

## Council Members

R. Gary Allen  
Charmaine Crabb

Jerry 'Pops' Barnes  
Glenn Davis

John M. House  
Bruce Huff

R. Walker Garrett  
Valerie A. Thompson

Judy W. Thomas  
Evelyn 'Mimi' Woodson

**Clerk of Council**  
Sandra T. Davis



Council Chambers  
Second Floor of City Services Center  
3111 Citizens Way, Columbus, GA 31906

January 14, 2020  
9:00 AM  
Regular Meeting

---

## MAYOR'S AGENDA

---

**CALL TO ORDER:** Mayor B.H. "Skip" Henderson, III, Presiding

**INVOCATION:** Offered by Apostle Lyndon F. Townsend, Sr.- Grace Awakening House of Prayer.

**PLEDGE OF ALLEGIANCE:** Led by Columbus Parks & Recreation Therapeutic Group.

### **MINUTES**

1. Approval of minutes for the December 10, 2019 Council Meeting and December 3, 2019 Executive Session.

**PROCLAMATION:** First Responder Teamwork Day.

### **PRESENTATION:**

2. Transition Audit Report on the Columbus Civic Center. (Presented by John Redmond, Internal Auditor)

# **CITY ATTORNEY'S AGENDA**

## **ORDINANCES**

- 1.** **2nd Reading - REZN-09-16-6414:** An ordinance rezoning property located at 7711 / 7701 Fortson Road and 2897 Hobbs Road (parcel # 073-009-011 / 073-009-011 / 073-009-023). The current zoning is SFR2 (Single Family Residential 2) Zoning District. The proposed zoning is RMF1 (Residential Multifamily 1) Zoning District. The proposed use is Multifamily Duplex. The Planning Advisory Commission recommends **approval** based on the Staff Report and compatibility with existing land uses. The Planning Department recommends **denial** based on incompatibility with existing land uses. The applicant is Spencer Waddell. (As Amended) (Councilor Davis)
- 2.** **1st Reading -** An Ordinance amending Ordinance No. 19-041 to extend the moratorium on the use of Shared Electronic Scooters within the confines of Columbus, Georgia except for test programs authorized by this Council, through 11:59 pm on August 4, 2020; and for other purposes. (Councilor Crabb)
- 3.** **1st Reading -** An ordinance providing a moratorium not to exceed 90 days on the issuance of Certificates of Occupancy for any new Type I Personal Care Home or Foster Care Home as defined in Chapter 13 of the UDO and that said moratorium shall expire no later than midnight on April 27, 2020; and for other purposes. (Mayor Pro-Tem Allen & Councilor Thomas)

## **RESOLUTIONS**

- 4.** **Resolution -** A resolution concerning the issuance of senior living revenue bonds by the Public Finance Authority to refinance facilities located in Columbus, Georgia for the benefit of ML Brookside Glen, LLC, ML Brookside Glen Holding LLC and Montage Living. (Request of Parker Poe Adams & Bernstein LLP)
- 5.** **Resolution -** A Resolution establishing qualifying fees for county offices of the Columbus Consolidated Government to be filled in the 2020 elections. (Mayor Pro-Tem Allen)

## **PUBLIC AGENDA**

1. Ms. Pat Frey, representing Muscogee Russell Continuum of Care, Re: The Pointe-in-Time (PIT) Count.
2. Mr. Roy Cook, representing Cook's Place, Re: Street Renaming Request for Airport Thruway.
3. Attorney David Helmick, representing Mr. Joseph Philippe, Re: Alcoholic Beverage License Denial Appeal.



4. Ms. Theresa El-Amin, representing Southern Anti-Racism Network, Re: Public Safety (Murders and Juvenile Delinquency).
5. Ms. Waleisah Wilson, representing Newlife-Second Chance Outreach, Inc., Re: Suggest new bail and pretrial detention ordinances.
6. Ms. Elizabeth Melton, Re: Criminalization of the poor.
7. Mr. Alfonso J. Deane, Re: Streetscape Update, I-185 Road Signs and Sound barrier panels.
8. Dr. William Fry, representing Columbus Community Orchestra, Re: Information on the Columbus Community Orchestra and the MLK Day Concert.
9. Mr. Roy Goodman, Re: The Columbus Water Works and the speeding problems on Armour Avenue.
10. Ms. Audrey Holston Palmore, Re: An appeal to the Council to render a motion of approval for a meeting with the Risk Manager of the Columbus Consolidated Government.

## **CITY MANAGER'S AGENDA**

### **1. APPROVAL TO SERVE AS FISCAL AGENT AND APPLY FOR FY2021 FAMILY CONNECTION GRANT**

Approval is requested to continue to serve as fiscal agent and to submit an application and, if approved, accept a grant for \$50,000, or as otherwise awarded, from the Georgia Department of Human Services with no local match required. Approval is also requested to amend the Family Connection Partnership Fund (Fund 0985) by the amount of the award.

### **2. CONTRACT BETWEEN BOARD AND REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA ON BEHALF OF UGA COOPERATIVE EXTENSION AND COLUMBUS CONSOLIDATED GOVERNMENT**

Approval is requested to have the Board of Regents of the University System of Georgia, acting on behalf of University of Georgia Cooperative Extension Service, and Columbus Consolidated Government enter into a contract for the salary of Felicia Grantham 4-H part-time program assistant from January 1, 2020 to June 30, 2020.

### **3. PURCHASES**

A. Electronic Monitoring Equipment and Services (Annual Contract) – Georgia Statewide Contract

B. Maintenance, Repair & Operation (MRO), Industrial Supplies & Tools via National IPA Agreement

C. Repair Services for Bull Dozier – Vehicle #11554

## **EMERGENCY PURCHASE – INFORMATION ONLY**

### **TRUCKS FOR SOLID WASTE AND RECYCLING COLLECTIONS DIVISION:**

On December 16, 2019, the Public Works Department requested the emergency purchase of two (2) pickup trucks for the Solid Waste and Recycling Collections Division.

The new vehicle is a replacement for a 2010 Dodge pickup with 163,859 miles with ongoing and continuous mechanical issues. The replacement vehicle is for a salvaged 2005 GMC Canyon with 179,958 miles. Both vehicles are high mileage and experience ongoing and continual mechanical issues.

The purchase will be accomplished by cooperative contract, via Georgia Statewide Contract #99999-SPD-ES40199373-002, from Allan Vigil Ford, (Morrow, Georgia), at the unit price of \$30,144.00, for a total price of \$60,288.00.

The City Manager approved the emergency purchase on December 16, 2019.

Funding is available in the FY20 Budget: Integrated Waste Management Fund – Public Works – Solid Waste Collection – Light Trucks; 0207 – 260 – 3510 – GARB - 7722.

### **UPDATES AND PRESENTATIONS**

- [A.](#) Canopy Restoration Project - Dorothy McDaniel, Trees Columbus
- [B.](#) Demolition Update - John Hudgison, Inspections and Codes Director
- [C.](#) Virginia College Update - Pam Hodge, Deputy City Manager
- [D.](#) Government Center/Capital Projects Update - Pam Hodge, Deputy City Manager

### **BID ADVERTISEMENT**

#### **January 17, 2020**

#### **1. Executive Recruitment Services – RFQ No. 20-0003**

##### Scope of RFQ

Obtain submissions from executive search firms interested in being on a comprehensive Recruitment List to assist Columbus Consolidated Government in recruiting for various governmental positions, such as: Fire/EMS Chief, Police Chief, City Attorney, Community Reinvestment Director, etc. Firms must specialize in providing recruitment services for local and/or state governmental entities.

## **January 22, 2020**

### **2. Tire Leasing Services for City Buses (Annual Contract) – RFB No. 20-0028**

#### **Scope of Bid**

Provide tire leasing services for City Buses to the Columbus Consolidated Government Department of Transportation/METRA Transit System on an “as needed” basis. The contract term shall be for three (3) years.

### **3. Miscellaneous Equipment – RFB No. 20-0022**

#### **Scope of Bid**

Provide the following miscellaneous equipment for various departments:

- Option 1: Compact Tracked Skid Steer Loader w/Attachments (1) – Rainwater Division
- Option 2: Dual Axle Utility Trailers (2) – Street Division (1), Rainwater Division (1)
- Option 3: Dual Axle Utility Trailers with Tool Carrying Cage (2) – Beautification Division
- Option 4: Zero-Turn Mower with Metal Collection Unit (2) – Beautification Division
- Option 5: Forklift (1) – Fleet Management
- Option 6: Asphalt Hot Box with Infrared Recycler (1) – Street Division

*Vendors may bid on one or more of the listed options.*

### **4. Cleats for Al-Jon Compactor – RFB No. 20-0029**

#### **Scope of Bid**

Provide cleats for an Al-Jon 500 compactor.

### **5. Bucket Truck with Aerial Device – RFB No. 20-0044**

#### **Scope of Bid**

Provide one (1) 36' bucket truck with aerial device to be used to install and maintain traffic signals, school flashers, and intersection flashers by Engineering Department staff.

## **January 29, 2020**

### **1. PI 0011436 – Muscogee County Buena Vista Road Improvements at the Spider Web – Phase I – RFB No. 20-0035**

#### **Scope of Bid**

Phase I of the Buena Vista Road Improvements at the Spider Web includes construction of a new section of Annette Avenue; a roundabout at the intersection of Annette Avenue and Martin Luther King, Jr. Boulevard; installation of a new traffic signal at Annette Avenue and Buena Vista Road; and rough grading and utility relocations to prepare the project site for Phase II of this project.

Specific items included in Phase I are clearing and grubbing, grading, asphalt paving, curb and gutter, sidewalk, water and sewer installations, striping, signage, and traffic signal equipment installation.

**February 5, 2020**

**1. Sports/Uniform Active Apparel (Annual Contract) – RFB No. 20-0006**

**Scope of Bid**

Provide sports/uniform active apparel to include: Tee shirts, sweatshirts, polo shirts, hats, caps, jackets, etc. to the Public Works Department, Columbus Fire & EMS Department, Parks & Recreation Department, METRA Transportation Department and other Departments. The items will be purchased on an “as needed” basis. The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods.

**CLERK OF COUNCIL’S AGENDA**

**ENCLOSURES - ACTION REQUESTED**

- 1. RESOLUTION:** A Resolution excusing Councilor Jerry ‘Pops’ Barnes from the December 10, 2019 Council Meeting.
- 2. ANIMAL CONTROL ADVISORY BOARD:** Email correspondence from Carol Bassett resigning from her seat.
- 3. KEEP COLUMBUS BEAUTIFUL COMMISSION:** Letter of Resignation from Mr. Warren Wagner.
- 4. EMPLOYEE BENEFITS COMMITTEE:** Email correspondence from the Human Resources Department recommending that Holli Browder- Director of Parks and Recreation Department fill the unexpired term of Laura Johnson (*No longer an employee of the city government*) in the Department Director or Assistant Director seat. The term expires on April 30, 2022.
- 5. Minutes of the following boards:**
  - Airport Commission, November 20, 2019.
  - Aquatic Commission, May 30, 2019.
  - Board of Elections and Registration, November 7, 2019.
  - Board of Tax Assessors, #42-19, #43-19, #44-19, #45-19 and #46-19.
  - Columbus Board of Health, October 23, 2019.
  - Development Authority, November 7 and December 12, 2019.
  - Housing Authority of Columbus, July 17, September 18 and November 7, 2019.
  - Land Bank Authority, October 17, 2019.
  - Planning Advisory Commission, November 6, 2019.
  - Tree Board, November 19, 2019.

**BOARD APPOINTMENTS - ACTION REQUESTED**

6. **MAYOR'S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS:**

**Shanet' Goodwin Whittlesey**

*(Mayor's Appointment)*

*Vacant*

Term Expires: March 1, 2022

B. **CONVENTION AND VISITORS BOARD OF COMMISSIONERS:**

**Paul Pierce**

*(Mayor's Appointment)*

(Restaurant/Retail Trade)

**Not** *Eligible to succeed*

Term Expired: December 31, 2019

*These are three-year terms. Board meets monthly.*

**Women: 4**

**Senatorial District 15: 5**

**Senatorial District 29: 4**

C. **PENSION FUND, EMPLOYEES' BOARD OF TRUSTEES:**

**Charles Staples**

*(Mayor's Appointment)*

**Business Community Representative**

Term Expired: June 30, 2019

*Does not desire reappointment*

*The seat listed above is a four-year term. Board meets monthly.*

**Women: 5**

**Senatorial District 15: 4**

**Senatorial District 29: 6**

7. **COUNCIL'S APPOINTMENTS- READY FOR VOTE:**

- A. **TREE BOARD:** Tannis Danley has been nominated to succeed William Consoletti as the (Landscape/Forestry Professional)- New Term Expires: December 31, 2022. *(Councilor Huff's nominee)*

8. **APPOINTMENTS FOR COUNCIL CONFIRMATION:**

A. **ANIMAL CONTROL ADVISORY BOARD:**

**Patricia Montgomery**

**(Council's Confirmation)**

*Fill the Unexpired Term of Bobbi Yeo*

**PAWS Humane Society Representative**

Term Expires: April 11, 2020

Ms. Patricia Montgomery is currently the CEO of PAWS Humane Society

**Dr. Jean Waguespack**

**(Council's Confirmation)**

*To succeed Dr. Keri Riddick*

**Veterinary Association Representative**

Term Expires: October 15, 2020

*These are two-year terms. Board meets as needed.*

9. **COUNCIL'S APPOINTMENT- READY FOR VOTE TABULATION:**

A. **AIRPORT COMMISSION:**

**Carl A. Rhodes, Jr.**

**(Council's Appointment)**

*Eligible to succeed*

Term Expired: December 31, 2019

**The Columbus Airport Commission has submitted the names of Carl A. Rhodes, Jr., Clint Thomas, and Vincent E. Woodward, Jr. for this seat. The Commission is suggesting re-appointment of Carl A. Rhodes, Jr.**

*These are five-year terms. Board meets monthly.*

**Women: 1**

**Senatorial District 15: 2**

**Senatorial District 29: 3**

**B. BOARD OF ELECTIONS & REGISTRATION:**

**Margaret Jenkins**

**(Council's Appointment)**

*Eligible to succeed*

Term Expired: December 31, 2019

**Councilor House has re-nominated Margaret Jenkins.  
Councilor Barnes is nominating Harry C D Underwood.**

**Diane Scrimshire**

**(Council's Appointment)**

*Eligible to succeed*

Term Expired: December 31, 2019

**Councilor House has re-nominated Diane Scrimshire.  
Councilor Woodson is nominating Raquel Aponte.**

**Eleanor White**

**(Council's Appointment)**

*Eligible to succeed*

Term Expired: December 31, 2019

**Councilor House re-nominated Eleanor White.  
Mayor Pro Tem Allen nominated Nate Sanderson.  
Councilor Barnes nominated James A. Washington, Jr.**

*These are four-year terms. Board meets monthly.*

**Women: 4**

**Senatorial District 15: 3**

**Senatorial District 29: 2**

**10. COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

**A. COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS:**

**Tatsiana Savashynskaya**

*Vacant*

Term Expires: March 1, 2021

Open for Nominations  
(Council's Appointment)

**Akear Mewborn is interested in serving on CIRCLE.**

*These are four-year terms. Board meets monthly.*

**Women: 9**

**Senatorial District 15: 7**

**Senatorial District 29: 4**

**B. PERSONNEL REVIEW BOARD:**

**Charles Harp**

(Regular Member)

*Resigned*

Term Expires: December 31, 2022

Open for Nominations  
(Council's Appointment)

**Charles Little, Jr.**

(Alternate Member)

**Not Eligible to succeed**

Term Expired: December 31, 2019

Open for Nominations  
(Council's Appointment)

VACANT SEAT

Alternate Member

Term Expires: December 31, 2022

Open for Nominations  
(Council's Appointment)

**Savonne Monell is interested in serving in the seat of Mr. Charles Harp.**

*These are four-year terms. Board meets monthly.*

**Women: 1**

**Senatorial District 15: 5**

**Senatorial District 29: 2**



UPCOMING BOARD APPOINTMENTS:

- A. Board of Zoning Appeals
- B. Building Authority of Columbus
- C. Civic Center Advisory Board
- D. Commission on International Relations and Cultural Liaison Encounters (CIRCLE)
- E. Community Development Advisory Council
- F. Planning Advisory Commission

*The City of Columbus strives to provide accessibility to individuals with disabilities and who require certain accommodations in order to allow them to observe and/or participate in this meeting. If assistance is needed regarding the accessibility of the meeting or the facilities, individuals may contact the Mayor's Commission for Persons with Disabilities at 706-653-4492 promptly to allow the City Government to make reasonable accommodations for those persons.*

**Item Attachment Documents:**

1. Approval of minutes for the December 10, 2019 Council Meeting and December 3, 2019 Executive Session.

COUNCIL OF COLUMBUS, GEORGIA

CITY COUNCIL MEETING

MINUTES

Council Chambers  
 Second Floor of City Services Center  
 3111 Citizens Way, Columbus, GA 31906

December 10, 2019  
 9:00 AM  
 Regular Meeting

MAYOR’S AGENDA

**PRESENT:** Mayor B. H. “Skip” Henderson, III and Councilors Charmaine Crabb (arrived at 9:01 a.m.), Glenn Davis (arrived at 9:01 a.m.), R. Walker Garrett (arrived at 9:01 a.m.), John M. House, Bruce Huff (arrived at 9:07 a.m.), Judy W. Thomas, Valerie A. Thompson and Evelyn ‘Mimi’ Woodson (arrived 9:39 a.m.). City Manager Isaiah Hugley, City Attorney Clifton Fay, Clerk of Council Sandra T. Davis and Deputy Clerk Lindsey McLemore.

**ABSENT:** Mayor Pro Tem R. Gary Allen and Councilor Jerry ‘Pops’ Barnes.

**The following documents were distributed around the Council table:** (1) Transition Audit Report for the Mayor’s Office; (2) Transition Audit Report for the Tax Assessor’s Office; (3) Draft Ordinance for CA#4; (4) Annual Transit Service Effectiveness Analysis; (5) Audit of METRA Transit System – Findings/Recommendations by Auditors and Responses by METRA; (6) Uptown Parking Meter Project; (7) Monthly Financial Snapshot (Unaudited) – FY2020 – November 2019; (8) Fund Balance Update; (9) Comprehensive Tree Plan.

MINUTES:

- Approval of minutes for the December 3, 2019 Council Meeting and November 12, 2019 Executive Session. Councilor Thomas made a motion to approve the minutes, seconded by Councilor Huff and carried unanimously by the seven members present, with Councilor Woodson being absent for the vote, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

TRANSITION AUDITS:

- Authorization of a Transition Audit of the Community Reinvestment Department. (Requested by John Redmond, Internal Auditor) Councilor House made a motion to approve the request for a transition audit, seconded by Councilor Garrett and carried unanimously by the seven members present, with Councilor Woodson being absent for the vote, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.
- Authorization of a Transition Audit of the Mayor’s Office (Requested by John Redmond, Internal Auditor)

**Internal Auditor John Redmond** came forward to give a presentation regarding the transition audit of the Mayor’s Office.

- Authorization of a Transition Audit of the Tax Assessor’s Office (Requested by John Redmond, Internal Auditor)

**Internal Auditor John Redmond** remained at the rostrum to give a presentation regarding the transition audit of the Tax Assessor’s Office.

## **FIRST CREDIT SERVICES JOB EXPANSION:**

**Executive Vice President Brian Sillitto (Chamber of Commerce, Economic Development)** came forward to announce the First Credit Service Company has announced they will be expanding their personnel by 155 new jobs.

## **CITY ATTORNEY'S AGENDA**

### **ORDINANCES**

1. **2nd Reading – Ordinance (19-066)** - An Ordinance amending Chapter 14 of the Columbus Code to repeal Columbus Code Section 14-60.3., which prohibits tattooing on Sunday or Sabbath days; and for other purposes. (Councilor Garrett) Councilor Garrett made a motion to adopt the ordinance, seconded by Councilor Thomas and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting. *(Councilor Woodson was not at her respective seat during the vote; however, upon her return requested her vote be cast in the affirmative.)*
2. **2nd Reading – Ordinance (19-067)** - An ordinance amending Chapter 18 of the Columbus Code to repeal and replace Columbus Code Section 18-2.2. pertaining to notice and other procedures for temporary street closings; and for other purposes. (Councilor Huff) Councilor Huff made a motion to adopt the ordinance, seconded by Councilor House and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting. *(Councilor Woodson was not at her respective seat during the vote; however, upon her return requested her vote be cast in the affirmative.)*
3. **2nd Reading – Ordinance (19-068)** - An ordinance amending the budgets for the Fiscal Year 2019 beginning July 1, 2018 and ending June 30, 2019, for certain funds of the Consolidated Government of Columbus, Georgia, appropriating amounts shown in each fund; and for other purposes. (Budget Review Committee) Councilor Crabb made a motion to adopt the ordinance, seconded by Councilor Garrett and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting. *(Councilor Woodson was not at her respective seat during the vote; however, upon her return requested her vote be cast in the affirmative.)*
4. **1st Reading - REZN-09-16-6414:** An ordinance rezoning property located at 7711 / 7701 Fortson Road and 2897 Hobbs Road (parcel # 073-009-011 / 073-009-011 / 073-009-023). The current zoning is SFR2 (Single Family Residential 2) Zoning District. The proposed zoning is RMF1 (Residential Multifamily 1) Zoning District. The proposed use is Multifamily Duplex. The Planning Advisory Commission recommends **approval** based on the Staff Report and compatibility with existing land uses. The Planning Department recommends **denial** based on incompatibility with existing land uses. The applicant is Spencer Waddell. (Delayed from November 12, 2019) (Councilor Davis) Councilor Davis made a motion to amend the ordinance to add various conditions, seconded by Councilor Garrett and carried unanimously by the seven members present, with Councilor Woodson being absent for the vote, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

**Attorney Chandler Riley** came forward to give information on the plans for this development and to read into the record the conditions with some deriving from the applicant and Planning Department having mutually discussed what would be best for this property and are listed as follows:

The permitted RMF1 uses on this property shall be restricted to the following:

1. **Natural Buffers on East and North Property Lines.** There will be a minimum of twenty (20') feet of natural buffer from the property line on the east side of the property along the Fortson Road right-of-way and along the north side of the property to the neighboring property to the north, with said buffers to include fill-in, enhanced, and mature plantings as specified by the City Arborist.
2. **Limit Number of Parking Spaces.** The number of parking spaces will be limited to eighteen (18) spaces to create more of a residential feel and less of a multifamily feel to the development.
3. **Buffer/Border with Neighbor to the West Along Hobbs Rd.** There will be a wooden privacy fence and a landscaped, planted screening buffer of ten (10') feet on the western border of the property between the development and the neighboring owner, with said landscaped buffer to include thick evergreen plantings as specified by the City Arborist.
4. **Stormwater Detention Pond.** The stormwater detention pond shall be surrounded by a four (4') foot tall chain link fence of a dark color (e.g. black or green), so as to best blend in with the surroundings. The stormwater detention pond shall be shielded as best as practically possible with planted landscaping. The Stormwater detention pond shall be maintained by owner.
5. **Sidewalks.** There shall be no sidewalks constructed along the right-of-way on the property.
6. **Dumpster.** The dumpster on the property shall be enclosed with a structure constructed of like materials in accordance with the materials used to construct the residential buildings on the property, so as to best blend in with the development. The dumpster enclosure will be in compliance with Unified Development Ordinance, and will have metal doors constructed with aesthetics in mind. Dumpster collection times shall be limited to between the hours of 9:00AM – 5:00PM.
7. **Site Plan.** The development of the property shall be tied to the site plan provided by Moon Meeks Mason & Vinson, Inc., dated as revised on December 4, 2019 and said site plan is incorporated herein by reference.

**Director Rick Jones** then came forward to inform the members of Council present that; although the Planning Advisory Commission recommends approval of this rezoning, the Planning Department recommends denial.

## **RESOLUTIONS**

5. **Resolution (408-19)- EXCP-10-19-6639:** A resolution authorizing a special exception to allow a club or lodge, not for profit, in a SFR3 (Single Family Residential 3) zoning district at 1282 Rigdon Road. The proposed use is a YMCA facility. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is David Goldberg. (Councilor Barnes) Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the seven members present, with Councilor Woodson being absent for the vote, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

**Steven Short (4809 Atterbury Drive, Columbus, GA 31907)** came forward to ask questions regarding the special exception.

**Dave Goldberg (Muscogee County School District)** came forward to answer some of the questions raised by Steven Short.

**CITY MANAGER'S AGENDA:** *At the request of City Manager Hugley, Item #2 of the City Manager's Agenda was called up as the next order of business.*

**2. Muscogee County School District Softball Upgrade to Northside Recreation Softball Field**

**Resolution (409-10):** A resolution authorizing the City to approve and accept the donation of an estimated \$796,000 for upgrades to Northside Recreation Softball Field. Councilor Huff made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

**CITY ATTORNEY'S AGENDA (Continued Below):**

- 6. Resolution (410-19)- EXCP-10-19-6699:** A resolution authorizing a special exception to allow a hotel in a HIS (Historic) zoning District located at 5 8th Street and 801 Broadway. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is Brian Sillitto. (Councilor Woodson)

Councilor Thomas made a motion to allow Councilor Davis to abstain, seconded by Councilor House and carried unanimously by the seven members present, with Councilor Davis abstaining, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting. Councilor Garrett made a motion to allow Councilor Huff to abstain, seconded by Councilor Davis and carried unanimously by the seven members present, with Councilor Huff abstaining, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

Councilor Woodson made a motion to approve the resolution, seconded by Councilor Thompson and carried unanimously by the six members present, with Councilors Davis and Huff abstaining and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

**PUBLIC AGENDA**

*{Public Comments were provided by the individuals listed below; unless otherwise stated.}*

1. Ms. Audrey Holston Palmore, Re: A police report (2) An account of the meeting with the Mayor. *(Not present at the time called upon to appear before the Council.)*
2. Ms. Melanie Phillips, Re: Health and Human Services location.

**CITY MANAGER'S AGENDA**

**1. Statement of Property Exchange**

**Resolution (411-19):** A resolution authorizing a property exchange by the Muscogee County Sheriff for equipment to be used by the Bomb Squad. Councilor Thomas made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the seven members present, with Councilor Crabb being absent for the vote, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

*NOTE: City Manager's Agenda Item #2 was called upon earlier in the meeting and approved.*

### 3. Amending Property Description on Resolution #044-19

**Resolution (412-19):** A resolution correcting and amending Resolution #044-19, due to a clerical error; by listing the description of 15<sup>th</sup> Avenue in Section One of Resolution #044-19 for the closing and abandonment of a segment of Jeanette Avenue. Councilor Thomas made a motion to approve the resolution, seconded by Councilor Woodson and carried unanimously by the seven members present, with Councilor Crabb being absent for the vote, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

### 4. Street Acceptance – Sumter Court and That Portion of Charleston Way located in Replat of Section Two, Charleston Place

**Resolution (413-19):** A resolution of the Council of Columbus, Georgia, authorizing the acceptance of a deed to Sumter Court and that portion of Charleston Way located in replat of Section Two, Charleston Place on behalf of Columbus, Georgia. Councilor Davis made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the seven members present, with Councilor Crabb being absent for the vote, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

### 5. 2019-2020 Victims of Crime Act (VOCA) Base Grant

**Resolution (414-19):** A resolution authorizing the City Manager to submit an application on behalf of the District Attorney and, if approved, to accept a VOCA Grant of \$417,247 or as otherwise awarded from the Criminal Justice Coordinating Council of Georgia along with \$104,312 from the 5% Crime Victim Assistance Surcharge Fund allocated in the FY20 Budget, to provide funding for Crime Victim Assistance in the Chattahoochee Judicial Circuit from October 1, 2019 through September 30, 2020, and, amend the multi-governmental fund by like amount. Councilor Davis made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the seven members present, with Councilor Crabb being absent for the vote, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

### 6. 2019-2020 Victims of Crime Act (VOCA) Compensation Grant

**Resolution (415-19):** A resolution authorizing the City Manager to submit an application, on behalf of the District Attorney and, if approved, to accept a VOCA Grant of \$50,049 with no local match required, or as otherwise awarded from the Criminal Justice Coordinating Council of Georgia allocated in the FY20 Budget, to provide funding for Crime Victim Assistance in the Chattahoochee Judicial Circuit from October 1, 2019 through September 30, 2020, and, amend the multi-governmental fund by like amount. Councilor Davis made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the seven members present, with Councilor Crabb being absent for the vote, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

### 7. Criminal Justice Coordinating Council Grant

**Resolution (416-19):** A resolution authorizing the Sheriff to submit and if approved, accept a grant of \$131,000.00 or as otherwise awarded from the Criminal Justice Coordinating Council to fund the Muscogee County Sheriff's Office from January 1, 2020 through June 30, 2020 and to amend the multi-governmental fund by the award amount. Councilor Davis made a motion to approve the resolution, seconded by Councilor Woodson and carried unanimously by the seven members present, with Councilor Crabb being absent for the vote, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

## 8. PURCHASES

A. Arts & Craft, Hobby and Recreational Supplies (Annual Contract) – RFB No. 20-0023

**Resolution (417-19):** A resolution authorizing the purchase of arts & craft, hobby and recreational supplies from NASCO (Fort Atkinson, WI), S&S Worldwide (Colchester, CT), Becker's School Supplies (Pennsauken, NJ), Lakeshore Learning Materials (Carson, CA), School Specialty, Inc. (Greenville, WI), Kaplan Early Learning Co. (Lewisville, NC), Greener Concepts (Sterling, VA), Cascade School Supplies (North Adams, MA), Blick Art Materials (Galesburg, IL) and BSN Sports (Niskayuna, NY), at a discount percentage ranging from 2% to 35%, on an "as needed" basis. Based on past spending, the Department of Parks & Recreation estimates annual spending to be \$20,000.00. Councilor Davis made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the seven members present, with Councilor Crabb being absent for the vote, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

B. Membership Dues for Georgia Municipal Association

**Resolution (418-19):** A resolution authorizing payment to the Georgia Municipal Association (GMA), in the amount of \$36,443.78, for 2020 membership dues for the City of Columbus, Georgia. Councilor Davis made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the seven members present, with Councilor Crabb being absent for the vote, and Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

**9. UPDATES AND PRESENTATIONS**

A. METRA's Annual Route Assessment & Presentation - Mrs. Milbrey Heard, Connetics Transportation Group

**Co-owner Millbrey Heard (Connetics Transportation Group)** came forward to give a presentation on the annual route assessment for METRA.

**Director Rosa Evans (METRA)** approached the rostrum to respond to questions asked by the Council members present.

**REFERRAL(S):**

**FOR THE CITY MANAGER:**

- Advertise the schedule for public meetings on social media and CCG-TV. (*Request of Councilor Woodson*)
- Ask those bus drivers on the routes that are to change, to remind passengers of changes being made. (*Request of Councilor Woodson*)
- See about partnering with companies that have night shifts and with Uber to offer lower rates. (*Request of Councilor Garrett*)
- Check into the possibility of using smaller vehicles and increase routes as a cost savings measure. (*Request of Councilor Crabb*)

B. Metra Transit Audit Response Update - Rosa Evans, Metra Director

**Director Rosa Evans (METRA)** came forward to give a presentation in response to the METRA Transit audit.

C. Uptown Columbus Parking Meter Update - Lisa Goodwin, Deputy City Manager

**Deputy City Manager Lisa Goodwin** came forward to give a presentation on the parking meters project in Uptown Columbus.



**REFERRAL(S):****FOR THE CITY MANAGER:**

- Contact businesses in the Uptown Area with information on the public meetings, giving them an opportunity to express their input. *(Request of Councilor Thomas)*
- Allow citizens to be a part of the committee. *(Request of Councilor Woodson)*

**D. Monthly Finance Update - Angelica Alexander, Finance Update**

**Director Angelica Alexander (Finance)** came forward to give the monthly finance update. She concluded by providing an update on the Fund Balance. She explained that the FY19 audit has not been completed; however, she shared that the estimated fund balance for FY19 is a total of 81.24 days. The breakdown is as follows: General Fund- 34.29 days, OLOST - Public Safety- 40.62 days, OLOTS - Infrastructure- 6.33 days.

**E. Department of Labor Overtime Ruling - Reather Hollowell, Human Resources Director**

**Director Reather Hollowell (Human Resources)** came forward to give a presentation on the overtime ruling from the Georgia Department of Labor.

**F. Tree Canopy Update - Pat Biegler, Public Works Director**

**Director Pat Biegler** came forward to give an update on the tree canopy and to introduce the new City Arborist, Mike Byrd.

**REFERRAL(S):****FOR THE CITY MANAGER:**

- Contact our representative from the Georgia Department of Transportation regarding risks at the interchange at River Road and J.R. Allen. *(Request of Councilor Davis)*
- Find out who is responsible for upkeep when the Council requires a developer to leave an undisturbed buffer. *(Request of Mayor Henderson)*

**G. Capital Projects Survey Update - Pam Hodge, Deputy City Manager**

**Deputy City Manager Pam Hodge** approached the rostrum to give an update on the survey conducted on capital projects.

**BID ADVERTISEMENT****December 11, 2019****1. Roofing Services at Riverdale-Porterdale Cemetery Building – RFB No. 20-0030****Scope of Bid**

Provide all labor, equipment and materials to remove the existing roof and replace with new asphalt shingle system. Requests for substation will be accepted until 1:00 P.M. on Monday, December 2, 2019.

**2. Roofing Services at Britt David Pottery Studio – RFB No. 20-0032****Scope of Bid**

Provide all labor, equipment and materials to remove the existing roof and replace with new asphalt shingle system. Requests for substation will be accepted until 1:00 P.M. on Monday, December 2, 2019.

**December 18, 2019****1. Grab-All Debris Loader – RFB No. 20-0031****Scope of Bid**

Provide one (1) grab-all debris loader to be used by the staff of the Forestry Department to pick up large trees while cleaning up storm debris.

**December 20, 2019****1. Board Management Software – RFP No. 20-0008****Scope of RFP**

Columbus Consolidated Government is seeking proposals from qualified vendors to provide a Board Management Software Program for use by the Columbus Clerk of Council's Office.

**CLERK OF COUNCIL'S AGENDA****ENCLOSURES - ACTION REQUESTED**

1. **RESOLUTION (419-19):** A Resolution excusing Mayor Pro Tem R. Gary Allen from the December 10, 2019 Council Meeting. Councilor Woodson made a motion to approve the resolution, seconded by Councilor Thomas and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.
2. **RESOLUTION (420-19):** A Resolution approving an application submitted by Friendship Baptist Church for an honorary designation for Reverend Dr. Emmett S. Aniton, Jr. to be located at Sixth Avenue and Eighth Street and Sixth Avenue and 9<sup>th</sup> Street. (*The Board of Honor at its December 2, 2019 Meeting recommended approval.*) Councilor Thomas made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.
3. **RESOLUTION (421-19):** A Resolution approving an application submitted by Larry and Donna Hawkins for an Honorary Designation to place a memorial bench along the walking trail in Heath Park to memorialize their late son Sean Alexis Page Hawkins. (*The Board of Honor at its December 2, 2019 Meeting recommended approval.*) Councilor Crabb made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.
4. **RESOLUTION (422-19):** A Resolution approving a request submitted by former Mayor Pro Tem Evelyn Turner Pugh for an Honorary Designation to name the City Services Center, located at 3111 Citizens Way, Columbus, Georgia, in honor of Mr. Charles E. "Red" McDaniel, Jr. (*The Board of Honor at its December 2, 2019 Meeting recommended approval.*) Councilor Crabb made a motion to approve the resolution, seconded by Councilor Woodson and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

**REFERRAL(S):****FOR THE CITY MANAGER:**

- Request for a ceremony for the naming of the City Services Center in honor of the late Councilor Charles E. "Red" McDaniel. (*Request of Councilor Thomas*)

5. **FINANCE REPORT RESOLUTION (423-19):** A resolution receiving the report of the Director of Finance concerning certain alcoholic beverage licenses for the month of October 2019 and approving the same. Councilor Woodson made a motion to receive and approve the finance report, seconded by Councilor Thompson and carried unanimously by the eight

members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

6. **Minutes of the following Boards:**

Board of Historic & Architectural Review, August 12, September 9, & October 21, 2019.

Board of Honor, February 20, 2019.

Board of Tax Assessors, #41-19.

Councilor Woodson made a motion to receive the minutes, seconded by Councilor Crabb and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

**BOARD APPOINTMENTS - ACTION REQUESTED**

7. **COUNCIL'S APPOINTMENTS- READY FOR VOTE:**

**A. HISTORIC & ARCHITECTURAL REVIEW BOARD:**

Katie Bishop has been re-nominated to serve another term of office- New Term Expires: January 31, 2023. *(Councilor Woodson's nominee)* Councilor Woodson made a motion to confirm the appointment, seconded by Councilor Crabb and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

**B. HISTORIC & ARCHITECTURAL REVIEW BOARD:**

Shannon Smallman has been re-nominated to serve another term of office- New Term Expires: January 31, 2023. *(Councilor Woodson's nominee)* Councilor Woodson made a motion to confirm the appointment, seconded by Councilor Thompson and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

**C. TREE BOARD:**

Charnae Ware Johnson is the new Keep Columbus Beautiful Director and has been nominated to succeed Brad Huff- New Term Expires: December 31, 2022. *(Councilor Huff's nominee)* Councilor Woodson made a motion to confirm the appointment, seconded by Councilor Davis and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

**D. TREE BOARD:**

Jeremy Cummings has been re-nominated to serve in the Public Utilities seat- New Term Expires: July 1, 2022. *(Councilor Woodson's nominee)* Councilor Woodson made a motion to confirm the appointment, seconded by Councilor Thompson and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting.

8. **COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

**A. COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS:**

A nominee for the seat of Shanet' Goodwin Whittlesey *(vacant)* on the Commission on International Relations & Cultural Liaison Encounters for a term that expires on March 1, 2022. There were none.

A nominee for the seat of Tatsiana Savashynskaya (*vacant*) on the Commission on International Relations & Cultural Liaison Encounters for a term that expires on March 1, 2021. There were none

**B. PERSONNEL REVIEW BOARD:**

A nominee for the seat of Charles Little, Jr. (*not eligible to succeed*) as an Alternate Member on the Personnel Review Board for a term that expires on December 31, 2019 (*Council's Appointment*). There were none.

A nominee for a vacant seat on the Personnel Review Board as an Alternate Member with an expiring term of December 31, 2022 (*Council's Appointment*). There were none.

**C. TREE BOARD:**

A nominee for the seat of William Consoletti (*not eligible to succeed*) on the Tree Board for a term that expires on December 31, 2019 (*Council's Appointment*). Councilor Huff nominated Tannis Danley for this seat.

**PUBLIC AGENDA- THREE ADDITIONAL MINUTES**

1. Ms. Audrey Holston Palmore, Re: A police report (2) An account of the meeting with the Mayor.

**ANNOUNCEMENTS-**

Mayor Henderson announced that on January 18, 2020, we would have "The Dream Lives" Event in celebration of the life of Dr. Martin Luther King, Jr., starting at 11:00 am, between 9<sup>th</sup> and 10<sup>th</sup> Street followed by a procession that ends at the Columbus Convention & Trade Center.

With there being no further business to discuss, Mayor Henderson entertained a motion for adjournment. Motion by Councilor Garrett to adjourn the December 10, 2019 Regular Meeting, seconded by Councilor Woodson and carried unanimously by the eight members present, with Mayor Pro Tem Allen and Councilor Barnes being absent for the meeting, and the time being 1:13 p.m.

---

Sandra T. Davis, CMC  
Clerk of Council  
Council of Columbus, Georgia

**Item Attachment Documents:**

2. Transition Audit Report on the Columbus Civic Center. (Presented by John Redmond, Internal Auditor)

# Transition Audit of Columbus Civic Center

Presented by: John D. Redmond, CIA, CMA

Internal Auditor & Compliance Officer

January 14, 2020

# Audit Authorization

- City Council unanimously approved the Transition Audit of the Columbus Civic Center on June 11, 2019, due to the departure of Director, Jon Dorman, as motioned by Councilor House and seconded by Councilor Woodson.

# Audit Scope

- The Transition Audit of the Columbus Civic Center included the following areas of review:
  - Operations
  - Budgetary Performance
  - Fixed Asset Verification
  - Payroll Audit
  - Access Controls
  - Follow-up on previous areas of concern



# Audit Findings

- The Operations reflected normal operating activities occurring. Professional Hockey is returning to the Civic Center following a two-year absence. It was noted that several mid-level positions have recently experienced turnover; including the Marketing Manager, the Events Manager, and an Events Coordinator.
- The Director position remains vacant, with Deputy City Manager Goodwin filling that role on an interim basis.
- All scheduled Fixed Assets were verified and located.
- Payroll was audited and found to be correct. All employees paid were determined to exist and be actively employed in the workplace.

# Audit Findings, Continued

- Budgetary Performance was reviewed for the most recent 3-year period and found to be consistent with previous periods. During the absence of Hockey, other events were scheduled and conducted to maintain revenue consistency. Recent months reflect monthly improvement, recognizing that fall, winter and spring are the most heavily booked, with summer being less active. The operating cash position improved in FY2019 as compared to past years.
- Box office vault security controls provides adequate protection and control of funds and ticket stock.
- Venue Complimentary Tickets were found to be used consistent with the number contractually allowed per events sampled. Events were randomly selected by type and date, throughout the most recent 12-month period.

# Audit Recommendations

- Fill the Director position with a candidate possessing the requisite education, professional certification(s) and work experience in a similar facility, can be selected and hired.

# Auditee Response

- Yes, there have been several departures of mid-level positions since April of last year. Each of these departures have proven to improve the level and quality of services provided by the Civic Center Team. The new Events and Marketing Team came in with a new and fresh set of eyes and zeal for creating a great experiences for those hosting and attending events.
- Several promoters provided comments regarding their positive experiences since the new team was put in place.
- According to Angelica Alexander, Finance Director, FY2019 was the fist time in 10 years the Civic Center has ended the fiscal year with a positive operating cash balance.
- The City Manager will make the determination when to advertise and fill the Director position.

8

# Questions

➤ Questions ??????

**Item Attachment Documents:**

- 1. 2nd Reading - REZN-09-16-6414:** An ordinance rezoning property located at 7711 / 7701 Fortson Road and 2897 Hobbs Road (parcel # 073-009-011 / 073-009-011 / 073-009-023). The current zoning is SFR2 (Single Family Residential 2) Zoning District. The proposed zoning is RMF1 (Residential Multifamily 1) Zoning District. The proposed use is Multifamily Duplex. The Planning Advisory Commission recommends **approval** based on the Staff Report and compatibility with existing land uses. The Planning Department recommends **denial** based on incompatibility with existing land uses. The applicant is Spencer Waddell. (As Amended) (Councilor Davis)

## AN ORDINANCE

NO. \_\_\_\_\_

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia; this amendment changes certain boundaries of a district located at **7711 / 7701 Fortson Road and 2897 Hobbs Road** (parcel # 073-009-011 / 073-009-010 / 073-009-023) from SFR2 (Single Family Residential 2) Zoning District to RMF1 (Residential Multifamily 1) Zoning District.

### THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS:

That the Zoning Atlas on file with the Planning Department is hereby amended by changing the aforementioned property from SFR2 (Single Family Residential 2) Zoning District to RMF1 (Residential Multifamily 1) Zoning District:

#### **LOT 102:**

All those lots, tracts or parcels of land situate, lying and being in Columbus, Muscogee County, Georgia and being known and distinguished as all of LOT 100, containing 0.243 acres, LOT 101, containing 0.232 acres and LOT 102, containing 0.240 acres, as said lots are shown on a plat entitled "REPLAT OF LOTS 7, 12 AND 13, BLOCK 'Q', VICTORY HEIGHTS, COLUMBUS, MUSCOGEE COUNTY, GEORGIA", prepared by Moon, Meeks, Mason & Vinson, Inc., dated August 6, 2013, recorded in Plat Book 164, Folio 34, of the records in the Office of the Clerk of Superior Court of Muscogee County, Georgia, to which plat reference is made for a more complete and accurate description of the property herein conveyed.

#### **LOT 103 & 104:**

All those lots, tracts or parcels of land situate, lying and being in Columbus, Muscogee County, Georgia and being known and distinguished as all of LOT 103, containing 0.373 acres and LOT 104, containing 0.325 acres, as said lots are shown on a plat entitled "REPLAT OF LOTS 7, 12 AND 13, BLOCK 'Q', VICTORY HEIGHTS, COLUMBUS, MUSCOGEE COUNTY, GEORGIA", prepared by Moon, Meeks, Mason & Vinson, Inc., dated August 6, 2013, recorded in Plat Book 164, Folio 34, of the records in the Office of the Clerk of Superior Court of Muscogee County, Georgia, to which plat reference is made for a more complete and accurate description of the property herein conveyed.

**The permitted RMF1 uses on this property shall be restricted to the following:**

- 1. Natural Buffers on East and North Property Lines.** There will be a minimum of twenty (20') feet of natural buffer from the property line on the east side of the property along the Fortson Road right-of-way and along the north side of the property to the neighboring property to the north, with said buffers to include fill-in, enhanced, and mature plantings as specified by the City Arborist.
- 2. Limit Number of Parking Spaces.** The number of parking spaces will be limited to eighteen (18) spaces to create more of a residential feel and less of a multifamily feel to the development.

3. **Buffer/Border with Neighbor to the West Along Hobbs Rd.** There will be a wooden privacy fence and a landscaped, planted screening buffer of ten (10') feet on the western border of the property between the development and the neighboring owner, with said landscaped buffer to include thick evergreen plantings as specified by the City Arborist.
4. **Stormwater Detention Pond.** The stormwater detention pond shall be surrounded by a four (4') foot tall chain link fence of a dark color (e.g. black or green), so as to best blend in with the surroundings. The stormwater detention pond shall be shielded as best as practically possible with planted landscaping. The Stormwater detention pond shall be maintained by owner.
5. **Sidewalks.** There shall be no sidewalks constructed along the right-of-way on the property.
6. **Dumpster.** The dumpster on the property shall be enclosed with a structure constructed of like materials in accordance with the materials used to construct the residential buildings on the property, so as to best blend in with the development. The dumpster enclosure will be in compliance with Unified Development Ordinance, and will have metal doors constructed with aesthetics in mind. Dumpster collection times shall be limited to between the hours of 9:00AM – 5:00PM.
7. **Site Plan.** The development of the property shall be tied to the site plan provided by Moon Meeks Mason & Vinson, Inc., dated as revised on December 4, 2019 and said site plan is incorporated herein by reference.

---

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 10<sup>th</sup> day of December, 2019; introduced a second time at a regular meeting of said Council held on the 14<sup>th</sup> day of January, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Thompson	voting _____
Councilor Woodson	voting _____

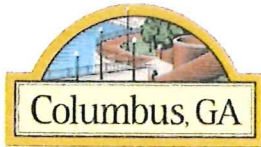
---

**Sandra T. Davis**  
Clerk of Council

---

**B. H. "Skip" Henderson, III**  
Mayor





CONSOLIDATED GOVERNMENT  
*What progress has preserved.*  
PLANNING DEPARTMENT

Item #1.

## COUNCIL STAFF REPORT

**REZN-09-19-6414**

<b>Applicant:</b>	Spencer Waddell
<b>Owner:</b>	Same
<b>Location:</b>	7711 / 7701 Fortson Road / 2897 Hobbs Road
<b>Parcel:</b>	073-009-011 / 073-009-010 / 073-009-023
<b>Acreage:</b>	0.94 Acres
<b>Current Zoning Classification:</b>	SFR2 (Single Family Residential 2)
<b>Proposed Zoning Classification:</b>	RMF1 (Residential Multifamily 1)
<b>Current Use of Property:</b>	Vacant and 1 Residential House
<b>Proposed Use of Property:</b>	Multifamily Duplex
<b>Council District:</b>	District 2 (Davis)
<b>PAC Recommendation:</b>	<b>Approval</b> based on the Staff Report and compatibility with existing land uses.
<b>Planning Department Recommendation:</b>	<b>Denial</b> based on compatibility with existing land uses.
<b>Fort Benning's Recommendation:</b>	N/A
<b>DRI Recommendation:</b>	N/A
<b>General Land Use:</b>	Inconsistent Planning Area A
<b>Current Land Use Designation:</b>	Single Family Residential

<b>Future Land Use Designation:</b>	Single Family Residential								
<b>Compatible with Existing Land-Uses:</b>	Yes								
<b>Environmental Impacts:</b>	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.								
<b>City Services:</b>	Property is served by all city services.								
<b>Traffic Impact:</b>	Average Annual Daily Trips (AADT) will increase by 80 trips if used for residential use. The Level of Service (LOS) will remain at level A.								
<b>Traffic Engineering:</b>	This site shall meet the Codes and regulations of the Columbus Consolidated Government for residential usage.								
<b>Surrounding Zoning:</b>	<table> <tr> <td><b>North</b></td><td>SFR2 (Single Family Residential 2)</td></tr> <tr> <td><b>South</b></td><td>SFR2 (Single Family Residential 2)</td></tr> <tr> <td><b>East</b></td><td>NC (Neighborhood Commercial) / SFR1 (Single Family Residential 1)</td></tr> <tr> <td><b>West</b></td><td>SFR2 (Single Family Residential 2)</td></tr> </table>	<b>North</b>	SFR2 (Single Family Residential 2)	<b>South</b>	SFR2 (Single Family Residential 2)	<b>East</b>	NC (Neighborhood Commercial) / SFR1 (Single Family Residential 1)	<b>West</b>	SFR2 (Single Family Residential 2)
<b>North</b>	SFR2 (Single Family Residential 2)								
<b>South</b>	SFR2 (Single Family Residential 2)								
<b>East</b>	NC (Neighborhood Commercial) / SFR1 (Single Family Residential 1)								
<b>West</b>	SFR2 (Single Family Residential 2)								
<b>Reasonableness of Request:</b>	The request is compatible with existing land uses.								
<b>School Impact:</b>	N/A								
<b>Buffer Requirement:</b>	<p>The site shall include a Category C buffer along all property lines bordered by the SFR2 zoning district. The 3 options under Category C are:</p> <ol style="list-style-type: none"> <li>1) <b>20 feet</b> with a certain amount of canopy trees, under story trees, and shrubs / ornamental grasses per 100 linear feet.</li> <li>2) <b>10 feet</b> with a certain amount of shrubs / ornamental grasses per 100 linear feet and a wood fence or masonry wall.</li> <li>3) <b>30 feet</b> undisturbed natural buffer.</li> </ol>								
<b>Attitude of Property Owners:</b>	<b>Forty-five (45)</b> property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received no calls and/or emails regarding the								

rezoning.

<b>Approval</b>	<b>0 Responses</b>
<b>Opposition</b>	<b>0 Responses</b>

**Additional Information:** N/A

**Attachments:**

- Aerial Land Use Map
- Location Map
- Zoning Map
- Existing Land Use Map
- Future Land Use Map
- Traffic Report



Item #1.



0 75 150 Feet  
1 inch = 150 feet

Data Source: IT/GIS  
Author: David Cooper

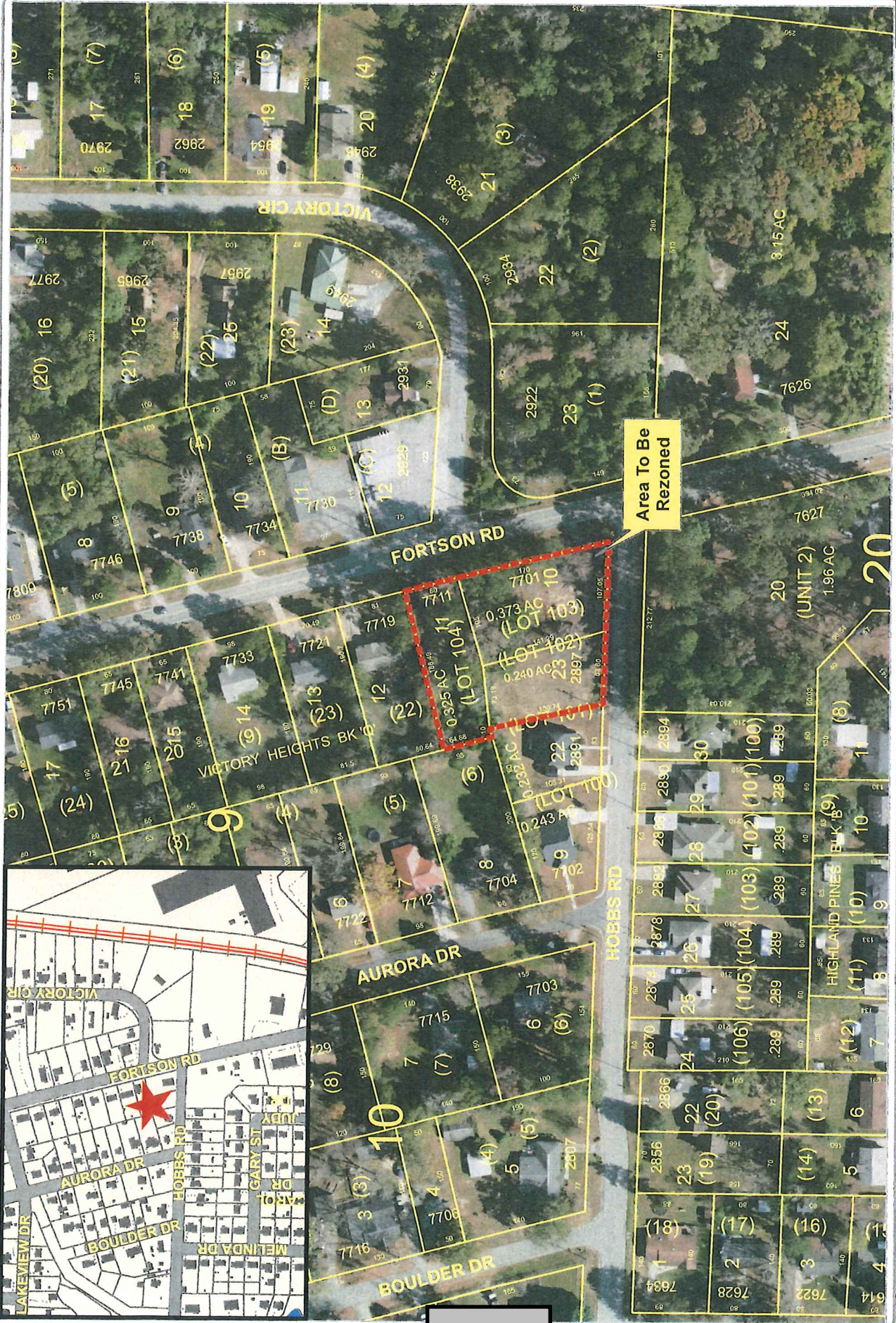
Aerial Map for REZN 9-19-6414  
Map 073 Block 009 Lots 10, 11 & 23  
Planning Department-Planning Division  
Prepared By Planning GIS Tech

This material is made available as a public service.  
Maps and data are to be used for reference purposes only.  
The data contained is subject to constant change.  
Map information is believed to be correct but is not guaranteed.



Date: 9/6/2019

Area To Be  
Rezoned





Item #1.



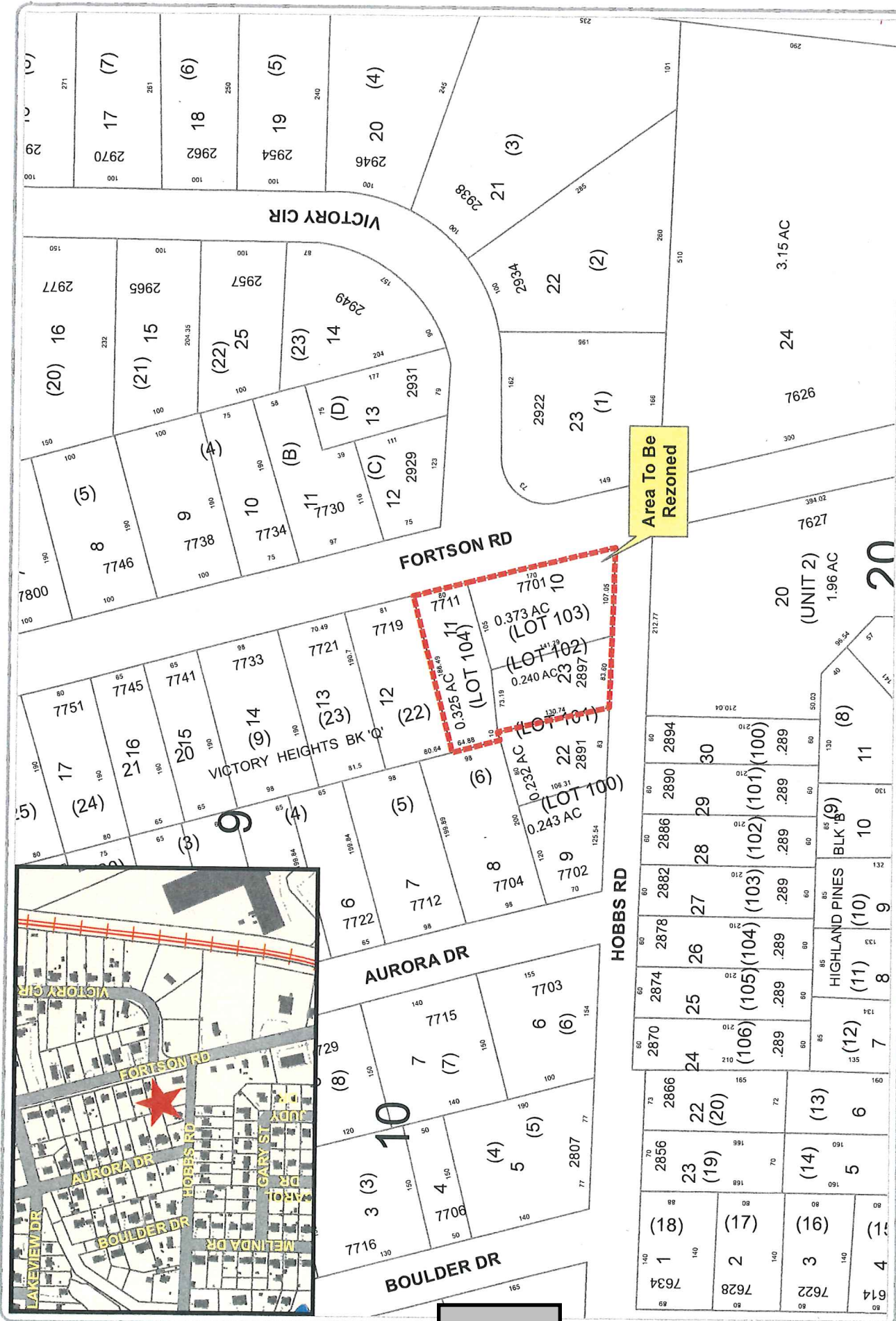
0 75 150 Feet  
1 inch = 150 feet  
Data Source: IT/GIS  
Author: David Cooper

Location Map for REZN 9-19-6414  
Map 073 Block 009 Lots 10, 11 & 23  
Planning Department-Planning Division  
Prepared By Planning GIS Tech

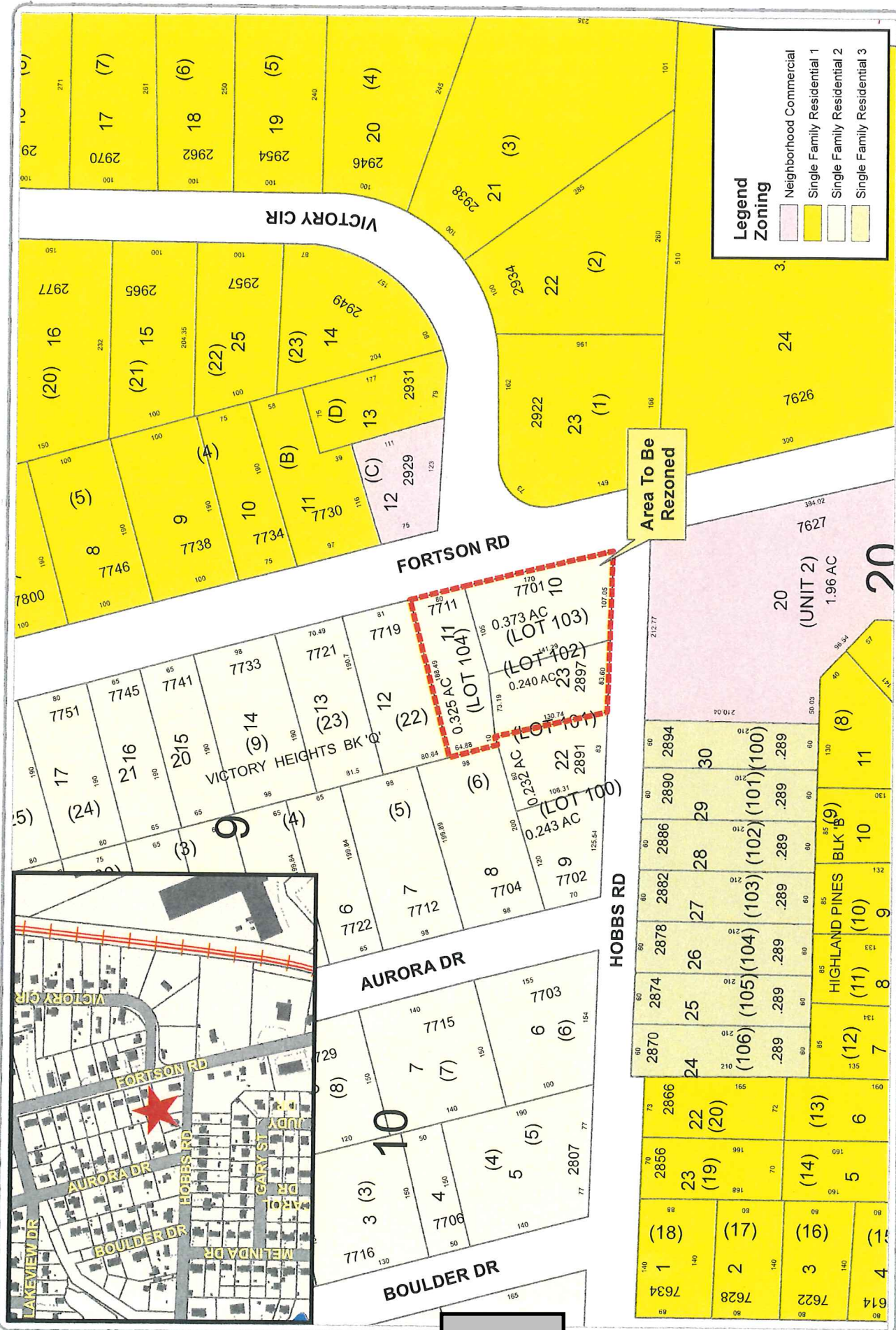
This material is made available as a public service.  
Maps and data are to be used for reference purposes only.  
The data contained is subject to constant change.  
Map information is believed to be correct but is not guaranteed.



Date: 9/6/2019







Item #1.



0 75 150 Feet  
1 inch = 150 feet

Data Source: IT/GIS  
Author: David Cooper

Zoning Map for REZN 9-19-6414  
Map 073 Block 009 Lots 10, 11 & 23  
Planning Department-Planning Division  
Prepared By Planning GIS Tech

This material is made available as a public service.  
Maps and data are to be used for reference purposes only.  
The data contained is subject to constant change.  
Map information is believed to be correct but is not guaranteed.



Date: 9/6/2019



Item #1.

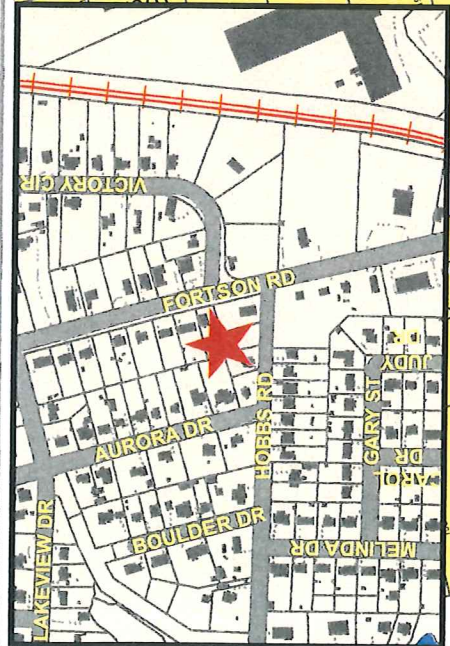
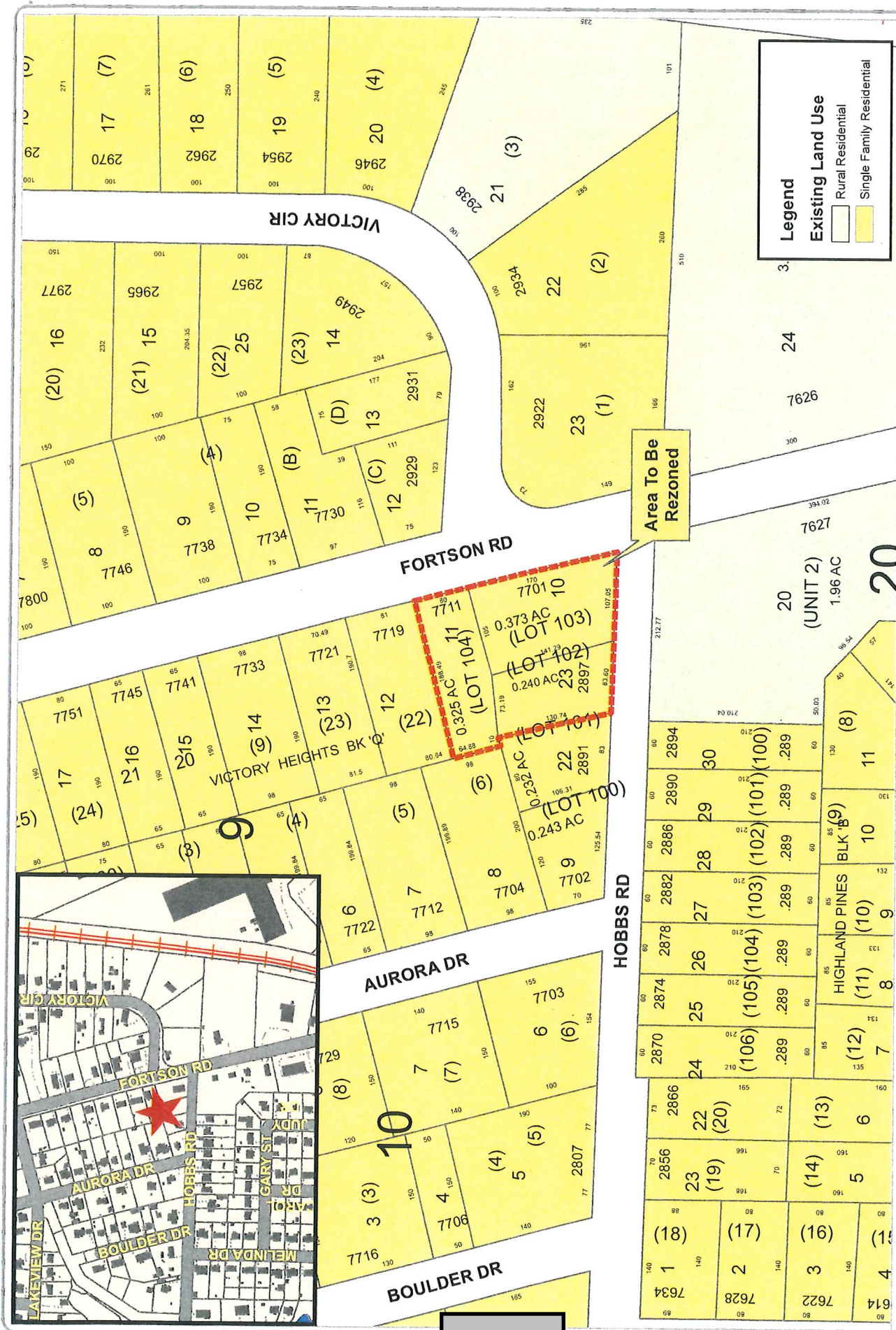


0 75 150 Feet  
1 inch = 150 feet  
Data Source: IT/GIS  
Author: David Cooper

Existing Land Use Map for REZN 9-19-6414  
Map 073 Block 009 Lots 10, 11 & 23  
Planning Department-Planning Division  
Prepared By Planning GIS Tech

This material is made available as a public service.  
Maps and data are to be used for reference purposes only.  
The data contained is subject to constant change.  
Map information is believed to be correct but is not guaranteed.

Date: 9/6/2019





Item #1.



0 75 150 Feet  
1 inch = 150 feet  
Data Source: IT/GIS  
Author: David Cooper

Future Land Use Map for REZN 9-19-6414  
Map 073 Block 009 Lots 10, 11 & 23  
Planning Department-Planning Division  
Prepared By Planning GIS Tech

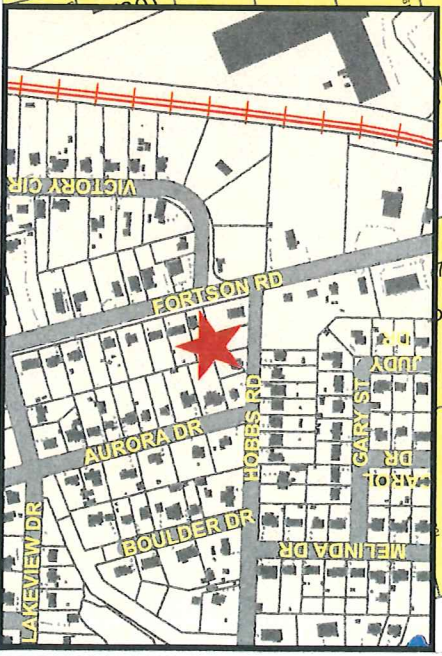
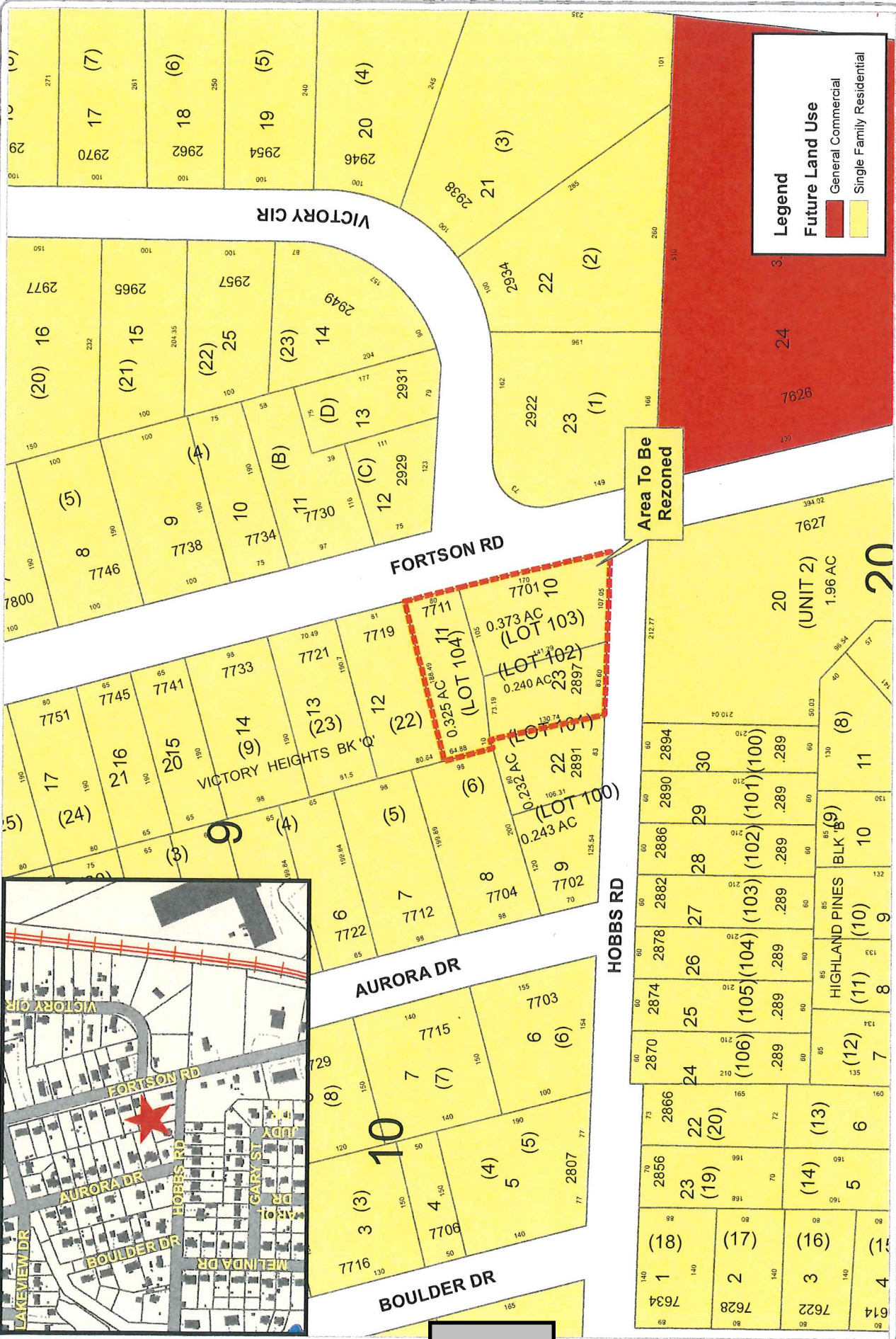
This material is made available as a public service.  
Maps and data are to be used for reference purposes only.  
The data contained is subject to constant change.  
Map information is believed to be correct but is not guaranteed.



Date: 9/6/2019

**Legend**  
**Future Land Use**  
General Commercial  
Single Family Residential

Area To Be  
Rezoned





**ZONING CASE NO.**  
**PROJECT**  
**CLIENT**  
**REZONING REQUEST**

Trip Generation Land Use Code\*

Existing Land Use

Proposed Land Use

Existing Trip Rate Unit

Proposed Trip Rate Unit

210 & 220

Single Family Residential 2 - (SFR2)

Residential-Multi-Family 1 - (RMF1)

SFR 2 - Acreage converted to square footage.

RMF 1 - Number of units.

[illegible]

Project Summary (Form)	
Name of Street	Fortson Road
Street Classification	Undivided Arterial
No. of Lanes	2
City Traffic Count (2018)	2,980
Existing Level of Service (LOS)**	A
Additional Traffic due to Existing Zoning	39
Total Projected Traffic (2019)	3,019
Projected Level of Service (LOS)**	A

Name of Street	Fortson Road
Street Classification	Undivided Arterial
No. of Lanes	2
City Traffic Count (2018)	2,980
Existing Level of Service (LOS)**	A
Additional Traffic due to Proposed	80
Total Projected Traffic (2019)	3,060
Projected Level of Service (LOS)**	A

# 12-2 BEDROOM UNITS HOBBS ROAD APARTMENTS



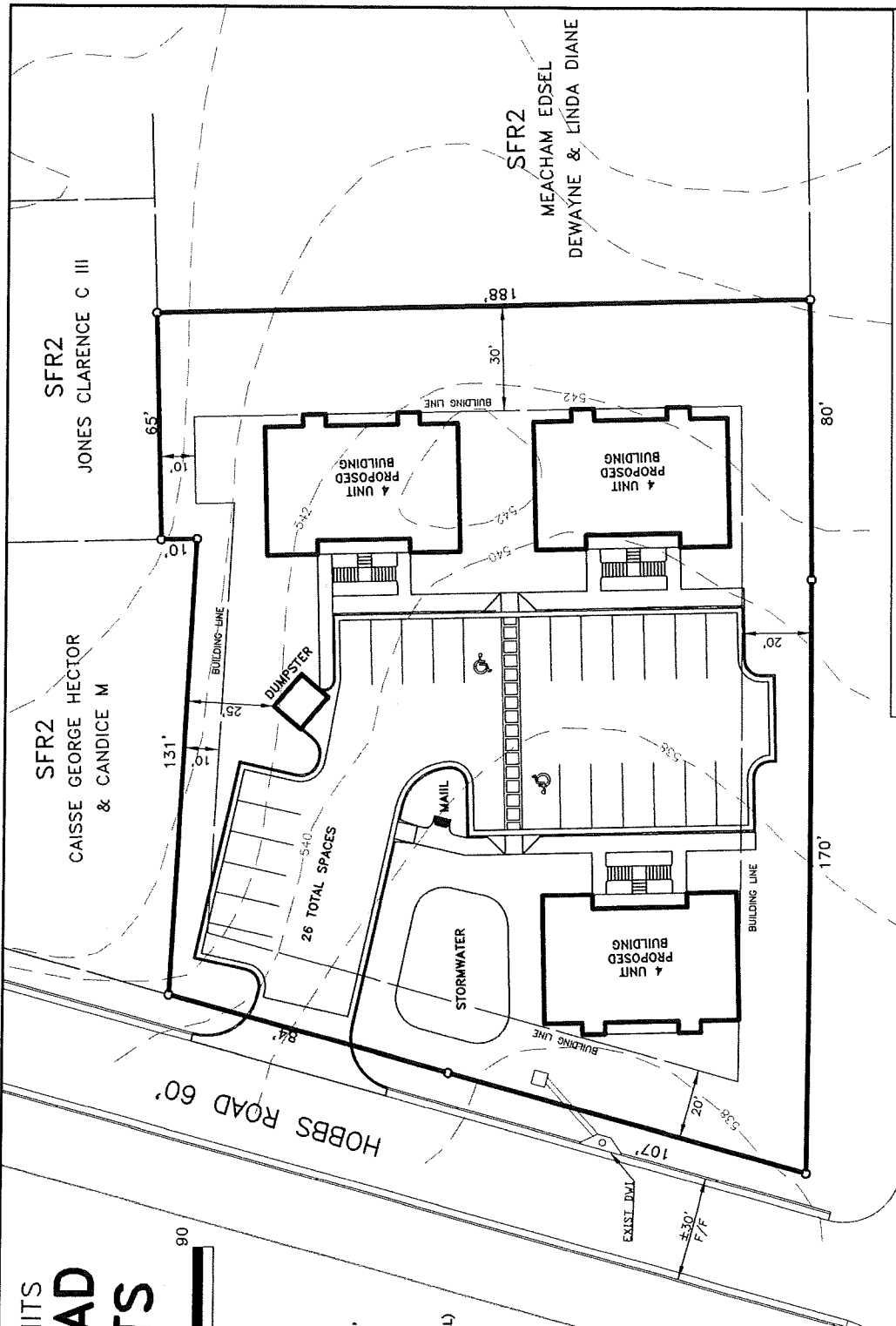
THIS SKETCH IS CONCEPTUAL IN NATURE AND IS SIMPLY BASED ON THE LIMITED INFORMATION PROVIDED. CERTAIN LAND CHARACTERISTICS SUCH AS ROCK, TOPOGRAPHY, WETLANDS, STATE WATERS, AVAILABLE UTILITIES AND NATURAL DRAINAGE PATTERNS WILL CERTAINLY IMPACT THE ULTIMATE LOT YIELD.

**PROPOSED ZONING DATA**  
 PROP. ZONING RMF2 (MULTIFAMILY RESIDENTIAL)  
 EXISTING ZONING SFR2  
 BUILDING LINE 20' MIN (FRONT)  
 10' MIN (SIDE)  
 30' MIN (REAR)  
 MAX DENSITY (UNITS PER ACRE) 16.5  
 TOTAL AREA 0.93 AC.(40,510.8 S.F.)  
 $6.5 \times 0.93 = 15.3$  UNITS ALLOWED  
 12 UNITS PROPOSED

## OWNER INFORMATION

R SPENCER WADDELL INC.  
 6003 VETERANS PARKWAY SUITE 222  
 COLUMBUS, GEORGIA 31909  
 PHONE: 706-256-5542

PER MAPS OF RECORD FROM  
 COLUMBUS WATER WORKS, SANITARY  
 SERVICE & WATER SERVICE APPEAR  
 TO BE AVAILABLE.



**MOON MEEKS  
MASON & VINSON, INC.**  
 CIVIL ENGINEERS LAND SURVEYORS

PHONE: (706) 327-9306  
 FAX: (706) 323-0424  
 WWW.MOONMEEKS.COM  
 100 SOUTHERN WAY, SUITE 4  
 COLUMBUS, GA 31904  
 P.O. BOX 4748 (319)

Item #1.

**Item Attachment Documents:**

- 2. 1st Reading -** An Ordinance amending Ordinance No. 19-041 to extend the moratorium on the use of Shared Electronic Scooters within the confines of Columbus, Georgia except for test programs authorized by this Council, through 11:59 pm on August 4, 2020; and for other purposes. (Councilor Crabb)

AN ORDINANCE  
No. \_\_\_\_\_

An Ordinance amending Ordinance No. 19-041 to extend the moratorium on the use of Shared Electronic Scooters within the confines of Columbus, Georgia except for test programs authorized by this Council, through 11:59 pm on August 4, 2020; and for other purposes.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

SECTION 1.

The 180-day moratorium on the operation of any business offering Shared Electronic Scooters for customer use within the confines of Columbus, Georgia enacted by Ordinance No. 19-041 is hereby extended by an additional one-hundred eighty (180) days. This moratorium will expire at 11:59 pm on August 4, 2020 unless lifted earlier by resolution of the Columbus Council.

SECTION 2.

The purpose of this continued moratorium is to allow continued study of safety and congestion concerns pertaining to the use of such vehicles in Columbus, Georgia, and this continued moratorium shall not prohibit Council from authorizing test programs in certain areas of the City in order to evaluate the feasibility of such programs.

SECTION 3.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

-----

Introduced at a meeting of the Council of Columbus, Georgia, held on the 14th day of January, 2020; introduced a second time at a regular meeting of said Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- Councilor Allen voting\_\_\_\_\_.
- Councilor Barnes voting\_\_\_\_\_.
- Councilor Crabb voting\_\_\_\_\_.
- Councilor Davis voting\_\_\_\_\_.
- Councilor Garrett voting\_\_\_\_\_.
- Councilor House voting\_\_\_\_\_.
- Councilor Huff voting\_\_\_\_\_.
- Councilor Thomas voting\_\_\_\_\_.
- Councilor Thompson voting\_\_\_\_\_.
- Councilor Woodson voting\_\_\_\_\_.

_____ SANDRA T. DAVIS CLERK OF COUNCIL	_____ B.H. "SKIP" HENDERSON MAYOR
--	---

**Item Attachment Documents:**

- 3. 1st Reading** - An ordinance providing a moratorium not to exceed 90 days on the issuance of Certificates of Occupancy for any new Type I Personal Care Home or Foster Care Home as defined in Chapter 13 of the UDO and that said moratorium shall expire no later than midnight on April 27, 2020; and for other purposes. (Mayor Pro-Tem Allen & Councilor Thomas)

AN ORDINANCE  
No. \_\_\_\_\_

An Ordinance providing a moratorium not to exceed 90 days on the issuance of Certificates of Occupancy for any new Type I Personal Care Home or Foster Care Home as defined in Chapter 13 of the Unified Development Ordinance and that said moratorium shall expire no later than midnight on April 27, 2020; and for other purposes.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

SECTION 1.

There is hereby enacted a 90-day moratorium on the issuance of Certificates of Occupancy for any new Type I Personal Care Home or Foster Care Home as defined in Chapter 13 of the Unified Development Ordinance in order to permit the inventory of existing facilities in those use categories and to study the necessity of additional regulatory requirements to protect the health, safety and welfare of the clients of these facilities. This 90-day moratorium will expire at midnight on April 27, 2020 unless lifted earlier by resolution of the Columbus Council.

SECTION 2.

This moratorium shall in no way prevent the issuance of a temporary Certificate of Occupancy to a new Personal Care Home Type I or Foster Care Home which is needed to accommodate clients currently residing in Muscogee County who are displaced by the closing of a currently operating facility.

SECTION 3.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

-----

Introduced at a meeting of the Council of Columbus, Georgia, held on the 14<sup>th</sup> day of January, 2020; introduced a second time at a regular meeting of said Council held on the 28<sup>th</sup> day of January, 2020, and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- Councilor Allen voting\_\_\_\_\_.
- Councilor Barnes voting\_\_\_\_\_.
- Councilor Crabb voting\_\_\_\_\_.
- Councilor Davis voting\_\_\_\_\_.
- Councilor Garrett voting\_\_\_\_\_.
- Councilor House voting\_\_\_\_\_.
- Councilor Huff voting\_\_\_\_\_.
- Councilor Thomas voting\_\_\_\_\_.
- Councilor Thompson voting\_\_\_\_\_.
- Councilor Woodson voting\_\_\_\_\_.

SANDRA T. DAVIS  
CLERK OF COUNCIL

B.H. "SKIP" HENDERSON  
MAYOR

# Personal Care Homes Type I/ Foster Care Homes Moratorium

Inspections & Code Department

January 14, 2020

## Administration Progress

- Since June 2019, Inspections & Code has started to sort the Certificates of Occupancy by PCH I or II, Foster Care Home or Group Foster Home for any new occupancies.
- Staff starting in October 2019 coordinating with MCSD so that they are aware of new Foster Care Homes & Group Foster Homes in Columbus.
- Staff met with DFCS and Residential Childcare License Authority in December 2019 to better understand the process from their end.



## 90 Day Moratorium

- Personal Care Home Type I
  - Personal care shall be provided for not more than six residents. (ADULTS)
- Foster Care Home
  - Twenty-four-hour care, lodging, supervision and maintenance shall be provided for not more than six residents. (JUVENILES)

Table 3.1.1. Permitted, Special Exception and Prohibited Uses

Use Category	HIST	RE10	RE5	RE1	RT	SFR1	SFR2	SFR3	SFR4	RMF1	RMF2	MHP	UPT	CRD	NC	RO	CO	GC	SAC	LMI	HMI	TECH	NOTES
Personal Care Home, Type I	P	P	P	P	P	P	P	P	P	P	P												*
Personal Care Home, Type II										SE	SE					P		P					*
Foster Care home	P	P	P	P	P	P	P	P	P	P	P												*
Group Foster Home										SE	SE					P		P					

# PERMITTED, SPECIAL EXCEPTION AND PROHIBITED USES (UDO TABLE 3.1.1)

# Personal Care Homes Type I/ Foster Care Homes Moratorium

Inspections & Code Department

January 14, 2020

**Item Attachment Documents:**

- 4. Resolution -** A resolution concerning the issuance of senior living revenue bonds by the Public Finance Authority to refinance facilities located in Columbus, Georgia for the benefit of ML Brookside Glen, LLC, ML Brookside Glen Holding LLC and Montage Living. (Request of Parker Poe Adams & Bernstein LLP)

**RESOLUTION**  
**NO. \_\_\_\_\_**

**A RESOLUTION CONCERNING THE ISSUANCE OF SENIOR LIVING  
REVENUE REFUNDING BONDS BY  
THE PUBLIC FINANCE AUTHORITY  
TO REFINANCE FACILITIES LOCATED IN COLUMBUS, GEORGIA  
FOR THE BENEFIT OF ML BROOKSIDE GLEN, LLC, ML BROOKSIDE GLEN  
HOLDING LLC AND MONTAGE LIVING**

**WHEREAS**, ML Brookside Glen, LLC and ML Brookside Glen Holding, LLC, each a South Carolina limited liability company, and each having as its sole member Montage Living, a South Carolina nonprofit, public benefit corporation and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “**Code**”) (collectively, the “**Borrowers**”), desire to refund prior bonds issued to acquire, rehabilitate and upgrade Brookside Glen Senior Living, a 24-bed assisted living facility (including a memory care unit) located at 400 Bradley Park Drive, Columbus, Georgia 31904 (the “**Project**”); and

**WHEREAS**, on January 8, 2020, the Public Finance Authority (the “**Public Finance Authority**”), a commission organized under and pursuant to the provisions of Section 66.0301, 66.0303 and 66.0304 of the Wisconsin Statutes, as amended, which has nationwide issuing authority, adopted a resolution under which it will authorize the issuance, execution and delivery of its revenue bonds or other appropriate obligations (the “**Bonds**”) in an aggregate principal amount not to exceed \$6,335,000, the proceeds of which will be loaned to the Borrowers for the purpose of (i) refinancing prior bonds of the Public Finance Authority issued on behalf of the Borrowers to finance the cost of acquiring, rehabilitating and upgrading the Project; (ii) financing capitalized interest, and (iii) paying a portion of the costs of issuing the Bonds; and

**WHEREAS**, the Project will be owned and operated by the Borrowers and will be managed by Progressive Management Group, Inc.; and

**WHEREAS**, on January 6, 2020, a public hearing was held regarding the Bonds and the Project being refinanced with the proceeds of the Bonds following public notice that appeared on December 20, 2020 (which was at least 7 days prior to the date of the hearing) in the *Columbus Ledger-Enquirer*, a newspaper of general circulation in Columbus, Georgia (the “**City**”); and

**WHEREAS**, a copy of the Report of the Hearing Officer is attached hereto as Exhibit A; and

**WHEREAS**, the limited purpose of this resolution is to satisfy the public approval requirement of Section 147(f) of the Code in order to qualify the interest on the Bonds for exclusion from the gross income of the owners thereof for federal income tax purposes pursuant to the applicable provisions of the Code; and

**WHEREAS**, THE BONDS SHALL NOT EVER REPRESENT OR CONSTITUTE A DEBT OR PLEDGE OF THE FAITH AND CREDIT OR THE TAXING POWER OF COLUMBUS, GEORGIA OR ANY OTHER POLITICAL SUBDIVISION OR MUNICIPAL CORPORATION AND SHALL SOLELY BE SECURED AND PAYABLE FROM PAYMENTS MADE BY AND COLLATERAL PROVIDED BY THE BORROWERS.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

1. For the limited purpose of qualifying the interest on the Bonds for exclusion from the gross income of the owners thereof for federal income tax purposes pursuant to applicable provisions of the Code, the issuance of the Bonds by the Public Finance Authority in the aggregate principal amount not to exceed \$6,335,000 for the purposes set forth above is approved.

2. This approval is given solely for the purpose of compliance with provisions of the Code and in no event shall this approval constitute any obligation on the part of the City with respect to the Bonds.

3. The Bonds shall not ever represent or constitute a debt or pledge of the faith and credit or the taxing power of Columbus, Georgia or any other political subdivision or Municipal Corporation and shall solely be secured and payable from payments made by and collateral provided by the borrowers.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 14<sup>th</sup> day of January, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____
Councilor Barnes voting	_____
Councilor Crabb voting	_____
Councilor Davis voting	_____
Councilor Garrett voting	_____
Councilor House voting	_____
Councilor Huff voting	_____
Councilor Thomas voting	_____
Councilor Thompson voting	_____
Councilor Woodson voting	_____

\_\_\_\_\_  
Sandra Davis, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson, Mayor

**EXHIBIT A**  
**Report of Hearing Officer**

Item #4.

CERTIFICATION OF  
TAX EQUITY AND FISCAL RESPONSIBILITY ACT (TEFRA) HEARING

I, Jeffrey Poley, hereby certify that I served as hearing officer to conduct a public hearing under the Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA) for the Public Finance Authority (the “**Issuer**”) related to a proposed issuance by Issuer of its Senior Living Revenue Refunding Bonds (Montage Living Projects) in an amount not to exceed \$6,335,000 (the “**Bonds**”). The proposed Bonds will be issued on behalf of ML Brookside Glen, LLC and ML Brookside Glen Holding, LLC, each a South Carolina limited liability company of which Montage Living, a South Carolina nonprofit corporation and organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “**Code**”) is the sole member.

I do hereby further certify as follows:

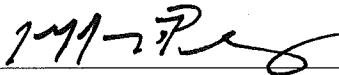
Hearing Date. On January 6, 2020, a hearing related to the proposed issuance of the bonds was opened at 10:00 am and closed at 10:15 am.

Hearing Location. The hearing was conducted at Brookside Glen Senior Living, 400 Bradley Park Drive, Columbus, Georgia 31904.

Posting. On December 20, 2019, the notice of the TEFRA hearing was published in the *Columbus Ledger-Enquirer*, a newspaper having general circulation in Columbus County, Georgia. The notice set forth the time, date, place, and subject matter of said hearing. A copy of the publisher’s affidavit is attached hereto as Schedule 1.

Public Comments. No public comments were received.

IN WITNESS WHEREOF, I have signed my name hereto January 6, 2020.

  
\_\_\_\_\_  
Jeffrey Poley, Attorney for:  
Brookside Glen Senior Living  
400 Bradley Park Drive  
Columbus, Georgia 31904



# Ledger-Enquirer

Item #4.

## AFFIDAVIT OF PUBLICATION

Account #	Ad Number	Identification	PO	Amount	Cols	Depth
762403	0004501218	NOTICE OF A PUBLIC HEARING WITH RESPE	TEFRA Notice	\$80.00	2	5.70 In

Attention: Marion McHale

PARKER POE  
301 FAYETTEVILLE STREET, SUITE 1400  
RALEIGH, NC 27601

**NOTICE OF A PUBLIC HEARING  
WITH RESPECT TO NOT TO EXCEED  
\$24,420,000 PUBLIC FINANCE AUTHORITY  
SENIOR LIVING FACILITIES REVENUE REFUNDING BONDS**

NOTICE IS HEREBY GIVEN that, as required by Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), a public hearing will be held by Jeffrey Poley (or such other person designated at such time), serving as hearing officer, on January 6, 2020 at 10:00 a.m., or as soon as practicable thereafter, at 400 Bradley Park Dr., Columbus, Georgia 31904 concerning the proposed issuance by the Public Finance Authority (the "Authority"), a commission organized under and pursuant to the provisions of Sections 6.0301, 66.0303 and 66.0304 of the Wisconsin Statutes, of its revenue bonds (the "Bonds"), in one or more series or issues, in an aggregate principal amount not to exceed \$24,420,000.

The Bonds are expected to be issued by the Authority pursuant to Section 66.0304 of the Wisconsin Statutes, as amended, in the maximum principal amount of \$24,420,000, a portion of the proceeds of which, in the amount not to exceed \$6,335,000, will be loaned to ML Brookside Glen, LLC and ML Brookside Glen Holding, LLC, each a South Carolina limited liability company of which Monlage Living, a South Carolina nonprofit corporation and organization described in Section 501(c)(3) of the Code, is the sole member (collectively, the "Borrower"), and used to (1) refinance the Authority's Senior Living Facilities Revenue Bonds (Brookside Glen Project), Series 2018A, proceeds of which were used to finance and refinance the acquisition of, and expansion and improvements to, Brookside Glen, an approximately 24-unit, approximately 28-bed, assisted living facility (including a memory care unit) located at 400 Bradley Park Drive, Columbus, GA 31904 (collectively, the "Project"), (2) fund a portion of the interest on the Bonds, and (3) pay costs associated with the issuance of the Bonds. The Bonds will constitute "qualified 501(c)(3) bonds" within the meaning of Section 145(a) of the Code.

The Project has been and will continue to be owned and operated by the Borrower.

The Bonds will be special limited obligations of the Authority payable solely from the loan repayments to be made by the Borrower to the Authority, and certain funds and accounts established by the trust indenture for the Bonds. The Bonds shall not constitute an obligation of the State of Georgia, Columbus, Georgia or any political subdivision thereof.

At the time and place fixed for the public hearing, all persons who appear will be given a reasonable opportunity to express their views, both orally and in writing, for or against the proposed issuance of the Bonds, the location and nature of the Project and other related matters. The Council of Columbus, Georgia will also be requested to consider and take action on a resolution regarding the issuance of the Bonds by the Authority for the Project at its regularly scheduled January 14, 2020 meeting.

Any person wishing to submit written comments regarding the proposed issuance of the Bonds, the location and nature of the Project and other related matters should do so by submitting comments no later than 5:00 PM on January 13, 2020 to Jeffrey Poley, Esq. at the contact information listed below.

Additional information regarding the Project may be obtained from Jeffrey Poley, Esq., 301 Fayetteville Street, Suite 1400, Raleigh, North Carolina 27601; phone - 919-835-4659; email - jeffpoley@parkerpoe.com.

Publish: Dec 20 (0004501218)

To whom it may concern:

This is to certify the legal advertisement in the above stated case has been published in the Columbus Ledger-Enquirer, legal organ of Muscogee County on:

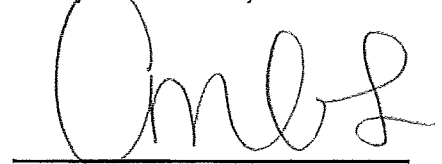
1 Insertion(s)

Published On:

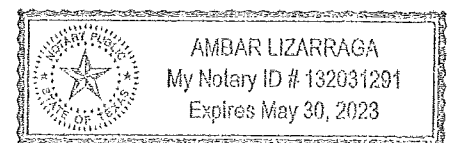
December 20, 2019

  
Representative

Sworn to and subscribed before me this  
20th day of December in the year of 2019



Notary Public, Dallas, TX





**Item Attachment Documents:**

- 5. Resolution -** A Resolution establishing qualifying fees for county offices of the Columbus Consolidated Government to be filled in the 2020 elections. (Mayor Pro-Tem Allen)

A RESOLUTION

NO. \_\_\_\_\_

A Resolution establishing qualifying fees for county offices of the Consolidated Government to be filled in the 2020 elections.

-----

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

Pursuant to O.C.G.A. § 21-2-131, the following qualifying fees for the 2020 elections are fixed for the following county offices and shall be published in the Columbus Ledger-Enquirer by the Executive Director of the Board of Elections and Registration after signing of this Resolution and prior to February 1, 2020:

<u>OFFICE</u>	<u>FEE</u>
Clerk-Municipal Court	\$ 3,229
Clerk-Superior Court	\$ 2,767
Coroner	\$ 1,984
Councilor	\$ 420
Marshal	\$ 2,855
Municipal Court Judge	\$ 3,460
Probate Court Judge	\$ 2,320
Sheriff	\$ 2,511
School Board Member	\$ 360
Solicitor-General	\$ 3,628
State Court Judge	\$ 4,943
Tax Commissioner	\$ 2,320

-----

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 14<sup>th</sup> day of January, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen	voting	_____
Councilor Barnes	voting	_____
Councilor Crabb	voting	_____
Councilor Davis	voting	_____
Councilor Garrett	voting	_____
Councilor House	voting	_____
Councilor Huff	voting	_____
Councilor Thomas	voting	_____
Councilor Thompson	voting	_____
Councilor Woodson	voting	_____

**Item Attachment Documents:**

**1. APPROVAL TO SERVE AS FISCAL AGENT AND APPLY FOR FY2021 FAMILY CONNECTION GRANT**

Approval is requested to continue to serve as fiscal agent and to submit an application and, if approved, accept a grant for \$50,000, or as otherwise awarded, from the Georgia Department of Human Services with no local match required. Approval is also requested to amend the Family Connection Partnership Fund (Fund 0985) by the amount of the award.

**Columbus Consolidated Government  
Council Meeting Agenda Item**

**Item #1.**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>APPROVAL TO SERVE AS FISCAL AGENT AND APPLY FOR FY2021 FAMILY CONNECTION GRANT</b>
<b>AGENDA SUMMARY:</b>	Approval is requested to continue to serve as fiscal agent and to submit an application and, if approved, accept a grant for \$50,000, or as otherwise awarded, from the Georgia Department of Human Services with no local match required. Approval is also requested to amend the Family Connection Partnership Fund (Fund 0985) by the amount of the award.
<b>INITIATED BY:</b>	Finance

---

**Recommendation:** Approval is requested to continue to serve as fiscal agent and to submit an application and, if approved, accept a grant for \$50,000, or as otherwise awarded, from the Georgia Department of Human Services with no local match required. Approval is also requested to amend the Family Connection Partnership Fund (Fund 0985) by the amount of the award.

**Background:** The Children, Youth and Family Coalition exists to provide Family Connection activities in order to improve child health, including reduced incidences of teenage pregnancy, child abuse, neglect and other risk factors that impact on the well-being of Columbus children, youth, and families. The Columbus Consolidated Government has served as fiscal agent since the inception of the Family Connection program.

**Analysis:** Funds are available from the Georgia Department of Human Services to provide assistance to the Children, Youth and Family Coalition by providing funds to establish Columbus as a Family Connection Community.

**Financial Considerations:** The grant amount is \$50,000, but may be lower or higher depending on state budgetary conditions, and may be increased or decreased during the year as allowed or required. No matching funds are required. Funds will be available for Fiscal Year 2021 (July 1, 2020 through June 30, 2021).

**Projected Annual Fiscal Impact Statement:** There will be no annual fiscal impact to the City with the approval of this request.

**Legal Considerations:** The City is qualified to apply for funds under this program on behalf of The Columbus Children, Youth and Family Coalition with Council approval.

**Recommendations/ Actions:** Authorize the City Manager or his designee to submit, and if awarded, accept a grant in the amount of \$50,000, or as otherwise awarded, from the Georgia Department of Human Services and continue to serve as fiscal agent.

## A RESOLUTION

Item #1.

NO.

**A RESOLUTION AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO CONTINUE TO SERVE AS FISCAL AGENT AND TO SUBMIT AN APPLICATION AND, IF APPROVED, ACCEPT A GRANT FROM THE GEORGIA DEPARTMENT OF HUMAN SERVICES IN THE AMOUNT OF \$50,000, OR AS OTHERWISE AWARDED, WITH NO LOCAL MATCH REQUIREMENT, FOR FISCAL YEAR 2021, TO SUPPORT THE COLUMBUS/MUSCOGEE COUNTY FAMILY CONNECTION COLLABORATIVE FOR IMPROVING CHILD HEALTH AND WELFARE, SCHOOL PERFORMANCE, FAMILY STABILITY, FAMILY ECONOMIC CAPACITY, AND TO REDUCE CHILD ABUSE, NEGLECT, AND TEENAGE PREGNANCY, AND TO AMEND THE FAMILY CONNECTION PARTNERSHIP FUND (FUND 985) BY THE AMOUNT OF THE AWARD.**

**WHEREAS**, funds have been made available from the Georgia Department of Human Services for the purpose of establishing and continuing Family Connection communities, and the Columbus Consolidated Government has served as fiscal agent for Columbus/Muscogee Family Connection since its inception; and,

**WHEREAS**, the Columbus Children, Youth and Family Coalition will provide the collaborative framework for measurable results of programs implemented by community organizations that address the needs of children, youth and families; and,

**WHEREAS**, this process will provide the communication link between agencies to impact positively on child abuse, neglect, teenage pregnancy and high school graduation rates; and,

**WHEREAS**, the Columbus Children, Youth and Family Coalition will apply for a grant of \$50,000, or as otherwise awarded, with no matching funds required. Funds will be available from July 1, 2020 through June 30, 2021.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager or his designee is hereby authorized to serve as fiscal agent and to submit an application and, if approved, accept a grant from the Georgia Department of Human Services for \$50,000, or as otherwise awarded, to continue Columbus, Georgia as a Family Connection community for improving child health, school performance, family stability, family economic capacity, and to reduce child abuse, neglect and teenage pregnancy.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the \_\_\_\_\_ day  
of \_\_\_\_\_ January 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of  
said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson, Mayor

**Item Attachment Documents:**

**2. Contract between Board and Regents of the University System of Georgia on behalf of UGA Cooperative Extension and Columbus Consolidated Government**

Approval is requested to have the Board of Regents of the University System of Georgia, acting on behalf of University of Georgia Cooperative Extension Service, and Columbus Consolidated Government enter into a contract for the salary of Felicia Grantham 4-H part-time program assistant from January 1, 2020 to June 30, 2020.

**Columbus Consolidated Government  
Council Meeting Agenda Item**

Item #2.

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>Contract between Board and Regents of the University System of Georgia on behalf of UGA Cooperative Extension and Columbus Consolidated Government</b>
<b>AGENDA SUMMARY:</b>	Approval is requested to have the Board of Regents of the University System of Georgia, acting on behalf of University of Georgia Cooperative Extension Service, and Columbus Consolidated Government enter into a contract for the salary of Felicia Grantham 4-H part-time program assistant from January 1, 2020 to June 30, 2020.
<b>INITIATED BY:</b>	<b>Cooperative Extension</b>

**Recommendation:** Approval is requested to have the Board of Regents of the University System of Georgia, acting on behalf of University of Georgia Cooperative Extension Service, and Columbus Consolidated Government enter into a contract for the salary of Felicia Grantham 4-H part-time program assistant.

**Background:** The 4-H program for youth in Columbus has had an increase in participation over the past few years. In order to maintain the current part-time position, funding is necessary.

This is a 19 hr part-time position without benefits.

**Analysis:** Felicia Grantham will be dual funded between UGA and Columbus Consolidated Government, it has to be on a contract.

**Financial Considerations:** There will not be any change in the amount funded by the City. The contract is for salary and FICA cost.

Salary Bi-Weekly Payroll (list annual salary)	\$3,200 for 6 months
---	----------------------

51942 FICA-HI (Medicare)	1.45%	46.
--------------------------	-------	-----

*Total Salary & Benefit	\$3246
-------------------------	--------

The difference is that UGA will bill CCG for Felicia's, FICA.

**Legal Considerations:** Any contract involving the City requires Council approval.

**Recommendations/Actions:** Approval is requested for the Columbus Consolidated Government to enter into contract with the Board of Regents of the University System of Georgia on behalf of University of Georgia Cooperative Extension for Jan 1, 2020-June 30, 2020 for salary.



**A RESOLUTION**

*Item #2.*

**NO.**

**WHEREAS**, Board of Regents of the University System of Georgia, acting on behalf of University of Georgia Cooperative Extension Service, and Columbus Consolidated Government (CCG) desire to enter into a contract for the salary of Felicia Grantham; and,

**WHEREAS**, the purpose of the contract is for the CCG to pay salary, and FICA for one Part-time 4-H Program Assistant, Felicia Grantham to University of Georgia; and,

**WHEREAS**, the University of Georgia will bill the CCG monthly for the actual salary and FICA cost ONLY for Felicia Grantham; and,

**WHEREAS**, the executed contract agreement will become part of this resolution by reference and will be filed with the Clerk of Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:**

That the City Manager, acting on behalf of CCG, is hereby authorized to enter into a contract for the period Jan 1, 2020-June 30, 2020 with the Board of Regents of the University System of Georgia, acting on behalf of University of Georgia Cooperative Extension Service, for the salary and FICA for, Felicia Grantham in an amount not to exceed \$3246.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_ 2020, and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson, Mayor

**Item Attachment Documents:**

- A. Electronic Monitoring Equipment and Services (Annual Contract) – Georgia Statewide Contract

**Columbus Consolidated Government  
Council Meeting Agenda Item**

*Item #A.*

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>Electronic Monitoring Equipment and Services (Annual Contract) – Georgia Statewide Contract</b>
<b>INITIATED BY:</b>	Finance Department

---

It is requested that Council approve the purchase of electronic monitoring equipment and services from Buddi US, LLC (Palm Harbor, FL), via the Georgia Statewide Contract number 99999-SPD-SPD0000118. The equipment and services, which will be used as a means of sanction and an alternative to incarceration, will be purchased on an “as needed” basis by the Muscogee County Sheriff’s Office and the Muscogee County Juvenile Drug Court.. The estimated annual contract usage is \$30,000.00 for the Sheriff’s Office and \$6,000.00 for the Juvenile Drug Court.

Per the Georgia Department of Administrative Services, this contract provides eight (8) types of offender Electronic Monitoring. Key benefits of the contract to include, but not limited to lower cost services, available onsite training, ease of Account Transfer when an Offender moves to a new jurisdiction, and lower jail crowding using service on low risk offenders.

The contract will remain in effect through December 31, 2020. Any additional extensions shall coincide with contract extensions granted by the Georgia Department of Administrative Services.

Funds are budgeted each fiscal year for this ongoing expense: Multi-Gov’t Project Fund – Superior Court – Statewide Drug Court – Contractual Services; 0216-500-3124-JDRG-6319, Multi-Gov’t Project Fund – Superior Court – MC Family Drug Court Grant – Contractual Services; 0216-500-3142-FDRG-6319 and General Fund – Sheriff – Administration – Contractual Services; 0101-550-1000-SHRF-6319.

A RESOLUTION

NO. \_\_\_\_\_

Item #A.

**A RESOLUTION AUTHORIZING THE PURCHASE OF ELECTRONIC MONITORING EQUIPMENT AND SERVICES FROM BUDDI US, LLC (PALM HARBOR, FL), VIA THE GEORGIA STATEWIDE CONTRACT NUMBER 99999-SPD-SPD0000118. THE EQUIPMENT AND SERVICES, WHICH WILL BE USED AS A MEANS OF SANCTION AND AN ALTERNATIVE TO INCARCERATION, WILL BE PURCHASED ON AN “AS NEEDED” BASIS BY THE MUSCOGEE COUNTY SHERIFF’S OFFICE AND THE MUSCOGEE COUNTY JUVENILE DRUG COURT. THE ESTIMATED ANNUAL CONTRACT USAGE IS \$30,000.00 FOR THE SHERIFF’S OFFICE AND \$6,000.00 FOR THE JUVENILE DRUG COURT.**

**WHEREAS**, Per the Georgia Department of Administrative Services, the contract provides eight (8) types of offender Electronic Monitoring; and,

**WHEREAS**, Key benefits of the contract to include, but not limited to lower cost services, available onsite training, ease of Account Transfer when an Offender moves to a new jurisdiction, and lower jail crowding using service on low risk offenders.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to purchase electronic monitoring equipment and services from Buddi US, LLC (Palm Harbor, FL), via the Georgia Statewide Contract number 99999-SPD-SPD0000118, for the Muscogee County Sheriff’s Office and the Muscogee County Juvenile Drug Court. Funds are budgeted each fiscal year for this ongoing expense: Multi-Gov’t Project Fund – Superior Court – Statewide Drug Court – Contractual Services; 0216-500-3124-JDRG-6319, Multi-Gov’t Project Fund – Superior Court – MC Family Drug Court Grant – Contractual Services; 0216-500-3142-FDRG-6319 and General Fund – Sheriff – Administration – Contractual Services; 0101-550-1000-SHRF-6319.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

**Item Attachment Documents:**

- B. Maintenance, Repair & Operation (MRO), Industrial Supplies & Tools via National IPA Agreement

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>Maintenance, Repair &amp; Operation (MRO), Industrial Supplies &amp; Tools via National IPA Agreement</b>
<b>INITIATED BY:</b>	Finance Department

It is requested that Council approve the purchase of maintenance, repair & operation (MRO), industrial supplies and tools from Grainger Industrial Supply, via National Intergovernmental Purchasing Alliance (National IPA) contract number 192163.

Various City departments will purchase the MRO products on an “as needed basis”. The NIPA contract includes 800 Core items and discounts on Non-Core items ranging from 10 to 45%. Departments will be able to purchase repair items from Grainger Industrial Supply, under the National IPA Contract, which will eliminate the need to request price quotes. In addition, this will be a time saving tool, especially for Facilities Maintenance staff handling the upkeep of City buildings.

The competitively solicited and publicly-awarded contract is made available to agencies nationwide via National IPA. The RFP process utilized by National IPA meets the requirements of the City’s Procurement Ordinance; additionally, cooperative purchasing is authorized per Article 9-101 of the Procurement Ordinance.

The effective contract date commenced on July 1, 2019 through December 31, 2020, with the option to renew for two additional one-year periods, and any additional contract renewals or extensions awarded by the State.

Funds are budgeted each fiscal year for this on-going expense: Various departments - Operating Materials; 6728.

**A RESOLUTION**

NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PURCHASE OF MAINTENANCE, REPAIR & OPERATIONS (MRO), INDUSTRIAL SUPPLIES AND TOOLS FROM GRAINGER INDUSTRIAL SUPPLY, VIA THE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE (NATIONAL IPA) CONTRACT NUMBER 192163 ON AN “AS NEEDED BASIS”.**

**WHEREAS**, various City Departments will purchase the MRO products on an “as needed basis”. The National IPA Contract includes established pricing for a listing of 800 Core items and discounts on Non-Core items ranging from 10% to 45%; and,

**WHEREAS**, the effective date of the National IPA contract commenced on July 1, 2019 through December 31, 2020, with the option to renew for two additional one-year periods, and any additional contract renewals or extensions awarded by the State.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to purchase Maintenance, Repair & Operations (MRO), Industrial Supplies and Tools from Grainger Industrial Supply, via the National Intergovernmental Purchasing Alliance (National IPA) Contract number 192163 on an “as needed basis”. Funds are budgeted each fiscal year for this on-going expense: Various departments - Operating Materials; 6728.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson, Mayor

**Item Attachment Documents:**

C. Repair Services for Bull Dozier – Vehicle #11554



**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>Repair Services for Bull Dozier – Vehicle #11554</b>
<b>INITIATED BY:</b>	Finance Department

---

It is requested that Council approve payment to Yancey Brothers (Atlanta, GA)/Columbus location, in the amount of \$32,139.70, for repair services required for a Caterpillar D6T Bull Dozier, Vehicle #11554.

The 2016 Caterpillar Bull Dozier is used at the Pine Grove Landfill to move rubble at the landfill and has been used for 4,726 hours. The undercarriage on this equipment was worn due to consistent use, causing wear and tear to the equipment. To correct the undercarriage, the bolts from the sprocket segments had to be removed and repaired. Three (3) bolts were seized on the right side and two (2) were seized on the left and had to be cut and drilled out. The vendor cleaned the mounting surfaces on the sprockets and new segments, installed new sprocket segments and torqued all nuts and bolts to caterpillar specifications.

Yancey Brothers is the authorized Caterpillar dealer and service center in Columbus, Georgia.

Funds are budgeted in the FY20 Budget as follows: Integrated Waste Management Fund – Public Works – Pine Grove Landfill - Auto Parts and Supplies; 0207 – 260 - 3560 – PGRO – 6721.

**A RESOLUTION**

NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PAYMENT TO YANCEY BROTHERS (ATLANTA, GA)/COLUMBUS LOCATION, IN THE AMOUNT OF \$32,139.70, FOR REPAIR SERVICES REQUIRED FOR A CATERPILLAR D6T BULL DOZIER, VEHICLE #11554.**

**WHEREAS**, the 2016 Caterpillar Bull Dozier is used at the Pine Grove Landfill to move rubble at the landfill and has been used for 4,726 hours. The undercarriage on this equipment was worn due to consistent use, causing wear and tear to the equipment. To correct the undercarriage, the bolts from the sprocket segments had to be removed and repaired. Three (3) bolts were seized on the right side and two (2) were seized on the left and had to be cut and drilled out. The vendor cleaned the mounting surfaces on the sprockets and new segments, installed new sprocket segments and torqued all nuts and bolts to caterpillar specifications; and,

**WHEREAS**, Yancey Brothers is the authorized Caterpillar dealer and service center in Columbus, Georgia.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to make payment to Yancey Brothers (Atlanta, GA)/Columbus location, in the amount of \$32,139.70, for repair services required for a Caterpillar D6T Bull Dozier, Vehicle #11554. Funds are budgeted in the FY20 Budget as follows: Integrated Waste Management Fund – Public Works – Pine Grove Landfill - Auto Parts and Supplies; 0207 – 260 - 3560 – PGRO – 6721.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson, Mayor

**Item Attachment Documents:**

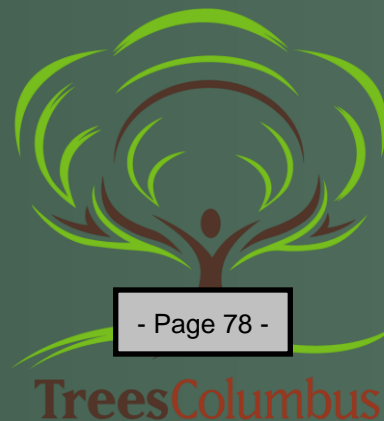
A. Canopy Restoration Project - Dorothy McDaniel, Trees Columbus

# Canopy Restoration Project

Item #A.

**Dorothy Rodrigue McDaniel**  
**Executive Director, Trees Columbus**

**George Barker**  
**Consulting Arborist, Trees Columbus**  
Certified Arborist, Tree Risk Assessor Qualified, Alabama  
Registered Forester, SAF Certified Forester



Item #A.



PBS NEWS  
HOUR

[pbs.org/newshour](http://pbs.org/newshour)



# Canopy Restoration Project

## DECLINING URBAN FOREST

- First program of its kind
- Going beyond canopy study
- Public Private Partnership





# Working with Private Citizens

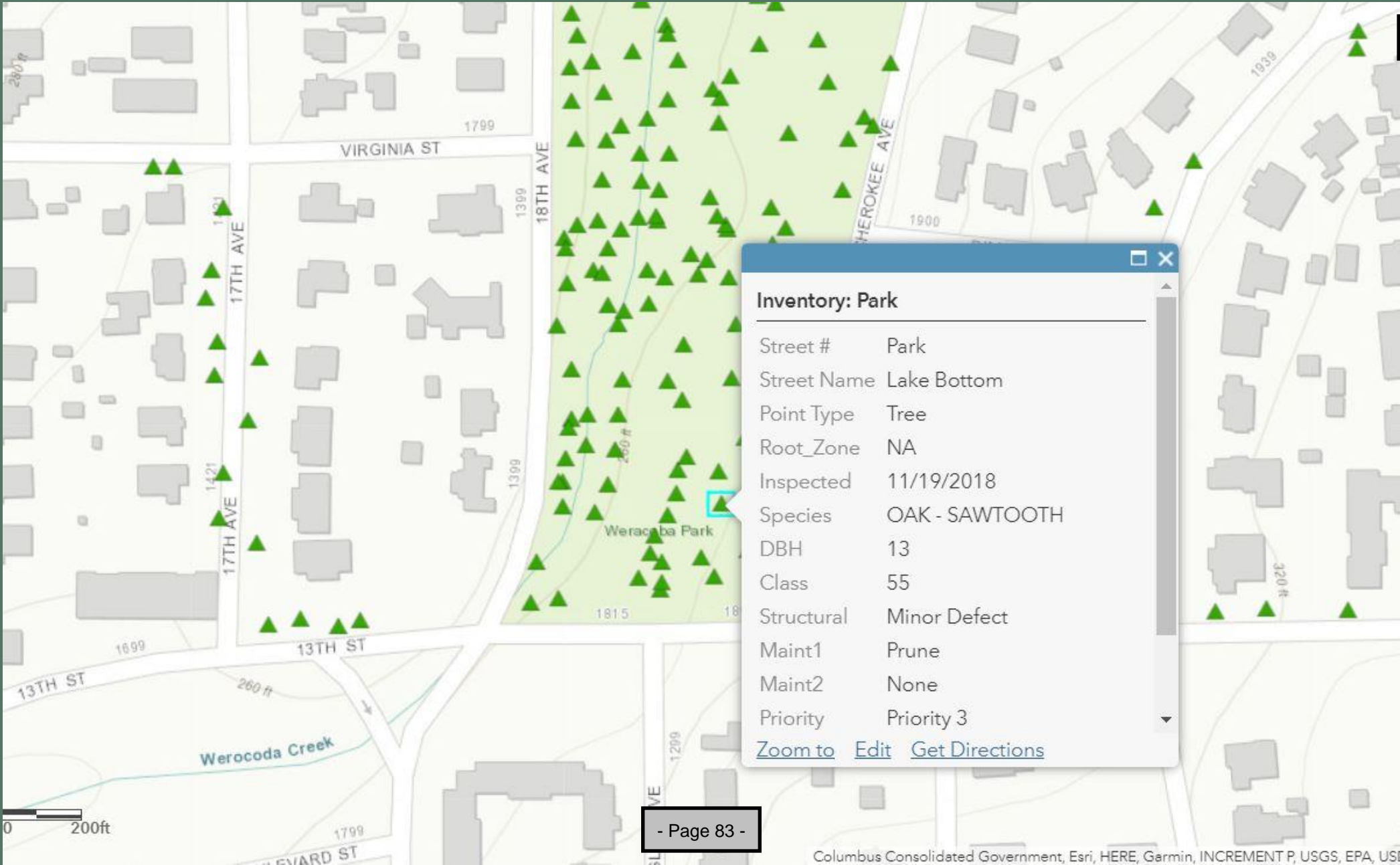
Item #A.











# Private Funding: Study Area - Why?

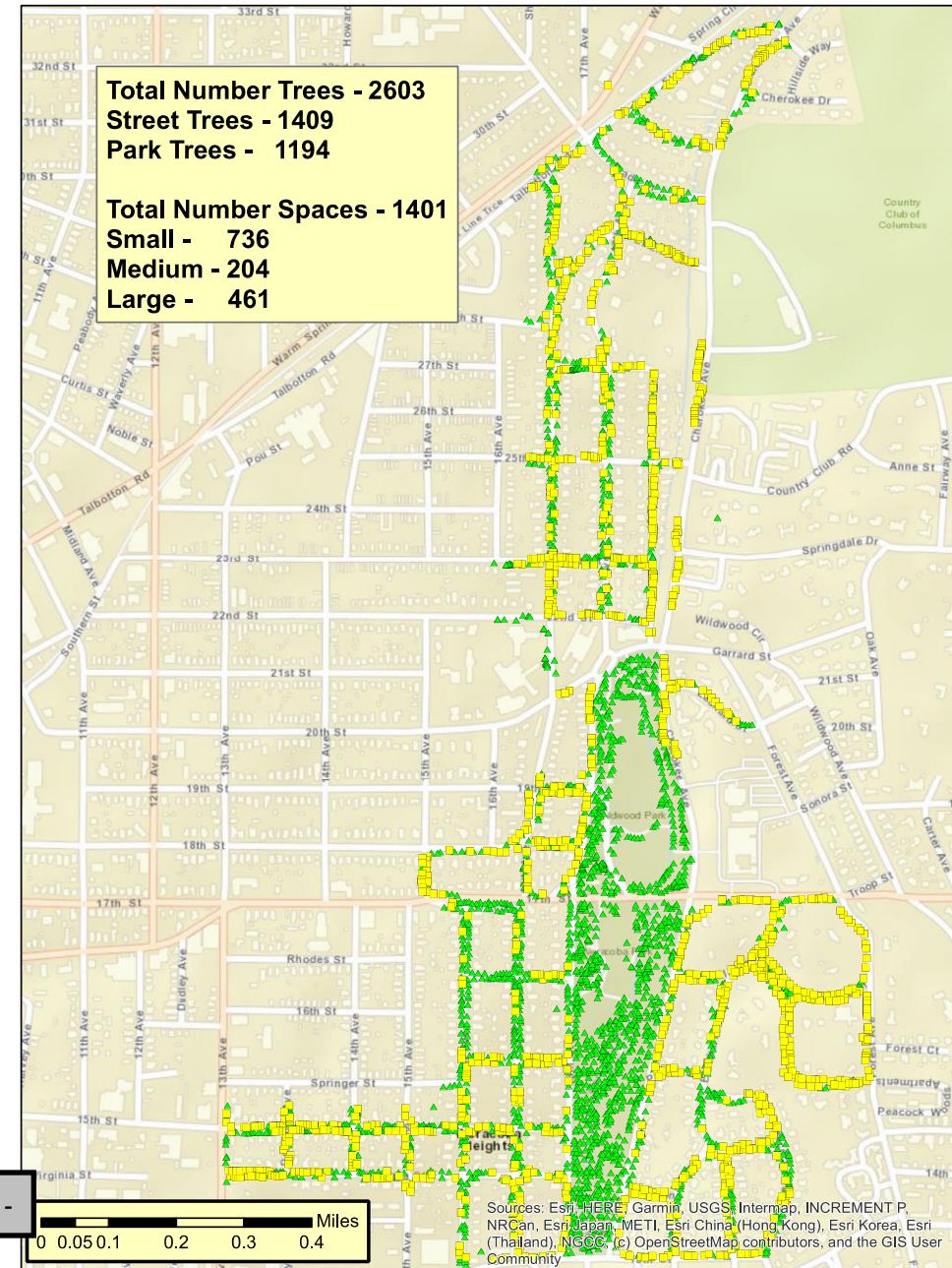


## Columbus CRP

Item #A.

Total Number Trees - 2603  
Street Trees - 1409  
Park Trees - 1194

Total Number Spaces - 1401  
Small - 736  
Medium - 204  
Large - 461





# CCG Support and Program Development through UF Division

Item #A.





# Evaluation Form

Item #A.

Street #	2415
Street Name	17th Ave
Point Type	Tree
Root_Zone	NA
Powerline	
Inspected	11/19/2018, 1:48 PM
Species	OAK - WATER
DBH	31
Class	25
Structural	Defect - Action
Maint1	Remove
Maint2	None
Priority	Priority 1
<a href="#">Zoom to</a> <a href="#">Edit</a> <a href="#">Get Directions</a>	



2415 17<sup>th</sup> Ave.

Previous Failure

Item #A.



# The Numbers

Total trees surveyed: 2,603  
(Trees placed on maintenance protocol)

Street Trees: 1,409

Park Trees: 1,194

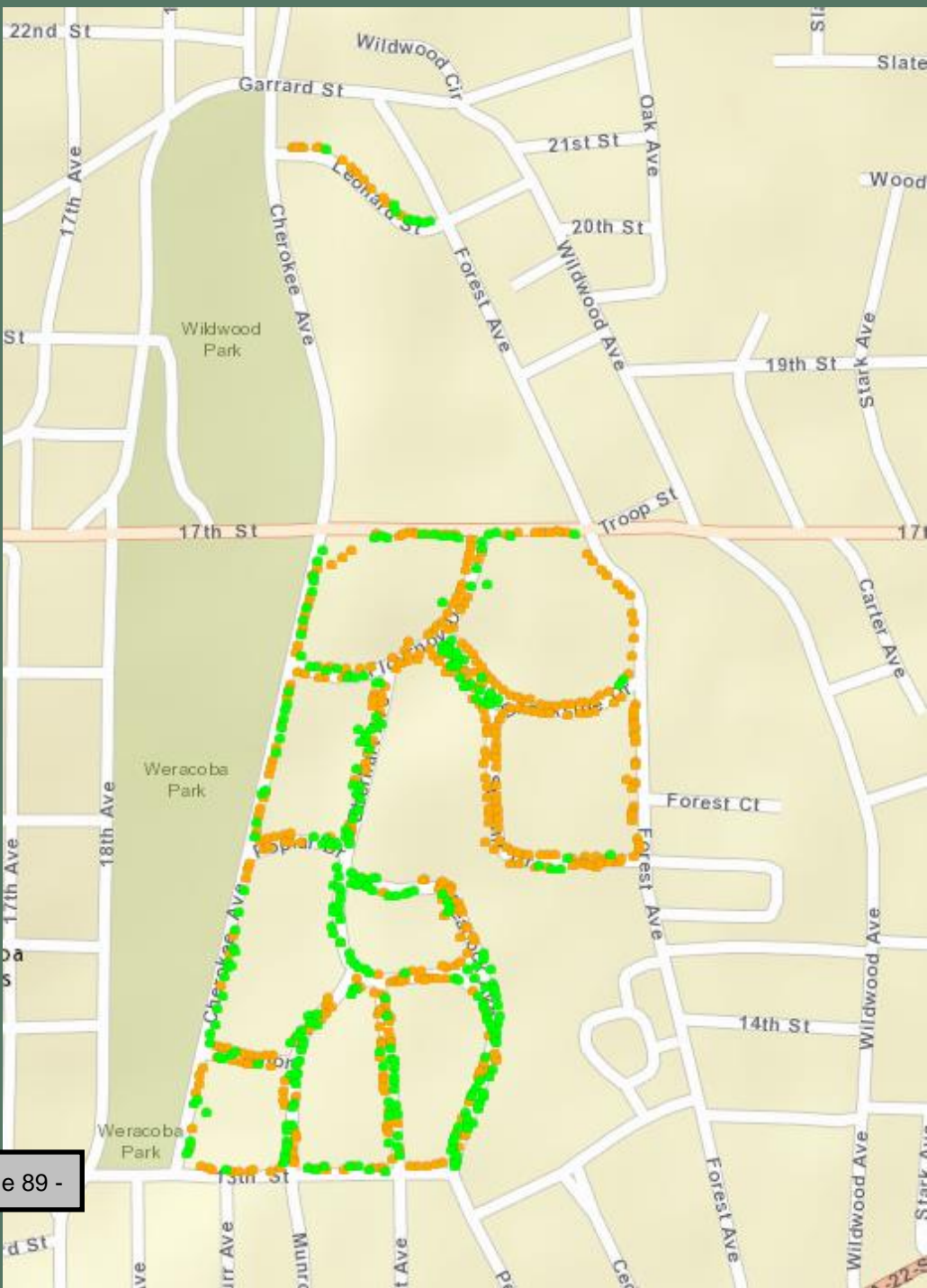
Potential Rights-of-Way Planting Spaces:  
1,401



# Pilot Project Map: First Area

## KPI Numbers from CCG Budget

	Prunes	Removals
2018	6,600	1,850
2019	2,600	860
2020	3,200	903



# Priority Maintenance Needs - Streets

Item #A.

Total Removals: 37  
\$90,000

Prunes: 100  
\$40,000





# Priority Maintenance Needs - Parks

Item #A.



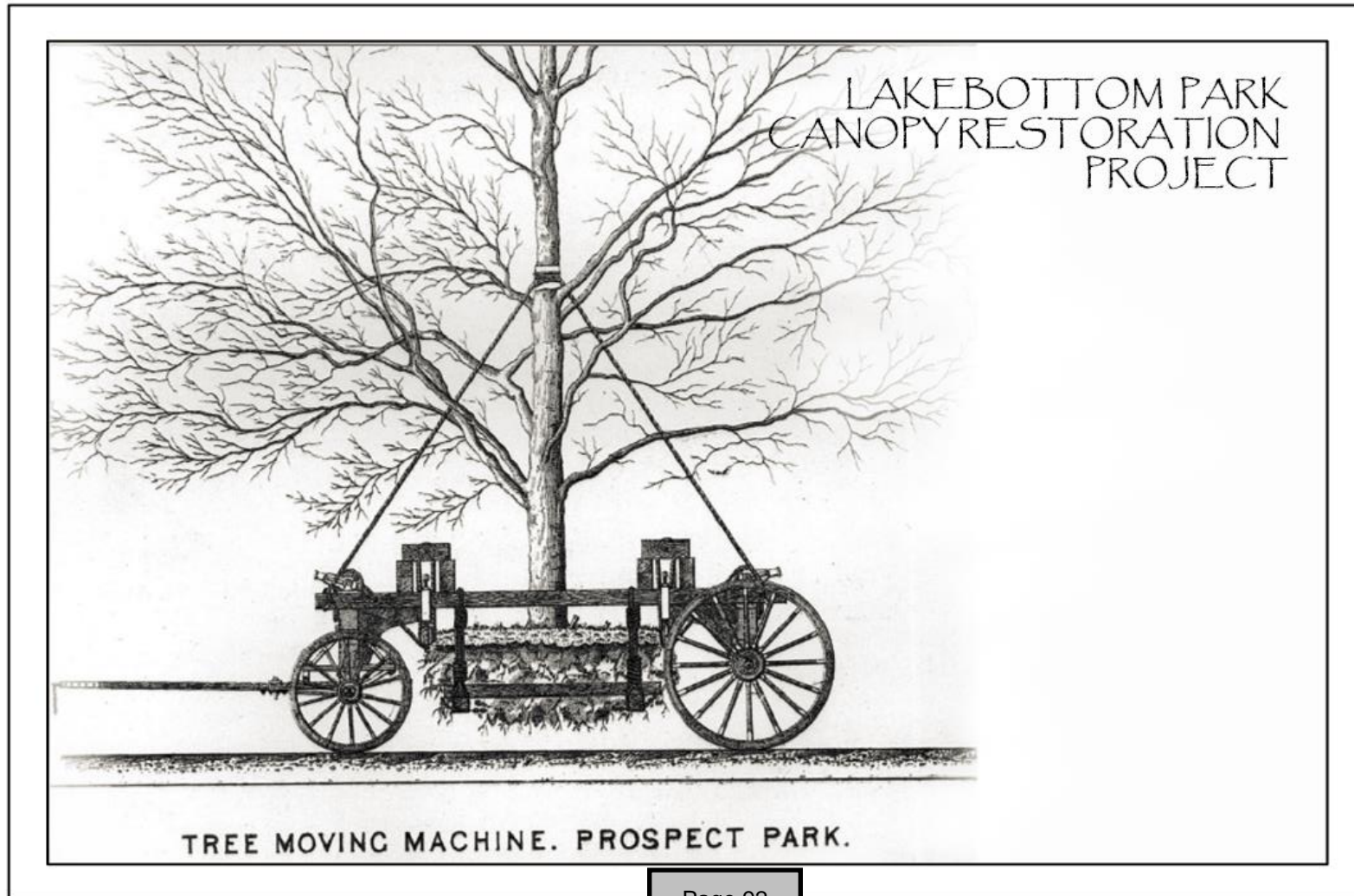
**Total Removals: 178**  
**\$350,000**

**Prunes: 189**  
**\$68,000**



# Creative Solutions

Item #A.



# Environmental Impact



**Rachel Fleming**  
Trees Columbus Intern  
Graduate Student  
Environmental Science  
Columbus State University

# i-Tree Analysis Tool

- Forestry analysis and benefit assessment tools
  - Quantifies forest structure and environmental benefits of trees
- Purpose: Forest management and Advocacy
- Produced by USDA Forest Service
- i-Tree Eco



# Forecasting the Future

Item #A.

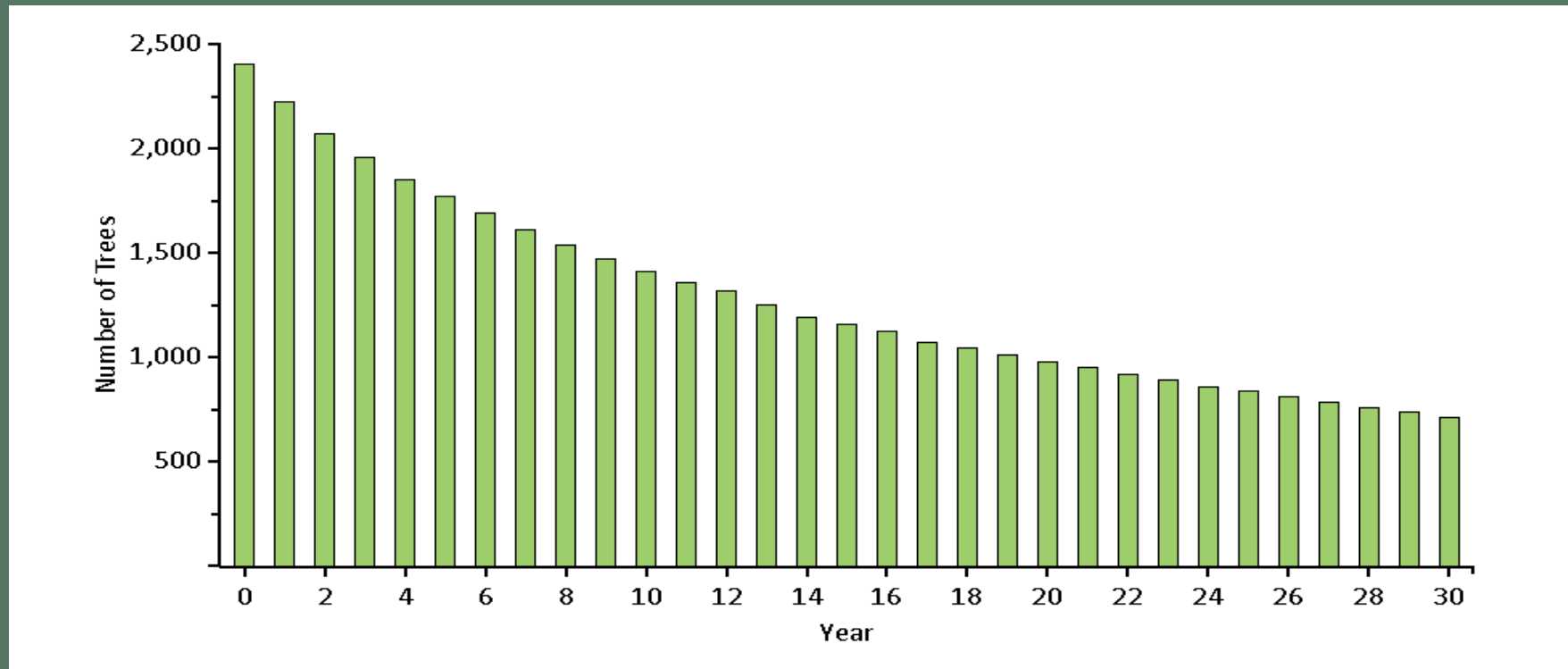


Figure 1. Forecast data for the next thirty years. The forecast depicts tree loss for Columbus, for both park and street trees in the current situation.

# The Future When Planting Trees Regularly

Item #A.

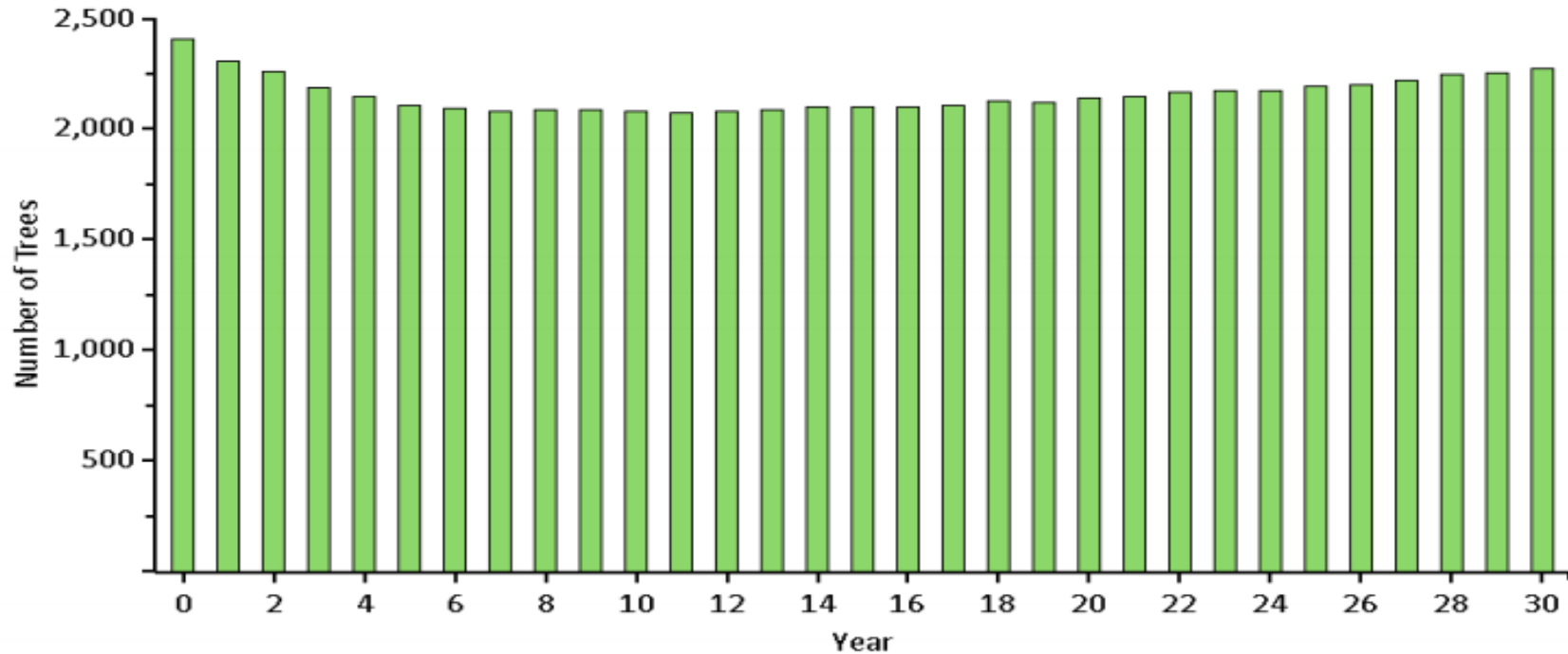


Figure 2. Forecast data for the next thirty years including planting 100 trees each year. The forecast depicts tree growth for Columbus.

# What Happens if We Improve Tree Condition?

Item #A.

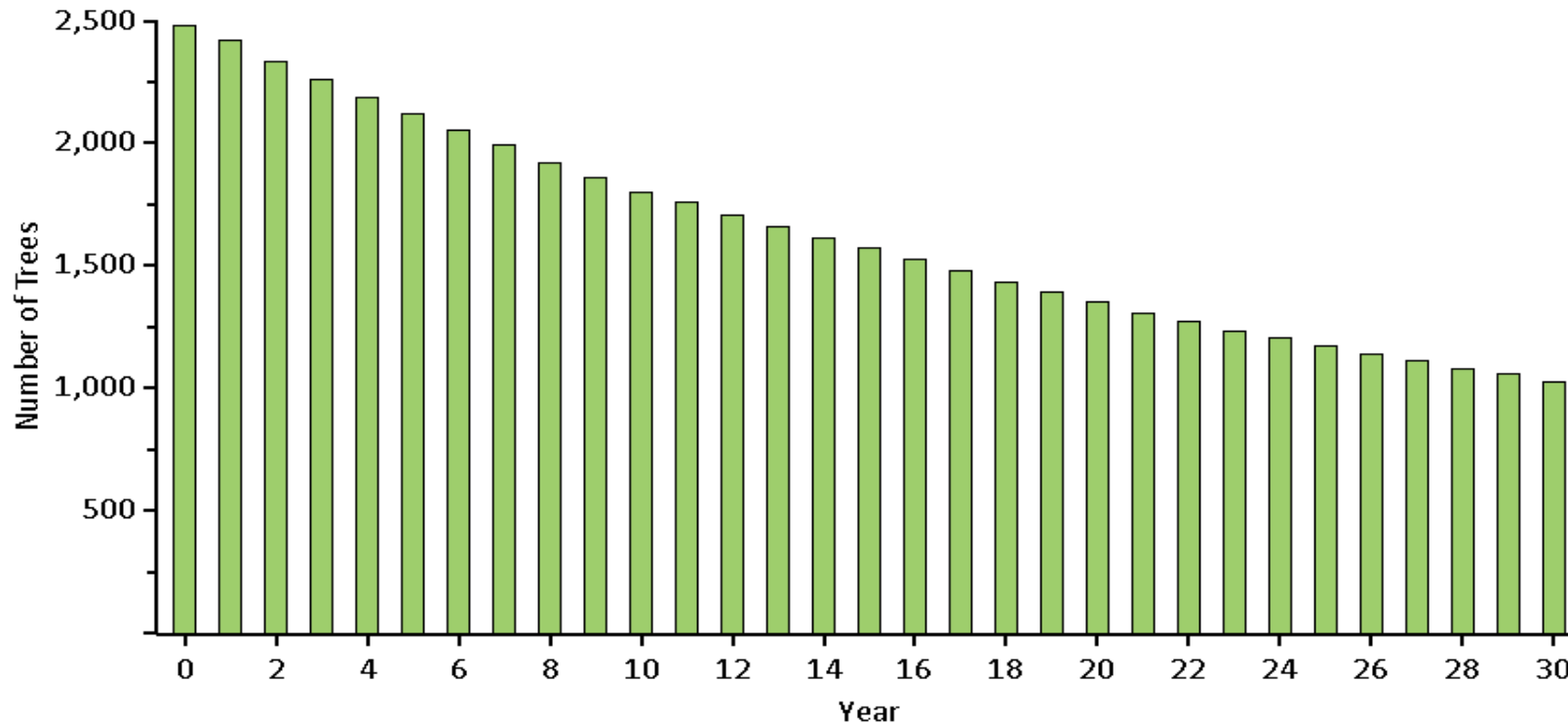


Figure 3. Forecast data for the next thirty years, starting in 2019 and ending in 2049. The forecast depicts tree loss for Columbus. The trees were at 100% (perfect) condition.

# Comparing Three Scenarios

Item #A.

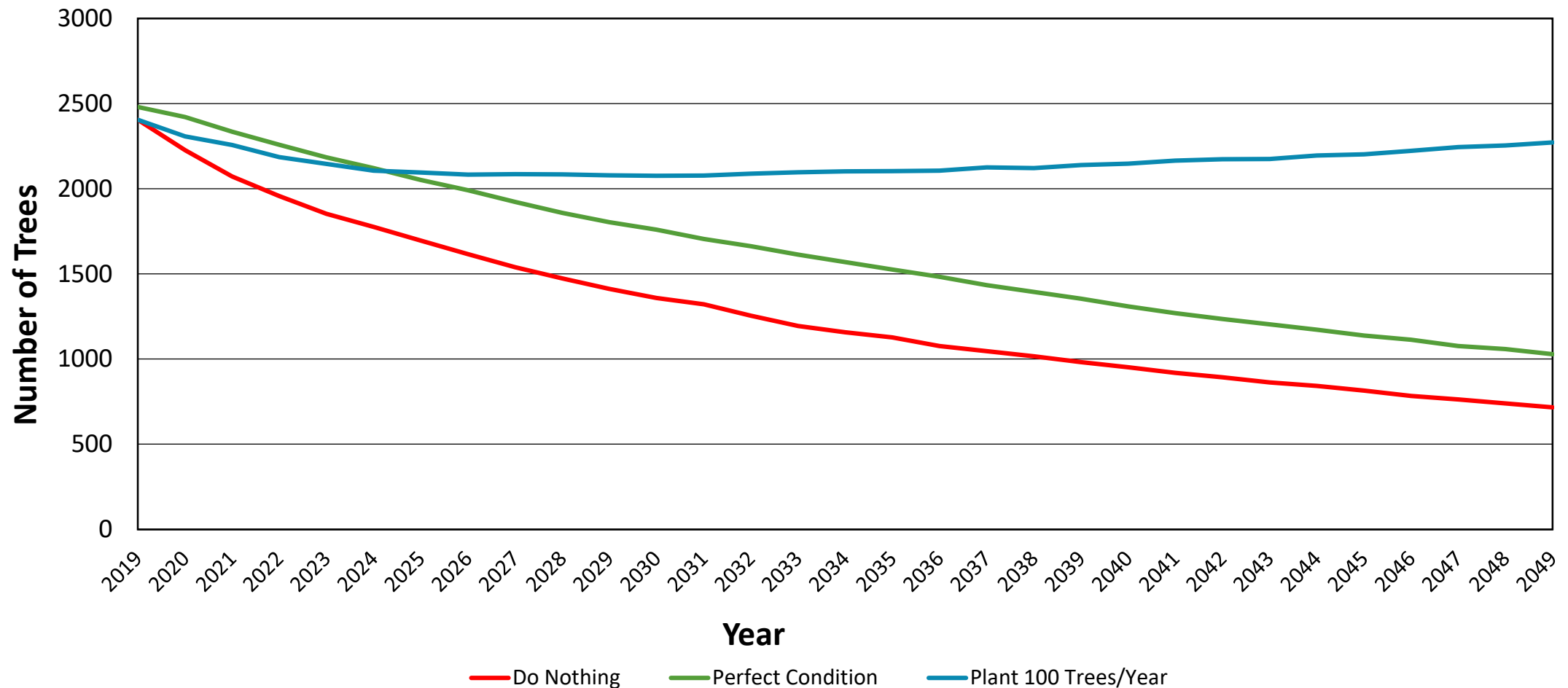
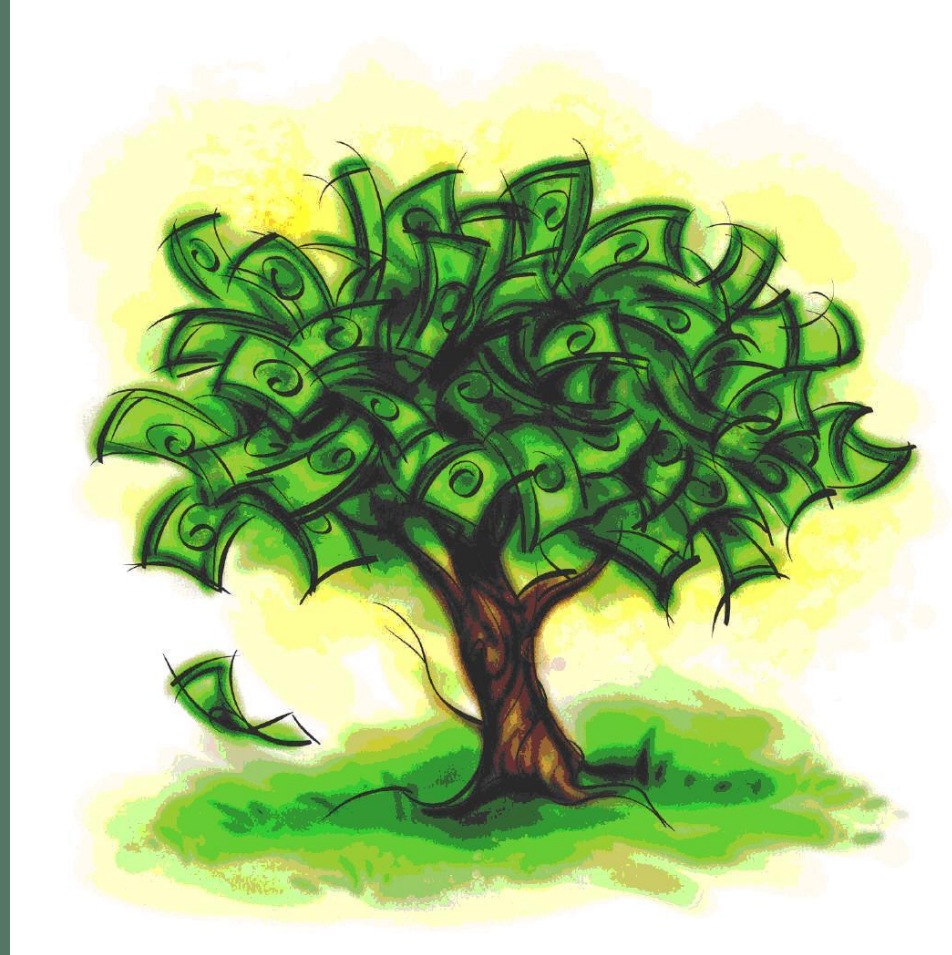


Figure 4. Simultaneously showing the forecast graphs previously discussed.



# Annual Monetary Benefit of Urban Trees

Item #A.



**2.12 MILLION DOLLARS**



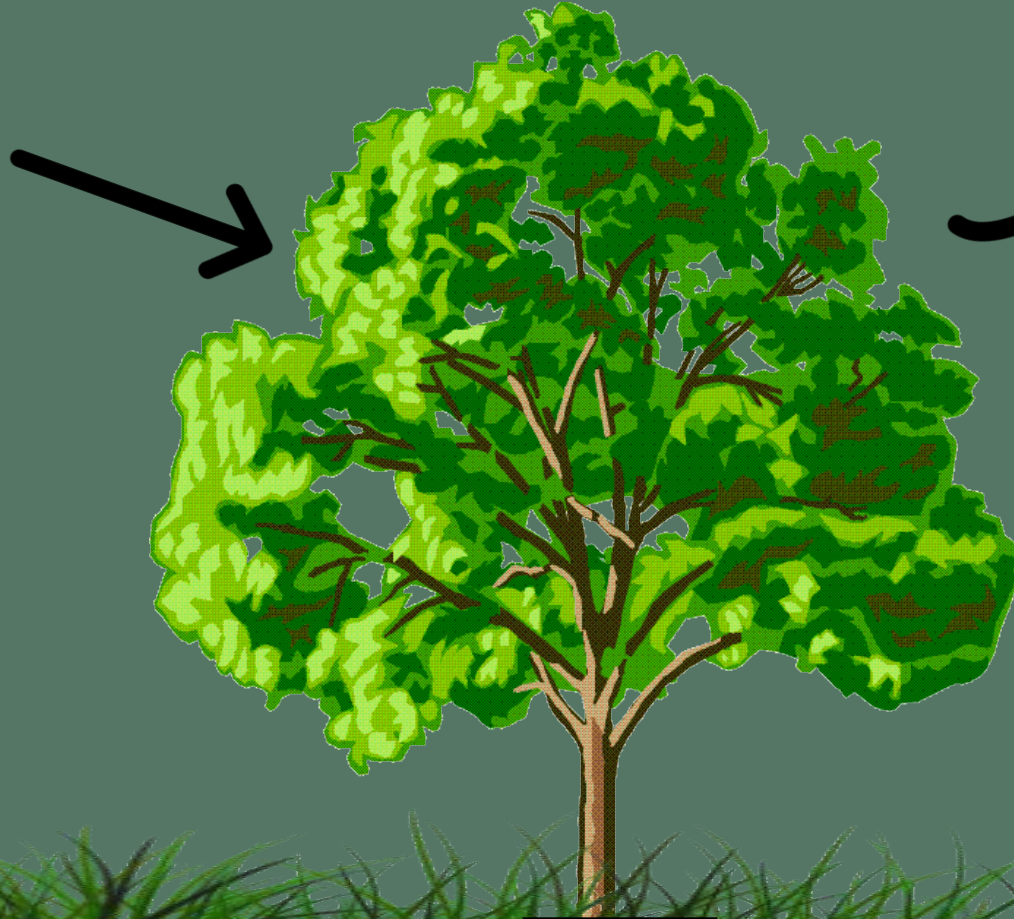
- Page 99 -

These values are only for the 2,425 trees that were sampled.

# Improving Air Quality

Item #A.

CO<sub>2</sub>, Metals  
& Pollutants



Oxygen

# Annual Monetary Benefits Include...

Item #A.

\$3,140  
↑  
Carbon  
Sequestration



\$1,230  
↑  
Pollution  
Removal

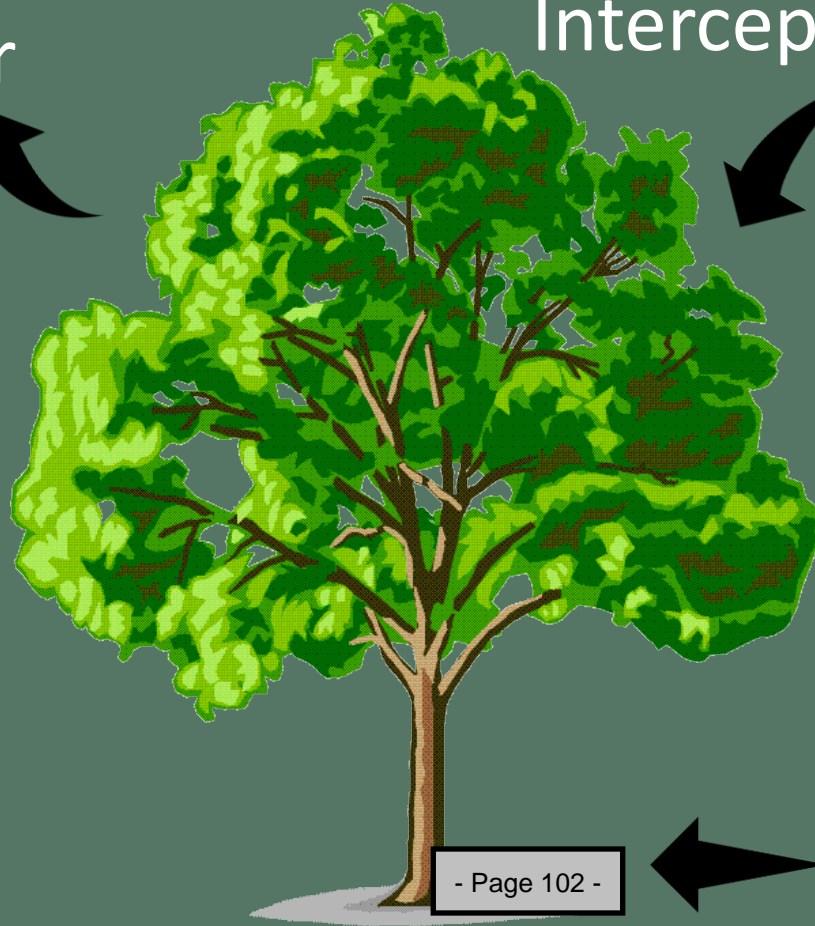
These values are only for the 125 trees that were sampled.

# Let's Talk Rain

Item #A.



Water  
Vapor



Rainwater  
Intercepted



Rainwater & Runoff





# Annual Monetary Benefits Include...



**\$3,080**

**Avoided Runoff**

**These values are only for the 2,425 trees that were sampled.**

# Environmental Summary

Item #A.

Energy  
Conservation

Provides  
Habitat

Removes  
Pollutants



Absorbs  
Runoff

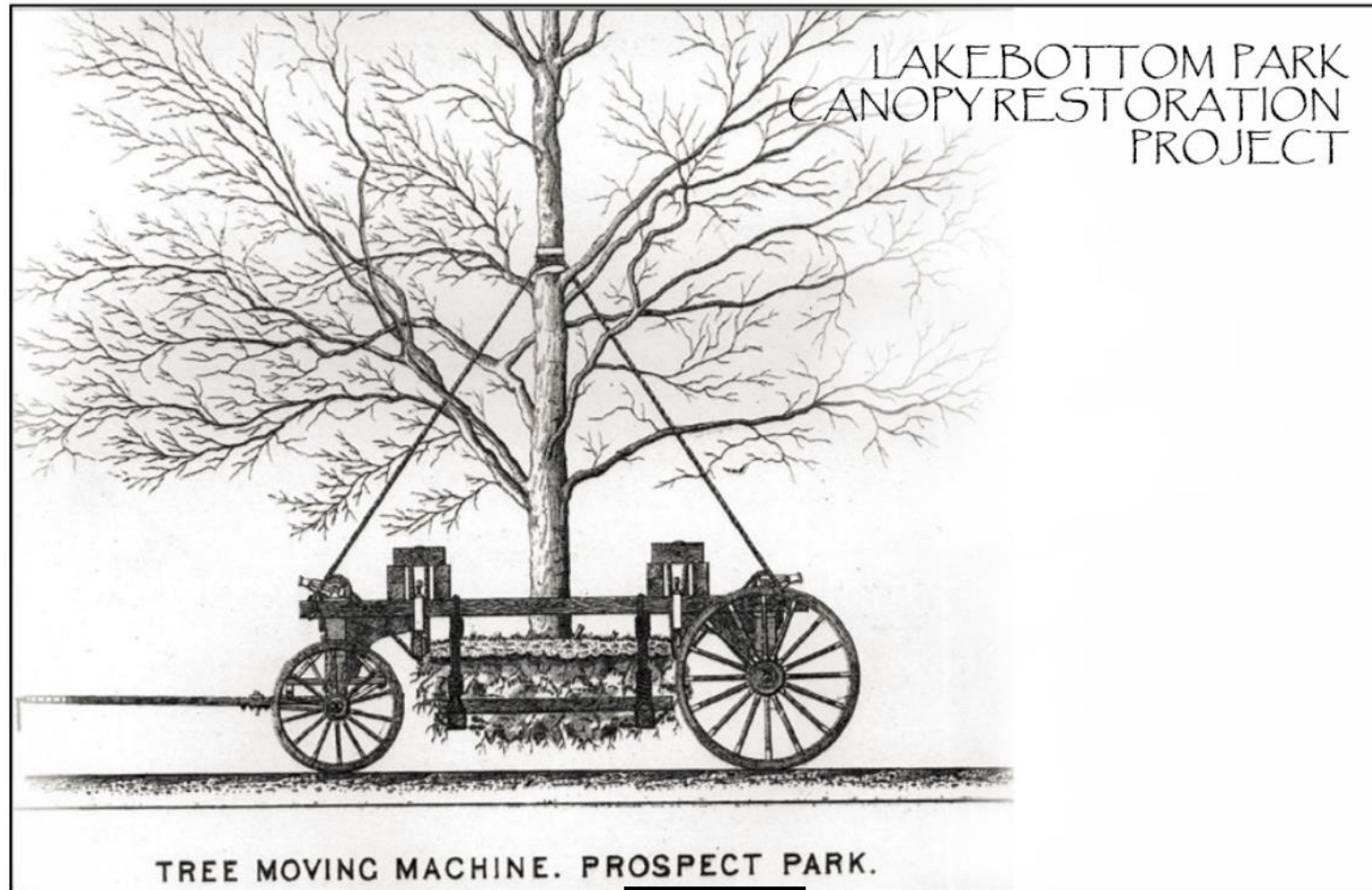
Removes CO<sub>2</sub>

Produces  
Oxygen

The value of a tree is more than what you can see on the surface...

# Creative Solutions & Partnerships

Item #A.



# Creative Solutions at Work







Item #A.

**Item Attachment Documents:**

B. Demolition Update - John Hudgison, Inspections and Codes Director



# Clean Up Columbus Update

January 14, 2019



## Mayor's Initiative

- Mayor Henderson & City Council committed up to \$1,000,000.00 for demolitions and lot clearings around the City in this years City Budget.
- Would target properties such as trailer parks and other properties that have extensive liens or foster crime.



# Demolitions

- City NEVER takes ownership of property but only abates the nuisance (the structure).
- Demolition is complete and the property owner is billed for the cost with a lien placed on the property.
- Property Owner cannot sell property until liens have been paid for.



# Clean Up Columbus Timeline

<b>July 31<sup>st</sup> , 2019</b>	Lot Clearing Starts for 4325 Old Cusseta Road (Grand Oak Estates) <span>Item #B.</span>
<b>August 13<sup>th</sup>, 2019</b>	First Reading for 21 Houses for Demolition.
<b>August 27<sup>th</sup>, 2019</b>	Second Reading for 21 Houses for Demolition.
<b>September 7<sup>th</sup> , 2019</b>	Work Completed at 4325 Old Cusseta Rd.
<b>September 13<sup>th</sup>, 2019</b>	Lot Clearing started on 988 Farr Rd. (Pine Tree Estates)
<b>October 8<sup>th</sup>, 2019</b>	First Reading for 10 Additional Houses for Demolition.
<b>October 9<sup>th</sup>, 2019</b>	Lot Clearing started on 527 Farr Rd. (Ft. Benning Estates)
<b>October 22<sup>nd</sup> , 2019</b>	Second Reading for 10 Additional Houses for Demolition.
<b>December 9<sup>th</sup>, 2019</b>	<span>- Page 112 -</span> work Completed at 527 Farr Rd.



# Results





Grand Oak Estates  
Before



Grand Oak Estates After





Ft. Benning Estates  
Before



Ft. Benning Estates After



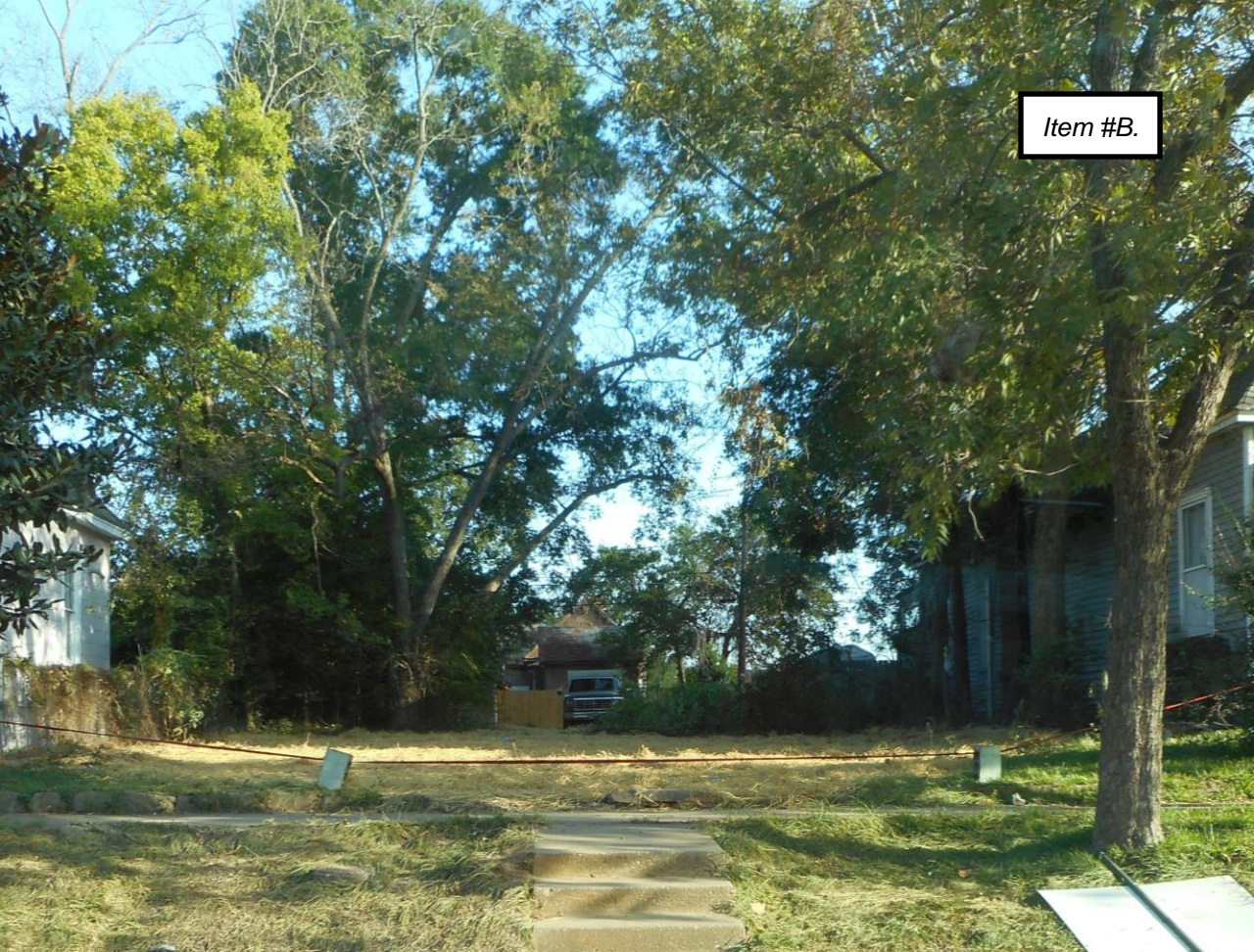


**CLEANING UP COLUMBUS:**  
THE CITY'S \$1 MILLION DOLLAR INVESTMENT  
AGAINST BLIGHT

**NOTICE**

PLEASE BE NOTIFIED THAT AN EXAMINATION WAS MADE OF THIS PROPERTY AND THE BUILDING WAS FOUND TO BE UNFIT FOR HUMAN HABITATION OR OCCUPANCY AND IS SO DESIGNATED. UNDESIRABLE AND UNLAWFUL THAT IT CREATES A SERIOUS HAZARD TO THE HEALTH AND/OR SAFETY OF THE PUBLIC.

COLUMBUS CITY COUNCIL IS IN THE PROCESS OF APPROVING THE DEMOLITION OF THIS PROPERTY AND SAID PROPERTY WILL BE TORN DOWN IN THE NEXT FEW WEEKS. IF YOU HAVE ANY QUESTIONS OR INFORMATION OF THE DEMOLITION OF THE PROPERTY OR NEW INFORMATION OF OWNERSHIP, PLEASE CONTACT THE INSPECTIONS & CODE OFFICE AT 706.443.4138.



# 1121 17<sup>th</sup> St Before & After





Item #B.

# 1004 38<sup>th</sup> St Before & After





Item #B.

3308 & 3310 6<sup>th</sup> Ave Before & After

**CLEANING UP COLUMBUS**  
THE CITY'S \$1 MILLION DOLLAR INVESTMENT AGAINST BLIGHT

**Columbus GEORGIA**  
We do amazing.

**NOTICE**

INSPECTIONS & CODE OFFICE

PLEASE BE NOTIFIED THAT AN EXAMINATION WAS MADE OF THIS PROPERTY, AND THE BUILDING WAS FOUND TO BE UNFIT FOR HUMAN HABITATION OR OCCUPANCY AND IS SO DILAPIDATED, UNSANITARY, AND UNSAFE THAT IT CREATES A SERIOUS HAZARD TO THE HEALTH, AND/OR SAFETY OF THE PUBLIC.

COLUMBUS CITY COUNCIL IS IN THE PROCESS OF APPROVING THE DEMOLITION OF THIS PROPERTY AND SAID PROPERTY WILL BE TORN DOWN IN THE NEXT FEW WEEKS. IF YOU HAVE ANY QUESTIONS REGARDING THE DEMOLITION OF THE PROPERTY OR NEW INFORMATION PLEASE CONTACT THE INSPECTIONS & CODE OFFICE AT (706) 653-4126.

12/06/2019





Item #B.

# 3803 Meritas Dr Before & After

10.22.201

05.2





Item #B.

# 3603 4<sup>th</sup> Ave Before & After





Item #B.

## 24 Mason Dr Before & After



*Item #B.*

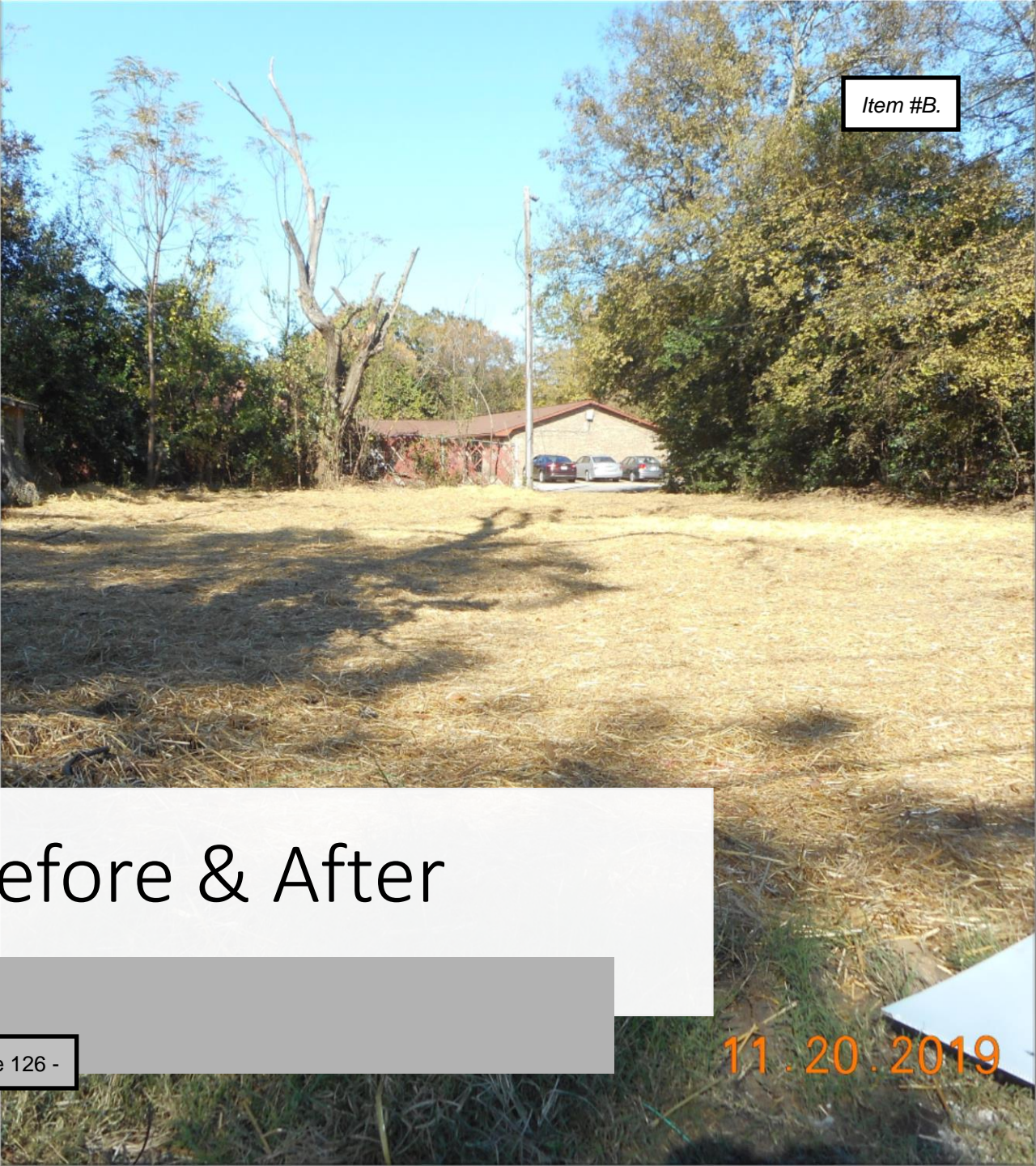
# 34 Mason Dr Before & After





2709 Lumpkin Ct Before





Item #B.

615 23<sup>rd</sup> St Before & After

11.20.2019





Item #B.

**CLEANING**  
THE CITY'S \$1 MILLION AGAINST  
**Columbus**  
GEORGIA  
We do amazing. **NOTICE**  
PLEASE BE NOTIFIED THAT AN EXAMINATION OF THIS PROPERTY AND SAID PROPERTY, AND THE BUILDING WAS DETERMINED TO BE A HUMAN HABITATION OR OCCUPANCY UNDESIRABLE, AND UNSAFE THAT IT CREATES A HEALTH, AND/OR SAFETY HAZARD.  
COLUMBUS CITY COUNCIL IS IN THE PROCESS OF DEMOLITION OF THIS PROPERTY AND SAID PROPERTY WILL BE TAKEN DOWN IN THE NEXT FEW WEEKS. IF YOU HAVE ANY INFORMATION REGARDING THE DEMOLITION OF THE PROPERTY OR NEW OWNERSHIP, PLEASE CONTACT THE INSPECTION DEPARTMENT AT (706) 653-4126.

# 710 26<sup>th</sup> St Before & After





Item #B.

216 28<sup>th</sup> St Before & After

06/11/2019





Item #B.

# 79 Mathews St Before & After





Item #B.

4816 13<sup>th</sup> Ave Before & After

10.22.2019





Item #B.

## 1800 Lincoln St Before & After





Item #B.

# 142 31<sup>st</sup> St Before & After

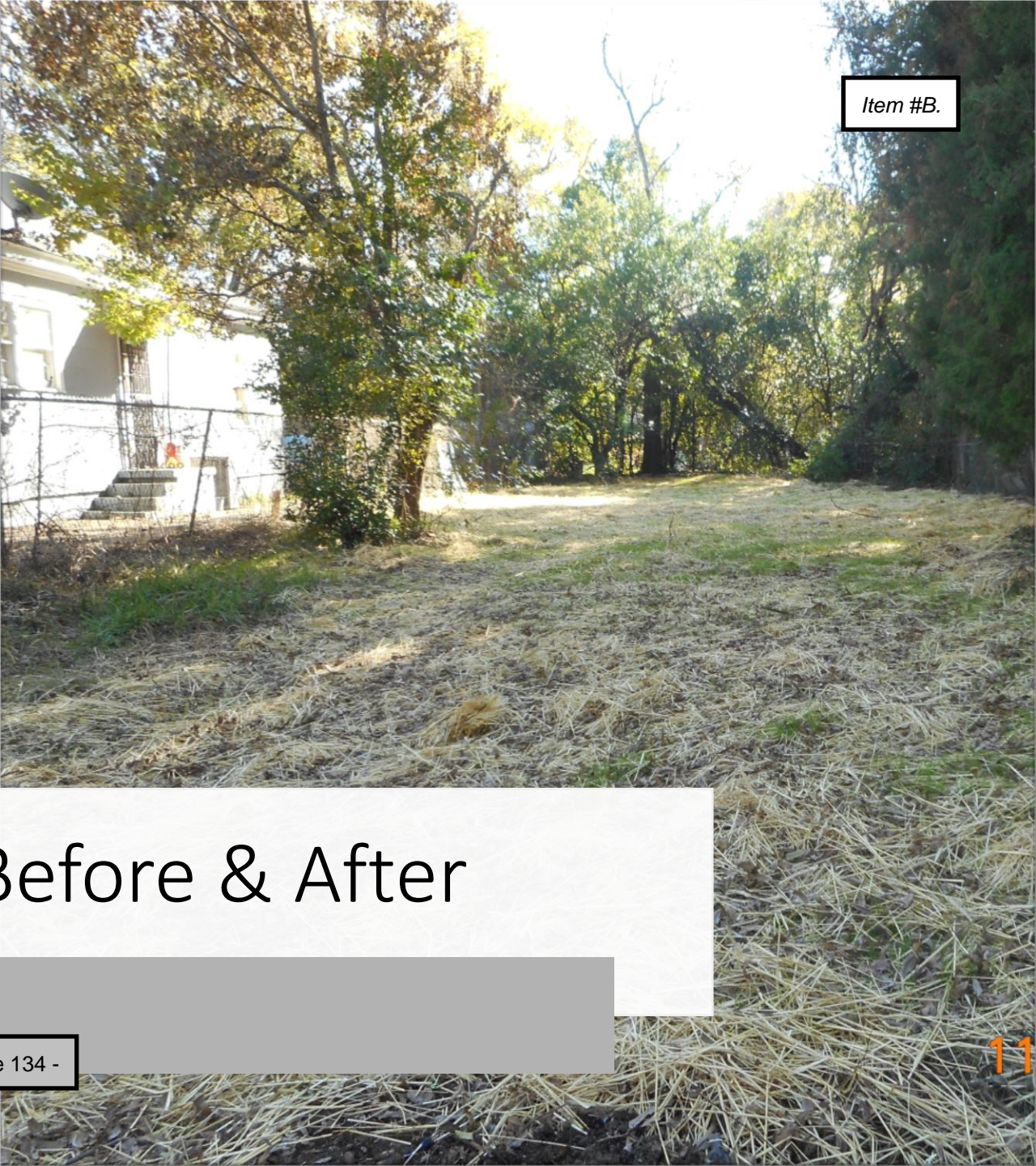




Item #B.

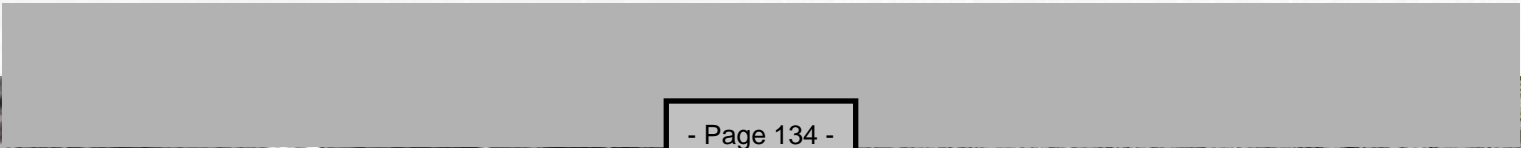
237 21<sup>st</sup> Ave Before & After





Item #B.

1512 27<sup>th</sup> St Before & After





# Clean Up Columbus by the Numbers

\$188,500.00	4325 Old Cusseta Road Trailer Park Lot Clearing	Item #B.
\$217,127.14	17 Houses to Council in August for Demolition	
\$94,250.00	Work Performed on 988 Farr Road Trailer Park	
\$120,400.00	10 Houses to Council in October (Proposed) Demolition	
\$229,500.00	527 Farr Road Trailer Park Lot Clearing	
\$845,777.14	Estimated Total Spent	



Special Enforcement Cases

405

Last update: a few seconds ago

Property Maintenance Cases

208

Last update: a few seconds ago

## Code Case Dashboard

On the Demolition List

156

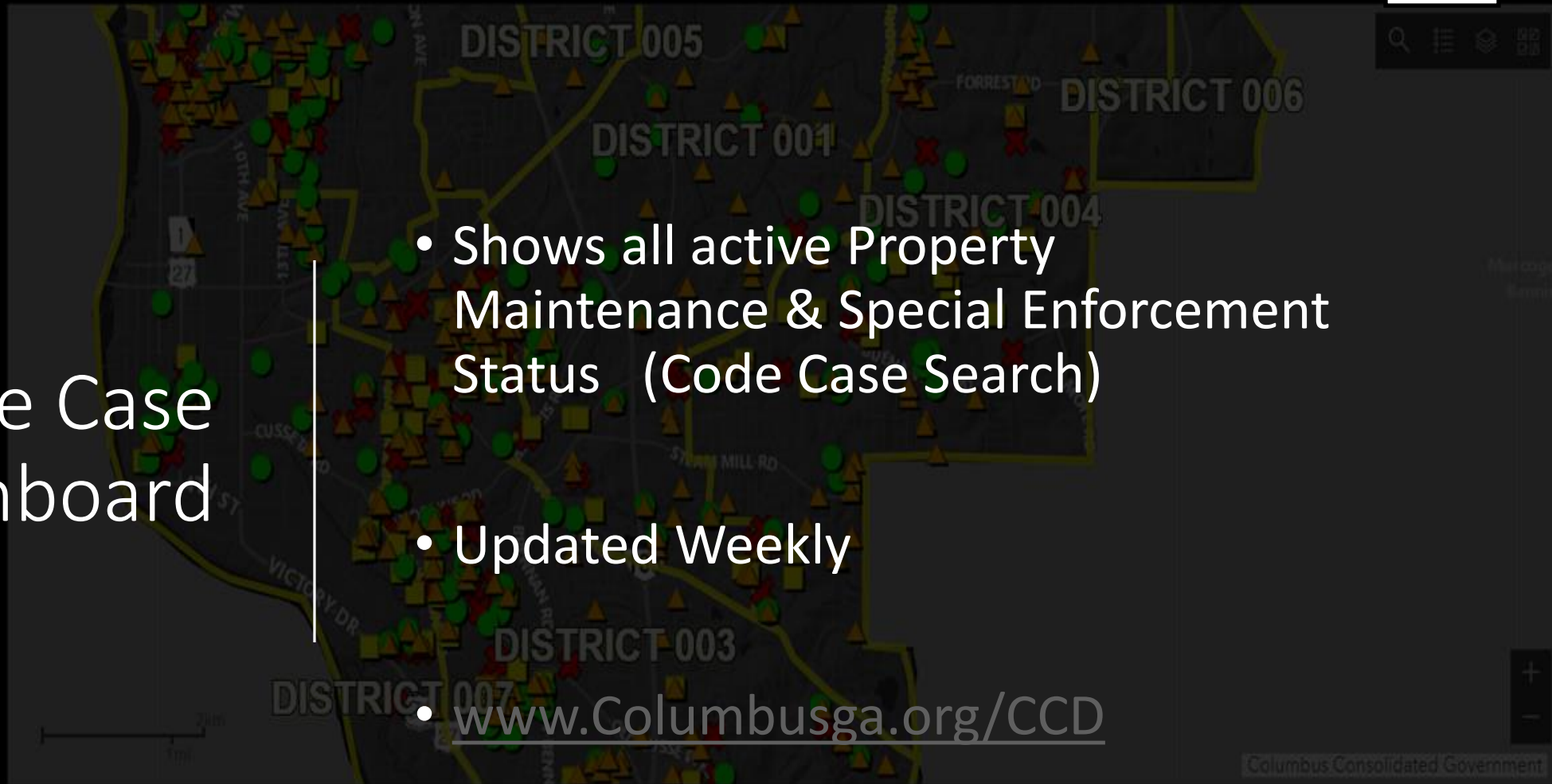
Last update: a few seconds ago

City-Demolished Properties

211

Since 2009

Last update: a few seconds ago



- Shows all active Property Maintenance & Special Enforcement Status (Code Case Search)

- Updated Weekly

- [www.Columbusga.org/CCD](http://www.Columbusga.org/CCD)

A large orange Doosan excavator is shown in the process of demolishing a brick building. The excavator's arm and bucket are positioned over the structure, which is partially collapsed. Debris, including bricks and wooden beams, is scattered on the ground. In the background, several large white cylindrical storage tanks are visible under a clear blue sky. A worker in a bright yellow safety jacket and a red hard hat stands near the excavator's cab. The text "Georgia Ports Authority Tank Farm Demolition" is overlaid in large white letters, with a thin vertical line separating it from the excavator's arm.

# Georgia Ports Authority Tank Farm Demolition



Item #B.







# Georgia Ports Authority Tank Farm Demolition

---







# Clean Up Columbus Update

January 14, 2019



**Item Attachment Documents:**

C. Virginia College Update - Pam Hodge, Deputy City Manager

# VIRGINIA COLLEGE BUILDING UPDATE 5601 VETERANS PARKWAY

City Council Meeting  
January 14, 2020



# HISTORY

Item #C.



- Per O.C.G.A. 31-3-9, the governing body of the county shall provide the county board of health with quarters and equipment sufficient for its operation.
- Current location is 2100 Comer Avenue – Occupies approximately 43,170 sf plus Vector Control which is housed outside (storage, office space, 23 vehicles/10 trailers)
- Health Department, District Office and other umbrella agencies occupy approximately 80,000 sf
- Shares a building with the West Central Health District, DFACS and New Horizons – total building is approximately 240,000 sf
- Building was originally owned by the Medical Center Hospital Authority/Columbus Regional Healthcare, but purchased in 2016 by Family Holdings Sub, LLC

# HISTORY

Item #C.



- The current annual payment is \$321,827 (Around \$7.15/sf)
- The annual payment includes a base rent charge (\$166,631) and a common area charge (approximately \$156,503)
- Common Area Charges include Janitorial, Security, Maintenance, Property Management and Taxes.
- The current lease expires on June 30, 2020 and the lease payment is expected to increase (Approximately \$6 - \$17 per sf / \$482,000 - \$950,000 annually) in addition to common area charges



## TIMELINE

- City met with Health Department in 2018 and 2019
- Market study of rents provided to Health Department in October 2019
- Council Discussion – November 5, 2019
- Council Approval – November 12, 2019
- Offer Made and Accepted at \$2.5 million – November 14, 2019
- Contract Signed – November 20, 2019
- Due Diligence Period – November 20, 2019 – present
  - Includes reviewing space allocation, assessment of the building and building systems, compiling renovation costs, assessing public transportation requirements, etc.

## 5601 VETERAN PARKWAY (FORMER VIRGINIA COLLEGE)

- 70,140 sf building located on a 7.2-acre site (60,000 lower level, 10,140 street level)
- Next to Walgreens at Veterans Parkway @ Whitesville Road
- Built in 1975/Renovated in 2011 for Virginia College
- Sales Price (Listed) - \$3,200,000
- Offer Price - \$2,500,000
- Renovation estimated at \$2,500,000
- Annual Debt Service for 20 years for \$5,000,000 = \$310,000/year @ 2.07%





## SERVICES

### 5601 VETERANS PARKWAY

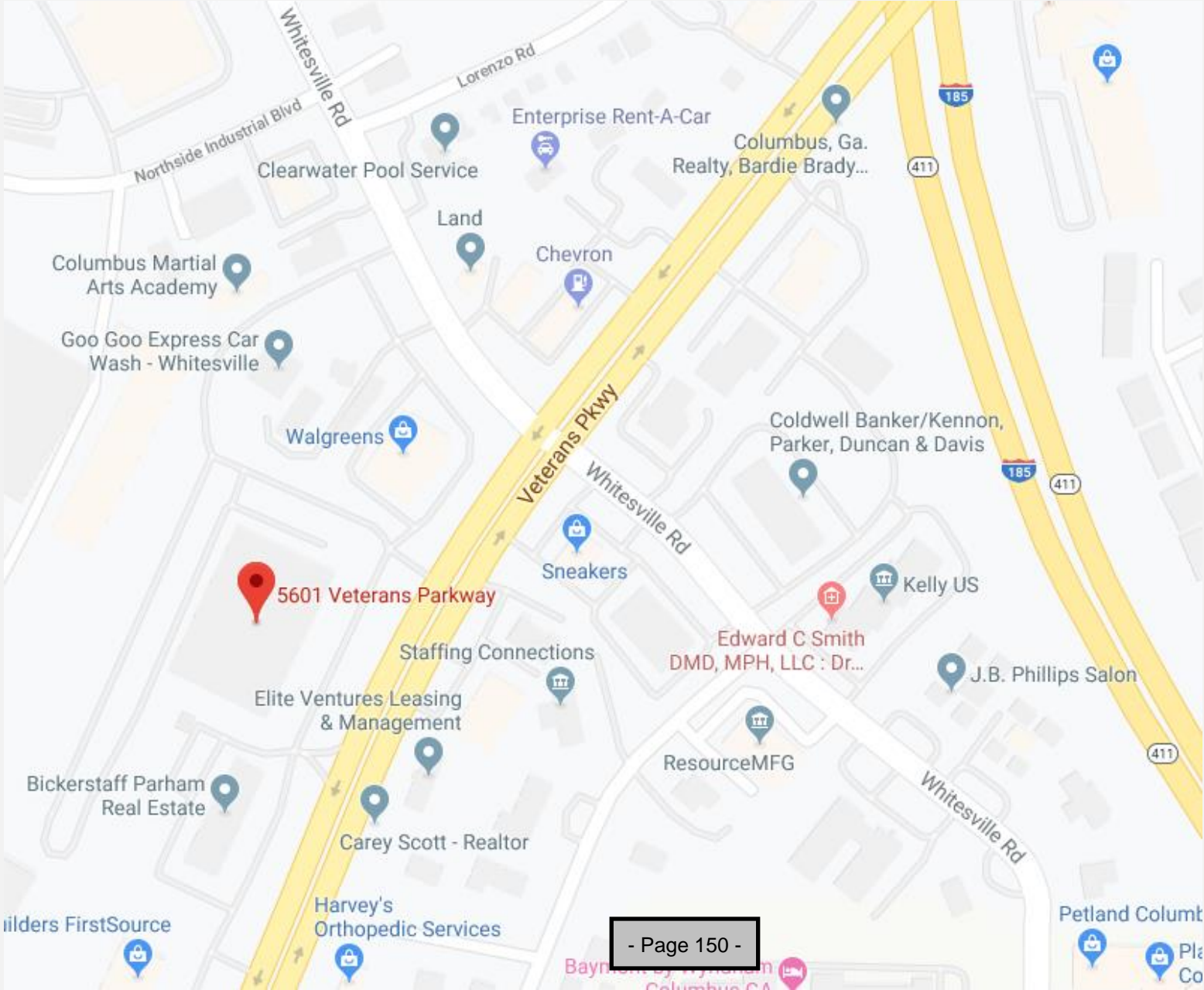
- Clinical Services/Educational Services
  - Vital Records
  - Immunizations
  - WIC
  - Clinical Services
  - Services to students & schools
  - Teen Health
  - Children 1<sup>st</sup>
  - Women's Health

### 2100 COMER AVE.

- Residential and Business Services
  - Environmental Health
  - Septic systems, Public swimming pools, Tattoo artists and parlors, Well water sampling, Tourist accommodations, Restaurants
  - Vector Control
  - Emergency Preparedness
  - District Administration







# QUESTIONS



**Item Attachment Documents:**

D. Government Center/Capital Projects Update - Pam Hodge, Deputy City Manager

# Government Center / Capital Projects Input Update

January 13, 2020

Item #D.



# TIMELINE FOR 2020 SPLOST (General Election)

2

Item #D.



# Government Center Planning Process - Procurement Timeline

3

Item #D.



- Page 155 -





# Government Center Planning Process - Procurement Timeline - REVISED



# CURRENT CAPITAL PROJECTS SURVEY RESULTS

5

Item #D.

- ▶ Public Meetings surveys received = 31
  - ▶ 8 Public Meetings in Oct and Nov 2019
- ▶ On-line surveys received = 764
- ▶ Survey deadline is January 15, 2020



# ONGOING PROCESS

6

Item #D.

- ▶ Consultant has been conducting sessions with Government Center personnel related to the Space Needs Assessment
- ▶ Recommendations for office space standards are being developed
- ▶ Consultant is evaluating the existing Government Center for the Renovation option

# Questions?



**Item Attachment Documents:**

**January 17, 2020**

**6. Executive Recruitment Services – RFQ No. 20-0003**

Scope of RFQ

Obtain submissions from executive search firms interested in being on a comprehensive Recruitment List to assist Columbus Consolidated Government in recruiting for various governmental positions, such as: Fire/EMS Chief, Police Chief, City Attorney, Community Reinvestment Director, etc. Firms must specialize in providing recruitment services for local and/or state governmental entities.

**January 22, 2020**

**7. Tire Leasing Services for City Buses (Annual Contract) – RFB No. 20-0028**

Scope of Bid

Provide tire leasing services for City Buses to the Columbus Consolidated Government Department of Transportation/METRA Transit System on an “as needed” basis. The contract term shall be for three (3) years.

**8. Miscellaneous Equipment – RFB No. 20-0022**

Scope of Bid

Provide the following miscellaneous equipment for various departments:

Option 1: Compact Tracked Skid Steer Loader w/Attachments (1) – Rainwater Division

Option 2: Dual Axle Utility Trailers (2) – Street Division (1), Rainwater Division (1)

Option 3: Dual Axle Utility Trailers with Tool Carrying Cage (2) – Beautification Division

Option 4: Zero-Turn Mower with Metal Collection Unit (2) – Beautification Division

Option 5: Forklift (1) – Fleet Management

Option 6: Asphalt Hot Box with Infrared Recycler (1) – Street Division

*Vendors may bid on one or more of the listed options.*

**9. Cleats for Al-Jon Compactor – RFB No. 20-0029**

Scope of Bid

Provide cleats for an Al-Jon 500 compactor.

**10. Bucket Truck with Aerial Device – RFB No. 20-0044**

Scope of Bid

**Columbus Consolidated Government  
Bid Advertisement - Agenda Item**

**January 17, 2020**

**1. Executive Recruitment Services – RFQ No. 20-0003**

Scope of RFQ

Obtain submissions from executive search firms interested in being on a comprehensive Recruitment List to assist Columbus Consolidated Government in recruiting for various governmental positions, such as: Fire/EMS Chief, Police Chief, City Attorney, Community Reinvestment Director, etc. Firms must specialize in providing recruitment services for local and/or state governmental entities.

**January 22, 2020**

**2. Tire Leasing Services for City Buses (Annual Contract) – RFB No. 20-0028**

Scope of Bid

Provide tire leasing services for City Buses to the Columbus Consolidated Government Department of Transportation/METRA Transit System on an “as needed” basis. The contract term shall be for three (3) years.

**3. Miscellaneous Equipment – RFB No. 20-0022**

Scope of Bid

Provide the following miscellaneous equipment for various departments:

Option 1: Compact Tracked Skid Steer Loader w/Attachments (1) – Rainwater Division

Option 2: Dual Axle Utility Trailers (2) – Street Division (1), Rainwater Division (1)

Option 3: Dual Axle Utility Trailers with Tool Carrying Cage (2) – Beautification Division

Option 4: Zero-Turn Mower with Metal Collection Unit (2) – Beautification Division

Option 5: Forklift (1) – Fleet Management

Option 6: Asphalt Hot Box with Infrared Recycler (1) – Street Division

*Vendors may bid on one or more of the listed options.*

**4. Cleats for Al-Jon Compactor – RFB No. 20-0029**

Scope of Bid

Provide cleats for an Al-Jon 500 compactor.

**5. Bucket Truck with Aerial Device – RFB No. 20-0044**

Scope of Bid

Provide one (1) 36' bucket truck with aerial device to be used to install and maintain traffic signals, school flashers, and intersection flashers by Engineering Department staff.

**January 29, 2020**

**1. PI 0011436 – Muscogee County Buena Vista Road Improvements at the Spider Web – Phase I – RFB No. 20-0035**

Scope of Bid



Phase I of the Buena Vista Road Improvements at the Spider Web includes construction of a new section of Annette Avenue; a roundabout at the intersection of Annette Avenue and Martin Luther King, Jr. Boulevard; installation of a new traffic signal at Annette Avenue and Buena Vista Road; and rough grading and utility relocations to prepare the project site for Phase II of this project.

Specific items included in Phase I are clearing and grubbing, grading, asphalt paving, curb and gutter, sidewalk, water and sewer installations, striping, signage, and traffic signal equipment installation.

**February 5, 2020**

**1. Sports/Uniform Active Apparel (Annual Contract) – RFB No. 20-0006**

**Scope of Bid**

Provide sports/uniform active apparel to include: Tee shirts, sweatshirts, polo shirts, hats, caps, jackets, etc. to the Public Works Department, Columbus Fire & EMS Department, Parks & Recreation Department, METRA Transportation Department and other Departments. The items will be purchased on an “as needed” basis. The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods.





**Item Attachment Documents:**

- 1. RESOLUTION:** A Resolution excusing Councilor Jerry ‘Pops’ Barnes from the December 10, 2019 Council Meeting.

A RESOLUTION

NO. \_\_\_\_\_

A Resolution excusing Councilors absence.

-----

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES:

Pursuant to Section 3-103(6) of the Charter of Columbus, Georgia, Councilor Jerry “Pops” Barnes is hereby excused from attendance of the Council Meeting of December 10, 2019 for the following reasons:

Personal Business:

-----

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 14<sup>th</sup> day of January, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Thompson	voting _____
Councilor Woodson	voting _____

\_\_\_\_\_  
Sandra T. Davis  
Clerk of Council

\_\_\_\_\_  
B. H. “Skip” Henderson, III  
Mayor

**Item Attachment Documents:**

- 2. ANIMAL CONTROL ADVISORY BOARD:** Email correspondence from Carol Bassett resigning from her seat.



**From:** Carol Bassett <[7carolb@gmail.com](mailto:7carolb@gmail.com)>  
**Sent:** Thursday, December 12, 2019 9:34 AM  
**To:** Contreana Pearson <[CPearson@columbusga.org](mailto:CPearson@columbusga.org)>  
**Subject:** [EXTERNAL] Resignation

To whom do I submit my resignation from this board?  
Thanks.  
Sent from my iPad

**Item Attachment Documents:**

- 3. KEEP COLUMBUS BEAUTIFUL COMMISSION:** Letter of Resignation from Mr. Warren Wagner.

Ms. Glisson,

Thank you for your email. I recently accepted a new position in Georgia Power that is in Savannah, Georgia. Therefore I will not be able to continue with KCBC due to the relocation. Please let me know if this suffices as a resignation notice. Thank you.



*Warren Wagner*  
*Land Mgt. Specialist, SR*  
*Bartletts Ferry and Lake Jackson Resources*  
1516 Bartletts Ferry Road  
Fortson, GA 31808  
O: 706.317.6047  
M: 404.851.4841  
E: [whwagner@southernco.com](mailto:whwagner@southernco.com)  
Visit: <http://georgiapowerlakes.com/bartlettsferry/shoreline-management/>  
Lake Info: <https://www.georgiapower.com/community/environment/lakes-rivers.html>



**Item Attachment Documents:**

- 4. EMPLOYEE BENEFITS COMMITTEE:** Email correspondence from the Human Resources Department recommending that Holli Browder- Director of Parks and Recreation Department fill the unexpired term of Laura Johnson (*No longer an employee of the city government*) in the Department Director or Assistant Director seat. The term expires on April 30, 2022.

FW: EMPLOYEE BENEFITS COMMITTEE (POSITION REPLACEMENT)

Amaris T Belt [Belt.Amaris@columbusga.org](mailto:Belt.Amaris@columbusga.org)

To: Sandra T Davis <Davis.Sandra@columbusga.org>

Good Morning Mrs. Davis,

I hope you are having a great day so far. This email is on behalf of Mrs. Reather Hollowell and in regards to the Employee Benefits Committee. Mrs. Laura Johnson will be retiring her position on the board and Mrs. Holli Browder of Parks & Recreation has agreed to serve in her place. I have forwarded her board application/nomination form to you in hopes that you could include it on the committee's agenda.

Thank you so much for all you do and I look forward to hearing from you.

Kindest regards,

**Amaris T Belt**

Administrative Assistant, HR  
Columbus Consolidated Government  
Direct Line: 706-225-3636

**Item Attachment Documents:**

**5. Minutes of the following boards:**

Airport Commission, November 20, 2019.

Aquatic Commission, May 30, 2019.

Board of Elections and Registration, November 7, 2019.

Board of Tax Assessors, #42-19, #43-19, #44-19, #45-19 and #46-19.

Columbus Board of Health, October 23, 2019.

Development Authority, November 7 and December 12, 2019.

Housing Authority of Columbus, July 17, September 18 and November 7, 2019.

Land Bank Authority, October 17, 2019.

Planning Advisory Commission, November 6, 2019.

Tree Board, November 19, 2019.



**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, NOVEMBER 20, 2019 AT 9:30 AM**

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Mr. Carl Rhodes, Jr., Chairman	December 31, 2019
Mr. Thomas G. O. Forsberg, Treasurer	December 31, 2020
Mr. James Barker	December 31, 2023

The following Commission members were absent:

Ms. Tana McHale, Vice Chairwoman	December 31, 2021
Mr. Donald D. Cook, Secretary	December 31, 2022

Staff members present:

Amber Clark, C.M., Airport Director  
W. Donald Morgan, Jr., Legal Counsel  
Monica Stone, Human Resources Manager  
Garry Parker, Maintenance Manager  
Sonya Overton, Marketing Manager  
Michele Renfroe, Flightways Columbus Manager  
Andre’ Parker, Public Safety Chief  
Roy Hightower, Finance Director  
Daniel M. Thomas, Sr., Airfield Operations Supervisor  
Lillian Pevitt, Public Safety  
Adrian Sellers, Public Safety

Others present:

Brian Thompson, RS&H; Phil Cannon, WK Dickson; Bill Tudor, Holt Consulting; Robert Boehnlein, Columbus Aero Service; Dan Dawson, River City Aero Club; Greg Russell, Pezold Air Charters, LLC; Mike VanWie, Michael Baker International; Terry Wiggins, GA Committee; Richard DesPortes, Austin Edwards, Speedbird Aero; John Stark, Stark Avonics; John Walden, III., Marty Flournoy

**BUSINESS OF THE MEETING**

Mr. Carl Rhodes, Jr., welcomed everyone to the November 20, 2019 Commission Meeting, prior to calling the meeting to order.

Motion by Mr. Don Cook to approve the minutes for the October 23, 2019 Columbus Airport Meeting; seconded by Mr. Thomas Forsberg and unanimously approved by the Commission.  
Ayes: 3 / No: 0

**CONSIDER APPROVAL OF LEASE WAIVER RECOMMENDATIONS**

Ms. Clark stated that Ms. Michele Renfroe will be providing the information for the Lease Waiver Recommendations.

Ms. Renfroe stated during our lease update process this year we had several tenants asking for waivers for insurance, registrations and purchasing aircraft. Amber, James and I being appointed by the Commission as the Lease Policy Wavier committee met to go over the waivers to submit to the Commission for approval.

Mr. Charles Duke in 17G requested 2 years to get a registration and insurance liability coverage. We are recommending approval for waiver of 3 months.

Mr. Gary Kunday in 18B & 21F requested 3 years to complete experimental aircraft build. We are recommending a one-year waiver on both with a 6 month check in for progress.

Dr. Fred Flandry in 1A requested 3-6 months to get insurance coverage. We are recommending approval for waiver of 3 months.

Mr. Dan Attaway in 1C requested 3-6 months to get insurance coverage. We are recommending approval for 6 months.

Mr. Richard Knapp in 3A requested 3-6 months to purchase new aircraft. We are recommending approval for 6 months.

Mr. Calvin Kelly in 3E requested 2 years for children to get registration and insurance. We are recommending approval for 6 months.

Mr. Lance Dorman in 18E requested 1 year to purchase aircraft. Looked at several aircraft purchases that have fallen through. We are recommending approval for 6 months to review for progress.

Mr. Tommy Giles in 5G requested 2 years to get insurance coverage. We are recommending approval for 3 months.

Mr. Al Pickens in 6A requested 6 months to purchase aircraft. Has had several pre-buys fall through. We are recommending approval for 6 months to review for progress.

Mr. Forsberg thanked Ms. Renfroe for providing all this information in detail. Generally, he is supportive of all of this but, wants like to know if there are specific situations or circumstances why certain individuals wouldn't be given consistent treatment? He stated Ms. Renfroe had referenced that Mr. Attaway is going through and asking for a period of six months of time on his aircraft for insurance coverage, while Dr. Flandry is only receiving a three-month time period given.

Ms. Renfroe stated yes there are, some of the tenants do not have a current registration and insurance. Some of them have already applied for their registrations and they are in route so she shortened their time where it would only take three months are less to get their insurance. The only other instance would be if with insurance coverage, if they have an experimental aircraft, they may not be able to get certain types of policies. She has followed up with a couple of insurance companies, asking them about the liability portion of a grounded aircraft. Some of them may not have their flight time, their aircraft might be going through their annual. There should be no issues for them to get a ground policy for their aircraft. We want to make sure we are giving them enough time in bringing this information to you.

Mr. Forsberg stating that is fine, what the Commission is trying to achieve consistently across everybody in treatment. So, if there are specific reasons why they'd need more time or exceptions to policy, we need to understand that.

Mr. Cook asked Ms. Renfroe if the timelines work for the people requested? Has she had a discussion with them at all?

Ms. Renfroe stated yes, she has the lease waivers with her, they filled them out themselves as their particular request, when they signed their new leases signed, back in August and September 2019. She has already given them the time they requested, now she extending their time a little bit further.

Mr. Cook inquired if the tenants come up on the end of that time, and still need more time?

Ms. Renfroe said she would bring it back to the Commission Board, give the progress that has been made along with the issues at that time. Then we will bring it back through this process again if they are asking for an additional waiver for more time.

Mr. Cook thanked Ms. Renfroe.

Mr. Barker said this took a lot of time with this, we normally meet for an hour, this took two hours. We made some calls to industry professionals that we rely on for information regarding hangar leasing and insurance requirements. They gave us the necessary information to make these decisions. We did our due diligence on this and he feels comfortable for the decisions they made in time given to each individual party for accomplishing what they needed to accomplish.

Mr. Rhodes stated with the proposal and the recommended amount of time, the folks that have applied, do they know what will be considered?

Ms. Renfroe said they do not, so that's why we will go back through the process, it is based on what they were asking. It will go back for their approval whether they asked for between three months and two years to do certain things to their aircraft, it will go back to them now with the approval, none of their time was shortened. Once the Commission says yes, we are in agreement to this or if they have any issues on this, at that time we will bring it back to the table.

Mr. Rhodes thinks this a good point to be clear, we want to be reasonable to both ways, right?

Ms. Renfroe answered correct.

Ms. Rhodes if something is not going to work, for reasons that are obvious, or if is something that is not going to work, like building an aircraft and it will take longer than you think., we need to know that. No other questions than like the registration and insurance for Mr. Duke, he has three months to do that, and he already has his registration?

Ms. Renfroe said yes.

Mr. Rhodes, said with the timing on the request, Mr. Attaway has six months for his request? He asked Ms. Renfroe if these questions were what was addressed with Mr. Forsberg, correct?

Ms. Renfroe agreed, that is correct. The difference between the two tenants, having conversations with the tenants, knowing what they are asking for? Mr. Attaway is getting his annual and trying to get his flight hours back into the process so he needed the more time for the mechanic to do that.

Mr. Cook added to that, make sure someone is tracking this really well. If we get right up on the ninety days, and we have a meeting, cancel a meeting, or something happens we can put them out with warning. He thinks this should happen in sixty days, to make sure they have the warning to make sure everything is going okay? Because if not it will be on us not them.

Ms. Renfroe agreed.

Mr. Barker said here again, they are not here to put anybody out, or be a hard line, we are just to keep people accountable so they are not just utilizing the hangar for storage, that they are here to actively trying to engage with the GA Committee. We are here to work with you is the bottom line.

Mr. Rhodes thanked Mr. Barker for his guidance and leadership on this as it is important to all of us across the board to all of us. We have to have reasonable standards for all to follow in all instances where people need more time, and to understand that too.

Mr. Richard DesPortes asked if he could ask Ms. Renfroe a question concerning this matter?

Motion by Mr. Thomas Forsberg to approve the Lease Waiver Recommendations; seconded by Mr. Don Cook and unanimously approved by the Commission. Ayes: 3 / No: 0



Mr. Richard DesPortes asked Mr. Rhodes if he could ask Ms. Renfroe a question pertaining to hangars at this time.

Mr. Rhodes stated yes if it pertains to this matter. Go ahead and ask her now.

Mr. DesPortes said as Mr. Forsberg said, in being fair about the waiver. He was inquiring that both of Mr. Gary Kunday's hangars currently are holding vehicles. He has nothing against Mr. Kunday himself but, for those that who do have aircraft that need a hangar this needs to be addressed. If someone has an airplane to come here and be commerce for the airport and cater to them. You, are you familiar both of his hangars are used for car storage?

Ms. Renfroe stated that she had visited Mr. Kunday's hangars and has pictures of those hangars. She had a discussion with Mr. Kunday, and made it well understood that we are going to do a six-month progress review, that he has to show progress with both of his aircraft. In one of his hangars he has a fully function aircraft, has a problem with one of the wings in hangar 18. In hangar 21 basically has two aircraft pieces leaning against the hangar. The conversation Mr. Kunday and I had was he was moving some of his cars out, and he would show progress for that review. If he does not show progress, we will bring it back and let you know he has not shown progress with those aircraft.

Mr. DesPortes asked how many years has Mr. Kunday rented the Hangar 21?

Ms. Renfroe said she did not know how many years he has rented Hangar 21.

Mr. DesPortes stated he is not beating up on Mr. Kunday, I think you should rent the hangars and get the income if they are sitting there empty. The point he was trying to make was that you got a 1930's wing off of Buker Young Meister leaning against the wall on one side and maybe took it down before Ms. Renfroe went over there. I have no problem with that Mr. DesPortes stores stuff in his hangar around his airplane. The point he is trying to make was Mr. Kunday never had any intent to get the airplane going. He is not trying to beat up on Mr. Kunday, if we are going to make policies like Mr. Forsberg said, and they are going to be fair to everybody, let's have a real look at things. Did you see any progress or a wood saw or anything that would make you think there was a progress was attempted at all? He realizes he may know more than he should about this matter. He reinstated he has no intent honestly and thanked the Commission for listening.

Mr. Barker thanked Mr. DesPortes for bringing this up, in the spirit of trust and building that trust with the GA Committee moving forward. We have to get this new process, and start with our best foot forward and let people see we are going to slam the door on them and to give them a chance. Recently, Mr. Kunday had an injury, he fell, we were going to give him less time than six months, because of that we are giving him a little extra time.

Mr. DesPortes thinks that is understandable, as long as you are not keeping a person with an airplane out of a hangar. Again, he is not beating up on Mr. Kunday.

Mr. Barker told Mr. DesPortes he did not think he was. He just wanted to explain the why and why we are doing it. We have the best of intentions for everybody involved!

Mr. Rhodes stated it is a balancing act, trying to make sure everybody is accountable for each other, and for the Commission at the same trying to be reasonable with what everybody's relationship is. He thanked Mr. Barker again for your leadership across the board on this along with Ms. Renfroe. He asked Ms. Renfroe to let them know when it comes time, watching the deadlines, how they are doing, checking up on them, if we need to change things one way or another, as this is very important. Let us know when the deadlines are getting close and other any information concerning this matter.

Ms. Renfroe said she would.

**CONSIDER APPROVAL FOR THE AVIATION ENGINEERING CONSULTANT  
SELECTION RECOMMENDATION**

On October 3<sup>rd</sup> the Columbus Airport solicited proposals from qualified aviation consulting firms to provide professional planning, engineering, architectural, and construction administration services in connection with the Airport Capital Improvement Plan.

The Commission received nine bid packages. Bids were submitted by: Alfred Benesch & Company, Crawford, Murphy & Tilly (CMT), Croy Engineering, Goodwyn, Mills Cawood (GMC), Holt Consulting Company, LLC., Michael Baker International, Pond, RS&H, & WK Dickson.

A selection committee was formed to review the submitted proposals based on the following criteria: Firm Qualifications and Experience, Key Personnel Qualifications and Experience, Relevant Project Experience, Time Management, Planning & Budget Management, Geographical Location, References, Performance on Past Similar Projects, Familiarity with the FAA and GDOT Aviation Programs, Workload, & Responsiveness to the RFQ.

The top three scoring firms, Holt, Pond, & WK Dickson, were invited to give a presentation and be interviewed by a panel consisting of Commissioners and the Airport Director. All firms presented and interviewed tremendously well.

Based on results of the presentation & interview I recommend the approval of awarding the five-year contract for CSG's aviation engineering consulting services to Holt Consulting Company, LLC.

Motion by Mr. Thomas Forsberg to approve the Aviation Engineering Consultant Selection Recommendation; seconded by Mr. Don Cook and unanimously approved by the Commission. Ayes: 3 / No: 0

Mr. Cook asked where Holt Consultant Company is located?

Ms. Clark said the main office is in South Carolina, the gentleman we will be working with is out of Newnan, Georgia.

Mr. Forsberg added and commended Ms. Clark on this forum for building this process, historically the Commission has developed great relationships with our engineering consultants, and we have done that differently, leaning on the relationship that the director has had directly with firms, the Commission has been involved in this process. He thanked Ms. Clark for organizing this process, totally agreed with the relationships with old consultants, specifically with these three consultants that really showed extremely well. This was an organized process including many other people, it was great opportunity for you which you achieved in leaning on our staff and having them weigh in on this process, which was really important because the consultants will be dealing with everyone at the airport.

Ms. Clark agreed on the staff participating and thanked the Commission.

Mr. Rhodes as Mr. Forsberg said the process was good, it is important that the team weighs in because they beat on the ground too.

Mr. Barker stated a great job!

### **DIRECTORS REPORT**

Ms. Clark stated there would not be a Finance Report this month due to training, the reports will be provided in December 2019. Ms. Clark called on Ms. Renfroe for Flightways Columbus updates.

### **FLIGHTWAYS COLUMBUS**

Ms. Michele Renfroe provided the following update.

- **Volume Report:**

We pumped a little over 63,001 gallons of fuel in October. Our total volume increased moderately year over year. We had a moderate decrease in Avgas which can be attributed to

a decrease in transient as well as home-base traffic this year compared to last year. There was a significant increase in our Justice fuel of 7,633 gallons compared to last year and a slight increase in Retail, Government Jet fuel and contract fuel had a moderate decrease. The Airline uplifts had a significant increase as well.

- **Hangars:**

We have several tenants on the field that will be vacating their hangar at the end of this month and beginning of next month. We will be calling customers on the waiting list to fill these hangars as they come available. We have added two new customers that are requesting single hangars to the waiting list this month. We have also called 2 new tenants on the waiting list to move into the 2 hangars that are available on the southwest side of the airport.

- **Self-Serve:**

Self-serve had a significant increase this year compared to last year. We have had increased activity this last month compared to last year at this same time. Home base tenants can attribute to 353 gallons of the 889 gallons sold.

- **Volume Report:**

We pumped a little over 62,000 gallons of fuel this September. Our total volume increased by 19%, year over year. We had a significant increase in Avgas this year compared to last year. The volume increase was a combination of having 49 aircraft from Aviator College at our facility during the hurricane as well as a significant increase in self-serve and flight training with Airventure and River City Aero Club. We had a slight decrease in Jet fuel sales due to several of our home base Jet Aircrafts being in maintenance over this last month. The Airlines had a 5,000-gallon increase year over year.

- **Self-Serve:**

We are at the quarter mark for the self-serve pump pricing decrease. Over this quarter we have seen increased activity for home base as well as transient aircraft. The fuel gallon increase year over year is 3%. Tracking fuel volume by customers show that transient uplift was 326 gallons compared to last year's sales of 195 gallons and home base uplifts were 458 of the total 784 gallons pump this month.



Comparative Airport List:

November 12th, 2019					
Airport ID	Name	FBO	Jet A +	100LL FS	100LL SS
FFC	Atlanta Regional Airport	Falcon Field	\$4.82	\$4.92	-
VPC	Cartersville Airport	Phoenix Air	\$4.50	\$5.75	-
DHN	Dothan Regional Airport	Aero-One Aviation	\$5.33	\$5.42	-
MDQ	Huntsville Executive	Executive Flight Center	\$4.80	\$5.26	-
HSV	Huntsville International	Signature	\$6.07	\$6.00	-
GVL	Lee Gilmer Memorial	Lanier/Champion	\$5.74	\$5.85	\$4.99
CHA	Lovell Field Airport	Wilson Air Center	\$5.99	\$6.06	\$5.12
MCN	Middle Georgia Regional	Lowe Aviation	\$4.58	\$5.19	\$5.04
ECP	NW Florida Beaches Intl	Sheltair	\$5.85	\$6.39	-
CSG	Columbus Airport	Flightways Columbus	\$5.31	\$5.61	\$4.35
Average			\$5.30	\$5.65	\$5.05

PIM	Pine Mountain	3.89	4.5	4.2
EUF	Eufaula	4.3	~	4.98

Hangar Waiting List

CSG Hangar Waiting List			
Upated 11/14/19			
CSG Tenant Priority Move			
CSG Tenants Hangar to Hangar Requested			
Richard Knapp	10/27/2016	Single	Velocity
Roland Aut	10/14/2017	Twin	Stearman
Skip Williams	4/15/2019	Single	182
Chris Badcock	7/14/2019	Single	Cherokee
Greg Auten	7/29/2019	Single	Bonanza
Single Hangar Requested			
Steve Culpepper	2/27/2019	Single	Cherokee 180
Hiram Figueroa-Cruz	5/20/2019	Single	Cherokee 150
2LT Samuel Evans	8/20/2019	Single	Silvaire 8E
Frank Arnold	8/29/2019	Single	Airborne Outback
Flying Horse/Nelms	9/16/2019	Single	Maule
Richard Bailey	10/27/2019	Single	Cherokee 180
Earl Ingram	11/13/2019	Single	Mooney 20R
Tyler Freyburgher	11/13/2019	Single	172
Twin Hangar Requested			
Doug Evenson	7/15/2019	Twin	Stinson/Sorrell
Customers Waiting To Purchase Aircraft			
Bill Buck	4/7/2016		
Paul Watson	4/11/2016		
Will Foley	10/10/2017		
Omar McCants	4/30/2018		
Reed Hovie	11/19/2018		
David Lewis	3/25/2019		
Elijah Figueroa	10/28/2019		

## MAINTENANCE

Mr. Garry Parker provided the following update.

- We are excited to welcome our newest team member, Mr. Jose Aviles to the Maintenance Department. Jose joins us as a Facilities Maintenance Technician, and he will be focusing heavily on hangar repairs as well as the terminal facilities. Mr. Aviles is a recent graduate of Columbus Technical College and holds both welding and HVAC certifications.
- Hangar Refurbishment update: During the month of November, we focused heavily on bird mitigation and lighting issues. A number of measures have proven successful in preventing birds from landing and roosting, including gel, spikes, and netting. Several light fixtures have been replaced and upgraded, with more fixtures ordered and scheduled to be delivered this week for exterior LED upgrades with photocells for hangars 11, 12, (2 each), 21, (two each) and 57.
- Hangar roof leak update: This past week, Harrison Weller Roofing conducted a complete assessment of all hangar roofs. We anticipate receiving the assessment report so that we can select the best course of action and move forward with roof repairs.
- Finally, we would like to recognize Mr. Richard Rosado as the November employee of the month. Richard has distinguished himself by going above and beyond his regularly assigned duties, volunteering to work overtime to tackle hangar repairs, and eagerly cross-training to learn new skills.

Mr. Barker stated he got to see at the airport firsthand the upgrades being done with the bird netting and lights on Hangar 13. He was watching the bird netting and we have to be thorough to do the job right the first time. Thanking Mr. Parker and his staff for getting things done and taking the time to get it right.

Mr. Rhodes asked Mr. Parker on a similar vein, on the timing and where we are on the schedule? I know sometimes when you are on a schedule, sometimes you have a hiccup, and have to recess, how do you feel, that we are good and staying on schedule/track?

Mr. Parker said they are even though they have had some hiccups, and we all want it done yesterday. Some of the issues initially addressed, we found them to be more complex, some lighting issues we thought to be a bulb or transformer, several lightning strikes out here that wiped out, so we have spent a little more than anticipated. With the upgrades on the hangars as mentioned previously, feel strongly that no one should fly in at night and have to feel their way around. To me that is unacceptable and it is unacceptable to you all. We are working hard to get everything back to minimum standards and beyond that.

Mr. DesPortes asked if there is an example of a hangar that has the work done and finished that you can show to somebody.

Mr. Parker not that we are finished with yet. We are four months into our eighteen-month refurbishment. If you want to let me show you a refurbishment also published on the website.

Mr. DesPortes so the website shows specific hangars.

Mr. Parker said no sir only on the work orders.



Ms. Clark reported we are not going through and finishing one hangar at a time with all the issues. So basically, we are trying to address some of the priority things, and they are really all a priority, so that is really hard to do. We are trying to focus on some of the doors, obviously the roof leaks, we have determined we needed someone to come out and give us a really good assessment and maybe will have to contract some things out. The pigeons, has been a big issue, so we are addressing that. So, we have not completed one particular hangar or the next hangar, pieces of certain issues we have with all the hangars.

Mr. DesPortes do you know the amount that a consulting company is going to charge you for them to come out and look at the overall condition of the hangars.

Mr. Forsberg stated this is a good question, you want to talk about the procedures and the process.

Ms. Clark said she does not have the total for that particular amount. When I got the hangar study quote the total was 20,000.00. That would include going to ten airports in our region, look at different economic factors, such as size of the city, demographics, GDP, population, operations, the same information that we used for ours, they did the same thing that we did. We did not pursue having them to give us a recommendation on the hangars, due to the price. So, we are kind of piece milling that right now where we feel we cannot do it in house, like the roofers giving us estimates, we will probably have to do this for the doors as well.

Mr. DesPortes do we have any hangars available right now for people to bring airplanes in.

Ms. Clark stated we do have some open hangars. Those will be filled with those on the Hangar Waiting List.

Ms. Renfroe stated right now the only hangars she has to rent are 6-D, 7-F. She said they have talked about the process of being able to work on the hangars, we need an empty hangar to put aircraft in so they can move out everything, to complete a hangar to one hundred percent, move the others in the empty hangar, continuing to use the empty hangar until all the hangars are refurbished, one at a time.

Ms. Clark stated that is especially important for some of the hangars is not a roof leak, but leaking up from the bottom, some of the sheet metal is rusted, or come loose, we have to pull everything out from against the walls to be able to see and access it.

Mr. Forsberg said so you are asking for a temporary hangar to put stuff while we complete work like that.

Ms. Clark yes, and we will put the tenant right back in their hangar, then move on to the next one.

Mr. Rhodes thanked Ms. Clark.

Mr. Greg Russell asked for a time line by hangar for repairs as he said there is four months into eighteen months. Does that mean I have fourteen months?

Ms. Clark stated it is going to depend how the work is going. Again, we have prioritized, we have been out there repairing some of the things are some of the doors. We have been out there working on the work order list. I don't want to specify the certain number of months as we work through the work orders, as she doesn't really have an accurate number. If you have specific concerns please address those with us and we will let you know where you stand on the work order list. We can notify you when you will be next.

Mr. Russell needs a date is all he needs to know. He said the hangar refurbishment program is what he keeps hearing. Is it a month or when exactly? He needs to know because too leave a \$3,400,000.00 airplane in water is not a good thing and you can't always be there to move it.

Ms. Clark but we are in the process of doing that, she understands what Mr. Russell is asking and his concerns.

Mr. Forsberg said we hear you loud and clear, we are all committed to fixing the problem. He thinks the question on the table from you is to give you an exact date. He is not inclined to overprice.

Mr. Russell doesn't want to be overpriced, just asking for a ballpark time.

Mr. Forsberg stated this will be a total of eighteen months.

Ms. Clark said the program for repairs started in July.

Mr. Forsberg stated we are working through it, this is an important relationship, we want to take care of these problems, please give us a little grace as we work with our employees and teams, without saying Mr. Russell a certain date at this time.

Mr. Russell believes they are working hard at this time, some of the stuff on his hangar work orders, will be somebody beyond Mr. Garry Parker., will require someone to be brought in.

Mr. Parker said sounds like Mr. Russell's contracting will be with a roofing company, which is one of the biggest problems on the field.

Ms. Clark stated they are waiting to get back from them of what the assessment was?

Mr. Parker stated the assessment was done last week, and he will continue to work closely with Mr. Russell's.

Mr. Russell believes Mr. Parker is trying very hard, contact is one thing, completing repairs is another. He gives Mr. Parker kudos for staying in touch.

Ms. Clark said that Mr. Parker has fixed some of the items Mr. Russell has addressed.

Mr. Russell small things, the roof, doors and other things are big things.

Ms. Clark said agreed, and that is why contractors are being hired for the big work orders, and those work orders will be addressed.

Mr. John Walden, III, stated in eighteen months.

Mr. Forsberg said Mr. Walden it is a big airfield.

Mr. Walden, III said you have already gone up on the rent by one hundred and forty-five percent. We needed parity across the airfield, and we have had low rent for a really long time, repairs cost money.

### **PUBLIC SAFETY**

Chief Parker provided the following update.

#### Community

- Public Safety took part in the funeral procession for Columbus Fire EMS's Captain Eugene Hull. Captain Hull trained most of us who attended Rookie School here in Columbus and he was a champion for cancer awareness. He will be missed.

#### Fort Benning

- Chief Parker and Officer Keeler met with the Fort Benning Fire Department command & training staff. They would like to partner with our ARFF station to conduct joint training and information sharing. This will provide us with an amazing opportunity to train and build stronger relationships outside of our airport community.
- We have been invited to participate in a live burn training on November 25<sup>th</sup> and December 17<sup>th</sup> through 21<sup>st</sup>.

- We will conduct joint training classes here at CSG and Fort Benning.

#### ARFF Equipment

- Public Safety took delivery of the new vehicle, F-150. It will soon be outfitted with markings and lighting package.
- New SCBA (Self Contained Breathing Apparatus) have been ordered and we look forward to putting the new equipment in service.

#### Training

- Officers Richard Baran and Jason Brimhall completed Aircraft Rescue and Firefighting (ARFF) training course in Atlanta on November 1<sup>st</sup>. Both officers passed the (NPQ) National Board on Fire Service Professional Qualifications and State Exam. We are extremely proud of their accomplishments.
- Annual Live Burn was held at the Columbus EMS training facility on October 23<sup>rd</sup> and 25<sup>th</sup>. Staff attacked fires with Crash 2 and utilized handlines.
- Public Safety staff received training for Trauma Kit use in the event of an incident. These kits will soon be available and issued to officers.

Mr. Rhodes thanked Chief Parker for all his hard work, for all he and his staff are involved in with training, in continuing to keep all that going on.

#### **OTHER MATERS**

Mr. Rhodes said his commitment of the Commission term is ending and it is time for a renewal on that process, asking Mr. Don Morgan to speak on the process.

Mr. Don Morgan said the process submitting names to fill the vacancies on the Commission. One of the things that happens with regard to filling Commission vacancies is that names are submitted to city council. The process for submitting names and filling vacancies on the Commission was actually created in 1968 Constitutional Amendment that creates the Commission. He realizes he is going back a long way but, he is not sure everyone had this explanation, and surely has had it in for a while. The Commission was originally created by the old county, and he does not know why the county chose to create the process as it did. It is a little different from what happens with other Columbus, Georgia Boards, because most of those were created by the old city before consolidation. The process for the airport Commissions is that the airport Commission itself determines who it wishes to add to the Commission and submits names to the governing body, formerly the county commission, now the council of Consolidated Government, and the Consolidated Government basically ratifies your choice. In the past, Consolidated Government passed the resolutions. One of the resolutions was they required three names, but the reality of it is because they want three names not just one name, so there is no reason to get into a fight over that. So, historically and by your own by-laws, three names are sent to council. Council then may choose from one of those three names, or reject all three even though that has never happened before. A time or two, when one name has been sent down so they would come back through the clerk of council. Then the Commission would send three names back. There was a resolution, and he is not sure if the resolution is still in effect. There was a resolution that requested parity between board members being from said district 16 and from said district 15, he believes the district lines have moved since then, he is not sure Council would even consider that, the whole point was that Council wanted to ensure there was diversity on all the boards. This Commission has always been sensitive to that requirement by trying to make an effort to have diverse people on this Commission. Back to where we were going though, historically though when there has been a Commissioner who is eligible to repeat a term, one name has been sent, not always, more often than not. It is my understanding, the council has asked for three names this time, and his understanding three names have been sent I believe.

Mr. Barker said that is correct, last week on Monday, City Council decided to delay the vote as there was only one day as to when the names were sent prior to the vote.



Mr. Morgan stated they have pushed it now to December 3, 2019?

Mr. Barker reported that was correct.

Mr. Morgan reported this is where we are on the process. It all comes from you the Council does not get to pick a name, their involvement is to choose from the three names you send down. The old county Commission in their wisdom assumed the best place for commission members to be chosen was by people sitting on the Commission, and that is the way they asked it to be done, and that is the process that is still in place. By the way, it is a process that cannot be changed because this was a local constitutional amendment, the constitution has been rewritten a couple of times since 1968, in local amendments when carried forward as this one was carried forward it cannot be amended.

Mr. Barker stated in talking for the future, he knows a lot of people put their name in the hat this year. He encourages anybody who wishes to serve on this voluntary Commission, we encourage you too. Please reach out to us, develop a relationship with us, so when it is time for names to be sent in again, we will have a relationship, we will know what intentions are, and we will know what you will bring to the board. We have to have a well-rounded group, each of us bring our own strengths from our professional careers to this board, that brings a lot of value to the board. So, we encourage you to have a relationship, people can submit names directly to us and have no relationship with us, that is perfectly legal, at the end of the day, as all of us that sit up here, have to get along.

Mr. Cook inquired how many terms can a Commissioner serve?

Mr. Morgan reported one five-year term for two terms. The constitutional amendment does not have term limits in it. The Council will not appoint anybody for a third term on any board. So that is fine. This Commission has honored that.

Mr. Cook added we did have a lot of interest in this board. At the end of the day I am all about Columbus, I love this city, and I love the community, and the people that are here in it. We want everyone to serve, so, if we receive your name and we have it in, there will be an honest assessment, how can we do that, if your name was submitted. If your name was submitted, so we do have your name, and you are interested next year, reach out to us early next year. We do have open when someone is leaving the board after serving ten years, we will reach out to you next year, and reach out to us and let us have your interest along the way. Don't think it is closed out, it is not the case, anyone who comes before the board, we will seriously consider anyone who comes before the board, in the sense of how you serve the community? Each of us bring different value to the board and that you are a good fit. We will seriously consider you, focus on leadership, value, lot of times, we do care! He encouraged those interested to stay in contact. A lot of us spend a lot of time doing this. We need legal people, people from the GA Committee that can really give us their expertise, if we are doing this right or wrong? If you look at the value as an advisory board, the pressure can really get up there. If we don't get it right, we will try to fix it, we want your input, we need you on the board, your input is needed, and we want you on the board. If your name was submitted, there is an opportunity for you, and we are interested and we want you to be part of the board. The names submitted were all considered.

Mr. Patrick Steed stated on the names that were submitted to Council, the Council was explicit they wanted an option of a pilot from the GA Community, who had vested interest in the airport. You all only one name, was a pilot that has a hangar at the Columbus Airport, why wasn't there more names submitted.

Mr. Barker stated we sent that name down that name out of respect from what we were hearing from the GA Committee. Some of them had a relationship with Mr. Clint Thomas in regards to his intention of wanting to serve. When Council sent back, requesting they wanted three names we included his name. As far as the Commission is concerned, we think it is our due diligence to support Mr. Carl Rhodes, Jr., he is an attorney and he brings a lot of value to our Commission. With him we have an attorney on the counsel that is free, awesome! He has served honorably and well and that is why we support him but, we wanted to serve you all respectfully and so we sent

down Mr. Vincent Woodward, you had a chance to send down another pilot, so why was Mr. Vincent Woodward's name was submitted.

Ms. Clark stated that Mr. Vincent Woodward was recommended to us by a city counselor. He is a retired pilot and had vested interest in the airport. That is why his name was chosen and submitted.

Mr. Barker said they also, had conversation with them prior to submitting the names, we had a relationship who he was and what he was about. That is the important conversation going forward, if you all want to serve, let us know personally that you want to sell, and what you will bring to the table.

Mr. Walden asked what is the legality as far as at the airport doing a job at the airport and getting paid by the airport. Is that what you would call a conflict of interest?

Mr. Morgan the conflict if you vote on a contract, that is in the code. Example was if there is a vote and a Commissioner has a connection with a company, that person could not vote.

Mr. Cook said that happens a lot, if you are involved in certain conflicts of interest, to make sure, and there are some binding things that we have to accept and sign all those forms to complete being sworn in. After ten years when someone has served on the board, then you can submit the three names as chosen on the Commission Board.

Mr. Forsberg, said they take this type of thing as a conflict of interest. This type of conflict we would take very seriously, he was glad Mr. Walden brought this matter up.

Mr. Morgan provided former information as when a loan with Synovus came up, because Mr. Forsberg pulled his self out due to him being a banker. Same things happened in discussion years back when Mr. Sanders Griffith was on the Commission when Synovus came up and Mr. Jack Pezold when contracts with the FBO came up, and he resigned with the Commission as he expressed at the time because he was owner of the FBO.

Mr. Forsberg said he was not aware that the council were explicit that they wanted a pilot on the Commission. We are very proud to have Mr. Barker on the Commission.

Mr. Steed stated Mr. Barker is not as vested in the airport as they are.

Mr. Walden, III., said his rent did not go up one hundred and forty-five percent.

Mr. Steed said his rent went up ninety-eight percent. This whole process the rent is going up thirty percent, three times, I express that is not a representation that your rent goes up that much. It was not a discrepancy in that aspect of it, he feels you all thought the price needed to go up so it was raised up. He is glad the Commission is pushing in going forward to sit on the Commission that has a hangar at the airport. But, sending out only one name, there should have been more than one name, was a little out there.

Ms. Clark stated regarding the rent increases the information Mr. Steed provided was not correct.

Mr. Walden, III said they should have done very much better for these activities out here to what they are doing.

Mr. Cook stated he openly disagreed, because he gives up his time and his expertise, holds his MBA and is almost finished with his doctorate, he knows business and understands how it works. The second piece he wants to make sure he is very clear on, no one here to hurt anyone or to do something wrong by someone. You are able to come in here and voice your opinion and you are able to look at that and take at that and need five different people to see what is best today. If you put someone on the board you need two more people to agree with him. One individual does not change it, it changes because we work together, listen to one another, and we do the best outcome for one another. These gentlemen, have given their best shot at it, can't think of tell you how many times, tell me what is best, give me your advice. In the past, if we were looking it up, he looks at how we pay our employees, he looks at the expenses, he makes sure we are not over inflating anyway that would have to take any some more money from any tenant here on the ground. He does feel we owe the tenants a better hangar for the pricing they

are paying, that is something we have to do. We are also, a government agency and we just can't move the moneys around and get it done as if you could in a private agency, where you own the money, you control it, so you through it in a pile and fix it. We can't do that, we have to work through an eighteen-month period, we have to work throw this process, even the city government works through that process. He shared speaking to the gentlemen if you tell me, this is what you need to be doing, he is going to try to do it he will not fight you in any way, that wall is not there. We do have some hard facts that we have to deal with, they have to make sure those things are in line. He apologizes the hangars are not in line, he feels for all tenants, and he said they will do everything they can to get them in line, he will do all he can for everyone. He will hold every employee accountable if they don't do something that they can do, that we should have done, there are things we can't do but, if we can do it, we will do it. If one person doesn't make it, any citizen in this community should be able to serve on this board, that is what it is all about. The make-up of this board to include this gentleman here, it is solid, its strong, they do not have to serve on this board to get their opinion in, in the long term, if you got the best idea, I will support it. If you have a better way to do this, we will implement it. Nobody is not going to do that. We are trying to get the funding to do that.

Mr. Steed said this is not directed at the hangar right now, not saying you all are making good or bad decisions right now, we are all human, and we have to make the best decisions we can. All he was simply saying that he feels, there needs to be someone that is paying for a hangar to sit on the Commission Board. You don't have anyone paying for a hangar, needs someone on the Commission board to voice what is going on there and someone to be able make decisions too and vote.

Mr. Cook said so he can agree to disagree, because if you are not on this board, if you tell me a better way to do it, I will ensure you I will instruct Ms. Clark to look at it to see if we can implement it whether you are on this board or not, we owe you that. I don't know if you see the fine point, his frustration with the statement that someone has to be on this board. He believes someone has to stand up and tell us, they have to present it to them a way they can do it, and we owe them an answer back why we couldn't do it that way. He feels this is the process, not that it requires it, he respects Mr. Steed's opinion and where he was coming from, he feels a board just has to have good people that use common sense.

Mr. DesPortes asked how Mr. Clint Thomas name come about?

Ms. Clark said at the last GA Committee meeting, we were discussing Minimum Standards, he was in attendance with lots of other people. A conversation came up, he expressed interest in the Commission and that conversation continued to further along.

Mr. DesPortes thanked Ms. Clark.

Mr. Cook asked what would be a better way or another way to do this?

Mr. DesPortes said look at your numbers, he can agree and disagree, he has been here on the airport for forty-four years, he has watched it, and you do have to be a smart person to see what has happened. The GA people have been running around, now we are beat up on with raising the rent on the hangars, now it's how to fix the hangars eventually. It is not Ms. Clark or Ms. Renfroe's fault, it was a long time coming, it just seems very harsh how it was done. My particular hangar rent in hangar 11 Bay 5, my rent was going up two hundred and seventy-nine percent in twenty-four months. Now he cannot put a PC12 here, the one place I had, I moved out of because of the increase. He believes it is hurting economy.

Mr. Forsberg said that was awesome and appreciates what Mr. DesPortes just identified as it marries up with his view. Everybody is talking about the percentage the hangars went up. His view is that we haven't addressed that we had really low rent across the market for you guys. Part of our issues with this terminal and hangars, we have not had the income available to make the needed repairs, so we have had to make financial decisions in order to produce the cash flow to pay for the repairs.

Mr. DesPortes asked if Mr. Forsberg if he was aware of the scale of how much you have gone up on the hangars in the last five years except for this past year. Because for ten years before that, it



takes a long time. Guess what is going on out there with economy, every single year the cost becomes more expensive to do everything.

Mr. DesPortes asked Mr. Forsberg he believes he has more or less GA Tenants out here?

Ms. Clark said we have a waiting list.

Mr. Forsberg believes we have a waiting list.

Mr. DesPortes asked if Mr. Forsberg believes we have more or less GA Tenants this year compared to last year.

Ms. Clark all of our hangars are full. To address the fact the statement you made in other Commission meetings that this airport is on the decline. She does not see this since she has been here personally, our operations have increased every year, they have increased sixty-five percent in five years, we have also had our enplanements increased thirty-four percent the last five years, fuel has increased by eight percent, and it is continuing to grow. We have Mr. Robert Boehnlein at Columbus Aero Service who is continuing to pursue different certifications for maintenance. We also have, River City Aero Club who is looking to expand here, and now has three airplanes here we are continuing to grow. We have our terminal project that is going to address some of the disrepair here, and we have also, started a hangar refurbishment project. These are all things we have achieved over the years; she doesn't see the airport declining she sees it growing.

Mr. DesPortes said the GA Committee has declined.

Mr. Cook was chair he created GA Committee about seventeen years ago because we were dealing with this type of issues. The goal was that the GA Committee would be presenting goals to the Commission. We were missing the GA Committee voice we changed some rules to create that. In his mind people do business with people they know, like, and trust. He believes there is a trust issue, because when we tell you we will have your hangar complete in eighteen months, we owe you that to build trust with you. We need to show you that we are genuinely going to fix it if we are going to raise up your rent, he can see your frustrations with this. Previously you had let downs in the GA Committee where Mr. Russell and I would talk realizing things would not be done for the GA Committee. We owe you, he is coming from the bottom of his heart, to find a way to build your trust! He shared with everyone in the case as professionals, we genuinely get it and the GA Committee needs to give us some formal plans, and if that is no long working, tell us it is not working. We have an empty seat coming up next year, build your longer relationships, show us how that is going to work. He has no problem with having someone from the GA Committee, he openly commits, to that if they can make the airport better, he will lobby those people as much as he can for the three votes.

Mr. Barker said to speak of this, if the GA Committee has a voice, asked Mr. Flournoy to back him up on this, when ya'll asked us to stagger the rent increases by thirty-three percent over a three year period, did we not listen and recommend that?

Mr. Flournoy said we on the GA Committee, the rent increases were brought to us as a full-blown conclusion. One of the inputs they gave, rents in Columbus, GA in many cases have been stagnate for over 10 years. There are new problems that have come up where their rents are one hundred percent more than I have in my portfolio. To arbitrarily decide that we are going to raise the hangar rents that are forty plus years old, in need of repair, you can't do that in the real world. We men gated the impact, we had no idea people were going to incur a hundred percent increase.

Mr. Barker you all asked us to lower the fuel, we listened, and made those changes in lowering the price. That was a positive change.

Mr. Flournoy said that was great.

Mr. Barker we listen to you all, in the GA Committee, we had a relationship with Mr. Clint Thomas, a business owner, pilot, rents a hangar on the airfield, he showed interest so we recommended him to council for the Commission. All of you that want things changed in the GA Committee, be active on the GA Committee.

Ms. Clark added and come to the GA Committee Meetings.

Mr. Cook asked Amber, because he gets the pain now from the discussion for the GA Committee and that is what family does, he needs to know what if we did not raise the rent this high? He stated he does not want to pay for something that is not the way I want it to be. He really needs to know why and what is the impact financially?

Ms. Clark, we have not raised the rent for the repairs, that is not why we raised the rents. She has a whole presentation that she will be glad to present it to everyone when it is convenient for their schedule and she has shown it to several others. We went to fourteen different airports, Harris County, Auburn has some nice hangars where Albany's hangars are falling down and Valdosta's hangars are in disrepair. When we came to the rates for the hangars, we did not go to the highest we went to middle or lower ground. The price is not based off of, the price was based off the condition of the hangars of the viewed airports and she has all the information and pictures that anyone can look at, as the decision has already been made.

Mr. Cook has another question, on the top end as it graduates up, is that part of how we are going to repair that up to it? The pricing has nothing to do with it? This is what we feel is far market value for this piece of property in this city.

Ms. Clark said that is correct.

Mr. Terry Wiggins, chairman of the GA Committee, the main concern that he has heard from everybody, when we raise the rates why did we arbitrarily go all the way up? He doesn't think the money comes in or breaks even then why go up on the rent, see where the progress is. Our biggest thing we want you as a board to know, see what it cost, and use our side to pay for nothing else but, our side.

Ms. Clark this is not an arbitrary number, we did take into account that, we look at the fair market value, everybody has got cost to hangars. We want to make sure we are at a rate to fix the hangars as they are now and keep them fixed as we go along.

Mr. Wiggins does not disagree he would like them to go year to year, review it each year.

Mr. Roy Hightower, Director of Finance at the Columbus Airport stated he wanted to speak to the point the revenues from the Hangars and Tie Downs were \$25,746.00, the salaries at the FBO, which most of them are \$10.00 or so per hour, their overhead was a total of \$26,498.00. The misconception is that we are trying to make revenue, is not the case, and that is just from one month. The total percent of revenue for hangars and tie downs is four percent.

Mr. Wiggins if you all could provide us a break down to let us see ourselves on the rents, after time we have some money, maybe you won't have to go up again.

Ms. Clark said the next GA Committee will be held on December 17, 2019 and she will be glad to present the whole presentation at that meeting if Mr. Wiggins and the GA Committee would like her too?

Mr. Cook said we have had some lovely discussion today, if any of you have better ways to do things, he wants to see it, and he will fight for you and your ideas, he will read it, we should break even, send it to me and you show me how to make it better, anyone that has been out here for years, you have a love for this place and somewhat has an ownership too, I will fight for you and respect you! I will definitely bring it before this committee anytime. We are going to make sure, we are breaking even but, that should not be off the back of anyone particular part of our organization, if we are doing that, we are wrong. We should find a way as a government enterprise to generate income for this organization not from one group of people here on the operations. He hopes we leave here as friends, no malice or intent to be wrong in anyway today at this meeting. He will be here for you and if there is a way to get better, we want to do it. He wants to leave an open invitation to anybody here and interested in filling a vacancy seat on the Commission Board.

Mr. Russell said other than Mr. Clint Thomas, what about the others that are interested in being on the Commission. Why didn't we send a pilot for forty-four years, mechanic for forty-four, and a business owner for forty-four years, why over a young pilot.

Ms. Clark there will be a vacancy next year, so we are putting the word out there right now. Everyone is welcome.

Mr. Forsberg said if we make for passive, am I going to sit back, waiting for a vote, if they need a reminder they are not interested. He prefers someone to be pro-active. We have someone here that has done a fantastic job in Mr. Rhodes has led many hard and longer meetings than several of us has never had to do when we were the Chairman. Therefore, we did submit Mr. Rhodes for another term.

Mr. Cook has seen this thing work many different ways. We do owe to the public to put it out when a vacancy on the Commission Board is coming available. He thinks we need to mirror that in August and September so it is already out there by October. We need to formalize what we are sending down, we got to at least put the three-month vote time to go through the process. Going back, I would start six months out, to talk to people interview them, then come in as we should be announcing in advance the three names that would be submitted. Everyone needs to have a fair evaluation.

Mr. Forsberg said we have a policy and a Nominating Committee in place already. If someone is interested to fill the vacancy, we want to know. Mr. Barker we talked to a couple years prior to him becoming a Commissioner. Ms. McHale was voted as a Commissioner after some years, who works at Pratt Whitney and a perfect candidate as of Commissioner with her career.

Mr. Austin Edwards asked if the Commissioners would be willing to go out on the ramp with some of the GA Community to see some of the repairs been done. I think you will have some of the distrust some of us have when you view the repairs.

Mr. Rhodes said prior to the next GA Committee Meeting, we would like to go with Mr. Edwards and look at the repairs he is referring to.

Mr. Barker agreed to go out and see the repairs and any other hangars or any things of concern from the GA Community.

Ms. Clark announced Wednesday December 18, 2019 will be the next Commission Meeting at 9:30 A.M. and the GA Committee Meeting and the Minimum Standards will be discussed on Tuesday, December 17, 2019 at 5:30 P.M.

Mr. Cook would like us to leave on a high note! Mr. Rhodes is a positive person, he doesn't look for the dark side, has had to make tons of decisions. He thanked him for his service, his input, has been a good legal scholar, a hardworking chairman, and presented him with a positive leadership coin.

Motion to adjourn the meeting by Mr. Thomas Forsberg was made: seconded by Mr. James Barker and unanimously approved by the Commission. Ayes: 3 / No: 0

There being no further business the meeting was adjourned at 12. 17 P. M.

APPROVED:

---

Mary Scarbrough, Secretary

---

Mr. Carl Rhodes, Jr.,  
Chairman



**AQUATIC CENTER COMMISSION  
MINUTES OF THE MEETING  
May 30, 2019**

**MEMBERS PRESENT:**

Jeff Battles, Brian Abeyta, Wes Kelly, Bruce Samuels (by phone) and David Helmick

**MEMBERS ABSENT:**

John Patrick Steed

**CITY STAFF PRESENT:**

Becky Glisson and Holli Browder.

Roll Call.

**Department Update:**

We did the Summer Fun Pass again this summer and are calling it Passport to Summer. We are partnered with 10 other organizations. Free admission to outdoor pools and half price here at the aquatic center. Transportation provided free from Metra.

Didn't ask for more money for CAC in this but did for the outdoor pools due to being cut last year.

Staff has done an excellent job on getting the pools ready to go. This one and the outdoor pools. We have saved a lot of money by using Matt for a lot of things that we would normally have to hire outside help to accomplish.

Wibbitt it out every Saturday and this has been advertised on Facebook as well as in the Aquatic Center. Working on water mat yoga. Swim lessons are doing well. Still having issues with outside instructors and we are going to Council to try to get it changed.

Lessons were discussed, outside instructors, and discussion was held as to Leah is not able to give private lessons. Things seem to be progressing very well in all aspects of the aquatic center at this time.

***\*At our July 25<sup>th</sup> meeting, Mr. David Helmick requested to amend these minutes to state the he and Wes Kelley would like to see further lesson options looked at\****

Budgets were discussed. Revenues and expenditures compared. Closures and memberships extended during closures discussed.

**Committee Updates:**

Brian will try to come with us to Council about the outside instructors. Will get a date to Commission.

We will approve meeting minutes at the next meeting.

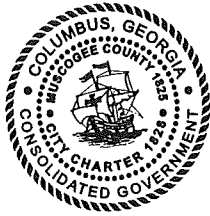
We will start doing a dial in on meetings from now on for those who can't make the meeting. The goal of this is to be able to have a quorum.

AFLAC grant discussed and Holli will get information to Brian.

Becky will find out about the new prospective member and Becky will send the name out with the minutes.

With no further discussion, the meeting was adjourned.

Minutes taken by:  
Becky Glisson



## Board of Elections and Registrations

Post Office Box 1340  
Columbus, Georgia 31902-1340  
"Georgia's First Consolidated Government"  
(706) 653-4392

Item #5.

Margaret S. Jenkins, Chair  
Uhland "U. D." Roberts, Vice-Chair  
Eleanor L. White  
Diane Scrimshire  
Linda Parker

### Muscogee County Board of Elections and Registration November 7, 2019 Minutes

The monthly meeting for the Muscogee County Board of Elections and Registration was held Thursday, November 7th. Chairperson Margaret Jenkins called the meeting to order at 2:08 p.m. Members of the Board were present. October Board minutes were adopted.

#### **New Business:**

- Overview of voters on the Secretary of State website listed for cancellation

#### **List Maintenance:**

- Uhland Roberts motion with Linda Parker second to approve VR Report of 109 obituary deaths.

#### **Old Business:**

- Precincts for 2020- Board approved moving Precinct 115 out of Rothschild Middle School to Holsey Monumental Church on Buena Vista Rd. Precinct 116 from Fort Middle School to Canaan Baptist Church.
- Advertisement will be announced for newly moved precincts and precinct cards mailed to each affected voter.
- State will send someone to every precinct in Ga for inspection
- Public meeting held on Oct. 29<sup>th</sup> Board of Elections gave the public opportunity to see and use new voter equipment that elections off had on site. Board pleased with attendance of the meeting.
- Board looking to schedule another public meeting with more equipment.

#### **Discussion:**

- Linda Parker and Chair Margaret Jenkins to support Elections office at AKA voting machine demo on November 7<sup>th</sup>
- November 16<sup>th</sup> the Elections office is scheduled to do a demo of new voting equipment at Nazareth Church.

#### **Correspondence:**

- Nancy Boren to go before council to request additional funding election year 2020

#### **Guests:**

- Chaille Sullivan- Indivisible Columbus
- Jane Wilson- League of Women Voters
- Richard Parker- DPG Liaison





## Board of Elections and Registrations

Post Office Box 1340  
Columbus, Georgia 31902-1340  
"Georgia's First Consolidated Government"  
(706) 653-4392

Item #5.

Margaret S. J  
Uhland "U. D." Roberts, Vice-Chair  
Eleanor L. White  
Diane Scrimshire  
Linda Parker

No further business Chairperson, Margaret Jenkins, adjourned the meeting at 3:18 p.m.

Respectfully Submitted,

*Margaret Jenkins*  
Margaret Jenkins  
Chairperson

*Elections  
Division of  
the  
Georgia  
Secretary  
of State*

HB316  
**Overview**  
NGE Notice  
Processing  
NGE Notices  
  
Voter  
Records  
Reports

## Overview

- Voters that are in Inactive status and have no contact through two general election cycles are then subject to be removed from the voter list
- This process is referred to as NGE
- The definition of November general elections in this context are the November elections held in even numbered years
- As an example, a voter that is Inactive as of July 1, 2015, and does not vote in the remainder of 2015, 2016, 2017 and 2018 is eligible for this process
- Beginning this year, with the change from HB316, we will mail notices to all voters on this list of inactive voters
  - The notices were mailed on Wednesday, November 6, 2019
  - The notice, which is similar to confirmation notices, can be used by the voter to update their address and mail back to prevent being removed
  - If the voter does not complete and return the form within 40 days and has not made contact, the voter will be moved to Cancelled Status for reason of NGE
- The clock ends on December 16, 2019, and all records that have not been updated will be cancelled

HB316

Overview

NGE Notice

Processing

NGE Notices

Voter

Records

Reports

Overview

- Any voter cancelled that is an eligible voter can re-register but must keep in mind the registration cutoffs for elections next year
- The voter can also go online to OLVr and complete that process to remain registered or re-register
- Any activity that updates the last contact date on the voter's record will remove that record from the NGE process and stop the clock for that voter
- Reminder of the NVRA regarding removing eligible voters due to change of residence
  - National Voter Registration Act Citation - 52 U.S.C. § 20507(d) Removal of names from voting rolls.
    - (1) A State shall not remove the name of a registrant from the official list of eligible voters in elections for Federal office on the ground that the registrant has changed residence unless the registrant--
      - (A) confirms in writing that the registrant has changed residence to a place outside the registrar's jurisdiction in which the registrant is registered; or
      - (B) (i) has failed to respond to a notice described in paragraph (2); and
      - (ii) has not voted or appeared to vote (and, if necessary, correct the registrar's record of the registrant's address) in an election during the period beginning on the date of the notice and ending on the day after the date of the second general election for Federal office that occurs after the date of the notice.



*Elections  
Division of  
the  
Georgia  
Secretary  
of State*

HB316

**Overview**

NGE Notice  
Processing  
NGE Notices  
Voter  
Records  
Reports

**Overview**

- Voters are moved to Inactive status for three reasons
  - Returned Mail – a county that receives returned election mail from the Post Office
    - The county will update the Voter Records that mail was returned as undeliverable or voter no longer lives at that address
    - A return mail confirmation notice is sent to the voter to update the residence and mailing address
  - If the voter does not return the notice within 40 days, the record is moved to Inactive status
    - An Inactive voter is still eligible to vote
  - National Change of Address Notice
    - If a voter completed a change of address to a new county with the Post Office and did not update their registered address, the voter is sent a confirmation notice to update their address
    - Only voters that are listed with an address out of the registered county but still in Georgia are moved to Inactive status after the 40 day clock
      - Voters that are listed as moving within county are updated by the county registrar through the dashboard process of if the notice is completed and returned by the voter prior to the 40 day clock expiring
  - No Contact
    - If a voter does not have any contact with the county office which includes voting, signing a petition, sending in a voter application or confirmation notice for more than five years
      - These voters are also sent a confirmation notice to update their information to remain in Active status
    - If no response is received, the voter is moved to Inactive status for reason of No Contact

*Elections  
Division of  
the  
Georgia  
Secretary  
of State*

HB316

## Overview

## NGE Notice

## Processing NGE Notices

Voter  
Records  
Reports

[illegible][illegible]

Item #5.

ATLANTA GA 30348-9562

PO BOX 105325

SECRETARY OF STATE

HON. BRAD RAFFENSPERGER

POSTAGE WILL BE PAID BY ADDRESSEE

**BUSINESS REPLY MAIL**  
FIRST-CLASS MAIL PERMIT NO. 19242 ATLANTA GA

NO POSTAGE  
NECESSARY  
IF MAILED  
IN THE  
UNITED STATES

MUSCOGEE

JONATHAN ANDREW FREED

REG# 08245965 NGE



REMEMBER THIS RESPONSE IS POSTAGE-PAID  
YOU DO NOT NEED TO PLACE A STAMP ON IT.

**IMPORTANT INFORMATION ABOUT YOUR GEORGIA VOTER REGISTRATION**  
**THANK YOU IN ADVANCE**  
**FOR TAKING TIME TO**  
**GIVE YOUR BOARD OF REGISTRARS**  
**THIS IMPORTANT INFORMATION**

REG# 08245965  
JONATHAN ANDREW FREED  
30 LORRAINE ST  
GLEN RIDGE NJ 07028 - 0202



PHONE: 706-653-4392

MUSCOGEE COUNTY VOTER REGISTRATION  
P.O. BOX 1340  
COLUMBUS GA 31902 - 1340

FIRST-CLASS MAIL  
PRESORTED  
US POSTAGE PAID  
Atlanta, GA  
PERMIT NO. 8044

FORWARDING SERVICE REQUESTED

- Page 199 -

To Open This Side - Slide Finger Under This Edge

To Open - Fold & Tear Along Perforation

To Open - Fold & Tear Along Perforation



# IMPORTANT INFORMATION ABOUT YOUR GEORGIA VOTER REGISTRATION

DEAR VOTER:

## YOUR COUNTY BOARD OF REGISTRARS IS UPDATING ITS VOTER REGISTRATION LIST

Your voter registration record was inactive through the November 08, 2016 and November 06, 2018 General Elections. You will be removed from the voter rolls in the State of Georgia if you do not take action in the next 30 days.

To prevent cancellation, you must complete one of the following in the next 30 days:

- Follow the instructions below to complete, sign, and return the bottom portion of this notice.
- Submit an updated voter registration application online at <https://register.to.vote.ga.gov>
- Complete, print, sign, and return the postage-paid voter registration application located on the Secretary of State's website at [sos.ga.gov/index.php/Elections/register\\_to\\_vote](https://sos.ga.gov/index.php/Elections/register_to_vote)

Failure to act within 30 days will lead to cancellation and require you to re-register to vote.

If you have questions, please contact your County Board of Registrars at the address shown on the outside of this mailer or the Secretary of State's office at 404-656-2871. Visit our website at [www.sos.ga.gov/elections](http://www.sos.ga.gov/elections) for information on elections and voter registration.



If you have moved out of state, please visit [www.eac.gov/voter\\_resources/contact\\_your\\_state.aspx](http://www.eac.gov/voter_resources/contact_your_state.aspx) to find out how to register to vote in your new state.

To confirm or update your voter registration information, please fill out the card below in ink.

RETURN WITHIN 30 DAYS!

TO RETURN: 1) REMOVE TOP 1/2" STUB, 2) FOLD TOP PANEL DOWN,  
3) MOISTEN AREAS BELOW AS INSTRUCTED, 4) FOLD BOTTOM PANEL UP,

THEN 5) APPLY PRESSURE AT THE GLUE AREAS TO SEAL.

 <p>For Apple Visit our website @ <a href="http://www.mvp.sos.ga.gov/MVP">www.mvp.sos.ga.gov/MVP</a>, download the GA SOS app or contact your local registrar's office.</p>		 <p>For Android Visit our website @ <a href="http://www.mvp.sos.ga.gov/MVP">www.mvp.sos.ga.gov/MVP</a>, download the GA SOS app or contact your local registrar's office.</p>	
--	--	--	--

IN ORDER TO MAINTAIN YOUR PRIVACY, DO NOT SEPARATE THE CARD BELOW FROM THIS SECTION!

NGE19

(FILL IN ALL BOXES ON THIS FORM. USE INK ONLY! (DO NOT USE PENCIL!))

>>> Do not separate this card from the section above! See instructions above. <<<  
Please update / confirm my voter registration within current county of registration.

Your Name (as appears on this mailer):		Valid GA, Driver's License or GA, I.D. No.: Required	
Present Name (if different from name on this mailer):		Last 4 Digits of Social Security Number, Optional (If no GA Driver's License or I.D. Card No., the last 4 digits of your social security number are required.)	
Date of Birth:	Phone (Optional):	Residence County:	
Residence Street Address:		Apt #	City
State		Zip Code	
Mailing Address (if different from residence):		Apt #	City
State		Zip Code	
Email:			

Date:

Signature:

MOISTEN THIS AREA



## Board of Elections and Registrations

Post Office Box 1340  
Columbus, Georgia 31902-1340  
"Georgia's First Consolidated Government"  
(706) 653-4392

Item #5.

Margaret S. Jen  
Uhland "U. D." Roberts, Vice-Chair  
Eleanor L. White  
Diane Scrimshire  
Linda Parker

### Muscogee County Board of Elections and Registration

#### Public Meeting

October 29, 2019

City Services Center, 3111 Citizens Way, Columbus, GA

#### Precinct Information – Maps Attached

1. The Muscogee County Board of Elections and Registration is considering moving Fort Middle School precinct to Canaan Baptist Church located across the street from Fort at 2835 Branton Woods Drive.

Yes \_\_\_\_\_

No \_\_\_\_\_

Comments:

2. The Board requests your comments on moving Rothschild Middle School precinct. The Board is considering Holsey Monumental CME Church or Abundant Life Full Gospel Church.

New Voting Equipment Survey

3. Are you satisfied with your voting experience?

Yes \_\_\_\_\_

No \_\_\_\_\_

Comments:

4. On a scale of 1-10 (1 – poor, 10-great), how would you rate your voting experience? \_\_\_\_\_

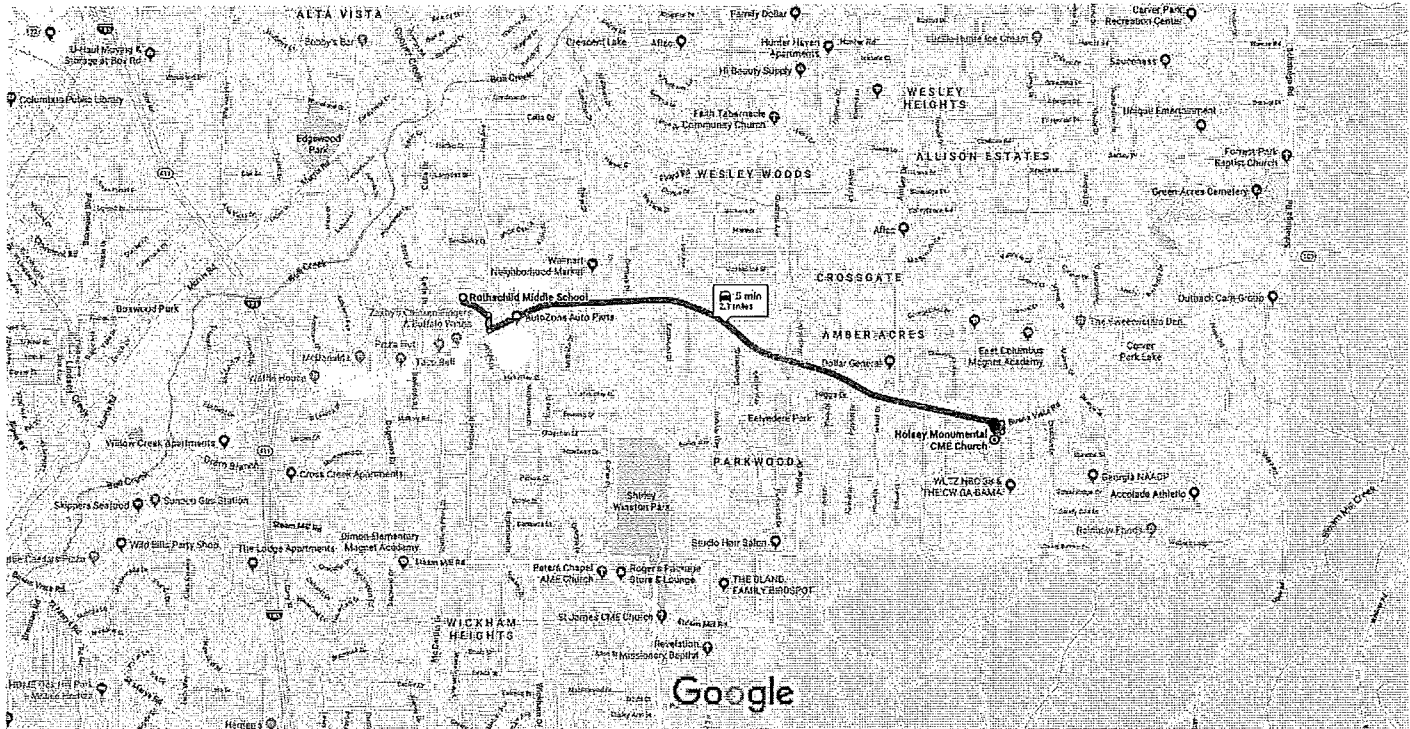
5. What part of the voting experience were you most satisfied with?



Google Maps

Rothschild Middle School to Holsey Monumental CME Church Drive 2.1 miles

Item #5.



Map data ©2019 1000 ft



via Buena Vista Rd

5 min

Fastest route, the usual traffic

2.1 miles

## Explore Holsey Monumental CME Church



Restaurants



Hotels



Gas stations



Parking Lots



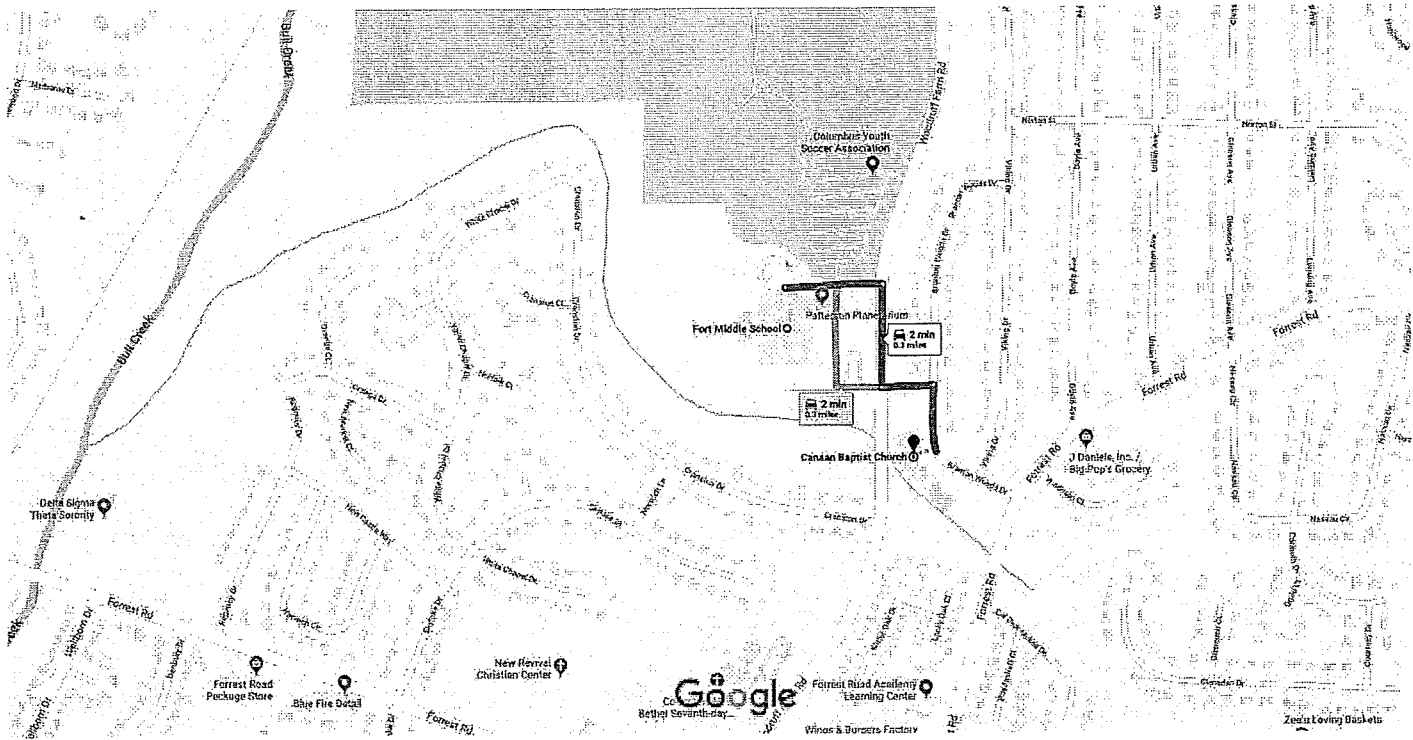
More

Google Maps

Fort Middle School to Canaan Baptist Church

Drive 0.3 mi

Item #5.



Map data ©2019 200 ft



via Woodruff Farm Rd  
Fastest route

2 min  
0.3 mile



via Branton Woods Dr

2 min  
0.3 mile

### Explore Canaan Baptist Church



Restaurants



Hotels



Gas stations



Parking Lots



More

## OCTOBER 29<sup>TH</sup> PUBLIC MEETING RESULTS

1. Move Fort Middle School Precinct to Canaan Baptist Church - 9
  2. Move Rothschild Middle School Precinct to Holsey Chapel Monumental CME Church – 1
- Move Rothschild Middle School Precinct to Abundant Life Full Gospel Church - 0

### PRECINCT INFORMATION

#### COMMENTS FOR MOVING FORT MIDDLE SCHOOL:

- Good to see voting precincts out of schools.
- Will the voter for this location be notified?
- How and will they be notified?
- What is the benefit to the city of each location for this change

#### COMMENTS FOR MOVING ROTHSCHILD MIDDLE SCHOOL:

- Not sure
- Can you canvas the voters in the precinct?
- The proposed location is two miles away from the current precinct – is there public transportation available.
- N/A
- That's a good idea, take them out of schools
- Holsey Monumental
- Good idea
- Yes

### NEW VOTING EQUIPMENT

#### Are you satisfied with your voting experience?

Yes – 9

No – 0

On a scale of 1-10 (1-poor/10-great) – 7 rated their voting experience a 10/1 rated their voting experience an 8 and one rated their voting experience a 9

#### Comments:

- Will any voter who is purged from the roll be notified?
- How and when?

#### What part of the voting experience were you most satisfied with?

- The efforts you make to educate us – thank you!
- The easy way to get in and out of voting place (Citizens Service Center)



- No long wait
- Was a great meeting, great questions were answered very well
- Questions and answers
- All
- Early voting
- Information given was helpful
- Learning new device



# Columbus, Georgia, Board of Tax Assessors

Item #5.

GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

City Services Center  
3111 Citizens Way  
Columbus, GA 31906

Mailing Address:  
PO Box 1340  
Columbus, GA 31902

Telephone: (706) 653-4398  
Fax: (706) 225-3800

## Board Members

Chester Randolph  
Chairman

Pat Bettis Hunter  
Assessor

Daniel J. Hill  
Assessor

Todd A. Hammonds  
Assessor

Jayne Govar  
Vice Chairman

Chief Appraiser  
Suzanne Widenhouse

## MINUTES #42-19

### CALL TO ORDER:

Chairman Chester Randolph call the Columbus, Georgia Board of Assessors' meeting to order on Monday November 25, 2019, at 9:00 AM.

### PRESENT ARE:

Chairman Chester Randolph  
Vice Chairman Jayne Govar  
Assessor Daniel Hill  
Assessor Patricia Hunter  
Assessor Todd Hammonds  
Chief Appraiser Suzanne Widenhouse  
Deputy Chief Appraiser Glen Thomason  
Recording Secretary Michele Reynolds

### APPROVAL OF AGENDA

Assessor Hunter motions to accept the Agenda with no changes. Assessor Hill seconds the motion and the motion carries.

### APPROVAL OF MINUTES

Assessor Hunter motions to accept the Minutes #41-19, Assessor Hammonds seconds the motion and the motion carries.

At 9:05, Personal Property Manager Stacy Pollard enters the meeting and presents the following:

- 2 Business Deletions
- 1 Vehicle Changes
- 62 NOD Digest Additions

At 9:10, Commercial Property Manager Tanya Rios presents the following:

- Parcel 019-026-001 tax exemption, 2019 tax year. Assessor Hill motions to accept, Assessor Hunter seconds the motion and the motion carries.

At 9:15, Commercial Property Manager Tanya Rios exists the meeting.

At 9:16, Mr. Wiggins and Mr. Bracewell enter the meeting and present the following:

- Aircraft appeal. Council waiting on Attorney before decision will be made.

At 9:44, Commercial Property Manager Tanya Rios reenters and presents the following:

- Parcels 069-014-025 and 072-014-004 value change approved and signed
- Parcel 072-010-021 value change. Assessor Hill motions to accept, Assessor Hunter seconds the motion and the motion carries.
- Waiver and Release signed

At 10:17, Residential Property Manager Jeff Milam presents the following:

- BOE Waiver and Release signed

At 10:41, Chief Appraiser Suzanne Widenhouse presents the following:

- Parcel 144-003-011/144-003-011H value change. Vice Chairman Govar motions to accept, Assessor Hammonds seconds the motion and the motion carries


At 11:02, Chairman Chester Randolph adjourns the meeting without any objections.


Suzanne Widenhouse  
Chief Appraiser/Secretary

APPROVED: \_\_\_\_\_

MIN# 43 - 19 DEC 2 2019

  
C. RANDOLPH  
CHAIRMAN

  
P.B. HUNTER  
ASSESSOR

  
D.J. HILL  
ASSESSOR

  
T.A. HAMMONDS  
ASSESSOR

  
J. GOVAR  
VICE CHAIRMAN





# Columbus, Georgia, Board of Tax Assessors

GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

Item #5.

City Services Center  
3111 Citizens Way  
Columbus, GA 31906

Mailing Address:  
PO Box 1340  
Columbus, GA 31902

Telephone: (706) 653-4398  
Fax: (706) 225-3800

## Board Members

Chester Randolph  
Chairman

Pat Bettis Hunter  
Assessor

Daniel J. Hill  
Assessor

Todd A. Hammonds  
Assessor

Jayne Govar  
Vice Chairman

Chief Appraiser  
Suzanne Widenhouse

## MINUTES #43-19

### CALL TO ORDER:

Chairman Chester Randolph call the Columbus, Georgia Board of Assessors' meeting to order on Monday December 2, 2019, at 9:00 AM.

### PRESENT ARE:

Chairman Chester Randolph  
Vice Chairman Jayne Govar  
Assessor Daniel Hill  
Assessor Patricia Hunter  
Assessor Todd Hammonds  
Personal Property Manager Stacy Pollard  
Recording Secretary Michele Reynolds

### APPROVAL OF AGENDA

Assessor Hill motions to accept the Agenda with no changes. Vice Chairman Gover seconds the motion and the motion carries.

### APPROVAL OF MINUTES

Assessor Hammonds motions to accept the Minutes #42-19, Assessor Hammonds seconds the motion and the motion carries.

At 9:05, Commercial Appraiser Kelly Nalls enters the meeting and presents the following:

- Waiver and Release signed

At 9:07, Residential Appraiser Carol Toole presents the following:

- Parcel 145-001-014 map split approved for 2020
- Parcel 181-003-001 map split approved for 2020

At 9:31, Chairman Chester Randolph adjourns the meeting without any objections.

Suzanne Widenhouse  
Chief Appraiser/Secretary

COPY

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
C. RANDOLPH  
CHAIRMAN

\_\_\_\_\_  
P.B. HUNTER  
ASSESSOR

\_\_\_\_\_  
D.J. HILL  
ASSESSOR

\_\_\_\_\_  
T.A. HAMMONDS  
ASSESSOR

\_\_\_\_\_  
J. GOVAR  
VICE CHAIRMAN



# Columbus, Georgia, Board of Tax Assessors

Item #5.

GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

City Services Center  
3111 Citizens Way  
Columbus, GA 31906

Mailing Address:  
PO Box 1340  
Columbus, GA 31902

Telephone: (706) 653-4398  
Fax: (706) 225-3800

## Board Members

Chester Randolph  
Chairman

Pat Bettis Hunter  
Assessor

Daniel J. Hill  
Assessor

Todd A. Hammonds  
Assessor

Jayne Govar  
Vice Chairman

Chief Appraiser  
Suzanne Widenhouse

## MINUTES #44-19

### CALL TO ORDER:

Vice Chairman Jayne Govar call the Columbus, Georgia Board of Assessors' meeting to order on Monday December 9, 2019, at 9:12 AM.

### PRESENT ARE:

Vice Chairman Jayne Govar  
Assessor Daniel Hill  
Assessor Patricia Hunter  
Assessor Todd Hammonds  
Chief Appraiser Suzanne Widenhouse  
Deputy Chief Appraiser Glen Thomason  
Recording Secretary Michele Reynolds

### APPROVAL OF AGENDA

Assessor Hammonds motions to accept the Agenda with no changes. Assessor Hill seconds the motion and the motion carries.

### APPROVAL OF MINUTES

Assessor Hill motions to accept the Minutes #43-19, Assessor Hammonds seconds the motion and the motion carries.

At 9:14, Administrative Manager Leilani Floyd enters the meeting and presents the following:

- VA homestead for parcel 101 016 029 for tax years 2017, 2018 and 2019. Assessor Hammonds motions to approve, Assessor Hill seconds the motion and the motion carries.
- CUVA Waiver and Release for parcel 178 003 039 and 178 003 018A

At 9:19, Personal Property Manager Stacy Pollard enters the meeting and presents the following:

- 1 Business adjustment
- 2019 Mandatory Adjustments



At 9:25, Commercial Property Manager Tanya Rios enters the meeting and presents the following:

- BOE Superior Court update
- Waiver and Release signed

At 10:01, Chief Appraiser Widenhouse presents the following:

- HOA appeal signed

At 10:03, Residential Property Manager Jeff Milam and Residential Appraiser Carol Toole enter the meeting and present the following:

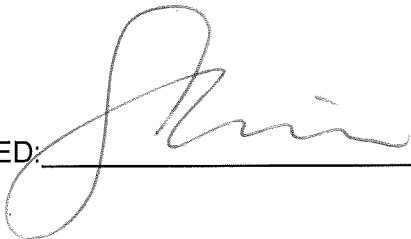
- BOE update
- Waiver and releases signed by board
- Parcel 166-001-016 map split approved for 2020
- Parcel 085-026-008 map split approved for 2020
- Follow up on map split approved from last week presented to board

Chief Appraiser Widenhouse updates the Board on upcoming Board presentations.

At 10:35, Vice Chairman Govar adjourns the meeting without any objections.

Suzanne Widenhouse  
Chief Appraiser/Secretary

APPROVED: \_\_\_\_\_



MINW 45 - 1 9 DEC 16 2019

\_\_\_\_\_  
C. RANDOLPH  
CHAIRMAN

\_\_\_\_\_  
P.B. HUNTER  
ASSESSOR

\_\_\_\_\_  
D.J. HILL  
ASSESSOR

\_\_\_\_\_  
T.A. HAMMONDS  
ASSESSOR

\_\_\_\_\_  
J. GOVAR  
VICE CHAIRMAN



# Columbus, Georgia, Board of Tax Assessors

Item #5.

GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

City Services Center  
3111 Citizens Way  
Columbus, GA 31906

Mailing Address:  
PO Box 1340  
Columbus, GA 31902

Telephone: (706) 653-4398  
Fax: (706) 225-3800

## Board Members

Chester Randolph  
Chairman

Pat Bettis Hunter  
Assessor

Daniel J. Hill  
Assessor

Todd A. Hammonds  
Assessor

Jayne Govar  
Vice Chairman

Chief Appraiser  
Suzanne Widenhouse

## MINUTES #45-19

### CALL TO ORDER:

Vice Chairman Jayne Govar calls the Columbus, Georgia Board of Assessors' meeting to order on Monday December 16, 2019, at 9:06 AM.

### PRESENT ARE:

Chairman Chester Randolph  
Vice Chairman Jayne Govar  
Assessor Patricia Hunter  
Assessor Todd Hammonds  
Chief Appraiser Suzanne Widenhouse  
Deputy Chief Appraiser Glen Thomason  
Recording Secretary Michele Reynolds

### APPROVAL OF AGENDA

Assessor Hammonds motions to accept the Agenda with one addition. Assessor Hunter seconds the motion and the motion carries.

### APPROVAL OF MINUTES

Assessor Hunter motions to accept the Minutes #44-19, Assessor Hammonds seconds the motion and the motion carries.

Vice Chair Govar motions to excuse Assessor Hill from meeting, Assessor Hunter seconds the motion and the motion carries.

At 9:10, Administrative Manager Leilani Floyd enters the meeting and presents the following:

- Update on Taxpayer's 12/23/2019 board presentation.

At 9:26, Commercial Property Manager Tanya Rios and Commercial Appraiser Kelly Nalls enter the meeting and present the following:

- 18 Map Splits approved for 2020
- Parcel 004-007-006 T Non-Taxability Appeal Approved and signed.

At 10:34, Personal Property Manager Stacy Pollard enters the meeting and presents the following:

- 1 Business Closed
- 2 Business Mandatory Assessments

At 10:37, Residential Property Manager Jeff Milam, Residential Appraiser Carol Toole, and Residential Appraiser Chrystal Phillips enter the meeting and present the following:

- Residential Appraiser Chrystal Phillips is introduced to the Board and she is congratulated on her recent promotion to Appraiser I.
- 2019 Mobile Home Digest approved and signed.
- 4 Map Splits approved for 2020
- Waiver and Releases signed.

At 11:14, Chief Appraiser Widenhouse presents the following:

- Parcels 178-003-018P, 178-010-006, 178-010-003 re-value correction. Vice Chairman Govar motions to accept the correction. Assessor Hammond seconds the motion and the motion carries.
- Parcel 180-004-029H clerical error for 2017, 2018 signed.
- Waiver & Release signed
- Recommendation made to board to appeal BOE decision to Superior Court for parcels 047-007-020, 062-063-022, and 063-013-019. Vice Chairman Govar motions to accept the appeal. Assessor Hammond seconds the motion and the motion carries.

At 12:08, Chairman Randolph adjourns the meeting without any objections.

Suzanne Widenhouse  
Chief Appraiser/Secretary

MIN 46 - 19 DEC 23 2019

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
C. RANDOLPH  
CHAIRMAN

\_\_\_\_\_  
P.B. HUNTER  
ASSESSOR

\_\_\_\_\_  
D.J. HILL  
ASSESSOR

\_\_\_\_\_  
T.A. HAMMONDS  
ASSESSOR

\_\_\_\_\_  
J. GOVAR  
VICE CHAIRMAN





# Columbus, Georgia, Board of Tax Assessors

Item #5.

GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

City Services Center  
3111 Citizens Way  
Columbus, GA 31906

Mailing Address:  
PO Box 1340  
Columbus, GA 31902

Telephone: (706) 653-4398  
Fax: (706) 225-3800

## Board Members

Chester Randolph  
Chairman

Pat Bettis Hunter  
Assessor

Daniel J. Hill  
Assessor

Todd A. Hammonds  
Assessor

Jayne Govar  
Vice Chairman

Chief Appraiser  
Suzanne Widenhouse

## MINUTES #46-19

### CALL TO ORDER:

Vice Chairman Jayne Govar calls the Columbus, Georgia Board of Assessors' meeting to order on Monday December 23, 2019, at 9:00 AM.

### PRESENT ARE:

Vice Chairman Jayne Govar  
Assessor Daniel Hill  
Assessor Patricia Hunter  
Assessor Todd Hammonds  
Chief Appraiser Suzanne Widenhouse  
Deputy Chief Appraiser Glen Thomason  
Recording Secretary Michele Reynolds

### APPROVAL OF AGENDA

Assessor Hill motions to accept the Agenda with one addition to the Personal Property agenda items. Assessor Hunter seconds the motion and the motion carries.

### APPROVAL OF MINUTES

Assessor Hill motions to accept the Minutes #45-19, Assessor Hammonds seconds the motion and the motion carries.

At 9:05, Chief Appraiser Widenhouse presents the following:

- Waiver and Release approved and signed.

At 9:08, Personal Property Manager Stacy Pollard enters the meeting and presents the following:

- 1 Motor Vehicle value adjustment
- 1 Business adjustment.
- Discussion about different names all under one parent company, how this works, issues with re-valuation and Tyler Assessment Software.
- BOE Summary: 10 withdrawals, Personal Property has no more BOE appeals for 2019.

At 9:26, Commercial Property Manager Tanya Rios enters the meeting and present the following:

- Parcel 069-008-019; Taxpayer has not responded to multiple attempts of correspondence. Suggest no-change value. Assessor Hill motions to accept the no-change value. Assessor Hunter seconds and the motion carries.
- Waiver and Releases rejected by Board and Commercial Property Manager Rios will reassess and present to the Board at a later date.

At 9:40, representative for Taxpayer asks to reschedule appeal. Board accepts and thanks him for coming in person.

At 9:43, Residential Property Manager Jeff Milam enters the meeting and presents the following:

- Parcel 032-027-006 and 049-001-041 presented for 2019 value change. Vice Chairman Govar recuses herself from the discussion. Assessor Hill motions to accept the new value. Assessor Hunter seconds the motion and the motion carries. Waiver and Releases signed.
- BOE Summary. 4 hearings, 2 no shows. Recommendation to appeal BOE decision. Assessor Hammonds motions to accept the appeal. Assessor Hunter seconds the motions and the motion carries.

Chief Appraiser Widenhouse formally acknowledges Assessor Hill for his 8 years of service and contributions to the Board of Assessors.


At 10:09, Vice Chairman Govar adjourns the meeting without any objections.

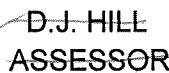
Suzanne Widenhouse  
Chief Appraiser/Secretary

MINUTE 1 - 20 JAN 6 2020

APPROVED: \_\_\_\_\_

  
C. RANDOLPH  
CHAIRMAN

  
P.B. HUNTER  
ASSESSOR

  
D.J. HILL  
ASSESSOR

  
T.A. HAMMONDS  
ASSESSOR

  
J. GOVAR  
VICE CHAIRMAN

**Columbus Board of Health Meeting Minutes**  
**October 23, 2019**

Item #5.

**Presiding:** Rajinder Chhokar-MD

**Attending Board Members:** James Lopez-DMD, Devica Alappan-MD, Yasmin Cathright, Sylvester McRae-MD, Lisa Goodwin (City), Alexis Thompson (Mayor Office)

**Excused Absences:**

**Others Present:** Beverley Townsend-MD, Joanne Strickland, Tori Endres, Steve Gunby (Atty), Jeannie Polhamus-RN (MCSD), Kimberly Fuller-RN, Kristi Ludy, Ashley Bassett, Justin Smith, Joie Gosa, Peggy Hallmark (Secretary)

Agenda Topic	Discussion	Decision	Responsibility
<b>Call to order</b>	Dr. Chhokar called the meeting to order at 1:00 pm.	None	None
<b>Approval of Minutes</b>	Dr. Chhokar: <ul style="list-style-type: none"> <li>Asked attending members to refer to minutes from the last meeting of September 25, 2019 and with no questions or discussion, asked for a motion to approve.</li> </ul>	Motion to approve by Dr. McRae, seconded by Dr. Alappan, and approved by all members present.	None
<b>District Health Director's Report</b>	Dr. Townsend: <ul style="list-style-type: none"> <li>Reported from State DPH Commissioner Toomey's letter to physicians which includes the State DPH Health Advisory and Clinical Alert on vaping included in the left side of binders.</li> <li>Stated we will be attending Columbus Hometown Connection luncheon and meeting where local legislative concerns can be brought to the attention of our local government who are very supportive of public health concerns. As public health employees we cannot legislate or advocate, but we can and do educate. We have informed City Manager Hugley that vaping is a serious concern and forwarded the public health clinical alert, health advisory and letter from Dr. Toomey to put this forth for consideration.</li> </ul>	None	None



**Columbus Board of Health Meeting Minutes**  
**October 23, 2019**

Item #5.

<b>Agenda Topic</b>	<b>Discussion</b>	<b>Decision</b>	<b>Responsibility</b>
<b>District Health Director's Report</b> Cont'd.	<ul style="list-style-type: none"> <li>Reminded board of health members they can and should advocate on public health concerns at City Council and other open governmental meetings.</li> <li>Reported that we attended the annual State of Public Health conference in Athens yesterday, October 22<sup>nd</sup>. Reported that she received a certificate for completing the Public Health Leadership Academy at the University of Georgia which she has attended since February. We will send at least two more employees to that academy.</li> <li>Expressed thanks to our Muscogee County School District Nurse, Jeannie Polhamus, for attending today's board of health meeting and encouraged continued attendance. All counties except Columbus in our 16-county district require school superintendent to be on the board of health as a vital part of decision making.</li> </ul>		
<b>Excused Absences</b>	None	None	None
<b>Financial Report</b>	<p>Joanne Strickland:</p> <ul style="list-style-type: none"> <li>Presented FY20 financial overview through the end of September with a budget of \$6,037,982. Total expenses are \$1,404,113.54 and total fees collected are \$365,800.40.</li> <li>Called attention to top of next page showing 4% reduction in grant in aid. \$154,252 cut is not included in these numbers yet as it starts in October to take that reduction. We are still 2% ahead of the game with \$120,000 we did not spend this quarter. The reduction will not create a struggle.</li> </ul>	The Financial Reports are attached and made part of these minutes.	None

**Columbus Board of Health Meeting Minutes**  
**October 23, 2019**

Item #5.

Agenda Topic	Discussion	Decision	Responsibility
<b>Financial Report</b> Cont'd	<ul style="list-style-type: none"> <li>Stated all programs and grants are on target for 3 months of operations. Page 4 shows grants on track for the 1<sup>st</sup> quarter. Some grants are on federal fiscal year and show 100% spent out, but we will receive the new allocations sometime this month. Some we only receive on a quarterly basis for a quarter at a time.</li> <li>Announced we completed our FY19 independent audit with no findings. We are thankful for not having to deal with findings thanks to our awesome staff's preparation. Each member has the financial audit report included in the binders to take with you for review. The report will be presented at our next board meeting and answer any questions you may have.</li> </ul> <p>RESPONSE: Dr. Townsend – Technology has been very instrumental in getting things to the auditor because our staff does a great job ensuring that all the information is in place.</p> <p>QUESTION: Dr. Chhokar – Who are the auditors?</p> <p>RESPONSE: Joanne Strickland – Albright, Fortenberry &amp; Ninas of Columbus. They are very familiar with governmental accounting.</p>		
<b>Old Business</b>	<ul style="list-style-type: none"> <li>Adoption of Environmental Health Rules</li> </ul> <p>Dr. Chhokar – We said we need to postpone the Environmental Health Rules until a meeting when Mr. Hugley is present. But what does Mr. Hugley have to do with the Body Art rule?</p>	Secretary will redistribute copies of the Environmental Health Rules to be voted on.	None

**Columbus Board of Health Meeting Minutes**  
**October 23, 2019**

Item #5.

Agenda Topic	Discussion	Decision	Responsibility
<p><b>Old Business</b> Cont'd</p>	<p>RESPONSE: Dr. Townsend – The Lot Size Rule is the main thing he has a question about and wanted to discuss the issue with city zoning.</p> <p>RESPONSE: Dr. Chhokar – We do depend on the city for that. So that's the Lot Size Rule and Water Well Location.</p> <p>RESPONSE: Lisa Goodwin – I know he had some concerns, but I'm not familiar with what they were.</p> <p>RESPONSE: Dr. Townsend – You could vote on the Body Art rule.</p> <p>RESPONSE: Dr. Chhokar – I believe Kristi Ludy will be the best one to address this.</p> <p>RESPONSE: Kristi Ludy – If you are okay with it you can move forward with the Body Art Rule. It is the same Body Art Rule we have been using, it is just the formality of putting it in writing that it's been voted on.</p> <p>QUESTION: Dr. Chhokar – When we are voting on this, we ought to have the rules in the folder. Do we have all the rules?</p> <p>RESPONSE: Kristi Ludy – These were distributed and presented at the public hearing and posted on our website. We can present them to you again if needed.</p> <p>RESPONSE: Peggy Hallmark – They were distributed in the binders in a previous meeting.</p> <p>RESPONSE: Kristi Ludy – We did open it up for questions with both Justin and I in the meeting. There were not any questions. Then it was left open for 30 days to be voted on the next meeting.</p>		



**Columbus Board of Health Meeting Minutes**  
**October 23, 2019**

*Item #5.*

<b>Agenda Topic</b>	<b>Discussion</b>	<b>Decision</b>	<b>Responsibility</b>
<b>Old Business</b> Cont'd	RESPONSE: Dr. Chhokar - We will wait until the next meeting to vote on the rules and regulations. And will have the rules in front of us.		
<b>Discussion (Vaping)</b>	<p>DISCUSSION: Dr. Alappan – I would like to revisit the issue of vaping. I had not seen the letter. We have received a lot of information and had some discussion. I am happy to see the school representative is here. As a pediatrician we see a lot of kids that are exposed to vaping. I am aware that in other states like Massachusetts the governor has banned vaping products. I spoke to the Georgia Chapter American Academy Pediatrics and they said they are trying to legislate. I know you said this committee cannot do anything to legislate in Columbus. But what can we do? We have a very dangerous situation as we are all aware. And what can we do as the board of health to protect our kids, specifically in the schools? Legally, what can we do about the products that are being sold?</p> <p>RESPONSE: Dr. Lopez – This information can go to the school system, at very minimum, to do what they can in the schools. That was the question last time and why we want the school representative here.</p> <p>RESPONSE: Jeannie Polhamus, RN – It is part of the health curriculum taught in 9<sup>th</sup> grade. They do touch on it in middle schools as well. We are in the process of getting more information together to put on our school website and other media websites we have. Also, it is part of our tobacco SOPs to have none on campus, and if we see it, we take it and there are consequences just as if they were to have a tobacco product. It is included in our policies and procedures that we allow no vaping no tobacco use at all</p>	None	None

**Columbus Board of Health Meeting Minutes**  
**October 23, 2019**

Item #5.

Agenda Topic	Discussion	Decision	Responsibility
<p><b>Discussion (Vaping)</b> Cont'd</p>	<p>on campus. Students are getting educated on vaping included in the tobacco cessation and prevention policy.</p> <p>DISCUSSION: Dr. McRae – I wrote something down from a television program on this issue. My question is, who monitors or regulates vaping products? Is it the health department or is it the Tobacco and Firearms? On the program the issue in Colorado is impurities and what substances they are putting into the cartridges. Who has responsibility to monitor these products?</p> <p>RESPONSE: Jeannie Polhamus, RN – From what I understand from the webinars, especially with the CBB oils there is no regulating authority. That's a big problem.</p> <p>RESPONSE: Dr. Townsend – The FDA has the power and authority; they just have not done it.</p> <p>RESPONSE: Lisa Goodwin – There is currently no legislation in Georgia that governs that. It can certainly be taken up with our legislatures.</p> <p>RESPONSE: Dr. Chhokar – Dr. Lopez was kind enough to provide an article which tells that the FDA is saying they should have moved on this earlier and they are feeling the impact of not having done so. It's fair to say we need some guidance. Also, I would like to recommend research into media outlets for vaping education and do spots on CGTV of risks.</p> <p>Continued cross discussion followed concerning possible legislation, increasing age for purchase of products, posters and videos in schools and tv and furthering education on vaping.</p>		

**Columbus Board of Health Meeting Minutes**  
**October 23, 2019**

*Item #5.*

<b>Agenda Topic</b>	<b>Discussion</b>	<b>Decision</b>	<b>Responsibility</b>
<b>New Business</b>	None	None	None
<b>Public Information</b>	None – To be reported at next meeting.	None	None
<b>Environmental Health Report</b>	<p>Kristi Ludy:</p> <ul style="list-style-type: none"> <li>Presented EH report and summarized the activities through end of September. Most activity is in food service with inspections. Scoring details are at the end of the report and available on our website. Permits were issued for septic tank pump trucks. We have 10 based in Columbus servicing Muscogee and surrounding counties.</li> <li>EH conducted ServSafe training on September 23<sup>rd</sup> for 21 attendees. This food protection training for food service managers and owners is offered once each quarter.</li> </ul> <p>QUESTION: Dr. McRae – What type of food service complaints do you usually receive and how do you follow up?</p> <p>RESPONSE: Ashley Bassett – Complaint type varies. We get complaints of roaches seen, sometimes sickness after eating at a restaurant, seeing a restaurant employee with no hair net. In the case of sickness complaint, it is reported to state and epidemiology follows up. For other complaints we follow up with inspections and follow up inspections for correction.</p> <p>QUESTION: Dr. Alappan – Is it true that in Georgia it is illegal to kill bats?</p>	The Environmental Health report is attached and made a part of these minutes.	None



**Columbus Board of Health Meeting Minutes  
October 23, 2019**

*Item #5.*

Agenda Topic	Discussion	Decision	Responsibility
<b>Environmental Health Report</b> Cont'd	<p>RESPONSE: Kristi Ludy – Yes. Bats have to be relocated. A licensed pest control can perform that service. Bats are very helpful in control of mosquito population.</p> <p>RESPONSE: Justin Smith – The Department of Natural Resources is the authority. Their website is the best resource for information on why certain species are protected,</p> <p>RESPONSE: Dr. Chhokar – The bats and others help balance the environment.</p> <p>RESPONSE: Lisa Goodwin – We want to thank Kristi and her Vector Control team for how well they work closely with neighborhood groups on environmental issues.</p>		
<b>Nursing Report</b>	<p>Kimberly Fuller:</p> <ul style="list-style-type: none"> <li>Presented the nursing report on 2,025 initial clinic visits and 176 return visits (2,201 total visits) for FY20 (July 1, 2019 – September 30, 2019).</li> <li>We had our first meeting for Public Health on Wheels where we are planning to utilize the previous WIC on Wheels trailer to take services, including immunizations, to other counties in our district.</li> <li>Will be conducting the Drive Thru Flu at the Civic Center.</li> </ul> <p>QUESTION: Dr. Chhokar – Did we shelter people during Hurricane Dorian?</p> <p>RESPONSE: Lisa Goodwin – Yes. It was basically the same people as last time; mostly from Glenn County and a few from Savannah.</p>	None	None

**Columbus Board of Health Meeting Minutes  
October 23, 2019**

*Item #5.*

<b>Agenda Topic</b>	<b>Discussion</b>	<b>Decision</b>	<b>Responsibility</b>
<b>Nursing Report</b> Cont'd	QUESTION: Yasmin Cathright – What is the youngest age to get the flu shot at the Drive Thru Flu?  RESPONSE: Kimberly Fuller – Six months of age and older.		
<b>Adjournment</b>	With no other business, the meeting was adjourned by Dr. Chhokar at 1:39 pm.	None	None

**NEXT BOARD OF HEALTH MEETING TO BE HELD:  
DECEMBER 4, 2019 1:00 PM  
HEALTH & HUMAN SERVICES BUILDING, 2ND FLOOR, LDR CLASSROOM**

Columbus Board of Health  
Respectfully submitted by  
Peggy Hallmark, Secretary

MINUTES OF THE MEETING OF THE  
DEVELOPMENT AUTHORITY OF COLUMBUS GEORGIA  
November 7, 2019

**MEMBERS PRESENT:**

Alfred Blackmar, Russ Carreker, Selvin Hollingsworth, Heath Schondelmayer, Chris Wightman, Jimmy Yancey

**MEMBERS ABSENT:**

Jacki Lowe

**ALSO PRESENT:**

Richard Baxter, Josh Beard, Pam Hodge, Sendreka Lakes, Rob McKenna, Stacey Pritchard, Joe Sanders, Brian Sillitto, Ty Webb, Katherine Kelly

Russ Carreker, Chair, noting that a quorum was present and proper notice had been given in accordance with the requirements of Georgia law, called the November 7, 2019 meeting to order. He welcomed members of the CEDC.

**MINUTES**

**Upon motion made by Selvin Hollingsworth and seconded by Heath Schondelmayer, the Authority unanimously approved the minutes of the October 3, 2019 and the October 18, 2019 meetings attached as Exhibit "A".**

**FINANCIAL REPORT**

- Heath Schondelmayer made a few comments about finances. **Upon motion made by Selvin Hollingsworth and seconded by Chris Wightman, the Authority unanimously approved the October 2019 Financial Reports attached as Exhibit "B".**
- The CEDC was called to order in a joint meeting to hear the report of the FY 2018/2019 Consolidated Audit. Matt Sellers of Robinson, Grimes & Company presented the consolidated audit to the members. He reviewed items on a number of pages and explained some new requirements. Discussion took place. **Upon motion made by Jimmy Yancey and seconded by Selvin Hollingsworth, the Authority unanimously accepted the 2018/2019 Consolidate Audit as presented.** Document is on file.

**ECONOMIC DEVELOPMENT**

- Richard Baxter reported that the second Bruce Willis film should be in pre-production in December and shooting after first of the year. A contract has been approved. Negotiations are underway with the group that did the first Bruce Willis movie for two more movies in 2020. There are discussions with nine other prospects interested in Columbus. The workforce goal is to have 200-250 locally based trained employees in three years. It is encouraged that companies use local vendors. Richard Baxter is retiring at the end of July 2020. Discussion took place.
- Brian Sillitto reported on Califormulations which recently announced a capital investment of \$5 million and 30 new jobs. He reviewed some of the projects nearing announcements. He reported on leads and gave updates on the active projects in Exhibit "C".
- Josh Beard gave an update on the activities he has been doing. He has been talking with community, State and Federal leaders about robotics. Now action needs to happen. The areas being worked on are academics and workforce, military industry front and legislative affairs. He highlighted activities with these areas. Discussion took place.
- Russ Carreker reported that Mat Swift, Brian Sillitto and he met with Commissioner Pat Wilson and had good discussion.



**CITY OF COLUMBUS REPORT**

Pam Hodge reported that Council is beginning to evaluate options for government center and judicial center. The first round of public meetings for SPLOST is half way completed.

**OLD BUSINESS**

None

**NEW BUSINESS**

A request for funds has been received from the Japanese Saturday School. **Upon motion made by Jimmy Yancey and seconded by Selvin Hollingsworth, the Authority unanimously approved remitting \$1,000.00 to the Japanese Saturday School.**

**LEGAL ISSUES**

**Upon motion made by Jimmy Yancey and seconded by Selvin Hollingsworth, the Authority unanimously approved the Bond Resolution for the EJWHM (Hampton) Project.**

**OTHER ISSUES**

None

**EXECUTIVE SESSION**

None

**MEETING ADJOURNED**

**Upon motion made by Jimmy Yancey and seconded by Selvin Hollingsworth, the meeting was adjourned.**

Approved by:



Russell D. Carreker, Chair

By:   
Jacki W. Lowe, Secretary

MINUTES OF THE MEETING OF THE  
DEVELOPMENT AUTHORITY OF COLUMBUS GEORGIA  
December 12, 2019

**MEMBERS PRESENT:**

Alfred Blackmar, Russ Carreker, Selvin Hollingsworth, Jacki Lowe, Heath Schondelmayer, Chris Wightman, Jimmy Yancey

**MEMBERS ABSENT:**

**ALSO PRESENT:**

Richard Baxter, Josh Beard, Sendreka Lakes, Rob McKenna, Joe Sanders, Brian Sillitto, Ty Webb, Katherine Kelly

Russ Carreker, Chair, noting that a quorum was present and proper notice had been given in accordance with the requirements of Georgia law, called the December 12, 2019 meeting to order.

**MINUTES**

**Upon motion made by Jacki Lowe and seconded by Selvin Hollingsworth, the Authority unanimously approved the minutes of the November 7, 2019 meeting attached as Exhibit "A".**

**FINANCIAL REPORT**

- Heath Schondelmayer made a few comments about finances. **Upon motion made by Jimmy Yancey and seconded by Selvin Hollingsworth, the Authority unanimously approved the November 2019 Financial Reports attached as Exhibit "B".**

**ECONOMIC DEVELOPMENT**

- Brian Sillitto reported on Project Aloha (First Credit Services) which recently announced a capital investment of \$2 million and 155 new jobs. He reported on a visit that Josh Beard and he made to Hamilton Relay which announced about four years ago. The company is very pleased with Columbus and the quality of employees. They also visited Refreshco which took over Cott and reported that this company is also pleased with Columbus. He reviewed some of the projects nearing announcement with Project Zummit expected soon. He explained the request by Project Zummit to deed some of the acres on the site to the Authority. **Upon motion made by Jimmy Yancey and Selvin Hollingsworth, the Authority unanimously approved accepting the property from Project Zummit contingent upon a clean environmental report.** He reported that the Conference Hotel special exception use request has been approved by City Council and the MOU has been executed by all parties. Brian Sillitto will check with Tracy Sayers to determine when the renovation of rooms will be done. He gave updates on the active projects and reported on the status of other hotel projects and expected opening dates. The Economic Development Report is attached as Exhibit "C".
- Josh Beard gave an update on the activities with Fort Benning and robotics. There will be a briefing with Senator Perdue and his staff about robotics at Fort Benning and what that would look like. He talked about possible funding which would allow four major exercises annually rather than one. Discussion took place about (1) developing a clear and exciting plan of what are the visions and dreams for robotics at Fort Benning and in the community; (2) GTRI; and (3) what are the educational aspects needed with robotics and who can provide them.
- Ty Webb gave an update on MTP. Parcel 9 has been completed and is being marketed. The mass grading of Parcel 8 is completed and the site shows well. Some draining was done on Parcel 3 and a drain system has been installed. The same will be done on Parcel 19. A cost effective maintenance plan to keep sites looking good. Brian Sillitto reported that Fall Line Business Center is being evaluated of what needs to be done to make marketable.

- Sendreka Lakes reported on the \$3M Jordan High School received for College Career Academy which will align the curriculum with the needs of the community. All courses will lead to either college or career pathway. The grant starts January 2020. Columbus 2025 led the way in developing a talent hub to help recruit talent to the Columbus and to market Columbus. This talent hub is ready to launch in January 2020 and will use amazingcolumbusga.com.

Item #5.

**CITY OF COLUMBUS REPORT**

There was no report since Pam Hodge was not present.

**OLD BUSINESS**

Russ Carreker reported that the Board of Regents will meet in Columbus in April 2020, the Georgia Department of Economic Development will meet in Columbus in August 2020, and Mat Swift has gotten Columbus in position for the Red Carpet Tour in 2021.

**NEW BUSINESS**

None

**LEGAL ISSUES**

- Acceptance of Property has already been done.
- **Upon motion made by Selvin Hollingsworth and seconded by Alfred Blackmar, the Authority unanimously approved the Project Agreement for Project Aloha (First Credit Services).**
- Rob McKenna reported that all the wording in the documents related to Benning Technology Park will be updated to reflect that Flournoy has sold its interest in the park to Foundation Properties.

**OTHER ISSUES**


- Richard Baxter reported that Governor Kemp has appointed a person in GDECD to work only with the film, television, and digital entertainment industry. He provided a summary of the activities with the Film Fund for 2019. He talked about the local financial reports on the films that were made in 2019. He is trying to get vendors to locate in Columbus. There are three contracts for films in 2020 and negotiating for seven more. Discussion took place.
- Jimmy Yancey talked about cybersecurity. Augusta is working in cybersecurity for federal government not local businesses. CSU has been granted by Board of Regents a nexus program in cybersecurity. First class of 20 begins in January 2020. Columbus needs to be talking about what is being done here in cybersecurity for businesses. He reported that CSU is buying a cyber range. Discussion took place.

**EXECUTIVE SESSION**

None

**MEETING ADJOURNED**

Upon motion made by Jimmy Yancey and seconded by Selvin Hollingsworth, the meeting was adjourned.

By:   
Jacki W. Lowe, Secretary

Approved by:   
Russell D. Carreker, Chair



6390

**THE HOUSING AUTHORITY OF COLUMBUS, GEORGIA**

**July 17, 2019**

**9:00 A.M.**

**Regular Meeting**

**The Commissioners of the Housing Authority of Columbus, Georgia met in regular session in Columbus, Georgia.**

**Chairman Larry Cardin called the meeting to order and on roll call the following Commissioners answered present:**

**Charles Alexander  
John Greenman  
Tiffani Stacy  
Jeanella Pendleton  
John Sheftall**

**In attendance from the Housing Authority staff was Len Williams, Chief Executive Officer, Lisa Walters, Chief Operating Officer, Susan McGuire, Chief of Human Resources, Sabrina Richards, Chief of Property Management, John Casteel, Chief Assisted Housing Officer, Sheila Crisp, Chief Financial Officer and Commission Attorney Jim Clark.**

**INVOCATION:**

**Chairman Cardin delivered the invocation.**

6391

**ADOPTION OF AGENDA:**

**Chairman Cardin called for a motion to approve the meeting agenda as presented.**

**Motion for approval of the amended agenda was made by Commissioner Greenman, seconded by Commissioner Pendleton.**

**Chairman Cardin proposed that no meeting would be held in the month of August. Any agenda items would be placed on the September meeting agenda.**

**ANNUAL MEETING AND ELECTION OF OFFICERS:**

**Chairman Cardin called for nominations for Vice Chairman.**

**Commissioner Pendleton made the motion to nominate Commissioner Charles Alexander. Motion was seconded by Commissioner Sheftall. No other nominations were made. The motion carried unanimously.**

**Chairman Cardin called for nominations for Chairman.**

**Commissioner Greenman made the motion to nominate Commissioner Cardin. No other nominations were made. The motion was seconded by Commissioner Pendleton. The motion carried unanimously.**

**APPROVAL OF MINUTES:**

**The minutes of the June 19, 2019 Board meeting were presented and motion to approve was made by Commissioner Pendleton, seconded by Commissioner Stacy. The motion was approved.**

6392

**CONSIDER A RESOLUTION FOR CHARGE-OFF OF RESIDENT  
OR FORMER RESIDENT ACCOUNT BALANCES FOR THE  
MONTH ENDING JUNE 30, 2019**

The following Resolution was introduced and duly considered:

**RESOLUTION NO. 3331**

Motion for approval was made by Commissioner Stacy and seconded by Commissioner Pendleton. The motion carried unanimously.

**CONSIDER APPROVAL OF A CONTRACT FOR PEST CONTROL  
SERVICES:**

Ms. Crisp stated HACG had disseminated a request for proposals for pest control services for all development and office buildings on February 15, 2019 and this was also advertised in the Ledger-Enquirer newspaper on February 15-18, 2019. A total of three proposals were received.

Based upon the evaluation criteria of the proposals, it is recommended by HACG staff that the Board authorize Mr. Len Williams, CEO, to proceed to execute a contract with Gregory Pest Solutions. This contract will be for a three-year fixed contract with two optional one-year terms.

Motion for approval was made by Commissioner Greenman, seconded by Commissioner Stacy. The motion carried unanimously.



6393

**CONSIDER APPROVAL OF A CONTRACT FOR TERMITE CONTROL:**

Ms. Crisp stated HACG had disseminated a request for proposals for a termite control contract for all development and office buildings on February 15, 2019 and this was also advertised in the Ledger-Enquirer newspaper on February 15-18, 2019. A total of three proposals were received.

Based upon the evaluation criteria of the proposals, it is recommended by HACG staff that the Board authorize Mr. Len Williams, CEO, to proceed to execute a contract with Gregory Pest Solutions. This contract will be for a three-year fixed contract with two optional one-year terms.

Currently HACG has a contract with another vendor ending on May 31, 2020. HACG is opting to terminate this current contract with a ten-day notice, effective July 17, 2019.

Motion for approval was made by Commissioner Greenman, seconded by Commissioner Pendleton. The motion carried unanimously.

**GOVERNANCE COMMITTEE REPORT:**

Commissioner Greenman announced the suggested reading materials were sent out to the Commissioners this week.

Commissioner Greenman stated the Governance Committee is proposing a tour of the Phenix City Housing Authority following the September Board meeting. The Committee believes this would be a good opportunity to see some of the PCHA new property developments.

**REPORT FROM THE AUDIT AND FINANCE COMMITTEE:**

Committee Chairman Charles Alexander stated there was no report.

6394

**REAL ESTATE COMMITTEE:**

No report.

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Williams announced that HACG had officially ended the management services agreement with the West Point Housing Authority and the transition was very smooth to the Griffin Housing Authority.

Mr. Williams stated the 2020 Moving To Work Plan had been approved.

Ms. Walters stated that she and Mr. Williams traveled to other MTW agencies in New Haven, CT., and Keene, NH. They also visited the Brattleboro, VT, housing authority and met with the CEO who is on the Board of HAI.

Ms. Walters stated they toured various developments and received good insight to additional MTW initiatives. Ms. Walters will also give a more detailed report at the Commissioners' Retreat in November.

Mr. Williams stated it may be a good time for HACG to join CLPHA. This national organization is more focused on larger housing authorities.

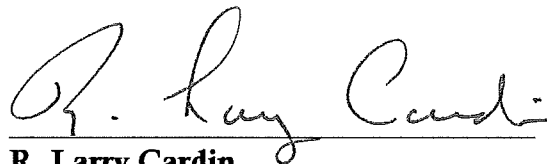
Mr. Williams announced that the self-scoring for the Chase development appears to be the top score in the State.

Mr. Williams also informed the Board that he had been in contact with some officials with HUD in Atlanta concerning Ralston Towers and would keep the Commissioners informed.

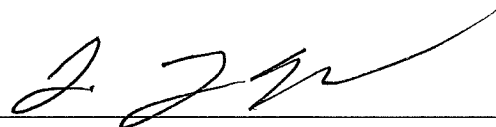
6395

**ADJOURN:**

**Motion to adjourn was made by Commissioner Stacy and seconded by Commissioner Alexander. The motion carried.**

A handwritten signature in cursive script, reading "R. Larry Cardin", written over a horizontal line.

**R. Larry Cardin  
Chairman**

A handwritten signature in cursive script, reading "J. Len Williams", written over a horizontal line.

**J. Len Williams  
Secretary-Treasurer**

6396

**THE HOUSING AUTHORITY OF COLUMBUS, GEORGIA**

**September 18, 2019**

**9:00 A.M.**

**Regular Meeting**

**The Commissioners of the Housing Authority of Columbus, Georgia met in regular session in Columbus, Georgia.**

**Chairman Larry Cardin called the meeting to order and on roll call the following Commissioners answered present:**

**Ed Burdeshaw  
John Greenman  
Tiffani Stacy  
Jeanella Pendleton  
John Sheftall**

**In attendance from the Housing Authority staff was Len Williams, Chief Executive Officer, Lisa Walters, Chief Operating Officer, Susan McGuire, Chief of Human Resources, Sabrina Richards, Chief of Property Management, John Casteel, Chief Assisted Housing Officer, Sheila Crisp, Chief Financial Officer, Rickey C. Miles, Modernization Manager and Commission Attorney Jim Clark.**

**INVOCATION:**

**Chairman Cardin delivered the invocation.**



6397

**ADOPTION OF AGENDA:**

Chairman Cardin called for a motion to approve the meeting agenda as presented.

Motion for approval of the agenda was made by Commissioner Greenman, seconded by Commissioner Stacy.

**APPROVAL OF MINUTES:**

The minutes of the July 17, 2019 Board meeting were presented and motion to approve was made by Commissioner Stacy, seconded by Commissioner Pendleton. The motion was approved.

**CONSIDER A RESOLUTION FOR CHARGE-OFF OF RESIDENT OR FORMER RESIDENT ACCOUNT BALANCES FOR THE MONTH ENDING JULY 31, 2019**

The following Resolution was introduced and duly considered:

**RESOLUTION NO. 3332**

Motion for approval was made by Commissioner Stacy and seconded by Commissioner Burdeshaw. The motion carried unanimously.

**CONSIDER A RESOLUTION FOR CHARGE-OFF OF RESIDENT OR FORMER RESIDENT ACCOUNT BALANCES FOR THE MONTH ENDING AUGUST 31, 2019**

The following Resolution was introduced and duly considered:

**RESOLUTION NO. 3333**

Motion for approval was made by Commissioner Burdeshaw and seconded by Commissioner Pendleton. The motion carried unanimously.

6398

**CONSIDER APPROVAL OF A CONTRACT FOR DOCUMENT  
SHREDDING SERVICES:**

Ms. Crisp stated HACG had disseminated a request for proposals for document shredding services and advertised in the newspaper July 16-July 18, 2019.

Based upon the evaluation criteria of the proposals, it is recommended by HACG staff that the Board authorize Mr. Len Williams, CEO, to proceed to execute a contract with River Mill Data Management. This contract will be for a one-year fixed contract with two optional one-year terms.

Motion for approval was made by Commissioner Greenman, seconded by Commissioner Stacy. The motion carried unanimously.

**CONSIDER A RESOLUTION APPROVING THE SECTION 8  
HOUSING CHOICE VOUCHER PROGRAM UTILITY  
ALLOWANCE SCHEDULES:**

The following Resolution was introduced and duly considered:

**RESOLUTION NO. 3334**

Mr. Casteel present the proposed utility allowance schedule that HACG is doing every year.

Motion for approval was made by Commissioner Burdeshaw and seconded by Commissioner Stacy. The motion carried unanimously.

**CONSIDER A RESOLUTION APPROVING THE UTILITY  
ALLOWANCES FOR HACG PUBLIC HOUSING:**

The following Resolution was introduced and duly considered:

**RESOLUTION NO. 3335**

Mr. Casteel present the proposed utility allowance schedule that HACG is doing every year.

Motion for approval was made by Commissioner Burdeshaw and seconded by Commissioner Stacy. The motion carried unanimously.

6399

**CONSIDER A CONTRACT FOR SECURITY CAMERAS AT LUTHER WILSON HOMES:**

Mr. Miles reported HACG issued a request for proposals on Tuesday, July 9, 2019 to solicit qualified vendors to provide bids for a security camera system. This was advertised in the newspaper July 11, July 12, and July 16, 2019.

Mr. Miles stated five companies submitted proposals. The HACG staff committee recommends the award of the contract be awarded to AdaptToSolve (ATS) in the amount of \$163,969.00 This contract includes a maintenance agreement and a five-year term.

Motion for approval was made by Commissioner Stacy, seconded by Commissioner Burdeshaw. Motion carried.

**CONSIDER A CONTRACT FOR MODIFICATIONS TO THE HACG CENTRAL OFFICE BUILDING:**

Mr. Miles stated a request for proposals was advertised in the newspaper and emailed to seven contractors. Five bids were received.

After committee evaluation, it was determined that R.H. Brent Construction of Columbus qualified to complete the work and submitted the lowest bid of \$459,000.

Motion for approval was made by Commissioner Burdeshaw, seconded by Commissioner Stacy. The motion carried unanimously.

**GOVERNANCE COMMITTEE REPORT:**

Commissioner Greenman stated he along with Mr. Williams and Ms. Walters attended the PHADA conference in Washington.

Commissioner Greenman reported on the numerous topics presented at the conference.

**REPORT FROM THE AUDIT AND FINANCE COMMITTEE:**

No report.

6400

**REAL ESTATE COMMITTEE:**

Commissioner Burdeshaw stated that HACG was participating in a floodplain study in conjunction with the City of Columbus for Weracoba Creek. The creek area borders Warren Williams Homes.

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Williams announced the application for Chase Homes was submitted and a response had been sent to HACG regarding the displacement of residents. HACG is following up on this matter and Mr. Williams will report to the Board at the next meeting.

Mr. Williams stated HACG is working to value the property at Ashley Station.

Mr. Williams proposed moving the October board meeting to October 9 instead of October 16. There was no opposition.

Mr. Williams reminded everyone of the annual Board Retreat on November 7 and 8 in Opelika.

Mr. Williams stated Columbus has been accepted by the Purpose Built Community and a press release would be forthcoming. He and Ms. Walters would be attending the annual conference on October 16.

Mr. Williams reported there were several change orders submitted on the Willow Glen construction project. The dollar amount is well under the threshold requiring Board approval.

Mr. Williams reported HACG had multiple REAC and investor inspections this week.

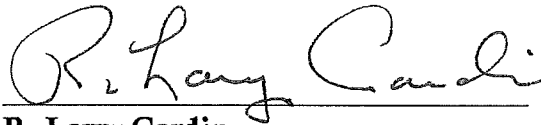
Mr. Williams stated that the National Housing Compliance contract would continue through January 31, 2021.



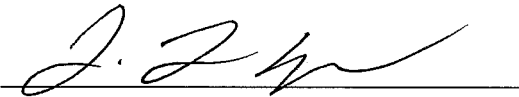
6401

**ADJOURN:**

**Motion to adjourn was made by Commissioner Stacy and seconded by Commissioner Sheftall. The motion carried.**

A handwritten signature in cursive script, reading "R. Larry Cardin", written over a horizontal line.

**R. Larry Cardin  
Chairman**

A handwritten signature in cursive script, reading "J. Len Williams", written over a horizontal line.

**J. Len Williams  
Secretary-Treasurer**

6402

**THE HOUSING AUTHORITY OF COLUMBUS, GEORGIA**

**November 7, 2019**

**2:50 PM**

**Called Meeting**  
**Auburn Marriott**  
**Opelika, Alabama**

**The Commissioners of the Housing Authority of Columbus, Georgia met in a called session in Opelika, Alabama, during the Commissioner's annual retreat.**

**Chairman Larry Cardin called the meeting to order and on roll call the following Commissioners answered present:**

**Ed Burdeshaw**  
**John Greenman**  
**Charles Alexander**  
**Tiffani Stacy**  
**Jeanella Pendleton**  
**John Sheftall**

**In attendance from the Housing Authority staff was Len Williams, Chief Executive Officer, Lisa Walters, Chief Operating Officer, and Commission Attorney Jim Clark.**

**INVOCATION:**

**Chairman Cardin delivered the invocation.**

6403

**ADOPTION OF AGENDA:**

Chairman Cardin called for a motion to approve the meeting agenda as presented.

Motion for approval of the agenda was made by Commissioner Greenman, seconded by Commissioner Stacy.

**DISCUSSION OF THE CREATION OF AN AFFILIATE ENTITY:**

Mr. Williams presented a proposal for the creation of an HACG affiliate entity. The affiliate would control a major portion of the HACG local fund dollars and minimize the risk of HACG losing revenue. The affiliate would also seek out new real estate ventures for HACG.

Motion for approval was made by Commissioner Pendleton, seconded by Commissioner Burdeshaw. Motion carried.

**EXECUTIVE SESSION:**

Chairman Cardin called for a motion to close the regular session and enter into an executive session.

Motion was made by Commissioner Sheftall, seconded by Commissioner Greenman. Motion carried.

Chairman Cardin reconvened the regular session and stated personnel matters were discussed, and no formal action was taken during the executive session.

6404

**CONSIDERATION OF THE HACG CHIEF EXECUTIVE OFFICER SUCCESSION:**

There was Board consensus to begin negotiation with Ms. Lisa Walters, Chief Operating Officer, as she transitions into the role of Chief Executive Officer.

The Board proposed to pay Ms. Walters a \$30,000 incentive payment to recognize her good work as COO.

Motion to approve this payment was made by Commissioner Burdeshaw, seconded by Commissioner Pendleton. Motion carried unanimously.

**APPROVAL OF A WAIVER OF THE HACG HUMAN RESOURCES POLICY:**

In order to facilitate a smooth transition as Mr. Williams prepares to retire and the Board's decision to create an affiliate entity, Mr. Williams requested a waiver to the HACG policy.

Currently, Mr. Williams has an excess of accrued leave time and is requesting to carry this time forward into 2020. Mr. Williams Plans to use this excess leave time to work on setting up the affiliate without doing this on HACG paid time. He will also attend the NHC meetings in Atlanta. Using this time will eliminate the appearance of a conflict of interest. Mr. Williams will not receive any additional pay when working on the affiliate as long as he is an employee of HACG.

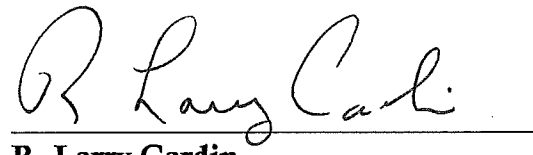
Motion for approval of the waiver was made by Commissioner Pendleton, seconded by Commissioner Alexander. The motion carried unanimously.

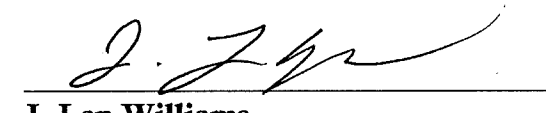


6405

**ADJOURN:**

There being no further business, a motion to adjourn was made by Commissioner Pendleton and seconded by Commissioner Alexander. The motion carried.

  
R. Larry Cardin  
Chairman

  
J. Len Williams  
Secretary-Treasurer



## MINUTES (Special Meeting)

**Time:** 10:30am Thursday, October 17, 2019

**Place:** Mildred Terry Library 640 Veterans Pkwy.

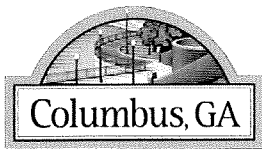
**Board Members Present:** Lance Hemmings (Chair), Steve Anthony, Patrick Coleman, and Deidre Tilley

**Board Members Absent:** Anne Hannah Merritt, Tyler Pritchard, and Melinda Tolbert.

**Staff Members Present:** Carolina Rodriguez from City Community Reinvestment.

**# of Public attendees:** 3

1. **Call to Order.** Board Chair, Lance Hemmings, called the meeting to order at 10:40am.
2. **Properties for Disposition**
  - a. Carolina presented the board with the 8 applications for 2 properties—11 29<sup>th</sup> St., and 16 29<sup>th</sup> St.
  - b. Applicants present—Christopher Shay Austin, Amy Sudduth, and Craig Parnell—introduced themselves and described their plans for the property including how they planned to finance the projects.
3. **Executive Session**
  - a. The board entered into executive session for the purposes of discussing disposal of real property and ranking the applicants. No votes were taken.
4. **Open Meeting**
  - a. Carolina summarized the results of the group ranking. We used a method called nominal group technique. Lance Hemmings did not complete a ranking citing a conflict.
  - b. 11 29<sup>th</sup> St.
    - 1<sup>st</sup>: Christopher Shay Austin
    - 2<sup>nd</sup>: Amy Sudduth
    - 3<sup>rd</sup>: Jose Figueroa
  - c. 16 29<sup>th</sup> St.
    - 1<sup>st</sup>: Christopher Shay Austin
    - 2<sup>nd</sup>: Rebecca and Craig Parnell
    - 3<sup>rd</sup>: Amy Sudduth
  - d. Steve moved to approve buyer rankings. Patrick seconded. Members unanimously approved motion. Lance Hemmings abstained.
5. The meeting adjourned at 11:20am.



## MINUTES

A meeting of the Planning Advisory Commission was held Wednesday, September 04, 2019 in the Council Chambers of the Citizen Service Center.

### Commissioners Present:

Chairperson: Ralph King  
Vice Chairperson: Robert Bollinger  
Commissioners: James Dudley, Teddy Reese, Michael Greenblatt & Joseph Brannon  
Absent: Larry Derby, Xavier McCaskey & Wallace Davis

**Staff Members:** John Renfroe, Principal Planner

### Others Present:

**CALL TO ORDER:** Chairperson King called the meeting to order at 9:00 a.m. All in attendance stood for the pledge of allegiance to the American Flag. He explained the rezoning process to the audience.

**APPROVAL OF MINUTES:** No minutes available for this meeting.

**1. REZN-08-19-6221:** A request to rezone 0.48 acres of land located at 3025 / 3021 Macon Road. Current zoning is NC (Neighborhood Commercial). Proposed zoning is GC (General Commercial). The proposed use is Auto/Truck Repair, Minor. Ernie Smallman is the applicant. This property is located in Council District 5 (Crabb).

John Renfroe read the staff report for this case.

<b>General Land Use:</b>	Inconsistent Planning Area D
<b>Current Land Use Designation:</b>	General Commercial
<b>Future Land Use Designation:</b>	Mixed Use
<b>Compatible with Existing Land-Uses:</b>	Yes
<b>Environmental Impacts:</b>	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site

Development permit, if a permit is required.

**City Services:**

Property is served by all city services.

**Traffic Impact:**

Average Annual Daily Trips (AADT) will decrease by 250 trips if used for commercial use. The Level of Service (LOS) will remain at level D.

**Traffic Engineering:**

This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.

**School Impact:**

N/A

**Buffer Requirement:**

N/A

**Fort Benning's Recommendation:**

N/A

**DRI Recommendation:**

N/A

**Surrounding Zoning:**

**North**  
**South**  
**East**  
**West**

NC (Neighborhood Commercial)  
NC (Neighborhood Commercial)  
GC (General Commercial)  
NC (Neighborhood Commercial)

**Attitude of Property Owners:**

**Twenty-One (21)** property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received no calls and/or emails regarding the rezoning.

**Approval**  
**Opposition**

**0 Responses**  
**0 Responses**

**Additional Information:**

N/A

The applicant came forward and explained his case; applicant intends to remove existing structures and construct a new oil change/auto repair facility. The applicant indicated parking concerns and lack of square footage are central to his need to reconstruct.

Commissioner Reese moved to recommend approval as presented; Commissioner Davis seconded and the motion carried unanimously.

**2. REZN-08-19-6222:** A request to rezone 11.20 acres of land located at 8501 Fortson Road. Current zoning is GC (General Commercial). Proposed zoning is PUD (Planned Unit Development). The proposed use is Single Family Detached Homes. Allen Development Group,



Inc. is the applicant. This property is located in Council District 2 (Davis).

John Renfroe read the staff report.

<b>General Land Use:</b>	Inconsistent Planning Area A
<b>Current Land Use Designation:</b>	General Commercial
<b>Future Land Use Designation:</b>	Light Manufacturing / Industrial
<b>Compatible with Existing Land-Uses:</b>	Yes
<b>Environmental Impacts:</b>	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.
<b>City Services:</b>	Property is served by all city services.
<b>Traffic Impact:</b>	Average Annual Daily Trips (AADT) will decrease by 436 trips if used for residential use. The Level of Service (LOS) will remain at level A.
<b>Traffic Engineering:</b>	This site shall meet the Codes and regulations of the Columbus Consolidated Government for residential usage.
<b>School Impact:</b>	N/A
<b>Buffer Requirement:</b>	Minimum Master Planned Development Standards located on Table 2.5.2: Front: 50 feet Left Side: 50 feet (Nonresidential FLU) Right Side: 100 feet (Residential FLU) Back: 50 feet (Nonresidential FLU)
<b>Fort Benning's Recommendation:</b>	N/A
<b>DRI Recommendation:</b>	N/A
<b>Surrounding Zoning:</b>	
North	RE1 (Residential Estate 1)
South	RE1 (Residential Estate 1)
East	LMI (Light Manufacturing / Industrial)
West	RO (Residential Office)

**Attitude of Property Owners:**

**Fifteen (15)** property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received one call and/or emails regarding the rezoning.

<b>Approval</b>	<b>0 Responses</b>
<b>Opposition</b>	<b>1 Responses</b>

**Additional Information:**

N/A

John Renfroe indicated the planning department received one email concerned that potential homeowners should be made aware of the nearby quarry. Another email to the planning department was concerned about the proliferation of Planned Unit Developments like Old Town.

The applicant, Greg Allen of Allen Development group, came forward to present his case. The applicant indicated they desired to make a 58 unit, horizontal condo-style, gated subdivision with private roads. The commissioners asked about the potential issues with the quarry; the applicant indicated schools, Old Town development and other residential developments are as close as or closer than the proposed development. The commissioners asked if the proposed condition recommended by the nearby Vulcan Quarry could be placed on the rezoning, John Renfroe indicated it could.

Jack Lawler, 2424 Hubbard Road, came forward to speak against the proposed rezoning. He indicated uncertainty as a landowner in the area about the different zoning designations and wants clarity. He stated he is not explicitly in opposition.

Gene Orr, 2112 Hubbard Road, came forward to speak in opposition. He stated he has lived in the area since 1969 and is concerned about the future and changing character of the area from rural to suburban with the increase in apartment living. Mr. Orr was also concerned about an increase in existing traffic issues. He indicated commercial/industrial development would be more appropriate for the area.

Commissioner Greenblatt asked Mr. Renfroe about the different traffic impacts of commercial vs residential (PUD in this case) development; Mr. Renfroe indicated commercial development would have about three times the traffic impact.

Chairperson King asked about the potential of future development on the property; the applicant indicated they were in consultation with neighbors about the extension of right of way to increase access. The applicant indicates they don't know about any more future development however.

Commissioner Greenblatt moved to recommend approval of the application and Commissioner Brannan seconded; the motion carried 4-1.

**3. REZN-08-19-6245:** A request to rezone 7.89 acres of land located at 120 20<sup>th</sup> Street. Current zoning is RMF2 (Residential Multifamily 2). Proposed zoning is RO (Residential Office). The proposed use is Residential Multifamily. Verona Campbell is the applicant. This property is located in Council District 7 (Woodson).

John Renfroe read the staff report.

<b>General Land Use:</b>	Consistent Planning Area F
<b>Current Land Use Designation:</b>	Multifamily Residential
<b>Future Land Use Designation:</b>	Multifamily Residential
<b>Compatible with Existing Land-Uses:</b>	Yes
<b>Environmental Impacts:</b>	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.
<b>City Services:</b>	Property is served by all city services.
<b>Traffic Impact:</b>	Average Annual Daily Trips (AADT) will increase by 373 trips if used for multifamily use. The Level of Service (LOS) will remain at level C.
<b>Traffic Engineering:</b>	This site shall meet the Codes and regulations of the Columbus Consolidated Government for multifamily usage.
<b>School Impact:</b>	N/A
<b>Buffer Requirement:</b>	The site shall include a Category C buffer along all property lines bordered by the RO zoning district. The 3 options under Category C are: <ol style="list-style-type: none"> <li>1) <b>20 feet</b> with a certain amount of canopy trees, under story trees, and shrubs / ornamental grasses per 100 linear feet.</li> <li>2) <b>10 feet</b> with a certain amount of shrubs / ornamental grasses per 100 linear feet and a wood fence or masonry wall.</li> <li>3) <b>30 feet</b> undisturbed natural buffer.</li> </ol>

**Fort Benning's Recommendation:** N/A

**DRI Recommendation:** N/A

<b>Surrounding Zoning:</b>	<b>North</b>	RMF2 (Residential Multifamily 2)
	<b>South</b>	GC (General Commercial) / LMI (Light Manufacturing / Industrial)
	<b>East</b>	Chattahoochee River
	<b>West</b>	GC (General Commercial)

**Attitude of Property Owners:** **Fifty (50)** property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received 1 call and/or emails regarding the rezoning.

<b>Approval</b>	<b>0</b> Responses
<b>Opposition</b>	<b>1</b> Responses

**Additional Information:** N/A

Commissioner Reese asked clarification about the need for rezoning; Mr. Renfrore indicated the different setbacks for RO are preferable for development.

Verona Campbell, applicant with the Housing Authority of Columbus, came forward to explain her case. The plan is to demolish the existing Chase Homes complex and build 102 units with community areas in it's place. She also explained how Housing and Urban Development are "orphaning" properties in flood plains (like the property in question). The rezoning to RO would allow for more dense development that can meet the restrictions set by Housing and Urban Development, the IRS and Department of Community Affairs and move the residences as far as possible from the existing Georgia Power substation. Verona Campbell explained how the development would be a combination of market rate and subsidized units, have extensive buffer and landscape requirements (set by DCA) and be an attractive development integrated into the larger community with access to the RiverWalk and other pedestrian facilities.

Commissioner Reese asked for clarification about the design in relation to other development, Verona Campbell indicated the design would be modern and not "institutional" in appearance. She also indicated that the development would have a new name. Commissioner Reese stated he asked that the Housing Authority take into account the current residents and provide a great place to live that they take pride in and lauded the Housing Authorities prior work.

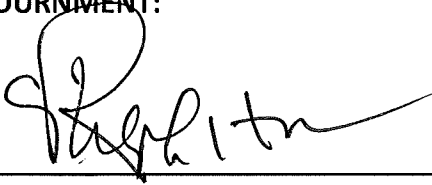
Commissioner Reese moved to recommend approval of the case as presented and Commissioner Greenblatt seconded. John Renfrore indicated the board may amend the motion to include zero-foot setbacks; Commissioner Reese agreed and amended as stated and the motion carried unanimously.

**NEW BUSINESS:**

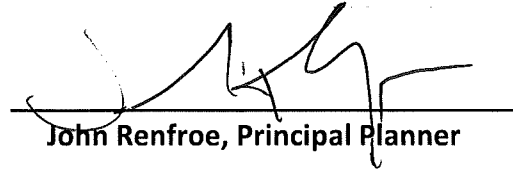


OLD BUSINESS:

ADJOURNMENT:

A handwritten signature in black ink, appearing to read 'Ralph King', written over a horizontal line.

Ralph King, Chairperson

A handwritten signature in black ink, appearing to read 'John Renfroe', written over a horizontal line.

John Renfroe, Principal Planner

**CCG Tree Board Meeting  
November 19, 2019  
Called Meeting**

The called meeting was brought to order by Chair, Bill Consolletti. Attendees were: City Arborist, Mike Byrd, City Forestry Dept., Eric Gansauer, Jeremy Cummings, Beautie Moore, Catherine Trotter, Kristin Youngquist and Beverly Kinner, Secretary.

The minutes of the October 19, 2019 meeting were approved.

**NEW BUSINESS**

The first order of business dealt with an update of the Memorandum of Understanding (MOU) dealing with the Hampton Inn project at 1201 Broadway. A “buy out” check from the builder has been deposited into the City’s Tree Fund. City Arborist, Mike Byrd, suggested that the Board consider increasing the dollar amount formula by amending the Unified Development Ordinance (UDO). The formula, written 16 years ago, is outdated. This will be addressed further in 2020.

The proposal to increase the planting space for trees adjacent to sidewalks was brought up. Eric Gansauer’s suggestion as to ‘creating a new standard’ in moving sidewalks closer toward the end of the right of way so as to allow for a larger planting site, was briefly reviewed. Basically, this would involve coordination with the City Engineering Department as they would need to incorporate changes into their residential designs. Eric will provide future briefing.

Also discussed was the Permit Application for tree removal by homeowners. Mike Byrd recommends that an appeals process is also needed. He will do some study on this and report to the Board in 2020.

The French & Associates “Street Tree Master Plan” for Columbus is another important area to be reviewed by the Board in 2020. Although still relevant, this plan drawn up in 2004, needs updating. Kristin Youngquist agreed to provide information related to her “Trees Spatial Analysis, Columbus, GA” graduate study thesis prepared in 2015-16. The focus is to weave the current information into the French & Associates plan.

The Board thanked Chair, Bill Consolletti, for his years of service. His term expires December 31, 2019.

**Next Meeting:** January 8, 2020 at 11 AM at the Spencer Environmental Center.

**Meeting Adjourned**

Submitted by Beverly Kinner

Tree Board\Minutes November 19, 2019.docx

**Item Attachment Documents:**

A. Board of Zoning Appeals

## COLUMBUS CONSOLIDATED GOVERNMENT

### BOARDS, COMMISSIONS & AUTHORITIES

**Board of Zoning Appeals:** This board is responsible for deciding appeals and granting variances relative to the enforcement of the zoning regulations. It has five (5) members, which are appointed by the Columbus Council. (Columbus Code, Sec. 9.2.4)

<u>Board Members</u>	<u>Term Expiration</u>	<u>Appointment</u>
Barbara Fortson (SD-29)	03/31/2020	Council
Tomeika Farley (SD-15)	03/31/2021	Council
Terry “Gene” Fields (SD-29)	03/31/2021	Council
Ty Harrison (SD-29)	03/31/2021	Council
Charles Smith (SD-15)	03/31/2022	Council
Fred Cobb (Building Official)	Continues in Office	

**Expiring Term(s):**

The terms of office for Ms. Barbara Fortson will expire on March 31, 2020. These are three (3) year terms that would have a new expiration date of March 31, 2023. These are Council’s Appointments; Ms. Fortson is not eligible to succeed herself. She has served two full consecutive terms.



**Item Attachment Documents:**

B. Building Authority of Columbus

## COLUMBUS CONSOLIDATED GOVERNMENT

### BOARDS, COMMISSIONS & AUTHORITIES

**Building Authority of Columbus:** This board issues bonds to finance the construction and/or improvements of public facilities. It has five members, with one member being appointed the Mayor and four are appointed by the Columbus Council. The term is two years. (1945 Constitution, Art. VII, Sec. VI, Pa. 1, as amended Nov. 5, 1968 Ga Laws 1966, Pg. 946) (Ordinance No. 11-23 removes the limitation of two full consecutive terms for this authority.)

Board Members	Term Expiration	Appointment
Olive Vidal-Kendall (SD-29)	03/24/2020	Council
Christopher Smith (SD-29)	03/24/2020	Council
Renee Sturkie (SD-15)	03/24/2021	Mayor
Leila Carr (SD-15)	03/24/2021	Council
Vincent E. Allen (SD-29)	03/24/2021	Council

**Expiring Term(s):**

The terms of office for Ms. Olive Vidal-Kendall and Mr. Christopher Smith would expire on March 24, 2020. These are two (2) year terms that would have a new expiration date of March 24, 2022. The two term expirations are Council's Appointments. Both members are eligible to serve another term of office. Mr. Smith is interested in serving; however, the Clerk's Office would continue to contact Ms. Vidal-Kendall.

**Item Attachment Documents:**

C. Civic Center Advisory Board

## COLUMBUS CONSOLIDATED GOVERNMENT

### BOARDS, COMMISSIONS & AUTHORITIES

**Civic Center Advisory Board:** This board supervises and oversees the operations of the Columbus Civic Center. It has thirteen (13) members, two members are appointed by the Mayor and eleven are appointed by the Columbus Council. Two members shall be representatives of the Columbus Hockey Association, one being the President, who is appointed by the Mayor, and one being a member of the Association, who is appointed by the Columbus Council. One member from each of the eight council districts shall be appointed by respective district councilors and two at-large members shall be appointed by at-large councilors. (Ordinance No. 01-77, 11-61 & 12-12)

<u>Board Members</u>	<u>Term Expiration</u>	<u>Appointment</u>
Jed G. Harris, Jr. (SD-15)	03/01/2020	Mayor
Keith Higgins (SD-15)	03/01/2020	Council District 5
David Cripe (SD-29)	03/01/2020	Council District 6
John Boyd (SD-29)	03/01/2020	Council District 9
Latasha Lee (SD-15)	03/01/2020	Council District 10
Danielle Edwards (SD-15)	03/01/2022	Council District 1
Spencer Cantrell (SD-29)	03/01/2022	Council District 2
Roeaster Coles (SD-15)	03/01/2022	Council District 3
Stan A. Stovall, Sr. (SD-15)	03/01/2022	Council District 4
Nicole M. Adderly (SD-15)	03/01/2022	Council District 7
Olivia Pennington (SD-15)	03/01/2022	Council District 8
Chris Miller (SD-29)	03/01/2018	Columbus Hockey Assoc
Clyde Glenn (SD-29)		Columbus Hockey Assoc

#### Expiring Term(s):

The terms of office for Mr. Jed G. Harris, Mr. Keith Higgins, Mr. David Cripe, Mr. John Boyd and Ms. Latasha Lee will expire on March 1, 2020. These are three (3) year terms that would have a new expiration date - Page 260 - , 2023. Mr. Harris is the Mayor's



appointment and the other four are District Council Appointments. Ms. Latasha Lee (District 10) is interested in serving another term; however, Mr. Cripe (District 6) does not desire to serve a new term. The Clerk's Office is awaiting a response from Mr. Harris (Mayor's Appointment), Mr. Higgins (District 5) and Mr. Boyd (District 9).

**Item Attachment Documents:**

D. Commission on International Relations and Cultural Liaison Encounters (CIRCLE)

## COLUMBUS CONSOLIDATED GOVERNMENT

### BOARDS, COMMISSIONS & AUTHORITIES

**Commission on International Relations and Cultural Liaison Encounters:** This board promotes and coordinates communication, contacts and encounters between Columbus and the people of other nations and facilitates cross-culture communications and association among the various national groups in Columbus. It has twelve (12) members, with four members being appointed by the Mayor and eight being appointed by the Columbus Council. The term are four years. (Ordinance No. 96-7)

*Notes: At least six members must be United States citizens and registered Columbus voters, but because of the Commission's mission, up to half of the members need not meet this criteria. (Ordinance No. 96-7)*

Board Members	Term Expiration	Appointment
Merlina Salamanca (SD-29)	03/01/2020	Mayor
Mattie Hall (SD-15)	03/01/2020	Mayor
SaraAnn Arcila (SD-15)	03/01/2020	Council
Alia Azhar Teetshorn (SD-15)	03/01/2020	Council
Chie Canady (SD-29)	03/01/2020	Council
Rose Spencer (SD-15)	03/01/2021	Council
Tatsiana Savashynskaya (Vacant)	03/01/2021	Council
Shanet' Whittlesey (Vacant)	03/01/2022	Mayor
Harry Underwood (SD-29)	03/01/2022	Council
Dr. Eric Spears (SD-29)	03/01/2023	Mayor
John Jackson (SD-15)	03/01/2023	Council
Mary Jean Quiller (SD-15)	03/01/2023	Council

#### Expiring Term(s):

The terms of office for Ms. Merlina Salamanca, Ms. Mattie Hall, Ms. SaraAnn Arcila, Ms. Alia Azhar Teetshorn and Ms. Chie Canady are on March 1, 2020. These are four

(4) year terms that would have a new expiration date of March 1, 2024. Ms. Salamanca and Ms. Hall are the Mayor's appointment and the other three are Council Appointments. Four of the five members are eligible to serve another term of office with the exception being Ms. Hall (Mayor's Appointment); since, she has served two full consecutive terms. Ms. Arcila and Ms. Canady (Council Appointments) are both interested in serving another term. The Clerk's Office has been working to make contact with Ms. Salamanca and Ms. Teetshorn.



**Item Attachment Documents:**

E. Community Development Advisory Council

## COLUMBUS CONSOLIDATED GOVERNMENT

### BOARDS, COMMISSIONS & AUTHORITIES

**Community Development Advisory Council:** This board provides an advisory function to the City Council of The Consolidated Government through its (departments and staff), an annual program plan for the Community Development Block Program and other Federal Grant programs administered by the Community and Economic Development Department; to provide a forum for the exchange of ideas and considering decisions regarding the Community Development Program and other Federal Grant programs; to assist in determining the communities needs on all grant applications for Community Block Grant funds and other available HUD Grant funds; to monitor program development (progress on approved projects) and routinely review expenditures as outlined in applications for funding; and to recommend programs, activities or projects to Community and Economic Development Staff to be under taken by the Community Development Block Grant funds and other HUD Grant Programs. There are ten members (one from each Council District) and three members from the neighborhood strategy redevelopment and revitalization areas and community recommended by Community Development Staff to be appointed by the Mayor. Members appointed by Council shall serve for two-year terms and members appointed by Mayor shall serve for three-year terms. (Resolution No. 670-97)

<u>Board Members</u>	<u>Term Expiration</u>	<u>Appointment</u>
Barbara Chambers (SD-15)	03/27/2020	Council District 1
Angela Wagenti (SD-29)	03/27/2020	Council District 2
Virginia Dickerson (SD-15)	03/27/2020	Council District 3
Valerie Thompson (SD-15)	03/27/2020	Council District 4
Chuck H. McDaniel, III (SD-15)	03/27/2020	Council District 5
John Partin (SD-29)	03/27/2020	Council District 6
L. K. Pendleton (SD-15)	03/27/2020	Council District 7
Johnson Trawick (SD-15)	03/27/2020	Council District 8
Michael Porter (SD-15)	03/27/2020	Council District 9
Danny Arencibia (SD-29)	03/27/2020	Council District 10

Joseph Baker (SD-29)	03/27/2022	Mayor
Christy Lemieux (SD-15)	03/27/2022	Mayor
Tricia Llewellyn (SD-15)	03/27/2022	Mayor

Expiring Term(s):

The terms of office for Ms. Barbara Chambers, Ms. Angela Wagenti, Ms. Virginia Dickerson, Ms. Valerie Thompson, Mr. Chuck McDaniel, III, Mr. John Partin, Rev. Dr. L. K. Pendleton, Mr. Johnson Trawick, Mr. Michael Porter and Mr. Danny Arencibia will expire on March 27, 2020. The Council appointments are two (2) year terms that would have a new expiration date of March 27, 2022. Ms. Wagenti, Councilor Thompson and Mr. Porter are not eligible to serve another term of office. Ms. Dickerson (District 3) and Mr. Arencibia (District 10) are both interested in serving another term. The Clerk's Office is awaiting a response from Ms. Chambers (District 1), Mr. McDaniel (District 5), Mr. Partin (District 6), Mr. Pendleton (District 7) and Mr. Trawick (District 8).

**Item Attachment Documents:**

F. Planning Advisory Commission



## COLUMBUS CONSOLIDATED GOVERNMENT

### BOARDS, COMMISSIONS & AUTHORITIES

**Planning Advisory Commission:** This board serves in an advisory capacity to the Planning Department and Council regarding the comprehensive plan, rezonings (amendments of the official zoning map), unified development code, modification of development approvals, special exception uses, and the official map of Columbus, Georgia. It has nine (9) members, which are appointed by the Columbus Council. (Columbus Code, Sec. 9.2.3)

Board Members	Term Expiration	Appointment
Teddy Reese (SD-15)	03/31/2020	Council
Michael Greenblatt (SD-29)	08/31/2020	Council
Wallace Davis (SD-15)	08/31/2020	Council
Robert Bollinger (SD-15)	03/31/2021	Council
James Dudley (SD-15)	03/31/2021	Council
Joseph C. Brannan (SD-15)	03/31/2021	Council
Ralph King (SD-15)	03/31/2022	Council
Edward Kinner (SD-29)	03/31/2022	Council
Larry Derby (SD-15)	03/31/2022	Council

**Expiring Term(s):**

The term of office for Mr. Teddy Reese will expire on March 31, 2020. The term is three (3) year that would have a new expiration date of March 31, 2023; this is Council's appointment. Mr. Reese is eligible to serve another term of office; however, the Clerk's Office is awaiting a response from Mr. Reese.