

Council Members

R. Gary Allen
Charmaine Crabb

Jerry 'Pops' Barnes
Glenn Davis

Tyson Begly
Bruce Huff

R. Walker Garrett
Toyia Tucker

Judy W. Thomas
Joanne Cogle

Clerk of Council
Sandra T. Davis



Council Chambers
C. E. "Red" McDaniel City Services Center- Second Floor
3111 Citizens Way, Columbus, GA 31906

August 22, 2023
5:30 PM
Regular Meeting

MAYOR'S AGENDA

CALL TO ORDER: Councilor Judy Thomas, Presiding

INVOCATION: Offered by B. A. Hart - St. James AME Church of Columbus, Georgia

PLEDGE OF ALLEGIANCE: Led by Councilor Thomas

MINUTES

1. Approval of minutes for the August 8, 2023 Council Meeting and Executive Session.

PRESENTATION:

2. Reducing the number of vacant and abandoned properties in Columbus. (Presented by Councilor Tyson Begly – District 10 At Large)

CITY ATTORNEY'S AGENDA

ORDINANCES

1. **2nd Reading-** REZN-05-23-0974: An ordinance amending the text of the Unified Development Ordinance (UDO) for Columbus, Georgia to revise Chapter 3 to add an additional Special Exception use in the UPT (Uptown) zoning district. (Planning Department and PAC Recommend approval.) (Mayor Pro-Tem)

- 2. 1st Reading-** REZN-06-23-0160: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **3610 and 3744 Woodruff Road** (parcel # 187-001-021) from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District. (Planning Department and PAC recommend approval.) (1st Reading delayed from 8-8-23) (Councilor Garrett)

RESOLUTION

- 3.** EXCP-05-23-1008 resolution approving a Special Exception to allow for a Tattoo and Body Piercing Shop in the existing building located at 221 9th Street located in the Uptown (UPT) zoning district. Planning Department and PAC recommend approval.) (Councilor Cogle)

PUBLIC AGENDA

1. Mr. Ronaldo Morrison, Re: A solution to the transportation coverage issues with the Dial-A-Ride Program.
2. Mr. Kirk Holcombe, Re: The concerns with the accessibility of the Dial-A-Ride Program for his employee.
3. Mr. Marvin Broadwater, Sr., Re: Public Official vs Private Citizen.

CITY MANAGER'S AGENDA

1. Variance for Sidewalk Installation at 1301 Victory Drive

Approval is requested for granting a variance to Section 7.10.1-Required Sidewalk of the Unified Development Ordinance (UDO), excusing the requirement to install sidewalks in all residential, commercial and industrial developments.

2. Fy24 Public Defender Contract

Approval is requested to enter into an agreement between the Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County for Indigent Defense Services in the amount of \$2,426,743 and to authorize monthly payments to the Georgia Public Defender Standards Council (GPDSC) for said services in the amount of \$142,330.81 per month. The monthly amount is included in the total contract amount of \$2,426,743 and it covers the cost of personnel services as well as a 5% administrative fee.

3. Amend Council Resolution 287-22 and the Safe Streets for All (SS4A) Grant

Approval is requested to amend Council Resolution #287-22 and the Safe Streets for All (SS4A) Grant to change the Action Plan from South Lumpkin Road to a City-Wide Action Plan. The City is required to pay a 20% local match. TSPLOST Discretionary funds will be used for the local match.

4. U.S. Department of Justice FY23 Edward Byrne Memorial Justice Assistance Grant

The U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, is seeking applications for the Edward Byrne Memorial Justice Assistance Grant Program FY 2023 Local Solicitation. The Columbus Consolidated Government is eligible to apply for up to \$119,951 in funding.

5. FY2025 5303 Grant Application for Planning Assistance

Approval is requested to authorize the Department of Transportation/METRA to apply to the Georgia Department of Transportation (GDOT) for a capital, planning and operating grant in the amount of \$155,999.00 or otherwise awarded. Approval is also requested to authorize the City Manager to accept the grant, if awarded, and execute any contracts with the Federal Transit Administration and/or the Georgia Department of Transportation relating to the grant.

6. Columbus Police Department: Sponsorship Donations (\$2,000)

Approval is requested to accept donations totaling \$2,000 for sponsorship of the Columbus Police Department's first annual Family Fun Day and other employee activities.

7. Columbus Police Department: Sponsorship Donations (\$19,000)

Approval is requested to accept donations totaling \$19,000 for sponsorship of the Columbus Police Department's first annual Family Fun Day and other employee activities.

8. Columbus Police Department: Expenditure of Donations

Approval is requested to allow the Police Department to expend funds specifically donated for the CPD Family Fun Day event.

9. PURCHASES

A. Change Order 3 for Columbus Dragonfly Trail – Riverwalk to Martin Luther King, Jr. Connector – RFP No. 22-0017

B. Patches and Emblems (Annual Contract) – RFB No. 23-0015

C. Confiscated Firearms for Credit or Swap II for Police Department – RFB No. 23-0039

D. Office Supplies (Annual Contract) – RFP No. 23-0019

E. Onsite Process Training for the Tax Commissioner's Office

F. Cybersecurity Software Renewal for Information Technology – Sourcewell Cooperative Purchase

G. Hazard Mitigation Plan Update – RFP No. 23-0039

10. UPDATES AND PRESENTATIONS

A. 2023 Comp Plan Update - Will Johnson, Director, Planning

B. ARP Update - Pam Hodge, Deputy City Manager, Finance, Planning & Development

BID ADVERTISEMENT

DATE: August 22, 2023

August 25, 2023

1. Consultant for Grant Application & Construction Project Management Services – RFI No. 24-0001

Scope of RFI

Columbus Consolidated Government (the City) is soliciting information about the feasibility of acquiring the services of a consultant (the “Vendor”) to develop an application for the Federal Transit Administration’s (FTA) 5339(b) Discretionary – Buses and Bus Facilities Competitive Program (or other available DOT/FTA competitive infrastructure grants for transit projects) on behalf of METRA Transit System (METRA). In the event that this competitive grant is awarded to METRA, the Vendor will then serve in the role of construction management consultant for the proposed project. The intention is for a single consultant, if feasible, to guide METRA through the entire construction process.

Please be advised that this may be a two-step process. Should METRA decide to proceed with a solicitation based on the responses to this Request for Information (RFI), then phase two will be a formal Request for Proposal (RFP) to be administered in accordance with the procurement ordinance of the City and procurement procedures compliant with FTA C. 4220.1F and other applicable federal regulations.

August 30, 2023

1. Recreation Centers Roof Project – RFB No. 24-0001

Scope of Bid

Provide all labor, equipment, and materials for the roofing project at Frank D. Chester Recreation Center, Northside Recreation Center, Psalmond Recreation Center, and Shirley Winston Recreation Center. This RFB will be awarded by location or in total; whichever is in the best interest of Columbus Consolidated Government (the City). The City will be the sole judge of the factors and will award the project accordingly.

2. **Williams Road at Fortson Road Roundabout – RFB No. 24-0007**

Scope of Bid

The Consolidated Government of Columbus, Georgia is requesting bids for the construction of a roundabout at Williams Road and Fortson Road. The project includes roadway construction, drainage, signing & marking, erosion control, landscaping & irrigation, and utility relocation.

September 6, 2023

1. **Trophies and Other Miscellaneous Awards – RFB No. 24-0004**

Scope of Bid

Provide trophies, plaques, hats, resin figures, medal trophy display cases, tombstone trophies and acrylics, t-shirts and golf shirts on an “as needed” basis.

The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods.

REFERRALS:

[Referrals](#) 8.8.2023

ENCLOSURES- INFORMATION ONLY:

[The](#) 16th Annual Hometown Connection/Legislative Agenda will be held on **October 12, 2023** from 11:30am – 1:30pm. Attached you will find the 2023 Legislative Agenda items. If you have any carry over items you wish to include from the previous year or any new items, please let me know no later than **Friday, September 15th** in an effort for us to provide the items for your review at the **September 26th** council meeting.

On **Tuesday, October 10th** the final Legislative Agenda items will be placed on the City Manager’s agenda as individual items for your consideration and approval. Those approved items will be presented to our Legislative Delegation during the October 12th Hometown Connection/Legislative Agenda Meeting.

CLERK OF COUNCIL’S AGENDA

ENCLOSURES - ACTION REQUESTED

1. RESOLUTION - A resolution excusing Mayor Pro Tem R. Gary Allen from the August 22, 2023 Council Meeting.

2. MEDICAL CENTER HOSPITAL AUTHORITY: Letter from Tina Etheridge, Assistant Secretary, Board of Trustees, advising of the selection of Dr. Woodrow M. McWilliams, III to fill the expired term of Mr. Rodney Mahone that ended December 31, 2022. *(Council confirms the appointment.)*

3. **Minutes of the following boards:**

Airport Commission, January 25, February 22, March 22, April 26, and May 22, 2023

Board of Tax Assessors, #26-23

Board of Water Commissioners, June 19, 2023

Land Bank Authority, February 27, August 6, October 1, and December 3, 2020; February 4, April 1, and July 1, 2021

The Medical Center Hospital Authority, June 27, and October 26, 2022; January 25 and April 26, 2022

BOARD APPOINTMENTS - ACTION REQUESTED

4. **COUNCIL APPOINTMENT- READY FOR CONFIRMATION:**

- A. **KEEP COLUMBUS BEAUTIFUL COMMISSION:** Ms. Avianca Dowdell was nominated to succeed Dr. Kar'retta Venable. *(Councilor Huff's nominee)* Term expires: June 30, 2026

5. **COUNCIL'S DISTRICT SEAT APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **CIVIC CENTER ADVISORY BOARD:**

Danielle Edwards

Seat declared vacant

Term Expires: March 2, 2025

(Council District 1- Barnes)

Spencer Cantrell

Resigned

Term Expired: March 2, 2022

(Council District 2- Davis)

B. PUBLIC SAFETY ADVISORY COMMISSION:

Chris Poirer

(Council District 2- Davis)

Eligible to succeed

Term Expires: October 31, 2023

Belvin Millner

(Council District 4- Tucker)

Eligible to succeed

Term Expires: October 31, 2023

David Rohwedder

(Council District 8- Garrett)

Eligible to succeed

Term Expires: October 31, 2023

Alexander King

(Council District 10- Begly)

Eligible to succeed

Term Expires: October 31, 2023

6. COUNCIL NOMINATIONS- THREE NOMINEES ARE SENT TO THE AUTHORITY FOR SELECTION:

A. HOSPITAL AUTHORITY OF COLUMBUS:

Jennings Chester

Open for Nominations

Rotating off the authority

(Council's Nomination)

Term Expires: November 14, 2023

****The Council submits three (3) nominees to the Hospital Authority for each seat and the Hospital Authority selects the successor for Council's confirmation.***

The term is three years. Board meets monthly.

Women: 4

Senatorial District 15: 7

Senatorial District 29: 2

7. COUNCIL APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:

A. ANIMAL CONTROL ADVISORY BOARD:

Dr. Scott McDermott

(Veterinary Association Rep.)

Eligible to succeed

Term Expires: October 15, 2023

Veterinary Assoc. Selection

(Council's Confirmation)

Lori Turner

Eligible to succeed

Term Expires: October 15, 2023

Open for Nominations

(Council's Appointment)

Jayne Dunn

Not Eligible to succeed

Term Expires: October 15, 2023

Open for Nominations

(Council's Appointment)

These are two-year terms. Board meets as needed.

Women: 6

Senatorial District 15: 3

Senatorial District 29: 5

B. BOARD OF HONOR:

David Ebron

Eligible to succeed

Term Expires: October 31, 2023

Open for Nominations

(Council's Appointment)

Bob Hydrick

(passed away)

Term Expired: October 31, 2022

Open for Nominations

(Council's Appointment)

All of the members serving on this board must be former elected officials of Muscogee County.

This is a four-year term. Board meets as needed.

Women: 3

Senatorial District 15: 4

Senatorial District 29: 2

C. CRIME PREVENTION BOARD:

Patricia Flora

Senatorial District 29 Rep.

(passed away)

Term Expires: March 31, 2025

Open for Nominations
(Council's Appointment)

The term is a three-year term. Board meets every February, April, July and November.

Women: 2

Senatorial District 15: 2

Senatorial District 29: 4

D. LAND BANK AUTHORITY:

Lance Hemmings

Not Eligible to succeed

Term Expires: October 31, 2023

Open for Nominations
(Council's Appointment)

Lauren Chambers

Seat declared vacant

Term Expires: October 31, 2026

Open for Nominations
(Council's Appointment)

The term is four years. Board meets monthly.

Women: 3

Senatorial District 15: 4

Senatorial District 29: 2

E. LIBERTY THEATRE & CULTURAL ARTS CENTER ADVISORY BOARD:

New Member

Term Expires: August 14, 2025

Open for Nominations
(Council's Appointment)

New Member

Term Expires: August 14, 2025

Open for Nominations
(Council's Appointment)

New Member

Term Expires: August 14, 2025

Open for Nominations
(Council's Appointment)

New Member

Term Expires: August 14, 2027

Open for Nominations
(Council's Appointment)

New Member

Term Expires: August 14, 2027

Open for Nominations
(Council's Appointment)

New Member

Term Expires: August 14, 2027

Open for Nominations
(Council's Appointment)

New Member

(Certified Public Accountant Rep)

Term Expires: August 14, 2027

Open for Nominations
(Council's Appointment)

New Member

Term Expires: August 14, 2027

Civic Center Dir. Rec
(Council's Confirmation)

New Member

Term Expires: August 14, 2027

Civic Center Dir. Rec
(Council's Confirmation)

The terms are four years after the initial terms.

F. UPTOWN FACADE BOARD:

Cesar Bautista

(Uptown Business Improvement Dist. Rep)

Eligible to succeed

Term Expires: October 31, 2023

Open for Nominations
(Council's Appointment)

Robert Battle

(Uptown Business Improvement Dist. Rep)

Not Eligible to succeed

Term Expires: October 31, 2023

Open for Nominations
(Council's Appointment)

Wayne Bond

(Historic Columbus Foundation Rep)

Not Eligible to succeed

Term Expires: October 31, 2023

Open for Nominations
(Council's Appointment)

Ramon Brown

(Uptown Columbus Inc. Rep)

Not Eligible to succeed

Term Expires: October 31, 2023

Open for Nominations
(Council's Appointment)

NOTE: Nominations received from the respective organizations may be confirmed on meeting date presented.

The terms are three years. Board meets monthly.

Women: 5

Senatorial District 15: 6

Senatorial District 29: 3

BOARD HEARING:

[A](#) letter from the Columbus Golf Course Authority requesting that the seat of Ms. Stephanie Callahan be declared vacant for cause.

The City of Columbus strives to provide accessibility to individuals with disabilities and who require certain accommodations in order to allow them to observe and/or participate in this meeting. If assistance is needed regarding the accessibility of the meeting or the facilities, individuals may contact the Mayor's Commission for Persons with Disabilities at 706-653-4492 promptly to allow the City Government to make reasonable accommodations for those persons.

File Attachments for Item:

1. Approval of minutes for the August 8, 2023 Council Meeting and Executive Session.

COUNCIL OF COLUMBUS, GEORGIA
CITY COUNCIL MEETING
MINUTES

Council Chambers
C. E. “Red” McDaniel City Services Center- Second Floor
3111 Citizens Way, Columbus, GA 31906

August 8, 2023
9:00 AM
Regular Meeting

M A Y O R ’ S A G E N D A

PRESENT: Mayor B. H. “Skip” Henderson, III (arrived at 9:15 a.m.) and Mayor Pro Tem R. Gary Allen (arrived at 9:16 a.m. via Microsoft Teams) and Councilors Tyson Begly, Joanne Cogle, Charmaine Crabb, Glenn Davis (arrived at 9:04 a.m.), R. Walker Garrett, Bruce Huff, Judy W. Thomas, and Toyia Tucker. City Manager Isaiah Hugley, City Attorney Clifton Fay, Clerk of Council Sandra T. Davis, and Deputy Clerk of Council Lindsey G. McLemore were present.

ABSENT: Councilor Jerry “Pops” Barnes was absent from the meeting.

The following documents have been included as a part of the electronic Agenda Packet: (1) Integrated Waste – Transitioning to Automation and Beyond Presentation; (2) Cost of Service & Rate Analysis Presentation; (3) Critical Vacancies Presentation; (4) Clean Energy Columbus Project Presentation

The following documents were distributed around the Council table: (1) Ongoing Retention Plan Presentation – CPD; (2) Proposed Resolution – Clean and Renewable Energy Programs & Policies by 2040

CALL TO ORDER: Councilor Judy W. Thomas, Presiding

INVOCATION: Offered by Pastor Mitchell Harris, Youth Pastor, Pleasant Grove Baptist Church of Columbus, Georgia & Intern, Office of the Mayor

After the invocation, **Councilor Judy W. Thomas** recognized Pastor Mitchell Harris, who is an upcoming sophomore at Georgia State University, and has interned in Mayor B. H. “Skip” Henderson, III’s office for the past few months.

PLEDGE OF ALLEGIANCE: Led by Councilor Thomas

MINUTES

1. Approval of minutes for the July 25, 2023, Council Meeting. Councilor Tucker made a motion to approve the minutes, seconded by Councilor Crabb and carried unanimously by the eight members present, with Mayor Pro Tem Allen being absent for the vote, and Councilor Barnes being absent from the meeting.

CRIME PREVENTION GRANTS

Mr. Seth Brown- Crime Prevention Director, approached the rostrum with two board members: Mr. Danny Arencibia, Chairperson, and Assistant Chief of Police Joyce Dent-Fitzpatrick. Mr. Brown briefly explained the manner in which he would be presenting the applications.

Councilor Crabb made a motion to delay the Crime Prevention Grants for 30-days. She explained that the board is less one member and the Council should be able to fill this seat fairly quickly. The motion was seconded by Councilor Cogle, which opened the floor for further discussion.

Mr. Danny Arencibia approached the rostrum to speak on the motion as the Chairman for the Crime Prevention Board. He explained sadly there was a board member that passed away during the review process and the board recognizes the many citizens that are funding these programs out of their own pockets to keep them running. He explained delaying the approval of these grants is a burden to those running these programs and the board was able to handle business even with the loss of one member.

NOTE: At 9:15 a.m., Mayor Henderson arrived during the discussion on the Crime Prevention Grants and took his respective seat as the presiding officer.

In response to Councilor Begly, **Councilor Charmaine Crabb** stated it is her understanding that this grant funding is for established programs and not for the upstart of programs. She explained even though there is a representative of the Columbus Police Department on the board, it is the opinion of several Councilors that it is crucial for the Muscogee County Sheriff's Office to be represented also to gain insight from both bodies of law enforcement.

Mayor B. H. "Skip" Henderson, III explained the Crime Prevention Board was put in place to take the Mayor and Councilors out of the grant application review process when choosing grant recipients for the sales tax monies to address the prevention of crime in our community.

Councilor Glenn Davis expressed his concerns regarding some of the funding going to personnel and with the number of organizations going from around twenty in the past to over forty this year.

Crime Prevention Director Seth Brown approached the rostrum to respond to concerns expressed by Councilor Davis, stating when personnel costs are listed that is for educators that have direct contact with program attendees.

Assistant Chief of Police Joyce Dent-Fitzpatrick approached the rostrum stating she welcomes someone from the Muscogee County Sheriff's Office but requested that it be tabled until next year because there are people that the board has already awarded the funds to. She explained that her and Chairman Danny Arencibia go out to the events that are held by the organizations, and the organizations are doing their jobs.

City Attorney Clifton Fay explained if Council chooses to add another member to the Crime Prevention Board, it will have to be done by ordinance with a 1st Reading and 2nd Reading.

Councilor Toyia Tucker stated the members of Council received the information on the proposed Crime Prevention Grants on July 31, 2023, allowing only eight days for Council to review grants for forty-four programs. She expressed that her concerns are that some of the funding is being allocated for the personnel of some of the programs.

Councilor Judy W. Thomas stated this board was set up to review the grant applications and provide their recommendations to Council for consideration and approval. She explained the Council has the authority to ask questions and pull the request if they see fit. She stated she is going to support the motion to delay so that Council has an opportunity to make sure the organizations meet the criteria and that the \$750,000 is being used in the best interest of the community.

The motion to delay was inconclusive with a five-to-four vote, with Councilors Cogle, Crabb, Davis, Thomas and Tucker voting in favor, and Mayor Pro Tem Allen and Councilors Begly, Garrett and Huff voting in opposition and Councilor Barnes being absent for the meeting.

REFERRAL(S):**FOR THE CRIME PREVENTION DIRECTOR:**

- Provide a breakdown of the personnel expenses listed on the grant applications. (*Request of Councilors Davis & Tucker*)
3. **Resolution (255-23):** 180 Degree Project - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with 180 Degree Project for \$10,000 in Crime Prevention funds. Councilor Begly made a motion to approve the resolution, seconded by Councilor Huff and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
 3. **Resolution (256-23):** Better Work - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Better Work for \$20,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
 4. **Resolution (257-23):** Big Brother - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Big Brother for \$10,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
 5. **Resolution (258-23):** Boys and Girls Club - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Boys and Girls Club for \$10,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
 6. **Resolution (259-23):** Boyz 2 Men - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Boyz 2 Men for \$25,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
 7. **Resolution (260-23):** Building Wellness - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Building Wellness for \$15,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
 8. **Resolution (261-23):** Children 1st - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Children 1st for \$10,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
 9. **Resolution (262-23):** Clement Arts - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Clement Arts for \$15,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.

10. **Resolution (263-23):** Columbus Community Center - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Columbus Community Center for \$30,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
11. **Resolution (264-23):** Columbus Community Orchestra - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Columbus Community Orchestra for \$5,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
12. **Resolution (265-23):** Columbus Dream Center - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Columbus Dream Center for \$20,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
13. **Resolution (266-23):** Columbus Museum - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Columbus Museum for \$10,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
14. **Resolution (267-23):** Columbus Scholars - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Columbus Scholars for \$10,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
15. **Resolution (268-23):** CORTA - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with CORTA for \$20,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
16. **Resolution (269-23):** Columbus Symphony Orchestra - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Columbus Symphony Orchestra Projects for \$5,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
17. **Resolution (270-23):** Columbus Technical College - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Columbus Technical College for \$35,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
18. **Resolution (271-23):** East Carver Heights - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with East Carver Heights for \$20,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.

19. **Resolution (272-23):** Emmanuel Preparatory - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Emmanuel Preparatory for \$5,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
20. **Resolution (273-23):** Flourishing Ladies - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Flourishing Ladies for \$35,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
21. **Resolution (274-23):** Focus Program - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Focus Program for \$30,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
22. **Resolution (275-23):** Girls Inc. - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Girls Inc. for \$10,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
23. **Resolution (276-23):** Hope Harbour - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Hope Harbour for \$15,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
24. **Resolution (277-23):** Legitimation Station - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Legitimation Station for \$15,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
25. **Resolution (278-23):** Life Bridge - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Life Bridge for \$20,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
26. **Resolution (279-23):** Literacy Alliance - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Literacy Alliance for \$20,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
27. **Resolution (280-23):** Micah's Promise - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Micah's Promise for \$20,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.

28. **Resolution (281-23):** NFOAAY - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with NFOAAY for \$20,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
29. **Resolution (282-23):** Omega Lambda - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Omega Lambda for \$25,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
30. **Resolution (283-23):** Open Door - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Open Door for \$15,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
31. **Resolution (284-23):** Overflow - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Overflow for \$15,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
32. **Resolution (285-23):** Protégé Project - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Protégé Project for \$10,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
33. **Resolution (286-23):** REACH Project - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with REACH Project for \$15,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
34. **Resolution (287-23):** Right from the Start - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Right from the Start for \$15,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
35. **Resolution (288-23):** Second Chance - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Second Chance for \$50,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
36. **Resolution (289-23):** Service for Humanity - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Service for Humanity for \$10,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.

37. **Resolution (290-23):** STEAM Expo - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with STEAM Expo for \$10,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
38. **Resolution (291-23):** STEAM Project - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with STEAM Projects for \$10,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
39. **Resolution (292-23):** Teen Advisors - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Teen Advisors for \$10,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
40. **Resolution (293-23):** Truth Springs - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Truth Springs for \$25,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
41. **Resolution (294-23):** Turn Around Columbus - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Turn Around Columbus for \$25,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
42. **Resolution (295-23):** Whole Person - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Whole Person for \$10,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
43. **Resolution (296-23):** Wright Fitness - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Wright Fitness for \$10,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
44. **Resolution (297-23):** YMCA - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with YMCA Projects for \$10,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.
45. **Resolution (298-23):** Young Life - A resolution and contract authorizing a request to enter into a Local Assistance grant agreement with Young Life for \$15,000 in Crime Prevention funds. Councilor Huff made a motion to approve the resolution, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Barnes being absent from the meeting.

CITY MANAGER'S AGENDA

3. UPDATES AND PRESENTATIONS

D. Sheriff's Update - Gregory Countryman, Sheriff, and Angelica Alexander, Director, Finance

Deputy City Manager Pam Hodge approached the rostrum to explain Wellpath, who provides inmate medical care for the Muscogee County Jail, has sent a letter stating they wish to amend their contract since they are having difficulties attracting medical providers and have said they will discontinue the contract when it expires at the end of the month if amendment is not granted. (*NOTE: This update was called up as the next order of business as listed on the City Manager's Agenda Item 3 "D"*)

Muscogee County Sheriff Greg Countryman approached the rostrum to explain the Muscogee County Sheriff's Office has been satisfied with the services provided by Wellpath and is asking Council to approve the request for additional funding for \$1.1 million, which should be covered through current vacancies.

Councilor Thomas made a motion to approve the request for \$1.1 million in additional funding for the contract with Wellpath for inmate medical services at the Muscogee County Jail, seconded by Councilor Huff and carried unanimously by the eight members present, with Mayor Pro Tem Allen being absent for the vote, and Councilor Barnes being absent from the meeting.

CITY ATTORNEY'S AGENDA

ORDINANCES

1. **1st Reading-** REZN-05-23-0974: An ordinance amending the text of the Unified Development Ordinance (UDO) for Columbus, Georgia to revise Chapter 3 to add an additional Special Exception use in the UPT (Uptown) zoning district. (Planning Department and PAC Recommend approval.) (Mayor Pro-Tem)
2. **1st Reading-** REZN-06-23-0111: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia to change certain boundaries of a district located at **119 Bascom Court** (parcel # 073-027-003) from Residential Office (RO) Zoning District to General Commercial (GC) Zoning District. (Planning Department and PAC recommend approval.) (Councilor Davis)

Mr. Rodney Milner (Milner & Harrelson, Inc. Real Estate) approached the rostrum with Mr. Sam Hewitt, owner of Sam Hewitt Services, Inc., as the applicants of the proposed rezoning. Mr. Milner explained there are plans to construct a 6,000 square foot building for the storage of equipment.

Mr. Robert Flowers (7330 Grand View Road, Columbus, GA 31904) approached the rostrum to speak in opposition of the proposed rezoning as an owner of the property next to 119 Bascom Court.

Ms. Laurie Wolfe (1021 Moore Road, Columbus, GA 31904) approached the rostrum to speak in opposition of the proposed rezoning as the owner of Puddle Jumpers Daycare Center located at 120 Bascom Court.

Planning Director Will Johnson approached the rostrum to respond to questions from Councilor Davis in providing the various zoning classifications of the surrounding area.

Councilor Davis made a motion to delay this ordinance for thirty days, seconded by Councilor Begly and carried unanimously by the seven members present, with Mayor Pro Tem Allen and Councilor Huff being absent for the vote, and Councilor Barnes being absent from the meeting.

REFERRAL(S):

FOR THE CITY MANAGER:

- Get all information and contact numbers so it can be put together, and something be worked out.
(Request of Councilor Davis)

3. **1st Reading- REZN-06-23-0160:** An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to changes certain boundaries of a district located at **3610 and 3744 Woodruff Road** (parcel # 187-001-021) from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District. (Planning Department and PAC recommend approval.) (Councilor Garrett)

City Attorney Clifton Fay stated with the petitioner not being present, the 1st Reading of this rezoning ordinance will be delayed until the Council Meeting on August 22, 2023.

RESOLUTION

4. **Resolution (299-23):** A Resolution adopting a revised City Vehicle / Car Allowance Policy (Councilor Thomas) Councilor Thomas made a motion to approve the resolution, seconded by Councilor Crabb and carried unanimously by the seven members present, with Mayor Pro Tem Allen and Councilor Davis being absent for the vote, and Councilor Barnes being absent from the meeting.

Councilor Judy W. Thomas explained this revision to the Take Home Car Policy would become effective today and the city-owned vehicles could be driven home at the end of the employee's shift to Muscogee, Harris, Talbot, and Chattahoochee counties in Georgia and within fifty miles of the new City Hall on 12th Street and Broadway into Alabama. She explained the current policy states if an officer is required to travel out of state on official business, he or she is to notify the Director of Public Safety and will be revised to read the Department Head. She continued by making reference to the form for employees to sign acknowledging an understanding of their responsibilities for driving vehicles to Alabama that was not well received in the Public Safety Departments. She explained that the revision to #10 reads that instead of the form, every Public Safety Officer, who is assigned a vehicle, has an initial training session and will require during that initial driver's training session, the rules and regulations for driving a city-owned vehicle home will be explained to the employees instead of signing the form.

PUBLIC AGENDA

1. Mr. Timothy Veals, Re: The work within the city for certain areas.

CITY MANAGER'S AGENDA (continued)

2. PURCHASES

- B. Declaration of Surplus and Donations of Fire Trucks

Resolution (300-23): A resolution authorizing the declaration of six (6) fire trucks as surplus, in accordance with Section 7-501 of the Charter of Columbus Consolidated Government, and authorize the donation of the surplus equipment to the various agencies listed below:

Vehicle #	Vin #	Make/Model	Mileage	Recipient of Donation
3188	4EN6AAA8981004586	2008 E-One Engine	90,037	Geneva Volunteer Fire Department
3161	4ENGABA87Y1001812	2000 E-One Ladder	88,694	Marion County Volunteer Fire Department
3196	4EN6AAA8891005472	2010 E-One Engine	105,043	The Columbus Technical College Foundation
3030	4P1CS01A66A006068	2006 Pierce Saber	207,978	Chattahoochee County Volunteer Fire Department
3169	4P1CT02M32A001992	2002 Pierce Saber	207,418	Taylor County Volunteer Fire Department
9831	1HTSLABM5XH610738	1998 International Rescue	40,353	Ride for Miracles

Councilor Tucker made a motion to approve the resolution, seconded by Councilor Huff and carried unanimously by the eight members present, with Mayor Pro Tem Allen being absent for the vote, and Councilor Barnes being absent from the meeting.

Fire & EMS Chief Sal Scarpa approached the rostrum to state that Council allocating funds to Columbus Fire & EMS to update their fleet has allowed them to donate resources that may not be functional for them but is for another agency.

Mr. Scott Ressmeyer approached the rostrum to speak on the donation of the fire truck to the Mircle Riders. He explained the donated truck will be decorated and taken to visit schools and events to have a positive impact on the youth in our community.

1. Memorandum of Understanding with Enrichment Services Program, Inc. for Utility Assistance Program Administration Services

Resolution (301-23): A resolution authorizing the execution of a memorandum of understanding with Enrichment Services Program, Inc. to administer the Columbus Consolidated Government Utility Assistance Program funded through the American Rescue Plan Act of 2021. Councilor Huff made a motion to approve the resolution, seconded by Councilor Tucker and carried unanimously by the eight members present, with Mayor Pro Tem Allen being absent for the vote, and Councilor Barnes being absent from the meeting.

Director of Community Services Jamie Thomas (Enrichment Services Program, Inc.) approached the rostrum to explain the program will go live on Monday at 8:00 a.m. and will continue until funding is exhausted.

2. PURCHASES

A. Master Plan for Golf Course – RFP No. 23-0032

Resolution (302-23): A resolution authorizing the execution of a contract with Bergin Golf Designs (Atlanta, GA) for a master plan for the city's golf courses. Councilor Tucker made a motion to approve the resolution, seconded by Councilor Crabb and carried unanimously by the eight members present, with Mayor Pro Tem Allen being absent for the vote, and Councilor Barnes being absent from the meeting.

C. Space Planning and Programming & Schematic Design Services for Muscogee County Jail
– RFQ No. 23-0003

Resolution (303-23): A resolution authorizing the execution of a negotiated contract with the SLAM Collaborative, Inc. (Atlanta, GA) for space planning and programming & schematic design services for Phase I of the expansion and/or renovation of the Muscogee County Jail; as well as future phases contingent upon funding availability. The project cost for Phase I is \$3,000,000.00, which is inclusive of the fees for space planning and programming & design services. The recommended firm's cost proposal is within amount budgeted. Councilor Tucker made a motion to approve the resolution, seconded by Councilor Crabb and carried unanimously by the eight members present, with Mayor Pro Tem Allen being absent for the vote, and Councilor Barnes being absent from the meeting.

D. Construction Manager as General Contractor Services for Muscogee County Jail – RFQ No. 23-0004

Resolution (304-23): A resolution authorizing the execution of a negotiated contract with Gilbane Building Company (Atlanta, GA) for construction manager as general contractor services for Phase I of the Muscogee County Jail Project; as well as future phases contingent upon funding availability. Future phases are contingent upon funding availability. The project cost for Phase I is \$3,000,000.00, which is inclusive of the fees for construction manager as general contractor services. The recommended contractor's negotiated cost proposal is within the amount budgeted. Councilor Tucker made a motion to approve the resolution, seconded by Councilor Cogle and carried unanimously by the eight members present, with Mayor Pro Tem Allen being absent for the vote, and Councilor Barnes being absent from the meeting.

E. Virtual Academy Training for the Police Department

Resolution (305-23): A resolution authorizing the purchase of a five-year virtual academy training agreement, for the Police Department, from Savant Learning Systems, Inc. (Martin, TN), in the amount of \$88,000.00, with the following payment schedule: Year One - \$16,400.00; Year Two - \$17,900.00; Year Three - \$17,900.00; Year Four - \$17,900.00; Year Five - \$17,900.00. Councilor Tucker made a motion to approve the resolution, seconded by Councilor Cogle and carried unanimously by the eight members present, with Mayor Pro Tem Allen being absent for the vote, and Councilor Barnes being absent from the meeting.

Interim Police Chief Stoney Mathis approached the rostrum to explain the virtual training will allow officers to take classes online on their own time and does count toward their post certification. He also explained this will allow the Training Division to focus more on firearms and tactical training.

F. Removal of Residual Ground Material & Removal and Disposal / Reuse of Large Tree Trunks (Annual Contract) – RFB No. 23-0043

Resolution (306-23): A resolution authorizing the annual contract for the removal of residual ground material, and the removal and disposal/reuse of large tree trunks, with Truegrade Landworks LLC (Salem, AL), paying the City \$2.00/ton for the removal of residual ground material, and \$8.00/ton for the removal and disposal/reuse of large tree trunks. The services will be utilized on an "as needed" basis. Councilor Tucker made a motion to approve the resolution, seconded by Councilor Cogle and carried unanimously by the eight members present, with Mayor Pro Tem Allen being absent for the vote, and Councilor Barnes being absent from the meeting.

G. Declaration of Surplus and Donations of Vehicles to New Horizons

Resolution (307-23): A resolution authorizing the declaration of one (1) sedan as surplus, in accordance with Section 7-501 of the Charter of Columbus Consolidated Government; and authorize the donation of the surplus equipment to New Horizons as shown below:

Vehicle #	Vin #	Make/Model
7295	1G1ZS52864F233068	2004 Chevrolet Malibu

Councilor Tucker made a motion to approve the resolution, seconded by Councilor Cogle and carried unanimously by the eight members present, with Mayor Pro Tem Allen being absent for the vote, and Councilor Barnes being absent from the meeting.

EMERGENCY PURCHASE - INFORMATION ONLY

Information Only: Automatic External Defibrillators (AEDs) for Risk Management

AUTOMATIC EXTERNAL DEFIBRILLATORS (AEDs) FOR RISK MANAGEMENT:

On July 26, 2023, the City Manager was notified by Risk Management, of the need to purchase eighty-three (83) Automatic External Defibrillators as a matter of public health and safety.

The equipment is needed because several existing units will expire soon and need to be replaced. Additionally, AEDs need to be placed at City Hall. Risk Management obtained a quote from AED Brands (Kennesaw, GA) to provide the units, as they have purchased replacement units and replacement parts from the vendor in the past. Additionally, the vendor can expedite the order. The quoted price is \$182,635.00.

The City Manager approved the emergency purchase on July 26, 2023.

Funding is budgeted in the FY24 Budget: Risk Management Internal Service Fund – Human Resources – Unfunded Claims – Medical Supplies; 0860 – 220 – 3830 – RISK – 6795.

3. UPDATES AND PRESENTATIONS

A. Integrated Waste Study Update - Drale Short, Director, Public Works

Public Works Director Drale Short approached the rostrum to introduce the presentation and the speakers, Integrated Waste Manager John Pitt, and Ms. Abby Goldsmith with A Goldsmith Resources LLC. She also came up during the presentation to respond to questions from the members of Council.

Integrated Waste Manager John Pittman approached the rostrum to provide an update on integrated waste. During the presentation it was stated that Council is going to be asked for approval to make it effective January 1, 2024, that only waste in city issued carts will be collected and for Council to support the one cart system they are proposing. He also provided various examples of solid waste disposal they hope to offer residents in the Uptown area in the future.

Ms. Abby Goldsmith (A Goldsmith Resources LLC) approached the rostrum to provide a presentation on the cost of service and rate analysis for solid waste disposal. She provided information on the revenue that is required over the next ten years to cover the necessary services like operating costs, annual payments on outstanding leases, capital costs for equipment, and the ability to set aside for future costs such as facility development, closure, and post-closure care. She made sure to explain the information provided on the revenue needed is based on the analysis conducted and is not a recommendation.

REFERRAL(S):**FOR THE CITY MANAGER:**

- Look into only having routes Tuesday through Friday to avoid having to cover two routes on Tuesday with holidays falling on a Monday. *(Request of Councilor Thomas)*
- Let's go to the Georgetown Subdivision to see where the community has their garbage cans out 24/7 for 365 days. Also, there are bags of trash and mattresses left in the area. *(Request of Councilor Tucker)*
- Provide an analysis on the options available so that all information can be provided to citizens if CCG sees that the fees must be increased. *(Request of Councilor Begly)*
- Information on the difference between contracted services and privatization. *(Request of Councilor Tucker)*
- When the information requested is brought back to a Work Session, bring all the ordinance changes that were requested during the last presentation and have a discussion on how to address the illegal dumping issue. *(Request of Councilor Cogle)*
- Look at doing an RFP and conduct a study on other cities around the country on how their services are provided. *(Request of Councilor Davis)*

B. Critical Vacancies - Reather Hollowell, Director, Human Resources

Human Resources Director Reather Hollowell approached the rostrum to provide an update on the critical vacancies within the Columbus Consolidated Government for general government and public safety since the last update six months ago.

Interim Police Chief Stoney Mathis approached the rostrum to provide a presentation on the ongoing retention plan of the Columbus Police Department. He explained many changes that have been made to the hiring process to attract more potential officers; to include taking the application from thirty-eight pages down to four. He then gave a presentation where he explained when officers were considered as exempt from overtime in 2015 that it encourages officers to not work as hard since they will not get compensated for the extra hours, for this reason officers are getting trained here and leaving to go to other agencies. As the presentation continued, he recommended eliminating forty-four positions to fund a \$5,000 a year salary increase to the 460 sworn officers and 911 dispatchers.

City Manager Isaiah Hugley stated he would suggest having the financial portion of Chief Mathis' request be vetted by the Finance Director to make sure the numbers add up when benefits are included. After a short discussion, it was determined the information would be brought back in September.

Muscogee County Prison Warden Herbert Walker approached the rostrum to speak on the success in recruiting at the Muscogee County Prison such as conducting exit interviews, gaining access to NeoGov to allow the Warden to view the status of applications, and pay adjustments that have encouraged employees to stay and to be more attractive to applicants.

Fire & EMS Chief Sal Scarpa approached the rostrum to speak on how they have been able to attract and retain employees. He said a lot of their efforts have been focused on the culture of the Fire & EMS Department.

METRA Director Rosa Evans approached the rostrum to explain the positive turnaround that has been seen in the METRA Department. She explained the pay adjustment for bus operators has made a huge impact and has made METRA more competitive when it comes to recruiting.

Parks & Recreation Director Holli Browder approached the rostrum to explain since most of their positions are part-time, they are still struggling to fill the many vacancies within the department. She explained that though the pay for their part-time positions increased, so did the pay by other employers.

REFERRAL(S):

FOR THE CITY MANAGER:

- Even if the numbers do not completely match Chief Mathis' request for CPD, bring forward other options to honor the request. (*Request of Councilor Thomas*)
- Bring information on how and why the rules and policies regarding overtime were changed in 2015 for the councilors that were in office at that time. (*Request of Councilor Thomas*)

C. Clean Energy Columbus - Lisa Goodwin, Deputy City Manager, Current Operations

Deputy City Manager Lisa Goodwin approached the rostrum to provide a presentation on the Clean Energy Columbus Project that will address the carbon footprint and to work toward clean energy resources that will reduce our air, water, and land pollution. During the presentation she provided examples of current and future energy projects for consideration. She stated there was a resolution passed around to put in place a plan to move forward with efforts outlined in the presentation, to which Councilor Huff stated he would like to sponsor the resolution.

Clean Energy Columbus Founder Louisa Childs approached the rostrum to speak on the need for Columbus to lead other cities in implementing plans to support clean energy.

Dr. Troy Keller, Professor of Environmental Science in the Department of Earth and Space Sciences (Columbus State University), approached the rostrum to speak on the educational aspect of clean energy.

Chief Music Officer & Executive Director Arreasha Z Lawrence (Music and Entertainment Council) approached the rostrum to show her support of the clean energy efforts and requests Council's support in the resolution.

D. Sheriff's Update - Gregory Countryman, Sheriff, and Pam Hodge, Deputy City Manager

(*NOTE: This update, as provided by Deputy City Manager Pam Hodge and Sheriff Greg Countryman, was called upon earlier in the meeting during the Mayor's Agenda.*)

BID ADVERTISEMENT

DATE: August 22, 2023

August 9, 2023

1. Agricultural Chemicals (Annual Contract) – RFB No. 24-0002

Scope of bid

The Consolidated Government of Columbus, Georgia (City) is seeking vendors to provide agricultural chemicals, for the Parks and Recreation and Public Works Departments, on an "as needed" basis.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods.

August 15, 2023**1. Recreation Centers Roof Project – RFB No. 24-0001**

Mandatory Site Visits are scheduled for 8:30 AM (Eastern) on Tuesday, August 15, 2023. Contractors shall convene and sign in at the Facilities Maintenance Division, which is located at 1511 Cusseta Road in Columbus, GA. The site visits will be unguided, and attendees are responsible for supplying their own ladders to access the roofs.

August 16, 2023**1. Fire Sprinkler Service and Inspections (Annual Contract) – RFB No. 24-0003****Scope of bid**

The Consolidated Government of Columbus, Georgia (the City) is seeking vendors to provide fire sprinkler service and inspections, for various City facilities, on an “as needed” basis.

The contract term shall be for two years with the option to renew for three additional twelve-month periods.

August 18, 2023**1. Automated Speed Detection for School Zone Safety Enforcement (Annual Contract) – RFP No. 23-0036****Scope of RFP**

Columbus Consolidated Government is requesting proposals for automated speed detection for school zone safety enforcement systems and services, specifically LiDAR (Light Detection and Ranging) with ALPR (Automated License Plate Readers) functions to integrate with the existing Flock Safety system for the Columbus Police Department.

The contract term shall be for two years with the option to renew for three additional twelve-month periods.

2. Engineering Design Services for Resurfacing of Eight (8) Streets – PI #0017691 – RFQ No. 24-0001**Scope of RFQ**

Columbus Consolidated Government is requesting statements of qualifications to provide preliminary and final design plans and environmental documentation for the resurfacing of approximately 11.10 miles of roads within Muscogee County, GA. The roads, as listed in the RFQ, were selected based on comprehensive pavement evaluations conducted by a third-party and are classified as Collectors or above.

The work shall be performed in accordance with GDOT Plan Development Process (PDP), Plan Presentation Guide (PPG), Design Policies and Manuals, and current software version approved by the Project Manager.

August 25, 2023**1. Consultant for Grant Application & Construction Project Management Services – RFI No. 24-0001****Scope of RFI**

Columbus Consolidated Government (the City) is soliciting information about the feasibility of acquiring the services of a consultant (the “Vendor”) to develop an application for the Federal Transit Administration’s (FTA) 5339(b) Discretionary – Buses and Bus Facilities Competitive Program (or other available DOT/FTA competitive infrastructure grants for transit projects) on behalf of METRA Transit System (METRA). In the event that this competitive grant is awarded to METRA, the Vendor will then serve in the role of construction management consultant for the proposed project. The intention is for a single consultant, if feasible, to guide METRA through the entire construction process.

Please be advised that this may be a two-step process. Should METRA decide to proceed with a solicitation based on the responses to this Request for Information (RFI), then phase two will be a formal Request for Proposal (RFP) to be administered in accordance with the

procurement ordinance of the City and procurement procedures compliant with FTA C. 4220.1F and other applicable federal regulations.

August 30, 2023

1. Recreation Centers Roof Project – RFB No. 24-0001

Scope of Bid

Provide all labor, equipment, and materials for the roofing project at Frank D. Chester Recreation Center, Northside Recreation Center, Psalmond Recreation Center, and Shirley Winston Recreation Center. This RFB will be awarded by location or in total; whichever is in the best interest of Columbus Consolidated Government (the City). The City will be the sole judge of the factors and will award the project accordingly.

2. Williams Road at Fortson Road Roundabout – RFB No. 24-0007

Scope of Bid

The Consolidated Government of Columbus, Georgia is requesting bids for the construction of a roundabout at Williams Road and Fortson Road. The project includes roadway construction, drainage, signing & marking, erosion control, landscaping & irrigation, and utility relocation.

REFERRALS:

Referrals 7.25.23

CLERK OF COUNCIL'S AGENDA

ENCLOSURES - INFORMATION ONLY

1. Notice of Tax Abatement approvals as submitted by the Board of Tax Assessors in accordance with Resolution No. 218-23.

ENCLOSURES - ACTION REQUESTED

2. A resolution excusing Mayor Pro Tem R. Gary Allen from the August 8, 2023, Council Meeting. Clerk of Council Davis withdrew this resolution.
3. **RESOLUTION (308-23)** - A resolution excusing Councilor Jerry "Pops" Barnes from the August 8, 2023, Council Meeting. Councilor Tucker made a motion to approve the resolution, seconded by Councilor Cogle and carried unanimously by the seven members present, with Mayor Pro Tem Allen and Councilor Garrett being absent for the vote, and Councilor Barnes being absent from the meeting.
4. Letter from Mr. Lance Hemmings, Chairperson of the Land Bank Authority, requesting that the seat of Ms. Lauren Chambers be declared vacant due to a lack of attendance. Councilor Crabb made a motion to approve the request to declare the seat of Lauren Chambers vacant on the Land Bank Authority, seconded by Councilor Tucker and carried unanimously by the seven members present, with Mayor Pro Tem Allen and Councilor Garrett being absent for the vote, and Councilor Barnes being absent from the meeting.
5. Email Correspondence from Mr. Jack Rosenhammer, Chair of the Civic Center Advisory Board, submitting the resignation of Mr. Spencer Cantrell (District 2 Representative). Councilor Crabb made a motion to receive the resignation with regrets, seconded by Councilor Tucker and carried unanimously by the seven members present, with Mayor Pro Tem Allen and Councilor Garrett

being absent for the vote, and Councilor Barnes being absent from the meeting. Councilor Begly nominated Katie Bishop to fill the unexpired term of Latasha Lee as the District 10 Representative. Councilor Huff made a motion for confirmation, seconded by Councilor Thomas and carried unanimously by the seven members present, with Mayor Pro Tem Allen and Councilor Garrett being absent for the vote, and Councilor Barnes being absent from the meeting.

6. Email Correspondence from Mr. Jack Rosenhammer, Chair of the Civic Center Advisory Board, requesting the following two seats be declared vacant due to a lack of attendance: Danielle Edwards (District 1 Representative) and Latasha Lee (District 10 Representative). Councilor Crabb made a motion to approve the request to declare the seats of Danielle Edwards and Latasha Lee vacant on the Civic Center Advisory Board, seconded by Councilor Tucker and carried unanimously by the seven members present, with Mayor Pro Tem Allen and Councilor Garrett being absent for the vote, and Councilor Barnes being absent from the meeting.

7. **Minutes of the following boards:**

457 Deferred Compensation Plan, April 20, 2023

Board of Tax Assessors, #23-23, #24-23 and #25-23

Commission on International Relations & Cultural Liaison Encounters, July 18, 2023

Civic Center Advisory Board, January 19, March 16 and June 7, 2023

Hospital Authority of Columbus, June 27, 2023

Housing Authority of Columbus, June 21, 2023

Planning Advisory Commission, June 21, 202

Uptown Facade Board, March 20, April 17 and May 22, 2023

Councilor Crabb made a motion to receive the minutes of various boards, seconded by Councilor Tucker and carried unanimously by the seven members present, with Mayor Pro Tem Allen and Councilor Garrett being absent for the vote, and Councilor Barnes being absent from the meeting.

BOARD APPOINTMENTS - ACTION REQUESTED

8. **COUNCIL NOMINATIONS- THREE NOMINEES ARE SENT TO THE AUTHORITY FOR SELECTION:**

- A. **HOSPITAL AUTHORITY OF COLUMBUS:**

A nominee for the seat of Jennings Chester (*Rotating off the authority*) for a term expiring on November 14, 2023, on the Hospital Authority of Columbus (*Council's Nomination*). Clerk of Council Davis stated the Council submits three nominees to the Hospital Authority for each seat and the Hospital Authority selects the successor for Council's confirmation. There were no nominations.

9. **COUNCIL'S DISTRICT SEAT APPOINTMENT- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

- A. **PUBLIC SAFETY ADVISORY COMMISSION:**

A nominee for the vacant seat of the District 6 Representative for a term expiring on October 31, 2023, on the Public Safety Advisory Commission (*Council District 6- Allen*). Clerk of Council Dais stated Mayor Pro Tem Allen is nominating Mitch Watkins and he may be confirmed. Councilor Tucker made a motion for confirmation, seconded by Councilor Huff and carried unanimously by the seven members present, with Mayor Pro Tem Allen and Councilor Garrett being absent for the vote, and Councilor Barnes being absent from the meeting.

10. COUNCIL APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:

A. COOPERATIVE EXTENSION ADVISORY BOARD:

A nominee for the seat of Helen Williams (*Does not desire reappointment*) for a term that expired on December 31, 2022, on the Cooperative Extension Advisory Board (*Council's Appointment*). There were none.

B. KEEP COLUMBUS BEAUTIFUL COMMISSION:

A nominee for the seat of Kimberly Wright (*Non-acceptance of appointment*) for a term that expired on June 30, 2023, as the Senatorial District 29 Representative on the Keep Columbus Beautiful Commission (*Council's Appointment*). Clerk of Council Davis stated Ms. Kimberly Wright was confirmed to succeed Mr. William Bandy; however, she decided she would be unable to accept the appointment. There were no nominations.

A nominee for the seat of Lee Jordan (*Eligible to succeed*) for a term that expired on June 30, 2023, as a SD-29 Representative on the Keep Columbus Beautiful Commission (*Council's Appointment*). There were none.

A nominee for the seat of Dr. Kar'retta Venable (*Not Eligible to succeed*) for a term that expired on June 30, 2023, as an At-Large Member on the Keep Columbus Beautiful Commission (*Council's Appointment*). Clerk of Council Davis stated the Keep Columbus Beautiful Commission Director is recommending Avianca Dowdell to succeed Dr. Kar'retta Venable. Councilor Huff nominated Avianca Dowdell.

C. PERSONNEL REVIEW BOARD:

A nominee for the seat of Dr. Shanita Pettaway (*Resigned*) as Alternate Member 5 for a term that expired on December 31, 2022, on the Personnel Review Board (*Council's Appointment*). There were none.

D. TREE BOARD:

A nominee for the seat of Chris Henson (*Does not desire reappointment*) for a term that expired on July 1, 2022, as the Environmental Advocacy Representative on the Tree Board (*Council's Appointment*). There were none.

A nominee for the seat of Troy Keller (*Not eligible to succeed*) for a term that expired on December 31, 2020, as the Educator Representative on the Tree Board (*Council's Appointment*). There were none.

A nominee for the seat of Frank Tommey (*Not eligible to succeed*) for a term that expired December 31, 2020, as the Residential Development Representative on the Tree Board (*Council's Appointment*). There were none.

UPCOMING BOARD APPOINTMENTS:

- A. Animal Control Advisory Board (Council's Appointment)
- B. Board of Honor (Council's Appointment)
- C. Columbus Ironworks Convention & Trade Center Authority (Mayor's Appointment)
- D. Land Bank Authority (Council's Appointment)
- E. Liberty Theatre & Cultural Arts Center Advisory Board (Council's Appointment)
- F. Public Safety Advisory Commission (Mayor & Council's Appointment)
- G. Uptown Facade Board (Recommendation from respective organization)

EXECUTIVE SESSION:

Mayor Henderson entertained a motion to go into executive session to discuss matters of real estate acquisition and disposal as requested earlier in the meeting by City Attorney Fay. Councilor Tucker made a motion to go into Executive Session, seconded by Councilor Huff and carried unanimously by the seven members present, with Mayor Pro Tem Allen and Councilor Garrett being absent for the vote, Councilor Barnes being absent from the meeting, and the time being 3:23 p.m.

The Regular Meeting reconvened at 5:05 p.m., at which time, Mayor Henderson announced that the Council did meet in executive session to discuss matters of real estate acquisition and disposal; however, there were no votes taken.

WORK SESSION TOPICS:

Councilor Toyia Tucker stated Council needs to decide on the top three topics to be covered at the Work Session on August 29, 2023. During the brief discussion, it was decided that the topics to be covered are Parks & Recreation, Code Enforcement, and American Rescue Plan Funding.

City Manager Isaiah Hugley stated the director that would cover the American Rescue Plan will not be available on August 29th, but she is able to attend the Council Meeting on August 22, 2023.

With there being no further business to discuss, Mayor Henderson entertained a motion for adjournment. Motion by Councilor Tucker to adjourn the August 8, 2023, Regular Council Meeting, seconded by Councilor Crabb and carried unanimously by the seven members present, with Mayor Pro Tem Allen and Councilor Garrett being absent for the vote, Councilor Barnes being absent from the meeting, and the time being 5:07 p.m.

Sandra T. Davis, CMC
Clerk of Council
Council of Columbus, Georgia

File Attachments for Item:

2. Reducing the number of vacant and abandoned properties in Columbus. (Presented by Councilor Tyson Begly – District 10 At Large)

REDUCING THE NUMBER OF VACANT & ABANDONED PROPERTIES IN COLUMBUS

City Councilor Tyson Begly



**LET'S MAKE NO MISTAKE ABOUT
THIS: THE AMERICAN DREAM
STARTS WITH THE
NEIGHBORHOODS. IF WE WISH
TO REBUILD OUR CITIES, WE
MUST FIRST REBUILD OUR
NEIGHBORHOODS.**

HARVEY MILK

Summary

We have a financial, public safety, and moral obligation to reduce the number of abandoned properties in Columbus.

Ensuring all abandoned properties are turned over to engaged owners in a timely manner increases revenue, increases the supply of housing, decreases maintenance expenses, decreases blight, and decreases crime.

3 types of abandoned homes to address



THE OWNER STILL PAYS TAXES

Property owners pay the taxes but do not take care of the property.

PROPERTY TAXES ARE UNPAID, BUT NOT AUCTIONED YET

The property is eligible for auction but has not been auctioned yet.

THE PROPERTY WAS AUCTIONED BUT DID NOT SELL

Properties that did not meet the reserve bid at auction, and therefore stay abandoned.

Solution Details:

Reducing the timeline to be eligible for auction

PROBLEM

Properties are ineligible for auction, despite owed property fees/liens.

SOLUTION

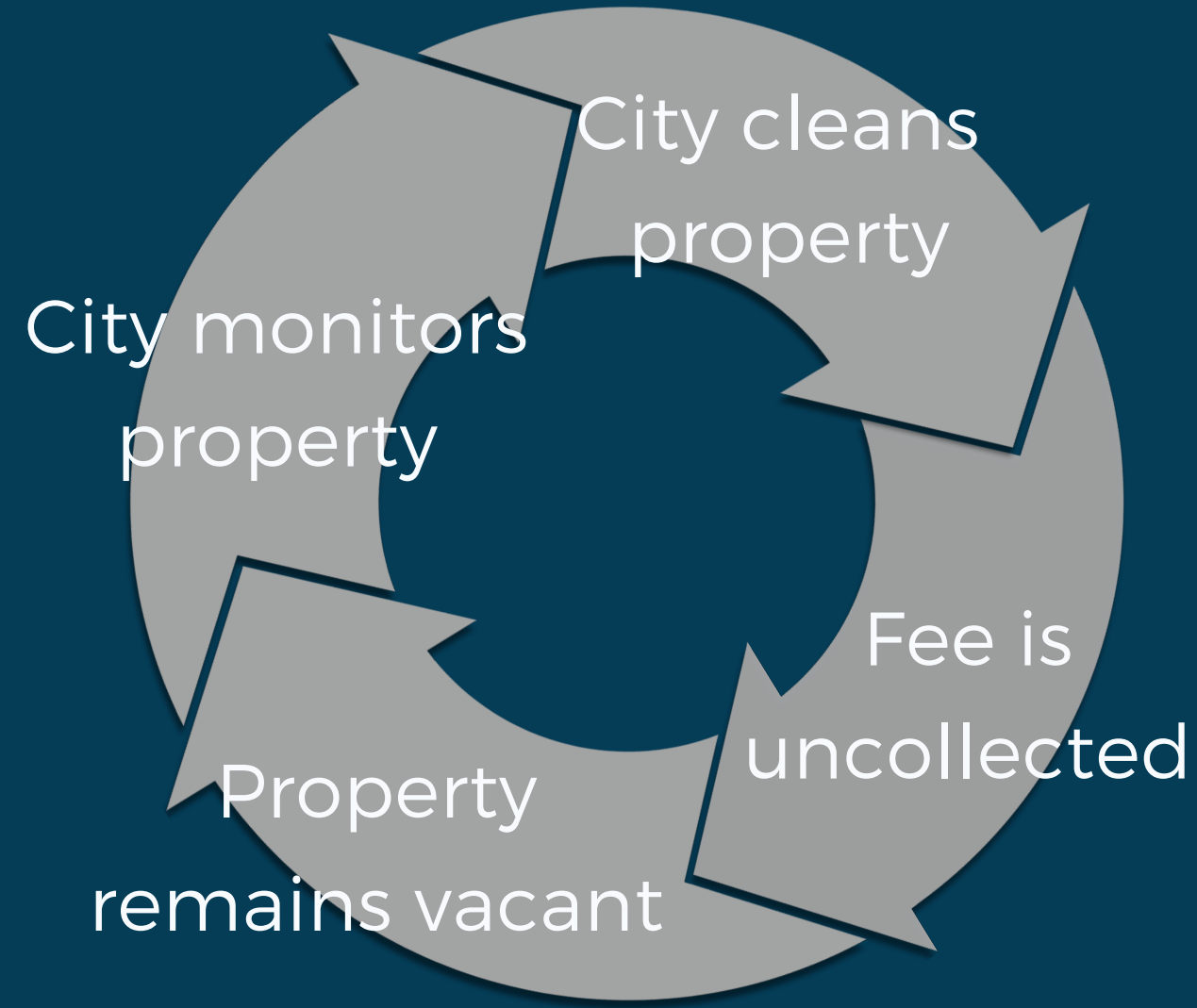
Require property fees to be collected with property taxes.

NEXT STEPS

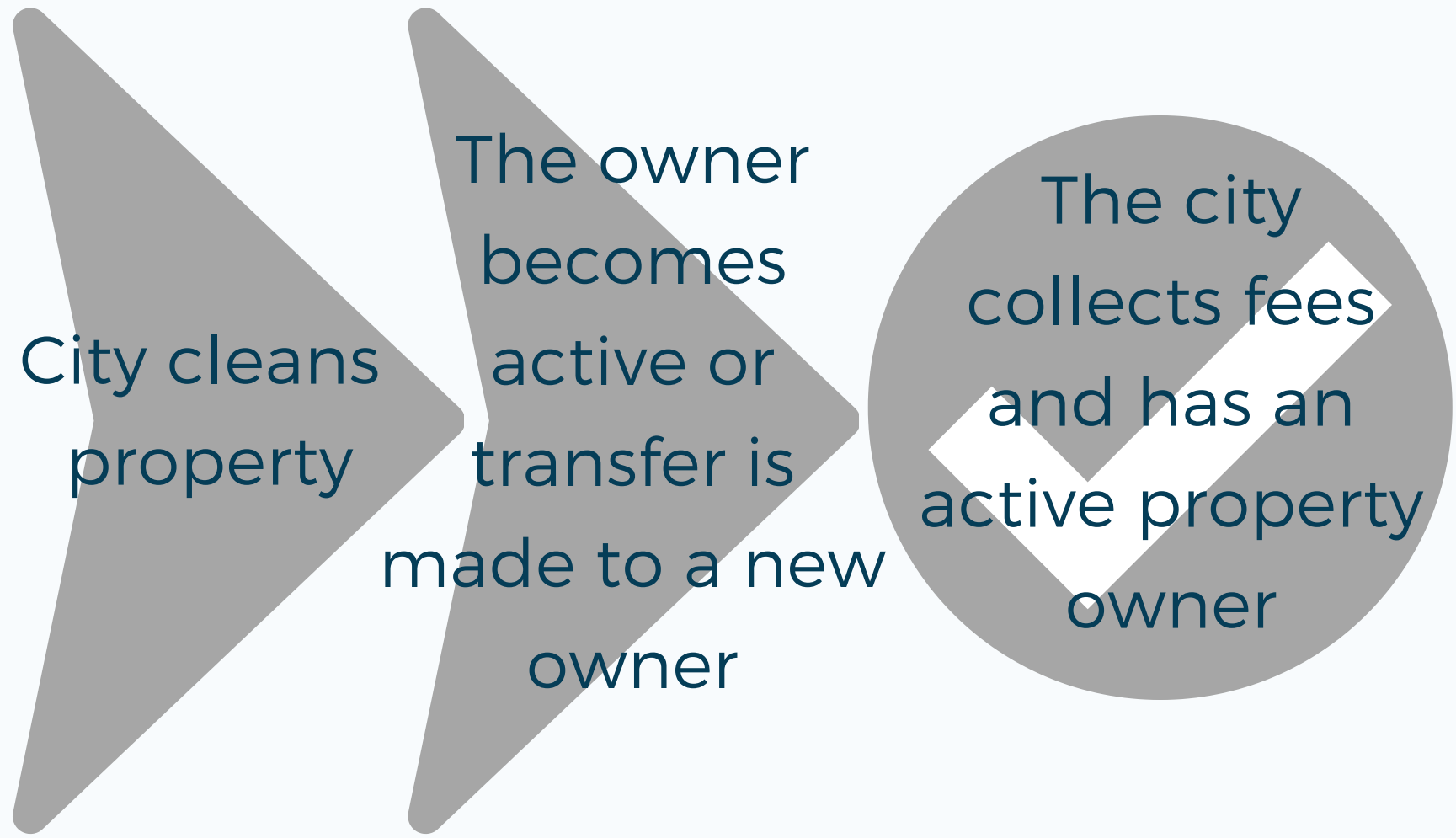
City Councilor Begly working with Senator Randy Robertson to address this at the state level.

Add to the Columbus Legislative wish list for 2024.

Current cycle



New process



Solution Details:

Process backlog of properties eligible for auction.

PROBLEM

Properties have unpaid taxes but haven't been auctioned.

SOLUTION

Prioritize auctioning the backlog.

NEXT STEPS

Support improved reporting and adding resources to auction 50% more parcels each of the next 2 years.

Process all the backlog.

Auction full list each year going forward.

Solution Details:

**Sell or
transition
property that
did not meet
the reserve
—bid.**

PROBLEM

Properties were not sold at auction because the reserve was not met.

SOLUTION

Leverage Land Bank Authority to handle as many as possible, and then review leftovers.

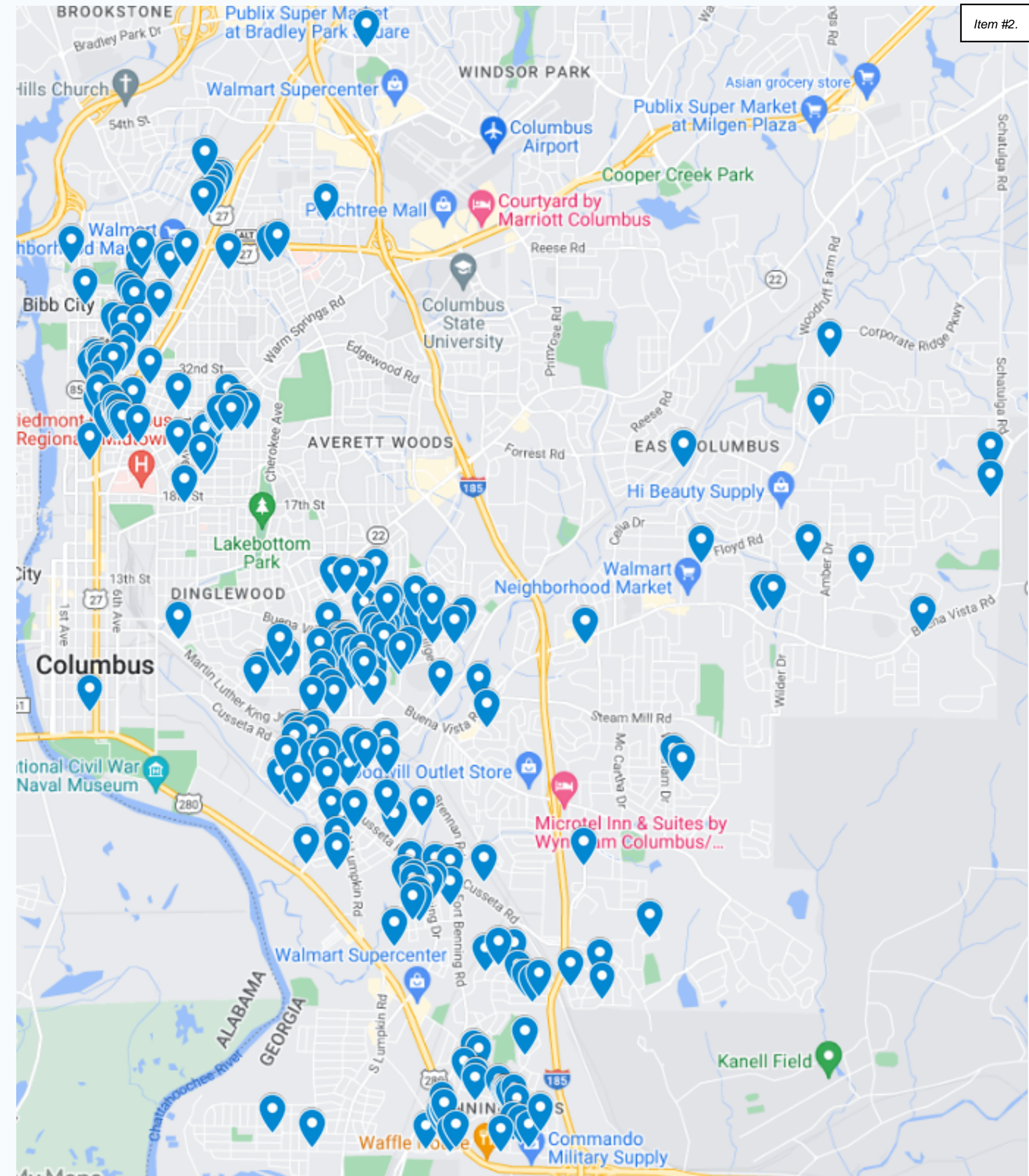
NEXT STEPS

Support Land Bank as they offer more parcels to investors.

For parcels Land Bank does not sell, look for alternative approaches to find new owners.

Map of unsold parcels with liens

https://www.google.com/maps/d/u/0/edit?mid=12T7oJIIW5VVr1EmdlBocPu90o07W_IM&usp=sharing



The solution - recap



Reduce time to be eligible for auction



Process backlog of properties eligible for auction



Sell or transition property that did not meet the reserve bid via Land Bank or other alternatives.

The benefits



Fewer abandoned homes and less blight in the community. More housing is available.



Less crime and less effort to monitor abandoned properties.



Lower clean-up fees, quicker collection of fees, and more tax and service revenue.

IN CONCLUSION

We should prioritize transitioning abandoned properties to engaged owners to increase revenue, increase the supply of housing, decrease maintenance, decrease blight and decrease crime.

Request of City Council



Put property fee
prioritization change
on the legislative
wish list



Support upcoming
budget requests
from Tax
Commissioner



Support Land Bank,
and look for
alternatives for
remaining unsold
parcels.

Appendix

AUCTION PROCESS

Process flow of the current process.

FAQS

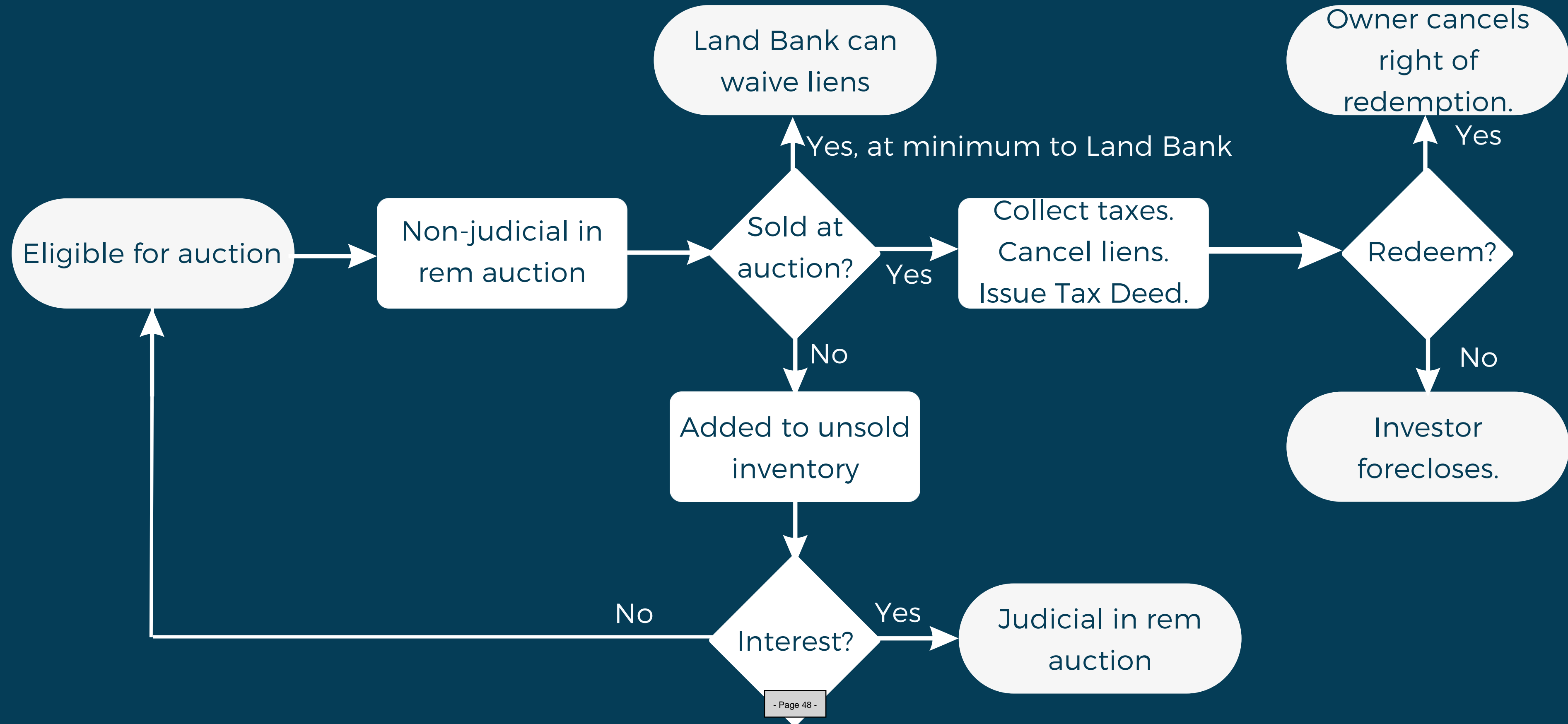
Frequently asked questions.

ALABAMA STATUTES

Legal language to collect fees.

Auction Process

Item #2.



Frequently Asked Questions

HOW CAN WE LEGALLY REQUIRE FEES TO BE COLLECTED WITH TAXES?

By incorporating laws similar to Alabama that have operated this method for years. See appendix.

HOW DO OTHER COUNTIES HANDLE IT?

Other counties auction off entire inventory of parcels with unpaid taxes each year.

WHY SELL WITHOUT A LIEN?

So that we can have an engaged owner that pays taxes.

Frequently Asked Questions

WHAT ABOUT OCCUPIED HOMES?

Owners have opportunities and protections to avoid losing their homes.

WHAT ABOUT MESSY TITLES?

These are up to the investors to resolve.

CAN WE AUCTION OFF A BUNDLE OF PROPERTIES?

No. Buyers of bundles tend to focus on the best properties and let the others go back to the auction.

Frequently Asked Questions

CAN THE CITY FORECLOSE ON THE LIENS?

Yes, but there is a legal cost to do so, and the City does not need to own more property.

COULD THIS CHANGE INCREASE THE BACKLOG?

Not if handled correctly. Since the City saves on demolishing fees, the city can reallocate funds to support the additional auction effort. If the backlog happened to increase, the Tax Commissioner could prioritize what to auction first.

Appendix: Alabama Legal References

ALABAMA CODE §11-40-33

"revenue commissioner of the county shall add the amount of the lien to the ad valorem tax bill on the property and shall collect the amount as if it were a tax"

ALABAMA CODE §11-40-34

"assessment shall then be added to the tax bill of the property, collected as a tax"

ALABAMA CODE §11-40-35

"revenue commissioner collect the assessment by adding the assessment to the tax bill"

File Attachments for Item:

1. 2nd Reading- REZN-05-23-0974: An ordinance amending the text of the Unified Development Ordinance (UDO) for Columbus, Georgia to revise Chapter 3 to add an additional Special Exception use in the UPT (Uptown) zoning district. (Planning Department and PAC Recommend approval.) (Mayor Pro-Tem)

AN ORDINANCE**NO. _____**

An ordinance amending the text of the Unified Development Ordinance (UDO) for Columbus, Georgia to revise Chapter 3 to add an additional Special Exception use in the UPT (Uptown) zoning district:

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS:**SECTION 1.**

Table 3.1.1 of Chapter 3 of the Unified Development Ordinance is hereby amended by adding Tattoo and Body Piercing Shop as special exception use in the UPT (Uptown) zoning district:

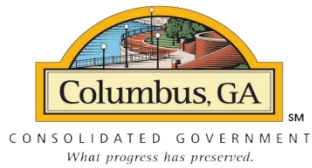
Use	H I S T	R E 10	R E 5	R E 1	R T	S F R 1	S F R 2	S F R 3	S F R 4	R M F 1	R M F 2	M H P	U P T	C R D	N C	R O	C O	G C	S A C	L M I	H M I	T E C H	N O T E S
Tattoo and Body Piercing Shop													SE					P					

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 8th day of August, 2023; introduced a second time at a regular meeting of said Council held on the _____ day of _____, 2023 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Begly	voting _____
Councilor Cogle	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____

Sandra T Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor



Planning Department

June 21, 2023

Honorable Mayor and Councilors
City Manager
City Attorney
Clerk of Council

This application comes at the request of the Columbus Consolidated Government.

Various requests to the UDO from staff.

Subject: (REZN-05-23-0974) Request to amend the text of the Unified Development Ordinance (UDO) to permit Tattoo and Body Piercing Shop as a Special Exception Use in the UPT zoning district.

UNIFIED DEVELOPMENT ORDINANCE REVISIONS (Explanation of Revisions)

- Explanation of Revisions:** Amend Table 3.1.1. by permitting the following use in the following district:

Use	H I S T	R E 10	R E 5	R E 1	R T	S F R 1	S F R 2	S F R 3	S F R 4	R M F 1	R M F 2	M H P	U P T	C R D	N C	R O	C O	G C	S A C	L M I	H M I	T E C H	N O T E S
Tattoo and Body Piercing Shop													SE					P					

ADDITIONAL INFORMATION:

N/A

Recommendations:

The Planning Advisory Commission (PAC) considered this text amendment at their meeting on July 19, 2023. PAC recommended **approval** by a vote of 6-0.

The Planning Department recommends **approval**.

Sincerely,

Will Johnson
Planning Director

File Attachments for Item:

2. 1st Reading- REZN-06-23-0160: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to changes certain boundaries of a district located at **3610 and 3744 Woodruff Road** (parcel # 187-001-021) from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District. (Planning Department and PAC recommend approval.) (1st Reading delayed from 8-8-23)(Councilor Garrett)

AN ORDINANCE**NO. _____**

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to changes certain boundaries of a district located at **3610 and 3744 Woodruff Road** (parcel # 187-001-021) from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District.

**THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS AS
FOLLOWS:**

Section 1.

The Zoning Atlas on file with the Planning Department is hereby amended by changing the properties described below from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District.

Beginning at a concrete right-of-way monument located at the southeastern terminus of the mitered intersection of the eastern boundary of the right-of-way of Woodruff Road with the northwestern boundary of the right-of-way of Warm Springs Road and run thence north 81 degrees 04 minutes 07 seconds west for a distance of 31.50 feet to a drill hole located at the northwestern terminus of said mitered intersection; run thence north 14 degrees 56 minutes 20 seconds west along the eastern boundary of the right-of-way of Woodruff Road for a distance of 8.0 feet to a drill hole; run thence south 69 degrees 52 minutes east for a distance of 35.74 feet to a concrete monument, same being the original point of beginning.

Said parcel of property is triangular in shape and is more particularly shown as 117.01 square feet upon a plat of survey entitled "Property of ROSEMONT SHOPPING CENTER, INC., Lying in Land Lot 53, 8th District, Columbus, Muscogee County, Georgia" prepared by Moon, Meeks & Patrick, Inc., Civil Engineers under date of October 4, 1985, a copy of said plat being recorded in Plat Book 94, Page 63 of the records in the Office of the Clerk of the Superior Court of Muscogee County, Georgia.

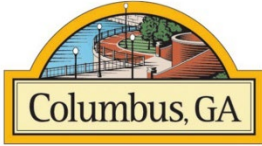
Introduced at a regular meeting of the Council of Columbus, Georgia held on the 8th_ day of August, 2023; introduced a second time at a regular meeting of said Council held on the ____ day of _____, 2023 and adopted at said meeting by the affirmative vote of ____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Begly	voting _____
Councilor Cogle	voting _____
Councilor Crabb	voting _____

Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____

Sandra T Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor



CONSOLIDATED GOVERNMENT
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 PLANNING DEPARTMENT

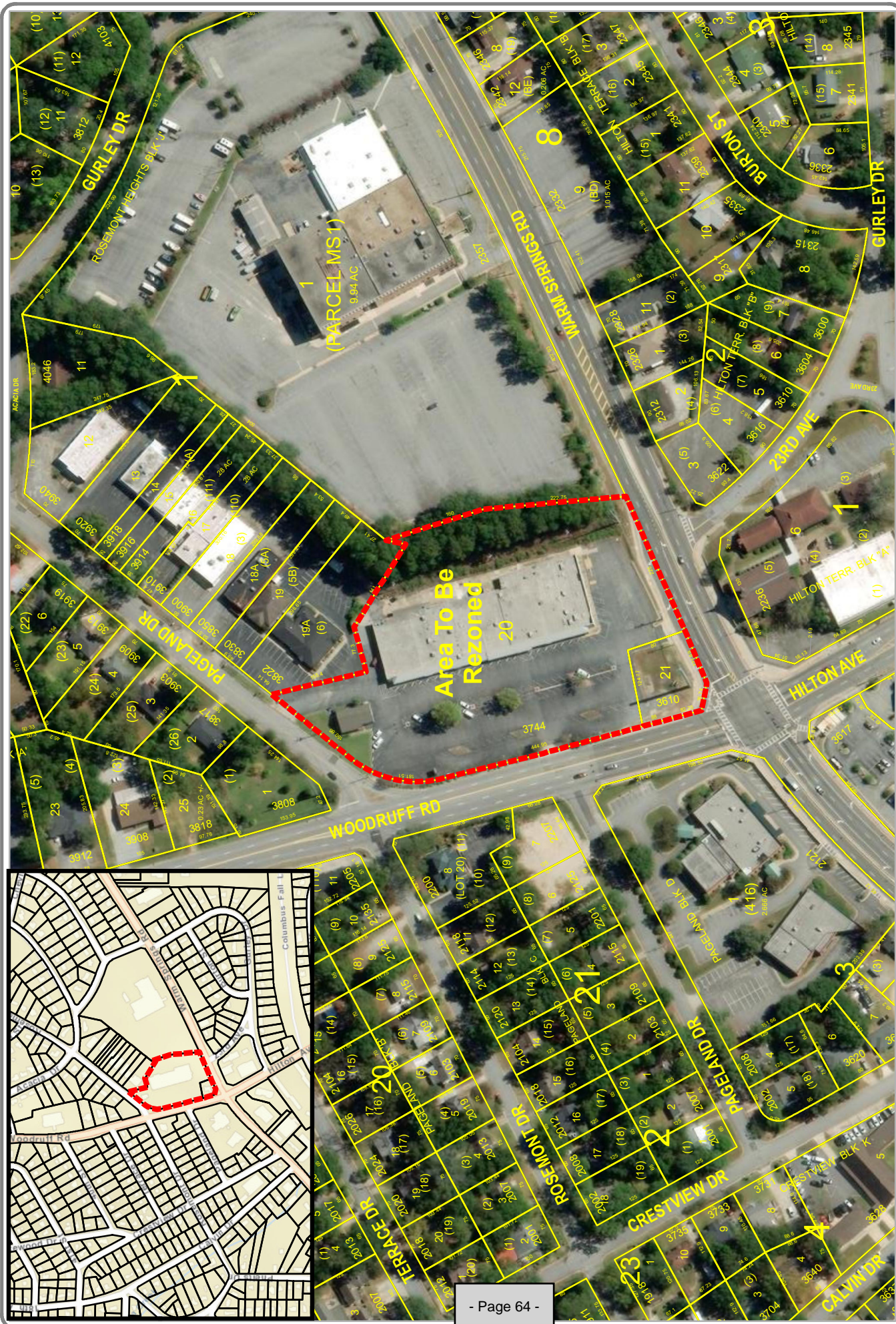
COUNCIL STAFF REPORT

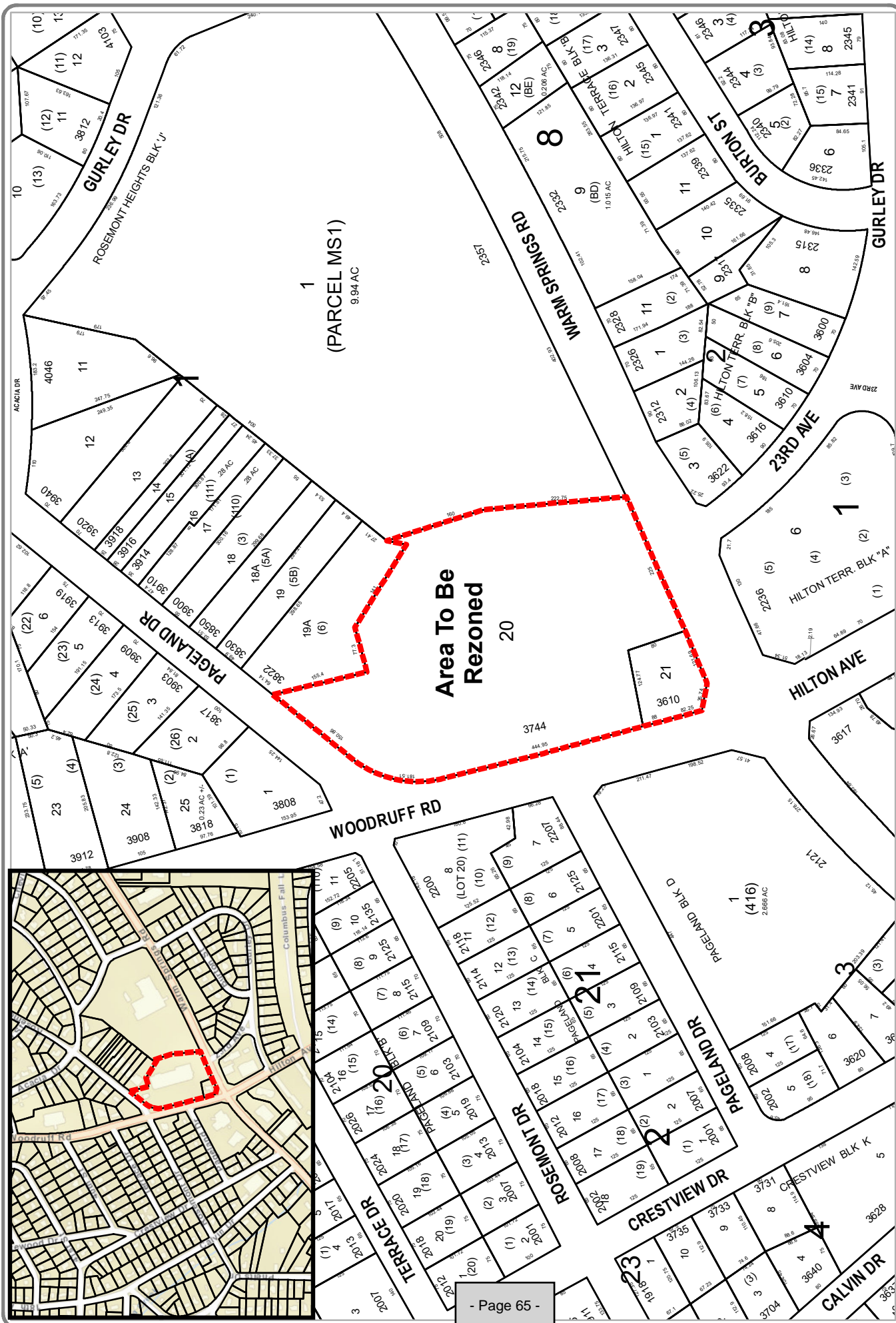
REZN-06-23-0160

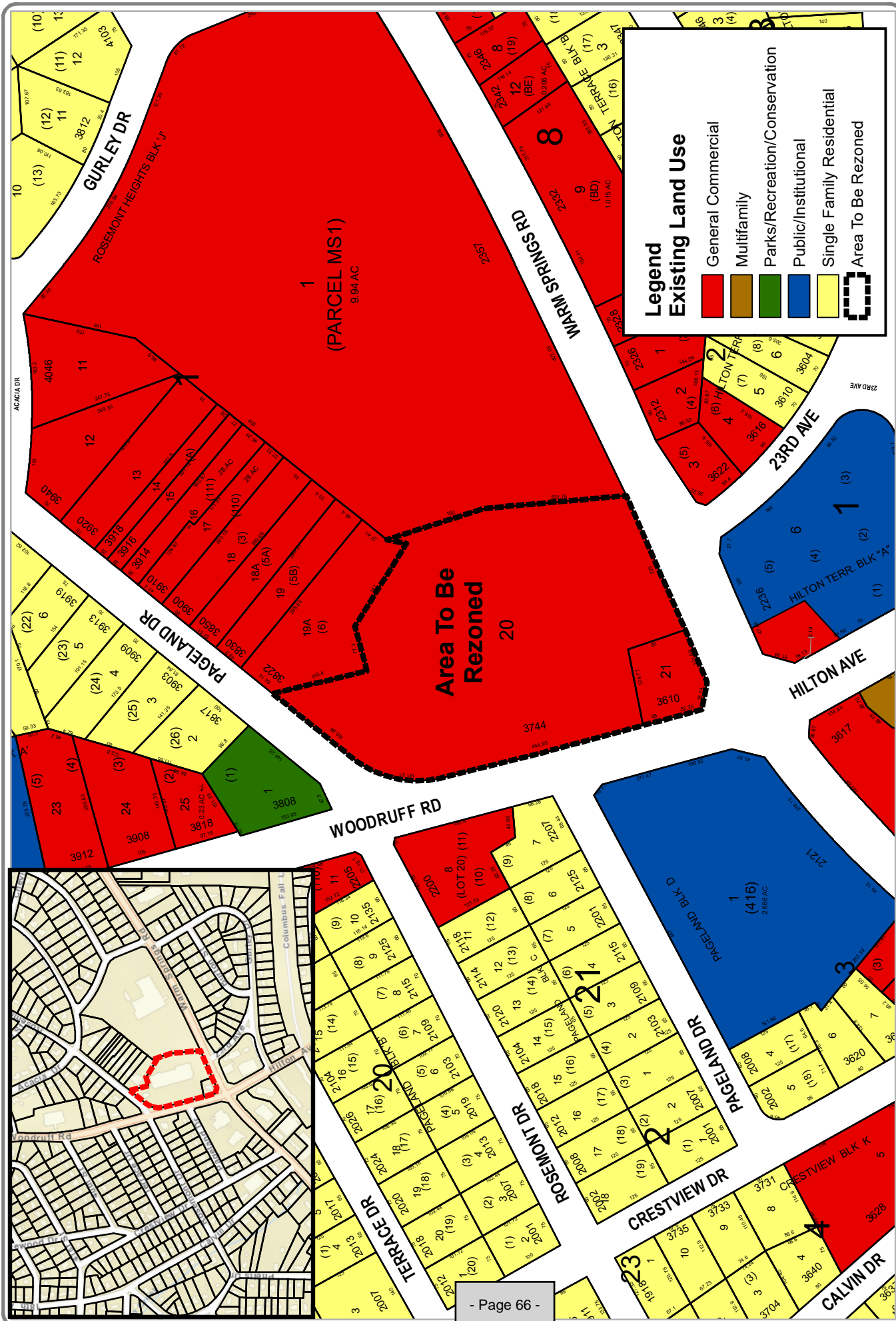
Applicant:	Jill W King
Owner:	Rosemont Shopping Center, Inc
Location:	3610 and 3744 Woodruff Road
Parcel:	187-001-020/21
Acreage:	4.03 Acres
Current Zoning Classification:	Neighborhood Commercial (NC)
Proposed Zoning Classification:	General Commercial (GC)
Current Use of Property:	General Commercial
Proposed Use of Property:	Medical Office
Council District:	District 8 (Garrett)
PAC Recommendation:	Approval based on the Staff Report and compatibility with existing land uses.
Planning Department Recommendation:	Approval based on compatibility with existing land uses.
Fort Benning's Recommendation:	N/A
DRI Recommendation:	N/A
General Land Use:	Consistent Planning Area D
Current Land Use Designation:	General Commercial

Future Land Use Designation:	Office/Professional								
Compatible with Existing Land-Uses:	Yes								
Environmental Impacts:	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.								
City Services:	Property is served by all city services.								
Traffic Impact:	Average Annual Daily Trips (AADT) will remain at 316 trips if used for medical use.								
Traffic Engineering:	This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.								
Surrounding Zoning:	<table> <tr> <td>North</td><td>Neighborhood Commercial (NC)</td></tr> <tr> <td>South</td><td>Neighborhood Commercial (NC)</td></tr> <tr> <td>East</td><td>General Commercial (GC)</td></tr> <tr> <td>West</td><td>Neighborhood Commercial (NC)</td></tr> </table>	North	Neighborhood Commercial (NC)	South	Neighborhood Commercial (NC)	East	General Commercial (GC)	West	Neighborhood Commercial (NC)
North	Neighborhood Commercial (NC)								
South	Neighborhood Commercial (NC)								
East	General Commercial (GC)								
West	Neighborhood Commercial (NC)								
Reasonableness of Request:	The request is compatible with existing land uses.								
School Impact:	N/A								
Buffer Requirement:	N/A								
Attitude of Property Owners:	Thirty-four (34) property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received one call and/or email regarding the rezoning.								
	<table> <tr> <td>Approval</td><td>0 Responses</td></tr> <tr> <td>Opposition</td><td>0 Responses</td></tr> </table>	Approval	0 Responses	Opposition	0 Responses				
Approval	0 Responses								
Opposition	0 Responses								
Additional Information:	The Neighborhood Commercial (NC) zoning district restricts building size to 5,000 square feet. The applicants are requesting a rezoning to utilize the existing building for medical offices that will be in excess of 5,000 square feet.								
Attachments:	Aerial Land Use Map Location Map Zoning Map								

Existing Land Use Map
Future Land Use Map
Flood Map
Traffic Report







Legend

Existing Land Use

- General Commercial
- Multifamily
- Parks/Recreation/Conservation
- Public/Institutional
- Single Family Residential
- Area To Be Rezoned

Item #2.

0 100 200 Feet

1 inch = 200 feet

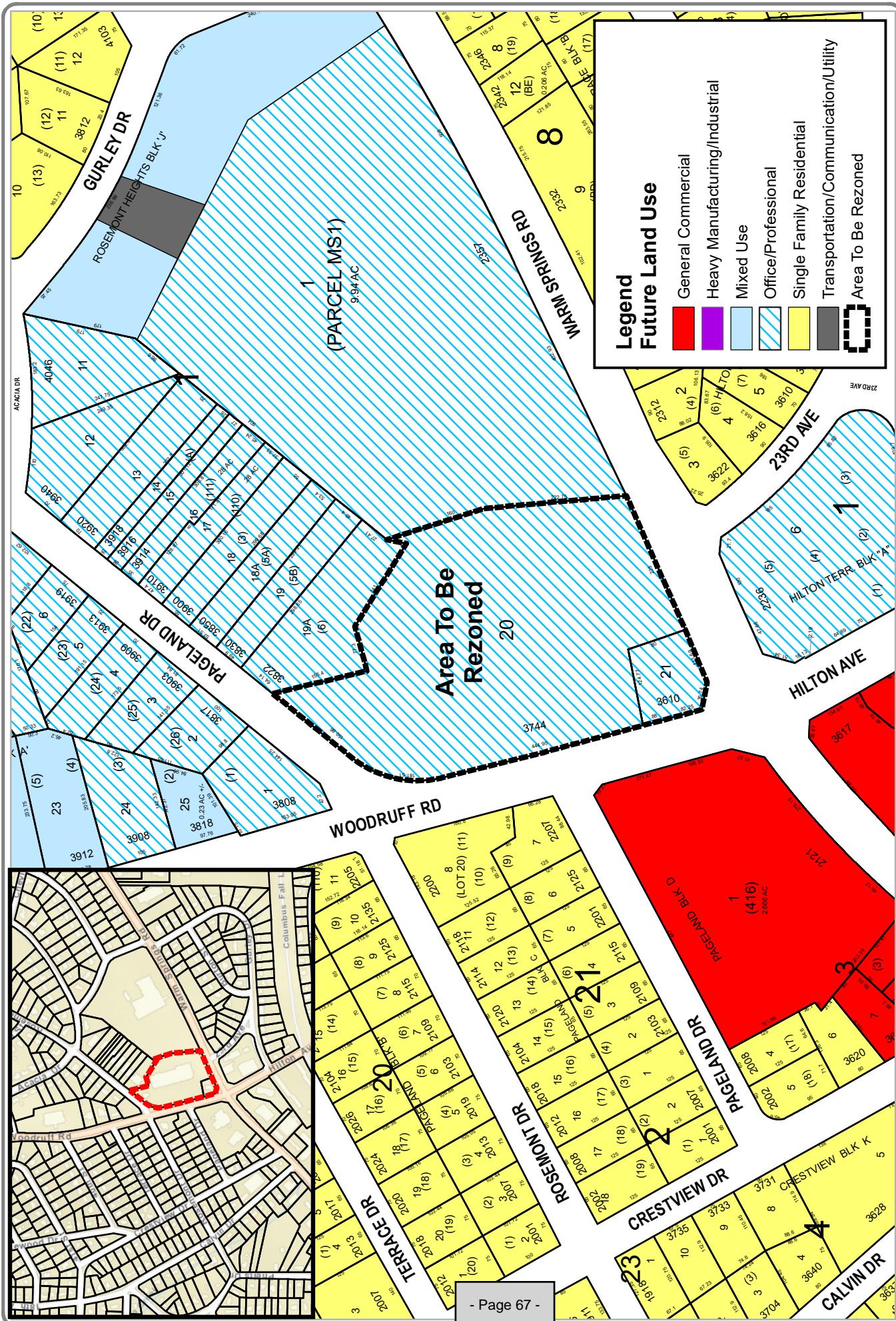
Data Source: IT/GIS

Author: David Cooper

Existing Land Use Map for REZN 06-23-0160
 Map187 Block 001 Lots 020 & 021
 Planning Department-Planning Division
 Prepared By Planning GIS Tech

This material is made available as a public service. Maps and data are to be used for reference purposes only. The data contained is subject to constant change. Map information is believed to be correct but is not guaranteed.

Date: 6/26/2023



0 100 200 Feet
1 inch = 200 feet

Data Source: IT/GIS
Author: David Cooper

Future Land Use Map for REZN 06-23-0160

Map187 Block 001 Lots 020 & 021

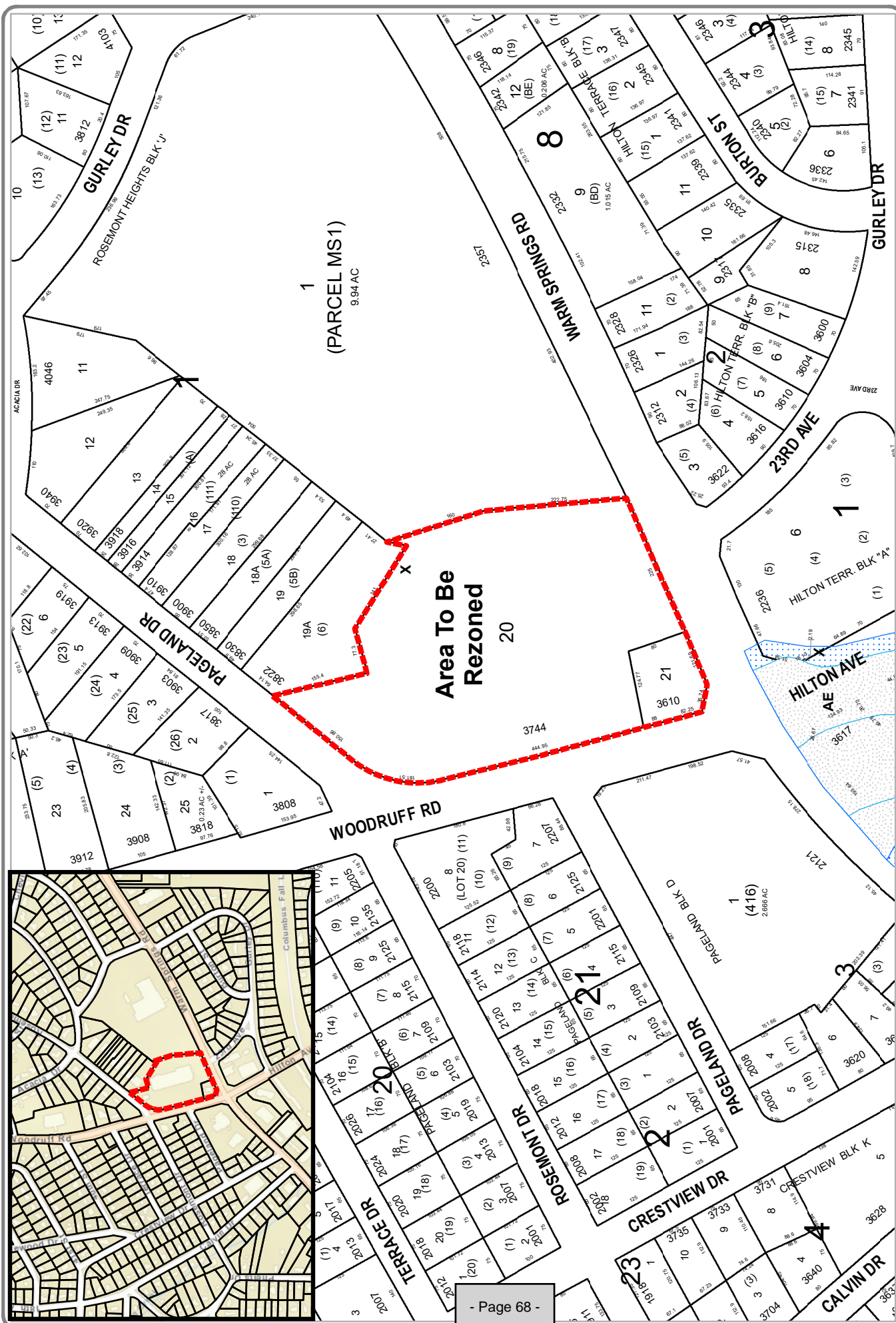
Planning Department-Planning Division

Prepared By Planning GIS Tech

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The data contained is subject to constant change.
Map information is believed to be correct but is not guaranteed.



Date: 6/26/2023



Data Source: IT/GIS
Author: DavidCooper

Flood Hazard Map for REZN 06-23-0160
Map187 Block 001 Lots 020 & 021
Planning Department-Planning Division
Prepared By Planning GIS Tech

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Maps and data are to be used for reference purposes only.
The data contained is subject to constant change.
Map information is believed to be correct but is not guaranteed.



ZONING CASE NO.	REZN 06-23-0160
PROJECT	3610 & 3744 Woodruff Road
CLIENT	NC to GC
REZONING REQUEST	

REZN 06-23-0160

3610 & 3744 Woodruff Road

CLIENT

NC to GC

Trip Generation Land Use Code *	720	Neighborhood Commercial (NC)	General Commercial - (GC)	NC - Acreage converted to square footage.	GC - Acreage converted to square footage.
Existing Land Use					
Proposed Land Use					
Existing Trip Rate Unit					
Proposed Trip Rate Unit					

720

Existing Land Use

General Commercial - (GC)

—

NC - Acreage converted to square footage.

GC - Acreage converted to square footage.

[illegible]

Daily (Existing Zoning)

Medical - Dental Office Building	720	NC	4.03 Acres	36.00	316
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Total	316
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Daily (Proposed Zoning)

Medical - Dental Office Building	720	GC	4.03 Acres	36.00	316
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3	1			
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Total	316
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Note: * Denotes calculation are based on Trip Generation, 8th Edition by Institute of Transportation Engineers

EXISTING ZONING (NC)

Name of Street	Woodruff Road
Street Classification	Undivided Arterial
No. of Lanes	4
City Traffic Count (2021)	9,050
Existing Level of Service (LOS)**	B
Additional Traffic due to Existing Zoning	316
Total Projected Traffic (2021)	9,366
Projected Level of Service (LOS)**	B

Note: ** Denotes Level of Service Based on National Standards for Different Facility Type (TABLE1- General Highway Capacities by Facility Type)

Name of Street	Woodruff Road
Street Classification	Undivided Arterial
No. of Lanes	4
City Traffic Count (2021)	9,050
Existing Level of Service (LOS)**	B
Additional Traffic due to Proposed	316
Total Projected Traffic (2021)	9,366
Projected Level of Service (LOS)**	B

Note: ** Denotes Level of Service Based on National Standards for Different Facility Type (TABLE1- General Highway Capacities by Facility Type)

File Attachments for Item:

3. EXCP-05-23-1008 resolution approving a Special Exception to allow for a Tattoo and Body Piercing Shop in the existing building located at 221 9th Street located in the Uptown (UPT) zoning district. Planning Department and PAC recommend approval.) (Councilor Cogle)

AN RESOLUTION**NO. _____**

A resolution approving a Special Exception to allow for a Tattoo and Body Piercing Shop in the existing building located at **221 9th Street** located in the Uptown (UPT) zoning district.

WHEREAS, Kasey McGrath has appropriately applied for a Special Exception, to allow a Tattoo and Body Piercing Shop in Uptown (UPT) zone to be granted a special exception; and

WHEREAS, a Tattoo and Body Piercing Shop is permitted solely as a Special Exception Use under the current Uptown (UPT) zoning district; and,

WHEREAS, the Planning Department and the Planning Advisory Commission have reviewed the request and recommend granting the Special Exception Use.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA,
HEREBY RESOLVES AS FOLLOWS:**

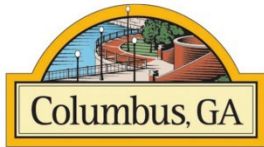
That all the criteria listed under Section 3.2.56 of the Unified Development Ordinance have been properly met and a Special Exception Use to operate a Tattoo and Body Piercing Shop is approved for the property located at 221 9th Street.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 22nd day of August 2023 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting	_____.
Councilor Barnes	voting	_____.
Councilor Begly	voting	_____.
Councilor Cogle	voting	_____.
Councilor Crabb	voting	_____.
Councilor Davis	voting	_____.
Councilor Garrett	voting	_____.
Councilor Huff	voting	_____.
Councilor Thomas	voting	_____.
Councilor Tucker	voting	_____.

Sandra T. Davis,
Clerk of Council

B.H. "Skip" Henderson,
Mayor



CONSOLIDATED GOVERNMENT
What progress has preserved.
 PLANNING DEPARTMENT

August 7, 2023

Honorable Mayor and Councilors
 City Manager
 City Attorney
 Clerk of Council

Subject: (EXCP-05-23-1008) Special Exception Use request to allow for a Tattoo and Body Piercing Shop located at 221 9th Street.

Tattoo and Body Piercing Shop

Kasey McGrath has submitted an application for the Special Exception Use cited above. The property is located in a Uptown (UPT) zoning district. The site for the proposed existing building located at 221 9th Street. The purpose of the Special Exception Use is to allow for the operation of a Tattoo and Body Piercing Shop located within the Uptown (UPT) zoning district:

(1) Access: Is or will the type of street providing access to the use be adequate to serve the proposed special exception use?

9th Street is a three-lane local street. There are no traffic counts or trip generator details available.

(2) Traffic and Pedestrian Safety: Is or will access into and out of the property be adequate to provide for traffic and pedestrian safety, the anticipated volume of the traffic flow, and access by emergency vehicles?

Access is adequate, parking is available on both sides of 9th street and along 3rd Avenue.

(3) Adequacy of Public Facilities: Are or will public facilities such as school, water, or sewer utilities and police and fire protection be adequate to serve the special exception use?

Services such as water, utilities, police, and fire protection are adequate.

(4) Protection from Adverse Affects: Are or will refuse, service, parking and loading areas on the property be located or screened to protect other properties in the area from such adverse effects as noise, light, glare or odor?

The property is surrounded by Uptown (UPT) zoning district. Noise, light, glare and odor should be limited due to the nature of the business.

(5) Hours of Operation: Will the hours and manner of operation of the special exception use have no adverse effects on other properties in the area?

The business is appointment only during the hours of 10 AM to 7 PM.

(6) Compatibility: Will the height, - Page 72 - tion of the buildings or other structures on the property be compatible with the height, size, character, or location of buildings

or other structures on neighboring properties?

The tattoo studio will operate out of the existing building.

Twenty-nine (29) property owners within 300 feet of the property have been notified by mail of the proposed Special Exception Use. The Planning Department received two call and/or emails regarding the rezoning.

Approval: 0 Responses

Opposition: 1 Responses

Council District: District 7 (Cogle)

The Planning Advisory Commission recommended ***approval*** and the Planning Department recommended ***approval***.

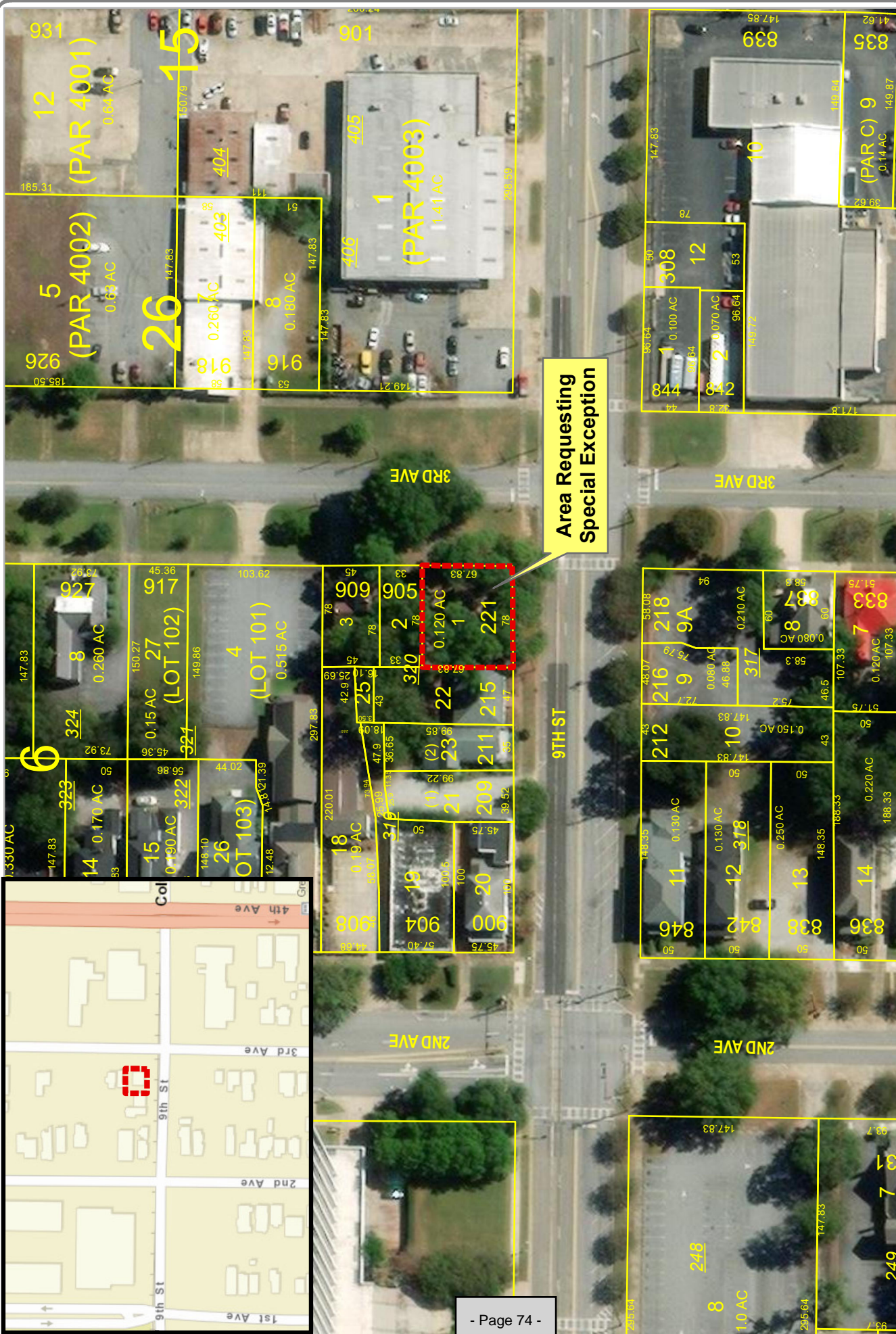
Additional Information: N/A

Respectfully,

Will Johnson
Director, Planning Department

Attachments:

Aerial Land Use Map
Location Map
Zoning Map
Existing Land Use Map
Future Land Use Map
Flood Map



Date: 6/21/2023

This material is made available as a public service. Maps and data are to be used for reference purposes only. The data contained is subject to constant change. Map information is believed to be correct but is not guaranteed.

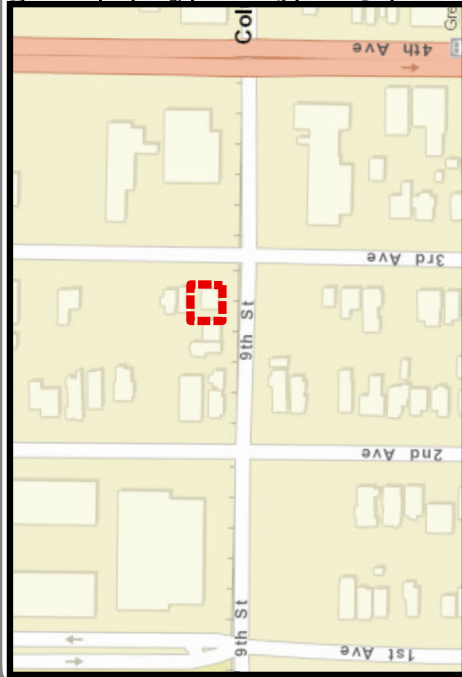
Aerial Map for EXCP 05-23-1008
Map 003 Block 006 Lot 001

Planning Department-Planning Division
Prepared By Planning GIS Tech

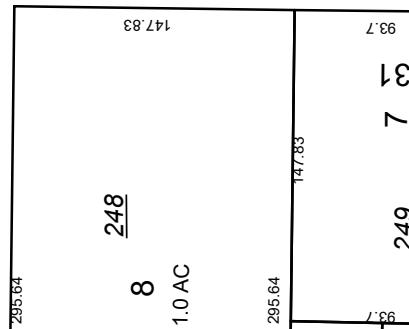
Item #3.

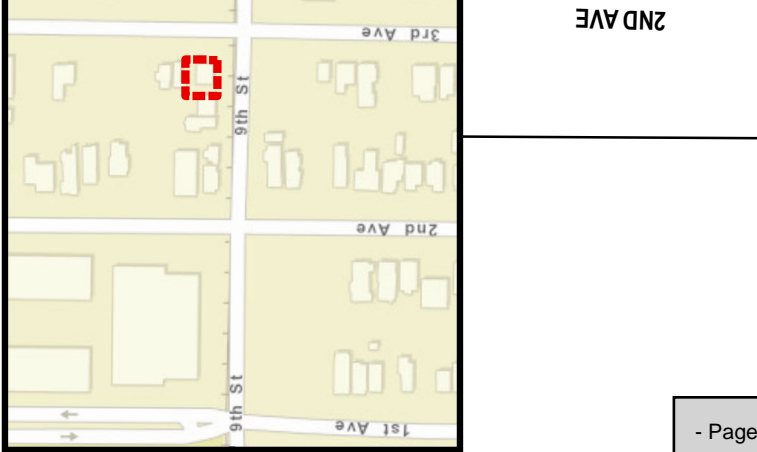
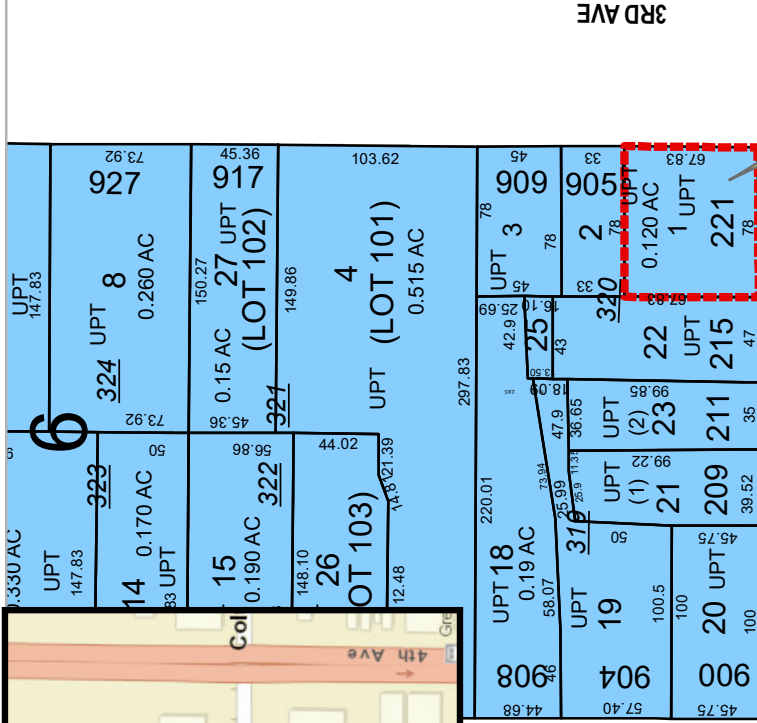
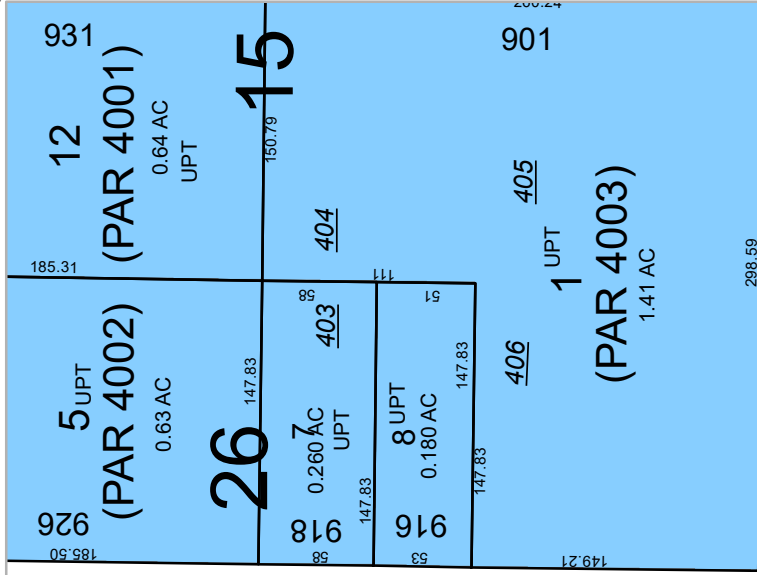
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Data Source: IT/GIS
Author: DavidCooper

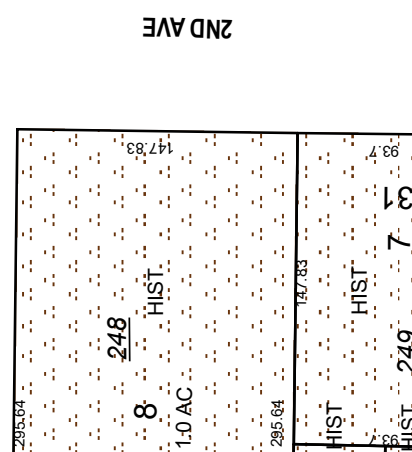
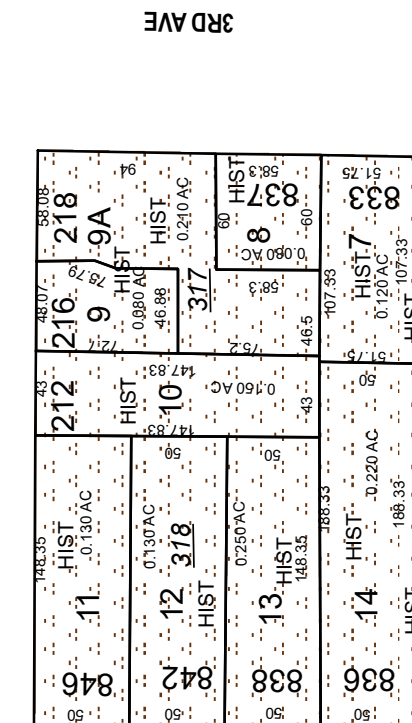
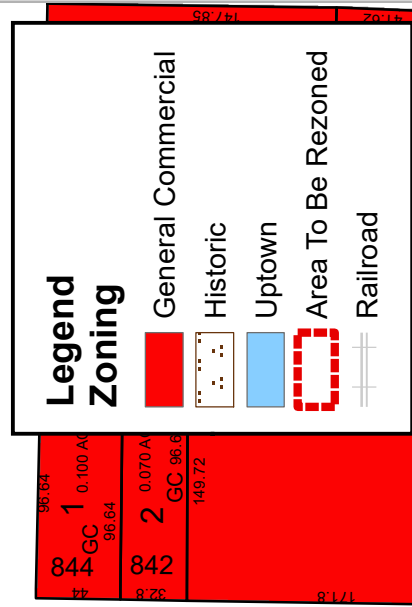


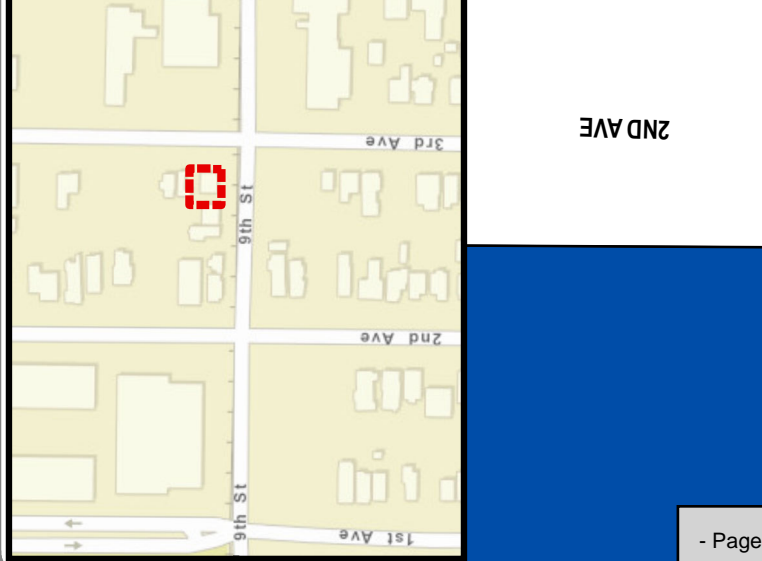
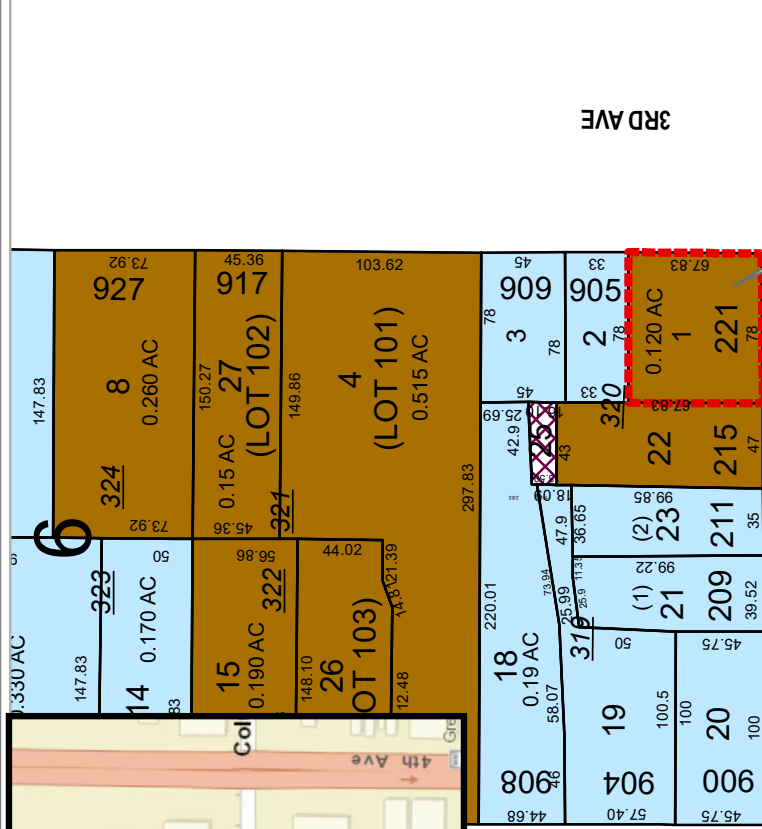
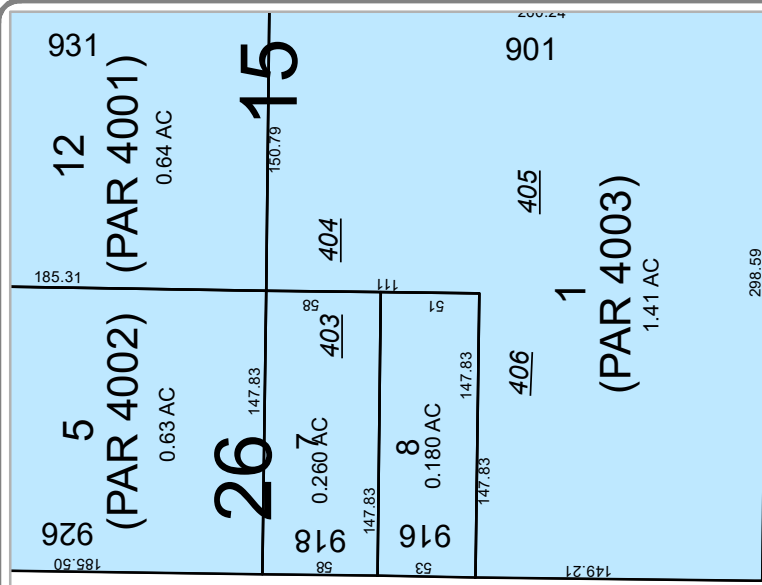
15TH ST





Area Requesting
Special Exception

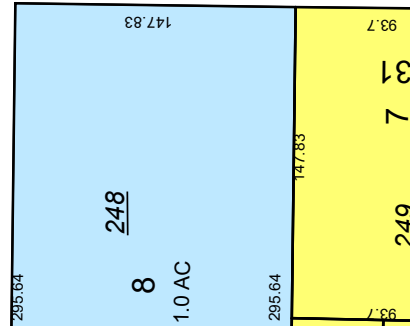
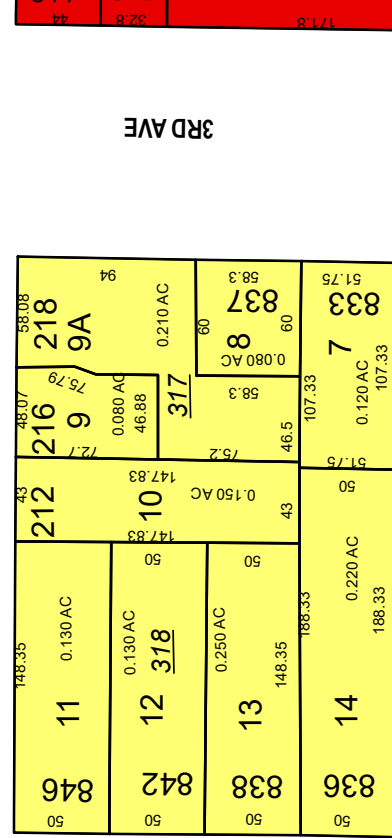




Area Requesting
Special Exception

Legend Existing Land Use

- General Commercial
- Mixed Use
- Multifamily
- Public/Institutional
- Single Family Residential
- Vacant/Undeveloped
- Area To Be Rezoned
- Railroad



Item #3.

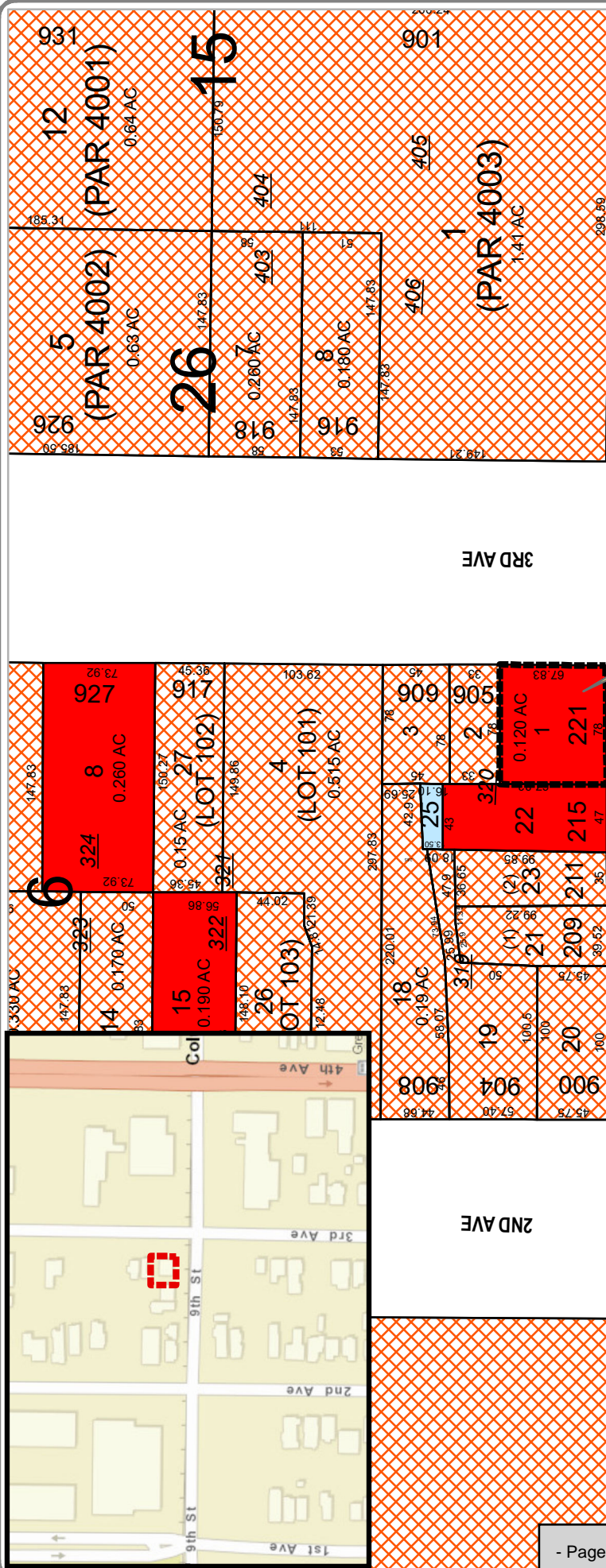
Existing Land Use Map for EXCP 05-23-1008
Map 003 Block 006 Lot 001

Planning Department-Planning Division
Prepared By Planning GIS Tech

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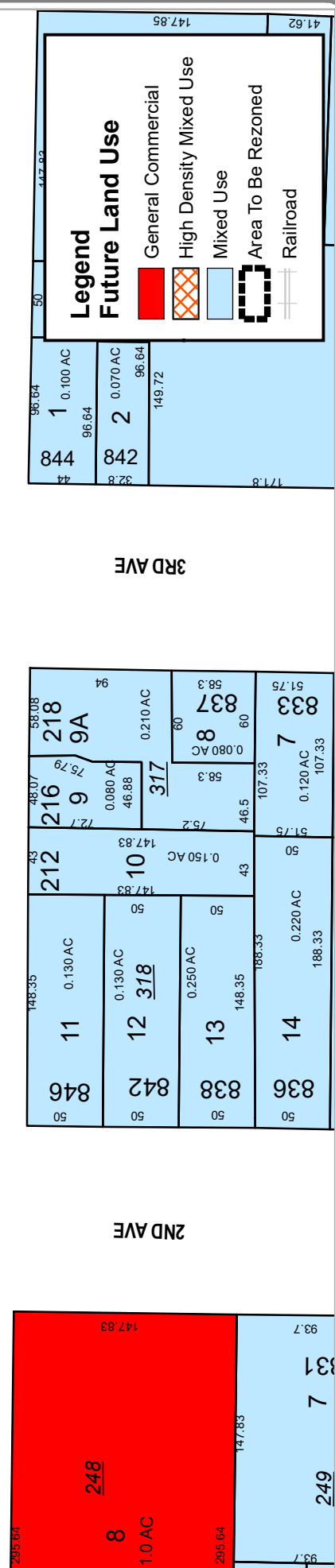
Date: 6/22/2023



9TH ST

2ND AVE

3RD AVE



2ND AVE

3RD AVE



This material is made available as a public service. Maps and data are to be used for reference purposes only. The data contained is subject to constant change. Map information is believed to be correct but is not guaranteed.

Date: 6/22/2023

Future Land Use Map for EXCP 05-23-1008

Map 003 Block 006 Lot 001

Planning Department-Planning Division
Prepared By Planning GIS Tech

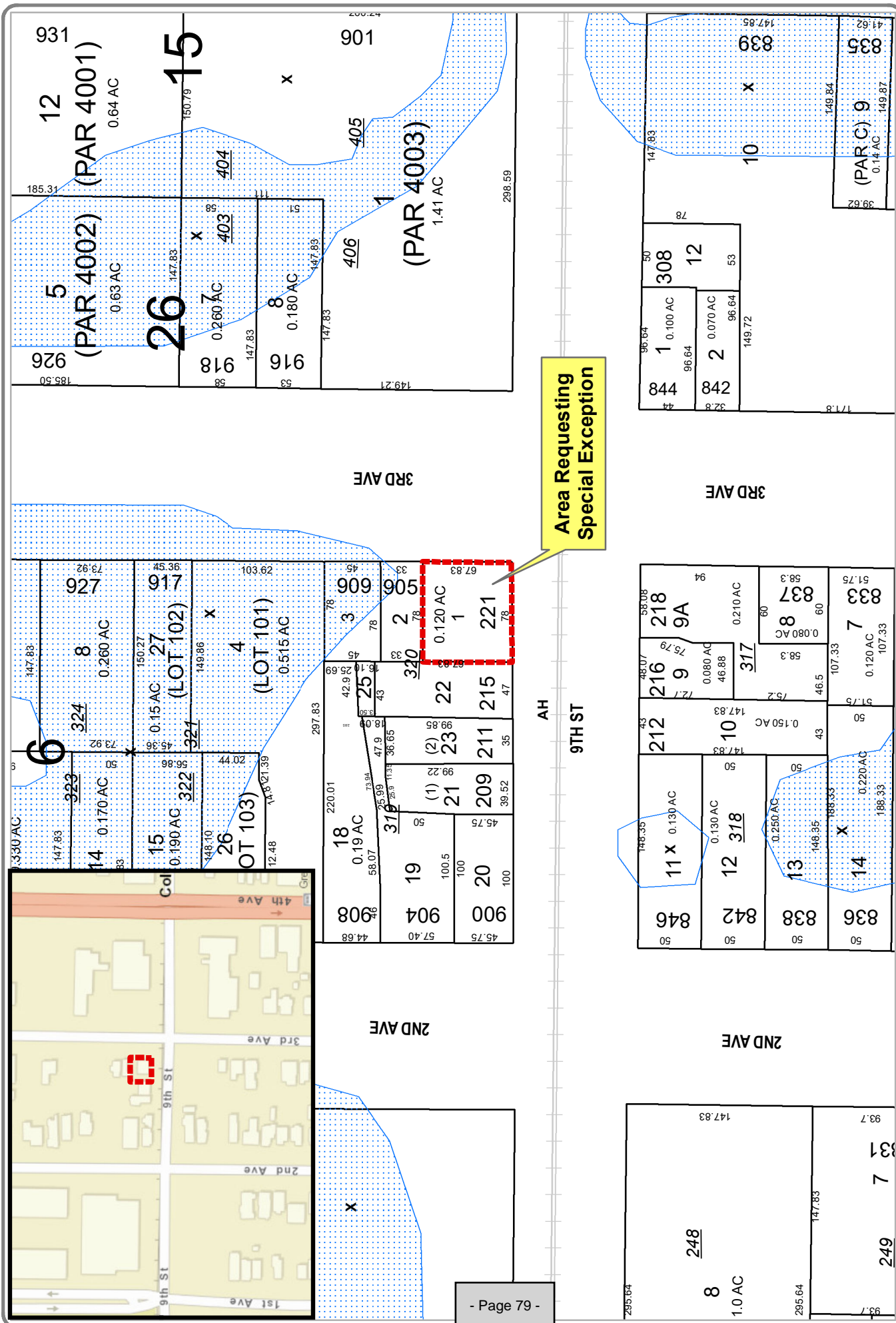
0 50 100 Feet

1 inch = 100 feet

Data Source: IT/GIS
Author: DavidCooper



Item #3.



File Attachments for Item:

1. Variance for Sidewalk Installation at 1301 Victory Drive

Approval is requested for granting a variance to Section 7.10.1-Required Sidewalk of the Unified Development Ordinance (UDO), excusing the requirement to install sidewalks in all residential, commercial and industrial developments.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #1.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Variance for Sidewalk Installation at 1301 Victory Drive
AGENDA SUMMARY:	Approval is requested for granting a variance to Section 7.10.1- Required Sidewalk of the Unified Development Ordinance (UDO), excusing the requirement to install sidewalks in all residential, commercial and industrial developments.
INITIATED BY:	Department of Engineering

Recommendation: Approval is requested for granting a variance for this development to Section 7.10.1. of the Unified Development Ordinance (UDO) excusing the requirements to install sidewalks in all residential, commercial, and industrial developments.

Background: Anthony Slaughter, Moon, Meeks & Associates, Inc., representing the owner of Sunsouth, has requested a variance to the sidewalk requirement. The development is located at 1301 Victory Drive which was originally developed in 1949.

Analysis: There are no sidewalks currently existing along this portion of Victory Drive. Rotary Park with access to the Riverwalk/Chattahoochee River is directly across Victory Drive from the proposed development. The owner is redeveloping an existing lot and per the UDO would be required to install sidewalk on the lot street frontage.

Financial Considerations: The City or others would be required to construct a sidewalk if added in the future.

Legal Considerations: Council has the authority to grant variances to Design Standards.

Recommendation/Action: Approval is requested for granting a variance for this development to Section 7.10.1. of the Unified Development Ordinance (UDO) excusing the requirements to install sidewalk in all residential, commercial and industrial developments.

A RESOLUTION OF THE COUNCIL OF COLUMBUS, GEORGIA, GRANTING A VARIANCE REQUEST TO THE UNIFIED DEVELOPMENT ORDINANCE (UDO), SECTION 7.10.1. -REQUIRED SIDEWALK, EXCUSING THE REQUIREMENT TO INSTALL SIDEWALK ALONG 1301 VICTORY DRIVE AND FOR OTHER PURPOSES.

WHEREAS, the owner of the property at 1301 Victory Drive, SunSouth, is redeveloping an existing lot; and,

WHEREAS, the owner being represented by Moon, Meeks & Associates, has requested a variance to the UDO requirement to construct sidewalk along the street frontage; and,

WHEREAS, there are no other sidewalks that currently exist on the street frontages.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

That a variance be granted to SunSouth under construction at 1301 Victory Drive to the UDO requiring sidewalks as part of a development of residential, commercial, and industrial developments.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day August 2023 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Begly voting	_____.
Councilor Cogle voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

12 June 2023

Columbus Consolidated Government
Department of Engineering
Attn: Mrs. Donna Newman, P.E.
City Engineer
Columbus, Georgia

SUBJECT: **SunSouth – CITY PROJECT NUMBER: SPNR-10-22-1859,
SunSouth, 1301 Victory Drive, Columbus, Muscogee County, Georgia
Variance Request for omitting of Required Sidewalk**

Dear Donna:

On behalf of the Owner of SunSouth, I hereby request a waiver/variance of **ARTICLE 10, Section 7.10.1, Required Sidewalks**, for the proposed construction project located at 1301 Victory Drive and referred to as SunSouth. The request for this waiver is based on the following existing conditions:

1. The sidewalk will lead to nowhere. The adjacent properties are zoned Heavy and Light Manufacturing. Also, the property across Jackson Avenue is a cemetery that is fenced the entire length of Jackson Avenue. Therefore, there is no need for sidewalk because no one can enter the cemetery.
2. As per U.D.O. Section 7.10.2 "C" **"there shall be a sidewalk on at least one side of the street"**. There is already a sidewalk on the south side of Victory Drive "RiverWalk"
3. There is not a crosswalk nor is this a good location for a crosswalk to get across Victory Drive at this intersection.
There is a crosswalk to get across Victory Drive 2,914 feet (0.55 miles) east of this site. Also note on the map attached there are no sidewalks attached to this crosswalk.
4. SunSouth Dealership does not have any walk-up customers.

(SEE ATTACHED MAP)

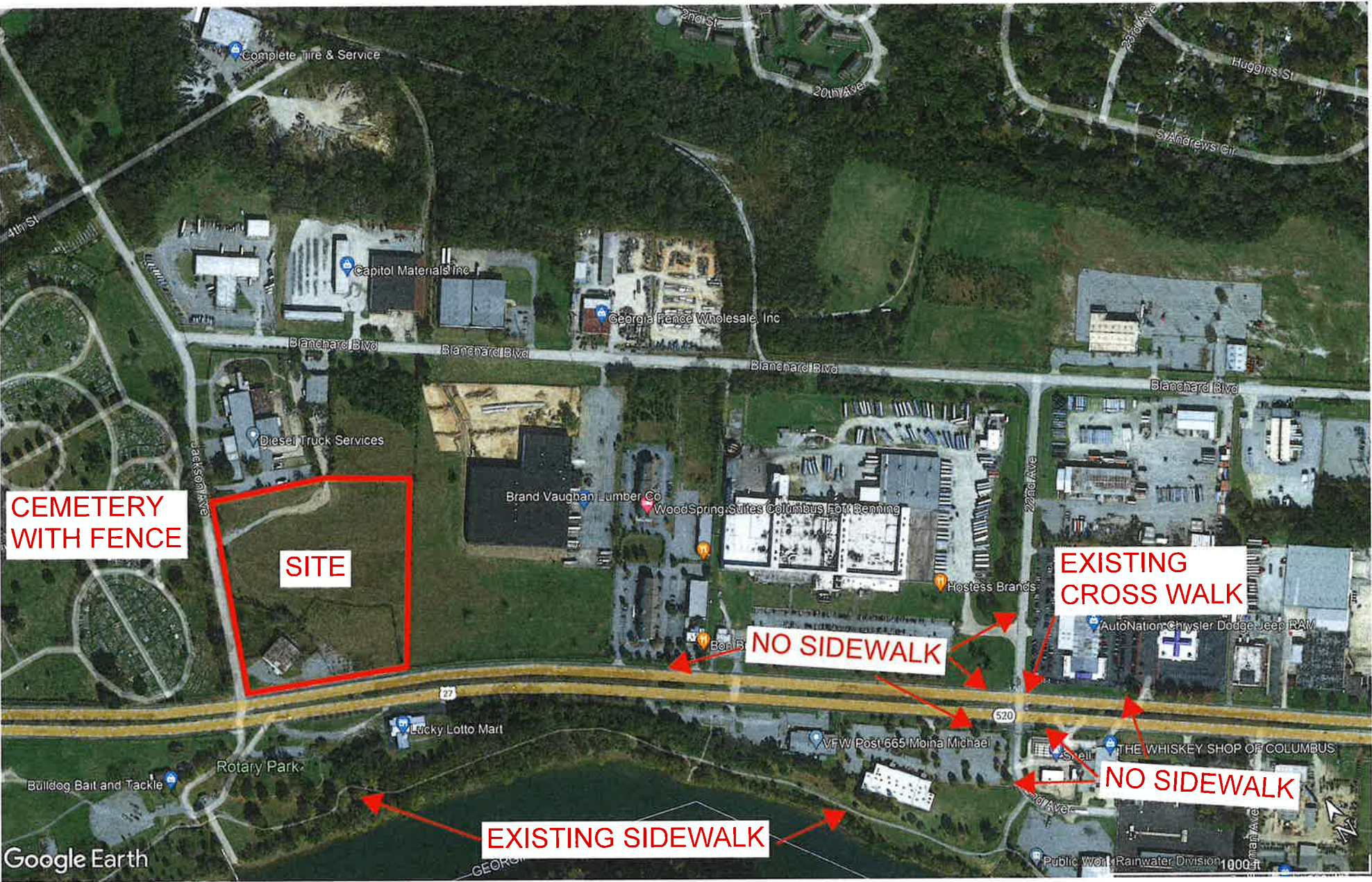
We respectfully request that a waiver/variance for omitting the sidewalk along Victory Drive frontage for the Columbus Prose Apartment Project be granted.

As always, if you have any questions or require further information concerning this matter, please do not hesitate to contact me.

Respectfully yours,
Moon, Meeks & Associates, Inc.



Anthony Slaughter, P.E.



File Attachments for Item:**2. Fy24 Public Defender Contract**

Approval is requested to enter into an agreement between the Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County for Indigent Defense Services in the amount of \$2,426,743 and to authorize monthly payments to the Georgia Public Defender Standards Council (GPDSC) for said services in the amount of \$142,330.81 per month. The monthly amount is included in the total contract amount of \$2,426,743 and it covers the cost of personnel services as well as a 5% administrative fee.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #2.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Fy24 Public Defender Contract
AGENDA SUMMARY:	Approval is requested to enter into an agreement between the Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County for Indigent Defense Services in the amount of \$2,426,743 and to authorize monthly payments to the Georgia Public Defender Standards Council (GPDSC) for said services in the amount of \$142,330.81 per month. The monthly amount is included in the total contract amount of \$2,426,743 and it covers the cost of personnel services as well as a 5% administrative fee.
INITIATED BY:	Finance Department

Recommendation: Approval is requested to enter into an agreement for Indigent Defense Services between Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County in the amount of \$2,426,743 from July 2023 to June 2024 and authorize payment to Georgia Public Defender Standards Council (GPDSC) for \$1,626,638 and for \$81,332, 5% administrative fee (GPDSC payment is included in the total amount of \$2,426,743); authorize the Mayor and/or City Manager to have signature authority.

Background: The Circuit Public Defender will provide public defender personnel in Superior, Juvenile, and Recorder's courts totaling \$2,426,743 of which \$1,626,638 and an administrative fee of \$81,332 is paid in monthly installments to the GPDSC for a total of \$1,707,970. These services include payroll, fringe benefits, training, travel, computer hardware, computer software and legal research software. Support staff and operational expenses are funded in the FY23 budget for a total of \$555,667. Included in this FY24 contract is a continuation of funding for two Assistant Public Defenders funded from the General Fund for the Rapid Resolution Initiative that began in FY16. This contract also includes funding for three (3) Assistant Public Defenders that were added in FY17 (2 APD's) and FY19 (1 APD) as well as supplements for the Chief Public Defender and Assistant Chief Public Defender due to providing representation in Recorder's Court. New to the FY24 budget is a \$4,000 pay increase for attorneys paid under this contract (excluding the Chief Public Defender and Assistant Chief Public Defender) as well as funding for payment to conflict attorney's in Recorder's Court at the discretion of the Public Defender's Office not to exceed \$15,000. In the contract, the prorated share of all costs are outlined as follows: Muscogee - \$2,267,256; Chattahoochee - \$5,125; Harris - \$114,000; Marion - \$12,193; Talbot - \$12,220; Taylor - \$15,949 for a total of \$2,426,743. Muscogee County acts as the fiscal agent for the Circuit Public Defender.

Analysis: The Circuit Public Defender, City Attorney's Office and the Finance Department have reviewed this contract.

Financial Considerations: The agreement is budgeted in the FY24 Adopted Budget.

Legal Considerations: The Columbus Consolidated Government is eligible to enter into this contract.

Item #2.

Recommendations/Actions: Approval is requested to enter into an agreement for Indigent Defense Services between Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County in the amount of \$2,426,743 from July 2023 to June 2024 and authorize payment to Georgia Public Defender Standards Council (GPDSC) for \$1,626,638 and for \$81,332, 5% administrative fee (GPDSC payment is included in the total amount of \$2,426,743); authorize the Mayor and/or City Manager to have signature authority.

A RESOLUTION

Item #2.

NO.

A RESOLUTION AUTHORIZING TO ENTER INTO AN AGREEMENT FOR INDIGENT DEFENSE SERVICES BETWEEN CIRCUIT PUBLIC DEFENDER OFFICE OF THE CHATTAHOOCHEE JUDICIAL CIRCUIT AND MUSCOGEE COUNTY IN THE AMOUNT OF \$2,426,743 FROM JULY 2023 TO JUNE 2024 AND AUTHORIZE PAYMENT TO THE GEORGIA PUBLIC DEFENDER STANDARDS COUNCIL (GPDSC) IN THE AMOUNT OF \$1,707,970 PAID IN MONTHLY INSTALLMENTS OF \$142,330.81 OF WHICH IS INCLUDED IN THE TOTAL AMOUNT.

WHEREAS, the Circuit Public Defender Office of the Chattahoochee Judicial Circuit was created in January 2005 by the Georgia Indigent Defense Act of 2003 and provides that a consolidated government may contract with the circuit public defender for the provision of criminal defense for indigent persons in Superior and Juvenile courts; and,

WHEREAS, the contract specifies the amount of \$1,707,970 for state paid personnel and administrative fee for the period of July 2023 to June 2024 and Columbus Consolidated Government personnel and operating expenses of \$718,448 with Muscogee County's prorated share of all expenses to be \$2,267,256.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the Mayor and the City Manager are hereby authorized to enter into an agreement for Indigent Defense Services between Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County in the amount of \$2,267,256 from July 2023 to June 2024 and authorize payment to the GPDSC in the amount of \$1,626,638 plus the administrative fee of \$81,332 to be paid in monthly installments of \$142,330.81 which is included in the total amount; and authorize the Mayor and City Manager to have signature authority.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the ____ day of ____, 2023 and adopted at said meeting by the affirmative vote of ____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Begly voting	_____.
Councilor Cogle voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor



GEORGIA INDIGENT DEFENSE SERVICES AGREEMENT

THIS AGREEMENT is entered into this ____ day of _____, 2023, between the Circuit Public Defender Office of the Chattahoochee Judicial Circuit (herein referred to as “**the Public Defender Office**”) and the governing authority of Columbus-Muscogee County, a body politic and a subdivision of the State of Georgia (herein referred to as “**the County**”) and is effective July 1, 2023.

WITNESSETH:

WHEREAS, the Public Defender Office and the County enter into this agreement to implement the provisions of the Georgia Indigent Defense Act of 2003, as amended,

WHEREAS, GPDC is existing under the laws of the State of Georgia; and

WHEREAS, the Public Defender Office is existing under the laws of the State of Georgia and operating under the laws and Constitution of the State of Georgia with full power to enter into contracts and agreements with other entities; and

WHEREAS, the County is a body politic, existing and operating under the laws and Constitution of the State of Georgia with full power to enter into contracts and agreements with other political entities; and

WHEREAS, the Public Defender Office is existing under the laws of the State of Georgia and operating under the laws and Constitution of the State of Georgia with full power to enter into contracts and agreements with other entities; and

WHEREAS, it is the intent of the parties to this agreement to provide for the operation of an indigent defense system to assure that adequate and effective legal representation is provided, independent of political considerations or private interests, to indigent defendants in criminal cases consistent with the standards adopted by the Georgia Public Defender Council. This system and this agreement include the following:

- (1) The provision by the Public Defender Office of the statutorily required services to the County;
- (2) The payment for additional personnel and services by the County;
- (3) The provision by the County of its pro rata share of the costs of appropriate offices, utilities, telephone expenses, materials, and supplies as may be necessary to equip, maintain, and furnish the office or offices of the circuit public defender in an orderly and efficient manner;
- (4) Travel advances and reimbursement of expenses; and
- (5) The provision for other matters necessary to carry out this agreement.

NOW THEREFORE, in consideration of the mutual covenants and promises contained in the agreement and for Ten Dollars (\$10) and other good and valuable consideration, **IT IS AGREED AS FOLLOWS:**

ARTICLE 1

STATUTORY PERSONNEL

Section 1.01 Statutory Staffing. The Public Defender Office agrees to provide for the Chattahoochee Judicial Circuit full-time staff for a circuit public defender office or offices consisting of a circuit public defender; an assistant public defender for each superior court judge authorized for the circuit, excluding the chief judge and senior judges; an investigator; and two additional persons to perform administrative, clerical or paraprofessional services.

Section 1.02 Statutory Services. The Public Defender Office agrees to provide representation to indigent defendants in the following cases:

- (1) Criminal cases prosecuted in the Superior Courts of the Chattahoochee Judicial Circuit under the laws of the State of Georgia in which there is a possibility that a sentence of imprisonment or probation or suspension of sentence of imprisonment may be adjudged;
- (2) Hearings in the Superior Courts of the Chattahoochee Judicial Circuit on a revocation of probation;
- (3) Cases prosecuted in the Juvenile Courts of the Chattahoochee Judicial Circuit in which a child may face a disposition in a delinquency case of confinement, commitment or probation; and
- (4) Direct appeals from a decision in cases described in (1), (2), and (3) above;
- (5) Columbus City Records Court as set out in Attachment B.

Section 1.03 Conflicts. The Georgia Public Defender Council agrees to provide for legal representation by an attorney who is not an employee of the Public Defender Office in cases described in Section 1.02 in which the Public Defender Office has a conflict of interest.

ARTICLE 2

ADDITIONAL PERSONNEL AND SERVICES

Section 2.01 Additional personnel and services. The Public Defender Office agrees to provide and the County agrees to pay for the services and personnel described in Attachment A. Attachment A is incorporated into this agreement by reference. The parties agree to the payment terms in Attachment A. Attachment A is incorporated into this agreement by reference. The amount to be paid includes a 5% administrative services fee. This fee is determined by the total amount for all of the budgeted positions. Upon expiration or termination of the agreement, any unused portion of the administrative services fee may be refunded to the County in the discretion of the Georgia Public Defender Council. Any changes to Attachment A shall be made in accordance with Section 5.06 of this agreement. Any additional personnel employed by the Public Defender Office pursuant to this section are full-time state paid employees of the Public Defender Office in the unclassified service of the State Merit System of Personnel Administration with all the benefits provided by law to employees in the unclassified service. The additional personnel shall serve at the pleasure of the Chattahoochee Judicial Circuit Public Defender. The parties agree that the employment of additional personnel employed by the Public Defender Office pursuant to this section may be terminated by the Public Defender Office if the County does not pay for the cost of these personnel in advance in accordance with this agreement.

Section 2.02 Additional County Employees. The County agrees to provide to the Public Defender Office employees who remain employees of the County. The County is the employer for these employees for all purposes, including, without limitation, compensation and employee benefits, but the employees are under the supervision of

the circuit public defender. The circuit public defender may utilize the duties and the title of these employees in the County Merit System. These employees include investigators and administrative personnel who are currently being paid **\$496,252** in salaries and benefits.

Section 2.03 Office expenses. The County agrees to pay the operational expenses in the amount of **\$59,415** which includes, but not limited to, appropriate offices, utilities, telephone expenses, materials, and supplies to equip, maintain, and furnish the office or offices of the Public Defender Office.

ARTICLE 3

PROVISION BY THE COUNTY OF ITS PRO RATA SHARE OF THE COSTS OF SALARY EXPENSE, APPROPRIATE OFFICES, UTILITIES, TELEPHONE EXPENSES, MATERIALS, AND SUPPLIES AS MAY BE NECESSARY TO EQUIP, MAINTAIN, AND FURNISH THE OFFICE OR OFFICES OF THE CIRCUIT PUBLIC DEFENDER.

Section 3.01 Contributions. The parties to this agreement acknowledge that part of the total cost of the Public Defenders budget is to be reimbursed. As set out in Attachment A which is hereby incorporated into this agreement by reference.

Section 3.02 County Fiscal Agent. Columbus-Muscogee County is acting as fiscal agent to collect the monies from Chattahoochee, Harris, Marion, Talbot, and Taylor Counties. Installments from Chattahoochee, Harris, Marion, Talbot and Taylor Counties shall be paid to **Columbus Consolidated Government and forwarded to the Finance Director, Columbus Consolidated Government, P.O. Box 1340, Columbus GA 31902-1340.**

ARTICLE 4

TRAVEL AND REIMBURSEMENT OF EXPENSES

Section 4.01 Travel and expense reimbursement. The County agrees to provide travel advances and to reimburse expenses which may be incurred in the performance of the employee's official duties under this agreement by an employee of the Public Defender Office to the extent the expenses are not reimbursed by the state and to the extent the expenses are authorized by the circuit public defender and the County. The County shall provide the Public Defender Office with the information concerning the travel advances and expense reimbursements required by the State Auditor. The County agrees to reimburse employees' travel at the current rate 0.56 per mile or as published by the Internal Revenue Service, subject to the budget amount set forth in Article 3.

Section 4.02 Training. The County agrees to reimburse the State for training employees, subject to the budget amount set forth in Article 3.

Section 4.03 Computers. The County agrees to provide computer equipment required to perform their duties for the county employees covered under Section 2.02, subject to the budget amount set forth in Article 3.

Section 4.04 Legal Research. The County agrees to reimburse the State for the actual cost, subject to the budget amount set forth in Article 3.

ARTICLE 5

MISCELLANEOUS

Section 5.01 Term. The term of this agreement is 12 months beginning July 1, 2023 and ending June 30, 2024

Item #2.

Section 5.02 Maintenance of effort. The County agrees that it will continue to fund indigent defense for the term of this agreement, at a minimum, at the level of its most recent budgeted level of funding (fiscal year 2023 or fiscal year 2024 planned budget if that budget has already been adopted) for indigent defense and as part of this support each county agrees to provide the space, equipment and operating expenses necessary to effectively operate the circuit public defender office.

Section 5.03 Severability. Any section, subsection, paragraph, term, condition, provision or other part (hereinafter collectively referred to as “part”) of this agreement that is judged, held, found, or declared to be voidable, void, invalid, illegal or otherwise not fully enforceable shall not affect any other part of this agreement, and the remainder of this agreement shall continue to be of full force and effect. Any agreement of the parties to amend, modify, eliminate, or otherwise change any part of this agreement shall not affect any other part of this agreement, and the remainder of this agreement shall continue to be of full force and effect.

Section 5.04 Cooperation, dispute resolution and jurisdiction. (a) The Public Defender Office and the County acknowledge that this agreement may need to be revised periodically to address new or unforeseen matters.

(b) Each party to this agreement agrees to cooperate with the other party to effectuate and carry out the intent of this agreement.

(c) This agreement, and the rights and obligations of the parties, are governed by, and subject to and interpreted in accordance with the laws of the State of Georgia. The parties acknowledge and agree that by law, the exclusive jurisdiction for contract actions against the state, departments and agencies of the state, and state authorities is the Superior Court of Fulton County, Georgia. The Parties further acknowledge that the Fulton Superior Court has a Court sponsored Arbitration and Mediation Program in which the Parties agree to fully participate.

Section 5.05 Notice. A notice to a party to this agreement shall be made in writing and shall be delivered by first class mail or personally to the person and at the address indicated below:

OFFICE OF CHATTAHOOCHEE JUDICIAL CIRCUIT:

Moffett Flournoy, Circuit Public Defender
420 – 10th Street
Columbus, Georgia 31901-2856

GOVERNING AUTHORITY OF COLUMBUS-MUSCOGEE COUNTY, GA:

B.H. “Skip” Henderson III, Mayor
100 – 10th Street
Post Office Box 1340
Columbus, Georgia 31902-1340

GEORGIA PUBLIC DEFENDER COUNCIL:

Director/Acting/Interim
104 Marietta Street, Suite 200
Atlanta, Georgia 30303

Section 5.06 Reallocation of Funds. Funds budgeted as operational expenses may be reallocated by the circuit public defender for personnel costs so long as the amount to be reallocated does not exceed the total amount of the budget, subject to the express approval of the Columbus Council.

Section 5.07 Agreement modification. This agreement, including all attachments hereto, constitutes the entire agreement between the parties with respect to the subject matter of this agreement and may be altered or amended only by a subsequent written agreement of equal dignity; provided, however, that the parties' representatives identified in Section 5.05 may agree in writing by an exchange of letters or emails prior to the budget revision becoming effective to budget revisions which do not increase or decrease the total dollar value of the agreement. This agreement supersedes all prior agreements, negotiations and communications of whatever type, whether written or oral, between the parties hereto with respect to the subject matter of this agreement. After the agreement has been approved by the Director of the Georgia Public Defender Standards Council, no modifications may be made without prior notice to the Director of the council.

Section 5.08 Termination. (a) **Due to non-availability of funds.** In the event that either of the sources of reimbursement for services under this agreement (appropriations from the General Assembly of the State of Georgia, or appropriations from the governing authority of the County) is reduced during the term of this agreement, the Public Defender Office may make financial and other adjustments to this agreement and notify the County accordingly. An adjustment may be an agreement amendment or may be the termination of the agreement. The certification by the director of the Georgia Public Defender Standards Council of the occurrence of reduction in State funds is conclusive. The certification of the occurrence of the reduction in county funds by the person named in Section 5.05 by the County to receive notices is conclusive. The County shall promptly notify the Public Defender Office in writing on the non-existence or insufficiency of funds and the date of termination. The Public Defender Office shall then immediately cease providing the services required hereunder except for any necessary winding down and transition services required under Section 5.08. In lieu of terminating this agreement, the County and the Public Defender Office may make financial and other adjustments to this agreement by amending it pursuant to Section 5.06.

(b) **For cause.** This agreement may be terminated for cause, in whole or in part, at any time by either party for failure by the other party to substantially perform any of its duties under this agreement. "Cause" means a breach or default of any material obligation hereunder which default is incapable of cure, or which, being capable of cure, has not been cured within 30 days after receipt of notice of such default (or such additional cure period as the non-defaulting party may authorize). Should a party exercise its right to terminate this agreement under this subsection, the termination shall be accomplished in writing and specify the reason and the termination date. In the event of termination under this subsection the Public Defender Office shall submit a final agreement expenditure report containing all charges incurred through and including the termination date to the County no later than 30 days after the effective date of written notice of termination and the County shall pay the amount due within 15 days of the receipt of the final agreement expenditure report. Upon termination of this agreement, the Public Defender Office shall not incur any new obligations after the effective date of the termination, except as required under Section 5.08. The above remedies contained in this subsection are in addition to any other remedies provided by law or the terms of this agreement.

(c) **For Convenience.** This agreement may be cancelled or terminated by either of the parties without cause; however, the party seeking to terminate or cancel this agreement shall give written notice of its intention to do so to the other party at least 60 days prior to the effective date of cancellation or termination.

(d) **Post-termination obligations.** After termination of this agreement pursuant to this Section, the Public Defender Office and the County agree to comply with the provisions of Section 5.08 (a).

Section 5.09 Cooperation in transition of services. (a) **During or at the end of the agreement.** The Public Defender Office agrees upon suspension, termination, or expiration of this agreement, in whole or in part, for any reason to cooperate as requested by the County to effectuate the smooth and reasonable transition of services for existing clients. This includes but is not limited to the continuation of representation by Public Defender Office where appropriate or required by law, court rule or the State Bar of Georgia ethical standards or the facilitation of the timely transfer to the County of the client records. The County shall compensate the Public Defender for all post-

suspension, post-termination, or post-expiration services under this subsection. The Public Defender Office submit a monthly expenditure report containing all charges incurred during the preceding month on or before the 5th day of each month. The County shall pay the amount due within 15 days of the receipt of the monthly expenditure report. This subsection survives the suspension, termination, or expiration of the agreement.

(b) Statutory responsibility continuation. The Public Defender Office and the County acknowledge that both have responsibilities for indigent defense costs under the Georgia Indigent Defense Act of 2003, as amended and that the suspension, termination, or expiration of this agreement does not relieve either party of their responsibility under the law.

Section 5.10 Advance of Funds. The parties agree that advances of funds cannot remain outstanding following agreement suspension, termination, or expiration and will be reclaimed. The parties agree that upon termination of this agreement, for any reason, all unexpended and unobligated funds held by the parties revert to the party entitled to the funds. The parties agree to reconcile expenditures against advances of funds within 30 days of termination of this agreement.

Section 5.10 Time. Time is of the essence.

IN WITNESS WHEREOF, the parties have each here unto affixed their signatures the day and year first written above.

ATTEST:

Governing Authority of Columbus-Muscogee County, GA

BY: _____
B.H. "Skip" Henderson III, Mayor

ATTEST:

Chattahoochee Judicial Circuit Office of the Public Defender

BY: _____
Moffett Flournoy
Circuit Public Defender

ATTEST:

APPROVED AND CONSENTED TO:
Georgia Public Defender Standards Council

BY: _____
Director Acting/Interim

CHATTAHOOCHEE JUDICIAL CIRCUIT
Attachment A
July 1, 2023 – June 30, 2024

Item #2.

The County agrees to pay the Public Defender Office **\$1,707,970** in 12 monthly installments. Installments will be paid in advance directly to the Georgia Public Defender Council by the 15th day of each preceding month beginning on July 15, 2023.

Invoices will be sent to the following address:

**Finance Director
Columbus Consolidated Government
P. O. Box 1340
Columbus GA 31902-1340**

Installments will be paid directly to the GPDSC at the following address:

**Georgia Public Defender Council
Attn: Jason Ring
104 Marietta Street, Suite 200
Atlanta GA 30303-2743**

The Public Defender Office agrees to use these funds for the purpose of paying the salary and benefits for the following positions or individuals in the amounts indicated as follows:

Total salary and benefits	5% Admin. Fee	Total Amount
\$1,626,638	\$81,332	\$1,707,970

The pro-rata share for the total costs for the Chattahoochee Judicial Circuit are as follows:

<u>County</u>	<u>Amount</u>
Chattahoochee	\$ 5,125
Harris	114,000
Marion	12,193
Muscogee	2,267,256
Talbot	12,220
Taylor	15,949
Total	\$2,426,743

Columbus-Muscogee County is acting as fiscal agent to collect the monies from Chattahoochee, Harris, Marion, Talbot, and Taylor Counties. Installments from Chattahoochee, Harris, Marion, Talbot and Taylor Counties shall be paid to **Columbus Consolidated Government and forwarded to the Finance Director, Columbus Consolidated Government, P.O. Box 1340, Columbus GA 31902-1340.**

Chattahoochee Judicial Circuit

July 1, 2023 - June 30, 2024

Definition of services in Article 1 Sec. 1.02, New paragraph (5)

The Office of the Public Defender will staff one single court for up to three Recorders Sessions daily, Monday through Friday between the hours of 8:00 A.M. and 5:30 P.M.

All criminal cases that qualify to include but not limited to : Felony and Misdemeanor Preliminary Hearings. Misdemeanor, City Ordinance, and Traffic Bench Trials or Guilty Pleas.

This does not include Environmental Court, or additional traffic sessions.

Saturday and Holiday Sessions at \$150.00 per session may be paid directly by the City to the Public Defender assigned attorney.

Public Defenders reserve the sole right to declare legal conflicts in any case in Recorders Court. Should such conflicts arise, the City shall be responsible for providing the conflict representation and its cost.

Qualification for representation shall be based on the Standards and Income as set out annually by State law and the Federal Poverty guidelines.

All representation in these matters shall meet or exceed the Standards and Requirements as set forth by the Unite States and Georgia Constitutions, State Law, and Standards as promulgated by the Georgia Public Defenders Council.

If one or both attorneys assigned to Recorders Court have to be out then the City shall provide coverage for those sessions using the conflict attorneys list and the City shall be responsible for payment of those services not to exceed \$15,000. The CPD or his designee shall immediately notify the Clerk of Recorders Court and the Chief judge of the specific sessions that will be affected. Legitimate reasons requiring conflict attorney staffing include but are not limited to sick leave, vacation, obtaining required CLE, military duty or a staffing shortage.

This part of the contract is conditioned upon the Office of the Public Defender having sufficient attorneys to adequately staff all of the Superior and Juvenile Courts which we are statutorily mandated to cover as well as at least two attorneys in Recorders Court. If the Circuit Public Defender determines that the Superior and Juvenile Courts are not adequately staffed or that he does not have at least two attorneys in Recorders Court then in the sole discretion of the CPD he may terminate this contract with the City thus relieving the Circuit Public Defender's Office from staffing Recorders Court. Should the CPD seek to terminate this contract, he shall give the City not less than sixty (60) days written notice of such intent and shall continue, for sixty (60) days to staff Recorders Court.

And other matters as the Chattahoochee Circuit Public Defender may agree to.

File Attachments for Item:

3. Amend Council Resolution 287-22 and the Safe Streets for All (SS4A) Grant

Approval is requested to amend Council Resolution #287-22 and the Safe Streets for All (SS4A) Grant to change the Action Plan from South Lumpkin Road to a City-Wide Action Plan. The City is required to pay a 20% local match. TSPLOST Discretionary funds will be used for the local match.

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Amend Council Resolution 287-22 and the Safe Streets for All (SS4A) Grant
AGENDA SUMMARY:	Approval is requested to amend Council Resolution #287-22 and the Safe Streets for All (SS4A) Grant to change the Action Plan from South Lumpkin Road to a City-Wide Action Plan. The City is required to pay a 20% local match. TSPLOST Discretionary funds will be used for the local match.
INITIATED BY:	Planning Department

Recommendation: Approval is requested to amend Council Resolution #287-22 and the Safe Streets for All (SS4A) Grant to change the Action Plan from South Lumpkin Road to a City-Wide Action Plan. The City is required to pay a 20% local match. TSPLOST Discretionary funds will be used for the local match.

Background: On September 13, 2022, council approved a resolution to apply for and receive an SS4A Grant in the amount of \$1,000,000.00 to perform an Action Plan for South Lumpkin Road. The city was notified on January 31, 2023, by the Office of the Secretary of Transportation that the grant application was selected and awarded to the City of Columbus. South Lumpkin Road Streetscape is in Band 1 on the 2022 TSPLOST list, however the SS4A Action Plan grant will postpone this project from starting with the other Band 1 projects. The Engineering and Planning Departments agree to utilize this grant for a City-Wide Action Plan and not on South Lumpkin Road. Once council approves this amendment, city staff will complete the paperwork to amend the application through the Office of the Secretary of Transportation.

Funds for this grant program are granted to support planning, infrastructure, and operational initiatives to prevent death and serious injury on roads and streets involving all roadway users, including pedestrians, bicyclists, public transportation, micro mobility users, motorists, and commercial vehicle operations.

Analysis: The purpose of the SS4A grant is to improve road safety by significantly reducing and eliminating roadway fatalities and serious injury through safety action plan development and implementation focused on all user's city wide.

Financial Considerations: The City is required to pay a 20% local match. TSPLOST Discretionary funds will be used for the local match.

Legal Considerations: Council must authorize amending the grant application as well as Resolution No. 287-22.

Recommendation/Action: Approve the resolution amending the grant application and Resolution No. 287-22.

A RESOLUTION

NO.

A RESOLUTION TO AMEND COUNCIL RESOLUTION #287-22 AND THE SAFE STREETS FOR ALL (SS4A) GRANT TO CHANGE THE ACTION PLAN FROM SOUTH LUMPKIN ROAD TO A CITY-WIDE ACTION PLAN.

WHEREAS on September 13, 2022, council approved a resolution to apply for and receive an SS4A Grant in the amount of \$1,000,000.00 to perform an Action Plan for South Lumpkin Road. Federal Highway Administration requires an MPO to update the Metropolitan Transportation Plan every five years; and,

WHEREAS South Lumpkin Road Streetscape is in Band 1 on the 2022 TSPLOST list, however the SS4A Action Plan grant will postpone this project from starting with the other Band 1 projects. The Engineering and Planning Departments agree to utilize this grant for a City-Wide Action Plan and not on South Lumpkin Road; and,

WHEREAS The City is required to pay a 20% local match. TSPLOST Discretionary funds will be used for the local match.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

We hereby amend Resolution No. 287-22 and the grant application to change the scope of the Action Plan from South Lumpkin Road to a City-Wide Action Plan.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2023, and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.	
Councilor Barnes voting	_____.	
Councilor Begly voting	_____.	
Councilor Cogle voting	_____.	
Councilor Crabb voting	_____.	
Councilor Davis voting	_____.	
Councilor Garrett voting	_____.	
Councilor Huff voting	_____.	
Councilor Thomas voting	_____.	
Councilor Tucker voting	_____.	

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

RESOLUTION

NO. 287-22

A RESOLUTION OF THE COUNCIL OF COLUMBUS, GEORGIA, AUTHORIZING THE CITY MANAGER TO MAKE APPLICATION AND RECEIVE GRANT FUNDS UNDER THE SAFE STREETS AND ROADS FOR ALL (SS4A) FOR SOUTH LUMPKIN ROAD.

WHEREAS, the US Department of Transportation has received funds under the Bipartisan Infrastructure Law with \$1 billion allocated for grants under the SS4A program ; and,

WHEREAS, the grants are available to political subdivisions of the State; and,

WHEREAS, the grants seek to improve the safety for all users in underserved areas; and,

WHEREAS, the match for the grant will come from the TSPLOST funds allocated for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

That the City Manager is hereby authorized to make application, receive any funds granted under the SS4A program and amend the appropriate funds as necessary for expenditure.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 13th day of September 2022 and adopted at said meeting by the affirmative vote of nine members of said Council.

Councilor Allen	voting <u>YES</u>
Councilor Barnes	voting <u>YES</u>
Councilor Crabb	voting <u>YES</u>
Councilor Davis	voting <u>YES</u>
Councilor Garrett	voting <u>YES</u>
Councilor House	voting <u>YES</u>
Councilor Huff	voting <u>YES</u>
Councilor Thomas	voting <u>YES</u>
Councilor Tucker	voting <u>YES</u>
Councilor Woodson	voting <u>ABSENT FOR VOTE</u>



Sandra T. Davis
Clerk of Council



B. H. "Skip" Henderson, III
Mayor

File Attachments for Item:**4. U.S. Department of Justice FY23 Edward Byrne Memorial Justice Assistance Grant**

The U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, is seeking applications for the Edward Byrne Memorial Justice Assistance Grant Program FY 2023 Local Solicitation. The Columbus Consolidated Government is eligible to apply for up to \$119,951 in funding.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #4.

TO:	Mayor and Councilors
AGENDA SUBJECT:	U.S. Department of Justice FY23 Edward Byrne Memorial Justice Assistance Grant
AGENDA SUMMARY:	The U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, is seeking applications for the Edward Byrne Memorial Justice Assistance Grant Program FY 2023 Local Solicitation. The Columbus Consolidated Government is eligible to apply for up to \$119,951 in funding.
INITIATED BY:	Finance Department

Recommendation: Approval is requested to submit an application and accept, if awarded, an Edward Byrne Memorial Justice Assistance (JAG) grant for the Federal Fiscal Year 2023 solicitation in the amount of \$119,951, or as otherwise awarded, with no local match requirement, to be used for eligible law enforcement, prosecution, and courts projects as defined in the grant, and to amend the Multi-Governmental Fund by the amount of the award.

Background: The Edward Byrne Memorial Justice Assistance Grant program replaced the Local Law Enforcement Block Grant program in the Federal Fiscal Year 2005. The Columbus Consolidated Government is on the list of awardees for the annual local solicitation. The grant does not have a local match requirement. Eligible projects for the grant fall into the following categories: Law Enforcement, Prosecution and Courts, Prevention and Education, Correction and Community Correction, Drug Treatment, and Planning, Evaluation and Technology Improvement.

Analysis: All city departments or divisions involved in law enforcement, prosecution, or courts are eligible to use these grant funds. The grant requires that the local government's governing body be notified of the application of this grant at least 30 days before the grant can be awarded. The grant also requires that the public be notified of the intent to apply for this grant and be allowed an opportunity to review and comment on the application. The Finance Department requested that all eligible and interested departments or divisions submit requests for funding projects from this grant. As of the date of this resolution, the final determination of the grant allocation has not yet been made, but this resolution will be updated by that determination at the time it is made.

Financial Considerations: The amount that the Columbus Consolidated Government is eligible to apply for is \$119,951. There is no local match requirement. The city will have four years in which to complete this grant.

Projected Annual Fiscal Impact Statement: The grant will bring in \$119,951 to the Multi-Governmental Fund over a four-year period, with most of the activity expected during the first two years. The General Fund will not be affected.

Item #4.

Legal Considerations: The Columbus Consolidated Government is eligible to apply for this grant award with Council approval. Council must approve the application for and acceptance of all grant awards and the City Manager, as Signing Authority, or his designee, must sign all required contracts, reports, and certifications. Upon signing, the City will be obligated to the U.S. Department of Justice to comply with the terms and conditions of the grant contract.

Recommendation/Actions: Accept and approve the application and subsequent award of the 2023 Edward Byrne Memorial Justice Assistance Grant in the amount of \$119,951 or as otherwise awarded, and amend the Multi-Governmental Fund by the amount of the award.

A RESOLUTION

Item #4.

NO. _____

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR, AND IF AWARDED, ACCEPT A 2023 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FROM THE U.S. DEPARTMENT OF JUSTICE IN THE AMOUNT OF \$119,951, OR AS OTHERWISE AWARDED, WITH NO LOCAL MATCH REQUIREMENT, TO AMEND THE MULTI-GOVERNMENTAL FUND BY THE AMOUNT OF THE AWARD, AND TO ALLOCATE THE AMOUNT AWARDED TO CITY DEPARTMENTS FOR LAW ENFORCEMENT, PROSECUTION, COURTS, AND PUBLIC SAFETY PROGRAMS SUPPORTED BY THE GRANT..

WHEREAS, the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance has announced potential formula grant awards for the Edward Byrne Memorial Justice Assistance Grant Program FY 2023 Local Solicitation. This grant supports a broad range of activities for the prevention and control of crime and to improve the criminal justice system. These funds can be used for local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, as well as research and evaluation activities that will improve or enhance: law enforcement programs; drug treatment and enforcement programs; planning, evaluation, and technology improvement programs; and crime victim and witness programs (other than compensation); and,

WHEREAS, the Columbus Consolidated Government is eligible to receive \$119,951 in funding with no local match requirement. The Finance Department sent out notifications and requested that all eligible and interested departments or divisions submit requests for funding projects from this grant. The Finance Department then coordinated with the City Manager's Office to schedule a deadline for the City Manager to determine which requests will be included among the allocation, and that determination has not been made at the time of this resolution but will be attached to the resolution when it is complete; and,

WHEREAS, the grant requires that the governing body be notified of the application at least 30 days prior to the award of the grant funds, and an opportunity for public review and comment be given.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager or his designee is hereby authorized to submit an application and if awarded, accept a FY23 Edward Byrne Memorial Justice Assistance Grant in the amount of \$119,951, or as otherwise awarded, with no local match requirement, and that the funds will be used by eligible departments as allocated, and to amend the Multi-Governmental Fund by the amount of the award.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____ 2023, and adopted at said meeting by the affirmative vote of _____ members of said Council.

Item #4.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Begly voting	_____.
Councilor Cogle voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

FY 2023 BYRN MEMORIAL JUSTICE ASSISTANCE GRANT ALLOCATION

Columbus Fire/EMS	\$3,980	3 ballistic vests
Muscogee County Sheriff	\$50,481	65 protective stab vests
Emergency Management/ Homeland Security	\$13,490	Early warning weather app for public
Columbus Police Dept	\$52,000	Two K-9 packages
TOTAL	\$119,951	

File Attachments for Item:**5. FY2025 5303 Grant Application for Planning Assistance**

Approval is requested to authorize the Department of Transportation/METRA to apply to the Georgia Department of Transportation (GDOT) for a capital, planning and operating grant in the amount of \$155,999.00 or otherwise awarded. Approval is also requested to authorize the City Manager to accept the grant, if awarded, and execute any contracts with the Federal Transit Administration and/or the Georgia Department of Transportation relating to the grant.

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	FY2025 5303 Grant Application for Planning Assistance
AGENDA SUMMARY:	Approval is requested to authorize the Department of Transportation/METRA to apply to the Georgia Department of Transportation (GDOT) for a capital, planning and operating grant in the amount of \$155,999.00 or otherwise awarded with a ten percent match from the city. Approval is also requested to authorize the acceptance of the grant, if awarded, and execute any contracts with the Federal Transit Administration and/or the Georgia Department of Transportation relating to the grant.
INITIATED BY:	Department of Transportation/METRA

Recommendation: Approval is requested to authorize the Department of Transportation/METRA to apply to the Georgia Department of Transportation (GDOT) for a capital, planning and operating grant in the amount of \$155,999.00 or otherwise awarded with a ten percent match from the city. Approval is then requested to authorize the acceptance of the grant, if awarded, and execute any contracts with the Federal Transit Administration and/or the Georgia Department of Transportation relating to the grant.

Background: The City has applied, in the past, for capital, planning, and operating grants offered by the Federal Transit Administration (FTA) and the Georgia Department of Transportation (GDOT). The 5303 Grant being requested is funded in the following manner.

	CAPITAL	PLANNING	OPERATING
State 5303	0%	90%	0%
Local 5303	0%	10%	0%

90% shall be provided to the City by the State. Of the 90% in State funding, GDOT funds 10% and FTA funds 80%. If approved, the City shall provide the required 10% match. GDOT administers the grant on behalf of the State.

Analysis:

**Title 49 U.S.C. Section 5303
(Formerly Section 8)**

GRANT 5303	GDOT	CITY	FTA	TOTAL
PLANNING	\$155,999.00	\$17,333.00	\$0	\$173,332.00

Financial Considerations: If approved, the City shall receive \$155,999.00 in State-administered Section 5303 grant funding. This grant shall be used to support public transportation in our community. A ten percent match from the City is required.

Item #5.

Projected Annual Fiscal Impact Statement: The funds are designated for Columbus and METRA Transit System to fund transit planning activities.

Legal Considerations: Council must authorize the grant application through a resolution. If authorized, the resolution will be included with the grant application. In addition, the resolution authorizes the City Manager to accept the grant, if awarded, and execute any contracts with the Federal Transit Administration and/or the Georgia Department of Transportation relating to the grant.

Recommendations/Actions: The City recommends that Council approve the request to apply for this grant and to authorize the City Manager to accept the grant, if awarded, and execute any contracts with the Federal Transit Administration and/or the Georgia Department of Transportation relating to the grant.

A RESOLUTION

Item #5.

NO. _____

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR, AND IF AWARDED, ACCEPT A GRANT, FROM THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, AND GEORGIA DEPARTMENT OF TRANSPORTATION, UNDER TITLE 49 U.S.C., SECTION 5303.

WHEREAS, the Secretary of the US Department of Transportation and the Commissioner of the Georgia Department of Transportation are authorized to make grants for mass transportation projects; and,

WHEREAS, the FY2025 UPWP indicates the amount of the Section 5303 funds and the state share by the Georgia Department of Transportation as \$155,999.00; and,

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision of the City share of the project costs, \$17,333.00; and,

WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under Title 49 U.S.C. the Applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and other pertinent directives and the U.S. Department of Transportation requirements there under; and,

WHEREAS, it is the goal of the Applicant that Minority Business Enterprise (Disadvantaged Business Enterprise and Women's Business Enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies equipment contracts, or consultant and other services.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES AS FOLLOWS:

(1)

That the City Manager or his designee, herein referred to as the Official, are authorized to execute and file an application on behalf of the Consolidated Government of Columbus, Georgia with the Georgia Department of Transportation, to aid in the financing of a technical study grant to implement specific items of the FY2025 Unified Planning Work Program.

(2)

That the Official is authorized to execute and file with such application and assurance, or any other document required by the U.S. Department of Transportation and the Georgia Department of Transportation effectuating the purposes of this grant;

(3)

That the Official is authorized to furnish such additional information as the U.S. Department of Transportation and the Georgia Department of Transportation may require in connection with the application or the project;

(4)

That the Official is authorized to set forth and execute Minority Business Enterprise, DBE (Disadvantaged Business Enterprise) and WBE (Women Business Enterprise) policies and procedures in connection with the project's procurement needs; and,

(5)

That the Official is authorized to execute a grant agreement on behalf of the Consolidated Government of Columbus, Georgia with the Georgia Department of Transportation to aid in the financing of a technical study grant to implement specific items of the Columbus, Georgia Unified Planning Work Program.

(6)

That the applicant while making application to or receiving grants from the Federal Transit Administration will comply with the FTA Circular 8100.1D, FTA Certifications and Assurances for Federal Assistance 2023 as listed in this grant application and General Operating Guidelines as illustrated in the Georgia State Management Plan.

(7)

That the applicant has or will have available the required non-federal funds to meet local share requirements for this grant application.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____ 2023, and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Begly voting	_____.
Councilor Cogle voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

File Attachments for Item:

6. Columbus Police Department: Sponsorship Donations (\$2,000)

Approval is requested to accept donations totaling \$2,000 for sponsorship of the Columbus Police Department's first annual Family Fun Day and other employee activities.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #6.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Columbus Police Department: Sponsorship Donations (\$2,000)
AGENDA SUMMARY:	Approval is requested to accept donations totaling \$2,000 for sponsorship of the Columbus Police Department's first annual Family Fun Day and other employee activities.
INITIATED BY:	Columbus Police Department

Recommendation: Approval is requested to accept donations totaling \$2,000 for sponsorship of the Columbus Police Department's first annual Family Fun Day and other employee activities.

Background: A committee has been formed and is planning the first annual Family Fun Day for the employees and their families of the Department. This event is just one of many endeavors we plan to do to create a positive work culture and strengthen relationships between our organization and employees. Overall, we hope to promote a sense of workplace appreciation, recognition, and collaboration.

Analysis: The Columbus Police Department will deposit the funds in accordance with policy and maintain records and receipts accordingly.

Financial Considerations: The donated funds are specifically for the Columbus Police Department's Family Fun Day and other employee activities and will be placed within the Department's designated Donation fund.

Legal Considerations: The Consolidated Government of Columbus is eligible to receive the funds.

Recommendation/Action: Approval is requested to accept financial donations in the amount of \$2,000 given in support of the Columbus Police Department.

A RESOLUTION

NO.

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF DONATED FUNDS
OF \$2,000 FROM VARIOUS DONORS ON BEHALF OF THE COLUMBUS POLICE
DEPARTMENT.**

Item #6.

WHEREAS the Columbus Police Department is requesting the acceptance of these donations to fund the first annual Family Fun Day and other employee activities; and,

WHEREAS these generous donations from various corporate sponsors will allow the furtherance of improving the culture and relationships within the department and throughout the community; and

WHEREAS the Columbus Police Department wishes to express their sincere thanks and gratitude for these displays of generosity; and

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY
RESOLVES:**

That the City Manager is hereby authorized to accept donated funds for the Columbus Police Department for the first annual Family Fun Day and other employee activities.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day
of _____ 2023 and adopted at said meeting by the affirmative vote of ten members of said
Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Begly voting	_____.
Councilor Cogle voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

File Attachments for Item:

7. Columbus Police Department: Sponsorship Donations(\$19,000)

Approval is requested to accept donations totaling \$19,000 for sponsorship of the Columbus Police Department's first annual Family Fun Day and other employee activities.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #7.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Columbus Police Department: Sponsorship Donations(\$19,000)
AGENDA SUMMARY:	Approval is requested to accept donations totaling \$19,000 for sponsorship of the Columbus Police Department's first annual Family Fun Day and other employee activities.
INITIATED BY:	Columbus Police Department

Recommendation: Approval is requested to accept donations totaling \$19,000 for sponsorship of the Columbus Police Department's first annual Family Fun Day and other employee activities.

Background: A committee has been formed and is planning the first annual Family Fun Day for the employees and their families of the Department. This event is just one of many endeavors we plan to do to create a positive work culture and strengthen relationships between our organization and employees. Overall, we hope to promote a sense of workplace appreciation, recognition, and collaboration.

Analysis: The Columbus Police Department will deposit the funds in accordance with policy and maintain records and receipts accordingly.

Financial Considerations: The donated funds are specifically for the Columbus Police Department's Family Fun Day and other employee activities and will be placed within the Department's designated Donation fund.

Legal Considerations: The Consolidated Government of Columbus is eligible to receive the funds.

Recommendation/Action: Approval is requested to accept financial donations in the amount of \$19,000 given in support of the Columbus Police Department.

A RESOLUTION

NO.

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF DONATED FUNDS
OF \$19,000 FROM VARIOUS DONORS ON BEHALF OF THE COLUMBUS POLICE
DEPARTMENT.**

Item #7.

WHEREAS the Columbus Police Department is requesting the acceptance of these donations to fund the first annual Family Fun Day and other employee activities; and,

WHEREAS these generous donations from various corporate sponsors will allow the furtherance of improving the culture and relationships within the department and throughout the community; and

WHEREAS the Columbus Police Department wishes to express their sincere thanks and gratitude for these displays of generosity; and

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY
RESOLVES:**

That the City Manager is hereby authorized to accept donated funds for the Columbus Police Department for the first annual Family Fun Day and other employee activities.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day
of _____ 2023 and adopted at said meeting by the affirmative vote of ten members of said
Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Begly voting	_____.
Councilor Cogle voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

File Attachments for Item:

8. Columbus Police Department: Expenditure of Donations

Approval is requested to allow the Police Department to expend funds specifically donated for the CPD Family Fund Day event.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #8.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Columbus Police Department: Expenditure of Donations
AGENDA SUMMARY:	Approval is requested to allow the Police Department to expend funds specifically donated for the CPD Family Fund Day event.
INITIATED BY:	Columbus Police Department

Recommendation: Approval is requested to allow the Police Department to expend funds specifically donated for the CPD Family Fund Day event.

Background: A committee has been formed and is planning the first annual Family Fun Day for the employees and their families of the Department. This event is just one of many endeavors we plan to do to create a positive work culture and strengthen relationships between our organization and employees. Overall, we hope to promote a sense of workplace appreciation, recognition, and collaboration.

Analysis: The Columbus Police Department has received multiple donations given in direct support of this event and requests approval to expend these funds as needed. The expenditures will not exceed these donated funds. All expenses will be charged to 0101-400-1000-POLC-6699.

Financial Considerations: The donated funds are specifically for the Columbus Police Department's Family Fun Day and other employee activities and have been placed within the Department's designated Donation fund.

Legal Considerations: N/A

Recommendation/Action: Approval is requested to allow the Police Department to expend funds specifically donated for the CPD Family Fund Day event.

A RESOLUTION

NO.

**A RESOLUTION AUTHORIZING THE COLUMBUS POLICE DEPARTMENT
TO EXPEND FUNDS DONATED SPECIFICALLY FOR THE CPD FAMILY FUN DAY
EVENT.**

Item #8.

WHEREAS the Columbus Police Department is requesting approval to expend the funds that have been donated specifically for first annual Family Fun Day and other employee activities; and,

WHEREAS the funds already received have been deposited to the General Fund Donations account earmarked for the Columbus Police Department; and,

WHEREAS any further donations received will be brought before Council and deposited in the same manner, and

WHEREAS there will be no other funds used than those donated for this purpose.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY
RESOLVES:**

That the Columbus Police Department is hereby authorized to expend funds donated specifically for the CPD Family Fun Day event.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the _____ day of _____ 2023 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Begly voting	_____.
Councilor Cogle voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

File Attachments for Item:

A. Change Order 3 for Columbus Dragonfly Trail – Riverwalk to Martin Luther King, Jr. Connector – RFP
No. 22-0017

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Change Order 3 for Columbus Dragonfly Trail – Riverwalk to Martin Luther King, Jr. Connector – RFP No. 22-0017
INITIATED BY:	Finance Department

It is requested that Council authorize the execution of Change Order 3 with JHC Corporation, Inc. (Newnan, GA) in the amount of \$77,712.51 for the Columbus Dragonfly Trail project.

Per Resolution No. 083-21, Council authorized the execution of a contract with JHC Corporation, Inc. to construct a new multiuse trail to connect the Riverwalk to the Martin Luther King, Jr. Trail. Upon completion, the new trail will run along 10th Avenue, 11th Street, 6th Avenue, and 10th Street.

Change Order 3 is required to replace damaged/destroyed landscaping and irrigation along the Riverwalk as a result of the flooding of the Chattahoochee River on March 28, 2023. Services are also required to stabilize and protect the Dragonfly Trails concrete ramp footings that were damaged by flooding.

Document	Description	Amount
Original Contract	Construction of Columbus Dragonfly Trail	2,080,732.09
Change Order 1	Gabion restoration and landscape enhancements along the Riverwalk.	302,686.50
Change Order 2	Demolition and replacement of trail ramps	102,030.00
Change Order 3	Replace damaged/destroyed landscaping and irrigation along the Riverwalk as a result of the flooding of the Chattahoochee River on March 28, 2023; and stabilize and protect the Dragonfly Trails concrete ramp footings that were damaged by flooding.	77,712.51
New Contract Amount		\$2,563,161.10

Funds are budgeted in the FY24 Budget: Other Local Option Sales Tax Fund - Infrastructure – Engineering – General Construction – Dragonfly Trail MLK to The River; 0109-250-9901-ROAD-7661-92036-20210.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF CHANGE ORDER 3 WITH JHC CORPORATION, INC. (NEWNAN, GA) IN THE AMOUNT OF \$77,712.51 FOR THE COLUMBUS DRAGONFLY TRAIL PROJECT.

WHEREAS, per Resolution No. 083-21, Council authorized the execution of a contract with JHC Corporation, Inc. to construct a new multiuse trail to connect the Riverwalk to the Martin Luther King, Jr. Trail. Upon completion, the new trail will run along 10th Avenue, 11th Street, 6th Avenue, and 10th Street; and,

WHEREAS, Change Order 3 is required to replace damaged/destroyed landscaping and irrigation along the Riverwalk as a result of the flooding of the Chattahoochee River on March 28, 2023. Services are also required to stabilize and protect the Dragonfly Trails concrete ramp footings that were damaged by flooding.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to execute Change Order 3 with JHC Corporation, Inc. (Newnan, GA) in the amount of \$77,712.51 for the Columbus Dragonfly Trail project. Funds are budgeted in the FY23 Budget: Other Local Option Sales Tax Fund - Infrastructure – Engineering – General Construction – Dragonfly Trail MLK to The River; 0109-250-9901-ROAD-7661-92036-20210.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2023 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Begly voting	_____.
Councilor Cogle voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

B. Patches and Emblems (Annual Contract) – RFB No. 23-0015

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Patches and Emblems (Annual Contract) – RFB No. 23-0015
INITIATED BY:	Finance Department

It is requested that Council approve the purchase of patches and emblems, on an “as needed” basis, from All City Label and Tag Company (New York, NY) for the estimated contract value of \$9,580.00, Mazz, Inc. d/b/a Midwest Swiss Embroideries (Chicago, IL) for the estimated contract value of \$695.60, and Nitsom Promotional Manufacturing Corporation (Fort Worth, TX) for the estimated contract value of \$11,352.00, for the annual total estimated contract value of \$21,627.60. The patches and emblems will be worn by employees in various City Departments.

The initial term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

Bid specifications were posted on DemandStar, the City’s website and Georgia Procurement Registry on March 3, 2023. Bid responses were received on March 29, 2023. This bid has been advertised, opened and reviewed. The bidders were:

VENDOR:	Columbus Fire and EMS	Columbus Police Department	METRA Transit	Muscogee County Prison	VENDOR TOTAL BID	VENDOR AWARDED AMOUNT
All City Label and Tag Company (New York, NY)	\$ 9,580.00	\$ 12,145.00	\$ 1,943.00	\$2,250.00	\$ 25,918.00	\$ 9,580.00
Mazz, Inc. d/b/a Midwest Swiss Embroideries (Chicago, IL)	\$ 11,787.50	\$ 9,866.50	\$ 695.60	\$ 1,765.00	\$ 24,114.60	\$ 695.60
Nitsom Promotional Manufacturing Corp. (Fort Worth, TX)	\$ 11,160.00	\$ 9,672.00	\$ 506.88	\$ 1,680.00	\$ 23,018.88	\$ 11,352.00
American Solutions for Business (LaGrange, GA)	\$ 23,420.00	\$ 21,203.00	\$ 1,514.60	\$ 2,800.00	\$ 48,937.60	-
Artex Group (Fairview, NC)	\$ 12,830.00	\$ 12,447.50	\$ 867.30	\$ 2,175.00	\$ 28,319.80	-
Uniform Warehouse, Inc. (Chatsworth, CA)	\$ 14,830.00	\$ 12,916.50	\$1,201.76	\$ 1,955.00	\$ 30,903.26	-

World Emblem International (Fort Lauderdale, FL)	\$ 77,925.00	\$ 30,092.50	\$ 3,591.84	\$ 5,605.00	\$ 117,214.34	-
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Funds are budgeted each fiscal year for this ongoing expense:

General Fund – Police – Support Services– Uniforms, 0101-400-2200-STAF-6781

General Fund – Fire & EMS – Logistics/Support – Uniforms, 0101-410-3610-LOGI-6781

General Fund – MCP – Warden – Uniforms, 0101-420-1000-MCCI-6781

Transportation Fund – Transportation - METRA Operation – Uniforms, 0751-610-2100-METO-6781

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF PATCHES AND EMBLEMS, ON AN “AS NEEDED” BASIS, FROM ALL CITY LABEL AND TAG COMPANY (NEW YORK, NY) FOR THE ESTIMATED CONTRACT VALUE OF \$9,580.00; MAZZ, INC. D/B/A MIDWEST SWISS EMBROIDERIES (CHICAGO, IL) FOR THE ESTIMATED CONTRACT VALUE OF \$695.60; AND NITSOM PROMOTIONAL MANUFACTURING CORPORATION (FORT WORTH, TX) FOR THE ESTIMATED CONTRACT VALUE OF \$21,627.60.

WHEREAS, the patches and emblems will be worn by employees in various City Departments; and,

WHEREAS, the contract period shall be for two years, with the option to renew for three additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase of patches and emblems, on an “as needed” basis, from All City Label and Tag Company (New York, NY) for the estimated contract value of \$9,580.00, Mazz, Inc. d/b/a Midwest Swiss Embroideries (Chicago, IL) for the estimated contract value of \$695.60, and Nitsom Promotional Manufacturing Corporation (Fort Worth, TX) for the estimated contract value of \$11,352.00, for the annual total estimated contract value of \$21,627.60. Funds are budgeted each fiscal year for this on-going expense:

General Fund – Police – Support Services– Uniforms, 0101-400-2200-STAF-6781

General Fund – Fire & EMS – Logistics/Support – Uniforms, 0101-410-3610-LOGI-6781

General Fund – MCP – Warden – Uniforms, 0101-420-1000-MCCI-6781

Transportation Fund – Transportation - METRA Operation – Uniforms, 0751-610-2100-METO-6781

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2023 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Begly voting	_____.
Councilor Cogle voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor Huff voting	_____.

Councilor Thomas voting
Councilor Tucker voting

_____.
_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

C. Confiscated Firearms for Credit or Swap II for Police Department – RFB No. 23-0039

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Confiscated Firearms for Credit or Swap II for Police Department – RFB No. 23-0039
INITIATED BY:	Finance Department

It is requested that Council approve the swap of five hundred (500) confiscated firearms from the Columbus Police Department for forty-nine (49) Rock River LE2020M rifles and accessories provided by King's Firearms (Columbia, TN). There will be no cost to the City for the swap of firearms.

The Columbus Police Department is using the swap of the confiscated firearms to obtain new weapons for the Department without cost to the City. Per the swap, King's Firearms will provide the following: forty-nine (49)

Rock River LE2020M rifles with 14.5" barrel and ambidextrous safety, and each rifle accessorized with an MPMAG 248 – Blk MBUS Gen 2 Rear Sight Black, Aimpoint Patrol Rifle Optic (PRO) Red Dot, long gun light mounting kit to allow proper mounting with iron sites, M-LOK Aluminum Rail, 5 slots MAG 581 (to mount with Streamlight* flashlight), MSA-MOE Sling Attachment MAG 504, Paraclip MAG 541 (to attach the sling to the rifle), and Streamlight Pro Tac Rail Mount HL-X flashlight. The total value of the swap is \$71,011.78.

Bid specifications were posted on the web page of DemandStar, the Purchasing Division, and the Georgia Procurement Registry. Five bids were received on July 26, 2023. This bid has been advertised, opened, and reviewed. The bidders were:

	Kings Firearms (Columbia, TN)	GT Distributors (Pflugerville, TX)	Gulf States Distributors Inc. (Montgomery, AL)	Alfie's Gun Range (Fort Lauderdale, FL)	Dana Safety Supply / Operating as Southern Public Safety Equipment & Southern Firearms¹ (Buford, GA)	Smyrna Police Distributors, Inc.² (Smyrna, GA)
Unit Price	\$1,449.22	\$1,681.55	\$1,608.42	\$1,678.17	No Bid	No Bid
Quantity Offered in Exchange*	49	31	32	14	0	0
Total Value of Offer	\$71,011.78	\$52,128.05	\$51,469.44	\$23,494.41	\$38,388.00	\$41,364.00
<p>[*]Quantity of Rock River rifles and accessories vendor is providing in exchange for the single lot of 500 confiscated firearms.</p> <p>¹Dana Safety Supply did not offer any Rock River rifles and accessories in exchange as required per bid specifications but instead offered a purchase price for the 500 confiscated firearms.</p> <p>²Smyrna Police Distributors, Inc. did not offer any Rock River rifles and accessories in exchange as required by bid specifications but instead offered a purchase price for the 500 confiscated firearms.</p>						

Per the bid specifications, bid will be awarded to the bidder offering the highest credit or swap value, whichever is in the best interest of the City. King's Firearms offered the greatest quantity of units at the greatest total value.

There is no cost to the City associated with the firearms swap.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE SWAP OF FIVE HUNDRED (500) CONFISCATED FIREARMS FROM THE COLUMBUS POLICE DEPARTMENT FOR FORTY-NINE (49) ROCK RIVER LE2020M RIFLES AND ACCESSORIES PROVIDED BY KING'S FIREARMS (COLUMBIA, TN). THERE WILL BE NO COST TO THE CITY FOR THE SWAP OF FIREARMS.

WHEREAS, the Columbus Police Department is using the swap of the confiscated firearms to obtain new weapons for the Department without cost to the City; and,

WHEREAS, per the swap, King's Firearms will provide the following: Rock River LE2020M rifles with 14.5" barrel and ambidextrous safety, and each rifle accessorized with an MPMAG 248 – Blk MBUS Gen 2 Rear Sight Black, Aimpoint Patrol Rifle Optic (PRO) Red Dot, long gun light mounting kit to allow proper mounting with iron sites, M-LOK Aluminum Rail, 5 slots MAG 581 (to mount with Streamlight* flashlight), MSA-MOE Sling Attachment MAG 504, Paraclip MAG 541 (to attach the sling to the rifle), and Streamlight Pro Tac Rail Mount HL-X flashlight. The total value of the swap is \$71,011.78.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to swap five hundred (500) confiscated firearms with King's Firearms (Columbia, TN) for the Columbus Police Department, for forty-nine (49) Rock River LE2020M rifles. There will be no cost to the City for the swap.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2023 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____
Councilor Barnes voting	_____
Councilor Begly voting	_____
Councilor Cogle voting	_____
Councilor Crabb voting	_____
Councilor Davis voting	_____
Councilor Garrett voting	_____
Councilor Huff voting	_____
Councilor Thomas voting	_____
Councilor Tucker voting	_____

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

D. Office Supplies (Annual Contract) – RFP No. 23-0019

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Office Supplies (Annual Contract) – RFP No. 23-0019
INITIATED BY:	Finance Department

It is requested that Council authorize the execution of an annual contract with Malone Office Equipment, Inc., d/b/a Malone Office Environments (Columbus, GA) for the purchase of high-usage office supplies, as well as non-excluded catalog items, on an “as needed” basis for various locations of the Columbus Consolidated Government. This contract is valued at an estimated \$325,000.00 per year based upon prior usage.

Malone Office Environments will provide high-usage (core) office supplies, to include:

- Copy paper
- Paper and pads
- Filing supplies
- Pens
- Desk supplies

Additionally, the vendor will provide discounts on catalog (non-core) items, toners and furniture. Orders will be placed via an online ordering portal. The contract excludes all copiers/printers and computer equipment (hardware and software).

Contract Term

The term of this contract shall be for two (2) years with the option to renew for three (3) additional twelve-month periods. Contract renewal shall be contingent upon the mutual agreement of the City and the Contractor.

Annual Contract History:

The previous five-year contract was awarded to Malone Office Equipment, Inc., d/b/a Malone Office Environments (Columbus, GA) on November 14, 2017 (Resolution No. 386-17).

RFP Advertisement and Receipt of Proposals:

RFP specifications were posted on the web page of the Purchasing Division, the Georgia Procurement Registry and DemandStar on April 6, 2023. This RFP has been advertised, opened and evaluated. Three proposals were received on May 5, 2023, from the following firms:

Malone Office Equipment, Inc. d/b/a Malone Office Environments (Columbus, GA)

Staples (Atlanta, GA)
Lakeshore Learning Materials (Carson, CA)

The following events took place after receipt of the proposals:

RFP MEETINGS/EVENTS		
Description	Date	Agenda/Action
Pre-Evaluation Meeting	05/16/23	The Purchasing Manager advised evaluation committee members of the RFP rules and process, and the project manager provided an overview. Proposal copies were forwarded to each committee member to review.
1 st Evaluation Meeting	06/7/23	Committee members discussed all proposals; no clarifications were requested.
Evaluation Forms Sent	06/08/23	Evaluation forms were forwarded to voting committee members.
Evaluation Forms Returned	06/24/23	Evaluation forms were completed and returned to Purchasing for compilation of results.
Evaluation Results	06/28/23	Evaluation results were forwarded to the Evaluation Committee for review.
Recommendation Received	07/10/23	Via email, the committee members unanimously voted to award to the highest-scoring firm, Malone Office Equipment, Inc. d/b/a Malone Office Environments

Evaluation Committee:

The proposals were reviewed by the Evaluation Committee, which consisted of a voting member from the Columbus Police Department a voting member from METRA, and a voting member from the Parks and Recreation Department.

A representative from the Trade Center served as an alternate voter.

Two representatives from Finance and one representative from Columbus Fire and EMS served as non-voting advisors.

Award Recommendation:

The evaluation committee deemed the proposal from Malone Office Equipment, Inc. most responsive to the RFP specifications, as reflected by the comments below:

- Service, client work history, online ordering process and return process.
- What I like most about the vendor's proposal is their discount on furniture transactions while also providing access to over thirty (30) furniture lines [which are] available on the State of Georgia contract.
- The dedicated account representative and variety of material share equal ranking in my evaluation.

Vendor Experience/Qualifications:

- Malone Office Environments is a locally owned small business based in Columbus, Georgia, since 1934.

- The firm has been owned and operated by the Buracker family since 1967.
- With the addition of the State of Georgia contract for office supplies, via a partnership with My Georgia Office Products (MYGAOP), Malone Office Environment's supply division has quadrupled in size since 2008.

Client Work History:

- ***Enrichment Servicers Program (Columbus, GA)***
05/2020 - Present
Provide office supplies, janitorial supplies and school products to eighteen (18) locations. Provide customized billing broken down and summarized by Federal grants. Maintain budgets for each location broken down by Federal grant.
- ***DOAS – State of Georgia Contract (Atlanta, GA)***
04/2020 – 04/2026
(via cooperative with MYGAOP) Provide office products for State agencies, as well as City and County governments and school districts in 162 Cities within the State of Georgia. Service area reaches from Carrollton, Georgia, to Americus, Georgia and west to Macon, Georgia.
- ***Muscogee County School District (Columbus, GA)***
Ongoing
Provide office products, janitorial products, school products and furniture through purchase orders, state contract and credit card purchases.

The City's Procurement Ordinance Article 3-110, Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services, governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results and cost information has been submitted to the City Manager in a separate memo for informational purposes.

Funds are budgeted each fiscal year for this on-going expense: Various Departments - Office Supplies and Operating Materials; 6711 & 6728.

A RESOLUTION**NO. _____**

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNUAL CONTRACT WITH MALONE OFFICE EQUIPMENT, INC. D/B/A MALONE OFFICE ENVIRONMENTS (COLUMBUS, GA) FOR THE PURCHASE OF HIGH-USAGE OFFICE SUPPLIES, AS WELL AS NON-EXCLUDED CATALOG ITEMS, ON AN “AS NEEDED” BASIS FOR VARIOUS LOCATIONS OF THE COLUMBUS CONSOLIDATED GOVERNMENT. THIS CONTRACT IS VALUED AT AN ESTIMATED \$325,000.00 PER YEAR BASED ON PRIOR USAGE.

WHEREAS, an RFP was administered (RFP No. 23-0019) and three proposals were received; and,

WHEREAS, the proposal submitted by Malone Office Environments was deemed most responsive to the RFP; and,

WHEREAS, the contract term shall be for two years, with the option to renew for three additional twelve-month periods. The contract renewals will be contingent upon the mutual agreement of the City and the Contractor.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to execute an annual contract with Malone Office Equipment, Inc. d/b/a Malone Office Environments (Columbus, GA) for the purchase of high-usage office supplies, as well as non-excluded catalog items, on an “as needed” basis for various locations of the Columbus Consolidated Government. Funds are budgeted each fiscal year for this on-going expense: Various Departments - Office Supplies and Operating Materials; 6711 & 6728.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2023 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Begly voting	_____.
Councilor Cogle voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.

Councilor Tucker voting _____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

E. Onsite Process Training for the Tax Commissioner's Office

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Onsite Process Training for the Tax Commissioner's Office
INITIATED BY:	Finance Department

It is requested that Council approve a Time and Materials Form, CRM #10265639, from Tyler Technologies (Dallas, TX) to provide onsite process training for the Enterprise Assessment & Tax software product, for the Tax Commissioner's Office, at a maximum fee of \$46,000.00, plus travel expenses.

Per Resolution #301-14, Council approved the upgrade from the Oasis system to the iasWorld/Oracle provided by Tyler Technologies. The system is used by the Tax Commissioner's Office and Tax Assessor's Office to streamline various functions and enhance efficiency for the two departments.

The onsite process training is needed in the Tax Commissioner's Office due to the transition/loss of several key employees. Those key employees had the knowledge to perform day to day and annual processes. Instructions for those processes are not detailed enough for remaining staff to execute confidently. Consequently, a quote for training was requested from Tyler Technologies. The expectation with this training is as follows:

- learn how to use iasWorld effectively with confidence, thereby supporting the areas of accounting, property tax and delinquent tax
- establish a workflow specific to the Tax Commissioner's Office
- troubleshoot and analyze known issues found within the program
- establish a user's guide for onboarding
- establish an administrative guide for cyclical processes and reporting (i.e. Digest process flowchart with supporting reports)
- support with designing job description for analyst to maintain these tasks/functions

Tyler's Property and Recording Division will perform 200 hours of onsite training during the course of the agreement. Training will be provided once a month. The initial onsite training will be scheduled for August 29 – September 1, 2023.

Funding is available in the FY24 Budget: General Fund – Information Technology – Professional Services; 0101 – 210 – 1000 – ISS – 6311.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE TIME AND MATERIALS FORM, CRM #10265639, FROM TYLER TECHNOLOGIES (DALLAS, TX) TO PROVIDE ONSITE PROCESS TRAINING FOR THE ENTERPRISE ASSESSMENT & TAX SOFTWARE PRODUCT, FOR THE TAX COMMISSIONER’S OFFICE, AT A MAXIMUM FEE OF \$46,000.00, PLUS TRAVEL EXPENSES.

WHEREAS, per Resolution #301-14, Council approved the upgrade from the Oasis system to the iasWorld/Oracle provided by Tyler Technologies. The system is used by the Tax Commissioner’s Office and Tax Assessor’s Office to streamline various functions and enhance efficiency for the two departments; and,

WHEREAS, the onsite process training is needed in the Tax Commissioner’s Office due to the transition/loss of several key employees. Those key employees had the knowledge to perform day to day and annual processes. Instructions for those processes are not detailed enough for remaining staff to execute confidently. Consequently, a quote for training was requested from Tyler Technologies. The expectation with this training is as follows:

- learn how to use iasWorld effectively with confidence, thereby supporting the areas of accounting, property tax and delinquent tax
- establish a workflow specific to the Tax Commissioner’s Office
- troubleshoot and analyze known issues found within the program
- establish a user's guide for onboarding
- establish an administrative guide for cyclical processes and reporting (i.e. Digest process flowchart with supporting reports)
- support with designing job description for analyst to maintain these tasks/functions; and,

WHEREAS, Tyler’s Property and Recording Division will perform 200 hours of onsite training during the course of the agreement. Training will be provided once a month. The initial onsite training will be scheduled for August 29 – September 1, 2023.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to execute a Time and Materials Form, CRM #10265639, from Tyler Technologies (Dallas, TX) to provide onsite process training for the Enterprise Assessment & Tax software product, for the Tax Commissioner’s Office, at a maximum fee of \$46,000.00, plus travel expenses. Funding is available in the FY24 Budget: General Fund – Information Technology – Professional Services; 0101 – 210 – 1000 – ISS – 6311.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2023 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Begly voting	_____.
Councilor Cogle voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

F. Cybersecurity Software Renewal for Information Technology – Sourcewell Cooperative Purchase

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Cybersecurity Software Renewal for Information Technology – Sourcewell Cooperative Purchase
INITIATED BY:	Finance Department

It is request that Council approve the purchase/payment for cybersecurity software renewal from CDW-Government (Vernon Hills, IL) in the amount of \$127,702.80. The purchase will be accomplished by Cooperative Contract via Sourcewell Contract #081419-CDW. Additionally, it is requested that Council approve payment, plus associated cost increases, for future renewals of software.

This software renewal is for the cybersecurity software originally approved for purchase per Resolution No. 195-20. The renewal of the software provides a comprehensive endpoint protection and management system that fully integrates with existing CCG cybersecurity infrastructure. It allows CCG IT staff to respond quickly and effectively to abnormal network behavior and help ensure the proper cybersecurity protections are in place for the CCG as a whole. This system also works off the CCG internal network allowing protection for those working in remote environments where other pieces of infrastructure would not be in place for protection.

This purchase will be accomplished by Cooperative Purchase via Request for Proposal (RFP) #081419, initiated by Sourcewell, whereby CDW Government LLC was one of the successful vendors contracted to provide Technology Catalog Solutions. The effective date of the contract began December 1, 2019, and will expire on October 30, 2024. The contract may be extended for an additional year at Sourcewell's discretion. Sourcewell is a Service Cooperative created by Minnesota Statute 123A.21. This statute was created in 1978 and revised in 1995 to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power. The RFP process utilized by Sourcewell meets the requirements of the City's Procurement Ordinance; additionally, cooperative purchasing is authorized per Article 9-101 of the Procurement Ordinance.

Funding is budgeted in the FY24 Budget as follows:

Funding in the amount of \$80,000.00 is available in General Fund – Information Technology – Computer Equipment Maintenance; 0101 – 210 – 1000 – ISS - 6511.

Funding in the amount of \$47,702.80 is available in LOST/Infrastructure Fund – Information Technology – Infrastructure/LOST – Computer Equipment – IT Storage; 0109 – 210 – 9901 – ISS – 7751 – 90001 - 2023.

Funding for future renewals of the software will be budgeted in subsequent fiscal years.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE/PAYMENT FOR CYBERSECURITY SOFTWARE RENEWAL FROM CDW-GOVERNMENT (VERNON HILLS, IL) IN THE AMOUNT OF \$127,702.80. THE PURCHASE WILL BE ACCOMPLISHED BY COOPERATIVE CONTRACT VIA SOURCEWELL CONTRACT #081419-CDW. ADDITIONALLY, IT IS REQUESTED THAT COUNCIL APPROVE PAYMENT, PLUS ASSOCIATED COST INCREASES, FOR FUTURE RENEWALS OF SOFTWARE.

WHEREAS, this software renewal is for the cybersecurity software originally approved for purchase per Resolution No. 195-20. The renewal of the software provides a comprehensive endpoint protection and management system that fully integrates with existing CCG cybersecurity infrastructure. It allows CCG IT staff to respond quickly and effectively to abnormal network behavior and help ensure the proper cybersecurity protections are in place for the CCG as a whole. This system also works off the CCG internal network allowing protection for those working in remote environments where other pieces of infrastructure would not be in place for protection; and,

WHREAS, this purchase will be accomplished by Cooperative Purchase via Request for Proposal (RFP) #081419, initiated by Sourcewell, whereby CDW Government LLC was one of the successful vendors contracted to provide Technology Catalog Solutions. The effective date of the contract began December 1, 2019, and will expire on October 30, 2024. The contract may be extended for an additional year at Sourcewell's discretion. Sourcewell is a Service Cooperative created by Minnesota Statute 123A.21. This statute was created in 1978 and revised in 1995 to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power. The RFP process utilized by Sourcewell meets the requirements of the City's Procurement Ordinance; additionally, cooperative purchasing is authorized per Article 9-101 of the Procurement Ordinance.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to proceed with the purchase/payment for the cybersecurity software renewal from CDW-Government (Vernon Hills, IL) in the amount of \$127,702.80. The purchase will be accomplished by Cooperative Contract via Sourcewell Contract #081419-CDW. Additionally, the City Manager is further authorized to make payment, plus associated cost increases, for future renewals of software. Funding is budgeted in the FY24 Budget as follows:

Funding in the amount of \$80,000.00 is available in General Fund – Information Technology – Computer Equipment Maintenance; 0101 – 210 – 1000 – ISS - 6511.

Funding in the amount of \$47,702.80 is available in LOST/Infrastructure Fund – Information Technology – Infrastructure/LOST – Computer Equipment – IT Storage; 0109 – 210 – 9901 – ISS – 7751 – 90001 - 2023.

Funding for future renewals of the software will be budgeted in subsequent fiscal years.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2023 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Begly voting	_____.
Councilor Cogle voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

G. Hazard Mitigation Plan Update – RFP No. 23-0039

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Hazard Mitigation Plan Update – RFP No. 23-0039
INITIATED BY:	Finance Department

It is requested that Council authorize the execution of a contract with Lux Mitigation and Planning Corporation (Ellijay, GA) for an updated hazard mitigation plan. The Emergency Management & Homeland Security Department budgeted \$34,000.00 for the services; the proposed cost is within the budgeted amount.

Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, enacted under the Disaster Mitigation Act of 2000, (DMA of 2000), provides new and revitalized approaches to mitigation planning. This section continues the requirement for a Standard County Mitigation plan as a condition of disaster assistance.

A hazard mitigation plan is created to protect the health, safety, and economic interests of residents by reducing the impacts of natural hazards through mitigation planning, awareness and implementation of mitigation alternatives. Hazard mitigation is any action taken to permanently eliminate or reduce the long-term risk to human life and property from natural hazards. It is an essential element of emergency management along with preparedness, response and recovery. The City's hazard mitigation plan was approved by FEMA in 2017.

The City's hazard mitigation plan contains geographic and demographic information, together with an assessment of the risk, and an analysis of the vulnerability that natural hazards have on Muscogee County. It also addresses the current capability of state and local government to reduce, eliminate, or minimize the vulnerability of our communities to natural hazards. Most importantly, the plan outlines a coordinated mitigation strategy adopted by the City that includes long-term goals, short-term objectives, and an assignment of specific, measurable tasks or actions.

The City's hazard mitigation plan must be reviewed and revised as needed to reflect changes in development, progress in countywide mitigation efforts, and changes in funding priorities. The plan updates will be submitted to the FEMA Region IV for approval. The Emergency Management Division will coordinate, review, and supervise all activities related to the plan update to ensure that the milestones are met so that final drafts are ready to submit to FEMA by the deadline of November 30, 2023.

Lux Mitigation and Planning Corporation will provide the following services:

- A. Address the following hazards: flooding, high winds (hurricanes, tornadoes, and windstorms), winter, landslides, sinkholes and land subsidence, earthquakes, drought, hail, wildfire, extreme temperatures, lightning, dam failure, and tsunamis.
- B. Assist the Emergency Management Division in involving the citizens of Muscogee County/Columbus, GA in the plan update. Media advisories will be issued. The Emergency Management Division of the Homeland Security Department and the Consultant will facilitate public meetings, as necessary.
- C. Along with the Emergency Management Division, invite numerous, local, state, and federal agencies and private sector entities to participate in the planning process. Each agency's participation will be documented in the plan update as required via sign in sheets, meeting minutes, completed surveys, etc.
- D. Utilize FEMA's Multi-Hazard Mitigation Planning Guidance.
- E. Evaluate all local emergency plans within the city/county and incorporate revisions and updates as necessary.
- F. As deemed necessary, incorporate other plans/studies into the plan update.
- G. Comprehensively review and update each section of the current hazard mitigation plan. During the previous update, the Columbus Consolidated Government reviewed and updated the risk and vulnerability assessments; the consultant shall update these sections as necessary.
- H. Include the development of an appendix entitled "Policy and Guidance for Implementation of Hazard Mitigation Assistance Strategies."
- I. Update the plans relating to new laws, policies or regulations at the State or local level.
- J. Update changes in County/City agencies information and/or their procedures that will affect how mitigation programs or funds are administered.
- K. Update significant changes in funding sources or known capabilities throughout the State.
- L. Update the plan in accordance with state and federal requirements, resulting in a FEMA approved plan.
- M. Facilitate the entire planning process for this plan update.

RFP Advertisement and Receipt of Proposals:

RFP specifications were posted on the web pages of the Purchasing Division, the Georgia Procurement Registry and DemandStar on May 24, 2023. This RFP has been advertised, opened and evaluated. Two proposals were received on June 16, 2023 from the following firms:

Lux Mitigation and Planning Corporation (Ellijay, GA)

ERUdyne, Inc. (Whitestone, VA)

The following events took place after receipt of proposals:

RFP MEETINGS/EVENTS		
Description	Date	Agenda/Action
Pre-Evaluation Meeting	07/18/23	The Purchasing Manager advised evaluation committee members of the RFP rules and process, and the project manager provided an overview. Proposals were disbursed to each committee member to review.
1 st Evaluation Meeting	08/01/23	Committee members discussed the proposals and determined that clarifications were not required from either firm.
Evaluation Forms Sent	08/10/23	Evaluation forms were forwarded to voting committee members.
Evaluation Forms Returned	08/14/23	The final set of evaluation forms were returned to the Purchasing Division.
Evaluation Results	08/14/23	The Purchasing Division compiled the evaluation scores and comments, which were then forwarded to the Evaluation Committee members for review.
Award Recommendation	08/14/23	Voting committee unanimously recommended award to the highest-scoring firm of Lux Mitigation and Planning Corporation.

Evaluation Committee:

The proposals were reviewed by the Evaluation Committee, which consisted of one voting member from the Emergency Management Department, one voting member from the Public Works Department and one voting member from the Information Technology Department.

A representative from the Columbus Fire and Emergency Medical Services Department and a representative from the Engineering Department served as alternate voters.

An additional representative from the Emergency Management Department served as a non-voting advisor.

Award Recommendation:

The voting committee members recommend awarding the contract to the highest-scoring firm of Lux Mitigation and Planning Corporation for the following reasons:

- This company has a very long client history in Georgia, which gives the unique understanding of the region's needs as it relates to emergencies.
- The firm provided the 2018 plan for the city and the plan was completed on time.
- The firm's cost proposal details their invoice requirements.

Vendor's Experience/Qualifications:

- Lux Mitigation and Planning Corporation was incorporated in June 2013 as an S corporation in the state of Georgia.
- Lux Mitigation and Planning Corporation has worked on 65 hazard mitigation plans in the state of Georgia since June 2013.
- All 47 Georgia counties that contracted with the firm have received both GEMA and FEMA approval on their hazard mitigation plan.
- Below are the five similar projects completed by the firm.
 - Pike County (Zebulon, GA)
2015 and 2019 Hazard Mitigation Plan updates.
 - Coweta County (Newnan, GA)
2018 and 2023 Hazard Mitigation Plan updates.
 - Glynn County (Brunswick, GA)
2023 Hazard Mitigation Plan update.
 - Union County (Blairsville, GA)
2015 and 2020 Hazard Mitigation Plan update.
 - Cusseta-Chattahoochee County (Cusseta, GA)
2023 Hazard Mitigation Plan update.

The City's Procurement Ordinance Article 3-110 (Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services) governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results and cost information has been submitted to the City Manager in a separate memo for informational purposes.

Funds are budgeted in the FY24 Budget: Multi-Governmental Fund – Emergency Management & Homeland Security – Hazard Mitigation - Contractual Services; 0216-450-3928-PDMG-6319.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH LUX MITIGATION AND PLANNING CORPORATION (ELLIJAY, GA) FOR AN UPDATED HAZARD MITIGATION PLAN. THE EMERGENCY MANAGEMENT & HOMELAND SECURITY DEPARTMENT BUDGETED \$34,000.00 FOR THE SERVICES; THE PROPOSED COST IS WITHIN THE BUDGETED AMOUNT.

WHEREAS, an RFP was administered (RFP No. 23-0039) and two proposals were received; and,

WHEREAS, the proposal submitted by Lux Mitigation and Planning Corporation met all proposal requirements and was evaluated most responsive to the RFP.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to execute a contract with Lux Mitigation and Planning Corporation (Ellijay, GA) for an updated hazard mitigation plan. The Emergency Management & Homeland Security Department budgeted \$34,000.00 for the services; the proposed cost is within the budgeted amount. Funds are budgeted in the FY24 Budget: Multi-Governmental Fund – Emergency Management & Homeland Security – Hazard Mitigation - Contractual Services; 0216-450-3928-PDMG-6319.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2023 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Begly voting	_____.
Councilor Cogle voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

A. 2023 Comp Plan Update - Will Johnson, Director, Planning

2023 COMPREHENSIVE PLAN UPDATE

AUGUST 22, 2023

PROCESS

- **COMPREHENSIVE PLANS ARE FULLY OVERHAULED EVERY 10 YEARS (2018)**
- **FIVE-YEAR UPDATES ARE REQUIRED BY GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS (DCA)**
- **2012: DCA CHANGES RULES ON 5-YEAR UPDATES – REQUIRES MORE THAN JUST UPDATING THE COMMUNITY WORK PROGRAM**

PROCESS

- **2013: 5-YEAR UPDATE OF THE 2008 COMP PLAN – CCG FOLLOWS OLD RULES BECAUSE DCA IS WORKING THROUGH IMPLEMENTATION OF 2012 RULE CHANGES**
- **2023: DCA NOW REQUIRES OTHER ASPECTS OF THE COMP PLAN TO BE REVIEWED & UPDATED**

NEW ITEMS TO REVIEW

- **NEEDS & OPPORTUNITIES**
- **FUTURE LAND USE MAPS**
- **COMMUNITY WORK PROGRAM**
- **ACCOMPLISHMENTS FROM 2018 COMMUNITY WORK PROGRAM**

TIMELINE

- **APRIL: ACCOMPLISHMENTS SUBMITTED TO RVRC FOR REVIEW**
- **JUNE: RVRC SUBMITS ACCOMPLISHMENTS TO DCA**
- **JULY: STAFF BEGINS WORK ON UPDATING THE 2023 COMMUNITY WORK PROGRAM**

TIMELINE

- **AUGUST:**
 - **PLANNING CONDUCTS INTERNAL SWOT ANALYSIS OF EACH PLANNING DISTRICT**
 - **PUBLIC MEETINGS ARE SET:**
 - **AUGUST 28, 6 PM: NORTHSIDE RECREATION CENTER**
 - **AUGUST 29, 6 PM: COMMUNITY ROOM – CSC**
 - **AUGUST 31, 6 PM: SHIRLEY WINSTON RECREATION CENTER**

TIMELINE

- **SEPTEMBER: NEW UPDATE GOES TO PAC**
- **OCTOBER: NEW UPDATE GOES TO COUNCIL FOR 1ST & 2ND READING**

QUESTIONS?

File Attachments for Item:

B. ARP Update - Pam Hodge, Deputy City Manager, Finance, Planning & Development

American Rescue Plan Update

August 22, 2023



American Rescue Plan (ARP) Act of 2021

- ARP was passed by the House on February 27, 2021, the Senate on March 6, 2021 and signed into law on March 11, 2021
- \$1.9 trillion for economic relief from the devastating economic and health effects of the COVID-19 pandemic
- \$362 billion in direct aid (not thru the state) for states and local governments (Subtitle M., Sec. 9901 of the Act)

American Rescue Plan (ARP) Act of 2021

- Uses of Funds
 - Respond to the public health emergency with respect to COVID-19 or its negative economic impacts
 - Respond to workers performing essential work
 - Revenue replacement for the government
 - Investments in water, sewer or broadband infrastructure

American Rescue Plan (ARP) Act of 2021

- Amount allocated to the City of Columbus/Muscogee County
 - City = \$40,456,205
 - County = \$38,025,833
 - TOTAL = \$78,482,038
- Amount received Phase 1
 - City = \$20,228,102.50 on June 7, 2021
 - County = \$19,012,916.50 on June 14, 2021
 - TOTAL = \$39,241,019
- Amount received Phase 2
 - City = \$20,228,102.50 on June 9, 2022
 - County = \$19,012,916.50 on June 16, 2022
 - TOTAL = \$39,241,019
- Total Expended = \$36,754,106.77
- Total Encumbered = \$16,768,057.15
- Balance = \$24,959,874.08

American Rescue Plan (ARP) Act of 2021

- Eligible costs must be incurred between March 3, 2021 and December 31, 2024 and expended by December 31, 2026
- Financial reporting will be required on a quarterly basis and records must be maintained for five years after all funds have been expended
- Final Rule was released by the Treasury on January 6, 2022 and became effective April 1, 2022 which allows for more flexibility and a wider range of uses

ARP Phase 1 Funding Status

- Automation of Garbage Collection to include Garbage Trucks and Carts = \$19,699,145
- Trucks = \$12,869,195
 - Cab/Chassis on order
 - Trucks are being delivered
- 120,000 Carts approved by Council on 11.16.2021 = \$6,830,000
 - Carts delivered.

COMPLETE



ARP Phase 1 Funding Status

- Ambulances = \$2,099,517
 - Delivered



ARP Phase 1 Funding Status

- Community Safeguard Programs
 - Summer Youth and Youth Development Programs (\$350,000)
 - \$218,219.85 Paid to date
 - Cure Violence (\$500,000)
 - \$200,000 Paid to date
 - Cameras – Phase 1 (\$2,660,756.90)
 - \$2,660,756.90 Paid to date, Balance encumbered

COMPLETE

ARP Phase 1 Funding Status

- Broadband/Cyber Security Upgrades – Phase 1 = \$3,000,000
 - \$884k for upgrades to the CSC and Civic Center completed
 - Fire Station 12 almost complete. Liberty Theatre, Northside Rec Center, Fire Station 3, Edgewood Sr. Center and Lakebottom Park in progress. Parking garages are under review.
- Revenue Recovery = \$3,556,470.84
 - Hotel/Motel Tax Fund Recovery = \$2,476,843.95
 - General Fund Fund Recovery = \$1,082,626.89
- Premium Pay for Public Safety and Other Essential Employees = \$5,000,000 original budget, \$3,705,313 spent
 - Paid to all eligible employees on Oct. 15th
 - Transfer balance to Cameras \$1,294,687

ARP Phase 1 Funding Status

- Small Business Grants = \$3,000,000 (Exhausted with current applications)
- Nonprofit Grants = \$1,000,000 (\$750,000 to transfer to Small Business)
- Economic/Tourism Grants = \$750,000 (\$750,000 to transfer to Small Business)
 - Application was received January 11th
 - Close portal for application submission
 - Utilize balance of funds in all 3 categories to satisfy applications under review
- Administration = \$201,518.16 (Full-time temporary position for up to 3 years, Project Financial Analyst and other oversight expenditures)
 - Project Financial Analyst is on board, \$131,156.06 Paid to date

ARP Phase 2



ARP Phase 2 Recommendations

- **Community Assistance Programs focused in Qualified Census Tracts (QCTs)**
\$12.0 million - At least 50% of households have an income less than 60% of the Area Median Gross Income
 - Affordable Housing \$3 million (RFP Released)
 - Utility Assistance Program \$2 million (Contract with Enrichment Services executed. All appointments filled thru Sept. 30th)
 - Homeowner Occupied Rehab Program \$2 million (RFP Under Development)
 - Handicap Access Program \$1 million (RFP Under Development)
 - Job Training/Workforce Development/Youth Work Program \$1,147,155
 - Mental Health Training/Intervention \$750k, \$152,654.10 encumbered
 - Substance Abuse Treatment Services \$750k
 - Community Safeguard Program \$400k Poverty Reduction Initiative (Agreement with United Way executed.)
 - *Family Connection \$500k (Funded thru Revenue Recovery allocation)
 - 4 Navigators to start Sept. 6, 2023.

ARP Phase 2 Recommendations

- **Public Safety \$3.1 million**
 - Gun Buy-back Program \$300k
 - Mobile Command Vehicle \$1,350,286, Vehicle ordered
 - Police Dept. IBIS \$350k, Encumbered \$350k
 - Ambulances \$1.6 million, Encumbered \$1,545,600
- **Judicial Backlog Program \$1 million**

ARP Phase 2 Recommendations

- **Facility Improvements \$4.85 million**
 - Civic Center HVAC \$2.25 million
 - Trade Center HVAC \$2.25 million
 - Liberty Theater HVAC \$350k
- **Land Acquisition Cemetery \$200k** (Property options under review)
- **Administration \$478,655.87**

ARP Phase 2 Recommendations

- **Revenue Recovery \$10,115,312.88**
 - CCGTV Upgrades \$500k (Quote under review)
 - Cyber Security \$1.5 million, Expended \$882k, Encumbered \$618k
 - Family Connection \$500k (Community Assistance Program)
 - 4 Navigators to start Sept. 6, 2023
 - Public Safety Capital \$7,615,312.88
 - CPD Pursuit Vehicles \$3,056,125.15
 - Sheriff Pursuit Vehicles \$1,715,364.69
 - Fire Apparatus \$2,843,823.04, Encumbered \$2,794,027
- **Camera Program Phase 2 and 3 \$6,564,906.41**
 - Expended \$4,585,449.31, Encumbered \$1,979,457.10

State Fiscal Recovery Funds

- Awarded \$4,000,000 to continue the Small Business/Non-Profit Grant Program
 - \$3,000,000 Small Business, revised to \$3,650,000
 - 43 / \$1,498,215.87 paid to date
 - 41 pending final approval or requested additional information
 - \$1,000,000 Non-Profits, revised to \$350,000
 - 3 / \$71,579.09 paid to date
 - 8 pending final approval or requested additional information
- Completion anticipated by September 30, 2023

QUESTIONS



File Attachments for Item:

DATE: August 22, 2023

TO: Mayor and Councilors

FROM: Finance Department

SUBJECT: Advertised Bids/RFPs/RFOs

August 25, 2023

Consultant for Grant Application & Construction Project Management Services – RFI No. 24-0001

Scope of RFI

Columbus Consolidated Government (the City) is soliciting information about the feasibility of acquiring the services of a consultant (the “Vendor”) to develop an application for the Federal Transit Administration’s (FTA) 5339(b) Discretionary – Buses and Bus Facilities Competitive Program (or other available DOT/FTA competitive infrastructure grants for transit projects) on behalf of METRA Transit System (METRA). In the event that this competitive grant is awarded to METRA, the Vendor will then serve in the role of construction management consultant for the proposed project. The intention is for a single consultant, if feasible, to guide METRA through the entire construction process.

Please be advised that this may be a two-step process. Should METRA decide to proceed with a solicitation based on the responses to this Request for Information (RFI), then phase two will be a formal Request for Proposal (RFP) to be administered in accordance with the procurement ordinance of the City and procurement procedures compliant with FTA C. 4220.1F and other applicable federal regulations.

August 30, 2023

Recreation Centers Roof Project – RFB No. 24-0001

Scope of Bid

Provide all labor, equipment, and materials for the roofing project at Frank D. Chester Recreation Center, Northside Recreation Center, Psalmond Recreation Center, and Shirley Winston Recreation Center. This RFB will be awarded by location or in total; whichever is in the best interest of Columbus Consolidated Government (the City). The City will be the sole judge of the factors and will award the project accordingly.

Williams Road at Fortson Road Roundabout – RFB No. 24-0007

Scope of Bid

The Consolidated Government of Columbus, Georgia is requesting bids for the construction of a roundabout at Williams Road and Fortson Road. The project includes roadway construction, drainage, signing & marking, erosion control, landscaping & irrigation, and utility relocation.

September 6, 2023

Trophies and Other Miscellaneous Awards – RFB No. 24-0004

Scope of Bid

Provide trophies, plaques, hats, resin figures, medal trophy display cases, tombstone trophies and acrylics, t-shirts and golf shirts on an “as needed” basis.

The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods.

DATE: August 22, 2023

TO: Mayor and Councilors

FROM: Finance Department

SUBJECT: Advertised Bids/RFPs/RFQs

August 25, 2023

1. Consultant for Grant Application & Construction Project Management Services – RFI No. 24-0001

Scope of RFI

Columbus Consolidated Government (the City) is soliciting information about the feasibility of acquiring the services of a consultant (the “Vendor”) to develop an application for the Federal Transit Administration’s (FTA) 5339(b) Discretionary – Buses and Bus Facilities Competitive Program (or other available DOT/FTA competitive infrastructure grants for transit projects) on behalf of METRA Transit System (METRA). In the event that this competitive grant is awarded to METRA, the Vendor will then serve in the role of construction management consultant for the proposed project. The intention is for a single consultant, if feasible, to guide METRA through the entire construction process.

Please be advised that this may be a two-step process. Should METRA decide to proceed with a solicitation based on the responses to this Request for Information (RFI), then phase two will be a formal Request for Proposal (RFP) to be administered in accordance with the procurement ordinance of the City and procurement procedures compliant with FTA C. 4220.1F and other applicable federal regulations.

August 30, 2023

1. Recreation Centers Roof Project – RFB No. 24-0001

Scope of Bid

Provide all labor, equipment, and materials for the roofing project at Frank D. Chester Recreation Center, Northside Recreation Center, Psalmond Recreation Center, and Shirley Winston Recreation Center. This RFB will be awarded by location or in total; whichever is in the best interest of Columbus Consolidated Government (the City). The City will be the sole judge of the factors and will award the project accordingly.

2. Williams Road at Fortson Road Roundabout – RFB No. 24-0007

Scope of Bid

The Consolidated Government of Columbus, Georgia is requesting bids for the construction of a roundabout at Williams Road and Fortson Road. The project includes roadway construction, drainage, signing & marking, erosion control, landscaping & irrigation, and utility relocation.

September 6, 2023

1. Trophies and Other Miscellaneous Awards – RFB No. 24-0004

Scope of Bid

Provide trophies, plaques, hats, resin figures, medal trophy display cases, tombstone trophies and acrylics, t-shirts and golf shirts on an “as needed” basis.

The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods.

File Attachments for Item:

Referrals 8.8.2023

Columbus Consolidated Government ~ Council Referrals

Item #	Date of Request	Requested by:	Proposed Work Session Item and/or Referral	Assigned Depart.
1	7/11/23	Glenn Davis	<p><u>Family Connection Navigators</u> Would like a better understanding on the mechanics and on how the program connects to the city government/the city as a whole.</p> <p>COMPLETED</p> <p>Response: The program connects through our Navigators. Navigators are individuals who will serve as guides or points of contact, that will help individuals navigate and access resources available to them in the community. The goals of the Navigators include improved access to resources, increased community engagement, and enhanced community empowerment, among other things. Family Connection will work with other community partners to better understand the needs of our community, especially in the more vulnerable areas, and utilize the Navigators to take necessary steps to target and reach families and individuals in these areas. Navigators will receive appropriate training in various subject areas to properly serve the citizens they are aiming to reach.</p>	Isaiah Hugley Zoé Hightower
2	7/11/23	Gary Allen	<p><u>Public Safety Take Home Vehicle to Alabama</u> Requests that we get with GMA, ACCG, The State Legislative Body, City Manager, and Mayor and figure out a plan for the state.</p> <p>COMPLETED</p>	Isaiah Hugley

Columbus Consolidated Government ~ Council Referrals

Item #	Date of Request	Requested by:	Proposed Work Session Item and/or Referral	Assigned Depart.
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			Response: We are currently working to figure out a plan of action.	
3	7/25/23	Toyia Tucker	<u>Indigent Care</u> Requests to have the name changed to Community Care on all our local forms administratively <u>Response:</u> We will change the name administratively as of FY24.	Pam Hodge Angelica Alexander
4	7/25/2023	Charmaine Crabb	<u>Monuments</u> Suggests using QR Codes in all monuments for Ma Rainey to Share Information with Citizens <u>Response:</u> The matter is still under review. A response is expected soon.	Pam Hodge Lisa Goodwin
5	7/25/2023	Judy Thomas	<u>2023 Business Licenses</u> Requesting a report on what is going on with Business Licenses and what we can expect. <u>Response:</u>	Pam Hodge Angelica Alexander

Columbus Consolidated Government ~ Council Referrals

Item #	Date of Request	Requested by:	Proposed Work Session Item and/or Referral	Assigned Depart.
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			We are working on completing 2023 renewals as it typically takes about 4-5 months to complete license renewals after the annual renewal date of 4/1. This year the renewal date was extended to 5/1 which pushes back the processing period because many businesses wait until the deadline and renew by mail. We have approximately 700+ renewals pending based on what has been received. Thus far, we have processed 4,677 renewals YTD.	
6	7/25/2023	Joanne Cogle	<p><u>Striping</u> Requests to Striping the Crosswalks near Highside Market on 13th Street. She also wants to look at the need to calm traffic on 5th Ave between 14th and 16th Street. She wants to stripe some parking. Lastly, she would like a list of all the striping projects that have been requested and their priority.</p> <p><u>Response:</u> Striping is currently in progress</p>	Pam Hodge Donna Newman
7	7/25/2023	Toyia Tucker	<p><u>Veterans Liaison</u> Requests having one office for a Veterans Liaison to be housed in the old 211 area.</p> <p><u>Response:</u> Staff has received information from Gwinnett County on their setup for assisting with Veteran Services. We are exploring</p>	Isaiah Hugley Teasha Johnson

Columbus Consolidated Government ~ Council Referrals

Item #	Date of Request	Requested by:	Proposed Work Session Item and/or Referral	Assigned Depart.
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			options for the CCG to explore implementing a program in Columbus and will provide additional follow-up in the coming weeks!	
8	8/8/2023	Tyson Begly	<p><u>Fire and EMS</u></p> <p>I had two follow ups from slide 7 of the Fire EMS PowerPoint in the last meeting:</p> <p>https://mccmeetingspublic.blob.core.usgovcloudapi.net/columga-meet-9989af2150264ee3a984571dda5c6614/ITEM-Attachment-001-97400da668ce4bf79d68029ba871e2ef.pdf:</p> <ul style="list-style-type: none"> - Numbers on the Medicare/Medicaid clearing house, to know how much to put in and the additional level of coverage received. <p>Numbers of how much a private billing service would cost, and the amount of money it would save, and the potential impact to our accounts receivable</p> <p><u>Response:</u></p> <p>The matter is still under review. A response will be provided soon.</p>	<p>Sal Scarpa</p> <p>Pam Hodge</p> <p>Angelica Alexander</p>

Columbus Consolidated Government ~ Council Referrals

Item #	Date of Request	Requested by:	Proposed Work Session Item and/or Referral	Assigned Depart.
9	8/8/2023	Toya Tucker	<p><u>Crime Prevention Grants</u> Request a breakdown and definition of the cost of personnel.</p> <p><u>Response:</u> This matter is currently under review. A response is expected soon.</p>	Seth Brown
10	8/8/2023	Public Agenda Timothy Veals	<p><u>Public Agenda</u> Timothy Veals is concerned about dumping at the following addresses.</p> <p>1039 Brooks Rd, 926 Brooks Rd lot next door, in between 910 Brooks Rd and 834 Brooks Rd, 1016 Brooks Rd and 1024 Brooks Rd (In between), 812 Brooks Rd Overgrown, 1103 Calvin Ave Overgrown, 1041 Calvin Ave, Dead end of Calvin Ave Overgrown, Head Street two ditches overgrown, 339 Head Street Overgrown.</p> <p><u>Response:</u> Work orders have been created on each of these addresses. Code Enforcement Officers will Investigate.</p>	Pam Hodge Ryan Pruett

Columbus Consolidated Government ~ Council Referrals

Item #	Date of Request	Requested by:	Proposed Work Session Item and/or Referral	Assigned Depart.
11	8/8/2023	Tyson Begly	<p><u>Integrated Waste</u></p> <p>How will we account for holidays where we will have large pick-ups, such as Christmas? Also, suggest a financial analysis of fees and why they will increase.</p> <p><u>Response:</u></p> <p>Residents will be able to obtain additional carts once approved by Council. Off Site Recycling trailers are available for our resident to use whenever they have excess cardboard, paper, etc.</p>	Lisa Goodwin Drale Short
12	8/8/2023	Judy Thomas	<p>Integrated Waste</p> <p>Can we look at making Mondays non pick up days since most holidays fall on a Monday.</p> <p>Response:</p> <p>Mondays were considered; however, we are recommending Friday to be the off day due to the following:</p>	Lisa Goodwin Drale Short

Columbus Consolidated Government ~ Council Referrals

Item #	Date of Request	Requested by:	Proposed Work Session Item and/or Referral	Assigned Depart.
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			<p>Each year holidays rotate, this year (July 23/June 24) there are 7 authorized holidays on Monday and only 2 on Friday.</p> <p>Whichever day is agreed upon by the Council will become the maintenance day for Waste Collection vehicles.</p> <p>Monday authorized holidays require non-emergency departments to close. Fleet Maintenance is a non-emergency division; therefore, there will be no maintenance done on our new vehicles on Mondays. If Friday remains the off day, there are only two authorized holidays on Tuesdays that maintenance would not be done.</p> <p>Also, if an area is not collected for any reason having Friday being the off day allows us to be able to use it as a catch all day for any missed areas, and not have any waste on the ground before the new week begins.</p>	
13	8/8/2023	Joanne Cogle	<p><u>Integrated Waste</u></p> <p>What will the additional cost be for additional carts?</p> <p><u>Response:</u></p> <p>The rate study presented on August 8, 2023, recommended the fee to be \$25.00 per household and \$20 for an additional cart. If</p>	Lisa Goodwin Drale Short

Columbus Consolidated Government ~ Council Referrals

Item #	Date of Request	Requested by:	Proposed Work Session Item and/or Referral	Assigned Depart.
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			the choice is made not to charge for an additional cart then the monthly waste collection fee needs to be \$28.10	
14	8/8/2023	Bruce Huff	<p><u>Integrated Waste</u></p> <p>Requests an implementation timeline.</p> <p><u>Response:</u> January 1. 2024</p>	Lisa Goodwin Drale Short
15	8/8/2023	Toyia Tucker	<p><u>Integrated Waste</u></p> <p>Requests Code Enforcement go into the Georgetown Area to talk to Citizens about leaving their cans out all week.</p> <p><u>Response:</u> The matter is currently under review, a response is expected soon</p>	Pam Hodge Ryan Pruett
16	8/8/2023	Glenn Davis	<p><u>Integrated Waste</u></p> <p>Request to build an IFP for integrated waste instead of just going to a private company and looking at a study in other areas.</p>	Lisa Goodwin Drale Short Pam Hodge Angelica Alexander

Columbus Consolidated Government ~ Council Referrals

Item #	Date of Request	Requested by:	Proposed Work Session Item and/or Referral	Assigned Depart.
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			<u>Response:</u> Specifications for an RFP to privatize yard waste collection is in the process of being drafted	
17	8/8/2023	Toyia Tucker	<u>Critical Vacancies</u> How many people are in code enforcement, and do they have shortages? <u>Response:</u> This matter is under review a response is expected soon	Pam Hodge Ryan Pruett Reather Hollowell
18	8/8/2023	Toyia Tucker	<u>Critical Vacancies</u> Requests that we bring something back during the first council meeting in September to determine whether Chief Mathis's idea can be utilized. <u>Response:</u> The matter is still under review. A response will be provided soon.	Pam Hodge Angelica Alexander

Columbus Consolidated Government ~ Council Referrals

Item #	Date of Request	Requested by:	Proposed Work Session Item and/or Referral	Assigned Depart.
19	8/8/2023	Judy Thomas	<p><u>Critical Vacancies</u></p> <p>Requests to bring back something comparable if Chief Mathis's plan can not be utilized.</p> <p><u>Response:</u> The matter is under review, a response is expected soon.</p>	Pam Hodge Angelica Alexander
20	8/8/2023	Toya Tucker	<p><u>Critical Vacancies</u></p> <p>Request that we look into how to make sure the Recreation Centers are fully staffed.</p> <p><u>Response:</u></p> <p>Parks and Recreation are working with HR to provide some additional job fairs and other human resource opportunities to try to hire more staff. I am not sure I will have any other response.</p>	Lisa Goodwin Holli Browder
21	8/8/2023	Toya Tucker	<p><u>Work session</u></p> <p>Requests that Parks and Recreation and Code Enforcement be on the work session agenda. She wants to dive deeply into</p>	Lisa Goodwin Pam Hodge Ryan Pruett Holli Browder

Columbus Consolidated Government ~ Council Referrals

Item #	Date of Request	Requested by:	Proposed Work Session Item and/or Referral	Assigned Depart.
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			<p>some of the issues we have been having, especially with Code Enforcement</p> <p>COMPLETED</p> <p><u>Response:</u> Both Items will appear on the work session agenda.</p>	
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File Attachments for Item:

The 16th Annual Hometown Connection/Legislative Agenda will be held on **October 12, 2023** from 11:30am – 1:30pm. Attached you will find the 2023 Legislative Agenda items. If you have any carry over items you wish to include from the previous year or any new items, please let me know no later than **Friday, September 15th** in an effort for us to provide the items for your review at the **September 26th** council meeting.

On **Tuesday, October 10th** the final Legislative Agenda items will be placed on the City Manager's agenda as individual items for your consideration and approval. Those approved items will be presented to our Legislative Delegation during the October 12th Hometown Connection/Legislative Agenda meeting,

COLUMBUS CONSOLIDATED GOVERNMENT

2023 LEGISLATIVE AGENDA

I. SHORT TERM RENTALS:

The Columbus Consolidated Government is requesting the local legislative delegation support the GMA policy position on short-term rentals. The CCG supports local control of the regulation of short-term rentals as necessary for quality of life, public safety, and a competitive lodging marketplace. This Council urges the local delegation to support maintaining local control of units used as short-term rentals, subject to all applicable state laws and ordinances. *(Request of Councilor Evelyn Mimi Woodson and Toyia Tucker)*

Explanation:

The current Georgia Municipal Association policy provides as follows: Short-term or vacation rentals are popular in certain areas of the state, which often creates commercial competition inside residential neighborhoods. Lodging facilitator legislation passed in 2021 helps to level the playing field between short-term rental providers and more traditional hoteliers and bed and breakfast owners. Current state law requires short term rental operators to remit the appropriate state and local taxes on their transactions. Aside from taxation, municipal governments have a vested interest in balancing the community impact of short-term rentals. Parking, noise, and party houses can be recurring issues with short-term rental properties in unregulated environments. Operating lodging businesses in residential settings defeats the purpose behind residential designations, unless properly governed with clear guidelines from the local government.

II. MUSICAL PRODUCTION STATE SALES TAX CREDIT:

The Columbus Consolidated Government is requesting that the local legislative delegation to the Georgia General Assembly introduce legislation to expand certain state sales tax credits for production companies producing music or musical theatre productions to make it more feasible for production companies to take advantage of these credits in Georgia. *(Request of Mayor Pro Tem Gary Allen)*

COLUMBUS CONSOLIDATED GOVERNMENT

2023 LEGISLATIVE AGENDA

Explanation:

The current legislation provides for certain state sales tax credits for production companies producing music or musical theatre productions in Georgia while touring and defines parameters including the dollar amount to be spent in the State of Georgia over a certain period and length of time that a production must tour in order to be awarded the state sales tax credit. The current legislation excludes most music and music theatre production companies from taking advantage of the tax credit thereby severely limiting most production activity to outside the State of Georgia.

III. AMENDMENT OF CONFLICT OF INTEREST PROVISION FOR REDEVELOPMENT POWERS LAW:

The Columbus Consolidated Government is requesting the local legislative delegation introduce/support legislation to revise and to clarify the conflict of interest provisions in the Redevelopment Powers Law which address the participation of local government elective and appointive officials and employees in the creation and administration of Tax Allocation Districts. *(Request of Councilor Tucker and Glenn Davis/Carry Over From Previous Years)*

Explanation:

1) With respect to property acquired after the designation of a redevelopment area or TAD, the current law very broadly prohibits any "elected official, appointed official, **or employee** of any political subdivision, board, commission, or redevelopment agency from voluntarily acquiring any interest, direct or indirect, in any property contract or transaction or proposed contract or transaction in connection with the redevelopment of that redevelopment area..." The proposed revision would remove the blanket prohibition against voluntary property acquisition in a redevelopment area and instead provide that any official or employee who has a direct ownership interest in a property that is proposed to receive payment of redevelopment costs shall disclose the interest in writing to the legislative body and shall not vote or in any way participate in considering the matter or seek to influence the votes of others on the matter.

2) The current law requires that any elected or appointed official or employee of a political subdivision who has acquired any interest direct or indirect in property in the redevelopment area within the two years immediately prior to the date the plan is submitted to the local legislative body shall disclose the interest in writing 30 days in advance and "not participate in any action of the political subdivision which affects that

COLUMBUS CONSOLIDATED GOVERNMENT

2023 LEGISLATIVE AGENDA

property." The revision would cut the time of written notice to 5 days and limit the coverage of the provision to public officers as defined by O.C.G.A. Section 21-5-3 (22) instead of the current general reference to all elected officials, appointed officials and employees.

3) The proposed revision also refines the definition of the property interest covered by the conflict provision. The current law covers any transaction which facilitates the acquisition "any interest direct or indirect" in property and substitutes a direct ownership interest in property as defined by O.C.G.A. Section 21-5-3(8).

IV. COUNTY SPECIAL LOCAL OPTION SALES TAX MAINTENANCE RESERVE:

The Columbus Consolidated Government is requesting that the legislative delegation consider amendments to the County Special Purpose Local Option Sales Tax imposed by Part 1 of Article 3 of Chapter 8 of Title 48 of the official Code of Georgia Annotation to allow consolidated governments to expend up to 5% of the tax levied to be spent for future maintenance of the capital outlay projects approved by the referendum levying the tax. *(Request of Councilors John House and Judy Thomas/Carry Over From Previous Years)*

Explanation:

Previous capital outlay projects in the Columbus Consolidated Government have demonstrated that when tax funds are expended on significant capital infrastructure, a maintenance reserve would greatly assist in improving the useful life and efficiency of such facilities and allow the better and more timely upkeep of projects built with taxpayer funds.

V. RECIPROCAL SOVEREIGN IMMUNITY:

The Columbus Consolidated Government is requesting that the local legislative delegation encourage all possible legislative actions which would encourage negotiations with Alabama and other neighboring states to provide that the laws of each State would be amended to provide for reciprocal sovereign immunity so that local governmental officials carrying out duties and operating vehicles in neighboring States would have the same or similar sovereign immunity protections that they have under Georgia Law. *(Request of Councilor John House and Fire Chief Scarpa/Carry Over From Previous Years)*

COLUMBUS CONSOLIDATED GOVERNMENT

2023 LEGISLATIVE AGENDA

Explanation:

Currently, CCG officials, including law enforcement who take vehicles into adjoining states are not protected by Georgia sovereign statutes. Given the proximity to Alabama, and the particular provisions of Alabama law on the subject this creates a significant risk that influences decisions with respect to both emergency and routine business duties which may be most efficiently carried out by driving across state lines. Hopefully, the General Assembly, with the guidance of the State Attorney General, will consider a Resolution to study this issue and enter into discussions with Alabama and other adjoining states where it would be beneficial to Georgia local governments.

VI. FUNDING FOR BEHAVIORAL HEALTH, ADDICTIVE DISEASES AND DEVELOPMENTAL DISABILITIES:

The Columbus Consolidated Government is requesting that the legislative delegation advocate for support of a robust system of care for behavioral health, addictive diseases and developmental disabilities, and additional funding for crisis intervention teams throughout the state. *(Request of Councilor Toyia Tucker/Carry Over From Previous Years)*

Explanation:

The Columbus Consolidated Government recognizes the need for a robust system of care that supports recovery and independence for people living with mental illness, addictive disorders and developmental disabilities. Locally provided state services to individuals living with disabilities are critical to providing an appropriate safety net and an alternative to incarceration. There should be an adequate number of crisis intervention teams around the state to help public safety officials manage critical situations as needed. These services also help people meaningfully contribute to and participate in the life of our communities.

VII. PERSONAL CARE HOMES (Prompt Notification of Local Authorities Upon Licensing):

The Columbus Consolidated Government respectfully requests that the local legislative delegation introduce state-wide legislation that will require prompt notification of county and city police and fire departments, licensing departments, and planning and zoning departments upon licensing or licensing changes of child-caring institutions, foster care homes, and personal care homes as defined and used above. *(Request of Councilor Glenn Davis/Carry Over From Previous Years)*

COLUMBUS CONSOLIDATED GOVERNMENT

2023 LEGISLATIVE AGENDA

Explanation:

This Council recognizes that the State of Georgia licenses facilities for various types of assistance for both children and adults in a home-like setting. Notification of county agencies and officials is often lacking at the time licenses to such facilities are granted by the State, including but not limited to, “child-caring institutions” defined at O.C.G.A. Section 49-5-3, “foster care homes” as defined at O.C.G.A. Section 49-5-60, and “personal care homes” as used in O.C.G.A. Section 25-2-13. The lack of awareness of the licensed facilities or changes in licensing status may prevent local governmental entities from acting promptly to protect the health and welfare of those persons in such facilities. The Council hereby requests that the local legislative delegation introduce a state-wide bill to require prompt notification to certain county/ municipal officials upon licensing or changes in license status of child-caring institutions, foster care homes, and personal care homes by the State of Georgia.

VIII. PERSONAL CARE HOMES (Minimum Staffing Requirement):

The Columbus Consolidated Government is requesting the local legislative delegation to the Georgia General Assembly introduce state-wide legislation that will require minimum staffing of two trained supervisors or managers between the hours of 6:00 pm and 6:00 am at child-caring institutions, foster care homes, and personal care homes. We also request that the local delegation to the Georgia General Assembly require that all such child-caring institutions, foster care homes, and personal care homes be accredited by a national accrediting body such as COA or CARF. *(Request of Councilor John House and Glenn Davis/Carry Over From Previous Years)*

Explanation:

The Council supports legislation to require better staffing and training for personal care homes operated in Columbus and the State of Georgia.

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO: Mayor and Councilors

AGENDA 2023 Legislative Agenda – Add Ons:

SUBJECT:

- Advanced Practice Registered Nurses (APRN) - Disability Parking Permits
- Advanced Practice Registered Nurses (APRN) – Nurse Practice License

AGENDA SUMMARY: Approval is requested of the add on resolutions for the 2023 Legislative Session of the Georgia General Assembly, which the Mayor and Council deem appropriate.

INITIATED BY: Isaiah, Hugley, City Manager

Recommendation: Approval is requested of the add on resolutions for the 2023 Legislative Session of the Georgia General Assembly, which the Mayor and Council deem appropriate.

Background: Each year elected and appointed officials of the Columbus Consolidated Government develop a list of issues important to the citizens of Columbus that requires action by the Local Legislative Delegation. Once approved, a meeting will be held with the Delegation to explain the rationale behind these issues and to solicit their support. The Hometown Connection and Legislative Agenda meeting was held on October 19, 2022.

Analysis: Staff, elected and appointed officials were asked to present issues they felt were important to the operation of city government. Research and justification for these issues were presented to the City Manager and a list was prepared for presentation to the Mayor/Council.

Financial Considerations: The City is expected to receive additional revenues if many of the issues are passed by the Georgia General Assembly.

Recommendations/Actions: Approve those resolution, which the Mayor and Council deem appropriate.

A RESOLUTION**NO.****A RESOLUTION AUTHORIZING ADVANCED PRACTICE REGISTERED NURSES (APRN) PRACTICE BARRIER TO SIGN DISABILITY PARKING PERMITS.**

WHEREAS, APRN's are currently able to complete physical exams, assess, diagnose and write prescriptions for conditions that warrant a disability/handicap permit within their scope of practice; and,

WHEREAS, APRN'S are currently unable to sign handicap/disability forms for disabled individuals; and,

WHEREAS, The UAPRN of West Georgia Columbus chapter and this Council deem it appropriate to request that the local legislative delegation to the General Assembly support legislation to authorize APRN'S to sign handicap/disability forms.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

That the local delegation to the Georgia General Assembly support legislation to authorize APRN'S to sign handicap/disability forms. Let a copy of this resolution be forwarded to each member of the local delegation to the Georgia General Assembly.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of _____ 2022 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

 Sandra T. Davis, Clerk of Council

 B.H. "Skip" Henderson, Mayor

A RESOLUTION

NO.

A RESOLUTION REQUESTING ADVANCED PRACTICE REGISTERED NURSES (APRN) TO PRACTICE UNDER A SEPARATE LICENSE SIMILAR TO PHYSICIAN ASSISTANTS.

WHEREAS, APRN's are currently issued an authorization to practice under an RN license and not a separate license to practice as a Nurse Practitioner; and,

WHEREAS, The UAPRN of West Georgia Columbus chapter and this Council deem it appropriate to request that the local legislative delegation to the General Assembly support legislation to authorize issuance of a separate license to practice as a Nurse Practitioner, similar to licensing of Physician Assistants.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

This Council requests that the local delegation to the Georgia General Assembly support legislation to authorize issuance of a separate license to practice as a Nurse Practitioner, similar to licensing of Physician Assistants.

Let a copy of this resolution be forwarded to each member of the local delegation to the Georgia General Assembly.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of _____ 2022 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #

TO: Mayor and Councilors

AGENDA 2023 Legislative Agenda – Add Ons:

SUBJECT:

- **Housing Affordability**
- **New Options Waiver Program and Comprehensive Supports Waiver Program**

AGENDA Approval is requested of the add on resolutions for the 2023 Legislative
SUMMARY: Session of the Georgia General Assembly, which the Mayor and Council deem appropriate.

INITIATED BY: Isaiah, Hugley, City Manager

Recommendation: Approval is requested of the add on resolutions for the 2023 Legislative Session of the Georgia General Assembly, which the Mayor and Council deem appropriate.

Background: Each year elected and appointed officials of the Columbus Consolidated Government develop a list of issues important to the citizens of Columbus that requires action by the Local Legislative Delegation. Once approved, a meeting will be held with the Delegation to explain the rationale behind these issues and to solicit their support. The Hometown Connection and Legislative Agenda meeting was held on October 19, 2022.

Analysis: Staff, elected and appointed officials were asked to present issues they felt were important to the operation of city government. Research and justification for these issues were presented to the City Manager and a list was prepared for presentation to the Mayor/Council.

Financial Considerations: The City is expected to receive additional revenues if many of the issues are passed by the Georgia General Assembly.

Recommendations/Actions: Approve those resolution, which the Mayor and Council deem appropriate.

1. **HOUSING AFFORDABILITY:**

The Columbus Consolidated Government is requesting that the local legislative delegation introduce an amendment to said statewide legislation to allow cities and counties to enact localized anti-displacement policies for properties in Qualified Census Tracts (QCTs) and Difficult Development Areas (DDAs) economically depressed zones as defined by general law of the General Assembly. *(Request of Councilor Toyia Tucker)*

Explanation:

O.C.G.A. Section 44-7-19 prohibits city and county governments from enacting, maintaining, or enforcing “any ordinance or resolution which would regulate in any way the amount of rent to be charged for privately owned, single-family or multiple-unit residential rental property.” Rising rents compound the overall financial insecurity of many households. The Department of Housing and Urban Development (HUD) defines a cost-burdened household as one that spends more than 30 percent of its income on housing costs. The onslaught of pandemic-related job losses, rising health care costs, and increased cost of necessities due to inflation and supply chain issues likely worsened the outlook for many renters. The pain of rising rents and the associated financial insecurity disproportionately affects single parents, individuals with disabilities, older adults, and people with multiple or intersecting identities. The COVID-19 pandemic and subsequent economic fallout succeeded in shining a harsh light on the ongoing housing crisis.

2. **NEW OPTIONS WAIVER PROGRAM AND COMPREHENSIVE SUPPORTS WAIVER PROGRAM:**

The Columbus Consolidated Government is requesting the legislative delegation to the General Assembly evaluate and appropriately fund operation of the New Options Waiver (NOW) and the Comprehensive Supports Waiver Program (COMP), which offer home- and community-based services for people with intellectual disabilities (ID) or developmental disabilities (DD). *(Request of Councilor Toyia Tucker)*

Explanation:

See attached fact sheet.

A RESOLUTION
NO. _____

A Resolution requesting that the local legislative delegation introduce an amendment to said statewide legislation to allow cities and counties to enact localized anti-displacement policies for properties in Qualified Census Tracts (QCTs) and Difficult Development Areas (DDAs) economically depressed zones as defined by general law of the General Assembly.

WHEREAS, O.C.G.A. Section 44-7-19 prohibits city and county governments from enacting, maintaining, or enforcing “any ordinance or resolution which would regulate in any way the amount of rent to be charged for privately owned, single-family or multiple-unit residential rental property.”; and,

WHEREAS, rising rents compound the overall financial insecurity of many households. The Department of Housing and Urban Development (HUD) defines a cost-burdened household as one that spends more than 30 percent of its income on housing costs; the onslaught of pandemic-related job losses, rising health care costs, and increased cost of necessities due to inflation and supply chain issues likely worsened the outlook for many renters; the pain of rising rents and the associated financial insecurity disproportionately affects single parents, individuals with disabilities, older adults, and people with multiple or intersecting identities; the COVID-19 pandemic and subsequent economic fallout succeeded in shining a harsh light on the ongoing housing crisis.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

The Columbus Council requests that the local delegation to the Georgia General Assembly introduce an amendment to said statewide legislation to allow cities and counties to enact localized anti-displacement policies for properties in Qualified Census Tracts (QCTs) and Difficult Development Areas (DDAs), economically depressed zones as defined by general law of the General Assembly.

Let a copy of this resolution be forwarded by the Clerk of Council to each member of the local delegation to the Georgia General Assembly.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the ____ day of _____, 20__ and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

A RESOLUTION
NO. _____

A Resolution requesting that the local legislative delegation evaluate and appropriately fund operation of the New Options Waiver (NOW) and the Comprehensive Supports Waiver Program (COMP), which offer home- and community-based services for people with intellectual disabilities (ID) or developmental disabilities (DD).

WHEREAS, the New Options Waiver (NOW) and the Comprehensive Supports Waiver Program (COMP) offer home- and community-based services for people with intellectual disabilities (ID) or developmental disabilities (DD); and,

WHEREAS, goals for participants in the NOW program, which serves individuals with less intensive needs than those in the COMP program, include: Avoiding the need for more intensive services. Increasing independence and quality of life of individuals with I/DD; increasing the flexibility of service planning and delivery to meet exact individual needs; providing the opportunity for all participants to elect to direct their services to the extent that they choose; and ensuring the health, safety and welfare of NOW participants; and,

WHEREAS, goals for participants in the COMP program include: avoiding the need for institutional placement; increasing independence and quality of life of individuals with ID/DD who have intensive or comprehensive support needs; facilitating the transition of institutionalized individuals to community living; offering opportunities statewide for participant direction by waiver participants who have intensive or comprehensive support needs; and ensuring the health, safety and welfare of COMP program participants; and,

WHEREAS, there are more than 12,000 people with developmental disabilities who are served by the NOW/COMP programs in Georgia; and,

WHEREAS, this Council desires that the local legislative delegation evaluate and appropriately fund operation of the New Options Waiver (NOW) and the Comprehensive Supports Waiver Program (COMP), which offer home- and community-based services for people with intellectual disabilities (ID) or developmental disabilities (DD).

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

We hereby request that the local legislative delegation to the Georgia General Assembly evaluate and appropriately fund operation of the New Options Waiver (NOW) and the Comprehensive Supports Waiver Program (COMP), which offer home- and community-based services for people with intellectual disabilities (ID) or developmental disabilities (DD), through the Department of Behavioral Health and Developmental Disabilities (DBHDD), Division of Developmental Disabilities. Let a copy of this Resolution be forwarded to each member of the local legislative delegation to the Georgia General Assembly.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the ____ day of _____, 20__ and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B. H. "Skip" Henderson III, Mayor

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #

TO: Mayor and Councilors

AGENDA SUBJECT: **2023 Legislative Agenda Add Ons – Child Abuse Hotline Posting & Legitimation Procedures**

AGENDA SUMMARY: Approval is requested of the add on resolution for the 2023 Legislative Session of the Georgia General Assembly, which the Mayor and Council deem appropriate.

INITIATED BY: Isaiah, Hugley, City Manager

Recommendation: Approval is requested of the add on resolution for the 2023 Legislative Session of the Georgia General Assembly, which the Mayor and Council deem appropriate.

Background: Each year elected and appointed officials of the Columbus Consolidated Government develop a list of issues important to the citizens of Columbus that requires action by the Local Legislative Delegation. Once approved, a meeting will be held with the Delegation to explain the rationale behind these issues and to solicit their support. The Hometown Connection and Legislative Agenda meeting was held on October 19, 2022.

Analysis: Staff, elected and appointed officials were asked to present issues they felt were important to the operation of city government. Research and justification for these issues were presented to the City Manager and a list was prepared for presentation to the Mayor/Council.

Financial Considerations: The City is expected to receive additional revenues if many of the issues are passed by the Georgia General Assembly.

Recommendations/Actions: Approve those resolution, which the Mayor and Council deem appropriate.

A RESOLUTION

Item #

NO.

A RESOLUTION REQUESTING THAT THE LOCAL LEGISLATIVE DELEGATION TO THE GEORGIA GENERAL ASSEMBLY INTRODUCE STATEWIDE LEGISLATION THAT WILL REQUIRE POSTING OF APPROPRIATE HOTLINES TO REPORT ABUSE AT CHILD-CARING INSTITUTIONS, FOSTER CARE HOMES, AND PERSONAL CARE HOMES.

WHEREAS, licensing and supervision of child-caring institutions, foster care homes, and personal care homes as defined at O.C.G.A. Section 49-5-3, O.C.G.A. Section 49-5-60, and Section 25-2-13 have become critical issues facing the state and county governments; and,

WHEREAS, alleged criminal activities have occurred at or near some of these homes in the State of Georgia, and most recently in Muscogee County, bringing the issues of staffing and training of supervisors and managers to the forefront; and,

WHEREAS, this Council desires that the local delegation to the Georgia General Assembly introduce legislation to require the posting of appropriate hotlines to report abuse in all child-caring institutions, foster care homes, and personal care homes such as the hotline 1-866-END-HTGA (1-866-363-4842)

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

We hereby respectfully request that the local legislative delegation to the Georgia General Assembly introduce legislation to require the posting of appropriate hotlines to report abuse in all child-caring institutions, foster care homes, and personal care homes such as the hotline 1-866-END-HTGA (1-866-363-4842).

Let a copy of this resolution be forwarded by the Clerk of Council to each member of the local delegation to the Georgia General Assembly.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the ____ day of _____ 20__ and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

A RESOLUTION

Item #

NO

A RESOLUTION EXPRESSING SUPPORT FOR MAKING LEGITIMATION PROCEDURES MORE EASILY ACCESSABLE TO BIOLOGICAL FATHERS.

WHEREAS, Georgia law requires a biological father who is not married to the mother at the time of the child's birth to file a separate legal petition in order to legitimate and obtain legal rights as a parent of that biological child; and,

WHEREAS, the benefit of having two parents responsible for a child is known to have a positive effect on the child's welfare; and,

WHEREAS, there are biological fathers who desire to obtain paternal rights but may be discouraged by the lack of awareness of cost of the legitimation procedures; and,

WHEREAS, legislative study of the legitimation procedures required by Georgia law to determine whether they can be revised to make them more accessible and less costly would further increase well-being and economic security for the children of this State.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

We respectfully request that the local delegation to the General Assembly introduce a resolution supporting the legislative study of legitimation procedures to make them more affordable and accessible to fathers of limited means who desire to take responsibility for a role in the life of their biological children.

Let a copy of this resolution be forwarded by the Clerk of Council to each member of the local delegation to the Georgia General Assembly.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the ____ day of _____, 2022 and adopted at said meeting by the affirmation vote of ____ members of Council.

Councilor Allen voting
Councilor Baker voting
Councilor Barnes voting
Councilor Davis voting
Councilor Garrett voting
Councilor House voting
Councilor Huff voting
Councilor Thomas voting
Councilor Tucker voting
Councilor Woodson voting

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO: Mayor and Councilors

AGENDA 2023 Legislative Agenda – Add On:

SUBJECT: - Lower Prescription Drug Prices

AGENDA Approval is requested of the add on resolutions for the 2023 Legislative
SUMMARY: Session of the Georgia General Assembly, which the Mayor and Council deem appropriate.

INITIATED BY: Isaiah, Hugley, City Manager

Recommendation: Approval is requested of the add on resolutions for the 2023 Legislative Session of the Georgia General Assembly, which the Mayor and Council deem appropriate.

Background: Each year elected and appointed officials of the Columbus Consolidated Government develop a list of issues important to the citizens of Columbus that requires action by the Local Legislative Delegation. Once approved, a meeting will be held with the Delegation to explain the rationale behind these issues and to solicit their support. The Hometown Connection and Legislative Agenda meeting was held on October 19, 2022.

Analysis: Staff, elected and appointed officials were asked to present issues they felt were important to the operation of city government. Research and justification for these issues were presented to the City Manager and a list was prepared for presentation to the Mayor/Council.

Financial Considerations: The City is expected to receive additional revenues if many of the issues are passed by the Georgia General Assembly.

Recommendations/Actions: Approve those resolution, which the Mayor and Council deem appropriate.

A RESOLUTION

Item #

No. _____

A RESOLUTION REQUESTING THAT THE LOCAL LEGISLATIVE DELEGATION SUPPORT THE REINTRODUCTION OF H.B.867 FROM THE 2022 LEGISLATIVE SESSION TO LOWER PRESCRIPTION DRUG PRICES FOR GEORGIANS AND ASSURE THAT MORE FUNDS GO TOWARD DIRECT PATIENT CARE.

WHEREAS, The House of Representatives passed H.B.867, known as the "Truth in Prescription Pricing for Patients Act." during the 2022 Legislative Session; and,

WHEREAS, H.B.867 requires pharmacy benefits managers to calculate cost sharing requirements for insureds at the point of sale based on the true net cost of prescription drugs, to provide for disclosure of true net cost to insureds; and to provide for the remittance to insureds of the difference in cost sharing payments to insureds based on final net cost.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

We hereby respectfully request that the Local Legislative Delegation to the Georgia General Assembly support legislation at 2023 Session to reintroduces the provisions contained in the as the "Truth in Prescription Pricing for Patients Act." which was adopted as H.B.867 in the 2022 Legislative Session in an effort to lower prescription drug prices for Georgians and assure that more funds go toward direct patient care.

Let a copy of this resolution be forwarded by the Clerk of Council to each member of the local delegation to the Georgia General Assembly.

Introduced at a regular meeting of the council of Columbus, Georgia, held the _____ day of _____ 2023 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Cogle voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.

Sandra T. Davis, Deputy Clerk of Council

B.H. "Skip" Henderson, Mayor

File Attachments for Item:

1. RESOLUTION - A resolution excusing Mayor Pro Tem R. Gary Allen from the August 22, 2023 Council Meeting.

RESOLUTION**NO.** _____

A Resolution excusing Councilors absence.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES:

Pursuant to Section 3-103(6) of the Charter of Columbus, Georgia, Mayor Pro Tem R. Gary Allen is hereby excused from attendance of the August 22, 2023 Council Meeting for the following reasons:

Personal Business:

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 22nd day of August 2023 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Begly	voting _____
Councilor Cogle	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor

Form revised 11-1-79, Approved by Council 11-6-79

File Attachments for Item:

2. MEDICAL CENTER HOSPITAL AUTHORITY: Letter from Tina Etheridge, Assistant Secretary, Board of Trustees, advising of the selection of Dr. Woodrow M. McWilliams, III to fill the expired term of Mr. Rodney Mahone that ended December 31, 2022. (*Council confirms the appointment.*)

The Medical Center Hospital Authority

August 10, 2023

Ms. Sandra Davis
Clerk of Council
Columbus Consolidated Government
P. O. Box 1340
Columbus, Georgia 31902-1340

Dear Ms. Davis:

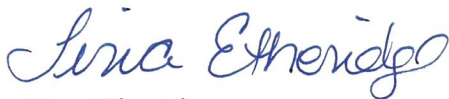
Thank you for your email of June 16, 2023 forwarding the names of the nominees to fill the position previously held by Rodney Mahone. Pursuant to the Hospital Authorities Law, we are notifying you that at its quarterly meeting on Wednesday, July 26, 2023, The Medical Center Hospital Authority Board of Trustees voted to elect Dr. Woodruff W. McWilliams to fill Mr. Mahone's expired term ending December 31, 2022.

We will appreciate you notifying Council of the decision of the Board of Trustees of The Medical Center Hospital Authority. Also, enclosed is the Oath as stated by and in the Hospital Authorities Act of Georgia, which needs to be administered to Dr. McWilliams. We will appreciate it if you will ask the Mayor to administer this Oath while administering the one required by the Charter. After the Oath has been administered, please return the original to me at P.O. Box 790, Columbus, Georgia 31902-0790.

Also, please note that Dr. John Bucholtz and Mr. Rick McKnight's terms are due to expire on December 31, 2023. At The Medical Center Hospital Authority Board of Trustees meeting the Board voted to elect Dr. Bucholtz and Mr. McKnight to another five-year term.

Thank you for your assistance in this matter. Please extend our appreciation to the Council and Mayor for their cooperation and assistance.

Sincerely,



Tina Etheridge
Assistant Secretary, Board of Trustees

Enclosure

File Attachments for Item:

3. Minutes of the following boards:

Airport Commission, January 25, February 22, March 22, April 26, and May 22, 2023

Board of Tax Assessors, #26-23

Board of Water Commissioners, June 19, 2023

Land Bank Authority, February 27, August 6, October 1, and December 3, 2020; February 4, April 1, and July 1, 2021

The Medical Center Hospital Authority, June 27, and October 26, 2022; January 25 and April 26, 2022

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT
COMMISSION HELD AT THE COLUMBUS AIRPORT
WEDNESDAY, JANUARY 25, 2023**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mr. Art Guin, Chairman	December 31, 2025
Ms. Dannel Marks, Vice Chairman	December 31, 2026
Mr. Carl Rhodes, Jr., Secretary	December 31, 2024
Mr. James Barker, Treasurer	December 31, 2023
Ms. Delois Carr, Commissioner	December 31, 2028

Legal Counsel: Alston Auten

Staff Members Present:

Amber Clark, C.M., Airport Director
Maggie Turnham, Executive Assistant
Daniel Thomas, Sr., Maintenance Manager
Sonya Overton, Director of Marketing and Air Service Development
Anna Phillips, Marketing Associate
Pamela Knight, Finance Director
Danyell Barboa, Human Resources Manager
Brett Farmer, Financial Analyst
Eric Rivers, Operations Supervisor
Marion Anderson, Public Safety Officer
Khalfani Walker, Landscaping Technician
Amanda Vickers, Facilities Supervisor
Wendy Kelly, Receptionist
Anthony Pugh, Hospitality Supervisor

Others present:

Cham Watkins
Jacob Redwine, Holt Consulting
Phillip Thayer, Airport Tenant
Ariel Ortega, ATCT
Fabio Medina, ATCT

BUSINESS OF THE MEETING

Mr. James Barker called the January 25, 2023, Regular Commission Meeting to order at 9:33 a.m.

CONSIDER ADOPTION FOR INSTALLATION OF NEW OFFICERS

Ms. Clark read the slate of new officers:

Mr. Art Guin, Chairman

Mr. Carl Rhodes, Jr., Secretary

Ms. Dannell Marks, Vice Chairman

Mr. James Barker, Treasurer

Ms. Delois Carr, Commissioner

Ms. Amber Clark, Assistant Secretary

Mrs. Pamela Knight and/or Ms. Amber Clark, Assistant Treasurer

Mr. Barker asked to consider adoption of the installation of new officers.

Motion by Ms. Marks to approve new officers, seconded by Mr. Rhodes and unanimously approved by the Commission. Ayes: 3 No: 0

Mr. Guin is recognized as the new Chairman.

Mr. Guin recognized Mr. Barker as past Chairman.

Ms. Marks thanks Mr. Barker for his service as Chairman.

Ms. Carr thanks Mr. Barker for his service and helping her get acquainted as the new Commissioner.

Mr. Guin recognizes Don Cook as past Chairman.

Mr. Guin welcomes Delois Carr as the new Commissioner.

CONSIDER ADOPTION OF THE MINUTES FOR THE REGULARLY SCHEDULED COMMISSION MEETING ON NOVEMBER 16, 2022

Mr. Guin asked to consider adoption of the minutes for the regularly scheduled commission meeting on November 16, 2022.

Motion by Ms. Marks to approve the minutes, seconded by Mr. Rhodes and unanimously approved by the Commission. Ayes: 3 No: 0

CONSIDER ADOPTION OF THE MINUTES FOR THE SPECIAL CALLED COMMISSION MEETING ON NOVEMBER 29, 2022

Mr. Guin asked to consider adoption of the minutes for the special called commission meeting on November 29, 2022.

Motion by Mr. Rhodes to approve the minutes, seconded by Ms. Carr and unanimously approved by the Commission. Ayes: 3 No: 0

CONSIDER APPROVAL OF THE TSA 20-YEAR TERM LEASE

Mr. Guin asked to approve the TSA 20-year term lease.

Motion by Ms. Marks to approve the lease, seconded by Mr. Rhodes and unanimously approved by the Commission. Ayes: 3 No: 0

CONSIDER APPROVAL OF THE FEDEX 5-YEAR TERM LEASE

Mr. Guin asked to approve the FedEx 5-year term lease.

Motion by Mr. Rhodes to approve the lease, seconded by Ms. Carr and unanimously approved by the Commission. Ayes: 3 No: 0

CONSIDER ADOPTION OF THE EMPLOYEE MANUAL UPDATES

Mr. Guin asked to consider adoption of the employee manual updates.

Motion by Ms. Marks to approve the employee manual updates, seconded by Ms. Carr, and unanimously approved by the Commission. Ayes: 3 No: 0

DIRECTOR'S UPDATES

Finance

Mrs. Pam Knight presented the following report:

Mrs. Knight thanks Alston for her work and help on the RFP they have been working on.

Financial Report: December FY22

Columbus Airport Numbers:

Revenue Highlights YTD December 2022

- Passenger Facility Fee Revenue used to pay for Airport Improvement Projects is **averaging over \$26,000 per month in FY23** compared to an average \$26,000 2nd QTR of FY22. PFC revenue as of YTD December 2022 exceeds YTD budgeted revenue by over \$35,000. CSG has collected between \$12,000 to \$16,000 each month of PFC revenue from American Airlines the first 6 months of FY23. PFC revenues are also dedicated to paying down the \$2,621,000 debt from the Terminal Renovation Project. The current payments are \$18,000 monthly of which \$11,250 was applied to the loan balance for December 2022. Additional payments towards the loan balance is planned for May or June based upon PFC bank account cash balances.
- **CSG has collected less than \$500,000 in grant revenues earned between FY22-23 as of December 2022.** The collected grant revenues are reimbursements for FAA and GDOT funded projects. Due to smaller AIP projects in process, less grant revenue reimbursements reported.
- **CSG has earned over \$1,094,000 in rental income YTD December 2022 (FY23), as compared to the budgeted rental income of \$971,00.** *CSG Rental Income is \$123,000 better than budgeted as of YTD December 2022 and over \$115,000 greater than Rental Income of \$978,700 for YTD December 2021. As of December 2022, YTD- Car Rental agencies' revenues are over \$100,000 better than budgeted and over \$85,000 better than actual Car Rental agencies' revenues YTD December 2021 (FY22).*
- Total 12 months of Parking Revenue comparable numbers **FY21: \$156,702 and FY22- \$435,980; FY23 July - December Parking Revenue is \$292,000** compared to \$210,000 budgeted and actual YTD December 2021 (FY22) of \$178,200. **Most Annual Parking Revenue, since system installed in 2017 is \$281,722 (FY19)**
- **Current Projected Parking Revenue for FY23 is averaging \$50,000** compared to FY22- \$36,300 actuals.
- **Car Rental Passenger Fees are budgeted to average \$22,000 for FY23; actual average as of December 2022 is over \$31,000.** More discussion of CFC revenues will be a pivotal part of the FY24 budget.
- **Revenue sources, CSG continues to work on are as follows: space rental, concession sales, and advertising. CSG has had success with rentals in FY22 and FY23.**

CSG Financial Summary

REVENUE YTD FY23: December 2022	YTD ACTUAL	YTD BUDGET
Total CSG LANDING & FUEL FLOWAGE CONTRACTUAL: (Corporate flights BTB)	\$171,800	\$139,400
Total CSG RENTAL INCOME:	\$1,094,000	\$970,900
TOTAL CSG OTHER OPERATING INCOME	\$308,000	\$224,000
FBO GROSS PROFIT FUEL SALES: (Fuel Sales + Handling Fees) – Fuel Cost Over \$100,000 less than FY22 gross profit from Fuel Sales as of December 2021; FY23 revenue for Govt Fuel sales over \$130,000 less than budget YTD December 2022.	\$663,000	\$692,410
TOTAL OPERATING REVENUE: (net of COGS/ Fuel)	\$2,512,200	\$2,333,600
\$178,700 BTB Y-T-D: Does not include PFC, CFC and Grant Revenues		

EXPENSES YTD FY23: December 2022	YTD ACTUAL	YTD BUDGET
TOTAL LABOR COSTS	\$1,264,000	1,361,500
GENERAL ADMIN & INS	\$178,600	\$159,000
MARKETING	\$101,400	\$107,500
UTILITIES & COMMUNICATION	\$261,300	\$287,650
TOTAL BUILDING/ EQUIP EXP & CONTRACTUAL SERVICES & SUPPLIES	\$386,400	\$411,100
TOTAL PROFESSIONAL FEES (W/O Marketing) (Design/ Engineering, Audit, and Legal BTB)	\$109,500	\$171,000
CREDIT CARD/ MERCHANT FEES	\$45,500	\$40,300
TOTAL TRAVEL & EDUCATION	\$63,800	\$54,800
TOTAL OPERATING EXPENSES	\$2,567,300	\$2,777,000

ACTUAL OPERATING EXPENSES YTD DECEMBER 2022 ARE OVER \$200,000 BETTER (LESS) THAN BUDGETED.

DOES NOT INCLUDE COGS FUEL NETTED OUT OF FBO FUEL SALES

DOES NOT INCLUDE DEPRECIATION, AMORTIZATION, AND NON-OPERATING REVENUES

CSG is financially over \$378,700 BTB Y-T-D as of October 2022- as presented from reported operational revenues and expenses before depreciation.

Cash Activity During FY23

Funds Collected and Funds Paid Out

Bank Account	Funds In	Funds Out	Net Changes in Cash	Ending Balance December 2022
Operating Bank Account (Dec 2022)	\$459,293	\$947,167	\$487,875	\$2,014,427
Restricted (Renewal/ Extension)	Balance \$2,193,328 beginning of FY22; loss value FY22 if over \$500,000			\$1,658,135
PFC Account (YTD FY23) As of December 2022	\$133,846	\$128,964	\$4,882	\$175,165
CFC Restricted	\$100,015	\$0	\$100,015	\$829,960
SYNOVUS- MISC	\$0	\$0	\$0	\$125,442

*Grants Receivable of over \$800,000

Mrs. Knight asked if there were any questions?

Mr. Guin asked: The American departure is early April, right?

Ms. Clark answered: So, they will depart out of Dallas next month but the last day out of Charlotte will be the third of April.

Mr. Guin asked: So, looking at these financials through our fiscal year end, and I know we have talked about this briefly so I think I know the answer, but we are comfortable with our financials, taking into account the departure of American and what we expect?

Ms. Clark answered: Yes, so it'll only leave 2 months of the fiscal year and we had already budgeted very conservatively because there was no guarantee that American would stay? So, I think we are comfortable this year but we are taking that into consideration for next year.

Mr. Guin answered: Okay.

Mrs. Knight stated: And like Amber just said, when we were doing our budget for this year, and you know we had that gap, I could've put more in there for the parking, because we did not know at that time, and it was iffy so where it would be 100%, budget it for 60-70% on what parking would be, because if American leaves the parking will drop off. Same thing on the PFC's, we budgeted it a little bit less just based off where it was with Delta and then add maybe 25-30% instead of going fully what we were seeing because we didn't know if American would stay and we would rather be conservative. The good thing is that they have stayed this long, when they could have dropped off at the beginning of the year. It will be 7 months of collecting those revenues and also, looking at the trend from before I was here with Delta, there is a lot of opportunities to increase enplanements because it was higher than it is now, just like post COVID. I was talking with Amber yesterday, and there is opportunity for Delta to bring larger planes that have larger seating capacity. So, that could make up some of that gap. For anyone who doesn't know, we were not charging American terminal and landing fees as it was a stipulation in the grant we received to incentivize

American to start service in Columbus. So, we will not lose that revenue and we didn't budget for it during this year. I think we have positioned ourselves well.

Mr. Guin asked: I assume also with your comment on the hiring, we are hiring accordingly?

Ms. Clark answered: Correct.

Mrs. Knight asked if there were any more questions? There were none.

Flightways

Ms. Clark gave the following update report:

FLIGHTWAYS COLUMBUS:

• Fuel Volume Report:

Flightways pumped a total of 89,391 gallons in the month of December 2022. Our total volume decreased by 11% from December 2021. Total Jet decreased moderately year over year. Airline uplifts decreased by 13%, ICE uplifts decreased by 46%, and government uplifts decreased by 53%. Contract fuel increased by 19% and Avgas increased slightly by 3% year over year.

• Staffing:

I would like to introduce Cody Davenport, our FBO Manger, to our team. He is currently in Nashville representing our FBO, Flightways, at the Schedulers and Dispatchers conference.

Our HR Manager and FBO Manager are working diligently to fill the open vacancies in both the Line and CSR positions. Many interviews have been conducted and several candidates have been selected to be hired.

January 17th 2023					
Comparable Airports					
Airport ID	Name	FBO	Jet A	100LL FS	100LL SS
MCN	Middle Georgia Regional	Lowe Aviation	\$6.35	\$6.50	\$6.00
GVL	Lee Gilmer Memorial	Champion	\$7.34	\$7.39	\$6.50
GVL	Lee Gilmer Memorial	Lanier	-	\$7.50	\$6.50
HSV	Huntsville International	Signature	\$8.24	\$6.52	-
DHN	Dothan Regional Airport	Aero-One Aviation	\$7.28	\$7.28	-
ECP	NW Florida Beaches Intl	Sheltair	\$9.02	\$7.81	-
CHA	Lovell Field Airport	Wilson Air Center	\$7.78	\$7.48	-
MDQ	Huntsville Executive	Executive Flight Center	\$6.58	\$6.28	-
VPC	Cartersville	Phoenix Air	\$5.49	\$6.49	-
FFC	Atlanta Regional Airport	Falcon Field	\$6.83	\$5.66	-
CSG	Columbus Airport	Flightways Columbus	\$7.70	\$7.32	\$6.45

CSG Hangar Waiting List			
Updated 9/15/22			
CSG Tenant Priority Move			
Tom Bailey	4/4/2022	Twin	Diamond DA 40
Kevin Boykin	4/12/2022	Twin	Cirrus SR 20
Tony Villegas	4/11/2022	Twin	Cirrus
CSG Tenants Hangar to Hangar Requested			
Richard Knapp	10/27/2016	Single	Mooney
Chris Badcock	7/14/2019	Single	Cherokee
Ben Marshon	6/15/2020	Single	Bonanza
Robert Boehnlein	12/14/2020	Twin	172
Woody Gilliam	9/1/2021	Single	Piper Arrow
Single Hangar Requested			
Richard Bailey	10/27/2019	Single	Cherokee 180
Mark Lugash	9/15/2021	Single	RV 7
Shannon Franklin	11/10/2021	Single	Helicopter
Twin Hangar Requested			
Matthew Keller	8/11/2022	Twin	PA 30 Comanche
Customers Waiting To Purchase Aircraft			
Paul Watson	4/11/2016	Single	
Omar McCants	4/30/2018	Single	
Reed Hovie	11/19/2018	Single	
David Lewis	3/25/2019	Single	
Elijah Figueroa	10/28/2019	Single	
Daniel Holley	1/10/2020	Single	
Thomas Henegar	2/19/2020	Single	
Michael Knautz	5/20/2020	Single	
John McLemore	6/16/2020	Single	
Caroline Rimes	7/13/2020	Single	
Don Jones	9/29/2020	Single	
Jay Parker	3/11/2021	Single	
Mark Wigglesworth	6/8/2021	Single	
Kenny Fuller	8/19/2021	Single	
Suzanne Widenhouse	9/7/2021	Single	
Michael Brooks	10/22/2021	Single	
Gregory Smith	12/29/2021	Single	

Human Resources

Mrs. Danyell Barboa gave the following update report:

- Promotion:**

Katelynn Pease – CSR Team Lead
 Amanda Vickers – Facilities Supervisor
- New Hires:**

Katerina Valenta – Customer Service Rep. (PT)
 Jarred Hubbard – Public Safety Officer
- Terminations/Resignations:**

NONE

Transitioned: NONE

Vacant Positions: 8

Vacancies	Job Title	Department	Status
1	Public Safety Chief	Public Safety	Recruiting
3	Public Safety Officer - Firefighter	Public Safety	Recruiting
2	Line Service Technician - PT	Flightways/FBO	Interviewing
1	Customer Service Rep	Flightways/FBO	Interviewing
1	Facilities Technician	Maintenance	Recruiting

Recruitment

- ❖ Public Safety Deputy Chief – HOLD - until selection of Chief
- ❖ Line Service Technician (FT) – Background check pending.
- ❖ Line Service Technician (PT) – Application submitted, Fingerprinting pending.

Compliance

- ❖ Employee Manual

Employee Engagement (Non-Compensation)

Retention

- ❖ Celebrating employee birthdays with birthday cards and \$10 Starbucks card.

Mrs. Barboa asked if there were any questions?

Ms. Carr asked: Do you have a date for the February speaking?

Mrs. Barboa answered: We have it designated for February 14th.

Ms. Clark added: We always try and do our meetings the second Tuesday of every month but if they cannot accommodate that day then we will make it work.

Ms. Carr stated: Well, it's convenient or it's good because it is Valentine's Day.

Mrs. Barboa asked if there were anymore questions? There were none.

Maintenance

Mr. Daniel Thomas gave the following update report:

- The Airfield Operations Division is working on handling the issues that were identified in our annual FAA Part 139 Inspection. We have started with training everyone involved in wildlife mitigation. This training began in January and will have refresher training every quarter going forward. Other airfield training will also follow and will be completed every quarter.
- The Facilities Division has secured contractors to help complete some of the hangar work orders dealing with doors, rollers, tracks, seals, and electrical issues. Hangar 12 has the two big fans installed, and

they need to be raised as high as possible to take advantage of all the hangar height to store aircraft. Also, Hanger 12 and 57 rollers and seals have been ordered, and we are just waiting for them to be shipped and delivered.

- During the extremely cold weather, in December, the airport experienced some issues with freezing temperatures in the terminal and hangars. The airport terminal's four central big HVAC units and four smaller HVAC units became overwhelmed and shut down. The sprinkler system located in the front of the terminal started to freeze and began leaking. The hangar water pipes around and, in the hangars, froze, cracked, and leaked several days after they froze. Our maintenance department and contractors have provided temporary fixes in these areas and are currently working on permanent more solutions for these issues. These issues are our top priority and will be completed as soon as possible.
- I want to recognize our Maintenance Department Facilities Division Supervisor, Amanda Vickers, for coming in to handle all these issues with the Airport Terminal and hangars and our Airfield Operations Supervisor, Eric Rivers, for assisting with the problems on the airport terminal HVAC units. With all their hard work, dedication to the team, and providing dependable services to all, I want to say thank you for all the hard work and commitment that both of you do and provide.

Mr. Thomas asked if there were any questions?

Ms. Marks asked: The incidents with the freezing pipes, was there subsequent damage? Did it do anything more to the pipes or have any flooding or any other areas that caused a lot of damage?

Mr. Thomas answered: Being that Amanda and Eric jumped right on to it, a lot of things were kept from being damaged.

Ms. Clark added: We will need to do some work. We need to alter some of the front terminal to get in the areas to replace some of the sprinklers piping. So, we will actually have to take down some of those cloud paneling, the wooden panels swooping ceiling tiles to get in there and we are going to have to rip out some of the sheetrock to do that, but once we get it all prepared, we will have it to where if we need to access it again, it should not be an issue. We also have a plan going forward, this was something that we had not anticipated, we have never had this happen before. Those sprinkler systems were not new, in a sense that we did not run new piping during the renovation. So, this was a little bit unusual. The temperatures were just very cold, we have never experienced temperatures that cold. If you look, there really is not a lot of insulation underneath that area and so it was the pipes could not handle that extreme cold. But going forward, we have a plan of shutting the system down during those types of events so that it would prevent that from happening in the future, but I do see that we are going to incur some costs in order to remedy some of these repairs.

Ms. Marks stated: It sounds like y'all took care of it quickly.

Mrs. Knight added: Wasn't it Christmas Eve?

Mr. Thomas added: And to add in, it was Christmas Eve, Christmas Day, weekends, New Years, so it was on going. It could have been a lot worse if those problems had not been solved.

Ms. Clark stated: I do want to say that Daniel did not mention himself, but he was also here. Which I appreciate you giving credit out to your team but

he was also out here doing the work too. So, we appreciate that! It just seems like Christmas is one of those days that something is going to happen here at the airport. I think the last couple years, Public Safety, Anderson and the other team members over there as well as Operations and Maintenance have had to come out here almost every Christmas for at least the last four years for one reason or another. It just seems like interesting things like to happen on those days, but I just want to say thank you because that is a day that all of us want to be with our families and friends and they consistently come out here completing the emergency work and never complain, so thank you all! And we do recognize that, so thank you.

Mr. Guin stated: Thank you Daniel and thank you to your team. Congrats to Amanda on the promotion!

Marketing

Mrs. Sonya Overton gave the following update report:

- We are in the finalized stages of the website build. We are adding photos, building the cost calculator, and working on functionality and performance. The anticipated launch is expected at the end of February, early March. Once this is completed, we will begin the Employee Portal phase behind the scenes.
- We continue to work on non-aeronautical revenue with airport rental space. We've had one rental at the beginning of this year and have received three other requests. We are currently working on a campaign to promote rental space here at CSG.
- Our efforts to collect the community share for the SCASD grant continue as we work to schedule meetings with community leaders to obtain the required funding. We have received a payment from a local shareholder and a press release will be sent out for the presentation of funds.
- Hospitality is in the process of reviewing contracts for our tenants and creating checklists for cleaning to make sure that we are honoring our portion of the agreements when it comes to hospitality services and inspections. Other items we are working on are as follows:
 - Updating the current uniform
 - Hospitality training (Goodwill and Sanitation)
 - Reviewing required equipment for the floors such as burnishers and steam mops
 - Reviewing chemicals used in the terminal that will not damage new material.
 - Developing inventory list and processes
- The airport commission will celebrate its 55th Anniversary on April 9, 2023. We are planning an event to celebrate this occasion. More details to follow.

Public Safety

Ms. Clark gave the following update report:

Department Operations

- Applications have been received for the 2nd open period for the Chief's position and are currently being reviewed.
- Wildlife management has been turned over to Operations with Public Safety as backup. This is in alignment with industry standards.
- Uniform patches, etc. will be changed to reflect the name changes of "Crash" trucks, stations, officers to ARFF. This will go into effect once

resident partners finish their approval process (FAA, ATC, TSA, etc.). New patches will reflect this change.

- The hard drives of the older computers have been pulled. Olde CPUs will be disposed of. Older monitors will be offered for surplus sale.
- ARFF 1 is operational, ARFF 2 requires further maintenance to be fully operational. Ten-8 has been contacted and will be onsite the week of the 23rd.
- The leak in ARFF 1 has been repaired.
- ARFF 2 compressor has been repaired and installed. Further maintenance on the foam distribution unit required. Manufacturer has been contacted to provide onsite training and repair of the truck/cart.

Training

- Officer Cato has graduated Basic Law Enforcement and was sworn in by the Commission Chair in December.
- All officers completed their mandatory POST training with the exception of one part-time officer who has not completed his firearms recertification.
- Six officers completed Improvised Explosive Device (IED) Recognition training January 13, 2023.

Staff

- A new hire, Jarrod Hubbard, has been made who is law enforcement certified and is currently in the fire academy through the Ga. Public Safety Training Center. He is expected to complete his training in March 2023.
- Officer Corey Brown has been enrolled in the basic firefighter training with the Columbus Fire Department which begins in March 2023. He is expected to complete his training in May 2023.
- Vincent Henderson has started employment in November. POST application for Fla certification recognition is underway.

Directors Report

Ms. Clark gave the following update report:

- On December 13th, the Columbus Airport hosted an afterhours training event for Ft. Benning.
- On December 14th I received an email from MAJ Andrew Hammack, Battalion Liaison Officer
- RSTB, 75th Ranger Regiment, stating:
- "Just wanted to follow up and say thanks for a phenomenal training event. Our team could not be more appreciative of the event and experience. Thanks once again!"
- I wanted to thank All who were involved in this process: Daniel Thomas, Eric Rivers, Marshal Upshaw, Amanda Vickers, Sonya Overton, and Shaundra Goodwin. Some of this team stayed into the wee hours of the night to ensure this operation was successful. Thank you to our awesome team!
- On December 15th I received an email from James Kaffenberger, an Air and Marine Agent with the U.S. Customs and Border Protection, stating:
- "I wanted to express our sincere appreciation for the help that Mr. Thomas provided us during our operations to support DHS Homeland Security Investigations, Muscogee County Sheriff's Office, and Georgia DCS lead operation. His ability to be flexible was extremely important

for us to provide situational awareness and officer safety to our partners during this operation. Please extend our gratitude to Mr. Thomas for his devotion to duty.”

- Daniel coordinated with the FBO to ensure the helicopters flying this mission were properly serviced and provided assistance to ensure the crew could gain access to the airfield at necessary times.
- Lastly, we have received notice that American Airlines is pulling out of the Columbus market. Their last day of service will be April 3rd, 2023. The pilot shortage as well as the routes here in Columbus not meeting the load factors necessary to remain profitable for the airline were the contributing factor. This is a devastating loss to our community and airport. However, we will continue to develop our air service here in Columbus and look hopeful to the future developments.

Ms. Clark asked if there were any questions? There were none.

Other Matters

Mr. Guin asked if there were any other matters from the audience or staff that would like to be brought to the table?

Mr. Watkins asked the status of the minimums and approaches?

Ms. Clark answered: Good question. So, we currently are working with our legal counsel. We have gotten a lot of permission from some of those residents. We do not have easements off the end of that runway, unfortunately. So, we have been working with the property owners to get their permissions to remove the trees. We are in contact with our tree contractor, so we are getting that scheduled for them to come out here and cut those trees. Once those trees are removed, we will be able to go ahead and get that taken care of. We are hoping to do that in the next couple of months, it is just coordinating all of that together. I have got Maggie here, so she is going to be on it. I am training her on that so that is going to be her strong focus, so we are going to get that done as soon as possible.

Mr. Thayer asked: How many are we short?

Ms. Clark asked: How many trees?

Mr. Thayer asked: Or how many permissions are we short?

Ms. Auten answered: Three to four

Mr. Thayer asked: So, are they not signing or what is that due to?

Ms. Auten answered: One was due to multiple property transfers within the past year and the online records were not updated quickly enough. So, one property, we have had to send 4 notice letters, so we are finally getting back to the last one. One is an out of state corporation, so getting in touch with them is obviously much harder. So, that will probably be our biggest nut to crack, but we will get there.

Ms. Clark added: So, we are looking to maybe just move forward, if we cut some of the trees the minimums will not be restored because I have to have all of the trees cut, but maybe we can just start getting some of the work completed, so that by the time we maybe get notification of approval from the property owner, we can have it all done and be able to move on.

Ms. Auten added: Overall, people have been very willing.

Ms. Clark stated: And we are planning ahead, we have our aviation consultant here with us, Holt, Jacob Redwine, but we are going to be

programming some projects going forward to remedy the trees on the FAA's dime, so that we do not have to wait until something comes up, we can just go ahead and proactively take them all down. That is also going to have to be a conversation with the city, you know they're concerned about buffering noise, so that is just going to have to be an educational conversation. We understand residents' concerns and we are going to figure out a way to mitigate that but the trees have to be removed, period.

Mr. Thayer asked: We are not reducing what's there today, just as it grows up taller?

Ms. Clark answered: So, how it works is, if we want assistance through grants, they will only cut it once, so we typically remove it all the way down because we do not want to have to come back and cut it then it would be on our own dime. We will have to remove it completely but we looked at maybe planting something lower that won't grow too tall where we will ever have to worry about that. So, it just finding that happy medium and compromising. The intent is that it never gets back up to that point.

Mr. Barker added: I just wanted to add, runway 6 is what is taking us the most time. Runway 24, and correct me if I am wrong Amber, but after speaking to the FAA rep, I think our LPV minimums, which are precision minimums will be back I think around the 23rd of February, which is when the issuance of the chart starts and they have just taken so much time because they have to distribute all of that new navigational data to all of the GPS providers. We should have our minimums back on 24 all the way down to as low as we previously had them. It is just our glide slope to our ILS is being delayed due to all the easements.

Ms. Clark added: That is correct. That is how I understand it as well.

Mr. Guin asked if there were any other matters?

Ms. Clark stated: I do want to make an announcement, there is a runway safety action team meeting here following this meeting, if you do want to stay and learn about runway safety if you do fly or work on the airfield, you are more than welcome to stay.

Mr. Guin asked if there were any other matters? There were none.

Mr. Guin asked for a motion to adjourn the meeting.

Motion by Ms. Marks to adjourn the meeting; seconded by Ms. Carr and unanimously approved by the Commission. Ayes: 3 / No: 0

The meeting was adjourned at 10:38 a.m.

APPROVED:

Maggie Turnham Art Guin

Maggie Turnham, Executive Assistant Art Guin, Chairman

**MINUTES AT THE SPECIAL CALLED MEETING OF THE COLUMBUS
AIRPORT COMMISSION HELD AT THE COLUMBUS AIRPORT
WEDNESDAY, FEBRUARY 22, 2023**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mr. Art Guin, Chairman	December 31, 2025
Mrs. Dannell Marks, Vice Chairman	December 31, 2026
Ms. Delois Carr, Commissioner	December 31, 2028

Legal Counsel: Alston Auten

Staff Members Present:

Amber Clark, C.M., Airport Director
Maggie Turnham, Executive Assistant
Randy Sok, Public Safety Officer
Jarred Hubbard, Public Safety Officer
Marion Anderson, Public Safety Officer
Daniel Thomas, Sr., Maintenance Manager
Anna Phillips, Marketing Associate
Cody Davenport, FBO Manager
Mona Mitchell, Hospitality Team Member
Danyell Barboa, HR Manager
Shaundra Goodwin, Security Coordinator
Eric Rivers, Operations Supervisor

Others Present:

Jacob Redwine, Holt Consulting
Reed, Aflac
Ashley

BUSINESS OF THE MEETING

Mr. Art Guin called the February 22, 2023, Regular Commission Meeting to order at 9:33 a.m.

**CONSIDER ADOPTION OF THE MINUTES FOR THE REGULARLY
SCHEDULED COMMISSION MEETING ON January 25, 2023**

Mr. Guin asked to consider adoption of the minutes for the regularly scheduled commission meeting on January 25, 2023.

Motion by Ms. Carr to approve the minutes, seconded by Mrs. Marks and unanimously approved by the Commission. Ayes: 3 No: 0

SWEARING IN OF NEW PUBLIC SAFETY OFFICER, JARRED HUBBARD

CONSIDER APPROVAL OF THE NITEL 3-YEAR TERM LEASE

Mr. Guin asked to approve the Nitel 3-year term lease.

Motion by Mrs. Marks to approve the lease, seconded by Ms. Carr and unanimously approved by the Commission. Ayes: 3 No: 0

CONSIDER APPROVAL OF THE COMMUNITY SERVICE WORKER POLICY

Mr. Guin asked to approve the Community Service Worker Policy.

Motion by Ms. Carr to approve the policy, seconded by Mrs. Marks and unanimously approved by the Commission. Ayes: 3 No: 0

DIRECTOR'S UPDATES

Finance

Ms. Amber Clark gave the following update report:

Ms. Clark added: and again, just a reminder, how we report budget, we take a total amount of expenses and then we divide that, so sometimes you will see a little bit of an increase on one month and then you'll see a little bit of a decrease on another month, but ultimately, we stay within our budget.

Mr. Guin asked: So no longer term concerns, just a matter of timing?

Ms. Clark answered: No. Yes, just timing.

Ms. Clark asked if there were any questions?

Mrs. Marks asked: Why did we like go about half of our bank balances for operating? Was the expectation that PFC and CFC would have more money in there or is it just a matter of timing?

Ms. Clark answered: It is probably more of a matter of timing, so it is dependent on when we actually make some of the payments to some of the contractors, and so recently this past month we actually had to pay the last amount for our runway project. That is one reason you will probably see that again this next upcoming month because we had to payout the last remaining payout for our terminal project, we had one that was outstanding. We were waiting on the jet bridge company to fix the bridges and they just came and completed that, so now we can release that retainage, so you might see another large decrease like that.

Ms. Clark asked if there were any other questions? There were none.

Flightways

Mr. Cody Davenport gave the following update report:

FLIGHTWAYS COLUMBUS:

- **Fuel Volume Report:**

Flightways sold 74,643 gallons of Jet A in January 2023. Our total volume decreased by 10% compared to January 2022. Some of that was most certainly caused by the bad weather we had in January of this year. We sold 6,395 Gallons of Avgas. Our Avgas sales decreased by 29% compared to last January. Bad weather contributed to that lower number as well. Classic Air had an increase of less than 1% compared to last year and Airline fuel sales rose by just over 10% in January 2023.

- **Hangars:**

The fans have been hung in hangar 12 and the hangar is currently being used for transient aircraft. We have a current tenant who would like to move into hangar 12 but we will need to renovate the bathrooms.

We currently have 8 open hangars some of which are in need of repairs before they can be leased. Maintenance has begun working on hangar 10A which has had some water leakage problems in the hangar and office area.

• **Fuel Farm:**

The fuel farm is back to full operation after having the tanks inspected and cleaned. We returned the rented fuel tank back to Avfuel.

• **Employees:**

We are still in the process of hiring for both Customer Service and Line Service.

We hired a full time CSR and she is currently being trained. We are also going to end the contract on a temp CSR as soon as the replacement is fully trained.

We have been interviewing for the open Line Service positions and we have found some good candidates. Two of the candidates are going through the hiring process now and a third will most likely start the process soon.

Fuel Price Comparison					DATE:
					02/14/2023
Airport Identifier	Name	Jet A +	AvGas	SS100LL	FBO COMPANY NAME
		Premixed			
CSG		\$6.99	\$7.39	\$6.52	Flightways Columbus
MCN (478) 788-3491	Macon	\$6.50	\$6.65	\$6.15	Lowe Aviation
GVL (770) 532-4136	Gainesville	\$6.55	\$6.90	\$6.50	Champion Aviation
GVL (678) 989-2395	Gainesville	~	\$7.50	\$6.50	Lanier Flight Center
HSV (256) 772-9341	Huntsville	\$8.40	\$6.64	~	Signature
DHN (334) 983-4541	Dothan	\$6.97	\$7.03	~	Aero One Aviation
ECP (850) 233-4717	Panama City	\$7.84	\$7.86	~	Sheltair
CHA (423) 855-2299	Chattanooga	\$7.30	\$7.55	~	Wilson Air Center
MDQ (256) 828-1403	Dwntwn Huntsville	\$6.99	\$5.91	~	Excutive Flight Center
VPC (770) 382-9800	Cartersville	\$5.49	\$6.49	~	Phoenix Air
FFC (770) 487-2225	Falcon Field	\$7.24	\$5.93	~	Atlanta Regional Airport
AVERAGE		\$7.03	\$6.85	\$6.38	
PIM (706) 663-2083	Pine Mountain	\$5.99	\$5.80	\$5.65	
UF (334) 687-2051	Eufaula	\$5.66	~	\$6.25	
3C (706) 884-2121	Lagrange	\$5.80	\$5.75	\$5.40	

Mr. Guin asked: Do we know how long we are anticipating for the bathroom renovation and all that?

Mr. Davenport answered: We haven't even started that yet. We haven't even gotten bids yet. We can move them in. The current tenant who would like to move down there, it is not contingent upon maintenance being done, so we if we can get them in there and they are happy with that, because it is a

nicer hangar than the one they're in, but no we haven't started the process yet.

Ms. Clark added: I think we did just get the third quote, so we are reviewing those right now.

Mr. Guin said: Okay, good. Fuel farm brings up another thing, I know we did talk a little bit about it so I may be getting a bit like a broken record, but correct me if I am wrong, but it was one of those that surprised us because all of a sudden the tank was "out of life" that's why we had to do the work to it.

Ms. Clark answered: To clarify, typically every ten years you want to have a good visual inspection of the inside of the fuel tanks. If you think about a fuel tank, the fumes are toxic, and you have to be trained and have the proper equipment to complete this inspection. We just had that completed because we switched fuel providers and when we did the inspection, they recognized it was time to do maintenance on the tanks. For this reason, we took them out of service to ensure the proper maintenance was completed. They have been cleaned properly, repainted on the inside, to prevent any corrosion.

Mr. Guin asked: So, would you say that our normal, following our normal processes and procedures worked like a charm? If it did what it was supposed to do? Did it identify the need?

Ms. Clark answered: So, I think we learned some lessons from this experience and we will make sure that we are inspecting these tanks more often than the recommended ten years.

Mr. Guin asked: Any challenges in finding employees in general?

Mr. Davenport answered: Oh yeah. It is a challenge everywhere right now, but we don't have a giant talent pool in Columbus, honestly. And we do not have other FBOs located nearby, so we rarely see anybody with that experience. We have gone through a lot of people and we have put some people through the process and they didn't make it through, so we are hopeful on the two that we have going through right now.

Human Resources

Mrs. Danyell Barboa gave the following update report:

Promotion: NONE

New Hires: Sharon Brown – CSR for FBO

Terminations/Resignations: Darlene Philips – Hospitality
Kimberley Williams – Hospitality
Blake Fulford - Maintenance

Transitioned: NONE

Vacant Positions: 14

Vacancies	Job Title	Department	Status
1	Public Safety Chief	Public Safety	Testing
2	Public Safety Officer - Firefighter	Public Safety	Interviewing

1	Line Service Technician - PT	Flightways/FBO	Interviewing
1	Facilities Technician	Maintenance	Recruiting
2	Beverage Cart Attendant - PT	Hospitality	Interviewing
2	Hospitality	Hospitality	Recruiting
1	Airfield Operations Tech	Maintenance	Recruiting

Recruitment

- ❖ Public Safety Deputy Chief – HOLD - until selection of Chief
- ❖ Line Service Technician (FT) – Brandon Davis - entered into NeoGov and Advantage 360
- ❖ Beverage Cart Attendant (PT) – Kesauna Patterson – entered into NeoGov and Advantage 360

Compliance

- ❖ Employee Manual – going through final review with Legal for printing and distribution.

Employee Engagement

- ❖ Robert Knight volunteered to speak with employees February 14, 2023, about Healthy Heart during American Heart Month

Retention

- ❖ Celebrating employee birthdays with birthday cards and \$10 Starbucks card.
- ❖ Introducing employee to Health and Wellness.

Mrs. Barboa asked if there were any questions?

Mrs. Marks asked: So, with the manual, I know you have the mandatory meeting to review it. Do they already have a copy of it or will they have a copy in advance so they can read through it and have any questions ready for the mandatory meeting?

Ms. Clark answered: Yes, so if you remember, we already did review the new things that were put in. We did a presentation with them, and they had a chance to ask questions. The rest of the stuff they've had the employee manual and those are things that they should have already known, but we will issue it to them before the meeting. And this is kind of a great opportunity to go back over those things that aren't new but we want to make sure that they understand and things that we see either questions on regularly or things that we feel like are really important that would help employees as they work here in the organization, and so we are kind of go through a deep dive of it all and make sure we are all good and understand and that there is an appropriate time for questions and if we see things that maybe need to updated, you know within the next year then we can record those as well. And as far as the career fair, you know if we still have some openings, obviously being aviation related we can maybe fill an operations tech position and/or line tech positions as well because often students will want to work in the industry in some sort of fashion before they graduate or maybe right after they graduate, so there is some opportunity for that as well.

Mrs. Marks asked: Are any of the listings here causing any problems not having these filled?

Mrs. Barboa answered: The only thing that, of course in the FBO, so our employees are overworked, and the moral is down, but like Cody said, we have been working on that to get that filled and to get positions over there filled. Of course, we have run into different complications, and it is not on the Columbus Airport. Either they didn't meet the qualifications going through the background or something came up that does not meet our policies.

Ms. Clark added: For hospitality and facilities, it is very difficult. If you think about it, we have this entire terminal, we have all the hangars and we literally only have one employee assigned to all of those areas. So, to have the second technician not here to assist has been very difficult. They're not expected to fix every single thing, but they are required to initiate the service of a contractor or service company to make repairs or make sure preventative maintenance is completed. It is difficult for one person to kind of juggle all of that and Daniel has been basically stepping in and help fill that position. Now with having an airfield operations tech gone, we really found out we needed another one to be honest with you. That is also a burden that Daniel is having to fill in addition to his own responsibilities. So, we have had some conversations around what we are going to do in the meantime and work to get those positions filled as quickly as possible.

Mrs. Marks asked: Do you have leeway to offer a bonus payment to anyone who recommends someone who ends up getting hired? You know people know other people who are capable of doing the jobs. I know sometimes we do that in my company when we have "hot jobs" as we call them. You know if you recommend someone then you can get a bonus for that. A few hundred dollars, not anything big. Whatever fits within the scale of pay that you guys have.

Ms. Clark answered: We will take that into consideration.

Mr. Guin asked: Like an employee referral?

Mrs. Marks answered: Yeah, exactly.

Mr. Guin answered: That's a good idea.

Mrs. Marks added: It's a way to get the ones who know the job to get other people who do the job or have good qualifications and maybe asking them to consider the position.

Ms. Carr asked: With the three terminations, are any of those on the pending?

Mrs. Barboa answered: The one that is pending for the terminations, we have a hospitality team member.

Ms. Clark added: So, one of them. One is still open.

Ms. Carr asked: But they're posted on the site as an open position?

Ms. Clark answered: Yeah.

Ms. Carr asked: And explain to me the whole process? How does that work? So, it is saying it is on hold so the police chief can select his deputy chief. How does that process go? Is it a transparent process or how does that work?

Ms. Clark answered: We were originally going to hire a deputy chief, and we currently have a public safety interim chief. His recommendation was to allow the new chief that came in to hire their deputy chief. And so that kind of made sense to me, so we have just put that on hold. So, CCG is aware of the position, it is an allocated position, we just do not have it actively out and hiring. Once our chief is selected, then we can open that up for people to apply for that.

Ms. Carr asked: So, it will still be an application process?

Ms. Clark answered: Correct. So, it will be the same process as it always is. We are just going to allow that chief to have input as they normally would.

Ms. Carr added: Okay.

Mr. Guin added: First of all, I was going to say, and I will ask one of my questions, but I think this report is great by the way. This gives great visibility.

Ms. Clark added: That was all Mrs. Barboa.

Mrs. Barboa said: Thank you.

Ms. Clark added: James we will get you a copy of that report. I do not think that was in the packet.

Mr. Barker asked: Great. And I do have a follow up question for Danyell. Earlier whenever you came on, there was talk of you partnering with Benning for soldiers that were getting ready to out process and giving them an opportunity to work for us and see if they would like to work for us as they out process and become civilians. Have we made any headway with that?

Mrs. Barboa answered: Yes, Alston and I went over the MOU. The MOU is completed, I just have to put in the updates and changes that Alston suggested and once that is completed it will be sent forward to them.

Mr. Barker answered: That is great news. Thank you.

Mrs. Barboa answered: You're welcome.

Ms. Carr asked: And what office is it exactly going to in Fort Benning? Is it just the headquarters, the General?

Mrs. Barboa answered: It is going to the SFLT.

Ms. Carr added: Soldiers for Life

Mrs. Barboa added: I have been talking with the Director there, Mr. Javier. He will be assisting me with moving on with the process once I complete everything and they will pour employees over to us for internships. And it is at no cost.

Ms. Carr asked: Do you plan on doing any presentations to them? Because most times employers come in and do a presentation just to let them know what is coming up.

Mrs. Barboa answered: Yes, we will be doing presentations with them. They actually hold job fairs every Wednesday, so that will be an opportunity for us to go in and present what we have to offer to them.

Ms. Carr answered: Yes ma'am. Awesome. Thank you.

Mrs. Barboa asked if there were anymore questions? There were none.

Maintenance

Mr. Daniel Thomas gave the following update report:

- Hangar 5-Delta now has 4 - 20,000 Lumen LED lights, and 4 – electrical outlets. 3 – LED lights installed in the Hangar Bay along with one updated outlet and two newly installed outlets. The office in Hangar 5 Delta houses the 4th LED light installed and the electrical outlet has been updated. The Hangar floor is now being prepped to prime and paint.
- Hangar 4 Charlie now has 3 – 20,000 Lumen LED lights, two newly installed electrical outlets, and one updated outlet.
- Hangar Bays 5 Bravo and 5 Charlie will be the next to receive the rewiring updates and LED light installations.
- Hangar 12 received new brushes and seals on the Airside hangar doors and the Landside hangar doors with work being completed by Macon Mobile Welding.
- Hangar 57 Landside also received new brushes and Hangar door seals which were adjusted, 3 casters were replaced, and all casters were lubricated. It was determined that the lack of use of the hangar landside doors caused them to become gummed up with months of oils and oxidations making them hard to move. The necessary quotes have been received for the repositioning of the gas line located within the movement area of the Hangar doors.
- Hangar 10 Alpha and the adjoining office are now under construction and will receive the Electrical rewiring and updates. As for the outside of the hangar the first phase will be to install a sump – pump to remedy the water intrusion issue ailing all of Hangar 10 bays.
- The necessary quotes have been received to repair the upper exit road for the fuel farm which has a large pothole present.
- Operations Division has begun the necessary FAA Part 139 annual inspection corrections.

Mr. Thomas asked if there were any questions?

Ms. Carr asked: Is the hangar 12 that we spoke about earlier apart of this as well?

Mr. Thomas answered: Yes ma'am.

Ms. Carr answered: Okay, that's awesome.

Marketing

Ms. Anna Phillips gave the following update report:

- Our efforts to collect the community share for the SCASD grant continue. We met with Mayor Skip Henderson with our air service consultant Jeremiah Gerald to discuss the grant and future goals of air service within the community.
- American Airlines announced their decision to discontinue service due to the pilot shortage beginning February 28th for the Dallas/Ft. Worth route and the end of service for Charlotte service scheduled for April 3rd. With this departure, our goal for air service is to educate the community on the importance of air service to this region and the importance of using Columbus Airport while continuing to support our mission to meet the air service needs of our community for economic growth and development of our region. We will also focus on educating the community on the Columbus Airport as we are more than a commercial service hub. More to follow.
- Staff reviewed the Airport Emergency Plan and updated the information within. As the PIO (Public Information Officer) of the airport, marketing will work to develop a Media Procedures Manual as well as an evacuation plan and map. We have met with the Fire Marshall and have identified tornado evacuation areas. We are working to get the appropriate signage and plan to install them in the assigned areas.
- Hospitality started a new schedule on February 11th that is based around the needs of our passengers and the current flight schedule. Checklists have been reimplemented and are being updated based on the areas of the facility. We are reviewing our inventory and assessing what is needed to address the needs of the team to keep the facility clean and sanitized. Uniforms have been ordered for a unified team appearance.
- We have received the all the necessary documentation from the city and are working to acquire the licensing from the state for the Propeller's Sky Bar. We are currently reviewing resumes and conducting interviews for Beverage Cart Attendants, work and operating schedules, cash register systems to operate and plan to have it open for sales by March 2023.

Public Safety

Ms. Amber Clark gave the following update report:

Department Operations

- Seven CAPS officers have been fitted for fire suppression gear from Bennet Fire Products in Woodstock, GA. With a quote of \$25,991.00. Per the AP Director, 4 sets will be ordered immediately and the remaining 3 will be ordered in July due to budget constraints. This equipment has a 10-year lifespan and must be replaced under Federal Standards every 10 years regardless of use or condition. Updating equipment is a requirement for FAA inspections.
- 13 Applications for the Chief's position are being reviewed by the Ga. Association of Chiefs of Police for recommendations.

- All staff are waiting for the name change from Crash to ARFF. We currently have a mixture of uniforms issued and two new staff members who do not have any uniforms other than T-Shirts. Existing inventory (new and used) does not fit the new hires. This will be a priority once the name change is approved.
- Officer candidate Henderson has completed his application uploads and will be scheduled for the EOT (Equivalency of Training) (16 hrs.) to complete his transfer of Florida Peace Officer Certification.
- An estimate on repairing the known problems with ARFF 1 was reported as \$52,000 (rounded up). This does not include parts that MAY be identified as being needed once repairs are underway. This also does not take into consideration that the parts may not even be available due to the age of the truck (30 years). Consideration should also be given to the age of the truck and potential breakdowns of current working parts that may stop working once disturbed for the new repair and/or evaluation. It also does not include the \$4,000.00 transportation fee to haul the ARFF truck to the repair facility.

Training

- Tower training was completed for each shift Feb. 13, 14, & 15 at the suggestion of the ATC. This is to reiterate proper communications with the tower as well as an orientation for CAPS as to the different tasks the ATC must perform.
- Officer Hubbard is currently in the Firefighter 1 certification attending 2 nights/week. Anticipated completion is middle of March.
- New hires Hubbard & Henderson will be qualified at the firing range by Interim Chief Mixon before the end of the month.
- Foam cart training will be completed 02-16-2023.
- Shift supervisor Brown will begin basic firefighter training on February 27 with the Columbus Fire Department. There will be no costs associated with this attendance at the Columbus Fire Department other than equipment that can be used at the ARFF station.

Staff

- Interviews for 2 firefighter positions are ongoing with the last being held on 02-17-2023. As of today (14th), one viable candidate has been identified.
- Shift supervisor structure and chain of command seem to be in good working order. Chain of command.
 - Officer – Shift Supervisor – Chief – Airport Director

Ms. Clark asked if there were any questions?

Mrs. Marks asked: I did have a question on the truck. So, I think you said \$52,000 in repairs. Would we hold off on doing that until we find out if we are going to get a new truck or not, so we don't waste that money?

Ms. Clark answered: Absolutely, yes. Like Chief Mixon said, that is just the bare minimum, there is probably a lot more to it if we really wanted to repair the truck. The cost of a new truck is about \$4-600,000, so we would have a share that we would need to put in which would be that 5% that we discussed. So, it's not that we aren't sure that we cannot get the truck, we know that we will be able to do that with the funding. We are having conversations right now as to which size truck. So, there are different indexes. Unfortunately, with the amount of departures that we have, especially with American leaving, we no longer qualify for the larger truck. We do have other flights that we consider as viable candidates to make up for those that we lack, so our ICE flights that we have regularly the aircraft used are 737s, that's a large aircraft. It is not like we just hope that these

planes come here, it is a regular occurrence and a need for that larger truck and so we are getting clarification on that process and seeing what options we have. If they will just not accept that then we can get a smaller truck and then when we get back up to the required amounts, then we can ask for a new truck again and get a larger truck and replace both trucks. The truck that we do have right now is a 2006, so it is not super new either and it will eventually need to be replaced. We are discussing all the options before we move forward with any expenses.

Mrs. Marks added: It still sounds like the 5% that you would owe for even a largest truck size price would still be less than the cost of repairing the one that you currently have.

Ms. Clark asked if there were any other questions? There were none.

Other Matters

Mr. Guin asked if there were any other matters? There were none.

Mr. Guin asked for a motion to adjourn the meeting.

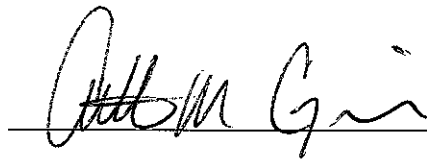
Motion by Mrs. Marks to adjourn the meeting; seconded by Ms. Carr and unanimously approved by the Commission. Ayes: 3 / No: 0

The meeting was adjourned at 10:20 a.m.

APPROVED:



Maggie Turnham, Executive Assistant



Art Guin, Chairman

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT
COMMISSION HELD AT THE COLUMBUS AIRPORT
WEDNESDAY, MARCH 22, 2023**

The following commission members were present for the entire meeting:

NAME**EXPIRES**

Mr. Art Guin, Chairman	December 31, 2025
Mrs. Dannell Marks, Vice Chairman	December 31, 2026
Mr. James Barker, Treasurer	December 31, 2023
Ms. Delois Carr, Commissioner	December 31, 2028

Legal Counsel: Alston Auten

Staff Members Present:

Sonya Overton, Director of Marketing & Air Service Development
Maggie Turnham, Executive Assistant
Steve Cato, Public Safety Officer
Jarred Hubbard, Public Safety Officer
Vincent Henderson, Public Safety Officer
Amanda Vickers, Facilities Supervisor
Mona Mitchell, Interim Hospitality Supervisor
Shaundra Goodwin, Security Coordinator
Pamela Knight, Finance Director
Billy Mixon, Interim Chief of Public Safety
Brett Farmer, Financial Analyst

Others Present:

Matthew Keller, Excel Partners LLC
Andrew Rambo, Contractor
Jared Neaves, Airventures

BUSINESS OF THE MEETING

Mr. Art Guin called the March 22, 2023, Regular Commission Meeting to order at 9:31 a.m.

CONSIDER ADOPTION OF THE MINUTES FOR THE REGULARLY SCHEDULED COMMISSION MEETING ON February 22, 2023

Mr. Guin asked to consider adoption of the minutes for the regularly scheduled commission meeting on February 22, 2023.

Motion by Mrs. Marks to approve the minutes, seconded by Ms. Carr and unanimously approved by the Commission. Ayes: 3 No: 0

SWEARING IN OF NEW PUBLIC SAFETY OFFICER, VINCENT HENDERSON**CONSIDER APPROVAL OF THE AIRFORCE HEATING AND AIR 2-YEAR TERM HVAC CONTRACT**

Maggie Turnham presented the transmittal.

On Thursday, March 2nd, 2023, an RFQ for an HVAC service agreement was issued. The HVAC RFQ was solicited and at least five bidders confirmed receipt of the solicitation. We received one bid on Tuesday, March 14th, 2023. On Wednesday, March 15th, the selection committee met to discuss the bid. On Wednesday, March 15th the successful bidder, Airforce Heating and Air, was selected.

The committee selected Airforce Heating and Air due to, not only being the only bidder, but their bid providing the best value to the Columbus Airport. Some of the items that were considered was the equipment, capability of their workers, safety, and all-around scope of work being completed efficiently and successfully.

I recommend approval of selecting Airforce Heating and Air as the successful bidder for the Columbus Airport's HVAC services and to enter into a two-year contract with the option of an extension with Airforce Heating and Air to provide these services.

Mrs. Marks asked: Since we only had one bidder, how are we able to do a comparison? Did we look in the market to see what other vendors normally supply to make sure that what we were getting is actually the right value?

Mrs. Overton stated: Maggie, would you like to answer that question because I did not sit on that committee?

Mrs. Turnham answered: Amber and I sent it out to 5 bidders, and we had several of them come and look at the airport but nobody else submitted a bid, so that was the only one. We did not look to see what the market was.

Mrs. Overton added: So, you had 5 people come to the mandatory pre-bid meeting to look at the space, but they decided after the pre-bid meeting to not submit a proposal.

Mrs. Marks asked: What do y'all think? Should we look at the market just to make sure it is fair or just go forward?

Mr. Guin added: Yeah, no I had the same questions as to... there were some comments made that we felt like maybe it was the best to meet the needs. Was there anything additional done to come to that conclusion? I am hesitant because I have no idea if this is a good bid or not. Do we have any idea why the others decided not to bid? You answered some of it by saying some came out here.

Mrs. Turnham added: Yeah, nobody even contacted us after they came and looked. Nobody contacted us saying that they were not going to send in a bid and when the day came, we only got one bid.

Mr. Barker asked: Being that maintenance is heavily partnered with this, Amanda do you know this organization? Do you have any information or feedback?

Ms. Vickers answered: This is who I wanted to choose from the beginning. They were the ones that wanted to meet and see the airport. They wanted to see what they would be dealing with. They were the only ones that had the drive to get this contract and from what I could tell, his knowledge and everything, the scope of work would be taken care of. I put together a spread sheet that would identify everything that they would take care of, and he was on top of it. I like the Airforce, Now, the other ones that came out that I was a part of I didn't care for their lack of knowledge and there

was no drive. This is an entire airport, and it consists of a lot in the scope of work, and I saw that Airforce would be able to do it.

Mr. Guin asked: Okay. Have we used them in the past for anything?

Ms. Vickers answered: Not that I am aware of. No sir.

Mr. Barker asked: Did you have a relationship with them previously or know of their work?

Ms. Vickers answered: I know of their work, yes. I have heard nothing but good things.

Mrs. Turnham added: I was just going to say that I recommended them to come out and look because my brother-in-law works for them. I am not sure if that is a conflict of interest, but I just recommended that they put in a bid.

Ms. Carr added: I would recommend that we at least get feedback from the other organizations who did come but did not send in a bid just so we can know why. There may be some findings or something that they found out or saw and they saw maybe too much of a challenge to take on the work.

Mr. Guin added: That's a good point. What's the urgency of this service that we are asking?

Ms. Vickers answered: It is very much so an urgency. We have the cooling towers that need to be tended to and that is done once to twice a year and that has yet to be done, since I have been here.

Mr. Guin asked: How long has that been?

Ms. Vickers answered: May will be a year.

Mr. Guin answered: Okay.

Ms. Vickers added: We have the air filters, we have the air movers, we have what is on the roof, the DOAS. The DOAS during the Christmas freeze weekend, shut down on us. So, we really do need to get someone in here.

Mr. Barker added: Yeah, with is starting to heat up that might be a critical item. We just do not have the manpower to do it. Is that an accurate statement?

Ms. Vickers answered: Yes.

Mr. Barker added: Okay, so we do not have the manpower to maintain and operate these.

Mrs. Marks added: If the urgency is there and you felt like they have a good crew and what they presented looked good, I was thinking maybe we could get 2 people that they have worked with that we could call for references and if we get good feedback from that and then we can go ahead and give a provisional approval here Art?

Mrs. Turnham added: I think in their bid they put references in there.

Mr. Barker asked: Were those called?

Mrs. Turnham answered: I did not call them. I don't know if Amber did.

Ms. Auten added: We are allowed to terminate if we are not pleased with their work, so we will always have a way out whether it is for poor performance or not following the scope of work or just through our own choice and action.

Mr. Guin asked: So as far as being able to proceed, we do not have to necessarily postpone to the next Commission meeting. Can we give conditional approval?

Ms. Auten asked: What would you condition it upon?

Mr. Guin answered: I think positive feedback from references.

Ms. Auten answered: I think so. I would do a Commission vote now on that conditional approval and then Maggie, once you and/or Amber reach out to the references, send out an email to the Commissioners and get email approval just to paper it all up the right way. Does that sound good?

Mrs. Marks answered: I am good with that.

Mrs. Turnham added: I will also make sure that the prices are the same or similar to the market.

Mrs. Marks added: That would be great.

Mr. Guin asked: Any other questions to bring forth? I think that was great conversation and thanks for your feedback. So, with that said do we have a motion to do a conditional approval?

Motion by Mrs. Marks to conditionally approve the contract, seconded by Mr. Barker and unanimously approved by the Commission. Ayes: 3 No: 0

Mr. Barker asked: Do we need to make that date on when we want that feedback?

Mrs. Marks answered: Two weeks?

Mr. Barker answered: Okay, two weeks to get the references and any feedback.

Mrs. Marks added: If you get it sooner, we will give it sooner, how about that?

DIRECTOR'S UPDATES

Finance

Financial Report: February 2023

Columbus Airport Numbers:

Revenue Highlights February 2023

- Passenger Facility Fee Revenue used to pay for Airport Improvement Projects is **averaging over \$27,500 per month in FY23** compared to an average of \$28,600 YTD February 2022. PFC revenue YTD exceeds YTD budgeted PFC revenue by over \$33,000. CSG has collected between \$12,000 to \$16,000 each month of PFC revenue from American Airlines the first 6 months of FY23. PFC revenues are also dedicated to paying down the \$2,621,000 debt from the Terminal Renovation Project. The current payments are \$18,000 monthly of which over \$11,000 is applied

to the loan balance. Additional payments towards the loan balance are planned for May or June based upon PFC bank account cash balances.

- The grant revenue uncollected is part of the reason for the decrease in the bank balance, as well as adjusting the CFC bank account.
- Total 12 months of Parking Revenue comparable numbers **FY21: \$156,702** and **FY22- \$435,980; FY23 July – February 2023 Parking Revenue is \$369,695** compared to \$280,000 budgeted and actual YTD February 2022 (FY22) of \$239,371. **Most Annual Parking Revenue, since system installed in 2017 is \$281,722 (FY19)**
- **Car Rental Passenger Fees are budgeted to average \$25,000 for FY23; actual average as of February 2023 is over \$33,000.**
- **The revenue sources, CSG expects to increase are as follows: space rental, concession sales, and advertising.**

Net Income from Operations YTD Feb. 2023

	Actual February 2023	Budget February 2023	Variance	February 2023 YTD	February 2023 Budget YTD	Variance	February 2022 Actual YTD
NET INCOME FROM	\$ 82,497	\$ (39,239)	\$ 121,736	\$ (106,622)	\$(521,835)	\$ 415,213	\$ (15,659)

	YTD BTB/ (WTB)
Notable Financial Items - February 2023	
Corporate Fuel Flow Revenue	\$ 51,741
Car Rental Revenue	\$ 115,247
Parking Lot Revenue	\$ 89,695
Vending Revenue	\$ 5,572
Total Labor	\$ 134,339
Design & Engineer	\$ 50,064
Capital Outlay	\$ (33,325)
Total	\$ 413,333

Cash Activity During February 2023

Funds Collected and Funds Paid Out

Bank Account	Funds In	Funds Out	Net Changes in Cash	Ending Balance Feb-23	Ending Balance Feb-22
Operating Bank Account (February 2023)	\$450,713	\$1,285,685	(\$834,972)	\$632,692	\$1,828,598
Restricted (Renewal/ Extension)				\$2,194,059	\$2,194,550
PFC Account (YTD FY23) As of December 2022	\$37,222	\$18,375	\$18,847	\$197,650	\$325,052
CFC Restricted	\$21,994	\$535,632	(\$513,638)	\$856,285	\$140,000
SYNOVUS- MISC	\$0	\$0	\$0	\$125,442	\$125,442

Grant Revenue Receivable over \$800,000

Mrs. Knight asked if there were any questions.

Mr. Guin asked: I have a question. It can be somewhat broad, and I know we talked about this a little bit before but when I hear, you know we started out talking about the PFC revenue, which is used to pay down the loans and we talked about the various revenue items, you know parking lot, car rental, things that I look at being driven and potentially affected by the American departure. All of these are very positive, they're above where we've been, they're historically the best or approaching the best, etc. With a major carrier leaving, can we feel okay with where we are headed taking the assumption or the known reality that American will be gone completely soon. At least we hope temporarily that we will be able to bring more in but at least where we stand now, assuming where things stand with American gone, a good feel throughout our financials from decreased revenue, parking has got to go down, rental cars have to go down, all of that. How is the overall perspective from a financial point of view?

Mrs. Knight answered: So, the things that we did to protect ourselves when we sat around the table to do the budget last year, we felt like we needed to be conservative not knowing even at that time where American stood. They could've pulled out before they did, so we anticipated worst case scenario and best-case scenario and fell in the middle there. The thing that is going to protect us on the parking revenue is that we increased considerably, when I say considerably, we were only charging like a dollar, and we went to two dollars. We were at like 1970 prices on our short-term parking, and we did a comparable to look at where we were compared to the market, and of course we would never charge what Atlanta charges, but let's say we were at like 60% or 50% with some of these people paying for parking here versus there. There are going to be people that look what they're parking cost, fuel, cost, etc. that would be a deciding factor on if they fly out of Atlanta, here, or Groome. I don't think there is going to be a significant dip, but we will be able to see better once April gets here and we will be able to see a significant change. There will be some people that used to fly out on American but will go back and fly on Delta. Going back to the PFC's and the enplanements, that is the one that I do think we have seen a little bit of a dip, but looking back we are not at the max where we were with Delta

before the pandemic. We have a lot of opportunity to increase. Hopefully we won't see that PFC drop that much because corporate and business travel is beginning to go back up. With the CFC's, we are working on a new contract with our rental car agencies, and this is a market that stays steady. If people aren't flying, they are renting cars. If people are flying in, they need rental cars. So, whether enplanements are up or down, we haven't seen much of a dip in that.

Mr. Guin stated: It may be worth seeing how low it can fall from a percentage perspective or a total amount but us still be able to maintain the amount to pay back the loan.

Mrs. Knight stated: I can pull numbers just to let you know where we were at with just Delta because we only had American for about a year. Within that year they were trying to get the word out.

Mr. Guin stated: Yeah, I think that might be a good idea leveraging where Delta was prior to the American arrival to see where those numbers where just to give us a comfort that the ability to pay the loan is not a risk. This is my final question; you had a note that one of the reasons the bank balance was low was due to uncollected grant revenue. Is there a problem with that? Is there something that we need to do?

Mrs. Knight answered: No, we write the check and then Amber must look over something from GDOT and Holt has to do something...

Mr. Guin added: So, we have no concern. It is just working its way through the process.

Mrs. Knight answered: Yes, the FAA works quicker. I requested the \$180,000 yesterday and it has already been approved and should be in the bank this week. The other big part that we are waiting on is we already paid that amount to American for the Air Service Development Grant, that's over \$700,000 that we paid out. That money should have come in already, but the person said that he signed off on everything and we should see that in the next couple of weeks.

Mrs. Marks asked: Pam, is that why under capital contribution on the next to last page on your budgets report that it says grant revenues, instead of having \$1.8 million as expected for February, we have \$122,000?

Mrs. Knight answered: Yes, that would have a lot to do with that because on some of these if I knew exactly what to set up, I could have recorded that to grant revenue receivable but until I get all of the documentation, I do not know what part of that, and this is a lot, but on the FAA part, a lot of these contracts they will only reimburse us 90% of what is eligible. GDOT will reimburse us 75% of what is eligible. So until Holt sends me the information of the payout of what percentage of that is eligible then I can ask for that 75% reimbursement.

Flightways

FLIGHTWAYS COLUMBUS:

Mrs. Maggie Turnham gave the following update report:

- **Fuel Volume Report:**

Flightways sold 88,536 gallons of Jet A in February 2023. Our total Jet A volume increased by almost 5% compared to February 2022. Classic Air had an increase of almost 13% compared to last February. We sold

6,433 gallons of Avgas which was a decrease of 12% compared to February 2022.

• **Equipment:**

I have been getting quotes for new radios for the staff. We intend to place that order soon.
The stair truck that we ordered last year is being painted and should be delivered within the next few weeks.

• **Hangars:**

We are starting to rent out the open hangars that are not currently under repair.

• **Employees:**

We are still trying to bring the FBO staffing level up to where it needs to be.
We have a full-time CSR who is training.
We had two Line Service candidates fail the background check, but I have two more who are in process now.

I’ve included fuel price comparisons for your review.

Fuel Price Comparison					DATE: 03/09/2023
Airport Identifier	Name	Jet A + Premixed	AvGas	SS100L	FBO COMPANY NAME
CSG		\$7.13	\$7.39	\$6.51	Flightways Columbus
MCN (478) 788-3491	Macon	\$6.00	\$6.00	\$5.50	Lowe Aviation
GVL (770) 532-4136	Gainesville	\$6.80	\$6.95	\$6.50	Champion Aviation
GVL (678) 989-2395	Gainesville	~	\$7.50	\$6.50	Lanier Flight Center
HSV (256) 772-9341	Huntsville	\$7.65	\$6.70	~	Signature
DHN (334) 983-4541	Dothan	\$6.68	\$7.03	~	Aero One Aviation
ECP (850) 233-4717	Panama City	\$8.07	\$7.95	~	Sheltair
CHA (423) 855-2299	Chattanooga	\$7.26	\$7.59	~	Wilson Air Center
MDQ (256) 828-1403	Dwntwn Huntsville	\$6.88	\$5.91	~	Excutive Flight Center
VPC (770) 382-9800	Cartersville	\$5.49	\$6.49	~	Phoenix Air
FFC (770) 487-2225	Falcon Field	\$6.63	\$5.99	~	Atlanta Regional Airport
AVERAGE		\$6.83	\$6.81	\$6.17	
PIM (706) 663-2083	Pine Mountain	\$5.99	\$5.80	\$5.65	
EUF (334) 687-2051	Eufaula	\$5.66	~	\$6.25	
LGC (706) 884-2121	Lagrange	\$5.80	\$5.75	\$5.40	

Human Resources

Mrs. Maggie Turnham gave the following update report:

Open Requisition Report

Vacant Positions: 12

Vacancies	Job Title	Department	Status
1	Public Safety Chief	Public Safety	Testing
2	Public Safety Officer – Firefighter	Public Safety	Interviewing
1	Public Safety Deputy Chief	Public Safety	HOLD
3	Line Service Technician FT	Flightways/FBO	Interviewing/ Hiring 2
1	Line Service Technician - PT	Flightways/FBO	Interviewing
1	Facilities Technician I	Maintenance	Recruiting
1	Airfield Operations Tech	Maintenance	Recruiting
1	Beverage Cart Attendant - PT	Hospitality	Interviewing
2	Hospitality Team Member	Hospitality	Interviewing

Promotion: Mona Mitchell – Interim Hospitality Supervisor

Transitioned: **NONE**

Terminations/Resignations: Andrew Pugh – Hospitality

- ❖ Columbus Airport has a total of twelve (12) positions vacant.
 - Vacant positions include:
 - Public Safety Chief (finalizing the testing phase?)
 - Applicants will move forward to the interviewing phase. The interview will consist of two-phase interview with two interviewing panels. Once a selection has been made, a background check will be conducted.

Chief

Last Name	First Name	MORMAC	Written Exercise	Oral Interview	Total	Averag
Howell	Jacob	91.67	80.88	90.25	262.80	87.60
Turner	Jerome	86.97	69.88	85.94	242.79	80.93
Drew	Rus	87.57	63.25	83.00	233.82	77.94

- Public Safety Firefighter with two (2) positions
- FT Line Service Technician with three (2) positions and 1 PT Line Service Technician
- Facilities Technician I
- Airfield Operations Technician
- Airfield Operations Tech.
- PT Beverage Cart Attendants with two (1) positions
- Hospitality Team Member with two (2) positions

Recruitment

❖ **Pending position to be filled**

- Line Service Technician (FT) – Brandon Davis 3/27/23 and Dominick Consorte progressing through the hiring process.
- Firefighter – Timothy Davis – Awaiting for background reference check and accepting applications for the 2nd FF position.

❖ **Position on hold**

- Public Safety Deputy Chief – HOLD - until selection of Chief

❖ **New Hires:**

Beverage Cart Attendant

Kesauna Patterson – (PT)

Katrina Virgil – Hospitality Team Member

❖ **Job Fair**

- Columbus Airport will be participating in the Auburn School of Aviation Career Fair
 - On March 22, 2023
 - Attending the job fair are:

Danyell Barboa

Cody Davenport

Eric Rivers

Anna Phillips
- WTVM Career Job Fair
 - On March 23, 2023
 - Attending the job fair are:

Danyell Barboa

Sonya Overton

Compliance

- ❖ Employee Manual – PowerPoint presentation is currently being created to present the employee manual to employees.

Employee Engagement

- ❖ Employee attended the Airport Employee Team Meeting.
 - Employees participated in a team building activity by playing Catch Phrase
 - Winners from the game includes:
 - Daniel Thomas
 - Sharon Brown
 - Kelvin Mullins
 - Anna Phillips
 - Shaundra Goodwin
 - Bernadette Zuber
 - Katrina Virgil
 - The winners won 20 points of Reward Bucks

Retention

- ❖ Employee Birthdays Celebrated for the month of March are:

- Jarred Hubbard
- Brett Farmer
- Amber Clark
- Kelvin Mullins
- Danyell Barboa

Mrs. Turnham asked if there were any questions. There were none.

Maintenance

Ms. Amanda Vickers gave the following update report:

- Hangar 10-Alpha has had the Rewiring update completed. Having installed; 3 new 21,000 Lumen LED lights, 2 new power outlets, an updated power outlet, and a light switch that was moved to the Entry point and left side of the hg giving the tenant convenience upon entry.
- Hangar 10 Alpha has had the back wall bottom wall Steel Anchor Plate replaced with ½" Steel angle Iron which was welded into place and anchored into the concrete. Maintenance had also Sealed this area before attaching it to the siding section deterring it from water intrusion that had ailed this Hangar for many years. Hangar 10 Alpha had a few minor roof leaks which were repaired and a bolt that had come out of a top joist was replaced and secured.
- Hangar 10 Golf Office is now under Construction And will update at the next commission set meeting.
- Hangar 12 Women's and men's Bathrooms have been renovated where water damage from a leak occurred. This rotted away a good amount of structure and piping that had to be replaced. As well as updating to new cabinetry, faucets, and sinks by our contractor, Millers Home Innovation LLC. Lighting above the toilets and the floor in the men's room is all that is left in this project by the Facility Maintenance Division as the contractor has completed their part. The hangar also received ¾" steel flat bars welded down the entire length of the entry doors on the Airside of the Hangar. The airside Hg doors had been lifted and casters replaced. Brushes and Door seals have been added to the Air Side Doors as well by our contractor, Macon Moblil Welding.
- Lastly on Hg 12 the Hg floor and the adjoined offices will be made to a rent-ready status; having updated any ac/heater units, lights, and wiring. The ceiling tiles will be replaced, and a fresh coat of paint will be applied. During Christmas weekend hg 12 was flooded from copper pipes busting from the freeze in several places on the Low Boy Water Closet. Damaging the wooden base that it sits on as well.
- Hangar 57 Landside has had the hg doors casters replaced, doors lifted, and lubricated as well as removed off of an exterior gas line it had been rubbing against and would have become a hazard if not remedied. Brushes and door seals were also added to Hg doors. Airside Hangar doors will be next as the parts and materials have been ordered and will be completed by Macon Welding upon receiving materials.
- Hg 3 Charlie has had hg door adjustments yet needed guide casters replaced as the original casters had deteriorated away. These parts were ordered and are awaiting arrival. An update will be given at the next set Commission meeting.
- Hangar 4 Charlie Is awaiting its received parts to be replaced. And is in line for this. Doorstops have been Replaced and the Rewiring update has been completed in this Hangar as well.

- With QC being all that needs to be accomplished to make sure water is not coming into the hangar. Hangar 5 Delta has had Siding and floor Sealing to remedy the water intrusion ailing the Hg. The rewiring update was completed, and the Rent Ready update was completed; with added safety yellow guide step down the center of the hangar and two safety red markings added to the side columns at 42" – 75" in length. Assisting the pilot to safely park their Aircraft. The floors had been sprayed with Steel gray color Behr concrete paint. This took 8 gallons with a few hours of cure time in between coats.
- Other work orders are being done at the same time for the Airport terminal and buildings/grounds.
- Airfield Operations is escorting airfield contractors for an up-and-coming project and doing other repairs to the airfield.

Ms. Vickers asked if there were any questions. There were none.

Marketing

Mrs. Sonya Overton gave the following update report:

- Airport Director, Amber Clark will be featured in The Columbus CEO newsletter addressing Air Service at Columbus Airport and the departure of American Airlines. Columbus CEO is a digital newsletter that is emailed. To sign up visit www.thecolumbusceo.com
- American Airlines service to Charlotte, North Carolina will end Monday, April 3rd, 2023. All flights after this date have been rescheduled per American Airlines. We will continue communications with the airline and continue focusing on our mission committed to meeting the air transportation needs of our community, customers, and partners.
- We have received the local license and have completed the paperwork for the state license for final approval to open the Propeller's Sky Bar. We have met with Atlanta Beverage Company and are working on the menu items for the cart. The new cash register system that will also track inventory has been ordered and will take up to two weeks to be delivered, installed, programed, and trained.
- We have hired a PT Beverage Cart Attendant, Kesauna Patterson who is currently training in the concessions area. She is cleaning the cart, stocking ice and cleaning out the supply room. As a part of the Hospitality team, she will also keep the area clean and is currently training on the mop machine, burnisher and the proper cleaning chemicals to properly clean the windows and wipe down tables and chairs. She will also keep an eye on the vending machines, be onsite to troubleshoot any issues in the vending and keep the vending counter stocked.
- We are in the finalized stages of the airport website working on functionality and performance. The website should be up and running by the end of the week. Next phase is the Employee Portal.

Mrs. Marks asked: Sonya, one of the questions that I think people are curious about and I don't know if there is any editing to do to put this in here, but it is reliability. Yeah, you're saving money but how often are the flights arriving on time, leaving on time, you know those kinds of things. I know years ago that was a frustration point.

Mrs. Overton answered: We are working on a piece, and we can add a piece to this and find a place in here to put it. With the departure of American Airlines, we recognize that there are a lot of things that people just do not know about the Columbus Airport. We are not just a commercial airport. There are so many services that we provide, and we have less than 1%. I just had an internal stakeholder meeting with TSA, and they said that we have a .6% of delayed departures and on time arrivals. We are working to put together an educational piece, a booklet that we can not only speak to it but have more speaking engagements so that we have that information, and we can add it to the website.

Mr. Barker added: On that same note, I know you and I have talked about with billboards that they do with emergency rooms where they say "wait time" this many minutes. Would there be a functionality option to do an on-time reliability widget on the website, as well as a TSA wait time reliability widget? That would be two things that would really hit our customers in the face in a good way to jar them into realizing that they're saving time by flying out of Columbus and killing that assumption that we have delays and cancellations out of Columbus, historically in the last 5 years, which is not the case.

Mrs. Overton answered: Absolutely. So, we are still working with Planataria. The site is live but we are going in and making updates and changes so we are still in that 30-day phase where we can make additions. We are not finalized yet. I will reach out to them and talk with TSA and ask them about a possible widget that they may have.

Mr. Barker added: I think on TSA's website, you can find what the delays are. I think they even have an app that tells you the delays. Ours is never more than 10 minutes, so it would be an easy thing to add on there. Something based on averages that we can put on there.

Mrs. Overton answered: Absolutely. I will check into that, and I will give you all a response as to what I find out.

Mr. Guin asked: What do changes look like post this 30-day window?

Mrs. Overton answered: Just updating. So, we have RFPs out, we have the HR report, we need to add some positions and put in what those job descriptions are. We have some press releases that we need to add.

Mr. Guin added: I was thinking more of like in three months...

Mrs. Marks added: Each time you want to make a change.

Mrs. Overton answered: I make the change. So, I have had training on the website, so I am the one who makes the changes. For something like adding a widget, it is something that I will have Planataria go in and do. That is so we do not mess up the coding. But making additions, pictures, adding verbiage, PDFs, that comes from in house.

Mrs. Marks asked: For the things that Planataria does, how long is their average turnaround time for basic changes?

Mrs. Overton answered: They're doing changes pretty quickly now. They have a huge team. When our team puts in a ticket, they usually turn it around in a matter of minutes.

- Hospitality has had some internal changes and restructuring. We have updated the schedules to fall in line with the flight schedule and have identified three shifts. We have a new employee, Katrina Virgil who

has joined us for Shift A which is (5a-2p). Mr. Pugh is no longer with the company and Mona Mitchell is acting Interim Hospitality Supervisor.

- We are interviewing hospitality team members and have filled Shift C (2p-11p). We are still interviewing for shift B (10a-7p) and plan to have this shift filled soon. Inspections and checklists for cleaning are active but still being adjusted to ensure proper coverage and cleaning of the terminal. Other items we are working on include:
 - New uniforms currently in production
 - Hospitality training for new employees & interim supervisor
 - Acquiring the required equipment to properly clean the terminal.
 - Cleaning out the supply closets and stocking them with the proper inventory
 - Updating chemicals used in the terminal that will not damage new material.
 - Developing inventory list and processes
 - OSHA training for all hospitality employees

Public Safety

Mr. Steve Cato gave the following update report:

Department Operations

- Fire/ARFF Gear was shipped from Bennett Fire Products Inc. (Pants, suspenders, gloves, Nomex, extra soles, and boots) were given to each ARFF/ FIRE and in training employees. We did not receive Jackets or helmet.
- An estimate on repairing the known problems with ARFF 1 was reported as \$52,000 (rounded up). This does not include parts that MAY be identified as being needed once repairs are underway. This also does not take into consideration that the parts may not even be available due to the age of the truck (30 years). Consideration should also be given to the age of the truck and potential breakdowns of current working parts that may stop working once disturbed for the new repair and/or evaluation. It also does not include the \$4,000.00 transportation fee to haul the ARFF truck to the repair facility.

Training

- Officers Anderson and Mullins completed Amber Alert training at the Columbus Civic Center. This is a multi-agency training seminar hosted by the Columbus Police Department and taught by the
- New hires Hubbard & Henderson have qualified at the firing range by Interim Chief Mixon on 02-15-2023.
- Foam cart training was completed 02-16-2023.
- Shift supervisor Brown will begin basic firefighter training on February 27 with the Columbus Fire Department. There will be no costs associated with this attendance at the Columbus Fire Department other than equipment that can be used at the ARFF station.

Staff

- Officer candidate Henderson has completed his EOT training successfully and was awarded his Ga. Peace Officer Certification 03-08-2023.

- One certified (out of state) firefighter has been hired and we are working on transferring his FF credentials to Georgia. The 2nd out-of-state FF withdrew his application due to pay.
- With Supervisor Brown attending the FF basic training beginning Feb. 27, his title will change to FF and Officer Cato will be the Shift Supervisor for C Shift.
- Shift supervisor structure and chain of command seem to be in good working order. Chain of command.
 - Officer – Shift Supervisor – Chief – Airport Director

Directors Report

Mrs. Maggie Turnham gave the following update report:

On Monday March 20th around 5pm a Cessna 337 landed gear up on runway 6-24 our primary runway. The pilots landing gear indicator lights showed the gear down. However, the gear had not extended. The pilot landed on the runway skid down some length and came to a stop on the runway and the edge of the grass.

Our team initiated emergency procedures. Our ARFF team arrived on the scene immediately. The pilot was uninjured, and the aircraft was mostly intact, no fire was present.

The runway was closed while the recovery procedures were completed. The NTSB National Transportation Safety Board required pictures of the aircraft before the aircraft could be moved. A crane and a flatbed were used to lift and remove aircraft.

A runway inspection was completed, FOD Foreign Object Debris, was collected, and after the runway was deemed safe out was reopened around 9:30pm.

The Delta 5pm departure was unable to take off the passengers were rescheduled. The American arrival around 5pm was diverted to Montgomery Airport and shuttled on a coach back to CSG. The latest Delta arrival was able to come in and operate at around 9:45pm

I'd like to say a huge thank you to our team who jumped to action quickly and worked together to ensure the safety of our customers. Thank you, Officer Anderson, Officer Henderson, Daniel Thomas, Eric Rivers, Amanda Vickers, Darryl Graham, and Andy Jessifers.

I'd also like to thank Unifi who assisted all the passengers who were affected by this incident as well as Columbus Aero Services for assisting in removal of the aircraft.

Great job because of the efforts of this team the pilot and awaiting passengers of the commercial aircraft are safe. There was little to no damage to the airfield, and we had the airport back up and operating in a timely manner!

Mrs. Turnham asked if there were any questions.

Mr. Guin added: Amber gave us an update, but it sounds like the team did a fabulous job and did it quick and got things back up and operating pretty quick. It's impressive.

Mrs. Marks asked: Is there anybody here that was apart of that? I heard Amanda's name. Anybody else that was apart of it? Thank you and thank you everybody else. It was handled really well it seems. Fortunately, we do not have a lot of those issues around here so sometimes you forget what the

procedures are when you are not doing them all the time, so I thought that was really great how quickly everyone reacted, got it fixed, and we were able to get back into operation.

Mr. Barker added: Thanks to everybody that showed up and worked hard.



Mr. Guin asked if there were any other matters? There were none.

Mr. Guin asked for a motion to adjourn the meeting.

Motion by Ms. Marks to adjourn the meeting; seconded by Ms. Carr and unanimously approved by the Commission. Ayes: 3 / No: 0

The meeting was adjourned at 10:37 a.m.

APPROVED:

 _____  _____

Maggie Turnham, Executive Assistant Art Guin, Chairman

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT
COMMISSION HELD AT THE COLUMBUS AIRPORT
WEDNESDAY, APRIL 26, 2023**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mr. Art Guin, Chairman	December 31, 2025
Mrs. Dannell Marks, Vice Chairwoman	December 31, 2026
Mr. James Barker, Treasurer	December 31, 2023
Mr. Carl Rhodes Jr., Secretary	December 31, 2024
Ms. Delois Carr, Commissioner	December 31, 2028

Legal Counsel: Alston Auten

Staff Members Present:

Amber Clark, C.M., Airport Director
 Sonya Overton, Director of Marketing & Air Service Development
 Maggie Turnham, Executive Assistant
 Mona Mitchell, Interim Hospitality Supervisor
 Shaundra Goodwin, Security Coordinator
 Pamela Knight, Finance Director
 Brett Farmer, Financial Analyst
 Eric Rivers, Operations Supervisor
 Anna Phillips, Marketing Associate
 Daniel Thomas, Maintenance Manager
 Cody Davenport, FBO Manager
 Kelvin Mullins, Public Safety Officer
 Danyell Barboa, HR Manager
 Katrina Virgil, Hospitality Team Member
 Khalfani Walker, Landscaping Technician
 Randy Sok, Public Safety Officer

Others Present:

Marc Ellerbee, FAA
 Peter Piracci, Avis Budget
 Robert Bouta, Avis Budget
 Joshua Osbourne, Avis Budget
 Jacob Redwine, Holt Consulting
 Joel Burgess, Hertz
 Donna Shabinaw
 Philip Thayer,
 Jason Mercier, Enterprise

BUSINESS OF THE MEETING

Mr. Art Guin called the April 26, 2023, Regular Commission Meeting to order at 9:34 a.m.

**CONSIDER ADOPTION OF THE MINUTES FOR THE REGULARLY
SCHEDULED COMMISSION MEETING ON MARCH 22, 2023**

Mr. Guin asked to consider adoption of the minutes for the regularly scheduled commission meeting on March 22, 2023.

Motion by Mrs. Marks to approve the minutes, seconded by Ms. Carr and unanimously approved by the Commission. Ayes: 3 No: 0

CONSIDER APPROVAL OF THE SUCCESSFUL TREE REMOVAL SERVICE BIDDER

Mr. Guin asked to consider adoption of the successful tree removal service bidder.

Motion by Mrs. Marks to approve the minutes, seconded by Ms. Carr and unanimously approved by the Commission. Ayes: 3 No: 0

CONSIDER APPROVAL OF THE NEW RENTAL CAR CONCESSIONAIRE'S CONTRACT

Mr. Guin asked to consider adoption of the new rental car concessionaire's contract.

Motion by Ms. Carr to approve the minutes, seconded by Mr. Rhodes and unanimously approved by the Commission. Ayes: 4 No: 0

DIRECTOR'S UPDATES

Finance

Ms. Pamela Knight gave the finance report. A copy of such report is attached hereto.

Revenue Highlights March 2023

- Passenger Facility Fee Revenue used to pay for Airport Improvement Projects is **averaging over \$23,609 per month in FY23** compared to an average of \$25,518 YTD March 2022. PFC revenue YTD exceeds YTD budgeted PFC revenue by over \$32,000. CSG has collected between \$12,000 to \$16,000 each month of PFC revenue from American Airlines the first 6 months of FY23. PFC revenues are also dedicated to paying down the \$2,621,000 debt from the Terminal Renovation Project. The current payments are \$17,000 - \$18,000 monthly of which over \$11,000 is applied to the loan balance. Additional payments towards the loan balance are planned for May or June based upon PFC bank account cash balances.
- The grant revenue uncollected is part of the reason for the decrease in the bank balance, as well as adjusting the CFC bank account.
- Total 12 months of Parking Revenue comparable numbers FY19: \$281,722; **FY21: \$156,702** and **FY22- \$435,980**. Parking System installed in 2017. **FY23 July –March 2023 Parking Revenue is \$408,506** compared to \$315,000 budgeted and actual YTD March 2022 (FY22) of \$283,236.
- **Car Rental Passenger Fees are budgeted to average \$22,000 for FY23; actual average as of March 2023 is over \$29,957.**
- **The revenue sources CSG expects to increase are as follows: space rental, concession sales, and advertising.**

Net Income from Operations YTD March 2023

	Actual March 2023	Budget March 2023	Variance	March 2023 YTD	March 2023 Budget YTD	Variance	March 2022 Actual YTD
NET INCOME FROM OPERATIONS BEFORE DEPRECIATION:	\$ (116,632)	\$ (39,239)	\$ (77,393)	\$ (223,259)	\$ (561,067)	\$ 337,808	\$ (143,142)

Notable Financial Items- March 2023	YTD BTB/(WTB)
Corporate Fuel Flow Revenue	\$ 58,813
Delta Landing Fees	\$ (23,310)
Food/ Concession Sales	\$ (21,000)
Rental Income- CSG	\$ 97,024
FBO Gross Income	\$ (10,850)
Parking Revenue	\$ 93,506
Labor Cost	\$ 73,674
General & Admin Exp	\$ (30,530)
Marketing Expense	\$ 9,069
Utilities & Communications	\$ 21,836
Professional Fees	\$ 72,153
Total	\$ 340,385



Cash Activity March 2023

Funds Collected & Funds Paid Out

Bank Account	Funds In	Funds Out	Net Change in Cash	Ending Balance March 2023	Ending Balance March 2022
Operating Bank Account (March 2023)	\$ 938,140	\$ 648,374	\$ 289,766	\$ 922,457	\$ 2,273,420
Restricted (Renewal/ Extension)				\$ 2,194,096	\$ 2,193,658
PFC Account (YTD FY23)	\$ 19,370	\$ 17,658	\$ 1,712	\$ 199,362	\$ 353,856
CFC Restricted	\$ 143,250	\$ -	\$ 143,250	\$ 999,535	\$ 103,898
Synovus- MISC				\$ 125,442	\$ 125,442

Grant Revenue Receivable exceeds \$800,000

Flightways

Mr. Cody Davenport gave the Flightways report, wherein he discussed hangar repairs, hiring objectives, fuel price comparisons, and fuel sales.

Human Resources

Mrs. Danyell Barboa gave the human resources report, wherein she discussed vacant positions, new hires, employee handbook and compliance, employee engagement, and employee retention. The Open Requisition Report is attached hereto.

Open Requisition Report

JOB TITLE	Pay Range	DEPT	JOB #	DATE POSTED	DATE CLOSED	# DAYS OPEN	COMMENTS
Public Safety Officer - Firefighter (2 of 2 positions)	\$42,000 - \$46,000	Public Safety	22-11	10/23/2022	2/2/2023	102-days	Pending - Interviews set for 4/18/2023.
Beverage Cart Attendant - PT	\$9.00 - \$13.00	Hospitality	23-01	12/8/2022 2/21/2023	1/2/2023 3/3/2023	9-days	Pending - Accepting external applications
Hospitality Team Member (2 of 3 positions)	\$10.10 - \$11.50	Hospitality	23-02	2/21/2023	3/3/2023	10-days	Pending - Accepting external applications.
Facilities Technician I	\$16.35 - \$23.56	Maintenance	23-03	2/21/2023	3/3/2023	10-days	Pending - Accepting Internal & External applications.
Airfield Operations Tech (2 positions)	\$16.35 - \$23.56	Maintenance	23-05	3/8/2023	3/23/2023	14-days	Pending - Recruiting
Line Service Technician (1 of 3 positions)	\$14.42 - \$20.19	FBO/Flightways	22-12	12/8/2022	1/2/2023	25-days	Filed - New Hire of Brandon Davis effective, 3/27/2023.
Line Service Technician (2 of 3 positions)	\$14.42 - \$20.19	FBO/Flightways	22-12	12/8/2022	1/2/2023	25-days	Filed - New Hire of Dominick Consortia effective, 4/6/2023.
Public Safety Officer - Firefighter (1 of 2 Positions)	\$42,000 - \$46,000	Public Safety	22-11	10/23/2022	2/2/2023	102-days	Filed - New Hire of Timothy Davis effective, 4/17/2023.
Line Service Technician (3 of 3 positions)	\$14.42 - \$20.19	FBO/Flightways	22-12	12/8/2022	1/2/2023	25-days	Pending - Recommendations for hire received from FBO Manager for Traverius Renfro. Completing new hire paperwork. Tentative start date is 4/24/23.
Customer Service Rep.	\$14.42 - \$20.19	FBO/Flightways	23-06	3/24/2023	3/31/2023	7-days	Pending - Recommendations for hire received from FBO Manager for Keleena Morgan. Completing new hire paperwork. Tentative start date is 4/24/23.
Public Safety Chief	\$60,000 - \$80,000	Public Safety	22-09	6/18/2022 11/28/2022	9/5/2022 1/16/2023	182-days	Pending - Recommendations for hire received from Airport Director for Jacob Howell. Background checks are being conducted.

Total Active Employees*	40 (as of March 25, 2023)
Total Job Holds	1
Total Job Vacancies	10
Total Positions	51

Total Termination	2 (as of March 25, 2023)
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White: Pending
Yellow: Recommendation for hire received
Blue: Position has been filled
Green: Hold

*Does not include employees in temp. positions, interns, or incumbents whose positions are currently posted; includes employees hired (completed in-processing, start date).
Formula: number of days positions are open starts the day after eligibility list is forwarded to the Manager and continues until recommendation from hiring manager has been received in Human Resources.
**These positions are not included in the total job vacancy numbers for the current fiscal year.

Maintenance

Mr. Daniel Thomas gave the maintenance report, wherein he discussed maintenance items repaired or in the process of being repaired, landscape contractor visits, staffing updates, and hangar repair updates.

Marketing

Ms. Anna Phillips gave the marketing report, wherein she discussed the opening of Propeller’s Sky Bar, overview of visit by Red Carpet Tour hosted by the Georgia Chamber of Commerce, mechanics of changing references of Ft. Benning to Ft. Moore, and rental and meeting room updates.

Public Safety

Ms. Amber Clark gave the public safety report, wherein she discussed updates on the department’s operations, employee training updates and status, and staffing updates.

Other Matters

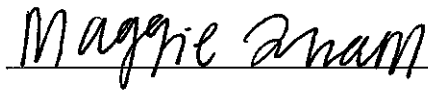
Mr. Guin asked if there were any other matters. There were none.

Mr. Guin asked for a motion to adjourn the meeting.

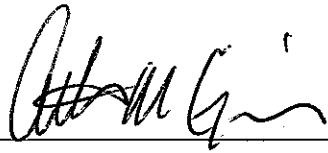
Motion by Mrs. Marks to adjourn the meeting; seconded by Ms. Carr and unanimously approved by the Commission. Ayes: 4 / No: 0

The meeting was adjourned at 10:20 a.m.

APPROVED:



Maggie Turnham, Executive Assistant



Art Guin, Chairman

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT
COMMISSION HELD AT THE COLUMBUS AIRPORT
WEDNESDAY, MAY 22, 2023**

The following commission members were present for the entire meeting:

NAME

EXPIRES

Mr. Art Guin, Chairman

December 31, 2025

Ms. Delois Marsh, Commissioner

December 31, 2028

Legal Counsel: Alston Auten

Staff Members Present:

Amber Clark, C.M., Airport Director

Sonya Overton, Director of Marketing & Air Service Development

Maggie Turnham, Executive Assistant

Mona Mitchell, Interim Hospitality Supervisor

Shaundra Goodwin, Security Coordinator

Pamela Knight, Finance Director

Brett Farmer, Financial Analyst

Eric Rivers, Operations Supervisor

Anna Phillips, Marketing Associate

Daniel Thomas, Maintenance Manager

Katrina Virgil, Hospitality Team Member

Khalfani Walker, Landscaping Technician

Wendy Kelly, Receptionist

Marion Anderson, Public Safety Officer

Others Present:

Harrison Banks, Smith Driven Enterprises

Joe McCown, Neely Holdings

Jacob Redwine, Holt

BUSINESS OF THE MEETING

Mr. Art Guin called the May 22, 2023, Regular Commission Meeting to order at 9:34 a.m.

DIRECTOR'S UPDATES

Finance

Ms. Pamela Knight gave the finance report.

Flightways

Ms. Amber Clark gave the Flightways report, wherein she discussed hangar repairs, hiring objectives, fuel price comparisons, and fuel sales.

Fuel Price Comparison					DATE: 05/12/2023
Airport Identifier	Name	Jet A + Premixed	AvGas	SS100L	FBO COMPANY NAME
CSG		\$6.31	\$7.17	\$6.29	Flightways Columbus
MCN (478) 788-3491	Macon	\$5.50	\$6.00	\$5.50	Lowe Aviation
GVL (678) 989-2395	Gainesville	~	\$8.05	\$7.05	Lanier Flight Center
HSV (256) 772-9341	Huntsville	\$6.93	\$7.10	~	Signature
DHN (334) 983-4541	Dothan	\$6.14	\$7.03	~	Aero One Aviation
ECP (850) 233-4717	Panama City	N/A	\$7.82	~	Sheltair
CHA (423) 855-2299	Chattanooga	\$6.60	\$7.12	~	Wilson Air Center
MDQ (256) 828-1403	Dwntwn Huntsville	\$6.62	\$6.07	~	Excutive Flight Center
VPC (770) 382-9800	Cartersville	\$4.95	\$5.95	~	Phoenix Air
FFC (770) 487-2225	Falcon Field	\$5.90	\$6.10	~	Atlanta Regional Airport
AVERAGE		\$6.09	\$6.80	\$6.28	
PIM (706) 663-2083	Pine Mountain	\$5.99	\$5.80	\$5.65	
EUF (334) 687-2051	Eufaula	\$5.22	~	\$6.05	
LGC (706) 884-2121	Lagrange	\$5.25	\$5.75	\$5.40	

Human Resources

Ms. Amber Clark gave the human resources report, wherein she discussed vacant positions, new hires, and an upcoming job fair.

Open Requisition Report							
JOB TITLE	Pay Range	DEPT	JOB #	DATE POSTED	DATE CLOSED	# DAYS OPEN	COMMENTS
Beverage Cart Attendant - (1 of 2 positions)	\$9.00 - \$13.00	Hospitality	23-01	12/8/2022 2/21/2023	1/2/2023 3/3/2023	55-days	Pending - Accepting external applications
Facilities Technician I	\$16.35 - \$23.56	Maintenance	23-03	2/21/2023	3/3/2023	75-days	Pending - Accepting Internal & External applications.
Airfield Operations Tech (2 of 2 positions)	\$16.35 - \$23.56	Maintenance	23-05	3/8/2023	3/23/2023	55-days	Pending - Recruiting
Public Safety Chief	\$60,000 - \$80,000	Public Safety	22-09	6/18/2022 11/28/2022	9/5/2022 1/16/2023	182-days	Filled - New Hire of Jerome Turner, JR effective, 5/22/2023.
Public Safety Officer - Firefighter (2 of 2 positions)	\$42,000 - \$46,000	Public Safety	22-11	10/23/2022	2/2/2023	111-days	Pending - Recommendations for hire received from Airport Director for Unique Jackson with tentative start date of 5/30/2023.
Beverage Cart Attendant - (1 of 2 positions)	\$9.00 - \$13.00	Hospitality	23-01	12/8/2022 2/21/2023	1/2/2023 3/3/2023	75-days	Pending - Recommendations for hire received from Marketing Manager for Jonasia Jones with tentative start date of 5/30/2023.
Hospitality Team Member (2 of 3 positions)	\$10.10 - \$11.50	Hospitality	23-02	2/21/2023	3/3/2023	75-days	Pending - Filled with Temp employee, David Paul .
Hospitality Team Member (3 of 3 positions)	\$10.10 - \$11.50	Hospitality	23-02	2/21/2023	3/3/2023	75-days	Pending - Recommendations for hire received from Marketing Manager for Antwan Jackson with tentative start date of 5/30/2023.
Airfield Operations Tech (1 of 2 positions)	\$16.35 - \$23.56	Maintenance	23-05	3/8/2023	3/23/2023	55-days	Pending - Recommendations for hire received from Maintenance Manager for Tyler Starr with tentative start date of 5/30/2023.
Total Active Employees*	43 (as of May 25, 2023)						
Total Job Holds	0						
Total Job Vacancies	8						
Total Positions	51						
Total Termination	1 (as of May 25, 2023)						
<div>White: Pending</div> <div>Yellow: Recommendation for hire received</div> <div>Blue: Position has been filled</div> <div>Green: Hold</div>							
*Does not include employees in temp. positions, interns, or incumbents whose positions are currently posted; includes employees hired (completed in-processing, start date). Formula: number of days positions are open starts the day after eligibility list is forwarded to the Manager and continues until recommendation from hiring manager has been received in Human Resources. **These positions are not included in the total job vacancy numbers for the current fiscal year.							

Maintenance

Mr. Daniel Thomas gave the maintenance report, wherein he discussed maintenance items repaired or in the process of being repaired, staffing updates, landscaper contract, and hangar repair updates.

Marketing

Mrs. Sonya Overton gave the marketing report, wherein she discussed updating the Columbus Airport brochure, development of the Evacuation Plan, creation of the Fire Hydrant Location Map, marketing strategies for the upcoming FY, staffing updates, and the opening of Propeller’s Sky Bar.

Public Safety

Ms. Amber Clark gave the public safety report, wherein she discussed updates on the department's operations, employee training updates and status, and staffing updates.

Other Matters

Mr. Guin asked if there were any other matters. Ms. Amber Clark gave an update on the landscaping contract.

The meeting was adjourned at 10:00 a.m.

APPROVED:



Maggie Turnham, Executive Assistant



Art Guin, Chairman



Columbus, Georgia, Board of Tax Assessors

GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

Item #3.

City Services Center
3111 Citizens Way
Columbus, GA 31906

Mailing Address:
PO Box 1340
Columbus, GA 31902

Telephone (706) 653-4398, 4402
Fax (706) 225-3800

Board Members

Jayne Govar
Chairman

Lanitra Sandifer Hicks
Assessor

Kathy J. Jones
Assessor

Todd A. Hammonds
Assessor

Trey Carmack
Vice Chairman

Chief Appraiser
Suzanne Widenhouse

MINUTES #26-23

CALL TO ORDER: Chairman Jayne Govar calls the Columbus, Georgia Board of Assessors' meeting to order on Monday, July 31, 2023, at 9:00 A.M.

PRESENT ARE:

Chairman Jayne Govar
Vice Chairman Trey Carmack
Assessor Lanitra Sandifer Hicks
Assessor Kathy Jones
Assessor Todd Hammonds
Chief Appraiser/Secretary Suzanne Widenhouse
Recording Secretary Katrina Culpepper

APPROVAL OF AGENDA: Assessor Jones motions to accept agenda. Assessor Sandifer Hicks seconds and the motion carries.

APPROVAL OF MINUTES: Assessor Hammonds motions to accept minutes as presented. Assessor Sandifer Hicks seconds and the motion carries.

MISCELLANEOUS: Chief Appraiser Widenhouse will be at the GAAO Legislative Policy Meeting next Monday, Aug 7th.

At 9:04, Administrative Manager Leilani Floyd presents to the Board:

- Homesteads – Signed & Approved.

At 9:14, Personal Property Manager Stacy Pollard presents to the Board:

- Motor Vehicle Appeals – Signed & Approved.
- A4's – Signed & Approved.
- NOD – Signed as Disapproved.
- Freeport – Signed & Approved.
- No Change Audit Results – Placed into record.

At 9:24, Residential Property Manager Paul Borst presents to the Board:

- A2's – Chairman Govar recused herself from all SFR3 LLC properties. Assessor Sandifer Hicks motions to approve. Assessor Hammonds seconds and the motion carries.
- A4's – Chairman Govar recused herself from #015 030 036 R. Cummings property. Signed & Approved.

At 9:41, Commercial Manager Jeff Milam presents to the Board:

- A4 Appeals – 026 002 002 pulled for further review. All others Signed & Approved. Vice Chairman Carmack recused himself from # 026 001 001 & 026 002 002, MK Realty.

At 9:55, Deputy Chief Appraiser Glen Thomason presents to the Board:

- Non-Disclosure Requests – Signed by Chairman Govar
- Map Splits - #014 017 002; 030; 072 014 002; 002A; 008; 009; 010; 190 050 002; 128 001 004; 129 001 012 – Signed & Approved.

At 10:10, Chief Appraiser Suzanne Widenhouse presents to the Board:

- Old Business - Cottages, Homesteads – Board agreed to leave policy as is with a proviso to look @ case by case.
- Council Resolution – Chief Appraiser Widenhouse will provide abatement letter per councils' resolution. Copy of Resolution 218-23 placed into record.
- Legislative Agenda – discussed various topics that will be presented & voted on at the upcoming GAAO and ACCG Legislative Policy meetings.

Assessor Sandifer Hicks motions to excuse Assessor Hammonds for the board meetings on Aug 21st & Aug 28th. Assessor Jones seconds and the motion carries.

Assessor Jones motions to excuse Assessor Sandifer Hicks for the August 14th meeting. Assessor Hammonds seconds and the motion carries.

At 10:57, Chairman Govar adjourns the meeting without any objections.

Suzanne Widenhouse
Chief Appraiser/Secretary


APPROVED:  08/07/2023

MIN# 27 - 23 AUG 07 2023


J. GOVAR
CHAIRMAN

In Late
L. SANDIFER HICKS
ASSESSOR


K. JONES
ASSESSOR


T.A. HAMMONDS
ASSESSOR


T. CARMACK
VICE CHAIRMAN



Columbus Water Works

Item #3.

*Serving our Community
Protecting the Environment*

June 19, 2023

This is a summary of items acted on during the regular monthly meeting of the Board of Water Commissioners of Columbus, Georgia, held at our Main Office, Chattahoochee Room. It was on Monday, June 19, 2023, at 1:30 p.m. Vice Chairman Becky Rumer took the roll call and the following Commissioners were present:

Rodney Close, Chair
Becky Rumer, Vice Chair
Wes Kelley

Absent:

Clint Cox
Mayor Skip Henderson

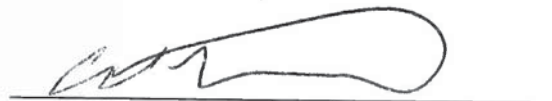
It was noted that Board members Clint Cox and Mayor Henderson were excused from this meeting.

Receipt of the Minutes from the last regular meeting on May 15, 2023, were presented to the Board. The Board approved the Minutes.

The Financial Report for the month of May 2023 including Ft. Moore was provided to the Board. The Board approved the Financial Report. Board approved.

Management asked the Board for permission to accept the bid for the Uptown and South Commons CSO Disinfection and Dechlorination and Uptown Grit Improvements Project from P.F. Moon and Company, Inc. in the amount of \$11,766,379.00. Board approved.

There being no further business, the meeting adjourned.


Carl Robertson, Secretary



MINUTES

Time: 9:30am Thursday, February 27, 2020

Place: 420 10th St. 1st Floor Conference Room

Board Members Present: Lance Hemmings (Chair), Steve Anthony, Patrick Coleman, Anne Hannah Merritt, Tyler Pritchard, and Deidre Tilley

Board Members Absent: Melinda Tolbert

Staff Members Present: Carolina Rodriguez from City Community Reinvestment.

of Public attendees: 5

1. **Call to Order.** Board Chair, Lance Hemmings, called the meeting to order at 9:30am.
2. **Approval of Minutes**
 - a. Patrick moved to approve December minutes. Steve seconded.
 - b. Members unanimously approved the December minutes.
3. **Financial Report**
 - a. Main Account balance is \$25,156.70.
 - b. Applicant fund escrow account balance is \$14,000.
4. **Property Update**
 - a. Carolina updated the board on all properties tracked by the Land Bank.
 - b. The Land Bank is under contract and working to close on the following:

TAXPIN	Address	Buyer	Outcomes
014 017 020	3311 5th Ave	Truth Spring	Affordable housing
014 014 015	3600 4th Ave	Neighborworks	Affordable housing
014 014 016	3516 4th Ave	Neighborworks	Affordable housing
014 014 017	3514 4th Ave	Neighborworks	Affordable housing
014 015 018	3601 4th Ave	Neighborworks	Affordable housing
014 015 019	3603 4th Ave	Neighborworks	Affordable housing
014 018 026	3215 6th Ave	Truth Spring	Affordable housing
014 018 026A	3217 6th Ave	Truth Spring	Affordable housing
014 017 002	3414 4th Ave	Denise McWhorter	Side Lot & Garden
039 016 023	739 Lawyers Ln	Abeika Alexander	Side Lot & Farm
039 016 024	747 Lawyers Ln	Abeika Alexander	Side Lot & Farm

- c. Carolina and Patrick explained the delay in closing due to the content of title letters.
5. **Properties for Acquisition**



- a. Carolina presented the following properties for acquisition:

TAX PIN	Address	Applicant	Source	Funds
032 024 009	4750 11th Ave	Glenn David Carden Jr	In Rem	Applicant
067 046 012	2948 Gardenia St	Lillian Scott	In Rem	Applicant
086 010 008	4421 Forrest Rd	Luis Bobadilla	In Rem	Applicant
034 018 002	2406 Winchester Rd	Ryan Gutowski	In Rem	Applicant
014 004 003	3803 Meritas Dr	Ralph Wyrosdick	Applicant	Donation

- b. Board members recommended Lillian Scott reach out to the Planning Department.
- c. Steve moved for the board to approve the above slate for acquisition. Deidre seconded. Members unanimously approved motion.

6. Properties for Disposition—Open Meeting Discussion

- a. Carolina presented the board with 1 application for 1 property. The applicant, Ms. Morris, presented her application to purchase 3645 St Marys Rd.
- b. The 2nd applicant for 3645 St Marys Rd withdrew his application.
- c. Anne Hannah moved to approve the buyer. Tyler seconded. Members approved the motion.

7. Operations

- a. Members nominated Lance to continue serving as Chair and Steve to serve as Vice Chair.
- b. Patrick moved to accept the nominated persons into the roles. Tyler seconded. Members approved the motion. This is in accordance with OCGA 48-4-104 to annually elect these positions.
- c. Carolina will get the Land Bank incorporated.
- d. Carolina adjusted the online application to differentiate between an applicant and a buyer.
- e. Board members and Carolina discussed the City's plans to revise the Real Estate Specialist role. The new duties would shift focus from the Land Bank to City Real Estate. This leaves the Land Bank without staff support. Carolina relayed the guidance given to her by Pam Hodge that the Land Bank should appeal to Council for funding for operations.
- f. Board members requested a meeting with Deputy City Manager Pam Hodge to discuss options and get her guidance.

8. Public Engagement: "Nothing About Us Without Us"

- a. Story Map Annual Report
- b. Outreach Completed
- Dec 11th Fox Senior Center Heirs Property Workshop #2
 - Dec 12th Food Oasis Potluck and Pitch at Bradley Museum
 - Feb 6-8 Presented at Georgia Organics Conference in Athens

The meeting adjourned at 11:00am.



MINUTES

Time: 10 am Thursday, August 6th, 2020

Place: Microsoft Teams

Board Members Present: Lance Hemmings (Chair), Steve Anthony, Patrick Coleman, Tyler Pritchard, Melinda Tolbert and Deidre Tilley

Board Members Absent: Anne Hannah Merritt

Staff Members Present: Pam Hodge, Deputy City Manager, Rob Scott, Community Reinvestment Director, Emma McCabe, Assistant to the DCM

of Public attendees: 2

1. **Call to Order.** Board Chair, Lance Hemmings, called the meeting to order at 10:00 am.
2. **Approval of Minutes**
 - a. Steve moved to approve February minutes. Melinda seconded.
 - b. Members unanimously approved the December minutes.
3. **Board Organization**
 - a. **Personnel**
 - Pam shared that there is a 29 hour per week job that has been advertised, we have not received an applicant that is suitable for the position. Until that time Pam, Rob, and Emma will continue to monitor the activities of the Land Bank.
 - b. **IRS Designation and Banking**
 - Pam has not been able to find where the filings have been done relating to the tax-exempt designation for the Land Bank. Pam has some options for the Land Bank to consider. The Land Bank should have an audit done as well, and she does not believe one has been done. Typically, with Authorities that are not self-sustaining on their own, their financials are handled through the City in a separate fund. She used the Golf Authority as an example. Everything is managed through the city's Finance Department after approval from the Golf Authority. Pam's proposal to the Land Bank is doing the same and not having a separate bank account with a signer. There would not be any difference in how the Land Bank sees things from their perspective. The only difference is it would go through the Finance Department and they would cut the check instead of Lance having to come and sign checks. Lance is open to this idea. Pam said it could also save extra costs from having an outside audit, but it is ultimately up to the Authority. Lance had some questions about the audit and Pam answered. Lance called for a motion to have their financials run through the City, Steve moved to approve the motion and Deidre seconded. Members unanimously approved to have their financials run through the City.
 - c. **Website**



- Pam would like to have the Land Bank website to be managed by the city's IT Department instead of a separate entity. Lance said that is okay and asked if it were going to be an individual person or the whole department that would be running it. Pam let him know it is a work order system and they have people dedicated to that and they would be able to manage uploading and taking things off the webpage. The Authority would still be communicating with their City contact for that as well. Deidre asked about the turnaround time on the work orders for the website and Pam ensured her that it would be efficient.

d. **Land Bank Ordinance**

- Someone mentioned adding a member. In section 2-185 it talks about the composition of the Authority and that it has 7 members. Unless someone rolls off, then another member cannot be added. Lance said we had adopted a provision for attendance that if someone missed 2 executive meetings unexcused. Emma is going to go back and get an attendance record to look at that. Then the Authority can look at having someone removed due to lack attendance and then move forward with bringing someone new on. **It will go on the agenda for the next meeting.**

4. **Financial Report**

- a. Main Account balance is \$645.41
- b. Applicant fund escrow account balance is \$14,000.
 - Pam asked about the escrow account. Lance believes the escrow is for the applicants when they make application and are approved for the purchase of Land Bank properties. \$4,500 of the escrow should be transferred into the main account that has not been done. Pam is unsure of how that transfer was happening. Pam is going to get with Lance to work on getting that transferred initiated. Pam went over the remaining deposits in this account.

5. **Property Update**

- a. Pam updated the board on all properties tracked by the Land Bank.
- b. Under Contract
 - 4020 Jay Street – The property has been transferred from the City to the Land Bank. The buyer is out of the States until the end of August, so closing will be set up when she gets back.
 - Lance spoke up about the buyer needing to finance some of the purchase and needing to discuss interest rates.
 - Pam asked if allowing to finance was a part of the bid package. She said the Authority might want to consider going to the next highest bidder if the current bidder cannot fulfill the requirements of the bid.
 - Lance said we will revisit this and see how to proceed.
 - Lance asked about if the Authority has the authority to lease this property until it is closed upon.
 - Pam said the Land Bank does have the authority to lease the property.
 - 4530 Peek Industrial Dr – Will Burgin has been working with Jacob Beil to discuss the questions he has as well as the closing.



- 739 & 747 Lawyers Lane – They had the closing scheduled for yesterday, the buyer did not show up, but they have rescheduled for Friday, August 7 at 2:00 pm.
- 3215 & 3217 6th Ave – Need to follow up with Steve Gunby and Jacob Beil to complete closing with Truth Springs
- c. Conveyed
 - 3514, 3516, 3600, 3601, and 3603 4th Ave – Closed on July 23, 2020
 - 3414 4th Ave – Closed on May 4, 2020
- d. Updates
 - 2610 16th Ave – Pre-acquisition stage. Kevin Garza is working on the environmental and SHPO reviews to move forward with demolition.
 - The Land Bank is holding these properties for 36 months for Neighborworks
 - 415, 433, 437, 449, and 451 Mellon St
 - 2424, 2516, and 2602 Dawson St
 - 2328 and 2401 Garden Dr
- e. Acquired Properties
 - These are the properties Carolina bid on at the May 5 Tax Sale
 - (orange) CDBG funded - \$27,859.46 (to be billed to CDBG; amount could be about \$1500 more as Steve Gunby will issue title insurance)
 - (blue) Land Bank funded - \$8,253.88 (to be paid from Land Bank checking account)
 - (yellow) Applicant funded - \$8,145.84 (to be paid from Land Bank checking account; applicants have already fronted \$4,500 each to go towards total acquisition and disposition)

Parcel	Address	Total Land bank Costs
064 033 011	818 Winston Rd	\$ 3,910.11
064 033 013	906 Winston Rd	3rd party
064 034 053	915 Winston Rd	\$ 3,889.28
064 033 019	930 Winston Rd	\$ 3,744.65
050 003 002	2717 10th St	3rd party
114 025 015	6416 Dorsey Dr	\$ 4,388.04
066 018 074	6 Derby Ct	\$ 3,538.39
114 001 083	6130 Hunter Ridge Circle	\$ 3,888.23
097 024 018	3341 Gleason Ave	\$ 4,500.76
006 005 007	2109 1st Ave	\$ 4,651.15
006 001 007	2209 1st Ave	\$ 3,602.73



182 025 020	759 Moss	3rd party
039 002 060	761 Portland Ave	3rd party
031 007 004	4415 16th Ave	\$ 4,177.35
050 029 025	2716 9th St	\$ 3,968.49

6. Exhibit A – Tax Extinguishment Resolution

- a. We are past the 60-day period. The Tax Commissioner Office needs a Tax Resolution to extinguish the taxes so that we can move forward with the disposition on those. Steve had a question about the resolution. Pam answered. Lance asked for a motion. Steve motioned and Patrick seconded. Members unanimously approved the Tax Extinguishment Resolution.

Parcel	Address	School Taxes	Total Debt	Years
064 033 011	818 Winston Rd	\$536.04	\$2,179.41	9
064 034 053	915 Winston Rd	\$536.04	\$2,183.21	9
064 033 019	930 Winston Rd	\$536.04	\$2,027.68	9
114 025 015	6416 Dorsey Dr	\$851.88	\$3,439.00	9
066 018 074	6 Derby Ct	\$468.41	\$1,548.39	3
114 001 083	6130 Hunter Ridge Cir	\$3,630.16	\$10,155.09	8
097 024 018	3341 Gleason Ave	\$895.50	\$3,647.36	9
006 005 007	2109 1 st Ave	\$400.69	\$2,509.00	9
006 001 007	2209 1 ST Ave	\$369.96	\$1,498.46	9
031 007 004	4415 16 th Ave	\$215.87	\$1,709.67	9
050 029 025	2716 9 th St	\$397.69	\$1,901.96	9

7. Other

- a. Lance asked us to look at 4202 15th Ave. Taxes have not been paid in 2018 or 2019. Pam will check with the Tax Commissioners Office on this.

Meeting was adjourned at 11:00 am.



MINUTES

Time: 10 am Thursday, October 1st, 2020

Place: Microsoft Teams

Board Members Present: Lance Hemmings (Chair), Steve Anthony, Patrick Coleman, Anne Hanna Merritt, and Deidre Tilley

Board Members Absent: Tyler Pritchard, Melinda Tolbert

Staff Members Present: Rob Scott, Community Reinvestment Director

of Public attendees: 2

1. **Call to Order.** Board Chair, Lance Hemmings, called the meeting to order at 10:00 am.
2. **Approval of Minutes**
 - a. Patrick moved to approve February minutes. Deidre seconded.
 - b. Members unanimously approved the August 6th minutes.
3. **Board Organization**
 - a. **Attendance Record**
 - Rob shared that there are 5 of the 7 members on the call.
 - b. **Website Update**
 - Rob shared that the city is still working on migrating the Land Bank website into its website. Further updates will be provided at the next Landbank meeting.
 - c. **Banking Update**
 - Rob shared that the city is still working on migrating the Land Bank website into its website. Further updates will be provided at the next Landbank meeting.
4. **Financial Report**
 - a. Main Account balance is \$715.41
 - b. Applicant fund escrow account balance is \$14,000.
5. **Property Update**
 - a. Rob updated the board on all properties tracked by the Land Bank.
 - b. Under Contract
 - 4020 Jay Street – the landbank is ok with the leasing option.
 - 4530 Peek Industrial Drive – the landbank is ok with selling to the buyer and have agreed to the strikethroughs (provisions).
 - 3215 & 3217 6th Avenue – Closing with Truth Springs is scheduled for October 7
 - 3111 5th Avenue – Closing with Truth Springs is scheduled for October 7
 - c. Conveyed
 - 739 & 747 Lawyers Lane – Closed on August 7th, 2020
 - 408 24th Street – Closed on September 4th, 2020

Meeting was adjourned at 11:00 am.



MINUTES

Time: 10 am Thursday, December 3, 2020

Place: Microsoft Teams

Board Members Present: Lance Hemmings (Chair), Steve Anthony, Patrick Coleman, Anne Hanna Merritt, and Deidre Tilley, Tyler Pritchard

Board Members Absent: Melinda Tolbert

Staff Members Present: Robert D Scott, Community Reinvestment Director and Emma M McCabe, Community Reinvestment Coordinator

of Public attendees: 0

1. **Call to Order.** Board Chair, Lance Hemmings, called the meeting to order at 10:00 am.
2. **Approval of Minutes**
 - a. Steve Anthony moved to approve Octobers minutes. Anne Hanna Merritt seconded.
 - b. Members unanimously approved the October 1st minutes.
3. **Board Organization**
 - a. **Website Update**
 - Emma shared that the city has fully migrated the Land Bank website into the city website. Now, the land bank can be found under the community reinvestment section of the city's website.
 - b. **Banking Update**
 - Emma shared that the city has fully migrated the Land Bank banking under the city finance Department. Stating that now there will be no need to have checks signed.
 - Emma explained why the financial statement looks different and that the city finance Department will be handling books.
 - Emma Informs board new liaison will be coming on board in January 2021.
 - c. **New Business**
 - Lance Hemmings discusses expanding the land bank Board membership from 7 to 8 or Adding a liaison from the Housing Authority.
 - Tyler Pritchard discuss property on Wynnton and Hilton related to the Midtown Inc.
 - Discussed tax assessors' issues related to receiving our portion of funds.
4. **Financial Report**
 - a. Main Account balance is \$15,000.
 - b. Applicant fund escrow account balance is \$9,500.
5. **Property Update**
 - a. Emma updated the board on all properties tracked by the Land Bank.
 - b. Under Contract



- 4020 Jay Street – the landbank Agrees that the property should be sold and not leased and if the first option isn't able to purchase it by January 31st 2021, we need to move to the second option.
- 4530 Peek Industrial Drive – the landbank has agreed to the strikethroughs (provisions) Attorney is working on quitclaim deed.

c. Conveyed

- 3215 & 3217 6th Ave – Closed October 7th.
- 3111 5th Ave – Closed October 7th.

Meeting was adjourned at 10:23 am.



Minutes

Time: 10am Thursday, February 4th, 2012

Place: Microsoft Teams

Board Members Present: Lance Hemmings (Chair), Steve Anthony, Patrick Coleman, Anne Hanna Merritt, and Deidre Tilley, Tyler Pritchard

Board Members Absent: Melinda Tolbert

Staff Members Present: Robert D Scott, Community Reinvestment Director and Emma M McCabe, Community Reinvestment Coordinator

of Public Attendees: 0

1. **Call to Order.** Board Chair, Lance Hemmings, called the meeting to order at 10:00am
2. **Approval of Minutes**
 - a. Steve moved to approve Octobers minutes. Patrick seconded.
 - b. Members unanimously approved the October 1st Minutes
3. **Board Organization**
 - a. **Website Update**
 - i. Emma Shared that the City has fully migrated the Land Bank website into the City website. Now, the Land Bank can be found under the community reinvestment section of the City's website
 - b. **Banking Update**
 - i. Emma shared that the City has fully migrated the Land Bank banking under the City Finance Department. Stating that now there will be no need to have checks signed.
 - ii. Emma explained why the financial statement looks different and that the City Finance Department will be handling books.
 - iii. Emma informs board new liaison will be coming on board in January 2021.
 - c. **New Business**
 - i. Lance Hemmings discussed expanding the Land Bank Board membership from 7 to 8 or adding a liaison from the Housing Authority.
 - ii. Tyler Pritchard discussed property on Wynnton and Hilton related to the Midtown Inc.
 - iii. Discussed tax assessors' issues related to receiving our portion of funds.
4. **Financial Report**
 - a. Main Account balance is \$15,693.66
 - b. Applicant fund escrow account balance is \$9,500
5. **Property Update**
 - a. Emma updated the board on all properties tracked by the Land Bank
 - b. Under Contract



- i. 4020 Jay Street – the Land Bank agrees that the property should be sold and not leased and if the first option isn't able to purchase it by January 31st 2021, we need to move to the second option.
 - ii. 4530 Peek Industrial Drive – the Land Bank has agreed to the strikethroughs (provisions) Attorney is working on quitclaim deed.
- c. Conveyed
 - i. 3215 & 3217 6th Ave – Closed October 7th
 - ii. 3111 5th Ave – Closed October 7th

Meeting was adjourned at 10:23 am.



MINUTES

Time: 10 am Thursday, April 1th, 2021

Place: Microsoft Teams

Board Members Present: Lance Hemmings (Chair), Patrick Coleman, Anne Hanna Merritt, and Deidre Tilley, Melinda Tolbert, Tyler Pritchard, Steve Anthony

Board Members Absent:

Staff Members Present: Melvin Moore Community Reinvestment Real Estate Specialist

of Public attendees: 0

1. **Call to Order.** Board Chair, Lance Hemmings, called the meeting to order at 10:00 am.
2. **Approval of Minutes**
 - a. Lance Hemmings (Chair) moved to approve December minutes. Patrick Coleman & Anne Hanna Merritt seconded.
 - b. Members unanimously approved the Feb. 4th minutes.
3. **Board Organization**
 - a. **Website Update**
 - Melvin, shares that he is working with IT to improve the Landbank Property section of the website.
 - b. **Banking Update**
 - Melvin Shares there are no banking updates.
 - c. **New Business**
 - Holding agreement will end October 2021 and will not be renewed for the following property.
 - 2328 5th Ave. owner asking to donate property I am against this.
4. **Financial Report**
 - a. Main Account balance is \$14,790.14.
5. **Property Update**
 - a. Melvin updated the board on all properties tracked by the Land Bank.
 - b. Under Contract
 - 4020 Jay Street moving forward with Tracy Blackburn from JP Construction.
 - 4530 Peek Industrial Drive – moving towards closing. I would like permission from the board. To inform the buyers that they have 60 days to close on the property or forfeit their interest. Waiting for an update from the Beil law firm.
 - 3645, 3714, 3702 St Mary's Rd we are moving towards closing. These deals have been setting around since 2019.
 - 3321 – Glenwood we may have a buyer by the end of this week Mrs. Gail Thompkins \$500, Kenia Jones \$7000 and Tracy Sprawl's \$10,000.
 - The following properties are moving towards closing.



LAND BANK AUTHORITY
LOTS OF GOOD USE.

Item #3.

6 Derby Court
3341 Gleason Avenue
6416 Dorsey Drive
6130 Hunter Ridge

Meeting was adjourned at 10:41 am.



MINUTES

Time: 10 am Thursday, July 1th, 2021

Place: Microsoft Teams

Board Members Present: Lance Hemmings (Chair), and Deidre Tilley, Tyler Pritchard

Board Members Absent:

Staff Members Present: Melvin Moore Community Reinvestment Real Estate Specialist

of Public attendees: 0

1. **Call to Order.** Board Chair, Lance Hemmings, called the meeting to order at 10:00 am.
2. **Approval of Minutes**
 - a. Lance Hemmings (Chair) moved to approve December minutes. Tyler Pritchard seconded.
 - b. Members unanimously approved the April. 1st minutes.
3. **Board Organization**
 - a. **Website Update**
 - No update
 - b. **Banking Update**
 - Melvin Shares there are no banking updates.
 - c. **New Business**
 - Holding agreement will end October 2021 and will not be renewed for the following property.
 - Melvin, shared the information on the three new board members waiting approval.
4. **Financial Report**
 - a. Main Account balance is \$74,708.76
 - b. Escrow Account balance is \$9,500.00
5. **Property Update**
 - a. Melvin updated the board on all properties tracked by the Land Bank.
 - b. Under Contract
 - 3645, 3714, 3702 St Mary's Rd we are moving towards closing. These deals have been setting around since 2019.
 - 3321 – Glenwood we may have a buyer by the end of this week Mrs. Gail Thompkins \$500, Kenia Jones \$7000 and Tracy Sprawl's \$10,000.
 - c. Closed Property
 - 4020 Jay Street moving forward with Tracy Blackburn from JP Construction.
 - 4530 Peek Industrial Drive
 - 6 Derby Court



- 3341 Gleason Avenue
- 6416 Dorsey Drive
- 6130 Hunter Ridge

Meeting was adjourned at 10:45 am.

THE MEDICAL CENTER HOSPITAL AUTHORITY

Item #3.

MINUTES

July 27, 2022

The quarterly meeting of The Medical Center Hospital Authority Board of Trustees was held on Wednesday, July 27, 2022, in the conference center at Piedmont Columbus Regional Midtown.

Members Present: Susan McWhirter, M.D., Chair, Alpna Arora, Max Brabson, Jr., Mike Burns, Brenda DeRamus, John Hargrove, Rodney Mahone

Member Excused: Rick McKnight

Others Present: Laura Drew, Scott Hill, Allen Holladay, Andrew Rothschild

I. Approval of Tina Etheridge as Assistant Secretary

On motion by Mr. Brabson, seconded by Mrs. Arora, Tina Etheridge was appointed as the Assistant Secretary of The Medical Center Hospital Authority Board of Trustees.

II. Approval of Minutes

On motion by Mr. Hargrove, seconded by Ms. DeRamus, the minutes of the April 27, 2022 meeting were approved as submitted.

III. Review of Operations and approval of Financial Statements Period Ending June 30, 2022

A. The Medical Center Hospital Authority

Total income year-to-date June 30, 2022 was \$232,786 versus prior year of \$441,472. Total expenses were \$291,406 versus the prior year of \$273,376. Net income was \$568,833 versus the prior year of \$168,096. Mr. Holladay advised that the fencing and landscaping project has begun and discussion ensued on the location of the same.

B. Spring Harbor

Operating income for year-to-date June 30, 2022 was \$998 thousand versus the budget of \$1.1 million. Total occupancy was 80% versus the target of 83%. Independent living was 172 versus the target of 178. Healthcare occupancy was 65.3% versus the target of 66.3%. Operating Expenses of \$14.9 million is \$98 thousand over budget. SW&B expense is significantly lower than budget as a result of managing FTEs in response to the lower census. Contract Labor costs were up due to the unbudgeted HC Administrator and higher Forefront Dining Service labor cost (in part due to the labor shortage) as well as filling open positions. Supply Expense exceeded budget by \$220 thousand. This includes higher Dining Service food, supplies and minor equipment which was mainly due to the transition from Unidine to Forefront and the result of inflation pressures. R&M costs were up which is directly related to apartment refurbish costs including those on the Health Center as residents transition over from independent living. Other Expenses are up as a result of the Marketing incentives to attract new sales. (program ended in December). Purchased Services and Depreciation were under budget. The 2023 Budget is better than the prior year and feel it will be achievable.

C. Piedmont Columbus Regional

Month ending June 30, 2022 earnings after regional allocations of \$9.1 million on a budget of \$13 million. Year-to-date earnings after regional allocations were \$95.7 million on a budget of \$83.9

million. Surgeries were up at Midtown and down at Northside. Changes made to revenues in the fourth quarter due to the extra funding received from Medicare for the COVID patients went away.

D. Muscogee County Indigent Care Program

The MCICP reconciliation for FY 2022 was reviewed by Mr. Holladay. There will be a return of proceeds to the City, again this year, in the approximate amount of \$1.4 million.

On motion by Mr. Hargrove, seconded by Mr. Brabson, the board adopted the financial/operations report for Spring Harbor and Piedmont Columbus Regional, the financial statements for The Medical Center Hospital Authority for year-to-date ending June 30, 2022, and the Muscogee County Indigent Care Program as presented by Mr. Holladay and discussed.

IV. Spring Harbor Debt Update

Mr. Holladay advised that the refinancing of the bonds has been completed. Prior to the refinancing, \$10 million in debt was paid down from investments.

V. Spring Harbor Update

There were no other items to report for Spring Harbor.

VI. Reaffirm Bank Resolution and Signatories

On motion by Mrs. Arora, seconded by Mr. Brabson, the board reaffirmed Synovus as the depository of the Authority.

On motion by Mrs. Arora, seconded by Mr. Brabson, the board affirmed Susan McWhirter, MD, Chairman, Brenda DeRamus, Treasurer, Allen Holladay, Assistant Treasurer and Holly Saville as authorized bank signatories on all financial transactions.

VII. Selection of Nominating Committee

Dr. McWhirter appointed Brenda DeRamus and Mike Burns and herself to the Nominating Committee. The Committee's purpose is to prepare a slate of nominees to fill The Medical Center Hospital Authority Board of Trustee Officer positions to be elected to take office January 1, 2022. The committee will present its recommendations at the October meeting.

VIII. Conflict of Interest Questionnaires

The board reviewed and accepted the attached Conflict of Interest Questionnaires, as presented by Dr. McWhirter and discussed. There were no changes noted in any potential conflict of interest since the last review by the board.

IX. Selection of New Board Member

On motion by Mr. Hargrove, seconded by Mr. Brabson, John Bucholtz, DO, was unanimously selected to fill the unexpired term of Dr. Robert L. Wright as a member of The Medical Center Hospital Authority Board of Trustees. This term is effective October 26, 2022 and expires July 1, 2023, or until his successor is elected, whichever last occurs.

X. Report from Chairman

Dr. McWhirter advised that the system is working well on taking care of patients. Ratings continue to improved.

XI. Report from Piedmont Columbus Regional

Received final approval from Piedmont Healthcare Board for the ICU and Children's Hospital capital project. The project will cost approximately \$28 million. Have begun the philanthropy project to help offset the costs. Mrs. Aline Lassiter will start reaching out to Board members requesting their support of the project.

Currently working on building the pediatric and pediatric surgery programs. Working with Mercer on a joint hire of a very well-established pediatric surgeon. Have hired Dr. Delacruz who is a pediatric hospitalist and intensivist. He will be helping to reestablish the pediatric PICU and help with the hiring of pediatric intensivists.

As Northside has been doing very well, once the new rehab hospital opens, will start looking at ways to grow.

XII. Other

There were no other items for discussion.

XIII. Executive Session

On motion by Mr. Hargrove, seconded by Mr. Brabson, the Authority, on advice of legal counsel, then went into executive session, closed to the public, to discuss matters described below pursuant to exemption from the Open Meetings Act set forth at O.C.G.A. §50-14-3(a)(6)(C) which permits closure of any meeting of the governing authority of a public hospital in which the granting, restriction or revocation of medical staff privileges is discussed; pursuant to the exemption from the Open Meetings Act set forth at O.C.G.A. §50-14-2 which permits closure of any meeting to consult with legal counsel pertaining to pending litigation brought by or against an "agency"; and also pursuant to the exemption from the Open Meetings Act set forth in the Georgia Hospital Authorities Law §50-31-75.2 which permits closure in executive session to allow discussion of a potentially commercially valuable proposal or strategy that may be of "competitive advantage" in the operations of the Authority or its medical facilities that has not been made public. The members voting to go into executive session were all those who were initially present as indicated above.


Chair
Assistant Secretary

THE MEDICAL CENTER HOSPITAL AUTHORITY
BOARD OF TRUSTEES
MINUTES
October 26, 2022

The quarterly meeting of The Medical Center Hospital Authority Board of Trustees was held on Wednesday, October 26, 2022, in the conference center at Piedmont Columbus Regional Midtown.

Members Present: Susan McWhirter, M.D., Chair, Alpna Arora, Max Brabson, Jr., Mike Burns, John Hargrove, Rodney Mahone, Rick McKnight

Member Excused: Brenda DeRamus

Others Present: Laura Drew, Allen Holladay, Bill Tustin, Andrew Rothschild

I. Approval of Minutes

On motion by Mr. Brabson, seconded by Mr. Burns, the minutes of the July 27, 2022, meeting were approved as submitted.

I. The Medical Center Hospital Authority Fiscal Year 2022 Audit Report

Mr. Thrift presented the draft audit report for fiscal year 2022 conducted by Forvis (formally Dixon Hughes Goodman).

Required communications were reviewed. The responsibilities of management and the auditors were discussed. The most sensitive estimate affecting the financial statements were: 1) deferred revenues from entrance fees and related annual amortization; 2) valuation of certain level 2 financial assets; and 3) The disclosure of the ongoing property tax matter. There was a significant deficiencies in Information Technology Controls and Related Segregation of Duties to include: 1) The accounting director having administration rights to AOD software Recommendation was made that management consider limiting administration access to ensure that end-users with financial reporting responsibility are segregated from administrator access to the system.); 2) Administrative access to the Network is not limited to authorized individuals; 3) Formalized processes are not in place to add users to the network and core financial applications or to remove access for terminated employees; 4) Incident response procedures are not documented; 5) Change management procedures for network and core applications are not documented; and 6) Procedures for short-term backups are not in place or IT operations management does not monitor daily backups.

The financial statements were reviewed. A clean opinion will be issued.

Mr. Thrift was excused from the meeting after the presentation of the audit report.

On motion by Mr. Burns, seconded by Mr. Hargrove, the board approved the draft audit report for fiscal year 2022 as presented by Mr. Thrift and discussed.

II. Review of Operations and approval of Financial Statements Period Ending September 30, 2022

A. The Medical Center Hospital Authority

Total income year-to-date September 30, 2022 was \$72,530 versus prior year of \$70,497. Total expenses were \$42,711 versus the prior year of \$103,463. Net income was \$29,819 versus the prior year of -\$32,966. Mr. Holladay advised that the fencing and landscaping project has been completed.

Total Current Assets of \$2.5M versus prior year of \$2M. Noncurrent Assets and other of \$5.89M versus \$5.4M. Total Current Liabilities of \$180,230K versus \$381,894K

B. Spring Harbor

There has been a significant turnaround since last year. This is the first time in several years where they have made budget. Operating income for year-to-date September 30, 2022 was \$73,624 versus the budget of \$99,779 and PY of \$232,136. Total occupancy was 83% versus the target of 84%. Independent living current occupancy was 175 versus the target of 174. Healthcare occupancy was 69.4% versus the target of 73.5%. Operating Expenses of \$3.9M is \$133K under budget. SW&B expense is under budget by \$95K due to lower FTEs and better employee benefit pricing. Supplies were under budget as well. Purchased Services came under budget by \$41K. R&M expense was \$26K under budget.

C. Piedmont Columbus Regional

Month ending September 30, 2022 earnings after regional allocations of \$7.2M on a budget of \$6.3M. Year-to-date earnings after regional allocations were \$16.3M on a budget of \$18.6M. There was a miss in the 1st quarter around revenue in the Month of July. Stats compared to where we were last year are improving. The Emergency Department is also picking up.

D. Muscogee County Indigent Care Program

No report at this time.

On motion by Mrs. Arora, seconded by Mr. Hargrove, the board adopted the financial/operations report presented by Mr. Holladay and discussed.

III. Spring Harbor Update

Currently in the CMS window. Continuing to focus on the improvement in Food and Nutrition and have seen positive feedback on the changes already made. A survey was completed in July showing positive feedback from the residents and staff.

IV. Board Terms

Mr. Mahone advised that due to other obligations he will be coming off the Board. A discussion was had in regards to who would be approached. Dr. McWhirter will discuss with Mr. Hill and present some names at the next meeting

V. Report from Chairman

There was no report from the Chairman.

VI. Report from Piedmont Columbus Regional

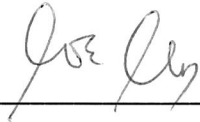
Mr. Tustin provided an update on the Children's Hospital project and the next steps.

VII. Other

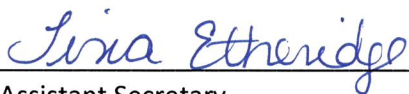
There were no other items for discussion.

VIII. Executive Session

On motion by Mr. Burns, seconded by Mr. Hargrove, the Authority, on advice of legal counsel, then went into executive session, closed to the public, to discuss matters described below pursuant to exemption from the Open Meetings Act set forth at O.C.G.A. §50-14-3(a)(6)(C) which permits closure of any meeting of the governing authority of a public hospital in which the granting, restriction or revocation of medical staff privileges is discussed; pursuant to the exemption from the Open Meetings Act set forth at O.C.G.A. §50-14-2 which permits closure of any meeting to consult with legal counsel pertaining to pending litigation brought by or against an "agency"; and also pursuant to the exemption from the Open Meetings Act set forth in the Georgia Hospital Authorities Law §50-31-75.2 which permits closure in executive session to allow discussion of a potentially commercially valuable proposal or strategy that may be of "competitive advantage" in the operations of the Authority or its medical facilities that has not been made public. The members voting to go into executive session were all those who were initially present as indicated above.



Chair



Assistant Secretary

**THE MEDICAL CENTER HOSPITAL AUTHORITY
BOARD OF TRUSTEES
MINUTES**

January 25, 2023

The quarterly meeting of The Medical Center Hospital Authority Board of Trustees was held on Wednesday, October 26, 2022, in the conference center at Piedmont Columbus Regional Midtown.

Members Present: Rick McKnight, Acting Chair, Alpna Arora, Max Brabson, Jr., John Bucholtz, MD., Brenda DeRamus, John Hargrove,

Member Excused: Mike Burns, Susan McWhirter, M.D.

Others Present: Laura Drew, Allen Holladay, Bill Tustin, Andrew Rothschild

I. Approval of Minutes

On motion by Ms. Arora, seconded by Mr. Hargrove, the minutes of the October 26, 2022, meeting were approved as submitted.

II. Review of Operations and approval of Financial Statements Period Ending September 30, 2022

A. The Medical Center Hospital Authority

Total income year-to-date December 31, 2022 was \$144,931 versus prior year of \$140,616. Total expenses were \$203,392 versus the prior year of \$168,491. Net income was -\$58,461 versus the prior year of -\$27,875.

Total Current Assets of \$7.3M versus prior year of \$5.4M. Noncurrent Assets and other of \$5M versus \$3.46M. Total Current Liabilities of -\$7,317 versus \$325,607

B. Spring Harbor

Operating income for year-to-date December 31, 2022 was \$512K versus the budget of \$371K and PY of \$371K. Total occupancy was 81.3% versus the target of 84.3%. Independent living current occupancy was 170 versus the target of 175. Healthcare occupancy was 70.4% versus the target of 74.5%. Operating Expenses of \$7.7M is \$275K under budget

C. Piedmont Columbus Regional

Month ending December 31, 2022 earnings after regional allocations of \$9.1M on a budget of \$9.6M. Year-to-date earnings after regional allocations were \$41.2M on a budget of \$42.0M. The Emergency Department continues to be picking up. Outpatient Encounters were below budget.

On motion by Dr. Bucholtz, seconded by Ms. Arora, the board adopted the financial/operations report presented by Mr. Holladay and discussed.

III. Spring Harbor Update

Currently in the CMS window. Continuing to move forward on the Bistro renovation project. There has been a change in leadership in dietary and the company will be using Spring Harbor as a training site.

IV. Piedmont Commitment Update

Mr. Holladay reviewed the Memorandum from Mr. Scott Hill in reference to the Annual Report from The Medical Center, Inc. d/b/a Piedmont Columbus Regional. The Covenants and Obligations were reviewed along with the Capital Commitments, PHC Audited Financial Statements, Community Health Needs Assessment and Accompanying Implementation Plans, and the Community Benefit Report.

On motion by Mr. Hargrove, seconded by Mr. Brabson, the board approved to adopt the Memo and the attachments thereto presented by Mr. Holladay and discussed.

V. Report from Chairman

There was no report from the Chairman.

VI. Report from Piedmont Columbus Regional

Mr. Holladay provided the following update:

- Awaiting approval for the CON on the Children's Hospital project. Are in the final stages of selecting a general contractor for the Children's Hospital and the ICU projects.
- Open Forums were held in November and December. Although attendance was low, session were great.
- Staffing continues to be a challenge. Meeting with departments to figure out how they can live without contract labor. Continuing to keep more people than we are losing. Looking like we are improving to where we were prior to COVID.

VII. Other

There were no other items for discussion.

VIII. Executive Session

On motion by Mr. Brabson, seconded by Mr. Hargrove, the Authority, on advice of legal counsel, then went into executive session, closed to the public, to discuss matters described below pursuant to exemption from the Open Meetings Act set forth at O.C.G.A. §50-14-3(a)(6)(C) which permits closure of any meeting of the governing authority of a public hospital in which the granting, restriction or revocation of medical staff privileges is discussed; pursuant to the exemption from the Open Meetings Act set forth at O.C.G.A. §50-14-2 which permits closure of any meeting to consult with legal counsel pertaining to pending litigation brought by or against an "agency"; and also pursuant to the exemption from the Open Meetings Act set forth in the Georgia Hospital Authorities Law §50-31-75.2 which permits closure in executive session to allow discussion of a potentially commercially valuable proposal or strategy that may be of "competitive advantage" in the operations of the Authority or its medical facilities that has not been made

public. The members voting to go into executive session were all those who were initially present as indicated above.

Rock Melillo

Chair

Lina Etheridge

Assistant Secretary

THE MEDICAL CENTER HOSPITAL AUTHORITY
BOARD OF TRUSTEES
MINUTES
April 26, 2023

The quarterly meeting of The Medical Center Hospital Authority Board of Trustees was held on Wednesday, April 26, 2023, at 5:04 pm in the conference center at Piedmont Columbus Regional Midtown.

Members Present: Susan McWhirter, MD, Chair, Max Brabson, Jr., John Bucholtz, MD., Mike Burns, Brenda DeRamus, John Hargrove, Rick McKnight

Member Excused: Alpna Arora

Others Present: Laura Drew, Scott Hill, Allen Holladay, Andrew Rothschild

I. Approval of Minutes

On motion by Mr. Brabson, seconded by Ms. DeRamus, the minutes of the January 25, 2023, meeting were approved as submitted.

II. Review of Operations and approval of Financial Statements Period Ending March 31, 2023

A. The Medical Center Hospital Authority

Total income year-to-date March 31, 2023 was \$217,001 versus prior year of \$210,157. Total expenses were \$288,559 versus the prior year of \$247,575. Net income was -\$71,558 versus the prior year of -\$37,417.

Total Current Assets of \$2.3B versus prior year of \$2.6B. Noncurrent Assets and other of \$7.3B versus \$6B. Total Current Liabilities of -\$7,567 versus \$352,606

B. Spring Harbor

Operating income for year-to-date March 31, 2023 was \$648K versus the budget of \$657K and prior year of \$442K. Total occupancy was 83% versus the target of 85%. Independent living current occupancy was 173 versus the target of 175. Healthcare occupancy was 72.4% versus the target of 75.5% (trending up). Revenue of \$12.3M which is \$276K under budget. Operating Expenses of \$11.67 is \$275K under budget.

C. Piedmont Columbus Regional

Month ending March 31, 2023 earnings after regional allocations of \$23.6M on a budget of \$20.5M. Year-to-date earnings after regional allocations were \$64.8M on a budget of \$62.6M.

On motion by Mr. Brabson, seconded by Dr. Hargrove, the board adopted the financial/operations report presented by Mr. Holladay and discussed.

III. Spring Harbor Update

Continuing to move forward on the Bistro renovation project.

IV. Selection of New Board Member

The Board unanimously approved to submit the names of Woodruff W. McWilliams, Murray Solomon and Tracey L. Sayers to City Council for the seat previously held by Rodney Mahone.

On motion by Mr. Hargrove, seconded by Mr. McKnight, the board approved to adopt the Memo and the attachments thereto presented by Dr. McWhirter and discussed.

V. Report from Piedmont Columbus Regional

No report at this time

VI. Other

There were no other items for discussion.

VII. Executive Session

On motion by Mr. Brabson, seconded by Mr. Hargrove, the Authority, on advice of legal counsel, then went into executive session, closed to the public, to discuss matters described below pursuant to exemption from the Open Meetings Act set forth at O.C.G.A. §50-14-3(a)(6)(C) which permits closure of any meeting of the governing authority of a public hospital in which the granting, restriction or revocation of medical staff privileges is discussed; pursuant to the exemption from the Open Meetings Act set forth at O.C.G.A. §50-14-2 which permits closure of any meeting to consult with legal counsel pertaining to pending litigation brought by or against an "agency"; and also pursuant to the exemption from the Open Meetings Act set forth in the Georgia Hospital Authorities Law §50-31-75.2 which permits closure in executive session to allow discussion of a potentially commercially valuable proposal or strategy that may be of "competitive advantage" in the operations of the Authority or its medical facilities that has not been made public. The members voting to go into executive session were all those who were initially present as indicated above.



Chair

Assistant Secretary

File Attachments for Item:

. COUNCIL APPOINTMENT- READY FOR CONFIRMATION:

KEEP COLUMBUS BEAUTIFUL COMMISSION: Ms. Avianca Dowdell was nominated to succeed Dr. Kar’retta Venable. *(Councilor Huff’s nominee)* Term expires: June 30, 2026

COUNCIL’S DISTRICT SEAT APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:

CIVIC CENTER ADVISORY BOARD:

Danielle Edwards

(Council District 1- Barnes)

Seat declared vacant

Term Expires: March 2, 2025

Spencer Cantrell

(Council District 2- Davis)

Resigned

Term Expired: March 2, 2022

PUBLIC SAFETY ADVISORY COMMISSION:

Chris Poirer

(Council District 2- Davis)

Eligible to succeed

Term Expires: October 31, 2023

Belvin Millner

(Council District 4- Tucker)

Eligible to succeed

Term Expires: October 31, 2023

David Rohwedder

(Council District 8- Garrett)

Eligible to succeed

Term Expires: October 31, 2023

Alexander King

(Council District 10- Begly)

Eligible to succeed

Term Expires: October 31, 2023

COUNCIL NOMINATIONS- THREE NOMINEES ARE SENT TO THE AUTHORITY FOR SELECTION:

HOSPITAL AUTHORITY OF COLUMBUS:

Jennings Chester

Open for Nominations

Rotating off the authority

(Council's Nomination)

Term Expires: November 14, 2023

****The Council submits three (3) nominees to the Hospital Authority for each seat and the Hospital Authority selects the successor for Council's confirmation.***

The term is three years. Board meets monthly.

Women: 4

Senatorial District 15: 7

Senatorial District 29: 2

COUNCIL APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:

ANIMAL CONTROL ADVISORY BOARD:

Dr. Scott McDermott

(Veterinary Association Rep.)

Eligible to succeed

Term Expires: October 15, 2023

Veterinary Assoc. Selection

(Council's Confirmation)

Lori Turner

Eligible to succeed

Term Expires: October 15, 2023

Open for Nominations

(Council's Appointment)

Jayne Dunn

Not Eligible to succeed

Term Expires: October 15, 2023

Open for Nominations

(Council's Appointment)

These are two-year terms. Board meets as needed.

Women: 6

Senatorial District 15: 3

Senatorial District 29: 5

BOARD OF HONOR:

David Ebron

Eligible to succeed

Term Expires: October 31, 2023

Open for Nominations

(Council's Appointment)

Bob Hydrick

(passed away)

Term Expired: October 31, 2022

Open for Nominations

(Council's Appointment)

All of the members serving on this board must be former elected officials of Muscogee County.

This is a four-year term. Board meets as needed.

Women: 3

Senatorial District 15: 4

Senatorial District 29: 2

CRIME PREVENTION BOARD:

Patricia Flora

Senatorial District 29 Rep.

(passed away)

Open for Nominations

(Council's Appointment)

Term Expires: March 31, 2025

The term is a three-year term. Board meets every February, April, July and November.

Women: 2

Senatorial District 15: 2

Senatorial District 29: 4

LAND BANK AUTHORITY:

Lance Hemmings

Not Eligible to succeed

Term Expires: October 31, 2023

Open for Nominations

(Council's Appointment)

Lauren Chambers

Seat declared vacant

Term Expires: October 31, 2026

Open for Nominations

(Council's Appointment)

The term is four years. Board meets monthly.

Women: 3

Senatorial District 15: 4

Senatorial District 29: 2

LIBERTY THEATRE & CULTURAL ARTS CENTER ADVISORY BOARD:

New Member

Term Expires: August 14, 2025

Open for Nominations
(Council's Appointment)

New Member

Term Expires: August 14, 2025

Open for Nominations
(Council's Appointment)

New Member

Term Expires: August 14, 2025

Open for Nominations
(Council's Appointment)

New Member

Term Expires: August 14, 2027

Open for Nominations
(Council's Appointment)

New Member

Term Expires: August 14, 2027

Open for Nominations
(Council's Appointment)

New Member

Term Expires: August 14, 2027

Open for Nominations
(Council's Appointment)

New Member

(Certified Public Accountant Rep)

Term Expires: August 14, 2027

Open for Nominations
(Council's Appointment)

New Member

Term Expires: August 14, 2027

Civic Center Dir. Rec
(Council's Confirmation)

New Member

Term Expires: August 14, 2027

Civic Center Dir. Rec
(Council's Confirmation)

The terms are four-years after the initial terms.

UPTOWN FACADE BOARD:

Cesar Bautista

Open for Nominations

(Uptown Business Improvement Dist. Rep)

(Council's Appointment)

Eligible to succeed

Term Expires: October 31, 2023

Robert Battle

Open for Nominations

(Uptown Business Improvement Dist. Rep)

(Council's Appointment)

Not Eligible to succeed

Term Expires: October 31, 2023

Wayne Bond

Open for Nominations

(Historic Columbus Foundation Rep)

(Council's Appointment)

Not Eligible to succeed

Term Expires: October 31, 2023

Ramon Brown

Open for Nominations

(Uptown Columbus Inc. Rep)

(Council's Appointment)

Not Eligible to succeed

Term Expires: October 31, 2023

NOTE: Nominations received from the respective organizations may be confirmed on meeting date presented.

The terms are three years. Board meets monthly.

Women: 5

Senatorial District 15: 6

Senatorial District 29: 3

**Columbus Consolidated Government
Board Appointments – Action Requested**

4. COUNCIL APPOINTMENT- READY FOR CONFIRMATION:

- A. KEEP COLUMBUS BEAUTIFUL COMMISSION:** Ms. Avianca Dowdell was nominated to succeed Dr. Kar’retta Venable. (*Councilor Huff’s nominee*) Term expires: June 30, 2026

5. COUNCIL’S DISTRICT SEAT APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:

A. CIVIC CENTER ADVISORY BOARD:

Danielle Edwards (Council District 1- Barnes)
Seat declared vacant
Term Expires: March 2, 2025

Spencer Cantrell (Council District 2- Davis)
Resigned
Term Expired: March 2, 2022

B. PUBLIC SAFETY ADVISORY COMMISSION:

Chris Poirer (Council District 2- Davis)
Eligible to succeed
Term Expires: October 31, 2023

Belvin Millner (Council District 4- Tucker)
Eligible to succeed
Term Expires: October 31, 2023

David Rohwedder (Council District 8- Garrett)
Eligible to succeed
Term Expires: October 31, 2023

Alexander King

(Council District 10- Begly)

Eligible to succeed

Term Expires: October 31, 2023

6. COUNCIL NOMINATIONS- THREE NOMINEES ARE SENT TO THE AUTHORITY FOR SELECTION:**A. HOSPITAL AUTHORITY OF COLUMBUS:****Jennings Chester**Open for Nominations
(Council's Nomination)*Rotating off the authority*

Term Expires: November 14, 2023

The Council submits three (3) nominees to the Hospital Authority for each seat and the Hospital Authority selects the successor for Council's confirmation.The term is three years. Board meets monthly.***Women: 4****Senatorial District 15: 7****Senatorial District 29: 2****7. COUNCIL APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:****A. ANIMAL CONTROL ADVISORY BOARD:****Dr. Scott McDermott***Veterinary Assoc. Selection*
(Council's Confirmation)**(Veterinary Association Rep.)***Eligible to succeed*

Term Expires: October 15, 2023

Lori TurnerOpen for Nominations
(Council's Appointment)*Eligible to succeed*

Term Expires: October 15, 2023

Jayne DunnOpen for Nominations
(Council's Appointment)*Not Eligible to succeed*

Term Expires: October 15, 2023

These are two-year terms. Board meets as needed.

Women: 6

Senatorial District 15: 3

Senatorial District 29: 5

B. BOARD OF HONOR:

David Ebron

Eligible to succeed

Term Expires: October 31, 2023

Open for Nominations
(Council's Appointment)

Bob Hydrick

(passed away)

Term Expired: October 31, 2022

Open for Nominations
(Council's Appointment)

All of the members serving on this board must be former elected officials of Muscogee County.

This is a four-year term. Board meets as needed.

Women: 3

Senatorial District 15: 4

Senatorial District 29: 2

C. CRIME PREVENTION BOARD:

Patricia Flora

Senatorial District 29 Rep.

(passed away)

Term Expires: March 31, 2025

Open for Nominations
(Council's Appointment)

The term is a three-year term. Board meets every February, April, July and November.

Women: 2

Senatorial District 15: 2

Senatorial District 29: 4

D. LAND BANK AUTHORITY:**Lance Hemmings***Not Eligible to succeed*

Term Expires: October 31, 2023

Open for Nominations
(Council's Appointment)**Lauren Chambers***Seat declared vacant*

Term Expires: October 31, 2026

Open for Nominations
(Council's Appointment)*The term is four years. Board meets monthly.***Women: 3****Senatorial District 15: 4****Senatorial District 29: 2****E. LIBERTY THEATRE & CULTURAL ARTS CENTER ADVISORY BOARD:****New Member**

Term Expires: August 14, 2025

Open for Nominations
(Council's Appointment)**New Member**

Term Expires: August 14, 2025

Open for Nominations
(Council's Appointment)**New Member**

Term Expires: August 14, 2025

Open for Nominations
(Council's Appointment)**New Member**

Term Expires: August 14, 2027

Open for Nominations
(Council's Appointment)**New Member**

Term Expires: August 14, 2027

Open for Nominations
(Council's Appointment)**New Member**

Term Expires: August 14, 2027

Open for Nominations
(Council's Appointment)**New Member****(Certified Public Accountant Rep)**

Term Expires: August 14, 2027

Open for Nominations
(Council's Appointment)

New Member

Term Expires: August 14, 2027

Civic Center Dir. Rec
(Council's Confirmation)**New Member**

Term Expires: August 14, 2027

Civic Center Dir. Rec
(Council's Confirmation)*The terms are four-years after the initial terms.***F. UPTOWN FACADE BOARD:****Cesar Bautista**

(Uptown Business Improvement Dist. Rep)

Eligible to succeed

Term Expires: October 31, 2023

Open for Nominations
(Council's Appointment)**Robert Battle**

(Uptown Business Improvement Dist. Rep)

Not Eligible to succeed

Term Expires: October 31, 2023

Open for Nominations
(Council's Appointment)**Wayne Bond**

(Historic Columbus Foundation Rep)

Not Eligible to succeed

Term Expires: October 31, 2023

Open for Nominations
(Council's Appointment)**Ramon Brown**

(Uptown Columbus Inc. Rep)

Not Eligible to succeed

Term Expires: October 31, 2023

Open for Nominations
(Council's Appointment)***NOTE:** Nominations received from the respective organizations may be confirmed on meeting date presented.**The terms are three years. Board meets monthly.***Women: 5****Senatorial District 15: 6****Senatorial District 29: 3**

File Attachments for Item:

A letter from the Columbus Golf Course Authority requesting that the seat of Ms. Stephanie Callahan be declared vacant for cause.



COLUMBUS GOLF AUTHORITY

From: Mr. Richard Wright, Chairman of the Columbus Golf Course Authority

To: Sandra T. Davis, Clerk of Council

Dear Ms. Davis:

The undersigned members of the Columbus Golf Course Authority would like to request that the Columbus, Georgia Council consider removing Ms. Stephanie Callahan from her Council appointed seat on the Authority due to the appearance of a conflict of interest due to business relationships that an entity controlled by Ms. Callahan has or will potentially have with the Columbus Golf Course Authority.

The undersigned members of the Authority recommend that the member be removed and that this seat be filled with another appointment of Council.

Respectfully,

Ricky Wright

Jim Houston

Ken Crumpler

Alonzo Jones

Richard Mahone

Ken Davis

William Roundtree

Tommy Nobles

Cc: Ms. Stephanie Callahan