

Council Members

R. Gary Allen
Charmaine Crabb

Jerry 'Pops' Barnes
Glenn Davis

John M. House
Bruce Huff

R. Walker Garrett
Toyia Tucker

Judy W. Thomas
Evelyn 'Mimi' Woodson

Clerk of Council
Sandra T. Davis



Council Chambers
C. E. "Red" McDaniel City Services Center- Second Floor
3111 Citizens Way, Columbus, GA 31906

August 10, 2021
9:00 AM
Regular Meeting

MAYOR'S AGENDA

CALL TO ORDER: Mayor B.H. "Skip" Henderson, III, Presiding

INVOCATION: Offered by Rabbi Shmuel Polin at Temple Israel of Columbus, Georgia

PLEDGE OF ALLEGIANCE: Led by Mayor Henderson

MINUTES

- [1.](#) Approval of minutes for the July 27, 2021 Council Meeting and Executive Session.

UPDATE:

2. An update on COVID-19

PRESENTATION:

- [3.](#) Audit Report on Spectra. (Presented by Elizabeth M. Barfield, Forensic Auditor)

CITY ATTORNEY'S AGENDA

ORDINANCE

- 1. 2nd Reading-** An ordinance amending Ordinance No.14-41 which renewed Business Improvement Districts in Columbus, Georgia through December 31, 2024; and for other purposes. (Request of Uptown Columbus BID, Inc.)

RESOLUTION

- 2.** Resolution authorizing execution of Federal Aviation Administration Grant Airport Improvement Program (AIP) GRANT NO. 3-13-0035-050-2021Addendum(Request of Columbus Airport Commission)

PUBLIC AGENDA

1. Mr. Ricky Fannin, representing Regency Park Neighborhood Watch, Re: New construction on Forrest Road, (2) Liquor stores and convenience stores on the South and East side of Columbus and (3) Speeding in the Regency Park Neighborhood.
2. Mr. Paul Olson, Re: OLOST Sales Tax (2) Crime Prevention (3) Columbus's murder rate (4) Shortage of Police Officers.
3. Ms. Theresa El-Amin, representing Southern Anti-Racism Network, Re: Access to quality healthcare.
4. Ms. Pamela McClary, representing the United States Post Office, Re: The hiring for the USPS.
5. Mr. Eugene Gilbert, Re: The high cost of ticketing fees to sponsor an event.
6. Ms. Patricia Frey, representing United Way's Home For Good Program, Re: The upcoming visit from Augusta, Georgia's Homeless Task Force for the group to visit two community partners.

CITY MANAGER'S AGENDA

1. Columbus Police Department: Donation Request

Approval is requested to accept two (2) BolaWrap® remote restraint devices from Back Columbus Blue and Chaplain Paul Vorhees. The donated value of two BolaWraps® is approximately \$2,400. Training will be required for any officer using this item, as well as, updated policies.

2. FY 2022 Georgia Department of Transportation – Transportation Planning Contract

Approval is requested to execute a contract with the Georgia Department of Transportation for Financial Assistance to carry out the FY 2022 Transportation Planning Work Activities of the Columbus-Phenix City Transportation Study (C-PCTS). Transportation planning funds in the amount of \$277,525.24 is requested in the form of a contract with the Georgia Department of Transportation. This is an annual contract with the Georgia Department of Transportation and the Federal Highway Administration, which will require a 20% local match for \$69,381.31.

3. GEMA Hazard Mitigation Plan Grant

Approval is requested to submit an application and if approved, accept funds from GEMA for the required update of the City's Pre-Disaster Hazard Mitigation Plan, in the amount of \$40,201, or as otherwise awarded, and to amend the Multi-Governmental Fund by the amount of the grant awarded. The grant award amount includes an \$8,500 in-kind local match requirement, which is fulfilled using existing salaries of Emergency Management personnel.

4. Midland Commons Tax Allocation District Fund Grant – Modification to the Midland Commons Initial Request

Approval is requested for a modification to the Midland Commons Tax Allocation District (TAD) grant to JMC Flatrock Partners LLC, to enhance the traffic circulation and on-site infrastructure improvements for the development of the Midland Commons.

5. State of Georgia - State of Fiscal Recovery Fund Application

Approval is requested to apply, and if awarded, accept and amend the American Rescue Plan Fund by the amount awarded from the State of Georgia. The grant funding will be utilized by various departments for approved American Rescue Plan projects.

6. PURCHASES

A. Fuel Pumps and Controls – RFP No. 21-0017

B. Computer Equipment and Accessories (Annual Contract) – Cooperative Purchase

C. Sixty-Five Gallon Recycling Containers – Cooperative Contract

D. Emergency Bulk Waste Pick-up and Delivery Services

EMERGENCY PURCHASES

1. Weapons for the Sheriff's Office

On August 3, 2021, Sheriff Countryman notified the City Manager of the need to expedite the purchase of three hundred thirty (330) Glock Model G-45 9mm pistols and accessories. The Sheriff's Office will trade-in their old .45 caliber weapons for the 9mm weapons.

The further documents the following reasons for the emergency purchase:

- Most .45 caliber weapons are 15+ years in service
- Manufacturers recommend a "Service Weapon" not to exceed 5 to 7-years
- Although all weapons are inspected annually, the cost for replacement parts are increasing yearly
- The 9mm is now the recommended duty caliber through the FBI as they have done numerous studies to show that the round is superior to that of the .45 caliber.
- The Sheriff's Office began the process of trying to purchase the new weapons near the beginning of the year in order to make the purchase as soon as possible. October was earmarked as the timeframe the weapons should be received, because that is a time when the Sheriff's Office Training Division will have designated time to transition all sworn personnel to the new weapon system. Other times of the year are filled with other required training. The vendors had informed the Department that it takes 6 months to a year to receive the guns and the Sheriff's Office wanted to avert a situation where the current weapons may have malfunctions, causing deputy safety issues.
- As an agency, the Sheriff's Office is responsible for providing the deputies the best equipment to do their jobs as effectively and efficiently as possible. The MCSO has been trying to purchase new weapons for the last eight (8) years, but other needs took precedent.
- 9mm ammunition is a significantly cheaper than .45 caliber that will lead to cost savings over the future.

The Sheriff's Office found that vendor sources for the weapons are becoming depleted. Smyrna Police Distributors (Smyrna, GA) was able to contact the manufacturer to have weapons shipped to them in preparation for the Sheriff's Office purchase. If the weapons are not purchased by the Sheriff's Office, the weapons will be distributed to other purchasers. The purchase amount, with trade-in, is \$116,677.50.

The City Manager approved the Emergency Purchase on August 3, 2021.

Funds are budgeted in the FY22 Budget: LOST/Public Safety – Sheriff – Public Safety/LOST – Other Equipment; 0102 – 550 - 9900 – LOST - 7762.

7. UPDATES AND PRESENTATIONS

- A. Bolo Wrap Donation Presentation - Jed Harris, Jr., Back Columbus Blue
- B. Feeding the Valley Update - Rob Scott, Community Reinvestment Director
- C. Code Enforcement Update - Ryan Pruett, Inspections & Codes Director
- D. Stormwater Update - Donna Newman, Engineering Director
- E. Corridor Study Update - Donna Newman, Engineering Director
- F. American Rescue Plan Update - Pam Hodge, Deputy City Manager
- G. Add-On - Animal Care & Control Services Update - Lisa Goodwin, Deputy City Manager

BID ADVERTISEMENT

August 18, 2021

1. Service Contract for Various Types of Engines (Annual Contract) – RFB No. 22-0001

Scope of Bid

The Consolidated Government of Columbus, Georgia is requesting bids to repair/rebuild various types of engines for METRA Transit System. The services will be procured on an as-needed basis. The contract term shall be for three (3) years.

2. Uniform Dress Shoes and Boots (Annual Contract) – RFB No. 22-0003

Scope of Bid

Columbus Consolidated Government is requesting bids from qualified vendors to provide uniform dress shoes and boots for various City Departments on an “as needed” basis. To accommodate walk-in service on some occasions, the successful bidder shall have a business located within a 25-mile radius of Muscogee County. The contract term shall be for two (2) years with the option to renew for three (3) additional twelve-month periods.

August 20, 2021

1. Asbestos Abatement for Former Georgia State Farmers Market – RFP No. 22-0001

Scope of RFP

Columbus Consolidated Government (the City) is requesting proposals from qualified asbestos abatement contractors to provide all labor, materials, equipment, permits, and incidentals necessary to complete all tasks associated with remediating asbestos-containing building materials identified in structures located at the former Georgia State Farmers Market.

1. Treatment Providers for Mental Health Court and Veterans Treatment Court (Annual Contract) – RFP No. 21-0031

Scope of RFP

Columbus Consolidated Government, on behalf of the Mental Health Court and Veterans Treatment Court, is soliciting proposals to provide treatment to participants in PTSD Counseling and Psychological Assessment. *Offerors may submit proposals to provide either or both areas of treatment. The services will be procured on an as-needed basis.*

The contract term shall be for two (2) years with the option to renew for three (3) additional twelve-month periods.

September 3, 2021

1. Engineering Services for Military Drive P. I. #0017138 – RFP No. 22-0005

Scope of RFP

The Columbus Consolidated Government is accepting proposals from qualified firms to provide professional engineering plans and drawings to be used in the construction of the new Military Drive, which will begin at Infantry Road (this road is not yet built) and end at the Hampton Inn located on South Lumpkin Road in Columbus, Georgia.

CLERK OF COUNCIL’S AGENDA

ENCLOSURES - INFORMATION ONLY

1. Certificate of Need Application submitted by Columbus Ambulatory Healthcare Services d/b/a Columbus Regional Medical Group for the replacement of a CT Scanner.

ENCLOSURES - ACTION REQUESTED

2. RESOLUTION - A Resolution cancelling the September 7, 2021 and October 5, 2021 Proclamation Sessions.
3. RESOLUTION - A Resolution excusing Councilor Toyia Tucker from the August 10, 2021 Council Meeting.
4. RESOLUTION - A Resolution excusing Councilor Evelyn “Mimi” Woodson from the August 10, 2021 Council Meeting.

5. Minutes of the following boards:

Airport Commission, June 30, 2021

Board of Tax Assessors, #24-21 and #25-21

Columbus Board of Health, June 23, 2021

Columbus Golf Authority, July 27, 2021

Hospital Authority of Columbus, June 29, 2021

ADD-ON RESOLUTION:

RESOLUTION - A Resolution excusing Councilor Glenn Davis from the August 10, 2021 Council Meeting.

BOARD APPOINTMENTS - ACTION REQUESTED

6. MAYOR'S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:

A. COLUMBUS IRONWORKS CONVENTION & TRADE CENTER AUTHORITY:

S. Carson Cummings

(Mayor's Appointment)

Eligible to succeed

Term Expires: October 24, 2021

This is a three-year term. Board meets monthly.

Women: 2

Senatorial District 15: 1

Senatorial District 29: 4

B. YOUTH ADVISORY COUNCIL:

Mayor's Nominee: Victoria Watson

7. **COUNCIL'S DISTRICT SEAT APPOINTMENT- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **KEEP COLUMBUS BEAUTIFUL COMMISSION:**

Warren Wagner- Nominating Mr. Lee Jordan

(Council District 5- Crabb)

Resigned

Term Expired: June 30, 2021

This is a two-year term. Board meets every other month beginning in February.

B. **YOUTH ADVISORY COUNCIL:**

District 1 Nominee: _____

District 6 Nominee: _____

District 2 Nominee: _____

District 7 Nominee: _____

District 3 Nominee: _____

District 8 Nominee: _____

District 4 Nominee: _____

District 10 Nominee: _____

District 5 Nominee: _____

8. **COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

A. **ANIMAL CONTROL ADVISORY BOARD:**

Dr. Rene LeFranc

Open for Nominations

Resigned

(Council's Appointment)

Veterinary Association

Term Expired: October 15, 2019

Jayne Dunn- Interested in serving another term

Open for Nominations

Eligible to succeed

(Council's Appointment)

Term Expires: October 15, 2021

Lindsay Ellis

Eligible to succeed

Term Expires: October 15, 2021

Open for Nominations
(Council's Appointment)

These are two-year terms. Meets as needed.

Women: 8

Senatorial District 15: 2

Senatorial District 29: 5

B. BOARD OF FAMILY & CHILDREN SERVICES:

Dr. Deepali Agarwal

Not Eligible to succeed

Term Expired: June 30, 2021

Open for Nominations
(Council's Appointment)

Charonda Huff

Resigned

Term Expires: June 30, 2022

Open for Nominations
(Council's Appointment)

*In accordance with O.C.G.A. 49-3-2 (Amended via 2015 SB 138) the governing authority (Local County Board of Commissioners) shall ensure that all appointments made on or after July 1, 2015, are made from the following categories: (1) **Pediatric healthcare providers (active or retired)**; (2) **Appropriate school personnel (active or retired)**; (3) **Emergency responders (active or retired)**; (4) **Law enforcement personnel (active or retired)**; (5) **Private child welfare service providers (active or retired)**; (6) **Alumni of the child welfare system**; (7) **Mental health care providers (active or retired)**; (8) **Former foster parents** and (9) **Leaders within the faith-based community (active or retired)**.*

The Department of Family & Children Services is recommending Darlene Small to fill the seat of Dr. Deepali Agarwal.

This is a five-year term. Meets monthly.

Women: 5

Senatorial District 15: 5

Senatorial District 29: 0

C. BOARD OF HONOR:

Norma “Beth” Harris

Eligible to succeed

Term Expires: October 31, 2021

Open for Nominations
(Council’s Appointment)

This is a four-year term. Meets as needed.

Women: 3

Senatorial District 15: 5

Senatorial District 29: 2

D. COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS (C.I.R.C.L.E):

SarahAnn Arcila

Resigned

Term Expires: March 1, 2024

Open for Nominations
(Council’s Appointment)

This is a four-year term. Meets monthly.

Women: 8

Senatorial District 15: 7

Senatorial District 29: 5

E. UPTOWN FAÇADE BOARD:

James “Jay” Lewis

Eligible to succeed

Uptown Business Improvement District

Term Expires: October 31, 2021

Open for Nominations
(Council’s Appointment)

Alan Udy

Eligible to succeed

Uptown Business Improvement District

Term Expires: October 31, 2021

Open for Nominations
(Council's Appointment)

Hannah Israel

Eligible to succeed

Uptown Business Improvement District

Term Expires: October 31, 2021

Open for Nominations
(Council's Appointment)

Debbie Young

Eligible to succeed

Uptown Business Improvement District

Term Expires: October 31, 2021

Open for Nominations
(Council's Appointment)

Jud Richardson

Eligible to succeed

Uptown Columbus, Inc.

Term Expires: October 31, 2021

Open for Nominations
(Council's Appointment)

The City of Columbus strives to provide accessibility to individuals with disabilities and who require certain accommodations in order to allow them to observe and/or participate in this meeting. If assistance is needed regarding the accessibility of the meeting or the facilities, individuals may contact the Mayor's Commission for Persons with Disabilities at 706-653-4492 promptly to allow the City Government to make reasonable accommodations for those persons.

File Attachments for Item:

1. Approval of minutes for the July 27, 2021 Council Meeting and Executive Session.

COUNCIL OF COLUMBUS, GEORGIA

CITY COUNCIL MEETING **MINUTES**

Council Chambers
C. E. "Red" McDaniel City Services Center- Second Floor
3111 Citizens Way, Columbus, GA 31906

July 27, 2021
5:30 PM
Regular Meeting

MAYOR'S A G E N D A

PRESENT: Mayor B. H. "Skip" Henderson, III and Councilors Charmaine Crabb, Glenn Davis, R. Walker Garrett, John M. House, Bruce Huff (arrived 5:37 p.m.), Judy W. Thomas, Toyia Tucker, and Evelyn "Mimi" Woodson (arrived at 5:44 p.m.). City Manager Isaiah Hugley, City Attorney Clifton Fay, Clerk of Council Sandra T. Davis, and Deputy Clerk of Council Lindsey G. McLemore were present.

ABSENT: Mayor Pro Tem R. Gary Allen and Councilor Jerry "Pops" Barnes were absent.

The following documents were distributed around the Council table: (1) Demolition Properties Presentation; (2) Timeline Document, Re: Shirley B. Winston Park Reservation; (3) Yard Waste Update Presentation; (4) River Center Update Presentation; (5) Enrichment Services Programs Booklet; (6)

CALL TO ORDER: Mayor B. H. "Skip" Henderson, III, Presiding

INVOCATION: Offered by Rev. Thad Haygood at St. Luke Church of Columbus, Georgia

PLEDGE OF ALLEGIANCE: Led by Mayor Henderson

MINUTES

1. Approval of minutes for the July 13, 2021 Council Meeting and Executive Session. Councilor Garrett made a motion to approve the minutes, seconded by Councilor House and carried unanimously by the six members present, with Councilors Huff and Woodson being absent for the vote, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

UPDATE:

2. An update on COVID-19

Mayor B. H. "Skip" Henderson gave a brief update on COVID-19. He explained we are experiencing our fourth surge in positive COVID cases, stating we have about sixty-two hospitalizations. He encouraged citizens to get vaccinated and explained how those who are not vaccinated should follow the direction of the CDC where those who are unvaccinated should be wearing masks.

GMA MUNICIPAL GOVERNMENT HALL OF FAME:

Mayor B. H. “Skip” Henderson requested that all Department Heads and the City Manager stand at the podium, where he recognized their hard work for keeping the citizens and the employees of the Columbus Consolidated Government safe during the COVID-19 Pandemic. He stated at the 2021 Georgia Municipal Association (GMA) Annual Conference the second week of August, City Manager Isaiah Hugley will be formally inducted into their Municipal Government Hall of Fame.

City Manager Isaiah Hugley approached the rostrum to thank the Mayor, Council and Department Heads for the recognition. He explained how fortunate he is to have served the City of Columbus for sixteen years as City Manager and thirty-seven years as an employee of the Columbus Consolidated Government.

CITY ATTORNEY’S AGENDA

RESOLUTION

6. **Add-On Resolution (226-21):** EXCP-05-21-1002 – A resolution authorizing a special exception to operate a used auto sales in excess of 0.50 acre but less than two (2) acres located at **3072 Victory Drive**. (Planning Department and PAC recommend approval) (Councilor Woodson) Councilor Thomas made a motion to approve the resolution, seconded by Councilor Woodson and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

ORDINANCES

1. **Ordinance (21-045) – 2nd Reading-** REZN-05-21-0891: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia to change certain boundaries of a district located at **0 Whittlesey Road** (parcel # 190-050-001) from LMI (Light Manufacturing / Industrial) Zoning District to RO (Residential Office) & GC (General Commercial) Zoning District. (Planning Department and PAC recommend approval) (Councilor Davis) Councilor Davis made a motion to adopt the ordinance, seconded by Councilor Huff and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.
2. **Ordinance (21-046) - 2nd Reading-** REZN-05-21-1003: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia to change certain boundaries of a district located at **2458 Martha’s Loop** (parcel # 085-054-026 / 085-054-017A) from SFR4 (Single Family Residential 4) Zoning District to RMF2 (Residential Multifamily 2) Zoning District. (Planning Department and PAC recommend approval) (Councilor Barnes) Councilor Crabb made a motion to adopt the ordinance, seconded by Councilor Tucker and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.
3. **Ordinance (21-047) - 2nd Reading-** An ordinance providing for the demolition of various structures located at: 1) **4720 Sentry Street** (Lillian E C Howard & Kenneth Allen, Owner) 2) **4131 2nd Avenue** (Cash King, LLC, Owner) 3) **2908 Beacon Avenue** (Donna J Peddicord, Owner); 4) **3626 Irwin Way** (Robert F Kirby, Jr, Owner); 5) **222 28th Avenue** (Hattie Bass, Owner); 6) **345 Liberty Avenue** (Abby Bridgon, Owner); 7) **220 Kelly Avenue** (Morgan Vickie Moore, Owner); 8) **2125 South Andrews Circle** (Accessory Structure) (William & Catherine E Bowden, Owner); 9) **906 Brooks Road** (Richard B & Elouise White, Owner); 10)

1337 20th Street (Larry W Bussey, Owner); 11) **1025 42nd Street** (Travis E Jackson, Owner); 12) **6800 Macon Road** (Alberi Properties, LLLP ,Owner); 13) **37 Mason Drive** (Jessie McCray, Owner) 14) **1209 Carmel Court** (Deborah Burns, Owner); and for demolition services for the Inspections and Code Department in accordance with the attached Tabulation of Bid sheet. (Mayor Pro Tem) Councilor Tucker made a motion to adopt the ordinance as amended, seconded by Councilor Woodson and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

Inspections and Code Director Ryan Pruett came forward stating sufficient work has been completed on the property located at 220 Kelly Avenue, and he requested for this property to be removed from the demolition list.

Councilor Woodson made a motion to amend the ordinance to remove **220 Kelly Avenue** from the demolition list, seconded by Councilor Crabb and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

Councilor Thomas made a motion to allow Mr. Richard Saunders to speak regarding his property at 6800 Macon Road, seconded by Councilor Huff and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

Mr. Richard Saunders, Alberi Properties, LLLP approached the rostrum to request a two-month extension for his property located at 6800 Macon Road.

Councilor Garrett made a motion to authorize the two-months extension, seconded by Councilor Davis.

Attorney Cameron Saunders came forward representing Alberi Properties, LLLP to address the Council. He stated they are requesting the two-month extension, so they can prepare the property for potential sale in the future.

Inspections and Code Director Ryan Pruett came forward stating this property has been on the list since 2017, with little to no work completed to improve the condition. In response to a question from Councilor Huff, he explained that his preference would be to keep the property on the demolition list to avoid having to repeat the three-month process, but that he would work with the owner administratively.

Councilor Garrett then withdrew his motion for an extension.

- 4. Ordinance (21-048) - 2nd Reading-** An Ordinance amending the FY22 Budget of the Consolidated Government so as to provide a fee waiver in the amount of one month's solid waste collection fee per residential property in Columbus, Georgia; and for other purposes. (Councilor Davis) Councilor Davis made a motion to adopt the ordinance, seconded by Councilor Garrett and carried by a seven-to-one vote, with Councilors Crabb, Davis, Garrett, House, Huff, Thomas and Tucker voting yes, Councilor Woodson voting no, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

Councilor Evelyn "Mimi" Woodson explained her reason for voting in opposition to the fee waiver. She stated she is concerned for the future expenses that may be inevitable if Public Works is unable to hire enough drivers.

Councilor Judy W. Thomas stated as the Chair for the Budget Review Committee, she hopes this fee waiver shows the community that the Columbus Consolidated Government recognizes we have been having problems with waste pick up and we will continue to find a solution. She explained the cost for this fee waiver would come from the Integrated Waste Fund and not the General Fund.

Councilor R. Walker Garrett expressed his concerns in voting on an item that could be viewed as beneficial to elected officials. He requested for elected officials to be excluded but agreed that elected officials could pay the money back to the City of Columbus.

5. **1st Reading-** An ordinance amending Ordinance No.14-41 which renewed Business Improvement Districts in Columbus, Georgia through December 31, 2024; and for other purposes. (Request of Uptown Columbus BID, Inc.)

President and CEO Ed Wolverton, Uptown Columbus, Inc. approached the rostrum to explain the request for the expansion of allocations to some of our BID management plan to allow for further growth. Funding for special events, street light improvements, and landscape improvements.

PUBLIC AGENDA

1. Dr. Rocky Marsh, representing Local Organizer, Re: The inability to request a venue through the Department of Parks & Recreation.
2. Mr. Paul Olson, Re: Government Center elevators, TSPLOST Projects, referendum and River Valley Region. *Not Present*

HONORARY DESIGNATION REQUEST:

Councilor Woodson made a motion to send honorary designation request for the late Mayor Pro Tem Evelyn Turner Pugh on Forrest Road to the Board of Honor for consideration, seconded by Councilor Tucker and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

CITY MANAGER'S AGENDA

1. Special Purpose Local Option Sales Tax Intent for Election on November 2, 2021

Resolution (227-21): A resolution imposing a special one percent sales and use tax, subject to the requirement of referendum approval, and requesting that the Election Superintendent call an election for November 2, 2021; to provide the form of the notice to be published of said election describing the purposes for which said tax is to be imposed; to authorize the issuance of General Obligation Sales Tax Bonds in connection with the imposition of said tax; to prescribe the form of the question to be submitted to the voters on the imposition of said tax and the maximum amount to be raised therefrom; to authorize the Election Superintendent and other officials of Columbus, Georgia to take all appropriate actions required for the proper conducting of said election and for other purposes. Councilor Crabb made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

REFERRAL(S):**FOR THE CITY MANAGER:**

- Provide information and a presentation to various groups or entities that are interested in getting educated on the election. (*Request of Councilor Thomas*)
- Request to provide information in a more prominent spot on the website and include a frequently asked questions section. (*Request of Councilor Crabb*)

2. Property Acquisition of properties on 8th Avenue and 9th Avenue

Resolution (228-21): A resolution authorizing the City Manager to acquire multiple properties on 8th Avenue and 9th Avenue and execute all necessary documents. Councilor Woodson made a motion to approve the resolution, seconded by Councilor Huff and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

3. Dragonfly Connection – River Road/Bradley Park and Lake Oliver Marina to the Riverwalk

Resolution (229-21): A resolution of the Council of Columbus, Georgia, approving the Dragonfly Trail Connection that will connect River Road/Bradley Park and Lake Oliver Marina to the Riverwalk. Councilor Woodson made a motion to approve the resolution, seconded by Councilor Tucker and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

4. Columbus Ice Rink Donations for United We Play: Columbus Urban Hockey Program

Resolution (230-21): A resolution authorizing the City to approve and accept financial and equipment donations from the Community Members for United We Play: Columbus Urban Hockey Program. Councilor Davis made a motion to approve the resolution, seconded by Councilor Woodson and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

5. Memorandum of Agreement with Faith Tabernacle Community Church

Resolution (231-21): A resolution of the Council of Columbus, Georgia authorizing the installation of signal equipment and material; authorizing the execution of a Memorandum of Agreement with Faith Tabernacle Community Church for the installation and maintenance of adding an additional phase to the existing signal system at the Floyd Road and Luna Drive Intersection. Councilor Tucker made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

6. Lease Agreement – Liberty Theatre Cultural Center - 823 8th Ave

Resolution (232-21): A resolution authorizing the City Manager to negotiate and execute all documents related to the lease agreement on the property located at 823 8th Ave, Parcel ID# 019 020 017. Councilor Tucker made a motion to approve the resolution, seconded by Councilor Woodson and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

7. 2021-2025 Consolidated Plan, 2021 Annual Action Plan, Analysis of Impediments to Fair Housing Choice, NRSA Study and FY21 Annual Action Plan Amendment Submission to the U.S. Department of Housing and Urban Development (HUD)

Resolution (233-21): A resolution authorizing the filing of the 2021-2025 Consolidated Plan, 2021 Annual Action Plan, Analysis of Fair Housing Choice, NRSA Study and FY21 Annual Action Plan Amendment to the U.S. Department of Housing and Urban Development (HUD). Councilor Woodson made a motion to approve the resolution, seconded by Councilor Tucker and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

Associate Planner Kimberly Mitchell, Mosaic Community Planning gave an overview of the housing needs they have identified. She explained the housing needs for our community are affordability, improved housing quality and blight removal, home rehab and repair, and rental and utility assistance. She also gave information on the other analyses that were conducted to identify some of the other community needs.

Community Reinvestment Director Rob Scott came forward to provide information on the plan of the Community Reinvestment Department to address the needs that were identified in the analyses. He explained the resolution listed will authorize his department to provide the action plan to the U.S. Department of Housing and Urban Development (HUD).

8. PURCHASES

- A. Fleet Maintenance/Truck Shop Services and Repairs (Annual Contract) – RFP No. 21-0023

Resolution (234-21): A resolution authorizing the execution of an annual contract for fleet maintenance/truck shop services and repairs with Four Star Freightliner (Montgomery, AL) as the primary contractor, and with Associated Fuel Systems (Conley, GA) as the secondary contractor. Councilor Woodson made a motion to approve the resolution, seconded by Councilor Tucker and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

- B. Brokers for General Insurance Placement (Annual Contract) – RFP No. 21-0033

Resolution (235-21): A resolution authorizing the execution of an annual contract with Yates Insurance Agency, Inc. d/b/a Yates, Woolfolk & Turner (Columbus, GA) for general insurance placement, including but not limited to, property & casualty insurance for all city facilities, crime insurance and cyber insurance. The Human Resources Department/Risk Management will procure the service on an as-needed basis. The recommended vendor's cost proposal is within budget. Councilor Woodson made a motion to approve the resolution, seconded by Councilor Tucker and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

- C. Protective Fire Clothing and Accessories (Annual Contract)

Resolution (236-21): A resolution authorizing the purchase of protective fire clothing and accessories on an "as needed" basis from NAFECO, North America Fire Equipment Co., Inc (Decatur, GA) for the estimated annual contract value of \$87,405.60. Councilor Woodson made a motion to approve the resolution, seconded by Councilor Tucker and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

D. Customization Services for the Court Management System

Resolution (237-21): A resolution authorizing the execution of the agreement for customization services for the Court Management System from Tyler Technologies (Dallas, TX) in the amount of \$39,790.00. Councilor Woodson made a motion to approve the resolution, seconded by Councilor Tucker and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

E. Additional Software Licenses for GIS – Cooperative Purchase

Resolution (238-21): A resolution authorizing the purchase of additional software licenses, for the GIS Division, from ESRI (Environmental Systems Research Institute), Inc., (Redlands, CA) in the amount of \$29,309.00, via Cooperative Purchase, utilizing the Georgia Statewide # 99999-AWP02242017-0001. Councilor Woodson made a motion to approve the resolution, seconded by Councilor Tucker and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

F. Consulting Services for Employee Benefits Plans (Annual Contract) – RFP No. 21-0028

Resolution (239-21): A resolution authorizing the execution of an annual contract with NFP Corporate Services (SE), inc. (Marietta, GA) for planning, brokering, implementing, and supporting the city's employee benefits plans. The Human Resources Department will procure the services on an as-needed basis. The recommended vendor's cost proposal is within budget. Councilor Woodson made a motion to approve the resolution, seconded by Councilor Tucker and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

G. Storage Facility Rental Payment for the Sheriff's Office

Resolution (240-21): A resolution authorizing the payment to River Mill Storage, LLC (Columbus, GA) for the annual storage facility rental fee, in the amount of \$32,700.00, for FY22. Councilor Woodson made a motion to approve the resolution, seconded by Councilor Tucker and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

H. Add-On – Amendment 1 for Supplemental Yard Waste Collection Services (Annual Contract) – RFP No. 21-0018.

Resolution (241-21): A resolution authorizing the execution of amendment with Amwaste of Georgia, LLC (LaGrange, GA) for supplemental yard waste collection services for a monthly rate of \$148,150.00 with an annualized total of \$1,777,800.00. Councilor House made a motion to approve the resolution, seconded by Councilor Woodson and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

9. UPDATES AND PRESENTATIONS

D. Yard/Bulk Waste Update - Michael Criddle, Public Works Director

Public Works Director Michael Criddle came forward to give an update on yard and bulk waste pick up. He explained the different types of waste and which trucks would pick up the various types. He explained the reasons for the other struggles that contributed to the delays.

REFERRAL(S):**FOR THE CITY MANAGER:**

- See how many apartment complexes in District 7 are using dumpsters as required. *(Request of Councilor Woodson)*

A. River Center Update - Norman Easterbrook, Executive Director/CEO

River Center Executive Director/CEO Norman Easterbrook approached the rostrum to give an update on how COVID-19 has impacted the operations and events at the River Center. He explained some of the creative ways to provide entertainment and announced their upcoming events.

B. Enrichment Service Update - Belva Dorsey, CEO

Enrichment Services CEO Belva Dorsey approached the rostrum to introduce an update and briefly provide information on the positive impact the Enrichment Services Program, Inc. has had on the community by addressing some of the core needs of the citizens.

Dr. Darcy Tiers, CQIU, came forward to provide information on the Chattahoochee Valley Poverty Reduction Coalition. She explained the mission of the coalition and the strides being taken to help families to become self-sufficient without the aid of government funding.

C. Tax Commissioner Update - Lula Huff, Tax Commissioner

Deputy Tax Commissioner David Britt approached the rostrum to announce the locations of the new tag renewal kiosks. He explained they will be available at Publix locations on Macon Road and Bradley Park Drive around the third week of August.

REFERRAL(S):**FOR THE CITY MANAGER:**

- Let's put the tag renewal information on CCG-TV. Also, send the information to members of Council to put on their social media sites. *(Request of Councilor Huff)*

E. American Rescue Plan Update - Pam Hodge, Deputy City Manager

Deputy City Manager Pam Hodge approached the rostrum to provide an update on the funding for the American Rescue Plan. She explained there were 332 requests submitted by departments for a total of \$108,272,539.12.

BID ADVERTISEMENT

August 4, 2021

1. Sports/Uniform Active Apparel (Annual Contract) – RFB No. 22-0003
Scope of Bid

Provide sports/uniform active apparel to include t-shirts, sweatshirts, polo shirts, hats, caps, jackets, etc. to Public Works, Columbus Fire and EMS, Parks and Recreation, METRA and other Departments on an “as needed” basis. The contract term will be for two years with the option to renew for three additional twelve-month periods.

2. Asbestos Abatement for Former Georgia State Farmers Market – RFP No. 22-0001

A Mandatory Site Visit is scheduled for 1:00 PM on Wednesday, August 4, 2021. Contractors shall convene at the Georgia State Farmers Market entrance that is closest to the corner of 10th Ave and 4th St in Columbus, GA; the Georgia State Farmers Market is located at located at 318 10th Ave in Columbus, GA. Attendees will be required to wear face masks and observe social distancing.

August 18, 2021

1. Service Contract for Various Types of Engines (Annual Contract) – RFB No. 22-0001
Scope of Bid

The Consolidated Government of Columbus, Georgia is requesting bids to repair/rebuild various types of engines for METRA Transit System. The services will be procured on an as-needed basis. The contract term shall be for three (3) years.

2. Uniform Dress Shoes and Boots (Annual Contract) – RFB No. 22-0003

Scope of Bid

Columbus Consolidated Government is requesting bids from qualified vendors to provide uniform dress shoes and boots for various City Departments on an “as needed” basis. To accommodate walk-in service on some occasions, the successful bidder shall have a business located within a 25-mile radius of Muscogee County. The contract term shall be for two (2) years with the option to renew for three (3) additional twelve-month periods.

August 20, 2021

1. Asbestos Abatement for Former Georgia State Farmers Market – RFP No. 22-0001

Scope of RFP

Columbus Consolidated Government (the City) is requesting proposals from qualified asbestos abatement contractors to provide all labor, materials, equipment, permits, and incidentals necessary to complete all tasks associated with remediating asbestos-containing building materials identified in structures located at the former Georgia State Farmers Market.

CLERK OF COUNCIL’S AGENDA

ENCLOSURES - ACTION REQUESTED

1. **RESOLUTION (242-21)** - A Resolution excusing Mayor Pro Tem R. Gary Allen from the July 27, 2021 Council Meeting. Councilor Crabb made a motion to approve the resolution, seconded by Councilor Woodson and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting. *(Upon returning to her respective seat, Councilor Tucker requested that her vote be cast in the affirmative.)*
2. **RESOLUTION (243-21)** - A Resolution excusing Councilor Jerry “Pops” Barnes from the July 27, 2021 Council Meeting. Councilor Woodson made a motion to approve the resolution,

seconded by Councilor Crabb and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting. *(Upon returning to her respective seat, Councilor Tucker requested that her vote be cast in the affirmative.)*

3. Email Correspondence from Mr. John Jackson, Chairman of the Commission on International Relations & Cultural Liaison Encounters (CIRCLE) advising that SarahAnn Arcila is resigning from her seat. Councilor Woodson made a motion to receive the resignation with regrets, seconded by Councilor House and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting. *(Upon returning to her respective seat, Councilor Tucker requested that her vote be cast in the affirmative.)*

4. **Minutes of the following boards:**

Board of Tax Assessors, #22-21 and #23-21

Historic & Architectural Review Board, June 14, 2021

Hospital Authority of Columbus, May 25, 2021

Pension Fund, Employees' Board of Trustees, January 13, February 10 and March 10, 2021

Councilor House made a motion to receive the minutes of various boards, seconded by Councilor Woodson and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

BOARD APPOINTMENTS - ACTION REQUESTED

5. **MAYOR'S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **CONVENTION & VISITORS BOARD OF COMMISSIONERS:**

A nominee for the seat of Marianne Richter (*Not eligible to succeed*) for a term expiring on December 31, 2021, as a representative of the Restaurant/Retail Industry on the Convention & Visitors Bureau Board of Commissioners (*Mayor's Appointment*). There were none.

B. **YOUTH ADVISORY COUNCIL:**

A nominee for the Youth Advisory Council (*Mayor's Appointment*). There were none.

6. **COUNCIL'S DISTRICT SEAT APPOINTMENT- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **KEEP COLUMBUS BEAUTIFUL COMMISSION:**

A nominee for the seat of Sheila Mitchell (*Not eligible to succeed*) as the District 3 Representative for a term expiring on June 30, 2021, on the Keep Columbus Beautiful Commission (*Council District 3- Huff*). There were none.

A nominee for the seat of Patricia Thomas (*Not eligible to succeed*) as the District 4 Representative for a term expiring on June 30, 2021, on the Keep Columbus Beautiful Commission (*Council District 4- Tucker*). Councilor Tucker nominated Eddie Florence to succeed Patricia Thomas as the District 4 Representative. Councilor Woodson made a motion for confirmation, seconded by Mayor Pro Tem Allen and carried unanimously by the seven members present, with Councilor Davis being absent for the vote, and Councilors Barnes and Thomas being absent for the meeting.

A nominee for the seat of Warren Wagner (*Resigned*) as the District 5 Representative for a term expiring on June 30, 2021, on the Keep Columbus Beautiful Commission (*Council District 5- Crabb*). There were none.

A nominee for the seat of Susan Gallagher (*Does not desire reappointment*) as the District 7 Representative for a term expiring on June 30, 2021, on the Keep Columbus Beautiful Commission (*Council District 7-Woodson*). There were none.

A nominee for the seat of Mark McCollum (*Not eligible to succeed*) as the District 8 Representative for a term expiring on June 30, 2021, on the Keep Columbus Beautiful Commission (*Council District 8- Garrett*). Councilor Garrett nominated Rex Brady to succeed Mark McCollum as the District 8 Representative. Councilor Garrett made a motion for confirmation, seconded by Councilor Woodson and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting. (*Upon returning to her respective seat, Councilor Tucker requested that her vote be cast in the affirmative.*)

B. PUBLIC SAFETY ADVISORY COMMISSION:

A nominee for the seat of Friar Noel Danielewicz (*Seat Declared Vacant*) as the District 3 Representative for a term expiring on October 31, 2022, on the Public Safety Advisory Commission (*Council District 3- Huff*). There were none.

C. YOUTH ADVISORY COUNCIL:

A nominee for the Youth Advisory Council for the District 1 Representative. (*Council District 1- Barnes*). There were none.

A nominee for the Youth Advisory Council for the District 2 Representative. (*Council District 2- Davis*). There were none.

A nominee for the Youth Advisory Council for the District 3 Representative. (*Council District 3- Huff*). There were none.

A nominee for the Youth Advisory Council for the District 4 Representative. (*Council District 4- Tucker*). There were none.

A nominee for the Youth Advisory Council for the District 5 Representative. (*Council District 5- Crabb*). There were none.

A nominee for the Youth Advisory Council for the District 6 Representative. (*Council District 6-Allen*). There were none.

A nominee for the Youth Advisory Council for the District 7 Representative. (*Council District 7-Woodson*). There were none.

A nominee for the Youth Advisory Council for the District 8 Representative. (*Council District 8-Garrett*). There were none.

A nominee for the Youth Advisory Council for the District 10 Representative. (*Council District 10- House*). There were none.

7. COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:

A. BOARD OF FAMILY & CHILDREN SERVICES:

A nominee for the seat of Dr. Deepali Agarwal (*Not eligible to succeed*) for a term that expires on June 30, 2021, on the Board of Family and Children Services (*Council's Appointment*). There were none. Clerk of Council Davis explained there are specific categories that members of this board must fall under to serve.

A nominee for the seat of Charonda Huff (*Resigned*) for a term that expires on June 30, 2022, on the Board of Family and Children Services (*Council's Appointments*). There were none.

B. KEEP COLUMBUS BEAUTIFUL COMMISSION:

A nominee for the seat of David Goldberg (*Moving out of the county*) as an At-Large Member for a term expiring on June 30, 2021, on the Keep Columbus Beautiful Commission (*Council's Appointment*). There were none.

A nominee for the seat of Arsburn "Oz" Roberts (*Not Eligible to succeed*) as an At-Large Member for a term expiring on June 30, 2021, on the Keep Columbus Beautiful Commission (*Council's Appointment*). There were none.

A nominee for the seat of Dr. William Kendall (*Not Eligible to succeed*) as an At-Large Member for a term expiring on June 30, 2021, on the Keep Columbus Beautiful Commission (*Council's Appointment*). There were none.

A nominee for the seat of Fran Fluker (*Not Eligible to succeed*) as an At-Large Member for a term expiring on June 30, 2021, on the Keep Columbus Beautiful Commission (*Council's Appointment*). There were none.

A nominee for the seat of Orlean Baulkmon (*Not Eligible to succeed*) as an At-Large Member for a term expiring on June 30, 2021, on the Keep Columbus Beautiful Commission (*Council's Appointment*). There were none.

A nominee for the seat of Larry Derby (*Did not desire reappointment*) as an At-Large Member for a term expiring on June 30, 2021, on the Keep Columbus Beautiful Commission (*Council's Appointment*). There were none.

C. TREE BOARD:

A nominee for the seat of Frank Tommey (*Not eligible to succeed*) as the Residential Development Member on the Tree Board for a term that expired on December 31, 2020 (*Council's Appointment*). There were none.

A nominee for the seat of Troy Keller (*Not eligible to succeed*) as the Educator Member on the Tree Board for a term that expired on December 31, 2020 (*Council's Appointment*). There were none.

UPCOMING BOARD APPOINTMENTS:

- A. Animal Control Advisory Board
- B. Board of Honor
- C. Columbus Ironworks Convention & Trade Center Authority
- D. Uptown Facade Board

ANNOUNCEMENT:

Mayor Henderson announced that a local resident- Amber English, who lives in Phenix City, Alabama and is in the military has won the gold medal during the Olympics in skeet shooting. There will be a joint celebration with Ft. Benning and the surrounding communities.

PUBLIC AGENDA (3 Minutes):

Councilor Davis requested that Ms. Johnson be allowed to speak at this time. Councilor Davis then made a motion for Ms. Johnson to be heard, seconded by Councilor Woodson and carried unanimously by those eight members present with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

Mrs. Angela Johnson came forward to express her concerns with the yard waste that is piling up in front of her home and around the community. She also briefly mentioned the reason citizens are leaving this city is due to the lack of a livable wage.

REDISTRICTING PUBLIC HEARING:

Councilor Thomas announced the Redistricting Meeting with State Representative Richard Smith, who is part of the legislative body that would be involved with the redistricting plan. City Manager Hugley expounded further by informing that the Columbus Redistricting Public Hearing will be held tomorrow, July 28, 2021, from 5:00 p.m. to 7:00 p.m. at the Cunningham Center for anyone that is interested in attending.

EXECUTIVE SESSION:

At the request of Mayor Henderson, Councilor Woodson made a motion to enter into executive session to discuss matters of litigation, seconded by Councilor House and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting, and the time being 9:26 p.m.

The Regular Meeting reconvened at 9:34 p.m., at which time, Mayor Henderson announced that the Council did meet in executive session to discuss matters of litigation; however, there were no votes taken.

RESOLUTIONS:

Resolution (244-21): A resolution authorizing the City Attorney, Risk Manager, Finance Director and their representatives to make payment of \$55,000.00 to settle all claims, including attorney's fees, of John Reginald Lewis. Councilor Crabb made a motion to approve the resolution, seconded by Councilor Woodson and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

Resolution (245-21): A resolution authorizing the City Attorney, Risk Manager, Finance Director and their representative to make payment of \$110,000.00 to settle all damage claims, including attorney's fees, of Derick Maize. Councilor Crabb made a motion to approve the resolution, seconded by Councilor Woodson and carried unanimously by the seven members present, with Councilor Garrett being absent for the vote, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

With there being no further business to discuss, Mayor Henderson entertained a motion for adjournment. Motion by Councilor Woodson to adjourn the July 27, 2021, Regular Council Meeting, seconded by Councilor House and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting, and the time being 9:36 p.m.

Sandra T. Davis, CMC
Clerk of Council
Council of Columbus, Georgia

File Attachments for Item:

3. Audit Report on Spectra. (Presented by Elizabeth M. Barfield, Forensic Auditor)

Prepared by:
Elizabeth Barfield, CPA
August 10, 2021

COLUMBUS IRON WORKS CONVENTION & TRADE CENTER VENDOR AUDIT



AUDIT
AUTHORIZED

- The audit of Spectra Food Services & Hospitality's invoicing was requested by the Director of the Trade Center, Hayley Tillery and approved by City Council on October 27, 2020.



SPECIFICS

- Spectra provides the management of food and beverage concessions and catering for the Trade Center
- Terms of the contract: a 5-year period
- Spectra has been the food and catering vendor for 7 years



AUDIT PROCESS

- Audit covered the 12-month period of January 2020 through December 2020
- Reviewed 4 years of data from 2017 through 2020



FINDINGS

Inconsistent charges from month to month.

Numerous credits received from vendor.

Calculation errors in management fees.

RECOMMENDATIONS

Provide the most immediate invoice information; additional information should be available by request.

Monthly information must be reviewed each month prior to the next month's information.



TRADE CENTER RESPONSE

- Conversations have taken place between Spectra on an organized and more consistent system moving forward.
- Every month we will review and have questions answered for the prior month versus waiting for a year to review.



TRADE CENTER RESPONSE

- We have a plan for the future to make sure consistency is key for reporting financials each month.
- We have worked on renegotiating our lease agreement that includes language on what is expected from both parties moving forward.

File Attachments for Item:

1. 2nd Reading- An ordinance amending Ordinance No.14-41 which renewed Business Improvement Districts in Columbus, Georgia through December 31, 2024; and for other purposes. (Request of Uptown Columbus BID, Inc.)

AN ORDINANCE
NO.

An ordinance amending Ordinance No.14-41 which renewed Business Improvement Districts in Columbus, Georgia through December 31, 2024; and for other purposes.

WHEREAS, Ordinance No. 99-42 created a Business Improvement District for Columbus, Georgia. Ordinance No. 04-41 renewed a Business Improvement District for Columbus, Georgia for the period from January 1, 2005 through December 31, 2009, and Ordinance No. 09-6 renewed the Business Improvement District for the period January 1, 2010 through December 31, 2014, and Ordinance No. 14-41 further renewed the Business Improvement District for the period January 1, 2015 through December 31, 2024 all in accordance with the requirements of O.C.G.A. §36-43-1, et seq.;

WEHREAS, Pursuant to O.C.G.A. § 36-43-1, Ordinance 14-41 approved a City Business Improvement District Management Plan for the provision of supplemental services for the district;

WHEREAS, O.C.G.A. § 36-43-5(4) and Ordinance No. 14-41 contemplate that this Council may amend the district plan when the governing body of district property owners shall recommend such amendments; and

WHEREAS, a resolution of the Uptown Columbus BID, Inc. Board of Directors requesting specific recommended changes to permitted uses of funds in the district plan that was previously adopted is attached hereto as Exhibit A.

NOW THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

Section 1.

The City Business Improvement District Management Plan, for the period January 1, 2015 through December 31, 2024 which was approved in Ordinance No. 14-41 is hereby amended and restated in its entirety as Exhibit B.

Section 2.

Any references in Ordinance No. 14-41 which refer to the Business Improvement District expiring on December 31, 2025 were a typographical error and are hereby stricken and changed to December 31, 2024 so that the time period of the renewal will not exceed the maximum ten year duration of the extension permitted by O.C.G.A. § 36-43-9.

Section 3.

Except as specifically set forth herein, all other parts of Ordinance No.14-41 are hereby ratified and reconfirmed.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the _____ day of _____, 2021; introduced a second time at a regular meeting held on the _____ day of _____, 2021

and adopted at said meeting by the affirmative vote of _____
members of said Council.

Councilor Allen voting_____.
Councilor Barnes voting_____.
Councilor Crabb voting_____.
Councilor Davis voting_____.
Councilor Garrett voting_____.
Councilor House voting_____.
Councilor Huff voting_____.
Councilor Thomas voting_____.
Councilor Tucker voting_____.
Councilor Woodson voting_____.

Sandra T. Davis, Clerk

B.H. "Skip" Henderson III, Mayor

Uptown Columbus BID, Inc.

A Resolution of the Board of Directors

Whereas, Uptown Columbus BID, Inc., a Georgia nonprofit corporation (the "BID"), provides supplemental services in a city business improvement district pursuant to the City Business Improvement District Act (the "Act") codified as O.C.G.A. § 36-43-1, *et seq.*; and

Whereas, the Act provides that the supplemental services which may be provided within a city business improvement district include advertising, promotion, sanitation and security, among others; and

Whereas, the BID operates pursuant to a Management Plan adopted by the Council of Columbus, Georgia, on August 26, 2014 by Ordinance No. 14-41; and

Whereas, the BID wishes to provide certain supplemental services that the Act authorizes to be provided within a city business improvement district, but which are not specifically set forth in the current Management Plan.

NOW, therefore, be it resolved that the Board of Directors of Uptown Columbus BID, Inc., requests Council of Columbus to amend the Management Plan for the Columbus Business Improvement District by amending Section 5 paragraph 2 "Maintenance" by removing the current subsection entitled "Landscape Maintenance" and substituting the following:

Landscape Maintenance: Public landscape areas, tree wells and planters will be maintained and kept free of litter and, to the extent deemed appropriate, enhanced by planting or replanting of trees and other vegetation and the installation of appropriate fencing.

Be it further resolved that Section 5, paragraph 2 of said plan be amended by adding thereto the following:

Lighting Maintenance and Installation: Monitor streetlight levels and report outages to the appropriate authority. To the extent deemed appropriate in public areas, install decorative lights, security lights, fixtures, globes or bulbs to illuminate the surrounding area.

Be it further resolved that Section 5, paragraph 3 of the Management Plan entitled "Marketing/Communications/Economic Development" be amended by adding thereto the following:

Sponsoring, cosponsoring or promoting events such as festivals and concerts which are designed to promote the District and increase pedestrian presence and activity.

Introduced at the regular meeting of the Board of Directors of the Uptown Columbus BID, Inc. held on the 15th day of July, 2021 and adopted its said meeting by the affirmative vote of 10 members of the Board of Directors.



Leah Braxton, Chair



Edwin J. Wolverton, President

**January 1, 2015 to December 31, 2024
Management Plan**

For The
Columbus Business Improvement District (BID)
Columbus, Georgia

*Prepared pursuant to the State of Georgia
City Business Improvement District Act
To renew a Business Improvement District in
Uptown Columbus for the BID property owners.*

MANAGEMENT PLAN INDEX

CONTENTS

Section Number

1. What is the Columbus Business Improvement District (BID)
2. Why renew the Business Improvement District
3. Management Plan Summary
4. Columbus Business Improvement District Boundaries
5. Programs and Services Provided
6. Assessment Methodology
7. Governing the Business Improvement District
8. Continuation of City Services
9. City Business Improvement District Rules
10. 2013/14 Operating Budget

SECTION 1

What is the Columbus Business Improvement District (BID)?

The International Downtown Association estimates that more than 1,500 property based Business Improvement Districts (BID) currently operate throughout the United States and Canada. In most states, all BIDs are fundamentally a legal mechanism to raise funds to enhance the management of a downtown area.

A BID is based upon the benefit assessment district concept, which provides for an assessment on real property to be raised within a specific geographic district with the proceeds going directly back into the district to provide enhanced services that benefit the district and properties located within the district boundaries. A BID provides a myriad of enhanced services and activities, including safety, maintenance, marketing, business recruitment and retention, and special events, in addition to those provided by local government.

The Columbus BID represents an important movement by property owners and business leaders to establish a well-funded, professional organization that continues to work to ensure the community maintains a positive perception of the Central Business District, supplements City services to raise the standard of excellence in the BID area, and promotes businesses, major attractions and events to respond to challenges from malls and other competitive developments.

Advantages of the Columbus BID are:

- Over thirteen years of experience providing a wide range of services to include safety, hospitality, maintenance, marketing, promotion, business recruitment and retention, and special events.
- The BID has been designed, created, and governed by those who pay the assessment through a Board of Directors of property owners that supervise operations, review monthly activity reports, and approve and monitor the annual budget.
- The Columbus BID continues to be implemented by those who pay through a 501(c)(6) non-profit, private sector, management organization of dedicated professionals that have received numerous awards of excellence.
- The Columbus BID, which was authorized for a 5-year term that is scheduled to end in December 2014, can now renew, according to a change in Georgia law, for 10 years beyond December 2014 through the petition support of the property owners. Of course, that same petition process can end the life of the BID early should property owners decide it is no longer needed.

SECTION 2

Why renew the Business Improvement District (BID)?

The Business Improvement District (BID) continues to play a major role in the absolutely exciting and remarkable growth in the Central Business District since operations started in January of 2000. This growth in the Central Business District includes new businesses, new restaurants, events, River Restoration, new residential living, and new visitors. To support these new facilities and the people they bring to the Uptown area makes the renewal of the BID absolutely critical in order to maintain the momentum, continue to attract new investment and expand our customer base.

A quality of life that is second to none makes the BID District a great place to start a business, enjoy the cultural and entertainment center of the region by attending the many fine art facilities, move into one of our new loft apartments, make a purchase in one of our unique shops, or dine in one of our many fine restaurants while enjoying the cleanest, safest, and friendliest environments in Columbus, Georgia. To keep this momentum, to attract new investment and to protect and maintain the existing investment, property owners will have to renew the current Business Improvement District (BID). The property owners will assess themselves in order to maintain the 501(c)(6) non-profit private sector management district, which under Georgia law is termed a City Business Improvement District. There are several reasons why Uptown property owners are taking this action:

1. **To provide consistent funding for the services currently provided by the BID and maintain the extremely positive image the citizens of the community have for the Uptown area.**

The services the BID provides help make the Central Business District the place to visit in Columbus, Georgia. Just as important as this reality, is the fact that more and more citizens in this region are becoming our customer, investor or visitor due to the very positive image the Uptown area has developed as the cleanest, safest, most attractive and well-managed area in Columbus.

It is very important that we maintain this image in order to continue to compete with the shopping malls and office parks for customers, investors, and visitors. The value of a single piece of property is not determined solely by the investments made in that property. Rather, a major portion of that property value is derived from how investors, businesses, and visitors view the entire Uptown area as a business, retail and cultural center. The property owners want to extend the life of the BID in order to maintain the *positive image*.

2. **Maintain Private Sector Management and Accountability.**

The non-profit, private sector corporation, the Columbus BID, will manage the organization. A board of directors that are representative of all the property owners paying

assessments will refine and approve annual work plans and budgets based upon this management plan. The board of directors who are accountable to those property owners paying into the district will ensure the services provided by the Columbus BID are subject to very high private sector performance standards and controls.

3. The Need to Market, Promote, and Attract new Business and Investment.

The Central Business District competes with the many shopping malls, office parks and managed downtown areas in the region that compete for tenants, visitors and investors. To remain competitive and viable as the place to go in the region, we must maintain and finance the BID to maintain a proactive strategy to retain businesses and tenants as well as attract new businesses and investments.

The events, programming, coordinated promotions, publication of promotional materials and friendly ambassadors providing customer service assistance all contribute significantly to the continued enhancement of the *Uptown Image*. The renewal of the BID will ensure we maintain these programs and services.

4. The Need to be Proactive in Determining the Future of Uptown.

To protect their investment, property owners want to renew the Business Improvement District (BID) in order to remain partners in the process that determines how the development of the Uptown area is implemented. The BID District provides the financial resources, professional staff and private sector management to ensure that the challenges faced by Uptown will be proactively addressed.

SECTION 3

Management Plan Summary

Developed by property owners in Uptown Columbus, the Columbus Business Improvement District Plan is designed to improve and convey special benefits to properties located within the boundaries of the BID. The Business Improvement District will provide enhanced improvements and activities, including maintenance, security, marketing, promotion, business recruitment and retention, and special event services above and beyond those currently provided by the City.

Location: Approximately 47 blocks, an area defined in Section 4 of this plan.
(See map on page 9)

Value of District: The total assessed value of the properties within the district is
\$105,651,600.00

Improvements, Activities, Services:

Enhanced Safety/Hospitality Programs

- Uptown Ambassadors Foot Patrol
- Night Safety Patrol
- Off Duty Police Weekend Night Patrol
- Uptown Ambassadors Bicycle Patrol
- Panhandler/Loiterer Removal

Enhanced Maintenance Programs

- Graffiti Removal
- Illegal Postings & Handbill Removal
- Sidewalk and Curb Cleaning
- Sidewalk Pressure Washing
- Sidewalk Weeding
- Trash and Debris Removal
- Report Broken Infrastructures (Streetlights and Pedestrian Lights, Sidewalks and Curbs, Pedestrian Lights, Water Meters, Storm Drains, Phone Booths, etc.)

Marketing/Communications

- Market Uptown Area
- Clean and Safe Promotions
- Retail Recruitment and Retention
- Office and Residential Recruitment
- Public Relations Services
- Special Events
- Newsletter, Visitor Map, Guides and Brochures
- Market Research and Data Collection

Method of Financing: A levy of assessments upon the real property and buildings which benefit from the improvements and activities.

Budget: Anticipated total district budget from assessments on assessable property for the year of 2013/2014 will be \$684,566.

Cost: Annual assessments are based upon an allocation of specific program costs by benefit zone. One property assessment variable, Assessed Value is used in the calculation. No assessments will be levied on the basis of personal property, business licenses or occupation fees.

The annual yearly assessments will not exceed the rates listed below during the first year of the BID.

		<u>Benefit Zone 1</u>	<u>Benefit Zone 2</u>	<u>Benefit Zone 3</u>
Assessment Rate:		\$0.00699	\$0.00576	\$0.00447
(Per Dollar of Assessed Value)	Map Color	(Yellow)	(Orange/Blue)	(Purple)

City Services: The City has agreed that existing City services will continue to be provided within the BID District at the same level as before the BID was created. BID services are in addition to existing City services.

District Formation: District formation requires submission of signed petitions from a group of property owners who either:

1. Collectively own at least fifty-one percent by assessed value of the real property within the district.
- or
2. Represent at least fifty one percent of all owners of real property within the district.

Duration: The district will have a 10-year life beginning January 1, 2015 and ending December 31, 2024. After 9 years, the petition process must be repeated for the district to continue beyond the 10th year.

Governance: The Business Improvement District budgets and policies will be refined annually, within the limitations set forth in the district management plan by a board of property owners representative of all the property owners paying assessments.

The private 501(c)(6) non-profit, Columbus Business Improvement District, will implement the improvements and activities defined by the District Management Plan.

SECTION 4

Columbus Business Improvement District Boundaries

An approximate 47-block area has been identified for the Columbus Business Improvement District. Within this 47-block area three (3) benefit zones have been established that will receive different levels of service, benefit and assessment. The map on page 9 of this report identifies district boundaries and benefit zone boundaries.

District Boundaries

The District includes all properties within a boundary of:

The Western boundary is:

- Front Avenue from 7th to 9th Street.
- Bay Avenue from 9th to 11th Street.
- The Chattahoochee River from 11th to 18th Street.

The Northern boundary is:

- 18th Street from the River to 2nd Avenue.
- From the west side of 2nd Ave. to the eastern property line of property on the eastern side of Veterans Parkway the boundary is the northern property line of property on the north side of 15th Street.

The Eastern boundary is:

- The Western side of 2nd Avenue from 18th Street to 15th Street.
- The Eastern property line of property on the east side of Veterans Parkway from the northern property line of property on 15th Street to the southern property line of property on 9th Street.
- Eastern property line of property on the Eastside of Broadway from 7th Street to 8th Street.
- Eastern property line of property on the Eastside of 1st Avenue from the Southern property line of property on the Southside of 8th Street to the Southern property line of property on the Southside of 9th Street.

The Southern boundary is:

- The Southern property line is the Northside of 7th Street from the west side of Front Avenue to the Eastern property line of property on the Eastside of Broadway.
- Southern property line of property on the Southside of 8th Street from the eastern property line of property on the east side of Broadway to the Eastern property line of property on the Eastside of 1st Avenue.
- From the Southern property line of property on the Southside of 9th Street from the Eastern property line of property on the Eastside of 1st Avenue to the Eastern property line of property on the Eastside of Veterans Parkway.

** The specific boundaries of the Columbus Business Improvement District are also shown on the map on page 9.

BENEFIT ZONE BOUNDARIES

Benefit Zone 1

- The Southern boundary of benefit zone 1 is the same as the Southern boundary of the district.
- The Western boundary of benefit zone 1 is the same as the Western boundary of the district from 7th Street to 12th Street. From 12th Street to 13th Street the Western boundary is the Middle of Front Avenue. From 13th Street to 14th Street the western boundary is the western property line of property on the west side of Broadway. From 14th the 15th Street the property line is the middle of 1st Avenue.
- The Northern boundary of benefit zone 1 is 12th Street from the River to Front Avenue. From Front Avenue to the Western property line of property on the west side of Broadway the northern boundary is 13th Street. From Broadway to the middle of 1st Avenue the boundary is the north side of 14th Street. From the middle of 1st Ave. to the west side of 2nd Ave. the northern boundary is the north side of 15th street. From the west side of 2nd Ave. to the eastern property line of property on the east side of 2nd Ave. the boundary is the northern property line of property on the North side of 15th Street.
- The eastern boundary of benefit zone 1 is the eastern property line of property facing on the eastern side of 2nd Avenue.

Benefit Zone 2

Benefit zone 2 is divided into two pieces zone 2a and zone 2b.

The boundary of benefit zone 2a is:

- The Western boundary of Zone 2a is the Eastern boundary of Zone 1.
- The Northern boundary of zone 2a is the Northern boundary of the district between the eastern property line of property on 2nd Avenue and the eastern property line of property on the eastern side of Veterans Parkway.
- The Eastern boundary of zone 2a is the Eastern boundary of the district between the northern property line of property on the north side of 15th Street and the southern property line of property on the southern side of 9th Street.
- The Southern boundary of Zone 2a is the Southern boundary of the district between the eastern property line of property on the east side of 2nd Avenue to the eastern property line of property on the Eastern side of Veterans Parkway.

The boundary of benefit zone 2b is:

- The western boundary is the western boundary of the district between 12th street and 14th Street.
- The north boundary is the north side of 14th Street from the River to Broadway.
- The eastern boundary is the western boundary of zone 1 between 14th Street and 12th Street.
- The southern boundary is the northern boundary of zone 1 along 12th Street, 13th Street, and 14th Street.

Benefit Zone 3

- The Western boundary of zone 3 is the Western boundary of the district from 14th Street to 18th Street.
- The Northern boundary is the Northern boundary of the district on 18th Street.
- The Eastern boundary is the Eastern boundary of the district from 18th Street to 15th Street plus the middle of 1st Avenue from 15th Street to 14th Street.
- The Southern boundary is the Northern boundary of Zone 2b from the River to Broadway along 14th Street and the Northern boundary of Zone 1 from Broadway to the middle of 1st Avenue along 14th Street and the northern boundary of Zone 1 from the middle of 1st Avenue to the west side of 2nd Ave. along the north side of 15th Street.

SECTION 5

Programs and Services Provided

1. PUBLIC SAFETY

Columbus BID Public Safety Program

The 47 block BID safety program mission is to support the police department, property owners and tenants in overall crime prevention efforts and reduction in neighborhood street disorder, while offering a customer service orientation to pedestrians. They provide highly visible neighborhood safety and hospitality service and are intended to supplement individual building security and the Columbus Police Department.

Integration with the Columbus Police Department

The BID safety program will continue to work closely with the Columbus Police Department and integrate the Uptown Columbus program with that of the Department.

Bicycle Patrol

The Bike Patrol deters aggressive panhandling and other unsuitable street behavior. Their presence is a deterrent to theft and burglary from motor vehicles, however the service does not completely prevent these crimes. They also deter and report illegal street vending, illegal dumping, and street code violations. They handle a myriad of quality-of-life problems including drinking in public, urinating in public, indecent exposure, trespassing, prostitution observations, scavenging and shopping cart confiscation. They perform goodwill gestures such as escorting employees, helping lost persons, assisting disabled motorists and conducting tours. Bike Patrols also assist with traffic control in the event of accidents, fires or unusual occurrences.

They patrol assigned routes, covering all zones in the district. They are professional, assertive, friendly, courteous, people oriented individuals in excellent physical condition. The Bike Patrol officers complete customized classroom district training and additional hours of field training.

Foot Patrol

The Foot Patrol will concentrate on the highest pedestrian use corridors such as Broadway. The Foot Patrol has the same mission and receives the same training as the bike patrol. Uniforms and equipment will be almost identical.

2. MAINTENANCE

BID Clean Team

In order to deal effectively and consistently with maintenance issues a BID Maintenance Program will continue to make the BID area one of the cleanest places in Columbus. A multi-dimensional approach has been developed consisting of the following elements:

Sidewalk Maintenance: Uniformed, sweep litter, debris and refuse from sidewalks and gutters of the district. Remove large illegal dumping in the district.

Alley Maintenance: The Clean Team and safety patrols each have responsibility in this area. Safety personnel address owner and tenant compliance with City code issues on cleanliness of sidewalks, alleys and illegal dumping. The Clean Team clears the alley of debris when a responsible party cannot be found for illegal dumping or other violations.

Graffiti Removal: The Clean Team remove graffiti, by using Graffiti Removal, cleaning solvent and pressure washing. The district will maintain a zero tolerance graffiti policy.

Sidewalk Cleaning: All sidewalks are cleaned on a rotating schedule. High pedestrian areas may be cleaned more frequently.

Landscape Maintenance: Public landscape areas, tree wells and planters will be maintained and kept free of litter and, to the extent deemed appropriate, enhanced by planting or replanting of trees and other vegetation and the installation of appropriate fencing.

Illegal Postings and Handbill Removal: Illegal signs and handbills scotch taped or glued on public property, utility boxes, poles and telephones are removed by hand or when necessary, by pressure washing.

Special Collections: The BID truck will be available to collect abandoned shopping carts and large bulky items illegally dumped in the district.

Maintenance Problems Requiring Third Party Intervention: Problems are monitored that create blighted or unsafe conditions in the district. Monthly and daily requests are made to the responsible city agencies for repair. Types of problems include broken infrastructures such as streetlights and pedestrian lights, sidewalks and curbs, water meters, storm drains, phone booths, etc.

Lighting Maintenance and Installation: Monitor streetlight levels and report outages to the appropriate authority. To the extent deemed appropriate in public areas, install decorative lights, security lights, fixtures, globes, or bulbs to illuminate the surrounding area.

3. MARKETING / COMMUNICATIONS / ECONOMIC DEVELOPMENT

Tell the story...again and again and again. The program that will be developed to tell the story of change and improvement in Uptown Columbus is one of the most important parts of the improvement plan. The program that is developed by the property owners will include several tools to support the efforts of individual property owners and brokers to attract and retain tenants. Several types of communication elements could be used. Some of these elements are:

- Uptown Columbus website, www.uptowncolumbusga.com
- Business Directory
- Public and Media Relations
- Social Media
- Sponsoring, cosponsoring, or promoting events such as festivals and concerts which are designed to promote the District and increase pedestrian presence and activity.
- Others as needed

4. MANAGEMENT PERSONNEL

A professional staff that provides its own administrative support will manage the Columbus BID improvements and activities.

SECTION 6

Assessment Methodology

Columbus BID property owners and business owners have emphasized that the assessment formula for the Management District must be fair balanced and have a direct relationship between benefits received and costs.

Calculation of Assessments

The preceding methodology is applied to a database that has been constructed by the Columbus BID staff and approved by the property owners, and Board of Directors. The process for compiling the property database includes the following steps:

- Property data was first obtained from the City Assessor's Office.
- City assessor property data was crosschecked with reliable private sector data sources.
- A site survey was undertaken to verify selective data.

Based upon the methodology as set forth above, property data compiled by the Board of Directors, who represent the property owners, the BID budget will yield the following assessments for each benefit zone.

* The annual yearly assessments will not exceed the rates listed below during the first year of the BID.

	<u>Benefit Zone 1</u>	<u>Benefit Zone 2</u>	<u>Benefit Zone 3</u>
Assessment Rate (Per Dollar of Assessed Value)	\$0.00699	\$0.00576	\$0.00447

In future years, assessments may change, up or down, if assessed value information changes and/or BID budgets change pursuant to the Price Index Adjustment as detailed below. Assessments will in any event not exceed the limits described in the following section of this Plan. This assessment rate has not gone up since 1999 when we first started the BID.

Annual Assessment Adjustments

CPI Adjustments

Total program revenue may be adjusted each year to reflect the annual change in the Columbus Consumer Price Index (CPI) for all urban consumers. In no case will the annual increase due to CPI increases exceed 5%. Actual annual increases will range from 0% to 5%.

Budget Adjustments

Any annual budget surplus or deficit will be rolled into the following year's BID budget. Assessments will be set accordingly, within the constraints of the CPI, to adjust for surpluses or deficits that are carried forward.

Time and Manner for Collecting Assessments

As provided by state law, the Columbus BID assessment will appear as a separate line item on annual property tax bills. Existing laws for enforcement and appeal of property taxes apply to the BID assessments.

Government Assessments

The Columbus BID Management Plan does not assume that the City of Columbus will pay assessments for property owned within the boundaries of the BID.

It is the intent of the BID law to provide services only to those properties that pay assessments. BID services will not be provided to government properties that do not pay BID assessments. All reasonable efforts will be made to include government properties on a voluntary basis in the BID assessment.

Residential Assessments

Single-family residential property, including property classified as condominium units, that is used exclusively as a residence will not be assessed.

Non-Profit Assessments

Property held in a non-profit status that does not currently pay ad valorem taxes is not required to pay BID assessments. All reasonable efforts will be made to include non-profit properties on a voluntary basis in the BID assessment.

Current and Proposed Uses of the Land

The assessable land within the proposed district is currently being used primarily for commercial uses. No changes to land use are proposed.

SECTION 9

Governing the Business Improvement District

Consistent with business improvement district (BID) legislation throughout the nation, Georgia's BID law establishes a BID governance framework that allows property owners who pay assessments to determine how the assessments are used. The following components are required within a BID governing structure.

City Council

Following the submission of petitions from property owners representing more than 50% of the assessed value and/or more than 50% of the total property owners, the City Council holds a public hearing and then may form the BID. The BID is established by an ordinance of the Council, with the power to levy assessment on property.

Private Sector and the BID Management Organization

The BID District budgets and policies will be refined annually, within the limitations set forth in the district management plan, by the Columbus BID Corporation board of directors. The Board of the Columbus BID Corporation will be made up of property owners paying assessments within the district and will be structured to represent all of the property owners and reflect the assessments being paid.

The Columbus BID Corporation is a non-profit organization qualified as a tax-exempt organization under Section 501(c)(6) of the Internal Revenue Code of 1986. The corporation is organized exclusively to implement the improvements and activities defined by the District Management Plan.

SECTION 9

Continuation of City Services

Throughout the process to establish the Columbus Business Improvement District, business and property owners have voiced concerns that the City of Columbus maintains existing services at verifiable "baseline" service levels. A formal baseline level of service policy ensures that existing City services are enhanced and not replaced by new BID improvements and activities.

SECTION 9

City Business Improvement District Rules

Contracting For Services

In order to supply the highest level of qualified services at the most reasonable cost the District may contract for services with public agencies, with non-profit public service agencies or with for-profit organizations.

Contracting Of Services

When it is determined to be in the best interest of the District, the District may contract with non-assessment paying property owners to provide District services to those owners.

**January 1, 2015 to December 31, 2024
Management Plan**

For The
Columbus Business Improvement District (BID)
Columbus, Georgia

*Prepared pursuant to the State of Georgia
City Business Improvement District Act
To renew a Business Improvement District in
Uptown Columbus for the BID property owners.*

MANAGEMENT PLAN INDEX

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Section Number

1. What is the Columbus Business Improvement District (BID)
2. Why renew the Business Improvement District
3. Management Plan Summary
4. Columbus Business Improvement District Boundaries
5. Programs and Services Provided
6. Assessment Methodology
7. Governing the Business Improvement District
8. Continuation of City Services
9. City Business Improvement District Rules
10. 2013/14 Operating Budget

SECTION 1

What is the Columbus Business Improvement District (BID)?

The International Downtown Association estimates that more than 1,500 property based Business Improvement Districts (BID) currently operate throughout the United States and Canada. In most states, all BIDs are fundamentally a legal mechanism to raise funds to enhance the management of a downtown area.

A BID is based upon the benefit assessment district concept, which provides for an assessment on real property to be raised within a specific geographic district with the proceeds going directly back into the district to provide enhanced services that benefit the district and properties located within the district boundaries. A BID provides a myriad of enhanced services and activities, including safety, maintenance, marketing, business recruitment and retention, and special events, in addition to those provided by local government.

The Columbus BID represents an important movement by property owners and business leaders to establish a well-funded, professional organization that continues to work to ensure the community maintains a positive perception of the Central Business District, supplements City services to raise the standard of excellence in the BID area, and promotes businesses, major attractions and events to respond to challenges from malls and other competitive developments.

Advantages of the Columbus BID are:

- Over thirteen years of experience providing a wide range of services to include safety, hospitality, maintenance, marketing, promotion, business recruitment and retention, and special events.
- The BID has been designed, created, and governed by those who pay the assessment through a Board of Directors of property owners that supervise operations, review monthly activity reports, and approve and monitor the annual budget.
- The Columbus BID continues to be implemented by those who pay through a 501(c)(6) non-profit, private sector, management organization of dedicated professionals that have received numerous awards of excellence.
- The Columbus BID, which was authorized for a 5-year term that is scheduled to end in December 2014, can now renew, according to a change in Georgia law, for 10 years beyond December 2014 through the petition support of the property owners. Of course, that same petition process can end the life of the BID early should property owners decide it is no longer needed.

SECTION 2

Why renew the Business Improvement District (BID)?

The Business Improvement District (BID) continues to play a major role in the absolutely exciting and remarkable growth in the Central Business District since operations started in January of 2000. This growth in the Central Business District includes new businesses, new restaurants, events, River Restoration, new residential living, and new visitors. To support these new facilities and the people they bring to the Uptown area makes the renewal of the BID absolutely critical in order to maintain the momentum, continue to attract new investment and expand our customer base.

A quality of life that is second to none makes the BID District a great place to start a business, enjoy the cultural and entertainment center of the region by attending the many fine art facilities, move into one of our new loft apartments, make a purchase in one of our unique shops, or dine in one of our many fine restaurants while enjoying the cleanest, safest, and friendliest environments in Columbus, Georgia. To keep this momentum, to attract new investment and to protect and maintain the existing investment, property owners will have to renew the current Business Improvement District (BID). The property owners will assess themselves in order to maintain the 501(c)(6) non-profit private sector management district, which under Georgia law is termed a City Business Improvement District. There are several reasons why Uptown property owners are taking this action:

1. **To provide consistent funding for the services currently provided by the BID and maintain the extremely positive image the citizens of the community have for the Uptown area.**

The services the BID provides help make the Central Business District the place to visit in Columbus, Georgia. Just as important as this reality, is the fact that more and more citizens in this region are becoming our customer, investor or visitor due to the very positive image the Uptown area has developed as the cleanest, safest, most attractive and well-managed area in Columbus.

It is very important that we maintain this image in order to continue to compete with the shopping malls and office parks for customers, investors, and visitors. The value of a single piece of property is not determined solely by the investments made in that property. Rather, a major portion of that property value is derived from how investors, businesses, and visitors view the entire Uptown area as a business, retail and cultural center. The property owners want to extend the life of the BID in order to maintain the *positive image*.

2. **Maintain Private Sector Management and Accountability.**

The non-profit, private sector corporation, the Columbus BID, will manage the organization. A board of directors that are representative of all the property owners paying

assessments will refine and approve annual work plans and budgets based upon this management plan. The board of directors who are accountable to those property owners paying into the district will ensure the services provided by the Columbus BID are subject to very high private sector performance standards and controls.

3. The Need to Market, Promote, and Attract new Business and Investment.

The Central Business District competes with the many shopping malls, office parks and managed downtown areas in the region that compete for tenants, visitors and investors. To remain competitive and viable as the place to go in the region, we must maintain and finance the BID to maintain a proactive strategy to retain businesses and tenants as well as attract new businesses and investments.

The events, programming, coordinated promotions, publication of promotional materials and friendly ambassadors providing customer service assistance all contribute significantly to the continued enhancement of the *Uptown Image*. The renewal of the BID will ensure we maintain these programs and services.

4. The Need to be Proactive in Determining the Future of Uptown.

To protect their investment, property owners want to renew the Business Improvement District (BID) in order to remain partners in the process that determines how the development of the Uptown area is implemented. The BID District provides the financial resources, professional staff and private sector management to ensure that the challenges faced by Uptown will be proactively addressed.

SECTION 3

Management Plan Summary

Developed by property owners in Uptown Columbus, the Columbus Business Improvement District Plan is designed to improve and convey special benefits to properties located within the boundaries of the BID. The Business Improvement District will provide enhanced improvements and activities, including maintenance, security, marketing, promotion, business recruitment and retention, and special event services above and beyond those currently provided by the City.

Location: Approximately 47 blocks, an area defined in Section 4 of this plan.
(See map on page 9)

Value of District: The total assessed value of the properties within the district is
\$105,651,600.00

Improvements, Activities, Services:

Enhanced Safety/Hospitality Programs

- Uptown Ambassadors Foot Patrol
- Night Safety Patrol
- Off Duty Police Weekend Night Patrol
- Uptown Ambassadors Bicycle Patrol
- Panhandler/Loiterer Removal

Enhanced Maintenance Programs

- Graffiti Removal
- Illegal Postings & Handbill Removal
- Sidewalk and Curb Cleaning
- Sidewalk Pressure Washing
- Sidewalk Weeding
- Trash and Debris Removal
- Report Broken Infrastructures (Streetlights and Pedestrian Lights, Sidewalks and Curbs, Pedestrian Lights, Water Meters, Storm Drains, Phone Booths, etc.)

Marketing/Communications

- Market Uptown Area
- Clean and Safe Promotions
- Retail Recruitment and Retention
- Office and Residential Recruitment
- Public Relations Services
- Special Events
- Newsletter, Visitor Map, Guides and Brochures
- Market Research and Data Collection

Method of Financing: A levy of assessments upon the real property and buildings which benefit from the improvements and activities.

Budget: Anticipated total district budget from assessments on assessable property for the year of 2013/2014 will be \$684,566.

Cost: Annual assessments are based upon an allocation of specific program costs by benefit zone. One property assessment variable, Assessed Value is used in the calculation. No assessments will be levied on the basis of personal property, business licenses or occupation fees.

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		<u>Benefit Zone 1</u>	<u>Benefit Zone 2</u>	<u>Benefit Zone 3</u>
Assessment Rate:		\$0.00699	\$0.00576	\$0.00447
(Per Dollar of Assessed Value)	Map Color	(Yellow)	(Orange/Blue)	(Purple)

City Services: The City has agreed that existing City services will continue to be provided within the BID District at the same level as before the BID was created. BID services are in addition to existing City services.

District Formation: District formation requires submission of signed petitions from a group of property owners who either:

1. Collectively own at least fifty-one percent by assessed value of the real property within the district.
- or
2. Represent at least fifty one percent of all owners of real property within the district.

Duration: The district will have a 10-year life beginning January 1, 2015 and ending December 31, 2024. After 9 years, the petition process must be repeated for the district to continue beyond the 10th year.

Governance: The Business Improvement District budgets and policies will be refined annually, within the limitations set forth in the district management plan by a board of property owners representative of all the property owners paying assessments.

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- Bay Avenue from 9th to 11th Street.
- The Chattahoochee River from 11th to 18th Street.

The Northern boundary is:

- 18th Street from the River to 2nd Avenue.
- From the west side of 2nd Ave. to the eastern property line of property on the eastern side of Veterans Parkway the boundary is the northern property line of property on the north side of 15th Street.

The Eastern boundary is:

- The Western side of 2nd Avenue from 18th Street to 15th Street.
- The Eastern property line of property on the east side of Veterans Parkway from the northern property line of property on 15th Street to the southern property line of property on 9th Street.
- Eastern property line of property on the Eastside of Broadway from 7th Street to 8th Street.
- Eastern property line of property on the Eastside of 1st Avenue from the Southern property line of property on the Southside of 8th Street to the Southern property line of property on the Southside of 9th Street.

The Southern boundary is:

- The Southern property line is the Northside of 7th Street from the west side of Front Avenue to the Eastern property line of property on the Eastside of Broadway.
- Southern property line of property on the Southside of 8th Street from the eastern property line of property on the east side of Broadway to the Eastern property line of property on the Eastside of 1st Avenue.
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** The specific boundaries of the Columbus Business Improvement District are also shown on the map on page 9.

BENEFIT ZONE BOUNDARIES

Benefit Zone 1

- The Southern boundary of benefit zone 1 is the same as the Southern boundary of the district.
- The Western boundary of benefit zone 1 is the same as the Western boundary of the district from 7th Street to 12th Street. From 12th Street to 13th Street the Western boundary is the Middle of Front Avenue. From 13th Street to 14th Street the western boundary is the western property line of property on the west side of Broadway. From 14th the 15th Street the property line is the middle of 1st Avenue.
- The Northern boundary of benefit zone 1 is 12th Street from the River to Front Avenue. From Front Avenue to the Western property line of property on the west side of Broadway the northern boundary is 13th Street. From Broadway to the middle of 1st Avenue the boundary is the north side of 14th Street. From the middle of 1st Ave. to the west side of 2nd Ave. the northern boundary is the north side of 15th street. From the west side of 2nd Ave. to the eastern property line of property on the east side of 2nd Ave. the boundary is the northern property line of property on the North side of 15th Street.
- The eastern boundary of benefit zone 1 is the eastern property line of property facing on the eastern side of 2nd Avenue.

Benefit Zone 2

Benefit zone 2 is divided into two pieces zone 2a and zone 2b.

The boundary of benefit zone 2a is:

- The Western boundary of Zone 2a is the Eastern boundary of Zone 1.
- The Northern boundary of zone 2a is the Northern boundary of the district between the eastern property line of property on 2nd Avenue and the eastern property line of property on the eastern side of Veterans Parkway.
- The Eastern boundary of zone 2a is the Eastern boundary of the district between the northern property line of property on the north side of 15th Street and the southern property line of property on the southern side of 9th Street.
- The Southern boundary of Zone 2a is the Southern boundary of the district between the eastern property line of property on the east side of 2nd Avenue to the eastern property line of property on the Eastern side of Veterans Parkway.

The boundary of benefit zone 2b is:

- The western boundary is the western boundary of the district between 12th street and 14th Street.
- The north boundary is the north side of 14th Street from the River to Broadway.
- The eastern boundary is the western boundary of zone 1 between 14th Street and 12th Street.
- The southern boundary is the northern boundary of zone 1 along 12th Street, 13th Street, and 14th Street.

Benefit Zone 3

- The Western boundary of zone 3 is the Western boundary of the district from 14th Street to 18th Street.
- The Northern boundary is the Northern boundary of the district on 18th Street.
- The Eastern boundary is the Eastern boundary of the district from 18th Street to 15th Street plus the middle of 1st Avenue from 15th Street to 14th Street.
- The Southern boundary is the Northern boundary of Zone 2b from the River to Broadway along 14th Street and the Northern boundary of Zone 1 from Broadway to the middle of 1st Avenue along 14th Street and the northern boundary of Zone 1 from the middle of 1st Avenue to the west side of 2nd Ave. along the north side of 15th Street.

SECTION 5

Programs and Services Provided

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They patrol assigned routes, covering all zones in the district. They are professional, assertive, friendly, courteous, people oriented individuals in excellent physical condition. The Bike Patrol officers complete customized classroom district training and additional hours of field training.

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BID Clean Team

In order to deal effectively and consistently with maintenance issues a BID Maintenance Program will continue to make the BID area one of the cleanest places in Columbus. A multi-dimensional approach has been developed consisting of the following elements:

Sidewalk Maintenance: Uniformed, sweep litter, debris and refuse from sidewalks and gutters of the district. Remove large illegal dumping in the district.

Alley Maintenance: The Clean Team and safety patrols each have responsibility in this area. Safety personnel address owner and tenant compliance with City code issues on cleanliness of sidewalks, alleys and illegal dumping. The Clean Team clears the alley of debris when a responsible party cannot be found for illegal dumping or other violations.

Graffiti Removal: The Clean Team remove graffiti, by using Graffiti Removal, cleaning solvent and pressure washing. The district will maintain a zero tolerance graffiti policy.

Sidewalk Cleaning: All sidewalks are cleaned on a rotating schedule. High pedestrian areas may be cleaned more frequently.

Landscape Maintenance: Public landscape areas, tree wells and planters will be maintained and kept free of litter and, to the extent deemed appropriate, enhanced by planting or replanting of trees and other vegetation and the installation of appropriate fencing.

Illegal Postings and Handbill Removal: Illegal signs and handbills scotch taped or glued on public property, utility boxes, poles and telephones are removed by hand or when necessary, by pressure washing.

Special Collections: The BID truck will be available to collect abandoned shopping carts and large bulky items illegally dumped in the district.

Maintenance Problems Requiring Third Party Intervention: Problems are monitored that create blighted or unsafe conditions in the district. Monthly and daily requests are made to the responsible city agencies for repair. Types of problems include broken infrastructures such as streetlights and pedestrian lights, sidewalks and curbs, water meters, storm drains, phone booths, etc.

Lighting Maintenance and Installation: Monitor streetlight levels and report outages to the appropriate authority. To the extent deemed appropriate in public areas, install decorative lights, security lights, fixtures, globes, or bulbs to illuminate the surrounding area.

3. MARKETING / COMMUNICATIONS / ECONOMIC DEVELOPMENT

Tell the story...again and again and again. The program that will be developed to tell the story of change and improvement in Uptown Columbus is one of the most important parts of the improvement plan. The program that is developed by the property owners will include several tools to support the efforts of individual property owners and brokers to attract and retain tenants. Several types of communication elements could be used. Some of these elements are:

- Uptown Columbus website, www.uptowncolumbusga.com
- Business Directory
- Public and Media Relations
- Social Media
- Sponsoring, cosponsoring, or promoting events such as festivals and concerts which are designed to promote the District and increase pedestrian presence and activity.
- Others as needed

4. MANAGEMENT PERSONNEL

A professional staff that provides its own administrative support will manage the Columbus BID improvements and activities.

SECTION 6

Assessment Methodology

Columbus BID property owners and business owners have emphasized that the assessment formula for the Management District must be fair balanced and have a direct relationship between benefits received and costs.

Calculation of Assessments

The preceding methodology is applied to a database that has been constructed by the Columbus BID staff and approved by the property owners, and Board of Directors. The process for compiling the property database includes the following steps:

- Property data was first obtained from the City Assessor's Office.
- City assessor property data was crosschecked with reliable private sector data sources.
- A site survey was undertaken to verify selective data.

Based upon the methodology as set forth above, property data compiled by the Board of Directors, who represent the property owners, the BID budget will yield the following assessments for each benefit zone.

* The annual yearly assessments will not exceed the rates listed below during the first year of the BID.

	<u>Benefit Zone 1</u>	<u>Benefit Zone 2</u>	<u>Benefit Zone 3</u>
Assessment Rate	\$0.00699	\$0.00576	\$0.00447
(Per Dollar of Assessed Value)			

In future years, assessments may change, up or down, if assessed value information changes and/or BID budgets change pursuant to the Price Index Adjustment as detailed below. Assessments will in any event not exceed the limits described in the following section of this Plan. This assessment rate has not gone up since 1999 when we first started the BID.

Annual Assessment Adjustments

CPI Adjustments

Total program revenue may be adjusted each year to reflect the annual change in the Columbus Consumer Price Index (CPI) for all urban consumers. In no case will the annual increase due to CPI increases exceed 5%. Actual annual increases will range from 0% to 5%.

Budget Adjustments

Any annual budget surplus or deficit will be rolled into the following year's BID budget. Assessments will be set accordingly, within the constraints of the CPI, to adjust for surpluses or deficits that are carried forward.

Time and Manner for Collecting Assessments

As provided by state law, the Columbus BID assessment will appear as a separate line item on annual property tax bills. Existing laws for enforcement and appeal of property taxes apply to the BID assessments.

Government Assessments

The Columbus BID Management Plan does not assume that the City of Columbus will pay assessments for property owned within the boundaries of the BID.

It is the intent of the BID law to provide services only to those properties that pay assessments. BID services will not be provided to government properties that do not pay BID assessments. All reasonable efforts will be made to include government properties on a voluntary basis in the BID assessment.

Residential Assessments

Single-family residential property, including property classified as condominium units, that is used exclusively as a residence will not be assessed.

Non-Profit Assessments

Property held in a non-profit status that does not currently pay ad valorem taxes is not required to pay BID assessments. All reasonable efforts will be made to include non-profit properties on a voluntary basis in the BID assessment.

Current and Proposed Uses of the Land

The assessable land within the proposed district is currently being used primarily for commercial uses. No changes to land use are proposed.

SECTION 9

Governing the Business Improvement District

Consistent with business improvement district (BID) legislation throughout the nation, Georgia's BID law establishes a BID governance framework that allows property owners who pay assessments to determine how the assessments are used. The following components are required within a BID governing structure.

City Council

Following the submission of petitions from property owners representing more than 50% of the assessed value and/or more than 50% of the total property owners, the City Council holds a public hearing and then may form the BID. The BID is established by an ordinance of the Council, with the power to levy assessment on property.

Private Sector and the BID Management Organization

The BID District budgets and policies will be refined annually, within the limitations set forth in the district management plan, by the Columbus BID Corporation board of directors. The Board of the Columbus BID Corporation will be made up of property owners paying assessments within the district and will be structured to represent all of the property owners and reflect the assessments being paid.

The Columbus BID Corporation is a non-profit organization qualified as a tax-exempt organization under Section 501(c)(6) of the Internal Revenue Code of 1986. The corporation is organized exclusively to implement the improvements and activities defined by the District Management Plan.

SECTION 9

Continuation of City Services

Throughout the process to establish the Columbus Business Improvement District, business and property owners have voiced concerns that the City of Columbus maintains existing services at verifiable "baseline" service levels. A formal baseline level of service policy ensures that existing City services are enhanced and not replaced by new BID improvements and activities.

SECTION 9

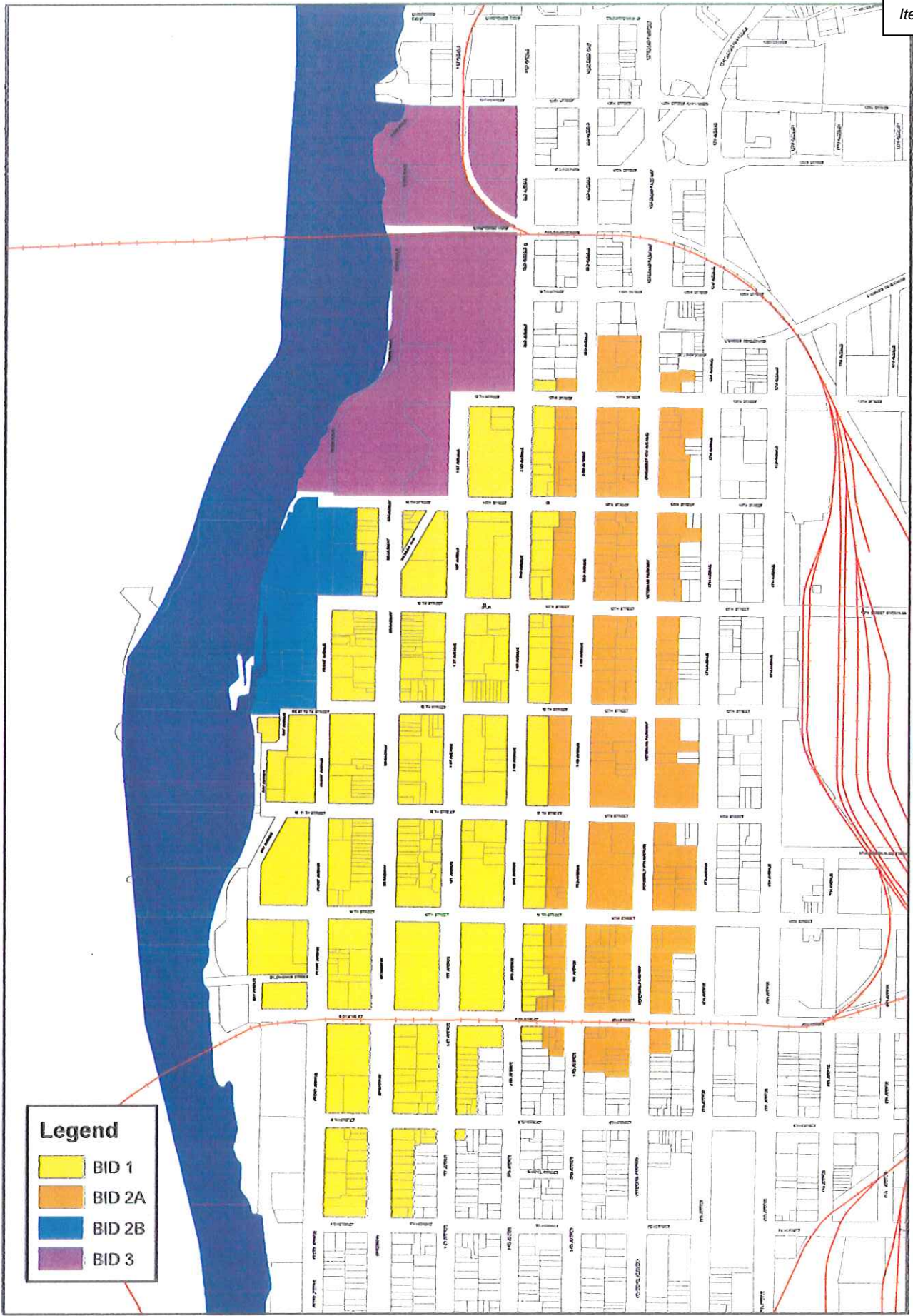
City Business Improvement District Rules

Contracting For Services

In order to supply the highest level of qualified services at the most reasonable cost the District may contract for services with public agencies, with non-profit public service agencies or with for-profit organizations.

Contracting Of Services

When it is determined to be in the best interest of the District, the District may contract with non-assessment paying property owners to provide District services to those owners.



File Attachments for Item:

2. Resolution authorizing execution of Federal Aviation Administration Grant Airport Improvement Program (AIP) GRANT NO. 3-13-0035-050-2021Addendum(Request of Columbus Airport Commission)

RESOLUTION

NO. _____

**RESOLUTION AUTHORIZING EXECUTION OF
FEDERAL AVIATION ADMINISTRATION GRANT
AIRPORT CORONAVIRUS RESPONSE PROGRAM (ACRGP)
CONCESSIONS ADDENDUM
GRANT NO. 3-13-0035-050-2021**

A Resolution authorizing, approving and ratifying the execution of a Grant Agreement by and among United States of America, acting through the Federal Aviation Administration (hereinafter called “FAA”), the Columbus Airport Commission and Columbus, Georgia, a Consolidated Government.

WHEREAS, the Columbus Airport Commission submitted an application pursuant to the Airports Coronavirus Response Grant Program to the FAA to assist with loss of revenue from concessionaires; and

WHEREAS, by Grant Agreement dated July 21, 2021, a copy of which is attached hereto, the FAA has offered the sum of \$11,212.00; and

WHEREAS, because this is not an Airport Improvement Project grant, the Columbus Airport Commission is not obligated to contribute to any funding thereunder; and

WHEREAS, Columbus, Georgia, a Consolidated Government, is co-sponsor with the Columbus Airport Commission for this FAA grant and the execution of such Grant Agreement by Columbus, Georgia is necessary for the Columbus Airport Commission to receive the funding anticipated from the FAA; and

WHEREAS, the Columbus Airport Commission by resolution has formally agreed to accept the offer of such grant from the FAA and has caused the Grant Agreement to be executed by its duly authorized officers; and

WHEREAS, the Columbus Airport Commission has agreed in a separate Memorandum of Understanding with Columbus, Georgia that it will be responsible for performing all responsibilities assumed by all Sponsors signing the Grant Agreement and to indemnify and hold Columbus harmless for any liabilities associated with failure to perform the Sponsor Obligations under the Grant Agreement;

WHEREAS, Columbus, Georgia, deems it in the best interest of Columbus, Georgia, and the Columbus Airport Commission to accept the FAA's offer of funding; and

WHEREAS, said Grant Agreement must be accepted and executed by Columbus, Georgia, and the Columbus Airport Commission and returned to the FAA on or before August 20, 2021.

NOW, THEREFORE, be it resolved by the Council of Columbus, Georgia, and it is hereby resolved:

1. That Columbus, Georgia, a Consolidated Government, hereby authorizes the acceptance of the offer of a grant proposed by the FAA and hereby authorizes, approves, and ratifies the execution of the Grant Agreement among the FAA and the Columbus Airport Commission and Columbus, Georgia, a Consolidated Government, as co-sponsors of the Columbus Airport, in the form presented to Council and made a part hereof by this specific reference; and

2. That the execution of the Grant Agreement referred to hereinabove, on behalf of said Columbus, Georgia, a Consolidated Government, by the Honorable Skip Henderson, as Mayor, and the Honorable Sandra T. Davis, as Clerk, and the impression of the official seal of Columbus, Georgia, a Consolidated Government, which shall be electronic pursuant to FAA execution requirements, is hereby authorized, adopted, approved, accepted, and ratified.

3. That Mayor is also authorized to enter into a Memorandum of Understanding with the Columbus Airport Commission in accordance with the terms set forth above.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 10th day of August, 2021, and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.

Councilor Huff	voting	_____.
Councilor Thomas	voting	_____.
Councilor Tucker	voting	_____.
Councilor Woodson	voting	_____.

SANDRA T. DAVIS,
CLERK OF COUNCIL

B. H. "SKIP" HENDERSON, III,
MAYOR

EXPLANATION OF RESOLUTION

The Columbus Airport Commission (the “Commission”) has applied for a grant pursuant to the Airports Coronavirus Response Grant Program to assist with continued operations and maintenance of the Columbus Airport. As is customary, the Commission has applied to the Federal Aviation Administration for grant monies to fund these activities.

The funds from the proposed grant will be used to assist with operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the Airport, and debt service payments with the purpose of the grant being to prevent, prepare for, and respond to coronavirus. The FAA has agreed to fund one hundred percent (100%) of all allowable costs as defined in the Airports Coronavirus Response Grant Program.

This resolution and explanation prepared by:

W. Donald Morgan, Jr., Esq.
MORGAN & LYLE, P.C.
Attorneys for Columbus Airport Commission
Post Office Box 2056
Columbus, Georgia 31902

3-13-0035-050-2021



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Southern Region
Georgia, South Carolina, Puerto Rico, Virgin Islands

FAA ATL ADO
1701 Columbia Avenue
College Park, GA 30337
College Park, GA 30337

July 21, 2021

Mr. Don Cook, Chairman
Chairman
3250 West Britt David Road
Columbus, GA 31909-5399

Honorable B.H. Henderson III
100 10th Street
Columbus, GA 31901

SUBJECT: Airport Coronavirus Response Grant Program (ACRGP) Concessions Addendum

Dear Mr. Cook, Mayor Henderson:

Please find the following electronic ACRGP Concessions Relief Addendum Offer, Addendum No. 3-13-0035-050-2021 for Columbus Airport. This letter outlines expectations for success. Please read and follow the instructions carefully.

To properly enter into this agreement, you must do the following:

- a. The governing body must provide authority to execute the addendum to the individual signing the addendum; i.e. the sponsor's authorized representative.
- b. The sponsor's authorized representative must execute the addendum, followed by the attorney's certification, no later than August 20, 2021. in order for the addendum to be valid.
- c. You may not make any modification to the text, terms or conditions of the addendum offer.
- d. The addendum offer must be digitally signed by the sponsor's legal signatory authority and then the addendum offer will be routed via email to the sponsor's attorney. Once the attorney has digitally attested to the addendum, an email with the executed addendum will be sent to all parties.

Subject to the requirements in 2 CFR §200.305, each payment request for reimbursement under this addendum must be made electronically via the Delphi eInvoicing System. The terms and conditions of this agreement require you drawdown and expend these funds within four years.

An airport sponsor may use these funds to provide relief from rent and minimum annual guarantees (MAG) to on-airport car rental, on-airport parking, and in-terminal concessions.

With each payment request you are required to upload a summary directly to Delphi. The summary should include at least the list of concessions, baseline numbers for proportional calculations, amount of rent and MAG relief, and the consultation date with any Airport Concession Disadvantaged Business Enterprise. Please refer to the [ACRGP Frequently Asked Questions](#) for further information

For the final payment request, in addition to the requirement listed above for all payment requests, you are required to upload directly to Delphi:

3-13-0035-050-2021

- A final financial report summarizing all of the costs incurred and reimbursed, and
- An SF-425, and
- A closeout report (A sample report is available [here](#)).

Until the addendum is completed and closed, you are responsible for submitting a signed/dated SF-425 annually, due 90 days after the end of each federal fiscal year in which this addendum is open (due December 31 of each year this addendum is open).

As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to assure your organization will comply with applicable audit requirements and standards.

I am readily available to assist you and your designated representative with the requirements stated herein. We sincerely value your cooperation in these efforts.

Sincerely,



Larry Clark
Manager



U.S. Department
of Transportation
Federal Aviation
Administration

AIRPORT CORONAVIRUS RELIEF GRANT PROGRAM (ACRGP)

CONCESSIONS RELIEF ADDENDUM

Part I - Offer

Federal Award Offer Date July 21, 2021

Airport/Planning Area Columbus Airport

ACRGP Addendum Number 3-13-0035-050-2021

Unique Entity Identifier 107532855

TO: Columbus Consolidated Government
(herein called the "Sponsor")

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA an application dated April 5, 2021 to amend Airports Coronavirus Response Grant Program (ACRGP or "the Agreement") Grant Agreement 3-13-0035-049-2021 to provide relief from rent and minimum annual guarantees (MAG) obligations to each eligible airport concession at Columbus Airport, in accordance with the Coronavirus Response and Relief Appropriations Act ("CRRSA Act" or "the Act"), Public Law 116-260, Division M;

WHEREAS, the FAA has agreed with the Sponsor to amend its ACRGP Grant Agreement 3-13-0035-049-2021 to further allocate \$11,212 to fund Concession Relief as defined below;

WHEREAS, the Sponsor has accepted the terms of the FAA's ACRGP Concessions Relief Addendum offer;

WHEREAS, in consideration of the promises, representations, and assurances provided by the Sponsor, the FAA has approved the ACRGP Concessions Relief Addendum Application for the Columbus Airport;

WHEREAS, no other terms, conditions, or assurances of the 3-13-0035-049-2021 shall be negated as a result of this ACRGP Concessions Relief Addendum;

WHEREAS, this ACRGP Concessions Relief Addendum hereby amends 3-13-0035-049-2021 for the purpose of adding \$11,212 for Columbus Airport to use to provide relief from rent and minimum annual guarantees (MAG) obligations, as applicable, to each eligible airport concession in an amount that reflects each eligible airport concession's proportional share of the total amount of the rent and MAGs

3-13-0035-050-2021

of all eligible airport concessions at Columbus Airport, as further defined herein, for relief provided no earlier than December 27, 2020, until the specified Concession Relief funds have been fully expended.

NOW THEREFORE, in accordance with the applicable provisions of the Coronavirus Response and Relief Appropriations Act, Public Law 116-260, Division M, the representations contained in the ACRGP Concessions Relief Addendum Application, and in consideration of, (a) the Sponsor's acceptance of this Offer for an ACRGP Concessions Relief Addendum, the terms, conditions, and assurances of which are hereby attached to and made part of the terms, conditions, and assurances agreed to under 3-13-0035-049-2021 and, (b) the benefits to accrue to the United States and the public from the accomplishment of the ACRGP Concession Relief Addendum, and in compliance with the conditions and requirements as herein provided

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100% percent of the allowable costs incurred accomplishing ACRGP Concessions Relief as a result of and in accordance with this ACRGP Concession Relief Addendum.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and **SUBJECT TO THE FOLLOWING ADDITIONAL TERMS AND CONDITIONS:**

CONDITIONS

ADDENDUM TO AIRPORT CORONAVIRUS RELIEF GRANT AGREEMENT 3-13-0035-049-2021

- 1a. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is \$11,212 to be provided to the airport sponsor for rent relief provided to eligible airport concessions as described herein.
- 2a. **Period of Performance.** This ACRGP Concessions Relief Addendum is subject to the following federal award requirements:
 - a. This Addendum does not change the period of performance date prescribed in the ACRGP Grant Agreement 3-13-0035-049-2021.
 - b. This Addendum does not change the budget period prescribed in the ACRGP Grant Agreement 3-13-0035-049-2021.
 - c. Close out and Termination.
 1. Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the end date of the period of performance. If the Sponsor does not submit all required closeout documentation within this time period, the FAA will proceed to close out the grant within one year of the period of performance end date with the information available at the end of 120 days. (2 CFR § 200.344)
 2. The FAA may terminate this ACRGP Concessions Relief Addendum, in whole or in part, in accordance with the conditions set forth in 2 CFR § 200.340.
- 3a. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.

- 4a. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs of the Concessions Relief unless this offer has been accepted by the Sponsor on or before August 20, 2021, or such subsequent date as may be prescribed in writing by the FAA.
- 5a. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this Concessions Relief Addendum electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.

SUPPLEMENTAL TO ACRGP GRANT AGREEMENT 3-13-0035-049-2021

CONDITION FOR AIRPORT CONCESSIONS RELIEF -

1. **ACRGP Concessions Relief.** The Sponsor agrees that it will use the funds in this ACRGP Concessions Relief Addendum allocated specifically to cover lawful expenses to provide relief from rent and minimum annual guarantee obligations to on airport car rental, on-airport parking, and in-terminal airport concessions (collectively referred to herein as "Concessions") as defined in part 23 of title 49, Code of Federal Regulations, in accordance with the CRRSA Act, Public Law 116-260, Division M, Title IV. Use of these funds shall be governed by the following specific conditions defined in the CRRSA Act:
 - a. Relief provided to Concessions must equal the total amount of funds allocated for Concessions under this ACRGP Concessions Relief Addendum, to the extent practicable and to the extent permissible under state laws, local laws, and applicable trust indentures;
 - b. Relief provided to Concessions from rent and minimum annual guarantee obligations to each eligible airport concession in an amount that reflects each eligible airport concession's proportional share of the total amount of the rent and minimum annual guarantees of all the eligible airport concessions at such airport;
 - c. Relief provided to Concessions shall be prioritized to minority-owned businesses, to the extent permissible;
 - d. Relief shall only be provided to Concessions that have certified they have not received a second draw or assistance for a covered loan under Section 7(a)(37) of the Small Business Act (15 U.S.C. 636(a)(37)) that has been applied toward rent or minimum annual guarantee costs; and
 - e. Each Concession provided relief with these funds shall certify to the Sponsor it will not apply for a covered loan as described above for rent or minimum annual guarantee costs.

The Sponsor agrees that it will provide the FAA with reporting data in lieu of invoices to be reimbursed for eligible expenses as described herein and certify data submitted is true and correct. The FAA will provide reporting options for the Sponsor. The Sponsor may not use funds allocated for Concessions for other airport purposes except that the Sponsor may retain up to two percent of the amount allocated for Concession relief purposes in this ACRGP Concession Relief Addendum to administer the Concession relief program. Funds not expended under this condition are subject to recovery by FAA.

3-13-0035-050-2021

The Sponsor's acceptance of this Offer and ratification and adoption of the ACRGP Concessions Relief Addendum Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and Acceptance shall comprise an ACRGP Concessions Relief Addendum, as provided by the CRRSA Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the Concessions Relief and compliance with the conditions as provided herein. Further, this ACRGP Concessions Relief Addendum shall be attached to ACRGP 3-13-0035-049-2021, inclusive of all terms, conditions, and assurances provided there, and become effective upon the Sponsor's acceptance of this Offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**



(Signature)

Larry F. Clark

(Typed Name)

Manager, ATL-ADO

(Title of FAA Official)

3-13-0035-050-2021

Part II - Acceptance

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the ACRGP Concessions Relief Addendum Application and incorporated materials referred to in the foregoing Offer under this ACRGP Concessions Relief Addendum, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer. Furthermore, the Sponsor acknowledges all terms, conditions and assurances in this ACRGP Concessions Relief Addendum are hereby attached to any ACRGP Grant Agreements previously or concurrently executed for any other purpose.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.

Executed this July 21, 2021

Columbus Airport Commission

(Name of Sponsor)

Don Cook

Don Cook (Jul 21, 2021 14:18 EDT)

(Signature of Sponsor's Authorized Official)

By: Don Cook

(Typed Name of Sponsor's Authorized Official)

Title: Commissioner, Chair

(Title of Sponsor's Authorized Official)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing ACRGP Concessions Relief Addendum under the laws of the State of Georgia. Further, I have examined the foregoing ACRGP Concessions Relief Addendum and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the CRRSA Act. In addition, for grants involving Concessions Relief to be carried out by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. The Sponsor understands funding made available under this ACRGP Concessions Relief Addendum may only be used for the Concessions Relief prescribed in the Act and identified herein. The Sponsor acknowledges all terms, conditions and assurances in this ACRGP Concessions Relief Addendum are hereby attached to any ACRGP Grant Agreements previously or concurrently executed for any other purpose a. Further, it is my opinion that the said ACRGP Grant Agreement and the ACRGP Concessions Relief Addendum attached hereto constitute a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated at _____

By:

(Signature of Sponsor's Attorney)

3-13-0035-050-2021

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the ACRGP Concessions Relief Addendum Application and incorporated materials referred to in the foregoing Offer under this ACRGP Concessions Relief Addendum, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer. Furthermore, the Sponsor acknowledges all terms, conditions and assurances in this ACRGP Concessions Relief Addendum are hereby attached to any ACRGP Grant Agreements previously or concurrently executed for any other purpose.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.

Executed this

Columbus Consolidated Government

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By:

(Typed Name of Sponsor's Authorized Official)

Title:

(Title of Sponsor's Authorized Official)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing ACRGP Concessions Relief Addendum under the laws of the State of Georgia. Further, I have examined the foregoing ACRGP Concessions Relief Addendum and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the CRRSA Act. In addition, for grants involving Concessions Relief to be carried out by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. The Sponsor understands funding made available under this ACRGP Concessions Relief Addendum may only be used for the Concessions Relief prescribed in the Act and identified herein. The Sponsor acknowledges all terms, conditions and assurances in this ACRGP Concessions Relief Addendum are hereby attached to any ACRGP Grant Agreements previously or concurrently executed for any other purpose a. Further, it is my opinion that the said ACRGP Grant Agreement and the ACRGP Concessions Relief Addendum attached hereto constitute a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated at _____

By:

(Signature of Sponsor's Attorney)

MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE COLUMBUS
AIRPORT COMISSION AND COLUMBUS, GEORGIA, A CONSOLIDATED
GOVERNMENT

WHEREAS, the Columbus Airport Commission submitted an application pursuant to the Airports Coronavirus Response Grant Program to the FAA to assist with operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the Airport, and debt service payments; and

WHEREAS, by Grant Agreement dated April 13, 2021, a copy of which is attached hereto, the FAA has offered the sum of \$1,017,784.00; and

WHEREAS, Columbus, Georgia, a Consolidated Government, is required to be named as a co-equal sponsor with the Columbus Airport Commission for this FAA grant and the execution of such Grant Agreement by Columbus, Georgia is necessary for the Columbus Airport Commission to receive the funding anticipated from the FAA; and

WHEREAS, the Columbus Airport Commission by resolution has formally agreed to accept the offer of such grant from the FAA and has caused the Grant Agreement to be executed by its duly authorized officers; and

WHEREAS, the Columbus Council has authorized Mayor B.H. “Skip” Henderson, III to sign the attached Grant Agreement based upon the assurance that all Sponsor responsibilities as outlined in the Grant Agreement will be performed and carried out by or at the direction of the Airport Commission and that Columbus will not perform any Sponsor responsibilities and not suffer any risk or financial liability and a result of signing the Grant Agreement as a Sponsor;

THE PARTIES HEREBY MUTUALLY AGREE AS FOLLOWS:

In consideration for the Columbus Council's authorization for the Mayor to sign the Grant Agreement and facilitate the receipt of the FAA Grant by the Airport Commission, the Airport Commission hereby agrees as follows:

1. The Columbus Airport Commission agrees that as between the two parties designated as Sponsor to the Grant Agreement, it shall act as the Grant recipient and perform and assume all responsibilities financial and otherwise which a Sponsor may be obligated to carry out under the Grant Agreement.
2. The Columbus Airport Commission will indemnify and hold the Columbus, Georgia consolidated government or any officer, official, agent or employee thereof, harmless against any and all financial obligations of either Sponsor under the Agreement and for claims brought against it resulting from the Project or the Columbus Airport Commission's obligations under the Grant Agreement.

ENTERED INTO THIS ____ day of April, 2021.

Columbus Airport Commission

Columbus, Georgia Consolidated Govt.

By: Don Cook
Title: Chair

By: B.H. "Skip" Henderson, III
Title: Mayor

EXPLANATION OF RESOLUTION

The Columbus Airport Commission (the “Commission”) has applied for a grant pursuant to the Airports Coronavirus Response Grant Program to assist with continued operations and maintenance of the Columbus Airport. As is customary, the Commission has applied to the Federal Aviation Administration for grant monies to fund these activities.

The funds from the proposed grant will be used to assist with operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the Airport, and debt service payments with the purpose of the grant being to prevent, prepare for, and respond to coronavirus. The FAA has agreed to fund one hundred percent (100%) of all allowable costs as defined in the Airports Coronavirus Response Grant Program.

This resolution and explanation prepared by:

W. Donald Morgan, Jr., Esq.
MORGAN & LYLE, P.C.
Attorneys for Columbus Airport Commission
Post Office Box 2056
Columbus, Georgia 31902

File Attachments for Item:

1. Columbus Police Department: Donation Request

Approval is requested to accept two (2) BolaWrap® remote restraint devices from Back Columbus Blue and Chaplain Paul Vorhees. The donated value of two BolaWraps® is approximately \$2,400. Training will be required for any officer using this item, as well as, updated policies.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #1.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Columbus Police Department: Donation Request
AGENDA SUMMARY:	Approval is requested to accept two (2) BolaWrap® remote restraint devices from Back Columbus Blue and Chaplain Paul Vorhees. The donated value of two BolaWraps® is approximately \$2,400. Training will be required for any officer using this item, as well as, updated policies.
INITIATED BY:	Columbus Police Department

Recommendation: Approval is requested to accept two (2) BolaWrap® remote restraint devices from Back Columbus Blue and Chaplain Paul Vorhees.

Background: The non-profit Back Columbus Blue was founded in 2015 by Chaplain Paul Vorhees. This organization exists to show appreciation and support to the members of the Columbus Police Department. Through donations and fundraisers, Back Columbus Blue has provided holiday meals to the Department and endeavors to expand their giving through this equipment donation.

Analysis: The BolaWrap® remote restraint device is a hand-held pre-escalation apprehension tool for police that discharges an 8ft Kevlar® cord to restrain uncooperative suspects or nonresponsive persons in crisis at a range of 10-25 ft. The BolaWrap®'s surprising sound and ability to restrict an individual's movement buys officers time and makes it safer for them to approach and gain control of individuals.

Situations between officers and uncooperative individuals are usually chaotic, and officers do not have many effective options to handle them. Instead of waiting for an encounter to unfold and escalate, the use of the BolaWrap® can effectuate an arrest quickly, safely, and humanely - ending the situation and facilitating a positive outcome that does not result in injury or use of force.

When encountering a subject who must be detained, officers are faced with the daunting task of de-escalating the situation and taking the subject into custody without injury to the subject, the officer, or bystanders. In general, the amount of resistance an officer faces from a noncompliant subject will determine the amount of force the officer will be allowed to use to achieve compliance from the subject. The various levels of force that an officer can use is referred to as the Use of Force Continuum. Verbal commands exist on the very low end of the Use of Force Continuum, while the use of deadly force exists on the very high end. BolaWrap® is considered by law enforcement to be positioned on the low end of the Use of Force Continuum. Police officers are constantly faced with noncompliant subjects who are either experiencing a mental health crisis, are in a drug induced psychosis, or in some state of being that disables them from being able to respond or comply to the commands of an officer. These noncompliant subjects often pose a serious threat to themselves, others, or the officers, and they must be detained. The

use of higher levels of force may lead to serious injury or death. Although the use of higher levels of force may be warranted and justified, the BolaWrap® optics are often not understood and do not present a positive image of law enforcement. is intended to serve as an additional tool to help officers safely restrain subjects who are not complying, without having to resort to the use of higher levels of force. Other devices on an officer's duty belt intend to inflict pain to gain a subject's compliance (i.e., batons, pepper spray, Tasers, guns, etc.). Similar to handcuffs, the BolaWrap® is a *restraint* device designed to restrict the movement of a subject's legs or arms and does not intend to inflict pain to achieve compliance.

Item #1.

Financial Considerations: The donated value of two BolaWraps® is approximately \$2,400, however, training will be required for any officer using this item, as well as, updated policies.

Legal Considerations: If a subject is not wearing clothing or their hands get in the way, the BolaWrap® can still wrap and the small hooks at the end of the tether may penetrate a subject's skin.

Recommendation/Action: Approval is requested to accept two (2) BolaWrap® devices from Back Columbus Blue and Chaplain Paul Vorhees.

A RESOLUTION

NO.

A RESOLUTION AUTHORIZING THE COLUMBUS POLICE DEPARTMENT TO ACCEPT TWO (2) BOLAWRAP® DEVICES VALUED AT \$2,400 FROM BACK COLUMBUS BLUE AND CHAPLAIN PAUL VORHEES.

WHEREAS, the Columbus Police - Page 97 - is requesting the acceptance of these donated items for use within the Department; and,

WHEREAS, Back Columbus Blue and Chaplain Paul Vorhees donated two (2) BolaWraps® to the Columbus Police Department, and,

Item #1.

WHEREAS, these generous donations express the corporate and civic involvement of our community with the Columbus Police Department; and

WHEREAS the Columbus Police Department wishes to express their sincere thanks and gratitude for these displays of support and generosity; and

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

That the Columbus Police Department is hereby authorized to accept these donated items for use within their Department.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of _____ 2021 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

File Attachments for Item:**2. FY 2022 Georgia Department of Transportation – Transportation Planning Contract**

Approval is requested to execute a contract with the Georgia Department of Transportation for Financial Assistance to carry out the FY 2022 Transportation Planning Work Activities of the Columbus-Phenix City Transportation Study (C-PCTS). Transportation planning funds in the amount of \$277,525.24 is requested in the form of a contract with the Georgia Department of Transportation. This is an annual contract with the Georgia Department of Transportation and the Federal Highway Administration, which will require a 20% local match for \$69,381.31.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #2.

TO:	Mayor and Councilors
AGENDA SUBJECT:	FY 2022 Georgia Department of Transportation – Transportation Planning Contract
AGENDA SUMMARY:	Approval is requested to execute a contract with the Georgia Department of Transportation for Financial Assistance to carry out the FY 2022 Transportation Planning Work Activities of the Columbus-Phenix City Transportation Study (C-PCTS). Transportation planning funds in the amount of \$277,525.24 is requested in the form of a contract with the Georgia Department of Transportation. This is an annual contract with the Georgia Department of Transportation and the Federal Highway Administration, which will require a 20% local match for \$69,381.31.
INITIATED BY:	Planning Department

Recommendation: Approval is requested to execute a contract with the Georgia Department of Transportation for Financial Assistance to carry out the FY 2022 Transportation Planning Work Activities of the Columbus-Phenix City Transportation Study (C-PCTS).

Background: During June or July of each year, the Metropolitan Planning Organization (MPO) receives a contract on behalf of the City from the Georgia Department of Transportation (GDOT) for Federal Highway Administration (FHWA) Section 112 Funds to perform multi-modal transportation planning activities identified in the Columbus-Phenix City Unified Planning Work Program (UPWP). The Transportation Planning Division, which is housed within the MPO, performs the planning work that includes items such as the Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), Congestion Management Process (CMP), Site Impact Analysis, Traffic Modeling Networks, and additional planning activities. The City is required to provide the 20% local match for \$69,381.31 to receive the Federal Funds.

Analysis: The Columbus-Phenix City Transportation Study (C-PCTS) serves as the Metropolitan Planning Organization (MPO) for the urban area. The Transportation Planning Division is the designated MPO recipient and project administrator of Section 112 Transportation Planning Funds. The Transportation Planning Funds are designated for the Columbus-Phenix City MPO for the performance of multi-modal transportation activities.

Financial Considerations: Transportation planning funds in the amount of \$277,525.24 is requested in the form of a contract with the Georgia Department of Transportation. This is an annual contract with the Georgia Department of Transportation and the Federal Highway Administration, which will require a 20% match. The following is a breakdown of funding sources.

FHWA - Section 112 Funds		
FHWA	80%	\$277,525.24
Local Match	20%	\$69,381.31
Total GDOT Contract	100%	\$346,906.55
	TOTAL	\$346,906.55

The City's 20% match of \$69,381.31 is budgeted in the FY 2022 Budget, General Fund.

Legal Considerations: The Columbus-Phenix City Transportation Study is in compliance with all applicable planning requirements and certifications necessary in order to receive the federal funds.

Recommendation/Action: Approval is requested to execute a contract to receive Federal Funding for the FY 2022 Transportation Planning Activities.

A RESOLUTION

Item #2.

NO.

A RESOLUTION OF THE COUNCIL OF COLUMBUS, GEORGIA, AUTHORIZING THE CITY MANAGER OF COLUMBUS, GEORGIA TO EXECUTE A CONTRACT WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION ON BEHALF ON THE CITY FOR FINANCIAL ASSISTANCE TO CARRY OUT THE FY 2022 TRANSPORTATION PLANNING ACTIVITIES OF THE COLUMBUS-PHENIX CITY TRANSPORTATION STUDY (C-PCTS) METROPOLITAN PLANNING ORGANIZATION (MPO).

WHEREAS, the FY 2022 Unified Planning Work Program (UPWP) of the Columbus-Phenix City Transportation Study has been reviewed and approved by the United States Department of Transportation (FHWA) and the Georgia Department of Transportation (GDOT); and,

WHEREAS, the FY 2022 UPWP indicates the amount of Section 112 Transportation Planning Funds to be provided by GDOT to be \$277,525.24; and,

WHEREAS, there is a local match of \$69,381.31 to receive the Section 112 Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

- (1) That the Mayor, City Manager or designee is hereby authorized to execute said contract on behalf of the Consolidated Government of Columbus, Georgia and receive an amount up to \$277,525.24 as may be necessary to carry out said contract; and,
- (2) That the City gives assurance that, should said contract be executed, it is the intent of the Council to commit \$69,381.31 for the local match of planning expenses; and,
- (3) That the City Manager is authorized to execute (or to delegate to the Metropolitan Planning Organization) the execution of and file with such application and assurance, or, other documents required by GDOT in connection with the application, and to requisition state funds to reimburse the City for eligible expenses under any resulting grant contracts.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of _____ August 2021 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

**METROPOLITAN TRANSPORTATION
PLANNING SERVICES CONTRACT**

COLUMBUS, GEORGIA

FHWA METROPOLITAN PLANNING PROGRAM

**PLANNING (PL) FUNDS
FISCAL YEAR (FY) 2022**

**CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER 20.205
FEDERAL-AID PARTICIPATING PROJECT
PI Number 0017897-PLN
Contract ID # TBD**

Federal Share 80% \$277,525.24
Local Match Share 20% \$69,381.31
Total Contract Cost \$346,906.55

METROPOLITAN TRANSPORTATION PLANNING SERVICES CONTRACT

Between the
DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA
ONE GEORGIA CENTER,
600 WEST PEACHTREE STREET, NW
ATLANTA, GEORGIA 30308
 and the
COLUMBUS CONSOLIDATED GOVERNMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 20____, by and between the DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the **COLUMBUS CONSOLIDATED GOVERNMENT**, organized and existing under the laws of the State of Georgia, hereinafter called the "DESIGNATED AGENCY".

WHEREAS, the DEPARTMENT is recognized by the United States Department of Transportation as the agency responsible for cooperative, comprehensive, continuing transportation planning pursuant to the provisions of Fixing America's Surface Transportation Act (FAST Act) of 2015, 23 U. S. C. Section 134, the Federal Transit Act, 49 U.S.C. Section 5303; and relevant amendments and subsequent legislation pertaining thereto; and

WHEREAS, the DEPARTMENT is authorized under O.C.G.A. § 32-2-2(7) to "accept and use federal funds...; and to do all things necessary, proper, or expedient to achieve compliance with the provision and requirements of all applicable federal-aid acts and programs"; and

WHEREAS, the DEPARTMENT is responsible for developing a workable formula for distributing the apportionment of planning funds pursuant to 23 U.S.C § 104 (d); and

WHEREAS, the DESIGNATED AGENCY is an approved metropolitan planning organization responsible for carrying out the transportation planning process in its urbanized area in accordance with 23 U.S.C. § 134; and

WHEREAS, the DESIGNATED AGENCY has developed its Unified Planning Work Program for Fiscal Year 2022, which describes its transportation planning priorities for Fiscal Year 2022 that are funded by FHWA-PL and FTA 5303 planning funds; and

WHEREAS, the DEPARTMENT desires to participate jointly with the DESIGNATED AGENCY to perform certain services, which will consist of providing the DESIGNATED AGENCY with information for the continuing transportation planning process as set forth in **Exhibit D, “Work Program, Fiscal Year 2022”** (hereinafter referred to as the "PROJECT").

NOW THEREFORE, for and in consideration of the mutual promises, covenants and contracts contained herein, and other good and valuable consideration as set out hereinafter, it is agreed by and between the DEPARTMENT and the DESIGNATED AGENCY that:

ARTICLE I

SCOPE AND PROCEDURES

The scope and procedure of the PROJECT shall be that stated in the Work Program, which is affixed to this Agreement under the label of **Exhibit D**, entitled "Work Program, Fiscal Year 2022", the same as if fully set forth herein. The DESIGNATED AGENCY shall perform or cause to be performed the services to accomplish the PROJECT, the work for which is set forth in the aforementioned **Exhibit D, “Work Program, Fiscal Year 2022”**.

The DESIGNATED AGENCY shall perform the PROJECT activities and shall do so under such control and supervision by the DEPARTMENT as the DEPARTMENT may deem appropriate.

The DEPARTMENT shall perform the services incumbent upon it as stated in **Exhibit D, “Work Program, Fiscal Year 2022”**.

ARTICLE II

EMPLOYMENT OF DEPARTMENT'S PERSONNEL

The DESIGNATED AGENCY shall not employ any person or persons in the employ of the DEPARTMENT for any work required by the terms of this Agreement, without the written permission of the DEPARTMENT except as may otherwise be provided for herein.

ARTICLE III

REVIEW OF WORK

Authorized representatives for the DEPARTMENT and the Federal Government may at all reasonable times review and inspect the PROJECT activities and data collected under this Agreement and amendments thereto. All reports, drawings, studies, specifications, estimates, maps, and

computations, prepared by or for the DESIGNATED AGENCY, shall be made available to authorized representatives of the DEPARTMENT and representatives of the Federal Government for inspection and review at all reasonable times. Acceptance shall not relieve the DESIGNATED AGENCY of its professional obligation to correct, at its own expense, any of its errors in the work.

ARTICLE IV

AUTHORIZATION AND APPROVAL

TIME IS OF THE ESSENCE TO THIS AGREEMENT. The DESIGNATED AGENCY shall initiate the work as described in Article I, Scope and Procedures, on July 1, 2021. The work outlined therein shall be completed no later than June 30, 2022. The work shall be carried on expeditiously and in accordance with the work schedule as set forth in **Exhibit F, "Schedule"**, attached hereto and incorporated by reference.

ARTICLE V

RESPONSIBILITY FOR CLAIMS AND LIABILITY

The DESIGNATED AGENCY shall be responsible for any and all damages to property or persons and shall save harmless the DEPARTMENT, its officers, agents and employees from all suits, claims, actions, or damages of any nature whatsoever resulting from the negligence of the DESIGNATED AGENCY in the performance of work under this Agreement.

ARTICLE VI

COMPENSATION

A. Total Cost

1. The DEPARTMENT and the DESIGNATED AGENCY agree that the total estimated allowable cost for the completion of the PROJECT, as shown in **Exhibit E, "Budget Estimate, Federal Fiscal Year 2022"**, attached hereto and incorporated herein by reference, is Three Hundred Forty-Six Thousand, Nine Hundred Six Dollars and Fifty-Five Cents (\$346,906.55). It is agreed that the amount which the DEPARTMENT shall be obligated to pay is eighty percent (80%) of total cost, which represents the Federal Share of the cost of the PROJECT up to Two Hundred Seventy-Seven Thousand, Five Hundred Twenty-Five Dollars and Twenty-Four Cents (\$277,525.24). However, if the sum total of the actual allowable cost for the PROJECT is less than the total estimated allowable cost, then it is further agreed that the DEPARTMENT shall be obligated to pay only the 80%

Federal Share of the actual allowable cost incurred. In no event shall the DEPARTMENT be obligated to pay more than the maximum Federal Share of \$277,525.24. In no event shall the DEPARTMENT be required to pay the Federal Share, if the Federal Share is not provided to the DEPARTMENT by the Federal Highway Administration.

2. The DESIGNATED AGENCY shall be obligated to pay twenty percent (20%) of the total allowable cost, which represents the Local Match rate of the cost of the PROJECT up to Sixty-Nine Thousand, Three Hundred Eighty-One Dollars and Thirty-One Cents (\$69,381.31). However, if the sum total of the actual allowable cost for the PROJECT is less than the total estimated allowable cost, the DESIGNATED AGENCY shall pay a 20% Local Match rate of the actual allowable cost incurred. In no event shall the DESIGNATED AGENCY be obligated to pay more than the maximum Local Match of the Federal Share (\$69,381.31). Any portion of the Local Match may consist of “soft” match and/or “in-kind” services as referenced in Title 23, Part 420, Subchapter E of the Code of Federal Regulations (“C.F.R.”), “Planning and Research Program Administration”, and 2 C.F.R., Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, and all other relevant sections of Federal law, Federal regulations and Federal guidance applicable to the subject, as appropriate, in lieu of a traditional cash match. The Local Match sum total of any traditional cash match and any “soft” match and/or “in-kind” services must constitute 20% of the cost of the PROJECT up to \$69,381.31 or a 20% match rate of the allowable cost incurred.

B. Allowable Costs

Allowable costs shall include both direct and indirect costs incurred by the DESIGNATED AGENCY, which is provided for in **Exhibit E, “Budget Estimate, Federal Fiscal Year 2022”**, “and subject to the maximum limitation prescribed in Subsection A of Article VI and the limitations outlined below:

1. Direct Cost

The DEPARTMENT shall pay to the DESIGNATED AGENCY for the performance of this Agreement an amount equal to such direct costs as are incurred by the DESIGNATED

AGENCY and are chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, and not prohibited by the laws of the State of Georgia, including salaries and wages, and the cost of travel, and other miscellaneous direct costs incurred by the DESIGNATED AGENCY. As specified in Article X, the validity of the direct costs may be verified from the cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses, and in any event, before final settlement of the DESIGNATED AGENCY’S costs under the terms of this Agreement or amendments hereto.

The cost of any nonexpendable tools, instruments, or equipment used in the execution and performance of the PROJECT shall not be an allowable direct cost when such items are of the nature and kind of tools, instruments or equipment normally and generally used in an office or laboratory, provided however that the cost of data processing equipment shall be an allowable expense when such expenditure complies with the provisions of 2 C.F.R. § 200 (“Uniform Grant Guidance”) and is specifically detailed in **Exhibit D, “Work Program, Fiscal Year 2022”**, and **Exhibit E, “Budget Estimate, Federal Fiscal Year 2022”**, of this Agreement. If at any time during the duration of the useful life of the PROJECT’s data processing equipment the DESIGNATED AGENCY fails to utilize such equipment for the purpose of accomplishing the PROJECT the DEPARTMENT at its discretion may require the DESIGNATED AGENCY to remit to the DEPARTMENT 100% of the DEPARTMENT’S Federal and State Share of the fair market value, if any, of such equipment. For the purpose of this Article, the fair market value shall be deemed to be the value of the equipment as determined by an appraisal conducted as soon as feasible after such withdrawal or misuse occurs or the actual proceeds from the public sale of such equipment, whichever is approved by the DEPARTMENT.

The rate of compensation for work performed on the PROJECT by a professional staff member or employee of the DESIGNATED AGENCY shall not exceed the salary rate that is applicable to said person's other activities for the DESIGNATED AGENCY. Charges for salaries and wages of the individuals will be supported by time and attendance and payroll distribution records. Premiums pay for overtime, extra-pay shifts, and multi-shift work are not reimbursable under this Agreement unless such costs are included in **Exhibit E, “Budget**

Estimate, Federal Fiscal Year 2022”, or unless such costs have been given prior written approval by the DEPARTMENT.

No expense for travel outside the State of Georgia shall be an allowable direct cost under this Agreement unless such travel is listed in **Exhibit E, “Budget Estimate, Federal Fiscal Year 2022”**, or approved in advance by the DEPARTMENT. Staff from the DESIGNATED AGENCY seeking travel approval should submit the details for the requested travel expenses to the DEPARTMENT in advance and must include information on how the travel request will benefit the transportation planning process of the DESIGNATED AGENCY. In addition, all expenses for food, fuel, mileage, and lodging accommodations incurred from travel within or outside of the State of Georgia shall be limited to the currently approved amounts posted on the United States General Services Administration (GSA) website for the corresponding geographic location.

2. Indirect Costs

The DEPARTMENT shall reimburse the DESIGNATED AGENCY for such indirect costs as are properly chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, and not prohibited by the laws of the State of Georgia. Fringe benefits shall be reimbursed at a provisional overhead rate of **53.25%** of the amount paid as direct salaries and wages to persons employed by the DESIGNATED AGENCY on the PROJECT. Indirect Personnel cost shall be reimbursed at a provisional overhead rate of **55.36%** of the amount paid as direct salaries, wages and fringe benefits to persons employed by the DESIGNATED AGENCY that are chargeable to the PROJECT. Upon completion of the PROJECT, the DEPARTMENT will determine final payment for indirect costs by audit of the DESIGNATED AGENCY’S accounts to establish the actual allowable overhead rate experienced during the period of performance of this Agreement. The DESIGNATED AGENCY understands and agrees that the DEPARTMENT may accept, in lieu of its own audit, a federal audit or, an audit by an independent accountant or accounting firm. The audit of an independent accountant or accounting firm shall be made and reported in accordance with audit requirements, 2 C.F.R. Part 200. The DESIGNATED AGENCY shall ensure that the independent accountant or accounting firm shall make available upon

request to authorized representatives of the DEPARTMENT all audit work papers pertaining to this AGREEMENT to determine said final payment for indirect costs.

In the event the DESIGNATED AGENCY'S actual allowable overhead rate during the period of this Agreement is less than the provisional overhead rate established herein, the DESIGNATED AGENCY shall reimburse the DEPARTMENT the difference between the indirect cost actually paid and the actual allowable indirect cost as determined by the final audit in accordance with the provisions of this Article.

The DESIGNATED AGENCY further agrees that the decision of the DEPARTMENT in the establishment of the actual allowable overhead rate for final payment of indirect costs shall be final.

The validity of these indirect cost payments may be verified from the indirect cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses and in any event before final settlement of the DESIGNATED AGENCY'S costs under this Agreement, or amendments hereto.

ARTICLE VII

SUBSTANTIAL CHANGES

If, prior to the satisfactory completion of the services, under this Agreement, the DEPARTMENT materially changes the scope, character, complexity, or duration of the services from those required under the basic Agreement, a supplemental agreement may be executed between the parties. Minor changes that do not involve compensation in the Scope and Procedure, extension of the term, or changes in the goals and objectives of the PROJECT may be made by written notification of such change by either party with written approval of the other party.

ARTICLE VIII

PARTIAL PAYMENT

The DESIGNATED AGENCY shall submit to the DEPARTMENT itemized vouchers showing, in reasonable detail, the actual allowable costs per work element, incurred by the DESIGNATED AGENCY on the PROJECT for the voucher period. A summary of the cost breakdown and work progress for each work element shall accompany each voucher. Upon the basis of its review of such vouchers, the DEPARTMENT may, at the request of the DESIGNATED

AGENCY, make payment to the DESIGNATED AGENCY as the work progresses but not more often than four times during the fiscal year. The vouchers shall be numbered consecutively, and subsequent vouchers shall be submitted every three months, but no later than forty-five (45) days after the end of each quarter, until the PROJECT is completed. Payment shall be made in the amount of sums earned less previous partial payments.

ARTICLE IX

FINAL PAYMENT

IT IS FURTHER AGREED that upon satisfactory completion by the DESIGNATED AGENCY and acceptance by the DEPARTMENT of the work described in Article I of this Agreement, the DESIGNATED AGENCY shall submit to the DEPARTMENT a written submission for final payment not more than forty-five (45) days after the completion date of the PROJECT. Upon receipt of any final written submission by the DESIGNATED AGENCY, the DEPARTMENT shall pay the DESIGNATED AGENCY a sum equal to one hundred percent (100%) of the allowable cost set forth herein less the total of all previous partial payments, paid or in the process of payment.

The DESIGNATED AGENCY agrees that acceptance of this final payment shall be in full and final settlement of all claims arising against the DEPARTMENT for work done, materials furnished, costs incurred, or otherwise arising out of the Agreement and shall release the DEPARTMENT from any and all further claims of whatever nature, whether known or unknown for and on account of said Agreement, and for any and all work done, and labor and materials furnished, in connection with same.

ARTICLE X

MAINTENANCE OF CONTRACT COST RECORDS

The DESIGNATED AGENCY shall maintain all books, documents, papers, accounting records, and other evidence pertaining to costs incurred on the PROJECT and shall make material available at all reasonable times during this period of the Agreement, and for three years from the date of final payment under the Agreement, for inspection by the DEPARTMENT, and the Federal Highway Administration and any reviewing agencies, and copies thereof shall be furnished upon request.

The DESIGNATED AGENCY shall certify that items of equipment included in direct costs have been excluded from the indirect costs.

The DESIGNATED AGENCY agrees that the provisions of this Article shall be included in any contracts it may make with any subcontractor, assignee, or transferee.

ARTICLE XI

SUBCONTRACTS, ASSIGNMENT, OR TRANSFER RESTRICTIONS

The DESIGNATED AGENCY agrees not to assign, sublet, or transfer any or all of its interest in the Agreement without prior written approval of the DEPARTMENT and the Federal Highway Administration. The DESIGNATED AGENCY also agrees that all subcontracts shall be subject to the provisions contained in this Agreement. The DESIGNATED AGENCY also agrees that any subcontracts exceeding Ten Thousand Dollars (\$10,000) in cost shall contain all the required provisions of this Agreement. All consultants hired by the DESIGNATED AGENCY shall be on the DEPARTMENT'S pre-qualified consultants list.

ARTICLE XII

USE OF DOCUMENTS

The DESIGNATED AGENCY agrees that all reports, drawings, studies, specifications, estimates, maps, computations, and other data, prepared by or for it under the terms of this Agreement shall be made available to the DEPARTMENT and the Federal Highway Administration at all reasonable times during the period of the Agreement and upon termination or completion of the work. The DEPARTMENT shall have the right to use the same without restriction or limitation and without compensation to the DESIGNATED AGENCY other than that provided for in this Agreement.

ARTICLE XIII

TERMINATION

The DEPARTMENT reserves the right to terminate this Agreement at any time for just cause, or for any cause, upon 30 days written notice to the DESIGNATED AGENCY, notwithstanding any just claims by the DESIGNATED AGENCY for payment of services rendered prior to the date of termination.

Should the work under this Agreement be terminated by the DEPARTMENT pursuant to this Article, final payment to the DESIGNATED AGENCY shall be made in the amount of sums earned, less previous partial payments. Any work elements that are incomplete by the termination date shall be reimbursed based upon the percentage of work completed for said work element(s).

ARTICLE XIV

PUBLISHED REPORTS

It is agreed that articles, papers, bulletins, data, studies, statistics, interim or final reports, oral transmittals or any other materials reporting the plans, progress, analyses, results, or findings of work conducted under this Agreement shall not be presented publicly or published without prior written approval by the DEPARTMENT.

It is further agreed that all published reports shall include a disclaimer provision on the cover or title page in the following form:

"The opinions, findings, and conclusions in this publication are those of the author(s) and not necessarily reflect the official views or policies of those of the Department of Transportation, State of Georgia, or the Federal Highway Administration. This publication does not constitute a standard, specification, or regulation."

All reports published by the DESIGNATED AGENCY shall contain a credit reference to the Federal Highway Administration such as:

"Prepared in cooperation with the Department of Transportation, State of Georgia, and the Federal Highway Administration."

It is further agreed that any information concerning the PROJECT, its conduct, results or data gathered or processed shall not be released other than as required under the Georgia Open Records Act, O.C.G.A. § 50-18-70, et seq. Any request directed to the DESIGNATED AGENCY pursuant to the Georgia Open Records Act, for documents or information that are either received or maintained by the DESIGNATED AGENCY in the performance of the work under this Contract, for or on behalf of the DEPARTMENT, shall be released pursuant to the provisions of the Act. Further, the DESIGNATED AGENCY agrees to consult with the DEPARTMENT prior to releasing the requested documents, where required by the DEPARTMENT.

ARTICLE XV

COPYRIGHTING

The DESIGNATED AGENCY shall be free to copyright material developed under this Agreement with the provisions that the DEPARTMENT and the Federal Highway Administration reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, the work for government purposes.

ARTICLE XVI

COVENANT AGAINST CONTINGENT FEES

The DESIGNATED AGENCY shall comply with all relevant federal, state and local laws. The DESIGNATED AGENCY warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the DEPARTMENT shall have the right to annul this Agreement without liability or, at its discretion, to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

ARTICLE XVII

CONTRACT DISPUTES

This Agreement shall be deemed to have been executed in Fulton County, Georgia, and all questions of interpretation and construction shall be governed by the laws of the State of Georgia.

ARTICLE XVIII

COMPLIANCE WITH APPLICABLE LAW

- A. The undersigned certify that the provisions of the Official Code of Georgia Annotated (“O.C.G.A.”), Sections 45-10-20 through 45-10-28, relating to conflict of interest, have been complied with in full.

- B. It is further agreed that the DESIGNATED AGENCY shall comply with and shall require its subcontractors to comply with the regulations for compliance with Title VI of the Civil Rights Act of 1964 as amended, and 23 C.F.R. Part 200 as stated in **Appendix A, “Notice of Contractors, Compliance with Title VI of the Civil Rights Act of 1964”**, of this Agreement.
- C. It is further agreed that and certified by the DESIGNATED AGENCY that neither it nor any of its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State or Federal department or agency, and is eligible to receive the Federal funding assistance provided for in this Agreement, as provided for in **Appendix B, “Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters”**.
- D. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A §§ 50-24-1 through 50-24-6, relating to the "Drug-Free Workplace Act", have been complied with in full as stated in **Appendix C, “Drug-Free Workplace Certificate”**.
- E. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A § 13-10-91, relating to the “Georgia Security and Immigration Compliance Act” have been complied with in full as stated in **Appendix D, “Georgia Security and Immigration Compliance Act Affidavit”**.
- F. It is further agreed and certified that, pursuant to O.C.G.A § 50-5-85, the DESIGNATED AGENCY is not currently engaged in and agrees that for the duration of this Agreement, it will not engage in a boycott of Israel.
- G. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

ARTICLE XIX

AUDITS OF COST RECORDS

The DEPARTMENT shall have the right to perform an audit of all documents and records pertaining to costs incurred on this PROJECT for a period of three (3) years after the final payment under Article IX is made by the DEPARTMENT to the DESIGNATED AGENCY under this Agreement. If requested, the DESIGNATED AGENCY shall assist in making the result of the audit performed pursuant to 2 C.F.R. Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” available to the DEPARTMENT. To the extent such audit is applicable, the DEPARTMENT, in its sole discretion, may agree to accept the Single Audit in lieu of its audit as herein allowed. Further, the DESIGNATED AGENCY agrees to reimburse the DEPARTMENT for the DEPARTMENT's share of any and all costs disallowed as a result of either the Single Audit or by the audit allowed hereunder by the DEPARTMENT.

ARTICLE XX

INSURANCE

By execution of this agreement, the DESIGNATED AGENCY certifies to the DEPARTMENT that any contractors or subcontractors or consultants it retains will maintain the following minimum amounts of insurance:

- A. Workmen’s Compensation Insurance in accordance with the laws of the State of Georgia.
- B. Public Liability Insurance as follows:
 - 1. Each Occurrence Limit: \$1,000,000.00
 - 2. Personal Injury/Death Limit: \$1,000,000.00
 - 3. General Aggregate Limit: \$2,000,000.00
 - 4. Products/Completed Ops.: \$2,000,000.00
 - Aggregate Limit
 - 5. Automobile Liability Limit: \$1,000,000.00 (Combined Single Limit)
 - 6. Umbrella Liability: \$2,000,000.00

Insurance shall be maintained in full force and effect during the life of the contract, or amendments hereto, and shall protect the DESIGNATED AGENCY, its employees, agents and representatives from claims for damages, for personal injury, and death and for damages arising in any manner from the

negligent or wrongful acts or failures to act by DESIGNATED AGENCY, its employees, agents, or representatives in the performance of the work covered by the contract, or amendments hereto.

IN WITNESS WHEREOF, said parties have hereunto set their hands and affixed their seals the day and year above first written.

**GEORGIA DEPARTMENT OF
TRANSPORTATION**

Commissioner

ATTEST:

Treasurer

**COLUMBUS CONSOLIDATED
GOVERNMENT**

Executive Director (SEAL)

IN THE PRESENCE OF:

Witness

Signed, Sealed and Delivered

This ____ day of _____, _____
in the presence of:

NOTARY PUBLIC

I attest that the corporate seal attached to this Document is in fact the seal of the Corporation executing this Document does in fact occupy the official position indicated and is duly authorized to execute such document on behalf of this Corporation.

ATTEST:

Federal Employee Tax No.

EXHIBIT A CERTIFICATION OF DESIGNATED AGENCY

I hereby certify that I am the _____ and duly authorized representative of the **Columbus Consolidated Government**, whose address is **P.O. Box 1340, Columbus, Georgia 31902-1340**, and that neither I nor the entity I here represent has:

- (a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above commission to solicit or secure the Agreement.
- (b) Agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above commission) any fee, contribution, donation, or consideration of any kind, or in connection with, procuring or carrying out the Agreement; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished to the Georgia Department of Transportation and the Federal Highway Administration, U.S. Department of Transportation, in connection with the Agreement involving participation of Federal-Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

(Date)

Signature of Authorized Representative

Type or Print Name

EXHIBIT B
CERTIFICATION OF DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

I hereby certify that I am the COMMISSIONER of the Department of Transportation of the State of Georgia, and that the above **Columbus Consolidated Government** in **Exhibit A**, or its representative has not been required, directly, or indirectly, as an express or implied condition in connection with obtaining or carrying out this Agreement to:

- (a) Employ or retain, or agree to employ or retain, any firm or person, or
- (b) pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished the Federal Highway Administration, U. S. Department of Transportation, in connection with this Agreement involving participation of Federal-Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

 (Date)

 Commissioner

EXHIBIT C
Federal Award Identification
Required Elements

Federal Award Identification:

1. Sub-recipient Name: COLUMBUS CONSOLIDATED GOVERNMENT
2. Sub-recipient's DUNS Number (Data Universal Numbering System, required under 2 C.F.R. § 200.32):
3. Federal Award Identification Number: 0017897
4. Federal Award Date (2 CFR 200.39, date when the federal award is signed by the federal awarding agency): TBD
5. Sub-award Period of Performance start and end date: July 1, 2021 – June 30, 2022
6. Amount of federal funds obligated by this action: \$277,525.24
7. Total amount of the federal funds obligated to sub-recipient: \$277,525.24
8. Total Amount of the federal award: \$277,525.24
9. Federal Award Project Description (as required under the Federal Funding Accountability and Transparency Act): Metropolitan Transportation Planning Services Contract for FY 2022
10. Name of Federal Awarding Agency: Federal Highway Administration, Pass-through entity: Georgia Department of Transportation's Office of Planning, contact information for the awarding official: FHWA Georgia Division, 61 Forsyth Street, Suite 17T100, Atlanta, GA 30303
11. CFDA Number and Name: 20.205
12. Is this a Research and Development Project? NO
13. Indirect cost rate if used (2C.F.R. § 200.414): 55.36%

EXHIBIT D

WORK PROGRAM/NAME OF STUDY

FISCAL YEAR 2022

FISCAL YEAR 2022 UNIFIED PLANNING WORK PROGRAM

The Unified Planning Work Program (UPWP) is the document that describes urban transportation planning activities to be undertaken in FY 2022. The report also identifies the funding source, budget amount, and time frame for the various planning activities. The UPWP organizes the work elements into five sections, which are described below.

Administration

- 1.2 Operations and Administration
- 1.3 Training and Employee Education
- 1.6 Unified Planning Work Program (UPWP)
- 1.7 Quarterly and Annual Reports for PL Funds

Public Involvement

- 2.1 Community Outreach and Education
- 2.2 Environmental Justice/Title VI
- 2.3 Public Participation Plan

Data Collection

- 3.1 Socio-Economic Data
- 3.4 Transportation Analysis, Models, and Surveys

System Planning

- 4.1 Congestion Management Process
- 4.4 Air Quality Technical Studies
- 4.5 Bike / Pedestrian Planning
- 4.7 Geographic Information System Development
- 4.11 Metropolitan Transportation Plan
- 4.12 Transportation Improvement Program
- 4.13 Special Transportation Studies and Projects

Transit Service Planning Activities

- 5.1 Preparation and Administration of Transit Grants
- 5.2 Disadvantaged Business Enterprise (DBE) Program
- 5.3 Transit Planning and Management Information System (MIS)
- 5.4 Training and Transit Conferences
- 5.5 Phenix City Transit Planning (LRCOG)

1-0 ADMINISTRATION

TASK # 1.2**Sub-element: Operations and Administration****OBJECTIVE**

To administer and operate the MPO transportation planning process by properly coordinating MPO functions with the Georgia and Alabama Departments of Transportation.

PREVIOUS WORK

Staff attended and took notes for the follow C-PCTS MPO meetings: Policy Coordinating Committee (PCC) met on February 18, March 23, April 24, June 16, August 24, September 15, and October 20, 2020. The Technical Coordinating Committee met on February 13, April 21, June 11, August 13, September 10, and October 15, 2020. The Citizens Advisory Committee (CAC) met on February 11, May 12, and September 8, 2020. MPO Staff recorded the meetings and transcribed the minutes. MPO/TIA project invoices were paid and submitted for reimbursement from GDOT on a monthly basis. These invoices include PE, purchases for ROW, and Construction.

PROJECT DESCRIPTION

Provide staff support for all MPO meetings. This includes agendas, minutes, and mailings. Committees staffed include Transportation Planning staff, Policy Coordinating Committee (PCC), Technical Coordinating Committee (TCC), and Citizens Advisory Committee (CAC). MPO staff will review/pay invoices and send to GDOT for reimbursement.

PRODUCT

Reports and documentation of meetings are available to GDOT and ALDOT if requested. MPO Staff will maintained all documents and website.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	C-PCTS
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FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$26,041.60
FHWA (Alabama)	\$ 9,171.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 6,510.40
PHENIX CITY	\$ 2,292.75
TOTAL	\$44,015.75

TASK # 1.3**Sub-element: Training and Employee Education****OBJECTIVE**

The purpose of this task is to develop and maintain the technical proficiency of the MPO staff. The goal of the task is to have a knowledgeable MPO staff that can provide proper guidance to the planning process.

PREVIOUS WORK

Staff attended the following webinars / workshops

- Get Started with ArcGIS Quick-Capture – December 19, 2019
- Operations Dashboard for ArcGIS: An Introduction – December 19, 2019
- AASHTO Center for Environmental Excellence: AMPO Recap Webinar – December 4, 2019
- Mapping Clusters: Optimized Hot Spot and Optimized Outlier Analysis – January 14, 2020
- Spatial Data Science: The New Frontier in Analytics MOOC – March 31, 2020
- Building Geo-Processing Models using ArcGIS Pro – March 30, 2020
- Talking Freight – SHRP2 C20 Project Spotlight: The development and Implementation of a Ten County Freight Model – May 20, 2020
- Transit Planning: The First/Last Mile (Planetizen Courses) April 21, 2020
- Transportation Planning: Travel Behavior Principles and Modeling Approaches (Planetizen Courses) – April 29, 2020
- Transportation Planning: Land Use and Transportation Systems (Planetizen Courses) – May 6, 2020

PROJECT DESCRIPTION

Provide staff support for all MPO meetings. This includes agendas, minutes, and mailings. Committees staffed include Transportation Planning staff, Policy Coordinating Committee (PCC), Technical Coordinating Committee (TCC), and Citizens Advisory Committee (CAC). MPO staff will review/pay invoices and send to GDOT for reimbursement.

PRODUCT

Reports and documentation of meetings are available to GDOT and ALDOT if requested. MPO Staff will maintained all documents and website.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	C-PCTS
FUNDING SOURCE		AMOUNT	
FHWA (Georgia)		\$10,851.20	
FHWA (Alabama)		\$ 3,055.00	
COLUMBUS CONSOLIDATED GOVERNMENT		\$ 2,712.80	
PHENIX CITY		\$ 763.75	
TOTAL		\$17,382.75	

TASK # 1.6**Sub-element: Unified Planning Work Program (UPWP)****OBJECTIVE**

The purpose of this task is to develop and maintain the technical proficiency of the MPO staff. The goal of the task is to have a knowledgeable MPO staff that can provide proper guidance to the planning process.

PREVIOUS WORK

MPO Staff presented the draft 2021 UPWP to the MPO Committees in February of 2020. After a 30-day comment period, the PCC Committee adopted the final document on April 24, 2020. MPO staff began work on the draft FY 2022 UPWP during the 1st and 2nd Quarter of FY 2021.

PROJECT DESCRIPTION

Provide staff support for all MPO meetings. This includes agendas, minutes, and mailings. Committees staffed include Transportation Planning staff, Policy Coordinating Committee (PCC), Technical Coordinating Committee (TCC), and Citizens Advisory Committee (CAC). MPO staff will review/pay invoices and send to GDOT for reimbursement.

PRODUCT

Reports and documentation of meetings are available to GDOT and ALDOT if requested. MPO Staff will maintained all documents and website.

TARGET START AND END DATES	The 2023 Draft UPWP document will be generated in the 2 nd Quarter of the 2022 Fiscal Year with the final document adopted in 3rd Quarter of Fiscal year 2022.	LEAD AGENCY	C-PCTS
FUNDING SOURCE		AMOUNT	
FHWA (Georgia)		\$10,851.20	
FHWA (Alabama)		\$ 3,554.00	
COLUMBUS CONSOLIDATED GOVERNMENT		\$ 2,712.80	
PHENIX CITY		\$ 888.50	
TOTAL		\$18,006.50	

TASK # 1.7**Sub-element: Quarterly and Annual Reports for PL Funds****OBJECTIVE**

Provide adequate administrative support to prepare, process, and track annual and quarterly grant documentation in support of the MPO's operating budget.

PREVIOUS WORK

This is a continuing annual activity. The 1st, 2nd, and 3rd Quarterly Reimbursement Reports were completed for FY 2020 and submitted to GDOT, ALDOT, and FHWA. The MPO 4th Quarter Reimbursement Report and the Annual MPO Report for FY 2020 was completed in August 2020 and submitted to GDOT and FHWA. The 4th Quarter Reimbursement Request and the Annual MPO Report for ALDOT was completed in November 2020.

PROJECT DESCRIPTION

The MPO will prepare the quarterly reports in a timely fashion and submit reimbursement request to GDOT and ALDOT. The quarterly reports will describe the work completed during each ninety day periods. The 2022 Annual Performance Reports will discuss the goals of each work element and describe the budgeted versus actual expenditures for the year.

PRODUCT

Routine annual and quarterly progress reports and reimbursement requests.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	C-PCTS
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FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$ 6,507.50
FHWA (Alabama)	\$ 1,527.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 1,626.88
PHENIX CITY	\$ 381.75
TOTAL	\$10,043.13

2-0 PUBLIC INVOLVEMENT

TASK # 2.1**Sub-element: Community Outreach and Education****OBJECTIVE**

To provide information to the general public about the transportation planning process, to respond to requests for information from the public, and to foster meaningful public input into all transportation planning plans, programs, and projects. Community outreach will be included in the planning factors.

PREVIOUS WORK

Staff attended the following outreaches:

Governors Complete Count Committee on January 9, 2020

2020 Census Table @ Faith Tabernacle Church on January 11, 2020

Monthly Homeless Resource Outreach meeting on January 16, 2020

Monthly Hispanic Outreach Committee Meeting on February 14, 2020

Columbus GA's Family Connections – 2020 Census Outreach Speaking Engagement/Presentation on February 19, 2020

2020 Census Discussion Panel – February 22, 2020

PROJECT DESCRIPTION

The MPO will continue to use Facebook (3,404 followers), Instagram (195 followers), and the program Constant Contact - In-Touch (1,396 email addresses) to send out transportation related materials and information. The MPO will continue to meet with community leaders, freight shippers, providers of freight transportation services and other interested parties with a reasonable opportunity to comment on the MPO's documents. MPO documents are available on the website after approval from the Policy Committee and are available in the local libraries and government buildings. The MPO Staff will participate in community events to engage the community on transportation issues. Staff will utilize the City's Television Channel to advertise meetings and documents. Staff will distribute comment cards at all public meetings for feedback on transportation issues. Staff includes a Spanish-speaking planner who attends all public meetings in regards to transportation. Staff will utilize ADA accessible public building to hold public meetings. Staff identifies census tracts that have vulnerable populations and take special steps to meet the needs of these identified within these census tracts. Staff will implement all of the Performance Targets that apply in community outreach programs/meetings.

PRODUCT

The MPO increased the email list as well as followers on Facebook and Instagram.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	C-PCTS
FUNDING SOURCE		AMOUNT	
FHWA (Georgia)		\$5,036.48	
FHWA (Alabama)		\$ 0.00	
COLUMBUS CONSOLIDATED GOVERNMENT		\$1,259.13	
PHENIX CITY		\$ 0.00	
TOTAL		\$6,295.61	

TASK # 2.2**Sub-element: Environmental Justice / Title VI****OBJECTIVE**

This task will include work efforts, which will help ensure the full, and fair participation by all potentially affected communities in the transportation decision-making process and prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and low-income populations. Staff will incorporate the planning factors that could affect EJ communities.

PREVIOUS WORK

Staff worked on updating the Environmental Justice Brochure and the Title VI Plan for the MPO. The Title VI Plan was presented to the PCC Committee on March 24, 2020.

PROJECT DESCRIPTION

MPO representatives will be involved in as many community events as staff resources permit. MPO staff will make every effort to include the underserved communities in all transportation related projects. The use of unconventional public meetings and activities are examples of possible strategies to include these groups. MPO staff will continue to monitor land use on a regular basis to update EJ locations as needed. Staff will amend and update the ADA Transition Plan and Title VI Plan as needed. Staff will attend required Environmental Justice / Title VI meetings and certification requirements conducted by FHWA. Staff will continue to monitor and update Title VI / EJ Locations.

PRODUCT

Update Title VI locations, identify traditionally underserved groups, and involve them in the transportation planning process.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	C-PCTS
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FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$3,036.48
FHWA (Alabama)	\$ 0.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 759.12
PHENIX CITY	\$ 0.00
TOTAL	\$3,795.60

TASK # 2.3**Sub-element: Public Participation Plan****OBJECTIVE**

Maintain and periodically update the Participation Plan. Evaluate the effectiveness of the Participation Plan and document the associated results in the Participation Plan.

PREVIOUS WORK

MPO Staff discussed the documented the effectiveness of the Public Participation Plan during the Certification Review on March 31 and April 1, 2020. Due to COVID 19, no other work hours were applied to this Task.

PROJECT DESCRIPTION

Under the FAST Act, public involvement remains a hallmark of the planning process. Staff will engage the Citizens Advisory Committee in development of the Public Participation Plan with emphasis on reaching communities traditionally underserved by transportation planning.

PRODUCT

MPO Staff will continue to engage in community activities as to update and amend the Public Participation Plan as needed and required.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	C-PCTS
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FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$ 9,116.16
FHWA (Alabama)	\$ 1,550.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 2,279.04
PHENIX CITY	\$ 387.50
TOTAL	\$13,332.70

3-0 DATA COLLECTION

TASK # 3.1**Sub-element: Socio-Economic Data****OBJECTIVE**

Maintain a comprehensive, up-to-date socio-economic database for the transportation planning process. This work element will focus on maintaining and updating the socio-economic data needed for the travel demand model.

PREVIOUS WORK

Staff continued to work on the Census 2020.

PROJECT DESCRIPTION

The MPO is responsible for the review and evaluation of the basic economic and demographic data and analysis of the present plan projections. These analyses consider socio-economic data, transit surveillance data, land use data, and street and highway data. The forecasted socio-economic data will be developed with cooperation from the TCC/CAC using various planning tools, current land use, aerial photographs, land use plans, comprehensive plans, economic trends, socioeconomic trends, and other sources deemed necessary.

PRODUCT

Detailed demographic information necessary to evaluate the planning process and to develop an updated MTP and current Transportation Improvement Program. The cooperative local database programs will result in highly accurate four-year land use inventories for use in planning updates.

**TARGET START
AND END DATES**

July 1, 2021 to June 30,
2022

LEAD AGENCY**FUNDING SOURCE****AMOUNT**

FHWA (Georgia)

\$3,036.48

FHWA (Alabama)

\$1,550.00

COLUMBUS CONSOLIDATED GOVERNMENT

\$ 759.12

PHENIX CITY

\$ 387.50

TOTAL

\$5,733.10

TASK # 3.4**Sub-element: Transportation Analysis, Models, and Surveys****OBJECTIVE**

Continue a program of collecting, synthesizing, organizing, and storing a variety of useful community data that are technically sound and relevant to the transportation process.

PREVIOUS WORK

Staff completed the traffic analysis for 22 rezoning cases for FY 2020:

- REZN - 01-20-1016 – 401 35th Street
- REZN - 01-20-1067 – 1713 Hubbard Road
- REZN - 02-20-7170 – 7170 Beaver Run Road
- REZN - 02-20-1222 – 3276 Victory Drive
- REZN - 02-20-1223 – 1775 Boxwood Place
- REZN - 03-20-1330 – 4000 Buena Vista Road
- REZN - 03-20-1331 – 4219 Warm Springs Road
- REZN - 03-20-1464 – 4508 Armour Road
- REZN - 03-20-1465 – 517 15th Street
- REZN - 05-20-1679 – Buena Vista Road @ Dogwood Drive
- REZN - 05-20-1772 – 4228 Buena Vista Road
- REZN - 05-20-1775 – 2900 11th Avenue
- REZN - 05-20-1776 – 5377 Veterans Parkway
- REZN - 06-20-1910 – 530 Walnut Street
- REZN - 07-20-2104 – Hancock and Dekalb
- REZN - 07-20-2105 – 1700 10th Avenue
- REZN - 07-20-2197 – 7290 Blackmon Road
- REZN - 07-20-2240 – 1821 Whittlesey Road
- REZN - 07-20-2248 – 849 Brighton Road
- REZN - 08-20-2296 – 2744 Warm Springs Road
- REZN - 09-20-2531 – 3100 Auburn Road
- REZN - 11-20-2912 – 2357 Warm Springs Road

Staff is monitoring the number of land use changes that affect the transportation network. There were 508.79 acres (Hubbard Road) of agricultural / vacant properties that were converted to another use. Staff has completed 22 traffic analysis for the rezoning cases with one (1) case (Hubbard Road) that will make a negative effect on the transportation network.

PROJECT DESCRIPTION

Staff will monitor bicycle traffic to determine the major routes that cyclists use within the transportation network and to identify possible bike lanes. Staff will track changes in housing units, school enrollment, employment and population, significant land use changes through the review of zoning cases, site plans, and subdivision plans. The traffic analysis is required to determine the impact on the transportation network due to a change in land use. The MPO will collect multiple data from federal, state and local agencies and other sources in order to maintain and develop GIS, traffic modeling, and transportation databases. Activity under this work element focuses on the socio-economic database needed to operate the GDOT traffic

generation model. Staff will implement Performance Targets when conducting the traffic analysis for land use changes.

PRODUCT

Maps, traffic analysis for rezoning cases and other documents will be prepared as needed.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	C-PCTS
FUNDING SOURCE		AMOUNT	
FHWA (Georgia)		\$21,614.70	
FHWA (Alabama)		\$ 3,055.20	
COLUMBUS CONSOLIDATED GOVERNMENT		\$ 5,403.67	
PHENIX CITY		\$ 763.80	
TOTAL		\$30,837.37	

4-0 SYSTEM PLANNING

TASK # 4.1**Sub-element: Congestion Management Process****OBJECTIVE**

To develop management processes which provide for effective management of new and existing transportation systems using operational and management strategies.

PREVIOUS WORK

Staff continues to monitor the corridors outlined in the 2016 CMP to see if traffic patterns have changed due to new developments and changes in land use.

PROJECT DESCRIPTION

The MPO is responsible for the development of CMP. The MPO staff uses the CMP to identify congestion on major arterials throughout the urban study area. Process performance monitoring and proposed strategies will be integrated into the C-PCTS transportation planning process using the management systems and the data generated by them to create a feedback loop that will aid in the evaluation of the transportation planning process. These areas of congestion may need some type of transportation improvements depending on the type of congestion. Staff will monitor the transportation network due to changes in land use. The Performance Targets adopted by the MPO will be utilized during the Congestion Management Update.

PRODUCT

Optimize the efficiency of the existing transportation facilities. Update the 2016 Congestion Management Process if needed.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	Columbus MPO
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FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$18,168.96
FHWA (Alabama)	\$ 1,528.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 4,542.24
PHENIX CITY	\$ 382.00
TOTAL	\$24,621.20

TASK # 4.4**Sub-element: Air Quality Technical Studies****OBJECTIVE**

The MPO staff will coordinate with EPA and EPD concerning Federal Air Quality Requirements.

PREVIOUS WORK

MPO Staff removed all funding for this work element, however, will continue to monitor the standards.

PROJECT DESCRIPTION

The MPO staff will monitor changes and / or updates from EPA, EPD, and interagency committees concerning PM 2.5 and ozone. An Air Quality Conformity Report will be prepared if needed and required.

PRODUCT

The MPO will develop plans and programs to ensure that transportation activities do not worsen air quality.

**TARGET START
AND END DATES**

July 1, 2021 to June 30,
2022

LEAD AGENCY

C-PCTS

FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$ 0.00
FHWA (Alabama)	\$ 0.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 0.00
PHENIX CITY	\$ 0.00
TOTAL	\$ 0.00

TASK # 4.5**Sub-element: Bicycle – Pedestrian Planning****OBJECTIVE**

Continue to promote bicycling and pedestrian use in the community. Partner with other community departments to host Bicycle/Pedestrian Safety classes and bike maintenance / repair events. The MPO will setup annual walk/bike audits that include input and assistance from residents, elected officials/governmental staff, and other partnering organizations. Develop / create a Bicycle/Pedestrian Plan.

PREVIOUS WORK

Staff attended Bicycle Columbus monthly meetings. Staff collaborated with the Engineering Department of Columbus to discuss bike lanes / sharrows on streets that are on the resurfacing list. Staff attended the Pop-Up Bike Safety and Maintenance Event on November 14, 2020 at the Cusseta Road Park and Ride in Columbus.

PROJECT DESCRIPTION

Promote bicycling and walking within the MPO communities. Create and promote a safe and secure environment for all modes of transportation to include bicyclist and pedestrian facilities. Staff will implement the Performance Management Targets while promoting Bicycle / Pedestrian Planning. Staff will continue to work with local organizations and governments on new facilities.

“The Bicycle Friendly Community program provides a roadmap to improving conditions for bicycling and guidance to help make your community's vision for a better, bike-able community a reality.”
<http://bikeleague.org/community>

The MPO uses this designation and framework to advance its goals regarding multimodal transportation, travel and tourism, community engagement, and economic development.

PRODUCT

Amend and update MPO Plans to include bicycle and pedestrian trails and bike lanes.

TARGET START AND END DATES	July 1, 2021 – June 30, 2022	LEAD AGENCY	C-PCTS
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FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$24,432.17
FHWA (Alabama)	\$ 4,665.20
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 6,108.04
PHENIX CITY	\$ 1,166.30
TOTAL	\$36,371.71

TASK # 4.7**Sub-element: Geographic Information System Development****OBJECTIVE**

Maintain and update future and existing land use in GIS format. Further development of GIS systems in regards to the C-PCTS.

PREVIOUS WORK

The MPO staff continued to update land use, accident data, and traffic count data (GA & AL) that staff will use in MPO planning documents and the C-PCTS mapping system. Staff created zoning maps for the twenty-two (22) cases referenced in Work Element 3.4. Staff continued to update the transportation map on any changes to the funding, timetable, and updates on the progress of the project.

PROJECT DESCRIPTION

Under this work element, the MPO will continue to make use of GIS and develop compatible data layers (e.g. land use, and traffic volume map) for use in transportation planning. The MPO will also continue to update computer hardware and software for use in the C-PCTS related GIS and administrative applications.

PRODUCT

Staff will incorporate land use changes, traffic volume maps and accident data that will affect the transportation network.

TRANSPORTATION RELATED PLANNING ACTIVITIES**ORGANIZATION****ACTIVITIES****TARGET START
AND END DATES**

July 1, 2021 to June 30,
2022

LEAD AGENCY

C-PCTS

FUNDING SOURCE**AMOUNT**

FHWA (Georgia)

\$22,873.90

FHWA (Alabama)

\$ 4,665.20

COLUMBUS CONSOLIDATED GOVERNMENT

\$ 5,718.48

PHENIX CITY

\$ 1,166.30

TOTAL

\$34,423.88

TASK # 4.11**Sub-element: Metropolitan Transportation Plan****OBJECTIVE**

To amend and update the Metropolitan Transportation Plan (MTP) to reflect substantive changes in land use assumptions, development plans, and traffic estimates.

PREVIOUS WORK

MPO Staff amended the 2045 MTP to modify the CST Phase (funding) for P.I. 100067217 – 14th Street & ADA Improvement Project in Phenix City and for P.I. # 100062982 – Widen and Resurface CR-197 in Lee County and P.I. 0013743 – SR 520/US 280 EB & WB @ Bagley Creek in Cusseta. MPO Staff amended the 2045 MTP to include a TA project for Columbus. MPO Staff reviewed the MTP short and long-term projects that are to be included in the 2021-2024 TIP.

PROJECT DESCRIPTION

Staff will amend the plan as needed and required. Any recommended plan changes will be presented to the MPO committees for their approval. Staff will consider planning strategies, such as safety, security, and freight movement as well as bicycle and pedestrian planning when adding new projects. The adopted Performance Targets will be implemented in the MTP update. Performance based measures and indicators will be set to evaluate C-PCTS planning efforts for both empirical measures such as reduction in accident severity and subjective measures such as progress made towards sustainability.

PRODUCT

Amend and update the 2045 MTP as needed.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	C-PCTS
FUNDING SOURCE		AMOUNT	
FHWA (Georgia)		\$24,669.81	
FHWA (Alabama)		\$ 2,284.55	
COLUMBUS CONSOLIDATED GOVERNMENT		\$ 6,167.45	
PHENIX CITY		\$ 571.13	
TOTAL		\$33,692.94	

Task 4.12**Sub-element: Transportation Improvement Program (TIP)****OBJECTIVE**

Develop the draft and final Transportation Improvement Program. Amend and update the TIP.

PREVIOUS WORK

The 2018-2021 TIP was amended to modify the CST funding amounts for the following projects:

- P.I. 100067217 – 14th Street & ADA Improvement Project in Phenix City
- P.I. # 100062982 – Widen and Resurface CR-197 in Lee County
- P.I. 0013743 – SR 520/US 280 EB & WB @ Bagley Creek in Cusseta
- MPO Staff amended the TIP to include a TA project for Columbus

MPO completed the 2021-2024 TIP. MPO staff sent the draft document for review to FHWA/GDOT/ALDOT/FTA in August of 2020. The draft TIP was presented to the MPO Committees in September with the PCC adopting the draft on September 15, 2020. After a 30-day comment period the PCC adopted the final document on October 20, 2020.

PROJECT DESCRIPTION

The MPO will collect multi-modal transportation data and prepare a four year implementation program. The program will be financially constrained and include public involvement throughout. Projects identified within the TIP will include the planning factors. The adopted Performance Management Targets will be applied on new projects.

PRODUCT

Amend the FY 2021-2024 TIP as necessary. Develop the FY 2022 – 2025 TIP if needed.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	C-PCTS
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FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$20,831.00
FHWA (Alabama)	\$ 4,533.60
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 5,207.75
PHENIX CITY	\$ 1,133.40
TOTAL	\$31,705.75

TASK # 4.13**Sub-element: Special Transportation Studies & Projects****OBJECTIVE**

To allow the MPO to respond to unanticipated requests from citizens, study committees, and local governmental entities for the purpose of analyzing transportation problems and recommending solutions.

PREVIOUS WORK

Staff worked with GDOT and the Consulting Firms on the T-SPLOST Projects for Columbus; Buena Vista Road Spider Web, Buena Vista Road Interchange, and the Cusseta / Old Cusseta Road Widening / Interchange Projects and attended project conference calls (May 7, July 29, September 4, September 22, and October 21, 2020). Staff acquired all necessary right-of-way for all local projects (TIA, Local and Federal funded projects). Staff attended conference calls with GDOT and the Consultants for the Mott's Green Plaza and the Infantry Road-Follow Me Trail Extension (Z230) projects. Staff attended monthly (conference call) meetings with the consultants for the J.R. Allen/US 80 Corridor Study and the 2nd Avenue Streetscape Study. Virtual Public Meetings were held in June and October for the J.R. Allen / US Corridor Study and the 2nd Avenue Streetscape Study.

PROJECT DESCRIPTION

The MPO will conduct transportation studies as needed to address unanticipated or technically complex problems not otherwise addressed in the routine work program. MPO Staff will amend documents to include new studies. Transportation studies may require consultants to perform the work. Studies will include the adopted Performance Management Targets. MPO Staff will perform special transportation studies to include intersection studies, collect turn movements, and traffic counts for the Columbus/Phenix City urban area.

PRODUCT

The MPO staff will perform special transportation related studies as needed.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	C-PCTS
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FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$ 70,457.60
FHWA (Alabama)	\$ 49,544.80
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 17,614.40
PHENIX CITY	\$ 12,386.21
TOTAL	\$150,003.01

5-0 TRANSIT SERVICE PLANNING

TASK # 5.1**Sub-element: Preparation and Administration of Transit Grants****OBJECTIVE**

Apply and contract for transit planning and capital grants with the Federal Transit Administration (FTA), Georgia Department of Transportation (GDOT) and other transit funding sources. Coordinate transportation planning activities with the Metropolitan Planning Organization (MPO), Georgia Department of Transportation (GDOT), Federal Transit Administration (FTA), user agencies and transit stakeholders. Prepare and implement next year's UPWP, TIP, POP, and other program requirements that support transit in Columbus. Prepare special transit reports and programs that will enhance the quality of transit services in Columbus/Muscogee County service area.

PREVIOUS WORK

Prepare the 5307 contract with FTA, GDOT, DHR, TrAMS, ECHO and quarterly reports of activities. Transit section of the TIP, UPWP, Senior-Disabled Transportation Program, coordination with the Homeless Task Force, Regional Roundtable, Georgia Department of Labor and, DFACS and transit enhancement activities.

PROJECT DESCRIPTION

When we receive the 49 USC Section 530 allocations, METRA will prepare and submit the grant application to FTA and GDOT for capital, planning and operating funds. Programmed activities will be managed, reported and at year-end closed out for audits. Transit planning work element activities will be carried out as described. Prepare and maintain monthly and quarterly records of activities and expenditures of transit planning activities, community outreach, community involvement, capital procurement, transit information and education. Implement the UPWP elements and the TIP (i.e., bus replacement schedule, financial plan, capital schedule, and annual element). Address transit-planning activities for the urbanized area of Columbus, Georgia. Perform other required activities to maintain METRA's eligibility for public grants and contracts (i.e., enhancements, safety and security, energy conservation). When appropriate, apply for supplemental transit grants that support public transit needs and programs.

PRODUCT

Section 5307 financial reports of capital, planning and operation activities. Transit sections of the TIP and UPWP. Quarterly activity reports. Area wide cooperative and collaborative transit planning activities. Coordination with the MPO, GDOT, FTA, and other community agencies with transportation interests.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	METRA
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FUNDING SOURCE	AMOUNT
FTA 5307	\$145,272.53
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 34,140.00
GDOT	\$ 0.00
TOTAL	\$179,412.53

TASK # 5.2**Sub-element: Disadvantaged Business Enterprise (DBE) Program****OBJECTIVE**

To afford Disadvantaged Business Enterprises (DBE's) the opportunity to participate in the procurement contracts financed in whole or in part with federal and state funds. The Title VI update was completed in September 2019; the next update to be submitted is October 2022.

PREVIOUS WORK

Administered FY20 DBE Program. Developed and advertised the FY20 DBE program update. Participated in the Unified DBE Program. Title VI program activities and monitoring as required.

PROJECT DESCRIPTION

METRA will monitor the FY21 DBE program to ensure that the required participation is achieved in all FTA contracts. We will update and advertise the FY21 DBE program update. Coordinate DBE applications through GDOT as designated by the Unified DBE Program. METRA will monitor Title VI transit activities to ensure compliance with the regulations. The Title VI Transit and the DBE Program activities will be updated, advertised for comments, printed and forwarded to FTA for final review and approval. Monitor the Small Business Component of the DBE Program.

PRODUCT

Quarterly DBE Program Reports. DBE Program Update. Computation of the DBE share in the USDOT funded procurement. Monitor contracts for Title VI compliance.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	METRA
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FUNDING SOURCE	AMOUNT
FTA 5307	\$13,563.45
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 2,712.69
GDOT	\$ 0.00
TOTAL	\$16,276.14

TASK # 5.3**Sub-element: Transit Planning and Management Information System****OBJECTIVE**

Maintain and update the long and short-range transit planning objectives and strategies. Maintain transit and para-transit data that may be needed to work effectively with the MPO and other agencies with transportation interests in Columbus/Muscogee County. Maintain financial, operating, and capital data and reports. Develop and utilize report data to analyze the effectiveness of service delivery, existing and proposed routes, and to plan for future transit needs. Maintain transit demographic, survey, historical, and anecdotal data. Provide data for route adjustments as needed to improve operations. Provide transit planning information and project development support in transportation planning meetings. Encourage welfare to work, reverse commute activities. Encourage energy conservation; encourage the use of high occupancy vehicles and making full use of public transportation. Increase public awareness of community wide advantages of public transit. Utilize ITS strategies as funding permits.

PREVIOUS WORK

General fare-box information data (revenue and ridership), National Transportation Data Section 15 reports, Georgia Transit Fact Book reports, Long Range Transportation Plan, TIP, and annual report, and special projects. Participation in community forums, information sessions, public speaking, community meetings and schools. Interactions with agencies that are stakeholders in public transportation. Instrumental in the development of the Anti-Idling Resolution for heavy-duty vehicles and research on alternative cleaner fuels such as hybrid buses. Instrumental in promoting public transit as an alternative to driving personal vehicles. METRA works on alternative Transportation Plans providing data for public forums, and agencies.

PROJECT DESCRIPTION

Compilation of daily, weekly, monthly, quarterly, and annual reports of route performance and revenue. Preparation of FTA Triennial Review, MPO Certification, MIS reports, NTD report data, and other reports required to maintain the efficiency of the public transportation services. Coordination with the MPO report data, and other reports required to maintain the efficiency of the public transportation services. Coordination with the MPO on allocation, reports, project selection/prioritization. Participation in public meetings and forums. Continue dialogues with area agencies and community groups to provide information on transit routes and programs, identify deficiencies, and outline service changes as needed. Continue participation in the Clean Air Task Force. Participate in the process of reviewing and rewriting the City's Hazard Mitigation Plan, which is required by FEMA to continue to make our city eligible for federal disaster reimbursement funding as well as future funding. Bike to work day and other alternative transportation initiatives will be coordinated. Support programs that encourage biking, walking, and transit use. Community wide transit information and coordination (i.e., Communities in Motion Day). Daily review of GFI information for consistency and effectiveness. Participation in the long and short-range transportation planning to secure a seamless system of transportation – inclusive of all modes of transportation. Provide park and ride locations that benefit public transportation. Work with groups with Limited English Proficiency. Coordinated public transit and high need focus (i.e., homeless, battered abused individuals, rehabilitated offenders and disabled military personnel in Public Partnerships. METRA will continue a comprehensive review of services to insure transit facilities remain positive and viable. METRA has collaborated with the State Clean Air Campaign to promote a sustainable clean environment. Implement facets of the Transit Assessment system analysis looking at current and future transit needs funded by TSPLOST – GDOT.

PRODUCT

Transit MIS reports, Bus Route Analysis, Revenue and Rider-ship Analysis, GFI reports, NTD Monthly Safety Report, Section 15 NTD Annual Data Report, Quarterly 5307 Federal Financial Report, Quarterly 5307 Milestone Report.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	METRA
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FUNDING SOURCE	AMOUNT
FTA 5307	\$ 94,045.68
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 12,301.15
GDOT	\$ 0.00
TOTAL	\$106,346.83

(5303 Funding is shown on Page 58)

TASK # 5.4**Sub-element: Training and Transit Conferences****OBJECTIVE**

To keep the staff knowledgeable and aware of the current transit technologies, information, transit activities, regulations, and the required guidelines.

PREVIOUS WORK

Staff attended professional training sessions, workshops, and conferences (i.e., NTD Section 15, Transportation Planning, DBE and, PSR Workshop, Contracts and Procurement, TrAMS). METRA Staff attended the following webinars/meetings:

- PTASP – July 22, 2020
- ADA 30th Anniversary Webinar – July 30, 2020
- GDOT Transit Subrecipient Workshop – September 1 – September 2, 2020
- GDOT Black Cat Webinar – September 23, 2020
- PTASP Webinar – September 29 – September 30, 2020
- PTASP Webinar – October 19, 2020
- Complete Streets Policy Committee Meeting – November 5, 2020
- GDOT Open House Black Cat System – November 10, 2020

PROJECT DESCRIPTION

METRA staff will attend professional transit meetings and other mandated meetings for professional development and improvement. Staff will participate in relevant transit and air quality training to keep abreast of the latest technical information. Staff will keep abreast of the newest developments in equipment, service delivery, safety and security, transit amenities, enhancement activities, fuel-efficient vehicles, contracts, regulations, and public information, and information that enhances the ability to communicate with special needs populations (i.e., disabled customers, ESL English as Second Language persons).

PRODUCT

Study guides, handouts, pertinent workshops or training course materials, innovative work strategies, and ways to improve service delivery. Training is continuous and ongoing.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	METRA
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FUNDING SOURCE	AMOUNT
FTA 5307	\$ 8,425.30
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 2,106.32
GDOT	\$ 0.00
TOTAL	\$10,531.62

TASK # 5.5**Sub-element: Phenix City Transit Planning (LRCOG)****OBJECTIVE**

To apply for and administer Federal transit grants for capital and operating expenses. Administration will cover monthly and quarterly analysis and reporting of expenditures, revenues, capital procurement, to maintain eligibility for federal grants. Alternate sources of revenues will be identified. The coordination / consolidation of services in the community will be maximized with emphasis placed on developing services to meet the needs of transportation consumers. The development and maintenance of public / private partnership will continue to provide efficient delivery of services in a cost-efficient manner.

PREVIOUS WORK

Administration of Federal Transit Grants to Provide Transit Service for Phenix City, Alabama.

PROJECT DESCRIPTION

Grant and reports will be completed in a timely manner with continued review of alternate funding sources. The coordination / consolidation of services will continue to be a priority. Technical assistance and marketing services will be provided to the public for increased awareness and maximum services.

PRODUCT

Financial reports of monthly expenditure on capital, operating, and planning projects.

TARGET START AND END DATES	July 1, 2021 to June 30, 2022	LEAD AGENCY	Phenix City, Lee/Russell Council of Governments
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FUNDING SOURCE	AMOUNT
PL-FHWA/FTA	\$24,281.49
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 0.00
PHENIX CITY	\$ 6,070.37
TOTAL	\$30,351.86

TRANSIT SERVICE PLANNING

Georgia Section

TASK # 5.3 Transit Planning and Management Information System

Sub-element: 44.21.00: Program Support and Administration

OBJECTIVE

Coordinate transportation-planning activities with local, state, and federal entities such as the Metropolitan Planning Organization (MPO), Georgia Department of Transportation (GDOT), Federal Transit Administration (FTA), user agencies and transit stakeholders. METRA will prepare the Unified Planning Work Program (UPWP), planning grants, other program requirements that support transit in Columbus, GA. Prepare special transit reports and programs that will enhance the quality of transit services in Columbus/Muscogee County. Coordinated activities with the Department of Human Resources, for the purpose of providing public transportation to customers. Apply for transit planning grants with, Georgia Department of Transportation (GDOT), and other transit funding sources.

PREVIOUS WORK

METRA was in attendance and took notes in the following meetings:

METRA attended PTASP webinars on July 11 and July 31, 2019. METRA Staff attended the following MPO meetings: Policy Coordinating Committee (PCC) met on February 18, March 23, April 24, June 16, August 24, September 15, and October 20, 2020. The Technical Coordinating Committee met on February 13, April 21, June 11, August 13, September 10, and October 15, 2020. The Citizens Advisory Committee (CAC) met on February 11, May 12, and September 8, 2020.

*FY2022 5303 GDOT Planning contracts. *METRA is participating in GDOT's Group TAM plan mandated by FTA.

*METRA is working with GDOT to develop a PTASP (Public Transportation Agency Safety Plan).

PROJECT DESCRIPTION

Develop Georgia Section of the UPWP, which was approved by the MPO committee, (Policy Coordinating Committee (PCC). Develop planning and program documents in coordination with the MPO and transit related agencies. *METRA will prepare and submit the grant applications to FTA and GDOT requesting capital and planning funds. Program activities will be managed, reported and closed out at end of fiscal year. Transit planning work element activities will be carried out as described. Prepare and maintain monthly and quarterly records of activities and expenditures of transit planning activities, capital procurement, transit information and education. Implement the UPWP elements and the TIP (i.e., bus replacement schedule, financial plan, capital schedule, and annual element). Address transit-planning activities for the urbanized area of Columbus, Georgia. Perform other required activities to maintain METRA's eligibility for public grants and contracts. Implement supplemental transit grants that support public transit needs and programs (i.e., TIA State Transit Program). *METRA staff will implement the performance targets for transit.

PRODUCT

FY2022 Georgia POP, UPWP, and TIP other reports and contracts that support transit services.

Coordinated transportation with other transportation providers, Night transportation funded by TSPLOST grant.

TARGET START AND END DATES	July 1, 2021 – June 30, 2022	LEAD AGENCY	METRA Transit System Columbus, Georgia
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FUNDING SOURCE	AMOUNT
FTA 5303	\$75,203.00
STATE 5303 MATCH	\$ 9,400.00
LOCAL	\$ 9,401.00
TOTAL	\$94,004.00

TASK # 5.3 Transit Planning and Management Information System

Sub-element: 44.24.00: Short Range Transportation Planning

OBJECTIVE

Transit planning activities and reports that relate to the direct implementation of transit efficiency. This may include but is not limited to adjusting routes, enhancing current service, meeting with community groups, public forums and other activities that impact service delivery within 0-3 years. To conduct local surveys, provide revenue and ridership reports, and other required data reports to be used by management, maintenance and operations of transit services.

PREVIOUS WORK

Collected and analyzed customer and public transit survey. Responded to transit comments and information request. Attended Citywide meetings with citizen groups to discuss transit needs and other public services. Met with students to provide public transit education. Prepared the FY 2021 National Transportation Data Section 15 Report GTA information, and ridership surveys. Communities in Motion Day Surveys, Daily General Farebox Information (GFI) Reports, Limited English Proficiency (LEP) implementation, Wounded Warrior, Homeless Task Force program, Career Days at area schools, and Hispanic Outreach, Mayor's Commission for Unity, Prosperity and Diversity, Mayor's Commission for Persons with Disabilities and Youth Advisory Council. METRA provides free transportation shuttle service to the newly relocated public Health and Human Services building located on Veteran's Parkway in the old Virginia College facility. METRA provided Park & Ride signs throughout the Uptown area. The new signs give the exact bus stop location that citizens can make connections with transit routes.

PROJECT DESCRIPTION

Garner information from citizens, agencies, and internal data from General Farebox Information (GFI), for the purpose of insuring that transit services remain viable and short-term changes are developed for review, approval, and upgrading as trends are available. METRA will develop local surveys, revenue reports, ridership reports and other data provided by Operations to include Customer Surveys, GFI Revenue and Ridership Reports.

PRODUCT

Meetings with public groups, schools, public agencies, with special interest group (e.g., Hispanic Outreach, Mayor's Commission for Unity, Mayor's Commission for Prosperity and Diversity (MCUPD), Commission for Persons with Disabilities, and senior citizen's homes. General Farebox Information (GFI) revenue, ridership, National Transportation Data Section 15 reports, special projects, and Transit Assessment Final Reports. METRA staff will participate 54 in Community forums, information sessions, public speaking, and interactions with agencies that are stakeholders in public transit. METRA is a voting member of the MPO, Technical Coordinating Committee (TCC), Policy Coordinating Committee (PCC) and a non-voting member of the Citizen Advisory Committee.

TARGET START AND END DATES	July 1, 2021 – June 30, 2022	LEAD AGENCY	METRA Transit System Columbus, Georgia
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FUNDING SOURCE	AMOUNT
FTA 5303	\$32,395.00
STATE 5303 MATCH	\$ 4,049.00
LOCAL	\$ 4,050.00
TOTAL	\$40,494.00

TASK # 5.3 Transit Planning and Management Information System

Sub-element: 44.25.00: Transportation Improvement Program (TIP) Georgia Transit Section

OBJECTIVE

Develop the TIP data and report based on allocation, local matching funds, state matching funds, and local requirements. The TIP is a prioritized listing/program of transportation projects covering a period of four years that is developed and formally adopted by the MPO as part of the metropolitan transportation planning process, consistent with the Metropolitan Transportation Plan (MTP), and required for projects to be eligible for funding under Title 23 of the U.S. Code and 49 U.S.C. Chapter 53.

PREVIOUS WORK

FY2021 Georgia Section of the TIP and Financial Plan.

PROJECT DESCRIPTION

Submit the Georgia Transit section of the TIP and the Financial Plan to the full MPO for approval. METRA will collect data through Connetics Transportation Group to show our bus route changes as necessary. Documents will be amended by the MPO committee.

PRODUCT

FY2022 TIP, Financial Plan and all supporting documentation.

TARGET START AND END DATES	Develop the Georgia Section of the FY 2022 TIP.	LEAD AGENCY	METRA Transit System Columbus, Georgia
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FUNDING SOURCE	AMOUNT
FTA 5303	\$ 8,099.00
STATE 5303 MATCH	\$ 1,012.00
LOCAL	\$ 1,012.00
TOTAL	\$10,123.00

EXHIBIT 4

SECTION 5303 BUDGET INFORMATION

Technical Classifications*

UPWP Task #	Activity Line Item (ALI) Code	Description	Estimated Project Cost
5.3	44.21.00	Program Support and Administration	\$94,004.00
5.3	44.24.00	Short Range Transportation Planning	\$40,494.00
5.3	44.25.00	Transportation Improvement Program (TIP) Georgia Transit Section	\$10,123.00
		Total Project Cost (100%)	\$144,621.00

FUND ALLOCATIONS

Federal Share (80%)	\$115,697.00
MPO Share (10%)	\$14,462.00
State Share (10%)	\$14,462.00
Total Project Cost (100%)	\$144,621.00

EXHIBIT E

BUDGET ESTIMATE

FISCAL YEAR 2022

FISCAL YEAR 2022 SOURCE OF FUNDS

March 2, 2021

*The FHWA PL and FTA Planning funds have been consolidated into PL category for Alabama

WORK ELEMENTS	GEORGIA											ALABAMA				GRAND TOTAL
	SPR (GADOT)		PL (MPO)			SEC 5303 (METRA)			SEC 5307 (METRA)			SPR (ALDOT)		*PL (MPO)		
	FHWA	GADOT MATCH	FHWA	GADOT MATCH	COL. MATCH	FTA	GADOT MATCH	COL. MATCH	FTA	GADOT MATCH	COL. MATCH	FHWA	ALDOT MATCH	FHWA	P.C. MATCH	
ADMINISTRATION																
1.2 Operations and Administration	0.00	0.00	26,041.60	0.00	6,510.40							0.00	0.00	9,171.00	2,292.75	44,015.75
1.3 Training and Employee Education	0.00	0.00	10,851.20	0.00	2,712.80							0.00	0.00	3,055.00	763.75	17,382.75
1.6 Unified Planning Work Program	0.00	0.00	10,851.20	0.00	2,712.80							0.00	0.00	3,554.00	888.50	18,006.50
1.7 Quarterly and Annual Reports	0.00	0.00	6,507.50	0.00	1,626.88							0.00	0.00	1,527.00	381.75	10,043.13
Subtotal	0.00	0.00	54,251.50	0.00	13,562.88							0.00	0.00	17,307.00	4,326.75	89,448.13
PUBLIC INVOLVEMENT																
2.1 Community Outreach/Education	0.00	0.00	5,036.48	0.00	1,259.13							0.00	0.00	0.00	0.00	6,295.61
2.2 Environmental Justice/Title VI	0.00	0.00	3,036.48	0.00	759.12							0.00	0.00	0.00	0.00	3,795.60
2.3 Public Involvement Plan	0.00	0.00	9,116.16	0.00	2,279.04							0.00	0.00	1,550.00	387.50	13,332.70
Subtotal	0.00	0.00	17,189.12	0.00	4,297.29							0.00	0.00	1,550.00	387.50	23,423.91
DATA COLLECTION																
3.1 Socio-Economic Data	0.00	0.00	3,036.48	0.00	759.12							0.00	0.00	1,550.00	387.50	5,733.10
3.4 Trans. Analysis, Models & Surveys	0.00	0.00	21,614.70	0.00	5,403.67							0.00	0.00	3,055.20	763.80	30,837.37
Subtotal	0.00	0.00	24,651.18	0.00	6,162.79							0.00	0.00	4,605.20	1,151.30	36,570.47
SYSTEM PLANNING																
4.1 Congestion Management	0.00	0.00	18,168.96	0.00	4,542.24							0.00	0.00	1,528.00	382.00	24,621.20
4.2 Air Quality Technical Studies	0.00	0.00	0.00	0.00	0.00							0.00	0.00	0.00	0.00	0.00
4.5 Bicycle - Pedestrian Planning	0.00	0.00	24,432.17	0.00	6,108.04							0.00	0.00	4,665.20	1,166.30	36,371.71
4.7 GIS Development	0.00	0.00	22,873.90	0.00	5,718.48							0.00	0.00	4,665.20	1,166.30	34,423.88
4.11 Metropolitan Transportation Plan	0.00	0.00	24,669.81	0.00	6,167.45							0.00	0.00	2,284.55	571.13	33,692.94
4.12 Trans. Improvement Program	0.00	0.00	20,831.00	0.00	5,207.75							0.00	0.00	4,533.60	1,133.40	31,705.75
4.13 Special Trans. Studies & Projects	0.00	0.00	70,457.60	0.00	17,614.40							0.00	0.00	49,544.80	12,386.21	150,003.01
Subtotal	0.00	0.00	181,433.44	0.00	45,358.36							0.00	0.00	67,221.35	16,805.34	310,818.49
TRANSIT SERVICE PLANNING																
5.1 Prepare & Administer Grants									145,272.53	0.00	34,140.00					179,412.53
5.2 DBE									13,563.45	0.00	2,712.69					16,276.14
5.3 Transit MIS						0.00	130,159.00	14,462.00	94,045.68	0.00	12,301.15					250,967.83
5.4 Training & Conferences									8,425.30	0.00	2,106.32					10,531.62
5.5 Phenix City Transit Planning														\$24,281.49	6,070.37	30,351.86
Subtotal			0.00	0.00	0.00	0.00	130,159.00	14,462.00	261,306.96	0.00	51,260.16			24,281.49	6,070.37	487,539.98
GRAND TOTAL	0.00	0.00	277,525.24	0.00	69,381.32	0.00	130,159.00	14,462.00	261,306.96	0.00	51,260.16	44,000.00	11,000.00	114,965.04	28,741.26	947,800.98

The SPR funds are used for Alabama DOT Staff only. They are not added to the Grand Total of PL funds allotted to the MPO

EXHIBIT F

SCHEDULE

FISCAL YEAR 2022

Schedule of Activities:

2021						2022					
July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
X	X	X	X	X	X	X	X	X	X	X	X

**APPENDIX A
NOTICE OF CONTRACTORS
COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACTS OF 1964
AS AMENDED BY THE CIVIL RIGHTS RESTORATION ACT OF 1987
FOR FEDERAL-AID CONTRACTS**

During the performance of this Contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

(1) **Compliance with Regulations:** The Contractor will comply with the Regulations of the U.S. Department of Transportation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

(2) **Nondiscrimination:** The Contractor, with regard to the work performed by it after award and prior to completion of contract work, will not discriminate on the ground of race, color, national origin or sex in the selection and retention of subcontractors including procurement of materials and leases of equipment. The Contractor will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program, set forth in Appendix B of the Regulations. In addition, the Contractor will not participate either directly or indirectly in the discrimination prohibited by 23 CFR 200 (b).

(3) **Solicitations for Subcontracts, Including Procurement of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, national origin or sex.

(4) **Information and Reports:** The Contractor will provide all information and reports required by the Regulations, to permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to the DEPARTMENT, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the DEPARTMENT shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to,

- (a) withholding of payments to the Contractor under the contract until the Contractor complies, and/or
- (b) cancellation, termination or suspension of the contract, in whole or in part.

(6) **Incorporation of Provisions:** The Contractor will include the provision of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The Contractor will take such action with respect to any subcontract or procurement as the DEPARTMENT or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the State to enter into such litigation to protect the interests of the State, and in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B

CERTIFICATION FOR STATE REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED TRANSACTIONS

The **Columbus Consolidated Government**, as an Applicant for a Federal PL Fund grant or cooperative agreement, certifies to the best of its knowledge and belief, that its principals:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
- (2) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
- (4) Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.

Where the State is unable to certify to any of the statements in this certification with respect to its principals, the State shall attach an explanation to this proposal.

THE_COLUMBUS CONSOLIDATED GOVERNMENT CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 ET SEC. ARE APPLICABLE THERETO.

Authorized Official

Executive Director

Date

APPENDIX C

CERTIFICATION OF CONSULTANT

DRUG-FREE WORKPLACE

I hereby certify that I am a principal and duly authorized representative of **COLUMBUS CONSOLIDATED GOVERNMENT**, whose address is **P.O. Box 1340, Columbus, Georgia 31902-1340** and it is also certified that:

- (1) The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Work Place Act", have been complied with in full; and
- (2) A drug-free workplace will be provided for the consultant's employees during the performance of the contract; and
- (3) Each subcontractor, if any, hired by the DESIGNATED AGENCY shall be required to ensure that the subcontractor's employees are provided a drug-free workplace. The DESIGNATED AGENCY shall secure from that subcontractor the following written certification:

"As part of the subcontracting agreement with the **COLUMBUS CONSOLIDATED GOVERNMENT**, certifies that a drug free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3", and

- (4) It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Date

Executive Director

APPENDIX D--GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Name of Contracting Entity: _____ Columbus Consolidated Government _____

Contract No. and Name: _____ FY 2022 Planning Services Contract _____

_____ PI 0017897-PLN _____

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

E-Verify Company Identification Number_____
Signature of Authorized Officer or Agent_____
Date of Authorization_____
Printed Name of Authorized Officer or Agent_____
Name of Contractor_____
Title of Authorized Officer or Agent_____
Date

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

DAY OF _____, 202_

[NOTARY SEAL]

Notary Public

My Commission Expires: _____

File Attachments for Item:**3. GEMA Hazard Mitigation Plan Grant**

Approval is requested to submit an application and if approved, accept funds from GEMA for the required update of the City's Pre-Disaster Hazard Mitigation Plan, in the amount of \$40,201, or as otherwise awarded, and to amend the Multi-Governmental Fund by the amount of the grant awarded. The grant award amount includes an \$8,500 in-kind local match requirement, which is fulfilled using existing salaries of Emergency Management personnel.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #3.

TO:	Mayor and Council
AGENDA SUBJECT:	GEMA Hazard Mitigation Plan Grant
AGENDA SUMMARY:	Approval is requested to submit an application and if approved, accept funds from GEMA for the required update of the City's Pre-Disaster Hazard Mitigation Plan, in the amount of \$40,201, or as otherwise awarded, and to amend the Multi-Governmental Fund by the amount of the grant awarded. The grant award amount includes an \$8,500 in-kind local match requirement, which is fulfilled using existing salaries of Emergency Management personnel.
INITIATED BY:	Fire/EMS Emergency Management

Recommendation: Approval is requested to submit an application and if approved, accept funds from GEMA for the required update of the City's Pre-Disaster Hazard Mitigation Plan, in the amount of \$40,201, or as otherwise awarded, and to amend the Multi-Governmental Fund by the amount of the grant awarded. The grant award amount includes an \$8,500 in-kind local match requirement, which is fulfilled using existing salaries of Emergency Management personnel.

Background: The Robert T. Stafford Disaster Relief and Emergency Assistance Act authorizes the release of federal financial assistance to communities that have experienced a disaster and have been declared a disaster area by the President of the United States. The amended Disaster Mitigation Act of 2000 required that local governments must have a prepared, adopted, and federally-approved pre-disaster mitigation plan in order to be eligible for federal financial disaster assistance, starting November 1, 2016. The city prepared its plan in 2005, which was adopted by City Council in Resolution 552-05.

Analysis: This plan is due for review and revision in keeping with the Act's timetable for revision. The grant will allow the City to procure the services of a vendor to update the existing plan. The Emergency Management Division of the Columbus Fire and Emergency Medical Services will administer the grant and provide coordination and guidance, and the hours put in by local personnel will be used as the in-kind match required by the grant.

Financial Considerations: The attached resolution will authorize the acceptance of a GEMA grant in the amount of \$40,201, or as otherwise awarded, including an in-kind match requirement of \$8,500.

Legal Considerations: The Pre-Disaster Hazard Mitigation Plan is required by the federal Disaster Mitigation Act of 2000, and is due for revision. Revising this plan will maintain the city's eligibility for federal financial disaster assistance as well as for receiving other Hazard Mitigation grants.

Recommendation: Authorize a resolution to approve the City to submit an application for, and if awarded, accept a grant from GEMA for updating the City's Pre-Disaster Hazard Mitigation Plan, in the amount of \$40,201, or as otherwise awarded, including a local in-kind match requirement of \$8,500, and amend the Multi-governmental Fund by the amount of the grant awarded.

Item #3.

A RESOLUTION

Item #3.

NO.

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO APPLY FOR AND ACCEPT A HAZARD MITIGATION GRANT FROM THE GEORGIA EMERGENCY MANAGEMENT AGENCY IN THE AMOUNT OF \$40,201.00, OR AS OTHERWISE AWARDED, TO UPDATE THE EXISTING PRE-DISASTER HAZARD MITIGATION PLAN CURRENTLY IN EFFECT FOR COLUMBUS, GA/MUSCOGEE COUNTY AS REQUIRED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY AND TO AMEND THE MULTI-GOVERNMENTAL FUND BUDGET FUND BY LIKE AMOUNT. THIS PLAN IS DUE FOR REVIEW AND REVISION IN KEEPING WITH THE ACCEPTED TIMETABLE FOR THE REVISION. THIS GRANT AWARD AMOUNT INCLUDES A REQUIRED A LOCAL MATCH TOTALING \$8,500, WHICH WILL BE “IN KIND”, MEANING THE LOCAL MATCH WILL CONSIST OF THE HOURS PUT IN BY LOCAL PERSONNEL TOWARD THE COORDINATION AND GUIDANCE WITH THE EVENTUAL SELECTED VENDOR. THIS GRANT SHALL BE ADMINISTERED BY THE EMERGENCY MANAGEMENT DIVISION OF THE COLUMBUS FIRE AND EMERGENCY MEDICAL SERVICES.

WHEREAS, this grant will allow the City to select and approve a vendor to update the current Pre-Disaster Hazard Mitigation Plan; and,

WHEREAS, this plan will meet all federal requirements to maintain the City’s eligibility for future Hazard Mitigation grants and maintain the City’s eligibility to receive federal disaster reimbursement funding in the event of a federally declared disaster in Columbus, GA; and,

WHEREAS, the Emergency Management Division will use this plan to identify vulnerable facilities and areas of the City for future Hazard Mitigation grant applications and requests; and,

WHEREAS, the local match totaling \$8,500 will be met by personnel costs of assisting, coordinating and guiding the successful vendor in the update of the plan and no funds will be expended by the General Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

That the City Manager, Mayor, or their designee is hereby authorized to submit an application and if approved, accept a Hazard Mitigation Grant from the Georgia Emergency Management Agency in the amount of \$40,201 including a local “In Kind” match of \$8,500, or as otherwise awarded, and the FY 22 multi-governmental fund budget will be amended by like amount and amend the Multi-Governmental Fund by the amount awarded.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day
of _____, 2021 and adopted at said meeting by the affirmative vote of ten members of said
Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

File Attachments for Item:

4. Midland Commons Tax Allocation District Fund Grant – Modification to the Midland Commons Initial Request

Approval is requested for a modification to the Midland Commons Tax Allocation District (TAD) grant to JMC Flatrock Partners LLC, to enhance the traffic circulation and on-site infrastructure improvements for the development of the Midland Commons.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #4.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Midland Commons Tax Allocation District Fund Grant – Modification to the Midland Commons Initial Request
AGENDA SUMMARY:	Approval is requested for a modification to the Midland Commons Tax Allocation District (TAD) grant to JMC Flatrock Partners LLC, to enhance the traffic circulation and on-site infrastructure improvements for the development of the Midland Commons.
INITIATED BY:	Planning Department

Recommendation: Approve the modification request for additional funding and authorize the City Manager to enter into negotiations with JMC Flatrock Partners, LLC for the use of Midland Commons Tax Allocation District Funds to enhance the traffic circulation and on-site infrastructure improvements for the development of the Midland Commons site.

Background: JMC Flatrock Partners, LLC is currently developing 88.82 acres on the former Swift Mills site on Beaver Run Road. The developers are proposing constructing a mixed-use development which will consist of over 384,000 square feet of retail and restaurant space anchored by a major grocery store and two larger national retail anchors. Also, a 100-room hotel, 118 market-rate rental residential units, 26 units of senior housing, and 250 assisted living units are being proposed. When the property was rezoned to a Planned Mixed Unit Development (PMUD) in 2018, conditions were included to require the developers to make necessary improvements to the transportation system that would serve the development.

On October 27, 2020 the Council approved a request to use Midland Commons TAD funds in the amount of \$8,615,244 for this project. The applicants are now requesting a modification to that request because the original application “*did not add in the carrying cost of the expenditures being reimbursed by the TAD funds*”. The modified request is asking for an additional \$5,898,999 from the Midland Commons TAD funds for a total of \$14,514,243.

Analysis: According to this request the carrying cost was not factored in because the applicant “*anticipated working with the city to implement bond finance, which computed an interest carrying expense in the total cost of the bond.*” Based upon this information, the Columbus Tax Allocation District Committee has met and rated the request as Excellent. The application has met the “But For” test as required under state law and local TAD policies.

Financial Considerations: The payout of the \$14,514,243 would be over some time as determined during the contractual negotiations. Funding would come from the Midland Commons Tax Allocation District Funds.

Legal Considerations: The Council approved the establishment of the Midland Common Tax Allocation District in 2018 and in doing so designated itself as the redevelopment agency to

exercise the provisions of this district and the use of these funds. Approval of this resolution will authorize the City Manager to enter into negotiations with the applicant for the use of the funds and for the time table for the payout the TAD funds for this project. Final approval of any negotiations will require the action of the City Council.

Item #4.

Recommendation/Action: Approve the modification request for additional funding and authorize the City Manager to enter into negotiations with JMC Flatrock Partners, LLC for the use of Midland Commons Tax Allocation District Funds to enhance the traffic circulation and on-site infrastructure improvements for the development of the Midland Commons site.

A RESOLUTION AUTHORIZING A GRANT FROM THE MIDLAND COMMONS TAX ALLOCATION DISTRICT FUND TO THE JMC FLATROCK PARTNERS, LLC., TO SUPPORT THE CONSTRUCTION OF IMPROVEMENTS TO ENHANCE THE TRAFFIC CIRCULATION AND ON-SITE INFRASTRUCTURE FOR THE DEVELOPMENT OF THE MIDLAND COMMONS SITE AND TO PROVIDE FUNDING FOR A NEW BANQUET FACILITY AND SCIENCE LAB TO BE CONSTRUCTED AT FLAT ROCK IN AN AMOUNT NOT TO EXCEED FOURTEEN MILLION FIVE HUNDRED AND FOURTEEN THOUSAND TWO HUNDRED AND FORTY-THREE DOLLARS (\$14,514,243); AUTHORIZING THE NEGOTIATION, EXECUTION, AND DELIVERY OF A DEVELOPMENT AGREEMENT AND ANCILLARY DOCUMENTS IN CONNECTION WITH SUCH ALLOCATION; AND FOR OTHER PURPOSES.

WHEREAS, to encourage the redevelopment of the area of the City known as Midland Commons, the Tax Allocation District (TAD) #7 was duly created by Council under Resolution No. 34-18 which was adopted February 13, 2018; and,

WHEREAS, in accordance with O.C.G.A. §36-44-4(a), the Columbus Council ("Council") previously designated itself as the redevelopment agency to exercise the provisions of the Midland Commons Redevelopment Area Plan and the Redevelopment Powers Law with the delegation of certain administrative functions to the Columbus Development Authority (Ordinance No.15-51); and,

WHEREAS, the JMC Flatrock Partners, LLC, has proposed to construct a multi-use development which will consist of over 384,000 square feet of retail and restaurant space anchored by a major grocery store and two larger national retail anchors, a 100-room hotel, 118 market-rate rental residential units, 26 units of senior housing, and 250 assisted living units, has applied for a grant from the Midland Commons TAD allocation fund developers to make necessary improvements to the transportation system that would serve the development and the construction of a new banquet facility and a science lab to be constructed at Flat Rock Park ("the Project"); and,

WHEREAS, the Project will significantly increase the property tax based in the Midland Commons TAD, provide new residential units, while adding new retail to the community; and,

WHEREAS, the Columbus Tax Allocation Committee has reviewed the application from JMC Flatrock Partners, LLC for the grant request as has found the Project to be within the scope of the Midland Commons Redevelopment TAD Plan, impactful and worthy of a grant from the Midland Commons TAD; and,

WHEREAS, the Council of Columbus, Georgia, after full review and consideration of the ratings of the Columbus Tax Allocation Committee has determined that it is in the best interest of the city to approve a Project Allocation from the Midland Commons TAD in an amount not to exceed Fourteen Million Five Hundred And Fourteen Thousand Two Hundred And Forty-Three Dollars (\$14,514,243)

Item #4.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES AS FOLLOWS:

Section 1. Authority. This Resolution is adopted pursuant to the Development Authorities Law of Georgia (O.C.G.A. §36-62-1, et seq., as amended), the Redevelopment Powers Law(O.C.G.A. § 36-44-1, et seq., as amended), Columbus Council Resolution No. 71-16, and other applicable provisions of law.

Section 2. Approval of Funding of the Project. The Council of Columbus, Georgia hereby authorizes and approves the funding to JMC Flatrock Partners, LLC (the“Developer”) from the Midland Commons TAD fund in an amount not to exceed Eleven Million Six Hundred And Fifteen Thousand Two Hundred And Forty-Four Dollars (\$11,615,244) (the “Project Allocation”) upon the approval of the agreement by the Council, to fund the construction of the “Project.

Section 3. Approval to Negotiate the Grant Agreement. The Council of Columbus hereby authorizes the City Manager to negotiate, the Grant Agreement, in a form deemed satisfactory to the City Attorney setting forth the terms and conditions relating to the Midland Commons TAD funding support of the Project and all instruments, documents and certificates related thereto.

Section 4. Failure to Negotiate and Execute the Grant Agreement. If for any reason the Development Agreement is not negotiated and executed between the Developer and the City within twelve (12) months of the date of this Resolution, the Approved Funding shall expire, provided, however, such Approved Funding may be extended administratively by the City Manager upon good cause shown for an additional twelve (12) month period.

Section 5. Approval of Final Grant Agreement. Upon the completion of a negotiated agreement between the Developer and the City, Council shall have final determination in the approval of such agreement.

Section 6. Conflicts. All resolutions and parts of resolutions in conflict with this resolution are hereby rescinded to the extent of any such conflict.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2021 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Item #4.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson, Mayor

June 2, 2021

To: City of Columbus Georgia c/o Pam Hodge

From: JMC Flat rock Partners

Re: TAD Application modification

Dear Pam,

Please let this letter serve as our request to modify the original TAD reimbursement application for the Midland Commons project. Upon our original application we did not add in the carrying cost of the expenditures being reimbursed by the TAD funds because we anticipated working with the city to implement bond financing, which would have computed an interest carrying expense in the total cost of the bond; however, through our efforts in working with the City of Columbus it has been decided that:

- Pay as you go method will be preferred method of reimbursements.
- Would need to compute any carrying cost in the total TAD funds request.

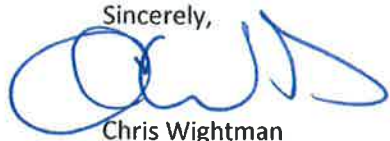
Therefore, we have been asked to resubmit a proposal calculating the estimated cost to carry those funds for the duration of the anticipated period it will take to reimburse JMC Flat rock partners the funds that were approved by City Council through the Midland Tax Allocation District

We prepared a proforma using median values based on recent sales transactions within this development as well as other recent land lot sales in the immediate area to establish values for future lot sales within the Midland Commons development. A 10% absorption rate was used to estimate the time it will take to sell the remaining lots. The data revealed that it will take approximately 20 years for the reimbursement to fully completed. (Pro-Forma attached hereto as an exhibit)

We would like to propose to the City of Columbus that the total TAD request be modified to \$14,514,243.00 which includes the original TAD reimbursement request of \$8,615,244.00 and the anticipated cost of carrying those funds would be \$5,898,999.00. We anticipate that it will take approximately 20 years to fully reimburse the \$14,514,243.00; however, if the values are properly assessed by the taxing authority, that time frame could be reduced to 15 ½ years.

If you have any questions regarding our request to modify the original TAD Application, please feel free to contact me at my office 706-326-2053 or via email at Chris@FCRCommercial.com.

Sincerely,



Chris Wightman

JMC Flatrock Partners, LLC
Midland Commons

sqft / acre
43,560

130,000.00

Lot	Acres	\$ / sqft	Raw Cost	Improvements	Land Value	Prospect	Type	Blde Sqft	\$ / sqft	Building Value	Combined Value	Base Digest
1	1.50	18.00	125,401.00	220,706.00	1,176,120.00	Firestone / Pep Boys	Hardgoods / Service	10,000	100.00	1,000,000.00	2,176,120.00	3,026.00
2	1.30	18.00	108,681.00	191,279.00	1,019,304.00	O'Reilly Auto Parts	Hardgoods Retail	7,000	100.00	700,000.00	1,719,304.00	2,622.00
3	1.30	18.00	108,681.00	191,279.00	1,019,304.00	[open]	QSR	4,000	150.00	600,000.00	1,619,304.00	2,622.00
4	2.00	21.00	167,202.00	294,275.00	1,829,520.00	Popeye's - liquor store	Mix - QSR / Retail	9,000	125.00	1,125,000.00	2,954,520.00	4,034.00
5	1.90	22.00	158,842.00	279,561.00	1,820,808.00	[open]	Strip Center	15,000	125.00	1,875,000.00	3,695,808.00	3,832.00
6	1.30	21.00	108,681.00	191,279.00	1,189,188.00	[open]	QSR	3,500	150.00	525,000.00	1,714,188.00	2,622.00
7	2.05	22.00	171,382.00	301,632.00	1,964,556.00	Zelmo's + Arby's	Mix - Gas / QSR	4,000	200.00	800,000.00	2,764,556.00	4,135.00
8	1.30	20.00	108,681.00	191,279.00	1,132,560.00	Culvers	QSR	4,000	150.00	600,000.00	1,732,560.00	2,622.00
9	1.90	22.00	158,842.00	279,561.00	1,820,808.00	[open]	Full Service Restaurant	7,000	150.00	1,050,000.00	2,870,808.00	3,832.00
10	8.30	6.00	693,887.00	1,221,241.00	2,169,288.00	Publix	Grocery	60,000	110.00	6,600,000.00	8,769,288.00	16,742.00
11	2.40	6.00	200,642.00	353,136.00	627,264.00	[open]	Strip Center	15,000	100.00	1,500,000.00	2,127,264.00	4,841.00
12	2.00	15.00	167,202.00	294,275.00	1,306,800.00	[open]	Hotel	50,000	150.00	7,500,000.00	8,806,800.00	4,034.00
13	1.30	15.00	108,681.00	191,279.00	849,420.00	w/lot 12	w/lot 12	-	-	-	849,420.00	2,622.00
14	4.30	10.00	359,484.00	632,691.00	1,873,080.00	[open]	Family Entertainment	30,000	100.00	3,000,000.00	4,873,080.00	8,673.00
15	15.60	10.00	1,304,173.00	2,295,345.00	6,795,360.00	[open]	Big Box Retail	125,000	110.00	13,750,000.00	20,545,360.00	31,468.00
16	10.00	10.00	836,009.00	1,471,375.00	4,356,000.00	[open]	Mixed Use	100,000	120.00	12,000,000.00	16,356,000.00	20,171.00
17	6.00	8.00	501,605.00	882,825.00	2,090,880.00	[open]	Multifamily	60,000	130.00	7,800,000.00	9,890,880.00	12,102.00
Usable Lots	64.45	11.77	5,388,076.00	9,483,012.00	33,040,260.00			503,500	120.01	60,425,000.00	93,465,260.00	130,000.00
		Average										
Detention Pond	5.00	-	418,004.00	735,688.00	-							
Unusable 17	-	-	#VALUE!	#VALUE!	#VALUE!							
25 ft. Stream Bank	5.19	-	-	-	-							
Roads & ROW	5.31	-	443,923.00	781,301.00	-							
Unusable	15.50	-	#VALUE!	#VALUE!	#VALUE!							
Total	79.95									60,425,000.00	#VALUE!	

Land 6,250,000.00
Improvements 11,000,000.00
Interest 3.50
John Flory - ML Banker
to provide information to run capitalized interest

Sources

Construction Debt	\$11,209,113	41%
Equity	\$7,250,000	27%
Federal Tax Credit Equity	\$0.00	0%
State Tax Credit Equity	\$0.00	0%
Deferred Developer Fee	\$0.00	0%
TAD Grant/ Project Specific Funding	\$8,615,244	32%
TAD Interest Carry	\$5,898,999.00	0%
Total Construction Sources	\$32,973,356	100%

Permanent Debt	\$11,209,113
Equity	\$7,250,000
Federal Tax Equity	\$0.00
State Tax Equity	\$0.00
Other Equity	\$0.00
Deferred Developer Fee	\$0.00
TAD Grants	\$8,615,244
TAD Interest Carry	\$5,898,999.00
Total Permanent Sources	\$32,973,356

Uses

Acquisition Cost	\$6,250,000
Hard Cost	\$2,165,000
Off-Site Improvements	\$4,400,000
Site and Infrastructure Improvements	\$6,677,414
Developer Fee/Commissions	\$777,000
Financing Costs	\$5,000,000
Soft Costs	\$1,804,943
TAD INTEREST COST	\$5,898,999.00
Total Uses	\$32,973,356

Potential Expenditure

Off-site Traffic Enhancements	\$3,000,000
Internal Circulation/Infrastructure	\$4,000,000
Wetlands Mitigation	\$250,000
Traffic & Civil Engineering	\$265,000
Concrete Removal	\$750,000
MEAG/GA Power Infrastructure	\$350,000
Cost of Funds	\$5,000,000
TAD INTERST COST	\$5,898,999
Total TAD Funding Request	\$19,513,999

File Attachments for Item:

5. State of Georgia - State of Fiscal Recovery Fund Application

Approval is requested to apply, and if awarded, accept and amend the American Rescue Plan Fund by the amount awarded from the State of Georgia. The grant funding will be utilized by various departments for approved American Rescue Plan projects.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #5.

TO:	Mayor and Councilors
AGENDA SUBJECT:	State of Georgia - State of Fiscal Recovery Fund Application
AGENDA SUMMARY:	Approval is requested to apply, and if awarded, accept and amend the American Rescue Plan Fund by the amount awarded from the State of Georgia. The grant funding will be utilized by various departments for approved American Rescue Plan projects.
INITIATED BY:	City Manager's Office

Recommendation: Approval is requested to apply, and if awarded, accept and amend the American Rescue Plan Fund by the amount awarded for American Rescue Plan projects approved by the State of Georgia – State of Fiscal Recovery Funds. The grant funding will be utilized by various departments for approved projects.

Background: The American Rescue Plan Act of 2021 was signed into law on March 11, 2021. It was \$1.9 trillion for economic relief from the devastating economic and health effects of the COVID-19 pandemic. Funding was provided directly to states and local government. The State of Georgia has released an application process to provide a funding opportunity to local governments and others throughout the state of Georgia. Application deadline is August 31, 2021.

Analysis: If awarded the City could receive funding for various projects that meet the American Rescue Plan criteria.

Financial Considerations: There will be no financial impact. There are no match requirements for this grant.

Legal Considerations: The City Attorney will review all grant agreements prior to obtaining the City Manager's signature.

Recommendation/Action: Approval is requested to apply, and if awarded, accept and amend the American Rescue Plan Fund by the amount awarded for American Rescue Plan projects approved by the State of Georgia – State of Fiscal Recovery Funds. The grant funding will be utilized by various departments for approved projects.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY, AND IF AWARDED, ACCEPT AND AMEND THE AMERICAN RESCUE FUND BY THE AMOUNT AWARDED FOR AMERICAN RESCUE PLAN PROJECTS APPROVED BY THE STATE OF GEORGIA – STATE OF FISCAL RECOVERY FUNDS.

WHEREAS, the American Rescue Plan (ARP) was signed into law on March 11, 2021; and,

WHEREAS, \$1.9 trillion for economic relief from the devastating economic and health effects of the COVID-19 pandemic was funded; and,

WHEREAS, local and state governments were allocated funding through the ARP; and,

WHEREAS, the State of Georgia has released a funding opportunity for local governments and others.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

To authorize the City Manager to apply, accept, and amend the American Rescue Plan Fund by the amount awarded for America Rescue Plan projects approved by the State of Georgia – State of Fiscal Recovery Funds.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2021 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson, Mayor

File Attachments for Item:

A. Fuel Pumps and Controls – RFP No. 21-0017

**ConColumbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Fuel Pumps and Controls – RFP No. 21-0017
INITIATED BY:	Finance Department

It is requested that Council rescind the award to Service Station Equipment Repair, Inc. (Columbus, GA), for the purchase and installation of fuel pumps and controls for City operations per Resolution No. 198-21 dated June 22, 2021; and authorize the purchase and installation of fuel pumps and controls for City operations from Atlanta Petroleum Equipment Co., Inc. (Tucker, GA). Cost will include the removal and disposal of existing equipment, provision and installation of new equipment, and annual maintenance per location for five (5) years. The recommended vendor's proposed cost is within budget.

In a letter dated July 12, 2021, Service Station Equipment Repair, Inc. (Columbus, GA) contacted the City stating they were unable to move forward with this project. The Evaluation Committee has unanimously decided to award to the next highest ranked vendor, Atlanta Petroleum Equipment Co., Inc. (Tucker, GA), and the vendor has agreed.

Atlanta Petroleum Equipment Co., Inc. will be required/responsible for:

- Removal and all costs related to the disposal of the old pumps.
- Delivery and installation of new pumps at the Schatulga Road Fueling Station, the Cusseta Road Fueling Station, METRA Transit, and the Marina.
- Provide training for preventative maintenance for pumps.
- Provide fuel controller(s) that will be compatible to our current fuel management software: **Trak Systems/Fluid Secure Software.**
- Make one distributing fuel source for each type of fuel available for use by City staff during installation unless the fueling station is a single fuel type.
- Annual Maintenance per Location (Five Years)

New fuel pumps are required to replace outdated fuel pumps which have become too costly to repair.

RFP Advertisement and Receipt of Proposals:

RFP specifications were posted on the web page of the Purchasing Division, the Georgia Procurement Registry, and on DemandStar on December 9, 2020. This RFP has been advertised, opened, and evaluated. Three (3) proposals were received on January 22, 2021.

The responding vendors were:

Atlanta Petroleum Equipment Co., Inc. (APEC) (Tucker, GA)
Service Station Equipment Repair, Inc. (Columbus, GA)¹
Barber Petroleum & Equipment Co., Inc. (Albany, GA)

¹Service Station Equipment Repair, Inc. declined the previous award stating they are unable to move forward with this project.

The following events took place after receipt of the proposals:

RFP MEETINGS/EVENTS		
Description	Date	Agenda/Action
Pre-Evaluation Meeting	02/23/21	The RFP document and related addenda, as well as the RFP rules and process, were provided to evaluation committee members to review prior to the virtual meeting. The Purchasing Manager gave an overview of the rules and policies of the evaluation process. The Project Head gave an overview of the needs of the different facilities. A date was selected for the 1 st Evaluation Meeting.
1 st Evaluation Meeting	03/18/21	The Purchasing Manager opened the meeting, and each proposal was discussed by the committee. It was determined that several clarifications were required from each vendor.
Clarifications Requested	03/25/21	Requests for clarifications forwarded to vendors.
Clarifications Received	04/06/21	Clarification responses received and forwarded to committee members. It was determined that the committee should meet to discuss responses.
2 nd Evaluation Meeting	04/12/21	The Purchasing Manager opened the meeting, and each vendor response was discussed by the committee. It was determined that an additional clarification was needed.
Clarification Requested	04/22/21	Request for clarification was forwarded to vendor.
Clarification Received	04/28/21	Clarification response was received and forwarded to committee members. No further clarifications were requested.
Evaluation Forms Sent	04/28/21	Evaluation forms were forwarded to the voting committee members.
Evaluation Forms Returned	05/18/21	Evaluation forms were completed and returned to Purchasing for compilation of results.
Evaluation Results	6/14/21	Evaluation results were forwarded to the Evaluation Committee for review.
Recommendation Received	06/15/21	The committee members unanimously voted to award to the highest scoring vendor.
Council Award	06/22/21	Council awarded to highest scoring vendor.
Vendor Declined Award	07/16/21	Purchasing was notified by awarded vendor that they were unable to move forward with this project. Evaluation Committee was notified of their decision.
Recommendation Received	07/19/21	Evaluation Committee voted unanimously to award to the next highest scoring vendor.

Letter to Vendor	07/20/21	A letter was sent to APEC requesting their confirmation to move forward with this project at their submitted terms and pricing if recommendation approved by Council.
Vendor Response	07/23/21	Affirmative response received from vendor.

Evaluation Committee:

Proposals were reviewed by members of the Evaluation Committee, which consisted of one voting member from the Public Works Department, one voting member from the Facilities Maintenance Division, one voting member from the Parks & Recreation Department, one voting member from METRA, and one voting member from the Fleet Maintenance Division.

One representative from Inspections & Code Enforcement and one representative from the Public Works Department served as alternate voters. Two representatives from the Fleet Maintenance Division served as non-voting advisors.

Award Recommendation:

The evaluation committee unanimously recommend award of the contract to Atlanta Petroleum Equipment Company, Inc. (APEC).

Vendor Qualifications/Experience:

- APEC was founded in 1989 and has 32 years' experience in the petroleum industry.
- APEC was recently sold to an individual with over 20 years' experience in the petroleum industry. The company has increased its employee base under the new company head.
- APEC has multiple highly qualified service technicians experienced in petroleum equipment installation.
- APEC has technicians available 24/7.
- APEC is a member of the Petroleum Equipment Institute (PEI), which sets many of the standards and practices for the petroleum industry for both federal and state agencies.
- APEC is certified with Georgia Tank & Equipment Contractors' Association (GTEC), the Alabama Petroleum Equipment Contractors Association (ALPEC), and the Georgia Association of Convenience Stores (GACS).

Client Work History:

- APEC has provided similar services to the following companies:
 - Douglas County Fleet Management (Douglasville, GA) – 10/11/2018-01/08/2019
Ground Up Fuel Facility: Tanks, pumps, piping, canopy, tank gauging, fuel management system, etc.
 - Jim Ellis Automotive Group (Atlanta, GA) – 07/05/2017-09/09/2018
Multiple sites AST Fuel Systems Tanks, pumps, piping, tank gauging, fuel management system, etc.
 - George Hicks Const. (AAFES) (Fort Benning, GA) – 02/16/2016-06/19/2016
Ground Up Fuel Facility: Tanks, pumps, piping, canopy, tank gauging, fuel management system, etc.

The City's Procurement Ordinance Article 3-110 (Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services) governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated

components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results and cost information has been submitted to the City Manager in a separate memo for informational purposes.

Funds for the purchase of the equipment and installation are budgeted in the FY21 Budget: Other Local Option Sales Tax-Infrastructure Fund – Public Works – Infrastructure-LOST – General Construction – New Fuel Pumps and Generators; 0109-260-9901-LOST-7661-96056-20190.

Funds will be budgeted each fiscal year for annual maintenance:

Public Works: General Fund – Public Works – Fleet Management – Contractual Services; 0101-260-2300-VHCL-6319.

METRA: Transportation Fund – Transportation – Maintenance – Miscellaneous Equipment Maintenance; 0751-610-2200-METM-6519.

Parks and Recreation: General Fund – Parks and Recreation – Lake Oliver Marina – Miscellaneous Equipment Maintenance; 0101-270-4049-LOLV-6519.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH ATLANTA PETROLEUM EQUIPMENT CO., INC. (TUCKER, GA) FOR THE PURCHASE AND INSTALLATION OF FUEL PUMPS AND CONTROLS FOR CITY OPERATIONS, AS WELL AS PERFORM ANNUAL MAINTENANCE PER LOCATION FOR FIVE (5) YEARS; AND RESCIND RESOLUTION NO. 198-21, WHICH AWARDED THE CONTRACT TO SERVICE STATION EQUIPMENT REPAIR, INC.

WHEREAS, three (3) proposals were received on January 22, 2021; and,

WHEREAS, Council awarded the contract to Service Station Equipment Repair, Inc. on June 22, 2021, per Resolution No. 198-21; and,

WHEREAS, in a letter dated July 12, 2021, Service Station Equipment Repair, Inc. (Columbus, GA) has contacted the city stating they are unable to move forward with this project. The Evaluation Committee has determined to award to the next highest ranked vendor, Atlanta Petroleum Equipment Co., Inc. (Tucker, GA), and the vendor has agreed to provide and install the fuel pumps and controls, as well as perform annual maintenance per location for five (5) years.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

Part I

Resolution No. 198-21 is hereby rescinded.

Part II

That the City Manager is hereby authorized to execute a contract with Atlanta Petroleum Equipment Co., Inc. (Tucker, GA) to purchase and install fuel pumps and controls for City operations.

Funds for the purchase of the equipment and installation are budgeted in the FY21 Budget: Other Local Option Sales Tax-Infrastructure Fund – Public Works – Infrastructure-LOST – General Construction – New Fuel Pumps and Generators; 0109-260-9901-LOST-7661-96056-20190.

Funds will be budgeted each fiscal year for annual maintenance:

Public Works: General Fund – Public Works – Fleet Management – Contractual Services; 0101-260-2300-VHCL-6319.

METRA: Transportation Fund – Transportation – Maintenance – Miscellaneous Equipment Maintenance; 0751-610-2200-METM-6519.

Parks and Recreation: General Fund – Parks and Recreation – Lake Oliver Marina – Miscellaneous Equipment Maintenance; 0101-270-4049-LOLV-6519.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2021 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

B. Computer Equipment and Accessories (Annual Contract) – Cooperative Purchase

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Computer Equipment and Accessories (Annual Contract) – Cooperative Purchase
INITIATED BY:	Finance Department

It is requested that Council approve the annual contract for the purchase of computer equipment and accessories, *on an as needed basis*, from Virtucom, Inc. (Norcross, GA). The purchase will be accomplished via Cooperative Purchase utilizing RFP No. 21-014, issued and awarded by the Muscogee County School District. This five-year contract has an estimated annual contract value of approximately \$930,000.00.

The contract term will begin on the date of contract execution through June 30, 2024, with two optional one-year extensions. The amount of the intended purchases shall not exceed the amount budgeted for various departments for computer equipment.

The vendor will provide, install and maintain computer equipment and accessories, such as Lenovo computer hardware, mice, keyboards, etc... This equipment will be utilized by end users throughout the City as deemed necessary by the Information Technology Department.

By using the Muscogee County School District RFP award, CCG will be able to benefit from MCSD's volume pricing which is more cost effective than the current state contract pricing, while also obtaining longer warranties and on-site services. This contract will allow CCG to continue to purchase Lenovo computers with the same or better specifications. It will also provide for the vendor to set-up and install the new systems, rather than drop shipping equipment to CCG and requiring IT staff to perform the installation. This will allow IT staff more time to respond to IT service requests and focus on other tasks, such as the older machines that are not under warranty or service.

Article 3-118, of the City's Procurement Ordinance, allows for participation in cooperative purchasing with other public procurement units.

Funding for the ongoing purchases and services will be budgeted, each fiscal year, in various departments' budgets for computer equipment.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE ANNUAL CONTACT WITH VIRTUCOM, INC., (NORCROSS GA) FOR THE PURCHASE OF COMPUTER EQUIPMENT AND ACCESSORIES, *ON AN AS NEEDED BASIS*. THE PURCHASE WILL BE ACCOMPLISHED VIA COOPERATIVE PURCHASE UTILIZING RFP NO. 21-014, ISSUED AND AWARDED BY THE MUSCOGEE COUNTY SCHOOL DISTRICT. THIS FIVE-YEAR CONTRACT HAS AN ESTIMATED ANNUAL CONTRACT VALUE OF APPROXIMATELY \$930,000.00. THE AMOUNT OF THE INTENDED PURCHASES SHALL NOT EXCEED THE AMOUNT BUDGETED FOR VARIOUS DEPARTMENTS FOR COMPUTER EQUIPMENT.

WHEREAS, the contract term will begin on the date of contract execution through June 30, 2024, with two optional one year extensions.

WHEREAS, the vendor will provide, install and maintain computer equipment and accessories, such as Lenovo computer hardware, mice, keyboards, etc... This equipment will be utilized by end users throughout the City as deemed necessary by the Information Technology Department; and,

WHEREAS, by using the Muscogee County School District RFP award, CCG will be able to benefit from MCSD's volume pricing which is more cost effective than the current state contract pricing, while also obtaining longer warranties and on-site services. This contract will allow CCG to continue to purchase Lenovo computers with the same or better specifications. It will also provide for the vendor to set-up and install the new systems, rather than drop shipping equipment to CCG and requiring IT staff to perform the installation. This will allow IT staff more time to respond to IT Central requests and focus on other tasks, such as the older machines that are not under warranty or service; and,

WHEREAS, Article 3-118, of the City's Procurement Ordinance, allows for participation in cooperative purchasing with other public procurement units.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to enter into contract with Virtucom, Inc., (Norcross GA) for the purchase of computer equipment and accessories, *on an as needed basis*. The purchase will be accomplished via Cooperative Purchase utilizing RFP No. 21-014, issued and awarded by the Muscogee County School District. The contract term will begin on the date of contract execution through June 30, 2024, with two optional one-year extensions. Funding for the ongoing purchases and services will be budgeted, each fiscal year, in various departments' budgets for computer equipment.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2021 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

C. Sixty-Five Gallon Recycling Containers – Cooperative Contract

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Sixty-Five Gallon Recycling Containers – Cooperative Contract
INITIATED BY:	Finance Department

It is requested that Council approve the purchase of 3,000 Sixty-Five Gallon recycling containers from IPL North America, Inc. (St-Damien De Buckland, Canada) in the amount of \$126,000.00. The purchase will be made by Cooperative Purchasing via HGACBuy Contract #RC01-21.

The recycling containers will be distributed to citizens as part of the on-going automated recycling collection project.

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy issued solicitation #RC01-21 for Refuse and Recycling Containers & Lifters on July 15, 2020; whereby IPL North America was one of the vendors awarded to provide the items. The effective date of the contract is 01/01/2021 – 12/31/2023. The solicitation process utilized by HGACBuy meets the requirements of the City's Procurement Ordinance; additionally, cooperative purchasing is authorized per Article 3-118 of the Procurement Ordinance.

Funds are budgeted in the FY22 Budget: Integrated Waste Management Fund – Public Works – Recycling – Operating Materials; 0207 – 260 – 3520 – RCYL – 6728.

A RESOLUTION**NO. _____**

A RESOLUTION AUTHORIZING THE PURCHASE OF 3,000 SIXTY-FIVE GALLON RECYCLING CONTAINERS FROM IPL NORTH AMERICA, INC. (ST-DAMIEN DE BUCKLAND, CANADA) IN THE AMOUNT OF \$126,000.00. THE PURCHASE WILL BE MADE BY COOPERATIVE PURCHASING VIA HGACBUY CONTRACT #RC01-21.

WHEREAS, the recycling containers will be distributed to citizens as part of the on-going automated recycling collection project; and,

WHEREAS, the H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy issued solicitation #RC01-21 for Refuse and Recycling Containers & Lifters on July 15, 2020; whereby IPL North America was one of the vendors awarded to provide the items. The effective date of the contract is 01/01/2021 – 12/31/2023. The solicitation process utilized by HGACBuy meets the requirements of the City's Procurement Ordinance; additionally, cooperative purchasing is authorized per Article 3-118 of the Procurement Ordinance.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase of 3,000 Sixty-Five Gallon recycling containers from IPL North America, Inc. (St-Damien De Buckland, Canada) in the amount of \$126,000.00. The purchase will be made by Cooperative Purchasing via HGACBuy Contract #RC01-21. Funds are budgeted in the FY22 Budget: Integrated Waste Management Fund – Public Works – Recycling – Operating Materials; 0207 – 260 – 3520 – RCYL – 6728.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2021 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

D. Emergency Bulk Waste Pick-up and Delivery Services

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Emergency Bulk Waste Pick-up and Delivery Services
INITIATED BY:	Finance Department

It is requested that City Council authorize the City Manager to negotiate and enter into contract(s) with vendors and individuals to provide emergency bulk waste pick-up and delivery services. The vendors/individuals will provide curbside pick-up of bulk waste and deliver the waste to the landfill. The bulk items will consist of large household appliances and bulk furniture as well as large piles of branches that cannot be collected by regular garbage trucks. The vendors/individuals will be paid \$250 per ton for providing the service.

The Public Works Department is experiencing an unprecedented shortage of drivers which has drastically impacted bulk waste pick up. The City will expedite a solicitation process in order to obtain a listing of vendors/individuals to provide the services. This authorization will allow the City Manager to negotiate and enter into contract(s) with the vendors/individuals without additional Council approval. This process will assist the Department with quickly addressing any back-log until drivers can be hired and/or for future ongoing services.

The vendors/individuals will be required to provide all necessary equipment and labor, as well as, business license, proper insurance, etc... in order to enter into contract with the City.

Funds are available in the FY22 Budget: Integrated Waste Management Fund – Public Works – Solid Waste Collection – Contractual Services; 0207-260-3510-GARB-6319. Additionally, funding will be budgeted in appropriate fiscal years, if services are needed beyond FY22.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO CONTRACT(S) WITH VENDORS AND INDIVIDUALS TO PROVIDE EMERGENCY BULK WASTE PICK-UP AND DELIVERY SERVICES. THE VENDORS/INDIVIDUALS WILL PROVIDE CURBSIDE PICK-UP OF BULK WASTE AND DELIVER THE WASTE TO THE LANDFILL. THE BULK ITEMS WILL CONSIST OF LARGE HOUSEHOLD APPLIANCES AND BULK FURNITURE AS WELL AS LARGE PILES OF BRANCHES THAT CANNOT BE COLLECTED BY REGULAR GARBAGE TRUCKS. THE VENDORS/INDIVIDUALS WILL BE PAID \$250 PER TON FOR PROVIDING THE SERVICE.

WHEREAS, The Public Works Department is experiencing an unprecedented shortage of drivers which has drastically impacted bulk waste pick up. The City will expedite a solicitation process in order to obtain a listing of vendors/individuals to provide the services. This authorization will allow the City Manager to negotiate and enter into contract(s) with the vendors/individuals without additional Council approval. This process will assist the Department with quickly addressing any back-log until drivers can be hired and/or for future ongoing services; and,

WHEREAS, the vendors/individuals will be required to provide all necessary equipment and labor, as well as, business license, proper insurance, etc... in order to enter into contract with the City.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to negotiate and enter into contract(s) with vendors and individuals to provide emergency bulk waste pick-up and delivery services. The vendors/individuals will provide curbside pick-up of bulk waste and deliver the waste to the landfill. The bulk items will consist of large household appliances and bulk furniture as well as large piles of branches that cannot be collected by regular garbage trucks. The vendors/individuals will be paid \$250 per ton for providing the service. Funds are available in the FY22 Budget: Integrated Waste Management Fund – Public Works – Solid Waste Collection – Contractual Services; 0207-260-3510-GARB-6319. Additionally, funding will be budgeted in appropriate fiscal years, if services are needed beyond FY22.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2021 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting _____.
 Councilor Barnes voting _____.
 Councilor Crabb voting _____.

Councilor Davis voting _____.

Councilor Garrett voting _____.

Councilor House voting _____.

Councilor Huff voting _____.

Councilor Thomas voting _____.

Councilor Tucker voting _____.

Councilor Woodson voting _____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

CHECKLIST

Item #D.

EMERGENCY BULK WASTE PICK-UP AND DELIVERY SERVICES

Resolution # _____

☐ E-Verify Affidavit (See Attachment A)

The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contracts (contracts with a government agency) for the physical performance of services³ over \$2,499.99 in value to enroll in E-Verify, *regardless of the number of employees*. A contractor or sub-contractor may be exempt from this requirement if the contractor or sub-contractor has no employees and does not hire nor intend to hire employees for the purpose of completing any part of the public contract.¹

An exempt contractor or sub-contractor can meet the requirements of the law by providing an unexpired driver's license or identification card issued by a state on a list of approved states. A contractor or sub-contractor is exempt if he is an individual with no employees and no intent to hire employees to work on the contract.

Based on the information above, If you are exempt please check below.

_____ *I certify that I am exempt from the E-verify Affidavit requirement. I am an individual contractor with no employees and no intent to hire employees to work on the contract. I am providing a copy of my unexpired Georgia driver's license or identification card.*

If you have one or more employees you are required to provide the E-verify Affidavit, per the guideline below..

Pursuant to O.C.G.A. § 13-10-91, a public employer shall not enter into a contract for the performance of services unless the contractor registers and participates in the federal work authorization program. If a supplier is providing services under a contract with a total compensation amount of \$2,500 or greater, (even if such services will be performed outside of the State of Georgia), Columbus Consolidated Government requires a notarized affidavit from the supplier attesting to the following:

- (A) The affiant has registered with, is authorized to use, and uses the federal work authorization program;
- (B) The user identification number and date of authorization for the affiant;
- (C) The affiant will continue to use the federal work authorization program throughout the contract period; and
- (D) The affiant will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the same information required by subparagraphs (A), (B), and (C) of this paragraph.

Additional information regarding the State's E-Verify requirements can be found at: <http://www.audits.ga.gov/NALGAD/IllegalImmigrationReformandEnforcementAct.html>. **A completed, notarized E-Verify Affidavit must be provided; failure to do so will render the firm's or individual's proposal non-responsive and ineligible for award consideration.**

☐ Contract Signature Page

☐ Proof of Insurance

The successful candidate shall provide proof of commercial liability insurance upon execution of the Contract Signature Page by the candidate. Within 10 days of the award notification and /or candidate signature, the candidate must provide a Certificate of Insurance that names the "Columbus Consolidated Government" as an additional insured, **as well as, list the applicable project or annual contract name, and/or Solicitation name and number.** The Certificate of Insurance must be included with the contract documents prior to finalization of the contract and before any services are performed.

☐ Hold Harmless Agreement (See Attachment B)

☐ Page 1 of Form W-9 (<https://www.irs.gov/pub/irs-pdf/fw9.pdf>)

☐ Business License (Occupation Tax Certificate)

CONTRACTOR AFFIDAVIT

E-VERIFY / GEORGIA SECURITY & IMMIGRATION COMPLIANCE ACT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of ***Columbus Consolidated Government*** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Company ID Number (*numerical, 4-7 digits*)

Date of Authorization

****See <https://e-verify.uscis.gov/emp/vislogin.aspx?JS=YES> to access your E-Verify Company Identification Number.**

Name of Contractor

EMERGENCY BULK WASTE PICK-UP AND DELIVERY SERVICES (AS NEEDED CONTRACT)

Name of Project

Columbus Consolidated Government

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ___, 20___ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

Subscribed and sworn before me on this the ___ day of _____, 20___.

NOTARY PUBLIC

My Commission Expires:

A properly completed, notarized E-Verify Affidavit must be provided; failure to do so will render the firm's proposal non-responsive and ineligible for consideration.

ATTACHMENT B**EMERGENCY BULK WASTE PICK-UP AND DELIVERY SERVICES****HOLD HARMLESS AGREEMENT**

The Contractor covenants to save, defend, hold harmless, and indemnify the City, and all of its officers, departments, agencies, agents, and employees (collectively the “City”) from and against any and all claims, losses, damages, injuries, fines, penalties, costs (including court costs and attorney’s fees), charges, liability, or exposure, however caused, resulting from, arising out of, or in any way connected with the Contractor’s intentional, negligent, or grossly negligent acts or omissions in performance or nonperformance of its work called for by the Contract Documents.

Executed on _____, ___, 20 __ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

Printed Name of Company (if applicable)

CONTRACT SIGNATURE PAGE

EMERGENCY BULK WASTE PICK-UP AND DELIVERY SERVICES

Pursuant to Resolution No. _____,

THE UNDERSIGNED HEREBY DECLARES THAT THEY WILL PROVIDE THE FOLLOWING SERVICES ON AN AS-NEEDED BASIS:

Emergency curbside pick-up of bulk waste and delivery of the waste to the landfill. The bulk items will consist of large household appliances and bulk furniture as well as large piles of branches that cannot be collected by regular garbage trucks. The vendors/individuals will be paid \$250 per ton for providing the service until the service period is terminated by the City Manager in his sole discretion.

The minimum equipment list should be as follows:

- Non-Green Bulk Waste (furniture, mattresses, etc.)
 - Enclosed truck or trailer to haul material to landfill
 - If trailer is used - must be high-side with appropriate cover and tie downs to secure load
 - Labor necessary to load and unload waste
 - Truck driver
- Green Bulk Waste
 - Grapple truck with appropriate bucket (flat bottom) for loading waste in residential areas
 - Dump truck (or trucks) to haul material to landfill
 - Rakes to clean area after loading
 - Labor necessary to load and unload waste
 - Truck driver

HE/SHE HAS/THEY HAVE CAREFULLY EXAMINED THE REQUIREMENT HEREIN REFERRED TO AND WILL PROVIDE ALL EQUIPMENT, TERMS AND SERVICES TO THE CONSOLIDATED GOVERNMENT OF COLUMBUS, GEORGIA.

Witness as to the signing of the contract

Signature of Authorized Representative Date

Witness as to the signing of the contract

Print Name and Title of Signatory

Corporate seal (if applicable)

Company Name

Company Ordering Address

Company Payment Address

Contact: _____

Email: _____

Telephone: _____

Fax: _____

Contact: _____

Email: _____

Telephone: _____

Fax: _____

CONSOLIDATED GOVERNMENT OF COLUMBUS, GEORGIA

Accepted this ____ day of _____ 20 ____

APPROVED AS TO LEGAL FORM:

Isaiah Hugley, City Manager

Clifton C. Fay, City Attorney

ATTEST:

Sandra T. Davis, Clerk of Council

File Attachments for Item:

1. Weapons for the Sheriff's Office

WEAPONS FOR THE SHERIFF’S OFFICE:

On August 3, 2021, Sheriff Countryman notified the City Manager of the need to expedite the purchase of three hundred thirty (330) Glock Model G-45 9mm pistols and accessories. The Sheriff’s Office will trade-in their old .45 caliber weapons for the 9mm weapons.

The further documents the following reasons for the emergency purchase:

- Most .45 caliber weapons are 15+ years in service
- Manufacturers recommend a “Service Weapon” not to exceed 5 to 7-years
- Although all weapons are inspected annually, the cost for replacement parts are increasing yearly
- The 9mm is now the recommended duty caliber through the FBI as they have done numerous studies to show that the round is superior to that of the .45 caliber.
- The Sheriff’s Office began the process of trying to purchase the new weapons near the beginning of the year in order to make the purchase as soon as possible. October was earmarked as the timeframe the weapons should be received, because that is a time when the Sheriff’s Office Training Division will have designated time to transition all sworn personnel to the new weapon system. Other times of the year are filled with other required training. The vendors had informed the Department that it takes 6 months to a year to receive the guns and the Sheriff’s Office wanted to avert a situation where the current weapons may have malfunctions, causing deputy safety issues.
- As an agency, the Sheriff’s Office is responsible for providing the deputies the best equipment to do their jobs as effectively and efficiently as possible. The MCSO has been trying to purchase new weapons for the last eight (8) years, but other needs took precedent.
- 9mm ammunition is a significantly cheaper than .45 caliber that will lead to cost savings over the future.

The Sheriff’s Office found that vendor sources for the weapons are becoming depleted. Smyrna Police Distributors (Smyrna, GA) was able to contact the manufacturer to have weapons shipped to them in preparation for the Sheriff’s Office purchase. If the weapons are not purchased by the Sheriff’s Office, the weapons will be distributed to other purchasers. The purchase amount, with trade-in, is \$116,677.50.

The City Manager approved the Emergency Purchase on August 3, 2021.

Funds are budgeted in the FY22 Budget: LOST/Public Safety – Sheriff – Public Safety/LOST – Other Equipment; 0102 – 550 - 9900 – LOST - 7762.

File Attachments for Item:

B. Feeding the Valley Update - Rob Scott, Community Reinvestment Director



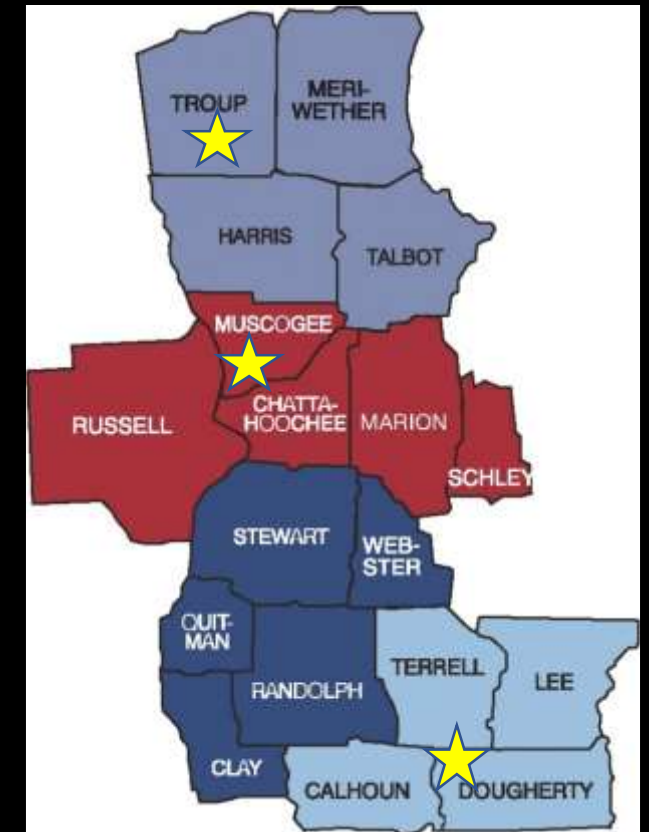
Item #B.



Hunger by the Numbers

Item #B.

- In our service area (population of 565,000) **115,000** people are considered food insecure.
- “Food Insecurity” – is defined as a lack of resources to provide for a healthy and nutritious diet.
- More than 503,000 children are considered food insecure in Georgia.





Front View of Subject Property



Item #B.

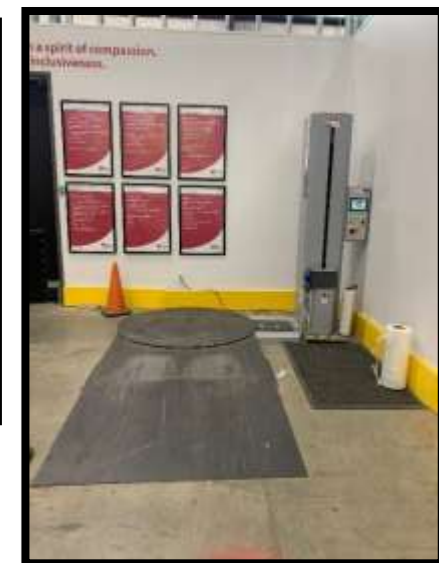
View of Warehouse Area



View of Rear of Building



Investing in the Future



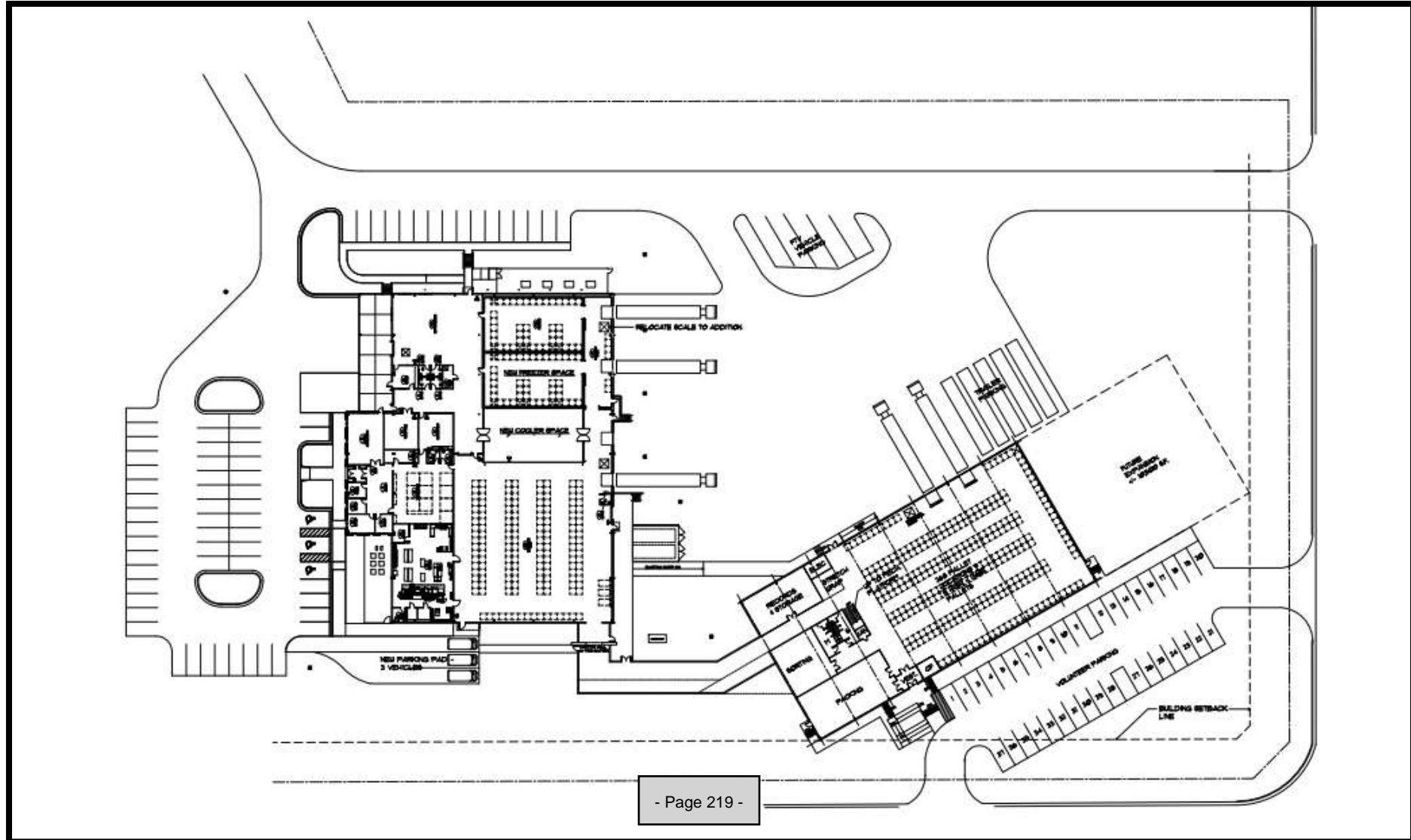
COVID-19 Pandemic

Need for Program Expansion

- Since the COVID-19 pandemic, **the need for food assistance has increased dramatically** in the Region.
- Feeding the Valley is **not able to meet** the pandemic-related demands without facility and program expansion, which would require funding assistance.
- Feeding the Valley is therefore **seeking funds to expand their facility and programs** in order to meet new demands in response to the pandemic.



Item #B.



State Opportunity:

Community Development Block Grant-CV

- The **CDBG-CV Program** originated from the **CARES Act of 2020** to provide relief response to the COVID-19 Pandemic. Georgia received **\$82 million** from **HUD** for the program, including administration.
- Applications may be submitted by general purpose **local governments (entitlement or non-entitlement)** to support **food-bank** activities and **food pantry activities**.
- The CDBG-CV program would enable FTV to expand their facility and programs and respond to the pandemic.



Partnerships:

Community Development Block Grant-CV

River Valley Regional Commission

The RVRC is adept at writing and administering CDBG grants. RVRC would both write and administer this grant.

Feeding the Valley

FTV is the recipient. Its beneficiaries are the same as the grant's. Funds from the grant would be allocated to a FTV Project.

City of Columbus

FTV cannot directly apply for CDBG funding, therefore, its jurisdictional local government, CCG, is the logical applicant.

CCG Development Authority

The applicant must legally own the property on which the project takes place. The DA may act as Title Holder for a 5-year

Item #B.



We do amazing.



The Process: CDBG-CV

- Application Deadline: November 19th, 2021 at 11:59 p.m.

Pre-Award

1. Architectural Procurement: 30-day mandatory RFQ period
2. Need Documentation and Preliminary Architectural Report Planning
3. Environmental Review, Budget, and Compliance
4. Council Resolutions, Agreements, and Form Signatures
5. Application development and submission

Post-Award

- Once awarded, RVRC will administer the grant.

Match & Award Management

- The application requires a 25% match
- Feeding the Valley has estimated a **\$4.9 million project** and has set aside the necessary match of **\$1.2 million**.
- Once awarded, DCA drawdowns for funding may be timed to coincide with payments to Feeding the Valley, negating the incumbrance of reimbursement. **It is rare that government will pay in advance.**

Development Authority: Title Agreement

- Applicant must own the property on which the project will take place
- DCA requires that funds be appropriated to projects taking place on properties owned by the applicant.
- The Columbus Development Authority would need to enter into a **five-year title agreement** to hold ownership over the Feeding the Valley facility in order for the project to be funded.

The Ask

- Feeding the Valley Asks the City of Columbus to be the applicant for this CDBG-CV on their behalf.

Thank You From...



File Attachments for Item:

D. Stormwater Update - Donna Newman, Engineering Director

Stormwater Project Updates

August 10, 2021



Riverwalk Slope Failure at Bay Ave.



Item #D.

Riverwalk Slope Failure at Bay Ave.



Riverwalk Slope Failure – Proposed Repair

Item #D.



Umbrellas provided by others

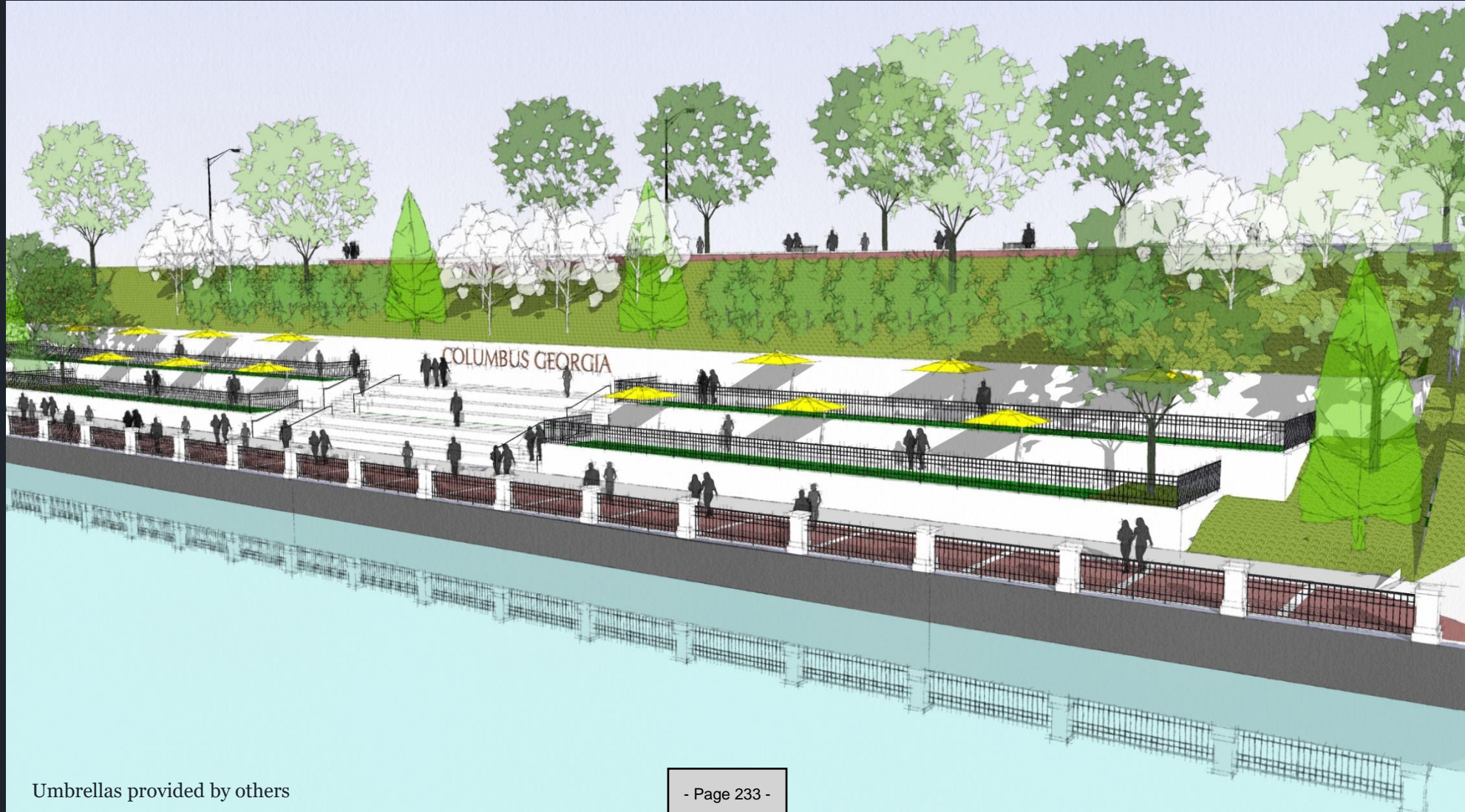
Riverwalk Slope Failure – Proposed Repair

Item #D.



Riverwalk Slope Failure – Proposed Repair

Item #D.



Umbrellas provided by others

Riverwalk Slope Failure – Proposed Repair

Item #D.



Warm Springs Road Culvert Crossing



Warm Springs Road Culvert Crossing



Warm Springs Road Culvert Crossing



Warm Springs Road Culvert Crossing



Warm Springs Road Culvert Crossing

Item #D.



Lake Oliver Sedimentation



Lake Oliver Sedimentation - 2021



Lake Oliver Sedimentation – June 2021

Item #D.



Lake Oliver Sedimentation – June 2021

Item #D.



Lake Oliver Sedimentation - 2012



Approx. 3.5 acres
Approx. 25,000 cubic yards
(4 foot depth)

Lake Oliver Sedimentation - 1999



Lake Oliver Sedimentation – Flood Map



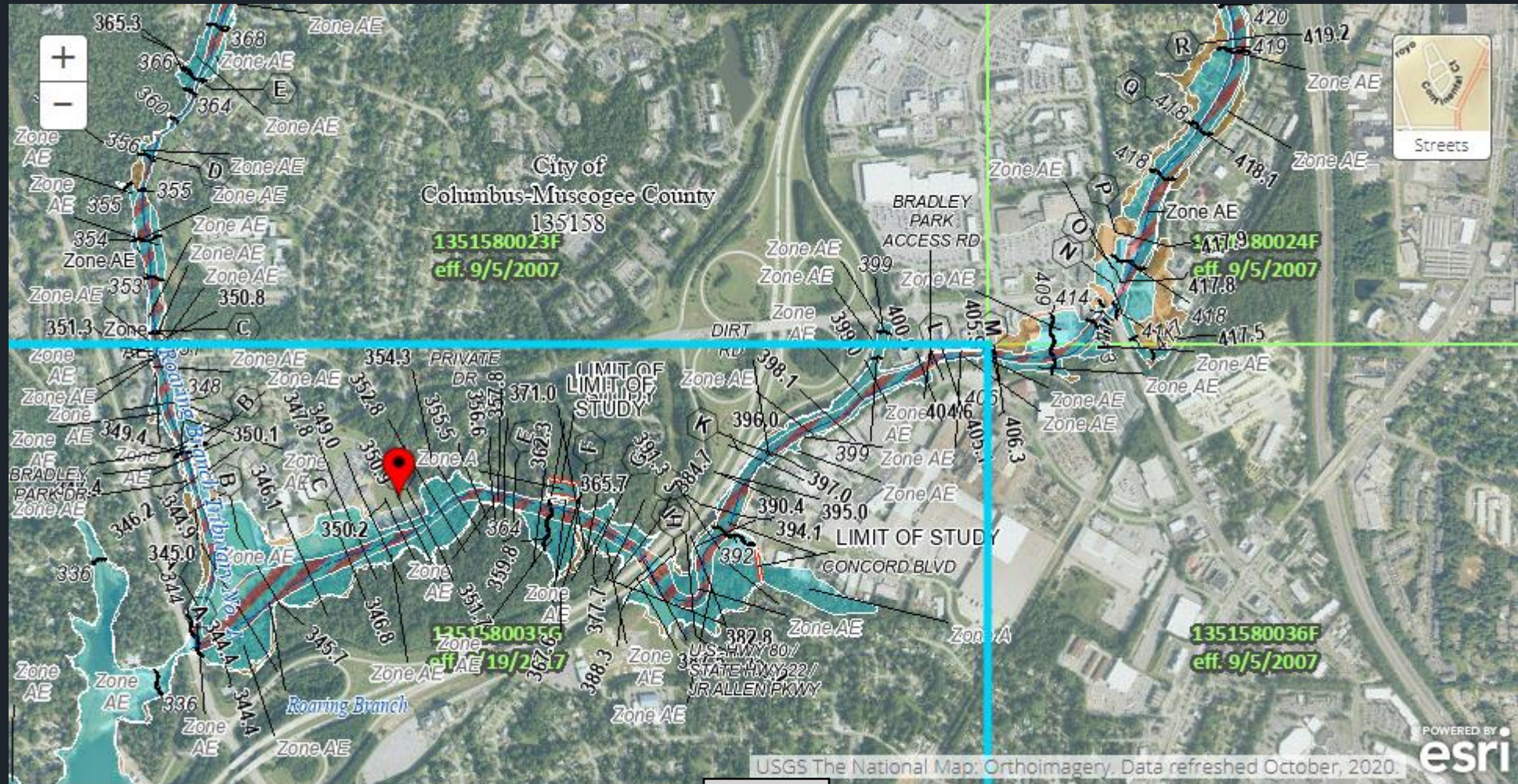
1993



2021



Lake Oliver Sedimentation – Flood Map



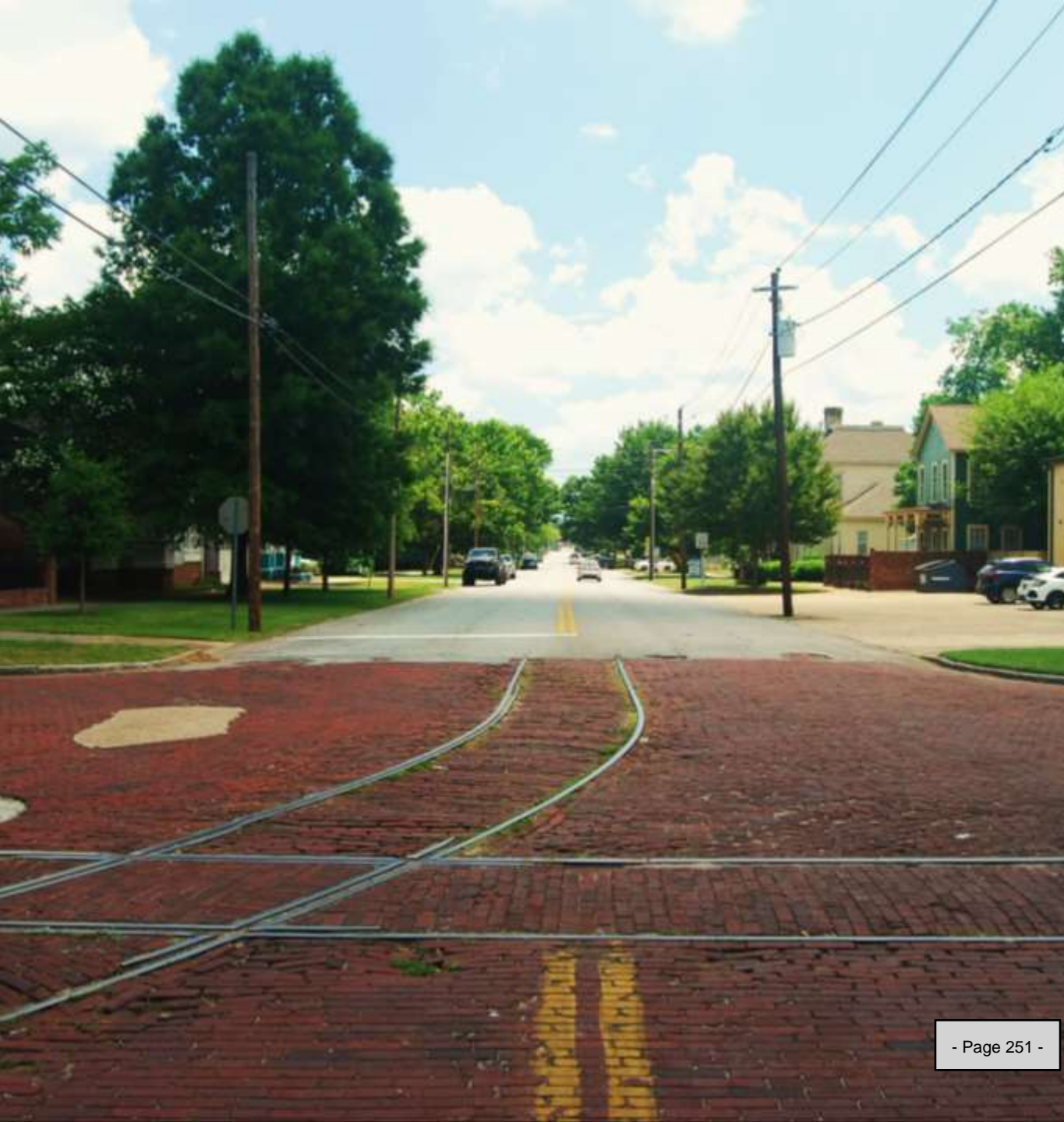
Thank You!



BARGEDESIGN.COM

File Attachments for Item:

E. Corridor Study Update - Donna Newman, Engineering Director



8th Street, 13th Street, & 17th Avenue Corridors Study

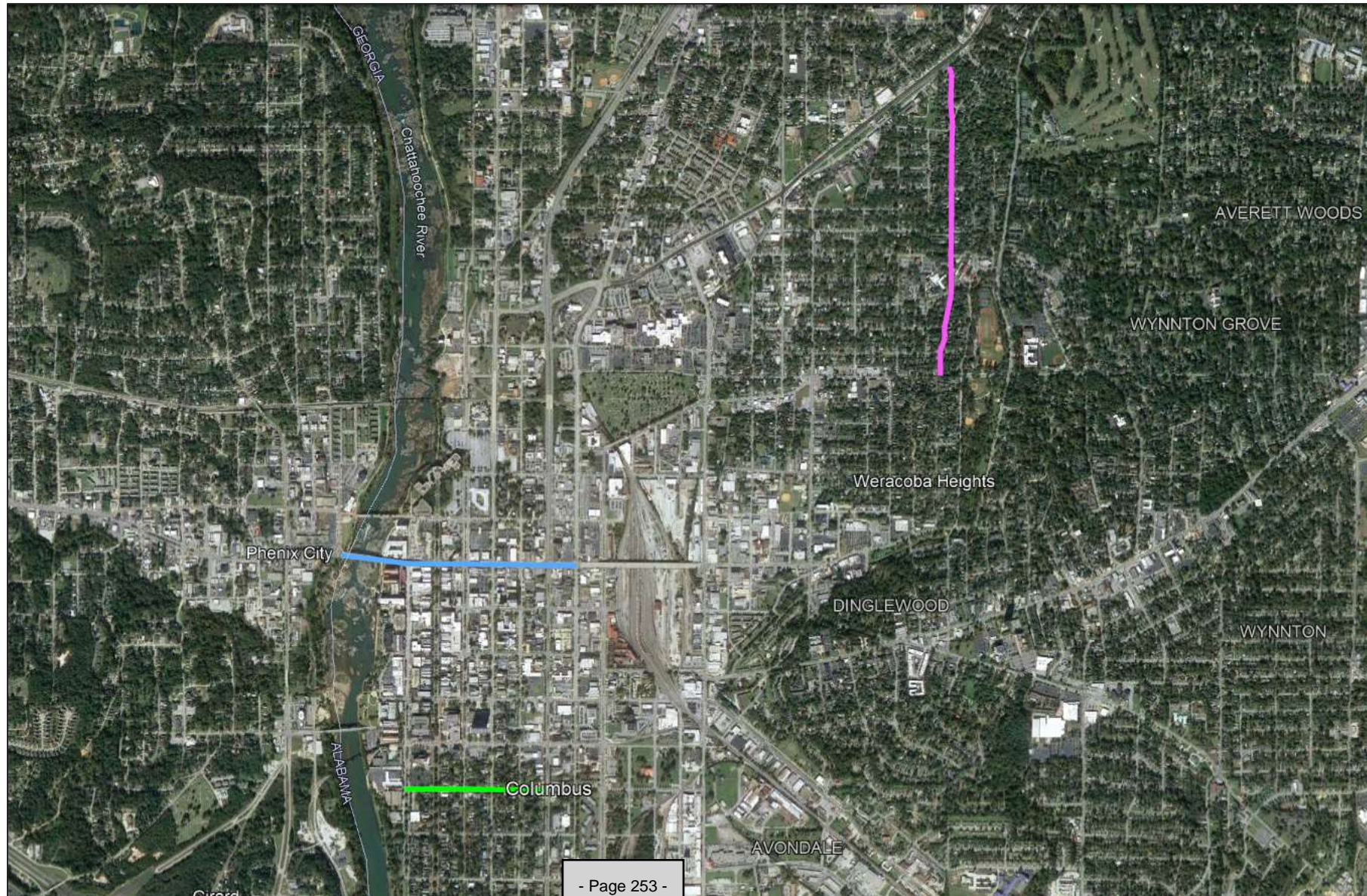
August 10, 2021

Agenda

1. Study Overview
2. Study Objectives
3. Schedule
4. Next Steps

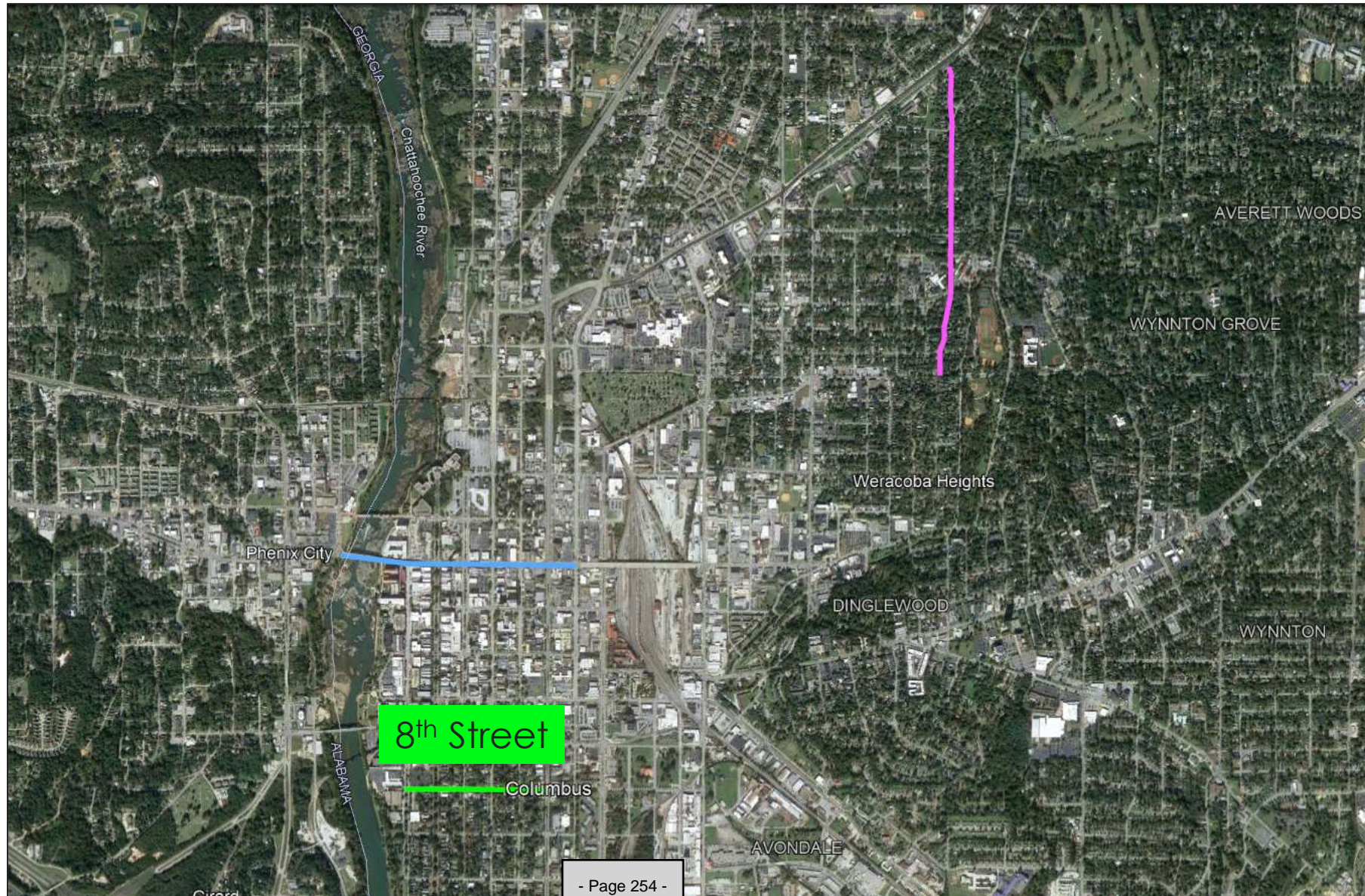
Study Overview

Item #E.



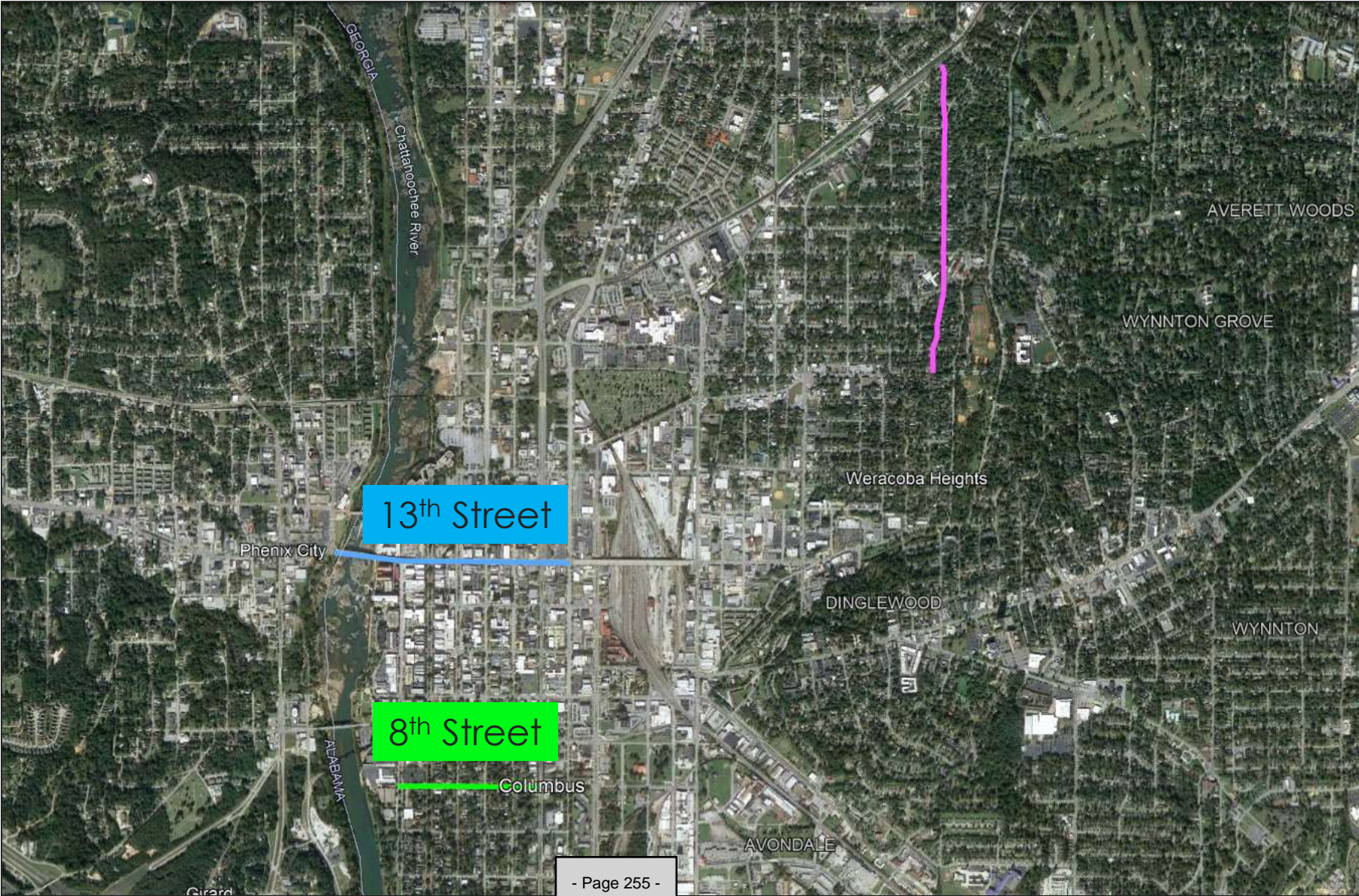
Study Overview

Item #E.

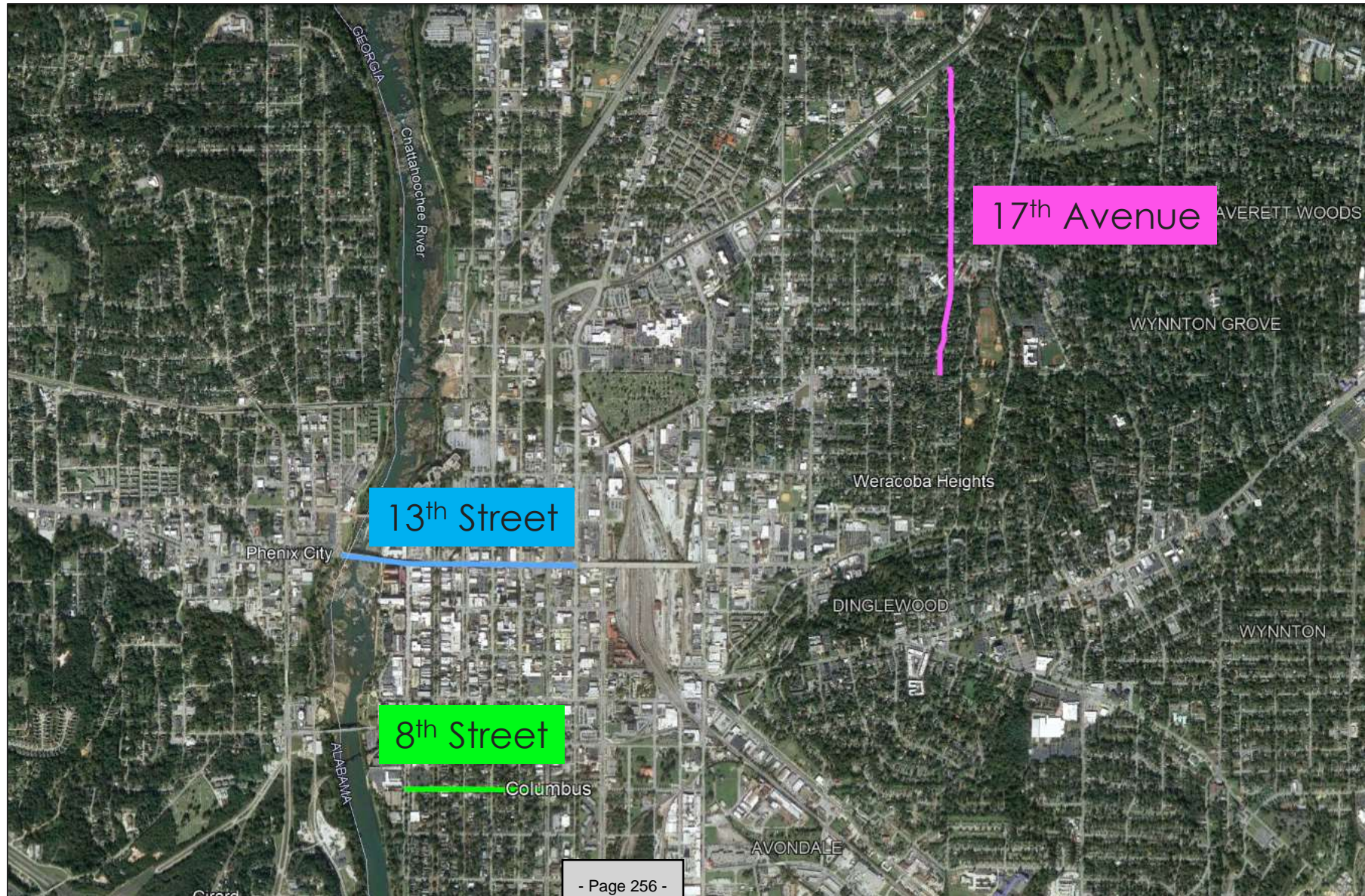


Study Overview

Item #E.

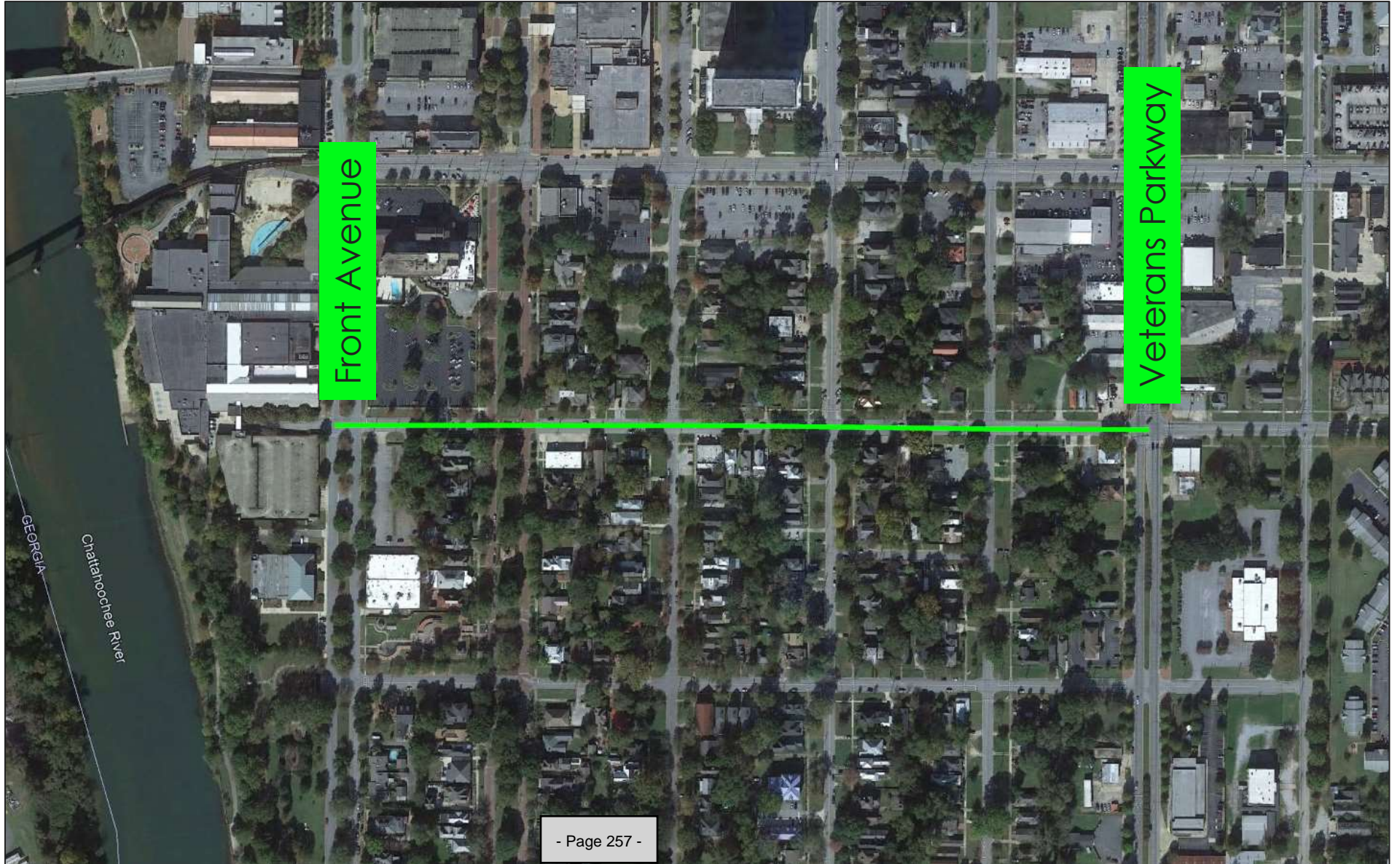


Study Overview



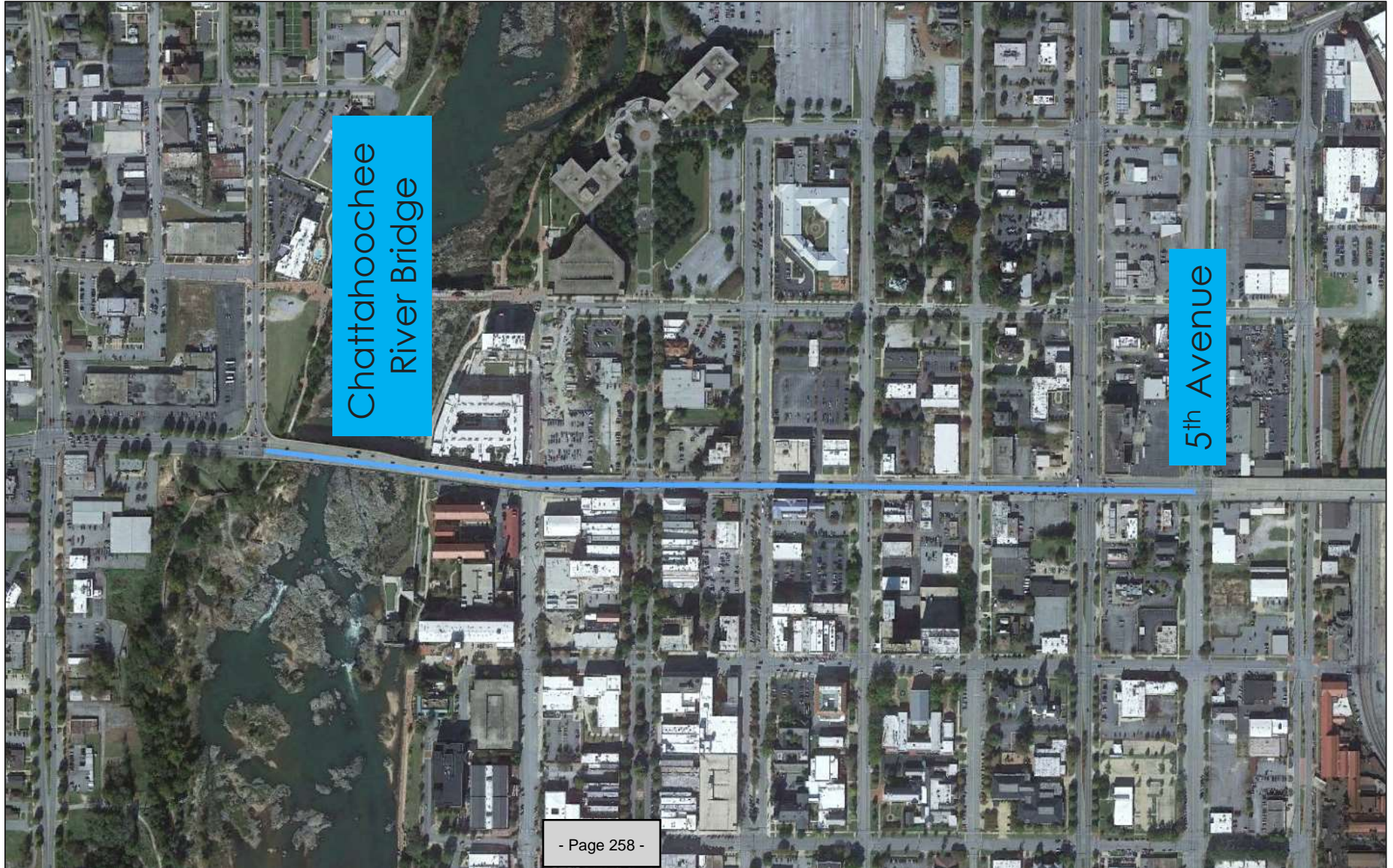
Study Overview – 8th Street

Item #E.

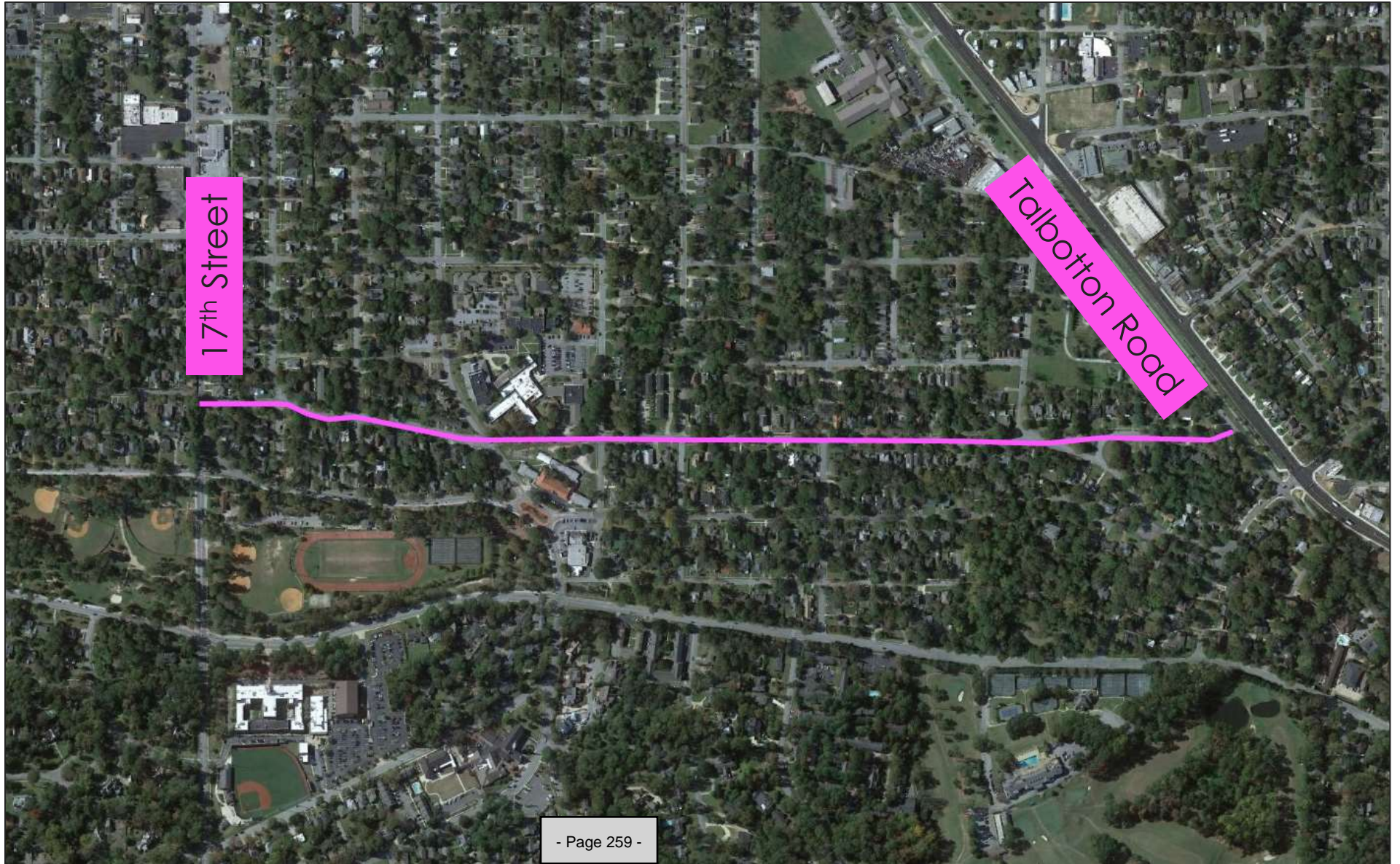


Study Overview – 13th Street

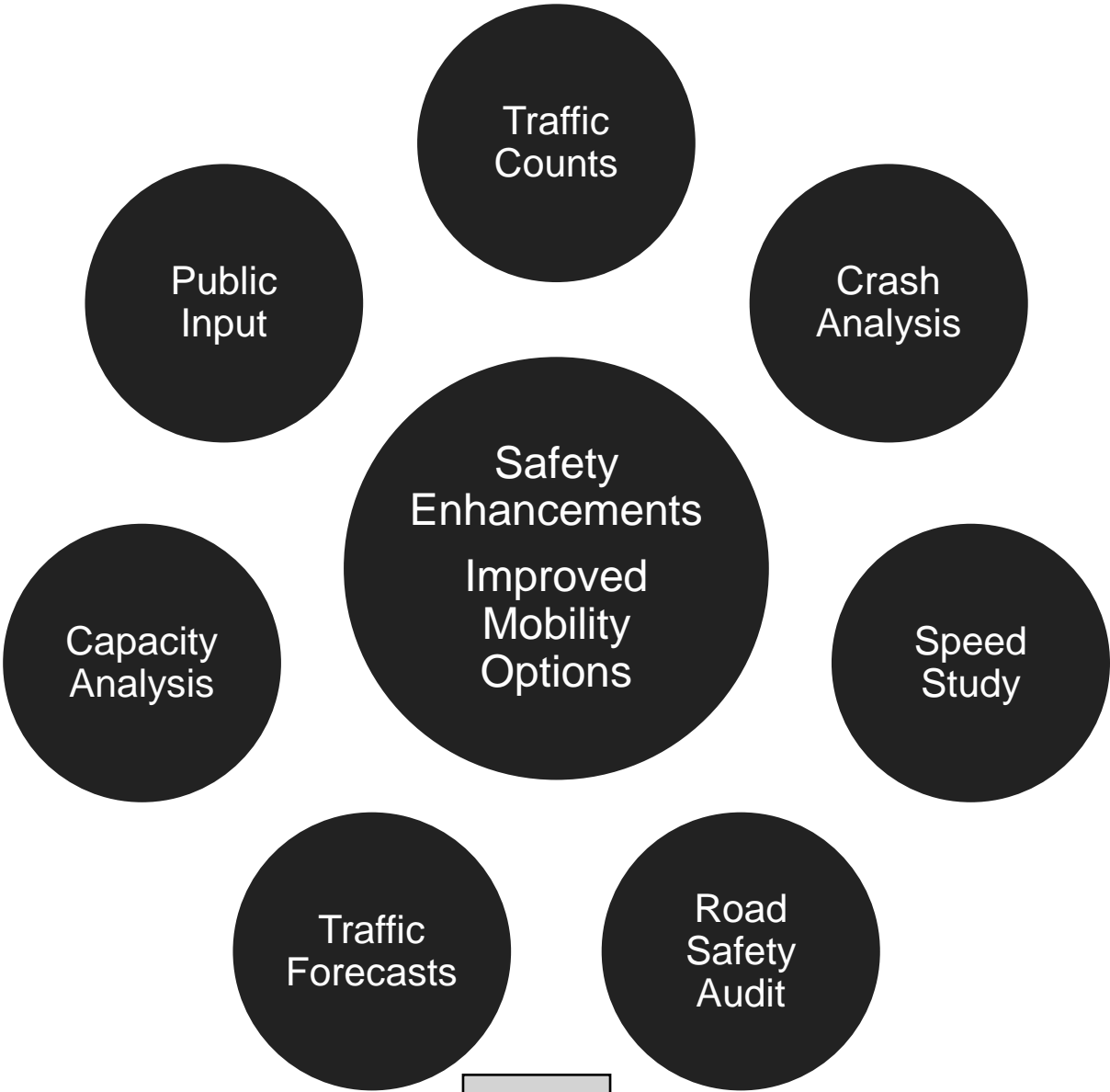
Item #E.



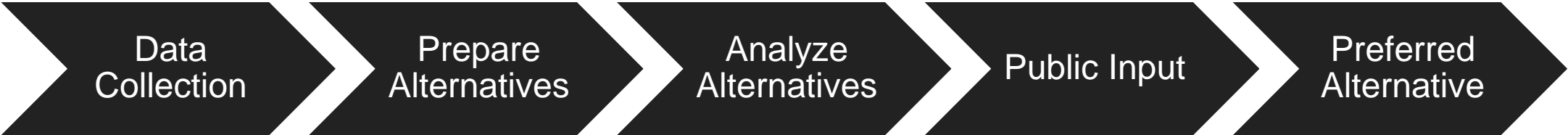
Study Overview – 17th Avenue



Study Objectives

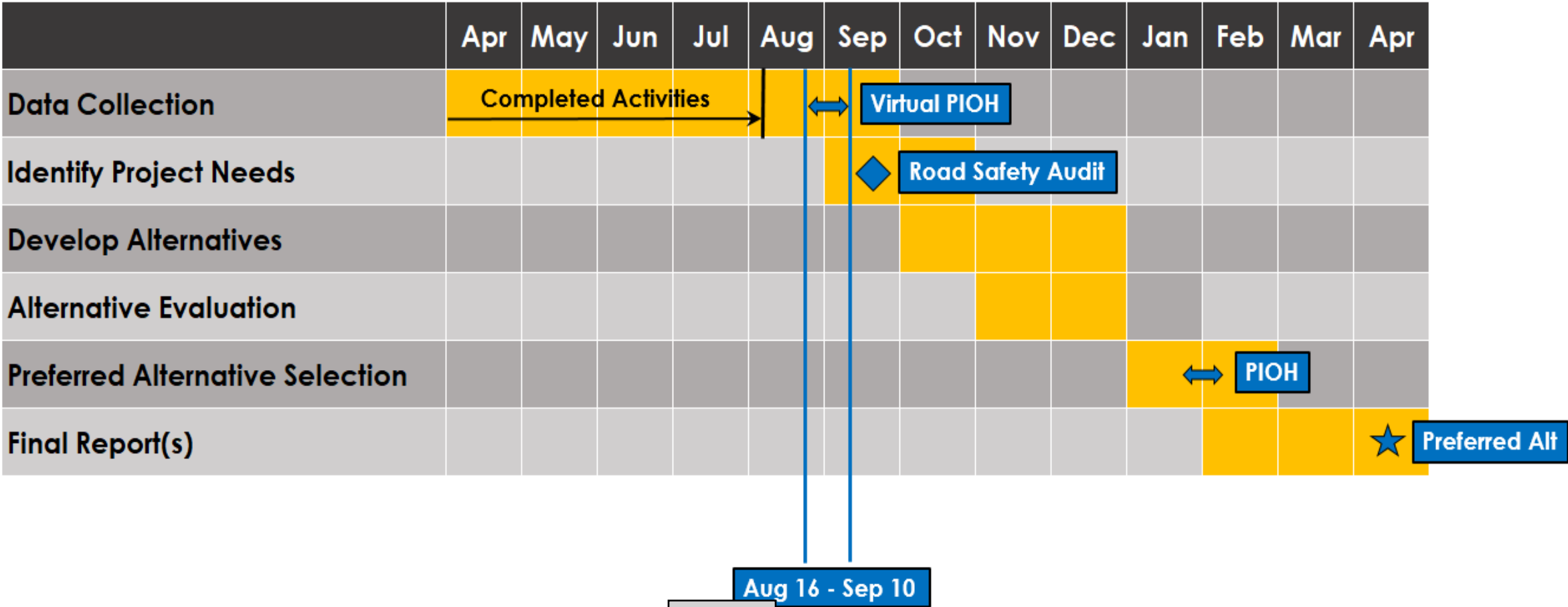


Study Objectives



Schedule

Item #E.



Next Steps

Item #E.

Home 8th Street 13th Street 17th Avenue

Virtual Public Information Open House (PIOH)

- Comment Period Opens: August 16, 2021
- Comment Period Closes: September 10, 2021
- www.ColumbusCorridors.com



CITY OF COLUMBUS
CORRIDOR STUDIES

Next Steps

Item #E.

Road Safety Audit (RSA)

- Focused Group of Stakeholders
- September 21, 2021 – 8th Street & 13 Street
- September 22, 2021 – 17th Avenue

Contact:

Donna Newman, PE
Director of Engineering
706-653-4441



- Page 264 -



Questions

Item #E.



File Attachments for Item:

G. Add-On - Animal Care & Control Services Update - Lisa Goodwin, Deputy City Manager



ANIMAL CARE AND CONTROL SERVICES UPDATE

CITY COUNCIL MEETING

JUN - Page 267 - 2021

ANIMAL CARE AND CONTROL RFP NO. 21-0034



Due Date: April 30, 2021 at 5PM

Evaluation Committee is currently reviewing the submission

Received 1 (one) submission



OBJECTIVE

- To determine whether Animal Care & Control Services can be provided privately in a cost effective, efficient and professional manner. All proposers should be able to show a history of similar work, share qualifications of business, owner/president, veterinarian and staff.
- Term: Five (5) Years with the option to renew for five (5) additional 12 month periods

MINIMUM QUALIFICATIONS

- Must provide services by the mandates of the State of GA and CCG Code of Ordinances, specifically the Animal Control and Enforcement Ordinance
- Be a Licensed Animal Rescue by the State of GA as well as possess a 501(c)(3) status to apply for and receive grants.
- Minimum of 10 years of experience in operating an animal shelter and proficient in adoption, placement, and foster program protocols to maintain a “No Kill” status.
- Should currently operate an active animal rescue or animal shelter located in Muscogee County
- Shall have a licensed Vet on staff
- Provide industry specific or national certifications

REQUIREMENTS

The Director of Public Works, Michael Criddle will serve as the Project Administrator to provide contract monitoring for all aspects of contract compliance.

- Hours of Operations
- Personnel/Staffing
- Animal Care Services Policies, Procedures and Standard Operating Procedures
- Intake/Impound Services
- Adoption Services
- Placement Services
- Veterinarian Services
- Owner Notification/Injured Animals
- Return to Owner Services
- Animal Control Enforcement Services
- Community Programs
- Administrative services
- Emergency Management/Disaster Planning
- Required Records and Reports

QUESTIONS & ANSWERS

- Q: Will current employees lose their job?
- A: Any employee that does not transition into the new contracted service, will be placed in a comparable position within the CCG
- Q: Will City Vehicles be transferred with the new contract?
- A: Yes. Will have to work out the details.
- Q: Will inmates provide service under this contract
- A: No. Inmates will not and cannot be provided to private organizations.
- Q: Will the City continue to have a representative on the Animal Control Advisory Board
- A: Yes, City will continue to have representation throughout the contract period.

PROJECT TIMELINE

Animal Shelter Project Timeline	Project Duration (Days)	Project Start Date	Project End Date
RFP Issues	15	March 26, 2021	April 16, 2021
RFP Returned	10	April 17, 2021	April 30, 2021
RFP Evaluated by Committee	40	May 1, 2021	June 25, 2021
Negotiate Service Contract	10	June 26, 2021	July 9, 2021
CCG Ordinance Revision	5	July 10, 2021	July 16, 2021
Preliminary Contract Approval by Staff	6	July 17, 2021	July 26, 2021
Council Approval	1	July 27, 2021	
First Reading	9	August 10, 2021	August 24, 2021
Second Reading		August 24, 2021	
Start of Contract		September 1	
Requested Transition Period (8Wks.)	40	September 1, 2021	October 31, 2021



File Attachments for Item:

DATE: August 10, 2021
TO: Mayor and Councilors
FROM: Finance Department
SUBJECT: Advertised Bids/RFPs/RFPs

August 18, 2021

Service Contract for Various Types of Engines (Annual Contract) – RFB No. 22-0001

Scope of Bid

The Consolidated Government of Columbus, Georgia is requesting bids to repair/rebuild various types of engines for METRA Transit System. The services will be procured on an as-needed basis. The contract term shall be for three (3) years.

Uniform Dress Shoes and Boots (Annual Contract) – RFB No. 22-0003

Scope of Bid

Columbus Consolidated Government is requesting bids from qualified vendors to provide uniform dress shoes and boots for various City Departments on an “as needed” basis. To accommodate walk-in service on some occasions, the successful bidder shall have a business located within a 25-mile radius of Muscogee County. The contract term shall be for two (2) years with the option to renew for three (3) additional twelve-month periods.

August 20, 2021

Asbestos Abatement for Former Georgia State Farmers Market – RFP No. 22-0001

Scope of RFP

Columbus Consolidated Government (the City) is requesting proposals from qualified asbestos abatement contractors to provide all labor, materials, equipment, permits, and incidentals necessary to complete all tasks associated with remediating asbestos-containing building materials identified in structures located at the former Georgia State Farmers Market.

Treatment Providers for Mental Health Court and Veterans Treatment Court (Annual Contract) – RFP No. 21-0031

Scope of RFP

Columbus Consolidated Government, on behalf of the Mental Health Court and Veterans Treatment Court, is soliciting proposals to provide treatment to participants in PTSD Counseling and Psychological Assessment. *Offerors may submit proposals to provide either or both areas of treatment. The services will be procured on an as-needed basis.*

The contract term shall be for two (2) years with the option to renew for three (3) additional twelve-month periods.

September 3, 2021**Engineering Services for Military Drive P. I. #0017138 – RFP No. 22-0005****Scope of RFP**

The Columbus Consolidated Government is accepting proposals from qualified firms to provide professional engineering plans and drawings to be used in the construction of the new Military Drive, which will begin at Infantry Road (this road is not yet built) and end at the Hampton Inn located on South Lumpkin Road in Columbus, Georgia.

**Columbus Consolidated Government
Bid Advertisement - Agenda Item**

DATE: August 10, 2021

TO: Mayor and Councilors

FROM: Finance Department

SUBJECT: Advertised Bids/RFPs/RFQs

August 18, 2021

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File Attachments for Item:

1. Certificate of Need Application submitted by Columbus Ambulatory Healthcare Services d/b/a Columbus Regional Medical Group for the replacement of a CT Scanner.



The CON document in its entirety
consisting of **178 pages** is on file in
the Clerk of Council's Office

Item #1.

71 Vickery Street
Roswell, Georgia 30075
Telephone 770-394-8465
Facsimile 770-394-5470
www.thestrategyhouse.net

July 28, 2021

Via Federal Express

Ms. Sandra Davis
Clerk of Council
Government Center Tower
100 10th Street, 6th Floor
Columbus, Georgia 31901

JUL 30 2021

CLERK OF COUNCIL

RE: Transmittal of Copy of Certificate of Need (CON) Application

Dear Ms. Davis:

Enclosed please find a copy of the Certificate of Need Application submitted to the Georgia Department of Community Health by Columbus Ambulatory Healthcare Services, Inc. d/b/a Columbus Regional Medical Group for the replacement of a CT Scanner.

Revised Department regulations no longer require that you provide a receipt for this document. Please do not hesitate to contact me if you require further information.

Sincerely,

THE STRATEGY HOUSE, INC.

Kevin. A. Kimbell
Manager – Data Analytics

enclosure

Section 2: Project Description

14. Indicate the type of facility that will be involved in the project.


FACILITY TYPE	
<input type="checkbox"/> Birthing Center	<input type="checkbox"/> Hospital
<input type="checkbox"/> Continuing Care Retirement Community (CCRC)	<input type="checkbox"/> Nursing or Intermediate Care Facility
<input type="checkbox"/> Freestanding Ambulatory Surgery Center	<input type="checkbox"/> Personal Care Home
<input type="checkbox"/> Home Health Agency	<input type="checkbox"/> Traumatic Brain Injury Facility
<input checked="" type="checkbox"/> Diagnostic, Treatment or Rehabilitation Center (DTRC)	
<input checked="" type="checkbox"/> Freestanding Single-Modality Imaging Center <input type="checkbox"/> Mobile Imaging <input type="checkbox"/> Other:	<input type="checkbox"/> Freestanding Multi-Modality Imaging Center <input type="checkbox"/> Practice-Based Imaging


15. Indicate the services that will be involved or affected by this project.

SERVICES		
ACUTE	Hospital Inpatient <input type="checkbox"/> Medical/Surgical <input type="checkbox"/> Open Heart Surgery <input type="checkbox"/> Pediatric <input type="checkbox"/> Obstetrics <input type="checkbox"/> ICU/CCU <input type="checkbox"/> Newborn, ICU/INT <input type="checkbox"/> Newborn/Nursery <input type="checkbox"/> Rehabilitation <input type="checkbox"/> Acute, Burn, Other Specialty <input type="checkbox"/> Long Term Acute Care <input type="checkbox"/> Inpatient, Other <input type="checkbox"/> Psychiatric, Adult <input type="checkbox"/> Substance Abuse, Adult <input type="checkbox"/> Psychiatric, Child/Adolescent <input type="checkbox"/> Substance Abuse, Child/Adolescent <input type="checkbox"/> Psychiatric, Extended Care <input type="checkbox"/> Destination Cancer Hospital	Diagnostic Services <input checked="" type="checkbox"/> Computerized Tomography (CT) Scanner <input type="checkbox"/> Magnetic Resonance Imaging (MRI) <input type="checkbox"/> Positron Emission Tomography (PET) <input type="checkbox"/> Diagnostic Center, Cancer/Specialty
		Other Outpatient Services <input type="checkbox"/> Ambulatory Surgery <input type="checkbox"/> Birthing Center
		Clinical/Surgical <input type="checkbox"/> Emergency Medical <input type="checkbox"/> Emergency Medical, Trauma Center <input type="checkbox"/> Adult Cardiac Catheterization <input type="checkbox"/> Gamma Knife <input type="checkbox"/> Lithotripsy <input type="checkbox"/> Pediatric Cardiac Catheterization <input type="checkbox"/> Megavoltage Radiation Therapy
LONG-TERM	<input type="checkbox"/> Skilled Nursing Care <input type="checkbox"/> Intermediate Nursing Care <input type="checkbox"/> Continuing Care Retirement Community (CCRC)	<input type="checkbox"/> Personal Care Home <input type="checkbox"/> Traumatic Brain Injury (TBI) <input type="checkbox"/> Home Health
OTHER	<input type="checkbox"/> Administrative Support <input type="checkbox"/> Non-Patient Care, Other	<input type="checkbox"/> Grounds/Parking <input type="checkbox"/> Medical Office Building

16. Check the most appropriate category(ies) for this project. Check all that apply.

PROJECT CATEGORY	
Construction <input type="checkbox"/> New Facility <input type="checkbox"/> Expansion of Existing Facility <input type="checkbox"/> Renovation of Existing Facility <input type="checkbox"/> Replacement of Existing Facility	Service Change <input type="checkbox"/> New Service <input type="checkbox"/> Expansion of Service <input type="checkbox"/> Expansion or Acquisition of Service Area <input type="checkbox"/> Consolidation of Service <input type="checkbox"/> Relocation of Facility <input type="checkbox"/> Other
Procurement of Medical Equipment <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Lease <input type="checkbox"/> Donation (fair market value must be used)	

17. Please provide the following site information for the facility and services identified in this application. Check the appropriate box to indicate the current status of the site acquisition.  Attach the appropriate documents that provide for the Applicant's entitlement to the site at **APPENDIX D**.

 **NOTE:** If an unsigned lease is attached, include a letter documenting both parties' commitment to participate in the lease once the CON is approved, if applicable.

PROJECT SITE INFORMATION		
Street Address: 1538 13 th Avenue, Unit A		
City: Columbus	County: Muscogee	Zip: 31901
Number of Acres: N/A – leased office space		
Status of Site Acquisition		
<input type="checkbox"/> Purchased (attach deed)	<input checked="" type="checkbox"/> Leased (attach lease)	
<input type="checkbox"/> Under Option (attach option agreement)	<input type="checkbox"/> Under Contract (attach contract or bill of sale)	
<input type="checkbox"/> Other; please specify:		
Zoning		
Is the site appropriately zoned to permit its use for the purpose stated within the application?		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
If NO → Describe what steps have been taken to obtain the correct zoning and the anticipated date of re-zoning:		
Encumbrances		
Are there any encumbrances that may interfere with the use of the site, such as mortgages, liens, assessments, easements, rights-of-way, building restrictions, or flood plains?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

18. Provide a detailed description of the proposed project including a listing of the departments (e.g. ED, ICU), services, (e.g. Home Health, Cardiac Cath), and equipment (e.g. MRI, PET, Cath) involved.

NOTE: If your description exceeds this blocked space, attach additional 8-½ by 11-inch pages, number the first sheet Page 9.1, the second Page 9.2 and so on. Do not alter the main page numbers of this application. Once printed, insert your additional pages 9.1, etc. behind this Page 9.

Columbus Ambulatory Healthcare Services, Inc. ("CAHS") d/b/a Columbus Regional Medical Group submits this CON application to authorize the replacement of a 2007 CT scanner at an existing location in a leased medical office building. The CT scanner was out-of-service from September 2019 to May 2020 due to part replacement issues. The CT scanner was last used from May 2020 to December 2020, but the high cost of a service agreement no longer makes the CT scanner usable. It is functionally obsolete. The two-slice Neusoft NueViz CT scanner will be replaced with a 16-slice GE Lightspeed/BriteSpeed CT scanner.

Prior to December 2020, the CT scanner was utilized by a physician practice¹ that affiliated with CAHS in April 2019. Anticipating the need for the CT replacement, CAHS submitted DET-EQT2020-085 in October 2020. The Department questioned that request, including whether the unique ownership structure met the definition of either a hospital or a group practice. As a result, The Medical Center, Inc. d/b/a Piedmont Columbus Regional Midtown submitted DET-EQT2021-005 in February 2021. The Department questioned that request also, including whether the office-based CT scanner was proposed "by or on behalf of a hospital" (a sister not-for-profit corporation). In this third attempt to address the Department's questions and interpretations of various statutory and regulating provisions, CAHS is submitting a CON application to authorize the use of the replacement CT scanner. Please note that throughout this lengthy process the obsolete two-slice 2007 CT scanner was removed.

The upgraded CT technology will provide faster diagnosis and treatment for a patient population that is largely geriatric.

- Local freestanding CT facilities and hospitals are scheduled one to two weeks out. In contrast, the practice can see patients the same day if needed. CAHS intends for STAT CTs to be done on site and same day, which was the practice before the 2007 CT scanner was removed. The physicians can review images within minutes of the exam, for critical results. This helps fast track patients needing surgeries.
- The target patient population is largely geriatric. Access from the parking lot to the office is only steps away for patients who have difficulty ambulating. This keeps both the more vulnerable geriatric and oncologic patient populations in house, which reduces the risks of infectious diseases.
- The CT setting is also consumer friendly for patients. Insurance precertifications are obtained on site by a registered CT technologist who is knowledgeable in radiologic procedures. This better assures that CPT codes and ICD-10 codes match with the appropriate CT procedures, thus reducing claims denials and resubmissions.

Total costs for this project are less than \$150,000. Project costs will be funded through the cash reserves of CAHS' parent, Piedmont Healthcare, Inc.

The proposed project is reviewable under the General Review Considerations, 111-2-2-.09, and is consistent with all applicable criteria.

¹ The 2007 CT scanner was acquired prior to SB 433 (2008) for less than \$500,000 by a physician for use by the physician's patients. Thus, no CON or DET was obtained for the original unit.


Section 3: General Review Considerations

All Certificate of Need applications are evaluated to determine their compliance with the general review considerations contained in Rule 111-2-2-.09. Please document how the proposed project conforms with the following general review considerations.

Rule 111-2-2-.09(1)(a): Consistency with State Health Plan

The proposed new institutional health services are reasonably consistent with the relevant general goals and objectives of the State Health Plan.

19. Explain how the project is consistent with the State Health Plan or why it does not apply. Also explain how the application is consistent with the Applicant's own long range plans.

 **NOTE:** If your explanation exceeds this blocked space, attach additional 8-½ by 11-inch pages, number the first sheet Page 10.1, the second Page 10.2 and so on. Do not alter the main page numbers of this application. Once printed, insert your additional pages 10.1, etc. behind this Page 10.

The State Health Plan does not have specific goals and objectives applicable to CT imaging services. The Applicant's proposal is, however, consistent with the State's overall goal to improve the availability of, and access to, high quality, cost-effective healthcare services and to ensure that these services are provided to all patients regardless of ability to pay.

Availability and Accessibility. Diagnostic imaging services in general, and CT services in particular, are among the most widely utilized tools in health care today. The CAHS physician practice is located in Columbus (Muscogee County), Georgia. It is less than a mile from Piedmont Columbus Regional Hospital and is part of the Piedmont integrated healthcare system. The replacement CT scanner will continue to serve the four-county service area comprised of Muscogee, Harris, Lee (Alabama) and Russell (Alabama) counties. These counties have a population of 446,067 in 2021 and are projected to grow to 454,695 in 2026. With growth projected primarily among the senior population, demand for CT services will continue to increase.

Quality Services. Two-slice CT technology from 2007 can no longer be supported with parts or service agreements. The scanner at CAHS is functionally obsolete. More importantly, image quality will be greatly enhanced with the proposed 16-slice GE Lightspeed/BriteSpeed CT scanner. Like the original two-slice CT scanner, the 16-slice CT scanner will be accredited to assure quality.

Cost-Effectiveness. At a total cost of less than \$150,000, the proposed CT replacement provides a most cost-effective upgrade in technology and imaging quality for the CAHS physician practice and their patients. The project will be funded through the cash reserves of CAHS' parent, Piedmont Healthcare, Inc.


Financial Accessibility. CAHS will continue to make this CT service available to all clinically appropriate patients, without discrimination. CAHS and the physician practice participate in the Medicare and Medicaid programs, and also serves indigent/charity patients.


Rule 111-2-2-.09(1)(b): Need

The population residing in the area served, or to be served, by the new institutional health service has a need for such services.

20. Please explain the need for your particular project or service. For services for which a need methodology exists in the State Health Plan, please use the said methodology. In submitting information to explain the need for your project, please also use the following guidelines:

- For any population projections, the official projections of the Office of Planning and Budget should be utilized;
- Include maps that clearly define both the primary and secondary service areas and identify all other providers of the proposed service that lie within the primary and secondary service area on such maps;
- Describe the relationship of the site to public transportation routes, if any, and to any highway or major road developments in the area. Describe the accessibility of the proposed site to patients/clients, visitors, and employees; and
- For services that already have documented utilization rates, include such historical utilization data, and projections for future utilization.

 **NOTE:** If your explanation exceeds this blocked space, attach additional 8-½ by 11-inch pages, number the first sheet Page 11.1, the second Page 11.2 and so on. Do not alter the main page numbers of this application. Once printed, insert your additional pages 11.1, etc. behind this Page 11.

 Attach any documentation, such as magazine articles, research papers, or any other document that cannot be reproduced or created in MS Word format and that supports the need for your project into **APPENDIX E**. All documents such as tables, charts, and maps that support your need analysis and that are able to be inserted or created in MS Word format should be inserted following this page according to instructions in the note above.

Continued on Page 11.1.

File Attachments for Item:

2. RESOLUTION - A Resolution cancelling the September 7, 2021 and October 5, 2021 Proclamation Sessions.

RESOLUTION

NO. _____

A Resolution cancelling the September 7, 2021 and October 5, 2021 Proclamation Sessions.

WHEREAS, regular Council meetings shall commence at the time or times as set forth in the rules of procedures by the Council of Columbus, Georgia; and,

WHEREAS, the Council desires to cancel the September 7, 2021 and October 5, 2021 Proclamation Sessions; and,

WHEREAS, in accordance with Section 3-103 of the Charter, the Council may, by majority vote of the Council at least seven days prior to the meeting cancel a regularly scheduled meeting.

NOW THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

The September 7, 2021 and October 5, 2021 Proclamation Sessions are hereby cancelled.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 10th day of August, 2021, and adopted at said meeting by the affirmative vote of ____ members of said Council

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Tucker	voting _____
Councilor Thomas	voting _____
Councilor Woodson	voting _____

Sandra T Davis
 Clerk of Council

B. H. “Skip” Henderson, III
 Mayor

File Attachments for Item:

3. RESOLUTION - A Resolution excusing Councilor Toyia Tucker from the August 10, 2021 Council Meeting.

RESOLUTION**NO. _____**

A Resolution excusing Councilors absence.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES:

Pursuant to Section 3-103(6) of the Charter of Columbus, Georgia, Councilor Toyia Tucker is hereby excused from attendance of the August 10, 2021 Council Meeting for the following reasons:

City Business:

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 10th day of August, 2021 and adopted at said meeting by the affirmative vote of ____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Tucker	voting _____
Councilor Thomas	voting _____
Councilor Woodson	voting _____

Sandra T Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor

File Attachments for Item:

4. RESOLUTION - A Resolution excusing Councilor Evelyn “Mimi” Woodson from the August 10, 2021 Council Meeting.

RESOLUTION**NO. _____**

A Resolution excusing Councilors absence.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES:

Pursuant to Section 3-103(6) of the Charter of Columbus, Georgia, Councilor Evelyn “Mimi” Woodson hereby excused from attendance of the August 10, 2021 Council Meeting for the following reasons:

City Business:

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 10th day of August, 2021 and adopted at said meeting by the affirmative vote of ____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Tucker	voting _____
Councilor Thomas	voting _____
Councilor Woodson	voting _____

Sandra T Davis
 Clerk of Council

B. H. “Skip” Henderson, III
 Mayor

File Attachments for Item:

5. Minutes of the following boards:

Airport Commission, June 30, 2021

Board of Tax Assessors, #24-21 and #25-21

Columbus Board of Health, June 23, 2021

Columbus Golf Authority, July 27, 2021

Hospital Authority of Columbus, June 29, 2021

MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT
COMMISSION HELD AT THE COLUMBUS AIRPORT
WEDNESDAY, JUNE 30, 2021

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Mr. Don D. Cook, Chairman	December 31, 2022
Mr. James Barker, Vice Chairman	December 31, 2023
Ms. Tana McHale, Treasurer	December 31, 2021
Mr. Art Guin	December 31, 2025

The following Commission members were absent:

Mr. Carl Rhodes, Jr., Secretary	December 31, 2024
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Legal Counsel: Alston Lyle

Staff members present:

Amber Clark, C.M., Airport Director
Michele Renfroe, Flightways Columbus Manager
Mary Scarbrough, Office Manager
Daniel Thomas, Sr., Maintenance Manager
Sonya Overton, Director of Marketing & Air Service Development
Andre Parker, Chief of Public Safety
Eric Rivers, Operations Technician
Troy Pair, Facilities Supervisor
Blake Fulford, Airfield Maintenance Technician
Khalfani Walker, Landscaping Technician
Monica Stone, Human Resources Manager
Cameron Hagan, Airfield Maintenance Technician
Marshall Upshaw, Landscaping Supervisor
Pam Knight, Director of Finance
Corey Brown, Public Safety Officer
Adrian Sellers, Project Coordinator
Shaundra Goodwin, Security Specialist

Others present:

Pete Novak, Brian Thompson: RS&H; Jacob Redwine, Holt Consulting; Tony Chapman, B & C Aviation, Philip Thayer, Thayer-Bray Construction; Gary Kunder

BUSINESS OF THE MEETING

Mr. Don Cook called the June 30, 2021, Commission Meeting by Visual and Zoom to order at 9:30 A.M., to the meeting. Mr. Don Cook asked if he could entertain a motion to approve the minutes for the May 26, 2021, meeting.

Motion by Ms. Tana McHale to approve the minutes for the May 26, 2021, Columbus Airport Commission Meeting; seconded by Mr. Art Guin and unanimously approved by the Commission. Ayes: 4 / No: 0

Mr. Cook asked if there was any discussion concerning the May 26, 2021, minutes? With no discussion the motion was carried.

CONSIDER APPROVAL OF CSG AIRLINE INCENTIVE PROGRAM

Ms. Amber Clark reported the purpose of this Air Service Development Incentive Policy is to encourage airlines that currently serve the Columbus Airport (CSG), as well as new entrant airlines, to initiate new or additional nonstop airline passenger service at CSG.

The objective of the Columbus Airport's Air Service Development Incentive Policy is to provide temporary assistance to an airline initiating qualifying new service to a destination currently not served at the time such service is commenced or by increasing the frequency of service to existing Target Markets.

An ASD incentive policy had been created by the previous Director, the policy as presented is updated to reflect CSG's current demands and resources.

Ms. Clark recommended approval of the updated CSG ASD Incentive Policy.

A. PURPOSE AND OVERVIEW

1. The purpose of this Air Service Development Incentive Policy is to encourage airlines that currently serve the Columbus Airport (CSG), as well as new entrant airlines, to initiate new or additional nonstop airline passenger service at CSG. The objective of the Columbus Airport's Air Service Development Incentive Policy is to provide temporary assistance to an airline initiating qualifying new service to a destination currently not served at the time such service is commenced or by increasing the frequency of service to existing Target Markets.
2. All commercial airlines will be made aware of the program and encouraged to offer new air services.
3. The administration of incentives will not have an impact on airline fees and charges at CSG.
4. Incentives shall be offered on a reasonable, non-discriminatory basis to all airlines. A waiver of any fee shall apply only to the flights providing the qualifying service.
5. Incentives, other than a waiver of any rents or fees, such as marketing, advertising and / or public relations support, shall also promote CSG. The marketing allocation provided will be prorated based on the percentage of such promotion.
6. In accordance with the FAA's Revenue Use Policy, marketing incentives will be paid directly to the marketing company and CSG must approve all advertising.
7. In order to maintain competitiveness with airports around the country, CSG may at any time modify the Air Service Development Incentive Policy as set forth by amending this program, but such modification will not terminate the discounts provided for qualifying air service initiated prior to such modification.

Motion by Ms. Tana McHale to approve of the CSG Airline Incentive Program; seconded by Mr. Art Guin unanimously approved by the Commission. Ayes: 4 / No: 0

CONSIDER APPROVAL OF COLA 2% INCREASE

Ms. Amber Clark reported During the FY22 budget session, City Council approved a 2% pay increase for CCG employees. The pay increase, which is effective July 1, 2021, is outlined below:

- All full time and regular part time employees will receive a 2% pay increase*
- All retirees will receive a 1% COLA (cost of living adjustment)

Typically, the Commission has adopted these increases, if the budget allows, to follow suit with the benefits provided by CCG. By following suit with CCG, this also keeps our payroll process consistent with CCG's, who manages our payroll.

The annual cost of this increase would be \$8,922.00. This increase has been budgeted for next fiscal year, however if approval is not received an adjustment can be made.

Ms. Clark recommended approval to follow suit with CCG and provide a 2% increase for the employees who meet the criteria.

Mr. Don Cook entertained a motion to accept the COLA 2% increase at this time.

Motion by Ms. Tana McHale to approve of the COLA 2% increase; seconded by Mr. Art Guin unanimously approved by the Commission. Ayes: 4 / No: 0

CONSIDER APPROVAL OF THE BIDDER FOR FLIGHTWAYS FUEL SUPPLIER

Ms. Michele Renfroe reported on Thursday April 8, 2021, an RFP for Flightways Fuel Supplier was issued. We received five bids on Thursday May 27, 2021. On Friday June 5, 2021 the selection committee met to discuss all bids and the bidders were narrowed down to two. On Monday June 7, 2021, a successful bidder, Avfuel, was selected.

The committee's selected Avfuel due to their bid providing the best value to Flightways Columbus. Some of items that were considered were fuel pricing and supply, features of fuel trucks, rental rates, and maintenance plan, credit card processing fees, marketing, and tradeshow involvement, and additional investment made by the supplier.

Ms. Renfroe recommended approval of selecting Avfuel as the successful bidder for Flightways fuel supplier and to enter into a five-year contract with Avfuel to provide these services.

Mr. Don Cook entertained the approval for of the Bidder for the Flightways Fuel Supplier.

Motion by Ms. Tana McHale to approve of the Bidder for Flightways Fuel Supplier; seconded by Mr. Art Guin unanimously approved by the Commission. Ayes: 4 / No: 0

CONSIDER APPROVAL OF FY22 BUDGET

Ms. Amber Clark reported the development of the FY22 Budget consisted of input from our departments, our temporary financial consultant, and our Director of Finance. The budget was presented to the Commission for review.

Expenses and revenues were budgeted from past performance taking into consideration the affects the pandemic had on our last year's performance. We have several new sources of revenue which were estimated based on research and proposed sales. Grant Revenues for CARES/CRRSA relief were included in FY22 budget. Some items to note were increased hangar repair funding, purchase of more efficient tractors, and bond repayment.

Ms. Clark recommended approval of the FY22 Budget as presented.

Mr. Don Cook asked the Commission for any questions or open discussion on the budget?

Mr. Art Guin stated he had a few comments, he thought it was very thorough and very good and had spent some time as he went over the spreadsheets probably more than he wants to admit. Mr. Guin did have a few follow up questions for Ms. Clark and Ms. Pam Knight and they have satisfied all his questions, the biggest thing to note and Ms. Clark brought this up, as things start to open up and we come out of the Covid pandemic and when we get American Airlines in the Columbus Airport, and we start getting back to some normalcy we will have to move toward a positive or a surplus as it relates to operating. Because this year we have had to rely a little bit on some funds to get to that surplus, they have made a commitment to do that and Mr. Guin is happy to work as necessary with them so we can make sure we align the expenses and with future revenues all of that said, he thinks they did a really good job, and he certainly approves it!

Mr. Don Cook expressed his appreciation to Mr. Art Guin and appreciated his comments because he said they rely on a lot of him with his comments and expertise.

Mr. Don Cook entertained a motion to approve the FY22 Budget.

Motion by Mr. Art Guin to approve of the FY22 Budget Airline Incentive Program; seconded by Ms. Tana McHale unanimously approved by the Commission. Ayes: 4 / No: 0

DIRECTORS REPORT

Ms. Michele provided the following Flightways Columbus report.

FLIGHTWAYS COLUMBUS

- **Volume Report:**

We pumped a little over 61,810 gallons of Jet A fuel in May. Our total volume increased significantly compared to 18,879 pumped in May 2020. We pumped 500 gallons of Avgas which increased our volume year over year by 35%. There was a 44% increase in Classic Air Fuel uplifts compared to 2020. The Airline

uplifts had a significant increase due the return of regular scheduled flights as well as a higher volume of fuel per each uplift. We saw a moderate decrease in home base self-serve gallons sold but an overall increase in avgas fuel sales.

Hangars:

We have several tenants that are moving hangars as well as renting the hangars that have been vacated. There are several tenants that have sold their airplanes as well as a couple of tenants that are moving due to job relocation over the next month.

We are also calling customers on the waiting list to let them know we have several available hangars that are for lease. Also, we will be working with Sonya in the marketing department to help market open hangars in the near future as we continue to have availabilities.

Self-Serve:

We saw a moderate decrease in home base self-serve gallons sold but an overall increase in avgas fuel sales. Self-serve sold in May 2020 was 749 gallons compared to 692 gallons sold in May 2021.

Additional News:

Flightways saw an increase in Military flights in May. The aircraft have been in training as well as moving helicopters from overseas and repositioning them for maintenance. With the movement of flights, we saw a significant increase in military fuel sales.

Our safety management system is being updated to follow regulations as well as Flightways Columbus daily operations. All staff had the opportunity to work with Walter Chartrand with Aviation Academy on training and safety protocols to help finalize some of the guidelines required of our SMS.

Comparative Airport List

June 16, 2021					
Airport ID	Name	FBO	Jet A +	100LL FS	100LL SS
MCN	Middle Georgia Regional	Lowe Aviation	\$5.10	\$5.06	\$4.36
GVL	Lee Gilmer Memorial	Champion	\$5.45	\$6.29	\$4.89
GVL	Lee Gilmer Memorial	Lanier/Champion	~	\$5.73	\$4.73
HSV	Huntsville International	Signature	\$6.52	\$6.25	-
DHN	Dothan Regional Airport	Aero-One Aviation	\$5.62	\$5.12	-
ECP	NW Florida Beaches Intl	Sheltair	\$5.97	\$6.80	-
CHA	Lovell Field Airport	Wilson Air Center	\$5.87	\$6.47	`
MDQ	Huntsville Executive	Executive Flight Center	\$4.54	\$5.26	-
VPC	Cartersville Airport	Phoenix Air	\$3.80	\$4.95	-
FFC	Atlanta Regional Airport	Falcon Field	\$4.46	\$4.83	-
CSG	Columbus Airport	Flightways Columbus	\$5.35	\$5.69	\$4.58
Average			\$5.26	\$5.68	\$4.66

PIM	Pine Mountain	3.39	4.49	4.19
EUF	Eufaula	4.88	~	5.00
LGC	Lagrange	3.75	4.75	4.45

Hangar Waiting List

CSG Hangar Waiting List			
Updated 06/16/21			
CSG Tenant Priority Move			
AJ Jain	5/9/2019	Twin/Single	Bonanza
Greg Auten	7/29/2019	Single	Bonanza
CSG Tenants Hangar to Hangar Requested			
Richard Knapp	10/27/2016	Single	Velocity
Skip Williams	4/15/2019	Single	182
Chris Badcock	7/14/2019	Single	Cherokee
Ben Marshton	6/15/2020	Single	Bonanza
Robert Boehnlein	12/14/2020	Twin	172
Single Hangar Requested			
Steve Culpepper	2/27/2019	Single	Cherokee 180
2LT Samuel Evans	8/20/2019	Single	Silvaire 8E
Richard Bailey	10/27/2019	Single	Cherokee 180
Earl Ingram	11/13/2019	Single	Mooney 20R
Mark Miller	10/31/2020	Single	Cherokee 140
Shannon Kay	12/3/2020	Single	Cherokee 160
Ronald Newcomb	1/26/2021	Single	Van's
Shane Gandy	1/27/2021	Single	Piper PA-28
RCAC	1/27/2021	Single	Cessna 172G
Andrew Hill	6/1/2021	Single	Cessna 172G
Twin Hangar Requested			
Customers Waiting To Purchase Aircraft			
Bill Buck	4/7/2016		Single
Paul Watson	4/11/2016		Single
Omar McCants	4/30/2018		Single
Reed Hovie	11/19/2018		Single
David Lewis	3/25/2019		Single
Elijah Figueroa	10/28/2019		Single
Daniel Holley	1/10/2020		Single
Thomas Henegar	2/19/2020		Single
Michael Knautz	5/20/2020		Single
John McLemore	6/16/2020		Single
Tim Villegas/Shroff	6/22/2020		Twin
Caroline Rimes	7/13/2020		Single
Don Jones	9/29/2020		Single
Jay Parker	3/11/2021		Single
Mark Wrigglesworth	6/8/2021		Single

HUMAN RESOURCES

Ms. Monica Stone provided the following update report.

Promotions: (1)

Facilities Maintenance Supervisor: Troy Pair

New Hires: (2)

DOH	Employee	Job Title	Department
June 8, 2021	Pamela Knight	Finance Director	Administration
June 8, 2021	Corey Brown	Dual Certified Public Safety Officer	Public Safety

Terminations/Resignations: (1)

Time of Service	Employee	Job Title	Department
10/10/2020 -05/31/2021	M. Culp	Hospitality Team Member	Hospitality

Current Vacant Positions: (6)

# of vacancies	Job Title	Department	Status
1	Line Service Technician	Flightways	Interviewing
1	Dual Certified Public Safety Officer	Public Safety	Actively recruiting
1	Operations Supervisor	Maintenance	On Hold
1	Customer Service Representative	Flightways	Interviewing
1	Hospitality Team Member	Hospitality	Posted
1	Facilities Maintenance Technician	Maintenance	Posted – Internally Only

Contingent Offers Extended/Pending TSA Background: None

Additional Human Resources Updates

- June Employee Meeting: Department Heads provided departmental updates/ employee engagement exercise
- New employees Pam Knight and Corey Brown were introduced to the team
- Employees redeeming airport bucks for rewards
- 06/05/2021 Meeting with Columbus Technical College pertaining to apprenticeship partnership

MAINTENANCE

Mr. Daniel Thomas, Sr. provided the following update report

Good morning everyone, I hope all is well with you.

- The Maintenance Department has a new Facilities Division Supervisor, Mr. Troy Pair. Troy was promoted from a Facilities Tech to Supervisor. Mr. Pair works hard at what he does and always looking for a new and better way to complete the duties. He has a strong can-do attitude and is an excellent asset to The Maintenance Department.
- On June 15th, The Maintenance Department had an onsite demo with a 4500 Ventrac compact tractor with different attachments. This was a fantastic demo with an excellent piece of equipment. The best parts of the demo were how excited The Maintenance Department employees were using this equipment and the ability of this equipment to meet the needs of The Maintenance Department.

MARKETING

Ms. Sonya Overton provided the following update report.

- We hosted our second stakeholder's meeting earlier this month with Informa consultant Jeremiah Gerald to discuss the Small Community Air Service Development grant and the role of our community in marketing and maintaining air service in our market and how we all work together to achieve the common goal: Supporting American Airlines and what it will take to keep this service viable. Follow up meetings are being scheduled.
- We are steadily working on the marketing campaign for the American Airlines new route service from CSG to Charlotte and Dallas. We have received several proposals and are wrapping up on various marketing strategies. Campaigns begin July 1st.
- The inaugural flight for American Airlines is scheduled for Tuesday, August 17, 2021. We are coordinating with the media and will be broadcasting live across multiple media groups, have a water cannon salute, Mayor Henderson will be on site as well as other dignitaries to welcome American to our market. More to follow.
- The Columbus Airport was the fireworks sponsor of the largest fireworks show in the Chattahoochee Valley at the Independence Day Celebration for our service men and their families on Fort Benning. We received great exposure and many thanks for supporting our troops as well as the opportunity to discuss new airline service in and out of the Columbus Airport.
- We attended our first Air Service Development conference since 2019 last week and spoke with several airlines about new air service in our market. We will follow up with additional information requested by the airlines. More to follow.

TERMINAL CONSTRUCTION UPDATE

Ms. Adrian Sellers provided the following update report.

(Hold room and New Restrooms)–

1. Soffit and wall framing, hanging, and finishing complete – Gate 1
2. Electrical and lighting rough-in in progress
3. Flooring Complete

(TSA, Maintenance Shop and Locker Rooms) –

4. Punchlist work complete

ATOs

- a. Waiting on final design documents for American Airlines ATO
5. Terminal
 - a. Terrazzo floor complete
 - b. Storefront scheduled to install by end of next week
 - c. Carpet flooring complete
 - d. Ticket counters scheduled to be installed later this week

Former TSA Space

6. RAC moved into temporary space until Phase C is complete

Exterior –

7. PBB#3 temp striping complete
 - a. Permanent striping set for late July
8. PBB#1 delivered and being installed
 - a. Scheduled to be complete by mid-July
9. Front exterior metal ceilings ongoing – approx. 95% complete
 - a. Scheduled to be complete by July
10. Standing Seam Metal Roof Coating Scheduled to begin late June

Phase C (Baggage Return and Rental Car Counters) -

11. Bathroom ceilings complete
12. Bathroom tile complete
13. Vanities scheduled to be installed this Friday
14. Partitions and accessories being installed this week
15. Mirrors scheduled to be installed next week
16. Framing and hanging of serpentine wall complete
17. Painting of Serpentine Wall and Sloped ceilings 80% complete
18. Cloud ceilings scheduled to start by end of June
19. Baggage return systems installed – being programmed and tested.
 - a. Scheduled for inspection last week of June
20. Electrical and Communications rooms on-going
21. Emergency generator scheduled to be online in July

DIRECTOR'S UPDATE

Ms. Amber Clark provided the following update report.

Ms. Clark finished up with her favorite part of presenting notes of appreciation that were received.

Near the end of May, a transient customer from Florida, Tom Wrath, flew into Columbus Aero Service to have maintenance completed on his aircraft. He has used CAS several times in the past and used Flightways Columbus for fuel and their facilities during these stops. Tom had left his iPad at the FBO the most recent time he visited, and our staff was able to get it back to him. Mr. Wrath let Michele Renfro, our FBO Manager, know he has been extremely impressed with our FBO every time he visits. He wanted to recognize, Madison and Stephanie and stated they were great to work with!

From David Fussell on 23-Jun-2021

On a recent trip through Columbus, we were weather delayed one night. Michele Renfro and team at Flightways aided us in finding hotel rooms near the airport and even gave us a ride there. The next morning, we had a small issue with our airplane. Richard Desportes of Speedbird Aero a local A&P and pilot helped us get going again and even came in on a vacation day! If you are near Columbus, GA and need help call this man! 706-681-8741

I cannot say enough good things about our stopover in KCSG. I recommend this as a stop to anyone.

Ms. Clark if there were any questions if not this will conclude the reports.

OTHER MATTERS

Ms. Clark introduced new employee, Ms. Pam Knight, Director of Finance.

Ms. Knight thanked everyone for there support as she has several years in her career prior to joining the Columbus Airport.

Mr. Don Cook thanked Ms. Knight for her service this far and welcomed her aboard to the Columbus Airport.

Chief Andre' Parker introduced Officer Corey Brown as a new employee at the Columbus Airport. Chief Parker looks forward to Officer Brown growing here with us on staff at Columbus Airport!

Mr. Don Cook welcomed on board new employees, Officer Brown and Ms. Knight. Mr. Cook hopes these new employees have found their new home at the Columbus Airport as well as the current employees on staff. Mr. Cook stated if there is anything the Commission can do to help anyone here at the Columbus Airport as in support your transitions or anything, to let them know for they are here to support all employees of the Columbus Airport.

Mr. Art Guin welcomed both Ms. Knight and Officer Brown, we look forward to working with you both.

Mr. Don Cook asked if there were any other matters to add? If that is all the business that we need to handle today with no other matters he ask for a motion to adjourn the meeting.

Motion to adjourn the meeting by Mr. Art Guin was made; seconded by Ms. Tana McHale unanimously approved by the Commission. Ayes: 4 / No: 0

There being no further business the meeting was adjourned at 10:21 A. M.

APPROVED:

Mary Scarbrough, Secretary

Mr. Don Cook, Chairman



Columbus, Georgia, Board of Tax Assessors

GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

City Services Center
3111 Citizens Way
Columbus, GA 31906

Mailing Address:
PO Box 1340
Columbus, GA 31902

Telephone (706) 653-4398, 4402
Fax (706) 225-3800

Board Members

Chester Randolph
Chairman

Lanitra Sandifer Hicks
Assessor

Trey Carmack
Assessor

Todd A. Hammonds
Assessor

Jayne Govar
Vice Chairman

Chief Appraiser
Suzanne Widenhouse

MINUTES #24-21

CALL TO ORDER: Vice Chairman Jayne Govar, calls the Columbus, Georgia Board of Assessors' meeting to order on Monday, July 19, 2021, at 9:00 AM.

PRESENT ARE:

Vice Chairman Jayne Govar
Assessor Lanitra Sandifer Hicks
Assessor Trey Carmack
Assessor Todd Hammonds
Deputy Chief Appraiser Glen Thomason
Recording Secretary Katrina Culpepper

APPROVAL OF AGENDA: Assessor Hammonds motions to accept Agenda with change of adding Historic Preservation Certification to Residential Agenda. Vice Chairman Govar seconds and the motion carries.

APPROVAL OF MINUTES: Assessor Sandifer Hicks motions to accept Minutes #23-21. Assessor Carmack seconds and the motion carries.

MISCELLANEOUS: Assessor Hammonds motions to excuse absence of Chairman Randolph for today, July 19th. Assessor Sandifer Hicks seconds and the motion carries.

Assessor Carmack motions to excuse upcoming absence of Assessor Sandifer Hicks and Assessor Hammonds on July 26th. Assessor Hammonds seconds and the motion carries.

Assessor Hammonds motions to excuse upcoming absence of Vice Chairman Govar and Assessor Sandifer Hicks on August 2nd. Assessor Carmack seconds and the motion carries.

At 9:08, Commercial Property Manager Tanya Rios presents to the Board:

- A4 Agenda– Signed and Approved.

At 9:18, Residential Property Manager Jeff Milam presents to the Board:

- Historic Preservation Certification - Signed & Approved.
- CIVA - #175 001 002 – Signed & Approved; #122 001 010H prior approved, only needed signatures again because of rewritten application with no changes made.

At 9:25, Deputy Chief Appraiser Glen Thomason presents to the Board:

- Map Splits – #014 014 005, 006, 007, 009, 010, 011, 018, 019, 020, 021, 022, 022A; 043 007 001, 002, 003, 008; 072 010 021, 027; 181 008 090, 090 100, 200, 300; 171 013 008, 009; 172 001 009 – Signed and Approved.
- Map Splits - #073 021 001; 073 021 044, 045, 048, 049; 073 021 050 - Rejected to be reworked.

At 10:39, Vice Chairman Jayne Govar adjourns the meeting without any objections.

Glen Thomason
Deputy Chief Appraiser

Suzanne Widenhouse
Chief Appraiser

MIN# 25 - 21 AUG 2 2021

APPROVED: _____


C. RANDOLPH
CHAIRMAN

absent
L. SANDIFER HICKS
ASSESSOR


T. CARMACK
ASSESSOR

absent
T.A. HAMMONDS
ASSESSOR


J. GOVAR
VICE CHAIRMAN



Columbus, Georgia, Board of Tax Assessors

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Chairman

Lanitra Sandifer Hicks
Assessor

Trey Carmack
Assessor

Todd A. Hammonds
Assessor

Jayne Govar
Vice Chairman

Chief Appraiser
Suzanne Widenhouse

MINUTES #25-21

CALL TO ORDER: Chairman Chester Randolph, calls the Columbus, Georgia Board of Assessors' meeting to order on Monday, July 26, 2021, at 9:00 AM.

PRESENT ARE:

Chairman Chester Randolph
Vice Chairman Jayne Govar
Assessor Trey Carmack
Chief Appraiser Suzanne Widenhouse
Recording Secretary Katrina Culpepper

APPROVAL OF AGENDA: Assessor Carmack motions to accept Agenda. Vice Chairman Govar seconds and the motion carries.

APPROVAL OF MINUTES: Vice Chairman Govar motions to accept Minutes #24-21. Assessor Carmack seconds and the motion carries.

At 9:03, Administrative Manager Leilani Floyd presents to the Board:

- Homestead – Signed and Approved.

At 9:05, Commercial Property Manager Tanya Rios presents to the Board:

- Hearing Officer Appeals No Changes – Placed into Record.
- Hearing Officer Appeals with Changes – Signed & Approved other than rejected agenda #005 012 008

At 10:02, Residential Property Manager Jeff Milam presents to the Board:

- CUVA – previously approved, signatures needed on two documents.
- A4 Agenda withdrawn will be re-presented at a later date.
- Tax Exempt Church Property – Signed & Approved.

At 11:06, Personal Property Manager Stacy Pollard presents to the Board:

- Hearing Officer Appeals No Changes – Placed into Record.
- Hearing Officer Appeals with Changes – withdrawn will be re-presented at a later date
- NOD – Signed & Approved.

At 11:50, Deputy Chief Appraiser Glen Thomason presents to the Board:

- Map Splits – 069 025 010; 069 025 019; 188 007 020A; 188 007 020AX; 187 006 002; 187 006 008 101 030 014; 101 030 015 - Signed & Approved. Parcel # 017 029 003 rejected to be reworked.

At 12:01, Chairman Chester Randolph adjourns the meeting without any objections.


Suzanne Widenhouse
Chief Appraiser/Secretary

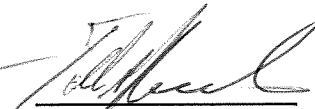
APPROVED:  for S.W.

MIN# 26-21 AUG 02 2021


C. RANDOLPH
CHAIRMAN

absent
L. SANDIFER HICKS
ASSESSOR


T. CARMACK
ASSESSOR


T.A. HAMMONDS
ASSESSOR

absent
J. GOVAR
VICE CHAIRMAN

Columbus Board of Health Meeting Minutes
June 23, 2021

Item #5.

Presiding: Rajinder Chhokar-MD
Attending Board Members: James Lopez-DDS, Devica Alappan-MD, Sylvester McRae, MD, Crystal Farley (City Mgr Office), Richard Bishop (Mayor Office)
Not Present: Yasmin Cathright
Others Present: Beverley Townsend-MD, Asante' Hiltz, Gwen Cunningham, Tori Endres, Pam Kirkland, Kimberly Fuller, Kristi Ludy, Brandi Nelson, Patrick Peck, Peggy Hallmark

In keeping with CDC/GDPH COVID-19 Community Mitigation Recommendations, this board of health meeting was held by conference call. All reports were emailed to all board members. Attendees verified by roll call.

Agenda Topic	Discussion	Decision	Responsibility
Call to order	Dr. Chhokar called the meeting to order at 1:03 pm. Secretary completed roll call.	None	None
Approval of Minutes	Dr. Chhokar: <ul style="list-style-type: none"> Acknowledged a quorum was present. Referred to minutes from the May meeting. With no questions or discussion from the members, Dr. Chhokar asked for a motion of approval. Called for the Director's report. 	Motion made by Dr. Lopez, seconded by Dr. McRae, and approved by all members present.	None
Director's Report	Dr. Townsend: <ul style="list-style-type: none"> We are at the close out for our year end which is June 30th. Everyone is working to make sure we have everything in balance and in order for our annual audit. We have been discussing the need for some morale booster for employees as they have worked hard through the pandemic, and we want to encourage them and show our appreciation. We so appreciate all the support from you, our board of health. 	None	None

Columbus Board of Health Meeting Minutes
June 23, 2021

Item #5.

Agenda Topic	Discussion	Decision	Responsibility
Financial Report	<p>Gwen Cunningham:</p> <ul style="list-style-type: none">Presented the financial overview, through the end of May 2021, with our original budget of \$5,915,206 shown on line one. We have had five revisions throughout the year and are currently working with a budget of \$6,252,208. Total expenses as of the end of May are \$5,831,951.08, which is 93% of the budget and 2% above target for eleven months of operations. Line 4 shows a comparison to expenses last year with an increase in spending of \$356,888.37. Line five shows our total fees and income at \$1,028,882.70. Lines 6 through 17 show line items for fees with a comparison to the same time last year. Line 18 shows an overall increase of \$36,444.83. Line 19 shows Admin Claiming Income with a decrease because of the delay in the state issuing funds. The following two pages detail all expenses and revenue by line item. Page 4 shows our current grants which fall under the lead county, and all are on target for eleven months of operation. <p>There were no questions.</p>	<p>The Financial Report is attached and made a part of these minutes.</p>	<p>None</p>
Excused Absences	<p>Yasmin Cathright</p>	<p>None</p>	<p>None</p>
Old Business	<p>None</p>	<p>None</p>	<p>None</p>
New Business	<p>None</p>	<p>None</p>	<p>None</p>

Columbus Board of Health Meeting Minutes
June 23, 2021

Item #5.

Agenda Topic	Discussion	Decision	Responsibility
Program Reports	<p>Epidemiology COVID 19 Update - Brandi Nelson</p> <ul style="list-style-type: none"> Muscogee County total confirmed cases to date as of June 23rd is around 14,826. The weekly report is for the previous 14-day period from 6/5 to 6/18 and compared to the two-week period of 5/29 to 6/11. For the 6/14 week there were 45 confirmed cases per 100K and 37 cases per 100K on the 6/21 report. The 14-day positivity rate was 3.0% on the 6/14 report and 2.6% on 6/21, with the number probable cases being at 2,008, continuing to trend downward. Total hospitalizations are around 1,200 with 434 confirmed deaths. Looking at demographics, the 25-34 age group is impacted significantly with COVID; black Americans are affected disproportionately when compared to their counterparts. The UK variant is dominating in our region, however because our vaccination rate is low, the concern is that the Delta variant may become dominant. What we are doing is promoting vaccination in hope of getting more people vaccinated. <p>QUESTION: Dr. Alappan – Do you know how many cases of Delta variant are in Columbus?</p> <p>RESPONSE: Brandi Nelson – We do not have that specific information because the CDC changed how it is reported. It is not reported on an individual basis but is reported proportionately. However, on a call this week with the state Epi said that it was around 13 for the Delta variant in Georgia.</p> <p>QUESTION: Dr. Alappan – In Georgia, but you do not have the number for specifically for Columbus?</p> <p>RESPONSE: Brandi Nelson – No, we do not have that information.</p>	<p>Program reports are attached and made a part of these minutes.</p>	<p>None</p>

Columbus Board of Health Meeting Minutes
June 23, 2021

Item #5.

Agenda Topic	Discussion	Decision	Responsibility
<p>Program Reports Continued</p>	<p>Epidemiology COVID 19 Update – Cont’d</p> <p>QUESTION: Dr. McRae – In determining one variant from another, we are told the Delta is the most recent. Are the hospitals able to distinguish what variant they are treating?</p> <p>RESPONSE: Brandi Nelson – We will not know that unless the hospitals submit their specimens through genomic sequencing. That information is received by the CDC. We go to the CDC website for the variant proportions and right now the Delta variant is determined to be a 0.4% of total Georgia cases.</p> <p>QUESTION: Dr. McRae – So are the hospitals reporting or not?</p> <p>RESPONSE: Brandi Nelson - We do not see what specific hospitals are submitting specimens.</p> <p>QUESTION: Dr. McRae – Seems we would want to know the variants in our community. Are you saying you may or may not get that information? And when can we get that information?</p> <p>RESPONSE: Brandi Nelson - We do get that information when it is submitted. GDPH is working on getting variant information by county, but at this point in time we do not have what variant is circulating in Columbus. As soon as that information is available, I will definitely report it.</p> <p>RESPONSE: Dr. Townsend – Some detailed information is not readily available to us. The hospitals must send specimens up for variant testing. That is not regular testing but genomic sequence testing at the GA Public Health Laboratory. If the hospitals do not request testing to identify the variant, then a particular variant may not show with routine testing. So far, they have not deciphered out</p>		

Columbus Board of Health Meeting Minutes
June 23, 2021

Item #5.

Agenda Topic	Discussion	Decision	Responsibility
<p>Program Reports Continued</p>	<p>Epidemiology COVID 19 Update – Cont’d</p> <p>the county or the percentage of variants in them. We do know it is in Georgia but every time a new variant comes up, we must be notified by the hospital or the people doing the testing. If anything comes up Brandi can share the information with the board of health but unfortunately, we do not have it right now. We are dependent on people reporting and correct information being reported, but I suspect with the COVID testing being available over the counter that we do not have a true number of cases. Neither do they test for variant. Those that are positive may not be reported unless there is hospitalization.</p> <p>RESPONSE: Dr. Chhokar – It is hard to understand how the news media can report where a variant is dominating, as if they know. What I am hearing it is hardly determined.</p> <p>RESPONSE: Dr. Townsend – We do need better collection and reporting of data that goes through GPHL, the CDC and the multiple agencies to be sure they coalesce to make sure their reporting system does what it needs to do.</p> <p>RESPONSE: Dr. McRae – I am Flabbergasted. We’ve got a killer out there and it seems to me that we would want the public to know the penetrant. Maybe some of those that have decided they don’t need to be vaccinated will reconsider if they learn it is not just in California or other places, but actually here. It seems like we are nonchalantly approaching this – my impression may be wrong.</p> <p>RESPONSE: Brandi Nelson – GDPH and WCHD are working to make sure we increase genomic testing as Dr. Townsend said. It is a gap that we see, and we are doing our best to make sure we have that information as soon as possible.</p>		

Columbus Board of Health Meeting Minutes
June 23, 2021

Item #5.

Agenda Topic	Discussion	Decision	Responsibility
<p>Program Reports Continued</p>	<p>Epidemiology COVID 19 Update – Cont’d</p> <p>RESPONSE: Dr. Townsend – The least vaccinated are teens and 20s and they are the group that are succumbing to the variants. One of the issues, Dr. McRae, is that viruses continue to mutate, and it is hard to keep a handle on the changes.</p> <p>QUESTION: Dr. McRae - What approach are we taking to encourage the young people to get vaccinated? And what are we doing as a public health agency to promote better compliance of our hospital personnel to get vaccinated? Does that fall outside of our realm?</p> <p>RESPONSE: Dr. Townsend – It does fall outside our realm. Each hospital, each agency must promote from within. We educate in media, schools, and colleges – the Strike Team goes out to communities to make the vaccine accessible to the population. We do see some pushback, typically young people and parents of teens, to which the pediatricians can speak to, but we are going wherever we can and do educate and encourage. Asante’, please inform the board of some of the places the Strike Team goes and the many avenues we are using.</p> <p>QUESTION: Dr. McRae – Before Asante’ responds, what percentage of public health employees across the state are vaccinated?</p> <p>RESPONSE: Dr. Townsend – I do not know the percentage across the state. In all honesty, since the Governor put out his order, we cannot ask, nor can we require employees to get the vaccine in Public Health as a state agency.</p>		

Columbus Board of Health Meeting Minutes
June 23, 2021

Item #5.

Agenda Topic	Discussion	Decision	Responsibility
<p>Program Reports Continued</p>	<p>Epidemiology COVID 19 Update – Cont’d</p> <p>RESPONSE: Dr. McRae – I am very disturbed that for both hospitals 38-40% of employees are vaccinated. Piedmont was offering monetary incentive to employees to get vaccinated and I am told in the weeks/months to come their plan is to insist employees be vaccinated. It is almost embarrassing as a healthcare worker to have only 38-40% of staff utilize something that is proven to save lives.</p> <p>RESPONSE: Dr. Townsend – That is part of the hesitancy. I don’t know whether the hospital system is affected by the Governor’s decision. There are some hospitals in other states that have fired some for not getting vaccinated. I do know for us that we cannot force people to get the vaccine and we cannot offer incentives or lotteries for vaccination. Also, they have not found that incentives increase the vaccination rate. We cannot mandate in Public Health, nor can we go into GRITS to find whether a staff or any person has been vaccinated.</p> <p>QUESTION: Dr. McRae – Are we still in possession of the J&J vaccine and are we still utilizing them? If yes – what can we do to not waste?</p> <p>RESPONSE: Dr. Townsend – We do have it and we cannot avoid waste if people will not accept it. If one person walks in and wants the vaccine, we open a vial and if no one else comes in within the allotted time, then the remainder is wasted. We have had vaccine remaining after an event and literally run through the parking lot to offer it to people and then had them refuse. If we had a single dose vial it would be solved, but manufacturers are not going to do that.</p>		

Columbus Board of Health Meeting Minutes
June 23, 2021

Item #5.

Agenda Topic	Discussion	Decision	Responsibility
<p>Program Reports Continued</p>	<p>Epidemiology COVID 19 Update – Cont’d</p> <p>QUESTION: Dr. McRae – Can the state allow us to ship it to other countries?</p> <p>RESPONSE: Dr. Townsend – President Biden is doing that through the CDC. What we can and will do is give vaccine to private providers when they have the proper storage.</p> <p>QUESTION: Dr. Chhokar – You have to appreciate all the effort to educate and to encourage the people to get the vaccine. How many injections are in one vial?</p> <p>RESPONSE: Dr. Townsend – Moderna has 10 doses, Pfizer has 6, which requires dilution, and the Johnson & Johnson has 5.</p> <p>RESPONSE: Dr. Chhokar – We must have a way of convincing people in the 19-20, college age range who have said no they do not want it and that doubt the government’s intention. We wish we could convince people more that the vaccine is lifesaving.</p> <p>Public Information – Pam Kirkland</p> <ul style="list-style-type: none"> • Press releases continue with weekly COVID-19 updates including number of cases, information on testing and vaccines schedules. We are focused more on vaccines rather than case numbers. Currently have about 57,000 people fully vaccinated and 65,000 have at least one dose; about 29% of the population vaccinated in Muscogee County. Releases also on vaccination sites, dates, times throughout the county and the district. 		

Columbus Board of Health Meeting Minutes
June 23, 2021

Item #5.

Agenda Topic	Discussion	Decision	Responsibility
Program Reports Continued	<p>Public Information – Cont’d</p> <ul style="list-style-type: none"> • Several interviews, television, radio, and newspaper with all pertaining to COVID-19 vaccines; vaccine hesitancy and awareness; HIV home test kits; webinars; Fatherhood Initiative and COVID-19 rapid test availability. • Social media campaigns covered COVID vaccine clinics; meningitis; vaccine requirements; mosquitoes Tip-N-Toss; and videos on You Tube. <p>Environmental Health – Kristi Ludy</p> <ul style="list-style-type: none"> • Referred to the EH report which was emailed to all board members. Pages 1 and 2 show a summary of EH activity for the month of May, which includes 63 routine inspections and 8 initial inspections. There was a total of 11 pools & spa inspections: 4 routine tourist accommodations, and 1 body art inspection. There were 27 animal to human exposure investigations, 1 animal only and 14 human & animal exposure investigations. Of these, 2 animals were tested for rabies, and none were positive. For Vector Control there were 25 complaints and 25 complaint investigations. Onsite Sewage and Well Water had 4 new system permits and 3 investigations. Details for food service inspections, tourist accommodations, pool & spas, for body art studios are all listed on pages 3 through 8 of the report. <p>There were no questions.</p> <p>Nursing Report – Kimberly Fuller</p> <ul style="list-style-type: none"> • Referred to the Nursing report emailed to board members and reported 7,346 initial visits, 2,079 return visits for a total of 9,425 visits from July 1 through May 31st. Last year for the same time, total visits were 8,956. 	<p>Program reports are attached and made a part of these minutes.</p>	<p>None</p>

Columbus Board of Health Meeting Minutes
June 23, 2021

Item #5.

Agenda Topic	Discussion	Decision	Responsibility
Program Reports	<p>Nursing Report continued:</p> <ul style="list-style-type: none">Continued rapid test for first responders, drive thru COVID-19 vaccine clinics conducted Monday, Wednesday, and Friday from 9am – 12 pm at the health department. The Strike Team is vaccinating homebound patients here and across the district and CORE is vaccinating at many off campus community sites. We offer any remaining vaccine from the drive through clinic operation inside the health department in the afternoons. Recent average number of vaccines is between 25 and 30 per day.Community awareness continued with MCAP, Child Fatality Review and CHINS; as well as continued weekly COVID meetings, homebound COVID vaccines, and outreach. Also attached is a May calendar mapping out our May vaccination events. <p>There were no questions.</p>	.	
Adjournment	<p>Dr Chhokar announced next meeting date is August 25th. There will be no meeting for the month of July.</p> <p>With no other business, the meeting was adjourned by Dr. Chhokar at 1:43 pm.</p>		

NEXT BOARD OF HEALTH MEETING
TO BE HELD ON
August 25, 2021, at 1:00 PM

Columbus Board of Health Minutes respectfully submitted by Secretary Peggy Hallmark

COLUMBUS GOLF AUTHORITY
AGENDA
July 27, 2021

CALL TO ORDER: Chairman Gerald Miley

*Note- Housekeeping measure—please silence cell phones.

MINUTES: Offered for approval, the minutes of June 22, 2021, meeting.

SUPERINTENDENT'S REPORT: Steve Brown

DIRECTOR'S REPORT: Jim Arendt

Updates on revenue reports for Bull Creek and Oxbow Creek Golf Courses.

Director's comments: Briefing on a variety of items.

EXECUTIVE SESSION:

NEW BUSINESS:

OLD BUSINESS:

RECOGNITION: Comments by Authority members.

PUBLIC AGENDA: Persons registered to speak to the Golf Authority.

ADJOURNMENT

*Note-Next Meeting—August 24, 2021 @ 4:00 pm--Bull Creek Grill

COLUMBUS GOLF AUTHORITY MINUTES

JULY 22, 2021 MEETING

Chairman Gerald Miley called the meeting to order.

The minutes of the May 25 meeting were approved by unanimous vote.

Superintendent Steve Brown reported greens on Bull Creek's West Course were aerated June 14 and all 18 were completed in a single day. Oxbow Creek also was aerated on June 7. The East and West Course greens at Bull Creek are now scheduled for verticut and dusting, which should speed up the greens. The tees also are being sprayed for weed control.

Brown said the biggest problem he faces is labor. With the prison short of inmates as a result of the Covid-19 pandemic protocols, the number of workers available is often limited. For example, he often has only nine inmates instead of the normal 16, which limits the amount of work that can be completed. "By the time I've put them on the equipment (for normal mowing), there's no one left," he said. "We only had six inmates at Bull Creek one day last week."

"We're just trying to stay ahead on mowing. It's a challenge," said Brown.

Contributing to the problem is the delay in getting the workers released to the golf course each day. The priority of releases goes first to the Government Center, then to the trash/garbage details, and finally to the golf courses. That means that the guards for the golf course are on payroll for about an hour and a half just waiting to receive their workers many days, during which no work is being done at the golf courses. "It's 7:30 a.m. before we get the first detail here," he said.

The best solution would be for the golf course workers to be released among the first group, but that has not been accomplished, Brown said.

Director of Golf Jim Arendt reported that City Auditor John Redmond presented his Audit Report of golf course operations to Columbus Council during its morning meeting, and it was "extremely positive" in almost every aspect, and was well received by the Mayor and Council.

It delved into all operations, equipment, the failed bridge at Oxbow Creek, staffing and facility conditions. Councilors Glenn Davis, Mimi Woodson, Judy Thomas and Gary Allen were particularly expressive in their compliments on the presentation and the successes of the golf course operation, he said.

The Council also approved its Fiscal Year 2021-22 budget, which included virtually no changes in the golf course budget presented for the year beginning July 1. The new budget includes money for purchase of two new inmate vans, a pickup truck, more leased equipment for Oxbow and Bull Creek, among other items. An almost \$400,000 reserve also is available for the golf course operations, as a result of the successful revenue year that by final report will total almost \$500,000 more than budgeted for FY 2020-21, with neither Oxbow Creek nor Bull Creek courses requiring a subsidy from the city's general fund.

Through May, Oxbow Creek's revenue totaled more than \$436,800 with a month to go in the year, and Bull Creek's operations produced more than \$1.69 million with a month to go, which should reach more than \$450,000 more revenue than budgeted for the year, Arendt said.

Nikki Siter reported that Oxbow Creek has had some success in lining up a crew of Ambassadors, with five now on tap, and one paid employee works daily except on Tuesday and Sunday.

Arendt said he is contemplating inviting the City Manager and department heads among city staff to enjoy a day of golf hosted by the golf course.

He also said he is considering creation of a special rate for educators that could be made available from May through August.

A Golf Authority Planning Session is scheduled for July 27, with City Auditor John Redmond – who will be retired before then – agreeing to join and lead the group through discussion and planning of ways to establish priorities and plans for the golf courses' future. Authority members agreed to hold its regular July meeting from noon-1 p.m. on July 27, with the planning session set for 1-5 p.m.

Arendt reported he has been informed the broken bridge at Oxbow Creek will require a \$104,400 "design fee," and based on that the total cost could exceed \$800,000 additional. The city has agreed to put the replacement bridge in the proposed city SPLOST to be put before voters next fall. Authority members in unison expressed surprise at the high cost of such a project and wondered if there wasn't a way to replace the bridge safely at a lower price.

The golf director said he wants to reopen the Bull Creek grill, which has been shut down since the pandemic protocols were put in place in March 2020. He's looking for a worker who could manage the grill for a 40-hour work week.

The unused practice area at the end of the regular range, formerly used by Columbus State University, remains idle, but Arendt said he is considering selling passes, possibly for \$200 each and limited to 50 golfers, which would entitle them to use that facility at their leisure. Authority members said it was within the director's discretion to develop and implement such activity without requiring Authority action.

Authority member expressed concern that there is very little potable water available on the golf course, which is especially critical as the summer heat progresses. Superintendent Brown said he still needs to run new lines to connect water cooler stations, which would cost about \$5,000, but he said he would put the coolers out, although not all will be producing cold water.

Ricky Wright made a motion for the Authority to convene in executive session to discuss a personnel issue. The motion was unanimously approved and the regular session was adjourned to the call of the chair.

The Authority resumed its regular session and Golf Director Jim Arendt was requested to return with salary figures for key staff employees who might be considered for pay increases, having been many years without receiving the increases other city employees received.

Alonzo Jones made a motion to adjourn, which was seconded by Ricky Wright and passed unanimously.

Members attending were Gerald Miley, Richard Mahone, Ken Davis, Ricky Wright, Alonzo Jones, Ken Crumpler, Stephanie Callahan, William Roundtree and Jim Houston.

Sales By Department

Oxbow Creek Golf Course

Tuesday, June 1, 2021 - Wednesday, June 30, 2021

Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Cart Fees	517	\$5,514.44		\$0.00	100.00%				517	\$5,514.44	
Food & Beverage	2,056	\$3,918.13		\$0.00	100.00%				2,056	\$3,918.13	
Green Fees	2,133	\$26,980.55							2,133	\$26,980.55	
Pro Shop	1,160	\$6,694.70		\$1,424.18	78.73%				1,160	\$6,694.70	
Total	5,866	\$43,107.82	\$3,437.50	\$1,424.18	96.70%			\$0.00	5,866	\$43,107.82	\$3,437.50

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Sales By Department

Bull Creek Golf Course

Tuesday, June 1, 2021 - Wednesday, June 30, 2021

Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Cart Fees	3,898	\$69,706.08		\$11.00	99.98%				3,898	\$69,706.08	
Food & Beverage	5,063	\$13,698.67		\$583.19	95.74%				5,063	\$13,698.67	
Gift Certificate	21	\$1,451.00							21	\$1,451.00	
Green Fees	4,010	\$30,002.50							4,010	\$30,002.50	
Memberships	100	\$17,107.09							100	\$17,107.09	
Pro Shop	2,604	\$33,145.77		\$5,714.75	82.76%				2,604	\$33,145.77	
Total	15,696	\$165,111.11	\$11,636.99	\$6,308.94	96.18%			\$0.00	15,696	\$165,111.11	\$11,636.99

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Sales By Department

Bull Creek Golf Course

Wednesday, July 1, 2020 - Wednesday, June 30, 2021

Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Cart Fees	41,733	\$737,702.13		\$11.00	100.00%	(4)	(\$77.76)		41,729	\$737,624.37	
Food & Beverage	36,579	\$107,170.12		\$5,339.22	95.02%	(17)	(\$122.00)		36,562	\$107,048.12	
Gift Certificate	153	\$10,417.00							153	\$10,417.00	
Green Fees	45,966	\$392,963.49				(4)	(\$40.75)		45,962	\$392,922.74	
Complimentary	941	\$0.00							941	\$0.00	
Employee	4,056	\$24,478.46							4,056	\$24,478.46	
Member	15,608	\$27.00							15,608	\$27.00	
Online	3,611	\$54,911.25							3,611	\$54,911.25	
Other	44	\$440.00							44	\$440.00	
Outing	30	\$113.43							30	\$113.43	
Public	13,436	\$162,261.42				(4)	(\$40.75)		13,432	\$162,220.67	
Specials	8,240	\$150,731.93							8,240	\$150,731.93	
Memberships <i>365</i>	727	\$136,056.35							727	\$136,056.35	
Package	5								5		
Pro Shop	27,958	\$280,834.42		\$69,326.43	75.31%	(1)	(\$7.50)		27,957	\$280,826.92	
Balls	6,242	\$45,301.27		\$28,769.08	36.49%	(1)	(\$7.50)		6,241	\$45,293.77	
Clubs	79	\$13,643.03		\$10,126.99	25.77%				79	\$13,643.03	
Driving Range	16,480	\$42,708.80		\$0.00	100.00%				16,480	\$42,708.80	
Lessons	119	\$6,810.00		\$0.00	100.00%				119	\$6,810.00	
Merchandise	2,983	\$100,983.02		\$30,030.36	70.26%				2,983	\$100,983.02	
Non Tax Green Fees	1,969	\$34,209.98		\$0.00	100.00%				1,969	\$34,209.98	
Special Income	86	\$37,178.32		\$400.00	98.92%				86	\$37,178.32	
Total	153,121	\$1,665,143.51	\$123,051.00	\$74,676.85	95.52%	(26)	(\$248.01)	(\$16.97)	153,095	\$1,664,895.50	\$123,034.03

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Sales By Department

Oxbow Creek Golf Course

Wednesday, July 1, 2020 - Wednesday, June 30, 2021

Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Cart Fees	7,565	\$84,246.67		\$0.00	100.00%	(8)	(\$81.48)		7,557	\$84,165.19	
Food & Beverage	17,845	\$32,317.45		\$288.00	99.11%	(1)	(\$1.38)		17,844	\$32,316.07	
Gift Certificate	5	\$124.00							5	\$124.00	
Green Fees	23,136	\$281,225.63				(11)	(\$124.98)		23,125	\$281,100.65	
Pro Shop	11,440	\$69,651.70		\$7,065.26	89.86%	(18)	(\$422.25)		11,422	\$69,229.45	
Balls	3,882	\$14,346.96		\$2,323.84	83.80%	(5)	(\$4.65)		3,877	\$14,342.31	
Clubs	10	\$1,355.92		\$877.60	35.28%				10	\$1,355.92	
Driving Range	6,169	\$37,308.71		\$0.00	100.00%	(2)	(\$14.81)		6,167	\$37,293.90	
Merchandise	1,146	\$9,720.11		\$3,863.82	60.25%	(3)	(\$2.79)		1,143	\$9,717.32	
Non Tax Green Fees	209	\$1,795.00		\$0.00	100.00%				209	\$1,795.00	
Special Income	24	\$5,125.00		\$0.00	100.00%	(8)	(\$400.00)		16	\$4,725.00	
Total	59,891	\$467,565.45	\$36,804.07	\$7,352.26	98.43%	(38)	(\$630.09)	(\$50.35)	59,853	\$466,935.36	\$36,753.72

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Golf Director Report-Tuesday, July 27, 2021 submitted by Jim Arendt

Updates:

- Accounting Technician Report- Zara Day-Brown
- Oxbow Creek Report-Nikki Siter
- Follow up- 1) Coolers, 2) Range Membership
- Note – Bull Creek Pro Shop was burglarized on May 26, golf equipment stolen, actions taken.
- Godwin Creek—June 25, Individuals living in tents on border property, fire, threat, Police action.
- Proposal to establish Educator rate- withdrawal.
- Incidents--statements taken, police called, reports on file.
- Contractual Services Report as requested by Chairman Miley.
- Grill staffing update- \$10/hour, possible mid-year adjustment, lost candidate to better paying job with benefits.
- "Day of Golf with City Manager"-1) Reather Hollowell meeting, 2) Isaiah Hugley meeting, October 28, annual event.
- Mario Davis working with me on LoCo Cookers event, Turkey Shootout @ Bull Creek.
- Mower stolen from Bull Creek maintenance 3:26 am on Monday, July 26, 2021.

Sales By Department

Oxbow Creek Golf Course

Thursday, July 1, 2021 - Saturday, July 31, 2021

Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Cart Fees	719	\$8,016.82		\$0.00	100.00%				719	\$8,016.82	
Food & Beverage	1,641	\$3,059.91		\$0.00	100.00%				1,641	\$3,059.91	
Green Fees	1,757	\$21,029.50				(1)	(\$4.63)		1,756	\$21,024.87	
Pro Shop	1,135	\$5,504.63		\$1,095.79	80.09%				1,135	\$5,504.63	
Total	5,252	\$37,610.86	\$2,968.17	\$1,095.79	97.09%	(1)	(\$4.63)	(\$0.37)	5,251	\$37,606.23	\$2,967.80

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Sales By Department

Bull Creek Golf Course

Thursday, July 1, 2021 - Saturday, July 31, 2021

Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Cart Fees	3,620	\$63,385.33		\$8.50	99.99%				3,620	\$63,385.33	
Food & Beverage	4,833	\$13,123.34		\$444.68	96.61%				4,833	\$13,123.34	
Gift Certificate	1	\$86.00							1	\$86.00	
Green Fees	3,710	\$29,787.19							3,710	\$29,787.19	
Memberships	40	\$7,645.83							40	\$7,645.83	
Pro Shop	2,046	\$16,848.98		\$5,679.15	66.29%				2,046	\$16,848.98	
Total	14,250	\$130,376.67	\$10,329.16	\$6,132.33	95.31%			\$0.00	14,250	\$130,376.67	\$10,329.16

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MINUTES OF MEETING
OF THE
HOSPITAL AUTHORITY OF COLUMBUS, GEORGIA
June 29, 2021

A regularly scheduled meeting of the Hospital Authority of Columbus, Georgia (HAC) was held at 11:00 a.m. on Tuesday, June 29, 2021. The meeting was held by conference call and Zoom due to the COVID-19 Pandemic. A notice was emailed to each member. A copy of the notice was posted more than 24 hours before the meeting on the door of the building in which the meeting was held on Monday, June 28, 2021.

Participating in the conference call meeting were Chairman Ernie Smallman, Mike Welch, Betty Tatum, Jennings Chester and Dr. John Kingsbury. Vice Chairman Sarah Lang, Cynthia Jordan, Warner Kennon, and Susan McKnight were excused.

Britt Hayes, Vice President and Rick Alibozek, CFO and Kenneth M. Henson, Jr., Secretary/Attorney also participated in the conference call meeting. Frank Morast, President was at a doctor's appointment and was unable to participate.

INVOCATION AND WELCOME

Chairman Ernie Smallman called the meeting to order. He welcomed everyone to the meeting. Vice President Britt Hayes gave an invocation.

DETERMINATION OF QUORUM

Initially there was no quorum but Betty Tatum joined and was able to participate and vote to approve the minutes from the prior meeting.

MINUTES

The Board Minutes from the May 25, 2021 Board Meeting were reviewed and on motion made by Betty Tatum and seconded by Dr. John Kingsbury the May 25, 2021 Minutes were unanimously approved by the Board.

BOARD BUSINESS

There was no Board business.

PRESIDENT'S REPORT

Britt Hayes gave the President's Report.

Survey: As reported at the prior meeting, Muscogee Manor had an Annual Survey. There were 12 surveyors that came and spent a week at Muscogee Manor. Two of the surveyors were federal surveyors and ten were state surveyors. They found 5 areas of concern and 5 tags were issued. Muscogee Manor submitted a plan of correction. The plan of correction has been accepted. Muscogee Manor is awaiting a revisit by the inspectors to place the facility back into compliance.

COVID-19: Britt Hayes gave an extensive COVID-19 update.

Covid activity within our facilities continues to remain under control. Currently, we have NO positive residents and ONE positive staff member, Company-wide. Yesterday, a staff member tested positive. This staff member had been vaccinated. Initially, they tested negative but continued to get sick and then they tested positive for COVID-19. The most recent positive resident at Muscogee Manor was 3/5/2021.

The Department of Public Health (DPH) showed that Muscogee County's Positivity Rate has begun to decline and stands at 2.5 for the last two weeks (5.5 at last Board meeting). Georgia's positivity rate is 1.5% for the last two weeks (3.2 at last Board meeting).

We have administered 524 Covid-19 vaccine doses to residents Company-wide. We have also administered 456 Covid-19 vaccine doses to staff Company-wide. Almost 1,000 doses have been given Company-wide. Recent changes in CDC and DPH directives are allowing vaccinated staff to not participate in routine testing efforts in nursing homes nation-wide in effort to further incentivize staff to receive vaccines. As a Company, we still are offering a \$100 bonus for those staff members that elect to receive the vaccine.

The US wanted all nursing facilities to have a 75% vaccination rate by June 30, 2021. Currently, only 7% of the nursing homes in the US have a 75% vaccination rate. They are now trying to determine ways to incentivize and increase the vaccination rate.

In the US, we have administered 319 MM vaccines: 173MM Pfizer, 134MM Moderna and 12MM J&J. DHHS has continued supplying antigen 'quick swab' tests, albeit in lesser quantities.

General Liability and Property Liability Insurance Renewal: These policies used to renew on October 1 every year. The HAC was able to get these policy renewal dates to align with the reimbursement year that begins July 1. This year, the new policies will begin July 1. GL/PL is up 17%

over last year. Fortunately, the reimbursement of this increase is almost a pass-through now because the State of Georgia is recognizing this reimbursement sooner and not waiting to reimburse later in the year.

Worker's compensation and property insurance will still renew October 1.

CFO REPORT

Rick Alibozek gave the Statistical Report and the Financial Report. A copy of the Statistical Report and Financial Report was emailed to each Board Member.

The census is up 1.5% from the prior month. It would be up more, but the lack of staffing is affecting the ability of the HAC to admit new patients. The only way to add staffing is to increase pay. Unfortunately, the reimbursement rate does not increase at the same rate, and they do not recognize this increase immediately. The HAC has analyzed and studied the need to add staffing. The only way to increase staffing is to raise salaries. Salaries this year will not be based upon cost of living or merit but there will be significant pay increases. These new increases will cost \$1,500,000 to \$1,700,000 annually in salary costs. Hopefully, there will be some savings in not having to use an agency to provide employees, and hopefully, the State will increase the reimbursement rate based on this increase in salaries.

There was a \$175,000 decrease in the contribution this year to the City pension plan. This was expected. At the same time, there was almost a \$175,000 increase in contributions to the optional plan.

STATISCAL REPORT

Attached to these Minutes is the FY 2020 YTD Statistical Report Year Ended June 30, 2021.

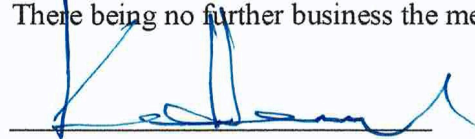
FINANCIAL REPORT

Attached to these Minutes is the Hospital Authority of Columbus Consolidated Summary Report Month Ended May 31, 2021.

NEXT MEETING

The next meeting will be Tuesday, July 27, 2021.

There being no further business the meeting was adjourned.


 KENNETH M. HENSON, JR.
 Secretary


 ERNEST SMALLMAN, IV.
 Chairman

HOSPITAL AUTHORITY OF COLUMBUS
FY 2021 YTD Statistical Report
Year Ended June 30, 2021

	June	May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sept	August	July	Average	Prior Year
Orchard View														
% Occupancy	58.82%	59.28%	57.97%	57.93%	57.93%	57.39%	74.35%	74.20%	66.89%	68.30%	67.65%	68.35%	64.65%	82.91%
Medicaid%	78.89%	77.51%	73.82%	62.48%	62.48%	60.17%	78.44%	78.64%	78.25%	76.79%	77.49%	81.97%	74.95%	72.34%
Medicare%	6.91%	9.87%	12.80%	28.09%	30.04%	30.04%	10.52%	8.63%	11.60%	12.38%	9.44%	9.34%	13.60%	12.64%
Private %	10.56%	7.79%	8.93%	7.40%	6.35%	6.35%	9.39%	9.97%	6.68%	8.22%	9.13%	5.57%	8.18%	9.24%
Hospice %	2.66%	2.53%	3.06%	1.88%	1.88%	1.38%	1.58%	2.13%	3.28%	2.24%	2.22%	2.60%	2.32%	3.80%
ADV %	0.99%	2.31%	1.39%	0.15%	0.15%	2.05%	0.07%	0.63%	0.19%	0.37%	1.72%	0.52%	0.94%	1.98%
Daily Medicare and ADV Census	9.29	14.43	16.45	32.72	37.06	15.75	13.73	15.78	17.40	15.09	13.48	18.29	24.41	24.41
Employment (Full Time Equivalents)	200.10	200.81	206.35	208.04	227.88	236.77	214.90	207.49	209.85	213.65	232.81	214.42	238.30	238.30
Ridgecrest														
% Occupancy	24.58%	20.67%	18.93%	8.56%	0.00%	0.00%	0.00%	5.42%	52.99%	56.15%	60.94%	62.35%	28.24%	77.71%
Medicaid%	9.69%	7.49%	6.29%	4.64%	0.00%	0.00%	0.00%	97.21%	94.80%	92.28%	93.17%	94.89%	45.49%	92.05%
Medicare%	80.00%	79.65%	72.41%	83.44%	0.00%	0.00%	0.00%	1.68%	2.43%	4.21%	5.05%	3.71%	30.23%	5.54%
Private %	4.38%	5.76%	4.46%	0.00%	0.00%	0.00%	0.00%	1.11%	1.72%	1.94%	1.49%	1.46%	2.03%	0.18%
Hospice %	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	1.05%	1.57%	0.29%	0.00%	0.26%	2.11%
ADV %	5.94%	7.10%	16.84%	11.92%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	3.80%	0.11%
Daily Medicare and ADV Census	17.75	15.06	14.20	6.86	-	-	-	0.10	1.42	2.60	3.39	2.55	5.81	4.81
Employment (Full Time Equivalents)	33.89	30.79	17.67	12.61	15.80	16.26	34.31	56.78	64.49	63.02	73.84	38.13	80.89	80.89
Muscogee Manor														
% Occupancy	67.84%	64.92%	64.63%	63.63%	81.21%	73.43%	70.29%	55.60%	53.20%	53.53%	55.29%	63.96%	64.58%	64.58%
Medicaid%	83.80%	87.65%	84.67%	74.78%	69.53%	84.26%	87.00%	84.40%	91.30%	86.07%	86.07%	82.60%	83.01%	83.01%
Medicare%	7.66%	6.46%	10.10%	21.33%	24.51%	11.37%	9.54%	11.74%	6.34%	10.49%	19.90%	12.68%	7.96%	7.96%
Private %	4.90%	2.96%	1.53%	0.59%	1.00%	0.80%	0.78%	0.00%	0.00%	0.00%	0.93%	1.23%	1.65%	1.65%
Hospice %	1.99%	1.93%	2.52%	2.11%	2.80%	1.34%	1.90%	1.64%	1.22%	2.41%	3.23%	2.10%	5.50%	5.50%
ADV %	1.65%	1.00%	1.18%	1.19%	2.16%	2.27%	0.78%	2.72%	1.14%	1.03%	0.75%	1.39%	1.88%	1.88%
Daily Medicare and ADV Census	10.74	8.23	12.39	24.36	36.81	16.96	12.33	13.20	6.76	10.49	19.42	15.61	10.55	10.55
Employment (Full Time Equivalents)	124.63	113.88	124.35	132.64	152.09	157.53	138.30	126.83	138.14	136.26	143.95	135.33	153.86	153.86
Muscogee Home Health														
Employment (Full Time Equivalents)	10.02	10.19	10.11	10.12	10.26	10.57	10.21	10.54	9.95	10.07	10.05	10.19	10.63	10.63

HOSPITAL AUTHORITY OF COLUMBUS
CONSOLIDATED SUMMARY REPORT
MONTH ENDED MAY 31, 2021

BALANCE SHEET									
	Orchard View	Home Office	Ridgecrest	Muskegon Manor	Total Nursing Home	Cobles PCH	Muskegon Home Health	River Mill	Consolidated
Cash	\$ 5,255,451	\$ -	\$ 6,700,799	\$ 8,010,575	\$ 19,966,825	\$ 1,001	\$ 33,476	\$ 623,304	\$ 20,624,606
Other Current Assets	4,189,539	-	2,567,962	3,140,059	9,897,560	1,242	220,159	1,203	10,120,164
Intercompany Balances	22,878,835	-	2,122,366	(13,422,630)	11,578,591	(6,346,554)	(1,859,799)	(3,372,238)	-
Noncurrent Assets	36,226,719	-	38,459,757	7,627,270	82,313,746	164,322	123,890	3,619,693	86,221,651
Total Assets	\$ 68,550,544	\$ -	\$ 49,850,884	\$ 5,355,294	\$ 123,756,722	\$ (6,179,989)	\$ (1,482,274)	\$ 871,962	\$ 116,966,421
Current Liabilities	\$ 2,844,043	\$ -	\$ 1,301,921	\$ 1,330,963	\$ 5,476,927	\$ 102	\$ 166,946	\$ -	\$ 5,643,975
Non-current Liabilities (excluding bonds)	8,744,049	-	3,679,830	5,377,152	17,801,031	360,100	546,428	-	18,707,559
Bonds Payable	26,721,013	-	31,200,910	-	57,921,923	-	-	-	57,921,923
Total Liabilities	38,309,105	-	36,182,661	6,708,115	81,199,881	360,202	713,374	-	82,273,457
Fund Balance	30,241,439	-	13,668,223	(1,352,821)	42,556,841	(6,540,191)	(2,195,648)	871,962	34,692,964
Total Liabilities and Fund Balance	\$ 68,550,544	\$ -	\$ 49,850,884	\$ 5,355,294	\$ 123,756,722	\$ (6,179,989)	\$ (1,482,274)	\$ 871,962	\$ 116,966,421
INCOME STATEMENT									
Revenue	\$ 1,224,565	\$ 41,195	\$ 473,862	\$ 1,198,775	\$ 2,938,397	\$ -	\$ 80,425	\$ 23,845	\$ 3,042,667
Operating Expenses	1,053,433	157,175	352,154	888,366	2,451,128	8,760	91,155	1,260	2,552,303
Net Profit (Loss) before Noncash expense	171,132	(115,980)	121,708	310,409	487,269	(8,760)	(10,730)	22,585	490,364
Provision for Bad debts	(10,071)	-	(534)	(73,175)	(33,780)	-	-	-	(33,780)
Interest expense	(68,239)	-	(84,232)	-	(152,471)	-	-	-	(152,471)
Depreciation and Amortization	(86,800)	-	(190,319)	(14,775)	(291,894)	(377)	-	(7,620)	(299,891)
Current Month Income (loss)	\$ 6,022	\$ (115,980)	\$ (153,377)	\$ 272,459	\$ 9,124	\$ (9,137)	\$ (10,730)	\$ 14,965	\$ 4,222
YTD Income (loss)	\$ 410,999	\$ (1,103,103)	\$ (56,974)	\$ 1,544,067	\$ 794,989	\$ (74,164)	\$ (210,170)	\$ 163,548	\$ 674,203

File Attachments for Item:

RESOLUTION - A Resolution excusing Councilor Glenn Davis from the August 10, 2021 Council Meeting.

RESOLUTION**NO. _____**

A Resolution excusing Councilors absence.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES:

Pursuant to Section 3-103(6) of the Charter of Columbus, Georgia, Councilor Glenn Davis hereby excused from attendance of the August 10, 2021 Council Meeting for the following reasons:

Personal Business:

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 10th day of August, 2021 and adopted at said meeting by the affirmative vote of ____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Tucker	voting _____
Councilor Thomas	voting _____
Councilor Woodson	voting _____

Sandra T Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor