

Council Members

R. Gary Allen
Charmaine Crabb

Jerry 'Pops' Barnes
Glenn Davis

John M. House
Bruce Huff

R. Walker Garrett
Evelyn Turner Pugh

Judy W. Thomas
Evelyn 'Mimi' Woodson

Clerk of Council
Sandra T. Davis



Council Chambers
Second Floor of City Services Center
3111 Citizens Way, Columbus, GA 31906

September 10, 2019
9:00 AM
Regular Meeting

MAYOR'S AGENDA

CALL TO ORDER: Mayor B.H. "Skip" Henderson, III, Presiding

INVOCATION: Offered by Preacher Joshua Cantrell- Cusseta Road Church of Christ.

PLEDGE OF ALLEGIANCE: Led by 2nd Graders of Emanuel Preparatory School of Math and Science.

MINUTES

1. Approval of minutes for the August 27, 2019 Council Meeting and August 13, 2019 Executive Session.

PRESENTATION:

2. Internal Audit Report on METRA. (Presented by Elizabeth Barfield, Forensic Auditor and John Redmond, Internal Auditor & Compliance Officer)

CITY ATTORNEY'S AGENDA

ORDINANCES

- 1.** **2nd Reading - REZN-06-19-5903:** An Ordinance rezoning property located at **4590 Woodruff Road** (parcel # 034-027-026). The current zoning is SFR3 (Single Family Residential 3) Zoning District. The proposed zoning is NC (Neighborhood Commercial) Zoning District. The proposed use is Commercial Retail. The Planning Advisory Commission recommends **denial** based on the Staff Report and compatibility with existing land uses as well as the Comprehensive Plan. The Planning Department recommends **approval** based on compatibility with existing land uses. The applicant is Rob McKenna on behalf of John E. Wells, Sr. (As Amended) (Councilor Garrett)
- 2.** **2nd Reading - REZN-06-19-5904:** An Ordinance rezoning property located at **2443, 2705 and 2713 Norris Road** (parcel #'s 068-050-002 / 003 / 004). The current zoning is SFR2 (Single Family Residential 2) Zoning District. The proposed zoning is RO (Residential Office). The proposed use is Multifamily. The Planning Advisory Commission recommends **denial**. The Planning Department recommends **conditional approval**. The applicant is JC Homes and Development. (Councilor Crabb)
- 3.** **1st Reading - REZN-08-19-6197:** An Ordinance amending Chapter 3 of the Unified Development Ordinance to revise Section 3.2.72.O pertaining to the regulation of small wireless facilities in the right of way and for other purposes. (Mayor Pro-Tem Pugh)

PUBLIC AGENDA

1. Ms. Susan Gallagher, representing New Horizon Behavioral Health, Re: National Recovery Month.
2. Ms. Loretta Wright, Re: 1. REZN-06-19-5904k- 2713 Norris Rd-Genti; 2. House Bill 346; 3. Hotels/motels; 4. Quality of Life and 5. Do the Mayor and members of council physically travel through all of Columbus to learn first-hand of social living and working conditions.
3. Ms. Denise Bynam, Re: Unlivable housing units and apartments being misrepresented by way of extortion.

CITY MANAGER'S AGENDA

1. RETIREE HEALTH INSURANCE PLAN

Approval is requested authorizing renewal of the Medicare eligible healthcare plan benefits and the United Healthcare Medicare Advantage plan. United Healthcare has offered the City a flat renewal of the Medicare Advantage PPO plan that resulted in no increase in premium rates and no plan design changes. The Retiree Health Benefits Committee, ShawHankins/NFP Benefits Consultants, and the Human Resources Director recommend the proposed resolution.

2. TRANSFER OF CITY-OWNED PROPERTIES TO COLUMBUS LAND BANK AUTHORITY

Approval is requested to transfer 19 vacant City-owned properties to the Columbus Land Bank Authority for the purpose of marketing and selling those properties and placing them back into a productive use.

3. LEASE RENEWAL WITH THE DEPARTMENT OF NATURAL RESOURCES FOR THE OPERATION AND MAINTENANCE OF BOAT RAMP AT ROTARY PARK

Approval is requested to renew a lease agreement with the Department of Natural Resources for the operation and maintenance of a boat ramp at Rotary Park.

PURCHASES

A. Gym Floor Maintenance

B. Mowers and Tractors – RFB No. 19-0008

C. Mid-Size Sedan – Georgia Statewide Contract

D. 15-Passenger Van – Georgia Statewide Contract

E. Replacement of Playground Equipment for Theo McGee Park

F. Bus Repairs – Gillig 35Ft Transit Bus #1211

G. Bus Repairs – Gillig 35Ft Transit Bus #1222

H. Annual Maintenance: Disaster Recovery Recording for the Real Estate Computer System

UPDATES AND PRESENTATIONS

- A. Parks and Recreation FY19 Update- Holli Browder, Parks and Recreation Director
- [B.](#) Claflin School Project Update - Mark Wright, Oracle Design Group
- [C.](#) Solid Waste Management Plan - Kyle McGee, Assistant Public Works Director
- [D.](#) Waste Collection Friday Route Change - Kyle McGee, Assistant Public Works Director
- [E.](#) Government Center/SPLOST Update - Pam Hodge, Deputy City Manager and Lisa Goodwin, Deputy City Manager

BID ADVERTISEMENT

September 11, 2019

1. Dump Truck Rental (Annual Contract) – RFB No. 20-0007

Scope of Bid

Provide rental of tandem dump trucks, with operator, on an “as needed” basis, with a requested availability of six (6) trucks (minimum) at all times; swing gate and lift gate compatible. The trucks will be used by the Public Works Department for various projects, and will be awarded to both a Primary Contractor and a Secondary Contractor.

The contract term will be for two (2) years with the option to renew for three (3) additional twelve-month periods.

September 13, 2019

1. Space Planning and Programming & Design Professional Services for Columbus Government Center Complex – RFQ No. 20-0001

Scope of RFQ

Columbus Consolidated Government is soliciting statements of qualifications from firms interested in providing space planning and programming and professional design services for the Columbus Government Center Complex located in Columbus, Georgia.

This Request for Qualifications (RFQ) seeks to identify potential providers of the above-mentioned services. Some firms that respond to this RFQ, who are determined by the Owner to be sufficiently qualified, may be deemed eligible and may be invited to interview and offer proposals for these services.

September 18, 2019

1. Conex Storage Containers (or Equivalent) (Re-Bid) – RFB No. 20-0005

Scope of Bid

Provide three (3) conex storage containers (or equivalent), to include delivery and placement, for the Columbus Civic Center.

2. Motorcycle Helmet Mic Systems – RFB No. 20-0009

Scope of Bid

Provide nineteen (19) motorcycle helmet mic systems for use by Officers of the Columbus Police Department Motorcycle Squad.

3. Comprehensive Generator Services (Annual Contract) – RFB No. 20-0010

Scope of Bid

It is the intent of the Columbus Consolidated Government to establish an annual contract with a qualified licensed contractor to provide, maintain and/or repair generators at various locations.

The contract term will be for three (3) years with the option to renew for two (2) additional twelve-month periods.

4. Portable Toilet Rental & Service (Annual Contract) – RFB No. 20-0008

Scope of Bid

The Consolidated Government of Columbus, Georgia (the City) is seeking vendors to provide portable toilets, hand washing stations and grey water collection containers at various City locations sites.

The contract term will be for two (2) years with the option to renew for three (3) additional twelve-month periods.

September 20, 2019

1. Inmate Food Service Management for Muscogee County Jail – RFP No. 20-0002

Scope of RFP

Columbus Consolidated Government invites qualified firms to submit proposals for food service management for inmates at the Muscogee County Jail. Inmate Food Service Management includes, but is not limited to, the furnishing of all required labor, food, beverages, materials, supplies, and chemicals necessary to provide food services for the inmates and staff at the Jail.

The contract term will be for two (2) years with the option to renew for three (3) additional twelve-month periods.

September 27, 2019

1. Design/Build Services for Lindsay Drive Slope Failure Repair – RFP No. 20-0003

Scope of RFP

Columbus Consolidated Government is seeking proposals from a design / build team to evaluate, design, and repair a slope failure located between 8th Street and Lindsay Drive at Terminal Court in Columbus, GA. Slope movement and continual erosion along this unstable slope has reached a point that the support of 8th Street is becoming compromised.

2. Inmate Food Service Management for Muscogee County Prison (Annual Contract) – RFP No. 20-0005

Scope of RFP

Columbus Consolidated Government invites qualified firms to submit proposals for food service management for inmates at the Muscogee County Prison. Inmate Food Service Management includes, but is not limited to, the furnishing of all required labor, food, beverages, materials, supplies, and chemicals necessary to provide food services for the inmates and staff at the Prison.

The contract term will be for two (2) years with the option to renew for three (3) additional twelve-month periods.

CLERK OF COUNCIL’S AGENDA

ENCLOSURES - ACTION REQUESTED

- 1. RESOLUTION:** A resolution excusing Mayor Pro Tem Evelyn Turner Pugh from the August 27, 2019 and September 10, 2019 Council Meetings.
- 2. RESOLUTION:** A resolution excusing Councilor Glenn Davis from the August 27, 2019 Council Meeting.
- 3. RESOLUTION:** A resolution excusing Councilor Jerry “Pops” Barnes from the September 10, 2019 Council Meeting.
- 4. Minutes of the following boards:**
Board of Tax Assessors, #30-19, #31-19.
Columbus Iron Works Convention and Trade Center Authority, July 18, 2019.
Development Authority of Columbus, August 1, 2019.
The Hospital Authority of Columbus, June 25, 2019.

BOARD APPOINTMENTS - ACTION REQUESTED

5. MAYOR'S APPOINTMENTS FOR CONFIRMATION:

A. COLUMBUS IRONWORKS CONVENTION & TRADE CENTER AUTHORITY:

Mayor Henderson is nominating Ms. Shikha Shah to succeed Helena Coates- New Term Expires: October 24, 2022.

Mayor Henderson is nominating Mr. Craig E. Burgess to succeed Katonga Wright- New Term Expires: October 24, 2022.

6. COUNCIL'S APPOINTMENTS TO BE CONFIRMED:

A. BOARD OF WATER COMMISSIONERS: Rebecca Rumer nominated to serve another term of office- New Term Expires: December 31, 2023. (*Councilor Thomas' nominee*)

B. TREE BOARD: Olive Kendall nominated to succeed Candice L. Wayman- New Term Expires: July 1, 2022. (*Councilor Huff's nominee*)

7. COUNCIL'S DISTRICT SEAT APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:

A. PUBLIC SAFETY ADVISORY COMMISSION:

Byron Hickey

District 1 Representative

Term Expires: October 31, 2019

Eligible to succeed

Open for Nominations

Council District 1- Barnes

Delphine Ebron

District 3 Representative

(Seat Declared Vacant)

Term Expires: October 31, 2019

Confirmed nominee did not accept appointment

Open for Nominations

Council District 3- Huff

Rev. Willie Phillips

District 7 Representative

Term Expires: October 31, 2019

Not *Eligible to succeed*

Open for Nominations

Council District 7- Woodson

B. YOUTH ADVISORY COUNCIL:

District 3 Nominee: _____

8. COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:

A. ANIMAL CONTROL ADVISORY BOARD:

Timothy Butts

Term Expires: October 15, 2019

Does not desire reappointment

Open for Nominations

(Council's Appointment)

Becky Carter

Term Expires: October 15, 2019

Not *Eligible to succeed*

Open for Nominations

(Council's Appointment)

B. PERSONNEL REVIEW BOARD:

VACANT SEAT

Alternate Member

Term Expires: December 31, 2022

Open for Nominations

(Council's Appointment)

Women: 1

Senatorial District 15: 5

Senatorial District 29: 2

The City of Columbus strives to provide accessibility to individuals with disabilities and who require certain accommodations in order to allow them to observe and/or participate in this meeting. If assistance is needed regarding the accessibility of the meeting or the facilities, individuals may contact the Mayor's Commission for Persons with Disabilities at 706-653-4492 promptly to allow the City Government to make reasonable accommodations for those persons.

Item #1.

COUNCIL OF COLUMBUS, GEORGIA

CITY COUNCIL MEETING

MINUTES

Council Chambers
Second Floor of City Services Center
3111 Citizens Way, Columbus, GA 31906

August 27, 2019
5:30 PM
Regular Meeting

M A Y O R ' S A G E N D A

PRESENT: Mayor B. H. "Skip" Henderson, III, and Councilors R. Gary Allen (arrived at 5:37 p.m.), Jerry "Pops" Barnes, Charmaine Crabb, R. Walker Garrett, John M. House, Bruce Huff (arrived at 5:37 p.m.), Judy W. Thomas and Evelyn "Mimi" Woodson (arrived at 5:36 p.m.). City Manager Isaiah Hugley, City Attorney Clifton Fay, Clerk of Council Sandra T. Davis and Deputy Clerk Pro Tem Tameka Colbert.

ABSENT: Mayor Pro Tem Evelyn Turner Pugh and Councilor Glenn Davis.

The following document was distributed around the Council table: (1) Government Center Options Update

CALL TO ORDER: Mayor B. H. "Skip" Henderson, III, Presiding.

INVOCATION: Offered by Bishop Franklin Lee Porterfield- Kingdom Power Community Church of Love.

PLEDGE OF ALLEGIANCE: Led by St. Luke Methodist Cub Scout Pack 35.

1. **MINUTES:** Approval of minutes for the August 13, 2019 Council Meeting. Councilor Garrett made a motion to approve the minutes, seconded by Councilor Huff and carried unanimously by the eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

CRIME PREVENTION GRANTS- Director Seth Brown- Office of Crime Prevention.

Director Seth Brown came forward to provide the Mayor and Council with information regarding each grant request.

Councilor House made a request to abstain from voting on item #30 - Southern Anti-Racism Network/SPICE due to his involvement with the organization. Councilor Woodson made a motion for Councilor House to abstain from voting on item #30, seconded by Councilor Garrett and carried unanimously by the eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

Councilor Barnes made a request to abstain from voting on item #19 – Literacy Alliance due to his relationship to the organization. Councilor Allen made a motion for Councilor Barnes to abstain from voting on item #19, seconded by Councilor Woodson and carried unanimously by the eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

2. **Resolution (250-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Big Brothers-Big Sisters for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

3. **Resolution (251-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Boys and Girls Club for \$30,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
4. **Resolution (252-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with BRIDGE of Columbus for \$15,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
5. **Resolution (253-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Building Toward Wellness Community Coalition of Columbus for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
6. **Resolution (254-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Changing Faces Within for \$15,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
7. **Resolution (255-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Columbus Community Center for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
8. **Resolution (256-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Columbus Museum for \$15,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
9. **Resolution (257-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Columbus Police Department- Dare to Be Great for \$25,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
10. **Resolution (258-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Columbus Scholars for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
11. **Resolution (259-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Columbus Symphony Orchestra/Making Music Matter for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
12. **Resolution (260-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Chattahoochee Valley Jail Ministry for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor

Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

13. **Resolution (261-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Family Center of Columbus – F.A.S.T. for \$40,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
14. **Resolution (262-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Girls Inc. for \$25,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
15. **Resolution (263-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Hope Harbour for \$30,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
16. **Resolution (264-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Jr. Marshal's Program for \$10,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
17. **Resolution (265-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Let's Grow STEAM for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
18. **Resolution (266-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Liberty Theatre for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
19. **Resolution (267-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Literacy Alliance for \$30,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Huff and carried unanimously by seven members, with Councilor Barnes abstaining and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
20. **Resolution (268-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Micah's Promise for \$15,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
21. **Resolution (269-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Neighborhoods Focused on African American Youth, Inc. for \$35,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

22. **Resolution (270-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Office of Dispute Resolution for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
23. **Resolution (271-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Open Door Community House for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
24. **Resolution (272-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Overflow Outreach for \$25,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
25. **Resolution (273-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with The Protégé Project Inc. for \$20,000 in Crime Prevention Grant funds.
26. **Resolution (274-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Right from the Start for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
27. **Resolution (275-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with St. Benedict The Moor Catholic Church for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
28. **Resolution (276-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with St. Thomas Episcopal Church/Boxwood Ministries for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
29. **Resolution (277-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Sexual Assault Support Center for \$10,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
30. **Resolution (278-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Southern Anti-Racism Network/SPICE for \$20,000 in Crime Prevention Grant funds. Councilor Crabb made a motion to approve, seconded by Councilor Woodson and carried unanimously by seven members, with Councilor House abstaining and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
31. **Resolution (279-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Springer Opera House/DBA PAIR Program for \$35,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

32. **Resolution (280-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Teen Advisors/Elevate Program for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
33. **Resolution (281-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with W.O.R.K.S. for \$35,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
34. **Resolution (282-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with Young Life for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.
35. **Resolution (283-19)** - A resolution authorizing a request to enter into a one-year Local Assistance Grant Agreement with YMCA of Columbus, Georgia for \$20,000 in Crime Prevention Grant funds. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

TRANSPORTATION INVESTMENT ACT:

Councilor Allen made a motion to nominate Councilor Judy Thomas to serve as the representative on the TSPLOST Roundtable, seconded by Councilor Crabb and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

CITY ATTORNEY'S AGENDA:

RESOLUTION:

(6) Resolution (284-19) A resolution concerning the issuance of revenue anticipation certificates by the Medical Center Hospital Authority of Columbus, Georgia for the benefit of Piedmont Healthcare, Inc.; and for other purposes.

City Attorney Fay recognized the presence of Attorney Andrew Rothchild and Allen Holiday who came forward to speak in reference to the resolution.

Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

ORDINANCES:

(1) 2nd Reading – Ordinance (19-42) - An Ordinance providing for the demolition of structures; and for other purposes. (As Amended) Councilor Allen made a motion to adopt, seconded by Councilor Woodson.

At the request of Deputy City Manager Pam Hodge, City Attorney Fay requested that Item #10 216 28th Street be removed from the ordinance. Deputy City Manager Pam Hodge came forward and recognized the daughter of the property owner Mr. Paul Braswell who confirmed that she would be applying for a permit to demolish the property.

Councilor Thomas made a substitute motion that the property would remain on the demolition list but to give City Manager Hugley authorization to remove it, seconded by Councilor Woodson.

Councilor Allen amended his motion for adoption to reflect the request of Councilor Thomas, seconded by Councilor Woodson and carried by the eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

(2) 2nd Reading – Ordinance (19-43) - An ordinance regulating vehicular traffic in Columbus, Georgia by establishing a "No Parking Anytime" zone along the north and south curbs of Dixie Street to Schatulga Road, the east and west curbs of Dixie Street to Canal Street transition, and the north and south curbs of Canal Street from Dixie Street to Cargo Drive; and for other purposes. Councilor Woodson made a motion to adopt, seconded by Councilor House and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

(3) 2nd Reading – Ordinance (19-44) - An ordinance amending a budget for the fiscal year 2020 beginning July 1, 2019 and ending June 30, 2020, for certain funds of the Consolidated Government of Columbus, Georgia, and appropriating the amounts shown in each budget; and for other purposes. Councilor Woodson made a motion to adopt, seconded by Councilor Allen and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

(4) 1st Reading - REZN-06-19-5903: An Ordinance rezoning property located at **4590 Woodruff Road** (parcel # 034-027-026). The current zoning is SFR3 (Single Family Residential 3) Zoning District. The proposed zoning is NC (Neighborhood Commercial) Zoning District. The proposed use is Commercial Retail. The Planning Advisory Commission recommends **denial** based on the Staff Report and compatibility with existing land uses as well as the Comprehensive Plan. The Planning Department recommends **approval** based on compatibility with existing land uses. The applicant is Rob McKenna on behalf of John E. Wells, Sr. (Councilor Garrett)

Councilor Garrett made a motion to amend the ordinance as follows, seconded by Councilor Woodson and carried by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

1. An evergreen tree buffer, minimum 6 feet tall, as approved by the city arborist shall be maintained by developer or successors in interest on all sides of the property subject to rezoning.
2. The following uses shall be prohibited: Bar, Liquor Store, Cemetery, Theater, School, Daycare, Amusement Park, Convenience Store, Lottery or Gaming Devices, Health or Fitness Facility, Coin Laundry, Auto Truck Repair, Tire Sales, Wash & Detail Shop, Banquet Facility, Major Utility, Wireless Communication Facility.
3. Business or office operating hours shall be limited to 6:30 am – 10:00 pm.
4. Any dumpster must be emptied during operating hours and no less than 3 times per week to alleviate food smells and rodent issues.

Mr. Rob McKenna came forward to confirm agreeance with the amendments read off by Councilor Garrett.

Ms. Rebecca Wiggins- 4616 St. Francis Avenue came forward to express her opposition to the rezoning.

(5) 1st Reading - REZN-06-19-5904: An Ordinance rezoning property located at **2443, 2705 and 2713 Norris Road** (parcel #'s 068-050-002 / 003 / 004). The current zoning is SFR2 (Single Family Residential 2) Zoning District. The proposed zoning is RO (Residential Office). The proposed use is Multifamily. The Planning Advisory Commission recommend **denial**. The Planning Advisory Commission recommend **conditional approval**. The applicant is JC Homes and Development. (Councilor Crabb)

Mr. Cam Cameron, 7512 Morning Marsh Trail, came forward to provide additional information on the proposed rezoning ordinance.

The following individuals came forward in support of the proposed zoning ordinance to include but not limited to the need for additional housing: *James Shytle, 2525 Norris Road (Hidden Lakes Condominiums and Ann D'Armond, 2412 Norris Road.*

The following individuals came forward to express their opposition to the proposed zoning ordinance to include but not limited to flooding issues, the proposed zoning classification, buffers, reduction of property value, privacy concerns and increase in traffic flow: *Robert Dow- 2706 Norris Road; Bradford Turner- 3300 Glenbrook Drive; Charlie Clippinger- 2525 Norris Road (Hidden Lake Condominiums); Francesca P. Hernandez- 2806 Barbara Avenue; Mickey Kaye- 2722 Barbara Avenue; Nartasha Davis- 2800 Barbara Avenue; Larry Jones- 2843 Tiptop Drive; Lauren Locklair- 2714 Barbara Avenue; Lynne Tate- 2703 Barbara Avenue and Betty Lewis, Homeowners Association President- 2525 Norris Road (Hidden Lake Condominiums).*

{Public Comments were provided by the individuals listed below; unless otherwise stated.}

PUBLIC AGENDA:

1. Ms. Audrey Holston Palmore, Re: An opportunity to verbally appeal to the Council members her concern of a meeting with the risk manager.
2. Ms. Loretta Wright, Re: Judicial and governmental issues.

CITY MANAGER'S AGENDA:

1. LEASE RENEWAL – COMMUNITY GARDEN AT 2802 BRADLEY CIRCLE:

Resolution (285-19) - A resolution of the Council of Columbus, Georgia authorizing the City Manager to renew a lease agreement with Take the City for use of the city owned property at 2802 Bradley Circle for a community garden project for \$1 per year for a period of five (5) years. Councilor Woodson made a motion to approve, seconded by Councilor House and carried unanimously by seven members present, with Councilor Allen being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

Approval is requested to authorize the City Manager to renew a Lease Agreement with Take the City for use of a city owned property at 2802 Bradley Circle for a community garden for \$1 per year for a period of five (5) years. The City has no immediate use for this property. The organization will continue using this property as a community garden and is responsible for all operations and maintenance.

2. DONATION OF STORAGE BUILDING AND PORTABLE GENERATOR:

Resolution (286-19) - A resolution authorizing the donation of (1) storage building, and (1) portable generator to the Columbus Firefighter Association. Councilor Woodson made a motion to approve, seconded by Councilor House and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

Approval is requested to donate a 14x24 storage building and portable generator to the Columbus Firefighters Association. The Columbus Firefighters Association will pay to have the building and portable generator moved to their location on Lynch Road.

3. GEORGIA HIGH DEMAND CAREER INITIATIVE (HDCI) SECTOR PARTNERSHIP GRANT PROPOSAL:

Resolution (287-19) - A resolution authorizing the Columbus Consolidated Government of Columbus, Georgia, to apply for and accept grant funds set aside for Region 8 in the amount of \$254,500.00 or otherwise awarded through the Technical College System of Georgia, Office of Workforce Development and authorize the City Manager to approve any contract(s)/documentation on behalf of the City for 2 sector partnerships – Healthcare and Financial Technology and to amend the WIOA Department/Job Training Division Fund (0220) by the applicable amount. Councilor Huff made a motion to approve, seconded by Councilor House and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

Approval is requested to apply for and accept grant funds set aside for Region 8 in the amount of \$254,500.00 or otherwise awarded through the Technical College System of Georgia, Office of Workforce Development (OWD) and to authorize the City Manager to approve any contract(s)/documentation on behalf of the City and to amend the WIOA Department / Job Training Division fund (0220) by the applicable amount.

4. HISTORIC COLUMBUS PUBLIC PARTICIPATION GRANT:

Resolution (288-19) - A resolution authorizing the City Manager to apply for and accept, if awarded, a Public Participation Grant from the Historic Columbus Foundation in the amount of \$71,250, or as otherwise awarded, with no city matching funds required, for the purpose of repairing the roof and hardwood floors at the Riverdale Cemetery administrative building. Councilor Allen made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

Approval is requested to apply for the Historic Columbus Public Participation Grant and, if approved, accept funds from the Historic Columbus Foundation for renovations to the Riverdale Cemetery administrative building. The total project cost is projected at \$71,250 of which the City of Columbus would not be required to match funds or contribute to the funding of this project.

5. PURCHASES:

- A. Contract Extension for Inmate Food Service Management (Annual Contract) – RFP No. 13-0032

Resolution (289-19) - A resolution authorizing the extension of the annual contracts for inmate food service management with Trinity Services Group, Inc. (Oldsmar, GA) for the Muscogee County Jail and Aramark Correctional Services, LLC (Philadelphia, PA) for the Muscogee County Prison. The extension will be for an additional six-month (6-month) period or until new contracts commence; whichever occurs first. Councilor Woodson made a motion to approve, seconded by Councilor House and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

- B. Psalmond Road Traffic Signal Design

Resolution (290-19) - A resolution authorizing the execution of a contract with Woolverton and Associates, Inc. (Duluth, GA) in the approximate amount of \$10,750.00 for the design of a new traffic signal at the intersection of us 80 / Beaver Run at Psalmond Road. If Georgia Department of Transportation (GDOT) makes changes to the design, the cost may require adjusting. Councilor Allen made a motion to approve, seconded by Councilor House and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

C. Cisco Collaboration Flex Plan For Cisco Software Licenses

Resolution (291-19) - A resolution authorizing the purchase of the Cisco Collaboration Flex Plan for Cisco software licenses from Cpak Technologies (LaGrange, GA) in the amount of \$83,859.50, with four (4) annual renewals of \$83,859.50 each. This is a cooperative purchase which will be accomplished via Georgia Statewide Contract #99999-SPDT20120501-0006. Councilor Huff made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

D. Repair Services For Komatsu Excavator

Resolution (292-19) - A resolution authorizing payment to Tractor & Equipment Company (Birmingham, AL/Columbus, GA Branch), in the estimated amount of \$20,983.00, for repairs services for a Komatsu Excavator, Vehicle #10904. Councilor Huff made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

E. Repair Services For Tub Grinder

Resolution (293-19) - A resolution authorizing payment to Elliott Machine Shop, Inc., (Macon, GA), in the estimated amount of \$19,210.00, for repairs services required for a tub grinder, Vermeer Tg5000. Councilor Huff made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

F. Surplus Equipment

Resolution (294-19) - A resolution authorizing the declaration as surplus the equipment shown on the attached lists, as well as, miscellaneous office equipment and furniture, in accordance with Section 7-501 of the Charter of Columbus Consolidated Government; additionally, approval is also requested to declare any items as surplus which may be added to the list prior to the auction. The equipment has either been replaced or placed out of service due to excess maintenance cost. Councilor Huff made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

G. Construction Manager At-Risk for Government Center Life Safety Upgrades

Resolution (295-19) - A resolution authorizing the use of Bond Funds to execute a construction manager at-risk contract with Principle Construction (Columbus, GA), for Government Center Life Safety Upgrades in an amount not to exceed \$2.8 million. Councilor Huff made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

H. Replacement Of Air Conditioning System At The Jail

Resolution (296-19) - A resolution authorizing the use of general fund - fund balance reserves to cover the cost of replacing the air conditioning system at the jail, in the estimated amount of \$1.3 million. the work will be performed by the City's annual contracted vendor for HVAC Services, First Mechanical (Alpharetta, GA). Councilor Huff made a motion to approve, seconded by Councilor Woodson and carried unanimously by eight members present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

6. UPDATES AND PRESENTATIONS: (THE UPDATES WERE PRESENTED IN THE ORDER AS NUMERICALLY INDICATED BELOW.)

- 1) Surplus Property - Laura Johnson, Community Reinvestment Director

Community Reinvestment Director Laura Johnson came forward to provide the Mayor and Council with an update on the Farmer's Market, fuel tanks and surplus properties.

- 2) Government Center Options Update - Pam Hodge, Deputy City Manager

Deputy City Manager Pam Hodge came forward to provide the Mayor and Council with an update on the Government Center Options.

City Manager Hugley made recommendations regarding the options given.

REFERRAL(S):

FOR THE CITY MANAGER:

- Include the electrical system and those types of things in the study. (*Request of Councilor Thomas*)

Councilor House made a motion to complete a feasibility study on renovating the Government Center Tower. Seconded by Councilor Woodson and carried by eight members of Council present, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

Councilor Garrett made a motion to allow the Government Center Tower to be advertised for sale with conditions, seconded by Councilor Woodson and carried by a vote of seven to one with Councilors Allen, Barnes, Crabb, Garrett, House, Huff and Woodson voting yes and Councilor Thomas voting no, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

REFERRAL(S):

FOR THE CITY MANAGER:

- Add a structural inspection to the appraisal. (*Request of Councilor Crabb*)

Councilor House made a motion to further evaluate Option #4, seconded by Councilor Crabb and carried by a vote of seven to one with Councilors Allen, Barnes, Crabb, Garrett, House, Thomas and Woodson voting yes and Councilor Huff voting no, with Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

BID ADVERTISEMENT

September 4, 2019

1. Alternators & Starters (Annual Contract) – RFB No. 20-0004

Scope of Bid

Provide alternators and starters to METRA Transit System and the City Fleet Shop on an "as needed" basis. The contract term will be for three (3) years.

September 11, 2019

1. Dump Truck Rental (Annual Contract) – RFB No. 20-0007

Scope of Bid

Provide rental of tandem dump trucks, with operator, on an “as needed” basis, with a requested availability of six (6) trucks (minimum) at all times; swing gate and lift gate compatible. The trucks will be used by the Public Works Department for various projects and will be awarded to both a Primary Contractor and a Secondary Contractor.

The contract term will be for two (2) years with the option to renew for three (3) additional twelve-month periods.

September 13, 2019

1. Space Planning and Programming & Design Professional Services for Columbus Government Center Complex – RFQ No. 20-0001

Scope of RFQ

Columbus Consolidated Government is soliciting statements of qualifications from firms interested in providing space planning and programming and professional design services for the Columbus Government Center Complex located in Columbus, Georgia.

This Request for Qualifications (RFQ) seeks to identify potential providers of the above-mentioned services. Some firms that respond to this RFQ, who are determined by the Owner to be sufficiently qualified, may be deemed eligible and may be invited to interview and offer proposals for these services.

September 18, 2019

1. Conex Storage Containers (or Equivalent) (Re-Bid) – RFB No. 20-0005

Scope of Bid

Provide three (3) conex storage containers (or equivalent), to include delivery and placement, for the Columbus Civic Center.

2. Motorcycle Helmet Mic Systems – RFB No. 20-0009

Scope of Bid

Provide nineteen (19) motorcycle helmet mic systems for use by Officers of the Columbus Police Department Motorcycle Squad.

September 20, 2019

1. Inmate Food Service Management for Muscogee County Jail – RFP No. 20-0002

Scope of RFP

Columbus Consolidated Government invites qualified firms to submit proposals for food service management for inmates at the Muscogee County Jail. Inmate Food Service Management includes, but is not limited to, the furnishing of all required labor, food, beverages, materials, supplies, and chemicals necessary to provide food services for the inmates and staff at the Jail.

The contract term will be for two (2) years with the option to renew for three (3) additional twelve-month periods.

September 27, 2019

1. Design/Build Services for Lindsay Drive Slope Failure Repair – RFP No. 20-0003

Scope of RFP

Columbus Consolidated Government is seeking proposals from a design / build team to evaluate, design, and repair a slope failure located between 8th Street and Lindsay Drive at Terminal Court in Columbus, GA. Slope movement and continual erosion along this unstable slope has reached a point that the support of 8th Street is becoming compromised.

CLERK OF COUNCIL'S AGENDA:**ENCLOSURES, ACTION REQUESTED:**

1. **Minutes of the following boards:**
 Board of Historic and Architectural Review, July 8, 2019
 Board of Tax Assessors, #29-19.
 Keep Columbus Beautiful Commission, June 11, 2019.
 Land Bank Authority, June 6, 2019.
 Land Bank Authority, August 8, 2019.
 Retiree Health Benefits Committee, May 29, 2019.
 Uptown Facade Board, July 15, 2019.

Councilor Allen made a motion to receive the minutes, seconded by Councilor House and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

BOARD APPOINTMENTS- ACTION REQUESTED:

2. **MAYOR'S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. COLUMBUS IRONWORKS CONVENTION & TRADE CENTER AUTHORITY:

A nominee for the seat of Helena Coates (*eligible to succeed; does not desire reappointment*) on the Columbus Ironworks Conventions and Trade Center Authority for a term that expires on October 24, 2019 (*Mayor's Appointment*). There were none.

A nominee for the seat of Katonga Wright (*not Eligible to succeed*) on the Columbus Ironworks Conventions and Trade Center Authority for a term that expires on October 24, 2019 (*Mayor's Appointment*). There were none.

3. **COUNCIL'S APPOINTMENT TO BE CONFIRMED:**

A. BOARD OF HONOR:

Mr. David Ebron nominated to succeed Milton Hirsch on the Board of Honor (*Councilor Barnes' nomination*). Councilor Allen moved confirmation, seconded by Councilor Woodson and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

B. DEVELOPMENT AUTHORITY:

Chris Whightman nominated to fill the unexpired term of Jason Cuevas on the Development Authority (*Councilor Barnes' nomination*). Councilor Allen moved confirmation, seconded by Councilor Woodson and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

C. DOWNTOWN DEVELOPMENT AUTHORITY:

Brad Coppedge nominated to succeed Kriss Cloninger- New Term Expires: August 15, 2023 (*Councilor Crabb's nomination*). Councilor Crabb moved confirmation, seconded by Councilor

House and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

D. DOWNTOWN DEVELOPMENT AUTHORITY:

Stephen Butler nominated to serve another term of office- New Term Expires: August 15, 2023 (*Councilor Allen's nomination*). Councilor Woodson moved confirmation, seconded by Councilor Allen and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

E. DOWNTOWN DEVELOPMENT AUTHORITY:

Billy Blanchard nominated to serve another term of office- New Term Expires: August 15, 2023 (*Councilor Allen's nomination*). Councilor Allen moved confirmation, seconded by Councilor House and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

F. DOWNTOWN DEVELOPMENT AUTHORITY:

Allen Taber nominated to serve another term of office- New Term Expires: August 15, 2023 (*Councilor Allen's nomination*). Councilor Allen moved confirmation, seconded by Councilor Crabb and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

G. LAND BANK AUTHORITY:

Lance Hemmings nominated to serve another term of office- New Term Expires: October 31, 2023 (*Councilor Allen's nomination*). Councilor Allen moved confirmation, seconded by Councilor House and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

H. PUBLIC SAFETY ADVISORY COMMISSION:

Scott Taft nominated to succeed Dan Scoggins- New Term Expires: October 31, 2022 (*Council District 9 Representative- Councilor Thomas' nomination*). Councilor Woodson moved confirmation, seconded by Councilor Allen and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

I. UPTOWN FACADE BOARD:

Wayne Bond nominated to serve another term of office- New Term Expires: October 31, 2023 (*Councilor Thomas' nomination*). Councilor Thomas moved confirmation, seconded by Councilor House and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

J. UPTOWN FACADE BOARD:

Ramon Brown nominated to serve another term of office- New Term Expires: October 31, 2023 (*Councilor Allen's nomination*). Councilor Allen moved confirmation, seconded by Councilor House and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

4. **COUNCIL'S DISTRICT SEAT APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. PUBLIC SAFETY ADVISORY COMMISSION:

A nominee for the seat of Byron Hickey (*eligible to succeed; open for nomination*) on the Public Safety Advisory Commission for a term that expires on October 31, 2019 (*Councilor Barnes nomination*). There were none.

A nominee for the seat of Delphine Ebron (*confirmed nominee did not accept appointment*) on the Public Safety Advisory Commission for a term that expires on October 31, 2019 (*Councilor Huff nomination*). There were none.

A nominee for the seat of Rev. Willie Phillips (*not eligible to succeed*) on the Public Safety Advisory Commission for a term that expires on October 31, 2019 (*Councilor Woodson nomination*). There were none.

B. YOUTH ADVISORY COUNCIL:

A nominee for District 3 on the Youth Advisory Council. There were none.

5. **COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

A. ANIMAL CONTROL ADVISORY BOARD:

A nominee for the seat of Timothy Butts (*does not desire reappointment*) on the Animal Control Advisory Board for a term that expires on October 15, 2019 (*Council's appointment*). There were none.

A nominee for the seat of Becky Carter (*not eligible to succeed*) on the Animal Control Advisory Board for a term that expires on October 15, 2019 (*Council's appointment*). There were none.

B. BOARD OF WATER COMMISSIONERS: (Memorandum Attached)

A nominee for the seat of Rebecca Rumer (*eligible to succeed*) on the Board of Water Commissioners for a term that expires on December 31, 2019 (*Council's Appointment*). Councilor Thomas nominated Rebecca Rumer for another term of office.

C. PERSONNEL REVIEW BOARD:

A nominee for the vacant seat of an alternate member on the Personnel Review Board for a term that expires on December 31, 2022 (*Council's Appointment*). There were none.

D. TREE BOARD:

A nominee for the seat of Candice L. Wayman (*not eligible to succeed*) on the Tree Board for a term that expires on July 1, 2019 (*Council's Appointment*). Councilor Huff nominated Olive Kendall to succeed Candice L. Wayman on the tree board.

UPCOMING BOARD APPOINTMENTS:

~ Hospital Authority

PUBLIC AGENDA- UPCOMING EVENTS:

1. Mr. Marvin Broadwater, Sr., State Organization of Omega Psi Phi Fraternity, Inc., Re: Announcing of the 56th Georgia State Meeting of Omega Psi Phi Fraternity, Inc.

Mr. Marvin Broadwater came forward to announce the 56th Georgia State Meeting of Omega Psi Phi Fraternity Inc. to be held on September 26-29, 2019.

PUBLIC AGENDA – (continued):

- Ms. Audrey Holston Palmore, Re: An opportunity to verbally appeal to the Council members her concern of a meeting with the risk manager.

ANNOUNCEMENT:

Councilor Barnes commended Chief of Police- Ricky Boren and his command staff in conjunction with Columbus State University and Goodwill on the recruitment event held in an effort for more police officers. There were 266 attendees with 226 individuals going through the application process.

EXECUTIVE SESSION:

At the request of City Attorney Fay, motion by Councilor Allen to go into executive session on matters of litigation, seconded by Councilor Garrett and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting with the time being 9:30 p.m.

The meeting reconvened at 9:39 p.m. Mayor Henderson announced that the Council did meet in executive session; however, no votes were taken.

CITY ATTORNEY’S ADD-ON RESOLUTIONS:

Resolution (297-19) - A resolution authorizing payment of attorney fees which may be incurred for legal services rendered regarding various city issues during fiscal year 2020. Councilor Garrett made a motion to approve, seconded by Councilor House and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

Resolution (298-19) - A resolution authorizing a payment of \$25,000.00 to settle all damage claims of Jay A. Blum stemming from the incident which occurred on September 6, 2017 and to execute all appropriate settlement documents to this effect. Councilor Garrett made a motion to approve, seconded by Councilor Woodson and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting.

With there being no further business to discuss, Mayor Henderson entertained a motion for adjournment. Motion by Councilor Garrett to adjourn the August 27, 2019 Council Meeting, seconded by Councilor House and carried unanimously by seven members present, with Councilor Huff being absent for the vote and Mayor Pro Tem Turner Pugh and Councilor Davis being absent from the meeting, and the time being 9:40 p.m.

Sandra T. Davis, CMC
Clerk of Council
Council of Columbus, Georgia

Item Attachment Documents:

1. Internal Audit Report on METRA. (Presented by Elizabeth Barfield, Forensic Auditor and John Redmond, Internal Auditor & Compliance Officer)



INTERNAL AUDIT SEPTEMBER 10, 2019

Audit Authorization

- ▶ An audit of METRA was requested by previous City Councilor, Mayor Skip Henderson and current City Councilor Walker Garrett; it was authorized by the City Council on August 28, 2018.

Audit Process

- ▶ Comprehensive Audit
 - ▶ Operations
 - ▶ Fleet & Facilities Maintenance
 - ▶ Technology
 - ▶ Funding/Processes & Internal Controls
 - ▶ Employment Issues
 - ▶ Financial

Who is METRA?

- ▶ METRA provides transportation services to the Columbus area with 10 fixed routes Monday through Saturday.
- ▶ METRA also provides a paratransit service, called Dial-A-Ride, to eligible persons with disabilities who are, because of their disability, unable to board or disembark from an accessible vehicle in METRA's regular bus service.

Preface

- ▶ **Recommendation:** Action should be taken to stabilize the operation.

What caused the operation's decline?

- ▶ Route Changes
 - ▶ Expanded Routes
 - ▶ Longer Hours of Operation
- ▶ Stability of Current Fleet
- ▶ Change in Management

Auditee Response

- ▶ *Parking Manager resigned in 2016 – left after 19 years*
- ▶ *(2) Planners resigned in 2016 – left after 35 combined years*
- ▶ *Planning Manager hired July 2016 – left after 1.5 years*
- ▶ *Maintenance Transit Specialist resigned in 2017 – 28 years of service*
- ▶ *Administrative Secretary (Planning) transferred in 2017 – 5 years of service*

Auditee Response

- ▶ *Safety & Training Coordinator resigned in 2017– after 11 years*
- ▶ *Maintenance Tech II resigned in 2018 – after 10 years of service*
- ▶ *Maintenance Tech II resigned in 2018 – after 5 years of service*
- ▶ *Parking Enforcement Officer resigned in 2018 – after 17 years*
- ▶ *Office Manager transferred in 2018 – after 12 years*

Auditee Response

- ▶ *(2) Transit Supervisors resigned in 2018 – with a combined 7.5 years*
- ▶ *Maintenance Manager retired in 2019 – after 20 years*
- ▶ *Correctional Detail Officer retired in 2019– after 15 years*
- ▶ *METRA Parking Manager transferred in 2019 – after 1 year*
- ▶ *Maintenance Transit Specialist resigned in 2019 – after 11 years*

Operations

Route Changes – Daily Basis*

Original Routes (OR)

- ▶ Number of Daily Trips: 269
- ▶ Number of Daily Miles: 5,198

* Includes Saturdays

October 22, 2016

- ▶ Number of Daily Trips: 413
- ▶ Number of Daily Miles: 8,299

Increase over OR Trips: **54%**

Increase over OR Miles: **60%**

Route Changes – Daily Basis*

Original Routes (OR)

- ▶ Number of Daily Trips: 269
- ▶ Number of Daily Miles: 5,198

* Includes Saturdays

May 05, 2018

- ▶ Number of Daily Trips: 346
- ▶ Number of Daily Miles: 7,313
- ▶ Increase over OR Trips: 29%
- ▶ Increase over OR Miles: 40%

Extended Hours

- ▶ **Route Start Times**

- ▶ Remained consistent

- ▶ **Route Finish Times**

- ▶ **Prior to Route Changes:** ALL routes were completed by 8:30 p.m.
 - ▶ **After Route Changes:** Finish times start at 8:30 p.m. & end at 11:30 p.m.

- ▶ **Result: 35 additional hours daily**

Audit Test: Route Observations

- ▶ Currently 10 Routes
 - ▶ Consisting of 183 weekday trips & 163 weekend trips

- ▶ Testing included observations of:
 - ▶ 10 Weekday Routes
 - ▶ 88 Trips (48%)

Audit Test: Route Observations

- ▶ What was tested?
 - ▶ Vehicle condition
 - ▶ Driver Competency
 - ▶ Total number of passengers per trip
 - ▶ Highest number of passengers at one time

Findings: Route Observations

▶ **Driver Competency**

- ▶ Professional and Pleasant
- ▶ Greeted passengers when entering and exiting the vehicle
- ▶ Helped slower moving passengers
- ▶ Enforced bus rules in a friendly but firm manner

Findings: Route Observations

- ▶ Driver's License Review – 61 licenses reviewed
 - ▶ Commercial Driver's License (CDL)
 - ▶ Passenger Endorsement
 - ▶ Expiration Date
- ▶ Nine (9) drivers had not completely met the requirements.
 - ▶ Dial-A-Ride Drivers
 - ▶ Drivers in the process of obtaining requirements

Auditee Response

- ▶ *Bus Operators must meet certain CDL license qualifications before an interview is conducted. (1). They must possess a CDL Class B License with a Passenger Permit. (2). At the conclusion of a four-week training with METRA's Safety & Training Coordinator, they must then pass a road test and bus pretrip inspection with the City's Third-Party Safety & Training Officer and the certified Department of Transportation Tester.*

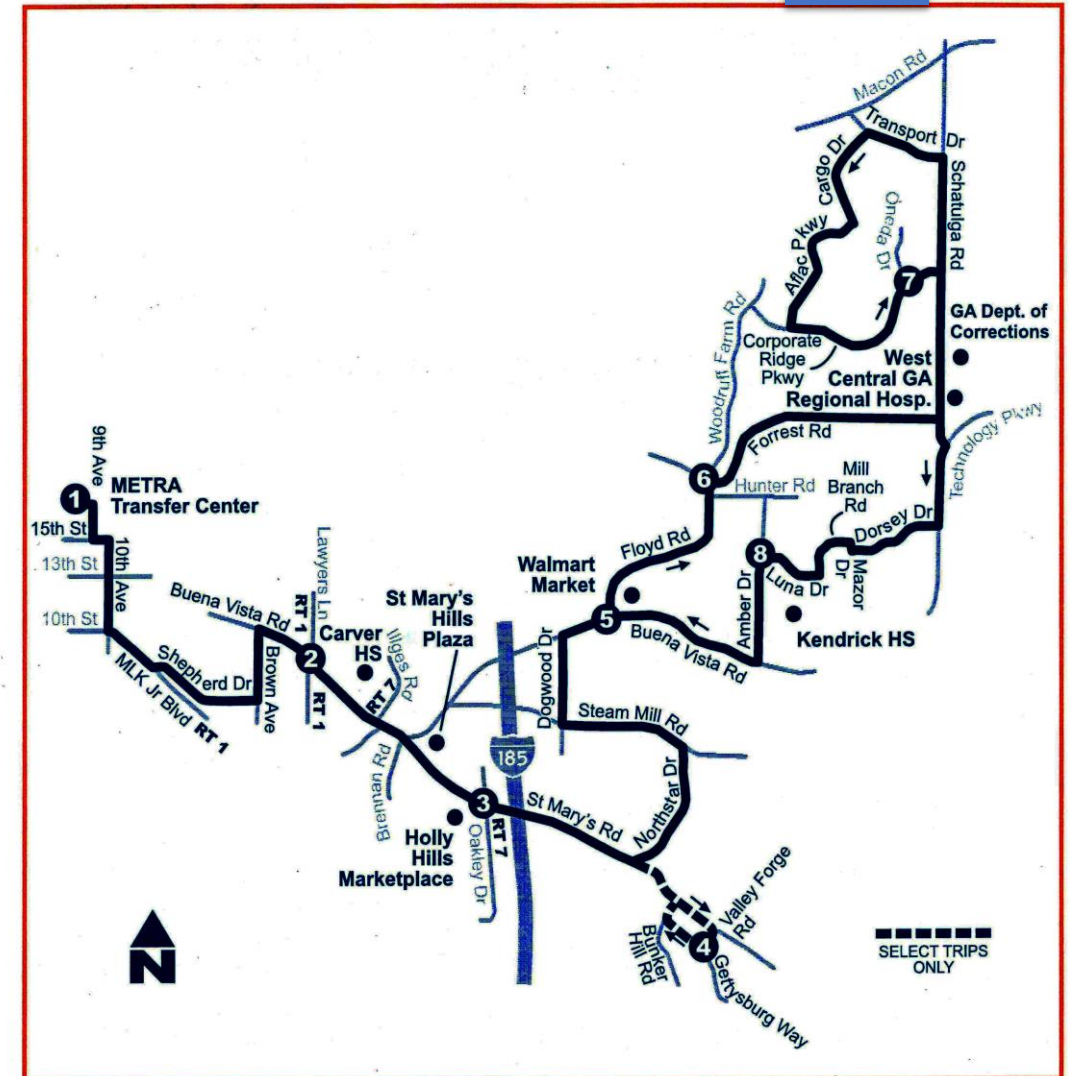
Findings: Route Observations

- ▶ Average Daily Passengers/Route: 125
 - ▶ Routes #3, #4 and #7 average: 241
- ▶ Total Passengers: approximately 1,600
- ▶ Highest Number of Daily Passengers/Trip: 10 (average)

Poorly Supported Leg

- ▶ Route 3 (St. Mary's Rd/Buena Vista Rd/Schatulga Rd)
- ▶ Travels north on Schatulga Rd. to Corporate Ridge Parkway. 6.2 miles

3 ST. MARY'S RD / BUENA VISTA RD / SCHATULGA RD Monday-Saturday (Lunes-Sábado)

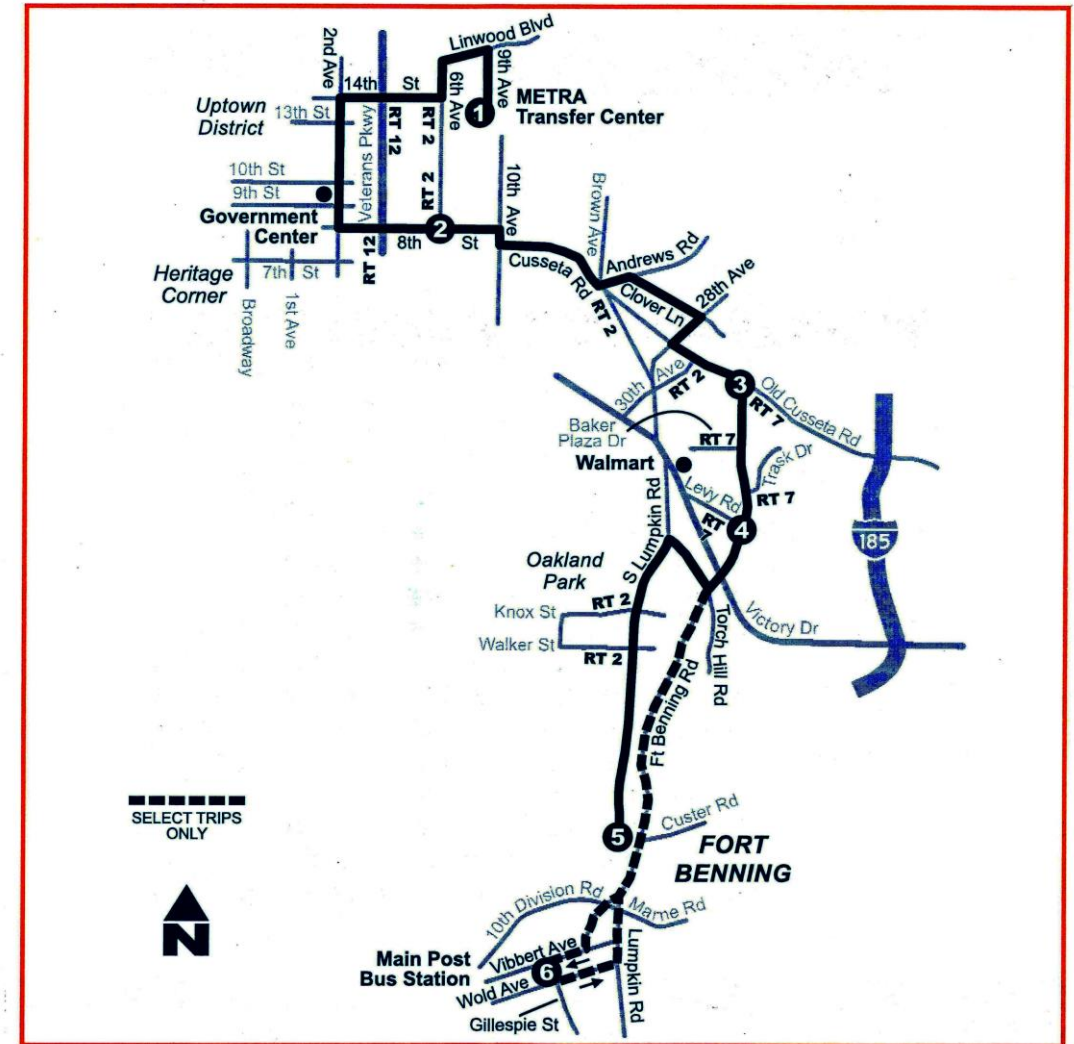


Poorly Supported Leg

► Route 4 (Ft. Benning)

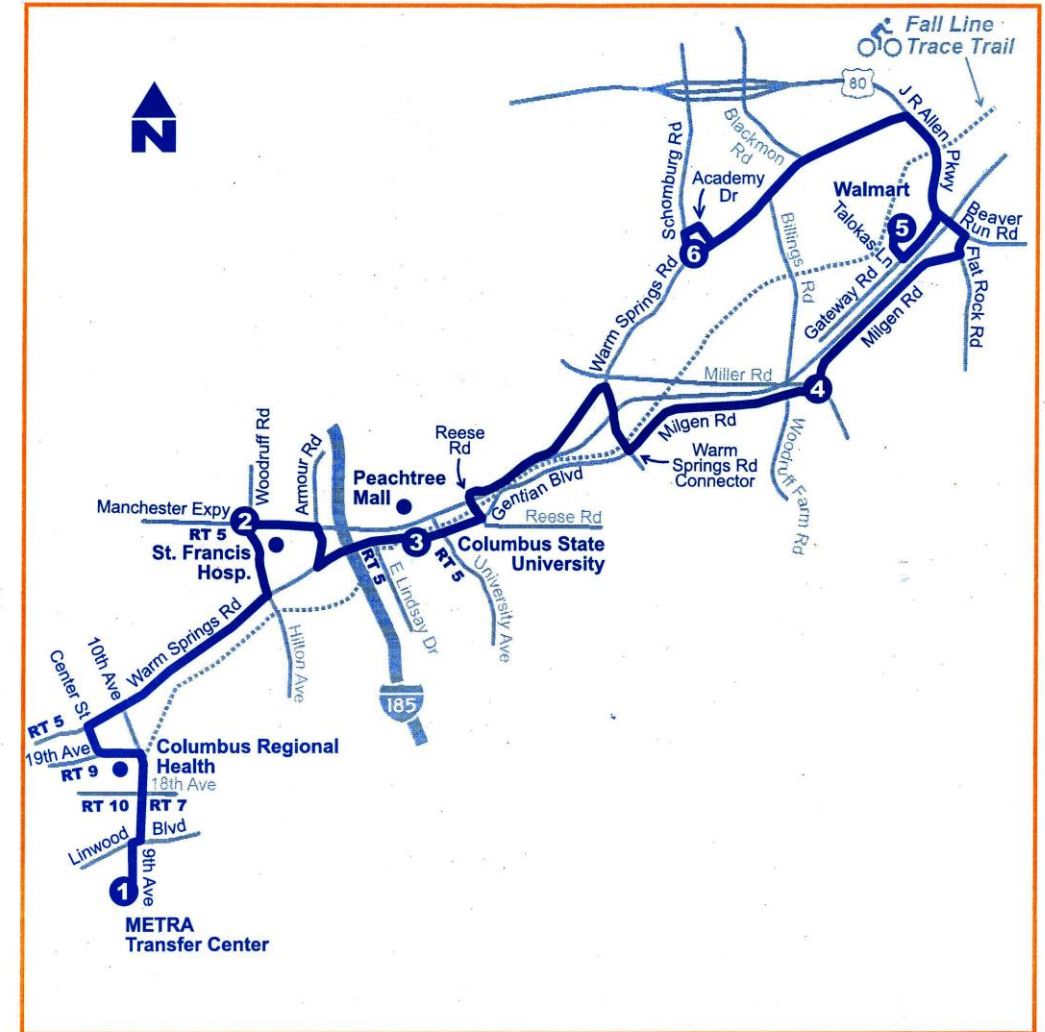
► Travels Torch Hill Rd to Custer Rd. 7.5 miles

4 FORT BENNING Monday-Saturday (Lunes-Sábado)



6 COLUMBUS STATE / MILGEN RD.)

Monday-Saturday (Lunes-Sábado)



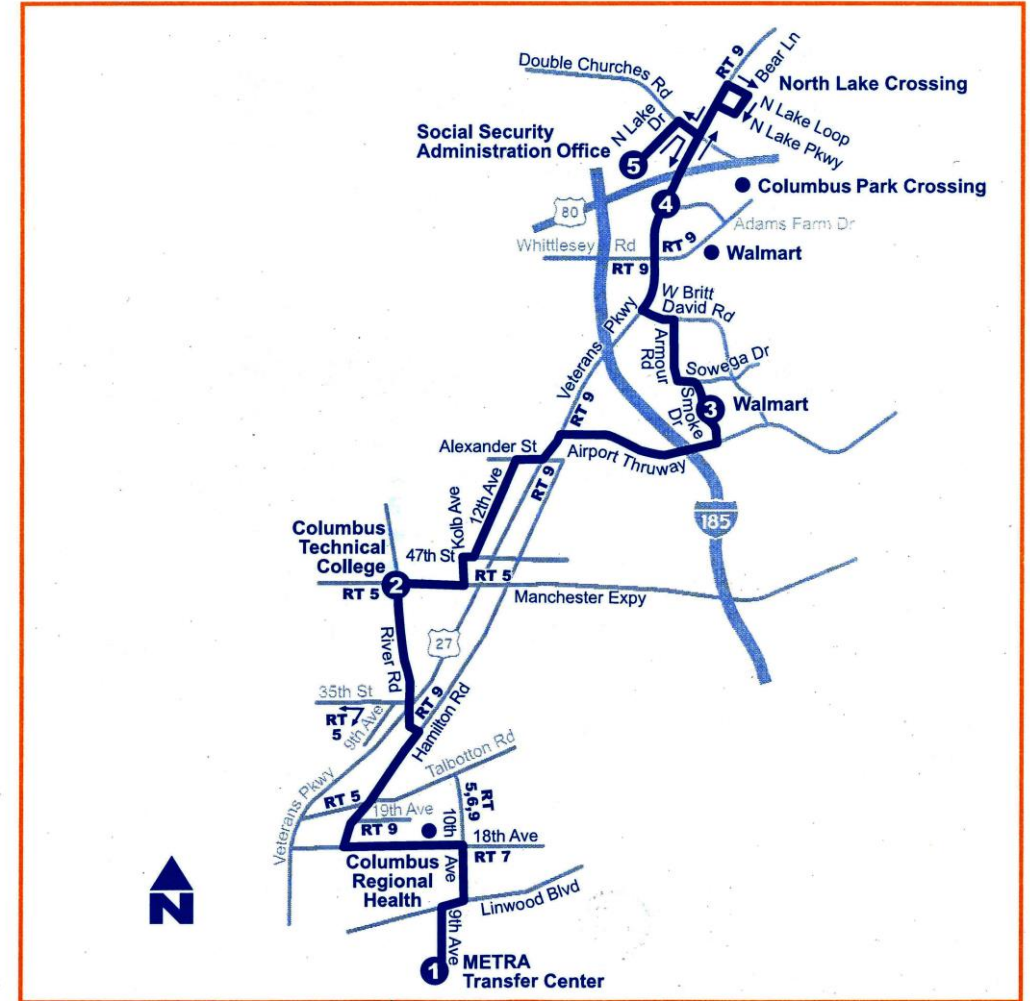
Poorly Supported Leg

- Route 6 (Columbus State/Milgen Rd)
- Travels to the Gateway Walmart and heads west to Schomburg Rd. 6.5 miles

Poorly Supported Leg

- ▶ Route 10 (Airport Thruway/Veterans Parkway)
- ▶ Travels to the airport Walmart and heads north on Veterans Parkway to the Social Security Administration. 6.5 miles

10 AIRPORT THRUWAY / VETERANS PARKWAY Monday-Saturday (Lunes-Sábado)



Findings: Route Observations

- ▶ Routes with a start time of 9:00 p.m. or later had a total of 49 passengers.
- ▶ The maximum passengers at one time averaged 5 per trip.

Recommendations: Route Observations

- ▶ Smaller Vehicles
- ▶ Temporarily Suspend the Less-Traveled Routes
- ▶ Temporarily Suspend the Late Night Routes

Auditee Response

- ▶ Agree. Trips departing the Transfer Center after 8:30 p.m. carries low ridership.
- ▶ Opposed to using 30-32 seat vehicles, METRA currently uses its Trolley buses with 23 seating capacity on low ridership routes i.e. 1, 6, & 12 and sometimes 9 & 10.
- ▶ There may be 15 or more passengers on one trip and under 10 on the next. The ridership can fluctuate.

Auditee Response

- ▶ *While standing is allowed on public transit when full to capacity, it is not expected to be the norm. Downsizing to a smaller fleet creates a liability with passenger falls and fraudulent claims. In addition, smaller buses do not withstand the capacity load of mobility devices, miles, and wear and tear as a larger more durable vehicle with a heavier weight and longer life span.*
- ▶ *Placing smaller buses on route proven to have low ridership routes and larger buses on high performing routes are recommended.*

Auditee Response

- ▶ *METRA agrees that service after 8:30 p.m. needs to be discontinued across all routes. However, METRA's Transit Assessment in 2016 quantified adjustments to low ridership routes during certain trips, while increasing service on high performing trips. The Transit Assessment is currently being conducted by the hired consultants. The process will include public comments. Once the process is complete, the results will be provided to Council and the public.*

Fleet & Facilities Maintenance

Cost of Outfitted Vehicle

- ▶ Vehicle Cost
- ▶ Security Cameras (located inside & outside of vehicle)
- ▶ Farebox
- ▶ Announcement System
- ▶ Two-Way Radios
- ▶ Bike Racks

Buses (18)

- ▶ Vehicle \$419,719
- ▶ Cameras \$10,206
- ▶ Farebox \$13,850
- ▶ Announcement System \$9,024
- ▶ Two-Way Radios 4,100
- ▶ Bike Rack \$1,000
- ▶ TOTAL COST
\$457,899



Trolleys (7)

▶ Vehicle	\$441,946
▶ Cameras	\$10,206
▶ Farebox	\$13,850
▶ Announcement System	\$9,024
▶ Two-Way Radios	\$4,100
▶ Bike Rack	\$1,000
▶ TOTAL COST	\$480,126



Hybrids (9)

- ▶ Vehicle \$533,265
- ▶ Cameras \$10,206
- ▶ Farebox \$13,850
- ▶ Announcement System \$9,024
- ▶ Two-Way Radios \$4,100
- ▶ Bike Rack \$1,000
- ▶ TOTAL COST **\$571,445**



Dial-A-Ride (14)

- ▶ Vehicle \$115,068
- ▶ Cameras \$10,206
- ▶ Farebox \$13,850
- ▶ Two-Way Radios \$4,100
- ▶ TOTAL COST
\$143,224



Auditee Response

- ▶ *METRA will be placing 7 buses in the Auction in September 2019.*

Audit Test: Vehicle Maintenance

- ▶ Condition of the Current Fleet
- ▶ Employee Interviews

Findings: Vehicle Maintenance

- ▶ 10 of 20 (50%) fixed route vehicles had interior lighting that was not completely functioning
- ▶ 8 of 20 (40%) fixed route vehicles had broken or cracked windows
- ▶ 11 of 27 (41%) fixed route vehicles had security cameras that were not functioning

Auditee Response

- ▶ *Each bus has 6-10 interior fluorescent lights which are repaired on a routine basis. Currently, 4 vehicles have lights needing to be replaced and are on schedule to be repaired. The two front interior lights are intentionally left out or included in specs to have blue lights. These lights are out for safety reasons to decrease the glare to Operator's windshield for better visibility.*
- ▶ *METRA has within the last 2 years experienced an increase in cracked windows as a result of vandalism. CPD responded to all incidents where objects were thrown, or some type of pellet gun used to damage buses as they traveled along the routes.*

Findings: Vehicle Maintenance

- ▶ Nine (9) Hybrid Buses (50% of our daily vehicle needs)
 - ▶ 624 volts
 - ▶ Battery pack life is 5 – 7 years @ \$2,500/ea (16 packs/bus) \$40,000
 - ▶ METRA is not certified to work on these vehicles
 - ▶ Mechanics from New York state

Findings: Vehicle Maintenance

- ▶ Hybrids (cont'd)
 - ▶ #1222 Purchased 2013 (6.5 yrs old)
 - ▶ Technically down 1 year
 - ▶ Mechanical Issues had the vehicle essentially down for 1 year 6 months
 - ▶ \$25,000 part

Findings: Vehicle Maintenance

- ▶ Hybrids (cont'd)
 - ▶ #1304 Purchased 2016 (3yrs old)
 - ▶ Down since December 2018
 - ▶ \$57,000 part (free due to contract negotiations)

Auditee Response

- ▶ *Bus 1222 was repaired in in May 2019 and placed in service. It is currently down for electrical issues and is currently being repaired by METRA technicians. The electrical problems with bus 1222 are expected to be repaired this month.*
- ▶ *Bus 1304 has been repaired by the manufacturer at no cost to METRA or the City. Bus 1304 is operating in service daily on the routes.*

Findings: Vehicle Maintenance

- ▶ Remaining *In Service* Fleet: Diesel Buses and Trolleys
 - ▶ Approximately 7.5 years old
 - ▶ 10 - 12 year life (1 has a 15 year life)

Findings: Vehicle Maintenance

- ▶ Spare Bus Ratio
 - ▶ The FTA defines as, “the number of spare vehicles divided by the vehicles required for annual maximum service.”
 - ▶ FTA recommends 20% spare ratio.
 - ▶ **METRA's current ratio: 18 Vehicles X 20% = 4 spares**

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Spares Ratio

Frequently Asked Questions

Q. If experimental technology is being purchased, such as hybrid electric buses, can the spare ratio be exceeded? Since the new technology is still experimental and we expect these buses will break down more frequently, can we compensate for that by having, an extra five buses in the spare ratio?

A. You will need to present your question regarding a deviation from the recommended spares ratio to your regional FTA office since it is an issue within their jurisdiction and not a procurement matter. (Reviewed: September 15, 2009)

Vehicle Maintenance Costs



Maintenance Costs

Auditee Response

- ▶ *The use of offsite technicians from Cummings Engines, and Thermo-King for HVAC repairs. Additionally, updating the fleet at their midlife cycle which requires an in-frame price, normally around \$20K, would also be a byproduct for the significant cost increase.*

Findings: Vehicle Maintenance

- ▶ #1 Priority:
 - ▶ Getting vehicles back on the road

- ▶ Hurdles:
 - ▶ Extended hours means less time to diagnose and complete work on vehicles
 - ▶ Lack of spare buses
 - ▶ Critical vacancies

Recommendations: Vehicle Maintenance

- ▶ Address impending Mechanic shortage: Mayor's Commission on Reentry
- ▶ Rid METRA of hybrid vehicles

Auditee Response

- ▶ METRA utilized services such as the Soldier for Life Transition Assistance Program in identifying soldiers in the separations/retirement process with automotive/mechanical skillsets which would be beneficial while conducting on the job training (OJT) here at METRA. This has resulted in the hiring of two personnel from this service.

Auditee Response

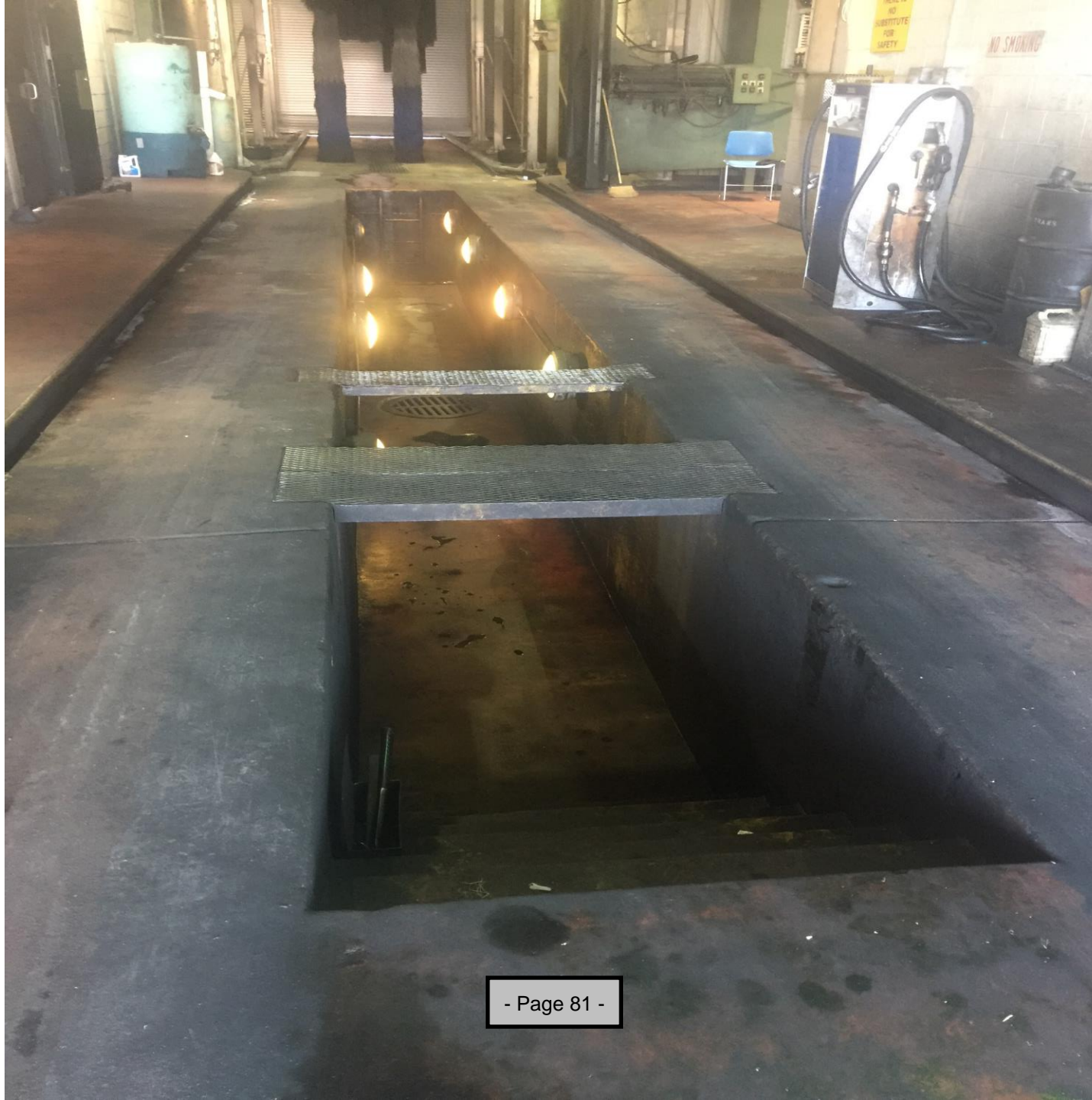
- ▶ *METRA participates in the reentry program for felons through the City's Felons Committee for all positions at METRA.*
- ▶ *METRA does not intend to purchase additional hybrid/diesel buses moving forward. However, FTA requires that buses reach their minimum useful life before disposal.*

Audit Test: Facility Maintenance

- ▶ Structures on Site
 - ▶ Administration Building
 - ▶ Transfer Center
 - ▶ Lower Shop
 - ▶ Main Shop

Audit Test: Facility Maintenance

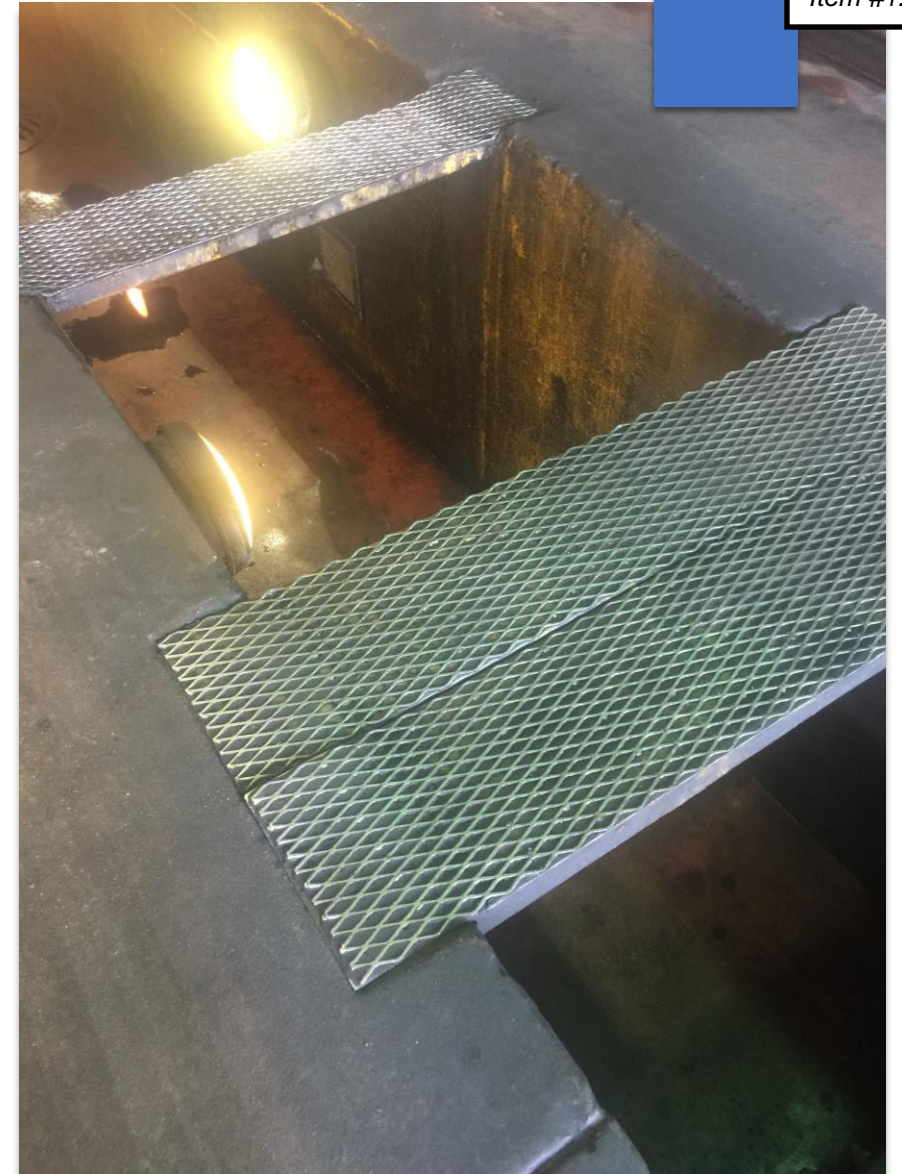
- ▶ Lower Shop
 - ▶ The lower shop is where the end of day cleanup of the vehicles occurs and fluids are replaced or topped off.
 - ▶ Community Service Workers report here to clean the inside and outside of the buses.
 - ▶ Hours of service: 4:30p.m. – 12:00 midnight



Item #1.

Lower Shop

- ▶ Safety Hazard
 - ▶ Crosswalks
 - ▶ 24" wide
 - ▶ 12" wide
- ▶ Wet, oily floors

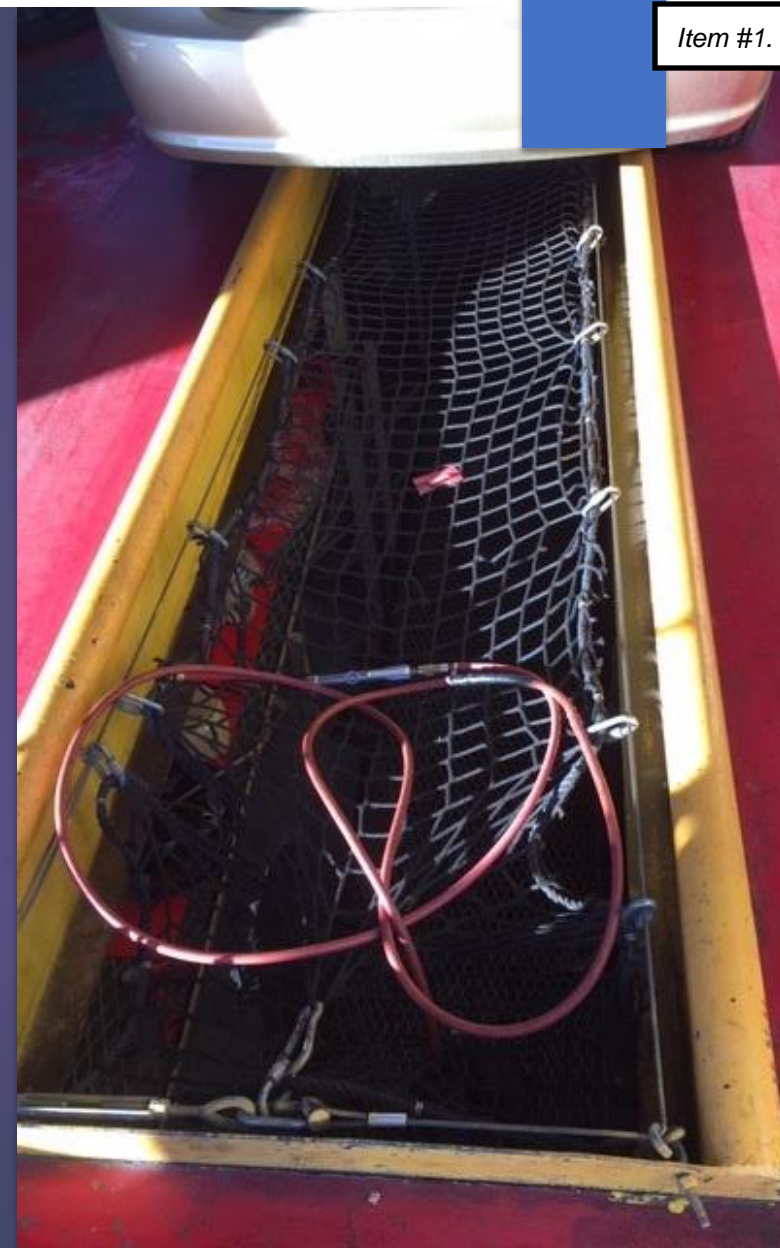


Auditee Response

- ▶ *Safety is a major concern. Inmates in the maintenance area clean the bay areas before, during, and after any vehicle maintenance is performed throughout the day. A safety net has been ordered and is currently on hand awaiting installation by Public Works department. The occurrence mentioned above is the only known incident of an employee falling into the pit to this date.*
- ▶ *The bus bay areas are **continuously** mopped before, during and after any maintenance activity*

Recommendation

SAFETY NETTING OVER THE PIT AREAS



Findings: Lower Shop

- ▶ Main vault is inoperable.
- ▶ Soap dispenser on car wash is not working.
- ▶ Oil tank sprays oil and covers the floor.
- ▶ Remote control on the security gates entering and exit property does not work.

Findings: Lower Shop

- ▶ Fueling stations are not secured.
- ▶ Pump #1 gas nozzle is leaking fuel.
- ▶ Intercom system linking dispatch center and lower shop is inoperable.
- ▶ Forty percent (40%) of the lighting is not functioning.

Audit Tests: Main Shop

- ▶ Vehicles are serviced during the day and more advanced mechanical work is completed here.

Findings: Main Shop

- ▶ Water fountain is inoperable.
- ▶ Over fifty percent (50%) of the light bulbs are not functioning.
- ▶ Equipment: lifts are in need of replacement.

Recommendations: Both Shops

- ▶ All equipment must be made operational.
- ▶ Fixed asset listing needs to be closely managed.
- ▶ Safety should become a primary concern:
 - ▶ No community service workers in garage areas
 - ▶ Lighting must be maintained
 - ▶ Mechanic's pits

Auditee Response

- ▶ See page 15 of the audit report for auditee responses for each of the items needing maintenance attention.
- ▶ *METRA keeps a current fixed asset list. Items are disposed of and repaired as needed on an annual basis. This is a continuous process.*

Technology, Funding, Internal Processes & Controls

Audit Tests: Technology

- ▶ METRA has two Main software systems:
- ▶ ShopFax
- ▶ Genfare

Findings: Technology – ShopFax

- ▶ ShopFax
- ▶ All-encompassing management tool for fleet management
 - ▶ Individual Vehicle Information
 - ▶ Inventory Information
- ▶ Maintenance information was found to be accurate
- ▶ Inventory information was found to be accurate

Findings: Technology - ShopFax

- ▶ Employees are proficient with the use of handhelds.
- ▶ Employees are proficient entering work orders.
- ▶ Employees are struggling with computer processes.

Findings: Technology - ShopFax

- ▶ Interface with Advantage system is set up incorrectly.
- ▶ Documentation is maintained but redundant.
- ▶ Inventory is not managed via ShopFax.
- ▶ Manual record keeping is done outside of the system.
 - ▶ Downtime is not tracked in the system.
 - ▶ Mileage in the system is not accurate.

Recommendations: Technology - ShopFax

- ▶ METRA has approx. \$78,000 in obsolete inventory.
- ▶ Information kept on manual logs needs to be integrated into ShopFax.
 - ▶ Dispatch Center needs access to ShopFax.

Recommendations: Technology - ShopFax

- ▶ Comprehensive training of the system and it's capabilities.
- ▶ Management module needs to be purchased and utilized.

Auditee Response

- ▶ *The previous METRA employee who was most familiar with ShopFax resigned in March 2017. This employee had more than 25 years of experience. Her replacement worked beside her for more than 7 years before being transferred into her position. This employee resigned on August 29, 2019. Both employees attended ShopFax training in North Carolina and were knowledgeable of the system. The new employee hired will also attend ShopFax training.*

Audit Tests: Technology - Genfare

- ▶ Genfare is the software system that collects statistical data about the operation through fareboxes.
 - ▶ Ridership statistics
 - ▶ Route information and statistics
 - ▶ Driver information and statistics
 - ▶ Daily revenue information

Findings: Technology - Genfare

- ▶ Trip Information has not been entered into the system
 - ▶ Drivers are not trained completely on entering information.
 - ▶ Connetics relies on manual records kept by Bus Operators.
- ▶ Seventy-seven percent (77%) of the drivers were entered into the system.

Findings: Technology - Genfare

- ▶ Revenue amounts generated by software do not reconcile with actual revenue counted.
 - ▶ One percent (1%) variance is acceptable
 - ▶ Three of six months reports show variances over 1%.

Auditee Response

- ▶ *Operation's Management and Supervisory staff monitors Operator errors from the Genfare data that is provided each day. The revenue and ridership are counted in the report; however, there are discrepancies whenever Operators enter incorrect information into the farebox. Nothing is done differently with our Genfare system than what has occurred in the past.*

Auditee Response

- ▶ *Manual Surveys and reports generated by Genfare data system are used in conjunction to provide ridership data to the Transit Consultants. Bus Operator manual surveys are used by many transit systems to get stop by stop data. Genfare does not provide this detailed information. METRA has also viewed bus cameras to verify ridership information. Supervisory and management staff have also ridden routes to collect survey information. The Transit consultants verify data if there appears to be discrepancies*

Recommendations: Technology - Genfare

- ▶ Assign two administrators for Genfare.
 - ▶ Planning Dept at METRA
 - ▶ Operations
- ▶ Responsible for maintaining and updating information in the system.
- ▶ Training on the system would include understanding the reports generated by the system and how to address the issues.

Auditee Response

- ▶ *Staff roles for Genfare are completely different. Planning handles Genfare revenue and ridership data. Questions from Planning related to the data is forwarded to Operations. While the Operations staff is familiar with some of Genfare, this has always been assigned to the Planning division. With new Planning staff being unfamiliar with Genfare, Operations has provided assistance. Genfare training for Operations, Planning and Maintenance staff is being scheduled. METRA has always provided specialized training for all three divisions.*

Audit Tests: Funding

- ▶ Federal Transit Administration (FTA)
- ▶ Georgia Department of Transportation (GDOT)
- ▶ Transportation Investment Act of 2010 – TIA (TSPLOST)

Audit Tests: Funding

- ▶ The Planning area located at METRA
 - ▶ Performs the submission of applications.
- ▶ Submits invoices for reimbursements to the various agencies.
- ▶ Employees have less than 2 years of experience.

Findings: Funding

- ▶ No formal plan in place.
- ▶ Struggles with multiple priorities.
- ▶ Documentation supporting application submission was hard to obtain.
- ▶ Reimbursements not submitted timely.
- ▶ Documentation supporting reimbursements was not adequate.
- ▶ The 4th Quarter FY2018 reimbursements do not reconcile with Finance.

Findings: Funding

- ▶ No funding reconciliation present.
- ▶ Reimbursement inaccuracies:
 - ▶ Duplicate submission of expenses
 - ▶ Incorrect submission of FTA (5303) payroll expenses
 - ▶ Incorrect submission of FTA (5307) payroll expenses

Recommendations: Funding

- ▶ Planning area must be actively managed.
- ▶ Application submission and reimbursement process should be given a higher priority.
- ▶ Documentation must support applications and reimbursement requests.

Recommendations: Funding

- ▶ Employees need:
 - ▶ Management involvement
 - ▶ Computer training
 - ▶ Annual, quarterly and monthly schedules
- ▶ Improved communications with Finance
- ▶ Inaccuracies should be addressed

Auditee Response

- ▶ *The staff person in question assigned to FTA 5307 primary duties are the upkeep of METRA routes, bus stops, and facility. A staff person to maintain the City Parking garages is paid from TSPLOST.*
- ▶ *METRA meets its scheduled timeline for its annual budget and with Grant Application approvals from City Council.*

Auditee Response

- ▶ *Documentation is developed each year along with the City's budget request. METRA works closely with their Financial Analyst to identify capital requests that are included in the Grant Application.*
- ▶ *METRA Planning will create a spreadsheet that will track opening balances, reimbursements received, reimbursements pending and unliquidated balances. METRA will also research software that assists users in tracking this information.*

Audit Tests: Internal Processes & Controls

- ▶ Internal processes and controls are in place.
 - ▶ Cash is counted daily and under dual control.
 - ▶ Reconciliations of balancing cash are kept.
 - ▶ Bus Operators perform walk-arounds prior to starting routes.
 - ▶ Daily maintenance forms are completed by Bus Operators.

Findings: Internal Processes & Controls

- ▶ No follow up or resolution occurs when the internal control notes a problem.
- ▶ Cash out of balances are not identified and resolved.
- ▶ Diesel tanks are not secured & are accessible for use at all times.

Findings: Internal Processes & Controls

- ▶ Cash reconciliation differences with Genfare are not identified and resolved.
- ▶ Accounting differences between Finance and Planning are not identified and resolved.

Recommendations: Internal Processes & Controls

- ▶ Continue to use the internal processes in place.
- ▶ Implementing set routines will help alleviate out of balance situations.
- ▶ Diesel tanks should be locked; any refueling outside of normal hours should be documented.
- ▶ System generated reports, and its exceptions, should be identified and resolved.

Auditee Response

- ▶ *The cash register and ticket sales are balanced at the end of the shift by the Dispatcher*
- ▶ *The next morning, a Planning staff will reconcile all sales transactions from the previous day. This process has been in place for many years and has worked.*
- ▶ *All out of balance situations are resolved. Only during extreme circumstances will another supervisor/Dispatcher assist in the Dispatch office with sales. Prior to doing so, that person counts the money in the register and documents the dollar amount. They will also notate on the Mini Balance Sheet the ticket(s) purchased and the amount.*

Auditee Response

- ▶ *There is a fuel shut off to secure the tanks. In addition, METRA's gates are secured nightly.*
- ▶ *Documentation is kept with each fueling. The Lower Shop Supervisor records the beginning and ending amount of fuel in each tank (4) as buses are refueled.*
- ▶ *All fueling is dispensed during regular hours of operation, primarily when buses are going out of service for the night. A log is kept documenting the fuel use. A fuel report is recorded by the Maintenance Transit Specialist, and the Shop Night Supervisors tracks when fuel needs to be ordered. Additional information is needed to conduct further research.*

Auditee Response

- ▶ *There will always be a plus or minus variation in the farebox count versus Genfare report. There have been no red flags to indicate any type of fraudulent activity with METRA's revenue handling processes. Again, revenue handling has been coordinated through the Internal Auditor.*

Employment

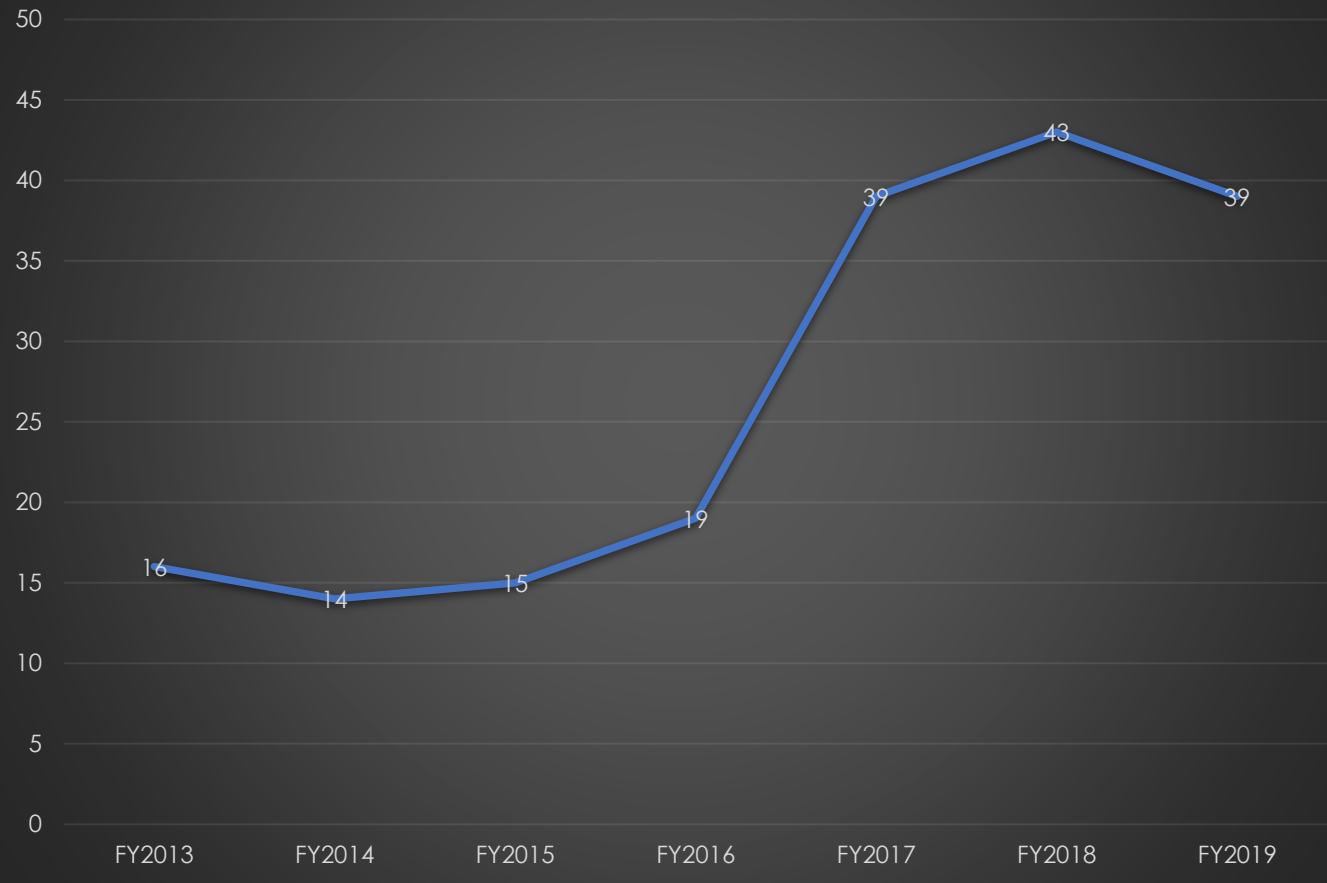
Audit Findings: Employment

- ▶ Issues:
 - ▶ Critical Vacancies
 - ▶ Employee Turnover
 - ▶ Overtime
 - ▶ Pay
 - ▶ Management

Audit Findings: Employment

- ▶ **Critical Vacancies** as of August 19, 2019:
 - ▶ Operations
 - ▶ 17 FT & 2 PT Bus Operator positions
 - ▶ Maintenance
 - ▶ 3 Maintenance Tech positions

Employee Turnover



METRA Turnover

Findings: Employment

- ▶ **Employee Turnover:**
- ▶ 57 authorized bus operator positions
 - ▶ FY2017, METRA **employed** 95 candidates 32 separating employment
 - ▶ FY2018, METRA **employed** 97 candidates with 39 separating employment
 - ▶ FY2019, METRA **employed** 78 candidates with 26 separating employment

**Overtime/Bus
Operator FY2019**

													4th		Grand
	4/5	4/12	4/19	4/26	5/3	5/10	5/17	5/24	5/31	6/7	6/14	6/28	Qtr Total		Total
Operator #1		20.05	19.25	32.55	23.00	22.50	35.40	32.60	24.05	25.00	23.50	18.20	276.10		587.58
Operator #2	21.27	21.20	20.45	25.45	22.34	25.40	23.00	23.05	22.90		28.30	21.80	255.16		472.93
Operator #3	11.26	14.00	9.70	15.25	8.15	9.65	7.35	14.48	7.59	12.65		12.70	122.78		388.60
Operator #4	23.31	24.10	29.65	23.05	23.45	28.20	14.05	9.50	1.00	18.35	24.00	18.20	236.86		382.44
Operator #5	10.00	10.00	10.00	12.00	3.00	10.00	10.10	10.00	8.50	10.00	10.00	10.00	113.60		366.50
Operator #6	7.21	16.10	18.10	14.55	9.45	17.00	7.45	(6.90)	9.45	14.30	7.00	10.65	124.36		350.14
Operator #7		25.06	8.45	12.05	5.70	9.20	7.40	5.70	13.02	11.80	13.75	14.80	126.93		333.12
Operator #8	10.08	10.40	12.40	14.50	6.10	6.02	6.02		10.10	12.00	14.75	6.10	108.47		323.56
Operator #9	15.03	12.17	11.10	16.55	7.00		7.60	4.40	6.70				80.55		323.30
Operator #10	12.08	14.55	9.50	11.15	7.05	8.15	13.25	8.15	8.15	8.20	15.05	5.55	120.83		318.45

Findings: Employment

- ▶ Operations & Maintenance area
 - ▶ Employees feel that they are unable to take personal time off.
 - ▶ Catastrophic Time (no longer eligible to the employee to take as vacation).
 - ▶ Nine employees lost earned vacation time during FY2018. Six of the individuals affected by this have left CCG employment due to resignation or termination.

Auditee Response

- ▶ *Overtime use is due to staffing issues required to maintain the service provided on METRA's Fixed routes and Dial-A-Ride services in our service area. It is not uncommon for bus operators to work 5-10 hours of overtime each week, particularly with the severe shortage METRA is experiencing.*

Auditee Response

- ▶ *METRA employees are provided the opportunity to use vacation each year. Some employees opt not to take vacation but are never prohibited. METRA's process for employees using vacation has been in place for more than 30 years and is very effective. If an employee's vacation rolls over into Catastrophic, it is because the employee opted not to use their leave.*

Bus Operators

Name	DOE	Time On Job	Pay	Mandatory Pension		Starting
Employee #1	11/22/1976	41.8	20.19	0.81	19.38	15.15
Employee #2	8/20/2002	16.1	15.77	0.63	15.14	15.15
Employee #3	8/13/2007	11.1	15.38	0.62	14.76	15.15
Employee #4	9/4/2007	11.0	15.38	0.62	14.76	15.15
Employee #5	1/28/2008	10.6	15.38	0.62	14.76	15.15
Employee #6	6/30/2008	10.2	15.38	0.62	14.76	15.15
Employee #7	10/24/2011	6.9	15.38	0.62	14.76	15.15
Employee #8	3/5/2012	6.5	15.38	1.23	14.15	15.15
Employee #9	1/21/2014	4.6	15.38	1.23	14.15	15.15
Employee #10	11/17/2014	3.8	15.38	1.23	14.15	15.15
Employee #11	7/20/2015	4.0	15.38	1.23	14.15	15.15
Employee #12	4/11/2016	2.4	15.38	1.23	14.15	15.15
Employee #13	9/12/2016	2.0	15.38	1.23	14.15	15.15
Employee #14	2/13/2017	1.6	15.38	1.23	14.15	15.15
Employee #15	2/19/2018	0.5	15.38	1.23	14.15	15.15
Employee #16	4/9/2018	0.4	15.38	1.23	14.15	15.15
Employee #17	6/18/2018	0.2	15.38	1.23	14.15	15.15

Pay Rates - Bus Operators

Fleet Technicians							
			Time		Mandatory		
Name	Job	DOE	On Job	Pay	Pension		Starting
Employee #1	III	6/8/1987	31.3	23.40	0.94	22.46	16.73
Employee #2	III	5/5/1990	28.4	16.97	0.68	16.29	16.73
Employee #3	II	6/6/1984	34.3	20.19	0.81	19.38	15.15
Employee #4	II	11/2/1998	19.9	15.77	0.63	15.14	15.15
Employee #5	II	2/13/2006	12.6	15.38	0.62	14.76	15.15
Employee #6	II	6/17/2013	5.2	15.38	1.23	14.15	15.15
Employee #7	II	2/24/2014	4.5	15.38	1.23	14.15	15.15
Employee #8	II	8/7/2017	1.1	15.38	1.23	14.15	15.15
Employee #9	I	10/14/2014	3.9	13.93	1.11	12.82	13.73
Employee #10	I	8/29/2017	1.0	13.93	1.11	12.82	13.73
Employee #11	I	8/27/2018	0.0	13.73	1.10	12.63	13.73

Pay Rates - Fleet Technicians

Recommendations: Employment

- ▶ Earned vacation time returned
- ▶ Training conducted by CCG Public Safety Coordinator
- ▶ Mandatory employee exit interviews conducted by HR
- ▶ Overtime needs to be minimized
- ▶ Pay plan should be addressed
- ▶ Management training

Auditee Response

- ▶ On training by Safety Coordinator in Public Works: *The transit trainer is required to know the ins and outs of public transportation i.e., METRA Rules & Regulations, FTA requirements of Drugs & Alcohol, ADA announcements, Title VI requirements, Farebox key codes, Destination Sign, Route information i.e., directions, blocking, Runs, schedules, etc. Years of hands on experience are required to become knowledgeable of the aspects of public transit.*

Auditee Response

- ▶ *Consistent with the City's policy, exit interviews are encouraged but not mandated. METRA employees have been informed and are fully aware of the exit interview process. The management team talks with employees to discuss their decision for resigning their position. Thus far, employees exiting METRA have been very open in providing this information to METRA. They have expressed reasons such as, offered a higher pay and better work hours (off weekends and nights).*

Auditee Response

- ▶ *Every employee has a voice at METRA. All ideas and suggestions are heard and considered in the decision-making process.*

Budget

Audit Test: Budget

Revenues - \$7.5 - \$8.0 million

- ▶ Property Taxes – 50%
- ▶ FTA – 30%
- ▶ Passenger Revenues – 15%
- ▶ GDOT – 4%
- ▶ Miscellaneous Income – 1%

Expenses - \$6.0 - \$10.0 million

- ▶ Operating - \$6.0 - \$7.0 million
- ▶ Capital Purchases & Projects account for fluctuations.
- ▶ Timing of receivables

Findings: Budget

- ▶ METRA operates within their expense budget.
- ▶ METRA does not manage accounts receivables.
- ▶ Accumulated cash reserves of approximately \$5.6 million cover timing differences.

Recommendations: Budget

- ▶ METRA should manage both their balance sheet and income statement, not just their expenses. There is ample funding to make necessary repairs without waiting for a subsequent year's operating expense budget.

Auditee Response

- ▶ *Having some reserves is not uncommon for an enterprise fund. GFOA Best Practices recommends enterprise funds have a minimum of 45 days of working capital with 90 days being the targeted goal. For Metra, this amounts to a minimum of approximately \$1 million with approximately \$1.7 million being the targeted amount. Metra's reserve balances are in line with GFOA recommendations. It is important that Metra, as an enterprise fund, maintain adequate levels of working capital to mitigate current and future risks (e.g., revenue shortfalls or delays and unanticipated expenses) and to ensure stable services and fees over time.*
- ▶ *Metra operating as an enterprise fund under the direction of the City Manager is best suited for our Consolidated Government. Operating under the direction of an Authority would not change Metra's classification as an enterprise fund.*

Paratransit Dial-A-Ride Service

Presented by: John D. Redmond, Internal Auditor & Compliance Officer
September 10, 2019

Paratransit Dial-A-Ride Service

- Enacted by the Americans With Disabilities Act of 1990, requiring public transit systems to provide such service Implemented in 1993 by METRA.
- Door-to-Door Transportation Service for persons with verifiable physical, mental or sight disabilities that limit or restrict their ability to use Fixed Route Transit Services
- Utilizes a shared ride concept by advance appointment scheduling, one day in advance, for a single day trip or multiple trips for repetitive, scheduled appointments

Paratransit Dial-A-Ride Service Application Process

- Disabled person completes D-A-R Paratransit Application – Part A
- Medical provider of disabled person completes Part B
- Completed Application is submitted to METRA
- Application is date-stamped and reviewed by METRA
- Applicant is notified of acceptance or rejection within 21 days
- If approved, applicant is notified and approved for 6 mos. To 3 yrs.
- Approved applicant receives an ID Card for Paratransit Services

Paratransit D-A-R Process

- A meeting is held with all Dial-A-Ride customers to explain the system, process for service initiation, Cost of Service and Methods of payment. It is a shared ride service, picking up and delivering multiple riders.
- Fee is \$2.50 each way, fee must be paid on each leg of the route.
- Payment by cash, Pre=paid card, or Smart Card
- Call the day before service is needed, to schedule the ride. Provide time needed to arrive at destination and time to return. Dispatcher will schedule with Routematch software. The software assists in determining pick-up times.

Paratransit Dial-A-Ride Operation

- Weekdays, usually requires 7 to 8 vehicles to transport up to 250 riders both ways
- Saturdays, usually requires 4-5 vehicles to transport 140-180 riders both ways
- Operators provide greater assistance to riders that is usually required on fixed routes
- Riders typically spend 1-2+ hours on the vehicle each way, so vehicle comfort is important.

Paratransit Dial-A-Ride Issues

- ▶ The air conditioning system on some of the vehicles doesn't maintain a comfortable temperature on hot, summer days. This seems to be more applicable to the older vehicles
- ▶ This condition may also be worsened by the length of time the doors are open for passenger loading and unloading, as many are wheel-chair transported and the ramp must be opened and closed for such riders
- ▶ Newer vehicles are equipped with an improved roof-mounted air conditioning systems with better air flow, as observed by the auditor

Paratransit Dial-A-Ride Audit Recommendation/Response

- Continue to purchase vehicles with the improved air conditioning system that are needed to maintain a comfortable temperature during the hot summer climate experienced in our area
- Auditee Response: Agrees

8

Parking Management

Presented by: John D. Redmond, CIA, CMA

September 10, 2019

Parking Management – Areas of Service

- Serves Uptown District 9th-14th Street, Bay Avenue -3rd Avenue
- Bay Avenue Garage, Front Avenue Garage, Rivercenter Garage,
- 9th Street Surface Parking Lot, CSC Parking Garage, Lakebottom

Parking Management Staffing

- Parking Manager
- 8 P/T Parking Officers

Parking Management - Challenges

- ▶ Street Parking Heavily Occupied in Uptown District
- ▶ Business owners and workers parking on the street as close as possible to place of employment
- ▶ Customers have difficulty finding street parking, particularly at peak times, circling the blocks, waiting for a space to open
- ▶ Parking Garages contain many vacant spaces, dark, dirty, intermittent loitering on top deck of Rivercenter Garage
- ▶ Parking Management is primarily tracking time cars are in spaces versus posted time limits, and ticketing violators, yielding minimal parking revenue to support maintenance of garages, parking lots and on-street parking

Parking – What do other cities do?

- ▶ Atlanta Metered parking, streets, garages and surface lots. Price varies by location, \$1 - \$2/hr. Surface lots priced by day. Out-sourced management of surface lots.
- ▶ Augusta Metered parking. \$1-\$2/hr., for street parking in central business district and near medical complex. Recently implemented, 06/10/19. 8am-8pm, Mon – Sat.
- ▶ Savannah Metered parking M-F 5am-5pm, \$1/hr. for street & garage, \$2 flat rate 5pm -9pm. Sat & Sun \$5 flat rate. Special events \$5-\$20/day.

Parking – What other cities do

- Macon Mon-Sat 8am-8pm, \$1.25/hr. street parking
- Athens Metered street side parking Mon-Sat 8am-10pm, \$1.25/hr. Free on major holidays. Parking decks, first 30 minutes free, then \$1/hr. Football Game Days \$25/day or \$\$175/Season

Transition Time for Parking

- It is time to transition from parking chaos to a parking management system that works
- It is necessary to move vehicles of business owners and workers of Uptown business from the street parking to garage parking to provide accessible parking for customers
- The system needs to provide financial incentives to make the transition work
- The system needs to provide safe, convenient parking at a reasonable and predictable cost without constant fear of expensive citations

Parking Management - Recommendations

- Obtain ordinance to re-establish parking fees in Uptown District for on-street, curbside parking, from 8am-6pm, Mon-Sat, at \$1.50/Hr. and of \$2.00/Day for 9th Street surface parking lot. Garage Parking to remain free to encourage off-street, Garage Parking.
- Parking Fee Revenue used to fund cost of parking, streets & garages, utilities and maintenance, parking equipment/system and parking management
- Clean, re-stripe parking garages, convert to LED lighting, place trash receptacles at elevators/stairwells on each floor, install high-resolution cameras, post parking signage in Uptown Parking District and way-finding signage for parking garages and points-of-interest.
- Restrict access to upper deck and open only as needed for high volume events. Patrol garages for enhanced safety and security.

Parking Management Recommendations

- Restripe street parking spaces, install electronic parking meter boxes on each side of each block in Riverfront and Uptown Parking Areas,
- Post signage in metered areas.
- Develop and conduct an educational campaign on parking in Riverfront/Uptown streets and garages.
- Utilize parking management staff to ensure compliance and provide a presence of safety and security, ticketing only expired parking permits and improperly parked vehicles.

Parking Management Recommendations

- Utilize a Correctional Officer and Prisoners to clean parking areas and garages daily, emptying trash and recycle receptacles and moving waste/recycle materials to proper disposal storage.
- Use same crew to inspect lighting and cameras, replace bulbs and performing minor maintenance; dispatching assistance for more complex repair issues.
- Provide a security ambassador to escort/transport patrons to parking location in garages after dusk, Mon – Sat, via transport carts. This could be partnered with Uptown Columbus.

Parking Management- Auditee Response

- Our opinion is that business owners and employees will pay the hourly rate and continue to use the parking spaces closest to their place of business, leaving no spaces for patrons to conduct business in Uptown. Parking is currently enforced in Uptown from 8am – 6pm, Monday thru Friday.

Item Attachment Documents:

1. **2nd Reading - REZN-06-19-5903:** An Ordinance rezoning property located at **4590 Woodruff Road** (parcel # 034-027-026). The current zoning is SFR3 (Single Family Residential 3) Zoning District. The proposed zoning is NC (Neighborhood Commercial) Zoning District. The proposed use is Commercial Retail. The Planning Advisory Commission recommends **denial** based on the Staff Report and compatibility with existing land uses as well as the Comprehensive Plan. The Planning Department recommends **approval** based on compatibility with existing land uses. The applicant is Rob McKenna on behalf of John E. Wells, Sr. (As Amended) (Councilor Garrett)

AN ORDINANCE**NO. _____**

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia; this amendment changes certain boundaries of a district located at **4590 Woodruff Road** (parcel # 034-027-026) from SFR3 (Single Family Residential 3) Zoning District to NC (Neighborhood Commercial) Zoning District.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS:

That the Zoning Atlas on file with the Planning Department is hereby amended by changing the aforementioned property from SFR3 (Single Family Residential 3) Zoning District to NC (Neighborhood Commercial) Zoning District.

All that tract of parcel of land lying in and being part of Land Lot 54, 8th District, known as Winchester Bath Club, being more particularly described as follows: Commence at an iron stake marking the intersection of the southerly line of Devonshire Drive and the easterly line of Woodruff Road; thence southerly along the easterly line of Woodruff Road, 255.61 feet to an iron stake and the POINT OF BEGINNING; Thence leaving the easterly line of Woodruff Road, North 87 degrees 00 minutes East, 170.0 feet to an iron stake; thence South 23 degrees 47 minutes East, 252.21 feet to an iron stake; thence South 87 degrees 28 minutes West, 290.0 feet to an iron stake on the easterly line of Woodruff Road; thence northerly along the easterly line of Woodruff Road, along the arc of a clockwise curve having a radius of 980.14 feet and an arc distance of 236.07 feet to an iron stake and the POINT OF BEGINNING, containing 1.26 acres.

The above-described property is rezoned subject to the following conditions:

1. An evergreen tree buffer, minimum 6 feet tall, as approved by the City arborist shall be maintained by developer or successors in interest on all sides of the property subject to rezoning.
2. The following uses shall be prohibited:
 - Bar
 - Liquor Store
 - Cemetery
 - Theater
 - School
 - Daycare
 - Amusement Park
 - Convenience Store
 - Lottery or Gaming Devices
 - Health or Fitness Facility
 - Coin Laundry
 - Auto Truck Repair
 - Tire Sales
 - Wash & Detail Shop
 - Banquet Facility

Major Utility
Wireless Communication Facility.

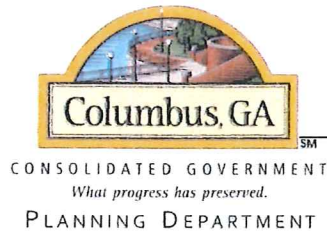
3. Business or office operating hours shall be limited to 6:30 am – 10:00 pm.
4. Any dumpster must be emptied during operating hours and no less than 3 times per week to alleviate food smells and rodent issues.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 27th day of August, 2019; introduced a second time at a regular meeting of said Council held on the ____ day of _____, 2019 and adopted at said meeting by the affirmative vote of ____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Pugh	voting _____
Councilor Thomas	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor



COUNCIL STAFF REPORT

REZN-06-19-5903

Applicant:	John Wells
Owner:	Same
Location:	4590 Woodruff Road
Parcel:	034-027-026
Acreage:	1.23 Acres
Current Zoning Classification:	SFR3 (Single Family Residential 3)
Proposed Zoning Classification:	NC (Neighborhood Commercial)
Current Use of Property:	Vacant (Old Winchester Bath Club)
Proposed Use of Property:	Commercial Retail
Council District:	District 7 (Woodson)
PAC Recommendation:	Denial based on the Staff Report and compatibility with existing land uses as well as the Comprehensive Plan. Vote 5-2 opposed.
Planning Department Recommendation:	Approval based on compatibility with existing land uses.
Fort Benning's Recommendation:	N/A
DRI Recommendation:	N/A
General Land Use:	Inconsistent Planning Area F
Current Land Use Designation:	Public / Institutional

Future Land Use Designation:	Single Family Residential								
Compatible with Existing Land-Uses:	Yes								
Environmental Impacts:	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.								
City Services:	Property is served by all city services.								
Traffic Impact:	Average Annual Daily Trips (AADT) will increase by 598 trips if used for commercial use. The Level of Service (LOS) will remain at level C.								
Traffic Engineering:	This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.								
Surrounding Zoning:	<table> <tr> <td>North</td><td>SFR3 (Single Family Residential 3)</td></tr> <tr> <td>South</td><td>NC (Neighborhood Commercial)</td></tr> <tr> <td>East</td><td>SFR3 (Single Family Residential 3)</td></tr> <tr> <td>West</td><td>NC (Neighborhood Commercial)</td></tr> </table>	North	SFR3 (Single Family Residential 3)	South	NC (Neighborhood Commercial)	East	SFR3 (Single Family Residential 3)	West	NC (Neighborhood Commercial)
North	SFR3 (Single Family Residential 3)								
South	NC (Neighborhood Commercial)								
East	SFR3 (Single Family Residential 3)								
West	NC (Neighborhood Commercial)								
Reasonableness of Request:	The request is compatible with existing land uses.								
School Impact:	N/A								
Buffer Requirement:	<p>The site shall include a Category C buffer along all property lines bordered by the SFR3 zoning district. The 3 options under Category C are:</p> <ol style="list-style-type: none"> 1) 20 feet with a certain amount of canopy trees, under story trees, and shrubs / ornamental grasses per 100 linear feet. 2) 10 feet with a certain amount of shrubs / ornamental grasses per 100 linear feet and a wood fence or masonry wall. 3) 30 feet undisturbed natural buffer. 								
Attitude of Property Owners:	Thirty (30) property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received five (5) calls and/or emails regarding the rezoning.								

Approval 0 Responses
Opposition 5 Responses

Additional Information: N/A

Attachments:
Aerial Land Use Map
Location Map
Zoning Map
Existing Land Use Map
Future Land Use Map
Traffic Report
Site Plan



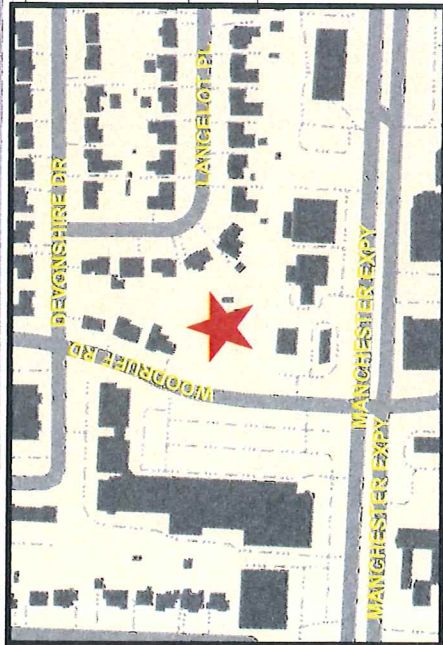
Item #1.



0 75 150 Feet
1 inch = 150 feet
Data Source: IT/GIS
Author: David Cooper

Aerial Map for REZN 06-19-5903
Map 034 Block 027 Lot 026
Planning Department-Planning Division
Prepared By Planning GIS Tech

This material is made available as a public service.
Maps and data are to be used for reference purposes only.
The data contained is subject to constant change.
Map information is believed to be correct but is not guaranteed.



Area To Be
Rezoned

Item #1.



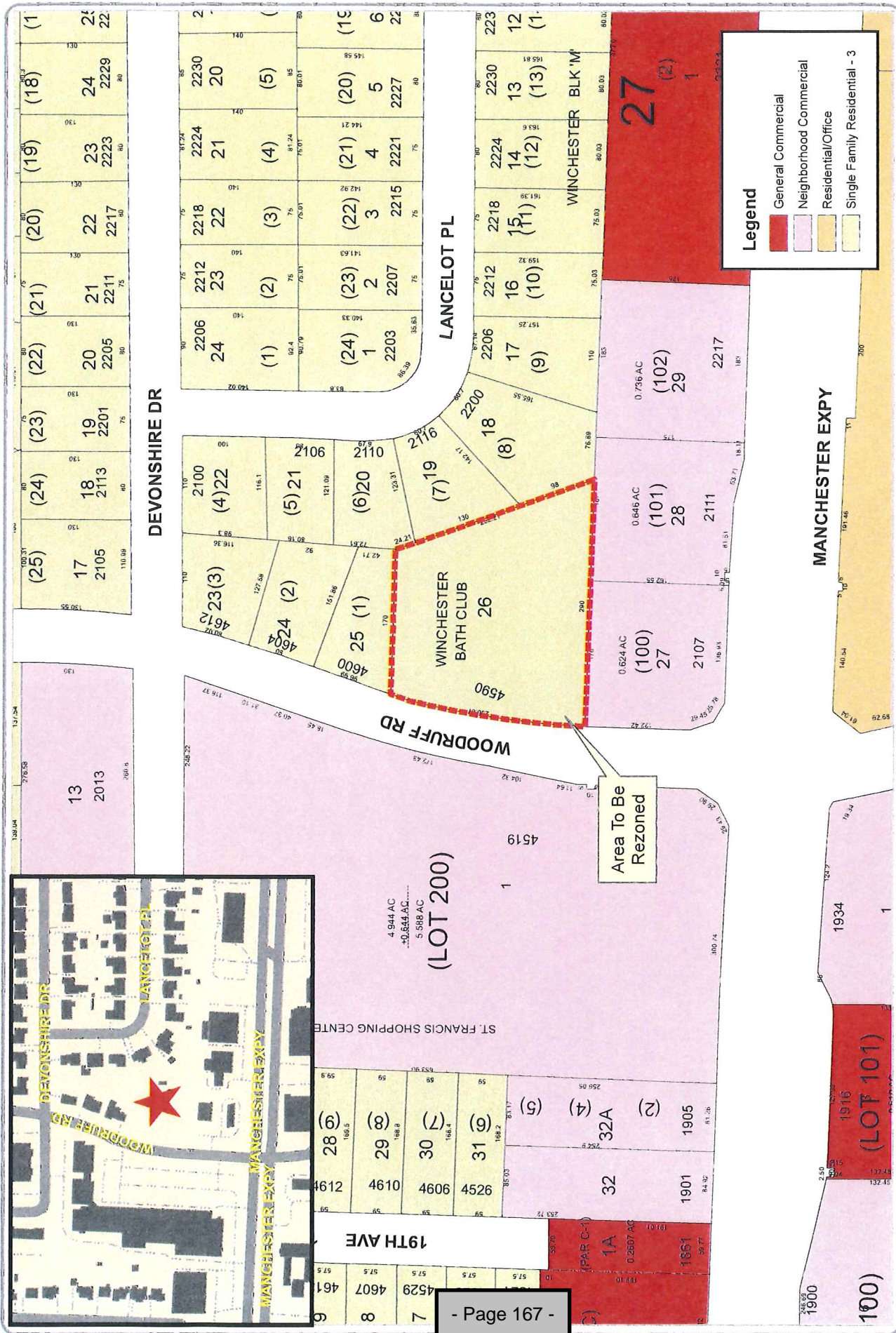
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Location Map for REZN 06-19-5903
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Date: 6/18/2019



Item #1.



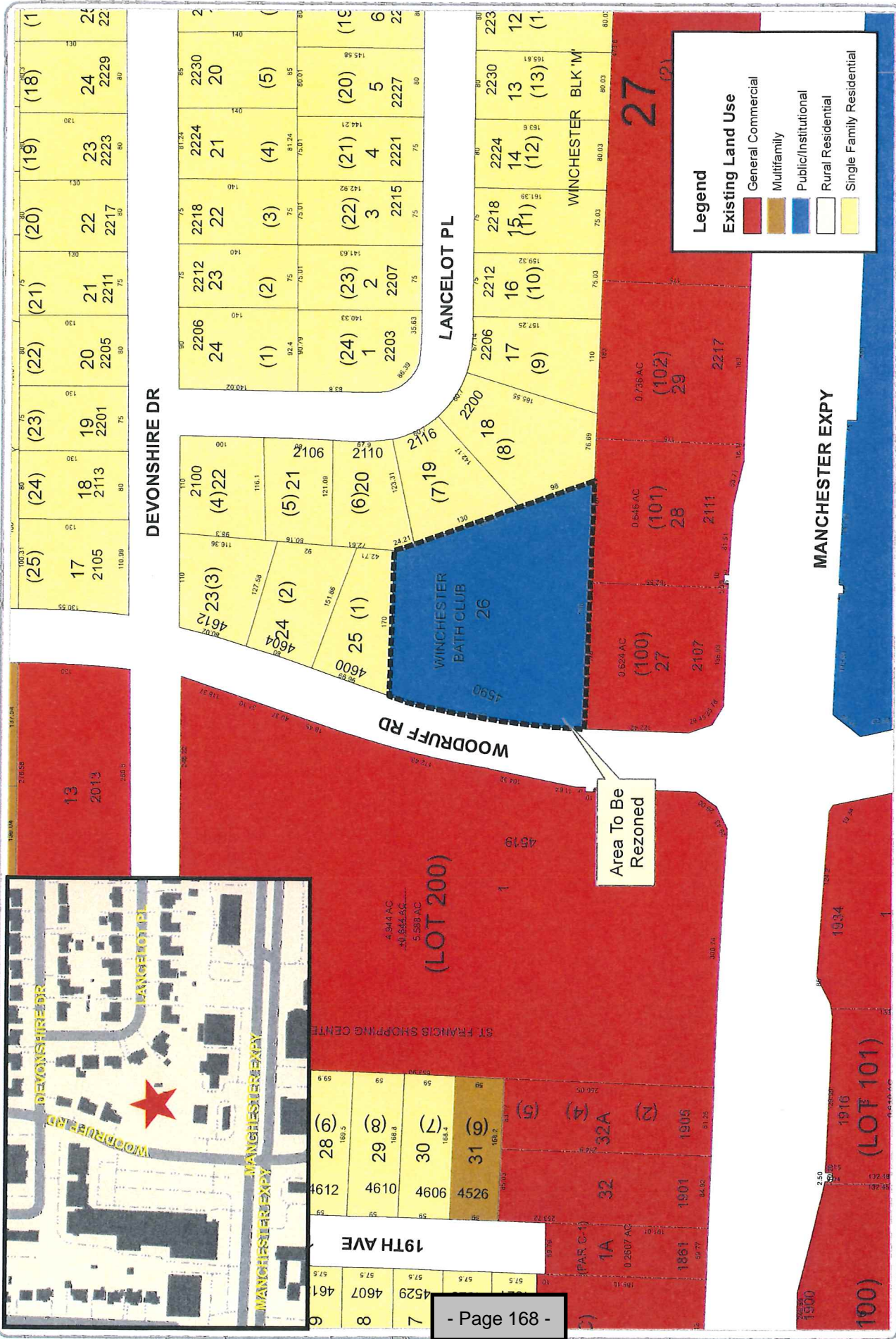
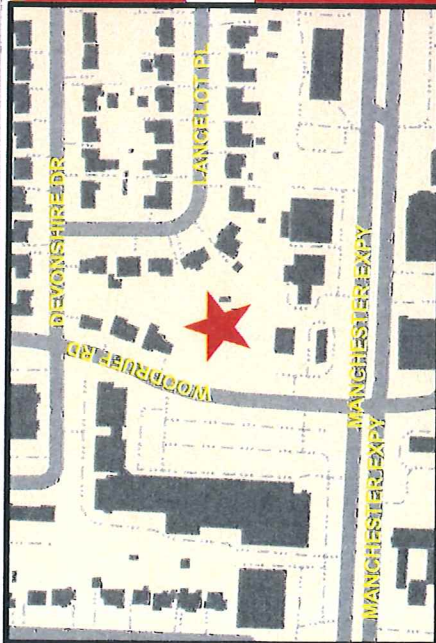
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Zoning Map for REZN 06-19-5903
Map 034 Block 027 Lot 026
Planning Department-Planning Division
Prepared By Planning GIS Tech

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Date: 6/18/2019



Item #1.

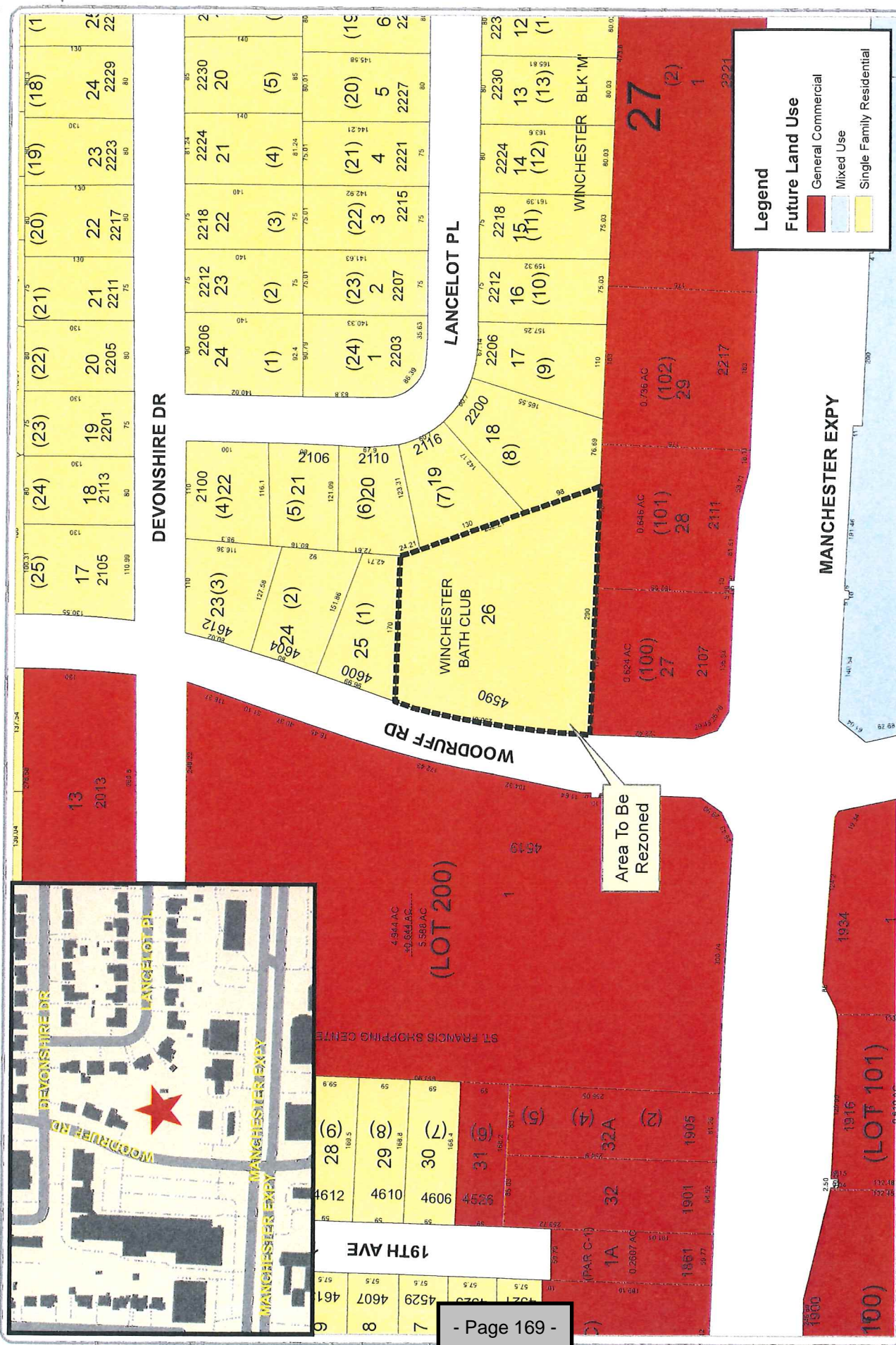


0 75 150 Feet
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Data Source: IT/GIS
Author: David Cooper

Existing Land Use Map for REZN 06-19-5903
Map 034 Block 027 Lot 026
Planning Department-Planning Division
Prepared By Planning GIS Tech

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Item #1.



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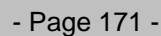
Future Land Use Map for REZN 06-19-5903
Map 034 Block 027 Lot 026
Planning Department-Planning Division
Prepared By Planning GIS Tech

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Date: 6/18/2019

- Page 170 -



Item Attachment Documents:

2. **2nd Reading - REZN-06-19-5904:** An Ordinance rezoning property located at **2443, 2705 and 2713 Norris Road** (parcel #'s 068-050-002 / 003 / 004). The current zoning is SFR2 (Single Family Residential 2) Zoning District. The proposed zoning is RO (Residential Office). The proposed use is Multifamily. The Planning Advisory Commission recommends **denial**. The Planning Department recommends **conditional approval**. The applicant is JC Homes and Development. (Councilor Crabb)

AN ORDINANCE**NO. _____**

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia; this amendment changes certain boundaries of a district located at **2443, 2705 and 2713 Norris Road** (parcels # 068-050-002 / 068-050-003 / 068-050-004) from SFR2 (Single Family Residential 2) Zoning District to RO (Residential Office) with conditions Zoning District.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS:

That the Zoning Atlas on file with the Planning Department is hereby amended by changing the aforementioned property from SFR2 (Single Family Residential 2) Zoning District to RO (Residential Office) with conditions Zoning District:

Parcel One:

All those lots, tracts or parcels of land situate, lying and being in Columbus, Muscogee County, Georgia and being known and described is all of lots numbered Seven (7) and Eight (8) in Block "G" Highland Park Survey as said lots are shown upon a map or plat of said subdivision recorded in Plat Book 1 folio 199 in the Office of the Clerk of the Superior Court of Muscogee County, Georgia and being more particularly described as follows: beginning at an iron stake on the west margin of Norris Road which iron stake is 190.7 feet from the south line of said Survey as measured along the west margin of Norris Road being the point of beginning of the property hereby conveyed, and from said point of beginning and extending west along the south boundary line of Lot number Eight a distance of 522.85 feet to an iron stake; running thence North along the rear or west line of lots numbered Seven and Eight a distance of 200 feet to an iron stake; running thence East along the north boundary line of said lot Seven a distance of 518.2 feet to an iron stake on the west margin of Norris Road; running thence in a southerly direction along the west margin of Norris Road a distance of 200 feet to the point of beginning.

Parcel Two:

All that lot, tract or parcel of land situate, lying and being in Columbus, Muscogee County, Georgia and being known and designated is all of lot numbered Nine (9), Block "G", Highland Park Survey as said lot is shown upon a map or plat of said subdivision recorded in Plat Book 1 folio 199 in the Office of the Clerk of the Superior Court of Muscogee County, Georgia and being the same property conveyed to Tom Underhill and Flossie Mae Underhill by Mrs. J. N. Williams by deed dated July 5, 1943 and recorded in Deed Book 192 folio 509 in The Office of Said Clerk which deed is incorporated herein by reference and made an integral part hereof. ■

The above-described property is conveyed together with and/or subject to all valid and enforceable restrictive covenants, zoning ordinances and easements of record.

The above-described property is being rezoned with the following conditions:

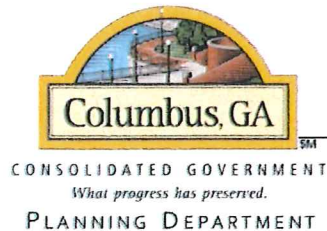
1. A 60' undisturbed buffer shall be maintained along the Western property line.
2. No more than 48 units shall be permitted.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 27th day of August, 2019; introduced a second time at a regular meeting of said Council held on the _____ day of _____, 2019 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Pugh	voting _____
Councilor Thomas	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
 Clerk of Council

B. H. "Skip" Henderson, III
 Mayor



COUNCIL STAFF REPORT

REZN-06-19-5904

Applicant:	Cam Cameron
Owner:	JC Homes & Development
Location:	2443, 2705 & 2713 Norris Road
Parcel:	068-050-002 / 003 / 004
Acreage:	3.59 Acres
Current Zoning Classification:	SFR2 (Single Family Residential)
Proposed Zoning Classification:	RO (Residential Office)
Current Use of Property:	Vacant
Proposed Use of Property:	Mutlifamily
Council District:	District 5 (Crabb)
PAC Recommendation:	Denial. A motion for conditional approval was made and seconded. The vote for conditional approval failed. Per Section 10.2.5.B.6.(B). <i>Failure of a Motion to Approve</i> (if a motion to recommend approval of an application fails, the application is automatically recommended for denial), there was no need for a motion to deny.
Planning Department Recommendation:	Conditional Approval based on compatibility with existing land uses. Those conditions are as follows: <ol style="list-style-type: none">1) A 60' undisturbed buffer shall be maintained along the western property line.2) No more than 48 units shall be permitted.

Fort Benning's Recommendation:	N/A								
DRI Recommendation:	N/A								
General Land Use:	Inconsistent Planning Area E								
Current Land Use Designation:	Single Family Residential								
Future Land Use Designation:	Single Family Residential								
Compatible with Existing Land-Uses:	Yes								
Environmental Impacts:	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.								
City Services:	Property is served by all city services.								
Traffic Impact:	Average Annual Daily Trips (AADT) will increase by 319 trips if used for residential use. The Level of Service (LOS) will remain at level A.								
Traffic Engineering:	This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.								
Surrounding Zoning:	<table> <tr> <td>North</td><td>SFR2 (Single Family Residential 2)</td></tr> <tr> <td>South</td><td>RO (Residential Office)</td></tr> <tr> <td>East</td><td>SFR2 (Single Family Residential 2)</td></tr> <tr> <td>West</td><td>SFR2 (Single Family Residential 2)</td></tr> </table>	North	SFR2 (Single Family Residential 2)	South	RO (Residential Office)	East	SFR2 (Single Family Residential 2)	West	SFR2 (Single Family Residential 2)
North	SFR2 (Single Family Residential 2)								
South	RO (Residential Office)								
East	SFR2 (Single Family Residential 2)								
West	SFR2 (Single Family Residential 2)								
Reasonableness of Request:	The request is compatible with existing land uses.								
School Impact:	N/A								
Buffer Requirement:	<p>The site shall include a Category C buffer along all property lines bordered by the SFR2 zoning district. The 3 options under Category C are:</p> <ol style="list-style-type: none"> 1) 20 feet with a certain amount of canopy trees, under story trees, and shrubs / ornamental grasses per 100 linear feet. 2) 10 feet with a certain amount of shrubs / ornamental grasses per 100 linear feet and a 								

wood fence or masonry wall.

3) **30 feet** undisturbed natural buffer.

Attitude of Property Owners:

Sixty (60) property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received nine (9) calls and/or emails regarding the rezoning.

Approval

0 Responses

Opposition

9 Responses

Additional Information:

It is the recommendation of the Engineering Department that the applicant/developer be required to install either an accel/decel lane, taper and/or create a larger right turn radius for the entrance/exit.

Attachments:

Aerial Land Use Map
Location Map
Zoning Map
Existing Land Use Map
Future Land Use Map
Traffic Report
Site Plan



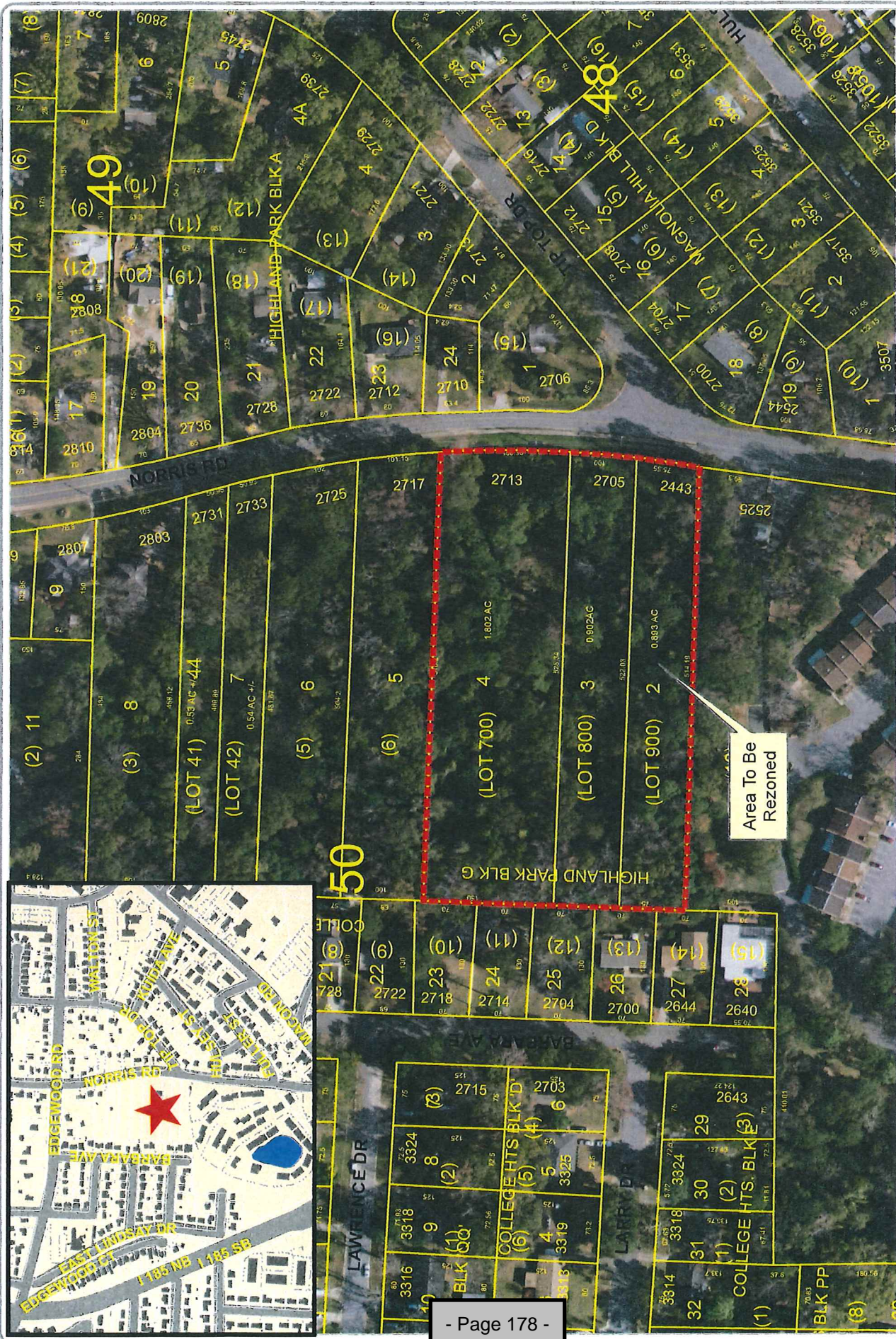
0 75 150 Feet
1 inch = 150 feet
Data Source: IT/GIS
Author: David Cooper

Aerial Map for REZN 06-19-5904
Map 068 Block 050 Lot 002, 003 & 004
Planning Department-Planning Division
Prepared By Planning GIS Tech

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Maps and data are to be used for reference purposes only.
The data contained is subject to constant change.
Map information is believed to be correct but is not guaranteed.



Date: 6/20/2019



Area To Be Rezoned



Data Source: IT/GIS
Author: David Cooper

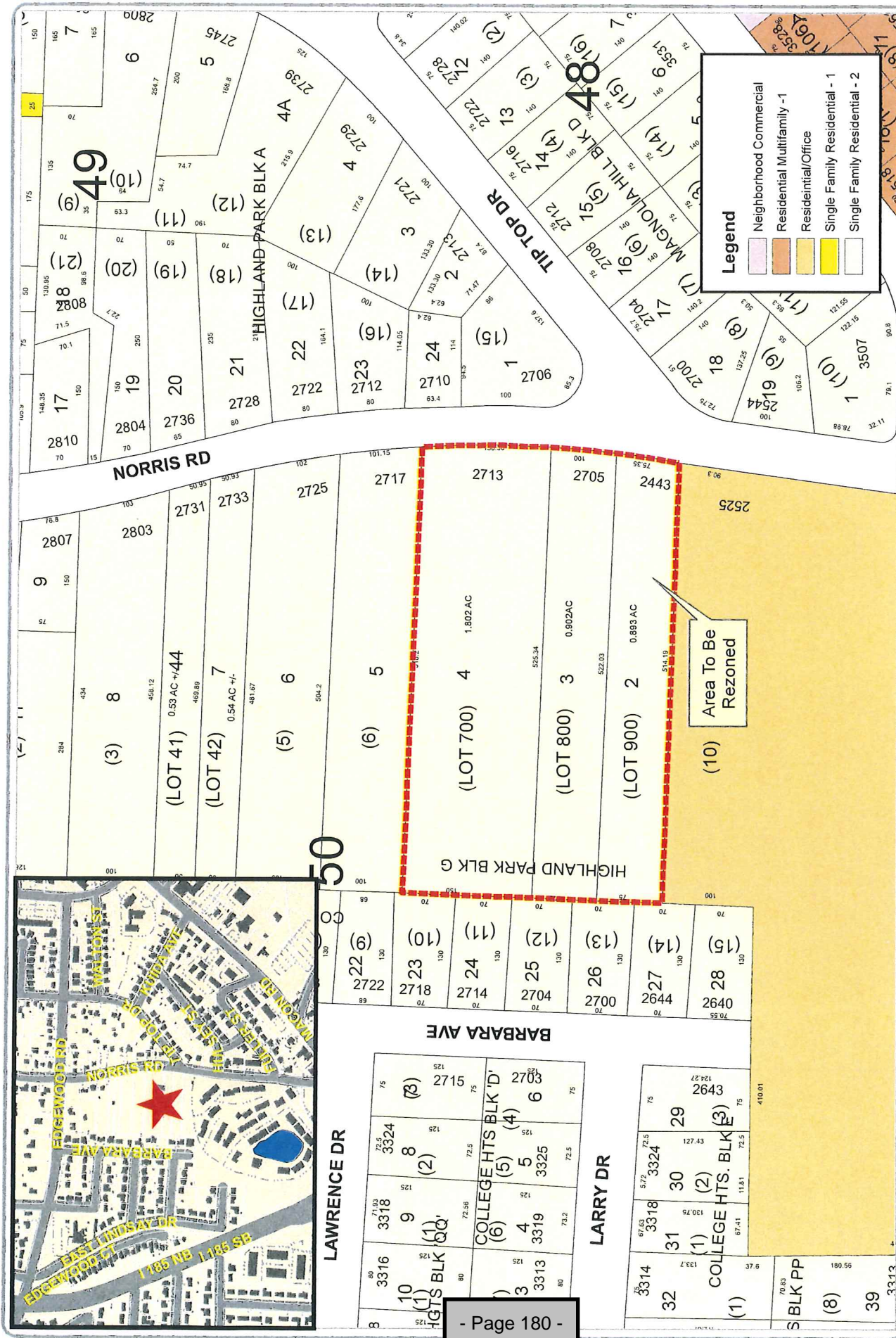
Location Map for REZN 06-19-5904
Map 068 Block 050 Lot 002, 003 & 004
Planning Department-Planning Division
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Date: 6/19/2019





Item #2.

Columbus Planning

0 75 150 Feet

1 inch = 150 feet

Data Source: IT/GIS

Author: David Cooper

Zoning Map for REZN 06-19-5904

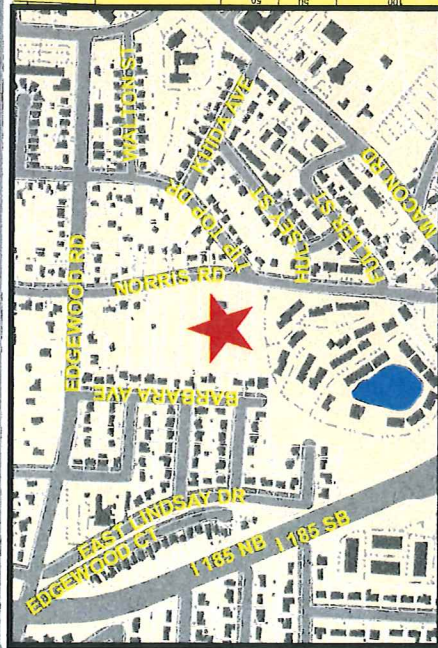
Map 068 Block 050 Lot 002, 003 & 004

Planning Department-Planning Division

Prepared By Planning GIS Tech

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Date: 6/19/2019



Legend

Existing Land Use

- General Commercial
- Multifamily
- Public/Institutional
- Single Family Residential

Item #2.



0 75 150 Feet
1 inch = 150 feet
Data Source: IT/GIS
Author: David Cooper

Existing Land Use Map for REZN 06-19-5904
Map 068 Block 050 Lot 002, 003 & 004
Planning Department-Planning Division
Prepared By Planning GIS Tech

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Date: 6/20/2019



Item #2.



0 75 150 Feet
1 inch = 150 feet
Data Source: IT/GIS
Author: David Cooper

Future Land Use Map for REZN 06-19-5904
Map 068 Block 050 Lot 002, 003 & 004
Planning Department-Planning Division
Prepared By Planning GIS Tech

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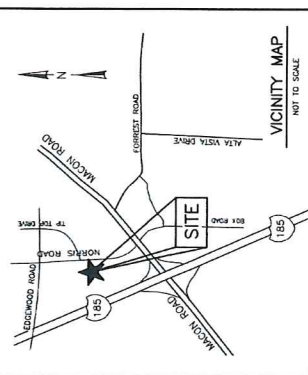


Date: 6/20/2019

Item #2.

(LOT 7) 2713 NORRIS ROAD
PARCEL ID: 068-050-004
(LOT 8) 2705 NORRIS ROAD
PARCEL ID: 068-050-003
(LOT 9) 2443 NORRIS ROAD
PARCEL ID: 068-050-002
3.597 ACRES (TOTAL)

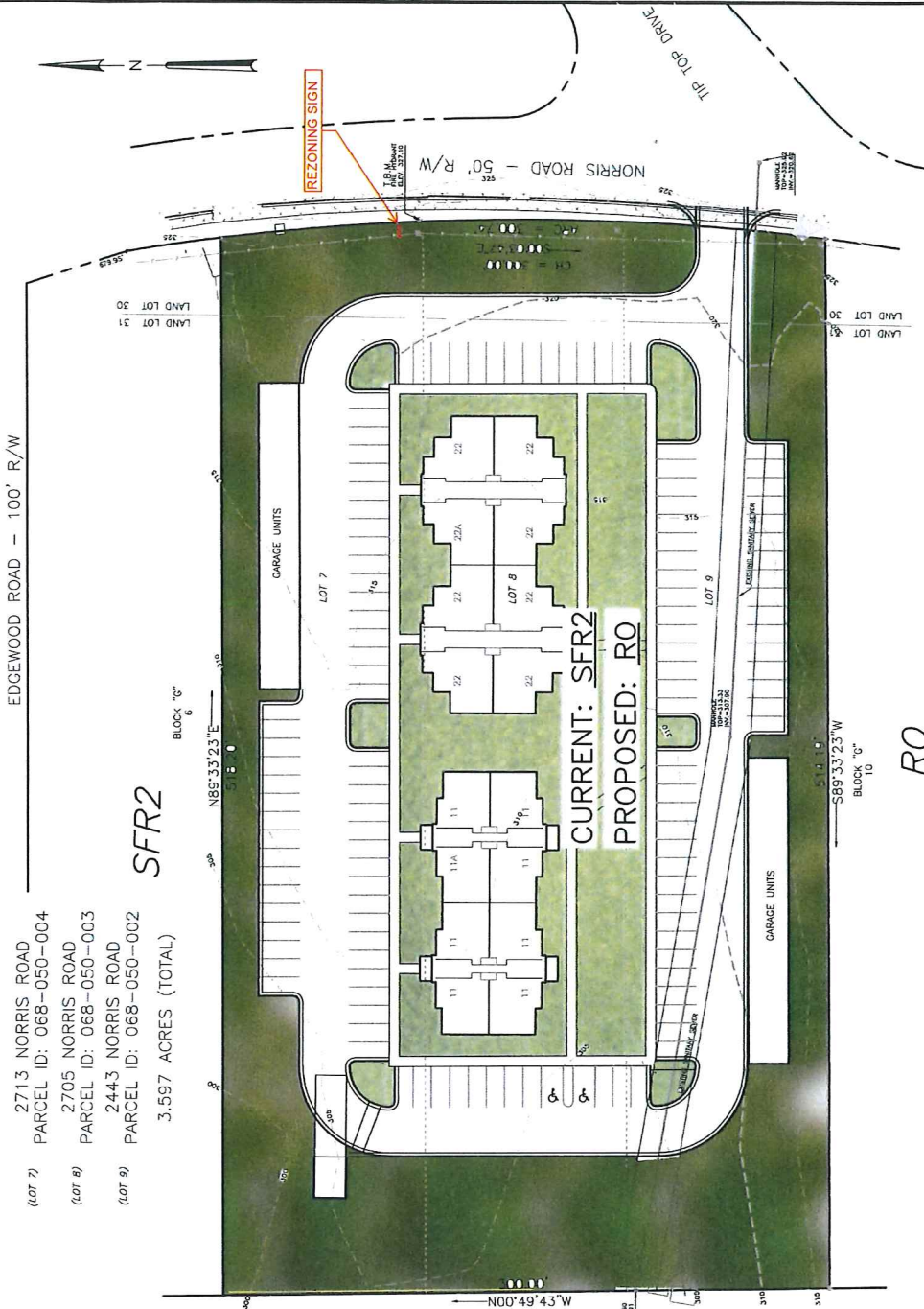
SFR2



PROPERTY INFORMATION WAS TAKEN FROM A SURVEY PREPARED BY HOBBS SMITH & ASSOC. INC., 221 9TH STREET, COLUMBUS, GA 31901 ON MARCH 19, 2016.

NOTE: THE SURVEYOR DOES NOT HAVE ANY INFORMATION ON THE SIZE OF EASEMENT FOR THE SANITARY AS NO TITLE SEARCH WAS DONE AT THIS TIME.

NOTE: THIS IS A CONCEPTUAL PLAN OF POTENTIAL SITE USAGE. LANDSCAPE ARCHITECTURE, ENGINEERING, AND PERMITTING REQUIREMENTS WILL BE NECESSARY FOR ACTUAL CONSTRUCTION.



CURRENT: SFR2
PROPOSED: RQ

SFR2

RQ

DEVELOPMENT DATA

- 1 - EXISTING ZONING SFR2, PROPOSED RQ
- 2 - PROPOSED MULTI-FAMILY
- 3 - BUILDING LINE 25' MIN (FRONT)
12' (SIDE)
40' (REAR)
- 4 - DOMESTIC WATER SUPPLY IS AVAILABLE.
- 5 - MUNICIPAL SANITARY SEWER IS AVAILABLE.
- 6 - STORMWATER DETENTION WILL BE PROVIDED BY DIVERSION AND VEGETATIVE CONTACT.

PROPERTY OWNER INFORMATION

JC HOMES AND DEVELOPMENT
2843 LYNDA LANE
COLUMBUS, GA 31906

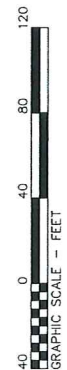
APPLICANT INFORMATION

JC HOMES AND DEVELOPMENT
2843 LYNDA LANE
JAMES CAMERON
(770) 560-6344

REZONING MAP FOR

LOTS 7, 8 & 9, BLOCK "G"
HIGHLAND PARK

2443, 2705 & 2713 NORRIS ROAD
Part of LAND LOTS 30 & 31, 8th DISTRICT
COLUMBUS, MUSCOGEE COUNTY, GEORGIA
SCALE 1"=40'
MAY 31, 2019



MAP PREPARED BY:
NIXON MAXEY, PC
(706) 536-9386

Item Attachment Documents:

- 3. 1st Reading - REZN-08-19-6197:** An Ordinance amending Chapter 3 of the Unified Development Ordinance to revise Section 3.2.72.O pertaining to the regulation of small wireless facilities in the right of way and for other purposes. (Mayor Pro-Tem Pugh)

AN ORDINANCE

NO.

An Ordinance amending Chapter 3 of the Unified Development Ordinance to revise Section 3.2.72.0 pertaining to the regulation of small wireless facilities in the right of way and for other purposes.

WHEREAS, Columbus, Georgia, a consolidated City-County government, (hereinafter, "CCG" or "the City"), is authorized by the laws and Constitution of the State of Georgia, including but not limited to Article 9, Section 1 paragraphs 1 and 2 of the Georgia Constitution, O.C.G.A. §§36-1-20, 32-4-42(6), and 32-4-92(10), to establish reasonable regulations for the installation, construction, maintenance, renewal, removal, and relocation of pipes, mains, conduits, cables, wires, poles, towers, traffic and other signals, and other equipment, facilities, or appliances in, on, along, over, or under the public roads of Columbus, Georgia. Further, 47 U.S.C. § 253(c) provides that the City has authority to manage its public rights of way. Finally, the Georgia Streamlining Wireless Facilities and Antennas Act., O.C.G.A. Title 36, Chapter 66C (the "SWFAA"), addresses the placement of small wireless facilities in the public rights of way of the various local governing authorities;

WHEREAS, this Council finds it is in the best interest of Columbus, Georgia and its residents and businesses to establish requirements, specifications and reasonable conditions regarding placement of small wireless facilities and poles in the public rights of way. These requirements, specifications and conditions are adopted in order to protect the public health, safety and welfare of the residents and businesses of the City and to reasonably manage and protect the public rights of way and its uses in the City; and

WHEREAS, the objective of this Council is to (i) implement the SWFAA and (ii) ensure use of the public rights of way is consistent with the design, appearance and other features of nearby land uses, protects the integrity of historic, cultural and scenic resources and does not harm residents' quality of life.

NOW THEREFORE THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS
AS FOLLOWS:

Section 1.

Chapter 3 of the Unified Development Ordinance is hereby amended by striking Section 3.2.72.0 in its entirety and inserting a new Section 3.2.72.0 to read as follows:

“O. Small wireless equipment in right of way

1. DEFINITIONS

Unless defined below, terms used in this Code Section shall have the meanings given them in O.C.G.A. § 36-66C-2 as they may from time to time be amended.

2. PERMITS

a. A permit is required to collocate a small wireless facility in the public right of way or to install, modify, or replace a pole or a decorative pole in the public right of way. A permit is not required to perform the activities described in O.C.G.A. § 36-66C-6(e) or (f).

b. Any person seeking to collocate a small wireless facility in the public right of way or to install, modify, or replace a pole or a decorative pole in the public right of way shall submit an application to the Columbus Consolidated Government (“CCG”) Department of Engineering (“the Engineering Department”) for a permit. Applications are available from the Engineering Department and will be required to contain the information set forth in O.C.G.A. §36-66C-6(d). Any material change to information contained in an application shall be submitted in writing to the Engineering Department within 30 days after the events necessitating the change.

c. Each application for a permit shall include the maximum application fees permitted under O.C.G.A. § 36-66C-5(a)(1), (a)(2) and (a)(3). Such maximum application fees shall automatically increase on January 1 of each year beginning January 1, 2021, as provided under O.C.G.A. § 36-66C-5(b).

d. The Engineering Department shall review applications for permits according to the timelines and using the procedures identified in O.C.G.A. §§ 36-66C-7 and 36-66C-13. As more specifically provided by those code sections, the Engineering Department shall notify applicant within 20 days if any application is incomplete and shall identify the missing information. The Engineering Department will have thirty (30) days from when the application is deemed complete to make a final decision with respect to a collocation and seventy days from when the application is complete to make a final decision with respect to the installation, modification, or replacement of a pole or decorative pole. If the Department fails to act on an application within the time provided, the applicant may notify the Engineering Department that it has not received a decision, and if the Engineering Department fails to issue a decision within twenty (20) days the application shall be deemed

approved by operation of law.

e. Applications for permits shall be approved subject to the following conditions:

(1) In order to receive a permit to install a pole or replace a decorative pole, the applicant must have determined after diligent investigation that it cannot meet the service objectives of the permit by collocating on an existing pole or support structure on which: (i) the applicant has the right to collocate subject to reasonable terms and conditions; and (ii) such collocation would not impose technical limitations or significant additional costs. The applicant shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and shall provide a written summary of the basis for such determination.

(2) The Engineering Department may deny an application for a permit upon any of the conditions identified in O.C.G.A. § 36-66C-7(j).

(3) For applications for new poles in the public right of way in areas zoned for residential use, the Engineering Department may propose an alternate location in the public right of way within 100 feet of the location set forth in the application, and the wireless provider shall use the Engineering Department's proposed alternate location unless the location imposes technical limits or significant additional costs. The wireless provider shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and it shall provide a written summary of the basis for such determination.

f. A permit issued under this Section O shall authorize such person to occupy the public rights of way to: (i) collocate a small wireless facility on or adjacent to a pole or a support structure that does not exceed the limitations set forth in O.C.G.A. § 36-66C-7(h)(3) or on or adjacent to a decorative pole in compliance with O.C.G.A. § 36-66C-12; and (ii) install, modify, or replace a pole or decorative pole for collocation of a small wireless facility that does not exceed the limitations set forth in O.C.G.A. § 36-66C-7(h)(1) and (h)(2).

g. Upon the issuance of a permit under this Code Section, and on each anniversary of such issuance, every person issued a permit shall submit to the CCG the maximum annual payments permitted under O.C.G.A. § 36-66C-5(a)(4) and (a)(5); provided, however, that if such person removes its small wireless facilities from the public rights of way pursuant to O.C.G.A. § 36-66C-5(e), then such person shall be responsible for the pro rata portion of the annual payment based on the number of days of occupation since the last annual payment. Upon making such pro rata payment and removal of the small wireless facilities, the person's annual payment obligations under this section shall cease as of the date of the actual removal. The maximum annual payments shall automatically increase on January 1 of each year beginning January 1, 2021, as provided under O.C.G.A. § 36-66C-5(b).

h. Any person issued a permit shall pay the fees identified in O.C.G.A. § 36-66C-5(a)(6) and (a)(7), as applicable.

- i. The CCG may revoke a permit issued pursuant to this Section O if the wireless provider or its equipment placed in the public right of way under that permit subsequently is not in compliance with any provision of this Section O or the Georgia Streamlining Wireless Facilities and Antennas Act. Upon revocation, CCG may proceed according to paragraph 2.j. below.
- j. If a wireless provider occupies the public rights of way without obtaining a permit required by Part 2 of this Section O or without complying with the SWFAA, then CCG may, at its sole discretion, restore the right of way, to the extent practicable in CCG's reasonable judgment, to its condition prior to the unpermitted collocation or installation and to charge the responsible wireless provider the reasonable, documented cost of the CCG in doing so, plus a penalty not to exceed \$1,000.00. The CCG may suspend the ability of the wireless provider to receive any new permits from the CCG under this Section O until the wireless provider has paid the amount assessed for such restoration costs and the penalty assessed, if any; provided, however, that the CCG may not suspend such ability of any applicant that has deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.
- k. All accepted applications for permits shall be publicly available subject to the limitations identified in O.C.G.A. § 36-66C-6(c).
- l. An applicant may file a consolidated application related to multiple small wireless facilities, poles or decorative poles so long as such consolidated application meets the requirements of O.C.G.A. § 36-66C-13 which pertain to a Class II Authority.
- m. Activities authorized under a permit shall be completed within the timelines provided in O.C.G.A. § 36-66C-7(k)(2).
- n. Issuance of a permit authorizes the applicant to: (i) undertake the collocation, installation, modification or replacement approved by the permit and (ii) operate and maintain the small wireless facilities and any associated pole covered by the permit for a period of ten (10) years.
- o. Permits shall be renewed following the expiration of the term identified in Section 3.14 upon the terms and conditions identified in O.C.G.A. § 36-66C-7(k)(2)(B).
- q. If an application for a permit seeks to collocate small wireless facilities on CCG poles in the public rights of way, then the CCG shall, within 60-days of receipt of the completed application: (i) provide a good faith estimate for any make-ready work necessary to enable the authority pole to support the proposed facility; or (ii) notify the wireless provider that the wireless provider will be required to perform the make-ready work. Any make-ready work performed by the CCG shall be completed pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(n).

3. REMOVAL; RELOCATION; RECONDITIONING; REPLACEMENT; ABANDONMENT

- a. A person may remove its small wireless facilities from the public rights of according to

the procedures of O.C.G.A. § 36-66C-5(e).

b. In the event of a removal under Section 4.1, the right of way shall be, to the extent practicable in the reasonable judgment of the CCG, restored to its condition prior to the removal. If a person fails to return the right of way, to the extent practicable in the reasonable judgment of the CCG, to its condition prior to the removal within 90 days of the removal, the CCG may, at its sole discretion, restore the right of way to such condition and charge the person the CCG's reasonable, documented cost of removal and restoration, plus a penalty not to exceed \$500.00. The CCG may suspend the ability of the person to receive any new permits under this code section until the person has paid the amount assessed for such restoration costs and the penalty assessed, if any; provided, however, that the CCG will not suspend such ability of any person that has deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.

c. If, in the reasonable exercise of police powers, the CCG determines: (i) a pole or support structure unreasonably interferes with the widening, repair, reconstruction, or relocation of a public road or highway, or (ii) relocation of poles, support structures, or small wireless facilities is required as a result of a public project, the wireless provider shall relocate such poles, support structures, or small wireless facilities pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(l). If the wireless provider fails to relocate a pole, support structure or small wireless facility or fails to provide a written good faith estimate of the time needed to relocate the pole, support structure or small wireless within the time period prescribed in O.C.G.A. § 36-66C-7(l), the CCG may take the actions authorized by O.C.G.A. § 36-66C-7(o), in addition to any other powers under applicable law.

d. The CCG shall recondition and replace its own poles consistent with the provisions of O.C.G.A. § 36-66C-7(m). Wireless providers shall accommodate and cooperate with reconditioning and replacement consistent with the provisions of O.C.G.A. § 36-66C-7(m).

e. A wireless provider must notify the Engineering Department of its decision to abandon any small wireless facility, support structure or pole pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(p)(1). The wireless provider shall perform all acts and duties identified in O.C.G.A. § 36-66C-7(p) regarding abandonment. The CCG may take all actions and exercise all powers authorized under O.C.G.A. § 36-66C-7(p) upon abandonment, in addition to any other powers under applicable law.

4. STANDARDS

a. Small wireless facilities and new, modified, or replacement poles to be used for collocation of small wireless facilities may be placed in the public right of way as a permitted use: (i) upon a receipt of a permit under Section 2 above.; (ii) subject to applicable codes; and (iii) so long as such small wireless facilities and new, modified, or replacement poles to be used for collocation of small wireless facilities comply with the appropriate provisions of O.C.G.A. § 36-66C-7(h). Specifically, all small wireless facilities shall meet the following requirements.

(1) New, modified, or replacement poles installed in the right of way in a historic district or in an area zoned primarily for residential use shall not exceed 50 feet above ground level.

(2) Each new, modified, or replacement pole installed in the right of way that is not in a historic district or in an area zoned primarily for residential use shall not exceed the greater of:

(i) Fifty feet above ground level; or

(ii) Ten feet greater in height above ground level than the tallest existing pole in the same public right of way in place as of January 1, 2019, and located within 500 feet of the new proposed pole;

(3) New small wireless facilities in the public right of way and collocated on an existing pole or support structure shall not exceed more than ten feet above the existing pole or support structure.

(4) New small wireless facilities in the public right of way collocated on a new or replacement pole under paragraph 4.a (1) or 4.a(2) above may not extend above the top of such poles.

b. The preferred composition for all poles installed in the right of way will be metal with black powder coating. Pole material will be reviewed by the Engineering Department for compatibility with surrounding land use. c. Unless it is determined that another design is less intrusive, or placement is required under applicable law, small wireless facilities shall be concealed as follows:

(1) Antennas located at the top of poles and support structures shall be incorporated into the pole or support structure, or placed within shrouds of a size such that the antenna appears to be part of the pole or support structure;

(2) Antennas placed elsewhere on a pole or support structure shall be integrated into the pole or support structure, or be designed and placed to minimize visual impacts.

(3) Radio units or equipment cabinets holding radio units and mounted on a pole shall be placed as high as possible, located to avoid interfering with, or creating any hazard to, any other use of the public rights of way, and located on one side of the pole. Unless the radio units or equipment cabinets can be concealed by appropriate traffic signage, radio units or equipment cabinets mounted below the communications space on poles shall be designed so that the largest dimension is vertical, and the width is such that the radio units or equipment cabinets are minimally visible from the opposite side of the pole on which they are placed.

(4) Wiring and cabling shall be neat and concealed within or flush to the pole or support structure, ensuring concealment of these components to the greatest extent possible.

d. Notwithstanding any provision of this Ordinance to the contrary, an applicant may collocate a small wireless facility within a historic district, and may place or replace a pole within a historic district, only upon satisfaction of the following: (i) issuance of a permit under Section 2 and (ii) compliance with applicable codes.

e. Notwithstanding any provision of this Section Oto the contrary, an applicant may collocate a small wireless facility on a decorative pole, or may replace a decorative pole with a new decorative pole, in the event the existing decorative pole will not structurally support the attachment, only upon satisfaction of the following: (i) issuance of a permit under Section 2 and (ii) compliance with applicable codes.”

SECTION 2.

All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3.

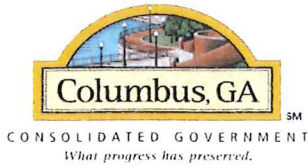
This ordinance shall become effective on October 1, 2019 in accordance with the SWFAA.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 10th day of September, 2019; introduced a second time at a regular meeting of said Council held on the ____ day of _____, 2019 and adopted at said meeting by the affirmative vote of ____ members of Council.

Councilor Allen	voting	_____
Councilor Barnes	voting	_____
Councilor Crabb	voting	_____
Councilor Davis	voting	_____
Councilor Garrett	voting	_____
Councilor House	voting	_____
Councilor Huff	voting	_____
Councilor Pugh	voting	_____
Councilor Thomas	voting	_____
Councilor Woodson	voting	_____

Sandra T. Davis
Clerk of Council

B. H. “Skip” Henderson, III
Mayor



Planning Department

September 3, 2019

Honorable Mayor and Councilors
City Manager
City Attorney
Clerk of Council

This application comes at the request of the Columbus Consolidated Government.

Subject: (REZN-04-19-0664) Request to amend the text of the Unified Development Ordinance (UDO) is amended by striking Section 3.2.72.0 in its entirety and inserting a new Section 3.2.72.0 to read as follows:

UNIFIED DEVELOPMENT ORDINANCE REVISIONS (Explanation of Revisions)

1. **Explanation of Revisions:** Amend Section 3.2.72.0 by striking Section 3.2.72.0 in its entirety and inserting a new Section 3.2.72.0:

ORIGINAL ORDINANCE	PROPOSED ORDINANCE CHANGE
<p>SECTION 3.2.72.0</p> <p>O. <i>[Rights-of-way.]</i></p> <p>A. <i>Application For Use of Right-of-way.</i></p> <p>1. Unless specifically exempted by state or federal law or this Code, any applicant that places or seeks to place wireless communication facilities in the public roads and highways or rights-of-way of Columbus shall provide to the Columbus Consolidated Government</p>	<p>SECTION 3.2.72.0</p> <p>1. DEFINITIONS</p> <p>Unless defined below, terms used in this Code Section shall have the meanings given them in O.C.G.A. § 36-66C-2 as they may from time to time be amended.</p> <p>2. PERMITS</p> <p>a. A permit is required to collocate a small wireless facility in the public right of way or to install, modify, or replace a</p>

(CCG) Division of Traffic Engineering the following information:

- a. The name, address, and telephone number of a principal office and local agent of such applicant;
- b. Proof of certification from the Georgia Public Service Commission of such applicant to provide wireless communication services in this state where required by state law, or Federal Communications Commission licensure where state certification is not required;
- c. Proof of insurance or self-insurance of such applicant adequate to defend and cover claims of third parties and of municipal authorities. Columbus Consolidated Government (CCG) shall be named as an additional insured of the property;
- d. A description of the applicant's service area and capacity, within Columbus which description shall be sufficiently detailed so as to allow Columbus to respond to subscriber inquiries. For the purposes of this paragraph, an applicant may, in lieu of or as supplement to a written description, provide a map on 8 ½" by 11" paper that is clear and legible and that fairly depicts the geographic service areas and associated service capacities within the boundaries of Columbus;
- e. A description of the services to be provided;
- f. An affirmative declaration that the applicant shall comply with all applicable federal, state, and local laws and regulations, including municipal ordinances and

pole or a decorative pole in the public right of way. A permit is not required to perform the activities described in O.C.G.A. § 36-66C-6(e) or (f).

b. Any person seeking to collocate a small wireless facility in the public right of way or to install, modify, or replace a pole or a decorative pole in the public right of way shall submit an application to the Columbus Consolidated Government ("CCG") Department of Engineering ("the Engineering Department") for a permit. Applications are available from the Engineering Department and will be required to contain the information set forth in O.C.G.A. §36-66C-6(d). Any material change to information contained in an application shall be submitted in writing to the Engineering Department within 30 days after the events necessitating the change.

c. Each application for a permit shall include the maximum application fees permitted under O.C.G.A. § 36-66C-5(a)(1), (a)(2) and (a)(3). Such maximum application fees shall automatically increase on January 1 of each year beginning January 1, 2021, as provided under O.C.G.A. § 36-66C-5(b).

d. The Engineering Department shall review applications for permits according to the timelines and using the procedures identified in O.C.G.A. §§ 36-66C-7 and 36-66C-13. As more specifically provided by those code sections, the Engineering Department shall notify applicant within 20 days if any application is incomplete and shall identify the missing information. The Engineering Department will have

regulations, regarding the placement and maintenance of facilities in the public rights of way that are reasonable, nondiscriminatory, and applicable to all users of the public rights of way, including the requirements of Chapter 9 of Title 25, the "Georgia Utility Facility Protection Act"; and

- g. A statement in bold type at the top of the application as follows: "Pursuant to section 3.2.72.0 of the Columbus Unified Development Ordinance and paragraph (2) of subsection (b) of Code Section 46-5-1 of the Official Code of Georgia Annotated, the municipal authority shall notify the applicant of any deficiencies in this application within 15 business days of receipt of this application."

2. Applicants will be notified in writing of any application deficiencies within 15 calendar days of receipt of this application. If no such notification is given within 15 calendar days of the receipt of an application, such application shall be deemed complete.
3. Within 60 calendar days of the receipt of a completed application, CCG may approve or deny such application by notification to the applicant. The failure of CCG to approve an application within 60 calendar days of the receipt of a completed application shall be deemed to constitute final approval of such application.

B. *Placement of small cell technology in the right-of-way.*

1. The following standards shall apply for the placement of small cell technology in the public right-of-way, or on a public road or CCG easement.

thirty (30) days from when the application is deemed complete to make a final decision with respect to a colocation and seventy days from when the application is complete to make a final decision with respect to the installation, modification, or replacement of a pole or decorative pole. If the Department fails to act on an application within the time provided, the applicant may notify the Engineering Department that it has not received a decision, and if the Engineering Department fails to issue a decision within twenty (20) days the application shall be deemed approved by operation of law.

e. Applications for permits shall be approved subject to the following conditions:

- (1) In order to receive a permit to install a pole or replace a decorative pole, the applicant must have determined after diligent investigation that it cannot meet the service objectives of the permit by collocating on an existing pole or support structure on which:
 - (i) the applicant has the right to collocate subject to reasonable terms and conditions; and
 - (ii) such collocation would not impose technical limitations or significant additional costs.
 The applicant shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and shall provide a written summary

Any small cell technology in a city right-of-way shall be co-located on the property of a utility, or other franchisee, legally existing in the public right-of-way unless the applicant can demonstrate that no co-location opportunities exist in the area of need. A lease agreement will be required if the colocation opportunity is on a CCG facility. If the applicant demonstrates that no co-location opportunities exist, the applicant may submit an encroachment permit to CCG Engineering Department to allow for a small cell wireless support structure within the area of the public right-of-way.

C. *Co-location Standards.*

1. All co-location structures must comply with section 7.11.1 of the Unified Development Ordinance (UDO) and shall not increase the height of the tower or non-tower structure by more than ten percent or ten feet whichever is greater, over existing structures that are located in the right-of way within the vicinity of construction.
2. All equipment and support infrastructure shall have a color and finish to blend with the structure to which they are attached to.
3. Any support structure shall be made of steel, composite, metal, wood or concrete.
4. All electrical wiring shall be concealed within the structure. If this is unattainable, then a covering of the same color as the structure may be used to conceal the wiring, but cause must be provided.
5. All electrical power shall be provided by underground utilities where feasible.
6. All modification construction plans shall be submitted with the encroachment permit to show schematics of utilities, accessory equipment, and location of underground utilities and overall height of the structure with antenna.

D. *New Construction Standards.*

of the basis for such determination.

(2) The Engineering Department may deny an application for a permit upon any of the conditions identified in O.C.G.A. § 36-66C-7(j).

(3) For applications for new poles in the public right of way in areas zoned for residential use, the Engineering Department may propose an alternate location in the public right of way within 100 feet of the location set forth in the application, and the wireless provider shall use the Engineering Department's proposed alternate location unless the location imposes technical limits or significant additional costs. The wireless provider shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and it shall provide a written summary of the basis for such determination.

f. A permit issued under this Section O shall authorize such person to occupy the public rights of way to: (i) collocate a small wireless facility on or adjacent to a pole or a support structure that does not exceed the limitations set forth in O.C.G.A. § 36-66C-7(h)(3) or on or adjacent to a decorative pole in compliance with O.C.G.A. § 36-66C-12; and (ii) install, modify, or

1. If applicant can demonstrate that no co-location opportunities exist in the area of need, then the applicant must submit the following to support its proposed use of the right-of-way:
 - a. A construction plan, as defined herein, that describes the proposed wireless support structure and all equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and related equipment.
 - b. Evidence supporting the choice of location, including, without limitation,
 - i. Maps or plats showing the proposed location(s) of applicant's proposed wireless support structure(s); and
 - ii. A notarized statement from the individual responsible for the choice of location demonstrating that collocation of wireless facilities on an existing wireless support structure was not a viable option because collocation:
 1. Would not result in the same wireless service functionality, coverage, or capacity;
 2. Is technically infeasible; or
 3. Is an economic burden to the applicant.
 - iv. The map shall describe the boundaries of the geographic area to be served in clear and concise terms
2. A concealed support structure used to house a small cell antenna shall be no more than 40 feet in height with a five foot antenna.
3. Any support structure shall be made of steel, composite, metal or concrete; provided, wood support structures may be approved by the Director of Engineering when necessary

replace a pole or decorative pole for collocation of a small wireless facility that does not exceed the limitations set forth in O.C.G.A. § 36-66C-7(h)(1) and (h)(2).

g. Upon the issuance of a permit under this Code Section, and on each anniversary of such issuance, every person issued a permit shall submit to the CCG the maximum annual payments permitted under O.C.G.A. § 36-66C-5(a)(4) and (a)(5); provided, however, that if such person removes its small wireless facilities from the public rights of way pursuant to O.C.G.A. § 36-66C-5(e), then such person shall be responsible for the pro rata portion of the annual payment based on the number of days of occupation since the last annual payment. Upon making such pro rata payment and removal of the small wireless facilities, the person's annual payment obligations under this section shall cease as of the date of the actual removal. The maximum annual payments shall automatically increase on January 1 of each year beginning January 1, 2021, as provided under O.C.G.A. § 36-66C-5(b).

h. Any person issued a permit shall pay the fees identified in O.C.G.A. § 36-66C-5(a)(6) and (a)(7), as applicable.

i. The CCG may revoke a permit issued pursuant to this Section O if the wireless provider or its equipment placed in the public right of way under that permit subsequently is not in compliance with any provision of this Section O or the Georgia

to maintain compatibility with surrounding structures.

4. All electrical wiring shall be concealed within the structure. If this is unattainable, then a covering of the same color as the structure may be used to conceal the wiring, but cause must be provided.
5. All electrical power shall be provided by underground utilities where feasible.

E. *Use By Public Utilities and Placement of Utilities.*

1. All authorized public underground utilities shall be located within the right-of-way of a public street or within an easement designated for such use. Within public street right-of-way, placement of the various authorized utilities (power, gas, cable TV, telegraph or telephone company, internet provider, water and sewer) shall conform to the specific locations designated for such use by the city, as illustrated in section 7.11.1 of this UDO below.

F. *Installation of poles and other wireholding structures and relocation.*

1. Unless otherwise provided in a valid service agreement, no placement of any pole or wireholding structure of the applicant is to be considered a vested interest in the right-of-way, and such poles or structures are to be removed, relocated underground, or modified by the utility at its own expense whenever Columbus determines that the public benefit would be enhanced thereby or the facilities or equipment thereon are no longer in use. The facilities shall be so located and installed as to cause minimum interference with the rights and convenience of property owners, and such Facilities shall not interfere with or restrict pedestrian or other designated pathways.

G. *Definitions.*

1. *Accessory equipment* means: Any equipment serving or being used in

Streamlining Wireless Facilities and Antennas Act. Upon revocation, CCG may proceed according to paragraph 2.j. below.

j. If a wireless provider occupies the public rights of way without obtaining a permit required by Part 2 of this Section O or without complying with the SWFAA, then CCG may, at its sole discretion, restore the right of way, to the extent practicable in CCG's reasonable judgment, to its condition prior to the unpermitted collocation or installation and to charge the responsible wireless provider the reasonable, documented cost of the CCG in doing so, plus a penalty not to exceed \$1,000.00. The CCG may suspend the ability of the wireless provider to receive any new permits from the CCG under this Section O until the wireless provider has paid the amount assessed for such restoration costs and the penalty assessed, if any; provided, however, that the CCG may not suspend such ability of any applicant that has deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.

k. All accepted applications for permits shall be publicly available subject to the limitations identified in O.C.G.A. § 36-66C-6(c).

l. An applicant may file a consolidated application related to multiple small wireless facilities, poles or decorative poles so long as such consolidated application meets the requirements of O.C.G.A. § 36-66C-13 which pertain to a Class II Authority.

conjunction with small cell technology or a small cell technology wireless support structure and includes, but is not limited to, utility or transmission equipment, power supplies, generators, batteries, cables, equipment buildings, cabinets, and storage sheds, shelters, or similar structures.

2. *Modification construction plan* means: When referring substantial modification of an existing wireless facility or wireless support structure means a plan that describes the proposed modifications to the wireless support structure and all equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and related equipment.
3. *New construction plan* means: When referring to a new wireless support structure means a written plan for construction that demonstrates that the aesthetics of the wireless support structure is substantially similar to the existing structures located in the right of way nearest the proposed location; includes the total height and width of the wireless facility and wireless support structure, including cross section and elevation, footing, foundation and wind speed details; a structural analysis indicating the capacity for future and existing antennas, including a geotechnical report and calculations for the foundations capacity; the identity and qualifications of each person directly responsible for the design and construction; and signed and sealed documentation from a professional engineer or surveyor that shows the proposed location of the wireless facility and wireless support structure and all easements and existing structures within 50 feet of such wireless facility or wireless support structure.
4. *Small cell technology means:*
 - i. Individual compact low-powered radio access base stations that include Femto cells, Pico cells, Micro cells and Metro

m. Activities authorized under a permit shall be completed within the timelines provided in O.C.G.A. § 36-66C-7(k)(2).

n. Issuance of a permit authorizes the applicant to: (i) undertake the collocation, installation, modification or replacement approved by the permit and (ii) operate and maintain the small wireless facilities and any associated pole covered by the permit for a period of ten (10) years.

o. Permits shall be renewed following the expiration of the term identified in Section 3.14 upon the terms and conditions identified in O.C.G.A. § 36-66C-7(k)(2)(B).

q. If an application for a permit seeks to collocate small wireless facilities on CCG poles in the public rights of way, then the CCG shall, within 60-days of receipt of the completed application: (i) provide a good faith estimate for any make-ready work necessary to enable the authority pole to support the proposed facility; or (ii) notify the wireless provider that the wireless provider will be required to perform the make-ready work. Any make-ready work performed by the CCG shall be completed pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(n).

3. REMOVAL; RELOCATION; RECONDITIONING; REPLACEMENT; ABANDONMENT

a. A person may remove its small wireless facilities from the public rights of

cells having a range of 30 feet to 1000 feet; or

- ii. Networks of spatially separated small cell wireless antenna nodes connected to a common source transport medium that provides wireless service within a geographic area or structure commonly referred to as distributed antenna systems.

(Ord. No. 05-32, § 1, 4-5-05; Ord. No. 09-22, § 1, 6-2-09; Ord. No. 12-53, § 5, 12-4-12; Ord. No. 14-2, § 6, 1-14-14; Ord. No. 14-45, § 1, 8-26-14; Ord. No. 16-53, §§ 1, 2, 12-13-16)

according to the procedures of O.C.G.A. § 36-66C-5(e).

b. In the event of a removal under Section 4.1, the right of way shall be, to the extent practicable in the reasonable judgment of the CCG, restored to its condition prior to the removal. If a person fails to return the right of way, to the extent practicable in the reasonable judgment of the CCG, to its condition prior to the removal within 90 days of the removal, the CCG may, at its sole discretion, restore the right of way to such condition and charge the person the CCG's reasonable, documented cost of removal and restoration, plus a penalty not to exceed \$500.00. The CCG may suspend the ability of the person to receive any new permits under this code section until the person has paid the amount assessed for such restoration costs and the penalty assessed, if any; provided, however, that the CCG will not suspend such ability of any person that has deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.

c. If, in the reasonable exercise of police powers, the CCG determines: (i) a pole or support structure unreasonably interferes with the widening, repair, reconstruction, or relocation of a public road or highway, or (ii) relocation of poles, support structures, or small wireless facilities is required as a result of a public project, the wireless provider shall relocate such poles, support structures, or small wireless facilities pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(l). If the wireless provider fails to relocate a pole, support

structure or small wireless facility or fails to provide a written good faith estimate of the time needed to relocate the pole, support structure or small wireless within the time period prescribed in O.C.G.A. § 36-66C-7(l), the CCG may take the actions authorized by O.C.G.A. § 36-66C-7(o), in addition to any other powers under applicable law.

d. The CCG shall recondition and replace its own poles consistent with the provisions of O.C.G.A. § 36-66C-7(m). Wireless providers shall accommodate and cooperate with reconditioning and replacement consistent with the provisions of O.C.G.A. § 36-66C-7(m).

e. A wireless provider must notify the Engineering Department of its decision to abandon any small wireless facility, support structure or pole pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(p)(1). The wireless provider shall perform all acts and duties identified in O.C.G.A. § 36-66C-7(p) regarding abandonment. The CCG may take all actions and exercise all powers authorized under O.C.G.A. § 36-66C-7(p) upon abandonment, in addition to any other powers under applicable law.

4. STANDARDS

a. Small wireless facilities and new, modified, or replacement poles to be used for collocation of small wireless facilities may be placed in the public right of way as a permitted use: (i) upon a receipt of a permit under Section 2 above.; (ii) subject to applicable codes; and (iii)

so long as such small wireless facilities and new, modified, or replacement poles to be used for collocation of small wireless facilities comply with the appropriate provisions of O.C.G.A. § 36-66C-7(h). Specifically, all small wireless facilities shall meet the following requirements.

(1) New, modified, or replacement poles installed in the right of way in a historic district or in an area zoned primarily for residential use shall not exceed 50 feet above ground level.

(2) Each new, modified, or replacement pole installed in the right of way that is not in a historic district or in an area zoned primarily for residential use shall not exceed the greater of:

(i) Fifty feet above ground level; or

(ii) Ten feet greater in height above ground level than the tallest existing pole in the same public right of way in place as of January 1, 2019, and located within 500 feet of the new proposed pole;

(3) New small wireless facilities in the public right of way and collocated on an existing pole or support

structure shall not exceed more than ten feet above the existing pole or support structure.

(4) New small wireless facilities in the public right of way collocated on a new or replacement pole under paragraph 4.a (1) or 4.a(2) above may not extend above the top of such poles.

b. The preferred composition for all poles installed in the right of way will be metal with black powder coating. Pole material will be reviewed by the Engineering Department for compatibility with surrounding land use. c. Unless it is determined that another design is less intrusive, or placement is required under applicable law, small wireless facilities shall be concealed as follows:

(1) Antennas located at the top of poles and support structures shall be incorporated into the pole or support structure, or placed within shrouds of a size such that the antenna appears to be part of the pole or support structure;

(2) Antennas placed elsewhere on a pole or support structure shall be integrated into the pole or support structure, or be designed and placed to minimize visual impacts.

(3) Radio units or equipment cabinets holding radio units and mounted on a pole shall

be placed as high as possible, located to avoid interfering with, or creating any hazard to, any other use of the public rights of way, and located on one side of the pole. Unless the radio units or equipment cabinets can be concealed by appropriate traffic signage, radio units or equipment cabinets mounted below the communications space on poles shall be designed so that the largest dimension is vertical, and the width is such that the radio units or equipment cabinets are minimally visible from the opposite side of the pole on which they are placed.

(4) Wiring and cabling shall be neat and concealed within or flush to the pole or support structure, ensuring concealment of these components to the greatest extent possible.

d. Notwithstanding any provision of this Ordinance to the contrary, an applicant may collocate a small wireless facility within a historic district, and may place or replace a pole within a historic district, only upon satisfaction of the following: (i) issuance of a permit under Section 2 and (ii) compliance with applicable codes.

e. Notwithstanding any provision of this Section to the contrary, an applicant may collocate a small wireless facility on a decorative pole, or may replace a decorative pole with a new decorative pole, in the event the existing decorative

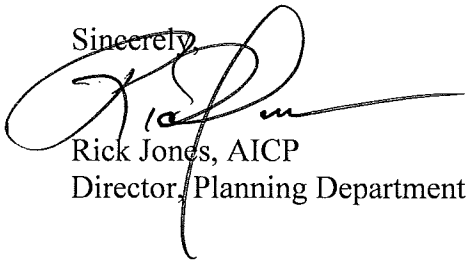
	pole will not structurally support the attachment, only upon satisfaction of the following: (i) issuance of a permit under Section 2 and (ii) compliance with applicable codes.”
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Recommendations:

The Planning Advisory Commission (PAC) considered this text amendment at their meeting on August 21, 2019. By a unanimous vote, the PAC recommended **approval**.

The Planning Department recommends **approval**.

Sincerely,



Rick Jones, AICP
Director, Planning Department

Item Attachment Documents:

1. RETIREE HEALTH INSURANCE PLAN

Approval is requested authorizing renewal of the Medicare eligible healthcare plan benefits and the United Healthcare Medicare Advantage plan. United Healthcare has offered the City a flat renewal of the Medicare Advantage PPO plan that resulted in no increase in premium rates and no plan design changes. The Retiree Health Benefits Committee, ShawHankins/NFP Benefits Consultants, and the Human Resources Director recommend the proposed resolution.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #1.

C.M. AGENDA ITEM NO. 1

TO:	Mayor and Councilors
AGENDA SUBJECT:	Retiree Health Insurance Plan
AGENDA SUMMARY:	Approval is requested authorizing renewal of the Medicare eligible healthcare plan benefits and the United Healthcare Medicare Advantage plan. United Healthcare has offered the City a flat renewal of the Medicare Advantage PPO plan that resulted in no increase in premium rates and no plan design changes. The Retiree Health Benefits Committee, ShawHankins/NFP Benefits Consultants, and the Human Resources Director recommend the proposed resolution.
INITIATED BY:	Human Resources

Recommendation: Approval is requested authorizing renewal of the Medicare eligible healthcare plan benefits and the United Healthcare Medicare Advantage plan.

Background: In October 2007 Council authorized implementation of a Medicare Advantage plan and established a cost sharing formula whereby the City pays 25% of the fully insured health plan premium (Ord. No. 07-70) for employees hired prior to July 1, 2001. All retirees who are Medicare eligible and were hired on or after July 1, 2001 are not eligible for the 25% City subsidy (Ord. No. 14-25). Since 2012, the Retiree Benefits Committee has approved United Healthcare as the carrier for the Medicare Advantage Plan because of the favorable plan design and minimum premium increases.

City Council authorized a contract with United Healthcare for the retiree Medicare Advantage Plan (Res. No. 284-12). There is no recommended change in Medicare Advantage plan provider for the retirees for calendar year 2020 and the Retiree Benefits Committee, ShawHankins/NFP Benefits Consulting, and the Human Resources Department recommends remaining with United Healthcare.

Analysis: Two vendors made bids for coverage, Anthem Insurance and United Healthcare. United Healthcare presented another strong bid for coverage in CY2020. The post-65 retiree health insurance costs will remain flat in 2020 and there are no plan design changes. The retiree's monthly rate will remain at \$130.00 a month for the City subsidized retiree group (hired prior to July 1, 2001) and \$173.33 for the unsubsidized retiree group (hired on or after July 1, 2001), the same as in 2019. The out of pocket maximum will remain at \$1,000 annually. Because of United Healthcare's competitive bid, excellent customer service, and stable consistency; it was determined to remain with UHC.

Financial Considerations: A flat renewal rate for the plan means the cost to the City will remain the same as in CY2019.

Legal Considerations: The Council must authorize changes to the health plan.

Recommendations/Actions: The Retiree Health Benefits Committee, ShawHankins/NFP Benefits Consultants, and the Human Resources Director recommend the proposed resolution.

A RESOLUTION

Item #1.

NO. ____

A RESOLUTION AUTHORIZING RENEWAL OF THE MEDICARE ELIGIBLE HEALTH PLAN BENEFITS AND THE UNITED HEALTHCARE MEDICARE ADVANTAGE PPO PLAN.

WHEREAS, United Healthcare has offered the City a flat renewal of the Medicare Advantage PPO plan that resulted in no increase in premium rates and no plan design changes; and,

WHEREAS, the monthly premium rate is \$130.00 for the City subsidized retiree group and \$173.33 for the unsubsidized retiree group. The out of pocket maximum is \$1,000 annually for CY2020; and,

WHEREAS, the Columbus Council must authorize implementation of the recommended plan renewal.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES AS FOLLOWS:

Section I.

That the Human Resources Director is authorized to renew the existing Medicare Advantage PPO contract with United Healthcare. The renewal will become effective January 1, 2020.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 10th day of September and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____
Councilor Barnes voting	_____
Councilor Crabb voting	_____
Councilor Davis voting	_____
Councilor Garrett voting	_____
Councilor House voting	_____
Councilor Huff voting	_____
Councilor Turner Pugh voting	_____
Councilor Thomas voting	_____
Councilor Woodson voting	_____

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, III, Mayor

Item Attachment Documents:

2. Transfer of City-owned properties to Columbus Land Bank Authority

Approval is requested to transfer 19 vacant City-owned properties to the Columbus Land Bank Authority for the purpose of marketing and selling those properties and placing them back into a productive use.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #2.

C.M. AGENDA ITEM NO. 2

TO:	Mayor and Councilors
AGENDA SUBJECT:	Transfer of City-owned properties to Columbus Land Bank Authority
AGENDA SUMMARY:	Approval is requested to transfer 19 vacant City-owned properties to the Columbus Land Bank Authority for the purpose of marketing and selling those properties and placing them back into a productive use.
INITIATED BY:	Community Reinvestment

Recommendation: Approval is requested to transfer ownership of 19 City-owned properties to the Columbus Land Bank Authority for the purpose of marketing and selling those properties and placing them back into a productive use. The list of properties is attached as Exhibit A.

Background: The City owns various properties throughout Columbus that are currently vacant and not being used. In an attempt to place some of these properties back into a productive use we are requesting assistance from the Columbus Land Bank Authority. For over a year now the Columbus Land Bank Authority has been working diligently with the community and forming partnerships to reactivate underutilized properties by finding organizations and private individuals that are interested in the properties for housing, community gardens, and economic development. We have identified 19 properties that are owned by the City that we would like the Land Bank to market and sell on the City's behalf. The proceeds of the sale will be divided among the City and Land Bank determined on a case by case basis based on the value and intended future use of the property. The City Manager will have the final approval of the distribution of proceeds. This will help generate revenues for the City and Land Bank and can help the Land Bank become self-sufficient in future years. Currently the Land Bank is being funded by CDBG funds on a temporary basis.

Analysis: These properties are currently vacant and costing the City time and money for maintenance. The Land Bank can assist the City with marketing and selling these properties which will place them back into a productive use therefore decreasing the City's maintenance costs and increasing property tax revenues. The Land Bank can also benefit by sharing some of the proceeds generated off of the sale of the properties to increase their revenues to purchase and sell additional vacant and abandoned properties throughout the City.

Financial Considerations: The City will continue maintaining these properties until they are disposed by the Land Bank. The City will receive revenues off the sale of these properties or from future property tax revenues.

Legal Considerations: The City Attorney will review all contracts between the City and Land Bank prior to anything being signed.

Recommendation/Action: Approval is requested to authorize the City Manager to transfer ownership of 19 City-owned properties to the Columbus Land Bank Authority for the purpose of marketing and selling the properties and placing them back into a productive use.

A RESOLUTION**NO.****A RESOLUTION OF THE COUNCIL OF COLUMBUS, GEORGIA, AUTHORIZING THE CITY MANAGER TO TRANSFER OWNERSHIP OF 19 CITY-OWNED PROPERTIES TO THE COLUMBUS LAND BANK AUTHORITY.**

WHEREAS, the City owns various properties throughout Columbus that are currently vacant and not being used; and,

WHEREAS, the Columbus Land Bank Authority has been working diligently with the community and forming partnerships to reactivate underutilized properties by finding organizations and private individuals that are interested in the properties for housing, community gardens, and economic development; and,

WHEREAS, the City would like to partner with the Land Bank for the disposal of 19 vacant city-owned properties (Exhibit A) for the purpose of marketing and selling those properties and placing them back into a productive use; and,

WHEREAS, the proceeds of the sale will be divided among the City and Land Bank determined on a case by case basis based on the value and intended future use of the property, and these proceeds will help generate revenues for the Land Bank become self-sufficient in future years.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

To authorize the City Manager to transfer ownership of 19 City-owned properties to the Columbus Land Bank Authority for the purpose of marketing and selling the properties and placing them back into a productive use, and to determine distribution of the proceeds generated off of the sale between the City and Columbus Land Bank Authority on a case by case basis.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of September 2019 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

September 10, 2019

Transfer of City-owned properties to Columbus Land Bank Authority

Exhibit A

4020 Jay Street (086 003 012)

408 24th Street (015 040 001)

4530 Peek Industrial Blvd (083 028 030)

3645 St Marys Road (065 029 021)

3702 St. Marys Road (065 032 010)

3708 St. Marys Road (065 032 009)

3714 St. Marys Road (065 032 008)

3720 St. Marys Road (065 032 007)

3728 St. Marys Road (065 032 006)

3734 St. Marys Road (065 032 005)

3742 St. Marys Road (065 032 004)

3748 St. Marys Road (065 032 003)

3754 St. Marys Road (065 032 002)

3 Lennox Drive (063 048 004)

8 Lennox Drive (063 047 003)

10 Lennox Drive (063 047 002)

12 Lennox Drive (063 047 001)

14 Lowe Drive (063 048 003)

423 22nd Street (016 001 009)

Item Attachment Documents:

3. Lease Renewal with the Department of Natural Resources for the Operation and Maintenance of Boat Ramp at Rotary Park

Approval is requested to renew a lease agreement with the Department of Natural Resources for the operation and maintenance of a boat ramp at Rotary Park.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #3.

C.M. AGENDA ITEM NO. 3

TO:	Mayor and Councilors
AGENDA SUBJECT:	Lease Renewal with the Department of Natural Resources for the Operation and Maintenance of Boat Ramp at Rotary Park
AGENDA SUMMARY:	Approval is requested to renew a lease agreement with the Department of Natural Resources for the operation and maintenance of a boat ramp at Rotary Park.
INITIATED BY:	Community Reinvestment

Recommendation: Approval is requested to renew a lease agreement with the Department of Natural Resources for the operation and maintenance of a boat ramp at Rotary Park.

Background: The City entered into a lease agreement with the Department of Natural Resources in 1994 for the construction, operation and maintenance of a boat ramp at Rotary Park. This lease was for 25 years and expired in August 2019. The Department of Natural Resources has requested to renew this lease agreement for an additional 25 years for \$1 to operate and maintain a boat launching ramp and to provide access for the use by the general public.

Analysis: This property has been leased by the Department of Natural Resources since 1994. The Department of Natural Resources will continue to operate and maintain the premises for an additional 25 years.

Financial Considerations: The Department of Natural Resources will be responsible for all cost associated with the operation and maintenance of the boat ramp.

Legal Considerations: The City Attorney will review and approve the lease agreement prior to approval.

Recommendation/Action: Approval is requested to authorize the City Manager to renew a lease agreement with the Department of Natural Resources for the operation and maintenance of a boat ramp at Rotary Park.

A RESOLUTION**NO.****A RESOLUTION OF THE COUNCIL OF COLUMBUS, GEORGIA, AUTHORIZING THE CITY MANAGER TO RENEW A LEASE AGREEMENT WITH THE DEPARTMENT OF NATURAL RESOURCES FOR THE OPERATIONS AND MAINTENANCE OF A BOAT RAMP AT ROTARY PARK.**

WHEREAS, the Department of Natural Resources constructed, operated and maintained the boat ramp at Rotary Park since 1994; and,

WHEREAS, they have requested to renew the lease agreement for the operations and maintenance of the boat ramp for an additional 25-year term in the amount of \$1; and,

WHEREAS, such facilities are necessary to provide adequately for the public welfare and recreation; and,

WHEREAS, the Department of Natural Resources will be responsible for all costs associated with operation and maintenance of the boat ramp.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

To authorize the City Manager to renew a lease agreement for a period of 25 years with the Department of Natural Resources for the operation and maintenance of a boat ramp at Rotary Park.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of September 2019 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

When recorded, return to:

GA DNR Real Estate Office

2 MLK, Jr. Drive, SE, Suite 1352 East

Atlanta, Georgia 30334-9000

STATE OF GEORGIA

COUNTY OF FULTON

LEASE
TO DEPARTMENT OF NATURAL RESOURCES
FOR BOATING ACCESS

THIS INDENTURE, entitled "Lease To Department of Natural Resources For Boat Ramp Construction", (hereinafter "Lease"), is made and entered into this _____ day of _____, 20__, by and between **City of Columbus**, Georgia, (hereinafter referred to as "LESSOR"), whose address is _____, and the **DEPARTMENT OF NATURAL RESOURCES** (hereinafter referred to as "LESSEE" or "DEPARTMENT"), acting for the State of Georgia, whose address for the purpose of this Lease is Suite 1252 East Tower, 2 Martin Luther King, Jr. Drive, S. E., Atlanta, Georgia 30334-9000.

W I T N E S S E T H:

WHEREAS, there is a demonstrated interest and need for public access to streams and impoundments within the State of Georgia for water related recreational purposes; and

WHEREAS, LESSEE desires to lease a parcel of land to construct, operate and maintain a boat launching ramp and access area for the use of the general public on a portion of LESSOR'S property; and

WHEREAS, under O.C.G.A. §§ 12-3-5 (c) and (e), and O.C.G.A. §§ 50-16-38 (a)(2), LESSEE is authorized to lease land for such purposes; and

WHEREAS, this lease is subject to approval by the Board of the Department of Natural Resources; and

WHEREAS, LESSOR desires to cooperate with the DEPARTMENT in its efforts to provide recreational opportunities for the people of Georgia by granting to the DEPARTMENT a lease on a parcel of LESSOR'S property for the above-stated purposes.

NOW THEREFORE, in consideration of the sum of One Dollar (\$1.00) and of the mutual benefits flowing between the parties hereto, whose receipt and sufficiency are hereby acknowledged, LESSOR and LESSEE covenant and agree as follows:

1.

PREMISES

LESSOR hereby grants, demises and leases to LESSEE the premises described on EXHIBIT "A" and shown on plat of survey marked EXHIBIT "B" (hereinafter referred to as the "premises"), which are attached hereto and incorporated herein by reference.

2.

TERM

The leasehold shall have a term commencing at 6:00 P.M. EST, on the date first above written and expiring at 8:00 A.M. EST, on the twenty-fifth (25th) anniversary date of the date first above written.

3.

RENT OR FEES

LESSEE shall pay no rent or further consideration beyond the initial consideration, whose receipt and sufficiency are acknowledged by LESSOR.

LESSOR and the LESSEE hereto do mutually covenant and agree that the herein referenced boat ramp, parking area and any other facilities constructed or placed upon the

Premises shall be operated and maintained for the recreational pleasure of the general public without charge.

4.

COVENANT OF QUIET ENJOYMENT

LESSOR promises and warrants that LESSEE may peaceably hold and enjoy the premises during the full term of the leasehold herein granted. The use of the premises shall not endanger health or create a nuisance, and LESSEE shall take all reasonable precautions to assure that construction, use, operation and maintenance of the premises and structure or facilities on the premises will be such that the scenic, recreational and environmental values of the project will be protected and LESSEE's use of the waters of the project shall be nonexclusive.

5.

IMPROVEMENTS

LESSEE may further improve the premises with removable buildings, boat ramps, courtesy docks, canoe steps, signs and other structures and may construct roads and trails. LESSEE shall erect a sign on the premises which acknowledges the Federal Aid in Sport Fish Restoration Program and the LESSEE. LESSEE may also construct a fence anywhere within the premises in its sole discretion. LESSEE shall comply with all applicable laws relating to its use of the premises, including, but not limited to, the jurisdiction of the U.S. Army, Corps of Engineers, and State and Federal Environmental Protection Agencies. Any improvements placed upon the premises shall be and remain personal property of LESSEE, and except for the ramp Improvements, LESSEE may remove any of its improvements and other property from the premises anytime during the term of the leasehold and, if the leasehold shall be terminated prior to its natural expiration, for a reasonable time following such termination. LESSEE shall have reasonable access to the premises for the purpose of any such removal following early termination.

LESSOR shall not make any improvements to the premises, including but not limited to the placement of signs or trash receptacles, without prior written authorization from the LESSEE.

Authorized improvements to the premises by the LESSOR shall be and remain personal property of the LESSOR.

6.

CARE AND OPERATION OF THE PREMISES

LESSEE accepts the premises in their present condition as suited for the use intended by LESSEE.

LESSEE, only to the extent that it maintains similar facilities throughout the State of Georgia and to the extent that LESSEE, as determined solely by LESSEE, has the funds to do so, shall maintain that portion of the premises in good order and repair for the term of the leasehold herein granted except as otherwise provided herein.

LESSEE shall be responsible for any needed repairs to the boat ramp and signs,

LESSEE shall periodically inspect the facility to ensure compliance with Federal funding rules and regulations.

LESSOR agrees to provide for periodic inspection, trash and litter removal, parking area grading, and other routine maintenance, as needed, which enhances the appearance or usefulness of, or local pride in the premises such as grass cutting and removal of silt from the boat ramp.

LESSOR shall provide and suitably maintain an all-weather public access road to the premises and place and maintain boundary markers on the premises.

7.

CLOSURE OF PREMISES

Except under hazardous conditions or emergency, the LESSOR shall not close the premises without written authorization from the LESSEE. In the event of hazardous conditions or emergency the LESSOR shall notify the LESSEE of the closure, expected duration and reopening of the premises as soon as practical.

8.

DEFAULT BY LESSEE

Before LESSOR may assert any remedy for the alleged breach or default in any term of this Lease, LESSOR shall give LESSEE specific, written notice of the alleged default or breach. Upon such written notice of default, LESSEE shall have sixty (60) days within which to cure the alleged breach or default or to dispute LESSOR's assertion of breach or default.

9.

LESSOR'S AND LESSEE'S LIABILITY FOR LOSS

Nothing in this lease is intended to diminish any protection afforded either the LESSOR or the LESSEE by the provision of the Georgia Recreational Properties Act (OCGA 51-3-20 through 51-3-26). LESSEE's liability in tort is further governed by the Georgia Tort Claims Act, OCGA Title 50, Chapter 21, Article 2, as now existing or hereafter amended or repealed. No subrogation against LESSEE shall be permitted by any insurance otherwise obtained by LESSOR.

10.

TERMINATION

LESSOR may terminate this Lease upon ninety (90) days written notice to LESSEE upon the occurrence of the following:

The LESSEE allowing use of the property to create a condition constituting a public nuisance or a hazard to the safety and health of the public. Should LESSOR believe that LESSEE has allowed the property to be used in such a way as to create a condition constituting a public nuisance or hazard to the safety and health of the public, LESSOR shall give notice to LESSEE of LESSOR's determination, which notice shall contain the facts upon which LESSOR has relied in reaching its determination. LESSEE shall have sixty (60) days, or such reasonable additional time as the parties may agree upon, after the date of actual receipt of the notice in which to challenge LESSOR's determination or to correct the condition of which it was apprised in LESSOR's notice.

LESSEE may terminate this Lease upon ninety (90) days written notice to LESSOR upon the occurrence of the following:

LESSEE has cause to believe the LESSOR does not hold clear title of ownership, or any other defect of legal interest, to the premises. LESSOR shall have sixty (60) days, or such reasonable additional time as the parties may agree upon, after the date of LESSOR's receipt of notice in which to challenge LESSEE's determination and to correct the condition appraised in the LESSEE's notice.

11.

ASSIGNMENT

LESSEE may not assign any right, title or interest it has under this Lease without consent to LESSOR except to an officer or agency, department, instrumentality or public corporation of the State of Georgia for public purposes.

12.

TIME OF ESSENCE

Time is of the essence in this Lease.

13.

TAXES

LESSOR acknowledges that the execution of this Lease does not confer any tax-exempt status upon LESSOR or LESSOR'S reversionary interest in the premises during the term of the leasehold.

14.

NOTICES

Any notice, statement, request, or authorization (hereinafter simply referred to as "notice") given, or required to be given, hereunder by either party to or from the other shall be in writing and shall be sent by United States Certified Mail, postage prepaid, marked "show to whom, date & address of delivery", to the party to be notified at such party's address as hereinabove set forth. The day upon which any such notice is so mailed shall be the date of service. Each party may from

time to time, by notice to the other, designate a different address to which notices hereunder shall be sent. Any notice reasonably calculated to apprise the party so notified of the circumstances involved shall be deemed sufficient under this Lease.

15.

CONTINUITY

Each provision of this Agreement shall apply to, be binding upon, enforceable against and inure to the benefit or detriment of all the parties hereto and to their respective successors and assigns. Whenever a reference to a part hereto is made, such reference shall be deemed to include the successors and assigns of said party, the same as if in each case expressed.

16.

NO WAIVER

No failure of any party hereto to exercise any power given such party hereunder or to insist upon strict compliance by the other to their obligations hereunder, and no custom or practice of any of the parties hereto in variance with the provisions hereof, shall constitute a waiver of any party's right to demand exact compliance with provisions hereof.

17.

CUMULATIVE, NOT RESTRICTIVE

All rights, powers and privileges conferred in this Agreement upon all of the parties hereto shall be cumulative of, but not restrictive to, those given by law.

18.

CAPTIONS

The caption of each numbered provision hereof is for the purpose of identification and convenience only and shall be completely disregarded in construing this Agreement.

19.

INTERPRETATION

Should any provision of this Agreement require judicial interpretation, it is agreed that the Court interpreting or construing the same shall not apply a presumption that the provisions hereof

shall be more strictly construed against one party by reason of the rule of construction that an instrument is to be construed more strictly against the party who herself, himself, or itself, or through her, his, or its agent, prepared the same, it being agreed that the agents and counsel of all parties hereto have participated in the preparation hereof.

20.

ENTIRE AGREEMENT

This Agreement supersedes all prior discussions and agreements between the parties with respect to the matters provided for herein and constitutes the full, sole, complete and entire agreement among them with respect hereto. No agent, employee, officer or representative of or attorney for either party has authority to make, or has made, any statement, agreement, representation or contemporaneous agreement, oral or written, in connection herewith modifying, amending, adding to, or changing the provisions of this Lease. No modification, amendment or change of, to or in this Agreement shall be binding on either party unless such modification, amendment or change shall be in writing, executed by both parties and by reference incorporated in and made a part of this Lease.

21.

LEASE EFFECTIVE

This Agreement shall become effective upon its due execution.

IN WITNESS WHEREOF, all the parties hereto have caused this Agreement to be executed in their names as of the date hereof.

Signed and sealed

LESSOR: _____

as to **LESSOR**

in the presence of :

Witness

By: _____

Name: _____

Title: _____

Notary Public, State of Georgia

Date Notarized: _____

My Commission Expires:

(NOTARY PUBLIC SEAL)

Signed and Sealed
as to **LESSEE**
in the presence of:

**LESSEE: DEPARTMENT OF NATURAL
RESOURCES**

Witness

By: _____
Mark Williams
Commissioner

Notary Public, State of Georgia

My Commission Expires:

(NOTARY PUBLIC SEAL)

Item Attachment Documents:

A. Gym Floor Maintenance

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Gym Floor Maintenance
INITIATED BY:	Finance Department

It is requested that Council approve the execution of an annual contract with Stevens Gymnasiums, Inc. (Roswell, GA) to provide gym floor maintenance services on an “as needed” basis for the estimated annual contract value of \$55,300.00.

The contractor will perform necessary maintenance services to recondition the gym floors, including stripping/sealing and drum sanding the wood gym flooring for the Parks & Recreation Department. The maintenance services will be performed, on an “as needed basis,” at: Comer Gym, North Columbus Recreation Center, Shirley Winston Recreation Center, Frank D. Chester Recreation Center, Northside Recreation Center, Psalmond Road Recreation Center, Pop Austin Recreation Center, Carver Park Recreation Center. As well as, stripping and refinishing the stage area at Comer Gym and the aerobic flooring at Psalmond Road, Shirley Winston and Northside Recreation Centers, and the installation of pickleball lines at Northside and Carver Park Recreation Centers.

The contract term will be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal is contingent upon the mutual agreement of the City and the contracted vendor.

Bid specifications were posted on the web page of the Purchasing Division, and the Georgia Procurement Registry. Two (2) bids were received on August 14, 2019. This bid has been advertised, opened and reviewed. The bidders were:

	Stevens Gymnasiums, Inc. (Roswell, GA)	CBM Solutions, Inc. (Macon, GA)
REPAING/STRIPPING & RESEALING FLOORS		
Comer Gym	1,700.00	1,856.00
North Columbus Recreation Center	1,700.00	2,415.36
Shirley Winston Recreation Center	1,700.00	2,560.00
Frank D. Chester Recreation Center	1,700.00	2,368.00
Northside Recreation Center	1,700.00	2,560.00
Psalmond Road Recreation Center	1,700.00	2,560.20
Pop Austin Recreation Center	1,700.00	1,955.20
Carver Park Recreation Center	1,700.00	2,128.00
(Aerobic) floor @ Psalmond Road Rec Center	300.00	308.00
(Aerobic) floor @ Shirley Winston Rec Center	300.00	308.00
(Aerobic) floor @ Northside Rec Center	300.00	308.00
Wooded Stage @ Comer Gym	300.00	280.00

	Stevens Gymnasiums, Inc. (Roswell, GA)	CBM Solutions, Inc. (Macon, GA)
DRUM SANDING OF FLOORS		
North Columbus Recreation Center	7,900.00	9,435.00
Shirley Winston Recreation Center	7,900.00	10,000.00
Frank D. Chester Recreation Center	7,900.00	9,250.00
Northside Recreation Center	7,900.00	10,000.00
Psalmond Road Recreation Center	7,900.00	10,000.00
INSTALLATION OF PICKLEBALL COURT(S)		
Install two (2) Regulated Pickleball Courts at Northside Recreation Center	500.00	600.00
Install two (2) Regulated Pickleball Courts at Carver Park Recreation Center	500.00	600.00
TOTAL BID	\$ 55,300.00	\$ 69,491.76

Funds are budgeted each fiscal year for this ongoing expense: General Fund – Parks and Recreation – Recreation Services – Contractual Services; 0101-270-2400-RECR-6319.

A RESOLUTION

Item #A.

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNUAL CONTRACT WITH STEVENS GYMNASIUMS, INC. (ROSWELL, GA) TO PROVIDE GYM FLOOR MAINTENANCE ON AN “AS NEEDED” BASIS FOR THE ESTIMATED ANNUAL CONTRACT VALUE OF \$55,300.00.

WHEREAS, the contractor will perform necessary maintenance services to recondition the gym floors, including stripping/sealing and drum sanding the wood gym flooring for the Parks & Recreation Department. The maintenance services will be performed, on an “as needed basis,” at: Comer Gym, North Columbus Recreation Center, Shirley Winston Recreation Center, Frank D. Chester Recreation Center, Northside Recreation Center, Psalmond Road Recreation Center, Pop Austin Recreation Center, Carver Park Recreation Center. As well as, stripping and refinishing the stage area at Comer Gym and the aerobic flooring at Psalmond Road, Shirley Winston and Northside Recreation Centers and the installation of pickleball lines at Northside and Carver Park Recreation Centers, and;

WHEREAS, the contract period will be for two (2) years with the option to renew for three (3) additional twelve month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to execute an annual contract with Stevens Gymnasiums, Inc. (Roswell, GA) to provide gym floor maintenance on an “as needed” basis for the estimated contract value of \$55,300.00 Funds are budgeted each fiscal year for this ongoing expense: General Fund – Parks and Recreation – Recreation Services – Contractual Services; 0101-270-2400-RECR-6319.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2019 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson III, Mayor

Item Attachment Documents:

B. Mowers and Tractors – RFB No. 19-0008

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Mowers and Tractors – RFB No. 19-0008
INITIATED BY:	Finance Department

It is requested that Council authorize the purchase of twelve (12) commercial zero turn mowers from Sun South, LLC (Columbus, GA) at a unit price of \$6,950.00, for a total price of \$83,400.00.

Per RFB No. 19-0008 and Resolution No. 021-19, approved on January 8, 2019, SunSouth, LLC was the awarded vendor for Option 1: Commercial Zero Turn Mowers/Various Departments. The vendor has agreed to provide the additional mowers at the same FY19 awarded bid price.

The mowers were approved in the FY20 Budget and will be used by staff of various divisions of the Public Works Department to cut and maintain the grounds of various locations throughout the city of Columbus. One (1) mower will be used by staff of the Street Maintenance Division; this is a replacement mower. Four (4) mowers will be used by staff of the Rainwater Division; two (2) are new mowers and two (2) are replacement mowers. Seven (7) mowers will be used by the staff of the Beautification Division; these are replacement mowers.

Funds are budgeted in the FY20 Budget as follows: **Street Maintenance [\$6,950.00]** - Paving Fund – Public Works – Repairs and Maintenance – Other Equipment; 0203-260-3110-REPR-7762.

Rainwater Division [\$27,800.00] - Sewer (Stormwater) Fund – Public Works – Sewer Maintenance – Off Road Equipment; 0202-260-3210-SWRM-7725.

Beautification [\$48,650.00] – Paving Fund – Public Works – Right-of-Way Maintenance – Off Road Equipment; 0203-260-3120-ROWM-7725.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF TWELVE (12) COMMERCIAL ZERO TURN MOWERS FROM SUNSOUTH, LLC (COLUMBUS, GA), AT A UNIT PRICE OF \$6,950.00, FOR A TOTAL PRICE OF \$83,400.00.

WHEREAS, per RFB No. 19-0008 and Resolution No. 021-19, approved on January 8, 2019, SunSouth, LLC was the awarded vendor for Option 1: Commercial Zero Turn Mowers/Various Departments; and,

WHEREAS, the vendor has agreed to provide the additional mowers at the same FY19 awarded bid price; and

WHEREAS, the mowers were approved in the FY20 Budget and will be used by staff of various divisions of the Public Works Department to cut and maintain the grounds of various locations throughout the city of Columbus. One (1) mower will be used by staff of the Street Maintenance Division; this is a replacement mower. Four (4) mowers will be used by staff of the Rainwater Division; two (2) are new mowers and two (2) are replacement mowers. Seven (7) mowers will be used by the staff of the Beautification Division; these are replacement mowers.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase twelve (12) commercial zero turn mowers from SunSouth, LLC (Columbus, GA) at a unit price of \$6,950.00, for a total price of \$83,400.00. Funds are budgeted in the FY20 Budget as follows: **Street Maintenance [\$6,950.00]** - Paving Fund – Public Works – Repairs and Maintenance – Other Equipment; 0203-260-3110-REPR-7762.

Rainwater Division [\$27,800.00] - Sewer (Stormwater) Fund – Public Works – Sewer Maintenance – Off Road Equipment; 0202-260-3210-SWRM-7725.

Beautification [\$48,650.00] – Paving Fund – Public Works – Right-of-Way Maintenance – Off Road Equipment; 0203-260-3120-ROWM-7725.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2019 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.

Councilor Turner Pugh voting _____.
Councilor Woodson voting _____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson III, Mayor

Item Attachment Documents:

C. Mid-Size Sedan – Georgia Statewide Contract

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Mid-Size Sedan – Georgia Statewide Contract
INITIATED BY:	Finance Department

It is requested that Council authorize the purchase of a mid-size sedan for the Victim Witness Division from Allan Vigil Ford (Morrow, GA), via Georgia State Contract #99999-SPD-ES40199373-002, in the amount of \$18,442.00.

The vehicle will be used by staff of the Victim Witness Division to transport crime victims and VWAP staff to and from court proceedings occurring throughout the Chattahoochee Judicial Circuit; this is a new vehicle. Funding will be provided by Victims of Crime Act (VOCA) Grant C17-8-171, which requires the purchase order to be issued by September 30, 2019.

Funds are budgeted in the FY20 Budget: Multi-Gov'T Project Fund – Superior Court – Crime Victim Witness Assistance – Automobiles; 0216-500-2220-CZRM-7721.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) MID-SIZE SEDAN FOR THE VICTIM WITNESS DIVISION FROM ALLAN VIGIL FORD (MORROW, GA), VIA GEORGIA STATE CONTRACT #99999-SPD-ES40199373-002, IN THE AMOUNT OF \$18,442.00.

WHEREAS, the vehicle will be utilized by staff of the Victim Witness Division to transport crime victims and WVAP staff to and from court proceedings occurring throughout the Chattahoochee Judicial Circuit; this is a new vehicle. Funding will be provided by Victims of Crime Act (VOCA) C17-8-171 which requires the purchase order to be issued by September 30, 2019.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase one (1) mid-size sedan for the Victim Witness Division from Allan Vigil Ford (Morrow, GA), via Georgia State Contract #99999-SPD-ES40199373-002, in the amount of \$18,442.00. Funds are budgeted in the FY20 Budget: Multi-Gov'T Project Fund – Superior Court – Crime Victim Witness Assistance – Automobiles; 0216-500-2220-CZRM-7721.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2019 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

Item Attachment Documents:

D. 15-Passenger Van – Georgia Statewide Contract

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	15-Passenger Van – Georgia Statewide Contract
INITIATED BY:	Finance Department

It is requested that Council authorize the purchase of a 15-passenger van for the Victim Witness Division from Hardy Chevrolet (Dallas, GA), via Georgia State Contract #99999-SPD-ES40199373-005, in the amount of \$30,894.00.

The vehicle will be used by staff of the Victim Witness Division to transport crime victims and staff to court proceedings, trainings, functions and special events; this is a new vehicle. Funding will be provided by Victims of Crime Act (VOCA) Grant C17-8-171, which requires the purchase order to be issued by September 30, 2019.

Funds are budgeted in the FY20 Budget: Multi-Gov'T Project Fund – Superior Court – Crime Victim Witness Assistance – Automobiles; 0216-500-2220-CZRM-7721.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 15-PASSENGER VAN FOR THE VICTIM WITNESS DIVISION FROM HARDY CHEVROLET (DALLAS, GA), VIA GEORGIA STATE CONTRACT #99999-SPD-ES40199373-005, IN THE AMOUNT OF \$30,894.00.

WHEREAS, the vehicle will be utilized by staff of the Victim Witness Division to transport crime victims and staff to court proceedings, trainings, functions and special events; this is a new vehicle. Funding will be provided by Victims of Crime Act (VOCA) Grant C17-8-171, which requires the purchase order to be issued by September 30, 2019.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase one (1) 15-passenger van for the Victim Witness Division from Hardy Chevrolet (Dallas, GA), via Georgia State Contract #99999-SPD-ES40199373-005, in the amount of \$30,894.00. Funds are budgeted in the FY20 Budget: Multi-Gov'T Project Fund – Superior Court – Crime Victim Witness Assistance – Automobiles; 0216-500-2220-CZRM-7721.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2019 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

Item Attachment Documents:

E. Replacement of Playground Equipment for Theo McGee Park

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Replacement of Playground Equipment for Theo McGee Park
INITIATED BY:	Finance Department

It is requested that Council approve the acceptance of a donation in the amount of \$50,000 from Body Evolution Gym in order to purchase replacement playground equipment for Theo McGhee Park from Miracle Recreation Equipment Company/Hasley Recreation Inc. (Flowery Branch, GA) in the amount of \$49,084.74.

This purchase will replace playground equipment that was destroyed in a fire at Theo McGee Park in March of 2018 and is fully funded by donations.

Funds are available in the FY20 Budget: General Fund – Parks and Recreation – Park Services - Capital Expenditure – Over \$5,000; 0101 – 270 - 2100 – PSRV – 7761.

RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$50,000 FROM BODY EVOLUTION GYM IN ORDER TO PURCHASE REPLACEMENT PLAYGROUND EQUIPMENT FROM MIRACLE RECREATION EQUIPMENT COMPANY/HASLEY RECREATION INC. (FLOWERY BRANCH, GA) IN THE AMOUNT OF \$49,084.74.

WHEREAS, the replacement playground equipment was destroyed in a fire at Theo McGee Park in March of 2018; and,

WHEREAS, the purchase is fully funded by donations.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to accept a donation in the amount of \$50,000 from Body Evolution Gym in order to purchase replacement playground equipment from Miracle Recreation Equipment Company/Hasley Recreation Inc. (Flowery Branch, GA) in the amount of \$49,084.74. Funds are available in the FY20 Budget: General Fund – Parks and Recreation – Park Services - Capital Expenditure – Over \$5,000; 0101 – 270 - 2100 – PSRV – 7761.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2019 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

Item Attachment Documents:

F. Bus Repairs – Gillig 35Ft Transit Bus #1211

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Bus Repairs – Gillig 35Ft Transit Bus #1211
INITIATED BY:	Finance Department

It is requested that Council approve payment to Cummins Sales and Service (Albany, GA), in the estimated amount of \$27,810.84, for repairs required for a Gillig 35ft transit bus, #1211.

A 2008 Gillig 35ft Bus, with 10 years useful life, was inspected, and requires in frame overhaul with turbo injectors at the estimated repair cost of \$27,810.84. The bus has reached its midlife cycle which requires an engine overhaul.

Cummins Sales and Service will perform the repairs because they are the manufacturer of the engine installed in the bus. Consequently, the vendor is considered the only known source to perform the repairs, per the Procurement Ordinance, 3-114.

Funds are available in the FY20 Budget: Transportation Fund – Transportation – FTA – Bus Engines; 0751 - 610 – 2400 - MFTA – 7727.

RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING PAYMENT TO CUMMINS SALES AND SERVICE (ALBANY, GA), IN THE ESTIMATED AMOUNT OF \$27,810.84, FOR REPAIRS REQUIRED FOR A GILLIG 35FT TRANSIT BUS, #1211.

WHEREAS, a 2008 Gillig 35ft Bus, with 10 years useful life, was inspected, and requires in frame overhaul with turbo injectors at the estimated repair cost of \$27,810.84. The bus has reached its midlife cycle which requires an engine overhaul; and,

WHEREAS, Cummins Sales and Service will perform the repairs because they are the manufacturer of the engine installed in the bus. Consequently, the vendor is considered the only known source to perform the repairs, per the Procurement Ordinance, 3-114.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to make payment to Cummins Sales and Service (Albany, GA), in the estimated amount of \$27,810.84, for repairs required for a Gillig 35ft transit bus, #1211. Funds are available in the FY20 Budget: Transportation Fund – Transportation – FTA – Bus Engines; 0751 -610 – 2400 - MFTA – 7727.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2019 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

Item Attachment Documents:

G. Bus Repairs – Gillig 35Ft Transit Bus #1222

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Bus Repairs – Gillig 35Ft Transit Bus #1222
INITIATED BY:	Finance Department

It is requested that Council approve payment to Associated Fuel Systems (Conley, GA), in the estimated amount of \$19,116.07, for repairs required for a Gillig 35ft transit bus, #1222.

A 2012 Gillig 35ft Bus, with 10 years useful life, was inspected, and requires in frame overhaul at the estimated repair cost of \$19,116.07. The bus has reached its midlife cycle which requires an engine overhaul.

Associated Fuel Systems will perform the repairs because the vendor rebuilt the engine for this particular bus. Consequently, the vendor is considered the only known source to perform the repairs, per the Procurement Ordinance, 3-114.

Funds are available in the FY20 Budget: Transportation Fund – Transportation – FTA – Bus Engines; 0751 - 610 – 2400 - MFTA – 7727.

RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING PAYMENT TO ASSOCIATED FUEL SYSTEMS (CONLEY, GA), IN THE ESTIMATED AMOUNT OF \$19,116.07, FOR REPAIRS REQUIRED FOR A GILLIG 35FT TRANSIT BUS, #1222.

WHEREAS, a 2012 Gillig 35ft Bus, with 10 years useful life, was inspected, and requires in frame overhaul at the estimated repair cost of \$19,116.07. The bus has reached its midlife cycle which requires an engine overhaul; and,

WHEREAS, Associated Fuel Systems will perform the repairs because the vendor rebuilt the engine for this particular bus. Consequently, the vendor is considered the only known source to perform the repairs, per the Procurement Ordinance, 3-114.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to make payment to Associated Fuel Systems (Conley, GA), in the estimated amount of \$19,116.07, for repairs required for a Gillig 35ft transit bus, #1222. Funds are available in the FY20 Budget: Transportation Fund – Transportation – FTA – Bus Engines; 0751 -610 – 2400 - MFTA – 7727.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2019 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

Item Attachment Documents:

H. Annual Maintenance: Disaster Recovery Recording for the Real Estate Computer System

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Annual Maintenance: Disaster Recovery Recording for the Real Estate Computer System
INITIATED BY:	Finance Department

It is requested that Council approve the annual maintenance payment to Tyler Technologies (Dallas, TX), in the amount of \$12,380.60, for disaster recovery recording for the Real Estate Computer System utilized by the Clerk of Superior Court. This payment covers the disaster recovery recording for the period July 1, 2019 – June 30, 2020.

Per Resolution #104-11, Council approved the purchase of the Real Estate System from Tyler Technologies.

Tyler Technologies developed the software; they are the only company that can offer maintenance on the software. Therefore, the vendor is considered an Only Known Source, per Section 3-114 of the Procurement Ordinance.

Funds are budgeted in the FY20 Budget: General Fund – Information Technology – Software Lease; 0101 – 210 – 1000 – ISS – 6541.

RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE ANNUAL MAINTENANCE PAYMENT TO TYLER TECHNOLOGIES (DALLAS, TX), IN THE AMOUNT OF \$12,380.60, FOR DISASTER RECOVERY RECORDING FOR THE REAL ESTATE COMPUTER SYSTEM UTILIZED BY THE CLERK OF SUPERIOR COURT. THIS PAYMENT COVERS THE DISASTER RECOVERY RECORDING FOR THE PERIOD JULY 1, 2019 – JUNE 30, 2020.

WHEREAS, per Resolution #104-11, Council approved the purchase of the Real Estate System from Tyler Technologies; and,

WHEREAS, Tyler Technologies developed the software; they are the only company that can offer maintenance on the software. Therefore, the vendor is considered an Only Known Source, per Section 3-114 of the Procurement Ordinance.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to make the annual maintenance payment to Tyler Technologies (Dallas, TX), in the amount of \$12,380.60, for disaster recovery recording for the Real Estate Computer System utilized by the Clerk of Superior Court. This payment covers the disaster recovery recording for the period July 1, 2019 – June 30, 2020. Funds are budgeted in the FY20 Budget: General Fund – Information Technology – Software Lease; 0101 – 210 – 1000 – ISS – 6541.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2019 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Turner Pugh voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

Item Attachment Documents:

B. Claflin School Project Update - Mark Wright, Oracle Design Group



VIEW LOOKING NORTH ALONG 5TH AVENUE 7-23-19

CLAFLIN HISTORIC RESIDENCES UPDATE 9-4-19

presented by

**ORACLE CONSULTING
AND
ORACLE DESIGN GROUP
6331 OLD FORSYTH ROAD,
MACON GA 31210**

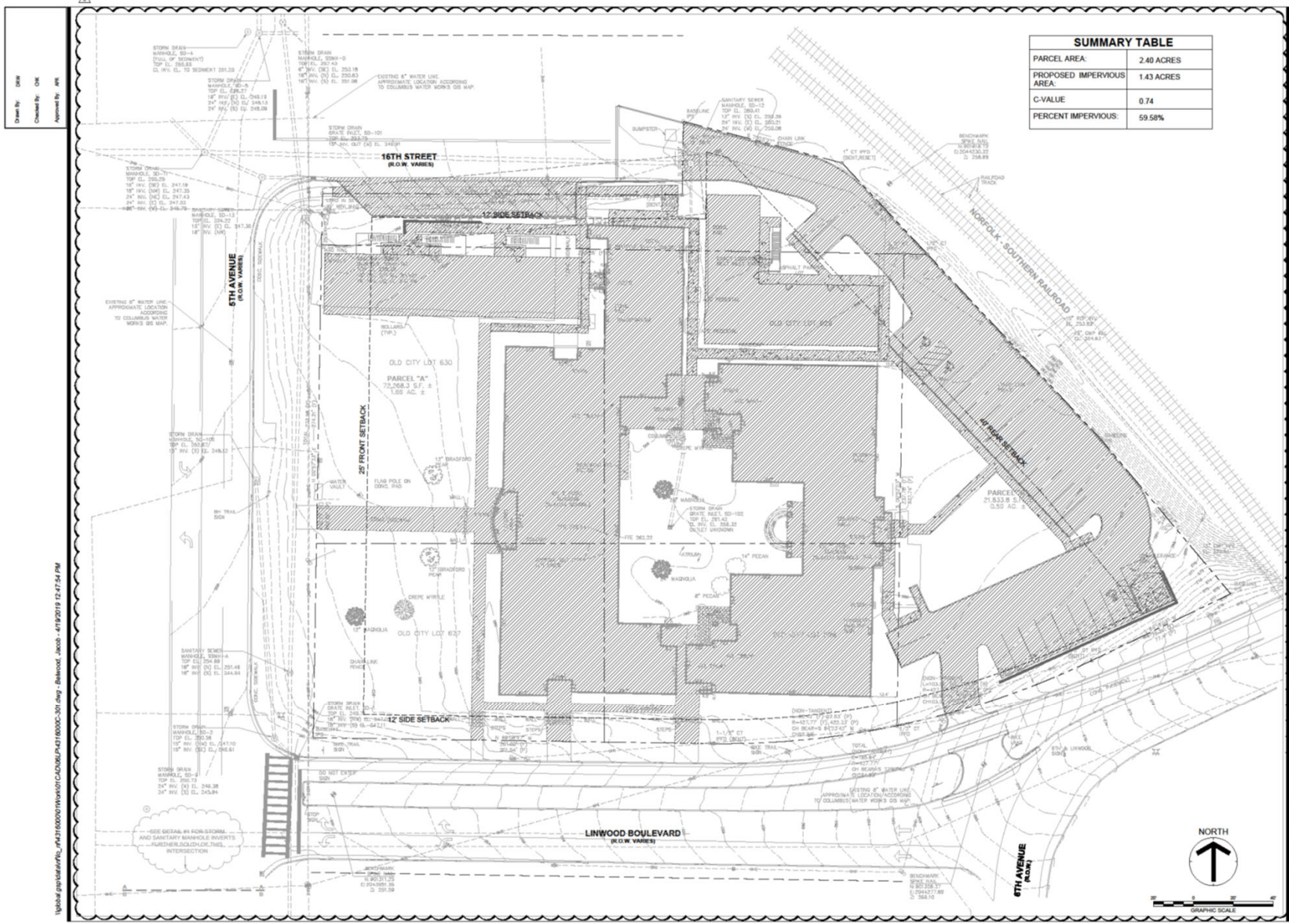




GOLDEN VALLEY APARTMENTS

- 44 Units Total (4 Buildings)
 - Three Bed / Two Bath - \$930
 - Two Bed / One & ½ Bath - \$830
 - One Bedroom one bath- \$650
 - 60% median income qualified
- Community Building
- Gated courtyard
- Playground
- Covered seating
- Small laundry facility
- Washer dryer hookups
- Small exercise room
- Computer area
- Hardwood refurbish building 1
- Tile all building 2
- Maintain the interior courtyard and historic magnolia trees
- Single entrance off 5th street with crash gate onto Linwood Blvd
- Workforce Housing, Privately owned. **NOT PUBLIC HOUSING**
- **Redstone capital investor**
- **Bank OZK lender**
- **DCA agency- affordable housing credits**
- **SHPO- state historic credits**
- **National park service- federal historic credits**





Design Services
For The Built
Environment

GRESHAM
SMITH AND
PARTNERS

www.greshamsmith.com

111 West Main Street
Room 301
Louisville, KY 40202
502.582.7000

Clafin School Project

Project Address:
1332 3rd Avenue, Columbus, GA
Owner / Developer:
Greco Design Group Inc.
1332 3rd Avenue, Suite 200
Louisville, Kentucky 40202



04/19/2019

Revision		
No.	Date	Description
1	05/18/2018	AGENCY COMMENTS
2	06/28/2018	AGENCY COMMENTS
3	10/12/2018	SITE REVISIONS
4	12/19/2018	SITE REVISION
5	04/19/2019	SITE REVISION

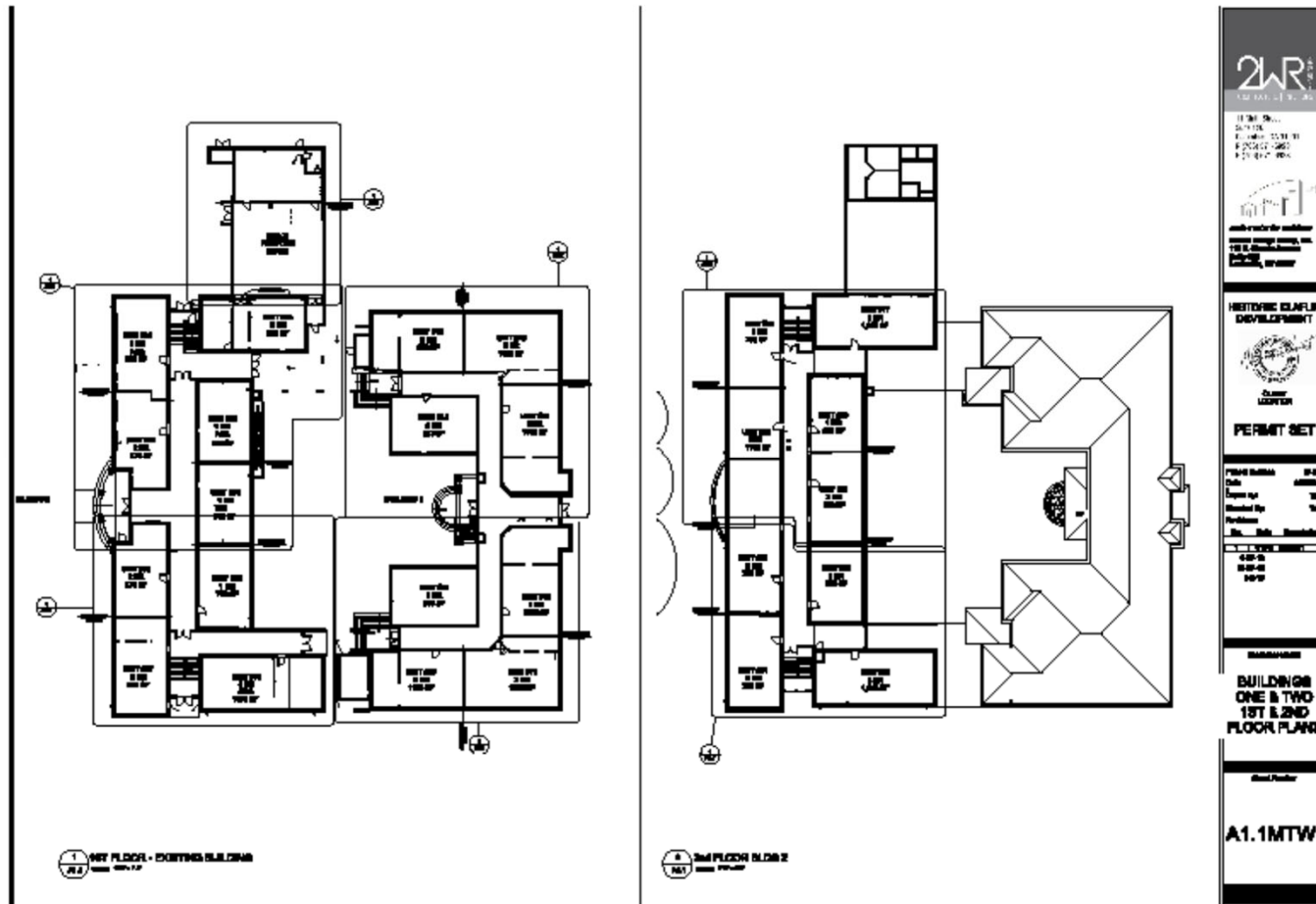
PROPOSED SITE IMPERVIOUS
AREA

C302

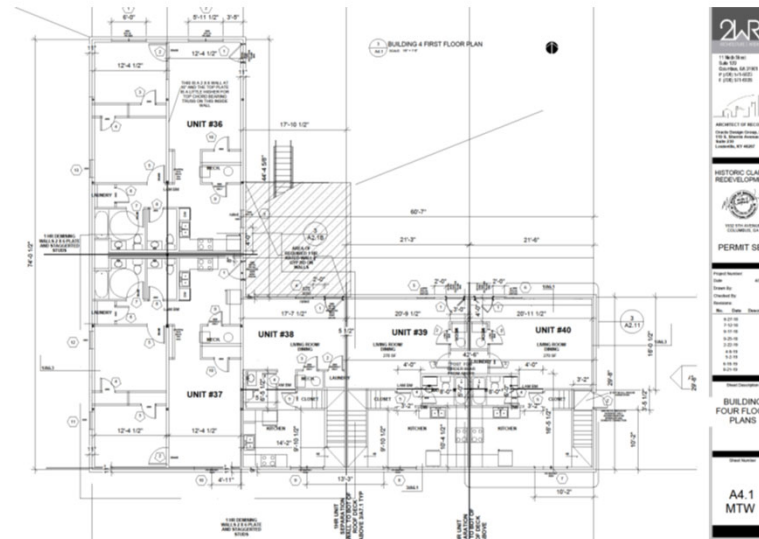
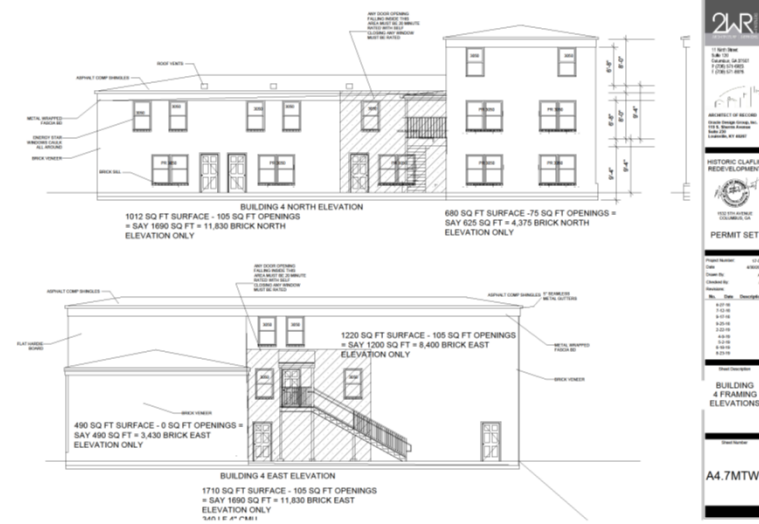
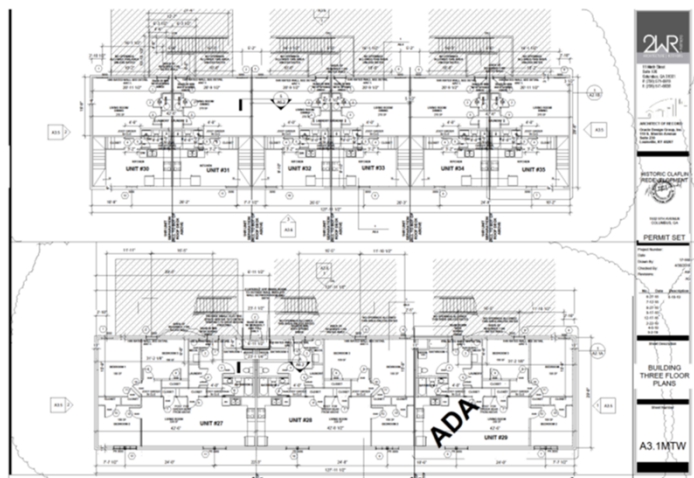
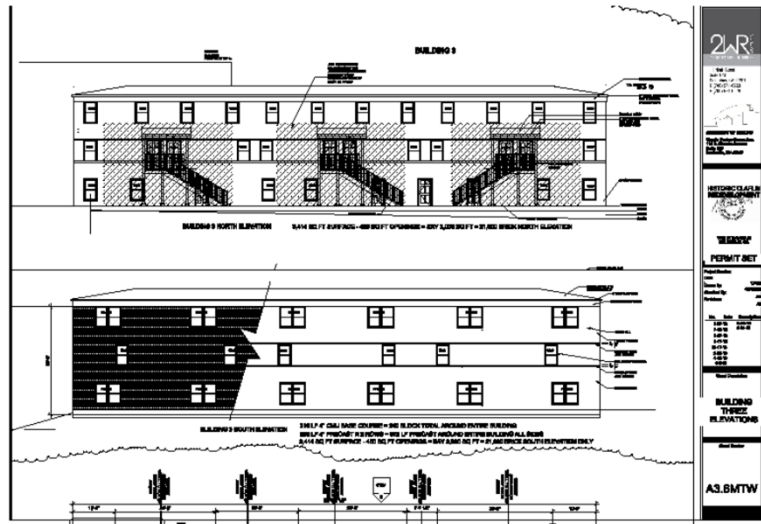
PROJECT: 43160.00
DATE: 04/13/2018
THIS IS 3 INCHES WHEN PRINTED FULL SIZE
FULL SHEET SIZE - 34"X46"

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OVERALL HISTORIC RENOVATION PLANS



OVERALL NEW BUILDING PLANS



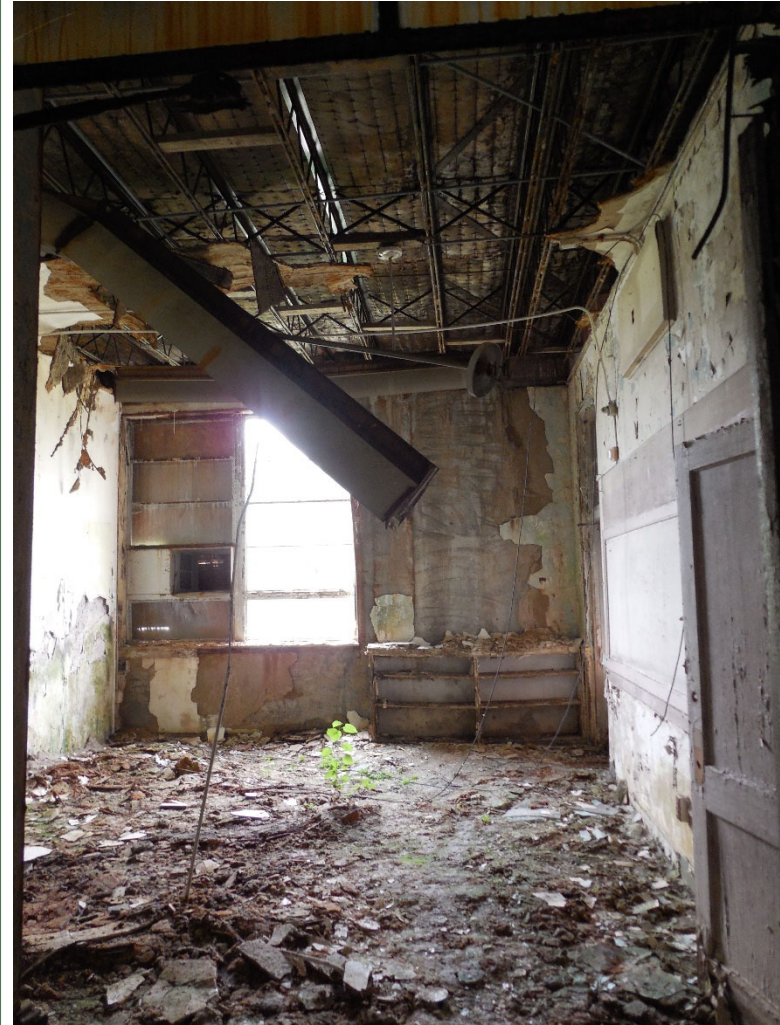
EXISTING INTERIOR LAST NOV



EXISTING INTERIOR LAST NOV



EXISTING INTERIOR LAST NOV





NEW WORK 9-4-19



NEW WORK 9-4-19















Item Attachment Documents:

C. Solid Waste Management Plan - Kyle McGee, Assistant Public Works Director

SOLID WASTE MANAGEMENT PLAN

- ▶ Deputy Director Public Works
- ▶ Kyle McGee
- ▶ September 2019

SWMP PLAN HISTORY

- ▶ Agencies involved:
 - ▶ Georgia Department of Natural Resources Environmental Protection Division and the Georgia Department of Community Affairs.
- ▶ Local government solid waste management plans must at a minimum:
 - ▶ provide for 10 years of collection capability and disposal capacity from the date of completion of the plan
 - ▶ enumerate the solid waste handling facilities as to size and type
 - ▶ identify those sites that are not suitable for solid waste handling facilities based on environmental and land use factors.

PROCESS & TIMELINE

- ▶ Began Plan development -July 2018
- ▶ Draft plan complete- May 2019
- ▶ Brief City Manager- June 2019
- ▶ Presentation to council- September 10th 2019
- ▶ Two Public Hearings
- ▶ Present revised plan if appropriate
- ▶ Place on the City Manager's agenda with resolution for adoption
- ▶ Completion of Rate Study

TODAY'S PRESENTATION

- ▶ Abby Goldsmith with A. Goldsmith Resources LLC
- ▶ Plan very different from 10 years ago
- ▶ She will focus on the differences between last plan and current proposed plan.
- ▶ The draft plan will be made available on the link below
<https://www.columbusga.gov/PublicWorks/waste-collection.htm>

Columbus Consolidated Government Solid Waste Management Plan Update 2019 - 2028



Presented to Columbus Council
September 2019



Developed with tremendous input from staff

- Pat Biegler, Director of Public Works
- Kyle McGee, Deputy Director of Public Works
- Les Moore, Manager, Waste Collection
- Matthew Dolan, Manager, Waste Disposal
- Carl Nunley, Manager, Recycling and Sustainability Center
- Gloria Westin-Smart, Executive Director, Keep Columbus Beautiful



Background

- Previous plan for 2008 through 2018 was updated in 2011
- Significantly reduced state requirements since 2011
- This plan focuses on action plan for future



Seven Goals

1. Divert 40 percent of the solid waste collected by Columbus or managed at its facilities.
2. Extend the life of the Pine Grove MSW landfill to 2066.
3. Ensure all residents and businesses have convenient access to solid waste collection.
4. Prevent and abate illegal disposal.
5. Ensure solid waste handling facilities conform to environmental and land use limitations and are consistent with this Plan.
6. Consolidate solid waste handling and diversion facilities at Pine Grove.
7. Continue to support solid waste management with enterprise fund.

What's New?

Goal 1: Divert 40 percent of the solid waste collection by Columbus or managed at its facilities.

Strategy 1-1: Continue to operate and expand programs

Action	Year(s)	Responsible Party	Estimated Cost
Secure market for separated glass bottles and jars, purchase containers and initiate collection at mobile drop-off sites.	2021	DPW, City Council	TBD based on location and requirements of market
Promote progress on diversion, waste reduction and recycling to the public, such as tons diverted, on web site and social media.	2021-2028	KCBC	No additional cost anticipated
Divert at least one additional material from disposal every 1-2 years based on feasibility of collection, processing, and markets .	2019-2028	DPW	TBD based on material, market location and specifications

Strategy 1-2: Facilitate recycling for multi-family and commercial generators.

Action	Year(s)	Responsible Party	Estimated Cost
Consider privatization or fees for recycling services offered to commercial customers that use private haulers for solid waste collection.	2021	DPW, KCBC	No additional cost anticipated.
Provide an area for citizens and self-haulers to segregate and deposit a wide range of recyclables at new Pine Grove convenience center.	2020-2028	DPW	\$800,000 included in rate study
Evaluate potential to require private haulers to offer recycling services to all MSW collection customers and implement if feasible.	2021	DPW	No additional cost anticipated.

Strategy 1-3: Upgrade the Recycling Facility to increase capacity and reduce contamination.

Action	Year(s)	Responsible Party	Estimated Cost
Evaluate options for upgrading and expanding Recycling Facility, including financing options.	2019	DPW	No additional cost anticipated.
Secure financing for upgrading and expanding Recycling Facility.	2020-2021	DPW	\$1.4-\$1.7 million TBD in conjunction with contractor
Upgrade sort line at Recycling Facility.	2022	DPW	

Strategy 1-5: Mulch and compost an increasing amount of organic material.

Action	Year(s)	Responsible Party	Estimated Cost
Evaluate requirement for residents to set out yard trimmings in compostable paper bags and implement if feasible.	2021	DPW , City Council	No cost anticipated
Move yard trimmings processing facility from Granite Bluff to Pine Grove.	2019	DPW	?
Direct collected yard trimmings to Pine Grove.	2020	DPW	No cost
Secure financing to develop technology and modify facility to add other types of organics processing operation.	2021	DPW , City Council	??
Evaluate feasibility of adding CWW sludge at organics processing facility and implement as feasible.	2021	DPW	TBD
Evaluate feasibility of adding select sources of industrial/institutional food residuals at organics processing facility and implement as feasible.	2022	DPW	TBD
Evaluate feasibility of adding other diverted organics at organics processing facility and implement as feasible.	2023	DPW	TBD



Strategy 1-6: Divert 90 percent of what is currently delivered to Granite Bluff from disposal.

Action	Year(s)	Responsible Party	Estimated Cost
Crush concrete, rock, and asphalt received at Granite Bluff and use on-site and in other City operations.	2019-2028	DPW	Anticipated savings based on crushed material replacing material currently purchased by City.
Research markets for additional crushed aggregate received at Granite Bluff and divert to offsite markets as feasible.	2019-2028	DPW	
Divert as much of the remaining inert materials from disposal as possible.	2019-2028	DPW	

Strategy 1-7: Gather information needed to measure progress toward goals.

Action	Year(s)	Responsible Party	Estimated Cost
Require private haulers to report tonnage collected from customers within Columbus as part of permit process.	2020-2028	DPW , City Council	No additional cost anticipated
Require solid waste handling facilities operating in Columbus to report tons received from generators within Columbus .	2020-2028	DPW	
Ensure industrial and other nonresidential generators are reporting as required by current ordinance.	2020	DPW	
Update reporting requirements in ordinance if needed to measure progress toward goals.	2020	DPW , City Council	
Review reports from private haulers, solid waste handling facilities, and nonresidential generators to determine whether goals are met.	2020-2028	DPW	

What's New?

Goal 2: Extend the life of the Pine Grove MSW landfill to 2066.

Strategy 2-2: Explore new technologies to divert material from disposal and implement where feasible.

Action	Year(s)	Responsible Party	Estimated Cost
Evaluate technologies based on established criteria.	2020 and every two years	DPW	No cost
Enter into agreements to implement projects that meet Columbus' criteria when feasible.	2020-2028	DPW	Cost TBD when option selected and agreement negotiated
Develop facilities/technology and divert materials as feasible.	2021-2028	DPW	



Strategy 2-3: Maximize amount of MSW that can be placed in currently permitted area.

Action	Year(s)	Responsible Party	Estimated Cost
Allocate funds for new compactor to allow compaction of 1,500 pounds per cubic yard.	2021	DPW, City Council	\$800,000 included in the rate study
Purchase new compactor for MSW landfill.	2022	DPW	
Secure an estimated \$300,000 funds to redesign and permit modifications to existing MSW landfill to convert terraces to side slopes.	2019	DPW, City Council	\$300,000 authorized and expended
Permit and design modifications of landfill from terraces to side slopes.	2019-2020	DPW	
Convert terraces at Pine Grove to side slopes.	2021-2028	DPW	No additional cost

Strategy 2-3: Maximize amount of MSW that can be placed in currently permitted area.

Action	Year(s)	Responsible Party	Estimated Cost
Allocate funds for new compactor to allow compaction of 1,500 pounds per cubic yard.	2021	DPW, City Council	\$800,000 included in the rate study
Purchase new compactor for MSW landfill.	2022	DPW	
Secure an estimated \$300,000 funds to redesign and permit modifications to existing MSW landfill to convert terraces to side slopes.	2019	DPW, City Council	\$300,000 authorized and expended
Permit and design modifications of landfill from terraces to side slopes.	2019-2020	DPW	
Convert terraces at Pine Grove to side slopes.	2021-2028	DPW	No additional cost

What's New?

Goal 3: Ensure all residents and businesses have convenient access to solid waste collection.

Strategy 3-1: Provide collection to all residents and selected small businesses.

Not New but worth noting

Action	Year(s)	Responsible Party	Estimated Cost
Finance and replace City collection vehicles every 7 years to ensure continued and consistent operation.	2019-2028	DPW, City Council	\$2.0 - \$2.5 million per year and included in the rate study

Strategy 3-2: Provide carts to all residential customers.

Action	Year(s)	Responsible Party	Estimated Cost
Allocate funds to purchase carts for MSW for all residents.	2022	DPW, City Council	\$3,000,000
Purchase and distribute carts to all residential customers	2023	DPW	

Strategy 3-3: Ensure multi-family and commercial generators have access to convenient collection of MSW.

Item #C.

Action	Year(s)	Responsible Party	Estimated Cost
Update permit requirements for collectors.	2019	DPW, City Council	No additional cost
Evaluate and recommend new approach to collection in Uptown Business District.	2020	DPW	No additional cost
Allocate funds to implement selected approach for collection in Uptown Business District, if needed.	2021	City Council	Cost TBD based on evaluation and recommendation for approach
Implement selected approach for collection in Uptown Business District.	2022	DPW	

What's New?

Goal 5: Ensure solid waste handling facilities conform to environmental and land use limitations and are consistent with this Plan.

Strategy 5-1: Review siting, design, construction, and operation of all solid waste handling facilities in Columbus.

Action	Year(s)	Responsible Party	Estimated Cost
Update requirements for solid waste handling facilities operating in City to include reporting, potential host fees, etc.	2020	DPW	No additional cost
Implement updated requirements for solid waste handling facilities operating in the City.	2020	DPW, Finance	No additional cost

Strategy 5-2: Update Columbus Development Ordinance to identify zoning requirements for all types of solid waste handling facilities.

Action	Year(s)	Responsible Party	Estimated Cost
Identify types of facilities that are not currently addressed in zoning ordinance and propose siting, design, and operating requirements.	2019	DPW, Planning	No additional cost
Propose and pass update to Columbus Development Ordinance to incorporate all types of solid waste handling facilities.	2020	DPW, Planning, City Council	No additional cost

What's New?

Goal 6: Consolidate solid waste handling and diversion facilities at Pine Grove.

Strategy 6-1: Redirect inert material from Granite Bluff to Pine Grove.

What's New ... Same Action Items as for Strategy 1-5

In addition, maintain active permit for Granite Bluff, reserving capacity for overflow and/or inert debris generated by extreme weather or other disasters.

Goal 1: Divert 40 percent of the solid waste collection by Columbus or managed at its facilities.

Strategy 1-5: Mulch and compost an increasing amount of organic material.

What's New?

	Year(s)	Responsible Party	Estimated Cost
Evaluate requirement for residents to set out yard trimmings in compostable paper bags and implement if feasible	2021	DPW , City Council	No cost anticipated
Move yard trimmings processing facility from Granite Bluff to Pine Grove.	2019	DPW	?
Direct collected yard trimmings to Pine Grove.	2020	DPW	No cost
Secure financing to develop technology and modify facility to add other types of organics processing operation.	2021	DPW , City Council	??
Evaluate feasibility of adding CWW sludge at organics processing facility and implement as feasible.	2021	DPW	TBD
Evaluate feasibility of adding select sources of industrial/institutional food residuals at organics processing facility and implement as feasible.	2022	DPW	TBD
Evaluate feasibility of adding other diverted organics at organics processing facility and implement as feasible.	2023	DPW	TBD

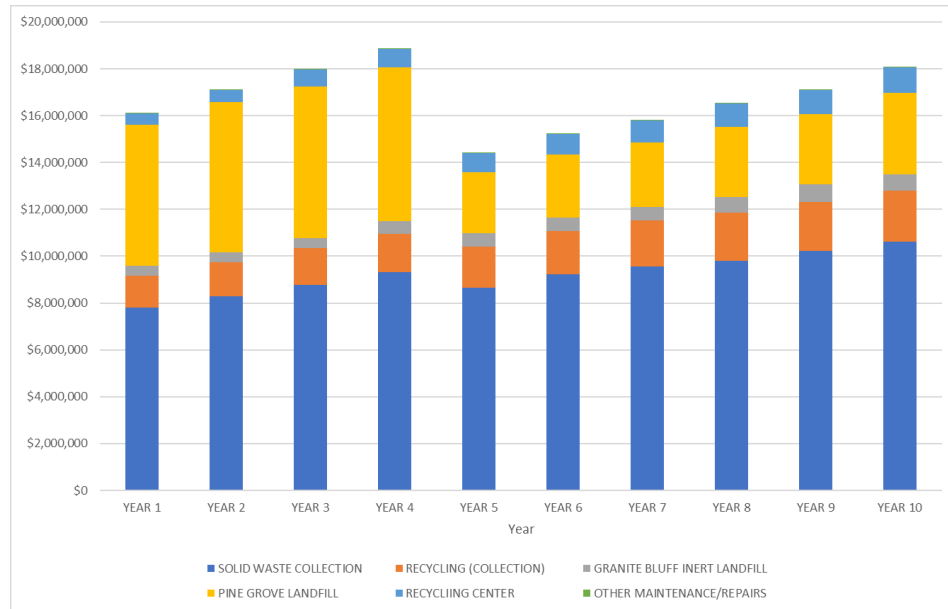


Strategy 6-2: Secure sources of daily, intermediate and final cover.

Action	Year(s)	Responsible Party	Estimated Cost
Secure access to the most cost-effective source of cover material.	2020	DPW	Estimated \$300,000 incorporated into rate study
Extract and transport cover material as needed.	2020-2028	DPW	

What's New?

Goal 7: Continue to support solid waste management with enterprise fund.



Strategy 7-1: Secure sustainable financing for capital needs.

Strategy 7-2: Evaluate cost of each service and update rates accordingly.

- Cost of service and rate study
- Will incorporate costs and revenues in final plan approved by Columbus Council

Questions?

Thank you,

Abby Goldsmith, Principal
A. Goldsmith Resources, LLC
abby@agoldsmithresources.com
(404) 277-5209

Item Attachment Documents:

D. Waste Collection Friday Route Change - Kyle McGee, Assistant Public Works Director

ROUTE CHANGE GARBAGE & RECYCLING

Solid Waste and Recycling Collections
Public Works Department

IMPACTED COLLECTION DAY

Item #D.

- ▶ Route change to help balance the loads on Tuesday and Friday
 - ▶ Moving one section or three routes from Friday to Tuesday
 - ▶ Tuesday is the lightest tonnage day of the week
 - ▶ 12,736 households
 - ▶ 225 tons
 - ▶ Friday is the heaviest tonnage day of the week
 - ▶ 17,955 households
 - ▶ 359 tons

RATIONALE

Item #D.

- ▶ Balances the amount of households and tonnage collected
- ▶ Wednesday is a flexible day
 - ▶ Allows Wednesday to be a make up day if any households are missed
 - ▶ Fleet Shop is open
 - ▶ Landfill is open on Wednesday but only one Saturday per month
- ▶ Inmates delays on Friday because of religious holiday

NEW TUESDAY ROUTE

- ▶ Taking one section or three routes from Friday
 - ▶ 2,174 Households
 - ▶ 43.5 tons
- ▶ New Tuesday Route
 - ▶ 14,910 Households
 - ▶ 268.5 tonnage

NEW FRIDAY ROUTE

Item #D.

- ▶ Moving one section or three routes to Tuesday
 - ▶ 2,174 Households
 - ▶ 43.5 tons
- ▶ New Friday Route
 - ▶ 15,781 Households
 - ▶ 315.5 tons

tem #D.

PUBLIC OUTREACH

Item #D.

New Route Change Effective Week of October 21, 2019

- ▶ Weekly for one month prior-
 - ▶ CCG TV Public Broadcast Announcement
 - ▶ 311
 - ▶ Public Broadcast Announcement
 - ▶ Social Media Announcement
- ▶ Two weeks prior
 - ▶ Radio Advertising
- ▶ One week prior
 - ▶ Can stickers

QUESTIONS?

Item Attachment Documents:

- E. Government Center/SPLOST Update - Pam Hodge, Deputy City Manager and Lisa Goodwin, Deputy City Manager

Government Center / SPLOST Update

September 10, 2019

Item #E.

Planning Process - Procurement Timeline

Item #E.



Government Center Options to Study

► Option 2

- EXISTING SITE. Complete demolition of the tower, wings, and parking garage. New Judicial Center. New Administration Building. New Parking Garage.

► Option 4

- NEW SITE. New Judicial Center. New Administration Building. New Parking Garage.

Government Center Options to Study

Item #E.

- ▶ Government Center Restoration Feasibility
 - ▶ Includes but not limited to:
 - ▶ Identifying suitable space for temporary relocation during renovations
 - ▶ Cost of relocation
 - ▶ Retrofitting space to accommodate courtrooms, holding cells, and offices
 - ▶ Providing for security at the temporary location
 - ▶ Relocation of the Information Technology Department

Government Center Options to Study

- ▶ Advertise the Government Center with conditions
 - ▶ Resolution of the site for the county seat
 - ▶ Remain in the tower during construction of the new facility
 - ▶ Rent during construction of no more than market rate
 - ▶ Type of development to include residential, hotel, office, retail, etc. or a combination
 - ▶ Timeline of the tower renovation, not to remain vacant
 - ▶ Parking arrangement, shared or independent

Potential Project Summary by Department

Item #E.

Departments	Amount Requested
Fire/EMS	\$83,625,000
Columbus Police Department	\$19,250,000
Muscogee County Sheriff's Office	\$122,948,000
Marshal's Office	\$1,078,525
Parks and Recreation	\$156,500,000
Public Works	\$4,135,000
Civic Center	\$18,820,000
Bull Creek & Oxbow Meadows Golf Courses	\$7,440,563
Information Technology	\$29,895,406
METRA Transit System	\$4,039,365

Potential Project Summary by Department

Item #E.

Department	Amount Requested
Trade Center	\$8,890,000
Engineering	\$194,010,000
Partner Agencies	TBD
Total Amount Requested	\$650,631,859

Potential Projects Prioritized

Item #E.

Department	Potential Project	Amount Requested
Parks and Recreation	All Restrooms in Parks and Trails	\$11.2 M
	A.J. McClung Memorial Stadium	\$20 M
	Flat Rock Park	\$15 M
	New Water Parks	\$12 M
	Lakebottom Park	\$15 M
Police Department	Parking Garage Expansion	\$5.2 M
	2 nd Floor Walkway	\$100K
	Mechanical & Interior Finishes Renovation	\$4.5 M
	North Precinct	\$6M

Potential Projects Prioritized

Item #E.

Departments	Potential Projects	Amount Requested
Engineering	Resurfacing	\$30M
	Forrest Road Phase II	\$8M
	Buena Vista Rd./Wynnton Road	\$12M
	Williams Road	\$8M
Bull Creek Golf Course	Irrigation System Upgrade – Bull Creek/Oxbow	\$1.1M
	Redesign/Course Repair – Bull Creek	\$510K
	Long Term Equipment – Bull Creek/Oxbow	\$1.15M

MUSCOGEE COUNTY SALES TAX RATES

Item #E.

	CURRENT	07/01/2020	04/01/2021	01/01/2023
STATE	4%	4%	4%	4%
LOST	1%	1%	1%	1%
OLOST	1%	1%	1%	1%
ESPLOST	1%			
TSPLOST	1%	1%	1%	
SPLOST			1%*	1%*
TOTAL	8%	7%	8%	7%

*If SPLOST approved 11/03/2020
ESPLOST ends 06/30/2020
TSPLOST ends 12/31/2022

HISTORY OF SALES TAX IN MUSCOGEE COUNTY

Item #E.

TAX	EFFECTIVE DATE	END DATE
LOST	04/01/1976	N/A
OLOST	01/01/2009	N/A
ESPLOST	01/01/1998	12/31/2002
	04/01/2004	12/31/2008
	01/01/2010	12/31/2014
	07/01/2015	06/30/2020
SPLOST	07/01/1993	03/31/2000
	04/01/2000	09/30/2008
TSPLOST	01/01/2013	12/31/2022

TIMELINE FOR 2020 SPLOST (General Election)

Item #E.



Questions?

Item Attachment Documents:

DATE: September 10, 2019

TO: Mayor and Councilors

FROM: Finance Department

SUBJECT: Advertised Bids/RFPs

September 11, 2019

2. Dump Truck Rental (Annual Contract) – RFB No. 20-0007

Scope of Bid

Provide rental of tandem dump trucks, with operator, on an “as needed” basis, with a requested availability of six (6) trucks (minimum) at all times; swing gate and lift gate compatible. The trucks will be used by the Public Works Department for various projects, and will be awarded to both a Primary Contractor and a Secondary Contractor.

The contract term will be for two (2) years with the option to renew for three (3) additional twelve-month periods.

September 13, 2019

5. Space Planning and Programming & Design Professional Services for Columbus Government Center Complex – RFQ No. 20-0001

Scope of RFQ

Columbus Consolidated Government is soliciting statements of qualifications from firms interested in providing space planning and programming and professional design services for the Columbus Government Center Complex located in Columbus, Georgia.

This Request for Qualifications (RFQ) seeks to identify potential providers of the above-mentioned services. Some firms that respond to this RFQ, who are determined by the Owner

**Columbus Consolidated Government
Bid Advertisement - Agenda Item**

DATE: September 10, 2019
TO: Mayor and Councilors
FROM: Finance Department
SUBJECT: Advertised Bids/RFPs

September 11, 2019

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September 18, 2019

1. Conex Storage Containers (or Equivalent) (Re-Bid) – RFB No. 20-0005

Scope of Bid

Provide three (3) conex storage containers (or equivalent), to include delivery and placement, for the Columbus Civic Center.

2. Motorcycle Helmet Mic Systems – RFB No. 20-0009

Scope of Bid

Provide nineteen (19) motorcycle helmet mic systems for use by Officers of the Columbus Police Department Motorcycle Squad.

3. Comprehensive Generator Services (Annual Contract) – RFB No. 20-0010

Scope of Bid

It is the intent of the Columbus Consolidated Government to establish an annual contract with a qualified licensed contractor to provide, maintain and/or repair generators at various locations.

The contract term will be for three (3) years with the option to renew for two (2) additional twelve-month periods.

4. Portable Toilet Rental & Service (Annual Contract) – RFB No. 20-0008

Scope of Bid

The Consolidated Government of Columbus, Georgia (the City) is seeking vendors to provide portable toilets, hand washing stations and grey water collection containers at various City locations sites.

The contract term will be for two (2) years with the option to renew for three (3) additional twelve-month periods.

September 20, 2019

1. Inmate Food Service Management for Muscogee County Jail – RFP No. 20-0002

Scope of RFP

Columbus Consolidated Government invites qualified firms to submit proposals for food service management for inmates at the Muscogee County Jail. Inmate Food Service Management includes, but is not limited to, the furnishing of all required labor, food, beverages, materials, supplies, and chemicals necessary to provide food services for the inmates and staff at the Jail.

The contract term will be for two (2) years with the option to renew for three (3) additional twelve-month periods.

September 27, 2019

1. Design/Build Services for Lindsay Drive Slope Failure Repair – RFP No. 20-0003

Scope of RFP

Columbus Consolidated Government is seeking proposals from a design / build team to evaluate, design, and repair a slope failure located between 8th Street and Lindsay Drive at Terminal Court in Columbus, GA. Slope movement and continual erosion along this unstable slope has reached a point that the support of 8th Street is becoming compromised.

2. Inmate Food Service Management for Muscogee County Prison (Annual Contract) – RFP No. 20-0005

Scope of RFP

Columbus Consolidated Government invites qualified firms to submit proposals for food service management for inmates at the Muscogee County Prison. Inmate Food Service Management includes, but is not limited to, the furnishing of all required labor, food, beverages, materials, supplies, and chemicals necessary to provide food services for the inmates and staff at the Prison.

The contract term will be for two (2) years with the option to renew for three (3) additional twelve-month periods.

Item Attachment Documents:

- 1. RESOLUTION:** A resolution excusing Mayor Pro Tem Evelyn Turner Pugh from the August 27, 2019 and September 10, 2019 Council Meetings.

RESOLUTION

NO. _____

A Resolution excusing Councilors absence.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES:

Pursuant to Section 3-103(6) of the Charter of Columbus, Georgia, Mayor Pro Tem Evelyn Turner Pugh is hereby excused from attendance of the Council Meetings of August 27, 2019 and September 10, 2019 for the following reasons:

Personal Business:

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 10th day of September, 2019 and adopted at said meeting by the affirmative vote of ____ members of Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Pugh	voting _____.
Councilor Woodson	voting _____.

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor

Form revised 11-1-79, Approved by Council 11-6-79

Item Attachment Documents:

- 2. RESOLUTION:** A resolution excusing Councilor Glenn Davis from the August 27, 2019 Council Meeting.

RESOLUTION

NO. _____

A Resolution excusing Councilors absence.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES:

Pursuant to Section 3-103(6) of the Charter of Columbus, Georgia, Councilor Glenn Davis is hereby excused from attendance of the Council Meeting of August 27, 2019 for the following reasons:

Personal Business:

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 10th day of September, 2019 and adopted at said meeting by the affirmative vote of ____ members of Council.

Councilor Allen	voting	_____.
Councilor Barnes	voting	_____.
Councilor Crabb	voting	_____.
Councilor Davis	voting	_____.
Councilor Garrett	voting	_____.
Councilor House	voting	_____.
Councilor Huff	voting	_____.
Councilor Thomas	voting	_____.
Councilor Pugh	voting	_____.
Councilor Woodson	voting	_____.

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor

Form revised 11-1-79, Approved by Council 11-6-79

Item Attachment Documents:

- 3. RESOLUTION:** A resolution excusing Councilor Jerry “Pops” Barnes from the September 10, 2019 Council Meeting.

RESOLUTION

NO. _____

A Resolution excusing Councilors absence.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES:

Pursuant to Section 3-103(6) of the Charter of Columbus, Georgia, Councilor Jerry “Pops” Barnes is hereby excused from attendance of the Council Meeting of September 10, 2019 for the following reasons:

Personal Business:

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 10th day of September, 2019 and adopted at said meeting by the affirmative vote of ____ members of Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Pugh	voting _____.
Councilor Woodson	voting _____.

Sandra T. Davis
Clerk of Council

B.H. “Skip” Henderson, III
Mayor

Form revised 11-1-79, Approved by Council 11-6-79

Item Attachment Documents:

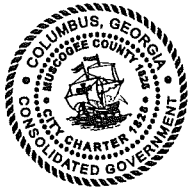
4. Minutes of the following boards:

Board of Tax Assessors, #30-19, #31-19.

Columbus Iron Works Convention and Trade Center Authority, July 18, 2019.

Development Authority of Columbus, August 1, 2019.

The Hospital Authority of Columbus, June 25, 2019.



Columbus, Georgia, Board of Tax Assessors

GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

Item #4.

City Services Center
3111 Citizens Way
Columbus, GA 31906

Mailing Address:
PO Box 1340
Columbus, GA 31902

Telephone: (706) 653-4398
Fax: (706) 225-3800

Board Members

Chester Randolph
Chairman

Pat Bettis Hunter
Assessor

Daniel J. Hill
Assessor

Todd A. Hammonds
Assessor

Jayne Govar
Vice Chairman

Chief Appraiser
Suzanne Widenhouse

MINUTES #30-19

CALL TO ORDER:

Chairman Chester Randolph calls the Columbus, Georgia Board of Assessors' meeting to order on Monday August 12, 2019, at 9:00 AM.

PRESENT ARE:

Chairman Chester Randolph
Vice Chairman Jayne Govar
Assessor Daniel Hill
Assessor Todd Hammonds
Commercial Manager Tanya Rios
Chief Appraiser/Secretary Suzanne Widenhouse
Recording Secretary/Willie Jean Davis

APPROVAL OF AGENDA

Assessor Hill motions to accept the Agenda, Vice Chairman Govar seconds the motion and the motion carries.

APPROVAL OF MINUTES

Assessor Hill motions to accept the Minutes #29-19, Assessor Hammonds seconds the motion and the motion carries.

Assessor Hill motions to excuse Assessor Hunter from today's meeting, Assessor Hammonds seconds the motion and the motion carries.

At 9:05, Brian Sillitto, Rob McKennon and Russell Carreker of the Columbus Development Authority, enters the meeting to discuss a bond issue.

At 10:10, Commercial Manager Tanya Rios presents to the Board:

- Discuss bond issue.

At 10:32, the Board takes a break.

At 10:35, the meeting resumes. Mapper/Appraiser [REDACTED] [REDACTED]ers the meeting.

"An Equal Opportunity [REDACTED] Organization"

MEMBERS: Georgia Association of Assessing Officials, International Association of Assessing Officials

- Assessor Hammonds motions to accept the 30 A-4 appeals with adjustments from the Commercial Division with the exception of parcels 067 022 005X and 067 023 001. Assessor Hill seconds the motion and the motion carries. The Board signs the spreadsheet.

At 11:24, Administrative Manager Leilani Floyd enters the meeting and presents the following:

- Informed the Board of a taxpayer's appointment and his concerns regarding parcel 185 005 003 07. He would like to meet with the Board on September 9, 2019.

At 11:36, Personal Property Appraiser Eddie Holland enters the meeting and presents the following:

- 2- Motor vehicle appeals.
- 12- Business appeals
- The Board sign the Waivers and Releases and the spreadsheet.

At 11:43, Chief Appraiser Suzanne Widenhouse presents to the Board:

- Informed the Board of a correction to the 2019 Digest.
- An administrative correction for residential parcel 032 012 008 for year 2017. Vice Chairman Govar motions to accept the correction, Assessor Hammonds seconds the motion and the motion carries.
- At 11:48, Assessor Hammonds leaves the meeting.
- Assessor Hill motions to accept 28 residential A4 appeals with adjustments, rejecting parcel 042 011 013, Vice Chairman Govar seconds the motion and the motion carries.
- Review of PowerPoint that will be presented to Council tomorrow morning.

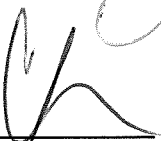
Vice Chairman Govar motions to excuse Assessor Hill from the August 17 meeting, Chairman Randolph seconds the motion and the motion carries.

At 12:47, Chairman Randolph adjourns the meeting without any objections.

Suzanne Widenhouse
Chief Appraiser/Secretary


MIN# 31 - 1 9 AUG 19 2019

APPROVED: _____


C. RANDOLPH
CHAIRMAN


P.B. HUNTER
ASSESSOR

D.J. HILL
ASSESSOR


T.A. HAMMONDS
ASSESSOR


J. GOVAR
VICE CHAIRMAN



Columbus, Georgia, Board of Tax Assessors

GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

Item #4.

City Services Center
3111 Citizens Way
Columbus, GA 31906

Mailing Address:
P.O. Box 1340
Columbus, GA 31902

Telephone: (706) 653-4398, 4402
Fax: (706) 225-3800

Board Members

Chester Randolph
Chairman

Pat Bettis Hunter
Assessor

Daniel J. Hill
Assessor

Todd A. Hammonds
Assessor

Jayne Govar
Vice Chairman

Chief Appraiser
Suzanne Widenhouse

MINUTES #31-19

CALL TO ORDER:

Chairman Chester Randolph calls the Columbus Georgia Board of Assessors' meeting to order on Monday August 21, 2019, at 9:00AM.

PRESENT ARE:

Chairman Chester Randolph
Vice Chairman Jayne Govar
Assessor Todd A. Hammonds
Assessor Pat B. Hunter
Chief Appraiser/Secretary Suzanne Widenhouse
Recording Secretary Leilani Floyd

APPROVAL OF AGENDA

Vice Chairman Govar motions to accept the Agenda with change, Assessor Hammonds seconds the motion and the motions carries.

APPROVAL OF MINUTES

Assessor Hammonds motions to accept the Minutes #30-19, Vice Chairman Govar seconds the motion and the motion carries.

At 9:10 Administrator Manager Leilani Floyd presents to the Board:

- Parcel 128 001 068 for Retroactive 100% Veterans Exemption for tax year 2019. Board signs approval
- Parcel 071 057 009 for 299c reinstatement for tax year 2019. Board signs approval

At 9:15 Personal Property Manager Glen Thomason enters and presents to the Board:

- 1 – Motor Vehicle Appeal
- 3 – Business Appeals
- 1 – Boat removal
- Bond from Pratt Whitney. Chairman Randolph signs inducement letter.

Commercial Manager Tanya Rios was not able to present her appeals due to her absence.

9:25 Chief Appraiser Suzanne Widenhouse presents to the Board:

- Upcoming bond for the Marriott across from the Trade Center. Board requests additional information to be presented

- Enterprise Zone Request for 2019. Building was not complete on 1 January. Staff recommend no action to be taken. Assessor Hunter motions to take no action, Assessor Hammonds seconds and motions carries.
- Taxpayer request to have the home he resides in placed under the Non-Disclosure records. Decision of Board is tabled until a change to the Board policy is completed.
- Vice Chairman Govar makes a motion to change the Non-Disclosure policy to include all Law Enforcement homestead property, Assessor Hunter seconds and motion carries.
- 33 – 2019 appeals. Assessor Hammonds motions to accept 21 of the 33 changes and reject 12 changes, Assessor Hunter seconds and motions carries

10:25 Chief Appraiser Widenhouse requests to enter into executive session. No Votes taken.

11:00 Chairman Randolph adjourns the meeting without any objections.

Suzanne Widenhouse
Chief Appraiser/Secretary

APPROVED:

MIN# 32 - 19 AUG 26 2019


C. RANDOLPH
CHAIRMAN


P.B. HUNTER
ASSESSOR


D.J. HILL
ASSESSOR


T.A. HAMMONDS
ASSESSOR


J. GOVAR
VICE CHAIRMAN

MINUTES OF THE MEETING OF THE
DEVELOPMENT AUTHORITY OF COLUMBUS GEORGIA
August 1, 2019

MEMBERS PRESENT:

Alfred Blackmar, Russ Carreker, Selvin Hollingsworth, Jacki Lowe, Heath Schondelmayer

MEMBERS ABSENT:

Jimmy Yancey

ALSO PRESENT:

Richard Baxter, Pam Hodge, Sendreka Lakes, Rob McKenna, Stacey Pritchard, Joe Sanders, Brian Sillitto, Joseph Wang, Katherine Kelly

Russ Carreker, Chair, noting that a quorum was present and proper notice had been given in accordance with the requirements of Georgia law, called the August 1, 2019 meeting to order.

MINUTES

Upon motion made by Selvin Hollingsworth and seconded by Alfred Blackmar, the Authority unanimously approved the minutes of the July 11, 2019 meeting attached as Exhibit "A".

FINANCIAL REPORT

Heath Schondelmayer reported that the 2019/2020 budget was approved in July. He reported that Robinson Grimes has begun the audit of the 2019/2018 financials. Since only one month into new FY, there is not much to report. **Upon motion made by Alfred Blackmar and seconded by Selvin Hollingsworth, the Authority unanimously approved the July 2019 Financial Reports attached as Exhibit "B".**

ECONOMIC DEVELOPMENT

- Brian Sillitto distributed his report Exhibit "C". He reviewed the 3 leads in July. He spoke about three events in August: 1) GCS ribbon cutting on August 7th with Governor Kemp present, 2) GEDA is having monthly meeting in Columbus on August 19th with emphasis on Downtown Redevelopment with optional events after meeting; and 3) Project Telegraph ribbon cutting on August 20th. NCR is almost out of facility. He gave update on the developments in MTP. He reported on the site location partnership for lead locations for 3 industries. Conversations are taking place with a candidate for a business development project manager. He reported on the status of the OneGeorgia Grants. Jason Cuevas' letter of resignation has been sent to Clerk of Council. The Authority has a place on the ICLC to Charleston if anyone is interested. He reported on the problem of trucks dumping trash in areas of MTP. Pam Hodge commented on situation and what is trying to be done.
- Sendreka Lakes reported on application for a workforce grant and Region 8 was only one not to receive a grant. In Round 2 Region 8 received a grant for 2 years of which part will be used for a consultant to assist with workforce efforts. The Industry Bus Tour was a great success and visited Kia, W.C. Bradley, Starrett Bytewise and Flat Rock Studio this year.

CITY OF COLUMBUS REPORT

Pam Hodge reported that part of the SPLOST will be used for government center and public hearing s will be held for input on other projects. The E-SPLOST rolls off in 2020 and the T-SPLOST rolls off in 2022. Some demolition has begun on Old Cusseta Road at I-185.

FORT BENNING/MILITARY AFFAIRS REPORT

Gary Jones retired but will be involved in closing out the OEA Grant.

Item #4.

OLD BUSINESS

Russ Carreker gave an update on the hotel project negotiations and finalization of the MOU.

NEW BUSINESS

None

LEGAL ISSUES

None

OTHER ISSUES

Richard Baxter gave an update on the movie proposals in negotiations and other interested projects. Electric Jesus will be in production soon.

EXECUTIVE SESSION

None

MEETING ADJOURNED

Upon motion made by Selvin Hollingsworth and seconded by Jacki Lowe, the meeting was adjourned.

By: 

Brian J. Sillitto, Assistant Secretary

Approved by: 

Russell D. Carreker, Chair



**COLUMBUS GEORGIA
CONVENTION & TRADE CENTER**

**COLUMBUS IRON WORKS CONVENTION AND
TRADE CENTER AUTHORITY**

MONTHLY MEETING

JULY 18, 2019

12:00 PM

**BOARDROOM
(SECOND LEVEL)**

A G E N D A

- I. CALL TO ORDER – CHAIRMAN KATONGA WRIGHT**
- II. APPROVAL OF MINUTES**
 - A. REGULAR MEETING – JUNE 6, 2019**
- III. FINANCIAL REPORT – FRANCESCA DYE**
 - A. MAY 2019**
- IV. SPECTRA REPORT – WEEZY WINGO-MOTZEL**
 - A. MAY 2019**
- V. SALES REPORT – HAYLEY TILLERY**
 - A. MAY 2019**
- VI. TATTOO FRONTIER COMMUNITY CONVENTION CLIENT UPDATE**
- VII. BYLAWS UPDATE AND VOTING**
- VIII. FACILITY UPDATE – HAYLEY TILLERY**
- IX. ADJOURNMENT**



COLUMBUS GEORGIA
CONVENTION & TRADE CENTER
**COLUMBUS IRON WORKS CONVENTION AND
TRADE CENTER AUTHORITY**

MINUTES OF THE MONTHLY MEETING
JULY 18, 2019
12:00 PM

The monthly meeting of the Columbus Iron Works Convention and Trade Center Authority was held Thursday, July 18, 2019 at 12:00 PM, in the Boardroom of the facility.

Authority Members Present: Chairman Katonga Wright, Lauren Chambers (Via Phone), Helena Coates, Carson Cummings and Jonathan Payne

Administrative Members Present: Executive Director Hayley Tillery, Assistant Director Skip Hansberger, Finance Manager Francesca Dye, Spectra General Manager Weezy Wingo-Motzel and Secretary Chasity Hall.

CALL TO ORDER

Chairman Katonga Wright welcomed the members and at 12:02 PM she called the meeting to order.

APPROVAL OF MINUTES

Members present were asked if they had received and read the minutes from the previous regular meeting dated June 6, 2019. With no additions or corrections, Jonathan Payne made a motion to approve the minutes as written. Carson Cummings seconded the motion, which carried unopposed by all members present.

FINANCIAL REPORT - FRANCESCA DYE

A. MAY 2019 – See attached report prepared and presented by Finance Manager Francesca Dye.

Following Francesca's presentation, Executive Director Hayley Tillery gave a brief recap stating operating revenue was currently 12% (\$205k) better than the prior year and beating budget by 38%. Operating expenses is 5% (\$50k) lower than the prior year and beating budget by 18%. Overall profit is \$345k better than the prior year due to an increase in revenue and events while also cutting expenses.

Jonathan Payne made a motion to approve the May 2019 financial report as prepared and presented by Finance Manager Francesca Dye. Carson Cummings seconded the motion that unanimously carried by all members present.

SPECTRA REPORT - WEEZY WINGO-MOTZEL, GENERAL MANAGER

A. MAY 2019 – Spectra General Manager, Weezy Wingo-Motzel gave the catering sales report for the month of May 2019. Weezy reported there were 51 meal functions held during the month with 10,178 guests served. Weezy stated the three largest events for the month were the 1SFAB Brigade Ball, with

742 meals, the Desai/Patel Wedding which had three meal functions averaging 525 guest ea
Loftin/Knowles Wedding with 470 meals.

Item #4.

SALES REPORT – HAYLEY TILLERY

- A. **MAY 2019** – Executive Director Hayley Tillery gave the sales report for the month of May 2019. Hayley stated that a few areas of reporting (walk-in clients, planning kit request and total number of events) were up for the month while several others (contracts issued, call-in clients, requests for proposals and total number of attendees) were down for the month. Hayley added based on the eleven returned customer surveys the facility received an overall score of 97 and the largest event for the month was the Desai/Patel Wedding.

TATTOO FRONTIER COMMUNITY CONVENTION CLIENT UPDATE

Executive Director Hayley Tillery reported to the Authority that the convention center had been approached by a promotor wanting to host a tattoo convention. Hayley stated that she had been speaking with the city's legal department as well as the health department to insure the facility and the vendor was in complete compliance to hold the event. She assured the members that she would continue to keep them abreast of the outcome.

BYLAWS UPDATE AND VOTING

The members reviewed and discussed the recent updates made to the proposed bylaws from the last meeting. Chairman Katonga Wright asked that the names of the current board as well as the date be added. With no further corrections or additions to be made, Jonathan Payne made a motion to approve the bylaws as written. Helena Coates second the motion and it was unanimously carried by all members.

FACILITY UPDATE – HAYLEY TILLERY

FACILITY UPDATE - See attached report.

ADDITIONAL INFORMATION

It was brought to the attention of the Authority that with the termination of Sean Knox's term and the appointment of two new members the board was without a Vice Chairman. After a brief discussion Helena Coates nominated Jonathan Payne to fill the position of Vice Chairman of the Columbus Ironworks Convention and Trade Center Authority. Carson Cummings second the motion and it was unanimously carried by all members.

ADJOURNMENT

With no further items of business to discuss, Chairman Katonga Wright adjourned the meeting at 1:18 PM. The next regular scheduled meeting, which is held the fourth Thursday of the month, will be held, **Thursday, August 22, 2019.**

Katonga Wright, Chairman
Columbus Iron Works Convention and
Trade Center Authority

Hayley Tillery, Executive Director
Columbus Georgia Convention and
Trade Center



**COLUMBUS GEORGIA
CONVENTION & TRADE CENTER
Financial Summary
May 2019 (FY-19)**

REPORT #1 – Event Revenue Breakdown

Includes all events held at the Convention Center for the month.

Event Days.....	62
Attendees.....	13,200
F&B Revenue.....	\$311,389
Operations Revenue.....	\$76,775
Total Event Revenue.....	\$388,165

REPORT #2 – Budget Review

This report illustrates the actual and budgeted revenues and expenses for the month.

Revenue – Actual.....	\$370,707
Revenue – Budgeted.....	\$198,170
Expenses – Actual.....	\$160,662
Expenses – Budgeted.....	\$251,127

REPORT # 3 Budget Review Y-T-D

Revenue – Actual.....	\$3,238,891
Revenue – Budgeted.....	\$2,686,000
Expenses – Actual.....	\$2,662,286
Expenses – Budgeted.....	\$2,733,119

REPORT #4 Five Year Comparison – Total Revenue / Total Expenses / Net ProfitDoes not reflect construction payments *Through May 31st of each fiscal year.

FY15.....	\$2,413,916 / \$2,320,758 / \$93,158
FY16.....	\$2,782,222 / \$2,413,910 / \$368,312
FY17.....	\$2,922,881 / \$2,500,193 / \$422,688
FY18.....	\$2,986,375 / \$2,411,784 / \$574,591
FY19.....	\$3,238,891 / \$2,319,552 / \$919,339
5 Year Average.....	\$2,776,349 / \$2,411,661 / \$364,687
FY19 vs Five Year Average.....	16.7% / -3.8% / 152.1%

REPORT #5 June 18 Actual / June 19 Projection

Total Revenue.....	\$311,802 / \$286,768
Total Expenses.....	\$240,631 / \$242,083
Net Profit.....	\$71,171 / \$44,685



**COLUMBUS GEORGIA
CONVENTION & TRADE CENTER**
Overview of Recent Events

Date: July 18th, 2019

Current Projects

- Upgrading Sound System – install is complete and now testing the product
- Fountain update –working on next steps for procurement process
- Client event packet
- FY20 Goals and Metrics for the upcoming budget year

Completed Projects

- Authority updated bylaws
- Installed two (2) better designed and efficient new fly and bug devices: a) Kitchen and b) outside on Kitchen Loading Dock.

Employee Updates

- Operations Supervisor – Processing candidate pool (New Reclassification has been posted)
- Operations Part-Time – Processing candidate pool for (2) positions
- Facilities Part-Time – Position Offered
- Front Desk Receptionist – Position Offered
- Sales Coordinator Position Offered

Authority Member Update

- Next meeting, we need to appoint new offices
- This October: Katonga rolls off, Helena and Lauren have completed first three years and can be up for reappointment

Authority Meeting Tentative Agenda

- **August 22nd** – cover the month of June/year recap and go over FY20 goals.
- **September 26th** – cover the month of July/August
- **October 24th** – can we meet in the morning on this date?

MINUTES OF MEETING
OF THE
HOSPITAL AUTHORITY OF COLUMBUS, GEORGIA
June 25, 2019

A regularly scheduled meeting of the Hospital Authority of Columbus, Georgia (HAC) was held at 11:00 a.m. on Tuesday, June 25, 2019. The meeting was held in the conference room at Orchard View on Whitesville Road, Columbus, Georgia. A notice was emailed to each member. A copy of the notice was posted more than 24 hours before the meeting on the door of the building in which the meeting was held on Monday, June 24, 2019. Present at the meeting were Chairman, Ernie Smallman, Vice Chairman, Sarah Lang, Betty Tatum, Dr. John Kingsbury and Cynthia Jordan. Susan McKnight, Verona Campbell and Mike Welch, were excused.

Frank Morast, President, Britt Hayes, Vice President and Rick Alibozek, CFO were also present at this meeting. Kenneth M. Henson, Jr., Secretary/Attorney, was excused. Kenneth M. Henson, Jr.'s Assistant, Rhonda Anderson, attended in his absence.

INVOCATION AND WELCOME

Chairman, Ernie Smallman called the meeting to order. He welcomed everyone to the meeting. Betty Tatum gave an invocation.

DETERMINATION OF QUORUM

Chairman, Ernie Smallman announced that we would start the meeting and would not vote on anything until we had a quorum.

MINUTES

The Board Minutes from the May 28, 2019 Board Meeting were reviewed and on motion made by Dr. John Kingsbury and seconded by Betty Tatum the Minutes were unanimously approved by the Board.

BOARD BUSINESS

Britt Hayes reported that Jennings Chester, who had been approved by the HAC and City Council, is scheduled to take her oath on July 9, 2019.

PRESIDENT'S REPORT

CEO Frank Morast gave the President's Report.

UPL: Frank reported the HAC received the UPL results. Approximately \$750,000 more accrued than expected. This will be a nice increase on the year-end financial report.

KnH

River Mill Event Center Litigation: Frank Morast reported that the case involving Valley Hospitality and Jamie Keating and the name "River Mill Event Center" had been settled. Jamie Keating purchased the right to the name "River Mill Event Center" and the parties signed a confidentiality agreement.

Brookstone Property Acquisition: Frank Morast reported that the title work is being prepared on the Brookstone Property.

Annual Audit: Frank reported the year-end is June 30th. The audit firm is scheduled to come July 29, 2019. HAC is on target to provide the annual audit to the City in a timely manner.

Construction Report / Orchard View II on Stevens Lane: Frank Morast reported the construction of Orchard View II on Williams Road is rapidly moving forward. He stated preliminary numbers appear to be within budget.

CFO REPORT

Rick Alibozek gave the Statistical Report and the Financial Report.

Rick reported the HAC is working on the final stages of the new billing system which should be completed in mid July. The new billing system will start October 1, 2019.

Rick reported the June financial report will look good. He reported with the positive surprise of the \$750,000 more in the UPL payment, the HAC is expected to net \$6.6 million year-end.

Rick reported that he is working through some personnel changes in bookkeeping.

STATISCAL REPORT

Attached to these Minutes is the Statistical Report through May 2019.

FINANCIAL REPORT

Attached to these Minutes is the Hospital Authority of Columbus Consolidated Summary Report Month Ended May 31, 2019.

NEXT MEETING

The next meeting will be Tuesday, July 30, 2019.

There being no further business the meeting was adjourned.



KENNETH M. HENSON, JR.

Secretary



ERNEST SMALLMAN, IV.

Chairman

KMH

HOSPITAL AUTHORITY OF COLUMBUS
FY 2019 YTD Statistical Report
Through May 2019

	June	May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sept	August	July	Average	Prior Year
Orchard View														
% Occupancy	85.21%	84.22%	85.02%	85.84%	88.35%	85.98%	87.25%	88.26%	85.25%	88.03%	85.90%	86.30%	86.30%	89.33%
Medicaid%	69.05%	72.97%	72.10%	80.69%	68.62%	79.20%	71.21%	63.01%	70.15%	70.36%	71.80%	71.74%	71.74%	68.17%
Medicare%	12.97%	10.45%	10.11%	9.32%	14.18%	11.78%	12.26%	15.57%	14.57%	11.73%	8.51%	11.95%	11.95%	13.68%
Private %	11.96%	9.34%	11.63%	3.08%	10.62%	1.28%	9.99%	15.24%	9.87%	10.32%	12.64%	9.63%	9.63%	11.52%
Hospice %	2.99%	2.97%	3.28%	3.93%	3.74%	3.75%	3.27%	3.93%	2.42%	4.14%	4.94%	3.58%	3.58%	3.83%
ADV %	3.03%	4.27%	2.88%	2.97%	2.84%	4.00%	3.27%	2.25%	2.99%	3.46%	2.12%	3.10%	3.10%	2.80%
Daily Medicare and ADV Census	27.26	24.80	22.10	21.11	30.06	27.13	27.10	31.45	29.93	26.75	18.26	26.00	26.00	29.48
Employment (Full Time Equivalents)	228.56	229.85	223.18	224.06	241.73	247.15	259.29	235.61	236.07	228.97	235.88	235.49	235.49	228.47
Azalea Trace														
% Occupancy	82.20%	83.09%	84.46%	84.68%	88.50%	88.39%	86.36%	87.24%	88.30%	87.60%	91.96%	86.62%	86.62%	92.04%
Medicaid%	95.15%	92.27%	91.67%	90.72%	93.31%	108.79%	108.74%	95.03%	88.78%	91.66%	92.09%	95.29%	95.29%	97.88%
Medicare%	1.10%	1.57%	2.01%	2.57%	2.32%	3.62%	3.47%	3.76%	3.48%	3.41%	6.47%	3.07%	3.07%	1.69%
Private %	0.43%	1.79%	2.22%	2.49%	-0.70%	-16.89%	-14.74%	-1.82%	4.37%	2.81%	-0.83%	-1.90%	-1.90%	-1.04%
Hospice %	3.32%	4.38%	4.10%	4.22%	5.07%	4.48%	2.53%	3.30%	3.37%	2.11%	1.66%	3.50%	3.50%	1.40%
ADV %	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.61%	0.06%	0.06%	0.07%
Daily Medicare and ADV Census	1.00	1.43	1.87	2.39	2.26	3.52	3.30	3.61	3.37	3.29	7.16	3.02	3.02	1.77
Employment (Full Time Equivalents)	87.06	86.56	88.06	86.29	93.96	91.35	99.81	90.15	92.78	91.82	94.52	91.12	91.12	90.76
Scogee Manor														
% Occupancy	71.46%	72.29%	72.92%	73.57%	72.47%	73.80%	78.41%	75.50%	77.86%	76.00%	75.05%	74.48%	74.48%	77.15%
Medicaid%	78.68%	88.47%	76.22%	77.64%	82.85%	81.00%	79.94%	85.78%	78.27%	78.78%	82.05%	80.88%	80.88%	78.50%
Medicare%	4.97%	10.36%	10.33%	7.54%	6.65%	4.53%	7.08%	4.25%	5.74%	7.12%	7.10%	6.88%	6.88%	8.04%
Private %	4.59%	-6.64%	4.58%	4.40%	0.76%	4.99%	0.40%	-0.73%	5.01%	6.54%	3.51%	2.49%	2.49%	4.24%
Hospice %	7.94%	6.54%	6.06%	7.85%	7.38%	7.69%	7.55%	7.39%	6.98%	5.74%	5.11%	6.93%	6.93%	5.86%
ADV %	3.82%	1.27%	2.81%	2.57%	2.36%	1.80%	5.03%	3.32%	4.00%	1.82%	2.23%	2.82%	2.82%	3.37%
Daily Medicare and ADV Census	10.68	14.30	16.29	12.64	11.09	7.94	16.13	9.71	12.90	11.54	11.90	12.28	12.28	14.97
Employment (Full Time Equivalents)	139.80	142.66	154.24	161.28	177.57	175.34	186.15	180.03	194.95	187.91	191.40	171.94	171.94	188.66
Cobis														
Average occupancy	15.00	15.00	15.00	15.00	13.00	13.00	13.00	13.00	13.17	13.00	14.77	13.90	13.90	16.51
Employment (Full Time Equivalents)	9.47	9.61	10.37	9.91	10.92	10.76	10.83	9.67	10.30	10.63	11.55	10.37	10.37	12.13
Muscogee Home Health														
Employment (Full Time Equivalents)	10.51	9.59	9.43	9.54	9.82	10.63	11.74	12.04	11.19	11.46	12.84	10.80	10.80	12.00

HOSPITAL AUTHORITY OF COLUMBUS
CONSOLIDATED SUMMARY REPORT
MONTH ENDED MAY 31, 2019

	Orchard View	Home Office	Azalea Trace	Muscogee Manor	Total Nursing Home	Cobis PCH	Muscogee Home Health	River Mill	Consolidated
BALANCE SHEET									
Cash	\$ 5,789,737	\$ -	\$ 4,456,526	\$ 4,599,350	\$ 14,845,613	\$ 46,422	\$ 98,730	\$ 418,168	\$ 15,408,933
Other Current Assets	7,655,765	-	30,348,868	2,585,396	40,590,029	10,661	148,778	1,023	40,750,491
Intercompany Balances	21,771,272	-	1,380,093	(12,170,703)	10,980,662	(6,074,733)	(1,533,691)	(3,372,238)	-
Noncurrent Assets	33,537,466	-	11,302,435	6,842,870	51,682,771	157,099	112,575	3,488,753	55,441,198
Total Assets	\$ 68,754,240	\$ -	\$ 47,487,922	\$ 1,856,913	\$ 118,099,075	\$ (5,860,551)	\$ (1,173,608)	\$ 535,706	\$ 111,600,622
Current Liabilities	\$ 1,753,557	\$ -	\$ 874,880	\$ 735,158	\$ 3,363,595	\$ 49,415	\$ 81,812	\$ 836	\$ 3,495,658
Non-current Liabilities (excluding bonds)	7,793,793	-	3,231,030	4,551,064	15,575,887	315,472	458,769	-	16,350,128
Bonds Payable	29,653,305	-	31,947,492	-	61,600,797	-	-	-	61,600,797
Total Liabilities	39,200,655	-	36,053,402	5,286,222	80,540,279	364,887	540,581	836	81,446,583
Fund Balance	29,553,585	-	11,434,520	(3,429,309)	37,558,796	(6,225,438)	(1,714,189)	534,870	30,154,039
Total Liabilities and Fund Balance	\$ 68,754,240	\$ -	\$ 47,487,922	\$ 1,856,913	\$ 118,099,075	\$ (5,860,551)	\$ (1,173,608)	\$ 535,706	\$ 111,600,622
INCOME STATEMENT									
Revenue	\$ 1,496,652	\$ 42,751	\$ 761,540	\$ 1,030,109	\$ 3,331,052	\$ 43,391	\$ 88,178	\$ 23,000	\$ 3,485,621
Operating Expenses	1,217,047	130,951	603,627	957,309	2,908,934	41,287	96,939	11,811	3,058,971
Net Profit (Loss) before Noncash expense	279,605	(88,200)	157,913	72,800	422,118	2,104	(8,761)	11,189	426,650
Provision for Bad debts	1,787	-	(9,092)	(38,446)	(45,751)	(297)	-	-	(46,048)
Interest expense	(75,649)	-	-	-	(75,649)	-	-	-	(75,649)
Depreciation and Amortization	(89,829)	-	(2,623)	(20,345)	(112,797)	(294)	-	(7,665)	(120,756)
Current Month Income (loss)	\$ 115,914	\$ (88,200)	\$ 146,198	\$ 14,009	\$ 187,921	\$ 1,513	\$ (8,761)	\$ 3,524	\$ 184,197
YTD Income (loss)	\$ 1,640,040	\$ (1,008,993)	\$ 1,754,440	\$ 667,404	\$ 3,052,891	\$ (88,844)	\$ (197,320)	\$ 149,879	\$ 2,916,606