

Council Members

R. Gary Allen
Charmaine Crabb

Jerry 'Pops' Barnes
Glenn Davis

John M. House
Bruce Huff

R. Walker Garrett
Valerie A. Thompson

Judy W. Thomas
Evelyn 'Mimi' Woodson

Clerk of Council
Sandra T. Davis



Columbus Civic Center
400 4th Street, Arena Floor
Columbus, Georgia 31901

June 23, 2020
9:00 AM
Regular Meeting

MAYOR'S AGENDA

CALL TO ORDER: Mayor B.H. "Skip" Henderson, III, Presiding.

INVOCATION: Offered by Councilor Valerie A. Thompson.

PLEDGE OF ALLEGIANCE: Led by Mayor Henderson.

MINUTES

- [1.](#) Approval of minutes for the June 16, 2020 Special Called Meeting.

UPDATES:

- An update on COVID-19
- Census 2020

PRESENTATIONS

- [4.](#) New Horizons Behavioral Health: Covid-19 and the Mental Health Effects. (Presented by Susan Gallagher, Andrea B. Winston, and Dr. Lowell Cliatt)

CITY ATTORNEY'S AGENDA

ORDINANCES

- 1. 2nd Reading - REZN-03-20-1330:** An ordinance rezoning 0.38 acres of land located at 4000 Buena Vista Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is Dean King. (Councilor Barnes)
- 2. 2nd Reading - REZN-03-20-1331:** An ordinance rezoning 5.44 acres of land located at 4219 Warm Springs Road. The current zoning is GC (General Commercial). The proposed zoning is RO (Residential Office). The proposed use is Affordable Senior Living Apartments. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is In-Fill Housing, Inc. (Councilor Crabb)
- 3. 2nd Reading - REZN-03-20-1464:** An ordinance rezoning 0.31 acres of land located at 4508 Armour Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is Steven Daniels. (Councilor Garrett)
- 4. 2nd Reading - REZN-03-20-1329:** An ordinance amending the Unified Development Ordinance for Columbus, Georgia, codified in Appendix A of the Columbus Code, (the UDO), so as to revise Table 2.3.8. – Property Development Regulations for the SAC Zoning District; to revise Section 2.3.8.D. – Special Activity and Technical Center; to add a new Section 2.3.8.E; and to revise Table 3.1.1. minimum lot size. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is Timothy Jensen. (Mayor Pro-Tem)
- 5. 2nd Reading - REZN-04-20-1648:** An ordinance amending the Unified Development Ordinance for Columbus, Georgia, codified in Appendix A of the Columbus Code, (the UDO), so as to revise Table 3.1.1. for the categories Amusement, Indoor, Farm Equipment Sales and Services, Fuel Station and Massage Therapy; to delete Section 9.2.5.I.3.; and to add a definition for Fuel Station to Chapter 13. The Planning Advisory Commission and the Planning Department recommend approval. Request of Planning Department. (Mayor Pro-Tem)
- 6. 2nd Reading -** An Ordinance providing for the establishment of taxing districts, including a county-wide general services district and three (3) urban services districts and three (3) Business Improvement Districts (BID); providing for the levy, assessment, and collection of taxes for Columbus, Georgia within such districts for the year 2020 as provided under the Charter of the Consolidated Government of Columbus, Georgia; providing penalties for violations of the provisions of said ordinance; and for other purposes. (Budget Review Committee)
- 7. 1st Reading -** An ordinance amending Article VII of Chapter 13 of the Columbus Code to revise the method of billing and collection for solid waste fees for commercial purposes; and for other purposes. (Mayor Pro-Tem)

RESOLUTIONS

- 8.** **Resolution** - A resolution authorizing payment of attorney fees which may be incurred for legal services rendered regarding various City issues during Fiscal Year 2021. (Mayor Pro-Tem)
- 9.** **Resolution** - A resolution authorizing payment of attorney fees which may be incurred for legal services rendered regarding Risk Management issues during Fiscal Year 2021. (Mayor Pro Tem)

PUBLIC AGENDA

1. Ms. Theresa El-Amin, representing Southern Anti-Racism Network, Re: Juneteenth cancellation.
2. Ms. Tonza Thomas, representing South Columbus Concerned Citizens, Re: To end reinstatement of fired officers and address process for officer misconduct.
3. Ms. Gabrielle Hall, representing Family Reconstruction, Re: Implementation of community policing and police community outreach, and how it will benefit the community and the local Police Department.

CITY MANAGER'S AGENDA

1. **Director of the Civic Center**

Approval is requested for the appointment of Mr. Robert Landers as Director of the Civic Center. A resolution is attached.

2. **METRA/TIA - Proposed Route Change**

Approval is requested to adopt the resolution authorizing METRA to make proposed changes to its services.

3. **Public Transportation Agency Safety Plan (PTASP)**

Approval is requested for the Public Transportation Agency Safety Plan (PTASP) and authorization is requested for the Transportation Director to approve, submit and implement this Safety Plan on behalf of the City and in compliance with federal requirements.

4. **CARES Act Stimulus Funding**

Approval is requested to authorize the Department of Transportation/METRA to apply for the CARES Act Stimulus Funding for FY21 in the amount of \$6,987,789.00 or as otherwise awarded,

with no local match required and amend the Transportation Fund budget by the amount awarded. On March 27, 2020, the CARES Act was signed into law providing \$2 trillion in support for a variety of industries affected by COVID-19, including the transit industry. Operating and Capital expenses for all recipients, including large urbanized areas, are eligible beginning January 20, 2020. This Approval is also requested to authorize the City Manager or Mayor to accept grant funds if approved and execute contracts with the FTA.

5. Lease Agreements – 5601 Veterans Parkway

Approval is requested to authorize the City Manager to negotiate and execute lease agreements for 5601 Veterans Parkway with the State of Georgia, Piedmont Columbus Regional Retail Pharmacy and the Department of Public Health.

6. Quit Claim Deed – 1st Avenue & 18th Street

Approval is requested to execute a Quit Claim Deed to the Development Authority for the Mercer Medical Project.

7. Street Acceptance – That portion of Frank Houser Avenue, That portion of Spring Daze Drive and That portion of Queen Bee Drive located in Replat For Old Town Atlas Senior Living

Approval is requested for the acceptance of that portion of Frank Houser Avenue, that portion of Spring Daze Drive and that portion of Queen Bee Drive located in Replat For Old Town Atlas Senior Living. The Engineering Department has inspected said streets and recommends acceptance by same.

8. PURCHASES

A. Integrated Transit System (Annual Contract)

B. Compact Track Loader Attachments (Re-Bid) – RFB No. 20-0064

C. Repair Of E-One Fire Truck

D. Equipment Truck with Modifications (Re-Bid) – RFB No. 20-0070

E. Full Size Crew Cab Pickup Truck (4WD) with Crane Mount Attachment – RFB No. 20-0074

F. Commercial Logging Loader (Grab-All) (Re-Bid) – RFB No. 20-0066

G. State Mandated Solid Waste Disposal Fees

H. Parking Lot Control Equipment for Bay Avenue Garage and 9th Street Lot – RFP No. 20-0020

I. Cargo Van with Buildout Unit – Georgia Statewide Contract

- [J.](#) Guaranteed Maximum Price Amendment – Government Center Life Safety Upgrades
- [K.](#) Electronic Validating Fareboxes

9. UPDATES AND PRESENTATIONS

- [A.](#) CDBG-CV Funding Update - Rob Scott, Community Reinvestment Director
- [B.](#) CARES Act Update – Lisa Goodwin, Deputy City Manager
- [C.](#) Tax Assessor’s Public Access Update – Suzanne Widenhouse, Chief Appraiser
- D. FY20 Tax Assessor Update – Suzanne Widenhouse, Chief Appraiser
- E. FY20 Tax Commissioner Update – Lula Huff, Tax Commissioner
- F. FY20 MCSO Update – Donna Tompkins, Muscogee County Sheriff
- G. Monthly Finance Update – Angelica Alexander, Finance Director

BID ADVERTISEMENT

July 10, 2020

1. On-call Guardrail Installation and Repair Services (Annual Contract) – RFP No. 20-0027

Scope of RFP

The Consolidated Government of Columbus, Georgia invites qualified contractors to submit proposals to provide Guardrail Installation and Repair Services, on an as-needed basis, throughout Columbus-Muscogee County.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

2. Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 20-0026

Scope of RFP

The Consolidated Government of Columbus, Georgia is seeking proposals from qualified vendors to provide inmate commissary services for the Muscogee County Prison.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

CLERK OF COUNCIL'S AGENDA

ENCLOSURES - ACTION REQUESTED

1. **RESOLUTION:** A resolution cancelling the July 7, 2020 Proclamation Session.
2. **RESOLUTION:** A resolution excusing Councilor Jerry “Pops” Barnes from the June 16, 2020 Special Called Meeting.
3. **RESOLUTION:** A resolution excusing Councilor Bruce Huff from the June 16, 2020 Special Called Meeting.
4. **RESOLUTION:** A resolution excusing Councilor Judy W. Thomas from the June 16, 2020 Special Called Meeting and June 23, 2020 Council Meeting.

5. **Minutes of the following boards:**

Airport Commission, April 22, 2020, May 20 and May 27, 2020.

Board of Tax Assessors, #18-20 and #19-20.

Board of Water Commissioners, May 11, 2020.

Keep Columbus Beautiful Commission, June 9, 2020.

Planning Advisory Commission, March 18, 2020.

BOARD APPOINTMENTS - ACTION REQUESTED

6. **MAYOR'S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS:**

Merlina Salamanca

Eligible to succeed

Term Expires: March 1, 2020

(Mayor's Appointment)

Mayor Henderson is nominating Merrill Rushin for the seat of Merlina Salamanca.

B. CONVENTION & VISITORS BOARD OF COMMISSIONERS:

Mamie Pound- Interested in serving another term

(Mayor's Appointment)

Hotel/Motel Industry

Term Expires: December 31, 2020

Eligible to succeed

Amish Das

(Mayor's Appointment)

Hotel/Motel Industry

Term Expires: December 31, 2020

Eligible to succeed

Cameron Bean

(Mayor's Appointment)

Restaurant/Retail Trade

Term Expires: December 31, 2020

Not Eligible to succeed

These terms are three years. Board meets monthly.

Women: 4

Senatorial District 15: 7

Senatorial District 29: 2

7. COUNCIL APPOINTMENTS- READY FOR CONFIRMATION:

- A. PLANNING ADVISORY COMMISSION:** Ms. Gloria Thomas was nominated to succeed Mr. Michael Greenblatt. *(Councilor Barnes' nominee)* New Term expires: August 31, 2023.
- B. RETIREES' HEALTH BENEFITS COMMITTEE:** Ms. Renee McAneny was nominated to succeed Mr. Jack Kinsman. *(Mayor Pro Tem Allen's nominee)* New Term expires: June 30, 2023.
- C. RETIREES' HEALTH BENEFITS COMMITTEE:** Mr. Mike Massey was nominated to succeed Mr. Lester Massey. *(Mayor Pro Tem Allen's nominee)* New Term expires: June 30, 2023.

8. **COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

A. BOARD OF WATER OF COMMISSIONERS:

Rodney Close

Not Eligible to succeed

Term Expires: December 31, 2020

Open for Nominations
(Council's Appointment)

The term is four years; board meets monthly.

Women: 1

Senatorial District 15: 0

Senatorial District 29: 4

B. PLANNING ADVISORY COMMISSION:

Wallace Davis

Not Eligible to succeed

Term Expires: August 31, 2020

Open for Nominations
(Council's Appointment)

The terms are three years; board meets twice a month.

Mayor Pro Tem Allen is nominating Sheila J. Brown for the seat of Wallace Davis.

Women: 0

Senatorial District 15: 7

Senatorial District 29: 2

The City of Columbus strives to provide accessibility to individuals with disabilities and who require certain accommodations in order to allow them to observe and/or participate in this meeting. If assistance is needed regarding the accessibility of the meeting or the facilities, individuals may contact the Mayor's Commission for Persons with Disabilities at 706-653-4492 promptly to allow the City Government to make reasonable accommodations for those persons.

File Attachments for Item:

Approval of minutes for the June 16, 2020 Special Called Meeting.

COUNCIL OF COLUMBUS, GEORGIA

CITY COUNCIL MEETING **MINUTES**

Columbus Civic Center
400 4th Street, Arena Floor
Columbus, Georgia 31901

June 16, 2020
9:00 AM
Special Called Meeting

M A Y O R ' S A G E N D A

PRESENT: Mayor B. H. "Skip" Henderson, III and Mayor Pro Tem R. Gary Allen and Councilors Charmaine Crabb, Glenn Davis, R. Walker Garrett, John M. House, Valerie A. Thompson and Evelyn 'Mimi' Woodson (via Microsoft Teams). City Manager Isaiah Hugley, City Attorney Clifton Fay, Clerk of Council Sandra T. Davis and Deputy Clerk of Council Lindsey G. McLemore were present.

ABSENT: Councilors Jerry "Pops" Barnes, Bruce Huff and Judy W. Thomas were absent.

<p><u>The following documents were distributed around the Council table:</u> (1) Annual Transit Service Effectiveness Analysis Presentation; (2) Commercial Garbage Fee Window Decal Process Change Presentation; (3) Golf Authority Presentation; (4) Information Technology Update Presentation.</p>

CALL TO ORDER: Mayor B.H. "Skip" Henderson, III, Presiding.

INVOCATION: Offered by Councilor Valerie A. Thompson.

PLEDGE OF ALLEGIANCE: Led by Led by Mayor Henderson.

MINUTES

1. Approval of minutes for the June 9, 2020 Council Meeting and Executive Session. Councilor Garrett made a motion to approve the minutes, seconded by Councilor House and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.
2. **TAXPAYER BILL OF RIGHTS PUBLIC HEARING:** 9:00 a.m. The budget tentatively adopted by the Consolidated Government of Columbus, Georgia, requires a millage rate higher than the rollback millage rate. Therefore, before the Consolidated Government of Columbus, Georgia, may finalize the tentative budget and set a final millage rate, Georgia Law requires that three public hearings be held to allow the public an opportunity to express their opinions on this increase.

City Attorney Clifton Fay introduced the public hearing for the Taxpayer Bill of Rights, inviting anyone from the audience who wished to speak to come forward to make comments. There were none.

UPDATES:

3. An update on COVID-19

Mayor B. H. 'Skip' Henderson gave an update on COVID-19 and how it is affecting the local community. He explained there has been an increase in positive cases reported in Muscogee County, but it has seemed to plateau. He stated though most facilities have reopened, he would continue to ask that the citizens practice social distancing and other safety measures.

4. Census 2020

Mayor B. H. 'Skip' Henderson urged citizens to complete their Census 2020 Survey and emphasized the Census only comes around every ten years.

CITY ATTORNEY'S AGENDA**ORDINANCES**

1. **Ordinance (20-014) - 2nd Reading - REZN-02-20-1123:** An ordinance rezoning 5.00 acres of land located at 7170 / 7176 Beaver Run Road. The current zoning is SFR3 (Single Family Residential 3). The proposed zoning is GC (General Commercial) The proposed use is Office/Restaurant. The Planning Advisory Commission and the Planning Department recommend approval. The Applicant is Steven Faulkner. (As Amended) (Mayor Pro-Tem). Mayor Pro Tem Allen made a motion to adopt the ordinance, seconded by Councilor House and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.
2. **Ordinance (20-015) - 2nd Reading - REZN-02-20-1222:** An ordinance to rezone 0.61 acres of land located at 3276 / 3278 / 3280 / 3288 Victory Drive. The current zoning is GC (General Commercial). The proposed zoning is RMF1 (Residential Multifamily 1). The proposed use is Multifamily. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is NeighborWorks Columbus. (Councilor Woodson) Mayor Pro Tem Allen made a motion to allow Councilor Garrett to recuse himself from voting on this item due to the relationship between the church he attends and NeighborWorks, seconded by Councilor Crabb and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting. Mayor Pro Tem Allen made a motion to adopt the ordinance, seconded by Councilor Crabb and carried unanimously by six members, with Councilor Garrett abstaining, and Councilors Barnes, Huff and Thomas being absent for the meeting.
3. **Ordinance (20-016) - 2nd Reading - REZN-02-20-1223:** An ordinance rezoning 4.20 acres of land located at 1775 /1751 Boxwood Place. The current zoning is GC (General Commercial). The proposed zoning is RO (Residential Office). The proposed use is Multifamily. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is Lucy Jones. (Councilor Barnes) Mayor Pro Tem Allen made a motion to adopt the ordinance, seconded by Councilor House and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.
4. **Ordinance (20-017) - 2nd Reading - REZN-03-20-1465:** An ordinance rezoning 0.32 acres of land located at 517 / 519 / 521 15th Street. The current zoning is LMI (Light Manufacturing / Industrial). The proposed zoning is UPT (Uptown). The proposed use is Amusement, Indoor. The Planning Advisory Commission and the Planning Department recommend

approval. The applicant is Lori Greeff. (Councilor Woodson) Councilor Crabb made a motion to adopt the ordinance, seconded by Councilor House and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.

5. **Ordinance (20-018) - 2nd Reading** - An Ordinance adopting Operating and Capital Improvement Budgets for the Fiscal Year 2021 beginning July 1, 2020 and ending June 30, 2021, for certain funds of the Consolidated Government of Columbus, Georgia, and appropriating the amounts shown in each budget; and for other purposes. (Budget Review Committee) Mayor Pro Tem Allen made a motion to adopt the ordinance, seconded by Councilor Crabb and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.
6. **Ordinance (20-019) - 2nd Reading** - An Ordinance adopting Non-Operating Budgets for the Fiscal Year 2021 beginning July 1, 2020 and ending June 30, 2021, for certain funds of the Consolidated Government of Columbus, Georgia, and appropriating the amounts shown in each budget; and for other purposes. (Budget Review Committee) Councilor Crabb made a motion to adopt the ordinance, seconded by Councilor House and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.
7. **Ordinance (20-020) - 2nd Reading** - An ordinance providing for contributions to the Columbus, Georgia General Government Employee's Pension Plan for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021. (Budget Review Committee) Councilor Crabb made a motion to adopt the ordinance, seconded by Councilor Thompson and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.
8. **Ordinance (20-021) - 2nd Reading** - An ordinance providing for contributions to the Columbus, Georgia Pension Plan for Employees of the Department of Public Safety for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021. (Budget Review Committee) Councilor Crabb made a motion to adopt the ordinance, seconded by Councilor Thompson and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.
9. **Ordinance (20-022) - 2nd Reading** - An ordinance providing for Government funding of a Major Disability Income Plan for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021. (Budget Review Committee) Councilor Crabb made a motion to adopt the ordinance, seconded by Councilor Thompson and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.
10. **Ordinance (20-023) - 2nd Reading** - An ordinance providing for Government funding of a Death Benefit Escrow for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021. (Budget Review Committee) Councilor Crabb made a motion to adopt the ordinance, seconded by Councilor Thompson and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.
11. **Ordinance (20-024) - 2nd Reading** - An ordinance amending Article VII of Chapter 13 of the Columbus Code Solid Waste Collection and Disposal by updating the guidelines for an offset to the residential rate for low-income households; and for other purposes. (Budget

Review Committee) Councilor House made a motion to adopt the ordinance, seconded by Mayor Pro Tem Allen and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.

- 12. Ordinance (20-025) - 2nd Reading** - An ordinance providing for the demolition of structures; and for other purposes. (Mayor Pro-Tem) Councilor Crabb made a motion to adopt the ordinance, seconded by Councilor House and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.

- 13. 1st Reading - REZN-03-20-1330:** An ordinance rezoning 0.38 acres of land located at 4000 Buena Vista Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is Dean King. (Councilor Barnes)

Mr. Dean King (Applicant) was present to answer questions asked by Council. There were none.

- 14. 1st Reading - REZN-03-20-1331:** An ordinance rezoning 5.44 acres of land located at 4219 Warm Springs Road. The current zoning is GC (General Commercial). The proposed zoning is RO (Residential Office). The proposed use is Affordable Senior Living Apartments. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is In-Fill Housing, Inc. (Councilor Crabb)

Attorney George Mize (Page, Scrantom, Sprouse, Tucker & Ford, P.C.) was present to answer questions from Council. There were none.

- 15. 1st Reading - REZN-03-20-1464:** An ordinance rezoning 0.31 acres of land located at 4508 Armour Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is Steven Daniels. (Councilor Garrett)

Mr. Steve Daniels (Applicant) was present to answer questions from Council. There were none.

- 16. 1st Reading - REZN-03-20-1329:** An ordinance amending the Unified Development Ordinance for Columbus, Georgia, codified in Appendix A of the Columbus Code, (the UDO), so as to revise Table 2.3.8. – Property Development Regulations for the SAC Zoning District; to revise Section 2.3.8.D. – Special Activity and Technical Center; to add a new Section 2.3.8.E; and to revise Table 3.1.1. minimum lot size. The Planning Advisory Commission and the Planning Department recommend approval. (Mayor Pro-Tem)

Planning Manager Will Johnson came forward to explain the proposed amendment to the UDO.

- 17. 1st Reading - REZN-04-20-1648:** An ordinance amending the Unified Development Ordinance for Columbus, Georgia, codified in Appendix A of the Columbus Code, (the UDO), so as to revise Table 3.1.1. for the categories Amusement, Indoor, Farm Equipment Sales and Services, Fuel Station and Massage Therapy; to delete Section 9.2.5.I.3.; and to add a definition for Fuel Station to Chapter 13. The Planning Advisory Commission and the Planning Department recommend approval. (Mayor Pro-Tem)

Planning Manager Will Johnson came forward to explain the proposed amendment to the UDO.

18. 1st Reading - An Ordinance providing for the establishment of taxing districts, including a county-wide general services district and three (3) urban services districts and three (3) Business Improvement Districts (BID); providing for the levy, assessment, and collection of taxes for Columbus, Georgia within such districts for the year 2020 as provided under the Charter of the Consolidated Government of Columbus, Georgia; providing penalties for violations of the provisions of said ordinance; and for other purposes. (Budget Review Committee)

Finance Director Angelica Alexander explained total millage for all urban service districts will decrease for FY2021, with a millage rate of 17.52 mills for Urban Service District #1 (USD#1), 11.54 mills for Urban Service District #2 (USD#2) and 10.64 mills for Urban Service District #4 (USD#4).

REFERRAL(S):

FOR THE FINANCE DIRECTOR:

- Information on the deadline to appeal property taxes. (*Request of Councilor Crabb*)

RESOLUTIONS

19. Resolution (153-20)- A resolution supporting and adopting the City Manager's Millennial Roundtable / CMMR of Columbus Consolidated Government and reaffirming Columbus' commitment to fight against racism and promote human and civil rights for all. (Columbus Council) Councilor Davis made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.

C.M.M.R. Governor Monique Jackson came forward to express appreciation for the approval of the resolution.

PUBLIC AGENDA

1. Ms. Theresa El-Amin, representing Southern Anti-Racism Network, Re: Establish accountability measures for advisory boards and commissions including the Public Safety Advisory Commission, Re-Entry and the Unity and Diversity Commission as priorities.
2. Mr. Nathaniel Sanderson, Re: Muscogee County becoming an autonomous Judicial entity.
Cancelled Appearance

CITY MANAGER'S AGENDA

- 1. First Amendment to Environmental Services Agreement between Columbus Power Producers, Limited Liability Corporation (CPP) and Columbus Consolidated Government (CCG)**

Resolution (154-20) – A resolution authorizing the City Manager to enter into a contract with Columbus Power Producers to develop beneficial uses for landfill gas at Pine Grove and Schatulga Road Municipal Solid Waste (MSW) Landfills. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.

Approval is requested to provide for an extension of specified deadlines in the Environmental Services Agreement with Columbus Power Producers to develop beneficial uses for landfill gas produced at Pine Grove and Schatulga Road Municipal Solid Waste (MSW) Landfills.

2. Intergovernmental Agreement between the Consolidated Government of Columbus, Georgia, the Columbus Convention and Visitors Bureau and the Development Authority

Resolution (155-20) – A resolution of the Council of Columbus, Georgia, requesting approval for an Intergovernmental Agreement between the Consolidated Government of Columbus, Georgia, the Columbus Convention and Visitors Bureau and the Development Authority. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.

Approval is requested for an Intergovernmental Agreement between Consolidated Government of Columbus, Georgia, the Columbus Convention and Visitors Bureau and the Development Authority.

3. Street Acceptance – Clearbrook Lane and that portion of Riverbrook Trace located in Section Three, Riverbrook

Resolution (156-20) – A resolution of the Council of Columbus, Georgia, authorizing the acceptance of a deed to Clearbrook Lane and that portion of Riverbrook Trace located in Section Three, Riverbrook, on behalf of Columbus, Georgia. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Davis and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.

Approval is requested for the acceptance of Clearbrook Lane and that portion of Riverbrook Trace located in Section Three, Riverbrook. The Engineering Department has inspected said streets and recommends acceptance by same.

4. PURCHASES

A. Oil & Lubricants for Public Works (Annual Contract) – RFB No. 20-0027

Resolution (157-20) – A resolution authorizing an annual contract with Taylor Enterprises, Inc. (Spartanburg, SC), Brewer-Hendley Oil (Lithonia, GA), Cadence Petroleum (Norcross, GA), and Boswell Oil Company (Athens, GA), for the purchase of various oil and lubricant products on an “as needed” basis. Public Works anticipates an annual contract value of \$84,123.70 based on prior years usage and inflation. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.

B. Contract Extension for Inmate Food Service Management at Muscogee County Jail (Annual Contract) – RFP No. 13-0032

Resolution (158-20) – A resolution authorizing an extension of the annual contract for Inmate Food Service Management at Muscogee County Jail with Trinity Services Group, Inc. (Oldsmar, GA). The extension shall be through August 31, 2020. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.

C. Mobility Vans – Georgia Statewide Contract

Resolution (159-20) – A resolution authorizing the purchase of two (2) Mobility Vans (Ford Transit Mobility Van) for the Department of Transportation/METRA from Creative Bus Sales, Inc. (Atlanta, GA), via Georgia Statewide Contract #99999-001-SPD0000138-003, at a unit cost of \$66,980.00 per unit, and a total cost of \$133,960.00. Councilor House made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the seven members present, with Councilors Barnes, Huff and Thomas being absent for the meeting.

5. UPDATES AND PRESENTATIONS

- A. Annual Transit Assessment Analysis - Rosa Evans, METRA Director and Milbrey Heard, Connectics.

METRA Director Rosa Evans came forward to introduce **Ms. Milbrey Heard (Connectics)** who gave a presentation on the annual assessment analysis conducted on METRA.

REFERRAL(S):

FOR THE CITY MANAGER:

- Look at Route 9 and the utilization to determine whether the Brookstone Business Park could be included. *(Request of Councilor Davis)*

- B. Government Center Life Safety Improvements Update, Pam Hodge, Deputy City Manager and Donna Newman, Engineering Director.

Engineering Director Donna Newman gave a presentation explaining the original scope of work for the life safety improvements at the Government Center. She explained the current project and the need for additional funding of \$482,334.18 to complete the project.

Deputy City Manager Pam Hodge explained the funding would come from available OLOST Infrastructure Reserve Funds to supplement the bonds funds for the completion of the life safety improvements project.

- C. Health & Human Services Update - Pam Hodge, Deputy City Manager.

Deputy City Manager Pam Hodge came forward to give an update on the building renovations to the new space for Health and Human Services in the building previously occupied by Virginia College.

METRA Director Rosa Evans came forward to give information on the transportation made available by METRA to the two locations of the Health Department. She explained this service is available by appointment only.

REFERRAL(S):

FOR THE CITY MANAGER:

- After a month or sixty days, bring an update on the ridership and how it is working. *(Request of Councilor Woodson)*

- D. Integrated Waste Commercial Billing - Kyle McGee, Assistant Public Works Director.

Assistant Public Works Director Kyle McGee gave an update on the Integrated Waste Commercial Billing System and explained it is planned to be implemented by August 1, 2020.

E. Golf Course Authority Update - Jim Ardent, Director.

Finance Director Angelica Alexander gave information on the request submitted by the Golf Course Authority, requesting \$125,000 in additional funding for FY2020 for operating expenses, personnel, and replacement equipment.

Golf Director Jim Ardent approached the rostrum giving a brief update on the golf courses and the replacement equipment needed.

***NOTE:** Councilor Garrett left the meeting at approximately 11:21 a.m. with there no longer be a quorum; since, there are five members now physically present and Councilor Woodson attending virtually. Therefore, no other action may be taken after this time.*

F. Civic Center Update - Lisa Goodwin, Deputy City Manager.

Finance Director Angelica Alexander came forward to explain a request submitted by the Civic Center, requesting \$600,000 of additional funding for FY2020, which would come from Fund Balance.

G. Update on Technology - Forrest Toelle, Information Technology Director.

IT Director Dr. Forrest Toelle approached the rostrum to give an update on the various new systems that have been implemented throughout the Columbus Consolidated Government with the help of the Information Technology Department.

H. J. R. Allen/US 80 Corridor Study Update - Pam Hodge, Deputy City Manager.

Deputy City Manager Pam Hodge approached the rostrum to give an update on the J.R. Allen/US 80 Corridor Study. She explained the study overview, video, survey, online interactive map, events page, contact information, and comments section available online for citizens.

***NOTE:** Mayor Henderson left the meeting at approximately 11:55 a.m., at which time, Mayor Pro Tem Allen assumed the role of the presiding officer for the remainder of this meeting.*

I. 2nd Avenue Corridor Study Update - Pam Hodge, Deputy City Manager.

Deputy City Manager Pam Hodge gave a video update on the 2nd Avenue Corridor Study. She explained the study overview, video, survey, online interactive map, events page, contact information, and comments section available online for citizens.

BID ADVERTISEMENT

June 17, 2020

1. Ammunition for Public Safety Departments – RFP No. 20-0062

Scope of RFP

Provide ammunition and munitions of various types and quantities on an “as needed” basis to Columbus Consolidated Government (the City) to be utilized by the Public Safety Departments. The contract term will be for two (2) years with option to renew for three (3) additional twelve-month periods.

July 10, 2020

1. On-call Guardrail Installation and Repair Services (Annual Contract) – RFP No. 20-0027

Scope of RFP

The Consolidated Government of Columbus, Georgia invites qualified contractors to submit proposals to provide Guardrail Installation and Repair Services, on an as-needed basis, throughout Columbus-Muscogee County.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

2. Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 20-0026

Scope of RFP

The Consolidated Government of Columbus, Georgia is seeking proposals from qualified vendors to provide inmate commissary services for the Muscogee County Prison.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

***NOTE:** Due to there no longer be a quorum with five members now physically present and Councilor Woodson attending virtually, Clerk of Council Davis delayed presenting agenda items with the exception of a nomination for the Planning Advisory Commission as outlined below.*

CLERK OF COUNCIL’S AGENDA

ENCLOSURES - ACTION REQUESTED

1. Minutes of the following Boards:

Airport Commission, April 22, 2020, May 20 and May 27, 2020.

Board of Tax Assessors, #18-20.

Board of Water Commissioners, May 11, 2020.

Keep Columbus Beautiful Commission, June 9, 2020.

Planning Advisory Commission, March 18, 2020.

This agenda item was delayed due to the lack of a quorum being physically present.

BOARD APPOINTMENTS - ACTION REQUESTED

2. MAYOR’S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:

A. CONVENTION & VISITORS BOARD OF COMMISSIONERS:

NOTE: The appointments listed below were not presented for the opportunity to make nominations due to the lack of a quorum being physically present.

A nominee for the seat of Mamie Pound (*Interested in serving another term*) as a representative of the Hotel/Motel Industry on the Convention & Visitors Board of Commissioners (*Mayor's Appointment*) for a term expiring on December 31, 2020.

A nominee for the seat of Amish Das (*Eligible to succeed*) as a representative of the Hotel/Motel Industry on the Convention & Visitors Board of Commissioners (*Mayor's Appointment*) for a term expiring on December 31, 2020.

A nominee for the seat of Cameron Bean (*Not eligible to succeed*) as a representative of the Restaurant/Retail Trade on the Convention & Visitors Board of Commissioners (*Mayor's Appointment*) for a term expiring on December 31, 2020.

3. COUNCIL APPOINTMENTS- READY FOR CONFIRMATION:

NOTE: The appointments listed below were not presented for confirmation due to the lack of a quorum being physically present.

A. RETIREES' HEALTH BENEFITS COMMITTEE: Ms. Renee McAneny was nominated to succeed Mr. Jack Kinsman. (*Mayor Pro Tem Allen's nominee*) New Term expires: June 30, 2023.

B. RETIREES' HEALTH BENEFITS COMMITTEE: Mr. Mike Massey was nominated to succeed Mr. Lester Massey. (*Mayor Pro Tem Allen's nominee*) New Term expires: June 30, 2023.

4. COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:

NOTE: The appointment listed below was not presented for the opportunity to make nominations due to the lack of a quorum being physically present.

A. BOARD OF WATER COMMISSIONERS:

A nominee for the seat of Rodney Close (*not eligible to succeed himself*) on the Board of Water Commissioners for a term that expires on December 31, 2020.

B. PLANNING ADVISORY COMMISSION:

A nominee for the seat of Michael Greenblatt (*Not eligible to succeed himself*) on the Planning Advisory Commission for a term that expires on August 31, 2020. Clerk of Council Davis presented Councilor Barnes' nomination of Gloria Thomas to succeed Michael Greenblatt.

A nominee for the seat of Wallace Davis (*Not eligible to succeed himself*) on the Planning Advisory Commission for a term that expires on August 31, 2020. There were none.

With there being no further business to discuss and lack of a quorum being physically present, Mayor Pro Tem Allen declared the June 16, 2020 Special Called Meeting adjourned with the time being 12:05 p.m.

Sandra T. Davis, CMC
Clerk of Council
Council of Columbus, Georgia

File Attachments for Item:

4. New Horizons Behavioral Health: Covid-19 and the Mental Health Effects. (Presented by Susan Gallagher, Andrea B. Winston, and Dr. Lowell Cliatt)

Public Health Crisis:

Dramatic Need for Mental Health and Integrated Care

The average life expectancy in the U.S. has been on the decline for three consecutive years.

The last three years represent the longest consecutive decline in the American lifespan at birth since the period between 1915 and 1918, which included World War I and the Spanish Flu pandemic, events that killed many millions worldwide.



- A rise in drug overdoses
- An increase in liver disease
- A rise in suicide rates

*“Diseases
of
Despair”*

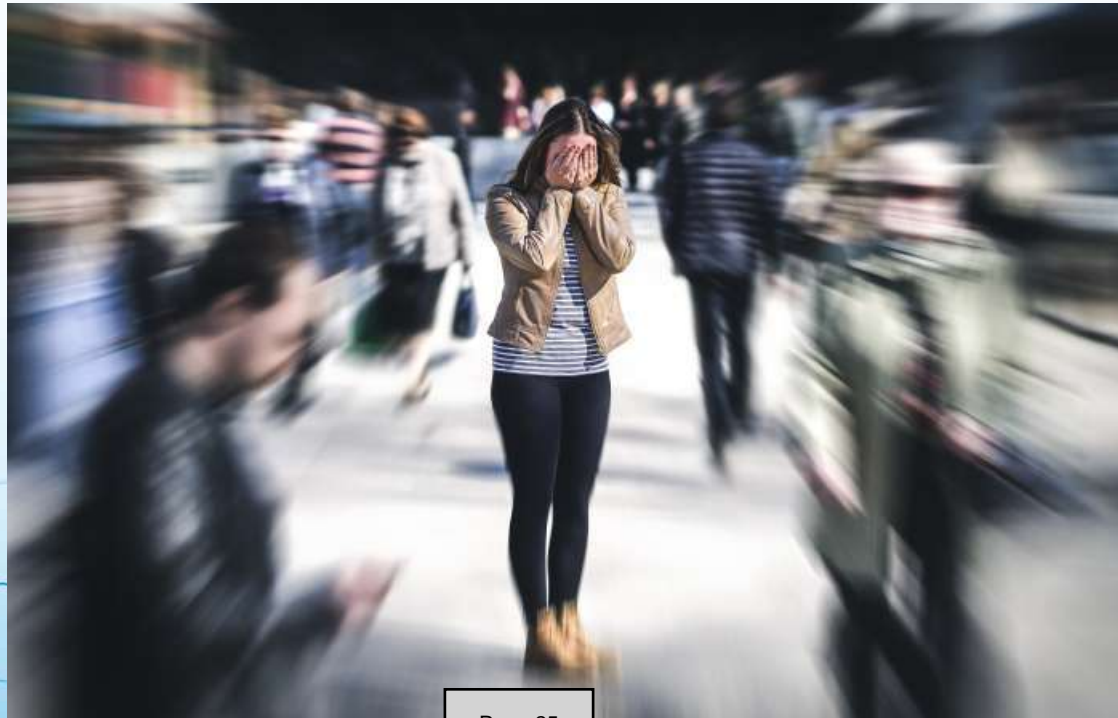
The **Covid Pandemic** is emotionally, financially, and socially devastating to the country and our Community.
Over 114,000 individuals in the US have died from Covid.



Although the Corona Virus has directly affected the physical health of some individuals, we have all suffered the emotion impact & trauma caused by the dramatic and immediate shut down in the effort to reduce the spread of the virus.

We need to prepare our Health System for the possibility of a rising tide of illness and death from “Diseases of Despair” in the wake of the Covid Pandemic.

Although the exact number is currently unknown, many more people are suffering from Anxiety and Depression as a result of fear, social distancing isolation, and wide spread uncertainty due to the Covid Pandemic than illness from the virus itself.



As the economy continues its decent into a recession many more people will experience symptoms of mental illness and will need our help. As the stimulus check and unemployment payments end, many businesses will not rebound plunging many citizens into desperate situations.

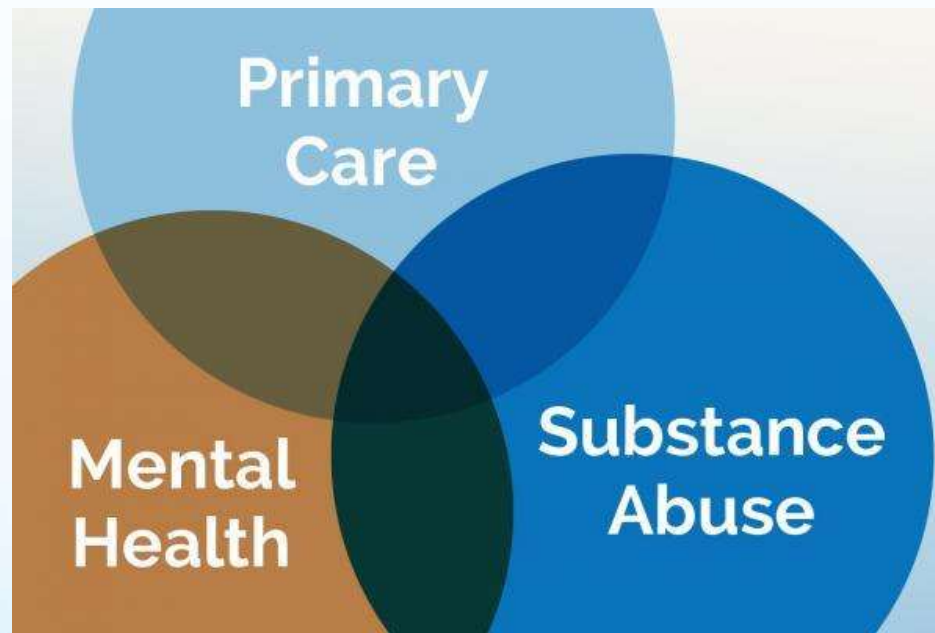


Some individuals may turn to Alcohol and Other Substances as unhealthy coping mechanisms.



Some individuals in Recovery may relapse, putting themselves at higher risk for Overdose.

Now more than ever we need to understand that Mental Health is part of our Overall Health and Well Being.



**Integrated Healthcare is
Caring for the Whole Person.**

The top 10 health conditions that have the greatest impact on Americans' quality of life include:

1. Hypertension — National Health Impact 12.5%

Hypertension is also known as the silent killer because it has no early significant symptoms but creates an extra load on the heart and blood vessels.

2. Major Depression — National Health Impact 9%

The condition affects adults, teens and children.

3. High Cholesterol — National Health Impact 8.6%

Can increase the risk of heart attack and stroke.

4. Coronary Artery Disease — National Health Impact 7%

Much higher risk of heart attack.

5. Type 2 Diabetes — National Health Impact 5.5%

Caused by obesity and lack of physical activity in about 90% of cases in the U.S.

6. Substance Use Disorder — National Health Impact 3.4%

Addiction can cause serious mental and physical injury, overdose and even death.

7. Alcohol Use Disorder — National Health Impact 3.3%

Very high blood alcohol levels can result in coma or death, and withdrawal from alcohol can cause hallucinations or even seizures.

8. Chronic Obstructive Pulmonary Disease (COPD) — National Health Impact 3.3%

The primary cause of COPD is cigarette smoking.

9. Psychotic Disorder — National Health Impact 2.9%

People with psychotic disorders, including schizophrenia and delusional disorder, often have trouble maintaining a sense of reality.

10. Crohn's Disease/Ulcerative Colitis — National Health Impact 2.7%

In addition to being painful and debilitating, the condition can lead to life-threatening complications.

4 out of 10 health conditions that affect Quality of Life for Americans are Behavioral Health Conditions!

The top 10 causes of death for American Adults 2017:

- Heart disease: 647,457
- Cancer: 599,108
- Accidents (unintentional injuries includes drug overdose): 169,936
- Chronic lower respiratory diseases: 160,201
- Stroke (cerebrovascular diseases): 146,383
- Alzheimer's disease: 121,404
- Diabetes: 83,564
- Influenza and pneumonia: 55,672
- Kidney Disease (Nephritis, nephrotic syndrome, and nephrosis): 50,633
- Intentional self-harm (suicide): 47,173

Covid-19 will be on the list as one of the top 5 causes of deaths in the US for 2020.

Integrated Healthcare is a TEAM APPROACH to Health and Well-being.

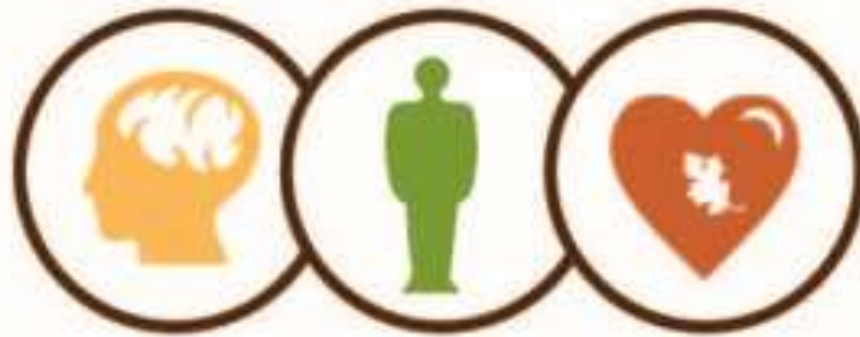
Members of Your Integrated Healthcare Team Include:

- Family or primary care doctor
- Nurse practitioner & Physician assistant
- Psychiatrist, a medical doctor who diagnoses and treats mental illnesses
- Psychotherapist, such as a psychologist or a licensed counselor
- Pharmacist
- Social worker



Counseling, whether Individual or Group Therapy, is an integral component of treatment.

Fully Integrate Mental Health into your Personal Wellness by:



- Knowing the Signs and Symptoms
- Reducing Stigma around Mental Health and Addictive Disease
- Decreasing Barriers to Treatment

Know the Signs and Symptoms



- Take a free class like Mental Health First Aid or QPR
- Attend a Support Group like NAMI – Columbus
- Invite a Speaker to your Faith, Work or Civic Group



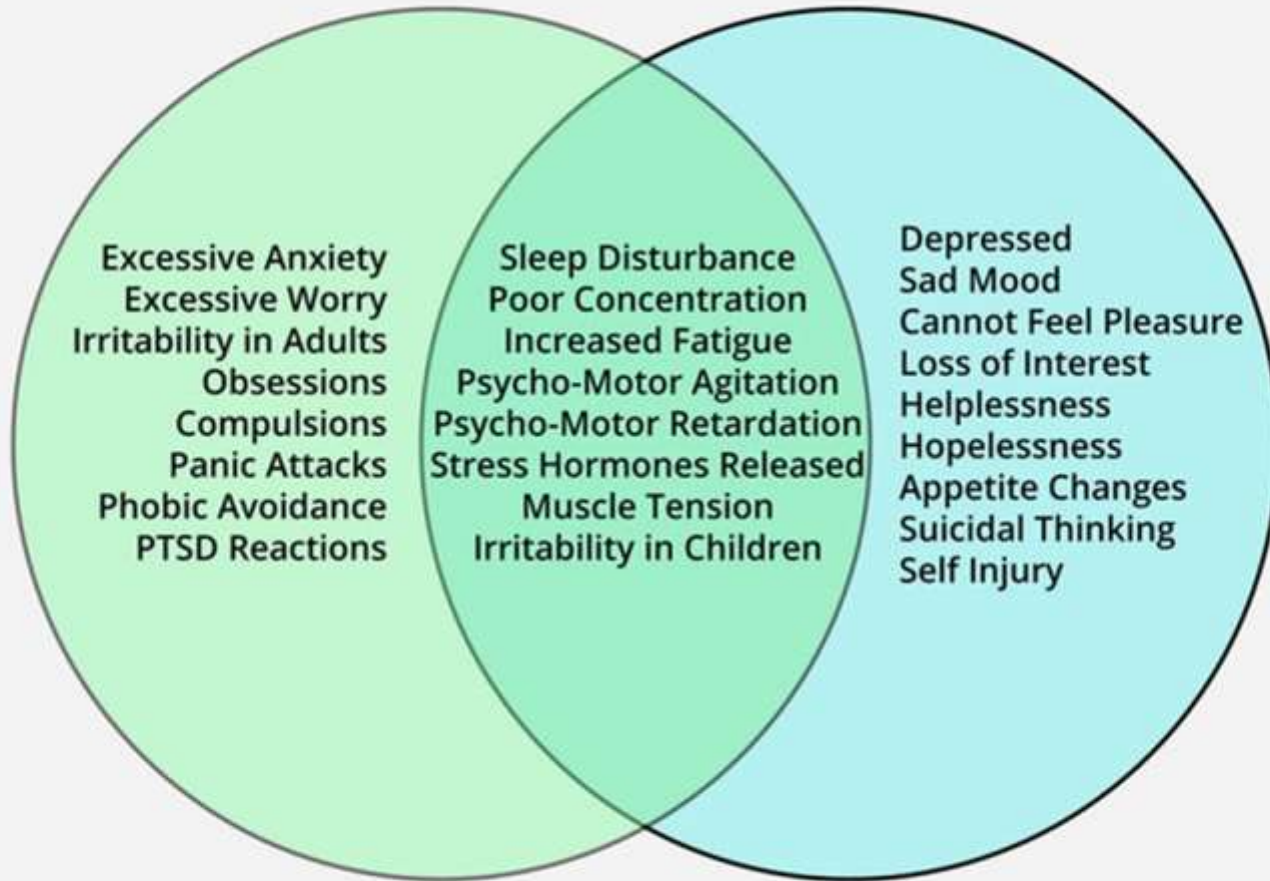
Anxiety is a normal response to a stressful situation. But when the stress is prolonged, Anxiety may rise to a level beyond our individual coping skills and require medical intervention.

Most people feel Sad or Depressed at times. It is a normal reaction to loss or life's struggles. But when intense sadness – including feeling helpless, hopeless, or worthless – last for many days to weeks – it may be something more than sadness; it could be Clinical Depression – a treatable medical condition.



Symptoms of Anxiety and Depression in Adults

Item #4.



Anxiety & Depression are Treatable Medical Conditions in Adults and Children.

Common Responses to Trauma in Children

When people think of trauma, they often focus on physical injuries. However, people also can experience psychological trauma after witnessing or experiencing distressing events. Trauma can be caused by natural disasters, including pandemics. Reactions to trauma can be immediate or delayed. Responses may differ in severity and can include a wide range of behaviors and responses.

- **Cling to parents or caregivers.**
- **Cry and be tearful.**
- **Have tantrums and be irritable, angry and disruptive.**
- **Complain of physical problems such as stomachaches or headaches.**
- **Suddenly return to behaviors such as bed-wetting and thumb-sucking.**
- **Isolate themselves from family and friends.**
- **Have nightmares, refuse to go to bed, or experience other sleep problems.**
- **Be unable to concentrate.**
- **Develop unfounded fears.**
- **Lose interest in fun activities.**



Reduce Stigma around Mental Health and Addictive Disease



Have the Conversation.

Normalize the Conversation.

Welcome the Conversation.

With Family, Friends,

Your Primary Care Physician and Your Therapist.

Decrease Barriers to Mental Health Services



Access & Availability Cost Transportation

Integrated Healthcare is proven to reduce barriers and improve health outcomes.

Our Integrated Healthcare Partnership



Improve the Health Outcomes for
Individuals, Children & Families in our 8 + County Service Area
who experience high barriers to Quality Person Centered Whole-Health
Care and are uninsured, underinsured and/or living with an SPMI or SUD .



**Our Partnership currently provides Integrated Healthcare to
1,591 Individuals in Muscogee and the Surrounding Counties.**

Our Integrated Healthcare is addressing both physical & mental health needs from Covid-19 simultaneously and seamlessly but we need your support. With the Governor's mandated 11% budget cut across ALL departments looming, we will most certainly see a local impact of a reduction in mental health and addictive disease services.



It is up to us to provide support to citizens suffering as the next, most imminent Public Health Crisis approaches like a tidal wave.

Local, State and National Resources

Item #4.



New Horizons
Appointment Line
706-596-5500



Text HELLO to 741741

24/7, Confidential





**Serving as your Safety-net
Provider of Core Behavioral
Health Services to Children,
Teens, Adults and Families
in Muscogee County and
the surrounding
Chattahoochee Valley.**

Appointment Line: 706-596-5500
Ask about our Telehealth and Integrated Healthcare Services.

File Attachments for Item:

2nd Reading - REZN-03-20-1330: An ordinance rezoning 0.38 acres of land located at 4000 Buena Vista Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is Dean King. (Councilor Barnes)

AN ORDINANCE

NO. _____

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia; this amendment changes certain boundaries of a district located at **4000 Buena Vista Road** (parcel # 087-028-005) from NC (Neighborhood Commercial) Zoning District to GC (General Commercial) Zoning District.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS:

That the Zoning Atlas on file with the Planning Department is hereby amended by changing the aforementioned property from NC (Neighborhood Commercial) Zoning District to GC (General Commercial) Zoning District.

All that lot, tract or parcel of land situate, lying and being in Land Lots 118 & 131 of the Coweta Reserve, City of Columbus, County of Muscogee, State of Georgia and being Part of Linden Subdivision, and being more particularly described as follows:

BEGINNING at an iron pin located at the southeasterly comer of Lot 15, Block "A", Linden Subdivision; running thence in a southwesterly direction, and along the southerly line of said Lot 15, and the southerly line of Lot 16, Block "A", Linden Subdivision, 100 feet to a point; running thence in a northwesterly direction, and along a line parallel to the westerly line of said Lot 15, a distance of 164 feet to a point; running thence in an easterly direction, and along a line parallel to the southerly right-of-way line of Buena Vista Road as it presently exists, 100 feet to a point; running thence in a southeasterly direction, and along a prolongation of the easterly line of said Lot 5, Block "A" Linden Subdivision, 34 feet to a point which is the northeasterly comer of said Lot 15; running thence in a southeasterly direction, and along the easterly line of said Lot 15, 130 feet to the point of beginning.

The above-described property consists of all of Lot 15, Block "A" Linden Subdivision, Part of Lot 16, Block "A" Linden Subdivision, and Part of the property acquired by Thomas M. Flournoy, III, Gene Watson and W. H. Young, III from the City of Columbus, Georgia, the Deed dated December 4, 1972, and recorded December 12, 1972, in Book 1427, Page 476, in the Office of the Clerk of the Superior Court of Muscogee County, Georgia. The plat of Linden Subdivision is recorded in Plat Book 4, Page 228, in the Office of the Clerk of the Superior Court of Muscogee County, Georgia,

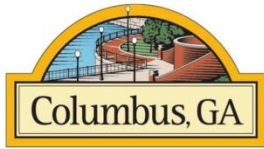
The above-described property is the identical property conveyed by Limited Warranty Deed from Victory Auto Parts of Phenix City, Alabama, Inc., an Alabama corporation, to VAP Auto Parts, Inc. dated July 19, 1995, and recorded July 27, 1995, in Deed Book 4283, Page 279, aforesaid Clerks Office.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 16th day of June, 2020; introduced a second time at a regular meeting of said council held on the ____ day of _____, 2020 and adopted at said meeting by the affirmation vote of ____ members of Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Thompson	voting _____.
Councilor Woodson	voting _____.

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor



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 PLANNING DEPARTMENT

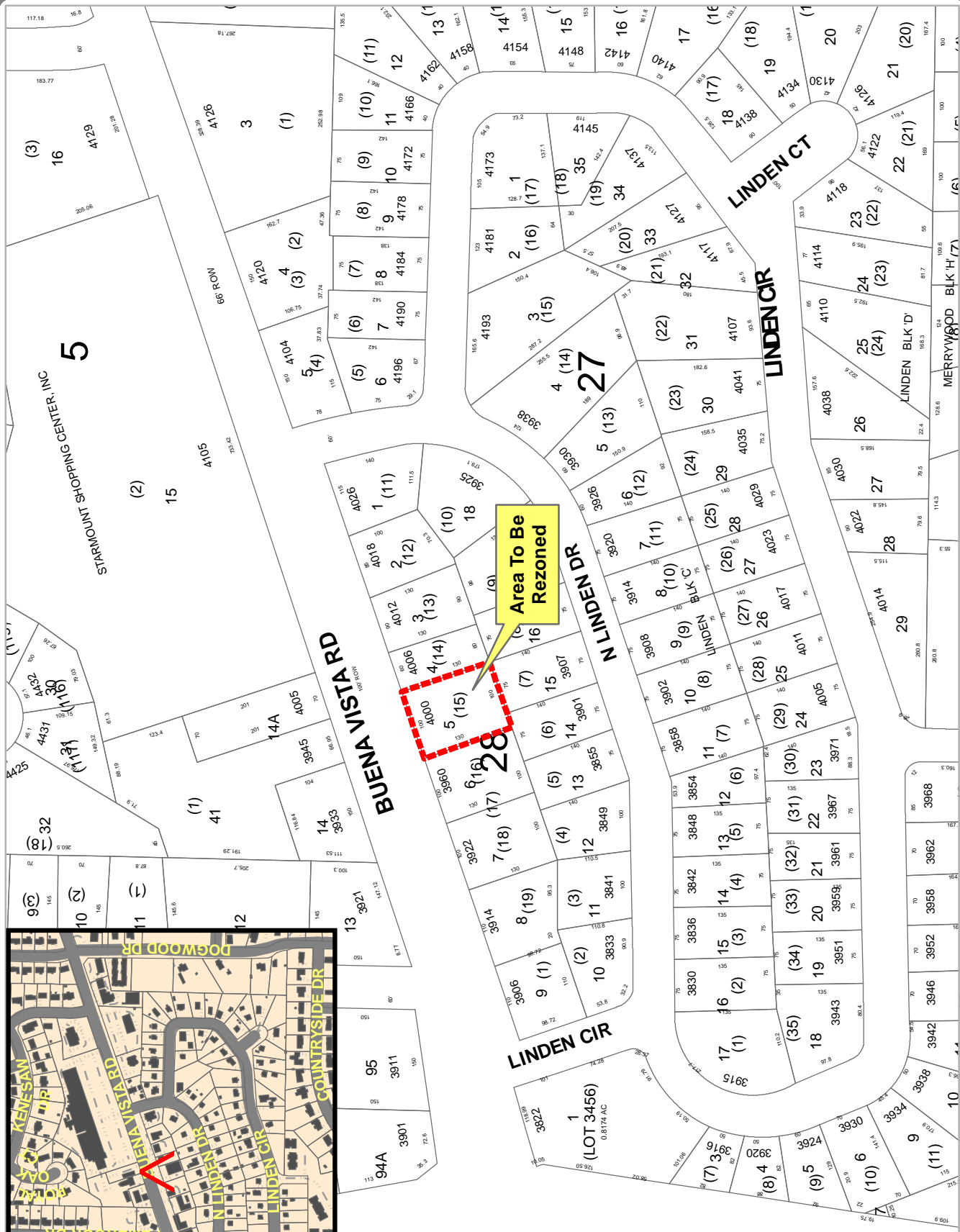
COUNCIL STAFF REPORT

REZN-03-20-1330

Applicant:	Dean King
Owner:	Same
Location:	4000 Buena Vista Road
Parcel:	087-028-005
Acreage:	0.38 Acres
Current Zoning Classification:	NC (Neighborhood Commercial)
Proposed Zoning Classification:	GC (General Commercial)
Current Use of Property:	Retail
Proposed Use of Property:	Pawn Shop
Council District:	District 1 (Barnes)
PAC Recommendation:	Approval based on the Staff Report and compatibility with existing land uses.
Planning Department Recommendation:	Approval based on compatibility with existing land uses.
Fort Benning's Recommendation:	N/A
DRI Recommendation:	N/A
General Land Use:	Consistent Planning Area E
Current Land Use Designation:	General Commercial
Future Land Use Designation:	General Commercial

Compatible with Existing Land-Uses:	Yes								
Environmental Impacts:	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.								
City Services:	Property is served by all city services.								
Traffic Impact:	Average Annual Daily Trips (AADT) will decrease by 107 trips if used for commercial use. The Level of Service (LOS) will remain at level C.								
Traffic Engineering:	This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.								
Surrounding Zoning:	<table> <tr> <td>North</td><td>NC (Neighborhood Commercial)</td></tr> <tr> <td>South</td><td>NC (Neighborhood Commercial)</td></tr> <tr> <td>East</td><td>NC (Neighborhood Commercial)</td></tr> <tr> <td>West</td><td>NC (Neighborhood Commercial)</td></tr> </table>	North	NC (Neighborhood Commercial)	South	NC (Neighborhood Commercial)	East	NC (Neighborhood Commercial)	West	NC (Neighborhood Commercial)
North	NC (Neighborhood Commercial)								
South	NC (Neighborhood Commercial)								
East	NC (Neighborhood Commercial)								
West	NC (Neighborhood Commercial)								
Reasonableness of Request:	The request is compatible with existing land uses.								
School Impact:	N/A								
Buffer Requirement:	N/A								
Attitude of Property Owners:	Thirty-five (35) property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received no calls and/or emails regarding the rezoning.								
	<table> <tr> <td>Approval</td><td>0 Responses</td></tr> <tr> <td>Opposition</td><td>0 Responses</td></tr> </table>	Approval	0 Responses	Opposition	0 Responses				
Approval	0 Responses								
Opposition	0 Responses								
Additional Information:	No ITE Trip Generation in the ITE Manual for Pawn Shop. Free Standing Discount Store used as a comparable use.								
Attachments:	Aerial Land Use Map Location Map Zoning Map Existing Land Use Map Future Land Use Map Traffic Report								





185 I



This material is made available as a public service.
Maps and data are to be used for reference purposes only.
The data contained is subject to constant change.
Map information is believed to be correct but is not guaranteed.

Date: 3/4/2020

Location Map for REZN 03-02-2020

Map 087 Block 028 Lot 005

Planning Department-Planning Division

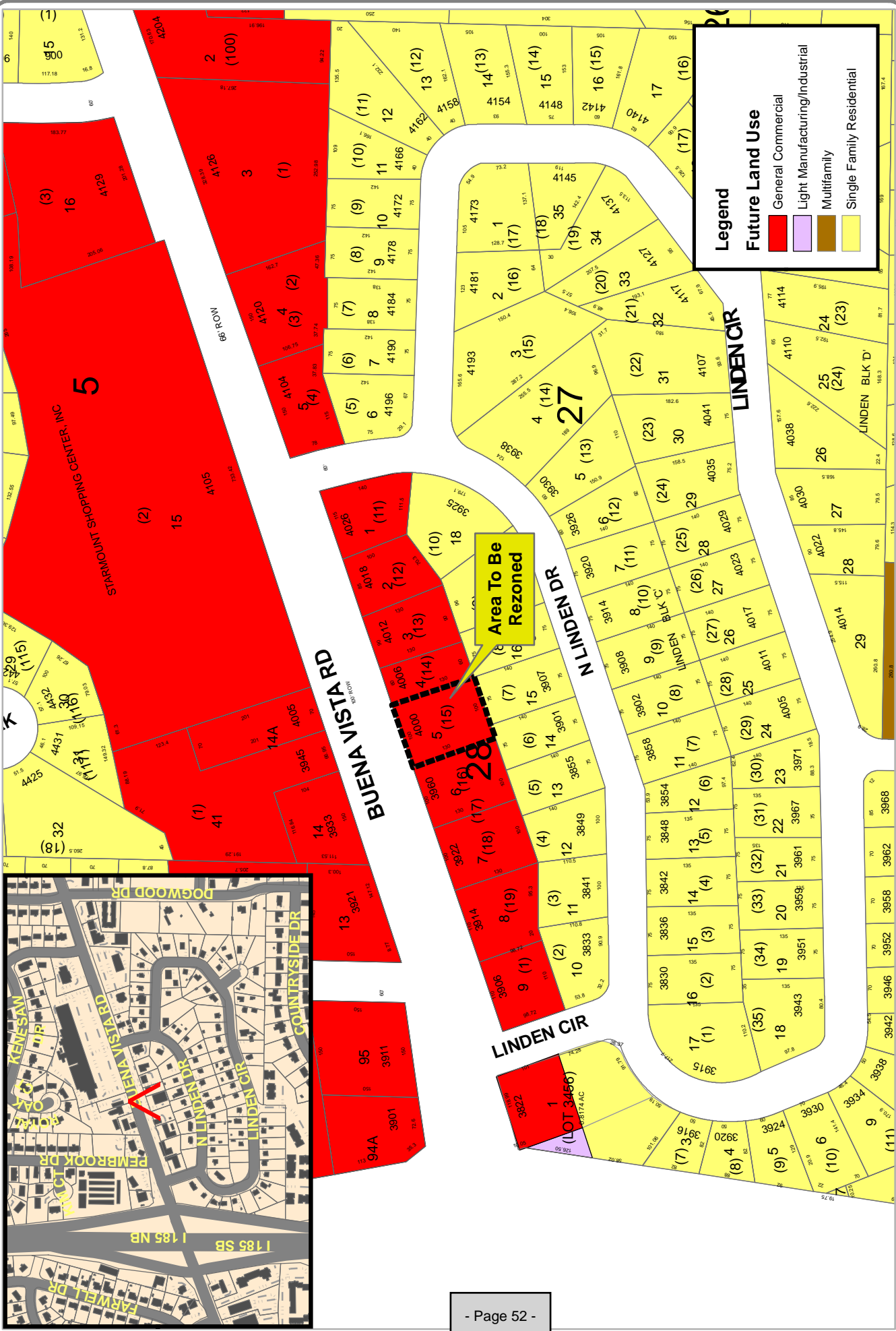
Prepared By Planning GIS Tech

0 100 200 Feet
1 inch = 200 feet

Data Source: IT/GIS
Author: David Cooper



Item #1.



Legend

Future Land Use

- General Commercial
- Light Manufacturing/Industrial
- Multifamily
- Single Family Residential

Item #1.

Columbus Planning

0 100 200 Feet

1 inch = 200 feet

Data Source: IT/GIS

Author: David Cooper

Future Land Use Map for REZN 03-02-2020

Map 087 Block 028 Lot 005

Planning Department-Planning Division

Prepared By Planning GIS Tech

This material is made available as a public service. Maps and data are to be used for reference purposes only. The data contained is subject to constant change. Map information is believed to be correct but is not guaranteed.

Date: 3/4/2020

ZONING CASE NO.
PROJECT
CLIENT
REZONING REQUEST

REZN 03-20-1330

4000 Buena Vista Road

NC to GC

Trip Generation Land Use Code*	814 & 815
Existing Land Use	Neighborhood Commercial (NC)
Proposed Land Use	General Commercial - (GC)
Existing Trip Rate Unit	NC - Acreage converted to square footage.
Proposed Trip Rate Unit	GC - Acreage converted to square footage.

814 & 815

Neighborhood Commercial (NC)

General Commercial - (GC)

NC - Acreage converted to square footage.

GC - Acreage converted to square footage.

Land Use	ITE Code	Zone Code	Quantity	Trip Rate	Total Trips
Daily (Existing Zoning)					
Specialty Retail Center	814	NC	0.38 Acres	44.32	92
				42.04	87
				20.43	42
				Total	221
Daily (Proposed Zoning)					
Free Standing Discount Store	815	GC	0.38 Acres	5.48	23
				5.57	23
				7.39	31
				7.32	30
				Total	107

Note: * Denotes calculation are based on Trip Generation, 8th Edition by Institute of Transportation Engineers

EXISTING ZONING (NC)

Name of Street	Buena Vista Road
Street Classification	Undivided Arterial w/center In
No. of Lanes	4
City Traffic Count (2018)	28,400
Existing Level of Service (LOS)**	C
Additional Traffic due to Existing Zoning	221
Total Projected Traffic (2019)	28,621
Projected Level of Service (LOS)**	C

Note: ** Denotes Level of Service Based on National Standards for Different Facility Type (TABLE1- General Highway Capacities by Facility Type)

Name of Street	Buena Vista Road
Street Classification	Undivided Arterial w/center In
No. of Lanes	4
City Traffic Count (2018)	28,400
Existing Level of Service (LOS)**	C
Additional Traffic due to Proposed	107
Total Projected Traffic (2019)	28,507
Projected Level of Service (LOS)**	C

Note: ** Denotes Level of Service Based on National Standards for Different Facility Type (TABLE1- General Highway Capacities by Facility Type)

File Attachments for Item:

2. 2nd Reading - REZN-03-20-1331: An ordinance rezoning 5.44 acres of land located at 4219 Warm Springs Road. The current zoning is GC (General Commercial). The proposed zoning is RO (Residential Office). The proposed use is Affordable Senior Living Apartments. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is In-Fill Housing, Inc. (Councilor Crabb)

AN ORDINANCE

NO. _____

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia; this amendment changes certain boundaries of a district located at **4219 Warm Springs Road** (parcel # 083-027-033) from GC (General Commercial) Zoning District to RO (Residential Office) Zoning District.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS:

That the Zoning Atlas on file with the Planning Department is hereby amended by changing the aforementioned property from GC (General Commercial) Zoning District to RO (Residential Office) Zoning District.

Commencing at the southwest corner of the intersection of Miller Road (60' R/W) and Warm Springs Road in Muscogee County, Georgia, and running thence South 32 degrees 12 minutes West a distance of 2,932.91 feet to an iron stake located on the western right of way of Warm Springs Road marking the Point of Beginning; and running thence South 32 degrees 12 minutes West 30.76 to a point on the western right of way of Warm Springs Road; and continuing South 32 degrees 12 minutes West a distance of 189.92 feet to an iron stake on the western right of way of Warm Springs Road; thence South 32 degrees 12 minutes West along a curve with a radius of 1645.06 a distance of 234.56 feet to an iron stake on the western right of way of Warm Springs Road; running thence South 53 degrees 54 minutes West a distance of 123.23 feet to an iron stake on the western right of way of Warm Springs Road; thence leaving the right of way of Warm Springs Road and running thence North 07 degrees 53 minutes West a distance of 246.65 feet to an iron stake; thence continuing North 07 degrees 53 minutes West a distance of 346.51 feet to an iron stake; thence continuing North 07 degrees 53 minutes West a distance of 113.75 feet to an iron stake; running thence North 80 degrees 00 minutes a distance of 456.16 feet to an iron stake; and running thence South 09 degrees 35 minutes a distance of 332.96 feet to an iron stake along the western right of way of Warm Springs Road marking the Point of Beginning.

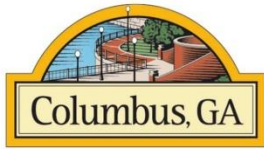
This property is further described as Part of Land Lot 15, 8th District, Columbus, Muscogee County, Georgia, and further depicted as Parcel "G", Parcel "H" and Parcel "I" on that certain plat of survey of "Property of Mrs. Hattie Rogers Grant" and recorded in Plat Book 73, Page 52, Clerk's Office, Muscogee County Records.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 16th day of June, 2020; introduced a second time at a regular meeting of said council held on the ____ day of _____, 2020 and adopted at said meeting by the affirmation vote of ____ members of Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Thompson	voting _____.
Councilor Woodson	voting _____.

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor



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 PLANNING DEPARTMENT

COUNCIL STAFF REPORT

REZN-03-20-1331

Applicant:	In-Fill Housing, Inc
Owner:	Samuel & Frances Grant
Location:	4219 Warm Springs Road
Parcel:	083-027-033
Acreage:	5.44 Acres
Current Zoning Classification:	GC (General Commercial)
Proposed Zoning Classification:	RO (Residential Office)
Current Use of Property:	Vacant / Undeveloped
Proposed Use of Property:	Multifamily - Affordable Senior Living Apartments
Council District:	District 5 (Crabb)
PAC Recommendation:	Approval based on the Staff Report and compatibility with existing land uses.
Planning Department Recommendation:	Approval based on compatibility with existing land uses.
Fort Benning's Recommendation:	N/A
DRI Recommendation:	N/A
General Land Use:	Inconsistent Planning Area A
Current Land Use Designation:	Vacant / Undeveloped
Future Land Use Designation:	General Commercial

Compatible with Existing Land-Uses:	Yes								
Environmental Impacts:	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.								
City Services:	Property is served by all city services.								
Traffic Impact:	Average Annual Daily Trips (AADT) will increase by 251 trips if used for residential use. The Level of Service (LOS) will remain at level B.								
Traffic Engineering:	This site shall meet the Codes and regulations of the Columbus Consolidated Government for residential usage.								
Surrounding Zoning:	<table> <tr> <td>North</td><td>RO (Residential Office)</td></tr> <tr> <td>South</td><td>GC (General Commercial)</td></tr> <tr> <td>East</td><td>GC (General Commercial)</td></tr> <tr> <td>West</td><td>SFR2 (Single Family Residential 2)</td></tr> </table>	North	RO (Residential Office)	South	GC (General Commercial)	East	GC (General Commercial)	West	SFR2 (Single Family Residential 2)
North	RO (Residential Office)								
South	GC (General Commercial)								
East	GC (General Commercial)								
West	SFR2 (Single Family Residential 2)								
Reasonableness of Request:	The request is compatible with existing land uses.								
School Impact:	N/A								
Buffer Requirement:	<p>The site shall include a Category C buffer along all property lines bordered by the SFR2 zoning district. The 3 options under Category C are:</p> <ol style="list-style-type: none"> 1) 20 feet with a certain amount of canopy trees, under story trees, and shrubs / ornamental grasses per 100 linear feet. 2) 10 feet with a certain amount of shrubs / ornamental grasses per 100 linear feet and a wood fence or masonry wall. 3) 30 feet undisturbed natural buffer. 								
Attitude of Property Owners:	Thirty-five (35) property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received one (1) calls and/or emails regarding the rezoning.								
Approval	0 Responses								

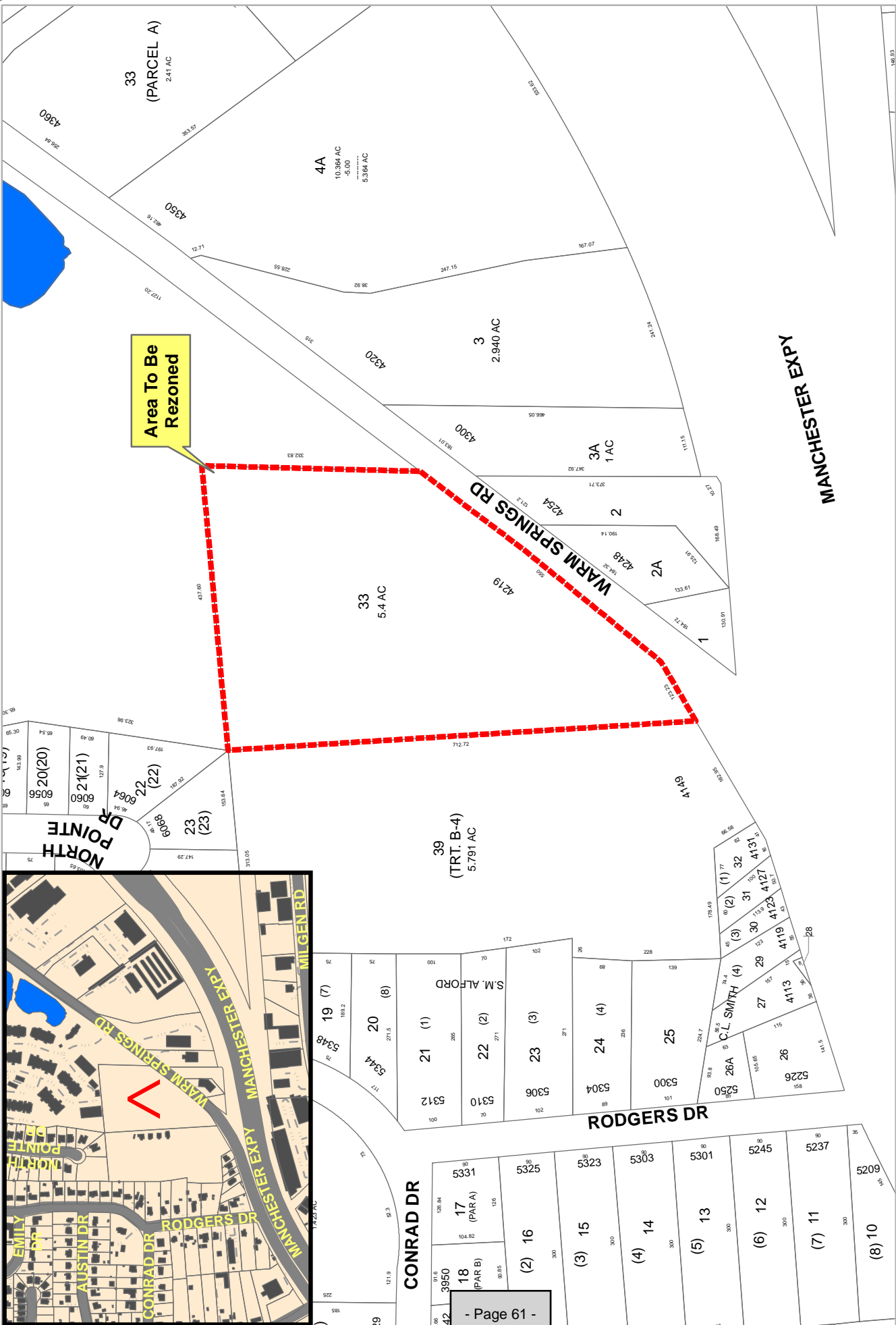
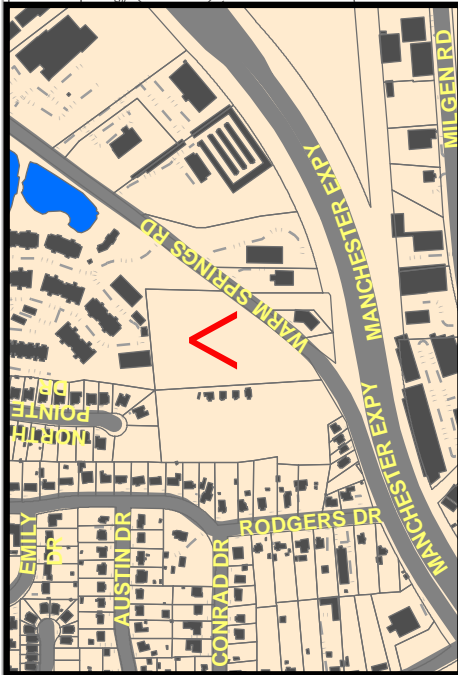
Opposition **1 Responses**

Additional Information:

N/A

Attachments:

Aerial Land Use Map
Location Map
Zoning Map
Existing Land Use Map
Future Land Use Map
Traffic Report
Site Plan



Item #2.

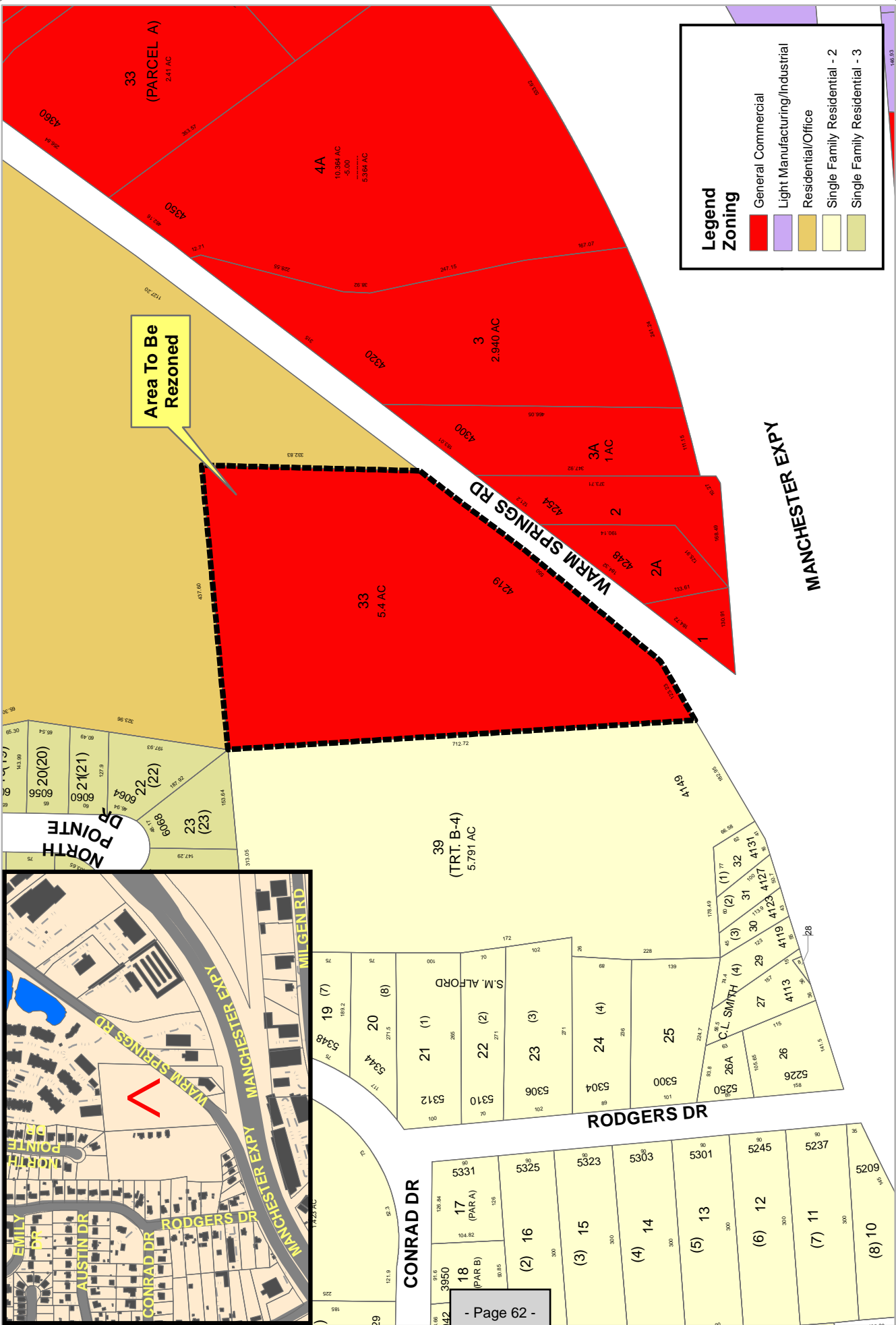
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1 inch = 200 feet

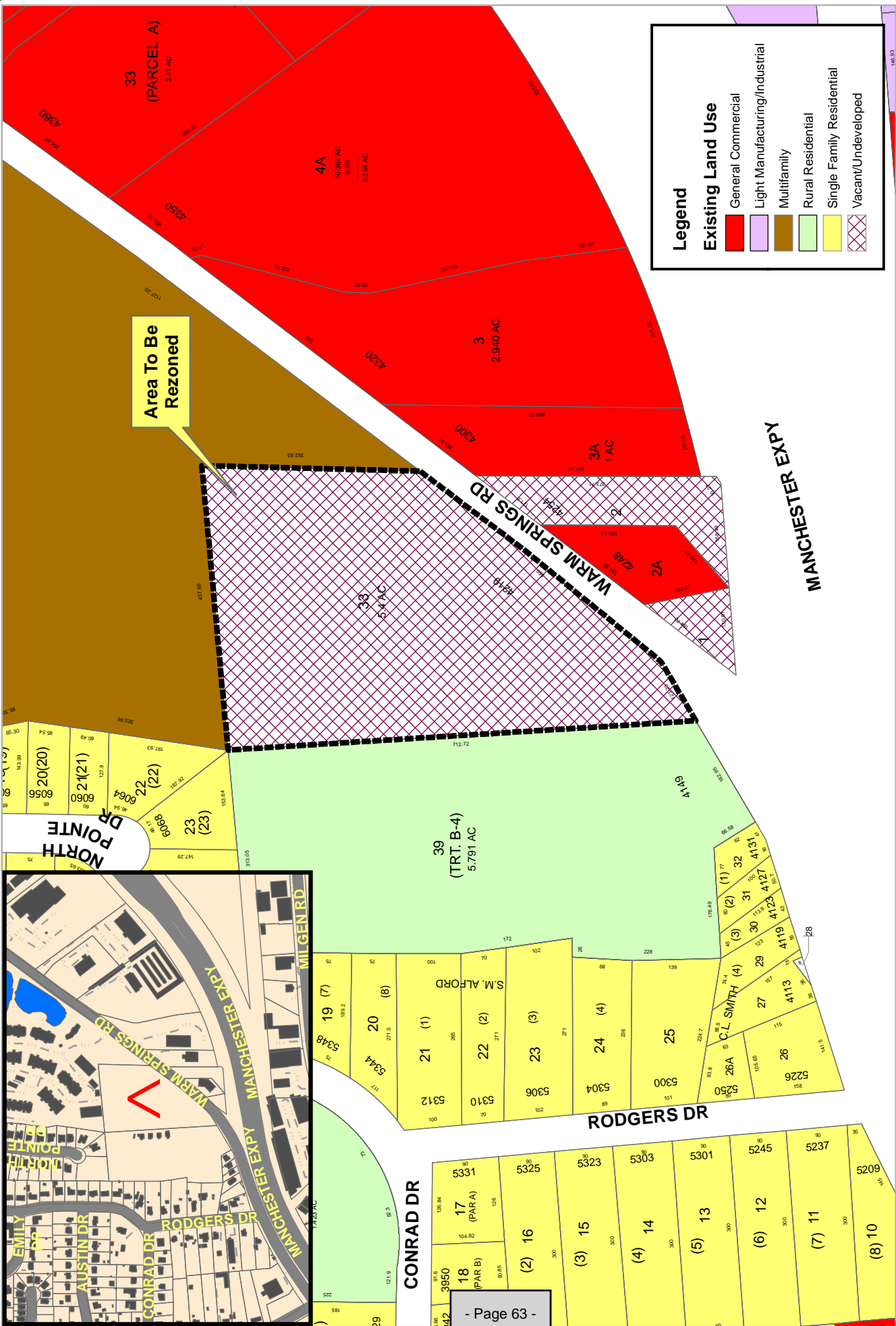
Location Map for REZN 03-20-1331
Map 083 Block 027 Lot 033
Planning Department-Planning Division
Prepared By Planning GIS Tech

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 Maps and data are to be used for reference purposes only.
 The data contained is subject to constant change.
 Map information is believed to be correct but is not guaranteed.

Date: 3/5/2020

Data Source: IT/GIS
 Author: DavidCooper





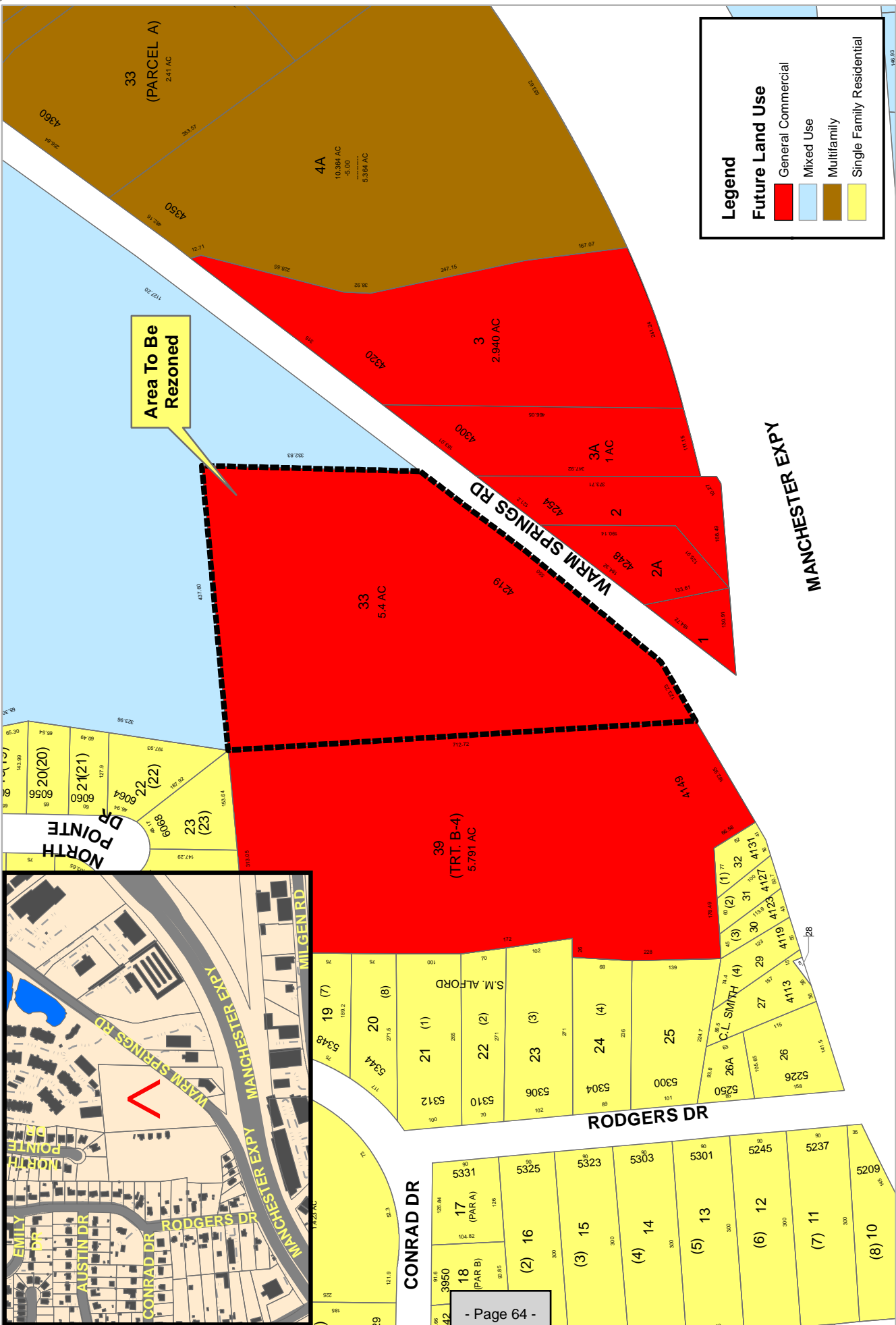
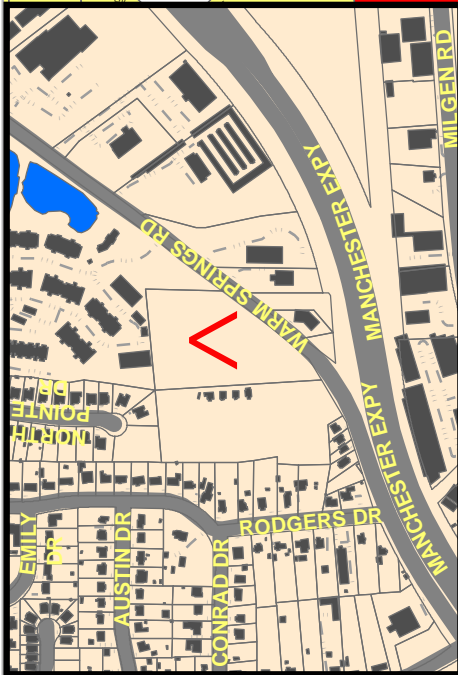
Item #2.

0 100 200 Feet
 1 inch = 200 feet
 Data Source: IT/GIS
 Author: David Cooper

Existing Land Use Map for REZN 03-20-1331
 Map 083 Block 027 Lot 033
 Planning Department-Planning Division
 Prepared By Planning GIS Tech

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Date: 3/5/2020



REZONING TRAFFIC ANALYSIS FORM

ZONING CASE NO. REZN 03-20-1331
PROJECT 4219 Warm Springs Road
CLIENT
REZONING REQUEST GC to RO

LAND USE

Trip Generation Land Use Code* 814 & 252
Existing Land Use General Commercial (GC)
Proposed Land Use Residential Office - (RO)
Existing Trip Rate Unit GC - Acreage converted to square footage.
Proposed Trip Rate Unit RO - Number of Units

TRIP END CALCULATION*

Land Use	ITE Code	Zone Code	Quantity	Trip Rate	Total Trips
Daily (Existing Zoning)					
Specialty Retail Center	814	GC	5.44 Acres	44.32	131 Weekday
				42.04	125 Saturday
				20.43	60 Sunday
				Total	316
Daily (Proposed Zoning)					
Senior Adult Housing - Attached	252	RO	72 Units	3.48	251
				Total	251

Note: * Denotes calculation are based on Trip Generation, 8th Edition by Institute of Transportation Engineers

TRAFFIC PROJECTIONS

EXISTING ZONING (GC)

Name of Street	Warm Springs Road
Street Classification	Undivided Arterial
No. of Lanes	2
City Traffic Count (2018)	4,660
Existing Level of Service (LOS)**	B
Additional Traffic due to Existing Zoning	316
Total Projected Traffic (2019)	4,976
Projected Level of Service (LOS)**	B

Note: ** Denotes Level of Service Based on National Standards for Different Facility Type (TABLE1- General Highway Capacities by Facility Type)

PROPOSED ZONING (RO)

Name of Street	Warm Springs Road
Street Classification	Undivided Arterial
No. of Lanes	2
City Traffic Count (2018)	4,660
Existing Level of Service (LOS)**	B
Additional Traffic due to Proposed	251
Total Projected Traffic (2019)	4,911
Projected Level of Service (LOS)**	B



BUILDING FRONT RENDERING
 SCALE: 3/32"=1'-0"



BUILDING PARTIAL FRONT RENDERING
 SCALE: 3/16"=1'-0"



SITE LOCATION MAP

SITE AREA	5.4 ACRES
CURRENT ZONING	GC
PROPOSED ZONING	GC
RIGHTS ALLOWED	80 UNITS / ACRE
MAX BUILDING HEIGHT ALLOWED	70 FEET
SETBACKS (PO ZONING):	
FRONT YARD	25'
SIDE YARD	12'
REAR YARD	40'
BUFFERS REQUIRED ON WESTERN BOUNDARY ADJUTING SFR2:	20'
STREET PLANTED BUFFER:	15 SPACES / (1 BEDROOM UNIT)
PARKING REQUIREMENT:	2.0 SPACES / (2 OR MORE BEDROOM UNITS)
	1.0 SPACES / (25 UNITS FOR GUESTS)
PROJECT DATA	
PHASE 1	72 UNITS (3 STORY BUILDING W / COMMUNITY BLDG & ELEVATOR)
	(50-1 BR/22-2 BR)
PARKING REQUIRED:	122 SPACES
PARKING PROVIDED:	126 SPACES
NOTE:	PROPOSED DEVELOPMENT IS TO BE SERVED WITH PUBLIC WATER AND SANITARY SEWER

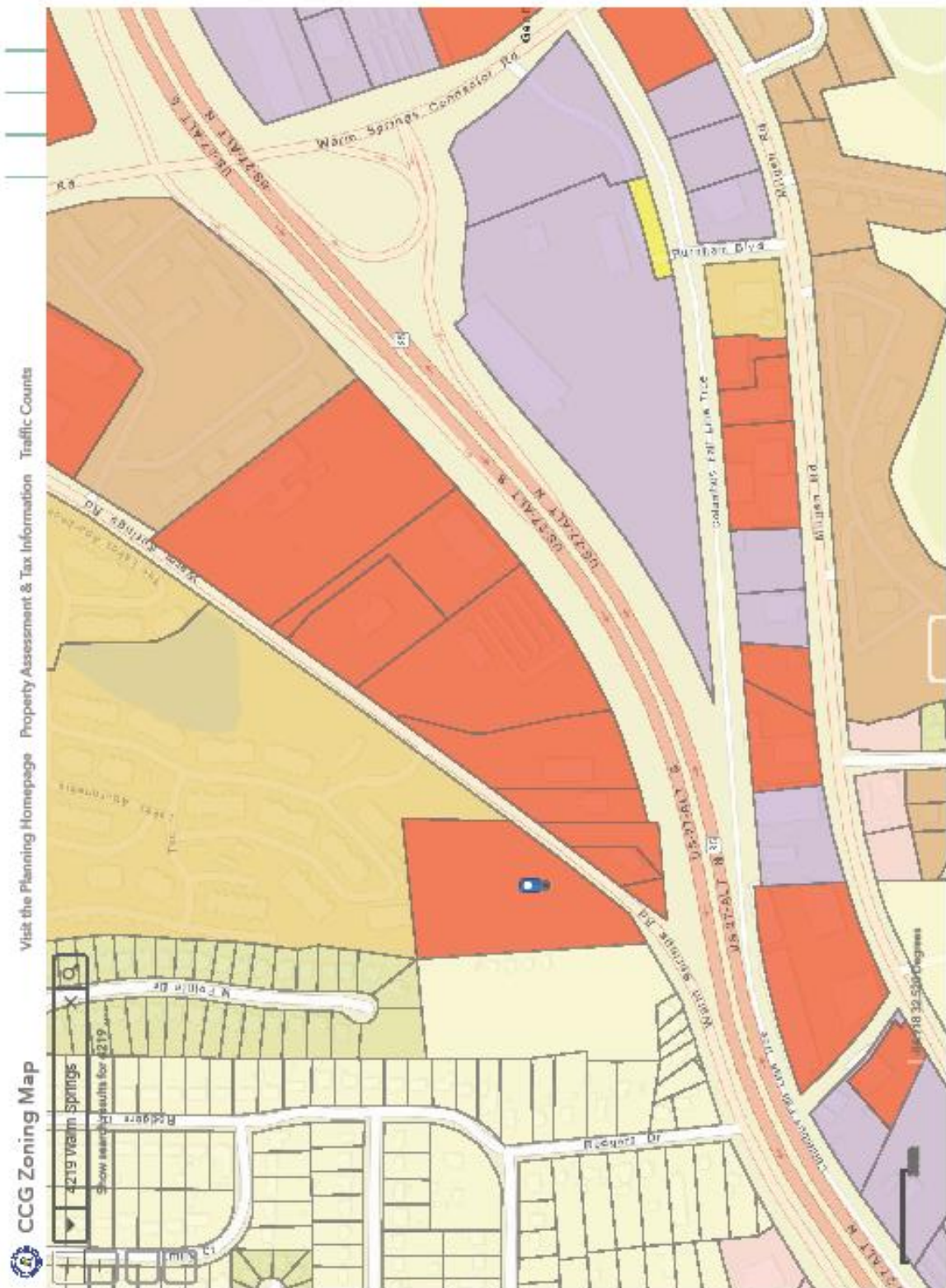










Exhibit A

Sample Garden concepts



File Attachments for Item:

3. 2nd Reading - REZN-03-20-1464: An ordinance rezoning 0.31 acres of land located at 4508 Armour Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is Steven Daniels. (Councilor Garrett)

AN ORDINANCE

NO. _____

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia; this amendment changes certain boundaries of a district located at **4508 Armour Road** (parcel # 069-007-010) from NC (Neighborhood Commercial) Zoning District to GC (General Commercial) Zoning District.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS:

That the Zoning Atlas on file with the Planning Department is hereby amended by changing the aforementioned property from NC (Neighborhood Commercial) Zoning District to GC (General Commercial) Zoning District.

All that lot, tract or parcel of land situate, lying and being in Land Lot 47 of the 8th Land District in Muscogee County, Georgia and being known and designated as Part of the S. C. Ellison Property, as said lot or tract hereby conveyed appears upon a map or plat recorded in the office of the Clerk of Superior Court of Muscogee County, Georgia in Plat Book 5, page 54, said lot or tract hereby conveyed being more particularly described as follows:

Beginning at an iron stake on the east side of Armour Road, 226 feet northwesterly (as measured along the east side of Armour Road) from the northeast corner of the intersection of Armour Road and Manchester Expressway if extended across Armour Road, said beginning point being 247.3 feet northwesterly (as measured along the east side of Armour Road) from the point where the east side of Armour Road intersects the south line of said Land Lot 47 of the 8th District and from said beginning point running thence north 05 degrees 19 minutes west along the east side of Armour Road a distance of 100 feet to an iron stake; thence running north 88 degrees 30 minutes east a distance of 150 feet to an iron stake; thence running south 05 degrees 19 minutes east a distance of 100 feet to an iron stake; thence running south 88 degrees 30 minutes west a distance of 150 feet to the POINT OF BEGINNING.

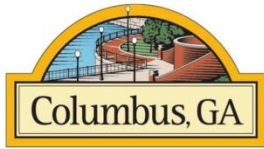
SAVE AND EXCEPT a tract or parcel of land lying and being in Land Lot 47 of the 8th Land District of Muscogee County, Georgia, containing 0.011 acre, as shown on a plat recorded at Plat Book 69, page 4, Muscogee County, Georgia Records.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 16th day of June, 2020; introduced a second time at a regular meeting of said council held on the ____ day of _____, 2020 and adopted at said meeting by the affirmation vote of ____ members of Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Thompson	voting _____.
Councilor Woodson	voting _____.

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor



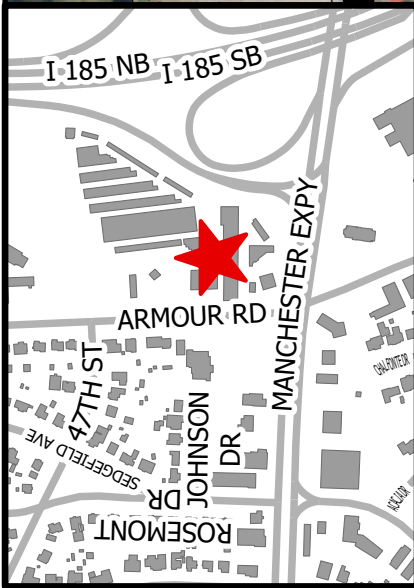
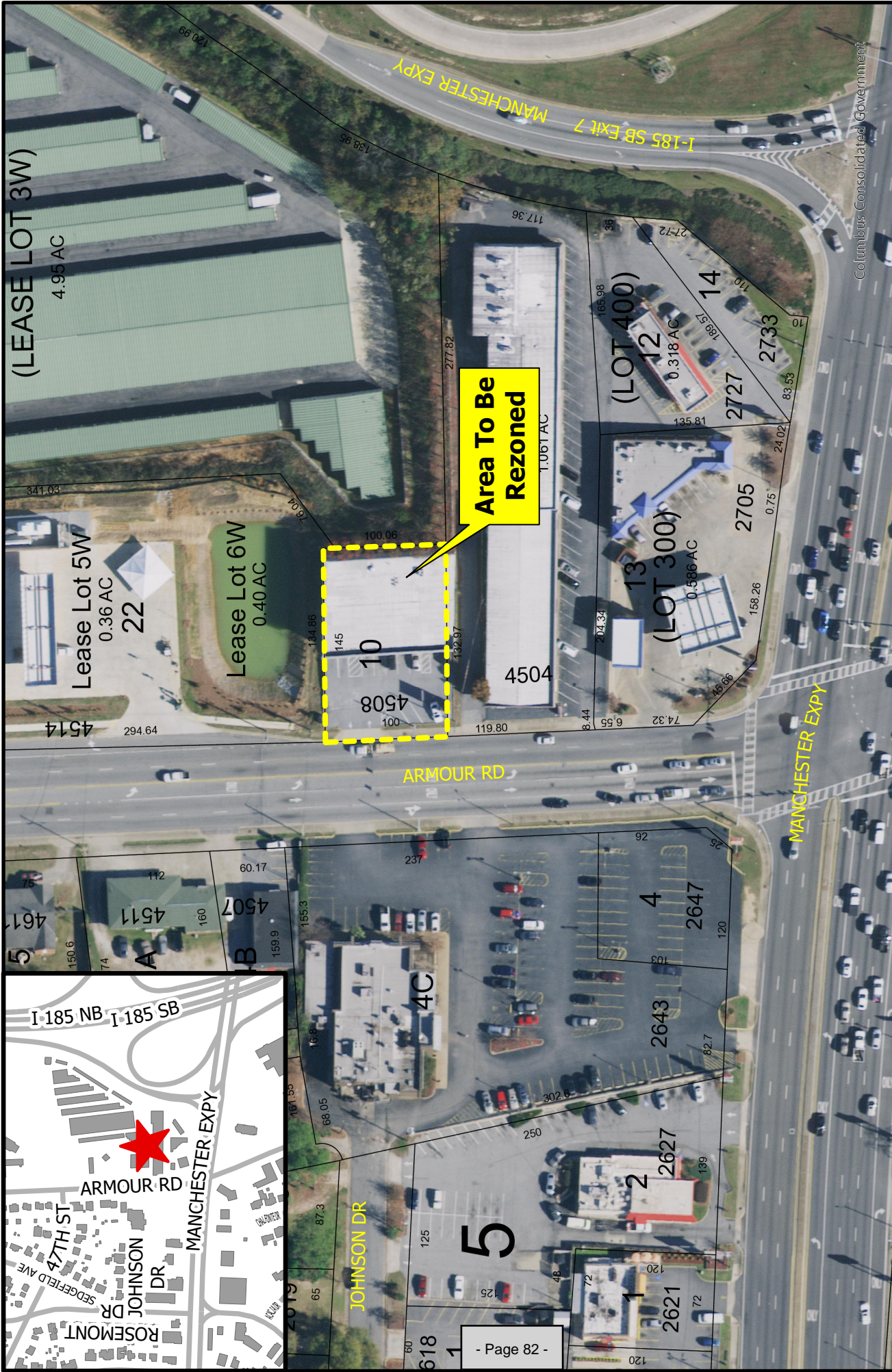
CONSOLIDATED GOVERNMENT
What progress has preserved.
 PLANNING DEPARTMENT

COUNCIL STAFF REPORT

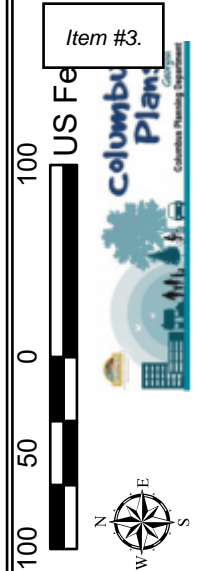
REZN-03-20-1464

Applicant:	Steven Daniels
Owner:	Same
Location:	4508 Armour Road
Parcel:	069-007-010
Acreage:	0.31 Acres
Current Zoning Classification:	NC (Neighborhood Commercial)
Proposed Zoning Classification:	GC (General Commercial)
Current Use of Property:	Retail
Proposed Use of Property:	Pawn Shop
Council District:	District 8 (Garrett)
PAC Recommendation:	Approval based on the Staff Report and compatibility with existing land uses.
Planning Department Recommendation:	Approval based on compatibility with existing land uses.
Fort Benning's Recommendation:	N/A
DRI Recommendation:	N/A
General Land Use:	Consistent Planning Area F
Current Land Use Designation:	General Commercial
Future Land Use Designation:	General Commercial

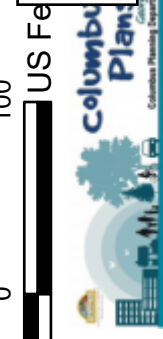
Compatible with Existing Land-Uses:	Yes								
Environmental Impacts:	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.								
City Services:	Property is served by all city services.								
Traffic Impact:	Average Annual Daily Trips (AADT) will increase by 348 trips if used for commercial use. The Level of Service (LOS) will remain at level B.								
Traffic Engineering:	This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.								
Surrounding Zoning:	<table> <tr> <td>North</td><td>GC (General Commercial)</td></tr> <tr> <td>South</td><td>GC (General Commercial)</td></tr> <tr> <td>East</td><td>NC (Neighborhood Commercial)</td></tr> <tr> <td>West</td><td>NC (Neighborhood Commercial)</td></tr> </table>	North	GC (General Commercial)	South	GC (General Commercial)	East	NC (Neighborhood Commercial)	West	NC (Neighborhood Commercial)
North	GC (General Commercial)								
South	GC (General Commercial)								
East	NC (Neighborhood Commercial)								
West	NC (Neighborhood Commercial)								
Reasonableness of Request:	The request is compatible with existing land uses.								
School Impact:	N/A								
Buffer Requirement:	N/A								
Attitude of Property Owners:	Thirty-five (35) property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received no calls and/or emails regarding the rezoning.								
	<table> <tr> <td>Approval</td><td>0 Responses</td></tr> <tr> <td>Opposition</td><td>0 Responses</td></tr> </table>	Approval	0 Responses	Opposition	0 Responses				
Approval	0 Responses								
Opposition	0 Responses								
Additional Information:	No ITE Trip Generation in the ITE Manual for Pawn Shop. Free Standing Discount Store used as a comparable use.								
Attachments:	Aerial Land Use Map Location Map Zoning Map Existing Land Use Map Future Land Use Map Traffic Report								



**Area To Be
Rezoned**



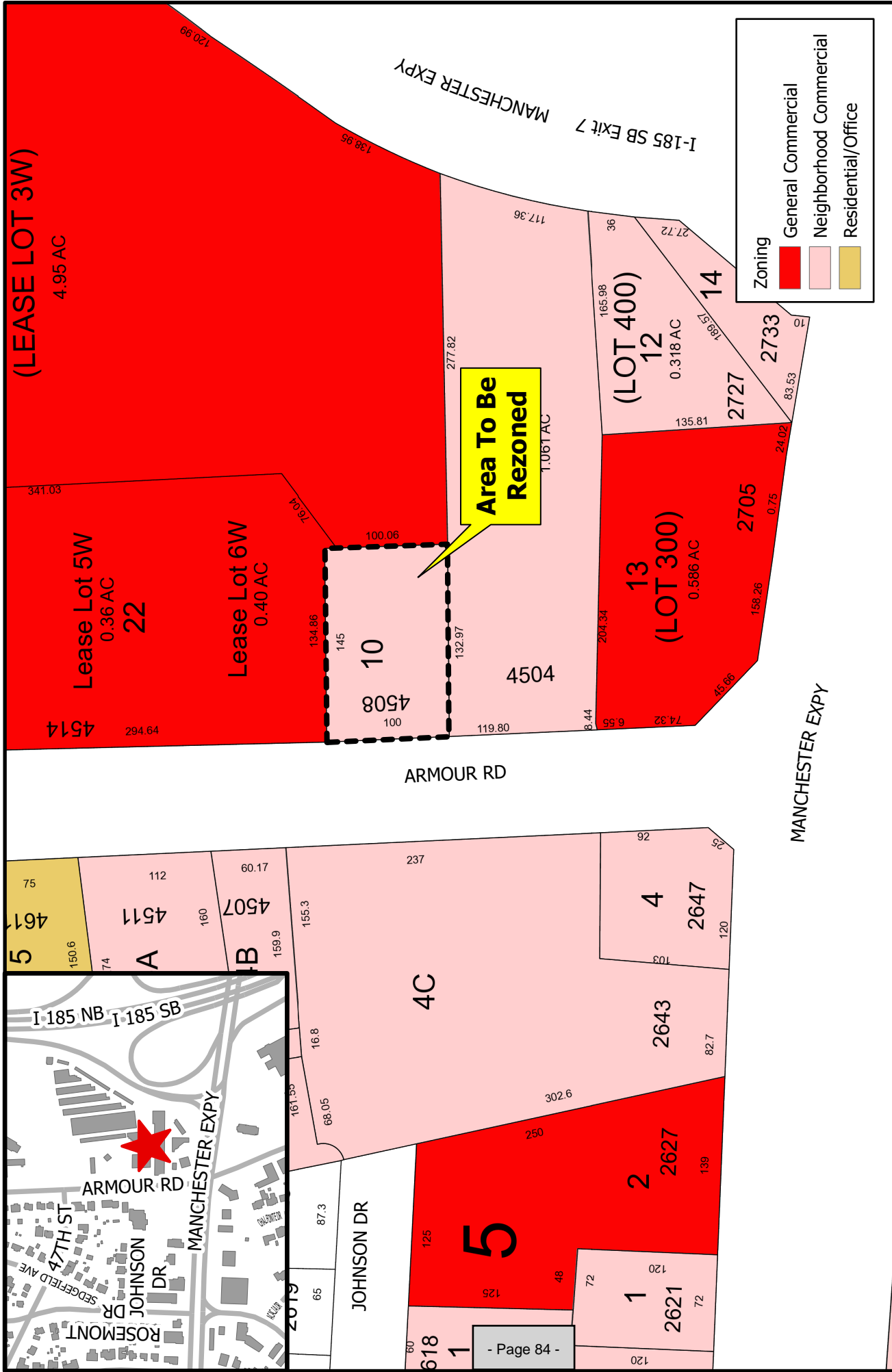
Item #3.



Aerial Map for REZN-03-20-1464
Map 069 Block 007 Lot 010
Planning Department - Planning Division
Prepared by Planning GIS Tech

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188	070	083 099
032 034	069	098
031 035 037 038		084
030 033 036	068	085 097
001		



Item #3.

US Feet

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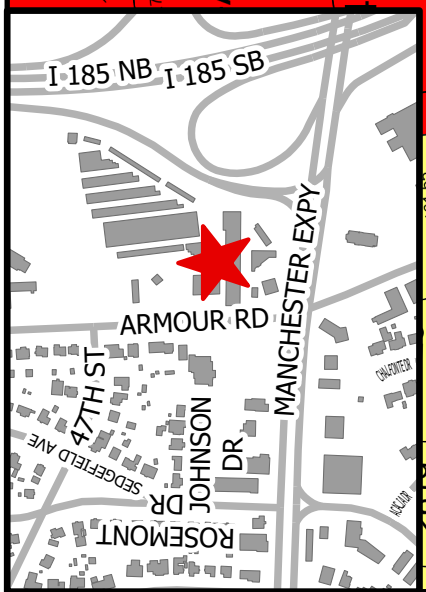
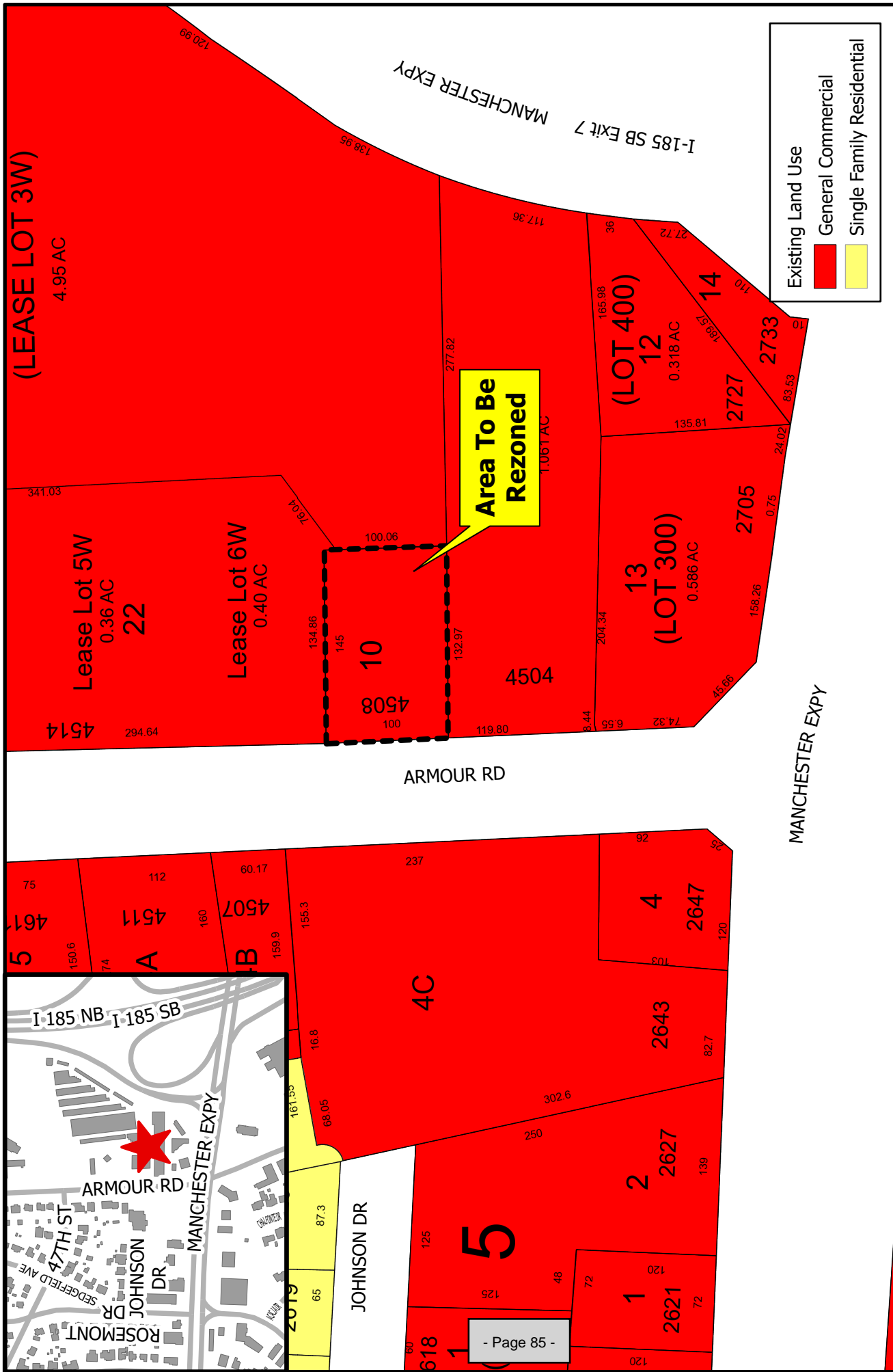
North Arrow

Columbia Planning Commission

Zoning Map for REZN-03-20-1464
 Map 069 Block 007 Lot 010
 Planning Department - Planning Division
 Prepared by Planning GIS Tech

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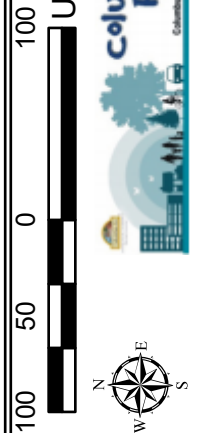
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033	186	067

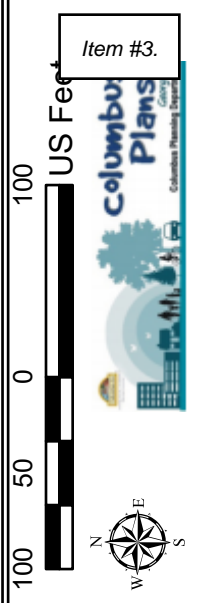
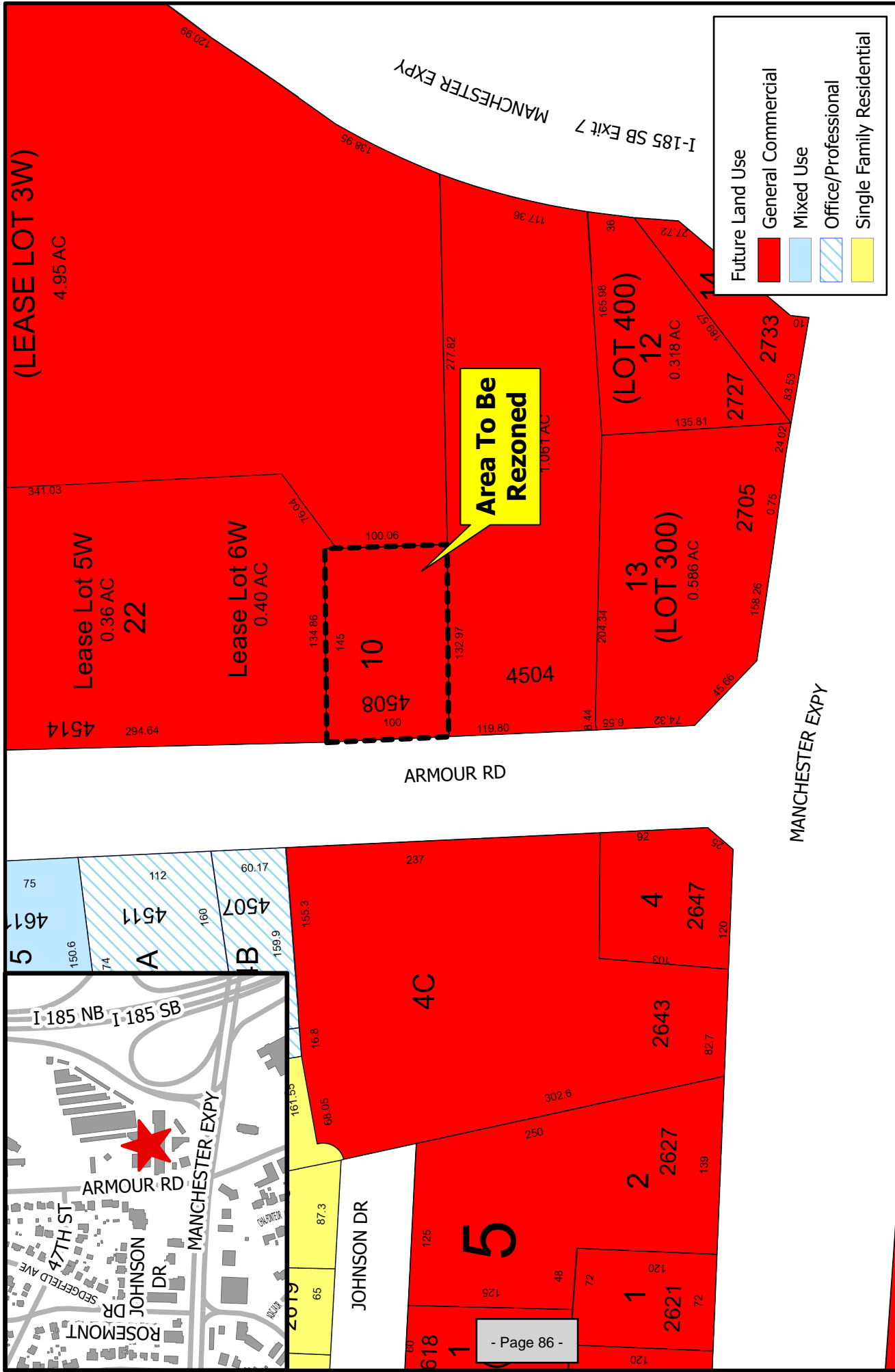


188	070	083
032	034	084
031	069	085
030	068	
029	067	
028	066	
027	065	

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Existing Land Use Map for REZN-03-20-1464
 Map 069 Block 007 Lot 010
 Planning Department - Planning Division
 Prepared by Planning GIS Tech





Future Land Use Map for REZN-03-20-1464
Map 069 Block 007 Lot 010
Planning Department - Planning Division
Prepared by Planning GIS Tech

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188	070	083
071	069	084
072	068	085
073	067	086
074	066	087



ZONING CASE NO.	REZN 03-20-1464
PROJECT	4508 Armour Road
CLIENT	NC to GC
REZONING REQUEST	

Trip Generation Land Use Code*

Existing Land Use	868 & 815	Neighborhood Commercial (NC)
Proposed Land Use		General Commercial - (GC)
Existing Trip Rate Unit		NC - Square footage of building
Proposed Trip Rate Unit		GC - Square footage of building

Land Use	ITE Code	Zone Code	Quantity	Trip Rate	Total Trips
Daily (Existing Zoning)					
Book Superstore	868	NC	13,504 Sq. Ft.	19.53	59
				21.30	33
				Total	92
Daily (Proposed Zoning)					
Free-Standing Discount Store	815	GC	13,504 Sq. Ft.	5.48	74
				5.57	75
				7.39	100
				7.32	99
				Total	348

EXISTING ZONING (RMF1 & NC)

Name of Street	Manchester Expressway
Street Classification	Undivided Arterial w/center In
No. of Lanes	4
City Traffic Count (2018)	15,200
Existing Level of Service (LOS)**	B
Additional Traffic due to Existing Zoning	45
Total Projected Traffic (2019)	15,245
Projected Level of Service (LOS)**	B

PROPOSED ZONING (GC)

Name of Street	Manchester Expressway
Street Classification	Undivided Arterial w/center In
No. of Lanes	4
City Traffic Count (2018)	15,200
Existing Level of Service (LOS)**	B
Additional Traffic due to Proposed	348
Total Projected Traffic (2019)	15,548
Projected Level of Service (LOS)**	B

File Attachments for Item:

4. 2nd Reading - REZN-03-20-1329: An ordinance amending the Unified Development Ordinance for Columbus, Georgia, codified in Appendix A of the Columbus Code, (the UDO), so as to revise Table 2.3.8. – Property Development Regulations for the SAC Zoning District; to revise Section 2.3.8.D. – Special Activity and Technical Center; to add a new Section 2.3.8.E; and to revise Table 3.1.1. minimum lot size. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is Timothy Jensen. (Mayor Pro-Tem)

AN ORDINANCE

NO. _____

An ordinance amending the Unified Development Ordinance for Columbus, Georgia, codified in Appendix A of the Columbus Code, (the UDO), so as to revise Table 2.3.8. - Property Development Regulations for the SAC Zoning District; to revise Section 2.3.8.D. – Special Activity and Technical Center; to add a new Section 2.3.8.E.; and to revise Table 3.1.1 minimum lot size.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

SECTION 1.

The Unified Development Ordinance is hereby amended by revising Table 2.3.8 to read as follows:

Zoning District	Property Development Regulations									Notes
	Min. Lot Size (Square Feet)	Max. Density (Units per Acre)	Max. Lot Coverage	Min. Lot Width (Feet)	Max. Bldg Height (Feet)	Minimum Required Yard/Setback (Feet)				
						Front	Side	Side Corner	Rear	
SAC	130,680	None	80%	100	120	40	20	40	20	

SECTION 2.

The Unified Development Ordinance is hereby amended by striking Section 2.3.8.D. and replacing it with a new Section 2.3.8.D.

Section 2.3.8.D. *Intent of Permitted Uses.*

D. *Intent of Permitted Uses.* Specific permitted and special exception uses within the SAC zoning district are provided in Chapter 3. The application of permitted uses is to be broadly interpreted to encourage the types of principal uses listed below.

1. *Principal Uses Permitted with Administrative Approval.* The uses listed below are permitted subject to administrative approval:

- (A) Financial businesses;
- (B) Security-insurance services;
- (C) Data processing, including software development;

(D) Telecommunication and other forms of media, excluding production;

(E) University or College.

2. Principal Use Permitted as a Special Exception Use.

(A) A hotel with an associated conference center containing at least 100,000 square feet of meeting rooms.

(B) Multifamily residential.

3. Accessory Uses. Accessory uses and structures when related and incidental to a permitted use such as, but not limited to, food preparation and services, eating facilities, auditoriums, health and recreational facilities to serve employees.

SECTION 3.

The Unified Development Ordinance is hereby amended by inserting a new Section 2.3.8.E. to read as follows:

E. *Minimum Lot Size for Rezoning.* Property size minimum for a site to be rezoned in the SAC zoning district is three acres (130,680 square feet). A parcel within the site may be subdivided to a minimum of one acre (43,560 square feet).

SECTION 4.

The Unified Development Ordinance is hereby amended by revising Table 3.1.1 to read as follows:

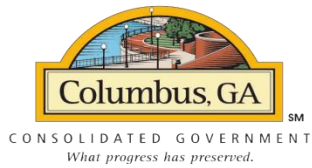
Use Category	H I S T	R E 1 0	R E 5	R E 1	R T	S F R 1	S F R 2	S F R 3	S F R 4	R M F 1	R M F 2	M H P	U P T	C R D	N C	R O	C O	G C	S A C	L M I	H M I	T E C H	N O T E S
Residential																							
Dwelling, Multifamily										P	P		P	P		P			S E				*
Civic and Public																							
University or College														P		S E	P	P	P			P	
Commercial																							
Hotel, Motel, or Inn	S E												P	P		P	P	P	S E				*

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 16th day of June, 2020; introduced a second time at a regular meeting of said council held on the ____ day of _____, 2020 and adopted at said meeting by the affirmation vote of ____ members of Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Thompson	voting _____.
Councilor Woodson	voting _____.

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor



Planning Department

May 22, 2020

Honorable Mayor and Councilors
City Manager
City Attorney
Clerk of Council

This application comes at the request of the Timothy Jensen.

Subject: (REZN-03-20-1329) Request to amend the text of the Unified Development Ordinance (UDO) in regards to Special Activity and Technical Center (SAC) to read as follows:

UNIFIED DEVELOPMENT ORDINANCE REVISIONS (Explanation of Revisions)

1. Explanation of Revisions: Amend Table 2.3.8. by creating a minimum lot size within the overall size requirement in the SAC:

Zoning District	Property Development Regulations									
	Min. Lot Size (Square Feet)	Max. Density (Units per Acre)	Max. Lot Coverage	Min. Lot Width (Feet)	Max. Bldg Height (Feet)	Minimum Required Yard/Setback (Feet)				Notes
						Front	Side	Side Corner	Rear	
SAC	130,680 (43,560)	None	80%	100	120	40	20	40	20	

2. Explanation of Revisions: Amend Section 2.3.8. – Special Activity and Technical Center by updating requirements as it relates to the SAC zoning districts:

ORIGINAL ORDINANCE	PROPOSED ORDINANCE CHANGE
<p>Section 2.3.8.D. <i>Intent of Permitted Uses.</i></p> <p>D. <i>Intent of Permitted Uses.</i> Specific permitted and special exception uses within the SAC zoning district are provided in Chapter 3. The application of permitted uses is to be broadly interpreted to encourage the types of principal uses listed below.</p> <p>1. <i>Principal Uses Permitted with Administrative Approval.</i> The uses listed below are permitted subject to administrative approval:</p> <ul style="list-style-type: none"> (A) Financial businesses; (B) Security-insurance services; (C) Data processing, including software development; and (D) Telecommunication and other forms of media, excluding production. <p>2. <i>Principal Use Permitted as a Special Exception Use.</i> A hotel with an associated conference center containing at least 100,000 square feet of meeting rooms.</p> <p>3. <i>Accessory Uses.</i> Accessory uses and structures when related and incidental to a permitted use such as, but not limited to, food preparation and services, eating facilities, auditoriums, health and recreational facilities to serve employees.</p>	<p>Section 2.3.8.D. <i>Intent of Permitted Uses.</i></p> <p>D. <i>Intent of Permitted Uses.</i> Specific permitted and special exception uses within the SAC zoning district are provided in Chapter 3. The application of permitted uses is to be broadly interpreted to encourage the types of principal uses listed below.</p> <p>1. <i>Principal Uses Permitted with Administrative Approval.</i> The uses listed below are permitted subject to administrative approval:</p> <ul style="list-style-type: none"> (A) Financial businesses; (B) Security-insurance services; (C) Data processing, including software development; and (D) Telecommunication and other forms of media, excluding production. (E) University or College. <p>2. <i>Principal Use Permitted as a Special Exception Use.</i></p> <ul style="list-style-type: none"> (A) A hotel with an associated conference center containing at least 100,000 square feet of meeting rooms. (B) Multifamily residential. <p>3. <i>Accessory Uses.</i> Accessory uses and structures when related and incidental to a permitted use such as, but not limited to, food preparation and services, eating facilities, auditoriums, health and recreational facilities to serve employees.</p>

ORIGINAL ORDINANCE	PROPOSED ORDINANCE CHANGE
N/A	<p>Section 2.3.8.E. <i>Minimum Lot Size for Rezoning.</i></p> <p>E. <i>Minimum Lot Size for Rezoning.</i> Property size minimum for a site to be rezoned SAC zoning district is three acres (130,680 square feet).</p>

3. Amend Table 3.1.1. Permitted, Special Exception and Prohibited Uses as follows:

Use Category	HIST	RE10	RE5	RE1	RT	SFR1	SFR2	SFR3	SFR4	RMF1	RMF2	MHP	UP	CD	NC	RO	CO	GC	SAC	LC	HMI	TECH	NOTES
Residential																							
Dwelling, Multifamily										P	P		P	P		P			SE				*
Civic and Public																							
University or College														P		SE	P	P	P			P	
Commercial																							
Hotel, Motel, or Inn	SE												P	P		P	P	P	SE				*

The Planning Advisory Commission (PAC) considered this text amendment at their meeting on May 20, 2020. The PAC recommended **Approval**.

The Planning Department recommends **Approval**.

Sincerely,

Rick Jones, AICP
Director, Planning Department

File Attachments for Item:

5. 2nd Reading - REZN-04-20-1648: An ordinance amending the Unified Development Ordinance for Columbus, Georgia, codified in Appendix A of the Columbus Code, (the UDO), so as to revise Table 3.1.1. for the categories Amusement, Indoor, Farm Equipment Sales and Services, Fuel Station and Massage Therapy; to delete Section 9.2.5.I.3.; and to add a definition for Fuel Station to Chapter 13. The Planning Advisory Commission and the Planning Department recommend approval. Request of Planning Department. (Mayor Pro-Tem)

AN ORDINANCE

NO. _____

An ordinance amending the Unified Development Ordinance for Columbus, Georgia, codified in Appendix A of the Columbus Code, (the UDO), so as to revise Table 3.1.1. for the categories Amusement, Indoor, Farm Equipment Sales and Services, Fuel Station and Massage Therapy; to delete Section 9.2.5.I.3; and to add a definition for Fuel Station to Chapter 13.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

SECTION 1.

The Unified Development Ordinance is hereby amended by amending Table 3.1.1. to read as follows:

Use Category	H I S T	R E 1 0	R E 5	R E 1	R T	S F 1	S F 2	S F 3	S F 4	R M 1	R M 2	M H P	U P T	C R D	N C	R O	C O	G C	S A C	L M I	H M I	T E C H	N O T E S
Recreation																							
Amusement, Indoor													P	P	P			P					
Commercial																							
Farm Equipment Sales and Services																		P		P			
Fuel Station																		P		P			
Massage Therapy	P												P	P	P	P	P	P					*

SECTION 2.

The Unified Development Ordinance is hereby amended by striking Section 9.2.5.I.3. in its entirety.

SECTION 3.

The Unified Development Ordinance is hereby amended by adding a definition for Fuel Station to Chapter 13.

Chapter 13 – Definitions.

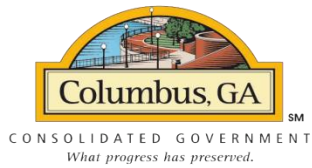
Fuel station. A facility having pumps and underground storage tanks as which fuels for the use of motor vehicles are dispensed, sold, or offered for sale with no retail store, car wash, or similar uses.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 16th day of June, 2020; introduced a second time at a regular meeting of said council held on the ____ day of _____, 2020 and adopted at said meeting by the affirmation vote of ____ members of Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Thompson	voting _____.
Councilor Woodson	voting _____.

Sandra T. Davis
Clerk of Council

B.H. “Skip” Henderson, III
Mayor



Planning Department

May 22, 2020

Honorable Mayor and Councilors
City Manager
City Attorney
Clerk of Council

This application comes at the request of the Columbus Consolidated Government.

Subject: (REZN-04-20-1648) Request to amend the text of the Unified Development Ordinance (UDO) for several updates to read as follows:

UNIFIED DEVELOPMENT ORDINANCE REVISIONS (Explanation of Revisions)

1. **Explanation of Revisions: Amend Table 3.1.1. by permitting the following uses in the in the following districts:**

Use Category	H I S T	R E 10	R E 5	R E 1	R T	S F 1	S F 2	S F 3	S F 4	R M F 1	R M F 2	M H P	U P T	C R D	N C	R O	C O	G C	S A C	L M I	H M I	T E C H	N O T E S
Recreation																							
Amusement, Indoor												P	P	P				P					
Commercial																							
Farm Equipment Sales and Services																		P		P			
Fuel Station																		P		P			
Massage Therapy	P											P	P	P	P	P	P	P					*

2. **Explanation of Revisions: Delete Section 9.2.5.I.3. Sign Permit in the UPT and CRD Districts:**

ORIGINAL ORDINANCE	PROPOSED ORDINANCE CHANGE
<p>Section 9.2.5.1.3 <i>Sign Permit in the UPT and CRD Districts.</i></p> <p>3. <i>Sign Permits in the UPT and CRD Districts.</i> The Board shall approve, approve with conditions, or deny sign permits in the UPT and CRD zoning districts.</p>	<p>Section 9.2.5.1.3 <i>Sign Permit in the UPT and CRD Districts.</i></p> <p>DELETED.</p>

3. Explanation of Revisions: Amend Chapter 13 – Definitions by adding a definition for Fuel Stations:

ORIGINAL ORDINANCE	PROPOSED ORDINANCE CHANGE
<p>Chapter 13 - Definitions.</p> <p>N/A</p>	<p>Chapter 13 – Definitions.</p> <p><i>Fuel station.</i> A facility having pumps and underground storage tanks as which fuels for the use of motor vehicles are dispensed, sold, or offered for sale with no retail store, car wash, or similar uses.</p>

The Planning Advisory Commission (PAC) considered this text amendment at their meeting on May 20, 2020. The PAC recommended **Approval**.

The Planning Department recommends **Approval**.

Sincerely,

Rick Jones, AICP
Director, Planning Department

File Attachments for Item:

6. 2nd Reading - An Ordinance providing for the establishment of taxing districts, including a county-wide general services district and three (3) urban services districts and three (3) Business Improvement Districts (BID); providing for the levy, assessment, and collection of taxes for Columbus, Georgia within such districts for the year 2020 as provided under the Charter of the Consolidated Government of Columbus, Georgia; providing penalties for violations of the provisions of said ordinance; and for other purposes. (Budget Review Committee)

An Ordinance
No. _____

An Ordinance providing for the establishment of taxing districts, including a county-wide general services district and three (3) urban services districts and three (3) Business Improvement Districts (BID); providing for the levy, assessment, and collection of taxes for Columbus, Georgia within such districts for the year 2020 as provided under the Charter of the Consolidated Government of Columbus, Georgia; providing penalties for violations of the provisions of said ordinance; and for other purposes.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

SECTION 1.

The Services Districts, heretofore established by ordinances, are hereby reaffirmed as the Services Districts for the year 2020 for the purpose of establishing rates of taxation in accordance with the requirements of the Charter of the Consolidated Government hereinafter set forth in this Ordinance.

SECTION 2.

For the purpose of defraying the necessary expenses of Columbus, Georgia for sustaining the credit thereof, for paying its bonds and coupons falling due, for supporting and maintaining government, and for other purposes, the taxes and revenues hereinafter provided are hereby levied and shall be collected for the year 2020 based upon the kind, character, type, degree and level of services provided by said government within said services districts, and as adjusted in accordance with the requirements of said Charter.

SECTION 3.

The Gross tax millage rates for Columbus Consolidated Government set forth herein are hereby levied for the Calendar year 2020 upon all real and personal property not exempt from taxation under law with the exception of motor vehicles.

There shall be collected a Gross Millage Rate of 33.56 mills on each dollar of valuation for Urban Service District#1 (USD#1). Of such tax, the General and Urban Services Millage Rate shall be 9.00 mills including the Sales Tax Rollback equivalent to 16.38 mills and 0.82 mills for Transportation. Additionally, of such Gross Millage Rate, there are hereby levied 3.00 mills for support, operation and maintenance of the Medical Center Authority Operations; 0.50 mills for Economic Development Authority Activities; 3.44 mills for paving and macadamizing the streets and roadways; and 1.24 mills for sewers and storm water drainage resulting in a Net Maintenance and Operating (M&O) Millage Rate for Urban Service District #1 of 17.18

mills. There is also hereby levied a Bond Millage Rate of .34 mills for the payment of principal and interest on the public debt of Columbus, GA providing a Total Millage Rate of 17.52 for USD#1.

Of such Gross Tax Millage Rate, there is hereby a further reduction from the millage rates set forth above for USD#1 for Urban Service District Number 2 (USD#2) resulting from a millage rollback for urban service credit (includes stormwater (sewer), paving and sales tax) being equivalent to 5.98 mills and resulting in a Net Total Millage for USD#2 of 11.54.

Of such Gross Tax Millage Rate, there is hereby a further reduction from the millage rates set forth above for USD#1 for Urban Service District Number 4 (USD#4) resulting from a millage rollback for urban service credit, (includes stormwater (sewer), paving, and sales tax) being equivalent to 6.88 mills and resulting in a Net Total Millage for USD#4 of 10.64.

The Sales Tax Rollback applied to the General and Urban Services taxes in all Urban Service Districts in this Ordinance is equivalent to the amount of \$75,012,663.64 in sales taxes in accordance to state regulation.

Service	USD#1 (Mills)
Gross General & Urban Service Millage Rate	24.56
Sales Tax Credit	-16.38
Transportation Levy	0.82
Total General & Urban Service Millage Rate	9.00
Paving	3.44
Stormwater (Sewer)	1.24
Medical Center	3.00
Economic Development Authority	0.50
Net M & O Millage Rate	17.18
Bond Millage Rate	0.34
Total Millage Rate	17.52
Service	USD#2 (Mills)
Total Urban Service District #1 Levy	17.52
Urban Service District Credit	-5.98
Total USD#2 Millage	11.54
Service	USD#4 (Mills)
Total Urban Service District #1 Levy	17.65
Urban Service District Credit	-6.88
Total USD#4 Millage	10.64

SECTION 4.

Net total tax millage for all real and personal property for the calendar year 2020 in USD#1 is 17.52, in USD#2 is 11.54 and in USD#4 is 10.64. These millage rates are authorized under the rollback provision contained in the Columbus Charter Section 7-101(3).

On all motor vehicles still subject to the provisions of O.C.G.A. §48-5-441, there is hereby levied and shall be collected a tax of 17.52 mills in Urban Services District #1, 11.54 mills in Urban Services District #2, and 10.64 mills in Urban Services District #4 on each dollar of valuation.

SECTION 5.

The Business Improvement District (BID) established pursuant to O.C.G.A. 36-43-1 contains three benefit zones, Urban Services District Number 5 (USD#5), Urban Services District Number 6 (USD#6) and Urban Services District Number 7 (USD#7). Each benefit zone receives different levels of supplemental services. The net total tax millage in USD#5, USD#6, and USD#7 is hereby fixed and levied equal to that of Urban Services District Number 1 (USD#1) plus the BID millage rate of 6.99 mills in USD#5, 5.76 mills in USD#6, and 4.47 mills in USD#7. Such millage shall be collected in the same manner, at the same time, and by the same officers as other taxes and assessments of the Consolidated Government and shall be maintained in a separate account for the provision of supplemental services in the Business Improvement District (BID).

SECTION 6.

As to all funds from taxes on intangible property paid to Columbus, Georgia, by the State of Georgia, the division of said total millage for each particular purpose shall be the same as levied for Urban Services District Number 1 and the General Services District and for schools under the school millage ordinance.

SECTION 7.

Claims for exemption from taxation by Columbus, Georgia for the year 2020 on personal property shall be controlled by applicable state law.

SECTION 8.

Returns of tangible property, including description of real estate, shall be made on oath to the Tax Commissioner between the first day of January 2020 and the first day of April 2020, and in default of such return, the property shall be assessed by the Tax Assessor. Should any person, firm or corporation fail to make returns of property for taxation as required by this

ordinance, the Tax Commissioner shall use the value as shown on the prior years return. A failure to pay the tax on said property to the same liability and sale as other like property regularly assessed or returned where the same was in Columbus, Georgia on January 1, 2020.

SECTION 9.

It shall be the duty of the Tax Commissioner to carefully scrutinize each return and to see that no real estate is returned at a value less than fixed by the Board of Tax Assessors and that all personal property embraced in the return is fixed at its true market value. Review of any return shall be made in accordance with the provisions of the Columbus Charter and applicable State law. If in any case the Board of Tax Assessors of Columbus, Georgia, is not satisfied with the accuracy of the tax returns herein provided for Columbus, Georgia, through its officers, agents, employees, or representatives, may inspect the books of the business for which the returns are made. The Board of Tax Assessors shall have the right to inspect the books or records for the business of which the return was made in Columbus, Georgia, and upon demand of the Board of Tax Assessors such books or records shall be submitted for inspection by the representative of Columbus, Georgia within 30 days. ALL TAX RETURNS ACCEPTED SHALL BE SUBJECTED TO AUDIT.

Whenever any persons are called in to arbitrate and fix the value of any personal property embraced in the return of any taxpayer, such persons shall take an oath, before some officer of this State authorized to administer oaths, to do justice between Columbus, Georgia and the taxpayer touching the true assessment of the property embraced in the return.

The Board of Tax Assessors shall have mailed notices of assessment in accordance with O.C.G.A. § 48-5-306 and shall present the books to the Tax Commissioner for examination and approval. The Tax Commissioner shall forward the books to the State Revenue Commissioner for examination and approval.

SECTION 10.

The valuation of all property upon which taxes are herein above levied and assessed, and all tax liens, shall date and rank and become fixed as of January 1, 2020.

Taxes shall become due October 15, and delinquent October 16. Taxpayer shall have the option to pay 40% on or before October 15 and 60% on or before December 1 without penalty. Upon failure to pay 40% by October 15 the total shall become delinquent. Upon payment of 40% by October 15, the remainder shall become delinquent December 2 if not paid before that date. Interest shall immediately begin to accrue on any delinquent tax; a penalty of 10% of the tax due shall accrue on taxes not paid on or before December 20, 2020; and Fi Fa costs will be added, all as provided by Georgia law.

Where any person becomes liable for the payment to Columbus, Georgia of a tax on personal property for 2020, and between January 1, 2020 and September 1, 2020, such person is moving or about to move the personal property subject to such tax without the limits of Columbus, Georgia, the tax for said year on said personal property shall immediately become due, and execution shall be issued by the Tax Commissioner and levied by the Tax Commissioner instantler, and said property advertised and sold pursuant to the provisions regarding sales for taxes due said Columbus, Georgia.

SECTION 11.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Introduced at a meeting of the Council of Columbus, Georgia, held on the 16th day of June, 2020; introduced a second time at a regular meeting of said Council held on the 23rd day of June, 2020, and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____ .
Councilor Barnes voting	_____ .
Councilor Crabb voting	_____ .
Councilor Davis voting	_____ .
Councilor Garrett voting	_____ .
Councilor House voting	_____ .
Councilor Huff voting	_____ .
Councilor Thomas voting	_____ .
Councilor Thompson voting	_____ .
Councilor Woodson voting	_____ .

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, III, Mayor

File Attachments for Item:

7. 1st Reading - An ordinance amending Article VII of Chapter 13 of the Columbus Code to revise the method of billing and collection for solid waste fees for commercial purposes; and for other purposes. (Mayor Pro-Tem)

AN ORDINANCE

NO. _____

An ordinance amending Article VII of Chapter 13 of the Columbus Code to revise the method of billing and collection for solid waste fees for commercial purposes; to substitute the term Public Works for Public Services through the Article; and for other purposes.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

SECTION 1.

Columbus Code Section 13-169 is hereby deleted in its entirety and replaced with a new Section 13-169 to read as follows:

“Sec. 13-169. - Charges for service—Businesses, industries, and other nonresidential institutions.

For the service of collection and disposal of garbage, trash, and other solid wastes, businesses, industries, and all nonresidential institutions in the city requiring such services shall be charged as follows:

- (1) A minimum of \$20 monthly for up to two 32-gallon containers, and \$10 monthly for each additional 32-gallon container at the curbside or on city right-of-way. Collection will be done along with regular waste collection schedules.
- (2) A minimum rate of \$26.67 monthly for up to two 32-gallon containers, and \$15 monthly for each additional 32-gallon container, off city right-of-way or on private property. Collection will be done along with regular waste collection schedules.
- (3) Effective July 1, 2012, a rate of \$1.50 for each 32-gallon bag sticker to be used in the area designated as the Uptown Business District for six pickups per week (Monday through Saturday) at the curbside or on city right-of-way. Fees shall be adjusted annually for a period of two years, in accordance with the table shown below:

July 1, 2012	July 1, 2013	July 1, 2014 and after
\$1.50 per bag	\$1.75 per bag	\$2.00 per bag

- (4) Off right-of-way/veterinary collection service: \$105.00 per month for two collections per week. Special pick up of biological waste upon request- \$50.00 for each additional pickup.

- (5) The rates set forth in this Code Section shall be effective as of August 1, 2020, assessed on all monthly water and sewer bills issued on or after that date, and shown as a separate and distinct item on each bill, to be paid in full by the due date as shown on said bill.
- (6) All collection and disposal schedules may be rescheduled for holidays authorized by the Council of Columbus, Georgia.

All charges above the minimum rates as determined by the director of the department of public works shall be reasonable and shall be determined by the type and amount of refuse, the type of containers serviced, and time required to provide service. The fee rates shall not exceed an amount proportional to the minimum charges provided in this section. A direct service charge will be made at the If a business, industry, or nonresidential institution is being served by a private solid waste collection company, or intends to be serviced as such, it will be the responsibility of said business, industry and nonresidential institution to report this in writing to the director of the department of public works.”

SECTION 2.

Section 13-171 of the Columbus Code is deleted in its entirety and replaced with a new Section 13-171 to read as follows:

“Sec. 13-171. - Billing and payments for solid waste collection and disposal services provided by city.

- (a) All business, commercial, industrial and nonresidential institutional accounts electing to utilize city solid waste collection services pursuant to section 13-169, shall contact public works with request to add services, at the rates set forth in section 13-169, depending on container size.
- (b) Billing and/or collecting for the tipping fees for Commercial Account Customers shall be provided by the departments of finance and public works.”

SECTION 3.

All references to the Department of Public Services throughout Article VII of Chapter 13 of the Columbus Code are hereby stricken and replaced with the term the Department of Public Works.

SECTION 4.

This Ordinance shall become effective on August 1, 2020.

SECTION 5.

All Ordinances and parts of Ordinances in conflict with this Ordinance are hereby repealed.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 23rd day of June, 2020; introduced a second time at a regular meeting of said council held on the ____ day of _____, 2020 and adopted at said meeting by the affirmation vote of ____ members of Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Thompson	voting _____.
Councilor Woodson	voting _____.

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor

Columbus Consolidated Government
Council Meeting

Agenda Report

To: Mayor and Council

Subject: Commercial Garbage Fee Window Decal Billing Process Change

Initiated By: Kyle McGee, Public Works Deputy Director

Recommendation: Approval is requested to change Ordinance 13-169 and 13-171, the Commercial garbage fee process from an annual fee that includes a window decal to a monthly fee charge on the Columbus Water Works bill and route map location identification, which replaces the window decal. Approval is requested to do housekeeping on the Chapter 13 Article VII Solid Waste Collection and Disposal to remove the term public services and replace with public works. Approval is requested to remove the language in 13-169.1 (e-h) for delinquent customer processing. Columbus Water Works has a process in place for delinquent billing and collection.

Background: In 2019, the department was contacted by Finance and IT to develop a replacement system for the Commercial garbage fee decal program. This system uses a window decal/s for commercial customers, sold at the Finance Department's cash window, to place in the business' window as identification for weekly garbage collection service. The data system used by IT has become obsolete and is no longer supported. The department met with Finance and IT in January to discuss the criteria for the replacement system and the timing of migrating the existing data to the department's network.

Columbus Water Works was approached to see if the commercial rates could be implemented on their existing billing software system. After discussions with the department, they can make software modifications which will accommodate both the commercial rate and residential rate. They already have coding in place to distinguish CWW customers as either residential, commercial, industrial, etc. and can adapt the new commercial billing rates into their coding system.

Analysis: This ordinance change will allow the City to accommodate both residential and commercial garbage fee billing as part of the Columbus Water Works monthly bill. It allows a simplification of the billing process for both IT and Finance, who will no longer need to sell decals or store the window decal customers. The Public Works Department will be able to oversee service for all garbage fee customers, who will then be billed monthly by the Columbus Water Works.

Financial Considerations: The ordinance change for the commercial window decal billing process change requires no funding source. The commercial garbage fees remain the same for on the right of way, off the right of way, and special veterinary pickup but will be collected monthly instead of annually.

Legal Considerations: . The first reading will be held on June 23 and, public comment will be allowed. Adoption at second reading on July 14 will allow notification of affected customers before the August 1 effective date.

Recommendation: Adopt an Ordinance to revise Sections 13-169 and 13-171 of the Columbus Code.

File Attachments for Item:

8. Resolution - A resolution authorizing payment of attorney fees which may be incurred for legal services rendered regarding various City issues during Fiscal Year 2021. (Mayor Pro-Tem)

A RESOLUTION

No. _____

A RESOLUTION AUTHORIZING PAYMENT OF ATTORNEY FEES WHICH MAY BE INCURRED FOR LEGAL SERVICES RENDERED REGARDING VARIOUS CITY ISSUES DURING FISCAL YEAR 2021.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES AS FOLLOWS:

That the City Attorney and Finance Director are hereby authorized to pay attorney fees to Page, Scrantom, Sprouse, Tucker & Ford, P.C.; Jacob Beil; Denney, Pease, Kirk & Morgan; Hall Booth Smith, P.C.; Robert R. Lomax for purposes of current litigation; Richard Thomas Tebeau; Poydasheff & Sowers, LLC; Troutman Sanders LLP; Bondurant Mixson & Elmore; Waldrep, Mullin & Callahan; The Martin Firm; Susan L. Henderson; Kenneth M. Henson, Jr.; Richard M. Kemmer, III; and Beck, Zwald & Associates, LLC which may be incurred for legal services rendered regarding various issues during Fiscal Year 2021. Funds are available in the FY21 Budget: General Fund - City Attorney - Litigation: 0101-120-2100.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 23rd day of June, 2020, and adopted at said meeting by the affirmative vote of _____ members of Council.

Councilor Allen	voting	_____.
Councilor Barnes	voting	_____.
Councilor Crabb	voting	_____.
Councilor Davis	voting	_____.
Councilor Garrett	voting	_____.
Councilor House	voting	_____.
Councilor Huff	voting	_____.
Councilor Thomas	voting	_____.
Councilor Thompson	voting	_____.
Councilor Woodson	voting	_____.

SANDRA T. DAVIS
CLERK OF COUNCIL

B. H. "SKIP" HENDERSON, III
MAYOR

File Attachments for Item:

9. Resolution - A resolution authorizing payment of attorney fees which may be incurred for legal services rendered regarding Risk Management issues during Fiscal Year 2021. (Mayor Pro Tem)

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING PAYMENT OF ATTORNEY FEES WHICH MAY BE INCURRED FOR LEGAL SERVICES RENDERED REGARDING RISK MANAGEMENT ISSUES DURING FISCAL YEAR 2021.

WHEREAS, Risk Management utilizes the services of attorneys specializing in Workers' Compensation and liability issues;

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the Risk Manager and Finance Director are hereby authorized to pay attorney fees which may be incurred for legal services rendered regarding Risk Management issues during Fiscal Year 2021 to any of the following firms:

Moore Ingram Johnson & Steele; Levy, Sibley, Foreman & Speir;
Ross, Handelman, Nestale and Goff; and Hall Booth Smith.

Funds are available in the FY21 Budget: Risk Management Workers' Compensation Contractual Services: 0860-220-3820-3024-6319 and Risk Management Unfunded Claims Legal Services: 0860-220-3830-3484-6312.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 23rd day of June, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting_____.
Councilor Barnes voting_____.
Councilor Crabb voting_____.
Councilor Davis voting_____.
Councilor Garrett voting_____.
Councilor House voting_____.
Councilor Huff voting_____.
Councilor Thomas voting_____.
Councilor Thompson voting_____.
Councilor Woodson voting_____.

SANDRA T. DAVIS, CLERK OF COUNCIL

B.H. "SKIP" HENDERSON III, MAYOR

File Attachments for Item:

Director of the Civic Center

Approval is requested for the appointment of Mr. Robert Landers as Director of the Civic Center. A resolution is attached.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE APPOINTMENT OF MR. ROBERT LANDERS AS DIRECTOR OF THE COLUMBUS CIVIC CENTER.

WHEREAS, the recruitment process for the Civic Center position involved a nationwide recruitment; and,

WHEREAS, a selection committee process was used and Robert Landers is being recommended as Director of the Columbus Civic Center; and,

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to appoint Robert Landers as Director of the Columbus Civic Center at a salary of \$92,049.39, Pay Grade 25, effective June 23, 2020.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B. H. "Skip" Henderson, III, Mayor

File Attachments for Item:

2. METRA/TIA - Proposed Route Change

Approval is requested to adopt the resolution authorizing METRA to make proposed changes to its services.

**Columbus Consolidated Government
Council Meeting**

Item #2.

TO:	Mayor and Councilors
AGENDA SUBJECT:	METRA/TIA
AGENDA SUMMARY:	Approval is requested to adopt the resolution authorizing METRA to make proposed changes to its services.
INITIATED BY:	METRA Transit System and the Planning Department

Recommendations: Approval is requested to adopt the resolution authorizing METRA to make proposed changes to its services.

Background: On October 22, 2016, METRA Transit System implemented changes to its existing bus service by adding three new Fixed Route, two Paratransit Routes and extending service until 11:30 p.m., using Transportation Investment Act (TIA) funding.

Analysis: Since the TIA funded route changes were made in 2016, METRA has two service reviews of the new routes and service effectiveness. Ridership data was collected and bus stops surveys have been compiled by Connetics Transportation Group (CTG) and they have provided the results. Recommendations for proposed 2020 service changes were presented to Council on December 10, 2019, and a public review period was open for the period March 1 through March 30, 2020. The proposed changes recommended elimination all routes lining up after 8:30 pm at the Transit Center. METRA published all required notices of the proposed change, provided information on City and METRA web-sites, conducted a Public Hearing at the METRA's Administration Building on the March 12, 2020, and collected customer comments via telephone and email. During March 2020, the COVID-19 public health emergency caused the reduction of times and numbers of buses. METRA is now able to re-establish service as previously scheduled up until 6:30 pm., and request approval of the permanent elimination of all routes lining up after 8:30 pm. If feasible, on January 2, 2021, METRA intends to restore routes lining up after 6:30 pm and until 8:30. Further details are contained in CTG's Annual Transit Service Effectiveness Analysis presented to Council on June 16, 2020.

Financial Considerations: The route changes would reduce the number of service hours with the last line-up at 6:30 p.m., until further notice as a result of COVID-19, and permanently with the reduction of all routes lining up after 8:30 pm. This will result in the reduction of two Bus Operator positions, resulting in some cost savings for the City.

Projected Annual Fiscal Impact Statement: The reduction of service after 6:30 p.m. until the end of the year and after 8:30 permanently would help to extend the life of the TIA funding beyond year 2022.

Legal Considerations: Council must approve all changes to METRA's bus service, and METRA is required to meet the Federal Administration (FTA) Public Participation Process for major service reductions.

Recommendation/Action: Approval is requested to adopt the resolution authorizing METRA to make proposed service changes as presented to Council on June 16, 2020.

A RESOLUTION

No. _____

Item #2.

A RESOLUTION AUTHORIZING THE ADOPTION OF METRA ROUTE PROPOSALS UNDER THE TRANSPORTATION INVESTMENT ACT (TIA).

WHEREAS, on October 22, 2016, METRA Transit System implemented new bus service as a result of a voter's approved one percent sales tax under the Transportation Investment Act of 2012; and,

WHEREAS, on January 9, 2018, METRA Transit System provided Council with a brief update of how the routes were progressing and requested approval for Connetics Transportation Group (CTG) consultants to conduct an assessment of all routes; and,

WHEREAS, on January 30, 2018, the first Public Hearing was held at METRA Transit Administration Office, 814 Linwood Blvd. by METRA and the consultants to present the proposed changes and to solicit public input on the farebox and bus stop ridership data collected; and,

WHEREAS, on February 1, 2018, a second Public Hearing was held at METRA Transit System Administration Office, to inform the public of the proposed route changes and to solicit public input; and,

WHEREAS, on February 27, 2018, a third Public Hearing was held, and CTG presented Council the proposed changes to METRA routes that would reduce the number of service hours on low performing routes and increase service hours on over performing routes, extending the life of the TIA funding beyond year 2022; and,

WHEREAS, on December 10, 2019 Council was briefed that METRA was contracting with CTG to undertake a second service review; and,

WHEREAS, the public was notified of proposed scheduling changes to eliminate all route line ups after 8:30 pm and afforded a period of public comment from March 1 through March 30, 2020; and,

WHEREAS, on March 12, 2020, a Public Hearing was held on the proposed route changes; and,

WHEREAS, during the month of March, the COVID-19 emergency required the reduction of the current METRA schedule and the number of buses used; and,

WHEREAS, on June 16, 2020, CTG presented the results of its Annual Transit Service Effectiveness Analysis to Council and proposed changes to METRA routes; and,

WHEREAS, METRA Transit System and the Planning Department agree with the proposed route changes and request Council's approval to implement the changes.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY
RESOLVES AS FOLLOWS:**

The following route changes, as specified in the CTG analysis, shall be adopted:

- 1) Any routes lining up after 8:30 pm are permanently discontinued and will not be reinstated;
- 2) The weekday bus service will be restored to pre-COVID-19 levels, effective August 1, 2020;
- 3) The reduced service after hours with the last line-up at 6:30 pm will continue until at least January 2, 2021.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the ____ day of _____ 2020, and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Baker voting	_____.
Councilor Barnes voting	_____.
Councilor Buck voting	_____.
Councilor Davis voting	_____.
Councilor Henderson voting	_____.
Councilor Huff voting	_____.
Councilor Thompson voting	_____.
Councilor Thomas voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

File Attachments for Item:

3. Public Transportation Agency Safety Plan (PTASP)

Approval is requested for the Public Transportation Agency Safety Plan (PTASP) and authorization is requested for the Transportation Director to approve, submit and implement this Safety Plan on behalf of the City and in compliance with federal requirements.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #3.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Public Transportation Agency Safety Plan (PTASP)
AGENDA SUMMARY:	Approval is requested for the Public Transportation Agency Safety Plan (PTASP) and authorization is requested for the Transportation Director to approve, submit and implement this Safety Plan on behalf of the City and in compliance with federal requirements.
INITIATED BY:	Department of Transportation/METRA

Recommendations: The review and approval of the draft Public Transportation Agency Safety Plan (PTASP) is recommended. Authorization for the Transportation Director to approve, submit and implement this Safety Plan on behalf of the City and in compliance with federal requirements is also recommended.

Background: The Department of Transportation/METRA is a recipient of FTA Chapter 5307 funds. The FTA promulgated new requirements in its final rule 49 C.F.R. Part 673 that recipients of FTA Chapter 5307 funds must develop and implement a Public Transportation Agency Safety Plan (PTASP) based on Safety Management Systems (SMS) principles and methods by July of 2020. In response, a Safety Plan was developed by the Georgia Department of Transportation (GDOT), and the Department of Transportation/METRA on behalf of the City to comply with the new requirements in FTA Part 673.

Analysis: By approving and authorizing the Safety Plan's implementation, the City will be compliant with the new federal requirements.

Financial Considerations: A full-time position at METRA, the Chief Safety Officer, will be created. The position is budget neutral. METRA's Transit Compliance Officer is serving in as interim Chief Safety Officer.

Legal Considerations: The City Attorney has reviewed and approved this Safety Plan as to form.

Recommendation/Action: Approval by Council is requested to authorize the Transportation Director to approve, submit, and implement this Safety Plan on behalf of the City.

A RESOLUTION

NO.

A RESOLUTION OF THE COUNCIL OF COLUMBUS, GEORGIA, AUTHORIZING THE APPROVAL AND SUBMITAL OF A PUBLIC TRANSPORTATION AGENCY SAFETY PLAN (PTASP) ON BEHALF OF THE CITY.

WHEREAS, the Department of Transportation/METRA is a recipient of FTA Chapter 5307 funds; and,

WHEREAS, the FTA promulgated in its final rule 49 C.F.R. Part 673 that recipients of FTA Chapter 5307 funds must develop and implement a Public Transportation Agency Safety Plan (PTASP) based on Safety Management Systems (SMS) principles and methods; and,

WHEREAS, the plan was developed by the Georgia Department of Transportation (GDOT) and the Department of Transportation /METRA and complies with FTA Part 673 requirements and,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

The Columbus City Council has reviewed and approved this Safety Plan and authorizes the Transportation Director to approve, submit and implement this Safety Plan on behalf of the City and in compliance with federal requirements.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of _____ June 2020 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

METRA TRANSIT SYSTEM

SAFETY PLAN

JULY 2020



FINAL DRAFT 5/27/2020

AUTHORIZATIONS

Moving Ahead for Progress in the 21st Century (MAP-21) and the Fixing America's Surface Transportation (FAST) Act granted the Federal Transit Administration (FTA) the authority to establish and enforce a comprehensive framework to oversee the safety of transit bus systems throughout the United States. On July 19, 2018, the FTA promulgated its final rule 49 C.F.R. Part 673 - Public Transportation Agency Safety Plan (PTASP) which requires recipients of FTA Chapter 5307 funds to develop and implement a safety plan based on Safety Management Systems (SMS) principles and methods.

METRA establishes this Safety Plan as our agency's commitment to system safety and the principles of SMS. The objectives of our plan are to:

- Increase the safety of transit systems by proactively identifying, assessing and controlling risks;
- Continually improve safety performance;
- Improve the commitment of transit leadership to safety; and
- Foster a culture of safety awareness and responsiveness.

METRA is committed to implementing a systematic and comprehensive safety program. Leadership will visibly demonstrate its commitment to safety by monitoring hazards, enforcing and supporting safety programs, and promoting an open and transparent environment to discuss and address safety issues.

This Safety Plan was developed by the Georgia Department of Transportation (GDOT), and METRA has adopted it to comply with FTA Part 673 requirements. The Columbus City Council, our Transportation Director, and our Chief Safety Officer have reviewed and approved this Safety Plan and assure that its contents meet the requirements of Regulation 49 C.F.R. Part 673 through the establishment of a comprehensive SMS framework.

This Safety Plan will be distributed to all transit employees and will be reviewed and updated annually.

APPROVED BY	DATE
ROSA EVANS, TRANSPORTATION DIRECTOR – ACCOUNTABLE EXECUTIVE	

REVISION RECORD				
REVISION #	REVIEW DATE	REVIEWER	REVISION DATE	APPROVED BY
1	../21			
2	../22			
3	../23			
4	../24			

TABLE OF CONTENTS

1. TRANSIT AGENCY INFORMATION	1
2. SAFETY MANAGEMENT	4
2.1 Safety Management Policy	4
2.2 Employee Safety Reporting	5
2.3 Safety Management Policy Communication	5
2.4 Safety Responsibilities	5
2.5 Safety Committee	8
3. SAFETY RISK MANAGEMENT	9
3.1 Hazard Management Program	9
3.2 Hazard Identification	9
3.3 Hazard Assessment	10
3.4 Hazard Resolution	12
3.5 Hazard Tracking	12
4. SAFETY ASSURANCE	13
4.1 Safety Performance Monitoring and Measurement	13
4.2 Safety Performance Measures and Targets	14
5. SAFETY PROMOTION	15
5.1 Safety Training	15
5.2 Safety Communication	15
6. ANNUAL UPDATE PROCESS	17
APPENDIX A: PTASP RELATIONSHIP TO OTHER FEDERAL LAWS & REGULATIONS	19
APPENDIX B: APPROVAL BY GOVERNING BODY	20
APPENDIX C: GDOT PLAN CERTIFICATION	21

TABLES

TABLE 1 – HAZARD SEVERITY	10
TABLE 2 – HAZARD LIKELIHOOD	11
TABLE 3 – HAZARD RISK INDEX	11
TABLE 4 – FY 2021 SAFETY PERFORMANCE MEASURES AND TARGETS	14

FIGURES

FIGURE 1 - METRA SYSTEM MAP	3
FIGURE 2 - ORGANIZATIONAL CHART FOR METRA	7

DEFINITIONS

Accident: An event that involves any of the following – loss of life; a report of a serious injury to a person; a collision of a public transit vehicle; an evacuation for life safety reasons at any location, at any time, whatever the cause.

Accountable Executive: A single, identifiable person who has ultimate responsibility for carrying out the Public Transportation Agency Safety Plan of a public transportation agency; responsibility for carrying out the Agency's Transit Asset Management Plan; and control or direction over the human and capital resources needed to develop and maintain both the Agency's Public Transportation Agency Safety Plan, in accordance with 49 U.S.C. § 5329(d), and the Agency's Transit Asset Management Plan in accordance with 49 U.S.C. § 5326.

Chief Safety Officer: Means an adequately trained individual who has responsibility for safety and reports directly to a transit agency's chief executive officer, general manager, president, or equivalent officer. A Chief Safety Officer may not serve in other operational or maintenance capacities, unless the Chief Safety Officer is employed by a transit agency that is a small public transportation provider as defined in this part, or a public transportation provider that does not operate a rail fixed guideway public transportation system.

Event: Means any accident, incident, or occurrence.

Hazard: A condition that has the potential to cause injury, illness, death, or property damage.

Fatality: A death or suicide confirmed within 30 days of a reported event. Does not include deaths in or on transit property that are a result of illness or other natural causes; a death due to, Collision (including suicides), Fire, Hazardous material spill, Acts of God, System or personal security event (including suicides), and Other safety events.

Hazard Likelihood: Probability of a hazard consequence to occur.

Hazard Severity: The effect/damaging result of a hazards consequence.

Incident: An event that involves any of the following – a personal injury that is not a serious injury; one or more injuries requiring medical transport; or damage to facilities, equipment, rolling stock, or infrastructure that disrupts the operations of a transit agency.

Injury: Any damage or harm to persons that requires immediate medical attention away from the scene because of a reportable event. Agencies must report each person transported away from the scene for medical attention as an injury, whether or not the person appears to be injured.

Occurrence: An event without any personal injury in which any damage to facilities, equipment, rolling stock, or infrastructure does not disrupt the operations of a transit agency.

Performance target: A quantifiable level of performance or condition, expressed as a value for the measure, to be achieved within a time period required by the Federal Transit Administration.

Reportable: An event occurring on transit right-of-way, in a transit revenue facility, in a transit maintenance facility, or involving a transit revenue vehicle, excluding occupational safety events occurring in administrative buildings.

Risk: An assessed probability and severity calculation to classify the overall potential consequences of a hazard.

Safety Assurance: A list of defined safety performance indicators for reach priority risk and associated targets the Agency will use to determine if it is achieving the specified safety goals.

Safety Events: Include but are not limited to slips, trips, falls, smoke, power failure, maintenance-related issues, or electric shock. To be reported as a major event, these events must **either** meet the fatality, evacuation, or property damage threshold **or** result in two or more injured persons. Other Safety Events that cause only one person to be immediately transported from the scene for medical attention, and that do not trigger any other reporting threshold, are reported on the Non-Major Monthly Summary Report form. The FTA includes Other Safety Events that occur in a transit maintenance facility and meet a reporting threshold but continues to exclude occupational safety events occurring in administrative buildings.

Safety Performance Target: A performance target related to safety management activities.

Serious injury: Any injury which: (1) Requires hospitalization for more than 48 hours, commencing within 7 days from the date the injury was received; (2) Results in a fracture of any bone (except simple fractures of fingers, toes, or noses); (3) Causes severe hemorrhages, nerve, muscle, or tendon damage; (4) Involves any internal organ; or (5) Involves second or third degree burns, or any burns affecting more than 5 percent of the body surface.

Acronyms:

ADA	Americans with Disabilities Act
CAP	Corrective Action Plan
CEO	Chief Executive Officer
FAST	Fixing America's Surface Transportation Act
FTA	Federal Transit Administration
FY	Fiscal Year
GDOT	Georgia Department of Transportation
KPI	Key Performance Indicator
MAP-21	Moving Ahead for Progress in the 21 st Century
MILSTD	Military Standard
NPTSP	National Public Transportation Safety Plan
NTD	National Transit Database
NTSB	National Transportation Safety Board
PASS	Passenger Service and Safety Training
PHA	Preliminary Hazard Assessment
PPE	Personal Protective Equipment
PTASP	Public Transportation Agency Safety Plan
SMS	Safety Management System
TAM	Transit Asset Management
UPT	Unlinked Passenger Trip
VRM	Vehicle Revenue Mile

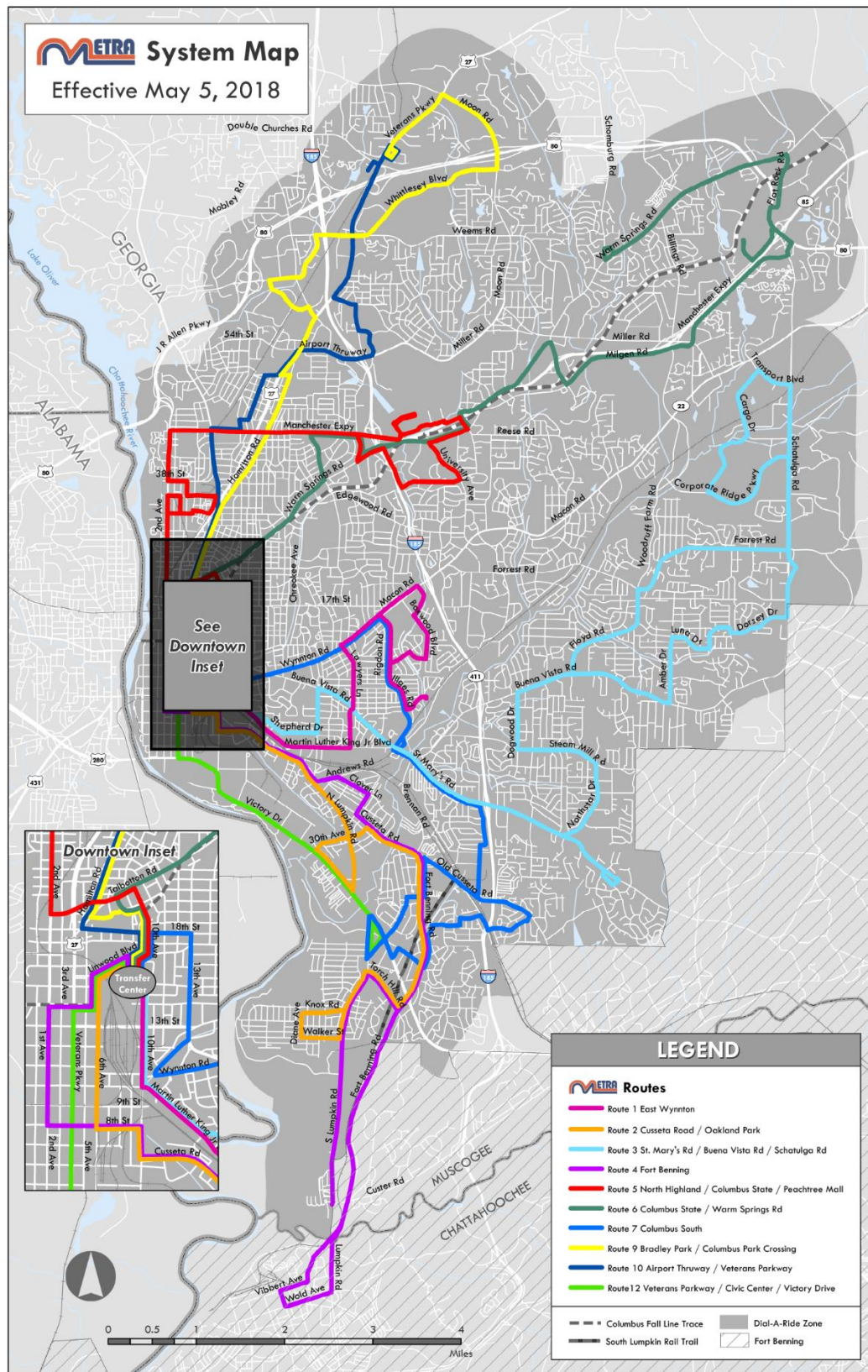
1. Transit Agency Information

METRA, a service of the Columbus Consolidated Government, provides fixed-route bus transit along ten routes within the urbanized area of Muscogee County, along with Americans with Disabilities Act (ADA) compliant comparable paratransit. Service is offered between 5:30 AM and 11:00 PM, Monday through Saturday.

Transit Agency Name	METRA Transit System			
Transit Agency Address	814 Linwood Blvd, Columbus, GA 31901			
Accountable Executive (Name and Title)	Rosa Evans, Transportation Director			
Chief Safety Officer (Name and Title)	Robert Sheridan, Transit Compliance Officer			
Mode(s) of Service Provided (e.g., Fixed Route, Demand Response, ADA Paratransit, etc.)	Fixed Route and ADA Paratransit	List All FTA Funding Types (e.g., 5307, 5310, 5311)	Sections 5307, 5339, and 5303	
Vehicles Operated in Maximum Service, by Mode	Fixed Route: 18	ADA Paratransit: 7		
Mode(s) of Service Contracted Out to Third Party Operators (TPOs)	n/a			
Name of Third Party Operator (if applicable) and contact person	n/a			
Does the agency provide transit services on behalf of another transit agency or entity?	Yes	No X	Description of Arrangement(s)	n/a

Name and Address of Transit Agency(ies) or Entity(ies) for Which Service Is Provided	n/a	
Are any transit employees represented by a Labor Union? If so please describe.	No	
No. of Fixed Bus Routes:	10	
Annual Vehicle Revenue Miles (VRM)	Fixed Route Bus VRM	Demand Response/Paratransit VRM
	1,218,500	239,913
Annual Unlinked Passenger Trips (UPT)	Fixed Route Bus UPT	Demand Response/Paratransit UPT
	1,258,702	56,720

Figure 1 – METRA System Map



2. Safety Management

2.1 Safety Management Policy

METRA strives to provide the safest and most secure experience for the riding public and our employees. All levels of management and employees are accountable for the delivery of the highest level of safety performance, starting with the Transportation Director. Every employee must practice workplace safety, use equipment, tools and materials properly, and be trained in the agency's work rules and procedures for his or her respective areas of responsibility, including contingency plans for abnormal and emergency conditions.

METRA is committed to:

- Supporting an organizational culture that fosters safe practices, encourages effective employee safety reporting and communication, and actively manages safety with the same attention to results as paid to other management systems of the organization;
- Integrating the management of safety as a primary responsibility of all managers and employees, including contractors;
- Defining for all staff, managers and employees alike, their accountability and responsibility for the delivery of the organization's safety performance and the overall implementation of our Safety Plan;
- Establishing and implementing a proactive safety program to manage risks to a level that is acceptable and consistent with safety performance;
- Ensuring protections for any employee who discloses a safety concern through the employee safety reporting program;
- Complying with, and wherever possible, exceeding the expectations of legislative and regulatory requirements and standards;
- Ensuring all staff are provided with adequate and appropriate safety-related information, personal protective equipment (PPE) and training, are competent in safety management matters, and are allocated only to tasks commensurate with their skills;
- Communicating the purpose and benefits of the Safety Management System (SMS) to all staff, managers, supervisors, and employees;
- Establishing and measuring our safety performance against realistic and data-driven safety performance indicators and safety performance targets;
- Continually improving our safety performance through management processes that ensure appropriate safety management actions are taken and are effective; and
- Ensuring externally supplied systems and services to support our operations are delivered to meet our safety performance standards.

This agency Safety Plan describes our safety efforts and programs, and through our thorough implementation of such efforts and programs we explicitly show our commitment to system safety based on SMS principles, as per 49 CFR Part 673.

2.2 Employee Safety Reporting

Employees are required to embrace METRA's safety goals and objectives and are encouraged to report safety concerns, issues or hazards. Executive management has established a safety reporting process for employees to voice their safety concerns without fear of retribution or blame. All frontline personnel will be responsible for utilizing this program as necessary. Our employees (including contractors) have a duty to report any unsafe condition to their supervisor, manager, or the Chief Safety Officer. Unsafe conditions may include issues with policies, procedures, physical conditions, events, information about an issue, among others. All violations of agency safety rules or procedures (including regulatory requirements of the agency) may result in disciplinary action. No action will be taken against any employee who communicates a safety condition through our reporting program unless such disclosure indicates an illegal act, gross misconduct or negligence, or a deliberate or willful disregard of our rules, policies and procedures. Once actions to remediate a safety violation have been determined, they shall be communicated throughout the organization and carried out.

2.3 Safety Management Policy Communication

METRA staff are informed of their responsibilities related to safety and the requirements of our Safety Plan during onboarding. Communicating the purpose and benefits of this Safety Plan and SMS principles among executive and senior management, supervisors and frontline staff are the most important jobs of all of our employees. All employees understand their respective safety roles and obligations and in identifying and assessing safety risks in the workplace and in agency operations. Fostering and reinforcing these obligations through regular agency-wide communications and programs are critical functions of senior management and the Chief Safety Officer, including but not limited to:

- Safety meetings;
- Operator meetings with supervisors and managers;
- Newsletters;
- Safety bulletins;
- Safety emails and text message alerts;
- Radio supervisor communication with operators;
- One-on-one communication between supervisors and frontline employees;
- Meetings with contractors;
- Committee meetings; and
- Safety campaigns.

2.4 Safety Responsibilities

The purpose of our Safety Plan is to maintain a formal safety program and establish a coordinated safety effort responsive to the needs of the operating, maintenance and support departments. We emphasize the goal of all personnel and contractors to work toward the common goal of minimizing the occurrence of customer and employee accidents and incidents by providing safe revenue service to our customers and a safe work environment for our employees.

The following personnel lead the organization in the implementation of our Safety Plan:

Accountable Executive - Transportation Director (Rosa Evans, current incumbent)

- Establishes and sets an organizational example for safety objectives and goals;
- Directs human resources;
- Manages agency finances;
- Oversees operations and maintenance programs;
- Promotes and communicates safety policy and programs;
- Participates in regular meetings with key staff to understand the status of safety programs and data; and
- Ultimately holds responsibility for all agency safety outcomes.

(Interim) Chief Safety Officer (CSO) – Transit Compliance Officer (Robert Sheridan, current incumbent)

- Manages and implements the Safety Plan throughout the agency;
- Chairs Safety meetings with key departmental managers including operations and maintenance;
- Participates in formal meetings with the FTA and GDOT on safety regulatory and program topics;
- Reports Safety Performance Measures/Targets to the Columbus Planning Department;
- Develops and implements safety policies, procedures, and programs;
- Supervises and oversees work of assigned safety staff, conducts performance reviews with staff, and initiates appropriate actions related to such;
- Directs the hazard management process and provides notification of reportable accidents, incidents and hazardous conditions;
- Investigates employee and vehicle accidents/incidents and injuries and works to develop programs to reduce accidents and injuries;
- Conducts inspections and researches safety codes, standards, and regulations;
- Compiles and analyzes health and safety statistics;
- Produces safety reports, records, documents, and manifests;
- Accesses and updates database safety-related files;
- Coordinates staff safety meetings and attends meetings, conferences and group functions related to safety;
- Develops and conducts training sessions relating to safety issues;
- Identifies health and safety concerns, analyzes reports and information;
- Develops programs for accident/injury prevention, and submits recommendations to reduce frequency of accidents;
- Develops departmental and organizational Key Performance Indicators (KPI); and
- Conducts risk identification, evaluation, control, funding, and administration.

The CSO role is currently being held by the Transit Compliance Officer on an interim basis. METRA plans to hire a new permanent CSO position within the organization during FY 2021. The CSO has and will continue to have a direct line of reporting to the Accountable Executive. Other key management positions responsible for implementation of METRA's SMS include:

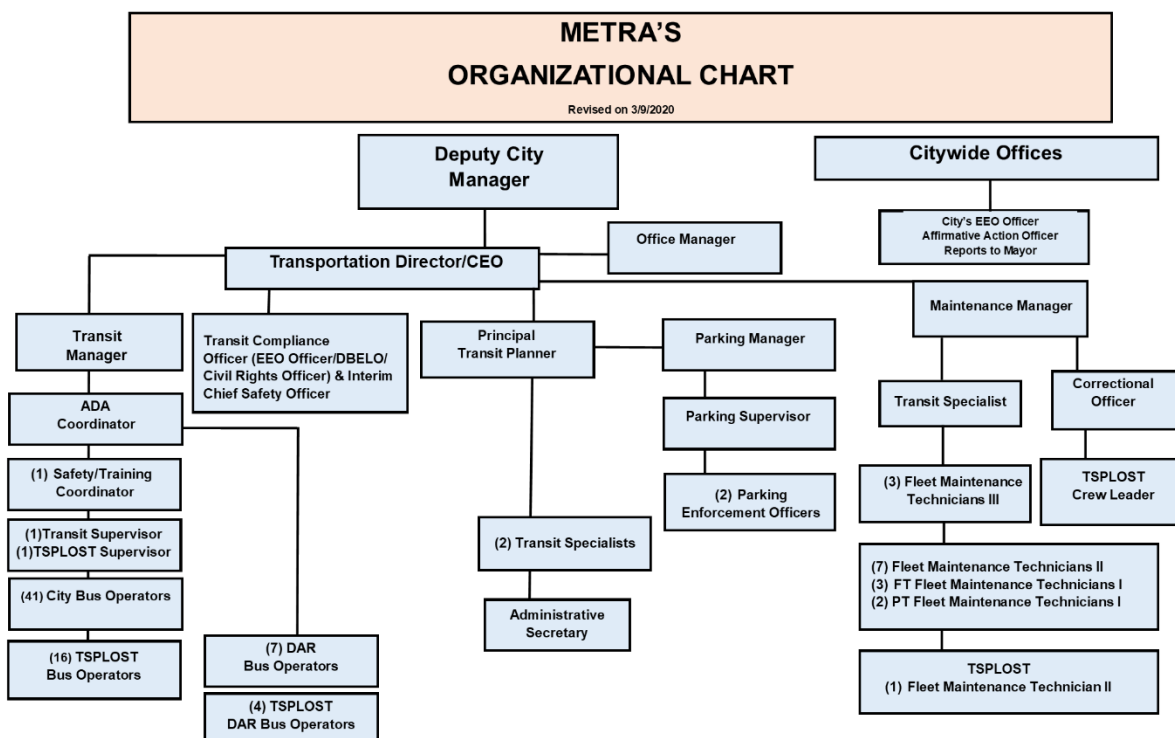
- Maintenance Manager – This position is responsible for the maintenance of METRA revenue vehicles;
- Transit Operations Manager – This position is responsible for day-to-day operation of METRA's fleet; and
- Safety and Training Coordinator – This position is responsible for education, training, and testing of METRA's vehicle operators.

These personnel have the following authorities, accountabilities, and responsibilities:

- Participate as members of the METRA Safety Committee;
- Complete training on Safety Plan elements;
- Oversee day-to-day operations of the Safety Plan in their departments;
- Modify policies in their departments consistent with implementation of the Safety Plan, as necessary; and
- Provide subject matter expertise to support implementation of the Safety Plan as requested by the Transportation Director or the CSO, including Safety Risk Management activities, investigation of safety events, development of safety risk mitigations, and monitoring of mitigation effectiveness.

The METRA Organization Chart is provided in **Figure 2** as follows.

Figure 2 – Organizational Chart for METRA



2.5 Safety Committee

The CSO will periodically convene meetings of the Safety Committee to discuss safety program issues, safety data/performance indicators, safety and Transit Asset Management (TAM) Plan updates, among various other issues that pertain to overall agency safety matters. The Safety Committee is an executive-level function that will at minimum include the Transportation Director, key representatives from Operations and Maintenance, and will be chaired by the CSO. The objectives of regular meetings of the Safety Committee are to ensure that the Transportation Director is well-versed in the implementation of the Safety Plan, KPI, and other important data, and that executive-level staff have a regular multi-disciplinary forum to discuss pertinent safety issues and policy.

3. Safety Risk Management

3.1 Hazard Management Program

METRA promotes the proactive identification and evaluation of hazards before they escalate into accidents or incidents. This Safety Plan and its programs must be effective in identifying and minimizing hazards in the operational environment. All operations must be viewed from a systems perspective in that the safety-critical functions of one group may impact those of one or more others. This focus on system safety is meant to foster the understanding of the interdependence of actions on overall safety. As such, our hazard management program involves a multi-disciplinary review process that is ultimately managed by the Safety Committee, led by the CSO. There are three basic objectives:

- Hazard identification;
- Hazard assessment; and
- Hazard resolution.

3.2 Hazard Identification

Hazard identification and resolution is a core element of the Safety Plan emphasizing timely correction of unsafe conditions, anticipated and reconciled before serious accident, injury, or damage occurs. Our risk management program includes the following practices:

- Employee safety reporting;
- Driver, dispatcher, supervisory and maintenance performance information;
- Rules compliance checks;
- ADA compliance reviews;
- Asset conditions assessments;
- Camera and event recorder reviews;
- Environmental information;
- Safety observations;
- Pre- and post-trip inspections;
- Vehicle, facility and equipment inspections;
- Internal safety investigations;
- Fitness for duty checks;
- Accident reports;
- Compliance programs;
- Safety Committee reviews; and
- Public feedback/complaints.

METRA emphasizes the timely identification and correction of unsafe conditions, anticipated and reconciled before serious accident, injury, or damage occurs. To ensure we provide as safe and reliable transportation services as possible, we have established a process by which hazards are identified, analyzed for potential impact on the operating system, and resolved in a manner acceptable to management and applicable regulatory agencies. All management, staff, contractors, and suppliers are required to implement high standards of safety and system

assurance throughout the design, construction, testing, and operational phases of our projects. Hazards which cannot be eliminated with design mitigations which include the implementation of safety warning devices are usually addressed by training, and/or written procedures to prevent mishaps. Most hazards are identified in the field, reported, entered in reports, and are addressed by the responsible departments through routine corrective measures that do not require special attention.

Hazards can be identified through a host of sources ranging from daily experience (accidents, incidents or safety concerns), gathered data, information submitted by patrons, to detailed analyses and assessments of existing conditions, among others. Once hazard causes, consequences, and likelihood of occurrence have been assessed, priorities for resolution can be established. The risks associated with hazards are accepted, minimized, controlled or identified for future remedy. Safety efforts must, however, continue to ensure that the implementation of hazard remedies do not create new safety concerns.

3.3 Hazard Assessment

Hazard assessments shall include specific inputs, reviews, and comments from any department and personnel, as necessary. To categorize the severity of a hazard, the likely effects on passengers, employees, general public and equipment must be established. Hazard severity ratings are based on categories from Military Standard 882E (MILSTD-882E) and require system key agency stakeholders to make subjective determinations of the worst case that could be anticipated to result from design inadequacies, human error, component failure or malfunction. Hazard severity categories are defined to provide a qualitative measure of the worst credible mishap from resulting from personnel error, environmental conditions, design inadequacies, and procedural deficiencies for a system, subsystem or component failure or malfunction. **Table 1** below summarizes the hazard severity categories. It reflects the principle that not all hazards pose an equal amount of risk to personnel safety.

Table 1 – Hazard Severity

Characteristics				
Severity Level	People	Equipment/Services	Financial	Reputational
Catastrophic 1	Several deaths and/or numerous severe injuries (per event)	Total loss of equipment or system interruption, requiring months to repair	Estimated loss in excess of \$5 million	Ongoing media coverage, irreparable reputational damage, government intervention (weeks-months)
Critical 2	Low number of deaths and/or severe injuries (per event)	Significant loss of equipment or system interruption, requiring weeks to repair	Estimated loss in the range of \$500,000 to \$5 million	Prolonged media campaign, serious reputational damage, sustained government involvement (days-weeks)
Major 3	Minor injury and possible serious injury (per event)	Some loss of equipment or system interruption, requiring 7 days or less to repair	Estimated loss in the range of \$50,000 to \$500,000	Adverse media coverage, reputational damage, government involvement
Marginal 4	Possible minor injury (per event)	Some loss of equipment, no system interruption, less than 24 hours to repair	Estimated loss in the range of \$1000 to \$49,999	Local media coverage and some reputational damage
Insignificant 5	No injury	Minor damage to equipment, no system interruption, no immediate repair necessary	Estimated loss is likely less than \$1000	No adverse media or reputational damage

The probability that a hazard will occur during the planned life expectancy of a system element, subsystem, component or daily operational function can be described subjectively in potential occurrences per unit time, event, population, items or activity. A qualitative hazard likelihood may be derived from research, analysis, and evaluation of historical safety data or a similar system. The CSO, departmental managers or the Safety Committee can assign a probability rating to a particular event or a specific hazard. Supporting rationale for assigning a hazard likelihood is documented in hazard analysis reports, memos or minutes from meetings. The assessment of the probability of hazard occurrence will consider specific system operations based on the current system configuration. Hazard frequency levels to be considered are shown in **Table 2** below.

Table 2 – Hazard Likelihood

Likelihood	Specific Item	Fleet / Inventory	Frequency
A Frequent	Likely to occur frequently in the life of an item	Continuously experienced	26 or more events in a year
B Probable	Will occur often in the life of an item	Will occur frequently in the system	13 to 25 events in a year
C Occasional	Likely to occur sometime in the life of an item	Will occur several times	6 to 12 events in one year, or less than 24 events in 5 years
D Remote	Unlikely but possible to occur in the life of an item	Unlikely, but can be expected to occur	1 to 5 events in one year or less than 10 events in 10 years
E Improbable	Unlikely to occur but possible	Unlikely to occur, but possible	1 event in 25 years
F Eliminated	Incapable of occurrence. This level is used when potential hazards are identified and later eliminated.		

The Hazard Risk Index (**Table 3**) combines hazard categories, severity and probability to constitute a chart to assist in the evaluation of specific hazards and their associated levels of risk.

Table 3 – Hazard Risk Index

Hazard Categories					
Frequency	1 Catastrophic	2 Critical	3 Major	4 Marginal	5 Insignificant
A Frequent	1A	2A	3A	4A	5A
B Probable	1B	2B	3B	4B	5B
C Occasional	1C	2C	3C	4C	5C
D Remote	1D	2D	3D	4D	5D
E Improbable	1E	2E	3E	4E	5E
F Eliminated					

Hazard Risk Index	Risk Decision Criteria
Unacceptable	Hazard must be mitigated
Undesirable	Requires acceptance from management
Acceptable with Review	Hazard may be accepted with management review
Acceptable	Risk level is acceptable
Eliminated	No hazard remains

3.4 Hazard Resolution

Once a risk has been evaluated, the agency will determine a course of action to address a given risk. As per the process above, a risk may be eliminated by eliminating the source of the hazard. For example, if a special service route has experienced incidents, such hazards will be eliminated when such special service is also eliminated. In other instances, for example, the CSO and Safety Committee may utilize accident/incident data over time to discuss the hazards of vehicle rear-endings and evaluate the type, severity and probability of these accidents, and mitigation measures to prevent these mishaps in the future. Such mitigations may include new standard operating procedures, policies, additional training requirements, public awareness campaigns, or even vehicle design changes.

This methodology may be applied for the analysis of risks of day-to-day operations as well as for preliminary hazard assessments (PHA) when designing new system infrastructure. During the safety certification process to develop system expansions, identified hazards can be addressed by designing system elements for minimum risk, and/or incorporating safety and warning devices.

3.5 Hazard Tracking

Some more complex hazards may require the use of a tracking log which may consist of the following information:

- Assigned hazard number;
- Date hazard identified;
- Hazard title;
- Hazard description;
- Sources from which the hazard was identified;
- The element of operation affected by the hazard;
- Initial hazard classification;
- Current hazard classification; and
- Corrective Action Plan (CAP).

The hazard tracking log, when used, is updated regularly until the hazard CAP has been closed out. All captured data is analyzed for the identification of developing trends to ensure future safety risks/hazards can be mitigated and/or eliminated.

4. Safety Assurance

The purpose of Safety Assurance is to evaluate the overall effectiveness of safety risk controls established under the Safety Risk Management program. The Transportation Director and CSO are responsible for monitoring and evaluating day-to-day operations to ensure that: 1) emerging risks are identified, 2) METRA is in compliance with regulatory requirements applicable to the Safety Plan, and 3) that our safety programs are meeting our safety goals and objectives. Safety Assurance programs provide important feedback and data into the Safety Risk Management process and vice versa to promote safer operations. Through our Safety Risk Management and Safety Assurance activities, we will evaluate the adequacy of procedures, processes, personnel performance, our data collected, and compliance with procedures and programs.

4.1 Safety Performance Monitoring and Measurement

The Transportation Director has the ultimate responsibility of affording the riding public and employees safe and secure operations. Each employee is required to carry out specific system safety responsibilities in compliance with their job specifications, agency rules and regulations and this Safety Plan. Each department generates its own performance data used for the detection of trends or problems in operations and maintenance prior to the development of a major safety concern. Among the various safety assurance activities overseen by the Transportation Director and CSO include:

- Fleet operations;
- Road supervision;
- Fleet maintenance;
- Drug and Alcohol Program;
- TAM;
- Resource planning;
- Internal operations reviews;
- Accident/incident investigations and other means to determine causal factors;
- Contractor safety efforts;
- Data collection and analysis; and
- Security activities.

It is the task of the CSO to monitor and measure the safety performance of operations through data provided from the various departments and report to the Transportation Director and Safety Committee periodically. Using collected data and assessing trends, we develop minimum performance standards to meet agency safety targets and goals. From there, we may create KPI that show us whether or not we are achieving our safety targets and goals. Selected data is accumulated and analyzed for ongoing trending and performance measurement, including fatalities, injuries to passengers and/or personnel, system reliability, and other safety related events. This data comes from various sources including, but are not limited to:

- Event reports;
- Observations of operations reports;
- Internal and external inspection, survey, and audit reports;
- Safety suggestions from employees and customers;
- Historical knowledge;

- Seasonal events and effects;
- Environmental considerations;
- New equipment or facility deployments;
- Fleet issues;
- Process reviews and audits;
- Training efforts; and
- Peer reviews.

Monitoring and measurement of our safety assurance program establishes a baseline which we can use to compare criteria and conditions at other specific points in time. Once a baseline is established through monitoring and measurement, data can be used as criteria in evaluating operations to reduce risk and overall safety objective/goal achievement. Ongoing monitoring is built into our operations, performed continually, and responsive to change. Ongoing monitoring includes regular management and supervisory activities, comparisons, reconciliations, and other routine actions.

4.2 Safety Performance Measures and Targets

Among the various KPI that we use are the four safety performance measures that are required by the National Public Transportation Safety Plan (NPTSP): Fatalities, Injuries, Safety Events and System Reliability, as defined below:

- Fatalities – Total number of reportable¹ fatalities and rate per total vehicle revenue miles (VRM) by mode;
- Injuries – Total number of reportable injuries and rate per total VRM by mode;
- Safety Events – Total number of reportable events and rate per total VRM by mode; and
- System Reliability – Mean distance between major mechanical failures by mode.

These safety performance measures are based on data submitted to the National Transit Database (NTD). Our annual performance targets for these measures are as below on **Table 4**. These safety performance targets will be shared with the Columbus Planning Department to aid in their planning processes. METRA will coordinate with GDOT and the Columbus Planning Department in the creation of state and Metropolitan Planning Organization safety performance targets, as requested.

Table 4 – FY 2021 Safety Performance Measures and Targets

Mode of Transit Service	Fatalities (total)	Fatalities (per 100,000 VRM)	Injuries (total)	Injuries (per 100,000 VRM)	Safety Events (total)	Safety Events (per 100,000 VRM)	System Reliability (VRM/Failures)
Fixed Route Bus	0	0	3	.266	5	0.5	28,512 VRM
Demand Response ADA Paratransit	0	0	1	.266	1	0.5	28,512 VRM

¹ The thresholds for “reportable” fatalities, injuries, and events are defined in the NTD Safety and Security Reporting Manual.

5. Safety Promotion

Safety promotion fosters a positive safety culture and improves safety performance by increasing safety awareness through training and communication. Appropriate training for all employees regardless of their position within the agency provides knowledge for a successful safety program. Through communication of lessons learned and safety performance data, employees are made aware of safety priorities and concerns as they relate to their individual job tasks and the entire organization.

5.1 Safety Training

All new and existing employees undergo Safety Plan familiarization training. Employees at all levels of the agency need to understand 1) what the Safety Plan is, 2) how it supports the agency's mission, and 3) what their specific individual Safety Plan responsibilities are. This core element of our comprehensive safety training program applies to all METRA employees directly responsible for safety, including:

- The Transportation Director and CSO;
- Bus operators;
- Dispatchers;
- Maintenance technicians; and
- Managers and supervisors.

Our safety training programs including, but are not limited to, the following:

- Bus operator training;
- Bus maintainer training;
- Passenger Service and Safety (PASS) Training;
- METRA Rules and Regulations Manual;
 - Responsibilities of the Operators;
 - Personnel Practices;
 - Duties of Dispatchers and Supervisory Staff;
 - Rules and Regulations;
 - Accidents and Injuries;
 - Operating of Diesel Buses;
 - METRA Discipline Code; and
- METRA Paratransit Operators ADA Training.

METRA has developed job specifications for all job classifications which require certain skills training in order for personnel to perform job functions safely. For certain positions this will include initial as well as refresher training. METRA maintains records of all employees upon hire and manages their progress through training, annual recertification and retraining if required.

5.2 Safety Communication

All employees, from the Transportation Director to frontline personnel, shall communicate the virtues and requirements of our Safety Plan and program elements. Safety communication

activities ensure that all employees and contractors are aware of the following goals and responsibilities:

- The observance of all agency standard operating procedures, policies, and plans;
- The need to systematically identify safety hazards, mitigate risk and reduce fatalities and injuries resulting from transit operations;
- The need to reduce the injury incidence rate by minimizing exposure to unsafe conditions and reducing hazardous employee behavior;
- Providing safe and efficient transit services by ensuring that all vehicles, equipment and facilities are regularly inspected, maintained and serviced as needed; and
- Achieving 100 percent of scheduled routine inspections, preventative and regular maintenance work is completed on time, and essential repairs addressed in a designated time.

Further, we encourage employees and contractors to be mindful of their safety responsibilities, and review various safety issues, recommendations, policies, etc. by various means which include but are not limited to:

- Employee Safety Reporting;
- Safety meetings;
- Annual safety training refresher meetings;
- Operator meetings with supervisors and managers;
- Newsletters;
- Regularly updated Safety Bulletins, which are to be checked daily by operators;
- Safety emails;
- Safety announcements made every 30 minutes over radio;
- Radio supervisor communication with operators;
- One-on-one communication between supervisors and frontline employees;
- Meetings with contractors;
- Committee meetings; and
- Safety campaigns.

A positive safety culture focuses on finding and correcting systemic issues rather than finding someone or something to blame. A positive safety culture flourishes in an environment of trust, encouraging error-reporting and discouraging covering up mistakes. The need to address behavior that is malicious or recklessly negligent must be balanced with the need for a just culture that is not excessively punitive. A positive safety culture goes beyond simply adhering to procedures. It is demonstrated when employees carry out their duties correctly, with alertness, full knowledge, sound judgment, and a sense of accountability.

6. Annual Update Process

The CSO will review and update this Safety Plan annually. The updated version of the Plan will be signed by the Transportation Director and approved by the Columbus City Council. The newly authorized version will be reissued to all transit personnel for their perusal and comprehension. METRA will maintain all documents that are related to the implementation of this Safety Plan and results from SMS processes and activities. These documents will be made available upon request by the FTA or other related Federal entity. All such documents will be maintained for a minimum of three years after they are created.

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Appendix A: PTASP Relationship to Other Federal Laws & Regulations

1. Public Transportation Safety Program Rule - 49 U.S.C. § 5329

The Public Transportation Safety Program Rule establishes substantive and procedural rules for FTA's administration of the Public Transportation Safety Program authorized by 49 U.S.C. § 5329. The rule establishes FTA's SMS approach to the development and implementation of the Safety Program. Further, it sets rules of practice for the FTA's enforcement authority and describes the contents of a National Public Transportation Safety Plan.

National Public Transportation Safety Plan (NPTSP)- section 5329(b)

Through the NPTSP, the FTA has adopted the principles and methods of SMS as the basis for enhancing the safety of public transportation in the United States. The NPTSP is a policy document, communications tool, and a repository of standards, guidance, best practices, tolls, technical assistance, and other resources.

This Safety Plan was written in accordance to the Public Transportation Safety Program Rule and the NPTSP.

2. Public Transportation Agency Safety Plan (PTASP) Rule - 49 CFR Part 673

The Federal Transit Administration (FTA) published a final rule for PTASP as authorized by the Moving Ahead for Progress in the 21st Century Act (MAP-21). This final rule requires States and certain operators of public transportation systems that receive Federal financial assistance under Urbanized Area Formula Program (49 U.S.C. § 5307) to develop safety plans that include the processes and procedures to implement Safety Management Systems (SMS). Transit operators must certify they have a safety plan, meeting the requirements of the rule, in place by July 20, 2020.

3. Transit Asset Management (TAM) Rule - 49 CFR Part 625

The PTASP final rule applies to only Section 5307 recipients and sub-recipients, and the TAM rule applies to all operators of public transit. However, the two plans can support one another by providing useful data for agency use and NTD reporting. Pursuant to 49 C.F.R. Part 625, condition assessments were performed as part of safety risk management and safety assurance activities. The results of TAM condition assessments, and subsequent SMS analysis can help prioritize a transit agency's TAM Plan elements. Condition assessments help identify potential safety issues, which could undergo a safety risk assessment as part of safety risk management. Further, TAM data and analysis can also be used for performance monitoring and measurement as part of safety assurance. Results of safety risk assessments and safety performance monitoring and measurement can guide the prioritization of an asset for repair or replacement.

4. National Transit Database (NTD) Rule 49 U.S.C 5335(a)

Transit agency's receiving funding from the Urbanized Area Formula Program (5307) or Rural Formula Program (5311) are required to submit data to the NTD in uniform categories. Agencies submit reports to NTD each fiscal year. The PTASP rule and NTD reporting rule are related, as both rules require agencies to track data based on the same data points; fatalities, injuries and safety events per total revenue vehicle mile by mode, with the additional requirement of mean distance between major mechanical failures.

Appendix B: Approval by Governing Body

Appendix C: GDOT Plan Certification

File Attachments for Item:**4. CARES Act Stimulus Funding**

Approval is requested to authorize the Department of Transportation/METRA to apply for the CARES Act Stimulus Funding for FY21 in the amount of \$6,987,789.00 or as otherwise awarded, with no local match required and amend the Transportation Fund budget by the amount awarded. On March 27, 2020, the CARES Act was signed into law providing \$2 trillion in support for a variety of industries affected by COVID-19, including the transit industry. Operating and Capital expenses for all recipients, including large urbanized areas, are eligible beginning January 20, 2020. This Approval is also requested to authorize the City Manager or Mayor to accept grant funds if approved and execute contracts with the FTA.

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	CARES Act Stimulus Funding
AGENDA SUMMARY:	Approval is requested to authorize the Department of Transportation/METRA to apply for the CARES Act Stimulus Funding for FY21 in the amount of \$6,987,789.00 or as otherwise awarded, with no local match required and amend the Transportation Fund budget by the amount awarded. On March 27, 2020, the CARES Act was signed into law providing \$2 trillion in support for a variety of industries affected by COVID-19, including the transit industry. Operating and Capital expenses for all recipients, including large urbanized areas, are eligible beginning January 20, 2020. This Approval is also requested to authorize the City Manager or Mayor to accept grant funds if approved and execute contracts with the FTA.
INITIATED BY:	Department of Transportation/METRA

Recommendation: Approval is requested to authorize the Department of Transportation/METRA to Apply for the CARES Act Stimulus Funding for FY21 in the amount of \$6,987,789.00 or as otherwise awarded, with no local match required and amend the Transportation Fund budget by the amount awarded. On March 27, 2020, the CARES Act was signed into law providing \$2 trillion in support for a variety of industries affected by COVID-19, including the transit industry. Operating and Capital expenses for all recipients, including large urbanized areas, are eligible beginning January 20, 2020. This Approval is also requested to authorize the City Manager or Mayor to accept grant funds if approved and execute contracts with the FTA.

Background:

On March 27th, the CARES Act was signed into law providing \$2 trillion in support for a variety of industries affected by COVID-19, including the transit industry. Operating expenses for all recipients, including large urbanized areas, are eligible beginning January 20, 2020. The Department of Transportation/METRA would like to apply for \$6,987,789.00 in the CARES Act Stimulus Funding to support the operating expenses and fund the public transportation in our local community.

	FTA	State	CITY/TIA
CARES Act	100%	0%	0%

Analysis:

Item #4.

If awarded, the City could receive up to \$6,987,789.00 in CARES Act funding to provide support to assist in METRA's capital and operational expenses and fund the transportation in our local community.

CARES Act	CITY/TIA	STATE	FTA	TOTAL
CAPITAL	\$0	\$0	\$6,987,789.00	\$6,987,789.00

Financial Considerations: \$6,987,789.00 would be 100% funding by FTA.

Legal Considerations: The City Attorney will review all grant agreements prior to obtaining the City Manager's signature.

Recommendation/Action: Apply for, and if awarded, accept, and amend the Transportation Fund by the amount awarded up to \$6,987,789.00, or as otherwise awarded by the FTA CARES Act.

A RESOLUTION

No. _____

A RESOLUTION AUTHORIZING THE DEPARTMENT OF TRANSPORTATION/METRA TO APPLY FOR THE CARES ACT STIMULUS FUNDING FOR FY21 IN THE AMOUNT OF \$6,987,789.00 OR AS OTHERWISE AWARDED, WITH NO LOCAL MATCH INVOLVED AND AMEND THE TRANSPORTATION FUND BUDGET BY THE AMOUNT AWARDED. ON MARCH 27, 2020, THE CARES ACT WAS SIGNED INTO LAW PROVIDING \$2 TRILLION IN SUPPORT FOR A VARIETY OF INDUSTRIES AFFECTED BY COVID-19, INCLUDING THE TRANSIT INDUSTRY. OPERATING EXPENSES FOR ALL RECIPIENTS, INCLUDING LARGE URBANIZED AREAS, ARE ELIGIBLE BEGINNING JANUARY 20, 2020. THIS APPROVAL IS ALSO REQUESTED TO AUTHORIZE THE CITY MANAGER OR MAYOR TO ACCEPT GRANT FUNDS IF APPROVED AND EXECUTE CONTRACTS WITH THE FTA.

WHEREAS, under the Title 49 U.S.C., Section 5307, the Secretary of the Department of Transportation, United States of America (USDOT) is authorized to make grants for mass transit planning and capital improvement; and,

WHEREAS the Columbus Department of Transportation/METRA is the designated recipient of these transit funds; and,

WHEREAS the CARES Act funds are 100% funded by the Federal Transit Administration (FTA) with no local match required.

WHEREAS, the City owns and operates the Columbus Department of Transportation/METRA, a public transit in the Columbus, Georgia Urbanized Area; and,

WHEREAS FY2021 shares for these programs as currently projected are:

**Title 49 U.S.C. Section 5307
(Formerly Section 9)**

GRANT 5307	CITY	GDOT	FTA	TOTAL
CAPITAL	0	\$0	\$6,987,789.00	\$6,987,789.00
TOTAL	0	\$0	\$6,987,789.00	\$6,987,789.00

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

(1)

That the Mayor or City Manager is authorized to apply to FTA on behalf of the City for FY2021 CARES Act Stimulus Funding.

That the Mayor or City Manager is authorized to execute contracts in accordance with FY2021 expenses on behalf of the City with FTA and for the purpose of receiving FTA funds should the application be approved.

(3)

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 23rd day of June 2020, and adopted at said meeting by the affirmative vote of 10 members of said Council.

Councilor Allen voting	_____.
Councilor Crabb voting	_____.
Councilor Barnes voting	_____.
Councilor House voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor Huff voting	_____.
Councilor Thompson voting	_____.
Councilor Thomas voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. Skip Henderson III, Mayor

File Attachments for Item:

5. Lease Agreements – 5601 Veterans Parkway

Approval is requested to authorize the City Manager to negotiate and execute lease agreements for 5601 Veterans Parkway with the State of Georgia, Piedmont Columbus Regional Retail Pharmacy and the Department of Public Health.

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Lease Agreements – 5601 Veterans Parkway
AGENDA SUMMARY:	Approval is requested to authorize the City Manager to negotiate and execute lease agreements for 5601 Veterans Parkway with the State of Georgia, Piedmont Columbus Regional Retail Pharmacy and the Department of Public Health.
INITIATED BY:	Community Reinvestment

Recommendation: Approval is requested to authorize the City Manager to negotiate and execute lease agreements for 5601 Veterans Parkway with the State of Georgia, Piedmont Columbus Regional Retail Pharmacy and the Department of Public Health.

Background: The city has purchased and renovated 5601 Veterans Parkway to be utilized for the location for the Department of Public Health (DPH) and some of the other agencies under the DPH umbrella and related entities. The city would provide space to DPH totaling 23,229-sf and collect rent from the other agencies for 20,146-sf. The common area totaling 16,625-sf would be shared by DPH and other agencies. Each would share in the cost of the common areas based on a percentage of allocated space. It is planned for the clinical services/educational services to relocate to 5601 Veterans Parkway and the residential/business services to remain at 2100 Comer Ave.

Analysis: The agencies utilizing the space will pay rent and are responsible for general maintenance and janitorial of the office space and utilities. The City will provide maintenance of the facility, security, landscape and parking lot upkeep, elevator and alarm services, and vending machines in the staff breakroom

Financial Considerations: The City will collect an estimated \$280,000/year in rent and has budgeted \$225,000 in the FY21 for general maintenance and supplies, elevator and alarm services, and security. The utilities will be passed thru to the tenants based on a percentage of space allocated as well as after hour security costs. Standard hours of operations will be Monday-Friday, 7:30 a.m.-5:30 p.m.

Legal Considerations: Council must approve all lease agreements. The City Attorney will review and approve all documents prior to obtaining signatures.

Recommendation/Action: Approval is requested to authorize the City Manager to negotiate and execute lease agreements for 5601 Veterans Parkway with the State of Georgia, Piedmont Columbus Regional Retail Pharmacy and the Department of Public Health.

A RESOLUTION

NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ALL DOCUMENTS RELATED TO THE LEASE AGREEMENTS ON THE PROPERTY LOCATED AT 5601 VETERANS PARKWAY.

WHEREAS, the City is required to provide space for the Department of Public Health, physical health division, per O. C. G. A. 31-3-9; and,

WHEREAS, the City desires to own property to house the physical health division of the Public Health Department in order to ensure control of future annual cost and save an estimated \$2 million over the next 20 years; and,

WHEREAS, the City has purchased and renovated the property located at 5601 Veterans Parkway for the Department of Public Health and other related entities; and,

WHEREAS, the City will lease space to the State of Georgia, Department of Public Health and Piedmont Columbus Regional Retail Pharmacy.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

To authorize the City Manager to negotiate and execute all documents related to the lease agreements on the property located at 5601 Veterans Parkway.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, III, Mayor

File Attachments for Item:

6. Quit Claim Deed – 1st Avenue & 18th Street

Approval is requested to execute a Quit Claim Deed to the Development Authority for the Mercer Medical Project.

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Quit Claim Deed – 1st Avenue & 18th Street
AGENDA SUMMARY:	Approval is requested to execute a Quit Claim Deed to the Development Authority for the Mercer Medical Project.
INITIATED BY:	Community Reinvestment

Recommendation: Approval is requested to authorize the City Manager to execute a Quit Claim Deed to the Development Authority for the Mercer Medical Project.

Background: The City accepted real property from the Housing Authority per Resolution 385-98 when the community redevelopment activities were transferred to the city's administration. The administration of the Community Development Block Grant program was transferred from the Housing Authority to the City in 1998. Per Resolution 548-98, four tracts were to be transferred back to the Housing Authority for the TSYS project. The Quit Claim deed for these four tracts was never recorded. Therefore, these parcels still remain in the name of the Columbus Consolidated Government. TSYS desires to transfer this property for the Mercer Medical Project and the City is recommending transferring this property to the Development Authority instead of the Housing Authority.

Analysis: The Quit Claim Deed needs to be executed in order to convey the property to TSYS to be utilized for the Mercer Medical Project.

Financial Considerations: The cost of the transaction is for processing the Quit Claim Deed.

Legal Considerations: Council must approve all property transactions.

Recommendation/Action: Approval is requested to authorize the City Manager to execute a Quit Claim Deed to the Development Authority for the Mercer Medical Project.

A RESOLUTION

NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A QUIT CLAIM DEED TO THE DEVELOPMENT FOR TRACTS LOCATED AT 1ST AVENUE AND 18TH STREET.

WHEREAS, the Columbus Consolidated Government accepted real property in 1998 when the administration of the Community Development Block Grant was transferred from the Housing Authority per Resolution 385-98; and,

WHEREAS, Resolution 548-98 authorized several tracts to be transferred back to the Housing Authority for the TSYS project; and,

WHEREAS, the Quit Claim Deed was never filed and the tracts remain in the name of the Columbus Consolidated Government; and,

WHEREAS, the City wishes to transfer these tracts as described in Exhibit “A” of the attached Quit Claim to the Development Authority to convey to TSYS to be utilized for the Mercer Medical Project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

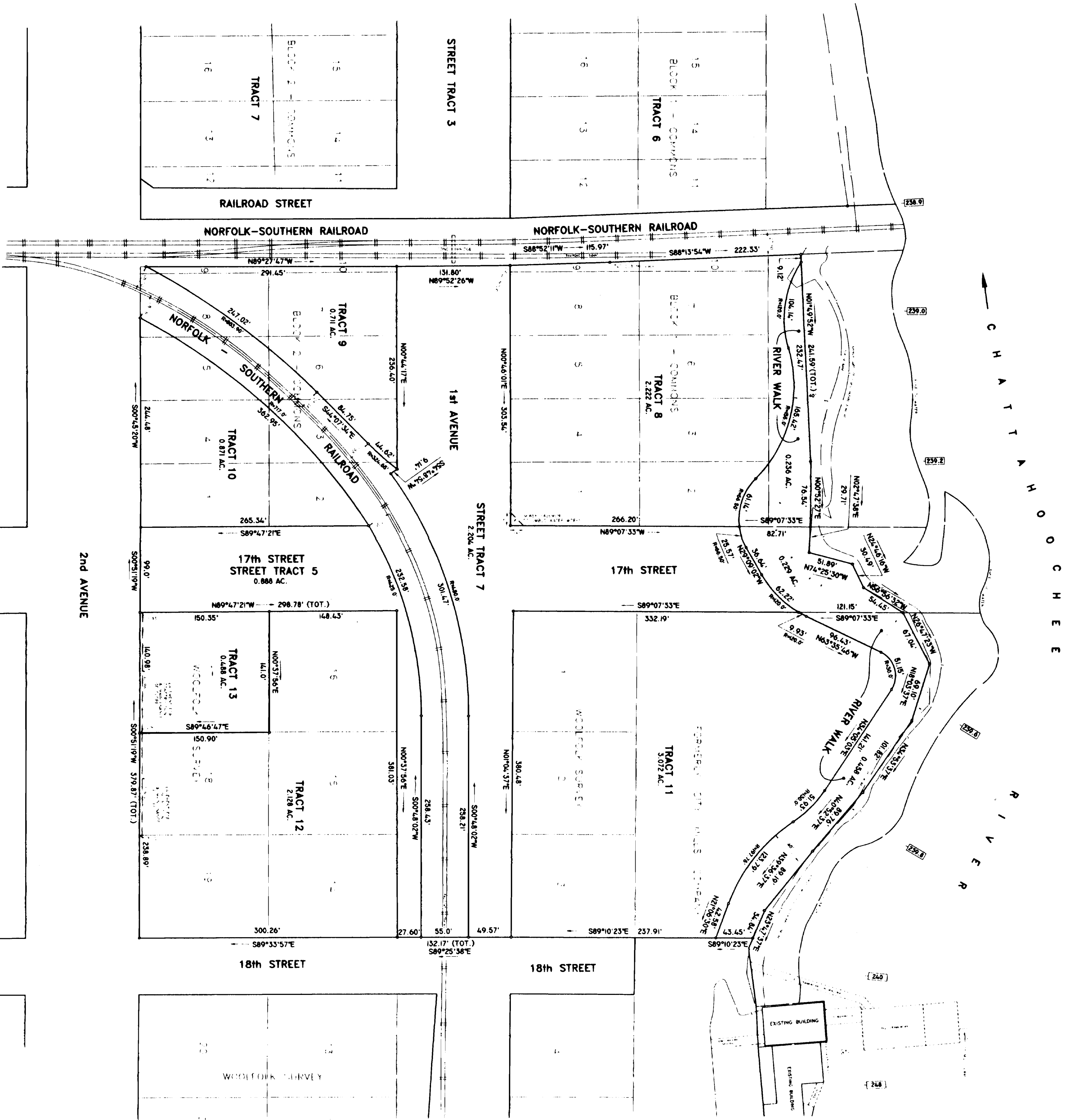
To authorize the City Manager to execute a Quit Claim Deed for tracts outlined in Exhibit A at 1st Avenue and 18th Street.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

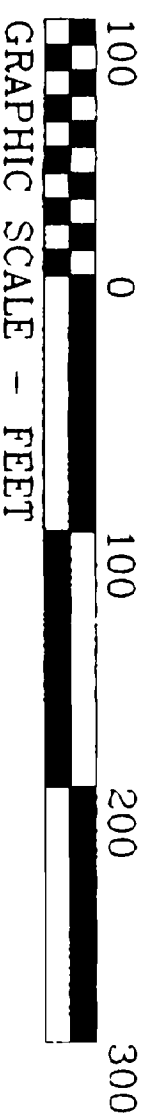
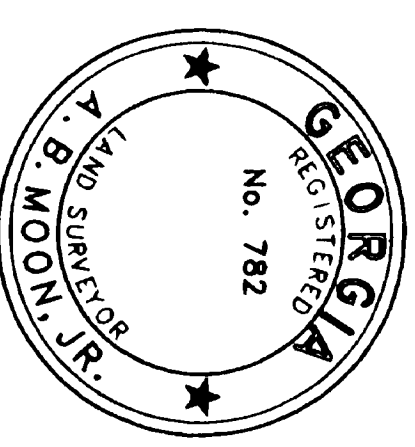
Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson, III, Mayor



In my opinion this plat is a correct representation of the land platted and has been prepared in conformity with the minimum standards and requirements of law.

A. B. Moon, Jr.
A. B. MOON, JR., R.L.S.
GEORGIA REG. NO. 782



Plat Book 140 Pg 27
Filed and Recorded Dec-16-1999 03:36pm
M. Linda Pierce
Clerk of Superior Court
Muscouge County, Georgia

LEGEND

— Iron Stake

— Limits of Flood Hazard Zone

— Base Flood Elevation from F.I.R.M.

FLOOD CERTIFICATION

I HAVE, THIS DATE, EXAMINED THE FLOOD INSURANCE RATE MAP, DATED MAY 3, 1983, COVERING COLUMBUS, GEORGIA, (COMMUNITY NO. 15181), SUBJECT PROPERTIES ARE LOCATED ON PANEL 75-D OF SAID MAP. AN AREA ADJACENT TO THE CHATTAHOOCHEE RIVER IS DESIGNATED FLOOD HAZARD ZONE AND I HAVE DETERMINED THE LIMITS OF THE FLOOD HAZARD ZONE AS SHOWN HEREON.

A. B. Moon, Jr.
A. B. MOON, JR., R.L.S.
Georgia Reg. No. 782

**PARTIAL REVISION TO
SURVEY FOR
THE HOUSING AUTHORITY
OF COLUMBUS, GEORGIA**

**TOTAL SYSTEM SERVICES, INC.
RIVERFRONT CAMPUS
COLUMBUS, MUSCOGEE COUNTY, GEORGIA**

Scale 1" = 100'
17 November 1999
MOON, WEEKS, MASON & VINSON, INC.
Civil Engineers
Columbus, Georgia

AFTER RECORDATION PLEASE RETURN TO:

Robert M. McKenna
Page, Scrantom, Sprouse,
Tucker & Ford, P.C.
P. O. Box 1199
Columbus, GA 31902-1199

QUITCLAIM DEED

STATE OF GEORGIA
COUNTY OF MUSCOGEE

THIS INDENTURE, made as of the ____ day of June, 2020, between COLUMBUS, GEORGIA, a consolidated city-county government (hereinafter referred to as "Grantor"), and DEVELOPMENT AUTHORITY OF COLUMBUS, GEORGIA, a public body corporate and politic (hereinafter referred to as "Grantee") (the words "Grantor" and "Grantee" shall include their respective successors and assigns, where the context requires or permits):

W I T N E S S E T H :

That Grantor, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration to Grantor in hand paid, at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, transferred and conveyed and does by these presents grant, bargain, transfer and convey unto Grantee, the following described real property located in Muscogee County, Georgia:

271290.1

SEE EXHIBIT "A" ATTACHED HERETO
AND BY REFERENCE MADE A PART HEREOF.

TO HAVE AND TO HOLD the said described property, with all and singular the rights,
members and appurtenances thereunto appertaining, to the only proper use, benefit and behoof of
Grantee, in FEE SIMPLE,

IN WITNESS WHEREOF, Grantor has duly executed this Quitclaim Deed, under seal,
the date first above written.

GRANTOR:

COLUMBUS, GEORGIA

By: _____
Isaiah Hugley, City Manager

Attest: _____
Sandra T. Davis, Clerk of Council

Signed, sealed and delivered,
in the presence of:

Unofficial Witness

(SEAL)

Notary Public

State of Georgia
County of Muscogee
Comm. Exp. _____
(Notarial Seal)

APPROVED AS TO FORM:

CLIFTON C. FAY, City Attorney

EXHIBIT "A"

271290.1

TO QUITCLAIM DEED FROM COLUMBUS TO
DEVELOPMENT AUTHORITY OF COLUMBUS, GEORGIA

All those lots, tracts or parcels of land situate, lying and being in Columbus, Muscogee County, Georgia and being known and designated as TRACT 8, TRACT 9, TRACT 10, TRACT 11, TRACT 12, TRACT 13, STREET TRACT 5, and STREET TRACT 7, all as shown upon a map or plat entitled "Partial Revision to Survey for The Housing Authority of Columbus, Georgia, Total System Services, Inc., Riverfront Campus", dated November 17, 1999, and recorded in Plat Book 140, Folio 27, in the Office of the Clerk of Superior Court of Muscogee County, Georgia and to which map or plat reference is hereby made for a more particular description of the property conveyed hereby.

Said property is conveyed subject to all valid and enforceable easements and restrictions of record and to applicable zoning ordinances and regulations promulgated pursuant thereto for so long as same shall remain of binding force and effect.

File Attachments for Item:

7. Street Acceptance – That portion of Frank Houser Avenue, That portion of Spring Daze Drive and That portion of Queen Bee Drive located in Replat For Old Town Atlas Senior Living

Approval is requested for the acceptance of that portion of Frank Houser Avenue, that portion of Spring Daze Drive and that portion of Queen Bee Drive located in Replat For Old Town Atlas Senior Living. The Engineering Department has inspected said streets and recommends acceptance by same.

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Street Acceptance – That portion of Frank Houser Avenue, That portion of Spring Daze Drive and That portion of Queen Bee Drive located in Replat For Old Town Atlas Senior Living
AGENDA SUMMARY:	Approval is requested for the acceptance of that portion of Frank Houser Avenue, that portion of Spring Daze Drive and that portion of Queen Bee Drive located in Replat For Old Town Atlas Senior Living. The Engineering Department has inspected said streets and recommends acceptance by same.
INITIATED BY:	Engineering Department

Recommendation: Approval is requested for the acceptance that portion of Frank Houser Avenue, that portion of Spring Daze Drive and that portion of Queen Bee Drive located in Replat For Old Town Atlas Senior Living.

Background: That portion of Frank Houser Avenue, that portion of Spring Daze Drive and that portion of Queen Bee Drive located in Replat For Old Town Atlas Senior Living. Old Town is a Planned Unit Development (PUD). The streets have been improved and meet the required specifications for acceptance by the City.

Analysis: A deed has been conveyed to the City conveying that portion of Frank Houser Avenue, that portion of Spring Daze Drive and that portion of Queen Bee Drive located in Replat For Old Town Atlas Senior Living. A description of property is as follows: All those tracts and parcels of land identified as “Frank Houser Ave, Spring Daze Drive, and Queen Bee Drive on the Plat titled “Replat For Old Town Atlas Senior Living”, lying in Land Lot 270, 19th District, City of Columbus, Muscogee County, Georgia dated May 29, 2020, by Harris Gray LLC, recorded in Plat Book 166, Folio 159, in the Office of the Clerk of Superior Court of Muscogee County, Georgia.

Financial Considerations: No City funds are involved until maintenance is assumed after the two-year warranty.

Legal Considerations: In accordance with Section 18-3 of the Columbus Code, all dedicated right-of-way must be accepted by Council.

Recommendation/Action: Approve the acceptance of that portion of Frank Houser Avenue, that portion of Spring Daze Drive and that portion of Queen Bee Drive located in Replat For Old Town Atlas Senior Living.

A RESOLUTION

NO.

A RESOLUTION OF THE COUNCIL OF COLUMBUS, GEORGIA, AUTHORIZING THE ACCEPTANCE OF A DEED TO THAT PORTION OF FRANK HOUSER AVENUE, THAT PORTION OF SPRING DAZE DRIVE AND QUEEN BEE DRIVE IN REPLAT FOR OLD TOWN ATLAS SENIOR LIVING, ON BEHALF OF COLUMBUS, GEORGIA.

WHEREAS, Columbus, Georgia has been submitted a deed conveying that portion of Frank Houser Avenue, that portion of Spring Daze Drive and that portion of Queen Bee Drive located in Replat For Old Town Atlas Senior Living, a full description of property on said deed; and,

WHEREAS, said streets have been improved and meet the required specifications for acceptance by the City; and,

WHEREAS, the Engineering Department has inspected said streets and recommends acceptance by same.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

That certain deed dated May 29, 2020 conveying to Columbus, Georgia, that portion of Frank Houser Avenue, that portion of Spring Daze Drive and that portion of Queen Bee Drive located in Replat For Old Town Atlas Senior Living and the same is hereby accepted. The Clerk of Council is hereby authorized to have said deed recorded in the Deed Records in the Office of the Clerk of Superior Court of Muscogee County. A copy of deed is hereto attached and by this reference made a part of this resolution.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of _____ June 2020 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

CITY OF COLUMBUS, GEORGIA
(MUSCOGEE COUNTY)

PART OF LAND LOT 40, 8th DISTRICT
AND
PART OF LAND LOTS 263, 269, 270, 271, 294 & 295, 19th DISTRICT



File Attachments for Item:

Integrated Transit System (Annual Contract)

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Integrated Transit System (Annual Contract)
INITIATED BY:	Finance Department

It is requested that Council authorize the execution of an annual contract with Syncromatics Corporation dba GMV Syncromatics (Los Angeles, CA) for an integrated transit system for the current fixed route revenue fleet and paratransit fleet. Metra Transit System will procure the services on an as-needed basis for future vehicle purchases. The recommended firm's cost proposal is within the department's budget.

The integrated transit system includes a public platform, automatic vehicle locators (AVL) and computer aided dispatch (CAD), which will allow METRA staff and passengers the ability to track revenue fleet vehicles in real-time through a publicly available website and application. The automatic vehicle annunciation (AVA) components will continue METRA's commitment to providing ADA-compliant automatic voice and visual announcements, which will notify passengers of their location while riding and to announce other messages of public interest. The Fleet Health Monitoring/Maintenance Monitoring components will expand upon METRA's maintenance capabilities by providing real-time vehicle diagnostics. Components will give the METRA Maintenance team the ability to respond to issues quicker and further expand upon their abilities to resolve a problem before it becomes a more serious and costly issue.

The contract period shall be for three (3) years.

Annual Contract History:

This is a new Annual Contract.

RFP Advertisement and Receipt of Proposals:

Specifications were posted on the web page of the Purchasing Division and the Georgia Procurement Registry on January 31, 2020. This RFP has been advertised, opened and evaluated. Four (4) proposals were received on March 13, 2020 from the following vendors:

Syncromatics Corporation dba GMV Syncromatics (Los Angeles, CA)
Ineo Systrans USA, Inc. dba Engie (Manassas, VA)
Passio Technologies, Inc. (Atlanta, GA)
Ride Systems, LLC (Morgan, UT)

The following events took place after receipt of proposals:

RFP MEETINGS/EVENTS		
Description	Date	Agenda/Action
Proposal Copies	04/14/20	Electronic proposal copies and evaluation committee rules were forwarded to the Evaluation Committee.
Virtual Combined Pre/1 st Evaluation Committee	04/24/20	During a virtual meeting, the Purchasing Manager reiterated the RFP rules and discussed the evaluation process; the project manager provided an overview; and committee members discussed each proposal. The committee determined clarification was required of all vendors.
Clarification Requested	05/12/20	Requests for clarification were forwarded to all vendors.
Clarifications Received	05/14/20	Clarification responses were received and forwarded to committee members.
System Demonstration	05/26/20	All vendors provided a virtual demonstration of their proposed system.
Evaluation Forms	05/26/20	Evaluation forms were forwarded to the voting committee members.
Reference Checks	05/27/20	The Buyer and a voting committee member performed reference checks for all vendors. The results were forwarded to the committee.
Evaluation Forms Received	06/08/20	The last of the evaluation forms were completed and returned to Purchasing for compilation results, which were later forwarded to the Evaluation Committee members for review.
Award Recommendation	06/10/20	The Committee unanimously elected to award the contract to Syncromatics Corporation dba GMV Syncromatics, the highest ranked vendor.

Evaluation Committee:

The proposals were reviewed by the Evaluation Committee, which consisted of two (2) voting members from Metra Transit System, two (2) voting members from the Information Technology Department, and one (1) voting member from the Engineering Department. One (1) additional Metra Transit System representative served as a non-voting advisor.

Award Recommendation:

The evaluation committee deemed the proposal from Syncromatics Corporation dba GMV Syncromatics as most responsive to the RFP specifications. Therefore, the Evaluation Committee, as reflected by their comments provided below, recommends award of the contract to Syncromatics Corporation dba GMV Syncromatics for the following reasons:

- GMV Syncromatics offered a detailed proposal that addresses all needs expressed by Metra, in a very detailed fashion (particularly with their fleet health monitoring components), and clearly explained how each need would be met by the company's proposed system.

- The vendor's proposal depicted almost everything that we require for the system/service we are requesting.
- The vendor provided a good online demonstration, showing mobile data terminal, impressive reports, onsite training, two-year warranty with no cost and free ongoing training (for the future).
- Proposer will take full responsibility for 3rd party integrations and was the only firm that included statistics for the resolution of support tickets.
- The vendor has a good relationship with bus manufacturers, which will help to have newly purchased buses pre-wired for easier vehicle transitioning and installation.
- The vendor was able to talk about previous client feedback and show how that input has affected their productions. The demonstration showing the application less than a year ago, as compared to the current version, was very promising.

Vendor Qualifications/Experience:

- Syncromatics Corporation dba GMV Syncromatics has been serving the transit industry for over 13 years and has 43 fulltime employees.
- Syncromatics is the North American 'arm' of GMV, an international technology company based in Spain with broad operations in various industries around the world. GMV's global transportation division deploys Intelligent Transportation Systems in cities like Barcelona, Madrid and Sydney.
- The company has over 100 customers, which totals over 2,500 buses nationwide, with an average fleet size of 35.
- In the summer of 2016, GMV Syncromatics provided GPS tracking, dispatch software, and real-time passenger information for over 400 official buses at the Democratic National convention in Philadelphia.
- In 2016, Los Angeles Metro, the 2nd largest bus fleet in North America, selected GMV Syncromatics to implement a real-time electronic signage program at 300 bus shelters across Los Angeles County. This was a \$4 million project.
- The Los Angeles Department of Transportation has partnered with GMV Syncromatics since 2008 to provide intelligent transportation systems technology to millions of bus passengers on the DASH community bus service.
- Listed below are five (5) agencies for which Syncromatics Corporation dba GMV Syncromatics has provided the same or similar services:

- CyRide (Ames, IA) 07/08/2019 – 01/2022
CyRide is the city bus system for Ames, Iowa; it is a collaboration between the City of Ames, Iowa State University (ISU) and ISU's student government.

Syncromatics Corporation dba GMV Syncromatics provides CAD/AVL, AVAS and APC integration for 101 buses.
- Burbank Bus (Burbank, CA) 07/01/2019 – 07/01/2020 (Annual Renewal)
Provides CAD/AVL, APC, AVAS, head sign integration and digital vehicle inspections for 18 buses.
- Valley Metro (Roanoke VA) 08/01/2018 – 07/31/2021
Provides CAD/AVL, APC, AVAS, head sign integration and digital vehicle inspections for 11 buses.
- ColumBUS (Columbus, IN) 11/07/2019 – 11/07/2024
Provides CAD/AVL, mobile applications, head sign integration and public Wi-Fi for 7 buses.
- Santee Wateree Regional Transportation Authority (Sumter, SC) 07/23/2018 – 06/30/2023
Provides CAD/AVL, AVAS, head sign / farebox integration, mobile applications and digital vehicle inspections for 22 buses.

The City's Procurement Ordinance Article 3-110 (Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services) governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results and cost information has been submitted to the City Manager in a separate memo for informational purposes.

Funds are budgeted each fiscal year for ongoing expense: Transportation Fund – Transportation – CARES Act Stimulus – Capital Expenditures over \$5,000; 0751-610-2600-CARE-7761.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNUAL CONTRACT WITH SYNCROMATICS CORPORATION DBA GMV SYNCROMATICS (LOS ANGELES, CA) FOR AN INTEGRATED TRANSIT SYSTEM FOR THE CURRENT FIXED ROUTE REVENUE FLEET AND PARATRANSIT FLEET. METRA TRANSIT SYSTEM WILL PROCURE THE SERVICES ON AN AS-NEEDED BASIS FOR FUTURE VEHICLE PURCHASES. THE RECOMMENDED FIRM'S COST PROPOSAL IS WITHIN THE DEPARTMENT'S BUDGET.

WHEREAS, an RFP was administered (RFP No. 20-0015) and four (4) proposals were received; and,

WHEREAS, the proposal submitted by Syncromatics Corporation dba GMV Syncromatics met all proposal requirements and was evaluated most responsive to the RFP; and,

WHEREAS, the contract period shall be for three (3) years.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to execute an annual contract with Syncromatics Corporation dba GMV Syncromatics (Los Angeles, CA) for an integrated transit system for the current fixed route revenue fleet and paratransit fleet. Metra Transit System will procure the services on an as-needed basis for future vehicle purchases. The recommended firm's cost proposal is within the department's budget. Transportation Fund – Transportation – CARES Act Stimulus – Capital Expenditures over \$5,000; 0751-610-2600-CARE-7761.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

B. Compact Track Loader Attachments (Re-Bid) – RFB No. 20-0064

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #B.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Compact Track Loader Attachments (Re-Bid) – RFB No. 20-0064
INITIATED BY:	Finance Department

It is requested that Council approve the purchase of one (1) compact track loader with attachments (John Deere 333G Compact Track Loader) from SunSouth LLC (Columbus, GA), in the amount of \$78,458.92. The purchase will be accomplished by Cooperative Purchase, via Sourcewell (formerly NJPA) Contract #032119-JDC.

The equipment was approved in the FY20 Budget and will be used by staff of the Rainwater Division of Public Works at job sites throughout Muscogee County to maintain detention ponds, repair cave-ins, and replace storm water pipes. This is new equipment.

Bid specifications were posted on the web pages of the Purchasing Division, Georgia Procurement Registry and DemandStar. Seven (7) bids were received on May 27, 2020. This bid has been advertised, opened and reviewed. The bidders were:

Vendors	Advanced Material Handling, LLC ² (Lithia Springs, GA)	Lowcountry Machinery ³ (Pooler, GA)	United Rentals ⁴ (North America), Inc. (Columbus, GA)	Yancey Brothers ⁵ (Fortson, GA)	Flint Equipment (Columbus, GA)	Leppo Rents (Opelika, AL)	¹ Atlanta JCB / Atlanta Equipment (Marietta, GA)
Manufacturer/Model	GEHL RT255	JCB-270T	Takeuchi TL12R2-CRH	CAT 289D3	John Deere 333G CTL	Bobcat T870 w/attachments	JCB 270T
UNIT PRICE	\$63,822.00	\$68,616.00	\$73,648.92	\$74,979.00	\$80,728.00	\$81,203.05	

¹Atlanta JCB / Atlanta Equipment failed to enter a price on (Form 2) Bid Form (Pricing Page).

²Advanced Material Handling, LLC offered equipment that did not meet the minimum required specifications.

³Lowcountry Machinery offered equipment that did not meet the minimum required specifications.

⁴United Rentals (North America) Inc. offered equipment that did not meet the minimum required specifications.

⁵Yancey Brothers offered equipment that did not meet the minimum required specifications.

Per bid specifications, the City reserves the right to make purchases via any comparable Cooperative Contract, if the contract is lower and meets the City's requirements. The four (4) lowest bidders, Advanced Material Handling, LLC, Lowcountry Machinery, United Rentals (North America) Inc. and Yancey Brothers did not meet the minimum specifications and were deemed non-responsive. Flint Equipment was the lowest responsive, responsible bidder at \$80,728.00. However, the unit offered by SunSouth, under the Sourcewell Cooperative Contract, at \$78,458.92 is lower than the lowest responsive bid price.

The purchase will be accomplished by Cooperative Purchase via Request for Proposal (RFP) Contract #032119-JDC, initiated by the National Joint Powers Alliance (NJPA) (now known as Sourcewell), whereby John Deere Construction Retail Sales was one of the successful vendors contracted to provide Heavy Construction Equipment. The contract, which commenced May 13, 2019, is good through May 13, 2023, with an option to renew for a fifth year at the discretion of National Joint Powers Alliance (Sourcewell). The National Joint Powers

Alliance (Sourcewell) is a Service Cooperative created by Minnesota Statute 123A.21. This statute was in 1978 and revised in 1995 to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power. The RFP process utilized by National Joint Powers Alliance (Sourcewell) meets the requirements of the City's Procurement Ordinance; additionally, cooperative purchasing is authorized per Article 9-101 of the Procurement Ordinance. The purchase will be made through SunSouth, LLC which is an authorized dealer of John Deere.

Funds are budgeted in the FY20 Budget: Sewer (Stormwater) Fund – Public Works – Sewer Maintenance – Off Road Equipment; 0202-260-3210-SWRM-7725.

A RESOLUTION

Item #B.

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) COMPACT TRACK LOADER WITH ATTACHMENTS (JOHN DEERE 333G COMPACT TRACK LOADER) FROM SUNSOUTH LLC (COLUMBUS, GA), IN THE AMOUNT OF \$78,458.92. THE PURCHASE WILL BE ACCOMPLISHED BY COOPERATIVE PURCHASE, VIA THROUGH SOURCEWELL (FORMERLY NJPA) CONTRACT #032119-JDC.

WHEREAS, the equipment was approved in the FY20 Budget and will be used by staff of the Rainwater Division of Public Works at job sites throughout Muscogee County to maintain detention ponds, repair cave-ins, and replace storm water pipes. This is new equipment; and,

WHEREAS, Contract #032119-JDC, adopted by Sourcewell, is a cooperative contract available for use by any governmental entity. The City's Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase one (1) compact track loader with attachments (John Deere 333G Compact Track Loader) from SunSouth LLC (Columbus, GA), in the amount of \$78,458.92, by cooperative purchasing via Sourcewell Contract #032119-JDC. Funds are budgeted in the FY20 Budget: Sewer (Stormwater) Fund – Public Works – Sewer Maintenance – Off Road Equipment; 0202-260-3210-SWRM-7725.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

C. Repair Of E-One Fire Truck

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #C.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Repair Of E-One Fire Truck
INITIATED BY:	Finance Department

It is requested that Council approve payment to FireLine, Inc., (Winder, GA), in the amount of \$34,371.50, for the repair of a 2016 E-One Fire Truck, Vehicle #3622.

The Fire Truck, with 21,138 miles, was involved in an accident with a privately owned vehicle. The accident was not the fault of the City and it caused extensive damage to the vehicle. The truck was sent to Fireline for repairs and has been repaired. The total costs for these repairs were \$34,371.50. State Farm was the insurance company for the privately owned vehicle and they have paid the City for these repairs.

Payment will be offset from insurance proceeds.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE PAYMENT TO FIRELINE, INC., (WINDER, GA), IN THE AMOUNT OF \$34,371.50, FOR THE REPAIR OF A 2016 E-ONE FIRE TRUCK, VEHICLE #3622.

WHEREAS, the Fire Truck, with 21,138 miles, was involved in an accident with a privately owned vehicle. The accident was not the fault of the City and it caused extensive damage to the vehicle; and,

WHEREAS, the truck was sent to Fireline for repairs and has been repaired. The total costs for these repairs were \$34,371.50. State Farm was the insurance company for the privately owned vehicle and they have paid the City for these repairs.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to render payment to FireLine, Inc., (Winder, GA), in the amount of \$34,371.50, for the repair of a 2016 E-One Fire Truck, Vehicle #3622. Payment will be offset from insurance proceeds.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

D. Equipment Truck with Modifications (Re-Bid) – RFB No. 20-0070

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #D.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Equipment Truck with Modifications (Re-Bid) – RFB No. 20-0070
INITIATED BY:	Finance Department

It is requested that Council approve the purchase of one (1) equipment truck with modifications (Ford F-550 w/Reading U108ADW Classic II) from Wade Ford (Smyrna, GA) in the amount of \$48,131.00.

The vehicle was approved in the FY20 Budget and will be used by staff of the Traffic Engineering Division for sign installation and replacement. This is a replacement vehicle.

Bid specifications were posted on the web pages of the Purchasing Division, Georgia Procurement Registry and DemandStar. One (1) bid was received on June 3, 2020.

In accordance with the General Provisions, item 8, Receipt of One Sealed Bid, the Purchasing Division performed due diligence by conducting a survey of non-responsive firms to determine if it was necessary to revise the specifications to encourage more competition. The following four (4) firms were surveyed:

1. Allan Vigil Ford: Vendor stated they do not offer this product and are unable to meet specifications.
2. Versalift Southeast: Vendor stated the specifications for the body were too customized.
3. Alan Jay Automotive: Vendor stated the specifications for the body were too customized.
4. Classic Bus Sales: No Response

Based on the response to the survey, the Purchasing Division determined that revisions to the specifications were not required. The Purchasing Division opened the one (1) bid received from the following firm:

Wade Ford (Smyrna, GA)

\$48,131.00

Funds are budgeted in the FY20 Budget: General Fund – Engineering – Traffic Engineering – Heavy Trucks; 0101-250-2100-TRAF-7723.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) EQUIPMENT TRUCK WITH MODIFICATIONS (FORD F-550 W/READING U108ADW CLASSIC II) FROM WADE FORD (SMYRNA, GA) IN THE AMOUNT OF \$48,131.00.

WHEREAS, the vehicle was approved in the FY20 Budget and will be used by staff of the Traffic Engineering Division for sign installation and replacement. This is a replacement vehicle.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase one (1) equipment truck with modifications (Ford F-550 w/Reading U108ADW Classic II) from Wade Ford (Smyrna, GA) in the amount of \$48,131.00. Funds are budgeted in the FY20 Budget: General Fund – Engineering – Traffic Engineering – Heavy Trucks; 0101-250-2100-TRAF-7723.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

E. Full Size Crew Cab Pickup Truck (4WD) with Crane Mount Attachment – RFB No. 20-0074

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #E.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Full Size Crew Cab Pickup Truck (4WD) with Crane Mount Attachment – RFB No. 20-0074
INITIATED BY:	Finance Department

It is requested that Council approve the purchase of one (1) full size crew cab pickup truck (4WD) with crane mount attachment (2020 Ford W2B Auto Crane EC-2 Electric Crane) from Wade Ford (Smyrna, GA) in the amount of \$40,507.00.

The vehicle was approved in the FY20 Budget and will be used by staff of the Animal Control Division of the Public Works Department to pick up and transport deceased animals to the landfill. This is a replacement vehicle.

Bid specifications were posted on the web pages of the Purchasing Division, Georgia Procurement Registry and DemandStar. Three (3) bids were received on June 10, 2020. This bid has been advertised, opened and reviewed. The bidders were:

Vendors	Wade Ford (Smyrna, GA)	Allan Vigil Ford (Morrow, GA)	Langdale Ford (Sylvester, GA)
Manufacturer/Model	Ford 2020 W2B Auto Crane EC-2 Electric Crane	2020 Ford F-250 Crew 4x4 Auto Crane EC-2 Electric	Ford F-150 Super Crew 4x4
UNIT PRICE	\$40,507.00	\$44,813.00	\$49,271.00

Funds are budgeted in the FY20 Budget: General Fund – Public Works – Animal Control – Heavy Trucks; 0101-260-2400-SPCL-7723.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) FULL SIZE CREW CAB PICKUP TRUCK (4WD) WITH CRANE MOUNT ATTACHMENT (2020 FORD W2B AUTO CRANE EC-2 ELECTRIC CRANE) FROM WADE FORD (SMYRNA, GA) IN THE AMOUNT OF \$40,507.00.

WHEREAS, the vehicle was approved in the FY20 Budget and will be used by staff of the Animal Control Division of the Public Works Department to pick up and transport deceased animals to the landfill. This is a replacement vehicle.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase one (1) full size crew cab pickup truck (4WD) with crane mount attachment (2020 Ford W2B Auto Crane EC-2 Electric Crane) from Wade Ford (Smyrna, GA) in the amount of \$40,507.00. Funds are budgeted in the FY20 Budget: General Fund – Public Works – Animal Control – Heavy Trucks; 0101-260-2400-SPCL-7723.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

F. Commercial Logging Loader (Grab-All) (Re-Bid) – RFB No. 20-0066

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Commercial Logging Loader (Grab-All) (Re-Bid) – RFB No. 20-0066
INITIATED BY:	Finance Department

It is requested that Council approve the purchase of one (1) commercial logging loader (2021 Freightliner 114SD / 2020 Barko Hydraulics/Brandon Mfg. 80XL#/BDR226048) from FourStar Freightliner (Montgomery, AL) in the amount of \$201,494.00.

The vehicle was approved in the FY20 Budget and will be used by staff of the Urban Forestry and Beautification Division of the Public Works Department to pick up large trees during tree removal and cleaning up storm debris. This is a new vehicle.

Bid specifications were posted on the web pages of the Purchasing Division, Georgia Procurement Registry and DemandStar. Four (4) bids were received on June 10, 2020. This bid has been advertised, opened and reviewed. The bidders were:

Vendors	FourStar Freightliner (Montgomery, AL)	Peterbilt of Atlanta (Jackson, GA)	Wastebuilt	Environmental Products Group ¹ (Atlanta, GA)
OPTION 1: CAB AND CHASSIS				
Manufacturer/Make/Model	Freightliner 114SD 2021	Peterbilt 348 2021	Freightliner 114SD 2021	Freightliner 114SD 2021
UNIT PRICE	NO BID	\$113,630.00	\$119,073.00	NO BID
OPTION 2: BODY WITH KNUCKLE-BOOM LOADER				
Manufacturer/Model	Barko Hydraulics, LLC / Brandon Mfg. 80XLE/BDR226048 2020	Pac-Mac KBF-225A-CN-MJ 2020	Pac-Mac KBF-225A-CN-MJ 2020	Petersen Atlas 2021
UNIT PRICE	NO BID	\$103,250.00	\$103,250.00	NO BID
OPTION 3: COMPLETE UNIT				
UNIT PRICE	\$201,494.00	\$216,880.00	\$222,323.00	\$225,300.00

¹Environmental Products Group failed to use the Form 1A Revised 2 Vendor Response pages for Option 1: Cab & Chassis rendering their bid non-responsive.

Funds are budgeted in the FY20 Budget: Paving Fund – Public Works – Right of Way Maintenance – Heavy Trucks; 0203-260-3120-ROWM-7723.

A RESOLUTION

Item #F.

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) COMMERCIAL LOGGING LOADER (2021 FREIGHTLINER 114SD / 2020 BARKO HYDRAULICS/BRANDON MFG. 80XL#/BDR226048) FROM FOURSTAR FREIGHTLINER (MONTGOMERY, AL) IN THE AMOUNT OF \$201,494.00.

WHEREAS, the vehicle was approved in the FY20 Budget and will be used by staff of the Urban Forestry and Beautification Division of the Public Works Department to pick up large trees during tree removal and cleaning up storm debris. This is a new vehicle.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase one (1) commercial logging loader (2021 Freightliner 114SD / 2020 Barko Hydraulics/Brandon Mfg. 80XL#/BDR226048) from FourStar Freightliner (Montgomery, AL) in the amount of \$201,494.00. Funds are budgeted in the FY20 Budget: Paving Fund – Public Works – Right of Way Maintenance – Heavy Trucks; 0203-260-3120-ROWM-7723.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson III, Mayor

File Attachments for Item:

G. State Mandated Solid Waste Disposal Fees

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #G.

TO:	Mayor and Councilors
AGENDA SUBJECT:	State Mandated Solid Waste Disposal Fees
INITIATED BY:	Finance Department

It is requested that Council authorize payment to the Georgia Department of Natural Resources for state mandated solid waste disposal fees in the amount of \$59,066.78. The fee is based on the total amount of solid waste disposed in a year. A total of 80,362.97 tons of solid waste was disposed, at Pine Grove Landfill, between January 1, 2019 and December 31, 2019.

Funds are budgeted in the FY20 Budget: Integrated Waste Management Fund - Public Services - Pine Grove Landfill – State Mandated Waste Dump Fees; 0207-260-3560-PGRO-9208.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING PAYMENT GEORGIA DEPARTMENT OF NATURAL RESOURCES FOR STATE MANDATED SOLID WASTE DISPOSAL FEES IN THE AMOUNT OF \$59,066.78.

WHEREAS, the fee is based on the total amount of solid waste disposed in a year. A total of 80,362.97 tons of solid waste was disposed, at Pine Grove Landfill, between January 1, 2019 and December 31, 2019.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to render payment to the Georgia Department of Natural Resources for state mandated solid waste disposal fees in the amount of \$59,066.78. The fee is based on the total amount of solid waste disposed in a year. A total of 80,362.97 tons of solid waste was disposed, at Pine Grove Landfill, between January 1, 2019 and December 31, 2019. Funds are budgeted in the FY20 Budget: Integrated Waste Management Fund - Public Services - Pine Grove Landfill – State Mandated Waste Dump Fees; 0207-260-3560-PGRO-9208.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

H. Parking Lot Control Equipment for Bay Avenue Garage and 9th Street Lot – RFP No. 20-0020

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #H.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Parking Lot Control Equipment for Bay Avenue Garage and 9 th Street Lot – RFP No. 20-0020
INITIATED BY:	Finance Department

It is requested that Council authorize the purchase of parking lot control equipment for the Bay Avenue parking garage and 9th Street parking lot from Amano McGann (Alpharetta, GA) for use by the Department of Transportation/METRA. The recommended firm's cost proposal is within the Department's FY20 budget for the initial purchase of equipment, software and installation for the 9th Street Lot only. Funding for the monthly software license/web fee is available in Capital Funds in FY21 and will be budgeted as required in upcoming fiscal years. The Bay Avenue Garage project will be accomplished when funding becomes available.

The Contractor shall provide the following:

- Furnish and install a complete parking lot control system for the 9th Street Parking Lot at this time. The Bay Avenue Parking Garage system will be completed at a later date once funding has been secured.
- New parking lot equipment, which will provide entry and exit flexibility. The exit unit will have the ability to take credit card payments along with cash, proximity cards and token note acceptance.
- The ability to retrieve all reports, alerts and manage the gate system through a cloud based management system.
- Operational and technical training for City personnel.

RFP Advertisement and Receipt of Proposals:

Specifications were posted on the web page of the Purchasing Division, the Georgia Procurement Registry and DemandStar on March 9, 2020. This RFP has been advertised, opened and evaluated. Four (4) proposals were received on April 24, 2020 from the following vendors:

Amano McGann (Alpharetta, GA)
FlashParking (Austin, TX)
ASPIS Parking Solutions (Brookhaven, GA)
Orbility (Tallahassee, FL)

The following events took place after receipt of proposals:

RFP MEETINGS/EVENTS		
Description	Date	Agenda/Action
Proposals Distributed to Committee	5/06/2020	Vendor responses uploaded to a shared drive. A link for the drive was then provided to all committee members via email.

RFP MEETINGS/EVENTS

Description	Date	Agenda/Action
Virtual Pre-Evaluation Meeting/1 st Evaluation	5/20/2020	The Purchasing Manager advised evaluation committee members of the RFP rules and process, and the project manager provided an overview. Committee members discussed each proposal and requested all vendors submit Best and Final Offers. In addition to a Best and Final Offer, clarification was needed and exceptions were to be reviewed from one of the four vendors.
Vendor Exceptions Forwarded to City Attorney	5/22/2020	One vendor provided exceptions to the RFP General Provisions, which were reviewed by the City Attorney's Office.
Best and Final Offers Requested	5/27/2020	Requests for Best and Final Offers were forwarded to three of the responding vendors. Clarification from the City regarding the Best and Final Offer was requested by two vendors.
Revised Best and Final Offer Requests Forwarded	6/1/2020	Revised Best and Final Offer letters forwarded to three of the four responding vendors.
Response to Exceptions Forwarded to Vendor	6/3/2020	Letter to fourth responding vendor sent with City's declination of the vendor's exceptions. Vendor provided option of remaining under consideration or withdrawing. Vendor opted to remain in consideration and provided both the requested clarification and Best and Final Offer.
Clarifications Received	6/5/2020	Clarification and Best and Final Offer responses were received. Information forwarded to committee members via the shared drive.
Evaluation Forms	6/10/2020	It was asked if the Committee required further clarification(s) or if the members were ready to evaluate. The decision was made to move forward with the evaluation and meet to discuss the results after the scoring has been compiled. Evaluation forms were then forwarded to the voting committee members.
Evaluation Results	6/11/2020	The evaluation forms were completed and returned to Purchasing for compilation of results. The results were forwarded to the Evaluation Committee members for review.
Virtual 2 nd Evaluation	6/15/2020	Committee discussed purchasing a parking lot control system for the 9 th Street Parking Lot at this time and purchasing a parking lot control system for the Bay Avenue Garage at a later date once funding has been secured. Highest ranking vendor requested to provide a cost breakdown per location.
Request Forwarded to Vendor	6/15/2020	Request for cost breakdown per location forwarded to the highest ranking vendor.
Cost Breakdown Received	6/16/2020	Vendor provided a breakdown of cost per location. The information was forwarded to the Evaluation Committee for review.
Award Recommendation	06/16/2020	The Committee unanimously voted to award to Amano McGann, the highest ranked vendor, to furnish and install a

RFP MEETINGS/EVENTS			Item #H.
Description	Date	Agenda/Action	
		complete parking lot control system for the 9 th Street Parking Lot at this time. The Bay Avenue Parking Garage system will be completed at a later date once funding has been secured.	

Evaluation Committee:

The proposals were reviewed by the Evaluation Committee, which consisted of two (2) voting members from METRA and one (1) voting member from I.T. One (1) representative from METRA and one (1) representative from Traffic Engineering served as non-voting advisors.

Award Recommendation:

The evaluation committee deemed the proposal from Amano McGann as most responsive to the RFP specifications. Therefore, the Evaluation Committee, as reflected by their comments provided below, recommends award to Amano McGann for the following reasons:

- The system is fully cloud hosted with no on-site workstations or server, helping to provide reliability to the system.
- Their unit seems to be more user-friendly. No ticket insertion at exit, [no] ticket jams; simply scan the barcode and choose payment option.
- [METRA] is familiar with Amano McGann and believe their products are well qualified to be in the Bay Avenue Garage and 9th Street Parking Lot.

Vendor Qualifications/Experience:

- Amano McGann is a subsidiary of Amano Corporation Japan (ACJ). Since 1931, ACJ has been delivering products and services catering to time and environment issues.
- Amano McGann was founded with an emphasis on parking and security solutions and now has an extensive sales and service network consisting of 21 direct branch offices and over 40 distribution partners throughout the United States and Canada.
- [Amano McGann's] team of over 350 employees includes expert industry engineering and development professionals as well as first-class technical support staff.
- Listed below are five (5) agencies for which Amano McGann has provided similar systems and services within the last five (5) years:
 - Park Center 1 & 2 State Farm (Atlanta, GA)
2019; \$600,000.00
Parking system includes monthly and visitor parking with forty-five (45) total lanes of equipment. The parking system utilizes entry terminals, credit card exit terminals, central pay stations and AVI readers. The Facility Management Software includes the validation suite.
 - Augusta Marriott Convention Center (Augusta, GA)

2019; \$257,478.00

Complete parking, revenue and access control system replacement. Two garages and a surface lot, a total of twelve (12) lanes of equipment with hotel room key interface, Facility Management Software, online validations and standalone validators.

- Augusta University (Augusta, GA)

2018; \$475,00.00

The parking system at Augusta University consists of employee, student, visitor and event parking with one (1) garage and two (2) surface lots that include twenty (20) lanes of equipment. The parking system utilizes entry terminals, credit card exit terminals, central pay stations, and AVI readers. The Facility Management Software includes the validation suite.

- State Farm Arena (Atlanta, GA)

2017; \$ 650,485.00

Systems and Services provided: the parking operation includes monthly, visitor, and event parking at one (1) garage and three (3) lower surface lots with twenty (20) lanes of equipment. The system includes handhelds, prepaid passes, central pay stations, integrated proximity readers, intercoms, credit card exit terminals, central pay stations, and pay-in-lane units with cash and credit card capability. The Facility Management Software includes a Ticketmaster interface and validation suite.

- The Classic Center (Athens, GA)

2016; \$450,000.00

The parking system consist of monthly, employee, visitor and event parking. The parking system includes a garage and three surface lots with sixteen (16) lanes of equipment. The system utilizes the Amano Facility Management system which includes an event module, accounts receivable module, and the validation suite.

The City's Procurement Ordinance Article 3-110 (Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services) governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results and cost information has been submitted to the City Manager in a separate memo for informational purposes.

The recommended firm's cost proposal is within the Department's FY20 budget for the initial purchase of equipment, software and installation for the 9th Street Lot only and is budgeted as follows: Transportation Fund – Transportation – FTA – Capital Expend – Over \$5,000; 0751-610-2400-MFTA-7761 (80% Federal, 20% City). Funding for the monthly software license/web fee is available in Capital Funds in FY21 and will be budgeted as required in upcoming fiscal years. The Bay Avenue Garage project will be accomplished when funding becomes available.

A RESOLUTION

Item #H.

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF PARKING LOT CONTROL EQUIPMENT FOR THE BAY AVENUE PARKING GARAGE AND 9TH STREET PARKING LOT FROM AMANO MCGANN (ALPHARETTA, GA) FOR USE BY THE DEPARTMENT OF TRANSPORTATION/METRA. THE RECOMMENDED FIRM'S COST PROPOSAL IS WITHIN THE DEPARTMENT'S FY20 BUDGET FOR THE INITIAL PURCHASE OF EQUIPMENT, SOFTWARE AND INSTALLATION FOR THE 9TH STREET LOT ONLY. FUNDING FOR THE MONTHLY SOFTWARE LICENSE/WEB FEE IS AVAILABLE IN CAPITAL FUNDS IN FY21 AND WILL BE BUDGETED AS REQUIRED IN UPCOMING FISCAL YEARS. THE BAY AVENUE GARAGE PROJECT WILL BE ACCOMPLISHED WHEN FUNDING BECOMES AVAILABLE.

WHEREAS, an RFP was administered (RFP No. 20-0020) and four (4) proposals were received; and,

WHEREAS, the proposal submitted by Amano McGann, met all proposal requirements; and,

WHEREAS, the vendor will furnish and install a complete parking lot control system for the 9th Street Parking Lot at this time. The Bay Avenue Parking Garage system will be completed at a later date once funding has been secured.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase parking lot control equipment for the Bay Avenue Parking Garage and 9th Street Parking Lot from Amano McGann (Alpharetta, GA) for use by the Department of Transportation/METRA. The recommended firm's cost proposal is within the Department's FY20 budget for the initial purchase of equipment, software and installation for the 9th Street Lot only and is budgeted as follows: Transportation Fund – Transportation – FTA – Capital Expend – Over \$5,000; 0751-610-2400-MFTA-7761. Funding for the monthly software license/web fee is available in Capital Funds in FY21 and will be budgeted as required in upcoming fiscal years. The Bay Avenue Garage project will be accomplished when funding becomes available.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

I. Cargo Van with Buildout Unit – Georgia Statewide Contract

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Cargo Van with Buildout Unit – Georgia Statewide Contract
INITIATED BY:	Finance Department

It is requested that Council approve the purchase of one (1) cargo van with buildout unit (S8 T-150/250/350 Cargo Low/Mid/High Roof Van) from Wade Ford, Inc. (Smyrna, GA), in the amount of \$37,943.00. The purchase will be accomplished via Georgia State Contract #99999-SPD-ES40199373-0009.

The vehicle was approved in the FY20 Budget and will be used by staff of the Traffic Engineering Department to carry weather sensitive equipment, such as traffic controllers and other electronic equipment. This is a replacement vehicle.

Georgia State Contract #99999-SPD-ES40199373-0009 is a cooperative contract available for use by any governmental entity. The City's Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

Funds are budgeted in the FY20 Budget: General Fund – Engineering – Traffic Engineering – Light Trucks; 0101-250-2100-TRAF-7722.

A RESOLUTION

Item #/.

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) CARGO VAN WITH BUILDOUT UNIT (S8 T-150/250/350 CARGO LOW/MID/HIGH ROOF VAN) FROM WADE FORD, INC. (SMYRNA, GA), IN THE AMOUNT OF \$37,943.00. THE PURCHASE WILL BE ACCOMPLISHED VIA GEORGIA STATE CONTRACT #99999-SPD-ES40199373-0009.

WHEREAS, the vehicle was approved in the FY20 Budget and will be used by staff of the Traffic Engineering Department to carry weather sensitive equipment, such as traffic controllers and other electronic equipment. This is a replacement vehicle; and,

WHEREAS, Georgia State Contract #99999-SPD-ES40199373-0009 is a cooperative contract available for use by any governmental entity. The City's Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase one (1) cargo van with buildout unit (S8 T-150/250/350 Cargo Low/Mid/High Roof Van) from Wade Ford, Inc. (Smyrna, GA), in the amount of \$37,943.00. The purchase will be accomplished via Georgia State Contract #99999-SPD-ES40199373-0009. Funds are budgeted in the FY20 Budget: General Fund – Engineering – Traffic Engineering – Light Trucks; 0101-250-2100-TRAF-7722.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

J. Guaranteed Maximum Price Amendment – Government Center Life Safety Upgrades

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Guaranteed Maximum Price Amendment – Government Center Life Safety Upgrades
INITIATED BY:	Finance Department

It is requested that Council authorize a Guaranteed Maximum Price amendment for the construction manager at-risk contract related to the Government Center Life Safety Upgrades in the amount of \$3,072,954.18 with Principle Construction (Columbus, GA); and to use OLOST Infrastructure Reserves to supplement the project budget by \$482,334.18

Per Resolution No. 295-19, dated August 27, 2019, Council authorized the use of bond funds to execute the construction manager at-risk contract with Principle Construction for Government Center Life Safety Upgrades in an amount not to exceed \$2.8 million. After further design and investigation, the final cost will be \$3,072,954.18. This revised contract amount will include a new fire alarm system, new fire suppression system and new stairwell pressurization system.

Per Resolution No. 150-17, dated May 23, 2017, Council authorized the execution of annual contracts with five (5) architectural firms. The Engineering Department requested quotes from the firms and 2WR of Georgia submitted the lowest quote of \$209,380.00 for the design services for the Government Center Life Safety Upgrades. The total project costs, including design and construction, are \$3,282,334.18. These costs exceed the allocated bond funds by \$482,233.14. The additional funding has been identified in the OLOST Infrastructure Reserves.

This Amendment sets the final Maximum Price and Scope of the project based on the final design documents and the subcontractor pricing received by the Construction Manager.

Funding is available in the FY20 Budget for the construction manager at-risk: 2018 CBA Lease Revenue Bond – Government Center Life Safety Improvements – General Construction; 0563-801-2110-BASI-7661-84002-20180 and in the OLOST Infrastructure Reserves for the design services.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING A GUARANTEED MAXIMUM PRICE AMENDMENT FOR THE CONSTRUCTION MANAGER AT-RISK CONTRACT RELATED TO THE GOVERNMENT CENTER LIFE SAFETY UPGRADES IN THE AMOUNT OF \$3,072,954.18 WITH PRINCIPLE CONSTRUCTION (COLUMBUS, GA) AND TO USE OLOST INFRASTRUCTURE RESERVES TO SUPPLEMENT THE PROJECT BUDGET BY \$482,334.18.

WHEREAS, per Resolution No. 295-19, dated August 27, 2019, Council authorized the use of bond funds to execute the construction manager at-risk contract with Principle Construction for Government Center Life Safety Upgrades in an amount not to exceed \$2.8 million. After further design and investigation, the final cost will be \$3,072,954.18. This revised contract amount will include a new fire alarm system, new fire suppression system and new stairwell pressurization system; and,

WHEREAS, per Resolution No. 150-17, dated May 23, 2017, Council authorized the execution of annual contracts with five (5) architectural firms. The Engineering Department requested quotes from the firms and 2WR of Georgia submitted the lowest quote of \$209,380.00 for the design services for the Government Center Life Safety Upgrades. The total project costs, including design and construction, are \$3,282,334.18. These costs exceed the allocated bond funds by \$482,233.14. The additional funding has been identified in the OLOST Infrastructure Reserves.

WHEREAS, this Amendment sets the final Maximum Price and Scope of the project based on the final design documents and the subcontractor pricing received by the Construction Manager.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to execute a Guaranteed Maximum Price amendment for the construction manager at-risk contract related to the Government Center Life Safety Upgrades in the amount of \$3,072,954.18 with Principle Construction (Columbus, GA); and to use OLOST Infrastructure Reserves to supplement the design contract by \$482,334.18 with 2WR of Georgia, Inc. (Columbus, GA). Funding is available in the FY20 Budget for the construction manager at-risk: 2018 CBA Lease Revenue Bond – Government Center Life Safety Improvements – General Construction; 0563-801-2110-BASI-7661-84002-20180 and in the OLOST Infrastructure Reserves for the design services.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting _____.
Councilor Barnes voting _____.

Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

K. Electronic Validating Fareboxes

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #K.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Electronic Validating Fareboxes
INITIATED BY:	Finance Department

It is requested that Council approve the purchase of two (2) Odyssey electronic validating fareboxes from Genfare (Elk Grove Village, IL), in the amount of \$30,944.00 (\$15,367.00) each, plus \$210.00 Freight), to be installed on two mobility vans.

The fareboxes will be installed into two (2) mobility vans, approved for purchase by Council on June 16, 2020, that will be used by the Line Supervisor to accommodate persons with disabilities and will also be used to transport citizens to/from various locations when needed.

The new fareboxes accept a wide variety of bus fare payment options (i.e. cash, swipe card, and credit card) and will improve operations and security. The new equipment will be used in conjunction with the Genfare Odyssey electronic validating farebox system, which was purchased in 2009, per Resolution #386-09. Consequently, the vendor is considered an only known source to provide the new equipment, per the Procurement Ordinance, Article 3-114.

Funds are budgeted in the FY20 Budget: Transportation Fund – Transportation – METRA/T-SPLOST – Capital Expenditures/Over \$5,000; 0751 – 610 – 2500 – MTSP – 7761.

A RESOLUTION

Item #K.

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) ODYSSEY ELECTRONIC VALIDATING FAREBOXES FROM GENFARE (ELK GROVE VILLAGE, IL), IN THE AMOUNT OF \$30,944.00 (\$15,367.00) EACH, PLUS \$210.00 FREIGHT), TO BE INSTALLED ON TWO MOBILITY VANS.

WHEREAS, The fareboxes will be installed into two (2) mobility vans, approved for purchase by Council on June 16, 2020, that will be used by the Line Supervisor to accommodate persons with disabilities and will also be used to transport citizens to/from various locations when needed; and,

WHEREAS, the new fareboxes accept a wide variety of bus fare payment options (i.e. cash, swipe card, and credit card) and will improve operations and security. The new equipment will be used in conjunction with the Genfare Odyssey electronic validating farebox system, which was purchased in 2009, per Resolution #386-09; and,

WHEREAS, consequently, the vendor is considered an only known source to provide the new equipment.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase two (2) Odyssey electronic validating fareboxes from Genfare (Elk Grove Village, IL), in the amount of \$30,944.00 (\$15,367.00) each, plus \$210.00 Freight), to be installed on two mobility vans. Funds are budgeted in the FY20 Budget: Transportation Fund – Transportation – METRA/T-SPLOST – Capital Expenditures/Over \$5,000; 0751 – 610 – 2500 – MTSP – 7761.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

CDBG-CV Funding Update - Rob Scott, Community Reinvestment Director



COVID-19 HUD GRANT FUNDING OPPORTUNITY CDBG-CV

CDBG-CV Overview

The CARES Act provided funding to the city of Columbus through the U.S. Dept. of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG)

City of Columbus CARES Act Allocation

CDBG-CV =\$981,189

CDBG-CV Project Eligibility

Funds may be used to cover or reimburse allowable costs to prevent, prepare for, and respond to coronavirus and its impact on local communities through partnerships with non-profit agencies to administer programs directly to individuals.

Proposed CDBG Activities must meet the CDBG National Objective of:

- Benefitting low to moderate-income persons;

CDBG-CV Implementation Timeline

Key Dates:

- Wednesday, July 8th: Webinar for interested parties
- July 13th – July 24th : Application will be open to be completed and submitted.
- Tuesday, August 11th: City Council vote on recommended projects.
- Monday, August 31st: Issuance of Notices To Proceed.

CDBG-CV Application Process

- The application will be open to be completed and submitted between July 13th – July 24th
- Applications will be completed and submitted online and will be accessible via the Community Reinvestment page on the city's website as well as the Facebook Page
- All applications must be submitted electronically by July 24th at 11:59PM.

For more information, please contact the

**The City of Columbus
Community Reinvestment Department**

Phone
706.225.4613

Email: Dmcwhorter@columbusga.org

Website:
www.columbusga.gov/communityreinvestment



File Attachments for Item:

B. CARES Act Update – Lisa Goodwin, Deputy City Manager

CARES Act Update

City Council Meeting
June 23, 2020



WHAT IS IT?

Item #B.

A stylized graphic of the United States Capitol dome, rendered in a light blue color, set against a dark blue background with white stars. The dome is positioned on the left side of the slide, and the stars are scattered around it, some appearing as if they are part of the dome's structure.

CARES Act

Coronavirus Aid,
Relief, and Economic
Security Act

CARES Act INTENT

- **The Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed by Congress and signed into law on March 27th. This over \$2 trillion economic relief package intends to protect the American people from the public health and economic impacts of COVID-19.**

SURVEYS

Item #B.

○ GMA, ACCG & NLC Surveys

Through the CARES Act Coronavirus Relief Fund, the state of Georgia received a total of just over \$4 billion.

\$614 million will go to four counties (Cobb, DeKalb, Fulton and Gwinnett) and the city of Atlanta.

\$3.5 billion is available for the remainder of the state.

ELIGIBLE COVID-19 EXPENSES

- **Medical Expenses (public hospitals, clinics and similar facilities) including, but not limited to establishing temporary public medical facilities and measures to increase treatment capacity; testing**
- **Public Health Expenses**
- **Payroll & Public Safety Expenses**
- **Provisions of Economic Support**
- **Hazard Pay**
- **Supplies for future preparation and stockpiling**
- **Emergency Financial Assistance to pay rent, mortgage, funerals etc.**
- **And More**

CCCG RESPONSE

Item #B.

- Requested and received expenses from all City Departments / Agencies with COVID-19 expenses from March through a projection until December 31st.
- Expenses are also being received from outside healthcare agencies

PHASE ONE

Item #B.

- **538 Cities and 159 Counties will receive a share of the CARES Act direct funding**
- **Finance provided banking information that will allow CCG to receive funding through direct deposit into a city account not later than June 30th.**
- **This first phase funding will be based on a per capita (population) basis.**
- **No other action is needed on our part to receive phase one funding.**

NEXT STEPS

Item #B.

- **Phase II** to be completed by October 31st. Only eligible expenses made between March 1st and October 31st would be considered for reimbursement.
- **Phase III** funding available for needs-based reimbursement by December 31st.
- Any funding remaining after the final allocation not used shall be returned to the state.

NEXT STEPS

Item #B.

- **Consider hiring a dedicated organization or individual to manage the CARES Act process and funding for 6 months or more.**
- **This includes meeting with community partners to receive their eligible expense related to COVID-19 Expenses.**
- **This ensures our community is fully covered for those eligible expenses**

○



File Attachments for Item:

C. Tax Assessor's Public Access Update – Suzanne Widenhouse, Chief Appraiser

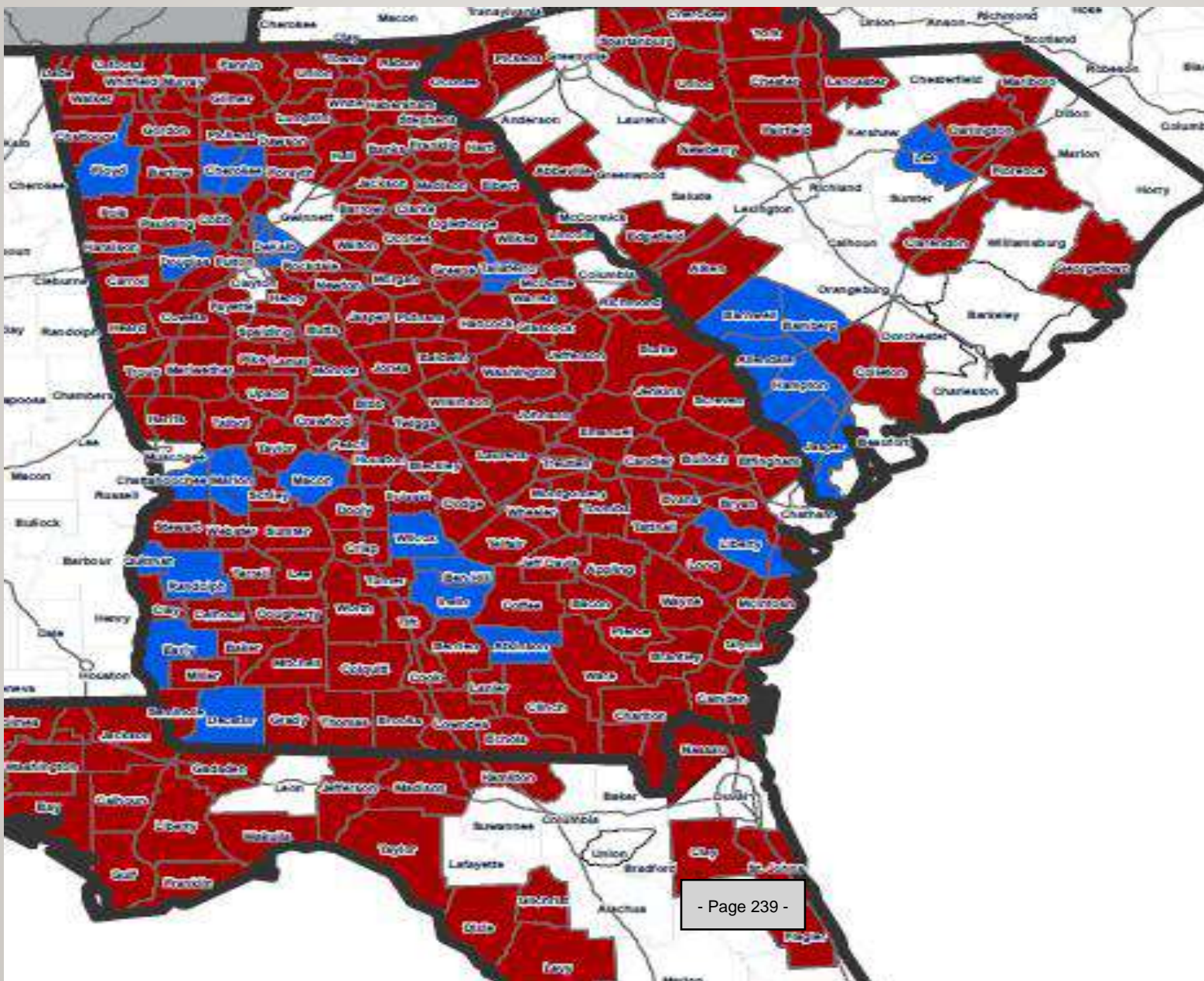
BOARD OF ASSESSORS

SUZANNE WIDENHOUSE

CHIEF APPRAISER – BOARD OF ASSESSORS

PUBLIC ACCESS SITE AND QPUBLIC

- Public Access Site brought back up with limited functionality 6/19/2020
- No estimate on time for full functionality to be restored, rebuild still in process
- qPublic is alternative site to Public Access Site. If approved would provide a second point of access for the public, not a replacement of Public Access Site.
- No cost to CCG for Schneider hosting the site (subscription service covers the cost), Sole Source provider of “Not-A-Dime” model for hosting of CAMA data.
- Other lasWorld counties use Qpublic as public facing site for CAMA and GIS data providing for seamless integration, e.g. DeKalb, Cobb, Baldwin
- qPublic typically updates no less than weekly and potential nightly.



- ☐ County Hosted
- ☐ Schneider Hosted
- ☐ Non-qPublic Site

APPEALS UPDATE

- Deadline for Personal Property 6/29/2020
- Deadline for Real Property 7/2/2020
- Appeal numbers to date: 388
 - Personal Property 9
 - Real Property 379 (293 Residential and 86 Commercial)
- Current Value in dispute \$26,046,043 or .4%

File Attachments for Item:

July 10, 2020

On-call Guardrail Installation and Repair Services (Annual Contract) – RFP No. 20-0027

Scope of RFP

The Consolidated Government of Columbus, Georgia invites qualified contractors to submit proposals to provide Guardrail Installation and Repair Services, on an as-needed basis, throughout Columbus-Muscogee County.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 20-0026

Scope of RFP

The Consolidated Government of Columbus, Georgia is seeking proposals from qualified vendors to provide inmate commissary services for the Muscogee County Prison.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

**Columbus Consolidated Government
Advertised Bids/RFPs**

July 10, 2020

1. On-call Guardrail Installation and Repair Services (Annual Contract) – RFP No. 20-0027

Scope of RFP

The Consolidated Government of Columbus, Georgia invites qualified contractors to submit proposals to provide Guardrail Installation and Repair Services, on an as-needed basis, throughout Columbus-Muscogee County.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

2. Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 20-0026

Scope of RFP

The Consolidated Government of Columbus, Georgia is seeking proposals from qualified vendors to provide inmate commissary services for the Muscogee County Prison.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

File Attachments for Item:

RESOLUTION: A resolution cancelling the July 7, 2020 Proclamation Session.

RESOLUTION**NO. _____**

A Resolution cancelling the July 7, 2020 Proclamation Session.

WHEREAS, regular Council meetings shall commence at the time or times as set forth in the rules of procedures by the Council of Columbus, Georgia; and,

WHEREAS, the Council desires to cancel the July 7, 2020 Proclamation Session; and,

WHEREAS, in accordance with Section 3-103 of the Charter, the Council may, by majority vote of the Council at least seven days prior to the meeting cancel a regularly scheduled meeting.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

The July 7, 2020 Proclamation Session is hereby cancelled.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 23rd day of June, 2020 and adopted at said meeting by the affirmative vote of ____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Thompson	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor

File Attachments for Item:

2. RESOLUTION: A resolution excusing Councilor Jerry “Pops” Barnes from the June 16, 2020 Special Called Meeting.

RESOLUTION**NO.** _____

A Resolution excusing Councilors absence.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES:

Pursuant to Section 3-103(6) of the Charter of Columbus, Georgia, Councilor Jerry “Pops” Barnes is hereby excused from attendance of the Special Called Meeting of June 16, 2020 for the following reasons:

Personal Business:

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 23rd day of June 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Thompson	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
Clerk of Council

B. H. “Skip” Henderson, III
Mayor

File Attachments for Item:

3. RESOLUTION: A resolution excusing Councilor Bruce Huff from the June 16, 2020 Special Called Meeting.

RESOLUTION**NO. _____**

A Resolution excusing Councilors absence.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES:

Pursuant to Section 3-103(6) of the Charter of Columbus, Georgia, Councilor Bruce Huff is hereby excused from attendance of the Special Called Meeting of June 16, 2020 for the following reasons:

Professional Business:

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 23rd day of June 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Thompson	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor

File Attachments for Item:

4. RESOLUTION: A resolution excusing Councilor Judy W. Thomas from the June 16, 2020 Special Called Meeting and June 23, 2020 Council Meeting.

RESOLUTION**NO. _____**

A Resolution excusing Councilors absence.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES:

Pursuant to Section 3-103(6) of the Charter of Columbus, Georgia, Councilor Judy W. Thomas is hereby excused from attendance of the Special Called Meeting of June 16, 2020 and Regular Meeting of June 23, 2020 for the following reasons:

Personal Business:

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 23rd day of June 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Thompson	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor

File Attachments for Item:

5. Minutes of the following boards:

Airport Commission, April 22, 2020, May 20 and May 27, 2020.

Board of Tax Assessors, #18-20 and #19-20.

Board of Water Commissioners, May 11, 2020.

Keep Columbus Beautiful Commission, June 9, 2020.

Planning Advisory Commission, March 18, 2020.

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT
COMMISSION HELD AT THE COLUMBUS AIRPORT
WEDNESDAY, APRIL 22, 2020**

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Ms. Tana McHale, Chairman	December 31, 2021
Mr. Donald D. Cook, Vice Chairman	December 31, 2022
Mr. Thomas G. O. Forsberg, Treasurer	December 31, 2020
Mr. James Barker, Secretary	December 31, 2023
Mr. Carl Rhodes, Jr.	December 31, 2024

The following Commission members were absent: None

Staff members present:

Amber Clark, C.M., Airport Director
W. Donald Morgan, Jr., Legal Counsel
Alston Lyle, Legal Counsel
Sonya Overton, Marketing Manager
Garry Parker, Maintenance Manager
Roy Hightower, Finance Director
Monica Stone, Human Resources Manager
Ben Kiger, Restaurant Manager
Andre’ Parker, Public Safety Chief
Michele Renfroe, Flightways Columbus Manager
Daniel Thomas, Sr., Airfield Operations Supervisor

Others present:

Reed Hovie, Aflac; Zach Nelson, McFarland Johnson; Jacob Redwine, Holt Consulting; Brian Thompson, RS&H; May Charles Barnes, Murray Barnes Finister, LLP; Phillip Thayer, JP Thayer; Sonya Cegallas, Alfred Benesch & Company, Mark Riles, Hecht Burdeshaw Architects, Bob Keith, Greg Spence, Fortified Telecom; Clint Perkins, Marty Flournoy

BUSINESS OF THE MEETING

Ms. Tana McHale welcomed everyone to the first ever Columbus Airport Commission Meeting by Zoom on April 22, 2020 at 9:31 AM!

Ms. McHale called the Commission Meeting to order, asking for a motion to adopt the minutes for the February 26, 2020 meeting.

Motion by Mr. James Barker to approve the minutes for the February 26, 2020 Columbus Airport Meeting; seconded by Mr. Thomas Forsberg and unanimously approved by the Commission. Ayes: 5 / No: 0

CONSIDER APPROVAL FOR THE FINAL PLANS FOR AFLAC’S SUPPLEMENTAL PARKING LOT

Ms. Clark reported last year, Mr. Garry Parker and she had a meeting with Mr. Jaime Stone and Mr. Reed Hovie at Aflac regarding Aflac’s need to supplement their current parking area for passengers flying out. Due to Aflac’s flight operations increasing significantly, they are in need of additional parking spaces to accommodate their passenger loads.

Hecht Burdeshaw Architects has been contracted to design the project and South Eastern Site Development has been contracted for the construction. This project will essentially create a paved area on the existing grassy area adjacent to the existing 18 parking spots. About 20 additional parking spots will be created, to achieve this a of a portion of Aflac’s fence will be pushed back by 28 feet.

Representatives from Aflac, Hecht Burdeshaw Architects, and South Eastern Site Development met with Chief Andre' Parker, Mr. Garry Parker, Mr. Daniel Thomas, and Ms. Clark to discuss the project and review the plans. Our team had no issues with the plans, but did bring up some concerns regarding whether the contractors would be badged, would a temporary fence be established until the permanent fence could be installed to prevent possible VPDs or FOD issues, and would a crane be utilized because a 7460 would need to be applied for through the FAA. Aflac mitigated these concerns, by agreeing that two of the contractors performing the work would be badged, a temporary fence will be installed, and no crane or equipment taller than a backhoe will be utilized.

In the lease agreement with Aflac it states that if the lessee wants to make any improvements to the property two complete sets of plans would need to be submitted 30 days prior to the beginning of construction for approval.

Aflac has forwarded the plans for Commissions to review. Since all concerns have been mitigated and our team supports the plans as designed, I recommend approval and ask for the 30-day period to be waived so the contractors may begin construction of this project immediately.

Motion by Mr. Thomas Forsberg to approve the final plans for Aflac's supplemental parking; seconded by Mr. James Barker and unanimously approved by the Commission. Ayes: 5 / No: 0

CONSIDER APPROVAL FOR VERIZON WIRELESS TO MAKE MODIFICATIONS TO THEIR CURRENT EQUIPMENT ON THE TOWER LOCATED ON THE COLUMBUS AIRPORT COMMISSION PROPERTY

Ms. Clark stated the Columbus Airport Commission owns a tower located at 2892 W. Britt David Road (located next to Home Depot).

Verizon Wireless is proposing to make a few equipment modifications to their current equipment on the tower. As Verizon did for the equipment modifications in 2018, they would like to have their preferred engineering firm perform the structural analysis on the tower for the new proposed modifications.

If approved, Verizon can have the draft lease amendment prepared by their legal team (after the structural analysis has been completed) and the draft amendment will be forwarded to our legal counsel for review and brought to the Commission for approval.

Ms. Clark recommended approval to move forward with the recommended process of modification.

Mr. Forsberg asked if they know who the preferred vendor/engineer is?

Ms. Clark stated no, they did not state who the vendor would be.

Mr. Forsberg said okay, that is not critical, he was just curious.

Ms. McHale stated with no more questions/comments concerning this matter, as long if someone would like to make a motion?

Motion by Mr. Thomas Forsberg to approve for Verizon Wireless to make modifications to their current equipment on the tower located on the Columbus Airport Commission property at this time; seconded by Mr. Don Cook and unanimously approved by the Commission. Ayes: 5 / No: 0

Ms. McHale resigned her seat as Chairman temporarily for the next two agenda items, including the approval of the Bond Resolution and the approval of appointing Synovus Trust Company, N.A. as Trustee of the Trust presently administered by Trust Bank f/k/a SunTrust Bank.

Mr. Don Morgan suggested someone make a motion to appoint Mr. James Barker as temporary Chairman of the next two agenda items as follows for the Columbus Airport.

Motion was made by Mr. Thomas Forsberg to temporarily remove Chairman McHale from facilitating this meeting for the next two Agenda items and to place Mr. James Barker as Chairman, for the Bond Resolution and to appoint Synovus Trust Company, N. A. as trustee presently administered by Trust Bank f/k/a/SunTrust Bank; seconded by Ms. McHale and unanimously approved by the Commission. Ayes: 5 / No: 0

CONSIDER APPROVAL OF THE BOND RESOLUTION

Mr. Don Morgan stated as everyone is already aware, Synovus has decided that it will not make a conventional loan to the Commission but will require that the transaction be bond financed instead. In that regard, the Commission must adopt a bond resolution in the form presented in your materials. Ms. Mae Charles, Bond Counsel, prepared the final bond resolution on April 21, 2020. The bond resolution, once adopted, must be attached as an exhibit to the minutes of this meeting.

Although the transaction is being restructured as a bond, it is a private placement. As such, there will be a substantial savings in what would normally be cost of issuance since the bond will not be rated by Moody's nor will a prospectus for the bond need to be prepared as would be the case in other circumstances.

A motion to approve the bond resolution is requested with the final form of the bond and all other financing documents being left to the Commission Chair.

Motion by Mr. Don Cook to approve the Bond Resolution for the Columbus Airport Commission property at this time; seconded by Ms. Tana McHale and unanimously approved by the Commission. Ayes: 5 / No: 0

CONSIDER APPROVAL OF APPOINTING SYNOVUS TRUST COMPANY, N. A. AS TRUSTEE OF THE TRUST PRESENTLY ADMINISTERED BY TRUST BANK f/k/a SUNTRUST BANK

Mr. Morgan reported as part of the security for the bond issue, Synovus Bank is requiring that the Commission move the existing trust account from Trust Bank, formerly SunTrust Bank, to Synovus Trust Company, N.A. The terms with the trust, as amended, state that the trustee can be removed and a new trustee appointed with the consent of Columbus Property, LLC. Columbus Property, LLC has been approached through its counsel and orally agreed. A resolution removing the trustee and appointing Synovus Trust Company, N.A. is requested with the final form of documents necessary for this transaction being left to the Commission Chair.

Mr. Forsberg stated this is a small portion of the overall transaction, so this is important for what we are doing with the Terminal Rehab, it is a small part to come to the Commission because of that trust account.

Motion by Ms. Tana McHale to approve of appointing Synovus Trust Company, N.A. as Trustee of the Trust presently administered by Trust Bank f/k/a Sun Trust Bank at the Columbus Airport Commission; seconded by Mr. Don Cook and unanimously approved by the Commission. Ayes: 5 / No: 0

At this time under the suggestion of Mr. Don Morgan, Mr. James Barker resigned as the temporary Chairman, placing Ms. Tana McHale back as position of Chairman of the Columbus Airport Commission.

DIRECTORS REPORT

Ms. Clark stated that each department manager would be providing the following monthly updates.

FINANCE

Mr. Roy Hightower provided the following update.

- The Airport has endured the negative effects of the COVID-19 pandemic and has maintained a positive position in total operations. Transportation Secretary Elaine Chao and FAA officials outlined plans for distributing \$10 billion in CARES Act funding to

airports, that DOT's goal is to execute on the grants by April 21 and that the department intends to be as "flexible as possible."

- Columbus was granted \$1,203,070 on April 15th. This will not affect the ongoing Terminal Renovation and will be built into the operational budget over the next week.
 - Available for any purpose for which airport revenues may lawfully be used Generally available for expenditures allowed by the FAA's Policy and Procedures Concerning the Use of Airport Revenue (Revenue-Use Policy)
 - Additional requirements for new contracts for airport development, (construction or real property acquisition), such as safety and security, DavisBacon Act, Buy American, National Environmental Policy Act (NEPA) and other specific requirements for new airport development under CARES Act
- Year over year revenues increased of almost 20% in comparison to March of last year. However, the expenses were 45% higher in comparison to March of last year. Nonetheless, the adjusted net profit was \$33,844. Based on the reduction of Delta flights, April end of month results will be more reflective of the impact of the pandemic.
- Corporate hangar and other rent revenues were down by almost \$3,500.
- Propellers sales were down about 2.4% in the month of March.
- Parking lot revenue decreased by 50% this month in comparison to revenue received this month last year.
- Labor expenses were up by 1.7% due to the general overtime policy. Many hourly employees are taking comp time instead of actual pay.
- Insurance expenses are being negotiated for next year through our broker.
- Utilities and other services were on par but expected to increase with on-site contractors.
- We have about 8 tenants with past due rents, but otherwise consistent among the remainder.
- Update on Airport Improvement Project 43:
Mitigate Runway 6/24 Obstructions
Balance: \$224,286
Rehabilitate Passenger Terminal
Balance: \$13.5M
- Cash flow for the operating account was negative for the month due to a transfer into the cash reserves account. (See the Cash Flow Summary for more information.)
- The PFC account had a balance of \$639,816.41 and the cash reserves account had a balance of \$2,192,780.72 the end of March.
- We are currently working with Delta Air Lines and Car Rental agencies on deferrals and abatement concerns.

CASH FLOW SUMMARY

OPERATING ACCOUNT

OPERATING ACCOUNT - AS OF MARCH 1, 2019

DEPOSITS - CASH RECEIPTS POSTINGS \$217,339.26

FBO(NET) CASH FROM SALES \$226,338.00

DEPOSIT-PARKING REVENUE \$14,191.00

DISBURSEMENTS (GENERAL) \$287,350.13

ACH PAYMENTS (SALES TAX, WEX, UTILITIES, BANK CHGS, DENTAL, ETC.)
\$164,749.02

OPERATING ACCOUNT - AS OF APRIL 1, 2020

FLIGHTWAYS COLUMBUS

Ms. Michele Renfroe providing the following update report for Flightways Columbus.

- **Volume Report:**

We pumped a little over 61,500 gallons of Jet A fuel in March. Our total volume decreased significantly 29% year over year. We had a significant decrease in Avgas of 33% which can be attributed to slow traffic due to government stay at home order. There was a slight decrease in Justice Fuel of 900 gallons compared to last year due to a decrease in 5 flights year over year. We had a significant decrease in Contract, government and retail Jet fuel of 46%. The Airline uplifts stayed around the same year over year with a 15% decrease.

- **Self-Serve:**

Self-serve had a significant increase this year compared to last year. Year over year comparison in 2019 was 244 gallons sold and 2020 was 755 gallons sold. There was a significant increase of transient and home base traffic uplifts that attributed to the increase in volume. For year 2020 home base uplift was 332 gallons and transient uplift was 423 gallons.

- **Flightways Staff:**

All Flightways staff has been doing an excellent job with keeping the building clean during the stay at home order. Mr. David White has been doing maintenance on all the equipment during this time to make sure it is running properly, and Mr. Juan Pinto has been doing quality control and helping Mr. Darryl Graham with his paperwork.

- **Hangars:**

We have added several interested parties to the hangar waiting list over the last several months. As soon as we are able, we will start moving them into waiting hangars.

Ms. Renfro reported she has added several interested parties to the current Hangar Waiting List over the last several months. As soon as they are able, she will begin moving them into the waited hangars. She will be moving in Hangar 6-A on May 1, 2020. This will be the first move.

Fuel Price Comparison

Fuel Price Comparison						DATE: 04/16/20
Airport Identifier	Name	AvGas	SS100L	Jet A -	Jet A +	FBO COMPANY NAME
CSG		\$5.36	\$4.30	~	\$4.65	Flightways Columbus
MCN (478) 788-3491	Macon	\$4.74	\$4.59	~	\$4.20	Lowe Aviation
GVL (770) 532-4136	Gainesville	\$5.29	\$4.99	\$4.39	\$4.44	Champion Aviation
GVL (678) 989-2395	Gainesville	\$6.99	\$5.99	~	~	Lanier Flight Center
HSV (256) 772-9341	Huntsville	\$6.00	~	\$4.96	\$5.02	Signature
DHN (334) 983-4541	Dothan	\$4.79	~	~	\$4.13	Aero One Aviation
ECP (850) 233-4717	Panama City	\$5.69	~	\$5.29	\$5.36	Sheltair
CHA (423) 855-2299	Chattanooga	\$5.49	\$4.71	\$5.27	\$5.33	Wilson Air Center
MDQ (256) 828-1403	Dwntwn Huntsville	\$4.68	~	~	\$4.23	Excutive Flight Center
VPC (770) 382-9800	Cartersville	\$4.95	~	~	\$3.75	Phoenix Air
FFC (770) 487-2225	Falcon Field	\$4.68	~	~	\$4.07	Atlanta Regional Airport
AVERAGE		<u>\$5.33</u>	<u>\$5.07</u>	<u>\$4.98</u>	<u>\$4.50</u>	
PIM		\$3.79	\$3.59	~	\$2.99	
EUJ		~	\$4.98	~	\$4.30	

Hangar Waiting List

CSG Hangar Waiting List			
Upated 04/01/2020			
CSG Tenant Priority Move			
Greg Auten	7/29/2019	Single	Bonanza
CSG Tenants Hangar to Hangar Requested			
Richard Knapp	10/27/2016	Single	Velocity
Roland Aut	10/14/2017	Twin/Box	Stearman
Skip Williams	4/15/2019	Single	182
AJ Jain	5/9/2019	Twin/Single	Bonanza
Chris Badcock	7/14/2019	Single	Cherokee
Al Picken	11/19/2019	Twin	Bonanza
Flying Horse/Nelms	12/1/2019	Single	Maule
Single Hangar Requested			
Steve Culpepper	2/27/2019	Single	Cherokee 180
2LT Samuel Evans	8/20/2019	Single	Silvaire 8E
Richard Bailey	10/27/2019	Single	Cherokee 180
Earl Ingram	11/13/2019	Single	Mooney 20R
Tyler Freyburgher	11/13/2019	Single	172
Mark Liarikos	3/24/2020	Single	185F
Twin Hangar Requested			
Doug Evenson	7/15/2019	Twin/Box	Stinson/Sorrell
Customers Waiting To Purchase Aircraft			
Bill Buck	4/7/2016		Single
Paul Watson	4/11/2016		Single
Will Foley	10/10/2017		Single
Omar McCants	4/30/2018		Single
Reed Hovie	11/19/2018		Single
David Lewis	3/25/2019		Single
Elijah Figueroa	10/28/2019		Single
Daniel Holley	1/10/2020		Single
Glenn Eller	2/11/2020		Single
Thomas Henegar	2/19/2020		Single

HUMAN RESOURCES

Ms. Monica Stone provided the following update.

PAY POLICY PURPOSE/POLICY

The Commission will be paying all those who are working from home their salaries/hourly pay, those deemed non-essential or asked to stay home as to reduce staffing will be paid their salaries/hourly pay, those deemed essential and must remain on the field to work will be paid time and a half for the hours worked. This pay schedule has been approved for up to 30 days.

PANDEMIC PURPOSE/POLICY

Columbus Airport Commission will take proactive steps to protect the workplace in the event of an infectious disease outbreak. It is the goal of Columbus Airport Commission during any such

time period to strive to operate effectively and ensure that all essential services are continuously provided and that employees are safe within the workplace.

Columbus Airport Commission is committed to providing authoritative information about the nature and spread of infectious diseases, including symptoms and signs to watch for, as well as required steps to be taken in the event of an illness or outbreak.

PERSONAL PROTECTIVE GEAR PURPOSE/POLICY

To provide guidance on wearing personal protective equipment (PPE) and the information to ensure that it is used and maintained correctly; to include social distancing.

Final Draft of Employee Manual was emailed to Ms. Alston Lyle on April 18, 2020.

MAINTENANCE

Mr. Garry Parker provided the following update.

- Work orders update: During the months of April we have addressed numerous facilities and hangar work orders as much as possible even while operating with limited staffing during our minimal staffing response to the COVID-19 pandemic. Work orders are still being opened and addressed in order of priority. Hangars are still a priority and we have two contracts approved and awarded for Hangar 57 roof and all doors on Hangar 2. The contractors are completing the badging process and will be mobilizing shortly after they are badged.
- Enhanced Sanitation Policy in response to COVID-19. In March, I was tasked to create an Enhanced Sanitation Policy for the Columbus Airport; this policy was created in compliance with CDC guidelines and in line with Airport and Airline best practices. Our Custodial team has been working harder than ever to ensure that the facilities remain clean, and sanitized for all passengers, employees, and guests. Key elements of this enhanced sanitation policy include additional hand sanitizer stations throughout the airport passenger terminal and offices, mandatory personal protective equipment for staff, including eye protection, latex gloves, and face masks, increased frequency of door handle, hardware and public shared space sanitizing, social distancing among staff and limited close interaction with tenants and passengers.
- During this time of minimum staffing, our team has continued working hard to ensure that work is completed; special recognition to several members of our team that have volunteered to be re-assigned to temporary custodian duties in the afternoons to supplement a staffing shortage. Mr. Khalfani Walker – Landscaping Specialist, Mr. Cameron Hagan – Airfield Maintenance Specialist, and Mr. Richard Rosado – Facilities Technician have all been re-trained and are filling in during this time.
- Employee of the Month for March was Ms. Suzanne Adams! Suzanne has done a fantastic job keeping the terminal clean and has been recognized for leading the team of Custodians during a staffing shortage.

Ms. Clark stated she agrees with Mr. Parker, Ms. Adams is doing an amazing job, everything looks and smells clean. She appreciates Mr. Parker and his staff the new policy with the Covid-19, with sanitizing and keeping all precautions in keeping the airport clean and it is great!

MARKETING

Ms. Sonya Overton provided the following update.

- The Columbus Airport and Flightways Columbus websites have been updated and now include a work order feature where tenants and employees can go online and submit a work order. No issues have been reported and all tenants have been notified.
- We have been working extensively on our social media presence across Facebook, Twitter & Linked In. Analytics show growth across the board for new followers and likes. One of our posts was retweeted by the U.S. Airports Feed and we now have an Instagram profile. We are currently researching social media platforms that will allow Marketing to post across all platforms at once for little to no cost to include Hootsuite, Buffer and Loomly.

- We are staying on top of Air Service Development and virtually meeting with Jeremiah Gerald to discuss market trends and where the airline industry continues to go. The industry seems to be hopeful and expects to bounce back fairly quickly once the stay at home orders for COVID-19 have been lifted. We will continue to meet weekly to stay up to date on the airlines.
- We have sent out two press releases in the last four weeks concerning our sanitation policies and construction during the pandemic. The first press release was covered by WRBL. The last press release was covered by WTVM, WXTX, WRBL AND WLTZ to discuss construction and the Cares Act. We are working on placing all press releases on the website as they are released as an online resource and meet record keeping compliances.
- We are currently working on Marketing strategies as well as additional avenues of nonaeronautical revenue post pandemic to include advertising, ride share contracts and working with Delta Air Lines marketing. We are staying connected to other airport Marketing managers and sharing ideas and concepts once the market bounces back.

PROPELLERS

Mr. Ben Kiger provided the following update.

Mr. Kiger reported we are excited to announce we are out of the design phase and well into the fabrication phase of our eTuk electric food truck. Gallery Carts out of Denver, who is handling the buildout and customization of our eTuk, has informed us the vinyl graphics package will be done this week by their local third-party installer. After the vinyl package is complete there will be a few final items to install on the vehicle. Even with staffing issues that arose due to the COVID-19 virus, it is all coming together smoothly and on schedule.

Gallery reviewed their shop capacity and informed us they can hold our eTuk and carts in their warehouse until May 15th at no additional cost. This will help as it gives us some time to get further into the terminal remodel before delivery. If we need them to handle storage after mid-May, at that point they would require a monthly storage fee, although that should not be necessary as we can safely store it on airport property.

Due to the airport remodel phasing, they have also agreed to accommodate us by handling the delivery and setup separately, with a discounted fee to send someone back out for a day to handle the final inspection and setup. This will be necessary due to the delivery happening prior to the restaurant demo phase and the point we can have the electrical outlets wired.

Ms. Clark thanked Mr. Kiger for his awesome update.

PUBLIC SAFETY

Chief Andre' Parker provided the following update.

Good morning! I hope everyone is doing well and taking the proper precautions to keep yourselves and family safe. I want to first thank the Commission and Director Clark for your continued dedication and support of Public Safety and all airport staff. We are operating in uncharted territories and it's great knowing that we have your support.

Equipment/Facilities

- We have had a few maintenance issues with our ARFF vehicles and facility equipment. I am pleased to report that the issues have been quickly resolved due to efforts by our staff and service technicians.
- I would like to take a moment to recognize and thank Mr. Jose Aviles for his prompt and effective response to our service calls at the ARFF station. Mr. Aviles has been doing an amazing job handling his terminal and GA workload while responding to our issues at the ARFF station.

- I would also like to thank Mr. Daniel Thomas for his dedication to our airfield safety and operations. Mr. Thomas has stepped in to provide much needed training and guidance regarding public safety's Part 139 responsibilities. This is indeed a team effort that Mr. Aviles and Mr. Thomas have helped make more enjoyable and efficient.

Staff

- The safety of our traveling public, tenants, partners, and staff will always be our top priority. No matter the situation here at CSG, Public Safety officers remain available 24/7 to respond to emergencies or aid when needed. COVID-19 has altered how we all do business in the first responder community. We are taking every precaution for our officer safety and those we serve. Officer presence in critical but limited personal contact with the public is key. Our officers will be visible but will make contact with the public as needed.

Training

- Training at our local academy and the Public Safety Training Center have been suspended. The state has authorized secondary options on a temporary basis. Officers are taking part in webinars and online training modules in order to maintain annual training requirements. We will be holding our annual Emergency Plan Review and soon at restrictions are lifted and our local partners have open schedules.

Ms. Clark provided an update on the Terminal stating that the project began on April 8, 2020. Since that date ninety percent of the flooring is up, the restrooms are fully gutted in the hold room downstairs. The ceiling tiles and bridge have been removed. Between ninety and ninety-five percent demo has been completed. Now they are saw cutting into the floor to lay electrical into that area. They have the dumpsters out, where they are putting all of the disposal of all the demolished items, which are in close proximity, making sure we are not producing any FOD obviously as it is right by the apron where the commercial aircraft park. They have taken phase one and divided it into two sections called A1 and A2. A1 consists of the hold room area, where they are currently working and A2 is the future Maintenance, Restaurant, and TSA offices right behind the escalator. Phase A will include our rental ready return parking lot, where we have taken out some landscaping and paved it, so that all the rental car companies can utilize the space and allow all of them to park in one lot. They are using our employee parking lot as a temporary rental car return lot. We have notified all the tenants that currently park in our employee parking lot and these tenants will be parking in our Short/Long Term parking lots during this construction. We will be providing them parking passes or validation stickers for their parking in the paid lots. The contractors should begin on the parking lot later this week or early next week. We are excited about the progress and moving forward.

Ms. Clark asked if there were any questions or comments concerning these complete reports.

OTHER MATERS

Ms. McHale expressed how much she appreciated the great job the Columbus Airport employees are doing and have done in such a difficult time, with their hard work and dedication.

Motion to adjourn the meeting by Mr. Don Cook was made: seconded by Mr. Thomas Forsberg and unanimously approved by the Commission. Ayes: 5 / No: 0

There being no further business the meeting was adjourned at 10:07 A. M.

APPROVED:

Mary Scarbrough, Secretary

Ms. Tana McHale, Chairman

**MINUTES AT THE SPECIAL CALLED MEETING OF THE COLUMBUS AIRPORT
COMMISSION HELD VIA ZOOM
WEDNESDAY, MAY 20, 2020 AT 1:30 PM**

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Ms. Tana McHale, Chairman	December 31, 2021
Mr. Donald D. Cook, Vice Chairman	December 31, 2022
Mr. Thomas G. O. Forsberg, Treasurer	December 31, 2020
Mr. James Barker, Secretary	December 31, 2023
Mr. Carl Rhodes, Jr.	December 31, 2024

Staff members present:

Amber Clark, C.M., Airport Director
W. Donald Morgan, Jr., Legal Counsel
Roy Hightower, Finance Director

BUSINESS OF THE MEETING

Ms. Tana McHale called the May 20th, 2020 Columbus Airport Commission Special Called Meeting to order at 1:34 PM to discuss the supplemental bond resolution.

Ms. McHale recommended to resign her seat as Chairman temporarily for the associated agenda item.

Motion was made by Mr. Thomas Forsberg to temporarily resign Chairman McHale from facilitating this meeting for the agenda item and to appoint Mr. Carl Rhodes, Jr. as Chairman, for the Approval of the Supplemental Bond Resolution; seconded by Mr. Donald D. Cook and unanimously approved by the Commission. Ayes: 5 / No: 0

SUPPLEMENTAL BOND RESOLUTION

Mr. Don Morgan prompted the Chairman that the one item of business to be discussed was a vote on the supplemental bond resolution that was sent out to the Commission prior to the meeting.

Mr. Carl Rhodes Jr. stated, “the Commission would like to open up for comments concerning this matter, after the item had been put up for a vote, would anyone like to make a motion to approve the supplemental bond resolution?”

Motion by Mr. Donald Cook to approve the supplemental bond resolution: seconded by Mr. Thomas Forsberg.

Mr. Rhodes opened the topic for discussion.

Mr. Forsberg lead the discussion with, “as we voted on the bond in the last meeting what we are doing today is the next step for the Commission to approve that resolution given that it has been affirmed by the courts, the bond will be closed upon tomorrow, and the bank has locked in the bond rates for this loan. The rate was set based on the 20-year treasury rate plus 2%. Our rate was set by the bank on Monday, May the 18th. The treasury rate was 1.17% so our all-in borrowing rate was set at 3.17%. This is what we are voting on. I reached out to all parties, our lender, Synovus, our counsel, Don Morgan, the lenders counsel, Page, Scrantom, Sprouse, Tucker & Ford, and bond counsel, Murray, Barnes, Finister prior to our vote just to share with you some information so our Commission is fully informed. I asked for all the third parties for their closing costs. All three of the legal parties have followed suit with Synovus and capped their legal expenses at \$15,000 each, even though a tremendous amount of work had been

completed by each party. From my experience, it is recognized that each of the legal parties put more time on the clock and earned more than what was charged for the capped expenses, due to Don drafting the original documents, our legal counsel by far put the most time in. Our all-in upfront fee will be about \$62,000 for an \$8.5-million-dollar borrowing facility that is structured as a bond. I think the Commission should perceive this as a win since fees associated with this large of a loan are typically in the amount of \$100,000-\$200,000 range based on the work that is involved. I wanted to make the Commission aware of these facts before the Commission makes a vote on the supplemental bond resolution.”

Ms. Clark stated, “I spoke to RS&H, our aviation consultant hired for the terminal renovation project, today. They reminded me that a portion of the funding request for the Terminal Renovation project was allocated for legal fees. The Commission can submit these costs for reimbursement from the FAA if desired. The reimbursement would of course be at a percentage of the total based on AIP eligibility. The line items that were budgeted for this category were for Resident Project Representative fees, Legal Fees, Permit Fees, & Aviation Consultant Fees for a total budget of \$1.4 million dollars. As to date our permit fees have been waived for this project. I did want to make the Commission aware that these legal fees associate with the bond for the terminal renovation project are eligible for reimbursement.”

Mr. Rhodes asked for any further discussion.

Mr. Rhodes asked, “if the record should reflect an explanation of why there was a resignation and appointment of a temporary Chairman for this vote?”

Mr. Don Morgan agreed, “that the record should reflect that the reason why Carl is the Chairman is because he cannot vote nor can Mr. James Barker due to their employment with Synovus, both are conflicted at the State Law.”

Mr. Rhodes stated, “with no further discussion let’s move to a vote all in favor?”

The vote to approve the supplemental bond resolution was unanimously approved by the Commission. Ayes: 3 / No: 0/ Abstained: 2

Mr. Thomas Forsberg made a motion to resign Mr. Carl Rhodes as Chairman and to appoint Ms. Tana McHale as Chairman. seconded by Mr. James Barker and unanimously approved by the Commission. Ayes: 5 / No: 0

Ms. Tana McHale asked if there was any further business to be discussed today.

Mr. Don Morgan updated the Commission that he had all the documents that need to be signed. He will get all the required signatures and will deliver the signed documents at 10:00AM tomorrow morning to Page, Scrantom, Sprouse, Tucker & Ford where Derek Mann from Synovus will be there to sign the documents to close out the bond process.

There being no further business the meeting was adjourned at 1:49 P.M.

APPROVED:

Mary Scarbrough, Secretary

Tana McHale, Chairman

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT
COMMISSION HELD AT THE COLUMBUS AIRPORT
WEDNESDAY, MAY 27, 2020**

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Ms. Tana McHale, Chairman	December 31, 2021
Mr. Donald D. Cook, Vice Chairman	December 31, 2022
Mr. Thomas G. O. Forsberg, Treasurer	December 31, 2020

The following Commission members were absent:

Mr. James Barker, Secretary	December 31, 2023
Mr. Carl Rhodes, Jr.	December 31, 2024

Staff members present:

Amber Clark, C.M., Airport Director
Alston Lyle, Legal Counsel
Michele Renfro, Flightways Columbus Manager
Monica Stone, Human Resources Manager
Roy Hightower, Finance Director
Garry Parker, Maintenance Manager
Andre' Parker, Public Safety Chief
Ben Kiger, Restaurant Manager
Sonya Overton, Marketing Manager
Shaundra Goodwin, Public Safety
Marion Anderson, Public Safety

Others present:

Reed Hovie, Aflac; Zach Nelson, McFarland Johnson; Jacob Redwine, Holt Consulting; Brian Thompson, RS&H; May Charles Barnes, Murray Barnes Finister, LLP; Phillip Thayer, JP Thayer; Sonya Cegallas, Alfred Benesch & Company, Mark Riles, Hecht Burdeshaw Architects, Bob Keith, Greg Spence, Fortified Telecom; Clint Perkins, Marty Flournoy

BUSINESS OF THE MEETING

Ms. Tana McHale welcomed everyone to the first ever Columbus Airport Commission Meeting by Zoom on April 22, 2020 at 9:31 AM!

Ms. McHale called the Commission Meeting to order, asking for a motion to adopt the minutes for the February 26, 2020 meeting.

Motion by Mr. James Barker to approve the minutes for the February 26, 2020 Columbus Airport Meeting; seconded by Mr. Thomas Forsberg and unanimously approved by the Commission. Ayes: 5 / No: 0

CONSIDER APPROVAL FOR THE FINAL PLANS FOR AFLAC'S SUPPLEMENTAL PARKING LOT

Ms. Clark reported last year, Mr. Garry Parker and she had a meeting with Mr. Jaime Stone and Mr. Reed Hovie at Aflac regarding Aflac's need to supplement their current parking area for passengers flying out. Due to Aflac's flight operations increasing significantly, they are in need of additional parking spaces to accommodate their passenger loads.

Hecht Burdeshaw Architects has been contracted to design the project and South Eastern Site Development has been contracted for the construction. This project will essentially create a paved area on the existing grassy area adjacent to the existing 18 parking spots. About 20 additional parking spots will be created, to achieve this a portion of Aflac's fence will be pushed back by 28 feet.

Representatives from Aflac, Hecht Burdeshaw Architects, and South Eastern Site Development met with Chief Andre' Parker, Mr. Garry Parker, Mr. Daniel Thomas, and Ms. Clark to discuss the project and review the plans. Our team had no issues with the plans, but did bring up some concerns regarding whether the contractors would be badged, would a temporary fence be established until the permanent fence could be installed to prevent possible VPDs or FOD issues, and would a crane be utilized because a 7460 would need to be applied for through the FAA. Aflac mitigated these concerns, by agreeing that two of the contractors performing the work would be badged, a temporary fence will be installed, and no crane or equipment taller than a backhoe will be utilized.

In the lease agreement with Aflac it states that if the lessee wants to make any improvements to the property two complete sets of plans would need to be submitted 30 days prior to the beginning of construction for approval.

Aflac has forwarded the plans for Commissions to review. Since all concerns have been mitigated and our team supports the plans as designed, I recommend approval and ask for the 30-day period to be waived so the contractors may begin construction of this project immediately.

Motion by Mr. Thomas Forsberg to approve the final plans for Aflac's supplemental parking; seconded by Mr. James Barker and unanimously approved by the Commission. Ayes: 5 / No: 0

CONSIDER APPROVAL FOR VERIZON WIRELESS TO MAKE MODIFICATIONS TO THEIR CURRENT EQUIPMENT ON THE TOWER LOCATED ON THE COLUMBUS AIRPORT COMMISSION PROPERTY

Ms. Clark stated the Columbus Airport Commission owns a tower located at 2892 W. Britt David Road (located next to Home Depot).

Verizon Wireless is proposing to make a few equipment modifications to their current equipment on the tower. As Verizon did for the equipment modifications in 2018, they would like to have

their preferred engineering firm perform the structural analysis on the tower for the new proposed modifications.

If approved, Verizon can have the draft lease amendment prepared by their legal team (after the structural analysis has been completed) and the draft amendment will be forwarded to our legal counsel for review and brought to the Commission for approval.

Ms. Clark recommended approval to move forward with the recommended process of modification.

Mr. Forsberg asked if they know who the preferred vendor/engineer is?

Ms. Clark stated no, they did not state who the vendor would be.

Mr. Forsberg said okay, that is not critical, he was just curious.

Ms. McHale stated with no more questions/comments concerning this matter, as long if someone would like to make a motion?

Motion by Mr. Thomas Forsberg to approve for Verizon Wireless to make modifications to their current equipment on the tower located on the Columbus Airport Commission property at this time; seconded by Mr. Don Cook and unanimously approved by the Commission.
Ayes: 5 / No: 0

Ms. McHale resigned her seat as Chairman temporarily for the next two agenda items, including the approval of the Bond Resolution and the approval of appointing Synovus Trust Company, N.A. as Trustee of the Trust presently administered by Trust Bank f/k/a SunTrust Bank.

Mr. Don Morgan suggested someone make a motion to appoint Mr. James Barker as temporary Chairman of the next two agenda items as follows for the Columbus Airport.

Motion was made by Mr. Thomas Forsberg to temporarily remove Chairman McHale from facilitating this meeting for the next two Agenda items and to place Mr. James Barker is as Chairman, for the Bond Resolution and to appoint Synovus Trust Company, N. A. as trustee presently administered by Trust Bank f/k/a/SunTrust Bank; seconded by Ms. McHale and unanimously approved by the Commission. Ayes: 5 / No: 0

CONSIDER APPROVAL OF THE BOND RESOLUTION

Mr. Don Morgan stated as everyone is already aware, Synovus has decided that it will not make a conventional loan to the Commission but will require that the transaction be bond financed instead. In that regard, the Commission must adopt a bond resolution in the form presented in your materials. Ms. Mae Charles, Bond Counsel, prepared the final bond resolution on April 21, 2020. The bond resolution, once adopted, must be attached as an exhibit to the minutes of this meeting.

Although the transaction is being restructured as a bond, it is a private placement. As such, there will be a substantial savings in what would normally be cost of issuance since the bond will not be rated by Moody's nor will a prospectus for the bond need to be prepared as would be the case in other circumstances.

A motion to approve the bond resolution is requested with the final form of the bond and all other financing documents being left to the Commission Chair.

Motion by Mr. Don Cook to approve the Bond Resolution for the Columbus Airport Commission property at this time; seconded by Ms. Tana McHale and unanimously approved by the Commission. Ayes: 5 / No: 0

CONSIDER APPROVAL OF APPOINTING SYNOVUS TRUST COMPANY, N. A. AS TRUSTEE OF THE TRUST PRESENTLY ADMINISTERED BY TRUIST BANK f/k/a SUNTRUST BANK

Mr. Morgan reported as part of the security for the bond issue, Synovus Bank is requiring that the Commission move the existing trust account from Truist Bank, formerly SunTrust Bank, to Synovus Trust Company, N.A. The terms with the trust, as amended, state that the trustee can be removed and a new trustee appointed with the consent of Columbus Property, LLC. Columbus Property, LLC has been approached through its counsel and orally agreed. A resolution removing the trustee and appointing Synovus Trust Company, N.A. is requested with the final form of documents necessary for this transaction being left to the Commission Chair.

Mr. Forsberg stated this is a small portion of the overall transaction, so this is important for what we are doing with the Terminal Rehab, it is a small part to come to the Commission because of that trust account.

Motion by Ms. Tana McHale to approve of appointing Synovus Trust Company, N.A. as Trustee of the Trust presently administered by Truist Bank f/k/a Sun Trust Bank at the Columbus Airport Commission; seconded by Mr. Don Cook and unanimously approved by the Commission. Ayes: 5 / No: 0

At this time under the suggestion of Mr. Don Morgan, Mr. James Barker resigned as the temporary Chairman, placing Ms. Tana McHale back as position of Chairman of the Columbus Airport Commission.

DIRECTORS REPORT

Ms. Clark stated that each department manager would be providing the following monthly updates.

FINANCE

Mr. Roy Hightower provided the following update.

- The Airport has endured the negative effects of the COVID-19 pandemic and has maintained a positive position in total operations. Transportation Secretary Elaine Chao and FAA officials outlined plans for distributing \$10 billion in CARES Act funding to

airports, that DOT's goal is to execute on the grants by April 21 and that the department intends to be as "flexible as possible.

- Columbus was granted \$1,203,070 on April 15th. This will not affect the ongoing Terminal Renovation and will be built into the operational budget over the next week.
 - Available for any purpose for which airport revenues may lawfully be used Generally available for expenditures allowed by the FAA's Policy and Procedures Concerning the Use of Airport Revenue (Revenue-Use Policy)
 - Additional requirements for new contracts for airport development, (construction or real property acquisition), such as safety and security, DavisBacon Act, Buy American, National Environmental Policy Act (NEPA) and other specific requirements for new airport development under CARES Act
- Year over year revenues increased of almost 20% in comparison to March of last year. However, the expenses were 45% higher in comparison to March of last year. Nonetheless, the adjusted net profit was \$33,844. Based on the reduction of Delta flights, April end of month results will be more reflective of the impact of the pandemic.
- Corporate hangar and other rent revenues were down by almost \$3,500.
- Propellers sales were down about 2.4% in the month of March.
- Parking lot revenue decreased by 50% this month in comparison to revenue received this month last year.
- Labor expenses were up by 1.7% due to the general overtime policy. Many hourly employees are taking comp time instead of actual pay.
- Insurance expenses are being negotiated for next year through our broker.
- Utilities and other services were on par but expected to increase with on-site contractors.
- We have about 8 tenants with past due rents, but otherwise consistent among the remainder.
- Update on Airport Improvement Project 43:
Mitigate Runway 6/24 Obstructions
Balance: \$224,286
Rehabilitate Passenger Terminal
Balance: \$13.5M
- Cash flow for the operating account was negative for the month due to a transfer into the cash reserves account. (See the Cash Flow Summary for more information.)
- The PFC account had a balance of \$639,816.41 and the cash reserves account had a balance of \$2,192,780.72 the end of March.
- We are currently working with Delta Air Lines and Car Rental agencies on deferrals and abatement concerns.

CASH FLOW SUMMARY

OPERATING ACCOUNT

OPERATING ACCOUNT - AS OF MARCH 1, 2019

DEPOSITS - CASH RECEIPTS POSTINGS \$217,339.26

FBO(NET) CASH FROM SALES \$226,338.00

DEPOSIT-PARKING REVENUE \$14,191.00

DISBURSEMENTS (GENERAL) \$287,350.13

ACH PAYMENTS (SALES TAX, WEX, UTILITIES, BANK CHGS, DENTAL, ETC.)
\$164,749.02

OPERATING ACCOUNT - AS OF APRIL 1, 2020

FLIGHTWAYS COLUMBUS

Ms. Michele Renfroe providing the following update report for Flightways Columbus.

- **Volume Report:**

We pumped a little over 61,500 gallons of Jet A fuel in March. Our total volume decreased significantly 29% year over year. We had a significant decrease in Avgas of 33% which can be attributed to slow traffic due to government stay at home order. There was a slight decrease in Justice Fuel of 900 gallons compared to last year due to a decrease in 5 flights year over year. We had a significant decrease in Contract, government and retail Jet fuel of 46%. The Airline uplifts stayed around the same year over year with a 15% decrease.

- **Self-Serve:**

Self-serve had a significant increase this year compared to last year. Year over year comparison in 2019 was 244 gallons sold and 2020 was 755 gallons sold. There was a significant increase of transient and home base traffic uplifts that attributed to the increase in volume. For year 2020 home base uplift was 332 gallons and transient uplift was 423 gallons.

- **Flightways Staff:**

All Flightways staff has been doing an excellent job with keeping the building clean during the stay at home order. Mr. David White has been doing maintenance on all the equipment during this time to make sure it is running properly, and Mr. Juan Pinto has been doing quality control and helping Mr. Darryl Graham with his paperwork.

- **Hangars:**

We have added several interested parties to the hangar waiting list over the last several months. As soon as we are able, we will start moving them into waiting hangars.

Ms. Renfroe reported she has added several interested parties to the current Hangar Waiting List over the last several months. As soon as they are able, she will begin moving them into

the waited hangars. She will be moving in Hangar 6-A on May 1, 2020. This will be the first move.

Fuel Price Comparison

Fuel Price Comparison						DATE: 04/16/20
Airport Identifier	Name	AvGas	SS100L	Jet A -	Jet A +	FBO COMPANY NAME
CSG		\$5.36	\$4.30	~	\$4.65	Flightways Columbus
MCN (478) 788-3491	Macon	\$4.74	\$4.59	~	\$4.20	Lowe Aviation
GVL (770) 532-4136	Gainesville	\$5.29	\$4.99	\$4.39	\$4.44	Champion Aviation
GVL (678) 989-2395	Gainesville	\$6.99	\$5.99	~	~	Lanier Flight Center
HSV (256) 772-9341	Huntsville	\$6.00	~	\$4.96	\$5.02	Signature
DHN (334) 983-4541	Dothan	\$4.79	~	~	\$4.13	Aero One Aviation
ECP (850) 233-4717	Panama City	\$5.69	~	\$5.29	\$5.36	Sheltair
CHA (423) 855-2299	Chattanooga	\$5.49	\$4.71	\$5.27	\$5.33	Wilson Air Center
MDQ (256) 828-1403	Dwntwn Huntsville	\$4.68	~	~	\$4.23	Excutive Flight Center
VPC (770) 382-9800	Cartersville	\$4.95	~	~	\$3.75	Phoenix Air
FFC (770) 487-2225	Falcon Field	\$4.68	~	~	\$4.07	Atlanta Regional Airport
AVERAGE		\$5.33	\$5.07	\$4.98	\$4.50	
PIM		\$3.79	\$3.59	~	\$2.99	
EUF		~	\$4.98	~	\$4.30	

Hangar Waiting List

CSG Hangar Waiting List			
Updated 04/01/2020			
CSG Tenant Priority Move			
Greg Auten	7/29/2019	Single	Bonanza
CSG Tenants Hangar to Hangar Requested			
Richard Knapp	10/27/2016	Single	Velocity
Roland Aut	10/14/2017	Twin/Box	Stearman
Skip Williams	4/15/2019	Single	182
AJ Jain	5/9/2019	Twin/Single	Bonanza
Chris Badcock	7/14/2019	Single	Cherokee
Al Picken	11/19/2019	Twin	Bonanza
Flying Horse/Nelms	12/1/2019	Single	Maule
Single Hangar Requested			
Steve Culpepper	2/27/2019	Single	Cherokee 180
2LT Samuel Evans	8/20/2019	Single	Silvaire 8E
Richard Bailey	10/27/2019	Single	Cherokee 180
Earl Ingram	11/13/2019	Single	Mooney 20R
Tyler Freyburgher	11/13/2019	Single	172
Mark Liarikos	3/24/2020	Single	185F
Twin Hangar Requested			
Doug Evenson	7/15/2019	Twin/Box	Stinson/Sorrell
Customers Waiting To Purchase Aircraft			
Bill Buck	4/7/2016		Single
Paul Watson	4/11/2016		Single
Will Foley	10/10/2017		Single
Omar McCants	4/30/2018		Single
Reed Hovie	11/19/2018		Single
David Lewis	3/25/2019		Single
Elijah Figueroa	10/28/2019		Single
Daniel Holley	1/10/2020		Single
Glenn Eller	2/11/2020		Single
Thomas Henegar	2/19/2020		Single

HUMAN RESOURCES

Ms. Monica Stone provided the following update.

PAY POLICY PURPOSE/POLICY

The Commission will be paying all those who are working from home their salaries/hourly pay, those deemed non-essential or asked to stay home as to reduce staffing will be paid their salaries/hourly pay, those deemed essential and must remain on the field to work will be paid time and a half for the hours worked. This pay schedule has been approved for up to 30 days.

PANDEMIC PURPOSE/POLICY

Columbus Airport Commission will take proactive steps to protect the workplace in the event of an infectious disease outbreak. It is the goal of Columbus Airport Commission during any such time period to strive to operate effectively and ensure that all essential services are continuously provided and that employees are safe within the workplace.

Columbus Airport Commission is committed to providing authoritative information about the nature and spread of infectious diseases, including symptoms and signs to watch for, as well as required steps to be taken in the event of an illness or outbreak.

PERSONAL PROTECTIVE GEAR PURPOSE/POLICY

To provide guidance on wearing personal protective equipment (PPE) and the information to ensure that it is used and maintained correctly; to include social distancing.

Final Draft of Employee Manual was emailed to Ms. Alston Lyle on April 18, 2020.

MAINTENANCE

Mr. Garry Parker provided the following update.

- Work orders update: During the months of April we have addressed numerous facilities and hangar work orders as much as possible even while operating with limited staffing during our minimal staffing response to the COVID-19 pandemic. Work orders are still being opened and addressed in order of priority. Hangars are still a priority and we have two contracts approved and awarded for Hangar 57 roof and all doors on Hangar 2. The contractors are completing the badging process and will be mobilizing shortly after they are badged.
- Enhanced Sanitation Policy in response to COVID-19. In March, I was tasked to create an Enhanced Sanitation Policy for the Columbus Airport; this policy was created in compliance with CDC guidelines and in line with Airport and Airline best practices. Our Custodial team has been working harder than ever to ensure that the facilities remain clean, and sanitized for all passengers, employees, and guests. Key elements of this enhanced sanitation policy include additional hand sanitizer stations throughout the airport passenger terminal and offices, mandatory personal protective equipment for staff, including eye protection, latex gloves, and face masks, increased frequency of door handle, hardware and public shared space sanitizing, social distancing among staff and limited close interaction with tenants and passengers.

- During this time of minimum staffing, our team has continued working hard to ensure that work is completed; special recognition to several members of our team that have volunteered to be re-assigned to temporary custodian duties in the afternoons to supplement a staffing shortage. Mr. Khalfani Walker – Landscaping Specialist, Mr. Cameron Hagan – Airfield Maintenance Specialist, and Mr. Richard Rosado – Facilities Technician have all been re-trained and are filling in during this time.
- Employee of the Month for March was Ms. Suzanne Adams! Suzanne has done a fantastic job keeping the terminal clean and has been recognized for leading the team of Custodians during a staffing shortage.

Ms. Clark stated she agrees with Mr. Parker, Ms. Adams is doing an amazing job, everything looks and smells clean. She appreciates Mr. Parker and his staff the new policy with the Covid-19, with sanitizing and keeping all precautions in keeping the airport clean and it is great!

MARKETING

Ms. Sonya Overton provided the following update.

- The Columbus Airport and Flightways Columbus websites have been updated and now include a work order feature where tenants and employees can go online and submit a work order. No issues have been reported and all tenants have been notified.
- We have been working extensively on our social media presence across Facebook, Twitter & Linked In. Analytics show growth across the board for new followers and likes. One of our posts was retweeted by the U.S. Airports Feed and we now have an Instagram profile. We are currently researching social media platforms that will allow Marketing to post across all platforms at once for little to no cost to include Hootsuite, Buffer and Loomly.
- We are staying on top of Air Service Development and virtually meeting with Jeremiah Gerald to discuss market trends and where the airline industry continues to go. The industry seems to be hopeful and expects to bounce back fairly quickly once the stay at home orders for COVID-19 have been lifted. We will continue to meet weekly to stay up to date on the airlines.
- We have sent out two press releases in the last four weeks concerning our sanitation policies and construction during the pandemic. The first press release was covered by WRBL. The last press release was covered by WTVM, WXTX, WRBL AND WLTZ to discuss construction and the Cares Act. We are working on placing all press releases on the website as they are released as an online resource and meet record keeping compliances.
- We are currently working on Marketing strategies as well as additional avenues of nonaeronautical revenue post pandemic to include advertising, ride share contracts and

working with Delta Air Lines marketing. We are staying connected to other airport Marketing managers and sharing ideas and concepts once the market bounces back.

PROPELLERS

Mr. Ben Kiger provided the following update.

Mr. Kiger reported we are excited to announce we are out of the design phase and well into the fabrication phase of our eTuk electric food truck. Gallery Carts out of Denver, who is handling the buildout and customization of our eTuk, has informed us the vinyl graphics package will be done this week by their local third-party installer. After the vinyl package is complete there will be a few final items to install on the vehicle. Even with staffing issues that arose due to the COVID-19 virus, it is all coming together smoothly and on schedule.

Gallery reviewed their shop capacity and informed us they can hold our eTuk and carts in their warehouse until May 15th at no additional cost. This will help as it gives us some time to get further into the terminal remodel before delivery. If we need them to handle storage after mid-May, at that point they would require a monthly storage fee, although that should not be necessary as we can safely store it on airport property.

Due to the airport remodel phasing, they have also agreed to accommodate us by handling the delivery and setup separately, with a discounted fee to send someone back out for a day to handle the final inspection and setup. This will be necessary due to the delivery happening prior to the restaurant demo phase and the point we can have the electrical outlets wired.

Ms. Clark thanked Mr. Kiger for his awesome update.

PUBLIC SAFETY

Chief Andre' Parker provided the following update.

Good morning! I hope everyone is doing well and taking the proper precautions to keep yourselves and family safe. I want to first thank the Commission and Director Clark for your continued dedication and support of Public Safety and all airport staff. We are operating in uncharted territories and it's great knowing that we have your support.

Equipment/Facilities

- We have had a few maintenance issues with our ARFF vehicles and facility equipment. I am pleased to report that the issues have been quickly resolved due to efforts by our staff and service technicians.
- I would like to take a moment to recognize and thank Mr. Jose Aviles for his prompt and effective response to our service calls at the ARFF station. Mr. Aviles has been doing an amazing job handling his terminal and GA workload while responding to our issues at the ARFF station.

- I would also like to thank Mr. Daniel Thomas for his dedication to our airfield safety and operations. Mr. Thomas has stepped in to provide much needed training and guidance regarding public safety's Part 139 responsibilities. This is indeed a team effort that Mr. Aviles and Mr. Thomas have helped make more enjoyable and efficient.

Staff

- The safety of our traveling public, tenants, partners, and staff will always be our top priority. No matter the situation here at CSG, Public Safety officers remain available 24/7 to respond to emergencies or aid when needed. COVID-19 has altered how we all do business in the first responder community. We are taking every precaution for our officer safety and those we serve. Officer presence in critical but limited personal contact with the public is key. Our officers will be visible but will make contact with the public as needed.

Training

- Training at our local academy and the Public Safety Training Center have been suspended. The state has authorized secondary options on a temporary basis. Officers are taking part in webinars and online training modules in order to maintain annual training requirements. We will be holding our annual Emergency Plan Review and soon at restrictions are lifted and our local partners have open schedules.

Ms. Clark provided an update on the Terminal stating that the project began on April 8, 2020. Since that date ninety percent of the flooring is up, the restrooms are fully gutted in the hold room downstairs. The ceiling tiles and bridge have been removed. Between ninety and ninety-five percent demo has been completed. Now they are saw cutting into the floor to lay electrical into that area. They have the dumpsters out, where they are putting all of the disposal of all the demolished items, which are in close proximity, making sure we are not producing any FOD obviously as it is right by the apron where the commercial aircraft park. They have taken phase one and divided it into two sections called A1 and A2. A1 consists of the hold room area, where they are currently working and A2 is the future Maintenance, Restaurant, and TSA offices right behind the escalator. Phase A will include our rental ready return parking lot, where we have taken out some landscaping and paved it, so that all the rental car companies can utilize the space and allow all of them to park in one lot. They are using our employee parking lot as a temporary rental car return lot. We have notified all the tenants that currently park in our employee parking lot and these tenants will be parking in our Short/Long Term parking lots during this construction. We will be providing them parking passes or validation stickers for their parking in the paid lots. The contractors should begin on the parking lot later this week or early next week. We are excited about the progress and moving forward.

Ms. Clark asked if there were any questions or comments concerning these complete reports.

OTHER MATERS

Ms. McHale expressed how much she appreciated the great job the Columbus Airport employees are doing and have done in such a difficult time, with their hard work and dedication.

Motion to adjourn the meeting by Mr. Don Cook was made: seconded by Mr. Thomas Forsberg and unanimously approved by the Commission. Ayes: 5 / No: 0

There being no further business the meeting was adjourned at 10:07 A. M.

APPROVED:

Mary Scarbrough, Secretary

Ms. Tana McHale, Chairman



Columbus, Georgia, Board of Assessors

GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

City Services Center
3111 Citizens Way
Columbus, GA 31906

Mailing Address:
PO Box 1340
Columbus, GA 31902

Telephone (706) 653-4398, 4402
Fax (706) 225-3800

Board Members

Chester Randolph
Chairman

Pat Bettis Hunter
Assessor

Troy Carmack
Assessor

Todd A. Hammonds
Assessor

Jayne Govar
Vice Chairman

Chief Appraiser
Suzanne Widenhouse

MINUTES #18-20

CALL TO ORDER: Chairman Chester Randolph calls the Columbus, Georgia Board of Assessors' virtual meeting to order on Monday June 1, 2020, at 9:00 AM.

PRESENT ARE:

Chairman Chester Randolph
Vice Chairman Jayne Govar
Assessor Patricia Hunter
Assessor Todd Hammonds
Assessor Trey Carmack
Chief Appraiser/Secretary Suzanne Widenhouse
Deputy Chief Appraiser Glen Thomason
Recording Secretary Michele Reynolds
Appraisal Technician Katrina Culpepper

APPROVAL OF AGENDA: Assessor Carmack motions to accept Agenda. Assessor Hunter seconds and the motion carries.

APPROVAL OF MINUTES: Assessor Hunter motions to accept Minutes #17-20. Vice Chairman Govar seconds and the motion carries.

Chief Appraiser Widenhouse introduces Katrina Culpepper to the Board, replacing Michele Reynolds as recording secretary.

At 9:08, Administrative Manager Leilani Floyd presents the following:

- Homestead Reinstatements; approved and signed.
- VA Exemptions for 2020; approved and signed.

At 9:15, Residential Manager Jeff Millam presents the following:

- 7 CUVA's for approval; approved and signed.
- 2 CUVA's for renewal; approved and signed.
- 4 CUVA's for denial; approved and signed.

At 9:31, Chief Appraiser Widenhouse gives a brief overview of the Appeals Process, open 5/15/2020 to 6/29/2020 for Personal Property and 5/18/2020 to 7/2/2020 for Real Property. All appeals must be received in person or via mail; no faxed or emailed appeals will be accepted.

At 9:51, Chairman Randolph adjourns the meeting without any objections.

Suzanne Widenhouse
Chief Appraiser/Secretary

MON 19 - 20 JUN 08 2020

APPROVED: _____

^{DS}
CR

C. RANDOLPH
CHAIRMAN

^{DS}
PBT

P.B. HUNTER
ASSESSOR

^{DS}
TC

T. CARMACK
ASSESSOR

^{DS}
TH

T.A. HAMMONDS
ASSESSOR

^{DS}
JG

J. GOVAR
VICE CHAIRMAN



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Chairman

Pat Botts Hunter
Assessor

Trey Carmack
Assessor

Todd A. Hammonds
Assessor

Jayne Govar
Vice Chairman

Chief Appraiser
Suzanne Widenhouse

MINUTES #19-20

CALL TO ORDER: Chairman Chester Randolph calls the Columbus, Georgia Board of Assessors' virtual meeting to order on Monday June 8, 2020, at 9:00 AM.

PRESENT ARE:

Chairman Chester Randolph
Vice Chairman Jayne Govar
Assessor Patricia Hunter
Assessor Todd Hammonds
Assessor Trey Carmack
Chief Appraiser/Secretary Suzanne Widenhouse
Deputy Chief Appraiser Glen Thomason
Recording Secretary Michele Reynolds
Appraisal Technician Katrina Culpepper

APPROVAL OF AGENDA: Assessor Hunter motions to accept Agenda. Assessor Hammonds seconds and the motion carries.

APPROVAL OF MINUTES: Assessor Carmack motions to accept Minutes #18-20. Assessor Hammonds seconds and the motion carries.

At 9:06, Residential Manager Jeff Millam presents the following:

- CUVA 101 001 008 previously approved in error on 3/30/2020. Zoned commercial, asked BOA to deny application. Assessor Carmack motions to accept the correction and deny the application. Assessor Hammonds seconds and the motion carries. Approved and signed.
- CUVA 102 006 006. Approved and signed.

At 9:10, Deputy Chief Appraiser Thomason presents 40 Non-disclosure requests for approval. Assessor Hammonds motions to accept the requests. Vice Chairman Govar seconds and the motions carries.

At 9:12, Chief Appraiser Widenhouse presents the following:

- Timeframe for continuation of virtual BOA meetings, will revisit 6/22.
- Public Access still down, no timeline from Tyler.
- Albright appeal update.

"An Equal Opportunity / Affirmative Action Organization"

MEMBERS: Georgia Association of Assessors and the National Association of Assessing Officials

At 9:30, Chairman Randolph adjourns the meeting without any objections.

Suzanne Widenhouse
Chief Appraiser/Secretary

APPROVED: _____

^{DS}
CR

C. RANDOLPH
CHAIRMAN

^{DS}
PBA

P.B. HUNTER
ASSESSOR

^{DS}
TC

T. CARMACK
ASSESSOR

^{DS}
TH

T.A. HAMMONDS
ASSESSOR

^{DS}
JG

J. GOVAR
VICE CHAIRMAN

MIN# 20 - 20 JUN 15 2020

MIN# 20 - 20 JUN 18 2020



Columbus Water Works

*Serving our Community
Protecting the Environment*

Item #5.

May 11, 2020

Due to the Centers for Disease Control and Prevention declaring Corona Virus Disease 2019 (COVID-19) a health emergency and pandemic, the Governor has issued a Statewide Executive Order to Shelter in Place. In accordance, this Board may alternatively utilize virtual meetings during the period of emergency in accordance with O.C.G.A. 50-14-1(g).

The regular monthly meeting of the Board of Water Commissioners of Columbus, Georgia was held as a virtual meeting due to the COVID-10 virus. It was on Monday, May 11, 2020, at 1:30 p.m. Chairman Reynolds Bickerstaff took the roll call and the following Commissioners were present:

Reynolds Bickerstaff, Chairman
Sanders Griffith, Vice Chairman
Becky Rumer
Rodney Close
Mayor Skip Henderson

Receipt of the Minutes from the regular meeting on February 10, 2020, was presented to the Board. Motion was made by Sanders Griffith and seconded by Mayor Henderson to approve the Minutes as written. Motion carried.

Danthea Hill, presented the Financial Reports for February, March and April including Ft. Benning to the Board. Motion was made by Becky Rumer and seconded by Rodney Close to approve the Financial Reports. Motion carried.

Becky Butts presented a brief update on the Customer Service Call Center issues as outlined below:

Customer Service Call Center

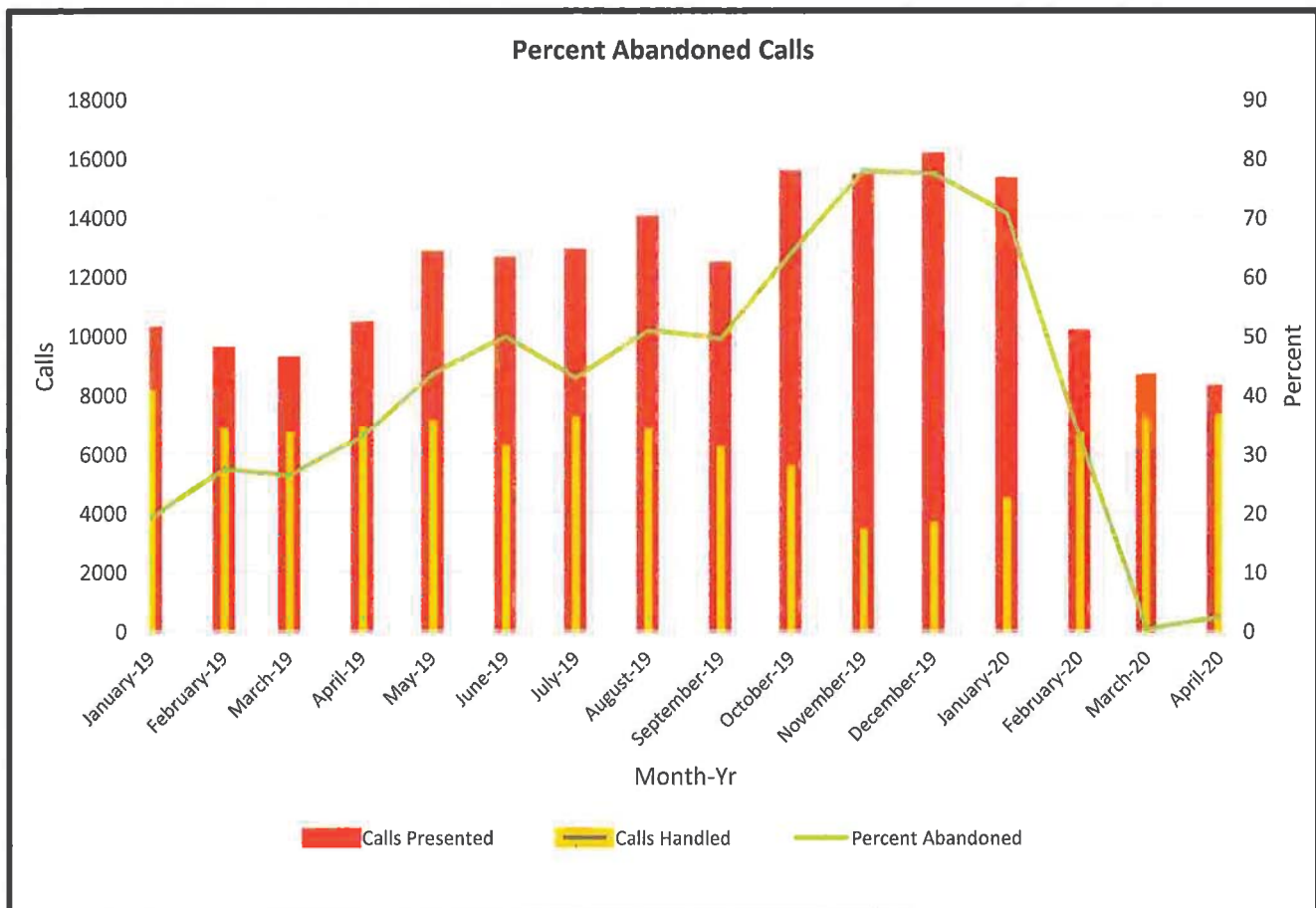
Positive Results:

- ✓ Average customer wait time is less than 5 minutes
- ✓ Abandoned percentage calls have reduced to less than 3%
- ✓ The "Queue Callback" feature has been beneficial for the customer and the Customer Service Representative (CSR's)
- ✓ Scheduled calendar for CSR's in CIS training to assist with calls during peak times

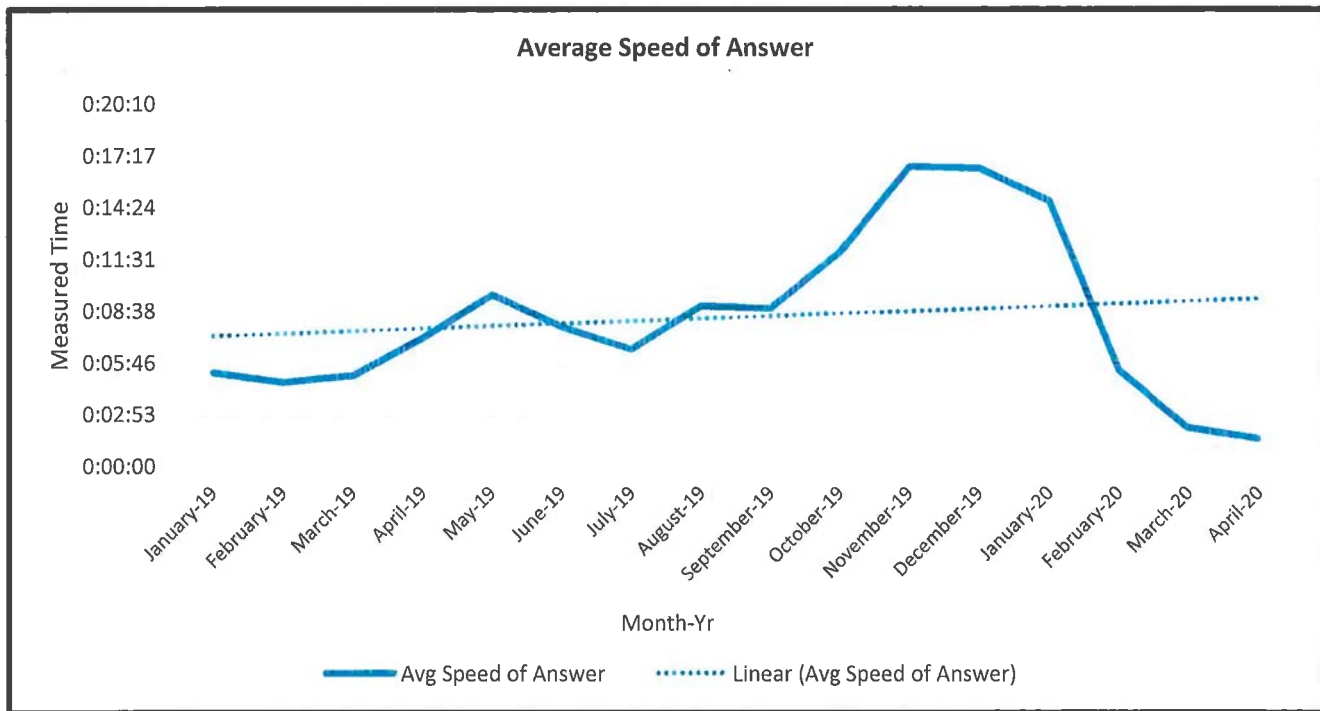
Total for the Month of March and April:

March	-	Total Calls	-	8,795 which includes 360 call backs
		Total VoiceLinks	-	40
		Total Emails	-	74
April	-	Total Calls	-	7,996 which includes 199 call backs
		Total VoiceLinks	-	37
		Total Emails	-	62

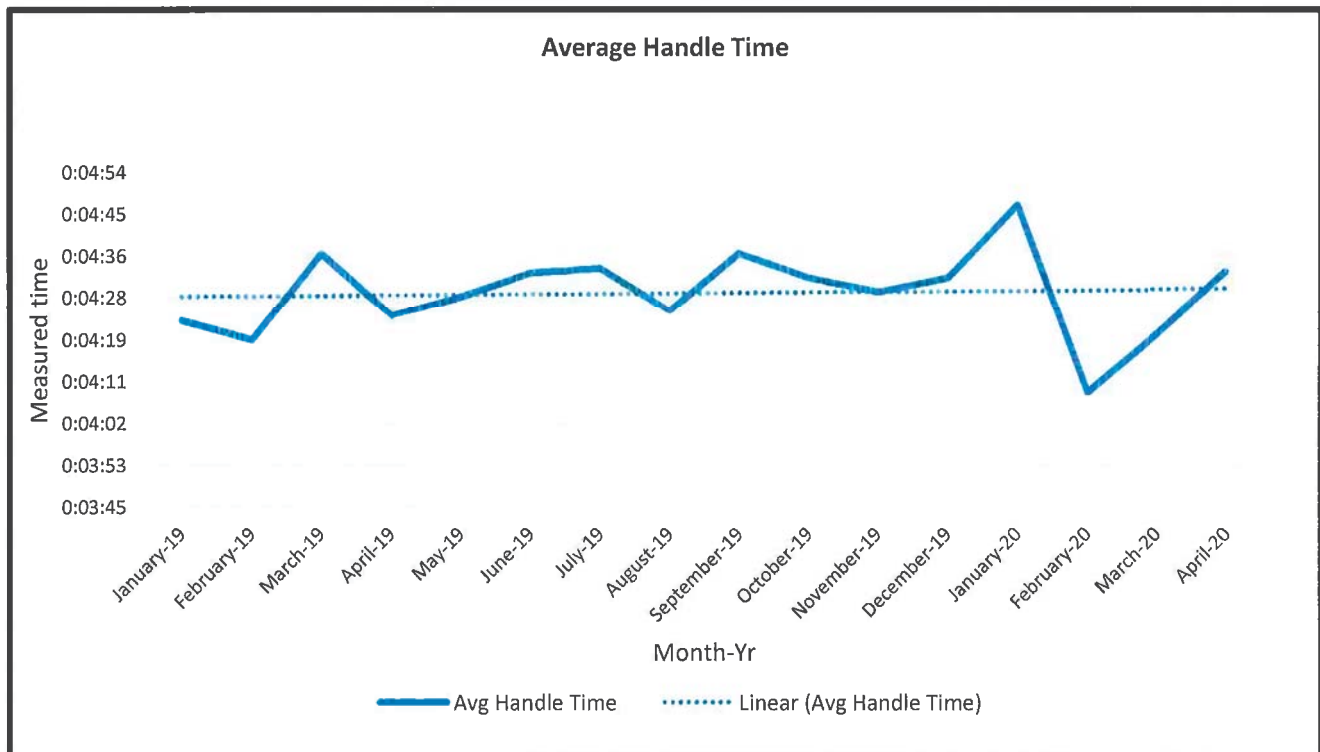
Phone Call Graphs Ending April 2020 – Percent Abandoned Calls



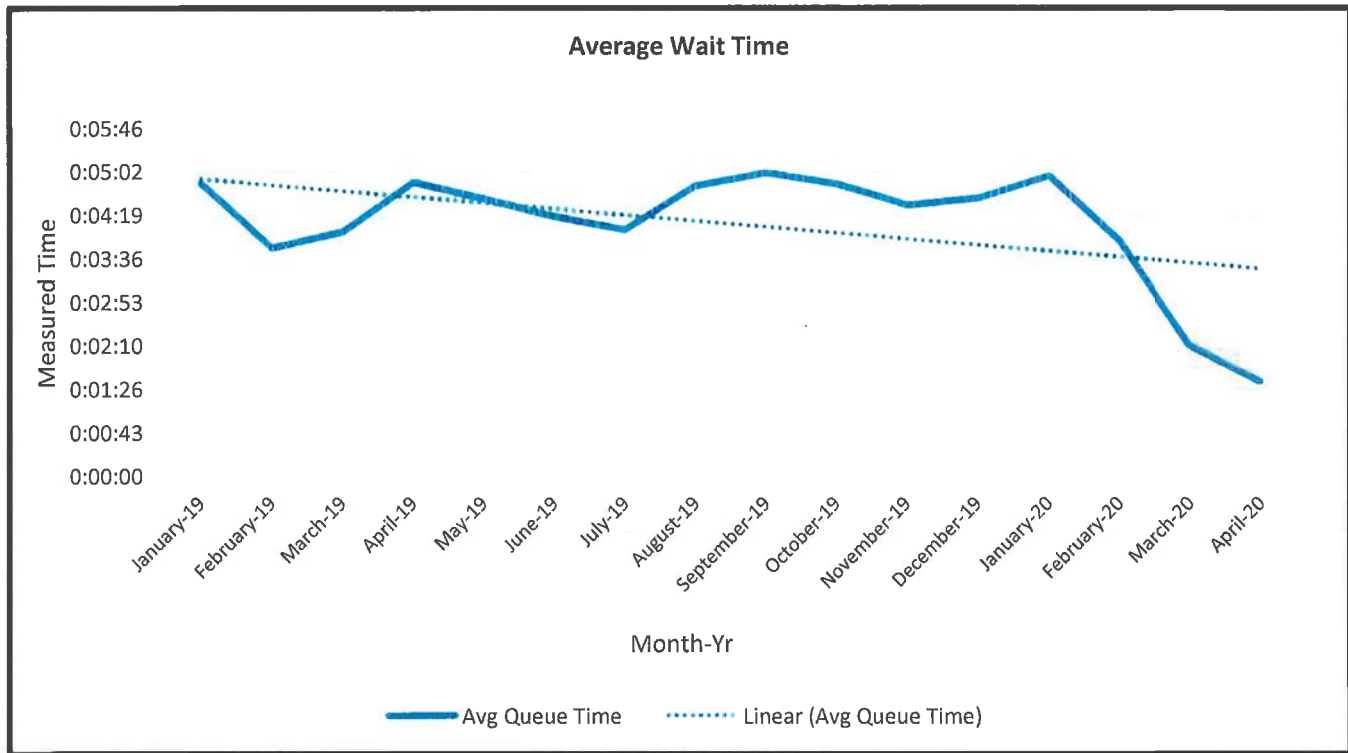
Phone Call Graphs Ending April 2020 – Average Speed of Answer



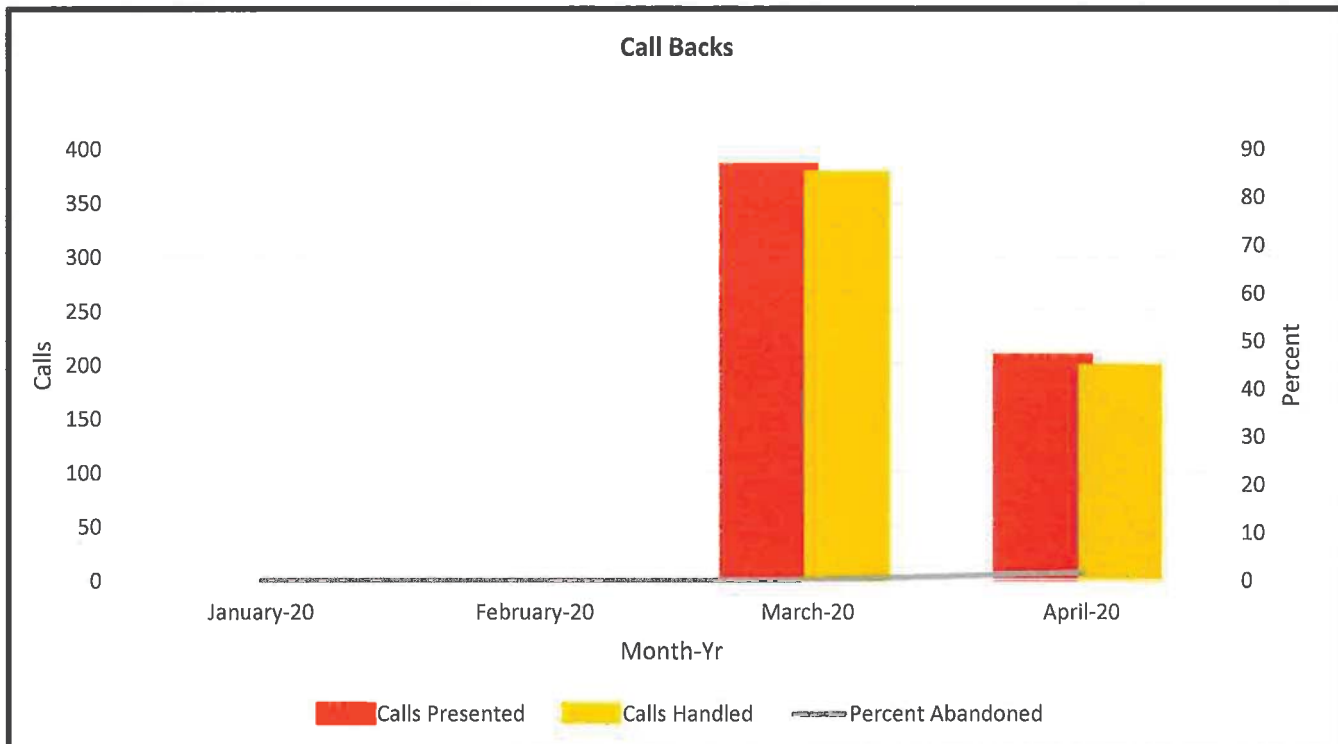
Phone Call Graphs Ending April 2020 – Average Handle Time



Phone Call Graphs Ending April 2020 – Average Wait Time



Phone Call Graphs Ending April 2020 – Call Backs



The Board acknowledged Ms. Butts' report.

Caleb Cole presented a brief update on CWW's responses to Customers Concerns due to the 2020 Base Meter Fee Increase as outlined below:

2020 Rate Increase Letters

- 1522 Letters to residential customers with meters larger than 5/8"
- 2435 Letters to customers with irrigation meters larger than 5/8"
- 214 Letters to customers with essential usage less than 4ccf (24-month average)
- 126 Industrial / commercial customers with multiple large meters
- 33 Customers with large fire line meters

Meter Downsizing

214 Customers with meters larger than 5/8" and less than 4ccf usage on average received a letter explaining the rate increase. These customers also received a waiver to sign if they opted to have their meter downsized.

- 172 Customers have contacted the customer advocacy manager
- 20 Customers are interested in having their meter downsized
- 11 Have signed the waiver to have their meter downsized

Irrigation Meters

2435 Customers with irrigation meters received a letter explaining the rate increase.

- In an effort to mitigate increased costs for these customers on a fixed income, CWW is waving the \$30 reconnect fee for customers that choose to disconnect their irrigation service during the winter months.

Fire Line Meters

Over the past few years CWW had a policy in place that mandated commercial developments install fire line meters. These meters were only meant to be used in the event of a fire. CWW has since changed this policy allowing customers to install a 5/8" meter on their backflow device. Unintentionally this left 33 customers with large meters affected by the rate increase.

- CWW has adjusted these accounts to have a base fire line fee. This is the same fee paid by businesses that installed fire lines before and after the policy was enacted.
- Customer advocacy department has reached out to these customers to explain the changes

Low-Income Credit

CWW has also promoted the low-income credit program for those in our community who have hardships.

- CWW provided 2,500 program flyers to Enrichment Services Program
- CWW included a message for the program on the January bill, and a separate bill insert that outlined the complete program
- CWW ran TV spots that aired during the month of January
- CWW Also communicated the Low-Income Program through our social media and blog

The Board acknowledged Mr. Cole's report.

Vic Burchfield presented a report on the functionality and update of CWW's Customer Information System (CIS) Project as outlined below:

CIS Infinity Project

- Replacement of existing Customer Account and Billing System
- End-user departments affected: Customer Service, Accounting and Meter Maintenance
- CWW Staff Commitment
 - Core Team – 7 members
 - Testing Team – 6 members
- Contractors
 - Advanced Utility Systems (Developer)
 - EMA, Inc. (Testing/Integration Assistance)
- Targeted Go-live: October 19, 2020

Significant Improvements

- **Automation** - Tasks can be created in response to certain events.
- **Workflow** - Financial adjustments and transactions can be processed through approval workflows based on amounts and types of transactions.
- **Mobile** - Paperless Service Orders can be sent directly to Field Technicians for completion using tablets.
- **Link** - Customers can get real time information 24/7 and log service calls, view consumption history, opt-in/out of paperless billing, sign up for auto pay, review and pay their bill and print bill history.
- **Paperless Billing** - Customers can choose to receive an electronic copy of their bill instead of a mailed hard copy.
- **Document Management** - Scanned applications, waivers, lease agreements, etc. can be attached to the customer's account for easy retrieval and viewing by the Customer Service Representative.
- **Powerful Queries** - Customer Service Representatives can easily perform queries to find related data on a customer record.

- **Customer Centered Structure** - The customer account is at the top of the hierarchy and can have multiple service addresses which can have multiple services such as water, sewer, garbage, etc.
- **Consolidated Billing** - At the preference of the customer, multiple services from different service addresses can be consolidated on one bill.
- **GIS Map View** – Customer Service Representatives will be able to see the service location address of the customer's account within CWW's Geographical Information System map layers, providing the CSR with visible information about where water mains, sewer lines, hydrants and manholes are located in relation to a customer's property.

These are just a few of the new and improved features that CWW will use to gain greater efficiencies and improve the customer's experience.

Vice Chairman Griffith questioned Mr. Burchfield on customization as it relates to the CIS Infinity Project. Mr. Burchfield noted customization is trying to be kept to a minimum, yet customization will need to be done for integrating systems to the CIS Infinity Project. The Board acknowledged Mr. Burchfield's report.

Kevin White presented the following Garnsey Range Potable Water Well Project to the Board for their approval.:

Garnsey Range Potable Water Well Project

- This project consists of constructing a 40 GPM potable water well at Garnsey Range on Fort Benning and is Phase one of a three-phase project.
- Includes necessary Georgia EPD testing and record keeping.
- On April 23, 2020, CWW received one bid to perform this work in accordance with the engineering plans and specifications provided by Krebs Engineering.
- The bid was publicly opened via video-conference and read as follows:

CONTRACTOR	BID AMOUNT
Greene's Water Wells, Inc.	\$132,215.00

The engineer's estimate was \$194,611.00. The engineer has reviewed and tabulated the bid and recommends contract award to Greene's Water Wells, Inc. as the low responsive, responsible bidder, at the bid price of \$132,215.00 (Funded via Fort Benning Contract Mod).

Staff requests Board approval to award the Garnsey Range Potable Water Well Project to Greene's Water Wells, Inc. at the bid price of \$132,215.00.

Following discussion, motion was made by Sanders Griffith and seconded by Becky Rumer to award the contract to Greene's Water Wells, Inc., in the amount of \$132,215.00 for the Garnsey Range Potable Water Well Project. Motion carried.

Kevin White gave the Board an update on CWW's 2020-2024 Capital Improvements Plan outlined below:

2020-2024 Capital Improvements Plan

- Projects derived from IT and Facilities Master Plan
- Projects outlined in Facilities Master Plan were developed using Capacity and Non-Capacity assessment
- Operational Indicators were used to identify planning horizons
- Projects are prioritized using an evaluation system that weighs;
 - Likelihood and consequence of asset failure
 - Effect on triple bottom line (Social, Economic, and Environmental)
 - Impact based on strategic initiatives
- Insures effective use of available fund to maintain sustainability, reliability, and customer service throughout system

North Columbus Water Resource Facility

- Chemical Feed Improvements-\$2,300,000
- Finished Water Pump Improvements-\$4,800,000
- Full Scale Capacity Evaluation (Structural Assessment)-\$600,000

Distribution System Improvements

- Cleaning & Lining-\$7,500,000
- Small Line Replacement-\$5,000,000
- Distribution System Flow/Pressure Improvements-\$1,600,000
- Tank Inspections-\$130,200
- Tank Improvements-\$1,083,000
- System-Wide Flow Monitoring-\$225,000

South Columbus Water Resource Facility

- BioWin Model and Pump Coordination Study-\$200,000
- Headworks Improvements-\$5,200,000
- Solids Handling Building-\$10,000,000
- Backup Power Improvements-\$5,000,000
- Uptown Park CSO Grit System Improvements-\$805,000
- Structural Assessment & Repair-\$600,000

Collection System Improvements

- Sewer Basin Upgrades Phase I & II-\$800,000
- Bull Creek Capacity Upgrade-\$13,500,000
- Can Station Replacement-\$1,200,000

- Collection System Rehabilitation-\$5,000,000

Miscellaneous Improvements

- 2024 Facilities Master Plan-\$2,200,000
- GDOT Highway Relocation Projects-\$1,250,000
- New Administration Building Site Prep & Planning-\$1,500,000
- Geospatial Platform Improvements-\$683,900
- Asset and Work Management Improvements-\$2,572,193

The Board acknowledged Mr. White's report.

Alex Hinton advised the Board that CWW was exploring the option to use State Revolving

Loan Funds to fund certain projects identified in the Master Plan as outlined below:

Georgia Environmental Finance Authority (GEFA)

- Columbus Water Works is exploring the option of State Revolving Funds to fund certain projects identified in the Master Plan.
- GEFA is allocated State Revolving Funds for certain water utility projects.
- Columbus Water Works has historically taken loans from Clean Water State Revolving Funds and Drinking Water State Revolving Funds.
- 2009 was last time CWW closed State Revolving Funds loan.
- Since the last time CWW used SRF, SRF has implemented a 1% interest rate reduction program for cities that have been recognized as a WaterFirst community.
- Columbus Water Works was named a WaterFirst community in 2004.
- Final Board Approval will be requested once loan terms offered by GEFA after GEFA November Board meeting.

GEFA Financing Programs

	Georgia Fund	Clean Water SRF	Drinking Water	Water Supply
Project Types	Water, sewer, stormwater, landfills & solar	Sewer, stormwater & solar	Water & solar	Reservoirs & wells
Funding Source	State funds	Federal funds	Federal funds	State funds
Capacity	~\$100M	~\$355M	~\$94M	~\$0
Borrowing Limits	\$3,000,000 per year	\$25,000,000 per year	\$25,000,000 per year	varies
Federal Requirements	N/A	<ul style="list-style-type: none"> • Environmental approval by Georgia EPD • Davis-Bacon wage rate requirements • American Iron and Steel requirements 	<ul style="list-style-type: none"> • Environmental approval by Georgia EPD • Davis-Bacon wage rate requirements • American Iron and Steel requirements 	N/A
Grant Opportunities	No	Yes	Yes	State Direct Investment

CWSRF and DWSRF Compared to Bond Funding

- Columbus Water Works is a Water First Community and will qualify for a 1.0% reduction on interest costs, current interest rate anticipated at 0.94% for 20-year term (Bond funding interest rate 5/6/2020 – 2.98%)
- Only pay interest on outstanding loan balance during period of construction (rather than bond funding- interest on all funds starts at closing)
- Issuance Cost of 1% (Bond closing typically runs at 2%)
- Only certain projects meet requirements for CWSRF and DWSRF funding (not as many restrictions on Bond Money)
- Additional administrative burden for CWSRF and DWSRF (Each payment requires documentation rather than Bond funding money in Bank)
- Single Audit required for receipt of governmental funds (no requirement for Bond funding)
- Straight line payment schedule (not as flexible as Bond Structure)

Project Funding from CWSRF and DWSRF

Funding Date	GEFA	Division	Score	Project_Numb	Project_Title	Estimated Cost
2020 CWSRF	Clean Water	Collection	175.50	C2A	Sewer Basin Upgrades - Phase I	\$400,000
2020 CWSRF	Clean Water	Collection	175.50	C11	Bull Creek Brennan Sewer	\$13,500,000
2020 CWSRF	Clean Water	SCWRF	229.50	13-WW14	Solids Handling Building - SCWRF	\$10,000,000
2020 CWSRF	Clean Water	SCWRF	171.00	18-WW21	Uptown Park CSO Grit System Improvements	\$805,000
2021 CWSRF	Clean Water	Collection	175.50	C2B	Sewer Basin Upgrade - Phase II	\$400,000
2021 CWSRF	Clean Water	SCWRF	229.50	13-WW13	Headworks Improvements	\$5,200,000
2021 CWSRF	Clean Water	SCWRF	180.00	18-WW15	Backup Power Improvements - SCWRF	\$5,000,000
2021 CWSRF	Clean Water	Collection	144.00	C35	Can Station Replacement - 3 - Phase I	\$1,200,000
Clean Water Total						\$36,505,000
2020 CWSRF						\$24,705,000
2021 CWSRF						\$11,800,000
Total 2020 and 2021 CWSRF						\$36,505,000
2020 DWSRF	Drinking Water	Misc	198.00	18-M02	Columbus Tank Inspections	\$130,200
2020 DWSRF	Drinking Water	Misc	198.00	18-M03A	Columbus Tank Improvements	\$1,083,000
2020 DWSRF	Drinking Water	NCWRF	216.00	18-W06	NCWRF Chemical Feed Improvements – Phase I	\$2,300,000
2020 DWSRF	Drinking Water	Distribution	157.50	DS0A	Distribution System Improvements - Cleaning and Lining	\$7,500,000
2020 DWSRF	Drinking Water	Distribution	157.50	DS0B	Distribution System Improvements - Small Line	\$5,000,000
2020 DWSRF	Drinking Water	Distribution	157.50	DS0C	Distribution System Improvements - System Wide Flow Monitoring	\$225,000
2020 DWSRF	Drinking Water	Distribution	157.50	DS0D	Distribution System Improvements - Flow Improvements	\$1,400,000
2020 DWSRF	Drinking Water	NCWRF	166.50	18-W13	NCWRF Finished Water Pump Station Improvements - Phase I	\$4,800,000
Drinking Water Total						\$22,438,200
Grand Total GEFA						\$58,943,200

CWW Funding

Funding Date	GEFA	Division	Score	Project_Num	Project_Title	Estimated Cost
CWW Funding	Funding Breakout	Distribution	270.00	CWW-GDOT	GDOT Highway Relocation Projects (2020-2025)	\$2,200,000
CWW Funding	Funding Breakout	SCWRF	270.00	18-WW22A	BioWin Model and Pump Coordination Study	\$200,000
CWW Funding	Funding Breakout	IT	180.00	18-IT08	Geospatial Platform Improvements	\$683,900 ⁿ
CWW Funding	Funding Breakout	SCWRF	144.00	18-WW24A	SCWRF (Structural Assessment Only)	\$600,000
CWW Funding	Funding Breakout	SCWRF	144.00	18-W08B	NCWRF Full-scale Capacity Evaluation (Structural Assessment Only)	\$600,000
CWW Funding	Funding Breakout	Collection	157.50	CS-REHAB	Collection system rehabilitation	\$5,000,000
CWW Funding	Funding Breakout	Distribution	157.50	DSOE	Distribution System Improvements Pressure Improvements	\$200,000 ⁿ
CWW Funding	Funding Breakout	IT	153.00	18-IT16	AM Roadmap Implementation and Maximo Reimplementation	\$2,572,193
CWW Funding	Funding Breakout	Misc	252.00	18-M01	Masterplan 2022	\$1,250,000
CWW Funding	Funding Breakout	Misc	229.50	18-M04	New Administration Building Site Prep & Planning	\$1,500,000
Funding Breakout Total						\$14,806,093

GEFA

Columbus Water Works would like to request Board approval to continue to explore the option of State Revolving Funds to fund certain projects identified in the Master Plan.

Chairman Bickerstaff noted significant savings in rate differences and questioned if the goal is to payback borrowings sooner or fund additional capital projects. Chairman Bickerstaff voiced his opinion that it would be great if we could expedite payments as opposed to paying same amount for borrowings. Chairman Bickerstaff noted he would like to explore this opportunity to build savings back up and not depend on drought or rate increases. Also, Chairman Bickerstaff asked Secretary Hinton for additional information to include a schedule of savings for Georgia Environmental Financial Authority Loan compared to bond funding to be provided at the June Board meeting. The Board made a motion by Becky Rumer and seconded by Sanders Griffith to continue exploring funding options for the GEFA loan. Motion carried.

The following Departmental Reports for the past three months (February, March and April) were provided to the Board as information only:

- Customer Service Reports
- Customer Advocacy/Meter Maint/Water Accountability Reports
- Engineering Reports

- Field Services Reports
- Information Services/Security/Environmental Services Reports
- Corporate Relations Reports
- Employee Services Reports
- Water Resource Operations/Managed Maintenance Reports

There was no discussion.

There being no further business, motion was made by Sanders Griffith and seconded by Becky Rumer to adjourn the meeting. Motion carried.



Alex D. Hinton, Secretary

KCBC Virtual Commissioner Board Meeting June 9th, 2020

The virtual meeting was called to order by Executive Director, Charnae Johnson at **12:00 PM**. Attendees were: Charnae Johnson, David Goldberg, Sheila Mitchell, Wanda Jenkins, Oz Roberts, Mark McCollum, Dr. Kar’retta Venable, Laurie Smithson, Orlean Baulkmon, And Matt Horne.

INTRODUCTION & RECAP

Charnae started the meeting off by reading the Mission Statement for KCBC and going over the agenda, and highlights prepared. Charnae proceeded to allow Tawana, her assistant, to go over housekeeping rules before they began.

EVENT UPDATES

Charnae provided an update for the upcoming Summer and Fall initiatives, and how she plans to implement safety guidelines throughout all events.

Summer Initiatives

- Virtual Tour of Gardens Update- Charnae gave insight on the upcoming Tour of Gardens, and the speakers for the webinar. She encouraged the board to attend and to invite their family and friends to virtually view the gardens. The tour is set for June 15th- June 18th, with the webinar set for the 19th.
- Shred Day Update- Plans to partner with the BBB for Shred Day have come to a halt due to Shred Away, the shredding company, not wanting to shred in July. Complaints on both ends were from July being too hot, and not wanting to be in the sun. Charnae explained that they have not come to a final decision if this event will or will not happen. She will send out details in the bi-weekly if they plan to proceed.
- Shoe Recycling Update- Logistics for this kick-off is still being planned, and final decisions will be communicated.

Fall Initiatives

- HTH Community Clean-Up- Charnae explained that we still plan to go forth with HTH planning and will implement safety procedures throughout the event. The HTH Planning meeting will be held June 18th at 9 AM

PROGRAMS & PROJECTS

• **ZERO WASTE CAMPAIGN**

During this section, the rebranding development timeline was discussed for the remainder of the year. Charnae introduced the new mascot for the zero-waste campaign, “Rooster the

Reducer” and the developing logo for the “Peachy Green and Clean Columbus” slogan. Educational tools previewed were coloring books, and park sign templates. The date for release of new branding is scheduled for the month of July.

- **KCBC NEW LOGO UPDATE**

Voting has commenced for the new logo, and the results were a tie between sample 3 and sample 4. Charnae chose sample 3 as the main logo sample and gave an outline of the few edits that were in motion of being created. She explained that the final logo sample will be provided on June 12th, and any suggestions would have to be made before this date.

- **APP PROPOSAL**

Charnae recently met with CVENT app company and ReCollect to discuss how their mobile platform can be beneficial for KCBC events. The decision has been made to proceed with ReCollect since the platform is already being used by Columbus Recycles. The plan is to merge the application to where our features can be embedded, and we can have our own section that covers information for our supporters.

BOARD COMMITTEES:

In order to create a better system, Charnae discussed new committees that will be formed within the board. The categories for these committees were Volunteer Coordinating, Innovation Team, Education Team, and Outreach Team. Moving forward, these teams will meet briefly during meetings to strategize for our upcoming rebranding and events. There will be 1 spokesperson for each team, and they will relay information to Charnae after decisions are made. A deadline of this week was given for board members to pick a committee to be on.

Questions & Concerns

Charnae opened the chat for questions and concerns for the upcoming initiatives.

Oz Roberts stated that the logo was too busy and asked if the colors were interchangeable. Charnae explained that the colors would be in black and white format as well, and for him to email edits so they could get it to the logo company before Friday.

Laurie Smithson asked if the logo can be translated in Spanish, and if all our marketing material can be in a Spanish version as well. She explained that we needed to expand our reach to the Latino community, and that she had some connects to help us do this. Laurie plans to email the information after the meeting.

Wanda Jenkins has concerns about illegal dumping in certain areas of Columbus, and Charnae noted that the new features on the ReCollect App will allow citizens to report illegal dumping when they see it happening.

Dr. Kar’retta Venable suggested for HTH we enlist some students to share their ideas on sustainability, and it is something that helped promote it in the past.

(Wifi issues interrupted the meeting from 12:24-12:30)

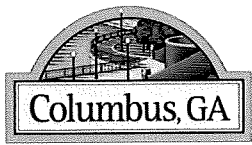
Final Notes

After reconnecting to the chat, Charnae wrapped the meeting up by asking all member to email their committee groups, and to note that she is planning for everyone to resume physically meeting in August. The date for August’s meeting has not been set. Updates will be provided in the Bi-Weekly email.

Meeting Adjourned

Executive Director, Charnae Johnson adjourned the meeting at approximately 12:35 PM

Next Meeting: TBA



CONSOLIDATED GOVERNMENT
What progress has preserved.
PLANNING DEPARTMENT

Planning Advisory Commission

March 18, 2020

MINUTES

A meeting of the Planning Advisory Commission was held Wednesday, March 18, 2020 in the Council Chambers of the Citizen Service Center.

Commissioners Present:

Chairperson: Ralph King
Vice Chairperson: Robert Bollinger
Commissioners: Raul Esteras-Palos, Larry Derby, James Dudley, Wallace Davis, Michael Greenblatt, Xavier McCaskey

Absent: Joseph Brannon & Wallace Davis

Staff Members: Will Johnson, Planning Manager

Others Present:

CALL TO ORDER: Chairperson King called the meeting to order at 9:00 a.m. All in attendance stood for the pledge of allegiance to the American Flag. He explained the rezoning process to the audience.

APPROVAL OF MINUTES: No minutes available at this time.

1. **REZN-02-20-1222:** A request to rezone 0.61 acres of land located at 3276 / 3278 / 3280 / 3288 Victory Drive. Current zoning is GC (General Commercial). Proposed zoning is RMF1 (Residential Multifamily 1). The proposed use is Multifamily. NeighborWorks Columbus is the applicant. This property is located in Council District 7 (Woodson).

Will Johnson read the staff report for this case.

General Land Use:	Inconsistent Planning Area C
Current Land Use Designation:	General Commercial
Future Land Use Designation:	Mixed Use
Compatible with Existing Land-Uses:	Yes
Environmental Impacts:	The property does not lie within the floodway and

floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.

City Services:

Property is served by all city services.

Traffic Impact:

Average Annual Daily Trips (AADT) will increase by 705 trips if used for commercial use. The Level of Service (LOS) will remain at level B.

Traffic Engineering:

This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.

School Impact:

N/A

Buffer Requirement:

The site shall include a Category A buffer along all property lines bordered by the GC zoning district. The 3 options under Category C are:

- 1) **10 feet** with a certain amount of canopy trees, under story trees, and shrubs / ornamental grasses per 100 linear feet.
- 2) **5 feet** with a certain amount of shrubs / ornamental grasses per 100 linear feet and a wood fence or masonry wall.
- 3) **20 feet** undisturbed natural buffer.

Fort Benning's Recommendation:

N/A

DRI Recommendation:

N/A

Surrounding Zoning:

North
South
East
West

GC (General Commercial)
RMF1 (Residential Multifamily 1)
GC (General Commercial)
GC (General Commercial)

Attitude of Property Owners:

Twenty (20) property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received no calls and/or emails regarding the rezoning.

Approval
Opposition

0 Responses
0 Responses

Additional Information: N/A

The applicant, represented by Lance Renfroe of 345 6th St, came forward to present the rezoning request. He explained the project is but a continuation of a prior rezoning request and is intended to build approximately 100 single and multi-family housing units on the approximately 35 acres available.

Commissioner Esteras-Palos asked the applicant if the homeowners in manufactured homes would be forced to move and if they have been alerted; the applicant stated they have been informed and there is not currently plans to relocate them.

Commissioner Wallace asked about the project timeline; the applicant replied they are still working to gather capital and address other issues and they don't have a timeline available. Commissioner Wallace also asked if the proposed housing would be affordable; the applicant responded yes and that is line with NeighborWorks mission.

Chairperson King, anyone in audience that would like to speak for or against this case. No response.

Chairperson King requested a motion be made. Commissioner Greenblatt made a motion. Commissioner McCaskey seconded that motion. The case passes unanimously.

2. REZN-02-20-1223: A request to rezone 4.20 acres of land located at 1775 /1751 Boxwood Place. Current zoning is GC (General Commercial). Proposed zoning is RO (Residential Office). The proposed use is Multifamily. Lucy Jones is the applicant. This property is located in Council District 1 (Barnes).

Will Johnson read the staff report for this case.

General Land Use:	Consistent Planning Area B
Current Land Use Designation:	Vacant / Undeveloped
Future Land Use Designation:	Mixed Use
Compatible with Existing Land-Uses:	Yes
Environmental Impacts:	The property does lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.
City Services:	Property is served by all city services.

Traffic Impact: Average Annual Daily Trips (AADT) will increase by 278 trips if used for commercial use. The Level of Service (LOS) will remain at level B.

Traffic Engineering: This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.

School Impact: N/A

Buffer Requirement: N/A

Fort Benning's Recommendation: N/A

DRI Recommendation: N/A

Surrounding Zoning:	North	GC (General Commercial)
	South	GC (General Commercial)
	East	GC (General Commercial)
	West	GC (General Commercial)

Attitude of Property Owners: **Thirty (30)** property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received no calls and/or emails regarding the rezoning.

Approval	0 Responses
Opposition	0 Responses

Commissioner Dudley asked about the wetlands shown in the staff report and asked about it's effect on the rezoning/development; Mr. Johnson explained that the project is located in a floodway and would be required to have a 2-foot elevation.

Lucy Jones of 3580 Massie Lane, applicant, came forward to present the rezoning case: a 72-unit, 4 story, all interior corridor multi-family development. She explained how the unit would qualify as affordable housing and be eligible for DCA tax credits and the amenities it would have available.

Commissioner Greenblatt asked about the entrance/exit to the property and if they would need a second, emergency exit. Mr. Johnson explained that unless they have over 99 units that no they would not be required to have a second access point. Commissioner McCaskey asked about any difficulties for emergency services; Mr. Johnson stated that the area has a wide right of way and would not pose a difficulty to public safety.

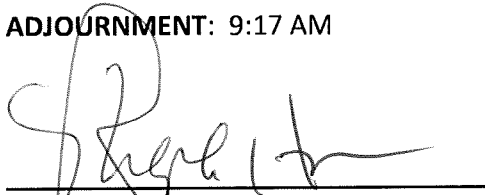

Chairperson King, anyone in audience that would like to speak for or against this case. No response.

Chairperson King requested a motion be made. Commissioner McCaskey made a motion. Commissioner Derby seconded that motion. The case passes unanimously.

NEW BUSINESS: All future meetings are currently postponed until further notice due to the Coronavirus.

OLD BUSINESS: N/A

ADJOURNMENT: 9:17 AM


Ralph King, Chairperson
John Benfro, Principal Planner