

Council Members

R. Gary Allen
Charmaine Crabb

Jerry 'Pops' Barnes
Glenn Davis

John M. House
Bruce Huff

R. Walker Garrett
Toyia Tucker

Judy W. Thomas
Evelyn 'Mimi' Woodson

Clerk of Council
Sandra T. Davis



Columbus Civic Center
400 4th Street, Arena Floor
Columbus, Georgia 31901

September 08, 2020
9:00 AM
Regular Meeting

MAYOR'S AGENDA

CALL TO ORDER: Mayor B.H. "Skip" Henderson, III, Presiding

INVOCATION: Offered by Pastor Adrian Chester of Greater Beallwood Baptist Church

PLEDGE OF ALLEGIANCE: Led by Mayor Henderson

MINUTES

1. Approval of minutes for the August 25, 2020 Council Meeting.

UPDATES:

2. An update on COVID-19
3. Census 2020
4. Public Safety Advisory Commission (PSAC) Update

CRIME PREVENTION GRANT APPLICATIONS FOR APPROVAL- Director Seth Brown-Office of Crime Prevention.

5. **Big Brothers-Big Sisters:** A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Big Brothers-Big Sisters for \$15,000 in Crime Prevention Grant funds.

- [6. Boy and Girls Club of Columbus:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Boys and Girls Club of Columbus for \$30,000 in Crime Prevention Grant funds.
- [7. BRIDGE of Columbus:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with BRIDGE of Columbus for \$10,000 in Crime Prevention Grant funds.
- [8. Building Toward Wellness Community Coalition:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Building Toward Wellness Community Coalition of Columbus for \$20,000 in Crime Prevention Grant funds.
- [9. Changing Faces Within:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Changing Faces Within for \$15,000 in Crime Prevention Grant funds.
- [10. Chattahoochee Valley Jail Ministry:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Chattahoochee Valley Jail Ministry for \$20,000 in Crime Prevention Grant funds.
- [11. Columbus Community Center:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Columbus Community Center for \$15,000 in Crime Prevention Grant funds.
- [12. Columbus Museum:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Columbus Museum for \$25,000 in Crime Prevention Grant funds.
- [13. Columbus Scholars:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Columbus Scholars for \$20,000 in Crime Prevention Grant funds.
- [14. Columbus Symphony Orchestra/Making Music Matter:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Columbus Symphony Orchestra/Making Music Matter for \$20,000 in Crime Prevention Grant funds.
- [15. Easter Seals of West Georgia:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Easter Seals of West Georgia for \$20,000 in Crime Prevention Grant funds.
- [16. Family Center of Columbus – F.A.S.T.:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Family Center of Columbus – F.A.S.T. for \$15,000 in Crime Prevention Grant funds.
- [17. Flourishing Ladies:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Flourishing Ladies for \$20,000 in Crime Prevention Grant funds.
- [18. Fountain City Slam:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Fountain City Slam for \$20,000 in Crime Prevention Grant funds.

19. Girls Inc. of Columbus: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Girls Inc. of Columbus for \$20,000 in Crime Prevention Grant funds.
20. Hope Harbour: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Hope Harbour for \$23,000 in Crime Prevention Grant funds.
21. International Stride Society: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with International Stride Society for \$20,000 in Crime Prevention Grant funds.
22. Lets Grow STEAM: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Lets Grow STEAM for \$15,000 in Crime Prevention Grant funds.
23. Liberty Theatre: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Liberty Theatre for \$20,000 in Crime Prevention Grant funds.
24. Literacy Alliance: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Literacy Alliance for \$10,000 in Crime Prevention Grant funds.
25. Micah's Promise: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Micah's Promise for \$20,000 in Crime Prevention Grant funds.
26. Neighborhoods Focused on African American Youth, Inc.: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Neighborhoods Focused on African American Youth, Inc. for \$30,000 in Crime Prevention Grant funds.
27. Office of Dispute Resolution: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Office of Dispute Resolution for \$17,000 in Crime Prevention Grant funds.
28. Open Door Community House: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Open Door Community House for \$25,000 in Crime Prevention Grant funds.
29. Overflow Outreach: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Overflow Outreach for \$25,000 in Crime Prevention Grant funds.
30. The Protégé Project Inc.: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with The Protégé Project Inc. for \$20,000 in Crime Prevention Grant funds.
31. Right from the Start: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Right from the Start for \$20,000 in Crime Prevention Grant funds.
32. Sexual Assault Support Center: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Sexual Assault Support Center for \$10,000 in Crime Prevention Grant funds.

- [33. Southern Anti-Racism Network/SPICE:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Southern Anti-Racism Network/SPICE for \$20,000 in Crime Prevention Grant funds.
- [34. Springer Opera House/DBA PAIR Program:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Springer Opera House/DBA PAIR Program for \$30,000 in Crime Prevention Grant funds.
- [35. St. Thomas Episcopal Church/Boxwood Ministries:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with St. Thomas Episcopal Church/Boxwood Ministries for \$20,000 in Crime Prevention Grant funds.
- [36. Teen Advisors, Inc.:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Teen Advisors Inc. for \$15,000 in Crime Prevention Grant funds.
- [37. Turn Around Columbus:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Turn Around Columbus for \$20,000 in Crime Prevention Grant funds.
- [38. Whole Person Ministries:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Whole Person Ministries for \$20,000 in Crime Prevention Grant funds.
- [39. W.O.R.K.S.:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with W.O.R.K.S. for \$45,000 in Crime Prevention Grant funds.
- [40. YMCA of Columbus, Georgia:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with YMCA of Columbus, Georgia for \$20,000 in Crime Prevention Grant funds.
- [41. Young Life:](#) A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Young Life for \$20,000 in Crime Prevention Grant funds.

CITY ATTORNEY’S AGENDA

ORDINANCES

- 1. 2nd Reading** - An ordinance amending Sec. 20-13.11. of the Columbus Code pertaining to parking management districts to create a new parking enforcement district in the downtown historic district to be administered by the Department of Transportation (METRA); and for other purposes. (Councilors Woodson and Thomas)
- 2. 1st Reading - REZN-05-20-1775:** An ordinance rezoning 0.13 acres located at 2900 11th Avenue (parcel id # 015-010-006). The current zoning is SFR4 (Single Family Residential 4). The proposed zoning is RMF1 (Residential Multifamily 1). The proposed use is Triplex. The Planning Advisory Commission recommends denial based on the Staff Report and previous rezonings of the property; and the Planning Department recommends denial based on previous rezonings completed in in 2017 at the request of Waverly Terrace Historic District residents to move towards Single Family Residential Housing. The applicant is Matthew Hagerty. (Councilor Woodson)
- 3. 1st Reading** - An ordinance extending a State of Public Health Emergency in Columbus, Georgia through October 10, 2020; providing for public meetings to be held using telephonic or video participation; providing authorization for the Mayor to respond to ongoing COVID-19 developments by Executive Order; and for other purposes. (Mayor Pro-Tem)
- 4. 1st Reading** - Non-Discrimination Ordinance - DELAYED (Councilor Garrett)

RESOLUTIONS

- 5. Resolution** - A Resolution authorizing, approving and ratifying the execution of a Grant Agreement by and among the United States of America, acting through the Federal Aviation Administration, the Columbus Airport Commission and Columbus, Georgia, a Consolidated Government. (Request of the Columbus Airport Commission)

PUBLIC AGENDA

1. Attorney David Helmick, representing Waldrep Mullin & Callahan, LLC, Re: To permit the (1) direct hiring of police by establishments serving food and alcohol, and (2) expansion of the downtown security detail into the 1200 block of Broadway.

CITY MANAGER'S AGENDA

1. Retiree Health Insurance Plan

Approval is requested authorizing renewal of the Medicare eligible healthcare plan benefits and the United Healthcare Medicare Advantage plan. United Healthcare has offered the City a competitive renewal of the Medicare Advantage PPO plan which resulted in 22% reduced premium rates and no plan design changes.

2. Donation of Two (2) File Cabinets to the cemetery – Riverdale-Porterdale Cemetery Foundation, Inc.

Approval is requested to accept two (2) heavy-duty, fire resistant file cabinets to be used to store historic cemetery burial records, maps and other documents relevant to Porterdale, Linwood, Riverdale and East Porterdale Cemeteries. This donation is a gift from Riverdale-Porterdale Cemetery Foundation, Inc. with a value of \$750 each.

3. FY 21 Local Government & Improvement Grant (LMIG)

Approval is requested to submit an application and accept FY 21 Local Government & Improvement Grant (LMIG) from the Georgia Department of Transportation (GDOT). The proposal is to use FY 21 funds toward the Intersection Improvements along Buena Vista Rd. (Columbus Spiderweb Network) Project.

4. PURCHASES

- A.** Playground Mulch (Annual Contract)
- B.** Electrical Fixtures, Parts & Supplies (Annual Contract)
- C.** Contract Extension for Pest Control Services (Annual Contract)
- D.** Traffic Sign Materials (Annual Contract)

5. UPDATES AND PRESENTATIONS

- A.** Quality Control Team Update, Lisa Goodwin - Deputy City Manager
- B.** Georgia Power - Electric Vehicle Charging Stations - Lisa J. Smith, Georgia Power West Region Vice President
- C.** Riverwalk/Gabion Wall Replacement, Donna Newman, Engineering Director and David Bishop – Barge Design Solutions
- D.** Sales Tax Update - Angelica Alexander, Finance Director
- E.** CARES Act Update - Pam Hodge, Deputy City Manager

BID ADVERTISEMENT

September 9, 2020

1. **COVID-19 Facility Decontamination Services/METRA (Annual Contract) – RFB No. 21-0009**

Scope of Bid

Columbus Consolidated Government is requesting bids from qualified vendors to perform COVID-19 facility decontamination services on an “as needed” basis for the Department of Transportation/METRA.

The contract term shall be for three (3) years with no renewal options.

September 11, 2020

1. **Bus Advertising (Annual Contract) – RFP No. 21-0002**

Scope of RFP

The Consolidated Government of Columbus, Georgia (the City) is soliciting proposals for exterior and/or interior bus advertising for METRA Transit System.

The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

September 23, 2020

1. **Pest Control Services (Annual Contract) – RFB No. 21-0005**

Scope of Bid

The Consolidated Government of Columbus, Georgia (the City) is seeking proposals to provide pest control services for one-hundred and one (101) City owned buildings. Contract requirements include the control of pests including mites, ticks, spiders, rodent, roaches, ants, reptiles, bats, fleas, etc.

The term of the contract shall be for two (2) years with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

September 30, 2020

1. **Additional Transit Enhancements (Annual Contract) – RFB No. 21-0002**

Scope of Bid

Provide additional transit enhancement items to METRA Transit System on an as-needed basis. The items include 32-gallon trash receptacles and jumbo horizontal message centers.

The contract term shall be for three (3) years with no renewal options.

CLERK OF COUNCIL'S AGENDA

ENCLOSURES - ACTION REQUESTED

1. Minutes of the following boards:

Board of Tax Assessors, #29-20 and #30-20

Board of Zoning Appeals, May 6, June 3, and July 1, 2020

Building Authority of Columbus, August 21 and September 24, 2019

Columbus Aquatic Commission, January 30, 2020

Columbus Golf Course Authority, May 26, June 23 and July 21, 2020

Cooperative Extension Advisory Board, September 18, 2019 and January 29, 2020

Downtown Development Authority, August 13, 2019

Housing Authority of Columbus, June 17, 2020

Mayor's Commission on Reentry, January 27, February 17, April 20 and May 18, 2020

New Horizons Behavioral Health- Mental Health, Addictive Diseases And Developmental Disabilities- Community Service Board, January 14, February 11, April 8, May 13, June 10, August 12, September 9 and December 9, 2019

Public Safety Advisory Commission, January 23, February 20, April 16 and May 21, 2020

Region 6 Regional Advisory Council for Department of Behavioral Health and Developmental Disabilities, January 9, March 13, May 8, July 10 and September 11, 2019

Valley Partnership Joint Development Authority, January 17, March 19, May 30 and October 3, 2019

BOARD APPOINTMENTS - ACTION REQUESTED

2. MAYOR'S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:

A. PENSION FUND, EMPLOYEES' BOARD OF TRUSTEES:

Charles Staples

(Mayor's Appointment)

Business Community Representative

Term Expired: June 30, 2019

Does not desire reappointment

Liliana McDaniel

(Mayor's Appointment)

Business Community Representative

Term Expired: June 30, 2020

Does not desire reappointment

The seat listed above is a four-year term. Board meets monthly.

Women: 5

Senatorial District 15: 4

Senatorial District 29: 6

3. **COUNCIL APPOINTMENTS- READY FOR CONFIRMATION:**

- A. **ANIMAL CONTROL ADVISORY BOARD:** Dr. Jean Waguespack was nominated to serve another term of office. *(Councilor Woodson's nominee)* New Term expires: October 15, 2022.
- B. **BOARD OF HONOR:** Judge Bobby Peters was nominated to serve another term of office. *(Councilor House's nominee)* New Term expires: October 31, 2024.
- C. **BOARD OF HONOR:** Ms. Barbara Pierce was nominated to serve another term of office. *(Councilor House's nominee)* New Term expires: October 31, 2024.
- D. **BOARD OF HONOR:** Mr. Robert Poydasheff was nominated to serve another term of office. *(Councilor House's nominee)* New Term expires: October 31, 2024.
- E. **UPTOWN FACADE BOARD:** Mr. Robert Battle was nominated to serve another term of office. *(Councilor Woodson's nominee)* New Term expires: October 31, 2023.

4. **COUNCIL DISTRICT SEAT APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **PUBLIC SAFETY ADVISORY COMMISSION:**

Dothel Edwards, Jr.

(District 2- Davis)

Term Expires: October 31, 2020

Not Eligible to succeed

Geraldine Buckner

(District 4- Tucker)

Term Expires: October 31, 2020

Not Eligible to succeed

Bill Ward

(District 6- Allen)

Term Expires: October 31, 2020

Eligible to succeed

Tyson Begly- Nominating Alexander King to succeed

(District 10- House)

Term Expires: October 31, 2020

Eligible to succeed

These terms are three years. Board meets monthly.

5. **COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

A. ANIMAL CONTROL ADVISORY BOARD:

Dr. Rene LeFranc

(Council's Appointment)

Veterinarian Association

Term Expires: October 15, 2019

Resigned

Carla Anthony

Open for Nominations

Term Expires: October 15, 2020

(Council's Appointment)

Not Eligible to succeed

Carol Bassett

Open for Nominations

Term Expires: October 15, 2020

(Council's Appointment)

Resigned

These terms are two years. Board meets as needed.

Women: 7

Senatorial District 15: 1

Senatorial District 29: 6

The City of Columbus strives to provide accessibility to individuals with disabilities and who require certain accommodations in order to allow them to observe and/or participate in this meeting. If assistance is needed regarding the accessibility of the meeting or the facilities, individuals may contact the Mayor's Commission for Persons with Disabilities at 706-653-4492 promptly to allow the City Government to make reasonable accommodations for those persons.

File Attachments for Item:

Approval of minutes for the August 25, 2020 Council Meeting.

COUNCIL OF COLUMBUS, GEORGIA

CITY COUNCIL MEETING **MINUTES**

Columbus Civic Center
400 4th Street, Arena Floor
Columbus, Georgia 31901

August 25, 2020
5:30 PM
Regular Meeting

MAYOR'S A G E N D A

PRESENT: Mayor B. H. "Skip" Henderson, III and Mayor Pro Tem R. Gary Allen and Councilors Jerry "Pops" Barnes, Charmaine Crabb, Glenn Davis, R. Walker Garrett, John M. House, Bruce Huff, Judy W. Thomas, Toyia Tucker and Evelyn "Mimi" Woodson (arrived at 5:40 p.m.). City Manager Isaiah Hugley, City Attorney Clifton Fay, Clerk of Council Sandra T. Davis and Deputy Clerk of Council Lindsey G. McLemore were present.

The following documents were distributed around the Council table: (1) CCG Quality Control Program Presentation; (2) Waste & Recycle Collection Update Presentation; (3) CARES Act Presentation; (4) Correspondence from the Police Benevolent Association of Georgia, Re: Disciplinary Process Change.

CALL TO ORDER: Mayor B.H. "Skip" Henderson, III, Presiding.

INVOCATION: Offered by Councilor Jerry "Pops" Barnes

PLEDGE OF ALLEGIANCE: Led by Mayor Henderson

OATH OF OFFICE:

1. **SWEARING-IN CEREMONY:** The Oath of Office for **Toyia Tucker** as the District Four Councilor for the City of Columbus, Georgia. (Oath of Office administered by Superior Court Chief Judge Gil McBride and Probate Court Judge Marc D'Antonio)

Probate Court Judge Marc D'Antonio and **Superior Court Chief Judge Gil McBride** administered the Oath of Office to Councilor Toyia Tucker.

Councilor Toyia Tucker thanked the citizens for electing her to represent District 4 and acknowledged the impact the mentorship of former Mayor Pro Tem Evelyn Turner Pugh had on her.

Mayor Henderson then recognized the presence of Former Mayor Pro Tem Evelyn Turner Pugh.

MINUTES

2. Approval of minutes for the August 11, 2020 Council Meeting. Councilor Barnes made a request for a correction with regards to his statement that was not reflected in the August 11, 2020 minutes and was provided as follows: "Councilor Barnes explained he was told the officer was just a little aggressive and was not told the complete details of the incident or its severity until a citizen directed him to a video on Facebook". Mayor Pro Tem made a motion to approve as amended, seconded by Councilor Crabb and carried unanimously by the ten members present.

ANNOUNCEMENT:

3. Property Tax Update (Presented by Suzanne Widenhouse- Board of Tax Assessors Chief Appraiser)

Chief Appraiser Suzanne Widenhouse approached the rostrum to give an update on property taxes. She explained the Superior Court of Justice extended the appeal period for two days, which would now expire on August 27, 2020.

PUBLIC SAFETY MEDIATION COMMITTEE:

Mayor B. H. “Skip” Henderson explained at the request of Councilor Thomas, his office was asked to form a committee to mediate the proposed subpoena power for the Public Safety Advisory Commission. He stated Councilor Jerry “Pops” Barnes, Councilor Walker Garrett, Councilor Judy Thomas, State Representative Carolyn Hugley, Shameika Averett, Tyson Begly, Reverend Adrian Chester and Major Freddie Blackmon have committed to serve on the committee. He also explained it was determined a smaller committee could work more quickly, but there are several other individuals that have expressed an interest in serving if the committee chooses to add more members.

UPDATES:

4. An update on COVID-19

Mayor B. H. “Skip” Henderson gave a brief update on COVID-19 and its impact on Columbus, Georgia. He explained the rolling seven-day average has decreased into the thirties, with an average of 200 new cases each week. He explained the Executive Order that was put in place last week mandating the wearing of face masks in public, which is on the agenda for Council to vote on and ratify.

UPDATES AND PRESENTATIONS

- B. CARES Act Update - Pam Hodge, Deputy City Manager and Angelica Alexander, Finance Director.

Deputy City Manager Pam Hodge approached the rostrum to give an update on the CARES Act, explained the City of Columbus was allocated \$10,248,054.26 for Phase I, which has to be expended and submitted by September 1, 2020. She explained there is a balance of \$24 million for Phases II and III, and they are waiting for information from the State on the requirements for these phases. (*NOTE: This update was called up as the next order of business as listed on the City Manager’s Agenda Item 4 “B”*)

5. Census 2020

Mayor B. H. “Skip” Henderson asked all citizens to complete their Census 2020 Survey if they had not already done so and encouraged them to help their neighbors complete theirs.

PROCLAMATION: **2020 Census Day in Columbus, Georgia**

RECEIVING: CCG Planning Department

Mayor Pro Tem R. Gary Allen read the proclamation into the record, proclaiming Friday, September 4, 2020 as Census Day in Columbus, Georgia.

Planning Manager Will Johnson approached the rostrum accepting the proclamation and introduced a video put together by the Human Resources Department, challenging other CCG Employees to complete their 2020 Census Survey. He also gave information on various events being held that the City Manager's Millennial Roundtable members would be involved in to encourage participation.

RESOLUTIONS

- 6. Resolution (228-20)** – A resolution expressing our sincere condolences and deepest sympathy to the family of Bishop L.D. Skinner, Sr., founder of Bread of Life Christian Center. (Councilor House) Councilor House made a motion to approve the resolution, seconded by Councilor Woodson and carried unanimously by the ten members present.

Councilor John House read the resolution into the record, honoring the late Bishop L.D. Skinner, Sr. (*NOTE: This update was called up as the next order of business as listed on the City Attorney's Agenda Item 6*)

Pastor L. Darnel Skinner, Jr. spoke on behalf of the Skinner Family, thanking the Mayor, Council and City Manager for the resolution.

PROCLAMATION: **Public Safety Week**

RECEIVING: Susan Wood, Executive Director of House of Heroes

Mayor B. H. "Skip" Henderson read the proclamation into the record, proclaiming the week of September 6-12, 2020 as Public Safety Week.

Executive Director of House of Heroes, Ms. Susan Wood approached the rostrum to accept the proclamation and thanked the Mayor and Council.

CITY ATTORNEY'S AGENDA

ORDINANCES

- 1. Ordinance (20-040) - 2nd Reading - REZN-05-20-1776:** An ordinance rezoning 0.89 acres located at 5377 Veterans Parkway (parcel id #188-020-013). The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Veterinary Clinic. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is Michael Wright. (Councilor Garrett) Councilor Woodson made a motion to adopt the ordinance, seconded by Mayor Pro Tem Allen and carried unanimously by the ten members present.
- 2. Ordinance (20-041) - 2nd Reading - REZN-06-20-1910:** An ordinance rezoning 0.16 acres located at 530 Walnut Street (parcel id #014-002-001). The current zoning is GC (General Commercial). The proposed zoning is RMF1 (Residential Multifamily 1). The proposed use is Residential. The Planning Advisory Commission and the Planning department recommend approval. The applicant is NeighborWorks Columbus. (Councilor Garrett) Councilor

Woodson made a motion to adopt the ordinance, seconded by Mayor Pro Tem Allen and carried unanimously by the ten members present.

3. **Ordinance (20-042) - 2nd Reading** - An ordinance providing for the demolition of structures; and for other purposes. (Mayor Pro-Tem) Councilor Woodson made a motion to adopt the ordinance allowing 120-day extension for property located at 6526 Dorsey Drive, Columbus, GA 31907, with the City Manager administratively overseeing the progress through the Inspections and Code Department, seconded by Mayor Pro Tem Allen and carried unanimously by the ten members present.

Councilor Crabb made a motion to allow Curtis Lark (owner of 6526 Dorsey Drive) to speak, seconded by Councilor Huff and carried unanimously by the ten members present.

Curtis Lark (owner of 6526 Dorsey Drive) approached the rostrum to request a 6-month extension, explaining he purchased the property in demolition status and spoke of his plans to rehabilitate the property.

City Attorney Clifton Fay explained Council has the authority to grant an extension up to 120 days.

Inspections & Code Director Ryan Pruett explained the property was purchased by Mr. Lark in August 2019 and suggested the Council approve the list as is and this would also give the property owner the time to complete the work within the 120-day extension as discussed by Council.

4. **1st Reading** - An ordinance amending Sec. 20-13.11. of the Columbus Code pertaining to parking management districts to create a new parking enforcement district in the downtown historic district to be administered by the Department of Transportation (METRA); and for other purposes. (Councilors Woodson and Thomas)

Councilor Judy W. Thomas explained she had received a call from the Historic District President, who explained there has been a problem with people parking illegally. Under the conditions in place at the moment, the Uptown Transportation District stops at 9th Street and the Historic District is not included. She explained that currently if there is someone illegally parked, the Columbus Police Department would have to be contacted and a police officer dispatched to the address. The request is that the district be extended further to allow METRA Enforcement to handle that part of the Historic District.

5. **Ordinance (20-043) - 1st Reading** - An ordinance of the Columbus Council requiring the use of masks or face coverings in public during the COVID-19 public health emergency; and for other purposes. (Mayor Pro-Tem) Councilor Woodson made a motion to adopt the ordinance on 1st Reading, seconded by Councilor Tucker and carried by a nine-to-one vote, with Mayor Pro Tem Allen and Councilors Barnes, Davis, Garrett, House, Huff, Thomas, Tucker and Woodson voting yes, and Councilor Crabb voting no.

Mayor Pro Tem R. Gary Allen explained Georgia Governor Brian Kemp has allowed cities and counties to enforce face mask mandates to help in the reduction of COVID-19 cases.

Councilor Glenn Davis explained there are going to be some circumstances where the ordinance is violated, and we can all hope everyone does the right thing and work together.

RESOLUTIONS

- 6. Resolution** – A resolution expressing our sincere condolences and deepest sympathy to the family of Bishop L.D. Skinner, Sr., founder of Bread of Life Christian Center. (Councilor House)

(NOTE: This resolution, as provided by City Attorney Clifton Fay, was called upon earlier in the meeting during the Mayor's Agenda.)

PUBLIC AGENDA

1. Mr. Timothy Veals, Re: Run-down houses.
2. Ms. Theresa El-Amin, representing Southern Anti-Racism Network, Re: Inmate Labor and the Budget.
3. Mr. Chris Breault, Re: A request for consideration of ideas with downtown development. *Not Present.*
4. Captain Joyce Dent-Fitzpatrick, representing the Columbus, Georgia Police Department, Re: Citizen Review Advisory Board with subpoena power. *(Mr. Freeman Johnson spoke in the absence of Captain Dent-Fitzpatrick)*
5. Mr. Byron N. Hickey, Re: Subpoena power for Public Safety Advisory Commission.

CITY MANAGER'S AGENDA

1. Community Development Block Grant – Corona Virus (CDBG-CV) Recommendations

Resolution (229-20): A resolution authorizing the recommendations for the use of Community Development Block Grant – Corona Virus (CDBG-CV) Funds and the execution of all documents required. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Huff and carried unanimously by the ten members present.

Approval is requested to allocate the Community Development Block Grant – Corona Virus (CDBG-CV) of \$981,189 to qualified organizations for Economic Development, Housing Rehabilitation, Facility Modifications, and Public Services in response to the COVID-19 Pandemic.

2. Street Acceptance – That portion of Legion Drive located in Section Ten, Lexington Hills

Resolution (230-20): A resolution of the Council of Columbus, Georgia, authorizing the acceptance of a deed to that portion of Legion Drive located in Section Ten, Lexington Hills on behalf of Columbus, Georgia. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Crabb and carried unanimously by the ten members present.

Approval is requested for the acceptance of that portion of Legion Drive located in Section Ten, Lexington Hills. The Engineering Department has inspected said streets and recommends the acceptance.

3. PURCHASES

- A. Contract Extension for Environmental Monitoring Services (Annual Contract)

Resolution (231-20): A resolution authorizing an extension of the annual contract for Environmental Monitoring Services with Atlantic Coast Consulting, Inc. (Roswell, GA) until December 31, 2020. Councilor Huff made a motion to approve the resolution, seconded by Councilor Woodson and carried unanimously by the ten members present.

B. Annual Maintenance Renewal for Cisco Switches

Resolution (232-20): A resolution authorizing payment to Cpak Technology Solutions (LaGrange, GA) in the amount of \$74,258.46, for the annual maintenance renewal for Cisco Switches, by Cooperative Purchase via Georgia Statewide Contract #99999-SPT-T20120501-0006. This payment will cover the period from September 1, 2020 through August 31, 2021. Approval is also requested to pay future renewals of this annual maintenance which will be budgeted in the appropriate fiscal years. Councilor Woodson made a motion to approve the resolution, seconded by Councilor Huff and carried unanimously by the ten members present.

C. ArcGIS Software License and Maintenance

Resolution (233-20): A resolution authorizing the payment to ESRI, Inc., (Redlands, CA) in the amount of \$49,298.90, for the annual ARCGIS Software Maintenance and License covering the period from November 16, 2020 through November 15, 2021. Approval is also requested to pay the future annual maintenance and license renewals which will be budgeted in the appropriate fiscal years. Councilor Woodson made a motion to approve the resolution, seconded by Councilor Huff and carried unanimously by the ten members present.

D. Drum Assembly for Public Works

Resolution (234-20): A resolution authorizing the purchase of a drum assembly from Vermeer Southeast (Marietta, GA), in the amount of \$42,720.37. Councilor Woodson made a motion to approve the resolution, seconded by Councilor Huff and carried unanimously by the ten members present.

Emergency Purchases – Information Only

E. Provision and Installation of Automatic Doors at Various City Locations

Councilor Woodson made a motion to approve the emergency purchase, seconded by Councilor Huff and carried unanimously by the ten members present.

F. Movie Screen Package for Civic Center

Councilor Woodson made a motion to approve the emergency purchase, seconded by Councilor Huff and carried unanimously by the ten members present.

EMERGENCY PURCHASES

PROVISION AND INSTALLATION OF AUTOMATIC DOORS AT VARIOUS CITY LOCATIONS

As a matter of public health to mitigate the spread of the COVID-19 virus, the City has identified various facilities that require automatic, hands free, contactless doors for entrances and exits.

The Facilities Maintenance Division of the Public Works Department contacted Door Specialties, Inc., - Automatic Door Sales & Service (Columbus, Georgia) to meet and discuss the project, as well as perform a site visit to inspect all locations.

There are approximately thirty (30) facilities that either require replacement or new automatic doors. The doors installed will be either automatic swing doors or sliding doors based upon the location and existing conditions. Doors will be activated by handwave touchless switches or motion/presence sensors. All automatic doors proposed will be hands-free operated and will also comply with NFPA 101 Life Safety Codes and ADA Requirements. After inspecting all the sites, Door Specialties, Inc., determined the approximate cost for the project is \$480,285.00. The project completion date is estimated to be December 30, 2020, barring any unforeseen contingencies.

Door Specialties, Inc., has performed replacement and repair services for automatic doors currently installed at the Government Center, Public Safety Building and City Services Center.

The City Manager approved the emergency purchase on August 18, 2020.

Funding is available in the FY21 Budget: General Fund – Public Works – Facilities Maintenance – COVID19-Professional Services; 0101 – 260 – 2700 – MTNT - 6347.

MOVIE SCREEN PACKAGE FOR CIVIC CENTER

As a matter of public health to mitigate the spread of the COVID-19 virus, the Civic Center has identified the need to purchase a movie screen package to be used during Council meetings to provide large screen viewing access for citizens attending the live Council meetings and to be used for outdoor drive-in movie events held at the Civic Center.

The City has temporarily transformed the Civic Center into City Council chambers. This transformation required the purchase of various technology/equipment, to include audio visual equipment, furniture, etc. The monitors that were purchased are small and cannot be seen by citizens in the upper level of the Civic Center arena. For citizens in the upper level of the arena, city officials are so far away and spread out it is difficult to determine who is talking. The City must offer citizens a similar quality and experience at these COVID-19 City Council meetings that they were accustomed to when meetings were held in the state-of-the-art council chambers at the CSC. In order to have that experience and see the Mayor, members of Council and those on public agenda when they are speaking, a big screen monitor is needed as soon as possible.

Additionally, since the Civic Center is being used as the City Council Chambers, it is hindering the Civic Center from having any social distanced events inside the arena. Consequently, the Civic Center is having a series of outdoor drive-in movies to give citizens the opportunity to enjoy some socially distanced activities during the remainder of the summer and early fall.

Columbus Tape and Video provided the portable City Council meeting system to the City; consequently, the Civic Center contacted the vendor to provide a quote for the indoor/outdoor movie screen package. The total cost is estimated at \$47,500.00. The vendor will provide the equipment, as well as train City staff on its setup, use, teardown, and storage.

The City Manager approved the emergency purchase on August 19, 2020.

Funding is available from the Friends of Columbus for the Civic Center.

4. UPDATES AND PRESENTATIONS

A. Sales Tax Collection Update - Angelica Alexander, Finance Director.

Director Angelica Alexander came forward to give an update on the FY20 Sales Tax. She explained approximately \$3.24 million was received from OLOST and appropriately \$3.24 million in LOST revenue for June 2020, which was a 4% increase compared to June 2019.

- B. Cares Act Update - Pam Hodge, Deputy City Manager and Angelica Alexander, Finance Director.

(NOTE: This update, as provided by Deputy City Manager Pam Hodge, was called upon earlier in the meeting during the Mayor's Agenda.)

BID ADVERTISEMENT

August 28, 2020

1. Bus Advertising (Annual Contract) – RFP No. 21-0002

Scope of RFP

The Consolidated Government of Columbus, Georgia (the City) is soliciting proposals for exterior and/or interior bus advertising for METRA Transit System.

The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

2. Traffic Signal Equipment (Annual Contract) – RFP No. 21-0004

Scope of RFP

The Columbus Consolidated Government is seeking proposals for Traffic Signal Equipment to be provided to the Engineering Department /Traffic Division on an “as needed” basis.

The term of the contract shall be for one (1) year, with the option to renew for four (4) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

September 2, 2020

1. Pest Control Services (Annual Contract) – RFB No. 21-0005

Scope of Bid

The Consolidated Government of Columbus, Georgia (the City) is seeking proposals to provide pest control services for one-hundred and one (101) City owned buildings. Contract requirements include the control of pests including mites, ticks, spiders, rodent, roaches, ants, reptiles, bats, fleas, etc.

The term of the contract shall be for two (2) years with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

September 9, 2020

1. COVID-19 Facility Decontamination Services/METRA (Annual Contract) – RFB No. 21-0009

Scope of Bid

Columbus Consolidated Government is requesting bids from qualified vendors to perform COVID-19 facility decontamination services on an “as needed” basis for the Department of Transportation/METRA.

The contract term shall be for three (3) years with no renewal options.

ACCOLADES FOR EDWARD CARTER:

City Manager Isaiah Hugley read an email received from a citizen, commending Edward Carter, a Public Works Employee, who returned the citizen's wallet to a Columbus Police Officer while working on Williams Road.

ACCOLADES FOR CHACHORE BENSON:

City Manager Isaiah Hugley explained Deputy City Manager Lisa Goodwin received an email from Steve Morse, commending Chachore Benson, a Public Works Employee, who returned Mr. Morse's iPad when it was found by inmates on top of his trash cans.

WASTE COLLECTION DELAYS:

Councilor Jerry "Pops" Barnes requested the City Manager explain an email that he sent, regarding waste collection.

City Manager Isaiah Hugley explained the Waste Management Division has been hit hard by COVID-19. He explained that when an employee tests positive or has come in direct contact with someone that has tested positive, they must be quarantined for 14-days. He stated there has been a shortage of drivers and inmates are requesting to go back early due to not feeling well or the heat.

REPORT ISSUES TO CITIZEN SERVICES:

Councilor Evelyn "Mimi" Woodson requested the City Manager encourage employees to contact 311 if they see any issues that need to be addressed in the community.

CLERK OF COUNCIL'S AGENDA

ENCLOSURES - ACTION REQUESTED

1. **RESOLUTION (235-20):** A resolution cancelling the September 1, 2020 Proclamation Session. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Woodson and carried unanimously by the ten members present.
2. **RESOLUTION (236-20):** A resolution excusing Councilor Evelyn Woodson from the August 11, 2020 Council Meeting. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Crabb and carried unanimously by the ten members present.
3. **FINANCE REPORT RESOLUTION (237-20):** A resolution receiving the report of the Director of Finance concerning certain alcoholic beverage licenses processed during the month of July 2020 and approving the same. Mayor Pro Tem Allen made a motion to receive and approve the report, seconded by Councilor House and carried unanimously by the ten members present.

4. **MEDICAL CENTER HOSPITAL AUTHORITY:** Letter from Michael Gorum, Chairman advising that the Medical Center Hospital Authority voted to elect Ms. Brenda DeRamus to fill the unexpired term of Dr. Carole Rutland with a term ending date of December 31, 2021. Mayor Pro Tem Allen made a motion to confirm the appointment, seconded by Councilor Woodson and carried unanimously by the ten members present.

5. **Minutes of the following boards:**

Board of Tax Assessors, #27-20 and #28-20

Board of Elections and Registration, March 5, May 7, and June 9, 2020

Mayor's Commission on Reentry, March 14, April 22, June 10, July 15, and August 19, 2019

Mayor's Commission on Reentry, September 16, October 21, November 18, and December 16, 2019

Public Safety Advisory Commission, January 24, August 15, and September 19, 2019

Public Safety Advisory Commission, October 22, and November 19, 2019

Mayor Pro Tem Allen made a motion to receive the minutes, seconded by Councilor Crabb and carried unanimously by the ten members present.

BOARD APPOINTMENTS- ACTION REQUESTED:

6. **MAYOR'S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. COLUMBUS IRONWORKS CONVENTION & TRADE CENTER AUTHORITY:

A nominee for the seat of Jonathan Payne (*Eligible to succeed – Interested in serving*) on the Columbus Ironworks Convention & Trade Center Authority (*Mayor's Appointment*) for a term that expires on October 24, 2020. Mayor Henderson nominated Jonathan Payne to succeed himself. Mayor Pro Tem Allen made a motion to confirm the appointment, seconded by Councilor Huff and carried unanimously by the ten members present.

B. PUBLIC SAFETY ADVISORY COMMISSION:

A nominee for the seat of Pete Temesgen (*Eligible to succeed – Interested in serving*) on the Public Safety Advisory Commission (*Mayor's Appointment*) for a term that expires on October 31, 2020. Mayor Henderson nominated Pete Temesgen to succeed himself. Mayor Pro Tem Allen made a motion to confirm the appointment, seconded by Councilor Woodson and carried unanimously by the ten members present.

7. **COUNCIL DISTRICT SEAT APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. PUBLIC SAFETY ADVISORY COMMISSION:

A nominee for the seat of Dothel Edwards, Jr. (*Not eligible to succeed*) on the Public Safety Advisory Commission (*District 2- Davis*) for a term that expires on October 31, 2020. There were none.

A nominee for the seat of Geraldine Buckner (*Not eligible to succeed*) on the Public Safety Advisory Commission (*District 4- Tucker*) for a term that expires on October 31, 2020. There were none.

A nominee for the seat of Bill Ward (*Eligible to succeed*) on the Public Safety Advisory Commission (*District 6- Allen*) for a term that expires on October 31, 2020. There were none.

A nominee for the seat of Julio Portillo (*Eligible to succeed*) on the Public Safety Advisory Commission (*District 8- Garrett*) for a term that expires on October 31, 2020. Councilor Garrett nominated David Rohwedder to succeed Julio Portillo. Mayor Pro Tem Allen made a motion to confirm the appointment, seconded by Councilor House and carried unanimously by the ten members present.

A nominee for the seat of Tyson Begly (*Eligible to succeed*) on the Public Safety Advisory Commission (*District 10- House*) for a term that expires on October 31, 2020. There were none.

8. COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:

A. ANIMAL CONTROL ADVISORY BOARD:

A nominee for the seat of Dr. Rene LeFranc (*Resigned*) on the Animal Control Advisory Board (*Veterinarian Association*) for a term that expired on October 15, 2019. There were none.

A nominee for the seat of Dr. Jean Waguespack (*Eligible to succeed – Interested in serving another term*) on the Animal Control Advisory Board (*Veterinarian Association*) for a term that expires on October 15, 2020. Councilor Woodson nominated Dr. Jean Waguespack to succeed herself.

A nominee for the seat of Carla Anthony (*Not eligible to succeed*) on the Animal Control Advisory Board for a term that expires on October 15, 2020. There were none.

A nominee for the seat of Carol Bassett (*Resigned*) on the Animal Control Advisory Board for a term that expires on October 15, 2020. There were none.

B. BOARD OF HONOR:

A nominee for the seat of Bobby Peters (*Eligible to succeed – Interested in serving another term*) on the Board of Honor for a term that expires on October 31, 2020. Councilor House nominated Bobby Peters to succeed himself.

A nominee for the seat of Barbara Pierce (*Eligible to succeed – Interested in serving another term*) on the Board of Honor for a term that expires on October 31, 2020. Councilor House nominated Barbara Pierce to succeed herself.

A nominee for the seat of Robert Poydasheff (*Eligible to succeed – Interested in serving another term*) on the Board of Honor for a term that expires on October 31, 2020. Councilor House nominated Robert Poydasheff to succeed himself.

C. UPTOWN FACADE BOARD:

A nominee for the seat of Robert Battle (*Eligible to succeed – Interested in serving another term*) on the Uptown Facade Board (*Uptown Business Association*) for a term that expires on October 31, 2020. Councilor Woodson nominated Robert Battle to succeed himself.

A nominee for the seat of Robert Stinson (*Not eligible to succeed*) on the Uptown Facade Board (*Uptown Business Association*) for a term that expires on October 31, 2020. There were none.

With there being no further business to discuss, Mayor Henderson entertained a motion for adjournment. Motion by Mayor Pro Tem Allen to adjourn the August 25, 2020 Regular Meeting, seconded by Councilor Garrett and carried unanimously by the ten members present, with the time being 8:18 p.m.

Sandra T. Davis, CMC
Clerk of Council
Council of Columbus, Georgia

File Attachments for Item:

5. Big Brothers-Big Sisters: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Big Brothers-Big Sisters for \$15,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Big Brothers – Big Sisters

Amount: \$15,000.00

Budget:	<u>Personnel –</u>	<u>\$15,000.00</u>
	Total -	\$15,000.00

Program Contact Information

Name: Todd Bennett Title: Director

Address: 1350 15th Ave. Columbus Georgia 31902

Phone #: 706-327-3760

Project Description

The Big Brother – Big Sisters program is there to provide youth facing adversity with strong enduring, professionally supported one-to-one relationships that change their lives for the better, forever. They do this through positive mentoring that improves self confidence, academics and improved family relations. Children involved in BBBS consistently demonstrate 92.6% abstinence from juvenile crime, 72% improvement in school attitude and a 70% improvement in academics.

Long term goals are as follows:

- 1) Create high quality, lasting mentoring relationships for youth facing adversity.
- 2) Reduce juvenile delinquency and youth engagement in risky behaviors.
- 3) Promote higher educational aspirations.
- 4) Improve scholastic competency in matched youth.

I, Todd Bennett the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Big Brothers Big Sister as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of individualized after school programming through mentoring.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide: (a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative, Todd Bennett

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Big Brothers Big Sisters

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Big Brothers Big Sisters to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$15,000.00 to Big Brothers Big Sisters effort to mentor juveniles from ages 6-17 in elementary schools and middle schools to reduce the truancy rate, drug usage, pregnancy and delinquency among juveniles within Muscogee County.

Analysis: Funds will be used to pay for quality programming as well as mentoring for juveniles.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Big Brothers Big Sisters to provide funding for mentoring and quality programming for elementary and middle school children.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH BIG BROTHERS BIG SISTERS FOR \$15,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF BIG BROTHERS BIG SISTERS.**

WHEREAS, Big Brothers Big Sisters has the Big Brothers Big Sisters Program to impact the lives of juveniles to reduce the rate of truancy, drug usage, pregnancy and delinquency and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$15,000.00 to the Big Brother Big Sisters Program.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Big Brothers Big Sisters for \$15,000.00 for funding the Big Brothers Big Sisters Program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

6. Boy and Girls Club of Columbus: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Boys and Girls Club of Columbus for \$30,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Boys and Girls Club of Columbus

Grant Amount: \$30,000.00

Budget:	Case Manager for DPI	– \$30,000.00
	Total	- \$30,000.00

Program Contact Information

Name: Rodney Close Title: CEO

Address: 1700 Buena Vista Road , Columbus, GA 31906

Phone #: 706-596-9330

Project Description:

The Boys and Girls Club of Columbus Delinquency Prevention Initiative will be a collaborative effort to identify and redirect young people away from potential delinquent behaviors. Objectives are to 1) Provide positive role models. 2) Provide a safety net in the form of a case manager who will a) work closely with the Juvenile Court to identify non violent offenders and b) “shepherd” the fifty at risk kids in the program. 3) Provide a tutor that will be available for academic counseling. 4) Provide 12 week programs, (Passport to Manhood and SMART Girls) attendance of which will be required. 5) Be responsible for monitoring attendance, grades and behavior reports.

I, Rodney Close the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Boys and Girls Club of Columbus the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a tutoring and monitoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (d) the times and dates that the Grant programs are available – essentially a schedule of services; (e) the number of participants in the program and schools they attend; (f) Description of the process used to identify individuals for which services will be provided; (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to “Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least

\$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Boys and Girls Club

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Boys and Girls Club to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$30,000.00 to the Boys and Girls Club to run a Delinquency Prevention Initiative that will work with the juvenile court system.

Analysis: The Boys & Girls Clubs of the Chattahoochee Valley's Delinquency Prevention Initiative (DPI) will be a collaborative effort with (BGCCV, Juvenile Court System and Muscogee County Schools) to identify and re-direct young people away from potential delinquent behaviors. This untreated behavior normally results in expulsion.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the Mayor and City Manager to enter a one year contract with Boys and Girls Club of Columbus to provide funding for The Delinquency Prevention Initiative.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH THE BOYS AND GIRLS CLUB OF COLUMBUS FOR \$30,000.00 FOR THE PURPOSE OF FUNDING THE DELINQUENCY PREVENTION INITIATIVE.**

WHEREAS, the Boys and Girls Club of Columbus has the Delinquency Prevention Initiative to impact the lives of at risk juveniles and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$30,000.00 to the Boys and Girls Club of Columbus.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with the Boys and Girls Club of Columbus for \$30,000.00 for funding the Delinquency Prevention Initiative. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

7. BRIDGE of Columbus: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with BRIDGE of Columbus for \$10,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: BRIDGE of Columbus

Amount: \$10,000.00

Budget:	<u>Personnel –</u>	<u>\$10,000.00</u>
	Total -	\$10,000.00

Program Contact Information

Name: Willie Coleman

Title: Director

Address: P.O. Box 1083, Columbus, Georgia 31902

Phone #: 706-649-4840

Project Description

The BRIDGE Program has been in operation since 1993. The program works to help young adults between the ages of 18-24 achieve the goal of successfully passing the GED, life skills training and career counseling.

I, Willie Coleman the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of BRIDGE of Columbus as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of individualized tutoring and teaching to help young adults receive their GED.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide: (a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative, Willie Coleman

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: BRIDGE of Columbus

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with BRIDGE of Columbus to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$10,000.00 to BRIDGE of Columbus effort to educate and prepare young adults for graduation of the GED program.

Analysis: Funds will be used to pay for quality programming as well as mentoring for young adults 18-24 within Muscogee County. This programming will help ensure their success in obtaining their GED.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with BRIDGE of Columbus to provide funding for quality programming as well as mentoring for young adults within Muscogee County.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH BRIDGE OF COLUMBUS FOR \$10,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF GED PROGRAMMING.**

WHEREAS, BRIDGE of Columbus has the GED Preparation Program to impact the lives of Muscogee County young adults to increase the pass rate of GED applicants and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$10,000.00 to BRIDGE of Columbus.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with BRIDGE of Columbus for \$10,000.00 for funding the GED Preparation Program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

8. Building Toward Wellness Community Coalition: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Building Toward Wellness Community Coalition of Columbus for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Building Toward Wellness Community Coalition

Grant Amount: \$20,000.00

Budget:	Personnel	– \$10,000.00
	<u>Supplies</u>	<u>- \$10,000.00</u>
	Total	- \$20,000.00

Program Contact Information

Name: Jennifer Melvin Title: Executive Director

Address: P.O. Box 3417, Columbus, GA 31903

Phone #: 706-587-9443

Project Description:

Building Wellness is a training program that will target adults that work with children within Muscogee County. Twenty percent of children in Georgia are sexually abused. This abuse can cause a future of self medication and behavior that is destructive. The focus of this program is that if the adults are trained to see the signs, they can stop the abuse.

I, Jennifer Melvin the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Building Toward Wellness Community Coalition the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (d) the times and dates that the Grant programs are available – essentially a schedule of services; (e) the number of participants in the program and schools they attend; (f) Description of the process used to identify individuals for which services will be provided; (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to “Seth Brown, Director of

Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles ("GAAP") to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this

Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Building Toward Wellness Community Coalition

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Building Toward Wellness Community Coalition to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Building Toward Wellness Community Coalition effort to reduce the level of human trafficking through educating adult leaders and mentors of the warning signs.

Analysis: Funds will be used to pay for quality programming for adult training within Muscogee County.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Building Toward Wellness Community Coalition to provide funding for quality programming within Muscogee County.

RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH BUILDING TOWARD WELLNESS FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF THE BUILDING TOWARD WELLNESS COMMUNITY COALITION.

WHEREAS, Building Toward Wellness Community Coalition has the Building Toward Wellness program to reduce the level of human trafficking of juveniles within Muscogee County and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to Building Toward Wellness.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Building Toward Wellness Community Coalition for \$20,000.00 for funding the Building Toward Wellness program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

9. Changing Faces Within: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Changing Faces Within for \$15,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Changing Faces Within

Amount: \$15,000.00

Budget:	<u>Supplies and Program Delivery –</u>	<u>\$15,000.00</u>
	Total -	\$15,000.00

Program Contact Information

Name: Antwaniece Wall

Title: Executive Director

Address: 3201 Macon Road Suite 139, Columbus GA 31906

Phone #: 706-575-5026

Project Description

Recruit 200 women who are at risk for homelessness, domestic violence and incarceration for at least one 6 week session. Resolve emotional and psychological issues that impede self-confidence and self-esteem. Help reduce the recidivism rate for women through education and mentoring.

I, Antwaniece Wall the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Changing Faces Within as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of individualized counseling and mentoring.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide: (a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative, Antwaniece Wall

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Changing Faces Within

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Changing Faces Within to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$15,000.00 to Changing Faces Within to help implement their program to Recruit 200 women who are at risk for homelessness, domestic violence and incarceration for at least one 6 week session. Resolve emotional and psychological issues that impede self-confidence and self-esteem. Help reduce the recidivism rate for women through education and mentoring.

Analysis: Funds will be used to pay for quality programming for at risk females.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Changing Faces Within.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH CHANGING FACES WITHIN FOR \$15,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF CHANGING FACES WITHIN.**

WHEREAS, Changing Faces Within has their program to impact the lives of at impoverished and at risk women and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$15,000.00 to the Changing Faces Within program.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Changing Faces Within for \$15,000.00 for funding the Changing Faces Within program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

10. Chattahoochee Valley Jail Ministry: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Chattahoochee Valley Jail Ministry for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Chattahoochee Valley Jail Ministry, Inc.

Amount: \$20,000.00

Budget:	<u>Professional Fees -</u>	<u>\$20,000.00</u>
	Total -	\$20,000.00

Program Contact Information

Name: Neil Richardson

Title: Director

Address: 2101 Hamilton Road, Columbus, Georgia 31904

Phone #: 706-587-9783

Project Description

Chattahoochee Valley Jail Ministry, Inc. has been in operation since 2009 within the Muscogee County Jail. The program works to reduce the recidivism rate by helping the inmates receive their GED. The program will have active involvement of 120 inmates per year and help 60 inmates receive their GED.

I, Neil Richardson the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Chattahoochee Valley Jail Ministry, Inc. as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of individualized tutoring and teaching to help inmates receive their GED.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide: (a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative, Neil Richardson

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Chattahoochee Valley Jail Ministry, Inc.

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Chattahoochee Valley Jail Ministry, Inc. to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Chattahoochee Valley Jail Ministry, Inc. effort to educate and prepare inmates for graduation of the GED program.

Analysis: Funds will be used to pay for quality programming as well as mentoring for inmates within the Muscogee County Jail.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Chattahoochee Valley Jail Ministry, Inc. to provide funding for quality programming as well as mentoring for inmates within the Muscogee County Jail.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH CHATTAHOOCHEE VALLEY JAIL MINISTRY, INC. FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF CHATTAHOOCHEE VALLEY JAIL MINISTRY, INC.**

WHEREAS, Chattahoochee Valley Jail Ministry, Inc. has the GED Preparation Program to impact the lives of Muscogee County inmates to reduce the rate of recidivism and substance abuse and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to the Chattahoochee Valley Jail Ministry, Inc.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Chattahoochee Valley Jail Ministry, Inc. for \$20,000.00 for funding the GED Preparation Program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

11. Columbus Community Center: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Columbus Community Center for \$15,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Columbus Community Center

Amount: \$15,000.00

Budget:	<u>Personnel -</u>	<u>\$15,000.00</u>
	Total -	\$15,000.00

Program Contact Information

Name: Davita Bynam

Title: Executive Director

Address: 3952 Steam Mill Road, Columbus GA 31907

Phone #: 706-685-0553

Project Description

Provide after school care, mentoring and tutoring for juveniles age 5-11. The students come primarily from the seven Title 1 elementary schools in south Columbus.

I, Davita Bynam the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Columbus Community Center as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of mentoring and after school services.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide: (a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Columbus Community Center

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Columbus Community Center to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$15,000.00 to Columbus Community Center effort to provide after school care, mentoring and tutoring for juveniles age 5-11. The students come primarily from the seven Title 1 elementary schools in south Columbus.

Analysis: Funds will be used to pay for quality programming as well as mentoring for students within Columbus Community Center.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Columbus Community Center to provide funding for quality programming as well as mentoring for students.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH COLUMBUS COMMUNITY CENTER FOR \$15,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF THE COLUMBUS COMMUNITY CENTER.**

WHEREAS, Columbus Community Center has the after school program to impact the lives of students within Muscogee County. and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$15,000.00 to Columbus Community Center.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Columbus Community Center for \$15,000.00 for funding the after school program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

12. Columbus Museum: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Columbus Museum for \$25,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Columbus Museum

Grant Amount: \$25,000.00

Budget:	Personnel	-\$13,000.00
	<u>Equipment/Supplies</u>	<u>-\$12,000.00</u>
	Total	- \$25,000.00

Program Contact Information

Name: Marianne Richter Title: Director

Address: 1251 Wynnton Road Columbus, Georgia 31906

Phone #: 706-332-8426

Project Description:

The primary purpose of the organization is to bring the educational programming to Warren Williams and Elizabeth Canty. The Columbus Museum feels that many of the families in these high risk areas never experience the poer of arts and music education on our juvenile population.

I, Marianne Richter the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Columbus Museum, Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a recreation, tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (d) the times and dates that the Grant programs are available – essentially a schedule of services; (e) the number of participants in the program and schools they attend; (f) Description of the process used to identify individuals for which services will be provided; (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to “Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least

\$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Columbus Museum

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Columbus Museum to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$25,000.00 to Columbus Museum to educate juveniles about art and music.

Analysis: Columbus Museum will work with the residents of Warren Williams and Elizabeth Canty to provide mentoring and education to juveniles.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the Mayor and City Manager to enter a one year contract with Columbus Museum to provide funding for educational support of juveniles.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH COLUMBUS MUSEUM FOR \$25,000.00 FOR THE PURPOSE OF FUNDING THE EDUCATION OF JUVENILES WITHIN WARREN WILLIAMS AND ELIZABETH CANTY.**

WHEREAS, the Columbus Museum has the education program to impact the lives of at risk juveniles and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$25,000.00 to Columbus Museum.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Columbus Museum for \$25,000.00 for funding the education of juveniles. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

13. Columbus Scholars: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Columbus Scholars for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Columbus Scholars

Grant Amount: \$20,000.00

Budget:	Coordinator	- \$12,000.00
	Instructors	- \$5,000.00
	<u>Equipment/Supplies</u>	<u>-\$3,000.00</u>
	Total	- \$20,000.00

Program Contact Information

Name: Ben Holden Title: Director

Address: 1340 13th Street Columbus, Georgia 31901

Phone #: 706-332-8426

Project Description:

The primary purpose of the organization is to empower economically disadvantaged youth from high-poverty and high-crime areas in Muscogee County with the tools needed to graduate high school, successfully apply to college, and obtain a Bachelor's degree. We reach our goal by providing mentoring, enrichment sessions, SAT/ACT prep, financial support and scholarships (\$10,000/2,500 over the course of 4 undergraduate years). We believe that the program not only inspires a thirst for learning but also keeps kids out of trouble.

I, Ben Holden the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Columbus Scholars, Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a recreation, tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (d) the times and dates that the Grant programs are available – essentially a schedule of services; (e) the number of participants in the program and schools they attend; (f) Description of the process used to identify individuals for which services will be provided; (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to “Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an

additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Columbus Scholars

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Columbus Scholars to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Columbus Scholars to educate juveniles about graduation, SAT/ACT prep and college entrance.

Analysis: Columbus Scholars will work with the residents of Muscogee County Area to provide mentoring and education to juveniles within Muscogee County.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the Mayor and City Manager to enter a one year contract with Columbus Scholars to provide funding for educational support of juveniles.

RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH COLUMBUS SCHOLARS FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE EDUCATION OF JUVENILES WITHIN MUSCOGEE COUNTY.

WHEREAS, the Columbus Scholars has the education program to impact the lives of at risk juveniles and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to Columbus Scholars.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Columbus Scholars for \$20,000.00 for funding the education of juveniles. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

14. Columbus Symphony Orchestra/Making Music Matter: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Columbus Symphony Orchestra/Making Music Matter for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Columbus Symphony Orchestra/Making Music Matter

Amount: \$20,000.00

Budget: Personnel – \$20,000.00

Total - \$20,000.00

Program Contact Information

Name: Eric Thomas

Title: Director

Address: P.O. Box 1499, Columbus, GA 31902

Phone #: 706-256-3647

Project Description

Instructors from CSO will be placed inside Downtown Elementary, Dawson Elementary and Brewer Elementary schools. Each program will service 25 children per school.

The strategy focuses on taking at-risk youth within the schools and giving them positive role models by offering them healthy, more positive alternatives through music. The students that are currently enrolled at Downtown Elementary have seen increased grades, attendance and less disruptive behavior. Similar programs have been used throughout the country, the closest being Atlanta.

I, Eric Thomas the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Columbus Symphony Orchestra as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of individualized programming through arts integration and mentoring.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide: (a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a quarterly report on the progress of the programs. The quarterly report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative, Eric Thomas

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Making Music Matter – Columbus Symphony Orchestra

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Columbus Symphony Orchestra to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Columbus Symphony Orchestra effort to educate and enlighten juveniles through arts integration and mentoring in school program. This program will target students within Downtown, Brewer and Dawson Elementary.

Analysis: Funds will be used to pay for quality programming as well as mentoring for students within Downtown, Dawson and Brewer Elementary.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Columbus Symphony Orchestra to provide funding for quality programming as well as mentoring for students within Downtown, Dawson and Brewer Elementary.

RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH COLUMBUS SYMPHONY ORCHESTRA FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF THE MAKING MUSIC MATTER PROGRAM.

WHEREAS, Columbus Symphony Orchestra has the Making Music Matter program to impact the lives of students within Downtown, Dawson and Brewer Elementary and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to Columbus Symphony Orchestra.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Columbus Symphony Orchestra for \$20,000.00 for funding the Making Music Matter program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

15. Easter Seals of West Georgia: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Easter Seals of West Georgia for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Easter Seals of West Georgia

Grant Amount: \$20,000.00

Budget:	Personnel	– \$20,000.00
	Total	- \$20,000.00

Program Contact Information

Name: Sharon Borger Title: Executive Director

Address: 2515 Double Churches Road, Columbus, GA 31909

Phone #: 706-660-1144

Project Description:

Project Elevate seeks to assist incarcerated youth with disabilities to reach their maximum potential. According to the Department of Education, the majority of youth in YDCs have an identifiable disability.

People with disabilities often require individualized and intentional training to be ready to enter the workforce and to be marketable enough to compete for employment. Youth with disabilities residing in the Youth Detention Centers (YDC) in the Columbus area have a great need for employment training and transition planning.

Ultimately, we want these youth to be able to integrate back into the community as productive citizens as their typical peers would. We seek to provide opportunities and training that will enhance each youth's skill development so they may be more marketable and ready to transition to employment. Project Elevate would provide employment training and skills to youth with disabilities who are incarcerated in Youth Detention Centers. The program would evaluate individuals to determine their strengths and areas of growth, provide soft skills and job skills training and assist candidates to secure a job that meets their goals.

I, Sharon Borger the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of The Flourishing Ladies Program the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (d) the times and dates that the Grant programs are available – essentially a schedule of services; (e) the number of participants in the program and schools they attend; (f) Description of the process used to identify individuals for which services will be provided; (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to “Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed

acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles ("GAAP") to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a

certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Easter Seals of West Georgia

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Easter Seals of West Georgia to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Easter Seals of West Georgia in an effort to provide quality programming for juveniles within YDC.

Analysis: Funds will be used to pay for training opportunities and advanced help for children within the YDC.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Easter Seals of West Georgia to provide quality programming for juveniles within the YDC.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH EASTER SEALS OF WEST GEORGIA FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF PROJECT ELEVATE**

WHEREAS, Easter Seals of West Georgia program has been designed to impact the lives of children living within YDC and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to Easter Seals of West Georgia

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Easter Seals of West Georgia for \$20,000.00 for funding the Project Elevate program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

16. Family Center of Columbus – F.A.S.T.: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Family Center of Columbus – F.A.S.T. for \$15,000 in Crime Prevention Grant funds.

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Family Center of Columbus – F.A.S.T.

Grant Amount: \$15,000.00

Budget:	Personnel –	\$15,000.00
	Total	\$15,000.00

Program Contact Information

Name: Todd Bennett Title: Director

Address: 1350 15th Ave. Columbus Georgia 31902

Phone #: 706-327-3238

Project Description

The objective of this program is to reduce dropouts, juvenile delinquency and crime rates; improve parental involvement at school; reduce family conflict; prevent substance abuse; and provide protective factors needed to reduce the likelihood of criminal activities and gang involvement of at risk elementary students.

F.A.S.T. operates in five schools in Columbus – Georgetown, Rigdon, Dimon, JD Davis and Fox Elementary. These schools were chosen because of the significant number of risk factors. The program starts with an 8 week period of goal-oriented family activity sessions facilitated by a team of mental health partners. Once families have graduated from the program, they are eligible to continue in the two year follow up program.

The goals are met through a series of structured, evidence based activities that are designed to insure that each child and family unit achieves specific objectives related to communication, parenting, problem solving, family cohesion, and reciprocal, positive, social support.

I, Todd Bennett the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Family Center of Columbus the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of family counseling and life skills building.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
 - (a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes but only those minutes specifically related to the F.A.S.T. Program with any confidential information redacted, signed by the chairman and the secretary, for each of their meetings;
 - (b) the name of the chairman and the secretary of the advisory committee;
 - (d) the times and dates that the Grant programs are available – essentially a schedule of services;
 - (e) the number of participants in the program and schools they attend;
 - (f) Description of the process used to identify individuals for which services will be provided;
 - (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All employees of Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks using an authorized entity that provides federal criminal background checks prior to the contact and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants. Grant Recipient shall also provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants. Grant Recipient represents that it currently requires federal criminal background checks prior to hiring and uses Volunteer Select Plus, a Lexis/Nexis company, to provide this service.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or

guardian of each participant as well as the participant shall be provided a Notice that any complaints about the Grant Recipient should be made to Todd Bennett, Chief Executive Officer of the Family Center at 1350 15th Avenue, Columbus, GA 31902, Phone #: 706-327-3238, and that a copy of said complaint about the Grant Recipient should also be sent to “Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
11. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
12. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
13. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
14. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a

certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence.

15. All services must be provided by properly certified or licensed personal.

16. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative, Todd Bennett

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Family Center of Columbus – F.A.S.T. Program

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with the Family Center of Columbus to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$15,000.00 toward the treatment of at risk youth and families to reduce dropouts, juvenile crime rates and delinquency.

Analysis: Funds will be used to pay for the mental health professionals used in counseling the families.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with the Family Center of Columbus to provide funding for new initiatives with the F.A.S.T. program.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH THE FAMILY CENTER OF COLUMBUS FOR \$15,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES WITHIN THE F.A.S.T. PROGRAM.**

WHEREAS, the Family Center of Columbus has the F.A.S.T. program to impact the lives of juveniles that have been shown to be at risk and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$15,000.00 to the Family Center of Columbus for the F.A.S.T. program.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Family Center of Columbus for \$15,000.00 for funding the F.A.S.T. program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

17. Flourishing Ladies: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Flourishing Ladies for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Flourishing Ladies

Grant Amount: \$20,000.00

Budget:	Personnel	– \$20,000.00
	Total	- \$20,000.00

Program Contact Information

Name: Cheryl Flowers Title: Executive Director

Address: 3190 Huntwood Drive, Columbus, GA 31907

Phone #: 229-886-7922

Project Description:

In 2013, Cheryl Flowers began collaborating with Chris Lindsey, Principal at G.W. Carver High School. This was in response to the discipline issues and disruptions they were experiencing at Carver. It has since expanded into fourteen other schools. After working with the kids involved, Mrs. Flowers discovered that the female participants had a unique set of problems. These students could not be dealt with in the same manner as the male students. This prompted Mrs. Flowers to create a separate program, Flourishing Ladies.

It will focus on specific students and families of students identified from data collected pertaining to negative behaviors of the student. Through this identification there will be parenting workshops and intervention. They will also create alternate solutions to suspension by working hand in hand with schools. Throughout this process the parents and families become part of the solution.

I, Cheryl Flowers the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of The Flourishing Ladies Program the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (d) the times and dates that the Grant programs are available – essentially a schedule of services; (e) the number of participants in the program and schools they attend; (f) Description of the process used to identify individuals for which services will be provided; (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or

guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to “Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and

Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Flourishing Ladies

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Flourishing Ladies to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Flourishing Ladies in an effort to provide quality after school programming and tutoring for juveniles during the school year.

Analysis: Funds will be used to pay for after school tutoring, mentoring and advanced help for children in need. It will focus on specific students and families of students identified from data collected pertaining to negative behaviors of the student. Through this identification there will be parenting workshops and intervention. They will also create alternate solutions to suspension by working hand in hand with schools.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Flourishing Ladies to provide quality after school programming and tutoring for juveniles during the school year.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH FLOURISHING LADIES FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF FLOURISHING LADIES**

WHEREAS, Flourishing Ladies program has been designed to impact the lives of children living within Muscogee County and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to Flourishing Ladies

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Flourishing Ladies for \$20,000.00 for funding the Flourishing Ladies program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

18. Fountain City Slam: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Fountain City Slam for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Fountain City Slam

Grant Amount: \$20,000.00

Budget:	Personnel	– \$20,000.00
	Total	- \$20,000.00

Program Contact Information

Name: Jonathan Perkins Title: Executive Director

Address: P.O. Box 12073, Columbus, GA 31917

Phone #: 706-392-0777

Project Description:

Dedicated to the fusion of art and youth empowerment, since 2011 we have taken poetry beyond conventional spaces. Our goal has always been to expand access to the literary arts for unheard and under-resourced communities in the Columbus, Georgia area -- encompassing youth impacted by the challenges of addiction recovery, trauma, poverty, disability, crime and mental illness. Through free collaborative writing workshops, open mics, community service, performance and publishing opportunities, we leverage spoken word as a platform for social commentary, social justice issues, and advocacy – giving young people a voice to be heard, all while helping students develop literacy and performance skills.

I, Jonathan Perkins the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of The Flourishing Ladies Program the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (d) the times and dates that the Grant programs are available – essentially a schedule of services; (e) the number of participants in the program and schools they attend; (f) Description of the process used to identify individuals for which services will be provided; (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.

6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to “Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.
7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.

15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
16. All services must be provided by properly certified or licensed personal.
17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Fountain City Slam

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Fountain City Slam to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Fountain City Slam in an effort to provide quality after school programming and tutoring for juveniles during the school year.

Analysis: Funds will be used to pay for during and after school mentoring and advanced help for children in need. This will be done through an arts or speech component. It will focus on all students and help them to cope with issues that can create risky behavior.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Fountain City Slam to provide quality after school programming for juveniles during the school year.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH FOUNTAIN CITY SLAM FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF FOUNTAIN CITY SLAM**

WHEREAS, Fountain City Slam program has been designed to impact the lives of children living within Muscogee County and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to Fountain City Slam

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Fountain City Slam for \$20,000.00 for funding the Fountain City Slam program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

19. Girls Inc. of Columbus: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Girls Inc. of Columbus for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Girls Inc.

Grant Amount: \$20,000.00

Budget:	Personnel	– \$20,000.00
	Total	- \$20,000.00

Program Contact Information

Name: Arlene Charles Title: CEO

Address: P.O. Box 3096 , Columbus, GA 31903

Phone #: 706-683-0809

Project Description:

The project will work with girls in grades 1-11 during the week 4-6:30pm and during the summer 10am to 4:30 pm. The project will consist of three components.

- 1) LTS Stride academy – a rigorous online educational curriculum
- 2) Readiness and Prep Program – this program will educate children and their parents the importance of grades, ACT and SAT as well as utilize the “My Life Plan” to encourage the participants to dream big as they plan their college career.
- 3) Economic Literacy – This part of the program will educate participants on the importance of financial awareness and independence.

The target group will be at risk 250 females from schools on the failing list.

I, Arlene Charles the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Girls Inc. of Columbus the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (d) the times and dates that the Grant programs are available – essentially a schedule of services; (e) the number of participants in the program and schools they attend; (f) Description of the process used to identify individuals for which services will be provided; (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to “Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least

\$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Girls Inc.

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Girls Inc. to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to the Girls Inc. program to run a College Prep program combined with STRIDE that will work with young women in grades 1-11.

Analysis: Funding from this grant will make more computers available to members of Girls Inc. and there by allowing more access to the STRIDE Academy and Achieve 3000. It will also continue the work within the College Prep program, encouraging the participants to move on to college enrollment.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the Mayor and City Manager to enter a one year contract with Girls Inc. of Columbus to provide funding for the Career and College Prep program.

RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH THE GIRLS INC. OF COLUMBUS FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE COLLEGE AND CAREER PREP COURSES.

WHEREAS, the Girls Inc. of Columbus has the College and Career Prep program to impact the lives of young women and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to the Girls Inc. of Columbus.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with the Girls Inc. of Columbus for \$20,000.00 for funding the College and Career Prep program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
Clerk of Council

B. H. “Skip” Henderson, III
Mayor

File Attachments for Item:

20. Hope Harbour: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Hope Harbour for \$23,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Hope Harbour

Grant Amount: \$23,000.00

Budget:	<u>Community Education</u>	- \$23,000.00
	Total	- \$23,000.00

Program Contact Information

Name: Lindsey Reis Title: Executive Director

Address: P.O. Box 4182 , Columbus, GA 31914

Phone #: 706-324-3850

Project Description:

The Community Outreach Program provides crisis intervention and support services for victims of domestic violence who have a safe place to live and do not need shelter. Staff also works with clients in risk assessment, safety planning and civil protective orders. Education is the key to stopping the cycle and the crime associated.

I, Lindsey Reis the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Hope Harbour the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a Community Outreach program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (d) the times and dates that the Grant programs are available – essentially a schedule of services; (e) the number of participants in the program and schools they attend; (f) Description of the process used to identify individuals for which services will be provided; (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to “Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing domestic violence rates within Muscogee County.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least

\$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative, Lindsey Reis

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Hope Harbour

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Hope Harbour to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$23,000.00 to Hope Harbour effort to help implement The Community Outreach Program which provides crisis intervention and support services for victims of domestic violence who have a safe place to live and do not need shelter. Staff also works with clients in risk assessment, safety planning and civil protective orders. Education is the key to stopping the cycle and the crime associated.

Analysis: Funds will be used to pay for quality programming as well as education for victims of violence.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Hope Harbour to provide funding for mentoring and quality programming for victims of violence.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH HOPE HARBOUR FOR \$23,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF HOPE HARBOUR.**

WHEREAS, Hope Harbour has the Community Outreach Program to impact the lives of victims of violence to reduce the cycle of violence and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$23,000.00 to the Hope Harbour Program.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Hope Harbour for \$23,000.00 for funding the Community Outreach Program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

21. International Stride Society: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with International Stride Society for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: International Stride Society

Grant Amount: \$20,000.00

Budget:	Personnel	– \$20,000.00
	Total	- \$20,000.00

Program Contact Information

Name: Breyanna Carter Title: Executive Director

Address: 780 Morosgo Drive Suite 13984, Atlanta, GA 30324

Phone #: 470-217-8435

Project Description:

International Stride Society is a multidisciplinary, academic and social learning program based on the principles of restorative justice. The goal is to work directly with the students needing intervention to prevent further issues in school. This will reduce expulsions, suspensions and lower the risk of the students being exposed to high risk behavior. There is also a component that works with students that will never follow the traditional college pathway. It will encourage technical careers that can lead to lifelong professions.

I, Breyanna Carter the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of The Flourishing Ladies Program the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (c) the times and dates that the Grant programs are available – essentially a schedule of services; (d) the number of participants in the program and schools they attend; (e) Description of the process used to identify individuals for which services will be provided; (f) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that

any complaints about the Grant Recipient should be made to “Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims

for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: International Stride Society

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with International Stride Society to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to International Stride Society in an effort to provide quality after school programming and tutoring for juveniles during the school year.

Analysis: Funds will be used to pay for during and after school tutoring, mentoring and advanced help for children in need. It will focus on specific students and families of students identified from data collected pertaining to negative behaviors of the student. Through this identification there will be parenting workshops and intervention. They will also create alternate solutions to suspension by working hand in hand with schools. The focus will be more toward middle school then high school. There will also be a Career Technology component implemented.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with International Stride Society to provide quality after school programming and tutoring for juveniles during the school year.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH INTERNATIONAL STRIDE SOCIETY FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF INTERNATIONAL STRIDE SOCIETY**

WHEREAS, International Stride Society program has been designed to impact the lives of children living within Muscogee County and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to International Stride Society

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with International Stride Society for \$20,000.00 for funding the International Stride Society program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

22. Lets Grow STEAM: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Lets Grow STEAM for \$15,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Let's Grow STEAM

Grant Amount: \$15,000.00

Budget:	Personnel	- \$7,500.00
	<u>Supplies</u>	<u>- \$7,500.00</u>
	Total	- \$15,000.00

Program Contact Information

Name: Robbie Branscomb Title: Executive Director

Address: P.O. Box 5114, Columbus, GA 31906

Phone #: 706-577-3409

Project Description:

The Board felt that the STEAM program provided thousands of students exposure to educational and career opportunities. Programming would hopefully inspire more students to pursue careers in science and engineering by providing insight into opportunities that they may have missed in the past. The target audience being high school students with an interest in future goals in technology or science.

I, Robbie Branscomb the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Let's Grow STEAM the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
 - (a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings;
 - (b) the name of the chairman and the secretary of the advisory committee;
 - (c) the times and dates that the Grant programs are available – essentially a schedule of services;
 - (d) the number of participants in the program and schools they attend;
 - (e) Description of the process used to identify individuals for which services will be provided;
 - (f) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to "Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least

\$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/09/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Lets Grow STEAM

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Lets Grow STEAM to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$15,000.00 to Lets Grow STEAM in an effort to provide quality after school programming for juveniles during the school year.

Analysis: Funds will be used to pay for after school mentoring and critical thinking exercises. Solution solving and team work are instrumental to the projects success and these can be core deterrents to crime preventive measures.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Lets Grow STEAM to provide quality after school programming for juveniles during the school year.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH LETS GROW STEAM FOR \$15,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF LETS GROW STEAM**

WHEREAS, Lets Grow STEAM program has been designed to impact the lives of children living within Muscogee County and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$15,000.00 to Lets Grow STEAM

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Lets Grow STEAM for \$15,000.00 for funding the Lets Grow STEAM program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

23. Liberty Theatre: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Liberty Theatre for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Liberty Theatre

Amount: \$20,000.00

Budget:	Personnel –	\$15,000.00
	<u>Supplies -</u>	<u>\$5,000.00</u>
	Total -	\$20,000.00

Program Contact Information

Name: Dr. Shae Anderson

Title: Director

Address: P.O Box 1844, Columbus, GA 31902

Phone #: 706-653-7566

Project Description

The project proposes to work with approximately 30-40 6th, 7th, and 8th grade students by immersing them into an arts based after school program that provides arts training (percussion, piano, visual art, etc depending on student interests), intensive academic support, weekly male mentoring, outdoor activities, and ongoing exposure to cultural activities. The program will continue to target male students.

I, Shae Anderson the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Springer Opera House as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of individualized programming through arts integration, speech and mentoring.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide: (a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a quarterly report on the progress of the programs. The quarterly report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Liberty Theatre

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Liberty Theatre to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Liberty Theatre in effort to mentor juveniles from ages 12-14 in Baker Middle School to reduce the truancy rate, drug usage and delinquency among juveniles within the school system.

Analysis: Funds will be used to pay for quality programming as well as mentoring for juveniles.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Liberty Theatre to provide funding for mentoring and quality programming for middle school children.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH LIBERTY THEATRE FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF YOUNG LIFE.**

WHEREAS, Liberty Theatre has the Arts Program to impact the lives of juveniles to reduce the rate of truancy, drug usage and delinquency and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to the Liberty Theatre Program.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Liberty Theatre for \$20,000.00 for funding the Arts Program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

24. Literacy Alliance: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Literacy Alliance for \$10,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Literacy Alliance

Amount: \$10,000.00

Budget:	<u>Adult Literacy Program – \$10,000.00</u>
Total	- \$10,000.00

Program Contact Information

Name: Brandy Tolbert

Title: CEO

Address: P.O. Box 2123 COLUMBUS GA 31902

Phone #: 706-587-2131

Project Description

Literacy Alliance has been working in Columbus since 1990. Literacy Alliance has worked hard since it's inception to increase literacy rates among our entire community. They have accomplished this through numerous programs such as, Kindergarten Readiness, Adult Literacy programming and the Book Parade. The lives touched through their programming have been countless and those helped continue to give back in support of future programming. There is no better comparison to crime prevention than to that of literacy rates in a community.

I, Brandy Tolbert the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Literacy Alliance as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of individualized after school programming through after school tutoring and mentoring.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Literacy Alliance

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Literacy Alliance to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$10,000.00 to Literacy Alliance of Columbus in an effort to increase literacy rates of Muscogee county residents in an effort to reduce crime and lower recidivism rates among adults.

Analysis: Literacy Alliance has been working in Columbus since 1990. Literacy Alliance has worked hard since it's inception to increase literacy rates among our entire community. They have accomplished this through numerous programs such as, Kindergarten Readiness, Adult Literacy programming and the Book Parade. The lives touched through their programming have been countless and those helped continue to give back in support of future programming. There is no better comparison to crime prevention than to that of literacy rates in a community.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Literacy Alliance of Columbus to provide quality literacy programming and tutoring for adults and juveniles.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH LITERACY ALLIANCE OF COLUMBUS FOR \$10,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF LITERACY ALLIANCE.**

WHEREAS, Literacy Alliance of Columbus program has been designed to impact the lives of adults and children living within Muscogee County and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$10,000.00 to Literacy Alliance of Columbus.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Literacy Alliance of Columbus for \$10,000.00 for funding the Literacy Alliance of Columbus program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

25. Micah's Promise: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Micah's Promise for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Micah's Promise

Grant Amount: \$20,000.00

Budget:	Personnel	– \$10,000.00
	<u>Supplies</u>	<u>- \$10,000.00</u>
	Total	- \$20,000.00

Program Contact Information

Name: Bobbi Starr Title: Executive Director

Address: 233 12th street Suite 601, Columbus, GA 31901

Phone #: 706-507-0825

Project Description:

Micah's Promise was created to help stop child sex trafficking

Objective 1: To **educate**:

- a. the Muscogee County mass public that human trafficking is a high-risk, low profit, readily-recognizable crime in an effort to reduce demand,
- b. caregivers and adult volunteers of children about human trafficking indicators, and
- c. sex trafficking victims of rescue opportunities.

Objective 2: To **prevent** children from becoming victims of human trafficking through programs that teach them about friendly enemies, stranger danger, bully prevention, self-defense and positive self-image.

Objective 3: To increase the **rescue** opportunities for sex trafficked persons or those at risk so they are empowered to take action to escape sex slavery.

Objective 4: To increase the **restorative** opportunities for individuals ages 12-17 who have been involved in human trafficking so they are safe and healthy, and equipped with life skills, thus decreasing likelihood of recidivism.

I, Bobbi Starr the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Micah's Promise the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (d) the times and dates that the Grant programs are available – essentially a schedule of services; (e) the number of participants in the program and schools they attend; (f) Description of the process used to identify individuals for which services will be provided; (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to "Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an

additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Micah's Promise

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Micah's Promise to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Micah's Promise effort to reduce the level of human trafficking through four objectives.

Objective 1: To **educate** about the dangers of trafficking.

Objective 2: To **prevent** children from becoming victims of human trafficking.

Objective 3: To increase the **rescue** opportunities for sex trafficked persons.

Objective 4: To increase the **restorative** opportunities for individuals ages 12-17.

Analysis: Funds will be used to pay for quality programming for juveniles within Muscogee County.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Micah's Promise to provide funding for quality programming within Muscogee County.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH MICAH'S PROMISE FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF THE MICAH'S PROMISE PROGRAM.**

WHEREAS, Micah's Promise has the Micah's Promise program to reduce the level of human trafficking of juveniles within Muscogee County and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to Micah's Promise.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Micah's Promise for \$20,000.00 for funding the Micah's Promise program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

26. Neighborhoods Focused on African American Youth, Inc.: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Neighborhoods Focused on African American Youth, Inc. for \$30,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Neighborhoods Focused on African American Youth, Inc.

Amount: \$30,000.00

Budget:	Program Director –	\$25,000.00
	Supplies -	\$1,000.00
	Workbooks -	\$2,000.00
	<u>Web-based curriculum -</u>	<u>\$2,000.00</u>
	Total -	\$30,000.00

Program Contact Information

Name: Cheryl Bursh

Title: Director

Address: P.O. Box 72046, Marietta, Georgia 30007

Phone #: 404-460-9089

Project Description

NFOAAY began working in Elizabeth Canty Homes in 2004. The results since that day have been dramatic when it comes to test scores and truancy among the students involved in after school tutoring. The uniqueness of the program is that it partners with the residents to help in the mentoring and tutoring process. This creates ownership for everyone involved. The program is designed to help children age 3 to middle school. The program will be housed within the Elizabeth Canty, Farley, Chase, Wilson and Warren Williams offices. The program is conducted 2.5 hours each day after school to help students with 1)reading and math skills 2)homework assistance 3)one on one tutoring for those suffering below their grade level and 4)character building exercises. There is also a component of Parent Planning skills which will be held monthly.

I, Cheryl Bursh the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of NFOAAY as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of individualized after school programming through after school tutoring and mentoring.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide: (a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The quarterly report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative, Cheryl Bursh

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Neighborhoods Focused on African American Youth, Inc.

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Neighborhoods Focused on African American Youth, Inc. to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$30,000.00 to Neighborhoods Focused on African American Youth in an effort to provide quality after school programming and tutoring for juveniles during the school year.

Analysis: Funds will be used to pay for after school tutoring, mentoring and advanced help for children in need. The program will be held in Warren Williams and Elizabeth Canty housing. The connection between literacy, study skill and crime prevention is unmistakable. This program fills that need in a much needed area.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Neighborhoods Focused on African American Youth to provide quality after school programming and tutoring for juveniles during the school year.

RESOLUTION**NO. _____**

A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH NEIGHBORHOODS FOCUSED ON AFRICAN AMERICAN YOUTH, INC. FOR \$30,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF NEIGHBORHOODS FOCUSED ON AFRICAN AMERICAN YOUTH, INC.

WHEREAS, Neighborhoods Focused on African American Youth program has been designed to impact the lives of children living within public housing and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$30,000.00 to Neighborhoods Focused on African American Youth, Inc.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Neighborhoods Focused on African American Youth, Inc. for \$30,000.00 for funding the Neighborhoods Focused on African American Youth program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

27. Office of Dispute Resolution: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Office of Dispute Resolution for \$17,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Office of Dispute Resolution

Amount: \$17,000.00

Budget:	Personnel –	\$15,000.00
	<u>Supplies -</u>	<u>\$2,000.00</u>
	Total -	\$17,000.00

Program Contact Information

Name: Judge Gil McBride

Title: Director

Address: 308 10th Street, Columbus, GA 31901

Phone #: 706-653-4190

Project Description

The Legitimation Station's objective is to help fathers of children born out of wedlock to establish legal relationships with their children through legitimation, which is required to secure a father's legal rights to custody and visitation of nonmarital children. To achieve this objective, the Legitimation Station seeks funding to employ a project co-ordinator to recruit, train and co-ordinate *pro bono* attorneys and paralegals to assist fathers in preparing and filing legitimation pleadings in superior court and to maintain the *pro se* forms on the family law information center website.

I, Gil McBride the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Office of Dispute Resolution as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of legitimizing fathers.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The annual report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
9. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
10. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
11. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
12. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
13. All services must be provided by properly certified or licensed personal.
14. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative, Gil McBride

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Office of Dispute Resolution

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Muscogee County Office of Dispute Resolution to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$17,000.00 to the Office of Dispute Resolution to run the Legitimation Station.

Analysis: This program will help establish relationships between fathers and their children that were born out of wedlock.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the Mayor and City Manager to enter a one year contract with Office of Dispute Resolution to provide funding for The Legitimation Station.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH OFFICE OF DISPUTE RESOLUTION FOR \$17,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF LEGITIMATION STATION.**

WHEREAS, Office of Dispute Resolution has the Legitimation Station Program to impact the lives of fathers to reconnect them to their children and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$17,000.00 to the Office of Dispute Resolution.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with the Office of Dispute Resolution for \$17,000.00 for funding the Legitimation Station Program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

28. Open Door Community House: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Open Door Community House for \$25,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Open Door Community House

Amount: \$25,000.00

Budget:	<u>Academic curriculum –</u>	<u>\$25,000.00</u>
	Total -	\$25,000.00

Program Contact Information

Name: Kim Jenkins

Title: Executive Director

Address: 2405 Second Avenue, Columbus GA 31901

Phone #: 706-323-5518

Project Description

The Mathews Promise Academy is an afterschool and summer program for children and youth ages 5-17. The Academy provides a safe and structured program and intentionally focuses on academic and social development to empower impoverished children and youth as an alternative to criminal activity and to break the cycle of generational poverty.

I, Kim Jenkins the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Open Door Community House as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of individualized counseling and mentoring.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide: (a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative, Kim Jenkins

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Open Door Community House

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Open Door to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$25,000.00 to Open Door to help implement the Mathews Promise Academy. The Mathews Promise Academy is an afterschool and summer program for children and youth ages 5-17. The Academy provides a safe and structured program and intentionally focuses on academic and social development to empower impoverished children and youth as an alternative to criminal activity and to break the cycle of generational poverty.

Analysis: Funds will be used to pay for quality programming as well as education for at risk individuals.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Open Door to provide funding for the Mathews Promise Academy.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH OPEN DOOR COMMUNITY HOUSE FOR \$25,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF OPEN DOOR.**

WHEREAS, Open Door has the Mathews Promise Academy to impact the lives of at impoverished children and youth and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$25,000.00 to the Mathews Promise Academy.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Open Door for \$25,000.00 for funding the Mathews Promise Academy. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

29. Overflow Outreach: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Overflow Outreach for \$25,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Overflow Outreach Ministries

Grant Amount: \$25,000.00

Budget:	Personnel	– \$4,500.00
	Supplies	- \$15,500.00
	Printing	- \$2,500.00
	<u>Marketing</u>	- \$2,500.00
	Total	- \$25,000.00

Program Contact Information

Name: Gerald Riley Title: President

Address: 107 8th Street, Columbus, GA 31901

Phone #: 706-575-6635

Project Description:

Overflow provides a platform of mentoring to significantly at risk youth, many from Rothschild Middle School. The mentoring will come in one on one interaction with thirty plus volunteers and through cosmetology training. Several children mentored have gone on to complete their studies in cosmetology and are now working. None of the funding would go toward overhead or capital expenditures. This program brings two very effective means of intervention, (mentoring and skills training), together into one program.

I, Gerald Riley the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Overflow Outreach Ministries of Columbus the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (c) the times and dates that the Grant programs are available – essentially a schedule of services; (d) the number of participants in the program and schools they attend; (e) Description of the process used to identify individuals for which services will be provided; (f) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to "Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least

\$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Overflow Outreach

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Overflow Outreach to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$25,000.00 to Overflow Outreach effort to educate and enlighten juveniles. Overflow provides a platform of mentoring to significantly at risk youth. The mentoring will come in one on one interaction with thirty plus volunteers and through cosmetology training. Several children mentored have gone on to complete their studies in cosmetology and are now working. This program brings two very effective means of intervention, (mentoring and skills training), together into one program.

Analysis: Funds will be used to pay for quality programming as well as mentoring for juveniles within Muscogee County.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Overflow Outreach to provide funding for quality programming as well as mentoring for students within Muscogee County.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH OVERFLOW OUTREACH FOR \$25,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF THE OVERFLOW OUTREACH PROGRAM.**

WHEREAS, Overflow Outreach has the mentoring program to impact the lives of juveniles within Muscogee County and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$25,000.00 to Overflow Ministries.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Overflow Ministries for \$25,000.00 for funding the Overflow Ministries mentoring program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

30. The Protégé Project Inc.: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with The Protégé Project Inc. for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: The Protégé Project Inc.

Grant Amount: \$20,000.00

Budget:	Personnel	- \$16,000.00
	<u>Equipment/Supplies</u>	<u>-\$4,000.00</u>
	Total	- \$20,000.00

Program Contact Information

Name: Taneshia Lyles Title: Director

Address: 233 12th street, Suite 730 Columbus, Georgia 31901

Phone #: 706-507-5711

Project Description:

The primary purpose of the organization is to mentor and tutor at risk youth within Muscogee County. This will be accomplished through the director and volunteers. The children will be referred through the juvenile court system and MCSD.

I, Taneshia Lyles the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Protégé Project, Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a recreation, tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
 - (a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings;
 - (b) the name of the chairman and the secretary of the advisory committee;
 - (c) the times and dates that the Grant programs are available – essentially a schedule of services;
 - (d) the number of participants in the program and schools they attend;
 - (e) Description of the process used to identify individuals for which services will be provided;
 - (f) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to “Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an

additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Protégé Project

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Protégé Project to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Protégé Project to educate juveniles through tutoring and mentoring.

Analysis: Protégé Project will work with the residents of Muscogee County to provide mentoring and education to juveniles.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the Mayor and City Manager to enter a one year contract with Protégé Project to provide funding for educational support of juveniles.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH PROTÉGÉ PROJECT FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE EDUCATION OF JUVENILES WITHIN MUSCOGEE COUNTY.**

WHEREAS, the Protégé Project has the education program to impact the lives of at risk juveniles and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to Protégé Project.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Protégé Project for \$20,000.00 for funding the education of juveniles. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

31. Right from the Start: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Right from the Start for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Right from the Start

Grant Amount: \$20,000.00

Budget:	Program Supplies -	\$6,000.00
	Personnel –	<u>\$14,000.00</u>
	Total -	\$20,000.00

Program Contact Information

Name: Debbie Caballero

Title: Executive Director

Address: 1104 2nd Avenue, P.O. Box 550, Columbus, GA 31901

Phone #: 706-256-1019

Project Description

The Family FIRST program is based on a curriculum titled Family Wellness: Survival Skills for Healthy Families. The program teaches patterns and skills that support a healthy family life. This program provides instruction on the role of parents, the role of children and the role of other adults in the family. Single parent homes and step-family concerns are also covered in this program. The examples and exercises used in Family FIRST offer ways to practice the skills taught and a chance to learn the patterns that support healthy family life. Families, including children age 8 and above, attend this program together and learn from other families while participating. All participants will receive encouragement and follow-up communication regarding how to develop and practice the skills to manage their lives and to prevent and solve problems.

I, Debbie Caballero the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Teen Advisors as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of individualized after school programming through tutoring and mentoring.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Right from the Start – Survival Skills for Healthy Families

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Right from the Start to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Right from the Start in an effort to create an instructional parenting program.

Analysis: Funds will be used to pay for quality programming directed at creating a better relationship with parents toward their children. It will be conducted at South Columbus UMC. Classes will be conducted on rebuilding relationships between parents and children.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Right from the Start to provide funding for mentoring and quality programming for at risk families.

RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH RIGHT FROM THE START FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF THE FAMILY WELLNESS PROGRAM.

WHEREAS, Right from the Start has the Family Wellness Program to impact the lives of families to reduce the rate of drug usage, pregnancy and delinquency and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to Right from the Start for the Family Wellness Program.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Right from the Start for \$20,000.00 for funding the Family Wellness Program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor

File Attachments for Item:

32. Sexual Assault Support Center: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Sexual Assault Support Center for \$10,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Sexual Assault Support Center, Inc.

Grant Amount: \$10,000.00

Budget:	Community Involvement	- \$5,000.00
	<u>Equipment/Supplies</u>	<u>-\$5,000.00</u>
	Total	- \$10,000.00

Program Contact Information

Name: Kyle Bair Title: Director

Address: 909 Talbotton Road Columbus Ga 31904

Phone #: 706-221-1033

Project Description:

With the assistance of the Columbus Office of Crime Prevention, we hope to prevent an increase of teen dating violence through building self-worth, setting healthy boundaries, and recognizing unhealthy relationships with the Teach, Engage, Aware, Lead (T.E.A.L.) Prevention Program. Within the T.E.A.L. program, SASC and Family Counseling of Columbus (FCC) staff will be using the Safe Dates curriculum to educate teens. Safe Dates: An Adolescent Dating Abuse Prevention Curriculum is an evidence-based prevention program that helps teens recognize the differences between caring, supportive relationships and controlling, abusive relationships.

I, Kyle Bair the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Sexual Assault Support Center, Inc. Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a recreation, tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
 - (a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings;
 - (b) the name of the chairman and the secretary of the advisory committee;
 - (d) the times and dates that the Grant programs are available – essentially a schedule of services;
 - (e) the number of participants in the program and schools they attend;
 - (f) Description of the process used to identify individuals for which services will be provided;
 - (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to "Seth Brown, Director of

Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles ("GAAP") to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this

Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Sexual Assault Support Center

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Sexual Assault Support Center to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$10,000.00 to Sexual Assault Support Center to educate juveniles about Sexual Assault.

Analysis: Sexual Assault Support Center will work with the residents of Muscogee County Area to provide mentoring and education juveniles within Muscogee County.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the Mayor and City Manager to enter a one year contract with Sexual Assault Support Center to provide funding for educational support of juveniles.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH SEXUAL ASSAULT SUPPORT CENTER OF COLUMBUS FOR \$10,000.00 FOR THE PURPOSE OF FUNDING THE EDUCATION OF JUVENILES WITHIN MUSCOGEE COUNTY.**

WHEREAS, the Sexual Assault Support Center has the education program to impact the lives of at risk juveniles and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$10,000.00 to Sexual Assault Support Center of Columbus.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Sexual Assault Support Center of Columbus for \$10,000.00 for funding the education of juveniles. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

33. Southern Anti-Racism Network/SPICE: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Southern Anti-Racism Network/SPICE for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Southern Anti-Racism Network/SPICE

Grant Amount: \$20,000.00

Budget:	Personnel	- \$15,000.00
	<u>Technology</u>	<u>- \$5,000.00</u>
	Total	\$20,000.00

Program Contact Information

Name: Theresa El-Amin Title: Executive Director

Address: P.O. Box 6582, Columbus, GA 31917

Phone #: 919-824-0659

Project Description:

Under the direction of SPICE, Columbus Public Library and Muscogee County School District, parents will meet with their children twice a week for 6 weeks in 2-hour classes to learn computer skills and develop a journal of their time together. Each family (parent-child team) will receive computers for their homes upon completion of at least 10 of the 12 sessions. Partnering with MCSD, Columbus Public Library, Technology Unlimited and community groups will realize the vision of community collaboration.

Families will be chosen by collaborating with the Muscogee County School District, parents from the lowest performing elementary schools will be surveyed to determine interest in attending SPICE classes and receiving computers for their homes.

A new addition this year is COT, or Columbus Organizing Together. Under the direction of Theresa El-Amin, the COT group has conducted many roundtable discussions and brought leaders to the table to collaborate efforts. Combining efforts to reduce the level of poverty, education inequity and racism.

I, Theresa El-Amin the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Southern Anti-Racism Network the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services of tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (d) the times and dates that the Grant programs are available – essentially a schedule of services; (e) the number of participants in the program and schools they attend; (f) Description of the process used to identify individuals for which services will be provided; (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to “Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed

acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data and itemized expenses that supports the projects goals of reducing crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles ("GAAP") to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a

certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: S.P.I.C.E. (Strong Parental Involvement in Community Education)

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Southern Anti-Racism Network to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Southern Anti-Racism Network in an effort to provide after school mentoring and tutoring for juveniles age 5-12. The students come primarily from the seven Title 1 elementary schools in south Columbus.

Analysis: Parents will meet with their children twice a week for 6 weeks in 2-hour classes to learn computer skills and develop a journal of their time together. Each family (parent-child team) will receive computers for their homes upon completion of at least 10 of the 12 sessions.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Southern Anti-Racism Network to provide funding for quality programming as well as mentoring for students.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH SOUTHERN ANTI-RACISM NETWORK FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF THE S.P.I.C.E. PROGRAM.**

WHEREAS, Southern Anti-Racism Network has the after school program to impact the lives of students within Muscogee County. and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to Southern Anti-Racism Network.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Southern Anti-Racism Network for \$20,000.00 for funding the after school program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

34. Springer Opera House/DBA PAIR Program: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Springer Opera House/DBA PAIR Program for \$30,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Springer Opera House/DBA PAIR Program

Amount: \$30,000.00

Budget:	Personnel –	\$27,000.00
	Training -	\$2,000.00
	<u>Handbooks -</u>	<u>\$1,000.00</u>
	Total -	\$30,000.00

Program Contact Information

Name: Sally Baker Title: Director

Address: 103 10th Street, Columbus, GA 31901

Phone #: 706-324-1100

Project Description

Mission Statement: PAIR Programs mission is to educate and enlighten juveniles through arts integration and mentoring in Fox and South Columbus Elementary. Springer Opera House believes arts integration programming boost a child's self confidence, creative thinking and speaking skills.

The expected outcome will be 1) Stronger academic commitment 2) Stronger speaking and presentation skills 3) Higher academic achievement 4) Higher empathy for others and higher self esteem for themselves.

I, Sally Baker the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Springer Opera House as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of individualized programming through arts integration, speech and mentoring.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide: (a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a quarterly report on the progress of the programs. The quarterly report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative, Sally Baker

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: PAIR – Springer Opera House

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with PAIR Program – Springer Opera House to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$30,000.00 to Springer Opera House effort to educate and enlighten juveniles through arts integration and mentoring in school program. This program will target students within Fox and South Columbus Elementary.

Analysis: Funds will be used to pay for quality programming as well as mentoring for students within Fox and South Columbus Elementary.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Springer Opera House to provide funding for quality programming as well as mentoring for students within Fox and South Columbus Elementary.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH SPRINGER OPERA HOUSE FOR \$30,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF THE PAIR PROGRAM**

WHEREAS, Springer Opera House has the PAIR Program to impact the lives of students within Fox and South Columbus Elementary; and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$30,000.00 to Springer Opera House.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Springer Opera House for \$30,000.00 for funding the PAIR Program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

35. St. Thomas Episcopal Church/Boxwood Ministries: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with St. Thomas Episcopal Church/Boxwood Ministries for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: St Thomas Episcopal Church/Boxwood Ministries

Grant Amount: \$20,000.00

Budget:	Community Involvement	- \$4,000.00
	Food	- \$3,600.00
	Soccer Registration	- \$4,600.00
	<u>Equipment/Supplies</u>	<u>-\$7,800.00</u>
	Total	- \$20,000.00

Program Contact Information

Name: Greg Herring Title: Director

Address: 2100 Hilton Avenue Columbus Ga 31906

Phone #: 678-640-6969

Project Description:

Provide coaching, registration and all necessary equipment to form teams to compete in the Columbus Youth Soccer League for children who would not normally have the opportunity to participate because of costs and transportation. Provide tutoring and mentoring programs for children who are falling behind in there school work, specifically in reading. Establish a Food Co-Op (FANN). Throuh relationships formed through soccer identify other areas that might enhance community.

I, Greg Herring the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of St. Thomas Episcopal Church the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a recreation, tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (d) the times and dates that the Grant programs are available – essentially a schedule of services; (e) the number of participants in the program and schools they attend; (f) Description of the process used to identify individuals for which services will be provided; (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to “Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least

\$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: St. Thomas Episcopal Soccer

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with St. Thomas Episcopal Church to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to St. Thomas Episcopal Church to run the Boxwood Soccer Mentoring Program.

Analysis: St. Thomas Episcopal Church will work with the residents of the Boxwood Area to provide mentoring and coaching to the at risk population within the neighborhood of Boxwood Recreation Center.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the Mayor and City Manager to enter a one year contract with St. Thomas Episcopal Church to provide funding for The Boxwood Soccer/Mentoring Program.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH ST. THOMAS EPISCOPAL CHURCH OF COLUMBUS FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE BOXWOOD MENTORING/SOCCER PROGRAM.**

WHEREAS, the St. Thomas Episcopal Church has the Boxwood Mentoring/Soccer Program to impact the lives of at risk juveniles and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to St. Thomas Episcopal Church of Columbus.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with St. Thomas Episcopal Church of Columbus for \$20,000.00 for funding the Delinquency Prevention Initiative. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

36. Teen Advisors, Inc.: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Teen Advisors Inc. for \$15,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Teen Advisors/Elevate Program

Amount: \$15,000.00

Budget:	Facilitate the Elevate Program –	\$15,000.00
	Total -	\$15,000.00

Program Contact Information

Name: Derik Roberts

Title: Director

Address: 1316 Wildwood Avenue

Phone #: 706-322-6186

Project Description

Mission Statement: *Teen Advisors, Inc. exists to empower students to impact their culture with integrity for life through positive peer pressure!*

They gather, equip, and mobilize hundreds of local teenagers to impact thousands of their peers in area schools through interactive classroom presentations and community events.

Five hundred and fifty teenagers from 29 different Columbus-area middle schools, high schools, and colleges who commit together to be drug-free, sexually-abstinent, positive role models for their schools and communities. They equip them with expert, relevant training, and mobilize them to directly influence 5,650 local 6th, 8th, and 9th graders to make wise and healthy life choices through interactive, meaningful classroom presentations and community events.

I, Derik Roberts the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Teen Advisors as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of individualized after school programming through tutoring and mentoring.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide: (a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency an monthly report on the progress of the programs. The report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative, Derik Roberts

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Teen Advisors Inc.

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Teen Advisors Inc. to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$15,000.00 to Teen Advisors Inc. effort to mentor juveniles from ages 11-16 in middle schools and high schools to reduce the truancy rate, drug usage, pregnancy and delinquency among juveniles within the school system.

Analysis: Funds will be used to pay for quality programming as well as mentoring for juveniles. The focus will be through the Elevate program that targets students entering middle school.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Teen Advisors Inc. to provide funding for mentoring and quality programming for middle school children.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH TEEN ADVISORS INC. FOR \$15,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF TEEN ADVISORS INC.**

WHEREAS, Teen Advisors Inc. has the Teen Advisors Program to impact the lives of juveniles to reduce the rate of truancy, drug usage, pregnancy and delinquency and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$15,000.00 to the Teen Advisors Program.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Teen Advisors Inc. for \$15,000.00 for funding the Teen Advisors Program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

37. Turn Around Columbus: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Turn Around Columbus for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Turn Around Columbus

Grant Amount: \$20,000.00

Budget:	Supplies	– \$20,000.00
	Total	- \$20,000.00

Program Contact Information

Name: Ronzell Buckner Title: Executive Director

Address: 612 ½ Dirk Way, Columbus, GA 31907

Phone #: 706-442-8044

Project Description:

Victory Garden After-School and Wrap-Around Support Program

- a. Arts and Literacy exercises that build self-confidence and explore positive self-expression
- b. Dr. Martin Luther King Jr. Outdoor Learning Trail local history activities
- c. African-American book club Storytime, a curated selection of culturally relevant books that are read out loud and used to build literacy and vocab
- d. Garden-based hands-on lessons in science and math
- e. Work-based learning garden tasks
- f. Parental Education classes on parenting/behavioral management, healthy living, and financial literacy.
- g. Parent-Teacher-Community dinner, hosted by the children in the afterschool program to honor their families and teachers.
- h. Camp-fire talks with TAC volunteers, parents, and community elders on stopping violence, building community, and standing for justice
- i. Year-round produce production with tunnel houses that will be sold to the community at a subsidized affordable price by high school Youth Garden Leaders as a youth-run small business.

I, Ronzell Buckner the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of The Flourishing Ladies Program the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (d) the times and dates that the Grant programs are available – essentially a schedule of services; (e) the number of participants in the program and schools they attend; (f) Description of the process used to identify individuals for which services will be provided; (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to “Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least

\$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Turn Around Columbus

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Turn Around Columbus to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Turn Around Columbus in an effort to provide quality programming for juveniles within Muscogee County.

Analysis: Funds will be used to pay for training opportunities and mentoring for children within the Muscogee County.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Turn Around Columbus to provide quality programming for juveniles within the Muscogee County.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH TURN AROUND COLUMBUS FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF TURN AROUND COLUMBUS**

WHEREAS, Turn Around Columbus program has been designed to impact the lives of children living within Muscogee County,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to Turn Around Columbus

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Turn Around Columbus for \$20,000.00 for funding the Victory Garden program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

38. Whole Person Ministries: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Whole Person Ministries for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Whole Person Ministries

Grant Amount: \$20,000.00

Budget:	Supplies	– \$20,000.00
	Total	- \$20,000.00

Program Contact Information

Name: Corey Neal Title: Executive Director

Address: 2821 8thth street, Columbus, GA 31906

Phone #: 706-566-1084

Project Description:

This project will combined all current mentoring efforts under the name of **Men act This Way, Inc.** The purpose of this project is to expand our current mentoring efforts in two distinct environments working with young men to shape character that will help them maximize their full academic and social potential as well as becoming productive citizens. The mentoring curriculum being used is a modified version of Project Manhood that was developed by Dr.Sheldon D.Nix.

The curriculum being used for this project **Men Act This Way, Inc.** pulls from those two key areas of focus and has been used for the past 10 years by Mr. Mitchell and Dr. Forte. The first environment is school-based mentoring targeting males in third (3rd), fourth (4th), and fifth (5th) grades. The program occurs at schools identified as needing improvement based on the report card generated by the Georgia State Board of Education. The second environment is a community-based mentoring for males ages 9-17 living in the Midtown area of Columbus, GA. Midtown is a poverty-stricken area.

I, Corey Neal the duly authorized representative of the above named Grant Recipient, do hereby agree

to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of The Flourishing Ladies Program the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
(a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings; (b) the name of the chairman and the secretary of the advisory committee; (d) the times and dates that the Grant programs are available – essentially a schedule of services; (e) the number of participants in the program and schools they attend; (f) Description of the process used to identify individuals for which services will be provided; (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to "Seth Brown, Director of Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an

additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Whole Person Ministries

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Whole Person Ministries to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Whole Person Ministries in an effort to provide quality programming for juveniles within Muscogee County.

Analysis: Funds will be used to pay for training opportunities and mentoring for children within the Muscogee County.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Whole Person Ministries to provide quality programming for juveniles within the Muscogee County.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH WHOLE PERSON MINISTRIES FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF WHOLE PERSON MINISTRIES**

WHEREAS, Whole Person Ministries program has been designed to impact the lives of children living within Muscogee County,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to Whole Person Ministries

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Whole Person Ministries for \$20,000.00 for funding the Men Act this Way program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

39. W.O.R.K.S.: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with W.O.R.K.S. for \$45,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: The W.O.R.K.S. Program

Grant Amount: \$45,000.00

Budget:	Personnel	– \$45,000.00
	Total	- \$45,000.00

Program Contact Information

Name: Dr. Charles Flowers Title: Executive Director

Address: 3190 Huntwood Drive, Columbus, GA 31907

Phone #: 229-886-7922

Project Description:

In 2013, Dr. Flowers began collaborating with Chris Lindsey, Principal at G.W. Carver High School. This was in response to the discipline issues and disruptions they were experiencing at Carver. It has since expanded into fourteen other schools.

It will focus on specific students and families of students identified from data collected pertaining to negative behaviors of the student. Through this identification there will be parenting workshops and intervention. They will also create alternate solutions to suspension by working hand in hand with schools. Throughout this process the parents and families become part of the solution.

I, Charles Flowers the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of The W.O.R.K.S. Program the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of a tutoring and mentoring program.
3. When reimbursement is sought, the name of the person providing the service shall be provided along with the type of service provided. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide:
 - (a) the names, telephone numbers and email addresses for the advisory committee members in each county and a copy of the minutes, signed by the chairman and the secretary, for each of their meetings;
 - (b) the name of the chairman and the secretary of the advisory committee;
 - (d) the times and dates that the Grant programs are available – essentially a schedule of services;
 - (e) the number of participants in the program and schools they attend;
 - (f) Description of the process used to identify individuals for which services will be provided;
 - (h) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. All persons utilized by Grant Recipient who are to have contact with juvenile participants must undergo federal criminal background checks prior to the contact. Grant Recipient shall provide a list of the names of any persons, whether paid or unpaid, who are to have contact with any program participants and shall provide the results of the criminal background checks to the Agency prior to any contact with program participants.
6. Grant Recipient shall provide to Agency a list of all Program participants. The parent or guardian of each participant as well as the participant shall sign an acknowledgement that any complaints about the Grant Recipient should be made to “Seth Brown, Director of

Office of Crime Prevention, P.O. Box 1340, Columbus, Georgia 31902-1340. The signed acknowledgement shall be submitted to the Agency.

7. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
8. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing school drop-outs, juvenile delinquency and crime rates among juveniles.
9. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
10. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the Georgia Criminal Justice Coordinating Council determines the funds have been misused.
11. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
12. The Grant Recipient shall use generally accepted accounting principles ("GAAP") to account for all financial transactions used to substantiate the fulfillment of this Grant.
13. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the Criminal Justice Coordinating Council, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
14. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
15. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this

Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

16. All services must be provided by properly certified or licensed personal.

17. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative,

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: W.O.R.K.S.

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with W.O.R.K.S. to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$45,000.00 to W.O.R.K.S. in an effort to provide quality after school programming and tutoring for juveniles during the school year.

Analysis: Funds will be used to pay for after school tutoring, mentoring and advanced help for children in need. It will focus on specific students and families of students identified from data collected pertaining to negative behaviors of the student. Through this identification there will be parenting workshops and intervention. They will also create alternate solutions to suspension by working hand in hand with schools.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with W.O.R.K.S. to provide quality after school programming and tutoring for juveniles during the school year.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH W.O.R.K.S. FOR \$45,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF W.O.R.K.S.**

WHEREAS, W.O.R.K.S. program has been designed to impact the lives of children living within Muscogee County and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$45,000.00 to W.O.R.K.S.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with W.O.R.K.S. for \$45,000.00 for funding the W.O.R.K.S. program. Funds are budgeted in the FY20 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

40. YMCA of Columbus, Georgia: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with YMCA of Columbus, Georgia for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: YMCA of Columbus, Georgia

Amount: \$20,000.00

Budget:	Personnel -	\$20,000.00
	Total -	\$20,000.00

Program Contact Information

Name: Mario Davis Title: CEO

Address: P.O. Box 1640 Columbus, Georgia 31902

Phone #: 706-322-8269

Project Description

In an effort to intervene with the juvenile violence during after school hours and offer quality after school and weekend programming that promotes academic achievement, health and wellness, building relationships, and character development for youth grades 7 to 12, the YMCA of Metropolitan Columbus is seeking funding from the Columbus Consolidated Crime Prevention Office to assist in the development of the Columbus Y Achievers Program.

The Achievers Program is based on a National YMCA Program which is designed to help students set and pursue their post-secondary educational and career goals. Through academic support, career exploration and mentoring, the YMCA Achievers Program will help youth raise their academic standards, develop a positive sense of self, build character, explore diverse college and career options, and networking with professionals.

I, Mario Davis the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Columbus Community Center as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of mentoring and after school services.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide: (a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: YMCA of Columbus, Georgia

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with YMCA of Columbus, Georgia to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to YMCA of Columbus, Georgia effort to provide after school care, mentoring and tutoring for juveniles age 7-12. The students come primarily from the Title 1 elementary and middle schools in south Columbus.

Analysis: Funds will be used to pay for quality programming as well as mentoring for students within YMCA of Columbus, Georgia.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with YMCA of Columbus, Georgia to provide funding for quality programming as well as mentoring for students.

RESOLUTION**NO. _____****A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH YMCA OF COLUMBUS GEORGIA FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF THE YMCA OF COLUMBUS, GEORGIA.**

WHEREAS, YMCA of Columbus Georgia has the after school program to impact the lives of students within Muscogee County. and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to YMCA of Columbus, Georgia.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with YMCA of Columbus Georgia for \$20,000.00 for funding the after school program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor

File Attachments for Item:

41. Young Life: A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Young Life for \$20,000 in Crime Prevention Grant funds.

Local Assistance Grant Agreement

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Young Life

Amount: \$20,000.00

Budget:	<u>Personnel -</u>	<u>\$20,000.00</u>
	Total -	\$20,000.00

Program Contact Information

Name: Lauren Johnson

Title: Area Director

Address: P.O. Box 1498 Columbus, GA 31902

Phone #: 706-327-3991

Project Description

Young Life effort is to mentor juveniles from ages 14-18 in Carver High and Hardaway High to reduce the truancy rate, drug usage, pregnancy and delinquency among juveniles within the school system.

I, Lauren Johnson the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Columbus Community Center as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of mentoring and after school services.
3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide: (a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.

8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.
14. All services must be provided by properly certified or licensed personal.
15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative

Date

Agenda Item # ____

Columbus Consolidated Government

Council Meeting

9/08/2020

Agenda Report # ____

TO: Mayor and Council

SUBJECT: Young Life

INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Young Life to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$20,000.00 to Young Life effort to mentor juveniles from ages 14-18 in Carver High and Hardaway High to reduce the truancy rate, drug usage, pregnancy and delinquency among juveniles within the school system.

Analysis: Funds will be used to pay for quality programming as well as mentoring for juveniles.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Young Life to provide funding for mentoring and quality programming for high school children.

RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH YOUNG LIFE FOR \$20,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF YOUNG LIFE.

WHEREAS, Young Life has the Young Life Program to impact the lives of juveniles to reduce the rate of truancy, drug usage, pregnancy and delinquency and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$20,000.00 to the Young Life Program.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Young Life for \$20,000.00 for funding the Young Life Program. Funds are budgeted in the FY21 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September, 2020 and adopted at said meeting by the affirmative vote of ___ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor

File Attachments for Item:

2nd Reading - An ordinance amending Sec. 20-13.11. of the Columbus Code pertaining to parking management districts to create a new parking enforcement district in the downtown historic district to be administered by the Department of Transportation (METRA); and for other purposes. (Councilors Woodson and Thomas)

AN ORDINANCE

NO. _____

An ordinance amending Sec. 20-13.11. of the Columbus Code pertaining to parking management districts to create a new parking enforcement district in the downtown historic district to be administered by the Department of Transportation (METRA); and for other purposes.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

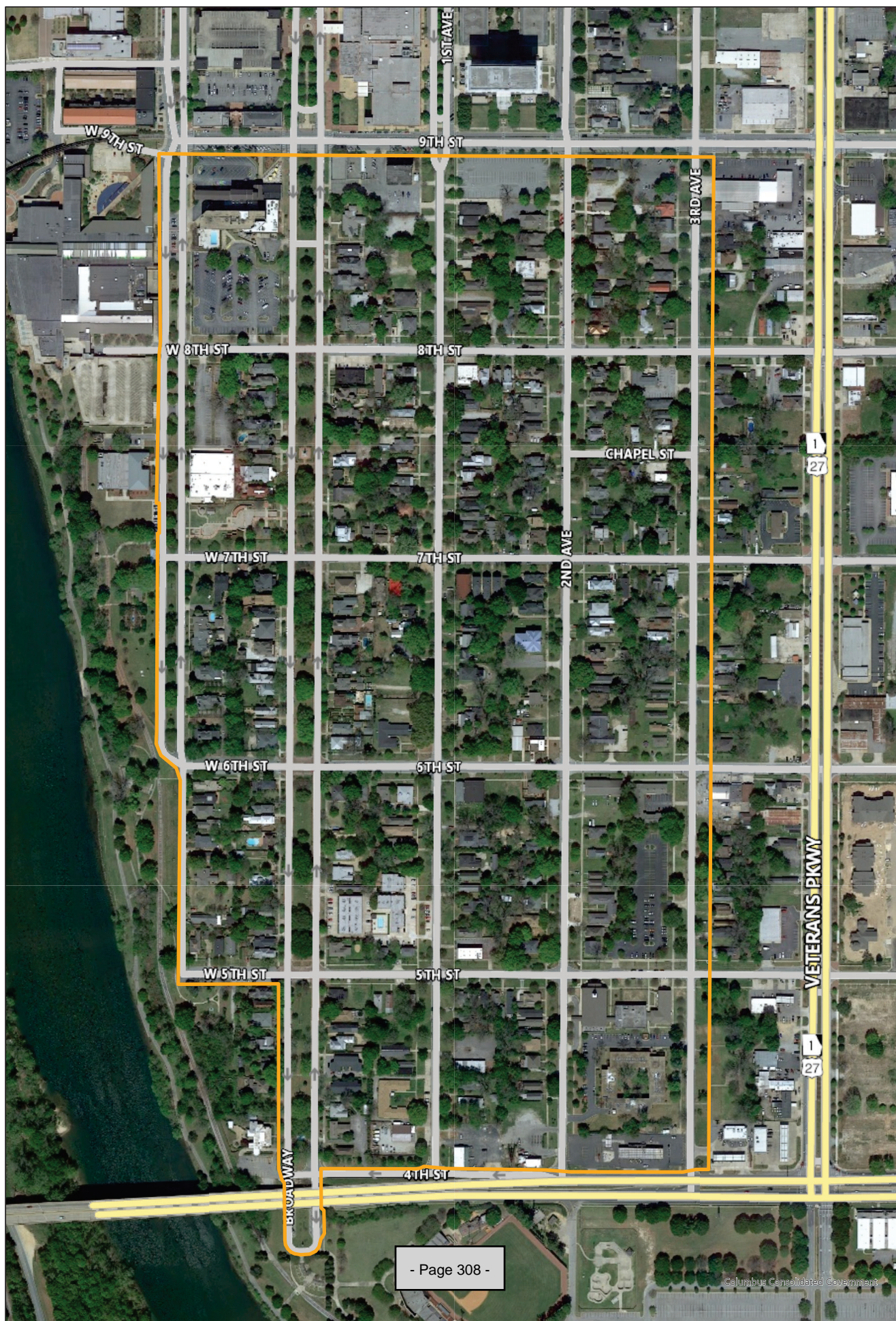
SECTION 1.

Columbus Code Section 20-13.11 is hereby amended by adding a new paragraph (b)(4) to that Section to read as follows:

“(4) Downtown Historic District Parking Management District: To enforce public, reserved, and permitted parking in the Downtown Historic District as shown on the following map, which is incorporated herein.



DOWNTOWN HISTORIC DISTRICT PARKING MANAGEMENT DISTRICT



Parking Restrictions will be enforced in accordance with posted signage. The Columbus Police Department will enforce parking violations in posted time zones and those that involve parking on the grass.”

SECTION 2.

All Ordinances and parts of Ordinances in conflict with this Ordinance are hereby repealed.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 25th day of August, 2020; introduced a second time at a regular meeting of said council held on the ____ day of _____, 2020 and adopted at said meeting by the affirmation vote of ____ members of Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Tucker	voting _____.
Councilor Woodson	voting _____.

Sandra T. Davis
Clerk of Council

B.H. “Skip” Henderson, III
Mayor

File Attachments for Item:

2. 1st Reading - REZN-05-20-1775: An ordinance rezoning 0.13 acres located at 2900 11th Avenue (parcel id # 015-010-006). The current zoning is SFR4 (Single Family Residential 4). The proposed zoning is RMF1 (Residential Multifamily 1). The proposed use is Triplex. The Planning Advisory Commission recommends denial based on the Staff Report and previous rezonings of the property; and the Planning Department recommends denial based on previous rezonings completed in in 2017 at the request of Waverly Terrace Historic District residents to move towards Single Family Residential Housing. The applicant is Matthew Hagerty. (Councilor Woodson)

AN ORDINANCE**NO. _____**

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia; this amendment changes certain boundaries of a district located at **2900 11th Avenue** (parcel # 015-010-006) from SFR4 (Single Family Residential 4) Zoning District to RMF1 (Residential Multifamily 1) Zoning District.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS:

That the Zoning Atlas on file with the Planning Department is hereby amended by changing the aforementioned property from SFR4 (Single Family Residential 4) Zoning District to RMF1 (Residential Multifamily 1) Zoning District:

All that lot, tract and parcel of land situate, lying and being in Columbus, Muscogee County, Georgia, being known and designated as all of Lot 160, Replat of Lot 6, in Block "K", WAVERLY TERRACE SURVEY, as said lot is shown upon a map or plat recorded in Deed Book 5, Folio 488, in the Office of the Clerk of the Superior Court of Muscogee County, Georgia, the tract and parcel hereby conveyed being a corner lot, fronting 50 feet along the southeasterly line of 11th Avenue and 150 feet along the northeasterly line of 29th Street and have a northeasterly line of 150 feet and southeasterly line of 50 feet, all as shown upon said map or plat. Located thereon is dwelling numbered 2900 11th Avenue, according to the present system of numbering dwellings in Muscogee County, Georgia.

This conveyance is hereby made subject to all valid and enforceable restrictive covenants and easements of record applicable thereto; and subject, also, to all valid and enforceable zoning ordinances and regulations applicable thereto so long as said ordinances and regulations remain in full force and effect.

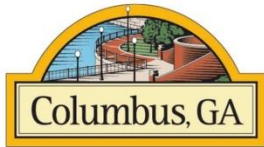
Introduced at a regular meeting of the Council of Columbus, Georgia held on the 8th day of September, 2020; introduced a second time at a regular meeting of said Council held on the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.

Councilor Thomas voting _____.
Councilor Tucker voting _____.
Councilor Woodson voting _____.

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor



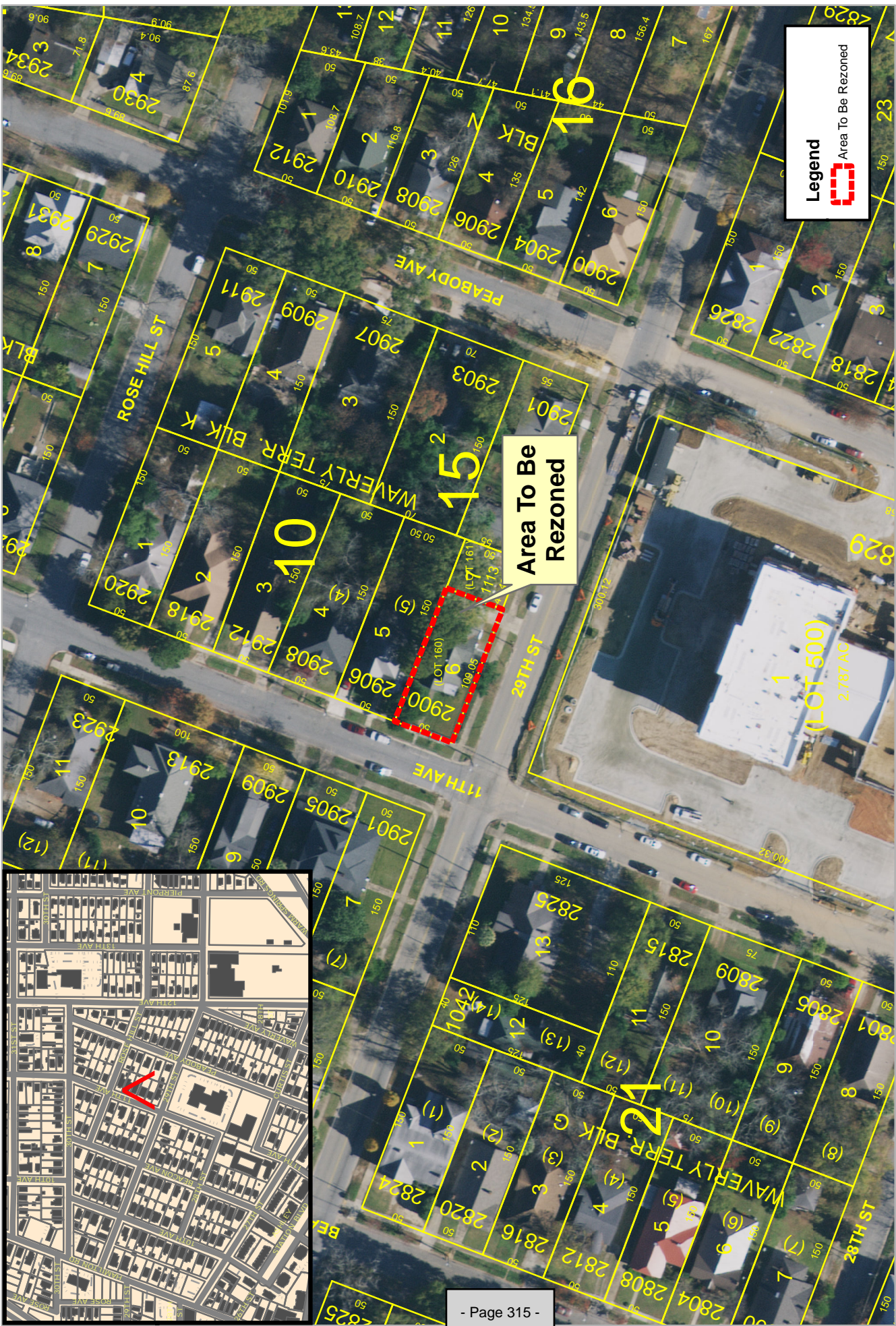
CONSOLIDATED GOVERNMENT
What progress has preserved.
PLANNING DEPARTMENT

COUNCIL STAFF REPORT

REZN-05-20-1775

Applicant:	Matthew Hagerty
Owner:	Same
Location:	2900 11 th Avenue
Parcel:	015-010-006
Acreage:	0.13 Acres
Current Zoning Classification:	SFR4 (Single Family Residential 4)
Proposed Zoning Classification:	RMF1 (Residential Multifamily 1)
Current Use of Property:	Single Family Home
Proposed Use of Property:	Triplex
Council District:	District 7 (Woodson)
PAC Recommendation:	Denial based on the Staff Report and previous rezonings of the property.
Planning Department Recommendation:	Denial based on previous rezonings completed in 2017 by the Planning Department at the request of Waverly Terrace Historic District residents to move towards Single Family Residential Housing. This property was one of the parcels that agreed to be rezoned from RMF1 (Residential Multifamily 1) to SFR4 (Single Family Residential 4) during the combined rezoning efforts.
Fort Benning's Recommendation:	N/A
DRI Recommendation:	N/A
General Land Use:	Consistent Planning Area D
Current Land Use Designation:	Single Family Residential

Future Land Use Designation:		Single Family Residential
Compatible with Existing Land-Uses:		Yes
Environmental Impacts:		The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.
City Services:		Property is served by all city services.
Traffic Impact:		Average Annual Daily Trips (AADT) will increase by 96 trips if used for residential use. The Level of Service (LOS) will remain at level B.
Traffic Engineering:		This site shall meet the Codes and regulations of the Columbus Consolidated Government for residential usage.
Surrounding Zoning:	North South East West	SFR4 (Single Family Residential 4) RMF1 (Residential Multifamily 1) RMF1 (Residential Multifamily 1) RMF1 (Residential Multifamily 1)
Reasonableness of Request:		The request is compatible with existing land uses.
School Impact:		N/A
Buffer Requirement:		N/A
Attitude of Property Owners:		Fifty (50) property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received fifty (50) calls and/or emails regarding the rezoning.
	Approval Opposition	0 Responses 50 Responses
Additional Information:		Waverly Terrace Petition
Attachments:		Aerial Land Use Map Location Map Zoning Map Existing Land Use Map Future Land Use Map Traffic Report Waverly Terrace Petition



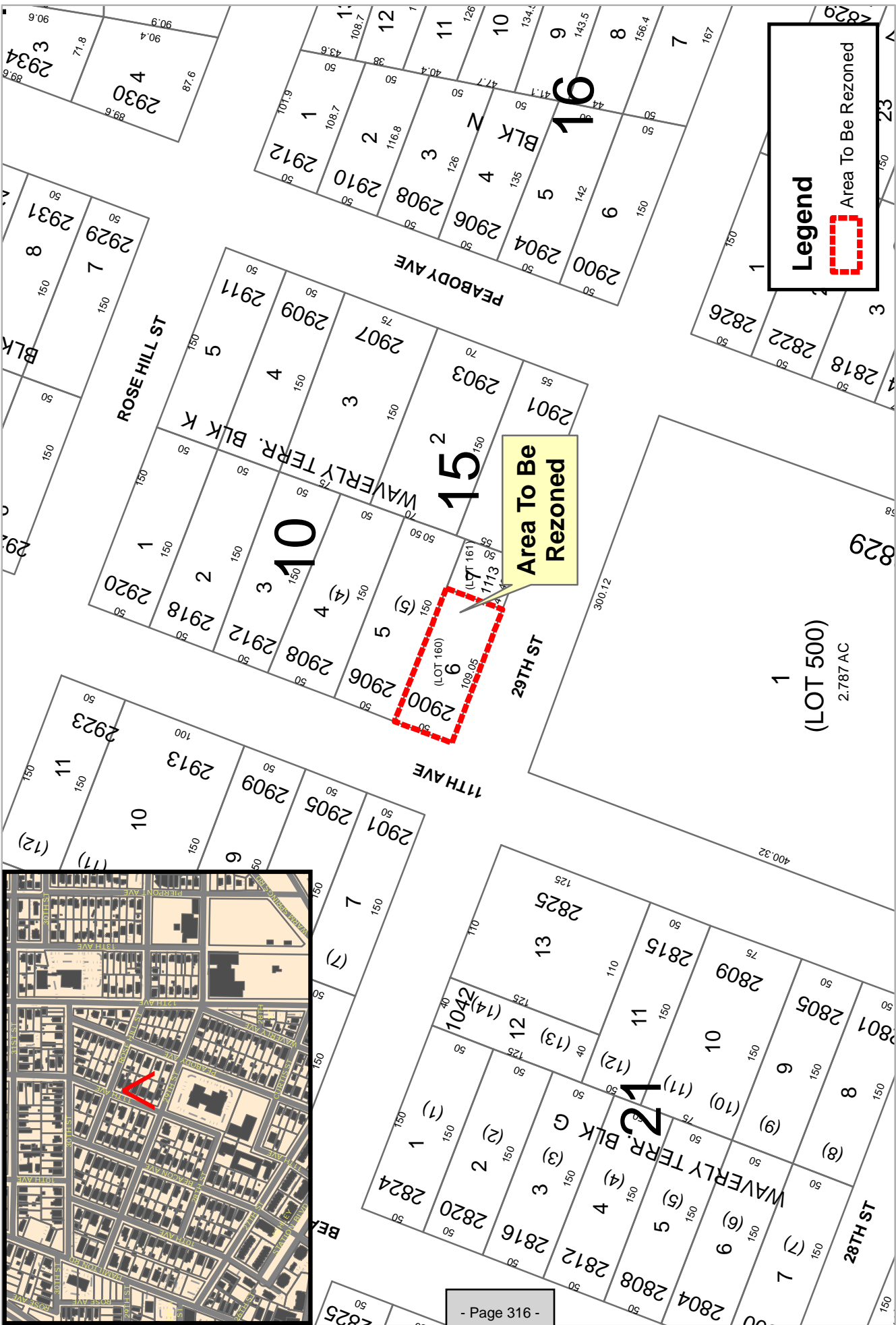
This material is made available as a public service. Maps and data are to be used for reference purposes only. The data contained is subject to constant change. Map information is believed to be correct but is not guaranteed.

Date: 5/26/2020

Item #2.

Aerial Map for REZN 05 - 20 - 1775
Map 015 Block 010 Lot 006
Planning Department-Planning Division
Prepared By Planning GIS Tech

0 50 100 Feet
1 inch = 100 feet
Data Source: IT/GIS
Author: DavidCooper

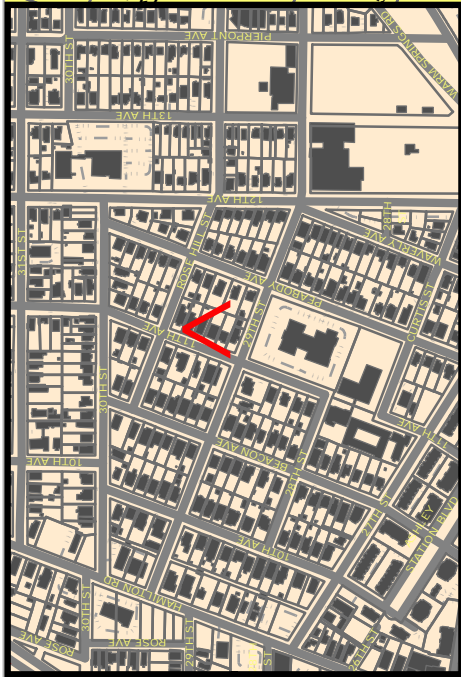


0 50 100 Feet
1 inch = 100 feet
Data Source: IT/GIS
Author: David Cooper

Location Map for REZN 05 - 20 - 1775
Map 015 Block 010 Lot 006
Planning Department-Planning Division
Prepared By Planning GIS Tech

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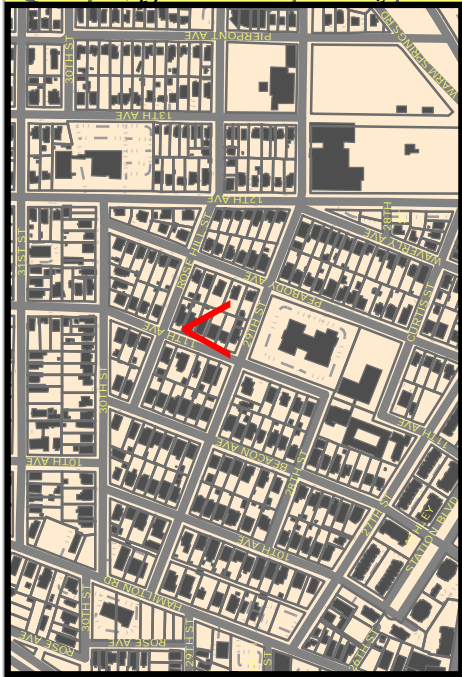
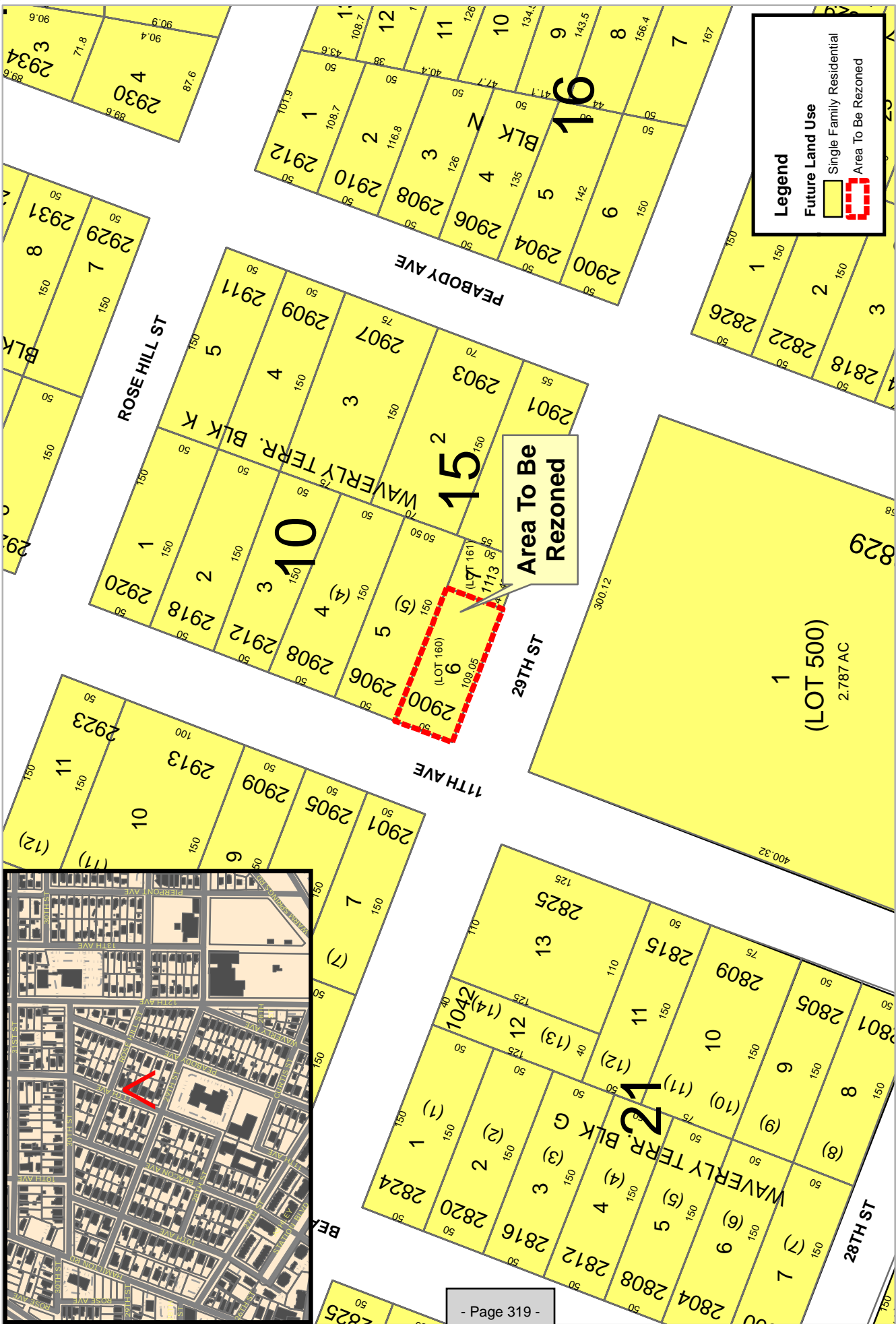


0 50 100 Feet
1 inch = 100 feet
Data Source: IT/GIS
Author: David Cooper

Existing Land Use Map for REZN 05 - 20 - 1775
Map 015 Block 010 Lot 006
Planning Department-Planning Division
Prepared By Planning GIS Tech

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1 inch = 100 feet
Data Source: IT/GIS
Author: David Cooper

Future Land Use Map for REZN 05 - 20 - 1775
Map 015 Block 010 Lot 006
Planning Department-Planning Division
Prepared By Planning GIS Tech

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Map information is believed to be correct but is not guaranteed.



ZONING CASE NO.	REZN 05-20-1775
PROJECT	2900 11th Avenue
CLIENT	SFR4 to RMF1
REZONING REQUEST	

REZN 05-20-1775
2900 11th Avenue
SFR4 to RMF1

Trip Generation Land Use Code*

Existing Land Use

Proposed Land Use

Existing Trip Rate Unit

Proposed Trip Rate Unit

210 & 221

Single Family Residential 4 - (SFR4)

Residential Multi-Family 1 - (RMF1)

SFR1 - Acreage converted to square footage.

RMF1 - Acreage converted to square footage.

[illegible]

TRAFFIC PROJECTIONS

Name of Street	Hamilton Road
Street Classification	Undivided Arterial
No. of Lanes	2
City Traffic Count (2018)	10,300
Existing Level of Service (LOS)**	C
Additional Traffic due to Existing Zoning	9
Total Projected Traffic (2019)	10,309
Projected Level of Service (LOS)**	C

PROPOSED ZONING (RMF1)

Name of Street	Hamilton Road
Street Classification	Undivided Arterial
No. of Lanes	2
City Traffic Count (2018)	10,300
Existing Level of Service (LOS)**	C
Additional Traffic due to Proposed	6
Total Projected Traffic (2019)	10,306
Projected Level of Service (LOS)**	C

Petition of Concerned Citizens Against Rezoning 2900 11th Ave. Columbus, GA

Reference REZN-05-20-1775_2900 11th Avenue_ Matthew Hagerty

Petition Summary: Join us to petition for denial of rezoning 2900 11th Avenue, Columbus, GA *from* a Single Family residence (SFR4) *to* multi-family (RMF1) as requested by Freaky Fast Home Buyers & Investments. They plan to rent the home as a triplex (Three different residents in the same house). By signing this petition, you will help preserve and protect residents' home values and the history of Waverly Terrace Historic District, Columbus' first planned neighborhood.

Action Petitioned For: We, the undersigned concerned citizens, urge Columbus leadership to:
Deny rezoning 2900 11th Avenue to RMF1 (Residential Multifamily 1).

(Signer documentation can be requested from Mike Johnson at waverlyterracewm@gmail.com)

Signature	Printed Name	Comment
By email	Libby Smith	... I do not want to see this property or any additional homes in this historic district rezoned from single family to multi-family...
By email	Mike Johnson	We have worked so hard for so long to improve Waverly Terrace. I do not accept having to take a step back. Deny this rezoning.
By email	Don Smith	I, Don Smith, Approve of the Petition above.
By email	Holly Talley	No comment
By text	Bert Talley	No comment
By email	Peri Johnson	No comment
By email	Claire Foster	No comment
By email	Cody Phillips	No comment

By email	Jon Magee	This is Jon Magee, and Alli Magee, and we approve this petition.
By email	Alli Magee	This is Jon Magee, and Alli Magee, and we approve this petition.
By email	Brenda Hall	No comment
By email	Jan Terrell Crawford	I will fully support your petition to fight the rezoning to a multiple family area.
By email	Starla Mandeville	I am opposed to this rezoning of this property! I am a homeowner on Peabody avenue. This is unacceptable! We only want single family homes in this area!
By email	Angela Johnson	Vote NO
By email	Jill Yates	I support this petition against rezoning 2900 111th Ave. from a single family to a multi family residence. That area is where my father grew up in and I think it is important to retain this part of history in our community.
By email	Judy Whitt	Please add my name to the petition to retain single family homes in Waverly Terrace.
By email	Randy Whitt	Please add my name to the petition to retain the single family zoning.
By email	Becky Williams	Please put my name on petition to retain single family housing in Waverly Terrace.
By email	Marcia Foster	I agree that rezoning to multi-family housing would be a detriment to Waverly Terrace.

By email	Gail Sinkule	Please add my name to support your proposal to NOT redone the Waverly Terrace area
By email	Bob Capion	...I would like to see it [Waverly Terrace] continue to become an owner occupied neighborhood and not a real estate investment rental community. See complete comment in email
By email	Raymond Gonzalez	... [I] Request Columbus leadership to: Deny re-zoning 2900 11th Avenue to RMF1 (Residential Multifamily 1). See complete comment in email
By email	Richard Parker	Please add my name to the petition against rezoning the referenced property from single family to multiple-family.
By email	Pamela Parker	Please add my name to the petition against rezoning the referenced property from single family to multiple-family.
By email	Joseph Forant	2900 11th Ave should remain zoned as a single family home not a multi-family resident
By email	Dianne Armstrong	...it undermines everything we fought for and opens the door for more violations of our efforts to improve the neighborhood. Please add my name to the petition.
By email	Abbie Lloyd	Approved
By email	Betty J Middleton	I agree to the denial to rezone 2900 11th Avenue.
By email	Mary-Kay Nester	Please add my name to the petition.

By email	Linda Boone	... THIS IS NOT GOOD FOR OLDER CITIZENS AND HOME OWNERS ... See complete comment in email
By Text	Marc Antrobius	No comment
By Text	Becky Antrobius	No comment
By email	Sandra Schmidt	I am sending you an email to show my support for the signing of the petition against the rezoning.
By email	Margo Bramlett	Please add us to the petition:
By email	Hunter Bramlett	Please add us to the petition:
By email	Rebecca Posey George	You can add my name to the petition...
By email	Bill Gaddy	I would like to add my name to the petition.
By text	Karen Holloman	Approved
By email	Chris Dubose	... Request to be added to the petition.
By email	Stephanie Dubose	... Request to be added to the petition.
By email	Rebekah Hoyt	...I believe this to be outrageous at best to change the zoning... See complete comment in email
By email	Courtney George	Add me to the petition
By email	Steff Smith	We strongly oppose the proposed rezoning of this property as it is direct conflict with the work being done to restore Waverly Terrace to a single family residence neighborhood and to preserve its

		important place in the history of Columbus.
By email	Tom Smith	We strongly oppose the proposed rezoning of this property as it is direct conflict with the work being done to restore Waverly Terrace to a single family residence neighborhood and to preserve its important place in the history of Columbus.
By email	Justin Krieg	Add me to the petition. Thanks
By email	Danyail Sawyer	add me to the petition please
By email	Mckinley Patterson	add me to the petition please
By email	Janet Lynn Jackson	add me to the petition please
By email	Amanda Haskell	add me to the petition please
By email	Alex Reddick	I, Alex Reddick, request to be added to the petition
By email	Roy J. Vogel	I, Roy J. Vogel, request to be added to the petition
By Text	Brandy Patterson	We don't want it to be rezoned to multi family
By Text	Karen Barber	Owner next door, We don't want it to be rezoned to multi family

File Attachments for Item:

3. 1st Reading - An ordinance extending a State of Public Health Emergency in Columbus, Georgia through October 10, 2020; providing for public meetings to be held using telephonic or video participation; providing authorization for the Mayor to respond to ongoing COVID-19 developments by Executive Order; and for other purposes. (Mayor Pro-Tem)

ORDINANCE**NO.**

An ordinance extending a State of Emergency in Columbus, Georgia; providing for public meetings to be held using telephonic or video participation; providing authorization for the Mayor to respond to ongoing COVID-19 developments by Executive Order; and for other purposes.

WHEREAS, Columbus, Georgia has experienced an event of critical significance as a result of the Coronavirus COVID-19) disease ("COVID-19") which has continued to worsen over time; and

WHEREAS, the President of the United States declared a National Public Health Emergency on Friday March 13, 2020; and

WHEREAS, on March 14, 2020 Governor Brian Kemp declared a Public Health State of Emergency in Georgia and renewed his declaration on April 8, 2020, April 30, 2020, May 28, 2020, and again on June 29, 2020 so that it will remain in effect at least through August 11, 2020; and

WHEREAS, the Charter of the Columbus, Georgia grants to this Council the power to protect the safety, health, peace, security and general welfare of the inhabitants of the consolidated government, Charter of the Consolidated Government Columbus, Georgia (hereinafter, "Columbus Charter") §3-104 (2); and

WHEREAS, pursuant to the above referenced emergency powers this Council adopted ordinances on March 24, 2020 and again on April 28, 2020 declaring a local state of emergency and regulating certain local matters that were impacted by the COVID-19 pandemic, and all provisions of these ordinances expired on or before June 1, 2020; and

WHEREAS, according to the Georgia Department of Public Health Daily Status Report for Saturday, July 11th, 2020, Georgia now has 114,401 confirmed cases of COVID-19, including 2,698 confirmed cases in Columbus Georgia/ Muscogee County; and

WHEREAS, according to the Georgia Department of Public Health Daily Status Report for Saturday, July 11th, 2020, 2,996 individuals in Georgia have died and 13,205 have been hospitalized after contracting COVID-19; and

- WHEREAS**, as indicated above, the state of Georgia remains under a state of emergency as a result of the COVID-19 pandemic; and
- WHEREAS**, Governor Brian Kemp has relaxed and/or removed many restrictions on businesses resulting in citizens and visitors interacting in public and commercial establishments; and
- WHEREAS**, the number of cases is growing rapidly; and if COVID-19 continues to spread in Columbus, Georgia and the surrounding communities, the number of persons relying on medical, pharmaceutical, and general cleaning supplies will increase, the private and public sector work force will be negatively impacted by absenteeism, and the demand for medical facilities may exceed locally available resources; and
- WHEREAS**, the CDC indicates that there is evidence of widespread community transmission in Georgia; and
- WHEREAS**, the CDC and public health officials expect that additional cases of COVID- 19 will be identified in the coming days; and
- WHEREAS**, taking measures to control outbreaks minimizes the risk to the public, maintains the health and the safety of the residents of Columbus, and limits the spread of infection in our communities and within the healthcare delivery system; and
- WHEREAS**, it is vitally important that we all work together to decrease the widespread proliferation of COVID-19 among us all now rather than suffer the unfortunate and devastating medical and economic consequences later; and
- WHEREAS**, this emergency order is authorized by O.C.G.A. §§38-3-4 and 38-3-28 and the local control provisions of Governor Kemp's Executive Order of June 29, 2020, and August 31, 2020 and it is specifically intended to supplement such declaration, as amended, and should not be construed to be inconsistent therewith; and
- WHEREAS**, pursuant to O.C.G.A. §38-3-51, the Governor's declared public health emergency authorizes the Mayor and Council to use emergencies powers in O.C.G.A. §§38- 3-1 through 38-3-64; and
- WHEREAS**. in the judgment of the Mayor and Columbus Council, with advice from other subject matter experts, there exist emergency conditions as a result of COVID-19 within the geographical boundaries of the Consolidated Government as described in Section 1-102 of the Charter requiring extraordinary and immediate corrective actions for the protection of the health,

safety, and welfare of the citizens of Columbus, Georgia and the surrounding communities;

WHEREAS, this Mayor and Council have determined that it is necessary to reimpose its Declaration of a Local State of Emergency; and

WHEREAS, the Columbus Charter also grants to the Council the power to determine that a state of emergency exists due to a natural disaster and adopt an ordinance addressing the emergency without a second reading of that Ordinance, Columbus Charter §3-201(3); and

NOW THEREFORE, the Columbus Council hereby declares and ordains as follows:

Section 1.

The Mayor and Council adopt and make the findings discussed in the "Whereas" paragraphs the factual findings of the Council.

Section 2.

The Mayor and Council hereby reinstitute the declaration of a local state of public health emergency in Columbus, Georgia.

Section 3.

During this local public health emergency, this Council and all Boards and Commissions of the Columbus Consolidated Government are hereby authorized to meet by video or teleconference during the period of emergency as long as the requirements of O.C.G.A. 50-14-1(g) pertaining to public access are met.

Section 4.

This Ordinance shall become effective at 8:00 a.m. on the next day following the Mayor's signature and will continue to be in effect until 11:59 p.m. on Saturday, October 10, 2020, or until it is extended, rescinded, superseded, or amended by an ordinance of this Council.

Section 5.

All Ordinances or parts of Ordinances in conflict with this Ordinance are, to the extent of such conflict, hereby repealed or set aside.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 8th day of September, 2020; and adopted at said meeting after one reading in accordance with Section 3-201(3) by the affirmative vote of ____ members of Council.

Councilor Allen	voting	_____
Councilor Barnes	voting	_____
Councilor Crabb	voting	_____
Councilor Davis	voting	_____
Councilor Garrett	voting	_____
Councilor House	voting	_____
Councilor Huff	voting	_____
Councilor Thompson	voting	_____
Councilor Tucker	voting	_____
Councilor Woodson	voting	_____

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor

File Attachments for Item:

5. Resolution - A Resolution authorizing, approving and ratifying the execution of a Grant Agreement by and among the United States of America, acting through the Federal Aviation Administration, the Columbus Airport Commission and Columbus, Georgia, a Consolidated Government. (Request of the Columbus Airport Commission)



U.S. Department
of Transportation
Federal Aviation
Administration

GRANT AGREEMENT

PART I –OFFER

Federal Award Offer Date	<u>August 21, 2020</u>
Airport/Planning Area	<u>Columbus</u>
AIP Grant Number	<u>3-13-0035-046-2020</u>
Unique Entity Identifier	<u>107532855</u>
TO:	<u>Columbus Airport Commission and Columbus Consolidated Government</u> (herein called the "Sponsor")

FROM: **The United States of America**(acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA a Project Application dated June 16, 2020, for a grant of Federal funds for a project at or associated with the Columbus Airport, which is included as part of this Grant Agreement; and

WHEREAS, the FAA has approved a project for the Columbus Airport (herein called the "Project") consisting of the following:

Modify Terminal Building - Phase III - Roof Replacement (19,000 SF)

which is more fully described in the Project Application.

NOW THEREFORE, According to the applicable provisions of the former Federal Aviation Act of 1958, as amended and recodified, 49 U.S.C. § 40101, et seq., and the former Airport and Airway Improvement Act of 1982 (AAIA), as amended and recodified, 49 U.S.C. § 47101, et seq., (herein the AAIA grant statute is referred to as "the Act"), the representations contained in the Project Application, and in consideration of (a) the Sponsor's adoption and ratification of the Grant Assurances dated March 2014, as applied and interpreted consistent with the FAA Reauthorization Act of 2018 (see 2018 FAA Reauthorization grant condition.), (b) and the Sponsor's acceptance of this Offer; and, (c) the benefits to accrue to the United States and the public from the accomplishment of the Project and compliance with the Grant Assurances and conditions as herein provided.

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100% percent of the allowable costs incurred accomplishing the Project as the United States share of the Project.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is **\$1,332,444.**

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b):

\$1,332,444 for airport development

The source of this Grant may include funding from the Small Airport Fund.

2. **Multi-Yeah Grant.** This project is part of a multi-year grant, which is more fully described in the Special Conditions. The total United States share of the project is **\$1,332,444**, and the project is planned to be funded in Fiscal Years **2020-2021**. For the fiscal years in which this project is being funded, the FAA will establish that fiscal year's maximum obligation in a letter to the Sponsor. When the FAA can calculate the funding and incur the obligation, the FAA will issue this letter to the Sponsor. Funding which will be subject to the restriction on the use of such apportionments imposed on FAA by existing and future Appropriations Acts. This commitment does not in itself obligate, preclude, or restrict the FAA in the use of any funds made available for discretionary use to further aid the Sponsor in meeting the cost of this project.
3. **Period of Performance.** The period of performance begins on the date the Sponsor formally accepts this agreement. Unless explicitly stated otherwise in an amendment from the FAA, the end date of the period of performance is 4 years (1,460 calendar days) from the date of formal grant acceptance by the Sponsor.

The Sponsor may only charge allowable costs for obligations incurred prior to the end date of the period of performance (2 CFR §200.309). Unless the FAA authorizes a written extension, the sponsor must submit all project closeout documentation and liquidate (pay off) all obligations incurred under this award no later than 90 calendar days after the end date of the period of performance (2 CFR §200.343).

The period of performance end date does not relieve or reduce Sponsor obligations and assurances that extend beyond the closeout of a grant agreement.

4. **Ineligible or Unallowable Costs.** The Sponsor must not include any costs in the project that the FAA has determined to be ineligible or unallowable.
5. **Indirect Costs - Sponsor.** Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the project application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages.
6. **Determining the Final Federal Share of Costs.** The United States' share of allowable project costs will be made in accordance with the regulations, policies, and procedures of the Secretary. Final determination of the United States' share will be based upon the final audit of the total amount of allowable project costs and settlement will be made for any upward or downward adjustments to the Federal share of costs.
7. **Completing the Project Without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the project without undue delays and in accordance with this agreement, and the regulations, policies, and procedures of the Secretary. Per 2 CFR § 200.308, the Sponsor agrees to

report to the FAA any disengagement from performing the project that exceeds three months. The report must include a reason for the project stoppage. The Sponsor also agrees to comply with the assurances which are part of this agreement.

8. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
9. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs of the project unless this offer has been accepted by the Sponsor on or before **September 16, 2020**, or such subsequent date as may be prescribed in writing by the FAA.
10. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner for any project upon which Federal funds have been expended. For the purposes of this grant agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor, that were originally paid pursuant to this or any other Federal grant agreement. The Sponsor must obtain the approval of the Secretary as to any determination of the amount of the Federal share of such funds. The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.
11. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or be incident to, compliance with this grant agreement.
12. **System for Award Management (SAM) Registration And Universal Identifier.**
 - A. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR 25.110, the Sponsor must maintain the currency of its information in the SAM until the Sponsor submits the final financial report required under this grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
 - B. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/SAM/pages/public/index.jsf>.
13. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.
14. **Informal Letter Amendment of AIP Projects.** If, during the life of the project, the FAA determines that the maximum grant obligation of the United States exceeds the expected needs of the Sponsor by \$25,000 or five percent (5%), whichever is greater, the FAA can issue a letter amendment to the Sponsor unilaterally reducing the maximum obligation.

The FAA can also issue a letter to the Sponsor increasing the maximum obligation if there is an overrun in the total actual eligible and allowable project costs to cover the amount of the overrun provided it will

not exceed the statutory limitations for grant amendments. The FAA's authority to increase the maximum obligation does not apply to the "planning" component of condition No. 1.

The FAA can also issue an informal letter amendment that modifies the grant description to correct administrative errors or to delete work items if the FAA finds it advantageous and in the best interests of the United States.

An informal letter amendment has the same force and effect as a formal grant amendment.

- 15. Air and Water Quality.** The Sponsor is required to comply with all applicable air and water quality standards for all projects in this grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this agreement.
- 16. Financial Reporting and Payment Requirements.** The Sponsor will comply with all federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.
- 17. Buy American.** Unless otherwise approved in advance by the FAA, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured products produced outside the United States to be used for any project for which funds are provided under this grant. The Sponsor will include a provision implementing Buy American in every contract.
- 18. Maximum Obligation Increase.** In accordance with 49 U.S.C. § 47108(b), as amended, the maximum obligation of the United States, as stated in Condition No. 1 of this Grant Offer:
 - A. May not be increased for a planning project;
 - B. May be increased by not more than 15 percent for development projects if funds are available;
 - C. May be increased by not more than 15 percent for land project if funds are available.
- 19. Audits for Public Sponsors.** The Sponsor must provide for a Single Audit or program specific audit in accordance with 2 CFR part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Provide one copy of the completed audit to the FAA if requested.
- 20. Suspension or Debarment.** When entering into a "covered transaction" as defined by 2 CFR §180.200, the Sponsor must:
 - A. Verify the non-federal entity is eligible to participate in this Federal program by:
 1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-federal entity is excluded or disqualified; or
 2. Collecting a certification statement from the non-federal entity attesting they are not excluded or disqualified from participating; or
 3. Adding a clause or condition to covered transactions attesting individual or firm are not excluded or disqualified from participating.
 - B. Require prime contractors to comply with 2 CFR §180.330 when entering into lower-tier transactions (e.g. Sub-contracts).
 - C. Immediately disclose to the FAA whenever the Sponsor (1) learns they have entered into a covered transaction with an ineligible entity or (2) suspends or debar a contractor, person, or entity.
- 21. Ban on Texting While Driving.**

- A. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- B. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts and subcontracts.

22. AIP Funded Work Included in a PFC Application.

Within 90 days of acceptance of this award, Sponsor must submit to the Federal Aviation Administration an amendment to any approved Passenger Facility Charge (PFC) application that contains an approved PFC project also covered under this grant award. The airport sponsor may not make any expenditure under this award until project work addressed under this award is removed from an approved PFC application by amendment.

- 23. Exhibit "A" Property Map.** The Exhibit "A" Property Map dated February 1, 2010, is incorporated herein by reference or is submitted with the project application and made part of this grant agreement.

24. Employee Protection from Reprisal.

A. Prohibition of Reprisals –

1. In accordance with 41 U.S.C. § 4712, an employee of a grantee or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph (A)(2), information that the employee reasonably believes is evidence of:
 - i. Gross mismanagement of a Federal grant;
 - ii. Gross waste of Federal funds;
 - iii. An abuse of authority relating to implementation or use of Federal funds;
 - iv. A substantial and specific danger to public health or safety; or
 - v. A violation of law, rule, or regulation related to a Federal grant.
2. Persons and bodies covered: The persons and bodies to which a disclosure by an employee is covered are as follows:
 - i. A member of Congress or a representative of a committee of Congress;
 - ii. An Inspector General;
 - iii. The Government Accountability Office;
 - iv. A Federal office or employee responsible for oversight of a grant program;
 - v. A court or grand jury;
 - vi. A management office of the grantee or subgrantee; or
 - vii. A Federal or State regulatory enforcement agency.

3. Submission of Complaint – A person who believes that they have been subjected to a reprisal prohibited by paragraph A of this grant term may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.
4. Time Limitation for Submittal of a Complaint - A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.
5. Required Actions of the Inspector General – Actions, limitations and exceptions of the Inspector General's office are established under 41 U.S.C. § 4712(b)
6. Assumption of Rights to Civil Remedy - Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c).

25. 2018 FAA Reauthorization. This grant agreement is subject to the terms and conditions contained herein including the terms known as the Grant Assurances as they were published in the Federal Register on April 3, 2014. On October 5, 2018, the FAA Reauthorization Act of 2018 made certain amendments to 49 U.S.C. chapter 471. The Reauthorization Act will require FAA to make certain amendments to the assurances in order to best achieve consistency with the statute. Federal law requires that FAA publish any amendments to the assurances in the Federal Register along with an opportunity to comment. In order not to delay the offer of this grant, the existing assurances are attached herein; however, FAA shall interpret and apply these assurances consistent with the Reauthorization Act. To the extent there is a conflict between the assurances and Federal statutes, the statutes shall apply. The full text of the Act is at <https://www.congress.gov/bill/115th-congress/house-bill/302/text>.

26. Co-Sponsor. The Co-Sponsors understand and agree that they jointly and severally adopt and ratify the representations and assurances contained therein and that the word "Sponsor" as used in the application and other assurances is deemed to include all co-sponsors.

SPECIAL CONDITIONS

Multi-Year Grants - Letter of Agreement. The maximum obligation for the current fiscal year stated in Condition 1 of this grant agreement may be increased by the additional amounts, if any, added by the FAA letter to the Sponsor discussed in the subparagraph below, but may not exceed the United States' share of the total estimated cost of completion, except as provided in 49 USC § 47108(b).

Under 49 USC § 47108, as amended, and at the Sponsor's request, the FAA commits the United States to obligate an additional amount to this project for **FY-2021** pursuant to 49 USC § 47114 and subject to the restrictions on the use of such apportionments imposed on FAA by current or future statute or regulation.

It is further understood by the Sponsor and the FAA that this commitment does not in itself obligate, preclude, nor restrict the FAA in the use of any funds made available for discretionary use to further aid the Sponsor in meeting the cost of this project under the terms of this grant agreement and limitations of the law.

The exact amount of this commitment will be established for each fiscal year by the FAA in a letter to the Sponsor stating the current maximum obligation for this project. This letter will be issued to the Sponsor by the FAA when such computation and obligation can be made in **FY-2021**. The Sponsor and

the FAA agree that upon its issuance, this letter will be considered incorporated by reference into this grant agreement.

The Sponsor's acceptance of this Offer and ratification and adoption of the Project Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and Acceptance shall comprise a Grant Agreement, as provided by the Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the Project and compliance with the assurances and conditions as provided herein. Such Grant Agreement shall become effective upon the Sponsor's acceptance of this Offer.

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**

(Signature)

Larry F. Clark

(Typed Name)

Manager, Atlanta ADO

(Title of FAA Official)

PART II - ACCEPTANCE

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing Offer, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Project Application.

I declare under penalty of perjury that the foregoing is true and correct.¹

Executed this _____ day of _____, _____.

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By:

(Typed Name of Sponsor's Authorized Official)

Title:

(Title of Sponsor's Authorized Official)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Georgia. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the Act. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Dated at _____ (location) this _____ day of _____, _____

By:

(Signature of Sponsor's Attorney)

¹Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

PART II - ACCEPTANCE

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing Offer, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Project Application.

I declare under penalty of perjury that the foregoing is true and correct.²

Executed this _____ day of _____, _____.

Columbus Consolidated Government

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By:

(Typed Name of Sponsor's Authorized Official)

Title:

(Title of Sponsor's Authorized Official)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Georgia. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the Act. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Dated at _____ (location) this _____ day of _____, _____.

By:

(Signature of Sponsor's Attorney)

²Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

ASSURANCES

AIRPORT SPONSORS

A. General.

- a. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
- b. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
- c. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this grant agreement.

B. Duration and Applicability.

1. **Airport development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.**

The terms, conditions and assurances of this grant agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. **Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.**

The preceding paragraph 1 also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. **Airport Planning Undertaken by a Sponsor.**

Unless otherwise specified in this grant agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 25, 30, 32, 33, and 34 in Section C apply to planning projects. The terms, conditions, and assurances of this grant agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. **General Federal Requirements.**

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance and use of Federal funds for this project including but not limited to the following:

FEDERAL LEGISLATION

- a. Title 49, U.S.C., subtitle VII, as amended.
- b. Davis-Bacon Act - 40 U.S.C. 276(a), et seq.¹
- c. Federal Fair Labor Standards Act - 29 U.S.C. 201, et seq.
- d. Hatch Act – 5 U.S.C. 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et seq.^{1,2}
- f. National Historic Preservation Act of 1966 - Section 106 - 16 U.S.C. 470(f).¹
- g. Archeological and Historic Preservation Act of 1974 - 16 U.S.C. 469 through 469c.¹
- h. Native Americans Grave Repatriation Act - 25 U.S.C. Section 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended.
- j. Coastal Zone Management Act, P.L. 93-205, as amended.
- k. Flood Disaster Protection Act of 1973 - Section 102(a) - 42 U.S.C. 4012a.¹
- l. Title 49, U.S.C., Section 303, (formerly known as Section 4(f))
- m. Rehabilitation Act of 1973 - 29 U.S.C. 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 - 42 U.S.C. 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968 - 42 U.S.C. 4151, et seq.¹
- s. Power plant and Industrial Fuel Use Act of 1978 - Section 403- 2 U.S.C. 8373.¹
- t. Contract Work Hours and Safety Standards Act - 40 U.S.C. 327, et seq.¹
- u. Copeland Anti-kickback Act - 18 U.S.C. 874.1
- v. National Environmental Policy Act of 1969 - 42 U.S.C. 4321, et seq.¹
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- x. Single Audit Act of 1984 - 31 U.S.C. 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 - 41 U.S.C. 702 through 706.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

EXECUTIVE ORDERS

- a. Executive Order 11246 - Equal Employment Opportunity¹
- b. Executive Order 11990 - Protection of Wetlands
- c. Executive Order 11998 –Flood Plain Management

- d. Executive Order 12372 - Intergovernmental Review of Federal Programs
- e. Executive Order 12699 - Seismic Safety of Federal and Federally Assisted New Building Construction¹
- f. Executive Order 12898 - Environmental Justice

FEDERAL REGULATIONS

- a. 2 CFR Part 180 - OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. [OMB Circular A-87 Cost Principles Applicable to Grants and Contracts with State and Local Governments, and OMB Circular A-133 - Audits of States, Local Governments, and Non-Profit Organizations].^{4, 5, 6}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment
- d. 14 CFR Part 13 - Investigative and Enforcement Procedures 14 CFR Part 16 - Rules of Practice For Federally Assisted Airport Enforcement Proceedings.
- e. 14 CFR Part 150 - Airport noise compatibility planning.
- f. 28 CFR Part 35- Discrimination on the Basis of Disability in State and Local Government Services.
- g. 28 CFR § 50.3 - U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- h. 29 CFR Part 1 - Procedures for predetermination of wage rates.¹
- i. 29 CFR Part 3 - Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.¹
- j. 29 CFR Part 5 - Labor standards provisions applicable to contracts covering federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).¹
- k. 41 CFR Part 60 - Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements).¹
- l. 49 CFR Part 18 - Uniform administrative requirements for grants and cooperative agreements to state and local governments.³
- m. 49 CFR Part 20 - New restrictions on lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 - Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs.^{1 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.¹

- s. 49 CFR Part 28 –Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.
- t. 49 CFR Part 30 - Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- u. 49 CFR Part 32 –Governmentwide Requirements for Drug-Free Workplace (Financial Assistance)
- v. 49 CFR Part 37 –Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 41 - Seismic safety of Federal and federally assisted or regulated new building construction.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this grant agreement.

FOOTNOTES TO ASSURANCE C.1.

- ¹ These laws do not apply to airport planning sponsors.
- ² These laws do not apply to private sponsors.
- ³ 49 CFR Part 18 and 2 CFR Part 200 contain requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation and circular shall also be applicable to private sponsors receiving Federal assistance under Title 49, United States Code.
- ⁴ On December 26, 2013 at 78 FR 78590, the Office of Management and Budget (OMB) issued the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR Part 200. 2 CFR Part 200 replaces and combines the former Uniform Administrative Requirements for Grants (OMB Circular A-102 and Circular A-110 or 2 CFR Part 215 or Circular) as well as the Cost Principles (Circulars A-21 or 2 CFR part 220; Circular A-87 or 2 CFR part 225; and A-122, 2 CFR part 230). Additionally it replaces Circular A-133 guidance on the Single Annual Audit. In accordance with 2 CFR section 200.110, the standards set forth in Part 200 which affect administration of Federal awards issued by Federal agencies become effective once implemented by Federal agencies or when any future amendment to this Part becomes final. Federal agencies, including the Department of Transportation, must implement the policies and procedures applicable to Federal awards by promulgating a regulation to be effective by December 26, 2014 unless different provisions are required by statute or approved by OMB.
- ⁵ Cost principles established in 2 CFR part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁶ Audit requirements established in 2 CFR part 200 subpart F are the guidelines for audits.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this grant agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this grant agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this grant agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. It will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this grant agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this grant agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.

- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations and the terms, conditions and assurances in this grant agreement and shall insure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy

of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under section 44706 of Title 49, United States Code, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this grant, the total cost of the project in connection with which this grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this grant agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a-276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this grant agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in Section 47112 of Title

49, United States Code. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this grant agreement, and, upon approval of the Secretary, shall be incorporated into this grant agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this grant agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be

required or prescribed by applicable Federal, state and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for-

- 1) Operating the airport's aeronautical facilities whenever required;
 - 2) Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 - 3) Promptly notifying airmen of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.
- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to-
 - 1) furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - 2) charge reasonable, and not unjustly discriminatory, prices for each unit or service,

provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

- a.) Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- b.) Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- c.) Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.
- d.) It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees [including, but not limited to maintenance, repair, and fueling] that it may choose to perform.
- e.) In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- f.) The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- g.) The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental

and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 - 1) If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 - 2) If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 - 3) Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at Section 47102 of title 49 United States Code), if the FAA determines the airport sponsor meets the requirements set forth in Sec. 813 of Public Law 112-95.
 - a.) As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a

manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.

- b.) Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of Section 47107 of Title 49, United States Code.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this grant agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 - 1) all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 - 2) all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that –

- a. by gross weights of such aircraft) is in excess of five million pounds Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at

Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. It will keep up to date at all times an airport layout plan of the airport showing:
 - 1) boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 - 2) the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 - 3) the location of all existing and proposed nonaviation areas and of all existing improvements thereon; and
 - 4) all proposed and existing access points used to taxi aircraft across the airport's property boundary. Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.
 - a.) If a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this grant.

- a. Using the definitions of activity, facility and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR § 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by, or pursuant to these assurances.
- b. Applicability
 - 1) Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the

sponsor's programs and activities.

- 2) Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
- 3) Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

- 1) So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
- 2) So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this grant agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The **(Name of Sponsor)**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

e. Required Contract Provisions.

- 1) It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.
- 2) It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
- 3) It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
- 4) It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a.) For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and

- b.) For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order, (1) reinvestment in an approved noise compatibility project, (2) reinvestment in an approved project that is eligible for grant funding under Section 47117(e) of title 49 United States Code, (3) reinvestment in an approved airport development project that is eligible for grant funding under Sections 47114, 47115, or 47117 of title 49 United States Code, (4) transferred to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport, and (5) paid to the Secretary for deposit in the Airport and Airway Trust Fund. If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.
- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, (1) upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order: (1) reinvestment in an approved noise compatibility project, (2) reinvestment in an approved project that is eligible for grant funding under Section 47117(e) of title 49 United States Code, (3) reinvestment in an approved airport development project that is eligible for grant funding under Sections 47114, 47115, or 47117 of title 49 United States Code, (4) transferred to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport, and (5) paid to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was

notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.

- d. Disposition of such land under (a) (b) or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

It will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services with respect to the project in the same manner as a contract for architectural and engineering services is negotiated under Title IX of the Federal Property and Administrative Services Act of 1949 or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out the project in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, the advisory circulars listed in the Current FAA Advisory Circulars for AIP projects, dated April 18, 2019, and included in this grant, and in accordance with applicable state policies, standards, and specifications approved by the Secretary.

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its DBE and ACDBE programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure

nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1936 (31 U.S.C. 3801).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

a. If the airport owner or operator of a medium or large hub airport (as defined in section 47102 of title 49, U.S.C.) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that-

- 1) Describes the requests;
- 2) Provides an explanation as to why the requests could not be accommodated; and
- 3) Provides a time frame within which, if any, the airport will be able to accommodate the requests.

b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.



FAA Airports

Current FAA Advisory Circulars Required for Use in AIP Funded and PFC Approved Projects

Updated: 4/18/2019

View the most current versions of these ACs and any associated changes at:

http://www.faa.gov/airports/resources/advisory_circulars and
http://www.faa.gov/regulations_policies/advisory_circulars/

NUMBER	TITLE
70/7460-1L Change 2	Obstruction Marking and Lighting
150/5000-9A	Announcement of Availability Report No. DOT/FAA/PP/92-5, Guidelines for the Sound Insulation of Residences Exposed to Aircraft Operations
150/5000-17	Critical Aircraft and Regular Use Determination
150/5020-1	Noise Control and Compatibility Planning for Airports
150/5070-6B Changes 1- 2	Airport Master Plans
150/5070-7 Change 1	The Airport System Planning Process
150/5100-13B	Development of State Standards for Nonprimary Airports
150/5200-28F	Notices to Airmen (NOTAMS) for Airport Operators
150/5200-30D Change 1	Airport Field Condition Assessments and Winter Operations Safety
150/5200-31C Changes 1-2	Airport Emergency Plan
150/5210-5D	Painting, Marking, and Lighting of Vehicles Used on an Airport
150/5210-7D	Aircraft Rescue and Fire Fighting Communications

NUMBER	TITLE
150/5210-13C	Airport Water Rescue Plans and Equipment
150/5210-14B	Aircraft Rescue Fire Fighting Equipment, Tools and Clothing
150/5210-15A	Aircraft Rescue and Firefighting Station Building Design
150/5210-18A	Systems for Interactive Training of Airport Personnel
150/5210-19A	Driver's Enhanced Vision System (DEVS)
150/5220-10E	Guide Specification for Aircraft Rescue and Fire Fighting (ARFF) Vehicles
150/5220-16E Changes 1	Automated Weather Observing Systems (AWOS) for Non-Federal Applications
150/5220-17B	Aircraft Rescue and Fire Fighting (ARFF) Training Facilities
150/5220-18A	Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials
150/5220-20A	Airport Snow and Ice Control Equipment
150/5220-21C	Aircraft Boarding Equipment
150/5220-22B	Engineered Materials Arresting Systems (EMAS) for Aircraft Overruns
150/5220-23	Frangible Connections
150/5220-24	Foreign Object Debris Detection Equipment
150/5220-25	Airport Avian Radar Systems
150/5220-26 Changes 1-2	Airport Ground Vehicle Automatic Dependent Surveillance - Broadcast (ADS-B) Out Squitter Equipment
150/5300-13A Change 1	Airport Design
150/5300-14C	Design of Aircraft Deicing Facilities
150/5300-16A	General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey
150/5300-17C Change 1	Standards for Using Remote Sensing Technologies in Airport Surveys
150/5300-18B Change 1	General Guidance and Specifications for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information System (GIS) Standards

NUMBER	TITLE
150/5320-5D	Airport Drainage Design
150/5320-6F	Airport Pavement Design and Evaluation
150/5320-12C Changes 1-8	Measurement, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces
150/5320-15A	Management of Airport Industrial Waste
150/5235-4B	Runway Length Requirements for Airport Design
150/5335-5C	Standardized Method of Reporting Airport Pavement Strength - PCN
150/5340-1L	Standards for Airport Markings
150/5340-5D	Segmented Circle Airport Marker System
150/5340-18F	Standards for Airport Sign Systems
150/5340-26C	Maintenance of Airport Visual Aid Facilities
150/5340-30J	Design and Installation Details for Airport Visual Aids
150/5345-3G	Specification for L-821, Panels for the Control of Airport Lighting
150/5345-5B	Circuit Selector Switch
150/5345-7F	Specification for L-824 Underground Electrical Cable for Airport Lighting Circuits
150/5345-10H	Specification for Constant Current Regulators and Regulator Monitors
150/5345-12F	Specification for Airport and Heliport Beacons
150/5345-13B	Specification for L-841 Auxiliary Relay Cabinet Assembly for Pilot Control of Airport Lighting Circuits
150/5345-26D	FAA Specification For L-823 Plug and Receptacle, Cable Connectors
150/5345-27E	Specification for Wind Cone Assemblies
150/5345-28G	Precision Approach Path Indicator (PAPI) Systems
150/5345-39D	Specification for L-853, Runway and Taxiway Retro reflective Markers
150/5345-42H	Specification for Airport Light Bases, Transformer Housings, Junction Boxes, and Accessories
150/5345-43H	Specification for Obstruction Lighting Equipment

NUMBER	TITLE
150/5345-44K	Specification for Runway and Taxiway Signs
150/5345-45C	Low-Impact Resistant (LIR) Structures
150/5345-46E	Specification for Runway and Taxiway Light Fixtures
150/5345-47C	Specification for Series to Series Isolation Transformers for Airport Lighting Systems
150/5345-49D	Specification L-854, Radio Control Equipment
150/5345-50B	Specification for Portable Runway and Taxiway Lights
150/5345-51B	Specification for Discharge-Type Flashing Light Equipment
150/5345-52A	Generic Visual Glideslope Indicators (GVGI)
150/5345-53D	Airport Lighting Equipment Certification Program
150/5345-54B	Specification for L-884, Power and Control Unit for Land and Hold Short Lighting Systems
150/5345-55A	Specification for L-893, Lighted Visual Aid to Indicate Temporary Runway Closure
150/5345-56B	Specification for L-890 Airport Lighting Control and Monitoring System (ALCMS)
150/5360-12F	Airport Signing and Graphics
150/5360-13A	Airport Terminal Planning
150/5360-14A	Access to Airports By Individuals With Disabilities
150/5370-2G	Operational Safety on Airports During Construction
150/5370-10H	Standards for Specifying Construction of Airports
150/5370-11B	Use of Nondestructive Testing in the Evaluation of Airport Pavements
150/5370-13A	Off-Peak Construction of Airport Pavements Using Hot-Mix Asphalt
150/5370-15B	Airside Applications for Artificial Turf
150/5370-16	Rapid Construction of Rigid (Portland Cement Concrete) Airfield Pavements
150/5370-17	Airside Use of Heated Pavement Systems
150/5390-2C	Heliport Design

NUMBER	TITLE
150/5395-1A	Seaplane Bases

THE FOLLOWING ADDITIONAL APPLY TO AIP PROJECTS ONLY

Updated: 3/22/2019

NUMBER	TITLE
150/5100-14E Change 1	Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects
150/5100-17 Changes 1 - 7	Land Acquisition and Relocation Assistance for Airport Improvement Program Assisted Projects
150/5300-15A	Use of Value Engineering for Engineering Design of Airport Grant Projects
150/5320-17A	Airfield Pavement Surface Evaluation and Rating Manuals
150/5370-12B	Quality Management for Federally Funded Airport Construction Projects
150/5380-6C	Guidelines and Procedures for Maintenance of Airport Pavements
150/5380-7B	Airport Pavement Management Program
150/5380-9	Guidelines and Procedures for Measuring Airfield Pavement Roughness

RESOLUTION
NO. _____

**RESOLUTION AUTHORIZING EXECUTION OF
FEDERAL AVIATION ADMINISTRATION GRANT
AIRPORT IMPROVEMENT PROGRAM (AIP)
PROJECT NO. 3-13-0035-046-2020**

A Resolution authorizing, approving and ratifying the execution of a Grant Agreement by and among United States of America, acting through the Federal Aviation Administration (hereinafter called "FAA"), the Columbus Airport Commission and Columbus, Georgia, a Consolidated Government.

WHEREAS, the need has arisen for the Columbus Airport Commission to renovate the commercial air terminal at the Columbus Airport ("Project"); and

WHEREAS, the Columbus Airport Commission has requested funding for Phase III of the Project (roof replacement) from the FAA; and

WHEREAS, by Grant Agreement dated August 4, 2020, a copy of which is attached hereto ("Grant Agreement"), the FAA has offered the sum of \$1,332,444.00 or 95% of the total cost of this phase of the Project; and

WHEREAS, it is anticipated that the State of Georgia will obligate itself to fund 2.5% of the construction cost of this phase of the Project; and

WHEREAS, the Columbus Airport Commission has expressed to this Council its intention to obligate its own funds to pay the remaining amount necessary for the completion of this phase of said Project; and

WHEREAS, Columbus, Georgia, a Consolidated Government, is co-sponsor with the Columbus Airport Commission for this FAA grant and the execution of such Grant Agreement by Columbus, Georgia is necessary for the Columbus Airport Commission to receive the funding anticipated from the FAA; and

WHEREAS, the Columbus Airport Commission by resolution has formally agreed to accept the offer of such grant from the FAA and has caused the Grant Agreement to be executed by its duly authorized officers; and

WHEREAS, the Columbus Airport Commission has agreed in a separate Memorandum of Understanding with Columbus, Georgia that it will be responsible for performing all responsibilities assumed by all Sponsors signing the Grant Agreement and to indemnify and hold Columbus harmless for any liabilities associated with failure to perform the Sponsor Obligations under the Grant Agreement; and

WHEREAS, Columbus, Georgia, deems it in the best interest of Columbus, Georgia, and the Columbus Airport Commission to accept the FAA's offer of funding; and

WHEREAS, said Grant Agreement must be accepted and executed by Columbus, Georgia, and the Columbus Airport Commission and returned to the FAA on or before September 16, 2020.

NOW, THEREFORE, be it resolved by the Council of Columbus, Georgia, and it is hereby resolved:

1. That Columbus, Georgia, a Consolidated Government, hereby authorizes the acceptance of the offer of a grant proposed by the FAA and hereby authorizes, approves and ratifies the execution of the Grant Agreement among the FAA and the Columbus Airport Commission and Columbus, Georgia, a Consolidated Government, as co-sponsors of the Columbus Airport, in the form attached hereto and made a part hereof by this specific reference; and

2. That the execution of the Grant Agreement referred to hereinabove, on behalf of said Columbus, Georgia, a Consolidated Government, by the Honorable Skip Henderson, as Mayor, and the Honorable Sandra T. Davis, as Clerk, and the impression of the official seal of Columbus, Georgia, a Consolidated Government, is hereby authorized, adopted, approved, accepted and ratified.

3. That Mayor is also authorized to enter into a Memorandum of Understanding with the Columbus Airport Commission in accordance with the terms set forth above.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 8th day of September, 2020, and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting	_____.
Councilor Barnes	voting	_____.
Councilor Crabb	voting	_____.
Councilor Davis	voting	_____.
Councilor Garrett	voting	_____.
Councilor House	voting	_____.
Councilor Huff	voting	_____.
Councilor Thomas	voting	_____.
Councilor Tucker	voting	_____.
Councilor Woodson	voting	_____.

SANDRA T. DAVIS,
CLERK OF COUNCIL

B. H. "SKIP" HENDERSON, III,
MAYOR

File Attachments for Item:

Retiree Health Insurance Plan

Approval is requested authorizing renewal of the Medicare eligible healthcare plan benefits and the United Healthcare Medicare Advantage plan. United Healthcare has offered the City a competitive renewal of the Medicare Advantage PPO plan which resulted in 22% reduced premium rates and no plan design changes.

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Retiree Health Insurance Plan
AGENDA SUMMARY:	Approval is requested authorizing renewal of the Medicare eligible healthcare plan benefits and the United Healthcare Medicare Advantage plan. United Healthcare has offered the City a competitive renewal of the Medicare Advantage PPO plan which resulted in 22% reduced premium rates and no plan design changes.
INITIATED BY:	Human Resources Department

Recommendation: Approval is requested authorizing renewal of the Medicare eligible healthcare plan benefits and the United Healthcare Medicare Advantage plan.

Background: In October 2007 Council authorized implementation of a Medicare Advantage plan and established a cost sharing formula whereby the City pays 25% of the fully insured health plan premium (Ord. No. 07-70) for employees hired prior to July 1, 2001. All retirees who are Medicare eligible and were hired on or after July 1, 2001 are not eligible for the 25% City subsidy (Ord. No. 14-25). Since 2012, the Retiree Benefits Committee has approved United Healthcare as the carrier for the Medicare Advantage Plan because of the favorable plan design and minimum premium increases.

City Council authorized a contract with United Healthcare for the retiree Medicare Advantage Plan (Res. No. 284-12). There is no recommended change in Medicare Advantage plan provider for the retirees for calendar year 2021 and the Retiree Benefits Committee, NFP Benefits Consulting, and the Human Resources Department recommends remaining with United Healthcare.

Analysis: Two vendors made bids for coverage, Anthem Insurance and United Healthcare. United Healthcare presented another strong bid for coverage in CY2021. The post-65 retiree health insurance costs will be reduced by 22% in 2021 and there are no plan design changes. The retiree's monthly premium rate will be \$101.25 a month for the City subsidized retiree group (hired prior to July 1, 2001) and \$135.00 for the unsubsidized retiree group (hired on or after July 1, 2001). The out of pocket maximum will remain at \$1,000 annually. Because of United Healthcare's competitive bid, excellent customer service, stability and consistency; it was determined to remain with UHC.

Financial Considerations: A reduction in plan costs means the cost to the City will be reduced by 22% in CY2021.

Legal Considerations: The Council must authorize changes to the health plan.

Recommendations/Actions: The Retiree Health Benefits Committee, NFP Benefits Consultant, and the Human Resources Director recommend the proposed resolution.

A RESOLUTION

NO. ____

A RESOLUTION AUTHORIZING RENEWAL OF THE MEDICARE ELIGIBLE HEALTH PLAN BENEFITS AND THE UNITED HEALTHCARE MEDICARE ADVANTAGE PPO PLAN.

WHEREAS, United Healthcare has offered the City a competitive renewal of the Medicare Advantage PPO plan which resulted in 22% reduced premium rates and no plan design changes; and,

WHEREAS, the monthly premium rate is \$101.25 for the City subsidized retiree group and \$135.00 for the unsubsidized retiree group. The out of pocket maximum is \$1,000 annually for CY2021; and,

WHEREAS, the Columbus Council must authorize implementation of the recommended plan renewal.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES AS FOLLOWS:Section I.

That the City Manager is authorized to renew the existing Medicare Advantage PPO contract with United Healthcare. The renewal will become effective January 1, 2021.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 8th day of September and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, III, Mayor

File Attachments for Item:

2. Donation of Two (2) File Cabinets to the cemetery – Riverdale-Porterdale Cemetery Foundation, Inc.

Approval is requested to accept two (2) heavy-duty, fire resistant file cabinets to be used to store historic cemetery burial records, maps and other documents relevant to Porterdale, Linwood, Riverdale and East Porterdale Cemeteries. This donation is a gift from Riverdale-Porterdale Cemetery Foundation, Inc. with a value of \$750 each.

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Donation of Two (2) File Cabinets to the cemetery – Riverdale-Porterdale Cemetery Foundation, Inc.
AGENDA SUMMARY:	Approval is requested to accept two (2) heavy-duty, fire resistant file cabinets to be used to store historic cemetery burial records, maps and other documents relevant to Porterdale, Linwood, Riverdale and East Porterdale Cemeteries. This donation is a gift from Riverdale-Porterdale Cemetery Foundation, Inc. with a value of \$750 each.
INITIATED BY:	Fire/EMS

Recommendation: Approval is requested for the acquisition of two (2) heavy-duty, fire resistant file cabinets, for use as storage of historic cemetery burial records, maps and other documents, as a gift from the Riverdale-Porterdale Cemetery Foundation, Inc. Each cabinet is valued at \$750, a total of \$1,500 total.

Background: The city owns and maintains cemetery burial records, maps and other documents, some dating back to the mid-1800's. These are not currently stored in heavy-duty, fire resistant cabinets, which can lead to accelerated decay and exposure to damage in the case of a fire or natural disaster. The Riverdale-Porterdale Cemetery Foundation, Inc. would like to assist by gifting two (2) cabinets to the Cemetery Division for this purpose.

Analysis: The two cabinets are heavy-duty and fire resistant, allowing safer storage of the historic burial records, maps and other documents. They will better secure the materials and protect them from exposure to decay and hazards.

Financial Considerations: There is no cost to the city, these are a gift to the Cemetery Division from the Riverdale-Porterdale Cemetery Foundation, Inc.

Legal Considerations: The Riverdale-Porterdale Cemetery Foundation, Inc. will surrender ownership of the cabinets to the city.

Recommendation/Action: Authorize the Cemetery Division to accept the two (2) heavy-duty, fire resistant file cabinets as gifts from the Riverdale-Porterdale Cemetery Foundation, Inc.

A RESOLUTION

NO.

A RESOLUTION AUTHORIZING THE CITY OF COLUMBUS CEMETERY DIVISION TO ACCEPT TWO (2) FILE CABINETS FROM THE RIVERDALE-PORTERDALE CEMETERY FOUNDATION, INC. FOR THE PURPOSE OF STORING HISTORIC BURIAL RECORDS, MAPS AND OTHER DOCUMENTS RELEVANT TO FOUR (4) CITY CEMETERIES.

WHEREAS, the City of Columbus owns and maintains historic burial records, maps and other documents, some dating back to the mid-1800's, for Porterdale, Linwood, Riverdale and East Porterdale cemeteries; and,

WHEREAS, these records are currently stored in the city Cemetery Division Office at the Riverdale Building, Riverdale Cemetery; and,

WHEREAS, these ledgers, maps, cards and other documents are not currently stored in heavy duty, heat-resistant cabinets, making them at greater risk for accelerated decay and damage should there be a fire or natural disaster; and,

WHEREAS, the Riverdale-Porterdale Cemetery Foundation wishes to assist the Cemetery Division in better securing these records by gifting two (2) heavy-duty, heat-resistant file cabinets valued at \$750 each (\$1,500) for this purpose.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the Cemetery Division is hereby authorized to accept two (2) heavy-duty, heat-resistant file cabinets from the Riverdale-Porterdale Cemetery Foundation, Inc. for use in storing historic cemetery burial records, maps and other documents.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the ____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

File Attachments for Item:**3. FY 21 Local Government & Improvement Grant (LMIG)**

Approval is requested to submit an application and accept FY 21 Local Government & Improvement Grant (LMIG) from the Georgia Department of Transportation (GDOT). The proposal is to use FY 21 funds toward the Intersection Improvements along Buena Vista Rd. (Columbus Spiderweb Network) Project.

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	FY 21 Local Government & Improvement Grant (LMIG)
AGENDA SUMMARY:	Approval is requested to submit an application and accept FY 21 Local Government & Improvement Grant (LMIG) from the Georgia Department of Transportation (GDOT). The proposal is to use FY 21 funds toward the Intersection Improvements along Buena Vista Rd. (Columbus Spiderweb Network) Project.
INITIATED BY:	Department of Engineering

Recommendation: Approval is requested to submit an application and accept FY 21 Local Government & Improvement Grant (LMIG) from the Georgia Department of Transportation (GDOT).

Background: LMIG is the GDOT program that provides funding to counties for resurfacing and other capital transportation projects. The proposal is to use FY 21 funds toward the Intersection Improvements along Buena Vista Rd. (Columbus Spiderweb Network) Project. Phase I construction for relocation of Annette Avenue, mass grading of site and utility relocation is underway. Right of Way acquisition is nearing completion.

Analysis: An application and report on current LMIG funded projects is required to submit to GDOT prior to approval.

Financial Considerations: The FY 21 LMIG allocation for Columbus-Muscogee County from GDOT is \$1,967,094.16 with a local 10% match requirement.

Legal Considerations: Council must authorize the acceptance of all grants.

Recommendation/Action: Approval is requested to submit an application and accept the FY 21 Local Government & Improvement Grant (LMIG) from the Georgia Department of Transportation (GDOT).

A RESOLUTION

NO.

A RESOLUTION OF THE COUNCIL OF COLUMBUS, GEORGIA, AUTHORIZING THE MAYOR TO MAKE APPLICATION AND RECEIVE THE FY 2021 LOCAL MAINTENANCE & IMPROVEMENT GRANT (LMIG) FROM THE GEORGIA DEPARTMENT OF TRANSPORTATION (GDOT).

WHEREAS, the City has received notice from GDOT they are accepting applications for the FY2021 LMIG Program in the amount \$1,967,094.16 allocated for Columbus-Muscogee County; and,

WHEREAS, the proposed use of the funds is for the Intersection Improvements along Buena Vista Road Project (Columbus Spiderweb Network); and,

WHEREAS, the match for the grant will come from the funds allocated for this project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

SECTION I.

That the Mayor is hereby authorized to make application and receive funds allocated for the FY 2021 Local Maintenance & Improvement Grant (LMIG) from the Georgia Department of Transportation (GDOT).

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of _____ September 8, 2020 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor



Russell R. McMurry, P.E.,
Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

Item #3.

July 22, 2020

Berry Henderson, Mayor
Columbus-Muscogee County
P.O. Box 1340
Columbus, Georgia 31902

RE: Fiscal Year 2021 Local Maintenance & Improvement Grant (LMIG) Program

Dear Mayor Henderson:

We are pleased to announce that the Department will begin accepting applications for the Fiscal Year 2021 LMIG Program. Grants will be processed electronically through our **GRANTS (LMIG) Application System**. To begin your FY 2021 LMIG Application, please visit the Department's website at www.dot.ga.gov/PS/Local/LMIG. This site provides a link to the LMIG Application, the LMIG Application Tutorial (Manual), and to the General Guidelines and Rules and other pertinent reports. The project list will be entered directly into the LMIG Application System. Please contact your District State Aid Coordinator, Jack Reed, at 706-646-7505 for assistance with the online application process.

For an application to be processed, the following requirements must be met:

- A local government must be in audit compliance.
- A signed cover letter must be attached and include a completion status of the last three fiscal years' LMIG Grants.
- A signature page must include both the local government seal and the notary seal. The application website provides a blank signature page for you to download, complete and upload as an attachment.
- A local government must provide their District State Aid Coordinator with a Statement of Financial Expenditures form for Fiscal Year 2018 projects and all other prior years unless previously approved to combine funding for Fiscal Years' 2018, 2019, and 2020. The forms can be attached in the LMIG Application System if they have not already been provided to your District State Aid Coordinator.

All electronic LMIG applications must be received no later than February 1, 2021. Failure to submit applications by the deadline may result in a forfeiture of funds.

Your formula amount for the Fiscal Year 2021 Program is **\$1,967,094.16** and your local match is **10%**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d).

If you should have any questions regarding the LMIG Program, please contact the Local Grants Office in Atlanta at (404) 631-1002. Thank you for your attention and cooperation in this matter.

Sincerely,

Russell R. McMurry, P.E.
Commissioner

cc: Mr. Michael Presley, P.E.; Hon. Vance Smith; Hon. Richard Smith; Hon. Calvin Smyre; Hon. Carolyn Hugley; Hon. Debbie Buckner; Hon. Ed Harbison; Hon. Randy Robertson; Mr. Johnny Floyd; Mr. Lynn Westmoreland

File Attachments for Item:

Playground Mulch (Annual Contract)

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Playground Mulch (Annual Contract)
INITIATED BY:	Finance Department

It is requested that Council approve an annual contract for the purchase of playground mulch, on an “as needed”, basis from Bliss Products & Services, Inc. (Lithia Springs, GA) for the estimated contract value of \$5,760.00. The playground mulch will be used for protective surfacing under and around playground equipment at various City parks.

The initial term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

Bid specifications were posted on the web page of the Purchasing Division, the Georgia Procurement Registry, and DemandStar. Six (6) bids were received on August 12, 2020. This bid has been advertised, opened and reviewed. The bidders were:

Bliss Products & Services, Inc. (Lithia Springs, GA)	\$5,760.00
SiteOne Landscape Supply (Cleveland, OH)	\$6,150.00
Lanier Plans, Inc. d/b/a KorKat (Carrollton, GA)	\$6,117.00
Xgrass, LLC d/b/a Mulch Outfitters (Dalton, GA)	\$8,250.00
Green Acres Supplies (Watkinsville, GA)	\$6,600.00
Garick (Cumming, GA)	8,550.00

Funds are budgeted each fiscal year for this on-going expense: General Fund - Parks and Recreation – Park Services – Grounds Maintenance; 0101-270-2100-PSRV-6576.

A RESOLUTION

Item #A.

NO. _____

A RESOLUTION AUTHORIZING AN ANNUAL CONTRACT FOR THE PURCHASE OF PLAYGROUND MULCH FROM BLISS PRODUCTS & SERVICES, INC. (LITHIA SPRINGS, GA), ON AN “AS NEEDED”, BASIS FOR THE ESTIMATED CONTRACT VALUE OF \$5,760.00.

WHEREAS, the playground mulch will be used for protective surfacing under and around playground equipment at various City parks; and,

WHEREAS, the contract period shall be for two years, with the option to renew for three additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to enter into an annual contract to purchase playground mulch, on an “as needed” basis, from Bliss Products & Services, Inc. (Lithia Springs, GA) for the estimated contract value of \$5,760.00. Funds are budgeted each fiscal year for this on-going expense: General Fund - Parks and Recreation – Park Services – Grounds Maintenance; 0101-270-2100-PSRV-6576.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson III, Mayor

File Attachments for Item:

B. Electrical Fixtures, Parts & Supplies (Annual Contract)

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Electrical Fixtures, Parts & Supplies (Annual Contract)
INITIATED BY:	Finance Department

It is requested that Council approve the purchase of electrical fixtures, parts and supplies from Interstate Electrical Supply, Inc. (Columbus, GA) for the estimated annual contract value of \$40,977.63. The items will be procured on an “as needed” basis, for use throughout City-owned buildings.

The contract period is for two years, with the option to renew for three additional twelve-month periods. Renewal is contingent upon mutual agreement of the City and the Contractor.

Bid specifications were posted on DemandStar, the City’s website and the Georgia Procurement Registry. Two bids were received August 12, 2020. This bid has been advertised, opened and reviewed. The bidders were:

VENDORS/DESCRIPTION	TOTAL AMOUNT	PERCENTAGE DISCOUNT FOR ITEMS NOT LISTED
1. Interstate Electrical Supply, Inc. (Columbus, GA)	\$ 40,977.63	22%
2. Lowe Electrical Supply Co. (Columbus, GA)	\$ 95,422.86	0%

Funds are budgeted each fiscal year for this on-going expense: General Fund - Public Works - Other Maintenance/Repairs - Parks & Recreation, Public Safety and General Government; 0101-260-3710-REPA-6527, 6528 & 6529.

A RESOLUTION

Item #B.

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF ELECTRICAL FIXTURES, PARTS AND SUPPLIES FROM INTERSTATE ELECTRICAL SUPPLY, INC (COLUMBUS, GA) FOR THE ESTIMATED ANNUAL CONTRACT VALUE OF \$40,977.63.

WHEREAS, the items will be procured on an as needed basis; and,

WHEREAS, the contract period will be two years, with the option to renew for three additional twelve month period. Contract renewals are contingent upon the mutual agreement of the City and the Contractor.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase electrical fixtures, parts and supplies from Interstate Electrical Supply, Inc. (Columbus, GA) for the estimated annual contract value of \$40,977.63. Funds are budgeted each fiscal year for this on-going expense: General Fund - Public Works - Other Maintenance/Repairs - Parks & Recreation, Public Safety and General Government; 0101-260-3710-REPA-6527, 6528 & 6529.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

C. Contract Extension for Pest Control Services (Annual Contract)

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Contract Extension for Pest Control Services (Annual Contract)
INITIATED BY:	Finance Department

It is requested that Council authorize the extension of the annual contract for Pest Control Services with Astro Exterminating Services, Inc. dba SWGA Quick Pest Control (Tifton, GA) for Columbus Consolidated Government buildings through November 30, 2020.

The contract extension is needed to allow additional time to respond to bidders' questions.

Per Resolution No. 278-14, dated August 26, 2014, Council authorized a five-year contract with SWGA Quick Pest Control. The contract expired on September 17, 2019. However, in accordance with Article 3-109 (Annual Contracts: Price Agreement and Service Contracts) of the Procurement Ordinance, and at the request of the Public Works Department, Facilities Maintenance Division, the contract was extended for one year, through September 17, 2020. Council approval is required for extensions beyond the one-year extension.

Funds are budgeted each fiscal year for this ongoing expense: General Fund – Public Works – Facilities Maintenance – Service Contracts, 0101-260-2700-MNTN-6513.

A RESOLUTION

Item #C.

NO. _____

A RESOLUTION AUTHORIZING THE EXTENSION OF THE PEST CONTROL SERVICES (ANNUAL CONTRACT) WITH ASTRO EXTERMINATING SERVICES INC DBA SWGA QUICK PEST CONTROL (TIFTON, GA) FOR COLUMBUS CONSOLIDATED GOVERNMENT BUILDINGS THROUGH NOVEMBER 30, 2020.

WHEREAS, the contract extension is needed to allow additional time to respond to bidders' questions; and,

WHEREAS, per Resolution No. 278-14, dated August 26, 2014, Council authorized a five-year contract with SWGA Quick Pest Control. The contract expired on September 17, 2019. However, in accordance with Article 3-109 (Annual Contracts: Price Agreement and Service Contracts) of the Procurement Ordinance, and at the request of the Public Works Department, Facilities Maintenance Division, the contract was extended for one year, through September 17, 2020. Council approval is required for extensions beyond the one-year extension.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to extend the contract for Pest Control Services for with Astro Exterminating Services, Inc. dba SWGA Quick Pest Control (Tifton, GA) through November 30, 2020. Funds are budgeted each fiscal year for this ongoing expense: General Fund – Public Works – Facilities Maintenance – Service Contracts, 0101-260-2700-MNTN-6513.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

D. Traffic Sign Materials (Annual Contract)

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Traffic Sign Materials (Annual Contract)
INITIATED BY:	Finance Department

It is requested that Council approve the purchase of traffic sign materials, on an “as needed” basis, from Vulcan, Inc – Vulcan Sign Division (Foley, AL), for the estimated annual contract value of \$50,000.00.

The estimated contract value is based on the amount the department has budgeted for the purchase of traffic sign materials. The Traffic Engineering Division will purchase sign materials on an “as needed” basis to include the following: traffic sign facing, roll goods, anodized aluminum sign metal and galvanized sign posts materials. The Traffic Engineering division of the engineering Department will use the materials for installation and maintaining traffic signs along City owned streets within Muscogee County.

The initial contract period shall be for two years, with the option to renew for three additional twelve-month periods. Contract renewals will be contingent upon the mutual agreement of the City and the Contractor.

Bid specifications were posted on the web pages of the Purchasing Division, DemandStar and Georgia Procurement Registry. Three bids were received on August 19, 2020 from the following bidders: Vulcan, Inc – Vulcan Signs Division (Foley, AL), Newman Signs, Inc (Jamestown, ND), and Garden State Highway Products, Inc (Millville, NJ). This bid has been advertised, opened and reviewed. The bidders’ pricing is as follows:

(Bid tabulation attached separately)

Funds are budgeted each fiscal year for this on-going expense: General Fund – Engineering – Traffic Engineering – Operating Materials, 0101-250-2100-TRAF-6728.

A RESOLUTION

Item #D.

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF TRAFFIC SIGN MATERIALS, ON AN “AS NEEDED” BASIS, FROM VULCAN, INC. – VULCAN SIGNS DIVISION (FOLEY, AL), FOR THE ESTIMATED ANNUAL CONTRACT VALUE OF \$50,000.00.

WHEREAS, the Traffic Engineering division of the Engineering Department will use the materials for installation and maintaining traffic signs along City owned streets within Muscogee County; and,

WHEREAS, the contract period will be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase traffic sign materials, on an “as needed” basis, from Vulcan, Inc. – Vulcan Signs Division (Foley, AL) for the estimated annual contract value of \$50,000.00. Funds are budgeted each fiscal year for this on-going expense: General Fund – Engineering – Traffic Engineering – Operating Materials, 0101-250-2100-TRAF-6728.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson III, Mayor

BID TABULATION SHEET

Item #D.

Bid Name: Traffic Sign Materials
Bid No. 21-0008
Bid Due Date: August 19, 2020

This tabulation of bids is not indicative of an award or intent to award to a particular contractor. Bid responses are being forwarded to the Project Manager, who will provide an award recommendation for approval by Columbus Council.

I. 3M Traffic Sign Sheeting Without Metal (Sign Facing Only)

	VULCAN INC - VULCAN SIGNS DIVISION (Foley, AL)			NEWMAN SIGNS (Jamestown, ND)			GARDEN STATE HIGHWAY PRODUCTS, INC (Millville, NJ)		
	One Color	Two Colors	Three Colors	One Color	Two Colors	Three Colors	One Color	Two Colors	Three Colors
Grade									
1 High Intensity Prismatic (HIP)	\$ 1.26	\$ 1.29	\$ 1.38	\$ 1.78	\$ 2.50	\$ 2.97	\$ 1.57	\$ 1.61	\$ 1.87
2 Diamond	\$ 2.28	\$ 2.34	\$ 2.39	\$ 3.61	\$ 3.80	\$ 4.81	\$ 2.36	\$ 2.41	\$ 2.83
3 Diamond Grade 3 (DG3)	\$ 2.47	\$ 2.52	\$ 2.58	\$ 3.23	\$ 3.59	\$ 3.91	\$ 2.62	\$ 2.67	\$ 3.28
4 Engineer Prismatic (EGP)	\$ 0.88	\$ 0.93	\$ 0.99	\$ 3.08	\$ 2.27	\$ 2.09	\$ 1.04	\$ 1.09	\$ 1.29
No. of Days for delivery after receipt of order	30			n/a			45-60		

II. 3M Traffic Sign Sheeting With Metal (Completed Sign)

	VULCAN INC - VULCAN SIGNS DIVISION (Foley, AL)			NEWMAN SIGNS (Jamestown, ND)			GARDEN STATE HIGHWAY PRODUCTS, INC (Millville, NJ)		
Grade									
1 HIP (with .040 metal backing	\$ 2.49	\$ 2.55	\$ 2.59	\$ 3.79	\$ 3.89	\$ 4.04	\$ 3.15	\$ 3.24	\$ 3.71
2 HIP (with .063 metal backing)	\$ 3.11	\$ 3.17	\$ 3.21	\$ 4.06	\$ 3.71	\$ 4.44	\$ 4.06	\$ 4.14	\$ 4.62
3 HIP (with .080 metal backing)	\$ 3.69	\$ 3.68	\$ 3.72	\$ 4.84	\$ 4.70	\$ 5.40	\$ 4.73	\$ 4.83	\$ 5.04
4 HIP (with .125 metal backing)	\$ 4.94	\$ 5.01	\$ 5.06	\$ 4.74	\$ 5.91	\$ 5.18	\$ 6.26	\$ 6.37	\$ 6.92
5 Diamond (with .040 metal backing)	\$ 3.31	\$ 3.38	\$ 3.42	\$ 4.51	\$ 5.07	\$ 5.49	\$ 3.89	\$ 3.98	\$ 4.32
6 Diamond (with .063 metal backing)	\$ 4.10	\$ 4.17	\$ 4.21	\$ 7.27	\$ 5.48	\$ 5.89	\$ 4.71	\$ 4.84	\$ 5.26
7 Diamond (with .080 metal backing)	\$ 4.61	\$ 4.67	\$ 4.71	\$ 7.67	\$ 5.88	\$ 6.29	\$ 5.37	\$ 5.47	\$ 5.96
8 Diamond (with .125 metal backing)	\$ 5.94	\$ 6.00	\$ 6.04	\$ 8.80	\$ 7.01	\$ 7.42	\$ 7.11	\$ 7.25	\$ 7.89
9 DG3 (with .040 metal backing)	\$ 3.48	\$ 3.54	\$ 3.59	\$ 7.57	\$ 5.77	\$ 6.32	\$ 4.78	\$ 4.88	\$ 5.31
10 DG3 (with .063 metal backing)	\$ 4.28	\$ 4.34	\$ 4.39	\$ 7.97	\$ 6.18	\$ 6.72	\$ 5.69	\$ 5.81	\$ 6.31
11 DG3 (with .080 metal backing)	\$ 4.79	\$ 4.84	\$ 4.89	\$ 6.73	\$ 11.07	\$ 7.25	\$ 6.24	\$ 6.37	\$ 6.92
12 DG3 (with .125 metal backing)	\$ 6.12	\$ 6.18	\$ 6.22	\$ 6.76	\$ 7.71	\$ 8.25	\$ 7.98	\$ 8.14	\$ 8.85
13 EGP (with .040 metal backing)	\$ 2.02	\$ 2.09	\$ 2.13	\$ 5.19	\$ 6.95	\$ 3.45	\$ 2.86	\$ 2.94	\$ 3.21
14 EGP (with .063 metal backing)	\$ 2.77	\$ 2.83	\$ 2.88	\$ 5.59	\$ 3.81	\$ 3.45	\$ 3.77	\$ 3.88	\$ 4.22
15 EGP (with .080 metal backing)	\$ 3.28	\$ 3.33	\$ 3.38	\$ 4.63	\$ 5.99	\$ 4.21	\$ 4.44	\$ 4.57	\$ 4.97
16 EGP (with .125 metal backing)	\$ 4.61	\$ 4.67	\$ 4.71	\$ 4.75	\$ 5.34	\$ 5.39	\$ 6.09	\$ 6.27	\$ 6.82
17 HIP (with .100 metal backing	\$ 4.21	\$ 4.27	\$ 4.31	\$ 4.27	\$ 4.91	\$ 5.98	\$ 5.53	\$ 5.64	\$ 6.13
18 Diamond (with .100 metal backing)	\$ 5.20	\$ 5.27	\$ 5.31	\$ 8.24	\$ 6.45	\$ 6.86	\$ 6.67	\$ 6.80	\$ 7.39
19 DG3 (with .100 metal backing)	\$ 5.38	\$ 5.43	\$ 5.49	\$ 6.30	\$ 7.15	\$ 7.81	\$ 6.92	\$ 7.12	\$ 7.74
20 EGP (with .100 metal backing)	\$ 3.87	\$ 3.93	\$ 3.98	\$ 6.57	\$ 4.78	\$ 4.83	\$ 5.23	\$ 5.34	\$ 5.80
No. of Days for delivery after receipt of order	30			30			45-60		

III. 3M Roll Good Sheeting

- Grade
- 1 High Intensity Prismatic (HIP)
- 2 Diamond
- 3 Diamond Grade 3 (DG3)
- 4 Engineer Prismatic (EGP)

VULCAN INC - VULCAN SIGNS DIVISION (Foley, AL)			NEWMAN SIGNS (Jamestown, ND)			GARDEN STATE HIGHWAY PRODUCTS, INC (Millville, NJ)		
9" x 50 yds	12" x 50 yds	24" x 50 yds	9" x 50 yds	12" x 50 yds	24" x 50 yds	9" x 50 yds	12" x 50 yds	24" x 50 yds
\$ 131.63	\$ 175.50	\$ 351.00	\$ 112.35	\$ 150.00	\$ 300.00	\$ 122.84	\$ 163.79	\$ 327.58
30" x 50 yds	36" x 50 yds	48" x 50 yds	30" x 50 yds	36" x 50 yds	48" x 50 yds	30" x 50 yds	36" x 50 yds	48" x 50 yds
\$ 438.75	\$ 526.50	\$ 702.00	\$ 375.00	\$ 450.00	\$ 600.00	\$ 409.84	\$ 491.37	\$ 655.17
9" x 50 yds	12" x 50 yds	24" x 50 yds	9" x 50 yds	12" x 50 yds	24" x 50 yds	9" x 50 yds	12" x 50 yds	9" x 50 yds
\$ 250.88	\$ 334.50	\$ 669.00	\$ 272.25	\$ 363.00	\$ 726.00	\$ 230.62	\$ 307.52	\$ 615.00
30" x 50 yds	36" x 50 yds	48" x 50 yds	30" x 50 yds	36" x 50 yds	48" x 50 yds	30" x 50 yds	36" x 50 yds	48" x 50 yds
\$ 836.25	\$ 1,003.50	\$ 1,338.00	\$ 907.50	\$ 1,087.00	\$ 1,452.00	\$ 768.75	\$ 922.50	\$ 1,230.00
9" x 50 yds	12" x 50 yds	24" x 50 yds	9" x 50 yds	12" x 50 yds	24" x 50 yds	9" x 50 yds	12" x 50 yds	9" x 50 yds
\$ 322.88	\$ 430.50	\$ 861.00	\$ 230.63	\$ 307.50	\$ 615.00	\$ 298.12	\$ 397.50	\$ 795.00
30" x 50 yds	36" x 50 yds	48" x 50 yds	30" x 50 yds	36" x 50 yds	48" x 50 yds	30" x 50 yds	36" x 50 yds	48" x 50 yds
\$ 1,087.25	\$ 1,291.50	\$ 1,722.00	\$ 768.75	\$ 922.50	\$ 1,230.00	\$ 993.75	\$ 1,192.50	\$ 1,590.00
9" x 50 yds	12" x 50 yds	24" x 50 yds	9" x 50 yds	12" x 50 yds	24" x 50 yds	9" x 50 yds	12" x 50 yds	24" x 50 yds
\$ 84.38	\$ 112.50	\$ 225.00	\$ 88.88	\$ 118.50	\$ 237.00	\$ 105.88	\$ 141.75	\$ 283.50
30" x 50 yds	36" x 50 yds	48" x 50 yds	30" x 50 yds	36" x 50 yds	48" x 50 yds	30" x 50 yds	36" x 50 yds	48" x 50 yds
\$ 281.25	\$ 337.50	\$ 450.00	\$ 296.25	\$ 355.50	\$ 474.00	\$ 354.38	\$ 425.25	\$ 567.00
No. of Days for delivery after receipt of order						2. TYPE IX		
		30			30			10 to 14

IV. Alodized Sign Metal

- 1 Metal thickness .040
- 2 Metal thickness .063
- 3 Metal thickness .080
- 4 Metal thickness .125
- 5 Metal thickness .100

VULCAN INC - VULCAN SIGNS DIVISION (Foley, AL)			NEWMAN SIGNS (Jamestown, ND)			GARDEN STATE HIGHWAY PRODUCTS, INC (Millville, NJ)		
		Sq Ft.			Sq Ft.			Sq Ft.
		\$ 1.09			\$ 2.97			\$ 1.44
		\$ 1.72			\$ 3.31			\$ 2.26
		\$ 2.18			\$ 3.68			\$ 2.84
		\$ 3.41			\$ 4.77			\$ 4.43
		\$ 2.73			\$ 5.43			\$ 3.54
No. of Days for delivery after receipt of order								
		30			30			45-60

V. Galvanized Traffic Sign Posts

- 1 U-Channel, 10' length, 2# per ft
- 2 U-Channel, 12' length, 3# per ft
- 3 U-Channel, BPC, 10' length, 2# per ft
- 4 U-Channel, BPC, 12' length, 3# per ft
- 5 2" SQ, 10' 14 GAUGE
- 6 2" SQ, 10' 14 GAUGE
- 7 2" SQ, 10' 14 GAUGE, BPC
- 8 2" SQ, 10' 14 GAUGE, BPC
- 9 2.25" SQ, 30", 14 GAUGE
- 10 2.25" SQ, 30", 14 GAUGE, BPC
- 11 2.25" SQ, 36", 14 GAUGE
- 12 2.25" SQ, 36", 14 GAUGE, BPC

No. of Days for delivery after receipt of order

VULCAN INC - VULCAN SIGNS DIVISION (Foley, AL)			NEWMAN SIGNS (Jamestown, ND)			GARDEN STATE HIGHWAY PRODUCTS, INC (Millville, NJ)		
		<i>Each</i>			<i>Each</i>			<i>Each</i>
		\$ 17.70			\$ 17.63			\$ 22.32
		\$ 31.86			\$ 31.80			\$ 37.51
		\$ 32.70			NB			\$ 29.98
		\$ 50.88			NB			\$ 49.96
		\$ 22.80			\$ 20.49			\$ 28.40
		\$ 27.38			\$ 24.59			\$ 34.09
		\$ 34.20			NB			\$ 48.17
		\$ 41.04			NB			\$ 57.81
		\$ 9.36			\$ 17.94		12 Gauge	\$ 10.79
		\$ 12.22			NB		12 Gauge	\$ 18.14
		\$ 10.77			\$ 8.74		12 Gauge	\$ 14.15
		\$ 14.20			NB		12 Gauge	\$ 20.74
		30-45			14 weeks /98 days			60 to 75

VI. Street Name Brackets

- Heavy duty steel plated, sing swing bracket for 3/8" steel span mounting, 3-way adjustable swings freely in the wind
- 1 for mounting overhead signs

No. of Days for delivery after receipt of order

VULCAN INC - VULCAN SIGNS DIVISION (Foley, AL)			NEWMAN SIGNS (Jamestown, ND)			GARDEN STATE HIGHWAY PRODUCTS, INC (Millville, NJ)		
		<i>Each</i>			<i>Each</i>			<i>Each</i>
		\$ 24.10			NB			\$ 27.60
		30			n/a			14 to 21

VII. 3M Traffic Sign Sheeting With Metal (Completed Street Names Signs)

- Grade
- 1 HIP with .100 metal backing (SINGLE-FACED)
- HIP with .100 metal backing (DOUBLE-FACED)
- 2 HIP with .125 metal backing (SINGLE-FACED)
- HIP with .125 metal backing (DOUBLE-FACED)

No. of Days for delivery after receipt of order

VULCAN INC - VULCAN SIGNS DIVISION (Foley, AL)			NEWMAN SIGNS (Jamestown, ND)			GARDEN STATE HIGHWAY PRODUCTS, INC (Millville, NJ)		
		<i>Sq Ft.</i>			<i>Sq Ft.</i>			<i>Sq Ft.</i>
		\$ 6.22			\$ 13.59			\$ 7.64
		\$ 9.81			\$ 21.83			\$ 10.79
		\$ 6.93			\$ 14.20			\$ 8.76
		\$ 10.01			\$ 22.44			\$ 12.36
		n/a			n/a			n/a

File Attachments for Item:

B. Georgia Power - Electric Vehicle Charging Stations - Lisa J. Smith, Georgia Power West Region Vice President

City of Columbus

Electric Vehicle Charging Review

Modern Community Amenity
Supports Clean Air Initiatives
Attracts Growing Segment of Drivers
Support Local Shopping & Dining
Connect Communities & Encourage Adoption

Electric Vehicle Charging 101

Item #B.

Level 1

110V

4 miles per hour charge
1.3kW

Level 2

208V

24 miles per hour charge
6.6kW

Fast Charging

480V

Fully charge in 5-60min
50kW, 150kW, 350kW

Networked

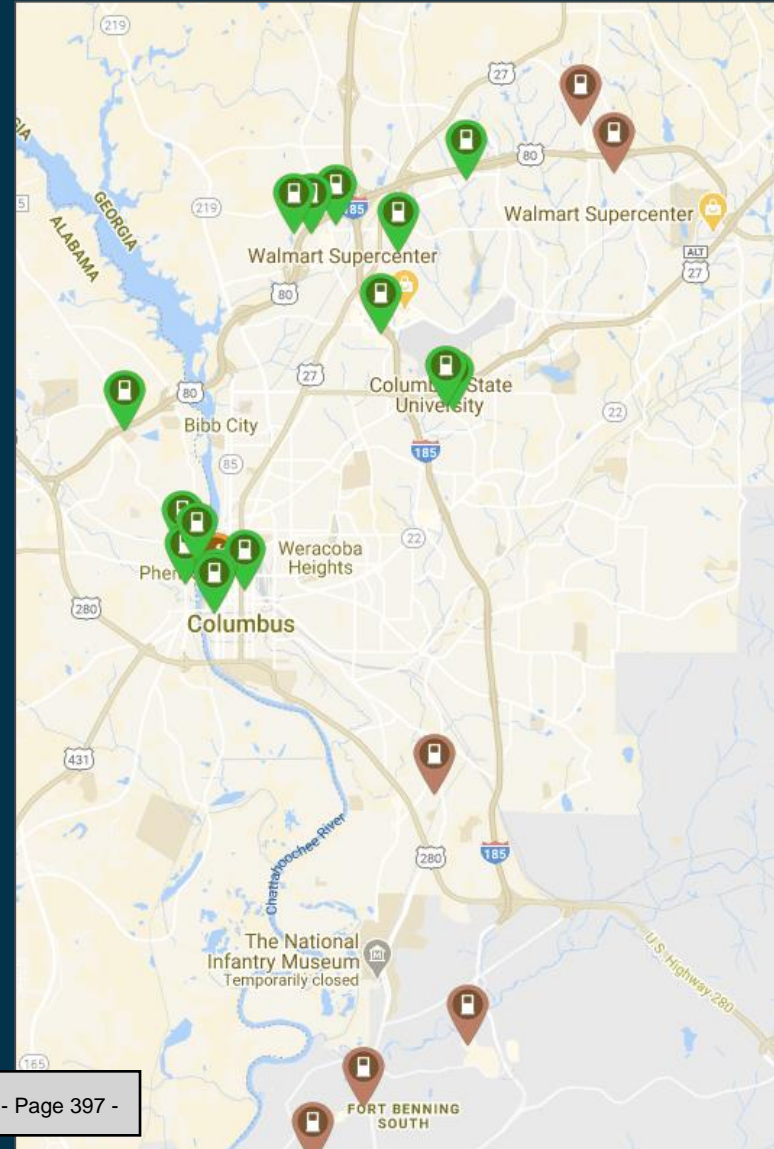
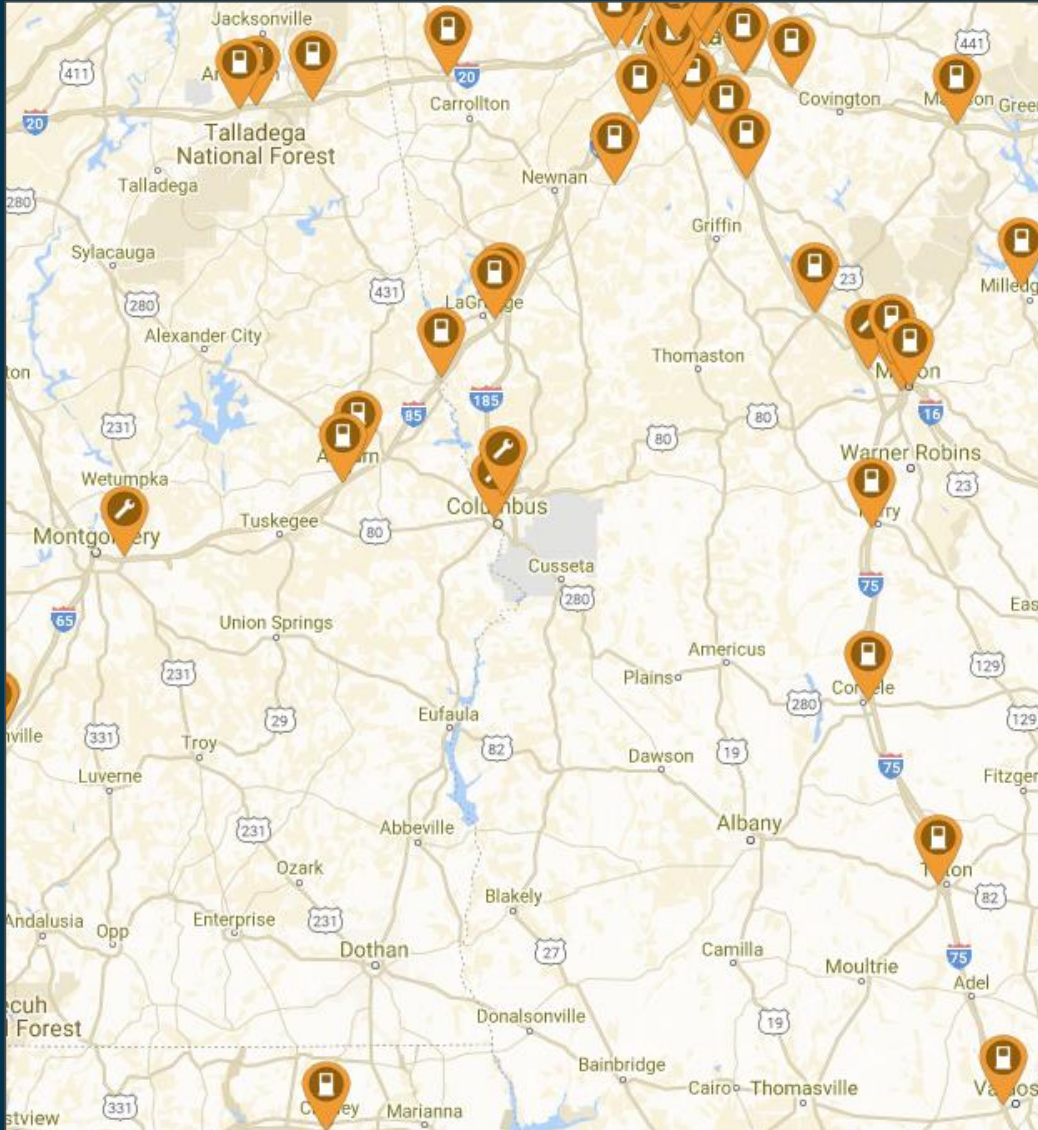
“Smart Charger”
User Account Required
Ability to set Pricing Policy
Generate Reports


Communicate via cellular modem
24/7 Tech Support
Recommended Use: Public Facing



Current Charging Infrastructure

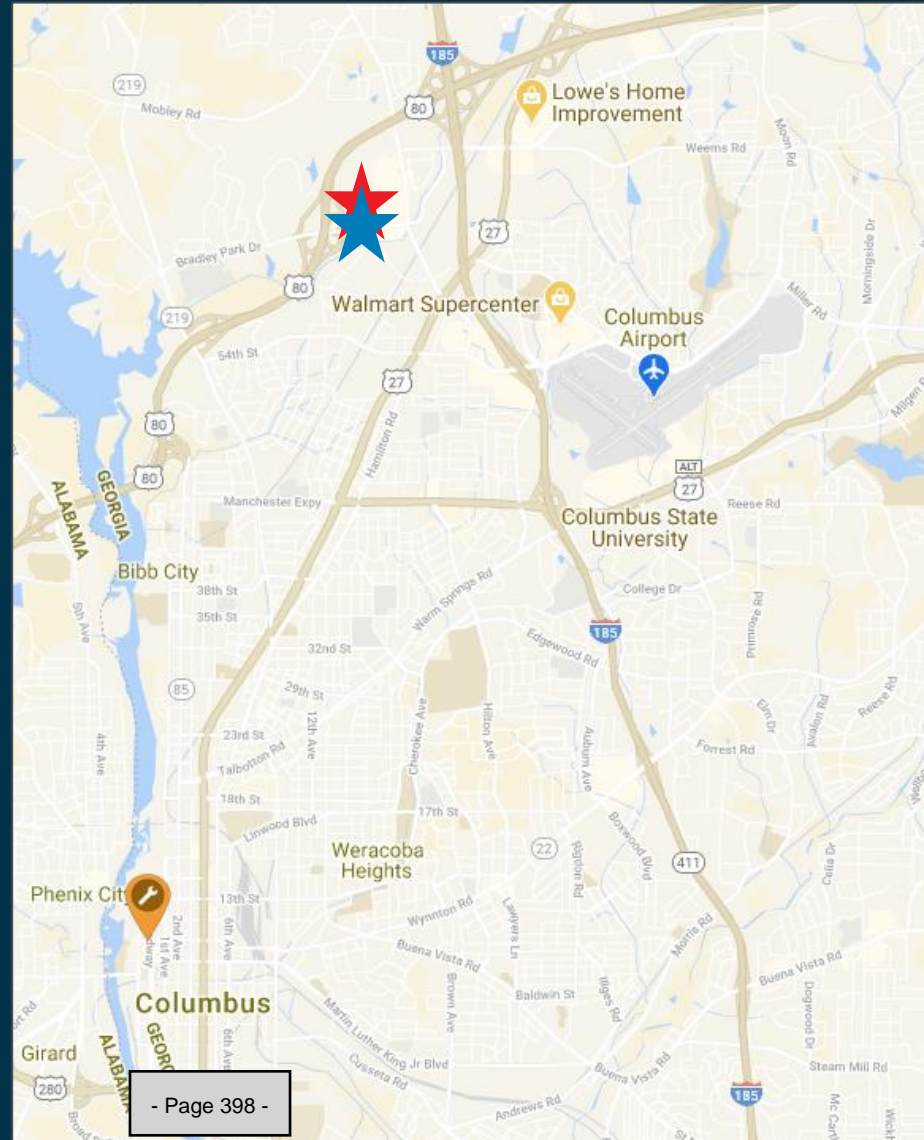
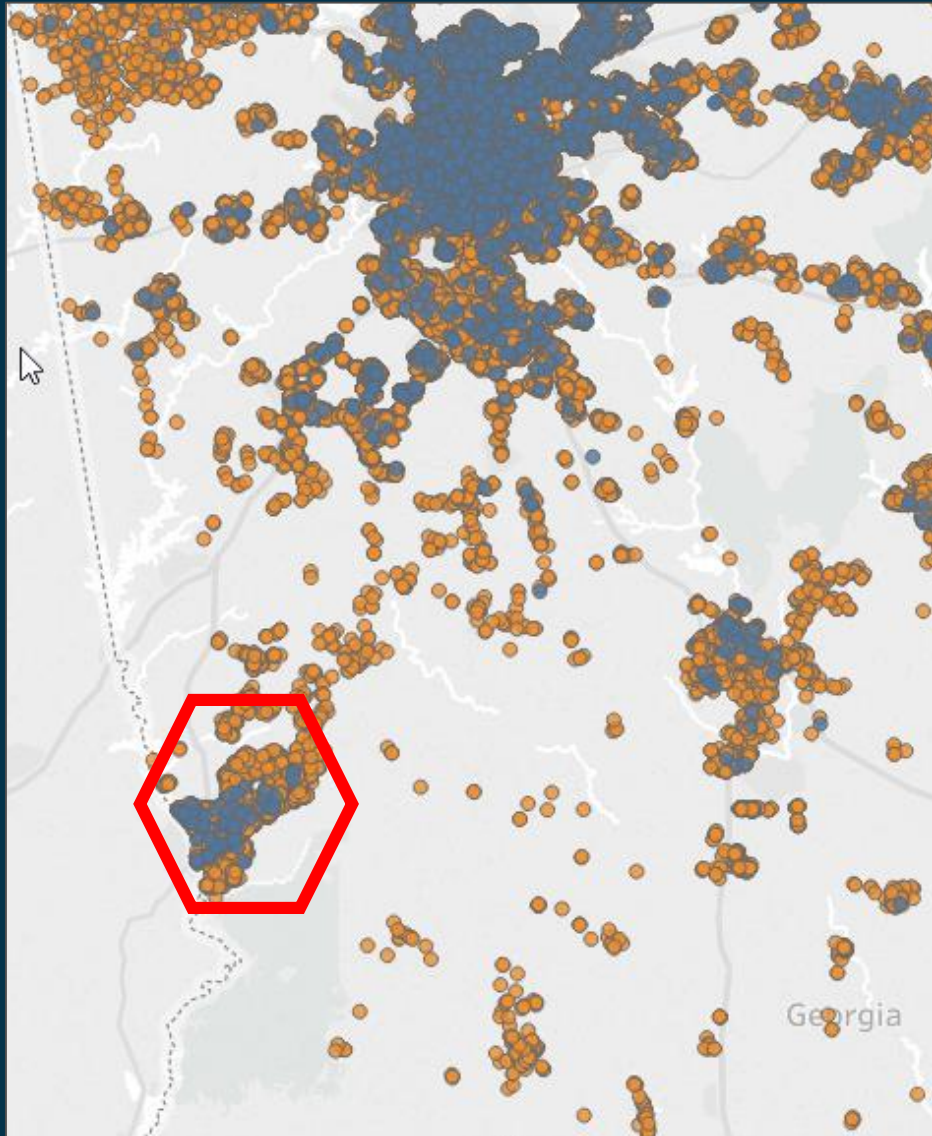
Item #B.



-  DC Fast Charger:
15-45 Min session
-  Level 2 Charger
1-3 hours session
-  Level 2 Charger
Restricted Access

EV Adoption & Pending Projects

Item #B.



Bradley Park Drive
Exit 3B

Georgia Power @
Burger King
Sept. 2020

Tesla Supercharger
@ Target.
Planned 2021

City of Columbus

Options & considerations for Downtown Charging Repairs

Out of Service: 11th & Broadway

Item #B.



EV Charger donated to City of Columbus
By Headquarter Nissan 2015 + grant funding

Station has been nonfunctional for Year+
Warranty
Network
Costs

Ongoing negative driver experience &
reviews

Consideration for Replacement

Item #B.

Remove existing Equipment
Rebuild meter point & External Disconnect to Code
Install ChargePoint Dual Port Level2 Charger
5 year Vertically Integrated Network& Warranty Services
Futureproof with Capacity & Stub up for Expansion
EV Parking Stencil & Bollards

City contract with GPC
approved vendor – City
retains ownership

\$19,071

Georgia Power assumes as
part of Community Charging
Program

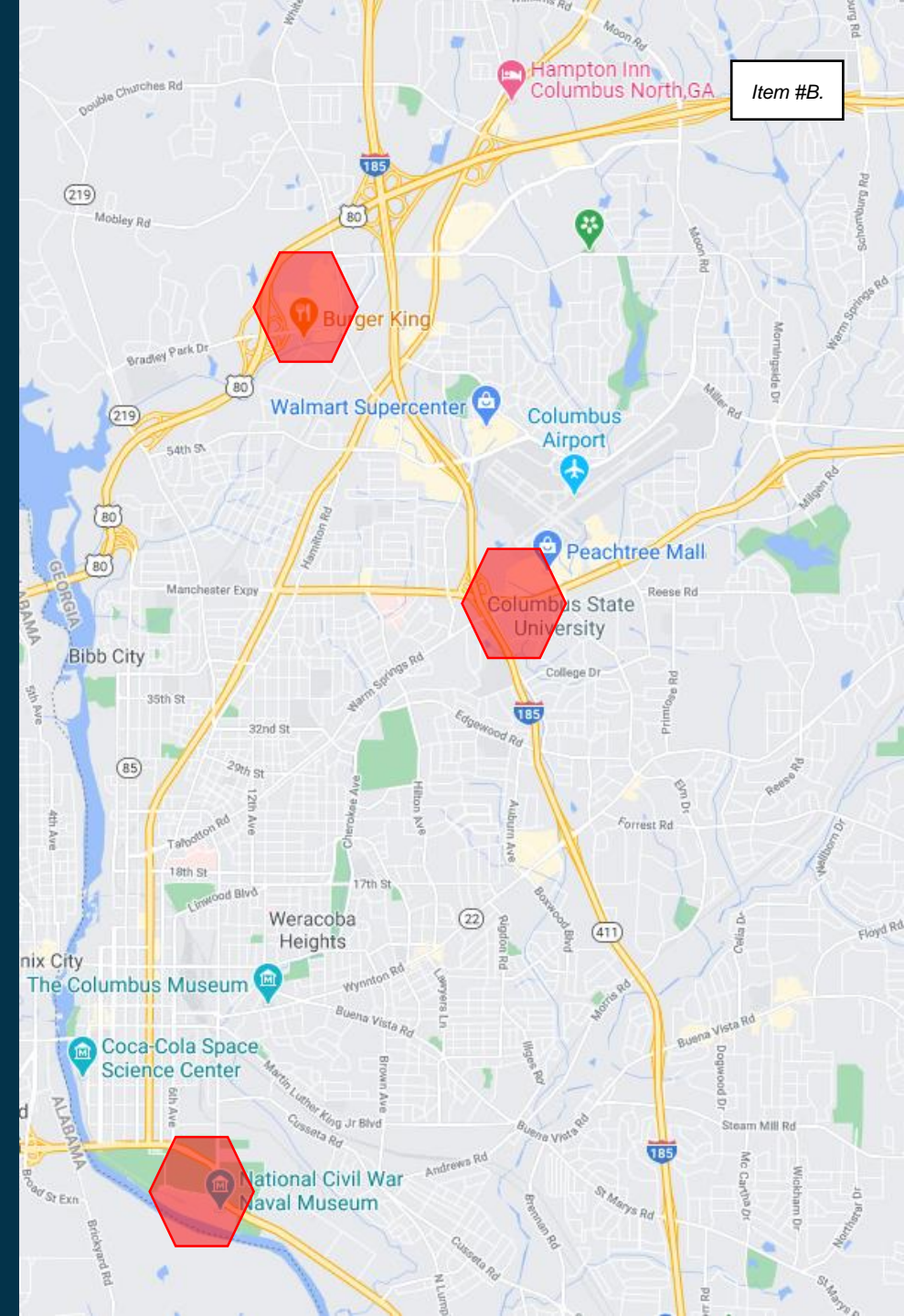
\$0



Other Opportunities Georgia Power Community Charger Program

Columbus I85 Exit 7:
Manchester Expressway

Columbus Civic Center



File Attachments for Item:

C. Riverwalk/Gabion Wall Replacement, Donna Newman, Engineering Director and David Bishop – Barge Design Solutions

Gabion Basket Slope Repair - Riverwalk

September 8, 2020



Project Location



Item #C.

Gabion Basket Slope Failure

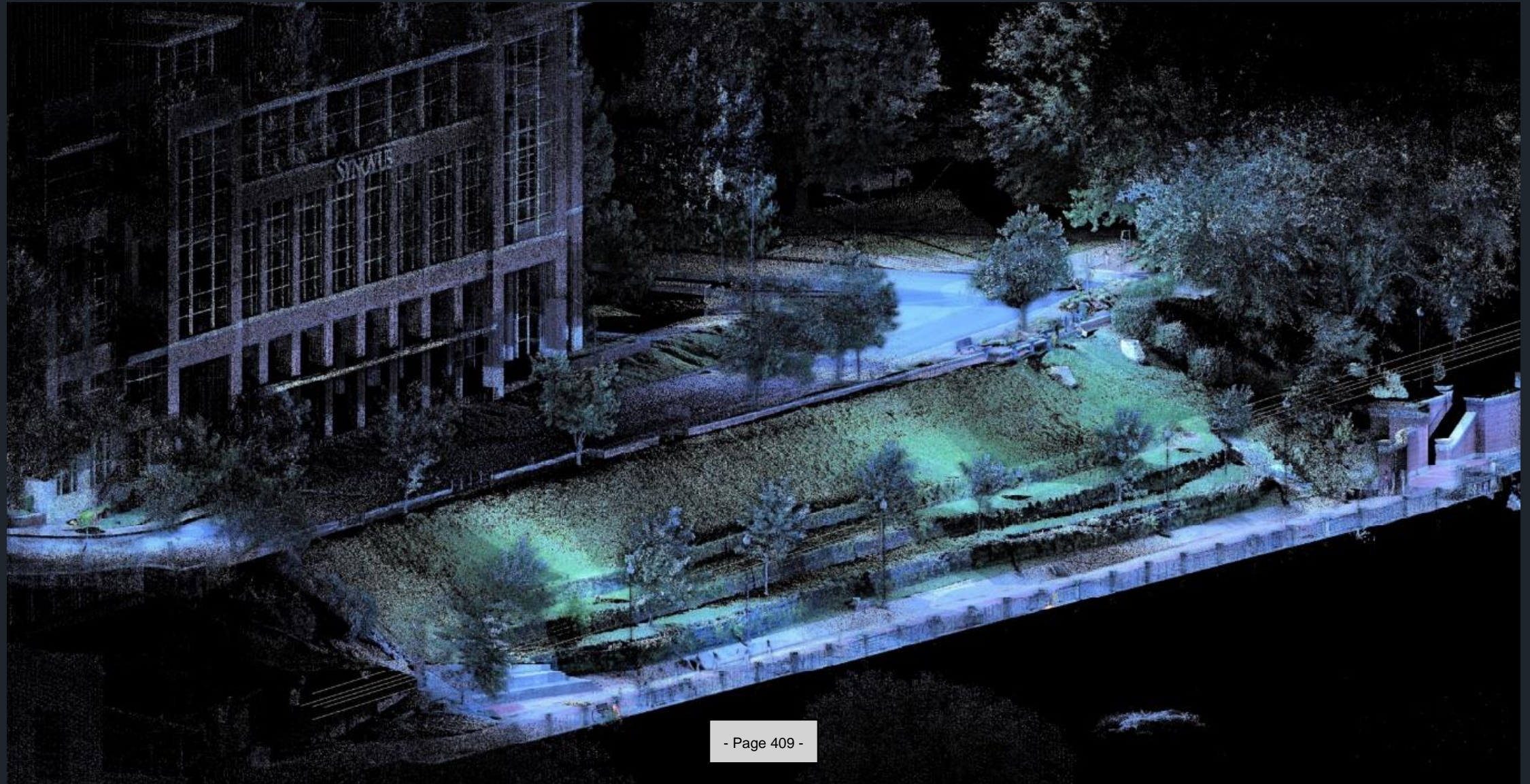


Gabion Basket Slope Failures



Overall Existing Survey View

Item #C.



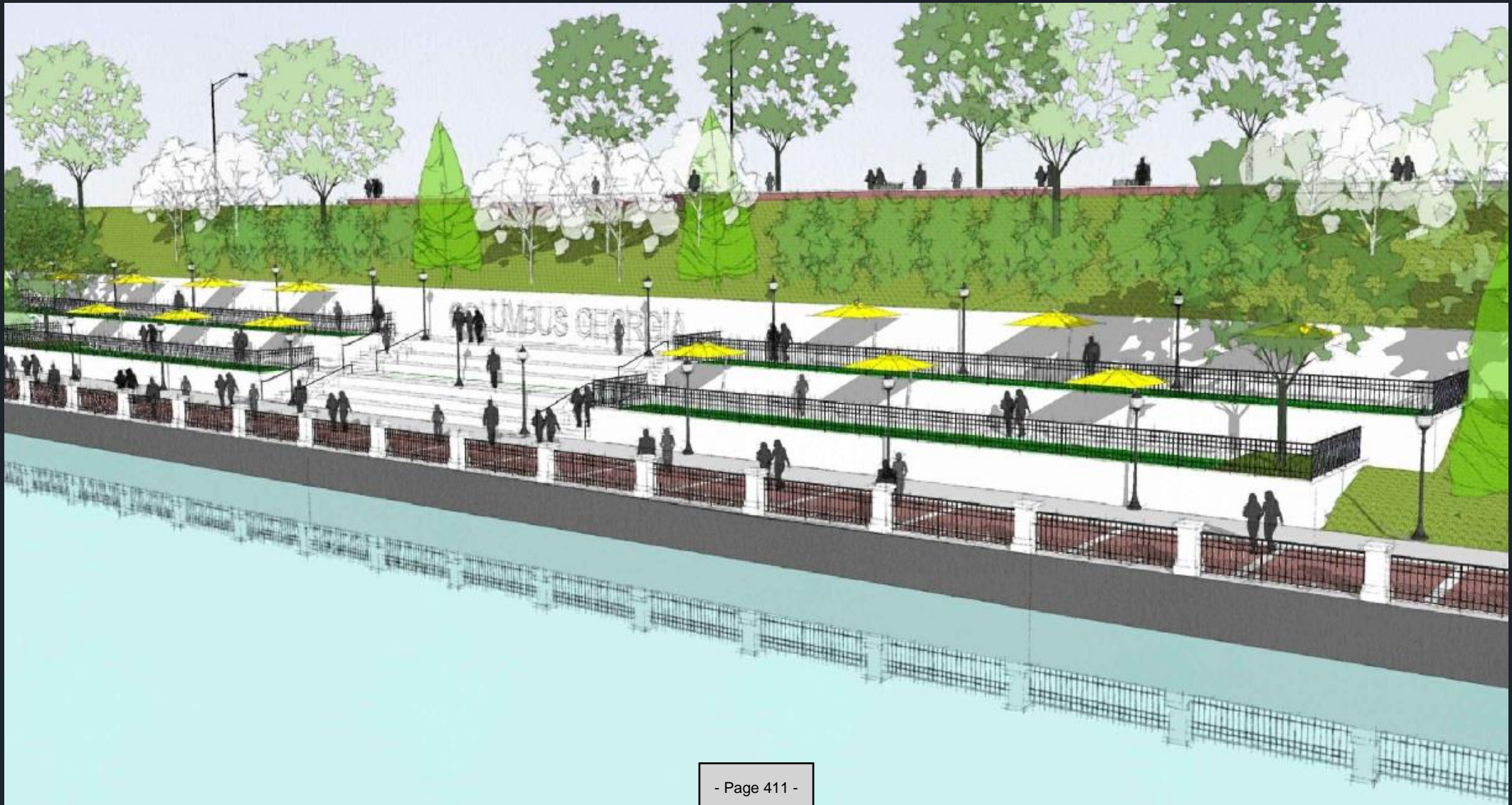
Proposed Improvements - Rendering

Item #C.



Proposed Improvements - Rendering

Item #C.



Proposed Improvements - Rendering

Item #C.



Proposed Improvements - Rendering

Item #C.



Concrete Finish Options

Standard Concrete (Base price)



Concrete Finish Options Textured Block or Stone

Item #C.



Concrete Finish Options Veneer – Brick or Stone

Item #C.



Option to emboss concrete

Item #C.



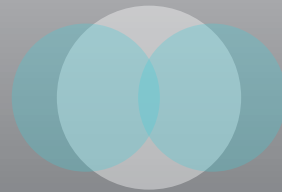
Thank You!



BARGEDESIGN.COM

File Attachments for Item:

D. Sales Tax Update - Angelica Alexander, Finance Director



FY21 SALES TAX UPDATE

September 8, 2020

JULY 2020 SALES TAX SUMMARY

Item #D.

 **\$3.24**
million

➤ Received approx. \$3.31 million in OLOST and approx. \$3.31 million in LOST revenue for July 2020.

 **4.6%**↑

➤ July 2020 up approx. 4.6% when compared to July 2019 (increase of approx. \$147k over FY20).

JULY 2020 SALES TAX SUMMARY (SELECT COUNTIES)

Item #D.

County Name	Jurisdiction	July-20	July-19	Tax Type	% Change	\$ Difference
Bibb	BIBB COUNTY BOARD OF COMMISSIONERS (LOST)	2,189,355.82	2,950,442.38	LOST	-25.80%	(761,086.56)
Chatham	CITY OF POOLER (LOST)	586,007.81	623,682.61	LOST	-6.04%	(37,674.80)
Chatham	CITY OF GARDEN CITY (LOST)	285,096.73	303,544.61	LOST	-6.08%	(18,447.88)
Chatham	CITY OF PORT WENTWORTH (LOST)	163,745.87	174,294.40	LOST	-6.05%	(10,548.53)
Chatham	CITY OF SAVANNAH (LOST)	3,779,090.54	4,023,361.34	LOST	-6.07%	(244,270.80)
Chatham	CITY OF TYBEE ISLAND (LOST)	114,693.79	122,099.13	LOST	-6.07%	(7,405.34)
Chatham	TOWN OF VERNONBURG (LOST)	4,635.84	4,936.26	LOST	-6.09%	(300.42)

JULY 2020 SALES TAX SUMMARY (SELECT COUNTIES), CONT'D

Item #D.

County Name	Jurisdiction	July-20	July-19	Tax Type	% Change	\$ Difference
Chatham	CITY OF BLOOMINGDALE (LOST)	90,164.65	95,984.87	LOST	-6.06%	(5,820.22)
Chatham	CHATHAM COUNTY BOARD OF COMMISSIONERS (LOST)	1,524,790.85	1,623,094.55	LOST	-6.06%	(98,303.70)
Chatham	CITY OF THUNDERBOLT (LOST)	81,544.52	86,808.04	LOST	-6.06%	(5,263.52)
Clarke	CITY OF WINTERVILLE (LOST)	18,823.73	19,828.47	LOST	-5.07%	(1,004.74)
Clarke	CLARKE COUNTY- ATHENS CONSOLIDATED GOVT (LOST)	1,960,379.71	2,064,995.70	LOST	-5.07%	(104,615.99))
Clarke	CITY OF BOGART (LOST)	2,374.17	2,500.66	LOST	-5.06%	(126.49)
Fulton	CITY OF CHATTAHOOCHEE HILLS (LOST)	59,307.52	63,764.99	LOST	-6.99%	(4,457.47)

JULY 2020 SALES TAX SUMMARY (SELECT COUNTIES), CONTINUED

Item #D.

County Name	Jurisdiction	July-20	July-19	Tax Type	% Change	\$ Difference
Fulton	FULTON COUNTY BOARD OF COMMISSIONERS (LOST)	1,075,127.11	1,152,430.93	LOST	-6.71%	(77,303.82)
Fulton	CITY OF ATLANTA (LOST)	8,976,192.09	9,648,820.08	LOST	-6.97%	(672,627.99)
Fulton	CITY OF ALPHARETTA (LOST)	1,295,678.91	1,393,429.52	LOST	-7.02%	(97,750.61)
Fulton	CITY OF UNION CITY (LOST)	438,032.15	471,405.67	LOST	-7.08%	(33,373.52)
Fulton	CITY OF SOUTH FULTON (LOST)	2,032,706.06	2,188,043.77	LOST	-7.10%	(155,337.71)
Fulton	CITY OF SANDY SPRINGS (LOST)	2,112,937.88	2,271,666.65	LOST	-6.99%	(158,728.77)
Fulton	CITY OF ROSWELL (LOST)	1,988,961.20	2,138,480.12	LOST	-6.99%	(149,518.92)

JULY 2020 SALES TAX SUMMARY (SELECT COUNTIES), CONTINUED

Item #D.

County Name	Jurisdiction	July-20	July-19	Tax Type	% Change	\$ Difference
Fulton	CITY OF PALMETTO (LOST)	94,273.12	101,413.04	LOST	-7.04%	(7,139.92)
Fulton	CITY OF MOUNTAIN PARK (LOST)	12,195.75	13,113.84	LOST	-7.00%	(918.09)
Fulton	CITY OF MILTON (LOST)	735,330.83	791,667.99	LOST	-7.12%	(56,337.16)
Fulton	CITY OF JOHNS CREEK (LOST)	1,727,402.96	1,857,723.30	LOST	-7.02%	(130,320.34)
Fulton	CITY OF HAPEVILLE (LOST)	152,189.93	163,622.57	LOST	-6.99%	(11,432.64)
Fulton	CITY OF COLLEGE PARK (LOST)	290,324.89	311,601.07	LOST	-6.83%	(21,276.18)

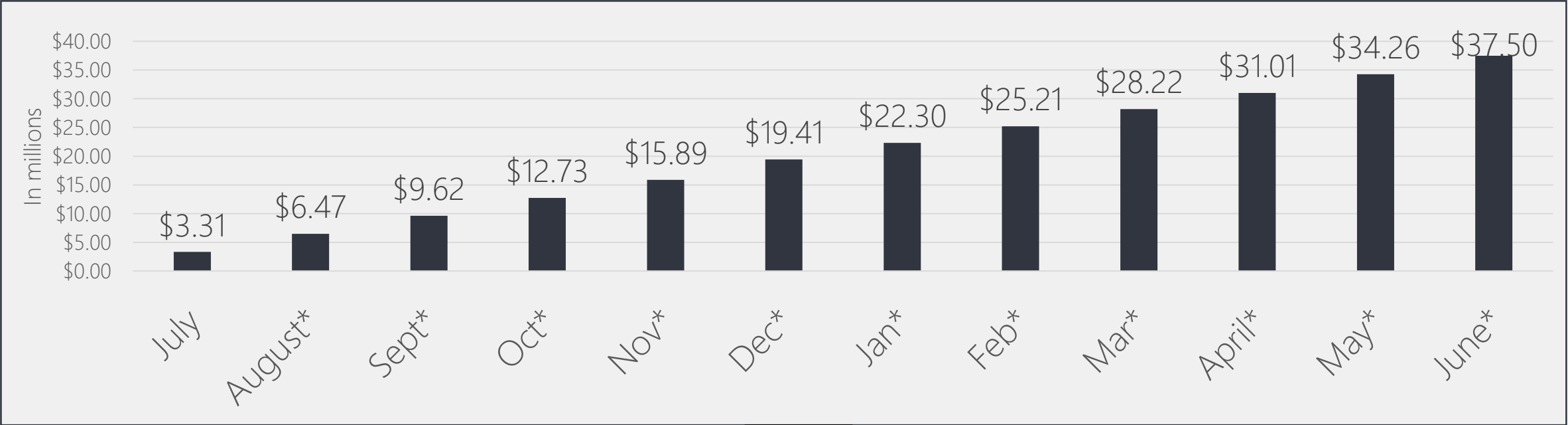
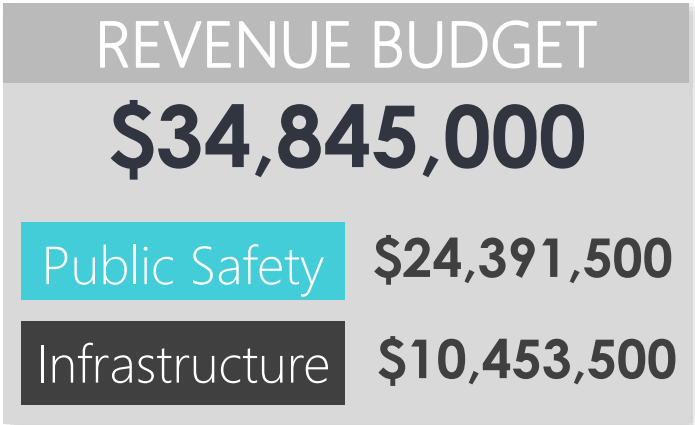
JULY 2020 SALES TAX SUMMARY (SELECT COUNTIES), CONTINUED

Item #D.

County Name	Jurisdiction	July-20	July-19	Tax Type	% Change	\$ Difference
Fulton	CITY OF EAST POINT (LOST)	878,839.18	944,561.53	LOST	-6.96%	(65,722.35)
Fulton	CITY OF FAIRBURN (LOST)	329,195.13	354,523.70	LOST	-7.14%	(25,328.57)
Richmond	CITY OF HEPHZIBAH (LOST)	65,243.18	69,326.98	LOST	-5.89%	(4,083.80)
Richmond	CITY OF AUGUSTA (URBAN SERVICES) (LOST)	449,388.76	477,536.91	LOST	-5.89%	(28,148.15)
Richmond	CITY OF BLYTHE (LOST)	11,772.73	12,510.16	LOST	-5.89%	(737.43)
Richmond	RICHMOND COUNTY BOARD OF COMMISSIONERS (LOST)	2,656,244.14	2,822,473.90	LOST	-5.89%	(166,229.76)

FY21 OTHER LOCAL OPTION SALES TAX FUND REVENUE SUMMARY

Item #D.



*Projected if collections are the same as last year (excludes investment income)



Questions?

File Attachments for Item:

E. CARES Act Update - Pam Hodge, Deputy City Manager



CARES Act



Item #E.

City Council Update
September 8, 2020

CARES Act Intent

- The Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed by Congress and signed into law on March 27th. This over \$2 trillion economic relief package intends to protect the American people from the public health and economic impacts of COVID-19.

CCG CARES Act Funding

Phase I Allocation:
\$10,248,054.26

30% Advance: \$3,074,416.28

70% Funding: \$7,173,637.98

State made initial 30% allocation deposit on August 3rd and 70% allocation on September 2nd

Must be expended and submitted by September 1, 2020

Based on per capita basis (population):
195,769

CCG CARES Act Funding - Phase I

- 30% Advance = \$3,074,416.28 (Submitted and Approved)
 - \$89,685.00 - IT Teleworking laptops (90)
 - \$2,984,731.28 - Public Safety Payroll (Front line Fire/EMS/Police)
 - Biweekly payroll dated 03/27/2020, 04/10/2020, 04/24/2020 (partial)
- 70% Balance = \$7,173,637.98 (Submitted and Approved)
 - \$7,173,637.98 - Public Safety Payroll (Front line Fire/EMS/Police)
 - Biweekly payroll dated 04/24/2020 (partial), 05/08/2020, 05/22/2020, 06/05/2020, 06/19/2020, 07/03/2020 (partial)

CARES Act Phase II/III Balance = \$24 million

- CCG Expenses (Telework capabilities, PPE, Sanitation, Office space retrofit, etc.)
- Community COVID 19 Grant Categories:
 - 1. Medical/Health
 - 2. Community Assistance
 - 3. Small Business/Arts Organizations

CARES Act Contractor

- **Media, Marketing... and More! Inc.** led by Marquette McKnight and has been hired and she has assembled her team of financial and grant experts to manage the Community Grant Process.
- Professional fees = \$309,000
- Focus: to gather and review applications from community organizations for grants
- Website and application development, communication and publicity, application review and certification, etc.

Community Applications Under Review

- # submitted = 467 / \$7.2 million
- Eligible applications as of 09/07/2020 = \$3.4 million (estimated)
 - Applications still under review

Timeline

- August 6th Media Advisory
- August 10th Press Conference
- August 24th Community Grant Applications Due
- September 1st Phase I Submission
- TBD Phase II/III Submission
- December 30th Closeout of CARES Act Funding



File Attachments for Item:

September 9, 2020

1. COVID-19 Facility Decontamination Services/METRA (Annual Contract) – RFB No. 21-0009

Scope of Bid

Columbus Consolidated Government is requesting bids from qualified vendors to perform COVID-19 facility decontamination services on an “as needed” basis for the Department of Transportation/METRA.

The contract term shall be for three (3) years with no renewal options.

September 11, 2020

Bus Advertising (Annual Contract) – RFP No. 21-0002

Scope of RFP

The Consolidated Government of Columbus, Georgia (the City) is soliciting proposals for exterior and/or interior bus advertising for METRA Transit System.

The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

September 23, 2020

1. Pest Control Services (Annual Contract) – RFB No. 21-0005

Scope of Bid

The Consolidated Government of Columbus, Georgia (the City) is seeking proposals to provide pest control services for one-hundred and one (101) City owned buildings. Contract requirements include the control of pests including mites, ticks, spiders, rodent, roaches, ants, reptiles, bats, fleas, etc.

The term of the contract shall be for two (2) years with the option to renew for three (3) additional twelve-month periods Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

September 30, 2020

Additional Transit Enhancements (Annual Contract) – RFB No. 21-0002

Scope of Bod

Provide additional transit enhancement items to METRA Transit System on an as-needed basis. The items include 32-gallon trash receptacles and jumbo horizontal message centers.

The contract term shall be for three (3) years with no renewal options.

**Columbus Consolidated Government
Bid Advertisement - Agenda Item**

September 9, 2020

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Scope of Bid

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Scope of Bid

Provide additional transit enhancement items to METRA Transit System on an as-needed basis. The items include 32-gallon trash receptacles and jumbo horizontal message centers.

The contract term shall be for three (3) years with no renewal options.

File Attachments for Item:**Minutes of the following boards:**

Board of Tax Assessors, #29-20 and #30-20

Board of Zoning Appeals, May 6, June 3, and July 1, 2020

Building Authority of Columbus, August 21 and September 24, 2019

Columbus Aquatic Commission, January 30, 2020

Columbus Golf Course Authority, May 26, June 23 and July 21, 2020

Cooperative Extension Advisory Board, September 18, 2019 and January 29, 2020

Downtown Development Authority, August 13, 2019

Housing Authority of Columbus, June 17, 2020

Mayor's Commission on Reentry, January 27, February 17, April 20 and May 18, 2020

New Horizons Behavioral Health- Mental Health, Addictive Diseases And Developmental Disabilities- Community Service Board, January 14, February 11, April 8, May 13, June 10, August 12, September 9 and December 9, 2019

Public Safety Advisory Commission, January 23, February 20, April 16 and May 21, 2020

Region 6 Regional Advisory Council for Department of Behavioral Health and Developmental Disabilities, January 9, March 13, May 8, July 10 and September 11, 2019

Valley Partnership Joint Development Authority, January 17, March 19, May 30 and October 3, 2019

Board of Zoning Appeals
May 6, 2020
VIRTUAL MEETING

Board of Zoning Appeals Members Present: Terry Fields, Tomeika Farley, Alfred Hayes, Charles Smith

City Personnel Present: Fred Cobb, Eric Gansauer, Charlotte Davis, Danielle Frazier, Will Johnson, Pam Hodge

Meeting called to Order Approximately 2:05pm

Approval of the March 2020 BZA Minutes

[NOTE; The April 2020 BZA meeting was canceled due to COVID-19 Social Distancing/Stay At Home Orders]

Fields made a motion to approve the March 2020 BZA Minutes

Farley Seconded

Minutes Approved.

BZA-02-20-001269

500 Creek Rd

Christopher Murphy was asking permission to build an RV cover in the side yard. He explained that there is plenty of room in the side yard and he didn't want to impact his neighbor's yard by having the cover in the back. Farley asked about drainage issues in the back and Murphy mentioned that he has a sloped yard. He explained that he is trying to position the cover where he normally parks the RV. Fields wished to confirm that the RV cover will not extend past the footprint of the house from the front. Murphy confirmed.

No opposition.

BZA-02-20-001273

738 Rudgate Rd

David Williams was present to request a setback variance for an accessory structure behind the structure. Harrison explained to Williams that the Board's purpose is to find a hardship for this request. The structure was built without a permit, according to Williams, and requires a retroactive variance. Fields deduced that had the appellant known to pull a permit, there would have been no problem with placing the structure five feet away from the property as required. Williams stated that he hired the contractors. Farley asked what types of are fencing extends around the yard and Williams stated that he has a privacy fence. He has a buffer from his fence to Bradley Park Dr.

No opposition.

BZA-03-20-001419

8621 BATTERY DR

Sierra Bazemore was present to request to a reduction of the side yard setback to build a detached garage. Currently the requirement is 25 feet, which would be very close to the rear of the house and thus she is asking for a reduction to 10 feet. Fields asked for the hardship. According to Bazemore, the hardship is that the current requirement would place the structure too close to the rear of the house. Farley asked what exists further beyond the house and asked what the issue would be for placing the structure further back. Bazemore explained that there is a significant slope in the back. Johnson mentioned that the closer the structure can be erected near the house, the better for the home owner due to the existence of a creek at the back of the property. Harrison asked for clarification of the distance of the main structure of the front and the side. Cobb confirmed that the structure is 50 feet from the front and 40 from the side. There is a pool and a deck in the back and Harrison mentioned that it would have been helpful for these features to have been shown on the site plans.

No opposition.

BZA-04-20-001542

2112 Floyd Rd

Frank Durst from 3D Development was present, as was Phillip Chivers, the land surveyor. The appellants were present to request a variance to reduce the front yard setback from 20 feet required to 7 foot 8 inches shown due to an error by the land surveyor. Chivers explained that when the survey was drawn, they found iron pipes that they thought were City ROW, but were not. The building, namely, Family Dollar, currently exists. He noted that the "jog out" close to the building serves no purpose on the site plan. Fields asked about renovation. Durst explained that this is a brand new Family Dollar that was built in 2015 and opened in 2016. They have a 15 year lease and the tenant is responsible for facilitating the restoration of the building in case of disaster, and a setback error would impede the repairs process, should that occur. Johnson mentioned that this property changed zoning in 2015. Gansauer requested the property owner information. Davis agreed to facilitate after the meeting.

No opposition.

BZA-04-20-001561

3508 4TH AVE

BZA-04-20-001562

401 35TH ST

BZA-04-20-001563

3701 4TH AVE

BZA-04-20-001564

3504 4TH AVE

BZA-04-20-001565

3710 4TH AVE

Lance Renfrow from Neighbor Works Columbus was present to request a variance reduce the front yard setbacks of the aforementioned properties in order for new construction to be in line with the existing structures. Per Cobb, all of the cases were heard at once due to the appellant being the same, the variance intent being the same, and the only difference being levels of encroachment (reference BZA May 2020 agenda for detail). Cathy Williams wished to convey that there is an extensive ROW (nearly 20 feet) in the area. Cobb asked Williams to confirm that there were structures that were demolished in this area. Williams confirmed. Johnson explained that Planning prefers for the houses to line up uniformly. Kevin Gabrielson, who is a property owner in the area, was in opposition to the 3 foot setback request for one of the properties because he was under the impression that the 3

foot setback was being requested for the side yard. Williams clarified that the 3 feet request was for the front yard setback and has nothing to do with contiguous properties. No other opposition.

BZA-04-20-001586

3701 S LUMPKIN RD

Adam Hunt was present to request a variance to utilize overhead power near the campground for the entrance of the development. Farley asked for clarification about the existing above ground power lines and the impact on the existing trees if underground lines were to be utilized. Fields asked if any of the power lines would extend over the campground. Hunt explained that there would be no lines extending over the campground. Johnson explained that this is not an unprecedented request in the Victory Dr Overlay district. Also, the Planning Department prefers for the lines to be above ground for the preservation of a rare species of tree/plant that University of Virginia researchers travel to research in that area. No opposition.

Discussion

Case Decisions

BZA-02-20-001269

500 Creek Rd

Fields made a motion to approve based on the hardship of the back slope and that the RV cover will not extend past the front of the property.

Farley Seconded

No opposition.

Motion Carries as APPROVED

BZA-02-20-001273

738 Rudgate Rd

Farley made a motion to approve based on the fact that the structure is already built and there is no impact on the neighbors, plus, no opposition.

Hayes Seconded.

No opposition.

Motion Carries as APPROVED

BZA-03-20-001419

8621 BATTERY DR

Smith made a motion to reduce the setback for the construction of the detached garage. Harrison cited Planning's anecdote of the creek in the back of the property, which would behoove the owner to erect the detached garage as close to the structure as possible.

Farley Seconded

No opposition.

Motion Carries as APPROVED

BZA-04-20-001542

2112 Floyd Rd

Fields made a motion to approve based on the hardship of the surveyor error.

Hayes Seconded

No opposition.
Motion Carries as APPROVED

BZA-04-20-001561

3508 4TH AVE

BZA-04-20-001562

401 35TH ST

BZA-04-20-001563

3701 4TH AVE

BZA-04-20-001564

3504 4TH AVE

BZA-04-20-001565

3710 4TH AVE

Cobb stated that all of these cases should be voted on at once.

Farley made a motion to approve based on the clarification of the front yard setback impact.

Hayes Seconded

No opposition.

Motion Carries as APPROVED

BZA-04-20-001586

3701 S LUMPKIN RD

Farley made a motion to approve based on the existing lines and the non-disturbance of the tree line, building, and surrounding areas.

Harrison cited Planning's anecdote of the rare species plant in the area.

Smith Seconded.

No opposition.

Motion Carries as APPROVED.



BOARD OF ZONING APPEALS
AGENDA
REGULAR MEETING 5/6/2020 AND 5/6/2020 2:00PM
COLUMBUS CONSOLIDATED GOVERNMENT
420 TENTH STREET, COLUMBUS, GEORGIA 31902-4123

<u>PLAN CASE NUMBER</u>	<u>APPELLANT'S NAME</u>	<u>LOCATION ADDRESS</u>	<u>ZONE CODE</u>	<u>APPEAL TYPE</u>	<u>HEARING STATUS</u>
BZA-02-20-001269	CHRISTOPHER & PAULA G MURPHY	500 CREEK RD, Columbus	RE1	Zoning Ordinance Variance	APPROVED

Appellant's Appeal: Request variance to locate an accessory structure (18x40 RV cover) in the side yard.

BZA-02-20-001273	DAVID WILLIAMS	738 RUDGATE RD, Columbus	SFR2	Zoning Ordinance Variance	APPROVED
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Appellant's Appeal: TO REDUCE THE REAR SET BACK OF AN ACCESSORY BDLG FROM 5 FEET REQUIRED TO 4 FT SHOWN

BZA-03-20-001419	SIERRA BAZEMORE	8621 BATTERY DR, Columbus	RE1	Zoning Ordinance Variance	APPROVED
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Appellant's Appeal: Request a variance to reduce side yard setback from 25' required to 10' shown for the construction of a new detached garage.

BZA-04-20-001542	3D DEVELOPMENT PARTNERS LLC	2112 FLOYD RD, Columbus	NC	Zoning Ordinance Variance	APPROVED
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Appellant's Appeal: Requesting variance to reduce the front yard setback from 20 feet required to 7 foot 8 inches shown due to an error by land surveyor.

BZA-04-20-001561	CHI Asset Management LLC	3508 4TH AVE, Columbus	RMF1	Zoning Ordinance Variance	APPROVED
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Appellant's Appeal: Neighborworks of Columbus is requesting a variance to reduce the front yard setback for parcel 014-014-020 and 014-014-019 from 20 feet required to 3 feet for new residential construction.

BZA-04-20-001562	COLUMBUS HOUSING INITIATIVE INC	401 35TH ST, Columbus	RO	Zoning Ordinance Variance	APPROVED
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Appellant's Appeal: Neighborworks of Columbus is requesting a variance to reduce the front yard setback from 20 feet required to 3 feet shown for new residential construction.

BZA-04-20-001563	COLUMBUS HOUSING INITIATIVE INC	3701 4TH AVE, Columbus	RMF1	Zoning Ordinance Variance	APPROVED
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Appellant's Appeal: Neighborworks of Columbus is requesting a variance to reduce the front yard setback from 20 feet required to 15 feet shown for new residential construction



BOARD OF ZONING APPEALS
AGENDA
REGULAR MEETING 5/6/2020 AND 5/6/2020 2:00PM
COLUMBUS CONSOLIDATED GOVERNMENT
420 TENTH STREET, COLUMBUS, GEORGIA 31902-4123

<u>PLAN CASE NUMBER</u>	<u>APPELLANT'S NAME</u>	<u>LOCATION ADDRESS</u>	<u>ZONE CODE</u>	<u>APPEAL TYPE</u>	<u>HEARING STATUS</u>
BZA-04-20-001564	CHI Asset Management LLC	3504 4TH AVE, Columbus	RMF1	Zoning Ordinance Variance	APPROVED

Appellant's Appeal: Neighborworks of Columbus is requesting a variance to reduce the front yard setback from 20 feet required to 3 feet shown for new residential construction

BZA-04-20-001565	COLUMBUS HOUSING INITIATIVE INC	3710 4TH AVE, Columbus	RMF1	Zoning Ordinance Variance	APPROVED
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Appellant's Appeal: Neighborworks of Columbus is requesting a variance to reduce the front yard setback from 20 feet required to 4 feet shown for new residential construction

BZA-04-20-001586	ADAM HUNT	3701 S LUMPKIN RD, Columbus	GC	Zoning Ordinance Variance	APPROVED
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Appellant's Appeal: Request a variance to the Victory Drive Overlay omitting requirement for electrical service to be provided underground.

END OF VARIANCES

Meeting Adjourned Approximately 3:05pm

BZA June 2020 Board Members Present: Al Hayes, Ty Harrison, Terry Fields, Charles Smith, & Tomeika Farley; (arrived after roll call)

City Staff Present: Charlotte Davis, Fred Cobb, Will Johnson

Meeting called to order approximately 2:00pm

Approval of the May 2020 Minutes

Minutes approved.

BZA-05-20-001681

1106 ANTIETAM CT

Dave Erickson was present to request a variance to reduce minimum lot width from 75' required to 25' for the creation of three flag lots. The intent is to create a common driveway and subdivide the parcel into three different lots. There should be adequate parking, all the lots will be a generous size (75'+), and the houses will be consistent with the existing structures. Fields asked about the implications of the common driveway. The front yard setback will not be a problem, according to Cobb. The back yard setback might be problematic. This was originally planned as the cul-de-sac. Cobb asked about the topography. There is a steady slope and it's generally flat. No opposition.

Case Decision

Fields made a motion to approve the request based on the designation of the center lane of the shared driveway to be a buffer. Hayes seconded. No opposition. **Motion carries as APPROVED.**

BZA-05-20-001696

2021 BROOKSIDE DR

Johnny Cargill was present to present the appeal for the placement of an accessory structure in regards to the required setbacks. Per section 2.1.3 of the UDO, accessory structures are required to be less than 14 feet in height and have a minimum setback of 5 feet. The variance request is to reduce the side yard setback from 5 feet to 2 feet and increase the height from 14 feet to 22 feet. The house was built in 1929. The person who bought this house has every intent to maintain the integrity of the house. Cobb mentioned that the appellant was in compliance regarding the location of the structure. The pool is existing. The existing garage is taller than the proposed building. No opposition.

Case Decision

Fields made a motion to approve the request based on the size of the property and the privacy that exists, in addition to no opposition. Farley seconded. No opposition. **Motion carries as APPROVED.**

**BZA-05-20-001748
5012 WARM SPRINGS RD**

&

**BZA-05-20-001749
5028 WARM SPRINGS RD**

Dave Erickson was present to discuss the fact that this property was intended to be commercial, but it was decided to develop the land for townhomes. The request was to allow the future re-plat and subdivision of lot into multiple townhome lots without street frontage. The Planning Department was referenced in regards to the proceedings of this variance. Fields asked about parking in regards to the UDO. Each townhome will have a 2-car garage and there will be an 18-20 foot approach to each garage as well. At the end of the cul-de-sac, there should be room for additional parking. Brandon Bolt, the engineer for the project, mentioned that the layout meets the city requirements. Cobb asked if each lot would be rated at the party wall and Erickson explained the standards regarding fire resistance and separation. These structures are being built by International Residential Code, not International Building Code. This property is comprised of three different parcels and will be separated by town home. No opposition.

Case Decisions

Fields made a motion to approve the request based on no opposition and the fact that there will be three separate properties with adequate parking. Hayes seconded. No opposition. **Motions carry as APPROVED.**

**BZA-05-20-001756
4384 WARM SPRINGS RD**

Brandon Bolt was present to expound upon the request to reduce the number of parking spaces from 265 required to 154 shown for a building addition. The purpose of the addition is to be in state compliance regarding more effective separation between adult facilities and children's facilities. Farley asked about parking and the referenced numbers. Cobb explained that the current building without the addition does not meet the parking requirements and there hasn't yet been an issue. No opposition.

Case Decision

Farley made a motion to approve the request based on the intent to be in compliance by state requirements for the security and safety of the adult gym members and the children. Fields seconded. No opposition. **Motion carries as APPROVED.**

Meeting adjourned approximately 2:34pm



BOARD OF ZONING APPEALS
AGENDA
REGULAR MEETING 6/3/2020 AND 6/3/2020 2:00PM
COLUMBUS CONSOLIDATED GOVERNMENT
420 TENTH STREET, COLUMBUS, GEORGIA 31902-4123

<u>PLAN CASE NUMBER</u>	<u>APPELLANT'S NAME</u>	<u>LOCATION ADDRESS</u>	<u>ZONE CODE</u>	<u>APPEAL TYPE</u>	<u>HEARING STATUS</u>
BZA-05-20-001681	CUSSETA RD LLC	1106 ANTIETAM CT, Columbus	SFR2	Zoning Ordinance Variance	APPROVED
Appellant's Appeal: Request a variance to reduce minimum lot width from 75' required to 25' shown for the creation of three flag lots					
BZA-05-20-001696	Johnny Cargill	2021 BROOKSIDE DR, Columbus	SFR2	Zoning Ordinance Variance	APPROVED
Appellant's Appeal: Per section 2.1.3 of the UDO, accessory structures are required to be less than 14 feet in height and have a minimum setback of 5 feet. Requesting variance to reduce the side yard setback from 5 feet to two feet and increase the height from 14 feet to 22 feet.					
BZA-05-20-001748	WINDSONG BONACRE LLC	5012 WARM SPRINGS RD, Columbus RO		Zoning Ordinance Variance	APPROVED
Appellant's Appeal: Request a variance to allow the future replat and subdivision of lot into multiple townhome lots without street frontage.					
BZA-05-20-001749	WINDSONG BONACRE LLC	5028 WARM SPRINGS RD, Columbus RO		Zoning Ordinance Variance	APPROVED
Appellant's Appeal: Request a variance to allow the future replat and subdivision of lot into multiple townhome lots without street frontage.					
BZA-05-20-001756	YOUNG MENS CHRISTIAN ASSOC	4384 WARM SPRINGS RD, Columbus GC		Zoning Ordinance Variance	APPROVED
Appellant's Appeal: Requesting a variance to reduce the number of parking spaces from 265 required to 154 shown for a building addition.					

END OF VARIANCES

Present Were: Al Hayes, Terry Fields, Tomeika Farley, Ty Harrison
Absent: Charles Smith (Excused)

City Staff Present Were: Fred Cobb, Charlotte Davis, Eric Gansauer, Glenn Davis, Pam Hodge, Donna Newman

Meeting called to order 2pm

Approval of the June 2020 Minutes

Minutes Approved

BZA-05-20-001815

6910 River Rd

Anthony Slaughter from Moon, Meeks, Mason, & Vinson was present to request a variance to reduce the required TDUs in the River Road overlay district from 20 feet to 10 for the new VA Clinic. The planning for this site is heavily landscaped and it will be difficult to put the overlay requirement in there per Gansauer. Gansauer is in support of the variance request. The requirement is 10 TDUs (tree density unit) per acre and in the overlay, the requirement is double. There are some sparse trees and there are some fence encroachments time work around. Hayes asked about the boundaries of the property. Cobb asked about the retaining wall, which will be about 14 feet off the property lines. The road is elevated. Glenn Davis was present to represent the neighbors. He is an advocate and supporter of the overlay. His concern is for the citizens who may be impacted by this development. Cobb was present to explain board can only vote on the appeal, but they don't have the authority to modify the request. The ROW extends to the property line, according to Gansauer. Hayes mentioned that there is concern about traffic and he is disinclined to be in favor of an exception to the overlay when there are several citizens in opposition of the commercial development. Cobb mentioned that it is up to the appellant to ask for tabling. Slaughter declined to volunteer to table the request. Councilor Davis is asking for a middle ground between the developer and the citizens. Fields asked Gansauer how this project is going to impact nearby projects and Gansauer opined that it will make the area look better. Fields asked for the hardship. Slaughter mentioned that there is no extra place to put trees. David Johnson was present and he lives less than a mile from this project. This project is worth about 60 million dollars. He cannot understand why reducing the tree count is being considered.

Case Decision

Farley made a motion to deny based on the opposition of the homeowners.
Seconded. Motion carries as DENIED.

BZA-06-20-001957

33 Mason Dr

Cleopatra Vaughn was present. The property is a personal care home, and they are licensed for 6 residents. They have been in business to 2013. The purpose was to enclose the carport. The structure was built by Lonnie Taylor, a general contractor, who subcontracted out the work. Vaughn asked her neighbor if the neighbor had any opposition to enclosing the carport. There was an aluminum canopy that was removed, but the slab is intact. The intention is for the

addition to be heated and cooled. The walls and the roof structure have been built without a permit. It's basically framing and exterior. The appellant never built over what was already over the concrete slab. Tyson Mullins was present on behalf of Vaughn. Mullins worked with Chuck LaPlace to draw up site plans. There was a discrepancy of 4 feet versus 4 inches. Tyson claimed that there is 4.5 feet, or 4 feet and 2 inches. There was video evidence that the clearance is 4 feet 2 inches. Andrew Griffin of 35 Mason Dr was present. He had no problem with the addition. He claims it was at least 4 feet. Harrison asked if there is any runoff and there is a drain, according to Mullins. No Opposition.

Case Decision

Farley made a motion to approve based on no opposition from the neighbors and Fields
Seconded. Motion carries as APPROVED.

BZA-06-20-001960
2608 Rice St

Maurice Martin and Cameish Martin were present to request a variance to build a carport. Ms. Martin is a disabled veteran and they are first time homeowners and are acting in good faith trying to do what they need to do to get there proper variances. They received complaints about encroachment. Ronald Weeks was present with a complaint that the runoff comes off onto his property. Martin is willing to put in a gutter to help with the runoff. The hardship is that she is a disabled veteran who wishes to preserve her safety. The carport won't fit in the back yard.

Case Decision

Fields made a motion to approve this based on the hardship of accessibility and based on the fact that Martin will take care of the drainage. Farley seconded.
Motion carries as APPROVED.

BZA-06-20-001963
120 20th St &
BZA-05-20-001964
2051 1st Ave &
BZA-06-20-001965
2050 1st Ave

Randall Stallins and Ricky C Miles were present to request variances to reduce parking spaces from 20' x 9' required to 18' x 9' for the construction of a new multi-family development. They have a unit requirement and they have to meet for the Department of Housing and Urban Development. Demolition and new construction will take place. Farley asked about parking. Hayes made a motion to Approve based on the hardship of the floodplain and the railroad to maximize the use of the property.

Case Decision

Hayes made a motion to approve based on the hardship of the floodplain and the railroad to maximize the use of the property. Farley seconded. Motion carries as APPROVED.

Meeting Adjourned Approximately 3:17pm

*MINUTES OF THE
BUILDING AUTHORITY OF COLUMBUS*

August 21, 2019

Deputy City Manager Conference Room - CCG Annex Building, 420 10th Street

MEMBERS PRESENT: Vincent Allen, Board Chairman; Angelica Alexander, Board Secretary/Treasurer; Renee Sturkie, Assistant Board Secretary; Christopher Smith, Board Member

MEMBERS ABSENT: Leila Carr, Vice Chairman; Olive Vidal-Kendall, Assistant Board Secretary

OTHERS ATTENDING: Pamela Hodge, Deputy City Manager; Emma McCabe, Recording Secretary; Glen Arrington, Recording Secretary

COUNSELORS: Rob McKenna, Board Counsel; Courtney Rogers, Financial Advisor

CALL TO ORDER:

Board Chairman, Vincent Allen, called the August 21, 2019 meeting of the Building Authority of Columbus to order. A quorum was present and notice was given regarding attendance.

INFORMATIONAL ITEMS:

a. Presentation for Bond Refinancing – Davenport & Company

Courtney Rogers presented to the board. Today the board was presented with a refinancing opportunity. Basically, two years ago when congress redid the Tax Act and lowered the tax rate for corporations, one of the things they did in order to help pay for it is they did away with the ability for local governments to advance refund – meaning refinance in advance of the call date. The bonds we’re looking to refund today are not callable until January 1 of 2020. Under the IRS rules, we’re going to do what’s called a current refunding – meaning we can refinance within 90 days of the call date. We can call these bonds just inside of October 1. So we have a schedule set up to go to New York next week and talk to the bond rating agencies. This is going to be a public sale. We’ll sell the bonds and actually close in October. We’ve hit a great tail wind because interest rates have been down. Mr. Rogers showed the board trends of the market over the past 20 years.

The refund opportunity is three fold:

1. When we put this together for council last week, we were only looking at 2010B and 2010C. The loan that was approved last time we met, we now can refinance that as well, as we realized at the last minute and council approved in a verbal vote to add that to the ability for us to refinance.
2. Since the 2018 bond was a bank placement, the call date is at any time. So we’re actually going to lower the interest rate on those as well. We won’t extend them at all. We did tenure bonds.
3. These bonds (2010C) were actually issued as taxable bonds (Build America Bonds). They were trying to get the economy going again. They were trying to incentivize. They offered a subsidy and made it a little bit better than tax exempt bonds. So now it’s like 32%. So we’re actually going to take these out of tax exempt bonds. Final maturity is 2024.

There’s a multitude of projects – fire stations, 6th avenue abatement, City Services Center, natatorium parking garage – so right now, it’s just shy of \$75M outstanding. Based upon our analysis, we could almost take \$10M out. Based upon today’s rates...almost \$.5 million a year of

real budgetary savings. Typically, when we're looking at refinancing, we try to do what's called a net present value divided by the amount we're refunding. 3% is kind of the rule of thumb as to whether it makes sense to do this now or no. And we're well above that number. With the remaining 10 years of this loan, we're looking at interest rates below 3% and we may even be below 2.5%.

Where we are is we wanted to bring to you the council approved requesting resolution which says yes the board can move forward with this. We feel it's very important to keep the momentum of trying to get a bond rating higher and talking to them. We're hoping to get the ratings back September 11. What we do is put these out for any of the any of the large firms on Wall Street, Chicago to actually buy the bonds. We do validation afterwards. We need 90 minutes. And then we close. We're scheduled to lock in the rates on September 24 at 11:00 AM. The company will send us "good faith funds". We can meet at 2:00 PM in the Annex Conference Room before the council meeting at 5:30 PM.

The floor was open for discussion.

ACTION ITEMS:

a. Approval of Bond Resolution for Series 2019 Bond

Board Chairman, Allen moved the meeting to review the Resolution of the Columbus Building Authority declaring its intent to issue its lease revenue refunding bonds. The members of the reviewed the bond. Rob McKenna gave an overview of the resolution. With no questions or request to make any changes, a motion to approve the resolution was made by Renee Sturkie. Christopher Smith seconded the motion. A vote was held and the resolution was unanimously approved.

b. Approval of November 26, 2018 CBA Board Meeting Minutes

Board Chairman, Allen moved the meeting to review the CBA Board Meeting Minutes from the November 26, 2018 meeting. The members of the board reviewed the minutes. With no questions or requests to make any changes, a motion to approve the minutes was made by Renee Sturkie. Christopher Smith seconded the motion. A vote was held and the resolution was unanimously approved.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

The meeting was adjourned.

Glen Arrington

Glen Arrington
Recording Secretary

**MINUTES OF THE
BUILDING AUTHORITY OF COLUMBUS**

September 24, 2019

Deputy City Manager Conference Room - CCG Annex Building, 420 10th Street

MEMBERS PRESENT: Vincent Allen, Board Chairman; Leila Carr, Vice Chairman; Angelica Alexander, Board Secretary/Treasurer; Renee Sturkie, Assistant Board Secretary; Olive Vidal-Kendall, Assistant Board Secretary; Christopher Smith, Board Member

MEMBERS ABSENT: No members were absent

OTHERS ATTENDING: Pamela Hodge, Deputy City Manager; Lucy Sheftall, Assistant City Attorney; Glen Arrington, Recording Secretary

COUNSELORS: Rob McKenna, Board Counsel; Jon Pannell, Bond Counsel; Doug Gephardt, Davenport & Company

CALL TO ORDER:

Board Chairman, Vincent Allen, called the September 24, 2019 meeting of the Building Authority of Columbus to order. A quorum was present and notice was given regarding attendance.

INFORMATIONAL ITEMS:

a. Presentation of Results of Sale for Series 2019 Bonds – Davenport & Company

Doug Gephardt with Davenport & Company presented on the results of the Series 2019 Bonds sale that were sold this morning. We went to New York and visited with the rating agency and got our ratings approved. About a week ago, the preliminary official statement was printed and put out to market and allowed some bidders to take a look at the bonds. And today, we accepted competitive bids.

He gave an overview of the city's credit rating as it related to Moody's and the S&P. The presentation then moved to interest rate trends for Municipal Market Data (MMD) and historical data over the last 2 decades.

Officially, 8 bids were received. We verbally awarded the bonds to Morgan Stanley this morning. That provided the TIC (True Interest Cost) at 2.35%. The final price and results, total amount that we're looking to borrow is \$75,565,000. That goes out until 2040. There's not extension of final maturity on the bond. With approval, we're going to go through the validation process and then schedule to close the bonds on October 22.

We're refinancing 3 series of bonds 2010Bs, 2010Cs and the 2018 Bonds. With your approval to move forward and city council's action, we're looking to save just under \$13.5M in debt service savings which is right around \$680K a year over the life of the loan.

The floor was opened for discussion.

ACTION ITEMS:

a. Acceptance of Winning Bid

Board Chairman, Allen moved the meeting to the Acceptance of the Winning Bid from Morgan and Stanley. A motion was made by Olive Vidal-Kendall to approve the bond sale. Renee Sturkie seconded the motion. A vote was held and the bid for the bond sale was unanimously approved.

b. Approval of Bond Resolution for Series 2019 Bond and Lease Contract between Columbus Building Authority and Columbus, GA

Board Chairman, Allen moved the meeting to the approval of the Bond Resolution for Series 2019 Bond and the Approval of Lease Contract between Columbus Building Authority and Columbus, GA. A motion was made by Renee Sturkie to approve the bond resolution and lease contract. Leila Carr seconded the motion. A vote was held and the bond resolution and lease contract were unanimously approved.

c. Approval of August 21, 2019 CBA Board Meeting Minutes

Board Chairman, Allen moved the meeting to the approval of the August 21, 2019 CBA Board Meeting Minutes. A motion was made by Leila Carr to approve the minutes from the August 21, 2019 CBA Board Meeting. Renee Sturkie and Olive Vidal-Kendall seconded the motion. A vote was held and the minutes were unanimously approved

OLD BUSINESS:

None.

NEW BUSINESS:

None.

The meeting was adjourned.

Glen Arrington

Glen Arrington

Recording Secretary

(Pending Approval)
AQUATIC CENTER COMMISSION
MINUTES OF THE MEETING
August 26, 2020

MEMBERS PRESENT: (Teams Meeting)

Brian Abeyta, David Helmick, Barbara Cummings, Wes Kelley, Janet Bussey, Jeff Battles, John Patrick Steed

MEMBERS ABSENT:

Bruce Samuels

CITY STAFF PRESENT:

Becky Glisson and Holli Browder

A meeting of the Aquatic Center Commission was held at the Columbus Aquatic Center.

Roll Call.

Minutes of the January 30, 2020 approved by motion from David Helmick and second by Brian Abeyta. Minutes were unanimously approved.

At this meeting, all members and staff held discussion concerning the opening of the aquatic center.

- Holli and Becky went over rules and guidelines that we have to follow through USA Swimming, Department of Public Health and others. Such as opening doors, no more than 50 people (including staff)
- Holli and Becky meet with the mayor every couple of weeks and Becky sends out updates
- Holli expressed that safety is our number one concern
- We have different rules as a municipality
- There are different phases and we are working on plans for each phase
- Brian Abeyta asked if we went back and asked for an exemption to the open all doors rule (Holli advised that the Mayor is getting with the health department)
- Wes Kelley will send Becky the Hurricanes plan so she can incorporate some of it into her plan
- When we get an opening date and time (we have asked for two weeks' notice) Becky will send the plan immediately to commission members
- Questions were asked about outdoor pools (they will not be open this year)
- Issues as to swim teams, building items, public swim, senior swim, etc.
- Jeff Battles spoke about opening for high school swim

- Barbara Cummings asked to be on the user mailing list
- Becky introduced our newest commission member, Dr. Janet Bussey

With no further discussion, the meeting was adjourned.

Minutes taken by:
Becky Glisson

COLUMBUS GOLF AUTHORITY

MINUTES

MAY 26, 2020 MEETING

CALL TO ORDER: Chairman Gerald Miley called the meeting to order.

MINUTES: The minutes of the February 25 meeting were approved as presented by unanimous vote of those present.

SUPERINTENDENT'S REPORT: Steve Brown reported that with the golf courses closed for five weeks, he was able to apply herbicides at both Bull Creek and Oxbow Creek, with 14 fairways at Bull Creek also treated for mole crickets. Sand that had been stored for months on the upper parking lot also was spread through bunkers throughout the course and a plugged pipe problem in the fairway of No. 4 East was finally resolved when the city's Rainwater Division assisted by replacing a 24-inch pipe, ending a problem plaguing the course for many years. The city crew also helped repair a washout problem near the green on No. 9 east and the crew received the appreciation of the golf workers.

The course also experienced a serious flood during the closure, with six greens under water and debris throughout the course. It took nine days to clean up the course, but it was ready when the course reopened for play, Brown said.

Pump station maintenance, which had been wanting for three years, also was performed, dead trees were removed and a lightning strike that did about \$8,000 damage to a pump station, the cart garage

door, the range ball washer and the office copier was repaired or parts replaced to restore functions. New signage also was placed throughout the course and the exterior of the clubhouse, Hughston Pavilion and outbuildings were freshly painted. New ceiling fans also were installed in the pavilion.

Brown also said the warming nights and days has finally resulted in the mowers picking up grass during green cuttings, and aerification will begin next week on the East Course at Bull Creek.

Oxbow Creek, also closed for five weeks, was able to get much work accomplished, including trees removed that had shaded the No. 1 tee box, the course was sprayed for herbicides and the outside buildings were painted.

With the Oxbow employee in charge of daily work out sick for several weeks and missing a mechanic position, the course has an increasing labor problem, Brown reported.

Although the course was sprayed with herbicides, the Oxbow sprayer also caught on fire and is now a useless vehicle, leaving only one sprayer for all the city courses. It will cost about \$35,000 to replace the sprayer.

The irrigation problems at Oxbow continue, with the upgrades promised during its initial construction never installed. Bridges also have shown wear and danger signs, needing more repair or replacement.

A state expert was hired for about \$1,500 to examine turf and a nematode problem was found during testing. More tests will be performed in July, and Oxbow aerification will be planned for the second or third week in July, Brown said.

DIRECTOR'S REPORT: Director of Golf Jim Arendt reported that he alerted the City Finance Director about the sprayer loss at Oxbow, but has not received any commitment on replacement, although there was no negative response. "Further discussion is required," he said.

A problem with the number of functioning golf carts also continues at Oxbow, and at Bull Creek and Oxbow, workers sometimes must use golf carts, thus taking away use of those carts by paying customers, which is an especially significant problem during the pandemic policy limiting one golfer per cart. More needs to be done to replace the aging and insufficient numbers of equipment available at both Bull Creek and Oxbow, "... and we're not asking for luxury items," Arendt said.

Accounting Technician Any (Annie) Kim was introduced to the authority members and Arendt reported that even though she has been on board (formerly with the city's Human Resources Department) for a few weeks replacing Georgette Hackett, she already has discovered over \$2,100 worth of credits from Georgia Power payments, two other overpayments of \$1,700 and found \$2,500 from review of other areas. The authority members applauded Kim's achievements.

Oxbow financial reports for the year through 10 months show the course has revenues totaling 55.95 percent of its \$381,000 budget, or \$213,163, of which \$167,846 is cash and \$150,000 is the city's allotted subsidy.

Bull Creek's financial reports show it has collected \$818,469 cash toward its \$1,207,000 budget, or 67.8 percent, with two months remaining in the fiscal year. Despite being closed for five weeks during what would have been some of its busiest times, there's still an opportunity to close with good results and make its budget, Arendt

said, pointing to \$175,000 in revenues in May with almost a week remaining in the month. Reaching \$200,000 in May and \$200,000 in June revenues would achieve a budget match, he said.

Increasing merchandise sales, for which only \$17,000 was originally budgeted and was increased to \$23,000, are promising for the future, if the budget for merchandise is hiked, he said. "I can't do it if I can't spend (to obtain merchandise to sell)," said Arendt.

Another growth example has been adding a second food/beverage cart, allowing sales increases by running simultaneously on both courses at Bull Creek. During the last weekend, each cart totaled almost \$400 in sales, which promises good results in future weeks.

Bull Creek also is close to making its target on expenses for the year, despite large spending overages for auto parts/supplies (\$7,000 over budget) and operating materials (\$31,000 over budget), of which more than \$25,000 was for pump repairs or replacement. Without pumps, you have no course, so there was no choice, he said, and the auto parts/supplies overage simply results from continuing to use equipment that has far outlived its useful lifespan.

Arendt also reported that all April and May events at the courses were cancelled or postponed; the cart path on West Course No. 5 hole was damaged and had to be repaired; Hughston Clinic donors submitted \$5,000 toward a promised \$25,000 over 5 years, which will be used for key improvements to the pavilion, a starter post and other items; and the city engineering department will be approached to determine if drainage consultants could take a look at the golf watershed lakes to see if there can be improved control of water levels through early release of water in advance of predicted storms.

The golf director said the budget meeting with city officials resulted in compliments for its preparation and presentation, and, despite financial pressures from the coronavirus impacts on the city revenues, produced no recommended cuts in the budget. “I feel a sense of support,” he said.

Arendt said he is optimistic about being able to come up with a way to implement Vice-chairman Ricky Wright’s suggestion of establishing monthly payment plans for membership fees. A way to spread the costs out over 12 months on credit plans, perhaps at cost plus 10 percent plus tax, could be workable and will be further studied, he said.

Arendt and Superintendent Brown told the Authority members that while city employees have received 2.5 percent pay raises that began in January, golf course employees – who are not considered part of the city work force – have received no pay increases.

In fact, Brown reported that previous pay raises of 1 percent or so that golf course workers received years ago were more than offset by rising costs of health plans, meaning there actually was no meaningful pay hike at all.

Arendt said he was informed that golf course employees could not receive a pay hike unless a request for such pay increases was approved by the Authority.

Ricky Wright made a motion that a 2 percent pay raise, beginning Jan. 1, 2020, be approved for golf course employees, with funds from the 2019-2020 budget. Ken Davis seconded the motion, which was unanimously approved.

The golf director also presented a state-of-equipment chart that displayed in color the equipment used by Bull Creek/Oxbow Creek, its

date put into service, its expected lifespan, and the actual lifespan experience for each piece of equipment. The report shows that most of the equipment in use is outdated, costly to maintain and far beyond its expected lifespan.

Arendt also displayed signage, to be displayed within the clubhouse for patrons to see, showing that over the years, Bull Creek has generated more than \$5.6 million for local charities. He said that is a conservative figure.

The golf director also displayed photos from Oxbow Creek showing needed areas of improvement, such as cart path repairs, bridge repairs, structural deficiencies and weed incursion. He and Brown also noted that the current water well pumps about 200 gallons a minute, but it has been estimated that could need replacement soon. There is no guarantee that a future well would be able to match or even approach the 200-gallon-per-minute rate now enjoyed.

The one-rider-per-cart rule now in effect will be reviewed and re-evaluated on June 1 and the outcome is uncertain, Arendt said. Also, up for review is the use of bathrooms other than those in the pavilion, and ability to add a grill for food sales. "We hope to get back to normal soon," he said.

Girls Inc., which cancelled a scheduled event at Oxbow Creek, expects to host a youth event July 13-17 and is contemplating a fund-raiser for some time in the fall.

The golf director also said his quest for a tall flagpole that could be erected near the putting green has produced results. He was contacted with a promise that a 42-foot flagpole has been located at Fort Benning and is to be made available for Bull Creek Golf Course.

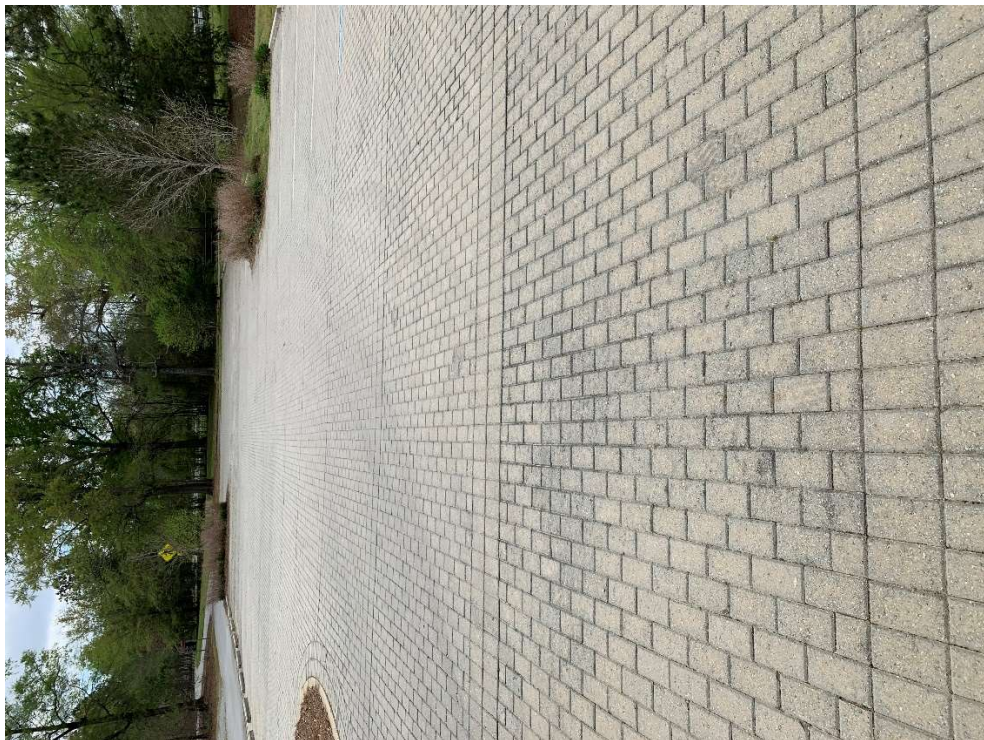
A motion to adjourn by Ricky Wright and seconded by Ken Crumpler was unanimously passed.

Present for the meeting were Gerald Miley, Ricky Wright, Ken Crumpler, Kenneth Davis, Richard Mahone, William Roundtree, Stephanie Callahan and Jim Houston. Mario Davis was absent.

Photos presented during meeting



Dog Park bridge



Dog Park parking



Dog Park pavilion



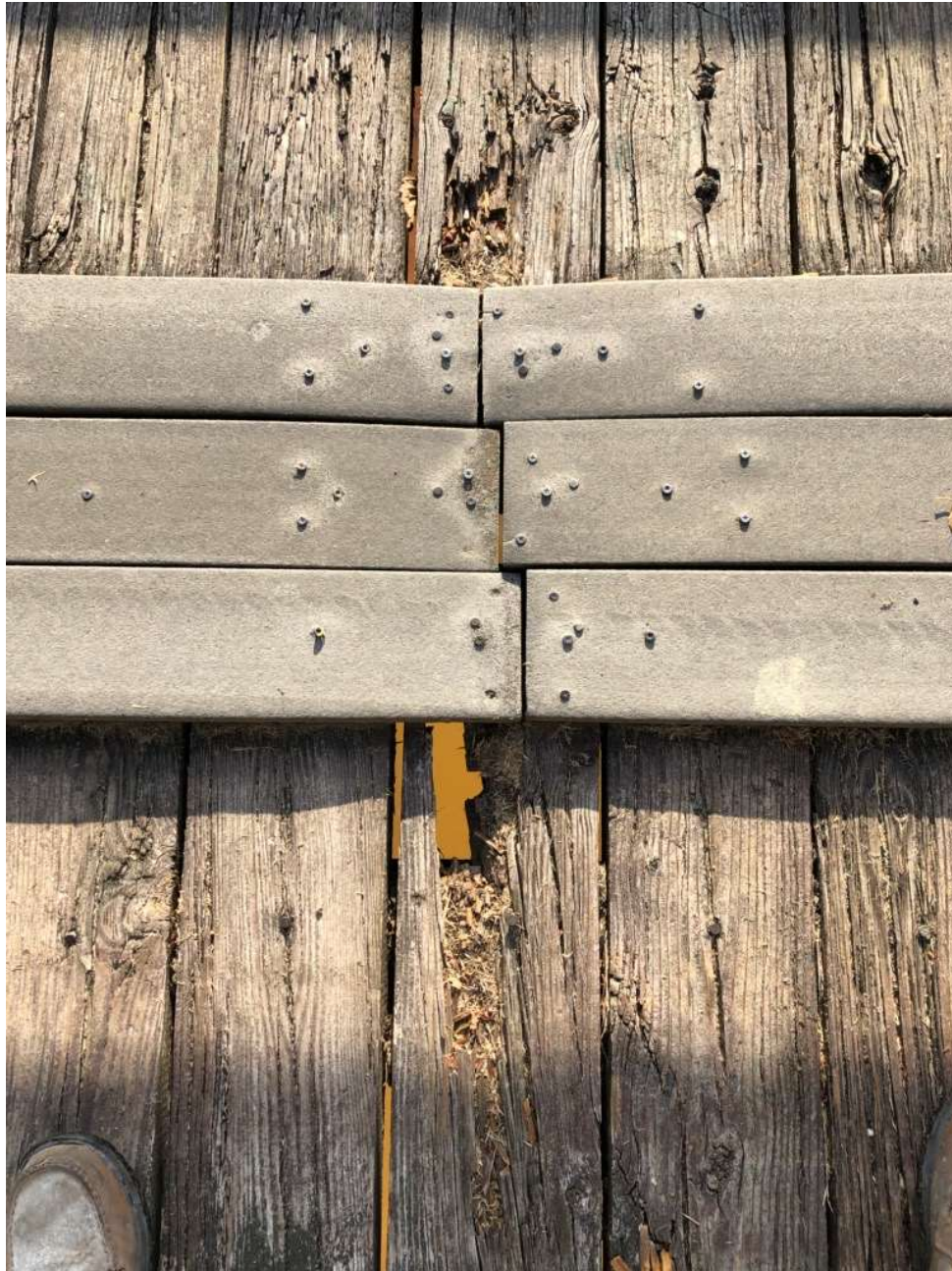
Equipment to be moved



Oxbow bridge support separation



Oxbow bridge support



Oxbow bridge – holes in wood



Oxbow bridge



Oxbow #3 cart path damage



Oxbow cart path and turf damage



Oxbow cart path – root damage



Oxbow ice maker and bin



Oxbow clubhouse - aged awning



Oxbow retaining wall for fuel



Oxbow – weeds in green

COLUMBUS GOLF AUTHORITY

MINUTES

June 23, 2020 Meeting

CALL TO ORDER: Chairman Gerald Miley called the meeting to order.

MINUTES: The minutes of the May 27 CGA meeting were approved by unanimous vote of those present.

SUPERINTENDENT'S REPORT: Steve Brown reported that Bull Creek's East Course was aerated June 1-2, but cool nights inhibited root growth until recent warm nights prevailed. He dusted again today and expects growth to fill in much better in coming days. Spraying for goose grass has been accomplished and the aeration of the West Course will begin after the July 4 holiday weekend. The course also will be verticut again next week.

Labor in recent days has concentrated on normal green-cutting, plus weed-eating in problem areas.

Asked about the electric water-cooling stations vacant throughout both courses, he said there is a wiring problem. The original wiring does not function and does not meet modern standards, and it will cost several thousand dollars to acquire and install the wiring sufficient to make the coolers operable. The problem might be manageable much sooner if the city could provide help, he said.

Brown noted that the city sent a worker to Bull Creek to repair a flooring problem in the women's rest room and more than three months have passed with no one coming out to finish the job.

"I was also promised my office would be finished in January," Director of Golf Jim Arendt said. "I assumed it would be January of this year." The office remains unfinished.

DIRECTOR'S REPORT: Jim Arendt said during the hot summer days, course ambassadors will be touring and offering bottled water to golfers at \$1 per

bottle, and the two concession carts operating on the courses will have water and refreshments available to alleviate potential hydration risks.

The financial report for Oxbow Creek in May reported revenues of \$25,637, according to city records, but the course actually generated \$39,044 during the period, Arendt said. The difference is due to the city figures not including the last bank deposit, which was recorded in June and therefore not included as part of May's revenue, although that was when it was generated. The year-to-date report also reveals \$48,594 earmarked for wages in the operations budget during the fiscal year has not been spent, but maintenance spent \$20,514 more than its budgeted amount for wages during the fiscal year. On the whole, the budget shows a result that is "about average" on salaries, but more help is needed and the budget does support filling the gaps being experienced.

Bull Creek also reported the city recorded \$114, 576 in revenue in May, but actual receipts show \$174,708 was generated. The difference, again, was in the last deposit for May receipts not being reflected due to the date of the deposit not being acknowledged in the city's report of May revenue. Arendt said he and the finance department will be attempting to reconcile those reporting differences.

Arendt said the courses' revenue for the fiscal year is amazing, considering it was totally shut down for 45 days due to the pandemic, and has reopened while limiting golfers to one-person-per-cart, generating half the revenue each cart would normally produce in a given round. Only during the last week have golfers been given the option of riding two-to-a-cart, with the recommendation that those selecting that option wear face masks to combat potential virus contact.

Arendt said if the course generates \$200,000 in revenue during June – a figure that is within reach – the fiscal year budget is capable of being met.

Ken Davis noted that Oxbow Creek has a shortage of ambassadors on the course, which some see as a matter of neglect. Arendt agreed that the lack of ambassador presence to help marshal the course is a problem, which is magnified because of cart shortages at the course, with the available carts being prioritized for customers. He said it is a problem for which he will seek a solution.

Arendt also displayed a possible new logo specifically for Oxbow Creek, continuing a branding/signage change already in evidence with a new logo and signage adopted and in place at Bull Creek.

A new Mayor's Summer Youth Employment Program also has been initiated, monitored by Ambassador Wayne Ayers, with 5 young people (17-18 years old) spending four hours daily performing on-course chores, such as sanding divots that went unrepaired during the pandemic, when sand bottles were removed from golf carts to avoid potential contact that could spread contamination.

Arendt said he made a presentation to Columbus Council on June 17, which included a brief report on course operations and the poor state of equipment at the courses. "They now have a vision of what we're dealing with," he said. Councilor Glenn Davis said he would like to see the city develop a realistic plan for replacing outdated equipment. Miley said that next year, Arendt should include in his report and budget request the actual hours of equipment life for machinery upon which the courses rely daily.

Arendt said he concluded his remarks to council by stating it was the goal of the golf courses to give all citizens an opportunity to see what a first-class facility they have. "We want to do amazing," he said. Ken Davis suggested city councilors be invited to take a tour of the golf courses.

Columbus Council this morning approved the requested \$125,000 in revenue for Bull Creek from the city's enterprise fund, he said, which includes \$36,000 for a sprayer to replace the one that was destroyed by fire while operating at Oxbow recently.

Arendt said he consulted the city about the number of handicapped parking spaces Bull Creek is required to provide to meet standards. He said nine spaces were striped last fall, but six spaces (one of which must be van-accessible) are required. With parking at a premium, Ricky Wright made a motion, seconded by Richard Mahone, that three spaces be retrieved and remarked for availability to all. The motion passed unanimously.

The director also reported that he has discussed with the city engineering department having a look taken at ways Bull Creek, Oxbow Creek and Godwin Creek deal with hydrological problems and flooding. He said he was told Bull

Creek was built on a flood plain as part of a watershed -- of which he was aware – but he was suggesting a look at ways the course could release water in advance of conditions predicted to produce flood problems for the course, which also causes problems for other creek-adjacent properties, such as Pratt & Whitney.

Arendt said he was told the watershed project was federally funded and the flood gates are not supposed to be manipulated. He said the city does need to better maintain the watershed lakes, which has in the past resulted in occasional dredging or removal of built-up sand and silt in the channels and lakes, which is now prevalent. Miley suggested the city's chief engineer have someone come out and examine Bull Creek's watershed, and Arendt said Donna Newman agreed to come out and take a look. "I think something can be done to help us," the director said.

Arendt reported the budget contains enough funds to support the 2 percent pay increase the Authority approved in May for golf course employees, covering the period beginning in January 2020 through June 30. The projected cost is \$5,851 at Bull Creek and \$1,992 for Oxbow Creek. It would come from projected unused wage funds that total \$85,486.

The director reported that a monthly membership payment plan proposed earlier this year by Ricky Wright has been approved by the city's legal department and is ready to be implemented and monitored for occasional improvement as needed. It would include a down payment on an annual fee program, assessing a 10 percent cost and allowing the balance to be charged to a credit card with payments spread over a 12-month period. The availability of this option should mean increased revenues for the course. "It's approved and ready to go soon," Arendt said.

A decision needs to be made concerning exempt and non-exempt positions as part of golf course operations. Exempt employees would be salaried and not eligible for overtime pay, with salaries of at least \$35,000. An assistant pro/manager would need to be such an exempt position, Arendt said. He also reported he is working on job descriptions for each employee and a review process for annual evaluations. It's a new process not previously exercised at the courses.

Arendt also said he needs an additional employee authorized for Bull Creek Golf Course in order to free him to spend more time at Oxbow or Godwin Creek. He said he has not been able to have the impact he would like to have at the other courses due to the need for him to be at Bull Creek.

Ricky Wright made a motion, seconded by Ken Davis, to table the consideration of exempt and non-exempt employees until the next meeting. The motion was passed unanimously.

Arendt said William Roundtree has suggested a severe weather warning system be looked into for the golf courses, as well as a way to provide access to drinking water for distressed golfers. The drinking water problem is being addressed and the weather warning system will be looked into, he said.

Roundtree also has suggested all the course buildings be repainted, as have the clubhouse and Hughston Pavilion. Arendt and Brown reported the painting of all buildings is planned, but the funds for paint are not presently available in this fiscal budget.

Arendt announced that the First Baptist Church's altruistic donation of \$500 for fertilizer for Bull Creek was due to one golfer's recognition of the efforts to improve the course and its environs during the last year and to show the appreciation people have for the efforts. Ken Crumpler said such compliments are much appreciated by all involved in the process.

Under New Business, Miley suggested it is past time for the loyal employees of the golf courses to be recognized for their work. Some way to recognize them and to show how much they are appreciated is needed. Arendt said the city has a procedure that annually recognizes its employees and shows its appreciation, but the golf course workers – not city employees – have never been included.

Richard Mahone made a motion, seconded by Ken Davis, to establish an appreciation benefit for golf course employees. The motion passed unanimously.

Ricky Wright's motion to adjourn, seconded by Ken Crumpler, also passed unanimously.

Authority members present for the meeting were Gerald Miley, Ken Davis, Ricky Wright, Richard Mahone, Ken Crumpler and Jim Houston. Absent were Mario Davis, William Roundtree and Stephanie Callahan.

Photos presented during meeting



Oxbow Creek's sprayer on fire



36 Year Old
Tractor



22 year old
sprayer



36 Year Old Tractors



**29 year old truck
22 year old Jeeps**

COLUMBUS GOLF AUTHORITY

MINUTES

July 21, 2020 Meeting

CALL TO ORDER: Chairman Gerald Miley called the meeting to order.

MINUTES: The minutes of the June 23 CGA meeting were approved by unanimous vote of those present.

SUPERINTENDENT'S REPORT: Steve Brown reported that for the first time ever at Bull Creek 18 holes on the West Course were aerated in a single day, and that temperatures of 96 degrees during the day and 75 at night are providing excellent growing weather for the grasses. That means the transition back to smooth surfaces should be much quicker than it took for the East Course, which was aerated in June when cool nights inhibited growth. Oxbow was aerated Monday and the course was sprayed, all despite the challenge of having new inmates and a new guard unfamiliar with the process. There is a need for an additional, trained person to fill the void when Jamie is off or unavailable at Oxbow. Gerald Miley suggested consideration be given hiring a "floater" who can be trained to fill in where and when needed.

Brown also reported that the greens have been tested for a nematode problem and will be retested in September. The \$400 per treatment for the expert to visit each course has been money well spent and will pay dividends in condition of the courses, he said.

The new sprayer authorized to replace the ancient device that was destroyed by fire is on order, but production backup at John Deere means it may be the end of August or later before the new machine will arrive.

DIRECTOR OF GOLF REPORT: Jim Arendt said golfers from First Baptist Church have now provided \$700 worth of fertilizer as a donation to the golf facilities. The group recognized the improvements that have been made and are being initiated at the public golf courses and wanted to help. It was suggested that a

letter of appreciation, signed by all board members, be issued thanking the group for its contribution to the courses.

Arendt reported that Bull Creek recorded \$171,401 in revenue in June, including more than \$12,400 in food and beverage sales, primarily because there are now two sales carts operating on the East and West courses, and more than \$7,900 in merchandise sales through the pro shop. The final tabulations for the 2019-20 fiscal year will show the golf course operation has come “super close” to making its revenue budget despite being closed for 45 days due to the coronavirus pandemic.

Oxbow Creek also had a very good month in June, recording revenues of \$39,357, with 2,036 rounds played. There is still room for growth in merchandise sales at the 9-hole facility, however, he said.

The courses are hampered by still having single riders in most carts, which is costing “thousands of dollars”, but the growth that has been recorded is encouraging as more people are playing golf during the pandemic.

It was suggested that the Authority develop methods of letting the citizens and Columbus Council know how it has managed to meet financial goals during this time of crisis, and of the improvements that have been implemented. Arendt suggested using the city’s cable television facilities to record such a message, along with reports to the Council.

Arendt reported he has prepared job descriptions for personnel, including for the management vacancy at Oxbow Creek following Craig Adams’ resignation. It has been pointed out that the Authority is the entity that retains the ultimate decision in hiring or firing personnel. Ken Crumpler made a motion that the Authority ask the city attorney how the city ordinance can be changed to provide that the Director of Golf has the responsibility for hiring and firing employees who report to him, as he, in turn, reports to the Authority. Stephanie Callahan seconded the motion, which was passed unanimously.

City crews are progressing with work on an office for the director, and the city provided a sanitizing service to spray the clubhouse area after a part-time worker there tested positive for the coronavirus, Arendt said.

The course now features a 40-foot flagpole with an 8x12-foot United States flag, thanks to a donation by Mr. and Mrs. Dennis Lewis. A letter of appreciation also will be prepared thanking the couple for their generous support of the facility.

Other items reported include:

- Four youths continue to work on the courses four hours daily through the Mayor's Summer Youth Employment Program, with Wayne Ayers overseeing the activity.
- Three handicapped parking spaces have been returned to general parking, with the course continuing to provide the required number of handicapped spaces.
- The Ambassador program will be extended to Oxbow Creek, where there is a continuing need for that service.
- Arendt will participate in a Folds of Honor Program on Sept. 8, endeavoring to play 100 holes of golf in a single day to raise money for the veterans charity.
- The statewide Military Veterans Adaptive Golf program, developed through the Department of Veterans Affairs, will also find Arendt participating at the sessions being put on at Maple Ridge and Oxbow Creek.

Arendt also reported that the Oxbow Creek cart replacement schedule provides for an end to the current Club Car lease on November 30. He has asked vendors to provide proposals for a 48-month term. Club Car has proposed a 54-month lease at \$49 per month per cart for 30 carts, or \$1,470 per month. Yamaha has proposed a lease of \$46.50 per cart, or \$1,395 per month, which means two more carts for the same money, he said.

"I'm going to recommend Yamaha," Arendt said. He also said it would be best to have 33 carts, rather than 30.

Ken Davis made a motion to authorize leasing 33 carts from Yamaha. William Roundtree seconded the motion, which passed unanimously.

Ken Crumpler made a motion to adjourn, seconded by Ken Davis. The motion passed unanimously.

Present for the meeting were Gerald Miley, Stephanie Callahan, Ken Crumpler, Ken Davis, Ricky Wright, Richard Mahone, William Roundtree and Jim Houston. Absent was Mario Davis.

City Advisory Meeting

January 29, 2020

Welcome: Introductions

Ashley Brantley: learning Muscogee County, Bugs on Broad (pollinators info for Columbus and Phenix City children) winner will have a bronze statue on either side of river, Fox Elementary – ANR education

Ashleigh Day: club meetings for elementary students, Agri-Science (poultry focus), DPA for 7th-12th grade students will create resume including community service, etc, judging will start soon, summer camp is coming (4th, 5th and 6th graders), scholarship openings available for camp, transportation always main issue for counties

Rhea Bentley: cancer cooking school impact statement – large Hispanic representation and received mammograms/PAP test, home visiting impact statements – supporting language development for school readiness – noticed changes and increased parental time reading

Tracey Saxton: handwashing lessons presented in September 2019 in 4 lessons, made contact with the Co-Lead social worker at MCSD to receive data and review the impact of lessons, Relationship Smarts (lessons target 7th-12th, healthy relationships, teen dating violence, conflict resolution) coming up in February with Girls Inc. and Liberty Theatre, in the process of securing Big Brothers and Big Sisters and Catapult Learning Academy for Relationship Smarts as well

Shiketheia Simmons: graduation with 5 children (80 people present), always looking to recruit for more families, excited to work in Chattahoochee County, plan to collaborate with MCSD – still in process of meetings to look at all options with Dr. Nelson, guidance counselor, finally received accreditation with help from Villacia Jones

Tammy Keith: PAT, school readiness main focus, sub-curriculum to update nutrition (will be piloting), increased age for children to kindergarten, curriculum has increased, asked to be a part of various pilot program

LaZavia Grier: FY19 ended in October, the numbers for Muscogee adult, youth and Chattahoochee adult include 171 graduates, 326 adults reaching 1214 family members, and volunteers donated \$6392 in service hours, very pleased with the numbers – increase in diet quality, physical activity, food safety and food budget, FY20 is starting off strong as well

LaRelle Copeland: in the hospitals and community, screening for moms that may qualify for First Steps – including other community resources such as Safe Sleep, if they are interested in the program – connect them with home visitors, starting Chattahoochee County collaboration and very excited – working closely with Charelle Radcliffe (Health Department/WIC to recruit), always looking to recruit as well

Educate: Governor's Budget – another budget cut (4%), has not been voted on, asking everyone that you know to talk to legislators about not cutting Cooperative Extension – employees cannot lobby but we can ask others

Plan: Please contact legislators

Engage: How you can help Cooperative Extension? How can we help you?

- March 6 - WIC Community Baby Shower at 10AM (happens once a quarter)
- WIC Farmers Market coming up in summer – all counties
- Safe Kids/DPH: car seat safety
- Health Department: June 30 deadline to move into old Virginia College building
- Jack Lockwood DPH
 - Community Health Assessment (16 counties)
 - Live Healthy Columbus: focus group to discuss need in individual counties (already planning in Talbot and Muscogee)
 - Improvement Plan with DPH with Natalie Mann – new employee with DPH working with Jack Lockwood
 - Faith-Based Wellness: February 8 at Mercy Med for next meeting
 - Vulnerable population – emergency preparedness (March 10 – conference)
 - TV playlist of health-based video to play in waiting rooms
 - HoSa – Harris County High School (Workforce development – start group in every county)
- MCSD implementation to talk about wellness opportunities offered
- MyPlate in school nutrition has changed standards
- Coalition for Family and Consumer Sciences – meet with them regularly, bring to state and attention to Governor (show more impact for Extension)
- County Commissioners: bring them numbers, data, legislative update every year, night event
- Program Development Team for all areas

Columbus Leadership Advisory Groups Joint Meeting
 City Council Appointed Advisory Committee
 September 18, 2019
 Meeting Minutes

Welcome: Rhea Bentley introduces everyone present at the meeting.

Rhea Bentley: County Extension Coordinator for Muscogee County

Margaret Higdon: worked with different programs in Extension as a volunteer, proud grandma

Ashleigh Day: 4-H Agent working with youth development

Villacia Jones: Healthy Families Georgia Home Visiting Program Supervisor

Tammy Keith: Parents as Teachers Program Supervisor - PAT is an evidence-based program for parents serving families with children from prenatal through 5 years of age.

Tracey Saxton: new Family and Consumer Sciences Educator – Programming is youth focused but helping Rhea Bentley with current programming; starting first project at Reese Road covering handwashing.

LaZavia Grier: Expanded Food and Nutrition Education Program Supervisor, nutrition program provided to the community for low-income families, servicing Muscogee and Talbot County

Lawanna Williams: retired teacher for Muscogee county

Helen Williams: retired extension employee

Iris Ortiz: Enrichment Services Head Start Specialist

*Agriculture and Natural Resources Agent position is currently vacant but new hire is coming November 1.

Annual Report: 2018 annual reports were available but 2019 impact statements will be available at next meeting

Plan/Upcoming Events/Needs Assignment Activity:

- ANR agent previous focus was school gardens. Tracey Saxton visited Fox Elementary with Teresa Burkett to see school garden there. There were many Brookstone volunteers, squash was being planted because it is seasonal. The school garden is also in collaboration with Family Organics. They even had a working room where students can learn about things like irrigation. The staff was awesome!
- Mercy Med partnership: currently working with North Highland farmers market, Master Gardeners volunteers participation at all markets. Also had provided EFNEP classes at market last year.
- 4H club is headed back to school for 4th and 5th grades. Chattahoochee county will be receiving health literacy, relationship smart, “agri-science” for students. The “agri-science” curriculum is currently being piloted in Cusseta, GA, hope to have in Columbus soon. Cotton bowl and consumer judging is coming up. The topics include public speaking and consumer production. 12 4H’ers and their families will be presenting at the Georgia National Fair in Perry, GA coming in October.

- All Healthy Families staff is away in Milwaukee for a training. Invitations will be sent out for graduation. It will be a celebration of families that have finished the entire program since prenatal. End of the fiscal year is quickly approaching so handling EOY business.
- Parents as Teachers programs are now structures to continue program with families while attending kindergarten. Our first year to do this. Our last Family Group Connection was on September 14, 2019. Good turnout with about 22 participants. The PAT program completed the process for Quality Endorsement and expects results by mid-October. MIECHV project involving continuing quality improvement with CQI practicum. State MIECHV team applied for the National CQI Practicum and the Muscogee program will participate. The practicum will take 8 months to complete.
- State Fatherhood Initiative has launched and designed to get more dads involved in parenting, child development. The Healthy Families program will be participating in this initiative with a program designed for dads called *Father and Babies*.
- Jack Lockwood mentioned an event that encompasses barbershops and beauty shops. He will send out flyers.
- UGA Extension is hiring new specialists for evaluations and research.
- For the needs assignment activity, ideas were brought up about what our community needs. The list is as follows.
 - o UGA Extension is very concerned about mental health and illness because of the growing rate of suicide of farmers in South Georgia. Will see more programming soon.
 - o We need to reach teen mothers in middle and high school and teach the importance of families enjoying a meal together. Also teaching social skills outside of social media for students.
 - o The importance of how to market events and workshops is important. EFNEP study looked participants responded to receiving text message reminders of classes. Results will come soon.
 - o Using existing partnerships and including all program areas
 - o Teaching college students (aged 18-25) lessons on life skills, coping skills, insurance, retirement and investment
 - o Partner with faith based organizations (bible studies and Baptist Collegiate ministries)
 - o Work with CASA, foster children, homeschool groups
 - o Hispanic Outreach groups – Claudia Calle is very involved currently.
 - o Girl Scouts/Boy Scouts or similar groups as new partnership. Merit Badge University in topics such as emergency preparation, communications and safety etc.
 - o Royal Rangers
 - o Cancer screenings onsite of cancer cooking schools – Dorothy Height nurses

Engage:

- Tracey Saxton working with Jack Lockwood at Department of Public Health

- Jack Lockwood will be hiring a new health educator.
- Enrichment Services would like to have visiting programs to come back to centers – recruitment

6448

THE HOUSING AUTHORITY OF COLUMBUS, GEORGIA

Regular Meeting

**June 17, 2020
9:00 AM
Columbus, Georgia**

**Meeting was Held by Both Telephone Conferencing and In-Person
Due to the COVID-19 Virus**

The Commissioners of the Housing Authority of Columbus, Georgia met in a regular session in Columbus, Georgia.

Chairman Larry Cardin called the meeting to order and on roll call the following Commissioners answered present:

**Charles Alexander
Jeanella Pendleton
Ed Burdeshaw
John Greenman
Tiffani Stacy
John Sheftall**

In attendance from the Housing Authority staff was Len Williams, Chief Executive Officer, Lisa Walters, Chief Operating Officer, Susan McGuire, Chief of Human Resources, Sabrina Richards, Chief of Property Management, John Casteel, Chief Assisted Housing Officer, Sheila Crisp, Chief Financial Officer, Laura Johnson, Chief Real Estate Officer, Carla Godwin, MTW Coordinator and Resident Services Administrator, Amy Bergman, Executive Assistant and Attorney Jim Clark.

Chuck Williams was also in attendance from WRBL.

INVOCATION:

Chairman Cardin delivered the invocation.

6449

ADOPTION OF AGENDA:

Chairman Cardin called for approval of the agenda as presented.

Motion for approval was made by Commissioner Greenman, seconded by Commissioner Stacy. Motion carried.

APPROVAL OF THE MAY 20, 2020 BOARD MEETING MINUTES:

Chairman Cardin called for a motion to approve the minutes of the May 20, 2020 Board meeting.

Motion for approval was made by Commissioner Greenman, seconded by Commissioner Stacy. Motion carried.

CHARGE-OFF OF RESIDENT ACCOUNT BALANCES:

The following Resolution was introduced and duly considered:

RESOLUTION NO. 3359

**A RESOLUTION AUTHORIZING THE CHARGE-OFF OF
RESIDENT ACCOUNT BALANCES TO COLLECTION LOSS FOR
THE AUTHORITY'S HOUSING DEVELOPMENTS
FOR THE MONTH ENDING MAY 31, 2020**

Motion for approval was made by Commissioner Stacy, seconded by Commissioner Greenman. Motion carried.

6450

**CONSIDER A RESOLUTION APPROVING THE APPOINTMENT
OF LISA L. WALTERS TO CHIEF EXECUTIVE OFFICER AND
SECRETARY OF THE BOARD OF COMMISSIONERS AND
SHEILA CRISP TO ASSISTANT SECRETARY OF THE BOARD OF
COMMISSIONERS:**

The following Resolution was introduced and duly considered:

RESOLUTION NO. 3360

**A RESOLUTION APPROVING THE APPOINTMENT OF
LISA L. WALTERS TO CHIEF EXECUTIVE OFFICER AND SECRETARY OF
THE BOARD OF COMMISSIONERS AND SHEILA CRISP TO ASSISTANT
SECRETARY OF THE BOARD OF COMMISSIONERS**

**The Housing Authority of Columbus, Georgia (HACG) Board of
Commissioners entered into an employment contract with Lisa L. Walters for the
position of Chief Executive Officer.**

**HACG is required to appoint a Secretary and Assistant Secretary for The
Housing Authority Board of Commissioners.**

**HACG recommends Lisa L. Walters is appointed Secretary of the Board of
Commissioners and Sheila Crisp, Chief Financial Officer, is appointed as Assistant
Secretary of the Board of Commissioners. These appointments would become
effective July 1, 2020.**

**Motion for approval of both appointments to be made at the same time was
made by Commissioner Greenman, seconded by Commissioner Stacy. Motion
carried.**

**Motion for approval of these appointments was made by Commissioner
Greenman, seconded by Commissioner Stacy. Motion carried.**

6451

**CONSIDER DELAYING MTW MINIMUM RENT INCREASE
ACTIVITY UNTIL 2022:**

Carla Godwin stated that earlier this year HACG proposed a minimum rent increase from \$150 to \$275, which would be phased in increments of \$25 annually for working households. The rent increase would correlate with the average of 30 hours per week of employment at the federal or state minimum wage, whichever is greater. HACG anticipated the proposed increase would encourage employment and self-sufficiency. It would affect all rental assistance programs, with the following exemptions: Elderly, Disabled, Rapid Rehousing Vouchers, Veterans Affairs Supportive Housing, Next Step Vouchers, Single Room Occupancy, Emergency Vouchers, and any additional vouchers designated for homeless.

On June 2, 2020, HACG received an email from the HUD MTW office with comments regarding our FY 2021 Annual MTW Plan submitted on April 2, 2020. They recommended that HACG consider delaying this activity until next year due to the economic environment.

HACG recommends removing the Minimum Rent activity from the FY 2021 Annual MTW Plan and to consider adding it as a new activity for the FY 2022 Annual MTW Plan.

Motion for approval was made by Commissioner Stacy, seconded by Commissioner Greenman. Motion carried

6452

**CONSIDER GRANTING AN EASEMENT TO THE COLUMBUS
CONSOLIDATED GOVERNMENT FOR THE EXTENSION OF THE
DRAGONFLY TRAIL ON 10TH AVENUE:**

Mr. Burdeshaw, Chairman of the Real Estate Committee, brought to the Board an easement request from the Columbus Consolidated Government. They are requesting an easement for The Dragonfly Trail System along 10th Avenue onto The Housing Authority of Columbus, Georgia property. HACG granted an easement to the City on February 8, 2018 for an extension of the trail along Martin Luther King Jr. Blvd which currently stops at 10th Avenue. This would be a continuation of that trail system down 10th Avenue to the Riverwalk along 10th Street. The proposal would create a 10 ft multiuse trail along 10th Avenue with a 6' landscape buffer that separates the roadway from trail. This will provide a safe place for the community to walk and ride bikes.

As part of this project, the brick wall boarding the HACG central office along 10th Avenue would be removed and replaced with a security fence matching the current fence along Martin Luther King, Jr. Blvd. The existing driveway entrance on 10th Avenue would also be reconstructed and the existing trees next to the building would be preserved. There would be new signage installed throughout the new trail system.

The Dragonfly Trail System and the Columbus Consolidated Government would be responsible for all costs associated with the project, the construction and ongoing maintenance.

This proposal was presented to the Real Estate Committee on March 26, 2020. Staff respectfully recommends that the Board grant permission to enter into an easement agreement with the Columbus Consolidated Government for the extension of the Dragonfly Trail system along 10th Avenue.

Motion for approval was made by Commissioner Greenman and unanimously approved.

6453

CHASE AND RALSTON RELOCATION UPDATE:

Carla Godwin provided an update on the Chase relocation effort. She stated that the Chase property has 108 units. Currently there are 79 families left to move. Most will be receiving vouchers but HACG staff are currently assisting residents with moving options. Goal is to complete the relocation process by August 13, 2020.

John Casteel provided an update on the Ralston relocation effort. 150 residents needed to be relocated. 113 have passed housing quality standards inspections or are in process, 19 are looking for another unit, and 6 are porting out.

REPORT FROM THE GOVERNANCE COMMITTEE:

Commissioner Pendleton, Chair of the Governance Committee, stated there was nothing to report.

REPORT FROM THE AUDIT AND FINANCE COMMITTEE:

Commissioner Greenman, Chair of the Audit and Finance Committee, stated there was nothing to report.

REPORT FROM THE REAL ESTATE COMMITTEE:

Mr. Burdeshaw stated that due diligence was being performed for properties that may be purchased in the Mill District.

Mr. Burdeshaw also stated that discussions with the Macon Housing Authority were going well regarding the possibility of a joint venture for a senior housing development.

6454

REPORT ON THE SECURITY TASK FORCE:

Ms. Stacy said that the next Security Task Force meeting is scheduled for July 14, 2020.

Ms. Stacy also noted that things were going exceedingly well in the Canty neighborhood since recent issues were addressed. Mr. Cardin felt the meeting with the Mayor and Chief Boren helped in resolving the past issues experienced at Canty.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Williams informed the Board that this was his last Board meeting as he will retire on June 30, 2020. He will continue to research the financial implications of paying off the Patriot Pointe debt until he departs at the end of the month. Anything outstanding Mrs. Walters will complete. In addition, Mr. Williams informed the Board that this was also Susan McGuire's last meeting as she will retire on July 10th.

Mr. Williams requested that the Board consider rewarding employees with an additional day off on July 6th along with two additional personal days to take at their discretion by the end of the year. The days would be an award for maintaining services during the pandemic.

Motion for approval was made by Commissioner Greenman and seconded by Commissioner Stacy. Commissioner Greenman said that directors/managers would need to ensure adequate personnel coverage when employees took the time off. Mr. Williams and Mrs. Walters agreed. Ms. Stacy who had seconded the motion accepted this change. Motion carried.

Mr. Williams thanked the Board and his staff. He discussed some of the monumental changes that were made since 2001. He stated it was an honor and a

6455

privilege to work with this Board and his leadership team. Mr. Cardin, along with other Board members, stated that Mr. Williams took the helm at HACG when it was not a sufficient organization and worked to strengthen the financial statements, upgraded the properties, and focused on the needs of the residents. He treated the residents with respect. Ms. Stacy said that you can measure Mr. Williams' success by the sound of the children who have a great place to live and play. The Board underscored the many contributions Mr. Williams made over the years and thanked him for all his good work and leadership.

Some of the items noted as part of Mr. Williams legacy included his phenomenal leadership, high occupancy rates, and HACG's excellence financial position. He maintained high employee and resident satisfaction rates and greatly improved leadership demographics.

Mr. Williams will become the president for the affiliate to HACG, Columbus Affordable Housing Services once he retires from HACG. Lisa Walters stated that since Mr. Williams did not currently have two years of financial statements for Columbus Affordable Housing Services, he was unable to secure a credit card. She requested that the Board allow HACG to become the guarantor for his credit card.

Motion for approval for the credit card was made by Commissioner Sheftall, seconded by Commissioner Alexander. Motion carried

Mrs. Walters mentioned that the DCA 4% bonds had 103 applications and that bond funding will be incumbered until 2023.

Mrs. Walters also provided an updated on the cameras being installed at Canty. 55 cameras have been installed with the rest of the installation to be completed by the end of the week.

Mrs. Walters informed the Board that she will become a Board member for Midtown Inc., Home for Good, and Historic Columbus.

6456

ADJOURN:

There being no further business, a motion to adjourn was made by Commissioner Greenman and seconded by Commissioner Sheftall. The motion carried.

DocuSigned by:

Mr. Larry Cardin

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R. Larry Cardin
Chairman

Lisa Walters

Lisa Walters
Secretary-Treasurer

Mayor's Commission on Reentry Minutes
April 20, 2020

In attendance: Keith Mitchell, Kristin Barker, Michael Forte, Cathy Robinson, John House, and Waleisah Wilson

Keith Mitchell opened the meeting and Michael Forte delivered the opening prayer. Keith asked the group to review the minutes from our February meeting. Michael motioned to accept the minutes with any needed corrections. Cathy seconded that motion.

Keith shared that Andrea has stepped down as chair of the Housing Subcommittee. This subcommittee is critical to the purpose of the commission. While we are looking for her replacement, Keith will work with Cathy as Co-chair to keep momentum with the committee. Cathy suggested that Carla Drew may be someone who can help. Carla used to work with the Columbus Housing Authority. Cathy will reach out to her. Cathy will also reach out to Pat Frey with Home for Good.

Kristin shared that the employment subcommittee met on April 16. The group discussed work that is currently being done virtually as well as some berries to work created by the pandemic. Hiring Well Doing Good has spoken to First Step Staffing about developing a future partnership. This may create an avenue for the organization to begin working in Columbus. Susan Gallagher also shared some insight into funding for our partner organizations with the subcommittee. Kristin had a meeting scheduled with Mayor Henderson regarding his workforce taskforce and our plans for the expungement summit. Unfortunately, this meeting was temporarily postponed due to COVID-19.

The expungement training event in March went very well and was well received. Following the training, Keith and Kristin met with Danielle Forte, Julia Slater, Suzanne Goddard and representatives from the Georgia Justice Project to discuss an expungement summit in the fall. That meeting helped to clarify how the event will be structured and who needs to be at the table during the planning stages. The timeline will include setting up a web page for online registrations by this summer, distribution of marketing beginning in late July-August, and a cut off for those registrations 1-month prior to the event. The city is implementing a new system that should be up and running in late September. A decision was made to plan the event in November to be sure the system is online and working as expected. Keith expressed that he was very encouraged about this meeting.

We need to propose a date for the expungement summit to occur. Keith suggested that we look at a date in November. Cathy suggested looking at early November so we aren't too close to Thanksgiving. Friendship Ministries may be a good location for the event as it is easily accessible by bus. The commission proposed November 10, 13, and 19 potential dates for the Expungement Summit.

The Faith Based subcommittee has postponed current subcommittee meetings as churches have not been able to meet due to COVID-19. The subcommittee will consider meeting again in a few weeks once churches have been able to adapt. Love in Action meetings have also been cancelled until further notice. Dr. Forte spoke to with Leah Hughey at Better Together in February. He has not spoken with her since the pandemic started. He will reach back out to her this month.

The commission reviewed a draft vetting proposal that was submitted by Keith Mitchell. The proposal will outline the commission's approach for partnering with other organizations in the Chattahoochee Valley. The commission will perform a final review of the document by Friday, 4/24. Once that review is complete and edits are made, John House will forward a copy to the city attorney for review.

Keith would like to be sure the commission is mindful about keeping our web page updated so people begin to go to that page for needed information. Mike asked what the commission policy is on posting photos from community events. Would we like to receive photos from commission members as they attend reentry related events for posting on the website? Keith explained that these photos may be best shared via the commission Facebook page. We want to keep the page basic, so only a few of these photos may be posted on the web page.

The web page should have subcommittee information, information about meetings, and a link to the commission Facebook page. To keep meetings public, we should have a link for the public to register for virtual commission meetings on the webpage as opposed to publishing a direct zoom link. Kristin asked if the purpose and mission of each subcommittee can be included on the Facebook page and linked from the web page. Keith will contact Jeanette James regarding needed updates on the webpage and about publishing photos on Facebook.

Waleisah shared information on several virtual events she is currently working on. These include a virtual job fair, resume writing event and a work ready Q&A event on record restrictions. Once the date is finalized for the Expungement Summit, we can share this information via these virtual events.

As a reminder, Keith shared that we would like to have key goals and objectives solidified for the subcommittees by the end of June. We would also like to be prepared to communicate this to the Mayor's office and the City Council.

The meeting was dismissed at 2:28pm. Our next meeting will be held on May 18 and 1:30pm.

Mayor's Commission on Reentry Minutes
May 18, 2020

In attendance: Keith Mitchell, Kristin Barker, Dr. Michael Forte, Cathy Robinson, John House, Baki Muhammad, Gamaliel Torrez, and Andrea Reese.

Keith Mitchell opened the meeting and Gamaliel opened the meeting in prayer. Minutes from the previous meeting were reviewed. Cathy moved to accept the minutes with any needed changes and Baki seconded the motion. The minutes were approved.

Keith asked the commission to allow him some additional time to get with Cathy to discuss planning for the Housing Subcommittee. Cathy shared that she spoke with Pat Frey at Home for Good and has information on housing vouchers that are available and will benefit the homeless population. Andrea requested additional information on this. Cathy will forward the packet of information to Andrea. We should reference Home for Good as the resource for this and included on our Facebook page.

Kristin reported that the Reentry Employment Subcommittee met on May 12th. Kristin was also able to meet with Mayor Henderson earlier in May and introduce the question of funding that might support community efforts related to support for returning citizens. The mayor is willing to discuss this further at a future meeting. She also applied for a LyftUp community grant for Hiring Well Doing Good to provide transportation via Lyft to interviews and to supplement transportation during the first 6 weeks of employment. Waleisah reported during the subcommittee meeting that she has been working on some virtual expungement related activities. These services would be available to returning citizens in Columbus.

Dr. Forte explained that the Faith Based Subcommittee has largely been working with Mount Calvary to date. There is an effort to develop a list and expand the subcommittee. Now that restrictions around the pandemic are beginning to ease up, he is hopeful about beginning to make progress on this.

An Expungement Summit is still being planned for fall of 2020. In the next meeting with the District Attorney, Solicitor General and Superior Court Clerk, we will need to discuss a virtual backup plan for the summit. Keith also shared that he will speak with Jeanette about how we might share information with the community through the commission in an effort to become the expert source related to resources for returning citizens.

Andrea explained that some budget cuts may be coming to the Department of Community Supervision. This may impact resources for returning citizens. If these cuts impact Andrea's position, she would still like to remain connected with the commission. John shared that the City Council is currently concerned with the city budget and won't know how the loss of sales taxes for April will impact the budget until the end of May. Fortunately, the city was well ahead in sales tax revenue before the virus hit.

Kristin shared that Hiring Well Doing Good will be posting a direct link to currently available jobs sometime in June to allow those in need of jobs to connect with an opportunity in an effort to gain stability before they engage to assess for training and continued development. The long-term goal of

Hiring Well Doing Good remains creating greater opportunity and helping clients become self-sufficient.

Keith asked for feedback on the vetting form that had been distributed via email. This would impact any long-term relationships between the commission and partner organizations. We may want to consider a standing annual agreement in such cases. For organizations we would like to partner with on single events, we may ask for a separate agreement to be signed per event. We can consider using this vetting document to support both situations.

Keith asked if Norman Quarles has continued interest in being active with the commission. John offered to reach out to Norman and ask this question.

Baki has family in Detroit. His uncle and grandmother have recently passed away from COVID-19. Three others in his family are sick as well. He encouraged the commission to continue to support and pray for everyone in our community and in other communities when possible. He also shared his work with the Fatherhood program sponsored by DPH and explained its value in bringing resources to the table for returning citizens. The incentives provided by the program would be valuable for the commission to share. Baki can share a flyer with the commission that outlines these resources.

Keith reminded everyone we need to firm up the key objectives and strategies of the commission and its subcommittees by the end of June. This is important to focus our efforts so that we are able to make progress and not spin our wheels. It will also allow us to develop a plan of action to be presented to the City Council. Subcommittees need to develop these key objectives and strategies to present to the commission.

Kristin clarified that the information needed by the end of June would be the key objectives and strategies from each subcommittee as well as a clear way of communicating information from the commission to the community online. She asked what support was needed by members of the commission to achieve the communication piece. Keith will talk with Jeanette about the communication platform and commission members will give feedback on the online component.

The meeting was dismissed at 2:20pm. Dr. Forte closed the meeting in prayer.

Our next meeting will be held on June 15 at 1:30pm. We will meet virtually again in June. We will consider meeting in person in July.

Mayor's Commission on Reentry Minutes
July 20, 2020

In attendance: Kristin Barker, John House, Dr. Michael Forte, Jack Warden, Pat Frey, Keith Mitchell, Cathy Robinson, Gamaliel Torrez, Jeanette James, Lakesa Russel, Tabetha Getz, and Dr. David White.

Kristin Barker opened the meeting and explained that Keith Mitchell would be joining the meeting a little late. The group shared some quick introductions. Minutes from the previous meeting were reviewed. Dr. Forte moved to accept the minutes with any needed changes and Jeanette seconded the motion. The minutes were approved.

Under correspondence, Kristin shared that a request had been made to begin future meetings at 1pm. The commission agreed to the request and future meetings will begin at this new time.

Kristin explained that the commission has three subcommittee groups. One is focused on housing, one is focused on employment, and one is focused on connecting with efforts in the faith based community. Kristin reported that the employment subcommittee met on July 14 and discussed who should be at the table to allow this subcommittee to provide necessary influence and begin to shape the landscape to benefit returning citizens. The subcommittee also discussed the necessary constraints that exist and the real opportunities that exist directly related to employment.

The opportunities that were presented included developing a process for identifying and sharing out information with the community and identifying funding streams that may be utilized by partner organizations who are doing the work. The commissions role would be to endorse those partner organizations and to share funding opportunities. The subcommittee also explored whether there is a way to organize a local effort around existing campaign to support reentry. One example of this is Ban the Box. The group also discussed a general outline around how we will work.

John House mentioned that the city has a Crime Prevention program and any 501c3 can apply for a Crime Prevention grant in the spring for award in the summer. The city typically distributes \$750,000-\$800,000 thousand dollars annually. The commission can encourage or endorse someone to apply for this funding. The city has no other organized programs in process. The commission was organized to help the city identify ways it can support and develop such efforts. In respect to organizing Public/private partnerships may be a helpful approach to consider. Seth Brown with Crime Prevention is an advisor to the commission.

Dr. Forte shared that churches are very focused on the safety of their congregations because of COVID. He shared that he has struggled with how to recruit churches because due to the current climate we are in and suggested that having a good contact list would allow him to approach churches and recruit a more diverse group to be involved. Kristin may have a list to share. He has not shared the Nationwide Day of Second Chances information with his small network of churches because of the dialogue within the commission. Pat may also be able to help by sending a contact list for churches as well. He also requested that the commission help him put together an introductory letter. He will put together a draft and send it to the group for feedback.

Keith Mitchell explained that the Housing Subcommittee is still in the process of getting reestablished. Kristin suggested that 90% of the work that needs to be done around housing is likely being done by Home for Good and believes that connecting Home for Good into the Housing Subcommittee somehow would be the best approach to take.

Keith asked if there has been any progress on the Expungement Summit. Kristin has been unable to set up a follow-up meeting with Danielle Forte, Julia Slater, and Suzanne Goddard. Danielle Forte has suggested that their availability is extremely limited right now because of current fluctuation in the city budget. We are likely looking at reconnecting at a later date and setting some new goals for our event timeline.

Jeanette has not yet added information to commission page on the Mayor's website. Some information has been shared on Facebook.

Subcommittees were developed for the general purpose of assembling individuals in the community who have a deep concern for reentry so they can strategize and come up with ways to address housing gaps, employment gaps and other resource gaps in our community. Kristin mentioned that it may be important to educate churches working with the Faith Based Subcommittee on how to best utilize the 211 system for accessing existing community resources.

Keith opened up the floor for others to ask clarifying questions. Pat asked what the overall vision and purpose is for the Housing Subcommittee. Is it to connect returning citizens with housing providers? Is it to connect like organizations with housing providers? Keith responded that the purpose covers both of these areas to address and help to eliminate gaps.

Kristin asked if Pat saw a way for Home for Good to connect in support of the reentry mission. Pat explained the continuum of care model and suggested that it seems like Home for Good is aligned with what the Housing Subcommittee wants to accomplish. At first glance, including Home for Good as a partner organization seems like a natural extension for the commission.

Dr. David White asked how the commission gets information on returning citizens in the area who need help. Keith explained that Andrea Reese with the Department of Community Supervision has served on the commission and was able to provide this information. Andrea has recently left this position, and the commission has yet to identify someone in the department to replace her. She was our tie in to the department of supervision and parole.

He also asked, "Do you have a sense of how large the reentry population is in Muscogee County?" Kristin explained that the last numbers she had received for those under supervision was on average around 2,400. Pat added that there are many more who are not under supervision and estimates this is an even larger number of individuals.

Dr. Forte suggested that so much of what we need to do is reliant on support from whomever is in office, and this changes over time. He asked if there is a way to strengthen our connections so we have a direct link to felons who are coming into the Columbus community. Pat added that the Department

used to have a program called InReach, and this seemed to be an effective program for preparing felons prior to their release.

Jack Warden asked when we would typically hear about an individual. Keith explained we would know about the supervised population prior to release. We don't have a way of knowing about the unsupervised until they reach out for assistance. Keith suggested this is a good question for the commission to consider.

Kristin will send information on jail based American Job Centers to Jack Warden to see if an operation can be identified that is doing an outstanding job serving returning citizens in their community.

Dr. White asked if this was the first Columbus city effort that is focused on helping returning citizens. John House explained that it is.

Keith thanked the group and dismissed the meeting. Our next meeting will be held on August 17 at 1:00pm. We will meet virtually in August.



A Community Mental Health / Developmental Disabilities / Addictive Diseases Program

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NEW HORIZONS BEHAVIORAL HEALTH BOARD OF DIRECTORS

January 14, 2019 Conference Room B – 3:30 p.m.

Members Present: David Ranieri, Joseph Williams, Nancy Schroeder,
April Hughes, Karen Johnson, LaVerne Chaffin,
Edwina Turner, and Sandra Gill

Members Excused: Sherrell Terry, Linda McElroy, and Ed Harbison

Staff Present: Andrea Winston, Valerie Bowden, Randall Newberry,
Stephanie Spear, Latarsha Brown, Terry Edwards,
and Molly Jones

CALL TO ORDER: The meeting was called to order at 3:34 p.m. A quorum was not established at that time, but was established later in the meeting.

WELCOME: Andrea Winston welcomed Board members to the first meeting of 2019 and announced the new Board officers for 2019: New Board Chairman, David Ranieri, Vice Chair, Sherrell Terry, and Secretary (for a second term), Sandra Gill.

RECOGNITION OF GUEST(S) ATTENDING TODAY'S MEETING: Mack Moye, Stewart County Manager.

*** SECRETARY'S MINUTES (Approval of December 10, 2018 minutes):** M/S/P Edwina Turner/Joseph Williams to approve the minutes of December 10, 2018, Board approved.

FINANCIAL REVIEW: New Horizons had a surplus for the month of December 2018 of \$1,827 with a year-to-date surplus of \$12,043. A loss was budgeted for the months of November and December as these are historically reduced revenue months with three holidays in November and two holidays in December. Attendance at programs also tends to be lower around the holidays. We generate approximately \$28,000 per day in Medicaid and GIA FFS revenue, so holidays do reduce the revenue potential. There were no unusual expenditures for the month of December. Overall expenditures were within .20% of the budget for December and year-to-date expenditures are within .41% of the budget. Revenue is slightly over budget for the month (within 1.57% of budget) and slightly under budget year-to-date (within .37% of budget).

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Management will be conducting semi-annual budget meetings with program staff to discuss Utilization Management/Programmatic issues, Financial, Compliance, and Performance Improvement as it pertains to each program as we continue to look for ways to reduce agency costs and improve staff productivity.

We have received the FY18 Audit Report and will invite auditors to the February Board meeting to present the report.

*** RESOLUTION TO APPROVE THE THERAPEUTIC FOSTER CARE CONTRACT:**

The resolution provides for Room, Board and Watchful Oversight services through a written contract with the Division of Family and Children Services for the period beginning July 2019 and ending June 30, 2020. M/S/P Joseph Williams/Edwina Turner to approve the contract, Board approved.

NHBH HEADQUARTERS RELOCATION: As has been discussed in previous meetings, during the past few years, we have entertained the possibility of moving our administrative offices to another location. We have recently been approached by an investor regarding a property that has become available, the building formerly occupied by Virginia College. Andrea informed Board members that since touring the building, we have researched the financial and logistical feasibility of relocation. Financial considerations indicate a Year One savings of \$135,152 (rent savings less estimated relocation expenses) and Year Two savings of \$210,152. While significant, this amount reflects 0.76 of our annual budget. Other advantages to relocating include more modern headquarter space, increased efficiency by centralization of administrative functions, and control of security. Disadvantages are that individuals would have to travel further for services as the majority live in closer proximity to the Comer Avenue location, increased transportation costs for individual trips, expenses and downtime for relocation, increased utility and security costs, transfer of licenses, provider numbers, accreditation and costs, and expenses for IT/Data wiring, renovations, and furnishings. Board members asked if any decisions had been made or if there was a timeline for a decision. With nothing set in stone, notice would be required 60 days prior to June 30, 2019 to vacate this building. Andrea stated the next steps would be to draft a design of needed space renovations and the cost, followed by a final analysis of cost and risk/benefits. Doubling the amount of savings on our rent or a tiered lease option would make relocating more feasible. All agreed this would be a momentous event in the history of the agency if we decided to relocate. Board members asked if more information/discussion could be presented at the February Board meeting or, if necessary, a meeting called or Board members polled prior to then to discuss more details and vote, if necessary.

PROJECT HOMELESS CONNECT: This annual event to assist homeless individuals will be held January 25th from 9 to 2 at Open Door on 2nd Avenue. Latarsha Brown reported 30 or more vendors will participate, with Waffle House providing a grits bar breakfast, and Home for Good furnishing lunch. Haircuts, clothing, shoes, and hygiene kits will be distributed along with resource and referral information to assist the homeless population. A flyer and vendor information was handed out to Board members along with an invitation to attend this special event.

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2019 POINT IN TIME/HOUSING INVENTORY COUNT: The annual Point in Time Count will take place Tuesday and Wednesday, January 22 & 23. New Horizons will participate in the count along with other agencies in the area. Latarsha Brown presented the 2017 Balance of State Continuum of Care Point in Time Homeless Count Report to Board members to better illustrate the purpose and focus of the count.

PRESENTATION: COUNTY HIGHLIGHTS: Terry Edwards presented information on the Rapid Re-Housing program that provides short-term rental assistance and services in Chattahoochee, Clay, Harris, Quitman, Randolph, Stewart, and Talbot counties. The goals are to help people obtain housing quickly, increase self-sufficiency, and stay housed. It is offered without preconditions (such as employment, income, absence of criminal record, or sobriety) and the resources and services provided are typically tailored to the needs of the person. Through collaborative efforts with rural community partners, a number of beneficial outcomes have been achieved including: Reduced homelessness, improved access to social services, increased housing stability and food security, improved health outcomes, mental health, and income. Individuals must be literally homeless to be eligible and priority is given to families and individuals who are homeless with a disability and veterans, but anyone who is homeless can qualify for the program. Core components are: 1) Housing Identification, 2) Rent and Move-In Assistance, and 3) Case Management. Recently New Horizons met and exceeded the 100 days challenge and received a Gold Star Medal and Terry was presented a Rockstar Award for tenacity, perseverance, and collaborations that took her program from struggling to flourishing in remote rural areas.

2019 DEVELOPMENT/MARKETING REVIEW: A handout was presented outlining Development, Marketing, and Community Relation plans and several current grant applications. The Development Advisory Board held their first meeting of 2019 on January 8 and reviewed a calendar of events for the year. Ranging from Project Homeless Connect in January, to "I Heart my Job" in February, events in March, April, and May focused around DD Awareness Month, Public Health Awareness Month, Mental Health Awareness Month, and the 4th Annual Run4Recovery in September, a busy schedule is indicated. For December 2018, Facebook fan reach was at 2878 with 302 fans engaged. Opportunities to expand our Social Media and Marketing footprint are being considered. A robust and consistent presence at Family Connection Meetings throughout our eight county area will continue in 2019 as will participation in Community Outreach Events.

TEAM MEMBER SUPPORT SPECIALIST: Stephanie Spear, the new Team Member Support Specialist, was introduced to Board Members. Her role is to enhance both internal and external customer service. She will also teach Customer Service Training and work to improve the Organizational Climate Initiative. Stephanie's responsibilities include supporting and encouraging team members (employees), developing an employee recognition program, and support and development of 2019 CEO goals for new programs and services.

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HOLIDAY SITE VISITS: During December, the leadership team visited all New Horizons program sites, including day treatment, service centers, and residential/ group homes, to extend holiday wishes to employees and their families, and to thank employees face to face for their hard work and the great job they do in taking care of our individuals. Cookies and/or popcorn were presented for staff to enjoy. The team also attended a Christmas lunch at Andrew College in Randolph County hosted by our Service Centers in Cuthbert and Lumpkin and enjoyed a Christmas craft project with the children attending SKY Clubhouse.

GACSB 2019 LEGISLATIVE AGENDA: A number of items on the agenda for the 2019/2020 Legislative Term that could impact behavioral health services are: 1) EMT/1013, 2) Enhancing Mental Health Treatment of Ga.Act 2017-SB4, 3) SR188 Senate Committee on Barriers to Georgians' Access to Adequate Health Care-2017, 4) Department of Justice Settlement, as well as Funding, State Opioid Plan, Psychiatric Advanced Directives, Governor's Commission on Children's Mental Health (Deal Administration), and Medicaid/Suspension of Benefits for Prisoners (House Study Committee 240-2018). Updates will be forthcoming on the status of these bills in the legislature.

ANNOUNCEMENTS: We are in our final year of the 3-year CARF accreditation that began in 2016. Our next CARF Survey will take place in the fall of this year. The Intent to Survey will be submitted in the next few months and a survey date will follow. More information on the survey will be presented during the February Board meeting.

A flyer announcing CSB Day at the Capitol was included in Board member packets. The date is Wednesday, February 13th from 9 to 4.

PUBLIC COMMENT: No comments were presented.

ADJOURNMENT: There being no further business, M/S/P Joseph Williams/Edwina Turner to adjourn the meeting at 4:47 p.m., Board approved.



David Ranieri
Chairperson



A Community Mental Health / Developmental Disabilities / Addictive Diseases Program

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NEW HORIZONS BEHAVIORAL HEALTH BOARD OF DIRECTORS

February 11, 2019 Conference Room B – 3:30 p.m.

Members Present: David Ranieri, Joseph Williams, Nancy Schroeder,
Sherrell Terry, Karen Johnson, LaVerne Chaffin,
Edwina Turner, Linda McElroy, and Sandra Gill

Members Excused: April Hughes and Ed Harbison

Staff Present: Andrea Winston, Lyn Campbell, Valerie Bowden,
Randall Newberry, Stephanie Spear, Paula Williams,
Cheryl Williams, Latarsha Brown, Kimberly Allen,
Cyndy Pattillo, Kenyetta Plummer, and Molly Jones

CALL TO ORDER: The meeting was called to order at 3:31 p.m. A quorum was established at that time.

INTRODUCTION OF NEW BOARD MEMBER: Andrea introduced Damon Hoyte, Elected County Commissioner from Chattahoochee County, who has been appointed by the Chattahoochee County Commissioners to serve as a Board member, replacing Walter Rosso. Mr. Hoyte reported he has heard many good things about New Horizons and is excited about serving on the Board and learning more about the services we provide in our eight county area.

- A. Oath of Office for New Board Member:** The oath of office was read aloud by Board Chair David Ranieri, and affirmed and signed by Mr. Hoyte.
- B. Board/Staff Introductions:** Board members welcomed Mr. Hoyte and thanked him for his willingness to serve on the Board.

RECOGNITION OF GUEST(S) ATTENDING TODAY'S MEETING: Mack Moye, Stewart County Manager.

*** SECRETARY'S MINUTES (Approval of January 14, 2019 minutes):** M/S/P Joseph Williams/Edwina Turner to approve the minutes of January 14, 2019, Board approved.

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FINANCIAL REVIEW: New Horizons had a surplus for the month of January of \$2,566 with a year-to-date surplus of \$17,373. There were no unusual expenditures for the month of December. Overall expenditures were within 1.58% of the budget for January and year-to-date expenditures are within .10% of the budget. Revenue is slightly over budget for the month (within .95% of budget) and slightly under budget year-to-date (within .14% of budget). The current days Cash on Hand as of 12/31/18 is 6.59 days. Management continues to have quarterly program meetings with staff from every program to discuss Utilization Management/Programmatic issues, Financial, Compliance and Performance Improvement as it pertains to each program as we continue to look for ways to reduce agency costs and improve staff productivity.

DEVELOPMENT/MARKETING REPORT: Susan presented a handout outlining Development, Social Media, Local News Coverage, Community Relations, and Outreach Events. DBHDD Competitive contracts awarded to New Horizons in FY19 total \$979,815. Facebook fan reach for January 2019 totaled 2884 with fans engaged at 397. Local news coverage was coordinated with United Way and Home for Good for the Point in Time Count and Project Homeless Connect which doubled the news coverage and stories around homelessness in Muscogee County. March is DD Awareness Month, with many events being planned. Board members were invited to attend the Talent Show on March 21 and Artistic Ability on April 11th, both events will be held at the Bo Bartlett Center. Family Connection meetings are attended by several staff throughout our eight county area. Susan and Stephanie Spear plan to attend CSB Day at the Capital on February 13th.

DBHDD FUNDING REQUEST FOR TRANSPORTATION: Andrea announced the time has come to submit a formal request for additional funds to supplement transportation costs for our Grant-In-Aid individuals. With a transportation loss of \$687,279 for FY18 that translates to 11 days cash on hand, supplementing some or all of those costs is crucial. With the new fiscal year beginning in July, submitting a request now may improve our chances for securing additional funds. Andrea will draft a letter to be submitted for Board signature(s). Discussion of the condition of the van at the Randolph County Service Center was also mentioned as a transportation concern.

NHBH HEADQUARTERS RELOCATION UPDATE: Possible relocation of our administrative offices and the outpatient clinic to the former Virginia College building was discussed in the January Board meeting. After review of potential renovations needed for the building to better fit our needs, plus relocating, wiring, security, and other costs involved in the move, a significant savings in rent would have been necessary to make relocating financially feasible. While there were a number of advantages to the new location, convenience for the individuals we serve was a major concern as was transferring licenses and provider numbers. At this time, that location is off the table, however, the research and data compiled in the process will be beneficial as we consider other options.

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PROJECT HOMELESS CONNECT – POST EVENT SUMMARY: A video from WRBL provided pictures and interviews from the event held January 25th. Over 120 attendees and 40 vendors participated offering resources, referral information, and services for individuals experiencing homelessness. Breakfast and lunch were served, free haircuts given, a clothing closet, hygiene items, and HIV testing were available. Latarsha emphasized the enhanced media coverage and strong partnerships that have developed among the sponsors of the event. Not only are they working together on this project, they also are joining together to help those in need in the community

CARF SURVEY - 2019: New Horizons has received CARF accreditation since 2000. Our last survey was in September of 2016 and we received a three year accreditation. Our next survey will take place in the fall of this year and preparations are underway. Our Intent to Survey application is due in May with the survey expected to be scheduled in September or October. Six surveyors will conduct the survey in three days and visit many of our program sites throughout the eight county area. Board members are invited on the morning of the first day to meet the surveyors and participate in interviews. An Exit interview will be held on the final day with recommendations presented. Approximately six weeks later we will receive a report with the outcome. The new CARF manual is available and some of the standards have changed or been updated. Cyndy and Lyn's experience as CARF surveyors provides valuable insight into how surveys are conducted and what other agencies/programs are doing that we can learn from.

PRESENTATION(S):

UROG RECOGNITION/AWARD: Stephanie Spear, the new Team Member Support Specialist, spoke about her role in enhancing both internal and external customer service. She is teaching Customer Service Training in Orientation, developing an Employee Appreciation Program and redesigning our Outstanding Customer Service Recognition. She has developed an employee survey to gather feedback to assist in developing the program. Stephanie introduced Paula Williams, a P.A.T.H. Team member, who recently was recognized for Outstanding Customer Service. Paula shared her story of cautioning residents of a burning apartment complex by issuing warnings and helping them get to safety, giving her coat to a resident who was shivering in the cold, and offering them assistance through the Red Cross and P.A.T.H. services. Paula is a great example of excellence in Customer Service and going above and beyond while at work and in the community.

P.A.T.H. TEAM COMMUNITY OUTREACH/RELOCATION: Kimberly Allen, Interim P.A.T.H. Director, shared another heartwarming story of helping those in need. Recently, the city condemned a local trailer park that was deemed unlivable. New Horizons and a number of agencies quickly got involved in assisting those being displaced and were able to house 15 families in less than 30 days. Through community partnerships with the Columbus Housing Authority, Open Door, Home for Good and our P.A.T.H. team, these families are a great example of how we are "Building Better Lives."

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RECOVERY-FOCUSED TRANSFORMATION INITIATIVE: Through a partnership with DBHDD and the Georgia Mental Health Consumer Network, a new initiative being developed will allow those with lived experience to convert challenges into change opportunities and creative new responses. Through innovations from all stakeholder sectors and combining the wisdom of lived experience with best practices and expertise, the idea is to re-imagine the way people enter and engage with help. With the theme, "A new mindset should bring new results," examples of engagement would include: Continuity of Care from Crisis Stabilization Units, Intake process, Person focused Treatment Plans, Intellectual/Developmental Disabilities programs, Residential and Drug Court, Community Messaging, and Peer programs. With a positive change approach, the impact of practical, recovery-focused change projects can spread across an agency. A meeting was held several weeks ago with additional meetings to follow and more information shared as the initiative moves forward.

ANNOUNCEMENTS: Georgia APEX awarded \$330,000 in Muscogee County and renewed funding in Chattahoochee County of \$167,000. Counselor(s) will be imbedded within the school system to assist students with behavioral health issues.

CSB Day at the Capitol is Wednesday, February 13th from 9 to 4.

Ms. Terry expressed appreciation to those who reached out to her during her recent illness.

PUBLIC COMMENT: No comments were presented.

ADJOURNMENT: There being no further business, M/S/P Joseph Williams/Edwina Turner to adjourn the meeting at 4:36 p.m., Board approved.



David Ranieri
Chairperson

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NEW HORIZONS BEHAVIORAL HEALTH BOARD OF DIRECTORS

April 8, 2019 Conference Room B – 3:30 p.m.

Members Present: David Ranieri, Joseph Williams, Nancy Schroeder,
Sherrell Terry, Karen Johnson, LaVerne Chaffin,
Edwina Turner, Damon Hoyte, April Hughes,
Sandra Gill, and Linda McElroy

Members Excused: Ed Harbison

Staff Present: Andrea Winston, Lyn Campbell, Valerie Bowden,
Randall Newberry, Susan Gallagher, Denise Wade,
Kenyetta Plummer, and Molly Jones

CALL TO ORDER: The meeting was called to order at 3:30 p.m. A quorum was established at that time.

RECOGNITION OF GUEST(S) ATTENDING TODAY'S MEETING: Mack Moye, Stewart County Manager.

*** SECRETARY'S MINUTES (Approval of February 11, 2019 minutes):** M/S/P Joseph Williams/Nancy Schroeder to approve the minutes of February 11, 2019, Board approved.

FINANCIAL REVIEW: New Horizons had a deficit for the month of February of (\$16,945) with a year-to-date surplus of \$428. During the month of February we had another ERS employee to retire. Between the annual leave payout for the staff and the payment to ERS for forfeited leave time, the total cost of the retirement was \$52,700. The annual leave payout expense was recognized in February and the payment to ERS made in March will be a March expense. We are still working on closing out the month of March. The current days Cash on Hand as of 03/31/19 is .69 days. Cash has been impacted by the Beacon Health Options Edifecs conversion for GIA FFS claims submission. The conversion started on February 20. We did not receive any GIA FFS reimbursement until April 5th. The conversion is now approximately 80% complete as some issues have been worked out. We currently have approximately \$75,000 in outstanding claims.

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DEVELOPMENT/MARKETING REPORT: March was a very busy month with many events scheduled for I/DD Awareness Month and community outreach events in Muscogee and outlying counties. Susan highlighted the I/DD Talent Show and Starry Night Prom with great pictures from both events. The events were a huge success with many individuals from our I/DD programs participating and all having a great time, along with family members and community guests. Artistic Ability is April 12th at 5:30 p.m. at the Bo Bartlett Center. Future projects include plans for an Ability Garden at the Columbus Service Center to further enhance the I/DD program and the enjoyment of gardening. Cascade Hills Church, Columbus Botanical Gardens, and the Master Gardener program are our community partners in this innovative project. SKY Clubhouse is being recognized by Keep Columbus Beautiful for their STEAM Recycling Project on May 9th at the Cunningham Leadership Center at CSU from 11:30 to 1:00. Looking ahead, other events we are excited about include Market Days on Broadway, Family Connection meetings/events, Resource and Health Fairs, Children's Mental Health Symposium, National HIV Testing Day, National HEP C Testing Day, and the Run4Recovery on September 7th.

LEGISLATIVE UPDATE: Andrea reported that House Bill 514, the Behavioral Health Reform and Innovation Commission, passed in the House during the 2019 Legislative Session. The bill creates a Commission comprised of 23 experts to develop a statewide plan for mental and behavioral health. The current version now includes one voting position for a Community Service Board member appointed by the Lieutenant Governor. Once a plan is developed, recommendations will follow. The impact this will have on Community Service Boards is unclear at this point and whether it will be a potential problem or an opportunity.

TALBOT COUNTY DISASTER RESPONSE: The March 3rd tornadoes that struck our area left a trail of destruction in Lee County, Alabama, and in Talbot and Harris counties in our service area. In the southern counties, Stewart County reported damages to several homes. Our P.A.T.H. team reached out to those in need quickly and made us aware that our Disaster Response Team and the Crisis Debriefing Team were needed in Talbot County. The team responded with donations, support, and outreach for the community and in the school system, assisting the faculty and students in processing what had happened by offering counseling and coping skills in dealing with the aftermath of the storms. A team of 14 Mental Health professionals from New Horizons participated in the debriefing sessions within the school system. Recommendations for ongoing counseling were made for a number of children and the school system will continue services for those individuals. The experience had a profound impact on the Talbot County community and on our staff. Seeing the devastation first hand and being able to provide support, comforting hugs, a listening ear, and resources to those affected by the storm was an experience the team will remember for a long time. Training and preparing for events such as these, and collaboration with other community agencies, has enhanced our disaster response efforts.

PRESENTATION(S):

CONNECTIONS: Denise Wade reported that Connections....the Place 2B, is our new peer-led recovery-oriented sanctuary. The program is governed by representatives from the local recovery community and offers individuals and families participation in activities that promote recovery, self-advocacy, self-determination, well-being, and independence. Connections envisions a world where recovery from addiction to alcohol and drugs is understood, embraced, promoted, and enjoyed, and that all who seek recovery have equal access to the support, care, and resources they need to achieve and sustain long-term recovery. Offering peer to peer check-in, group check-in, recovery meetings and special monthly activities, other options for those attending are Café 2B, Activity Room, Gym Room, a Library, and Meditation Rooms. Being connected to Community, Peers, Self, Family, Wellness, and Resources is the key to long-term Recovery Success.

GEORGIA APEX: The Georgia Apex Program was renewed for Chattahoochee County and will expand into Muscogee County thanks to an award of \$330,000 by DBHDD to initiate school-based mental health services in the Muscogee County School District. With a start date of June 1st, New Horizons plans to hire three Masters Level clinicians to work in six elementary schools. The clinicians will complete intakes, refer the child to other services as needed, assist with de-escalation of behaviors, and provide intensive case management services. Assisting with parent trainings, teacher in-services, and support groups for the children are key components of the program. In addition, New Horizons will sponsor two Mental Health First Aid Trainings, participate in a status update annually with each school principal, speak at one school board meeting, if requested, and support tele-mental health services in the schools that we are serving. As Board Member April Hughes acknowledged, the Apex program has made an impact in the Chattahoochee County School System and we are excited to bring these meaningful and much needed services to the children in Muscogee County. Lyn reported that a counselor is providing services in the Stewart County School System where Apex funding was applied for, but unfortunately, not awarded.

ANNOUNCEMENTS: As discussed in the February Board meeting, the time to make a formal request for additional funds to supplement transportation costs has come. A letter to Robert Dorr, DBHDD, was sent April 1st with supporting documents of FY18 and F19 Transportation budgets and the Days Cash on Hand Trend. Board members received a copy of these documents in their folders. Mr. Dorr's response was that the issue will be addressed for the network of CSBs, rather than individual CSBs, in two work group sessions.

According to Georgia Health News, in his final days as Georgia governor, Nathan Deal submitted a letter to the U.S. Department of Justice asking for an end to federal oversight of the state's mental health and developmental disabilities system. In the letter, he wrote, "Georgia has made tremendous improvements in the quantity, quality, and availability of community-based services." However, an independent reviewer of the settlement agreement noted that gaps in supported housing remain.

Andrea suggested adding CSB Board Trainings to the meeting agenda to help Board Members better understand their role. Board Members responded favorably to this recommendation.

Three Board Member's terms will expire in 2019: David Ranieri in June, Karen Johnson in August, and April Hughes in November. Reappointment letters will be sent to each of them requesting a response on serving another term.

PUBLIC COMMENT: No comments were presented.

ADJOURNMENT: There being no further business, M/S/P Edwina Turner/Joseph Williams to adjourn the meeting at 4:55 p.m., Board approved.



David Ranieri
Chairperson



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NEW HORIZONS BEHAVIORAL HEALTH BOARD OF DIRECTORS

May 13, 2019 Conference Room B – 3:30 p.m.

Members Present: David Ranieri, Joseph Williams, Nancy Schroeder,
Sherrell Terry, Karen Johnson, LaVerne Chaffin,
Edwina Turner, Damon Hoyte, and April Hughes,

Members Excused: Sandra Gill, Linda McElroy, and Ed Harbison

Staff Present: Andrea Winston, Ilyn Campbell, Valerie Bowden,
Sherry Smith, Susan Gallagher, Denise Wade,
Kenyetta Plummer, and Molly Jones

CALL TO ORDER: The meeting was called to order at 3:30 p.m. A quorum was not established at that time, but was established later in the meeting.

RECOGNITION OF GUEST(S) ATTENDING TODAY'S MEETING: Mack Moye, Stewart County Manager.

*** SECRETARY'S MINUTES (Approval of April 8, 2019 minutes):** M/S/P Joseph Williams/Edwina Turner to approve the minutes of April 8, 2019, Board approved.

FINANCIAL REVIEW: New Horizons had a \$14,783 surplus for the month of April with a year-to-date surplus of \$2,317. We continue to review all of the agency activity in order to maximize revenue and reduce and be more efficient with our expenses. We have been reviewing our Medicaid claims activity for denied claims, working to get these claims paid, and put systems in place on the front end that will prevent claims from being denied. The current days Cash on Hand as of 04/30/19 is 6.87 days. Cash was impacted in February and March by the Beacon Health Options Edifecs conversion for GIA FFS claims submission. The conversion started on February 20. We did not receive any GIA FFS reimbursement until April 5th. The conversion is now approximately 95% complete as some issues have been resolved.

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BOARD MEMBER TRAINING - CSB 101: To better understand the history of Community Service Boards and the role of Board Members, the first of several Board Member trainings (CSB 101) was presented in today's meeting. Going back to the late 60's, we were known as the Columbus Area Mental Health, Mental Retardation, and Substance Abuse Program, under the Department of Public Health. Then in the early 70's under Governor Carter, there was expansion of Behavioral Health services in the State and a merger of Public Health, Behavioral Health, DFCS, and other agencies to create the Department of Human Resources (DHR). For 20 years, the MH/MR/SA system was hospital-based with very limited community services, but public outcry and advocacy initiated SB 811, a study commission of the service delivery system that led to Georgia HB100 and development of 14 principles defining what was expected of a service delivery system. HB 100 was passed in 1993 based on the 811 Study Commission recommendations resulting in the State system being configured into 19 regions, and Community Service Boards were contracted to provide services along with private providers. In 2002, HB 498 was passed, changing the Division name to Mental Health, Developmental Disabilities, and Addictive Diseases (MHDDAD), reducing the number of regions, making a state hospital part of each region, adding Regional offices, changing Regional Boards to Planning Boards and defining the position and role of CSBs in the system structure. In 2006, HB 1223 was enacted into law, addressing the problem of board membership size. In 2009, the MHDDAD department was removed from the Department of Human Resources and changed to the Department of Behavioral Health and Developmental Disabilities (DBHDD), a separate agency reporting directly to the Governor. Following some issues/conflicts involving Gateway CSB in Brunswick, in 2014, SB 349 was passed modifying the composition of the membership of the governing Board to include elected officials and additional oversight by the DBHDD Commissioner. Additional information related to this bill and Board membership will be provided in a future training.

DEVELOPMENT/MARKETING REPORT: Susan announced May is Mental Health Month and reported on a number of contracts and grants submitted over the past three months including: Rural Domestic Violence, Muscogee County Jail Services, CCG Drug Court Expansion, C & A Behavioral Crisis Beds, and Family and Juvenile Drug Court Enhancements. Through a partnership with Cascade Hills Church, Columbus Botanical Garden, the Master Gardener Program, and New Horizons, the Ability Garden will provide the opportunity for individuals at Columbus Service Center to develop their gardening skills while creating friendships. Work has begun on the garden site and ensuring sustainability of the garden will be key to its success. Facebook fans continue to increase with a goal to reach 10,000 followers. Stewart County Health Fair, Tree of Life Public Health Kick-Off, Muscogee County Drug Court PORCH Project Announcement, Sex Trafficking Symposium, Artistic Ability, Randolph County Family Connection Luncheon, Personal Care Home Training, and the Clay County Health and Resource Fair are some of the meaningful outreach community events New Horizons has participated in recently. SKY Clubhouse was recognized by the Keep Columbus Beautiful Commission for their STEAM Recycling Project on May 9th. Upcoming events in the community include: Market Days on Broadway, National HEP C Testing Day May 20th, National HIV Testing Day June 27th, and the Chattahoochee County Back to School Bash July 21. A number of community trainings, Youth and Adult Mental Health First Aid, and the Children's Mental Health Symposium are scheduled over the next few months.

EMPLOYEE & PEER EVENTS: Several employee-related events have been held recently to boost morale, encourage teamwork, and enhance health and wellness. The Chili Cook-Off was held in April at the DD Campus. Transportation Director Jose Quinones planned the event and entered his own special chili recipe competing against entries from several other New Horizons employees/teams. The “Hot Tamales” team from Medical Services/Administration won first prize. On April 26th, nearly 100 employees attended the Employee Health and Wellness Fair at the DD Campus. Vendors were on hand with information about fitness, wellness, health screenings, healthy eating, skin care, counseling, and other health-related tips. Employees enjoyed the photo booth, veggie walk, fruit/veggie sculpture contest, and tasty lunch options from the three food trucks on hand. The 22nd Annual Spring Fling at Epworth by the Sea was attended by individuals from our Mental Health and Developmental Disability programs, Peer Specialists, those interested in becoming Peer Specialists, and several staff. The event, held April 28 – May 1st, focuses on Whole Health, Wellness, Independence and Recovery, Medication, Self-Advocating, Employment, plus many fun and entertaining activities. Johan Dixon, who attends our REACH Day Treatment Program, won 1st place in the Spring Fling Logo Contest and his drawing was featured on the program, t-shirts, and other materials related to the event. From all reports, the event was a great success.

PRESENTATION - ADULT DRUG COURT: Our unique relationship with our local Accountability Courts has put New Horizons on the leading edge of this partnership that is encouraged by DBHDD across the State. Denise Wade reported we have been intentional in creating and maintaining these partnerships resulting in a win/win/win for the participants, the Courts, and New Horizons. The Accountability Courts include: Adult, Adolescent, and Family Drug Courts, and Mental Health and Veterans Courts. We are mandated to serve “high risk/high need” individuals in Drug Court, provide treatment, attend weekly team meetings and court, with housing and case management also provided. Our new CSAT Grant will also include 4 part-time Peer Mentors, Peer Mentor Training, and HIV/HepC Testing. MAT (Medication Assisted Treatment) programs are being funded across the State using several medications, Naltrexone, Vivitrol, and Suboxone. The PORCH (Providing Overdose Reversal to give Columbus Hope) Project will provide NARCAN to first responders and the community. New Horizons will provide community education and assist with distribution activities. This continues to be a strong partnership for New Horizons and currently we are serving 125 individuals in Adult Drug Court with most receiving services at New Horizons.

ANNOUNCEMENTS: Board Member Karen Johnson reported she had visited the Randolph County Service Center several times recently and noticed that individual attendance was higher on Monday, Tuesday, and Wednesday, but noticeably less on Thursday and Friday and that overall attendance appeared to be lower than in the past. She asked how we could increase the numbers and if it was up to families to decide if individuals attended each day. Andrea explained that access to Developmental Disability services is very different than Mental Health services. A waiver must be applied for through the Region office and there is typically a long waiting list. The waiver covers certain services and units of services, and services must be approved. Ms. Johnson asked who was advocating for the DD individuals to improve this process. Andrea responded that SPADD, the GACSB Association, New Horizons staff, family members, and others advocate for our individuals and the waiver process has been and continues to be a challenging one.

Andrea reported on the severe difficulties we are having in recruiting houseparents for DD and MH homes that could result in closing some homes. We currently have 22 full and part-time houseparent positions open creating challenges in juggling schedules. The Region office has been informed and a meeting is scheduled to discuss our options.

Lyn Campbell has submitted her resignation as Clinical Director effective December 31, 2019. Andrea emphasized it will be a challenge to replace Lyn and the candidate will have big shoes to fill.

PUBLIC COMMENT: Mr. Ranieri thanked Board members for their attendance today and in past meetings.

ADJOURNMENT: There being no further business, M/S/P Joseph Williams/Nancy Schroeder to adjourn the meeting at 4:35 p.m., Board approved.



David Ranieri
Chairperson



A Community Mental Health / Developmental Disabilities / Addictive Diseases Program

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NEW HORIZONS BEHAVIORAL HEALTH BOARD OF DIRECTORS

June 10, 2019 Conference Room B – 3:30 p.m.

Members Present: David Ranieri, Joseph Williams, Nancy Schroeder,
Sherrell Terry, Sandra Gill, Ed Harbison
Edwina Turner, and April Hughes

Members Excused: Karen Johnson, LaVerne Chaffin, Linda McElroy,
and Damon Hoyte

Staff Present: Andrea Winston, Lyn Campbell, Valerie Bowden,
Randall Newberry, Susan Gallagher, Cyndy Pattillo,
Kenyetta Plummer, Elizabeth Mercer, Nikita Owens,
Hunter Miller, Jacqueline White, and Molly Jones

CALL TO ORDER: The meeting was called to order at 3:30 p.m. A quorum was
established at that time.

RECOGNITION OF GUEST(S) ATTENDING TODAY'S MEETING: Mack Moye,
Stewart County Manager.

*** SECRETARY'S MINUTES (Approval of May 13, 2019 minutes):** M/S/P Joseph
Williams/Sherrell Terry to approve the minutes of May 13, 2019, Board approved.

FINANCIAL REVIEW: Valerie Bowden reported we are still in the process of closing the
month of May and the May financial report will be presented at the next board meeting. The
current days Cash on Hand as of 5/31/19 is 5.51 days, down from 6.87 days last month. The
partnership that we have with HealthCare Staffing (HCS) to provide staff for programs pays
employees every two weeks, so there are two months a year that we receive 3 invoices from
HCS. May was one of those months which caused the dip in cash. We will see this come back
up in June.

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New Horizons' employee health benefits, the State Health Benefit Plan (SHBP), is provided through the State Office of Planning and Budget (OPB). We received a notice from OPB that there would be a SHBP employer contribution holiday for the month of June. This means that we will not incur the expense for the employer portion of the June health insurance benefit. This is approximately \$163,000 for New Horizons. Shortly after we received this notice, we received notification that DBHDD would be reducing their funding for health benefits by \$161,000 for the month of June. So, New Horizons would not receive any benefit of this reduced health benefit expense. DBHDD does fund a portion of the health benefit expense. For the ten months ended April 30, New Horizons Health Benefit expense was \$1,745,645, and the DBHDD Health Benefit funding through April 30 was \$791,681, only covering 46.14% of the expense. The Georgia Association of Community Service Boards (GACSB) is working with DBHDD on behalf of the CSB's. We are waiting on the outcome.

CARF SURVEY – 2019: New Horizons received a three-year accreditation by the Commission on Accreditation of Rehabilitation Facilities (CARF) in the fall of 2016 and our next survey is coming soon. Surveyors will review our environment, policies, and services in the areas of Employment and Community Services (Developmentally Disabled services) and Behavioral Health (Mental Health and Substance Abuse services). CARF Standards encompass all areas: Administration, Finances, Risk Management, Leadership Planning, Environment, Goal Setting, Assessment, Treatment Planning, Treatment Delivery, Outcomes, Treatment Documentation, Complaints, Incidents, and Input from Stakeholders. The survey (taking place in the September-October window) will last three days and we expect six surveyors. Board members are invited to the Opening Conference and will meet with the Administrative Surveyor afterwards for interviews and are also invited to the Exit Conference on the third and final day. Once the survey is complete, we will receive a complete QIP (Quality Improvement Plan) within 90 days, continue our Performance Improvement process to ensure compliance, continue to improve our weaknesses, and get ready for our next survey in 2022. Board members will be notified of the survey dates as soon as they are announced.

GEORGIA APEX ANTI-STIGMA EVENT/AWARD: During Mental Health Month in May, our Chattahoochee County Georgia APEX program held an Anti-Stigma Balloon Release, worked with the school media department to include topics on mental health and wellness in their messaging, and teachers incorporated mental health wellness activities and lessons into their classrooms. APEX staff Nikita Owens and Hunter Miller accepted an award from the Chattahoochee County School District in appreciation of New Horizons as a wraparound services stakeholder for child mental health and well-being. The award was presented to Board Chairman David Ranieri by Ms. Owens and Ms. Miller in today's meeting, who accepted it on behalf of New Horizons. Mr. Ranieri and the Board commended the APEX staff on a job well done.

BOARD MEMBER TRAINING – BOARD COMPOSITION: To better understand the history of Community Service Boards and the role of Board Members, information on Board Composition was presented in today's meeting. Passed in 2014, SB349 modified the composition of the membership of the governing Boards of CSBs to include elected officials and allowed for additional oversight by the DBHDD Commissioner. The composition consists of representation by county, one optional member, three members holding concurrent elective or appointive office, diversity requirements, and persons ineligible to serve on a CSB governing Board.

A list of the current Board members and their position was included. There is a vacant representative position from Harris County and members were encouraged to consider a possible candidate for that role and to think about future candidates as members terms lapse or are unfilled.

DEVELOPMENT/MARKETING UPDATE: Susan Gallagher announced several contracts and grants New Horizons has applied for and the status of each. A new project in progress is the Ability Garden that will provide the opportunity for individuals at the Columbus I/DD Service Center to develop their gardening skills and create friendships with local Master Gardeners and Garden Club members. Partners include: Cascade Hills Church, Columbus Botanical Gardens, and the UGA Extension Master Gardener Program. Cascade Hills provided a new paved walkway to the garden area. The garden will be a place for plants and people to grow. Facebook fan numbers continue to rise based on several popular posts in May. DBHDD sponsored trainings are being held at New Horizons, topics include Youth and Adult Mental Health First Aid and Suicide Risk/Intervention. The 4th Annual Run4Recovery is scheduled for Saturday, September 7th at 11th and Bay. Other upcoming community events are Market Days, National HIV Testing Day, and Back to School bashes in several of our counties.

AGGREGATED INCIDENT REPORT ANALYSIS: New Horizons is strongly committed to protecting the welfare of those who seek our services and to offer quality, professional care in a safe and humane environment. The agency is dedicated to delivering the highest quality of services in an ethical environment that is respectful to the rights and confidentiality of each individual served. The Aggregated Trending Report is a tool that assists the agency in ensuring the health and safety of individuals and staff, and identifies areas for program improvement. Deaths and critical incidents are reportable to DBHDD and internal incidents are used as a performance improvement tool to enhance services and safety for individuals and staff. Incidents are reported by category and type and are subject to further analysis. Any allegations of abuse, neglect, or exploitation are investigated. The Corporate Compliance Department is charged with oversight of all reporting to DBHDD. Kenyetta Plummer is the Compliance Director and Lowanna Richardson maintains the reports and collects the data for Critical Incidents, Internal Incidents, and Individual Rights Complaints. This data is used to identify trends, and a quarterly Performance Improvement Report is prepared for the Individual Rights and Clinical Care Committees. Total incidents agency-wide for FY18 was 320 while, as of June 1, we are currently at 216 for FY19. Extensive changes have occurred with reporting and an electronic system "ROCI" was implemented for a more effective reporting process. A Safety Plan, strategic in promoting incident intervention and prevention that formulates as a corrective action plan (CAP), is now required with certain reporting types. Medical issues and falling are the most frequent incident types across the agency. Kenyetta gave an example of a recent neglect complaint where it was reported that three individuals were left unattended in a DD residential home. An investigation and CAP resulted from this incident. Board members commented that the number of incidents is relatively low compared to the number of individuals we serve and emphasized the importance of sharing this data to see how situations are handled and addressed to prevent future incidents.

PRESENTATION – SKY CLUBHOUSE SUMMER PROGRAM: Elizabeth Mercer, Program Director, reported that SKY Clubhouse is a mental health resiliency support clubhouse that serves children ages 6-11 with a mental health diagnosis. Their goal is to help children overcome the isolation and stigma of having a mental health disorder by providing them with skills necessary to effectively communicate, solve problems, make decisions, and control their anger so that their problematic behaviors improve at home and school. Services offered include group and individual counseling, case management, family involvement, access to nursing care, assessment, and psychiatric services through the Child and Adolescent Clinic, and many social activities. Meditation and yoga are also incorporated into their treatment. The Summer Program kicked off the first day of summer break with a fun-filled day of games, art projects, a bounce house, and a cookout. Nine children graduated from the aftercare program and parents were educated on the top three mental health diagnoses (Attention Deficit/Hyperactivity Disorder, Intermittent Explosive Disorder, and Oppositional Defiant Disorder) for children in the program and strategies they could use in the home to address problem behaviors. Social outings give the children a great opportunity to work on decision-making and communication skills, conflict resolution, and improving their social skills. Bare Ware Pottery, Launch, Sky Zone, bowling, movies, museums, Wild Animal Safari, and lunch outings are some of the fun events planned for the summer. They are also busy working on the STEAM bottle cap art project that is due for completion next month. SKY Clubhouse currently serves 27 children, with a capacity of 50 and they partner with eleven Muscogee County schools for referrals.

ANNOUNCEMENTS: The GACSB Board of Directors Strategic Planning Retreat will be held August 26-28 at Brasstown Valley Resort and Spa and the GACSB Educational Exchange is October 27-29 at Callaway Gardens Lodge and Spa. Board members were encouraged to attend these events and should submit their names soon if interested.

The GACSB is looking into the possibility of a joint venture among the CSBs for electronic medical records (EMR) services and employee staffing opportunities. Strength in numbers would improve our buying power and save money in these two challenging areas for CSBs.

No Board meeting is scheduled for July, our next meeting is August 12, 2019.

PUBLIC COMMENT: No public comments were presented.

ADJOURNMENT: There being no further business, M/S/P Joseph Williams/Edwina Turner to adjourn the meeting at 4:52 p.m., Board approved.



David Ranieri
Chairperson



A Community Mental Health / Developmental Disabilities / Addictive Diseases Program

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NEW HORIZONS BEHAVIORAL HEALTH BOARD OF DIRECTORS

August 12, 2019 Conference Room B – 3:30 p.m.

Members Present: David Ranieri, Joseph Williams, Damon Hoyte, Sandra Gill,
Edwina Turner, April Hughes, Karen Johnson, and LaVerne Chaffin

Members Excused: Nancy Schroeder, Sherrell Terry, Ed Harbison, and Linda McElroy

Staff Present: Andrea Winston, Lyn Campbell, Valerie Bowden,
Randall Newberry, Susan Gallagher, Shannon Robertson,
Cheryl Williams, and Molly Jones

CALL TO ORDER: The meeting was called to order at 3:30 p.m. A quorum was not established at that time, but was established later in the meeting.

RECOGNITION OF GUEST(S) ATTENDING TODAY'S MEETING: Mack Moye,
Stewart County Manager.

*** SECRETARY'S MINUTES (Approval of June 10, 2019 minutes):** M/S/P Edwina Turner/Joseph Williams to approve the minutes of June 10, 2019 meeting, Board approved.

FINANCIAL REVIEW/FY19 YEAR END REPORT: New Horizons ended the fiscal year 06/30/19 with a surplus of \$5,241. We did not have any unusual occurrences for the year, but did have one ERS (Employee Retirement System) employee to retire, which between the annual leave payout for the staff and the payment to ERS for forfeited leave time, the total cost of the retirement was \$52,700. Overall, revenues are within 2% of the budget for the year and expenditures are also within 2% of the budget for the year. The current days Cash on Hand as of 06/30/19 was 6.66 days, which is up from the prior year days of 6.34. We continue to review programs to ensure we are operating in the most efficient manner and we also continue to work on increasing staff productivity in order to increase revenue.

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*** FY20 ANNUAL BUDGET:** The FY20 budget was presented for Board review/approval. We have budgeted a surplus of \$84,600 for the FY20 budget. This is a conservative budget as we continue to review all of our programs for any opportunities to enhance revenue or reduce expenditures. We can come back with budget adjustments as we move through the year and find ways to improve the surplus. M/S/P Joseph Williams/Edwina Turner to approve the FY20 Annual Budget, Board approved.

CARF SURVEY – 2019: Though not yet confirmed, tentative dates for the CARF survey are October 23rd, 24th, and 25th. Once confirmed, Board members will be notified of the date and time to report for the Opening Conference and interviews on the morning of the first survey day. The exit interview will be on the 3rd and final day after lunch and Board members are invited to attend that as well.

2016-2019 STRATEGIC PLAN REVIEW/NEW PLAN INPUT: We have finalized the Three Year Plan implemented in July 2016. The plan consisted of 3 areas of strategic goals: 1) Treatment Services, 2) Financial Viability, and 3) Community Awareness. Under Treatment Services, we had 9 goals. While we made good progress on 4 of the goals, one of the goals (goal 1.8) regarding redesigning the outpatient delivery structure is a work in progress and 4 of the goals are not attainable due to changes in our environment that we do not control. Under Financial Viability, we had 6 goals, which are all still a work in progress. Under Community Awareness, there are 6 goals that are continuously worked on as increasing social media exposure and our presence in the community are ongoing.

As we develop a new Strategic Plan, we will go to a one year plan and work on enhancing the goals that will be more in line with our changing environment. Input from staff and Board members for new goals included Andrea's recommendation of excellence in clinical care and answering the question, "Are individuals getting better at New Horizons?" David Ranieri suggested goals focusing on working with a diverse population, emergency disaster response, workplace safety, and increasing community outreach. Once the new plan is developed, a draft will be sent to Board members for review.

PRESENTATION: SHELTER PLUS CARE OVERVIEW: Cheryl Williams reported on the permanent supportive housing program, Shelter Plus Care, that is funded through the United States Department of Housing and Urban Development (HUD) Continuum of Care Homeless Assistance Program. The program is designed to link rental assistance with supportive services for homeless and disabled (primarily serious mental illness, substance abuse, or both, or AIDS/HIV-related disease) persons and their families. The goals of the program are to assist homeless individuals and their families to increase their housing stability, their skills and/or income, and to obtain greater self-sufficiency. Currently these programs are located throughout Muscogee County and Harris County with over 140 individuals housed. All referrals must go through a coordinated entry system with our local continuum disbursing referrals after an assessment has been completed.

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The Shelter Plus Care budget consists of 3 funding sources: Medicaid and GIA FFS billing for case management, Federal funds, and the rent collected from individuals. These funding sources are not sufficient to cover the program expenditures incurred to maintain the program. In reviewing the Shelter Plus Care budget over the past three years, the program has operated in a deficit average of (\$150,000) per year. With the large number of individuals housed, support services and case management are needed and other expenses (bed bugs, destruction of property, repairs, etc.) cost the agency money. In our efforts to reach the State mandate of thirty days Cash on Hand, we are taking a closer look at programs that are operating at a deficit. While we are not ready to make a decision, and these are hard decisions to make, it is time to consider our options and the possibility of another agency taking over the program. Other CSBs receive more residential funding allowing them to cover some of the additional costs, while others are trying to determine if they can financially continue to participate in Shelter Plus Care. We recently had a telephone conference with Robert Dorr at DBHDD to discuss supplemental funding for Transportation (another program that is losing money) that could ease some of our financial strain and will update the Board on developments in these areas in the future.

DEVELOPMENT/MARKETING UPDATE: Susan reported that Back to School Outreach events through our Family Connection collaboratives and Community Partners reached over 800 students and families in our eight county area. NEXUS Project Team Members successfully met with Stewart and Harris County School Districts leadership to discuss bringing Substance Abuse Prevention to 9-12 graders beginning August 15th. The SKY Clubhouse program received 2nd place overall for its Recycling, Repurposing, Reusing STEAM Project at the DHS Afterschool Care State Competition in Macon in July. The Excellence Award and creative bottle cap, ocean scene art project were on display in today's meeting for Board members to enjoy. Upcoming community events include: August 24th – QPR Suicide Prevention Training, September 13th – Children's Mental Health Symposium, and October 21 – AMSR (Assessing and Managing Suicide Risk). September 7th is the 4th Annual Run4Recovery at 1100 Bay Avenue. Registration begins at 7:30 am with the timed run/walk starting at 9:00 am. Board members and staff are encouraged to attend this special recovery-focused event.

ANNOUNCEMENTS: The GACSB Board of Directors Strategic Planning Retreat will be held August 26-28 at Brasstown Valley Resort and Spa. Two Board members are registered to attend: Sherrell Terry and Ed Harbison. The GACSB Educational Exchange is October 27-29 at Callaway Gardens Lodge and Spa. A draft of the agenda for the event was included in Board packets and members were encouraged to submit their names soon if interested in attending. Damon Hoyte and Sandra Gill acknowledged they were interested and more information will follow.

Andrea reported that a letter from the DBHDD Commissioner dated July 9, 2019 indicated all contracts between DBHDD and Phoenix Center CSB (Warner Robins, GA) have been terminated and the counties of Crawford, Peach, and Houston are now being served by Middle Flint CSB in Americus, Georgia.

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A brochure from GACSB titled "Georgia's Public Safety Net for Mental Health and Substance Abuse Services" was provided to Board members. With information on services, numbers served, and the CSB network, additional brochures are available to Board members upon request.

PUBLIC COMMENT: Board Member Karen Johnson asked if New Horizons provided services for Autistic individuals. Andrea responded that New Horizons does not provide these services, but Family Support funds may be available for Easter Seals and other support services to assist those with autism.

ADJOURNMENT: There being no further business, M/S/P Joseph Williams/Damon Hoyte to adjourn the meeting at 4:15 p.m., to go into Executive Session, Board approved.

EXECUTIVE SESSION: At 4:20 p.m. M/S/P Edwina Turner/Damon Hoyte to enter into Executive Session to discuss a personnel matter, Board approved. At 4:45 p.m., M/S/P Joseph Williams/Edwina Turner to end the Executive Session, Board approved.



David Ranieri
Chairperson



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NEW HORIZONS BEHAVIORAL HEALTH BOARD OF DIRECTORS

September 9, 2019 Conference Room B – 3:30 p.m.

Members Present: David Ranieri, Joseph Williams, Damon Hoyte, Nancy Schroeder, Edwina Turner, April Hughes, Karen Johnson, LaVerne Chaffin, and Sherell Terry

Members Excused: Sandra Gill, Ed Harbison, and Linda McElroy

Staff Present: Andrea Winston, Valerie Bowden, Kenyetta Plummer, Randall Newberry, Susan Gallagher, Cyndy Pattillo, Shannon Robertson, JoAnn Mosley, Charmeian Smith, and Molly Jones

CALL TO ORDER: The meeting was called to order at 3:30 p.m. A quorum was established at that time.

RECOGNITION OF GUEST(S) ATTENDING TODAY'S MEETING: Byron Hickey, New Horizons Security, and Mack Moye, Stewart County Manager.

*** SECRETARY'S MINUTES (Approval of August 12, 2019 minutes):** M/S/P Joseph Williams/Edwina Turner to approve the minutes of August 12, 2019 meeting, Board approved.

FINANCIAL REVIEW: New Horizons had a surplus of \$7,691 for the month of July. Overall revenues were within 1% of the July budget and expenditures were within 2% of the budget for the month. The current days Cash on Hand as of 08/31/19 was 5.77 days.

FY19 PERFORMANCE IMPROVEMENT GOALS/MEASURES: The Agency Reporting document was sent to Board members prior to the meeting for review. Cyndy Pattillo explained that Performance Improvement (PI) and Key Performance Indicators (KPI) goals have been merged to comply with both DBHDD and CARF standards. CARF standards encompass three categories: Accessibility, Efficiency, and Efficacy of Treatment. While the majority of goals were met for the year, goals in the areas of finance, hospital discharges being seen in a timely manner, and providing outpatient group treatment are some of the not met goals to be addressed in FY20.

* **FY20 PERFORMANCE IMPROVEMENT PLAN:** The FY20 PI plan was presented to Board members in today's meeting. It reflects many of the previous goals with some updated and/or revised. M/S/P Joseph Williams/Damon Hoyte to approve the FY20 Performance Improvement Plan, Board approved.

* **CLINICAL PLAN:** The Clinical Plan was sent to Board members prior to the meeting for review. With many staff contributing to the plan, it is a broad description of New Horizons' Purpose and Scope, History, Organization and Services Structure, Access to Services, and Services/Programs we offer/provide. M/S/P Joseph Williams/LaVerne Chaffin to approve the Clinical Plan, Board approved.

* **CORPORATE COMPLIANCE PLAN:** Kenyetta Plummer reported the Corporate Compliance Plan, sent to Board Members prior to the meeting, has been overhauled to a more specific plan that will better gauge how the Compliance Department operates. Background Checks, Investigations and Reporting, and Auditing/Monitoring have been expanded upon and a Certification Form added to ensure employees have read the plan. The Corporate Compliance Officer's name was not originally included, but will be added to the plan. M/S/P Edwina Turner/Damon Hoyte to approve the plan with the addition made, Board approved.

STRATEGIC PLAN: A draft of the July 2019 one year Strategic Plan was presented to the Board for review. Strategic goals of the plan include: 1) Demonstrate Superior Treatment Services, 2) Financial Viability, and 3) Improve Community Awareness. Staff and the Board have provided input in preparing the plan. We will have a final review of the plan by the Board and staff and develop a finalized plan. The plan will be reviewed and measured monthly.

CARF SURVEY – 2019: The CARF Survey dates of October 23rd, 24th, and 25th have been confirmed. Board members were reminded they are invited to the Entry Conference on the 23rd and the Exit Conference on the 25th. Board member interviews will be conducted separately following the Entry Conference. The Administrative Surveyor will send additional information later in September and a schedule of site visits will be developed. Five surveyors will visit all program sites. An oral report will be presented at the Exit Interview with a final report arriving approximately six weeks later. Board members will be notified of Entry and Exit Conference times once they are determined.

DBHDD PROPOSED BUDGET CUTS: A letter from Robert Dorr, DBHDD Director of Accountability and Compliance, was shared with the Board. It addressed a request from the Governor's Office for DBHDD to submit budget reduction proposals for SFY20 amended and SFY21 budgets. As the department prepares a list of potential reductions, one of the items that will be considered will be the new adult mental health core funding that was provided in the SFY20 budget. Nothing is definite at this time, but DBHDD is providing notice of potential reductions. Additional information will be provided as it becomes available.

NEW HORIZONS PROGRAM RISK ANALYSIS: Each of New Horizons' programs listed on the analysis was followed by their financial risk level (green, yellow, or red) and if the service is contractually required by Core Providers of DBHDD. Several of those listed in red (high risk) that are not contractually required are: Representative Payee, Transportation, Therapeutic Foster Care, Shelter Plus Care/ESG programs, Willow Glen, and C & A Mental Health Clubhouse. The Development office is also in this category, but Andrea emphasized that Susan Gallagher (Development Director) is our primary grant writer for federal and state grants that have a positive impact both financially and programmatically on many of our programs/individuals and our participation in community outreach/awareness events. If the State budget cuts occur, a closer look at these programs (and others) will be required.

UPDATE ON SHELTER + CARE FINANCIAL STATUS: The Shelter Plus Care budget consists of 3 funding sources; Medicaid & GIA FFS billing for case management, Federal Funds, and the Rent collected from Individuals. These funding sources are not sufficient to cover the Shelter Plus Care program expenditures incurred to maintain the program. As discussed in our last meeting, we are reviewing our options and the possibility of another agency taking over the program. Many agencies are evaluating the use of these funds and facing tough decisions in whether to continue renewing contracts. With a goal of becoming more lean in our programs, we are looking at ways for individuals to maintain housing while reducing Administrative overhead costs. Any potential program closings or transfers will be brought before the Board.

DEVELOPMENT/MARKETING UPDATE: The Run4Recovery was held September 7th at 11th and Bay in uptown Columbus. Susan reported that the 4th Annual Run was bigger and better than ever with 97 registered runners, over 100 walkers, 60+ volunteers, and several new community partners. Prizes were awarded to male and female runners in many age categories who completed the 5K course through the historic district and along the Riverwalk. Highlights of the event, with net proceeds of over \$8,400 to date, were featured in a slide show of pictures. The 2020 Run4Recovery will be held September 12 at the same location. Other Development office events taking place this month are the Children's Mental Health Symposium on Suicide Prevention, Connections Open House, and the Breast Cancer Awareness Lunch.

ANNOUNCEMENTS: New Horizons participated in Emergency Preparedness by assisting evacuees from Georgia's east coast who were housed at the Civic Center during Hurricane Dorian. Volunteers from the agency signed up to triage evacuees in need of mental health services and medications, and to help ease the anxiety of having to leave their homes.

The GACSB Strategic Planning Retreat was held August 26-28 at Brasstown Valley Resort and Spa. Budget cuts were a hot topic. The GACSB Educational Exchange is October 27-29 at Callaway Gardens Lodge and Spa. Board members should submit their names this week if interested in attending. An agenda was included in their folders.

Karen Johnson, Randolph County Board Member, has been reappointed for another term effective 9/1/19 to 8/31/22. We appreciate her dedicated service to New Horizons and those we serve.

No Board meetings are scheduled for October or November due to the GACSB Exchange and Veterans Day holiday. The next Board meeting is December 9, 2019.

PUBLIC COMMENT: Board Member Karen Johnson asked about New Horizons' protocol following the death of an employee. This occurred last week at the Randolph County Service Center and was very traumatic and emotional for the individuals and staff there. A debriefing team was sent to the site Friday and Monday to offer comfort and support and Human Resources reached out to the employee's spouse to offer any assistance needed for insurance and other benefit information.

David Ranieri thanked Board members for their attendance at today's meeting.

ADJOURNMENT: There being no further business, M/S/P Joseph Williams/Damon Hoyte to adjourn the meeting at 4:44 p.m., to go into Executive Session, Board approved.

EXECUTIVE SESSION: At 4:45 p.m. M/S/P Edwina Turner/Sherell Terry to enter into Executive Session to discuss a Critical Incident, Board approved. At 5:35 p.m., M/S/P Joseph Williams/Edwina Turner to end the Executive Session, Board approved.



David Ranieri
Chairperson



A Community Mental Health / Developmental Disabilities / Addictive Diseases Program

Administration
P.O. Box 5328
2100 Comer Avenue
Columbus, GA 31906

(706) 596-5588
FAX (706) 596-5589

NEW HORIZONS BEHAVIORAL HEALTH BOARD OF DIRECTORS

December 9, 2019 Conference Room B – 3:30 p.m.

Members Present: David Ranieri, Joseph Williams, Damon Hoyte, Nancy Schroeder, Edwina Turner, April Hughes, Karen Johnson, LaVerne Chaffin, and Sandra Gill

Members Excused: Sherrell Terry, Ed Harbison, and Linda McElroy

Staff Present: Andrea Winston, Valerie Bowden, Lyn Campbell, Denise Wade, Kenyetta Plummer, Randall Newberry, Susan Gallagher, and Molly Jones

CALL TO ORDER: The meeting was called to order at 3:30 p.m. A quorum was established at that time.

RECOGNITION OF GUEST(S) ATTENDING TODAY'S MEETING: Mack Moye, Stewart County Manager, and New Horizons employees Gloria Mott and Renee Thomason joined the meeting later.

*** SECRETARY'S MINUTES (Approval of September 9, 2019 minutes):** M/S/P Joseph Williams/Edwina Turner to approve the minutes of September 9, 2019 meeting, Board approved.

FINANCIAL REVIEW: Valerie reported we are still in the process of closing out the month of November and financials are presented through October. For the month of October, we had a surplus of \$4,422 with a year-to-date surplus of \$5,321 compared to a budget of \$36,995. We are running slightly behind budget and did not have any unusual items, but some of our revenue is delinquent. In order to receive reimbursement for services we provide, many things need to be completed and in place when a service is provided and a claim is submitted. These include current orders, authorizations, notes co-signed, correct units authorized, etc. If all of these are not in place, the billing goes on hold until everything is correct. When you experience staff turnover, focus on another critical item such as CARF, etc., the billing on hold amount tends to increase, which is what we have encountered in the previous few months. In order to address this, we have implemented a contest among programs called "Countdown to Zero" in an effort to bring the billing on hold amount down to zero. This contest will run through January 3rd with prizes provided to the winning programs. Days Cash on Hand at the end of November was 6.85 days.

Andrea called attention to a letter from DBHDD, that was included in Board member packets, indicating that due to State budget cuts it is recommended that Providers manage to the level of funding Maximum Reimbursement Limits, designated in current DBHDD contracts, as hard limits for this fiscal year and potentially into future periods. The letter went on to say that there is not currently an opportunity to provide increasing funding to support continued growth. Andrea emphasized that she could not recall DBHDD ever putting in writing that there was no funding to support growth or that there was no cushion if Providers exceed cap amounts. Supplemental funds that we had hoped to receive for transportation will not be available and we are unsure of any additional financial impact we may face.

NEW CLINICAL DIRECTOR ANNOUNCEMENT: We will soon bid farewell to Lyn Campbell, Clinical Director, who is retiring as of December 20th. Lyn has served in many roles at New Horizons during her thirty plus years as a dedicated, trusted employee. Lyn will surely be missed, but we are proud and excited to announce that Denise Wade McLeod is our new Clinical Director. She has been transitioning into her new position over the past few weeks. Board Members thanked Lyn for her long and faithful service to New Horizons and welcomed and congratulated Denise on her new position.

*** CHILD AND ADULT FOOD PROGRAM PARTICIPATION – BRIGHT FROM THE START:** The CACFP federal program provides reimbursement for nutritious meals and snacks at our programs. M/S/P Edwina Turner/Joseph Williams to continue participation in the program, Board approved.

*** 2020 BOARD MEETING CALENDAR:** The 2020 Board Meeting Dates calendar was presented for Board review. The schedule is the same as 2019 other than a meeting is scheduled for November as the Veterans Day Holiday is on Wednesday next year which did not create a conflict. M/S/P Joseph Williams/Damon Hoyte to approve the 2020 Board Meeting Dates, Board approved.

*** ELECTION OF OFFICERS FOR 2020:** Our current officers are: David Ranieri, Board Chair, Sherrell Terry, Vice Chair, and Sandra Gill, Secretary. It was recommended that our current officers be re-elected to serve another term. M/S/P Karen Johnson/Nancy Schroeder to (re)elect our current slate of officers for 2020, Board approved.

SHELTER PLUS CARE UPDATE: As we have discussed in previous meetings, finding a way to responsibly relinquish our Shelter Plus Care grants and keep the participants housed, will be a challenge. In reaching out to DCA to discuss our options, they indicated that the Continuum of Care grant is awarded based on units and cannot be reduced slowly (as we had recommended) or divided among agencies. With the grant end date of 2/29/20 fast approaching, we foresee no changes for the coming year, but will remain in talks with DCA and looking into the possibility of another agency applying for and/or taking over the grant. These are some of the tough decisions we face with budget cuts and looking more closely at programs that are costing the agency.

MUSCOGEE PERSONAL CARE HOME REGULATIONS: The City has become concerned about unlicensed, illegal personal care homes in Muscogee County, leading to increased oversight and stricter enforcement of Codes and Regulations. Several New Horizons employees attended a meeting recently with City officials. It was brought to our attention that New Horizons staff had placed individuals in homes that are not licensed and payments are being made to the homes by New Horizons Payee program. While these homes are not operated by New Horizons, it appeared that we were partnering or had a relationship with the homes, which was not the case. Ms. Winston attended an Environmental Court hearing and explained our role to the Judge. It was agreed that we would remove all individuals from unlicensed/illegal homes and relocate them, and would not place individuals in these homes in the future. Additional code violations cited by the City Fire Marshal will result in shutting down three apartments housing Developmentally Disabled individuals. Other homes we operate will be brought into compliance with City codes and regulations.

GACSB EDUCATIONAL EXCHANGE: The annual exchange was held in October at Callaway Gardens. Andrea thanked Board members who were able to attend the event. All reported they enjoyed the exchange and the information presented. One presentation, Practices that Produce Exceptional Nonprofit Boards, was of special interest to attendees and will be further reviewed in a future Board meeting.

ANNOUNCEMENTS: Board members thanked outgoing Clinical Director Lyn Campbell for her many years of dedicated service to the agency and the impact she has had on the individuals we serve.

Three Board members, Karen Johnson, April Hughes, and David Ranieri, have been reappointed by the County Commissioners/City Council from their counties for three year terms until 2022. The Harris County Board seat is vacant. Elected officials serving on the Board are: Ed Harbison, Damon Hoyte, and Joseph Williams. We appreciate the dedicated service to New Horizons from all Board Members.

The January Board meeting will be held in the Board Room as Conference Room B was not available.

PUBLIC COMMENT: No public comments were presented.

ADJOURNMENT: There being no further business, M/S/P Edwina Turner/Joseph Williams to adjourn the meeting at 4:12 p.m., Board approved.

HOLIDAY RECEPTION: Board Members enjoyed refreshments, fellowship, fun, and games after the meeting and received Christmas gifts.



David Ranieri
Chairperson

PUBLIC SAFETY ADVISORY COMMITTEE

Meeting Minutes

Thursday, January 23, 2020 @ 4:00PM
(Retired) Milton Lockett Jr., Community Room

Call to order

Chairperson Tyson Begly called to order the regular meeting of the **Public Safety Advisory Committee** at 4:04 p.m.

The following persons were present: Byron Hickey, Father Noel Danielewicz, Donald Watkins, Bill Ward, Julio Portillo, and Tyson Begly.

Absence: Dr. Dothel Edwards Jr., Geraldine Buckner, Lisa Branchcomb, Scott Taft, and Pete Temesgen.

Minutes Approved - 1st Motion by Donald Watkins, 2nd Motion by Bill Ward.

Chair Tyson Begly Welcomed the Committee

Chairperson Tyson Begly welcomed the committee. Mr. Begly acknowledge two new members of the committee: Father Noel Danielewicz (District #3) and Lisa Branchcomb (District #7).

A lengthy discussion on current initiatives and topics for 2020 were discussed.

Marshall/Sheriff consolidation: We revisited some of the pros/cons that led to our suggestion with some of the new and returning members.

Officer Shortage:

Chairman Tyson Begly continues to try to work with Captain Rawn for more information.

Previous pay studies have been mentioned, but the committee cannot obtain them at this time.

Status has improved to shorten the hiring process. Would like to get detailed status update of officer count and of new expected cars.

Shortage affects other initiatives (as mentioned below). In future conversations need to understand police force size needed to allocate more officers to bike patrol and community policing initiatives.

Lengthy jail times before indictment:

Jail has headcount, but doesn't know the judicial process status of each person.

Reports show the counts of backlog for each judge, but the judicial process may not be ready for the judge to review.

Discussion on options to reduce jail population. Idea to only to provide a citation for certain misdemeanors or less.

PUBLIC SAFETY ADVISORY COMMITTEE

Mental health impact to public safety:

New Horizons spoke to PSAC in November about their services.

New Horizons would like to speak again in 2020, to discuss their jail services.

Community Policing:

Discussed the success of Turnaround Columbus, and how it is has been impacted due to the officer shortage

Bike Patrol:

Discussed the importance of patrolling the 36 miles of the Dragonfly trail. A lengthy discussion on the shortage of officers pulled off this detail. Our peer cities such as Carrollton have 8 (eight) bike officers on their bike path.

Ambulance service:

Discussed whether a private contract for all ambulance services would be cost effective, and whether it is in the scope of PSAC.

Adjournment

Mr. Tyson Begly thanked everyone for attending the meeting. The meeting ended at 5:15 p.m.

Next Meeting

PSAC Meeting, Thursday, February 20, 2020 at 4 p.m., in the Milton Lockett Jr., Public Safety Building Community Room.

Deborah Gasaway

Recording Secretary

Submitted by: Deborah Gasaway Approved: 2-20-20

PUBLIC SAFETY ADVISORY COMMITTEE

Meeting Minutes

Thursday, February 20, 2020 @ 4:00PM
(Retired) Milton Lockett Jr., Community Room

Call to order

Chairperson Tyson Begly called to order the regular meeting of the **Public Safety Advisory Committee** at 4:07 p.m.

The following persons were present: Dr. Dothel Edwards Jr., Donald Watkins, Bill Ward, Scott Taft and Tyson Begly.

Absence: Byron Hickey, Geraldine Buckner, Julio Portillo, Pete Temesgen.

Visitors: Councilperson C. Crabb, Andrea Winston, CEO, New Horizon's, Susan Gallagher, Denise Wade

Chair Tyson Begley Welcomed the Committee

Chairperson Tyson Begly welcomed the committee. Mr. Begly acknowledge two new members of the committee: Father Noel Danielewicz (District #3) and Lisa Branchcomb (District #7).

A lengthy discussion on current initiatives and topics for 2020, as highlighted below.

- Marshall/Sheriff consolidation: We revisited some of the pros/cons that led to our suggestion with some of the new and returning members.
- Officer Shortage:
 - Tyson continues to try to work with Captain Rawn for more information
 - Previous pay studies were mentioned, but we do not know how to obtain them
 - Current status has improved due to recent initiatives to shorten the hiring process. Would like to get detailed status update of officer count and of new expected cars.
 - Shortage affects other initiatives (as mentioned below). In future conversations need to understand police force size needed to allocate more officers to bike patrol and community policing initiatives.
- Lengthy jail times before indictment:
 - Jail has headcount, but doesn't know the judicial process status of each person
 - Reports show the counts of backlog for each judge, but the judicial process may not be ready for the judge to review
 - Other options to reduce jail population would be to only provide a citation for certain misdemeanors and less
 - Bill Ward and Tyson Begly to research root cause of the backlog further
- Mental health impact to public safety:
 - New Horizons spoke to PSAC in November about their services
 - New Horizons would like to speak again in 2020 to specifically discuss their jail services
- Community Policing: Discussed the success of Turnaround Columbus, and how it is impacted due to the officer shortage
- Bike Patrol: Discussed the importance of patrolling the 36 miles of the Dragonfly trail, but officers have been pulled off due to shortage. Our peer cities such as Carrollton have 8 bike officers on their path
- Ambulance service: Discussed whether a private contract for all ambulance services would be cost effective, and whether it is in the scope of PS

PUBLIC SAFETY ADVISORY COMMITTEE

Adjournment

Mr. Tyson Begly thanked everyone for attending the meeting. The meeting ended at 5:15 p.m.

Next Meeting

PSAC Meeting, Thursday, March 19, 2020 at 4 p.m., in the Milton Lockett Jr., Public Safety Building Community Room.

Deborah Gasaway
Recording Secretary

Submitted by: Deborah Gasaway Approved: April 16, 2020

PUBLIC SAFETY ADVISORY COMMITTEE

Meeting Minutes

Thursday, March 20, 2020 @ 4:00PM
(Retired) Milton Lockett Jr., Community Room

No Meeting Due to COVID VIRUS

PUBLIC SAFETY ADVISORY COMMITTEE

Meeting Minutes

Thursday, April 16, 2020 @ 4:00PM
ZOOM Conference Call

Call to order

Chairperson Tyson Begly called to order the regular meeting of the **Public Safety Advisory Committee** at 4:07 p.m.

The following persons were present: Dr. Dothel Edwards Jr., Donald Watkins, Bill Ward, Scott Taft and Tyson Begly.

Absence: Byron Hickey, Geraldine Buckner, Julio Portillo, Pete Temesgen.

Visitors: Councilperson C. Crabb, Andrea Winston, CEO, New Horizon's, Susan Gallagher, Denise Wade

Chair Tyson Begley Welcomed the Committee

Chairperson Tyson Begly welcomed the committee.

- ❖ Progress for several initiatives have been on hold as the city is focused on Covid preparation and quarantine
- ❖ Fair Treatment Policy was sent out for review on March 13
- ❖ The policy for displaying of housing numbers was sent out by Lisa Branchcomb earlier today. Mr. Begley will follow up with John Hudgison about enforcement.
- ❖ Ask Crime Analysis Unit to follow up with statistics to indicate the impact of quarantine on crime
- ❖ The Public Safety Advisory Committee would like to find a way to thank all first responders after the quarantine is over.
- ❖ Waiting on Captain Bill Rawn to get with Mr. Begley on the pay comparison.

Adjournment

Mr. Tyson Begly thanked everyone for attending the meeting. The meeting ended at 5:00 p.m.

Next Meeting

PSAC Meeting, Thursday, May 21, 2020 at 4 p.m., ZOOM Meeting Conference Online

Deborah Gasaway

Recording Secretary

Submitted by:

Deborah Gasaway

Approved:

May 21, 2020

PUBLIC SAFETY ADVISORY COMMITTEE

Meeting Minutes

Thursday, May 21, 2020 @ 4:00PM
ZOOM Conference Meeting Online

Call to order

Chairperson Tyson Begly called to order the regular meeting of the **Public Safety Advisory Committee** at 4:07 p.m.

The following persons were present: Dr. Dothel Edwards Jr., Donald Watkins, Bill Ward, Lisa Branchcomb, Scott Taft and Tyson Begly.

Absence: Byron Hickey, Father Noel Danielewicz, Geraldine Buckner, Julio Portillo, Pete Temesgen.

Visitors: No Visitors

Chair Tyson Begly Welcomed the Committee

Chairperson Tyson Begly welcomed the committee

Officer Shortage: No update on pay compression due to Covid priorities

Visibility of House numbers: Update from John Hudgison that city confirms any new builds or permits are up to code, but does not actively look for houses without numbers. Tyson to research possibility of a PSA to encourage everyone to update their street numbers.

Pandemic crime stats: Crime Analysis Unit provided quarterly stats for everyone. Murders are up but theft/burglary/larceny is down

Jail backlog: Mr. Begly provided the video of the District Attorney forum. You can vote for either candidate at the June 9, 2020, Democratic Primary

Ambulance plan and on-staff mechanic: Tyson to research further

Homeless one-pager: Tyson to continue working with Ben Moser of United Way

Fair Treatment Policy: Reviewed policy provided by Debbie. Scott to discuss with Phenix City officers to compare.

Future tours/speakers: New Horizons tour of jail, head of Uptown Columbus, Muscogee County jail work program

A lengthy discussion on current initiatives and topics.

Adjournment

Mr. Tyson Begly thanked everyone for attending the meeting. The meeting ended at 4:48 p.m.

Next Meeting

PSAC Meeting, Thursday, June 18, 2020 at 4 p.m., ZOOM Conference Meeting.

PUBLIC SAFETY ADVISORY COMMITTEE

Deborah Gasaway
Recording Secretary

Submitted by: Deborah Gasaway Approved: 6-18-20

DBHDD Region 6 Regional Advisory Council Minutes

Item #1.

Minutes: January 9, 2019

Present:

Valerie West	Troup	Irene Cheyne	Fayette	Jeffrey Cantor	Coweta
Geraldine Jackson	Spalding	Lisa Fort	Stewart	Geraldine Jackson	Spalding
Alan Everidge	Houston	LaVonne Harn	Houston	Cynthia Smith	Muscogee
Annie Davis	Muscogee	BJ Lawrence	Pike	Kattie Kendrick	Peach

Conference Call:

Edward Barnwell	Muscogee	Jodie Smith	Carroll	Ryran Traylor	Lamar
Ted Kirk	Fayette	Mike Patterson	Macon	Jan Rayfield	Heard

Absent:

Betty Cason	Carroll	Sher'Londa Walker	Talbot	Syntel Brown	Spalding
Celeta Cavender	Carroll	Cathy McGill	Crisp	Francis Peed	Houston
Chanda Moore	Coweta	Starla DeSaussure	Harris	Tomika Sales	Marion
Neydi Belmonte	Coweta	Sandra Willis	Randolph		

Guest:

Consuela Allen	Respect Institute Speaker	Jennifer Denny	Lorie McSwain
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DBHDD Staff:

Kerrie Roberts	(Presenting on behalf of Valona Baldwin)
Ann Riley	Regional Service Coordinator (BH)
Lawonna Parks	Administrative Assistant/ RAC Assistant

	AGENDA ITEMS	PRESENTER(S)	DISCUSSION
	I. Call to Order	Valerie West, Chair	<p>Meeting called to order – 1:05PM</p> <p>A. Welcome and Introductions</p> <ul style="list-style-type: none"> • Valerie West – Good afternoon. I’m Valerie West, Chair for the Advisory Council and the representative for Troup County. Let’s start with introductions and if you are new, tell us something about you and why you were interested in joining the Advisory Council <p>B. Review of January 9, 2019 Meeting Minutes</p> <ul style="list-style-type: none"> • Valerie West – Please review the minutes from our last meeting, they can be found in your folder, at this time if any corrections or additions need to be made let’s take this time to do so. If there are no corrections needed, I motion to accept the minutes as is. • Jeffrey Cantor – I accept • Alan Everidge – I second. • Valerie West - Motion accepted to approve the minutes.
	II. Guest Presentations and Public Comments		<p>A. Respect Institute Speaker</p> <ul style="list-style-type: none"> • Consuela Allen, Respect Institute Speaker (Presentation) <p>B. Public Comments (3 minutes max per comment)</p> <ul style="list-style-type: none"> • N/A
	III. Membership Updates and Actions	Lawonna Parks, RAC Assistant	<p>A. Informational Review of the Roster and Membership Changes</p> <ul style="list-style-type: none"> • Lawonna Parks – Roster has been updated to reflect the newest members, those who have resigned or have not been active since their appoint. No new members have been appointed as of this time. <p>B. Meeting Attendance</p> <ul style="list-style-type: none"> • Valerie West – A few days ago, we had a Committee Meeting and one of the topics discussed was attendance. Points covered were to ensure we had members appointed to represent their county. As you glance at our roster, we have vacancies and some have been vacant since I been here. We discussed ways to increase attendance and in the By-Laws, it speaks on attending in person unless you have a valid excuse. We are only allowed to miss two

			<p>meetings. We have six meetings per year, every other month. We want to encourage everyone to attend in person. We have a lot of work we could be getting done if we have everyone here and attending in person helps put a name with a face, helps us to get to know each other better and hopefully delegate some of the task we have. We have those who take on multiple task and they are the same ones who always volunteer. Some of you may be apprehensive about taking on a task but you'll never know how you will do until you try. We will not let you fail and there are plenty of people here to help you if you need help so don't be shy about excepting a role. These are learning opportunities which makes a mark on what we are doing. It reminds me of when I started out as an advocate due to my son being diagnosed with schizophrenia. I was having difficulty getting access to services. Thru volunteering with Nami, serving on the Board at Pathways Homeless Coalition and Troup Transformation, I was able to learn a lot more concerning what I needed to do. Everyone on this Council should take the opportunity volunteer so we may be able to accomplish some things for ourselves as well as those we serve. Our next meeting is March 13th at 1pm, mark your calendars and I hope to see everyone here. Does anyone have suggestions on how to approve the attendance? What are some of the barriers you face when attending in person?</p> <ul style="list-style-type: none">• Annie Davis – We talked about this last year. We were considering changing the meeting location venue. We have four representatives from Muscogee County and one of them is with the School System. The hours the Advisory meeting is scheduled for could be a conflict with her schedule. I can only speak on behalf of the female representatives, I'm not sure what Mr. Barnwell dilemma may be. Being Participant Direct, it keeps us from moving away from home as we all know life happens, it takes us an hour to travel to the meeting then sit for another three, that's five hours we are away from our children. Changing to a closer location occasionally, (for those who travel far) may help boost the attendance. Utilizing the conference line is very difficult due to its hard to hear and because
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of that may cause less participation from others who also
line.

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- **LaVonne Harn** – To validate what Annie said, I would rather consider not using the conference line. It's easy to rely on but being here in person validates your attendance, per the By-laws and keeps you active within the Council. You can't contribute if you can't hear. I suggest we take a break from the conference line give them those the option of show up in person or read the minutes.
- **Lisa Fort** – For me I think the location should be changed. As for me it's an hour and a half drive minimum and we don't have representatives for Quitman, Clay and they would be farther than what I drive to get here.
- **Jeffrey Cantor** – The call-in conference line is very difficult to hear, you can't contribute if you can't hear. Maybe we should not give the line as an option, it encourages people to not make the trip or give an excuse to not show up. Remove the option of the conference line for a trial period and see what the outcome would be.
- **Kattie Kendrick** – I agree with those who have said everything about the conference line. I tried it once and I felt as if I was in a room by myself. Zoom or Go To Meeting gives you the option to see those who are attending the meeting. Some facilities are set up for this type of meeting.
- **Alan Everidge** – If we put a limit on it how many times they can utilize the conference line or whatever the case may be, it may help with getting more Members to attend in person. A conference line with extended mics could also be beneficial to help elevate that issue as well.
- **Lawonna Parks** – I have order a second conference line with extended mics to help with the issue. At our next meeting let's try it out and if we continue to have those problems, let's move forward with other options.
- **Jeffrey Cantor** – At a previous Statewide Leadership Council Meeting, the Attorney from the main office address Conference Calling was not a legitimate source for attending a Regional

Advisory Council Meeting. How does that play into everything just discussed?

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- **Valerie West** – Recently we received some information concerning “Open Meetings” so I’m not sure if that fell under that category.
- **Irene Cheyne** – As stated in Robert’s Rule and Orders, I believed that pertain to us not accepting any votes over the phone in open meetings. I like Alan’s idea, I suggest the material we give to the Counties when recruiting should read, out of the six meetings per year only two of those meetings you can utilize the conference line, all others you should attend in person.
- **Valerie West** – We talked about having break-out sessions but it’s kind of hard to do when we only have two people attending. We wanted to get ideas about things that were coming up for instance the survey which is very important and is being distributed throughout the counties. We need participation from everyone to make this work and what their contribution could be. **Location** – We talked about this in our previous meetings and we found that Talbot County was the most centralized location and our current location is just fifteen minutes away. We need for someone to visit the facility and see if it can accommodate our needs. The only issue I see with changing locations is that people will get confused on where to be on which dates, trying to find the facility and if we use mobile devices to connect with the conference line, our southern counties may not have adequate mobile service. Let’s form a committee to visit the facility and tackle some of the issues we addressed and take a vote at our next meeting if this is a facility to accommodate our needs.
- **Kattie Kendrick** – For our Council members who work full time, do you think because of their employment hinders them from being here in person and cause them to utilize the conference line more?
- **Valerie West** – When you apply to a Board, you are committing and agreeing that you are available and can attend meetings. Our County Commissioners need to take that into consideration and those who are applying.

V. Region 6 RAC/ Field Office

A. 2017-2018 Priority Process Update – RSA Report

Item #1.

- **Ann Riley (BH)** – Just a brief update, the Telemedicine training originally scheduled for December has now been rescheduled for January 25, 2019 on the West Central Georgia Regional Hospital campus. This training is in line with the Priorities related to Workforce Development in Telemedicine to help extend services further than what they are currently providing and it's for the clinicians.
- **Irene Cheyne** – I attended a meeting last week and several people there stated that the Health Departments has this set up in place and can use their equipment. I thought this was wonderful and could you ask at the training if this is in place?
- **Ann Riley (BH)** – I never heard of that and this training is for TeleMental Health dealing more with the legal and ethical use. The composite board for professional counselors, marriage family therapist and social workers must have six hours of TeleMental Health Medicine training before you can use that modality in the state of Georgia.
- **Kattie Kendrick** – Some Health Departments have them but it is not set up for telemedicine yet. They are set up for meetings.
- **Ann Riley (BH)** – We continue to work filling the newly funded Supported Employment slots within Behavioral Health. All providers have received an increase and those slots are being filled as we speak.
- **Kerrie Robertson (IDD)** – The new Participant Direction Coordinator was hired and her name is Adrienne Johnson and she is one of two working alongside Kingsley Uwa. She will coordinate trainings to help families direct their own services. Vivian Black is the new RSA (DD) for Region 2.
- **Irene Cheyne** – We have a new Psychologist?
- **Kerrie Robertson** – No, we have coverage from other Regions helping until we can replace Dr. McQueeney who retired. There is a new state Psychologist and she is supervising the other psychologists with helping all the Regions to get on the same page on how they process applications guidelines. The turnaround for processing new applications is transitioning more smoothly, it has

allowed us to speed up our timelines and if the supporting documentation is available at the time the application was submitted, the eligibility determine is within forty-five days.

- **Annie Davis** – What is making things easier?
- **Kerrie Robertson** – We have been given a lot of help to clear up our backlog, psychologists are allowed to increase their hours because they are all contracted employers where they couldn't work over twenty-nine hours per week. They have been approved to increase their hours to help clear up the backlog so we have more resources. At first, we were using a Field Office model but more of a Region base model not everyone was doing things in the same way, now everything is pulled into the State Office where there is more oversight. Region 6 in the past six months has moved more people into services than any of the other Regions and we also are leading the other Regions as top performers when placing individuals into services.

B. 2019 Priority Process

- **Irene Cheyne** – Towards the summer we will be determining the three priorities for our Region. We have a priority report for 2017 that has three priorities for the state of Georgia and for each Region. I'm going to send the document out to everyone and I need for each of you to take a closer look at it before we set the priorities. In the report, you see one priority and several strategies, it has been determined by the Delphi Team that this year there will be only two to three strategies per priority. To hold the state and the Regions accountable and accomplish our goal we would need to narrow down our strategies. The priority process for 2017 were annual reports put together by the RSA's and Regional Advisory Councils. Those reports were then submitted to headquarters and at their own admission was never read. With the approval of Commissioner Fitzgerald, the priority process replaced those reports. In 2017 we haven't done a lot of public involvement because it was a new process for us and we were determined to do better so last year we did the Delphi Study. Twenty questions were created and we had one hundred and twenty-six experts to respond to the questions. We used that study to develop the

questionnaire and it's the first time we have done this on a statewide basis and it's our most extensive public involvement process. I had a meeting with Association of County Commissioners of Georgia yesterday and I want to share with all of you how I became involved in advocating for our loved ones with Mental Illness. My son had a psychotic breakdown 9/11 and it was a frustrating time for me and my husband. My son felt he caused the tragedy that took so many lives and he confessed to many other incidents that he was not involved in as well. Furious I contacted my family physician and explain to him what was going on with my son and he responded by saying he didn't treat mental illness. At this point I had no clue as to what to do and how to get him some help. Luckily, we had the resources, we talked with a psychologist and he was a life saver. Through our first initial visit with the psychologist he helped us find a psychologist who treats psychotic episodes in young adolescents and from there our journey begins. Through trial and tribulations my son is now thirty years old, married, starting a family, has a job, does not take any medications and is mental illness free. I made a pledge to myself that when I retired from the university that I would dedicate my life to mental illness and the ideal of early intervention. I love when the Respect Institute comes to our meetings and the speakers share their story. Recovery works and DBHDD is doing a very good job but can do better, we can do better to help our communities. The survey is a big help, reading some of the comments, there are people out there who need services and didn't know there are services are out there. I have more surveys if any of you need more as well as the survey cards that has the link and the QR code that if you scan with your phone it will take you directly to the survey. The questionnaire can also be accessed through survey monkey.

- **Alan Everidge** – We all look at this survey from different aspects. The ones who can really benefit from this questionnaire/ survey are the families who have a family member who is struggling with Mental Health and the individual themselves. We must reach out to those just as we reach out to those who work with the individual in a jail setting, hospital setting or those who are with a provider or

someone who is inclined and have the knowledge to access
 I took on the initiative to approach the Mental Health Court Coordinator and the Crisis Unit at Phoenix and suggested allowing those who are clients and those who are out but going through mental health court through probation. I also talked with the Police Chief, head of the Sheriff Association, the executive officer, I also will be allowed to speak at our annual jail manager training which one hundred and fifty-nine counties are scheduled to be there my goal is to at least get a questionnaire or a flyer in their hand with hopes that they will take it back to their communities and help spread the word. We also gave those who were in jail primarily with mental health issues to take the questionnaire. We all know where our comfort zone is and we should step outside of that to help our communities deal with mental health issues.

- **Lisa Fort** – When individuals come into the DBHDD offices, do they have access to these services?
- **Irene Cheyne** – Individuals do not come to the offices, they visit their CSB (Community Service Board) in their area. We can contact them to ensure this process is happening and if you are not sure what CSB is in your county, I can give you that information after the meeting.
- **Jeffrey Cantor** – I reached out to the Coweta Chamber of Commerce in regards to distributing the questionnaire through their newsletter and they jumped right on it. On their Board of directors, the President of Piedmont Hospital Newnan, Cancer Centers of America and large, small non-profit and profit organizations distributed it through their January newsletter and within overnight thirty of the thirty-six questionnaires were completed. Two of Coweta County libraries have the cards sitting on their check-out counters for easy access.
- **Valerie West** – I reached out to the lead trainer for NAMI Georgia and she will address the program director to see if they can distribute through their network. If I do the training in February for Family Support and Connections, I will take some questionnaires with me and make sure they get them.

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C. ASD Study Committee

- **Irene Cheyne** – We have celebrated an anniversary, this will be our third year of meeting monthly and we have recently moved our meeting location. January 16th will be our first meeting and will be held at the Columbus Technical College. We have been meeting at the North Columbus Library however due to conflicting scheduling with schools we lose the use of the meeting room.

D. Survey Funding Decision

- **Jeffrey Cantor** – The Delphi Study Phase I mid-year 2018 several of us from the Leadership Council met with the Commissioner to present the findings of the Delphi Studies. At that meeting we spoke about the intern we had working with us during the study, request of additional funding to keep that relationship ongoing with a second year of funding for the present projects. When the funding came down at the end of 2018 we were informed that the budget would be cut by one-thousand dollars less than the original funding for last year due to agency priorities. This was a major setback however we had to move forward, we were able to recruit another intern through the higher education community. The funds that goes to the Georgia Mental Health Association, which is the agency that receives DBHDD funds, after their percentage off the top, the remainder is what Irene has left to work with. One of the suggestions discussed were to search for additional funding outside of DBHDD like Mental Health America could underwrite somewhere down the line. We have an upcoming meeting with Mental Health America to propose the idea of letting us help find additional funding. With the help of the agency, the agency will handle all the funds with the intent of hiring a second intern. We will control the interviewing process and selection of electing who we need to continue the work we are currently doing and in the near future. I have already completed the spin search online searching for potential funding sources who are willing to spend money on the kind of projects we are talking about. We must seek other options because we can't keep depending on the agency to fund us at low budget and expect us to continue the work we need to accomplish.

VI. Reports – Field Office

A. Intellectual/ Developmental Disabilities

- **Kerrie Robertson (IDD)** – Ashleigh Henneberger is the new Director of Waiver Services. Each Region now has their own Nurse Manager and they report to the Office of Health and Wellness. Before, we only had three Nurse Managers throughout the state and they shared two Regions. The Nurse Manager for Region Six is Tamika Baugh-Allen.
- **Irene Cheyne** – Is this primarily for people who have transitioned?
- **Valona Baldwin** – No. It's Region wide for anyone who has escalated to a level of care whether they have moved from a new placement, had a critical incident, ER visit or hospital visit. Any factors to where they have increased their risk or changes to their health and wellness. The managers monitor them, make sure we are taking the accurate steps to close the loop with providers and Support Coordination they provide technical assistance to our nursing staff and they work very closely with our ADA population.
- **Irene Cheyne** – Why are they through the Office of Health and Wellness and not the Region and how do they get the information about the people in the Region?
- **Valona Baldwin** – They have access to the same system we have. About a year ago, the office of Health and Homes wanted to have the nurses under their office because it was overseen mostly by nurses and it's more of a direct clinical oversight of our medical personnel. We have a new case management system which was supposed to launch on October 1st. There are few concerns we need to clear up and our Division Director, Ron Wakefield stated it will be launched and a date has not been set. It will not be launched before the Providers and Support Coordination are trained properly to operate in that new environment. There are some proposed IDD Waiver amendments that are coming aboard next year. There will be changes and updates to our Interpretative Services. This service helps individuals with hearing impairment to communicate, interpretative training with our provider network so they may be able to hire staff and be on one accord with the

settlement agreement. Transition Services will also have w amendments. I do not have that information at this time. There also will be waiver amendments regarding Behavioral Support Services the change is to increase the number of hours available and we want to expand those units from 96 per service for Behavioral Supports, Consultation in Behavioral Supports Services is 96 units per year (annually) for each service and of course all of this must first go through CMS for approval and this is what will be presented from DCH. Update, for Supported Employment Services, they want to remove the transportation component due to low reimbursement rates. Routes to and from work are not cost effective for the provider, so removing the transportation component will help elevate duplicating a service if we also give that person transportation as well. This will allow the individual to apply for that service through other means. Additional Residential Staffing is for individuals who require a higher level of care, who may need additional staffing if they are in a Group or Host Home. The proposal is to remove the word residential from that service and just make it additional staffing so that the person can apply and be assessed for additional supports wherever they are. If they meet the clinical criteria, they can get it wherever they are. Additional Residential Services can be approved in Group, Host and CLS Homes. Lastly, we have a new staff with our PLA department, Van Luong is the new PLA Assistant replacing Laurie Barile. Linda Dykes is her direct supervisor. On the division level, Kelli Bishop is now the Director of Eligibility Services and will oversee all Field Office Psychologists.

B. Behavioral Health

- **Ann Riley (BH)** – Earlier I spoke about the Telemedicine training on the WCGRH campus in January, if you are interested in joining us, I can email the brochure which gives a brief description, agenda and itinerary of the course. If you look in your folders, there is two invite letters for our upcoming CCM (Crisis Continuum Meeting) held on the WCGRH campus in the Honor Hall. That is a statewide meeting to help improve communication and collaborate more during crisis services provided to our individuals. The RCC (Regional

			<div>Item #1.</div> <p>Community Collaborative) meeting will be held at the North Columbus Library and this meeting is for the communities new Horizon BH serve. The purpose of this meeting is to improve communications between DBHDD and the communities, knowledge of resources and improve problem solving within the communities. Lastly, there has been a change in the Mobile Crisis response system for Region 6. In the past, BenchMark handle all crisis, however, as of January 1, 2019, BHL (Behavioral Health Link) will now be providing that service.</p>
	VII. Other Business		<ul style="list-style-type: none"> • Valerie West – Irene and myself had a brief conversation and about getting Council Members involved and I thought about when I was on board for Pathways and I’m not sure if the other CSB’s do this as well. Each year we had a retreat and we were introduced to all aspects of what they did. I wanted to present to you and give you some time to think this over and see if this is something you would like to have. We would have to consider the cost, if any, location, staff and this would be an annual and mandatory event. This would be different from the annual RAC training we have every year, this retreat would be for Region 6 only. This could be a learning experience for all of us where we can get to know the entails of the Region office, the roles and responsibilities of the staff, the different departments within the office and how stable are we financially. • Irene Cheyne – I would like to add to that schedule by inviting representatives from different clubhouses to come and talk with us about what happens in a clubhouse and the CSU (Crisis Stabilization Unit), provide slides of pics showcasing the facility, what are the services you provide and what is happening in our region so we are aware of our regional services.
	VIII. Adjournment		<p>Next Meeting</p> <p>A. Meeting Adjourn – 4:00 PM</p> <p>B. Next scheduled meeting – March 13, 2019 - Upson Co. Senior Center</p>

RAC minutes prepared by Lawonna Parks

DBHDD Region 6 Regional Advisory Council Minutes

Item #1.

Minutes: March 13, 2019

Present:

Annie Davis	Muscogee	Lori McSwain	Upson	Jim McCarten	Fayette
Jeffrey Cantor	Coweta	Marlene Rozell	Meriwether	Kattie Kendrick	Peach
Maggie McGruther	Sumter	Geraldine Jackson	Spalding	Lisa Fort	Stewart
Nikki Bryant	Webster	BJ Lawrence	Pike	Jodie Goodman	Carroll
Melissa Johnson	Troup	Mike Patterson	Macon	Edward Barnwell	Muscogee
Irene Cheyne	Fayette	Cynthia Smith	Muscogee		

Conference Call:

Alan Everidge	Houston	Ted Kirk	Fayette	Ryran Traylor	Lamar
Starla DeSaussure	Harris				

Absent:

Betty Cason	Carroll	Sher'Londa Walker	Talbot	Syntel Brown	Spalding
Celeta Cavender	Carroll	Cathy McGill	Crisp	Tomika Sales	Marion
Chanda Moore	Coweta	Sandra Willis	Randolph		
Neydi Belmonte	Coweta				

Guest:

Anthony Williams	Respect Institute Speaker	Yosha Dotson	MH America of Georgia
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DBHDD Staff:

Valona Baldwin	Regional Service Coordinator (DD)
Sam Page	Housing Transition Coordinator (presenting on behalf of Ann Riley BH RSA)
Lawonna Parks	Administrative Assistant/ RAC Assistant

	AGENDA ITEMS	PRESENTER(S)	DISCUSSION	Item #1.
	Call to Order	Irene Cheyne, Vice Chair	<p>Meeting called to order – 1:05PM</p> <p>A. Welcome and Introductions</p> <ul style="list-style-type: none"> • Irene Cheyne – Good afternoon and Welcome. There will be a few changes to the agenda today, our special guest presenters will speak at our May meeting and we have a guest speaker who is not on the agenda present later in the meeting. • Cynthia Smith – Irene, per our last meeting, we discussed of finding a more centralized meeting place to hold our RAC meetings. Can we add this to the agenda as I have information pertaining to the topic? • Irene Cheyne – We will add the topic under Region 6 Advisory Council Business. We will now go around the room with introductions. Tell us your name and how long you have been with RAC and if you are new, please tell us something about yourself. 	
	RESPECT Institute Speaker		<p>Respect Institute Speaker</p> <ul style="list-style-type: none"> • Anthony Williams, Respect Institute Speaker (Presentation) 	
	Special Guest Presentations		<p>Special Guest Presentation</p> <ul style="list-style-type: none"> • Yosha Dotson, Mental Health America of Georgia (Presentation) 	
	Public Comments		<p>Public Comments</p> <ul style="list-style-type: none"> • Talbot Co. Area (Tornado) Cynthia Smith – The director of Family Connections in Talbot Co. expressed the concern for more Mental Health services and support for young individuals who were impacted by the tornado. Irene Cheyne – Sam do you know if Ann is aware of the issues and if so, is there anything in place. Sam Page – Ann is aware and is currently working with New Horizons to provide support to the victims in Talbot and Harris Co. • APEX Funding (Stewart Co. Area) Lisa Fort – At a Family Connection meeting for Stewart Co., we were informed the CSB for the Stewart Co. area did not receive grant funds for the APEX program and which would also help place a therapist in the school. There were talks of the school receiving funding however it did not happen. 	

			<p>Irene Cheyne – In the proposed state budget, there were more requested for the APEX program. It is still an opportunity, that was one of the items on the survey and the questions asked were how many were aware of the program if so what they thought of it. I don't know how the budget increase will translate into programs however there is lots of opportunity to keep adding schools to the program.</p> <ul style="list-style-type: none"> • Suicide Awareness (Meeting) Jodie Goodman – Carroll Co. has had several suicides and attempts in our school system as a result of that, our community partners decided to have community conversations on suicide awareness, April 18th, 9am – 12pm. Sally VanderStraten with DBHDD will be a presenter along with a panel of local representatives from our court system, law enforcement, hospital and CSB. • Adult Programs for individuals with DD, Annie Davis – As an advocate and the voice for families who have love ones with DD, are there any facilities or adult programs in which our love ones can attend? There are no facilities as such in Muscogee Co. <p>Valona Baldwin – There are a variety of facilities for our DD population can utilize. What type of program are you seeking?</p> <p>Annie Davis – Facilities other than an adult daycare. A facility which can assist with helping individuals achieve independency with daily living skills. Once our child graduates from high school, what is out there for them.</p> <p>Valona Baldwin – There are several facilities in the area that provides those services. We can discuss this further after the meeting.</p> <p>Melissa Johnson – The Roosevelt Institute has an excellent program that teaches independency and helps with their living and coping skills.</p> <p>Valona Baldwin – New Horizons has a program in Cuthbert completely without walls. The individuals there participate in activities in the community, surely if they have a program in Cuthbert, there is one in Muscogee.</p>
	Region 6 Advisory Council Business		<p>Region 6 Advisory Council Business</p> <ul style="list-style-type: none"> • Meeting Places (Cynthia Smith) – We were tasked with finding other locations to house our meetings. I was able to visit the Family Connection facility in Talbotton and the director stated she would provide snacks during our meetings. Also, we may want to look into the Chamber of Commerce and enquire about utilizing their meeting room.

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We were focused on the Talbotton area due to it seems to be more centralized for everyone according to the Region 6 map.

Jeffrey Cantor – With changing the location of the meetings, will this increase the attendance. When you accepted to represent on the Council, you committed to represent your county, participant and attend meetings. I'm here and most of you that show up you are here because you want to make a difference. I'm not sure if changing locations is going to solve the attendance issue.

Irene Cheyne – Jeffrey, could you, Cynthia and LaVonne get together and construct a few survey questions relating to relocating the meetings elsewhere and what barriers may be preventing Council Members from not attending. In our last meeting, that was one of the questions of concern, if we moved the meetings around to various places, would that increase the attendance of members. I think we should poll every member and see what feedback we receive.

- **Attorney General (Jeffrey Cantor)** - We had a discussion a few months ago about the Georgia Torque Claims Act. This does not apply to the full time State Employees, however, this does effect the RAC volunteers. As RAC members, we stood before our County Commissioners and accepted the role to represent our county and communities as an Advisory Council Member and the responsibilities that follows. In doing that, it's a certain amount of public exposure. People come for public comments, they have issues, they present the issues. Sometimes their happy with the results or lack of, they can turn around and challenge us, even though we are volunteers, we can be sued. There was an incident that occurred with one of the RAC in another Region which resulted in a law suit. The RAC members discovered that DBHDD Attorneys felt that volunteers were not be covered under the Georgia Torque Claims Act. If you are sued, you are on your own. The volunteers asked the State Attorney General Office if volunteers are covered under the claims act and we're waiting for a response. I reached out to my District State Representative, Josh Bonner and he visited the State Attorney Office and explained the situation, the end result is we are in fact covered and the language explained in the act did cover us as volunteers and others statewide and any state agency who utilize volunteers. I brought this to the attention of Coweta County Administrative and County Attorney,

volunteers appointed by the Coweta County office is covered under the county's liability policy. I suggest other counties have this in place for their volunteers.

Jim McCarten – Was an actual opinion issued?

Jeffrey Cantor – We have not received the actual document from the Attorney General office of what was actually said.

Jim McCarten – My question to you is are you certain he asked for a formal opinion because a lot of times they will issue informal opinions and there will not be anything in writing that could be traced back to them.

Jeffrey Cantor – Yes, Steve assured me that we would have the AG's full findings document in our March Statewide Leadership Council packets at the next meeting. Not wanting to wait until then, I asked Josh if he could retrieve that document for me.

- **Membership Updates and Actions (Lawonna Parks)** – Everyone should have had a chance to review the RAC Membership Roster. Please check and make sure your information is correct. Members who have been re-appointed to the Council: Geraldine Jackson & Syntel Brown, Spalding Co. Resigned: Kristy Smith, Schley Co. & Francis Peed, Houston Co. Newly Appointed: Nikki Bryant, Webster Co. & Jim McCarten, Fayette Co.

Irene Cheyne – We may have a representative for Crawford Co., Lesley McNary has recently moved to Crawford Co. and I spoke with the County Clerk in Crawford, unfortunately, the representative we have there has not contacted the County office. I was able to contact the rep for Crawford and asked if she would contact the office as soon as possible to announce her resignation so we may be able to fill that vacancy.

Jodie Goodman – Probate Judge Betty Cason will be retiring soon and it's a possibility our Commissioner will appoint the new Probate Judge to the Advisory Council. I can double check to make sure if that is going to go as plan.

Irene Cheyne – Henry County is our largest county with five vacancies currently open. I attended the Board of Commissioners meeting and I spoke about the vacancies for Henry County and there hasn't been representation for quite some time. I also spoke about the survey that

			<p>was being distributed throughout the communities in all 31 counties in Region 6. The entire time I was addressing the Board, there were no reactions from any of the Board Members. The only person who had questions was the Chair of the Board. I assumed I did something wrong, well apparently I did something right because they have not stop contacting me. They are looking to fill the vacancies for RAC, their survey response went from forty to ninety. The survey is now in the library and the librarian contacted me about reaching out to other libraries. They also sent out a press release regarding the survey and encouraged the community to take part and if they do not meet their quota of one hundred – fifty, their community will not be heard.</p> <ul style="list-style-type: none"> • Statewide Survey Update: Handout (Irene Cheyne) – Take a look at the handout which is being passed around. The completed numbers of surveys as of March 12th is five thousand and counting, the numbers listed reflects the surveys completed by each county the Region 6 service. By participating in the study is to help improve the lives of people with mental illness, addictive diseases and intellectual-developmental disabilities and strengthen prevention and early intervention. Any resident of the state of Georgia can complete the survey, no personal information or questions are asked (other than which county they reside in) and the results will be compared regionally and statewide. Printed surveys, promotional cards and online surveys are available and ready to use at their discretion. By looking at the handout, we need to collectively help those counties who are struggling to meet their minimum. I encourage everyone to reach out to your county employees, community leaders, law enforcement, hospitals, family connections, etc. every county deserves a voice and it must be heard so we can better serve our individuals and their families.
	Region 6 Field Office Reports		<ul style="list-style-type: none"> • Intellectual Developmental Disability (Valona Baldwin) – Just a few updates. Middle Flint and Phoenix Center will be merging, full implementation will be July first. Beth Ragan will become the CEO of both facilities and it's possible there may be a name change in the process. WISE in Georgia (Washington Institute on Supported Employment) has a name change and would like to be recognize as Wise instead of the acronym. DBHDD has contracted with them for three years to improve quality services, develop compacity with our

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			<p>Supported Employment service. They also will focus on system for DBHDD, as you know, Georgia is a employment first state and they want to develop the quality network capacity of our supported employment providers and to accomplish this goal they are going to intensive training and technical assistance for our provider network, training and technical assistance for individuals and families who are interested in working and learning more about employment opportunities. They also are developing Supported Employment support groups for continuing education for Supported Employment providers. Upcoming waiver amendments, this is just changes and or additions to our existing waivers which are (NOW) New Option Waiver and the (COMP) Comprehensive Option Medicaid Program. The changes have not been officially approved but have been submitted to the centers of Medicaid and are being reviewed. Adding interpretive services for individuals who are deaf and hard of hearing, language communication and interpretation training to staff of agencies who provide this service. Increasing the annual maximum for behavior support services. The current cap is 96 units and we want to expand that for individuals who have intensive behavior challenges and need more. Waiver amendment propose submitted to allow Support Coordination to engage with individuals up to 90 days prior to transitioning from an institutional base setting like a hospital, nursing home or jail. This will allow Support Coordination to begin an early process of transitioning the individual to help alleviate the worry of payment through a PA (Prior Authorization) due to a PA cannot be approved unless the individual is in a community setting. The Division of IDD is embarking upon multiple efforts to expand our provider development and overall quality improvement within provider network through training. The Emory Nursing curriculum has been offered to not only the DBHDD nurses but also our provider nurses. It is a six-month training course for nurses to better serve individuals with intensive medical support needs. Behavioral Health Support Techniques is a training course is also offered through DBHDD. Our providers are required to utilize the course themselves or develop a train to train model where their staff must partake in the training. This model will help the current staff train any new staff that may be hired within the providers agency. MLevel Learning is a web-</p>
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			<p>based program develop specially for direct care staff which fam the staff with DBHDD policies, healthcare plans and protocol, practices. It's an interactive web-based program designed like a game, it allows the training to be fun and it has a scoring system. The scoring system allows leadership to monitor the competency of the staff. Lastly, if you have any questions or concerns about providers or systems as a whole is a resource you can utilize to help with clarity and ask questions. PIMS (Provider Information Management System) is a website designed just for this, typical response time for questions is around twenty-four hours. I will send the link to Irene and she can distribute to the Council.</p> <ul style="list-style-type: none"> • Behavioral Health (Sam Page) – In your packet there is an information card expressing the resources for Supported Housing for individuals with mental illness leaving a hospital emergency room, jail or prison. It gives you a summary of what the supported housing is all about, regional contact information for all six regions, services offered through your local (CSB) Community Service Board, completion of the housing survey and assisting with the completion of the referral process. If you need additional cards, please feel free to contact the regional office. <p>Irene Cheyne – In terms of the Justice Department agreement, where are we at in terms of the agreement for housing?</p> <p>Sam Page – It has not been met yet. There was an extension and part of the process of reaching out to jails and prisons the main component has not been met therefore the state office has hired personnel throughout the state to solely focus on completing those surveys and capture those being release from incarceration.</p>
	VIII. Adjournment		<p>Next Meeting</p> <p>A. Meeting Adjourn – 4:00 PM</p> <p>B. Next scheduled meeting – May 8, 2019 - Upson Co. Senior Center</p>

RAC minutes prepared by Lawonna Parks

DBHDD Region 6 Regional Advisory Council Minutes

Item #1.

Minutes: May 8, 2019

Present:

Mya Cullins	Henry	Lori McSwain	Upton	Irene Cheyne	Fayette
Melissa Johnson	Troup	Jeffrey Cantor	Coweta	Lisa Fort	Stewart
Ryran Traylor	Lamar	BJ Lawrence	Pike	Nikki Bryant	Webster
Valerie West	Troup				

Conference Call:

Annie Davis	Muscogee	Ted Kirk	Fayette	Marlene Rozell	Meriwether
Sher'Londa Walker	Talbot				

Absent:

Betty Cason	Carroll	Mike Patterson	Macon	Syntel Brown	Spalding
Celeta Cavender	Carroll	Cathy McGill	Crisp	Tomika Sales	Marion
Chanda Moore	Coweta	Sandra Willis	Randolph	Jodie Goodman	Carroll
Neydi Belmonte	Coweta	Cynthia Smith	Muscogee	Beverly Garland	Muscogee
Ed Barnwell	Muscogee	Beverly Richter	Dooly	Jim McCarten	Fayette
Starla DeSaussure	Harris	Jan Rayfield	Heard	LaVonne Harn	Houston
Alan Everidge	Houston	Kattie Kendrick	Peach	Geraldine Jackson	Spalding
Maggie McGruther	Sumter				

Guest:

Angela Franklin	Respect Institute Speaker
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DBHDD Staff:

Ann Riley	Regional Service Coordinator (RSA – BH)
Lawonna Parks	Administrative Assistant/ RAC Assistant

	AGENDA ITEMS	PRESENTER(S)	DISCUSSION	Item #1.
	Call to Order	Valerie West, Chair	<p>Meeting called to order – 1:06PM</p> <p>A. Welcome and Introductions</p> <ul style="list-style-type: none"> Valerie West – Welcome and Thank everyone for coming out today. I’m Valerie West, Chair of the Council and I represent Troup County. I’m a parent of an adult with severe mental illness, an advocate and I’ve been involved in similar committees and NAMI for the past 12 years. At this time, we would like to go around the room and introduce ourselves. <p>B. Review of January 8 & March 13, 2019 Meeting Minutes</p> <ul style="list-style-type: none"> Valerie West – Corrections: I was absent from the March 13th meeting. Please indicate on the minute meetings. Approval for the January 9th minutes: Cantor/ Traylor – approved. Approval for the March 13th minutes with amendments: Cantor/ Cheyne - approved 	
	Guest Presentations – Public Announcements		<p>Respect Institute Speaker</p> <ul style="list-style-type: none"> Angela Franklin, Respect Institute Speaker (Presentation) <p>Public Comments (3 min. per comment)</p> <ul style="list-style-type: none"> N/A <p>Health Surveys (Charts)</p> <ul style="list-style-type: none"> Lisa Fort - At a Family Connection meeting several months ago and our representative from the Department of Public Health attended and presented the statistics for our county and the surrounding counties. I have no clue on how to read any of the charts, but I wanted to share. Based on the calculations for Stewart Co., we have a population of 5,985 people living in the county with 48% are from the ages of 18-44. Also included in that population are those who are incarcerated. Our county health ranking is poor with 35% of adults reporting as obese. We are one of five counties in Georgia who have been awarded the CBC Obesity Grant and there are 11 land grant institutions that have received grants and the University of Georgia is one of them. It started in Calhoun and they’ve added Stewart and Dooly County. As you can see only 6% reported limited access to healthy food and we only have one grocery store which is in the far Eastern part of the County. Our County is extremely large and we have transportation issues. 21% of the 	

residents, have no vehicle available, so how do they get to the store. A lot of the residents utilize the Dollar General in Lumpkin for their grocery needs but there are no fresh vegetables or fruit available unless they purchase can goods. We were given a grant to provide a cooler in a facility where fresh vegetables and fruits can be stored and provided to residents. The grant will pay for the cooler and the vendor to come in and keep it stocked. Now, we are having a hard time trying to get someone to house the cooler or find a decent location to accommodate the residents. 77% of the children are in single parent households but in the state of Georgia it's 38%. As we provide services to rural areas, we need to keep that in mind. 41% of the residents are living in poverty with 66% being all children. 73% of the residents have a high school education with only 27% with an education greater than high school. The area of concern I took an interest in was the shortage of Mental Health Providers and that was also true for Marion County. The statistics I'm presenting today comes from a 10-year span for Stewart and the surrounding Counties.

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- **Nikki Bryant** – There was an article issued sometime ago where they compared Stewart County as a whole, with an Immigration Prison and reported that they were similar. It's like being in prison, you have no resources, no way to get out, no jobs, you're living in poverty and in broken homes. Why wouldn't people have Mental Health problems.

RAC Training (Augusta) Update

- **Lori McSwain** – Despite the low attendance, I enjoyed the training. I loved that I was able to connect with other Council Members from other Regions who share the same role as I and to hear some of the issues they are experiencing from their Region. There were some awesome motivational speakers who spoke on how they overcome their disabilities or illnesses, their support systems and working with Law Enforcement on how to deal with and handle the population we advocate for. The only downfall I experienced, some of the trainings I registered for upon checking in had changed. I wanted to hear updates for the waiver and APEX program however the training was cancelled. There were a lot of discussions on GCAL scheduled however the training was cancelled, I really enjoyed sitting with other Council members and discuss similar issues we all may have or face in each of our Regions.

- **Irene Cheyne** – This morning I received an email about the youth who was supposed to speak on the APEX Program. I didn't have time to make copies for everyone, so I will pass around what I have. There is some very good information and the Commissioners are very interested in the program. It's basic information, whether our county has the program, if not, then why not. I will email this to everyone and we have been asking for this information for quite some time and it's very informative. According to the survey, early intervention was listed as what the community wants in the schools.

Item #1.

ACCG – Associations County Commissioners of Georgia

- **Irene Cheyne** – On April 26th – 27th, Sandra Cosby, Chair of Region 4 she and I attended the ACCG Conference in Savannah. DBHDD had a display table set up and allowed Sandra and I to co-inhabit together. The following handout circulating is a letter Sandra and I wrote together and distributed at the conference. The letter gave a brief description about being the voice for the County you reside in to include, seats allocated for County, what Region the County is in, seats filled and the number of vacancies. If you look on the back side of the letter, it details the representatives for that County, how many seats are allotted and the population. We spoke with Commissioners, County Managers and Clerks from over 50 counties. We shared the information with each of them concerning the collected surveys and when they noticed that there was a star by their county, they wanted to know why. If there is a star by your County, all the seats have been filled. As we conversated with each of them, discussing general information, only one knew about GCAL. We had some Commissioners who filled out the surveys on the spot and some who asked if they could take a few with them. I've been an advocate for DBHDD for quite some time and we, have been trying our very best to attend an ACCG meeting and to have it finally happen was wonderful. A team and I attended their next scheduled meeting and now we are best of friends. They were interested in the survey and they love what we are doing. They have a Mental Health Committee and their greatest interest/ concern is the jail. Inmates who are incarcerated lose their Medicaid and Social Security and they are very hard to get back and the County is paying for all those drugs. 60% of the County budget goes to Law Enforcement and the jails. The work we are doing as RAC is being

			<div>recognized and ACCG is doing an article in their Summer magazine featuring RAC. It's all about us and what we're doing and encouraging them to get their counties involved. Before we leave today and if you all don't mind, I would like to take our picture because they would like to put our picture along side our article.</div> <div>Item #1.</div>
	Membership Updates and Actions		<div>Review of Roster – Membership Changes<ul style="list-style-type: none">• Lawonna Parks – Please review the following roster located in your folder for corrections or if changes to your information needs to be addressed on the roster.Membership Changes – Lori McSwain has officially been selected to represent as a RAC member for Upson County. Mya Cullins is one of five representatives for Henry County and she is with us today. Let's give a warm welcome to our newest members.• Irene Cheyne – During this meeting, if it's appropriate, we need to follow up with those members who have been absent from the meetings. I've noticed in other counties they have a spread sheet where they keep track of who attends the meetings in person, who's on the call and who has been absent all together. Lawonna, can we get a similar spreadsheet as well? We as a Region need to hold members accountable when they do not show and Lawonna does not have to do that alone. We can call those members ourselves and find out what's going on. Membership wise, we can do so much with little money because we are volunteers. The counties that do not have representation, shows in terms of getting the questionnaire out to the communities.• Jeffrey Cantor – Is it ok if I email or call the other two representatives for Coweta County?• Valerie West – Yes, that would be a great ideal. Inform them they are missed and if they are still interested in serving on the Council, if not, we need to reach out to their County Commissioner and request a replacement.Meeting Attendance & Orientation<ul style="list-style-type: none">• Valerie West – I would like to thank everyone for coming out and to our Council members on the phone. The conference line is ok, but we rather have you here in person if you can make it.</div>

			<p>Orientation – I’ve received an email from a new member who was upset, and with our Statewide Leadership Chair, who I received a call from, about our orientation situation. What I would like to do anyone who has not had orientation, please give your name to Lawonna today for us to schedule the next session. I apologize for anyone who has not had the orientation, blame it on our heads and not our hearts. There are times we do forget things and we try so hard to cover a lot of material and get information out.</p> <p>Meeting Location</p> <ul style="list-style-type: none"> • Jeffrey Cantor – Due to scheduling conflict, we were unable to meet to discuss finding other possible locations. I would like to table this for our next meeting.
	Region 6 Field Office / RAC		<p>2017-2018 Priority Process RSA Report (Update)</p> <ul style="list-style-type: none"> • Ann Riley – Most recent update concerning Supported Employment. We are growing, and we now have more slots available and I just met with those providers. They are filling the slots and our individuals are working. Those are competitive jobs with competitive pay and not shelter workshops or volunteer positions. • Valerie West – How are you handling transportation, I know at times if the individual gets off late, transportation is not available. • Ann Riley – DBHDD included some transportation funds within that contract. Providers must be mindful when spending however we still want the individuals to be as independent as possible, incorporate their life skills training and learn city and natural resources and we have some individuals who carpool. Learning other means of transportation prepares them to not depend strictly on DBHDD or when funding is no longer available. <p>2019 Priority Process</p> <ul style="list-style-type: none"> • Irene Cheyne – At our July meeting we will re-visit the 2017-2018 priorities and decide which three priorities will be for our Region and up to three strategies per need for those priorities. The handout in front of you, is a printout of the PowerPoint I will present today. We, as RAC members, are volunteers and we must understand what our role and actions are as a Council member. Understanding equals action, lack of action equals no understanding. DBHDD has a new website and I encourage all of you to visit the website and see what it has to offer.

Item #1.

There is so much information and its easy to migrate. There is a that explains what the RAC is all about and its very helpful to know some key points before you talk with your County Commissioner. I recommend we re-connect on a county level with our Family Connection. We as the RAC do not have a budget however Family Connections have a small amount of funds they receive from the state. They also have data bases that we can access so it is important to stay connected. We will revisit our 2017-2018 Region and state priorities. Those priorities are what we will reproduce in July. We did not do a good job of spreading the word concerning the priorities however we are going to do a much better job in 2019. I will email each of you a copy of the Delphi Study, a group of very knowledgeable people took time out of their busy schedule to answer questions focusing on potential improvements for access to service, quality of care, continuum of care leading to recovery and independence, prevention and early diagnosis and innovation. This is all apart of the understanding, detailing how we established the priorities and questions for the Delphi Study. Actions: We as RAC members should talk with our county elected officials at least every six months. They are the ones who elected us, and they are interested in what we are doing and what we have to say. I encourage all of you to attend the meetings at let your voice be heard. Our information sources are a good tool to stay knowledgeable for the work we do. On the DBHDD website, we can access policies from a legal stand point and the services we advocate for are explained in detail. I also encourage all of you to take advantage of that as well. The statewide survey was another excellent source for us to gather information and get the opinion of the community to identify services that were being met and where we lacked. I am currently receiving surveys as we approach the deadline and I was informed I have at least five hundred that will be overnighted to me today. Jeffrey, very briefly, explained to the other members what you have volunteered to do to help with tallying the surveys.

- **Jeffrey Cantor** – I will be comprising the data for the 31 counties of Region six and create a regional report. This report can be used as a focal point when talking with the County Commissioners and other elected officials.

- **Lisa Fort** – Will we have county reports as well?
- **Irene Cheyne** – Yes, however it will all be completed in stages because the work is being completed by volunteers. We will start with the state, then Region 6 and we will use Jeffrey's work as the model and then we will start breaking the reports down by counties. (Handout) When identifying and selecting priorities, review information gathered, brainstorm potential priorities and related strategies, agree on evaluation criteria and use Nominal Group Technique (NGT) to discuss and choose priorities and strategies. At our July meeting we will use our Nominal Group Technique and suggested evaluation to help us determine the priorities we want to present by aligning them with the DBHDD vision and mission, the strength of information sources, potential support from DBHDD, elected officials, providers and communities and potential collaboration among Leadership Council, RAC's counties and DBHDD.

ASD Study Committee (The Chattahoochee Valley Study Committee on Autism Spectrum Disorder)

- **Irene Cheyne** – This is our third year, we usually meet at the library every month to coincide with the library schedule. Due to conflict with scheduling/ reserving the meeting room on numerous occasions, Columbus Technical College has given the study group a meeting room for us to meet every month on their campus. We will meet every third Wednesday of each month from 11:30am – 1:30pm. Everyone is welcome to attend any of the meetings and if you would like to be placed on the mailing list, just let me know. In the upcoming week, we will be doing some prioritization and I will be able to bring those findings back to our July RAC meeting. We also will have a representative from Behavioral Health Link (BHL) attending our next meeting to discuss Crisis Services for individuals with Autism.

- **Intellectual Developmental Disability – N/A**
- **Behavioral Health (Ann Riley)** – We are in the process of preparing for a couple of scheduled symposiums. The symposium for Behavioral Health (BH) is scheduled for the first week in October at the Lodge at Callaway Gardens in Pine Mountain. The Georgia Suicide Prevention Conference is scheduled in September, also at the Lodge at Callaway in Pine Mountain. If any of you are interested in any of the upcoming trainings,

conferences and symposiums, visit the DBHDD website for local dates and times. I do not have any updates to report, however, I am open to any questions you may have.

- **Irene Cheyne** – Where are we concerning the opioid epidemic?
- **Ann Riley** – That information is listed on the DBHDD website under state opioid grant tab. We were granted a two-year opioid state grant and if you visit the website, it explains to you how the funds were disbursed. Funds were disbursed into prevention, first responders, providing Narcan and treatment facilities. Some funds were disbursed over the last year to McIntosh Trails (Henry Co.) for Medication Assistant Treatment (for methadone) and they are looking for a second Regional provider.
- **Mya Cullins** – I have a methadone treatment program in Cobb County. I'm interested in helping anyone who wants to bring it into their county. I was in school for three months and I open it from scratch. I've done the research, implemented it and its public knowledge, you guys have it and our scores were above the state requirements for that program. That's one of our goals, to assist and spread to other counties.
- **Ann Riley** – It is hard finding providers who would provide those services because it's the old day methadone clinic, it's not that vision.
- **Mya Cullins** – I've talked with other providers, you have Behavioral Health and you have opioid treatment and we get the best of both worlds to add on primary care. Its not hard, the patients are there, they need the help.
- **Ann Riley** – I have a friend who oversees a MAT program in Columbus and I'm not sure how many of you know about substance abuse treatment, but Group is a primary fidelity for that population and its sometime very hard to get people to come to groups.
- **Mya Cullins** – That's a problem. When the patients come in, they want to get their medicine and leave. We notify the patients during orientation, as part of the program you must attend group counseling.
- **Ann Riley** – I will connect you with the therapist in Columbus and maybe the two of you can spread the importance of having Group sessions and try to get more providers or facilities involved.

			<ul style="list-style-type: none"> • Melissa Johnson – You may want to check with the surrounding, preferably drug court to see what successes they may have, what's working and what's not. • Irene Cheyne – Ann, what is DBHDD stance. Is it acceptable within the agency for medication assistant treatment for opioids is a requirement? • Ann Riley – It's a standard acceptable practice with service guidelines.
	Other Business		<p>Selection of nominating Committee</p> <ul style="list-style-type: none"> • Valerie West – Are there any volunteers for our nominating committee. This committee will comprise the ballot, find out who is interested in the positions of Chair, Vice Chair, Secretary and two general members. We will need this information by our July meeting, due to elections. We have one volunteer, Ted Kirk, Fayette Co. If there are no other volunteers, I will send an email to all members requesting to fill the remaining two seats, so we may be able to conduct elections at our July meeting.
	VIII. Adjournment		<p>Next Meeting</p> <ul style="list-style-type: none"> • Meeting Adjourn – 3:53 PM • Next scheduled meeting – July 10, 2019 - Upson Co. Senior Center

RAC minutes prepared by Lawonna Parks

DBHDD Region 6 Regional Advisory Council Minutes

Item #1.

Minutes: July 10, 2019

Present:

Lori McSwain	Upson	Jeffrey Cantor	Coweta	Beverly Richter	Dooly
Ted Kirk	Fayette	Siddiq Gibson	Henry	Valerie West	Troup
Marlene Rozell	Meriwether	Kattie Kendrick	Peach	Starla DeSaussure	Harris
Jim McCarten	Fayette	Lisa Fort	Stewart	Natalie Belcher	Troup
BJ Lawrence	Pike	Irene Cheyne	Fayette		

Conference Call:

Jodie Goodman	Carroll	Annie Davis	Muscogee
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Absent:

Betty Cason	Carroll	Mike Patterson	Macon	Syntel Brown	Spalding
Celeta Cavender	Carroll	Cathy McGill	Crisp	Tomika Sales	Marion
Chanda Moore	Coweta	Sandra Willis	Randolph	Geraldine Jackson	Spalding
Neydi Belmonte	Coweta	Cynthia Smith	Muscogee	Beverly Garland	Muscogee
Ed Barnwell	Muscogee	Beverly Richter	Dooly	Jan Rayfield	Heard
Alan Everidge	Houston	Maggie McGruther	Sumter		

Guest:

Emily McFarland	Respect Institute Speaker	Gloria Jackson-McLean	DBHDD Supported Employment Coordinator
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DBHDD Staff:

Ann Riley	Regional Service Administrator (RSA – BH)
Lawonna Parks	Administrative Assistant/ RAC Assistant
Valona Baldwin	Regional Services Administrator (RSA – IDD)

AGENDA ITEMS
PRESENTER(S)
DISCUSSION
Item #1.
Call to Order
Valerie West, Chair
Meeting called to order – 1:06PM
A. Welcome and Introductions

- **Valerie West** – Welcome, let's get started. We have a lot to present today, let's start off by introducing ourselves, the county and or agency you represent. I'm Valerie West, I'm a County Clerk for Troup County and I'm also the Chair for the Regional Advisory Council.

B. Review of May 8, 2019 Meeting Minutes

- **Valerie West** – Please review the May 8th meeting minutes and at this time are there any corrections that needs to be addressed.
- **Lisa Fort** – CBC Obesity Grant should read, CDC Obesity Grant.
- **Valerie West** – Motion to approve the minutes as amended: **Ted Kirk:** I motion to approve the minutes as amended. **Jeffrey Cantor:** I second

Membership Updates and Actions
Review of Roster – Membership Changes

- **Lawonna Parks** – The updated roster in is your folder, at this time, please review your information. If any changes have occurred, we can correct those now. Please welcome our two newest Council Members Mya Cullins, Henry County who made her first appearance at the last RAC meeting and Siddiqa Gibson also representing Henry County. LaVonne Harn, Houston County has resigned due to medical issues. Houston County now has two of their three slots vacant.

Guest Presentations – Public Announcements
Respect Institute Speaker

- Emily McFarland, Respect Institute Speaker (Presentation)

Public Comments (3 minutes per comment)

- **Irene Cheyne** – I've passed out several brochures from ACCG and if you look on page 6 there is an article that reads, DBHDD Regional Advisory Councils identify local needs. This is the article I was talking about and I hope we can send this article along with the recruitment letter to the County Clerks. This will help signal to the clerks that the County Commissioner or Commissioners are interested in the work the Council does and what we represent. We have tried for two years to get DBHDD to arrange a meeting with ACCG and we were told it was impossible.

ACCG contacted us and now we have a great relationship and t
very exciting.

Item #1.

- **Jim McCarten** – Is there a reason why not to address that letter to the County Clerks and or the Chair of the County Commission.
- **Valerie West** – I said address it to the Clerks because previously we were sending it to the County Commissioner, and it was going nowhere. The Clerks are usually the ones who get that information to the Commissioners and they are usually the ones who coordinate materials of such.
- **Jody Goodman** – I received that same article electronically and I was able to share by way of social media.

Region 6 Surveys

- **Jeffrey Cantor** – In our last meeting I began working with Irene to hammer out a Region 6 version of a final report of the survey for the past two years. I completed the seven-teen page report with several graphs, tables and calculations however due to a glitch in the system, we do not have copies to present today. I attended to give everyone a copy of the draft report, this is my read of the data and my read of the two online conference calls that happened of the past few months. Before the week is out, you will receive an email with this report, please take a moment to look over it and if you have questions, please feel free to contact me by email if not wait til the September meeting and I'll collect that information at that time. At that time, we will finalize the report, give a copy to our counterparts in the other Regions, hopefully they will use it as a guide when constructing their own report, using the data they collected for their regions and later submit to the Statewide Leadership Council.

Council Member Liability Coverage

- **Jeffrey Cantor** – We are volunteers, each of us have appointed to represent our county. We are not state employees but volunteers to a state committee, serving a state agency. We learned in the past two years that the DBHDD attorney office made a determination that under the Torque Claims Act of 2008 as volunteers we were not protected from liability as volunteers under the service of a state agency. This resulted from actions which occurred within another Regional Advisory Council here in Georgia. If any legal actions are taken against us,

Regional Advisory Council members, we are on our own and that's going to get expensive. When we learned of this at the Statewide Leadership Council meeting, we requested the Georgia's Attorney General review of the situation and a reading of the Torque Claims Act from the standpoint of volunteers. On February 6, we received a written response from the Attorney's General office, I'll read a couple of lines from that response. It appears the Regional Advisory Council are functional extensions of DBHDD that are necessary parts of DBHDD. RAC's are qualified as functional units of DBHDD and members who are appointed by their respected counties/ districts no longer respect the RAC's appears to be operating for the benefit of and within the boundaries of DBHDD. We are not state employees; however, we're functioning in a capacity under the offices of the Torque Claims Act of 2008. The reading proved positive for us to be under that claim for liability. The Attorney General strongly advise the department and or any RAC member to contact the Department of Administrative Services directly to discuss punitive coverage and accruable premiums. It sounds like we should be covered, it's just up to us on how to make that happen with the state of Georgia. I motion to the Region 6 representatives to the Statewide Leadership Council to follow through to push this to its continuation and get some representatives of SLC to sit down with DOAS and work out the mechanics on how DBHDD is going to cover the extended premiums necessary for this Council. Hopefully this message will permeate out to the other Councils and agencies throughout the state of Georgia.

- **Irene Cheyne** – I second the motion (motion favored by all RAC Members)

Nominal Group Priorities Process

- **Irene Cheyne** – Today we will be identifying three priorities and strategies related to those priorities that we will share with the Statewide Leadership Council. These will be the priorities for Region 6 that we would like for DBHDD over the next two years to focus on. We also have findings from the survey, however, we do not have those findings yet. In the meantime, we will go ahead with selecting our three priorities along with the strategies and give those to the Leadership Council so they may be able to move forward with developing the priorities statewide. At our next meeting we will have

had two months to review all the information and at that time decide to change our priorities, we can do so at that time. We will have enough time before the Statewide Leadership Council take a final look and make their decision. Each Region can submit three priorities and three priorities from the state, the Leadership Council will take care of that. To determine the three priorities along with strategies the Region Advisory Council will submit, we use what we call the Nominal Group Technique. This technique is a method of brainstorming, voicing the concerns or ideals of our communities which we feel are the most needed. Each of us will write down our concerns or ideals on note cards and as we go around the room, those ideals are listed on flip charts where everyone can review and will discuss and determine which of those will be selected as our priorities by a process of elimination. To execute that process we will use colored sticking dots to help with voting and making our final selection. ***(Council Members use index cards to write down their concerns or ideals. Ideals are placed on flip charts for all to view. Will start the discussion and elimination process)***

- **Priorities Selected:**

1. *Transportation*
2. *Expand employment opportunities for competitive and integrated increase work place training opportunities apprenticeship*
3. *Information*

Reports Field Office

Intellectual Developmental Disabilities

- **Valona Baldwin** – IDD will be launching their new system on August 19 of this year. We previously discussed concerns about underlying issues that have been occurring with the Phoenix Center. Commissioner Judy Fitzgerald addressed those issues and with much deliberation has terminated all contracts between DBHDD and the Phoenix Center. Middle Flint CSB will now be responsible for providing, managing and operating all services and programs for the counties of Crawford, Peach and Houston.

Behavioral Health

- **Ann Riley** – We have the following upcoming meetings and Save the Dates. BH will hold their Crisis Continuum Meeting at the Pathways Center in Griffin on Wednesday, July 17th. We also have a free Disaster Preparedness at the Mildred Terry Library in Columbus on Thursday, July 18th from 2:30p – 4p. This is a partnership between Regions 4 & 6, West Central, Salvation Army, Red Cross and the Department of Health. The Behavioral Health Annual Symposium will be held this year at Callaway Gardens in Pine Mountain, October 2-4. Registration links are available on the flyer in your packet. The Georgia Suicide Prevention Conference will also be held in Pine Mountain at Callaway Gardens, September 23-25. Registration and contact information are also available on the flyer in your packet.

Advancing Employment for People with IDD

- **Gloria Jackson-McLean** – DBHDD has partnered with WISE (Washington Initiative Supported Employment) they are considered the leaders in getting individuals who have IDD into employment. In the state of Washington 86% of individuals with IDD are employed in competitive employment. DBHDD has reached out to WISE and invited them to come to Georgia to help teach and train us for the next three years the techniques on successfully helping our IDD individuals gain competitive employment. House Bill 831 (Georgia's Employment First Act, was passed in 2018 forming the Competitive Integrated Employment service for all working age citizens with disabilities. (CIE) Competitive Integrated Employment is full time or part time work in the general labor market, including self-employment. The workplace is in the community and is not managed or owned by the provider of support services. The pay is minimum wage or higher and the person with a disability works and interacts with persons who do not have a disability. DBHDD's goal is to increase the number of persons with IDD who are engaged in CIE to 48.9% by 2025. Supported Employment services to include Customized and Traditional Supported Employment will help those with IDD find and maintain work based on their strengths, abilities, needs, resources and interest. DBHDD also works with (GVRA) Georgia Vocational Rehabilitation Agency to assist persons with disabilities to enter or return to the workforce. GVRA funds time-limited Supported

Employment services for early supports to include **Discovery** – with exploring their talents and the type of work they want, **Job Development** – create or change jobs to match the person’s interest and talents and **Job Coaching** – guiding the person to do the job until he or she and the employer are satisfied. With Supported Employment supports, individuals with a most significant disability will have the chance to engage in CIE, having real jobs and the chance to build financial security. Persons with IDD, age 18 and older who desire CIE should first complete the application for DBHDD services and submit to the corresponding Field Office. The Field Office will conduct assessments to determine eligibility for IDD services. Individuals who are already receiving services and desire CIE services should contact their Support Coordinator or State Services Coordinator to begin the GVRA referral process. The GVRA process is handle by the Field Office I&E staff, PLA Navigator, State Services Coordinator or Support Coordinator. The referral is sent via email to the GVRA DD Counselor covering the county the referral was submitted. The following supporting documents must accompany all referrals; GVRA referral, signed release of information and psychological evaluation. If the individual has SSI or SSDI, a WIN referral must be submitted to WIPA if the individual would like assistance with work-related benefits. After all documents are submitted, GVRA staff will do an intake assessment to determine eligibility for services. An IPE meeting will be scheduled, and a copy of the completed plan will be sent to the PLA Supervisor within five business days. Upon approval, GVRA assigns the Supported Employment Provider of choice and begin Customized or Traditional Supported Employment Services.

Other Business

Elections

- **Newly Elected RAC Board:**
Ted Kirk, Chair – Fayette County
Jeffrey Cantor, Vice Chair – Coweta County
Valerie West, Secretary – Troup County
- **Executive Committee (Alternates – Statewide Leadership)**
Kattie Kendrick, Peach County
Siddiq Gibson, Henry County

	VIII. Adjournment		Next Meeting <ul style="list-style-type: none">• Meeting Adjourn – 4:30 PM• Next scheduled meeting – September 11, 2019 - Upson Co. Senior Center
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Item #1.

RAC minutes prepared by Lawonna Parks

DBHDD Region 6 Regional Advisory Council Minutes

Item #1.

Minutes: September 11, 2019

Present:

Ted Kirk	Fayette	Jeffrey Cantor	Coweta	Tomika Sales	Marion
Edith Haney	Carroll	Mike Patterson	Macon	Lisa Fort	Stewart
Beverly Richter	Dooly	Natalie Belcher	Troup	Geraldine Jackson	Spalding
Kattie Kendrick	Peach	Irene Cheyne	Fayette	Alan Everidge	Houston
Siddiqa Gibson	Henry				

Conference Call:

Sher'Londa Walker	Talbot	Cynthia Smith	Muscogee	Mya Cullins	Henry
Maggie McGruther	Sumter				

Absent:

Celeta Cavender	Carroll	Jodie Goodman	Carroll	Chanda Moore	Coweta
Neydi Belmonte	Coweta	Cathy McGill	Crisp	Jim McCarten	Fayette
Starla DeSaussure	Harris	Ryran Traylor	Lamar	Marlene Rozell	Meriwether
Annie Davis	Muscogee	Beverly Garland	Muscogee	BJ Lawrence	Pike
Syntel Brown	Spalding	Melissa Johnson	Troup	Lori McSwain	Upson
Nikki Bryant	Webster	Valerie West	Troup		

Guest:

Toyia Mather	Respect Institute Speaker	Emily McFarland	Respect Institute
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DBHDD Staff:

Ann Riley	Regional Service Administrator (RSA – BH)
Lawonna Parks	Administrative Assistant/ RAC Assistant
Valona Baldwin	Regional Services Administrator (RSA – IDD)

AGENDA ITEMS

PRESENTER(S)

DISCUSSION

Item #1.

Call to Order

Ted Kirk, Chair

Meeting called to order – 1:00PM

A. Welcome and Introductions

- **Ted Kirk** – Welcome, I’m Ted Kirk from Fayette County. Let’s take a minute and introduce ourselves and state what county you represent.

B. Review of May 8, 2019 Meeting Minutes

- **Ted Kirk** – Everyone should have had an opportunity to review the meeting minutes from last meeting. If there are no objections, I like to motion to accept the minutes.
- **Cantor** – *(Motion to accept)*
- **Kirk** – All in favor *(show of hands accepted the meeting minutes for July 10, 2019)*

Membership Updates and Actions

Review of Roster – Membership Changes

- **Lawonna Parks** – I have just a few updates. Ms. Tomika Sales, Marion Co. is here with us today. We have two re-appointees: Ted Kirk, Fayette Co. and Beverly Richter, Dooly Co. We had two members to resign: LaVonne Harn, Houston Co. and Ed Barnwell, Muscogee Co.
- **Edith Haney** – Hello everyone, Probate Judge Betty Cason will be retiring soon, and I believe I will be her replacement.
- **Jeff Cantor** – Lawonna, have we heard from Neydi Belmonte, Coweta Co. I believe the policy states, if we miss three or more meetings, we can be removed from the board.
- **Lawonna Parks** – Yes, if you miss three or more meetings, I must bring that to the attention of the board, the board will decide to either try to contact that member or vote to remove that member and request for the vacancy to be filled.
- **Irene Cheyne** – We cannot vote to remove her until she has been given a ten-day notice.
- **Ted Kirk** – I will reach out to her and let her know about her membership status. If I am unable to reach her, a ten-day notice letter will be mailed out to notify her that she will be removed from our roster and we will request to have her seat filled. I motion to contact her and send the letter.

		<ul style="list-style-type: none">• Jeffrey Cantor – <i>(Motion – to accept)</i>• Irene Cheyne – <i>(Accept)</i>	Item #1.
Guest Presentations – Public Announcements		<p>Respect Institute Speaker</p> <ul style="list-style-type: none">• Toyia Mather, Respect Institute Speaker <i>(Presentation)</i> <p>Public Comments (3 minutes per comment)</p> <ul style="list-style-type: none">• N/A <p>Region 6 Surveys – Final Report</p> <ul style="list-style-type: none">• Jeffrey Cantor – Irene and I collaborated for a couple of months and we pulled to together a report, which everyone has, and I would like for Irene to explain the breakdown and how the findings were tallied.• Irene Cheyne – In this meeting, we will decide if we accept this Region 6 report so we can send it forward as a template for the other Regions to utilize. I did not hear back from anyone concerning additions or added strengths, so we will move forward with our findings. We will also need to finalize our priorities and strategies we worked on last time and present those to the Leadership Council and the Commissioner. I suggest we look at our talking points, there were two strong key points I would like to focus on with one being Awareness Prevention and Early Intervention and of course we will review the entirety of the survey findings. When we decided to use the survey as a voice for the communities to voice needs of individuals with disabilities, our goal was to complete seven thousand and twenty-five surveys. We reached and surpassed our goal by collecting eight thousand six hundred fifty surveys all done by volunteers. The goal for our Region was twelve hundred twenty-five, we collected two thousand thirty-two, we surpassed our goal by eight hundred and seven surveys. Of the thirty-one counties we serve, surveys from twenty-two of those counties were collected and tallied. <p>Expanding Workforce Training/ Employment Through Apprenticeships Joining with DOL and Vocational Rehab</p> <ul style="list-style-type: none">• Jeffrey Cantor – One of our Region 6 priorities was to expand employment opportunities and focus on apprenticeship. Apprenticeships is not internships, cooperative education or work shadowing. It is gainful employment and training combined. We speak about it in terms of Registered Apprenticeship, the trainee and employer are in contract Through the states DOL. The department will	

register the apprentice (trainee) and the employer for a specific occupational focus for a specific period. The apprentice is earning a salary or wage as part of the contractual relationship. The salary or wage, minimum, is set under the US DOL Barden Act of 1939 48% of the average wage set for that geological location with the start of a minimum wage. What that means is, the apprentice is learning and mastering a trade and every six months that the apprentice is progressing, the wage is raised until a certain amount and upon graduation that apprentice graduates with an average minimum wage for that occupation. The employer trains the apprentice for the work their company and upon successful completion or graduation with a certificate or industry certificate documenting their competency the employer will offer the apprentice employment within the company. This is a wonderful opportunity for the individuals we serve. Not only are they being trained for employment but if successfully employed, can also gain full benefits the employer offers to every other employee. As a side note, the US is the only industrialized country in the world who does not recognize apprenticeship as a means of higher education in training for people. On June 6th, the US DOL just released a grant availability of one and half million dollars each to those states that are looking to expand apprenticeships for disadvantage, disabled or non-disadvantage individuals who are looking to get into non-traditional occupations. In the 2017, Georgia was the only state who did not apply for the grant. One of the problems is that Georgia does not have a state apprenticeship council. Twenty-five states have apprenticeship councils, the other twenty-four states use the federal programs through the DOL. I would like to suggest, as a Council or as the Region, we participate in the next grant opening to see if we can get some funding to do a demonstration project to demonstrate that apprenticeship is a viable means of helping disabled and or disadvantage individuals to enter gainful workforce and emerge in occupations that have some future behind them.

- **Edith Haney** – Has anyone talked with our Labor Commissioner
- **Jeffrey Cantor** – Before the holidays I have tried to contact someone from DBHDD to get a dialogue going between DOL and Vocational Rehab.

- **Irene Cheyne** – Do you think GSU would be interested in their development program?
- **Jeffrey Cantor** – Actually the University of Georgia’s department of vocational education might be a good organization to talk to because they are in the business of training workforce educators.
- **Edith Haney** – What about our Technical Schools, this seems like something they would be interested in and what about contacting the Georgia Chamber of Commerce as well.
- **Ted Kirk** – Post Secondary is great but what about those in high school? I think the exposure should start there. Then those who do not want to move on to post-secondary, they have the resources to move forward in the workforce. The apprenticeship programs are probably one of the best things that could have happened. I think this is a topic we can present to the Leadership Council and hopefully we can move forward from there.
- **Jeffrey Cantor** – Maybe Valona can help in this aspect by giving me the contact info for the person who is over workforce education or something similar at DBHDD, where maybe we can start a cross over agency dialogue to see what kind of state interest we can get because ultimately the Commissioner or Commissioners would have to sign off on the grant applications, if we went down that road.
- **Valona Baldwin** – It would be Supported Employment and the contact person for that department would be Gloria Jackson – McLe. She has attended the RAC meeting before and I can reach out to her for that purpose.
- **Irene Cheyne** – Jeff do you know of any apprenticeship programs we can review online or model?
- **Jeffrey Cantor** – Yes. I know a few from the previous research I’ve done.

2019 – 2021 Region 6 Priorities & Strategies

- **Irene Cheyne** – The following priorities for 2019-2021 were selected and as follows: Access to Information, Employment and Transportation. Each Region is only allowed to present three priorities along with one strategy for each priority. We wanted everyone to have an opportunity to review the DBHDD Region 6 Independence and Recovery Needs *(based on the findings from the survey)* before we make a final decision on the strategies. Let’s take

this time to review and make revisions as needed. If everyone had the opportunity to review the survey report, I would like to move forward with selecting our strategies.

- **2019-2021 Revised Region 6 Priorities**

1. Access to Information
2. Employment
3. Access to Treatment & Services

Awareness & Intervention, Apex Program

- **Irene Cheyne** – I have a short five-minute video I would like to share with each of you to help those who do not understand the true benefits of the Apex Program and how the individuals we service benefit from it. *(video is shown to Council)*

The Apex Program was established to address the behavioral health needs of Georgia's students. The program was launched in 2015 by DBHDD to create partnerships between community-based mental health providers and local schools to provide school-based mental health services. Three main goals of the Apex Program are: increase access to mental health services for children and youth, provide early detection of child and adolescent mental health needs and increase coordination between community-based mental health providers and the local schools and district they serve. The program provides services like screenings, assessments, counseling and therapy and referrals to community support services like youth club houses. In addition to increasing access to care for students in need, the program has demonstrated success by integrating into a variety of school settings and improving coordination and communication between providers and school staff. Providers can bill 75-90% of the students served each month. The program brings mental health services to Georgia children, reducing barriers to health care and improving their chances for academic success.

Reports Field Office

Intellectual Developmental Disabilities

- **Valona Baldwin** – IDD Connects launch is up and running as of June 19th. We are meeting multiple times a week to work out the kinks with the system and any issues that the families may notice or experience, we ask that they report those findings to the Region Office, and we will

notify the mobile command system through Beacon Health. We have weekly conference calls where we report the status of those issues, which the field office cannot resolve. This new system allows person to complete the waiver application online and re-visit the website to check the status of the application as it moves through the waiver process.

- **Irene Cheyne** – Are they able to upload supporting documents?
- **Valona Baldwin** – Yes, they scan then upload into the system under supplemental documents.
- **Irene Cheyne** – Were individuals from the old system as of the nineteen in terms of the application online and are now in the new system database.
- **Valona Baldwin** – Yes, all previous individuals in the former database system migrated over to the new system, however, there was a two-week dark period where the system had not launch yet and the new system was only----- access, therefore applications had to be manually entered by staff. Families who sent applications during the blackout period were handled in the same manner as before. Applications received after the system went live did not take president over those entered manually. We have a new system called IMAGE and it's a critical incident reporting system which launched September tenth. The new system replaces an old system known as ROCI. It is supposed to be more user friendly and better access for the provider network
- **Irene Cheyne** – Who is responsible for managing that site?
- **Valona Baldwin** – The Office of Performance Analysis who review submitted reports daily. For those of you who did not know, Interpreter Services are offered through DBHDD and sometime back Irene asked what language interpreters are available for DBHDD individuals and families and how are the services accessed. In our Field Offices, we have a staff who serves as Field Office Access Coordinator. That staff is responsible for coordinating accommodations to facilitate effective communication with DBHDD Field Office staff for individuals accessing services provided by DBHDD. We have several agencies who provide language interpreter services to DBHDD and those agencies are: Astra, All World Language Consultants, Interpreters Unlimited and Lion Bridge.

- **Irene Cheyne** – How are families made aware that they can access language interpreter services
- **Ann Riley** – DBHDD policy regarding language interpreters was recently updated. All contracted providers through DBHDD were distributed handouts and posters where they are to be posted throughout their facilities and per their contract with DBHDD, must notify families the service is available. Those posters are also posted in the Field Office as well.
- **Valona Baldwin** – Support Coordination is obligated to pass this information along as well. All new intakes who may have difficult hearing and so forth, a communications assessment is available and a staff from the Office of Deaf Services will assist them through the application process and make sure they have access to interpreter services as well.
- **Irene Cheyne** – A year or two ago, there was a consensus where Support Coordination needed strengthening. Is that still happening?
- **Valona Baldwin** – Yes, DCH had a mandated training in certain areas for all Support Coordination agencies on fundamental management training skills. Training was provided for: Fundamental Case Management Skills, Case Management Roles and Responsibilities, Case Manager Roles in Waiver Quality Insurance, Integrated Person-Centered Planning with Case Management Caps and lastly Waiver Quality Management Requirements for Case Managers. The training was not just geared towards the NOW/ COMP waiver program but for all waiver programs in the state of Georgia to include, Source and CCSP. DBHDD has facilitated between Support Coordination and service providers, the entities that deliver the care such as Community Living Supports, Respite and a variety of residential services. The previous process, Support Coordination would go in with a check off list and if Providers did not meet certain requirements, Support Coordination could rate them with one being acceptable up to 4, with four meaning you would have to contact the Regional Office and the individual could be removed from the home. That process is now replaced with the model, Recognize and Refer. Support Coordination now has a Quality Management tool which has over fifty plus quality service items and areas, that's where they interact with the individuals, the families, providers and any other

supports in that capacity, to determine if this individual is getting the supports they need. If there are any deficiencies, the new process is not to wreck the provide but to refer them to the Field Office or make recommendations to help aid in making better choices or decisions to help the individual progress. I have just a few more updates. We are in the process of reducing case loads to forty or fewer per Support Coordinator to allow more individualized supports and advocacy. If an individual is receiving Community Access services, Support Coordination will make quarterly visits instead of monthly visits. For individuals who are receiving services per Community Residential Alternatives (Medicaid base) will continue to receive monthly visits. This allows the Support Coordinator to allocate services required or needed for the individual as the relationship between the two is now more than just a visit. We have a new tool in circulation, the Individual Quality Outcome Tool. It has fifty-five plus areas where it evaluates the individual's health, safety, community integration, satisfaction with services, quality of life and how they feel about the services they are receiving from DBHDD. This tool is now a requirement and it helps the department to measure if the person is doing well with their services or if they like their services and so forth.

- **Irene Cheyne** – Last question, how does a family access Intensive Supports?
- **Valona Baldwin** – Intensive Support Coordination services is a clinically necessary service. It is not something they can elect. They must meet specified criteria to meet that level of care. It typically surrounds the individual's health care needs and or behavioral support needs. To access those services, we have clinicians who conduct clinical reviews annually or as needed and they indicate within their assessment if that individual meets criteria based on DBHDD policy for intense coordination. Once the clinician documents the individual meets criteria, the clinician then alerts the Field Office. The Field Office then facilitates what's called Intensive Support Coordination Selective Form. The form lists all agencies that offer Intensive Support Coordination within Region 6 and the families have the choice of selecting which agency they would like to receive services from, and the Field Office enrolls them.

Behavioral Health

- **Ann Riley** – I do not have any updates, but I would like to expand on the incident reporting. I was able to attend one of the trainings and they walked us through what it looks like when someone is filling out the report. We do not fill out the incident report, we receive them. The provider completes the form based on the incident or incidents within their agency. For example, the question asks if someone was injured, if answered no, then there are several questions you skip or would not have to answer, but if the answer is yes, someone was injured, then the next set of questions pertain to the injury and must be descriptive. The system also has the capability to pull more reports from the mass of data that has been entered into the system where they can do more analysis and review it on a broader spectrum.

Other Business**County Attractions**

- **Ted Kirk** – I would like to encourage each Council Member to tell more about their county or area. My recent visit to Stewart County Lil Grand Canyon was a most gratifying experience. I encourage each of you take a trip and visit, if you have never been before. At the end of each meeting, I would like to highlight some of our county attractions by sharing information or maybe pamphlets, to promote and bring awareness to our counties.

VIII. Adjournment**Next Meeting**

- **Meeting Adjourn** – 3:25PM
- **Next scheduled meeting** – January 8, 2020 - Upson Co. Senior Center

RAC minutes prepared by Lawonna Parks

VALLEY PARTNERSHIP JOINT DEVELOPMENT AUTHORITY
January 17, 2019 BOARD MINUTES

PRESENT: Meghan Duke, Monte Galbraith, Ron Hinze, Slade Johnson, David Jordan, George Neal, Thomas Weaver, Tom Zwaga

ALSO PRESENT: John Asbell, Gary Jones, Sendreka Lakes, Jim Livingston, Katherine Kelly

Ron Hinze, Chairman, called the January 17, 2019 meeting to order.

MINUTES:

Upon motion made by Tom Zwaga and seconded by Slade Johnson, the December 6, 2018 minutes were adopted as presented and attached as Exhibit A.

FINANCES:

David Jordan reviewed the Financial Reports – Checking Account 2018 and Dues Income which are attached as Exhibit B. All contract fees are current. The invoices for January – June 2019 contracts have been sent to each partnership and is based on the 2017 estimated census data.

Upon motion made by David Jordan and seconded by Tom Zwaga, the Financial Reports were accepted as presented.

REPORTS

- Economic Development – Ron Hinze reminded members that the Development Authority Training is required for all Authority members. There is a free training session at Columbus Technical College on January 30th. The website address with registration link has been sent to each Authority member.
- Military – Gary Jones reported that Fort Benning continues to grow. There are 21,000 going through training. There were originally a decrease by 2,800 and now have increased 1,600 through Security Force Assistance Brigade. Fort Benning probably will not see any new brigades for several years and they would most likely be infantry or striker brigades. Ron Hinze reported that at the Economic Outlook Luncheon, it was said that Fort Benning will be the economic development driver for 2019.
- Workforce – Sendreka Lakes reported on the Talent Coalition which consisted of 120 members with about 75% being employers in the region and all the school districts except one participated. The three workshops were conducted by Avalanche Consulting. The outcomes were the talent gaps and projects which could be implemented across the region. The four priority categories are attraction, retention, reengagement and development. Plan to create a talent hub which can be used anywhere since will be online.

OLD BUSINESS:

The Amazing video which Brian Anderson spoke about at the January meeting was shown. The link to the video is on the agenda. There are many uses for this video. Other videos can be found by googling We Do Amazing.

NEW BUSINESS

- 2019 Meeting Dates are found in Exhibit C.
- 2019 Annual Meeting – The March Annual Meeting date will be changed to Tuesday, March 19th due to availability of Cunningham Center. Members were asked for suggestions for a speaker which would have a regional approach. These were suggested – Mayor Henderson, someone from Columbus 2025 or someone from Fort Benning. Members were asked to pass the invitation on to others in their county/city who would be interested in attending. They can register directly.

- 2019 Strategy – Year of Change: Ron Hinze commented on the five areas on the handout titled "2019 – Year of Change": (1) Do We Want to Change?, (2) Who We Are, (3) Why We Do It, (4) What We Do, and (5) How We Do It. He requested that the members think of this year as a year of change and consider the items on the handout. From earlier discussion, it appears the board does want to change. The why we do it is the most important thing. There will be different viewpoints. He asked for discussion so that at end of meeting there is a plan of what to do and have answered these questions by the end of the year. He proposed a smaller task force to work on this. By the end of the year the organization has been rebuilt as the board sees fit. Discussion took place. **Upon motion made by David Jordan and seconded by Monte Galbraith, the Joint Authority unanimously approved the creation of a task force with partnerships appointing member(s) with task force reporting at each full board meeting.** It was decided that Monte Galbraith would chair, Ron Hinze would be facilitator and Gary Jones would be secretary of task force.

There being no further business, the Joint Authority was adjourned.

Approved by:

Ron Hinze, 2019 Chair

Gary Jones, Secretary

VALLEY PARTNERSHIP JOINT DEVELOPMENT AUTHORITY
March 19, 2019 ANNUAL EVENT

PRESENT:

Joe Addison, Meghan Duke, Debby Ford, Monte Galbraith, Ron Hinze, Franklin Holmes, Slade Johnson, Gary Jones, David Jordan, George Neal, Thomas Weaver Tom Zwaga

OTHERS:

Mrs. Addison, John Asbell, Dot Bass, Casey Beane, Shannon Beck, Kathy Burns, Amy Carter, COL Clint Cox, Mrs. Cox, Cody Currington, Steve Davis, Larry Derby, Robyn Galloway, Mayor Skip Henderson, Portia Franklin, Tom Horn, John House, Marilyn House, Isaiah Hugley, Anna Hurt, Alice Johnson, Lin Jordan, Frank Jordan, Pam Jordan, Jim Livingston, Jamie Loyd, Kelly Mallory, Isabell Murray, King Murray, Alonzo Stewart, Walter Swan, Mrs. Swan, Taylor Walden, Tammy Weaver, Debbie Zwaga, Brian Anderson, Angela Allison, Katherine Kelly, Sendreka Lakes

After registration and a time of socialization, Gary Jones offered the meal blessing and the buffet line was opened.

Welcome and Recognitions

Brian Anderson introduced Mayor Skip Henderson who made welcoming comments.

Presentation by Speaker

Meghan Duke introduced the Amy Carter the Keynote Speaker. She is the Georgia Department of Economic Development Commissioner In Rural Georgia Initiatives. Questions and answers followed.

Closing Comments

Brian Anderson made closing comments. He thanked everyone for been at event and what each person does for partnership and his/her own city or county.

There was no board business at the event.

VALLEY PARTNERSHIP JOINT DEVELOPMENT AUTHORITY
May 30, 2019 BOARD MINUTES

PRESENT: Debby Ford, Monte Galbraith, Walker Garrett, Ron Hinze, Slade Johnson, Gary Jones, David Jordan, Tom Zwaga

ALSO PRESENT: John Asbell, COL Clint Cox, Tom Horn, Anna Hurt, Sendreka Lakes, Jim Livingston, COL Matt Scalia, Lauren Sibilis, Deputy Garrison Commander Chris Ferris, Katherine Kelly

Ron Hinze, Chairman, called the May 30, 2019 meeting to order. Attendees introduced themselves.

MINUTES:

Upon motion made by Gary Jones and seconded by Tom Zwaga, the January 17, 2019 minutes and March 19, 2019 Annual Meeting notes were adopted as presented and attached as Exhibit A.

FINANCES:

David Jordan reviewed the Financial Reports – Checking Account 2019 and Dues Income which are attached as Exhibit B. All contract fees are current. **Upon motion made by Monte Galbraith and seconded by Tom Zwaga, the Financial Reports were accepted as presented.**

REGIONAL BROADBAND TASK FORCE

Tom Horn distributed a handout about rural broadband. He had attended a meeting about this and talked about the Community Reinvestment Act. The document presented facts about this Act and USDA Rural E-connectivity programs and described various types of funding. It is critical to have connectivity to see growth in communities. Jim Livingston reported on the status. It is very expensive so is difficult to have connectivity in rural areas. Lauren Sibilis made comments on the connectivity activities in Vermont. Discussion took place about how no or little connectivity affects communities. People do not want to buy homes which are not connected. The State is working on a map of underserved areas. Investments would be in local government and not directly to providers. Valley Partnership needs to assess region and identify several areas to concentrate on.

STAFF ACTIVITIES REPORTS

- Workforce – Sendreka Lakes reported that Columbus 2025 will kick off The Basics. She explained the five basic areas. She reported on the PIE Award. In July there will be a 2 part Career Fair with the Georgia DOL. Conversations also taking place with US Chamber Foundation on military spouse employment.
- Economic Development – Brian Sillitto spoke about a company which made a decision to expand at home reservations based on broadband connectivity. He gave an update on the development of MTP with a pad ready site. Some mulching is also being done so prospects can see the topography. He will send out the specs for a prospect to see if one of the members has anything available.
- Military – Gary Jones reported for the task force on strategy about what the Valley Partnership should look like. He gave some history. Board now wants a new focus on project management and strategic initiatives. He spoke about the labor shed and targeted industries. Goal is to determine what to target and what to support. There needs to be an inventory of what is available in counties and city. Task force wanted to redesign logo. He presented a timetable of what should be happening during the year. They want ideas to populate the Valley Partnership website. Enhancing community development will help create economic development.
- Comments were made by Ron Hinze about some of the changes which have occurred since beginning. Slade Johnson reported on the assistance received from Brian Sillitto

- on a prospect. Each county is different and needs to be clear as to what is needed. Brian Sillitto gave an update on the website with changes suggested earlier. He spoke about some visual changes which can be made and links which can be linked. He stated that members need to provide stories to be included. Question and answers took place about website. He talked about leads forensics. If you have information or suggestions, you need to communicate those to staff.
- COL Cox reported on the waste energy project. The goal of 20 thousand tons organic materials was reached. It is expandable. He reported that 20% growth is expected between now and 2021. He talked about the one unit station training which is now 22 weeks. Post housing is full. He reported that a wildlife preserve was opened in Marion County.

VPJDA BOARD CONCLUSION:

Old Business - none

New Business – Dates of meetings attached as Exhibit C

There being no further business, the Joint Authority was adjourned.

Approved by:

Ron Hinze, 2019 Chair

Brian Sillitto, Assistant Secretary

VALLEY PARTNERSHIP JOINT DEVELOPMENT AUTHORITY
October 3, 2019 BOARD MINUTES

PRESENT: Joseph Brannan, Kristie Brooks, Meghan Duke, Ron Hinze, Damon Hoyte, Slade Johnson, Tom Zwaga

ALSO PRESENT: Josh Beard, Mayor Skip Henderson, Tom Horn, Katherine Kelly, Sendreka Lakes, Jim Livingston, Brian Sillitto

Ron Hinze, Chairman, called the October 3, 2019 meeting to order.

"MY TAKE ON REGIONALISM" – Ron Hinze introduced Columbus Mayor Skip Henderson. Mayor Henderson stated that he sees the need for a regional approach. One of the Governor's focus is on rural Georgia which is a focus we already have and need to continue. Even though economic development is regionally focused so should areas like workforce, transportation be where we can help one another. In order to do this, it is necessary to overcome the idea of loss of identity in the structure. He spoke about Columbus 2025 initiative and how it is an asset for the entire region not just Columbus. He hopes the region will be more engaged and talk about what needs to be happening in the region and look at how to strategize the region. This Region is the westward gate into Georgia. He briefly spoke about a meeting with FT. Benning personnel and the Partner to Partner. Questions and Answers took place.

MINUTES - Ron Hinze moved to end of meeting.

FINANCES – Ron Hinze moved to end of meeting.

WELCOME – Ron Hinze welcomed these new members: Kristie Brooks, Superintendent of Chattahoochee County School District; Damon Hoyte, Chattahoochee County Commissioner; and Joseph Brannan, Muscogee County works at PMB.

REORGANIZATION AND STAFF SUPPORT

- Ron Hinze shared a number of his thoughts about reorganization. This item focused on the follow questions: Do we want change?, Who are we?, How are we going to do it? At present the VPJDA leadership team is Brian Anderson, Brian Sillitto, Gary Jones, Ron Hinze and Monte Galbraith. Ron Hinze spoke about the following R's: Reassess, Retool, Reorganize. He explained what he meant by each. He stated need to broaden scope because we are all different for each other. He also suggested that we review the contract, bylaws, processes and systems. There is need to increase communication. These are 3 action areas he wants members to consider – education, economic growth, and entrepreneurialism. A very good area for most of the members is small to medium size business development.
- Brian Sillitto spoke about where we are as a Chamber and affects reorganization of Chamber staff has had. He talked about key performance indicators which are more than job and capital investments. The VPJDA needs to be more than economic development - more than sites and buildings. The vision needs to be broadened. He wants to find a way to further engage all the partners in the Columbus 2025 Initiative.

PROGRAM OF WORK AREAS

Brain Sillitto talked need to do an updated product analysis (people, assets, marketing). He spoke about the need for broadband. There are 10 work areas which have been identified. He spoke about these. There is a document entitled "Valley Partnership Joint Development Authority Reorganization Community Needs Assessment Form" in the packet. Each member county or city was asked to get the appropriate people together and discuss these areas and complete the document and return. These will be used at the next scheduled meeting – November 21.

There being no further business, the Joint Authority was adjourned.

Approved by:

Ron Hinze, 2019 Chair

Brian Sillitto, Assistant Secretary
