

## Council Members

R. Gary Allen  
Charmaine Crabb

Jerry 'Pops' Barnes  
Glenn Davis

John M. House  
Bruce Huff

R. Walker Garrett  
Evelyn Turner Pugh

Judy W. Thomas  
Evelyn 'Mimi'  
Woodson

**Clerk of Council**  
Sandra T. Davis



Council Chambers  
Second Floor of City Services Center  
3111 Citizens Way, Columbus, GA 31906

June 18, 2019  
9:00 AM  
Special Called Meeting

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## MAYOR'S AGENDA

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1. **CALL TO ORDER:** Mayor B. H. "Skip" Henderson, III, Presiding.
2. **INVOCATION:** Pastor Michael Powell- Asbury United Methodist Church.
3. **PLEDGE OF ALLEGIANCE:** Led by St. Luke Methodist Cub Scout Pack 35.
4. **MINUTES:** Approval of minutes for the June 11, 2019 Council Meeting.

**CITY ATTORNEY'S AGENDA****ORDINANCES:**

(1) **2<sup>nd</sup> Reading – REZN-11-18-2018:** An ordinance rezoning property located at 0 Psalmond Road & 7930 Beaver Run Road. The current zoning is RE1 (Residential Estate 1). The proposed zoning is GC (General Commercial) with conditions. The proposed use is commercial property. The Planning Advisory Commission recommends **denial** and the Planning Department recommends **conditional approval**. The applicant is Edward French (George Mize). (AS AMENDED) (Councilor Allen)

(2) **2<sup>nd</sup> Reading - REZN-03-19-0476:** An ordinance rezoning property located at 2214 Paddy Avenue. The current zoning is GC (General Commercial). The proposed zoning is SFR3 (Single Family Residential 3). The proposed use is a residential house. The Planning Advisory Commission and the Planning Department recommend **approval**. The applicant is Evelyn Montgomery. (Councilor Woodson)

(3) **2<sup>nd</sup> Reading -** An Ordinance providing for the establishment of taxing districts, including a county-wide general services district and three (3) urban services districts and three (3) Business Improvement Districts (BID); providing for the levy, assessment, and collection of taxes for Columbus, Georgia within such districts for the year 2019 as provided under the Charter of the Consolidated Government of Columbus, Georgia; providing penalties for violations of the provisions of said ordinance; and for other purposes. (Budget Review Committee)

**RESOLUTIONS:**

(4) A resolution authorizing payment of attorney fees which may be incurred for legal services rendered regarding various City issues during Fiscal Year 2020. (Mayor Pro-Tem Pugh)

**PUBLIC AGENDA**

THERE IS NO ONE LISTED ON THE PUBLIC AGENDA.

**CITY MANAGER'S AGENDA****1. UGA/CCG COUNTY EXTENSION PERSONNEL CONTRACT -  
MEMORANDUM OF UNDERSTANDING:**

Approval is requested for the Columbus Consolidated Government to enter into a County Extension Personnel Contract/Memorandum of Understanding between the Board of Regents of the University System of Georgia on behalf of The University of Georgia Cooperative Extension and the Columbus Consolidated Government. The University of Georgia by and on behalf of the University of Georgia Cooperative Extension hereinafter referred to as the UGA EXTENSION do hereby agree to cooperate in the operation of an Extension education program in agriculture, natural resources and environmental management, family and consumer science, 4-H/youth work, and subjects related thereto in Columbus Consolidated Government.

**2. ONEGEORGIA AUTHORITY GRANT FOR COLUMBUS SPORTS COUNCIL:**

Approval is requested to submit an application for, and if awarded, accept Equity Funding from the OneGeorgia Authority of the Georgia Department of Community Affairs in the amount of \$2,600,000, or as otherwise awarded, on behalf of the Columbus Sports Authority, for renovations and upgrades to the South Commons Softball Complex.

**3. PURCHASES:**

Approval is requested of items "A" to "M":

- A. Field Maintenance Equipment for Parks and Recreation
- B. Inmate Vehicle for Parks and Recreation
- C. Athletic Equipment Maintenance/Repair Services
- D. Work Uniforms
- E. Change Order 2 for Melrose Drive, Boxwood Boulevard & Decatur Street Bridge Replacements
- F. Payment for Local Phone Service Billing
- G. Annual Maintenance: Disaster Recovery Recording for the Real Estate Computer System
- H. Annual Tag Reader Maintenance for Police Department
- I. State Mandated Solid Waste Disposal Fees
- J. Inmate Housing Services
- K. Garbage Truck Repair
- L. Pharmaceutical Agreement for Fire/EMS
- M. Course Instructors for the Department of Human Resources/The Learning Center

**4. UPDATES AND PRESENTATIONS:**

- A. River Valley Regional Commission Update - Jim Livingston, River Valley Regional Commission Executive Director
- B. South Commons Update - Holli Browder, Parks and Recreation Director

**Bid Advertisement  
(Schedule opening bid date)**

**June 19, 2019****1. Bus Shelters (Annual Contract) – RFB No. 19-0051****Scope of Bid**

METRA is requesting qualified vendors to provide Bus Shelters on an “as needed” basis. The contract term will be for three years.

**CLERK OF COUNCIL’S AGENDA****ENCLOSURES, ACTION REQUESTED:**

- 1. **RESOLUTION:** Excusing Councilor Jerry “Pops” Barnes from the June 18, 2019 Special Called Meeting.
- 2. **RESOLUTION:** Cancelling the July 2, 2019 regularly scheduled Proclamation Session.
- 3. **Minutes of the following boards:**
  - Columbus Ironworks Convention & Trade Center Authority, April 29, 2019.
  - Recreation Advisory Board, October 31, 2018.
  - Recreation Advisory Board, January 30, 2019.
  - Recreation Advisory Board, March 27, 2019.
  - Recreation Advisory Board, May 29, 2019.

**BOARD APPOINTMENTS- ACTION REQUESTED:**

4. **MAYOR'S APPOINTMENTS MAY BE CONFIRMED FOR THIS MEETING:**

A. **PENSION FUND, EMPLOYEES' BOARD OF TRUSTEES:**

<b><u>Charles Staples</u></b> <b>Business Community</b> <b>Representative</b> Term Expires: June 30, 2019 <i>Does not desire reappointment</i>	Open For Nominations	<i>Mayor's Appointment</i>
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5. **COUNCIL'S DISTRICT SEAT APPOINTMENT- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **PUBLIC SAFETY ADVISORY COMMISSION:**

<b><u>Delphine Ebron</u></b> <b>District 3 Representative</b> <i>(Seat Declared Vacant)</i> Term Expires: March 31, 2019	Open for Nominations from District 3 Councilor	<i>Council District 3 Appointment (Huff)</i>
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6. **COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

A. **DOWNTOWN DEVELOPMENT AUTHORITY (Memorandum is Attached):**

<b><u>Will Barnes</u></b> Term Expires: August 15, 2019 <i>Eligible to succeed</i>	Open for Nominations	<b>(Council's Appointment)</b>
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<b><u>Stephen Butler</u></b> Term Expires: August 15, 2019 <b><u>Not</u></b> <i>Eligible to succeed</i>	Open for Nominations	<b>(Council's Appointment)</b>
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<b><u>Kriss Cloninger</u></b>	Open for Nominations	<b>(Council's</b>
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Term Expires: August 15, 2019 <u><b>Not</b></u> Eligible to succeed		<b>Appointment)</b>
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<u><b>Billy Blanchard</b></u> Term Expires: August 15, 2019 <u><b>Not</b></u> Eligible to succeed	Open for Nominations	<b>(Council's Appointment)</b>
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<u><b>Allen Taber</b></u> Term Expires: August 15, 2019 <u><b>Not</b></u> Eligible to succeed	Open for Nominations	<b>(Council's Appointment)</b>
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**Women: 0**

**Senatorial District 15: 4**

**Senatorial District 29: 4**

**B. TREE BOARD:**

<u><b>Candice L. Wayman</b></u> Term Expires: July 1, 2019 <u><b>Not</b></u> Eligible to succeed	Open for Nominations	<b>(Council's Appointment)</b>
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**Women: 6**

**Senatorial District 15: 5**

**Senatorial District 29: 6**

*The City of Columbus strives to provide accessibility to individuals with disabilities and who require certain accommodations in order to allow them to observe and/or participate in this meeting. If assistance is needed regarding the accessibility of the meeting or the facilities, individuals may contact the Mayor's Commission for Persons with Disabilities at 706-653-4492 promptly to allow the City Government to make reasonable accommodations for those persons.*

# **COUNCIL OF COLUMBUS, GEORGIA**

## **CITY COUNCIL MEETING** **MINUTES**

Council Chambers  
Second Floor of City Services Center  
3111 Citizens Way, Columbus, GA 31906

June 11, 2019  
9:00 AM  
Regular Meeting

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### **M A Y O R ' S   A G E N D A**

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**PRESENT:** Mayor B. H. "Skip" Henderson, III, Mayor Pro Tem Evelyn Turner Pugh and Councilors R. Gary Allen (arrived at 9:05 a.m.), Jerry "Pops" Barnes, Charmaine Crabb, Glenn Davis, R. Walker Garrett, John M. House, Bruce Huff (arrived at 9:08 a.m.), Judy W. Thomas and Evelyn "Mimi" Woodson (arrived at 9:12 a.m.). City Manager Isaiah Hugley, City Attorney Clifton Fay, Clerk of Council Sandra T. Davis and Deputy Clerk of Council Lindsey Glisson.

<b><u>The following documents were distributed around the Council table:</u></b> (1) Final Report on Transition Audit of Jury Manager's Office; (2) Transition Audit of Jury Manager's Office Presentation; (3) Columbus Hospice Camp Hope 2019 Brochure.
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1. **CALL TO ORDER:** Mayor B. H. "Skip" Henderson, Presiding.
2. **INVOCATION:** Pastor Jimmy Elder- First Baptist Church.
3. **PLEDGE OF ALLEGIANCE:** Led by Easter Seals.
4. **MINUTES:** Approval of minutes for the June 4, 2019 Council Meeting. Councilor Allen made a motion to approve the minutes, seconded by Councilor House and carried unanimously by the ten members.
5. **TAXPAYER BILL OF RIGHTS PUBLIC HEARING:** 9:00 a.m. The budget tentatively adopted by the Consolidated Government of Columbus, Georgia, requires a millage rate higher than the rollback millage rate. Therefore, before the Consolidated Government of Columbus, Georgia, may finalize the tentative budget and set a final millage rate, Georgia Law requires that three public hearings be held to allow the public an opportunity to express their opinions on this increase.

**Director Angelica Alexander (Finance)** introduced the Taxpayer Bill of Rights Public Hearing for the FY2020 Millage Rate.

### **CITY ATTORNEY'S AGENDA:**

### **R E S O L U T I O N S:**

**(12) Resolution (154-19):** A resolution commending and congratulating the Northside High School Boys Baseball Team for winning the 2019 Georgia High School Association Class 4A Baseball State Championship. (Councilor Allen) Councilor Davis made a motion for approval, seconded by Councilor Allen and carried unanimously by the ten members.

### **MAYOR'S AGENDA (continued):**

6. **PRESENTATION:** Transition Audit Report on the Jury Manager's Office. (John Redmond, Internal Auditor)

**Internal Auditor John Redmond** came forward to give a presentation on the transition audit conducted on the Jury Manager's Office.

Councilor House made a motion to authorize a future transition audit on the Columbus Civic Center, seconded by Councilor Woodson and carried unanimously by the ten members.

## **CITY ATTORNEY'S AGENDA**

### **ORDINANCES:**

**(1) Ordinance (19-027): 2<sup>nd</sup> Reading** – An ordinance adopting an Operating and Capital Improvement Budgets for the Fiscal Year 2020 beginning July 1, 2019 and ending June 30, 2020, for certain funds of the Consolidated Government of Columbus, Georgia, and appropriating the amounts shown in each budget; and for other purposes. (Budget Review Committee) Councilor Allen made a motion to approve, seconded by Councilor House and carried unanimously by the ten members.

**(2) Ordinance (19-028): 2<sup>nd</sup> Reading** - An ordinance adopting Non-Operating Budgets for the Fiscal Year 2020 beginning July 1, 2019 and ending June 30, 2020, for certain funds of the Consolidated Government of Columbus, Georgia, and appropriating the amounts shown in each budget; and for other purposes. (Budget Review Committee)

Councilor Allen made a motion to amend the ordinance to add an additional \$10,000 to the TSPLOST Fund as explained by Director Alexander, seconded by Councilor House and carried unanimously by the ten members.

Councilor Allen made a motion to approve as amended, seconded by Councilor House and carried unanimously by the ten members.

**(3) Ordinance (19-029): 2<sup>nd</sup> Reading** - An ordinance amending Article VII of Chapter 13 of the Columbus Code Solid Waste Collection and Disposal by updating the guidelines for an offset to the residential rate for low-income households; and for other purposes. (Budget Review Committee) Councilor Woodson made a motion to approve, seconded by Councilor House and carried unanimously by the ten members.

**(4) Ordinance (19-030): 2<sup>nd</sup> Reading** - An ordinance providing for contributions to the Columbus, Georgia General Government Employee's Pension Plan for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020. (Budget Review Committee) Councilor Woodson made a motion to approve, seconded by Councilor House and carried unanimously by the ten members of Council.

**(5) Ordinance (19-031): 2<sup>nd</sup> Reading** - An ordinance providing for contributions to the Columbus, Georgia Pension Plan for Employees of the Department of Public Safety for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020. (Budget Review Committee) Councilor Woodson made a motion to approve, seconded by Councilor House and carried unanimously by the ten members.

**(6) Ordinance (19-032): 2<sup>nd</sup> Reading** - An ordinance providing for Government funding of a Major Disability Income Plan for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020. (Budget Review Committee) Councilor Woodson made a motion to approve, seconded by Councilor House and carried unanimously by the ten members.

**(7) Ordinance (19-033): 2<sup>nd</sup> Reading** - An ordinance providing for Government funding of a Death Benefit Escrow for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020. (Budget Review Committee) Councilor Woodson made a motion to approve, seconded by Councilor House and carried unanimously by the ten members.

**(8) 1<sup>st</sup> Reading - REZN-11-18-2018:** An ordinance rezoning property located at 0 Psalmond Road & 7930 Beaver Run Road. The current zoning is RE1 (Residential Estate 1). The proposed zoning is GC (General Commercial) with conditions. The proposed use is commercial property. The Planning Advisory Commission recommends **denial** and the Planning Department



recommends **conditional approval**. The applicant is Edward French (George Mize). (Councilor Allen)

**Attorney George Mize (representing the applicant)** came forward to give details regarding the proposed rezoning.

Councilor Allen made a motion to amend the ordinance to include wording to prohibit fast food restaurants on this site, seconded by Councilor Garrett. After discussion, Councilor Allen withdrew his motion.

Councilor Thomas called attention to discussions for some traffic controls within that corridor and one would be left and turn lanes on Psalmound Road onto US Highway 80 that would impact the property of Attorney Mize's clients. She then asked would the property owners consider working with the Georgia Department of Transportation for an easement for those turn lanes on Psalmound Road, at which time, Attorney Mize agreed, on behalf of his clients, that they would be willing to donate whatever land is necessary to put in the right turn lane onto US Highway 80.

The following individuals came forward to speak in support of the proposed rezoning and are listed as follows:

**Pastor Mike Reeves (Second Avenue Baptist Church)** and **Executive Pastor Gene Brown (Second Avenue Baptist Church)**

The following individuals came forward to speak in opposition of the proposed rezoning and are listed as follows:

**Ms. Sonja Canterbury; Mr. Olin Doss; Mr. Alton Duncan; Ms. Jessica Stadnik** and

**Mr. Will Thompson** came forward to speak in support of a traffic light to be installed at a busy intersection if the proposed rezoning is approved.

Councilor Allen made a motion to amend the ordinance to include the wording to prohibit a restaurant on the one acre of land at the corner of the property at the intersection of Psalmound Road and Beaver Run Road and to include the list of prohibited uses as presented by the applicant, which are provided below, seconded by Councilor Garrett, and carried unanimously by the eight members present, with Mayor Pro Tem Turner Pugh and Councilor Barnes being absent for the vote.

~ No convenience stores with gas sales or stand-alone gas pumps shall be permitted.

~ No restaurant use, general, specialty or take out, shall be permitted on the one-acre square adjacent to the intersection of Psalmound Road and Beaver Run Road.

~ The following uses shall be prohibited:

- Adult Entertainment establishments
- Business whose primary business is selling, dispensing or distributing marijuana or byproducts therefrom;
- Coin operated laundry;
- Pawn Shop;
- Tattoo and body piercing shop; and Check cashing office.

**(9) 1<sup>st</sup> Reading - REZN-03-19-0476:** An ordinance rezoning property located at 2214 Paddy Avenue. The current zoning is GC (General Commercial). The proposed zoning is SFR3 (Single Family Residential 3). The proposed use is a residential house. The Planning Advisory Commission and the Planning Department recommend **approval**. The applicant is Evelyn Montgomery. (Councilor Woodson)

**Ms. Evelyn Montgomery (Applicant)** was present to answer any questions of Council.

**(10) 1<sup>st</sup> Reading -** An Ordinance providing for the establishment of taxing districts, including a county-wide general services district and three (3) urban services districts and three (3) Business

Improvement Districts (BID); providing for the levy, assessment, and collection of taxes for Columbus, Georgia within such districts for the year 2019 as provided under the Charter of the Consolidated Government of Columbus, Georgia; providing penalties for violations of the provisions of said ordinance; and for other purposes. (Budget Review Committee)

## **RESOLUTIONS:**

**(11) Resolution (155-19):** A resolution requesting sales tax information from the Georgia Department of Revenue pursuant to O.C.G.A. § 48-2-15 (d.1) and naming a designated officer; and for other purposes. (Columbus Council) Councilor Thomas made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Allen being absent for the vote.

**ADD-ON - Resolution (156-19):** A Resolution of the Columbus, Georgia Council, declining to support reimposition of the special district transportation sales and use tax for the purpose of funding transportation infrastructure improvements in the River Valley Region. (Columbus Council) Councilor Thomas made a motion to approve, seconded by Councilor Crabb and carried unanimously by the ten members.

## **PUBLIC AGENDA:**

*{Public Comments were provided by the individuals listed below; unless otherwise stated.}*

1. Mr. David R. Pate, Re: A request to amend the current ordinance pertaining to the size of Recreational Vehicles (RV) parked on residential property. **No Action Taken**

## **REFERRAL(S):**

- The City Manager to bring an update on this issue and allow Council an opportunity to ask questions. *(Request of Mayor Henderson)*

2. Ms. Audrey Holston Palmore, Re: Request for support to meet with the Risk Management Manager. **No Action Taken**

NOTE: Mayor Henderson left the meeting at approximately 11:44 a.m., at which time, Mayor Pro Tem Turner Pugh became the Presiding Officer for the remainder of the meeting.

## **CITY MANAGER'S AGENDA:**

### **I. FY20 GEORGIA DEPARTMENT OF TRANSPORTATION - TRANSPORTATION PLANNING CONTRACT:**

**Resolution (157-19):** A resolution authorizing the City Manager of Columbus, Georgia to execute a contract with the Georgia Department of Transportation on behalf of the City for financial assistance to carry out the FY 2020 Transportation Planning Activities of the Columbus-Phenix City Transportation Study (C-PCTS). Councilor Woodson made a motion to approve, seconded by Councilor House and carried unanimously by the ten members.

Approval is requested to execute a contract with the Georgia Department of Transportation for Financial Assistance to carry out the FY 2020 Transportation Planning Work Activities of the Columbus-Phenix Transportation Study (C-PCTS). The Columbus-Phenix City Transportation Study (C-PCTS) serves as the Metropolitan Planning Organization (MPO) for the urban area. Transportation planning funds in the amount of \$274,277.28 is requested in the form of a contract with the Georgia Department of Transportation with a 20% match of \$68,569.32 that is budgeted in the FY20 budget.

## **II. COLUMBUS FIRE AND EMS STRATEGIC PLAN AND STANDARDS OF COVER/COMMUNITY RISK ASSESSMENT UPDATE:**

**Resolution (158-19):** A resolution of the Council of Columbus, Georgia, updating the Columbus Department of Fire and Emergency Medical Services Strategic Plan and Standard of Cover/Community Risk Assessment Documents. Councilor Woodson made a motion to approve, seconded by Councilor House and carried unanimously by the ten members.

Approval is requested for the approval of the Columbus Department of Fire and Emergency Medical Services Strategic Plan and Standards of Cover/Community Risk Assessment documents. These documents are updated annually. The strategic plan is used to direct the department for future needs and considerations and is a required document for International Accreditation. The purpose of this document is to define the level of service based on a comprehensive study of the department's historical performance, community risk factors and expectations, and existing and proposed deployment strategies.

## **III. FY2020 GRANT APPLICATION FOR PLANNING ASSISTANCE:**

**Resolution (159-19):** A resolution authorizing the City Manager of Columbus, Georgia to submit an application for, and if awarded, accept a grant in the amount of \$138,860 or otherwise awarded, from the Department of Transportation, United States of America, and Georgia Department of Transportation, under Title 49 U.S.C., Section 5303. Councilor Crabb made a motion to approve, seconded by Councilor Woodson and carried unanimously by nine members, with Councilor Davis being absent for the vote.

Approval is requested to authorize the Department of Transportation/METRA to apply to the Georgia Department of Transportation (GDOT) for capital, planning and operating grants in the amount of \$119,396 or otherwise awarded. Approval is also requested to authorize the City Manager or Mayor to accept grant funds if approved and execute contracts with GDOT.

## **IV. FY2020 GRANT APPLICATION FOR CAPITAL AND PLANNING ASSISTANCE:**

**Resolution (160-19):** A resolution authorizing the Mayor or City Manager of Columbus, Georgia to submit an application for, and if awarded, accept a grant in the amount of \$2,162,610 or otherwise awarded, from the Federal Transit Administration (FTA) on behalf of the City should the application receive approval. Councilor Crabb made a motion to approve, seconded by Councilor Woodson and carried unanimously by nine members, with Councilor Davis being absent for the vote.

Approval is requested to authorize the Department of Transportation/METRA to apply to the Federal Transit Administration (FTA) for capital, planning and operating grants in the amount of \$2,162,610 or otherwise awarded. Approval is also requested to authorize the City Manager or Mayor to accept grant funds if approved and execute contracts with FTA.

## **V. FFY 2019/FY 2020 ANNUAL ACTION PLAN AND SUBSTANTIAL AMENDMENT TO THE FFY 2018 ANNUAL ACTION PLAN AND NEIGHBORHOOD STABILIZATION PROGRAM (NSP) 1:**

**Resolution (161-19):** A resolution authorizing the filing of the FY2019/FY2020 Annual Action Plan, the applications for Entitlement Funding for the Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME), and the substantial amendments to the 2018 Annual Action Plan and Neighborhood Stabilization Program (NSP) 1. Councilor Crabb made a motion to approve, seconded by Councilor Woodson and carried unanimously by nine members, with Councilor Davis being absent for the vote.

Approval is requested for the filing of the FFY 2019/FY 2020 Annual Action Plan, applications for Entitlement funding for the Community Development Block Grant (CDBG) and the HOME Investment Partnership Program (HOME), including a substantial amendment to the FFY 2018 Annual Action Plan and Neighborhood Stabilization Program (NSP) 1. The Annual Action Plan is a document required by HUD illustrating how the Entitlement funding will be expended during FFY2019/FY 2020 (see attached). The Annual Action Plan is an annual update of the City's Five Year Consolidated Plan for the years 2017 - 2021. The City has prior year CDBG allocations that

will be allocated to projects in FY 2020 which require a substantial amendment to the 2018 Annual Action Plan. We are also submitting a substantial amendment to the NSP 1 Action Plan to use program income for land banking activities for the acquisition and redevelopment of abandoned properties.

## **VI. VETERANS COURT GRANT:**

**Resolution (162-19):** A resolution authorizing the City Manager to approve for acceptance a grant from the Criminal Justice Coordinating Council to fund the Muscogee County Veterans Court with a grant award of \$133,399.00 or as otherwise awarded to provide funding from July 1, 2019 through June 30, 2020. This funding will have a state required match of \$14,822.00 making the total grant award \$148,221.00 and amend the multi-governmental fund by the amount awarded. This funding amount will provide the operating cost of the Muscogee County Veterans Court for the next fiscal year. Councilor Crabb made a motion to approve, seconded by Councilor Woodson and carried unanimously by nine members, with Councilor Davis being absent for the vote.

Approval is requested to accept a Criminal Justice Coordinating Council's Grant award of \$148,221.00 for the purpose of funding the Muscogee County Veterans Court. The grant amount is \$148,221.00, which includes a required match of \$14,822.00 from City of Columbus. This grant is a yearly award starting July 1, 2019 and ending June 30, 2020. The funding will allow the existing program to continue its services. One of the program's goals is to increase the number of participants being served. Funding will also provide needed emergency treatment and other supports, which will increase the participant's ability to remain free of the legal system.

## **VII. MENTAL HEALTH COURT GRANT:**

**Resolution (163-19):** A resolution authorizing the City Manager to approve for acceptance a grant from the Criminal Justice Coordinating Council to fund the Muscogee County Mental Health Court with a grant award of \$174,782.00 or as otherwise awarded to provide funding from July 1, 2019 through June 30, 2020. This funding will have a state required match of \$19,420.00 making the total grant award \$194,202.00 and amend the multi-governmental fund by the amount awarded. This funding amount will provide the operating cost of the Muscogee County Mental Health Court for the next fiscal year. Councilor Crabb made a motion to approve, seconded by Councilor Woodson and carried unanimously by nine members, with Councilor Davis being absent for the vote.

Approval is requested to accept a Criminal Justice Coordinating Council's Grant award of \$194,202.00 for the purpose of funding the Muscogee County Mental Health Court. The grant amount is \$194,202.00, which includes a required match of \$19,420.00 from City of Columbus. This grant is a yearly award starting July 1, 2019 and ending June 30, 2020. The funding will allow the existing program to continue its services. One of the program's goals is to increase the number of participants being served. Funding will also provide needed emergency treatment and other supports, which will increase the participant's ability to remain free of the legal system.

## **VIII. FY2020 FAMILY CONNECTION GRANT:**

**Resolution (164-19):** A resolution authorizing the City Manager or his designee to apply for and accept, if awarded, a grant from the Georgia Department of Human Services in the amount of \$50,000, or as otherwise awarded, with no local match required, for fiscal year 2020, to support the Columbus/Muscogee County Family Connection Collaborative for improving child health and welfare, school performance, family stability, family economic capacity, and to reduce child abuse, neglect, and teenage pregnancy, and to amend the Family Connection Fund 0985 by the amount of the award. Councilor Crabb made a motion to approve, seconded by Councilor Woodson and carried unanimously by nine members, with Councilor Davis being absent for the vote.

Approval is requested to submit an application and if approved, accept funds from the Georgia Department of Human Services for a Family Connection grant in the amount of \$50,000, with no local match required, and to amend the Family Connection Fund 0985 by the amount of the grant awarded. The Children, Youth and Family Coalition exists to provide Family Connection activities in order to improve child health, including reduced incidences of teenage pregnancy, child abuse,

neglect and other risk factors that impact on the well-being of Columbus children, youth and families.

#### **IX. VARIANCE TO POLE HEIGHT FOR AT&T SMALL CELL ANTENNAS:**

**Resolution (165-19):** A resolution authorizing a variance to AT&T allowing the installation of concealed support structures used to house small cell antennas, not to exceed 50 feet, at 6900 Mobley Road, 1290 Double Churches Road, 827 Double Churches Road, OPP 1700 Amber Drive and OPP 4186 Primrose Road. Councilor Woodson made a motion to approve, seconded by Councilor Allen and carried unanimously by the ten members.

Approval is requested for a variance to Section 3.2.72.O.2(D) 2 of the UDO allowing AT&T to construct 50 ft. structures for small cell antenna assemblies at 6900 Mobley Road, 1290 Double Churches Road, 827 Double Churches Road, OPP 1700 Amber Drive and OPP 4186 Primrose Road. The cost of installation and maintenance will be that of AT&T or their service providers. AT&T will be required to pay all applicable fees.

#### **REFERRAL(S):**

- Requests an update with each small cell tower that is to be placed within the various Districts.  
(*Request of Councilor Huff*)

#### **X. PURCHASES:**

Approval is requested of items "A" to "E":

##### **A. Tandem Axle Fuel Truck**

**Resolution (166-19):** A resolution authorizing the purchase of one (1) Tandem Axle Fuel Truck (2020 Freightliner 114SD W/Elliott Machine Works Body) from Four Star Freightliner, Inc. (Montgomery, AL) for the amount of \$237,077.00. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by the ten members.

##### **B. 35 Ft Low Floor Transit Bus (Annual Contract)**

**Resolution (167-19):** A resolution authorizing the annual contract to purchase 35' low floor transit buses from New Flyer Industries (Winnipeg Manitoba, CN). The unit price, per contract year, is as follows: Year 1: \$406,813.00; Year 2: \$419,017.00; Year 3: \$431,588.00. Metra anticipates purchasing approximately 0-3 buses during the contract term, as needed, to replace older buses. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by the ten members.

##### **C. Removal of Residual Ground Material (Annual Contract)**

**Resolution (168-19):** A resolution authorizing the annual contract for the removal of residual ground material, and the removal and disposal/reuse of large tree trunks, with Dixie Timber LLC (West Point, GA) as the primary contractor, paying the City \$2.00/ton for the removal of residual ground material, and \$1.00/ton for the removal and disposal/reuse of large tree trunks; and Vickery Grinding, Inc. (Fortson, GA), as the secondary contractor, paying the City \$0.00 for the material. The user department determined that it is necessary to have a secondary contractor who is contractually obligated to perform this important service in the event that the primary contractor is unable to fulfill their obligations. The services will be utilized on as "as needed" basis. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by the ten members.

##### **D. Traditional Utility Vehicles**

**Resolution (169-19):** A resolution authorizing the purchase of three (3) traditional utility vehicles from Deere & Company (Cary, NC), delivering Dealer Sunsouth, LLC (Columbus, GA), via Sourcewell Contract (formally National Joint Powers Alliance) #062117-DAC. The unit price for the one (1) utility vehicle with various options for the Civic Center is \$7,636.44; the unit price for

the two utility vehicles with various options for Cooper Creek Tennis Center is \$8,488.50, for a total of \$16,977.00; for a grand total price of \$24,613.44 for all three (3) vehicles. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by the ten members.

E.      Herbicide Truck with Roadside Sprayer Attachment

**Resolution (170-19):** A resolution authorizing the purchase of one (1) Herbicide truck with Roadside Sprayer Attachment (Ford F350 DRW Chassis Crew/Park Built Custom/RSI-500-SKD) from Park Built Body Co. (Sylvester, GA), for the amount of \$91,444.08. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by the ten members.

**Bid Advertisement**  
**(Schedule opening bid date)**

**June 19, 2019**

1.    **Bus Shelters (Annual Contract) – RFB No. 19-0051**

Scope of Bid

      METRA is requesting qualified vendors to provide Bus Shelters on an “as needed” basis. The contract term will be for three years.

**CLERK OF COUNCIL’S AGENDA**

**ENCLOSURES, ACTION REQUESTED:**

1.    **RESOLUTION:** Excusing Councilor Bruce Huff from the June 4, 2019 Council Meeting.

**Resolution (171-19):** A resolution excusing Councilor Huff’s absence. Councilor Huff made a motion to approve, seconded by Councilor Crabb and carried unanimously by the ten members.

2.    **Minutes of the following boards:**

      Board of Elections and Registration, May 2, 2019.

      Board of Tax Assessors, #19-19.

      Building Authority of Columbus, November 8, 2018.

      Building Authority of Columbus, November 26, 2018.

      Columbus Golf Authority, March 26, 2019.

      Columbus Golf Authority, April 23, 2019.

      Columbus Iron Works Convention & Trade Center Authority, April 2, 2019.

      Uptown Facade Board, March 18, 2019.

Councilor Woodson made a motion to receive the minutes, seconded by Councilor Crabb and carried unanimously by the ten members.

**BOARD APPOINTMENTS- ACTION REQUESTED:**

3.    **MAYOR’S APPOINTMENTS MAY BE CONFIRMED FOR THIS MEETING:**

A.    **PENSION FUND, EMPLOYEES’ BOARD OF TRUSTEES:**

A nominee for the seat of Charles Staples (*does not desire reappointment*) on the Pension Fund, Employees’ Board of Trustees as a Business Community Representative for a term that expires on June 30, 2019 (*Mayor’s Appointment*). There were none.

A nominee for the seat of W. Fray McCormick (*not eligible to succeed*) on the Pension Fund, Employees’ Board of Trustees as a Business Community Representative for a term that expires on June 30, 2019 (*Mayor’s Appointment*). There were none.

4. **COUNCIL'S APPOINTMENT TO BE CONFIRMED:**

Appointment of John Partin to fill the unexpired term of Chuck Enfinger on the Community Development Advisory Council for a term that expires on March 27, 2020 (*Councilor Allen's nominee- District 6*). Councilor Woodson made a motion to confirm, seconded by Councilor Allen and carried unanimously by the ten members.

5. **COUNCIL'S DISTRICT SEAT APPOINTMENT- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **PUBLIC SAFETY ADVISORY COMMISSION:**

A nominee for the seat of Delphine Ebron (*resigned*) on the Public Safety Advisory Committee for a term that expired on March 31, 2019 (*District 3- Councilor Huff's nominee*). There were none.

6. **COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

A. **TREE BOARD:**

A nominee for the seat of Candice L. Wayman (*not eligible to succeed herself*) on the Tree Board for a term expiring on July 1, 2019 (*Council's Appointment*). There were none.

**PUBLIC AGENDA (UPCOMING EVENTS):**

1. Ms. Tesha Mack, representing Columbus Hospice, Re: Camp Hope.

**PUBLIC AGENDA (continued):**

- Ms. Audrey Holston Palmore, Re: Request for support to meet with the Risk Management Manager.

With there being no further business to discuss, Mayor Pro Tem Turner Pugh entertained a motion for adjournment. Motion by Councilor Garrett to adjourn the June 11, 2019 Regular Meeting, seconded by Councilor House and carried unanimously by eight members present, with Councilors Allen and Davis being absent for the vote, and the time being 12:24 p.m.

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Sandra T. Davis, CMC  
Clerk of Council  
Council of Columbus, Georgia

## AN ORDINANCE

NO. \_\_\_\_\_

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia; this amendment changes certain boundaries of a district located at **0 Psalmond Road & 7930 Beaver Run Road** (parcel # 120-001-006 & 120-001-086) from RE1 (Residential Estate 1) Zoning District to GC (General Commercial) with conditions Zoning District.

### THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS:

That the Zoning Atlas on file with the Planning Department is hereby amended by changing the aforementioned property from RE1 (Residential Estate 1) Zoning District to GC (General Commercial) with conditions Zoning District.

All that lot, tract or parcel of land lying and being in Land Lot 93, 9th District, Columbus, Muscogee County, Georgia being 8.80 acres, and being more particularly described as follows:

Beginning at a point located at the northeastern terminus of the mitered intersection of Psalmond Road and Beaver Run Road (also known as U.S. Hwy. 80 and GA. Hwy. No. 22) and from said POINT OF BEGINNING, running thence along the southern right-of-way of said Beaver Run Road North 88°06'34" East a distance of 1,096.63 feet to a point; thence continuing along said right-of-way South 26°57'34" East a distance of 55.01 feet to a concrete monument; thence continuing along said right-of-way North 88° 06'45" East a distance of 50.0 feet to a concrete monument; thence continuing along said right-of-way North 26°19'39" East a distance of 56.55 feet to an iron pin; thence continuing along said right-of-way North 88°06'34" East a distance of 151.71 feet to an iron pin; thence leaving said right-of-way running South 01°56'04" East a distance of 312.96 feet to an iron pin; running thence North 89°29'10" West a distance of 1,346.04 feet to a point located on the easterly margin of Psalmond Road; thence running along the easterly margin of Psalmond Road along a curve to the left a distance of 225.33 feet (said curve having a radius of 1,462.62 feet and being subtended by a chord bearing North 11°00'16" West and a chord length of 225.10 feet) to a point; said point marking the southern terminus of the mitered intersection of the easterly right-of-way of Psalmond Road and the southerly right-of-way of Beaver Run Road; running thence North 41°06'45" East a distance of 46.81 feet to the POINT OF BEGINNING.

Said property is also shown as "8.80 AC." on that certain map or plat thereof entitled "Boundary Survey of Property of Second Baptist Church of Columbus, Lying in Land Lot 93, 9th District, Columbus, Muscogee County, Georgia," dated October 15, 2018 and prepared by Moon, Meeks, Mason & Vinson, Inc.

The above-described property is subject to the following conditions:

1. No convenience stores with gas sales or stand alone gas pumps shall be permitted.



2. No restaurant use, general, specialty or take out, shall be permitted on the one-acre square adjacent to the intersection of Psalmound Road and Beaver Run Road.
3. The following uses shall be prohibited:
  - Adult Entertainment establishments;
  - Business whose primary business is selling, dispensing or distributing marijuana or byproducts therefrom;
  - Coin operated laundry;
  - Pawn Shop;
  - Tattoo and body piercing shop; and
  - Check cashing office.

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Introduced at a regular meeting of the Council of Columbus, Georgia held on the 11<sup>th</sup> day of June, 2019; introduced a second time at a regular meeting of said Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Pugh	voting _____
Councilor Thomas	voting _____
Councilor Woodson	voting _____

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**Sandra T. Davis**  
Clerk of Council

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**B. H. "Skip" Henderson, III**  
Mayor

**AN ORDINANCE**

**NO.** \_\_\_\_\_

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia; this amendment changes certain boundaries of a district located at **2214 Paddy Avenue** (parcel # 059-010-005) from GC (General Commercial) Zoning District to SFR3 (Single Family Residential 3) Zoning District.

**THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS:**

That the Zoning Atlas on file with the Planning Department is hereby amended by changing the aforementioned property from GC (General Commercial) Zoning District to SFR3 (Single Family Residential 3) Zoning District.

All that lot, tract or parcel of land situate, lying and being in the State of Georgia, County of Muscogee and City of Columbus, and being known and designated as ALL OF LOT NUMBERED ONE (1), in BLOCK LETTERED “A”, of that subdivision of land known as SECTION ONE, OAKLAND PARK, as said lot appears upon a map or plat of said subdivision, dated August 16, 1954, prepared by Aldridge, Moon, Russell & King, recorded in Plat Book 11, Page 61-B, in the office of the Clerk of the Superior Court of Muscogee County, Georgia, to which reference is made for the specific location and dimensions of said lot. This is the same property referred to in a deed recorded in Deed Book 4026, Page 29, in the office of the aforesaid Clerk. Situated upon said property is dwelling numbered 2214 Paddy Avenue, according to the present system of numbering dwellings in Columbus, Muscogee County, Georgia.

\_\_\_\_\_  
Introduced at a regular meeting of the Council of Columbus, Georgia held on the 11<sup>th</sup> day of June, 2019; introduced a second time at a regular meeting of said Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Pugh	voting _____
Councilor Thomas	voting _____
Councilor Woodson	voting _____

\_\_\_\_\_  
**Sandra T. Davis**  
Clerk of Council

\_\_\_\_\_  
**B. H. “Skip” Henderson, III**  
Mayor

# COUNCIL STAFF REPORT

**REZN-03-19-0476**

<b>Applicant:</b>	Evelyn Montgomery
<b>Owner:</b>	Janie Hegelson
<b>Location:</b>	2214 Paddy Avenue
<b>Parcel:</b>	059-010-005
<b>Acreage:</b>	0.24 Acres
<b>Current Zoning Classification:</b>	GC (General Commercial)
<b>Proposed Zoning Classification:</b>	SFR3 (Single Family Residential 3)
<b>Current Use of Property:</b>	Single Family Residential
<b>Proposed Use of Property:</b>	Single Family Residential
<b>Council District:</b>	District 7 (Woodson)
<b>PAC Recommendation:</b>	<b>Approval</b> based on the Staff Report and compatibility with existing land uses.
<b>Planning Department Recommendation:</b>	<b>Approval</b> based on compatibility with existing land uses.
<b>Fort Benning's Recommendation:</b>	N/A
<b>DRI Recommendation:</b>	N/A
<b>General Land Use:</b>	Consistent Planning Area C
<b>Current Land Use Designation:</b>	Single Family Residential
<b>Future Land Use Designation:</b>	Single Family Residential
<b>Compatible with Existing Land-Uses:</b>	Yes

**Environmental Impacts:** The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.

**City Services:** Property is served by all city services.

**Traffic Impact:** Average Annual Daily Trips (AADT) will increase by 10 trips if used for single family residential use. The Level of Service (LOS) will remain at level A.

**Traffic Engineering:** This site shall meet the Codes and regulations of the Columbus Consolidated Government for residential usage.

<b>Surrounding Zoning:</b>	<b>North</b>	SFR3 (Single Family Residential 3)
	<b>South</b>	GC (General Commercial)
	<b>East</b>	GC (General Commercial)
	<b>West</b>	SFR3 (Single Family Residential 3)

**Reasonableness of Request:** The request is compatible with existing land uses.

**School Impact:** N/A

**Buffer Requirement:** N/A

**Attitude of Property Owners:** **Forty-five (45)** property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received no calls and/or emails regarding the rezoning.

<b>Approval</b>	<b>0 Responses</b>
<b>Opposition</b>	<b>0 Responses</b>

**Additional Information:** N/A

**Attachments:** Aerial Land Use Map  
Location Map  
Zoning Map  
Existing Land Use Map  
Future Land Use Map  
Traffic Report



Aerial.pdf



Location.pdf



Zoning Map.pdf

Existing Land Use Map.pdf

Land Use Map.pdf



Future

Traffic Report.pdf

A RESOLUTION

No. \_\_\_\_\_

A RESOLUTION AUTHORIZING PAYMENT OF ATTORNEY FEES WHICH MAY BE INCURRED FOR LEGAL SERVICES RENDERED REGARDING VARIOUS CITY ISSUES DURING FISCAL YEAR 2020.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES AS FOLLOWS:

That the City Attorney and Finance Director are hereby authorized to pay contingent attorney fees to Page, Scrantom, Sprouse, Tucker & Ford, P.C.; Jacob Beil; Denney, Pease, Kirk & Morgan; Hall Booth Smith, P.C.; Robert R. Lomax for purposes of current litigation; Richard Thomas Tebeau; Troutman Sanders LLP; Waldrep, Mullin & Callahan; Kenneth M. Henson, Jr.; and Richard M. Kemmer, III which may be incurred for legal services rendered regarding various issues during Fiscal Year 2020. Funds are available in the FY20 Budget: General Fund - City Attorney - Litigation: 0101-120-2100.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 18<sup>th</sup> day of June, 2019, and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of Council.

Councilor Allen	voting	_____.
Councilor Barnes	voting	_____.
Councilor Crabb	voting	_____.
Councilor Davis	voting	_____.
Councilor Garrett	voting	_____.
Councilor House	voting	_____.
Councilor Huff	voting	_____.
Councilor Pugh	voting	_____.
Councilor Thomas	voting	_____.
Councilor Woodson	voting	_____.

\_\_\_\_\_  
SANDRA T. DAVIS  
CLERK OF COUNCIL

\_\_\_\_\_  
B. H. "SKIP" HENDERSON, III  
MAYOR

**COUNTY EXTENSION PERSONNEL CONTRACT/MEMORANDUM OF UNDERSTANDING**  
**Between**  
**THE BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA**  
**On Behalf of**  
**THE UNIVERSITY OF GEORGIA COOPERATIVE EXTENSION**  
**And the**  
**MUSCOGEE COUNTY BOARD OF COMMISSION**

In accordance with the Smith-Lever Act of the U.S. Congress of 1914, an agreement between The Board of Regents of the University of Georgia system on behalf of the University of Georgia Extension and the U.S. Department of Agriculture to conduct Extension work in Georgia, and by virtue of the authority conferred upon the governing authority of the county under Article 9, Section 4, Paragraph 2, of the Constitution as amended in 1983, as implemented in the O.C.G.A. #20-2-62 and O.C.G.A. #48-5-220, 10, the MUSCOGEE County Board of COMMISSION hereinafter referred to as the **COUNTY** and the Board of Regents of the University of Georgia by and on behalf of the UGA Extension hereinafter referred to as the **UGA EXTENSION** do hereby agree to cooperate in the operation of an Extension education program in agriculture, natural resources and environmental management, family and consumer science, 4-H/youth work, and subjects related thereto in MUSCOGEE County.

**SECTION I**

**The UGA EXTENSION shall:**

1. - employ and supervise County Extension personnel. It shall be the responsibility of the UGA EXTENSION to establish minimum qualifications for County Extension personnel, certify the qualifications of all applicants, and to determine the total salary applicants are to be paid.
2. - appoint County Extension personnel in compliance with Equal Employment Opportunity regulations and subject to the approval of the COUNTY.
3. - in the event the work of any County Extension staff member becomes unsatisfactory to the COUNTY, it shall be the responsibility of the COUNTY to communicate this dissatisfaction to the District Extension Director of the UGA EXTENSION. It shall then be the responsibility of the UGA EXTENSION to appropriately deal with the dissatisfaction and advise the COUNTY of action taken, if any. The UGA EXTENSION shall have the right to terminate or transfer personnel from the county. In either case, a replacement will be selected for the county, following the procedure described above.
4. - keep at all times an accurate record of all funds received and disbursed under this agreement including all support documents. The UGA EXTENSION shall retain such records for a period of three (3) years unless an audit has begun but not been completed or if the audit findings have not been resolved at the end of three (3) year period. In such cases, the records shall be retained until the audit is complete or until the resolution of the audit findings.
5. - carry out all work under this agreement in accordance with the administrative and other requirements, including personnel matters, established by the University of Georgia, federal and state laws, regulations, and standards.
6. - provide County Extension personnel with the necessary stationery, envelopes, publications and other educational materials needed for an effective program. The UGA EXTENSION also agrees to plan, implement and conduct training as necessary to keep County Extension personnel adequately prepared to conduct effective, relevant Extension programs.
7. - pay a portion of the salary and associated benefits of County Extension personnel at a rate in compliance with the Board of Regents and the UGA EXTENSION salary administration policies.
8. - reimburse all County Extension personnel directly for expenses incurred on behalf of the UGA EXTENSION for officially designated travel outside MUSCOGEE County as authorized by the District Extension Director.
9. - support County Extension personnel and the Extension program in MUSCOGEE County with necessary assistance of district and state subject matter and supervisory personnel and other resources as available from the University of Georgia, the University System of Georgia, and other agencies and organizations with whom the UGA EXTENSION cooperates.
10. - report to the MUSCOGEE County Board of COMMISSION at regular intervals on the nature of the County Extension program and progress being made.

## **SECTION II**

### **The COUNTY BOE shall:**

1. - provide a portion of the salaries and associated benefits of County Extension personnel as shall be agreed upon by the UGA EXTENSION and the COUNTY BOC. Salary and benefits, including leave, shall be calculated according to policies established by the Board of Regents. The UGA EXTENSION will provide statements to the COUNTY BOC reflecting the COUNTY BOC portion of benefits and/or salary. COUNTY portion of salary shall be paid monthly by the COUNTY BOC directly to County Extension personnel unless some other method is agreed upon in writing by the UGA Extension and the COUNTY BOC.
2. - when an individual terminates employment through resignation or retirement, and chooses to take a lump-sum payment for accumulated annual leave, the COUNTY BOC agrees to pay their share of the annual leave payment in accordance with UGA leave policy.
3. - reimburse the travel expenses of County Extension personnel for official travel on behalf of MUSCOGEE County. The reimbursement shall be paid monthly by the COUNTY BOC directly to County Extension personnel unless some other method is agreed upon in writing by the UGA EXTENSION and the COUNTY BOC.
4. - approve or disapprove appointment recommendations of County Extension personnel.
5. -notify the District Extension Director of the UGA EXTENSION if the work of any County Extension staff member is unsatisfactory to the COUNTY BOC.
6. - evaluate financial support to the UGA EXTENSION annually, make adjustments as necessary for continued effective support, and to notify the UGA EXTENSION of these adjustments. The evaluation should include salary dollars for cost-of-living and/or merit increases.

## **SECTION III**

1. This Contract/Memorandum shall take effect when it is executed by the MUSCOGEE COUNTY BOARD OF COMMISSION and the UGA EXTENSION.
2. The term of this Agreement shall be from (date) JULY 1 2019 until rescinded. It may be terminated by either party by written notice of such intent provided ninety (90) days in advance.
3. This Agreement may be modified by mutual written agreement of the parties hereto.
4. This Agreement may be renewed annually by letter of agreement signed by the parties hereto
5. Neither party to this agreement will discriminate against any employee or applicant for employment or against any applicant for enrollment at any school or college or against any student in his/her course of study or training because of race, color, sex, creed, national origin, age, disability, or veteran status.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman or Administrator, Board of Commission, Muscogee County

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Extension Coordinator, Muscogee County

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice President for Public Service and Outreach, University of Georgia



**Columbus Consolidated Government  
Council Meeting**

**June 18, 2019**

**TO:** Mayor and Council

**SUBJECT:** UGA/CCG County Extension Personnel Contract/Memorandum Of Understanding

**INITIATED BY:** Cooperative Extension

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**Recommendation:** Approval is requested to have the University of Georgia and Columbus Consolidated Government enter into a County Extension Personnel Contract/Memorandum of Understanding.

**Background:** The University of Georgia by and on behalf of the University of Georgia Cooperative Extension hereinafter referred to as the UGA EXTENSION do hereby agree to cooperate in the operation of an Extension education program in agriculture, natural resources and environmental management, family and consumer science, 4-H/youth work, and subjects related thereto in Columbus Consolidated Government.

**Analysis:** This has been a longstanding agreement, but annually an MOU needs to be signed.

The UGA EXTENSION shall:

1. Employ and supervise County Extension personnel. It shall be the responsibility of the UGA EXTENSION to establish minimum qualifications for County Extension personnel, certify the qualifications of all applicants, and to determine the total salary applicants are to be paid.
2. Appoint County Extension personnel in compliance with Equal Employment Opportunity regulations and subject to the approval of the CCG.
3. In the event the work of any County Extension staff member becomes unsatisfactory to the CCG, it shall be the responsibility of the CCG to communicate this dissatisfaction to the District Extension Director of the UGA EXTENSION. It shall then be the responsibility of the UGA EXTENSION to appropriately deal with the dissatisfaction and advise the CITY of action taken, if any. The UGA EXTENSION shall have the right to terminate or transfer personnel from the county. In either case, UGA Extension will select a replacement for the county, following the procedure described above.
4. Keep at all times an accurate record of all funds received and disbursed under this agreement including all support documents. The UGA EXTENSION shall retain such records for a period of three (3) years unless an audit has begun but not been completed or if the audit findings have not been resolved at the end of three (3) year period. In such cases, the records shall be retained until the audit is complete or until the resolution of the audit findings.

5. Carry out all work under this agreement in accordance with the administrative and other requirements, including personnel matters, established by the University of Georgia, federal and state laws, regulations, and standards.
6. Provide County Extension personnel with the necessary stationery, envelopes, publications and other educational materials needed for an effective program. The UGA EXTENSION also agrees to plan, implement and conduct training as necessary to keep County Extension personnel adequately prepared to conduct effective, relevant Extension programs.
7. Pay a portion of the salary and associated benefits of County Extension personnel at a rate in compliance with the Board of Regents and the UGA EXTENSION salary administration policies.
8. Reimburse all County Extension personnel directly for expenses incurred on behalf of the UGA EXTENSION for officially designated travel outside Columbus-Muscogee County as authorized by the District Extension Director.
9. Support County Extension personnel and the Extension program in Columbus Consolidated Government with necessary assistance of district and state subject matter and supervisory personnel and other resources as available from the University of Georgia, the University System of Georgia, and other agencies and organizations with whom the UGA EXTENSION cooperates.
10. Report to the Columbus Consolidated Government City Council at regular intervals on the nature of the County Extension program and progress being made.

The CCG shall:

1. Provide a portion of the salaries and associated benefits of County Extension personnel as shall be agreed upon by the UGA EXTENSION and the CITY COUNCIL. Salary and benefits, including leave, shall be calculated according to policies established by the Board of Regents. The UGA EXTENSION will provide statements to the CITY COUNCIL reflecting the CITY COUNCIL portion of benefits and/or salary. COUNTY portion of salary shall be paid monthly by the CITY COUNCIL directly to County Extension personnel unless some other method is agreed upon in writing by the UGA Extension and the CITY COUNCIL.
2. When an individual terminates employment through resignation or retirement and chooses to take a lump-sum payment for accumulated annual leave, the CITY COUNCIL agrees to pay their share of the annual leave payment in accordance with UGA leave policy.
3. Reimburse the travel expenses of County Extension personnel for official travel on behalf of MUSCOGEE County. The reimbursement shall be paid monthly by the CITY COUNCIL directly to County Extension personnel unless some other method is agreed upon in writing by the UGA EXTENSION and the CITY COUNCIL.
4. Approve or disapprove appointment recommendations of County Extension personnel.
5. Notify the District Extension Director of the UGA EXTENSION if the work of any County Extension staff member is unsatisfactory to the CITY COUNCIL.

6. Evaluate financial support to the UGA EXTENSION annually, make adjustments as necessary for continued effective support, and to notify the UGA EXTENSION of these adjustments. The evaluation should include salary dollars for cost-of-living and/or merit increases.

### **SECTION III**

1. This Contract/Memorandum shall take effect when it is executed by the MUSCOGEE COUNTY City Council and the UGA EXTENSION.
2. The term of this Agreement shall be from JULY 1 2019\_until rescinded. It may be terminated by either party by written notice of such intent provided ninety (90) days in advance.
3. This Agreement may be modified by mutual written agreement of the parties hereto.
4. This Agreement may be renewed annually by letter of agreement signed by the parties hereto
5. Neither party to this agreement will discriminate against any employee or applicant for employment or against any applicant for enrollment at any school or college or against any student in his/her course of study or training because of race, color, sex, creed, national origin, age, disability, or veteran status.

**Financial Considerations:** There will not be any change in the amount funded by CCG to Cooperative Extension. Please see number 2 and number 7 under CCG provisions.

**Legal Considerations:** Any contract involving the City requires Council approval.

**Recommendations/Actions:** Approval is requested for the Columbus Consolidated Government to enter into a County Extension Personnel Contract/Memorandum of Understanding between the Board of Regents of the University System of Georgia on behalf of The University of Georgia Cooperative Extension and the Columbus Consolidated Government.

**A RESOLUTION**  
**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING TO HAVE UGA/CCG COUNTY EXTENSION  
PERSONNEL CONTRACT/MEMORANDUM OF UNDERSTANDING.**

**WHEREAS**, Board of Regents of the University System of Georgia, acting on behalf of University of Georgia Cooperative Extension Service, and Columbus Consolidated Government (CCG) desire to enter into a contract for county extension personnel and memorandum of understanding; and,

**WHEREAS**, the purpose of the contract is for the CCG and the University of Georgia, Cooperative Extension enter into an agreement, which has been longstanding for several years; and,

**WHEREAS**, UGA Extension shall employ and supervise County Extension personnel. It shall be the responsibility of the UGA EXTENSION to establish minimum qualifications for County Extension personnel, certify the qualifications of all applicants, and to determine the total salary applicants are to be paid; and,

**WHEREAS**, UGA Extension shall appoint County Extension personnel in compliance with Equal Employment Opportunity regulations and subject to the approval of the CCG; and,

**WHEREAS**, UGA Extension in the event the work of any County Extension staff member becomes unsatisfactory to the CCG, it shall be the responsibility of the CCG to communicate this dissatisfaction to the District Extension Director of the UGA EXTENSION. It shall then be the responsibility of the UGA EXTENSION to appropriately deal with the dissatisfaction and advise the CITY of action taken, if any. The UGA EXTENSION shall have the right to terminate or transfer personnel from the county. In either case, UGA Extension will select a replacement for the county, following the procedure described above; and,

**WHEREAS**, UGA Extension keep at all times an accurate record of all funds received and disbursed under this agreement including all support documents. The UGA EXTENSION shall retain such records for a period of three (3) years unless an audit has begun but not been completed or if the audit findings have not been resolved at the end of three (3) year period. In such cases, the records shall be retained until the audit is complete or until the resolution of the audit findings; and,

**WHEREAS**, UGA Extension carry out all work under this agreement in accordance with the administrative and other requirements, including personnel matters, established by the University of Georgia, federal and state laws, regulations, and standards; and,

**WHEREAS**, UGA Extension provide County Extension personnel with the necessary stationery, envelopes, publications and other educational materials needed for an effective program. The UGA EXTENSION also agrees to plan, implement and conduct training as necessary to keep County Extension personnel adequately prepared to conduct effective, relevant Extension programs; and,

**WHEREAS**, UGA Extension pay a portion of the salary and associated benefits of County Extension personnel at a rate in compliance with the Board of Regents and the UGA EXTENSION salary administration policies; and,

**WHEREAS**, UGA Extension reimburse all County Extension personnel directly for expenses incurred on behalf of the UGA EXTENSION for officially designated travel outside Columbus-Muscogee County as authorized by the District Extension Director; and,

**WHEREAS**, UGA Extension support County Extension personnel and the Extension program in Columbus Consolidated Government with necessary assistance of district and state subject matter and supervisory personnel and other resources as available from the University of Georgia, the University System of Georgia, and other agencies and organizations with whom the UGA EXTENSION cooperates; and,

**WHEREAS**, Columbus Consolidated Government shall provide a suitable County Extension office; the suitability of the office to be agreed on by all parties. The CCG further agrees to provide sufficient funds to pay for necessary office supplies, office equipment, telephone, utilities, data communication/networking (including broadband internet connectivity), postage, demonstration materials, janitorial service and other items necessary for the operation of an effective Extension education program; and,

A. Coordinate with UGA Extension IT personnel prior to the removal or modification of county office network infrastructure deployed and/or managed by UGA Extension. The city shall also coordinate with UGA Extension IT personnel prior to the addition of new network infrastructure where the existing network infrastructure has been deployed or is managed by UGA Extension.

B. Coordinate with UGA Extension IT personnel in planning for the relocation of an existing or establishment of a new Extension office where the network infrastructure and/or computing resources will be managed by UGA Extension.

C. Allow the installation and use of client software and unrestricted access to online resources deemed necessary by UGA Extension to conduct Extension business operations and program delivery.

**WHEREAS**, Columbus Consolidated Government provide a portion of the salaries and associated benefits of County Extension personnel as shall be agreed upon by UGA EXTENSION and the CCG. Salary and benefits, including leave, shall be calculated according to policies established by the Board of Regents. The UGA EXTENSION will provide monthly statements to the CCG reflecting the CITY portion of benefits and/or salary. CCG reimbursement for city portion of benefits will be made to the UGA EXTENSION in the full amount upon receipt of the statement. CITY reimbursement for county portion of salary shall be paid monthly by the CCG directly to County Extension personnel unless some other method is agreed upon in writing by the UGA EXTENSION and the CCG; and,

**WHEREAS**, Columbus Consolidated Government when an individual terminates employment through resignation or retirement, and chooses to take a lump-sum payment for accumulated annual leave, the CITY agrees to pay their share of the annual leave payment in accordance with UGA leave policy; and,

**WHEREAS**, Columbus Consolidated Government reimburse the travel expenses of County Extension personnel for official travel on behalf of Columbus Consolidated Government. The reimbursement shall be paid monthly by the CCG directly to County Extension personnel unless some other method is agreed upon in writing by the UGA EXTENSION and the CCG; and,

**WHEREAS**, Columbus Consolidated Government approve or disapprove appointment recommendations of County Extension personnel; and,

**WHEREAS,** Columbus Consolidated Government notify the District Extension Director of the UGA EXTENSION if the work of any County Extension staff member is unsatisfactory to the CITY; and,

**WHEREAS,** Columbus Consolidated Government evaluate financial support to the UGA EXTENSION annually, make adjustments as necessary for continued effective support, and to notify the UGA EXTENSION of these adjustments. The evaluation should include salary dollars for cost-of-living and/or merit increases; and,

**WHEREAS,** the executed contract agreement will become part of this resolution by reference and will be filed with the Clerk of Council.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:**

That the City Manager, acting on behalf of CCG, is hereby authorized to enter into a contract/ Memorandum of Understanding for the period July 1, 2019 until rescinded with the Board of Regents of the University System of Georgia, acting on behalf of University of Georgia Cooperative Extension Service,

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_ 2019, and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen Voting	_____.
Councilor Crabb Voting	_____.
Councilor Barnes Voting	_____.
Councilor Davis Voting	_____.
Councilor Garrett Voting	_____.
Councilor House Voting	_____.
Councilor Huff Voting	_____.
Councilor Thomas Voting	_____.
Councilor Pugh Voting	_____.
Councilor Woodson Voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson, Mayor

**Columbus Consolidated Government  
Council Meeting**

**TO:** Mayor and Council

**SUBJECT:** OneGeorgia Authority Grant for Columbus Sports Council

**INITIATED BY:** Finance Department

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**Recommendation:** Approval is requested to submit an application and if approved, accept funds from the OneGeorgia Authority of the Georgia Department of Community Affairs on behalf of the Columbus Sports Council for renovations to the South Commons Softball Complex in anticipation of hosting the 2019 U.S.A. Softball International Cup and Team USA pre-Olympic training in 2020.

**Background:** The Columbus Sports Council, in conjunction with the City of Columbus, Visit Columbus, GA, and the Greater Columbus Chamber of Commerce, is undertaking a renovation and upgrade project of the South Commons Softball Complex. The project was undertaken in response to an invitation from USA Softball to host the 2019 International Cup in July. The first phase of the project focuses on getting the facility tournament ready for this summer by concentrating on the stadium, stadium field, and the two adjacent fields. The second phase will begin later and involve expanding the renovations and upgrades to the remaining fields and roundhouse in advance of Team USA's return to Columbus in 2020 to train for the Olympic Games.

**Analysis:** A project of this magnitude requires both public and private support. The City of Columbus has previously invested \$3 million into this project, and an additional \$2,162,730 has been secured to date from partnering agencies, businesses, private foundations, and individuals. This has been enough funding to cover Phase I, and the \$2.6 million from OneGeorgia Authority will allow the Sports Council to expedite Phase II while raising the balance necessary from a broader group of donors. Updating and renovating the Softball Complex will provide economic benefit to the tourism industry throughout the Columbus metropolitan area.

**Financial Considerations:** The funding requested from OneGeorgia Authority is \$2.6 million. The City of Columbus is applying for the funds as the local government entity on behalf of the Columbus Sports Council. The City has previously committed \$3 million to this project and will have no further financial investment required for this application.

**Legal Considerations:** The Columbus Consolidated Government will serve as the pass-through agency for this funding.

**Recommendation:** Approve a resolution to authorize the City Manager, Mayor, or their designee to submit an application for, and if awarded, accept Equity Funding from the OneGeorgia Authority of the Georgia Department of Community Affairs in the amount of \$2,600,000, or as otherwise awarded, on behalf of the Columbus Sports Authority, for renovations and upgrades to the South Commons Softball Complex.

## **A RESOLUTION**

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE CITY MANAGER, MAYOR OR THEIR DESIGNEE TO APPLY ON BEHALF OF THE COLUMBUS GEORGIA SPORTS COUNCIL FOR AND ACCEPT, IF AWARDED, A GRANT FROM THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS, ONEGEORGIA AUTHORITY IN THE AMOUNT OF \$2,600,000, OR AS OTHERWISE AWARDED, WITH NO CITY MATCHING FUNDS REQUIRED, FOR THE PURPOSE OF RENOVATING AND UPGRADING THE CITY-OWNED SOUTH COMMONS SOFTBALL COMPLEX IN THE ANTICIPATION OF FUTURE NATIONAL AND INTERNATIONAL SOFTBALL EVENTS.**

**WHEREAS**, the Columbus Consolidated Government, The Columbus Georgia Sports Council, Visit Columbus, GA, and the Greater Columbus Chamber of Commerce are committed to a two-phase renovation of the South Commons Softball Complex in anticipation of hosting the U.S.A. Softball's International Cup competition in July of 2019 and Team USA pre-Olympic training in 2020; and,

**WHEREAS**, the total project cost is projected at \$14,350,000, of which the City of Columbus has previously committed \$3,000,000; and,

**WHEREAS**, \$5,162,730 in funding has been secured to date, which is enough to cover the cost of Phase 1 of the project; and,

**WHEREAS**, the OneGeorgia Authority of the Georgia Department of Community Affairs has \$2,600,000 available in OneGeorgia Equity Funding; and,

**WHEREAS**, as the local government, the City of Columbus will apply for the funding on behalf of the Columbus Sports Authority, who is responsible for securing funding and managing the renovation project.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager, Mayor, or their designee is hereby authorized to submit an application on behalf of the Columbus Sports Council for and if awarded, accept Equity Funding from the OneGeorgia Authority of the Georgia Department of Community Affairs in the amount of \$2,600,000, or as otherwise awarded, with no city funds required.

\_\_\_\_\_



Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_ 2019, and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson, III, Mayor

**Columbus Consolidated Government  
Council Meeting**

**June 18, 2019**

**TO:** Mayor and Councilors

**SUBJECT:** Purchase Authorizations

**INITIATED BY:** Finance Department

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**(A) FIELD MAINTENANCE EQUIPMENT FOR PARKS AND RECREATION –  
GEORGIA STATEWIDE CONTRACT**

On May 28, 2019, Council authorized the purchase of field maintenance equipment for the Parks and Recreation Department to prepare for the 2019 USA Softball International Cup. The equipment will be purchased from Jerry Pate Turf & Irrigation (Atlanta, GA), via Georgia State Contract #99999-SPD-SPD0000102-0014 for a grand total price of \$203,162.18, and includes:

Equipment	Quantity	Unit Price	Dealer Prep & Delivery	Total Price
Toro Reelmaster 3100-D w/misc options	4	\$33,521.34	\$1,340.85	\$135,426.21
Toro Turf Aerothatch	1	\$4,496.08	\$44.96	\$4,541.04
Toro Turf Aerator 687 w/misc options	1	\$6,202.56	\$62.03	\$6,264.59
Toro Multi Pro 1750 Sprayer (175 Gallon) w/misc options	1	\$34,019.31	\$340.19	\$34,359.50
Toro Versa Vac Sweeper	1	\$22,347.37	\$223.47	\$22,570.84
				<b>\$203,162.18</b>

The equipment will be used by staff of the Parks and Recreation Department to prepare and maintain the softball fields for the 2019 USA Softball International Cup, to be held in Columbus, GA July 1-7, 2019 at the South Commons Softball Complex. All of the equipment is new.

Funds are budgeted in the FY19 Budget: **[Reelmaster 3100 D - \$135,426.21]** - General Fund – Parks and Recreation – Park Services – Off Road Equipment; 0101-270-2100-PSRV-7725.  
Funds are budgeted in the FY19 Budget: **[Aerothatch, Turf Aerator 687, Multi Pro 1750 Sprayer, and Versa Vac Sweeper - \$67,735.97]** - General Fund – Parks and Recreation – Park Services – Machinery; 0101-270-2100-PSRV-7715.

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**(B) INMATE VEHICLE FOR PARKS AND RECREATION – GEORGIA  
STATEWIDE CONTRACT**

It is requested that Council approve the purchase of an inmate vehicle for the Parks and Recreation Department from Wade Ford (Smyrna, GA), via Georgia State Contract #99999-SPD-SPD0000155-0014 in the amount of \$46,031.00.

On May 28, 2019, Council authorized the purchase of an inmate vehicle for the Parks and Recreation Department. The vehicle will be utilized for transporting inmates, and for work details by providing maintenance and upkeep of the City's property and greenery. This is new equipment.

Funds are budgeted in the FY19 Budget: General Fund – Parks and Recreation – Park Services – Light Trucks; 0101-270-2100-PSRV-7722.

\* \* \* \* \*

**(C) ATHLETIC EQUIPMENT MAINTENANCE/REPAIR SERVICES (ANNUAL  
CONTRACT) – RFB NO. 19-0034**

It is requested that Council approve the execution of an annual contract with Ready Fitness (Buford, GA) to provide athletic equipment maintenance/repair services, on an 'as needed basis', for the Columbus Police Department and the Parks and Recreation Department. The Columbus Police Department will contract for a quarterly cost of \$534.00 for Regularly Scheduled Maintenance, Labor/Repair Rate of \$80.00/hr, and Labor/Repair Rate for After Hours/Emergency Repairs of \$80/hr, with Parts at Cost plus 10%, plus Freight. Due to budgetary restraints, the Parks and Recreation Department will contract only for Labor/Repair Rate of \$80.00/hr on an 'as needed' basis. The departments spent approximately \$16,251.80 during the last contract term for these services.

Maintenance services will be performed on a regular quarterly and systematic schedule on athletic equipment located in the Public Safety Gym.

Maintenance repairs will be performed on an "as needed" basis for athletic equipment housed at City Recreation Centers, including: 29<sup>th</sup> Street Recreation Center, Fluellen Recreation Center, Fox Senior Center, Frank Chester Recreation Center, Gallops Senior Center, Haygood Gym, Northside Recreation Center, Psalmond Road Recreation Center, and the Shirley Winston Recreation Center.

The contract term will be for two years, with the option to renew for three additional twelve-month periods. Contract renewal is contingent upon the mutual agreement of the City and the contracted vendor.

Bid specifications were posted on the web page of the Purchasing Division, and the Georgia Procurement Registry. One (1) bid was received on May 15, 2019. This bid has been advertised, opened and reviewed. The bidders were:

VENDORS	Regularly Scheduled Maintenance Costs	Labor / Repair Rate
---------	------------------------------------------	---------------------

	Police Dept. (Cost per Month)	Parks & Rec (Cost per Quarter)	Hourly Rate	After Hours / Emergency Repairs (per Hour)	Parts at Cost? (Y / N)
Ready Fitness (Buford, GA)	\$534.00	\$1,262.00	\$80.00	\$80.00	N (Cost + 10% + Freight)

*Per the RFB General Provisions, Item #8, Receipt of One Sealed Bid, a survey of vendors was conducted. It was determined that the one bid received was from the only responsive, responsible bidder.*

*Ready Fitness has been notified in writing that the Parks and Recreation Department will not award the **Regularly Scheduled Maintenance (Per Quarter)** or the **After Hours/Emergency Repairs** due to budgetary constraints.*

Funds will budgeted each fiscal year for this ongoing expense:

**Columbus Police Department:** General Fund – Police – Support Service – Miscellaneous Equipment – 0101-400-2200-STAF-6519.

**Parks and Recreation Department:** General Fund – Parks and Recreation – Recreation Services – Contractual Services – 0101-270-2400-RECR-6319.

\* \* \* \* \*

**(D) WORK UNIFORMS (ANNUAL CONTRACT) – RFB NO. 19-0006**

It is requested that Council approve an annual contract for the purchase of work uniforms from Golden Standard Uniform Company (Atlanta, GA) for the estimated contract value of \$62,589.00, GEW, Inc. (Columbus, GA) for the estimated contract value of \$17,280.14 and All American Uniforms (Columbus, GA) for the estimated contract value of \$4,630.00, on an “as needed basis”, for the annual total estimated contract value of \$84,499.14. The uniforms will be utilized by the following City Departments: METRA, Public Works, Engineering, Civic Center and other Departments, as needed.

The initial term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

Bid specifications were posted on the web page of the Purchasing Division and the Georgia Procurement Registry. Five (5) bids were received on January 30, 2019. This bid has been advertised, opened and reviewed. The bidders were:

	Cintas (Columbus, GA)	Aramark* (Salem, VA)	Golden Standard Uniform Co. (Atlanta, GA)	GEW Inc. (Columbus, GA)	All American Uniform (Columbus, GA)
<b>REVISED</b> Section I. METRA:	19,321.65	6,515.74	No Bid	<b>16,198.34</b>	18,332.00
<b>REVISED</b> Section II. Public Works:	120,985.30	83,543.40	<b>62,589.00</b>	88,398.50	81,775.00
<b>REVISED</b> Section III. Engineering:	4,721.25	3,062.70	5,154.75	4,824.90	<b>4,630.00</b>
Section IV. Civic Center:	1,405.20	1,499.40	597.00	<b>1,081.80</b>	1,920.00

<b>VENDOR TOTAL BID:</b>	\$ 146,433.40	\$ 94,621.24	\$ 68,340.75	\$ 110,503.54	\$ 106,657.00
<b>TOTAL AWARD BY VENDOR:</b>			<b>\$ 62,589.00</b>	<b>\$ 17,280.14</b>	<b>\$ 4,630.00</b>

\*Letter sent to vendor on February 25, 2019, requesting missing items. Vendor did not reply and therefore deemed non-responsive to this bid.

Funds are budgeted each fiscal year for this on-going expense: Various Departments - Uniforms; 6781.

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**(E) CHANGE ORDER 2 FOR MELROSE DRIVE, BOXWOOD BOULEVARD & DECATUR STREET BRIDGE REPLACEMENTS – RFB NO. 17-0028**

It is requested that Council authorize the execution of Change Order 2 with Southeastern Site Development, Inc. (Newnan, GA) in the amount of \$119,410.80 for the Melrose Drive, Boxwood Boulevard & Decatur Street Bridge Replacements.

The initial scope of the project included removal and replacement of three (3) bridges over Lindsey Creek, which are located on Melrose Drive, Boxwood Boulevard, and Decatur Street, and one (1) replacement of bridge decking located on Waterford Road. The intent was to award the four (4) bridge projects to one contractor; however, the total bids exceeded the amounts budgeted. Per Resolution No. 92-17, Southeastern Site Development, Inc. was awarded a contract for Boxwood Boulevard Bridge replacement and Kiewit Infrastructure South Co. was awarded a contract for the Waterford Road Bridge retrofit.

Southeastern Site Development, Inc. was also the low bidder for the Decatur Street and Melrose Drive bridge replacements. The Contractor agreed to hold their pricing for the Decatur Street and Melrose Drive bridges until funding became available. Through Change Order 1 and per Resolution No. 184-18, Council awarded the Decatur Street and Melrose Drive Bridge replacements to Southeastern Site Development, Inc.

Change Order 2 is necessary to complete the bridge replacements at Boxwood Boulevard, Melrose Drive and Decatur Street. The major items include a temporary road to provide access to emergency services vehicles while the Decatur Street Bridge was being replaced, a 6" waterline bypass to maintain water services while Melrose Drive Bridge was being replaced, additional 20" water main on Melrose Drive, and additional asphalt work on all three bridges.

<b>Document</b>	<b>Description</b>	<b>Amount</b>
Original Contract	Boxwood Boulevard Bridge Replacement	996,852.75
Change Order 1	Decatur Street and Melrose Drive Bridge Replacements	2,501,570.73
<b>Change Order 2</b>	Temporary road to provide access to emergency services vehicles while the Decatur Street Bridge was being replaced, a 6" waterline bypass to maintain water services while Melrose	<b>119,410.80</b>

	Drive Bridge was being replaced, additional 20" water main on Melrose Drive, and additional asphalt work on all three bridges.	
	<b>New Contract Amount</b>	<b>\$ 3,617,834.28</b>

Funding is available in the FY19 Budget: 0510-660-7000-TSPL-7661-65001-20140; T-SPLOST Fund-Capital Projects – T-SPLOST – General Construction – Boxwood Bridge, 0508-660-3000-CPPF-7661-24017-20180; Special Projects - Capital Projects Fund – Capital Projects – Paving Fund Supported Capital Projects – General Construction – Melrose Bridge, 0540-695-2126-TXRB-7661-53050-20140; 1999 Sales Tax Project Fund – 1999 SPLOST- 99 SPLOST Road/Bridge/Street – General Construction – Melrose Drive Bridge Replacement, 0508-660-3000-CPPF-7661-24018-20180; Special Projects - Capital Projects Fund – Capital Projects – Paving Fund Supported Capital Projects – General Construction – Decatur Street Bridge, and 0508-660-3000-CPPF-7661-21083-20140; Special Projects - Capital Projects Fund – Capital Projects – Paving Fund Supported Capital Projects – General Construction – Decatur Street Bridge Replacement

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**(F) PAYMENT FOR LOCAL PHONE SERVICE BILLING**

It is requested that Council approve payment to AT&T for local phone service billing in the approximate amount of \$25,000, per month; for account numbers: 706-003-7470-470, approximately \$5,500.00 per month, and account numbers 706-003-8869-869, approximately, \$18,500.00 per month.

This local phone service billing includes the following: Ambulance service, T-1 lines, the actual phone number blocks, (prefix 225 and 653 etc...), analog fax lines, and other analog lines, and includes connections to places like the landfills and other specialized buildings.

Resolution #202-03 authorized the purchase of a telephone system upgrade from AT&T (formerly Bellsouth/BSFS) via a five-year lease contract, while also renewing the contract with the vendor for a ten (10) year period to guarantee the current rate for the phone system. That 10-year contract has expired. Consequently, approval for the continued payments is required.

Funds will be budgeted in the appropriate fiscal years for local telephone service: General Fund - Information Technology – Telephone; 0101-210-1000-ISS-6621.

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**(G) ANNUAL MAINTENANCE: DISASTER RECOVERY RECORDING FOR THE REAL ESTATE COMPUTER SYSTEM**

It is requested that Council approve the payment to Tyler Technologies (Dallas, TX), in the amount of \$12,380.60, for the annual maintenance of disaster recovery recording for the Real Estate Computer System utilized by the Clerk of Superior Court. This payment covers the disaster recovery recording for the period for the period July 1, 2019 – June 30, 2020.

Per Resolution #104-11, Council approved the purchase of the Real Estate Computer system from Tyler Technologies. Tyler Technologies developed the software; they are the only company that can offer maintenance on the software. Therefore, the vendor is considered an Only Known Source, per Section 3-114 of the Procurement Ordinance.

Funds are budgeted in the FY20 Budget: General Fund – Information Technology – Software Lease; 0101 – 210 – 1000 – ISS – 6541.

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**(H) ANNUAL TAG READER MAINTENANCE FOR POLICE DEPARTMENT**

It is requested that Council approve the payment to Selex-ES, Inc. (Greensboro, NC), in the amount of \$10,725.00 for annual maintenance for tag readers. The payment will cover the period from 7/1/2019 – 6/30/2020.

The tag reader is an image-processing technology used to identify vehicles by their license plates. The Police Department mounts the system on pursuit vehicles to expedite the identification of stolen cars, expired car tags and wanted individuals.

The original purchase of the tag readers was approved by Council per Resolution #133-15 and the purchase was made from Madden & Associates. Selex-ES, Inc. is associated with Madden and Associates. The Police Department has paid for the maintenance of the tag readers since the original purchase.

Funds are budgeted in the FY20 Budget: General Fund – Police – Support Services – Miscellaneous Equipment Maintenance; 0101 – 400 – 2200 – STAF – 6519.

\* \* \* \* \*

**(I) STATE MANDATED SOLID WASTE DISPOSAL FEES**

It is requested that Council authorize payment to the Georgia Department of Natural Resources for state mandated solid waste disposal fees in the amount of \$54,540.75. The fee is based on the total amount of solid waste disposed in a year. A total of 74,205.10 tons of solid waste was disposed, at Pine Grove Landfill, between January 1, 2018 and December 31, 2018.

Funds are budgeted in the FY19 Budget: Integrated Waste Management Fund - Public Services - Pine Grove Landfill – State Mandated Waste Dump Fees; 0207-260-3560-PGRO-9208.

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**(J) INMATE HOUSING SERVICES**

It is requested that Council approve payment to the Harris County Board of Commissioners, in the amount of \$20,310.00, for housing Muscogee County inmates at the Harris County Jail.

When requested, due to safety or security concerns, some inmates will be housed in outside facilities. These requests typically involve an inmate that may be a witness in a case where other inmates are involved in the same case; or where the inmate poses a significant security threat.

Funds are budgeted in the FY19 Budget: General Fund – Sheriff – Jail – Other Purchased Services; 0101 – 550 – 2600 – JAIL – 6699.

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**(K) GARBAGE TRUCK REPAIR**

It is requested that Council approve payment to Rush Truck Center (Columbus, Georgia), in the amount of \$29,103.95 for the repair of a 2004 Peterbilt Garbage Truck, Vehicle #6974.

This garbage truck was inspected, and it was determined the equipment needed a new engine. This equipment is used by the Waste Collection Division to collect residential household waste.

Rush Truck Center was selected to perform the repair because they are the only certified Peterbilt Repair Center in the local area for this type of heavy duty equipment.

Funds are budgeted in the FY19 Budget: Integrated Waste Fund - Public Works - Solid Waste Collection - Auto Parts and Supplies; 0207-260-3510-GARB-6721.

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**(L) PHARMACEUTICAL AGREEMENT FOR FIRE & EMS**

It is requested that Council approve the pharmaceutical agreement with The Medical Center, Inc., d/b/a/ Piedmont Columbus Regional Midtown (Columbus, GA) to provide pharmacy services for the Fire & EMS Department. The Department must have this agreement in place in order to re-new their EMS License with the Georgia Department of Public Health. The agreement term is twenty-five (25) months and is renewable in conjunction with the Fire & EMS License renewal.

The pharmacy services include the provision of pharmaceutical supplies, i.e., Morphine, pain medications, Cardiac Medications, IV fluids, etc..... These supplies are used to restock the ambulance pouch kits and drug boxes when they have depleted supplies after certain emergencies. This process is used to ensure the ambulances have all the needed supplies for the next required response.

The City will pay for the supplies in accordance with the agreement in the form of a Dispensing Fee for the actual service of replenishing the pouch kit and drug box. The price per pouch kit shall be \$16; pouch kits contain more commonly used medications, i.e. diabetic meds, etc...that are replenished more often. The price per drug box shall be \$25.00 per box, which includes cardiac, seizure and controlled substance meds that are replenished less frequently. For the

drugs, IV fluids and products within the pouch and box, the City will pay the same amount Piedmont paid for the items.

Funds are budgeted each fiscal year for this ongoing expense: General Fund – Fire & EMS – Logistics/Support – Pharmacy Services; 0101 – 410 – 3610 – LOGI – 6323.

\* \* \* \* \*

**(M) COURSE INSTRUCTORS FOR THE DEPARTMENT OF HUMAN RESOURCES/THE LEARNING CENTER (ANNUAL CONTRACT) – RFP NO. 19-0003**

It is requested that Council authorize the execution of an annual contract with The Leadership Institute at Columbus State University (Columbus, GA) for instruction services on an “as needed” basis. The Contractor will provide instructors to teach new and innovative training that will be beneficial to City employees that will include, but not limited to: Business Writing, Meeting Planning, Documentation, Evaluations and Discipline, Project Management, Interviewing, Firing



and Hiring, Workplace Safety, Sexual Harassment and Discrimination, Customer Services, as well as Media Relations. The department has \$15,000.00 in the FY20 Budget for this project, and the recommended vendor's cost proposal is within the budgeted amount.

The initial term of the contrast will be for two (2) years with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

#### **Annual Contract History:**

The previous five-year contract was awarded, on August 14, 2012 (Resolution 238-12), to Business Resource Center, a division of the Pastoral Institute (Columbus, GA).

#### **RFP Advertisement and Receipt of Proposals:**

Specifications were posted on the web page of the Purchasing Division and the Georgia Procurement Registry on September 5, 2018. This RFP has been advertised, opened and evaluated. Fourteen (14) proposals were received on October 19, 2018 from the following vendors:

#### **The Leadership Institute at Columbus State University (Columbus, GA)**

Fly High Coaching, LLC (Jacksonville, FL)

Taybrok Solutions, LLC (Marietta, GA)

The Business Transformation Co., Inc. (Columbus, GA)

The GoodLife Agency (Detroit, MI)

Daily Works Workforce Solution (Stockbridge, GA)

The Horsley Group (Douglasville, GA)

Teal Talents, Inc. (Coconut Creek, FL)

JH Business Services (Decatur, GA)

Sentinel Security Group (Suffolk, VA)

Sherida Habersham & Associates, LLC (Dublin, GA)

Preyear Advocacy Solutions Team (Moss Point, MS)

Esdras Innovations, Inc. (Atlanta, GA)

Alexander At'ta Associates, Inc. (Conyers, GA)

The following events took place after receipt of proposals:

<b>RFP MEETINGS/EVENTS</b>		
<b>Description</b>	<b>Date</b>	<b>Agenda/Action</b>
Pre-Evaluation Meeting	01/08/19	The Purchasing Manager advised evaluation committee members of the RFP rules and process, and the project manager provided an overview. Proposals were disbursed to each committee member to review.
1 <sup>st</sup> Evaluation Meeting	02/05/19	Committee members discussed the proposals; the committee requested one clarification.
Clarification letter	02/06/19	Letter of clarification sent to vendor.
Extension letters	02/06/19	Letters to extend the Time for Consideration were sent to all vendors, and agreement received thereof.
Vendor response	02/07/19	Vendor clarification forwarded to Committee
Evaluation Forms Sent	02/20/19	Evaluation forms were forwarded to voting committee members.
Evaluation Results	05/15/19	Evaluation forms were completed and returned to Purchasing for compilation results, which were then forwarded to the Evaluation Committee members for review.

2 <sup>nd</sup> Evaluation Meeting	06/10/19	Committee members discussed evaluation scores and recommendation.
Award Recommendation	06/10/19	The Evaluation Committee unanimously voted to award the contract to the top ranked vendor, The Leadership Institute at Columbus State University (CSU). Committee requested that Purchasing acquire pricing from CSU for 'Lunch and Learn' (LNL) topics in addition to requesting their 'Best and Final Offer.'
Letter/Response	06/12/19	A letter was sent to CSU requesting 'Best and Final Offer' as well as pricing for LNL topics. CSU forwarded their response along with pricing for LNL's.
Committee Approval	06/13/19	Committee unanimously approved to proceed with the recommendation to Council.

### **Evaluation Committee:**

The proposals were reviewed by the Evaluation Committee, which consisted of one (1) voting member from the Inspections & Codes Department, one (1) voting member from the Solicitor General's Office, one (1) voting member from the Human Resources Department, and one (1) advisory member from the Human Resources Department.

### **Award Recommendation:**

The Evaluation Committee deemed the top ranked proposal as responsive to the RFP specifications. Therefore, the Evaluation Committee, as reflected by their comments provided below, recommends award of the contract for the following reasons:

- The Leadership Institute at Columbus State University
  - CSU's Leadership Institute qualifications, credentials, and experience are excellent. The client work history is extensive, having provided services for large companies, governmental and quasi-governmental agencies.
  - Directly correlated the classes they can provide with what was asked in RFP. Additional classes provided gives HR other options for training. The courses range from employee development to supervisory skills reinforcement. Individual may receive college credit hours.
  - Most varied group of instructors. Many times, it is good to have many different voices providing instruction. Also, do not have to worry about cancellations with people available.

### **Vendor Qualifications/Experience:**

- The Leadership Institute at Columbus State University:
  - The Leadership Institute at Columbus State University has been in business since 2005. It is a university-based consulting group providing expertise and training in leadership development, team building, assessments, and strategic planning.
  - Columbus State University is a Southern Association of Colleges and Schools (SACS) accredited university and part of the University System of Georgia.
  - The faculty at CSU's Leadership Institute specialize in facilitating change management, people development, driving for results, enhancing business acumen, and relationship building through developed communication skills.
  - All facilitators hold a Masters degrees or higher in their areas of expertise.
  - The Leadership Institute at Columbus State University has provided similar services to Phoebe Health Systems (Albany, GA), Georgia Association of Convention and Visitor Bureaus (Augusta, GA), Columbus Water Works (Columbus, GA), National Management Resources (LaGrange, GA), and Brasfield & Gorrie (Birmingham, AL).

The City's Procurement Ordinance Article 3-110 (Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services) governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results and cost information has been submitted to the City Manager in a separate memo for informational purposes.

Funds will be budgeted each fiscal year for this on-going expense; General Fund - Human Resources – Human Resources – Consulting Services, 0101-220-2100-HRDR-6315; General Fund - Human Resources – Human Resources – Contractual Services, 0101-220-1000-HRDR-6319.

**A RESOLUTION**

**NO. \_\_**

A RESOLUTION AUTHORIZING THE PURCHASE OF FIELD MAINTENANCE EQUIPMENT FOR THE PARKS AND RECREATION DEPARTMENT TO PREPARE FOR THE 2019 USA SOFTBALL INTERNATIONAL CUP. THE EQUIPMENT WILL BE PURCHASED FROM JERRY PATE TURF & IRRIGATION (ATLANTA, GA), VIA GEORGIA STATE CONTRACT #99999-SPD-SPD0000102-0014 FOR A GRAND TOTAL PRICE OF \$203,162.18, AND INCLUDES:

Equipment	Quantity	Unit Price	Dealer Prep & Delivery	Total Price
Toro Reelmaster 3100-D w/misc options	4	\$33,521.34	\$1,340.85	\$135,426.21
Toro Turf Aerothatch	1	\$4,496.08	\$44.96	\$4,541.04
Toro Turf Aerator 687 w/misc options	1	\$6,202.56	\$62.03	\$6,264.59
Toro Multi Pro 1750 Sprayer (175 Gallon) w/misc options	1	\$34,019.31	\$340.19	\$34,359.50
Toro Versa Vac Sweeper	1	\$22,347.37	\$223.47	\$22,570.84
				<b>\$203,162.18</b>

**WHEREAS**, the equipment will be used by staff of the Parks and Recreation Department to prepare and maintain the softball fields for the 2019 USA Softball International Cup, to be held in Columbus, GA July 1-7, 2019 at the South Commons Softball Complex. All of the equipment is new.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to purchase field maintenance equipment for the Parks and Recreation Department to prepare for the 2019 USA Softball International Cup. The equipment will be purchased from Jerry Pate Turf & Irrigation (Atlanta, GA), via Georgia State Contract #99999-SPD-SPD0000102-0014 for a Grand Total price of \$203,162.18, and includes:

Equipment	Quantity	Unit Price	Dealer Prep & Delivery	Total Price
Toro Reelmaster 3100-D w/misc options	4	\$33,521.34	\$1,340.85	\$135,426.21
Toro Turf Aerothatch	1	\$4,496.08	\$44.96	\$4,541.04
Toro Turf Aerator 687 w/misc options	1	\$6,202.56	\$62.03	\$6,264.59
Toro Multi Pro 1750 Sprayer (175 Gallon) w/misc options	1	\$34,019.31	\$340.19	\$34,359.50
Toro Versa Vac Sweeper	1	\$22,347.37	\$223.47	\$22,570.84
				<b>\$203,162.18</b>

Funds are budgeted in the FY19 Budget: **[Reelmaster 3100 D - \$135,426.21]** - General Fund – Parks and Recreation – Park Services – Off Road Equipment; 0101-270-2100-PSRV-7725. Funds are budgeted in the FY19 Budget: **[Aerothatch, Turf Aerator 687, Multi Pro 1750 Sprayer, and Versa Vac Sweeper - \$67,735.97]** - General Fund – Parks and Recreation – Park Services – Machinery; 0101-270-2100-PSRV-7715.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 18<sup>th</sup> day of June 2019, and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson III, Mayor

A RESOLUTION

NO. \_\_

**A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) INMATE VEHICLE FOR THE PARKS AND RECREATION DEPARTMENT FROM WADE FORD (SMYRNA, GA), VIA GEORGIA STATE CONTRACT #99999-SPD-SPD0000155-0006 IN THE AMOUNT OF \$46,031.00.**

**WHEREAS**, on May 28, 2019, Council authorized the purchase of an inmate vehicle for the Parks and Recreation Department. The vehicle will be utilized for transporting inmates, and for work details by providing maintenance and upkeep of the City's property and greenery. This is new equipment.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to purchase one (1) inmate vehicle for the Parks and Recreation Department from Wade Ford (Smyrna, GA), via Georgia State Contract #99999-SPD-SPD0000155-0006 in the amount of \$46,031.00. Funds are budgeted in the FY19 Budget: General Fund – Parks and Recreation – Park Services – Light Trucks; 0101-270-2100-PSRV-7722.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 18<sup>th</sup> day of June 2019, and adopted at said meeting by the affirmative vote of      members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson III, Mayor

**A RESOLUTION**

**NO. \_\_**

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNUAL CONTRACT WITH READY FITNESS (BUFORD, GA) TO PROVIDE ATHLETIC EQUIPMENT MAINTENANCE/ REPAIR SERVICES ON AN ‘AS NEEDED BASIS’, FOR THE COLUMBUS POLICE DEPARTMENT AND THE PARKS AND RECREATION DEPARTMENT. THE COLUMBUS POLICE DEPARTMENT WILL CONTRACT FOR A QUARTERLY COST OF \$534.00 FOR REGULARLY SCHEDULED MAINTENANCE, LABOR/REPAIR RATE OF \$80.00/HR, AND LABOR/REPAIR RATE FOR AFTER HOURS/EMERGENCY REPAIRS OF \$80/HR WITH PARTS AT COST PLUS 10%, PLUS FREIGHT. DUE TO BUDGETARY RESTRAINTS, THE PARKS AND RECREATION DEPARTMENT WILL CONTRACT ONLY FOR LABOR/REPAIR RATE OF \$80.00/HR ON AN ‘AS NEEDED’ BASIS. THE DEPARTEMENTS SPENT APPROXIMATELY \$16,251.80 DURING THE LAST CONTRACT TERM FOR THESE SERVICES.**

**WHEREAS**, the maintenance services will be performed on a regular monthly and systematic schedule on athletic equipment located in the Public Safety Gym. Maintenance repairs will be performed, on an “as needed” basis, for athletic equipment housed at City Recreation Centers, including: 29<sup>th</sup> Street Recreation Center, Fluellen Recreation Center, Fox Senior Center, Frank Chester Recreation Center, Gallops Senior Center, Haygood Gym, Northside Recreation Center, Psalmond Road Recreation Center, and the Shirley Winston Recreation Center; and,

**WHEREAS**, the contract term will be for two years, with the option to renew for three additional twelve-month periods. Contract renewal is contingent upon the mutual agreement of the City and the contracted vendor.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to enter into an annual contract with Ready Fitness (Buford, GA) to provide athletic equipment maintenance/repair services on an ‘as needed basis’, for the Columbus Police Department and the Parks and Recreation Department. The Columbus Police Department will contract for a quarterly cost of \$534.00 for Regularly Scheduled Maintenance, Labor/Repair Rate of \$80.00/hr, and a Labor/Repair Rate for After Hours/Emergency Repairs of \$80/hr, with Parts at Cost plus 10% plus Freight. Due to budgetary restraints, the Parks and Recreation Department will contract only for Labor/Repair Rate of \$80.00/hr on an ‘as needed’ basis. The departments spent approximately \$16,251.80 during the last contract term for these services. Funds will budgeted each fiscal year for this ongoing expense:

**Columbus Police Department:** General Fund – Police – Support Service – Miscellaneous Equipment – 0101-400-2200-STAF-6519.

**Parks and Recreation Department:** General Fund – Parks and Recreation – Recreation Services – Contractual Services – 0101-270-2400-RECR-6319.

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Introduced at a regular meeting of the Council of Columbus, Georgia, held the 18<sup>th</sup> day of June 2019, and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

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Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor



A RESOLUTION

NO. \_\_

**A RESOLUTION AUTHORIZING AN ANNUAL CONTRACT FOR THE PURCHASE OF WORK UNIFORMS FROM GOLDEN STANDARD UNIFORM COMPANY (ATLANTA, GA), FOR THE ESTIMATED CONTRACT VALUE OF \$62,589.00, GEW, INC. (COLUMBUS, GA), FOR THE ESTIMATED CONTRACT VALUE OF \$17,280.00 AND ALL AMERICAN UNIFORMS (COLUMBUS, GA) FOR THE ESTIMATED CONTRACT VALUE OF \$4,630.00; ON AN “AS NEEDED” BASIS, FOR THE TOTAL ESTIMATED ANNUAL CONTRACT VALUE OF \$84,499.14.**

**WHEREAS**, the uniforms will be utilized by the following City Departments: METRA, Public Works, Engineering, Civic Center and other Departments, as needed; and,

**WHEREAS**, the contract period shall be for two years, with the option to renew for three additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to enter into an annual contract to purchase work uniforms from Golden Standard Uniform Company (Atlanta, GA), for the estimated contract value of \$62,589.00, GEW, Inc. (Columbus, GA), for the estimated contract value of \$17,280.00, and All American Uniforms (Columbus, GA), for the estimated contract value of \$4,630.00; on an “as needed” basis, for the total estimated annual contract value of \$84,499.14. Funds are budgeted each fiscal year for this on-going expense: Various Departments - Uniforms; 6781.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 18<sup>th</sup> day of June 2019, and adopted at said meeting by the affirmative vote of      members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson III, Mayor

**A RESOLUTION**

**NO. \_\_**

**A RESOLUTION AUTHORIZING THE EXECUTION OF CHANGE ORDER 2 WITH SOUTHEASTERN SITE DEVELOPMENT, INC. (NEWNAN, GA) IN THE AMOUNT OF \$119,410.80 FOR THE MELROSE DRIVE, BOXWOOD BOULEVARD AND DECATUR STREET BRIDGE REPLACEMENTS.**

**WHEREAS**, per Resolution No. 92-17, Southeastern Site Development, Inc. was awarded a contract for Boxwood Boulevard Bridge replacement and Kiewit Infrastructure South Co. was awarded a contract for the Waterford Road Bridge retrofit; and,

**WHEREAS**, through Change Order 1 and per Resolution No. 184-18, Council awarded the Decatur Street and Melrose Drive Bridge replacements to Southeastern Site Development, Inc.; and,

**WHEREAS**, Change Order 2 is necessary to complete the bridge replacements at Boxwood Boulevard, Melrose Drive and Decatur Street. The major items include a temporary road to provide access to emergency services vehicles while the Decatur Street Bridge was being replaced, a 6” waterline bypass to maintain water services while Melrose Drive Bridge was being replaced, additional 20” water main on Melrose Drive, and additional asphalt work on all three bridges.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to execute Change Order 2 with Southeastern Site Development, Inc. (Newnan, GA) in the amount of \$119,410.80 for the Melrose Drive, Boxwood Boulevard and Decatur Street Bridge Replacements. Funding is available in the FY19 Budget: Funding is available in the FY19 Budget: 0510-660-7000-TSPL-7661-65001-20140; T-SPLOST Fund-Capital Projects – T-SPLOST – General Construction – Boxwood Bridge, 0508-660-3000-CPPF-7661-24017-20180; Special Projects - Capital Projects Fund – Capital Projects – Paving Fund Supported Capital Projects – General Construction – Melrose Bridge, 0540-695-2126-TXRB-7661-53050-20140; 1999 Sales Tax Project Fund – 1999 SPLOST- 99 SPLOST Road/Bridge/Street – General Construction – Melrose Drive Bridge Replacement, 0508-660-3000-CPPF-7661-24018-20180; Special Projects - Capital Projects Fund – Capital Projects – Paving Fund Supported Capital Projects – General Construction – Decatur Street Bridge, and 0508-660-3000-CPPF-7661-21083-20140; Special Projects - Capital Projects Fund – Capital Projects – Paving Fund Supported Capital Projects – General Construction – Decatur Street Bridge Replacement.

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Introduced at a regular meeting of the Council of Columbus, Georgia, held the 18<sup>th</sup> day of June 2019, and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

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Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor

**A RESOLUTION**

**NO. \_\_**

**A RESOLUTION AUTHORIZING PAYMENT TO AT&T FOR LOCAL PHONE SERVICE BILLING IN THE APPROXIMATE AMOUNT OF \$25,000, PER MONTH; FOR ACCOUNT NUMBERS: 706-003-7470-470, APPROXIMATELY \$5,500.00 PER MONTH, AND ACCOUNT NUMBERS 706-003-8869-869, APPROXIMATELY, \$18,500.00 PER MONTH.**

**WHEREAS**, local phone service billing includes the following: Ambulance service, T-1 lines, the actual phone number blocks, (prefix 225 and 653 etc...), analog fax lines, and other analog lines, and includes connections to places like the landfills and other specialized buildings; and,

**WHEREAS**, Resolution #202-03 authorized the purchase of a telephone system upgrade from AT&T (formerly Bellsouth/BSFS) via a five-year lease contract, while also renewing the contract with the vendor for a ten (10) year period to guarantee the current rate for the phone system. That 10-year contract has expired. Consequently, approval for the continued payments is required.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to make payment to AT&T for local phone service billing in the approximate amount of \$25,000, per month; for account numbers: 706-003-7470-470, approximately \$5,500.00 per month, and account numbers 706-003-8869-869, approximately, \$18,500.00 per month. Funds will be budgeted in the appropriate fiscal years for local telephone service: General Fund - Information Technology – Telephone; 0101-210-1000-ISS-6621.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 18<sup>th</sup> day of June 2019, and adopted at said meeting by the affirmative vote of      members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

A RESOLUTION

NO. \_\_\_\_

**A RESOLUTION AUTHORIZING PAYMENT TO TYLER TECHNOLOGIES (DALLAS, TX), IN THE AMOUNT OF \$12,380.60, FOR THE ANNUAL MAINTENANCE OF DISASTER RECOVERY RECORDING FOR THE REAL ESTATE COMPUTER SYSTEM UTILIZED BY THE CLERK OF SUPERIOR COURT. THIS PAYMENT COVERS THE DISASTER RECOVERY RECORDING FOR THE PERIOD FOR THE PERIOD JULY 1, 2019 – JUNE 30, 2020.**

**WHEREAS**, per Resolution #104-11, Council approved the purchase of the Real Estate Computer system from Tyler Technologies. Tyler Technologies developed the software; they are the only company that can offer maintenance on the software. Therefore, the vendor is considered an Only Known Source, per Section 3-114 of the Procurement Ordinance.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to render payment to Tyler Technologies (Dallas, TX), in the amount of \$12,380.60, for annual maintenance of the disaster recovery recording for the Real Estate Computer System utilized by the Clerk of Superior Court. This payment covers the disaster recovery recording for the period for the period July 1, 2019 – June 30, 2020. Funds are budgeted in the FY20 Budget: General Fund – Information Technology – Software Lease; 0101 – 210 – 1000 – ISS – 6541.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 18<sup>th</sup> day of June 2019, and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson III, Mayor

**A RESOLUTION**

**NO. \_\_\_\_**

**A RESOLUTION AUTHORIZING PAYMENT TO SELEX-ES, INC. (GREENSBORO, NC), IN THE AMOUNT OF \$10,725.00 FOR ANNUAL MAINTENANCE FOR TAG READERS. THE PAYMENT WILL COVER THE PERIOD FROM 7/1/2019 – 6/30/2020.**

**WHEREAS**, the tag reader is an image-processing technology used to identify vehicles by their license plates. The Police Department mounts the system on pursuit vehicles to expedite the identification of stolen cars, expired car tags and wanted individuals; and,

**WHEREAS**, the original purchase of the tag readers was approved by Council per Resolution #133-15 and the purchase was made from Madden & Associates. Selex-ES, Inc. is associated with Madden and Associates. The Police Department has paid for the maintenance of the tag readers since the original purchase. This purchase is considered an Only Known Source, per Section 3-114 of the Procurement Ordinance.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to render payment to payment to Selex-ES, Inc. (Greensboro, NC), in the amount of \$10,725.00 for annual maintenance for tag readers. The payment will cover the period from 7/1/2019 – 6/30/2020. Funds are budgeted in the FY20 Budget: General Fund – Police – Support Services – Miscellaneous Equipment Maintenance; 0101 – 400 – 2200 – STAF – 6519.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 18<sup>th</sup> day of June 2019, and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

**A RESOLUTION**

**NO. \_\_**

**A RESOLUTION AUTHORIZING PAYMENT TO THE GEORGIA DEPARTMENT OF NATURAL RESOURCES FOR STATE MANDATED SOLID WASTE DISPOSAL FEES IN THE AMOUNT OF \$54,540.75.**

**WHEREAS**, the fee is based on the total amount of solid waste disposed in a year. A total of 74,205.10 tons of solid waste was disposed, at Pine Grove Landfill, between January 1, 2018 and December 31, 2018.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to render payment to the Georgia Department of Natural Resources for state mandated solid waste disposal fees in the amount of \$54,540.75. The fee is based on the total amount of solid waste disposed in a year. A total of 74,205.10 tons of solid waste was disposed, at Pine Grove Landfill, between January 1, 2018 and December 31, 2018. Funds are budgeted in the FY19 Budget: Integrated Waste Management Fund - Public Services - Pine Grove Landfill – State Mandated Waste Dump Fees; 0207-260-3560-PGRO-9208.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 18<sup>th</sup> day of June 2019, and adopted at said meeting by the affirmative vote of      members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson III, Mayor

A RESOLUTION

NO. \_\_

**A RESOLUTION AUTHORIZING PAYMENT TO THE HARRIS COUNTY BOARD OF COMMISSIONERS, IN THE AMOUNT OF \$20,310.00, FOR HOUSING MUSCOGEE COUNTY INMATES AT THE HARRIS COUNTY JAIL.**

**WHEREAS**, when requested, due to safety or security concerns, some inmates will be housed in outside facilities. These requests typically involve an inmate that may be a witness in a case where other inmates are involved in the same case; or where the inmate poses a significant security threat.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to render payment to the Harris County Board of Commissioners, in the amount of \$20,310.00, for housing Muscogee County inmates at the Harris County Jail. Funds are budgeted in the FY19 Budget: General Fund – Sheriff – Jail – Other Purchased Services; 0101 – 550 – 2600 – JAIL – 6699.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 18<sup>th</sup> day of June 2019, and adopted at said meeting by the affirmative vote of      members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson III, Mayor



A RESOLUTION

NO. \_\_

**A RESOLUTION AUTHORIZING PAYMENT TO RUSH TRUCK CENTER (COLUMBUS, GEORGIA), IN THE AMOUNT OF \$29,103.95 FOR THE REPAIR OF A 2004 PETERBILT GARBAGE TRUCK, VEHICLE #6974.**

**WHEREAS**, this garbage truck was inspected, and it was determined the equipment needed a new engine. This equipment is used by the Waste Collection Division to collect residential household waste; and,

**WHEREAS**, Rush Truck Center was selected to perform the repair because they are the only certified Peterbilt Repair Center in the local area for this type of heavy duty equipment.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to render payment to Rush Truck Center (Columbus, Georgia), in the amount of \$29,103.95 for the repair of a 2004 Peterbilt Garbage Truck, Vehicle #6974. Funds are budgeted in the FY19 Budget: Integrated Waste Fund - Public Works - Solid Waste Collection - Auto Parts and Supplies; 0207-260-3510-GARB-6721.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 18<sup>th</sup> day of June 2019, and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson III, Mayor

**A RESOLUTION**

**NO. \_\_**

**A RESOLUTION AUTHORIZING THE PHARMACEUTICAL AGREEMENT WITH THE MEDICAL CENTER, INC., D/B/A/ PIEDMONT COLUMBUS REGIONAL MIDTOWN (COLUMBUS, GA) TO PROVIDE PHARMACY SERVICES FOR THE FIRE & EMS DEPARTMENT. THE DEPARTMENT MUST HAVE THIS AGREEMENT IN PLACE IN ORDER TO RE-NEW THEIR EMS LICENSE WITH THE GEORGIA DEPARTMENT OF PUBLIC HEALTH. THE AGREEMENT TERM IS TWENTY-FIVE (25) MONTHS AND IS RENEWABLE IN CONJUNCTION WITH THE FIRE & EMS LICENSE RENEWAL.**

**WHEREAS**, the pharmacy services include the provision of pharmaceutical supplies, i.e., Morphine, pain medications, Cardiac Medications, IV fluids, etc. These supplies are used to restock the ambulance pouch kits and drug boxes when they have depleted supplies after certain emergencies. This process is used to ensure the ambulances have all the needed supplies for the next required response; and,

**WHEREAS**, the City will pay for the supplies in accordance with the agreement in the form of a Dispensing Fee for the actual service of replenishing the pouch kit and drug box. The price per pouch kit shall be \$16; pouch kits contain more commonly used medications, i.e. diabetic meds, etc...that are replenished more often. The price per drug box shall be \$25.00 per box, which includes cardiac, seizure and controlled substance meds that are replenished less frequently. For the drugs, IV fluids and products within the pouch and box, the City will pay the same amount Piedmont paid for the items.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager and the Chief EMA Director/Fire & EMS are hereby authorized to enter into a pharmaceutical agreement with The Medical Center, Inc., d/b/a/ Piedmont Columbus Regional Midtown (Columbus, GA) to provide pharmacy services for the Fire & EMS Department. The Department must have this agreement in place in order to re-new their EMS License with the Georgia Department of Public Health. The agreement term is twenty-five (25) months and is renewable in conjunction with the Fire & EMS License renewal. Funds are budgeted each fiscal year for this ongoing expense: General Fund – Fire & EMS – Logistics/Support – Pharmacy Services; 0101 – 410 – 3610 – LOGI – 6323.

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Introduced at a regular meeting of the Council of Columbus, Georgia, held the  
18<sup>th</sup> day of June 2019, and adopted at said meeting by the affirmative vote of \_\_\_\_ members  
of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

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Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor

**A RESOLUTION**

**NO. \_\_**

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNUAL CONTRACT WITH THE LEADERSHIP INSTITUTE AT COLUMBUS STATE UNIVERSITY (COLUMBUS, GA) FOR INSTRUCTION SERVICES ON AN “AS-NEEDED” BASIS. THE CONTRACTOR WILL PROVIDE INSTRUCTORS TO TEACH NEW AND INNOVATIVE TRAINING THAT WILL BE BENEFICIAL TO CITY EMPLOYEES THAT WILL INCLUDE, BUT NOT LIMITED TO: BUSINESS WRITING, MEETING PLANNING, DOCUMENTATION, EVALUATIONS AND DISCIPLINE, PROJECT MANAGEMENT, INTERVIEWING, FIRING AND HIRING, WORKPLACE SAFETY, SEXUAL HARASSMENT AND DISCRIMINATION, CUSTOMER SERVICES, AS WELL AS MEDIA RELATIONS. THE DEPARTMENT HAS \$15,000.00 IN THE FY20 BUDGET FOR THIS PROJECT, AND THE RECOMMENDED VENDOR’S COST PROPOSAL IS WITHIN THE BUDGETED AMOUNT.**

**WHEREAS**, an RFP was administered (RFP No. 19-0003) and fourteen proposals were received; and,

**WHEREAS**, the proposal submitted by The Leadership Institute at Columbus State University (Columbus, GA) met all proposal requirements and was evaluated responsive to the RFP, and,

**WHEREAS**, the term of this contract shall be for two (2) years with the option to renew for three (3) additional twelve-month periods.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to execute a contract with The Leadership Institute at Columbus State University (Columbus, GA) for instruction services on an “as-needed” basis. The Contractor will provide instructors to teach new and innovative training that will be beneficial to City employees that will include, but not limited to: Business Writing, Meeting Planning, Documentation, Evaluations and Discipline, Project Management, Interviewing, Firing and Hiring, Workplace Safety, Sexual Harassment and Discrimination, Customer Services, as well as Media Relations. Funds will be budgeted each fiscal year for this on-going expense; General Fund - Human Resources – Human Resources – Consulting Services, 0101-220-2100-HRDR-6315; General Fund - Human Resources – Human Resources – Contractual Services, 0101-220-1000-HRDR-6319.

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Introduced at a regular meeting of the Council of Columbus, Georgia, held the  
18<sup>th</sup> day of June 2019, and adopted at said meeting by the affirmative vote of \_\_\_\_ members  
of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

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Sandra T. Davis, Clerk of Council

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B.H. “Skip” Henderson III, Mayor

RESOLUTION

NO. \_\_\_\_\_

A Resolution excusing Councilors absence.

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THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES:

Pursuant to Section 3-103(6) of the Charter of Columbus, Georgia, Councilor Jerry “Pops” Barnes is hereby excused from attendance of the Council Meeting of June 18, 2019 for the following reasons:

Personal Business:

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Introduced and read at a regular meeting of the Council of Columbus, Georgia, held on the 18<sup>th</sup> day of June, 2019 and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis  
Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson, III  
Mayor

RESOLUTION

NO. \_\_\_\_\_

A Resolution cancelling the July 2, 2019 monthly Proclamation Session of the Council of Columbus, Georgia.

WHEREAS, regular Council meetings shall commence at the time or times as set forth in the rules of procedures by the Council of Columbus, Georgia; and,

WHEREAS, in accordance with Section 3-103 (4) of the Charter, the Council by a majority vote of the Council at least seven days prior to the meeting cancel a regularly scheduled meeting; and

WHEREAS, the Council desires to make a change in its regular meeting schedule for the month of July by cancelling the July 2, 2019 Proclamation Session.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

Pursuant to Section 3-103 (4) of the Charter of Columbus, Georgia, that the monthly Proclamation Session scheduled for July 2, 2019 is hereby cancelled.

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Introduced and read at a regular meeting of the Council of Columbus, Georgia, held on the 18<sup>th</sup> day of June, 2019 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

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Sandra T. Davis  
Clerk of Council

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B.H. "Skip" Henderson, III  
Mayor

**RECREATION ADVISORY BOARD  
MINUTES OF THE MEETING  
OCTOBER 31, 2018**

**MEMBERS PRESENT:**

Hayden Barnes, Carl Brown, Brantley Pittman, Shawn Souvenir, and Jay Wilkoff

**MEMBERS ABSENT:**

Willie Dickerson, Jeff Battles, and Latshia Stephens-Archibald

**CITY STAFF PRESENT:**

Becky Glisson, Holli Browder, Quenton Brantley, Carson Revell, Teresa Snellings, and Pam Lee

A meeting of the Recreation Advisory Board was held at Boxwood Recreation Center, Chairman Hayden Barnes was present and called the October 31<sup>st</sup> meeting to order at 12:06 pm.

Bryant McKissic, Center Director was introduced. Bryant showed the group a video that Boxwood created for Halloween.

**Approval of Minutes:**

The board approved minutes from the June 29, 2018 meeting.

**I. Director/Staff Update:**

○ **Carson Revell (Athletics):**

We will hopefully wrap up softball tomorrow night, weather permitting.

We are registering for youth basketball and will be playing at Psalm Road and Northside.

Adult volleyball is coming to an end.

At Cooper Creek Tennis Center we are still working on the new pickle ball courts and hope to have resolution soon.

○ **Quenton Brantley (Aquatics):**

Just started our Learn to Swim Program with the school district.

We have a great meet this past weekend and it went well.

We tried smoothies this time and it went over real well and produced a lot of revenue.

○ **Pam Lee (Community Schools):**

J.D. Davis, Dawson & St. Mary's programs are all going well,

We had a "Lights on" celebration last week to shed light on the After School Program. There was great participation went very well.

This week they are working on fall celebrations and field trips,

They are also working on fall and winter break camps.



○ **Teresa Snellings (Recreation Services):**

We have hired Kerri Brown as the new director of Gallops Senior Center.

We are in the process of interviewing for the director at Carver Park and Northside Recreation Centers.

Events forthcoming:

10/31/18	Trunk or Treat at Frank Chester Recreation Center
11/10/18	Veterans Day Parade – starts at 10am
11/30/18	Britt David Pottery Sale
12/1/18	Britt David Pottery Sale
12/1/18	Christmas Parade starts at 10am
12/13/18	Senior Ball at Comer from 4-6pm

Holli stated that the police chief from Phenix City and the police chief from Columbus will be parade marshals. Aubie (Auburn Mascot) will also make an appearance in parade. It will also be televised this year which will be great for us.

○ **Holli Browder (Director):**

Last weekend we partnered with Uptown Columbus and did Spooktacular and it went great! This was a great event for us and brought in about 7000-9000 participants.

Next week Becky and I will be at our state GRPA conference. We will be bidding on the upcoming conference for 2020 and it is now between us and Athens and we will know next week.

Teresa and Carson will be attending Supervisor's Management School next week. This is a two year class that you have to be accepted to and both of them are finishing year two.

Carson will also attend the NAYS (National Alliance for Youth Sports) conference after Supervisor's Management School

We are proud to say that Carson and Teresa have obtained their Certified Parks and Recreation Professional Certification.

Jared Owens also obtained his Certified Playground Inspection certification which is great for the department and our accreditation.

There is a team interested in Golden Park and we are working on what needs to be done for that to happen.

South Commons is getting upgraded to include \$3million from the City and \$2.6 million. This will upgrade the 3 lower fields and stadium.

We are putting Park Rangers in the upcoming budget to have help protecting our parks and facilities. They were done away with in 1996 and we need them back.

We will be asking your help in other matters in our budget and we will get back with you.

Brought up the discussion as to what is the pleasure of the board as to meeting changes. After much discussion was held. It was decided that the board would vote on this at the first meeting in January 2019.

We also have three members that need to be appointed and we will get with Council for appointments.

## **II. Board Updates:**

### **○ Carl Brown:**

Please thank your City Councilors for the money they are investing into South Commons. This will be great for economic impact for the city.

### **○ Jay Wilkoff:**

He has been keeping up with the pottery studio and the feedback is great. Everyone seems to love the new director there and Allen has done a lot of work down there.

Has concerns about Double Churches and the lack of bathrooms and the walk for handicapped persons. Holli explained about the grade of the park and what can and cannot be done. Porta Potties are out due to cost and vandalism. Will give Holli the letter.

Do we have insurance on the Ark in the Park event for tonight in Britt David Park? Carson assured him that we have received the COI.

### **○ Brantley Pittman:**

Update on Belvedere. Holli advised that due to cost, we cannot put the gate requested and we will get too many complaints about the lights. There is also a cost associated with the lights.

Can we update the Parks and Recreation webpage to include him as a board member? Holli will take care of it.

### **○ Hayden Barnes:**

He was at Double Churches recently and it looked real nice. His daughter's girl scout troupe was involved in Help the Hooch at Lakebottom Park and he was surprised that there was not much trash around. The park looked really good,

### **○ Latshia Stephens-Archibald:**

Teresa did a very good job with Help the Hooch. There were over 1000 people in attendance and it was a great event.

With no further discussion, a motion was made and seconded to adjourn the meeting.

Meeting adjourned 1:15 pm.

Minutes recorded by Becky Glisson due to the absence of the Board Secretary, Lauren Vance.

**RECREATION ADVISORY BOARD  
MINUTES OF THE MEETING  
March 27, 2019**

**MEMBERS PRESENT:**

Willie Dickerson, Shawn Souvenir, and Jay Wilkoff

**MEMBERS ABSENT:**

Hayden Barnes, Carl Brown, Jeff Battles, Brantley Pittman, Latshia Stephens-Archibald

**CITY STAFF PRESENT:**

Carly Bowles, Quenton Brantley, Becky Glisson, Tommy Groce, Pam Lee, Teresa Snellings, and Lauren Vance

A meeting of the Recreation Advisory Board was held at Britt David Pottery Studio, Assistant Director Becky Glisson was present and called the March 27, 2019 meeting to order at 12:09 pm.

**Approval of Minutes:**

The board minutes from October 31, 2018, and January 30, 2019 meetings were not approved due to not having a quorum.

**I. Director/Staff Update:**

○ **Becky Glisson (Assistant Director):**

Becky discussed the difference in pay between outdoor and indoor pool staff. The budget request to make all staff the same pay for positions at the outdoor pools vs. the indoor pools was approved during our budget review meeting and will be moved to Council's review. The pool budget was also discussed.

We are in the process of working on accreditation. This has to be renewed every five years.

○ **Quenton Brantley (Aquatics):**

Quenton introduced the new Program Supervisor, Carly Bowles.

The Wibit Obstacle Course and resurfacing Double Churches were both approved by Council. Work will begin soon at Double Churches and will be completed in time to open for the summer.

Work at Rigdon is being done internally and should be completed soon. The only thing needed there are minor repairs and cleaning.

○ **Tommy Groce (Park Services):**

We are in the process of going through the parks and cleaning up from the recent storms. Because of the rain, we haven't gotten into grass cutting yet.

Since the weather is getting warmer and Little League has started back, we began our seven days a week restroom cleaning and garbage pick up throughout our high traffic areas.

**Carson Revell (Athletics):**

Carson Revell was not present. However, Tommy Groce reported on his behalf. Renovations are coming along well at South Commons. The lights are up and some of the stadium seating has been installed.

Adult leagues are in full effect now and seem to be going well.

○ **Pam Lee (Community Schools):**

Spring Break Camp is going on this week at Comer Gym. There are over 70 kids participating.

April 1, 2019 is Summer Camp registration. Columbus Symphony Orchestra and STEM are two partnerships we have so far. Kids will be able to learn to play musical instruments and learn robotics this summer. There are also various activities that will be taught internally.

RSVP Volunteer Luncheon will be held April 18, 2019, at the Columbus Trade Center.

○ **Teresa Snellings (Recreation Services):**

Teresa introduced Britt David Supervisor, Melinda Hull.

Empty Bowl was held at Northside Recreation Center, March 10, 2019. This was an annual event that benefits Feeding the Valley. Over \$11,000 was raised and donated to Feed the Valley.

There have been several employee changes throughout Recreation Services, with the majority being promotions from within the department. Out of all of the changes made, only two new hires were external.

The 29<sup>th</sup> Street playground will be delivered April 1, 2019 and will soon be installed. When it's completed, please go by there and see how great this playground will be. This playground will be a great benefit to the community.

Therapeutics has two upcoming events:

- April 6, 2019 – Special Olympics Swim Meet at the Columbus Aquatic Center
- April 13, 2019 – Autism Hope at Pop Austin

○ **Lauren Vance (Finance Manager):**

We recently met with the City Manager and Mayor to discuss the FY20 budget. We do not know at this time what date is scheduled for the budget review, but we are asking for all of the board's support as we go before Council. As soon as a date has been set, an email will be sent to the board.

**II. Board Updates:**

○ **Shawn Souvenir:**

Please send a flyer or information on the lifeguard positions.

○ **Jay Wilkoff:**

Mr. Wilkoff had a few questions that he would like on record.

- Why is the department only allotted \$250,000 annually for repairs and maintenance?
- Can we get Engineering involved to do a walk-through of all of the buildings to assess damages and needs?
- How many pickleball courts could be built with the donation money from the anonymous donor?

Assistant Director Glisson agreed that this could be done, however, this would need to be done through Council. These are things that cannot be done departmentally.

As far as the donation money, this would cover one to one and a half pickleball courts. It would not be enough to cover the needs of the department. Pickleball is in very high demand and we need more than one court and the donor wants to keep this at Cooper Creek.

With no further discussion, a motion was made and seconded to adjourn the meeting.

Meeting adjourned 12:56 pm.

Minutes recorded by the Board Secretary, Lauren Vance.

**RECREATION ADVISORY BOARD  
MINUTES OF THE MEETING  
JANUARY 30, 2019**

**MEMBERS PRESENT:**

Hayden Barnes, Carl Brown, Brantley Pittman, Shawn Souvenir, and Jay Wilkoff

**MEMBERS ABSENT:**

Jeff Battles, Willie Dickerson, and Latshia Stephens-Archibald

**CITY STAFF PRESENT:**

Quenton Brantley, Becky Glisson, Tommy Groce, Pam Lee, Carson Revell, Teresa Snellings, and Lauren Vance

A meeting of the Recreation Advisory Board was held at Fox Senior Center, Chairman Hayden Barnes was present and called the January 30, 2019 meeting to order at 12:09 pm.

**Approval of Minutes:**

The board minutes from the October 31, 2018 meeting were not approved due to not having a quorum.

**I. Director/Staff Update:**

○ **Becky Glisson (Assistant Director):**

To date, we are unable to open Double Churches Pool because of a re-surfacing issue. The department is in need of at least \$20,000 to fund this project. We do not have this available in our budget without hurting another division. We're in the process of talking with our Finance Department, but we're really not sure where this is going to lead. This will have to go through the BID process and hopefully, we can have this pool up and running for the summer.

The department has had an issue with the South Commons Project and trees. As the board knows Columbus will be hosting the International Cup and there are a lot of things that have to be updated in order for this event to be successful. One of those is removing trees that have become a safety hazard to the patrons as well as the players that visit South Commons. When the survey of the property was completed, it was stated that 23 trees would need to be removed in the complex. However, after quite a bit of protesting from particular groups, now only eight trees are being removed. Unfortunately, none of the eight are going to aid in the safety of the people. There are sidewalks and fields that are also being damaged due to the trees. Field 3 and 4 cannot grow grass in the outfield because of trees and this causes issues for players. The city is giving \$3Mil to this project to cover the stadium and the rest will be from donations. The donations will cover lights, fiber, and fencing for the other fields.

○ **Quenton Brantley (Aquatics):**

This past weekend was the Groundhog Invitational hosted by the Columbus Hurricanes. It was a great event and the Aquatic Center had a huge turnout.

The NAIA swim meet will be held February 27- March 2, 2019. More and more teams have been added to this event each year since Columbus began hosting in 2016. Although the swim meet will not be back in 2020, we are hopeful to win this bid again in the very near future.

Aquatic Center staff will begin visiting high schools to recruit high school students for summer positions. Aquatics is in need of lifeguards and concessionaires every summer and we hope to get an early start in filling these positions.

The department is bringing back the Summer Fun Pass this year. We are also in the process of adding a few more educational aspects to the fun pass with visits to the Columbus Public Library, the National Infantry Museum, and the Springer Opera House.

The Columbus Aquatic Center will extend their hours beginning July 1, 2019. The hours will now be Monday-Friday 6am-8pm and Saturday 10am-3pm.

- **Tommy Groce (Park Services):**

We are in the process of preparing for Little League season that will begin in March. Other than our usual need for equipment, everything is on track for an excellent season.

- **Pam Lee (Community Schools):**

Community Schools is in the process of getting ready for Spring Break Camp. This year our theme is Dr. Seuss. Staff is excited about preparing fun and educational events for the kids.

Early registration for Summer Camp will begin in March.

The kids have been eagerly preparing and painting their bowls for the Empty Bowl event that will be held in March.

Community Schools moved locations and is now located at Fox Recreation Center.

- **Carson Revell (Athletics):**

Columbus Youth Basketball is in the middle of their season. The championship game will be held February 23, 2019, at the Frank Chester Recreation Center. The adult league will finish in about a month.

Athletics is in the process to begin Midnight Basketball for the summer.

Flag Football started last weekend. The games are held on Sundays beginning at 2pm (except Super Bowl Sunday will be played on Saturday) at the Midland football field.

Memorial Stadium is having some structural damage and the field is sinking. Council has approved this project and this construction repair will begin soon.

Almost every weekend is booked for the softball tournaments coming to Columbus. For those that can't be played at South Commons, games will also be played at Northside and Benning Park.

Adult Softball League will begin in March. There is also a meeting tomorrow night (January 31, 2019) for parties that are interested in starting a league or joining a team.

Athletics has moved locations as well. Athletics is also now at the Fox Recreation Center and will share that space with Community Schools.

Cooper Creek Tennis Center received an anonymous donation to build Pickleball Courts at Cooper Creek. Becky Glisson, Carson Revell, and Mark Ruzeski (Cooper Creek Tennis Center Supervisor) toured a Pickleball facility in Griffin, GA to see what our complex would need. Griffin, GA has 18 Pickleball courts and has actually outgrown their facility and need more courts. Unfortunately, since the donation was given, the staff has learned that they need at least

\$500,000 more to build the six courts needed at Cooper Creek. This is a devastating blow to staff, however, they are in meetings with the donor to see what can be done about this situation.

- **Teresa Snellings (Recreation Services):**

Empty Bowl will be held at Northside Recreation Center, March 10, 2019, 11am-3pm. This is an annual event that benefits Feeding the Valley. So far there have been 1,000 bowls made and over 100 gallons of soup prepared for this event.

February 28, 2019, Frank Chester Recreation Center will host their annual Black History Program where the community can learn the importance of Black History while enjoying delicious food that would have been served in the past. Festivities will begin at 1pm.

- **Lauren Vance (Finance Manager):**

The city recently had their budget kick-off meeting and each division has started planning their FY20 budget. Each division for Parks and Recreation are busy preparing their budget requests and these will be turned into Finance February 15, 2019, to begin budget hearings with the City Manager and Council in a few months.

Councilor Jerry “Pops” Barnes (District 1) has nominated a new member for the Recreation Advisory Board, however, at this time, he has not been sworn in by the Mayor. Once sworn in, he will begin joining us at our meetings.

We are still missing members for District 5 and District 6. If any board member knows someone that might be interested in serving, please let staff know so we can inform that particular council member.

## **II. Board Updates:**

- **Hayden Barnes:**

Although a vote cannot be taken, there was some discussion about the frequency of meetings. Since there was such a large split the last time, Lauren Vance will send out another email to board members asking for their preference of either continuing to meet every month or to meet every other month.

Hayden would also like to see the board more involved with the department’s needs and the budget process. Hayden also requested to please let him know when the department goes before council for the budget review hearing.

- **Carl Brown:**

The Columbus Sports Council has raised \$1Mil for the South Commons project which will cover lights, fiber, and fencing. The fiber is required for ESPN to televise this event.

The city is proposing another SPLOST and there are some groups that are pushing for no more taxes. However, if the city doesn’t have the funds to upgrade, no one will be able to see any progress being made throughout the city. The School District is also going after the SPLOST as well.

Last year when a soccer tournament was canceled due to rain, Columbus lost the State Cup for future soccer tournaments because there are better facilities with turf.



- **Brantley Pittman:**

N/A

- **Shawn Souvenir:**

N/A

- **Jay Wilkoff:**

The laundry room at Britt David Pottery Studio has mold in the ceiling and this could be dangerous. Teresa Snellings stated this has been turned over to Facilities Maintenance. Becky Glisson then stated for the buildings a lot of time we are at the mercy of Public Works and Facilities Maintenance to maintain and repair our buildings. Parks and Recreation are allotted \$250,000 annually for repairs and maintenance.

With no further discussion, a motion was made and seconded to adjourn the meeting.

Meeting adjourned 1:05 pm.

Minutes recorded by the Board Secretary, Lauren Vance.

**RECREATION ADVISORY BOARD  
MINUTES OF THE MEETING  
MAY 29, 2019**

**MEMBERS PRESENT:**

Hayden Barnes, Jeff Battles, Carl Brown, Willie Dickerson, Sherisse Malone, Shawn Souvenir, Latshia Stephens-Archibald, and Jay Wilkoff

**MEMBERS ABSENT:**

Brantley Pittman

**CITY STAFF PRESENT:**

Holli Browder, Tommy Groce, Pam Lee, Carson Revell, and Lauren Vance

A meeting of the Recreation Advisory Board was held at the Lake Oliver Marina, Chairman Hayden Barnes was present and called the May 29, 2019 meeting to order at 12:00 pm.

**Approval of Minutes:**

The board minutes from October 31, 2018, January 30, 2019, and March 27, 2019 meetings were approved.

The board also voted and approved to have a meeting on November 20, 2019, at Memorial Stadium.

**I. Director/Staff Update:**

○ **Holli Browder (Director):**

Tillis Recreation Center is in need of repairs. Bids have gone out to try and repair the roof. Other repairs are needed, and we will do as much as possible with what funding will be available. The long term goal is to make this center a fully functional recreation center again.

Holli discussed the results of the budget review meeting and what was approved versus what was not approved.

Outdoor pool season has started, and we have implemented Passport to Columbus, which used to be known as the Summer Fun Pass.

29<sup>th</sup> Street playground is officially open.

Money has been raised for Theo McGee park. The group that raised the money will have a check dropped off next week. They are also looking for another project to work on next.

There have been four or five organizations interested in a minor league team coming back to Golden Park.

The department is receiving an award for the Therapeutics Removing Barriers program. The award will be presented at a NACPRO conference next week.

○ **Tommy Groce (Park Services):**

We are beginning our summer months and are very busy with cutting grass.

Right now, we have 13 Correctional Officers and are five officers short. We are running behind due to being short staffed, however, the guys are handling it well and they are still doing an excellent job even with the lack of manpower.

Jay Wilkoff is familiar with programs that help former military find jobs. This information will be passed on.

- **Pam Lee (Community Schools):**

Summer Camp started May 28 and we are full at all sites. There are 450 students enrolled in the program.

- Carson Revell (Athletics):**

Little League is over and the post-season has started.

Registration and Evaluations have started for Night Ballers Basketball League. This league will play from June 14 through August 3. Games will be played at Frank Chester and Shirley Winston.

The Ultimate Frisbee Season has started and will be played at Kinnett Stadium beginning June 10.

The International Cup will be held at South Commons July 1-7.

Jay Wilkoff asked for an update on pickleball. Carson stated that the donation is not enough to build the pickleball courts needed at Cooper Creek. They have looked at other locations, but right now, there are no official plans.

- **Lauren Vance (Finance Manager):**

N/A

## **II. Board Updates:**

- **Jeff Battles:**

The School District is introducing flag football to high school girls at all of the high schools starting in the next school year.

There is a lot of interest in a kid's summer basketball league. Director Browder responded and said that is something that we want to bring back for the summer camp for Community Schools.

- **Carl Brown:**

The city lost the State Cup soccer tournament to Atlanta last year. We're hoping to make some improvements to the complex to win back that tournament.

- **Willie Dickerson:**

Mr. Dickerson spent a lot of time at Shirley Winston and has enjoyed it. The fields look great.

- **Shawn Souvenir:**

Mr. Souvenir took his kids to the 29<sup>th</sup> Street playground and they love it.

- **Latshia Stephens-Archibald:**

An idea for the pickleball courts would be the courts behind Baker Middle School. There is not a lot of use on them and it's at least a thought of somewhere to go.

- **Jay Wilkoff:**

Mr. Wilkoff asked for support of the proposed Interstate 14 amendment that could possibly run through Columbus.

With no further discussion, a motion was made and seconded to adjourn the meeting.

Meeting adjourned 1:00 pm.

Minutes recorded by the Board Secretary, Lauren Vance.



**COLUMBUS GEORGIA**  
**CONVENTION & TRADE CENTER**  
**COLUMBUS IRON WORKS CONVENTION AND**  
**TRADE CENTER AUTHORITY**  
**MONTHLY MEETING**  
**APRIL 29, 2019**  
**12:00 PM**

**BOARDROOM**  
**(SECOND LEVEL)**  
**A G E N D A**

- I. CALL TO ORDER – CHAIRMAN KATONGA WRIGHT**
- II. APPROVAL OF MINUTES**
  - A. REGULAR MEETING – APRIL 2, 2019**
- III. FINANCIAL REPORT – HAYLEY TILLERY**
  - A. MARCH 2019**
- IV. SPECTRA REPORT – WEEZY WINGO-MOTZEL**
  - A. MARCH 2019**
- V. SALES REPORT – HAYLEY TILLERY**
  - A. MARCH 2019**
- VI. FACILITY UPDATE – HAYLEY TILLERY**
- VII. CHURCH OF THE HIGHLAND DISCUSSION / APPROVAL**
- VIII. BY-LAWS DISCUSSION**
- IX. ADJOURNMENT**





**COLUMBUS GEORGIA  
CONVENTION & TRADE CENTER  
COLUMBUS IRON WORKS CONVENTION AND  
TRADE CENTER AUTHORITY**

**MINUTES OF THE MONTHLY MEETING  
APRIL 29, 2019  
12:00 PM**

The monthly meeting of the Columbus Iron Works Convention and Trade Center Authority was held Thursday, April 29, 2019 at 12:00 PM, in the Boardroom of the facility.

**Authority Members Present:** Chairman Katonga Wright (Via Phone), Helena Coates, and Carson Cummings

**Authority Members Absent:** Vice Chairman Sean Knox and Lauren Chambers

**Administrative Members Present:** Executive Director Hayley Tillery, Assistant Director Skip Hansberger, Finance Manager Fran Dye, Spectra General Manager Weezy Wingo-Motzel and Secretary Chasity Hall.

**Guest Present:** Jonathan Payne

**CALL TO ORDER**

Chairman Katonga Wright was not physically at the meeting and asked Helena Coates to head the meeting. At 12:09 PM, Helena Coates called the meeting to order.

**APPROVAL OF MINUTES**

Members present were asked if they had received and read the minutes from the previous regular meeting dated April 2, 2019. With no additions or corrections, Carson Cummings made a motion to approve the minutes as written. Katonga Wright seconded the motion, which carried unopposed by all members present.

**FINANCIAL REPORT – HAYLEY TILLERY**

**A. MARCH 2019** – See attached report.

Hayley reported operating revenue was currently 5% (\$71k) better than the prior year and beating budget by 20%. While operating expenses is 8% (\$64K) lower than the prior year and beating budget by 15%. Overall profit is \$164k better than the prior year due to an increase in revenue and events while also cutting expenses.

Carson Cummings made a motion to approve the March 2019 financial report as prepared and presented by Executive Director Hayley Tillery. Katonga Wright seconded the motion that unanimously carried by all members present.

**SPECTRA REPORT – WEEZY WINGO-MOTZEL, GENERAL MANAGER**

**A. MARCH 2019** – Spectra General Manager, Weezy Wingo-Motzel gave the catering sales report for the month of March 2019. Weezy reported there were 56 meal functions held during the month with

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17,236 guests served. Weezy stated, the largest event for the month was the Women's Empowerment Luncheon sponsored by Davis Broadcasting adding that 1360 meals were served for the event.

#### **SALES REPORT – HAYLEY TILLERY**

- A. **MARCH 2019** – Executive Director Hayley Tillery gave the sales report for the month of March 2019. Hayley stated that most areas of reporting (call-in and walk-in clients, planning kit request, request for proposal and contracts issued as well as total number of events and attendees) were slightly down for the month except for request for proposals and walk in clients. Hayley added based on returned customer surveys the facility received an overall score of 92.9 for the month.

#### **FACILITY UPDATE – HAYLEY TILLERY**

FACILITY UPDATE - See attached report.

#### **CHURCH OF THE HIGHLANDS DISCUSSION / APPROVAL**

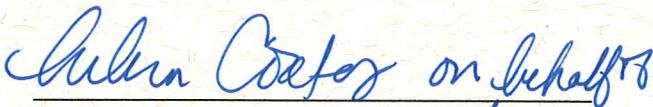
Executive Director Hayley Henderson reported to the Authority that she and Assistant Director Skip Hansberger had been working with Church of the Highlands, a large church based out of Birmingham, Alabama that is interested in holding service at the Trade Center each Sunday. Hayley stated that it would be a good revenue source for the facility and that she had been talking with the city's legal team to create a lease agreement specifically for the event. After a brief discussion, Chairman Katonga Wright made a motion to accept the contract with Church of the Highlands. Carson Cummings seconded the motion that unanimously carried by all members present.

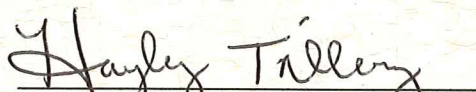
#### **BY-LAWS UPDATE – HAYLEY TILLERY**

By-laws update discussion tabled to next meeting.

#### **ADJOURNMENT**

With no further items of business to discuss, Helena Coates adjourned the meeting at 1:26 PM. The next regular scheduled meeting, which is normally held the fourth Thursday of the month, due to a scheduling conflict will be held, **Thursday, June 6, 2019.**

  
Katonga Wright, Chairman  
Columbus Iron Works Convention and  
Trade Center Authority

  
Hayley Tillery, Executive Director  
Columbus Georgia Convention and  
Trade Center





## **COLUMBUS GEORGIA CONVENTION & TRADE CENTER**

### **Overview of Recent Events**

Date: April 29th, 2019

#### **Current Projects**

- Awarded New Sound System Contract (Columbus Tape and Video).
- Fountain update – received engineering drawings, working on next steps for procurement process
- Client event packet
- Authority updated bylaws
- Catering contract renewal

#### **Completed Projects**

- 1) All Operations/Facilities employees are Lift Certified – March 28th
- 2) Replaced Hot Water Loop Pump Motor located in the Chiller Room.
- 3) Installed 24/7 Outside Emergency Number for all Elevators (Passenger and Freight) (State Requirement).

#### **Employee Updates**

- Operations Supervisor – Processing candidate pool
- Operations part-time – Processing candidate pool for (2) positions
- Operations full time – Processing candidate pool for (1) positions
- Facilities full time – Offering position today
- Facilities part time – Offering position today

#### **Authority Member Update – Jonathan Payne**

- City Council placed Robert Culpepper resignation on Council Agenda - Tuesday, April 23<sup>rd</sup>
- Next step will be the Mayor reaching out to Jonathan Payne for the official appointment to the Authority.

#### **Authority Meeting Tentative Agenda**

- May 23<sup>rd</sup> – Cover the month of April





**COLUMBUS GEORGIA  
CONVENTION & TRADE CENTER  
Financial Summary  
March 2019 (FY-19)**

**REPORT #1 – Event Revenue Breakdown**

Includes all events held at the Convention Center for the month.

Event Days.....	42
Attendees.....	16,147
F&B Revenue.....	\$264,774
Operations Revenue.....	\$104,732
Total Event Revenue.....	\$369,506

**REPORT #2 – Budget Review**

This report illustrates the actual and budgeted revenues and expenses for the month.

Revenue – Actual.....	\$277,510
Revenue – Budgeted.....	\$265,660
Expenses – Actual.....	\$344,305
Expenses – Budgeted.....	\$259,848

**REPORT # 3 Budget Review Y-T-D**

Revenue – Actual.....	\$2,491,567
Revenue – Budgeted.....	\$2,261,730
Expenses – Actual.....	\$2,280,825
Expenses – Budgeted.....	\$1,934,489

**REPORT #4 Five Year Comparison – Total Revenue / Total Expenses / Net Profit**

Does not reflect construction payments \*Through March 31<sup>st</sup> of each fiscal year.

FY15.....	\$1,880,026 / <b>\$1,898,596</b> / <b>-\$18,572</b>
FY16.....	\$1,940,607 / <b>\$2,082,518</b> / <b>\$141,911</b>
FY17.....	\$2,491,112 / <b>\$1,967,688</b> / <b>\$523,424</b>
FY18.....	\$2,386,684 / <b>\$1,996,612</b> / <b>\$390,072</b>
FY19.....	\$2,491,568 / <b>\$1,938,092</b> / <b>\$553,476</b>
5 Year Average.....	\$2,237,999 / <b>\$1,976,701</b> / <b>\$261,298</b>
FY19 vs Five Year Average.....	11.3% / <b>-2.0%</b> / <b>111.8%</b>

**REPORT #5 April 18 Actual / April 19 Projection**

Total Revenue.....	<b>\$241,923 / \$282,025</b>
Total Expenses.....	<b>\$139,687 / \$217,291</b>
Net Profit.....	<b>\$102,236 / \$64,734</b>