson voting \_\_\_\_\_.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

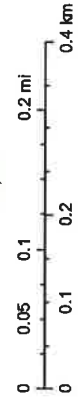
\_\_\_\_\_  
B.H. "Skip" Henderson, Mayor

# VICINITY MAP



July 1, 2020

1:5,584



Columbus Consolidated Government

**File Attachments for Item:****4. FY21 PUBLIC DEFENDER CONTRACT**

Approval is requested to enter into an agreement between the Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County for Indigent Defense Services in the amount of \$2,093,658 and to authorize monthly payments to the Georgia Public Defender Standards Council (GPDSC) for said services in the amount of \$129,463.86 per month. The monthly amount is included in the total contract amount of \$2,093,658 and it covers the cost of personnel services as well as a 5% administrative fee.

**Columbus Consolidated Government  
Council Meeting Agenda Item**

Item #4.

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>FY21 PUBLIC DEFENDER CONTRACT</b>
<b>AGENDA SUMMARY:</b>	Approval is requested to enter into an agreement between the Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County for Indigent Defense Services in the amount of \$2,093,658 and to authorize monthly payments to the Georgia Public Defender Standards Council (GPDSC) for said services in the amount of \$129,463.86 per month. The monthly amount is included in the total contract amount of \$2,093,658 and it covers the cost of personnel services as well as a 5% administrative fee.
<b>INITIATED BY:</b>	<b>Finance Department</b>

**Recommendation:** Approval is requested to enter into an agreement for Indigent Defense Services between Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County in the amount of \$2,093,658 from July 2020 to June 2021 and authorize payment to Georgia Public Defender Standards Council (GPDSC) for \$1,479,587 and for \$73,979, 5% administrative fee (GPDSC payment is included in the total amount of \$2,093,658); authorize the Mayor and/or City Manager to have signature authority.

**Background:** The Circuit Public Defender will provide public defender personnel in Superior, Juvenile, and Recorder's courts totaling \$2,093,658 of which \$1,479,587 and an administrative fee of \$73,979 is paid in monthly installments to the GPDSC for a total of \$1,553,566. These services include payroll, fringe benefits, training, travel, computer hardware, computer software and legal research software. Support staff and operational expenses are funded in the FY21 budget for a total of \$540,092. Included in this FY21 contract is a continuation of funding for two Assistant Public Defenders funded from the General Fund for the Rapid Resolution Initiative that began in FY16. This contract also includes funding for three (3) Assistant Public Defenders that were added in FY17 and FY19 as well as supplements for the Chief Public Defender and Assistant Chief Public Defender due to providing representation in Recorder's Court. In the contract, the prorated share of all costs are outlined as follows: Muscogee - \$1,934,171; Chattahoochee - \$5,125; Harris - \$114,000; Marion - \$12,193; Talbot - \$12,220; Taylor - \$15,949 for a total of \$2,093,658. Muscogee County acts as the fiscal agent for the Circuit Public Defender.

**Analysis:** The Circuit Public Defender, City Attorney's Office and the Finance Department have reviewed this contract.

**Financial Considerations:** The agreement is budgeted in the FY21 Adopted Budget.

**Legal Considerations:** The Columbus Consolidated Government is eligible to enter into this contract.



**Recommendations/Actions:** Approval is requested to enter into an agreement for Indigent Defense Services between Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County in the amount of \$2,093,658 from July 2020 to June 2021 and authorize payment to Georgia Public Defender Standards Council (GPDSC) for \$1,479,587 and for \$73,979, 5% administrative fee (GPDSC payment is included in the total amount of \$2,093,658); authorize the Mayor and/or City Manager to have signature authority.

## A RESOLUTION

NO.

**A RESOLUTION AUTHORIZING TO ENTER INTO AN AGREEMENT FOR INDIGENT DEFENSE SERVICES BETWEEN CIRCUIT PUBLIC DEFENDER OFFICE OF THE CHATTAHOOCHEE JUDICIAL CIRCUIT AND MUSCOGEE COUNTY IN THE AMOUNT OF \$2,093,658 FROM JULY 2020 TO JUNE 2021 AND AUTHORIZE PAYMENT TO THE GEORGIA PUBLIC DEFENDER STANDARDS COUNCIL (GPDSC) IN THE AMOUNT OF \$1,553,566 PAID IN MONTHLY INSTALLMENTS OF \$129,463.86 OF WHICH IS INCLUDED IN THE TOTAL AMOUNT;**

**WHEREAS**, the Circuit Public Defender Office of the Chattahoochee Judicial Circuit was created in January 2005 by the Georgia Indigent Defense Act of 2003 and provides that a consolidated government may contract with the circuit public defender for the provision of criminal defense for indigent persons in Superior and Juvenile courts; and,

**WHEREAS**, the contract specifies the amount of \$1,553,566 for state paid personnel and administrative fee for the period of July 2020 to June 2021 and Columbus Consolidated Government personnel and operating expenses of \$540,092 with Muscogee County's prorated share of all expenses to be \$1,934,171.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the Mayor and the City Manager are hereby authorized to enter into an agreement for Indigent Defense Services between Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County in the amount of \$2,093,658 from July 2020 to June 2021 and authorize payment to the GPDSC in the amount of \$1,479,587 plus the administrative fee of \$73,979 to be paid in monthly installments of \$129,463.86 which is included in the total amount; and authorize the Mayor and City Manager to have signature authority.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the \_\_\_\_ day of \_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson, Mayor



## GEORGIA INDIGENT DEFENSE SERVICES AGREEMENT

**THIS AGREEMENT** is entered into this \_\_\_\_ day of \_\_\_\_\_, 2020, between the Circuit Public Defender Office of the Chattahoochee Judicial Circuit (herein referred to as “**the Public Defender Office**”) and the governing authority of Columbus-Muscogee County, a body politic and a subdivision of the State of Georgia (herein referred to as “**the County**”) and is effective July 1, 2020.

### WITNESSETH:

**WHEREAS**, the Public Defender Office and the County enter into this agreement to implement the provisions of the Georgia Indigent Defense Act of 2003, as amended,

**WHEREAS**, GPDC is existing under the laws of the State of Georgia; and

**WHEREAS**, the Public Defender Office is existing under the laws of the State of Georgia and operating under the laws and Constitution of the State of Georgia with full power to enter into contracts and agreements with other entities; and

**WHEREAS**, the County is a body politic, existing and operating under the laws and Constitution of the State of Georgia with full power to enter into contracts and agreements with other political entities; and

**WHEREAS**, the Public Defender Office is existing under the laws of the State of Georgia and operating under the laws and Constitution of the State of Georgia with full power to enter into contracts and agreements with other entities; and

**WHEREAS**, it is the intent of the parties to this agreement to provide for the operation of an indigent defense system to assure that adequate and effective legal representation is provided, independent of political considerations or private interests, to indigent defendants in criminal cases consistent with the standards adopted by the Georgia Public Defender Council. This system and this agreement include the following:

- (1) The provision by the Public Defender Office of the statutorily required services to the County;
- (2) The payment for additional personnel and services by the County;
- (3) The provision by the County of its pro rata share of the costs of appropriate offices, utilities, telephone expenses, materials, and supplies as may be necessary to equip, maintain, and furnish the office or offices of the circuit public defender in an orderly and efficient manner;
- (4) Travel advances and reimbursement of expenses; and
- (5) The provision for other matters necessary to carry out this agreement.

**NOW THEREFORE**, in consideration of the mutual covenants and promises contained in the agreement and for Ten Dollars (\$10) and other good and valuable consideration, **IT IS AGREED AS FOLLOWS:**

## ARTICLE 1

### STATUTORY PERSONNEL

**Section 1.01 Statutory Staffing.** The Public Defender Office agrees to provide for the Chattahoochee Judicial Circuit full-time staff for a circuit public defender office or offices consisting of a circuit public defender; an assistant public defender for each superior court judge authorized for the circuit, excluding the chief judge and senior judges; an investigator; and two additional persons to perform administrative, clerical or paraprofessional services.

**Section 1.02 Statutory Services.** The Public Defender Office agrees to provide representation to indigent defendants in the following cases:

- (1) Criminal cases prosecuted in the Superior Courts of the Chattahoochee Judicial Circuit under the laws of the State of Georgia in which there is a possibility that a sentence of imprisonment or probation or suspension of sentence of imprisonment may be adjudged;
- (2) Hearings in the Superior Courts of the Chattahoochee Judicial Circuit on a revocation of probation;
- (3) Cases prosecuted in the Juvenile Courts of the Chattahoochee Judicial Circuit in which a child may face a disposition in a delinquency case of confinement, commitment or probation; and
- (4) Direct appeals from a decision in cases described in (1), (2), and (3) above;
- (5) Columbus City Records Court as set out in Attachment B.

**Section 1.03 Conflicts.** The Georgia Public Defender Council agrees to provide for legal representation by an attorney who is not an employee of the Public Defender Office in cases described in Section 1.02 in which the Public Defender Office has a conflict of interest.

## ARTICLE 2

### ADDITIONAL PERSONNEL AND SERVICES

**Section 2.01 Additional personnel and services.** The Public Defender Office agrees to provide and the County agrees to pay for the services and personnel described in Attachment A. Attachment A is incorporated into this agreement by reference. The parties agree to the payment terms in Attachment A. Attachment A is incorporated into this agreement by reference. The amount to be paid includes a 5% administrative services fee. This fee is determined by the total amount for all of the budgeted positions. Upon expiration or termination of the agreement, any unused portion of the administrative services fee may be refunded to the County in the discretion of the Georgia Public Defender Council. Any changes to Attachment A shall be made in accordance with Section 5.06 of this agreement. Any additional personnel employed by the Public Defender Office pursuant to this section are full-time state paid employees of the Public Defender Office in the unclassified service of the State Merit System of Personnel Administration with all the benefits provided by law to employees in the unclassified service. The additional personnel shall serve at the pleasure of the Chattahoochee Judicial Circuit Public Defender. The parties agree that the employment of additional personnel employed by the Public Defender Office pursuant to this section may be terminated by the Public Defender Office if the County does not pay for the cost of these personnel in advance in accordance with this agreement.

**Section 2.02 Additional County Employees.** The County agrees to provide to the Public Defender Office employees who remain employees of the County. The County is the employer for these employees for all purposes, including, without limitation, compensation and employee benefits, but the employees are under the supervision of

the circuit public defender. The circuit public defender may utilize the duties and the title of these employees in the County Merit System. These employees include investigators and administrative personnel who are currently being paid **\$480,677** in salaries and benefits.

**Section 2.03 Office expenses.** The County agrees to pay the operational expenses in the amount of **\$59,415** which includes, but not limited to, appropriate offices, utilities, telephone expenses, materials, and supplies to equip, maintain, and furnish the office or offices of the Public Defender Office.

### ARTICLE 3

#### **PROVISION BY THE COUNTY OF ITS PRO RATA SHARE OF THE COSTS OF SALARY EXPENSE, APPROPRIATE OFFICES, UTILITIES, TELEPHONE EXPENSES, MATERIALS, AND SUPPLIES AS MAY BE NECESSARY TO EQUIP, MAINTAIN, AND FURNISH THE OFFICE OR OFFICES OF THE CIRCUIT PUBLIC DEFENDER.**

**Section 3.01 Contributions.** The parties to this agreement acknowledge that part of the total cost of the Public Defenders budget is to be reimbursed. As set out in Attachment A which is hereby incorporated into this agreement by reference.

**Section 3.02 County Fiscal Agent.** Columbus-Muscogee County is acting as fiscal agent to collect the monies from Chattahoochee, Harris, Marion, Talbot, and Taylor Counties. Installments from Chattahoochee, Harris, Marion, Talbot and Taylor Counties shall be paid to **Columbus Consolidated Government and forwarded to the Finance Director, Columbus Consolidated Government, P.O. Box 1340, Columbus GA 31902-1340.**

### ARTICLE 4

#### **TRAVEL AND REIMBURSEMENT OF EXPENSES**

**Section 4.01 Travel and expense reimbursement.** The County agrees to provide travel advances and to reimburse expenses which may be incurred in the performance of the employee's official duties under this agreement by an employee of the Public Defender Office to the extent the expenses are not reimbursed by the state and to the extent the expenses are authorized by the circuit public defender and the County. The County shall provide the Public Defender Office with the information concerning the travel advances and expense reimbursements required by the State Auditor. The County agrees to reimburse employees' travel at the current rate 0.545 per mile, subject to the budget amount set forth in Article 3.

**Section 4.02 Training.** The County agrees to reimburse the State for training employees, subject to the budget amount set forth in Article 3.

**Section 4.03 Computers.** The County agrees to provide computer equipment required to perform their duties for the county employees covered under Section 2.02, subject to the budget amount set forth in Article 3.

**Section 4.04 Legal Research.** The County agrees to reimburse the State for the actual cost, subject to the budget amount set forth in Article 3.

### ARTICLE 5

#### **MISCELLANEOUS**

**Section 5.01 Term.** The term of this agreement is 12 months beginning July 1, 2020 and ending June 30, 2021

Item #4.

**Section 5.02 Maintenance of effort.** The County agrees that it will continue to fund indigent defense for the term of this agreement, at a minimum, at the level of its most recent budgeted level of funding (fiscal year 2020 or fiscal year 2021 planned budget if that budget has already been adopted) for indigent defense and as part of this support each county agrees to provide the space, equipment and operating expenses necessary to effectively operate the circuit public defender office.

**Section 5.03 Severability.** Any section, subsection, paragraph, term, condition, provision or other part (hereinafter collectively referred to as “part”) of this agreement that is judged, held, found, or declared to be voidable, void, invalid, illegal or otherwise not fully enforceable shall not affect any other part of this agreement, and the remainder of this agreement shall continue to be of full force and effect. Any agreement of the parties to amend, modify, eliminate, or otherwise change any part of this agreement shall not affect any other part of this agreement, and the remainder of this agreement shall continue to be of full force and effect.

**Section 5.04 Cooperation, dispute resolution and jurisdiction.** (a) The Public Defender Office and the County acknowledge that this agreement may need to be revised periodically to address new or unforeseen matters.

(b) Each party to this agreement agrees to cooperate with the other party to effectuate and carry out the intent of this agreement.

(c) This agreement, and the rights and obligations of the parties, are governed by, and subject to and interpreted in accordance with the laws of the State of Georgia. The parties acknowledge and agree that by law, the exclusive jurisdiction for contract actions against the state, departments and agencies of the state, and state authorities is the Superior Court of Fulton County, Georgia. The Parties further acknowledge that the Fulton Superior Court has a Court sponsored Arbitration and Mediation Program in which the Parties agree to fully participate.

**Section 5.05 Notice.** A notice to a party to this agreement shall be made in writing and shall be delivered by first class mail or personally to the person and at the address indicated below:

**OFFICE OF CHATTAHOOCHEE JUDICIAL CIRCUIT:**

Moffett Flournoy, Circuit Public Defender  
420 – 10<sup>th</sup> Street  
Columbus, Georgia 31901-2856

**GOVERNING AUTHORITY OF COLUMBUS-MUSCOGEE COUNTY, GA:**

B.H. “Skip” Henderson III, Mayor  
100 – 10<sup>th</sup> Street  
Post Office Box 1340  
Columbus, Georgia 31902-1340

**GEORGIA PUBLIC DEFENDER COUNCIL:**

Director/Acting/Interim  
104 Marietta Street, Suite 200  
Atlanta, Georgia 30303

**Section 5.06 Reallocation of Funds.** Funds budgeted as operational expenses may be reallocated by the circuit public defender for personnel costs so long as the amount to be reallocated does not exceed the total amount of the budget, subject to the express approval of the Columbus Council.

**Section 5.07 Agreement modification.** This agreement, including all attachments hereto, constitutes the entire agreement between the parties with respect to the subject matter of this agreement and may be altered or amended only by a subsequent written agreement of equal dignity; provided, however, that the parties' representatives identified in Section 5.05 may agree in writing by an exchange of letters or emails prior to the budget revision becoming effective to budget revisions which do not increase or decrease the total dollar value of the agreement. This agreement supersedes all prior agreements, negotiations and communications of whatever type, whether written or oral, between the parties hereto with respect to the subject matter of this agreement. After the agreement has been approved by the Director of the Georgia Public Defender Standards Council, no modifications may be made without prior notice to the Director of the council.

**Section 5.08 Termination.** (a) **Due to non-availability of funds.** In the event that either of the sources of reimbursement for services under this agreement (appropriations from the General Assembly of the State of Georgia, or appropriations from the governing authority of the County) is reduced during the term of this agreement, the Public Defender Office may make financial and other adjustments to this agreement and notify the County accordingly. An adjustment may be an agreement amendment or may be the termination of the agreement. The certification by the director of the Georgia Public Defender Standards Council of the occurrence of reduction in State funds is conclusive. The certification of the occurrence of the reduction in county funds by the person named in Section 5.05 by the County to receive notices is conclusive. The County shall promptly notify the Public Defender Office in writing on the non-existence or insufficiency of funds and the date of termination. The Public Defender Office shall then immediately cease providing the services required hereunder except for any necessary winding down and transition services required under Section 5.08. In lieu of terminating this agreement, the County and the Public Defender Office may make financial and other adjustments to this agreement by amending it pursuant to Section 5.06.

(b) **For cause.** This agreement may be terminated for cause, in whole or in part, at any time by either party for failure by the other party to substantially perform any of its duties under this agreement. "Cause" means a breach or default of any material obligation hereunder which default is incapable of cure, or which, being capable of cure, has not been cured within 30 days after receipt of notice of such default (or such additional cure period as the non-defaulting party may authorize). Should a party exercise its right to terminate this agreement under this subsection, the termination shall be accomplished in writing and specify the reason and the termination date. In the event of termination under this subsection the Public Defender Office shall submit a final agreement expenditure report containing all charges incurred through and including the termination date to the County no later than 30 days after the effective date of written notice of termination and the County shall pay the amount due within 15 days of the receipt of the final agreement expenditure report. Upon termination of this agreement, the Public Defender Office shall not incur any new obligations after the effective date of the termination, except as required under Section 5.08. The above remedies contained in this subsection are in addition to any other remedies provided by law or the terms of this agreement.

(c) **For Convenience.** This agreement may be cancelled or terminated by either of the parties without cause; however, the party seeking to terminate or cancel this agreement shall give written notice of its intention to do so to the other party at least 60 days prior to the effective date of cancellation or termination.

(d) **Post-termination obligations.** After termination of this agreement pursuant to this Section, the Public Defender Office and the County agree to comply with the provisions of Section 5.08 (a).

**Section 5.09 Cooperation in transition of services.** (a) **During or at the end of the agreement.** The Public Defender Office agrees upon suspension, termination, or expiration of this agreement, in whole or in part, for any reason to cooperate as requested by the County to effectuate the smooth and reasonable transition of services for existing clients. This includes but is not limited to the continuation of representation by Public Defender Office where appropriate or required by law, court rule or the State Bar of Georgia ethical standards or the facilitation of the timely transfer to the County of the client records. The County shall compensate the Public Defender for all post-

suspension, post-termination, or post-expiration services under this subsection. The Public Defender Office submit a monthly expenditure report containing all charges incurred during the preceding month on or before the 5<sup>th</sup> day of each month. The County shall pay the amount due within 15 days of the receipt of the monthly expenditure report. This subsection survives the suspension, termination, or expiration of the agreement.

**(b) Statutory responsibility continuation.** The Public Defender Office and the County acknowledge that both have responsibilities for indigent defense costs under the Georgia Indigent Defense Act of 2003, as amended and that the suspension, termination, or expiration of this agreement does not relieve either party of their responsibility under the law.

**Section 5.10 Advance of Funds.** The parties agree that advances of funds cannot remain outstanding following agreement suspension, termination, or expiration and will be reclaimed. The parties agree that upon termination of this agreement, for any reason, all unexpended and unobligated funds held by the parties revert to the party entitled to the funds. The parties agree to reconcile expenditures against advances of funds within 30 days of termination of this agreement.

**Section 5.10 Time.** Time is of the essence.

**IN WITNESS WHEREOF,** the parties have each here unto affixed their signatures the day and year first written above.

**ATTEST:**

**Governing Authority of Columbus-Muscogee County, GA**

\_\_\_\_\_

**BY:** \_\_\_\_\_  
**B.H. "Skip" Henderson III, Mayor**

**ATTEST:**

**Chattahoochee Judicial Circuit Office of the Public Defender**

\_\_\_\_\_

**BY:** \_\_\_\_\_  
**Moffett Flournoy**  
**Circuit Public Defender**

**ATTEST:**

**APPROVED AND CONSENTED TO:**  
**Georgia Public Defender Standards Council**

\_\_\_\_\_

**BY:** \_\_\_\_\_  
**Director Acting/Interim**



**CHATTAHOOCHEE JUDICIAL CIRCUIT**  
**Attachment A**  
**July 1, 2020 – June 30, 2021**

Item #4.

The County agrees to pay the Public Defender Office **\$1,553,566** in 12 monthly installments. Installments will be paid in advance directly to the Georgia Public Defender Council by the 15<sup>th</sup> day of each preceding month beginning on July 15, 2020.

Invoices will be sent to the following address:

**Finance Director  
Columbus Consolidated Government  
P. O. Box 1340  
Columbus GA 31902-1340**

Installments will be paid directly to the GPDSC at the following address:

**Georgia Public Defender Council  
Attn: Jason Ring  
104 Marietta Street, Suite 200  
Atlanta GA 30303-2743**

The Public Defender Office agrees to use these funds for the purpose of paying the salary and benefits for the following positions or individuals in the amounts indicated as follows:

<b>Total salary and benefits</b>	<b>5% Admin. Fee</b>	<b>Total Amount</b>
<b>\$1,479,587</b>	<b>\$73,979</b>	<b>\$1,553,566</b>

The pro-rata share for the total costs for the Chattahoochee Judicial Circuit are as follows:

<b><u>County</u></b>	<b><u>Amount</u></b>
Chattahoochee	\$ 5,125
Harris	114,000
Marion	12,193
Muscogee	1,934,171
Talbot	12,220
Taylor	15,949
<b>Total</b>	<b>\$2,093,658</b>

Columbus-Muscogee County is acting as fiscal agent to collect the monies from Chattahoochee, Harris, Marion, Talbot, and Taylor Counties. Installments from Chattahoochee, Harris, Marion, Talbot and Taylor Counties shall be paid to **Columbus Consolidated Government and forwarded to the Finance Director, Columbus Consolidated Government, P.O. Box 1340, Columbus GA 31902-1340.**

**Attachment B****Chattahoochee Judicial Circuit****July 1, 2020-June 30, 2021**

Definition of services in Article 1 Sec 1.02 new paragraph (5)

Up to three Recorders Court Sessions daily, Monday through Friday between the hours of 8:00 A.M. to 5:30 P.M.

One Motor Squad special traffic court weekly, Monday through Friday between the hours of 8:00 A.M. to 5:30 P.M.

Saturday and Holiday Sessions at \$150.00 per session will be paid directly by the City to the Public Defender assigned attorney.

All Criminal cases to include but not limited to: Felony and Misdemeanor Preliminary Hearings. Misdemeanor, City Ordinance, And Traffic Bench Trials or Guilty Pleas. Including the Motor Squad Special Traffic Session once a week. Not to include Environmental Court.

Appeal rights to State Court shall be protected by the filing of the Appeal Notice. The Appeal must be pursued in State Court by retained counsel, State Court appointed Public Defender or pro se.

Public Defender's reserve the sole right to declare legal conflicts in any case in Recorders Court. City shall be responsible for the providing conflict attorneys and their compensation.

All representation in these matters shall meet or exceed the Standards and Requirements as set forth by the United States and Georgia Constitutions, State Law, and Standards as promulgated by the Georgia Public Defenders Council.

And other matters as the Chattahoochee Circuit Public Defender may agree to.

**File Attachments for Item:****5. Veterans Court Grant for FY21**

Approval is requested to submit and accept a Criminal Justice Coordinating Council grant in the amount of \$137,272 for the purpose of funding the Veterans Court for FY21. The purpose of funding the Muscogee County Veterans Court, and amend the Multi-governmental Fund by the amount awarded. This amount includes a cash match in the amount of \$13,727, or as otherwise awarded.

**Columbus Consolidated Government  
Council Meeting Agenda Item**

Item #5.

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>Veterans Court Grant for FY21</b>
<b>AGENDA SUMMARY:</b>	Approval is requested to submit and accept a Criminal Justice Coordinating Council grant in the amount of \$137,272 for the purpose of funding the Veterans Court for FY21. The purpose of funding the Muscogee County Veterans Court, and amend the Multi-governmental Fund by the amount awarded. This amount includes a cash match in the amount of \$13,727, or as otherwise awarded.
<b>INITIATED BY:</b>	<b>Superior Court</b>

**Recommendation:** Approval is requested to submit and accept a Criminal Justice Coordinating Council grant in the amount of \$137,272, or as otherwise awarded for the purpose of funding the Muscogee County Veterans Court, and amend the Multi-governmental Fund by the amount awarded. This amount includes a cash match in the amount of \$13,727, or as otherwise awarded.

**Background:** This application is for the program's yearly operating budget. The Muscogee County Veterans Court is one of over 100 Accountability Courts specifically servicing individuals with a history of having a severe and persistent mental illness and those individuals with a dual diagnosis of mental illness and substance abuse, who are involved in the legal system in Georgia. The grant is to provide funding to continue the existing program.

**Analysis:** This grant is a yearly award, starting July 1, 2020 and ending June 30, 2021. The funding will allow the existing program to continue its services. One of the program's goals is to increase the number of participants being served. Funding will also provide needed emergency treatment and other support, which will increase the participant's ability to remain free of the legal system.

**Financial Considerations:** Unless otherwise awarded, this grant will provide \$123,545 in funding to the City of Columbus for the operation of the Veterans Court, with the City being required to provide \$13,727 in local matching funds.

**Legal Considerations:** The city is eligible to apply for this grant, and if awarded and accepted, will be bound by the terms and conditions of the grant award.

**Recommendation/Action:** Authorize the City Manager, or his designee, to apply for and accept, if awarded, a Criminal Justice Coordinating Council grant award for the Muscogee County Veterans Court in the amount of \$137,272, including a \$13,727 cash match, or as otherwise awarded, and amend the Multi-governmental Fund by the amount awarded.

NO.

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE FOR ACCEPTANCE A GRANT FROM THE CRIMINAL JUSTICE COORDINATING COUNCIL TO FUND THE MUSCOGEE COUNTY VETERANS COURT WITH A GRANT AWARD OF \$123,545 OR AS OTHERWISE AWARDED TO PROVIDE FUNDING FROM JULY 1, 2020 THROUGH JUNE 30, 2021. THIS FUNDING WILL HAVE A STATE REQUIRED MATCH OF \$13,727, OR AS OTHERWISE AWARDED, MAKING THE TOTAL GRANT AWARD \$137,272, AND AMEND THE MULTI-GOVERNMENTAL FUND BY THE AMOUNT AWARDED. THIS FUNDING AMOUNT WILL PROVIDE THE OPERATING COST OF THE MUSCOGEE COUNTY VETERANS COURT FOR THE NEXT FISCAL YEAR.**

**WHEREAS**, funds have been made from the Criminal Justice Coordinating Council to the Muscogee County Veterans Court for a 12 month period from July 1, 2020 to June 30, 2021; and,

**WHEREAS**, funds have been made available from the State to the CJCC to fund Accountability Courts in the State of Georgia and the CJCC received applications from Veterans Courts throughout the State of Georgia; and,

**WHEREAS**, funds are being made available from the Federal Government to the CJCC to fund Veterans Courts in the State of Georgia and the CJCC has approved applications from Veterans Courts throughout the State of Georgia; and,

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to approve the receipt of the Criminal Justice Coordinating Council's Grant to provide funding for the Muscogee County Veterans Court in the amount of \$137,272, or as otherwise awarded, including a cash match of \$13,727, and amend the Multi-governmental Fund by the amount of the award.

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Introduced at a regular meeting of the Council of Columbus, Georgia held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_members of said council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

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Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson, Mayor

**File Attachments for Item:****6. Mental Health Court Grant for FY21**

Approval is requested to submit and accept a Criminal Justice Coordinating Council grant in the amount of \$180,870 for the purpose of funding the Mental Health Court for FY21. The purpose of funding the Muscogee County Mental Health Court, and amend the Multi-governmental Fund by the amount awarded. This amount includes a cash match in the amount of \$18,087, or as otherwise awarded.

**Columbus Consolidated Government  
Council Meeting Agenda Item**

Item #6.

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>Mental Health Court Grant for FY21</b>
<b>AGENDA SUMMARY:</b>	Approval is requested to submit and accept a Criminal Justice Coordinating Council grant in the amount of \$180,870 for the purpose of funding the Mental Health Court for FY21. The purpose of funding the Muscogee County Mental Health Court, and amend the Multi-governmental Fund by the amount awarded. This amount includes a cash match in the amount of \$18,087, or as otherwise awarded.
<b>INITIATED BY:</b>	<b>Superior Court</b>

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**Recommendation:** Approval is requested for the City Manager or his designee to submit and accept a Criminal Justice Coordinating Council grant in the amount of \$180,870, or as otherwise awarded for the purpose of funding the Muscogee County Mental Health Court, and amend the Multi-governmental Fund by the amount awarded. This amount includes a cash match in the amount of \$18,087, or as otherwise awarded.

**Background:** This application is for the program's yearly operating budget. The Muscogee County Mental Health Court is one of over 100 Accountability Courts specifically servicing individuals with a history of having a severe and persistent mental illness and those individuals with a dual diagnosis of mental illness and substance abuse, who are involved in the legal system in Georgia. The grant is to provide funding to continue the existing program.

**Analysis:** This grant is a yearly award, starting July 1, 2020 and ending June 30, 2021. The funding will allow the existing program to continue its services. One of the program's goals is to increase the number of participants being served. Funding will also provide needed emergency treatment and other support, which will increase the participant's ability to remain free of the legal system.

**Financial Considerations:** Unless otherwise awarded, this grant will provide \$162,783 in funding to the City of Columbus for the operation of the Mental Health Court, with the City being required to provide \$18,087 in local matching funds.

**Legal Considerations:** The city is eligible to apply for this grant, and if awarded and accepted, will be bound by the terms and conditions of the grant award.

**Recommendation/Action:** Authorize the City Manager, or his designee, to apply for and accept, if awarded, a Criminal Justice Coordinating Council grant award for the Muscogee County Mental Health Court in the amount of \$180,870, including a \$18,087 cash match, or as otherwise awarded, and amend the Multi-governmental Fund by the amount awarded.



## A RESOLUTION

NO.

**A RESOLUTION AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO APPLY FOR AND ACCEPT, IF AWARDED, A GRANT FROM THE CRIMINAL JUSTICE COORDINATING COUNCIL TO FUND THE MUSCOGEE COUNTY MENTAL HEALTH COURT WITH A GRANT AWARD OF \$162,783, OR AS OTHERWISE AWARDED, TO PROVIDE FUNDING FROM JULY 1, 2020 THROUGH JUNE 30, 2021. THIS FUNDING WILL HAVE A STATE REQUIRED MATCH OF \$18,087, OR AS OTHERWISE AWARDED, MAKING THE TOTAL GRANT AWARD \$180,870, AND AMEND THE MULTI-GOVERNMENTAL FUND BY THE AMOUNT AWARDED. THIS FUNDING AMOUNT WILL PROVIDE THE OPERATING COST OF THE MUSCOGEE COUNTY MENTAL HEALTH COURT FOR THE NEXT FISCAL YEAR.**

**WHEREAS**, funds have been made from the Criminal Justice Coordinating Council to the Muscogee County Mental Health for a 12 month period from July 1, 2020 to June 30, 2021; and,

**WHEREAS**, funds have been made available from the State to the CJCC to fund Accountability Courts in the State of Georgia and the CJCC received applications from Mental Health Courts throughout the State of Georgia; and,

**WHEREAS**, funds are being made available from the Federal Government to the CJCC to fund Mental Health Courts in the State of Georgia and the CJCC has approved application from Mental Health Courts throughout the State of Georgia; and,

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to approve the receipt of the Criminal Justice Coordinating Council's Grant to provide funding for the Muscogee County Mental Health Court in the amount of \$180,870, or as otherwise awarded, and amend the Multi-governmental Fund by the amount of the award.

Introduced at a regular meeting of the Council of Columbus, Georgia held the \_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.



**File Attachments for Item:**

Oil & Lubricants for Public Works (Annual Contract) – RFB No. 20-0027

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Oil & Lubricants for Public Works (Annual Contract) – RFB No. 20-0027
<b>INITIATED BY:</b>	Finance Department

It is requested that Council authorize a contract with Fletcher Oil Company, Inc. (Columbus, GA), for the purchase of oil and lubricants, specifically, automatic transmission fluid, on an “as needed” basis, for the estimated annual contract amount of \$5,950.00. It is also requested that Council amend Resolution No. 157-20, which previously awarded the purchase of automatic transmission fluid to Brewer-Hendley Oil.

Per Resolution No. 157-20, Brewer-Hendley Oil was one of the awarded vendors for oil and lubricants, specifically for the purchase of automatic transmission fluid. On June 15, 2020, Brewer-Hendley Oil withdrew their bid. Fletcher Oil Company, Inc. was the next lowest, responsive bidder for automatic transmission fluid, and has agreed to provide the specified product per the bid specifications, for the remaining term of the contract.

Funds are budgeted each fiscal year for this on-going expense: Various Departments Auto Parts and Supplies 6721.

**A RESOLUTION**

NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE CONTRACT WITH FLETCHER OIL COMPANY, INC. (COLUMBUS, GA), FOR THE PURCHASE OF VARIOUS OIL AND LUBRICANT PRODUCTS, NAMELY, AUTOMATIC TRANSMISSION FLUID, ON AN “AS NEEDED” BASIS, FOR THE ESTIMATED ANNUAL CONTRACT AMOUNT OF \$5,950.00; IT IS ALSO REQUESTED THAT COUNCIL AMEND RESOLUTION NO. 157-20, WHICH PREVIOUSLY AWARDED THE PURCHASE OF AUTOMATIC TRANSMISSION FLUID TO BREWER-HENDLEY OIL.**

**WHEREAS**, Per Resolution No. 157-20, Brewer-Hendley Oil was one of the awarded vendors for oil and lubricants, specifically for the purchase of automatic transmission fluid. On June 15, 2020, Brewer-Hendley Oil withdrew their bid; and,

**WHEREAS**, Fletcher Oil Company, Inc. was the next lowest, responsive bidder for automatic transmission fluid, and has agreed to provide the item per the bid specifications, for the remaining term of the contract.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

**I**

That the City Manager is hereby authorized to enter into a contract with Fletcher Oil Company, Inc. (Columbus, GA) for the purchase of various oil and lubricant products, namely, automatic transmission fluid, on an “as needed” basis, for the estimated annual contract amount of \$5,950.00. Funds are budgeted each fiscal year for this on-going expense: Various Departments Auto Parts and Supplies 6721.

**II**

Resolution No. 157-20 is hereby amended.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

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Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

B. Contract Extension for Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 13-0028

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Contract Extension for Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 13-0028
<b>INITIATED BY:</b>	Finance Department

It is requested that Council authorize an extension of the annual contract for inmate commissary services for the Muscogee County Prison with Stewart Distribution (Blackshear, GA) until December 31, 2020.

The Muscogee County Prison is requesting a contract extension to allow time for the completion of a new RFP process. The RFP has been advertised; however numerous questions and clarifications were received from prospective vendors which has delayed the process. This extension is needed to allow the department time to review and provide appropriate responses and clarifications to questions, receive and evaluate proposals, as well as, allow time for a transition period if the contract is not awarded to the current vendor.

Per Resolution No. 210-13, dated July 9, 2013, Council authorized a five-year contract with Stewart Distribution. The contract expired on August 4, 2018. However, at the request of the Muscogee County Prison and in accordance with Article 3-109 (Annual Contracts: Price Agreement and Service Contracts) of the Procurement Ordinance, the contract was extended for one year, through August 4, 2019.

Due to Purchasing staff shortages in July 2019, additional time was required for re-advertisement and award of a new contract; therefore another extension was required. Council approval is required for extensions beyond the one year extension authorized by the Procurement Ordinance. Consequently, per Resolution No. 210-19, dated July 23, 2019, Council authorized a one-year extension, which will expire on August 4, 2020.

Funds will be deposited into the following Revenue Accounts: Inmate Store and Recreation Fund.



**A RESOLUTION****NO. \_\_\_\_\_****A RESOLUTION AUTHORIZING THE EXTENSION OF INMATE COMMISSARY SERVICES FOR MUSCOGEE COUNTY PRISON (ANNUAL CONTRACT) WITH STEWART DISTRIBUTION (BLACKSHEAR, GA) UNTIL DECEMBER 31, 2020.**

**WHEREAS**, the Muscogee County Prison is requesting the contract extension to allow time for the completion of the new RFP process. The RFP has been advertised; however numerous questions and clarifications have been received from prospective vendors. This extension is needed to allow the Department time to review the specifications and provide responses to the questions and clarifications; receive proposals, evaluate proposals, award the contract and allow for a possible 30-day transition period if the contract is not awarded to the incumbent; and,

**WHEREAS**, per Resolution No. 210-13, dated July 9, 2013, Council authorized a five-year contract with Stewart Distribution. The contract expired on August 4, 2018. However, at the request of the Muscogee County Prison and in accordance with Article 3-109 (Annual Contracts: Price Agreement and Service Contracts) of the Procurement Ordinance, the contract was extended for one year, through August 4, 2019; and,

**WHEREAS**, due to Purchasing staff shortage in July 2019, because of staff retirement, additional time was required for re-advertisement and award of a new contract; therefore another extension was required. Council approval is required for extensions beyond the one year extension authorized by the Procurement Ordinance. Consequently, per Resolution No. 210-19, dated July 23, 2019, Council authorized a one-year extension, which will expire on August 4, 2020.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to extend the contract for Inmate Commissary Services for Muscogee County Prison with Stewart Distribution (Blackshear, GA) until December 31, 2020. Funds will be deposited into the following Revenue Accounts: Inmate Store and Recreation Fund.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.

Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

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Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

C. Change Order 1 for Roofing Services at Britt David Pottery Studio

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Change Order 1 for Roofing Services at Britt David Pottery Studio
<b>INITIATED BY:</b>	Finance Department

It is requested that Council authorize execution of Change Order No. 1 with American Property Restoration, Inc. (Atlanta, GA) in the amount of \$7,066.19 for additional roofing services at Britt David Pottery Studio.

Per Resolution No. 021-20, Council authorized a contract for American Property Restoration, Inc. to remove the existing roof and replace with a new asphalt shingle system. This change order is required for unforeseen work related to the replacement of the wood deck.

<b>Document</b>	<b>Description</b>	<b>Amount</b>
Original Contract	Labor, equipment and materials to remove the existing roof and replace with a new asphalt shingle system.	48,579.55
<b>Change Order 1</b>	Unforeseen work related to the replacement of the wood deck.	<b>7,066.19</b>
New Contract Amount		\$55,645.74

Funding is available in the FY21 Budget: LOST Fund Infrastructure – Public Works – Building Maintenance and Repairs – Britt David Pottery Studio Roof Repair; 0109-260-9901-6521-96064-20200.

**A RESOLUTION****NO. \_\_\_\_\_****A RESOLUTION AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 1 WITH AMERICAN PROPERTY RESTORATION, INC. (ATLANTA, GA) IN THE AMOUNT OF \$7,066.19 FOR ADDITIONAL ROOFING SERVICES AT BRITT DAVID POTTERY STUDIO.**

**WHEREAS**, per Resolution No. 021-20, Council authorized a contract for American Property Restoration, Inc. to remove the existing roof and replace with a new asphalt shingle system; and,

**WHEREAS**, Change Order 1 is required for unforeseen work related to the replacement of the wood deck.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to execute Change Order 1 with American Property Restoration, Inc. (Atlanta, GA) in the amount of \$7,066.19 for additional roofing services at Britt David Pottery Studio. Funding is available in the FY21 Budget: LOST Fund Infrastructure – Public Works – Building Maintenance and Repairs – Britt David Pottery Studio Roof Repair; 0109-260-9901-6521-96064-20200.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

D. Web Hosting Services for the Board of Tax Assessors

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Web Hosting Services for the Board of Tax Assessors
<b>INITIATED BY:</b>	Finance Department

It is requested that Council authorize the City Manager to sign an agreement with Schneider Geospatial/**qPublic LLC** (Indianapolis, Indiana) to provide web hosting services for the Board of Tax Assessors. There is no cost to the City for this service. The term of the agreement is from the effective date until June 30, 2021. The City is utilizing cooperative purchasing to enter into this agreement via RFP #1181-P: GIS Website, issued by Fayette County, GA.

The Agreement shall automatically renew for up to three (3) successive terms which consist of a twelve (12) month period, subject to earlier termination as set forth in the Agreement or upon written notification by either party, thirty (30) days prior to the end of a term. If, for any reason, the Agreement is terminated prior to the end of a term, a termination fee shall be invoiced by Schneider Geospatial/**qPublic LLC** and paid by the City per the following Termination Fee Schedule:

- Year 1 – Termination effective between July 1, 2020 and June 30, 2021 - \$12,960.00
- Year 2 - Termination effective between July 1, 2021 and June 30, 2022 - \$9,718.50
- Year 3 – Termination effective between July 1, 2022 and June 30, 2023 - \$6,477.00
- Year 4 – Termination effective between July 1, 2023 and June 30, 2024 - \$3,235.50

Per Resolution 193-14, the Board of Tax Assessors utilized **qPublic** to provide webhosting services, which provided public access to Tax Assessors' data, from June 2014 – June 2017. In 2017, in conjunction with the migration of Tax Assessor records to Tyler Technologies' IasWorld, a new public-facing website version of the new software would take the place of **qPublic**. At that time, it was also decided that any other gaps in fulfilling the need for web-based land records could be handled in-house and without the involvement of an additional vendor.

At the June 23, 2020 Council Meeting, the Chief Appraiser reported that a ransomware attack had infiltrated and disabled the free public access website. The site was brought back up with limited functionality on June 19, 2020; however, there is no estimated time as to when the site will be fully functional. As a result, the Tax Assessor's Office has received numerous requests from the public to again offer **qPublic** as an option. Once the **qPublic** website is up and running, both the free public access website and the **qPublic** website will be available for public use.

**qPublic** offers a complete turn-key system for distributing public records on-line, making it available to the public in the form of a searchable database. This service will be accessible to homeowners, realtors, fee appraisers, surveyors, title companies, lawyers, tax accountants, and others. The system typically updates no less than weekly and potentially nightly. **qPublic** is

already widely used by other counties throughout Georgia and is very user friendly. Additionally, the vendor offers seamless integration with Tyler Technologies' IasWorld software system.

General information is free to everyone that uses the site to search for Name, Parcel ID, Address etc. The user who wants information about sales in a given neighborhood, maps and more in-depth information, will be required to pay a subscription fee to **qPublic**. Subscriptions can vary from usage, daily, monthly or yearly. The average monthly subscription is approximately \$20 and a usage based subscription fee is approximately \$10 for 5 reports.

The City will utilize cooperative purchasing to enter into this agreement and piggy-back on RFP #1181-P: GIS Website, issued by Fayette County, Georgia in 2017, whereby Schneider Corporation dba **qPublic** was the awarded vendor for a five-year contract. The following six vendors submitted proposals: Alindus, Inc., Bruce Harris & Associates, Cartographic Associates dba CAI Tech., The Schneider Corporation, Timmons Group and Worldview Solutions, Inc. Per the evaluation results The Schneider Corporation was the highest ranking vendor. The vendor is providing the same services required by the Board of Tax Assessors and the RFP process followed by Fayette County is comparable to the City's RFP process. Additionally, The Schneider Corporation provides these services for the majority of the counties in Georgia.

In the event the contract is terminated prior to the end of a term, the termination fee shall be paid from the applicable fiscal year budget: General Fund – Board of Tax Assessors – Tax Assessors – Contractual Services; 0101 – 290 -1000 –TAXA – 6319.



## A RESOLUTION

NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT WITH SCHNEIDER GEOSPATIAL/*QPUBLIC LLC* (INDIANAPOLIS, INDIANA) TO PROVIDE WEB HOSTING SERVICES FOR THE BOARD OF TAX ASSESSORS. THERE IS NO COST TO THE CITY FOR THIS SERVICE. THE TERM OF THE AGREEMENT IS FROM THE EFFECTIVE DATE UNTIL JUNE 30, 2021. THE CITY IS UTILIZING COOPERATIVE PURCHASING TO ENTER INTO THIS AGREEMENT VIA RFP #1181-P: GIS WEBSITE, ISSUED BY FAYETTE COUNTY, GA. THE AGREEMENT SHALL AUTOMATICALLY RENEW FOR UP TO THREE (3) SUCCESSIVE TERMS WHICH CONSIST OF A TWELVE (12) MONTH PERIOD, SUBJECT TO EARLIER TERMINATION AS SET FORTH IN THE AGREEMENT OR UPON WRITTEN NOTIFICATION BY EITHER PARTY, THIRTY (30) DAYS PRIOR TO THE END OF A TERM. IF, FOR ANY REASON, THE AGREEMENT IS TERMINATED PRIOR TO THE END OF A TERM, A TERMINATION FEE SHALL BE INVOICED BY SCHNEIDER GEOSPATIAL/*QPUBLIC LLC* AND PAID BY THE CITY PER THE FOLLOWING TERMINATION FEE SCHEDULE:

YEAR 1 – TERMINATION EFFECTIVE BETWEEN JULY 1, 2020 AND JUNE 30, 2021 - \$12,960.00

YEAR 2 - TERMINATION EFFECTIVE BETWEEN JULY 1, 2021 AND JUNE 30, 2022 – \$9,718.50

YEAR 3 – TERMINATION EFFECTIVE BETWEEN JULY 1, 2022 AND JUNE 30, 2023 - \$6,477.00

YEAR 4 – TERMINATION EFFECTIVE BETWEEN JULY 1, 2023 AND JUNE 30, 2024 - \$3,2350.50

**WHEREAS**, per Resolution 193-14, the Board of Tax Assessors utilized *qPublic* to provide webhosting services, which provided public access to Tax Assessors' data, from June 2014 – June 2017. In 2017, in conjunction with the migration of Tax Assessor records to Tyler Technologies' IasWorld, a new public-facing website version of the new software would take the place of *qPublic*. At that time, it was also decided that any other gaps in fulfilling the need for web-based land records could be handled in-house and without the involvement of an additional vendor; and,

**WHEREAS**, at the June 23, 2020 Council Meeting, the Chief Appraiser reported that a ransomware attack had infiltrated and disabled the public access website. The site was brought back up with limited functionality on June 19, 2020; however, there is no estimated time as to when the site will be fully functional. As a result, the office has received numerous requests from the public to again offer *qPublic* as an option. *qPublic* offers a complete turn-key system for distributing public records on-line making it available to the public in the form of a searchable database. This service will be accessible to homeowners, realtors, fee appraisers, surveyors, title companies, lawyers, tax accountants, and others. The system typically updates no less than weekly and potentially nightly. *qPublic* is already widely used by other counties throughout Georgia and is very user friendly. Additionally, the vendor offers seamless integration with Tyler Technologies' IasWorld software system; and,

**WHEREAS**, general information is free to everyone that uses the site to search for Name, Parcel ID, and Address, etc. The user who wants information about sales in a given neighborhood, maps and more in-depth information, will be required to pay a subscription fee to

**qPublic.** Subscriptions can vary from usage, daily, monthly or yearly. The average monthly subscription is approximately \$20 and a usage based subscription fee is approximately \$10 for 5 reports; and,

**WHEREAS,** the City will utilize cooperative purchasing to enter into this agreement and piggy-back on RFP #1181-P: GIS Website, issued by Fayette County, Georgia in 2017, whereby Schneider Corporation dba **qPublic** was the awarded vendor for a five-year contract. The following six vendors submitted proposals: Alindus, Inc., Bruce Harris & Associates, Cartographic Associates dba CAI Tech., The Schneider Corporation, Timmons Group and Worldview Solutions, Inc. Per the evaluation results The Schneider Corporation was the highest ranking vendor. The vendor is providing the same services required by the Board of Tax Assessors and the RFP process followed by Fayette County is comparable to the City's RFP process. Additionally, The Schneider Corporation provides these services for the majority of the counties in Georgia.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized the City Manager to sign an agreement with Schneider Geospatial/**qPublic LLC** (Indianapolis, Indiana) to provide web hosting services for the Board of Tax Assessors. There is no cost to the City for this service. The term of the agreement is from the effective date until June 30, 2021. The City is utilizing cooperative purchasing to enter into this agreement via RFP #1181-P: GIS Website, issued by Fayette County, GA. The Agreement shall automatically renew for up to three (3) successive terms which consist of a twelve (12) month period, subject to earlier termination as set forth in the Agreement or upon written notification by either party, thirty (30) days prior to the end of a term. If, for any reason, the Agreement is terminated prior to the end of a term, a termination fee shall be invoiced by Schneider Geospatial/**qPublic LLC** and paid by the City per the following Termination Fee Schedule:

Year 1 – Termination effective between July 1, 2020 and June 30, 2021 - \$12,960.00  
 Year 2 - Termination effective between July 1, 2021 and June 30, 2022 - \$9,718.50  
 Year 3 – Termination effective between July 1, 2022 and June 30, 2023 - \$6,477.00  
 Year 4 – Termination effective between July 1, 2023 and June 30, 2024 - \$3,235.00

In the event the contract is terminated prior to the end of a term, the termination fee shall be paid from the applicable fiscal year budget: General Fund – Board of Tax Assessors – Tax Assessors – Contractual Services; 0101 – 290 -1000 –TAXA – 6319.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting \_\_\_\_\_  
 Councilor Barnes voting \_\_\_\_\_  
 Councilor Crabb voting \_\_\_\_\_  
 Councilor Davis voting \_\_\_\_\_  
 Councilor Garrett voting \_\_\_\_\_

Councilor House voting \_\_\_\_\_.

Councilor Huff voting \_\_\_\_\_.

Councilor Thomas voting \_\_\_\_\_.

Councilor Thompson voting \_\_\_\_\_.

Councilor Woodson voting \_\_\_\_\_.

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Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

E. Upgrade of Security Appliance for Information Technology

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Upgrade of Security Appliance for Information Technology
<b>INITIATED BY:</b>	Finance Department

It is requested that Council approve the purchase of an upgrade to the security appliance from PC Solutions & Integrations, Inc. (PCS), (Atlanta, GA) in the total amount of \$514,973.88 payable over a 3-year term as follows: FY21 (Due 8/1/20) - \$171,657.96; FY22 (Due 8/1/21) - \$171,657.96 and FY23 (Due 8/1/23) \$171,657.96. The purchase will be made by cooperative purchase via State of Georgia NASPO Value Point Master Agreement #AR3229.

The security appliance protects the network to ensure stability and helps mitigate risk. This purchase will upgrade the City's existing unit, to a state-of-the-art security appliance.

The purchase will be accomplished by cooperative purchase via State of Georgia NASPO Value Point Master Agreement #AR3229, awarded to Palo Alto Networks, Inc., to provide Data Communications Products and Services, 10/1/2019 – 9/30/2024, whereby PC Solutions & Integrations is an authorized Palo Alto Networks partner.

Funds are budgeted in the FY21 Budget for the first payment as follows: Approximately \$80,000 in General Fund – Information Technology – Computer Equipment Maintenance; 0101 – 210 -1000 –ISS – 6511; and approximately \$93,000 in LOST/Infrastructure Fund – Information Technology – Computer Equipment – IT Storage Project; 0109 – 210 – 9901 – ISS – 7751 – 90001 – 20110. Funding will be budgeted in the appropriate funding source for the FY22 and FY23 payments.

**A RESOLUTION**

NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PURCHASE OF AN UPGRADE TO THE SECURITY APPLIANCE FROM PC SOLUTIONS & INTEGRATIONS, INC. (PCS), (ATLANTA, GA) IN THE TOTAL AMOUNT OF \$514,973.88 PAYABLE OVER A 3-YEAR TERM AS FOLLOWS: FY21 (DUE 8/1/20) - \$171,657.96; FY22 (DUE 8/1/21) - \$171,657.96 AND FY23 (DUE 8/1/23) \$171,657.96. THE PURCHASE WILL BE MADE BY COOPERATIVE CONTRACT VIA STATE OF GEORGIA NASPO VALUE POINT MASTER AGREEMENT #AR3229.**

**WHEREAS**, the security appliance protects the network to ensure stability and helps mitigate risk. This purchase will upgrade the City's existing unit, to a state-of-the-art security appliance; and,

**WHEREAS**, the purchase will be accomplished by cooperative contract via State of Georgia NASPO Value Point Master Agreement #AR3229, awarded to Palo Alto Networks, Inc., to provide Data Communications Products and Services, 10/1/2019 – 9/30/2024, whereby PC Solutions & Integrations is an authorized Palo Alto Networks partner.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to purchase an upgrade to the security appliance from PC Solutions & Integrations, Inc. (PCS), (Atlanta, GA) in the total amount of \$514,973.88 payable over a 3-year term as follows: FY21 (Due 8/1/20) - \$171,657.96; FY22 (Due 8/1/21) - \$171,657.96 and FY23 (Due 8/1/23) \$171,657.96. The purchase will be made by cooperative contract via State of Georgia NASPO Value Point Master Agreement #AR3229. Funds are budgeted in the FY21 Budget for the first payment as follows: Approximately \$80,000 in General Fund – Information Technology – Computer Equipment Maintenance; 0101 – 210 -1000 –ISS – 6511; and approximately \$93,000 in LOST/Infrastructure Fund – Information Technology – Computer Equipment – IT Storage Project; 0109 – 210 – 9901 – ISS – 7751 – 90001 – 20110. Funding will be budgeted in the appropriate funding source for the FY22 and FY23 payments.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.

Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

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Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

F. Computer Equipment for Various Departments for the Court  
Management System Upgrade



**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Computer Equipment for Various Departments for the Court Management System Upgrade
<b>INITIATED BY:</b>	Finance Department

It is requested that Council approve the purchase of computer equipment from CDW-G (Vernon Hills, IL), in the amount of \$84,490.16, required for the Court Management System upgrade project. The purchase will be made by cooperative purchasing via Sourcewell Contract #081419-CDW.

Due to the Court Management System upgrade, various departments will require new equipment to fully utilize the system. The equipment includes: Seventy – One (71) document scanners, Forty-Two (42) fingerprint signature pads and Seven (7) laser printers.

Sourcewell (formally NJPA) exists to help government, education, and nonprofits work more efficiently. Sourcewell offers a wide range of cooperative contracts, already competitively bid; and have been a trusted agency resource for more than four decades. Entities save time and money utilizing this invaluable resource.

Funds are budgeted in the FY21 Budget: Special Project/Capital Project Fund – Capital Projects – General Fund Supported Capital Projects –Computer Equipment – Court Management System Upgrade OLOST; 0508 – 660 -1000 –CPGF – 7751 -22945 -20200.

**A RESOLUTION**

NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PURCHASE OF COMPUTER EQUIPMENT FROM CDW-G (VERNON HILLS, IL), IN THE AMOUNT OF \$84,490.16, REQUIRED FOR THE COURT MANAGEMENT SYSTEM UPGRADE PROJECT. THE PURCHASE WILL BE MADE BY COOPERATIVE PURCHASING VIA SOURCEWELL CONTRACT #081419-CDW.**

**WHEREAS**, due to the Court Management System upgrade, various departments will require new equipment to fully utilize the system. The equipment includes: Seventy – One (71) document scanners, Forty-Two (42) fingerprint signature pads and Seven (7) laser printers; and,

**WHEREAS**, Sourcewell (formally NJPA) exists to help government, education, and nonprofits work more efficiently. Sourcewell offers a wide range of cooperative contracts, already competitively bid; and have been a trusted agency resource for more than four decades. Entities save time and money utilizing this invaluable resource.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to purchase computer equipment from CDW-G (Vernon Hills, IL), in the amount of \$84,490.16, required for the Court Management System upgrade project. The purchase will be made by cooperative purchasing via Sourcewell Contract #081419-CDW. Funds are budgeted in the FY21 Budget: Special Project/Capital Project Fund – Capital Projects – General Fund Supported Capital Projects –Computer Equipment – Court Management System Upgrade OLOST; 0508 – 660 -1000 –CPGF – 7751 -22945 -20200.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson III, Mayor

**File Attachments for Item:**

G. Consulting Services for Information Technology

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Consulting Services for Information Technology
<b>INITIATED BY:</b>	Finance Department

It is requested that Council authorize an agreement with Reginald Thompson (Columbus, GA) to provide consulting services for the Mainframe (CATS) data validation and configuration, business process review, and other tasks as needed for the conversion to the Tyler Odyssey Court System Software, in the estimated amount of \$15,000.00.

In collaboration with the Chattahoochee Judicial Circuit, the Columbus Consolidated Government recently purchased the Odyssey Court System from Tyler Technologies. Implementation of this new software package requires configuration review, data validation and business process review from the existing, outdated, mainframe based court system (CATS) to the Odyssey system.

As a former City employee, with over 4 years of experience as a user of the City's CATS court system, Reginald Thompson is a subject-matter expert currently familiar with existing Standard Operating Procedures and is available to assist the Information Technology Department with these tasks. Reginald Thompson is currently compliant and has agreed to remain compliant with all requirements for handling criminal justice information, including, but not limited to, NCIC and GCIC regulations.

Funds are available in the FY21 Budget: General Fund – Information Technology – Professional Services; 0101 – 210 – 1000 – ISS – 6311.

**A RESOLUTION****NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AN AGREEMENT WITH REGINALD THOMPSON (COLUMBUS, GA) TO PROVIDE CONSULTING SERVICES FOR THE MAINFRAME (CATS) DATA VALIDATION AND CONFIGURATION, BUSINESS PROCESS REVIEW, AND OTHER TASKS AS NEEDED FOR THE CONVERSION TO THE TYLER ODYSSEY COURT SYSTEM SOFTWARE, IN THE ESTIMATED AMOUNT OF \$15,000.00.**

**WHEREAS**, in collaboration with the Chattahoochee Judicial Circuit, the Columbus Consolidated Government recently purchased the Odyssey Court System from Tyler Technologies; and,

**WHEREAS**, implementation of this new software package requires configuration review, data validation and business process review from the existing, outdated, mainframe based court system (CATS) to the Odyssey system; and,

**WHEREAS**, as a former City employee, with over 4 years of experience as a user of the City's CATS court system, Reginald Thompson is a subject-matter expert currently familiar with existing Standard Operating Procedures and is available to assist the Information Technology Department with these tasks. Reginald Thompson is currently compliant and has agreed to remain compliant with all requirements for handling criminal justice information, including, but not limited to, NCIC and GCIC regulations.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to execute an agreement with Reginald Thompson (Columbus, GA) to provide consulting services for the Mainframe (CATS) data validation and configuration, business process review, and other tasks as needed for the conversion to the Tyler Odyssey Court System Software, in the estimated amount of \$15,000.00. Funds are available in the FY21 Budget: General Fund – Information Technology – Professional Services; 0101 – 210 – 1000 – ISS – 6311.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.

Councilor Thomas voting \_\_\_\_\_.

Councilor Thompson voting \_\_\_\_\_.

Councilor Woodson voting \_\_\_\_\_.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

H. Emergency Purchase: Covid-19/Cares Act Funds Coordinator

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Emergency Purchase: Covid-19/Cares Act Funds Coordinator
<b>INITIATED BY:</b>	Finance Department

It is requested that Council authorize the City Manager to negotiate an emergency purchase contract, as a matter of public health and welfare, with Media, Marketing and More! (Columbus, GA) to provide professional services to coordinate the facilitation of funds received per the COVID-19/CARES Act.

The CARES Act provides for payments to State, Local and Tribal governments navigating the impact of COVID-19. Per the U. S. Department of the Treasury, the CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Due to COVID-19, the City has spent non-budgeted funds to mitigate and prepare for the effects of the coronavirus. Those funds must be accounted for to obtain proper reimbursement from the CARES Act Grant, with specialized reporting and monitoring. The City does not have available staff to perform the reconciliation functions required to properly account for all the expenditures due to COVID. Consequently, a Coordinator needs to be hired for a period of time not to exceed 45 days beyond the period end date as specified by the U.S. Department of Treasury for that purpose.

Media Marketing and More!, led by M Marquette McKnight, is a Columbus based business with over 35 years of experience in developing, coordinating and implementing hundreds of strategic projects for a diverse clientele. The firm has an extensive communications, development and project management background and has had successful involvement in most of the recent major projects in the greater Columbus, GA region including:

- Columbus 2025
- Columbus Public Library
- Gateways Fort Benning
- John B. Amos Cancer Center



- National Infantry Museum
- RiverCenter for Performing Art
- The Columbus Challenge
- The Library Foundation
- The Mill District
- Together Columbus
- Westville
- Whitewater Columbus

Funding to pay the Covid-19/Cares Act Funds Coordinator will come from the CARES Act Grant.

**A RESOLUTION****NO. \_\_\_\_\_****A RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN EMERGENCY PURCHASE CONTRACT, AS A MATTER OF PUBLIC HEALTH AND WELFARE, WITH MEDIA, MARKETING AND MORE! (COLUMBUS, GA) TO PROVIDE PROFESSIONAL SERVICES TO COORDINATE THE FACILITATION OF FUNDS RECEIVED PER THE COVID-19/CARES ACT.**

**WHEREAS**, the CARES Act provides for payments to State, Local and Tribal governments navigating the impact of COVID-19. Per the U. S. Department of the Treasury, “the CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;” and,

**WHEREAS**, due to COVID-19 the City has spent non-budgeted funds to mitigate and prepare for the effects of the COVID Virus. Those funds must be accounted for to obtain proper reimbursement from the CARES Act Grant, with specialized reporting and monitoring. The City does not have available staff to perform the reconciliation functions required to properly account for all the expenditures due to COVID. Consequently, a Coordinator needs to be hired for a period of time not to exceed 45 days beyond the period end date as specified by the U.S. Department of Treasury for that purpose; and,

**WHEREAS**, Media Marketing and More!, led by M Marquette McKnight, is a Columbus based business with over 35 years of experience in developing, coordinating and implementing hundreds of strategic projects for a diverse clientele. The firm has an extensive communications, development and project management background and has had successful involvement in most of the recent major projects in the greater Columbus, GA region.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to negotiate an emergency purchase contract, as a matter of public health and welfare, with Media, Marketing and More! (Columbus, GA) to provide professional services to coordinate the facilitation of funds received per the COVID-19/CARES Act. Funding to pay the Covid-19/Cares Act Funds Coordinator will come from the CARES Act Grant.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson III, Mayor

**File Attachments for Item:**

B. CARES Act Update - Lisa Goodwin, Deputy City Manager



# CARES Act



## Update

Council Presentation

July 14, 2020



# CARES Act Intent

- **The Coronavirus Aid, Relief, and Economic Security (CARES) Act** was passed by Congress and signed into law on March 27<sup>th</sup>. This over \$2 trillion economic relief package intends to protect the American people from the public health and economic impacts of COVID-19.

# CARES Act FUNDING

- Title V of the CARES Act provides resources to state and local governments.
- Georgia receives \$4.1 billion based on a funding formula
- 45% of Georgia's funding could be transferred to local governments for qualified expenditures
- Local governments maximum share of funding is \$1.8 billion.
- Five local governments with populations over 500K received direct allocations leaving approximately \$1.23 billion remaining for additional allocations.



# PHASE ONE FUNDING

- The first phase of funding will allocate 30% of the \$1.23 billion to local governments (outside of those cities receiving direct allocations)
  - Direct Recipients:
    - Cobb
    - Dekalb
    - Fulton
    - Gwinnett
    - Atlanta





# Other City Processes

- Cobb County Process - <https://selectcobb.com/grants/>  
(Small Business Relief Grants)
- Fulton County Process -  
<https://fultoncountyga.gov/covid-19/community-response-funding-application>  
(General Community Response Application)



# RELIEF GRANTS

SMALL BUSINESS





FULTON COUNTY SERVICE UPDATES

READ THE LATEST ON FULTON COUNTY RE-OPENINGS AND SERVICE CHANGES.



GET A COVID-19 TEST

CLICK HERE TO LEARN MORE



Fulton Home ^ COVID-19 ^ COVID-19 Community Response Funding Application

## COVID-19 COMMUNITY RESPONSE FUNDING APPLICATION

\*\*\*The applicant period has closed. Thank you for your interest and service to the community.\*\*\*

### BACKGROUND:

On April 1, 2020, the Fulton County Board of Commissioners approved \$10 million for COVID-19 Community Response funding to mitigate the hardship experienced by Fulton County residents impacted by the COVID-19 crisis. The third wave of Fulton County COVID-19 Response funding will be awarded to community organizations working with Fulton County residents disproportionately impacted by the COVID-19 pandemic and its economic consequences.

# PHASE ONE FUNDING

- The state of Georgia has hired a 3<sup>rd</sup> party CPA firm to manage the CARES Act Program.
- All eligible cities will be contacted by this firm directly and asked to authenticate the city's contact information after which the first funding allocation will be electronically deposited.
- Mandatory training on eligible use of funds will also be required.
- The remaining 70% will be available on a reimbursement basis.
- Phase I Funding must be used by September 1, 2020 on eligible expenses or it may be recalled and reallocated for other uses by the state.



# CCG CARES Act Funding

- Phase I Allocation: \$10,248,054
- 30% Advance: \$ 3,074,416
- Must be expended by September 1, 2020
- Based on per capita basis (population):  
195,769

# Additional Guidance

- Funds may not be used to fill shortfalls in government revenue or cover expenditures that are not eligible costs, such as:
  - Operational costs
  - Employee Raises
  - Capital Equipment
  - Payroll
  -
- All costs must be incurred before December 30, 2020 to qualify for funding

# Partial List of Eligible Expenses

- Payroll Expenses for Public Safety & Public Health Employees
- Telework capabilities
- Payments to public and private hospitals for expenses related to COVID-19
- Grants to prevent eviction from housing
- Employment training cost for furloughed employees
- Emergency financial assistance to pay rent, mortgage, funerals



# Partial List of Eligible Expenses Cont'd

- Assistance to small business to mitigate impact of business interruption
- Economic Hardship Grants to individuals to assist with utility bills to avoid interruption
- Hazard Pay
- Stockpiling Personal Protective Equipment for future outbreak of COVID-19
- Again, this is just a partial list...



# Other Cities Use of Funds

- **Decatur:**

- Small Business Loan Program
- Personal Protective Equipment
- Cleaning and Sanitizing

- **Dekalb County:**

- Hazard Pay
- Assistance for Local Small Businesses

- **Marietta:**

- Renovating Buildings for social distancing
- Improve Technology
- Cleaning and Sanitizing
- Personal Protective Equipment

- **Cobb County:**

- Enclose Customer Service Windows
- Purchase Audio/Visual Equipment for City Council Meetings due to a change in venue

# CCG Next Steps

- The City Manager is proposing to contract with **Media, Marketing...and More! Inc.** to manage our CARES Act Process.
- Due to the CARES Act timeframe, the RFP is considered an Emergency.
- Emergency Procurement authorized by Section 3-115 of Procurement Ordinance as a matter of public health and welfare.



# About Media, Marketing...and More! Inc.

- **Led by Marquette McKnight**
  - Over 35 years of experience in developing, coordinating, and implementing hundreds of strategic projects for diverse clientele
  - Has been involved in major successful projects in Columbus to include Columbus 2025, National Infantry Museum, Together Columbus, The Mill District and many more.
  - Key local leader who is focused on making our community even better for all.
  - Known for civic engagement in the region.
  - Will lead a team of experts in project management and financial reporting.

# Contractor Deliverables

- Monthly Deliverables:
- Action Plan of reaching potential agencies
- # of Contacts made
- List of Contacts made (Name of Agency, Address, Contact Name, Phone Number)
- Proof of Agency's Non-profit status
- Service Category of each contact (Agency)
- Certification of service to Muscogee County residents
- Monthly expenditure report by Agency with total
- Back-up Documentation and Justification of CARES Act compliance
- Certification that expenditures are not reimbursable from any other source



# Reimbursement Allocation & Distribution



After deliverables have been provided, Staff will work with Media, Marketing...and More! Inc. to confirm eligible costs.



Funding recommendations will be submitted to City Council for Approval prior to submitting to the State



The City will not pay out any funds until the state reviews and approves our reimbursement request.



The last thing we want to do is have to pay back ineligible costs. So we will closely scrutinize all costs submitted for reimbursement.



**File Attachments for Item:**

C. Court Management System Update - Pam Hodge, Deputy City Manager and Forrest Toelle, Information Technology Director

# Court Management System Update

July 14, 2020



# Odyssey - Court Management System

- Authorized by City Council - September 25, 2018, Resolution #344-18
- Replacement of the mainframe CATS system
  - IBM Mainframe support ends June 2020
    - Extended licenses only.
- Web-based justice software system that is unified and fully integrated

# Court Management System Project includes...

- Odyssey - replacement of the Mainframe CATS system
- Brazos - e-Citations for CPD
- Eagle Recorder - Marriage Licenses/Gun Permits
- SoftCode - Civil Service for Marshal & Sheriff

# Project Implementation includes...

- Data conversion
- Forms inventory
- Reports inventory
- Business process review
- Configuration
- Interfaces
- Testing
- Training
- GO LIVE
- Post Go Live support



# Impacted areas...

- Departments/Agencies/Offices Impacted

- Sheriff
- Marshal
- Probate Court
- Superior Court Judicial
- Magistrate Court
- Recorder's Court
- Superior Court Clerk (Criminal and Civil)
- Municipal Court Clerk (Criminal and Civil)
- Public Defender
- State Court Solicitor
- District Attorney
- Police

- Information Technology
- Inspections & Code
- Engineering
- Public Works

# Implementation Plan

- Go Live Dates
  - Brazos - June 2019
  - Odyssey - June 2020 (extended to August 2020, now September 21, 2020)
    - Municipal Court Clerk - Risk Acknowledgement due to lack of involvement and participation
  - Eagle Recorder - March 2020 (extended to May 18, 2020)
  - Softcode - July - August 2020 (extended to September 2020)

# CURRENT FINANCIAL COMMITMENT

- IMPLEMENTATION COSTS = \$4,164,564
  - Lease financed over 5 years at \$922,358.72/year (FY20-FY24)
- Annual SaaS Maintenance Fees = \$725,000
- Capital = \$1.15 million



# QUESTIONS

**File Attachments for Item:**

D. Transportation Update - Pam Hodge, Deputy City Manager and Donna Newman, Engineering Director



# Transportation Update

July 14, 2020

# TRANSPORTATION FUNDING

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- Other Local Option Sales Tax (OLOST)
- Paving Fund
- Transportation Special Purpose Local Option Sales Tax (TSPLOST)
- GDOT Grants
- LMIG

# ACTIVE CONSTRUCTION PROJECTS

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- MLK Jr. Trail/Resurfacing
- Calumet Drive Culvert
- Ft. Benning Road Streetscapes
- Ft. Benning Road Roundabout
- River Road/Bradley Park Drive
- Buena Vista Road/Spiderweb

# Calumet Drive

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# Ft. Benning Road Roundabout

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Item #D.





















# River Road Roundabout

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# Other Projects Under Development or Design

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- Buena Vista / I-185 Interchange – Diverging Diamond
- Cusseta Road / I-185 Interchange
- Bradley Park / J. R. Allen – Diverging Diamond (GDOT)
- I-185 (Southbound) at Macon Road – Adding add'l right turn lane (GDOT)
- Roundabout at Beaver Run/Macon Road (GDOT)
- Roundabout at Beaver Run/Lynch Road/Technology Parkway (GDOT)
- Oglethorpe Bridge (GDOT)

# Other Projects Under Development or Design

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- Benning Dr. Bridge
- Reese Road Bridge at Cooper Creek
- Claradon Bridge
- Infantry Road and Trail (Connect Follow Me Trail to the Riverwalk)
- Military Drive (North/South Connector)
- Mott's Green Renovation
- Fortson Rd/Williams Rd Intersection



# Other Projects Under Development or Design

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- 8<sup>th</sup> Street Study (Veterans Parkway to Front)
- 17<sup>th</sup> Ave. Study (17<sup>th</sup> Street to Talbotton)
- 13<sup>th</sup> Street Study (Veterans Parkway to River bridge)
- 2<sup>nd</sup> Ave. Study
- J. R. Allen Corridor Study
- Steam Mill Road Study
- Psalmond Road/Beaver Run Improvements

# QUESTIONS

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**File Attachments for Item:**

**July 24, 2020**

**Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 20-0026**

**Scope of RFP**

The Consolidated Government of Columbus, Georgia is seeking proposals from qualified vendors to provide inmate commissary services for the Muscogee County Prison.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

**August 5, 2020**

**Mott's Green Plaza P. I. #0015287 (Re-Bid) – RFB No. 21-0007**

**Scope of Bid**

The Consolidated Government of Columbus, Georgia (the Owner) invites bids for construction of the proposed trail and landscape improvements along the Columbus Riverwalk. The work primarily involves installation of concrete paving and decorative planters and structures with landscaping, as depicted on the drawings. The DBE goal for this project is 8%.

The Bidder is advised that the governing specifications for this project, including such items as bidding requirements, general conditions, technical specifications and related items, shall be in accordance with the State of Georgia, Department of Transportation Standard Specifications, 2013 Edition, and applicable Supplemental Specifications and Special Provisions. The Owner assumes the Bidder is a pre-qualified bidder with the Department of Transportation and therefore is familiar with the stated reference documents or has access to same.

**Columbus Consolidated Government  
Advertised Bids/RFPs**

**July 24, 2020**

**1. Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 20-0026**

**Scope of RFP**

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The Bidder is advised that the governing specifications for this project, including such items as bidding requirements, general conditions, technical specifications and related items, shall be in accordance with the State of Georgia, Department of Transportation Standard Specifications, 2013 Edition, and applicable Supplemental Specifications and Special Provisions. The Owner assumes the Bidder is a pre-qualified bidder with the Department of Transportation and therefore is familiar with the stated reference documents or has access to same.

**File Attachments for Item:**

**RESOLUTION:** A resolution excusing Councilor Judy W. Thomas from the July 14, 2020 Council Meeting.



**RESOLUTION****NO. \_\_\_\_**

A Resolution excusing Councilors absence.

\_\_\_\_\_

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES:

Pursuant to Section 3-103(6) of the Charter of Columbus, Georgia, Councilor Judy W. Thomas is hereby excused from attendance of the Regular Meeting of July 14, 2020 for the following reasons:

Personal Business:

\_\_\_\_\_

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 14<sup>th</sup> day of July 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Thompson	voting _____
Councilor Woodson	voting _____

\_\_\_\_\_  
Sandra T. Davis  
Clerk of Council

\_\_\_\_\_  
B. H. "Skip" Henderson, III  
Mayor

**File Attachments for Item:**

**2. Minutes of the following Boards:**

Animal Control Advisory Board, January 7, 2020.

Board of Tax Assessors, #20-20 ,#21-20 and #22-20.

Columbus Ironworks Convention & Trade Center Authority, May 28, 2020.

Housing Authority, May 20, 2020.

Pension Fund, Employees' Board of Trustees, January 8, February 12 and March 11, 2020.

Personnel Review Board, June 17, 2020.

**Columbus Consolidated Government**  
**Minutes of the Quarterly Meeting of the Animal Control**  
**Advisory Board**  
**January 07, 2020**  
**6:00 pm**

**Location of Meeting:**

Columbus Animal Care & Control Center  
4910 Milgen Road  
Columbus, GA 31907

**Present at Meeting:**

Contreana Pearson  
Jayne Dunn  
Pat Biegler  
Christy Noullet  
Lindsey Ellis  
Carol Bassett  
Sabine Stull  
Carla Anthony  
Kristi Ludy  
Patricia Montgomery *\*nonvoting status/pending swearing in*  
Keanthony Brooks (Recording Clerk)

**Absent:**

Veterinarian *\*position vacant*

The quarterly meeting of the Animal Control Advisory Board of Columbus Consolidated Government was called to order at 6:13pM on January 07, 2020 at Columbus Animal Care & Control by Contreana Pearson.

All voting members present for the quarterly meeting held on September 17, 2019 approved the minutes.

**Agenda Items**

**1. New Members**

Contreana Pearson introduced the new members to the Animal Control Advisory Board; Jayne Dunn, Lindsey Ellis, and Patricia Montgomery.

## 2. Dangerous Dog Classification Hearing

Contreana Pearson opened the discussion for the classification hearing referring to the three different bite cases by the dog 'Moneybagg'. All members asked to refer to their detail packets for bite information, pictures, summaries and citations for the dog. Ms. Pearson advised the Board, the animal has bitten a neighbor, police office and mail carrier. Ms. Pearson advised the mail carrier is present to speak to the Board.

The responding Animal Control Officer Jacorey Davis explained to the Board about the biting incident when he arrived on scene. The mail carrier stated the dog came from around the house and bit her on the lower leg. The Board asked Officer Davis if the biting incident occurred on the property, Officer Davis stated yes. A board member asked if the dog gave the Officer trouble when they tried to apprehend him. Officer Davis stated yes, he was gave them some trouble when trying to get him on the truck.

The victim, Samantha Foster spoke to the Board stated she was delivering certified mail to the resident and the gate was locked. She heard a dog bark and turned around quickly and the dog bit her around the ankle. Mrs. Foster stated she does not think should be here after leaning this dog has two (2) previous bites, she believes he should be put down. Mrs. Foster showed the Board member pictures of her ankle. A board member inquired about the fencing around the property. Mrs. Foster replied, the area is fenced all the way around but in order to deliver mail you must snide the gate. The Board asked no further questions; Mrs. Foster was dismissed.

The owner of the dog was not present. The Board voted at the end of the meeting to uphold the 'dangerous' dog. Motion made by Carla Anthony to uphold the classification, motion second by Carol Basset.

**\*\*\*ACTION TAKEN: UPHELD DANGEROUS DOG CLASSIFCATION; OWNER ROMIR MOORE DOG 'MONEYBAGG' 6 YES VOTES BY VOTING MEMBERS PRESENT.**

### 3. Proposed ordinance regulating sale of puppies

Contreana Pearson informed the Board members, the language conflicts with the present **Animal Control & Fowl Ordinance Section 5-16** 'commercial hobby kennel; *A kennel maintained for the purpose of offering any service whatsoever, including, but not limited to, boarding, grooming, breeding, keeping for sale, selling, trading, training, renting, or leasing for guard purposes any dogs or other animals.* The City Attorney's office stated the language is over broad that the Board wants to use in their proposed ordinance. Contreana Pearson stated, the Board needs to clarify words, suggestion take out shop and put store. Although both would have to be defined. The Board request the City Attorney to attend the next Board meeting. Pat Biegler stated she would inquire.

Christy Noullet added that she would like an ordinance which designates all dog owners be required to have straw bedding for dogs in the winter months. Contreana Pearson did not think requiring a substantial cost for pet owners to have straw/hay for their dogs would be feasible. Christy Noullet stated she would also ask for 'dry bedding' adding this to the existing ordinance. Pat Biegler suggested to add the 'dry bedding' be added to present ordinance; Section 5-7.1 Outdoor facilities. Contreana Pearson will send to the City Attorney the requested addition to Section 5-7.1 Outdoor facilities (9) *Bedding inside outdoor shelter shall be kept dry.* Only four votes received for 'yes' to have ordinance amended, no response from other two voting members. Ordinance vote will be placed back on agenda for next quarterly meeting on March 17, 2020.

Lindsey Ellis stated a vote for the chairperson was discussed from the last meeting. Ms. Ellis made a motion to nominate Sabine Stull for chairperson of the Animal Control Advisory Board, Carla Anthony second the motion.

**\*\*\*ACTION TAKEN: SABINE STULL VOTED CHAIRPERSON OF THE ANIMAL CONTROL ADVISORY BOARD UNANIMOUS (6) YES VOTES BY VOTING MEMBERS PRESENT.**

### Time of Next Meeting

The next meeting will be held at 6:00 pm on March 17, 2020 at:

Animal Control Care & Control Center



4910 Milgen Road

Columbus, GA 31907

Contreana Pearson adjourned the meeting at 6:44 pm.

C: Clerk of Council

ACAB Members



# Columbus, Georgia, Board of Assessors

GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

City Services Center  
3111 Citizens Way  
Columbus, GA 31906

Mailing Address:  
PO Box 1340  
Columbus, GA 31902

Telephone (706) 653-4398, 4402  
Fax (706) 225-3800

## Board Members

Chester Randolph  
Chairman

Pat Bettis Hunter  
Assessor

Trey Carmack  
Assessor

Todd A. Hammonds  
Assessor

Jayne Govar  
Vice Chairman

Chief Appraiser  
Suzanne Widenhouse

## MINUTES #20-20

**CALL TO ORDER:** Chairman Chester Randolph calls the Columbus, Georgia Board of Assessors' virtual meeting to order on Monday June 15, 2020, at 9:00 AM.

### PRESENT ARE:

Chairman Chester Randolph  
Vice Chairman Jayne Govar  
Assessor Patricia Hunter  
Assessor Todd Hammonds  
Assessor Trey Carmack  
Chief Appraiser/Secretary Suzanne Widenhouse  
Deputy Chief Appraiser Glen Thomason  
Recording Secretary Katrina Culpepper

**APPROVAL OF AGENDA:** Vice Chairman Govar motions to accept Agenda with two changes. Assessor Hammonds seconds and the motion carries.

**APPROVAL OF MINUTES:** Assessor Carmack motions to accept Minutes #19-20. Vice Chairman Govar seconds and the motion carries.

At 9:04, Commercial Property Manager Tanya Rios presents the following:

- Ga Crown Lease expired. Change back to Non-Exempt, retro 2017, 2018, 2019. Assessor Carmack motions to accept. Assessor Hammonds seconds and the motion carries. Approved and signed. Attempt will be made to set meeting for clarity and follow-ups with Airport Authority.

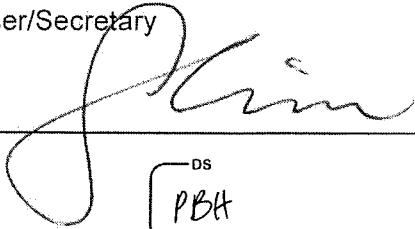
At 9:14, Deputy Chief Appraiser Thomason presents 4 Non-disclosure requests for approval. Assessor Hammonds motions to accept the requests. Assessor Carmack seconds and the motions carries.

At 9:17, Chief Appraiser Widenhouse presents the following:

- 2020 Dept of Audits Official Sales Ratio Study. Assessor Hunter motions to accept. Assessor Hammonds seconds and the motion carries.
- Update to IAS World: production site is up and running but Public Access is still being worked on. Will notify assessors when working.
- Appeals Update: halfway through appeal season and 149 appeals have been received to date. Discussion about reminding community of upcoming appeal deadline and where to post reminders.

At 9:54, Chairman Randolph adjourns the meeting without any objections.

Suzanne Widenhouse  
Chief Appraiser/Secretary

APPROVED: 

<sup>DS</sup>  


C. RANDOLPH  
CHAIRMAN

<sup>DS</sup>  


P.B. HUNTER  
ASSESSOR

<sup>DS</sup>  


T. CARMACK  
ASSESSOR

T.A. HAMMONDS  
ASSESSOR

J. GOVAR  
VICE CHAIRMAN

21 - 20 JUN 22 2020



# Columbus, Georgia, Board of Assessors

## GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

City Services Center  
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Columbus, GA 31906

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PO Box 1340  
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Fax (706) 225-3800

### Board Members

Chester Randolph  
Chairman

Pat Bettis Hunter  
Assessor

Trey Carmack  
Assessor

Todd A. Hammonds  
Assessor

Jayne Govar  
Vice Chairman

Chief Appraiser  
Suzanne Widenhouse

## MINUTES #21-20

CALL TO ORDER: Chairman Chester Randolph calls the Columbus, Georgia Board of Assessors' virtual meeting to order on Monday June 22, 2020, at 9:00 AM.

### PRESENT ARE:

Chairman Chester Randolph  
Vice Chairman Jayne Govar  
Assessor Patricia Hunter  
Assessor Todd Hammonds  
Chief Appraiser/Secretary Suzanne Widenhouse  
Deputy Chief Appraiser Glen Thomason  
Recording Secretary Katrina Culpepper  
Absent: Assessor Trey Carmack

APPROVAL OF AGENDA: Vice Chairman Govar motions to accept Agenda. Assessor Hunter seconds and the motion carries.

APPROVAL OF MINUTES: Assessor Hunter motions to accept Minutes #20-20. Assessor Hammonds seconds and the motion carries.

At 9:04, Deputy Chief Appraiser Thomason presents 2 Non-disclosure requests for approval. Assessor Hunter motions to accept the requests. Vice Chairman Govar seconds and the motions carries.

At 9:08, Chief Appraiser Widenhouse presents the following:

- Timeframe for continuation of virtual BOA meetings, will revisit 6/29.
- Council presentation review
- Dept of Revenue Local Services – Training division, to possibly start holding classes in Citizens Center for fiscal year 2021

At 9:13, Chairman Randolph adjourns the meeting without any objections.

Suzanne Widenhouse  
Chief Appraiser/Secretary

APPROVED: \_\_\_\_\_

<sup>DS</sup>  
CR

C. RANDOLPH  
CHAIRMAN

<sup>DS</sup>  
PBH

P.B. HUNTER  
ASSESSOR

<sup>DS</sup>  
TC

T. CARMACK  
ASSESSOR

<sup>DS</sup>  
TH

T.A. HAMMONDS  
ASSESSOR

<sup>DS</sup>  
JG

J. GOVAR  
VICE CHAIRMAN





# Columbus, Georgia, Board of Assessors

GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

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Columbus, GA 31906

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Columbus, GA 31902

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## Board Members

Chester Randolph  
Chairman

Pat Bottis Hunter  
Assessor

Trey Carmack  
Assessor

Todd A. Hammonds  
Assessor

Jayne Govar  
Vice Chairman

Chief Appraiser  
Suzanne Widenhouse

## MINUTES #22-20

CALL TO ORDER: Chairman Chester Randolph calls the Columbus, Georgia Board of Assessors' virtual meeting to order on Monday June 29, 2020, at 9:00 AM.

### PRESENT ARE:

Chairman Chester Randolph  
Vice Chairman Jayne Govar  
Assessor Patricia Hunter  
Assessor Todd Hammonds  
Assessor Trey Carmack  
Chief Appraiser/Secretary Suzanne Widenhouse  
Deputy Chief Appraiser Glen Thomason  
Recording Secretary Katrina Culpepper

APPROVAL OF AGENDA: Assessor Carmack motions to accept Agenda. Vice Chairman Govar seconds and the motion carries.

APPROVAL OF MINUTES: Assessor Carmack motions to accept Minutes #21-20. Assessor Hunter seconds and the motion carries.

MISCELLANEOUS: Approval of Assessor absence last week. Vice Chairman Govar motions to accept and Assessor Hunter seconds and the motion carries.

At 9:06, Chief Appraiser Widenhouse presents the following:

- Appeal Update, 573 appeals to date, numbers are increasing daily, appx 80-90 per day.
- Timeframe for continuation of virtual BOA meetings, will revisit 7/06

At 9:21, Chairman Randolph adjourns the meeting without any objections.

Suzanne Widenhouse  
Chief Appraiser/Secretary

APPROVED: \_\_\_\_\_

<sup>DS</sup>  
CR

C. RANDOLPH  
CHAIRMAN

<sup>DS</sup>  
PBH

P.B. HUNTER  
ASSESSOR

<sup>DS</sup>  
TC

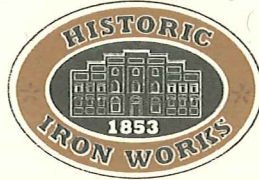
T. CARMACK  
ASSESSOR

<sup>DS</sup>  
TH

T.A. HAMMONDS  
ASSESSOR

<sup>DS</sup>  
JG

J. GOVAR  
VICE CHAIRMAN



**COLUMBUS GEORGIA  
CONVENTION & TRADE CENTER**

**COLUMBUS IRON WORKS CONVENTION AND  
TRADE CENTER AUTHORITY**

**MONTHLY MEETING**

**MAY 28, 2020**

**12:00 PM**

**TELECONFERENCE**

**(ZOOM)**

**A G E N D A**

- I. CALL TO ORDER – CHAIRMAN JONATHAN PAYNE**
- II. APPROVAL OF MINUTES**
  - A. REGULAR MEETING – APRIL 23, 2020**
- III. FINANCIAL REPORT – FRANCESCA DYE**
  - A. APRIL 2020**
- IV. SPECTRA REPORT – WEEZY WINGO MOTZEL**
  - A. APRIL 2020**
- V. SALES REPORT – HAYLEY TILLERY**
  - A. APRIL 2020**
- VI. FACILITY UPDATE – HAYLEY TILLERY**
- VII. COVID-19 TRADE CENTER IMPACT UPDATE**
- VIII. ADJOURNMENT**

**Due to city-wide shelter in place guidelines, this monthly meeting of the Columbus Iron Works Convention and Trade Center Authority will be a virtual meeting format. If you are interested in being in attendance to this public meeting, please contact Executive Director Hayley Tillery at [Tillery.Hayley@columbusga.org](mailto:Tillery.Hayley@columbusga.org)**





**COLUMBUS GEORGIA  
CONVENTION & TRADE CENTER  
COLUMBUS IRON WORKS CONVENTION AND  
TRADE CENTER AUTHORITY**

**MINUTES OF THE MONTHLY MEETING  
MAY 28, 2020  
12:00 PM**

Due to the city-wide shelter in place and social distancing ordinance caused by the COVID-19 pandemic, the monthly meeting of the Columbus Iron Works Convention and Trade Center Authority was held Thursday, May 28, 2020 at 12:00 PM, through a video teleconference requiring respective attendees to call or join from alternative locations.

**Authority Members Present:** Chairman Jonathan Payne, Vice Chairman Carson Cummings, Lauren Chambers and Craig Burgess

**Authority Members Absent:** Shikha Shah

**Administrative Members Present:** Executive Director Hayley Tillery, Assistant Director Skip Hansberger, Finance Manager Francesca Dye, Spectra General Manager Weezy Wingo Motzel and Secretary Chasity Hall Deppe.

### **CALL TO ORDER**

Chairman Jonathan Payne welcomed the members and at 12:03 PM called the meeting to order.

### **APPROVAL OF MINUTES**

- A. REGULAR MEETING – April 23, 2020** – All members were asked if they had received and read the minutes from the previous regular meeting dated April 23, 2020. With no additions or corrections, Chairman Jonathan Payne made a motion to approve the minutes as written. Craig Burgess seconded the motion, which carried unopposed by all members present.

### **FINANCIAL REPORT – FRANCESCA DYE**

- A. APRIL 2020** – Finance Manager Francesca Dye prefaced her report by stating that there were no events during the month of April and the only revenue received was a storage fee of a reoccurring event.

See attached report.

Chairman Jonathan Payne made a motion to approve the April 2020 financial report as prepared and presented by Finance Manager Francesca Dye. Vice Chairman Carson Cummings seconded the motion that unanimously carried by all members present.

## **SPECTRA REPORT – WEEZY WINGO MOTZEL, GENERAL MANAGER**

- A. **APRIL 2020** – Spectra General Manager Weezy Wingo Motzel stated that due to the COVID-19 pandemic there had been no events held during the month of April. Weezy added that other than three managers and herself the entire catering staff had been laid off until further notice. However, she continued the catering team had begun a curbside meal pickup to add revenue. Also, she had been in contact with managers or some of the Trade Center's larger events to assure them that new practices were in place to ensure the safety of the client, attendees, and staff.

## **SALES REPORT – HAYLEY TILLERY**

- A. **APRIL 2020** – Executive Director Hayley Tillery gave the sales report for the month of April 2020. Hayley stated due to mandatory shelter in place all areas of reporting were down for the month of April and no client surveys had been returned. However, she added the sales team was doing a phenomenal job using the down time to focus on signature Trade Center events, as well as developing other ways to increase revenue while adhering to the governor's guidelines, such as giving virtual tours and meetings. Hayley stated that a pandemic addendum had also been added to the lease agreement and all events are now required to purchase supplementary event insurance.

## **FACILITY UPDATE – HAYLEY TILLERY**

FACILITY UPDATE - See attached report.

## **COVID-19 TRADE CENTER IMPACT**

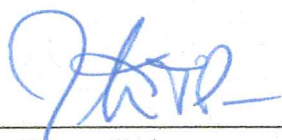
Executive Director Hayley Tillery updated the members on how the Trade Center continued to be impacted by the COVID-19 pandemic and what the facility was doing to prepare for reopening. Hayley stated that the staff continued to keep social distance, wear protective masks, and regularly sanitize their workspace as well as the building in general. Hayley added she and the team were working diligently to be in compliance with all of Governor Kemp's guidelines for reopening once that time arrived.

## **FY-21 BUDGET UPDATE**

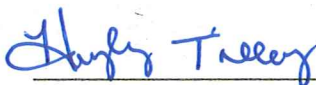
Finance Manager Francesca Dye shared with the members a copy of the FY-21 Budget update stating the major changes were employee classification, cost allocation increase as well as hotel/motel and beer tax adjustments.

## **ADJOURNMENT**

With no further items of business to discuss, Chairman Jonathan Payne adjourned the meeting at 1:17 PM. The next regular scheduled meeting, which is held the fourth Thursday of the month, will be, **June 25, 2020.**



Jonathan Payne, Chairman  
Columbus Iron Works Convention and  
Trade Center Authority



Hayley Tillery, Executive Director  
Columbus Georgia Convention and  
Trade Center





# COLUMBUS GEORGIA CONVENTION AND TRADE CENTER

## FY 20 - APRIL 2020 FINANCIAL HIGHLIGHTS

Francesca Dye

### REPORT 1 – REVENUE SUMMARY

- Due to COVID-19, there were no events in April.
- Church of the Highlands Storage rental was the only revenue (\$1,250).
- April 2019, there was 69 event days and 18,714 attendees.
- Top Events

April 2020		April 2019 (Last Year)	
Event	Total Revenue	Event	Total Revenue
No Events		Dancing Stars of Columbus/Alzheimer's Assoc.	\$57,451
		GA Association of Water Professionals	\$52,170
		Teacher of the Year Gala (MCSD)	\$43,218

- F&B Revenue was \$0.00; Operations Revenue was \$1,250; Bringing the Total Revenue to \$1,250 compared to over \$549K last April.

### REPORT 2 – APRIL 2020 PROFIT & LOSS STATEMENT

- REVENUES
  - The only revenue was from Church of the Highlands storage rental (\$1,250)
  - The -\$12,669 listed under catering commission is Spectra's monthly management fee of \$5,333.63 and their loss of \$7,335.13 that we have to cover.
  - Beer tax is up 12.2% (over \$67K); Hotel/Motel tax dropped 60.2 % (over \$26K)
  - Total Revenue is \$84,166
- EXPENSES
  - Labor cost was over \$94K, which is a 19.8% increase due to raises, additional staff, and a benefit correction (pension)
  - Capital outlay shows \$121,610 expense for the replacement of the boilers and the front fountain renovation.
  - Contractual Services includes a \$2,385 annual preventative maintenance for the air walls and \$2,223 Annual Termite inspection
  - Building and maintenance repair included:
    - \$3,134 for paint for the fountain
    - \$3,605 for the sprinkler (wet system) service
  - Electricity dropped 17.8%; Water dropped 55.3%; Gas dropped 70.8 %
  - Total Operating Expenses was over \$177K; Total Expenses were \$271.5K; Operating Loss was nearly \$283K; Net Loss was over \$187K

### REPORT 3 – APRIL 2020 YTD PROFIT & LOSS STATEMENT

- REVENUES
  - Catering commission decreased by 37.8%
  - Client electrical fees increased by 57.2 %
  - Space Rental increased by 12.6%
  - Total Operating Revenue is 20% less than last year; Total Tax/Other Source Revenue is 4.5% less than last year; Total Revenue is nearly \$2,470,054

➤ EXPENSES

- Labor Cost is 0.1% higher than last year (but we're amortizing a pension benefit error).
- Capital Outlay has increased due to sound system upgrade, fountain project, and new boilers.
- Promotion and Advertising has increased due to the Trade Center's increase in promoting events via billboards, magazines, and radio and also adding more signature events
- Total Operating Expense is \$1,096,700; Total Expenses is \$2,346,882 which is 0.4% more than this time last year; Net Profit is over \$123,071K

**REPORT 4 – FIVE YEAR COMPARISON**

- Although space rental still beats the average by 16.5%, total revenue is lower than the 5-Yr Average by 8.3%.
- Total Expenses of \$2,346,982 is greater than the 5-Yr Average by 8.1% mainly due to the capital outlay expense of nearly \$277,566K, but also an increase in the utilities cost.
- The Net Profit of over \$123K is 76.5% lower than the 5-yr average.



## COLUMBUS GEORGIA CONVENTION & TRADE CENTER

### Overview of Recent Events

Date: May 28<sup>th</sup>, 2020

#### Current Projects

- Providing sanitation items throughout the building for customer confidence during reopening
- Trade Center Polices and Start Up Manuel for each Department
- Lease Agreement Updates
- Trade Center News / Sanitation/Cleaning Habits Video

#### Completed Projects

- Installation of the two (2) new Lochnivar Boilers
- Installation of the new Top Fountain Equipment
- Painting of large concrete basin of the Fountain floor and three (3) tiers
- Installation of new overhead roll-up door for the new Fountain Equipment Room
- Complete cleaning and painting of electrical metal floor box covers in South and North Exhibit Halls
- Complete pressure washing and painting of the Administration Parking Lot
- Complete repairs and painting of the Columbus Iron Works Museum Lobby

#### Employee Updates

- Operations Part-Time – Put on Hold - candidate pool for (3) positions
- Operations Crew Leader – Processing candidate pool
- Facilities Part-Time – Put on Hold

#### Authority Meeting Tentative Agenda

- June 25<sup>th</sup> – cover the month of May

6441

# **THE HOUSING AUTHORITY OF COLUMBUS, GEORGIA**

## **Regular Meeting**

**May 20, 2020**

**9:00 AM**

**Columbus, Georgia**

**Meeting was held via Telephone Conferencing  
Due to the COVID-19 Virus**

**The Commissioners of the Housing Authority of Columbus, Georgia met in a regular session in Columbus, Georgia.**

**Chairman Larry Cardin called the meeting to order and on roll call the following Commissioners answered present:**

**Charles Alexander  
Jeanella Pendleton  
Ed Burdeshaw  
John Greenman  
Tiffani Stacy  
John Sheftall**

**In attendance from the Housing Authority staff was Len Williams, Chief Executive Officer, Lisa Walters, Chief Operating Officer, Susan McGuire, Chief of Human Resources, Sabrina Richards, Chief of Property Management, John Casteel, Chief Assisted Housing Officer, Sheila Crisp, Chief Financial Officer, Laura Johnson, Chief Real Estate Officer, Carla Godwin, MTW Coordinator and Resident Services Administrator, Amy Bergman, Executive Assistant and Attorney Jim Clark.**

### **INVOCATION:**

**Chairman Cardin delivered the invocation.**



6442

**ADOPTION OF AGENDA:**

Chairman Cardin called for approval of the agenda as presented.

Motion for approval was made by Commissioner Burdeshaw, seconded by Commissioner Greenman. Motion carried.

**APPROVAL OF THE APRIL 15, 2020 BOARD MEETING MINUTES:**

Chairman Cardin called for a motion to approve the minutes of the April 15, 2020 Board meeting.

Motion for approval was made by Commissioner Burdeshaw, seconded by Commissioner Alexander. Motion carried.

**CHARGE-OFF OF RESIDENT ACCOUNT BALANCES:**

The following Resolution was introduced and duly considered:

**RESOLUTION NO. 3356**

**A RESOLUTION AUTHORIZING THE CHARGE-OFF OF  
RESIDENT ACCOUNT BALANCES TO COLLECTION LOSS FOR  
THE AUTHORITY'S HOUSING DEVELOPMENTS  
FOR THE MONTH ENDING APRIL 30, 2020**

Motion for approval was made by Commissioner Pendleton, seconded by Commissioner Alexander. Motion carried.



6443

**RIVERS HOMES SITE MODIFICATIONS**

Mrs. Johnson presented the proposed site modifications to the Rivers Homes property.

The modifications include:

1. The construction of a gazebo with picnic tables, BBQ grills and mailboxes.
2. Improvements to the property sign at the entrance including a brick planter and lighting.
3. Seal coat and restripe the existing parking lot.
4. The construction of a park area with benches and landscaping.
5. Other drainage and landscaping improvements to the property.

The Invitation for Bids (IFB) was advertised in the Ledger Enquirer newspaper on April 16, 17 & 19, 2020 and listed on the HACG website. Bids were received on May 5, 2020.

Weber Construction Company of Buena Vista, GA submitted the lowest bid in the amount of \$104,535. This company has performed work for HACG in the past and is currently completing three apartment renovations in Buena Vista.

This project will be funded utilizing 2018 Capital Fund Program (CFP).

Motion for approval was made by Commissioner Burdeshaw and seconded by Commissioner Alexander. Motion carried.

**CONSIDER A RESOLUTION TO GRANT AN EASEMENT TO  
GEORGIA POWER AT 2971 BUENA VISTA ROAD, COLUMBUS:**

The following Resolution was introduced and duly considered:

**RESOLUTION NO. 3357****RESOLUTION APPROVING THE GRANTING OF AN EASEMENT TO  
GEORGIA POWER AT 2971 BUENA VISTA ROAD, COLUMBUS**

6444

**Mrs. Johnson presented the proposed resolution to grant Georgia Power an easement at 2971 Buena Vista Road in Columbus, Georgia for the relocation of utility poles, power lines, transformers, anchors, guy wires, etc.**

**Georgia Power has requested an easement onto The Housing Authority of Columbus, Georgia (Columbus Permanent Supportive Housing, Inc.) property located at Willow Glen Apartments, 2971 Buena Vista Road-Tax Parcel ID. NO. 049-007-001, as part of the Buena Vista Road Spiderweb Road project.**

**The Housing Authority staff has determined this permanent easement will not have a negative impact on this property and is in the best interest of HACG.**

**Motion for approval was made by Commissioner Greenman and seconded by Commissioner Pendleton. Motion carried.**

**CONSIDER A RESOLUTION APPROVING THE HOUSING CHOICE VOUCHER ADMINISTRATIVE PLAN REVISION:**

**The following Resolution was introduced and duly considered:**

**RESOLUTION NO. 3358**

**A RESOLUTION APPROVING THE HOUSING CHOICE VOUCHER ADMINISTRATIVE PLAN REVISION**

**Mr. Casteel presented a Resolution to revise the Housing Choice Voucher Administrative Plan.**

**The purpose of the revision to the administrative plan is to establish preferences for the project-based voucher waiting lists for Arbor Pointe I, Arbor Pointe II, The Cottages and properties assisted under the Rental Assistance Demonstration Program.**

**This revision establishes a primary waitlist preference for families displaced by a federally declared natural disaster and a secondary preference for families displaced because of governmental action at RAD/PBV assisted properties followed by families receiving supportive services at Arbor Pointe I and II properties.**

**Motion for approval was made by Commissioner Burdeshaw and seconded by Commissioner Alexander. Motion carried.**

6445

**PROPOSED AMENDMENT TO THE HACG HUMAN RESOURCES POLICY MANUAL**

Ms. McGuire discussed the Human Resources Policy Manual issued on November 17, 2010. It currently allows for an employee to remain on medical leave or worker's compensation leave for a period of twelve months.

This policy has been reviewed by HACG legal counsel to which they recommended that this policy change from twelve to six months. This recommendation is consistent with industry standards. This change will be effective on July 1, 2020.

Proposed amendment was presented to the Governance Committee on May 5, 2020. Commissioner Pendleton, Chair of the Governance Committee, motion for approval. Unanimously approved, motion carried.

**PROPOSED 2021 AND 2022 EMPLOYEE INCENTIVE PLAN:**

The proposed 2021 and 2022 employee incentive plan was presented to the Governance Committee on May 5, 2020. Commissioner Pendleton, Chair of the Governance Committee, motioned for approval. Unanimously approved, motion carried.

**PROPOSED FISCAL YEAR END 2021 FINANCIAL BUDGETS:**

The proposed FYE 2021 financial budgets were presented to the Audit and Finance Committee on May 5, 2020. Commission Greenman, Chair of the Audit and Finance Committee, stated that the narrative was updated from that of previous years to reflect the upcoming CEO change and projected economic conditions.

Commissioner Greenman motioned for approval. Unanimously approved, motion carried.

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**REPORT FROM THE GOVERNANCE COMMITTEE:**

Commissioner Pendleton, Chair of the Governance Committee, stated there was nothing else to report.

**REPORT FROM THE AUDIT AND FINANCE COMMITTEE:**

Commissioner Greenman, Chair of the Audit and Finance Committee, noted that the minutes of the Audit and Finance Committee meeting held on May 5, 2020 enclosed within the Board packet, contained the other topics that were discussed during that meeting.

**REPORT FROM THE REAL ESTATE COMMITTEE:**

Mr. Burdeshaw stated that the demolition application for Chase Homes was approved, and relocation efforts will now begin.

Mr. Burdeshaw also stated that the team is still awaiting the Warren Williams flood study and cameras were currently being installed at two HACG properties.

**REPORT ON THE SECURITY TASK FORCE:**

Ms. Stacy attended the Security Task Force meeting on May 12, 2020. She commended the residents who attended and represented their communities. She said that the meeting overall was positive. Any issues that were raised, HACG was ready to address.

Mr. Cardin mentioned that he has contacted the Mayor regarding the security issues at Canty and said a meeting will take place soon (as early as next week).

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Williams called on Mr. Casteel to give an update on the Ralston Towers property.

Mr. Casteel stated that there were 13 Ralston Towers tenants who have not responded to relocation efforts but that it was possible these units have been vacated.

6447

Two tenants are in the process of completing the required documentation and inspection has been completed for 108 units. He stated his team was on track to complete the relocation effort by the end of August and that 60% of the residents have already been relocated.

Mr. Williams stated that HACG occupancy rates are high and charge offs are currently low. Tenant accounts receivable have not been this low since 2015. This could change however with a downturn in economic conditions due to the pandemic.

Mr. Williams stated that HACG may retain some of the new operational procedures being utilized in response to the COVID-19 virus. Several of the new processes have worked well and no complaints have been received from our residents.

Ms. Walters informed the Board that HACG is currently an AMO organization. She has completed the educational requirements needed to be an Executive CPM. An Executive CPM is required for HACG to maintain the AMO designation.

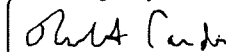
### EXECUTIVE SESSION:

An Executive Session was held to discuss real estate matters as provided by O.C.G.A. section 50-14-3(4). Commissioner Alexander motioned to close the Board meeting so the Executive Session could be entered. Commissioner Burdeshaw seconded the motion. Executive session was then entered.

### ADJOURN:


There being no further business, a motion to adjourn was made by Commissioner Greenman and seconded by Commissioner Alexander. The motion carried.

DocuSigned by:



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R. Larry Cardin  
Chairman

  
J. Len Williams  
Secretary-Treasurer



*MINUTES OF THE  
BOARD OF TRUSTEES MEETING FOR THE COLUMBUS GEORGIA PUBLIC EMPLOYEE  
RETIREMENT SYSTEMS PENSION AND BENEFIT TRUST FUND*

**January 8, 2020**

**TRUSTEES PRESENT:** Mayor Skip Henderson, Chairman; City Manager Isaiah Hugley, Vice Chairman; Finance Director Angelica Alexander, Secretary; Jack Kinsman, Trustee; Lisa Goodwin, Trustee; Audrey Hollingsworth, Trustee; Fray McCormick, Trustee; and Liliana McDaniel, Trustee

**TRUSTEES ABSENT:** Mike Higgins, Trustee; and Elizabeth Cook, Trustee

**OTHERS ATTENDING:** Pamela Hodge, DCM Finance, Planning and Development; Lucy Sheftall, Assistant City Attorney; Denise Brown, Investment Officer; Reather Hollowell, Human Resources Director; Mary Scarbrough, Columbus Airport Representative; Monica Stone, Columbus Airport Representative; Stacey Collier Devose, Columbus Water Works Representative; and Glendora Arrington, Recording Secretary

**ADVISORS;** Richard Swift, Raymond James

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**CALL TO ORDER**

Mayor Skip Henderson called the January 8, 2020 meeting of the Board of Trustees of the Columbus Georgia Public Employee Retirement Systems Pension Fund and Benefit Trust Fund to order.

**MINUTES OF THE PREVIOUS MEETING**

The minutes from the November 13, 2019 regular Pension Board Meeting were submitted for approval. A motion to accept minutes was made by City Manager, Isaiah Hugley. Audrey Hollingsworth seconded the motion. The board voted, and the minutes were unanimously approved.

**CONTINUING EDUCATION**

The board received a presentation on Capital Markets by Mike Goldman, Managing Director of Westend Advisors and Seth Knight, Director in charge of the Southeast region for Westend Advisors. Westend is an investment manager that is not only in US equities, but international equities and fixed income. This presentation meets 30 minutes of the continuing education requirements for the year. Goldman and Knight departed the meeting after their presentation.

## INVESTMENT UPDATE

### a. Performance Review

Richard Swift briefly reviewed and presented on the fund performance for the month of December 2019. There was discussion regarding the growth of the fund and where the fund is in relation to the index.

In review, funds that are doing well are Boston Partners, Causeway Capital International, Allianz Short Duration Hi Yield ASHPX, Karpus Investment FI, and Prudential Total Return Bond Fund.

Funds that are currently underperforming are Loomis Sayles LCG, Clarkston Capital, and AEW Real Estate. All other funds are in line regarding their performance.

Mr. Swift stated that managers in place are doing well in picking the sectors of where they need to be. He then gave an overview of each manager's performance for the quarter. Overall it was a good quarter. Looking at data for the quarter, Mr. Swift stated that he would continue to monitor Clearbridge and see how they do over the next few months.

### b. Asset Allocation

Mr. Swift presented to the board regarding asset allocation. We are currently in line and in compliance with the investment policy statement in all categories. While we are in line with the investment policy, Mr. Swift mentioned to the board that we might want to possibly consider looking at scaling back from 64% to 63%. He then opened for discussion and there was no change at this time.

## NEW BUSINESS

### a. Pension Cash Withdrawals

Finance Director, Angelica Alexander, addressed the board regarding requesting funds from Mr. Swift. The board was asked to ratify the withdrawal. At the time, the bank balance was critically low. The funds are used to cover expenditures such as payroll and accounts payable expenditures related to refunds and the DROP program / refunds.

A motion was made to ratify the \$4M withdrawal by City Manager, Isaiah Hugley. Audrey Hollingsworth seconded the motion. The board voted and the motion was unanimously approved.

A motion was also made to withdraw up to \$4M to drawn down on an as needed basis and annotate through the fiscal year by Audrey Hollingsworth. Jack Kinsman seconded the motion. The board voted and the motion was unanimously approved.

### b. Meeting Dates for FY20-21

The board was presented with meeting dates so that the room can be reserved for FY21. Two additional board meetings for July and December are proposed to assist members in meeting

the state required continuing education requirements. City Manager, Isaiah Hughley made a motion to adopt the calendar with edits. Fray McCormick seconded the motion. The board voted and the motion was unanimously approved.

Mr. Swift excused himself from the meeting at this time.

#### OLD BUSINESS

##### a. Pension Board Consultant RFP Update

The subcommittee met, reviewed proposals. Most of the evaluations are in. What we would like to do is have the subcommittee present to the board to approve the recommendation of the subcommittee at the February meeting. The current contract expires on March 31, 2020. So if the board approves the subcommittee's recommendation, we'll take it to City Council at the next City Council Meeting in February (February 25) for Council to approve the vendor. That will give the board the month of March to get the contracts in place.

##### b. DROP Out Program

Jack Kinsman brought back to the board a concern regarding the Pop-Up Program. He was asking if the board would consider changing the policy regarding retirees prior to 1999 being excluded. He stated that there are 51 employees who this ordinance effects. The board requested to table this discussion until actual numbers were available to know the financial impact.

#### OTHER BUSINESS

No other business was discussed.

#### ADJOURN

With there being no further business to discuss, a motion was made to adjourn the meeting by Audrey Hollingsworth. It was seconded by City Manager, Isaiah Hugley and unanimously approved.

The next meeting is scheduled for February 12, 2020 at 2:00 PM in the Ground Floor Conference Room.

Glendora Arrington

Glendora Arrington  
Recording Secretary

*MINUTES OF THE  
BOARD OF TRUSTEES MEETING FOR THE COLUMBUS GEORGIA PUBLIC EMPLOYEE  
RETIREMENT SYSTEMS PENSION AND BENEFIT TRUST FUND*

**February 12, 2020**

**TRUSTEES PRESENT:** City Manager Isaiah Hugley, Vice Chairman; Finance Director Angelica Alexander, Secretary; Jack Kinsman, Trustee; Mike Higgins, Trustee; Lisa Goodwin, Trustee; Fray McCormick, Trustee; and

**TRUSTEES ABSENT:** Mayor Skip Henderson, Chairman; Audrey Hollingsworth, Trustee; Liliana McDaniel, Trustee and Elizabeth Cook, Trustee

**OTHERS ATTENDING:** Pamela Hodge, DCM Finance, Planning and Development; Lucy Sheftall, Assistant City Attorney; Denise Brown, Investment Officer; Reather Hollowell, Human Resources Director; Mary Scarbrough, Columbus Airport Representative; and Glendora Arrington, Recording Secretary

**ADVISORS:** Richard Swift, Raymond James

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#### CALL TO ORDER

City Manager, Isaiah Hugley called the February 12, 2020 meeting of the Board of Trustees of the Columbus Georgia Public Employee Retirement Systems Pension Fund and Benefit Trust Fund to order.

#### MINUTES OF THE PREVIOUS MEETING

The minutes from the January 8, 2020 regular Pension Board Meeting were submitted for approval. A motion to accept minutes was made by Fray McCormick. Jack Kinsman seconded the motion. The board voted, and the minutes were unanimously approved as submitted.

#### INVESTMENT UPDATE

##### a. Performance Review

Richard Swift briefly reviewed and presented on the fund performance for the month of January 2020.

In review, funds that are doing well are Madison Investment Advisors LCC0, Blackrock LCV, Boston Partners / Robeco, Clarkston Capital, Causeway Capital International, Allianz Short Duration Hi Yield ASHPX, and Karpus Investment FI.

Funds that are currently underperforming are Clearbridge Advisors LCG, Loomis Sayles LCG, TCW LCV, Lazard Asset International, iShares MSCI EAFE ETF EFA, Lazard Emerging Markets, Globalt Inc FI, and Madison Investment Advisors.

Mr. Swift reviewed the managers and how they have performed since inception versus their index. We have 24 managers. 22 of the managers are ahead or inline. We have two managers who are slightly behind. Mr. Swift stated that he will continue to watch Clearbridge as the numbers are falling behind slightly. And zero managers who are trailing.

#### b. Asset Allocation

Mr. Swift presented to the board regarding asset allocation. We are currently within investment policy statement in all categories. And we're not far from the target. Most of the areas that we're overweight or underweight are on purpose. We are just under 64% in equities and 36% in fixed income.

#### c. Capital Market

Mr. Swift presented a review of the capital market, gave some history of the market and presented on where the pension fund stands. We have had an extraordinary run since the bottom after the financial crisis. The rise from the bottom of the financial crisis has been around 378%. We have seen the price to earnings ratio move from 10.3 to a price to earnings multiple of 18.2. This ratio is the difference between the price of stocks and the earnings that support them. The wider that is, the larger the ratio is. The average has been 16.28.

### NEW BUSINESS

#### a. Actuarial Valuation Report

Chuck Carr from Southern Actuarial Services then presented actuarial evaluation reports for all four plans as of July 1, 2019 to the board. He recommended a change to the mortality tables. The RP2000 was the table that we changed to two years ago. The current reports are based upon PUB2010 mortality tables. The previous tables were mortality tables applicable to the general population. The PUB2010 are specific to public employees, in particular public safety employees. These results apply to the FY20-21. After discussion, it was decided to table approval of actuarial evaluation reports until the information can be presented to the mayor.

Lisa Goodwin, General Government Representative / Trustee, was excused from the meeting.

### OLD BUSINESS

#### a. Pop Up Cost Study

Chuck Carr presented the board with information regarding the Pop Up Cost Study. This applies to retirees who retired prior to July 1, 1998. These are employees who have been retired for over 20 years who elected the joint and contingent forms of payment. If the joint annuitant dies before the retiree dies, then the retiree's benefit will pop up to the normal amount of benefit as if the retiree had not elected the joint survivor. If the retiree dies first, the percentage of the benefit will go to the joint annuitant. The cost of added liability for general government and public safety is less than \$300K. This will be \$33K a year for 12 years. It is 0.01% for the general government employees and 0.04% of public safety payroll. The board briefly discussed the information and decided to table any decisions until the information can be presented to the mayor.



**CONTINUING EDUCATION**

The board received a presentation on Pension Funding and Actuarial Concepts by Chuck Carr of Southern Actuarial Services as part of the continuing education requirement. Southern Actuarial Services is a company based out of Sandy Springs, Georgia that compiles and analyzes statistics to calculate the financial impact of uncertainty and minimize risks for pension funds.

**Old Business** resumed**a. Pension Board Consultant RFP Update**

While there was not a quorum, Angelica Alexander updated the members in attendance that we did receive all of the evaluations. Because there was no quorum, it was decided to table the update until the next meeting.

**OTHER BUSINESS**

No other business was discussed.

**ADJOURN**

With there being no further business to discuss, a motion was made to adjourn the meeting by Fray McCormick. It was seconded by Jack Kinsman. City Manager, Isaiah Hugley declared the meeting adjourned.

The next meeting is scheduled for March 11, 2020 at 2:00 PM in the Ground Floor Conference Room.

Glendora Arrington

Glendora Arrington  
Recording Secretary

*MINUTES OF THE  
BOARD OF TRUSTEES MEETING FOR THE COLUMBUS GEORGIA PUBLIC EMPLOYEE  
RETIREMENT SYSTEMS PENSION AND BENEFIT TRUST FUND*

**March 11, 2020**

**TRUSTEES PRESENT:** Mayor Skip Henderson, Chairman; City Manager Isaiah Hugley, Vice Chairman; Finance Director Angelica Alexander, Secretary; Jack Kinsman, Trustee; Mike Higgins, Trustee; Lisa Goodwin, Trustee; Liliana McDaniel, Trustee and Elizabeth Cook, Trustee

**TRUSTEES ABSENT:** Audrey Hollingsworth, Trustee; and Fray McCormick, Trustee;

**OTHERS ATTENDING:** Pamela Hodge, DCM Finance, Planning and Development; Lucy Sheftall, Assistant City Attorney; Denise Brown, Investment Officer; Reather Hollowell, Human Resources Director; Mary Scarbrough, Columbus Airport Representative; and Glendora Arrington, Recording Secretary

**ADVISORS:** Richard Swift, Raymond James

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#### CALL TO ORDER

Mayor, Skip Henderson called the March 11, 2020 meeting of the Board of Trustees of the Columbus Georgia Public Employee Retirement Systems Pension Fund and Benefit Trust Fund to order.

#### MINUTES OF THE PREVIOUS MEETING

The minutes from the February 12, 2020 regular Pension Board Meeting were submitted for approval. A motion to accept minutes with edits was made by Jack Kinsman. City Manager, Isaiah Hugley seconded the motion. The board voted, and the minutes were unanimously approved.

#### CONTINUING EDUCATION

The board received a presentation on Capital Markets by Nick Lacy, Chief Portfolio Strategist of Raymond James as part of the continuing education requirement.

#### INVESTMENT UPDATE

##### a. Performance Review

Richard Swift briefly reviewed and presented on the fund performance for the month of February 2020.

In review, funds that are doing well are Madison Investment Advisors LCC0, Blackrock LCV, Clarkston Capital, and Westend Global Balanced EFTs.

Funds that are currently underperforming are Clearbridge Advisors LCG, Loomis Sayles LCG, TCW LCV, Causeway Capital International, and Lazard Asset International.

Mr. Swift mentioned the change to Prudential Total Return Bond Fund from the fund that had a hedge against rising rates. And the board felt like it was smart to change to the same product without the hedge. Mr. Swift discussed what interest rates have done and made mention of how that was a good decision.

#### b. Asset Allocation

Mr. Swift presented to the board regarding asset allocation. Currently, we are at 63.9% in equities. Mr. Swift stated that he believes this number is low. But he is also of the opinion that this is a difficult time with a lot of uncertainty. We don't know if the virus is going to cause a recession; we have an election coming. At some point, it would be wise for us to start looking at a plan of 1% a month where we're adding to equities when they're down. But we should not begin yet. However, we should watch the markets for a month and let it settle down; let the fiscal stimulus come out and see how it affects the markets.

#### NEW BUSINESS

No new business was discussed.

#### OLD BUSINESS

##### a. Pop Up Option Amendment

Human Resources Director, Reather Hollowell presented to the Board and gave an overview of last month's meeting regarding the Pop Up Cost Study. There is an ordinance that was passed in 1998 that said that if you retired prior to July 1, 1998, and as a retiree, you selected a lifetime survivor benefit, if your spouse pre-deceased you, would not be eligible to revert back to single form benefit. However, if you retired after July 1, 1998, and your spouse pre-deceased you, then you would be eligible to go back to or "pop-up" to a full single life benefit. The study reported on at the prior meeting reflect that 51 retirees currently remained who might be affected by this change and the annual cost for making this change to both the public safety plan and the general government plans would be less than \$33K per year.

A motion was made by Mike Higgins to recommend that Council adopt an ordinance amending the plans to reflect the change for the Pop Up option effective as of the day council approves it. It was seconded by Jack Kinsman. The board voted and the motion was unanimously approved.

##### b. Actuarial Valuation Report

Finance Director, Angelica Alexander presented to the board and gave a review of the Actuarial Valuation Report. The main difference that Chuck Carr noted in the February 2020 meeting is the mortality table that is more suited for governmental entities as opposed to the more generic blue collar mortality table that had been utilized previously.

A motion was made to approve the Actuarial Valuation Report was made by Jack Kinsman. It was seconded by Elizabeth Cook. The board voted and the motion was unanimously approved.

c. Investment Advisor Recommendation

Finance Director, Angelica Alexander presented to the board regarding the result of the sub-committee that reviewed the proposals in response to the RFP for an investment consultant for the Pension Board. Based upon those results, the sub-committee is recommending Raymond James to continue as the consultant for the board.

A motion was made to accept the sub-committee's recommendation to continue with Raymond James as the investment consultant for the Pension Board by Mike Higgins. It was seconded by Jack Kinsman. The board voted and the motion was unanimously approved.

OTHER BUSINESS

No other business was discussed.

ADJOURN

With there being no further business to discuss, a motion was made to adjourn the meeting by City Manager, Isaiah Hugley. It was seconded by Jack Kinsman. Mayor Skip Henderson declared the meeting adjourned.

The next meeting is scheduled for April 8, 2020 at 2:00 PM in the Ground Floor Conference Room.

Glendora Arrington

Glendora Arrington  
Recording Secretary



# Columbus, Georgia

Item #2.

## Georgia's First Consolidated Government Department of Human Resources

P. O. Box 1340  
Columbus, Georgia 31902-1340  
Phone 706-653-4059 • FAX 706-653-4066

**REATHER D. HOLLOWELL**  
Director

To: Clerk of Council  
From: Reather D. Hollowell, Director  
Date: June 18, 2020  
Subject: Personnel Review Board Minutes, June 17, 2020

Human Resources

The Personnel Review Board met on June 17, 2020, at 1:30 pm, Council Chambers-City Services Center. Members Present: Darlene P. Small, Torrence Goodwin, Dr. Shanita Pettaway and Tracy Walker. The board heard one (1) appeal from an employee of the Columbus Consolidated Government.

<b>NAME</b>	<b>DEPARTMENT</b>	<b>INCIDENT</b>	<b>BOARD ACTION</b>
Michael Wilson	Columbus Police Department	Employee was terminated for violating the following policy:  Disciplinary Action, Authority Review and Appeals Policy 1-7-1  Alcohol and Drug Free Workplace Policy 220-506	Torrence Goodwin served as chairperson.  The chair announced to overturn the Administration's decision to terminate. Affirmed by 4 of 4 voting members.  The following Board Members voted to overturn the Administration's decision to terminate Michael Wilson: Darlene P. Small, Torrence Goodwin, Tracy Walker, and Dr. Shanita Pettaway.