

## Council Members

R. Gary Allen  
Charmaine Crabb

Jerry 'Pops' Barnes  
Glenn Davis

John M. House  
Bruce Huff

R. Walker Garrett  
Toyia Tucker

Judy W. Thomas  
Evelyn 'Mimi' Woodson

**Clerk of Council**  
Sandra T. Davis



Council Chambers  
C. E. "Red" McDaniel City Services Center- Second Floor  
3111 Citizens Way, Columbus, GA 31906

July 26, 2022  
5:30 PM  
Regular Meeting

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## MAYOR'S AGENDA

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**CALL TO ORDER:** Mayor B. H. "Skip" Henderson, III, Presiding

**INVOCATION:** Offered by Rev. Chad Bryant - New Providence Baptist Church of Columbus, Georgia

**PLEDGE OF ALLEGIANCE:** Led by Mayor Henderson

### **MINUTES**

[1.](#) Approval of the July 12, 2022 Council Meeting Minutes

### **UPDATE:**

2. An update on COVID-19

### **PROCLAMATION:**

3. **PROCLAMATION:** Jessie Stanley Day

**RECEIVING:** Jessie Stanley

### **PRESENTATION:**

[4.](#) River Safety Committee Update (Pam Fair, Chair, River Safety Committee)

# **CITY ATTORNEY’S AGENDA**

## **ORDINANCES**

- 1. 1st Reading-** An ordinance providing for the demolition of various structures located at: 1) **81 Lafayette Drive** (Crawford B. Smith Jr., Owner); 2) **776 Terminal Court** (Jonnie L. General, Owner); 3) **920 Diggs Avenue** (Walter S. Bland, Owner); 4) **3025 Bonanza Drive** (Peter J. Wheeler, Owner); 5) **2317 Forsyth Street** (Jeraquis Chaney, Owner); 6) **2059 Mason Street** (Garnet Funds Group LLC, Owner); 7) **2410 Schaul Street** (T. Marie Enterprises INC, Owner); 8) **6035 Mill Branch Road** (John Moore, Owner); 9) **1065 Martin Luther King Blvd** (William Mott, Owner); 10) **1530 Hunt Avenue** (Gerald L. Miley, Owner) (Mayor Pro-Tem)
- 2. 1st Reading-** An ordinance amending Article VII of Chapter 13 of the Columbus Code to revise provisions concerning junked motor vehicles; and for other purposes. (Councilor Barnes)

## **CITY MANAGER'S AGENDA**

- 1. Street Acceptance – Thoreau Court located in Phase Two, Walden Pond**

Approval is requested for the acceptance of Thoreau Court located in Phase Two, Walden Pond.

- 2. Georgia Statewide Afterschool Network BOOST Grant Summer 2022. “Building Opportunities for Out of School Time”**

Approval is requested to apply for a second year of funding and, if awarded, accept a grant in the amount of \$38,198.00. The funds will provide additional opportunities to provide expanded and improved support for all students in the summer programs run by the City.

- 3. U.S. Department of Justice FY22 Edward Byrne Memorial Justice Assistance Grant**

Approval is requested to submit an application and accept, if awarded, an Edward Byrne Memorial Justice Assistance (JAG) grant for the Federal Fiscal Year 2022 solicitation in the amount of \$74,900, or as otherwise awarded, with no local match requirement, to be used for eligible projects as defined in the grant, and to amend the Multi-Governmental Fund by the amount of the award.

- 4. State Criminal Alien Assistance Program grant application**

Approval is requested for the annual State Criminal Alien Assistance Program grant from the Department of Justice for the Muscogee County Sheriff’s Office. SCAAP provides funding to local law enforcement agencies to cover certain costs associated with the incarceration of undocumented criminal aliens.

## **5. PURCHASES**

- [A.](#) Lot Clearing and Solid Waste Removal (Annual Contract) – RFP No. 22-0023
- [B.](#) Roofing Services at Metra Lower Maintenance Shop – RFB No. 22-0041
- [C.](#) Vending Machine Services (Annual Contract) – RFP No. 22-0007
- [D.](#) Real Estate Appraisal Services (Annual Contract) – RFP No. 22-0017
- [E.](#) Taser and Accessories Master Services and Purchasing Agreement for Muscogee County Prison
- [F.](#) Amendment 3 for Construction Manager as General Contractor Services for Columbus Government Center Complex – RFQ No. 20-0002

## **6. UPDATES AND PRESENTATIONS**

- [A.](#) Compensation Pay Plan Update - Mark Holcombe, Evergreen Solutions
- [B.](#) Animal Care and Control Contract Update (Add-On) - Lisa Goodwin, Deputy City Manager

## **BID ADVERTISEMENT**

### **July 29, 2022**

#### **1. Real and Personal Property Mail/Processing (Annual Contract) – RFP No. 22-0028**

##### Scope of RFP

Columbus Consolidated Government is seeking proposals from qualified vendors to provide printing and mailing services to the Muscogee County Board of Tax Assessors and Tax Commissioner's Office. The required services shall include Real Property Tax Matter Notices, Personal Property Tax Matter Notices, Personal Property returns, Real, Personal, & Mobile Home Property Tax Bills, and Real, Personal, & Mobile Home Property Tax Delinquent Notices.

The contract term shall be for two (2) years with the option to renew for three (3) additional twelve-month periods.

### **August 12, 2022**

#### **1. Naming Rights Consulting Services – RFP No. 22-0031**

##### Scope of RFP

Columbus Consolidated Government invites qualified consultants to submit proposals to provide a valuation study and assist or in whole find a sponsor for naming rights at the Columbus Civic Center and Ice Rink.

**2. Design and Construction Services for Shirley B. Winston, Rigdon Park, and Psalmond Road Pools – RFP No. 23-0001**

**Scope of RFP**

Columbus Consolidated Government (the City) is requesting proposals from qualified contractors to engage a Design-Builder to design and construct new in-ground pools at three existing park locations throughout the City.

Each project location will include modifications to the existing pool location including necessary demolition, renovation of existing structures, and installation of new pool structure and equipment. The selected Design-Builder will be responsible for all programming, design, and construction.

**August 24, 2022**

**1. US 80/SR 22/Beaver Run Road at Psalmond Road Intersection Improvements – RFB No. 23-0004**

**Scope of Bid**

Provide improvements to the intersection of Beaver Run Road and Psalmond Road. The work includes but is not limited to grading, resurfacing, pavement marking, median, curbs & gutters, sidewalks, landscaping & erosion control, and traffic lighting & signs.

## **CLERK OF COUNCIL'S AGENDA**

### **ENCLOSURES - ACTION REQUESTED**

- 1.** Email Correspondence from Mr. John Renfro- Principal Planner advising of a vacancy on the Planning Advisory Commission due to Mr. Raul Esteras-Palos no longer being a resident of Muscogee County.
- 2.** Honorary Designation Application from Lillian Henderson for street signage on Adair Avenue in honor of Rev. Benjamin F. McGruder, Jr. (*The Council may vote to send to Board of Honor.*)
- 3.** Honorary Designation Application from Tony Thornton for street signage on 35<sup>th</sup> Street in honor of Ronnie Duckworth, Sr. (*The Council may vote to send to Board of Honor.*)
- 4.** **Minutes of the following boards:**

457 Deferred Compensation Board, May 12, 2022

Board of Tax Assessors, #21-22

Development Authority, February 10, March 3 and April 7, 2022

Employees' Pension Fund, Board of Trustees, January 12, February 9 and March 9, 2022

Uptown Facade Board, June 15, 2022



**BOARD APPOINTMENTS - ACTION REQUESTED**

5. **MAYOR'S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS (CIRCLE):**

**Akear Mewborn**

*(Mayor's Appointment)*

*Does not desire reappointment*

Term Expired: March 1, 2022

*This is a four-year term. Board meets monthly.*

**Women: 6**

**Senatorial District 15: 5**

**Senatorial District 29: 5**

B. **PENSION FUND, EMPLOYEES' BOARD OF TRUSTEES:**

**Renee McAneny**

*(Mayor's Appointment)*

**(Retired City Employee)**

*Currently serving on another board*

Term Expired: June 30, 2022

6. **COUNCIL'S APPOINTMENT- READY FOR CONFIRMATION:**

A. **COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS (C.I.R.C.L.E):**

Ms. Mattie Hall was nominated to succeed Mr. Harry Underwood. *(Councilor Tucker's nominee)* Term expires: March 1, 2026

B. **VALLEY PARTNERSHIP JOINT DEVELOPMENT AUTHORITY:** Mr. Herman Lewis was nominated to fill the unexpired term of the late Mr. Gary Jones. *(Mayor Pro Tem Allen's nominee)* Term expires: June 30, 2023

7. **COUNCIL'S DISTRICT SEAT APPOINTMENT- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **PUBLIC SAFETY ADVISORY COMMISSION:**

**Friar Noel Danielewicz**

(Council District 3- Huff)

*Seat Declared Vacant*

Term Expires: October 31, 2022

*This is a three-year term. Board meets monthly.*

8. **COUNCIL'S CONFIRMATION- ORGANIZATION / AGENCY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **HISTORIC & ARCHITECTURAL REVIEW BOARD:**

**Robert Anderson**

(Council's Confirmation)

**Liberty Cultural Center Representative**

*(Resigned)*

Term Expires: January 31, 2024

**The Liberty Cultural Center is nominating Rev. Curtis West to fill the unexpired term of Mr. Robert Anderson.**

9. **COUNCIL APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

A. **BOARD OF HONOR:**

**Bob Hydrick**

*(passed away)*

Term Expires: October 31, 2022

Open for Nominations

**(Council's Appointment)**

**All of the members serving on this board must be former elected official of Muscogee County.**

*This is a four-year term. Board meets as needed.*

**Women: 3**  
**Senatorial District 15: 5**  
**Senatorial District 29: 2**

**B. COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS (CIRCLE):**

**Rose Spencer**

*Not Eligible to serve another term*  
Term Expired: March 1, 2021

Open for Nominations  
**(Council's Appointment)**

**SarahAnn Arcila**

*Resigned*  
Term Expires: March 1, 2024

Open for Nominations  
**(Council's Appointment)**

*These are four-year terms. Board meets monthly.*

**Women: 6**  
**Senatorial District 15: 5**  
**Senatorial District 29: 5**

**C. COOPERATIVE EXTENSION ADVISORY BOARD:**

**Margaret Higdon**

*Does not desire reappointment*  
Term Expired: December 31, 2021

Open for Nominations  
**(Council's Appointment)**

*The term is six years. Meets quarterly.*

**Women: 5**  
**Senatorial District 15: 3**  
**Senatorial District 29: 2**

**D. PERSONNEL REVIEW BOARD:**

**Darlene Small**

**(Alternate Member 3)**

*Not Eligible to succeed*

Term Expired: December 31, 2021

Open for Nominations  
**(Council's Appointment)**

**Dr. Shanita Pettaway**

**(Alternate Member 5)**

*Resigned*

Term Expires: December 31, 2022

Open for Nominations  
**(Council's Appointment)**

*The terms are three years. Board meets monthly.*

**Women: 3**

**Senatorial District 15: 5**

**Senatorial District 29: 3**

**E. RETIREES' HEALTH BENEFITS COMMITTEE:**

**Esther Radcliff**

*Does not desire reappointment*

Term Expired: June 30, 2022

Open for Nominations  
**(Council's Appointment)**

*The term is three-years. Board meets monthly.*

**Women: 4**

**Senatorial District 15: 1**

**Senatorial District 29: 5**

**F. TREE BOARD:**

**Chris Henson**

**Environmental Advocacy Representative**

*Does not desire reappointment*

Term Expired: July 1, 2022

Open for Nominations  
**(Council's Appointment)**

**Troy Keller**

**Educator Seat**

*Not eligible to succeed*

Term Expired: December 31, 2020

Open for Nominations  
**(Council's Appointment)**

**Frank Tommey**

**Residential Development Seat**

*Not eligible to succeed*

Term Expired: December 31, 2020

Open for Nominations  
**(Council's Appointment)**

*These are four-year terms. Meets as needed.*

**Women: 5**

**Senatorial District 15: 5**

**Senatorial District 29: 6**

*The City of Columbus strives to provide accessibility to individuals with disabilities and who require certain accommodations in order to allow them to observe and/or participate in this meeting. If assistance is needed regarding the accessibility of the meeting or the facilities, individuals may contact the Mayor's Commission for Persons with Disabilities at 706-653-4492 promptly to allow the City Government to make reasonable accommodations for those persons.*

**File Attachments for Item:**

1. Approval of the July 12, 2022 Council Meeting Minutes

# COUNCIL OF COLUMBUS, GEORGIA

## CITY COUNCIL MEETING

### MINUTES

Council Chambers  
C. E. "Red" McDaniel City Services Center- Second Floor  
3111 Citizens Way, Columbus, GA 31906

July 12, 2022  
9:00 AM  
Regular Meeting

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#### **MAYOR'S A G E N D A**

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**PRESENT:** Mayor B. H. "Skip" Henderson, III and Mayor Pro Tem R. Gary Allen and Councilors Charmaine Crabb, Glenn Davis, R. Walker Garrett, John M. House (via Microsoft Teams), Bruce Huff (arrived at 9:01 a.m.), Judy W. Thomas, Toyia Tucker, and Evelyn "Mimi" Woodson. City Manager Isaiah Hugley, City Attorney Clifton Fay, Clerk of Council Sandra T. Davis, and Deputy Clerk of Council Lindsey G. McLemore were present.

**ABSENT:** Councilor Jerry "Pops" Barnes was absent.

**The following documents were distributed around the Council table:** (1) Clerk of Superior & State Court Audit Report; (2) Mass Poor People's & Low-Wage Workers' Assembly Moral March Information Pamphlets;

**The following documents have been included as a part of the electronic Agenda Packet:** (1) Clerk of Superior & State Court Audit Presentation; (2) Clerk of Superior & State Court Audit Response Presentation; (3) Department of Public Works Waste Collection Update Presentation; (4) Animal Control Update Presentation; (5) Heritage Park and Chattahoochee Promenade Revitalization Presentation; (6) Critical Vacancies Update Presentation; (7) American Rescue Plan (ARP) Presentation; (8) Comprehensive Camera Update Presentation

**CALL TO ORDER:** Mayor B. H. "Skip" Henderson, III, Presiding

**INVOCATION:** Offered by Rev. Michael Sherman, Wynnton Hill Baptist Church of Columbus, Georgia

**PLEDGE OF ALLEGIANCE:** Led by Mayor Henderson

#### **MINUTES**

1. Approval of minutes for the June 28, 2022, Council Meeting. Councilor Tucker made a motion to approve the minutes, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting.

#### **RECOGNITION**

**Mayor B. H. "Skip" Henderson** called forward Deputy Greg Countryman, Jr., of the Muscogee County Sheriff's Department to recognize him for his efforts in helping to save the lives of two-year-old twins on his way home from work one day. He explained a call went out on the radio that the two-year old twins had fallen into a pool and were unconscious, with Deputy Countryman being near the location on his way home, he responded to the scene.

**RECOGNITION**

**Councilor Evelyn “Mimi” Woodson** read a text message she received regarding a Columbus Police Officer. The message explained a situation where an elderly couple’s vehicle had broken down and a police officer stopped to provide assistance.

**REFERRAL(S):****FOR THE MAYOR:**

- Find out what Columbus Police Officer drives Patrol Car No. 783, to recognize that officer for assisting an elderly couple that was having car trouble. *(Request of Councilor Woodson)*

**RECOGNITION**

**Mayor B. H. “Skip” Henderson** called forward employees of Whitewater Express to recognize them in their efforts in saving the life of a citizen from the Chattahoochee River. During the conversation, Mr. Jason Bowden made mention of another rescue that did not result as favorably; then, there were many suggestions provided by the group on ways to make the Chattahoochee River a safer destination for visitors.

**Mr. Dan Gilbert, Whitewater Express** came forward to also express his gratitude for the rescue efforts of the Whitewater staff members.

**REFERRAL(S):****FOR THE CITY MANAGER:**

- Install bilingual signage at Oxbow Meadows, warning visitors of the presence of alligators. *(Request of Councilor Woodson)*
- Provide a QR code that visitors of the Chattahoochee River can scan with their phones to give information about the river, to include warnings. *(Request of Councilor Woodson)*
- Install mile markers every quarter mile along the river to help in case of an emergency. *(Request of Councilor Garrett)*
- Check into installing emergency buttons that are directly linked to emergency services. *(Request of Councilor Garrett)*
- Install multi-lingual warning signage and emergency flotation devices. *(Request of Councilor Garrett)*

**UPDATE:**

2. An update on COVID-19. *\*Update not presented.*

**PRESENTATION:**

4. Clerk of Superior Court Audit Presentation (Elizabeth Barfield, Forensic Auditor)

**Forensic Auditor Elizabeth Barfield** approached the rostrum to provide the audit report conducted on the Clerk of Superior & State Court’s Office. She explained this audit was requested by Clerk Danielle Forte and approved by Council December 2018. Information was provided on the financial accounting area of operations, as Clerk Forte requested special attention be paid to this area during the audit.



**Clerk of Superior Court Danielle Forte** approached the rostrum to respond to the audit report presented by Forensic Auditor Elizabeth Barfield. She provided information on the changes made in the office to address the areas of concerns and to improve operations.

**REFERRAL(S):**

**FOR THE CITY MANAGER:**

- Add to legislative agenda to allow municipalities to conduct a transition audit when a new constitutional officer is elected. (*Request of Councilor Woodson*)
- Research if it is allowable for constitutional officers to provide a financial report to the Council during budget sessions. (*Request of Councilor Woodson*)
- Provide audit report and brief summary of the issue that was addressed in the Clerk of Superior & State Court's Office on the CCG website. (*Request of Councilor Davis*)

**PROCLAMATION:**

3. **PROCLAMATION:** Reentry Awareness Month

**RECEIVING:** The Mayor's Commission on Reentry, Chair- Kristin Barker

**Mayor Pro Tem R. Gary Allen** read the proclamation into the record, proclaiming July 2022 as *Reentry Awareness Month*, recognizing The Mayor's Commission on Reentry for their work in aiding citizens as they reenter society after being incarcerated.

**CITY ATTORNEY'S AGENDA**

**ORDINANCES**

1. **Ordinance (22-037) - 2nd Reading-** REZN-05-22-0911: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia to change certain boundaries of a district located at **418 5th Avenue** (parcel # 020-009-001) from RMF2 (Residential Multifamily 2) Zoning District to RO (Residential Office) Zoning District. (Planning Department and PAC recommend approval) (Councilor Woodson) Councilor Woodson made a motion to adopt the ordinance, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting.
2. **Ordinance (22-038) - 2nd Reading-** REZN-05-22-0913: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia to change certain boundaries of a district located at **8828 Veterans Parkway** (parcel # 079-002-002A) from RE1 (Residential Estate 1) Zoning District to PUD (Planned Use Development) Zoning District. (Planning Department and PAC recommend approval) (Mayor Pro-Tem) Mayor Pro Tem Allen made a motion to adopt the ordinance, seconded by Councilor Woodson and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting.
3. **Ordinance (22-039) - 2nd Reading-** REZN-05-22-0914: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia to change certain boundaries of a district located at **2313 Manchester Expressway** (parcel # 034-027-002) from NC (Neighborhood Commercial) Zoning District to GC (General Commercial) Zoning District. (Planning Department and PAC recommend approval) (Councilor Garrett) Councilor Woodson

made a motion to adopt the ordinance, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting.

## **PUBLIC AGENDA**

1. Ms. Theresa El-Amin, representing Southern Anti-Racism Network, Re: Reparations and Juneteenth.
2. Ms. Cynthia Millsaps, Re: Concern issues with neighbors. *Cancelled*

### **REFERRAL(S):**

#### **FOR THE CLERK OF COUNCIL:**

- Obtain the correct phone number for Ms. Cynthia Millsaps so her issues can be addressed. (*Request of Councilor Woodson*)

## **CITY MANAGER'S AGENDA**

### **1. Dragonfly Connection – Dinglewood Park from 18<sup>th</sup> Avenue to 10<sup>th</sup> Avenue**

**Resolution (177-22):** A resolution of the Council of Columbus, Georgia, approving the Dragonfly Trail Connection that will connect Dinglewood Park from 18<sup>th</sup> Avenue to 10<sup>th</sup> Avenue. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Woodson and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting.

**Dragonfly Executive Director Becca Zajac** approached the rostrum to provide a summary of what the resolution authorized, adding an additional connector from 18<sup>th</sup> Avenue to 10<sup>th</sup> Avenue.

### **2. American Rescue Plan – Grant Program Reallocation**

**Resolution (178-22):** A resolution authorizing the reallocation of the American Rescue Plan Grant Program from economic/tourism and nonprofit categories to small business category. Councilor Tucker made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting.

### **3. FY23 Public Defender Contract**

**Resolution (179-22):** A resolution authorizing to enter into an agreement for indigent defense services between Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County in the amount of \$2,238,957 from July 2022 to June 2023 and authorize payment to the Georgia Public Defender Standards Council (GPDSC) in the amount of \$1,683,289 paid in monthly installments of \$140,274.11 of which is included in the total amount. Councilor Tucker made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting.

### **4. Public Art MOU – 11th Street Viaduct**

**Resolution (180-22):** A resolution of the Council of Columbus, Georgia, requesting approval to execute a Memorandum of Understanding between the Columbus Consolidated Government (the “City”) and Dragonfly Trails, Inc. (“DFI”) for a public arts project. Councilor Tucker made a motion

to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting.

## **5. Maximus, Inc. for Georgia's Childcare and Parent Services (CAPS) Program of the Bright from the Start Program**

**Resolution (181-22):** A resolution authorizing the city to apply for the funding and if awarded, accept the monies provided by Maximus, Inc. for the Georgia Childcare and Parent Services Program for the 2022/2023 Fiscal Year. Councilor Tucker made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting.

## **6. Risk Management Legal Services**

**Resolution (182-22):** A resolution authorizing payment of attorneys' fees which may be incurred for legal services rendered regarding risk management issues during Fiscal Year 2023. Councilor Tucker made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting.

## **7. PURCHASES**

### **A. Continuation of Cellular Telephone Services (Annual Contract) – Georgia State Contract Cooperative Purchase**

**Resolution (183-22):** A resolution authorizing the continuation of cellular telephone services with Verizon Wireless Services, LLC (Newnan, GA), through June 30, 2024, via Georgia State Contract (Georgia Technology Authority) 9800-GTA794-V; and authorizing continued utilization of the cooperative contract per renewals authorized by the state. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Davis and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting. *(Councilor Tucker requested that her vote be cast in the affirmative upon returning to her respective seat.)*

### **B. Pavement Management Services & Software – RFP No. 22-0027**

**Resolution (184-22):** A resolution authorizing the execution of a contract with International Cybernetics Company, LP (Clearwater, FL) for pavement management services and software for the Engineering Department. The recommended vendor's cost proposal is within budget for the project; and authorizing to pay future software license and maintenance fees which will be budgeted in subsequent fiscal years. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Davis and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting. *(Councilor Tucker requested that her vote be cast in the affirmative upon returning to her respective seat.)*

### **C. Federal and State Mandated Fees for Fiscal Year 2023**

**Resolution (185-22):** A resolution authorizing payment for various federal and state mandated fees during Fiscal Year 2023. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Davis and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting. *(Councilor Tucker requested that her vote be cast in the affirmative upon returning to her respective seat.)*

D. Training Management Software Subscription for Fire and EMS Department – NPPGOV Cooperative Purchase

**Resolution (186-22):** A resolution authorizing the purchase of training management software subscription for the Fire and EMS Department from TargetSolutions Learning, LLC d/b/a Vector Solutions, in the amount of \$33,859.00. The cost includes the initial membership fees for 376 employees of the department, as well as, first year maintenance; and authorizing payment of the annual maintenance fees. The purchase will be made by Cooperative Purchase via NPPGov (National Purchasing Partners Government) Contract No. PS21095. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Davis and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting. *(Councilor Tucker requested that her vote be cast in the affirmative upon returning to her respective seat.)*

E. Herbicide Truck Repair for Public Works

**Resolution (187-22):** A resolution authorizing to approve payment to Chemical Containers, Inc. (Lake Wales, FL), in the amount of \$59,268.00, for repairs required for a 2013 Freightliner, Model N2610M, Herbicide Truck, Vehicle #11390. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Davis and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting. *(Councilor Tucker requested that her vote be cast in the affirmative upon returning to her respective seat.)*

F. Pipe Lining System with Trailer, Mix, Pump, and Spray System – RFB No. 22-0034

**Resolution (188-22):** A resolution authorizing the purchase of one (1) Pipe Lining System with trailer, mix, pump, and spray system (SprayMate 35D), for the Public Works Department, from the Strong Company, Inc. (Pine Bluff, AR), in the amount of \$149,500.00. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Davis and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting. *(Councilor Tucker requested that her vote be cast in the affirmative upon returning to her respective seat.)*

G. Removal of Residual Ground Material and Removal and Disposal/Reuse of Large Tree Trunks (Annual Contract) – RFB No. 22-0037

**Resolution (189-22):** A resolution authorizing the annual contract for the removal of residual ground material, and the removal and disposal/reuse of large tree trunks, with Dixie Timber & Logging, LLC (Opelika, AL), paying the City \$3.00/ton for the removal of residual ground material, and \$8.00/ton for the removal and disposal/reuse of large tree trunks. The services will be utilized on an “as needed” basis. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Davis and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting. *(Councilor Tucker requested that her vote be cast in the affirmative upon returning to her respective seat.)*

## 8. UPDATES AND PRESENTATIONS

A. Muscogee County Coroner Update - Buddy Bryan, Coroner

**Finance Director Angelica Alexander** approached the rostrum to explain the Muscogee County Coroner is appearing before Council pursuant to Ordinance 13-39, requesting an additional \$18,000 for the Coroner’s Office FY 2022 Budget for vacation payout for a long-term employee and automotive expenses.

Councilor Crabb made a motion to approve the request for an additional \$18,000 for the Coroner's Office FY 2022 Budget, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Barnes being absent for the meeting. *(Councilor Tucker requested that her vote be cast in the affirmative upon returning to her respective seat.)*

**Muscogee County Coroner Buddy Bryan** came forward to thank the Council for the approval of additional funding, and thanked Director Alexander for her assistance.

B. Waste Collection Update - Drale Short, Public Works Director

**Public Works Director Drale Short** approached the rostrum to provide an update on waste collection services. She provided information on the delay in yard waste pick up due to shortage in drivers. She explained they are currently in negotiations with AM Waste to take over all fifty-six routes to get the waste collection schedule under control.

After the Waste Collection Update, **Councilor Toyia Tucker** requested that her vote be cast in the affirmative for the items on the City Manager's Agenda that she was not at her respective seat during the vote.

**REFERRAL(S):**

**FOR THE CITY MANAGER:**

- Have the Public Works Director to provide training to 311 Operators on the maps shown to answer questions on when citizens can expect pick up. *(Request of Councilor Thomas)*
- Provide information to the members of Council on how citizens can sign-up for phone notifications. *(Request of Councilor Woodson)*
- See about installing a kiosk in buildings for citizens to sign-up for notifications. *(Request of Councilor Woodson)*

C. Animal Control Update - Drale Short, Public Works Director

**Public Works Director Drale Short** remained at the rostrum to provide an update on the recent concerns regarding Animal Control. She explained the steps being taken to address the overcrowding issue and how social media is being used to encourage citizens to adopt animals in order to prevent the euthanasia of animals.

*\*The following presentation was called up as the next order of business.*

G. Heritage Park/Historic Columbus Update - Pam Hodge, Deputy City Manager

**Deputy City Manager Pam Hodge** approached the rostrum to introduce the update on Heritage Park and to respond to questions asked by the members of Council.

**Executive Director Elizabeth Walden (Historic Columbus)** came forward to provide an update on the development plans for Heritage Park. She explained the preferences expressed by citizens during surveys and public meetings for the project.

**REFERRAL(S):**

**FOR THE CITY MANAGER:**

- Look into including the small amphitheater in the project. *(Request of Councilor Woodson)*

D. Critical Vacancies Update - Reather Hollowell, Human Resources Director

**Human Resources Director Reather Hollowell** approached the rostrum to provide an update on the critical vacancies. She explained the high number of vacancies in public safety and general government. She provided information on their recruitment strategies to fill these vacancies throughout the Columbus Consolidated Government.

**Metra Director Rosa Evans** came forward to respond to questions asked by the members of Council regarding overtime worked by employees. She explained that every bus driver is working an average of ten to twenty overtime hours each week in order to ensure that routes are covered.

E. American Rescue Plan Update - Pam Hodge, Deputy City Manager

**Deputy City Manager Pam Hodge** approached the rostrum to provide an update on funding received from the American Rescue Plan (ARP) Act of 2021. She provided the status of each project that has been approved by Council and funded with APR funds. She also explained the funding status for small business grants, nonprofit grants, and economic/tourism grants.

F. Comprehensive Camera Update - Lisa Goodwin, Deputy City Manager

**Deputy City Manager Lisa Goodwin** approached the rostrum to provide an update on the comprehensive camera project. She provided a list of the capabilities of the cameras purchased, which was authorized by the approval of Resolution No. 029-22.

### **BID ADVERTISEMENT**

**July 15, 2022**

1. **Side Loader 31-Yard Refuse Truck Bodies – RFB No. 22-0042**

Scope of RFB

Provide a minimum of thirty (30), but not to exceed forty (40), side loader 31-yard refuse truck bodies. *Bodies will need to be manufactured to fit Peterbilt 520 Dual Steer cab and chassis.*

**July 29, 2022**

1. **Real and Personal Property Mail/Processing (Annual Contract) – RFP No. 22-0028**

Scope of RFP

Columbus Consolidated Government is seeking proposals from qualified vendors to provide printing and mailing services to the Muscogee County Board of Tax Assessors and Tax Commissioner's Office. The required services shall include Real Property Tax Matter Notices, Personal Property Tax Matter Notices, Personal Property returns, Real, Personal, & Mobile Home Property Tax Bills, and Real, Personal, & Mobile Home Property Tax Delinquent Notices

The contract term shall be for two (2) years with the option to renew for three (3) additional twelve-month periods.

**August 12, 2022**

1. **Naming Rights Consulting Services – RFP No. 22-0031**

Scope of RFP

Columbus Consolidated Government invites qualified consultants to submit proposals to provide a valuation study and assist or in whole find a sponsor for naming rights at the Columbus Civic Center and Ice Rink.

## **CLERK OF COUNCIL'S AGENDA**

### **ENCLOSURES - ACTION REQUESTED**

1. **RESOLUTION (190-22)** - A Resolution excusing Councilor Jerry "Pops" Barnes from the July 12, 2022, Council Meeting. Councilor Tucker made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the eight members present, with Councilor Woodson being absent for the vote, and Councilor Barnes being absent for the meeting.

2. **Minutes of the following boards:**

Airport Commission, May 16 and May 25, 2022

Board of Tax Assessors, #20-22

Board of Zoning Appeals, June 1, 2022

Columbus Golf Authority, June 28, 2022

Development Authority, June 2, 2022

Hospital Authority of Columbus, May 31, 2022

Mayor Pro Tem Allen made a motion to receive the minutes of various boards, seconded by Councilor Huff and carried unanimously by the eight members present, with Councilor Woodson being absent for the vote, and Councilor Barnes being absent for the meeting.

### **BOARD APPOINTMENTS - ACTION REQUESTED**

3. **MAYOR'S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

#### **A. 457 DEFERRED COMPENSATION BOARD:**

A nominee for the seat of Chief Freddie Blackmon (*Not Eligible to succeed*) for term that expired on May 31, 2022, as the Public Safety Employee Representative on the 457 Deferred Compensation Board (*Mayor's Appointment*). Mayor Henderson nominated Deputy Fire Chief Steven Daniel Hord to succeed Chief Freddie Blackmon. Mayor Pro Tem Allen made a motion to confirm the appointment of Deputy Fire Chief Steven Daniel Hord, seconded by Councilor Tucker and carried unanimously by the eight members present, with Councilor Woodson being absent for the vote, and Councilor Barnes being absent for the meeting.

#### **B. COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS (CIRCLE):**

A nominee for the seat of Akear Mewborn (*Does not desire reappointment*) for a term that expired on March 1, 2022, on the Commission on International Relations & Cultural Liaison Encounters (*Mayor's Appointment*). There were none.

**C. CONVENTION & VISITORS BOARD OF COMMISSIONERS:**

A nominee for the seat of Donna S. Hix (*Not Eligible to succeed*) for a term that expires on December 31, 2022, on the Convention & Visitors Board of Commissioners (*Mayor's Appointment*). \* The appointments are made in the month of July for terms beginning the following January. Mayor Henderson nominated Amy Bryan to succeed Donna Hix. Mayor Pro Tem Allen made a motion to confirm the appointment of Amy Bryan, seconded by Councilor Davis and carried unanimously by the eight members present, with Councilor Woodson being absent for the vote, and Councilor Barnes being absent for the meeting.

**D. PENSION FUND, EMPLOYEES' BOARD OF TRUSTEES:**

A nominee for the seat of Audrey Hollingsworth (*Does not desire reappointment*) as the Business Community Representative for a term that expired on June 30, 2022, on the Pension Fund, Employees' Board of Trustees (*Mayor's Appointment*). Mayor Henderson nominated Jack Warden to succeed Audrey Hollingsworth. Mayor Pro Tem Allen made a motion to confirm the appointment of Jack Warden, seconded by Councilor Davis and carried unanimously by the eight members present, with Councilor Woodson being absent for the vote, and Councilor Barnes being absent for the meeting.

A nominee for the seat of Renee McAneny (*Currently serving on another board*) as the Retired City Employee Representative for a term that expired on June 30, 2022, on the Pension Fund, Employees' Board of Trustees (*Mayor's Appointment*). There were none.

**4. COUNCIL'S DISTRICT SEAT APPOINTMENT- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

**A. PUBLIC SAFETY ADVISORY COMMISSION:**

A nominee for the seat of Friar Noel Danielewicz (*Seat Declared Vacant*) as the District 3 Representative for a term that expires on October 31, 2022, on the Public Safety Advisory Commission (*Council District 3- Huff*). There were none.

**5. COUNCIL APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

**A. BOARD OF HONOR:**

A nominee for the seat of Bob Hydrick (*passed away*) for a term that expires on October 31, 2022, on the Board of Honor (*Council's Appointment*). All of the members serving on this board must be former elected official of Muscogee County. There were none.

**B. COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS (CIRCLE):**

A nominee for the seat of Harry Underwood (*Does not desire reappointment*) for a term that expired on March 1, 2022, on the Commission on International Relations & Cultural Liaison Encounters (*Council's Appointment*). Councilor Tucker nominated Mattie Hall to succeed Harry Underwood.



A nominee for the seat of Rose Spencer (*Not Eligible to serve another term*) for a term that expired on March 1, 2021, on the Commission on International Relations & Cultural Liaison Encounters (*Council's Appointment*). There were none.

A nominee for the seat of SarahAnn Arcila (*Resigned*) for a term that expired on March 1, 2024, on the Commission on International Relations & Cultural Liaison Encounters (*Council's Appointment*). There were none.

**C. COOPERATIVE EXTENSION ADVISORY BOARD:**

A nominee for the seat of Margaret Higdon (*Does not desire reappointment*) for a term that expired on December 31, 2021, on the Cooperative Extension Advisory Board (*Council's Appointment*). There were none.

**D. DEVELOPMENT AUTHORITY OF COLUMBUS:**

A nominee for the seat of Chris Wightman (*Resigned*) for a term that expires on April 30, 2024, on the Development Authority of Columbus (*Council's Appointment*). Councilor Garrett nominated Travis Chambers for the seat of Chris Wightman. Councilor Garrett made a motion to confirm the appointment of Travis Chambers to fill the unexpired term of Chris Wightman after there was a notation regarding this nomination during the June 28, 2022, Council Meeting, seconded by Councilor Tucker and carried unanimously by the eight members present, with Councilor Woodson being absent for the vote, and Councilor Barnes being absent for the meeting.

**E. PERSONNEL REVIEW BOARD:**

A nominee for the seat of Darlene Small (*Not Eligible to succeed*) as Alternate Member 3 for a term that expired on December 31, 2021, on the Personnel Review Board (*Council's Appointment*). There were none.

A nominee for the seat of Dr. Shanita Pettaway (*Resigned*) as Alternate Member 5 for a term that expires on December 31, 2022, on the Personnel Review Board (*Council's Appointment*). There were none.

**F. RETIREES' HEALTH BENEFITS COMMITTEE:**

A nominee for the seat of Esther Radcliff (*Does not desire reappointment*) for a term that expired on June 30, 2022, on the Retirees' Health Benefits Committee (*Council's Appointment*). There were none.

**G. TREE BOARD:**

A nominee for the seat of Chris Henson (*Does not desire reappointment*) for a term that expired on July 1, 2022, as the Environmental Advocacy Representative on the Tree Board (*Council's Appointment*). There were none.

A nominee for the seat of Troy Keller (*Not eligible to succeed*) for a term that expired on December 31, 2020, as the Educator Representative on the Tree Board (*Council's Appointment*). There were none.

A nominee for the seat of Frank Tommey (*Not eligible to succeed*) for a term that expired on December 31, 2020, as the Residential Development Representative on the Tree Board (*Council's Appointment*). There were none.

#### **H. VALLEY PARTNERSHIP JOINT DEVELOPMENT:**

A nominee for the seat of Gary Jones (*passed away*) for a term that expires on June 30, 2023, on the Valley Partnership Joint Development Authority (*Council's Appointment*). Mayor Pro Tem Allen nominated Herman Lewis to fill the unexpired term of the late Gary Jones.

With there being no further business to discuss, Mayor Henderson entertained a motion for adjournment. Motion by Councilor Davis to adjourn the July 12, 2022, Regular Council Meeting, seconded by Mayor Pro Tem Allen and carried unanimously by the eight members present, with Councilor Woodson being absent for the vote, Councilor Barnes being absent for the meeting, and the time being 1:11 p.m.

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Sandra T. Davis, CMC  
Clerk of Council  
Council of Columbus, Georgia

**File Attachments for Item:**

4. River Safety Committee Update (Pam Fair, Chair, River Safety Committee)

# River Safety Committee

## Initial Members

Item #4.

### Established September 7, 2017

- \* **Uptown Columbus**  
Ross Horner/Becca Zajac  
(Ed Wolverton)
- \* **Parks and Rec**  
Holli Browder/Becky Glisson
- \* **Salt Life** - Larry Laska
- \* **DNR** - Mitch Oliver/Jeremy Bolden
- \* **Safe Kids Columbus** - Pam Fair
- \* **Whitewater Express** - Dan Gilbert
- \* **Columbus Regional** - Michael Zimmerman
- \* **Georgia Power** - Michael Barnett  
(Dawson Ingram/Ricky Wilburn)
- \* **Columbus Fire & EMS**  
Bruce Powell/Ricky Shores
- \* **Columbus Police Dept** - Robert Greene
- \* **Phenix City** - Shaun Culligan
- \* **Outside World** - Chris Largent
- \* **River Warden** - Henry Jackson

# FIRST PROJECT:

## 2018 Pirate-themed Community Event



Contributing Sponsors:



### DATE:

Riverfest Family Day  
Sunday, May 6, 2018

### TIME OF EVENT:

1pm - 3pm

### LOCATION OF EVENT:

Chart your course for  
1000 Bay Avenue, Columbus, Georgia  
(Attendees must use entrance to the  
Riverwalk in front of White Water Express,  
near the children's playground)

### CONTACT INFO:

Safe Kids Columbus  
safekidscolumbusga@columbusregional.com  
706.321.6720

### ON-SITE REGISTRATION:

**FREE** Life Jackets given  
one per child (17 and under)  
while Sizes and Supplies last!



SAFE KIDS COLUMBUS  
IS PROUDLY FUNDED BY:



### CAPT'S ORDERS:

Aaargh Pirates! - you must visit every site on ye  
map to reach the treasure! It could save ye life!

### BAY AVENUE LEVEL

**Information Booth:**  
Near Event Entrance on Bay Avenue  
near children's playground

### RIVERWALK LEVEL

- Station #1** "Ahoy There! Registration"
- Station #2** "It's the Law, Mate!"
- Station #3** "Be on the Lookout, Wee Lil Pirate"
- Station #4** "X Marks the Spot, Claim Your Loot"
- Station #5** "Every Pirate Needs a Captain!"

Learn more: [safekidscolumbusga.org](http://safekidscolumbusga.org)

### EVENT PARTNERS:



Item #4.





# 2018 / 2019

Initial Funding for the River Savvy Kids educational event that included **800** FREE Life Jackets for kids came from the Kiwanis Club of Columbus in 2018/2019



Pam Fair receives check from Kiwanis Club.

## Safe Kids Columbus to give away life jackets on May 6

given out life jackets. That day there will be "River Savvy Kids" safety stations that are designed to teach water safety.

Helping to make this possible is a three-year partnership formed with the Kiwanis Club of Columbus.

Fair said the deal is for three years with Safe Kids receiving \$5,000 each year.

Presenting a check from the Kiwanis to Fair earlier this week were Bob Poydasheff, Betsy Watson and Ronnie Blair.

Other Safe Kids partners include Piedmont Columbus Regional, attorney Gary Bruce, Growing Room and Aflac.

Larry Gierer: 706-571-8581, @lagierer

nity," said executive director Pam Fair. "We want kids to enjoy the river but also to respect it and know how to be safe."

On May 6, from 1 p.m. - 3 p.m. at the Wave Shaper Island on the Chattahoochee Riverwalk, 800 life jackets will be given out to children while supplies last.

"We won't give the wrong size life jacket to a child," Fair said.

She said this is the first time in more than 10 years that Safe Kids has



# Mayor's River Safety Task Force

- \* The Mayor's River Safety Task Force was created on July 9, 2019.
- \* An "Educational Sub-Committee" was formed.
- \* This Sub-Committee combined with the existing River Safety Committee.



# Funding/Grants

- \* Kiwanis Club of Columbus  
2018, 2019, 2020
- \* Sea Tow Foundation  
2020, 2021, 2022
- \* Columbus Parks & Rec  
2021, 2022
- \* Academy Sports  
2019, 2021, 2022
- \* Uptown Columbus  
2019, 2022
- \* Georgia Power  
2019, 2021, 2022
- \* Safe Kids Worldwide Open  
Water Grant 2022



Academy Sports, April 5, 2021

On-going Operational Funding continues to be a challenge  
Making it difficult to Strategically



# Accomplishments

- \* Multi-agency River Safety Committee comprised of area open water/safety subject matter experts since 2017
- \* **Annual** River Safety Education  
FREE Life Jacket Events:  
River Savvy Kids
- \* Swift Water Rescue Expert Assessments from  
Charlie Walbridge and  

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- \* DNR Boating Safety Courses offered



# Accomplishments continued

- \* A River Safety Video developed by Uptown Columbus
- \* White Water Express/CFEMS conducts annual Swift Water Rescue Courses
- \* Numbers marked on each light pole on the river to identify locations
- \* Outdoor siren system – excellent and working well
- \* White Water Express hosts 3 camps each year about river safety
- \* White Water Express makes occasional citizen rescues on the river
- \* Educational Signage designed to inform/warn citizens about river safety.

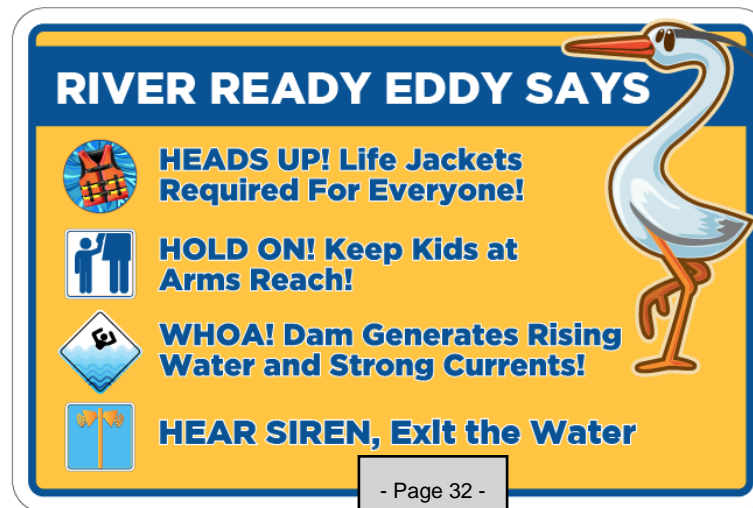
# 2019 Pictorial Signage Approved by Education Sub-Committee Members

Item #4.



# 2022 Updated Signage – pending Spanish language inserts

- \* Add a message about the sirens near white water
- \* Include English/Spanish messaging on the signs (pending)
- \* Work to incorporate more signage on Phenix City, AL side of river for continuity of messaging.
- \* Some Spanish Signs now





# Loaner Stations

## \*7 LIFE JACKET LOANER STATIONS

New or Revised Loaner Station Signs near area lakes: Oliver, Rotary Park, Harding, Goat Rock.



Lake Oliver 2020



# MEDIA CAMPAIGNS

| Kids Palooza/River Savvy Media Interview Schedule |  |                      |   |
|---|--|----------------------|---|
| Date/Time   | Station & Contact                                    | Arrival Instructions | Name/Title of person being interviewed  |
| Thursday, May 2nd WRBL noon                       | WRBL, Greg Lloyd, 12th Street, Cole                  | Arrive 15 min early  | Pam Farr, Safe Kids Columbus  |
| Thursday, May 2nd WRBL noon                       | WRBL, Greg Lloyd, 12th Street, Cole                  | Arrive 15 min early  | Pam Farr, Safe Kids Columbus  |
| Tuesday, May 7, WTVN 5:00 PM                      | WTVN Newscenter 9, 1909 Wynton Rd Columbus, GA 31904 | Arrive 15 min early  | Pam Farr, Safe Kids Columbus, Dept of Public Safety, Dept of Health Resources |
| Wednesday, May 8, 8:00 AM                         | WBNS Broadcasting, Bear Chase, Wynton Road, Cole     | Arrive 15 min early  | All River Safety Committee Members  |
| Wednesday, May 8, 8:00 AM                         | WBNS Broadcasting, Bear Chase, Wynton Road, Cole     | Arrive 15 min early  | Chief Eric S. Owens, CDF Fire Marshall  |
| Wednesday, May 8, 8:00 AM                         | WBNS Broadcasting, Bear Chase, Wynton Road, Cole     | Arrive 15 min early  | Holt Bowles, Director of Public Safety  |

**RIVER SAVVY KIDS**  
FREE LIFEJACKETS FOR KIDS!  
presented by **Piedmont COLUMBUS REGIONAL** **SAFE KIDS COLUMBUS**

**Thursday, June 3, 2021 - 4-6 p.m.**  
Lake Oliver Marina - 5501 River Road Columbus, GA 31904  
CONTACT INFO: Safe Kids Columbus [safekidscolumbusga@piedmont.org](mailto:safekidscolumbusga@piedmont.org) 706.321.6720



**River Savvy Kids** **FREE Life Jackets!**  
**JUNE 3RD 4-6PM** Kids must be present.  
**Lake Oliver Marina**

**Piedmont COLUMBUS REGIONAL** **SAFE KIDS COLUMBUS** **Afric**

**SAFE KIDS COLUMBUS** **not even pirates float**  
**FREE LIFE JACKETS**  
**Uptown Columbus**  
14<sup>th</sup> St & Front Ave  
May 14<sup>th</sup> 10AM-12PM

**Academy SPORTS+OUTDOORS** **Georgia Power** **Kiwanis** **ALWAYS UPTOWN**

**File Attachments for Item:**

**1. 1st Reading-** An ordinance providing for the demolition of various structures located at:

1) **81 Lafayette Drive** (Crawford B. Smith Jr., Owner); 2) **776 Terminal Court** (Jonnie L. General, Owner); 3) **920 Diggs Avenue** (Walter S. Bland, Owner); 4) **3025 Bonanza Drive** (Peter J. Wheeler, Owner); 5) **2317 Forsyth Street** (Jeraquis Chaney, Owner); 6) **2059 Mason Street** (Garnet Funds Group LLC, Owner); 7) **2410 Schaul Street** (T. Marie Enterprises INC, Owner); 8) **6035 Mill Branch Road** (John Moore, Owner); 9) **1065 Martin Luther King Blvd** (William Mott, Owner); 10) **1530 Hunt Avenue** (Gerald L. Miley, Owner) (Mayor Pro-Tem)

## AN ORDINANCE

NO.

An ordinance providing for the demolition of various structures located at:

- 1) 81 Lafayette Drive (Crawford B. Smith Jr., Owner)
- 2) 776 Terminal Court (Jonnie L. General, Owner)
- 3) 920 Diggs Avenue (Walter S. Bland, Owner)
- 4) 3025 Bonanza Drive (Peter J. Wheeler, Owner)
- 5) 2317 Forsyth Street (Jeraquis Chaney, Owner)
- 6) 2059 Mason Street (Garnet Funds Group LLC, Owner)
- 7) 2410 Schaul Street (T. Marie Enterprises INC, Owner)
- 8) 6035 Mill Branch Road (John Moore, Owner)
- 9) 1065 Martin Luther King Blvd (William Mott, Owner)
- 10) 1530 Hunt Avenue (Gerald L. Miley, Owner)

and for demolition services for the Inspections and Code Department in accordance with the Tabulation of Bid sheet attached as Exhibit "A" hereto.

**WHEREAS**, Section 8-81 through 8-90 of the Columbus Code specifies the procedure and requirements for removal of buildings unsafe or unfit for human habitation;

**WHEREAS**, these provisions and requirements have been and are fully complied with on the property listed below;

**WHEREAS**, administrative implementation instructions pertaining to this Ordinance are on file in the Finance Department, Accounting Division, the Inspections and Code Department, the Clerk of Council's Office, and the City Manager's Office;



**WHEREAS**, W.T. Miller is the contractor for the demolition of all structures located at:

- 1) 81 Lafayette Drive (Crawford B. Smith Jr., Owner)
- 2) 776 Terminal Court (Jonnie L. General, Owner)
- 3) 920 Diggs Avenue (Walter S. Bland, Owner)
- 4) 3025 Bonanza Drive (Peter J. Wheeler, Owner)
- 5) 2317 Forsyth Street (Jeraquis Chaney, Owner)
- 6) 2059 Mason Street (Garnet Funds Group LLC, Owner)
- 7) 2410 Schaul Street (T. Marie Enterprises INC, Owner)
- 8) 6035 Mill Branch Road (John Moore, Owner)
- 9) 1065 Martin Luther King Blvd (William Mott, Owner)
- 10) 1530 Hunt Avenue (Gerald L. Miley, Owner)

in the total amount of **\$177,372.30** for demolition services; and

**WHEREAS**, funds are budgeted in the FY23 Budget, Community Development Block Grant-Neighborhood Redevelopment-Site Improvements. (Demolitions under City contracts are funded by the Community Development Block Grant Program (CDBG) and the General Fund (0101-240-2200-6381).

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:**

#### SECTION 1.

After adoption and approval of this Ordinance and compliance with such required procedures, including the notices and hearing set forth, the demolition of the structures listed above, and for total costs listed above, in accordance with Sections 8-81 through 8-90 of the Columbus Code, is hereby authorized.

#### SECTION 2.

After validation by signature of duly appointed officials, the City's Chief Accountant shall cause the assessments to be entered in the Demolition Lien Book located in the Office of the Clerk of Superior Court.

#### SECTION 3.

A copy of this Ordinance shall be mailed to each property owner immediately after entry with a noted date, page, and line number of the Demolition Lie

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Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 26th day of July, 20223; introduced a second time at a regular meeting of said council held on the 9th day of August 2023 and adopted at said meeting by the affirmation vote of    members of Council.

|                   |        |       |
|-------------------|--------|-------|
| Councilor Allen   | voting | _____ |
| Councilor Barnes  | voting | _____ |
| Councilor Crabb   | voting | _____ |
| Councilor Davis   | voting | _____ |
| Councilor Garrett | voting | _____ |
| Councilor House   | voting | _____ |
| Councilor Huff    | voting | _____ |
| Councilor Thomas  | voting | _____ |
| Councilor Tucker  | voting | _____ |
| Councilor Woodson | voting | _____ |

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Sandra T. Davis  
Clerk of Council

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B.H. "Skip" Henderson, III  
Mayor

## July 2022 Demolition Bid Tabulation Sheet

| Property   | Demolition Amount   |
|--|---------------------|
| 1) 81 Lafayette Drive (Crawford B. Smith Jr., Owner)     | \$8,942.50          |
| 2) 776 Terminal Court ( Jonnie L. General, Owner)        | \$47,422.30         |
| 3) 920 Diggs Avenue (Walter S. Bland, Owner)             | \$11,858.00         |
| 4) 3025 Bonanza Drive (Peter J. Wheeler, Owner)          | \$9,683.90          |
| 5) 2317 Forsyth Street (Jeraquis Chaney, Owner)          | \$4,572.60          |
| 6) 2059 Mason Street (Ganet Funds Group LLC, Owner)      | \$13,353.70         |
| 7) 2410 Schaul Street ( T. Marie Enterprises INC, Owner) | \$19,295.10         |
| 8) 6035 Mill Branch Road ( John Moore, Owner)            | \$25,817.40         |
| 9) 1065 Martin Luther King Blvd (William Mott, Owner)    | \$19,811.50         |
| 10) 1530 Hunt Avenue (Gerald L. Miley, Owner)            | \$16,615.30         |
| <b>TOTAL</b>   | <b>\$177,372.30</b> |

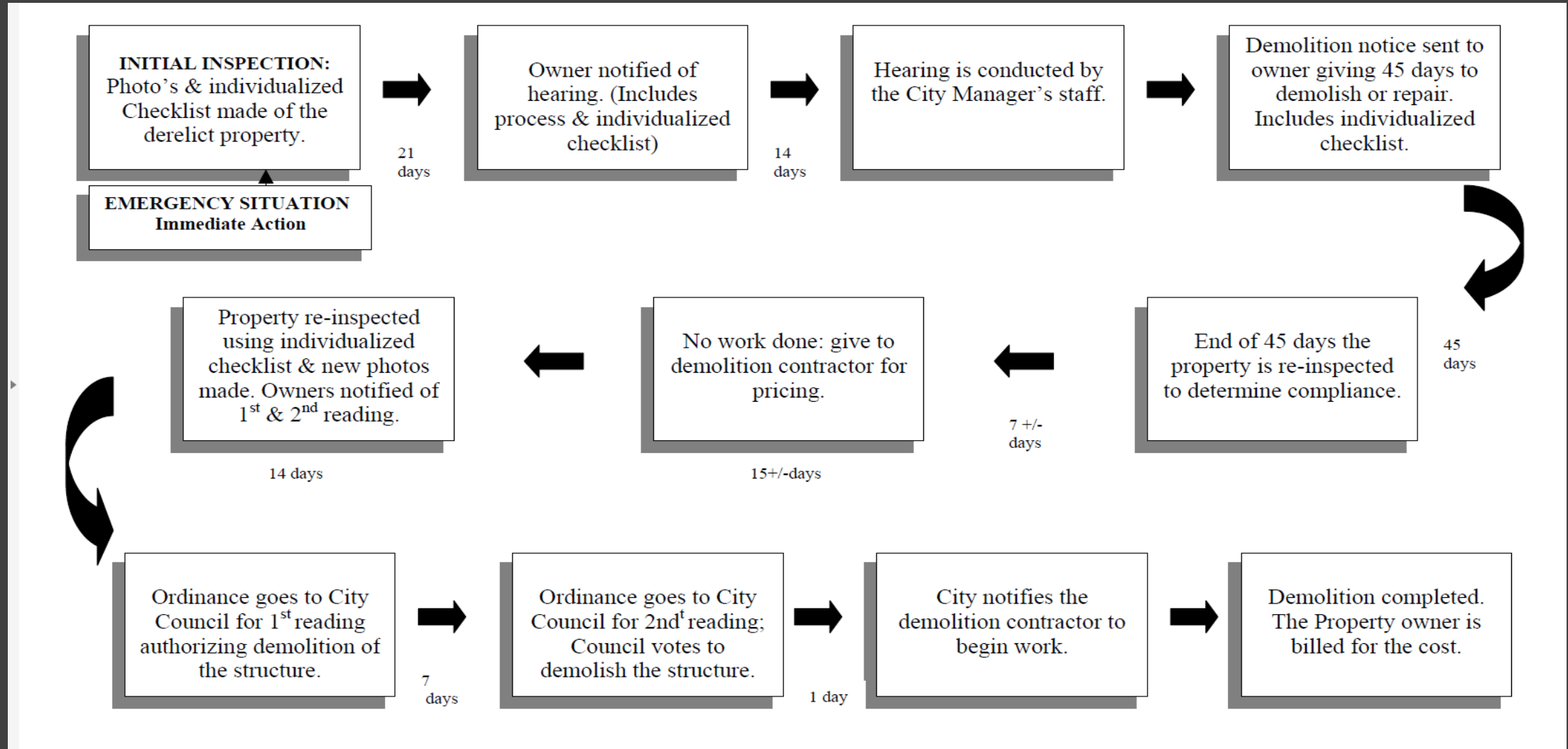


INSPECTIONS & CODE DEPARTMENT

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# Demolition Properties

# Demolition Process



## Tabulation Bid Sheet – WT Miller July 2022

Proposed  
Properties to  
be Demolished

| July 2022 Demolition Bid Tabulation Sheet                |                     |
|--|---------------------|
| Property   | Demolition Amount   |
| 1) 81 Lafayette Drive (Crawford B. Smith Jr., Owner)     | \$8,942.50          |
| 2) 776 Terminal Court ( Jonnie L. General, Owner)        | \$47,422.30         |
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| 4) 3025 Bonanza Drive (Peter J. Wheeler, Owner)          | \$9,683.90          |
| 5) 2317 Forsyth Street (Jeraquis Chaney, Owner)          | \$4,572.60          |
| 6) 2059 Mason Street (Garnet Furnds Group LLC, Owner)    | \$13,353.70         |
| 7) 2410 Schaul Street ( T. Marie Enterprises INC, Owner) | \$19,295.10         |
| 8) 6035 Mill Branch Road ( John Moore, Owner)            | \$25,817.40         |
| 9) 1065 Martin Luther King Blvd (William Mott, Owner)    | \$19,811.50         |
| 10) 1530 Hunt Avenue (Gerald L. Miley, Owner)            | \$16,615.30         |
| <b>TOTAL</b>   | <b>\$177,372.30</b> |

# 81 Lafayette Drive (Crawford B. Smith Jr., Owner)

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# 776 Terminal Court (Jonnie L. General, Owner)

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# 920 Diggs Avenue (Walter S. Bland, Owner)





# 3025 Bonanza Drive (Peter J. Wheeler, Owner)

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# 2317 Forsyth Street (Jeraquis Chaney, Owner)





# 2059 Mason Street (Garnet Funds Group LLC, Owner)





# 2410 Schaul Street (T. Marie Enterprises INC, Owner)





# 6035 Mill Branch Road (John Moore, Owner)





# 1065 Martin Luther King Blvd (William Mott, Owner)





# 1530 Hunt Avenue (Gerald L. Miley, Owner)







INSPECTIONS & CODE DEPARTMENT

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# Questions?

**File Attachments for Item:**

**2. 1st Reading-** An Ordinance amending Article VII of Chapter 13 of the Columbus Code to revise provisions concerning junked motor vehicles; and for other purposes. (Councilor Barnes)

**AN ORDINANCE**  
**NO. \_\_\_\_\_**

An Ordinance amending Article VII of Chapter 13 of the Columbus Code to revise provisions concerning junked motor vehicles; and for other purposes.

**THE COUNCIL OF COLUMBUS, GEORGIA HEARBY ORDAINS:**

**SECTION 1.**

Section 13-167.1 of the Columbus code is hereby amended by striking paragraph (13) and inserting a Section 13-167.1(13) to read as follows:

“(13) *Junked motorized vehicles* shall mean any automobile, truck, or other motorized vehicle which meets any one of the following conditions: is no longer operative; has no current license tag or state certificate of registration; is missing some critical part such as, but not limited to, wheels, engine, transmission, chassis, windshields or headlights; has flat tires; overgrown with vegetation; unknown ownership.”

**SECTION 2.**

Section 13-167.7 B of the Columbus Code is hereby struck in its entirety and replaced with a new Section 13-167.7 B to read as follows:

**“ Sec. 13-167.7. - Unauthorized accumulation, disposal, removal of solid waste and junk and establishment of rules and regulations, governing vehicle wrecking, salvage, junk, scrap, storage yards, and repair shops.**

**(B) *Junked motorized vehicles:***

- (1) Those vehicles meeting any one of the following conditions shall be deemed to be an unauthorized accumulation of solid waste:
  - (a) Not having a current license tag or a state certificate of registration;
  - (b) Missing some critical part such as, but not limited to, wheels, engine, transmission, or chassis;
  - (c) Having unknown ownership;
  - (d) Overgrown with vegetation;
  - (e) The junk motorized vehicle is the subject of a signed written complaint from responsible adults residing on or owning two separate properties having direct view of the vehicle from their premises who agree to testify in court;

- (f) No longer operational;
  - (g) Has flat tires.
- (2) Exempted from the provisions shall be:
- (a) Vehicles that are located in an enclosed building or on properties which are zoned commercial and screened properly from public view in accordance with the fencing requirement in section 13-167.1 (29).
  - (b) *Reserved.*
- (3) It shall be unlawful for the occupant of any lot in the city, or owner of any lot in the city, or agent or representative of any such occupant or owner, to permit or maintain on such lot any junked motorized vehicle.
- (4) When any junked motor vehicle is thus stored, parked or left on any public property, vacant lot, private property, or premises within Muscogee County notice shall be served personally or by certified U.S. Mail by the authorized official designated by the City Manager, to the owner or person in charge of the property or premises, with an additional notice posted on the vehicle to remove, store or dispose of the vehicle within thirty (30) calendar days from the date of the notice for private property and seven (7) calendar days for public property.
- (5) If, at the expiration of the applicable period as above provided after the posting of the aforesaid notice, said junked motor vehicle has not been removed from the public street, road or highway or other public or private real property upon which it has remained for said period, the authorized official designated by the City Manager shall cause the same to be removed for disposal. Provided that, in the case of vehicles left on private property (owned by the vehicle's owner or with permission of the owner of such property), the vehicle shall not be removed except by an abatement order obtained through the Recorder's Court in accordance with the procedures set forth in Section 13-117 of the Columbus Code. Upon the removal of any junked motor vehicle, it shall be placed in an impounding area for a period of not less than 30 calendar days, which shall be referred to as the "holding period" for said junked motor vehicle. While being retained within the impounding area for said holding period, no person shall willfully remove any part therefrom nor cause any damage thereto.
- (6) At any time prior to the expiration of the holding period as above specified the owner of said junked motor vehicle, upon showing satisfactory evidence of ownership, may claim and take possession of said vehicle by making payment of such towing and storage charges as may have been incurred at said time in such amount(s) and in accordance with any requirements of the city manager and/or any contract executed by the city.
- (7) Subsequent to the removal of any junked motor vehicle and the placing of the same in an impounding area, the owner of the vehicle shall be notified of its removal, impounding and right of reclamation as above provided, providing that the name and address of the owner of said vehicle may be determined with reasonable diligence. Notice to the party entitled to receive notice may be given by placing a copy of the same in the United States mail addressed to the party entitled to receive notice with adequate postage thereon and shall be sent by certified mail to the addressee only with a return receipt within five calendar days after ascertaining the owner of such vehicle. If the notice is unclaimed or returned, no further mail notice shall be required. Any certified mail which is "refused" shall be deemed to have been delivered. If the notice is unclaimed or returned, the following provisions pertaining to a published notice shall be performed, but the

name of the owner shall be specified in the notice rather than reference to "unknown" owner, and the owner shall be stated to have an "unknown address." Whenever the name of more than one owner, as defined above, is determined, each owner shall be entitled to notice pursuant to this subsection. Whenever it is impossible to determine the name or address of any party entitled to receive notice, notice shall be given to said party as an "unknown" owner or as an owner at an "unknown address" by publishing notice in a newspaper of general circulation within the city once a week for two consecutive weeks during the holding period as above specified. This notice shall contain information, to the extent it is available at the time of effecting said notice, specifying the vehicle serial number or manufacturer's identification number; the vehicle license number; the vehicle make, year and model; the location of the vehicle at the time of its removal; the location of the impounding area where the vehicle is being stored; the name and address of the party who is believed to be the present or last owner from such information as has been ascertained or, if none, then the owner will be stated to be "unknown"; the name and address of the party having custody over the impounding area; the date of expiration of the holding period for said vehicle; and the right of the owner to reclaim said vehicle.

- (8) Subsequent to the expiration of the holding period as above specified, the junked motor vehicle may be sold, destroyed, dismantled, or otherwise disposed of at public or private sale by the city employees designated by the city manager to so act or a third party with whom the city has contracted to so act, provided that said junked motor vehicle has not been claimed by its owner as provided herein.
- (9) The city manager shall cause records to be made and maintained which reasonably specify the identity of each junked motor vehicle, its owner, its location prior to removal, its date of removal, the party removing and impounding the same, the date and manner of its disposal, procedures to notify the owner and a copy of any notices given pursuant to this chapter, and such additional items as may be required by the city manager. Such records shall be preserved for not less than two years from the date of impounding of any junked motor vehicle and shall be made available for examination by any owner of such vehicle which has been removed pursuant to this chapter.
- (10) Violators of this subsection B pertaining to junked vehicles shall be punished as follows:
  - (a) Upon conviction, guilty plea or bond forfeiture for a first offense within a 30-day period, a fine of \$500.00 shall be imposed by the Recorder.
  - (b) Upon conviction, guilty plea or bond forfeiture for a second offense within a 30-day period, a fine of \$750.00 shall be imposed by the Recorder.
  - (c) Upon conviction, guilty plea or bond forfeiture for a third offense within a 30-day period, a fine of \$1,000.00 shall be imposed by the Recorder.
  - (d) Upon conviction, guilty plea or bond forfeiture for a fourth or subsequent offense within a 30-day period, a fine of \$1,000.00 shall be imposed by the Recorder along with a minimum jail sentence of ten days.

### SECTION 3.

Section E of Columbus Code Section 167.7-*Removal of abandoned and junked motorized vehicles* is hereby deleted in its entirety.

#### SECTION 4.

All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

First introduced at a regular meeting of the Council of Columbus, Georgia held on the 26th day of July 2022, and introduced on second reading at a regular meeting of said Council held on the \_\_\_\_ day of \_\_\_\_\_, 2022 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

|                   |        |       |
|-------------------|--------|-------|
| Councilor Allen   | voting | _____ |
| Councilor Barnes  | voting | _____ |
| Councilor Crabb   | voting | _____ |
| Councilor Davis   | voting | _____ |
| Councilor Garrett | voting | _____ |
| Councilor House   | voting | _____ |
| Councilor Huff    | voting | _____ |
| Councilor Thomas  | voting | _____ |
| Councilor Tucker  | voting | _____ |
| Councilor Woodson | voting | _____ |

\_\_\_\_\_  
Sandra T. Davis

Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson, III

Mayor



# Proposed Junk Vehicle Ordinance Revisions

# Proposed Junk Vehicle Ordinance Revisions

- Revise definition of junk vehicle to have one of the following conditions:
  - (a) Not having a current license tag or a state certificate of registration;
  - (b) Missing some critical part such as, but not limited to, wheels, engine, transmission, or chassis;
  - (c) Having unknown ownership;
  - (d) Overgrown with vegetation;
  - (e) The junk motorized vehicle is the subject of a signed written complaint from responsible adults residing on or owning two separate properties having direct view of the vehicle from their premises who agree to testify in court;
  - (f) No longer operational;
  - (g) Has flat tires.



# Proposed Junk Vehicle Ordinance Revisions

- Create process to remove junk vehicles from private property similar to processes for weeds and solid waste violations.
  - Prior to removing vehicles from private property, owner will be given 30 days notice via certified mail and a notice will be posted on each vehicle
  - Vehicle will be impounded for an additional 30 days prior to disposal



# Questions?

**File Attachments for Item:**

**1. Street Acceptance – Thoreau Court located in Phase Two, Walden Pond**

Approval is requested for the acceptance of Thoreau Court located in Phase Two, Walden Pond.

**Columbus Consolidated Government  
Council Meeting Agenda Item**

|                        |  |
|------------------------|--|
| <b>TO:</b>             | Mayor and Councilors   |
| <b>AGENDA SUBJECT:</b> | <b>Street Acceptance – Thoreau Court located in Phase Two, Walden Pond</b>                   |
| <b>AGENDA SUMMARY:</b> | Approval is requested for the acceptance of Thoreau Court located in Phase Two, Walden Pond. |
| <b>INITIATED BY:</b>   | <b>Engineering Department</b>  |

---

**Recommendation:** Approve the acceptance of Thoreau Court located in Phase Two, Walden Pond.

**Background.** Thoreau Court located in Phase Two, Walden Pond. has (4) Four residential lots. The street has been improved and meets the required specifications for acceptance by the City.

**Analysis:** A deed has been conveyed to the City conveying Thoreau Court located in Phase Two, Walden Pond. A description of property is as follows: All that tract of Land Lying and being in Muscogee County, Georgia: lying in Land Lot 38 of the 17<sup>th</sup> District, being known, and shown as Thoreau Court as said property is shown on a survey recorded at Plat Book 167, Page 117, in the Office of the Clerk of the Superior Court of Muscogee County, Georgia.

**Financial Considerations:** No City funds are involved until maintenance is assumed after the two-year warranty.

**Legal Considerations:** In accordance with Section 18-3 of the Columbus Code, all dedicated right-of-way must be accepted by Council.

**Recommendation/Action:** Approve the acceptance Thoreau Court located in Phase Two, Walden Pond.

## A RESOLUTION

NO.

**A RESOLUTION OF THE COUNCIL OF COLUMBUS, GEORGIA, AUTHORIZING THE ACCEPTANCE OF A DEED TO THOREAU COURT LOCATED IN PHASE TWO, WALDEN POND, ON BEHALF OF COLUMBUS, GEORGIA.**

**WHEREAS**, Columbus, Georgia has been submitted a deed Thoreau Court located in Phase Two, Walden Pond, a full description of property on said deed; and,

**WHEREAS**, said street has been improved and meets the required specifications for acceptance by the City; and,

**WHEREAS**, the Engineering Department has inspected said street and recommends acceptance by same.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:**

That certain deed dated July 15, 2022, conveying to Columbus, Georgia Thoreau Court located in Phase Two, Walden Pond, and the same is hereby accepted. The Clerk of Council is hereby authorized to have said deed recorded in the Deed Records in the Office of the Clerk of Superior Court of Muscogee County. A copy of deed is hereto attached and by this reference mad a part of this resolution.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the \_\_\_\_\_ day of July 2022 and adopted at said meeting by the affirmative vote of ten members of said Council.

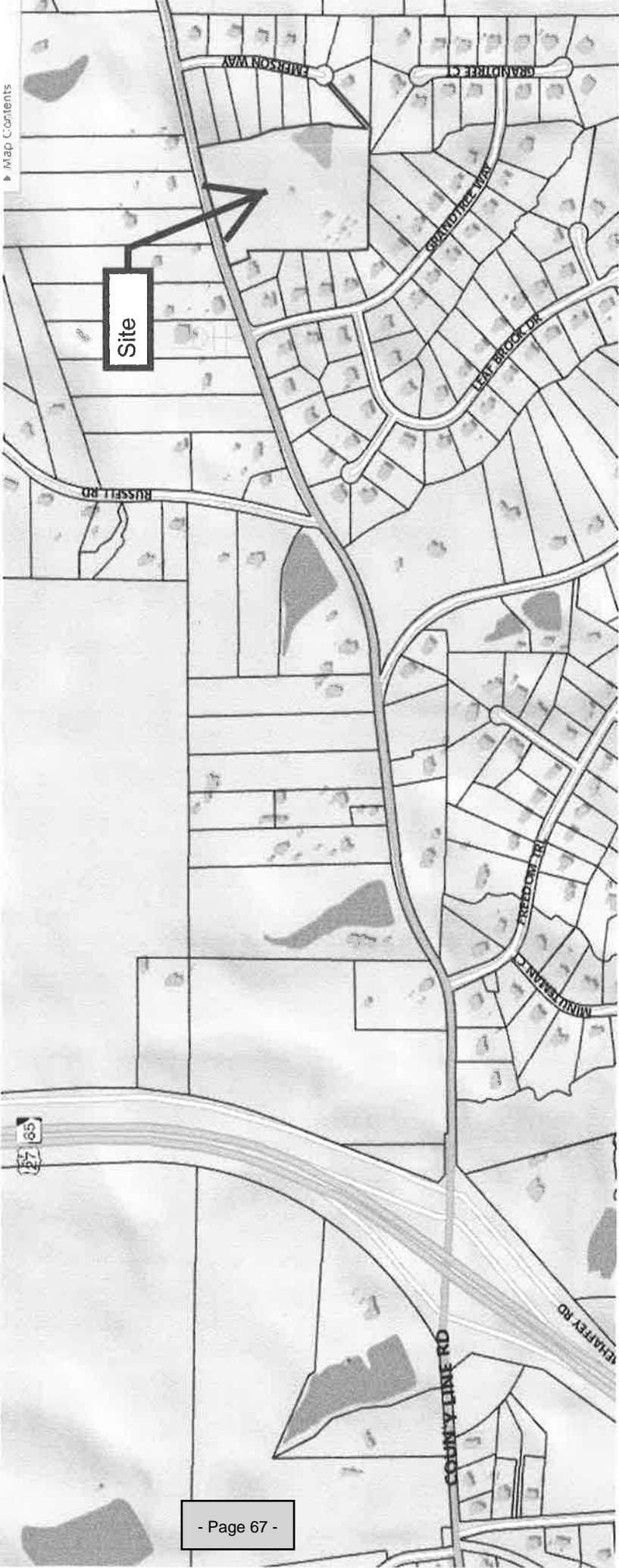
|                          |        |
|--------------------------|--------|
| Councilor Allen voting   | _____. |
| Councilor Barnes voting  | _____. |
| Councilor Crabb voting   | _____. |
| Councilor Davis voting   | _____. |
| Councilor Garrett voting | _____. |
| Councilor House voting   | _____. |
| Councilor Huff voting    | _____. |
| Councilor Thomas voting  | _____. |
| Councilor Tucker voting  | _____. |
| Councilor Woodson voting | _____. |

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson, Mayor



Thoreau Court  
Vicinity Map



Item #1.

**File Attachments for Item:**

**2. Georgia Statewide Afterschool Network BOOST Grant Summer 2022. “Building Opportunities for Out of School Time”**

Approval is requested to apply for a second year of funding and, if awarded, accept a grant in the amount of \$38,198.00. The funds will provide additional opportunities to provide expanded and improved support for all students in the summer programs run by the City.

**Columbus Consolidated Government**  
**Council Meeting Agenda Item**

|                        |   |
|------------------------|---|
| <b>TO:</b>             | Mayor and Councilors  |
| <b>AGENDA SUBJECT:</b> | <b>Georgia Statewide Afterschool Network BOOST Grant Summer 2022. “Building Opportunities for Out of School Time”</b>   |
| <b>AGENDA SUMMARY:</b> | Approval is requested to apply for a second year of funding and, if awarded, accept a grant in the amount of \$38,198.00. The funds will provide additional opportunities to provide expanded and improved support for all students in the summer programs run by the City. |
| <b>INITIATED BY:</b>   | <b>Parks and Recreation Department</b>  |

**Recommendation:** Approval is requested to apply for a second year of funding and, if awarded, accept a grant in the amount of \$38,198.00. The funds will provide additional opportunities to provide expanded and improved support for all students in the summer programs run by the City.

**Background:** The Georgia Statewide Afterschool Network BOOST grant Summer 2022 was developed with the motto, “Building Opportunities for Out Of School Time”. It is an enhancement to the time-proven programs for youth to help keep them productive, engaged and away from negative influences while out of school during the summer break.

**Analysis:** In its first year, the BOOST grant provided necessary grant funding for an expanded after school program. Summer months are a challenge in keeping youth positively engaged and the grant will allow for enhanced offerings from the City to do so.

**Financial Considerations:** This will be at little to no cost to the City as it is a grant specifically for the Summer break.

**Legal Considerations:** Council is the approving authority for all resolutions.

**Recommendation/Actions:** Approval is requested to apply for and, if awarded, accept a grant in the amount of \$38,198.00 or the amount awarded by the Georgia Statewide Afterschool Network BOOST Grant Summer 2022.

**A RESOLUTION  
NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE CITY TO APPLY FOR THE AFTER SCHOOL BOOST GRANT AND, IF AWARDED, ACCEPT THE MONIES GRANTED BY THE GEORGIA STATEWIDE AFTERSCHOOL PROGRAM NETWORK “BUILDING OPPORTUNITIES FOR OUT OF SCHOOL TIME” SUMMER BOOST GRANT.**

**WHEREAS**, it is known Columbus Parks & Recreation After School Programs have proven to keep at-risk youth off the streets and away from negative behavior patterns; and,

**WHEREAS**, having appropriate funding for after school programs is necessary to keep these programs open and the children off the street and away from negative influences; and,

**WHEREAS**, the Georgia Statewide Network After School BOOST grant gives additional funds to Local Education Agencies, Non-Local Education Agencies, Charter Schools, Non-Profit, City or County government agencies, and for-profit corporations; and,

**WHEREAS**, that the Multi Governmental Fund is amended by the amount of the grant that is awarded; and,

**WHEREAS**, this grant will be of no cost to the City unless minor, mild expenditures paid out of Parks and Recreation Community Schools Division’s budget occur.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager or his designee is hereby authorized to apply for a grant and if awarded, accept a grant valued at approximately \$38,198.00 or the amount awarded, given by the Georgia Statewide Afterschool Network BOOST grant Summer 2022.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2022, and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

|                          |        |
|--------------------------|--------|
| Councilor Allen voting   | _____. |
| Councilor Barned voting  | _____. |
| Councilor Crabb voting   | _____. |
| Councilor Davis voting   | _____. |
| Councilor Garrett voting | _____. |
| Councilor House voting   | _____. |
| Councilor Huff voting    | _____. |
| Councilor Thomas voting  | _____. |
| Councilor Tucker voting  | _____. |
| Councilor Woodson voting | _____. |

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson, III, Mayor

**File Attachments for Item:****3. U.S. Department of Justice FY22 Edward Byrne Memorial Justice Assistance Grant**

Approval is requested to submit an application and accept, if awarded, an Edward Byrne Memorial Justice Assistance (JAG) grant for the Federal Fiscal Year 2022 solicitation in the amount of \$74.900, or as otherwise awarded, with no local match requirement, to be used for eligible projects as defined in the grant, and to amend the Multi-Governmental Fund by the amount of the award.

**Columbus Consolidated Government  
Council Meeting Agenda Item**

|                        |  |
|------------------------|--|
| <b>TO:</b>             | Mayor and Councilors   |
| <b>AGENDA SUBJECT:</b> | <b>U.S. Department of Justice FY22 Edward Byrne Memorial Justice Assistance Grant</b>  |
| <b>AGENDA SUMMARY:</b> | Approval is requested to submit an application and accept, if awarded, an Edward Byrne Memorial Justice Assistance (JAG) grant for the Federal Fiscal Year 2022 solicitation in the amount of \$74.900, or as otherwise awarded, with no local match requirement, to be used for eligible projects as defined in the grant, and to amend the Multi-Governmental Fund by the amount of the award. |
| <b>INITIATED BY:</b>   | <b>Finance Department</b>  |

**Recommendation:** Approval is requested to submit an application and accept, if awarded, an Edward Byrne Memorial Justice Assistance (JAG) grant for the Federal Fiscal Year 2022 solicitation in the amount of \$74.900, or as otherwise awarded, with no local match requirement, to be used for eligible projects as defined in the grant, and to amend the Multi-Governmental Fund by the amount of the award.

**Background:** The Edward Byrne Memorial Justice Assistance Grant program replaced the Local Law Enforcement Block Grant program in the Federal Fiscal Year 2005. The Columbus Consolidated Government is on the list of awardees for the annual local solicitation. The grant does not have a local match requirement. Eligible projects for the grant fall into the following categories: Law Enforcement, Prosecution and Courts, Prevention and Education, Correction and Community Correction, Drug Treatment, and Planning, Evaluation and Technology Improvement.

**Analysis:** All city departments or divisions involved in law enforcement, prosecution, or courts are eligible to use these grant funds. The grant requires that the local government's governing body be notified of the application of this grant at least 30 days before the grant can be awarded. The grant also requires that the public be notified of the intent to apply for this grant and be allowed an opportunity to review and comment on the application. The Finance Department requested that all eligible and interested departments or divisions submit requests for funding projects from this grant. The Columbus Police, Fire/EMS, Department of Homeland Security, and Muscogee County Sheriff's Office all submitted requests for allocations from the award. These requests are currently under review and will be allocated by the time this resolution is approved.

**Financial Considerations:** The amount that the Columbus Consolidated Government is eligible to apply for is \$74,900. There is no local match requirement. The city will have four years in which to complete this grant.

**Projected Annual Fiscal Impact Statement:** The grant will bring in \$74,900 to the Multi-Governmental Fund over a four-year period, with most of the activity expected during the first two years. The General Fund will not be affected.

**Legal Considerations:** The Columbus Consolidated Government is eligible to apply for this grant award with Council approval. Council must approve the application for and acceptance of all grant awards and the City Manager, as Signing Authority, or his designee, must sign all required contracts, reports, and certifications. Upon signing, the City will be obligated to the U.S. Department of Justice to comply with the terms and conditions of the grant contract.

**Recommendation/Actions:** Accept and approve the application and subsequent award of the 2022 Edward Byrne Memorial Justice Assistance Grant in the amount of \$74,900 or as otherwise awarded, and amend the Multi-Governmental Fund by the amount of the award.



## A RESOLUTION

NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO SUBMIT AN APPLICATION FOR, AND IF AWARDED, ACCEPT A 2022 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FROM THE U.S. DEPARTMENT OF JUSTICE IN THE AMOUNT OF \$74,900, OR AS OTHERWISE AWARDED, WITH NO LOCAL MATCH REQUIREMENT, TO AMEND THE MULTI-GOVERNMENTAL FUND BY THE AMOUNT OF THE AWARD, AND TO ALLOCATE THE AMOUNT AWARDED TO THE ELIGIBLE CITY DEPARTMENTS TO BE DETERMINED LATER FOR LAW ENFORCEMENT, PROSECUTION AND COURT PROGRAMS SUPPORTED BY THE GRANT.**

**WHEREAS**, the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance has announced potential formula grant awards for the Edward Byrne Memorial Justice Assistance Grant Program FY 2022 Local Solicitation. This grant supports a broad range of activities for the prevention and control of crime and to improve the criminal justice system. These funds can be used for local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, as well as research and evaluation activities that will improve or enhance: law enforcement programs; drug treatment and enforcement programs; planning, evaluation, and technology improvement programs; and crime victim and witness programs (other than compensation); and,

**WHEREAS**, the Columbus Consolidated Government is eligible to receive \$74,900 in funding with no local match requirement. The Finance Department requested that all eligible and interested departments or divisions submit requests for funding projects from this grant. The Finance Department then coordinated with the City Manager's Office to schedule a date and time for all interested parties to meet with the City Manager to determine which requests will be included among the allocation. The Columbus Police, Fire/EMS, Department of Homeland Security, and Muscogee County Sheriff's Office all submitted requests for allocations from this award, and those requests are currently being considered; and,

**WHEREAS**, the grant requires that the governing body be notified of the application at least 30 days prior to the award of the grant funds, and an opportunity for public review and comment be given; and,

**WHEREAS**, all eligible departments and divisions of the Columbus Consolidated Government were invited to submit allocation requests, which are currently being reviewed and will be allocated by the time this resolution is approved.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager or his designee is hereby authorized to submit an application and if awarded, accept a FY22 Edward Byrne Memorial Justice Assistance Grant in the amount of \$74,900, or as otherwise awarded, with no local match requirement, and that the funds will be used by eligible departments as determined, and to amend the Multi-Governmental Fund by the amount of the award.

\_\_\_\_\_

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_ 2022, and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

|                          |        |
|--------------------------|--------|
| Councilor Allen voting   | _____. |
| Councilor Barnes voting  | _____. |
| Councilor Crabb voting   | _____. |
| Councilor Davis voting   | _____. |
| Councilor Garrett voting | _____. |
| Councilor House voting   | _____. |
| Councilor Huff voting    | _____. |
| Councilor Thomas voting  | _____. |
| Councilor Tucker voting  | _____. |
| Councilor Woodson voting | _____. |

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson, Mayor

**File Attachments for Item:**

**4. State Criminal Alien Assistance Program grant application**

Approval is requested for the annual State Criminal Alien Assistance Program grant from the Department of Justice for the Muscogee County Sheriff's Office. SCAAP provides funding to local law enforcement agencies to cover certain costs associated with the incarceration of undocumented criminal aliens.

**Columbus Consolidated Government  
Council Meeting Agenda Item**

Item #4.

|                        |   |
|------------------------|---|
| <b>TO:</b>             | Mayor and Councilors  |
| <b>AGENDA SUBJECT:</b> | <b>State Criminal Alien Assistance Program grant application</b>  |
| <b>AGENDA SUMMARY:</b> | Approval is requested for the City Manager, the Mayor, or their designee to apply for and accept the State Criminal Alien Assistance Program (SCAAP) grant from the U.S. Department of Justice for Fiscal Year 2023, in the amount of \$58,300, or as otherwise awarded, with no local match required, and amend the SCAAP project budget by the amount of the award. |
| <b>INITIATED BY:</b>   | Finance Department  |

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**Recommendation:** Approval is requested for the City Manager, the Mayor, or their designee to apply for and accept the State Criminal Alien Assistance Program (SCAAP) grant from the U.S. Department of Justice for Fiscal Year 2023, in the amount of \$58,300, or as otherwise awarded, with no local match required, and amend the SCAAP project budget by the amount of the award.

**Background:** the Muscogee County Sheriff's Office receives SCAAP funding every year to assist with the cost of incarcerating undocumented criminal aliens who are being held as a result of state and/or local convictions.

**Analysis:** These funds are available annually through the U.S. Department of Justice.

**Financial Considerations:** There are no financial obligations. These funds help with the costs of operating the Muscogee County Jail.

**Legal Considerations:** The Muscogee County Sheriff's Office is eligible to receive these funds.

**Recommendation/Action:** Approval is requested for the application for and acceptance, if awarded, of the SCAAP funds for Fiscal Year 2023 and amend the SCAAP budget by the amount awarded.

**A RESOLUTION**

**NO.**

**A RESOLUTION AUTHORIZING THE CITY MANAGER, THE MAYOR, OR THEIR  
DESIGNEE TO SUBMIT AND ACCEPT, IF AWARDED, THE FISCAL YEAR 2023 STATE  
CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP) FUNDING FROM THE U.S.  
DEPARTMENT OF JUSTICE, IN THE AMOUNT OF \$58,300, OR AS OTHERWISE  
AWARDED, WITH NO LOCAL MATCH REQUIRED, AND AMEND THE SCAAP BUDGET  
BY THE AMOUNT AWARDED.**

Item #4.

**WHEREAS**, the Muscogee County Sheriff’s Office receives SCAAP funding every year to assist with the cost of incarcerating undocumented criminal aliens who are being held as a result of state and/or local convictions; and,

**WHEREAS**, the U.S. Department of Justice has made \$58,300 available to assist the Muscogee County Sheriff’s Office with these expenses for Fiscal Year 2023.; and,

**WHEREAS**, no local matching funds are required.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS,  
GEORGIA, AS FOLLOWS:**

That the City Manager, the Mayor, or their designee is authorized to apply for and accept, if awarded, SCAAP funding from the U.S. Department of Justice in the amount of \$58,300, or as otherwise awarded, with no local match required, and amend the SCAAP project budget by the amount awarded.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, and adopted at said meeting by the affirmative vote of ten members of said Council.

|                          |        |
|--------------------------|--------|
| Councilor Allen voting   | _____. |
| Councilor Barnes voting  | _____. |
| Councilor Crabb voting   | _____. |
| Councilor Davis voting   | _____. |
| Councilor Garrett voting | _____. |
| Councilor House voting   | _____. |
| Councilor Huff voting    | _____. |
| Councilor Thomas voting  | _____. |
| Councilor Tucker voting  | _____. |
| Councilor Woodson voting | _____. |

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson, Mayor

**File Attachments for Item:**

A. Lot Clearing and Solid Waste Removal (Annual Contract) – RFP No. 22-0023

**Columbus Consolidated Government  
Council Meeting Agenda Item**

Item #A.

|                            |  |
|----------------------------|--|
| <b>TO:</b>                 | Mayor and Councilors   |
| <b>AGENDA<br/>SUBJECT:</b> | Lot Clearing and Solid Waste Removal (Annual Contract) – RFP No. 22-0023 |
| <b>INITIATED BY:</b>       | Finance Department   |

It is requested that Council authorize the annual contract for Lot Clearing and Solid Waste Removal with Express Pressure Washing, LLC (McDonough, GA) as the Primary Contractor, and both RLC Farms, LLC (West Point, GA) and Elite Tree Service, Inc. (Columbus, GA) as Secondary Contractors to provide lot clearing and solid waste removal on an “as needed” basis.

The contractors will be required to perform services related to the collection of bulky waste, the removal of solid and/or bulky waste on abandoned property as determined by the Inspections and Code Department, and for the purpose of collecting waste for court ordered evictions within Muscogee County.

If the services of the contract are needed and the work to clear the lot is valued at less than \$5,000, the Primary Contractor will be contacted first. If the Primary Contractor is not available, then the City will contact the Secondary Contractors to submit bids for the needed services. If the work to clear the lot is valued at greater than \$5,000, all awarded contractors will be given an opportunity to submit a bid to clear the lot. The City will determine the value of a property based on the amount of waste.

The term of this contract shall be for two years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

**Annual Contract History:**

This is a new annual contract.

**RFP Advertisement and Receipt of Proposals:**

RFP specifications were posted on DemandStar and the web pages of the Purchasing Division and the Georgia Procurement Registry on February 17, 2022. This RFP has been advertised, opened and evaluated. Proposals were received on March 18, 2022 from the following eight (8) vendors:

**Express Pressure Washing, LLC (McDonough, GA)**  
**RLC Farms, LLC (West Point, GA).**  
**Elite Tree Service, Inc. (Columbus, GA)**  
**HPS Enterprise Junk Removal (Columbus, GA)**  
**TOPPS (Columbus, GA)**  
**Duffield Property Solutions, LLC (Fort Benning, GA)**  
**DORCA (Columbus, GA)**  
**Anderson Property Clear-Out Services (Columbus, GA)**

The following events took place after receipt of proposals:

**RFP MEETINGS/EVENTS**

- Page 80 -

Agenda Item 1 of 6



| Description                        | Date Held  | Agenda/Action   | Item #A. |
|------------------------------------|------------|---|----------|
| Pre-Evaluation Meeting             | 04/12/2022 | <p>The Purchasing Manager advised evaluation committee members of the RFP rules and regulations. Project Manager provided overview and expectations of the contracted vendor(s).</p> <p>Proposals were disbursed to each committee member for review.</p>   |          |
| 1 <sup>st</sup> Evaluation Meeting | 06/06/2022 | Committee discussed each of the eight (8) proposals received. No further clarifications were needed. The Committee agreed they were ready to complete evaluation forms.   |          |
| Evaluation Forms Sent              | 06/08/2022 | Evaluation forms were forwarded to the voting committee members.  |          |
| Evaluation Forms Returned          | 07/11/2022 | The last set of evaluation forms were returned to the Purchasing Division.  |          |
| Evaluation Results                 | 07/12/2022 | The evaluation results were forwarded to the committee. The voters unanimously recommended award to the highest-ranking vendor, Express Pressure Washing, LLC as the Primary Contractor, and the two next-highest ranking vendors RLC Farms, LLC and Elite Tree Service, Inc. as the Secondary Contractors. |          |

#### **Evaluation Committee:**

Proposals were reviewed by the Evaluation Committee members, which consisted of two representatives from Inspections and Code and one representative from Public Works, who served as the three voting members.

One representative from Public Works served as an alternate voter.

One representative from Inspections and Code and one representative from Public Works served as non-voting advisory members.

#### **Award Recommendation:**

The contract is to be awarded to a Primary and two Secondary Contractor. Eight (8) proposals were received, and the three highest-scoring proposers met the requirements of the RFP specifications. Based on the final evaluation results, the Committee unanimously recommends award to the highest-ranking vendor, Express Pressure Washing, LLC as the Primary Contractor. RLC Farms, LLC and Elite Tree Service, Inc. were recommended the award as the Secondary contractors.

#### **Express Pressure Washing, LLC. (Primary Contractor)**

#### **Qualifications/Experience:**

- Express Pressure Washing, LLC was started fifteen years ago. The vendor maintains a permanent staff with experience ranging from three to seven years with the company. They employ additional day laborers as needed.
- The vendor is a full-service environmentally-friendly contract cleaning company.

- The vendor has all of the equipment required to complete the tasks associated with lot clearing and solid waste removal. Express Pressure Washing has a Commercial Applicator License and Pesticide Contractor License

Item #A.

### **Client Work History:**

Columbus Consolidated Government (Columbus, GA) 2018 – Present  
Services provided: Grass Cutting with Solid Waste Removal (Residential and Commercial), per RFB No. 19-0049; Lot Clearing Services II (Annual Contract)

Fayette County Purchasing Department (Fayetteville, GA) 2018 – Present  
Services provided: Grass Cutting with Solid Waste Removal (Commercial)

### **RLC Farms, LLC (Secondary Contractor)**

### **Qualifications/Experience:**

- RLC Farms, LLC has been in business since October 31, 2018.
- The vendor employs ten individuals currently, each with several years of experience in the fields of heavy equipment operation, mechanical repairs, hauling, etc.
- The vendor has the necessary equipment to fulfill the requirements of the RFP. RLC Farms will subcontract tasks which require a Commercial Applicator License and Pesticide Contractor License.

### **Client Work History:**

Columbus Consolidated Government (Columbus, GA) 2021 – Present  
Services provided: Emergency Bulk Waste Pick-up.

Mo Equipment, LLC (Brewton, AL) 2018 – 2019  
Services provided: Hurricane Michael Vegetative Debris Removal.

### **Elite Tree Service, Inc. (Secondary Contractor)**

### **Qualifications/Experience:**

- Elite Tree Service, Inc. has a combined eighteen years of experience in tree removal, landscaping, removal of solid and inert debris piles, as well as clean up.
- The vendor has experience with both residential and commercial accounts in providing services.
- The vendor has the necessary equipment to fulfill the requirements of the RFP.

### **Client Work History:**

Columbus Consolidated Government (Columbus, GA) 2020 – Present  
Services provided: Tree Removal and Stump Grinding/Removal Services per RFB No. 20-0051; removal of solid and inert debris piles.

Wildwood Gardens (Columbus, GA) 2015 – Present  
Services provided: Removal of trees and removal of solid and inert debris piles.

Swift Landscape (Columbus, GA)

2019– Present

Services provided: Removal of trees and vegetation; removal of solid and inert debris piles.

The City's Procurement Ordinance Article 3-110, Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services, governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results have been submitted to the City Manager in a separate memo for informational purposes.

Funds are budgeted each fiscal year for this ongoing service: General Fund – Community Development – Special Enforcement – Lot Clearing and Maintenance; 0101-240-2400-SENF-6382 and Integrated Waste Management Fund – Public Works – Solid Waste – Contractual Services; 0207-260-3510-GARB-6319.

**A RESOLUTION**

Item #A.

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNUAL CONTRACT WITH EXPRESS PRESSURE WASHING, LLC (MCDONOUGH, GA), AS THE PRIMARY CONTRACTOR, AND BOTH RLC FARMS, LLC (WEST POINT, GA) AND ELITE TREE SERVICE, INC. (COLUMBUS, GA), AS THE SECONDARY CONTRACTORS, TO PROVIDE LOT CLEARING AND SOLID WASTE REMOVAL, ON AN “AS NEEDED” BASIS.**

**WHEREAS**, an RFP was administered (RFP No. 22-0023) and eight proposals were received; and,

**WHEREAS**, the proposals submitted by Express Pressure Washing, LLC (Primary Contractor) and both RLC Farms, LLC and Elite Tree Service, Inc. (Secondary Contractors) met all proposal requirements and were evaluated most responsive respectively to the RFP; and,

**WHEREAS**, the contract term shall be for two (2) years with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor(s); and,

**WHEREAS**, if the services of the contract are needed and the work to clear the lot is valued at less than \$5,000, the Primary Contractor will be contacted first. If the Primary Contractor is not available, then the City will contact the Secondary Contractors to submit bids for the needed services. If the work to clear the lot is valued at greater than \$5,000, all awarded contractors will be given an opportunity to submit a bid to clear the lot. The City will determine the value of a property based on the amount of waste.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to execute an annual contract with Express Pressure Washing, LLC (McDonough, GA), as the Primary Contractor, and both RLC Farms, LLC (West Point, GA) and Elite Tree Service, Inc. (Columbus, GA) as the Secondary Contractors, to provide lot clearing and solid waste removal services on an “as needed” basis. Funds are budgeted each fiscal year for this ongoing service: General Fund – Community Development – Special Enforcement – Lot Clearing and Maintenance; 0101-240-2400-SENF-6382 and Integrated Waste Management Fund – Public Works – Solid Waste – Contractual Services; 0207-260-3510-GARB-6319.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2022 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

|                          |        |
|--------------------------|--------|
| Councilor Allen voting   | _____. |
| Councilor Barnes voting  | _____. |
| Councilor Crabb voting   | _____. |
| Councilor Davis voting   | _____. |
| Councilor Garrett voting | _____. |
| Councilor House voting   | _____. |
| Councilor Huff voting    | _____. |
| Councilor Thomas voting  | _____. |
| Councilor Tucker voting  | _____. |
| Councilor Woodson voting | _____. |

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Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

B. Roofing Services at Metra Lower Maintenance Shop – RFB No. 22-0041

**Columbus Consolidated Government  
Council Meeting Agenda Item**

|                            |  |
|----------------------------|--|
| <b>TO:</b>                 | Mayor and Councilors   |
| <b>AGENDA<br/>SUBJECT:</b> | Roofing Services at Metra Lower Maintenance Shop – RFB No. 22-0041 |
| <b>INITIATED BY:</b>       | Finance Department   |

It is requested that Council authorize the execution of a contract with Dusty Greer Roofing, Inc. (Winder, GA) in the amount of \$319,700.00 for roofing services at the lower maintenance shop at Metra Transit System. The unit prices for any unforeseen work will be \$3.00 per board foot to replace deteriorated wood blocking and nailers, \$200 each for new retrofit drains at existing drains, and \$11.00 per square foot to replace cementitious wood fiber deck.

Dusty Greer Roofing, Inc. will provide all labor, equipment, and materials to remove the existing roof and replace it with a thermoplastic polyolefin (TPO) roof.

Bid specifications were posted on the web pages of the Purchasing Division, Georgia Procurement Registry and DemandStar on May 26, 2022. A mandatory site visit was held on June 8, 2022. Due to inclement weather, a secondary site visit was held on June 27, 2022. Between both site visits, a total of seven contractors were in attendance. Four bids were received on July 6, 2022. This bid has been advertised, opened and reviewed. The bidders were:

| Description  | Dusty Greer<br>Roofing, Inc.<br>(Winder, GA) | RYCARS<br>Construction, LLC<br>(Atlanta, GA) | GMC Blue<br>Service, Inc.<br>(Norcross, GA) | Columbus<br>Roofing, Inc.<br>(Columbus, GA) |
|--|--|--|---|---|
| Base Bid   | <b>284,700.00</b>                            | 311,685.00                                   | 356,863.00                                  | 388,523.00                                  |
| Install KEE roof system in lieu of<br>TPO roof system          | 137,080.00                                   | No Bid                                       | 31,000.00                                   | 68,543.00                                   |
| Replace entire metal wall panel<br>system in lieu of extending | <b>35,000.00</b>                             | 41,370.00                                    | 54,000.00                                   | 32,750.00                                   |
| <b>Total</b>   | <b>\$ 319,700.00</b>                         | \$ 353,055.00                                | \$ 410,863.00                               | \$ 421,273.00                               |
| Replace wood blocking and nailers                              | 3.00   | 5.00   | 4.25  | 8.00  |
| New retrofit drains  | 200.00                                       | 1,000.00                                     | 550.00                                      | 1,800.00                                    |
| Replace cementitious wood fiber<br>deck                        | 11.00  | 20.00  | 14.00                                       | 23.00                                       |

Funds are budgeted in the FY23 Budget: Transportation Fund – Transportation – T-SPLOST  
Capital – Metra T-SPLOST – Capital Expenditures Over \$5,000; 0751-610-2500-MTSP-7761.



**A RESOLUTION**

Item #B.

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH DUSTY GREER ROOFING, INC. (WINDER, GA) IN THE AMOUNT OF \$319,700.00 FOR ROOFING SERVICES AT THE LOWER MAINTENANCE SHOP AT METRA TRANSIT SYSTEM. THE UNIT PRICES FOR ANY UNFORSEEN WORK WILL BE \$3.00 PER BOARD FOOT TO REPLACE DETERIORATED WOOD BLOCKING AND NAILERS, \$200.00 EACH FOR NEW RETROFIT DRAINS AT EXISTING DRAINS, AND \$11.00 PER SQUARE FOOT TO REPLACE CEMENTITIOUS WOOD FIBER DECK.**

**WHEREAS**, Dusty Greer Roofing, Inc. will provide all labor, equipment, and materials to remove the existing roof and replace it with a thermoplastic polyolefin (TPO) roof.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to execute a contract with Dusty Greer Roofing, Inc. (Winder, GA) in the amount of \$319,700.00 for roofing services at the lower maintenance shop at Metra Transit System. The unit prices for any unforeseen work will be \$3.00 per board foot to replace deteriorated wood blocking and nailers, \$200 each for new retrofit drains at existing drains, and \$11.00 per square foot to replace cementitious wood fiber deck. Funds are budgeted in the FY23 Budget: Transportation Fund – Transportation – T-SPLOST Capital – Metra T-SPLOST – Capital Expenditures Over \$5,000; 0751-610-2500-MTSP-7761.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2022 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

|                          |        |
|--------------------------|--------|
| Councilor Allen voting   | _____. |
| Councilor Barnes voting  | _____. |
| Councilor Crabb voting   | _____. |
| Councilor Davis voting   | _____. |
| Councilor Garrett voting | _____. |
| Councilor House voting   | _____. |
| Councilor Huff voting    | _____. |
| Councilor Thomas voting  | _____. |
| Councilor Tucker voting  | _____. |
| Councilor Woodson voting | _____. |

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

C. Vending Machine Services (Annual Contract) – RFP No. 22-0007

**Columbus Consolidated Government  
Council Meeting Agenda Item**

Item #C.

|                            |  |
|----------------------------|--|
| <b>TO:</b>                 | Mayor and Councilors   |
| <b>AGENDA<br/>SUBJECT:</b> | Vending Machine Services (Annual Contract) – RFP No. 22-0007 |
| <b>INITIATED BY:</b>       | Finance Department   |

It is requested that Council authorize the execution of a contract with Five Star Food Service (Chattanooga, TN) to provide snack and drink vending machine services for various City Locations.

Five Star Food Service will provide all labor and equipment to provide the following services, but not limited to:

- A. Servicing of vending machines
- B. Maintain and/or replace inoperable machines
- C. Examine stock and remove outdated/expired product
- D. Provide a phone number for customers to call when refunds are required

The initial term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. The contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

**Annual Contract History:**

The previous five-year contract was awarded on November 8, 2016 (Resolution No. 399-16) to Five Star Food Services, Inc. (Chattanooga, TN).

**RFP Advertisement and Receipt of Proposals:**

RFP specifications were posted on the web page of the Purchasing Division, the Georgia Procurement Registry and DemandStar on October 28, 2021. This RFP has been advertised, opened, and evaluated. Three proposals were received on December 10, 2021, from the following firms:

**Coca-Cola Bottling Company United (Columbus, GA)**  
**Five Star Food Service (Chattanooga, TN)**  
**Refreshing USA (Everett, WA)**

The following events took place after receipt of the proposal:

| <b>RFP MEETINGS/EVENTS</b> |             |   |
|----------------------------|-------------|---|
| <b>Description</b>         | <b>Date</b> | <b>Agenda/Action</b>  |
| Pre-Evaluation Meeting     | 01/12/22    | The Purchasing Manager advised evaluation committee members of the RFP rules and regulations. Project Manager provided overview and expectations of the contracted vendor(s).<br><br>Proposals were disbursed to each committee member for review via a folder on OneDrive. |

|  |          |   |          |
|--|----------|---|----------|
| 1 <sup>st</sup> Evaluation Meeting         | 01/26/22 | <p>The committee discussed each proposal. During discussion appeared there was no need for the soft drink vending component of the RFP, due to existing soft drink vending machines at various locations with separate contracts; including the contract awarded to Coca-Cola to provide Exclusive Pouring Rights and Soft Drink Vending Machines for Various Parks and Recreation Facilities, per RFP No. 13-0022.</p> <p>Consequently, the Committee requested an inventory of the soft drink vending machines.</p>   | Item #C. |
| Inventory Results and Notification Letters | 03/01/22 | <p>As a result of the inventory, the Committee determined the existing soft drink vending machine agreements needed to stay in place. Therefore, the Committee agreed to remove the soft drink vending machine requirement from this RFP.</p> <p>Notification letters were sent to each vendor informing them of the removal of the soft drink vending machine requirement.</p> <p>For this particular RFP, Coca-Cola submitted a proposal for soft drink machine vending only; no snack machine vending was included. Therefore, the Committee deemed that Coca-Cola's proposal would be removed from further consideration. A separate notification letter was sent to Coca-Cola informing of the Committee's decision.</p> |          |
| 2 <sup>nd</sup> Evaluation Meeting         | 03/14/22 | The Committee met to discuss the proposals from Five Star and Refreshing USA. Clarifications were requested.  |          |
| Clarification Request                      | 04/01/22 | Request for clarification was forwarded to the vendors.   |          |
| Clarification Received                     | 04/04/22 | <p>The vendors submitted the requested clarification information, which was forwarded to the Committee.</p> <p>The Committee indicated they were ready to begin evaluations.</p>  |          |
| Evaluation Forms Sent                      | 04/06/22 | Evaluation forms were forwarded to voting committee members.  |          |
| Evaluation Forms Received                  | 04/26/22 | The last set of evaluation forms were returned to the Purchasing Division.  |          |
| Evaluation Results                         | 07/06/22 | The evaluation results were forwarded to the Committee and the Committee indicated they were ready to vote.   |          |
| Final Ballot                               | 07/11/22 | Ballots were forwarded to the Committee for their final vote.   |          |
| Ballots Received                           | 07/19/22 | The final ballots were received and resulted in award recommendation to Five Star Food Service, Inc.  |          |

### **Evaluation Committee:**

The proposals were reviewed by voting members of the Evaluation Committee, which consisted of one representative from Public Works, one representative from METRA and one representative from Parks and Recreation.

One representative from Parks and Recreation and one representative from METRA served as alternate voters.

One representative from the Chief Administrator's Office and one additional representative from Parks and Recreation served as non-voting advisors.

**Award Recommendation:**

By a vote of 2-to-1, the voting committee members recommended award to Five Star Food Service, Inc. (Chattanooga, TN).

**Vendor Qualifications/Experience:**

- Over the past 25 years, Five Star Food Service has grown into one of the largest full-line vending, micro market, office coffee and café service providers in the Southeastern U.S.
- The vendor is supported by more than 35 service centers based in the Southeastern US and employs over 1,500 team members.
- Five Star Food Service maintains 5,000 vending machines throughout their service footprint.

**Client Work History**

- *TSYS (Columbus, GA): Contract initiated March, 2018*
- *Aludyne Columbus Foundry (Columbus, GA): Contract initiated August, 2018*
- *Eastman Kodak Company (Columbus, GA): Contract initiated July, 2019*

The City's Procurement Ordinance, Article 3-110 (Competitive Sealed Proposals (Negotiations), governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results and cost information has been submitted to the City Manager in a separate memo for informational purposes.

Revenue from the vending machine(s) will be deposited in the following Revenue Account: General Fund – Government Wide Revenue – Facilities Rental; 0101 – 0999 – 1999 – REVN – 4665.

**A RESOLUTION**

Item #C.

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH FIVE STAR FOOD SERVICES, INC. (CHATTANOOGA, TN), TO PROVIDE VENDING MACHINE SERVICES FOR VARIOUS CITY LOCATIONS.**

**WHEREAS**, an RFP was administered (RFP No. 22-0007) and three (3) proposals were received; and,

**WHEREAS**, the proposal submitted by Five Star Food Service, Inc., met all proposal requirements; and,

**WHEREAS**, the term of this contract shall be for two (2) years, with the option to renew for three (3) consecutive twelve-month periods. Contract renewal will be based upon the vendor's service during the previous contract term and will be contingent upon the mutual agreement of the City and the Contractor.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to enter into a contract with Five Star Food Service, Inc. (Chattanooga, TN), to provide vending machine services for various City locations. Revenue from the vending machine(s) will be deposited in the following Revenue Account: General Fund – Government Wide Revenue – Facilities Rental; 0101 – 0999 – 1999 – REVN – 4665.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2022 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

|                          |        |
|--------------------------|--------|
| Councilor Allen voting   | _____. |
| Councilor Barnes voting  | _____. |
| Councilor Crabb voting   | _____. |
| Councilor Davis voting   | _____. |
| Councilor Garrett voting | _____. |
| Councilor House voting   | _____. |
| Councilor Huff voting    | _____. |
| Councilor Thomas voting  | _____. |
| Councilor Tucker voting  | _____. |
| Councilor Woodson voting | _____. |

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

D. Real Estate Appraisal Services (Annual Contract) – RFP No. 22-0017

**Columbus Consolidated Government  
Council Meeting Agenda Item**

|                            |  |
|----------------------------|--|
| <b>TO:</b>                 | Mayor and Councilors   |
| <b>AGENDA<br/>SUBJECT:</b> | Real Estate Appraisal Services (Annual Contract) – RFP No. 22-0017 |
| <b>INITIATED BY:</b>       | Finance Department   |

It is requested that Council approve the annual contract for Real Estate Appraisal Services with Norris Appraisal Group, LLC (Cataula, GA), Primary Contractor, and Carter-Hazel & Associates, Inc. (Ellenwood, GA), Secondary Contractor, for Option 1: Community Reinvestment; as well as, Norris Appraisal Group, LLC (Cataula, GA), Primary Contractor, and CBRE, Inc. – Valuation & Advisory Services (Atlanta, GA), Secondary Contractor, for Option 2: Right-of-Way. The firms will provide all labor, supervision, and materials required to perform real estate appraisal services, on an “as needed basis”, for various projects involving land acquisition and disposition.

Option 1: Community Reinvestment – Norris Appraisal Group, LLC and Carter-Hazel & Associates, Inc. will perform real estate appraisal services for the Department of Community Reinvestment in accordance with standards contained in the Department of Housing and Urban Development Handbook 1378 5-3; 49 CAR 24.103 and Appendix 20.

Option 2: Right-of-Way – Norris Appraisal Group, LLC and CBRE, Inc. – Valuation & Advisory Services will perform appraisal services for Right of Way projects that are State/Federal projects approved by the Georgia Department of Transportation (GDOT) and appraisers must be classified as Level I, II, III or IV. As required by GDOT, all Appraisers are on the approved list of Pre-qualified for Right of Way related services.

The initial term of the contract will be for one year with the option to renew for four (4) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor(s).

**Annual Contract History:**

The current five-year contract with Norris Appraisal Group, LLC and Appraisal Enterprises, Inc., was awarded on October 13, 2015 (Resolution No. 294-15), to perform real estate appraisal services for various projects involving land acquisition and disposition on an “as needed basis”.

**RFP Advertisement and Receipt of Proposals:**

RFP specifications were posted on DemandStar and the web pages of the Purchasing Division and the Georgia Procurement Registry on November 18, 2021. This RFP has been advertised, opened, and evaluated. Proposals were received on February 11, 2022 from the following three (3) vendors:



**Norris Appraisal Group, LLC (Cataula, GA)**  
**Carter-Hazel & Associates, Inc. (Ellenwood, GA)**  
**CBRE, Inc. – Valuation & Advisory Services (Atlanta, GA)**

The following events took place after receipt of proposals:

| <b>RFP MEETINGS/EVENTS</b>         |                  |   |
|------------------------------------|------------------|---|
| <b>Description</b>                 | <b>Date Held</b> | <b>Agenda/Action</b>  |
| Pre-Evaluation Meeting             | 03/23/2022       | The Purchasing Manager advised evaluation committee members of the RFP rules and regulations. Project Managers provided overview and expectations of the contracted vendor(s).<br><br>Proposals were disbursed to each committee member for review.   |
| 1 <sup>st</sup> Evaluation Meeting | 04/06/2022       | Committee discussed each of the three (3) proposals received. Clarification was needed as well as a request for a specification change and a Best and Final Offer from all vendors.   |
| Clarification Request              | 04/11/22         | Request for clarification was forwarded to the vendors.   |
| Clarification Received             | 06/01/22         | The vendors submitted the requested clarification information, which was forwarded to the Committee.<br><br>The Committee indicated they were ready to begin evaluations.   |
| Evaluation Forms Sent              | 06/02/22         | Evaluation forms were forwarded to voting committee members.  |
| Evaluation Forms Received          | 06/15/22         | The last set of evaluation forms were returned to the Purchasing Division.  |
| Evaluation Results                 | 07/07/22         | The evaluation results were forwarded to the Committee. The Committee was asked to confirm if they wished to meet and discuss the evaluations or if they were ready to vote. The Committee indicated they wished to meet and discuss the evaluations.   |
| 2 <sup>nd</sup> Evaluation Meeting | 07/12/22         | The Committee discussed the evaluation results and indicated they were ready to vote.   |
| Final Ballot                       | 07/12/22         | Ballots were forwarded to the Voters for a final vote.  |
| Ballots Results                    | 07/13/22         | The final ballots were received and resulted in an award recommendation to Norris Appraisal Group, LLC (Primary Contractor) and Carter-Hazel & Associates, Inc. (Secondary Contractor) for Option 1; and Norris Appraisal Group, Inc. (Primary Contractor) and CBRE, Inc. – Valuation & Advisory Services (Secondary Contractor for Option 2. |

**Evaluation Committee:**

Proposals were reviewed by the Evaluation Committee members, which consisted of one representative from Community Reinvestment, and two representatives from Planning, who served as the three voting members.

One representative from Community Reinvestment and one representative from Engineering served as alternate voters.

One representative from Community Reinvestment and one representative from Planning served as non-voting advisory members.

**Award Recommendation:**

There are two options to the contract and each option is to be awarded to a Primary and a Secondary Contractor. Based on the final evaluation results, the Committee unanimously recommends award for Option 1 to Norris Appraisal Group, LLC as the Primary Contractor, and Carter-Hazel & Associates, Inc. as the Secondary Contractor; and unanimously recommends award for Option 2 to Norris Appraisal Group, LLC as the Primary Contractor, and CBRE, Inc. – Valuation & Advisory Services as the Secondary Contractor.

**Option 1: Community Reinvestment:****Norris Appraisal Group, LLC. (Primary Contractor)****Qualifications/Experience:**

- The vendor has performed appraisals for the Columbus Consolidated Government and for the Georgia Department of Transportation since approximately 1993.
- Vendor has performed appraisals for different kinds of organizations and many different types of appraisals from residential, commercial, and vacant properties.
- The vendor has experience as an expert witness.
- Rick Norris is the Owner of Norris Appraisal Group, LLC, May, 2009 to present. Harris County Board of Tax Assessors, Chairman, 2004, 2006 and 2008 to 2015.
- Limited Partner – Cliatt & Norris Appraisals, LLP January, 2000 to May, 2009. Qualified as Level IV appraiser with the Georgia Department of Transportation, which is now known as a Level III (GDOT Reclassification).
- Independent Fee Appraiser – Cliatt Appraisal Company, May, 1993 through December, 1999. Appraisals completed include commercial and manufacturing properties, rural acreage, farmland and residential properties. Qualified as a Level III appraiser with the Georgia Department of Transportation.
- Commercial Appraiser – Columbus Consolidated Government, October, 1987 through May, 1993. Conducted field work and valuation analysis for commercial real property. Defended valuations before the Muscogee County Board of Tax Assessors and Board of Equalizations. Member of the Georgia Association of Assessing Officials 1989-1993. Qualified as a Level II Appraiser with the Georgia Department of Revenue.
- Rick Norris is a Certified General Real Property Appraiser in both Georgia and Alabama.

**Client Work History:**

- Columbus Consolidated Government (Columbus, GA) – Provided appraisal services; 1993-Present. Contract Amount: Variable.
- City of LaGrange (LaGrange, GA) – Provided appraisal and appraisal review services; July 19, 2021-Present. Contract Amount: Variable.
- Georgia Power (Southern Company) (Atlanta, GA) – Provided appraisal services; January 1, 2021-Present. Contract Amount: Variable.
- CHB Acquisition Services, LLC (Warrenton, GA) – Provided appraisal services. Contract Amount: Variable.

**Carter-Hazel & Associates, Inc. (Secondary Contractor)****Qualifications/Experience:**

- The vendor provides professional real estate services including real estate acquisitions, valuations, leasing, disposals, and sales.
- The vendor maintains staff appraisers who have been accepted as expert witness appraisers in Georgia Superior Courts and Florida Superior Courts.
- Performs appraisals of single-family, multi-family, hospitality, office, industrial, and special purpose properties.
- Performs rent comparability studies of residential and commercial properties.
- Specialized experience appraising residential and commercial properties under federal programs such as Community Development Block Grants, Neighborhood Stabilization Programs, and Low Income Housing Tax Credits.
- Provided eminent domain appraisal and court affidavit for the City of Chamblee, GA.
- Provided eminent domain appraisal and court affidavit for the City of Stone Mountain, GA.
- Provided eminent domain appraisal and expert witness testimony for the City of Albany, GA.
- Member of the Cherokee County Board of Equalization (Cherokee County, GA); appointed by the Grand Jury for a 3-year term to hear property tax appeal cases involving commercial, residential, and personal property.
- Conducted hearings on behalf of DeKalb County (DeKalb County, GA) involving commercial property tax appeal cases.
- Provided Neighborhood Stabilization Program (NSP) appraisals for the City of Albany, GA.

**Client Work History:**

- City of Chamblee, GA (Chamblee, GA) – Provided real estate appraisal services and expert witness testimony; January 2021-March 2021. Contract Amount: \$7,500.00.
- City of Stone Mountain (Stone Mountain, GA) – Provided real estate appraisal services and expert witness testimony; April 2018-August 2018. Contract Amount: \$6,800.00.
- US Real Estate Services (Lake Forest, CA) – Provided HUD/FHA real estate appraisal services; January 2019-Present. Contract Amount: \$500.00 per appraisal.
- Pemco Limited (Atlanta, GA) – Provided HUD/FHA real estate appraisal services; November 2021-November 2022. Contract Amount: \$45,000.00.

**Option 2: Right of Way:****Norris Appraisal Group, LLC. (Primary Contractor)****Qualifications/Experience:**

Same as above.

**Client Work History:**

Same as above.

**CBRE, Inc. – Valuation & Advisory Services (Secondary Contractor)****Qualifications/Experience:**

- Firm was established in 1906, based in Dallas, TX, and operates more than 450 offices worldwide.
- Firm has approximately 30+ appraisers who are state certified.
- Firm has completed approximately 6,700 valuation and advisory assignments in the past 36 months in the state of Georgia.
- Firm has completed numerous eminent domain and governmental related valuation assignments in Georgia.
- Firm's clients include numerous public entity clients (state, county, and local municipalities).

**Client Work History:**

- Georgia Department of Transportation/HDR (Atlanta, GA) – Provided data book, various appraisal types; 2020-2021. Contract Amount: \$65,000.00 – Appraisal Fees.
- City of Palmetto/Gresham Smith (Atlanta, GA) – Provided various appraisal types; 2021-2022. Contract Amount: No set amount.
- TIA-Transportation Investment Act (GDOT) (Warrenton, GA) – Provided various appraisal types; 2021-2022. Contract Amount: \$60,000.00+.

Clayton County Department of Transportation (McDonough, GA) – Provided data book and various appraisal types; 2017-2018. Contract Amount: North of \$150,000.00 – Appraisal Fees

The City's Procurement Ordinance Article 3-110, Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services, governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results have been submitted to the City Manager in a separate memo for informational purposes.

Funds will be budgeted each fiscal year for this on-going expense: General Fund – Community Reinvestment – Real Estate – Appraisals, 0101-245-2400-REAL-6373; and Other various projects funded through the Capital Improvement Project Financing.

**A RESOLUTION**

Item #D.

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE EXECUTION OF ANNUAL CONTRACTS FOR REAL ESTATE APPRAISAL SERVICES, ON AN “AS NEEDED BASIS”, WITH NORRIS APPRAISAL GROUP, LLC (CATAULA, GA), PRIMARY CONTRACTOR, AND CARTER-HAZEL & ASSOCIATES, INC. (ELLENWOOD, GA), SECONDARY CONTRACTOR, FOR OPTION 1: COMMUNITY REINVESTMENT; AS WELL AS NORRIS APPRAISAL GROUP, LLC (CATAULA, GA), PRIMARY CONTRACTOR, AND CBRE, INC. – VALUATION & ADVISORY SERVICES (ATLANTA, GA), SECONDARY CONTRACTOR, FOR OPTION 2: RIGHT-OF-WAY.**

**WHEREAS**, an RFP was administered (RFP No. 22-0017) and three proposals were received; and,

**WHEREAS**, the proposal submitted by Norris Appraisal Group, LLC, as well as Carter-Hazel & Associates, Inc. met all proposal requirements and were evaluated most responsive to the RFP for Option 1: Community Reinvestment; and,

**WHEREAS**, the proposals submitted by Norris Appraisal Group, LLC, as well as CBRE, Inc. – Valuation & Advisory Services met all proposal requirements and were evaluated most responsive to the RFP for Option 2: Right-of-Way; and,

**WHEREAS**, the initial term of the contract shall be for one year, with the option to renew for four (4) additional twelve-month periods. The contract renewal will be contingent upon the mutual agreement of the City and the Contractors.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to execute annual contracts for real estate appraisal services, on an “as needed basis”, with Norris Appraisal Group, LLC (Columbus, GA) as Primary Contractor, and with Carter-Hazel & Associates, Inc. (Ellenwood, GA) as Secondary Contractor for Option 1: Community Reinvestment; and with Norris Appraisal Group, LLC (Columbus, GA) as Primary Contractor, and with CBRE, Inc. – Valuation & Advisory Services (Atlanta, GA) as Secondary Contractor for Option 2: Right-of-Way. Funds will be budgeted each fiscal year for this on-going expense: General Fund – Community Reinvestment – Real Estate – Appraisals, 0101-245-2400-REAL-6373; and Other various projects funded through the Capital Improvement Project Financing.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2022 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

|                          |        |
|--------------------------|--------|
| Councilor Allen voting   | _____. |
| Councilor Barnes voting  | _____. |
| Councilor Crabb voting   | _____. |
| Councilor Davis voting   | _____. |
| Councilor Garrett voting | _____. |
| Councilor House voting   | _____. |
| Councilor Huff voting    | _____. |
| Councilor Thomas voting  | _____. |
| Councilor Tucker voting  | _____. |

Councilor Woodson voting

\_\_\_\_\_.

*Item #D.*

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

E. Taser and Accessories Master Services and Purchasing Agreement for Muscogee County Prison

**Columbus Consolidated Government  
Council Meeting Agenda Item**

|                            |  |
|----------------------------|--|
| <b>TO:</b>                 | Mayor and Councilors   |
| <b>AGENDA<br/>SUBJECT:</b> | Taser and Accessories Master Services and Purchasing Agreement for<br>Muscogee County Prison |
| <b>INITIATED BY:</b>       | Finance Department   |

It is requested that Council approve the Master Services and Purchasing Agreement for Tasers and Accessories from Axon Enterprises Inc., (Scottsdale, AZ), in the total amount of \$72,000.00. The agreement will cover 60 (sixty) months from December 1, 2022 – November 30, 2027, with annual payments of \$14,400.00.

The tasers and accessories will be issued to the CERT Team and Hostage Negotiators at the Muscogee County Prison. The equipment is needed because prison staff members are currently conducting duties without the appropriate equipment when unrest arises at the prison. The Master Services and Purchasing Agreement ensures that prison staff will have updated equipment throughout the 5-year term.

Axon Enterprise, Inc. develops technology and weapons products for military, law enforcement and civilians. The Tasers and Accessories are developed and manufactured by Axon. Additionally, Axon Tasers are utilized by the Columbus Consolidated Government Police Department and the Muscogee County Sheriff's Office. Consequently, the vendor is considered the only known source per the City's Procurement Ordinance; Article 3-114.

Funds are budgeted in the FY23 Budget for the first-year payment as follows: Funds will be budgeted each fiscal year for this on-going expense: General Fund – MCP – Warden – Operating Materials, 0101-420-1000-MCCI-6728.

Funding will be budgeted in subsequent fiscal years to cover the payment for the remaining years of the agreement.



A RESOLUTION

Item #E.

NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE MASTER SERVICES AND PURCHASING AGREEMENT FOR TASERS AND ACCESSORIES FROM AXON ENTERPRISES INC., (SCOTTSDALE, AZ), IN THE TOTAL AMOUNT OF \$72,000.00. THE AGREEMENT WILL COVER 60 (SIXTY) MONTHS FROM DECEMBER 1, 2022 – NOVEMBER 30, 2027, WITH ANNUAL PAYMENTS OF \$14,400.00.**

**WHEREAS**, the tasers and accessories will be issued to the CERT Team and Hostage Negotiators at the Muscogee County Prison. The equipment is needed because Team members are currently conducting duties without the appropriate equipment when unrest arises at the prison. The Master Services and Purchasing Agreement ensures that prison staff will have updated equipment throughout the 5-year term; and,

**WHEREAS**, Axon Enterprise, Inc. develops technology and weapons products for military, law enforcement and civilians. The Tasers and Accessories are developed and manufactured by Axon. Additionally, Axon Tasers are utilized by the Columbus Consolidated Government Police Department and the Muscogee County Sheriff's Office. Consequently, the vendor is considered the only known source per the City's Procurement Ordinance; Article 3-114.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to execute the Master Services and Purchasing Agreement for Tasers and Accessories from Axon Enterprises Inc., (Scottsdale, AZ), in the total amount of \$72,000.00. The agreement will cover 60 (sixty) months from December 1, 2022 – November 30, 2027, with annual payments of \$14,400.00. Funds are budgeted in the FY23 Budget for the first-year payment as follows: Funds will be budgeted each fiscal year for this on-going expense: General Fund – MCP – Warden – Operating Materials, 0101-420-1000-MCCI-6728.

Funding will be budgeted in subsequent fiscal years to cover the payment for the remaining years of the agreement.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2022 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

|                          |        |
|--------------------------|--------|
| Councilor Allen voting   | _____. |
| Councilor Barnes voting  | _____. |
| Councilor Crabb voting   | _____. |
| Councilor Davis voting   | _____. |
| Councilor Garrett voting | _____. |
| Councilor House voting   | _____. |
| Councilor Huff voting    | _____. |
| Councilor Thomas voting  | _____. |
| Councilor Tucker voting  | _____. |
| Councilor Woodson voting | _____. |

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
"Skip" Henderson III, Mayor  
- Page 105 -  
Page 2 of 2

**File Attachments for Item:**

F. Amendment 3 for Construction Manager as General Contractor Services for Columbus Government Center Complex – RFQ No. 20-0002

**Columbus Consolidated Government  
Council Meeting Agenda Item**

Item #F.

|                            |  |
|----------------------------|--|
| <b>TO:</b>                 | Mayor and Councilors   |
| <b>AGENDA<br/>SUBJECT:</b> | Amendment 3 for Construction Manager as General Contractor Services for Columbus Government Center Complex – RFQ No. 20-0002 |
| <b>INITIATED BY:</b>       | Finance Department   |

It is requested that Council authorize the execution of an Amendment 3 with Gilbane Building Company (Atlanta, GA), in association with Freeman & Associates, Inc., in the amount of \$19,288,390.00. Combined with Amendment 2, the total Guaranteed Maximum Price for the renovations of the former Synovus Bank office complex is \$23,500,000.00. Additionally, authorization is requested to execute any additional Amendments not to exceed the remaining funding available in the Bond Issue.

The contract amendment is required to complete renovations to the existing facility to make the facility ready for occupancy by the City in 2023. Renovation work includes roof replacements, HVAC equipment upgrades, lighting upgrades, fire suppression system upgrades, new security system, new low voltage and audio-visual systems, and interior renovations.

Per Resolution No. 030-20, dated February 11, 2020, Council authorized the execution of a contract with Gilbane Building Company (Atlanta, GA), in association with Freeman & Associates, Inc., for construction manager as general contractor services for the new Government Center Complex. Council further authorized the negotiation of costs for the remaining phases of the project.

| Document            | Description  | Amount               |
|---------------------|--|----------------------|
| Original Contract   | Construction manager as general contractor (CM/GC) for preconstruction services for the Government Center Complex, which included technical review, cost verification, cost evaluation, value engineering, schedule development, and schedule evaluation, in addition to management of the construction. | 325,000.00           |
| Amendment 1         | Construction manager as general contractor (CM/GC) for preconstruction services for the new courthouse   | 978,000.00           |
| Amendment 2         | Early equipment package for the former Synovus Bank main office building and parking structure located on Broadway, which will serve as the new Government Center.   | 4,211,609.63         |
| <b>Amendment 3</b>  | Guaranteed Maximum Price Amendment for the former Synovus Bank main office building and parking structure located on Broadway, which will serve as the new City Hall.  | <b>19,288,390.37</b> |
| New Contract Amount |  | \$24,803,000.00      |

Funding is available from 2022 CBA bonds for Amendment 3, and future Amendments, as follows: CBA Lease Revenue Bonds/2022A - 2022A CBA Bonds – General Construction – Synovus Building Renovations; 0565-803-2300-BASB-7661-85102-20220 and CBA Taxable Lease Revenue Bonds/2022B – 2022B CBA Bonds – General Construction – Synovus Building Renovations; 0566-804-2400-BASG-7661-85106-20220.

**A RESOLUTION****NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT 3 WITH GILBANE BUILDING COMPANY (ATLANTA, GA), IN ASSOCIATION WITH FREEMAN & ASSOCIATES, INC., IN THE AMOUNT OF \$19,288,390.37. THE TOTAL GUARANTEED MAXIMUM PRICE FOR RENOVATIONS TO THE NEW CITY HALL FACILITY WILL BE \$23,500,000.00. ADDITIONALLY, AUTHORIZATION IS REQUESTED TO EXECUTE ANY ADDITIONAL AMENDMENTS NOT TO EXCEED THE REMAINING FUNDING AVAILABLE IN THE BOND ISSUE.**

**WHEREAS**, contract amendment is required to complete renovations to the existing facility to make the facility ready for occupancy by the City in 2023. Renovation work includes roof replacements, HVAC equipment upgrades, lighting upgrades, fire suppression system upgrades, new security system, new low voltage and audio-visual systems, and interior renovations; and,

**WHEREAS**, per Resolution No. 030-20, dated February 11, 2020, Council authorized the execution of a contract with Gilbane Building Company (Atlanta, GA), in association with Freeman & Associates, Inc., for construction manager as general contractor services for the new Government Center Complex. Council further authorized the negotiation of costs for the remaining phases of the project.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to execute Amendment 3 with Gilbane Building Company (Atlanta, GA), in association with Freeman & Associates, Inc., in the amount of \$19,288,390.37. The total guaranteed maximum price for the renovations to the new City Hall Facility will be \$23,500,000.00. The City Manager is further authorized to execute any additional Amendments, not to exceed the remaining funding available in the Bond Issue. Funding is available from 2022 CBA bonds for Amendment 3, and future Amendments, as follows: CBA Lease Revenue Bonds/2022A - 2022A CBA Bonds – General Construction – Synovus Building Renovations; 0565-803-2300-BASB-7661-85102-20220 and CBA Taxable Lease Revenue Bonds/2022B – 2022B CBA Bonds – General Construction – Synovus Building Renovations; 0566-804-2400-BASG-7661-85106-20220.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2022 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

|                          |        |
|--------------------------|--------|
| Councilor Allen voting   | _____. |
| Councilor Barnes voting  | _____. |
| Councilor Crabb voting   | _____. |
| Councilor Davis voting   | _____. |
| Councilor Garrett voting | _____. |
| Councilor House voting   | _____. |
| Councilor Huff voting    | _____. |
| Councilor Thomas voting  | _____. |
| Councilor Tucker voting  | _____. |
| Councilor Woodson voting | _____. |

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Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor



**File Attachments for Item:**

A. Compensation Pay Plan Update - Mark Holcombe, Evergreen Solutions

# **Columbus Consolidated Government Compensation and Classification Study Presentation of Results**



**Presented by:  
Mark Holcombe**



**July 26<sup>th</sup>, 2022**

- Study Goals
- Project Phases
- Employee Meetings
- Current System Findings
- Market Results
- Recommendations
- Next Steps



# *Study Goals*

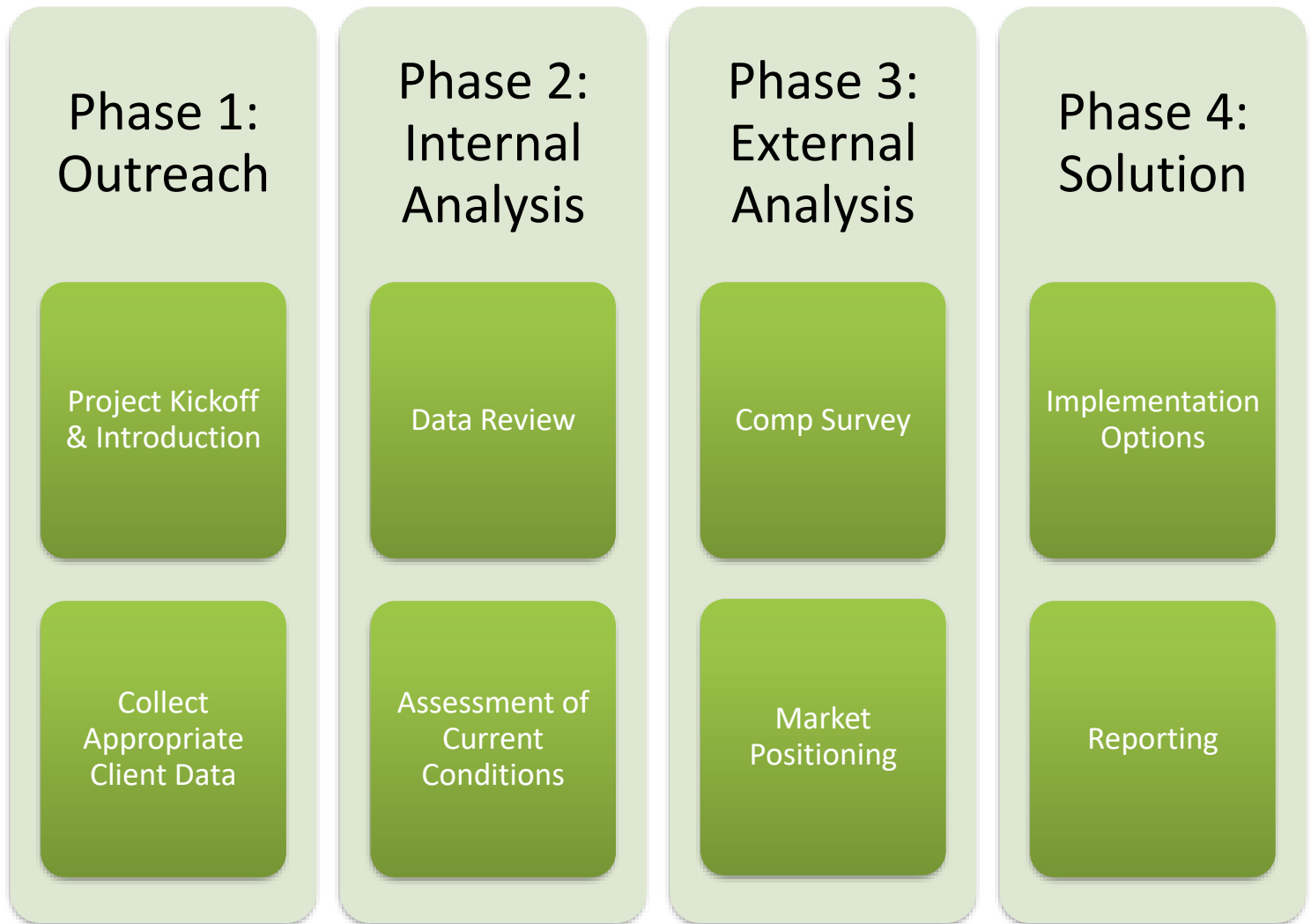
Item #A.

- Review current compensation system to ensure internal equity.
- Survey peer organizations to ensure external equity.
- Produce recommendations to provide the organization with a compensation system that is equitable, both internally and externally.



# *Project Phases*

Item #A.



# *Employee Meetings Comments - Positive*

Item #A.

- **Benefits** – The City’s employees expressed that the benefits package played a positive role in affecting morale. Specific benefits mentioned were the time off, health care, and work-life balance.
- **Culture** – Several employees described the quality of people they work with as the number one reason they’ve stayed with the organization. Some employees cited their relationship with their supervisor, and others mentioned the service-oriented mission of the City as a point of pride in their employment.
- **Schedule** – With a few exceptions, employees expressed their satisfaction with the hours worked leading to a greater work life balance, especially by having weekends off as well as designated paid time off.





# *Employee Meetings*

## *Comments - Concerns*

Item #A.

- **External Equity** – Employees expressed concerns with the external equity at the City. Many employees and managers referenced the starting pay and difficulty recruiting employees while others referenced the compression caused by not advancing pay steps each year.
- **Internal Equity** – There was lots of concern among employees about compression, specifically that employees weren't advancing steps and that was causing them to be paid the same amount as new hires when they have significantly more experience.
- **Workload** – Employees also mentioned that they felt the workload has increased over the year. Some employees referenced staffing levels, others said they were doing things not captured by their job descriptions, and others just thought they weren't being paid enough to compensate for the additional work.



# *Current System Findings*

Item #A.

- **Strength:**

- The City possesses a simple and easy to understand pay structure.
- The City's pay plan has a high degree of consistency between grades.

- **Weakness:**

- The City has not advanced employees through their pay ranges at a rate consistent with expected progression.
- More than 80 percent of employees are below midpoint of their pay grade. More than 50 percent of employees are in Quartile 1 of their pay grade.
- There is compression between employees and supervisors and between highly-tenured employees and new hires.

# Compression Analysis

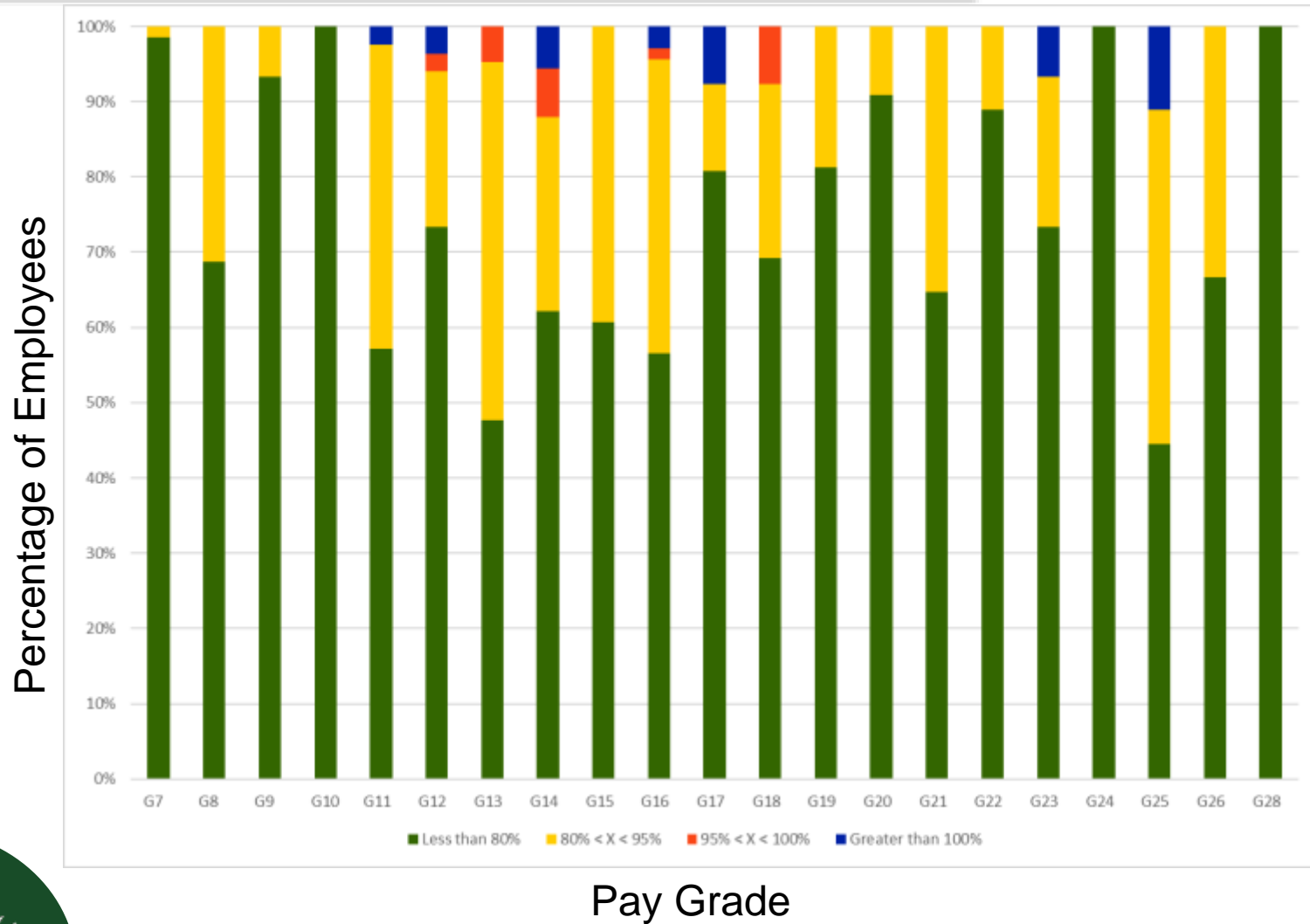
Item #A.

- Pay compression can be defined as the lack of variation in salaries between employees with significantly different levels of experience and/or responsibility.
  - *Range Compression* – employees in the same job, but with different levels of experience not possessing sufficient pay variation.
  - *Rank Compression* – employees in a supervisor-supervisee relationship not possessing sufficient pay variation.



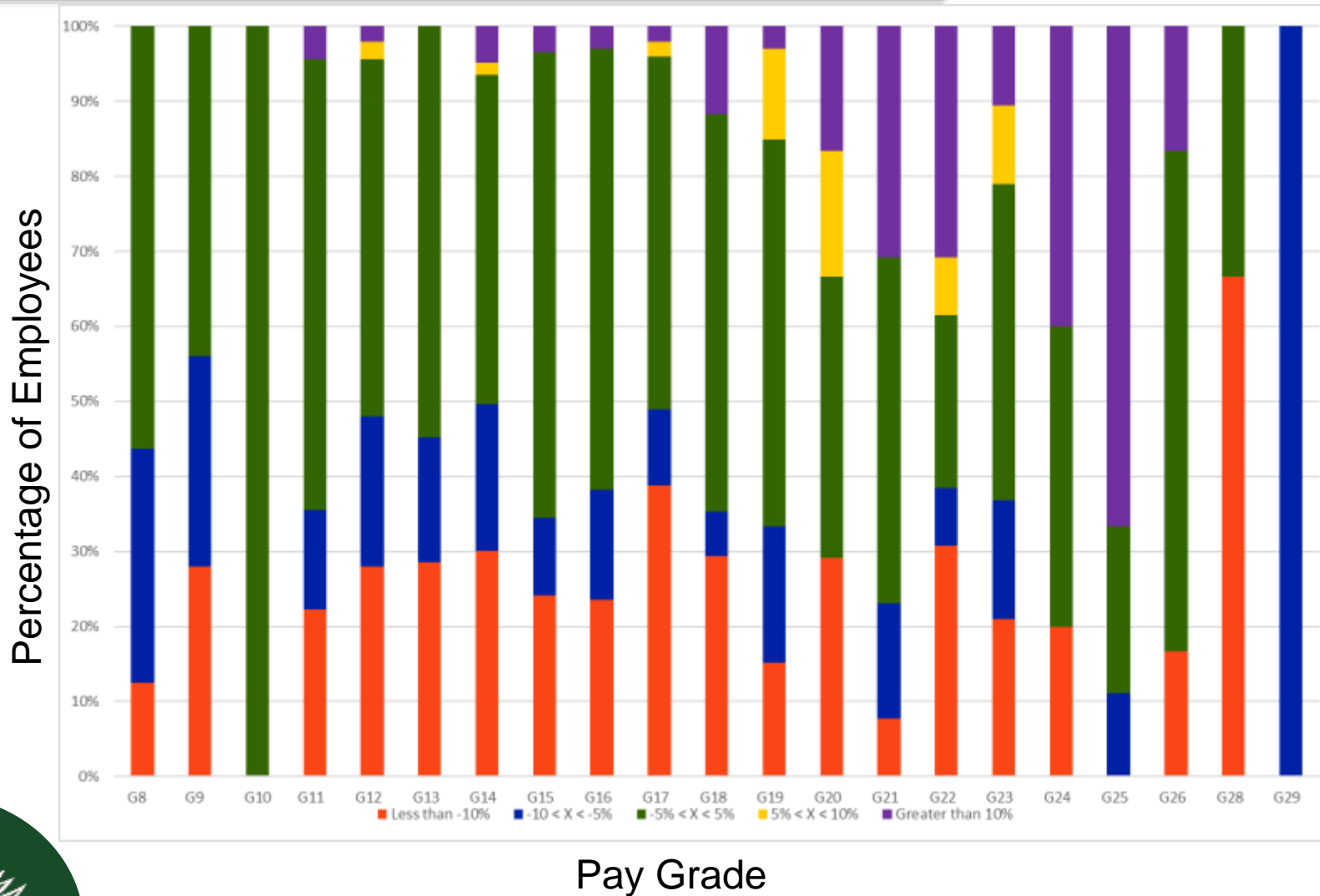
# Employee vs. Supervisor

Item #A.



# Expected Pay Analysis

Item #A.



# Market Targets

Item #A.

- Salary survey resulted in responses from nineteen peers.
- All responses are adjusted for cost of living differentials.
- More than 125 positions were benchmarked vs. the market, and the survey returned 7.0 matches per position.

| Target Organization                         | Population     | COLI         | Per Capita Income  |
|---|----------------|--------------|--------------------|
| <b>Columbus Consolidated Government, GA</b> | <b>206,922</b> | <b>93.77</b> | <b>\$26,097.00</b> |
| <b>Georgia Cities and Counties</b>          |                |              |                    |
| Albany, GA                                  | 69,647         | 89.41        | \$20,313.00        |
| Savannah, GA                                | 147,780        | 95.80        | \$25,664.00        |
| Cobb County, GA                             | 766,149        | 104.45       | \$40,031.00        |
| DeKalb County, GA                           | 764,382        | 103.00       | \$36,077.00        |
| Forsyth County, GA                          | 251,283        | 103.93       | \$43,832.00        |
| Fulton County, GA                           | 1,066,710      | 112.87       | \$47,163.00        |
| Gwinnett County, GA                         | 957,062        | 97.53        | \$30,636.00        |
| Hall County, GA                             | 203,136        | 95.69        | \$29,680.00        |
| Henry County, GA                            | 240,712        | 92.92        | \$29,889.00        |
| Athens-Clarke County, GA (Consolidated)     | 127,315        | 92.91        | \$23,726.00        |
| Augusta-Richmond County, GA (Consolidated)  | 202,081        | 90.54        | \$22,709.00        |
| Macon-Bibb County, GA (Consolidated)        | 157,346        | 92.64        | \$25,640.00        |
| <b>Alabama Cities and Counties</b>          |                |              |                    |
| Auburn, AL                                  | 76,143         | 93.06        | \$28,510.00        |
| Phenix City, AL                             | 38,816         | 91.45        | \$23,397.00        |
| <b>Other</b>                                |                |              |                    |
| Chattanooga, TN                             | 181,099        | 95.88        | \$30,592.00        |
| Fayetteville, NC                            | 208,564        | 93.58        | \$24,823.00        |
| Jacksonville, FL                            | 949,611        | 103.32       | \$30,064.00        |
| Knoxville, TN                               | 190,740        | 96.71        | \$26,340.00        |
| Muscogee County School District             | -              | 93.77        | -                  |
| <b>Private Sector Databases</b>             | -              | -            | -                  |

# Market Results

Item #A.

| Unadjusted Results<br>(no cost-of-living adjustment) |          |         | Adjusted Results<br>(cost-of-living adjusted) |          |         |
|--|----------|---------|---|----------|---------|
| Minimum  | Midpoint | Maximum | Minimum                                       | Midpoint | Maximum |
| -8.0%  | -7.3%    | -6.5%   | -4.6%   | -3.7%    | -2.9%   |

- A negative differential indicates the City is behind at that market position on average.
- The results show the importance of cost-of-living adjustments when comparing to the market. The City is close to ten percent behind market when comparing at the minimum without an adjustment, but only half as far behind when adjusting for cost of living.





# *Key Recommendations*

Item #A.

1. Adopt an adjusted pay plan with a reformatted step system. The newly recommended pay plan has consistent range spreads, consistent progression between grades, and 1.0% between steps.
2. Reassign pay grades to positions based on internal equity and the market results. Some positions will see larger adjustments than others due to the market response.
3. Place employees within their newly recommended pay grades. Select an implementation methodology that aligns with the compensation philosophy and financial means of the City.



1. Zone based approach moves employees based on their time in classification. Zone 1 is 0-3 years in classification, Zone 2 is 3-6 years, etc. Employees in each zone are all moved to the same place in their new pay grade (e.g., employees in Zone 1 are near the minimum, Zone 2 employees are progressed slightly further, etc.).  
**No salaries are reduced as a result of this study.**
2. Longevity based approach also moves employees based on time in classification. Employees receive a step for each year in rank, and then Public Safety employees receive an additional step at each longevity “milestone” (after years 3, 5, 7, 10, 15, 20, etc.).



# *Methodology Details Cont.*

Item #A.

- Public Safety positions are being moved to pay ranges “above and beyond” projected market placement based on the significant recruitment and retention concerns as well as significant projected market movement. Salaries are detailed further on the next slide.
- Classifications requiring a CDL will also be moved above and beyond market to a starting rate of \$21.00/hour based on an internal equity scale placing certain positions (e.g., Bus Driver, Fleet Tech II, Motor Equipment Operator III, etc.) at a rate starting at \$21.00/hour. Other positions with CDL’s will move similarly with some coming in slightly below and some coming in slightly higher.



# *Public Safety - Above and Beyond*

Item #A.

- Recommended starting pay grade placement of the Police Officer, Sheriff Deputy, and Firefighter classification at \$45,000.
- Public Safety would continue to receive the OLOST supplement. Police Officer starting pay with supplement would start at \$50,121 and the other classifications would start at \$48,121.
- Pay Reform is factored into the new pay structure, so all employees would keep their current Pay Reform. There is a new Longevity adjustment for Public Safety employees going forward.

| Recommended Classification | Recommended Grade | Recommended Minimum | Recommended Midpoint | Recommended Maximum |
|----------------------------|-------------------|---------------------|----------------------|---------------------|
| POLICE OFFICER             | PS1               | \$ 45,000.00        | \$ 57,359.65         | \$ 69,719.29        |
| DPTY SHERIFF               | PS1               | \$ 45,000.00        | \$ 57,359.65         | \$ 69,719.29        |
| FIREFIGHTER/ EMT           | F1                | \$ 45,000.00        | \$ 57,359.65         | \$ 69,719.29        |
| CORRECTIONAL OFFICER       | C1                | \$ 42,500.00        | \$ 54,173.00         | \$ 65,846.00        |

# Total Costs

Item #A.

| General Employees | Total Salary-Only Cost | Number of Employees Adjusted | Average Adjustment for Impacted Employees |
|-------------------|------------------------|------------------------------|---|
| Bring to Min      | \$ 3,696,051.63        | 903                          | \$ 4,093.08                               |
| Parity-Zone       | \$ 6,616,226.52        | 1175                         | \$ 5,630.83                               |

| Public Safety  | Total Salary-Only Cost | Number of Employees Adjusted | Average Adjustment for Impacted Employees |
|----------------|------------------------|------------------------------|---|
| Bring to Min   | \$ 3,904,228.14        | 786                          | \$ 4,967.21                               |
| Longevity-Zone | \$ 6,287,101.02        | 1028                         | \$ 6,115.86                               |



# *Thank you*

Item #A.

## **Mark Holcombe, Project Manager Evergreen Solutions, LLC**

2878 Remington Green Circle

Tallahassee, Florida 32308

850.383.0111 ph

850.383.1511 fax

[www.ConsultEvergreen.com](http://www.ConsultEvergreen.com)



Evergreen Solutions, LLC

**File Attachments for Item:**

B. Animal Care and Control Contract Update (Add-On) - Lisa Goodwin, Deputy City Manager





# ANIMAL CARE AND CONTROL CONTRACT UPDATE

July 26, 2022

# LAST UPDATE DECEMBER 2021

Item #B.

- Letter received from PAWS Board Chair – Dated December 10, 2021
- CEO that we have been working with is no longer with PAWS
- Search for new leadership is underway
- **Recommended** that we place the Contract on PAUSE until such time that we determined if, and when we want to move forward.



# CONTRACT TIMELINE

- **Now – August 8<sup>th</sup>:** Continue Contract Negotiations with PAWS
- **August 9<sup>th</sup>:** Provide an update to council on our negotiation efforts
- **August 30<sup>th</sup>:** Bring a recommendation to council for a vote
- **Sept. 1 – Dec. 31<sup>st</sup>:** Work with PAWS on a Transition Plan
- **January 1, 2023:** Turn control of ACCC over to PAWS

# ANIMAL CARE AND CONTROL CENTER (ACCC)

Item #B.

- Due to limited Staffing as a result of COVID:
  - No Public Access through end of week: Saturday, July 30<sup>th</sup>
  - All adoptions are by appointment as well as intake and owner returns.
- Phone (706.225.4512)
- [https://www.columbusga.gov/PublicWorks/Animal\\_Control/](https://www.columbusga.gov/PublicWorks/Animal_Control/)
- **Hours of Operation:**
  - - Sunday - CLOSED\*
  - - Monday - Saturday - 12:00 PM - 5:00 PM
- After hours, weekends and holidays, call 911 for assistance.





**File Attachments for Item:**

**DATE:** July 26, 2022  
**TO:** Mayor and Councilors  
**FROM:** Finance Department  
**SUBJECT:** Advertised Bids/RFPs/RFPs

**July 29, 2022**

**Real and Personal Property Mail/Processing (Annual Contract) – RFP No. 22-0028**

**Scope of RFP**

Columbus Consolidated Government is seeking proposals from qualified vendors to provide printing and mailing services to the Muscogee County Board of Tax Assessors and Tax Commissioner's Office. The required services shall include Real Property Tax Matter Notices, Personal Property Tax Matter Notices, Personal Property returns, Real, Personal, & Mobile Home Property Tax Bills, and Real, Personal, & Mobile Home Property Tax Delinquent Notices

The contract term shall be for two (2) years with the option to renew for three (3) additional twelve-month periods.

**August 12, 2022**

**Naming Rights Consulting Services – RFP No. 22-0031**

**Scope of RFP**

Columbus Consolidated Government invites qualified consultants to submit proposals to provide a valuation study and assist or in whole find a sponsor for naming rights at the Columbus Civic Center and Ice Rink.

**Design and Construction Services for Shirley B. Winston, Rigdon Park, and Psalmond Road Pools – RFP No. 23-0001**

**Scope of RFP**

Columbus Consolidated Government (the City) is requesting proposals from qualified contractors to engage a Design-Builder to design and construct new in-ground pools at three existing park locations throughout the City.

Each project location will include modifications to the existing pool location including necessary demolition, renovation of existing structures, and installation of new pool structure and equipment. The selected Design-Builder will be responsible for all programming, design, and construction.

**August 24, 2022**

**US 80/SR 22/Beaver Run Road at Psalmond Road Intersection Improvements – RFB No. 23-0004**

**Scope of Bid**

Provide improvements to the intersection of Beaver Run Road and Psalmond Road. The work includes but is not limited to grading, resurfacing, pavement marking, median, curbs & gutters, sidewalks, landscaping & erosion control, and traffic lighting & signs.



**DATE:** July 26, 2022

**TO:** Mayor and Councilors

**FROM:** Finance Department

**SUBJECT:** Advertised Bids/RFPs/RFQs

### **July 29, 2022**

#### **1. Real and Personal Property Mail/Processing (Annual Contract) – RFP No. 22-0028**

##### **Scope of RFP**

Columbus Consolidated Government is seeking proposals from qualified vendors to provide printing and mailing services to the Muscogee County Board of Tax Assessors and Tax Commissioner's Office. The required services shall include Real Property Tax Matter Notices, Personal Property Tax Matter Notices, Personal Property returns, Real, Personal, & Mobile Home Property Tax Bills, and Real, Personal, & Mobile Home Property Tax Delinquent Notices

The contract term shall be for two (2) years with the option to renew for three (3) additional twelve-month periods.

### **August 12, 2022**

#### **1. Naming Rights Consulting Services – RFP No. 22-0031**

##### **Scope of RFP**

Columbus Consolidated Government invites qualified consultants to submit proposals to provide a valuation study and assist or in whole find a sponsor for naming rights at the Columbus Civic Center and Ice Rink.

#### **2. Design and Construction Services for Shirley B. Winston, Rigdon Park, and Psalmond Road Pools – RFP No. 23-0001**

##### **Scope of RFP**

Columbus Consolidated Government (the City) is requesting proposals from qualified contractors to engage a Design-Builder to design and construct new in-ground pools at three existing park locations throughout the City.

Each project location will include modifications to the existing pool location including necessary demolition, renovation of existing structures, and installation of new pool structure and equipment. The selected Design-Builder will be responsible for all programming, design, and construction.

### **August 24, 2022**

#### **1. US 80/SR 22/Beaver Run Road at Psalmond Road Intersection Improvements – RFB No. 23-0004**

##### **Scope of Bid**

Provide improvements to the intersection of Beaver Run Road and Psalmond Road. The work includes but is not limited to grading, resurfacing, pavement marking, median, curbs & gutters, sidewalks, landscaping & erosion control, and traffic lighting & signs.



**File Attachments for Item:**

1. Email Correspondence from Mr. John Renfroe- Principal Planner advising of a vacancy on the Planning Advisory Commission due to Mr. Raul Esteras-Palos no longer being a resident of Muscogee County.

**Sandra T Davis**

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**From:** Lindsey Mclemore  
**Sent:** Monday, July 11, 2022 11:45 AM  
**To:** Sandra T Davis  
**Subject:** FW: PAC Commissioner

Sandra,

I received this email from John regarding the seat of Raul Esteras-Palos.

Lindsey

**From:** John Renfroie <JRenfroie@columbusga.org>  
**Sent:** Monday, July 11, 2022 10:13 AM  
**To:** Lindsey Mclemore <Mclemore.Lindsey@columbusga.org>  
**Subject:** RE: PAC Commissioner

Yes, his last meeting was March 2<sup>nd</sup>. His job transferred him to Hawaii. I found the email I started to write you on March 2 in the deleted folder. Guess I got side tracked. I apologize I dropped the ball. We do need to fill this seat. Thank you.

Best regards,

**JOHN RENFROE, RLA [MS+GA] | ISA+CA**

Principal Planner | Landscape Architect | Certified Arborist

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Telephone: (706) 225-3937  
Fax: (706) 225-4447  
Email: [jrenfroie@columbusga.org](mailto:jrenfroie@columbusga.org)  
Website: [columbusga.gov/planning](http://columbusga.gov/planning)  
420 10th Street Columbus, Georgia 31901



**File Attachments for Item:**

2. Honorary Designation Application from Lillian Henderson for street signage on Adair Avenue in honor of Rev. Benjamin F. McGruder, Jr. (*The Council may vote to send to Board of Honor.*)

\*Need by September.

Item #2.

## Honorary Street Designation Application

Columbus, Georgia

Name of Honoree: Rev. Benjamin F. McGruder, Jr.

Circle One: Living Deceased

Requestor: Lewis Memorial Baptist Church

Contact Information: Lillian Henderson 706-323-3050

Requested Sign Location: 1022 Adair Ave; Columbus GA 31906

Existing Street Name: Adair Ave

**Before submitting this application, please read the code sections list below for information regarding the honorary designation guidelines and process as set in the Columbus Code of Ordinances.**

### **COLUMBUS CODE OF ORDINANCES: Chapter 2 – Administration**

#### **ARTICLE VII. - BOARD OF HONOR FOR DISTINGUISHED CITIZENS**

##### **Sec. 2-81. - Established; purpose.**

(a) A board of honor for distinguished citizens is hereby established for the purpose of honoring citizens through a continuing memorial program in Columbus, Georgia, under which public activities, buildings, bridges and other facilities may be named for citizens who distinguish themselves through service to the city.

(b) With respect to the naming of city streets, all proposals to rename an existing street or any segment thereof in honor or memory of any person living or dead, shall be referred to the board of honor for notice, inquiry and deliberation consistent with the manner in which it conducts its other duties pursuant to this article. After inquiry and deliberation, the board shall make a recommendation to the Columbus Council for honorary designation by resolution, official street naming by ordinance, or denial of the request. Provided, however, the provisions of this subsection shall not apply to the naming of new streets pursuant to § 7.8.5 of the Unified Development Ordinance.

(c) Notwithstanding any other provision of this Code, city-owned facilities named in memory of a person pursuant to subsection (a) may be reviewed by the Board of Honor or the Columbus Council after the lapse of a 15-year period from the date of facility naming by the Columbus Council. (Ord. No. 75-92, § 1, 9-30-75; Ord. No. 11-57, § 1, 11-8-11; Ord. No. 12-19, § 1, 4-24-12)

##### **Sec. 2-84. - Rules of proceedings; compensation of members.**

The board may make their own rules of proceedings for their organization procedures consistent with the ordinances of Columbus and the State of Georgia. The members of the board shall serve without compensation. (Ord. No. 75-92, § 4, 9-30-75)

##### **Sec. 2-85. - Memorialization criteria.**

Memorialization criteria shall be as follows:

- (a) The board shall develop procedures for considering nominations of deceased citizens that have distinguished themselves by outstanding service to the community;

- (b) No memorialization motions will be made without the consent of the immediate family of the honoree and without public notice of the motion being considered by the board of honor. (Ord. No. 75-92, § 5, 9-30-75)

**Sec. 2-86. - Consideration, etc., of nominations for memorial designation of public property and activities.**

From time to time, this board shall consider, inquire, deliberate and decide upon all nominations for memorial designation of public property and activities, and will make their recommendation to the council within 30 days after their actions. (Ord. No. 75-92, § 6, 9-30-75)

**COLUMBUS CODE OF ORDINANCES: Chapter 7 – Project Design Standards**

**Section 7.8.5. - Street Names.**

**A. Approval of Street Names.**

1. In no case shall the name for a proposed public or private street duplicate existing street names in Columbus, irrespective of the use of a suffix such as: street, avenue, boulevard, road, pike, drive, way, place, court or other derivatives.
2. All street names must be reviewed and approved through the Engineering Department prior to address assignments in order to prevent duplication or confusion with existing streets.
3. Proposed streets obviously in alignment with other existing and named streets shall bear the names of the existing streets.

**COLUMBUS CODE OF ORDINANCES: Chapter 18 – Streets and Sidewalks**

**Sec. 18-54. - [Honorary designating of streets or segments of streets.]**

Notwithstanding any other provision of this Code, the Columbus Council shall be authorized to designate by resolution existing streets or segments of existing streets in honor or memory of persons, living or deceased, upon recommendation of the Board of Honor for Distinguished Citizens pursuant to Columbus Code subsection 2-81(b). The board shall recommend an honorary designation by resolution, an official street name change by appropriate ordinance, or denial of the request. An honorary designation by resolution shall not change the numbering of buildings or official street addresses of the street or segment so designated. Upon such honorary designation, the traffic engineer shall be authorized to erect appropriate signage in a color distinguishable from standard street signage. The provisions of this section shall not apply to the naming of new streets pursuant to § 7.8.5 of the Unified Development Ordinance. All costs for such signage shall be paid by the applicant for the honorary designation. (Ord. No. 11-57, § 2, 11-8-11)

Please explain and provide the exact wording for requested signage.

Honoring the pastor for 30 years of  
service to the community and Lewis Memorial  
Baptist Church.  
Intersection(s): From ~~Adair Ave~~ To ~~Adair Court~~

From Adair Court To MLK, JR. Blvd.

From \_\_\_\_\_ To \_\_\_\_\_

*Note: Please include information for all intersections associated with this request. Each intersection will require the placement of signage. Information will be confirmed with the Columbus Consolidated Government Engineering Department.*



## Criteria for Honorary Designation

Please complete the following questionnaire, which is used in the evaluation of each request for an honorary designation. Use additional paper if required.

1. Historical and/or cultural influence of the Honoree on the City of Columbus:

Pastor McGruder has been instrumental in providing a food pantry for the community to assist any in need prior to partnering with the food bank to ensure greater assistance with weekly and monthly donations. Food, clothing as well as back to school supplies to serve those within the community. Financial donations rental, mortgage, funeral, and utility assistance in the outreach efforts.

Outreach services include international donations to Haiti. Several donations of perishable food items as well as clothing to serve those in nation of Uganda.

2. Provide proof of significant lineage or family ties to the City of Columbus:

Block party and fun days in parking area to include the entire community with food, games, music and fellowship. "We Are Diamonds" A twice a month girl's program with speakers and workshops to teach girls how to treat themselves as Diamonds. Trips showing the importance of fun while learning how to live a Christian life to Wild Adventures, Six Flags and the Georgia Fair. Once a month the children were required to collect food, and distribute to the homeless. The pastor believes it is our obligation as a church to help others.

3. Establish clear geographical relationship of the street to the Honoree's area of interest:

Lewis Memorial Baptist church was founded in 1931 and has been at this location for the past 91 years. Pastor McGruder is approaching 30 years of service in a leadership role within this church who

encourages all to love one another, provide a helping hand to those in need and live a life of service.

4. Clearly define community or public contribution made by the Honoree:

Accolades from former Mayor Teresa Tomlinson, Congressman Sanford Bishop, State Representative Calvin Smyre, and former Democratic whip Cardyn Hugley for continued dedication to the assistance within the church as well as the surrounding community. Also, notes from various business and civic leaders with the community.

Signature of Applicant:

*Sillan Johnson Henderson*

Date:

*7-13-2022*

Send this completed application to the Deputy Clerk of Council at [Mclmore.Lindsey@columbusga.org](mailto:Mclmore.Lindsey@columbusga.org)

For questions, please contact the Clerk of Council's office at (706) 225-4013.

**FOR OFFICE USE ONLY**

Date application was received by the Clerk of Council:

*07-13-2022*

Date application was submitted to the Engineering Department to verify any conflicts with existing streets and the

requested honorary street designation:

*07-13-2022*

Date response received from the Engineering Department:

Any conflicts identified:

YES

NO

If so, give explanation and contact requestor:

Total cost associated with request:

Date applicant was notified of cost:

Applicant agreed to cost:

Date listed on Clerk of Council's agenda for the consideration of Council:

Motion to submit to the Board of Honor: \_\_\_\_\_ No Action taken: \_\_\_\_\_

Date reviewed by the Board of Honor: \_\_\_\_\_

Official action taken: \_\_\_\_\_

Upon approval from the Board of Honor, date resolution listed for adoption by Council: \_\_\_\_\_

Resolution No. \_\_\_\_\_

Date executed resolution and application forwarded to Engineering Department: \_\_\_\_\_

Completion date: \_\_\_\_\_

Additional Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**File Attachments for Item:**

3. Honorary Designation Application from Tony Thornton for street signage on 35<sup>th</sup> Street in honor of Ronnie Duckworth, Sr. *(The Council may vote to send to Board of Honor.)*

## Honorary Street Designation Application

### Columbus, Georgia

Name of Honoree: Ronnie Duckworth, Sr.

Circle One: Living Deceased

Requestor: Tony Thornton

Contact Information: (706) 7108-0649 or tony.thornton@yahoo.com

Requested Sign Location: 2nd Ave and 35th Street 35th and River Road

Existing Street Name: 35th Street

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**Before submitting this application, please read the code sections list below for information regarding the honorary designation guidelines and process as set in the Columbus Code of Ordinances.**

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#### **COLUMBUS CODE OF ORDINANCES: Chapter 2 – Administration**

#### **ARTICLE VII. - BOARD OF HONOR FOR DISTINGUISHED CITIZENS**

##### **Sec. 2-81. - Established; purpose.**

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(b) With respect to the naming of city streets, all proposals to rename an existing street or any segment thereof in honor or memory of any person living or dead, shall be referred to the board of honor for notice, inquiry and deliberation consistent with the manner in which it conducts its other duties pursuant to this article. After inquiry and deliberation, the board shall make a recommendation to the Columbus Council for honorary designation by resolution, official street naming by ordinance, or denial of the request. Provided, however, the provisions of this subsection shall not apply to the naming of new streets pursuant to § 7.8.5 of the Unified Development Ordinance.

(c) Notwithstanding any other provision of this Code, city-owned facilities named in memory of a person pursuant to subsection (a) may be reviewed by the Board of Honor or the Columbus Council after the lapse of a 15-year period from the date of facility naming by the Columbus Council. (Ord. No. 75-92, § 1, 9-30-75; Ord. No. 11-57, § 1, 11-8-11; Ord. No. 12-19, § 1, 4-24-12)

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**Sec. 2-86. - Consideration, etc., of nominations for memorial designation of public property and activities.**

From time to time, this board shall consider, inquire, deliberate and decide upon all nominations for memorial designation of public property and activities, and will make their recommendation to the council within 30 days after their actions. (Ord. No. 75-92, § 6, 9-30-75)

**COLUMBUS CODE OF ORDINANCES: Chapter 7 – Project Design Standards**

**Section 7.8.5. - Street Names.**

*A. Approval of Street Names.*

1. In no case shall the name for a proposed public or private street duplicate existing street names in Columbus, irrespective of the use of a suffix such as: street, avenue, boulevard, road, pike, drive, way, place, court or other derivatives.
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Please explain and provide the exact wording for requested signage.

Ronnie Duckworth, Sr. BLVD

Intersection(s): From 2nd To 35th Street  
 From 35th To River Road  
 From \_\_\_\_\_ To \_\_\_\_\_

*Note: Please include information for all intersections associated with this request. Each intersection will require the placement of signage. Information will be confirmed with the Columbus Consolidated Government Engineering Department.*

### Criteria for Honorary Designation

Please complete the following questionnaire, which is used in the evaluation of each request for an honorary designation. Use additional paper if required.

1. Historical and/or cultural influence of the Honoree on the City of Columbus:

Pastor Duckworth participated with the Anti Drug Neighborhood march in the Kendrick Community and 30th Avenue area. Their slogan was "Up With Hope Down With Dope". As a result the neighborhood was cleaned up of drugs. He also served on the Columbus Habitat For Humanity for 10 years, where he helped to approve affordable housing for families. Currently, Pastor Duckworth is the founder and senior pastor of the Philippians Church of God in Christ, located on 35th Street in Columbus, GA. His leadership and commitment to serve the church and community has culturally influenced the surrounding area of 35th Street and abroad.

2. Provide proof of significant lineage or family ties to the City of Columbus:

Pastor Ronnie Duckworth became a primary resident of Columbus, GA in 1973 and served as an Associate Pastor at 30th Ave. Church of God in Christ under the leadership of Thomas Walker. At this point, Pastor Duckworth began to establish a relationship with a host of families and key leaders in the City of Columbus.

3. Establish clear geographical relationship of the street to the Honoree's area of interest:

Superintendent Ronnie Duckworth, Sr. serves as the Senior Pastor at Philippians Church of God in Christ, 301 35th Columbus, Georgia, 31904 since January 2007.

4. Clearly define community or public contribution made by the Honoree:

Instrumental in the development of Kendrick quarters (30th Ave.). He served as Senior Pastor at 30th Ave. Church of God in Christ for over 20 year. Pastor Duckworth founded Philippians Church of God in Christ, 301 35th Street, Columbus, GA 31904 in 2007 and over the past 15 years helped with the transformation, growth, and development in the vicinity of 35th Street. During the pandemic Pastor Duckworth lead an initiative in partnership with the Affordable Connectivity Program to provide no cost Internet Service and LTE Tablet to the community and public.

Signature of Applicant:



Date: 23 June 2022

Send this completed application to the Deputy Clerk of Council at [Mclmore.Lindsey@columbusga.org](mailto:Mclmore.Lindsey@columbusga.org)

For questions, please contact the Clerk of Council's office at (706) 225-4013.



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**FOR OFFICE USE ONLY**

Date application was received by the Clerk of Council: \_\_\_\_\_

Date application was submitted to the Engineering Department to verify any conflicts with existing streets and the  
requested honorary street designation: \_\_\_\_\_

Date response received from the Engineering Department: \_\_\_\_\_

Any conflicts identified: YES \_\_\_\_\_ NO \_\_\_\_\_

If so, give explanation and contact requestor: \_\_\_\_\_

Total cost associated with request: \_\_\_\_\_

Date applicant was notified of cost: \_\_\_\_\_

Applicant agreed to cost: \_\_\_\_\_

Date listed on Clerk of Council's agenda for the consideration of Council: \_\_\_\_\_

Motion to submit to the Board of Honor: \_\_\_\_\_ No Action taken: \_\_\_\_\_

Date reviewed by the Board of Honor: \_\_\_\_\_

Official action taken: \_\_\_\_\_

Upon approval from the Board of Honor, date resolution listed for adoption by Council: \_\_\_\_\_

Resolution No. \_\_\_\_\_

Date executed resolution and application forwarded to Engineering Department: \_\_\_\_\_

Completion date: \_\_\_\_\_

Additional Notes: \_\_\_\_\_

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**File Attachments for Item:**

**4. Minutes of the following boards:**

457 Deferred Compensation Board, May 12, 2022

Board of Tax Assessors, #21-22

Development Authority, February 10, March 3 and April 7, 2022

Employees' Pension Fund, Board of Trustees, January 12, February 9 and March 9, 2022

Uptown Facade Board, June 15, 2022

**Columbus Consolidated Government**  
**457 Deferred Compensation Plan Board**  
**Meeting Minutes**  
**Thursday, May 12, 2022**

**Members Present:** *Forrest Toelle, Assistant Board Chair Angelica Alexander, Chief Freddie Blackmon, Tyler Townsend, and Reather Hollowell*

**Staff Present:** *Sheila Risper*

**Consultant:** *Jeff Kuchta - AndCo*

**Provider Present:** *Chris Bone - AIG/VALIC, Roland Wilson, Theresa A. Reed - Nationwide*

**Chair, Forrest Toelle, called the meeting to order.**

**2:00 PM**

Meeting minutes from the January 20, 2022 meeting, were reviewed and approved.

Note: Due to term expirations, Forrest Toelle, Chief Freddie Blackmon, and Tyler Townsend will no longer serve/attend meetings on the 457 Deferred Compensation Board post the May 12<sup>th</sup> (2022) meeting.

**Reather Hollowell** – thanked members who had served on the board since it’s founding and for their recommendations for replacement members.

**Jeff Kuchta, AndCo** – introduced Nationwide representatives Roland Wilson and Theresa Reed.

**Roland Wilson, Nationwide** – gave Legacy Nationwide program review. Quick Plan Facts included metrics for participant core assets, total participant counts, total new enrollment counts YTD, total deferrals and rollovers YTD, as well as ProAccount participant and asset counts. Reported as of March 31<sup>st</sup> (2022), CCG had a total of 129 enrolled participants. 37 of which actively deferring and 83 inactive. Of the 22 participants with a retirement goal (online engagement) 59% are on track to retirement. Nationwide has not had the opportunity to be present with CCG participants due to Covid – 19.

**Jeff Kuchta, AndCo** – presented Legacy MassMutual and Empower plans option review and mapping. Andco maintains the ongoing recommendation that the optimal structure for the Columbus Consolidated Government Deferred Compensation plans is consolidation of all Legacy recordkeeping platforms and respective participant balances. The Legacy platforms reported to continue to offer limited option platforms that may not represent the lowest expense ratios and/or optimal risk-reward profiles. Option mapping outlined in the report is designed to streamline the option menus of the Legacy plans to reduce overlap in investment styles.

The issue in question: If legacy investment choices are determined to be “bad,” will the City be obligated to remove them from plan offerings or be required to act as a fiduciary?

**\*Motion made by Reather Hollowell to accept the recommendation made by Andco regarding Great West and Empower pending board approval and city attorney review was seconded.\***

**Columbus Consolidated Government**  
**457 Deferred Compensation Plan Board**  
**Meeting Minutes**

***Thursday, May 12, 2022***

*Chris Bone, AIG/VALIC - gave overview of benefits orientation. For 1<sup>st</sup> Quarter, there were reported 104 one-on-one advisor meetings with employees (via phone or virtual). Topics included plan enrollment, reviewing, investments in accounts, retirement readiness and financial planning. Reported 40 new plan enrollments during the quarter, 36 of which were advisor assisted.*

*\*Special note: District Vice President Jennifer Hunt - AIG/VALIC retired after 37 years of experience.*

***\*Next meeting scheduled for Thursday, July 21, 2022***

**There being no other business, the meeting was adjourned.**

**3:17 PM**

Respectfully submitted,  
Amaris B. Fryer  
Administrative Assistant  
Human Resources



# Columbus, Georgia, Board of Tax Assessors

GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

Item #4.

City Services Center  
3111 Citizens Way  
Columbus, GA 31906

Mailing Address:  
PO Box 1340  
Columbus, GA 31902

Telephone (706) 653-4398, 4402  
Fax (706) 225-3800

## Board Members

Jayne Govar  
Chairman

Lanitra Sandifer Hicks  
Assessor

Kathy J. Jones  
Assessor

Todd A. Hammonds  
Assessor

Trey Carmack  
Vice Chairman

Chief Appraiser  
Suzanne Widenhouse

## MINUTES #21-22

**CALL TO ORDER:** Chairman Jayne Govar calls the Columbus, Georgia Board of Assessors' meeting to order on Monday, June 27, 2022, at 9:05 AM.

### PRESENT ARE:

Chairman Jayne Govar  
Vice Chairman Trey Carmack  
Assessor Lanitra Sandifer Hicks  
Assessor Kathy Jones  
Assessor Todd Hammonds  
Chief Appraiser Suzanne Widenhouse  
Recording Secretary Katrina Culpepper

**APPROVAL OF AGENDA:** Vice Chairman Carmack motions to accept agenda. Assessor Hammonds seconds and the motion carries.

**APPROVAL OF MINUTES:** Assessor Sandifer Hicks motions to accept Minutes #20-22. Assessor Jones seconds and the motion carries.

At 9:07, Administrative Manager Leilani Floyd presents to the Board:

- CUVA Release – Signed & Approved.
- Homesteads – Veterans Upgrades – Signed & Approved.
- Homestead – Veterans #114 020 075 – denied.
- Homesteads – #068 026 007; 180 001 031; 011 004 010; 110 005 039; 096 084 007; 095 049 008; 127 001 024; 114 020 075 - Signed & Approved.

At 9:30, Deputy Chief Appraiser Glen Thomason presents for Personal Property to the Board:

- Value Adjustments – Signed & Approved.
- Freeport – Signed & Approved.

At 9:35, Deputy Chief Appraiser Glen Thomason presents to the Board:

- Non-Disclosure Requests – Signed and Approved.

At 9:40, Chief Appraiser Suzanne Widenhouse presents to the Board:

- Settlement Conference Results – #06247701; 00111901; X1100301; 089 019 004; 064 024 001 - Vice Chairman Carmack motions to approve valuation as presented. Assessor Jones seconds and the motion carries.

*"An Equal Opportunity / Affirmative Action Organization"*

MEMBERS: Georgia Association of Assessors

National Association of Assessing Officials


- Settlement Offer – #005 013 009 Vice Chairman Carmack motions to accept. Assessor Sandifer Hicks seconds and the motion carries.
- Mediation Results – #101 001 002 – Assessor Hammonds motions to approve and Vice Chairman Carmack seconds and the motion carries.
- BOA Policies – will be reviewed by board members for updating purposes.


At 10:40, Chairman Jayne Govar adjourns the meeting without any objections.


Suzanne Widenhouse  
Chief Appraiser/Secretary

APPROVED: \_\_\_\_\_


MIN# 22 - 22 JUL 11 2022

  
\_\_\_\_\_  
J. GOVAR  
CHAIRMAN

  
\_\_\_\_\_  
L. SANDIFER HICKS  
ASSESSOR

  
\_\_\_\_\_  
K. JONES  
ASSESSOR

  
\_\_\_\_\_  
T.A. HAMMONDS  
ASSESSOR

  
\_\_\_\_\_  
T. CARMACK  
VICE CHAIRMAN

MINUTES OF THE MEETING OF THE  
DEVELOPMENT AUTHORITY OF COLUMBUS GEORGIA  
February 10, 2022

**MEMBERS PRESENT:**

Alfred Blackmar, Geniece Granville, Selvin Hollingsworth, Heath Schondelmayer, Chris Wightman

**MEMBERS ABSENT:**

D. Copeland

**ALSO PRESENT:**

Tom Horn, Rob McKenna, Deborah Kidder, Jerald Mitchell, Stacy Pritchard, Joe Sanders, Brian Sillitto, Mat Swift, Katherine Kelly

Heath Schondelmayer, Treasurer, noting that a quorum was present and proper notice had been given in accordance with the requirements of Georgia law, called the February 10, 2022 meeting to order.

**MINUTES**

**Upon motion made by Alfred Blackmar and seconded by Selvin Hollingsworth, the Authority unanimously approved the minutes of the January 13, 2022 meeting attached as Exhibit "A".**

**FINANCES**

- Finances January 2022 - Heath Schondelmayer commented on the revenues and expenses. He explained some variances. **Upon motion made by Selvin Hollingsworth and seconded by Alfred Blackmar, the Authority unanimously approved the January 2022 Financial Report attached as Exhibit "B".**

**ECONOMIC DEVELOPMENT REPORT**

- Brian Sillito gave an update of the grading on Parcel 5 in MTP. Parcels 8 and 9 have already been graded. He reported there were 4 leads in January and there are 4 projects and 19 suspects. There was some discussion about call centers having staff difficulties. He spoke about the 5 prospects.
- Jerald Mitchell reported that the modified Columbus Day at the Capitol was good event with all our delegation attending with Heath Schondelmayer, Major General Donohoe. The event sponsors were Georgia Power, Liberty Utilities, and AT&T. Calvin Smyre was recognized since this is his last session before confirmation of his Ambassadorship. The Chamber is assisting with processing the applications for the ARP funds and then forwarding the completed applications to the City for evaluation. There will be a Small Business Forum later in February with a keynote speaker and breakout workshops. He spoke about these opportunities to showcase Columbus: International Canoe Federation Kayak Sprint Cup in June -July with World Kayaking Championship here next year, Leadership Georgia and Leadership Georgia Gala in November. Heath Schondelmayer is Chairing The Red Carpet Tour for 2023. The Chamber remains focused on 6000 new jobs by 2026 and 500 new members in next 5 years. He reported efforts continue in regionalism and in marketing and branding. He has met with Alesia Wolf, the regional director for Senator Jon Ossoff. The Chamber will support the TSPLOST but not be the face of it. He would like to have a TSPLOST Overview at the March meeting. TSPLOST is important for economic development.
- Heath Schondelmayer asked ARP link to members. He made comments about the upcoming showcase events and asked members to put on their calendars.



**CITY OF COLUMBUS REPORT**

Pam Hodge was not able to attend the meeting.

**OLD BUSINESS**

None

**NEW BUSINESS**

- Resolution for Russ Carreker – Heath Schondelmayer spoke about the service of Russ Carreker to the Development Authority, Columbus 2025, Chamber of Commerce and other community organizations. Brian Sillitto read the “Resolution in Appreciation for the Services of Russell D. Carreker”. **Upon motion made by Selvin Hollingsworth and seconded by Chris Wightman, the Authority unanimously adopted the “Resolution in Appreciation for the Services of Russell D. Carreker”.** Document is on file.
- Election of Officers – **Upon motion made by Geniece Granville and seconded by Chris Wightman, the following officers were elected to be effective immediately: Chairman – Heath Schondelmayer, Vice Chairman – Selvin Hollingsworth, and Secretary/Treasurer – Alfred Blackmar.**
- Jerald Mitchell spoke about efforts to have a local person appointed to the open position on the Georgia Department of Transportation Board upon the death of Russ Carreker.

**LEGAL ISSUES**

- **Upon motion made by Selvin Hollingsworth and seconded by Alfred Blackmar, the Authority unanimously approved the Termination of the Bonds for Hammett Steel and the transfer back of its property.** Documents are on file.
- **Upon motion made by Selvin Hollingsworth and seconded by Alfred Blackmar, the Authority unanimously approved the request from the Georgia Department of Transportation to acquire 0.35 acres of the property donated to the Authority by the former Atmos Energy.** Document is on file.

**EXECUTIVE SESSION**

None

**MEETING ADJOURNED**

There being no further business the Authority was declared adjourned by the Chairman.

  
\_\_\_\_\_  
Heath Schondelmayer, Chairman

By:   
\_\_\_\_\_  
Alfred Blackmar, Secretary/Treasurer

MINUTES OF THE MEETING OF THE  
DEVELOPMENT AUTHORITY OF COLUMBUS GEORGIA  
March 3, 2022

**MEMBERS PRESENT:**

Alfred Blackmar, D. Copeland, Geniece Granville, Selvin Hollingsworth, Heath Schondelmayer, Chris Wightman

**MEMBERS ABSENT:**

Chris Wightman

**ALSO PRESENT:**

Bill Dudley, Pam Hodge, Tom Horn, Rob McKenna, Deborah Kidder, Jim Livingston, Conner Miller, Jerald Mitchell, Tiffany Newsome, Joe Sanders, Brian Sillitto, Ty Webb, Katherine Kelly

Heath Schondelmayer, Chairman, noting that a quorum was present and proper notice had been given in accordance with the requirements of Georgia law, called the March 3, 2022 meeting to order.

**MINUTES**

Upon motion made by Selvin Hollingsworth and seconded by Alfred Blackmar, the Authority unanimously approved the minutes of the February 10, 2022 meeting attached as Exhibit "A".

**FINANCES**

- Finances February 2022 – Alfred Blackmar commented on the revenues and expenses. He reported there were no unexpected variances. **Upon motion made by Selvin Hollingsworth and seconded by Geniece Granville, the Authority unanimously approved the February 2022 Financial Report attached as Exhibit "B".**

**ECONOMIC DEVELOPMENT REPORT**

- Brian Sillitto reported there were 7 leads in February and there are 3 active projects and 24 suspects. He commented on the 7 prospects. He spoke about the recent visit from one of them. He reported that the increased outreach with state project managers, having pad ready sites which will be 3 soon, and having available buildings are helping in new prospects.
- Jerald Mitchell reported that Meghan Richardson is joining the team as Senior Director of Economic Development. He thanked D. Copeland for his willingness to run for the opening on the GDOT Board as a result of the death of Russ Carreker. Bill Dudley spoke about the background of the election of Russ Carreker and commented on the process and the efforts made to get D. Copeland elected; however, Dennis McIntyre was elected. Jerald Mitchell reminded the members of the Chamber goals of 6000 new jobs by 2026 and 500 new members in 5 years. Plans are underway to expand StartUP Columbus and get more into the region. The Chamber is assisting with processing the applications by small businesses, non-profits and hospitality for the ARP funds and then forwarding the completed applications to the City for evaluation and disbursement of funds. Josh Beard is working on a quarterly meeting for the Valley Partnership. The Small Business Forum last week with a keynote speaker and breakout workshops.
- TSPLOST Overview – Jim Livingston gave some history of the current TSPLOST which was passed in 2012 with 23 projects of which 3 are still underway. The new TSPLOST will be voted on May 24, 2022. There were 45 projects including all the projects submitted by Columbus listed for funding. The Columbus projects requested funds are about \$400 million. He reviewed the

Muscogee projects which were submitted by the City Council. He described some of the Muscogee County projects. He talked about the 25% discretionary funds which each county in the region receives. Pam Hodge talked about the amount of discretionary funds from the 2021 TSLOST and how they were used. She reported there will be public meetings in April. Heath Schondelmayer reported that Will Burgin and Karl Douglass have agreed to lead n education campaign for the TSPLOST.

#### OLD BUSINESS

Upon motion made by Selvin Hollingsworth and seconded by Alfred Blackmar, the Authority unanimously approved a change in the start date of the sublease for the Blanchard Industrial Park property previously approved to December 1, 2021.

#### NEW BUSINESS

Upon motion made by Selvin Hollingsworth and seconded by Alfred Blackmar, the Authority unanimously approved the request from the Japanese Saturday School for \$1000 toward the support of its program attached as Exhibit C.

#### LEGAL ISSUES

- For this legal item, Selvin Hollingsworth, vice chairman, took over the floor since Heath Schondelmayer had to recuse himself. Upon motion made by Alfred Blackmar and seconded D. Copeland, the Authority approved with Heath Schondelmayer recusing himself the execution of a Security Deed for W. C. Bradley Company to use the Rapids project as equity to support the financing package of its new Riverfront Center project. Documents are on file.
- Upon motion made by Selvin Hollingsworth and seconded by Geniece Granville, the Authority unanimously approved the execution of a Security Deed for Inverness to use its Phase 2 project as equity to support the financing package of its Phase 3 project. Document is on file.
- Upon motion made by Alfred Blackmar and seconded by Selvin Hollingsworth, the Authority unanimously approved the request by Stelzenmuller, the tenant, for the Authority to apply for a replat of the property housing Best Buy, Ashley Furniture and Hobby Lobby from one lot into three lots with each business on its own lot. Document is on file.

#### EXECUTIVE SESSION

None

#### MEETING ADJOURNED

There being no further business the Authority was declared adjourned by the Chairman.

  
Selvin Hollingsworth, Chairman

By:   
Alfred Blackmar, Secretary/Treasurer

MINUTES OF THE MEETING OF THE  
DEVELOPMENT AUTHORITY OF COLUMBUS GEORGIA  
April 7, 2022

**MEMBERS PRESENT:**

Selvin Hollingsworth, Alfred Blackmar, Charles Sheffield, Dallis Copeland, Genice Granville, Chris Wightman

**MEMBERS ABSENT:**

Heath Schondelmayer

**ALSO PRESENT:**

Pam Hodge, Tom Horn, Rob McKenna, Conner Miller, Jerald Mitchell, Tiffany Newsome, Joe Sanders, Brian Sillitto, Josh Beard

Selvin Hollingsworth, Vice Chairman, noting that a quorum was present and proper notice had been given in accordance with the requirements of Georgia law, called the April 7, 2022 meeting to order.

**MINUTES**

**Upon motion made by Alfred Blackmar and seconded by Charles Sheffield, the Authority unanimously approved the minutes of the March 3, 2022 meeting attached as Exhibit "A".**

**FINANCES**

- Finances March 2022 – Alfred Blackmar commented on the revenues and expenses. He reported there were no unexpected variances. **Upon motion made by Charles Sheffield and seconded by Geniece Granville, the Authority unanimously approved the March 2022 Financial Report attached as Exhibit "B".**

**ECONOMIC DEVELOPMENT REPORT**

- Brian Sillitto reported there were 4 leads in March and there are 3 active projects and 22 suspects. He commented on 4 projects and 5 prospects. Meghan Richardson commented on 2 prospects.
- Jerald Mitchell reminded the members of the Chamber goals of 6000 new jobs by 2026 and 500 new members in 5 years. He also reported on the Chambers major upcoming initiatives: Growing Membership, TSPLOST support, Columbus 2025 campaign, support of the 2022/2023 World Kayaking Cup events, and celebration of the Chamber's 175<sup>th</sup> year. He also spoke about the upcoming GA Chamber event taking place on April 11<sup>th</sup>. Jerald announced changes to Chamber Board Executive Committee, and gave updates on the Governmental affairs/ Legislative session. This year's session will end on April 8. The Chamber will be hosting meet and greet sessions for both Mayoral candidates to allow for community to ask questions, however the chamber itself will remain neutral throughout the campaign.
- Jerald and Conner Miller provided an update on ongoing workforce development initiatives.

**CITY OF COLUMBUS REPORT**

- Pam Hodge reported that the SPLOST took effect April 1<sup>st</sup>. This represents roughly \$400M in projects. She also reported that the City hopes to be fully relocated into their new offices by 2024. It was also noted that the City is still struggling with critical vacancies (Police, bus drivers, CDL drivers, etc), so they are conducting a pay compensation study to help combat this.

**OLD BUSINESS****NEW BUSINESS**

- Selvin formally introduced Charles Sheffield as a new member of the Development Authority Board.
- Brian announced that this is Alfred Blackmar's last meeting as a Development Authority board member. He has served 6 years total.
- Pam announced that City Council has approved Tyson Begley to take Alfred's place.
- Department of Community Affairs will be in town on May 11<sup>th</sup> and 12<sup>th</sup>. Brian requested that the Authority contribute \$2500 towards a reception or dinner for the group. Approved: D. Copeland, S: Alfred Blackmar

**LEGAL ISSUES**


- Upon motion made by Dallis Copeland and seconded by Alfred Blackmar, the Authority approved the Application for Inducement Resolution and Project Agreement for Project Burgeon.
- Upon motion made by Charles Sheffield and seconded by Alfred Blackmar, the Authority approved the amendment of the Kysor Warren Bonds to include all 3 property areas.
- Upon motion made by Genice Granville and seconded by Charles Sheffield, the Authority approved the issuance of replacement bonds for the Hobby Lobby, Ashley, and Best Buy property. This will allow for each lot to have its own bond.

**EXECUTIVE SESSION**

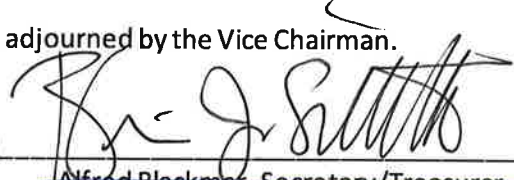
None

**MEETING ADJOURNED**

There being no further business the Authority was declared adjourned by the Vice Chairman.

  
\_\_\_\_\_  
~~Heath Schondelmayer, Chairman~~  
Selvin Hollingsworth, Vice Chair

By:

  
\_\_\_\_\_  
~~Alfred Blackmar, Secretary/Treasurer~~

Brian Sillitto, Assistant Secretary

*MINUTES OF THE  
BOARD OF TRUSTEES MEETING FOR THE COLUMBUS GEORGIA PUBLIC EMPLOYEE  
RETIREMENT SYSTEMS PENSION AND BENEFIT TRUST FUND  
January 12, 2022*

TRUSTEES PRESENT: Mayor Skip Henderson, Chairman; City Manager Isaiah Hugley, Vice Chairman; Finance Director Angelica Alexander, Secretary; Renee McAneny, Trustee; Roderick Graham, Trustee; Lisa Goodwin, Trustee; Audrey Hollingsworth, Trustee; Fray McCormick, Trustee; Crystal Shahid, Trustee; and Elizabeth Cook, Trustee; and Dusty Wilson, Trustee

TRUSTEES ABSENT:

OTHERS ATTENDING: Pamela Hodge, DCM Finance, Planning and Development; Lucy Sheftall, Assistant City Attorney; Denise Brown, Investment Officer; Reather Hollowell, Human Resources Director; Monica Stone, Airport Representative; Stacy Collier Devose, Columbus Water Works Representative and Glendora Arrington, Recording Secretary

ADVISORS: Richard Swift, Raymond James

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**CALL TO ORDER**

Mayor Skip Henderson called the January 12, 2022, meeting of the Board of Trustees of the Columbus Georgia Public Employee Retirement Systems Pension Fund and Benefit Trust Fund to order. Due to the COVID-19 declared State of Emergency, the meeting was held via electronic audio and visual means.

The Mayor introduced and welcomed Renee McAneny and thanked her for the work she has done during her time working for the Columbus Police Department.

**CONTINUING EDUCATION**

RJ Weinberg, Senior Consultant for the home office of Raymond James, introduced Nick Lacy. Nick Lacy Gave a presentation on the Capital Markets and there was Q&A after.

## MINUTES OF THE PREVIOUS MEETING

The minutes from the November 10, regular Pension Board Meeting were submitted for approval. A motion to accept minutes the was made by Lisa Goodwin. Audrey Hollingsworth seconded the motion. The board voted, and the minutes were unanimously approved.

## INVESTMENT UPDATE

### a. Performance Review

Richard Swift presented the board regarding the fund performance for the month of December 2021. He mentioned that we had some underperformance over the past couple of meetings. We had a subcommittee sit down and look through some managers. Over the past year, you can see that our performance has been about 14.17%. For the index, it's been 15.35% - so in line. However, we have some managers that are underperforming and we are going to address them. This will be discussed more during the Sub-Committee Report.

Currently, funds that are doing well are Causeway Capital Intl, Vanguard FTSE EM VWO, Allianz Short Duration Hi Yield, and Karpus Investment Fixed Income

Funds that are currently underperforming are Madison Investment Advisors, Atlanta Capital, Loomis Sayles, Clarkston Capital, Lazard Asset Intl. The Managers slightly trailing are Federated Investment Core Plus, Globalt FI, Madison Investment Advisors FI and Prudential Total Return Bond PDB. All other funds are in-line.

Mr. Swift opened for discussion.

### b. Asset Allocation

Mr. Swift then reviewed the asset allocation of the Pension fund. The fund is in line with the investment policy in all categories. It is good to see the Large Cap categories have moved more in-line with all three categories are at 15%. The total asset allocation is just over 65% in equities and just under 35% in fixed income. Mr. Swift reminded the board that we normally trim when we get to 66% or 67%. But doesn't think we were in a need to trim equities at just over 65%. Mr. Swift opened for discussion and the Board agreed to no changes at this time.

## OLD BUSINESS

### SUB-COMMITTEE REPORT – MANAGER PERFORMANCE

We have had some managers who have underperformed. In the November meeting, the board agreed to form a subcommittee to get together and study the managers and talk about whether or not we needed to keep them. The committee consisted of Fray McCormick, Elizabeth Cook, Dusty Wilson and Richard Swift. The purpose of the committee is to look at a lot of information and try to determine if we're ok sticking with a manager or is it time to replace them. And we reviewed several factors. Mr. Swift presented on each of the managers discussed.

During the presentation the following was recommended:



- Atlanta Capital LC – Continue to hold on to this manager
- Westwood Management Corp – Continue to hold on to this manager
- Clarkston Capital – Terminate and replace with John Hancock
- Lazard Asset Intl – Terminate and replace with Capital Group International Equity
- Loomis Sayles LCG – Terminate and replace with Janus Henderson Growth

Mr. Swift then opened for discussion.

A motion was made to retain Atlanta Capital LC and Westwood Management Corp as managers and replace Clarkston Capital, Lazard Asset Intl and Loomis Sayles with the manager recommended by the subcommittee by Dusty Wilson. Audrey Hollingsworth seconded the motion. The board voted and it was unanimously approved.

#### NEW BUSINESS

There was no new business to discuss.

#### OTHER BUSINESS

There was no other business to discuss.

#### ADJOURN

With there being no further business to discuss, a motion to was made by Audrey Hollingsworth to adjourn the meeting. Elizabeth Cook seconded the motion. The board voted unanimously to adjourn, and Mayor Henderson declared the meeting adjourned.

The next meeting is scheduled for February 9, 2022, at 2:00 PM in the Ground Floor Conference Room.

Glendora Arrington

Glendora Arrington  
Recording Secretary

*MINUTES OF THE  
BOARD OF TRUSTEES MEETING FOR THE COLUMBUS GEORGIA PUBLIC EMPLOYEE  
RETIREMENT SYSTEMS PENSION AND BENEFIT TRUST FUND  
February 9, 2022*

TRUSTEES PRESENT: Mayor Skip Henderson, Chairman; City Manager Isaiah Hugley, Vice Chairman; Finance Director Angelica Alexander, Secretary; Lisa Goodwin, Trustee; Audrey Hollingsworth, Trustee; Fray McCormick, Trustee; Crystal Shahid, Trustee; and Elizabeth Cook, Trustee; and Dusty Wilson, Trustee

TRUSTEES ABSENT: Renee McAneny, Trustee and Roderick Graham, Trustee

OTHERS ATTENDING: Lucy Sheftall, Assistant City Attorney; Denise Brown, Investment Officer; Reather Hollowell, Human Resources Director; Monica Stone, Airport Representative; Savonne Monell, Columbus Water Works Representative; and Glendora Arrington, Recording Secretary

ADVISORS: Richard Swift, Raymond James

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#### CALL TO ORDER

Mayor Skip Henderson called the February 9, 2022, meeting of the Board of Trustees of the Columbus Georgia Public Employee Retirement Systems Pension Fund and Benefit Trust Fund to order. Due to the COVID-19 declared State of Emergency, the meeting was held via electronic audio and visual means.

#### MINUTES OF THE PREVIOUS MEETING

The minutes from the January 12, 2022, regular Pension Board Meeting were submitted for approval. A motion to accept minutes the was made by Lisa Goodwin. Audrey Hollingsworth seconded the motion. The board voted, and the minutes were unanimously approved.

#### INVESTMENT UPDATE

##### a. Performance Review

We have a good report. We had a difficult January.

Currently, funds that are doing well are Causeway Capital Intl, Vanguard FTSE EM VWO, Allianz Short Duration Hi Yield, and Karpus Investment Fixed Income

Funds that are currently slightly behind or underperforming are Madison Investment Advisors, Atlanta Capital, Loomis Sayles, Clarkston Capital, Lazard Asset Intl, Federated Investment Core Plus, Globalt In FI, Madison Investment Advisors FI and Prudential Total Return Bond PDB. All other funds are in-line.

Mr. Swift opened for discussion.

**b. Asset Allocation**

Mr. Swift then reviewed the asset allocation of the Pension fund. The fund is in line with the investment policy in all categories. All three categories are at 15%. The total asset allocation is just over 65% in equities and just under 35% in fixed income. Mr. Swift reminded the board that we normally trim when we get to 66% or 67%. But doesn't think we were in a need to trim equities at just over 65%

Mr. Swift opened for discussion.

**OLD BUSINESS**

There was no old business to discuss.

**NEW BUSINESS**

There was no new business to discuss.

**OTHER BUSINESS**

There was no other business to discuss.

**ADJOURN**

With there being no further business to discuss, a motion to was made by Elizabeth Cook to adjourn the meeting. Audrey Hollingsworth seconded the motion. The board voted unanimously to adjourn, and Mayor Henderson declared the meeting adjourned.

The next meeting is scheduled for March 9, 2022, at 2:00 PM in the Ground Floor Conference Room.

*Glendora Arrington*

Glendora Arrington  
Recording Secretary

*MINUTES OF THE  
BOARD OF TRUSTEES MEETING FOR THE COLUMBUS GEORGIA PUBLIC EMPLOYEE  
RETIREMENT SYSTEMS PENSION AND BENEFIT TRUST FUND*

**March 9, 2022**

TRUSTEES PRESENT: Mayor Skip Henderson, Chairman; Finance Director Angelica Alexander, Secretary; Renee McAneny, Trustee; Lisa Goodwin, Trustee; Fray McCormick, Trustee; Crystal Shahid, Trustee; Elizabeth Cook, Trustee; and Dusty Wilson, Trustee

TRUSTEES ABSENT: City Manager Isaiah Hugley, Vice Chairman; Roderick Graham, Trustee; and Audrey Hollingsworth, Trustee

OTHERS ATTENDING: Pamela Hodge, DCM Finance, Planning and Development; Lucy Sheftall, Assistant City Attorney; Denise Brown, Investment Officer; Reather Hollowell, Human Resources Director; Monica Stone, Airport Representative; and Stacy Collier Devose, Columbus Water Works Representative; and Chuck Carr, Southern Actuarial Services

ADVISORS: Richard Swift, Raymond James

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**CALL TO ORDER**

Angelica Alexander called the March 9, 2022, meeting of the Board of Trustees of the Columbus Georgia Public Employee Retirement Systems Pension Fund and Benefit Trust Fund to order.

**MINUTES OF THE PREVIOUS MEETING**

The minutes from the February 9, 2022, regular Pension Board Meeting were submitted for approval. A motion to accept the minutes was made by Lisa Goodwin. Fray McCormick seconded the motion. The board voted, and the minutes were unanimously approved.

**ACTUARIAL VALUATION REPORT PRESENTATION**

Chuck Carr presented to the board regarding the valuation reports as of July 1, 2021. He noted one plan change on the retiree increase that was effective January 1, 2021. The retirees were granted a 1.25% cost of living adjustment. The Public Safety report as well as the disability reports reflect the cost-of-living adjustment as well. There were no other plan changes reflected. His study updated our mortality table from RP2000 to PUB2010. With the mortality table is the mortality improvement scale which dictates how quickly life expectancy is expected to improve in the future over time. Mr. Carr stated for the purpose of the report, he substituted MP2020 for MP2017 which was more aggressive. This change gives a slight cost savings. He reported that the 7% assumption is a reasonable expectation. 7% may be a little bit of an uphill battle for the next ten years or so if returns fall from where they have been the last few years.

Minutes other than summary minutes will be released on a delayed schedule to protect the release of information made confidential by Official Code of Georgia Ann. § 47-1-14(c) and (d).

The long term out look is probably still a very middle of the road / reasonable expectation for a portfolio like this.

Richard Swift advised that the board had studied the asset allocation and how it relates to the actuarial assumption and determined that at this point, it wishes to stay where it is.

Mr. Carr mentioned that the average pay increases for the actively working participants exceeded what he had previously been assuming by 2.25%. The two years prior to that, were less than had been assumed balanced the assumption out. The market value returns were stellar for General Government Plan. Mr. Carr explained the Public Safety plan. The same adjustment was made for the Public Safety Plan, but it made less of a savings for that plan. He informed the board of the recommended assumptions and contributions for the General Government and Public Safety Plans based on his reports.

Mr. Carr went on to present regarding the Death Benefit plan and Disability Plan. The cost-of-living allowance did not affect the Death Benefit plan, but it had major impact on the Disability Plan. He reminded the board that the apportioned contribution is based on payroll.

Mr. Carr then opened for discussion.

Fray McCormick made a motion to accept reports for General Government and Public Safety. Dusty Wilson seconded the motion. The board voted and it was unanimously approved. It was agreed to defer action on the Death Benefit and Disability Plans to the next meeting to allow the Board Members an opportunity to review those two documents.

## INVESTMENT UPDATE

### a. Performance Review

Richard Swift presented the board regarding the fund performance for the month of February 2022. He reported a really good fiscal year end last year, and that performance continued for four or five months into the end of the calendar year. Since 2022, things started to slow, and the market has experienced a pretty substantial correction. NASDAQ is down close to 20%. The S&P is down around 12%. And the Dow Jones is down maybe around 10% or so. So that's the first substantial correction in this market for two years. The correction has not been more than about 3% over the last 24 months. This is, statistically, a fairly normal pull back at this point.

The fund is slightly behind but pretty much in line. Funds that are performing well are Blackrock LCV, Westwood Management Corp, Boston Partners / Robeco, Vanguard FTSE EM VWO, Allianz Short Duration Hi Yield ASHPX, Karpus Investment FI, Federated Investment Core Plus, and Globalt Inc FI.

Funds that are slightly behind or underperforming are Atlanta Capital LC, Loomis Sayles LCG, Aligned Investors US Blue Chip Equity, Clarkston Capital, Causeway Capital Intl, and Prudential Total Return Bond Fund PDBZX. All other funds were in line.

Mr. Swift opened for discussion.

**b. Asset Allocation**

Mr. Swift then reviewed the asset allocation of the Pension fund. The fund is in line with the investment policy in all categories. Large growth is under weight slightly. That is in part is because that category has come down some and because we have moved money from that category. The total asset allocation 63.9% in equities and 36.1% in fixed income.

Mr. Swift opened for discussion.

**OLD BUSINESS**

There was no old business to discuss.

**NEW BUSINESS**

There was no new business to discuss.

**OTHER BUSINESS**

There was no other business to discuss.

**ADJOURN**

With there being no further business to discuss, Mayor Henderson declared the meeting adjourned.

The next meeting is scheduled for April 13, 2022, at 2:00 PM in the Ground Floor Conference Room.

*Glendora Arrington*

Glendora Arrington  
Recording Secretary

# UPTOWN FACADE BOARD

Item #4.

## MEETING MINUTES

A meeting of the Uptown Façade Board was held on Friday, June 15, 2022, at 3:00 p.m., at 420 10<sup>th</sup> Street, Government Center Annex - Conference Room, 1<sup>st</sup> Floor.

**I. CALL TO ORDER:** Wayne Bond, Chair, called the meeting to order at 2:58 p.m. Board members attending in person included Robert Battle (Vice Chair), Debbie Young, Jud Richardson, Ramon Brown Hannah Israel, and James Lewis. Not attending: Cesar Bautista and Niki Gedroic. Staff member Michael Mixen was present.

## II. APPROVAL OF MINUTES

Minutes for April & May 2022 Meeting were approved. For the April 2022 minutes Jud Richardson motioned for approval, which was seconded by Debbie Young, the motion carried unanimously. For the May 2022 minutes Jud Richardson motioned for approval, which was seconded by Robert Battle, the motion carried unanimously.

## III. REVIEW OF APPLICATIONS:

### 1. 15W 11<sup>th</sup> Street (1101 Broadway) Happy Heart Mirror LLC

The applicants (Maria Hale & Jeff Hayes) are seeking approval of the façade for their new business location of the Happy Heart Hype House. They seek to change the color of the awning from green to black with a logo. They also want to put a log on the front glass door entrance.

### **Uptown Façade Board Ordinance, Section 9.2.5 of the UDO:**

J.3.(B) Review Criteria. The Board shall approve an application and issue a certificate of facade appropriateness if it finds that the proposal meets the requirements of this Section. In making this determination, the Board shall consider, in addition to any other pertinent factors, the following criteria:

- (1) The historic and architectural value and significance of the structure;
- (2) The architectural style, general design, arrangement, texture, and material of the architectural features involved with the structure and relationship to the interior architectural style;
- (3) The consistency with design guidelines adopted by the Board; and
- (4) Pertinent features of other structures within the Board's jurisdiction.

### **Staff Recommendation:**

The proposed work to install a new awning and logo appears to be consistent with the guidelines, however no dimensions were included for the awning logo or the logo to be placed on the door. The board should verify the dimensions with the



applicant prior to approval. Staff recommends approval on the condition the board is satisfied with the dimensions specified by the owner.

The application was approved as submitted with the understanding that the logo on the awning does not exceed 25% of the façade total size. Jud Richardson motioned for approval, which was seconded by Debbie Young, the motion carried unanimously.

#### **IV. NEW BUSINESS:**

- The use of the Slack application was discussed with the understanding that it was for internal discussions of UFB Board business, attendance and revision of policies and Façade Guidelines. No discussions of an application will be made.

- The Façade Guideline book was discussed. The Guideline is 22 years old and needs to be updated in certain areas where technology and materials have overtaken sign lighting methods and materials available to produce the desired effect.

#### **V. OLD BUSINESS:**

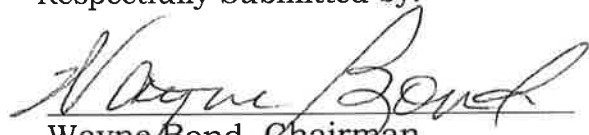
- The Hampton Inn will return to provide graphics on what its parking deck lighting will look like.

- The 101 Smoke Shop will provide examples of what the awning/signage will look like.

- The Old Golf Gallery is due back for a discussion of its exterior wall.

**VI. ADJOURNMENT:** Jud Richardson motioned for adjournment and motion was seconded by Debbie Young. The motion was unanimously approved. The meeting was adjourned by the chair at 3:35 p.m.

Respectfully Submitted by:

  
Wayne Bond, Chairman

  
Michael Mixen, Secretary

**File Attachments for Item:**

**. MAYOR'S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

**COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS (CIRCLE):**

**Akear Mewborn**

*(Mayor's Appointment)*

*Does not desire reappointment*

Term Expired: March 1, 2022

*This is a four-year term. Board meets monthly.*

**Women: 6**

**Senatorial District 15: 5**

**Senatorial District 29: 5**

**PENSION FUND, EMPLOYEES' BOARD OF TRUSTEES:**

**Renee McAneny**

*(Mayor's Appointment)*

**(Retired City Employee)**

*Currently serving on another board*

Term Expired: June 30, 2022

**COUNCIL'S APPOINTMENT- READY FOR CONFIRMATION:**

**COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS (C.I.R.C.L.E):** Ms. Mattie Hall was nominated to succeed Mr. Harry Underwood. (*Councilor Tucker's nominee*) **Term expires: March 1, 2026**

**VALLEY PARTNERSHIP JOINT DEVELOPMENT AUTHORITY:** Mr. Herman Lewis was nominated to fill the unexpired term of the late Mr. Gary Jones. (*Mayor Pro Tem Allen's nominee*) **Term expires: June 30, 2023**

**COUNCIL'S DISTRICT SEAT APPOINTMENT- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

**PUBLIC SAFETY ADVISORY COMMISSION:**

**Friar Noel Danielewicz**

**(Council District 3- Huff)**

*Seat Declared Vacant*

**Term Expires: October 31, 2022**

*This is a three-year term. Board meets monthly.*

**COUNCIL'S CONFIRMATION- ORGANIZATION / AGENCY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

**HISTORIC & ARCHITECTURAL REVIEW BOARD:**

**Robert Anderson**

**(Council's Confirmation)**

**Liberty Cultural Center Representative**

*(Resigned)*

**Term Expires: January 31, 2024**

**The Liberty Cultural Center is nominating Rev. Curtis West to fill the unexpired term of Mr. Robert Anderson.**

**COUNCIL APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

**BOARD OF HONOR:**

**Bob Hydrick**

*(passed away)*

**Term Expires: October 31, 2022**

**Open for Nominations**

**(Council's Appointment)**

**All of the members serving on this board must be former elected official of Muscogee County.**

***This is a four-year term. Board meets as needed.***

**Women: 3**

**Senatorial District 15: 5**

**Senatorial District 29: 2**

**COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS (CIRCLE):**

**Rose Spencer**

**Open for Nominations**

*Not Eligible to serve another term*

**(Council's Appointment)**

Term Expired: March 1, 2021

**SarahAnn Arcila**

**Open for Nominations**

*Resigned*

**(Council's Appointment)**

Term Expires: March 1, 2024

*These are four-year terms. Board meets monthly.*

**Women: 6**

**Senatorial District 15: 5**

**Senatorial District 29: 5**

**COOPERATIVE EXTENSION ADVISORY BOARD:**

**Margaret Higdon**

**Open for Nominations**

*Does not desire reappointment*

**(Council's Appointment)**

Term Expired: December 31, 2021

*The term is six years. Meets quarterly.*

**Women: 5**

**Senatorial District 15: 3**

**Senatorial District 29: 2**

**PERSONNEL REVIEW BOARD:**

**Darlene Small**

*(Alternate Member 3)*

*Not Eligible to succeed*

Term Expired: December 31, 2021

**Open for Nominations**

**(Council's Appointment)**

**Dr. Shanita Pettaway**

*(Alternate Member 5)*

*Resigned*

Term Expires: December 31, 2022

**Open for Nominations**

**(Council's Appointment)**

*The terms are three years. Board meets monthly.*

**Women: 3**

**Senatorial District 15: 5**

**Senatorial District 29: 3**

**RETIREES' HEALTH BENEFITS COMMITTEE:**

**Esther Radcliff**

*Does not desire reappointment*

Term Expired: June 30, 2022

**Open for Nominations**

**(Council's Appointment)**

*The term is three-years. Board meets monthly.*

**Women: 4**

**Senatorial District 15: 1**

**Senatorial District 29: 5**

**TREE BOARD:**

**Chris Henson**

**Open for Nominations**

***Environmental Advocacy Representative***

**(Council's Appointment)**

*Does not desire reappointment*

Term Expired: July 1, 2022

**Troy Keller**

**Open for Nominations**

***Educator Seat***

**(Council's Appointment)**

*Not eligible to succeed*

Term Expired: December 31, 2020

**Frank Tommey**

**Open for Nominations**

***Residential Development Seat***

**(Council's Appointment)**

*Not eligible to succeed*

Term Expired: December 31, 2020

***These are four-year terms. Meets as needed.***

**Women: 5**

**Senatorial District 15: 5**

**Senatorial District 29: 6**



**Columbus Consolidated Government  
Board Appointments – Action Requested**

**5. MAYOR'S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

**A. COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS (CIRCLE):**

**Akear Mewborn**

*(Mayor's Appointment)*

*Does not desire reappointment*

Term Expired: March 1, 2022

*This is a four-year term. Board meets monthly.*

**Women: 6**

**Senatorial District 15: 5**

**Senatorial District 29: 5**

**B. PENSION FUND, EMPLOYEES' BOARD OF TRUSTEES:**

**Renee McAneny**

*(Mayor's Appointment)*

**(Retired City Employee)**

*Currently serving on another board*

Term Expired: June 30, 2022

**6. COUNCIL'S APPOINTMENT- READY FOR CONFIRMATION:**

**A. COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS (C.I.R.C.L.E):** Ms. Mattie Hall was nominated to succeed Mr. Harry Underwood. *(Councilor Tucker's nominee)* Term expires: March 1, 2026

**B. VALLEY PARTNERSHIP JOINT DEVELOPMENT AUTHORITY:** Mr. Herman Lewis was nominated to fill the unexpired term of the late Mr. Gary Jones. *(Mayor Pro Tem Allen's nominee)* Term expires: June 30, 2023

7. **COUNCIL'S DISTRICT SEAT APPOINTMENT- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **PUBLIC SAFETY ADVISORY COMMISSION:**

**Friar Noel Danielewicz**

(Council District 3- Huff)

*Seat Declared Vacant*

Term Expires: October 31, 2022

*This is a three-year term. Board meets monthly.*

8. **COUNCIL'S CONFIRMATION- ORGANIZATION / AGENCY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **HISTORIC & ARCHITECTURAL REVIEW BOARD:**

**Robert Anderson**

(Council's Confirmation)

Liberty Cultural Center Representative

*(Resigned)*

Term Expires: January 31, 2024

The Liberty Cultural Center is nominating Rev. Curtis West to fill the unexpired term of Mr. Robert Anderson.

9. **COUNCIL APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

A. **BOARD OF HONOR:**

**Bob Hydrick**

Open for Nominations

*(passed away)*

(Council's Appointment)

Term Expires: October 31, 2022

All of the members serving on this board must be former elected official of Muscogee County.

*This is a four-year term. Board meets as needed.*

**Women: 3**  
**Senatorial District 15: 5**  
**Senatorial District 29: 2**

**B. COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS (CIRCLE):**

**Rose Spencer**

*Not Eligible to serve another term*  
 Term Expired: March 1, 2021

Open for Nominations  
**(Council's Appointment)**

**SarahAnn Arcila**

*Resigned*  
 Term Expires: March 1, 2024

Open for Nominations  
**(Council's Appointment)**

*These are four-year terms. Board meets monthly.*

**Women: 6**  
**Senatorial District 15: 5**  
**Senatorial District 29: 5**

**C. COOPERATIVE EXTENSION ADVISORY BOARD:**

**Margaret Higdon**

*Does not desire reappointment*  
 Term Expired: December 31, 2021

Open for Nominations  
**(Council's Appointment)**

*The term is six years. Meets quarterly.*

**Women: 5**  
**Senatorial District 15: 3**  
**Senatorial District 29: 2**

**D. PERSONNEL REVIEW BOARD:**

**Darlene Small****(Alternate Member 3)***Not Eligible to succeed*

Term Expired: December 31, 2021

Open for Nominations  
**(Council's Appointment)****Dr. Shanita Pettaway****(Alternate Member 5)***Resigned*

Term Expires: December 31, 2022

Open for Nominations  
**(Council's Appointment)***The terms are three years. Board meets monthly.***Women: 3****Senatorial District 15: 5****Senatorial District 29: 3****E. RETIREES' HEALTH BENEFITS COMMITTEE:****Esther Radcliff***Does not desire reappointment*

Term Expired: June 30, 2022

Open for Nominations  
**(Council's Appointment)***The term is three-years. Board meets monthly.***Women: 4****Senatorial District 15: 1****Senatorial District 29: 5****F. TREE BOARD:****Chris Henson****Environmental Advocacy Representative***Does not desire reappointment*

Term Expired: July 1, 2022

Open for Nominations  
**(Council's Appointment)**

**Troy Keller****Educator Seat***Not eligible to succeed*

Term Expired: December 31, 2020

Open for Nominations  
**(Council's Appointment)****Frank Tommey****Residential Development Seat***Not eligible to succeed*

Term Expired: December 31, 2020

Open for Nominations  
**(Council's Appointment)***These are four-year terms. Meets as needed.***Women: 5****Senatorial District 15: 5****Senatorial District 29: 6**