

Council Members

R. Gary Allen
Charmaine Crabb

Jerry 'Pops' Barnes
Glenn Davis

John M. House
Bruce Huff

R. Walker Garrett
Valerie A. Thompson

Judy W. Thomas
Evelyn 'Mimi' Woodson

Clerk of Council
Sandra T. Davis



Columbus Civic Center
400 4th Street, Arena Floor
Columbus, Georgia 31901

July 28, 2020
5:30 PM
Regular Meeting

MAYOR'S AGENDA

CALL TO ORDER: Mayor B. H. "Skip" Henderson, III, Presiding.

INVOCATION: Offered by Councilor Valerie A. Thompson.

PLEDGE OF ALLEGIANCE: Led by Mayor Henderson.

MINUTES

[1.](#) Approval of minutes for the July 14, 2020 Council Meeting and Executive Session.

UPDATES:

2. An update on COVID-19
3. Census 2020

APPOINTMENT:

4. Appointment of New Chief of Fire/Ems

CITY ATTORNEY'S AGENDA

ORDINANCES

- 1. 2nd Reading – REZN-05-20-1679:** An ordinance rezoning 1.15 acres of land located at 4204 / 4216 / 4220 Buena Vista Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is DSBV Property, LLC. (Councilor Barnes)
- 2. 2nd Reading – REZN-05-20-1772:** An ordinance rezoning .32 acres of land located at 4228 Buena Vista Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Convenience Store, with Gas Sales. The Planning Advisory Commission and the Planning Department recommend conditional approval based on Staff Report and compatibility with existing land uses. The applicant is Rajeshree Shah. (Councilor Thompson)
- 3. 2nd Reading -** An Ordinance providing for the levy, assessment, and collection of taxes for the public school system of Columbus, Georgia; and for other purposes. (To be amended) (Budget Review Committee)
- 4. 2nd Reading -** An ordinance amending Ordinance No. 11-61 so as to remove the residency and citizenship requirement for two members representing professional sports leagues on the Civic Center Advisory Board; and for other purposes. (Mayor Pro-Tem)
- 5. 1st Reading -** Public Safety Advisory Commission Ordinance – An Ordinance amending Sections 2-234 and 2-234.1 of the Columbus Code so as to provide that the Public Safety Advisory Commission may review certain investigations of the Columbus Police Department and may subpoena persons concerning certain investigations; and for other purposes. (Councilor Barnes)
- 6. 1st Reading -** An ordinance amending Sections 2-234 and 2-234.1 of the Columbus Code so as to provide that the Public Safety Advisory Commission will participate in certain training; to provide for Commission review of certain closed investigations of the Columbus Police Department based on use of force reports provided to them; and for other purposes. (Mayor Pro-Tem)
- 7. 1st Reading -** An Ordinance amending Chapter 2 of the Columbus Code by adopting a new Article XXII to be known as the Columbus, Georgia Non-discrimination Ordinance; and for other purposes. (Councilor Garrett)
- 8. 1st Reading -** An ordinance amending Section 17-21.1 of the Columbus Code so as to remove the school-crossing guards section from the Bureau of Patrol Services; and for other purposes. (Mayor Pro-Tem)

RESOLUTIONS

- 9. Resolution -** A resolution providing policy guidelines that are or will be included in the Columbus Police Department Manual. (Councilor Barnes)

- 10. Resolution** - A resolution concerning the Americus and Sumter County Hospital Authority's issuance of bonds to refinance facilities located in Columbus, Georgia. (For TEFRA Approval) (Request of Americas-Sumter Hospital Authority)
- 11. Resolution** - A resolution concerning the issuance of revenue bonds by the Development Authority of Columbus, Georgia for the benefit of Columbus Highland Terrace II, LP. (Request of Development Authority of Columbus)
- 12. Resolution** - A resolution designating additional temporary alternative locations for all Superior, State, Municipal, and Magistrate Courts sitting in Muscogee County to hold proceedings during the COVID-19 emergency and reopening period. (Request of Chief Judge Bemon McBride, State Court Judges Andy Prather and Ben Richardson, and Municipal Court Judge Stephen Smith)
- 13. Resolution** - A resolution authorizing payment of attorney fees which may be incurred for legal services rendered regarding Risk Management issues during Fiscal Year 2021. (Mayor Pro Tem)
- 14. Resolution** - A resolution expressing our sincere condolences and deepest sympathy to the family of Congressman John Robert Lewis, American civil rights icon and beloved Georgian. (Councilor House)

PUBLIC AGENDA

1. State Representative Carolyn Hugley, Re: Ordinance sponsored by Councilor Barnes regarding positive police improvements.
2. Mr. Jacobe Love, Re: A Feature Documentary titled, A Dangerous Silence. The film focuses on Domestic Violence in Columbus, Georgia.

CITY MANAGER'S AGENDA

1. FY 2021 Georgia Department of Transportation – Transportation Planning Contract

Approval is requested to execute a contract with the Georgia Department of Transportation for Financial Assistance to carry out the FY 2021 Transportation Planning Work Activities of the Columbus-Phenix City Transportation Study (C-PCTS).

2. Columbus Fire and EMS Strategic Plan and Standards of Cover/Community Risk Assessment Update

Approval is requested approval of the Columbus Department of Fire and Emergency Medical Services Strategic Plan and Standards of Cover/Community Risk Assessment documents.

These documents are updated annually. The updated Strategic Plan and Standards of Cover will be forwarded to the Mayor, City Council and City Manager's Office.

3. Old Guard Road Residential Development-Variance for Cul-de-Sac Length

Approval is requested for granting a variance to Section 7.8.3.H.1 of the Unified Development Ordinance (UDO) excusing the requirements for Design Standards for Streets, Maximum Length for Dead End Streets and Cul-de-Sac.

4. Georgia Emergency Management Agency/Homeland Security EOD K9 Program Grant

Approval is requested for the Sheriff's Office to accept a grant from the Georgia Emergency Management Agency/Homeland Security for \$6,000, or as otherwise awarded, for operation of the explosive detection canine program, and to amend the Multi-governmental fund by the amount awarded. This is a one-time grant with no local match requirement.

5. GEMA/HS EXPLOSIVE ORDNANCE DISPOSAL/BOMB SQUAD GRANT

Approval is requested for the Sheriff's Office to accept a grant from the Georgia Emergency Management Agency/Homeland Security for \$88,553.00, or as otherwise awarded, for operation of the Columbus Hazardous Devices Response Team, and to amend the Multi-governmental fund by the amount awarded.

6. Resolution Requesting Harris County Commissioners To Require Additional Traffic Studies and Coordination For The Proposed Redevelopment Of Woodland Hills In Harris County

Approval is requested allowing the Harris County Commission to request that additional traffic studies be performed for the redevelopment of the Woodland Hills area. The redevelopment of this area has the potential to significantly impact the current interchange at County Line Road and Manchester Expressway (US Alternate 27) causing the area within Muscogee County to become further congested. The resolution also calls for the coordination of development efforts for this project between our two governments.

ADD-ON RESOLUTION: CARES Act - Coronavirus Relief Funds

Approval is requested to accept CARES Act funding, authorize the Mayor and/or his designee to execute all necessary documents, and establish and amend the budget to create a CARES Act Fund.

7. PURCHASES

A. Service Truck for METRA – Georgia Statewide Contract

B. Grab-All Truck for Public Works – Sourcewell Cooperative Contract

BID ADVERTISEMENT

August 5, 2020

1. Bus Route Signs & Poles (Annual Contract) – RFB No. 21-0001

Scope of Bid

The Consolidated Government of Columbus, Georgia is requesting bids for bus route signs and poles for METRA Transit System. The signs and poles will be procured on an as-needed basis.

The contract term shall be for three (3) years.

2. Mott's Green Plaza P. I. #0015287 (Re-Bid) – RFB No. 21-0007

Scope of Bid

The Consolidated Government of Columbus, Georgia (the Owner) invites bids for construction of the proposed trail and landscape improvements along the Columbus Riverwalk. The work primarily involves installation of concrete paving and decorative planters and structures with landscaping, as depicted on the drawings. The DBE goal for this project is 8%.

The Bidder is advised that the governing specifications for this project, including such items as bidding requirements, general conditions, technical specifications and related items, shall be in accordance with the State of Georgia, Department of Transportation Standard Specifications, 2013 Edition, and applicable Supplemental Specifications and Special Provisions. The Owner assumes the Bidder is a pre-qualified bidder with the Department of Transportation and therefore is familiar with the stated reference documents or has access to same.

August 7, 2020

1. Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 20-0026

Scope of RFP

The Consolidated Government of Columbus, Georgia is seeking proposals from qualified vendors to provide inmate commissary services for the Muscogee County Prison.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

August 12, 2020

1. Playground Mulch (Annual Contract) – RFB No. 21-0006

Scope of RFB

Columbus Consolidated Government is requesting bids from qualified vendors to provide playground mulch to be purchased on an "as needed" basis by the Department of Parks and Recreation.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods.

2. Landscape Materials (Annual Contract) – RFB No. 21-0003

Scope of RFB

Provide landscape material consisting of pine straw, wheat straw and hay on an “as needed” basis to the Columbus Consolidated Government (the City) to be utilized by Park Services, Public Works and Cooperative Extension departments. The contract term will be for two years with the option to renew for three additional twelve-month periods.

3. Electrical Fixtures, Parts and Supplies (Annual Contract) – RFB No. 21-0004

Scope of RFB

Provide various electrical fixtures, parts and supplies to Columbus Consolidated Government on an “as needed” basis. The contract period will be for two years with the option to renew for three additional twelve-month periods.

August 14, 2020

1. Environmental Monitoring Services (Annual Contract) – RFP No. 21-0001

Scope of RFP

The Consolidated Government of Columbus, Georgia (the City) is soliciting proposals from qualified firms to conduct environmental monitoring services at all Columbus-owned municipal solid waste landfills: Pine Grove, Schatulga Road, and Wilson Camp / Satilla landfills. Environmental services may also be required on an as-needed basis for Granite Bluff Inert Landfill.

The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

2. Speed Limit Feedback Radar Signs (Annual Contract) – RFP No. 21-0003

Scope of RFP

Columbus Consolidated Government invites qualified firms to submit proposals for the provision of speed limit feedback radar signs for use by the Traffic Engineering Division.

The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

August 19, 2020

1. Playground Mulch (Annual Contract) – RFB No. 21-0008

Scope of RFB

Provide traffic sign materials on an “as needed” basis to Columbus Consolidated Government (the City) to be utilized by the Traffic Engineering Division. The contract term will be for two (2) years with option to renew for three (3) additional twelve-month periods.

CLERK OF COUNCIL'S AGENDA

ENCLOSURES - ACTION REQUESTED

1. **RESOLUTION:** A resolution cancelling the August 4, 2020 Proclamation Session.
2. **FINANCE REPORT RESOLUTION:** A resolution receiving the report of the Director of Finance concerning certain alcoholic beverage licenses processed during the month of June 2020 and approving the same.

3. **Minutes of the following Boards:**

Board of Tax Assessors, #23-20 and #24-20.

Development Authority of Columbus, June 4, 2020.

Hospital Authority of Columbus, February 25, April 28 and May 26, 2020.

Planning Advisory Commission, May 20 and June 3, 2020.

BOARD APPOINTMENTS- ACTION REQUESTED:

4. **COUNCIL APPOINTMENTS- READY FOR CONFIRMATION:**

- A. **BOARD OF WATER COMMISSIONERS:** Mr. Rodney Close was nominated to serve another term of office. (*Councilor Huff's nominee*) New Term expires: December 31, 2024.
- B. **COMMUNITY DEVELOPMENT ADVISORY COUNCIL:** Mr. Chris Poirier is being nominated to succeed Angela Wagenti as the **District 2 Representative**. (*Councilor Davis's appointment*) New Term expires: March 27, 2022.

5. **COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

- A. **COMMISSION ON INTERNATIONAL RELATIONS & CULTURAL LIAISON ENCOUNTERS:**

Tatsiana Savashynskaya

Vacant

Term Expires: March 1, 2021

Open for Nominations

(Council's Appointment)

These are four-year terms. Board meets monthly.

Women: 9

Senatorial District 15: 7

Senatorial District 29: 4

The Chairman- John Jackson is recommending Samantha Wooden.

The City of Columbus strives to provide accessibility to individuals with disabilities and who require certain accommodations in order to allow them to observe and/or participate in this meeting. If assistance is needed regarding the accessibility of the meeting or the facilities, individuals may contact the Mayor's Commission for Persons with Disabilities at 706-653-4492 promptly to allow the City Government to make reasonable accommodations for those persons.

File Attachments for Item:

Approval of minutes for the July 14, 2020 Council Meeting and Executive Session.

COUNCIL OF COLUMBUS, GEORGIA

CITY COUNCIL MEETING **MINUTES**

Columbus Civic Center
400 4th Street, Arena Floor
Columbus, Georgia 31901

July 14, 2020
9:00 AM
Regular Meeting

MAYOR'S A G E N D A

PRESENT: Mayor B. H. "Skip" Henderson, III and Mayor Pro Tem R. Gary Allen and Councilors Jerry "Pops" Barnes, Charmaine Crabb, Glenn Davis, R. Walker Garrett, John M. House, Bruce Huff (arrived at 9:03 a.m.), Valerie A. Thompson and Evelyn 'Mimi' Woodson (via Microsoft Teams). City Manager Isaiah Hugley, City Attorney Clifton Fay, Clerk of Council Sandra T. Davis and Deputy Clerk of Council Lindsey G. McLemore were present.

ABSENT: Councilor Judy W. Thomas was absent.

<p><u>The following documents were distributed around the Council table:</u> (1) Documents from David Johnson, Re: Traffic Concerns.</p>

CALL TO ORDER: Mayor B.H. "Skip" Henderson, III, Presiding.

INVOCATION: Offered by Councilor Valerie A. Thompson.

PLEDGE OF ALLEGIANCE: Led by Mayor Henderson.

MINUTES

1. Approval of minutes for the June 23, 2020 Council Meeting and Executive Session. Mayor Pro Tem Allen made a motion to approve the minutes, seconded by Councilor Davis and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

PROCLAMATION: **Columbus Counts Census Week**

RECEIVING: Gloria Strobe Census Coordinator, Amy Bryan Columbus Chamber of Commerce, Curtis Crocker Metropolitan Baptist Church, Addie Britt Columbus Planning Dept., Marquette McKnight Media Marketing and More, Andy Luker Media Marketing and More, and Bill Becker Volunteer

Mayor Pro Tem Allen read the proclamation into the record proclaiming the week of July 20-25, 2020 as Columbus Counts Census Week. (*NOTE: This proclamation was called up as the next order of business as listed on the Mayor's Agenda Item #4*)

Ms. Gloria Strobe, Census Coordinator came forward to receive the proclamation on behalf of her team.

Mr. Bill Becker, Volunteer came forward to thank the Mayor and Council for the proclamation.

Ms. Amy Bryan, Columbus Chamber of Commerce came forward to encourage citizens who have yet to participate in the 2020 Census to take the survey available online.

REFERRAL(S):

FOR THE CITY MANAGER:

- Provide Census information on CCG-TV. (*Request of Councilor Woodson*)

UPDATES

2. An update on COVID-19

Mayor B. H. “Skip” Henderson gave a brief update on the increase of COVID-19 cases locally. He explained there have been 2,889 positive cases and 58 deaths in Muscogee County.

Deputy City Manager Lisa Goodwin came forward to inform the citizens beginning Thursday, July 16, 2020, the wearing of masks and/or face coverings will be required in Columbus Consolidated Government buildings. She explained if a citizen does not have a mask upon entering a building, one will be provided to them.

3. Census 2020 (*Note: Information was given during the presentation of the Columbus Counts Census Week Proclamation.*)

RESOLUTION:

1. Director of Inspections and Codes

Resolution (183-20): A resolution authorizing the appointment of Mr. Ryan Pruett as Director of the Building Inspections and Code Enforcement Department. Councilor Barnes made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

Approval is requested for the appointment of Mr. Ryan Pruett as the Director of Inspections and Codes. A resolution is attached.

City Manager Isaiah Hugley introduced newly appointed **Inspections and Code Director Ryan Pruett**, who came to the rostrum to introduce his family and thank the City Council and Administration for the opportunity to serve the City of Columbus. (*NOTE: This resolution was called up as the next order of business as listed on the City Manager’s Agenda Item 1*)

CITY ATTORNEY’S AGENDA

ORDINANCES

1. Ordinance (20-032) - 2nd Reading - An ordinance amending Article VII of Chapter 13 of the Columbus Code to revise the method of billing and collection for solid waste fees for commercial purposes; and for other purposes. (Mayor Pro-Tem) Mayor Pro Tem Allen made a motion to adopt the ordinance, seconded by Councilor Thompson and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

2. 1st Reading – REZN-05-20-1679: An ordinance rezoning 1.15 acres of land located at 4204 / 4216 / 4220 Buena Vista Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. The

Planning Advisory Commission and the Planning Department recommend approval. The applicant is DSBV Property, LLC. (Councilor Barnes)

A representative from DSBV Property, LLC. (applicant) was present to respond to any questions; however, there were none.

3. **1st Reading – REZN-05-20-1772:** An ordinance rezoning .32 acres of land located at 4228 Buena Vista Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Convenience Store, with Gas Sales. The Planning Advisory Commission and the Planning Department recommend conditional approval based on Staff Report and compatibility with existing land uses. The applicant is Rajeshree Shah. (Councilor Thompson)

Mr. Rajeshree Shah (applicant) was present to respond to any questions; however, there were none.

4. **1st Reading** - An ordinance providing for the levy, assessment, and collection of taxes for the public-school system of Columbus, Georgia; and for other purposes. (Budget Review Committee)

Mayor Pro Tem Allen made a motion to amend the ordinance to include the rollback millage rate of 23.404 for the Muscogee County School District, seconded by Councilor House.

Councilor Crabb made a substitute motion to keep the rollback millage rate at 23.321, seconded by Councilor Huff. *(After some additional discussion, Councilor Crabb withdrew her motion.)*

Councilor Huff made a substitute motion to Councilor Crabb's motion, seconded by Councilor Garrett to delay the ordinance on first reading and failed by a two-to-seven vote, with Councilors Garrett and Huff voting yes, Mayor Pro Tem Allen and Councilors Barnes, Crabb, Davis, House Thompson and Woodson voting no, and Councilor Thomas being absent for the meeting.

Mayor Henderson called attention to the motion on the floor to amend the ordinance to include the rollback millage rate of 23.404 for the Muscogee County School District and carried by a six-to-three vote, with Mayor Pro Tem Allen and Councilors Barnes, Crabb, Davis, House and Thompson voting yes, Councilors Garrett, Huff and Woodson voting no, and Councilor Thomas being absent for the meeting.

REFERRAL(S):

FOR THE CITY ATTORNEY:

- Provide legislation information on requirements of approving millage rates regarding the Council and the Muscogee County School District. *(Request of Mayor Henderson)*

5. **1st Reading** - An ordinance amending Ordinance No. 11-61 so as to remove the residency and citizenship requirement for two members representing professional sports leagues on the Civic Center Advisory Board; and for other purposes. (Mayor Pro-Tem)

RESOLUTIONS

6. **Resolution (184-20)** - A resolution requesting and encouraging each broadband and communications company doing business in Columbus-Muscogee County to make every effort to bring services to the Old River Road corridor from Fire Station 14, 1300 Old River Road, north to the county line, as well as areas of northeast Columbus to the Harris County

and Talbot County lines. (Councilor Davis) Councilor Davis made a motion to approve the resolution, seconded by Councilor Crabb and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

ADD-ON: ORDINANCE

Ordinance (20-033) – An ordinance declaring a State of Emergency in Columbus, Georgia; providing for public meetings to be held using telephonic or video participation; providing authorization for the Mayor to respond to ongoing COVID-19 developments by Executive Order; providing for an effective date, and for other purposes. Councilor Barnes made a motion to adopt the ordinance, seconded by Councilor House and carried unanimously by the eight members present, with Mayor Pro Tem Allen being absent for the vote, and Councilor Thomas being absent for the meeting.

ADD-ON: RESOLUTION

Resolution (185-20) – A resolution recommending and encouraging the use of face masks or coverings within the territorial limits of Columbus, Georgia/Muscogee County. Councilor House made a motion to approve the resolution, seconded by Councilor Huff and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

PUBLIC AGENDA

1. Mr. David C. Johnson, Re: Traffic concerns regarding Veterans Affairs (VA) Clinic construction at River Road and Mobley Road.
2. Mr. James Wilkoff, Re: The building permits for the Veterans Affairs (VA) Clinic.
3. Mr. Brandt A. Smith, representing CVVC (Chattahoochee Valley Veterans Council), Re: The location of the new Veterans Affairs (VA) Clinic.
4. Mr. Marvin Broadwater, Sr., representing Veterans of Omega Psi Phi Fraternity, Inc, Re: No public hearings with input from Veterans on the location of the new Veterans Affairs (VA) Clinic.
5. Ms. Pennie Manigault, representing Samuel G. Cooke American Legion Post 267, Re: The proposed Veterans Affairs (VA) Clinic on the Northside. ***Not Present.***
6. Mr. Joe Waldrep, Re: Veteran Affairs (VA) Clinic.
7. Mr. Rick Baier, representing US Federal Properties, Re: Address Veterans Affairs (VA) Clinic matters, new “state of the art” facility building, vision, zoning, and other related matters.
8. Mr. Vern Wilburn, PE, PTOE, representing Maldino & Wilburn Traffic Engineering Consultants and Mr. Anthony Slaughter, representing Moon Meeks & Associates, Inc., Re: Veterans Affairs (VA) Clinic Traffic Study concerns.
9. Mr. Leroy Davis, Jr., Re: The new Veterans Affairs (VA) Clinic to be located in Columbus, Georgia.
10. Ms. Theresa El-Amin, representing Southern Anti-Racism Network, Re: COVID-19 spread and the need to wear masks and other measures to slow the spread. ***Not Present.***

CITY MANAGER'S AGENDA

1. Director of Inspections and Codes

Approval is requested for the appointment of Mr. Ryan Pruett as the Director of Inspections and Codes. A resolution is attached.

(NOTE: This resolution, as provided by City Manager Isaiah Hugley, was called upon earlier in the meeting after the Mayor's Agenda.)

2. Termination of Existing Tax Abatement for BD&K Foods, Inc. / Enter a New Tax Abatement Agreement with Chairman Foods, LLC.

Resolution (186-20): A resolution authorizing a 2020 Tax Abatement Agreement between the Columbus Consolidated Government and Chairman Foods, LLC. and accepting the termination of the 2015 Tax Abatement Agreement between the Columbus Consolidated Government and BD&K Foods, Inc. Councilor Barnes made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

Approval is requested to terminate the 2015 Enterprise Zone tax abatement agreement between the Columbus Consolidated Government and BD&K Foods, Inc. and enter a new tax abatement agreement between the Columbus Consolidated Government and Chairman Foods, LLC.

3. Street Acceptance – That portion of Creekrise Drive and that portion of Ripple Ridge located in Section Two, Creekrise and that portion of Lake Bright Drive located in Section Two, The Estates at Creekrise

Resolution (187-20): A resolution of the Council of Columbus, Georgia, authorizing the acceptance of a deed to the portion of Creekrise Drive and that portion of Ripple Ridge located in section two, Creekrise and that portion of Lake Bright Drive located in section two, the Estates at Creekrise, on behalf of Columbus, Georgia. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Crabb and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

Approval is requested for the acceptance of That portion of Creekrise Drive and that portion of Ripple Ridge located in Section Two, Creekrise and that portion of Lake Bright Drive located in Section Two, The Estates at Creekrise. The Engineering Department has inspected said streets and recommends acceptance by same.

4. FY21 PUBLIC DEFENDER CONTRACT

Resolution (188-20): A resolution authorizing to enter into an agreement for Indigent Defense Services between Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County in the amount of \$2,093,658 from July 2020 to June 2021 and authorize payment to the Georgia Public Defender Standards Council (GPDSC) in the amount of \$1,553,566 paid in monthly installments of \$129,463.86 of which is included in the total amount. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Huff and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

Approval is requested to enter into an agreement between the Circuit Public Defender Office of the Chattahoochee Judicial Circuit and Muscogee County for Indigent Defense Services in the

amount of \$2,093,658 and to authorize monthly payments to the Georgia Public Defender Standards Council (GPDSC) for said services in the amount of \$129,463.86 per month. The monthly amount is included in the total contract amount of \$2,093,658 and it covers the cost of personnel services as well as a 5% administrative fee.

5. Veterans Court Grant for FY21

Resolution (189-20): A resolution authorizing the City Manager to approve for acceptance a grant from the Criminal Justice Coordinating Council to fund the Muscogee County Veterans Court with a grant award of \$123,545 or as otherwise awarded to provide funding from July 1, 2020 through June 30, 2021. This funding will have a state required match of \$13,727, or as otherwise awarded, making the total grant award \$137,272, and amend the Multi-Governmental Fund by the amount awarded. This funding amount will provide the operating cost of the Muscogee County Veterans Court for the next fiscal year. Councilor Huff made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

Approval is requested to submit and accept a Criminal Justice Coordinating Council grant in the amount of \$137,272 for the purpose of funding the Veterans Court for FY21. The purpose of funding the Muscogee County Veterans Court and amend the Multi-governmental Fund by the amount awarded. This amount includes a cash match in the amount of \$13,727, or as otherwise awarded.

6. Mental Health Court Grant for FY21

Resolution (190-20): A resolution authorizing the City Manager or his designee to apply for and accept, if awarded, a grant from the Criminal Justice Coordinating Council to fund the Muscogee County Mental Health Court with a grant award of \$162,783, or as otherwise awarded, to provide funding from July 1, 2020 through June 30, 2021. This funding will have a state required match of \$18,087, or as otherwise awarded, making the total grant award \$180,870, and amend the Multi-Governmental Fund by the amount awarded. This funding amount will provide the operating cost of the Muscogee County Mental Health Court for the next fiscal year. Councilor Crabb made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

Approval is requested to submit and accept a Criminal Justice Coordinating Council grant in the amount of \$180,870 for the purpose of funding the Mental Health Court for FY21. The purpose of funding the Muscogee County Mental Health Court and amend the Multi-governmental Fund by the amount awarded. This amount includes a cash match in the amount of \$18,087, or as otherwise awarded.

7. PURCHASES

A. Oil & Lubricants for Public Works (Annual Contract) – RFB No. 20-0027

Resolution (191-20): A resolution authorizing the contract with Fletcher Oil Company, Inc. (Columbus, GA), for the purchase of various oil and lubricant products, namely, automatic transmission fluid, on an “as needed” basis, for the estimated annual contract amount of \$5,950.00; it is also requested that Council amend Resolution No. 157-20, which previously award the purchase of automatic transmission fluid to Brewer-Hendley Oil. Councilor Barnes made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

B. Contract Extension for Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 13-0028

Resolution (192-20): A resolution authorizing the extension of inmate commissary services for Muscogee County Prison (annual contract) with Stewart Distribution (Blackshear, GA) until December 31, 2020. Councilor Barnes made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

C. Change Order 1 for Roofing Services at Britt David Pottery Studio

Resolution (193-20): A resolution authorizing the execution of Change Order No. 1 with American Property Restoration, Inc. (Atlanta, GA) in the amount of \$7,066.19 for additional roofing services at Britt David Pottery Studio. Councilor Barnes made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

D. Web Hosting Services for the Board of Tax Assessors

Resolution (194-20): A resolution authorizing the City Manager to sign an agreement with Schneider Geospatial/*qPublic LLC* (Indianapolis, Indiana) to provide web hosting services for the Board of Tax Assessors. There is no cost to the City for this service. The term of the agreement is from the effective date until June 30, 2021. The City is utilizing Cooperative Purchasing to enter into this agreement via RFP# 1181-P: GIS Website, issued by Fayette County, GA. The agreement shall automatically renew for up to three (3) successive terms which consist of a twelve (12) month period, subject to earlier termination as set forth in the agreement or upon written notification by either party, thirty (30) days prior to the end of a term. If, for any reason, the agreement is terminated prior to the end of a term, a termination fee shall be invoiced by Schneider Geospatial/*qPublic LLC* and paid by the City per the following termination fee schedule: Year 1 – termination effective between July 1, 2020 and June 30, 2021 - \$12,960.00; Year 2 – termination effective between July 1, 2021 and June 30, 2022 - \$9,718.50; Year 3 – termination effective between July 1, 2022 and June 30, 2023 - \$6,477.00; Year 4 – termination effective between July 1, 2023 and June 30, 2024 - \$3,235.50. Councilor Barnes made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

E. Upgrade of Security Appliance for Information Technology

Resolution (195-20): A resolution authorizing the purchase of an upgrade to the security appliance from PC Solutions & Integrations, Inc. (PCS), (Atlanta, GA) in the total amount of \$514,973.88 payable over a 3-year term as follows: FY21 (due 8/1/20) - \$171,657.96; FY22 (due 8/1/21) - \$171,657.96 and FY23 (due 8/1/23) \$171,657.96. The purchase will be made by Cooperative Contract via State of Georgia NASPO Value Point Master Agreement #AR3229. Councilor Barnes made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

F. Computer Equipment for Various Departments for the Court Management System Upgrade

Resolution (196-20): A resolution authorizing the purchase of computer equipment from CDW-G (Vernon Hills, IL), in the amount of \$84,490.16, required for the Court Management System Upgrade Project. The purchase will be made by Cooperative Purchasing via Sourcwell Contract #081419-CDW. Councilor Barnes made a motion to approve the resolution, seconded by Mayor

Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

G. Consulting Services for Information Technology

Resolution (197-20): A resolution authorizing an agreement with Reginald Thompson (Columbus, GA) to provide consulting services for the Mainframe (CATS) data validation and configuration, business process review, and other tasks as needed for the conversion to the Tyler Odyssey Court System Software, in the estimated amount of \$15,000.00. Councilor Barnes made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

Councilor House made a motion to reconsider approval, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

Mayor Pro Tem Allen made a motion to allow Councilor Thompson to abstain from voting on this item, seconded by Councilor House and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor House and carried unanimously by the eight members present, with Councilor Thompson abstaining, and Councilor Thomas being absent for the meeting.

H. Emergency Purchase: Covid-19/Cares Act Funds Coordinator

Resolution (198-20): A resolution authorizing the City Manager to negotiate an emergency purchase contract, as a matter of public health and welfare, with Media, Marketing and More! (Columbus, GA) to provide professional services to coordinate the facilitation of funds received per the COVID-19/CARES Act. Councilor Barnes made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

8. UPDATES AND PRESENTATIONS

B. CARES Act Update - Lisa Goodwin, Deputy City Manager.

Deputy City Manager Lisa Goodwin came forward to give an update on the CARES Act Funding and how various departments within the Columbus Consolidated Government are utilizing those funds. She explained the various phases of the funding process as set by the State of Georgia. (*NOTE: This presentation was called up as the next order of business as listed on the City Manager's Agenda Item 8"B"*)

Deputy City Manager Pam Hodge gave information regarding the next steps on the process. She explained the City Manager is recommending a contract with Marketing Media and More to manage the process and due to the timeline constraints, this RFP is considered an emergency procurement.

A. Columbus Convention & Visitors Bureau Quarterly Update - Peter Bowden, President & CEO.

President & CEO Peter Bowden gave an update on the Columbus Convention & Visitors Bureau and how COVID-19 has affected the local tourism industry. He also explained the Tourism Recovery Plan, stating Columbus is currently in Phase 2 of the plan.

- C. Court Management System Update - Pam Hodge, Deputy City Manager and Forrest Toelle, Information Technology Director.

Deputy City Manager Pam Hodge approached the rostrum to give an update on the Court Management System Project.

IT Director Forrest Toelle briefly explained the role of the Information Technology Department in the implementation of all the new systems and the importance of transitioning from the current Mainframe CATS System to the new system.

- D. Transportation Update - Pam Hodge, Deputy City Manager and Donna Newman, Engineering Director.

Deputy City Manager Pam Hodge gave a transportation update explaining the status of the active construction projects to include MLK, Jr. Trail/Resurfacing, Calumet Drive Culvert, Ft. Benning Road Streetscapes, Ft. Benning Road Roundabout, River Road/Bradley Park Drive, and the Buena Vista Road/Spiderweb.

Engineering Director Donna Newman approached the rostrum to update Council on other projects either currently under development or design.

REFERRAL(S):

FOR THE CITY MANAGER:

- With a church being built on Britton Road, would like to discuss road improvements in that area. Double Churches Road and Whitesville Road also needs to be part of the discussions on road improvements. (*Request of Councilor Davis*)

BID ADVERTISEMENT

July 24, 2020

1. **Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 20-0026**

Scope of RFP

The Consolidated Government of Columbus, Georgia is seeking proposals from qualified vendors to provide inmate commissary services for the Muscogee County Prison.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

August 5, 2020

1. **Mott's Green Plaza P. I. #0015287 (Re-Bid) – RFB No. 21-0007**

Scope of Bid

The Consolidated Government of Columbus, Georgia (the Owner) invites bids for construction of the proposed trail and landscape improvements along the Columbus Riverwalk. The work primarily involves installation of concrete paving and decorative planters and structures with landscaping, as depicted on the drawings. The DBE goal for this project is 8%.

The Bidder is advised that the governing specifications for this project, including such items as bidding requirements, general conditions, technical specifications and related items, shall be in accordance with the State of Georgia, Department of Transportation

Standard Specifications, 2013 Edition, and applicable Supplemental Specifications and Special Provisions. The Owner assumes the Bidder is a pre-qualified bidder with the Department of Transportation and therefore is familiar with the stated reference documents or has access to same.

CLERK OF COUNCIL'S AGENDA

ENCLOSURES - ACTION REQUESTED

1. **RESOLUTION (199-20):** A resolution excusing Councilor Judy W. Thomas from the July 14, 2020 Council Meeting. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Crabb and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

2. **Minutes of the following Boards:**

Animal Control Advisory Board, January 7, 2020.

Board of Tax Assessors, #20-20, #21-20 and #22-20.

Columbus Ironworks Convention & Trade Center Authority, May 28, 2020.

Housing Authority, May 20, 2020.

Pension Fund, Employees' Board of Trustees, January 8, February 12, and March 11, 2020.

Personnel Review Board, June 17, 2020.

Mayor Pro Tem Allen made a motion to receive the minutes, seconded by Councilor Barnes and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

BOARD APPOINTMENTS - ACTION REQUESTED

3. **MAYOR'S APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

- A. **CONVENTION & VISITORS BOARD OF COMMISSIONERS:**

A nominee for the seat of Amish Das (*Eligible to succeed*) as a representative of the Hotel/Motel Industry on the Convention & Visitors Board of Commissioners (*Mayor's Appointment*) for a term expiring on December 31, 2020. Mayor Henderson nominated Amish Das to succeed himself. Mayor Pro Tem Allen made a motion to confirm the appointment, seconded by Councilor Davis and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

A nominee for the seat of Cameron Bean (*Not eligible to succeed*) as a representative of the Restaurant/Retail Trade on the Convention & Visitors Board of Commissioners (*Mayor's Appointment*) for a term expiring on December 31, 2020. Mayor Henderson nominated Dan Gilbert to succeed Cameron Bean. Mayor Pro Tem Allen made a motion to confirm the appointment, seconded by Councilor Davis and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

4. **COUNCIL APPOINTMENTS- READY FOR CONFIRMATION:**

- A. **PLANNING ADVISORY COMMISSION:** Ms. Sheila J. Brown was nominated to succeed Mr. Wallace Davis. (*Mayor Pro Tem Allen's nominee*) New Term expires: March 31, 2023. Councilor Davis made a motion to confirm the appointment, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting.

5. **COUNCIL'S APPOINTMENTS- ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

A. **BOARD OF WATER OF COMMISSIONERS:**

A nominee for the seat of Rodney Close (*not eligible to succeed himself*) on the Board of Water Commissioners for a term that expires on December 31, 2020. Councilor Huff nominated Rodney Close to succeed himself.

EXECUTIVE SESSION:

At the request of Mayor Henderson, Mayor Pro Tem Allen made a motion to go into executive session to discuss matters of personnel and litigation, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting, and the time being 1:00 p.m.

The Regular Meeting reconvened at 1:53 p.m., at which time, Mayor Henderson announced that the Council did meet in executive session to discuss personnel and litigation matters; however, there were no votes taken.

With there being no further business to discuss, Mayor Henderson entertained a motion for adjournment. Motion by Councilor Barnes to adjourn the July 14, 2020 Regular Meeting, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Thomas being absent for the meeting, and the time being 1:53 p.m.

Sandra T. Davis, CMC
Clerk of Council
Council of Columbus, Georgia

File Attachments for Item:

2nd Reading – REZN-05-20-1679: An ordinance rezoning 1.15 acres of land located at 4204 / 4216 / 4220 Buena Vista Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. The Planning Advisory Commission and the Planning Department recommend approval. The applicant is DSBV Property, LLC. (Councilor Barnes)

AN ORDINANCE

NO. _____

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia; this amendment changes certain boundaries of a district located at **4204 / 4216 / 4220 Buena Vista Road** (parcel # 087-026-001 / 087-026-002) from NC (Neighborhood Commercial) Zoning District to GC (General Commercial) Zoning District.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS:

That the Zoning Atlas on file with the Planning Department is hereby amended by changing the aforementioned property from NC (Neighborhood Commercial) Zoning District to GC (General Commercial) Zoning District.:

All those lots and tracts of land situate, lying and being in Land Lot 131 of the Coweta Reserve, Columbus, Muscogee County, Georgia, and being known and designated as **ALL OF LOTS NUMBERED ONE HUNDRED (100) and ONE HUNDRED ONE (101)**, Replat of Part of Lots 8 & 9, of that subdivision of land known as Massey Place and Adjoining Tract, as said lot appears upon a map or plat thereof entitled "Replat of Part of Lots 8 & 9, Massey Place and Adjoining Tract, Being in Land Lot 131, Coweta Reserve, Columbus, Muscogee County, Georgia", made by William A. White, Surveyor, dated January 14, 2003, recorded January 21, 2003 in Plat Book 148 at Folio 23, in the Office of the Clerk of the Superior Court of Muscogee County, Georgia, to which map or plat reference is hereby made for the more particular location and dimensions of said lot.

Located on the above-described property is building numbered 4204, 4216 and 4220 Buena Vista Road, according to the present system of numbering buildings in Columbus, Georgia.

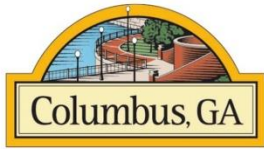
The property above described is hereby conveyed subject to all valid and enforceable restrictive covenants of record applicable thereto; and subject, also, to all valid and enforceable zoning ordinances and regulations applicable thereto so long as said ordinances and regulations remain in force and effect.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 14th day of July, 2020; introduced a second time at a regular meeting of said Council held on the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Thompson	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor



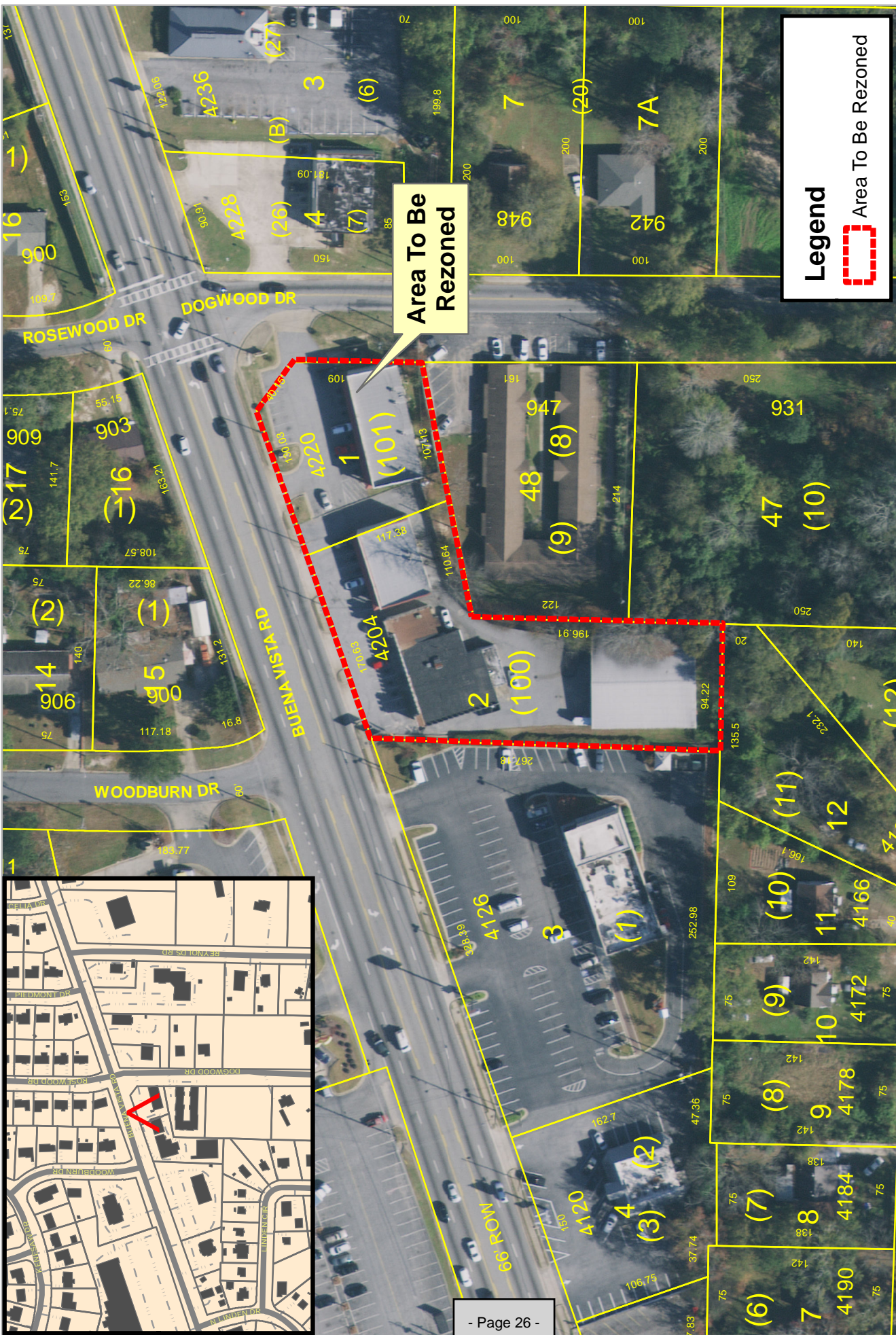
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PLANNING DEPARTMENT

COUNCIL STAFF REPORT

REZN-05-20-1679

Applicant:	DSBV Property, LLC
Owner:	Same
Location:	4204 / 4216 / 4220 Buena Vista Road
Parcel:	087-026-002 / 087-026-001
Acreage:	1.15 Acres
Current Zoning Classification:	NC (Neighborhood Commercial)
Proposed Zoning Classification:	GC (General Commercial)
Current Use of Property:	Retail
Proposed Use of Property:	Pawn Shop
Council District:	District 1 (Barnes)
PAC Recommendation:	Approval based on the Staff Report and compatibility with existing land uses.
Planning Department Recommendation:	Approval based on compatibility with existing land uses.
Fort Benning's Recommendation:	N/A
DRI Recommendation:	N/A
General Land Use:	Consistent Planning Area E
Current Land Use Designation:	General Commercial

Future Land Use Designation:	General Commercial	
Compatible with Existing Land-Uses:	Yes	
Environmental Impacts:	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.	
City Services:	Property is served by all city services.	
Traffic Impact:	Average Annual Daily Trips (AADT) will increase by 0 trips if used for commercial use. The Level of Service (LOS) will remain at level C.	
Traffic Engineering:	This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.	
Surrounding Zoning:	North	NC (Neighborhood Commercial)
	South	NC (Neighborhood Commercial)
	East	NC (Neighborhood Commercial)
	West	NC (Neighborhood Commercial)
Reasonableness of Request:	The request is compatible with existing land uses.	
School Impact:	N/A	
Buffer Requirement:	N/A	
Attitude of Property Owners:	Forty-five (45) property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received no calls and/or emails regarding the rezoning.	
	Approval	0 Responses
	Opposition	0 Responses
Additional Information:	N/A	
Attachments:	Aerial Land Use Map Location Map Zoning Map Existing Land Use Map Future Land Use Map Traffic Report	



Area To Be
Rezoned

Legend

Area To Be Rezoned

Item #1.

Columbus Planning

0 50 100 Feet

1 inch = 100 feet

Data Source: IT/GIS

Author: David Cooper

Aerial Map for REZN 05 - 20 - 1679

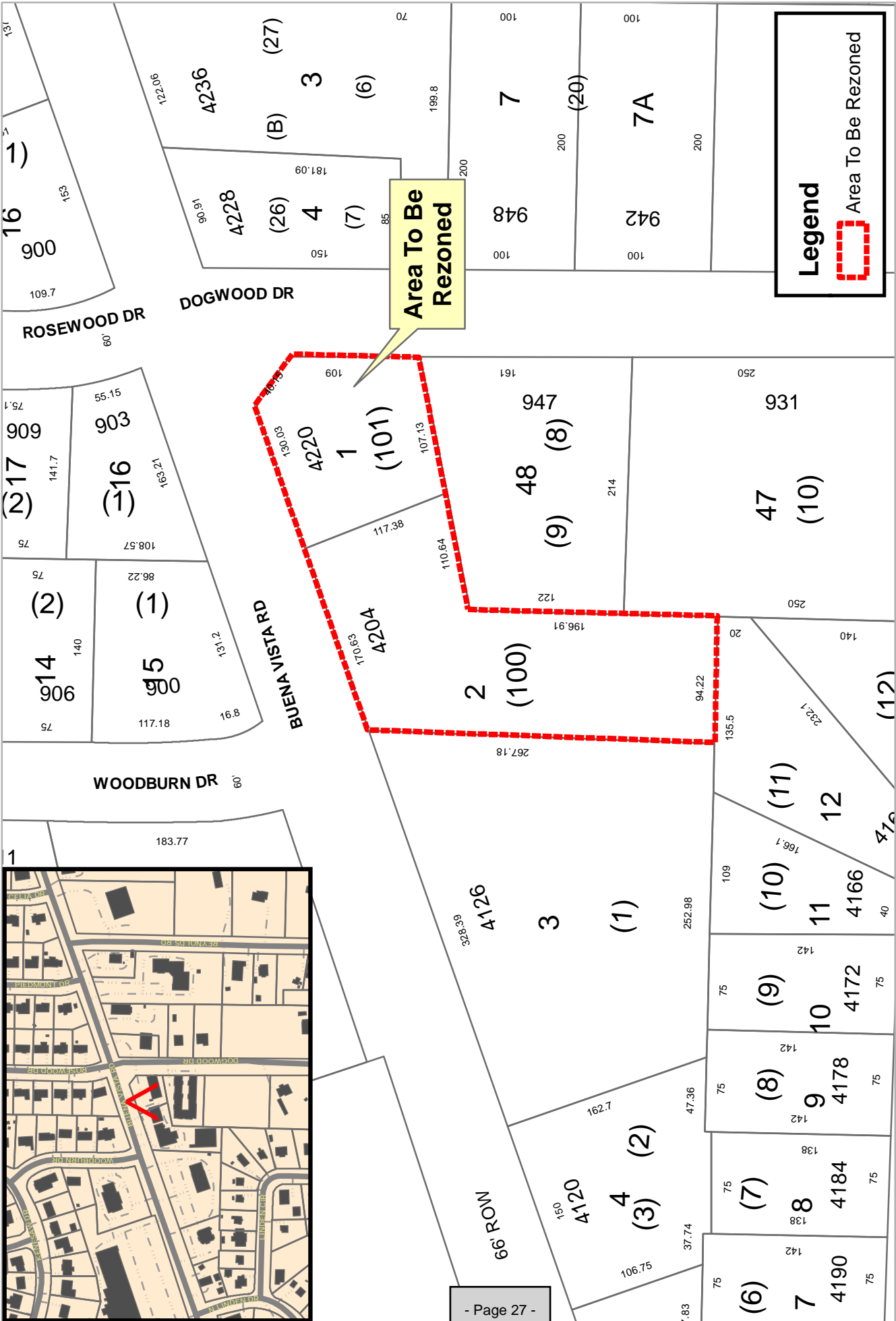
Map 087 Block 026 Lot 001 & 002

Planning Department-Planning Division

Prepared By Planning GIS Tech

This material is made available as a public service. Maps and data are to be used for reference purposes only. The data contained is subject to constant change. Map information is believed to be correct but is not guaranteed.

Date: 5/4/2020



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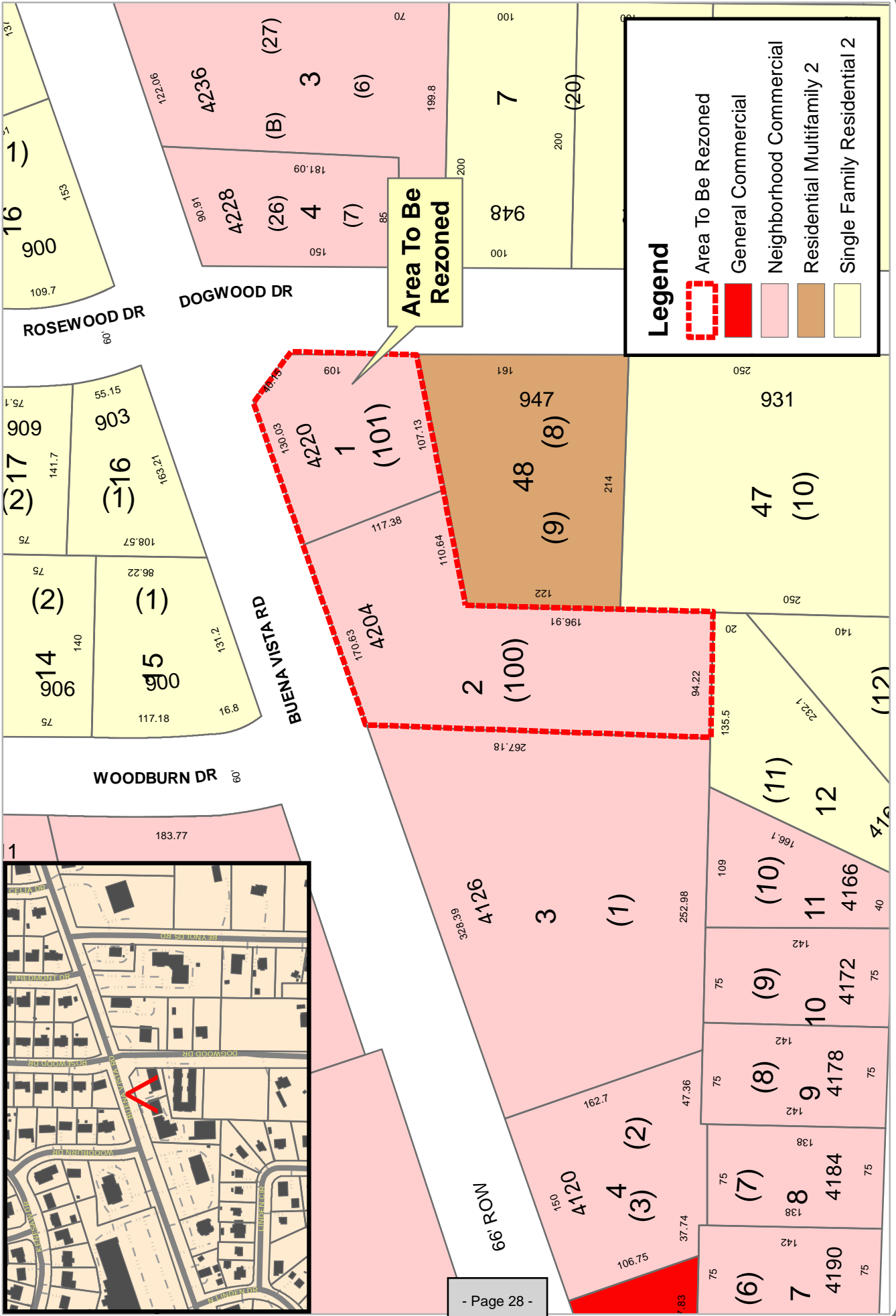
Date: 5/4/2020

Item #1.

Columbus Planning

Location Map for REZN 05 - 20 - 1679
Map 087 Block 026 Lot 001 & 002
Planning Department-Planning Division
Prepared By Planning GIS Tech

1 inch = 100 feet
Data Source: IT/GIS
Author: DavidCooper



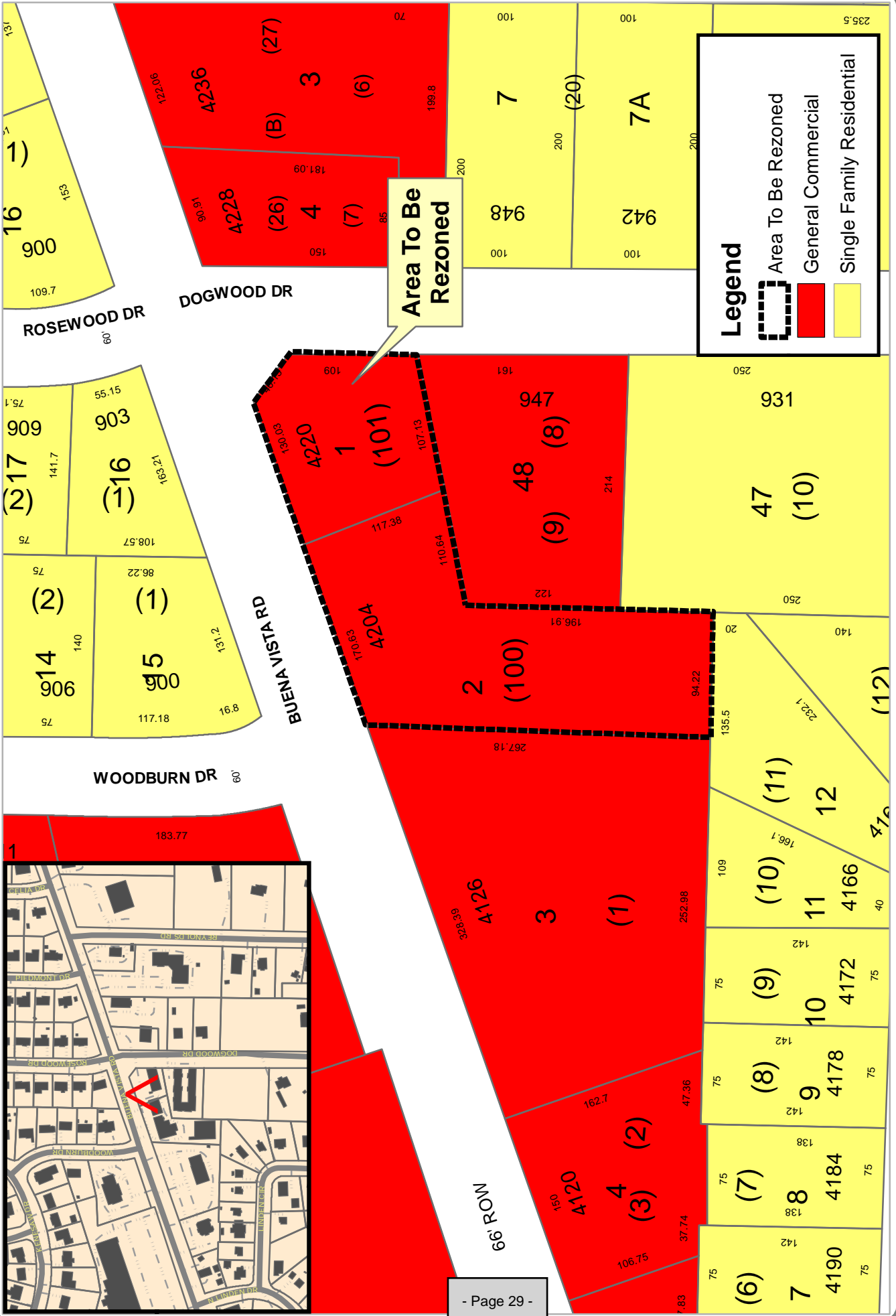
Item #1.

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Date: 5/4/2020

Zoning Map for REZN 05 - 20 - 1679
 Map 087 Block 026 Lot 001 & 002
 Planning Department-Planning Division
 Prepared By Planning GIS Tech

0 50 100 Feet
 1 inch = 100 feet
 Data Source: IT/GIS
 Author: DavidCooper



Item #1.

This material is made available as a public service. Maps and data are to be used for reference purposes only. The data contained is subject to constant change. Map information is believed to be correct but is not guaranteed.

Date: 5/4/2020

Existing Land Use Map for REZN 05 - 20 - 1679
Map 087 Block 026 Lot 001 & 002
Planning Department-Planning Division
Prepared By Planning GIS Tech

Author: DavidCooper

Data Source: IT/GIS



REZONING TRAFFIC ANALYSIS FORM

ZONING CASE NO. REZN 05-20-1679
PROJECT 4202, 4216, 4220 Buena Vista Road
CLIENT
REZONING REQUEST NC to GC

LAND USE

Trip Generation Land Use Code* 814
 Existing Land Use Neighborhood Commercial (NC)
 Proposed Land Use General Commercial - (GC)
 Existing Trip Rate Unit NC - Acreage converted to square footage.
 Proposed Trip Rate Unit GC - Acreage converted to square footage.

TRIP END CALCULATION*

Land Use	ITE Code	Zone Code	Quantity	Trip Rate	Total Trips
Daily (Existing Zoning)					
Specialty Retail Center	814	NC	1.15 Acres	44.32	55 Weekday
				42.04	53 Saturday
				20.43	26 Sunday
				Total	134
Daily (Proposed Zoning)					
Specialty Retail Center	814	GC	1.15 Acres	44.32	55 Weekday
				42.04	53 Saturday
				20.43	26 Sunday
				Total	134

Note: * Denotes calculation are based on Trip Generation, 8th Edition by Institute of Transportation Engineers

TRAFFIC PROJECTIONS

EXISTING ZONING (NC)

Name of Street	Buena Vista Road
Street Classification	Undivided Arterial w/center In
No. of Lanes	4
City Traffic Count (2018)	28,400
Existing Level of Service (LOS)**	C
Additional Traffic due to Existing Zoning	134
Total Projected Traffic (2019)	28,534
Projected Level of Service (LOS)**	C

PROPOSED ZONING (GC)

Name of Street	Buena Vista Road
Street Classification	Undivided Arterial w/center In
No. of Lanes	4
City Traffic Count (2018)	28,400
Existing Level of Service (LOS)**	C
Additional Traffic due to Proposed	134
Total Projected Traffic (2019)	28,534
Projected Level of Service (LOS)**	C

Note: ** Denotes Level of Service Based on National Standards for Different Facility Type (TABLE1- General Highway Capacities by Facility Type)

File Attachments for Item:

2. 2nd Reading – REZN-05-20-1772: An ordinance rezoning .32 acres of land located at 4228 Buena Vista Road. The current zoning is NC (Neighborhood Commercial). The proposed zoning is GC (General Commercial). The proposed use is Convenience Store, with Gas Sales. The Planning Advisory Commission and the Planning Department recommend conditional approval based on Staff Report and compatibility with existing land uses. The applicant is Rajeshree Shah. (Councilor Thompson)

AN ORDINANCE

NO. _____

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia; this amendment changes certain boundaries of a district located at **4228 Buena Vista Road** (parcel # 087-025-004) from NC (Neighborhood Commercial) Zoning District to GC (General Commercial) with amended conditions Zoning District.

THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS:

That the Zoning Atlas on file with the Planning Department is hereby amended by changing the aforementioned property from NC (Neighborhood Commercial) Zoning District to GC (General Commercial) with amended conditions Zoning District.:

All that tract or parcel of land situate, lying and being in the State of Georgia, County of Muscogee and City of Columbus, and being known and designated as Part of Lots Numbered Six (6) and Seven (7) of Massey Place Subdivision, as shown upon a map or plat of said subdivision recorded in Plat Book 1, Page 132, in the Office of the Clerk of the Superior Court of Muscogee County, Georgia. Said property hereby conveyed being more particularly described with the following metes and bounds, To-wit:

Beginning at an iron stake places at the Southeast comer of the intersection of Buena Vista Road and Dogwood Drive, and running thence North 69 degrees 57 minutes East along the Southeastern line of Buena Vista Road, a distance of 90.90 feet to an iron; thence running South 00 degrees 05 minutes West a distance of 181.09 feet to an iron; thence running south 89 degrees 57 minutes West a distance of 85.0 feet to an iron located on the Eastern line of Dogwood Drive; thence running North 00 degrees 03 minutes West, along the Eastern line of Dogwood Drive, a distance of 150 feet to the point of beginning. The above described property is known as Lot 26 on that certain map or plat entitled "Replat of Lots 6 & 7, Massey Place, Lying in Land Lot 131, Coweta Reserve, Columbus, Muscogee County, Georgia", dated September 24, 1974, made by Moon, Meeks & Patrick, Inc., and recorded in Plat Book 57, Folio 86, in the Office of the aforementioned Clerk.

The above-described property is being rezoned with the following conditions:

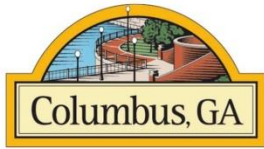
- 1) Business hours of operation restricted from midnight (24:00) to 6 am (6:00).

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 14th day of July, 2020; introduced a second time at a regular meeting of said Council held on the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Thompson	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor



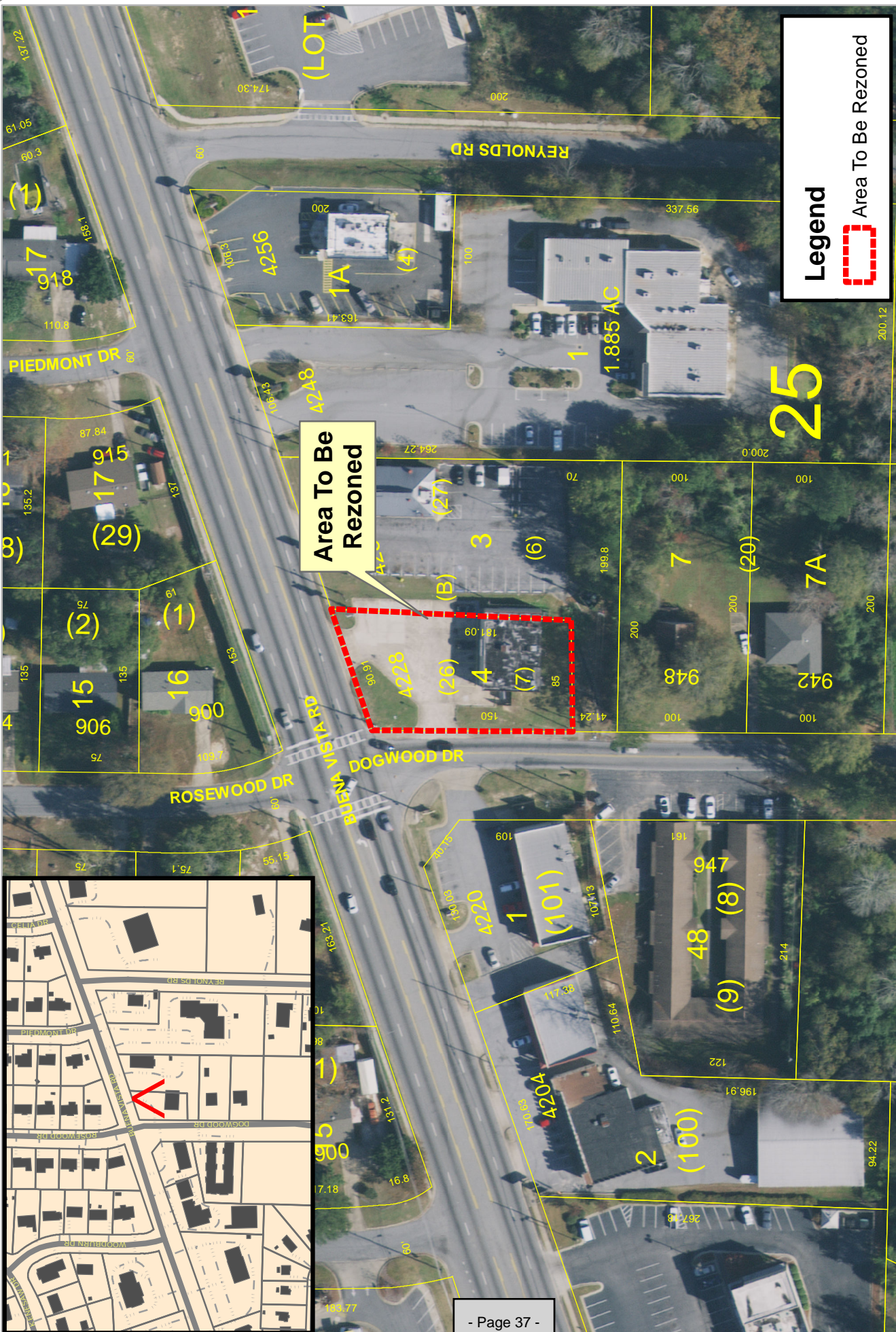
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 PLANNING DEPARTMENT

COUNCIL STAFF REPORT

REZN-05-20-1772

Applicant:	Rajeshree Shah
Owner:	Same
Location:	4228 Buena Vista Road
Parcel:	087-025-004
Acreage:	0.32 Acres
Current Zoning Classification:	NC (Neighborhood Commercial)
Proposed Zoning Classification:	GC (General Commercial)
Current Use of Property:	Convenience Store, No Gas Sales
Proposed Use of Property:	Convenience Store, With Gas Sales
Council District:	District 4 (Thompson)
PAC Recommendation:	<p>Conditional Approval based on the Staff Report and compatibility with existing land uses. Those conditions are as follows:</p> <p>1) Business hours of operation restricted from midnight (24:00) to 6 am (06:00).</p>
Planning Department Recommendation:	Conditional Approval based on compatibility with existing land uses.
Fort Benning's Recommendation:	N/A
DRI Recommendation:	N/A
General Land Use:	Consistent Planning Area E
Current Land Use Designation:	General Commercial

Future Land Use Designation:	General Commercial	
Compatible with Existing Land-Uses:	Yes	
Environmental Impacts:	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.	
City Services:	Property is served by all city services.	
Traffic Impact:	Average Annual Daily Trips (AADT) will decrease by 48 trips if used for commercial use. The Level of Service (LOS) will remain at level C.	
Traffic Engineering:	This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.	
Surrounding Zoning:	North	NC (Neighborhood Commercial)
	South	NC (Neighborhood Commercial)
	East	NC (Neighborhood Commercial)
	West	NC (Neighborhood Commercial)
Reasonableness of Request:	The request is compatible with existing land uses.	
School Impact:	N/A	
Buffer Requirement:	N/A	
Attitude of Property Owners:	Thirty-five (35) property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received one (1) calls and/or emails regarding the rezoning.	
	Approval	0 Responses
	Opposition	1 Responses
Additional Information:	N/A	
Attachments:	Aerial Land Use Map Location Map Zoning Map Existing Land Use Map Future Land Use Map Traffic Report Site Plan	



Legend

Area To Be Rezoned

Item #2.

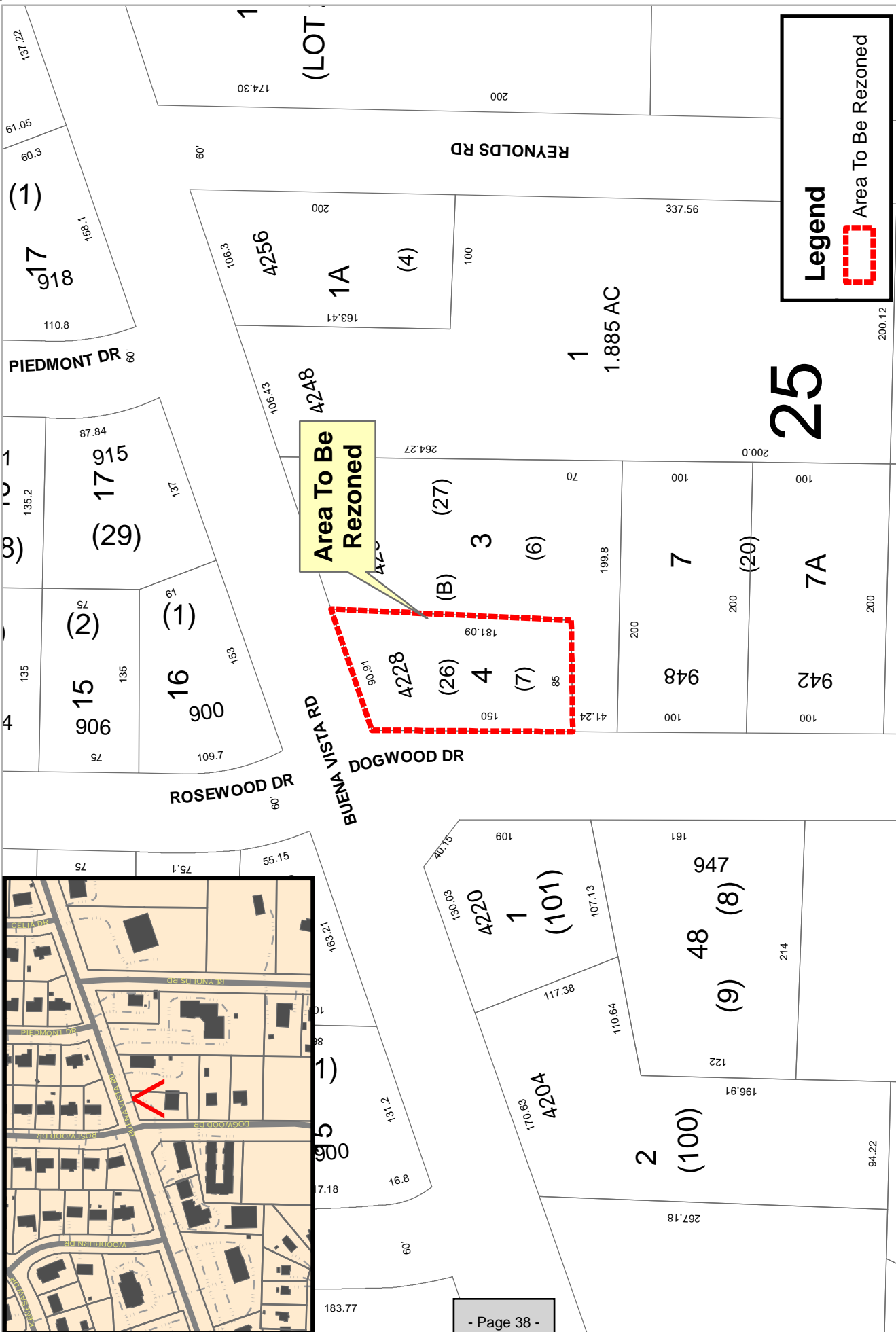
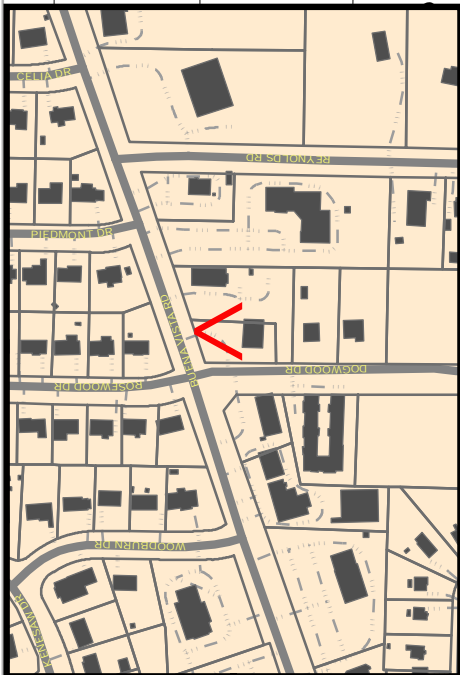
0 50 100 Feet
1 inch = 100 feet

Data Source: IT/GIS
Author: DavidCooper

Aerial Map for REZN 05-20-1772
Map 087 Block 025 Lot 004
Planning Department-Planning Division
Prepared By Planning GIS Tech

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Maps and data are to be used for reference purposes only.
The data contained is subject to constant change.
Map information is believed to be correct but is not guaranteed.

Date: 5/26/2020



Legend

Area To Be Rezoned

Item #2.

0 50 100 Feet
1 inch = 100 feet

Data Source: IT/GIS
Author: DavidCooper

Location Map for REZN 05-20-1772
Map 087 Block 025 Lot 004
Planning Department-Planning Division
Prepared By Planning GIS Tech

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Maps and data are to be used for reference purposes only.
The data contained is subject to constant change.
Map information is believed to be correct but is not guaranteed.

Date: 5/26/2020

REZONING TRAFFIC ANALYSIS FORM

ZONING CASE NO. REZN 05-20-1772
PROJECT 4228 Buena Vista Road
CLIENT
REZONING REQUEST NC to GC

LAND USE

Trip Generation Land Use Code* 851 & 945
Existing Land Use Neighborhood Commercial (NC)
Proposed Land Use General Commercial - (GC)
Existing Trip Rate Unit NC - Acreage converted to square footage.
Proposed Trip Rate Unit GC - Number of Vehicle Fueling Positions

TRIP END CALCULATION*

Land Use	ITE Code	Zone Code	Quantity	Trip Rate	Total Trips
Daily (Existing Zoning)					
Convenience Market (Open 24 Hours)	851	NC	0.32 Acres	737.99	94 Weekday
				863.10	30 Saturday
				758.45	26 Sunday
				Total	150
Daily (Proposed Zoning)					
Gasoline/Service Station with Convenience Market	945	GC	2 Pumps	10.56	21 AM Peak
				13.57	27 PM Peak
				Total	48

Note: * Denotes calculation are based on Trip Generation, 8th Edition by Institute of Transportation Engineers

TRAFFIC PROJECTIONS

EXISTING ZONING (NC)

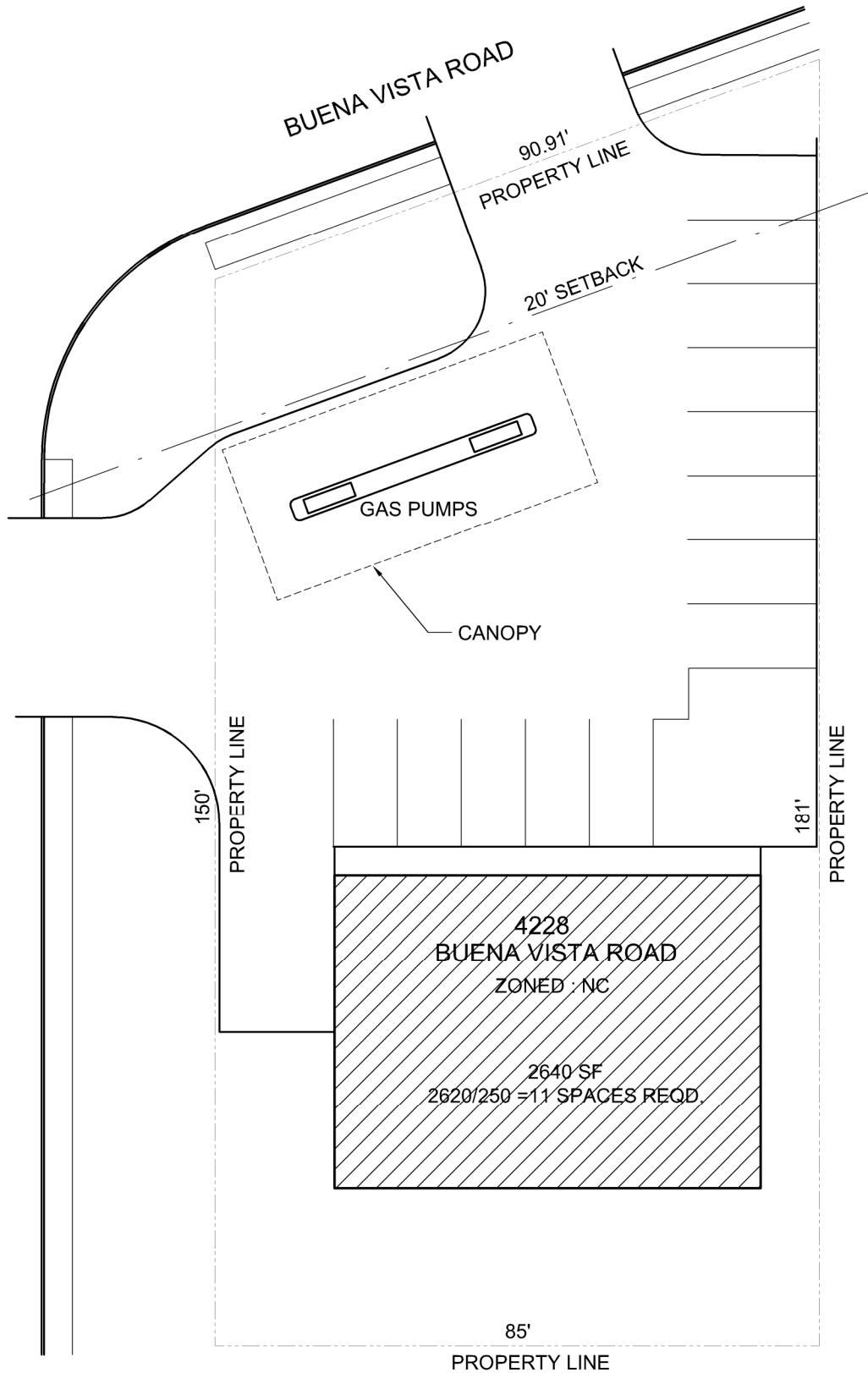
Name of Street	Buena Vista Road
Street Classification	Undivided Arterial w/center In
No. of Lanes	4
City Traffic Count (2018)	28,400
Existing Level of Service (LOS)**	C
Additional Traffic due to Existing Zoning	150
Total Projected Traffic (2019)	28,550
Projected Level of Service (LOS)**	C

PROPOSED ZONING (GC)

Name of Street	Buena Vista Road
Street Classification	Undivided Arterial w/center In
No. of Lanes	4
City Traffic Count (2018)	28,400
Existing Level of Service (LOS)**	C
Additional Traffic due to Proposed	48
Total Projected Traffic (2019)	28,448
Projected Level of Service (LOS)**	C

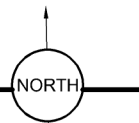
Note: ** Denotes Level of Service Based on National Standards for Different Facility Type (TABLE1- General Highway Capacities by Facility Type)

DOGWOOD DRIVE



SITE PLAN

SCALE: 1"=20'-0"



File Attachments for Item:

3. 2nd Reading - An Ordinance providing for the levy, assessment, and collection of taxes for the public school system of Columbus, Georgia; and for other purposes. (To be amended)
(Budget Review Committee)

AN ORDINANCE
NO. _____

An Ordinance providing for the levy, assessment, and collection of taxes for the public school system of Columbus, Georgia; and for other purposes.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

SECTION 1.

There is hereby levied and shall be collected on all real estate and personal property, tangible or intangible, in Columbus, Georgia, on the 1st day of January, 2020, a tax of 23.321 mills on each dollar of valuation of such property for current operation of schools. This rate has been set and certified by the Muscogee County Board of Education for FY 2021.

SECTION 2.

As to all funds from taxes on intangible property paid to Columbus, Georgia, by the State of Georgia, the division of said total millage for each particular purpose shall be the same as levied for Urban Services District #1 and the General Services District, under separate ordinance, and for schools under Section 1 of this Ordinance.

SECTION 3.

Claims for exemption from taxation by Columbus, Georgia for the year 2020 on personal property shall be controlled by applicable state law.

SECTION 4.

Returns of tangible property, including description of real estate, shall be made on oath to the Tax Commissioner between the 1st day of January, 2020, and the 1st day of April, 2020, and in default of such return, the property shall be assessed by the Tax Assessor. Should any person, firm or corporation fail to make returns of property for taxation as required by this Ordinance, the Tax Commissioner shall use the value as shown on the prior year's return. A failure to pay the tax on said property at the returned or assessed value shall subject such property to the same liability and sale as other like property regularly assessed or returned where the same was in Columbus, Georgia, on January 1, 2020.

SECTION 5.

It shall be the duty of the Tax Commissioner carefully to scrutinize each return and to see that no real estate is returned at a value less than fixed by the Board of Tax Assessors and that all personal property embraced in the return is fixed at its true market value. Review of any return shall be made in accordance with the provisions of the Columbus Charter and applicable state law. If in any case the Board of Tax Assessors of Columbus, Georgia, is not satisfied with the accuracy of the tax returns herein provided for, Columbus, Georgia, through its officers, agents, employees, or representatives, may inspect the books of the business for which the returns are made. The Board of Tax Assessors shall have the right to inspect the books or records for the business of which the return was made in Columbus, Georgia, and upon demand of the Board of Tax Assessors such books or records shall be submitted for inspection by the representative of Columbus, Georgia, within 30 days. ALL TAX RETURNS ACCEPTED SUBJECT TO AUDIT.

Whenever any persons are called in to arbitrate and fix the value of any personal property embraced in the return of any taxpayer, such persons shall take an oath, before some officer of the State authorized to administer oaths, to do justice between Columbus, Georgia, and the taxpayer touching the true assessment of the property embraced in the return.

The Board of Tax Assessors shall have mailed notices of assessment in accordance with O.C.G.A. § 48-5-306 and shall present the books to the Tax Commissioner for examination and approval. The Tax Commissioner shall forward the books to the State Revenue Commissioner for examination and approval.

SECTION 6.

The valuation of all property upon which taxes are herein above levied and assessed, and all tax liens, shall date and rank and become fixed as of January 1, 2020.

Taxes shall become due October 15, and delinquent October 16, but the Taxpayer shall have the option to pay 40% of the total due on or before October 15 and 60% of the total due on or before December 1 without penalty. Upon failure to pay 40% by October 15, the total shall become delinquent. Upon payment of 40% by October 15, the remainder shall become delinquent December 2 if not paid on or before that date. Interest shall immediately begin to accrue on any delinquent tax; a penalty of 10% of the tax due shall accrue on taxes not paid on or before December 20, 2020; and Fi Fa costs will be added, all as provided by Georgia law.

Where any person becomes liable for the payment to Columbus, Georgia, of a tax on personal property for 2020, and between January 1, 2020, and September 1, 2020, such person is moving or about to move the personal property subject to such tax without the limits of Columbus, Georgia, the tax for said year on said personal property shall immediately become due, and execution shall be issued by the Tax Commissioner and levied by the Tax Commissioner instant, and said property advertised and sold pursuant to the provisions regarding sales for taxes due said Columbus, Georgia.

SECTION 7.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Introduced at a meeting of the Council of Columbus, Georgia, held on the 14th day of July, 2020; introduced a second time at a regular meeting of said Council held on the 28th day of July, 2020, and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting	_____
Councilor Barnes	voting	_____
Councilor Crabb	voting	_____
Councilor Davis	voting	_____
Councilor Garrett	voting	_____
Councilor House	voting	_____
Councilor Huff	voting	_____
Councilor Thomas	voting	_____
Councilor Thompson	voting	_____
Councilor Woodson	voting	_____

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor



Muscogee County School District
Columbus, Georgia

Board of Education

July 21, 2020

Ms. Sandra Davis
Clerk of Council
Columbus Consolidated Government
P.O. Box 1340
Columbus, Georgia 31993-1340

Dear Ms. Davis:

In official action on Monday, July 20, 2020, the Muscogee County Board of Education passed a resolution setting a millage rate of 23.321 for the fiscal year ending June 30, 2021.

As soon as it is appropriate, please forward the enclosed resolution to the Council for their review and action.

Should you have any questions, or require additional information, please do not hesitate to contact us.

Sincerely,

Mrs. Pat Hugley Green, Chair
Muscogee County Board of Education

Dr. David F. Lewis
Superintendent of Education

/kpj

cc: Mrs. Lula Huff

Enclosure (1)



RESOLUTION

MUSCOGEE COUNTY BOARD OF EDUCATION

Adopted at an Official Meeting July 20, 2020

WHEREAS, section 15 of the act of February 25, 1949, as amended, creating the Muscogee County School District provides that this Board of Education shall annually certify to the Council of Columbus, Georgia, the rate of levy necessary for the support, maintenance, and operation of schools, libraries and other operations and functions coming within the jurisdiction of the Board and the Muscogee County School District; and;

WHEREAS, this Board at this meeting has determined that the budget for the fiscal year ending June 30, 2021 will require 23.321 mills for the operations, functions, and purposes, as set forth above, of which \$6,115,171 is allocated for libraries.

NOW, THEREFORE, BE IT RESOLVED, THAT SAID Muscogee County Board of Education hereby certifies to the Council of Columbus, Georgia, that the rate of levy necessary for the support, maintenance, and operation of schools, libraries, and other operations and functions coming within the jurisdiction of the Board and the Muscogee County School District for the fiscal year ending June 30, 2021 is 23.321 mills for operations, functions, and purposes, as set forth above, of which \$6,115,171 is allocated for libraries;

RESOLVED FURTHER, THAT THE secretary of the Board of Education is hereby instructed to transmit to the Council of Columbus, Georgia, a certified copy of this resolution.

Adopted this 20th day of July, 2020.

MUSCOGEE COUNTY BOARD OF EDUCATION

Patricia Hugley-Green, Board Chair

Dr. David F. Lewis, Secretary

File Attachments for Item:

4. 2nd Reading - An ordinance amending Ordinance No. 11-61 so as to remove the residency and citizenship requirement for two members representing professional sports leagues on the Civic Center Advisory Board; and for other purposes. (Mayor Pro-Tem)

AN ORDINANCE

NO. _____

An Ordinance amending Ordinance No. 11-61 so as to remove the residency and citizenship requirement for two members representing professional sports leagues on the Civic Center Advisory Board; and for other purposes.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

SECTION 1.

Section 1 of Ordinance No. 11-61 is hereby amended to read as follows:

Two additional members shall be added to the eleven-member Civic Center Advisory Board currently serving and selected in accordance with Ordinance No. 11-61. The Mayor shall appoint one of the two additional members, and the other shall be elected by a majority of the Columbus Council. Both of these additional members shall be members of an entity organized to promote professional hockey, football, or other professional sport in Columbus, Georgia. These members shall be eligible to serve two three-year terms and shall not have to be residents of Columbus, Georgia or U.S. citizens. All other provisions concerning the operation of the Civic Center Advisory Board shall remain as set forth in Ordinance No. 01-77.

SECTION 2.

All ordinances or parts of ordinances which are in conflict with this ordinance are hereby repealed.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 14th day of July, 2020; introduced a second time at a regular meeting of said council held on the ____ day of _____, 2020 and adopted at said meeting by the affirmation vote of ____ members of Council.

Councilor Allen	voting	_____.
Councilor Barnes	voting	_____.
Councilor Crabb	voting	_____.
Councilor Davis	voting	_____.
Councilor Garrett	voting	_____.
Councilor House	voting	_____.
Councilor Huff	voting	_____.
Councilor Thomas	voting	_____.
Councilor Thompson	voting	_____.
Councilor Woodson	voting	_____.

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor

File Attachments for Item:

5. 1st Reading - Public Safety Advisory Commission Ordinance – An Ordinance amending Sections 2-234 and 2-234.1 of the Columbus Code so as to provide that the Public Safety Advisory Commission may review certain investigations of the Columbus Police Department and may subpoena persons concerning certain investigations; and for other purposes. (Councilor Barnes)

AN ORDINANCE**NO. _____**

An Ordinance amending Sections 2-234 and 2-234.1 of the Columbus Code so as to provide that the Public Safety Advisory Commission may review certain investigations of the Columbus Police Department and may subpoena persons concerning certain investigations; and for other purposes.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

SECTION 1.

Section 2-234 of the Columbus Code is hereby deleted in its entirety and a new Section 2-234 is substituted to read as follows:

“Sec. 2-234 - Duties.

(a) The Commission shall strive to create a climate of mutual respect and partnership between the community and public safety departments which helps achieve safety, order and justice for all citizens of Columbus.

(b) The Commission shall attempt to increase communication between public safety departments and the community, leading to a greater understanding of law enforcement operations in Columbus.

(c) The Commission shall identify public safety policy and resource issues related to law enforcement operations and methods of alternative policing.

(d) The Commission shall strive to decrease misunderstandings regarding the application of adopted public safety policies and procedures.

(e) The Commission shall provide recommendations and input related to public safety policies and procedures in an effort to reflect community values.

(f) The Commission shall assist the Mayor and the Columbus Council in balancing community priorities and resources by advising it on public safety resource issues.

(g) The Commission shall strive to ensure that the policies and procedures of public safety departments protect the civil rights and liberties of everyone in Columbus.

(h) The Commission shall promote public safety operations which respect and reflect Columbus' rich culture and diversity.

(i) The Commission shall work to increase communications, understanding and trust between public safety personnel and citizens of Columbus.

(j) The Commission shall encourage problem solving and partnerships between citizens, neighborhoods and public safety departments.

(k) The Commission shall work to provide fair opportunities for citizens and criminal justice professionals to comment and participate with respect to the commission's operations and recommendations to Columbus Council.

(l) The Commission shall make and present an annual report to the Mayor and Columbus Council regarding its activities.

(m) Commission members shall complete the Columbus Police Department Citizen's Law Enforcement Academy (CLEA) training program within 12 months of adoption of this ordinance or within 12 months of taking a seat on the Commission, whichever is later."

SECTION 2.

A new Section 2-234.1 is hereby added to the Columbus Code to read as follows:

"Sec. 2-234.1 - Review of Certain Closed Investigations

(a) The Commission shall have authority to receive, review, and investigate complaints of alleged misconduct made against the officers or employees of the Columbus Police Department.

(b) The Commission shall have the authority to review investigations of the Columbus Police Department when deadly force as described in O.C.G.A. Section 17-4-20 and Section 3-2 of the Columbus Police Department Policy Manual has been used by any member of the Columbus Police Department.

(c) The Commission shall have the authority to issue subpoenas in the furtherance of its investigative duties.

(d) The Commission may present written recommendations to the Mayor of Columbus, Georgia and the Columbus Police Department as to any matter relevant to such investigations, including recommendations as to further disciplinary action or termination of sworn personnel. Such recommendations shall not be binding upon the Mayor of Columbus, Georgia or the Columbus Police Department."

SECTION 3.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 28th day of July, 2020; introduced a second time at a regular meeting of said council held on the ____ day of _____, 2020 and adopted at said meeting by the affirmation vote of ____ members of Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Thompson	voting _____.
Councilor Woodson	voting _____.

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor

File Attachments for Item:

6. 1st Reading - An ordinance amending Sections 2-234 and 2-234.1 of the Columbus Code so as to provide that the Public Safety Advisory Commission will participate in certain training; to provide for Commission review of certain closed investigations of the Columbus Police Department based on use of force reports provided to them; and for other purposes. (Mayor Pro-Tem)

AN ORDINANCE**NO. _____**

An ordinance amending Sections 2-234 and 2-234.1 of the Columbus Code so as to provide that the Public Safety Advisory Commission will participate in certain training; to provide for Commission review of certain closed investigations of the Columbus Police Department based on use of force reports provided to them; and for other purposes.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

SECTION 1.

Section 2-234 of the Columbus Code is hereby deleted in its entirety and a new Section 2-234 is substituted to read as follows:

“Sec. 2-234 - Duties.

- (a) The Commission shall strive to create a climate of mutual respect and partnership between the community and public safety departments which helps achieve safety, order and justice for all citizens of Columbus.
- (b) The Commission shall attempt to increase communication between public safety departments and the community, leading to a greater understanding of law enforcement operations in Columbus.
- (c) The Commission shall identify public safety policy and resource issues related to law enforcement operations and methods of alternative policing.
- (d) The Commission shall strive to decrease misunderstandings regarding the application of adopted public safety policies and procedures.
- (e) The Commission shall provide recommendations and input related to public safety policies and procedures in an effort to reflect community values.
- (f) The Commission shall assist the Mayor and the Columbus Council in balancing community priorities and resources by advising it on public safety resource issues.
- (g) The Commission shall strive to ensure that the policies and procedures of public safety departments protect the civil rights and liberties of everyone in Columbus.
- (h) The Commission shall promote public safety operations which respect and reflect Columbus' rich culture and diversity.

- (i) The Commission shall work to increase communications, understanding and trust between public safety personnel and citizens of Columbus.
- (j) The Commission shall encourage problem solving and partnerships between citizens, neighborhoods and public safety departments.
- (k) The Commission shall work to provide fair opportunities for citizens and criminal justice professionals to comment and participate with respect to the commission's operations and recommendations to Columbus Council.
- (l) The Commission shall make and present an annual report to the Mayor and Columbus Council regarding its activities.
- (m) Commission members shall complete the Columbus Police Department Citizen's Law Enforcement Academy (CLEA) training program within 12 months of adoption of this ordinance or within 12 months of taking a seat on the Commission, whichever is later."

SECTION 2.

A new Section 2-234.1 is hereby added to the Columbus Code to read as follows:

“Sec. 2-234.1 - Review of Certain Closed Investigations

- (a) The Commission shall have authority to review closed investigations where a use of force by any member of the Columbus Police Department is reported.
- (b) The Commission may present written recommendations to the Mayor of Columbus, Georgia as to any matter relevant to such closed investigation, including recommendations as to further disciplinary action or termination of sworn personnel. Such recommendations shall not be binding upon the Mayor of Columbus, Georgia, but he may adopt such recommendations or refer such recommendations to the Columbus Police Department for further action.
- (c) To facilitate the investigative review provided by this code section, the Police Chief will provide the Commission with a monthly report on all closed cases involving uses of force by any member of the Columbus Police Department.”

SECTION 3.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 28th day of July, 2020; introduced a second time at a regular meeting of said council held on the ____ day of _____, 2020 and adopted at said meeting by the affirmation vote of ____ members of Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Thompson	voting _____.
Councilor Woodson	voting _____.

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor

File Attachments for Item:

7. 1st Reading - An Ordinance amending Chapter 2 of the Columbus Code by adopting a new Article XXII to be known as the Columbus, Georgia Non-discrimination Ordinance; and for other purposes. (Councilor Garrett)

AN ORDINANCE

NO.

An Ordinance amending Chapter 2 of the Columbus Code by adopting a new Article XXII to be known as the Columbus, Georgia Non-discrimination Ordinance; and for other purposes.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

SECTION 1.

A new Article XXII of Chapter of the Columbus Code is hereby adopted in its entirety to read as follows:

"Article XXII Columbus, Georgia Non-discrimination Ordinance

Sec. 2-295. Purpose and Intent. It is the purpose and intent of the Columbus Council to protect and safeguard the right and opportunity of all persons to be free from all forms of discrimination, including discrimination based on real or perceived race, color, religion, national origin, sex, sexual orientation, gender identity, age, disability, marital status, familial status, or veteran status. The Council's purpose in enacting this ordinance is to promote the public health and welfare of all persons who live and work in the geographical boundaries of Columbus, Georgia. It is important for the Columbus Consolidated Government to ensure that all persons within the Columbus have equal access to employment, housing, and public accommodations.

Sec. 2-296. Definitions. For the purposes of this ordinance, the following terms shall have the following meanings:

(1) AGE. An individual's status as having obtained forty or more years of age.

(2) APPLICANT. Any individual seeking employment from an Employer, excluding any individual seeking employment from his or her parents, spouse, or child.

(3) CITY CONTRACTOR. Any person, corporation, or entity that has a contract to do business with the Columbus Consolidated Government.

(4) DISCRIMINATE, DISCRIMINATION OR DISCRIMINATORY. Any

act, policy or practice that, regardless of intent, has the effect of subjecting any person to differential treatment as a result of that person's real or perceived race, color, religion, national origin, sex, sexual orientation, gender identity, age, disability, marital status, familial status, or veteran status.

(5) EMPLOYEE. Any individual employed by an employer, excluding any individual employed by his or her parents, spouse, or child.

(6) EMPLOYER. A person who employs one or more employees in the City of Columbus, or any agent of such person. Employer shall include the City of Columbus and any City Contractor.

(7) FAMILIAL STATUS. Means an individual's past, current or prospective status as parent or legal guardian to a child or children below the age of eighteen (18) who may or may not reside with that individual.

(8) GENDER IDENTITY. The actual or perceived gender-related identity, expression, appearance, or mannerisms, or other gender-related characteristics of an individual, regardless of the individual's designated sex at birth.

(9) MARITAL STATUS. An individual's past, current, or prospective status as single, married, domestically partnered, divorced, or widowed.

(10) NATIONAL ORIGIN. An individual's or his or her ancestor's place of origin.

(11) PLACE OF PUBLIC RESORT, ACCOMMODATION, ASSEMBLAGE, OR AMUSEMENT. Any place, store, or other establishment, either licensed or unlicensed, that supplies accommodations, goods, or services to the general public, or that solicits or accepts the patronage or trade of the general public, or that is supported directly or indirectly by government funds. The term does not include any private club, bona fide membership organization, or other establishment that is not in fact open to the public.

(12) RELIGION. All aspects of religious belief, observance, and practice.

(13) SEXUAL ORIENTATION. Actual or perceived homosexuality, heterosexuality, or bisexuality.

(14) VETERAN STATUS. An individual's status as one who served

in the active military, naval or air service.

Sec. 2-297. Civil Rights Declared. The right of an otherwise qualified person to be free from discrimination because of that person's real or perceived race, color, religion, national origin, sex, gender, sexual orientation, gender identity, age, disability, marital status, familial status, or veteran status is recognized as and declared to be a civil right. This right shall include, but not be limited to, all of the following:

(1) The right to obtain and hold employment and the benefits associated therewith without discrimination.

(2) The right to the full enjoyment of any of the accommodations, advantages, facilities, or privileges of any place of public resort, accommodation, assemblage, or amusement without discrimination.

(3) The right to engage in property transactions, including obtaining housing for rental or sale and credit therefor, without discrimination.

(4) The right to exercise any right granted under this ordinance without suffering coercion or retaliation.

Sec. 2-298. Exceptions. Notwithstanding the foregoing, the following are not discriminatory practices prohibited by Sec.1-3 of this ordinance:

(1) A religious corporation, association, or society that employs an individual of a particular religion to perform work connected with the performance of religious activities by the corporation, association, or society.

(2) An employer who observes the conditions of a bona fide affirmative action plan or a bona fide seniority system which is not a pretext to evade the purposes of this ordinance.

Sec. 2-299. Recognition of the MAYOR'S COMMISSION ON UNITY, DIVERSITY & PROSPERITY. The purpose of the Mayor's Commission on Unity, Diversity & Prosperity ("Commission") as set forth in its by-laws is to promote the principles of diversity, inclusion, and harmony in Columbus, Georgia through education, community events, the provision of advice to the City Council and Mayor. The Commission members of the Commission are appointed by the Mayor to staggered three-year terms. Each member of the Commission shall have experience, training, or perspective which will further the

mission of the Commission, all as set forth in the by-laws governing the Commission. The responsibilities of the Commission include managing Commission records and accounts, developing public education programs, providing training for Commission members, managing citizen complaints, and any other tasks needed to help the Commission perform its functions. It may use the services of attorneys, clerks, or other city government employees or the services of contractors as necessary.

There shall be created a five member Committee for Discrimination Dispute Resolution ("the Committee"), to be appointed and governed in accordance with Section 2-300 below to assist in the implementation of this Non-discrimination Ordinance by receiving and reviewing complaints of violations.

Section 2-300. The Committee for Discrimination Dispute Resolution.

(1) **Composition.** The Committee shall be composed of five members who shall be broadly representative of the population of the city, including representatives of the communities enumerated in this ordinance. There shall be an effort to ensure that Committee members have a cross section of experience in employment/human resources, real estate, banking, law and business. Three members of the Committee shall be nominated by the Commission and confirmed by Council, and the other two members of the Committee will be nominated and confirmed by Council.

(2) **Activities.**

A. The Committee shall receive, investigate, seek to conciliate, and review complaints alleging violations of this ordinance. It shall establish procedures for reviewing such complaints consistent with the provisions of this Ordinance, subject to the approval of Council. The Committee may require the payment of a filing fee for each complaint it accepts in an amount not to exceed \$25.00 provided that the fee may be waived in circumstances of economic hardship as the Committee deems appropriate. After its review, if the Committee determines that there is reasonable cause to believe that a violation has occurred and that there is no likelihood that the parties will be able to resolve the conflict, it shall refer the matter to a hearing officer for a hearing and determination. The hearing officer will be appointed from a list of attorneys willing to serve that has been approved by the Commission.

B. The Committee, as assisted by the Commission, shall present an annual report to the Mayor and City Council of its

activities; it shall develop public education programs regarding compliance with this ordinance and equal opportunity and treatment of all individuals; and it shall engage in any other necessary action to effectuate its purpose and duties.

Sec. 2-301. Enforcement. Upon referral from the Committee, the designated hearing officer shall investigate, hold hearings on and render a decision upon complaints alleging violations of this ordinance. The Hearing Officer shall hear the matter giving both parties an opportunity to be heard and make a written determination as to whether a violation of this ordinance has occurred. If the hearing officer determines that a violation has occurred, the he or she may issue an order to cease and desist from the discriminatory practice and levy a fine of \$500 for a first violation, \$1000 for each subsequent or continuing violation as set forth in Columbus Code Section 1-8. The costs of the hearing officer may also be assessed against the losing party as a penalty. Fines and penalties ordered by the hearing officer for violations of this ordinance shall be paid to Revenue Division of the Finance Department. Any order issued by a hearing officer may be appealed by the losing party through the procedure for Certiorari to the Superior Court of Muscogee County in accordance with the procedures set forth in O.C.G.A. Section 5-4-1, *et seq.* If the event that such fines and penalties are not paid as required by the order of the hearing officer and no Certiorari has been filed within 30 days, then the Hearing Officer shall issue a citation ordering the violator to appear in Recorder's Court of Columbus, Georgia to face contempt charges for failure to pay the fine.

Sec. 2-3027. Other Remedies. This ordinance may not be construed to limit any other remedies available under local, state, or federal law."

SECTION 2.

This ordinance shall become effective sixty (60) days after it is signed by the Mayor.

SECTION 3.

All Ordinances in conflict with this ordinance are hereby repealed.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 28th day of July, 2020, introduced a second time at a regular meeting of said Council held on the ____ day of _____, 2020, and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting	_____
Councilor Barnes	voting	_____
Councilor Crabb	voting	_____
Councilor Davis	voting	_____
Councilor Garrett	voting	_____
Councilor House	voting	_____
Councilor Huff	voting	_____
Councilor Thomas	voting	_____
Councilor Thompson	voting	_____
Councilor Woodson	voting	_____

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor

File Attachments for Item:

8. 1st Reading - An ordinance amending Section 17-21.1 of the Columbus Code so as to remove the school-crossing guards section from the Bureau of Patrol Services; and for other purposes.
(Mayor Pro-Tem)

AN ORDINANCE**NO. _____**

An Ordinance amending Section 17-21.1 of the Columbus Code so as to remove the school-crossing guards section from the Bureau of Patrol Services; and for other purposes.

THE COUNCIL OF COLUMBUS, GEORGIA HEREBY ORDAINS:

SECTION 1.

Section 17-21.1 of the Columbus Code is hereby amended by deleting Section (a)(1)(d.) in its entirety.

SECTION 2.

This ordinance shall be effective on September 1, 2020.

SECTION 3.

All ordinances or parts of ordinances which are in conflict with this ordinance are hereby repealed.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 28th day of July, 2020; introduced a second time at a regular meeting of said council held on the ____ day of _____, 2020 and adopted at said meeting by the affirmation vote of ____ members of Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Thompson	voting _____.
Councilor Woodson	voting _____.

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor

Sec. 17-21.1. - Divisions; bureaus; office of professional standards; sections.

There are hereby created the following two divisions, four bureaus and respective sections within the Columbus Police Department:

- (a) Division of line operations, and within the division, there shall be two bureaus; bureau of patrol services and bureau of investigative services.
 - (1) Bureau of patrol services, and within the bureau, there shall be the following sections:
 - a. Patrol section.
 - b. Motor section.
 - c. Parking control section.
 - d. School crossing guards section.
 - (2) Bureau of investigative services, and within the bureau, there shall be the following sections:
 - a. Identification section.
 - b. Juvenile section.
 - c. Investigative section.
 - 1. Persons crimes unit.
 - 2. Property crimes unit.
- (b) Division of staff operations, and within the division, there shall be two bureaus; bureau of support services and the bureau of administrative services.
 - (1) Bureau of support services, and within the bureau, there shall be the following sections:
 - a. Records section.
 - b. Desk services section.
 - c. Property and evidence section.
 - d. 911 center.
 - e. ABC/photo section.
 - f. Systems analysis section.
 - (2) Bureau of administrative services, and within the bureau, there shall be the following sections:

- a. Crime prevention/community relations.
- b. Personnel.
- c. Training.
- d. Conditional discharge.

(Ord. No. 81-96, § 2, 9-22-81; Ord. No. 84-26, §§ 1, 2, 4-10-84; Ord. No. 87-96, § 1, 7-21-87; Ord. No. 88-113, §§ 1, 2, 11-15-88; Ord. No. 92-50, § 1, 6-16-92)

File Attachments for Item:

9. Resolution - A resolution providing policy guidelines that are or will be included in the Columbus Police Department Manual. (Councilor Barnes)

A RESOLUTION

NO.

A RESOLUTION PROVIDING POLICY GUIDELINES THAT ARE OR WILL BE INCLUDED IN THE COLUMBUS POLICE DEPARTMENT MANUAL

WHEREAS, the Columbus Chief of Police and his command staff promulgate a Manual containing policies which is updated from time to time and kept on the web-site which governs the behavior, duties, and disciplinary rules of all officers of the Columbus Police Department (CPD); and

WHEREAS, these policies represent the CPD's continual efforts to train their officers in maintaining the highest professional standards; and

WEHREAS, it is the intention of this Council that the policies implemented by the Columbus Police Department as set forth in the Manual shall be designed and implemented in a way which protects the dignity and civil rights of individuals during an arrest.

NOW, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES AS FOLLOWS:

The following policies either are or will be incorporated into the CPD Manual:

1. Police Officers who use excessive force in arrests for non-violent offenses will be investigated by the Office of Professional Standards and disciplined as appropriate up to and including termination. The Officers POST certification may also be reviewed and revoked where appropriate.
2. The use of choke holds will be prohibited .
3. The CPD will use all state and national database or directories available to assure that it is not hiring a law enforcement officer who was previously terminated for cause in another jurisdiction or separated from their previous employer while under investigation.
4. All CPD officers will be required to wear body cameras and activate them when they are interacting with the public in the course of their duties . Officers intentionally turning off their cameras or who fail to turn on their cameras will be subject to discipline, including termination.
5. All officers will be required to take de-escalation and unconscious bias training.
6. Candidates for employment must pass fitness for duty psychological evaluations prior to being hired. Once hired, officers must undergo fitness for duty psychological evaluations on an as needed basis.

7. All officers will be required to intervene if they observe another officer engage in illegal behavior or use excessive force.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 28th day of July, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____.
Councilor Barnes	voting _____.
Councilor Crabb	voting _____.
Councilor Davis	voting _____.
Councilor Garrett	voting _____.
Councilor House	voting _____.
Councilor Huff	voting _____.
Councilor Thomas	voting _____.
Councilor Thompson	voting _____.
Councilor Woodson	voting _____.

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor

File Attachments for Item:

10. Resolution - A resolution concerning the Americus and Sumter County Hospital Authority's issuance of bonds to refinance facilities located in Columbus, Georgia. (For TEFRA Approval)
(Request of Americas-Sumter Hospital Authority)

RESOLUTION
NO. _____

**A RESOLUTION CONCERNING THE AMERICUS AND SUMTER
COUNTY HOSPITAL AUTHORITY'S ISSUANCE OF BONDS TO
REFINANCE FACILITIES LOCATED IN COLUMBUS, GEORGIA**

WHEREAS, Magnolia Manor, Inc. and Magnolia Manor of Columbus, Inc., each a Georgia nonprofit corporation (collectively, the “**Obligors**”), wish to refinance and improve certain senior housing facilities, extended care facilities, and nursing home facilities in various locations within the State of Georgia; and

WHEREAS, on June 9, 2020 the Americus and Sumter County Hospital Authority (the “**Americus-Sumter Hospital Authority**”) adopted a resolution authorizing the issuance of its revenue bonds to be designated “Americus and Sumter County Hospital Authority Revenue Refunding and Improvement Bonds (Magnolia Manor Obligated Group) Series 2020” in an aggregate principal amount not to exceed \$55,000,000 (the “**Bonds**”) and lending the proceeds of the Bonds to the Obligors for the purpose of providing funds to: (a) refinance a loan from TD Bank, N.A., the proceeds of which were used to purchase a portion of the Outstanding Americus-Sumter County Hospital Authority Refunding Revenue Bonds (Magnolia Manor Obligated Group) Series 2013A (the “**Series 2013 Bonds**”) that will be cancelled, (b) defease and refund a portion of the Series 2013 Bonds, (c) refinance certain loans used to acquire facilities owned by the Obligors, (d) reimburse certain capital expenditures made by the Obligors, (e) pay for certain improvements to the Obligors’ facilities, and (f) pay certain costs associated with the issuance of the Bonds; and

WHEREAS, among the facilities proposed to be refinanced with the proceeds of the Bonds are including Magnolia Manor East, an approximately 210-bed skilled nursing facility located at 2010 Warm Springs Road, Columbus, Georgia, Magnolia Manor West, an approximately 166-bed skilled nursing facility located at 2000 Warm Springs Road, Columbus, Georgia, Columbus Assisted Living, an approximately 44-unit assisted living facility located at 2040 Warm Springs Road, Columbus, Georgia (collectively, the “**Columbus Facilities**”) that are owned and operated by Magnolia Manor of Columbus, Inc.; and

WHEREAS, a public hearing was conducted after a notice more than 7 days prior to such public hearing was published in the *Columbus Ledger-Enquirer*, a newspaper of general circulation in Columbus/ Muscogee County (“**Columbus**”), regarding the Bonds and the Columbus Facilities being refinanced with the proceeds of the Bonds; and

WHEREAS, the report of the hearing officer regarding such public hearing is attached to this Resolution as Exhibit A; and

WHEREAS, one of the purposes of this Resolution is to satisfy the public approval requirement of Section 147(f) of the Internal Revenue Code of 1986, as amended (the “**Code**”) in order to qualify the interest on the Bonds for exclusion from the gross income of the owners thereof for federal income tax purposes pursuant to the applicable provisions of the Code; and

WHEREAS, the other purpose of this Resolution is to satisfy the Hospital Authorities Law, O.C.G.A. § 31-7-71(1), which provides that the “area of operation” of a hospital authority, including the Americus-Sumter Hospital Authority, is “the area within the city or county activating an authority. Such term shall also mean any other city or county in which the authority wishes to operate, provided the governing authorities and the board of any hospital authorities of such city and county request or approve such operation;”

WHEREAS, the Consolidated Government of Columbus, Georgia (“**Columbus, Georgia**”) is the governing authority of the Hospital Authority of Columbus, Georgia and The Medical Center Hospital Authority; and

WHEREAS, the Hospital Authority of Columbus, Georgia and The Medical Center Hospital Authority, being the only two hospital authorities activated pursuant to the Hospital Authorities Law within the jurisdiction of Columbus, Georgia have approved this operation of the Americus-Sumter Hospital Authority within Columbus, Georgia as set forth in the resolutions attached as Exhibits B and C to this Resolution; and

WHEREAS, THE BONDS SHALL NOT EVER REPRESENT OR CONSTITUTE A DEBT OR PLEDGE OF THE FAITH AND CREDIT OR THE TAXING POWER OF COLUMBUS, GEORGIA OR ANY OF ITS BOARDS, COMMISSIONS OR AUTHORITIES.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

1. For the limited purpose of qualifying the interest on the Bonds for exclusion from the gross income of the owners thereof for federal income tax purposes pursuant to applicable provisions of the Code, the issuance of the Bonds by the Americus-Sumter Hospital Authority in the aggregate principal amount not to exceed \$55,000,000 and the refinancing of the Columbus Facilities with the proceeds of the Bonds is approved. This approval is given solely for the purpose of compliance with provisions of the Code and in no event shall this approval constitute any obligation on the part of Columbus with respect to the Bonds.

2. For the limited purposes of the Hospital Authorities Law, based on the approvals attached as Exhibits A and B hereto, operation of the Americus-Sumter Hospital Authority in Columbus by its issuance of the Bonds to refinance the Columbus Facilities is hereby approved. This approval is given solely for the purpose of compliance with provisions of the Hospital Authorities Law and in no event shall this approval constitute any obligation on the part of Columbus with respect to the Bonds.

3. The appointment of Blake C. Sharpton as hearing officer for the public hearing is hereby ratified.

4. Such approval by this Council does not constitute an endorsement to a prospective purchaser of the Bonds, and the Bonds shall not constitute an indebtedness or obligation of the of Columbus, Georgia or any of its Boards, Commissions, or Authorities.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 28th day of July, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, III, Mayor

EXHIBIT A
REPORT OF HEARING OFFICER

[Attached]

HEARING OFFICER'S CERTIFICATE
REGARDING PUBLIC HEARING


The undersigned Blake C. Sharpton, hearing officer for Columbus-Muscogee County, Georgia HEREBY CERTIFIES, as follows:

(1) A public hearing by teleconference was duly held on July 22, 2020, at approximately 10:00 a.m., pursuant to proper notice given in accordance with law as to the time and place of this public hearing prior to such public hearing. The public hearing was accessible to the residents of Columbus-Muscogee County, Georgia by calling a toll-free number as permitted by Rev. Proc. 2020-21. Notice of the hearing was published at least 7 days prior to the hearing in the *Columbus Ledger-Enquirer*, a newspaper of general circulation in Columbus-Muscogee County, Georgia. A copy of the notice is attached hereto as Exhibit A.

(2) The hearing officer announced the commencement of the public hearing on the proposed issuance by Americus and Sumter County Hospital Authority (the "**Authority**") of its Revenue Refunding and Improvement Bonds (Magnolia Manor Obligated Group) Series 2020 in an aggregate principal amount not to exceed \$55,000,000 (the "**Bonds**"). The proceeds of the Bonds will be lent to Magnolia Manor, Inc. and Magnolia Manor of Columbus, Inc., each a Georgia nonprofit corporation (collectively, the "**Obligors**") to be used for the purpose of providing funds to: (a) refinance a loan from TD Bank, N.A., the proceeds of which were used to purchase a portion of the Outstanding Americus-Sumter County Hospital Authority Refunding Revenue Bonds (Magnolia Manor Obligated Group) Series 2013A (the "**Series 2013 Bonds**") that will be cancelled, (b) defease and refund a portion of the Series 2013 Bonds, (c) refinance certain loans used to acquire facilities owned by the Obligors, (d) reimburse certain capital expenditures made by the Obligors, (e) pay for certain improvements to the Obligors' facilities, and (f) pay certain costs associated with the issuance of the Bonds. The facilities being refinanced by the Bonds include Magnolia Manor East, an approximately 210-bed skilled nursing facility located at 2010 Warm Springs Road, Columbus, Georgia, Magnolia Manor West, an approximately 166-bed skilled nursing facility located at 2000 Warm Springs Road, Columbus, Georgia, Columbus Assisted Living, an approximately 44-unit assisted living facility located at 2040 Warm Springs Road, Columbus, Georgia (collectively, the "**Columbus Facilities**") .

No one gave requested to speak at the hearing and no one joined the teleconference to speak on the matter and the hearing officer declared the public hearing closed at 10:15 a.m.

This 22nd day of July, 2020.



Blake C. Sharpton, Hearing Officer for
Columbus-Muscogee County, Georgia

Exhibit Attached: "A" - Copy of Notice

EXHIBIT A
NOTICE OF PUBLIC HEARING
[Attached]



Ledger-Enquirer

AFFIDAVIT OF PUBLICATION

Account #	Ad Number	Identification	PO	Amount	Cols	Depth
783114	0004699022	NOTICE OF PUBLIC HEARING NOTICE IS HER	Public Hearing	\$60.00	1	7.70 In

Attention: Debbie Van Duynhoven

BUTLER SNOW LLP

1170 PEACHTREE STREET NE, SUITE 1900
ATLANTA, GA 30309

NOTICE OF PUBLIC HEARING
NOTICE IS HEREBY GIVEN that on Wednesday, July 22, 2020, a public hearing as required by Section 147(f) of the Internal Revenue Code of 1986, as amended, and applicable regulations thereunder, will be held on behalf of the Council of Columbus, Georgia with respect to the proposed issuance by Americus and Sumter County Hospital Authority (the "Authority") of its Revenue Refunding and Improvement Bonds (Magnolia Manor Obligated Group) Series 2020 in an aggregate principal amount not to exceed \$55,000,000 (the "Bonds"). The proceeds of the Bonds will be lent to Magnolia Manor, Inc. and Magnolia Manor of Columbus, Inc., each a Georgia nonprofit corporation (collectively, the "Obligors") to be used for the purpose of providing funds to: (a) refinance a loan from TD Bank, N.A., the proceeds of which were used to purchase a portion of the Outstanding Americus-Sumter County Hospital Authority Refunding Revenue Bonds (Magnolia Manor Obligated Group) Series 2013A (the "Series 2013 Bonds") that will be cancelled, (b) defease and refund a portion of the Series 2013 Bonds, (c) refinance certain loans used to acquire facilities owned by the Obligors, (d) reimburse certain capital expenditures made by the Obligors, (e) pay for certain improvements to the Obligors' facilities, and (f) pay certain costs associated with the issuance of the Bonds. The facilities being refinanced by a portion of the proceeds of the Bonds that are located in the geographic jurisdiction of Columbus, Georgia, a consolidated City-County Government. Magnolia Manor of Columbus, is an approximately 168-bed skilled nursing facility located at 2000 Warm Springs Road, Columbus, Georgia. Columbus Assisted Living, an approximately 44-unit assisted living facility located at 2040 Warm Springs Road, Columbus, Georgia (collectively, the "Columbus Facilities"). The Columbus Facilities are owned and operated by Magnolia Manor of Columbus, Inc. Pursuant to Rev. Proc. 2020-21, the hearing will be conducted telephonically. Persons wishing to attend the hearing may do so by dialing the following toll-free number: 18558244232, followed by the PIN number 4782381360. The hearing will commence at 10:00 a.m. or as soon thereafter as the matter can be heard. Persons desiring to speak at the hearing make a written request to speak at least 24 hours before the hearing. Interested persons wishing to express their views on the issuance of the Bonds or on the nature or location of the Columbus Facilities may also submit written comments prior to the time of the hearing. Such requests to speak or written comments should be submitted to the Hearing Officer, Blake Phelan, 577 Midway Point, Suite

To whom it may concern:

This is to certify the legal advertisement in the above stated case has been published in the Columbus Ledger-Enquirer, legal organ of Muscogee County on:

1 Insertion(s)

Published On:

July 15, 2020

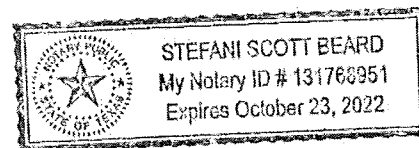
V Rodela

Representative

Sworn to and subscribed before me this 15th day of July in the year of 2020

Stefani Scott Beard

Notary Public, Dallas, TX



SHARPLEN, 511 N. WINDY STREET, SUITE
1225, MACON, GEORGIA 31201 or by
email at
blake.sharplen@butter.snow.com.
Publish: Jul 15 [0004695022]

Item #10.

EXHIBIT B

APPROVAL BY THE HOSPITAL AUTHORITY OF COLUMBUS, GEORGIA

[Attached]

RESOLUTION APPROVING BONDS TO BE ISSUED BY THE
AMERICUS AND SUMTER COUNTY HOSPITAL AUTHORITY

WHEREAS, Magnolia Manor, Inc. and Magnolia Manor of Columbus, Inc., each a Georgia nonprofit corporation (collectively, the "**Obligors**"), wish to refinance and improve certain senior housing facilities, extended care facilities, and nursing home facilities in various locations within the State of Georgia; and

WHEREAS, on June 9, 2020 the Americus and Sumter County Hospital Authority (the "**Americus-Sumter Hospital Authority**") adopted a resolution authorizing the issuance of its revenue bonds to be designated "Americus and Sumter County Hospital Authority Revenue Refunding and Improvement Bonds (Magnolia Manor Obligated Group) Series 2020" in an aggregate principal amount not to exceed \$55,000,000 (the "**Bonds**") and lending the proceeds of the Bonds to the Borrower for the purpose of providing funds to: (a) refinance a loan from TD Bank, N.A., the proceeds of which were used to purchase a portion of the Outstanding Americus-Sumter County Hospital Authority Refunding Revenue Bonds (Magnolia Manor Obligated Group) Series 2013A (the "**Series 2013 Bonds**") that will be cancelled, (b) defease and refund a portion of the Series 2013 Bonds, (c) refinance certain loans used to acquire facilities owned by the Obligors, (d) reimburse certain capital expenditures made by the Obligors, (e) pay for certain improvements to the Obligors' facilities, and (f) pay certain costs associated with the issuance of the Bonds; and

WHEREAS, among the facilities proposed to be refinanced with the proceeds of the Bonds are Magnolia Manor East, an approximately 210-bed skilled nursing facility located at 2010 Warm Springs Road, Columbus, Georgia, Magnolia Manor West, an approximately 166-bed skilled nursing facility located at 2000 Warm Springs Road, Columbus, Georgia, Columbus Assisted Living, an approximately 44-unit assisted living facility located at 2040 Warm Springs Road, Columbus, Georgia (collectively, the "**Columbus Facilities**") that are owned and operated by Magnolia Manor of Columbus, Inc.; and

WHEREAS, the Hospital Authorities Law, O.C.G.A. § 31-7-71(1), provides that the "area of operation" of hospital authority, including the Americus-Sumter Hospital Authority, is "the area within the city or county activating an authority. Such term shall also mean any other city or county in which the authority wishes to operate, provided the governing authorities and the board of any hospital authorities of such city and county request or approve such operation;" and

NOW THEREFORE, BE IT RESOLVED by the Board of the Hospital Authority of Columbus, Georgia (the "**Columbus Hospital Authority**") that the operation of the Americus-Sumter Hospital Authority in the Columbus, Muscogee County, Georgia by its issuance of the Bonds to refinance the Columbus Facilities is hereby approved; provided, that in no event shall this approval constitute any obligation on the part of the Columbus Hospital Authority with respect to the Bonds.

SO RESOLVED, this 28th day of July, 2020.

HOSPITAL AUTHORITY OF COLUMBUS
GEORGIA

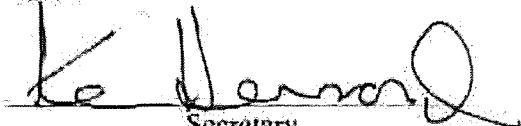
(SEAL)

By: _____



Chair

Attest:



Secretary

EXHIBIT C

APPROVAL BY THE MEDICAL CENTER HOSPITAL AUTHORITY

[Attached]

RESOLUTION APPROVING BONDS TO BE ISSUED BY THE
AMERICUS AND SUMTER COUNTY HOSPITAL AUTHORITY

WHEREAS, Magnolia Manor, Inc. and Magnolia Manor of Columbus, Inc., each a Georgia nonprofit corporation (collectively, the **"Obligors"**), wish to refinance and improve certain senior housing facilities, extended care facilities, and nursing home facilities in various locations within the State of Georgia; and

WHEREAS, on June 9, 2020 the Americus and Sumter County Hospital Authority (the **"Americus-Sumter Hospital Authority"**) adopted a resolution authorizing the issuance of its revenue bonds to be designated "Americus and Sumter County Hospital Authority Revenue Refunding and Improvement Bonds (Magnolia Manor Obligated Group) Series 2020" in an aggregate principal amount not to exceed \$55,000,000 (the **"Bonds"**) and lending the proceeds of the Bonds to the Borrower for the purpose of providing funds to: (a) refinance a loan from TD Bank, N.A., the proceeds of which were used to purchase a portion of the Outstanding Americus-Sumter County Hospital Authority Refunding Revenue Bonds (Magnolia Manor Obligated Group) Series 2013A (the **"Series 2013 Bonds"**) that will be cancelled, (b) defease and refund a portion of the Series 2013 Bonds, (c) refinance certain loans used to acquire facilities owned by the hereinafter defined Obligors, (d) reimburse certain capital expenditures made by the Obligors, (e) pay for certain improvements to the Obligors' facilities, and (f) pay certain costs associated with the issuance of the Bonds; and

WHEREAS, among the facilities proposed to be refinanced with the proceeds of the Bonds are Magnolia Manor East, an approximately 210-bed skilled nursing facility located at 2010 Warm Springs Road, Columbus, Georgia, Magnolia Manor West, an approximately 166-bed skilled nursing facility located at 2000 Warm Springs Road, Columbus, Georgia, Columbus Assisted Living, an approximately 44-unit assisted living facility located at 2040 Warm Springs Road, Columbus, Georgia (collectively, the **"Columbus Facilities"**) that are owned and operated by Magnolia Manor of Columbus, Inc.; and

WHEREAS, the Hospital Authorities Law, O.C.G.A. § 31-7-71(1), provides that the "area of operation" of a hospital authority, including the Americus-Sumter Hospital Authority, is "the area within the city or county activating an authority. Such term shall also mean any other city or county in which the authority wishes to operate, provided the governing authorities and the board of any hospital authorities of such city and county request or approve such operation;" and

NOW THEREFORE, BE IT RESOLVED by the Board of The Medical Center Hospital Authority (the **"Medical Center Hospital Authority"**) that the operations of the Americus-Sumter Hospital Authority in Columbus, Muscogee County, Georgia are hereby approved; provided, that in no event shall this approval constitute any obligation on the part of the Medical Center Hospital Authority with respect to the Bonds; and further provided that the operations of the Americus-Sumter Hospital Authority in Columbus and Muscogee County will not be expanded beyond the refinancing of the Columbus Facilities described above without the prior written consent of the Medical Center Hospital Authority.

SO RESOLVED, this 22nd day of July, 2020.

**CERTIFICATION AS TO ADOPTION OF RESOLUTION BY
THE MEDICAL CENTER HOSPITAL AUTHORITY
ON JULY 22, 2020**

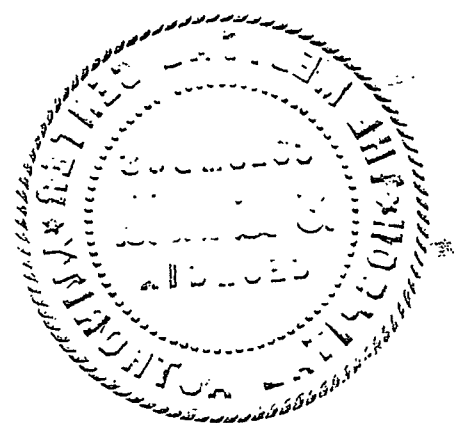
I, Karen C. Smith, certify that I am the duly elected and acting Assistant Secretary of The Medical Center Hospital Authority (the "Authority"), and that I was personally present at the regular quarterly meeting of the Authority convened on July 22, 2020. At that meeting, a quorum of the members of the Authority's Board of Trustees were present, and on motion duly made and seconded they voted unanimously to adopt the foregoing resolution to which this certification is attached. I further certify that the said resolution has been spread upon the minutes and corporate records of the Authority, that it has not been modified or amended, and that it is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Authority this 22nd day of July, 2020.

Karen C. Smith
Assistant Secretary

(SEAL)

Journal of Management Studies, 19(1), 67-80.



File Attachments for Item:

11. Resolution - A resolution concerning the issuance of revenue bonds by the Development Authority of Columbus, Georgia for the benefit of Columbus Highland Terrace II, LP. (Request of Development Authority of Columbus)

**RESOLUTION
NO.**

**RESOLUTION CONCERNING THE ISSUANCE OF REVENUE
BONDS BY THE DEVELOPMENT AUTHORITY OF
COLUMBUS, GEORGIA FOR THE BENEFIT OF COLUMBUS
HIGHLAND TERRACE II, LP.**

WHEREAS, The Development Authority of Columbus, Georgia (the "Authority") has considered the application of Columbus Highland Terrace II, LP, a Georgia limited partnership (the "Borrower"), requesting that the Authority assist the Borrower in financing the acquisition, construction and equipping of an approximately 132-unit housing project located on an approximately 10.7 acre site at 705 35th Street, near the intersection of 35th Street and River Road, in Columbus, Muscogee County, Georgia (the "Project") through the issuance of the Authority's revenue bonds in an aggregate principal amount not to exceed \$14,500,000 (the "Bonds"). The Authority held a public hearing on June 23, 2020, with respect to such proposed issuance of the Bonds and financing of the Project and a Certificate of the Hearing Officer designated by the Authority regarding the conduct of the public hearing is attached hereto as Exhibit "A" (the "Public Hearing Certificate"); and

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), provides that the governmental unit having jurisdiction over the issue of revenue bonds and over the area in which any facility financed with the proceeds of the revenue bonds is located shall approve the issuance of such revenue bonds. The Council of Columbus, Georgia (the "Council") is the body required to approve the issuance of the Bonds on behalf of Columbus, Georgia (the "City"); and

WHEREAS, the Authority issues its revenue bonds pursuant to authority granted it under the Development Authorities Law, O.C.G.A. § 36-62-1, *et seq.*, and the Project is located within the City; and

WHEREAS, the Authority has requested that (i) Council approve, to the extent required by Section 147(f) of the Code, the issuance of the Bonds and the financing of the Project subject to the terms of the financing to be agreed upon by the Authority, the Borrower and the purchaser(s) of the Bonds, and (ii) authorize the Mayor of the City (the "Mayor") to execute a Certificate substantially in the form attached as Exhibit "B" certifying to such approval (the "Certificate"); and

WHEREAS, Such approval by the Mayor or Council shall not constitute an endorsement to a prospective purchaser of the bonds of the creditworthiness of the Borrower or the Project, and **the Bonds shall not constitute an indebtedness or obligation of the State of Georgia, Columbus, Georgia**, or of any municipal corporation, county, or political subdivision thereof, but the Bonds shall be payable solely from the revenues derived from the Borrower and pledged to the payment thereof, and no owner of any of the Bonds shall ever have the right to compel any exercise of the taxing power of said State or of any municipal corporation, county, or political subdivision thereof, nor to enforce the payment thereof against any property of said State or of any such municipal corporation, county, or political subdivision:

NOW, THEREFORE, the Council hereby resolves to approve the issuance of the Bonds to the extent required by said Section 147(f) of the Code. and hereby authorizes the Mayor to execute the Certificate.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 28th day of July, 2020, and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Thompson	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor

EXHIBIT "A" PUBLIC HEARING CERTIFICATE

**CERTIFICATE ON BEHALF OF THE
DEVELOPMENT AUTHORITY OF COLUMBUS, GEORGIA
REGARDING PUBLIC HEARING**

THE UNDERSIGNED, on behalf of the Development Authority of Columbus, Georgia (the "Authority") HEREBY CERTIFIES as follows:

(1) A Public Hearing was duly held on June 23, 2020, at 2:00 p.m., by telephone through the use of a toll-free teleconference, at phone number (866) 459-4773, with conference code 4458044, pursuant to proper notice given in accordance with law as to the time and place of this hearing prior to such hearing. The hearing was open to the public. The time of the hearing and use of the toll free telephone call provided a reasonable opportunity for persons of differing views to be heard.

(2) The designated hearing officer of the Authority announced the commencement of the public hearing on behalf of the Mayor and Council of Columbus, Georgia, on the application of Columbus Highland Terrace II, LP, a Georgia limited partnership (the "Borrower"), and that the Authority had caused the publication of a notice at least seven (7) days prior to the hearing in the *Columbus Ledger-Enquirer*, a newspaper having general circulation in Columbus, Georgia (the "Notice"). A copy of the Notice has been filed and appears of record in the Minute Book of the Authority and is attached hereto together with an affidavit of publication as Exhibit "A".

(3) The following person(s) addressed the hearing on behalf of the Borrower:


- a) Avery Smith
- b) Sara Patenaude

(4) Exhibit "C," attached hereto, contains the name(s) of the person who asked to be heard with respect to the granting by the Authority of the financial assistance requested by the Borrower and the financing of the "Project" referred to in the Notice:

No one else having appeared to speak on the matter, the Hearing Officer declared the public hearing closed at 2:10 p.m.

(5) Based on the results of the hearing, it is the recommendation of the undersigned on the behalf of the Authority that the Mayor of Columbus approve the issuance of the Bonds to the extent required by Section 147(f) of the Internal Revenue Code of 1986, as amended.

This 23rd day of June, 2020.



Robert M. McKenna
Hearing Officer

Exhibits Attached: "A" - Copy of Notice together with Affidavit of Publication
"B" - Participant Name(s) and Comments (if any)



Ledger-Enquirer

AFFIDAVIT OF PUBLICATION

Account #	Ad Number	Identification	PO	Amount	Cols	Depth
658059	0004671206	NOTICE OF PUBLIC HEARING ON PROPOSED	Highland Terrace II - TEFRA Notice	\$50.00	1	7.00 In

Attention: Kit Accordino

PAGE, SCRANTON, SPROUSE, TUCKER
FORD, PC
PO BOX 1199
COLUMBUS, GA 31902

**NOTICE OF PUBLIC HEARING
ON PROPOSED
MULTIFAMILY HOUSING
REVENUE BONDS**

**TO BE ISSUED BY THE DEVELOPMENT
AUTHORITY OF COLUMBUS, GEORGIA
ON BEHALF OF COLUMBUS HIGHLAND
TERRACE II, LP**

Notice is hereby given that on the 23rd day of June, 2020, at 2:00 p.m., a Public Hearing will be held and members of the public may participate by telephone through the use of a toll-free teleconference, at phone number (866) 459-4773, with conference code 4458044. The hearing will be held concerning the proposed issuance of multifamily housing revenue bonds (the "Bonds") by the Development Authority of Columbus, Georgia (the "Authority"), in an aggregate principal amount not to exceed \$14,500,000, in one or more series, for the purpose of assisting Columbus Highland Terrace II, LP, a Georgia limited partnership (hereinafter referred to as the "Borrower"), with the acquisition, construction and equipping of a multifamily housing project located on an approximately 10.7 site at 705 35th Street, near the intersection of 35th Street and River Road, in Columbus, Georgia. The multifamily housing project consists of five residential building and one community building containing approximately 132 housing units, land, buildings, structures, equipment and related real and personal property (collectively, the "Project"). The Borrower will be the initial owner of the Project. The hearing will be held before a hearing officer designated by the Authority, and may be continued or adjourned.

The Bonds, when and if issued, will be the limited obligation of the Authority and will not constitute a general obligation of the State of Georgia, Muscogee County, Georgia or the Authority, nor shall the Bonds be payable in any manner by taxation, but are payable solely by the Authority from the payments made by or on behalf of the Borrower, which are pledged to the payment of the Bonds pursuant to an agreement between the Authority and the Borrower. The issuance of the Bonds is in furtherance of the public purpose of the Authority.

Further information regarding the proposed Bonds and the proposed facility financed are of public record in the office of the Development Authority of Columbus, Georgia.

Any interested party having views on the proposed issuance of the Bonds or the nature or location of the proposed project may be heard at such public hearing.

Development Authority of Columbus, Georgia

Publish: Jun 12 (0004671206)

To whom it may concern:

This is to certify the legal advertisement in the above stated case has been published in the Columbus Ledger-Enquirer, legal organ of Muscogee County on:

1 Insertion(s)

Published On:

June 12, 2020

V Rodela

Representative

Sworn to and subscribed before me this
22nd day of June in the year of 2020

[Signature]

Notary Public, Dallas, TX

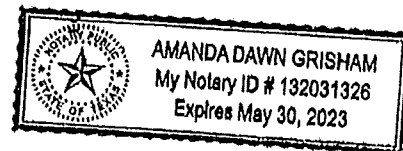


EXHIBIT "B"

NAMES AND COMMENTS FROM MEMBERS OF THE PUBLIC

NONE – No one, other than the Borrower, participated in the Hearing.

EXHIBIT "B" MAYOR'S CERTIFICATE

**CERTIFICATE OF THE MAYOR OF COLUMBUS,
GEORGIA REGARDING THE ISSUANCE OF REVENUE
BONDS BY THE DEVELOPMENT AUTHORITY OF
COLUMBUS, GEORGIA FOR THE BENEFIT OF
COLUMBUS HIGHLAND TERRACE II, LP**

The Development Authority of Columbus, Georgia (the “Authority”) has considered the application of Columbus Highland Terrace II, LP, a Georgia limited partnership (the “Borrower”), requesting the Authority assist the Borrower in financing the acquisition, construction and equipping of an approximately 132-unit housing project located on an approximately 10.7 acre site at 705 35th Street, near the intersection of 35th Street and River Road, in Columbus, Muscogee County, Georgia (the “Project”), through the issuance of the Authority’s revenue bonds in an aggregate principal amount not to exceed \$14,500,000 (the “Bonds”). The Authority held a public hearing on June 23, 2020, with respect to such proposed issuance of the Bonds and financing of the Project.

Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), provides that the governmental unit having jurisdiction over the issue of revenue bonds and over the area in which any facility financed with the proceeds of the revenue bonds is located shall approve the issuance of such revenue bonds.

The Authority issues its revenue bonds on behalf of Columbus, Georgia (the “City”) and the Project is located within the City, and the Mayor as the chief elected executive officer of the City has been authorized by Resolution of the Columbus Council to execute this certificate.

The Authority has requested approval of the issuance of the Bonds and the financing of the Project subject to the terms of the financing to be agreed upon by the Authority, the Borrower and the purchaser(s) of the Bonds.

The Authority has delivered to the Mayor and Council a certificate regarding the conduct of the public hearing.

The Mayor of the City hereby certifies as follows:

Section 1. The issuance of the Bonds by the Authority for the benefit of the Borrower in an aggregate principal amount not to exceed \$14,500,000 to assist in the financing of the Project is hereby approved to the extent required by said Section 147(f) of the Code.

Section 2. Such approval by the Mayor does not constitute an endorsement to a prospective purchaser of the bonds of the creditworthiness of the Borrower or the Project, and the Bonds shall not constitute an indebtedness or obligation of the State of Georgia, Columbus, Georgia, or of any municipal corporation, county, or political subdivision thereof, but the Bonds shall be payable solely from the revenues derived from the Borrower and pledged to the payment thereof, and no owner of any of the Bonds shall ever have the right to compel any exercise of the taxing power of said State or of any municipal corporation, county, or political subdivision

thereof, nor to enforce the payment thereof against any property of said State or of any such municipal corporation, county, or political subdivision.

This ____ day of _____, 2020.

COLUMBUS, GEORGIA

By: _____
Skip Henderson, Mayor

[SEAL]

Attest:

Clerk of Council

File Attachments for Item:

12. Resolution - A resolution designating additional temporary alternative locations for all Superior, State, Municipal, and Magistrate Courts sitting in Muscogee County to hold proceedings during the COVID-19 emergency and reopening period. (Request of Chief Judge Bemon McBride, State Court Judges Andy Prather and Ben Richardson, and Municipal Court Judge Stephen Smith)

RESOLUTION**NO. _____**

WHEREAS, the Judicial State of Emergency declared by the Chief Justice of the Georgia Supreme Court due to the COVID-19 Public Health Emergency has been renewed four times and currently continues in effect, but it provides that certain services and court proceedings will go forward during the time of the emergency; and

WHEREAS, the Muscogee County Courthouse has limited space and elevator capacity, and the Superior Courts, State Courts, Municipal, and Magistrate's Court will continue to need to accommodate increasingly large number of members of the public while maintaining appropriate social distancing and protecting staff and those participating in judicial proceedings; and

WHEREAS, Official Code of Georgia Annotated Section 15-6-18 provides that when it is impracticable to hold any session of state or superior court at the courthouse, it shall be lawful to hold court and any session sitting in such place as the proper authorities of the County in and for which the court is to be held may from time to time provide; and

WHEREAS, this Council deems it appropriate to designate additional temporary alternative locations for all Superior, State, Municipal, and Magistrate Courts sitting in Muscogee County to hold proceedings during the COVID-19 emergency and reopening period.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

We hereby designate the City Services Center, the 10th Street Annex, the Columbus Civic Center, the Columbus Ice Rink, and the Columbus Iron Works Trade and Convention Center as additional available courthouse facilities for the purpose of holding any of the above mentioned Court proceedings up to and including September 1, 2020, unless further extended by judicial order or resolution of this Council.

Let a copy of this resolution be forwarded to Chief Judge Bemon McBride of the Chattahoochee Judicial Circuit and State Court Judges Andy Prather and Ben Richardson, and Municipal Court Judge Stephen Smith.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 28th day of July, 2020 and adopted at said meeting by the affirmation vote of ____ members of Council.

Councilor Allen	voting	_____
Councilor Barnes	voting	_____
Councilor Crabb	voting	_____
Councilor Davis	voting	_____
Councilor Garrett	voting	_____
Councilor House	voting	_____
Councilor Huff	voting	_____
Councilor Thomas	voting	_____
Councilor Thompson	voting	_____
Councilor Woodson	voting	_____

Sandra T. Davis
Clerk of Council

B.H. "Skip" Henderson, III
Mayor

File Attachments for Item:

13. Resolution - A resolution authorizing payment of attorney fees which may be incurred for legal services rendered regarding Risk Management issues during Fiscal Year 2021. (Mayor Pro Tem)

A RESOLUTION
NO. _____

A RESOLUTION AUTHORIZING PAYMENT OF ATTORNEY FEES WHICH MAY BE INCURRED FOR LEGAL SERVICES RENDERED REGARDING RISK MANAGEMENT ISSUES DURING FISCAL YEAR 2021.

WHEREAS, Risk Management utilizes the services of attorneys specializing in Workers' Compensation and liability issues;

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the Risk Manager and Finance Director are hereby authorized to pay attorney fees for legal services rendered during Fiscal Year 2021 regarding risk management issues to any of the following firms:

Moore Ingram Johnson & Steele; Levy, Sibley, Foreman & Speir; Page, Scrantom, Sprouse, Tucker & Ford; Ross, Handelman, Nestale & Goff; Hall Booth Smith; and Brown & Adams, LLC.

Funds are available in the FY21 Budget: Risk Management Workers' Compensation Contractual Services: 0860-220-3820-3024-6319 and Risk Management Unfunded Claims Legal Services: 0860-220-3830-3484-6312.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 28th day of July, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting_____.
Councilor Barnes	voting_____.
Councilor Crabb	voting_____.
Councilor Davis	voting_____.
Councilor Garrett	voting_____.
Councilor House	voting_____.
Councilor Huff	voting_____.
Councilor Thomas	voting_____.
Councilor Thompson	voting_____.
Councilor Woodson	voting_____.

SANDRA T. DAVIS, CLERK OF COUNCIL

B.H. "SKIP" HENDERSON III, MAYOR

File Attachments for Item:

14. Resolution - A resolution expressing our sincere condolences and deepest sympathy to the family of Congressman John Robert Lewis, American civil rights icon and beloved Georgian.
(Councilor House)

RESOLUTION

NO.

WHEREAS, Congressman John Robert Lewis, an American civil rights icon and beloved Georgian, died on Friday, July 17, 2020;

WHEREAS, he was a son of an Alabama sharecropper and was elected in 1986 as a Democrat from Georgia to the U.S. House of Representatives;

WHEREAS, he met Dr. Martin Luther King, Jr. when he was 18 years old and would later help Dr. King organize the 1963 March on Washington;

WHEREAS, he worked to integrate lunch counters in the South, and was one of the original "Freedom Riders" who helped integrate segregated buses, during which he was beaten by white mobs in South Carolina and Alabama;

WHEREAS, in Selma, Alabama, in 1965, he suffered a skull fracture during a march for Black voting rights after a savage beating by a white state trooper on "Bloody Sunday";

WHEREAS, images of the Selma march led to passage of the landmark 1965 Voting Rights Act five months later;

WHEREAS, Congressman Lewis founded the Student Nonviolent Coordinating Committee (SNCC) and attended Fisk University in Nashville, Tennessee where he was first arrested during a sit-in at segregated lunch counters;

WHEREAS, President Barack Obama awarded Congressman Lewis the Presidential Medal of Freedom, the U.S.'s highest civilian honor, in 2011;

WHEREAS, this Council desires to recognize the memory of Congressman John Robert Lewis and preserve his legacy of nonviolent democratic activism and his devotion to the causes of freedom and equality.

NOW, THEREFORE THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

We hereby express our sincere condolences and deepest sympathy to the family of Congressman John Robert Lewis, American civil rights icon and beloved Georgian. His legacy of civil rights activism, peaceful protest, courage and strength will long be

remembered in the Columbus community, the State of Georgia, and our nation.

Let a copy of the resolution be forwarded to the Atlanta Office of Congressman John Robert Lewis.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 28th day of July, 2020, and adopted at said meeting by the affirmative vote of ten members of Council.

Councilor Allen	voting	_____.
Councilor Barnes	voting	_____.
Councilor Crabb	voting	_____.
Councilor Davis	voting	_____.
Councilor Garrett	voting	_____.
Councilor House	voting	_____.
Councilor Huff	voting	_____.
Councilor Thomas	voting	_____.
Councilor Thompson	voting	_____.
Councilor Woodson	voting	_____.

SANDRA T. DAVIS
CLERK OF COUNCIL

B.H. "SKIP" HENDERSON, III
MAYOR

File Attachments for Item:

FY 2021 Georgia Department of Transportation – Transportation Planning Contract

Approval is requested to execute a contract with the Georgia Department of Transportation for Financial Assistance to carry out the FY 2021 Transportation Planning Work Activities of the Columbus-Phenix City Transportation Study (C-PCTS).

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #1.

TO:	Mayor and Councilors
AGENDA SUBJECT:	FY 2021 Georgia Department of Transportation – Transportation Planning Contract
AGENDA SUMMARY:	Approval is requested to execute a contract with the Georgia Department of Transportation for Financial Assistance to carry out the FY 2021 Transportation Planning Work Activities of the Columbus-Phenix City Transportation Study (C-PCTS).
INITIATED BY:	Planning Department

Recommendation: Approval is requested to execute a contract with the Georgia Department of Transportation for Financial Assistance to carry out the FY 2021 Transportation Planning Work Activities of the Columbus-Phenix City Transportation Study (C-PCTS).

Background: During June or July of each year, the Metropolitan Planning Organization (MPO) receives a contract on behalf of the City from the Georgia Department of Transportation (GDOT) for Federal Highway Administration (FHWA) Section 112 Funds to perform multi-modal transportation planning activities identified in the Columbus-Phenix City Unified Planning Work Program (UPWP). The Transportation Planning Division, which is housed within the MPO, performs the planning work that includes items such as the Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), Congestion Management Process (CMP), Site Impact Analysis, Traffic Modeling Networks, and additional planning activities. The City is required to provide the 20% local match for \$68,569.32 to receive the Federal Funds.

Analysis: The Columbus-Phenix City Transportation Study (C-PCTS) serves as the Metropolitan Planning Organization (MPO) for the urban area. The Transportation Planning Division is the designated MPO recipient and project administrator of Section 112 Transportation Planning Funds. The Transportation Planning Funds are designated for the Columbus-Phenix City MPO for the performance of multi-modal transportation activities.

Financial Considerations: Transportation planning funds in the amount of \$274,277.28 is requested in the form of a contract with the Georgia Department of Transportation. This is an annual contract with the Georgia Department of Transportation and the Federal Highway Administration, which will require a 20% match. The following is a breakdown of funding sources.

Item #1.

FHWA - Section 112 Funds		
FHWA	80%	\$274,277.28
Local Match	20%	\$68,569.32
Total GDOT Contract	100%	\$342,846.60
	TOTAL	\$342,846.60

The City's 20% match of \$68,569.32 is budgeted in the FY 2021 Budget, General Fund.

Legal Considerations: The Columbus-Phenix City Transportation Study is in compliance with all applicable planning requirements and certifications necessary in order to receive the federal funds.

Recommendation/Action: Approval is requested to execute a contract to receive Federal Funding for the FY 2021 Transportation Planning Activities.

A RESOLUTION

Item #1.

NO.

A RESOLUTION OF THE COUNCIL OF COLUMBUS, GEORGIA, AUTHORIZING THE CITY MANAGER OF COLUMBUS, GEORGIA TO EXECUTE A CONTRACT WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION ON BEHALF ON THE CITY FOR FINANCIAL ASSISTANCE TO CARRY OUT THE FY 2021 TRANSPORTATION PLANNING ACTIVITIES OF THE COLUMBUS-PHENIX CITY TRANSPORTATION STUDY (C-PCTS) METROPOLITAN PLANNING ORGANIZATION (MPO).

WHEREAS, the FY 2021 Unified Planning Work Program (UPWP) of the Columbus-Phenix City Transportation Study has been reviewed and approved by the United States Department of Transportation (FHWA) and the Georgia Department of Transportation (GDOT); and,

WHEREAS, the FY 2021 UPWP indicates the amount of Section 112 Transportation Planning Funds to be provided by GDOT to be \$274,277.28; and,

WHEREAS, there is a local match of \$68,569.32 to receive the Section 112 Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

- (1) That the Mayor, City Manager or designee is hereby authorized to execute said contract on behalf of the Consolidated Government of Columbus, Georgia and receive an amount up to \$274,277.28 as may be necessary to carry out said contract; and,
- (2) That the City gives assurance that, should said contract be executed, it is the intent of the Council to commit \$68,569.32 for the local match of planning expenses; and,
- (3) That the City Manager is authorized to execute (or to delegate to the Metropolitan Planning Organization) the execution of and file with such application and assurance, or, other documents required by GDOT in connection with the application, and to requisition state funds to reimburse the City for eligible expenses under any resulting grant contracts.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of _____ July 2020 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

**METROPOLITAN TRANSPORTATION
PLANNING SERVICES CONTRACT**

COLUMBUS, GEORGIA

FHWA METROPOLITAN PLANNING PROGRAM

**PLANNING (PL) FUNDS
FISCAL YEAR (FY) 2021**

**CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER 20.205
FEDERAL-AID PARTICIPATING PROJECT**

PI Number 0017157-PLN

Enter Contract ID # Here

Federal Share 80%	\$274,277.28
<u>Local Match Share 20%</u>	<u>\$68,569.32</u>
Total Contract Cost	\$342,846.60

METROPOLITAN TRANSPORTATION PLANNING SERVICES CONTRACT

Between the
DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA
ONE GEORGIA CENTER,
600 WEST PEACHTREE STREET, NW
ATLANTA, GEORGIA 30308
 and the
COLUMBUS CONSOLIDATED GOVERNMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 20____, by and between the DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the **COLUMBUS CONSOLIDATED GOVERNMENT**, organized and existing under the laws of the State of Georgia, hereinafter called the "DESIGNATED AGENCY".

WHEREAS, the DEPARTMENT is recognized by the United States Department of Transportation as the agency responsible for cooperative, comprehensive, continuing transportation planning pursuant to the provisions of Fixing America's Surface Transportation Act (FAST Act) of 2015, 23 U. S. C. Section 134, the Federal Transit Act, 49 U.S.C. Section 5303; and relevant amendments and subsequent legislation pertaining thereto; and

WHEREAS, the DEPARTMENT is authorized under O.C.G.A. § 32-2-2(7) to "accept and use federal funds...; and to do all things necessary, proper, or expedient to achieve compliance with the provision and requirements of all applicable federal-aid acts and programs"; and

WHEREAS, the DEPARTMENT is responsible for developing a workable formula for distributing the apportionment of planning funds pursuant to 23 U.S.C § 104 (d); and

WHEREAS, the DESIGNATED AGENCY is an approved metropolitan planning organization responsible for carrying out the transportation planning process in its urbanized area in accordance with 23 U.S.C. § 134; and

WHEREAS, the DESIGNATED AGENCY has developed its Unified Planning Work Program for Fiscal Year 2021, which describes its transportation planning priorities for Fiscal Year 2021 that are funded by FHWA-PL and FTA 5303 planning funds; and

WHEREAS, the DEPARTMENT desires to participate jointly with the DESIGNATED AGENCY to perform certain services, which will consist of providing the DESIGNATED AGENCY with information for the continuing transportation planning process as set forth in **Exhibit D, “Work Program, Fiscal Year 2021”**(hereinafter referred to as the "PROJECT").

NOW THEREFORE, for and in consideration of the mutual promises, covenants and contracts contained herein, and other good and valuable consideration as set out hereinafter, it is agreed by and between the DEPARTMENT and the DESIGNATED AGENCY that:

ARTICLE I SCOPE AND PROCEDURES

The scope and procedure of the PROJECT shall be that stated in the Work Program, which is affixed to this Agreement under the label of **Exhibit D**, entitled "Work Program, Fiscal Year 2021", the same as if fully set forth herein. The DESIGNATED AGENCY shall perform or cause to be performed the services to accomplish the PROJECT, the work for which is set forth in the aforementioned **Exhibit D, “Work Program, Fiscal Year 2021”**.

The DESIGNATED AGENCY shall perform the PROJECT activities and shall do so under such control and supervision by the DEPARTMENT as the DEPARTMENT may deem appropriate.

The DEPARTMENT shall perform the services incumbent upon it as stated in **Exhibit D, “Work Program, Fiscal Year 2021”**.

ARTICLE II EMPLOYMENT OF DEPARTMENT'S PERSONNEL

The DESIGNATED AGENCY shall not employ any person or persons in the employ of the DEPARTMENT for any work required by the terms of this Agreement, without the written permission of the DEPARTMENT except as may otherwise be provided for herein.

ARTICLE III REVIEW OF WORK

Authorized representatives for the DEPARTMENT and the Federal Government may at all reasonable times review and inspect the PROJECT activities and data collected under this Agreement and amendments thereto. All reports, drawings, studies, specifications, estimates, maps, and

computations, prepared by or for the DESIGNATED AGENCY, shall be made available to authorized representatives of the DEPARTMENT and representatives of the Federal Government for inspection and review at all reasonable times. Acceptance shall not relieve the DESIGNATED AGENCY of its professional obligation to correct, at its own expense, any of its errors in the work.

ARTICLE IV

AUTHORIZATION AND APPROVAL

TIME IS OF THE ESSENCE TO THIS AGREEMENT. The DESIGNATED AGENCY shall initiate the work as described in Article I, Scope and Procedures, on July 1, 2020. The work outlined therein shall be completed no later than June 30, 2021. The work shall be carried on expeditiously and in accordance with the work schedule as set forth in **Exhibit F, "Schedule"**, attached hereto and incorporated by reference.

ARTICLE V

RESPONSIBILITY FOR CLAIMS AND LIABILITY

The DESIGNATED AGENCY shall be responsible for any and all damages to property or persons and shall save harmless the DEPARTMENT, its officers, agents and employees from all suits, claims, actions, or damages of any nature whatsoever resulting from the negligence of the DESIGNATED AGENCY in the performance of work under this Agreement.

ARTICLE VI

COMPENSATION

A. Total Cost

1. The DEPARTMENT and the DESIGNATED AGENCY agree that the total estimated allowable cost for the completion of the PROJECT, as shown in **Exhibit E, "Budget Estimate, Federal Fiscal Year 2021"**, attached hereto and incorporated herein by reference, is Three Hundred Forty-Two Thousand, Eight Hundred Forty-Six Dollars and Sixty Cents (\$342,846.60). It is agreed that the amount which the DEPARTMENT shall be obligated to pay is eighty percent (80%) of total cost, which represents the Federal Share of the cost of the PROJECT up to Two Hundred Seventy-Four Thousand, Two Hundred Seventy-Seven Dollars and Twenty-Eight Cents (\$274,277.28). However, if the sum total of the actual allowable cost for the PROJECT is less than the total estimated allowable cost, then it is further agreed that the DEPARTMENT shall be obligated to pay only the

- 80% Federal Share of the actual allowable cost incurred. In no event shall the DEPARTMENT be obligated to pay more than the maximum Federal Share of \$274,277.28. In no event shall the DEPARTMENT be required to pay the Federal Share, if the Federal Share is not provided to the DEPARTMENT by the Federal Highway Administration.
2. The DESIGNATED AGENCY shall be obligated to pay twenty percent (20%) of the total allowable cost, which represents the Local Match rate of the cost of the PROJECT up to Sixty-Eight Thousand, Five Hundred Sixty-Nine Dollars and Thirty-Two Cents (\$68,569.32). However, if the sum total of the actual allowable cost for the PROJECT is less than the total estimated allowable cost, the DESIGNATED AGENCY shall pay a 20% Local Match rate of the actual allowable cost incurred. In no event shall the DESIGNATED AGENCY be obligated to pay more than the maximum Local Match of the Federal Share (\$68,569.32). Any portion of the Local Match may consist of “soft” match and/or “in-kind” services as referenced in Title 23, Part 420, Subchapter E of the Code of Federal Regulations (“C.F.R.”), “Planning and Research Program Administration”, and 2 C.F.R., Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, and all other relevant sections of Federal law, Federal regulations and Federal guidance applicable to the subject, as appropriate, in lieu of a traditional cash match. The Local Match sum total of any traditional cash match and any “soft” match and/or “in-kind” services must constitute 20% of the cost of the PROJECT up to \$69,779.00 or a 20% match rate of the allowable cost incurred.

B. Allowable Costs

Allowable costs shall include both direct and indirect costs incurred by the DESIGNATED AGENCY, which is provided for in **Exhibit E, “Budget Estimate, Federal Fiscal Year 2021”**, “and subject to the maximum limitation prescribed in Subsection A of Article VI and the limitations outlined below:

1. Direct Cost

The DEPARTMENT shall pay to the DESIGNATED AGENCY for the performance of this Agreement an amount equal to such direct costs as are incurred by the DESIGNATED AGENCY and are chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, and not prohibited by the laws of the State of Georgia, including salaries and wages, and the cost of travel, and other miscellaneous direct costs incurred by the DESIGNATED AGENCY. As specified in Article X, the validity of the direct costs may be verified from the cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses, and in any event, before final settlement of the DESIGNATED AGENCY’S costs under the terms of this Agreement or amendments hereto.

The cost of any nonexpendable tools, instruments, or equipment used in the execution and performance of the PROJECT shall not be an allowable direct cost when such items are of the nature and kind of tools, instruments or equipment normally and generally used in an office or laboratory, provided however that the cost of data processing equipment shall be an allowable expense when such expenditure complies with the provisions of 2 C.F.R. § 200 (“Uniform Grant Guidance”) and is specifically detailed in **Exhibit D, “Work Program, Fiscal Year 2021”**, and **Exhibit E, “Budget Estimate, Federal Fiscal Year 2021”**, of this Agreement. If at any time during the duration of the useful life of the PROJECT’s data processing equipment the DESIGNATED AGENCY fails to utilize such equipment for the purpose of accomplishing the PROJECT the DEPARTMENT at its discretion may require the DESIGNATED AGENCY to remit to the DEPARTMENT 100% of the DEPARTMENT’S Federal and State Share of the fair market value, if any, of such equipment. For the purpose of this Article, the fair market value shall be deemed to be the value of the equipment as determined by an appraisal conducted as soon as feasible after such withdrawal or misuse

occurs or the actual proceeds from the public sale of such equipment, whichever is approved by the DEPARTMENT.

The rate of compensation for work performed on the PROJECT by a professional staff member or employee of the DESIGNATED AGENCY shall not exceed the salary rate that is applicable to said person's other activities for the DESIGNATED AGENCY. Charges for salaries and wages of the individuals will be supported by time and attendance and payroll distribution records. Premiums pay for overtime, extra-pay shifts, and multi-shift work are not reimbursable under this Agreement unless such costs are included in **Exhibit E, "Budget Estimate, Federal Fiscal Year 2021"**, or unless such costs have been given prior written approval by the DEPARTMENT.

No expense for travel outside the State of Georgia shall be an allowable direct cost under this Agreement unless such travel is listed in **Exhibit E, "Budget Estimate, Federal Fiscal Year 2021"**, or approved in advance by the DEPARTMENT. Staff from the DESIGNATED AGENCY seeking travel approval should submit the details for the requested travel expenses to the DEPARTMENT in advance and must include information on how the travel request will benefit the transportation planning process of the DESIGNATED AGENCY. In addition, all expenses for food, fuel, mileage, and lodging accommodations incurred from travel within or outside of the State of Georgia shall be limited to the currently approved amounts posted on the United States General Services Administration (GSA) website for the corresponding geographic location.

2. Indirect Costs

The DEPARTMENT shall reimburse the DESIGNATED AGENCY for such indirect costs as are properly chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", and not prohibited by the laws of the State of Georgia. Fringe benefits shall be reimbursed at a provisional overhead rate of **53.25%** of the amount paid as direct salaries and wages to persons employed by the DESIGNATED AGENCY on the PROJECT. Indirect Personnel cost shall be reimbursed at a provisional overhead rate of **55.36%** of the amount paid as direct salaries, wages and fringe benefits to persons employed by the DESIGNATED AGENCY that are chargeable to the PROJECT. Upon completion of the PROJECT, the

DEPARTMENT will determine final payment for indirect costs by audit of the DESIGNATED AGENCY'S accounts to establish the actual allowable overhead rate experienced during the period of performance of this Agreement. The DESIGNATED AGENCY understands and agrees that the DEPARTMENT may accept, in lieu of its own audit, a federal audit or, an audit by an independent accountant or accounting firm. The audit of an independent accountant or accounting firm shall be made and reported in accordance with audit requirements, 2 C.F.R. Part 200. The DESIGNATED AGENCY shall ensure that the independent accountant or accounting firm shall make available upon request to authorized representatives of the DEPARTMENT all audit work papers pertaining to this AGREEMENT to determine said final payment for indirect costs.

In the event the DESIGNATED AGENCY'S actual allowable overhead rate during the period of this Agreement is less than the provisional overhead rate established herein, the DESIGNATED AGENCY shall reimburse the DEPARTMENT the difference between the indirect cost actually paid and the actual allowable indirect cost as determined by the final audit in accordance with the provisions of this Article.

The DESIGNATED AGENCY further agrees that the decision of the DEPARTMENT in the establishment of the actual allowable overhead rate for final payment of indirect costs shall be final.

The validity of these indirect cost payments may be verified from the indirect cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses and in any event before final settlement of the DESIGNATED AGENCY'S costs under this Agreement, or amendments hereto.

ARTICLE VII

SUBSTANTIAL CHANGES

If, prior to the satisfactory completion of the services, under this Agreement, the DEPARTMENT materially changes the scope, character, complexity, or duration of the services from those required under the basic Agreement, a supplemental agreement may be executed between the parties. Minor changes that do not involve compensation in the Scope and Procedure, extension of the term, or changes in the goals and objectives of the PROJECT may be made by written notification of such change by either party with written approval of the other party.

ARTICLE VIII

PARTIAL PAYMENT

The DESIGNATED AGENCY shall submit to the DEPARTMENT itemized vouchers showing, in reasonable detail, the actual allowable costs per work element, incurred by the DESIGNATED AGENCY on the PROJECT for the voucher period. A summary of the cost breakdown and work progress for each work element shall accompany each voucher. Upon the basis of its review of such vouchers, the DEPARTMENT may, at the request of the DESIGNATED AGENCY, make payment to the DESIGNATED AGENCY as the work progresses but not more often than four times during the fiscal year. The vouchers shall be numbered consecutively, and subsequent vouchers shall be submitted every three months, but no later than forty-five (45) days after the end of each quarter, until the PROJECT is completed. Payment shall be made in the amount of sums earned less previous partial payments.

ARTICLE IX

FINAL PAYMENT

IT IS FURTHER AGREED that upon satisfactory completion by the DESIGNATED AGENCY and acceptance by the DEPARTMENT of the work described in Article I of this Agreement, the DESIGNATED AGENCY shall submit to the DEPARTMENT a written submission for final payment not more than forty-five (45) days after the completion date of the PROJECT. Upon receipt of any final written submission by the DESIGNATED AGENCY, the DEPARTMENT shall pay the DESIGNATED AGENCY a sum equal to one hundred percent (100%) of the allowable cost set forth herein less the total of all previous partial payments, paid or in the process of payment.

The DESIGNATED AGENCY agrees that acceptance of this final payment shall be in full and final settlement of all claims arising against the DEPARTMENT for work done, materials furnished, costs incurred, or otherwise arising out of the Agreement and shall release the DEPARTMENT from any and all further claims of whatever nature, whether known or unknown for and on account of said Agreement, and for any and all work done, and labor and materials furnished, in connection with same.

ARTICLE X
MAINTENANCE OF CONTRACT COST RECORDS

The DESIGNATED AGENCY shall maintain all books, documents, papers, accounting records, and other evidence pertaining to costs incurred on the PROJECT and shall make material available at all reasonable times during this period of the Agreement, and for three years from the date of final payment under the Agreement, for inspection by the DEPARTMENT, and the Federal Highway Administration and any reviewing agencies, and copies thereof shall be furnished upon request.

The DESIGNATED AGENCY shall certify that items of equipment included in direct costs have been excluded from the indirect costs.

The DESIGNATED AGENCY agrees that the provisions of this Article shall be included in any contracts it may make with any subcontractor, assignee, or transferee.

ARTICLE XI

SUBCONTRACTS, ASSIGNMENT, OR TRANSFER RESTRICTIONS

The DESIGNATED AGENCY agrees not to assign, sublet, or transfer any or all of its interest in the Agreement without prior written approval of the DEPARTMENT and the Federal Highway Administration. The DESIGNATED AGENCY also agrees that all subcontracts shall be subject to the provisions contained in this Agreement. The DESIGNATED AGENCY also agrees that any subcontracts exceeding Ten Thousand Dollars (\$10,000) in cost shall contain all the required provisions of this Agreement. All consultants hired by the DESIGNATED AGENCY shall be on the DEPARTMENT'S pre-qualified consultants list.

ARTICLE XII

USE OF DOCUMENTS

The DESIGNATED AGENCY agrees that all reports, drawings, studies, specifications, estimates, maps, computations, and other data, prepared by or for it under the terms of this Agreement shall be made available to the DEPARTMENT and the Federal Highway Administration at all reasonable times during the period of the Agreement and upon termination or completion of the work. The DEPARTMENT shall have the right to use the same without restriction or limitation and without compensation to the DESIGNATED AGENCY other than that provided for in this Agreement.

ARTICLE XIII

TERMINATION

The DEPARTMENT reserves the right to terminate this Agreement at any time for just cause, or for any cause, upon 30 days written notice to the DESIGNATED AGENCY, notwithstanding any just claims by the DESIGNATED AGENCY for payment of services rendered prior to the date of termination.

Should the work under this Agreement be terminated by the DEPARTMENT pursuant to this Article, final payment to the DESIGNATED AGENCY shall be made in the amount of sums earned, less previous partial payments. Any work elements that are incomplete by the termination date shall be reimbursed based upon the percentage of work completed for said work element(s).

ARTICLE XIV

PUBLISHED REPORTS

It is agreed that articles, papers, bulletins, data, studies, statistics, interim or final reports, oral transmittals or any other materials reporting the plans, progress, analyses, results, or findings of work conducted under this Agreement shall not be presented publicly or published without prior written approval by the DEPARTMENT.

It is further agreed that all published reports shall include a disclaimer provision on the cover or title page in the following form:

"The opinions, findings, and conclusions in this publication are those of the author(s) and not necessarily reflect the official views or policies of those of the Department of Transportation, State of Georgia, or the Federal Highway Administration. This publication does not constitute a standard, specification, or regulation."

All reports published by the DESIGNATED AGENCY shall contain a credit reference to the Federal Highway Administration such as:

"Prepared in cooperation with the Department of Transportation, State of Georgia, and the Federal Highway Administration."

It is further agreed that any information concerning the PROJECT, its conduct, results or data gathered or processed shall not be released other than as required under the Georgia Open Records Act, O.C.G.A. § 50-18-70, et seq. Any request directed to the DESIGNATED AGENCY pursuant to the Georgia Open Records Act, for documents or information that are either received or maintained by the DESIGNATED AGENCY in the performance of the work under this Contract, for or on behalf of the DEPARTMENT, shall be released pursuant to the provisions of the Act. Further, the DESIGNATED AGENCY agrees to consult with the DEPARTMENT prior to releasing the requested documents, where required by the DEPARTMENT.

ARTICLE XV COPYRIGHTING

The DESIGNATED AGENCY shall be free to copyright material developed under this Agreement with the provisions that the DEPARTMENT and the Federal Highway Administration reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, the work for government purposes.

ARTICLE XVI COVENANT AGAINST CONTINGENT FEES

The DESIGNATED AGENCY shall comply with all relevant federal, state and local laws. The DESIGNATED AGENCY warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the DEPARTMENT shall have the right to annul this Agreement without liability or, at its discretion, to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

ARTICLE XVII CONTRACT DISPUTES

This Agreement shall be deemed to have been executed in Fulton County, Georgia, and all questions of interpretation and construction shall be governed by the laws of the State of Georgia.

ARTICLE XVIII COMPLIANCE WITH APPLICABLE LAW

- A. The undersigned certify that the provisions of the Official Code of Georgia Annotated (“O.C.G.A.”), Sections 45-10-20 through 45-10-28, relating to conflict of interest, have been complied with in full.

- B. It is further agreed that the DESIGNATED AGENCY shall comply with and shall require its subcontractors to comply with the regulations for compliance with Title VI of the Civil Rights Act of 1964 as amended, and 23 C.F.R. Part 200 as stated in **Appendix A, “Notice of Contractors, Compliance with Title VI of the Civil Rights Act of 1964”**, of this Agreement.
- C. It is further agreed that and certified by the DESIGNATED AGENCY that neither it nor any of its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State or Federal department or agency, and is eligible to receive the Federal funding assistance provided for in this Agreement, as provided for in **Appendix B, “Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters”**.
- D. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A §§ 50-24-1 through 50-24-6, relating to the "Drug-Free Workplace Act", have been complied with in full as stated in **Appendix C, “Drug-Free Workplace Certificate”**.
- E. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A § 13-10-91, relating to the “Georgia Security and Immigration Compliance Act” have been complied with in full as stated in **Appendix D, “Georgia Security and Immigration Compliance Act Affidavit”**.
- F. It is further agreed and certified that, pursuant to O.C.G.A § 50-5-85, the DESIGNATED AGENCY is not currently engaged in and agrees that for the duration of this Agreement, it will not engage in a boycott of Israel.
- G. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

ARTICLE XIX

AUDITS OF COST RECORDS

The DEPARTMENT shall have the right to perform an audit of all documents and records pertaining to costs incurred on this PROJECT for a period of three (3) years after the final payment under Article IX is made by the DEPARTMENT to the DESIGNATED AGENCY under this Agreement. If requested, the DESIGNATED AGENCY shall assist in making the result of the audit performed pursuant to 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" available to the DEPARTMENT. To the extent such audit is applicable, the DEPARTMENT, in its sole discretion, may agree to accept the Single Audit in lieu of its audit as herein allowed. Further, the DESIGNATED AGENCY agrees to reimburse the DEPARTMENT for the DEPARTMENT's share of any and all costs disallowed as a result of either the Single Audit or by the audit allowed hereunder by the DEPARTMENT.

ARTICLE XX

INSURANCE

By execution of this agreement, the DESIGNATED AGENCY certifies to the DEPARTMENT that it and any subcontractors or consultants will maintain the following minimum amounts of insurance:

- A. Workmen's Compensation Insurance in accordance with the laws of the State of Georgia.
- B. Public Liability Insurance as follows:
 - 1. Each Occurrence Limit: \$1,000,000.00
 - 2. Personal Injury/Death Limit: \$1,000,000.00
 - 3. General Aggregate Limit: \$2,000,000.00
 - 4. Products/Completed Ops.: \$2,000,000.00
 - Aggregate Limit
 - 5. Automobile Liability Limit: \$1,000,000.00 (Combined Single Limit)
 - 6. Umbrella Liability: \$2,000,000.00

Insurance shall be maintained in full force and effect during the life of the contract, or amendments hereto, and shall protect the DESIGNATED AGENCY, its employees, agents and representatives from claims for damages, for personal injury, and death and for damages arising in any manner from the

negligent or wrongful acts or failures to act by DESIGNATED AGENCY, its employees, agents, or representatives in the performance of the work covered by the contract, or amendments hereto.

IN WITNESS WHEREOF, said parties have hereunto set their hands and affixed their seals the day and year above first written.

**GEORGIA DEPARTMENT OF
TRANSPORTATION**

Commissioner

ATTEST:

Treasurer

**COLUMBUS CONSOLIDATED
GOVERNMENT**

Executive Director (SEAL)

IN THE PRESENCE OF:

Witness

Signed, Sealed and Delivered

This ____ day of _____, _____
in the presence of:

NOTARY PUBLIC

I attest that the corporate seal attached to this Document is in fact the seal of the Corporation executing this Document does in fact occupy the official position indicated and is duly authorized to execute such document on behalf of this Corporation.

ATTEST:

Federal Employee Tax No.

EXHIBIT A CERTIFICATION OF DESIGNATED AGENCY

I hereby certify that I am the _____ and duly authorized representative of the **Columbus Consolidated Government**, whose address is **P.O. Box 1340, Columbus, Georgia 31902-1340**, and that neither I nor the entity I here represent has:

- (a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above commission to solicit or secure the Agreement.
- (b) Agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above commission) any fee, contribution, donation, or consideration of any kind, or in connection with, procuring or carrying out the Agreement; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished to the Georgia Department of Transportation and the Federal Highway Administration, U.S. Department of Transportation, in connection with the Agreement involving participation of Federal-Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

(Date)

Signature of Authorized Representative

Type or Print Name

EXHIBIT B
CERTIFICATION OF DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

I hereby certify that I am the COMMISSIONER of the Department of Transportation of the State of Georgia, and that the above **Columbus Consolidated Government** in **Exhibit A**, or its representative has not been required, directly, or indirectly, as an express or implied condition in connection with obtaining or carrying out this Agreement to:

- (a) Employ or retain, or agree to employ or retain, any firm or person, or
- (b) pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished the Federal Highway Administration, U. S. Department of Transportation, in connection with this Agreement involving participation of Federal-Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

 (Date)

 Commissioner

EXHIBIT C
Federal Award Identification
Required Elements

Federal Award Identification:

1. Sub-recipient Name: COLUMBUS CONSOLIDATED GOVERNMENT
2. Sub-recipient's DUNS Number (Data Universal Numbering System, required under 2 C.F.R. § 200.32):
3. Federal Award Identification Number: 0017157
4. Federal Award Date (2 CFR 200.39, date when the federal award is signed by the federal awarding agency): **TBD**
5. Sub-award Period of Performance start and end date: July 1, 2020 – June 30, 2021
6. Amount of federal funds obligated by this action: \$274,277.28
7. Total amount of the federal funds obligated to sub-recipient: \$274,277.28
8. Total Amount of the federal award: \$274,277.28
9. Federal Award Project Description (as required under the Federal Funding Accountability and Transparency Act): Metropolitan Transportation Planning Services Contract for FY 2021
10. Name of Federal Awarding Agency: Federal Highway Administration, Pass-through entity: Georgia Department of Transportation's Office of Planning, contact information for the awarding official: FHWA Georgia Division, 61 Forsyth Street, Suite 17T100, Atlanta, GA 30303
11. CFDA Number and Name: 20.205
12. Is this a Research and Development Project? NO
13. Indirect cost rate if used (2C.F.R. § 200.414): N/A

EXHIBIT D

WORK PROGRAM/NAME OF STUDY

FISCAL YEAR 2021

COLUMBUS-PHENIX CITY TRANSPORTATION STUDY

UNIFIED PLANNING WORK PROGRAM

FY 2021



Prepared by

The Columbus-Phenix City Metropolitan Planning Organization

(April 24, 2020)

**COLUMBUS-PHENIX CITY
METROPOLITAN PLANNING ORGANIZATION (MPO)**

**FY 2021
UNIFIED PLANNING WORK PROGRAM**

View this document at <http://www.columbusga.org/Planning>

For Information regarding this document, please contact
Lynda R. Temples, Principal Transportation Planner
Columbus-Phenix City Transportation Study
420 10th Street, 2nd Floor
P.O. Box 1340
Columbus, Georgia 31902
Telephone: 706-225-3938
FAX: 706-653-4534
Email: ltemples@columbusga.org

Date adopted: April 24, 2020

The Unified Planning Work Program (UPWP) was prepared as a cooperative effort of the U.S. Department of Transportation, Federal Highway Administration, Federal Transit Administration, the Alabama Department of Transportation, the Georgia Department of Transportation, and local participating governments, in partial fulfillment of requirements in Title 23 USC 134 and 135, amended by the FAST Act, Sections 1201 and 1202, December 2015. The contents of this document do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

The Columbus-Phenix City MPO complies with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), which states that “no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” In addition to Title VI, there are other Nondiscrimination statutes that afford legal protection. These statutes include the following: Section 162 (a) of the Federal-Aid Highway Act of 1973 (23 USC 324) (sex), Age Discrimination Act of 1975 (age), and Section 504 of the Rehabilitation Act of 1973/Americans with Disabilities Act of 1990 (disability).

**RESOLUTION
COLUMBUS-PHENIX CITY TRANSPORTATION STUDY
POLICY COMMITTEE**

FISCAL YEAR 2021 UNIFIED PLANNING WORK PROGRAM

WHEREAS the Columbus-Phenix City Metropolitan Planning Organization (MPO) has been designated by the Governors of the States of Alabama and Georgia as the recipient of Columbus-Phenix City Urbanized Area (UZA) and Metropolitan Planning Area (MPA) funds, and who is responsible, together with the States of Alabama and Georgia, for implementing the applicable provisions of 23 USC 134 and 135 (amended by the FAST Act, Sections 1201 and 1202, December 2015); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; 40 CFR Parts 51, and 93; and

WHEREAS the U.S. Department of Transportation requires all urbanized areas, as established by the U.S. Bureau of the Census, doing area-wide urban transportation planning, to submit a Unified Planning Work Program (UPWP) as a condition for meeting the provisions by Title 23 USC 134 and the relevant citations above, and that the draft UPWP will be subject to UZA and MPA boundary changes required by the U.S. 2010 Census; and

WHEREAS the UPWP is consistent with all plans, goals, and objectives of the MPO, and reflects changes in program emphasis and funding availability; and

WHEREAS the MPO has made efforts (as required by Federal Transit Administration) to obtain the participation of private transit operators in the development and implementation of transit-related projects in the UPWP; and

WHEREAS a UPWP that is developed with funds provided by 23 USC 134 must be consistent with all applicable provisions of 23 CFR 450.104 and 308; and

WHEREAS the Columbus Department of Planning, the Georgia Department of Transportation, and the Alabama Department of Transportation have reviewed the organization and activities of the planning process and found them to be in conformance with the requirements of the laws and regulations; now

THEREFORE, BE IT RESOLVED that the Columbus-Phenix City Transportation Study (C-PCTS) Policy Committee endorses the Unified Planning Work Program (UPWP) for Fiscal Year 2021; and

BE IT FURTHER RESOLVED that the C-PCTS Policy Committee finds that the requirements of Title 23 USC 134 and 23 CFR 450 regarding urban transportation planning have been met and authorizes its chairman to execute a joint certification of this fact with the Georgia Department of Transportation, the Alabama Department of Transportation, the Federal Transit Administration, and the Federal Highway Administration.

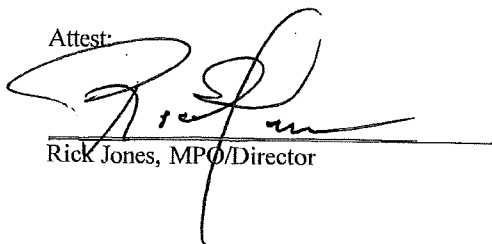


Mayor B.H. "Skip" Henderson, III, Chairman
Policy Committee

April 24, 2020

Date

Attest:



Rick Jones, MPO/Director

**RESOLUTION
COLUMBUS-PHENIX CITY TRANSPORTATION STUDY
POLICY COMMITTEE**

FISCAL YEAR 2021 UNIFIED PLANNING WORK PROGRAM

WHEREAS the Columbus-Phenix City Metropolitan Planning Organization (MPO) has been designated by the Governors of the States of Alabama and Georgia as the recipient of Columbus-Phenix City Urbanized Area (UZA) and Metropolitan Planning Area (MPA) funds, and who is responsible, together with the States of Alabama and Georgia, for implementing the applicable provisions of 23 USC 134 and 135 (amended by the FAST Act, Sections 1201 and 1202, December 2015); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; 40 CFR Parts 51, and 93; and

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WHEREAS the UPWP is consistent with all plans, goals, and objectives of the MPO, and reflects changes in program emphasis and funding availability; and

WHEREAS the MPO has made efforts (as required by Federal Transit Administration) to obtain the participation of private transit operators in the development and implementation of transit-related projects in the UPWP; and

WHEREAS a UPWP that is developed with funds provided by 23 USC 134 must be consistent with all applicable provisions of 23 CFR 450.104 and 308; and

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THEREFORE, BE IT RESOLVED that the Columbus-Phenix City Transportation Study (C-PCTS) Policy Committee endorses the Unified Planning Work Program (UPWP) for Fiscal Year 2021; and

BE IT FURTHER RESOLVED that the C-PCTS Policy Committee finds that the requirements of Title 23 USC 134 and 23 CFR 450 regarding urban transportation planning have been met and authorizes its chairman to execute a joint certification of this fact with the Georgia Department of Transportation, the Alabama Department of Transportation, the Federal Transit Administration, and the Federal Highway Administration.

Mayor B.H. "Skip" Henderson, III, Chairman
Policy Committee

Date

Attest

Rick Jones, MPO/Planning Director

METROPOLITAN PLANNING ORGANIZATION COMMITTEES

POLICY COMMITTEE

VOTING: Mayor B.H. “Skip” Henderson, III, Columbus – Chair
 Mayor Eddie Lowe, Phenix City – Vice-Chair
 Lisa Sandt, Lee Russell County of Governments, PEX
 Gerald Douglas, Chairman, Cusseta-Chattahoochee Commission
 Bill English, Chairman, Lee County Commission
 Rosa Evans, Director of METRA, Columbus
 Steve Graben, PE, Southeast Regional Engineer, Alabama DOT
 Jonnell Carol Minefee, Chairman, Citizens Advisory Committee
 Rick Jones, Director of Planning, Columbus
 Gentry Lee, Chairman, Russell County Commission
 Russell McMurry, Commissioner, Georgia DOT
 Lynn Westmoreland, Georgia State Transportation Board

ADVISORY: Moises Marrero, Division Administrator, FHWA, Georgia
 Mark D. Bartlett, PE, Division Administrator, FHWA, Alabama
 D.E. (Ed) Phillips, Jr. PE, State Local Transportation Engineer – Alabama DOT
 Michael Presley, PE, District Engineer, Georgia DOT
 Radney Simpson, Office of Planning, Georgia DOT

TECHNICAL COORDINATING COMMITTEE

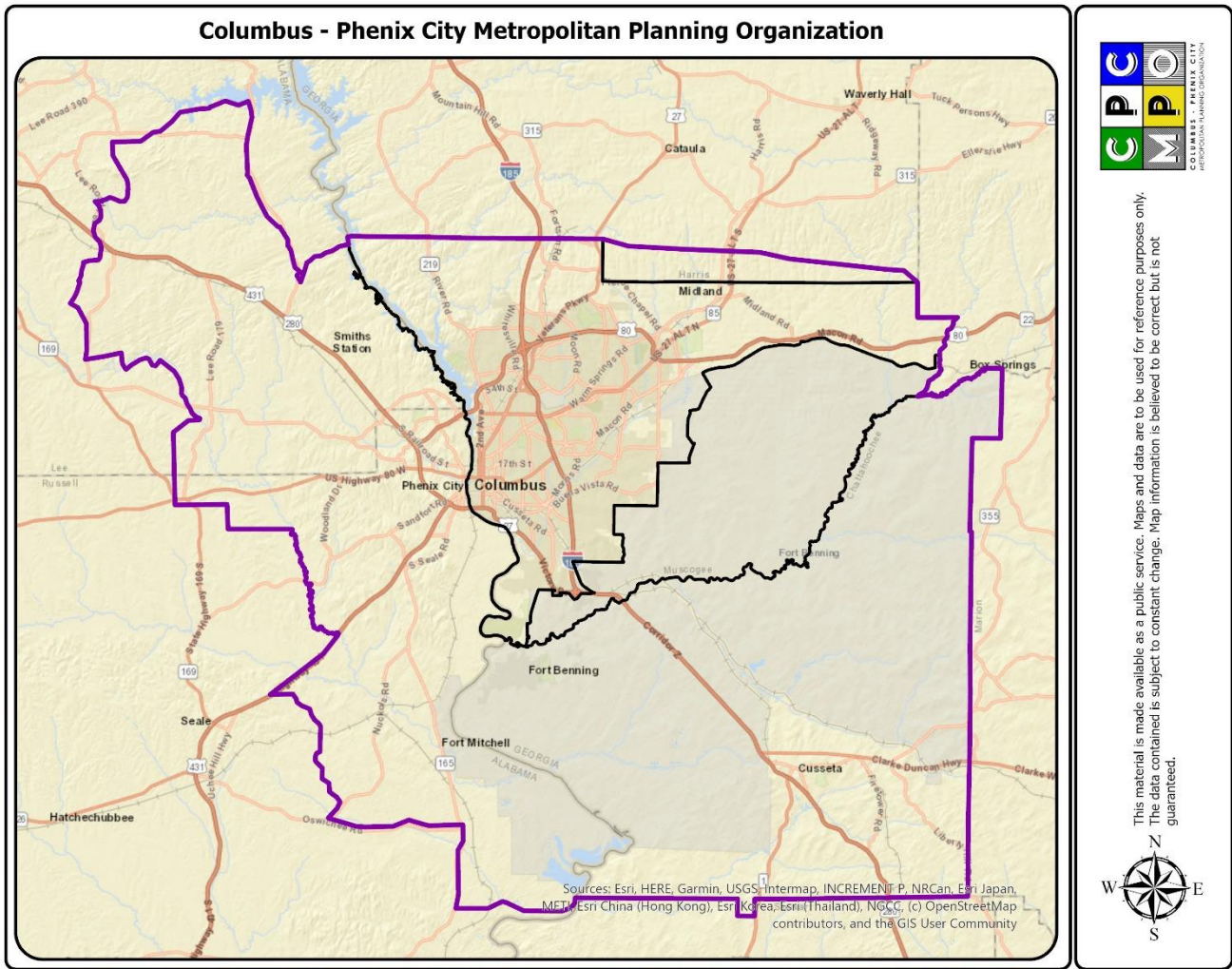
VOTING: Rick Jones, Director of Planning, Columbus, Chair
Jim Adcock, Master Planner, Fort Benning
 Matt Leverette, PE, Division Pre-Construction Engineer, Alabama DOT
 Tom Bickel, Board of Commissioners, Chattahoochee County
 Shawn Blakeney, PE, Russell County Engineer
 Jacqueline R. Williams, Transportation Planning Specialist, Georgia DOT
 Jim Livingston, Executive Director, River Valley Regional Commission
 Kevin Khoo, PE, Traffic Engineer, Columbus
 Felton Grant, Transportation Planning Coordinator, Columbus
 Justin Hardee, PE, Lee County Engineer
 Pam Hodge, Deputy City Manager, Columbus
 Amber Clark, Director, Columbus Airport
 Wallace Hunter, City Manager, Phenix City
 Ramsey Ashmore, PE, Montgomery Area Traffic Engineer, Alabama DOT
 Angel Moore, PE, City Engineer, Phenix City
 Adam Smith, PE, Pre-Construction Engineer, Georgia DOT
 Ena Riveria, METRA, Columbus

ADVISORY: Larry Alexander, Federal Highway Administration, Alabama
 Josh Kervin, PE, Southeast Region Pre-Construction Engineer, Alabama DOT
 Carol Comer, Multi-modal Planning Division, Georgia DOT
 Andrew Edwards, Planning Team Leader, and FHWA, Georgia
 Michael Hora, PE, Asst. State Local Transportation Engineer – Planning, Alabama DOT
 Jonnell Carol Minefee, Chairman, Citizens Advisory Committee
 Olivia Lewis, Federal Highway Administration, Georgia
 Harland Smith, District Planning & Programming Coordinator, Georgia DOT
 Tim Toomy, PE, Area Engineer, Georgia DOT
 Nicole Spivey, FTA – Georgia

CITIZENS ADVISORY COMMITTEE

VOTING: Jonnell Carol Minefee, Columbus – Columbus- Chair
 Sally Bork Lasseter, Columbus – Vice Chair
 Oree Crittendon, Columbus
 Wanda Jenkins, Columbus
 Daisy Linton, Russell County
 Patrick McHenry, Columbus
 Annie C. Mazyck, Freight Community
 Mike See – Columbus

ADVISORY: Rick Jones, Director of Planning - Secretary
 Herbert Hill, Muscogee County School District
 Steve Vaughn, Civil Engineer Operations & Maintenance, Fort Benning
 Steven Dewitt, METRA
 Vincent Crosse, Columbus Chamber of Commerce
 Vacant, Chairman, Phenix City Chamber of Commerce



INTRODUCTION

A. OVERVIEW OF THE TRANSPORTATION PLANNING PROCESS

As the Metropolitan Planning Organization (MPO) for the Columbus-Phenix City Metropolitan Area, Columbus-Phenix City Transportation Study (C-PCTS) is the lead agency responsible for administering and coordinating the activities of participants carrying out the required tasks of the transportation planning process. Participants in the transportation planning process include the C-PCTS, the Policy Coordinating Committee (PCC), the Citizen Advisory Committee (CAC), the Technical Coordinating Committee (TCC), public transit operators including METRA and PEX, counties, local officials, private citizens, and the U.S. Department of Transportation (U.S.DOT).

B. PUBLIC INVOLVEMENT

In the FAST Act, the metropolitan and statewide transportation planning processes are continued and enhanced to incorporate performance goals, measures, and targets into the process of identifying needed transportation improvements and project selection. Public involvement remains a hallmark of the planning process. Transportation planning must also comply with the Americans with Disabilities Act (ADA). MPO Staff along with Columbus' Engineering Department will update the ADA Transition Plan as needed. To provide a framework through which the citizens of the community can participate in an advisory capacity in the planning and programming of transportation, citizen participation is required.

The MPO will be cognizant of the needs of the public through the Citizens Advisory Committee (CAC) and the public at large by following these guidelines:

- There will be a 30 day comment period before planning documents are adopted;
- There will be a one week notice given before public meetings to approve the Transportation Plan and the Transportation Improvement Program (TIP) using the Local Government television channel, local newspaper ads, advertising, mailings and posted signs;
- A comprehensive public involvement document will be produced, which will be available to the public along with all planning documents;
- Public involvement will be reviewed using various statistical evaluations.

C. METROPOLITAN PLANNING PROCESS

In 1964, the State Governors of Georgia and Alabama appointed the Columbus Department of Planning as the Metropolitan Planning Organization (MPO) for the Columbus-Phenix City Metropolitan Area. The Columbus-Phenix City MPO is a Transportation Management Area (TMA) with a population of greater than 200,000 based on Census Information. Map 1 identifies the urban area served by the MPO.

The Transportation Planning Division, which is located within the Department of Planning, serves as the planning and technical staff for the MPO. The MPO carries out its work activities by utilizing three committees: the Citizens Advisory Committee (CAC), the Technical Coordinating Committee (TCC), and the Policy Coordinating Committee (PCC). All transportation-planning activities identified in the UPWP address concerns and comments received from committee representatives during the document development and review process to ensure that transportation planning accomplishes the goals and objectives established for the area.

The Alabama Highway Department was re-designated as the Alabama Department of Transportation (ALDOT) in 1993 to provide a balanced and coordinated multi-modal transportation program and system for the state. ALDOT is responsible for the development of the state transportation plan, and coordinates statewide rail, waterway, highway, bikeway and transit planning activities.

The Georgia Department of Transportation (GDOT) was formed by legislature in 1973 to serve all of the citizens of Georgia through the efficient design, construction and maintenance of the state's transportation system. GDOT is organized into nine divisions: Administration, Local Grants, Engineering, Intermodal, Construction, Permits & Operations, P3/Program Delivery, Finance, and Planning.

D. COMMITTEE POLICIES

The Policy Committee is at the top of the organization, provides policy guidelines, and approves the work of the other committees. The Technical Coordinating Committee provides technical support and guidelines. The Citizen Advisory Committee is an important link between citizens and the MPO.

The Transportation Planning Division is the staff to the MPO committees. This Division collects information, analyzes it, and presents it to all the committees. Outlined below are the functions of each committee.

The **Policy Coordinating Committee (PCC)** performs the following duties for transportation planning.

1. Formulates goals and objectives for transportation planning in the Columbus-Phenix City urbanized area;
2. Provides governmental support to planning programs and assures cooperation between different offices;
3. Reviews, amends, and adopts transportation plans and programs;
4. Evaluates progress towards implementation of projects and, if needed, reschedules priorities;
5. Approves the Unified Planning Work Program;

The **Technical Coordinating Committee (TCC)** is a committee of public and private sector transportation specialists. This committee deals with the technical activities necessary in the transportation planning process.

1. Collects, maintains, and analyzes data for transportation planning;
2. Prepares transportation plan and advises the Policy Committee on changes in the plan and programs;
3. Evaluates transportation system improvements and recommends changes to decision makers in the government;
4. Prepares the Unified Planning Work Program and the Transportation Improvement Program with the MPO staff.

The **Citizen Advisory Committee (CAC)** is an important link for two-way communication between the citizens and the transportation professionals. This committee conveys the needs of the citizens to the planners and explains the plans and programs to the citizens. The Citizen Advisory Committee has the following responsibilities.

1. Reviews current year transportation improvements and recommends a Unified Planning Work Program for the next year;
2. Makes transportation recommendations to the Policy Committee and the Technical Coordinating Committee;
3. Reviews policy and procedure matters and make appropriate recommendations to the Policy Committee and the Technical Coordinating Committee;
4. Assesses public opinion through opinion polls and interviews and conveys to the Policy and the Technical Committees the needs of the public.

E. ENVIRONMENTAL JUSTICE

Recent federal guidelines on environmental justice have focused attention on the need to incorporate environmental justice principals into transportation planning processes and products. In 1994, *Executive Order 12898: Federal Actions to Address Environmental Justice (EJ) in Minority Populations and Low-Income Populations* recognized that the impacts of federal programs and activities may raise questions of fairness to affected groups. The Executive Order requires any agency receiving federal funding to:

“conduct its programs, policies, and activities that substantially affect human health or the environment, in a manner that ensures that such programs, policies, and activities do not have the effect of excluding persons (including populations) from participation in, denying persons (including populations) the benefits of, or subjecting persons (including populations) to discrimination under such programs, policies, and activities, because of their race, color, or national origin.”

The Executive Order supports a longstanding policy to actively ensure nondiscrimination and avoid negative environmental impacts in federally funded activities. Title VI of the Civil Rights Act of 1964 prohibits discriminatory practices in programs receiving federal funds. The National Environmental Policy Act (NEPA) requires the disclosure of the environmental effects of proposed federal actions that significantly affect the quality of human health. The 1994 Executive Order on Environmental Justice reinforces and focuses these two laws by requiring the disclosure of the environmental benefits and burdens of federal actions on those groups protected under Title VI. In 1997, the U. S. Department of Transportation issued its *DOT Order to Address Environmental Justice in Minority Populations and Low- Income Populations* to summarize and expand upon the requirements of the Executive Order.

According to the federal guidance, the groups that must be addressed as part of the environmental justice include African-Americans, Hispanics, Asian Americans, Native American Indians and persons whose household income is at or below the U.S. poverty guidelines. The Fixing America's Surface Transportation (FAST) Act, transportation bill also requires that statewide planning processes be consistent with Title VI.

Executive Order 12898, Sec. 2-2

The Columbus-Phenix City MPO will comply with all requirements of Title VI programs, processes, and procedures.

The MPO completed the Title VI Plan in 2019 and the document will updated it as needed.
www.columbusga.gov/Planning/pdfs/TitleVI.pdf

The City of Columbus completed a Title VI Plan for the City in September 2017.

METRA updated the Title VI Plan in 2019: <https://www.columbusga.gov/pdfs/FTA-TitleVI.pdf>

FIXING AMERICA'S SURFACE TRANSPORTATION ACT (FAST Act)

On December 4, 2015, President Barack Obama signed into law the Fixing America's Surface Transportation Act, or "FAST Act". It is the first law enacted in over ten years that provides long-term funding certainty for surface transportation, meaning States and local governments can move forward with critical transportation projects. The FAST Act largely maintains current program structures and funding shares between highways and transit. It is a down payment for building a 21st century transportation system, increasing funding by 11 percent over five years. The law also makes changes and reforms to many Federal transportation programs, including streamlining the approval processes for new transportation projects, providing new safety tools, and establishing new programs to advance critical freight projects. The FAST Act provisions are outlined below:

PROJECT DELIVERY: The FAST Act adopted a number of Administration proposals to further speed the permitting processes while still projecting environmental and historic treasures and codifying the online system to track projects and interagency coordination processes.

FREIGHT: The FAST Act would establish both formula and discretionary grant programs to fund critical transportation projects that would benefit freight movement. The Act emphasizes the importance of Federal coordination to focus local governments on the needs of freight transportation providers.

INNOVATIVE FINANCE BUREAU: The FAST Act establishes a new National Surface Transportation and Innovative Finance Bureau within the Department to serve as a one-stop shop for state and local governments to receive federal funding, financing or technical assistance. This builds on the work of the Department's Build America Transportation Investment Center and provides additional tools to improve coordination across the Department to promote innovative finance mechanisms. The Bureau is also tasked with the responsibility to drive efficiency in the permitting process.

TIFIA: The TIFIA Loan program provides important financing options for large projects and public-private partnerships. The FAST Act includes organizational changes that will provide an opportunity for important structural improvements with the potential to accelerate the delivery of innovative finance projects.

SAFETY: The FAST Act includes authority sought by the Administration to prohibit rental car companies from knowingly renting vehicles that are subject to safety recalls. It also increased maximum fines against non-compliant auto manufactures from \$35 million to \$105 million. The law also will help bolster the Department's safety oversight of transit agencies and streamlines the Federal truck and bus safety grant programs, giving more flexibility to States to improve safety in these areas.

TRANSIT: The FAST Act includes a number of positive provisions, including reinstating the popular bus discretionary grant program and strengthening the Buy America requirements that promote domestic manufacturing through vehicle and truck purchases.

LADDERS OF OPPORTUNITY: The FAST Act includes a number of items that strengthens workforce training and improve regional planning. Notably, FAST Act makes Transit Oriented Development (TOD) expenses eligible for funding under highway and rail credit programs. TOD promotes dense commercial and residential development near transit hubs in an effort to shore up transit ridership and promote walk-able, sustainable land use.

Planning Factors

The MPO develops the UPWP to provide comprehensive, cooperative and continuing transportation planning (known as the “3-C Process”) for the Columbus-Phenix City area. The FAST Act requires that the metropolitan planning process consider and analyze the following ten factors for each planning activity. *The ten planning activity factors with C-PCTS’s associated goals and objectives are shown below and are integrated into the UPWP task elements.*

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency while promoting consistency among transportation improvements and state and local planned growth and economic development patterns.

Goal: A globally competitive, diversified economy that protects and enhances our natural environment:

Metrics:

- Number of demolished structures during construction of transportation projects (addressed within the TIP work element - 4.12 and Special Transportation Studies & Projects – 4-13). *TIA Project – Intersection Improvements along Buena Vista Road (Columbus Spider Web Network) – During the ROW phase, ten (10) structures were demolished. Two (2), maybe three (3) structures to be demolished once the ROW phase is completed.*
- Acres of agricultural land or vacant properties converted to another use (addressed in the Work Element: 3.4 & 3.1). *8.8 acres of vacant properties that were converted to another use.*
- Number of rezoning cases that negatively affect the transportation network (addressed in the Work Element: 3.4). *Staff has completed twenty-one (21) traffic analysis for the rezoning cases with zero (0) cases that effected the transportation network.*
 - Objective 1: Support diverse, emerging and sustainable industries.
 - Objective 2: Emphasize public/private partnerships resulting in increased regional investment.
 - Objective 3: Accentuate the utilization and expansion of our existing transportation and infrastructure advantages.
 - Objective 4: Promote growth that protects and enhances the environment.
 - Objective 5: Support efforts to improve the workforce of the region to accommodate growth in emerging industries.
 - Objective 6: Improve overall quality of life to attract businesses and residents.
- Increase the safety of the transportation system for motorized and non-motorized users.
Goal: A safe transportation system: On December 16, 2019, the Columbus-Phenix City Transportation Study (C-PCTS) MPO Policy Committee adopted the Georgia Department of Transportation (GDOT) and the Alabama Department of Transportation (ALDOT) Safety Performance Management Targets for 2020. The Safety Targets are adopted are a yearly basis. The Safety Targets will be addressed in Task 2.1, 3.4, 4.1, 4.5, 4.11, 4.12, 4.13, and 6.1.

Metrics:

- Number of automobile collisions per year – (January 31, 2019 to January 1, 2020 (Georgia) – 9,013 with 18 fatalities. Data received from GEARS & Columbus Police Department and Harris County Sheriff’s Department)
- Number of bike crashes & fatalities per year - (2019 Georgia) – 18 bicycle crashes with no fatalities. Data received from GEARS & Columbus Police Department)
- Number of pedestrian fatalities per year – January 31, 2019 to January 1, 2020 (Georgia) – 9 fatalities. Data received from GEARS & Columbus Police Department)

- Objective 1: Locate the top five (5) most dangerous intersections. *MPO Staff continues to work with the Law Enforcement Offices and the Engineering Departments of the counties / cities within the MPO region to locate the top five most dangerous intersections. These intersections may be funded through the MPO or with local funds.*
 - Objective 2: Continue to educate drivers and bicyclists-pedestrians about safely sharing the road.
 - Objective 3: *MPO Staff will work with the Transit agencies on incorporating incident data for Safety Planning.*
- Increase the security of the transportation system for motorized and non-motorized users.
Goal: A secure transportation system:
Metrics:
 - Improve the safety of transit facilities including stops and vehicles. *METRA currently has camera's on all buses and is currently discussing ways to improve security on the bus stops.*
 - Support the development of regional preparedness and evacuation planning.
 - Increase the accessibility and mobility of people and for freight:
Goal: An accessible transportation system:
Metrics:
 - Dial-A-Ride ridership per year. *METRA transports 60,000 riders annually (about 200 per day.*
 - Average Truck Speed on the National Highway System
 - Objective 1: Strive to integrate local, regional, and national transportation systems to facilitate movement of people and freight between modes. *The MPO's Citizen's Advisory Committee has a member from the Freight Community to help the MPO with the needs of the freight community.*
 - Objective 2: Support freight facilities connecting the region to national and global markets. *MPO Staff is working with GDOT on several roadways that are heavily traveled with freight (i.e. J.R. Allen Parkway/Beaver Run Road, Williams Road, Veteran's Parkway). The MPO currently has a consultant performing a study on the J.R. Allen Parkway/Beaver Run Road to see how this major thoroughfare can be improved.*
 - Objective 3: Enhance connectivity between housing, jobs, services, and educational facilities.
 - Objective 4: Continue to improve system accessibility for people with special transportation needs, including persons with disabilities, the elderly, and the young and low-income populations. Increase ADA compliance with intersection improvements. *MPO Staff continues to work with the Cities of Columbus (Georgia) and Phenix City (Alabama) on implementing projects identified in the ADA Compliance Documents for each city.*
 - Objective 5: Encourage land use policy that supports access for disabled persons, efficient mass transit, and non-motorized travel.

- Objective 6: Number of projects that comply with Complete Streets. (A complete street is a safe, accessible, and convenient street for all users regardless of transportation mode, age, or physical ability. Complete streets adequately provide for bicyclists, pedestrians, transit riders, and motorists. Complete streets promote healthy communities and reductions in traffic congestion by offering viable alternatives to driving). *The MPO and City staff continues to work with the consulting firms designing the Buena Vista Road Spider Web, and the Cusseta / Old Cusseta Road, and the Buena Vista Road Interchange TIA projects to include the Complete Streets policy.*
- Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and Local planned growth and economic development patterns.

Goal: A sustainable transportation system:

Metrics:

- Percentage of workers commuting by bus
- Percentage of workers commuting by bicycle
- Percentage of workers commuting by walking
 - Objective 1: Continue working with the local bicyclists and organizations to create a safer community for pedestrians and cyclists. *MPO Staff will utilize the Safety Targets to educate commuters on safety measures.*
 - Objective 2: Create inventory of bike lane mileages and types as a shape file. *Please click on this link for updated bike lanes / multi-use trails. <http://arcg.is/115XvW>*
 - Objective 3: Update inventory of sidewalk mileage and type as shape file. *MPO Staff continues to work on producing an inventory of sidewalks in Columbus and Phenix City. The MPO staff included a study in the 2045 MTP to complete a sidewalk study throughout the MPO urbanized area.*
 - Objective 4: Continue to add bike-pedestrian infrastructure to the network. *MPO Staff continues to work with the City of Columbus on implementing projects identified in the MPO's Alternative Transportation Plan. Some of these potential projects are listed in the 2045 MTP.*
- Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.

Goal: An integrated transportation system:

Metrics:

- Promote the use of Park and Ride. *MPO Staff continues to work with the transit agencies to promote the use of Park and Ride locations.*
- Percentage of workers commuting by bus
- Percentage of workers commuting from other counties
 - Objective 1: Reduce congestion on major freight and passenger routes. *MPO Staff is working with GDOT on the US 80 / Beaver Run Corridor on traffic signal upgrades and two roundabouts to increase travel time and reduce wait time at the traffic signals. Message boards and ramp meters have been installed along this corridor GDOT, MPO, and City Staff worked together on message boards and ramp meters that were installed along this corridor. MPO staff along with the City of Columbus installed a round-a-bout along River Road (SR 219) at Bradley Park Drive.*
 - Objective 2: Improve the internal connectivity of the transportation network

- Objective 3: Increase access, expansion and improve the reliability of public mass transit

- Promote efficient system management and operation.

Goal: An efficient transportation system:

Metrics:

- Level of Travel Time Reliability (LOTTR)
- Peak Hour Travel Time Ratio (PHTTR)
- Truck Travel Time Reliability (TTTR)
 - Objective 1: *June 19, 2018, the Columbus-Phenix City Transportation Study (C-PCTS) MPO Policy Committee adopted the Georgia Department of Transportation (GDOT) Travel Time Targets and on August 21, 2018, the MPO Policy Committee adopted the Alabama Department of Transportation (ALDOT) Travel Time Targets for 2018. The Travel Time Targets will be addressed in Task 2.1, 3.4, 4.1, 4.5, 4.11, 4.12, and 4.13*

- Emphasize the preservation of the existing transportation system.

Goal: Maximize transportation system:

Metrics:

- Number of rezoning cases that do not have a negative impact on the transportation system. (Addressed within Work Element – 3.4). *Staff has completed twenty-one (21) traffic analysis for the rezoning cases with zero (0) cases that do not affect the transportation network.*
- Number of completed projects or projects under design and/or construction that increase capacity without widening the road:
 - Objective 1: Promote projects that increase capacity and safety without widening. *The Buena Vista Road Diverging Diamond Interchange (TIA) project will increase capacity and safety without widening the roadway / bridge. GDOT is in the process of designing a Diverging Diamond Interchange, which will replace the current interchange on Bradley Park Drive in Columbus.*
 - Objective 2: Promote multi-modal transportation that diverts travel demand off single occupancy automobile trips.

- Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of the surface transportation.

Metrics:

- Gallons of storm water diverted off roadways and land use changes.
 - Staff will work with architectural / engineering firm contracted to design the project on reducing storm water impacts for all road projects. Creating watersheds, detention ponds, etc, can control storm water. *Staff continues to work with the engineering firm (Heath-Lineback) on the design for the Infantry Road/Follow Me Trail Extension on watersheds located along the new road.*

- Enhance travel and tourism.

Metrics:

- Number of visitors to Columbus and surrounding counties/cities.
 - Objective 1: Encourage the use of the Fall Line Trace. *The MPO Staff is working with the City of Columbus' Parks & Recreation Department on new signage for the Fall Line Trace, the River Walk and updating the Park and Ride locations.*

- Objective 2: Congestion Mitigation during events.
- Objective 3: Identify funds for the Environmental Impact Study for the High Speed Rail Project.
- Objective 4: Completion of the Mott's Green Plaza – *The design for this project is complete and will go out to bid for construction in early spring of 2020.*
- Objective 5: Completion of the Dragonfly Trails – *MPO Staff is working with the City of Columbus and local organizations on identifying locations for additional trails within the City.*

PLANNING FACTORS MATRIX

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Planning Emphasis Areas – FHWA

The Federal Highway Administration and Federal Transit Administration has encouraged the inclusion of the three Planning Emphasis Areas (PEAs) in the UPWP as these are considered U.S. DOT Secretarial priorities and avenues for continuous improvement for Metropolitan Transportation Planning.

The Columbus-Phenix City MPO is making it a priority to focus on connectivity and the need for a truly multimodal system. The MPO Staff is working with local groups on new multi-use trails that are being constructed in Columbus.

The performance measures align with the FAST Act goal areas and evaluate projects by purpose and scale. The Columbus-Phenix City MPO is currently establishing additional performance targets and will work with ALDOT, GDOT and FHWA (Georgia & Alabama).

1. Performance Based Planning and Programming: The development and implementation of a performance management approach to transportation planning and programming that supports the achievement of the performance outcomes of the transportation system.

Performance measures and indicators will be developed and tracked as the plans are updated.

- *On January 16, 2018, the Columbus-Phenix City Transportation Study (C-PCTS) MPO Policy Committee adopted the Georgia Department of Transportation (GDOT) and the Alabama Department of Transportation (ALDOT) Safety Performance Management Targets. The MPO Policy Committee adopted the GDOT and ALDOT's 2019 Safety Targets on January 15, 2019 and the 2020 Safety Targets (GDOT & ALDOT) on December 16, 2019.*
- *On September 13, 2018, the MPO Policy Committee adopted GDOT's Transit Targets and ALDOT's Bridge and Pavement Targets.*
- *On June 19, 2018, the MPO Policy Committee adopted GDOT's Bridge, Pavement and Travel Time Performance Targets.*
- *On August 21, 2018, the MPO Policy Committee adopted ALDOT's Travel Time Performance Targets and the Transit Targets.*

a. Land Use and Preservation:

- The City of Columbus adopted the complete streets criteria. MPO staff will collaborate with the city to ensure compliance.
- Acres of agricultural land or vacant property converted to another use. *There was 18.1 acres of agricultural land and vacant property converted to another use.*
- MPO staff is currently tracking number of converted properties that negatively affect the transportation network. *Staff has completed twenty-one (21) traffic analysis for the rezoning cases with zero (0) cases that effect the transportation network.*
- Number of vacant or blighted buildings demolished due to MPO projects. MPO staff is currently tracking number of demolishing due to MPO or City projects.

b. Pedestrian and Bicycle System:

- Number of pedestrian/bicycle improvement projects completed (safe street crossings, pedestrian signals).
- Linkages to existing or planned public transit nodes. Number of projects that incorporate existing bus stops as a component of the design. *The MPO will incorporate bus stops into all transportation improvement projects during the design phase.*
- Miles of on street bike lanes created (tracked by GIS Division for the City of Columbus). *Currently the City of Columbus has a little over six (6) miles of street bike lanes.*
- Miles of sidewalks created (currently tracked by GIS Division)
- Percentage of workers commuting by bike (Data Source: American Community Survey).
- Percentage of workers commuting by walking (Data Source: American Community Survey).

c. Road Safety: *MPO Staff will utilize GEARS on determining where to improve and / or add road / pedestrian / bicycle facilities.*

- Traffic crash data to include number of injuries, fatalities.
- Intersection improvements based on crash data.
- Number of bike fatalities per year.
- Number of pedestrian fatalities per year.

Data to be collected from Georgia Electronic Accident Reporting System (GEARS) and the Critical Analysis Reporting Environment (CARE).

2. Models of Regional Planning Cooperation: Promote cooperation and coordination across MPO Boundaries and across State boundaries where appropriate to ensure a regional approach to transportation planning.

- Define which seats/members cooperating agencies and subcommittees must fill. The subcommittees must constitute representatives within the MPO boundaries and shall be key stakeholders from each region.
- To ensure regional access, MPO committee meetings to be conducted at different locations within the MPO.
- Identify funds for the Environmental Impact Study for the High Speed Rail Project.

3. Access to Essential Services/Ladders of Opportunity: Access to essential services in which the transportation planning process identifies transportation connectivity gaps and solutions to address those gaps.

a. Sidewalks / Multi-Use Paths

- Identify funds and locations to construct sidewalks that will connect neighborhoods and public places. Staff is working with local community groups on new sidewalks / multiuse paths.
- Implement projects identified in the Alternative Transportation Plan.

23 CFR 450.104 Subpart A – Transportation Planning & Programming – Definition

Unified Planning Work Program (UPWP) means a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds.

23 CFR 450.308 Funding for Transportation Planning and Unified Planning Work Programs

- (a) Funding provided under 23 U.S.C. 104(f), 49 U.S.C. 5305(d), 49 U.S.C. 5307, and 49 U.S.C. 5339 are available to MPO's to accomplish activities in this subpart. At the State's option, funds provided under 23 U.S.C. 104(b)(1) and (b)(3) and 23 U.S.C. 105 may also be provided to MPO's for metropolitan transportation planning. In addition, an MPO serving an urbanized area with a population over 200,000, as designated by the Bureau of the Census, may at its discretion use funds sub-allocated under 23 U.S.C. 133(d)(3)(E) for metropolitan transportation planning activities.
- (b) Metropolitan transportation planning activities performed with funds provided under title 23 U.S.C. and title U.S.C. Chapter 53 shall be documented in a Unified Planning Work Program (UPWP) or simplified statement of work in accordance with the provisions of this section and 23 CFR part 420.
- (c) Except as provided in paragraph (d) of this section, each MPO, in cooperation with the State(s) and public transportation operator(s), shall develop a UPWP that includes a discussion of the planning priorities facing the MPO. The UPWP shall identify work proposed for the next one or two-year period by major activity and task (including activities that address the planning factors in 450.306(a)), in sufficient detail to indicate who (e.g., MPO, State, public transportation operator, local government, or consultant) will perform the work, the schedule for completing the work, the resulting products, the proposed funding by activity/task, and a summary of the total amounts and sources of Federal and matching funds.
- (d) With the prior approval of the State and the FHWA, and the FTA, an MPO in an area not designated as a TMA may prepare a simplified statement of work, in cooperation with the State(s) and the public transportation operator(s), in lieu of a UPWP. A simplified statement of work would include a description of the major activities to be performed during the next one or two-year period, who (e.g., State, MPO, public transportation operator, local government, or consultant) will perform the work, the resulting products, and a summary of the total amounts and sources of Federal and matching funds. If a simplified statement of work is used, it may be submitted as part of the State(s) planning work program, in accordance with 23 CFR part 420.
- (e) Arrangements may be made with the FHWA and the FTA to combine the UPWP or simplified statement of work with the work program(s) for other Federal planning funds.
- (f) Administrative requirements for UPWP's and simplified statements of work are contained in 23 CFR part 420 and FTA Circular C8100.1B (Program Guidance and Application Instructions for Metropolitan Planning Grants).

FISCAL YEAR 2021 UNIFIED PLANNING WORK PROGRAM

The Unified Planning Work Program (UPWP) is the document that describes urban transportation planning activities to be undertaken in FY 2021. The report also identifies the funding source, budget amount, and time frame for the various planning activities. The UPWP organizes the work elements into five sections, which are described below.

Administration

- 1.2 Operations and Administration
- 1.3 Training and Employee Education
- 1.6 Unified Planning Work Program (UPWP)
- 1.7 Quarterly and Annual Reports for PL Funds

Public Involvement

- 2.1 Community Outreach and Education
- 2.2 Environmental Justice/Title VI
- 2.3 Public Participation Plan

Data Collection

- 3.1 Socio-Economic Data
- 3.4 Transportation Analysis, Models, and Surveys

System Planning

- 4.1 Congestion Management Process
- 4.4 Air Quality Technical Studies
- 4.5 Bike / Pedestrian Planning
- 4.7 Geographic Information System Development
- 4.11 Metropolitan Transportation Plan
- 4.12 Transportation Improvement Program
- 4.13 Special Transportation Studies and Projects

Transit Service Planning Activities

- 5.1 Preparation and Administration of Transit Grants
- 5.2 Disadvantaged Business Enterprise (DBE) Program
- 5.3 Transit Planning and Management Information System (MIS)
- 5.4 Training and Transit Conferences
- 5.5 Phenix City Transit Planning (LRCOG)

1-0 ADMINISTRATION

TASK # 1.2**Sub-element: Operations and Administration****➤ OBJECTIVE**

To administer and operate the MPO transportation planning process by properly coordinating MPO functions with the Georgia and Alabama Departments of Transportation.

➤ PREVIOUS WORK

Staff attended and took notes for the follow C-PCTS MPO meetings: Policy Coordinating Committee (PCC) met January 15, March 19, April 16 and June 18, August 20, September 17, October 15, November 15, and December 16, 2019. The Technical Coordinating Committee met on January 10, March 14, April 16, and June 18, August 15, November 14, and December 12, 2019. The Citizens Advisory Committee (CAC) met on January 8, March 12, June 11, August 13, and November 12, 2019. MPO Staff recorded the meetings and transcribed the minutes. MPO/TIA project invoices were paid and submitted for reimbursement from GDOT on a monthly basis. These invoices include PE, purchases for ROW, and Construction.

➤ PROJECT DESCRIPTION

Provide staff support for all MPO meetings. This includes agendas, minutes, and mailings. Committees staffed include Transportation Planning staff, Policy Coordinating Committee (PCC), Technical Coordinating Committee (TCC), and Citizens Advisory Committee (CAC). MPO staff will review/pay invoices and send to GDOT for reimbursement.

➤ PRODUCT

Reports and documentation of meetings are available to GDOT and ALDOT if requested. MPO Staff will maintained all documents and website.

**TARGET START
AND END DATES**

July 1, 2020 to June 30,
2021

LEAD AGENCY

C-PCTS

FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$26,041.60
FHWA (Alabama)	\$ 9,171.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 6,510.40
PHENIX CITY	\$ 2,292.75
TOTAL	\$44,015.75

TASK # 1.3**Sub-element: Training and Employee Education****➤ OBJECTIVE**

The purpose of this task is to develop and maintain the technical proficiency of the MPO staff. The goal of the task is to have a knowledgeable MPO staff that can provide proper guidance to the planning process.

➤ PREVIOUS WORK

Staff attended the following webinars / workshops

- AASHTO CTPP PSAP Update on Small Geography Delineation Criteria & PSAP Participation – October 25, 2018
- NPMRDS Quarterly Webinar – November 8, 2018
- 2018 Georgia Freight Partnership (Macon, GA) – November 15, 2018
- Going Places with Spatial Analysis (6 Week MOOC) – March 19, 2019.
- GAMPO (Atlanta) – March 25, 2019
- Vibrant & Connected Places – Columbus Chamber of Commerce – February 21, 2019
- Georgia Healthy Communities Workshop – Columbus State University – January 9, 2019
- 2020 Census Complete Count Training – Columbus Public Library – March 6, 2019
- 2019 GDOT Data Workshop & Symposium – June 18, 2019
- Talking Freight: The Impact of Emerging Technologies on Freight Transportation and Land Use Confirmation – July 17, 2019
- America's Transportation Infrastructure Act – August 19, 2019
- AMPO Public Involvement Working Group Webinar – September 16, 2019
- GIS Pro 2019 Conference – Hit the Road Jack / Identification of Roadways at Rick – September 29 & 30, 2019
- GAMPO (Atlanta) – September 30, 2019

➤ PROJECT DESCRIPTION

The MPO staff will attend state and federal training conferences, statewide MPO meetings, and technical training seminars. Staff will attend American Planning Association (APA), Georgia Planning Association (GPA) and Georgia Association of Metropolitan Planning Organization (GAMPO), Association of Metropolitan Planning Organization (AMPO) conferences & meetings. Staff will attend all meetings required by ALDOT, GDOT, and FHWA.

➤ PRODUCT

Ongoing staff improvement and education.

TARGET START AND END DATES	July 1, 2020 to June 30, 2021	LEAD AGENCY	C-PCTS
FUNDING SOURCE		AMOUNT	
FHWA (Georgia)		\$10,851.20	
FHWA (Alabama)		\$ 3,055.00	
COLUMBUS CONSOLIDATED GOVERNMENT		\$ 2,712.80	
PHENIX CITY		\$ 763.75	
TOTAL		\$17,382.75	

TASK # 1.6**Sub-element: Unified Planning Work Program (UPWP)****➤ OBJECTIVE**

Prepare the FY 2022 Unified Planning Work Program (UPWP) describing the Columbus-Phenix City Transportation Planning work activities anticipated for the upcoming fiscal year.

➤ PREVIOUS WORK

MPO Staff presented the draft 2020 UPWP to the MPO Committees in January. After a 30-day comment period, the PCC Committee adopted the final document on March 19, 2019. Staff began work on the draft FY 2021 UPWP during the 2nd Quarter of FY 2020.

➤ PROJECT DESCRIPTION

The UPWP will describe task objectives, methodology, expected product, participants, schedule of activities, and funding sources. The Planning Factors and Planning Emphasis Areas are included in the transportation planning process as required by the FAST Act and FHWA. The MPO has adopted the targets set by GDOT and ALDOT for Safety, PM2 and PM3. The UPWP, TIP and the MTP will address these targets. The MPO committees will review the proposed UPWP and will recommend any change if necessary. The public will be involved through the Public Participation Plan and through the Citizens Advisory Committee. The Policy Coordinating Committee will approve and adopt the final document, after a 30-day comment period.

➤ PRODUCT

Draft and Final FY22 Unified Planning Work Program and amend the 2021 work program as necessary.

**TARGET START
AND END DATES**

The 2022 Draft UPWP document will be generated in the 2nd Quarter of the 2021 Fiscal Year with the final document adopted in 3rd Quarter of Fiscal year 2021.

LEAD AGENCY

C-PCTS

FUNDING SOURCE**AMOUNT**

FHWA (Georgia)

\$10,851.20

FHWA (Alabama)

\$ 3,554.00

COLUMBUS CONSOLIDATED GOVERNMENT

\$ 2,712.80

PHENIX CITY

\$ 888.50

TOTAL**\$18,006.50**

TASK # 1.7**Sub-element: Quarterly and Annual Reports for PL Funds****➤ OBJECTIVE**

Provide adequate administrative support to prepare, process, and track annual and quarterly grant documentation in support of the MPO's operating budget.

➤ PREVIOUS WORK

This is a continuing annual activity. The 1st, 2nd, and 3rd Quarterly Reimbursement Reports were completed for FY 2019 and submitted to GDOT, ALDOT, and FHWA. The MPO 4th Quarter Reimbursement Report and the Annual MPO Report for FY 2019 was completed in July 2019 and submitted to GDOT and FHWA. The 4th Quarter Reimbursement Request and the Annual MPO Report for ALDOT was completed in December 2019.

➤ PROJECT DESCRIPTION

The MPO will prepare the quarterly reports in a timely fashion and submit reimbursement requests to GDOT and ALDOT. The quarterly reports will describe the work completed during each ninety-daytime period. The 2021 Annual Performance Report will discuss the goals of each work element and describe the budgeted verses actual expenditures for the year.

➤ PRODUCT

Routine annual and quarterly progress reports and reimbursement requests.

**TARGET START
AND END DATES**

July 1, 2020 to June 30,
2021

LEAD AGENCY

C-PCTS

FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$ 6,507.50
FHWA (Alabama)	\$ 1,527.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 1,626.88
PHENIX CITY	\$ 381.75
TOTAL	\$10,043.13

2-0 PUBLIC INVOLVEMENT

TASK # 2.1**Sub-element: Community Outreach and Education****➤ OBJECTIVE**

To provide information to the general public about the transportation planning process, to respond to requests for information from the public, and to foster meaningful public input into all transportation planning plans, programs, and projects. Community outreach will be included in the planning factors.

➤ PREVIOUS WORK

Staff attended the Mayor's Talk Forum on March 28 and June 20, and September 19, 2019. These meetings are open forum and the citizens ask questions regarding transportation projects, issues, and concerns. MPO Staff attending these meetings used the transportation documents (TIP, MTP, and CMP) to educate and gather input from the citizens. MPO Staff attended the Winterfield Community Meeting on January 14, 2019. (Winterfield meetings are located in a heavily populated minority and low-income area). Staff attended the Vibrant and Connected Public Meeting on April 3, 2019 at the Macon Road Public Library. Staff attended the opening of the 29th Street Playground in Columbus on April 26, 2019. Staff attended the Meeting of the Minds (Diversity and Inclusion) on May 29, 2019. Staff attended the 2020 Complete Count Meeting Spaces on August 29, 2019.

➤ PROJECT DESCRIPTION

The MPO will continue to use Facebook (3,392 followers) and the program Constant Contact - In-Touch (1,387 email addresses) to send out transportation related materials and information. The MPO will continue to meet with community leaders, freight shippers, providers of freight transportation services and other interested parties with a reasonable opportunity to comment on the MPO's documents. MPO documents are available on the website after approval from the Policy Committee and are available in the local libraries and government buildings. The MPO Staff will participate in community events to engage the community on transportation issues. Staff will utilize the City's Television Channel to advertise meetings and documents. Staff will distribute comment cards at all public meetings for feedback on transportation issues. Staff includes a Spanish-speaking planner who attends all public meetings in regards to transportation. Staff will utilize ADA accessible public building to hold public meetings. Staff identifies census tracts that have vulnerable populations and take special steps to meet the needs of these identified within these census tracts. Staff will implement all of the Performance Targets that apply in community outreach programs/meetings

➤ PRODUCT

Increased community outreach / education by attending the Winterfield Community meetings and the Mayor's Talk Forum. The MPO increased the email list by receiving completed Constant Contact applications that were handed out during these events.

TARGET START AND END DATES	July 1, 2020 to June 30, 2021	LEAD AGENCY	C-PCTS
FUNDING SOURCE		AMOUNT	
FHWA (Georgia)		\$3,036.48	
FHWA (Alabama)		\$ 0.00	
COLUMBUS CONSOLIDATED GOVERNMENT		\$ 759.12	
PHENIX CITY		\$ 0.00	
TOTAL		\$3,795.60	

TASK # 2.2**Sub-element: Environmental Justice / Title VI****➤ OBJECTIVE**

This task will include work efforts, which will help ensure the full, and fair participation by all potentially affected communities in the transportation decision-making process and prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and low-income populations. Staff will incorporate the planning factors that could affect EJ communities.

➤ PREVIOUS WORK

Staff worked on and completed the 2019 Title VI Plan update for the MPO. MPO Staff assisted the transit agency (METRA – Columbus) on their 2020 Title VI Plan update.

➤ PROJECT DESCRIPTION

MPO representatives will be involved in as many community events as staff resources permit. MPO staff will make every effort to include the underserved communities in all transportation related projects. The use of unconventional public meetings and activities are examples of possible strategies to include these groups. MPO staff will continue to monitor land use on a regular basis to update EJ locations as needed. Staff will amend and update the ADA Transition Plan and Title VI Plan as needed. Staff will attend required Environmental Justice / Title VI meetings and certification requirements conducted by FHWA. Staff will continue to monitor and update Title VI/EJ locations.

➤ PRODUCT

Update Title VI locations, identify traditionally underserved groups, and involve in the transportation planning process.

**TARGET START
AND END DATES**

July 1, 2020 to June 30,
2021

LEAD AGENCY

C-PCTS

FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$3,036.48
FHWA (Alabama)	\$ 0.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 759.12
PHENIX CITY	\$ 0.00
TOTAL	\$3,795.60

TASK # 2.3**Sub-element: Public Participation Plan****➤ OBJECTIVE**

Maintain and periodically update the Participation Plan. Evaluate the effectiveness of the Participation Plan and document the associated results in the Participation Plan.

➤ PREVIOUS WORK

MPO Staff worked on implementing the Public Participation Plan into the Long Range Update and on the City of Columbus' Comp Plan public meetings.

➤ PROJECT DESCRIPTION

Under the FAST Act, public involvement remains a hallmark of the planning process. Staff will engage the Citizen's Advisory Committee in development of the Public Participation Plan with emphasis on reaching communities traditionally underserved by transportation planning.

➤ PRODUCT

MPO Staff will continue to engage in community activities and to update and amend the Public Participation Plan as needed and required.

**TARGET START
AND END DATES**

July 1, 2020 to June 30,
2021

LEAD AGENCY

C-PCTS

FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$ 9,116.16
FHWA (Alabama)	\$ 1,550.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 2,279.04
PHENIX CITY	\$ 387.50
TOTAL	\$13,332.70

3-0 DATA COLLECTION

TASK # 3.1**Sub-element: Socio-Economic Data****➤ OBJECTIVE**

Maintain a comprehensive, up-to-date socio-economic database for the transportation planning process. This work element will focus on maintaining and updating the socio-economic data needed for the travel demand model.

➤ PREVIOUS WORK

Staff continued to work with Census Bureau for 2020. This work includes gathering data on low to moderate-income areas in which to engage citizens and places to hold public meetings. Staff completed work on the Base Year and Future SE Data for Muscogee, Harris, Lee and Russell Counties for the 2045 MTP.

➤ PROJECT DESCRIPTION

The MPO is responsible for the review and evaluation of the basic economic and demographic data and analysis of the present plan projections. These analyses consider socio-economic data, transit surveillance data, land use data, and street and highway data. The forecasted socio-economic data will be developed with cooperation from the TCC/CAC using various planning tools, current land use, aerial photographs, land use plans, comprehensive plans, economic trends, socioeconomic trends, and other sources deemed necessary.

➤ PRODUCT

Detailed demographic information necessary to evaluate the planning process and to develop an updated MTP and current Transportation Improvement Program. The cooperative local database programs will result in highly accurate four-year land use inventories for use in planning updates.

**TARGET START
AND END DATES**

July 1, 2020 to June 30,
2021

LEAD AGENCY

FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$3,036.48
FHWA (Alabama)	\$1,550.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 759.12
PHENIX CITY	\$ 387.50
TOTAL	\$5,733.10

TASK # 3.4**Sub-element: Transportation Analysis, Models, and Surveys****➤ OBJECTIVE**

Continue a program of collecting, synthesizing, organizing, and storing a variety of useful community data that are technically sound and relevant to the transportation process.

➤ PREVIOUS WORK

Staff completed the traffic analysis for 19 rezoning cases for FY 2019: REZN 01-19-0045, REZN 01-19-0095, REZN 01-19-0116, REZN 02-19-0163, REZN 02-19-0957, REZN 05-19-0955, REZN 05-19-0865, REZN 06-19-1137, REZN 06-19-1169, REZN 07-19-1304, REZN 07-19-1340, REZN 07-19-1358, REZN 08-19-1516, REZN 08-19-1542, REZN 11-19-2018, REZN 11-19-2019, REZN 12-19-2159, REZN 12-19-2203, REZN 12-19-2247, REZN 12-19-6903. Staff is monitoring the number of land use changes that affect the transportation network. 8.8 acres of agricultural / vacant properties that were converted to another use. Staff has traffic analysis for the rezoning cases with zero (0) effect on the transportation network.

➤ PROJECT DESCRIPTION

Staff will monitor bicycle traffic to determine the major routes that cyclists use within the transportation network and to identify possible bike lanes. Staff will track changes in housing units, school enrollment, employment and population, significant land use changes through the review of zoning cases, site plans, and subdivision plans. The traffic analysis is required to determine the impact on the transportation network due to a change in land use. The MPO will collect multiple data from federal, state and local agencies and other sources in order to maintain and develop GIS, traffic modeling, and transportation databases. Activity under this work element focuses on the socio-economic database needed to operate the GDOT traffic generation model. Staff will implement Performance Targets when conducting the traffic analysis for land use changes.

➤ PRODUCT

Maps, traffic analysis for rezoning cases and other documents will be prepared as needed.

TARGET START AND END DATES	July 1, 2020 to June 30, 2021	LEAD AGENCY	C-PCTS
FUNDING SOURCE		AMOUNT	
FHWA (Georgia)		\$21,614.70	
FHWA (Alabama)		\$ 3,055.20	
COLUMBUS CONSOLIDATED GOVERNMENT		\$ 5,403.67	
PHENIX CITY		\$ 763.80	
TOTAL		\$30,837.37	

4-0 SYSTEM PLANNING

TASK # 4.1**Sub-element: Congestion Management Process****➤ OBJECTIVE**

To develop management processes which provide for effective management of new and existing transportation systems using operational and management strategies.

➤ PREVIOUS WORK

Staff met with City Officials, GDOT Personnel and the owners of the property on Beaver Run Road / Gateway Boulevard / JR Allen Parkway on several occasions to discuss the possible retail development. This corridor is listed in the CMP and is a major west / east route through Columbus, GA and Phenix City, AL. Staff reviewed corridors outlined in the 2016 CMP to see if traffic patterns have changed on these corridors since the document was completed. The MPO utilized the CMP to determine if new projects are needed for the MTP update for 2045.

➤ PROJECT DESCRIPTION

The MPO is responsible for the development of CMP. The MPO staff uses the CMP to identify congestion on major arterials throughout the urban study area. Process performance monitoring and proposed strategies will be integrated into the C-PCTS transportation planning process using the management systems and the data generated by them to create a feedback loop that will aid in the evaluation of the transportation planning process. These areas of congestion may need some type of transportation improvements depending on the type of congestion. Staff will monitor the transportation network due to changes in land use. The Performance Targets adopted by the MPO will be utilized during the Congestion Management Update.

➤ PRODUCT

Optimize the efficiency of existing transportation facilities. Update the 2016 Congestion Management Process if needed.

**TARGET START
AND END DATES**

July 1, 2020 to June 30,
2021

LEAD AGENCY

Columbus MPO

FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$18,168.96
FHWA (Alabama)	\$ 1,528.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 4,542.24
PHENIX CITY	\$ 382.00
TOTAL	\$24,621.20

TASK # 4.4**Sub-element: Air Quality Technical Studies****➤ OBJECTIVE**

The MPO staff will coordinate with EPA and EPD concerning Federal Air Quality Requirements.

➤ PREVIOUS WORK

Due to the latest EPA ruling on National Ambient Air Quality Standards (October 26, 2015), MPO Staff removed all funding for this work element, however will continue to monitor the standards.

➤ PROJECT DESCRIPTION

The MPO staff will monitor changes and / or updates from EPA, EPD, and interagency committees concerning PM 2.5 and ozone. An Air Quality Conformity Report will be prepared if needed and required.

➤ PRODUCT

The MPO will develop plans and programs to ensure that transportation activities do not worsen air quality or interfere with the purpose of the SIP.

**TARGET START
AND END DATES**

July 1, 2020 to June 30,
2021

LEAD AGENCY

C-PCTS

FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$ 0.00
FHWA (Alabama)	\$ 0.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 0.00
PHENIX CITY	\$ 0.00
TOTAL	\$ 0.00

TASK # 4.5**Sub-element: Bicycle – Pedestrian Planning****➤ OBJECTIVE**

Continue to promote bicycling and pedestrian use in the community.

➤ PREVIOUS WORK

Staff attended monthly Bicycle Columbus meetings and responded to inquiries. Staff worked on updating the TA Application Process for Georgia and Alabama. The TA Application Process for Georgia and Alabama is completed and a call for projects was advertised. Staff attended the Georgia Walks Summit (Norcross & Peachtree Corners, GA) on March 7 & 8, 2019. Staff attended the Georgia Walks Summit conference call on August 5, 2019. Staff attended the 2020 Georgia Walks Summit – Brainstorming Session on August 12, 2019 in Columbus.

➤ PROJECT DESCRIPTION

Promote bicycling and walking within the MPO communities. Create and promote a safe and secure environment for all modes of transportation to include bicyclist and pedestrian facilities. Staff will implement the Performance Management Targets while promoting Bicycle / Pedestrian Planning. Staff will continue to work with local organizations and governments on new facilities.

“The Bicycle Friendly Community program provides a roadmap to improving conditions for bicycling and guidance to help make your community's vision for a better, bike-able community a reality.”

<http://bikeleague.org/community>

The MPO uses this designation and framework to advance its goals regarding multimodal transportation, travel and tourism, community engagement, and economic development.

➤ PRODUCT

Amend and update MPO Plans to include bicycle and pedestrian trails and bike lanes.

**TARGET START
AND END DATES**

July 1, 2020 – June 30,
2021

LEAD AGENCY

C-PCTS

FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$ 18,432.17
FHWA (Alabama)	\$ 3,665.20
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 4,608.04
PHENIX CITY	\$ 916.30
TOTAL	\$ 27,621.71

TASK # 4.7**Sub-element: Geographic Information System Development****➤ OBJECTIVE**

Maintain and update future and existing land use in GIS format. Further development of GIS systems in regards to the C-PCTS.

➤ PREVIOUS WORK

The MPO staff continued to update land use, accident data, and traffic count data (GA & AL) that staff will use in MPO planning documents and the C-PCTS mapping system.

- Staff updated the land use map to include changes due to rezoning cases for FY 2019.
- Staff updated the project map, as the following project was added:
 - P.I. No 100070663-Addition of Left Turn Lane on SR -165 at CR-24 in Alabama.
- Staff updated the project map, as the following projects were deleted:
 - P.I. No 100067444 – Resurface South Seale Road from SR 1 to the Bridge at SR-38
 - P.I. No 100067446 – Resurface 16th Avenue from SR-38 to Ingersol Court in Phenix City
 - P.I. No 100063103 – Replace Bridge on CR-427 BIN #1730 & Improvements on CR-296

➤ PROJECT DESCRIPTION

Under this work element, the MPO will continue to make use of GIS and develop compatible data layers (e.g. land use, and traffic volume map) for use in transportation planning. The MPO will also continue to update computer hardware and software for use in the C-PCTS related GIS and administrative applications.

➤ PRODUCT

Staff will incorporate land use changes, traffic volume maps, accident data and data from the bicycle app that will affect the transportation network.

TRANSPORTATION RELATED PLANNING ACTIVITIES

ORGANIZATION	ACTIVITIES

**TARGET START
AND END DATES**

July 1, 2020 to June 30,
2021

LEAD AGENCY

C-PCTS

FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$18,873.90
FHWA (Alabama)	\$ 3,665.20
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 4,718.48
PHENIX CITY	\$ 916.30
TOTAL	\$28,173.88

TASK # 4.11**Sub-element: Metropolitan Transportation Plan****➤ OBJECTIVE**

To amend and update the Metropolitan Transportation Plan (MTP) to reflect substantive changes in land use assumptions, development plans, and traffic estimates.

➤ PREVIOUS WORK

- Staff completed work on the Base-Year Socio-Economic Data for the 2045 MTP and the Future SE Data for Muscogee, Harris, Lee and Russell counties.
- Staff worked on updating and completing the MTP Chapters.
- MPO staff attended public meetings for the 2045 MTP on March 11, 12, & 14, 2019. Staff attended the final MTP Stakeholder Meeting on August 22, 2019.
- Staff completed the final networks for the transportation travel demand model.
- Staff completed project sheets with maps, accident information, and traffic counts.
- The Draft MTP for 2045 was presented to the MPO Committees and adopted by the PCC on November 15, 2019. The Final 2045 MTP was presented to the MPO Committees and adopted by the PCC on December 16, 2019.

➤ PROJECT DESCRIPTION

Staff will amend the plan as needed and required. Any recommended plan changes will be presented to the MPO committees for their approval. Staff will consider planning strategies, such as safety, security and freight movement as well as bicycle and pedestrian planning when adding new projects. The adopted Performance Targets will be implemented in the MTP update. Performance based measures and indicators will be set to evaluate C-PCTS planning efforts for both empirical measures such as reduction in accident severity and subjective measures such as progress made towards sustainability.

Amend and update the 2045 MTP as needed.

➤ PRODUCT

TARGET START AND END DATES	July 1, 2020 to June 30, 2021	LEAD AGENCY	C-PCTS
FUNDING SOURCE		AMOUNT	
FHWA (Georgia)		\$ 33,421.85	
FHWA (Alabama)		\$ 4,284.55	
COLUMBUS CONSOLIDATED GOVERNMENT		\$ 8,355.46	
PHENIX CITY		\$ 1,071.13	
TOTAL		\$ 47,132.99	

Task 4.12

Sub-element: Transportation Improvement Program (TIP)

➤ **OBJECTIVE**

Develop the draft and final 2021-2024 TIP. Amend and update the TIP.

➤ **PREVIOUS WORK**

The 2018-2021 TIP was amended with the following changes/additions:

- Staff amended the 2018-2021 TIP to increase the CST funds for P.I. No 100059582 (Alabama Project) on June 18 & Oct 15, 2019.
- Staff amended the 2018-2021 TIP to delete the following project in Alabama – P.I. No 100067424 – June 18, 2019.
- Staff amended the 2018-2021 TIP on November 15, 2019 to delete the following projects in Alabama: P.I. No 100067444, P.I. No 100067446, P.I. No 100063103
- Staff amended the 2018-2021 TIP on December 16, 2019 to include P.I. No 100070663 (Alabama project).
- Staff amended the 2018-2021 TIP on June 18, 2019 to include P.I. 0016508 – (Cusseta-Chattahoochee County Project).

➤ **PROJECT DESCRIPTION**

The MPO will collect multi modal transportation data and prepare a 4-year implementation program. The program will be financially constrained and include public involvement throughout. Projects identified within the TIP will include the planning factors. The adopted Performance Management Targets will be applied on new projects.

➤ **PRODUCT**

Develop the FY 2022 – 2025 TIP if needed. Amend the FY 2021-2024 TIP as necessary.

**TARGET START
AND END DATES**

July 1, 2020 to June 30,
2021

LEAD AGENCY

C-PCTS

FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$20,831.00
FHWA (Alabama)	\$ 4,533.60
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 5,207.75
PHENIX CITY	\$ 1,133.40
TOTAL	\$31,705.75

TASK # 4.13**Sub-element: Special Transportation Studies & Projects****➤ OBJECTIVE**

To allow the MPO to respond to unanticipated requests from citizen requests, study committees, and local governmental entities for the purpose of analyzing transportation problems and recommending solutions.

➤ PREVIOUS WORK

Staff worked with GDOT and the Consulting Firms on the T-SPLOST Projects for Columbus; Buena Vista Road Spider Web (February 1, March 1, April 5, May 3, July 5, August 2, Sept 6, Oct 4, Nov 1, and Dec 6, 2019). Staff attended TIA Project Meetings with GDOT. Staff acquired all necessary right-of-ways for all local projects (TIA, Local and Federal funded projects). Staff attended conference calls with GDOT and the Consultants for the Mott's Green Plaza and the Infantry Road-Extension of the Follow Me Trail (Z230) projects. Staff attended meetings with the City of Columbus' Finance Department on the RFP's for the two PL Studies on August 26, September 3, and September 19, 2019.

➤ PROJECT DESCRIPTION

The MPO will conduct transportation studies as needed to address unanticipated or technically complex problems not otherwise addressed in the routine work program. MPO staff will amend documents to include new studies. Transportation studies may require consultants to perform the work. Studies will include the adopted Performance Management Targets. MPO Staff will perform special transportation studies to include intersections studies, collect turn movements and traffic counts for the Columbus/Phenix City urban area.

➤ PRODUCT

The MPO staff will perform special transportation related studies as needed.

**TARGET START
AND END DATES**

July 1, 2020 to June 30,
2021

LEAD AGENCY

C-PCTS

FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$ 70,457.60
FHWA (Alabama)	\$ 49,544.80
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 17,614.40
PHENIX CITY	\$ 12,386.21
TOTAL	\$150,003.01

5-0 TRANSIT SERVICE PLANNING

TASK # 5.1**Sub-element: Preparation and Administration of Transit Grants****➤ OBJECTIVE**

Apply and contract for transit planning and capital grants with the Federal Transit Administration (FTA), Georgia Department of Transportation (GDOT) and other transit funding sources. Coordinate transportation planning activities with the Metropolitan Planning Organization (MPO), Georgia Department of Transportation (GDOT), Federal Transit Administration (FTA), user agencies and transit stakeholders. Prepare and implement next year's UPWP, TIP, POP, and other program requirements that support transit in Columbus. Prepare special transit reports and programs that will enhance the quality of transit services in Columbus/Muscogee County service area.

➤ PREVIOUS WORK

5307, 5303, contracts with FTA, GDOT, DHR, TrAMS, ECHO and quarterly reports of activities. Transit section of the TIP, UPWP, Senior-Disabled Transportation Program, coordination with the Homeless Task Force, Regional Roundtable, Georgia Department of Labor, and DFACS and transit enhancement activities.

➤ PROJECT DESCRIPTION

When we receive the 49 USC Section 5307, 5303 allocations, METRA will prepare and submit the grant applications to FTA and GDOT for capital, planning and operating funds. Programmed activities will be managed, reported and at year-end closed out for audits. Transit planning work element activities will be carried out as described. Prepare and maintain monthly and quarterly records of activities and expenditures of transit planning activities, community outreach, community involvement, capital procurement, transit information and education. Implement the UPWP elements and the TIP (i.e., bus replacement schedule, financial plan, capital schedule, and annual element). Address transit-planning activities for the urbanized area of Columbus, Georgia. Perform other required activities to maintain METRA's eligibility for public grants and contracts (i.e., enhancements, safety and security, energy conservation). When appropriate, apply for supplemental transit grants that support public transit needs and programs.

➤ PRODUCT

Section 5307, 5303 financial reports of capital, planning and operation activities. Transit sections of the TIP and UPWP. Quarterly activity reports. Area wide cooperative and collaborative transit planning activities. Coordination with the MPO, GDOT, FTA, and other community agencies with transportation interests.

TARGET START AND END DATES	July 1, 2020 to June 30, 2021	LEAD AGENCY	METRA
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FUNDING SOURCE	AMOUNT
FTA 5307	\$142,250.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 28,450.00
TOTAL	\$170,700.00

TASK # 5.2**Sub-element: Disadvantaged Business Enterprise (DBE) Program****➤ OBJECTIVE**

To afford Disadvantaged Business Enterprises (DBE's) the opportunity to participate in the procurement contracts financed in whole or in part with federal and state funds. The Title VI update was completed in September 2019; the next update to be submitted is October 2022.

➤ PREVIOUS WORK

Administered FY20 DBE Program. Developed and advertised the FY20 DBE program update. Participate in the Unified DBE Program. Title VI program activities and monitoring as required.

➤ PROJECT DESCRIPTION

METRA will monitor the FY21 DBE program to ensure that the required participation is achieved in all FTA contracts. We will update and advertise the FY21 DBE program update. Coordinate DBE applications through GDOT as designated by the Unified DBE Program. METRA will monitor Title VI transit activities to ensure compliance with the regulations. The Title VI Transit and the DBE Program activities will be updated, advertised for comments, printed and forwarded to FTA for final review and approval. Monitor the Small Business Component of the DBE Program.

➤ PRODUCT

Quarterly DBE Program Reports. DBE Program Update. Computation of the DBE share in the USDOT funded procurement. Monitor contracts for Title VI compliance.

**TARGET START
AND END DATES**

July 1, 2020 to June 30,
2021

LEAD AGENCY

METRA

FUNDING SOURCE**AMOUNT**

FTA 5307

\$12,750.00

COLUMBUS CONSOLIDATED GOVERNMENT

\$ 2,550.00

TOTAL

\$15,300.00

TASK # 5.3

Sub-element: Transit Planning and Management Information System

➤ **OBJECTIVE**

Maintain and update the long and short-range transit planning objective strategies. Maintain transit and para-transit data that may be needed to effectively with the MPO and other agencies with transportation interests in Columbus/Muscogee County. Maintain financial, operating, and capital data and reports. Develop and utilize report data to analyze the effectiveness of service delivery, existing and proposed routes, and to plan for future transit needs. Maintain transit demographic, survey, historical, and anecdotal data. Provide data for route adjustments as needed to improve operations. Provide transit planning information and project development support in transportation planning meetings. Encourage welfare to work, reverse commute activities. Encourage energy conservation; encourage the use of high occupancy vehicles, and making full use of public transportation. Increase public awareness of community wide advantages of public transit. Utilize ITS strategies as funding permits.

➤ **PREVIOUS WORK**

General Fare-box Information data (revenue and rider-ship), National Transportation Data Section 15 reports, Georgia Transit Fact Book reports, Metropolitan Transportation Plan, TIP, and annual report, and special projects. Participation in community forums, information sessions, public speaking, community meetings and schools. Interactions with agencies that are stakeholders in public transportation. Instrumental in the development of the Anti-Idling Resolution for heavy-duty vehicles and research on alternative cleaner fuels such as hybrid buses. Instrumental in promoting public transit as an alternative to driving personal vehicles. METRA works on Alternative Transportation Plans providing data for public forums, and agencies.

➤ **PROJECT DESCRIPTION**

Compilation of daily, weekly, monthly, quarterly, and annual reports of route performance and revenue. Preparation of FTA Triennial Review, MPO Certification, MIS reports, NTD report data, and other reports required to maintain the efficiency of the public transportation services. Coordination with the MPO report data, and other reports required to maintain the efficiency of the public transportation services. Coordination with the MPO report data, and other reports required to maintain the efficiency of the public transportation services. Coordination with the MPO on allocation, reports, project selection/prioritization. Participation in public meetings and forums. Continue dialogues with area agencies and community groups to provide information on transit routes and programs, identify deficiencies, and outline service changes as needed. Continue participation in the Clean Air Task Force. Participate in the process of reviewing and rewriting the City's Hazard Mitigation Plan, which is required by FEMA to continue to make our city eligible for federal disaster reimbursement funding as well as future funding. Bike to work day and other alternative transportation initiatives will be coordinated. Support programs that encourage biking, walking, and transit use. Community wide transit information and coordination (i.e., Communities in Motion Day). Daily review of GFI information for consistency and effectiveness. Participation in the long and short-range transportation planning to secure a seamless system of transportation – inclusive of all modes of transportation. Provide park and ride locations that benefit public transportation. Work with groups with Limited English Proficiency. Coordinated public transit and high need focus (i.e., homeless, battered abused individuals, rehabilitated offenders and disabled military personnel in Public Partnerships. METRA will continue a comprehensive review of services to insure transit facilities remain positive and viable. METRA has collaborated with the State Clean Air Campaign to promote a sustainable clean environment. Implement facets of the Transit Assessment system analysis looking at current and future transit needs funded by TSPLOST – GDOT.

➤ **PRODUCT**

Transit MIS reports, Bus Route Analysis, Revenue and Rider-ship Analysis, GFI reports, NTD Monthly Safety Report, Section 15 NTD Annual Data Report, Georgia Transit Fact Book Annual Report, Quarterly 5307 Federal Financial Report, Quarterly 5307 Milestone Report, Quarterly 5303 Federal Financial Report, Quarterly 5303 Milestone Report, Weekly Recap Report, and Weekly Budget Report.

TARGET START AND END DATES	July 1, 2020 to June 30, 2021	LEAD AGENCY	METRA
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FUNDING SOURCE	AMOUNT
FTA 5307	\$ 86,750.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 17,350.00
TOTAL	\$104,100.00

TASK # 5.4**Sub-element: Training and Transit Conferences****➤ OBJECTIVE**

To keep the staff knowledgeable and aware of the current transit technologies, information, transit activities, regulations, and the required guidelines.

➤ PREVIOUS WORK

Staff attended professional training sessions, workshops, and conferences (i.e., NTD Section 15, Transportation Planning, DBE, and PSR Workshop, Contracts and Procurement, TrAMS).

➤ PROJECT DESCRIPTION

METRA staff will attend professional transit meetings and other mandated meetings for professional development and improvement. Staff will participate in relevant transit and air quality training to keep abreast of the latest technical information. Staff will keep abreast of the newest developments in equipment, service delivery, safety and security, transit amenities, enhancement activities, fuel-efficient vehicles, contracts, regulations, and public information, and information that enhances the ability to communicate with special needs populations (i.e., disabled customers, ESL English as Second Language persons).

➤ PRODUCT

Study guides, handouts, pertinent workshops or training course materials, innovative work strategies, and ways to improve service delivery. Training is continuous and ongoing.

**TARGET START
AND END DATES**

July 1, 2020 to June 30,
2021

LEAD AGENCY

METRA

FUNDING SOURCE**AMOUNT**

FTA 5307

\$ 8,250.00

COLUMBUS CONSOLIDATED GOVERNMENT

\$ 1,650.00

TOTAL

\$ 9,900.00

TASK # 5.5**Sub-element: Phenix City Transit Planning (LRCOG)****➤ OBJECTIVE**

To apply and administer Federal transit grants for capital and operating expenses. Administration will cover monthly and quarterly analysis and reporting of expenditures, revenues, capital procurement, to maintain eligibility for federal grants. Alternate sources of revenues will be identified. The coordination/consolidation of services in the community will be maximized with emphasis placed on developing services to meet the needs of transportation consumers. The development and maintenance of public/private partnership will continue to provide efficient delivery of services in a cost efficient manner.

➤ PREVIOUS WORK

Administration of Federal Transit Grants to Provide Transit Service for Phenix City, AL. Transit Operators are voting members of the Policy Coordinating Committee as per the FAST Act.

➤ PROJECT DESCRIPTION

Grant and reports will be completed in a timely manner with continued review of alternate funding sources. The coordination/consolidation of services will continue to be a priority. Technical assistance and marketing services will be provided to the public for increased awareness and maximum services.

➤ PRODUCT

Financial reports of monthly expenditure on capital, operating, and planning projects.

**TARGET START
AND END DATES**

July 1, 2020 to June
30, 2021

LEAD AGENCY

Phenix City,
Lee/Russell
Council of
Governments

FUNDING SOURCE**AMOUNT**

PL-FHWA/FTA

\$24,281.49

PHENIX CITY

\$ 6,070.37

TOTAL

\$30,351.86

TRANSIT SERVICE PLANNING

Georgia Section

TASK # 5.3 Transit Planning and Management Information System

Sub-element: 44.21.00: Program Support and Administration

*Coordinate transportation-planning activities with local, state, and federal entities such as the Metropolitan Planning Organization (MPO), Georgia Department of Transportation (GDOT), Federal Transit Administration (FTA), user agencies and transit stakeholders. Prepare and implement next year's Columbus, Georgia section of the Transportation Improvement Program (TIP), the Unified Planning Work Program (UPWP), Program of Projects (POP), capital and planning grants, other program requirements that support transit in Columbus. Prepare special transit reports and programs that will enhance the quality of transit services in Columbus/Muscogee County. *Coordinated activities with the Department of Human Resources, the MPO, and the Regional Planning Organization for the purpose of providing public transportation to customers. *Apply and contact for transit capital grants with the Federal Transit Administration (FTA), Georgia Department of Transportation (GDOT), and other transit funding sources.

*The Georgia Section of the UPWP approved by 3-C Planning Process of Metropolitan Planning Organization (MPO), transit capital and planning contracts. *METRA's Paratransit Transportation Program and public/private non-emergency transportation agencies. *FY2020 5303 GDOT Planning and 5307 FTA Capital contracts. *METRA is participating in GDOT's Group TAM plan mandated by FTA. *METRA is currently working with GDOT to develop a PTASP (Public Transportation Agency Safety Plan). METRA attended PTASP webinars on July 11 and July 31, 2019.

*Develop the annual POP and advertise in the local media for a minimum 30 days. If significant POP changes are required, we will advertise with changes. Develop Georgia Section of the UPWP for approval by 3-C Planning Process of the MPO. Develop planning and program documents in coordination with the MPO and transit related agencies. The documents include the Congestion Management Plan (CMP), Alternative Transportation Plan (ATP), Metropolitan Transportation Plan (MTP), Transit Development Program (TDP), Regional Transit Administrative Committee Report (RTACR), and the Passenger Rail Commission. *METRA will continue coordination with the River Valley (16 County Regional Planning Commission) by attending meetings and working to provide coordinated transportation with other transportation providers. Continue to transition customers into METRA's paratransit transportation program to those customers that are eligible for this service. Encourage persons with disabilities to use the fixed route buses as often as feasible and benefit from the Paratransit Incentive Program (PIP). *METRA will prepare and submit the grant applications to FTA and GDOT requesting capital and planning funds. Program activities will be managed, reported and closed out at end of fiscal year. Transit planning work element activities will be carried out as described. Prepare and maintain monthly and quarterly records of activities and expenditures of transit planning activities, community outreach, community involvement, capital procurement, transit information and education. Implement the UPWP elements and the TIP (i.e., bus replacement schedule, financial plan, capital schedule, and annual element). Address transit-planning activities for the urbanized area of Columbus, Georgia. Perform other required activities to maintain METRA's eligibility for public grants and contracts (i.e., enhancements, safety, security, and energy conservation). Implement supplemental transit grants that support public transit needs and programs (i.e., TIA State Transit Program). *METRA staff will implement the performance targets for transit.

*FY 2021 Georgia POP, UPWP, and TIP, other reports and contracts that support transit services. Develop Triennial certification response package and support documents. Develop Georgia Transit section of the MPO certification package. Survey of transit customers and citizens for impacts, comments, and recommendations for current and future service. *Coordinated transportation with other transportation providers, night transportation funded by

➤ **PRODUCT**

TSPLOST grant. *FY 2021 GDOT 5303/FTA 5307 Capital Assistance and Georgia DOT TIA/TSPLOST.

**TARGET START
AND END DATES**

July 1, 2020 – June 30,
2021

LEAD AGENCY

METRA Transit
System
Columbus, Georgia

FUNDING SOURCE**AMOUNT**

FTA 5303

\$69,021.31

STATE 5303 MATCH

\$ 8,627.67

LOCAL

\$ 8,627.68

TOTAL

\$86,276.66

TASK # 5.3 Transit Planning and Management Information System

Sub-element: 44.25.00: Transportation Improvement Program (TIP) Georgia Transit Section

➤ **OBJECTIVE**

Develop the TIP data and report based on allocation, local matching funds, state matching funds, and local requirements. The TIP is a prioritized listing/program of transportation projects covering a period of four years that is developed and formally adopted by the MPO as part of the metropolitan transportation planning process, consistent with the Metropolitan Transportation Plan (MTP), and required for projects to be eligible for funding under Title 23 of the U.S. Code and 49 U.S.C. Chapter 53.

➤ **PREVIOUS WORK**

MPO amended the 2018-2021 through the approval of the MPO committees which METRA is a voting member.

➤ **PROJECT DESCRIPTION**

Submit the Georgia Transit section of the TIP and Financial Plan to the full MPO for approval by the 3-C planning committees (Citizens Advisory Committee – CAC, Technical Coordinating Committee – TCC, and the Policy Coordinating Committee – PCC. METRA staff is a voting member of the TCC and the PCC and a non-voting member on the CAC.

➤ **PRODUCT**

FY 2021-2024 TIP, Financial Plan and all support documentation

**TARGET START
AND END DATES**

Develop the draft Georgia Section of the FY 2021-2024 TIP

LEAD AGENCY

METRA Transit System
Columbus, Georgia

FUNDING SOURCE	AMOUNT
FTA 5303	\$39,162.61
STATE 5303 MATCH	\$ 4,895.32
LOCAL	\$ 4,895.33
TOTAL	\$48,953.26

EXHIBIT 4

SECTION 5303 BUDGET INFORMATION

Technical Classifications*

UPWP Task #	Activity Line Item (ALI) Code	Description	Estimated Project Cost
5.3	44.21.00	Program Support and Administration	\$86,276.66
5.3	44.25.00	Transportation Improvement Program (TIP) Georgia Transit Section	\$48,953.26
		Total Project Cost (100%)	\$135,230.00

FUND ALLOCATIONS

Federal Share (80%)	\$108,184.00
MPO Share (10%)	\$13,523.00
State Share (10%)	\$13,523.00
Total Project Cost (100%)	\$135,230.00

FY 2021 SOURCE OF FUNDS

FISCAL YEAR 2021 SOURCE OF FUNDS (TRANSIT ONLY)

April 10, 2020

WORK ELEMENTS	GEORGIA											ALABAMA				GRAND TOTAL
	SPR (GADOT)		PL (MPO)			SEC 5303 (METRA)			SEC 5307 (METRA)			SPR (ALDOT)		*PL (MPO)		
	FHWA	GADOT MATCH	FHWA	GADOT MATCH	COL. MATCH	FTA	GADOT MATCH	COL. MATCH	FTA	GADOT MATCH	COL. MATCH	FHWA	ALDOT MATCH	FHWA	P.C. MATCH	
ADMINISTRATION																
1.2 Operations and Administration																
1.3 Training and Employee Education																
1.6 Unified Planning Work Program																
1.7 Quarterly and Annual Reports																
Subtotal	0.00	0.00	0.00	0.00	0.00							0.00	0.00	0.00	0.00	0.00
PUBLIC INVOLVEMENT																
2.1 Community Outreach/Education																
2.2 Environmental Justice/Title VI																
2.3 Public Involvement Plan																
Subtotal	0.00	0.00	0.00	0.00	0.00							0.00	0.00	0.00	0.00	0.00
DATA COLLECTION																
3.1 Socio-Economic Data																
3.4 Trans. Analysis, Models & Surveys																
Subtotal	0.00	0.00	0.00	0.00	0.00							0.00	0.00	0.00	0.00	0.00
SYSTEM PLANNING																
4.1 Congestion Management																
4.2 Air Quality Technical Studies																
4.5 Bicycle - Pedestrian Planning																
4.7 GIS Development																
4.11 Metropolitan Transportation Plan																
4.12 Trans. Improvement Program																
4.13 Special Trans. Studies & Projects																
Subtotal	0.00	0.00	0.00	0.00	0.00							0.00	0.00	0.00	0.00	0.00
TRANSIT SERVICE PLANNING																
5.1 Prepare & Administer Grants									142,250.00	0.00	28,450.00					170,700.00
5.2 DBE									12,750.00	0.00	2,550.00					15,300.00
5.3 Transit MIS						0.00	121,707.00	13,523.00	86,750.00	0.00	17,350.00					239,330.00
5.4 Training & Conferences									8,250.00	0.00	1,650.00					9,900.00
5.5 Phenix City Transit Planning														\$24,281.49	6,070.37	30,351.86
Subtotal			0.00	0.00	0.00	0.00	121,707.00	13,523.00	250,000.00	0.00	50,000.00			24,281.49	6,070.37	465,581.86
GRAND TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	121,707.00	13,523.00	250,000.00	0.00	50,000.00			24,281.49	6,070.37	465,581.86

70-B

ALABAMA PLANNING STUDIES

SPONSOR	DESCRIPTION
ALDOT	Statewide Bicycle and Pedestrian Plan https://www.dot.state.al.us/tpmpweb/mp/BicyclePedestrianPlan/index.html
ALDOT	Statewide Freight Plan https://www.dot.state.al.us/tpmpweb/mp/freightPlanning.html
ALDOT	Statewide Transportation Plan https://www.dot.state.al.us/tpmpweb/mp/swtp.html
ALDOT	Alabama Statewide Airport System Plan (Aviation's Plan)
ALDOT	Transit Statewide Management Plan
ALDOT	2014 Alabama State Rail Plan

APPENDIX

PL FUNDED SPECIAL STUDIES FY 2019

TASK # PL Funded Studies**Sub-element: P.I. #0016424-PLN - Special Transportation Studies –
2nd Avenue Streetscape Study****➤ OBJECTIVE**

To determine if a streetscape is possible along this major arterial, the MPO will advertise a RFP to conduct a study.

**➤ PROJECT
DESCRIPTION**

The purpose of this study is to develop a streetscape plan for the Second (2nd) Avenue Corridor to enhance the safety, comfort, wayfinding, and visual experience of pedestrians, bicyclists, and motorists. The limits of the study will be from Manchester Expressway / JR Allen US 280 to 18th Street. The Scope of Work should include landscaping, hardscape, benches, intersection improvements (crosswalks), streetlights, traffic-calming measures, and to identify Utilities and cost associated with each element. The Second (2nd) Avenue Corridor is the Gateway into downtown Columbus, averages 21,000 vehicles per day, and has limited Right-of-Way.

➤ PRODUCT

Completed streetscape study.

**TARGET START
AND END DATES**

December 2018 –
August 2020

LEAD AGENCY

C-PCTS

FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$160,000.00
FHWA (Alabama)	\$ 0.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 40,000.00
PHENIX CITY	\$ 0.00
TOTAL	\$200,000.00

Project Status: The MPO Staff presented the 2nd Avenue PL contract to the Columbus Consolidated Government City Council on November 27, 2018 and the executed documents were returned to the MPO in January 2019. MPO Staff completed a draft RFP and is currently under review by FHWA & GDOT. The Finance Department with the City of Columbus is currently processing the RFP for advertising (March 8, 2019). The RFP closed for advertisement on April 12, 2019. The Evaluation Committee had their first meeting with the Columbus Consolidated Government's Finance Committee on April 29, 2019 to receive the proposals from five (5)

Consulting Firms. The committee was asked to study the proposals and to make notes of any items that needed clarification. The Committee had its first Evaluation meeting on May 13, 2019 to discuss the proposals. The committee completed the evaluation process on July 22, 2019. The City's Finance Department released the evaluation results on August 1, 2019 with the project being awarded to AECOM Consulting Firm after several negotiation meetings on the cost proposal. C-PCTS MPO and AECOM had a kick off meeting on November 13, 2019. Below is a timeline of events for all dates leading up to award of project.

The following events took place after receipt of the proposal.

RFP MEETINGS/EVENTS		
Description	Date	Agenda/Action
Pre-Evaluation Meeting	04/29/19	The Purchasing Manager advised evaluation committee members of the RFP rules and process, and the project manager provided an overview. Proposals were distributed to each committee member to review.
2 nd Evaluation Meeting	05/13/19	The Evaluation Committee discussed each proposal and determined clarifications were required.
Clarifications Requested	06/05/19	Requests for clarifications were forwarded to the firms.
Clarifications Received	07/01/19	Clarification responses were received and forwarded to the Evaluation Committee.
Evaluation Forms Sent	07/08/19	Evaluation forms were forwarded to the voting committee members.
Evaluation Forms Returned	07/26/19	Evaluation forms were completed and returned to Purchasing for compilation of results.
Evaluation Results	08/01/19	Evaluation results were forwarded to the committee.
Award Recommendation	08/20/19	The voting committee unanimously recommended award to AECOM Technical Services, Inc. (AECOM), the high-rated firm.
Cost Proposal Requested	08/20/19	The Purchasing Division requested a cost proposal from AECOM.
Cost Proposal Received	08/22/19	AECOM emailed their proposed cost to provide the services. The cost proposal was forwarded to the Evaluation Committee and it was determined that negotiations were required.
Negotiation Letter	08/23/19	The Purchasing Division requested negotiations of the proposed cost and tasks from AECOM.
Negotiation Response	08/27/19	AECOM emailed their negotiation response. The document was forwarded to the Evaluation Committee and it was determined that clarifications were required.
Clarification of Negotiation	09/03/19	The Purchasing Division requested clarification from AECOM.

Clarification Response	09/04/19	AECOM emailed their clarification responses. The document was forwarded to the Evaluation Committee and it was determined that a negotiation meeting was necessary.
Negotiation Meeting Request	09/10/19	The Purchasing Division requested a negotiation meeting with AECOM.
Negotiation Meeting	09/19/19	The Purchasing Division, Evaluation Committee and AECOM representatives meet to discuss the clarification items of 09/03/19.
Final Negotiation	09/24/19	AECOM submitted their clarifications and negotiated components of their cost proposal.
Committee Recommendation	10/01/19	The voting committee members unanimously accepted the final negotiations of AECOM Technical Services, Inc. and elected to proceed with the award recommendation.

TASK # PL Funded Studies

Sub-element: P.I. #0016425-PLN - Special Transportation Studies –
US 80/JR Allen Parkway

➤ **OBJECTIVE**

The MPO will advertise a RFP to conduct a study that will determine how to alleviate the congestion along this heavily traveled roadway.

➤ **PROJECT DESCRIPTION**

The purpose of this study is examine the interchanges along this route to determine how we can alleviate the congestion along this corridor. The Scope of work will need to address the interchanges at Schomburg Road / Blackmon Road, Moon Road, Veteran's Parkway, I-185, and River Road. The Scope of Work should also include if a third (3rd) lane is needed in both directions due to the 2016 AADT counts. The limits of this study will be from Manchester Expressway to the Georgia State Line.

➤ **PRODUCT**

Completed corridor study.

TARGET START AND END DATES

December 2018 –
August 2020

LEAD AGENCY

C-PCTS

FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$160,000.00
FHWA (Alabama)	\$ 0.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 40,000.00
PHENIX CITY	\$ 0.00
TOTAL	\$200,000.00

Project Status: The MPO Staff presented the US 80/J.R. Allen Parkway Corridor Study PL contract to the Columbus Consolidated Government City Council on November 27, 2018 and the executed documents were returned to the MPO in January 2019. MPO Staff completed a draft RFP and is currently under review by FHWA & GDOT. The Finance Department with the City of Columbus is currently processing the RFP for advertising (March 8, 2019). The RFP closed for advertisement on April 12, 2019. The Evaluation Committee had their first meeting with the Columbus Consolidated Government's Finance Committee on April 29, 2019 to receive the proposals from six (6) Consulting Firms. The committee was asked to study the proposals and to

make notes of any items that needed clarification. After several evaluation meetings, the project was awarded to Stantec Consulting Services, Inc. The C-PCTS MPO and Stantec had a kick off meeting on Thursday, January 16, 2020. Please see timeline below for all dates leading up to award of project.

The following events took place after receipt of the proposal.

RFP MEETINGS/EVENTS		
Description	Date	Agenda/Action
Pre-Evaluation Meeting	04/29/19	The Purchasing Manager advised evaluation committee members of the RFP rules and process, and the project manager provided an overview. Proposals were distributed to each committee member to review.
1 st Evaluation Meeting	05/13/19	The Evaluation Committee discussed each proposal and determined clarifications were required. Additionally, the firms needed to be made aware that GDOT was currently installing ramp meters along J.R. Allen Parkway.
Additional Information Provided & Clarifications Requested	06/17/19	Additional information was provided to all firms regarding the installation of ramp meters along J. R. Allen Parkway by GDOT, and clarification was requested from (3) firms.
Clarifications Received	06/25/19	Clarification responses were received and forwarded to the Evaluation Committee.
Evaluation Forms Sent	07/08/19	Evaluation forms were forwarded to the voting committee members.
Evaluation Forms Returned	07/28/19	Evaluation forms were completed and returned to Purchasing for compilation of results.
Evaluation Results	08/07/19	Evaluation results were forwarded to the committee.
Shortlist	08/08/19	The voting committee unanimously elected to shortlist the three (3) highest-ranking firms.
Presentations/Interviews	08/26/19	Two (2) of the highest-ranking firms provided presentations via Skype, followed by a question/answer session. There was a misunderstanding regarding the format of the presentation; therefore, the third (3 rd) firm did not provide a presentation. In the spirit of fairness, it was decided to reschedule the presentation for the third (3 rd) firm.
Presentation/Interview	09/03/19	The third (3 rd) highest-ranking firm provided a presentation via Skype, followed by a question/answer session.
Evaluation Ballot	09/05/19	The voting committee voted on the three (3) short-listed firms and unanimously recommended award to Stantec Consulting Services, Inc.
Cost Proposal Requested	09/17/19	A cost proposal was requested from Stantec Consulting Services, Inc.

Response to Cost Proposal Request	09/18/19	Stantec Consulting Services, Inc. requested a negotiation meeting before providing a cost proposal.
Cost Proposal Meeting	10/01/19	A cost proposal meeting was held with Stantec Consulting Services, Inc.
Cost Proposal Received	10/11/19	As a result of the 10/01/19 meeting, Stantec Consulting Services, Inc. emailed their proposed cost to provide the services. The cost proposal was forwarded to the Evaluation Committee and it was determined that negotiations were required.
Negotiation Letter	10/24/19	The Purchasing Division requested negotiations of the cost proposal submitted by Stantec Consulting Services, Inc.
Negotiation Response	10/25/19	Stantec Consulting Services, Inc. emailed their negotiation response. The document was forwarded to the Evaluation Committee.
Committee Recommendation	10/28/19	The voting committee members unanimously accepted the final negotiations of Stantec Consulting Services, Inc. and elected to proceed with the award recommendation.

MPO COMMITTEE BYLAWS

COLUMBUS-PHENIX CITY TRANSPORTATION STUDY

POLICY COMMITTEE

By-Laws

(Last Amended: March 2015)

ARTICLE I

Name

The name of the organization shall be the Policy Committee for the Columbus-Phenix City Transportation Study.

ARTICLE II

Composition

The Policy Committee shall be composed of officials of participating governmental jurisdictions. Membership shall be determined by organization position with the following positions being members:

Voting Members

Mayor - Columbus, Georgia - Committee Chair
 Mayor - Phenix City, Alabama - Committee Vice-Chair
 Chairman of County Commission - Russell County, Alabama
 Chairman of County Commission - Lee County, Alabama
 Commissioner - Georgia Department of Transportation
 Representative - District 3, Georgia State Transportation Board
 Southeast Region Engineer - Alabama Department of Transportation
 Project Director - Columbus, Phenix City Transportation Study
 Chairman – Citizen’s Advisory Committee
 Chairman of County Commission – Chattahoochee County, Georgia
 Transit Manager – METRA - Columbus, Georgia
 Transit Manager – PEX – Phenix City, Alabama

Advisory Members (Non-Voting)

Division Administrator - Federal Highway Administration, Alabama
 Division Administrator - Federal Highway Administration, Georgia
 Intermodal Planning Engineer - Federal Highway Administration, Georgia
 Branch Chief, Office of Planning - Georgia Department of Transportation
 District III Engineer - Georgia Department of Transportation
 Assistant Bureau Chief Metropolitan Planning & Transit - Alabama Department of
 Transportation
 Commanding General - Fort Benning, Georgia
 Others as determined by the Chairman

ARTICLE III

Duties

The Policy Committee is the body responsible for review and approval of the Columbus-Phenix City Transportation Study and all aspects including goals, objectives, plans, and programs developed by the Study.

The Policy Committee has the responsibility for insuring that the Study is kept up-to-date, that timely reports are made to inform the public of progress of the Study, that a complete multi modal work program is developed for all aspects of the Study and that the respective agencies, jurisdictions, or commissions are kept informed of Study progress.

The Policy Committee shall serve as a liaison representative between governmental units in the study area in order to obtain optimum cooperation of all governmental units in providing information and in implementing various elements of the plan.

The Policy Committee shall have the authority to determine and alter from time to time the membership of the Technical Coordinating Committee (TCC).

The Policy Committee shall have the authority to determine and alter from time to time the membership of the Citizen's Advisory Committee (CAC) with the intended purpose of providing a broad cross-section of citizen participation.

ARTICLE IV

Organization

The Policy Committee shall elect a chairperson and vice chairperson from among its voting members. Such election shall be by a majority of that voting membership.

Elections shall take place on the first meeting of the calendar year providing there is a majority of the voting members present.

An officer may succeed himself with no limitation of number of terms, except that such term will not continue in the event an officer becomes ineligible for membership on the Policy Committee.

The term of office shall be one year, from January to January or until such time new officers are elected.

The chairperson or vice chairperson may be removed from office by a vote of the majority of all voting members of the Policy Committee.

ARTICLE V

Duties of the Chairperson

The chairperson shall preside at all meetings of the Policy Committee.

The chairperson shall authenticate by signature all resolutions adopted by the Policy Committee.

The chairperson shall serve as chief policy advocate for the Committee.

The chairperson shall represent the Committee as hearings, conferences, and other events as required or designate another member of the Committee and/or the Project Director to serve in his place.

ARTICLE VI

Project Director

The Project Director shall be appointed by the Policy Committee but shall be the chief executive of the primary agency responsible for the planning activities of the Columbus-Phenix City Transportation Study.

The Project Director shall serve as Secretary of the Policy Committee and chairperson of the Technical Coordinating Committee and shall coordinate all activities of the Columbus-Phenix City Transportation Study.

ARTICLE VII

Meetings

The Policy Committee shall meet monthly on the third (3rd) Tuesday unless otherwise specified.

The Policy Committee shall meet at least twice each year or as development dictates for the purpose of reviewing the plan and actions which may materially affect the plan and its implementation.

In order for business to be transacted there must be a recognized quorum of voting members or their alternates and such quorum consists of a majority.

All voting members shall designate alternatives, who shall in the event of a member's absence, serve in the member's place.

ARTICLE VIII

Rules of Order

The Policy Committee shall conduct business as prescribed in Robert's Rules of Order Revised in all areas unless prescribed otherwise by these by-laws.

The Parliamentarian shall be the Secretary of the Policy Committee.

ARTICLE IX

Amendments to By-Laws

These By-Laws may be amended by an affirmative vote of a simple majority of full voting membership of the committee. A By-Law change shall be presented for consideration at a regular meeting of the Committee; however, voting shall be deferred until the regular meeting following the meeting at which the By-Laws change was proposed.

COLUMBUS-PHENIX CITY TRANSPORTATION STUDY
TECHNICAL COORDINATING COMMITTEE

By-laws

(Last Amended, November 2003)

ARTICLE I

Name

The name of this organization shall be the Technical Coordinating Committee of the Columbus-Phenix City Transportation Study.

ARTICLE II

Composition

The Technical Coordinating Committee shall be composed of key staff members of participating governmental jurisdiction or a designated alternate of these members. Membership shall be based upon the organizational position held, with the following persons being members:

Voting Members

Columbus, Georgia
 Director - Department of Planning - Committee Chair
 Chief - Transportation Planning Division - Committee Vice Chair
 Deputy City Manager
 Chief - Traffic Engineering Division - Department of Engineering
 Highway Coordinator - Department of Planning
 Director - Department of Transportation (METRA)
 Airport Manager
 Executive Director – River Valley Regional Commission

Fort Benning, Georgia
 Civil Engineer

Georgia Department of Transportation
 Urban Transportation Planner, Office of Planning
 District III Preconstruction Engineer

Phenix City, Alabama
 City Manager

Phenix City, Alabama
City Engineer

Russell County, Alabama
County Engineer

Lee County, Alabama
County Engineer

Alabama Department of Transportation
Assistant Bureau Chief Metropolitan Planning & Transit
Preconstruction Engineer, Southeast Region

Chattahoochee County Commission

Advisory Members (Non-Voting)

Representative - District III, State Transportation Board, Georgia
Chairman - Columbus Airport Commission - Columbus, Georgia
Planning and Research Engineer - FHWA, Alabama Division
Urban Planning Engineer - FHWA, Georgia Division
Georgia Department of Transportation - Multi-modal Planner
Georgia Department of Transportation - District III Scheduling Engineer
Chairman – Citizen’s Advisory Committee
Inter-modal Planning Engineer - FHWA, Georgia Division
District 6 Engineer
Resident Engineer - Georgia Department of Transportation
Others as determined by the Chairman
 Lee-Russell Council of Governments
 County Planner - Hamilton, Georgia
 Cooperative Extension Service - Columbus, Georgia

ARTICLE III

Duties

The Technical Coordinating Committee shall prepare the Unified Planning Work Program, review all studies related to transportation with the Columbus-Phenix City Transportation Study area, and make recommendations to the Policy Committee and other agencies upon the work program and studies.

The Technical Coordinating Committee shall maintain inventories of current data used as input to the planning process.

The Technical Coordinating Committee shall review the status of several activities necessary to keep the study current and those activities necessary to update the study plan with timely reports made to the Policy Committee regarding such reviews.

The Technical Coordinating Committee shall make its reviews on the basis of technical sufficiency, accuracy, and completeness of such studies, plans and programs.

The Technical Coordinating Committee shall prepare for consideration by Policy Committee, an Annual Report that demonstrates to the general citizenry, the status of transportation in the Columbus-Phenix City Transportation Study area.

The Technical Coordinating Committee and participating agencies shall adopt and follow a specific work program and schedule of activities. If any agency identifies a need to deviate from the adopted work program or initiate any special studies that have any bearing on the present or proposed transportation system, it will be the responsibility of the respective Technical Coordinating Committee member to bring this to the attention of the full Technical Coordinating Committee for consideration, action, and/or information.

ARTICLE IV

Organization

The Director, Department of Planning, of which the Columbus-Phenix City Transportation Study comes under, shall be the chairperson of the Technical Coordinating Committee.

The Chief, Transportation Planning Division of the Columbus-Phenix City Transportation Study shall be the vice chairperson of the Technical Coordinating Committee.

The Chairperson shall appoint members to subcommittees, subject to Technical Coordinating Committee approval.

The Transportation Planning Division staff of the Department of Planning shall be the coordinating staff for the Columbus-Phenix City Transportation Study and the Technical Coordinating Committee

ARTICLE V

Duties of the Chairperson

The Chairperson shall preside at all meetings of the Technical Coordinating Committee.

The Chairperson shall authenticate by his signature, the minutes and resolutions adopted by the Technical Coordinating Committee.

The Chairperson, as required, shall represent the Technical Coordinating Committee at hearings, conferences, and other events or designate another member of the committee to serve in his place.

During the absence or disability of the Chairperson, or in the event that a vacancy occurs in the office of the Chairperson, the Vice Chairperson shall preside over meetings of the committee and shall exercise all of the duties of the Chairperson.

The Chairperson shall prepare the meeting agenda and distribute it to the Technical Coordinating Committee members no later than (1) week prior to any scheduled meeting. Members desiring on item to be included on a meeting agenda shall notify the chairperson no later than two (2) weeks prior to the meeting.

The Chairperson, as the Project Director of the Columbus-Phenix City Transportation Study and Director of the Columbus, Georgia Department of Planning, shall maintain necessary staff in the Department of Engineering in order to continually execute the planning responsibilities required to keep the study up to date.

ARTICLE VI

Meetings

The regular meeting date of the Technical Coordinating Committee shall be on Thursday of the second full week of the month, unless otherwise specified.

In order for business to be transacted, there must be at least six (6) voting members. A quorum for voting purposes exists when a simple majority is present.

In the event a regular voting question is brought up during a committee meeting and a quorum is not present, a vote will be taken (recording those voting for and against the question). At the next regular scheduled meeting, a vote will be taken whether approving or disapproving the minutes of the previous meeting (the minutes being sent to all members prior to the meeting) making the vote official. If the minutes are disapproved based on the decision voted on at the previous meeting, discussion of the question will be re-opened and voted on again.

If a quorum is not present again at the next regularly scheduled committee meeting, proxy cards will be sent to those who were not in attendance when the question was originally voted on to obtain their vote which will be entered in the minutes of the original meeting.

In the event an important question is known prior to a meeting and must be decided at that committee meeting, proxy cards will be mailed in advance of the meeting in order for those who cannot be present to send in his vote prior to the meeting. This method will be used only in extreme cases.

In the event an important question is brought up for the first time during a committee meeting when a quorum is not present, and a decision is needed immediately, the Chairperson will determine if proxy cards should be sent immediately following the meeting (as opposed to the procedure in paragraphs A and B) to those who were not in attendance to obtain their vote which will be entered in the minutes of the next meeting.

Membership on the Technical Coordinating Committee is by virtue of the expertise concurrent with the position held and as such, attendance is of the utmost importance. Therefore, the Chairperson to the Policy Committee for review and direction shall report more than three (3) un-excused absences of regular scheduled meetings by a member or his designated alternate during a calendar year.

ARTICLE VII

Rules of Order

The Technical Coordinating Committee shall conduct business as prescribed in Robert's Rules of Order Revised in all areas of parliamentary procedure unless prescribed otherwise by these by-laws.

The Parliamentarian shall be appointed by the Chairperson with the Technical Coordinating Committee approval.

ARTICLE VIII

Amendments to By-Laws

These by-laws may be amended by an affirmative vote of a simple majority of full voting membership of the committee. A by-law change shall be presented for consideration at a regular scheduled meeting of the committee; however, voting shall be deferred until the regular schedule meeting following the meeting at which the by-laws change was propose

COLUMBUS-PHENIX CITY TRANSPORTATION STUDY

CITIZEN ADVISORY COMMITTEE

By-Laws

(Last Amended, May 2016)

ARTICLE I

Name

The name of this Committee shall be the Citizen Advisory Committee (CAC) for the Columbus-Phenix City Transportation Study.

Origin: the Policy Committee of the Columbus-Phenix City Transportation Study creates The Citizen Advisory Committee.

Purpose: The purpose of the Citizen Advisory Committee is to advise the Policy Committee and Technical Coordinating Committee of the viewpoint of the citizenry of the Columbus-Phenix City Regional Area.

ARTICLE II

Composition

Membership shall consist of citizens or individuals from organizations within the region who reflect citizen's viewpoints. The Policy Committee or Citizen's Advisory Committee may appoint such other members whose knowledge and experience in the Region will provide the Policy Committee with a better understanding of the average citizen's point of view.

A membership subcommittee consisting of the Chairperson, Vice Chairperson and Secretary and will screen and recommend possible members of the Citizen's Advisory Committee. The membership of the Committee shall not exceed twenty-five (25) members.

ARTICLE III

Duties

Provide general advice to the Policy Committee and Technical Coordinating Committee concerning the citizen's viewpoint.

Review and participate in the various work elements as well as the future plans and systems as they are submitted to the Policy Committee.

Carry back the various data, discussions, and the decisions made by this and other Committees of the Columbus-Phenix City Transportation Study to the citizenry.

ARTICLE IV

Organization

The officers shall consist of a Chairperson, Vice Chairperson, and a Secretary.

The Chairperson and Vice Chairperson shall be elected annually by the membership of the Citizen's Advisory Committee at the regular June Meeting, to take office on July 1, to serve for a one year term, and not more than two consecutive terms. Vacancies in offices shall be filled by appointment by the chairperson, at the next regular meeting after the vacancy occurs for the unexpired term.

The Secretary shall be the Chief Transportation Planner of the Columbus-Phenix City Transportation Study.

ARTICLE V

Duties of Officers

Chairperson - To preside at all meetings of the Citizen's Advisory Committee and to call special meetings as needed.

Vice Chair - To perform the duties of the Chairperson in his absence.

In the absence of the Chairperson and the Vice Chairperson, the members present shall select a temporary Chairperson.

Secretary - To record the minutes and attendance, prepare required reports; notify members of meetings, and such other duties as required or directed by the Chairperson. Notice of meetings shall be mailed as least one week in advance of meeting date whenever practical.

ARTICLE VI

Meetings

1. The regular meeting date of the Citizen's Advisory Committee shall be on Tuesday of the second full week of the month at 3:00 p.m. at a place to be determined by the Chairperson. The meetings will be held every other month and the Chairperson shall call special meetings as may be required and as herein provided. Committee can review and approve minor revisions to documents by emails.

2. Subcommittees shall meet as determined by the Chairperson of said committee.
3. In order for business to be transacted, there must be at least seven (7) members, or one-third of the membership present, whichever is less, shall be constitute a quorum.
4. Any member who is absent without excuse for three consecutive meetings is removed from membership.

ARTICLE VII

Amendment of Article

These by-laws may be amended by an affirmative vote of a simple majority of full voting membership of the Committee. A by-law change may be presented for consideration at a regular scheduled meeting of the Committee; however, voting on a change shall be conducted at the next regular scheduled meeting.

**COLUMBUS-PHENIX CITY TRANSPORTATION STUDY
METROPOLITAN PLANNING ORGANIZATION
MEMORANDUM OF UNDERSTANDING**

METROPOLITAN PLANNING ORGANIZATION

MEMORANDUM OF UNDERSTANDING

FOR THE

COLUMBUS-PHENIX CITY TRANSPORTATION STUDY

BETWEEN

The Consolidated Government of Columbus, Georgia; the City of Phenix City, Alabama; the Counties of Lee and Russell, Alabama; Fort Benning, Georgia; Chattahoochee County, Georgia; Harris County, Georgia; the Alabama Department of Transportation and the Georgia Department of Transportation in cooperation with the U.S. Department of Transportation.

RELATIVE TO

The continuing, comprehensive, and cooperative urban transportation planning process known as the "Columbus-Phenix City Transportation Study" (C-PCTS).

1. **IT IS THE INTENTION OF THE PARTIES**, that the Columbus-Phenix City Transportation Study is to:
 1. Moving Ahead for Progress in the 21st Century (MAP-21) carries on the planning process which calls for continuous, comprehensive, and cooperative planning by the state and local governments as defined in Title 23 USC Section 134 and Section 5303 of the Federal Transit Act. The eight (8) SAFETEA-LU Planning Factors are retained in MAP-21 as the Scope of the Planning Process and results in plans and programs consistent with comprehensive planning development of the urbanized area.
 2. Update and revise the Columbus-Phenix City Multi-Modal Transportation Plan, to create a fiscally feasible transportation system that integrates thoroughfare development, public transportation, air facilities, rail systems, bicycle and pedestrian facilities and transportation enhancements; and reflects consideration of the area's comprehensive land-use plan and overall social, economic, environmental, energy conservation plans, goals and objectives.
 3. Create a functional relationship between transportation planning and the development of the cities and counties in the area.
 4. Maintain the data obtained in the original data collection phase of the study and any pertinent data collected thereafter on a current level so that existing and forthcoming recommendations may be evaluated and updated as necessary.
 5. Produce all documents and studies that are necessary to maintain a Certified Transportation Planning Process.
2. **IT IS FURTHER INTENDED** that the areas of responsibility of the aforementioned counties, municipalities, and government agencies shall lie within the Metropolitan Area Boundary established by the Policy Committee as the Columbus-Phenix City Transportation Study.

3. **IT IS FURTHER INTENDED**, that the Metropolitan Planning Organization (MPO) as designated by the Governors of Georgia and Alabama is the Columbus Department of Planning. With majority consent from the Columbus-Phenix City Policy Committee, the MPO shall have the primary responsibility for carrying out the urban transportation planning process and of developing the planning work program, transportation plan, and transportation improvement program.
4. **IT IS FURTHER INTENDED**, that the C-PCTS shall be coordinated by a project director, who shall be the Director of the Department of Planning or his designee; and the staff of the Transportation Planning Division of the Department of Planning shall serve, as the primary staff to the C-PCTS program and process. Additional staff resources may be provided, upon request, from the Technical Coordinating Committee (TCC) membership and existing staff resources of the participating agencies and governments. The Project Director shall coordinate all requests under the direction of the Policy Committee.
5. **IT IS FURTHER INTENDED**, that the C-PCTS Policy Committee shall continue to function to adopt appropriate goals, work programs, and plans; and to establish the need, form, and direction of future transportation improvements in the Columbus-Phenix City area. The Policy Committee shall be the MPO forum for cooperative decision making by principal elected and appointed officials of general purpose local government and intermodal transportation providers. The individuals representing the government jurisdictions involved in the C-PCTS planning process and other involved agencies shall comprise the Policy Committee Bylaws. The membership shall be enumerated in the Policy Committee Bylaws. The Policy Committee shall have the final authority in the matters of policy and plan adoption for the Columbus-Phenix City Transportation Study.
6. **IT IS FURTHER INTENDED**, that the committee known as the Technical Coordinating Committee (TCC) shall continue to function to assure the involvement of all operating departments, advisory agencies, and Multi-modal transportation providers concerned with, or affected by, the planning process and subsequent implementation of plans. The technical guidance and direction of the continuing Columbus-Phenix City Transportation Study shall be furnished by the TCC. The membership shall be enumerated in the Technical Coordinating Committee Bylaws.
7. **IT IS FURTHER INTENDED**, that the Citizens Advisory Committee (CAC) shall continue to function as a public information and involvement committee, and shall be representative of a cross-section of the communities. The CAC shall keep the Policy and the Technical Coordinating Committee informed of the communities perspective and shall provide information to the community about transportation policies and issues. The membership shall be enumerated in the Citizens Advisory Committee Bylaws.
8. **IT IS FURTHER INTENDED**, that the various committees meet at significant stages in the planning process in accordance with the bylaws adopted by each committee.

9. **IT IS FURTHER INTENDED**, that the Georgia Department of Transportation (GDOT), only to the extent that it may be bound by contracts which may hereafter be entered into, shall be responsible for the following:

1. Provide available maps, aerial photographs, charts, and records as deemed necessary to maintain the study.
2. Update and maintain travel simulation models for use in evaluating the metropolitan area's transportation needs. The models shall be the "official" C-PCTS models. The Department shall also provide the expertise and computer software for the above mentioned tasks.
3. Make periodic reviews and evaluations of projected transportation needs; and revisions, when necessary, of the Multi-modal transportation plan.
4. Aid the MPO in the preparation of planning oriented preliminary engineering, right-of-way, construction cost estimates, and certain transit, rail, aviation, and port records where applicable for projects in the Columbus-Phenix City Multi-modal Transportation Plan.
5. Provide the local agencies with current information concerning the status of planning and implementation of projects in the Columbus-Phenix City Multi-modal Transportation Plan.
6. Enter into the cooperative process with all participating agencies, when the need for a major metropolitan investment is identified, to determine the extent of the analysis and define each agency's role in the development of the Major Investment Study (23 CFR 450.318).
7. Enter into a cooperative process and coordinate with MPO participants an understanding of the development and amendment process for the State Transportation Improvement Program (STIP).
8. Incorporate, with modification, the adopted C-PCTS Transportation Improvement Program into the State Transportation Improvement Program; and coordinate with the C-PCTS Transportation Plan in the development of the Statewide Transportation Plan.
9. Annually certify, concurrently with the C-PCTS MPO, to the FHWA and the FTA that the C-PCTS planning process is addressing the major issues facing the area and is being conducted in accordance with all applicable Federal laws.
10. Provide various types of traffic count data.
11. Provide other assistance as mutually agreed upon.

10. **IT IS FURTHER INTENDED**, that the Alabama Department of Transportation, only to the extent that it may be bound by contracts which may hereafter be entered into, shall be responsible for the following:

1. Provide available maps, aerial photographs, charts, and records as deemed necessary to maintain the study.
2. Aid the MPO in preparation of planning-oriented preliminary engineering, right-of-way cost, and construction cost estimates where applicable for projects in the Columbus-Phenix City Multi-modal Transportation Plan.

3. Provide the local agencies with current information concerning the status of planning and implementation of projects in the Columbus-Phenix City Multi-modal Transportation Plan.
 4. Enter into the cooperative process with all participating agencies, when the need for a major metropolitan investment is identified, to determine the extent of the analysis and define each agency's role in the development of the Major Investment Study (23 CFR 450.318).
 5. Incorporate, with modification, the adopted C-PCTS Transportation Improvement Program into the State Transportation Improvement Program; and coordinate with the C-PCTS Transportation Plan in the development of the Statewide Transportation Plan.
 6. Annually certify, concurrently with the C-PCTS MPO, to the FHWA and the FTA that the C-PCTS planning process is addressing the major issues facing the area and is being conducted in accordance with all applicable Federal laws.
 7. Provide various types of traffic data.
 8. Provide other assistance as mutually agreed upon.
11. **IT IS FURTHER INTENDED**, that the Columbus Department of Planning/Metropolitan Planning Organization (MPO), only to the extent that it may be bound by contracts, which may hereafter be entered into, shall be responsible for the following:
1. Prepare planning-oriented preliminary engineering, right-of-way and construction cost estimates where applicable for projects in the Columbus-Phenix City Multi-modal Transportation Plan.
 2. Update and maintain maps showing existing and proposed land use, and make appraisals of actual land development in comparison with projections.
 3. Review zoning and subdivision request in accordance with the C-PCTS Transportation and Land Use Plans.
 4. Provide social and community development plans as may relate to transportation needs.
 5. Develop and maintain base and projected population, housing, employment, economic, vehicle and land use data by traffic zone and supply information as requested concerning special generators.
 6. Make recommendations for revisions of the Columbus-Phenix City Multi-modal Transportation Plan to conform to new planning goals, objectives, policies, or developments.
 7. Periodically review traffic zone boundaries and make appropriate recommendations to the Technical Coordinating Committee and cooperate with the Georgia Department of Transportation in revision of said boundaries.
 8. Provide available maps, aerial photographs, charts, records, and directories to the extent possible.
 9. Collect, analyze, and distribute traffic data such as traffic counts and accident rate to the public, governmental agencies, and other parties.
 10. Prepare and publish as necessary, a fiscally constrained 20 Year Multi-modal Transportation Plan that leads to the development of an integrated inter-modal

transportation system that facilitates the efficient movement of people and goods. The transportation plan shall be reviewed and updated at least every five (5) years.

11. Prepare and maintain a financially balanced Four (4) Year Multi-modal Transportation Improvement Program (TIP), which will be updated annually.
 12. Prepare an annual Unified Planning Work Program (UPWP) to document planning activities to be performed in the next fiscal year, in sufficient detail to indicate who will perform the work, the schedule for completion, and the products that it will produce.
 13. Prepare Georgia Department of Transportation Planning Contract for approval by Council of the Columbus Consolidated Government. Prepare transportation quarterly reports and submit reimbursement request to Georgia and Alabama Department's of Transportation. Prepare an annual Performance Report for the comparison of established goals in the Unified Planning Work Program and completed work elements.
 14. Compile, maintain, and document data on existing water, air, motor freight, and rail terminals, and transfer facilities.
 15. Prepare and publish as necessary a Public Involvement Plan, which documents how the MPO will provide complete information, timely public notices, full public access to key decisions, and support early and continuing involvement of the public in the development of plans and TIP's; and meets the criteria specified in 23 CFR Part 450.
 16. Cooperate with the Alabama and Georgia Department's of Transportation in the development and implementation of the MAP-21 management systems and the traffic monitoring system (23 CFR Part 500). The MPO will have the lead responsibility in the development of the C-PCTS Congestion Management Process.
 17. Ensure that the Congestion Management Process, the Public Transportation Management System, and the Inter-modal Management System shall, to the extent appropriate, be part of the metropolitan transportation planning process; and that the results of the six individual management systems shall be considered in the development of the transportation plan and TIP.
 18. Enter into the cooperative process with all participating agencies, when the need for a major metropolitan investment is identified, to determine the extent of the analysis and define each agency's role in the development of the Major Investment Study (23 CFR 450.318).
 19. Annually certify, concurrently with the Georgia Department of Transportation and the Alabama Department of Transportation, to the FHWA and the FTA that the C-PCTS planning process is addressing the major issues facing the area and is being conducted in accordance with all applicable Federal laws.
12. **IT IS FURTHER INTENDED**, that the Columbus Consolidated Government within its official jurisdiction be responsible for the following:
1. Maintain and keep current records of fiscal operations and abilities, administrative practices, and laws and ordinances that affect and concern transportation. A re-evaluation of these items shall be made at least every five (5) years and the results and recommendations, which could affect the C-PCTS program, will be coordinated with the Technical and Policy Committees.

2. When appropriate, provide funding for right-of-way acquisition and clearance that may be required for the C-PCTS construction projects and be the agent responsible for acquiring said right-of-way.
 3. Aid the MPO in developing planning-oriented preliminary engineering, right-of-way, and construction cost estimates where applicable for projects in the Columbus-Phenix City Multi-modal Transportation Plan.
 4. Prepare, maintain, and fund an annual budget for the MPO's operations.
13. **IT IS FURTHER INTENDED**, that Phenix City, Alabama within its official jurisdiction be responsible for the following:
1. Maintain and keep current records of fiscal operations and abilities, administrative practices, and laws and ordinances that affect and concern transportation. A re-evaluation of these items shall be made at least every five (5) years and the results and recommendations, which could affect the C-PCTS program, will be coordinated with the Technical and Policy Committees.
 2. Maintain records of accidents occurring on the roads and highways by location and description, and maintain these files on a current basis and provide the data to the MPO for analysis and reports.
 3. Aid the MPO in developing planning-oriented preliminary engineering, right-of-way, and construction cost estimates where applicable for projects in the Columbus-Phenix City Multi-modal Transportation Plan.
 4. When appropriate, provide funding for right-of-way acquisition and clearance that may be required for C-PCTS construction and be the agent responsible for acquiring said right-of-way.
14. **IT IS FURTHER INTENDED**, that Lee County, Alabama within its official jurisdiction be responsible for the following:
1. Assist the MPO with the gathering of planning, building, and land use information as it becomes necessary in order to update the plan for the study area.
 2. Maintain zoning ordinances, subdivision regulations and other ordinances relating to streets and highways.
 3. With assistance from the Alabama Department of Transportation, maintain records of accidents occurring on the roads and highways by location and description, and maintain these files on a current basis and provide the data to the MPO for analysis and reports.
 4. With assistance from the Alabama Department of Transportation, aid the MPO in developing preliminary engineering and right-of-way construction cost estimates where applicable for projects in the Columbus-Phenix City Multi-modal Transportation Plan.
 5. When appropriate, provide funding for right-of-way acquisition and/or construction of transportation improvements.
15. **IT IS FURTHER INTENDED**, that Russell County, Alabama within its official jurisdiction be responsible for the following:

1. Assist the MPO with the gathering of planning, building, and land use information as it becomes necessary in order to update the plan for the study area.
 2. Maintain zoning ordinances, subdivision regulations and other ordinances relating to streets and highways.
 3. With assistance from the Alabama Department of Transportation, maintain records of accidents occurring on the roads and highways by location and description, and maintain these files on a current basis and provide the data to the MPO for analysis and reports.
 4. With assistance from the Alabama Department of Transportation, aid the MPO in developing preliminary engineering and right-of-way construction cost estimates where applicable for projects in the Columbus-Phenix City Multi-modal Transportation Plan.
 5. When appropriate, provide funding for right-of-way acquisition and/or construction of transportation improvements.
16. **IT IS FURTHER INTENDED**, that Chattahoochee County, Georgia (The Unified Government of Cusseta-Chattahoochee County) within its official jurisdiction be responsible for the following:
1. Assist the MPO with the gathering of planning, building, and land use information as it becomes necessary in order to update the plan for the study area.
 2. Maintain zoning ordinances, subdivision regulations and other ordinances relating to streets and highways.
 3. With assistance from the Georgia Department of Transportation, maintain records of accidents occurring on the roads and highways by location and description, and maintain these files on a current basis and provide the data to the MPO for analysis and reports.
 4. With assistance from the Georgia Department of Transportation, aid the MPO in developing preliminary engineering and right-of-way construction cost estimates where applicable for projects in the Columbus-Phenix City Multi-modal Transportation Plan.
 5. When appropriate, provide funding for right-of-way acquisition and/or construction of transportation improvements.
17. **IT IS FURTHER INTENDED**, that Harris County, Georgia within its official jurisdiction be responsible for the following:
1. Assist the MPO with the gathering of planning, building, and land use information as it becomes necessary in order to update the plan for the study area.
 2. Maintain zoning ordinances, subdivision regulations and other ordinances relating to streets and highways.
 3. With assistance from the Georgia Department of Transportation, maintain records of accidents occurring on the roads and highways by location and description, and maintain these files on a current basis and provide the data to the MPO for analysis and reports.

4. With assistance from the Georgia Department of Transportation, aid the MPO in developing preliminary engineering and right-of-way construction cost estimates where applicable for projects in the Columbus-Phenix City Multi-modal Transportation Plan.
 5. When appropriate, provide funding for right-of-way acquisition and/or construction of transportation improvements.
18. **IT IS FURTHER INTENDED**, that Fort Benning, Georgia either provide or assist the MPO Staff in gathering information and data relating to the planning process as may be necessary to insure that Fort Benning is adequately served by the C-PCTS. Such data includes but is not limited to employment, traffic, population and major streets or gate changes.
19. **IT IS FURTHER INTENDED**, that METRA, Columbus' public transportation provide and PEX, Phenix City's public transportation provider shall:
1. Make available to the Columbus Department of Planning any records, documents or information necessary to accomplish the transit department's planning objectives and the development of the Columbus-Phenix City Multi-modal Transportation Plan and the TIP.
 2. Coordinate with the MPO and Alabama and Georgia Department's of Transportation in the development of the Public Transportation Management System and the Inter-modal Management System.
 3. Enter into the cooperative process with all participating agencies, when the need for a major metropolitan investment is identified, to determine the extent of the analysis and define each agency's role in the development of the Major Investment Study (23 CFR 450.318).
20. **IT IS FURTHER INTENDED**, that:
1. The Study shall be a continuing, comprehensive, cooperative nature and that all planning decisions shall be reflective of and responsive to the needs and desires of the local communities as well as the programs and requirements of the Alabama Department of Transportation, the Georgia Department of Transportation and the U.S. Department of Transportation.
 2. A reappraisal shall be made of the Study whenever there is a significant change in the community's goals and objectives, land use patterns, or travel characteristics or at least once every five (5) years.
 3. The participating agencies shall cooperate in all phases of the Study. Adequate and competent personnel shall be assigned to insure development of adequate and reliable data.
 4. All parties to this agreement shall have access to all information developed by the other agencies, including the right to make duplication thereof.

This document is a Memorandum of Understanding expressing the present intentions of the parties. Nothing contained herein shall require the undertaking of any act, project, study,

analysis, or any other activity by any party until a contract for such activity is executed. Nor shall this document require the expenditure of any funds by any party until a contract authorizing such expenditure is executed.

However, nothing contained herein shall be construed to prohibit any party's undertaking any act, project, study, analysis, or any other activity, which the party is required by law or contract to undertake as part of any other program which fulfills some function shown herein as intended to be performed by the party undertaking such act, project, study, and analysis, or other activity.

In witness whereof, the parties hereto have executed this Memorandum of Understanding, this 3rd day of June 2014.

Columbus Consolidated Government, Columbus, Georgia


Mayor


Witness


Notary Public



EXECUTION AUTHORIZED

By Resolution No. 73-14


Clerk of Council

City of Phenix City, Alabama

Eddie N. Lowe
Mayor

Charles S.
Witness

Jackie W. Sanders
Notary Public

JACKIE D. SANDERS
Notary Public, AL State at Large
My Commission Expires June 02, 2014

Lee County, Alabama

Bill English

Commission - Chairman

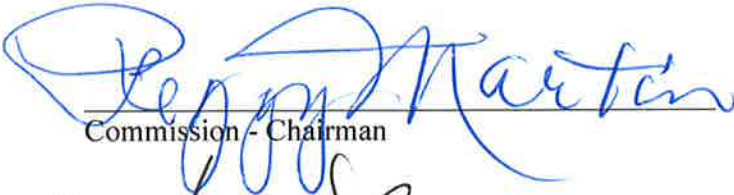
Patrick Hunt

Witness

Notary Public



Russell County, Alabama


Commission - Chairman


Witness


Notary Public

MY COMMISSION EXPIRES MAY 31, 2015

The Unified Government of Cusseta-Chattahoochee County, Georgia

Donald Moore
Commission - Chairman, *vice*

Suzanne Woa
Witness

Lisa
Notary Public



Harris County, Georgia

J. Harry Lange
Commission - Chairman

[Signature]
Witness

Betty S Jarrett
Notary Public



Fort Benning, Georgia



Garrison Commander



Witness



Notary Public

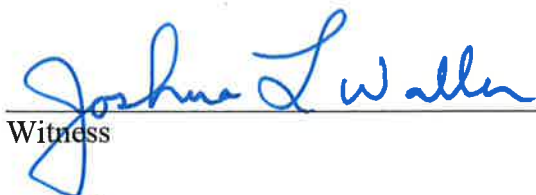


Recommended by:

Georgia Department of Transportation



Director of Planning



Witness



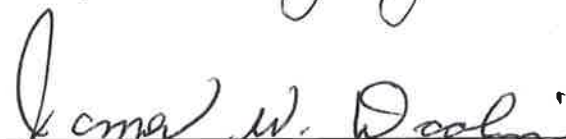
Notary Public



Recommended by:

Alabama Department of Transportation


Transportation Planning Engineer


Witness


Notary Public

**Donna Newman
Notary Public
State of Alabama
My Comm. Expires 8-5-2017**

Recommended by:

**Columbus Consolidated Government
Director, Department of Planning / Metropolitan Planning Organization**



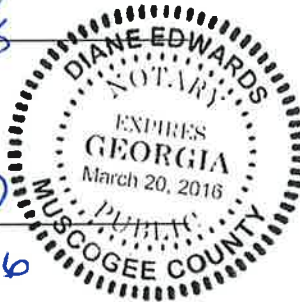
Director



Witness


exp 3/20/16

Notary Public



58-1097948

FEIN Number

EXHIBIT E

BUDGET ESTIMATE

FISCAL YEAR 2021

FISCAL YEAR 2021 SOURCE OF FUNDS

April 10, 2020

*The FHWA PL and FTA Planning funds have been consolidated into PL category for Alabama

WORK ELEMENTS	GEORGIA											ALABAMA				GRAND TOTAL
	SPR (GADOT)		PL (MPO)			SEC 5303 (METRA)			SEC 5307 (METRA)			SPR (ALDOT)		*PL (MPO)		
	FHWA	GADOT MATCH	FHWA	GADOT MATCH	COL. MATCH	FTA	GADOT MATCH	COL. MATCH	FTA	GADOT MATCH	COL. MATCH	FHWA	ALDOT MATCH	FHWA	P.C. MATCH	
ADMINISTRATION																
1.2 Operations and Administration	0.00	0.00	26,041.60	0.00	6,510.40							0.00	0.00	9,171.00	2,292.75	44,015.75
1.3 Training and Employee Education	0.00	0.00	10,851.20	0.00	2,712.80							0.00	0.00	3,055.00	763.75	17,382.75
1.6 Unified Planning Work Program	0.00	0.00	10,851.20	0.00	2,712.80							0.00	0.00	3,554.00	888.50	18,006.50
1.7 Quarterly and Annual Reports	0.00	0.00	6,507.50	0.00	1,626.88							0.00	0.00	1,527.00	381.75	10,043.13
Subtotal	0.00	0.00	54,251.50	0.00	13,562.88							0.00	0.00	17,307.00	4,326.75	89,448.13
PUBLIC INVOLVEMENT																
2.1 Community Outreach/Education	0.00	0.00	3,036.48	0.00	759.12							0.00	0.00	0.00	0.00	3,795.60
2.2 Environmental Justice/Title VI	0.00	0.00	3,036.48	0.00	759.12							0.00	0.00	0.00	0.00	3,795.60
2.3 Public Involvement Plan	0.00	0.00	9,116.16	0.00	2,279.04							0.00	0.00	1,550.00	387.50	13,332.70
Subtotal	0.00	0.00	15,189.12	0.00	3,797.28							0.00	0.00	1,550.00	387.50	20,923.90
DATA COLLECTION																
3.1 Socio-Economic Data	0.00	0.00	3,036.48	0.00	759.12							0.00	0.00	1,550.00	387.50	5,733.10
3.4 Trans. Analysis, Models & Surveys	0.00	0.00	21,614.70	0.00	5,403.67							0.00	0.00	3,055.20	763.80	30,837.37
Subtotal	0.00	0.00	24,651.18	0.00	6,162.79							0.00	0.00	4,605.20	1,151.30	36,570.47
SYSTEM PLANNING																
4.1 Congestion Management	0.00	0.00	18,168.96	0.00	4,542.24							0.00	0.00	1,528.00	382.00	24,621.20
4.2 Air Quality Technical Studies	0.00	0.00	0.00	0.00	0.00							0.00	0.00	0.00	0.00	0.00
4.5 Bicycle - Pedestrian Planning	0.00	0.00	18,432.17	0.00	4,608.04							0.00	0.00	3,665.20	916.30	27,621.71
4.7 GIS Development	0.00	0.00	18,873.90	0.00	4,718.48							0.00	0.00	3,665.20	916.30	28,173.88
4.11 Metropolitan Transportation Plan	0.00	0.00	33,421.85	0.00	8,355.46							0.00	0.00	4,284.55	1,071.13	47,132.99
4.12 Trans. Improvement Program	0.00	0.00	20,831.00	0.00	5,207.75							0.00	0.00	4,533.60	1,133.40	31,705.75
4.13 Special Trans. Studies & Projects	0.00	0.00	70,457.60	0.00	17,614.40							0.00	0.00	49,544.80	12,386.21	150,003.01
Subtotal	0.00	0.00	180,185.48	0.00	45,046.37							0.00	0.00	67,221.35	16,805.34	309,258.54
TRANSIT SERVICE PLANNING																
5.1 Prepare & Administer Grants									142,250.00	0.00	28,450.00					170,700.00
5.2 DBE									12,750.00	0.00	2,550.00					15,300.00
5.3 Transit MIS						0.00	121,707.00	13,523.00	86,750.00	0.00	17,350.00					239,330.00
5.4 Training & Conferences									8,250.00	0.00	1,650.00					9,900.00
5.5 Phenix City Transit Planning														\$24,281.49	6,070.37	30,351.86
Subtotal			0.00	0.00	0.00	0.00	121,707.00	13,523.00	250,000.00	0.00	50,000.00			24,281.49	6,070.37	465,581.86
GRAND TOTAL	0.00	0.00	274,277.28	0.00	68,569.32	0.00	121,707.00	13,523.00	250,000.00	0.00	50,000.00	44,000.00	11,000.00	114,965.04	28,741.26	921,782.90

The SPR funds are used for Alabama DOT Staff only. They are not added to the Grand Total of PL funds allotted to the MPO

EXHIBIT F

SCHEDULE

FISCAL YEAR 2021

METROPOLITAN PLANNING FACTORS TO BE CONSIDERED IN THE 2021 UPWP												
TASK	WORK ELEMENT	METROPOLITAN PLANNING FACTORS										
		1	2	3	4	5	6	7	8	9	10	11
1.0	PROGRAM SUPPORT AND ADMINISTRATION											
1.1	Program Coordination											
1.2	Operations and Administration											
1.3	Employee Training and Development					X	X	X		X	X	
1.4	Equipment and Supplies											
1.5	Contracts/Grants											
1.6	Unified Planning Work Program	X	X	X	X	X	X	X	X	X	X	X
2.0	PUBLIC INVOLVEMENT											
2.1	Community Outreach/Education	X	X	X	X	X	X	X	X		X	X
2.2	Environmental Justice/Title VI	X	X	X	X	X	X				X	X
2.3	Participation Plan	X	X	X	X	X	X	X	X		X	X
3.0	DATA COLLECTION											
3.1	Socio-Economic Data	X			X	X	X	X				
3.2	Land Use Monitoring	X				X	X	X		X		X
3.3	Air Quality Management					X						
3.4	Transportation Surveys, Models, and Analysis	X	X	X	X	X	X	X	X		X	
3.5	System Monitoring		X			X	X	X				
4.0	SYSTEM PLANNING											
4.1	Congestion Management		X			X	X	X	X		X	
4.2	Transit/Paratransit											
4.3	Intermodal Planning											
4.4	Air Quality Planning											
4.5	Bike/Ped	X	X	X	X	X	X				X	X
4.6	Model Development and Applications											
4.7	GIS Development and Applications	X	X	X	X	X	X	X	X	X	X	
4.8	Highway Planning											
4.9	ITS		X	X	X			X				
4.10	Freight Planning						X					
4.11	Long Range Plan	X	X	X	X	X	X	X	X	X	X	X
4.12	Transportation Improvement Program	X	X	X	X	X	X	X	X	X	X	X
4.13	Special Studies	X	X	X	X	X	X	X	X	X	X	X

**APPENDIX A
NOTICE OF CONTRACTORS
COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACTS OF 1964
AS AMENDED BY THE CIVIL RIGHTS RESTORATION ACT OF 1987
FOR FEDERAL-AID CONTRACTS**

During the performance of this Contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

(1) **Compliance with Regulations:** The Contractor will comply with the Regulations of the U.S. Department of Transportation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

(2) **Nondiscrimination:** The Contractor, with regard to the work performed by it after award and prior to completion of contract work, will not discriminate on the ground of race, color, national origin or sex in the selection and retention of subcontractors including procurement of materials and leases of equipment. The Contractor will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program, set forth in Appendix B of the Regulations. In addition, the Contractor will not participate either directly or indirectly in the discrimination prohibited by 23 CFR 200 (b).

(3) **Solicitations for Subcontracts, Including Procurement of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, national origin or sex.

(4) **Information and Reports:** The Contractor will provide all information and reports required by the Regulations, to permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to the DEPARTMENT, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the DEPARTMENT shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to,

- (a) withholding of payments to the Contractor under the contract until the Contractor complies, and/or
- (b) cancellation, termination or suspension of the contract, in whole or in part.

(6) **Incorporation of Provisions:** The Contractor will include the provision of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The Contractor will take such action with respect to any subcontract or procurement as the DEPARTMENT or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the State to enter into such litigation to protect the interests of the State, and in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B

CERTIFICATION FOR STATE REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED TRANSACTIONS

The **Columbus Consolidated Government**, as an Applicant for a Federal PL Fund grant or cooperative agreement, certifies to the best of its knowledge and belief, that its principals:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
- (2) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
- (4) Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.

Where the State is unable to certify to any of the statements in this certification with respect to its principals, the State shall attach an explanation to this proposal.

THE COLUMBUS CONSOLIDATED GOVERNMENT CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 ET SEC. ARE APPLICABLE THERETO.

Authorized Official

Executive Director

Date

APPENDIX C

CERTIFICATION OF CONSULTANT

DRUG-FREE WORKPLACE

I hereby certify that I am a principal and duly authorized representative of **COLUMBUS CONSOLIDATED GOVERNMENT**, whose address is **P.O. Box 1340, Columbus, Georgia 31902-1340** and it is also certified that:

(1) The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Work Place Act", have been complied with in full; and

(2) A drug-free workplace will be provided for the consultant's employees during the performance of the contract; and

(3) Each subcontractor, if any, hired by the DESIGNATED AGENCY shall be required to ensure that the subcontractor's employees are provided a drug-free workplace. The DESIGNATED AGENCY shall secure from that subcontractor the following written certification:

"As part of the subcontracting agreement with the **COLUMBUS CONSOLIDATED GOVERNMENT**, certifies that a drug free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3", and

(4) It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Date

Executive Director

APPENDIX D--GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Name of Contracting Entity: _____

Contract No. and Name: _____

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

E-Verify Company Identification Number_____
Signature of Authorized Officer or Agent_____
Date of Authorization_____
Printed Name of Authorized Officer or Agent_____
Name of Contractor_____
Title of Authorized Officer or Agent_____
Date

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 202__

Notary Public

[NOTARY SEAL]

My Commission Expires: _____

File Attachments for Item:

2. Columbus Fire and EMS Strategic Plan and Standards of Cover/Community Risk Assessment Update

Approval is requested approval of the Columbus Department of Fire and Emergency Medical Services Strategic Plan and Standards of Cover/Community Risk Assessment documents. These documents are updated annually. The updated Strategic Plan and Standards of Cover will be forwarded to the Mayor, City Council and City Manager's Office.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #2.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Columbus Fire and EMS Strategic Plan and Standards of Cover/Community Risk Assessment Update
AGENDA SUMMARY:	Approval is requested approval of the Columbus Department of Fire and Emergency Medical Services Strategic Plan and Standards of Cover/Community Risk Assessment documents. These documents are updated annually. The updated Strategic Plan and Standards of Cover will be forwarded to the Mayor, City Council and City Manager's Office.
INITIATED By:	Columbus Fire and EMS Department

Recommendation: Columbus Fire and EMS is requesting approval of the Columbus Department of Fire and Emergency Medical Services Strategic Plan and Standards of Cover/Community Risk Assessment documents. These documents are updated annually. The updated Strategic Plan and Standards of Cover will be forwarded to the Mayor, City Council and City Manager's Office.

Background: Columbus Fire and EMS initially published its first Strategic Plan in 2002 and Standards of Cover in 2002. The Strategic plan was presented to City Council and adopted March 12, 2002 by Resolution 114-02. The Standards of Cover/Community Risk Assessment was presented to City Council and December 4, 2012 by Resolution 350-12.

Analysis: The strategic plan is used to direct the department for future needs and considerations. The Strategic Plan is also a required document for our International Accreditation. The Standards of Cover/Community Risk Assessment document is provided to serve as Columbus Fire and EMS Standards of Response Coverage Plan. The purpose of this document is to define the level of service based on a comprehensive study of the department's historical performance, community risk factors and expectations, and existing and proposed deployment strategies.

Financial Considerations: There are no financial obligations.

Legal Considerations: Council approval is Required for adoption of Standards.

Recommendation/Action: Authorization is requested for the adoption of the Columbus Fire and Emergency Management Service annually revised Strategic Plan and Standards of Cover documents.

**A RESOLUTION
NO.**

Item #2.

**A RESOLUTION OF THE COUNCIL OF COLUMBUS, GEORGIA, UPDATING THE
COLUMBUS DEPARTMENT OF FIRE AND EMERGENCY MEDICAL SERVICES
STRATEGIC PLAN AND STANDARD OF COVER/COMMUNITY RISK
ASSESSMENT DOCUMENTS.**

WHEREAS, Columbus Fire and Emergency Medical Services requests council approval of update to the departments Strategic Plan and Standards of Cover/Community Risk Assessment documents; and,

WHEREAS, Columbus Fire and Emergency Medical Services strategic plan is the document used to communicate with the organization the organizations goals, the actions needed to achieve those goals and all of the other critical elements developed during the planning exercise; and,

WHEREAS, Columbus Fire and Emergency Medical Services will utilize standards of cover document to assist the department in identifying unique characteristics of our community, apply a methodology to perform an all hazards risk assessment, determine response strategies relative to the community's unique hazard risks, assess the historical quality of emergency response performance, identify specifically where quality performance exists and where quality of performance is challenged and establish plans for quality maintenance or improvement as necessary,

WHEREAS, Columbus Fire and Emergency Medical Services has utilized these two core international accreditation documents to make informed decision on department strategies. The Strategic Plan and Standards of Cover/Community Risk Assessment documents will also assist in the determination of future resources for the department.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS,
GEORGIA, AS FOLLOWS:**

Effective July 28, 2020 the attached documents have been adopted for Columbus Department of Fire and Emergency Medical Services.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of _____ 2020 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

June 2020

Columbus Fire and Emergency Medical Services

FIVE YEAR STRATEGIC PLAN

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Executive Summary

Columbus Department of Fire and Emergency Medical Services is internationally accredited, and performance driven. The department is results oriented, focuses on customer service, continuous improvement, and the safety and welfare of our customers and employees. The department is committed to protecting life, property and the environment.

The Columbus Department of Fire and Emergency Medical Services' Strategic Plan provides a realistic approach that will effectively guide our department's pursuit of excellence for the next five years. The department's goal is to provide emergency and non-emergency services in an effective, fiscally responsible, and compassionate manner. The strategies to achieve our stated vision in the next five years are as follows:

- *Utilize and Develop Our Members to Their Fullest Potential*
- *Maximize Available Resources*
- *Respond to the Growth of Our Community And the Changing Needs of Our Customers*
- *Utilize Advancing Technology to Improve Safety and Efficiency*
- *Encourage members to "Think Out Of The Box" to Address Challenge*

The success of our strategic plan is contingent upon commitment from our elected officials, citizens (customers) and most importantly our personnel. To ensure the effectiveness of the Strategic Plan it will be evaluated annually and adjusted to meet new strengths, weaknesses, opportunities and threats.

While our strategic plan is not based exclusively on funding, several of our goals will require funding from the general operating fund, grants or other funding sources. Additionally, we will capitalize on the diverse talents of our personnel to accomplish the goals that do not require funding.

Greg Lang, Interim Chief/EMA Director
Columbus Fire and Emergency Medical Services

Strategic Planning Process

The strategic planning process is conducted annually and includes formalized input from both internal and external customers making the department strategic plan more community-driven.

COLUMBUS FIRE AND EMERGENCY MEDICAL SERVICES

Vision Statement

To be a model of excellence by continuing as an innovative leader in meeting the ever-changing needs of our community and setting the example for other departments through professional development, research and technology while encouraging unity and teamwork through the free exchange of ideas both internally and externally.

Mission Statement

The Columbus Department of Fire and Emergency Medical Services is dedicated to the protection of life, property, and the environment by providing professional and courteous services of exceptional quality in the areas of Fire Prevention, Fire Safety Education, Fire Suppression, Advanced Life Support, Basic Life Support, Hazardous Materials Response, Homeland Security/Emergency Management, Fire/Cause and Origin Determination, Investigation, and Rescue at an acceptable cost to the community.

Statement of Values

We, the members of the Columbus Department of Fire and Emergency Medical Services are committed to the following values in our interactions with coworkers and customers:

- Professionalism – In application, appearance and attitude
- Integrity – Demonstrate honesty and fairness
- Compassion – Demonstrate kindness and empathy
- Accountability – Professionally, personally and fiscally responsible for our actions
- Respect – For each other, our Department, the Consolidated Government and our customers
- Diversity – Be open minded and responsive to the uniqueness of our community without regard to race, age, gender, religion or ethnic origin
- Commitment – In all department endeavors
- Teamwork – Encourage unity and a cooperative attitude

Columbus Consolidated Government

The community vision statement for Columbus originates from the City's 2028 Comprehensive Plan and echoes the community's will, expressed during the community involvement process. It is paramount to the strategies and policies outlined in this Plan. The day-to-day decisions of the City over the next 20 years should meet the core ideals of this statement.

COMMUNITY VISION STATEMENT

The City of Columbus will continue to be a unified city in which all work together to achieve common goals and in which individuality and diversity are embraced and respected. It will be a regional center of commerce and culture; a city in which the commitment to growth and economic development is matched by the commitment to the highest quality of life for all citizens.

Type of Government

Columbus, Georgia is a consolidated government, which establishes a single countywide government with powers and jurisdiction throughout the territorial limits of Muscogee County. The Charter of the Columbus Consolidated Government provides for a mayor-council-city manager form of government. The mayor is aided by a city manager that, in the performance of his duties, is responsible to the mayor. The elected mayor, who also serves as the City's Public Safety Director, is a full-time position. The Council consists of ten (10) elected councilor positions of which eight (8) members are elected from established council districts and two (2) are at large elected members.

The Consolidated Government provided by the Charter shall be known as the Mayor-Council-City Manager form of government. The Mayor shall be aided by City Officers, who, in the performance of their duties, shall be responsible and accountable to the Mayor except as otherwise provided in the Charter, by Georgia Law or by Rules of the State Bar of Georgia. Those persons who are deemed to be City Officers are set forth in sec. 4-300 of the Charter, as amended. Section 4-300 states the City Officers of Columbus, Georgia shall consist of the City Manager, the City Attorney, the Chief of the Columbus Police Department, the Chief of the Columbus Fire and EMS Department and the Warden of the Muscogee County Prison, all of whom shall be responsible to and accountable to the Mayor of Columbus, Georgia, except as otherwise provided in the Charter, by Georgia law or by Rules of the State Bar of Georgia.

COLUMBUS, GEORGIA Community Profile

Community Profile chart is based on 2010 census. According to the 2019 estimates from the U.S. Census Bureau, Columbus' population is 195,769.

Sex and Age			Race			Race alone or in combination with one or more other races		
Total Population	191,278	191,278	Total Population	191,278	191,278	Total Population	191,278	191,278
Male	92,086	48.10%	One race	184,623	96.50%	White	94,496	49.40%
Female	99,192	51.90%	Two or more races	6,655	3.50%	Black or African American	90,420	47.30%
Under 5	14,239	7.40%	One race	184,623	96.50%	American Indian and Alaska Native	2,068	1.10%
5 to 9	12,807	6.70%	White	89,502	46.80%	Asian	6,147	3.20%
10 to 14	13,420	7.00%	Black or African American	86,320	45.10%	Native Hawaiian and other Pacific Islander	535	0.30%
15 to 19	15,920	8.30%	American Indian and Alaska	461	0.20%	Some other race	4,977	2.60%
20 to 24	15,851	8.30%	Asian	4,364	2.30%	Hispanic or Latino		
25 to 34	27,343	14.30%	Asian Indian	1,288	0.70%	Total Population	191,278	191,278
35 to 44	23,781	12.40%	Chinese	317	0.20%	Hispanic or Latino (of any race)	12,423	6.50%
45 to 54	25,453	13.30%	Filipino	832	0.40%	Mexican	5,931	3.10%
55 to 59	11,048	5.80%	Japanese	186	0.10%	Puerto Rican	3,496	1.80%
60 to 64	9,219	4.80%	Korean	1,024	0.50%	Cuban	294	20.00%
65 to 74	11,650	6.10%	Vietnamese	191	0.10%	Other Hispanic or Latino	2,702	1.40%
75 to 84	7,715	4.00%	Other Asian	526	0.30%	Not Hispanic or Latino	178,855	93.50%
Over 85	2,832	1.50%	Native Hawaiian and other Pacific	299	0.20%	White alone	83,577	43.70%
			Native Hawaiian	34	0.00%	Black or African American alone	85,175	44.50%
			Guamanian or Chamorro	189	0.10%	American Indian and Alaska Native alone	413	0.20%
			Samoan	50	0.00%	Asian alone	4,202	2.20%
			Other Pacific Islander	26	0.00%	Native Hawaiian and other Pacific Islander	299	0.20%
			Some other race	3,677	1.90%	Some other race alone	272	0.10%
			Two or more races	6,655	3.50%	Two or more races	4,917	2.60%
			White and Black or African	2,108	1.10%	Two races including Some other race	36	0.00%
			White and American Indian	657	0.30%	Two races excluding Some other race	4,881	2.60%
			White and Asian	772	0.40%	Total housing units	82,770	82,770
			Black or African American	446	0.20%			

Department Background

The Columbus, Georgia Department of Fire and Emergency Medical Services is rich in tradition with 190 years of service to the citizens of Columbus, Georgia. With a staff of dedicated professionals, the Department provides high quality community risk reduction, fire suppression, emergency medical, hazardous materials response, and rescue services to the citizens and visitors of Columbus from fourteen (14) locations throughout the City.

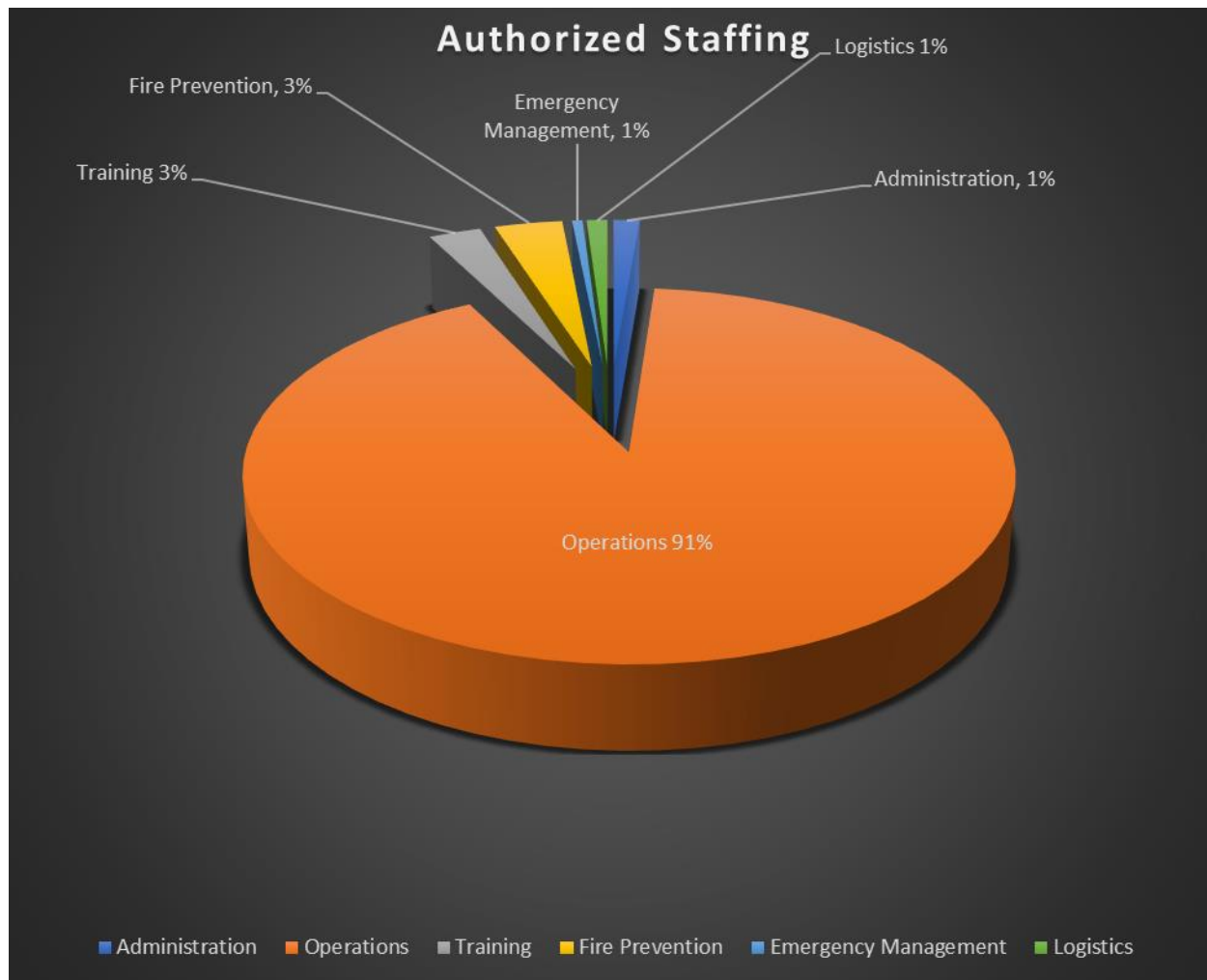
The Department is currently organized into five (5) divisions: Fire Prevention, Operations, Logistics/Support, Emergency Management, and Training. The Chief of Fire and Emergency Medical Services serves as the Chief Administrative Officer and is responsible for the overall operation of the Department. The Chief reports directly to the Mayor who serves as the Public Safety Director.

The City of Columbus has a Class 1-1x Public Protection Classification through the Insurance Services Office (ISO) rating and the Department has achieved International Accreditation through the Center for Public Safety Excellence. The Department currently operates a total of 31 units. Total number or percentage of personnel who are currently medically certified in operations is 98%. In 2002 the department began training personnel at the EMT-I level and in 2013 AEMT. The department began providing paramedic training in 2006 and in 2017 completed the accreditation process for the paramedic program. The department is striving to achieve a response model that includes at its core personnel certified to render the most advanced level of emergency service to the citizens and visitors of Columbus, Georgia.

As the City continues to grow there will be an increase in risks and demand for emergency services. This growth may require deployment of additional facilities, emergency equipment and staffing to effectively meet the community's need for emergency services.

Department Staffing Overview

The Department of Fire & Emergency Medical Services is authorized 383 total positions, 375 fulltime-sworn positions, 2 civilians, and 6 clerical positions. The Department maintains 14 stations and 4 support facilities located throughout the City. With a coverage area of approximately 220 square miles, in 2108 the Department responded to over 40,000 emergency alarms. This represents an increase of 21.85% since 2011.



STANDARDS OF COVER AND RISK ASSESSMENT

This document is provided to serve as Columbus Fire and EMS Standards of Cover. The purpose of this document is to define the level of service based on a comprehensive study of the department's historical performance, community risk factors and expectations, and existing and proposed deployment strategies.

The overall assessment evaluated the department's ability to provide adequate resources to respond to an "all-risk" environment including fire and non-fire incidents such as emergency medical, hazardous material, technical rescue, and disasters both natural and manmade.

The methodology used was a systems approach to deployment rather than the one-size-fits-all prescriptive formula. An evaluation was conducted to match local needs or risks and expectations with expected outcomes. The data contained in this Standards of Response Coverage Plan should provide the leaders of Columbus Consolidated Government with the information necessary to understand and make decisions upon an effective delivery system for an "all-risk" environment.

DEPARTMENT DIVISIONS

Fire Prevention

- Fire Prevention is responsible for the enforcement of life safety codes, issuance of permits, and plan review for suppression/detection systems, flow tests, new hydrant placement, and conducts life safety inspections. They are involved with numerous fire and life safety initiatives that improve the safety of our citizens. These programs include the following: Free Home Safety Survey, Residential Carbon Monoxide Checks, School Fire Safety Education, Juvenile Fire Setter Program, Free Smoke Alarm Installation, and Community Improvement Projects. The Division utilizes a Mobile Fire Safety House trailer to enhance the Public Fire Education Program in the schools.
- The division maintains a Georgia certified law enforcement agency. This division also investigates fires for origin and cause. The division is responsible for coordinating with the District Attorney's Office for the prosecution of fire related criminal activity and responds to customer inquiries and complaints. The division is aided by an Accelerant Detection K-9.

Operations

- The Operations Division is responsible for delivering fire suppression, emergency medical services, and specialized rescue services to include hazardous materials emergency response, confined space rescue, trench rescue, and water rescue/recovery to the community. The division has a total staff of 348 sworn personnel. The City is divided into 3 battalions with a minimum of 94 personnel on duty per shift. Personnel work a 24/48-hour work schedule. The Division responds multiple units to the majority of approximately 57,000 emergency responses annually. The division operates from fourteen stations which, house a total of thirteen engines, six quints, three command vehicles, two squad companies, one Georgia Search and Rescue (GSAR) heavy rescue unit, and twelve advanced life support ambulances (six operated by private ambulance services).

- The division has Infrared Imaging systems on every Engine, Ladder and Squad throughout the department. Each apparatus is equipped with an Automatic External Defibrillator and a full complement of Medical First Responder equipment.
- Ambulances are supplied with the required Georgia Department of Human Resources equipment.

Logistics/Support

- The Logistics/Support Division is responsible for the budget process to include research/development, procurement, bid specifications, and ensuring the efficient repair/replacement of all emergency equipment assigned to the department. The division works closely with other city departments to ensure the efficient repair of the department's facilities and vehicles. The division supplies fourteen stations and four support facilities with emergency and non-emergency equipment and is responsible for all records pertaining to the repair/replacement of all personal protective equipment to include the required testing, repair, and replacement of self-contained breathing apparatus. The division provides rehabilitation services at emergency incidents and is responsible for issuing uniforms and personal protective equipment to all sworn personnel.

Training

- The Training Division conducts and coordinates all department training activities including but not limited to recruit training, fire suppression, emergency medical, rescue, officer development and other training programs as necessary to meet established state and federal mandates each year. The division is responsible for ensuring that all department members meet the requirements as set forth by the National Fire Protection Association (NFPA), Insurance Services Office (ISO), Georgia Firefighter Standards and Training, Columbus Consolidated Government, Georgia Department of Human Resources, and the internal requirements of the Department of Fire and Emergency Medical Services.

Emergency Management

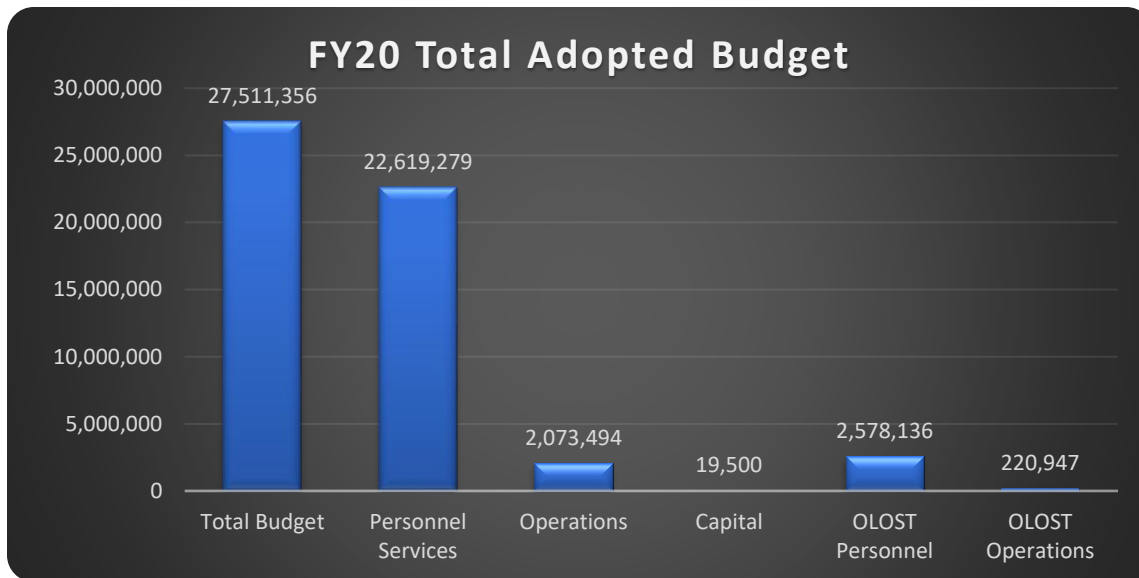
- The Emergency Management Division is charged with the responsibility of producing, distributing and maintaining all comprehensive emergency plans for the City of Columbus, Georgia. Part of this responsibility is to provide training and exercises that clearly demonstrate each department's and agency's responsibilities within the City and to identify staffing, training, and resource gaps that may limit the effectiveness of mitigation, response, and recovery activities following a major disaster or emergency within this jurisdiction. The Division further is charged with coordinating the response of not only local resources but also state, federal, volunteer, and ancillary resources to

emergencies or disasters in the categories of natural, manmade, or technological hazards within the City.

- The Division maintains the City's Emergency Operations Center, all communications equipment and resources that would be utilized to efficiently manage a large-scale emergency or disaster. Implement the command and control functions for political leadership and City department directors of the public safety departments and general government. To support this function the Division operates and maintains the City's Mobile Command Vehicle that is equipped to support field operations at the scene of emergencies or disasters.
- The Division maintains and delivers training programs and public information to the general population within this jurisdiction with regards to emergency preparedness and citizen's response to better insure the safety of the citizens of this City.
- Emergency management involves preparing for disasters before they occur through citizen preparedness, training, disaster response (e.g. emergency evacuation, quarantine, mass decontamination, etc.), as well as supporting, and rebuilding after natural or human-made disasters have occurred. In general, emergency management is the continuous process by which all individuals, groups, and communities manage hazards in an effort to avoid or lessen the impact of disasters resulting from the hazards. Actions taken depend in part on analysis of risk to determine the priorities for applying resources to those hazards that will most likely affect a given region or population.
- The local Emergency Management Division insures that the City of Columbus is eligible for disaster re-imburement and for federal grant funding by meeting all requirements established by federal and state governments. The City remains eligible for federal funding by insuring compliance with the requirements of the National Incident Management System.

Budget

The Department is funded through the Columbus Consolidated Government's General Fund Budget. The Department's fiscal year 2020 approved budget including OLOST was **\$27,511,356.**



Insurance Services Office

The City (Fire/EMS, 911 Dispatch and Columbus Water Works) were re-evaluated by the Insurance Services Office (ISO) in March of 2017. The new public protection classification of 1-1x became effective September 1, 2017.

Capital Projects

The passage of the Other Local Option Sales Tax in July 2009 provided the funding mechanism for land acquisition and construction for replacement of station 9 and new training facility. The construction of Station 9 and the training facilities were completed July 2017.

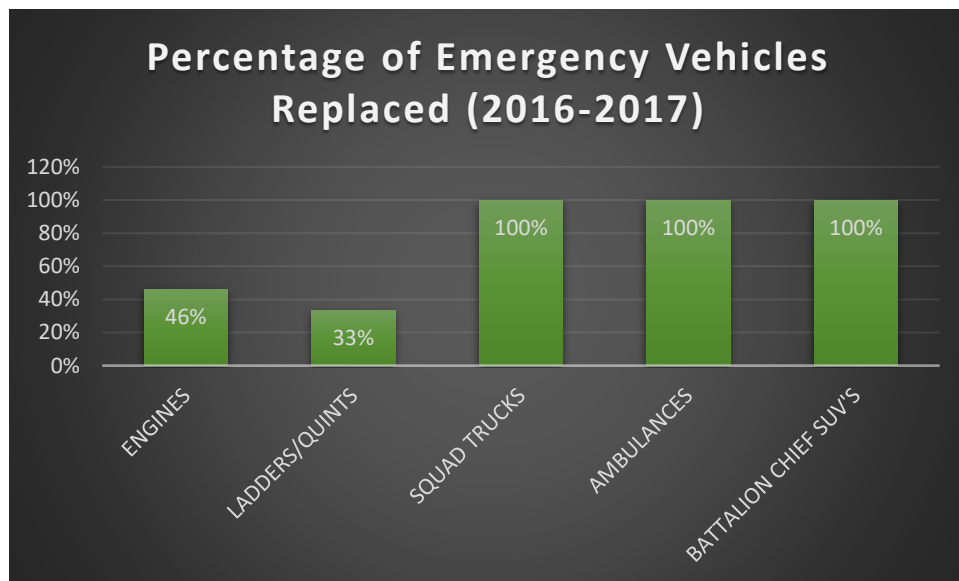
Planning:

- Any proposed additional stations and unit assignments will be determined annually based on statistical data from the population densities, heat maps and the department's benchmark and baseline standards.

Current Station and Emergency Vehicle Locations

2019

Station Locations	Units Assigned
Station One – 10 th Street	B1, E1, L1, M1, R-1, R-2
Station Two – 33 rd Street	E2, M2, RE-2, M-22, Fire Safety House
Station Three- American Way	E3, M3
Station Four – North Oakley Drive	E4, L4, M4
Station Five – Lynch Road	E5, M5, RE5
Station Six – Brown Avenue	E6, L6, M6, M12, S6, D6
Station Seven – Buena Vista Road	E7, M7
Station Eight – Whitesville Road	E8, L8, M8, B2
Station Nine – Macon Road	E9, M9, RE9, R-4
Station Ten – Benning Drive	E10, L10, M10, M16
Station Eleven – Warm Springs Road	E11, S11, M11
Station Twelve- Cargo Drive	L12, B3
Station Fourteen – Old River Road	E14, Command Bus
Station Fifteen – McKee Road	E15, RL15
Logistic Support – 3 rd Ave	RM-1, RM-2, RM-3, RM-4



All Hazard All Emergencies Mutual Aid Agreement

The Department maintains all hazard/all emergencies mutual aid agreements with local, state and federal agencies to provide for additional assistance and resources to this jurisdiction in the event of a disaster. These agreements are reciprocal in scope and clearly define the Department's responsibilities, limitations and liabilities in the event these agreements become activated. The Department currently maintains all hazard/all emergencies mutual aid agreements with all contiguous Fire and EMS departments and county governments. The Department is also a member agency of the Georgia Mutual Aid Group and is designated as Georgia Search and Rescue (GSAR) Task Force 4A. These agreements have been adopted by the governing authority and signed by the Mayor.

Through these agreements the Department has immediate access to additional equipment and staffing to respond to and mitigate major emergency situations in the most cost efficient manner possible. The agreements are mutually beneficial to Columbus and the surrounding communities.

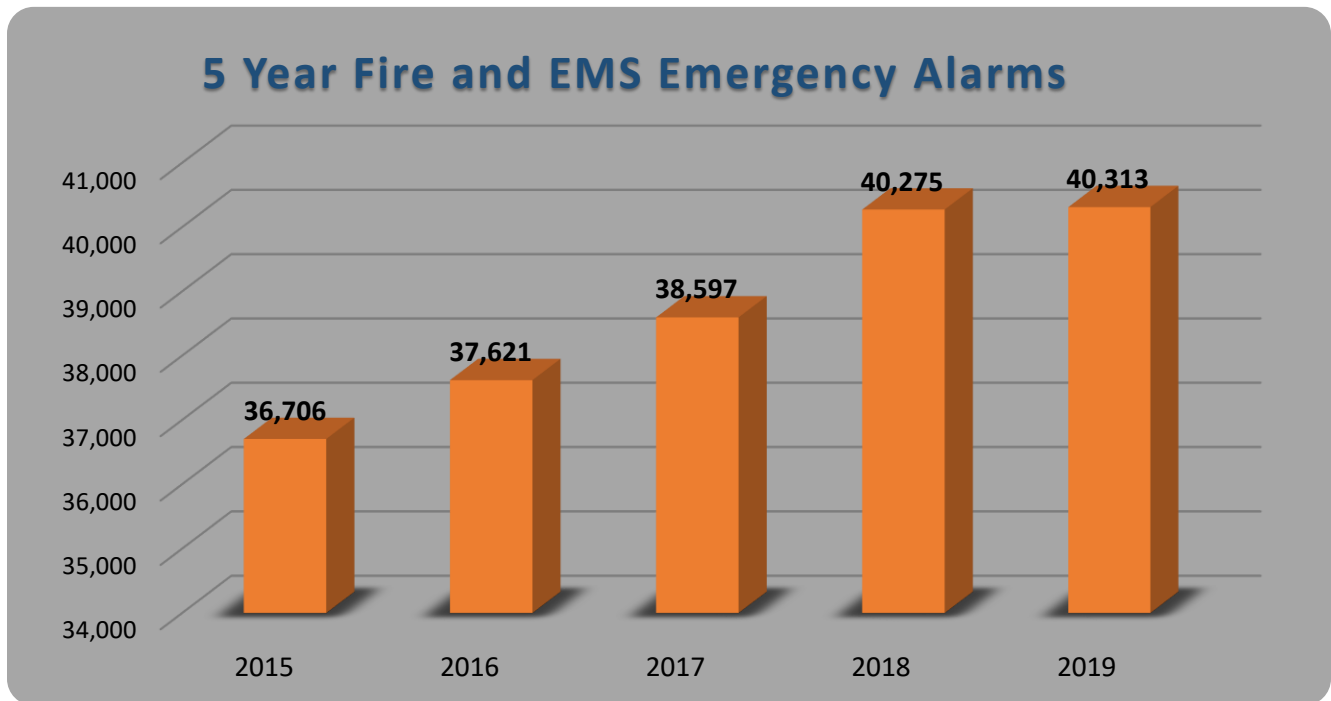
The Department does not maintain an automatic aid agreement with any agency. This is due primarily to the fact that the surrounding departments are either not strategically located or staffed to respond within our jurisdiction in a timely manner.

External Agency Relationships

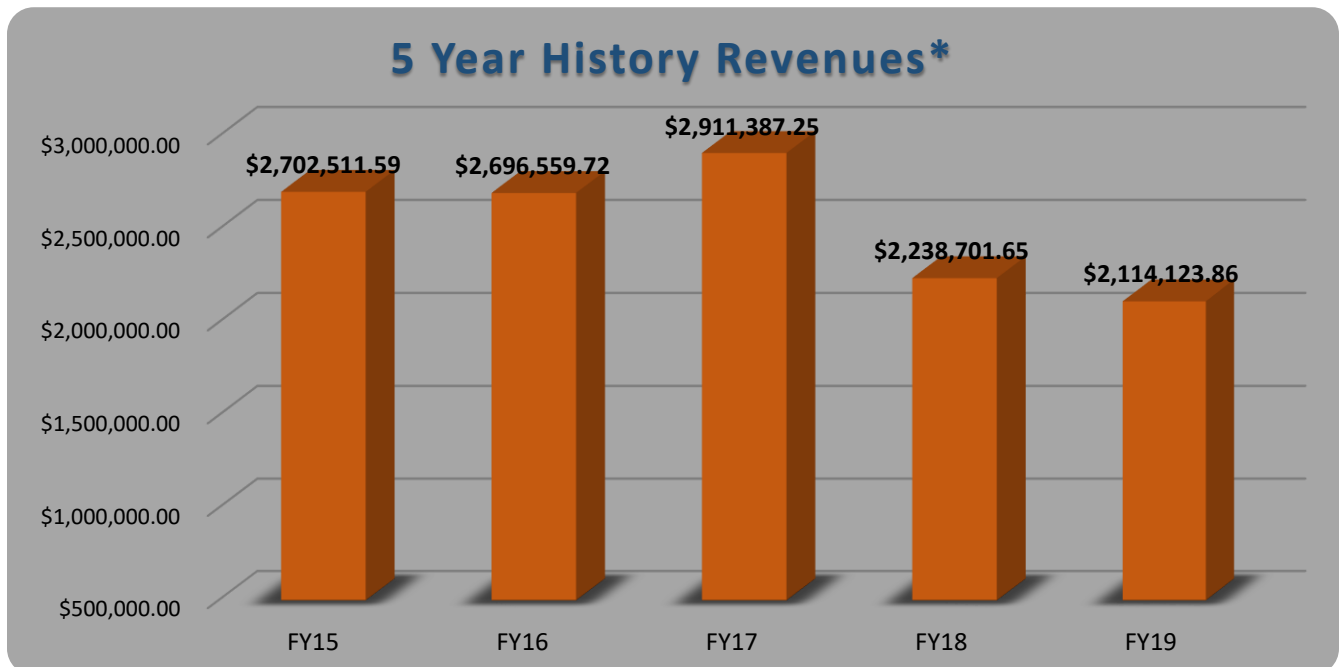
An integral part of the Department's success in meeting the needs of our citizens is our relationship with external support agencies. These agencies function as partners in our effort to provide quality emergency service to the community. These partners include but are not limited to the American Red Cross and Salvation Army.

The Red Cross and Salvation Army work closely with the Department in meeting the critical needs of families who have lost their home due to fire or other emergencies. The Red Cross provides temporary shelter and other resources for families during crisis situations. The Salvation Army is available on long term operations to respond and provide emergency responders support by providing meals and drinks.

Historical Data 2015-2019



***The alarm history is determined by the last incident number of each year.**



***The revenues are received from the city's revenue division. The drop in revenue in FY 18 was due to adding two additional private ambulances.**

Strategic Planning Process

A key element of the CFEMS's organizational philosophy is having a high level of commitment to the community, as well as recognizing the importance of community. The department regularly attends and responds to questions generated by the community about the department at the quarterly Mayor's community outreach meetings called "Let's Talk Columbus". The department, during its strategic planning meetings, asked representatives from the community to participate in meetings which would focus on their needs and expectations of the agency. The discussions centered not only on the present service programs provided, but also on priorities for the future.

The department personnel work sessions were conducted over the course of nine days. These sessions served to discuss the agency's approach to Community-Driven Strategic Planning, with focus on the Columbus Fire and EMS's Mission, Values, Core Programs and Support Services, as well as the agency's perceived Strengths, Weaknesses, Opportunities, and Threats. The work sessions generated a high level of interest and participation by the department personnel in attendance. In May 2020, the department elicited feedback from personnel through an anonymous survey. Statements for the survey were generated from the 2019 SWOT analysis and community stakeholder feedback to garner additional feedback from personnel.

The two lists below were generated by community and department stakeholders:

Ideas for generating revenue:

- Patient care reports need to have all required information on them to ensure maximum payment
- Bill outside agencies for the usage of the drill tower
- Update fee schedules
- False Alarm billing (make sure correct incident type is used)
- Fire Lane Violations
- Initial charge for a new business inspection
- Seek out Grant Opportunities
- Attach passed due ambulance bills to the water bill
- Bill for non-transports (vital signs, blood sugar etc.)
- Private hydrant inspection
- Bill more for hazmat cleanups
- Bill for rescue calls
- Replace the private ambulances with city ambulances
- Offer Training Classes to outside agencies
- Charge for Pre-fire Planning

Strategic Recommendations:

- Mentors for younger employees
- Succession planning
- Grant writer class
- Community paramedicine
- Changes to EMD protocol usage
- Web conferencing (reduce vehicle fuel and maintenance costs)
- Train personnel on all disciplines
- Have EMS Coordinator go to repeat patients to cut down on calls
- QRV concept and use current ambulance personnel
- Mandatory Advance EMT prior to hiring
- Rotate trucks to reduce maintenance costs
- Have a vehicle from the shop come to the stations to fix minor issues
- Logistics deliver EMS supplies
- Fire and EMS Dispatchers
- Fort Benning Diesel Shop Agreement
- Maintenance Program
- Swap out Medics and EMTs when fatigued
- Educate the public on EMS calls

SWOT Analysis

In January of 2019 members of the department performed a Strength, Weakness, Opportunity, and Threat (SWOT) analysis to determine any inside or outside forces having an effect on achieving our vision and mission. To accomplish a vision and mission, an accounting of certain variables that may be positive or negative; presently and in the near future that may affect departmental operations. In conducting the analysis, the members discussed:

S-strengths **W**-weaknesses **O**-opportunities **T**-threats

Focus questions: What service delivery trends can be identified which can impact our “customers” in the near future and what will we need to prepare? What are the major challenges our Department will face in the coming years? Can we identify the factors that may inhibit or strengthen achievement of our vision, particularly finances [budget]? To what extent can we restructure or combine efforts to maximize our productivity? Can changes be made in our organizational structure, utilization of resources, or financing, to eliminate weaknesses or threats and maximize opportunities and strengths? Members of the committee determined the following areas for a basis of review in the department’s strategic planning:

Strengths

- Talented, diverse, motivated and experienced personnel
- Training division
- Internationally Accredited Agency
- Fleet and equipment
- Fire ground Operations
- Fire safety due to fire codes
- Equipped to respond to technical rescue, dive, hazmat incidents
- Fire Safety House
- Training Complex
- Training for swift water venue
- Excellent Statewide reputation

Weaknesses

- Employee compensation
- Projected retirements cause loss of experience
- Vehicle maintenance
- Communication
- Funding availability for maintenance of specialized equipment
- Officer development
- Consistency of operations/communications among the three shifts
- General quality assurance review (Fire Reports and Patient Care Reports)
- Length of Firefighter/EMS Training
- Length of Paramedic Training
- Reliance on Private EMS providers
- Lack of sufficient specialized IT support
- Lack of sufficient personnel in Fire Prevention (Public Education)

Opportunities

- Strategic Planning
- Encourage PPE use to combat flu, reduce sick incidents (Hand washing and hand sanitizers)
- Use health/wellness program to reduce sick incidents
- Grant availability for various programs
- Positive contact with citizens – Customer Service
- Emerging Technologies
- Hiring process
- Public education/awareness, use of social media

Threats

- Turnover / Retirements
- Pay/Benefits
- Low morale

- Vehicle maintenance
- Increased likelihood of infectious biohazard contact
- Increased likelihood terrorist incidents
- Financial costs of sick leave
- Financial costs of overtime
- Increased call load, decreased training time availability
- Changing service needs due to development, redevelopment, and demographics
- Cost of updating technology
- Multiple reporting systems
- Changes in federal funding (Medicare, Medicaid etc.)
- Ambulance wait time at emergency rooms

Employee Feedback Survey

An employee survey was conducted in May 2020 to garner further feedback from personnel as it relates to the SWOT analysis performed in January 2019 and community stakeholder feedback. Sixty percent of personnel completed the survey with the results listed below:

Question	Statement	Strongly Agree/ Agree	Neither Agree nor Disagree	Strongly Disagree/ Disagree
1	CFEMS has a talented, diverse, motivated workforce.	65%	24%	10%
2	Low morale is a problem within CFEMS.	78%	16%	5%
3	Improvements have been made to ensure the safety of field personnel.	69%	19%	13%
4	The training complex has proven to be a valuable resource for the department.	83%	14%	3%
5	Web conferencing should be utilized for training to allow units to stay in their station as well as reduce fuel and maintenance costs.	55%	24%	21%
6	Specialized training (rope, swift water, haz-mat etc.) meet the needs of the department.	60%	27%	13%
7	Officer development opportunities have improved.	34%	48%	19%
9	CFEMS should rotate apparatus to help reduce maintenance costs.	23%	35%	42%
10	Communications with field personnel has improved.	42%	34%	24%

11	Consistency of communications among different shifts has improved with the electronic station log.	28%	56%	16%
12	Succession planning is important.	62%	19%	19%
13	CFEMS' use of social media is sufficient.	33%	52%	15%
14	Positive contact with citizens or customer service is sufficient.	67%	26%	8%
15	CFEMS' response to the COVID-19 pandemic has been sufficient.	49%	28%	23%
16	CFEMS' annual budget is sufficient for the department's needs.	4%	16%	80%
17	Gross decontamination training and institution of procedure will help reduce exposure to dangerous carcinogens.	84%	13%	3%
18	New physical fitness requirements will improve health and fitness of employees.	70%	18%	12%
19	Instituting Community Paramedicine should be explored.	57%	37%	6%
20	CFEMS should utilize Quick Response Vehicles (QRV's) for supplemental emergency medical response and field supervision.	96%	0%	4%

How can vehicle maintenance best be improved?

Outsource vehicle maintenance to a qualified vendor.	53%
CFEMS has their own vehicle maintenance shop and hire the mechanics.	29%
Pay mechanics for certifications obtained for emergency vehicle maintenance.	10%
Increase shop mechanics pay.	4%
Mechanics are hired and paid out of CFEMS budget but work out of city shop.	4%

Assumptions for Planning

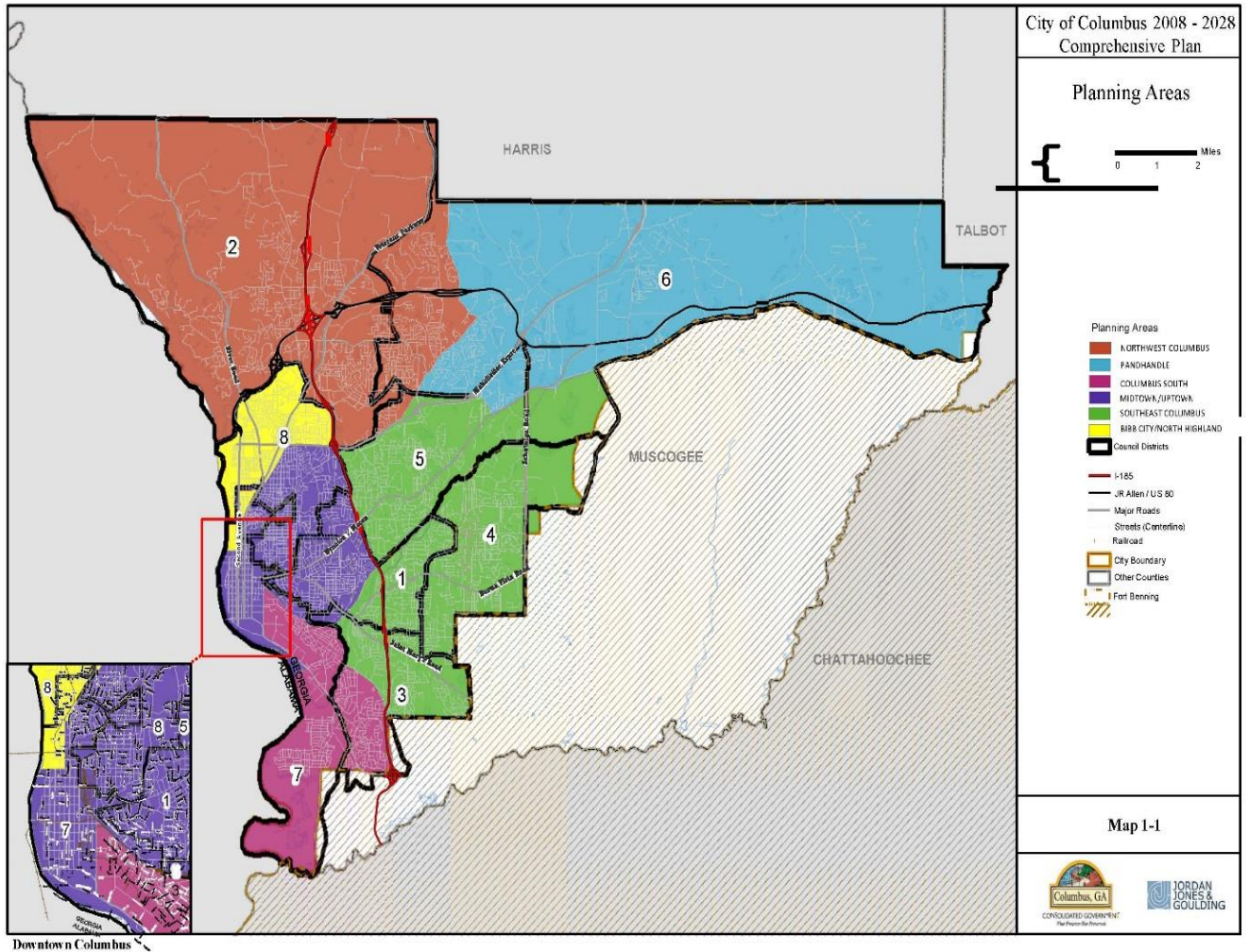
- Various areas of the county will experience population density changes
- Economic Development of South, North and Northeast of the city will continue to increase
- Requests for Fire and EMS emergency assistance will continue to increase
- Equipment and vehicle repair/replacement needs will increase
- Department will maintain International Accreditation
- Department will maintain Insurance Services Office (ISO) Public Protection Classification (PPC) of 1-1x
- The Department serves an incorporated area of the community with a population of 197,485 residents

- Columbus is the retail hub of a Metropolitan Statistical Area (M.S.A.)
- Additional resources (facilities, staffing and equipment) will be required to meet the future emergency/non-emergency needs of the community.
- Mutual Aid All Hazards/All Emergency Agreements will remain in place with surrounding jurisdictions.
- The affordable health care act and the need for pre-hospital emergency care will continue to increase as the age of the population increases.
- The critical shortage of certified Paramedics will remain consistent with the national trend. The Department will continue to address the shortage of Paramedics by conducting in-house Paramedic Certification classes.
- Department will maintain paramedic program accreditation from the Commission on Accreditation of Allied Health Education Programs (CAAHEP)
- Several national and international companies maintain their headquarters in Columbus, Georgia including TSYS and AFLAC.
- Based on historical data the City of Columbus may sustain a significant weather event causing serious property damage that will tax City resources.
- National Homeland Security initiatives will continue being developed, thus requiring local Government's involvement and implementation to remain eligible for preparedness funding.

The City of Columbus Comprehensive Plan utilizes six (6) planning zones (a group of contiguous census tracts) for planning purposes. The distribution of new population and housing across the six Planning Areas of Columbus is an important issue that influences the need for land use change and public facilities. The spatial distribution of growth also influences the cost of public services in the long run.

In order to discuss the relevance of where growth occurs throughout Columbus, two scenarios were posed. In the first, Suburban Growth Scenario, it was assumed that growth would continue to follow the availability of vacant land into outlying areas of the city. In this case, over 80 percent of the new housing in Columbus would likely occur in the two Planning Areas that are the most remote from the central business district — Northwest Columbus and the Panhandle.

In Scenario Two, it was assumed that the City would strongly encourage revitalization of in-town neighborhoods through rezoning actions, public improvements, and financial support for redevelopment activities. Scenario Two assumed that the Panhandle and Northwest Columbus would receive 30 percent of new growth while the bulk of the new growth (70 percent) would occur through infill and redevelopment of land in Southeast Columbus, Midtown, Bibb City, and Columbus South.



Strategic Plan Update

January 2020

The Department of Fire and Emergency Medical Services has made great strides in accomplishing the goals and objectives stated in previous Strategic Plans. This update shall serve as notification of the improvements and subsequent evaluation of future needs. Please review the following accomplishments:

- Station 11 remodeled
- Stations 9 completed January 2017
- Five story drill tower, control room, and pavilion completed July 2017
- In 2016 and 2017 the department has purchased two quints, six engines, six ambulances, two squad trucks and one Battalion Chief Command vehicle.
- International Accreditation achieved in 2002 and reaccreditation in 2007, 2013 and 2018. Annual Compliance Report has been approved annually
- Cancer reduction PPE hood replacement program in place
- Cancer reduction - elevated gross decontamination procedures
- The department in conjunction with our promotional process vendor will be developing new job descriptions in 2020
- Grants approved totaling approximately \$6,840,500
- All emergency apparatus are designated as Advanced Life Support
- In-house EMT and Paramedic training program
 - 100% of sworn personnel are Medical First Responders, EMT's, EMT-I's, AEMT's or Paramedics
- Emergency Operations Plan and Hazard Mitigation Plan updated approved by GEMA/HS/FEMA January 2020
- Submitted and had approved by the Georgia Emergency Management Agency/Homeland Security the Debris Management Plan, the Commodities Distribution Plan, and the Donated Goods and Volunteer Management Plan
- Swift water rescue team established and trained for longest urban white-water course
- Largest donor of Paint the Town Pink for breast cancer awareness
- Enhanced public outreach through social media (Facebook, Instagram)
- Improved department communication through online policy and review software

Goals and Objectives

CFAI	2	ASSESSMENT and PLANNING		
Goal	2C	Current Deployment and Performance: Columbus Fire and EMS identifies and documents the nature and magnitude of the service and deployment demands within our jurisdiction. Based on risk categorization and service impact considerations, our deployment practices are consistent with jurisdictional expectations and industry research. Efficiency and effectiveness are documented through quality response measurements that consider overall response, consistency, reliability, resiliency, and outcomes throughout all service areas. Columbus Fire and EMS develops procedures, practices, and programs to appropriately guide its resource deployment.		
Objective	2C.1	Given the levels of risks, area of responsibility, demographics, and socio-economic factors, Columbus Fire and EMS has determined, documented, and adopted a methodology for the consistent provision of service levels in all service program areas through response coverage strategies.		
Assigned to:		Deputy Chief Operations		
Timeline:		Annual		
Task	1	All emergency units to utilize the MDT to track response data	Date Completed	12/31/2019
Progress Notes		This is tracked and completed annually		
Objective	2C.5	Columbus Fire and EMS has identified the total response time components for delivery of services in each service program area and found those services consistent and reliable within the entire response area.		
Assigned to:		Deputy Chief Operations		
Timeline:		Continuous		
Task	1	Alarm Handling Time	Date Completed	01/2020
Task	2	Turn-Out Time	Date Completed	01/2020
Task	3	Travel time for all resources responding to fire, medical, technical rescue and hazmat calls	Date Completed	01/2020
Progress Notes		All times are tracked on a daily basis. Any outliers are addressed immediately		
Goal	2D	Plan for Maintaining and Improving Response Capabilities: Columbus Fire and EMS has assessed and provided evidence that our current deployment methods for emergency services appropriately address the risk in its service area. Our response strategy has evolved to ensure that its deployment practices have maintained and/or made continuous improvements in the effectiveness, efficiency, and safety of our operations, notwithstanding any outside influences beyond its control. Columbus Fire and EMS has identified the impacts of these outside influences to the authority having jurisdiction.		
Objective	2D.1	Columbus Fire and EMS has documented and adopted methodology for assessing performance adequacies, consistencies, reliabilities, resiliencies, and opportunities for improvement for the total response area.		
Assigned to:		Administrative Division Chief		
Timeline:		Annually		
Task	1	Self-Assessment updates	Date Completed	12/31/2019

Progress Notes		FESSAM updates are completed prior to the end of the year.		
Objective	2D.6	Performance gaps for the total response area, such as inadequacies, inconsistencies, and negative trends, are determined at least annually.		
Assigned to:		Administrative Deputy Chief		
Timeline:		Annually		
Task	1	Standards of Cover & Risk Assessment will be reviewed annually	Date Completed	07/2020
Progress Notes		The document will be taken to city council for adoption by July 2020.		

CFAI	3	GOALS and OBJECTIVES		
GOAL	3B	The department's general goals and specific objectives direct its priorities in a manner consistent with our mission and is appropriate for our community.		
Objective	3B.1	The agency invites internal and external stakeholder participation in the development, implementation, and evaluation of the agency's goals and objectives.		
Assigned to:		Administrative Division Chief		
Timeline:		Monthly		
Task	1	Conduct customer service surveys for emergency responses.	Date Completed	05/2020
Task	2	Conduct employee forums.	Date Completed	05/2020
Progress Notes		Scheduled battalion meetings		
GOAL	3C	A strategic plan is in place, and along with the budget is guiding the activities of the department. The plan is submitted to the appropriate authority having jurisdiction.		
Objective	3C.1	The department has a published strategic plan.		
Assigned to:		Administrative Deputy Chief		
Timeline:		Annually		
Task	1	Strategic Planning Sessions	Date Completed	5/2020
Progress Notes		Strategic planning session were conducted by survey to all field personnel.		

CFAI	5	PROGRAMS		
GOAL	5A	Community Risk Reduction Program The agency operates an adequate, effective, and efficient program to manage community risks as identified in the community risk assessment and standards of cover. The approach is comprehensive and includes both prevention and mitigation strategies such as life safety, hazard risk reduction, plan review, code compliance, and the detection, reporting, and control of fires. The agency should conduct a thorough risk-analysis as part of activities in Category II to determine the need for specific community risk reduction program.		
Objective	5A.2	The code enforcement program ensures compliance with applicable fire protection law(s), local jurisdiction, hazard abatement, and agency objectives as defined in the community risk assessment and standards of cover.		
Assigned to:		Fire Marshal		
Timeline:		Annually in January		
Task	1	To ensure OCGA Title 25 compliance through annual Life Safety inspections of identified occupancies.	Date Completed	Ongoing
Task	2	To ensure the Georgia Minimum Fire Safety Standards concerning fire exit drills for all educational facilities are met annually.	Date Completed	Annually in 3 rd Quarter
Progress Notes:		Special Hazard inspections=991, Non Special Hazard=433		
Objective	5A.3	The program has sufficient staff with specific expertise to meet the community risk reduction program goals, objectives, and identified community risks.		
Assigned to:		Fire Marshal		
Timeline:		Annually in January		
Task	1	To track the re-inspection of occupancies found to be in violation of the Georgia Minimum Fire Safety Standards.	Date Completed	Quarterly
Task	2	To complete all initial phases of plan review for fire alarm/suppression systems within 5 working days after plans have been received by Fire Prevention personnel.	Date Completed	Quarterly
Progress Notes:		Special Hazard re-inspections=456 an increase of 12.93%, Non Special Hazard re-inspections=82		
Objective	5A.5	The agency conducts a formal and documented appraisal, at least annually, to determine the impacts of the community risk reduction program and its efforts in risk reduction based on the community risk assessment, standards of cover, and measures performance against adopted loss reduction goals.		
Assigned to:		Fire Marshal		
Timeline:		Annually in January		
Task	1	The Life Safety Inspection Program	Date Completed	January 2020
Progress Notes:				
Objective	5A.6	The community risk reduction program identifies the frequency that occupancies are inspected.		
Assigned to:		Fire Marshal		
Timeline:		Annually in January		

Task	1	To conduct an annual review of the community risk reduction program to ensure annual inspection of State and Non-State inspection files.	Date Completed	January 2020
Progress Notes:				
Objective	5A.7	The agency conducts a formal and documented appraisal, at least annually, to determine the impacts of the community risk reduction program and its efforts in risk reduction based on the community risk assessment, standards of cover, and measures performance against adopted loss reduction goals.		
Assigned to:		Fire Marshal		
Timeline:		Annually in January		
Task	1	To conduct fire safety awareness programs for the public and business community.	Date Completed	Ongoing
Progress Notes:		Total population reached for 2019 is 40,751. Increase of 117% for 5-11 age group, 10% increase for 65+ age group. Age groups 11-18 and 18-64 showed a decrease from 2018.		
GOAL	5B	Public Education Program A public education program is in place and directed toward reducing specific risks in a manner consistent with the agency's mission and as identified within the community risk assessment and standards of cover. The agency should conduct a thorough risk- analysis as part of activities in Category II to determine the need for a specific public education program.		
Objective	5B.3	The agency conducts a formal and documented appraisal, at least annually, to determine the impacts of the public education program and its efforts in risk reduction based on community assessment, standards of cover, and measures performance.		
Assigned to:		Fire Marshal		
Timeline:		Annually in January		
Task	1	The Public Education Program	Date Completed	02/2019
Progress Notes:		Total population reached for 2019 is 40,751. Increase of 117% for 5-11 age group, 10% increase for 65+ age group. Age groups 11-18 and 18-64 showed a decrease from 2018. Dollar Loss - \$6,858,826 an increase of 47% from 2018, Fire Deaths=3 – 4% of the 10 year average. 257 programs conducted - 18,172 (5-11y/o) and 2,473 (65+ y/o) the two largest targeted groups due to historical data and national trends.		
GOAL	5C	Fire Investigation, Origin and Cause Program The agency operates an adequate, effective, and efficient program directed toward origin and cause investigation and subsequent classification of fires, explosions, and other emergency situations that endanger life or property. The agency should conduct a thorough risk-analysis as part of activities in Category II to determine the need for a fire investigation program.		
Objective	5C.2	The agency uses a consistent approach to the scientific method which is utilized to investigate and determine the origin and cause of all fires and explosions.		
Assigned to:		Fire Marshal		
Timeline:		Ongoing		

Task	1	To ensure that all initial fire investigative reports are completed within 30 days of the incident.	Date Completed	Quarterly
Progress Notes:		Completed 09/2019		
Objective	5C.5	The agency conducts a formal and documented appraisal, at least annually, to determine the impacts of the fire investigation, origin, and cause program and its efforts to reduce fires based on community assessment, standards of cover, and measures performance.		
Assigned to:		Fire Marshal		
Timeline:		Annually in January		
Task	1	The Fire Investigation Program Appraisal	Date Completed	January 2020
Progress Notes:		Investigations performed = 84, a 9% increase from 2018; 66 of 84 were structure fires, 13 vehicle fires, and 5 other. Percentage of arson determinations is 23 of 66 structure fire and 7 of 13 vehicle fires. Fire death = 3. 100% of Investigative reports completed within 30 days = 100%. Accident investigations = 24.		
GOAL	5D	Domestic Preparedness, Planning and Response The agency operates an all-hazards preparedness program that includes a coordinated multi-agency response plan designed to protect the community from terrorist threats or attacks, major disasters, and other large-scale emergencies occurring at or in the immediate area.		
Objective	5D.1	The agency publishes an all-hazards plan that defines roles and responsibilities of all participating departments and/or external agencies. The agency identifies and authorizes an appropriate multi-agency organizational structure to carry out the all-hazards plan predetermined functions and duties.		
Assigned to:		Deputy EMA Director		
Timeline:		Annually		
Task	1	Identify regionally available resources to enhance readiness and preparedness.	Date Completed	Ongoing
Task	2	Identify training and education needs that will prepare First Responders for "All Hazard" response.	Date Completed	Ongoing
Task	3	To remain current and up to date on strategies at the Federal level.	Date Completed	Ongoing
Progress Notes:		Attending regular GEMA/EMAG partner meetings to stay current with strategies and status of regional resources		
Objective	5D.2	The agency complies with the National Incident Management System (NIMS), or appropriate incident management system, and its operational methods are compatible with all external response agencies.		
Assigned to:		Deputy EMA Director		
Timeline:		Annually		
Task	1	Continue the requirements of the Presidential Directive 5 "National Incident Management System".	Date Completed	12/31/2019
Progress Notes:		All new recruits are trained to NIMS 100, 200, 700 and 800. Newly promoted officers are trained to 300, 400.		
Objective	5D.5	The agency, at least annually, conducts tests of and evaluates the all-hazards plan and domestic preparedness, planning, and response program.		
Assigned to:		Deputy EMA Director		

Timeline:		Annually		
Task	1	Conduct one full-scale exercise	Date Completed	6/13/20 Protest
Task	2	Conduct one functional exercise	Date Completed	2/15/20 Tornado
Task	3	Conduct one tabletop exercise.	Date Completed	2/15/20 COVID-19
Task	4	Identify other training opportunities	Date Completed	Ongoing
Progress Notes:				
Objective	5D.7	The agency has a documented Continuity of Operations Plan (COOP) that is reviewed and updated at least every 5 years, to ensure essential operations are maintained.		
Assigned to:		Deputy EMA Director		
Timeline:		Ongoing		
Task	1	Assist with and participate in Critical Infrastructure protection.	Date Completed	Not Completed
Progress Notes:		Working with internal and external customers to complete their areas		
GOAL	5E	Fire Suppression The agency operates an adequate, effective, efficient, and safe fire suppression program directed toward controlling and/or extinguishing fires to protect people from injury or death and reduce property loss. If identified risks are outside the scope of the agency's capabilities, Category X performance indicators should address the agency's ability to receive aid from mutual aid partners in those areas. The agency should conduct a thorough risk-analysis as part of activities in Category II to determine the need for a specific fire suppression programs.		
Objective	5E.1	Given its standards of cover and emergency deployment objectives, the agency meets its staffing, response time, station(s), pumping capacity, apparatus, and equipment deployment objectives for each type and magnitude of fire suppression incident(s).		
Assigned to:		Deputy Chief of Operations		
Timeline:		Annually		
Task	1	To ensure the most efficient, effective, and safe response is made to all emergencies.	Date Completed	Ongoing
Task	2	To ensure turnout time is less than 60 seconds 90% of the time for medical & Hazardous Materials responses	Date Completed	Ongoing
Task	3	To ensure turnout time is less than 80 seconds 90% of the time for fire and special operations	Date Completed	Ongoing
Task	4	The service level objectives for fire/special operations and medical responses are to have the initial responding fire apparatus to arrive within four (4) minutes travel time 90% of the time and the initial full alarm assignment to arrive within eight (8) minutes & 90% of the time. (Urban Population Densities)	Date Completed	Ongoing

Progress Notes:		All items are addressed in the quarterly goals and objectives. 2019 Times at 90 th percentile= Alarm Handling (2:28), Turnout (1:56), Travel (4:34), TRT 1 st Unit (7:23), TRT ERF (16:07)		
Objective	5E.3	The agency conducts a formal and documented appraisal, at least annually, to determine the effectiveness of the fire suppression program and its impact on meeting the agency's goals and objectives.		
Assigned to:		Deputy Chief of Operations		
Timeline:		Annually in January		
Task	1	Fire Suppression Appraisal	Date Completed	02/2020
Progress Notes:		New appraisal process for fire suppression activities		

GOAL	5F	Emergency Medical Services (EMS) The agency operates an EMS program with a designated level of out-of-hospital emergency medical care that meets the needs of the community.		
Objective	5F.6	The agency has a quality improvement/quality assurance program (QI/QA) in place to improve system performance and patient outcomes.		
Assigned to:		EMS Coordinator		
Timeline:		Ongoing		
Task	1	To conduct quality assurance reviews of pre-hospital emergency medical care is consistent with an established Quality Assurance Plan.	Date Completed	Ongoing
Progress Notes:		PCRs are reviewed daily for completeness and protocol adherence. Reports are checked for 100% validity. Reports that are missing or need corrections are identified and a list is sent out bi-weekly to personnel for completion. Monthly reviews are done to identify any continuous issues or improvements. Patient outcomes that involve cardiac arrest, stroke, STEMI and extensive trauma are received from the hospitals for evaluation of EMS performance. Quarterly reviews involve consultation with medics in their performance. Hospital wall times are compiled monthly to monitor the hospitals performance in patient bed assignment and back in-service times. Medical Control meetings are held quarterly.		
Objective	5F.7	The agency conducts a formal and documented appraisal, at least annually, to determine the effectiveness of the EMS program and its impact on meeting the agency's goals and objectives. This should include an evaluation of the agency's standard operating procedures, protocols, and equipment.		
Assigned to:		EMS Coordinator		
Timeline:		Annually in January		
Task	1	EMS Appraisal	Date Completed	02/2020
Progress Notes:		Appraisal completed in February 2020. Data collection is ongoing for 2020 for the next appraisal.		

GOAL	5G	Technical Rescue The agency operates an adequate, effective, efficient, and safe program directed toward rescuing trapped or endangered persons from any life-endangering cause (e.g., structural collapse, vehicle accidents, swift water or submersion, confined space, cave-in, trench collapse, fire). The agency must conduct a thorough risk-analysis as part of activities in Category II to determine the need for specific technical rescue programs. Agencies that only provide first responder services must also complete this criterion.		
Objective	5G.1	Given the agency's standards of cover and emergency deployment objectives, the agency meets its staffing, response time, station(s), apparatus, and equipment deployment objectives for each type and level of risk of a technical rescue incident(s).		
Assigned to:		Rescue Coordinator		
Timeline:		Annually		
Task	1	To provide the most current technical rescue equipment to safely meet all Federal, State, and local guidelines.	Date Completed	Dec. 30, 2019
Progress Notes:				
Objective	5G.3	The agency conducts a formal and documented appraisal, at least annually, to determine the effectiveness of the technical rescue program and its impact on meeting the agency's goals and objectives. This appraisal must include a full-scale evaluation of the response components, including mutual aid, when part of the deployment model.		
Assigned to:		Rescue Coordinator		
Timeline:		Annually		
Task	1	Technical Rescue Appraisal	Date Completed	Oct. 25, 2019
Progress Notes:		Appraisal completed 10/25/2019.		
GOAL	5H	Hazardous Materials (Hazmat) The agency operates an adequate, effective, efficient, and safe hazardous materials program directed toward protecting the community from the hazards associated with the uncontrolled releases of hazardous and toxic materials. The agency must conduct a thorough risk-analysis as part of activities in Category II to determine the need for specific hazardous materials program. Agencies that only provide first responder services must also complete this criterion.		
Objective	5H.1	Given the agency's standards of cover and emergency deployment objectives, the agency meets its staffing, response time, station(s), apparatus, and equipment deployment objectives for each type and magnitude of hazardous materials incident(s).		
Assigned to:		Rescue Coordinator		
Timeline:		Annually		
Task	1	To provide the most current biological/chemical equipment to safely meet all Federal, State, and local guidelines.	Date Completed	Dec. 20, 2019
Progress Notes:				

Objective	5H.3	The agency conducts a formal and documented appraisal, at least annually, to determine the effectiveness of the hazardous materials program and its impact on meeting the agency's goals and objectives. This appraisal must include a comprehensive evaluation of the response components, including mutual aid, when part of the deployment model.		
Assigned to:		Rescue Coordinator		
Timeline:		Annually		
Task	1	Hazmat Appraisal	Date Completed	Dec. 20, 2019
Progress Notes:		Appraisal completed Dec. 20, 2019		

CFAI	6	PHYSICAL RESOURCES		
GOAL	6A	Physical Resources Plan Development and use of physical resources is consistent with the agency's established plans. A systematic and planned approach to the future development of facilities is in place.		
Objective	6A.1	The development, construction, or purchase of physical resources is consistent with the agency's goals and strategic plan.		
Assigned to:		Deputy Chief of Administration		
Timeline:		Ongoing		
Task	1	To review response data to determine the need for new station and equipment locations	Date Completed	12/31/2019
Progress Notes:		Reviewed annually and at this time no changes are requested		
GOAL	6C	Apparatus, Vehicles, and Maintenance Apparatus resources are designed, purchased, and maintained to adequately meet the agency's goals and objectives.		
Objective	6C.1	Apparatus types are appropriate for the functions served (e.g., operations, staff support services, specialized services, and administration).		
Assigned to:		Deputy Chief of Administration		
Timeline:		Ongoing		
Task	1	To purchase apparatus sufficiently equipped to meet ISO, NFPA and Georgia Department of Public Health	Date Completed	No new apparatus purchased
Task	2	To purchase ambulances sufficiently equipped to meet Georgia Department of Public Health	Date Completed	No new ambulances purchased
Progress Notes:		The department requested 4 engines, 3 quints and 1 ambulance in the FY20 budget and they were not added to FY20 adopted budget. FY21 adopted budget does not include the 4 engines, 3 quints.		

GOAL	6D	Apparatus Maintenance The inspection, testing, preventive maintenance, replacement schedule, and emergency repair of all apparatus are well established and meet the emergency apparatus service and reliability needs.		
Objective	6D.1	An apparatus maintenance program is established. Apparatus maintenance, preventative maintenance, inspection, testing, and emergency repair is conducted by trained and certified technicians in accordance with the manufacturer's recommendations, and federal and/or state/ provincial regulations. Attention is given to the safety, health, and security aspects of equipment operation and maintenance.		
Assigned to:		Logistics Captain		
Timeline:		Annually		
Task	1	To develop a comprehensive preventative maintenance program for emergency vehicles with fleet maintenance quarterly	Date Completed	12/31/2019
Progress Notes:		Apparatus, vehicles are serviced by fleet maintenance on a mileage schedule		
Objective	6D.6	The inspection, testing, preventive maintenance, replacement schedule, and emergency repair of all apparatus is well established and meets the emergency apparatus service and reliability of the agency.		
Assigned to:		Logistics Captain		
Timeline:		Annually		
Task	1	Track vehicle out of service time for repair	Date Completed	5/2020
Progress Notes:		Daily vehicle form created on Aladtec 2020 to capture out-of-service time		
GOAL	6E	Tools, Supplies, and Small Equipment Equipment and supplies are adequate and designed to meet the agencies goals and objectives.		
Objective	6E.3	Equipment maintenance, testing, and inspections are conducted by qualified personnel, following manufacturer's recommended schedules.		
Assigned to:		Logistics Captain		
Timeline:		Annually		
Task	1	To ensure the testing of all hose is conducted and recorded annually.	Date Completed	12/31/2019
Task	2	To ensure all aerial and ground ladders are tested annually	Date Completed	12/31/2019
Task	3	To ensure all apparatus are pump tested annually	Date Completed	12/31/2019
Progress Notes:		Hose and pump testing are conducted in-house annually. Ladder testing is conducted by a vendor in the 4 th quarter of the year.		

GOAL	6F	Safety Equipment Safety equipment is adequate and designed to meet agency goals and objectives. For the purposes of this criterion, safety equipment includes personal protective equipment (PPE) and related equipment (e.g., self-contained breathing apparatus).		
Objective	6F.3	Safety equipment replacement is scheduled, budgeted, implemented, and adequate to meet the agency's needs.		
Assigned to:		Logistics Captain		
Timeline:		Annually		
Task	1	To develop a comprehensive vehicle and equipment replacement plan.	Date Completed	Not Completed
Progress Notes:		Vehicle replacement schedule as per fleet maintenance with 10 years or 100,000 miles being the indicators.		
Objective	6F.4	Safety equipment maintenance, testing, and inspections are conducted by trained and qualified personnel, and appropriate records are kept.		
Assigned to:		Logistics Captain		
Timeline:		Annually		
Task	1	To wash/inspect/clean personal protective equipment biannually	Date Completed	12/31/2018
Task	2	To ensure SCBA and Cascade air cylinders are inspected as needed annually	Date Completed	13/31/2018
Task	3	To ensure all personnel have SCBA fit testing completed annually	Date Completed	12/31/2018
Task	4	To ensure all SCBA units have Posichesk testing is completed annually	Date Completed	Not Completed
Progress Notes:		In March 2020 it was discovered that not all SCBA's were posi-checked in 2019.		

CFAI	7	HUMAN RESOURCES		
GOAL	7B	Recruitment, Selection, Retention and Promotion Systems are established to attract, select, retain, and promote qualified personnel in accordance with applicable local, state/provincial, and federal statutory requirements.		
Objective	7B.2	The agency administration and its members are part of the recruiting process.		
Assigned to:		Division Chief of Training		
Timeline:		Annually		
Task	1	To communicate CFEMS employment opportunities by participating in area job fairs.	Date Completed	12/31/2019
Progress Notes:		Participated in 10 job fairs from 1/1/2019 – 12/31/2019		
Objective	7B.3	Processes and screening/qualifying devices used for recruitment and selection of initial, lateral, and promotional candidates are job related and comply with all local, state/provincial, and federal requirements, including equal opportunity and discrimination statutes.		
Assigned to:		Division Chief of Training		
Timeline:		Annually		

Task	1	Encourage prospective candidates to participate in Candidate Physical Ability Test practice opportunities.	Date Completed	10/2019
Task	2	To communicate CPAT testing opportunities to prospective candidates.	Date Completed	10/2019
Progress Notes:		CPAT training was completed for candidates in October 2019.		
Objective	7B.4	The agency's workforce composition is reflective of the service area demographics, or the agency has put forth a reasonable effort by instituting an effective recruitment plan to achieve the desired workforce composition.		
Assigned to:		Deputy Chief of Administration		
Timeline:		Annually		
Task	1	To establish a pool of qualified candidates that reflects the diversity of Columbus	Date Completed	10/2019
Task	2	To initiate a dialog with local colleges, universities, and high schools concerning CFEMS employment opportunities.	Date Completed	Ongoing
Progress Notes:		#1 completed in October 2019. #2 Candidate contact made through job fairs throughout the year.		
Objective	7B.7	The agency has an employee/member recognition program.		
Assigned to:		Deputy Chief of Administration		
Timeline:		Annually		
Task	1	To develop and implement a program to recognize quarterly the exceptional field performance or community service of department personnel.	Date Completed	5/2019
Progress Notes:		Held annual employee recognition in May 2019		
GOAL	7E	Personnel Compensation A system and practices for providing employee/member compensation are in place.		
Objective	7E.2	Member benefits are defined, published, and communicated to all employees/members.		
Assigned to:		Deputy Chief of Administration		
Timeline:		Annually		
Task	1	To improve the communication and understanding of employee benefits.	Date Completed	7/2019
Progress Notes:		Training during officer leadership class		

GOAL	7F	Occupational Health, Safety, and Risk Management The agency's occupational health, safety, and risk management programs protect the organization and personnel from unnecessary injuries or losses from accidents or liability.		
Objective	7F.5	The agency's occupational health and safety training program instruct the workforce in general safe work practices, from point of initial employment through each job assignment and/or whenever new substances, new processes, procedures, or equipment are introduced. It provides specific instructions on operations and hazards specific to the agency.		

Assigned to:		Division Chief of Administrative Services		
Timeline:		Annually		
Task	1	To track and identify mechanisms of injuries and identify solutions to reduce on-the-job injuries	Date Completed	12/2018
Task	2	Track occupational exposures annually	Date Completed	1/2020
Progress Notes:		1B - Burn - At Fire Ground	1	
		4A - Wound, Cut, Bleeding, Bruise - R/R from Incident	1	
		4B - Wound, Cut, Bleeding, Bruise - At Fire Ground	3	
		4C - Wound, Cut, Bleeding, Bruise - At Non-Fire Incident	3	
		4D - Wound, Cut, Bleeding, Bruise - Training	3	
		4E - Wound, Cut, Bleeding, Bruise - Other On-Duty	3	
		6D - Heart Attack, Stroke - Training	1	
		7A - Strain, Sprain, Muscular Pain - R/R from Incident	1	
		7B - Strain, Sprain, Muscular Pain - At the Fire Ground	4	
		7C - Strain, Sprain, Muscular Pain - At Non-Fire Incident	13	
		7E - Strain, Sprain, Muscular Pain - Other On-Duty	12	
		8B - Thermal Stress (frostbite, heat exhaustion) - At the Fire Ground	2	
		9C - Other - At Non-Fire Incident	14	
		9D - Other - Training	1	
		9E - Other - Other	1	
Progress Notes		An Occupational Exposure tracking form was created in August 2019. Sixty forms were submitted in 2019 with 55 due to fire incident exposures and 4 EMS incident exposure.		
GOAL	7G	Wellness/Fitness Programs The agency has a wellness/fitness program for recruit and incumbent personnel. The agency specifies and communicates the provisions if employees/members do not comply with the wellness/fitness program.		
Objective	7G.1	The agency provides for initial, regular, and rehabilitative medical, and fitness evaluations.		
Assigned to:		Deputy Chief of Administration		
Timeline:		Annually		
Task	1	To continue to conduct annual health screens.	Date Completed	Not Completed
Task	2	To continue a pre-employment examination for all prospective employees.	Date Completed	10/2019
Progress Notes:		Annual physicals were not conducted in 2019 due to expiration of contract. New RFP in 2019 and vendor selected. Physicals scheduled for August 2020.		

CFAI	8	TRAINING and COMPETENCY		
GOAL	8A	Training and Education Program Requirements A training program is established to support the agency's needs. The agency provides access to and guidance on educational programs that increase advancement potential and support the agency's needs.		
Objective	8A.1	The organization has a process in place to identify training needs. The process identifies the tasks, activities, knowledge, skills, and abilities required to deal with anticipated emergency conditions.		
Assigned to:		Division Chief of Training		
Timeline:		Continuous		
Task	1	Conduct State Certified Firefighter training and Advanced EMT (AEMT) training courses during initial training	Date Completed	12/31/2019
Task	2	Offer and conduct AEMT training to all remaining firefighters.	Date Completed	7/2019
Task	3	Conduct in-house Paramedic training courses	Date Completed	ongoing
Task	4	To establish a recruiting plan for future paramedic instructors	Date Completed	4/16/2019 2019 graduated
Task	5	To successfully complete all mandated annual certification and recertification training for all sworn department personnel as follows: 1. Hazardous Materials 2. Cardiopulmonary Resuscitation (CPR) 3. ACLS bi-annual Recertification Training for Firemedics 4. Pumper and Aerial Operations 5. Defensive Driver Training 6. Infection Control 7. Emergency Medical Training 8. Firefighter Recruit Training NPQ 9. Mutual Aid Training 10. Rescue (High Angle, Swift Water, Confined Space, etc.) 11. NIMS Training	Date Completed	12/31/2019
Task	6	To provide a schedule and course of study for all Georgia State Certified firefighters in the department that will enable them to complete Georgia Firefighter Standards and Training Council requirements.	Date Completed	12/31/2019
Task	7	To provide a schedule and course of study for all certified EMT's and Paramedics in the department that will enable them to complete State requirements for bi-annual recertification.	Date Completed	12/31/2019

Progress Notes:		Training has been completed on task 1, 2, 3 ,4, 6, and 7. New Paramedic class started on July 17, 2019.		
Objective	8A.4	The agency identifies minimum levels of training required for all positions in the organization.		
Assigned to:		Division Chief of Training		
Timeline:		Continuous		
Task	1	To increase the number of personnel available to respond to and mitigate Haz Mat and Rescue emergencies by providing training for current employees.	Date Completed	12/31/2019
Task	2	Review methods to comply with new EMS Training Accreditation standards.	Date Completed	12/31/2019
Progress Notes:		Sent 4 employees in 2019 for task 1. Task 2 has been completed.		
Objective	8A.5	A command and staff development program are in place that encourages pursuit of professional credentialing.		
Assigned to:		Division Chief of Training		
Timeline:		Continuous		
Task	1	To increase efficiency by exploring opportunities of implementing an officer development program.	Date Completed	7/8/2019
Progress Notes:		Training completed training for task 1. Planning more for 2020.		
GOAL	8B	Training and Education Program Requirements A training program is established to support the agency's needs. The agency provides access to and guidance on educational programs that increase advancement potential and support the agency's needs.		
Objective	8B.3	The agency evaluates individual and crew performance through validated and documented performance-based measurements.		
Assigned to:		Division Chief of Training		
Timeline:		Continuous		
Task	1	To provide a schedule and course of study that will enable each certified structural firefighter to meet annual ISO training that include: 1. 18 hours Company Drills 2. 16 hours monthly In-House Training (totaling 192 In-House Station Training Annually) 3. 12 hours Officer Leadership Training 4. 12 hours Old Driver and Operator Training 5. 60 hours New Driver and Operator Training 6. 6 hours of Hazmat/ Radioactivity Training	Date Completed	12/31/2019
Progress Notes:				

CFAI	9	ESSENTIAL RESOURCES		
GOAL	9A	Water Supply The water supply resources are reliable and capable of distributing adequate volumes of water and pressures to all areas of agency responsibility. All areas meet fire flow requirements in accordance with applicable fire flow criteria.		
Objective	9A.7	Public fire hydrants are inspected, tested, and maintained in accordance with nationally and internationally recognized standards. The agency's fire protection related processes are evaluated, at least annually, to ensure adequate and readily available public or private water.		
Assigned to:		Deputy Chief of Operations		
Timeline:		Annually		
Task	1	To ensure all hydrants are inspected and the information recorded annually.	Date Completed	12/31/2019
Progress Notes:				

CFAI	10	EXTERNAL SYSTEMS RELATIONSHIPS		
GOAL	10A	Review, maintain or develop outside relationships that support our mission.		
Objective	10A.1	The department has developed and maintains outside relationships that support our mission, operations, and/or cost effectiveness.		
Assigned to:		Deputy EMA Director		
Timeline:		Ongoing		
Task	1	Provide training and education to all First Responders, Non-governmental organizations, volunteer organizations and support agencies to improve and/or increase the Response Capabilities of Columbus/Muscogee County.	Date Completed	12/31/2019
Progress	Notes	Muscogee County Reunification Exercise in conjunction with Active Shooter Exercise, Annual; Statewide Tornado Drill 2/2019, Columbus State University Hazardous Materials Drill 4/2019		
Objective	10A.3	The agency researches, analyzes, and gives consideration to all types of functional relationships that may aid in the achievement of its goals and objectives.		
Assigned to:		Deputy EMA Director		
Timeline:		Ongoing		
Task	1	To conduct a survey to determine if there is a need for additional emergency outdoor warning siren locations.	Date Completed	2019
Progress Notes:		Field data collection has been completed and turned over for report compilation.		

2020

Columbus Fire and EMS Standards of Cover/Community Risk Assessment



Wednesday, June 24, 2020

MAYOR

B.H. “Skip” Henderson III

CITY MANAGER

Isaiah Hugley

COUNCIL

District 1 - Jerry “Pops” Barnes

District 2 - Glenn Davis

District 3 - Bruce Huff

District 4 – Valerie Thompson

District 5 - Charmaine Crabb

District 6 - Gary Allen

District 7 – Evelyn “Mimi” Woodson

District 8 – Walker Garrett

District 9 (at large) – Judy Thomas

District 10 (at large) - John House

INTERIM FIRE CHIEF

Greg Lang



INTRODUCTION

This document serves as the Columbus Fire and Emergency Medical Services (CFEMS) Standard of Cover (SOC) Document. The SOC is one of four key elements of the Commission on Fire Accreditation International (CFAI) accreditation process. The SOC as defined by the CFAI “...are those written procedures that determine the distribution and concentration of fixed and mobile resources of an organization.”

The main purpose for creating and maintaining an SOC is to place a focus on deployment and concentration of resources that ultimately assists the department in ensuring a safe and effective response force for fire suppression, emergency medical service, hazardous materials, technical rescue, and specialty response situations.

The SOC defines CFEMS’ level of service and describes the roles and responsibilities of each service, as well as deployment strategies and operational elements to maintain the stated level of service. In addition, the document contains data elements along with recommendations to enhance the department’s performance. The primary goals of the department are to improve service delivery and increase safety for the citizens of Columbus, Georgia.

One of the challenges within the fire service is keeping pace with an increasing demand for its services. The SOC provides department management with a process to constantly measure and evaluate the level and quality of service delivered to the community. It also provides quantitative data to justify financial requests made to the Columbus Consolidated Government Council.

CFEMS utilizes the SOC and accreditation process to identify shortcomings and integrate the plan to address these shortcomings into the Department’s short-term strategic plan.

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EXECUTIVE SUMMARY

The purpose of the Standards of Cover (SOC) is to define and measure the appropriate level of service based on a comprehensive study of the Department's historical performance, deployment strategies and community risk factors in order to determine the capability of its response system. This process uses a systems approach to evaluate data in the records management system and set standards based on that data. The Department will then be able to match community needs (risks and expectations) with appropriate levels of service to operate in a safe, efficient and effective manner.

This document describes Columbus Department of Fire and Emergency Medical Services' service area, the risks that must be protected and reduced within the community, our capabilities, and our performance objectives and measures. This information will allow the department to identify risks in the community, analyze and establish levels of response service to respond to those risks, and evaluate the Department's performance. Benchmark response times have been established that the Department strives to meet. These response time goals will contribute to our commitment to continually improve how we deliver our services.

The department has established baseline and benchmark performance data for all response categories for the urban setting. The efficient geographic dispersion and placement of resources near service delivery points will lead to maximum effectiveness when responding to the greatest number and types of risk.

In conclusion, this Standards of Cover is a dynamic document that reflects the changing needs of the Columbus Department of Fire and Emergency Medical Services and serves as a mechanism for constantly seeking opportunities for improvement. It is a key element in our plan to reduce risk to our residents and visitors. We are committed to providing the most effective services in a fiscally responsible manner and to continually evaluate our performance in the constant pursuit of improvement.

SECTION I: JURISDICTION PROFILE

The lure of making money from cotton and the waterpower of the Chattahoochee River shaped the Muscogee County seat of Columbus for more than a century after the Georgia legislature created the city in 1828. Located at the head of river navigation, Columbus first boomed as a cotton-trading center. Entrepreneurs quickly harnessed the river's power, and Columbus became one of the South's earliest—and remained one of its largest—mill towns. The creation of neighboring Camp Benning (later Fort Benning) in 1918 added another dimension to the city. By the 1960s Columbus began shedding the image of a mill and military town, as its business and civic leaders diversified the economy, modernized its government, and launched a series of cultural initiatives. By 2000, as the city rediscovered its picturesque river, private and public funding revitalized the original downtown into a premier venue and educational center for the fine and performing arts.

Antebellum Years

In 1828 the state legislature, realizing the economic potential of a location on the Chattahoochee River at the fall line, planned the city and auctioned its lots. The author Washington Irving's contemporary writings about explorer Christopher Columbus probably influenced its naming. The original town consisted of a rectangle, thirteen blocks north to south (from the river to Seventeenth Street) and nine blocks east to west (from the river to Sixth Avenue), nestled against the irregular bank of the river on the west and south. A four-block commons area or greenspace surrounded it on the north, east, and south.

The subsequent availability of land reinforced the obsession about making money from cotton, but only a few realized the dream of becoming wealthy planters. Columbus warehouses and merchants served planters and farmers within a fifty-mile radius. Initially the river linked the city's economy via Apalachicola, Florida, to the world cotton market, primarily to Liverpool, England.

The river's commercial advantage diminished in the 1850s with the arrival of railroads (via branch lines from Fort Valley and from Opelika, Alabama). Steamboats still plied the Chattahoochee, but rails began connecting Columbus with larger markets. The emerging rail center of Atlanta eclipsed Columbus as the western metropolis of Georgia.

The Chattahoochee rivers waterpower made Columbus a manufacturing center. The river powered gristmills and sawmills as early as 1828 and a textile mill north of town by 1838. The city of Columbus,

which controlled the greatest potential waterpower site in the South, never spent any public money developing this resource. Rather than building a canal to deliver waterpower to various locations within the city (such as Augusta did), Columbus simply sold the rights to dam the river and restricted the use of the resulting power to a two-block area along the Chattahoochee (between present-day Twelfth and Fourteenth streets). That decision limited the city's early industrial development. Even so, by the 1850s five water-powered mills produced textiles, flour, and sawn lumber, and at other locations fourteen smaller companies produced a variety of goods. In 1853 the landscape architect Frederick Law Olmsted, an indefatigable traveler and astute observer, declared Columbus the largest manufacturing city south of Richmond, Virginia.

Factories tripled their output and shifted to war-related products. Storekeepers boarded up their windows and began making drums, fifes, India rubber cloth, and sewing tents and uniforms. The Iron Works produced steam engines for ships, while the Navy Yard built the ironclad *Muscogee*. The need for workers pushed the city's population from 10,000 to 15,000.

Swift's factory began on one waterpower lot (1868 and 1880) and then expanded north of Fourteenth Street, with new mills appearing in 1887, 1904, 1916, 1926, and 1950. Young's and Swift's mills became the foundations of two dynasties. As the city's economy expanded, industries moved into the remaining land on the East Commons, and middle-class suburbs grew in the Wynnton area, which was first served by streetcars and then by automobiles.

Mayor L. H. Chappell (1897-1907 and 1911-13) modernized the city. During the Spanish-American War (1898) he lured a military training camp to town, paved and curbed downtown streets, built sewers and steel bridges, planted trees, and created the modern municipal water works, which transformed the muddy Chattahoochee into drinking water.

In September 1918, the U.S. War Department created Camp Benning, located on Macon Road near what is now the public library. Extensive lobbying efforts resulted in a permanent camp, Fort Benning, in 1922. For almost twenty years it functioned primarily as a training center for infantry officers. During World War II (1941-45) the post assumed a more expanded mission.

In 1919 Ernest Woodruff, a Columbus native and Atlanta businessman, engineered the purchase of Coca-Cola from the Candler family for \$25 million. W. C. Bradley, who was chair of the board of Coca-Cola for twenty-seven years, served as Woodruff's partner, selling stock to friends and

acquaintances, primarily in the Chattahoochee Valley. That investment still pays significant dividends to the community.

By 1927 the city had entered the Great Depression as the demand for cotton textiles plummeted. In the 1930s several Columbus mills borrowed money from New York banks to continue running. Construction at Fort Benning also provided much-needed jobs. By 1940 Fort Benning was brimming with activity. Meanwhile, a Greater Columbus Committee outlined new goals. These resulted in consolidating the county and city schools in 1949 and establishing Columbus College (later Columbus State University) in a closed mill in 1958. Until that time Columbus was the largest southern city without a college. In 1961 the Columbus Area Vocational-Technical School (later Columbus Technical College) was founded.

By the 1970s the Columbus Storefront economy had changed. Local businessmen stopped excluding new industries that might raise local wages and began seeking new manufacturers, such as Dolly Madison Bakery (1970) and Pratt and Whitney (1984), which made jet engine parts. But local initiative created the most dynamic enterprises—Aflac Insurance, Synovus Financial Corporation, and Total System Services.

According to the 2010 U.S. census, the population of Columbus is 189,885, the third-largest city in the state. By 2003 Columbus had renewed its appreciation for the Chattahoochee River. Under federal court order to build a combined sewer-overflow system, the Columbus Water Works began developing the Riverwalk, which is to extend for twenty miles, from Fort Benning, south of town, to Lake Oliver to the north. Once the reason for the city's establishment, the Chattahoochee River will once again become the most distinctive feature of the city.

Municipal projects have included construction of a softball complex, which hosted the 1996 Olympics softball competition; construction of the Chattahoochee River Walk; construction of the National Civil War Naval Museum at Port Columbus, construction of the Coca-Cola Space Science Center, the expansion of the Columbus Museum, and road improvements to include a new downtown bridge crossing the Chattahoochee River to Phenix City. During the late 1990s, commercial activity expanded north of downtown along the I-185 corridor.

During the 2000s, expansion and historic preservation continued throughout the city. South Commons has been revitalized. This area combines the 1996 Olympic softball competition complex, A. J.

McClung Memorial Stadium, Golden Park, the Columbus Civic Center, and the Jonathan Hatcher Skateboard Park.



The National Infantry Museum and Soldier Center, which opened in 2009, stands just outside the gates of Fort Benning. The facility includes a museum that houses thousands of unique artifacts relating to the U.S. Infantry's role in shaping the nation's history. These artifacts were formerly housed in the base's National Infantry Museum, which received a Governor's Award in the Humanities in 1991.



The River Center for the Performing Arts, which opened in 2002, houses Columbus State University's music department and is the city's venue for fine and performing arts. In 2002, Columbus State's art and drama departments moved to downtown locations. Such initiatives have provided Columbus with a cultural niche and with vibrant and modern architecture mixed among older brick facades.



The "Ready to Raft 2012" campaign is a project that created an estimated 700 new jobs and is projected to bring in \$42 million annually to the Columbus area. The project resulted in the longest urban whitewater rafting venue in the world. This, in addition to other outdoor and non-outdoor tourist attractions, led to around 1.9 million visitors coming to Columbus during the fiscal year 2018, according to the Columbus Convention and Visitors Bureau.

The Blue Heron zip line was opened in July 2014 and consists of a triple-zip lines across the Chattahoochee River, treetop aerial course consisting of 10 obstacles, 400 ft. treetop triple-zip lines along the banks of the Chattahoochee River. The zip lines run from Columbus Georgia to Phenix City Alabama and back across from Phenix City Alabama to Columbus Georgia.

LOCATION

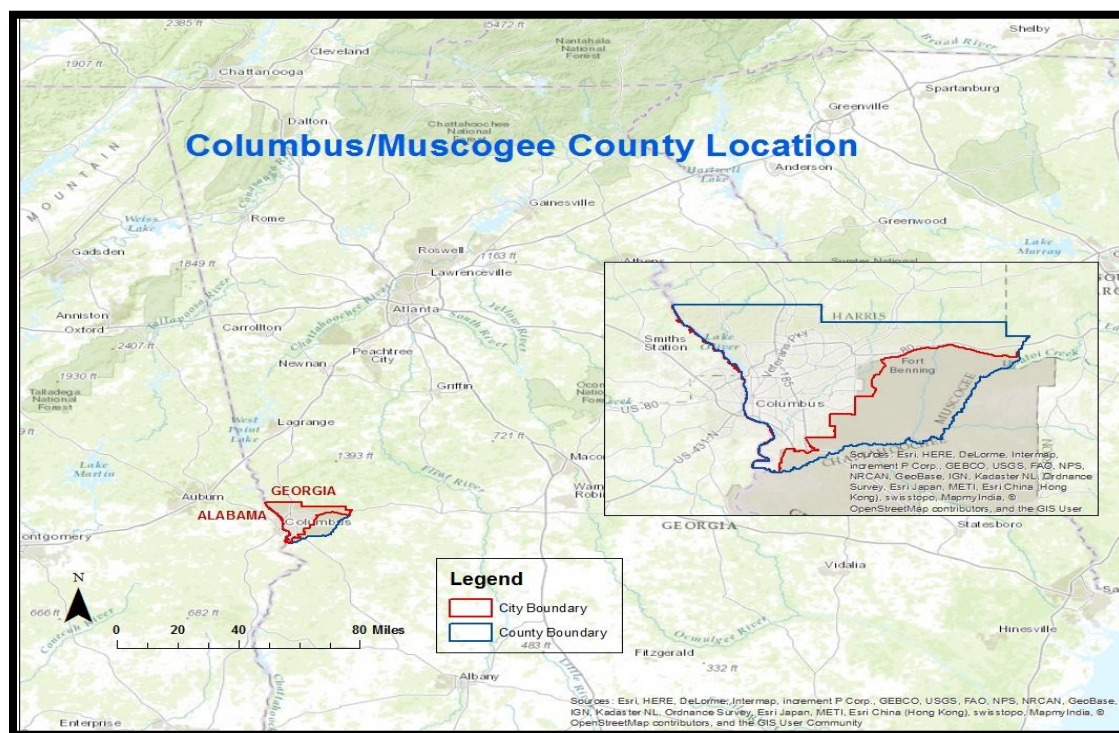


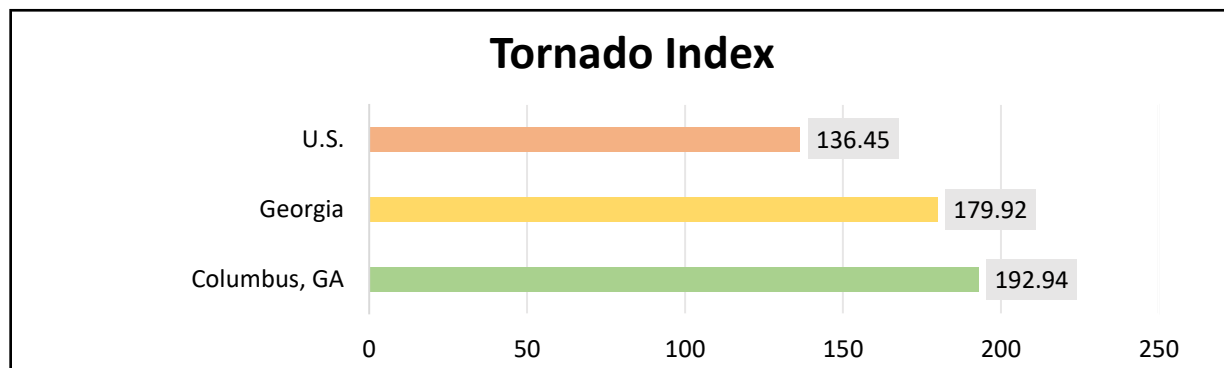
Figure 1.1 Map: Service Area Location

Interstate 185 runs east of the city, with access from exits 1, 3, 4, 6, 7, 8, 10, 12, and 14 to the city. Interstate 185 runs from Ft. Benning north 47 miles to Interstate 85. U.S. Route 27, U.S. Route 280, and Georgia State Road 520 (known as South Georgia Parkway) all meet in the interior of the city. U.S. Route 80 runs north of the city, locally known as J.R. Allen Parkway; Alternate U.S. Route 27 and Georgia State Route 85 run northeast from the city, locally known as Bill Heard Expressway.

The corporate boundaries of Muscogee, County encompass 220 square miles of which 216.3 square miles (560 km²) is land and 4.7 square miles (12 km²) (2.14%) is water. This includes approximately 3000 acres acquired in a land swap completed in 2001 between Fort Benning, Chattahoochee County and the City of Columbus. The 3000 acres (4.6 square miles) acquired in the land swap will be utilized for industrial development and recreational use. The addition of this property to the jurisdictional area will increase the need for fire protection service in the future. See Figure 1.1 for city location. The city is located at: 32°29'23"N 84°56'26"W 32.489608°N 84.940422°W.

CLIMATE

Daytime summer temperatures often reach highs in the mid-90s and low temperatures in the winter average in the upper 30s. Columbus is often considered a dividing line or "natural snowline" of the southeastern United States with areas north of the city receiving snowfall annually, with areas to the south typically not receiving snowfall every year or at all. Columbus, Georgia, gets 48 inches of rain per year. The US average is 39. Snowfall is 0 inches. The average US city gets 26 inches of snow per year. The number of days with any measurable precipitation is 71. Columbus, GA is a High-Risk area for tornados. According to records, the largest tornado in the Columbus area was an F3 in 1954 that caused seven injuries and zero deaths. Columbus has a higher tornado index level than the state or nation (Figure 1.2 Tornado Index). The higher the level the higher chance of a tornado event. Columbus has a humid subtropical climate according to the Koppen climate classification system.



<http://www.spc.noaa.gov/wcm/#data>

Figure 1.2 Chart: Tornado Index

Monthly Averages & Records - °F °C						
Date	Average Low	Average High	Record Low	Record High	Average Precipitation	Average Snow
January	37°	57°	-2° (1985)	83° (1949)	4.78"	0.4"
February	39°	62°	10° (1996)	83° (1996)	4.48"	0.5"
March	46°	69°	16° (1980)	89° (2007)	5.75"	0.1"
April	52°	77°	28° (1950)	93° (1986)	3.84"	0"
May	61°	83°	39° (1963)	97° (2006)	3.62"	0"
June	69°	90°	44° (1956)	104° (1978)	3.51"	0"
July	72°	92°	59° (1967)	104° (1986)	5.04"	0"
August	71°	91°	57° (1952)	104° (2007)	3.78"	0"
September	66°	86°	38° (1967)	100° (1990)	3.07"	0"
October	55°	77°	24° (1952)	96° (1954)	2.33"	0"
November	46°	68°	10° (1950)	86° (2003)	3.97"	0"
December	39°	59°	4° (1962)	82° (1977)	4.4"	0.1"

Source: Intellicast 2017 Figure 1.3 Chart: Climate Averages

POPULATION

As of the 2010 U.S. Census, Columbus had a total population of 189,885, up from 186,291 in the 2000 Census. The population density was 861.4 people per square mile (332.6/km²). There were 82,690 housing units at an average density of 352.3 per square mile (136.0/km²). The racial makeup of the city was 46.3% White, 45.5% African American, 2.2% Asian, 0.2% Native American, 0.14% Pacific Islander, and 1.90% from other races. Hispanic or Latino of any race were 6.4% of the population. (Figure 1.5 Chart: Demographic (2010) Census) The estimated population for Columbus in 2018 was 197,160. (Figure 1.4 Historical Population)

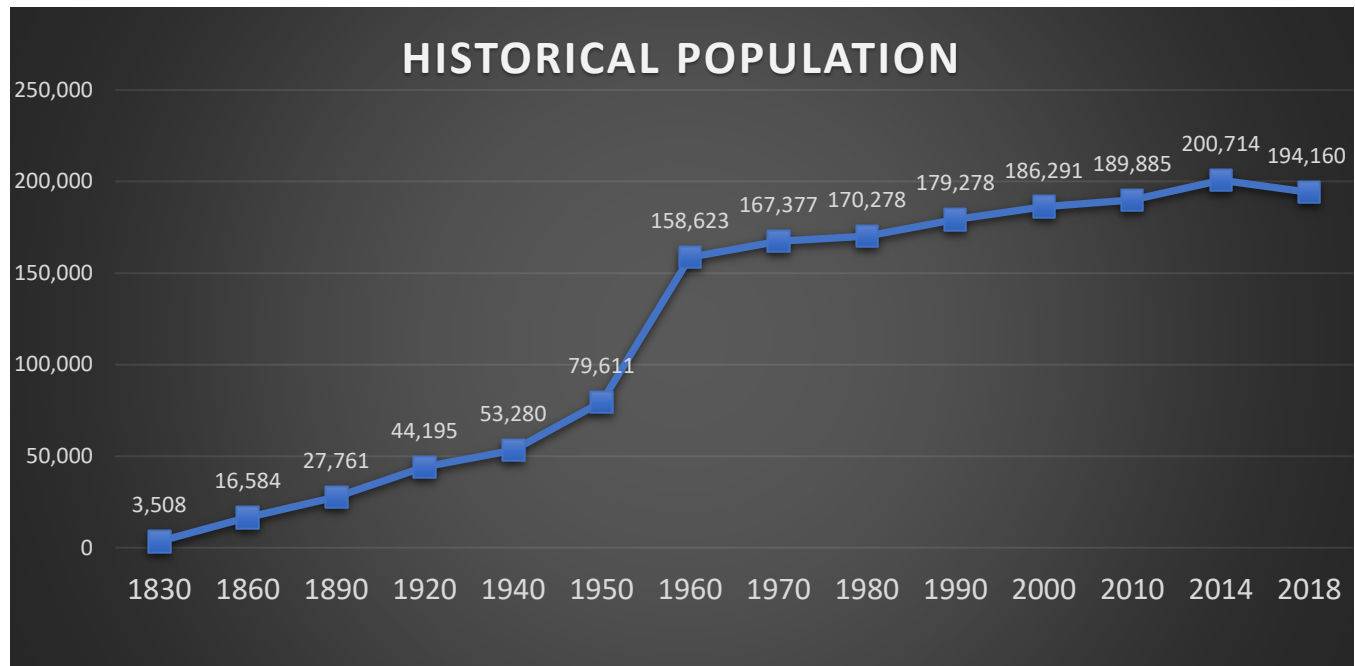


Figure 1.4 Chart: Historical Population

	Year 2010	Year 2015	Variance	% Variance
0-19 Years	56,012	56,395	+383	+0.68
20-44	65,469	73,497	+8,028	+12.2
45-64 Years	44,322	46,945	+2,623	+5.91
65-Older	21,829	23,448	+1,619	+7.41
Total	187,632	200,285	12,653	+6.74

Figure 1.5 Chart: Demographic (2010) Census

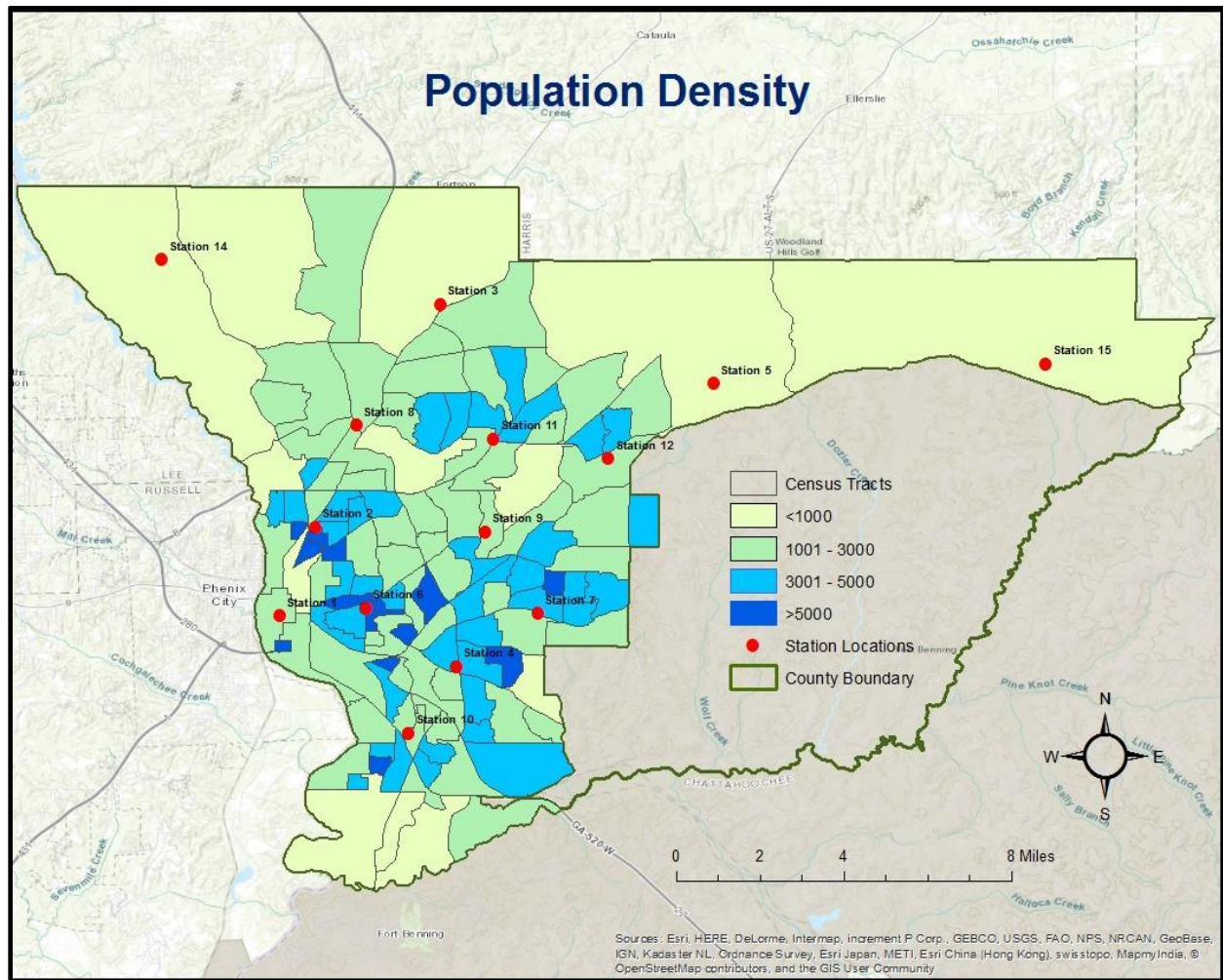
There were 69,819 households out of which 34.6% had children under the age of 18 living with them, 44.7% were married couples living together, 19.6% had a female householder with no husband present, and 31.7% were non-families. 26.7% of all households were made up of individuals and 9.4% had someone living alone who was 65 years of age or older. The average household size was 2.54 and the average family size was 3.08.

In the city, the population is diverse with 25.6% under the age of 18, 11.9% from 18 to 24, 29.8% from 25 to 44, 19.7% from 45 to 64, and 11.6% who were 65 years of age or older. The median age was 33

years. For every 100 females, there were 94.7 males. For every 100 females age 18 and over, there were 91.6 males.

The median income for a household in the city was \$41,331, and the 2000 median income for a family was 41,244. Males had a median income of \$30,238 versus \$24,336 for females. The per capita income for the city was \$22,514. About 12.8% of families and 15.7% of the population were below the poverty line, including 22.0% of those under age 18 and 12.1% of those age 65 or over.

Figure 1.6: Population Density Map



BUSINESS AND RECREATION

The Columbus, Georgia Metropolitan Statistical Area (GA MSA), as defined by the United States Census Bureau, is an area consisting of four counties in Georgia and one county in Alabama, anchored by the city of Columbus. As of the 2010 census, the MSA had a population of 296,506 (though a July 1, 2019 estimate placed the population at 305,871). The Bureau of Labor Statistics show GA MSA labor force change from 2015-2019 as; Labor Force decreased from 123,895 to 123,338 (-557), Employment increased from 115,275 to 118,385 (3,110), Unemployment has decreased from 8620 to 4953, and Unemployment Rate has decreased from 7.0 to 4.0. In Columbus, there are 13 major Private Sector Employers (500 or more employees). They provide 25,890 jobs or 26 % of the workforce of Columbus GA-AL MSA. Top 10 employers for GA MSA are listed in Figure 1.6.

Figure 1.7: Principle Employers

Columbus GA-AL MSA			
Principle Employers for Columbus 2019			
Employer	Employees	Rank	% of Total
Fort Benning Military Reservation (U.S. Army)	42,870	1	43.16%
TSYS	5,500	2	5.54%
Muscogee County School District	5,125	3	5.16%
AFLAC, Inc.	3,800	4	3.83%
Columbus Consolidated Government	3,000	5	3.02%
Columbus Regional Healthcare System	2,850	6	2.87%
St. Francis Hospital, Inc.	2,500	7	2.52%
Pratt & Whitney	2,250	8	2.27%
Blue Cross/Blue Shield of Georgia	1,325	9	1.33%
Synovus	1,385	10	1.39%
Total Top 10	70,605		
Total Employees	99,318		71.09%
Source: Columbus Chamber of Commerce			

Columbus offers a wide range of recreational opportunities. Columbus has the longest urban whitewater complex in the world (Figure 1.7). USA Today picked the Chattahoochee Whitewater Park as one of the Top 12 man-made Adventures in the World. The course consists of class II-V whitewater and is one of the most exciting sections of whitewater in the US. Two types of runs (Classic and Challenge) are available on the same 2.5-mile stretch of river due to the dam-controlled release which occurs daily.

Figure 1.7 Whitewater



Cooper Creek Park is home to the largest clay court tennis facility, the thirty lighted courts make Cooper Creek the largest clay-court public tennis facility in the United States (Figure 1.8). The Columbus Regional Tennis Association (CORTA) has its offices at Cooper Creek, and it is the second biggest United States Tennis Association (USTA) organization in the South.

Figure 1.8 Tennis Facility



The Fall Line Trace Bike Trail (Figure 1.9) runs from the Riverwalk through Columbus West to East, for 11 miles. Extending from downtown Columbus to Psalmond Road in Midland, the trail offers an eclectic cross-section of the community: busy shopping areas, business districts, a medical complex, neighborhoods, the Columbus State University campus and other schools. A connection to the beautiful and historical 15-mile Chattahoochee Riverwalk at the trail's southern end adds to its appeal.



Figure 1.9 Fall Line Trace, Bike Trail

GROWTH AND NEW CONSTRUCTION

The Chattahoochee River is the region's greatest natural resource. In a previous era, the river helped establish Greater Columbus as a textile hub. While industry has long since evolved in a different direction, the river can continue to power economic growth by serving as an amenity and focal point around which people can gather. By continuing to develop and activate its riverfront, particularly the geologically stunning stretches through the core of the region, Greater Columbus can significantly improve its ability to attract and retain talented individuals, the most important growth consideration in the modern economy. Through decades of public and private investments in Greater Columbus have significantly improved the river, river surroundings, and the ability of individuals to access and enjoy the river. Greater Columbus now has an opportunity to go even further to differentiate its riverfront from those of other regions, which could in turn help to address or overcome other challenges and shortcomings, such as low growth rates, limited Interstate connectivity, and a lack of external awareness.

In 2014, a group of public, private, and nonprofit leaders from across the Greater Columbus Georgia Region came together to create a comprehensive small community and economic development strategic plan. This 10-month process culminated in the Regional Prosperity Initiative, which addressed a full range of issues influencing the region's competitiveness, prosperity and quality of life. The Regional Prosperity Initiative brought together local leaders and the expertise of Market Street Services— a national economic, community and workforce development consulting firm— to analyze the competitiveness of Greater Columbus as a place to live, learn, work, visit and do business. This initiative promises to transform Greater Columbus over the next decade and beyond. The implementation of this plan is the Columbus 2025 initiative. This name better reflects the central role Columbus plays in the region's future success. This strategic plan builds on the work done through the Regional Prosperity Initiative to better understand the competitive landscape for talent and economic development. We learned that we have accomplished much in our efforts to transform Greater Columbus into a community ready for the 21st Century. We also learned that we have a long way to go to achieve the Columbus 2025 goals of reducing poverty, increasing prosperity and improving the quality of life for everyone who lives here.

Recommended strategies include:

- Develop a physical, flexible and professionally staffed center for entrepreneurial activities in a highly visible location,
- Formalize a collaborative Business Retention and Expansion (BRE) program to ensure optimal conditions for existing firms to thrive,
- Develop a comprehensive economic development marketing program,
- Create cradle-to-career (C2C) partnerships to align education, training, business and social services to increase talent levels in Greater Columbus,
- Collaborate across state lines to further promote activation of the Chattahoochee Riverfront through the region's core.

Columbus conducted a study of the feasibility of a high-speed rail system from Columbus to Atlanta-Hartsfield Airport. The Columbus to Atlanta corridor is deemed feasible for high-speed passenger rail service based on the data collected and the technical analysis. Moving forward, the Columbus Consolidated Government will begin working on both immediate and long-term next steps for successful implementation. These include incorporating the study into the Georgia State Rail Plan, preparing for the next planning and environmental assessments, and identifying funding/financing strategies for implementation.

The Opportunity Zone Program was adopted in 2015 to provide an incentive to businesses and developers to create jobs. The benefit to a business locating within the boundaries of a designated Opportunity Zone, where the business creates eligible net new jobs to Georgia, is the Georgia Job Tax Credit. This credit is up to \$3,500 per job created. In Muscogee County the maximum benefit is \$2,500 per job created. New or expanding businesses are eligible to participate.

The State of Georgia is working on creating a 1,500-acre park in north Columbus along the Chattahoochee River on Lake Oliver (Figure 1.10). The master plan includes cottages, RV and tent camping, lake view platform campsites, hiking and biking trails, disc golf, greenspace for gatherings such as festivals, and more.

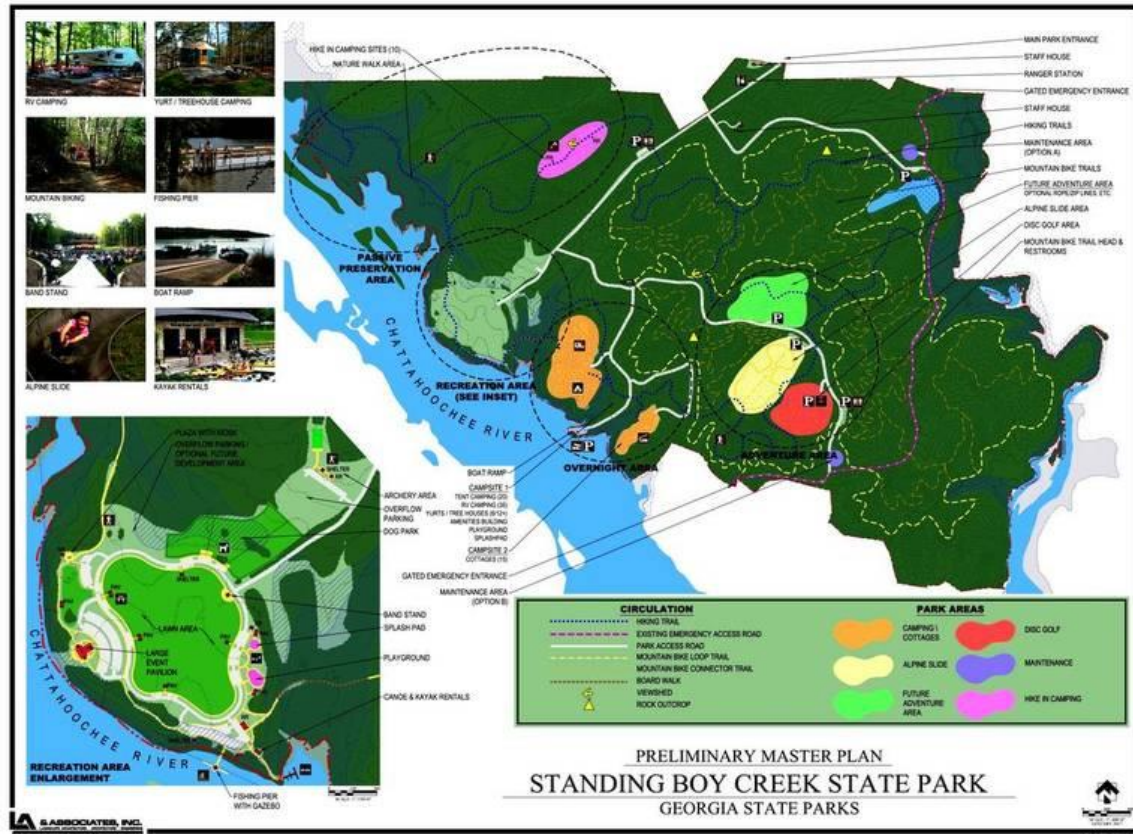


Figure 1.10 Proposed State Park

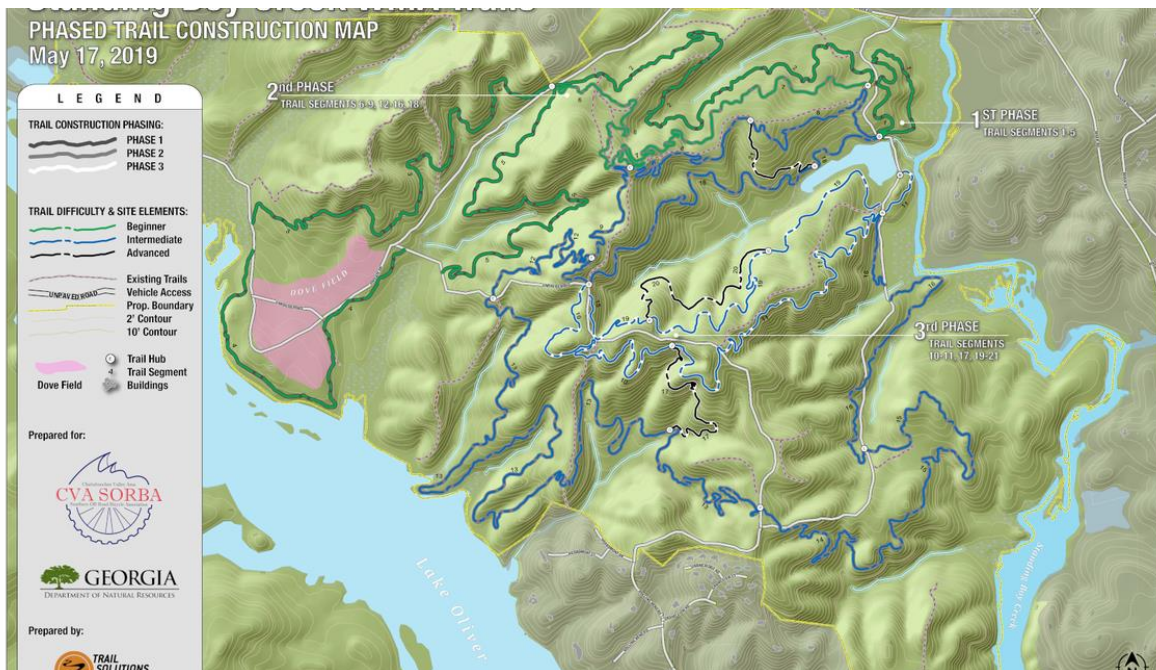
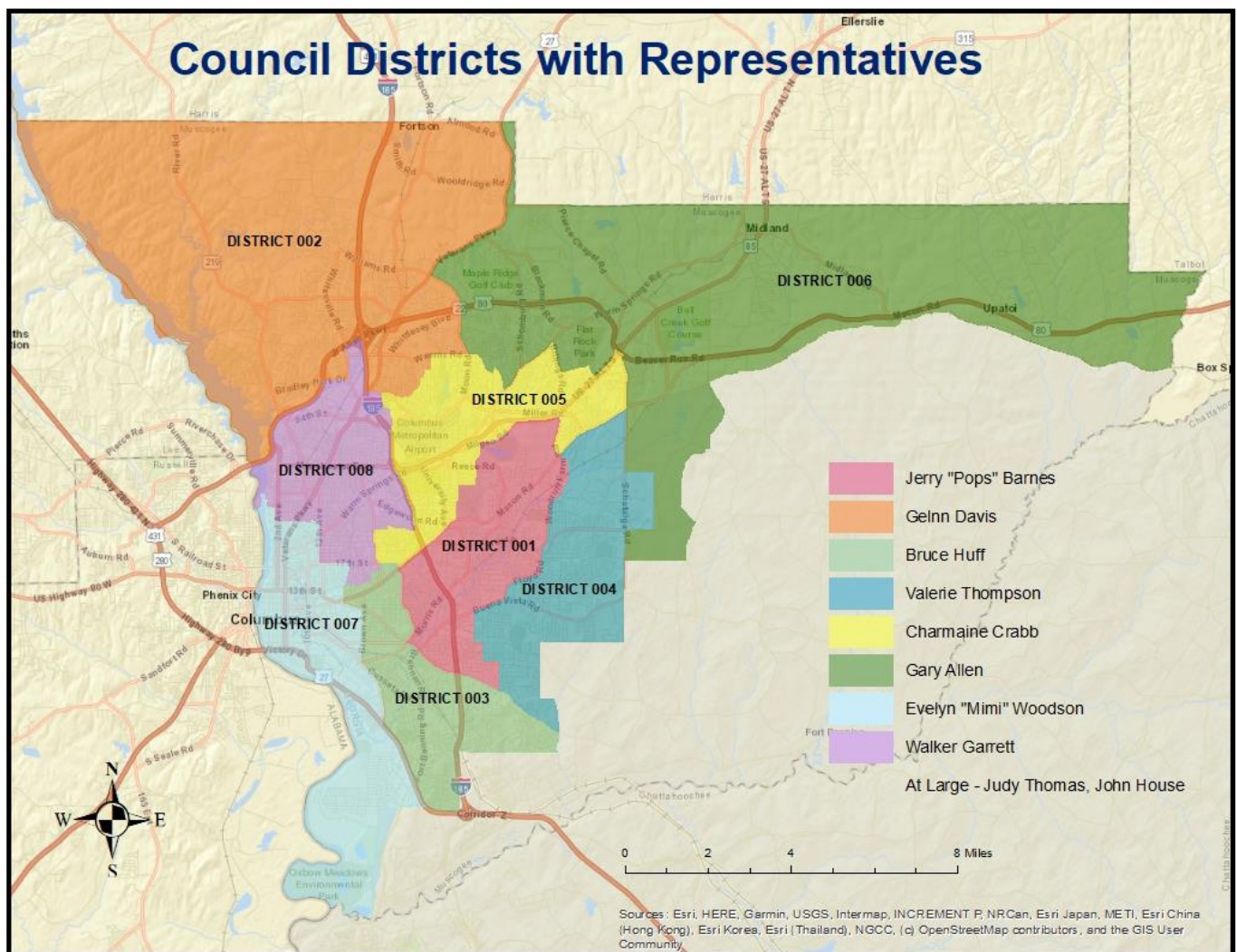


Figure 1.11 Mountain Bike Trail – Standing Boy Creek State Park

GOVERNANCE

Columbus, Georgia is a consolidated government, which establishes a single countywide government with powers and jurisdiction throughout the territorial limits of Muscogee County. The Charter of the Columbus Consolidated Government provides for a mayor-council-city manager form of government. The mayor is aided by a city manager that, in the performance of his duties, is responsible to the mayor. The elected mayor, who also serves as the City's Public Safety Director, is a full-time position. The Council consists of ten (10) elected councilor positions of which eight (8) members are elected from established council districts and two (2) are at large elected members. (See figure 1.11)

Figure 1.11: Council Districts



The Consolidated Government provided by the Charter shall be known as the Mayor-Council-City Manager form of government. The Mayor shall be aided by City Officers, who, in the performance of their duties, shall be responsible and accountable to the Mayor except as otherwise provided in the Charter, by Georgia Law or by Rules of the State Bar of Georgia. Those persons who are deemed to be City Officers are set forth in sec. 4-300 of the Charter, as amended. Section 4-300 states the City Officers of Columbus, Georgia shall consist of the City Manager, the City Attorney, the Chief of the Columbus Police Department, the Chief of the Columbus Fire and EMS Department and the Warden of the Muscogee County Prison, all of whom shall be responsible to and accountable to the Mayor of Columbus, Georgia, except as otherwise provided in the Charter, by Georgia law or by Rules of the State Bar of Georgia.

FUNDING

The Department is funded through the Columbus Consolidated Government's General Fund Budget. The Department's fiscal year 2020 approved budget including OLOST is **\$27,130,977** (Figure 1.12 Fiscal Year 2019 Budget).

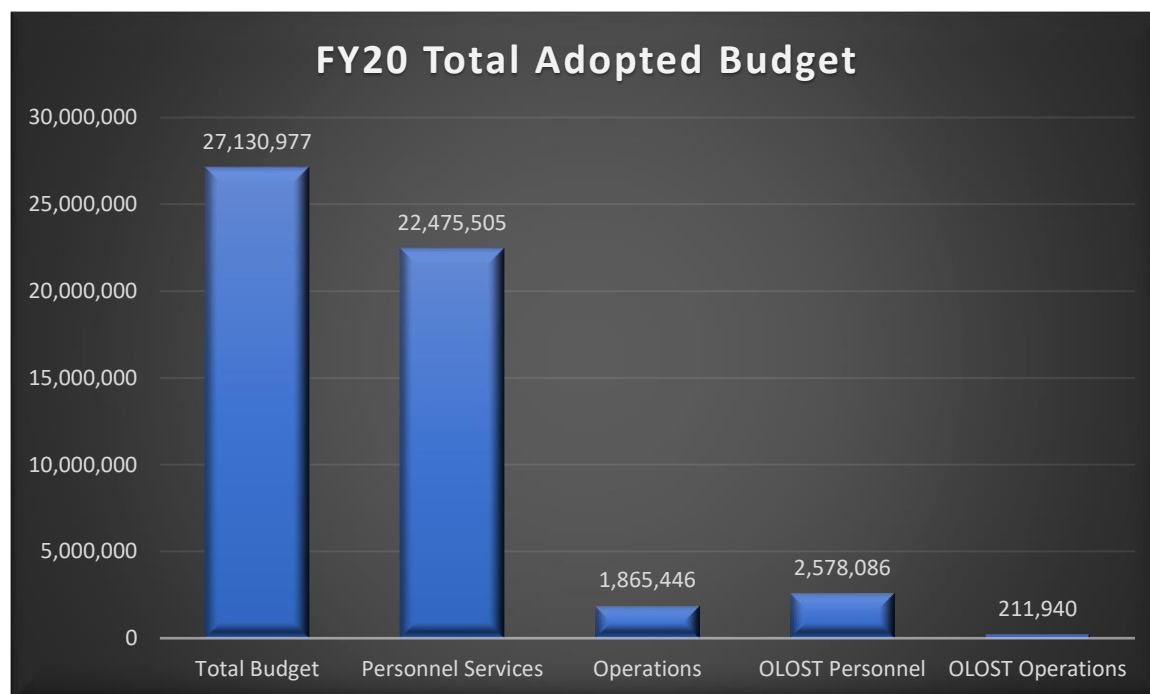


Figure 1.12

Capital Improvement Program

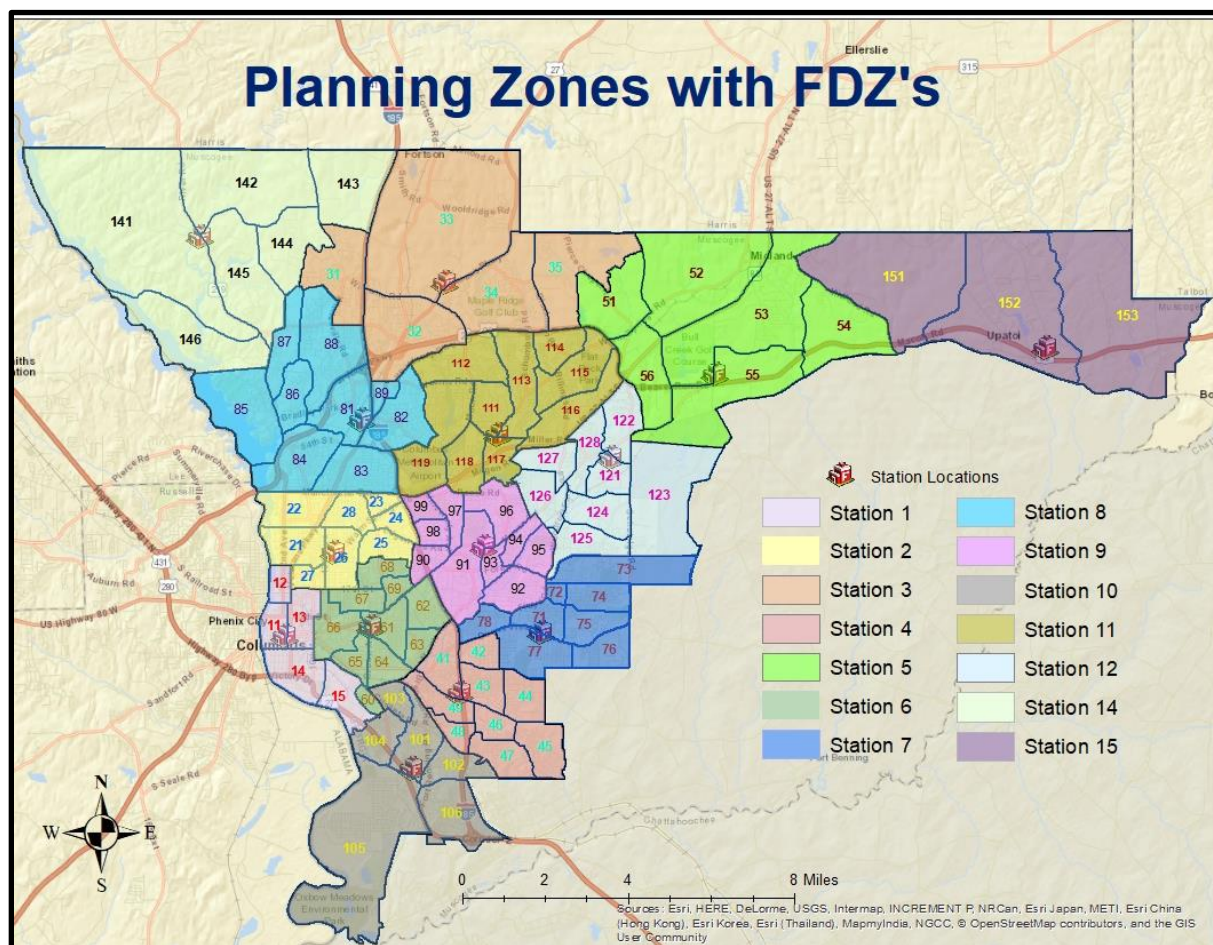
The City (Fire/EMS, 911 Dispatch and Columbus Water Works) were re-evaluated by the Insurance Services Office (ISO) in February 2017. Results of the ISO review became available in June of 2017.

CFEMS received a Public Protection Classification (PPC) rating of 1/1x; improving from a PPC of 2/9. Station 9 was completed in January of 2017. New drill tower, training pavilion and control room were completed in July of 2017. The department currently has 6 Engines, 2 Ladders, 2 Squads, and 6 Ambulances under a lease/purchase that expends 1 million dollars yearly out of the OLOST funds account.

SECTION II: DOCUMENTATION OF AREA CHARACTERISTICS

CFEMS' 220 square mile jurisdiction is divided into three battalions with 14 Stations distributed throughout the jurisdiction. For dispatching purposes, the service area is broken down into 14 station territories or "planning zones." The station territories are further subdivided into geographic areas called Fire Demand Zones (FDZ). There are 102 FDZs within CFEMS' service area (Figure 2.1 Planning Zones). The type of response allows the closest unit to respond based off the location of the incident within an FDZ.

Figure 2.1 Planning Zones



SERVICE AREA BOUNDARIES

Geographical boundaries for the Columbus Department of Fire and Emergency Medical Services are the boundary lines of Muscogee County (Columbus City Charter Section 1-102) excluding that area which lies within the boundaries of the Fort Benning Military Reservation. Boundaries were established by the consolidation of the City and County Governments in 1971 (Consolidated Government). Mutual aid agreements exist with surrounding communities. Surrounding agencies requiring assistance must make requests through proper channels as detailed in mutual aid agreements. The geographical boundaries

have been set by law and have been clear and understood by all governmental entities involved. (Figure 2.2: Service Area)

MUTUAL AID BOUNDARIES

The department maintains Statewide Mutual Aid Agreement (SWMA) with local, state and federal agencies to provide for additional assistance and resources to this jurisdiction in the event of a disaster. These agreements are reciprocal in scope and clearly define the department's responsibilities, limitations and liabilities in the event these agreements become activated. The department currently maintains all hazard/all emergencies mutual aid agreements with all contiguous Fire and EMS departments and county governments. The department is also a member agency of the Georgia Mutual Aid Group and is designated as Georgia Search and Rescue (GSAR) Task Force 4A. These agreements have been adopted by the governing authority and signed by the Mayor.

Through these agreements the department has immediate access to additional equipment and staffing to respond to and mitigate major emergency situations in the most cost-efficient manner possible. The agreements are mutually beneficial to Columbus and the surrounding communities.

The department does not have any automatic aid agreements with any of the surrounding agencies. This is due primarily to the fact that the surrounding departments are either not strategically located or staffed to respond within our jurisdiction in a timely manner. (Figure 2.2 Mutual Aid)

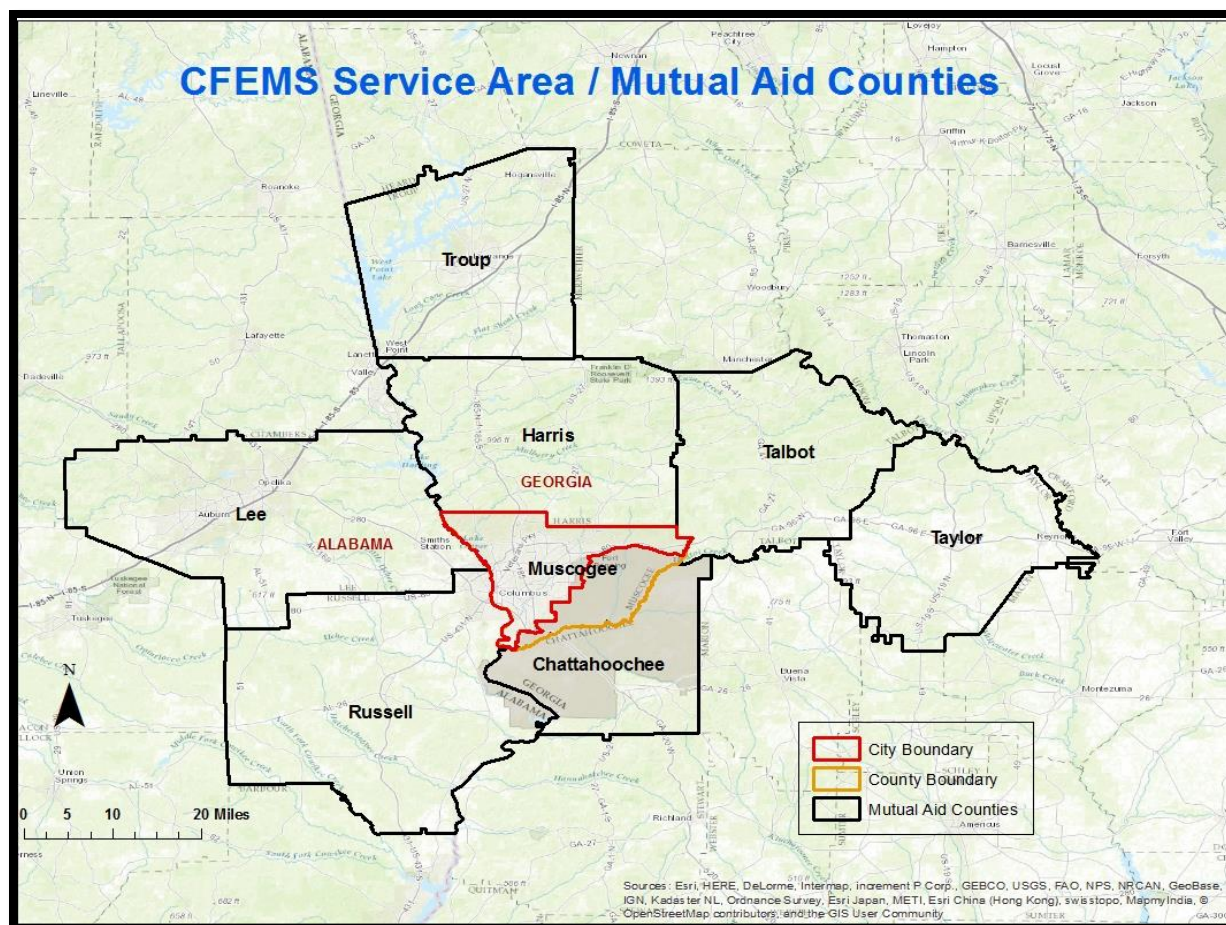


Figure 2.2 Mutual Aid

CRITICAL INFRASTRUCTURE

Critical infrastructure are systems needed in order to maintain minimum services for operation of a community. Critical infrastructure includes transportation, communications, water, power, and healthcare. Columbus Department of Fire and Emergency Medical Services (CFEMS) assesses the critical infrastructure within the planning zones through pre-fire planning activities and annual inspections through the fire prevention division.

Roadways are maintained and repaired by the city's Public Works department. The street maintenance division is responsible for over 650 miles of curbs and gutters, along with over 900 miles of public sidewalks. They provide services to Columbus residents and government personnel related to street repairs and maintenance, which includes city streets and state routes, sidewalk repair, curb/gutter, fence, guardrail repairs and graffiti removal. Columbus has 26 miles of rail lines that run through the city;

operated by Norfolk Southern and Georgia Southwestern Railroad. Commodities carried most often include Chemicals, Forest Products, Lumber, Petroleum Products, Pulp and Paper. (Figure 2.6 Critical Infrastructure)

Columbus provides public transportation through the METRA department. METRA currently operating twelve bus routes in the Columbus area, Monday through Saturday, excluding holidays. METRA also provides ADA Complementary Paratransit Service to eligible persons with disabilities who are, because of their disability, unable to board, ride or disembark from an accessible vehicle in METRA's regular bus service.

Columbus Water Works (CWW) provides water and a sanitary sewer system to the city of Columbus. CWW also helps to identify elements of the water system to include hydrants, water mains, system issues to include outages and improvements, maintenance, and care. The first water treatment plant was built in 1964 and currently operates as a modern treatment facility which serves the entire community. CWW operates two water treatment facilities in Columbus and one in Ft. Benning that serve Columbus, Fort Benning, and parts of Harris and Talbot counties.

Georgia Power supplies the majority of Columbus with power. Flint Energies and Diverse Power provide power to some rural areas of the city. Two of Georgia Powers nineteen hydroelectric dams are in Muscogee County, they are; North Highlands Hydroelectric Generating Plant, and Oliver Dam Hydroelectric Generating Plant (Figure 2.3 Dams).

LAKE OLIVER DAM



NORTH HIGHLAND DAM



Figure 2.3 Dams

Columbus currently has three hospitals with emergency departments (ED). Piedmont Columbus Regional's Midtown Campus (Figure 2.4 Medical Center) is a Level 2 trauma center and serves most of west central Georgia and East Central Alabama. St. Francis Hospital (Figure 2.5 St. Francis) is the regional cardiac hospital; they have experienced tremendous growth in the last several years. Piedmont Northside Campus opened in 2018 and has been effective in reducing patient volume for the other two hospital ED's. The addition of a third ED has reduced ambulance out-of-service time at the hospital, but only slightly. Hospitals have responded by implementing changes to personnel and processes in an effort to reduce ambulance out of service time. CFEMS will continue to work diligently with hospitals to share ideas for better delivery of services.

Figure 2.4 Piedmont Midtown

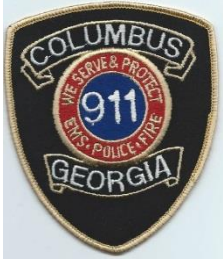


Figure 2.5 St. Francis



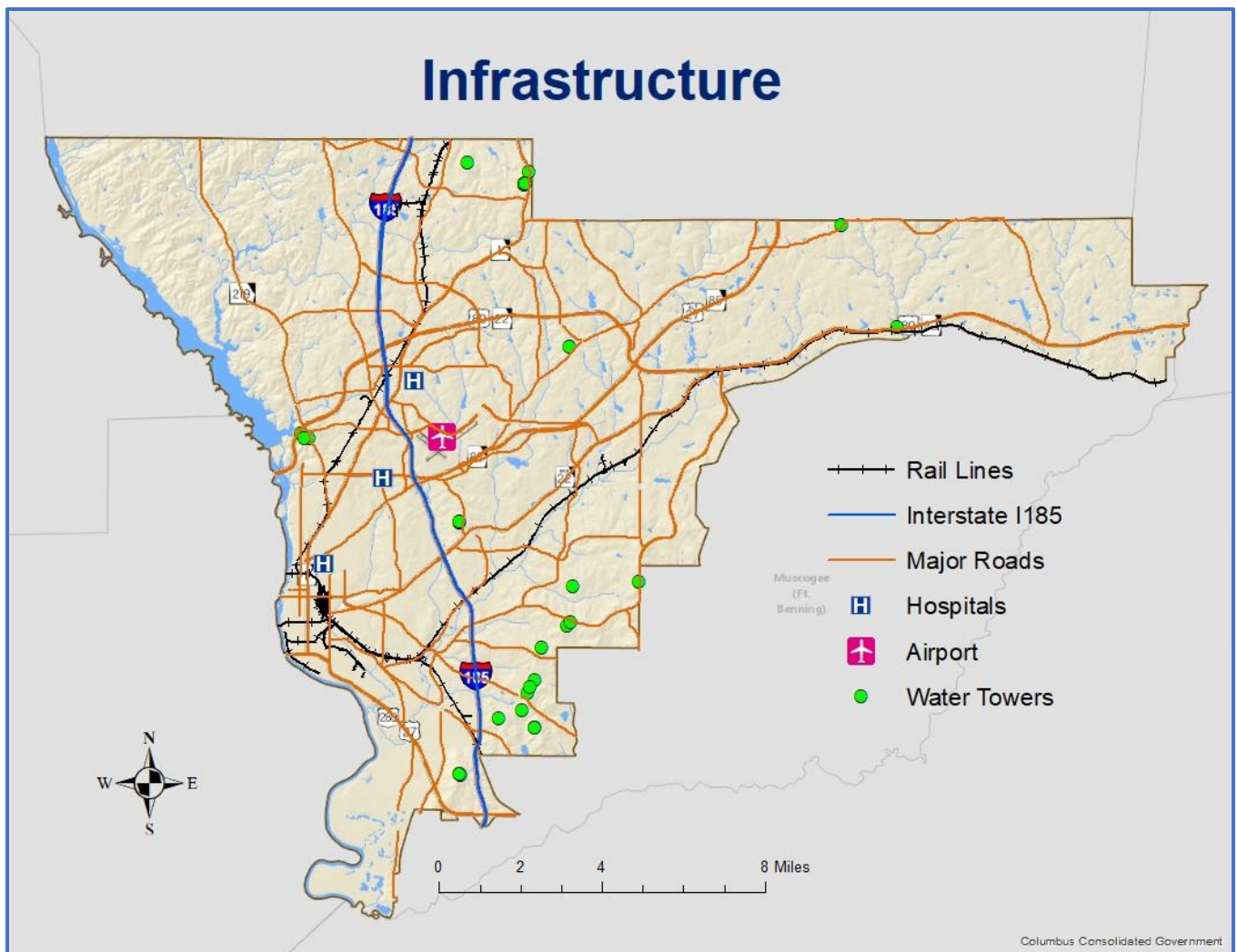
Piedmont Northside





The 911 communications center Computer Aided Dispatch (CAD) was upgraded to Premier 1 CAD in September 2019. The 911 center maintains an operational back-up center that can be accessed quickly if the main center becomes non-operational. Maintaining radio communications has been a challenge at times due to issues with the main communications tower and its power source. The temporary solution has been for public works to check the main communications back-up generator for readiness.

Figure 2.6 Critical Infrastructure



SECTION III: DESCRIPTION OF AGENCY PROGRAMS AND SERVICES

VISION

To be a model of excellence by continuing as an innovative leader in meeting the ever changing needs of our community and setting the example for other departments through professional development, research and technology while encouraging unity and teamwork through the free exchange of ideas both internally and externally.

MISSION

The Columbus Department of Fire and Emergency Medical Services is dedicated to the protection of life, property, and the environment by providing professional and courteous services of exceptional quality in the areas of Fire Prevention, Fire Safety Education, Fire Suppression, Advanced Life Support, Basic Life Support, Hazardous Materials Response, Homeland Security/Emergency Management, Fire/Cause and Origin Determination, Investigation, and Rescue at an acceptable cost to the community.

VALUES

We, the members of the Columbus Department of Fire and Emergency Medical Services are committed to the following values in our interactions with coworkers and customers:

- Professionalism – In application, appearance and attitude
- Integrity – Demonstrate honesty and fairness
- Compassion – Demonstrate kindness and empathy
- Accountability – Professionally, personally and fiscally responsible for our actions
- Respect – For each other, our Department, the Consolidated Government and our customers
- Diversity – Be open minded and responsive to the uniqueness of our community without regard to race, age, gender, religion or ethnic origin
- Commitment – In all department endeavors
- Teamwork – Encourage unity and a cooperative attitude

HISTORY OF CFEMS

Columbus' first volunteer fire department was established in 1831. In 1843, the service was ordained and chartered by Georgia State Legislation. It operated under a semi-paid plan from 1887-1898.

In 1898, city council adopted by ordinance a full paid department with twenty-six members. The ordinance gave the mayor and council the authority to elect the Fire Chief. As the city grew more personnel and apparatus were authorized and put in service.

In 2001, the Columbus Fire Department and Columbus Emergency Medical Services merged to become Columbus Fire and Emergency Medical Services. The merger, although stressful in the beginning, has produced a department better equipped to respond the needs of the community. All apparatus are staffed with a Georgia state certified firefighter that hold either an EMT-I, AEMT, or Paramedic certification.

Today, the Department provides community risk reduction, fire suppression, emergency medical services, hazardous materials response, and technical rescue services to the citizens and visitors of Columbus from fourteen (14) locations throughout the City. The department is currently organized into five (5) divisions: Fire Prevention, Operations, Logistics/Support, Emergency Management, and Training. The Chief of CFEMS serves as the Chief Administrative Officer and is responsible for the overall operation of the department. The Chief reports directly to the Mayor who serves as the Public Safety Director.

The City of Columbus has a PPC rating of 1/1x and the Department has attained International Accreditation through the Center for Public Safety Excellence since 2002.

The department currently operates 30 daily units; technical rescue, hazardous materials and emergency management have units that operate as needed. Total number or percentage of operations personnel who are currently medically certified is 309 (95%). In 2002, the department began training personnel at the EMT-I level and in 2013 AEMT. Since the in-house EMT-I training was initiated the department has trained 284 personnel. The department began providing paramedic training in 2006 and has currently trained 87 (9 currently in class) personnel as paramedics. The department is striving to achieve a response model that includes at its core personnel certified to render the most pre-hospital emergency care to the citizens and visitors of Columbus, Georgia.

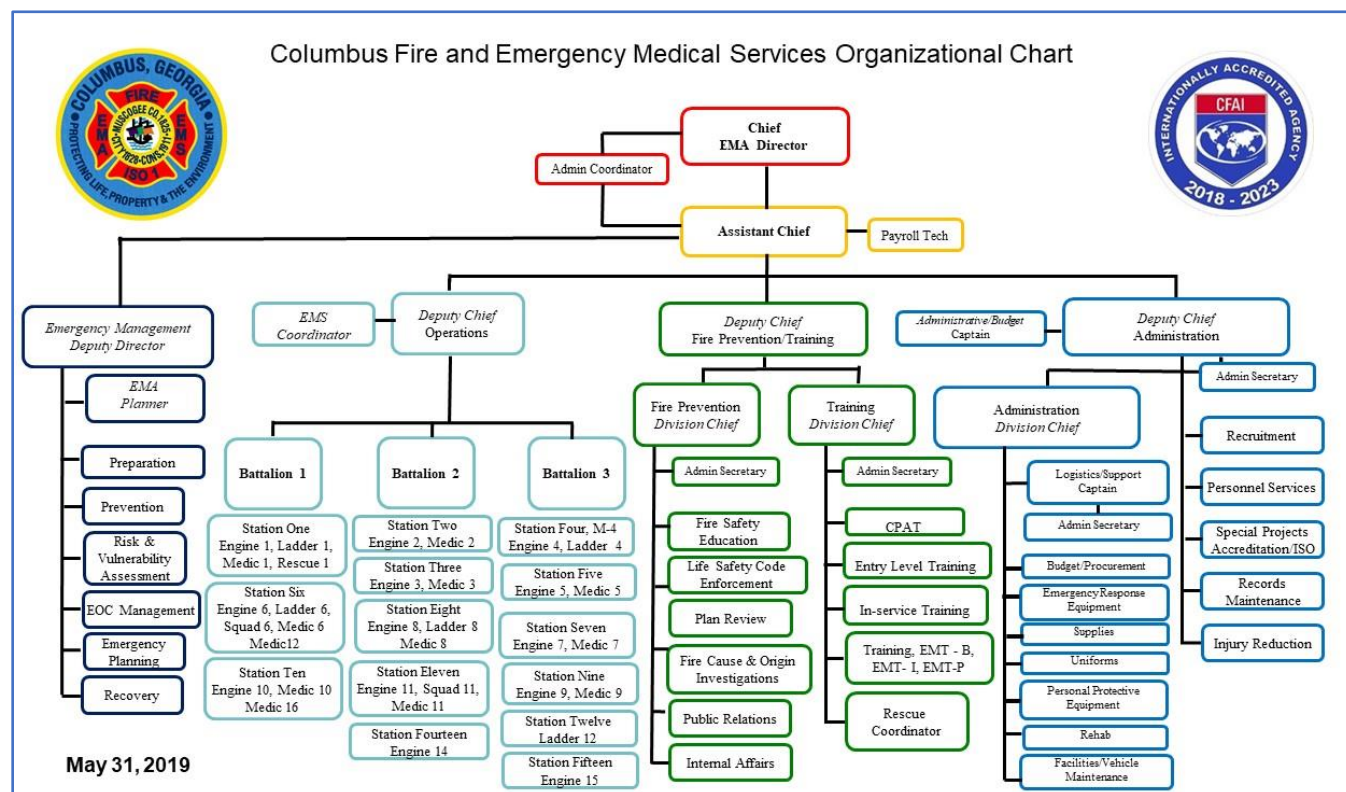
ORGANIZATION

The department falls under the umbrella of Public Safety and is governed by the Mayor, who is also the Director of Public Safety. The Mayor is the official spokesperson for the consolidated government, presides at all meetings of the City Council, and is the Director of Public Safety.

The Chief, who reports directly to the Mayor/Director of Public safety, leads the department alongside an Assistant Chief and three Deputy Chiefs who oversee daily operations. There are three Deputies: one over Training and Fire Prevention, one over Operations (fire suppression, ems, rescue and hazardous materials), and one over Administrative Services (logistics, hiring, budget, workers comp, etc.).

Field supervision is the responsibility of nine Battalion Chiefs who report to the Deputy Chief of Operations. Daily each station has a Captain or Lieutenant that oversees station operations and call mitigation. Station Officers report directly to Battalion Chiefs. Training and Fire Prevention Division Chiefs report to the Deputy Chief of Training and Fire Prevention, and the Division Chief of Administrative Services reports to the Deputy Chief of Administrative Services. (Figure 3.1)

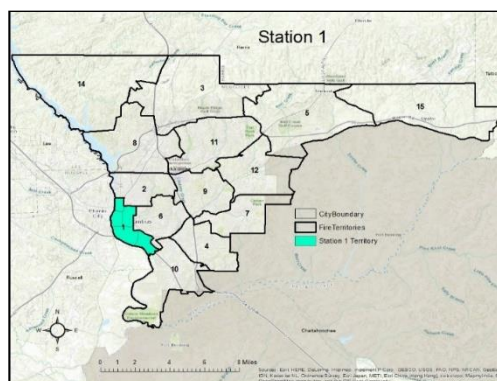
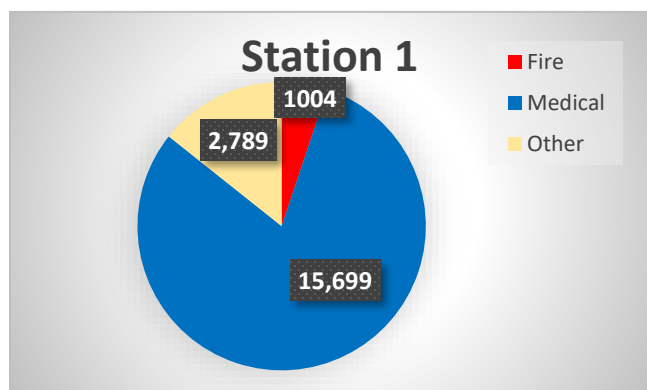
Figure 3.1: Organizational Chart



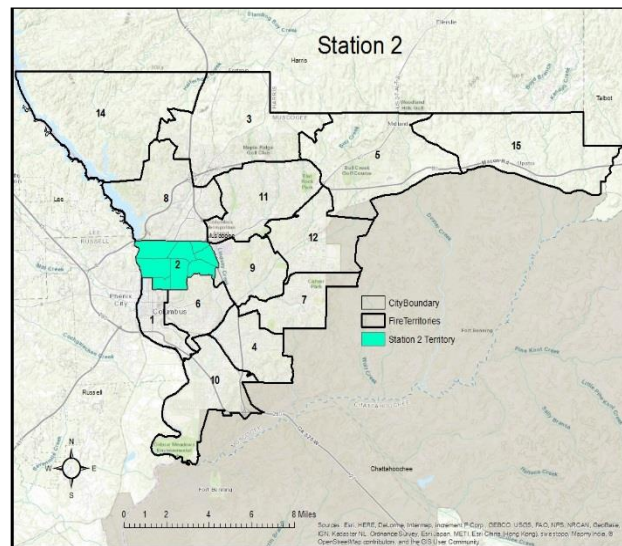
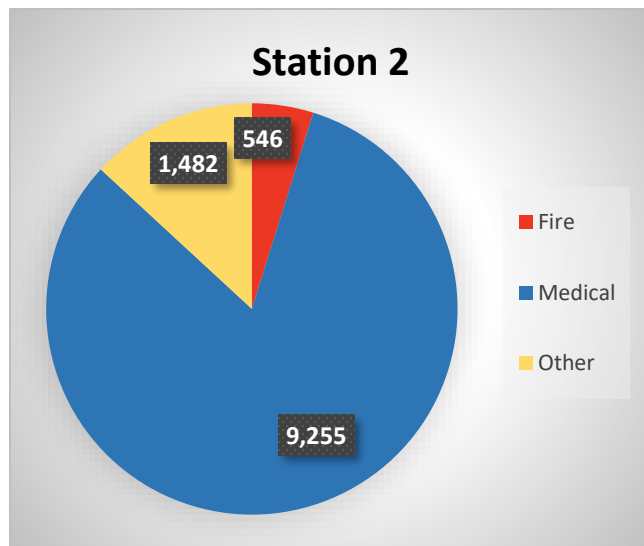
FACILITIES

CFEMS currently operates out of 18 facilities, 14 of which house emergency response personnel and equipment. The remaining four facilities provide a variety of services to the department including training, logistics support, accredited Paramedic program, and administrative offices for CFEMS staff. CFEMS has five stations that are in need of extensive renovations; requests for funding through OLOST will be included yearly until such repairs are made.

Fire Station 1 – 205 10th St.

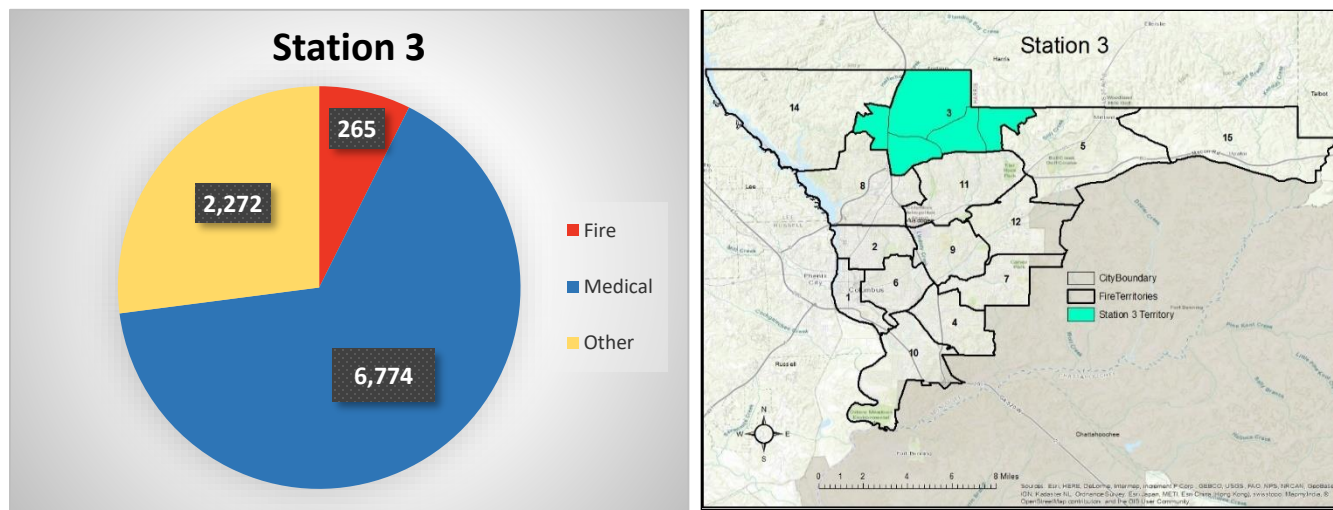


Fire Station 1 houses Engine 1, Ladder 1, Battalion 1, and Medic 1 who serve a district located the west central uptown area. Apparatus responded to 19,492 incidents for the period of 2015 through 2019. This district services mix of occupancy, which includes Columbus State University Arts College, business and financial district, and historic uptown.

Station 2 – 1047 33rd St.

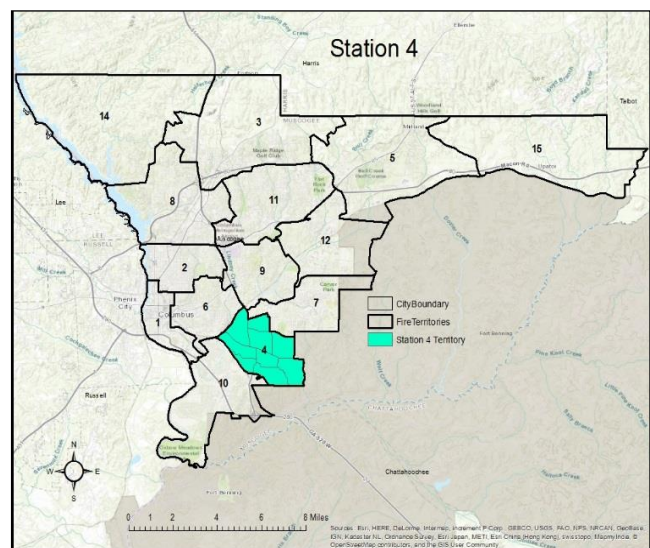
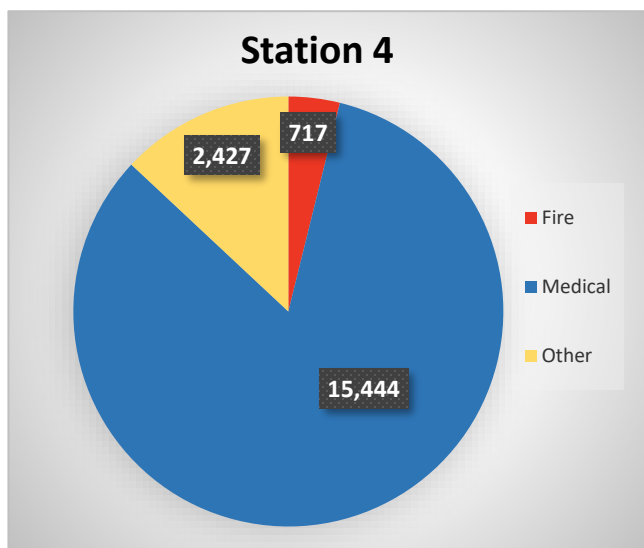
Fire Station 2 houses Engine 2, and Medic 2 (private) who serve a district located in the west central portion of the city. Apparatus responded to 11,283 incidents for the period of 2015 through 2019. This district services mix of occupancy, which includes residential, hospitals, health department, multiple nursing homes, and numerous medical offices.

Station 3 – 2000 American Way



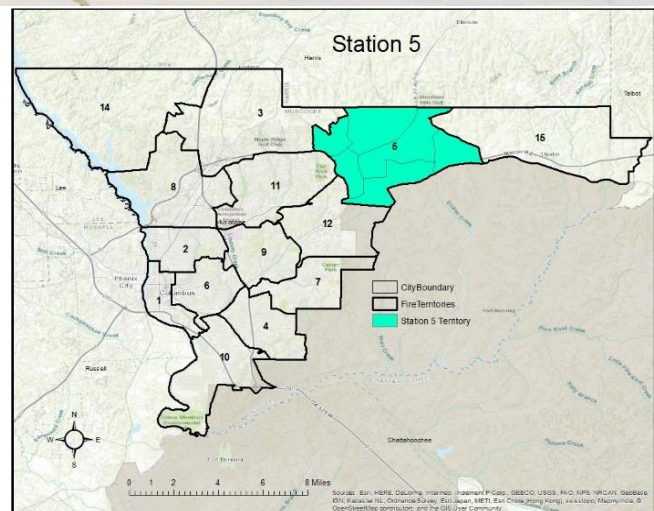
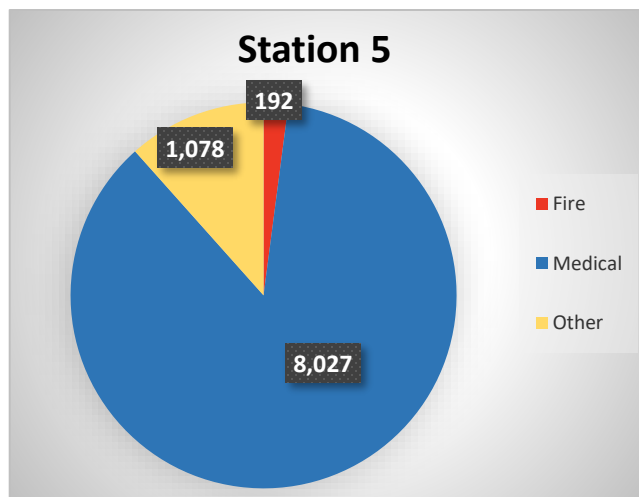
Fire Station 3 houses Engine 3, and Medic 3 who serve a district located in the north central portion of the city. Apparatus responded to 9,311 incidents for the period of 2015 through 2019. This district services mix of occupancy types, which includes residential, healthcare facilities, large assisted living facilities, and a major shopping district.

Station 4 – 200 North Oakley Dr.



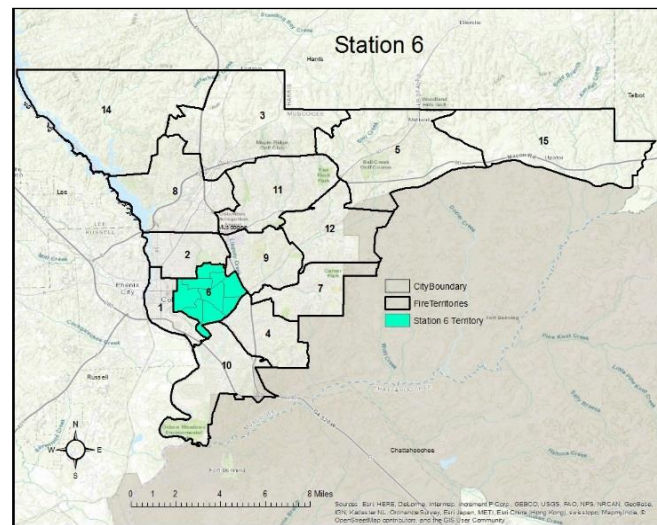
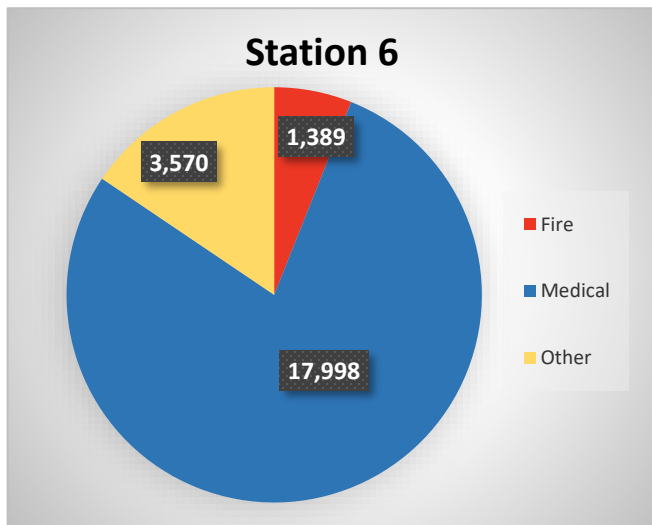
Fire Station 4 houses Engine 4, Ladder 4 and Medic 4 who serve a district located in the southeast portion of the city. Apparatus responded to 18,588 incidents for the period of 2015 through 2019. This district services mix of occupancy types, which includes primarily residential and small business.

Station 5 – 6700 Lynch Rd.



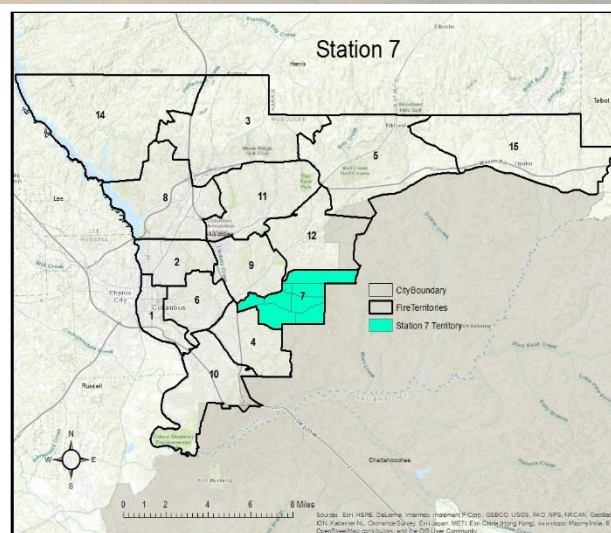
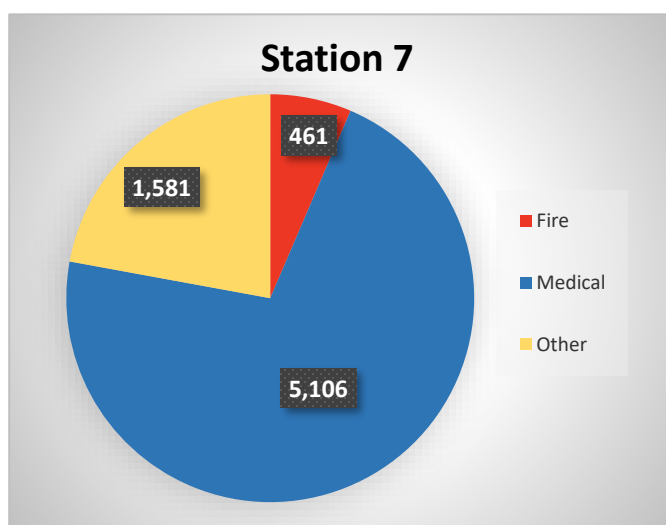
Fire Station 5 houses Engine 5, and Medic 5 who serve a district located in the northeast portion of the city. Apparatus responded to 9,297 incidents for the period of 2015 through 2019. This district services mix of occupancy types, which includes primarily residential, major arteries, and industrial.

Station 6 – 1126 Brown Ave.



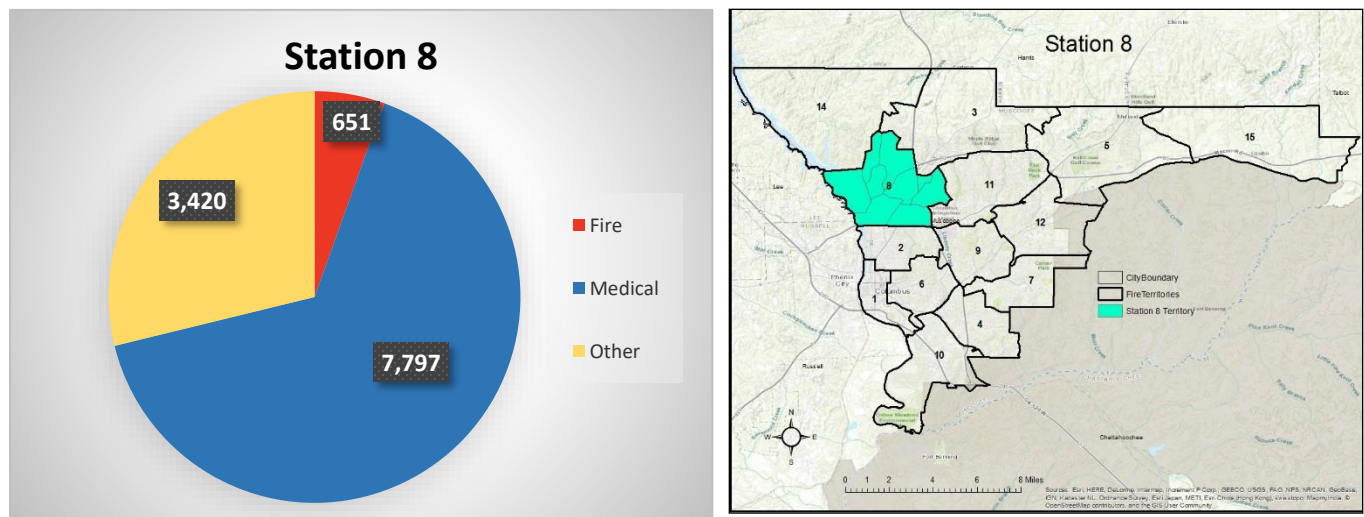
Fire Station 6 houses Engine 6, Ladder 6, Squad 6, Medic 6 (private,) and Medic 12 (peak load private) who serve a district located in the midtown portion of the city. Apparatus responded to 22,957 incidents for the period of 2015 through 2019. This district services a mix of occupancy types, which includes primarily residential, major arteries, shopping, city infrastructure, and educational.

Station 7 – 5343 Buena Vista Rd



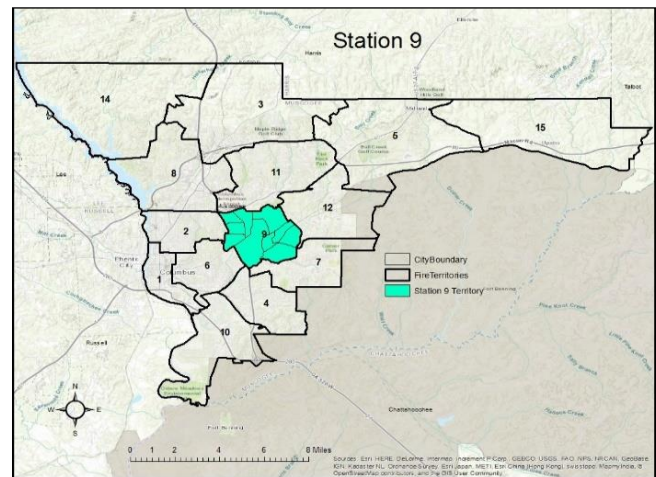
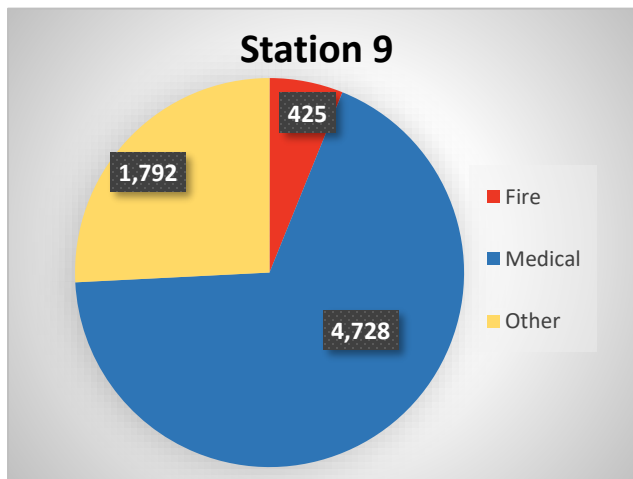
Fire Station 7 houses Engine 7, and Medic 7 (private) who serve a district located in the east central portion of the city. Apparatus responded to 7,148 incidents for the period of 2015 through 2019. This district services primarily residential with some business use occupancies.

Station 8 – 5844 Whitesville Rd.



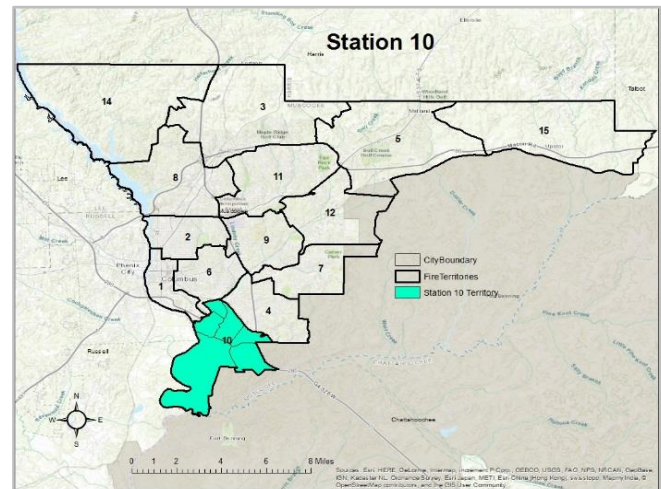
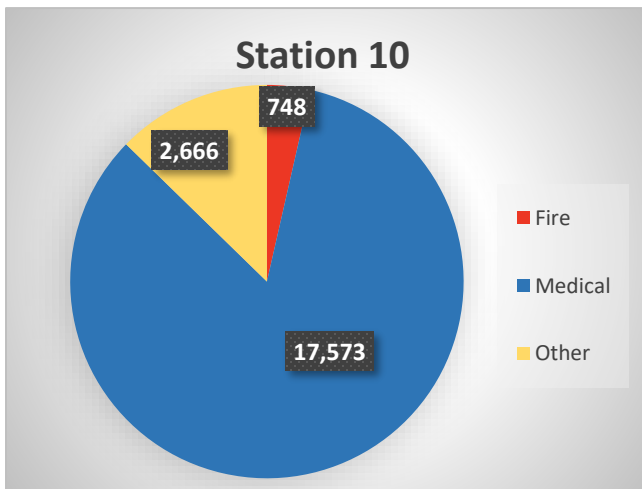
Fire Station 8 houses Engine 8, Ladder 8, Battalion 2, and Medic 8 (private) who serve a district located in the northwest portion of the city. Apparatus responded to 11,868 incidents for the period of 2015 through 2019. This district services a mix of occupancy types, which includes residential, major arteries, shopping, industrial, and educational.

Station 9 – 4191 Macon Rd



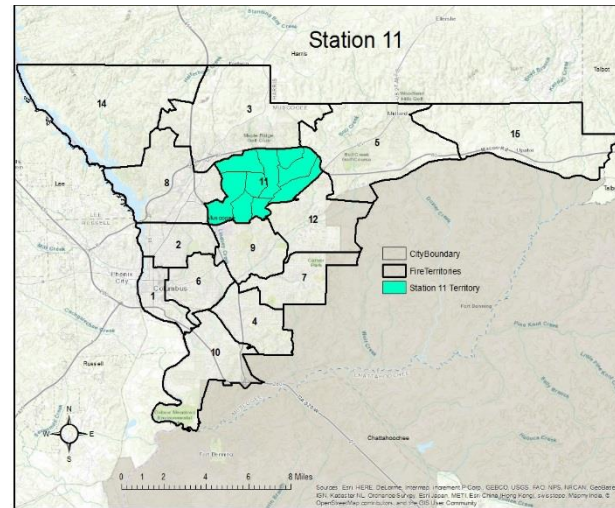
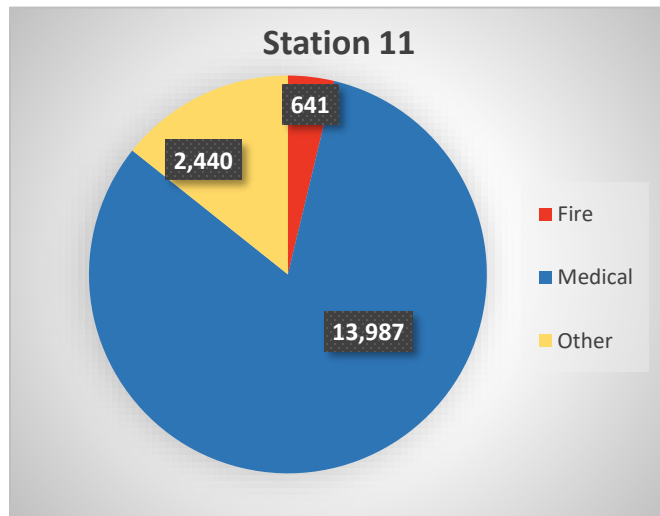
Fire Station 9 houses Engine 9, and Medic 9 (private) who serve a district located in the central portion of the city. Apparatus responded to 6,945 incidents for the period of 2015 through 2019. This district services primarily residential with some business use occupancies.

Station 10 – 1441-U Benning Dr.



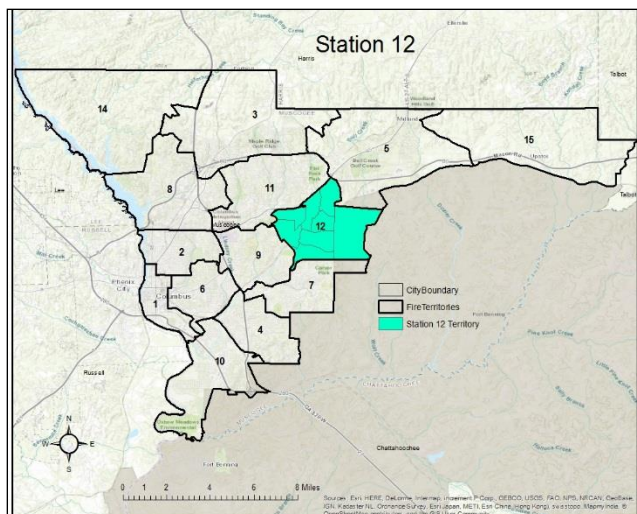
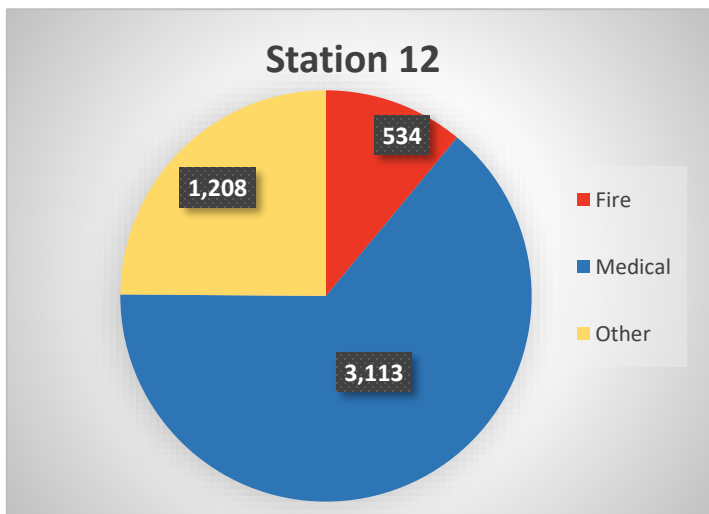
Fire Station 10 houses Engine 10, Ladder 10, Medic 10, and Medic 16 (private) who serve a district located in the southern most portion of the city. Apparatus responded to 20,987 incidents for the period of 2015 through 2019. This district services a mix of occupancy types, which includes primarily residential, large public museum, major arteries, shopping, and educational.

Station 11 – 4617 Warm Springs Rd



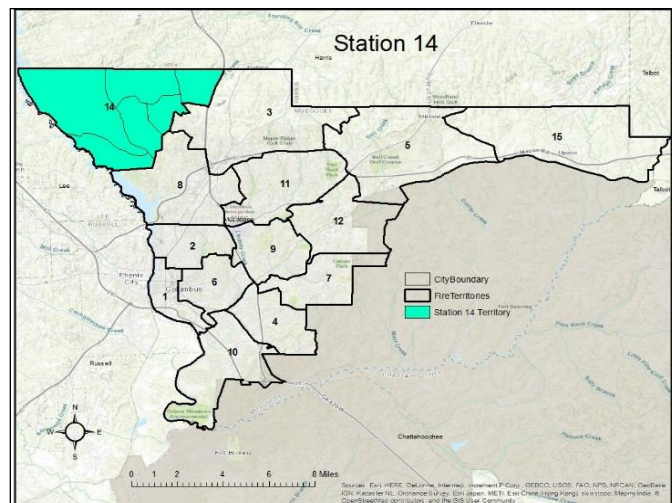
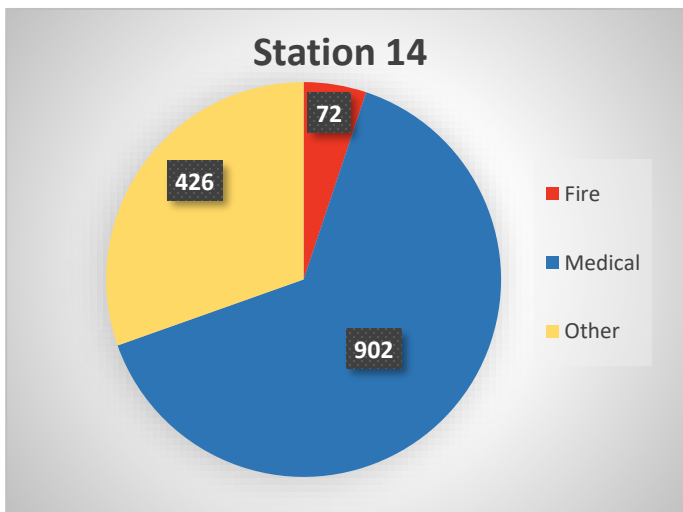
Fire Station 11 houses Engine 11, Squad 11, and Medic 11 who serve a district located in the north central portion of the city. Apparatus responded to 17,068 incidents for the period of 2015 through 2019. This district services a mix of occupancy types, which includes primarily residential, commercial airport, shopping, industrial, and educational.

Station 12 – 5225 Cargo Dr.



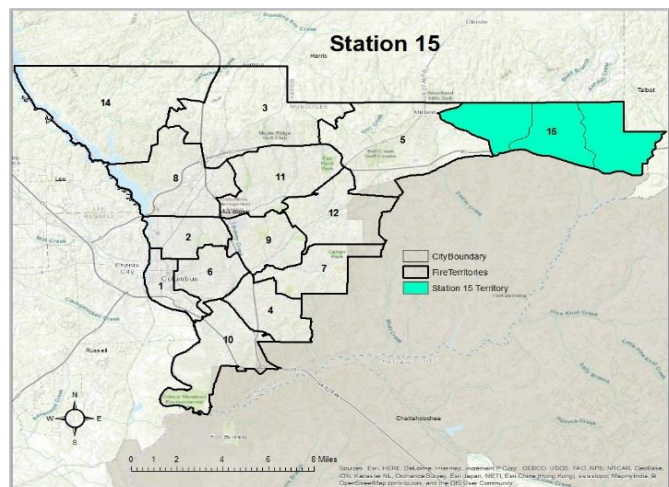
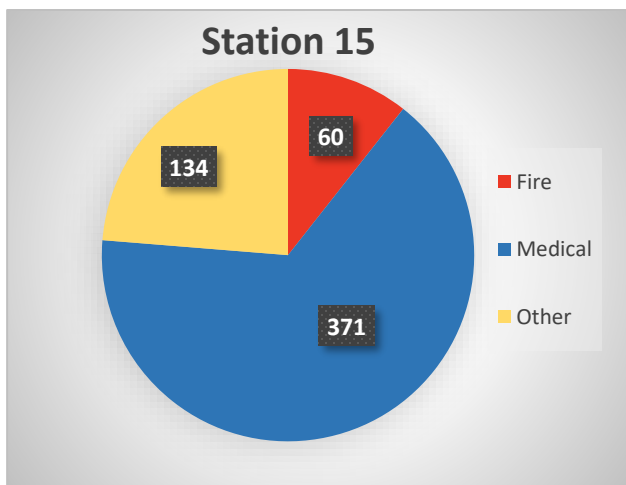
Fire Station 12 houses Ladder 12, and Battalion 3 who serve a district located in the east central portion of the city. Apparatus responded 4,855 incidents for the period of 2015 through 2019. This district services primarily residential with some industrial use occupancies.

Station 14 – 1180 Old River Rd.



Fire Station 14 houses Engine 14 who serve a district located in the northwest portion of the city. Apparatus responded to 1,400 incidents for the period of 2015 through 2019. This district services primarily residential areas.

Station 15 – 7301 McKee Rd.



Fire Station 15 houses Engine 15 who serve a district located in the eastern most portion of the city. Apparatus responded to 565 incidents for the period of 2015 through 2019. This district services primarily residential areas.

SERVICES

CFEMS is a full-time, paid, fire and emergency services department with no volunteer resources. CFEMS's current level of service is adequate to deliver the services expected by the community for the majority of incidents. For those rare incidents that tax the capacity of the department, external agency agreements have been established to provide additional resources if necessary. This level of service satisfies the expectations of Columbus' citizens and elected officials. The Department provides Fire Suppression, Emergency Medical Services, Hazardous Materials Response, Technical Rescue, Swift Water Rescue, and is a Georgia Search and Rescue Task Force (Team 4A). The County's 911 system is operated by the police department and has the responsibility of dispatching for every department within the city that requires 911 services.

CFEMS has fourteen strategically located Stations equipped with 13 engines, 6 ladder trucks, and 2 squad trucks and staffed daily. CFEMS also has a dive truck, GSAR truck, trench truck, hazardous materials unit, and Emergency Management command bus that are staffed when needed. Six of the 14 stations are equipped with a CFEMS Advanced Life Support (ALS) ambulance. The department has contracted with three private ambulance companies that combine to provide six 24 hour ambulances and one peak load (12 hr.) ambulance. Engine minimum staffing is 4 (officer, driver and 2 FFs), Ladder minimum staffing is 3 (officer, driver, FF), (exception is Ladder 12 and it is staffed with two firefighter's due to it functioning as an engine on many occasions), Squad minimum staffing is 4 (officer, driver, 2 FF's). Eight of our thirteen engines are designated ALS and are staffed with a Firemedic when staffing allows. Squad 6 is the department's hazardous materials truck and Squad 11 provides basic hazardous materials response and technical rescue response. Ambulances are staffed with one Firemedic and one EMT-Intermediate or one Advanced EMT. The Deputy Chief of Operations monitors staffing to ensure Battalion Chiefs are following the departments staffing guideline.

DEPARTMENT DIVISIONS

Fire Prevention

- Fire Prevention is responsible for the enforcement of life safety codes, issuance of permits, and plan review for suppression/detection systems, flow tests, new hydrant placement, and conducts life safety inspections. They are involved with numerous fire and life safety initiatives that improve the safety of our citizens. These programs include the following: Free Home Safety

Survey, Residential Carbon Monoxide Checks, School Fire Safety Education, Juvenile Fire Setter Program, Free Smoke Alarm Installation, and Community Improvement Projects.

- The division maintains a Georgia certified law enforcement agency. This division also investigates fires for cause and origin, is responsible for prosecution of fire related criminal activity and responds to customer inquiries and complaints. The division is aided by an Accelerant Detection K-9 team.

Operations

- The Operations Division is responsible for delivering fire suppression, emergency medical services, and specialized rescue services to include hazardous materials emergency response, confined space rescue, high angle, trench rescue, and water rescue/recovery to the community. The division has a total staff of 348 sworn personnel and 1 clerical position. The City is divided into 3 battalions with a minimum of 94 personnel on duty per shift. Personnel work a 24/48-hour work schedule. The Division responds multiple units to the majority of approximately 57,000 emergency responses annually. The division operates from fourteen stations which, house a total of thirteen engines, six quints, three command vehicles, two squad companies, one Georgia Search and Rescue (GSAR) heavy rescue unit, and 12.5 advanced life support ambulances (five 24/7 and 1 12 hour units operated by private ambulance services).
- The division has Thermal Imaging Cameras (TIC) on every Engine Company, Ladder Company and Squad throughout the department. Each apparatus is equipped with an Automatic External Defibrillator and a full complement of advanced life support and first responder equipment.

Logistics/Support

- The Logistics/Support Division is responsible for the budget process to include research/development, procurement, bid specifications, and ensuring the efficient repair/replacement of all emergency equipment assigned to the department. The division works closely with other city departments to ensure the efficient repair of the department's facilities and vehicles. The division supplies fourteen stations with emergency and non-emergency equipment and is responsible for all records pertaining to the repair/replacement of all personal protective equipment to include the required testing, repair, and replacement of self-contained

breathing apparatus. The division provides rehabilitation services at emergency incidents and is responsible for issuing uniforms and personal protective equipment to all sworn personnel.

Training

- The Training Division conducts and coordinates all department training activities including but not limited to recruit training, fire suppression, emergency medical, rescue, officer development, national incident management system (NIMS) and other training programs as necessary to meet established state and federal mandates each year. The division is responsible for ensuring that all department members meet the training requirements as set forth by the National Fire Protection Association (NFPA), Insurance Services Office (ISO), Georgia Firefighter Standards and Training, Columbus Consolidated Government, Georgia Department of Human Resources, and the internal requirements of the Department of Fire and Emergency Medical Services.

Emergency Management

- The Emergency Management Division is charged with the responsibility of producing, distributing and maintaining all comprehensive emergency plans for the City of Columbus, Georgia. Part of this responsibility is to provide training and exercises that clearly demonstrate each department's and agency's responsibilities within the City and to identify staffing, training, and resource gaps that may limit the effectiveness of mitigation, response, and recovery activities following a major disaster or emergency within this jurisdiction. The Division further is charged with coordinating the response of not only local resources but also state, federal, volunteer, and ancillary resources to emergencies or disasters in the categories of natural, manmade, or technological hazards within the City.
- The Division maintains the City's Emergency Operations Center, all communications equipment and resources that would be utilized to efficiently manage a large-scale emergency or disaster. Implement the command and control functions for political leadership and City department directors of the public safety departments and general government. To support this function the Division operates and maintains the City's Mobile Command Vehicle that is equipped to support field operations at the scene of emergencies or disasters.

- The Division maintains and delivers training programs and public information to the general population within this jurisdiction with regards to emergency preparedness and citizen's response to better insure the safety of the citizens of this City.
- Emergency management involves preparing for disasters before they occur through citizen preparedness, training, disaster response (e.g. emergency evacuation, quarantine, mass decontamination, etc.), as well as supporting, and rebuilding after natural or human-made disasters have occurred. In general, emergency management is the continuous process by which all individuals, groups, and communities manage hazards in an effort to avoid or lessen the impact of disasters resulting from the hazards. Actions taken depend in part on analysis of risk to determine the priorities for applying resources to those hazards that will most likely affect a given region or population.
- The local Emergency Management Division insures that the City of Columbus is eligible for disaster re-imbursement and for federal grant funding by meeting all requirements established by federal and state governments. The City remains eligible for federal funding by insuring compliance with the requirements of the National Incident Management System.

COMMUNITY RISK REDUCTION/OUTREACH

CFEMS is dedicated to reducing risk within the community. The Fire Prevention Division consist of Inspections, Fire Investigations and Public Education. The departments Public Education program educates on average 15,266 children (pre-K through 6th grade) and 824 (65+) adults in the areas of fire and injury prevention. The Inspections personnel ensure that businesses within Columbus follow local and state laws to provide a safe environment for employees and citizens. Through fire investigations, data is gathered as to the origin and cause of fire events; that information can later be incorporated into the public education program. The department offers free smoke detectors and installation for citizens. Through a collaboration with the Red Cross, the department has conducted community smoke detector initiatives that target a chosen geographical section of the city for door-to-door contact with citizens for smoke detector installation and fire safety education. Field personnel are the department's main providers of public education; through school visits and station visits, our personnel interact with their community frequently. The department distributes hundreds of educational materials annually; more

emphasis has been placed on Spanish literature to ensure all citizens within the community are educated in fire safety.

FIRE PREVENTION DIVISION

The Fire Marshal's office oversees Fire Inspectors, Fire Investigators, Public Education, plan reviews, and issues permits. The Fire Marshal is also the department's public information officer and conducts all internal administration investigations.

FIRE INVESTIGATIONS

The Investigative Services section of the Fire Prevention Division has three full time investigators and maintains at least three reserve investigators who serve in field operation positions when not needed for fire investigations. The three investigators work 24 hours on a designated shift. Reserve investigators fill in during vacations, sick leave, etc. The Fire Marshal serves as the department's public information officer (PIO).

CFEMS has adopted NFPA 921 "A Guide for Fire and Explosion Investigation" and NFPA 1033 "Standard for Professional Qualifications for Fire Investigator". The principles and practices of NFPA 921 and NFPA 1033 are part of the instruction curriculum of the Georgia Public Safety Training Center's Arson Investigation Program. CFEMS personnel must complete this training prior to being placed in the position of Fire Investigator. Each Fire Investigator is required to utilize these best practices as part of a systematic approach to their fire scene investigations.

The department is authorized through City ordinance to investigate the origin, cause, and circumstances of any fire in the jurisdiction. The Georgia Peace Officer Standards and Training Council (POST) has recognized the City of Columbus, Department of Fire and Emergency Medical Services as a law enforcement agency as defined in O.C.G.A. 35-8-2et. Seq.

PUBLIC SAFETY EDUCATION

The Fire Prevention Division takes a pro-active approach to public fire safety education. The department offers a variety of safety oriented programs to the public such as free smoke detectors installations, free home safety surveys, classes on fire extinguisher usage, presentations and consultations with corporate officials, speeches to civic groups and takes full advantage of local media

and social media platforms in an effort to promote fire safety. The Fire Prevention Division utilizes the findings of the Community Risk Assessment to determine areas of concentration for the Public Education Program.

The majority of public safety education programs conducted are within the Muscogee County School District, local private schools and child daycare centers. Initiated in 1992, it is an in-depth program that is provided for all Muscogee County schools. The Fire Prevention Division strives to instill in children positive fire safety behaviors through these school-based programs. Children in the system learn positive safety values at an elementary level and carry it with them throughout their life. The school programs are focused on children in pre-K through the 6th grade. The Division also focuses on the elderly population age 65+ through Fire Safety education provided to large group centers and neighborhood civic groups.

YOUTH FIRE SETTER INTERVENTION

The department conducts juvenile fire setter intervention sessions with identified participants through one of the inspectors who is formally trained to conduct the session. The sessions are conducted in a structured and private environment with the legal guardian's permission. A log of all participants is kept by the inspector who coordinates with the fire investigators in providing this service.

PUBLIC ACCESS DEFIBRILLATION

Effective bystander CPR, provided immediately after cardiac arrest, can double a victim's chance of survival. In 2004, CFEMS began the Public Access Defibrillation (PAD) program, which places Automatic External Defibrillators (AED) available in public and/or private places where large numbers of people gather or where people who are at high risk for heart attacks live. An AED is a computerized medical device that can check a person's heart rhythm, recognize the rhythm, and advise when shock is necessary. The AED uses voice prompts, lights and text messages to communicate with the user. Providing the public access to an AED should increase the likelihood of a victim surviving cardiac arrest. (Figure 3.2 AED Locations)

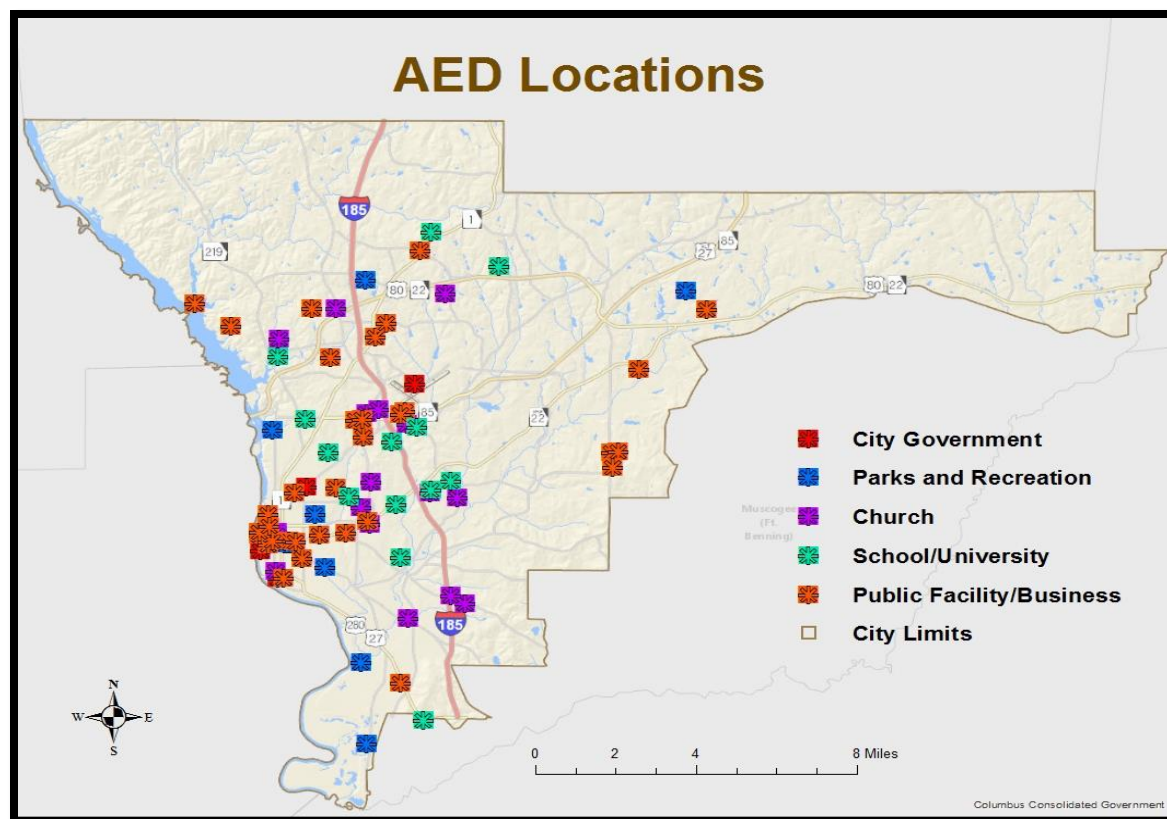


Figure 3.2 AED Locations

STAFF

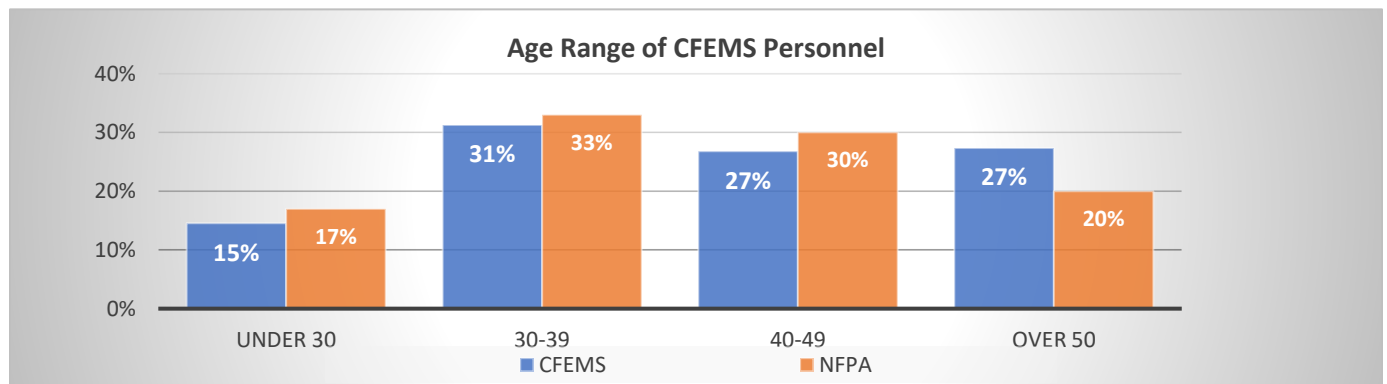
CFEMS is authorized to fill 383 positions: 375 sworn and 8 civilian. Fire suppression personnel are assigned to one of three shifts: A, B or C. Each shift works 24 hours on-duty and 48 hours off-duty. Minimum on-duty staffing for each shift is 94 people consisting of three battalion chiefs, eight captains, 13 lieutenants, 21 sergeants (drivers), and 49 firefighters.

Sworn personnel are trained to respond to fire-related incidents, medical emergencies, hazardous materials incidents (HAZMAT), technical rescues, mass casualty, and other emergencies. All new recruits are being hired and trained to Firefighter II, Hazmat Operations and Advanced EMT (AEMT). CFEMS provides Advanced Life Support (ALS) by requiring at least one Firemedic on all ambulances and many of the engines. CFEMS has an accredited paramedic program that trains an average of 15 Paramedics annually. Contracted ambulance providers must be equipped as advanced life support, with a minimum of one paramedic per ambulance.

ATTRITION AND RECRUITING

According to department records, between 2014 and 2018, an average the department has had on average 15 positions to fill each year. The department attends multiple job fairs each year to assist with the recruiting process. The most reliable way of recruiting has been through department personnel referrals. The charts below show the department as compared to NFPA demographics for similar sized cities. (Figure 3.3 Age Range)

Figure 3.3: Age Range



Number of Candidates By Ethnicity Male							
January 01, 2019 - December 31, 2019							
Ethnicity	Applied	Eligible	Referred	Interviewed	Offered	Hired	% Interviewed to Hire
Caucasian	113	84	84	26	32	32	81.25%
African American	98	52	52	10	9	9	90.00%
Hispanic	12	8	8	1	1	1	100.00%
Asian/Pacific Islander	3	0	0	0	0	0	
Other	2	2	2	1	1	1	100.00%
American Indian/Alaska	1	1	1	0	0	0	
Not Answered	0	0	0	0	0	0	

Number of Candidates By Ethnicity Female							
January 01, 2019 - December 31, 2019							
Ethnicity	Applied	Eligible	Referred	Interviewed	Offered	Hired	% Interviewed to Hire
African American	202	15	14	0	0	0	
Caucasian	126	11	11	2	2	1	50.00%
Other	22	5	5	1	1	1	100.00%
Hispanic	15	1	1	0	0	0	
American Indian/Alaska	2	0	0	0	0	0	
Asian/Pacific Islander	2	0	0	0	0	0	
Not Answered	1	0	0	0	0	0	

RESOURCES

ENGINE

Thirteen of our fourteen stations have one engine with the exception being Station 12 that is equipped with one ladder truck. All engines are NFPA designated 'triple combination' engines, equipped with a 1500 GPM fire pump, hose complement, and water tank. The minimum staffing on an engine is four personnel (see SOG 02-200 Response Guideline): one officer, one driver, and two firefighters. The role of the engine company during fire suppression operations is to pump water onto the fire through a variety of fire hoses and associated appliances to lower the temperature of the fuel below its ignition temperature thereby extinguishing the fire. The engine crew also operates hose lines, conducts search and rescue, and performs any other duties conducive to quick and effective fire containment that contributes to saving lives and protecting property. This unit and crew provides a variety of emergency medical services capabilities.

LADDER

There are six ladder truck companies strategically placed throughout the city. The length of the aerial ladders varies in length but range from 75-105 feet. All frontline ladder trucks have the capacity to pump water with a 1500 GPM pump. The minimum staffing on a ladder truck is three personnel (one officer, one driver, and one firefighter) (see SOG 02-200 Response Guideline); exception is Ladder 12 staffed with four personnel (one officer, one driver, and two firefighters) (see SOG 02-200 Response Guideline). Ladder trucks provide elevated work platforms and master streams, when the situation dictates, and otherwise they aid in fire suppression efforts conducted by engine companies including entry and ventilation. All ladder trucks carry a complete complement of first-line hydraulic extrication equipment, spreaders, cutters, forced entry tools, etc., and are routinely dispatched to rescue calls. This unit and crew provides a variety of emergency medical services capabilities.

SQUAD

CFEMS operates two Squad trucks; one at Station 6 and one at Station 11. Minimum staffing is four; one officer, one driver, and two firefighters (see SOG 02-200 Response Guideline). Squad 6 acts as the department's hazardous materials truck as well as providing manpower, lighting and air tank refill at fire

and rescue scenes. Squad 11 personnel are trained at a minimum level of hazardous materials operations as well as technical rescue technicians.

BATTALION CHIEF

Minimum staffing is one battalion chief/acting battalion chief assigned to each of the department's three battalions over three squads for a total of nine battalion chiefs. The vehicle is either a Ford F150 truck or Ford Explorer.

COMMAND

CFEMS operates one command unit through the Emergency Management Division. It is dispatched to major incidents that have the potential for an extended duration. The mobile command vehicle is an RV-style bus with a variety of resources on-board. It has air conditioning and heat, communication tools, restroom, and space for the on-scene command staff to set up a command post. The unit is self-sustaining with a diesel-powered generator for electrical power.

EMS

CFEMS currently staffs six 24-hour transport ambulances. They are staffed with one Firemedic and one EMT-I or AEMT. All apparatus are at least medical first responder units (MFRU) and staffed with EMT-I's or AEMT's. The city has contracted with three private ambulance services to supplement ambulance transport services and respond to 911 calls from CFEMS stations. Community Ambulance and Care Ambulance provide two 24-hour trucks, while EMS Care provides two 24-hour trucks and one 12-hour peak-load truck. The contract was renewed in 2017 and with the addition of two more 24-hour trucks and the peak-load truck; workload has decreased which in turn has decreased Firemedic turnover.

HAZARDOUS MATERIALS

CFEMS has 81 members assigned to the Hazardous Material Teams (HMT's). The teams are located at Station 6 and Station 11 on three different shifts. The department's Special Operations Captain directs the HMT's in training, exercises, and leadership. The Special Operations Captain also meets with the

hazmat team officers on a biannual basis, or as needed, to discuss issues involving training, personnel, policies, procedures, and equipment procurement.

HAZMAT EQUIPMENT

<u>Station 6</u>	<u>Station 11</u>
Engine 6: 2016 E-One Typhoon pumper	Squad 11: 2016 E-One Cyclone II 20' non-walk in box with special storage compartments allowing operation as a squad unit.
Ladder 6: 2016 E-One Cyclone II 100' Quint	
Squad 6: 2017 E-One Cyclone II 22' non-walk in	
Decon 6: 2004 E-One Cyclone 20' non-walk in w/ command unit	

TECHNICAL RESCUE

CFEMS has 70 members assigned to the Technical Rescue Team (TRT). The members are located at station 1 and station 11 on three different shifts. The department's Special Operations Captain directs the TRT in training, exercises, and leadership. The Special Operations Captain also meets with team officers on a biannual basis, or as needed, to discuss issues involving training, personnel, policies, procedures, and equipment procurement.

TRT Equipment

<u>Station 1</u>	<u>Station 11</u>
Rescue 1: 1997 NaviStar international 18ft. non-walk-in box	Squad 11: 2016 E-One Cyclone II 20' non-walk in box with special storage compartments allowing operation as a squad unit.
Rescue 2: 2015 Ford F-250 4x4	
Rescue 4: 1995 International w/ 48' goose neck tractor	<u>Station 9</u>
Trench Rescue: Homesteader 20' x 8' tow-behind trailer	Rescue 3: GSAR TF 4A 2009 Spartan Custom crew cab tractor pulling a General Safety utility trailer approximately 53' long.
Boat 1: 18' Alum-craft w/ 60 HP jet drive	
Boat 2: Inflatable Zodiac boat w/ a E-tec jet pump engine	
Jet Ski 1: Two 2008 Kawasaki JT-1500 jet skis.	

SECTION IV: ALL-HAZARD RISK ASSESSMENT

Risk Assessment is a core component of Community Risk Reduction within the Columbus Department of Fire and Emergency Medical Services. With a thorough evaluation of the risks, specific to Muscogee County, the department can plan mitigating strategies for potential threats to the public's safety.

CFEMS identifies risk based on the nature and magnitude of hazards and risks within the geographic boundaries of Muscogee County, Georgia. The Department utilizes a six-step methodology to qualify the risk level from each hazard. The model is used to rate the risk based on the estimated frequency and consequence/impact of an event. The Department uses this information to determine proper distribution and concentration of its emergency response resources for a given hazard or risk. In simple terms **Increased Impact=Increased Concentration.** (Figure 4.1: Risk Categorization)

METHODOLOGY:

The Agencies' risk assessment process considers six vital components for a given risk to include:

1. Fire Flow-the amount of water needed to control and extinguish a fire based on the characteristics of a given structure.
2. Probability-the likelihood that a specific event will occur within a specific time. An event that occurs in a century is not likely whereas, an event that happens daily is very likely.
3. Consequence/Impact-this is divided into two segments; life safety and community impact
4. Occupancy Vulnerability Risk- this is systematic analysis of a structure as it relates to life safety risk from fire events.
5. Service Areas-geographic boundaries utilized to analyze the community's risk in each segmented area.
6. Community Profile-an analysis of the community based on demographics, cultural, historical, and social vulnerability.

PROBABLITY/CONSEQUENCE MATRIX

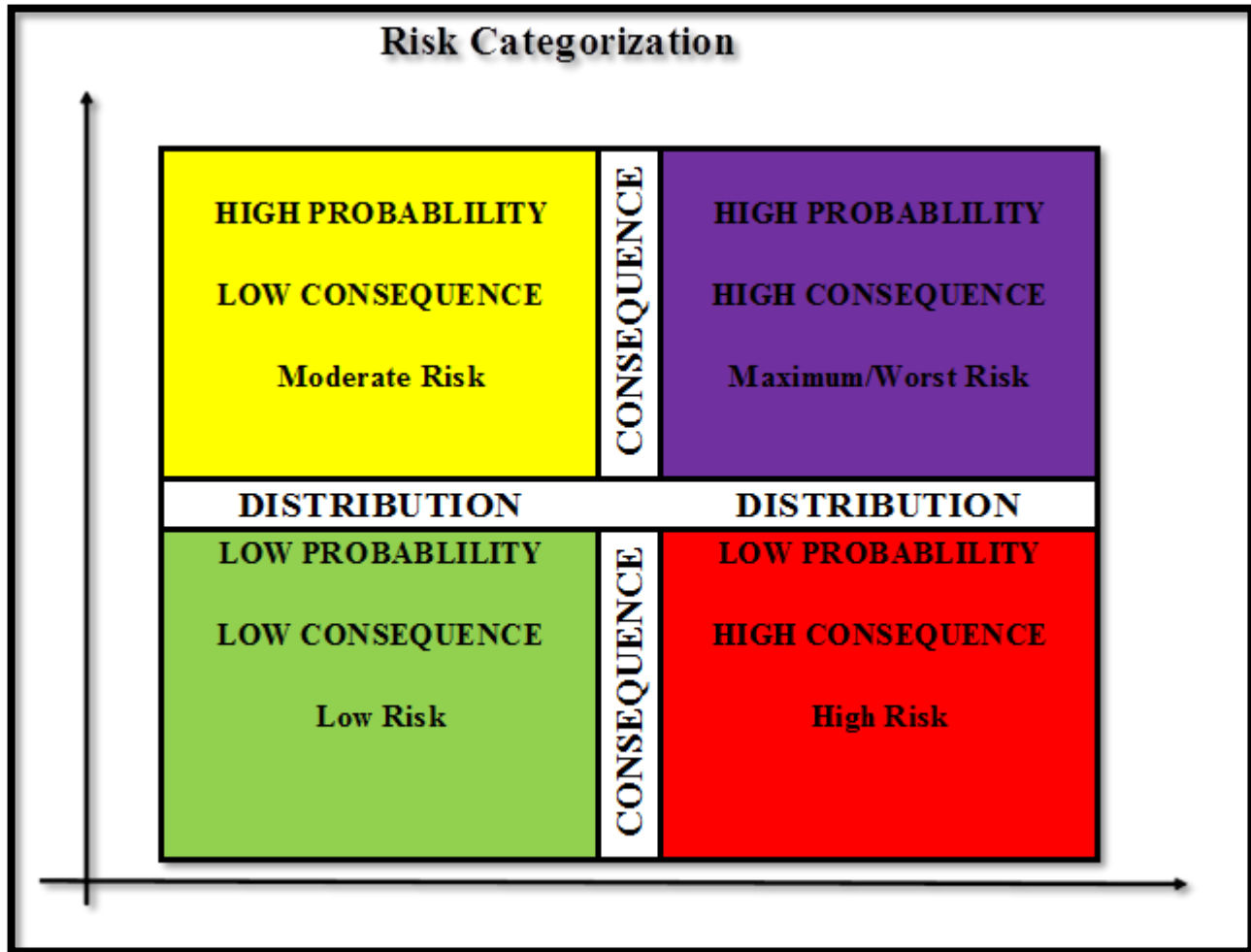


Figure 4.1: Risk Categorization

Risk Identification: The Columbus Department of Fire and Emergency Medical Services has identified several hazards to the community to include, Natural (Floods, Tornados, Lightning, Severe Thunderstorm/High Wind Events, Hail, Hurricanes/Tropical Storms), Material (Hazardous Materials to include Fixed Facilities and Transportation), Human (intentional or accidental acts), Mechanical (failure of equipment or material, failure of safety features of equipment or materials)

Risk Assessment:

The agency assesses each risk/hazard based on probability of occurrence and community impact. While probability is described as the likelihood that a given risk/hazard will occur, community impact is best described as the magnitude or reasonably expected loss that will be experienced.

Risk Categorization

The agency uses a 2-axis methodology for risk/hazard categorization. The agency categorizes the threat each hazard poses within each program area on a scaled grading system (Low, Moderate, High and Very High).

Risk Classification: The agency classifies these hazards per several programs, which include, Emergency Management, Fire Suppression, Emergency Medical Services (EMS), Technical Rescue, Hazardous Materials, and Domestic Preparedness.

SEVERE WEATHER

SEVERE THUNDERSTORMS/HIGH WIND EVENTS

Thunderstorms can develop singly, in clusters, or in lines. A single thunderstorm can affect a certain location for an extended time and cause severe weather; or several thunderstorms can affect a location over a few hours. Thunderstorm winds generally move in a straight line and not in a rotating air column (like tornados). The winds are normally short-lived and can reach gusts up to 50 miles per hour or more.

THUNDERSTORMS EVENT PROFILE, FREQUENCY OF OCCURRENCE, AND PROBABILITY

Thunderstorms are a common natural hazard. The most damage is caused by the strong winds accompanying storms and, flash flooding from heavy rain. Columbus-Muscogee County experiences a large amount of reported thunderstorm and high wind events each year, making this hazard the most common of all in Columbus-Muscogee County.

ESTIMATE OF POTENTIAL LOSSES TO THUNDERSTORMS

Common thunderstorm damages to private property are downed trees, damaged roofs, awnings ripped, and other damage from fallen tree limbs. In Columbus-Muscogee County, there are accounts of

the side of a mobile home being blown off, cars blown off Interstate I-185, and a large billboard on Interstate I-185 at River Road being blown down. Fallen trees pose a threat of injury or loss of life among residents. Since urban trees play a vital role for the climate and quality of life in a community, damage done to the trees, as well as the complete losses of urban trees, should be prevented.

Some concerns for Columbus-Muscogee County are power outages, downed telephone and electrical wires, tree limbs on school buses, loss of urban trees, traffic lights blown over, and street traffic blocked due to downed trees. With a frequency of about three thunderstorms per year, and with estimated damages to public property and facilities of around \$2,000 per occurrence, this is a hazard that affects Columbus-Muscogee County physically and financially. In addition to property damage, costs for clean-up of storm damage and debris would need to be included into the financial hazard that affects Columbus-Muscogee County. According to CCG's Public Services Department, it is estimated that the CCG spends approximately \$7,000 per year on the clean-up after weather events.

GENERAL OVERALL HRV SUMMARY OF THUNDERSTORMS

Thunderstorms are the most frequent natural hazard in Columbus-Muscogee County, with a high probability, and a hazard connected with returning losses of or damages to property and infrastructure. Specific attention must be placed on ensuring that structures are built to current standards, to protect the property and life of the owners.

TORNADOS

A tornado is a violent, destructive, whirling wind accompanied by a funnel-shaped cloud. It occurs most often with thunderstorms during the spring and summer in the mid-latitudes of the Northern Hemisphere, when the weather is warm and humid. This wind is normally accompanied by a small-diameter, funnel-shaped cloud column of violently rotating air, which developed within a convective cloud, and is in contact with the ground. This column progresses in a narrow path over land. Tornadoes can generate the strongest winds known on earth, with wind speeds exceeding 250 miles per hour, and can cause tremendous destruction. Tornadoes normally move from southwest to northeast, and their paths of destruction can be one mile wide and up to fifty miles long. The tornado season in Georgia usually lasts from March until August, but tornadoes can strike at any time of the year if the right atmospheric conditions exist. Tornadoes can also develop as spin-offs from hurricanes. To categorize

the intensity of the winds and the levels of damage, the Enhanced Fujita-Scale (EF-scale) is used internationally.

TORNADO EVENT PROFILE, FREQUENCY OF OCCURRENCE, AND PROBABILITY

While the Dixie Alley, the region of maximum tornado frequency, is a nickname sometimes given to areas of the southern United States that are particularly vulnerable to strong or violent tornadoes. This is distinct from the better-known Tornado Alley and has a high frequency of strong, long-track tornadoes that move at higher speeds (50+ miles per hour). Dixie Alley includes much of the area of the lower Mississippi Valley. It stretches from eastern Texas and Arkansas across Louisiana, Mississippi, Tennessee, Alabama, Georgia, to upstate South Carolina and western North Carolina; the area reaches as far north as southeast Missouri and southwest Kentucky. The State of Georgia has experienced at least 1,500 tornados since 1950, with at 454 of them being classified Category EF2-EF5, strong to violent. Columbus-Muscogee County was hit by at least 14 Tornados and one funnel cloud since the 1950s. (Figure 4.2: Tornados)

Columbus-Muscogee County Tornado Events 1953-2019

Figure 4.2: Tornados

DATE	TORNADO F SCALE	DEATHS	INJURIES	DAMAGE PROPERTY
4/18/1953	F3	2	300	\$25,000,000
2/22/1961	F1			\$25,000
3/31/1961	F3			\$25,000
5/16/1966	F1		11	\$2,500,000
5/1/1978	EF2		3	\$2,500,000
11/20/1983	EF1		2	\$250,000
3/29/1991	EF0			\$2,500
5/5/1991	EF1			\$250,000
11/22/1992	EF1			\$250,000
3/13/1997	EF1		1	\$775,000
11/15/2006	EF0			\$500
3/1/2007	EF2		1	\$28,000,000
4/19/2009	EF1			\$3,000,000
4/3/2017	EF1			\$100,000
3/3/2019	EF3			\$500,000

Source: National Climatic Data Center

In Columbus-Muscogee County, there are a total of 84,182 structures, of which 71,450 are classified residential, 11,393 commercial, 147 industrial, 52 agricultural, and 647 religious/non-profit. The remaining 493 structures are essential facilities and include 326 government, 113 education, and 54 utility structures.

The 83,689 non-critical structures potentially are all exposed to the threat of a tornado, just like the identified critical facilities. The total population of Columbus-Muscogee County, 189,885 residents, is endangered by a tornado. Older, non-critical private homes are especially at risk of being damaged by high winds or tornados. In Columbus-Muscogee County, 28.9% of all housing units were built before 1960. These houses, older than 45 years, may be more vulnerable to natural hazards than newer houses.

ESTIMATE OF POTENTIAL LOSSES TO TORNADOS

When an F3 tornado hit Columbus-Muscogee County in 1953, property damage was estimated to be about \$25 million. This has been the greatest loss to date for Columbus-Muscogee County to a natural hazard. In 2017 this size tornado would equal almost 230 million dollars in estimated damages.

It can be assumed that structures with the greatest replacement value will sustain the most monetary damage. Facilities with extremely high estimated replacement values, and therefore high vulnerabilities (i.e. over \$20 million) include the Columbus Consolidated Government building (CCG) (estimated replacement value \$49 million), the hospitals (estimated replacement values between \$40 and \$220 million), the Muscogee County Jail (\$20.3 million dollars estimated replacement value), Muscogee County Prison (\$200 million dollars estimated replacement value), Columbus Water and Wastewater Facilities (estimated replacement values between \$50 and \$302 million), Columbus Metropolitan Airport (estimated replacement value \$25 million), High Schools (estimated replacement values between \$20 and \$25 million), Columbus Public Library (estimated replacement value \$21 million), Commerce Center and Technology (estimated replacement value \$24 million), six (6) high schools (estimated replacement values between \$20 and \$25 million). The 83,689 non-critical structures in Columbus-Muscogee County have an estimated replacement value of \$5.3 billion.

GENERAL OVERALL HRV SUMMARY OF TORNADOS

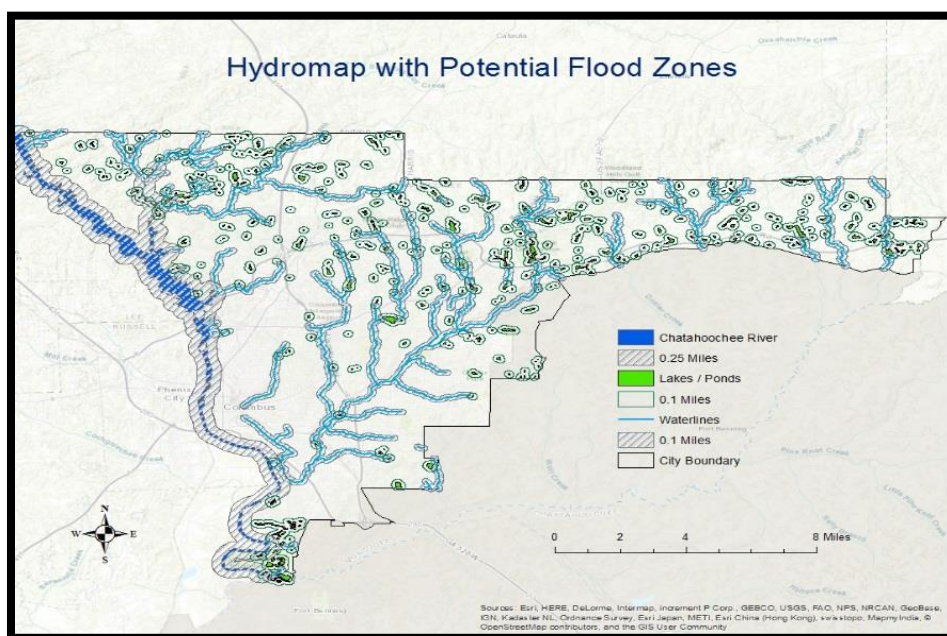
The F3 tornado in 1953 caused the greatest loss of property for the CCG to one natural hazard to date, per the National Climatic Data Center; damage was reported to be \$25 million. A tornado occurring on March 1, 2007 is reported to have caused \$28 million in damage to private and public property and a tornado occurring in April 2009 caused \$3 million in property damage. Since tornados can be expected in all parts of the county at any time, the CCG must prepare for this hazard. The best chance to survive a tornado is to plan, and to respond quickly to a tornado watch or warning. Any such measure taken may aid in the prevention of loss of life or property.

FLOODS

Floods are defined as the rising of bodies of water, such as rivers and streams, overflowing their natural or artificial banks and submerging normally dry land. These high-water stages are often related with severe tropical storms or torrential rains from hurricanes. Floods can be slow, as the result of extended rain or a storm event, or fast rising, as the result of a flash flood. Flash floods and dam failure can be expected when an area is affected by large amounts of rainfall in a short time. However, flooding usually develops over a period of days.

Much has been done in Columbus-Muscogee County to reduce damage from flooding. Due to the County's proximity to the Chattahoochee River and to the Atlantic and Gulf Coasts, risk of flooding due to tropical storms is high, but the probability of this type of flooding causing extensive damage is moderate. (Figure 4.3 Flood Zones)

Figure 4.3: Flood Zones



ESTIMATE OF POTENTIAL LOSSES TO FLOODS

Per the data from the National Climatic Data Center, the flood events recorded in the past 10 years have caused damages ranging from \$1,000 to \$5,500,000 per event. According to FEMA data, 145 insurance claims for flood losses were filed by citizens in Columbus-Muscogee County between January 1, 1978 and September 30, 2009, for a total of about \$3,650,000.

It is difficult to calculate the losses for a hundred-year flood event, since it depends on the extent of the damage to the buildings. What is known is the replacement value of those critical facilities at risk.

HURRICANE/TROPICAL STORMS

Hurricanes are tropical storms with wind velocities above 74 miles per hour (64 knots or 118 kilometers per hour) while tropical storms are tropical cyclones with strong winds less than 74 miles per hour. Hurricanes form both in the Atlantic basin, to the east of the continental U.S. (that is, in the Atlantic Ocean, the Gulf of Mexico and the Caribbean Sea), and in the Northeast Pacific basin, to the west of the United States. Hurricanes are accompanied by excessive rain, thunder, lightning, as well as storm surges in the coastal areas. Although hurricanes are tropical storms, they can move into

temperate latitudes. Hurricanes slow down as soon as they make landfall and are then reduced to tropical storms or tropical depressions.

HURRICANE/TROPICAL STORM EVENT PROFILE, FREQUENCY OF OCCURRENCE

Probability

Hurricane season occurs from June 1 through November 30. From 1901 to the present, the eye, or the central circulation of 32 tropical systems, has made landfall or significantly affected portions of coastal South Carolina and Georgia. From 1900 until 2011, 16 hurricanes and 16 tropical storms hit the South Carolina/Georgia County Warning Area (CWA).

ESTIMATE OF POTENTIAL LOSSES TO HURRICANES/TROPICAL STORMS

The Deputy Director of Emergency Management of the CCG estimates that the property loss due to effects of Hurricane Opal in 1995 for the community was approximately \$2.8 million. The National Climatic Data Center does not list any damages for Columbus-Muscogee County for Tropical Storm Fay, but the statewide damage was approximately \$1.9 million.

Results from the high wind speeds of hurricanes and tropical storms can include power outages, transportation and economic disturbances, major property damage, and risk of deaths and injuries. In addition, the accompanying rainfall can cause flooding and extensive water damage in low-lying areas.

The GEMA Critical Facility Inventory from GMIS identifies 145 critical facilities endangered by high winds of hurricanes. These 145 critical facilities have a combined replacement value of \$2.1 billion.

The 83,689 non-critical structures in Columbus-Muscogee County have a value of \$5.3 billion.

GENERAL OVERALL SUMMARY OF TROPICAL STORMS

Due to Columbus-Muscogee County's geographical location close to the Atlantic and Gulf coast, the County will always be susceptible to the effects of hurricanes and tropical storms. Most of the hurricanes have already weakened to a tropical storm by the time they reach Columbus-Muscogee

County, but the CCG must prepare its assets and the public for these events. Columbus is and will continue to be an evacuation point for hurricane evacuees.

HAIL

The precipitation originating from shower clouds and thunderstorm clouds can not only be in raindrops, but also in the form of pellets of soft hail or hail stones. Hail stones are small balls or lumps usually consisting of concentric layers of clear ice and compact snow, with a diameter of 0.2 to 4 inches. Because the formation of hail usually requires cumulonimbus or other convective clouds with strong updrafts, it often accompanies thunderstorms. Generally, these events are of great intensity and shorter duration than that from layer clouds. Hail can cause enormous destruction to agriculture, such as fruit orchards and grain fields, structures, and the windows and roofs of vehicles.

HAIL EVENT PROFILE, FREQUENCY OF OCCURRENCE, AND PROBABILITY

Columbus-Muscogee County has experienced at least 57 hail events since 1950, which is a very high number compared to other counties.

Hail the size of quarters (1 in.) or larger was reported 26 out of the 57 times, with the largest hail stones, 3 inches, reported in 1997. At that time, hail up to teacup size, shaped in a discus, was reported in Columbus-Muscogee County. There were numerous reports of cars damaged and store windows knocked out because of the hail. This event also caused the most damage, approximately \$25,000 dollars. Plum-sized hail (1.5-1.75 in.) was reported 9 times. Nickel-size (0.88 in.) hail was observed at least 9 times since 1996, while dime-size hail (0.75 in.) was reported 22 times.

Most hail events take place in the afternoon in which the events can last approximately 15 to 20 minutes, and be accompanied by thunderstorm winds, which can cause power outages when trees and power lines are downed. Another effect can be above average rainfall.

Concerning hail storms, there is no spatial depiction available in the Georgia Emergency Management Agency (GEMA) mapping tool from Government Management Information System (GMIS). The threat applies mainly in the agricultural areas of the county (due to damaged crops).

ESTIMATE OF POTENTIAL LOSSES TO HAIL

In 1997, total property damage was reported to be \$25,000. Other events have caused damage in the lower thousands of dollars. At the moment, it is not possible to calculate estimates for potential losses to future hail events.

The GEMA Critical Facility Inventory Map from GMIS identifies 145 critical facilities endangered by hail storms. These 145 critical facilities have a combined replacement value of 2.1 billion dollars. The 83,689 non-critical structures in Columbus-Muscogee County have a value of \$5.3 billion.

GENERAL OVERALL HRV SUMMARY OF HAIL

Hail events can cause considerable damage, if the weather conditions are right and the hail stones form into large, plum-sized particles. Many thunderstorms in Columbus-Muscogee County have been accompanied by hail, which has caused considerable damage at times.

LIGHTNING

All thunderstorms are not only accompanied by heavy rains and strong winds, but also by lightning. Lightning is a visible discharge of atmospheric electricity, often perceived as a “lightning bolt.” It occurs when a region of a cloud in a thunderstorm accumulates an excess positive and negative electrical charge that is sufficiently large enough to break down the resistance of air. In a typical thunderstorm, about two-thirds of all lightning discharges take place within the cloud or from cloud to cloud. When a flash of lightning strikes the earth’s surface, the damage is caused through the large current flowing in the return stroke, or through the heat generated by this current. Temperatures in a bolt can reach up to 50,000° F in just a split second, and the electrical charge can be as much as 100 million volts. Lightning is accompanied by thunder, which is caused by the rapid heating and cooling of air near the bolt of lightning.

While thunderstorms and lightning can be found throughout the United States, they are most likely to occur in the central and southern states. The state with the highest number of thunderstorm days is Florida. According to the Vaisala’s National Lightning Detection Network Cloud-to-Ground Lightning Incidence in the Continental U.S., Florida has a range of 6 – 14+ flashes per square kilometer per year.

Lightning kills approximately 100 individuals every year within the U.S. and injures hundreds of other individuals. Most individuals that are struck by lightning are struck immediately before or immediately after the occurrence of precipitation.

LIGHTNING EVENT PROFILE, FREQUENCY OF OCCURRENCE, AND PROBABILITY

Since 1998, five major lightning events have been reported to the National Climatic Data Center in Columbus, in which three of events causing \$10,000 or more in property damage.

ESTIMATE OF POTENTIAL LOSSES TO LIGHTNING

Lightning strikes can cause varying degrees of damage to a building. Most common is the destruction of electrical equipment. Sometimes a fire can result in the structure, further damaging the contents, and potentially destroying the entire structure.

The contents of the Government Center are valued at over \$10 million, since the Government Center houses the Muscogee County Courthouse, the Marshall's and the Sheriff's Office, as well as other government offices.

The GEMA Critical Facility Inventory Map from GMIS identifies 145 critical facilities endangered by lightning. These 145 critical facilities have a combined replacement value of 2.1 billion dollars.

A possible disruption in the distribution of water to the residents of the County in the case of a lightning strike in the North Columbus Water Resource Facility could cause widespread damage of unforeseeable magnitude.

The 83,689 non-critical structures in Columbus-Muscogee County have a value of \$5.3 billion.

GENERAL OVERALL HRV SUMMARY OF LIGHTNING

Lightning is a major threat during a thunderstorm, especially in the summer months. In the past and recently, Columbus-Muscogee County has had its share of lightning and lightning damage. In the United States, 75 to 100 residents are hit and killed each year by lightning. Therefore, it is vital for

the CCG to take this hazard into account in their efforts to educate the population of the dangers of natural hazards.

Precaution measures to avoid being struck outdoors by lightning consists of avoiding natural lightning rods such as tall, isolated trees in an open area or on top of a hill and avoiding touching metal objects such as wire fences, golf clubs, and metal rods.

WINTER STORMS

A freezing rain or ice storm occurs when the surface temperature falls below freezing. High winds accompanied by freezing rain are more likely to become an ice storm. Winter storms can severely disrupt transportation and public facility services, damage property, as well as pose risks to livestock and population. Winter Storms are a widespread weather pattern, accompanied by freezing temperatures, snow accumulation, and ice formation. The freezing temperatures can cause water pipes to burst; snow and ice accumulation on tree limbs can cause damage of property as well as damage electric power lines and disrupt services. Ice-covered roads and sidewalks cause dangerous driving and walking conditions in which bridges are especially susceptible to freezing. All of this can lead to economic losses for the community. The life and health of the residents of Columbus-Muscogee County are also endangered on icy roads and in homes not adequately heated.

WINTER STORM EVENT PROFILE, FREQUENCY OF OCCURRENCE, AND PROBABILITY

One of the biggest snow storms to affect Columbus-Muscogee County and north and central Georgia since March 1993 began early on January 2, 2002 and continued through mid-day on the January 3, 2002.

The historic recurrence interval is every ten years (10.00), or there is about a 10% chance that snow, and ice will strike Columbus- Muscogee County in a given year.

ESTIMATE OF POTENTIAL LOSSES TO WINTER STORMS

Critical facilities are normally not damaged severely during winter storms, although slight property damage can be expected.

The GEMA Critical Facility Inventory Map from GMIS identifies 145 critical facilities endangered by winter storms. These 145 critical facilities have a combined replacement value of \$2.1 billion dollars. The 83,689 non-critical structures in Columbus-Muscogee County have a value of \$5.3 billion.

Most of the damage would be more of an economic nature, due to business and school closures. Residents would be most affected as pedestrians and motorcyclists and hindered in the execution of their daily business. The life of residents can be in danger on the slick streets when they are traveling, or at home if the house is poorly heated. Loss of life is possible during an event of extreme temperatures, because poorly heated houses can lead to hypothermia, especially in senior citizens and infants. This is also true for poorer residents, who do not have the ability to heat their residences thoroughly. Another danger arises when residents try to heat their homes with different heat sources (generators, kerosene heaters), which produces carbon monoxide and the heat sources that ignites combustible materials, which can result in structure fires.

Preparing for cold weather conditions and responding to them effectively can reduce the dangers caused by winter storms.

GENERAL OVERALL HRV SUMMARY OF WINTER STORMS

As can be seen from historical data, winter storms are infrequent, but do occur in Columbus- Muscogee County. These storms occur about every six to ten years; however, these events can cause severe economic disruption. Fortunately, in west central Georgia winter storms have historically been of short duration, approximately one to two days, and that reduces the risk of severe damage. Additionally, the temperatures normally rise above freezing during the day, to give relief from the cold. Property damage can be assumed to be minimal. Danger to the life of older, lower income, and homeless residents, as well as to the life of people traveling on the roads is of more concern and can be met with education and preparation.

EARTHQUAKES

An earthquake is any sudden disturbance within the earth of volcanic or tectonic origin, which is manifested at the surface by a shaking or trembling. Most earthquakes are tectonic, caused by movements along faults, in which the majority of the tectonics usually lie along plate boundaries or the

earth's crust. When the ground slips abruptly along a geological fault plane on or near a plate boundary, an earthquake is initiated. The shaking is caused by seismic waves of vibration traveling through the earth's rocks. The waves create ground motion at the surface, vibrating in a complex manner and result in destruction of buildings and infrastructure on the surface.

EARTHQUAKE EVENT PROFILE, FREQUENCY OF OCCURRENCE, AND PROBABILITY

While some earthquake events can be expected in the eastern part of the U.S., the probability for Columbus-Muscogee County is negligible, with an “effective peak ground acceleration coefficient” of 2-3%g with a 10% probability of exceedance in 50 years, or 6-8%g with a 2% probability of exceedance in 50 years. This coefficient “g” is a measure of the strength of ground movements. All areas with a peak acceleration of 2%g or less, like Columbus-Muscogee County, have a relatively low seismic risk.

According to the USGS Earthquake Hazards Program, there are no known Quaternary faults in Georgia or Alabama. That means that there is no geologic evidence like offset strata on the surface of a fault in this area that has ruptured during the Quaternary (the last 1.6 million years). Faults older than Quaternary are known within this region, but movement of the faults has not been proven to date.

ESTIMATE OF POTENTIAL LOSSES TO EARTHQUAKES

Since any potential earthquake in the Appalachian Mountains in the north of Georgia or in north and central Alabama would be far enough away, it might be felt in Columbus-Muscogee County, but most likely it would cause no substantial damage. No potential losses are therefore expected at this time.

The 145 critical facilities mapped in the GEMA Critical Facility Inventory Map have a combined replacement value of \$2.1 billion dollars. The 63 facilities located in a zone with a slightly higher seismic hazard score have a combined replacement value of \$1.6 billion. The 82 critical facilities in a low-risk seismic hazard zone have a combined replacement value of almost \$0.5 billion.

Should damage occur to the water and wastewater infrastructure, the Columbus Water Works estimates the replacement value of the underground water distribution infrastructure alone to be \$689 million and the sewer collection infrastructure to be \$1.3 billion.

The 83,689 non-critical structures in Columbus-Muscogee County have a value of \$5.3 billion.

GENERAL OVERALL HRV SUMMARY OF EARTHQUAKES

The risk of an earthquake damaging property in Columbus-Muscogee County is very low as earthquakes do not pose a hazard according to the known information.

FIRE EMERGENCIES:

FIRE FLOW AND WATER SUPPLY

The City of Columbus receives its water supply from the Columbus Water Works, which is a public utility. The water supply is taken directly from the Chattahoochee River at Lake Oliver. The Columbus Water Works maintains 1,163 miles of water main and 12 storage tanks with 15.8 million gallons of storage. Normal draw for the system is 32.35 million gallons per/day, however 90 million gallons per/day is permitted. The system has 14 pumping stations with a capacity of 148 million gallons daily. The supply is distributed through three (3) distribution systems, the North Columbus Zone, the High Service Zone, and the Gravity Zone. CWW plans continually to enhance its redundancy and security capabilities related to water supply, and has regular update/ planning/ coordination/ communication meetings with the Columbus Department of Fire and EMS, which have proven to be mutually beneficial.

According to Columbus Water Works records, there are seven thousand two hundred and seventy-two (7,272) hydrants on the city system with new hydrants added for new development. Maintenance of hydrants installed on private property is the responsibility of the property owner. Of the 7,473 hydrants, 201 are private.

CATEGORIZATION:

For business, commercial, industrial and multi-family residential structures the agency utilizes an occupancy vulnerability assessment scoring system (OVAP) to categorize the fire risk in each structure. (Figure 4.4 OVAP Risk Category)

The structure is scored in (10) ten areas of concern and given an overall rating from Low risk to Very High risk based on the numerical score assigned.

LOW RISK= LOW PROBABILITY, LOW CONSEQUENCE

Low risk properties are those, which, if involved in fire, represent a minimal threat to the community. These are less likely to have significant loss of life or financial impact because of the fire. Examples of Low Risk properties are not limited to but, include Open Tracks of Land, Rubbish Fires, Vehicle Fires, and Detached Storage Buildings.

MODERATE RISK= HIGH PROBABILITY, LOW CONSEQUENCE

A moderate risk property has an occupancy load from 26-75 and represents a moderate community impact. These structures have monitored fire detection and at least partial fire suppression. At least 2 or more hydrants are located within 1000 feet and is usually used as a multi family residence. The building construction is ordinary type 3 and usually 2 stories in height. The total square footage is from 5000 square feet to 14,999 square feet. For the purposes of this document 1 and 2 family dwelling are considered to be of moderate risk due to frequency of occurrence.

HIGH RISK=LOW PROBABILITY, HIGH CONSEQUENCE

High Risk occupancies are described as having an occupancy load from 76-125, represent a high community impact if lost and usually have only monitored fire detection with no fire suppression capability. These structures usually have only 1 hydrant within 1000 feet and may be used as industrial/large business/large residential. These structures may be constructed using heavy timber and may range in height from 3-5 stories. The square footage is usually from 15,000 square feet to 29,000 square feet and could be minor infrastructure or contain some hazardous materials.

VERY HIGH=HIGH PROBABILITY, HIGH CONSEQUENCE

Very high risk structures typically have an occupancy load over 126 represent a very high community impact if lost and may have no fire alarm or fire suppression capability. These structures may have no hydrant within 1000 ft. or may be considered critical infrastructure. The building material may be type 5 (all-wood framed) and over 5 stories in height. The square footage may exceed 30,000 and may be industrial or contain significant hazardous materials.

Building OVAP by Risk Category

Territory	Risk Category Low	Risk Category Moderate	Risk Category High	Risk Category Very High	Special Hazards	Total
Station 1	0	569	48	9	65	691
Station 2	327	275	28	9	9	648
Station 3	166	54	0	8	35	263
Station 4	78	120	46	0	3	247
Station 5	24	41	16	0	17	98
Station 6	278	305	69	6	37	695
Station 7	63	46	15	0	9	133
Station 8	448	447	75	18	22	1011
Station 9	87	216	31	0	6	340
Station 10	254	468	18	3	20	763
Station 11	102	102	24	4	28	260
Station 12	53	65	15	0	25	158
Station 14	43	35	15	3	8	104
Station 15	1	7	1	0	1	10
Total	1,924	2,750	401	60	285	5,421

Figure 4.4: OVAP Risk Category

SPECIAL HAZARDS

Special Hazard facilities provide essential products and services to the public that are necessary to preserve the welfare and quality of life in the county. In addition, these facilities support important public safety, emergency response, and/or disaster recovery functions. It is of great importance that the county prioritizes mitigation actions, which reduce the risk of damage to these facilities, which are so essential to the county's wellbeing. (Figure 4.6 Special Hazards)

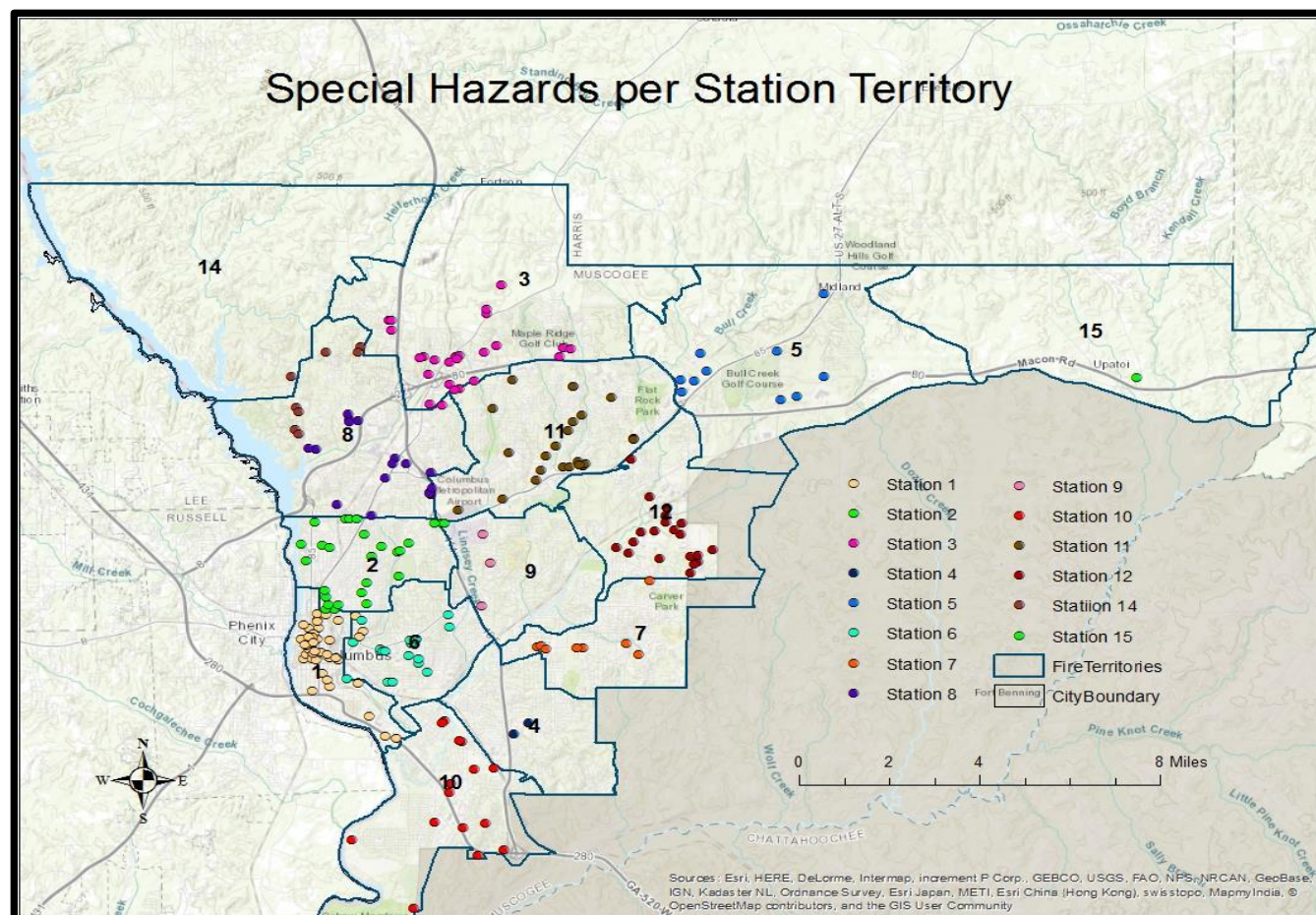


Figure 4.6 Special Hazards

FIRE EVENT PROFILE, FREQUENCY OF OCCURRENCE, AND PROBABILITY

The most probable type of fire event in Columbus Georgia involves a detached single-family residential dwelling. For these events, the Probability is high, and the community Consequence is Low.

According to Department records from 2015-2019 the jurisdiction experienced a total of 1004 Structure Fires; 892 of which were Residential. To include:

- 542 Private Dwellings
- 235 Apartments

- 8 Hotels/ Motels
- 115 Other Residential Units

For all Structure fires, there were:

- 14 Public Assembly
- 4 Educational
- 14 Health Care
- 81 Stores/Offices

From 2015-2019, there were 542 private dwelling fires in the jurisdiction. This accounts for **54** percent of residential building fires for the 5-year period.

The second most probable type of fire event is apartment fires. For these events, the Probability is High, and the Consequence is Moderate due to the increased potential loss of life as compared to private dwelling fires.

From 2015-2019 there were 235 apartment fires accounting for **23** percent of the residential building fires during the 5-year period.

For the 5-year period there were a total of 42 Store or Office fires of a total of 1004 total structure fires. Stores and Offices accounted for **4** percent of total structure fires for the 5-year period.

EMERGENCY MEDICAL SERVICES:

Emergency Medical Services (EMS) refers to the treatment and transportation of individuals experiencing illness or a traumatic injury. The nature of these injuries or illnesses can range from minor to life threatening. The majority of EMS incidents involves a single patient with repercussions to the patient's family, employer, and community. Motor vehicle accidents, workplace accidents, epidemic infectious disease, and other mass casualty incidents can affect multiple patients. From 2015-2019, the department responded to 188,764 calls for EMS services, resulting in approximately 160,000 patient contacts.

EMS PROFILE, FREQUENCY OF OCCURRENCE, AND PROBABILITY

The three most frequent primary first impressions involved Pain (14.8%); followed by Other (9.9%), Weakness (7.4%). (Figure 4.7: Top 10 Impressions)

TOP 10 MOST FREQUENT PRIMARY IMPRESSIONS

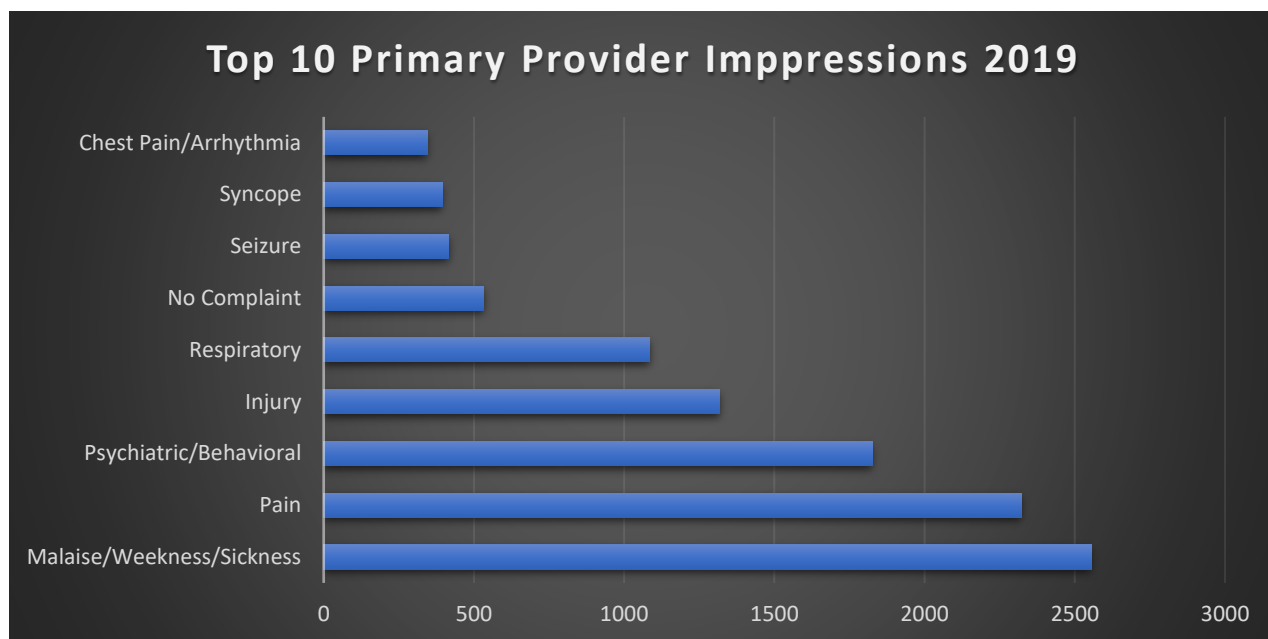


Figure 4.7 Top 10 Impressions 2018

HAZARDOUS MATERIALS:

The term “hazardous materials” (HAZMAT) refers to certain chemical substances, which can pose a threat to the health or the environment if released or misused. People affected by hazardous materials can suffer long-lasting health effects, serious injury, and even death. Sources of such materials are agriculture, industry, medicine and research, and consumer goods. In the United States, an estimated 4.5 million facilities manufacture, use, or store hazardous materials in varying quantities. This is not only true for large industrial plants, but also for local dry cleaners, gardening supply stores, and even homes, where hazardous chemicals are stored and used regularly. The amount of materials is increasing in volume and number of locations. (Figure 4.8: Transportation Map)

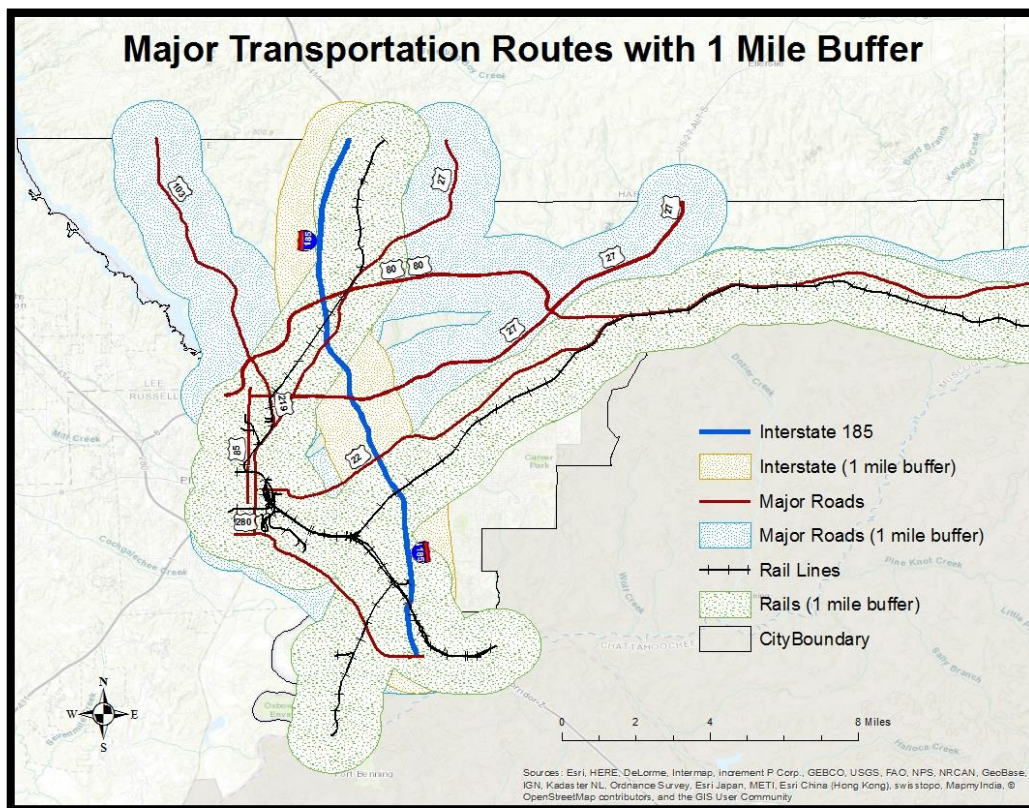
Columbus-Muscogee County Transportation Map with 1-Mile Buffer

Figure 4.8: Transportation Map

HAZARDOUS MATERIALS EVENT PROFILE, FREQUENCY OF OCCURRENCE

Probability

Hazardous Materials can be accidentally released in two situations: from fixed locations, where the materials are produced, processed or stored, sold. In-transit, when the materials are transported.

To keep track of fixed spills, the Department of Natural Resources keeps a list of all facilities and their chemical inventory, plus a history of spill events. In this Tier II Chemical Inventory for Columbus-Muscogee County are approximately 400 tier II chemicals that are stored within facilities within the County. There are many industrial and commercial locations who store one or more potentially hazardous chemicals and the areas around or near these storage locations are particularly at risk of fixed spills.

Potential losses can be estimated for fixed source spills, because the location and a rough estimate of the hazardous materials are known.

When the Columbus Fire and Emergency Medical Services Department responds to hazardous materials incidents, and the responsible party is known, the CCG charges the responsible party for the cleanup. The CCG only has to pay for the incident mitigation if the cause or source of the incident cannot be found. This case is rare, and especially applies to incidents concerning the Chattahoochee River. A spill of hazardous materials into Lake Oliver from specific points such as pipeline crossings is the most serious threat to Columbus-Muscogee County's water quality, according to the Columbus Water Works management. Non-point source pollution carried in storm water runoff from urban structures is also a matter of concern.

The 83,689 non-critical structures in Columbus-Muscogee County have a value of \$5.3 billion. Among the non-critical structures, the 147 industrial structures are especially endangered of an in-house spill and are valued at around \$20.6 million.

GENERAL OVERALL HRV SUMMARY OF HAZARDOUS MATERIALS

Hazardous Materials have the potential to create significant challenges within Columbus- Muscogee County. Because hazardous materials are handled and stored at over seventy-four facilities in Columbus-Muscogee County, the threat of an accidental release is high. The traffic volume going through the county and major traffic intersections place the community at significant risk of in-transit hazardous material incidents. Employees and residents have a responsibility to ensure the safety of their property, their neighbors' property, and the vicinity when using or transporting hazardous materials, by taking proper precautionary measures.

TRANSPORTATION ACCIDENTS

Transportation is the conveyance of passengers and goods from one place to another. An accident involving a car, bus, train, airplane or other vehicle is a transportation-related accident. When commercial vehicles are involved, where enterprises convey goods in their commercial vehicles, it is also called cargo accident, and hazardous materials spills might be one of the results of transportation accidents.

TRANSPORTATION ACCIDENTS EVENT PROFILE, FREQUENCY OF OCCURRENCE, AND

Probability

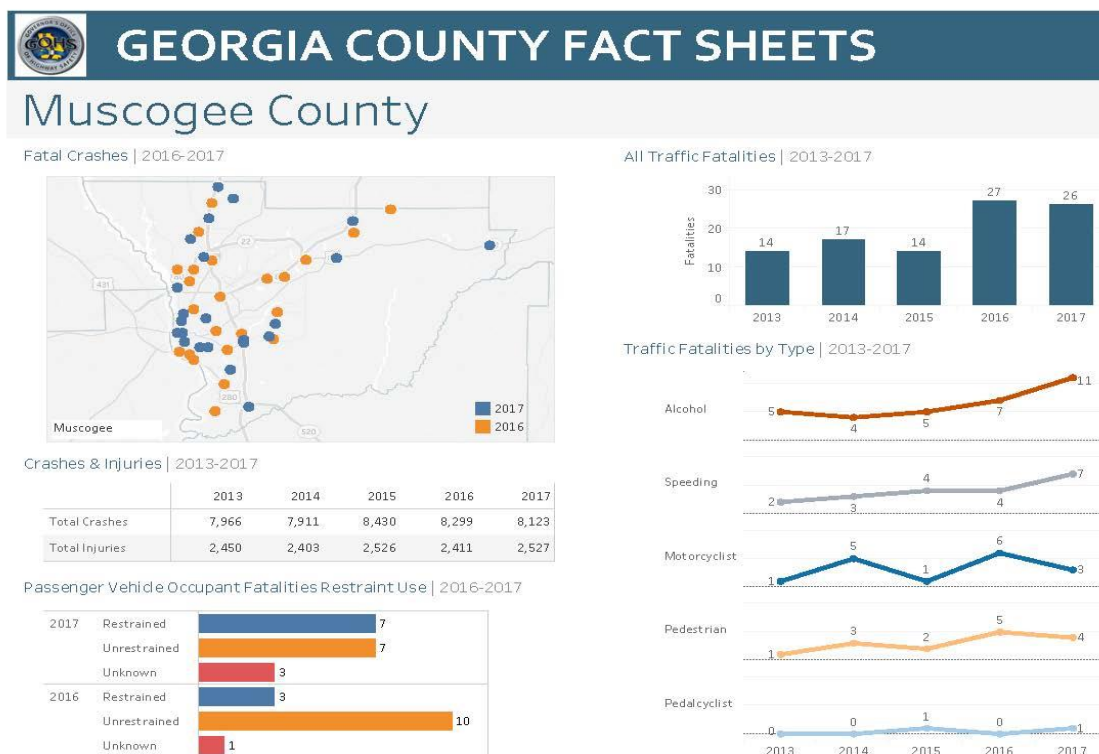
Columbus-Muscogee County's roads are busy, and the combination of congestion, unsafe or illegal speed, and driving under the influence of alcohol and/or drugs or mere lack of attention (distracted drivers) can lead to accidents. The threat applies mainly along the major thoroughfares as depicted in Figure 4.9.



Figure 4.9 Transportation Map

ESTIMATE OF POTENTIAL LOSSES TO TRANSPORTATION ACCIDENTS

Since critical facilities, as well as non-critical structures, are not expected to be endangered by damage from transportation accidents. Therefore, no structural losses are expected.



According to the department for Motor Vehicle Safety, 98 fatalities occurred in Columbus- Muscogee County for the years 2013 through 2017.

GENERAL OVERALL HRV SUMMARY OF TRANSPORTATION ACCIDENTS

Columbus-Muscogee County central location and important role as transportation platform will always cause a high traffic volume on the roads and railroads. It is necessary to do everything possible to limit or reduce the number and severity of transportation accidents.

TECHNICAL RESCUE:

Technical rescue incidents require specialized training and equipment to mitigate loss at certain incidents. These incidents can include trench collapse, structural collapse, high angle rope rescue, swift water rescue, machinery extrication, advanced vehicle extrication, large animal rescue, and confined space rescue. These incidents require equipment beyond what is carried on a standard response vehicle. They also require certifications and training beyond the capability of a typical responding Firefighter/EMT.

Currently, all CFEMS Ladder companies and Engine 15 are equipped with vehicle extrication equipment suitable to handle most common motor vehicle entrapments. Stations 1 and 11 have more advanced equipment and training to deal with rescue incidents requiring a more complex response. These two stations are also geographically remote from each other which allows for a timelier response to complex technical rescue incidents. The table below lists the technical rescue incidents occurred 2015-2019: (Figure 4.10 Technical Rescue Incident Types)

Incident Type	Total per year				
	2015	2016	2017	2018	2019
Extrication of victim from a building or structure (Code 351)	0	0	0	0	0
Extrication of victim from vehicle (Code 352)	6	13	7	7	10
Confined space rescue (Code 355)	1	0	0	0	0
High angle rescue (Code 356)	1	0	0	0	0
Water and ice related rescue, other (Code 360)	0	2	3	0	2
Swimming recreational waters area rescue (Code 361)	4	1	2	1	2
Swift water rescue (Code 363)	9	7	7	4	9
Watercraft rescue (Code 365)	3	0	2	1	2

Figure 4.10 Technical Rescue Incident Types

TECHNICAL RESCUE PROFILE, FREQUENCY OF OCCURRENCE, AND PROBABILITY

The most prevalent technical rescue incidents were:

- Extrication from Vehicle - 43
- Swift Water Rescue - 36
- Water and ice related rescue, other - 7

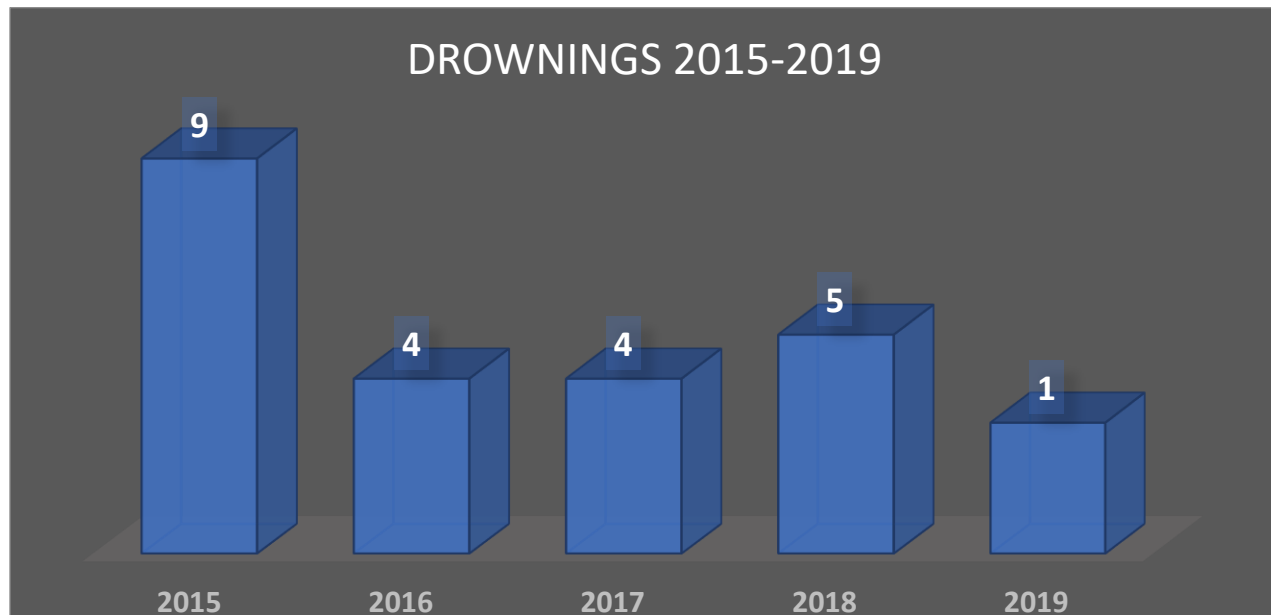
Regarding Vehicle extrications, the Probability is Moderate, and the Community Impact is Low.

For Elevator Rescues the Probability is Moderate and the Community Impact is Low.

For Swift Water Rescues the Probability is Moderate and the Community Impact is Low.

From 2015-2019 there were 23 drownings recorded within the jurisdiction. (Figure 4.11 Drownings)

Figure 4.11: Drownings



TERRORISM:

A standard definition of terrorism is the use of violence to elicit a general climate of fear in a population, with the goal of bringing about a certain political objective or coercing or intimidating a government or civilian population. Terrorists may be members of political organizations, nationalistic and religious groups, revolutionaries, and even state institutions (such as armies and intelligence services).

Terrorism can take many different forms, including but not limited to the use of explosives, taking of innocent civilians as hostages, contaminating water or food supplies, plotting assassinations of prominent figures, or utilizing chemical, biological and /or radiological agents in populated areas.

TERRORISM EVENT PROFILE, FREQUENCY OF OCCURRENCE, AND PROBABILITY

A terrorist attack often is based on a political agenda or national cause. Columbus was designated a Nunn-Lugar-Dominici Domestic Preparedness City in 1997, thus making it one of 157 so designated cities in the United States. As such, Columbus met the federal government's criteria for potential opportunities and threats.

The location of Ft. Benning, the largest Army training post in the nation, is contiguous to south Columbus. A terrorist act on the post would severely impact the army's training ability and the economy of the entire area. A large number of private citizens are employed by Ft. Benning. This heightens the threat level to the county because an attack on the base would also directly affect Columbus.

Within the county, several international and multi-national corporations reside. These corporations and entities are identified in a separate document which is classified and not available to the public. They employ thousands of individuals from Columbus and the surrounding area. The loss of any one of them from a terrorist incident would cause substantial losses to the economy and well-being of the entire region.

Columbus is the trade and economic center for a 16-county region, representing an effective buying income of approximately seven billion dollars annually. A terrorist incident would seriously affect commerce and trade for the entire region.

Critical infrastructure, such as telecommunications, natural gas and petroleum pipelines, banking and finance, air, rail and highway transportation is either centralized in or traverses this jurisdiction. Any interruption to any part of the infrastructure would have a domino effect throughout the region, impacting areas hundreds of miles away. Employment, trade, tourism and even recreation would suffer catastrophic damage.

The majority of the counties contiguous to Columbus are agricultural. A major agri-terrorism event could contaminate the food chain, once again affecting the economy and well-being of the community.

According to data collected by the Columbus Police Department, Crime Analysis Unit, there have been multiple incidents of potential terrorism in Columbus-Muscogee County. (Figure 4.12 Potential Terrorism Events)

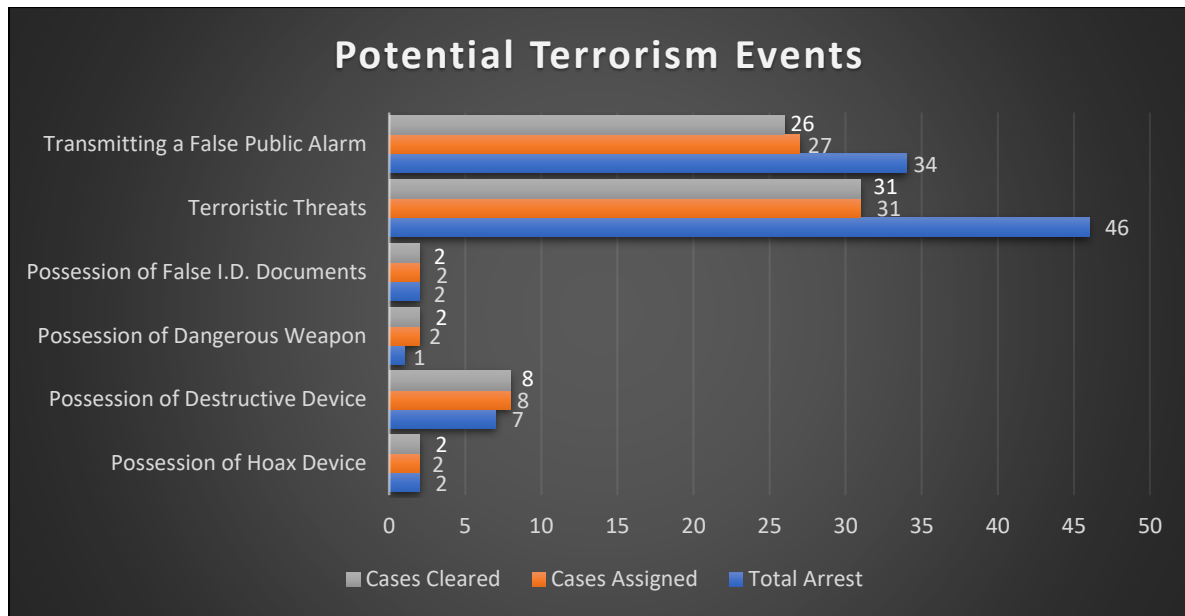


Figure 4.12 Potential Terrorism Events *Source: Columbus Police Department, Crime Analysis Unit*

Among the cases were at least 21 bomb threats, 17 responses to suspicious packages, and 4 responses to explosive or overpressure devices in the past half year.

The Western Hemisphere Institute for Security Cooperation (WHINSEC), formerly known as the U.S. Army School of the Americas (SOA), is a United States Department of Defense Institute located at Fort Benning near Columbus, Georgia, that provides military training to government personnel in US-allied Latin American nations.

ESTIMATE OF POTENTIAL LOSSES TO TERRORISM

The range of terrorist activities vary greatly in their effect on the people, the economy and environment, depending on the type of terroristic act. Losses could range from a single victim to hundreds, possibly thousands, exposed to a chemical, biological, nuclear, radiological or explosive event. Recovery from environmental or radiological acts could take decades. The economic and psychological impacts of any terrorist act would be impossible to measure. The community is aware of the potential threats from a terrorist act and continues to train and gather intelligence to minimize the losses.

The 83,689 non-critical structures in Columbus-Muscogee County have a value of \$5.3 billion. The jurisdiction has identified **285** facilities/buildings that meet the definition of a Special hazard.

CIVIL DISTURBANCE

A civil disturbance is an event or public crisis that disrupts a community and its average, normal peace, and where the safety in the community might be threatened. Intervention is required to maintain public safety. Examples include political demonstrations, riots, prison uprisings, strikes, and public nuisances or assemblies that have become significantly disruptive. Generally, cities with populations of more than 100,000 are more vulnerable to civil disturbances, as are communities with concentrations of ethnic groups or people of disparate economic status.

Effects of civil disturbances include injury to participants and spectators, and property damage. The control of such groups requires law enforcement agencies that have been trained and are experienced in riot control.

CIVIL DISTURBANCE EVENT PROFILE, FREQUENCY OF OCCURRENCE, AND PROBABILITY

Columbus-Muscogee County has not had any events, demonstrations are peaceful and non-obstructive. Any demonstration with more than 15 people must have a permit, demonstrations cannot block any roadway. Community safety is at risk if the demonstration interferes with the normal

operations of the community, and when citizens are prevented access to their offices, buildings or homes, or when there is a threat of physical harm to people.

ESTIMATE OF POTENTIAL LOSSES TO CIVIL DISTURBANCE

The CCG has had to send many members of its law enforcement and fire and emergency services to the site of the protests, which puts a strain on the Government's finances.

The three critical facilities in the vicinity of the main Ft. Benning gate have a combined replacement value of \$8.5 million with Eddy Middle School valued at \$4.9 million, the South Columbus Elementary School valued at almost \$3 million, and the South Columbus Library valued at \$634,800.

GENERAL OVERALL HRV SUMMARY OF CIVIL DISTURBANCE

For twenty-one years, the community has had to deal with the regularly scheduled SOA protest in November. The community has had to be prepared for the event, and its law enforcement units already prepare for it every year accordingly. Damage to property has been minor, no loss of life has occurred, and injuries have been minor. Most of the costs incurred by the CCG involve paying personnel overtime. No permit was applied for in 2017 and no protest was held.

DAM FAILURE

A dam is a barrier that prevents the flow of water, especially when it is built across a watercourse for impounding water. Dams have many benefits, which include navigation, agricultural irrigation, provision of drinking water, and hydroelectric power. Dams are constructed in order to create lakes for recreation, and to help in preventing or reducing floods.

Dam failure can pose serious risks. Dams fail for two main reasons: physical weakness in the structure, caused by a faulty design, wrong operation or poor maintenance, weathering, mechanical changes, and chemical agents; and inundation of the dam by flood waters, such as in the wake of a hurricane. Once a dam breaks, property damage and the loss of life downstream of the dam can be caused through the energy of the water stored upstream.

DAM FAILURE EVENT PROFILE, FREQUENCY OF OCCURRENCE, AND PROBABILITY

To date, no problems have been recorded pertaining to dam failure in Columbus-Muscogee County. Regulation of the Chattahoochee River started when the first of eight privately owned dams were constructed on the river upstream from Columbus-Muscogee County between 1860 and 1962. Lake Oliver Dam was the last of these dams. Oliver Dam between Phenix City, Alabama, and Columbus-Muscogee County impounds the waters of Lake Oliver. Throughout the years, however, the Oliver Dam continues to have updated construction additions. Oliver Dam is owned and operated by the Georgia Power Company and impounds the waters of Lake Oliver. The property line of the reservoir is the 337-foot contour line. The Georgia Power Company has an easement to flood land between the 337 and 342-foot contour line.

The federally funded West Point Dam, about 30 miles' linear distance upstream of Columbus-Muscogee County, was operational in 1975, and is the first dam upstream from Columbus-Muscogee County to have floodplain management as one of its purposes.

Should a breach occur at West Point Dam, upstream of Columbus-Muscogee County or of Oliver Dam between Phenix City and Columbus-Muscogee County, the areas downstream, including uptown Columbus, would be in danger of flooding, destruction and economic hardship.

ESTIMATE OF POTENTIAL LOSSES TO DAM FAILURE

Development in the low areas along the Chattahoochee River or on creeks downstream of the dams would be endangered, but no precise data exists on how many structures might be affected, or what the potential losses would be.

Critical Facilities is about \$401 million; \$319 million for the Critical Facilities in the 100-year flood zone (1% annual chance) and \$82 million for those in the 500-year flood zone (0.2% annual chance).

In Columbus-Muscogee County, the 2,213 non-critical structures endangered by flooding from dam failure have a total value of about \$168 million; \$79 million accounting for residential structures, and \$89 million for either commercial, industrial, agricultural or religious/non-profit structures.

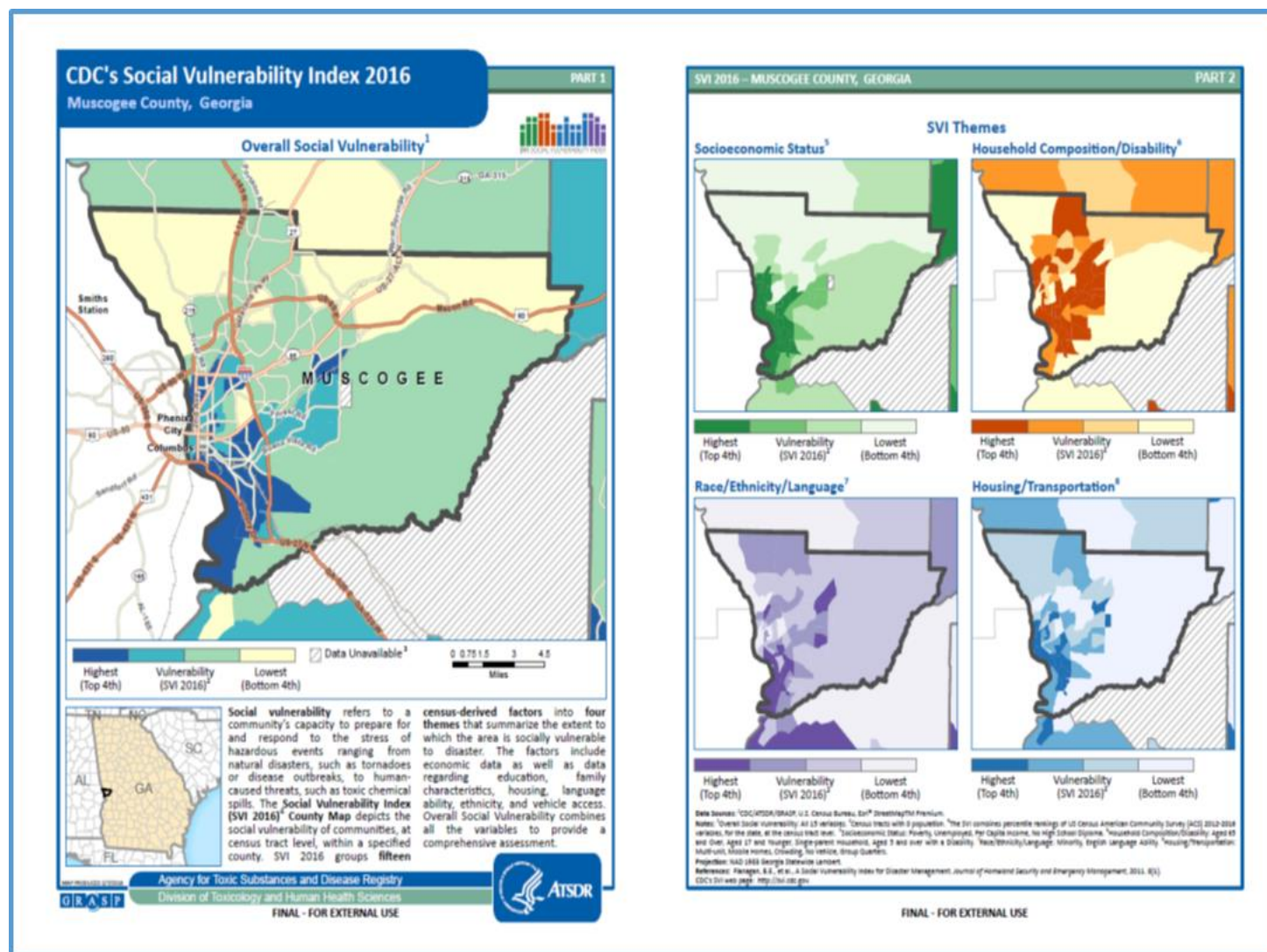
GENERAL OVERALL HRV SUMMARY OF DAM FAILURE

Since the dams on the Chattahoochee River were built by the U.S. Army Corps of Engineers, it is their responsibility to check them regularly for damage. Georgia Power has the ability to open all affected dams in the case of a dam failure upstream, so that damage to the causeways, dams, and bridges downstream, as well as the flooding of the shores, could be kept to a minimum. The CCG operates and maintains thirteen smaller dams within the county.

SOCIAL VULNERABILITY:

A number of factors, including poverty, lack of access to transportation, and crowded housing may weaken a community's ability to prevent human suffering and financial loss in the event of disaster. These factors are known as social vulnerability. The Center for Disease Control, Agency for Toxic Substances & Disease Registry, has created a tool to help emergency response planners and public health officials identify and map the communities that will most likely need support before, during and after a hazardous event.

The Social Vulnerability Index (SVI) uses U.S. Census data to determine the social vulnerability of every Census tract. Census tracts are subdivisions of counties for which the Census collects statistical data. The SVI ranks each tract on 14 social factors, including poverty, lack of vehicle access and crowded housing, and groups them into four related themes. Those themes are Socioeconomic Status; Household Composition; Race Ethnicity and Language; and Housing / Transportation. Each of these themes has been analyzed collectively to generate an overall Social Vulnerability Index. Figure 9 shows this overall vulnerability index for Muscogee County, Georgia – with the dark blue areas indicating the highest vulnerability levels and the lighter areas indicating the lowest levels. (Figures 4.13: Social Vulnerability)



Figures 4.13: Social Vulnerability

SECTION V: CURRENT DEPLOYMENT AND PERFORMANCE

CFEMS has established a dispatch configuration for each incident type to which the department responds. The incident type is based on the type of risk and critical task analysis. CFEMS attempts to provide consistent service levels based on the number of resources available within the city and the distance between these resources.

DATA COLLECTION & ANALYSIS

CFEMS has had the technology and ability to record, store, archive, and recall information pertaining to fire loss, injury and life loss, property loss, and other associated losses. In 2014, the department changed records management systems and began using Image Trend Records Management Software, which is presently used. Image Trend is a National Fire Incident Reporting System 5.0 (NFIRS 5.0) incident reporting software package; it allows personnel to input incident, hydrant, occupancy, training, and personnel information, and retrieve reports regarding the same. The department also uses Image Trend for electronic patient care reporting on all medical calls.

The incident module within Image Trend is used to record all fire and emergency medical services incidents. The incident module complies with the National Fire Incident Reporting System (NFIRS) and National Emergency Medical Services Information Systems (NEMSIS) requirements. CFEMS standard operating guideline (SOG) 01-136 Incident Reporting details the standard used for records management. Each officer in charge (or acting officer) of the station from which a unit(s) responded is responsible for ensuring that each incident record from his/her station has been thoroughly completed with accurate information and includes all narrative information necessary to document specific details of the incident. The Report Quality Control/Quality Improvement process is completed by the battalion chief of the stations within each battalion.

The QA/QI process (Deputy Chief of Operations, Fire Marshal and EMS Coordinator) further reviews incidents for quality control, data entry and archiving purposes. QA/QI personnel are dedicated to the systematic monitoring and evaluation of fire and EMS reports to ensure that standards of quality are met. The EMS Coordinator reviews a minimum of 10% of all EMS reports. Records are corrected as necessary, and quality control issues are addressed through the chain of command. The Medical

Director, department staff, area hospitals and private EMS providers meet on a quarterly basis to ensure proper care is given and any shortfalls addressed.

Quality assurance of fire investigations is the responsibility of the Fire Marshal and the Deputy Chief of Fire Prevention. Fire investigations within the incident module are sealed from field personnel.

CFEMS gained the ability to analyze the response area to determine the impact of deployment changes based on historical data.

CFEMS now utilizes a variety of analysis tools to evaluate historical incidents. Below is a list of some of the analysis tools used:

- Excel Business Services
- Image Trend RMS – storage of records
- Motorola Premier One CAD
- ESRI ArcGIS - ArcGIS is a collection of GIS software products that provides a standards-based platform for spatial analysis, data management, and mapping.

CFEMS has identified an essential need for a planning and data management analyst. The person(s) will be responsible for putting into place these needed processes, analyzing the data, and preparing reports.

DEFINING SYSTEM PERFORMANCE

The measurement of system performance falls into four categories: distribution, concentration, reliability, and comparability.

An adequate distribution of resources is necessary to respond to incidents throughout the jurisdiction, regardless of significance. Distribution of fire companies assures a specific response time performance for a percentage of the calls for service. Ideally, 100% of the community would have a fire company on the scene within the allotted response time. Distribution of fire companies is considered adequate if fire companies can respond to at least 90% of the incidents within the stated travel response-time goal.

Concentration is the spacing of multiple resources arranged close enough so an initial effective response force (ERF) can be assembled on the scene within the Department's established response time goals. An initial ERF will most likely stop the escalation of the emergency for a specific risk type.

Stations and apparatus must be equally distributed in the community to provide a timely initial response for all calls. Additionally, the station locations and staffing patterns must concentrate resources to respond to a major event within the desired ERF goals. CFEMS apparatus have historically been placed based on distribution, while much of the equipment carried had been based on concentration.

DISTRIBUTION

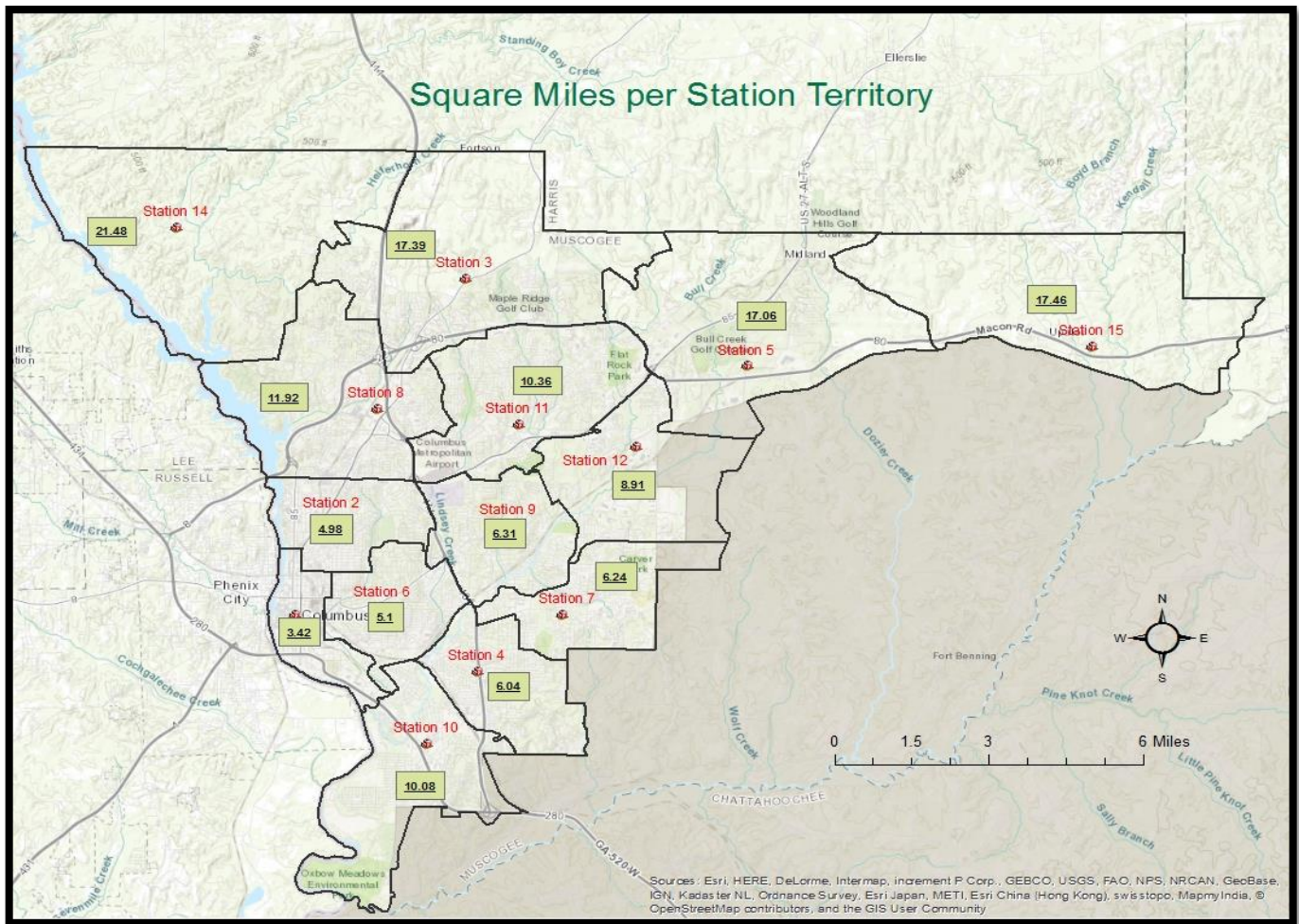
These measures are comparative measurements relative to the distribution of CFEMS resources. An example is locating first-due resources throughout the jurisdiction to provide all citizens with a quick response for initial intervention. CFEMS stations are located to ensure rapid deployment of first-due resources (primarily engines) for the purpose of minimizing and mitigating routine emergencies. The department goal for an equitable level of service is that everyone has a station within five road miles.

In the past, stations and equipment were placed based on the assumption that all areas have the same risk and probability of an event occurring. Every member of the community expects the same level of service regardless of risk. Because of this, stations in Columbus will continue to be distributed evenly around the city.

SERVICE DELIVERY AREA

Columbus spans 220 square miles. Columbus has 1,164 miles of public streets. Each of the 14 first-due territories averages 10.48 square miles. (Figure 5.1 Territory Square Miles)

Figure 5.1 Territory Square Miles



POPULATION DENSITY

The total estimated population served in 2018 is estimated at 194,610. This includes all of Muscogee County. (Figure 5.2: Population Density)

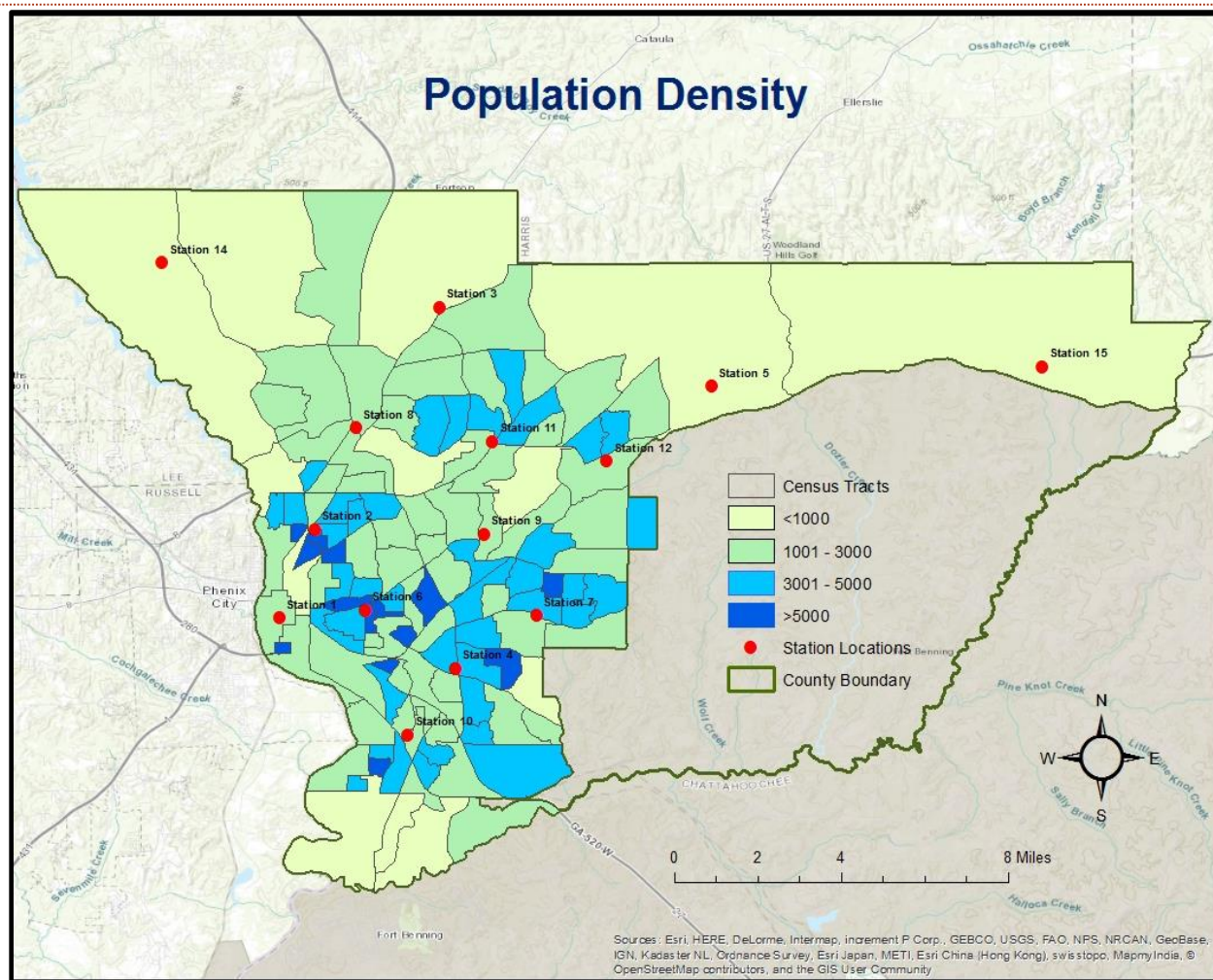


Figure 5.2: Population Density

TERRITORY ANALYSIS

A comprehensive analysis has been done of all first-due territories. The analysis includes identification of heat map, cumulative call volume, and travel time analysis.

ALS RESOURCES

Tracking of medical information and technologies must be ongoing to ensure that a high standard of care is met at every patient contact and to ensure the best possible protection for our personnel.

Data was analyzed that showed movement of current resources would result in minimal improvements. The only movement that would result in significant improvement was moving ALS capabilities to all fire apparatus.

CONCENTRATION

Concentration is the arrangement of resources within the jurisdiction. Resources should be spaced near one another to assemble the Effective Response Force (ERF) for the type and magnitude of the incident. (Figure 5.3: Calls per Year by Station)

Incidents: Incidents per Station Territory by Year

Station	2015	2016	2017	2018	2019	Grand Total
1	2797	2644	2688	2326	2420	12,875
2	3560	3515	3577	3535	2935	17,122
3	1699	1813	2008	1593	1898	9,011
4	2597	2679	2715	2717	2587	13,295
5	556	541	609	638	623	2,967
6	4031	4145	4012	3394	2506	18,088
7	1528	1719	1581	1540	1252	7,620
8	2473	2573	2670	2425	2191	12,332
9	1788	2131	2327	1740	1440	9,426
10	4707	4839	4999	4032	3964	22,541
11	2257	2143	2530	2271	2311	11,512
12	1313	1658	1642	1450	1427	7,490
14	235	324	155	261	256	1,231
15	138	158	146	154	135	731
Grand Total	29679	30882	31659	28076	25945	146,241

Figure 5.3 Calls per Station Territory by Year

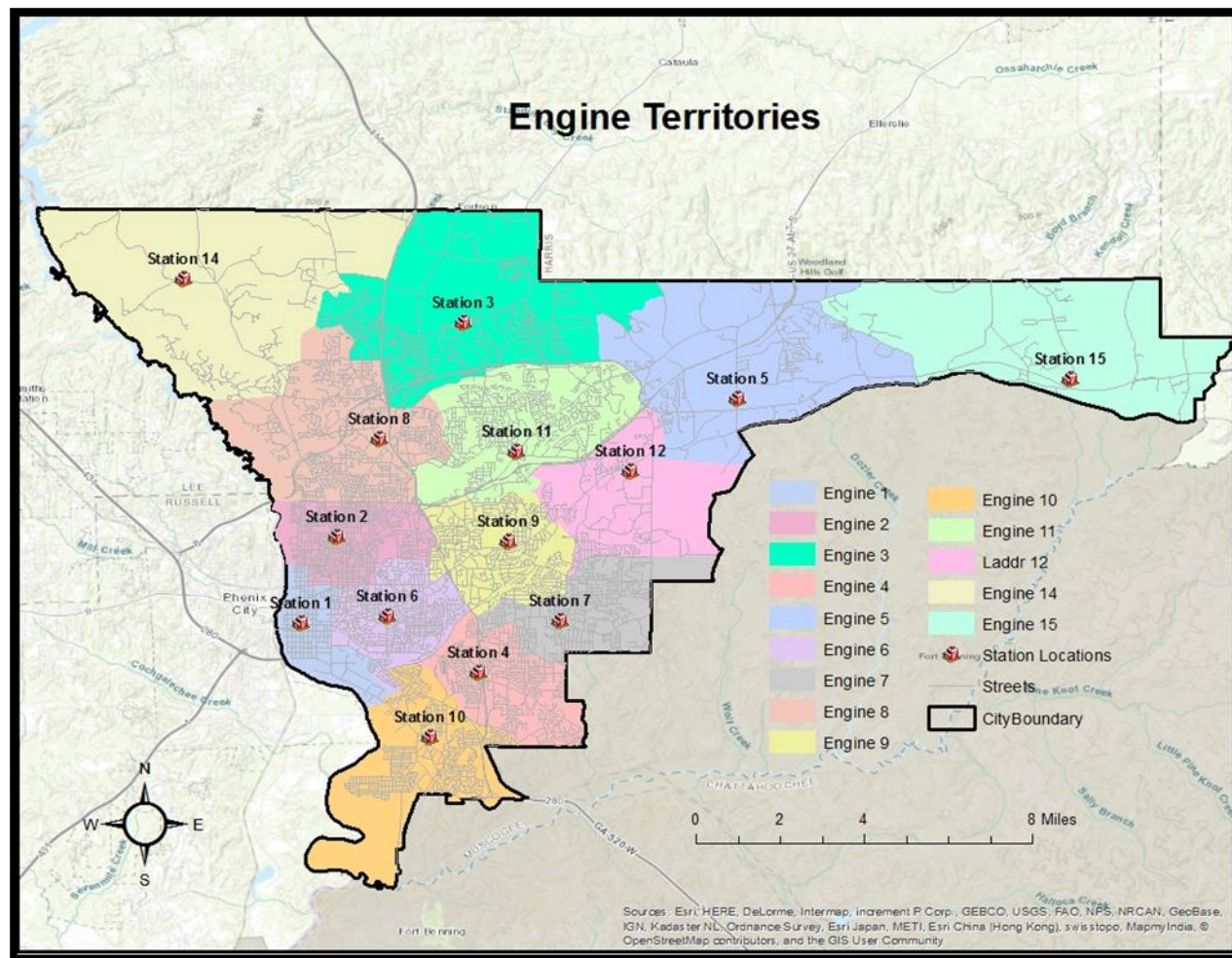
Call Density: Station Territory

Figure 5.4: Engine Territory



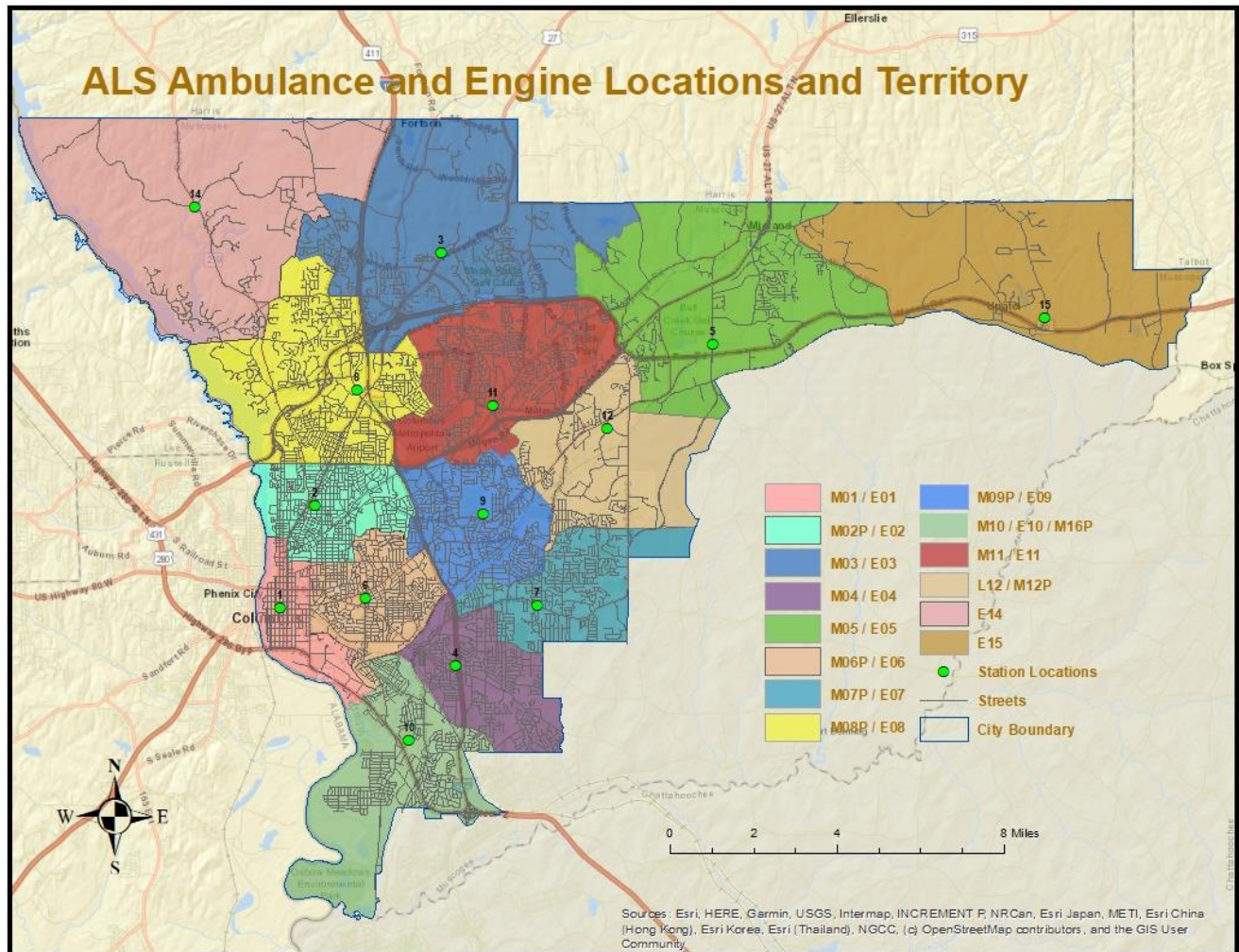


Figure 5.6: Ambulance & ALS Engine Territory

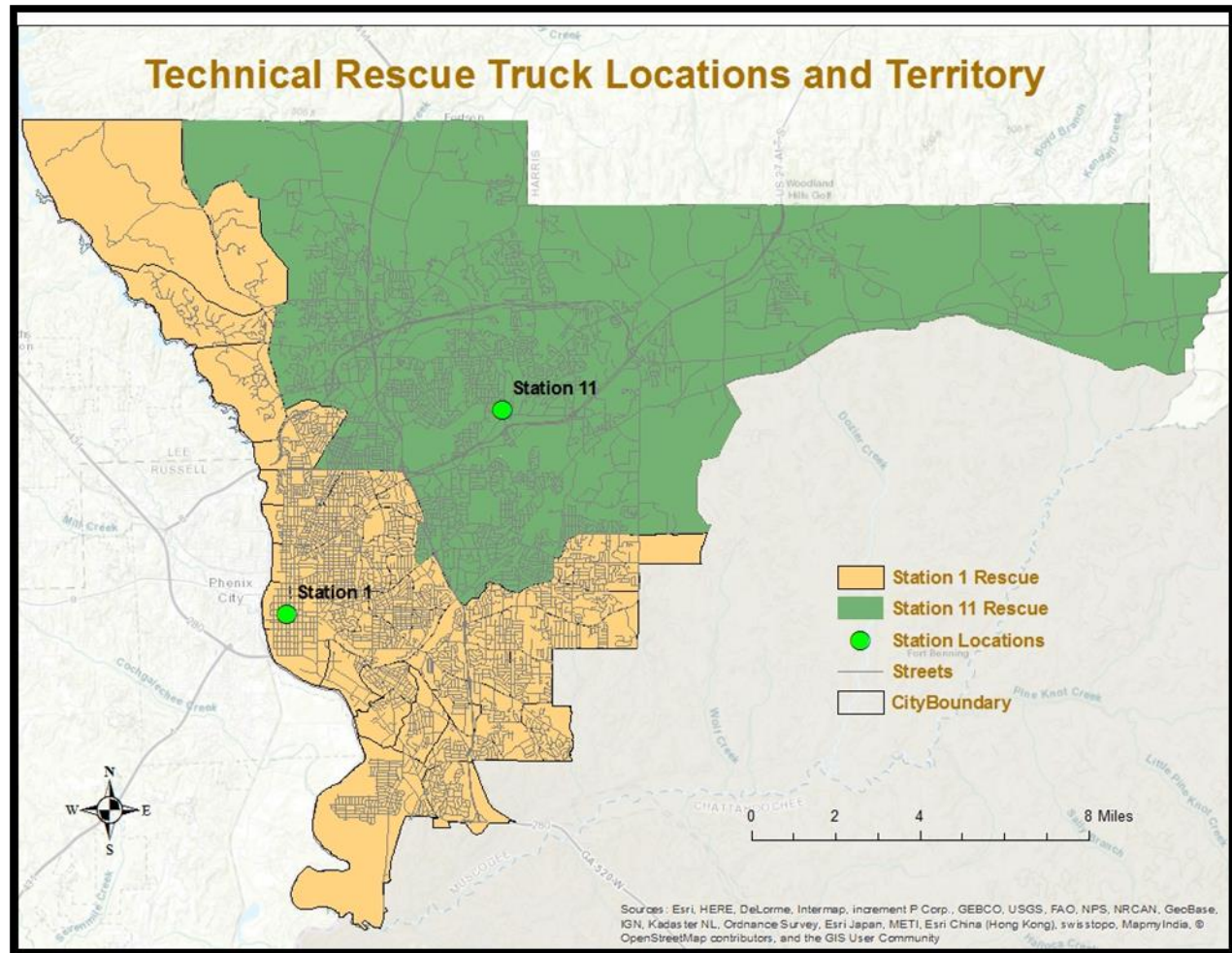


Figure 5.7: Technical Rescue Trucks Locations and Territory

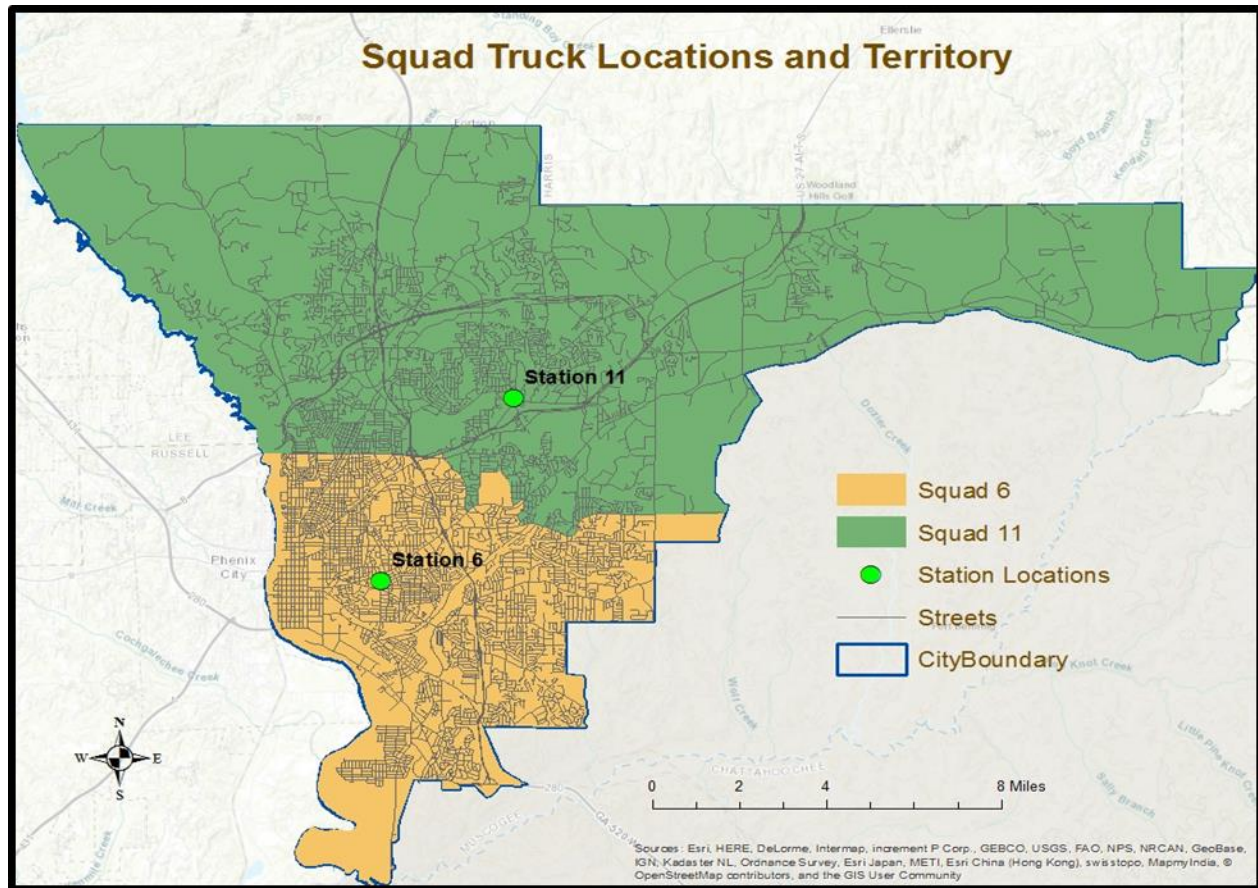
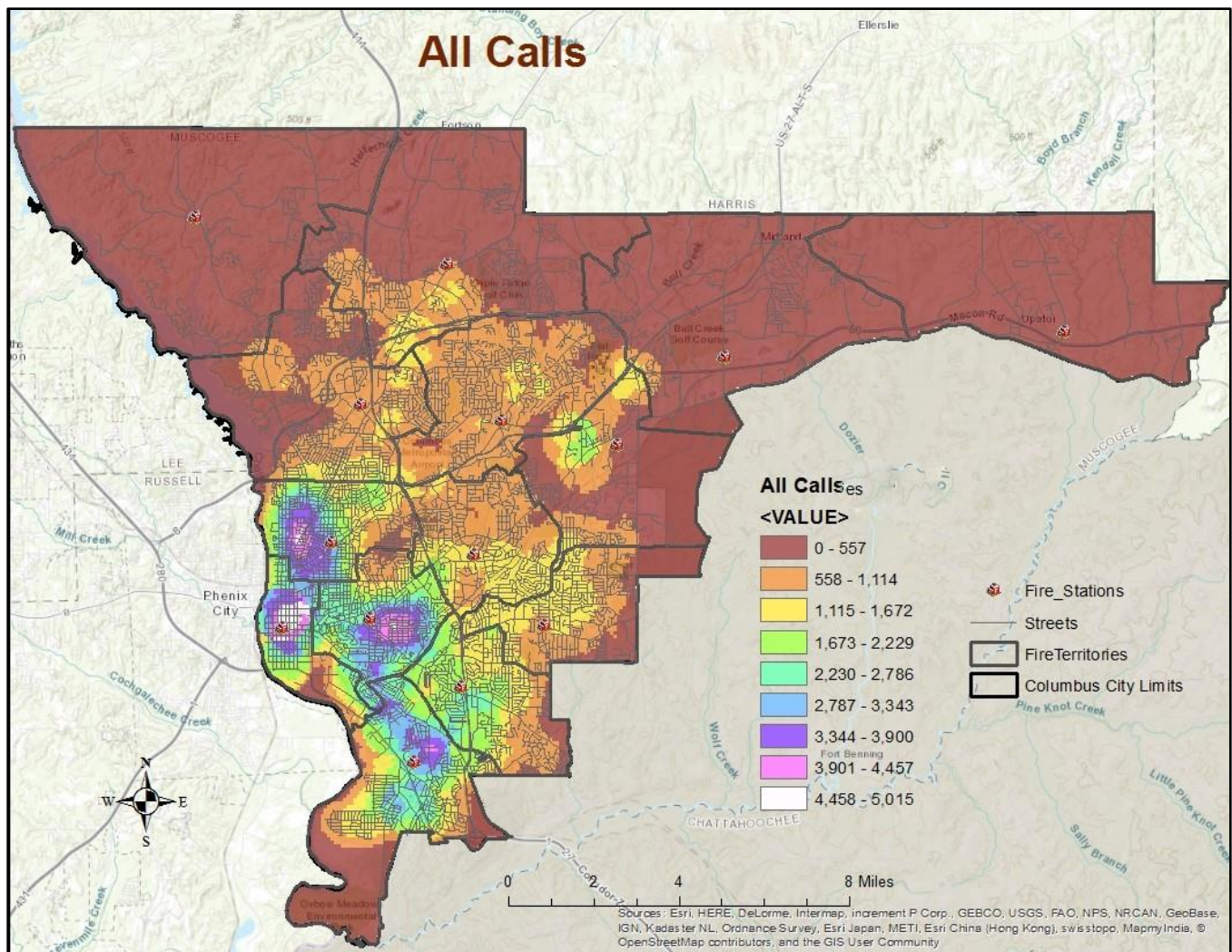
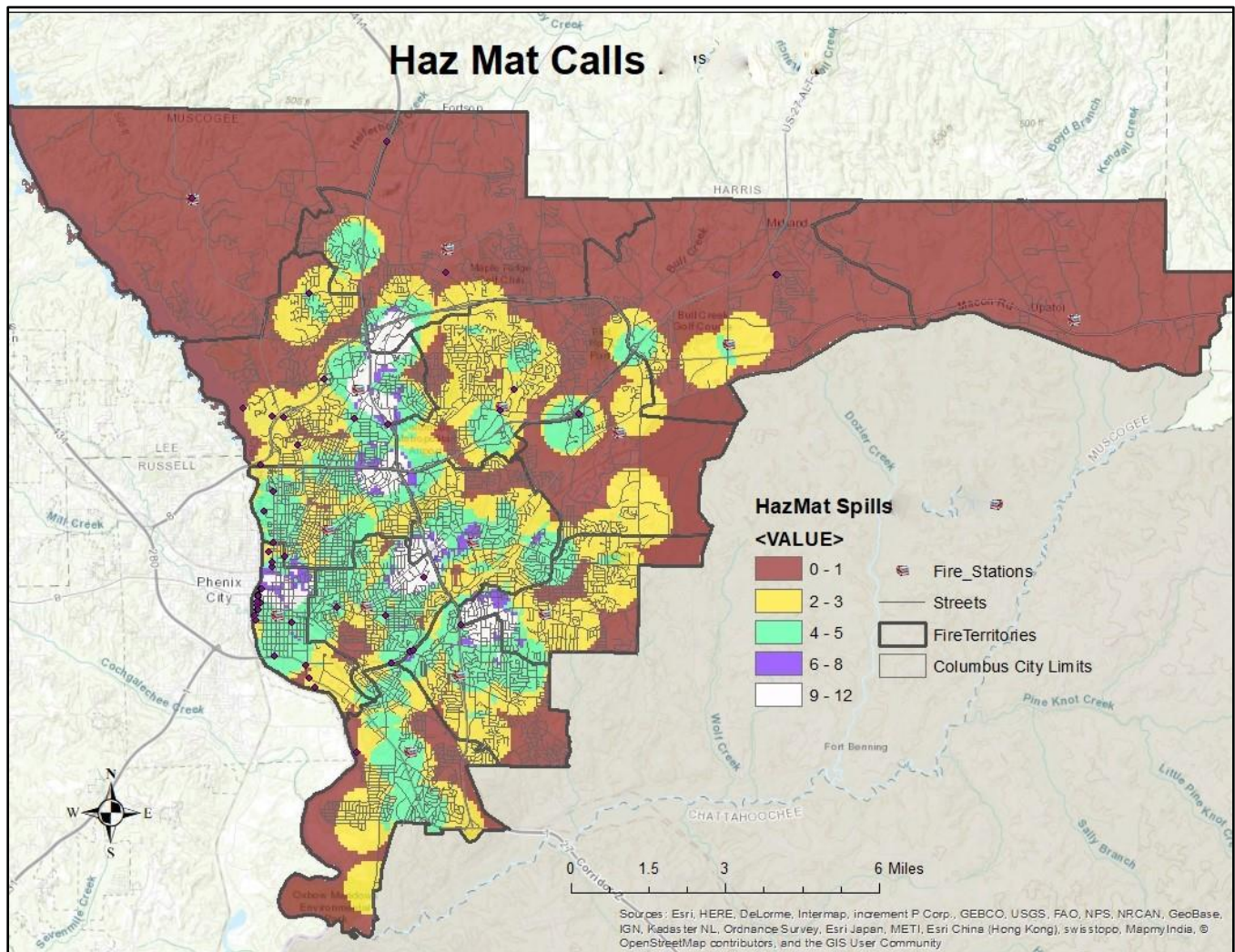
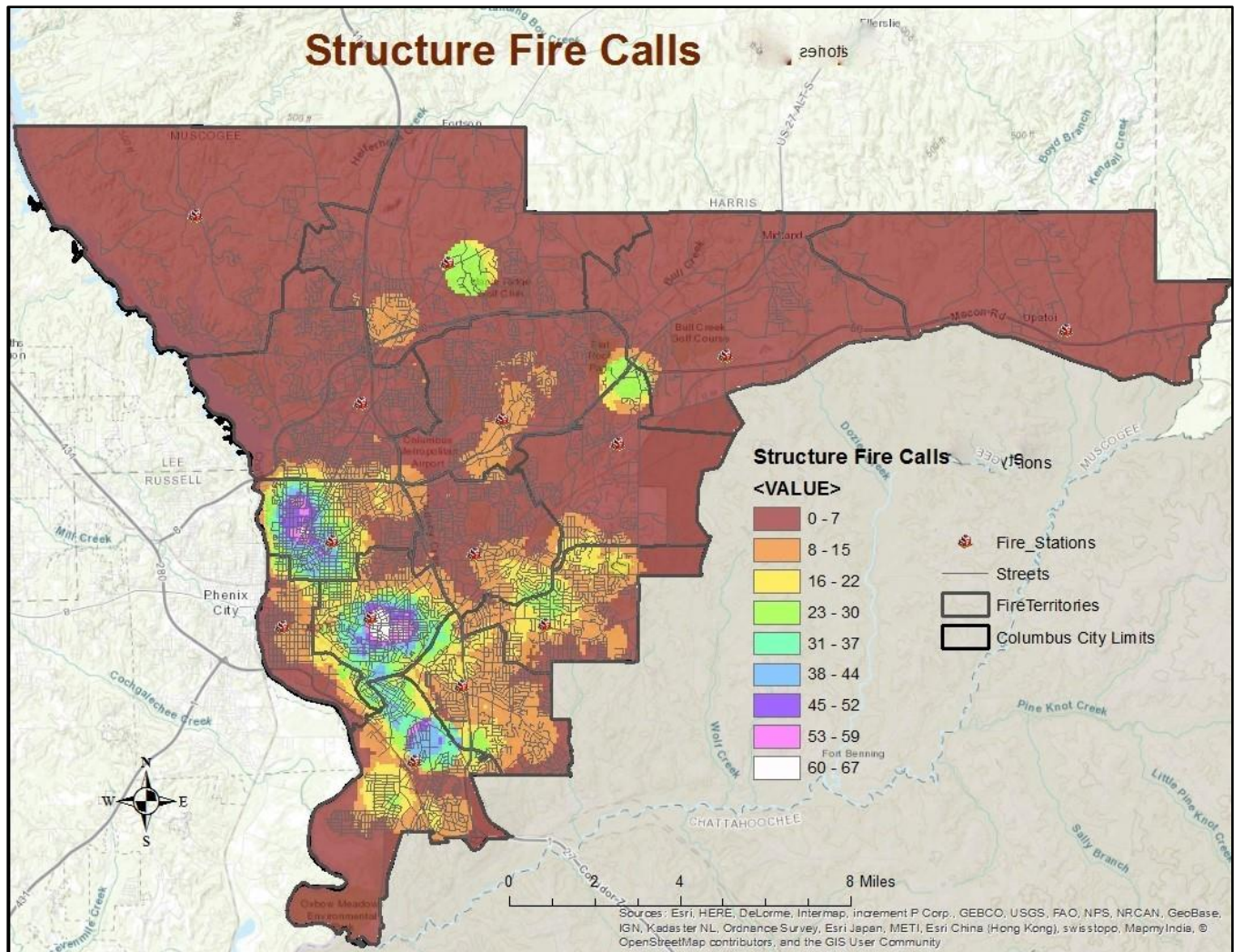
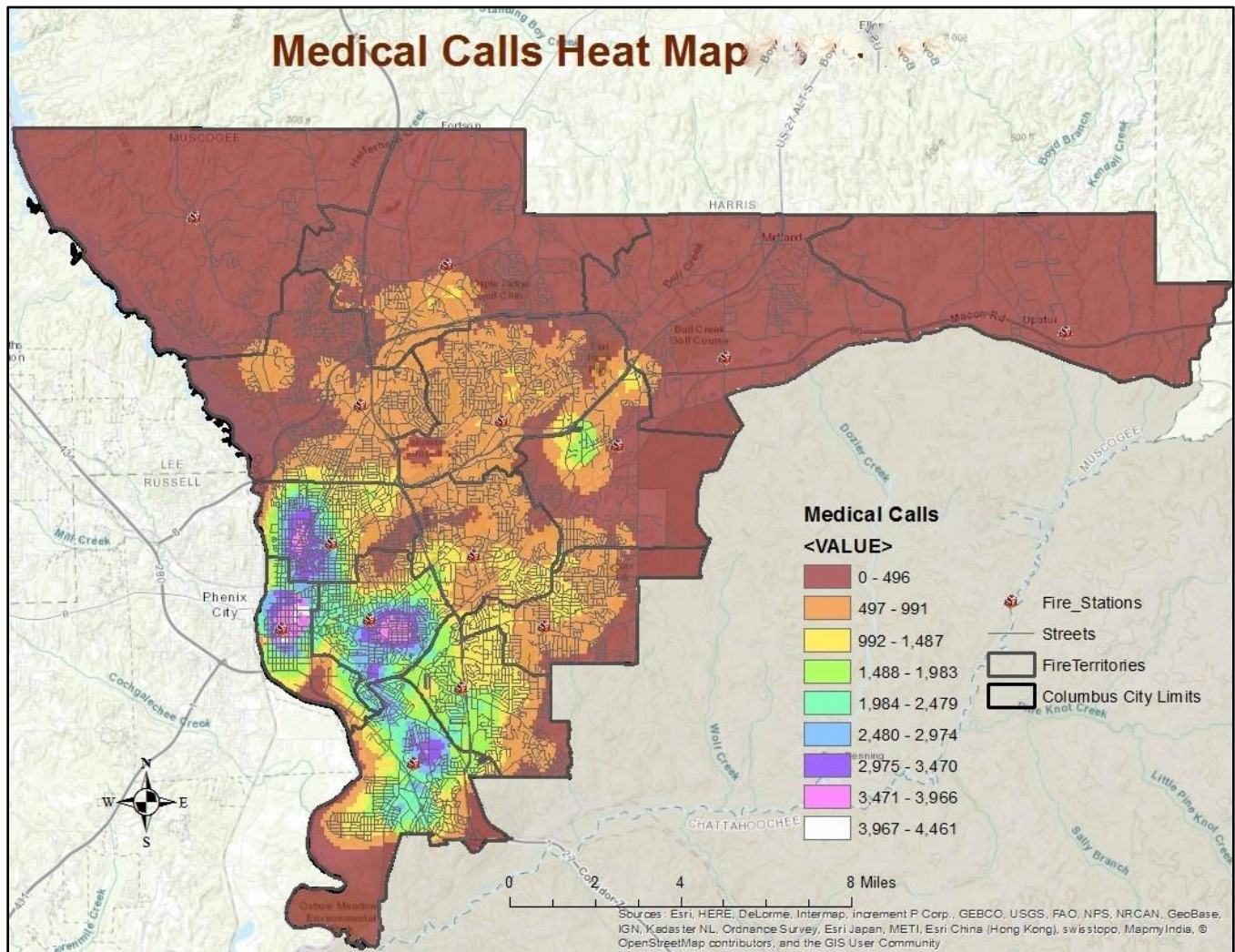


Figure 5.8: Hazmat Territory









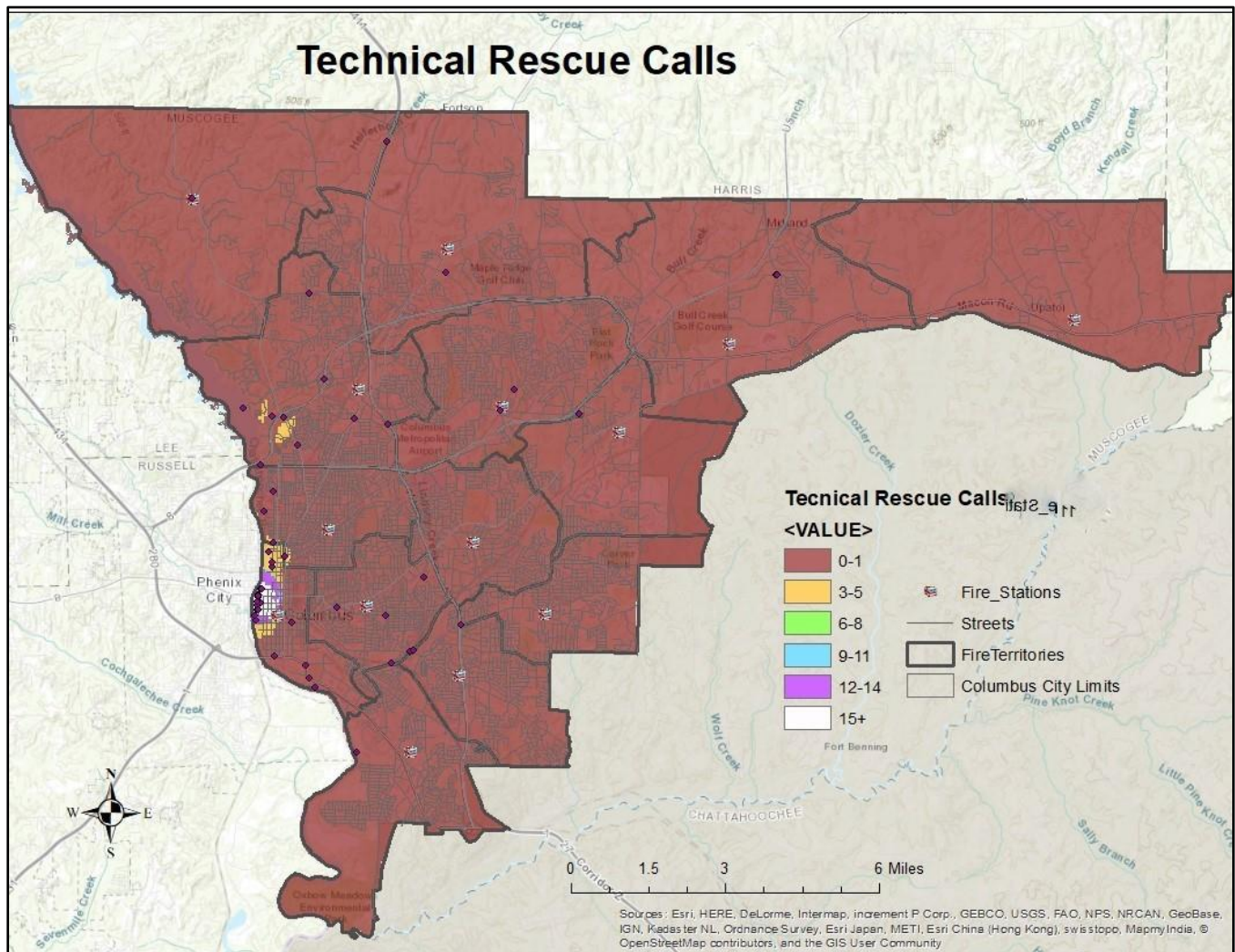
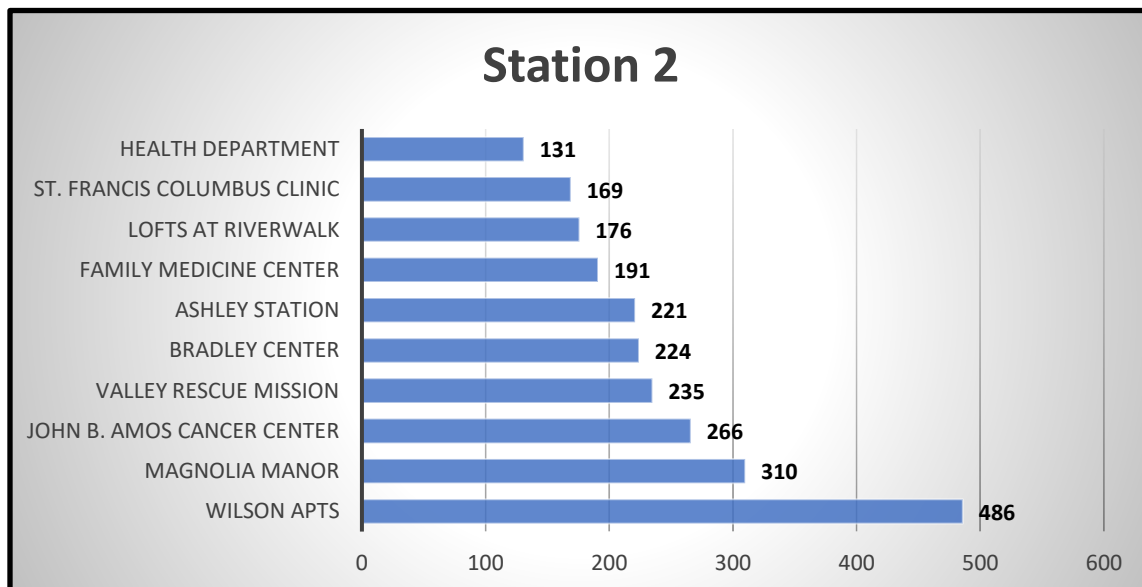
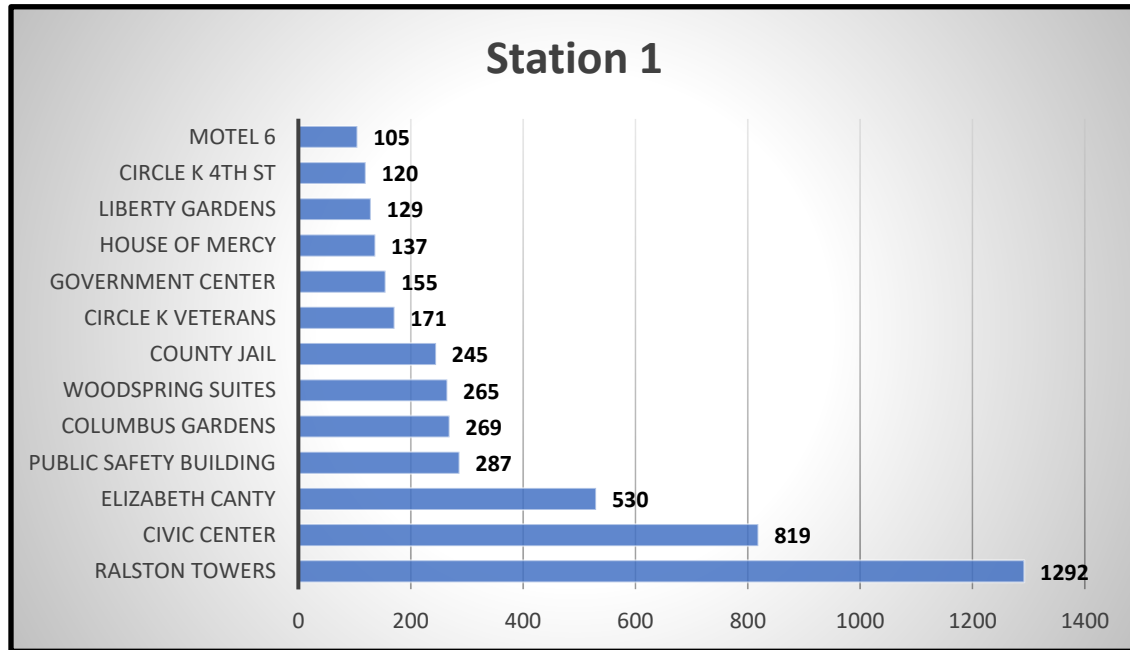


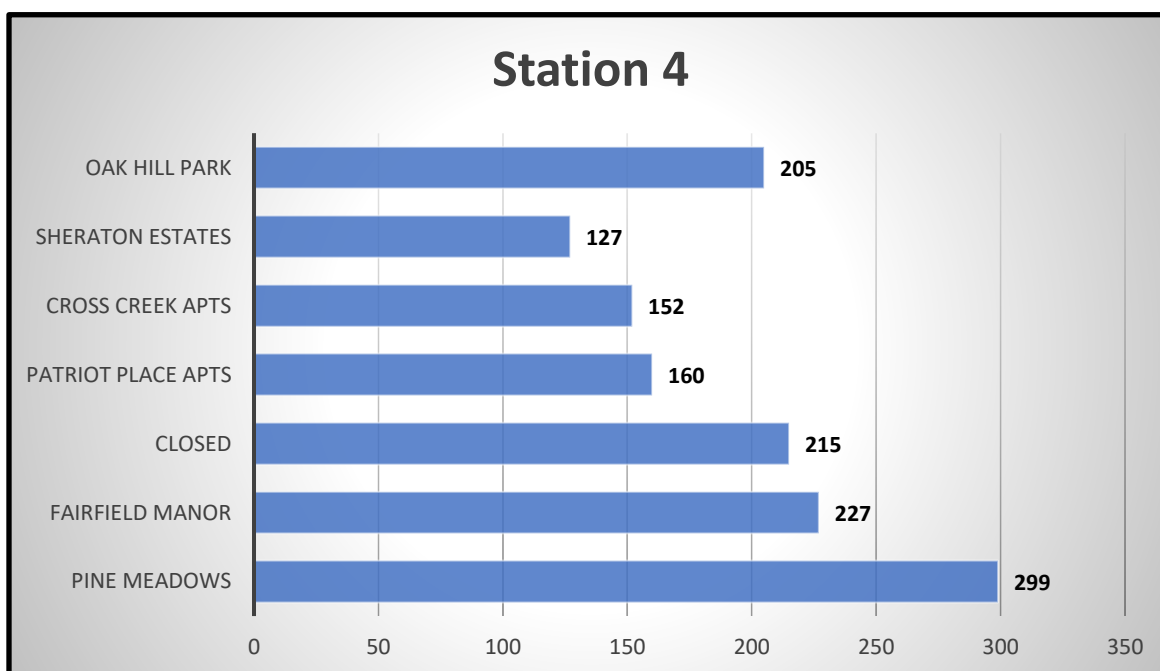
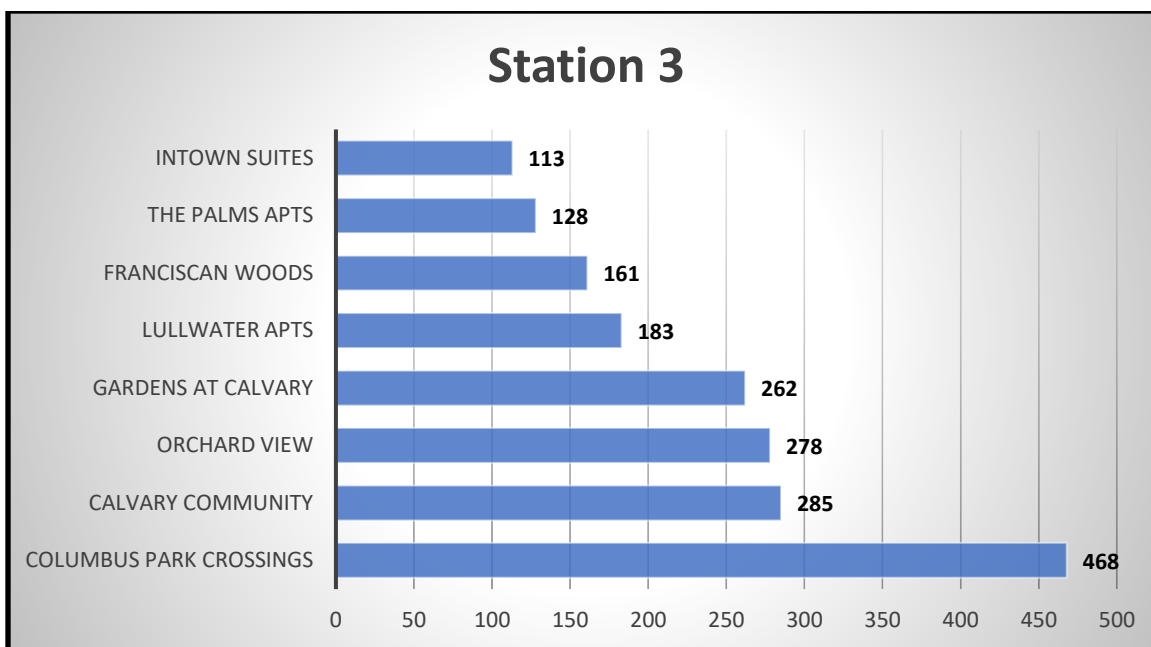
Figure 5.9 Heat Maps

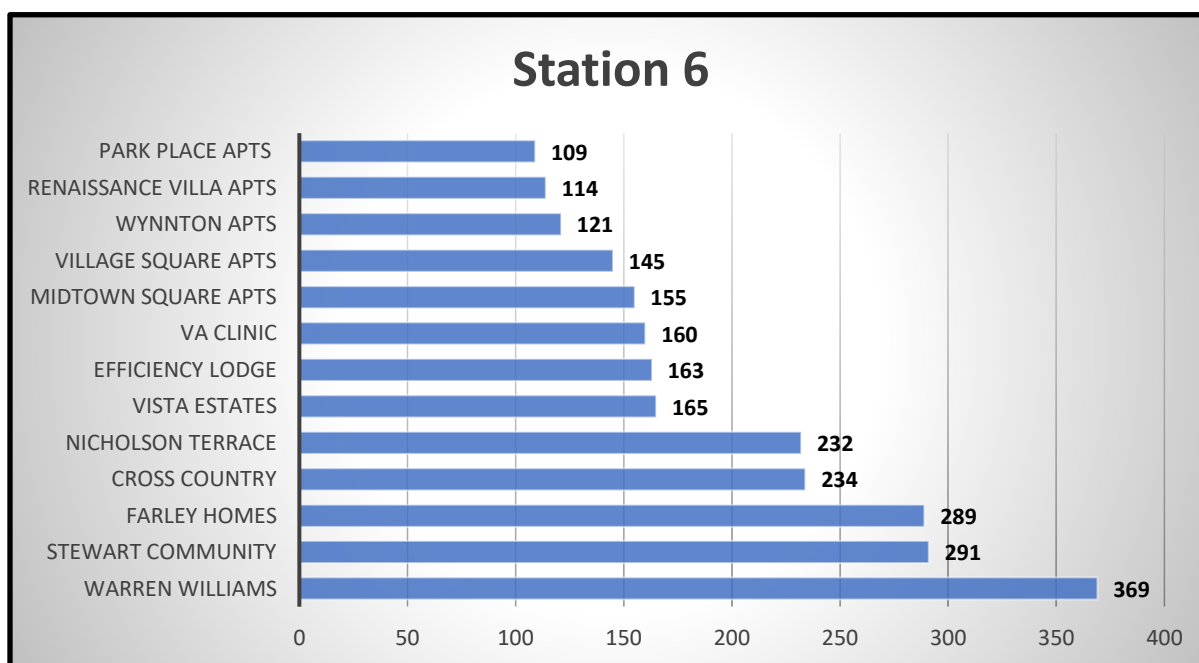
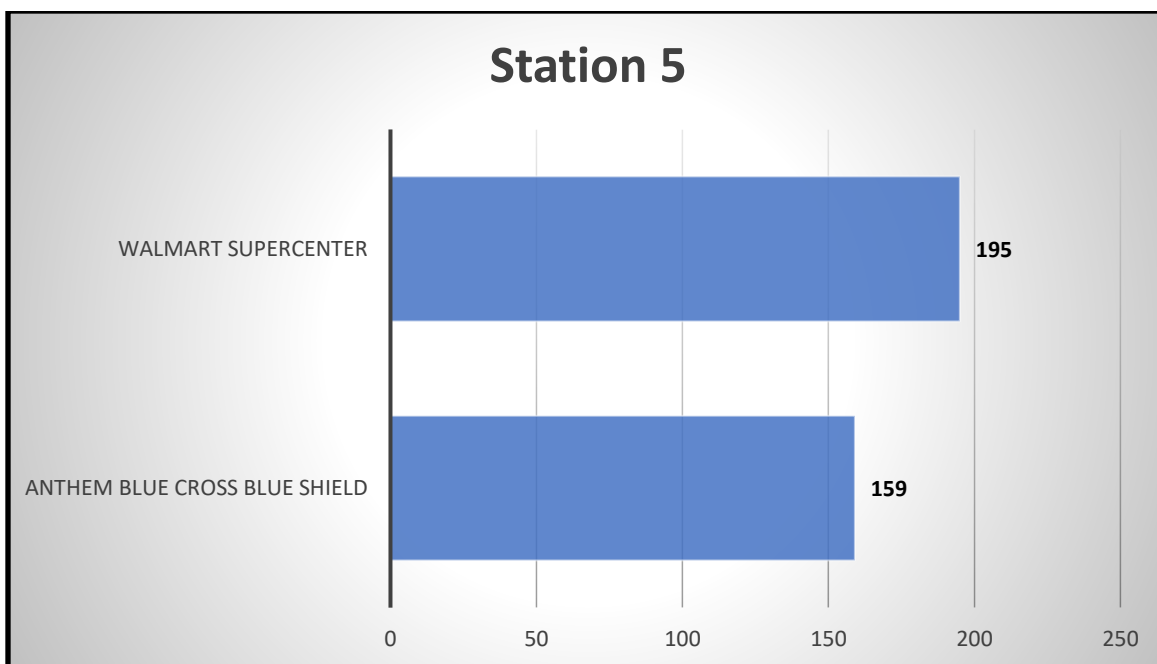
INCIDENT LOCATIONS

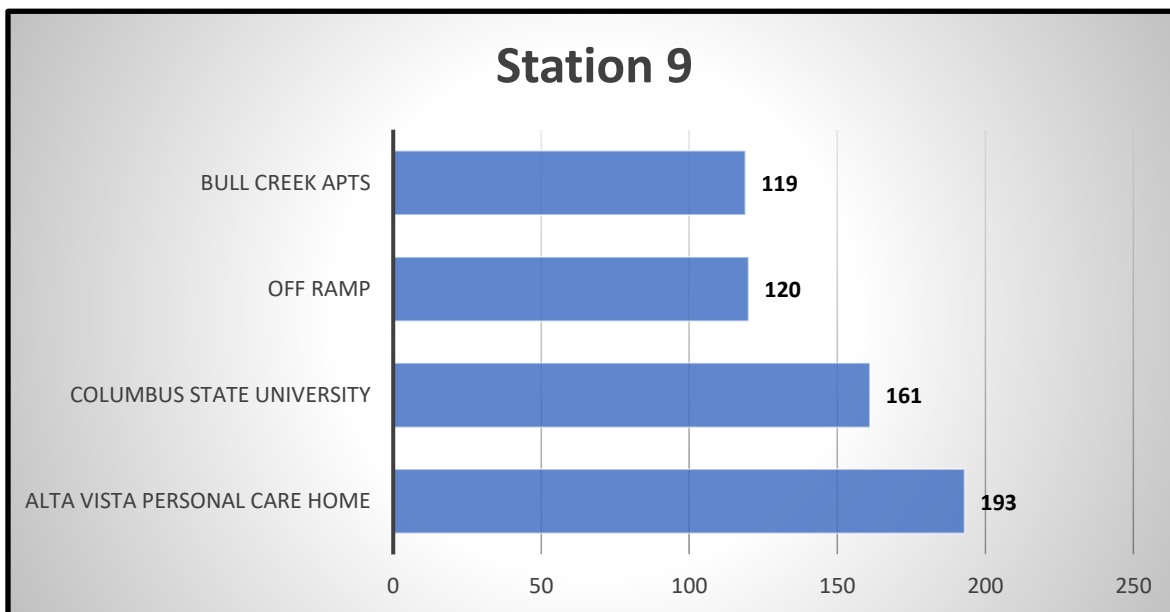
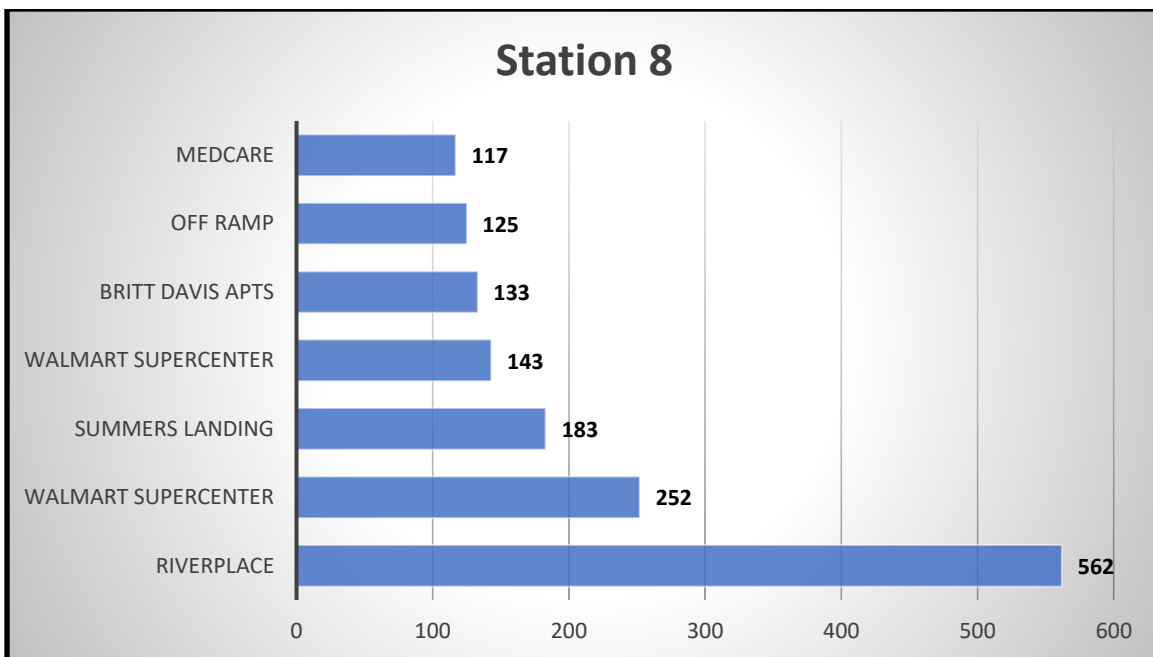
The locations below cumulatively represent the top 100 locations that most frequently utilized 911 services from 2015-2019. (Figure 5.10: Address Frequency per Station)

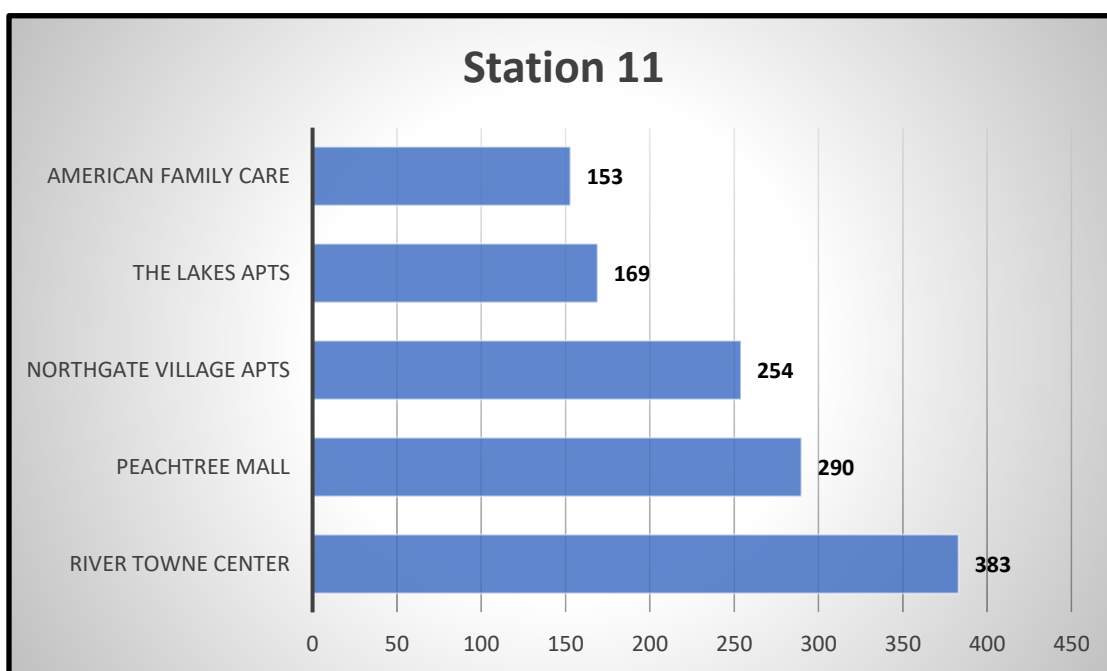
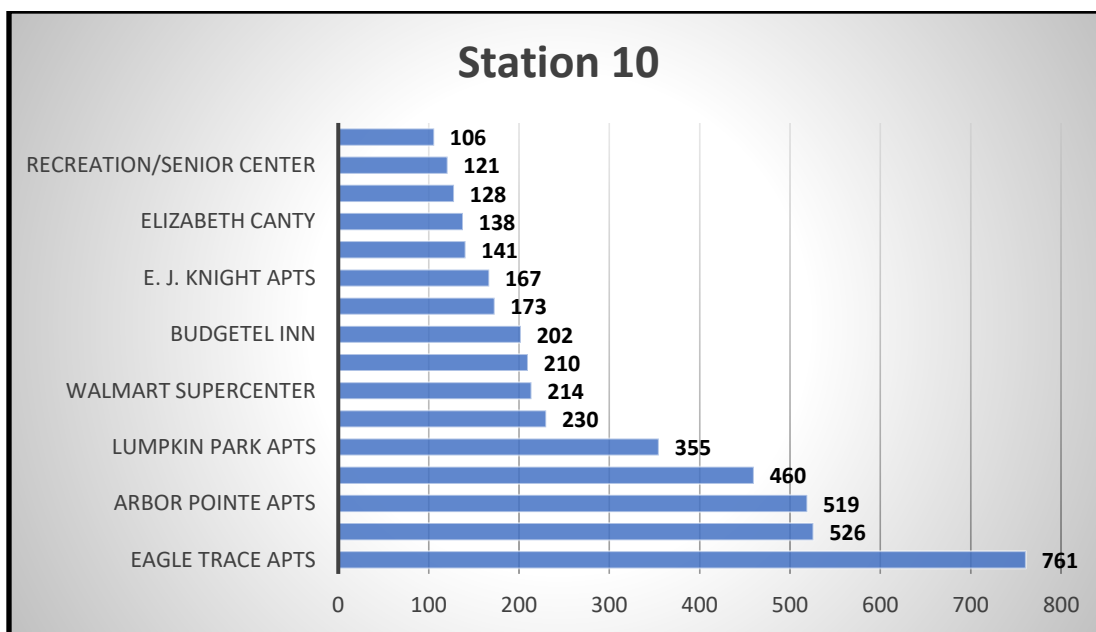
NUMBER AND FREQUENCY OF CALLS PER STATION

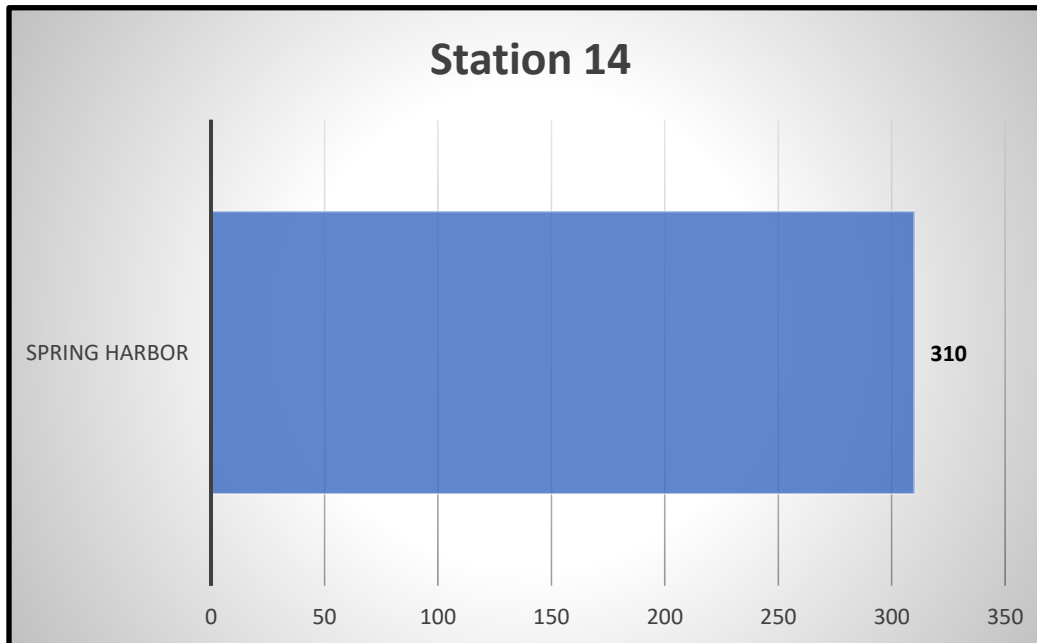
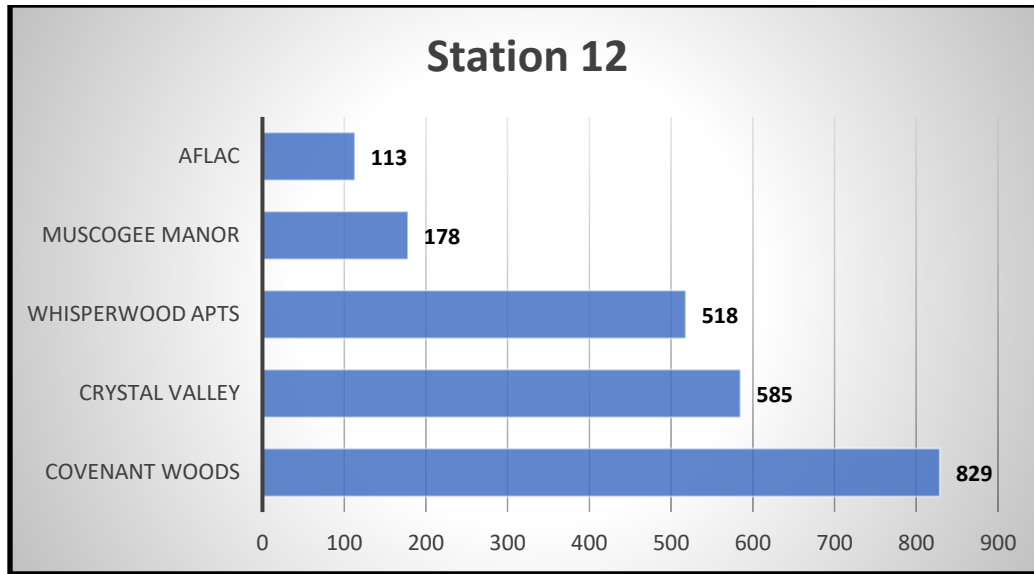






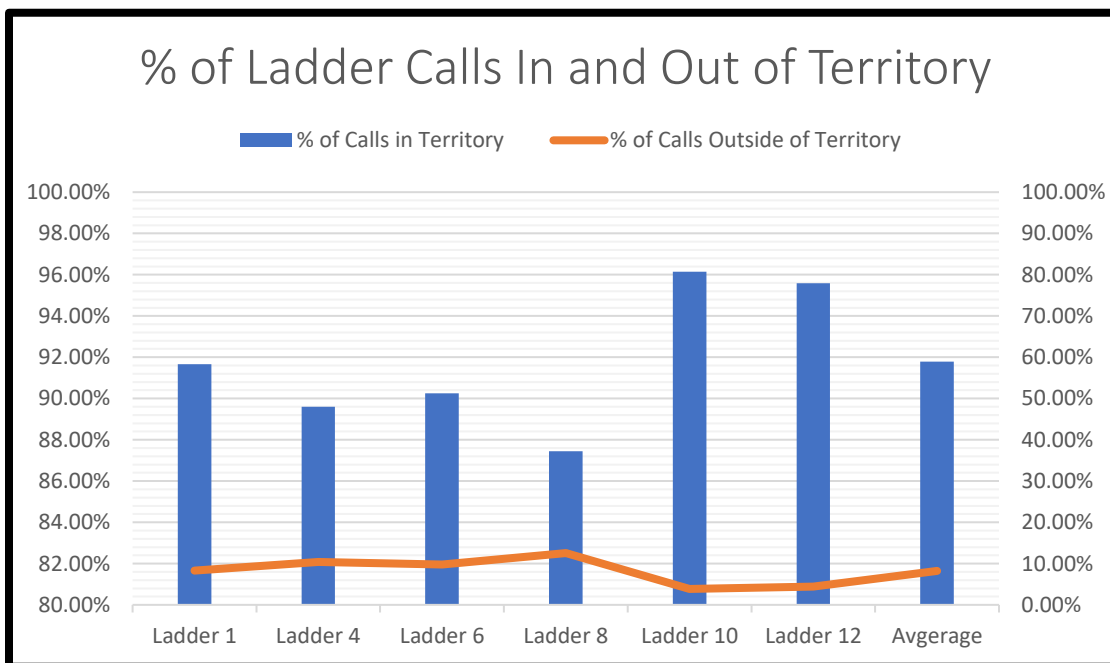
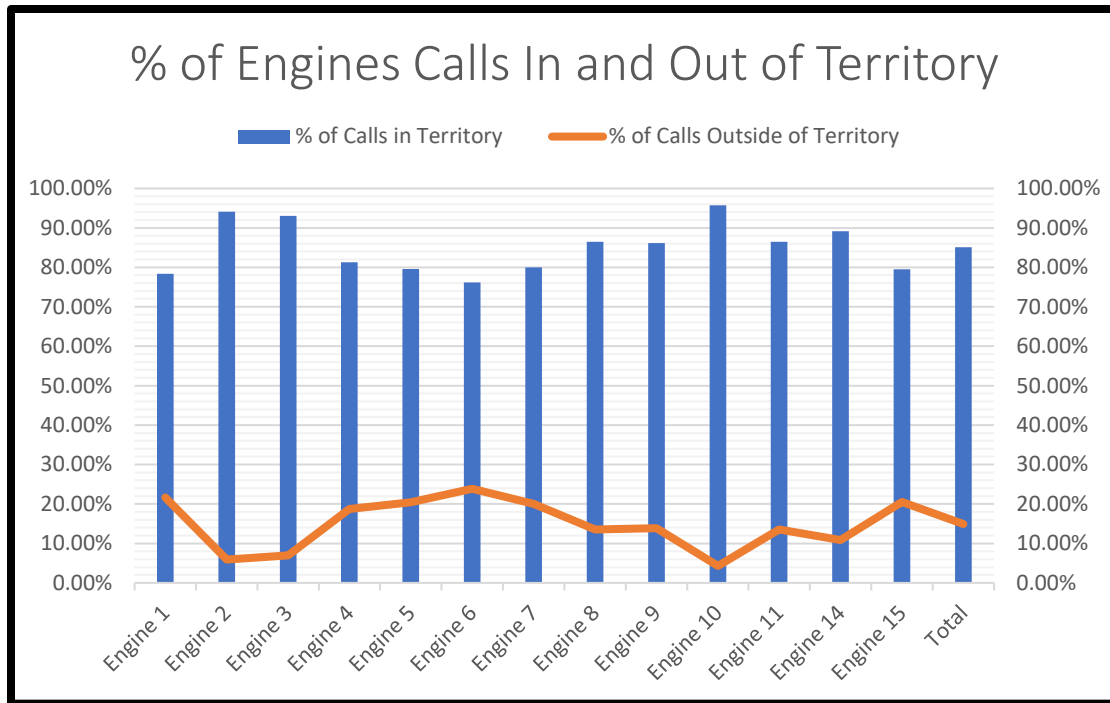






RELIABILITY

Response reliability is the probability that the unit assigned to a territory will be available to respond in that territory. Is the unit available to respond in its territory? As the number of calls increases, and the demand on crews increase the reliability decreases. Response reliability is reflected as a percentage. In 2019, 82.33% of calls were responded to by the first-due company. (Figure 5.11 Reliability)



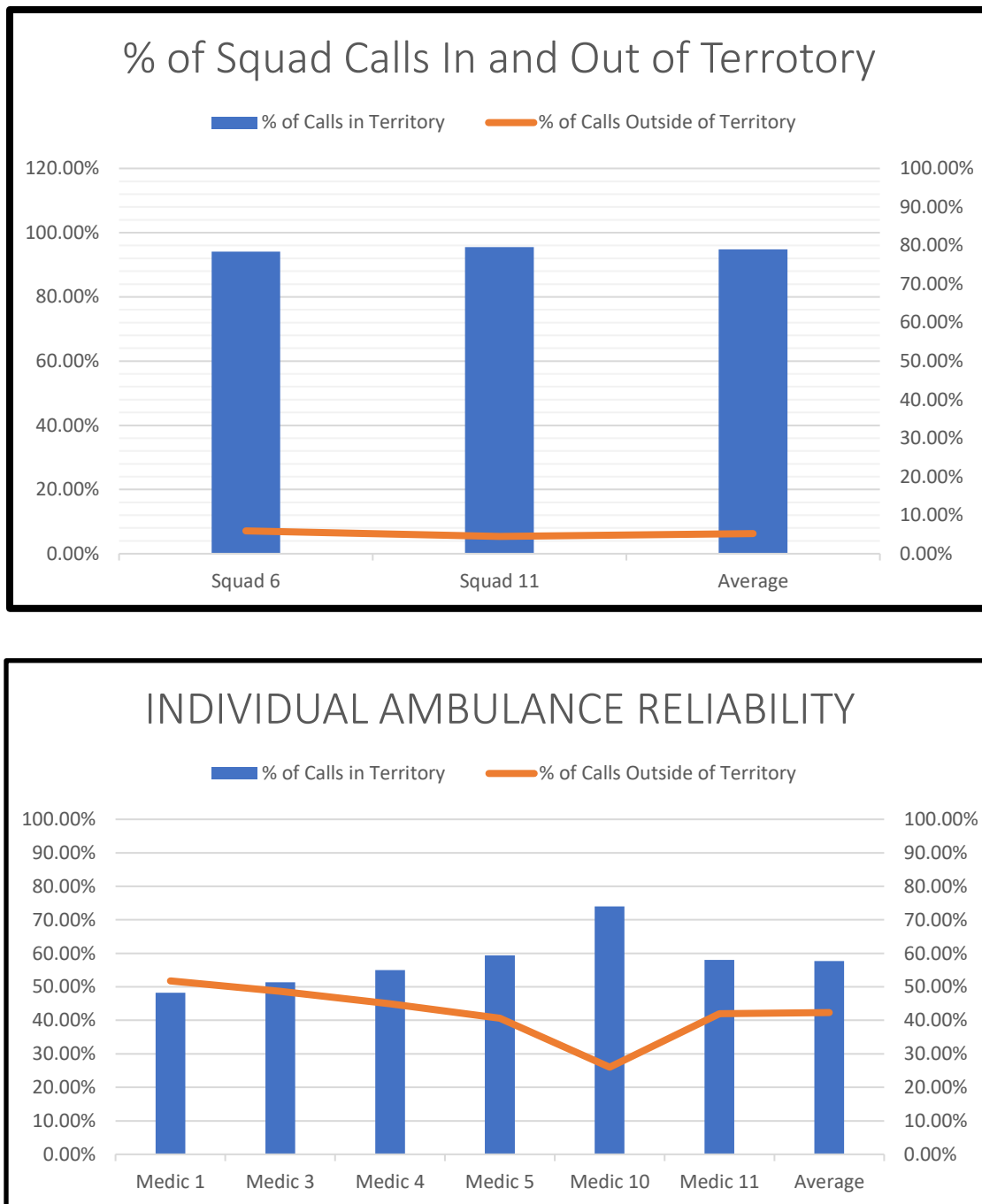


Figure 5.11 Reliability

OUT OF SERVICE

Units that are out of service directly correlate to the unit's reliability. The department has not begun to calculate out of service time (OOS). The department is working on a process that will assist the department in calculating OOS.

Due to the large coverage area, CFEMS has concurrent incidents; however, there does not appear to be an issue with multiple calls queuing.

RESILIENCY

Resiliency is assessed when the need has been identified. During times of extreme weather or multiple major incidents, CFEMS can respond units from other territories that are automatically adjusted in CAD and units are dispatched appropriately. In the event one or more emergency incidents take place during a planned training event, on-duty Battalion Chief or a Command Staff Chief has the authority to cancel training in order to get units back in service for responding to calls.

If an incident (or multiple simultaneous incidents) exceeds the capabilities of CFEMS even after utilizing mutual aid, then Georgia Mutual Aid Group (GMAG) deployment can be initiated through the Georgia Emergency Management Agency/Homeland Security (GEMA/HS). The GMAG plan is another form of mutual aid, but on a statewide level. The agreement offers assistance to member jurisdictions when local resources are depleted. The purpose of the GMAG/HS plan is to provide for the systematic mobilization, organization, and operation of fire/rescue resources from throughout the region to assist local agencies in mitigating the effect of disasters. Included in this group are representatives from Georgia Emergency Management Agency/Homeland Security, Georgia Forestry Commission, Georgia Department of Public Health, and the State Fire Marshal's Office. Although mutual aid is tracked and recorded, it is not included in CFEMS CAD data or included in unit responses in Image Trend.

MOVE-UPS

During daily operations, CFEMS utilizes a move-up procedure to back-fill certain stations effected by an incident. This procedure allows the department to maintain adequate geographic coverage during prolonged incidents. On all major incidents, an unaffected Battalion Chief is tasked with handling move-

ups. Battalion 1 covers for Battalion 3, Battalion. 2 covers for Battalion 1, and Battalion 3 covers for Battalion 2. The move-up Battalion Chief may request mutual aid during exceptionally large or complex incidents that substantially affect the department's response capability. The move-up Battalion Chief will notify dispatch operators which crews to move where, and when to do so. When the original crew returns to service and the response area from their incident, the crew that was covering their territory will return to their assigned station.

COMPARABILITY

Comparison to industry standards is important and gives the department something for which to strive. Below is a comparison of CFEMS service delivery to ISO and NFPA 1710. In the future, CFEMS would like to formally compare the department to other "like-size" agencies and other accredited departments.

ISO

September 1, 2017, CFEMS was awarded a Public Protection Classification (PPC) of 1/1x by the Insurance Services Office. (Figure 5.12: PPC Rating)

FSRS Feature	Earned Credit	Credit Available
Emergency Communications		
414. Credit for Emergency Reporting	2.55	3
422. Credit for Telecommunications	3.99	4
432. Credit for Dispatch Circuits	3	3
440. Credit for Emergency Communications	9.54	10
Fire Department		
513. Credit for Engine Companies	6	6
523. Credit for Reserve Pumpers	0.5	0.5
532. Credit for Pump Capacity	3	3
549. Credit for Ladder Service	3.08	4
553. Credit for Reserve Ladder and Service Trucks	0.5	0.5
561. Credit for Deployment Analysis	9.57	10
571. Credit for Company Personnel	11.75	15
581. Credit for Training	8.54	9
730. Credit for Operational Considerations	2	2
590. Credit for Fire Department	44.94	50
Water Supply		
616. Credit for Supply System	29.11	30
621. Credit for Hydrants	3	3
631. Credit for Inspection and Flow Testing	7	7
640. Credit for Water Supply	39.11	40
Divergence	-1.58	-
1050. Community Risk Reduction	4.26	5.5
Total Credit	96.27	105.5

Figure 5.12: PPC Rating

NFPA 1710

CFEMS currently does not meet the NFPA 1710 standard. While this standard is a goal for the organization, it must be understood that reaching the standard will take a significant amount of time. In examining this, the past needs of the community should be evaluated as well as the present and the future needs.

The NFPA 1710 standard fails to take service area square miles or population density into consideration. The lack of consideration for area and population served makes meeting the standard more difficult for a city department. The cost associated with station placement alone is prohibitive.

Beginning in 2002, during the department's first accreditation process, CFEMS began analyzing data. The CFAI Accreditation process brought about a more formal need to identify gaps in coverage. Historical data was analyzed to reveal that station location should consider service demands, population density, and historical data to best determine new station locations.

The self-assessment process and the organization's shift to becoming a data-driven organization will begin to bring CFEMS more in line with the NFPA standard. The department is currently delivering service with an asset deployment plan based largely on geographical considerations and 90th percentile times. Moving forward, these considerations will drive the location of future assets to reduce CFEMS response times.

The self-assessment has revealed where the department currently is in relation to NFPA 1710 and reinforced the goal of meeting the standard. The process will take a considerable amount of time.

CRITICAL TASKS

On-scene operations, critical tasking, and an ERF are the elements of a standard of cover analysis that aid in determining appropriate staffing levels, number of units needed, deployment strategies, and duties to be performed at an incident. A department must be able to determine what tasks should be completed to have a positive influence on the outcome of the situation and define the number of personnel and apparatus required to complete those tasks in an effective manner. Because each emergency scene is different, and the order of activities undertaken to achieve objectives may vary depending on the

immediate needs. The variables of the scene should be assessed upon arrival to determine where the resources available can be most effectively used to meet our primary objectives, which are:

1. Life Safety (Occupants, emergency workers, bystanders, etc.)
2. Incident Stabilization
3. Property Conservation

CFEMS defines critical tasks for fire, EMS, technical rescue, and HazMat. A minimum number of personnel must be identified to initiate all tasks required, and an incident commander must be on-scene to assign the specific tasks. CFEMS critical tasks are not pre-assigned based on unit designation (e.g.: ladder trucks are not always assigned the task of ventilation); however, the incident commander takes into consideration the type of unit and equipment available before assigning a specific task to a crew.

All personnel have the training required to perform the specific tasks assigned. Assigning tasks to crews rather than to individuals maintains crew integrity and thereby increases firefighter safety, efficiency, and accountability.

STRUCTURE FIRES

On-scene operations, critical tasking, and an ERF are the elements of the SOC that aid in the determination of appropriate staffing levels, number of units/companies needed, optimal deployment strategies, and duties to be performed on the fire ground or emergency incident scene. A department must be able to determine what tasks need to be completed to have a positive influence on the outcome of the situation, as well as the number of personnel and apparatus required to complete those tasks in an effective manner. Critical tasking for suppression activities is outlined in CFEMS Operating Guidelines for Response Standards, Volume II 02-200.

A critical task during a structure fire is one that must be conducted by firefighters in a timely manner to control the fire prior to flashover, perform rescues, or extinguish the fire. Life safety is paramount when identifying critical tasks. The National Fire Protection Agency guidelines were used to assist in identifying CFEMS critical tasks. The 2-in/2-out standard was also used to identify critical tasks on the fire ground. The standard requires firefighters to go into a fire with at least one other firefighter and not leave without them. The 2-in/2-out also ensures the safety of those entering the structure by requiring personnel to remain outside and to function as a firefighter rescue team. This means that when crews are

working in a hazardous environment, they will have in place a Rapid Intervention Team (RIT) after the arrival of the effective response force.

The tasks assigned to each unit are based on the priority presented when units arrive on scene.

1. Rescue Mode – victims in immediate need of rescue.
2. Fast Attack Mode – actions of the first in engine can make a significant positive outcome on the incident (incipient stage fires or small single room fires).
3. Command mode – Immediate actions of one unit will not significantly affect the outcome of the incident and the critical tasks are assigned based on priority and unit arrival.

During rescue mode and fast attack mode the entire crew of the first in company engages in tactical operations and passes command to the next due unit. Both modes usually last only several minutes and end when the situation is stabilized, command is assumed by the next due unit, or command is transferred to a chief officer.

STRUCTURE FIRE CRITICAL TASK ASSIGNMENTS

Incident Command (IC) (1)– Command is established by an officer or acting officer assigned to remain outside of the structure to develop size-up and evaluate primary factors. Primary factors include life hazards for occupants and firefighters, location of fire, construction, area and height, occupancy/contents, exposures, time of day, auxiliary appliances, weather, apparatus/personnel, water supply, and special matters. The IC will assign critical tasks based on seven common strategic goals; Rescue, exposure, confinement, extinguishment, ventilation, salvage and overhaul. IC will be transferred to the second arriving engine/ladder if initial command was not established from a fixed position.

Personnel Accountability Officer (1)

CFEMS utilizes four forms of accountability, Level I, II, III and Level IV.

A. Level I Accountability:

1. Personnel turn in their Personnel Accountability Tag (PAT) to their company officer at the start of their shift. The officer attaches the PAT's to the Apparatus Collector Ring.
2. Level I is in place when all present crewmembers' PAT's are on the Apparatus Collector Ring.
3. Columbus Fire and Emergency Medical Services will maintain Level I Accountability at all times.

B. Level II Accountability:

1. Any time during the course of an emergency the Incident Commander has the option to direct units to account for personnel operating at the emergency by means of PAT's and Collector Rings.
2. The Incident Commander will direct all Collector Rings to be brought to the Command Post.
3. The Company Commander or his/her designee will secure the unit collector ring and take it to the Command Post.
4. Administrative staff personnel that respond to an emergency incident where the Incident Commander has directed Level II accountability or greater shall report to the command post to have their Yellow or Silver PAT collected and logged in on the Accountability Chart.
5. The designated Accountability Control Officer will organize and log Collector Rings and PAT's utilizing an Accountability Control Chart and the command assignment board.

C Level III Accountability:

1. When the Incident Commander determines that the incident requires extremely stringent accountability, he will implement Point of Entry, (i.e., Hazardous Materials Zones, large commercial structures).
2. To implement Points of Entry Control, the Incident Commander will designate officer(s) to monitor all points of entry into the hazard zones, structures, confined space, etc. These officers will coordinate closely with the Safety Officer. The designated radio call sign will be "Entry Control".
3. "Entry Control" will ensure that each entering member's White or Black PAT is collected and the time of entry and assignment are recorded on the Entry Control Chart.
4. When members exit a control point their time out shall be logged on the Entry Control Chart and their PAT will be returned to be placed back onto their turn out coat. Members that exit via a remote-control point shall inform Entry Control of their exit.

D Level IV Accountability:

1. Any time during an incident the Incident Commander has the option/responsibility to initiate a Personnel Accountability Report (PAR). Accountability Report Benchmarks would include but not be limited to:
 - a. Any report of a missing or trapped firefighter.
 - b. A change from offensive to defensive mode during the incident.
 - c. Any sudden hazardous event; flashover, back draft, collapse, eminent BLEVE, expansion of the hazard/hot zones, etc.
 - d. Rescue Teams reporting an all clear.

- e. At the report that the fire is under control.
- 2. The Incident Commander can initiate a PAR by means of:
 - a. A radio command to all on scene units to respond PAR to command.
 - b. A face-to-face command via the Safety or designated Accountability Officer.
 - c. Initiating a **"CODE RED" all personnel shall exit the building when signaled by a 30 second blast of apparatus air horns.**
 - d. Initiating a **"Mayday"** a universal signal for someone in distress.
- 3. Upon Commands, Initiation of a PAR:
 - a. All personnel/crews will immediately report to their assigned apparatus. 4
 - b. Companies whose engine has reversed lines to distant hydrants will report to a unit of close proximity to their working group.
 - c. Company Officers - by means of Collector Rings and PATs will account for all their personnel and report a PAR to Command (i.e., "Command, from Engine 6, I have a PAR" [all members present]).

Incident Safety Officer (ISO) (1) – The designation of the incident safety officer will be held by staff at the rank of Lieutenant or higher. The ISO should be certified by either a national or CFEMS certification program. The ISO will follow the "Incident Safety Officer" guideline as established by the CFEMS SOG:02-204. In the typical arrival of apparatus, the arriving Squad Truck will be designated as the rapid intervention team with the officer becoming the ISO. The ISO has the direct responsibility to focus solely on all safety aspects of the incident.

Pump Operator (1) – One engineer/driver or acting engineer/driver is designated as the pump operator. In a typical response, the 1st in engine will supply the Pump Operator. The pump operator will operate the pump, participate in establishing water supply, provide necessary lighting, and make necessary equipment accessible.

Water Supply (1) – If the pump operator is unable to establish a permanent water supply, the engineer/driver of the 2nd arriving engine is designated as water supply. Water supply will establish a permanent water supply to the Pump Operator.

Attack Line (2) – A minimum of two firefighters is designated as fire attack and is assigned to the attack line. An attack line is a 1 ¾" hose that produces 100-150 GPM usually handled by a minimum of two firefighters. Each CFEMS engine carries two attack lines pre-connected to the pump. Hose selection is dependent upon the type of structure involved, distance to the seat of the fire, and the stage of the fire.

Back-Up Line (2) – A minimum of two firefighters are designated as Fire Attack and are assigned to the back-up line. A back-up line is usually a 1 ¾” hand line (the same size as the initial attack line) that is taken in behind the attack crew to provide cover in case the fire overwhelms them, or a problem develops with the attack line.

Search and Rescue (SAR) (2) – A minimum of two firefighters are assigned to search for and remove victim(s). SAR is coordinated with fire attack on the Attack Line with life safety as priority. A two-person SAR crew is normally sufficient for most moderate/low risk structures, but additional crews are needed in multi-story buildings or structures with people who are not capable of self-preservation.

Ventilation Crew (2) – A minimum of two firefighters are assigned to the ventilation crew and given the designation of Ventilation. Ventilation removes super-heated gases and obscuring smoke, thereby preventing flashover and allowing attack crews to see and work closer to the seat of the fire. It also gives the fire an exit route so that attack crews can push the fire out the opening they choose and keep it from endangering people or property. Ventilation is coordinated with Fire Attack and Incident Command.

Rapid Intervention Team (2) - A Rapid Intervention Team (RIT) should consist of a minimum of two (2) firefighters, assembled on the scene, whose primary assignment is planning and carrying out actions necessary for the rescue of fire personnel. More than one RIT may be necessary for large incidents or large scale training exercises.

LOW RISK FIRE INCIDENT

For a Low Risk Fire incident, the total personnel needed for an effective response force is 3 personnel. A Low Risk fire incident (vehicle, dumpster, grass, etc.) dispatch compliment is either 1 engine (4) or 1 ladder truck (3). An effective response force arrives when the unit arrives on the scene.

Low Risk Fire Incident (vehicle, dumpster, grass, etc.)	
Critical Task	Minimum Personnel
Size up and 360 walk around completion, command	1
Pump operator	1
Initial attack line (1 ¾ line minimum with 150 GPM capabilities)	1

MODERATE RISK FIRE INCIDENT

For a Moderate Risk Fire Incident (Residential Structure Fire), the total personnel needed for an effective response force is 16 personnel. A Residential structure fire dispatch compliment of at least: 2 engines (8), 1 Squad (4), 1 ladder truck (3), 1 battalion chief (1). An effective response force arrives when both engines, the squad truck, ladder truck and battalion chief arrives on the scene. When all units are on scene, 16 personnel are available for assignment.

Moderate Risk Fire Incident <i>(Single Family Residence < 2,500 sq. ft.)</i>	
Critical Task	Minimum Personnel
Size up and 360 walk around completion, command	1
Pump operator	1
Initial attack line (1 ¾ line minimum with 150 GPM capabilities)	3
Water Supply (dual 3" lines or 5" supply lines from permanent water supply)	1
Safety officer (Lt. or higher certified incident safety officer)	1
Back up line (same size line or higher of initial attack line)	3
Search and Rescue	2
Ventilation Operations	2
Rapid intervention team (RIT)	2

HIGH RISK FIRE INCIDENT

For a High Risk Fire incident (Commercial Building Fire), the total personnel needed for an effective response force is at least 20 personnel. A Commercial Building fire dispatch compliment is: 3 engines (12), 1 squad (4), 1 ladder trucks (3), 1 battalion chief (1). An effective response force arrives when all units are on scene 20 personnel are available for assignment.

High Risk Fire Incident <i>(Commercial Structures)</i>	
Critical Task	Minimum Personnel
Size up and 360 walk around completion, command	1
Pump operator	1
Initial attack line (1 ¾ line minimum with 150 GPM capabilities)	3
Second attack line (1 ¾ line minimum with 150 GPM capabilities)	3
Water Supply (dual 3" lines or 5" supply lines from permanent water supply)	1
Safety officer (Lt. or higher incident safety officer)	1

Back up line (same size line or higher of initial attack line)	2
Search and Rescue	2
Rapid intervention team (RIT)	4
Ventilation Operations	2

VERY HIGH RISK FIRE INCIDENT

For a Very High Risk Fire Incident (**High Risk Occupancy**), the total personnel needed for an effective response force is at least 28 personnel. A High Density Occupancy fire dispatch compliment is: 4 engines (16), 2 ladder trucks (6), 2 battalion chief's cars (2), and 1 squad truck (4). An effective response force arrives when all units are on scene 28 personnel are available for assignment.

Very High Risk Fire Incident (High Density Occupancy)	
Critical Task	Minimum Personnel
Size up and 360 walk around completion, command	1
Pump operator	2
Initial attack line (1 ¾ line minimum with 150 GPM capabilities)	3
Second attack line (1 ¾ line minimum with 150 GPM capabilities)	2
Water Supply (dual 3" lines or 5" supply lines from permanent water supply)	2
Safety officer (Lt. or higher incident safety officer)	1
Back up line (same size line or higher of initial attack line)	2
Sector Lobby Control Officer	1
Base Control Officer	1
Accountability officer	1
2 nd Battalion Chief	1
Search and Rescue	2
Staging Officer	1
Rapid intervention team (RIT I and RIT II)	5
Ventilation Operations	3

EMS CRITICAL TASKS

CFEMS responds to an average 28,613 EMS calls per year or approximately 78 calls per day. The calls are of a wide variety including sick calls, motor vehicle accidents, childbirths, difficulty breathing, and cardiac arrests. In Columbus, ambulances and fire apparatus respond to all basic and advanced life support (ALS) calls.

As with fire, EMS calls are planned for by assuming worst-case scenario – a patient in cardiac arrest. The American Heart Association (AHA) recommends a minimum of two emergency medical technicians and two certified paramedics to adequately manage an emergency cardiac scene. A cardiac arrest is classified as an ALS call, and all ALS calls have the closest fire apparatus and one ambulance dispatched. All ALS calls involving a motor vehicle crash (MVC) with possible entrapment have a ladder truck dispatched with extrication equipment, additional ambulance and a battalion chief. Based on CFEMS minimum staffing, a typical ALS call would provide a minimum of five personnel to manage the call.

EMS Critical Tasks BLS Response (Non-Life-Threatening Events)	
Critical Task	Minimum Personnel
Dispatched ambulance (Provide ALS services and transport)	2

EMS Critical Tasks ALS Response (Cardiac, Stroke, or Trauma)	
Critical Task	Minimum Personnel
Closest fire apparatus (Provide ALS/BLS services)	3
Dispatched ambulance (Provide ALS services and transport)	2

LOW VOLUME MULTI-UNIT

CFEMS responds to a multitude of incidents other than fires or EMS. These include HAZMAT calls, Technical Rescue, severe weather and natural disasters, and service calls. While individually these calls do not occur in large numbers, as a total they do represent a substantial amount of calls. CFEMS uses the National Fire Service Incident Management System (NIMS) as a model for management of emergency scenes. NIMS is a guide for any emergency incident that does not have a specific CFEMS guideline. Implementing the NIMS model prevents the dangerous scenario of free-lance operations and allows for unity of command with an effective span of control.

HAZMAT Critical Tasks

Critical tasks for the CFEMS hazardous material team are impossible to define because the nature of assets needed are not determined until the arrival of the first-arriving fire officer. Action taken can differ

substantially based on the type of incident involved. There are various levels of personal protection as well as different mitigation tactics. There are also incidents that may only require an operations level trained response engine.

Response is the portion of incident management in which personnel are involved in controlling a hazardous materials incident defensively or offensively. The activities in the response portion of hazardous materials incident include:

- (a) Analyzing the incident
- (b) Planning the response
- (c) Implementing the planned response
- (d) Evaluating the process

Hazmat Operations

Hazmat Operations Critical Tasks	
Critical Task	Minimum Personnel
FIRST ENGINE- Officer assumes command; size up; initial incident safety officer; notify and call for resources. Isolate site and deny entry (decon and resources as needed)	3
FIRST AMBULANCE- Medical team; pre-entry & post-entry vitals	2
HAZMAT TRUCK- Field safety officer (hazmat tech qualified), Entry team, Back up team	3
FIRST LADDER TRUCK- Decon Setup	3
SECOND ENGINE- Decon team	3
BATTALION CHIEF- Receives command, provides continual size up	1

TECHNICAL RESCUE CRITICAL TASKS

Critical tasks for the Technical Rescue Team are impossible to define because the nature of assets that are needed are not determined until the arrival of the first-arriving fire officer. Depending on the incident, other assets may be sent non-emergency. The goal of the Technical Rescue team is to recognize and identify the need for Technical Rescue services involving incidents such as structural collapse, trench collapse, complicated or advanced vehicle/machinery extrication, confined space rescue, rope rescue, etc. They perform rescue or incident stabilization as necessary to accomplish life safety and property conservation. In cases of very large events such as a large life hazard structural collapse,

perform initial steps toward incident mitigation to involve size-up, requesting additional Technical Rescue services, performing rescue, shoring, and other steps toward incident stabilization until additional resources arrive to assist.

Water Rescue

Water Rescue Critical Tasks	
Critical Task	Minimum Personnel
ENGINE- Officer assumes command; size up; initial incident safety officer	3
FIRST AMBULANCE- Medical team	2
LADDER TRUCK- Entry team supervisor, Back up team supervisor, Back up team	3
SECOND AMBULANCE- Surface Support	2
BATTALION CHIEF- Receives command, provides continual size up	1

Vehicle Extrication

Vehicle Extrication Critical Tasks	
Critical Task	Minimum Personnel
ENGINE- Officer assumes command; size up; initial incident safety officer	3
FIRST AMBULANCE- Initiate patient care	2
LADDER TRUCK- Perform Extrication	3
SECOND AMBULANCE- Lifting, equipment shuttle	2
BATTALION CHIEF- Receives command, provides continual size up	1

Technical Rescue

Technical Rescue Critical Tasks	
Critical Task	Minimum Personnel
FIRST ENGINE- Officer assumes command; size up; initial incident safety officer, Set up	3
AMBULANCE- Medical	2
LADDER TRUCK- Rescue supervisor, Safety officer, Set up anchors/main line/belay line	3
SECOND ENGINE- Line attendant/edge monitoring, Rigging/rope/entry team plus tenders	3
SECOND AMBULANCE- Lifting, equipment shuttle	2
BATTALION CHIEF- Receives command, provides continual size up	1

TIME COMPONENTS

In Columbus, the vast majority of calls originate from the Columbus 911 Center, which serves as the public safety answering point (PSAP) for Columbus.

CFEMS measures alarm handling (processing), turnout, travel, and total response time.

- Alarm handling/processing - begins after the dispatcher has received the call and has completed dispatching units.
- Turnout - begins when a unit receives notification of the emergency and ends when the unit is enroute to the emergency incident (the unit's wheels begin to roll). The maximum time for turnout should not exceed the benchmark of 80 seconds for fire and 60 seconds for medical alarms.
- Travel - begins when a unit is enroute to the emergency incident (the unit's wheels begin to roll and 911 is notified that the unit is responding) and ends when the unit arrives on the scene.
- Total response - is the sum of all the time components (Alarm handling +Turnout + Travel) Time begins when 911 receives notification of the emergency and ends when the unit(s) arrive(s) on the scene.

The special service-level objectives in the benchmark statements are based on industry standards, best practices, and the needs of the department. The objectives area approved and adopted by department management with the full support of the Mayor, City Manager and City Council.

RESPONSE TIME PERFORMANCE

Columbus is mainly urban with regard to population density and some small areas of rural densities.

CFEMS utilizes fractal measurements to measure performance. Using the 90th percentile more accurately describes response times over a broad geographical area. The 90th percentile measures how often a unit can reach a particular area of their response district. For the purpose of Accreditation, CFEMS utilizes the 90th percentile to measure response times.

Averages are not utilized, although easily obtained, can sometimes be misleading. Since an “average” is the sum of all the values in a data set divided by the number of values in the set, it only takes a few

incidents with an extended response time to skew the average. Therefore, an average does not adequately reflect the response times achieved the majority of the time.

Prior to establishing baseline performance, the data needs to be cleaned to remove statistical outliers. CFEMS removes non-emergency responses, exposures, mutual-aid responses, and response times with a NULL value. CFEMS does not rely on mutual-aid to complete the ERF.

Outliers in the data set are examined to monitor the changes we implement concerning quality control. Outliers are used in identifying and analyzing possible problem areas.

Several factors affect response times that are beyond the control of responders and dispatchers. When responding to reported structure fires all units respond in emergency mode.

BENCHMARKING

Establishing a benchmark offers the agency a figurative “Special” to aim for. Below are CFEMS benchmark response-time objectives for each level of service. CFEMS considers the area served as an urban community. All response time benchmarks are for an urban population density.

FIRE

The Department’s benchmark service-level objectives are as follows:

Benchmark

For 90% of all Low-Risk Fire incidents, the total response time for the arrival of the 1st Unit shall be 6 minutes and 30 seconds. The first arriving Engine shall be capable of: providing a minimum of 3 personnel, providing 1500 GPM and a static water source (tank water) of 750 gallons; initiating command and providing for incident safety; requesting additional resources; deploying 200’ of 1 ¾” hose-line while flowing a minimum of 150 GPM; establishing an uninterrupted water supply as needed; containing the fire; performing salvage and overhaul operations; conduct a fire cause determination, and produced related documentation.

For 90% of all moderate risk structure fires, the total response time for the arrival of the first-due unit, staffed with a minimum of 3 fire personnel, shall be 6 minutes and 30 seconds. The first due unit shall be capable of but not required to simultaneously perform the following tasks: providing 1500 GPM and a static water source of 750 gallons initiating command; requesting additional resources; establishing and advancing an attack line flowing a minimum of 150 GPM; establishing an uninterrupted water supply; containing the fire; rescuing at-risk victims; and performing salvage operations. It is understood that the first due unit has the responsibility to conduct a proper size up and may delegate the other task to other arriving equipment. These operations shall be done in accordance with departmental standard operating guide lines while providing for the safety of responders and the general public.

For 90% of all moderate risk structure fires, the total response time for the arrival of the ERF of sixteen personnel is 10 minutes and 30 seconds. The ERF for moderate risk shall be capable of: Establishment of incident command outside of the hazard area for the overall coordination and direction of the initial full alarm assignment with a minimum of one member dedicated to this task. Establishment of an uninterrupted water supply of a minimum of 400 GPM for 30 minutes with supply lines maintained by the driver/operator. Establishment of an effective water flow application rate of 300 GPM from two hand-lines, each of which has a minimum flow rate of 150 GPM with each hand-line operated by a minimum of two members, provision of at least one team, consisting of a minimum of two members to raise ground ladders and perform ventilation, establishment of a rapid intervention team consisting of a minimum of two members and if an aerial device is used in operations one member to function as an aerial operator to maintain primary control of the aerial device at all times.

For 90% of all high risk structure fires, the total response time for the arrival of the first-due unit, staffed with a minimum of three firefighters, shall be 6 minutes and 30 seconds. The first due unit for all risk levels is capable of: providing 750 gallons of tank water and 1,500 GPM pumping capacity; initiating command; requesting additional resources; establishing and advancing an attack line flowing a minimum of 150 GPM; establishing an uninterrupted water supply; containing the fire; rescuing at-risk victims; and performing salvage operations. These operations are done in accordance with departmental standard operating guidelines while providing for the safety of responders and the general public.

For 90% of all high risk_structure fires, the total response time for the arrival of the ERF, staffed with twenty personnel shall be 13 minutes and 30 seconds. The ERF for high risk structure fires shall be capable of: Establishment of incident command outside of the hazard area for the overall coordination, direction, and safety of the initial full alarm assignment with a minimum of two members dedicated to managing this task, establishment of two uninterrupted water supply lines at a minimum of 400 GPM, with an operator, establishment of an effective water flow application rate of 300 GPM from three hand-lines each which has a minimum flow rate of 150 GPM with each hand-line operated by a minimum of two members to effectively and safely maintain each hand-line, provision for one support member for each attack back-up and exposure line deployed to provide hydrant hookup and to assist in laying of hose lines utility control and forcible entry, provision of at least two victim search-and-rescue teams each consisting of a minimum of two members, provision of at least two teams each team consisting of a minimum of two members to raise ground ladders and perform ventilation, establishment of a rapid intervention team with a minimum of two members, if an aerial device is used in operations one member to function as an aerial operator and maintain primary control of the aerial at all times.

For 90% of all very high risk structure fires, the total response time for the arrival of the first-due unit, staffed with a minimum of three firefighters, shall be 6 minutes and 30 seconds. The first due unit for all risk levels is capable of: providing 750 gallons of tank water and 1,500 GPM pumping capacity; initiating command; requesting additional resources; establishing and advancing an attack line flowing a minimum of 150 GPM; establishing an uninterrupted water supply; containing the fire; rescuing at-risk victims; and performing salvage operations. These operations are done in accordance with departmental standard operating guidelines while providing for the safety of responders and the general public.

For 90% of all very high risk_structure fires, the total response time for the arrival of the ERF, staffed with twenty eight personnel shall be 15 minutes and 30 seconds. The ERF for very high risk structure fires shall be capable of: Establishment of incident command outside of the hazard area for the overall coordination, direction, and safety of the initial full alarm assignment with a minimum of two members dedicated to managing this task, establishment of two uninterrupted water supply lines at a minimum of 400 GPM, with an operator, establishment of an effective water flow application rate of 300 GPM from three hand-lines each which has a minimum flow rate of 150 GPM with each hand-line operated by a

minimum of two members to effectively and safely maintain each hand-line, provision for one support member for each attack back-up and exposure line deployed to provide hydrant hookup and to assist in laying of hose lines utility control and forcible entry, provision of at least two victim search-and-rescue teams each consisting of a minimum of two members, provision of at least two teams each team consisting of a minimum of two members to raise ground ladders and perform ventilation, establishment of a rapid intervention team with a minimum of two members, if an aerial device is used in operations one member to function as an aerial operator and maintain primary control of the aerial at all times.

EMERGENCY MEDICAL SERVICES

Advanced Life Support (ALS)" means the assessment, and if necessary, treatment or transportation by ambulance, utilizing medically necessary supplies and equipment provided by at least one individual licensed above the level of emergency medical technician. Basic Life Support (BLS)" means treatment or transportation by ground ambulance vehicle or treatment with medically necessary supplies and services involving non-invasive life support measures. Medical First Responder Service means an agency or company duly licensed by the department that provides on-site care until the arrival of the department's designated ambulance provider. Thirteen engines, six ladder trucks, and two squad trucks are staffed with a paramedic if staffing permits, if not they are all basic life support (BLS) first responders. The engines are staffed with 4 personnel (SOG 02-200 Response Guideline), ladder trucks are staffed with 3 personnel (except ladder 12 it is staffed with 4 personnel), and the squad trucks are staffed with 4 personnel. There are twelve advanced life support (ALS) ambulances (six city and six private), one peak load ALS ambulance (12 hours) and one ALS engine to provide ALS response. The ALS ambulances are staffed with a minimum of two personnel, one of which must be a paramedic. The ALS engines are staffed with minimum of four personnel, one of which must be a paramedic.

The department contracts with three third-party providers to supplement EMS coverage for the city. The ambulance providers are required to meet response time criteria for 90% of all dispatches. The initial arriving unit shall have the capabilities of providing first responder medical aid including automatic external defibrillation, until the ambulance arrives on scene. If the ambulance arrives on scene first, its personnel shall initiate care and the staff from the initial fire apparatus shall provide support as needed.

For 90% of all low risk BLS EMS response incidents, the total response time for the arrival of the 1st unit staffed with a minimum of two personnel, shall be 6 minutes and 00 seconds. The first due BLS unit shall be capable of: providing incident; completing patient assessment; providing appropriate treatment; performing automatic external defibrillator (AED); initiating cardio-pulmonary resuscitation (CPR); and providing intravenous (IV) access-medication administration. For BLS incidents, the first due unit also serves as the ERF.

For 90% of all moderate risk ALS EMS response incidents, the total response time for the arrival of the 1st Unit shall be 6 minutes and 00 seconds. The first-due unit shall be capable of: providing incident command and producing related documentation; completing patient assessment; providing appropriate treatment; performing AED; initiating CPR; and providing IV access medication administration.

For 90% of all ALS EMS response incidents, the total response time for the arrival of the ERF, staffed with a minimum of 4 firefighters and officers, shall be 10 minutes and 00 seconds. The ERF shall be capable of: providing incident command and producing related documentation; completing patient assessment; providing appropriate treatment; performing manual external defibrillation; initiating CPR; and providing IV access and medication administration.

HAZMAT

For 90% of responses to low risk HazMat incidents, the total response time for the first unit, staffed with a minimum of 3 personnel shall be: 6 minutes and 30 seconds. The first arriving Hazmat unit HMRT shall be capable of assessing safe entry routes to the incident, identifying a defensive perimeter and an operational area, staging area, and defensive operations.

For 90% of all moderate risk Hazmat incidents, the total response time for the arrival of the first-due unit, staffed with a minimum of three fire personnel, shall be 6 minutes and 30 seconds. The first due unit shall be capable of but not required to simultaneously perform the following tasks: be able to implement command and control operations that include a preliminary identification of the substance in accordance with the 15 SOG's in Section 3 of CFEMS Standards Operating Guidelines.

For 90% of all moderate risk Hazmat incidents, the total response time for the arrival of the ERF of eighteen personnel is 10 minutes and 30 seconds. The ERF for moderate risk shall be capable of: be

able to implement command and control operations in accordance with the 15 SOG's in Section 3 of CFEMS Standards Operating Guidelines.

High Risk – All units at station 6 must respond

Very High Risk –High risk plus calling in an off-duty shift of hazmat members

A slower response standard is necessary to account for travel time to distant portions of the county as well as non-emergency responses to some incidents.

High and very high level responses are rarely if ever utilized. The majority of the hazardous materials incidents in the city can be mitigated with an Operations level response unit.

TECHNICAL RESCUE

For 90% of responses to moderate risk rescue incidents (vehicle extrication), the total response time for the first unit, staffed with a minimum of 3 personnel shall be: 6 minutes and 30 seconds. The first arriving unit will determine if rescue equipment is needed and request a rescue unit with the proper equipment. The first arriving unit shall establish command and control to determine the need for rope rescue equipment as outlined in SOG 03-316 through 03-325.

The technical rescue team (vehicle extrication) with an effective response force (EFR) twelve firefighters and officers shall arrive on scene shall be 10 minutes and 30 seconds, total response time 90 percent of the time and be able to implement command and control operations which include establishing a safety zone, incident command as outlined in SOG 03-316 through 03-325.

For 90% of responses to high risk rescue incidents (swift water), the total response time for the first unit, staffed with a minimum of 3 personnel shall be: 6 minutes and 30 seconds. the first arriving unit will determine if rescue equipment is needed and request a rescue unit with the proper equipment. The first arriving unit shall establish command and control to determine the need for technical rescue equipment as outlined in SOG 03-316 through 03-325.

The technical rescue team (swift water) with an effective response force (EFR) twelve firefighters and officers shall arrive on scene shall be 12 minutes and 30 seconds, total response time 90 percent of the

time and be able to implement command and control operations which include establishing a safety zone, incident command as outlined in SOG 03-316 through 03-325.

BASELINE PERFORMANCE

Before measuring baseline emergency responses, statistical outliers were removed, as well as all non-emergency responses, mutual aid assistance, exposures, 2nd alarm times and NULL time values. Non-emergency responses are also not considered because they would have been driving with the flow of traffic for a portion of their response. Measuring mutual-aid units does not assess CFEMS capabilities. Exposures are removed. Exposure reports are generated on the same incident report as the initial incident. These incidents reflect a skewed response time. Unless otherwise noted, NULL time values are removed. These times represent an incomplete time segment. E.g.: if a unit were cancelled, the arrival time would be equal to NULL because the unit did not arrive on scene. The categories and criteria for measuring baseline performance at the 90th percentile is detailed below.

FIRE PERFORMANCE

STRUCTURE FIRES - MODERATE RISK

For 90% of all moderate risk structure fires, the total response time for the arrival of the first-due unit, staffed with a minimum of 3 fire personnel, is 7 minutes and 23 seconds. The first due unit shall be capable of but not required to simultaneously perform the following tasks: providing 1500 GPM and a static water source of 750 gallons initiating command; requesting additional resources; establishing and advancing an attack line flowing a minimum of 150 GPM; establishing an uninterrupted water supply; containing the fire; rescuing at-risk victims; and performing salvage operations. It is understood that the first due unit has the responsibility to conduct a proper size up and may delegate the other task to other arriving equipment. These operations shall be done in accordance with departmental standard operating guidelines while providing for the safety of responders and the general public.

For 90% of all moderate risk fires, the total response time for the arrival of the ERF of sixteen personnel is 16 minutes and 07 seconds. The ERF for moderate risk shall be capable of: Establishment of incident command outside of the hazard area for the overall coordination and direction of the initial full alarm assignment with a minimum of one member dedicated to this task. Establishment of an uninterrupted 5"

water supply line maintained by the driver/operator. Establishment of an effective water flow application rate of 300 GPM from two hand-lines, each of which has a minimum flow rate of 150 GPM with each hand-line operated by a minimum of two members, provision of at least one team, consisting of a minimum of two members to raise ground ladders and perform ventilation, establishment of a rapid intervention team consisting of a minimum of two members and if an aerial device is used in operations one member to function as an aerial operator to maintain primary control of the aerial device at all times.

(Moderate Risk) Fire Suppression - 90th Percentile Times - Baseline Performance			2015-2019	2019	2018	2017	2016	2015
Alarm Handling	Pick-up to Dispatch	Urban	2:28	2:50	2:07	2:26	2:27	2:33
Turnout Time	Turnout Time 1st Unit	Urban	1:56	1:48	1:24	1:26	1:37	2:17
Travel Time	Travel Time 1st Unit Distribution	Urban	5:33	4:34	5:07	5:16	5:25	4:26
	Travel Time ERF Concentration	Urban	11:34	10:57	11:34	11:16	11:40	12:25
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	7:23	5:33	8:07	7:50	8:08	7:19
			n=682	n=102	n=97	n=152	n=177	n=154
	Total Response Time ERF Concentration	Urban	16:07	14:04	16:00	14:26	16:05	17:42
			n=543	n=92	n=96	n=135	n=108	n=111

2015-2019 Moderate Risk Fire Suppression Aggregate Response Times				
1st/ERF	Urban/Rural	Baseline	Benchmark	Gap
1st Due	Urban	7:23	6:20	1:03
		n=682		
ERF	Urban	16:07	10:20	4:13
		n=543		

STRUCTURE FIRES – HIGH RISK

An effective response force (ERF) for high risk, maximum and special risk fires is not available due to the limited number of incidents (N=0).

STRUCTURE FIRES – VERY HIGH RISK

An effective response force (ERF) for high risk, maximum and special risk fires is not available due to the limited number of incidents (N=0).

EMS PERFORMANCE**ALS - MODERATE RISK**

For 90% of all moderate risk ALS EMS response incidents, the total response time for the arrival of the 1st Unit with a minimum of 2 personnel is 8 minutes and 30 seconds. The first-due ALS unit shall be capable of: providing incident command and producing related documentation; completing patient assessment; providing appropriate treatment; performing AED; initiating CPR; and providing IV access medication administration.

For 90% of all ALS EMS response incidents, the total response time for the arrival of the ERF, staffed with a minimum of five firefighters and officers, is 12 minutes and 06 seconds. The ERF shall be capable of: providing incident command and producing related documentation; completing patient assessment; providing appropriate treatment; performing manual external defibrillation; initiating CPR; and providing IV access and medication administration.

(Moderate Risk) EMS ALS- 90th Percentile Times - Baseline Performance			2015-2019	2019	2018	2017	2016	2015
Alarm Handling	Pick-up to Dispatch	Urban	2:22	2:31	2:07	2:27	2:26	2:18
Turnout Time	Turnout Time 1st Unit	Urban	1:52	1:34	1:46	1:25	1:34	2:31
Travel Time	Travel Time 1st Unit Distribution	Urban	6:00	6:04	5:54	5:29	6:16	6:08
	Travel Time ERF Concentration	Urban	9:36	9:36	9:04	8:34	10:12	9:30
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	8:30	7:57	8:01	7:57	8:51	9:08
			n=33,656	n=6241	n=6363	n=5929	n=7717	n=7406
	Total Response Time ERF Concentration	Urban	12:06	12:07	12:04	11:07	12:43	12:36
			n=33,451	n=6240	n=6252	n=5936	n=7821	n=7203

2015-2019 Moderate Risk EMS ALS Aggregate Response Times				
1st/ERF	Urban/Rural	Baseline	Benchmark	Gap
1st Due	Urban	8:30	6:20	2:10
		n=33,656		
ERF	Urban	12:06	10:20	1:46
		n=33451		

HAZMAT PERFORMANCE

HAZMAT MODERATE RISK

For 90 % of all moderate risk Hazmat incidents, the total response time for the arrival of the first-due unit, staffed with a minimum of three fire personnel, is 7 minutes and 59 seconds. The first due unit shall be capable of but not required to simultaneously perform the following tasks: be able to implement command and control operations that include a preliminary identification of the substance in accordance with the 15 SOG's in Section 3 of CFEMS Standards Operating Guidelines.

For 90 % of all moderate risk structure fires, the total response time for the arrival of the ERF of eighteen personnel is 18 minutes and 54 seconds. The ERF for moderate risk shall be capable of: be able to implement command and control operations in accordance with the 15 SOG's in Section 3 of CFEMS Standards Operating Guidelines.

(Moderate Risk) Hazmat- 90th Percentile Times - Baseline Performance			2015-2019	2019	2018	2017	2016	2015
Alarm Handling	Pick-up to Dispatch	Urban	2:13	2:25	2:07	03:30	N/A	02:14
Turnout Time	Turnout Time 1st Unit	Urban	2:22	2:18	:56	02:09	N/A	02:23
Travel Time	Travel Time 1st Unit Distribution	Urban	4:05	4:53	3:22	4:46	N/A	07:52
	Travel Time ERF Concentration	Urban	12:48	10:01	10:21	10:51	N/A	16:08
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	07:59	6:34	5:42	07:20	N/A	10:10
			n=14	n=6	n=5	n=4	N/A	n=4
	Total Response Time ERF Concentration	Urban	18:54	14:27	18:29	17:48	N/A	19:08
			n=14	n=6	n=5	n=4	N/A	n=4

2015-2019 Moderate Risk HazMat Aggregate Response Times				
1st/ERF	Urban/Rural	Baseline	Benchmark	Gap
1st Due	Urban	7:59	6:20	1:39
		n=14		
ERF	Urban	18:54	10:20	8:34
		n=14		

TECHNICAL RESCUE PERFORMANCE

TECHNICAL RESCUE MODERATE RISK

For 90 percent of responses to moderate risk_rescue incidents, the total response time for the first unit, staffed with a minimum of 3 personnel is: 7 minutes and 52 seconds. The first arriving unit will determine if rescue equipment is needed and request a rescue unit with the proper equipment. The first arriving unit shall establish command and control to determine the need for extrication equipment as outlined in SOG 03-318 Vehicle Extrication.

The technical rescue team with an effective response force (EFR) 12 firefighters and officers shall arrive on scene in 15 minutes and 26 seconds, total response time 90 percent of the time and be able to implement command and control operations which include establishing a safety zone, incident commander shall assign duties as outlines in SOG 03-318 Vehicle Extrication.

(Moderate Risk-Vehicle Extrication) Technical Rescue- 90th Percentile Times - Baseline Performance			2015- 2019	2019	2018	2017	2016	2015
Alarm Handling	Pick-up to Dispatch	Urban	3:22	2:41	2:44	3:58	3:06	3:13
Turnout Time	Turnout Time 1st Unit	Urban	1:41	1:15	1:49	2:28	0:57	1:31
Travel Time	Travel Time 1st Unit Distribution	Urban	5:00	4:59	5:20	4:31	4:50	4:50
	Travel Time ERF Concentration	Urban	9:06	9:39	7:21	07:59	8:47	7:41
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	7:52	5:31	7:44	06:12	07:57	08:34
			n=42	n=12	n=5	n=7	n=11	n=6
	Total Response Time ERF Concentration	Urban	14:46	10:47	11:16	14:19	13:57	18:25
			n=35	n=12	n=5	n=6	n=7	n=5

2015-2019 Moderate Risk Technical Rescue Aggregate Response Times				
1st/ERF	Urban/Rural	Baseline	Benchmark	Gap
1st Due	Urban	7:52	6:20	1:32
		n=42		
ERF	Urban	14:46	10:20	4:26
		n=35		

TECHNICAL RESCUE HIGH RISK

For 90 percent of responses to high risk_rescue incidents, the total response time for the first unit, staffed with a minimum of 3 personnel is: 10 minutes and 14 seconds. The first arriving unit will determine if rescue equipment is needed and request a rescue unit with the proper equipment. The first arriving unit shall establish command and control to determine the need for water rescue equipment as outlined in SOG 03-321 Water Rescue.

The technical rescue team with an effective response force (EFR) 12 firefighters and officers shall arrive on scene in 14 minutes and 38 seconds, total response time 90 percent of the time and be able to implement command and control operations which include establishing a safety zone, incident commander shall assign duties as outlined in SOG 03-321 Water Rescue.

(High Risk-Swift Water) Technical Rescue- 90th Percentile Times - Baseline Performance			2015-2019	2019	2018	2017	2016	2015
Alarm Handling	Pick-up to Dispatch	Urban	03:57	3:58	02:55	03:38	04:12	04:23
Turnout Time	Turnout Time 1st Unit	Urban	2:27	1:10	00:48	01:23	02:44	03:13
Travel Time	Travel Time 1st Unit Distribution	Urban	06:25	4:34	5:51	06:22	06:54	06:18
	Travel Time ERF Concentration	Urban	12:34	12:46	11:59	15:27	08:36	11:31
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	10:12	8:26	6:59	09:46	10:20	12:42
			n=55	n=10	n=9	n=14	n=10	n=12
	Total Response Time ERF Concentration	Urban	17:46	18:32	15:41	20:30	12:33	16:20
			n=53	n=9	n=8	n=14	n=10	n=12

2015-2019 High Risk – Swift Water Aggregate Response Times				
1st/ERF	Urban/Rural	Baseline	Benchmark	Gap
1st Due	Urban	10:12	6:20	3:48
		n=55		
ERF	Urban	17:46	10:20	7:26
		n=53		

SECTION VI EVALUATION OF CURRENT DEPLOYMENT AND PERFORMANCE

The objectives of this section are to complete a comparative review of agency benchmark (Special), baseline (current) statements, and an overall evaluation including conclusions and recommendations. To date, CFEMS has had some difficulty regularly reporting response times due to computer hardware issues (MDTs). The Department has continued to request funding to replace outdated MDT's for the fleet. To evaluate performance consistently, CFEMS is drafting a methodology for data retrieval and analysis. The methodology begins with the identification of baseline performance at the 90th percentile. After evaluating the data, the benchmark was established. During analysis, the department identified the gaps between the baseline and benchmark. While some analysis was done, there is a defined need for additional analysis. The type of analysis is ongoing and outlined in the documented methodology "Plan for Improvement" section.

City of Columbus has seen marginal growth between 2010 and 2016. The city had a 3.9% increase in population. During this same time, Columbus Fire and Emergency Medical Services had a 22% increase in calls for service.

RESPONSE TIME ANALYSIS

TOTAL RESPONSE TIME 1ST DUE

Analysis of the first due territory was based upon a unit's response within their assigned territory. This included all incidents by unit type that included engines, ladders, squads, and ambulances. This analysis

did not break down the incidents by category but used all incidents to get an initial broad measure of first-due unit performance. Total response times were used because this will allow us to see changes to all response time components with one measurement. The 90% percentile total response time was calculated for each year from 2015-2019 by unit type and individual units within their respective categories. An overall first due territory baseline performance for a unit's total response time are as follows:

Engines	00:08:09
Ladders	00:09:42
Squad	00:10:59
Ambulances	00:09:53

The department benchmarks as well as individual unit benchmarks were determined for total response times by territory. These benchmarks were set with a 5% improvement in mind over the 90% percentile unit type total response time. The overall agency benchmarks are as follows:

Engines	00:06:30
Ladders	00:06:30
Squad	00:06:30
Ambulances	00:06:00

Squads, Ambulances and Ladders are missing the benchmark due to larger coverage area. Surprisingly the Ambulances are doing better than expected which may be due to improved cooperation with the contracted private ambulance companies.

TRT

TRT has the resources to meet the deployment objectives of technical rescue; however, a timely response to technical rescue incidents throughout the city is influenced by many factors. The city of Columbus is 220 square miles with a 2016 population of 197,485 residents. The resources of the TRT typically has a long distance to travel. This is most true for responses to the northern and extreme western parts of the city. To help with response times, the TRT was expanded into two teams in 2015, with the implementation of Squad 11 and Engine 11 that are also utilized as a standard engine and service truck.

RELIABILITY

The response reliability for Engines is 85%; 15% of all calls are handled by non-first due units. CFEMS is continuing analysis to determine why units are responding outside of their own first-in territory.

(Figure 6.1 Engine Reliability)

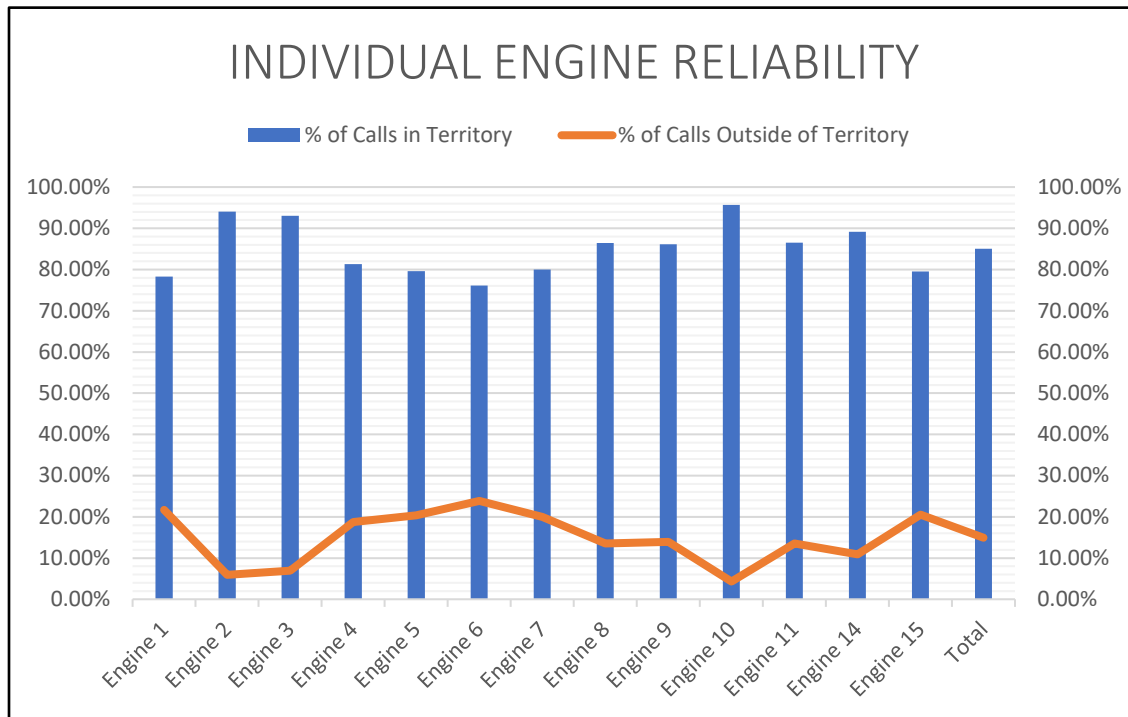


Figure 6.1 Engine Reliability

The Fire Chief has requested the staff to determine the cause of the reliability issues (multiple incidents, OOS, originating unit out of territory), how often they are occurring, and which engine(s) is/are affected by each circumstance.

The response reliability for Ladders is 92%; 8% of all calls are handled by non-first due units. CFEMS is continuing analysis to determine why units are responding outside of their own first-in territory.

(Figure 6.2 Ladder Reliability)

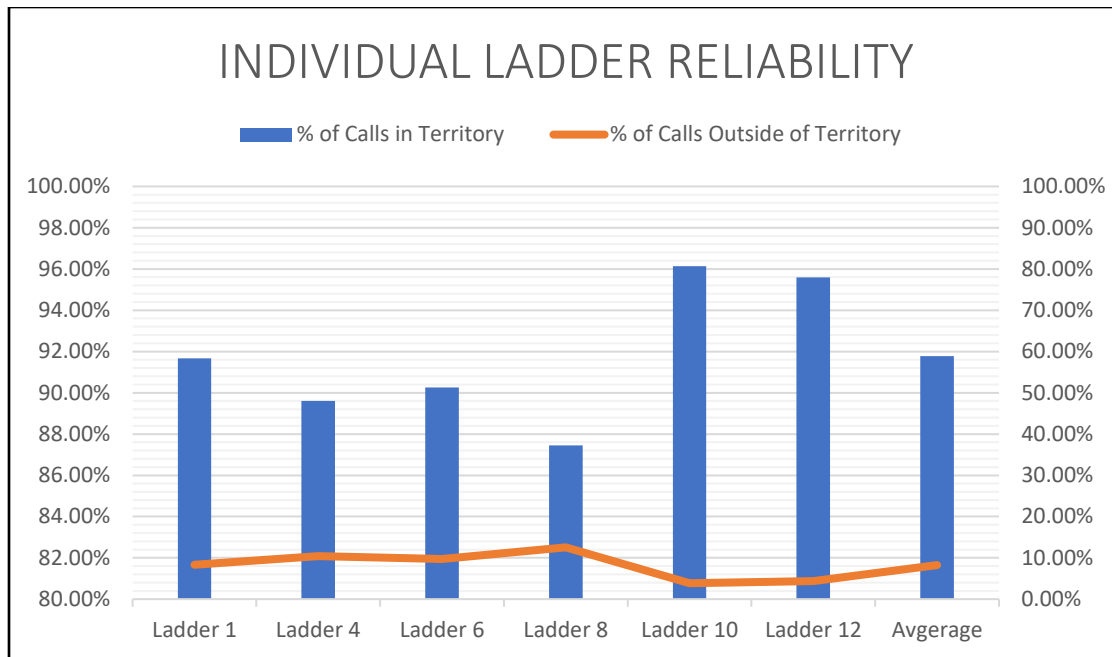


Figure 6.2 Ladder Reliability

The Fire Chief has requested the staff to determine the cause of the reliability issues (multiple incidents, OOS, originating unit out of territory), how often they are occurring, and which ladders(s) is/are affected by each circumstance.

The response reliability for Squads is 95%%; 5% of all calls are handled by non-first due units. CFEMS is continuing analysis to determine why units are responding outside of their own first-in territory. (Figure 6.3 Squad Reliability)

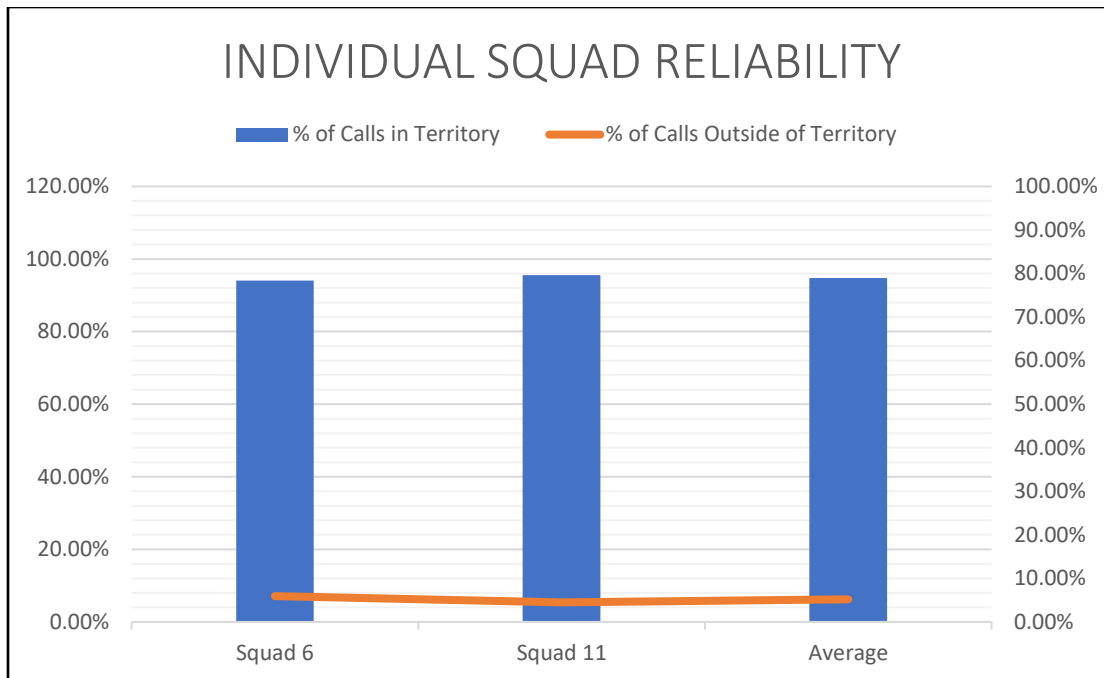
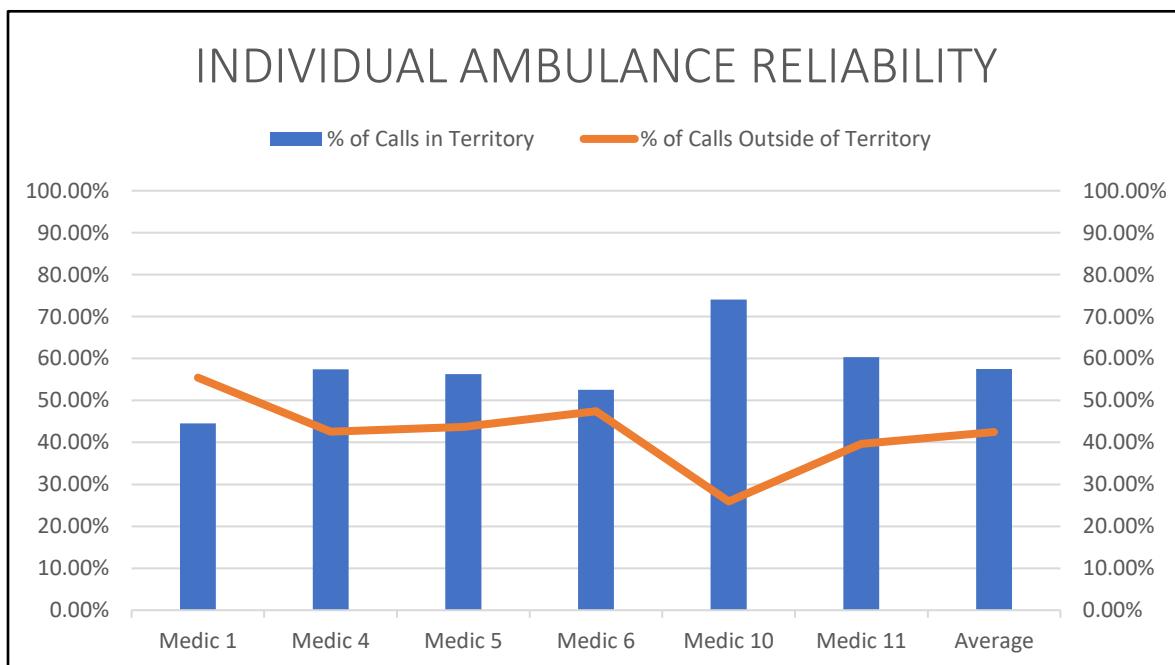


Figure 6.3 Squad Reliability

The response reliability for Ambulances is 58%; 42% of all calls are handled by non-first due units. CFEMS is continuing analysis to determine why units are responding outside of their own first-in territory. (Figure 6.4 Ambulance Reliability)



(Medic 6 and Medic 3 Private swapped location October 1, 2018 – Currently M06 Private and M03, Chart reflects the first 10 months of 2018)

Figure 6.4 Ambulance Reliability

The Fire Chief has requested the staff to determine the cause of the reliability issues (multiple incidents, OOS, originating unit out of territory), how often they are occurring, and which ambulances(s) is/are affected by each circumstance.

FIRE SPREAD

CFEMS prides itself on the ability to mitigate prevent significant loss due to the spread of fire. The reduction of fire spread correlates to a reduction in property and financial loss. The incident property loss had decreased from a spike in 2018 by 33% in 2019. In respect to incident content loss from 2015-2017 the content loss has decreased each year; 2019 numbers show a decrease of 52% from a spike in 2018. (Figure 6.5 Dollar Loss)

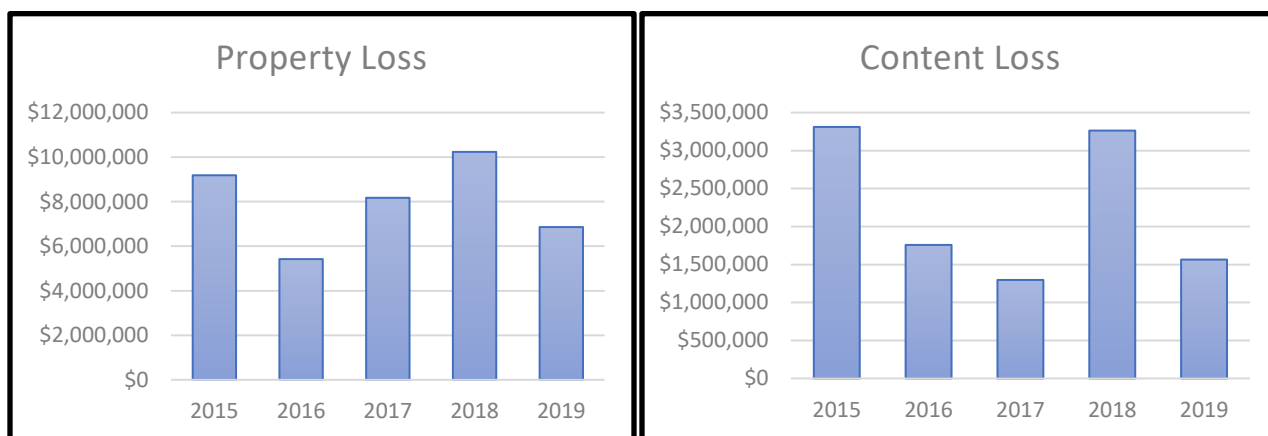


Figure 6.5 Dollar Loss

There are always uncontrollable factors that contribute to the spread of fire, such as new building construction methods, fire friendly building materials, and the combustibility of the objects within structures today. Fires burn hotter, spread faster, and frequently destroy more property than ever before.

FIREFIGHTER INJURY/FATALITIES

CFEMS understands that the department has been very fortunate and has not had an on-scene line of duty death (LODD) since March 26, 1973. CFEMS is continually making cultural changes to increase firefighter health, safety, and wellness. Risk of injury and fatalities are managed through proper training, personal protective equipment (PPE), and actions on the fire ground. All are being trained as safety officers and are trained on incident size-up, initial company operations, and first in tactical decision-making. Many of the standard operating procedures are life-safety focused as well. (Figure 6.6 Injuries)

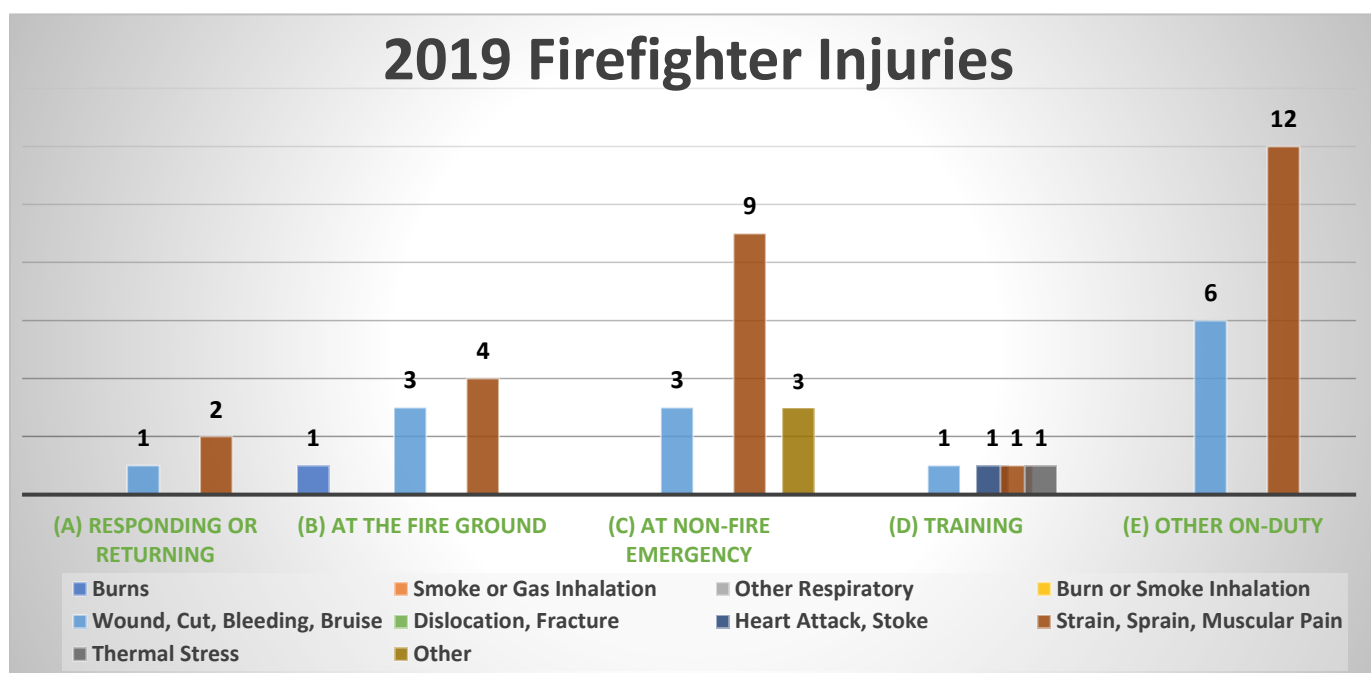


Figure 6.6 Injuries

The department promotes a healthy lifestyle through annual mandatory health screens. CFEMS hopes to prevent heart-disease related deaths as well as reduce on scene injuries. Critiques are held after large incidents to ensure continuous improvement of performance, identification of unsafe actions, and to ensure proper communications.

CIVILIAN CASUALTY/FATALITY

According to the National Safety Council (NSC) Injury Facts 2018, 1 in 1,399 people will die from exposure to fire, flames or smoke. Fire is the twelfth leading cause of unintentional-injury-related death over all ages. (Figure 6.7 NSC)

Cause of Death	Odds of Dying
Heart Disease and Cancer	1 in 6
Cancer	1 in 7
Chronic Lower Respiratory Disease	1 in 26
Intentional Self-harm	1 in 86
Opioid Overdose	1 in 98
Motor Vehicle Crash	1 in 106
Fall	1 in 111
Assault by Firearm	1 in 298
Pedestrian Incident	1 in 541
Motorcycle Rider Incident	1 in 890
Unintentional Drowning and Submersion	1 in 1,121
Exposure to Fire, Flames or Smoke	1 in 1,399
Choking on Food	1 in 2,618
<i>Source: National Safety Council estimates based on data from National Center for Health Statistics–Mortality Data, as compiled from data provided by the 57 vital statistics jurisdictions through the Vital Statistics Cooperative Program. Deaths are classified on the basis of the World Health Organization's The International Classification of Diseases (ICD). For additional mortality figures, and estimated one-year and lifetime odds, see Injury Facts® 2017 Edition, pages 40-43.</i>	

Figure 6.7 NSC

According to the US Fire Administration (2015), rates per 1,000,000 population:

- National fire death rate: 10.5
- National fire injury rate: 48.9
- Gender and Race: African American males (20.9) and American Indian males (21.8) have the highest fire death rates per million population
- Age: People ages 85 or older have the highest fire death (39.5) and ages 50-54 have the highest injury (63.0) rates

Fire Deaths, Fire Death Rates per Million Population, and Relative Risk of Fire Deaths for Older Adults Ages 65+ (2007-2017)

Year	Number of Fire Deaths Ages 65 and Over	Population	Fire Death Rate (per million population)	Relative Risk
2007	1,296	37,825,711	34.3	2.6
2008	1,254	38,777,621	32.3	2.7
2009	1,130	39,623,175	28.5	2.6
2010	1,200	40,480,893	29.6	2.7
2011	1,215	41,364,200	29.4	2.7
2012	1,143	43,158,388	26.5	2.6
2013	1,234	44,672,695	27.6	2.5
2014	1,306	46,217,114	28.3	2.6
2015	1,332	47,728,537	27.9	2.7
2016	1,314	49,272,330	26.7	2.5
2017	1,444	50,793,923	28.4	2.5

CFEMS has consistently experienced civilian fire deaths over the last 19 years (Figure 6.8 CFEMS Fire Deaths) at a rate of 2.32 deaths per year.

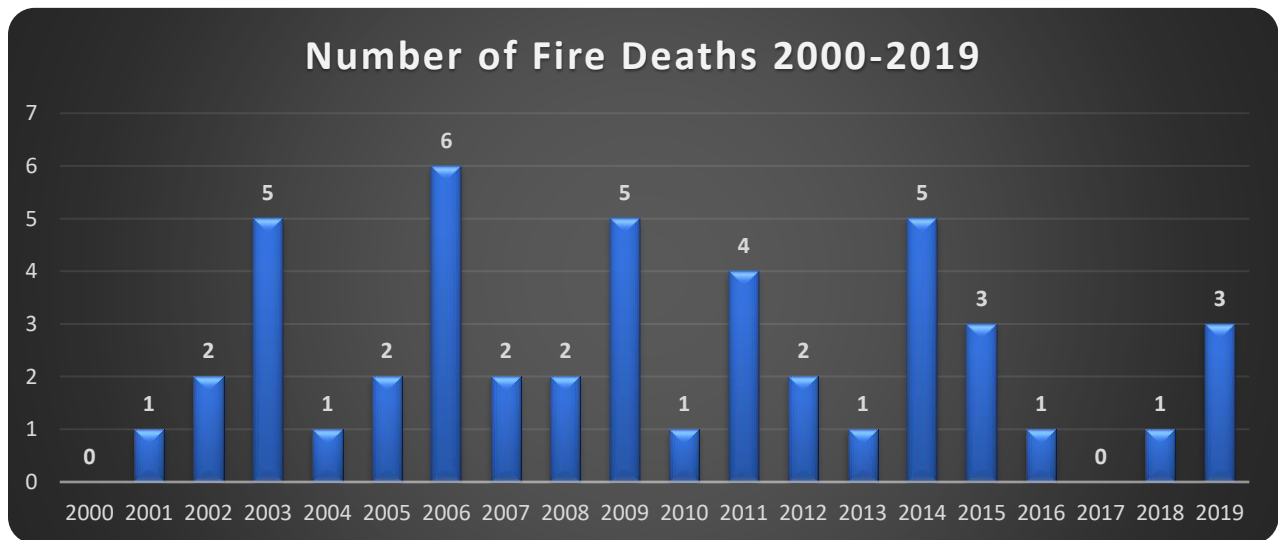


Figure 6.8 CFEMS Fire Deaths

SECTION VII: PLAN FOR MAINTAINING AND IMPROVING RESPONSE CAPABILITIES

The department has typically used an informal method for maintaining and improving response capabilities. CFEMS has done a good job of adopting a formal process for assessing key objectives and formal planning outside of items that are budgetary in nature. CFEMS has many informal planning discussions among the Command Staff. During these meetings, most planning decisions are made.

The department is assessing performance adequacies, inadequacies, consistencies, reliabilities, resiliencies, and opportunities for improvement for the total response area. This performance monitoring methodology will identify future external influences, altering conditions, growth and development trends, and new or changing risks for purposes of analyzing the balance of service capabilities with new conditions or demands.

The performance methodology will support the annual assessment of the efficiency and effectiveness of each service program. In Q4 of 2017, each division was asked to formally submit the measures used to evaluate performance.

This methodology will allow CFEMS to continuously monitor and assess the ability of the existing delivery system to meet expected outcomes and identify performance gaps to develop remedial actions for areas in need of attention. Once these steps are taken, CFEMS will be able to execute a continuous improvement plan for each area that details actions to be taken within an identified timeframe to address existing gaps and variations. Each division will meet with the Chief quarterly to discuss progress made towards their strategic goals and objectives.

GOALS AND RECOMMENDATIONS

After CFEMS became accredited in 2007, the economy continued to weaken leaving the department budget challenged. CFEMS made a commitment to improve on existing services with the limited budgetary funding. The department's benchmarks have been difficult to meet. In the 2016 Strategic Plan, the department concluded that there were opportunities for improvement in the following areas:

- Ambulance wall time at emergency rooms
- Quality control systems and audit process

- Turnover / Retirements
- Accreditation process for paramedic program

CALL PROCESSING

In 2013, CFEMS began working with the 911 center, and the 911 supervisor, to allow dispatch of fire units prior to dispatchers beginning the EMD process.

Although 911 Communications evaluates their own data, CFEMS evaluated processing times transferred to Image Trend. The department found that processing times have stayed consistently high over the past 5 years.

To decrease response times, the department started to conduct quarterly meetings with the 911 center to discuss ways to improve alarm handling time and communication between the two agencies. This process began informally in 2016 and formally in September 2017. Analysis will need to be conducted to determine if any improvements have been achieved. This should be analyzed in the first quarter of 2020.

TURNOUT

In 2013, the department began daily reporting of turnout times to the Operations Chief. Any incident that had a turnout time over 2 minutes was reported. Turnout times have decreased since the implementation of this report.

Quarterly QA/QI meetings began in 2016 to evaluate dispatch procedures, response, and turnout times; mutual and automatic aid; and review any areas of concern related to call handling.

RESOURCE ALLOCATION

Since 2004 the call volume has increased so much that the department sent out a new request for proposal to the private ambulance companies and offered them to put in up to four 24 hour units and one peak unit. CFEMS began utilizing private ambulances to enhance the current ambulances the city has available to respond to requests for emergency assistance. Since that time the number of calls each ambulance responds to decreased. The result of the proposal was three private providers were chosen and two of the providers provided two 24 hour ambulances and the third provider provided two 24 hour

ambulances and one peak load ambulance from 0900-2100 hours. The proposal did exactly what the department hoped it would; it decreased the call volume of each unit and increased reliability.

SUPPLEMENTAL AMBULANCE CONTRACT

CFEMS' supplemental ambulance contract with the ambulance providers was renewed in 2017 and went into effect on March 1, 2017. To ensure CFEMS' response time requirements are met, the new contract specifies:

- Mandatory data reporting to CFEMS
- Bill patients at the current rate for CFEMS
- All equipment shall be equivalent to CFEMS' equipment
- Participate in QA/QI process on care delivery
- Conflict resolution policy

ALS CAPABILITIES

The department provides ALS on all ambulances (city 6 and private 6.5). The department does have one engine company (15) that has a paramedic on the truck 24 hours a day. The department has designated 10 of engines as paramedic engines as staffing allows. All fire apparatus are designated as medical first responder units (MFRU). Tracking of medical information and technologies must be ongoing to ensure that a high standard of care is met at every patient contact and to ensure the best possible protection for EMS providers. The Medical Control Committee was formed in 2004 to foster the relationship between all medical providers in the city. The committee along with the medical director ensures the proper care is given to patients and to work through any issue that may arise.

AMBULANCE WALL TIME

In 2009, CFEMS started noticing our ambulances at the emergency rooms for an extended period. We contacted the medics and emergency department (ED) staff to try to figure out the reason. CFEMS came up with a Wall Time sheet so the department can keep an accurate reason on why units were still at the ER. In 2013, CFEMS purchased Image Trend Software for patient care reports. The department

developed a way to capture this data to find out how long units were holding the wall. The data showed in some cases CFEMS units were holding the wall, also known as boarding, up to six hrs. For a 6-month period the emergency rooms were keeping units over an hour 45% of the time. After compiling the data and arranging a meeting with the hospital's upper management, the wall times have come down drastically. To date, ED #1 is at 53 min at 90th percentile, ED #2 is at 48 min at 90th percentile, and ED #3 is at 41 min at 90th percentile. The EDs have developed new triage practices that have helped in the flow of patients through their E.Ds.

QUALITY ASSURANCE/QUALITY IMPROVMENT

In July 2015, the department implemented a Quality Assurance and Quality Improvement (QA/QI) process for fire calls in the Image Trend reporting program. Section E2 in Image Trend has three service defined questions created to capture additional information for QA/QI. For Fire, Haz-Mat, and Rescue calls, the Company Officer is responsible to get the Owner and/or Occupants email address. If the individual does not have an email address, it is documented that the information is not available in the email text box. Email information are used to distribute a Customer Service Survey to obtain customer feedback. The department receives a low response to these surveys, but the analysis of the information indicates the department is performing very well. Responsibility of the Company Commander /Acting Officer is to review each NFIRS report to ensure the report shows 100% validity and to ensure all pertinent data has been entered into the report. All information is reviewed to ensure it is accurate to include response time data. After completion of their review, Station Officers will change the "Status" (under validity score) field to "Reviewed". The next step is the review of the Battalion Chief /Acting Battalion Chief. They are responsible to review all NFIRS reports within their Battalion. Reports that are marked "Reviewed" are selected and following their review, Battalion Chiefs will change the "Status" (under validity score) to "QA/QI". This process is to be completed no later than the following shift. Staff conducts a monthly review of NFIRS reports to ensure the Quality Assurance process is working to produce accurate/complete NFIRS reports.

TURNOVER/RETIREMENT

Each year CFEMS has vacancies due to retirements, resignations, and terminations. The department does not have any problems hiring positions that are vacant. The critical position to fill are the Firemedic positions. As the chart below indicates of the 26 retirements/resignations in 2015 –13 were Firemedics. Of the 33 retirements/resignations in 2016 -13 were Firemedics. Of the 23 retirements/resignations in 2017-5 were Firemedics. With the ordinance changes that increased paramedic incentive pay to \$6,200 as well as moving Firemedics from a Grade 14 to 15 has positively impacted the number of Firemedics leaving the department.

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Retired	13	6	7	2	4	7	7	2	14	12
Resigned	6	6	12	10	9	19	26	21	15	34
Terminated	1	0	3	0	2	1	0	1	0	0
Firemedics			4	1	4	13	13	5	5	7

ACCREDITATION PROCESS FOR PARAMEDIC PROGRAM

The accreditation process for paramedic programs is complex and lengthy. The following information contained below explains the accreditation process and where Columbus Fire and EMS is in the process. Columbus Technical College had discontinued their EMS training programs in 2003. There were no available paramedic programs in the region. Columbus Fire and EMS began the first in house paramedic program in 2004 to fulfill the need for paramedics in the department and the community. The “*EMS Education Agenda for the Future: A Systems Approach*” calls for paramedic certification based on successful completion of a nationally accredited program of instruction. The Education Agenda’s goal for national EMS certification based on national EMS program accreditation became operational January 1, 2013. The National Registry of EMTs (NREMT) implemented programmatic accreditation as an eligibility requirement for National EMS Certification at the paramedic level. The Commission on Accreditation of Allied Health Education Programs (CAAHEP) is the largest programmatic accreditor in the allied health sciences field. Currently, the only nationally recognized accreditation available for

EMS education is through CAAHEP's Committee on Accreditation of Education Programs for the Emergency Medical Services Professions (CoAEMSP). CoAEMSP has implemented a Letter of Review (LoR) process, which is the official designation that a paramedic program is in the "Becoming Accredited" process. After the initial class is conducted under the LoR, a self-evaluation that culminates in a Self-Study Report is conducted and the program submits a completed Individual Self Study Report (ISSR). The CoAEMSP Executive Director reads the ISSR and completes an Executive Analysis and evaluates the report to determine the Program's readiness to receive a site visit.

Columbus Fire and EMS paramedic program received the LoR designation May 08, 2014 and began the first paramedic program under the LoR on May 19, 2014. The class graduated in February of 2016 with a 100% pass rate on the NREMT paramedic exam. The current class began July 2019 and will graduate August 2020.

Columbus Fire and EMS submitted the Individual Self Study Report (ISSR) June 2016. CFEMS received notification of the forthcoming site visit well in advance. The site visitors conducted their site visit on May 11th and 12th, 2017. This involved visiting with the paramedic program's staff, advisory committee, clinical sites and preceptors, current and graduated paramedic students and reviewing all the required documentation for accreditation. CFEMS received overwhelming positive feedback from the visit, however, the department did have a few areas that needed improvement. A formal findings letter was received September 13, 2017. CFEMS Paramedic Program has submitted a documented and formal response to the findings letter by the deadline of December 1, 2017. CoAEMSP will evaluate the Program's response during its February 2-3, 2018 board meeting. At that time, CoAEMSP will consider the entire accreditation record compiled during this comprehensive review to assess the program's compliance with the CAAHEP Standards. CoAEMSP will formulate an accreditation recommendation to the CAAHEP. After CAAHEP acts on the recommendation, CAAHEP will send the program a letter containing its action taken, Standards citations, if any, and the due date for a Progress Report to CoAEMSP, if applicable. After this process, Columbus Fire and Emergency Medical Service's Paramedic Program will receive paramedic accreditation from CAAHEP. This program is expected to be accredited following the July or August 2018 CAAHEP board meeting.

ORGANIZATIONAL IMPROVEMENT PLAN (5 YEAR)

Population growth and density continues to be a primary factor in the delivery of services to the community. To maintain an adequate level of service, the department must address the growth factor in future deployment and dispatch priorities. In the next 5 years, CFEMS hopes to affect change in the following areas:

- Apparatus Replacement
- Additional Response Apparatus
- Station Replacement
- Additional Personnel for Ladder Trucks
- New Administration Building
- Data Management Staff

File Attachments for Item:

3. Old Guard Road Residential Development-Variance for Cul-de-Sac Length

Approval is requested for granting a variance to Section 7.8.3.H.1 of the Unified Development Ordinance (UDO) excusing the requirements for Design Standards for Streets, Maximum Length for Dead End Streets and Cul-de-Sac.

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Old Guard Road Residential Development-Variance for Cul-de-Sac Length
AGENDA SUMMARY:	Approval is requested for granting a variance to Section 7.8.3.H.1 of the Unified Development Ordinance (UDO) excusing the requirements for Design Standards for Streets, Maximum Length for Dead End Streets and Cul-de-Sac.
INITIATED BY:	Department of Engineering

Recommendation: Approval is requested for granting a variance to Section 7.8.3.H.1 of the Unified Development Ordinance (UDO) excusing the requirements for Design Standards for Streets, Maximum Length of Dead-End Streets and Cul-de-Sac.

Background: Steve Corbett, developer, plans to develop a 53+acre portion of his property on Old Guard Road as a residential development with one-plus acre lots. The development will include one new public street which terminates in a cul-de-sac.

Analysis: The Developer is requesting a variance to construct a 950 linear ft cul-de-sac street which exceeds the UDO requirements that specifies a maximum length of 750 ft. The variance is based on the existing topography on the site. A variance will allow the developer to maximize use of the ridge and provide natural house sites while minimizing earthwork and land disturbance.

Financial Considerations: The City would accept the new public streets and infrastructure for maintenance.

Legal Considerations: Council has the authority to grant variances to Design Standards.

Recommendation/Action: Approval is requested for granting a variance to Section 7.8.3.H.1 of the Unified Development Ordinance (UDO) excusing the requirements for Design Standards for Streets, Maximum Length of Dead-End Streets and Cul-de-Sac.

A RESOLUTION

NO.

A RESOLUTION OF THE COUNCIL OF COLUMBUS, GEORGIA, GRANTING A VARIANCE REQUEST FOR OLD GUARD ROAD RESIDENTIAL DEVELOPMENT MADE PURSUANT TO SECTIONS 7.8.4 .C.1 OF THE UNIFIED DEVELOPMENT ORDINANCE (UDO) OF COLUMBUS, GEORGIA.

WHEREAS, Steve Corbett, developer, plans to develop a 53 + acre residential development on Old Guard Road with one plus acre lots; and,

WHEREAS, the developer has submitted a variance request for Sections 7.8.4.C.1 of the UDO which specifies a maximum street length of 750 ft.; and,

WHEREAS, the developer proposes to construct a new street with a length of 950 linear ft in order to work with the existing topography in the area:

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF COLUMBUS, GEORGIA, AS FOLLOWS:

The request for a variance to the UDO Section 7.8.4.1 to exceed the maximum length of a cul-de-sac is hereby authorized,

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of _____ July 2020 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

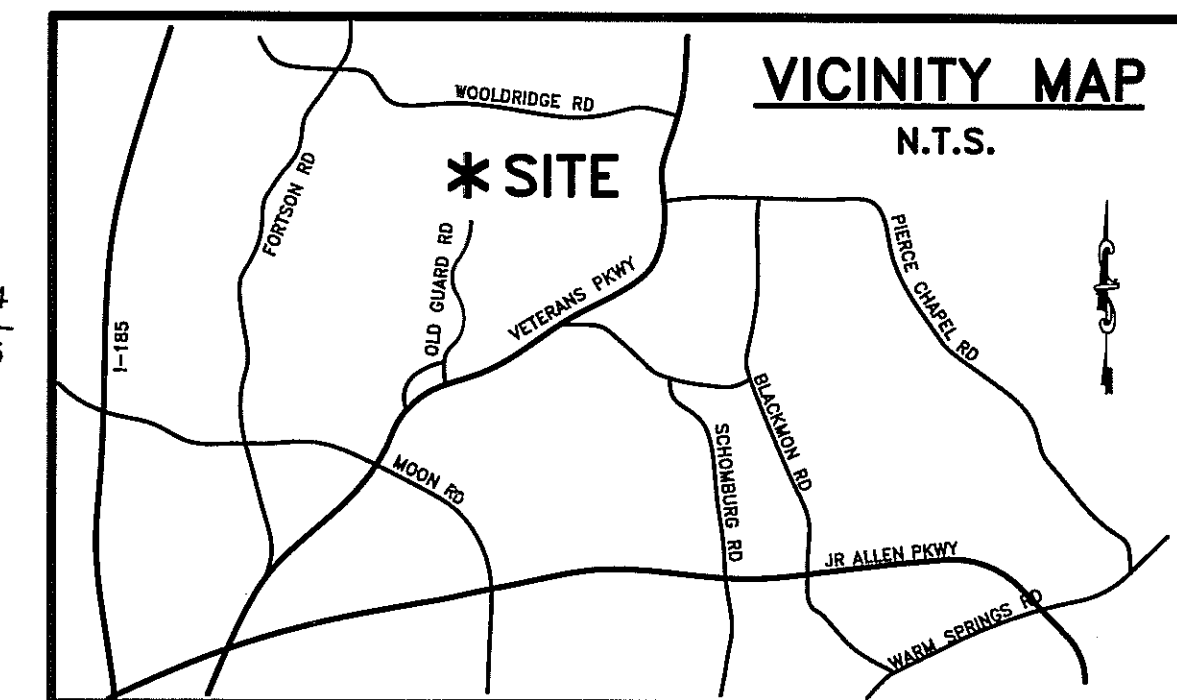
Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, Mayor

OLD GUARD ROAD DEVELOPMENT

VULCAN MATERIALS COMPANY
(PLAT BOOK 49, PAGE 101)
ZONED RE1

GEORGIA CROWN DISTRIBUTING COMPANY
(PLAT BOOK 130, PAGE 95)
ZONED RE1



DEVELOPMENT DATA

EXISTING ZONING RE1
PROPOSED ZONING RE1
LOT WIDTH AT BUILDING LINE VARIES
PROPOSED LAND USE: RESIDENTIAL SUBDIVISION
BUILDING LINE 50'-MIN (FRONT) 40' MIN
20' MIN (SIDE)
40' MIN (REAR)

ALL STREET R/W 60'
CUL-DE-SAC 55' RADIUS
TYPICAL LOT 1.0 AC (MIN.)
NUMBER OF LOTS 19
TOTAL AREA ±53.0 AC

CONTACT INFORMATION:
STEVE CORBETT
2814 STADIUM DR. STE C
PHENIX CITY 36867
334-297-6485

SUMMARY OF REQUIRED VARIANCES:

- CUL-DE-SAC LENGTH EXCEEDS 750' (COUNCIL/ENGINEERING)
- LOW VOLUME LOCAL STREET REDUCED WIDTH STREET SECTION (ENGINEERING)
- FRONT SETBACK REDUCED FROM 50' TO 40' (BZA)
- MINIMUM STREET FRONTAGE ON LOTS 2, 3, & 4 (BZA)

COLUMBUS WATER WORKS SANITARY SEWER AVAILABLE ON SITE.
COLUMBUS WATER WORKS WATER MAIN AVAILABLE IN PUBLIC RIGHT OF WAY.



NOTE:
THE ABOVE IS CONCEPTUAL IN NATURE AND IS BASED ON THE LIMITED INFORMATION AVAILABLE. CERTAIN LAND CHARACTERISTICS SUCH AS ROCK, TOPOGRAPHY, WETLANDS, STATE WATERS, AVAILABLE UTILITIES AND NATURAL DRAINAGE PATTERNS WILL CERTAINLY IMPACT THE ULTIMATE LAYOUT AND DESIGN OF THE SITE.

THIS CONCEPTUAL SKETCH IS THE INTELLECTUAL PROPERTY OF MOON MEEKS & ASSOCIATES, INC.

REVISIONS:	

PRELIMINARY LAYOUT FOR
OLD GUARD ROAD DEVELOPMENT
LYING IN LAND LOT 263 & 264 OF THE 19TH DISTRICT
COLUMBUS, MUSCOGEE COUNTY, GEORGIA

PRELIMINARY
FOR REVIEW ONLY

GASWCC# 53175
MMMV# 202006
DATE: 06/26/20
SCALE: 1" = 100'

SHEET No.

PRE

MOON MEEKS & ASSOCIATES, INC.
CIVIL ENGINEERS LAND SURVEYORS
PHONE: (706) 327-9305
FAX: (706) 323-9429
WWW.MOONMEEKS.COM
100 SOUTHERN WAY, SUITE A
COLUMBUS, GA 31904
P.O. BOX 4748 (31914)

PARCEL "B"
142.39 AC.

PART OF
PARCEL A
STEVEN W. CORBETT
(DEED BOOK 12787, PAGE 279)
(PLAT BOOK 166, PAGE 56)
ZONED RE1

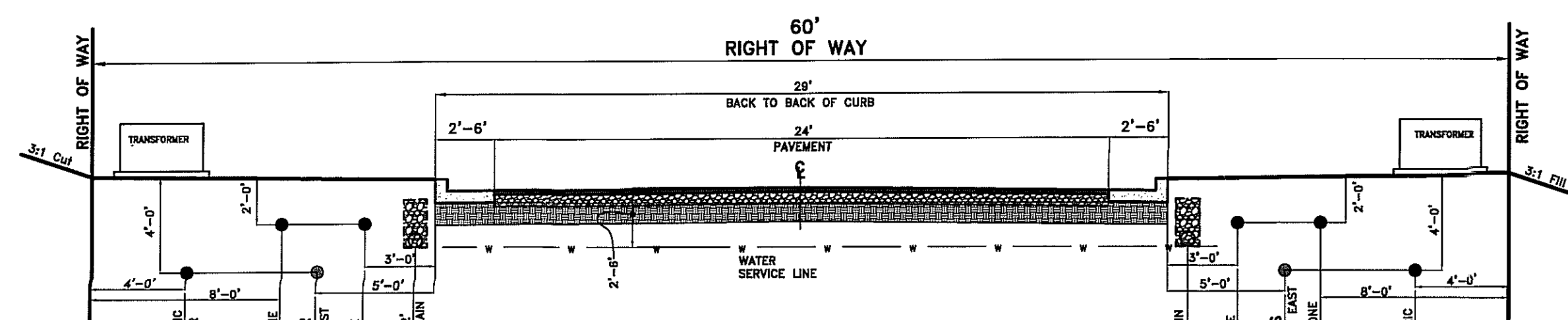
DETECTION

BLOCK "A"

PROPOSED CITY STREET
(CURRENTLY IN CONSTRUCTION)

MUSCOGEE COUNTY SCHOOL DISTRICT
TRACT A
(DEED BOOK 5144, PAGE 259)
(PLAT BOOK 137, PAGE 75)

GREYSTONE POINTE COLUMBUS, LLC
(PLAT BOOK 166, PAGE 292)



STREET & UTILITY LOCATION DETAIL

NOT TO SCALE

8 July 2020

Ms. Donna Newman
Director of Engineering
Columbus Engineering Department
420 10th Street
Columbus, GA 31901

RE: Variance Request
Old Guard Road Residential Development
Columbus, Georgia

Dear Ms. Newman,

Our client, Steve Corbett, plans to develop a ±53-acre portion of his property on Old Guard Road as a residential development with one-plus acre lots. This will include one new public street, which terminates at a cul-de-sac. This letter serves to classify this development as a "low volume local street" as well as to request a variance to the maximum cul-de-sac length. The preliminary plat is attached for your reference.

Per Columbus U.D.O. Section 7.8.2, a "low volume local street" is defined as a local street that carries or is expected to carry fewer than 300 vehicle trips per day. This proposed development consists of 16 lots with frontage on the new street. Using the Institute of Transportation Engineering (ITE) Publication, a single-family household generates 9.57 trips per day, yielding a total of 154 vehicles per day. We request that this proposed street be classified as a "low volume local street."

U.D.O. Section 7.8.3.H.1 specifies the maximum length of a cul-de-sac to be 750 feet. The single street in this proposed development is approximately 950 linear feet. The topography on this site is extremely challenging, limited by state waters and floodplain to the west and east. The proposed street maximizes the use of the ridge, providing natural house sites while minimizing earthwork and disturbance. Because of the topography, natural features, and limited number of house sites, we respectfully request a variance to the maximum cul-de-sac length.

Thank you for taking the time to consider our request, and please feel free to contact us with any questions or comments.

Sincerely,
MOON MEEKS & ASSOCIATES, INC.

P. Ryan Davis

P. Ryan Davis, P.E.

File Attachments for Item:**4. Georgia Emergency Management Agency/Homeland Security EOD K9 Program Grant**

Approval is requested for the Sheriff's Office to accept a grant from the Georgia Emergency Management Agency/Homeland Security for \$6,000, or as otherwise awarded, for operation of the explosive detection canine program, and to amend the Multi-governmental fund by the amount awarded. This is a one-time grant with no local match requirement.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #4.

TO:	Mayor and Councilors
AGENDA SUBJECT:	Georgia Emergency Management Agency/Homeland Security EOD K9 Program Grant
AGENDA SUMMARY:	Approval is requested for the Sheriff's Office to accept a grant from the Georgia Emergency Management Agency/Homeland Security for \$6,000, or as otherwise awarded, for operation of the explosive detection canine program, and to amend the Multi-governmental fund by the amount awarded. This is a one-time grant with no local match requirement.
INITIATED BY:	Muscogee County Sheriff's Office

Recommendation: Approval is requested for the Sheriff's Office to accept a grant from the Georgia Emergency Management Agency/Homeland Security for \$6,000, or as otherwise awarded, for operation of the explosive detection canine program, and to amend the Multi-governmental Fund by the amount of the award.

Background: Funds have been provided to the State of Georgia from the U.S. Department of Homeland Security to prevent, protect against, respond to, and recover from terrorist attacks, major disasters, and other emergencies. The Muscogee County Sheriff's Office is eligible to receive \$6,000 from a Fiscal Year 2019 Homeland Security state subgrant.

Analysis: Funds will be used to sustain and enhance the operation of the Muscogee County Sheriff's Office Explosive Detection Canine Program.

Financial Considerations: This is a one-time grant with no local match requirement. Funding will provide veterinary care, supplies, and equipment for the Explosive Detection Canine Program.

Legal Considerations: The Columbus Consolidated Government is eligible to receive these funds on behalf of the Muscogee County Sheriff's Office. The Muscogee County Sheriff's Office will be bound by the terms and conditions of the grant award, including a previously signed agreement with GEMA/HS defining requirements and conditions for operation of an Explosive Detection K9 Program.

Recommendation/Action: Authorize the Sheriff's Office to accept a grant in the amount of \$6,000, or as otherwise awarded, for the operation of the Muscogee County Sheriff's Office Explosive Detection Canine Program, and amend the Multi-governmental Fund by the amount of the award.

A RESOLUTION

NO.

A RESOLUTION AUTHORIZING THE SHERIFF’S OFFICE TO ACCEPT A GRANT FROM GEORGIA EMERGENCY MANAGEMENT AGENCY/ HOMELAND SECURITY IN THE AMOUNT OF \$6,000, OR AS OTHERWISE AWARDED, WITH NO LOCAL MATCH REQUIRED, FOR OPERATING EXPENSES OF THE EXPLOSIVE DETECTION K9 PROGRAM, AND TO AMEND THE MULTI-GOVERNMENTAL FUND BY THE AMOUNT OF THE AWARD.

WHEREAS, the funding is available through a state subgrant from the Fiscal Year 2019 Homeland Security program of the U.S. Department of Homeland Security; and,

WHEREAS, the Muscogee County Sheriff’s Office operates an Explosive Detection K9 Program; and,

WHEREAS, GEMA/HS has made \$6,000 of funding from this subgrant available to the Muscogee County Sheriff’s Office.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the Muscogee County Sheriff’s Office is hereby authorized to accept a grant from Georgia Emergency Management Agency/Homeland Security in the amount of \$6,000, or as otherwise awarded, with no local match, and to amend the Multi-Governmental Fund by the amount awarded.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of _____ 2020 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson, Mayor

File Attachments for Item:

5. GEMA/HS EXPLOSIVE ORDNANCE DISPOSAL/BOMB SQUAD GRANT

Approval is requested for the Sheriff's Office to accept a grant from the Georgia Emergency Management Agency/Homeland Security for \$88,553.00, or as otherwise awarded, for operation of the Columbus Hazardous Devices Response Team, and to amend the Multi-governmental fund by the amount awarded.

**Columbus Consolidated Government
Council Meeting Agenda Item**

Item #5.

TO:	Mayor and Councilors
AGENDA SUBJECT:	GEMA/HS EXPLOSIVE ORDNANCE DISPOSAL/BOMB SQUAD GRANT
AGENDA SUMMARY:	Approval is requested for the Sheriff's Office to accept a grant from the Georgia Emergency Management Agency/Homeland Security for \$88,553.00, or as otherwise awarded, for operation of the Columbus Hazardous Devices Response Team, and to amend the Multi-governmental fund by the amount awarded.
INITIATED BY:	Muscogee County Sheriff's Office

Recommendation: Approval is requested for the Sheriff's Office to accept a grant from the Georgia Emergency Management Agency/Homeland Security for \$88,553.00, or as otherwise awarded, for operation of the Columbus Hazardous Devices Response Team, and to amend the Multi-governmental Fund by the amount of the award.

Background: Funds have been provided to the State of Georgia from the U.S. Department of Homeland Security to prevent, protect against, respond to, and recover from terrorist attacks, major disasters, and other emergencies. The Muscogee County Sheriff's Office is eligible to receive \$88,553.00 from a Fiscal Year 2019 Homeland Security state subgrant.

Analysis: Funds will be used to sustain and enhance the operation of the Columbus Hazardous Devices Response Team.

Financial Considerations: This is a one-time grant with no local match requirement. Funding will provide a robot upgrade and personal protective equipment for the Columbus Hazardous Devices Response Team.

Legal Considerations: The Columbus Consolidated Government is eligible to receive these funds on behalf of the Muscogee County Sheriff's Office. The Muscogee County Sheriff's Office will be bound by the terms and conditions of the grant award, including a previously signed agreement with GEMA/HS defining requirements and conditions for the operation of an Explosive Ordnance Disposal Unit/Bomb Squad.

Recommendation/Action: Authorize the Sheriff's Office to accept a grant in the amount of \$88,553.00, or as otherwise awarded, for the operation of the Columbus Hazardous Devices Response Team, and amend the Multi-governmental Fund by the amount of the award.

A RESOLUTION

NO.

A RESOLUTION AUTHORIZING THE SHERIFF’S OFFICE TO ACCEPT A GRANT FROM GEORGIA EMERGENCY MANAGEMENT AGENCY/ HOMELAND SECURITY IN THE AMOUNT OF \$88,553.00, OR AS OTHERWISE AWARDED, WITH NO LOCAL MATCH REQUIRED, FOR OPERATING EXPENSES OF THE COLUMBUS HAZARDOUS DEVICES RESPONSE TEAM, AND TO AMEND THE MULTI-GOVERNMENTAL FUND BY THE AMOUNT OF THE AWARD.

WHEREAS, the funding is available through a state subgrant from the Fiscal Year 2019 Homeland Security program of the U.S. Department of Homeland Security; and,

WHEREAS, the Muscogee County Sheriff’s Office operates the Columbus Hazardous Devices Response Team; and,

WHEREAS, GEMA/HS has made \$88,553.00 of funding from this subgrant available to the Muscogee County Sheriff’s Office.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the Muscogee County Sheriff’s Office is hereby authorized to accept a grant from Georgia Emergency Management Agency/Homeland Security in the amount of \$88,553.00, or as otherwise awarded, with no local match, and to amend the Multi-Governmental Fund by the amount awarded.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of _____ 2020 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson, Mayor

File Attachments for Item:**6. Resolution Requesting Harris County Commissioners To Require Additional Traffic Studies and Coordination For The Proposed Redevelopment Of Woodland Hills In Harris County**

Approval is requested allowing the Harris County Commission to request that additional traffic studies be performed for the redevelopment of the Woodland Hills area. The redevelopment of this area has the potential to significantly impact the current interchange at County Line Road and Manchester Expressway (US Alternate 27) causing the area within Muscogee County to become further congested. The resolution also calls for the coordination of development efforts for this project between our two governments.

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Resolution Requesting Harris County Commissioners To Require Additional Traffic Studies and Coordination For The Proposed Redevelopment Of Woodland Hills In Harris County
AGENDA SUMMARY:	Approval is requested allowing the Harris County Commission to request that additional traffic studies be performed for the redevelopment of the Woodland Hills area. The redevelopment of this area has the potential to significantly impact the current interchange at County Line Road and Manchester Expressway (US Alternate 27) causing the area within Muscogee County to become further congested. The resolution also calls for the coordination of development efforts for this project between our two governments.
INITIATED BY:	Planning Department

Recommendation: Approval is requested allowing the Harris County Commission to require additional traffic studies for the redevelopment of Woodland Hills in Harris County and to encourage the coordination of this development between Harris and Muscogee County governments.

Background: CJC Partners, LLC has filed a Development of Regional Impact with the River Valley Regional Commission. Under the Georgia Planning Act of 1989, the Georgia General Assembly recognized the potential impacts large-scale developments could have on nearby jurisdictions and empowered the Department of Community Affairs to establish specific thresholds, rules, and procedures for identification and notification of Developments of (potential) Regional Impact (DRI). Harris County has submitted a proposed development, which exceeds the DRI threshold for “Mixed-Use Development.” The residential component of the development exceeds the DRI housing threshold of greater than 125 new lots or units for a non-metropolitan tier.

The project is located in the southeastern area of unincorporated Harris County and just north of the county line. The development is accessible via Mehaffey Road which services both Harris and Muscogee. In turn, Mehaffey Road intersects County Line Road in Muscogee and provides a connection to the Manchester Expressway (US Alternate 27). This provides the most direct way into Columbus for this development.

The estimated value at build-out for the development is \$150,000,000. There are currently 115 residential lots in the development. Proposed new construction will add 440 single-family homes, a 40,000 square foot anchor store, and 50,000 square feet of retail space. The proposed project will need wastewater services from Columbus Water Works.

Analysis: The impact of this redevelopment project will have a direct impact on both Mehaffey and County Line Roads. The additional new construction could add approximately 1,000 additional trips per day to an area that is already facing congestion issues. Further, the current County Line Road/Manchester Expressway interchange can no longer support the demand for higher traffic in this area and requires replacement. Currently, this project has been identified as a need in the MPO's long-range plan.

Financial Considerations: There are no financial considerations for this issue as this project is solely contained within Harris County. However, if the project is approved for development without some consideration for traffic improvements, the financial burden of improving County Line/Mehaffey Roads in Muscogee and potential the County Line/Manchester Expressway interchange will become the sole responsibility of the City.

Legal Considerations: Under the Development of Regional Impact as established by the state, the local government has to right to express any concerns and suggestions they may have for a proposed project. The Planning Department has already expressed its concerns about the need for a traffic study. A resolution from the Council is necessary to further emphasize the importance of this study and the need to coordinate the development of this proposed project.

Recommendation/Action: Approve the resolution requesting the Harris County Commission to require additional traffic studies for the redevelopment of Woodland Hills in Harris County and to encourage the coordination of this development between Harris and Muscogee County governments.

A RESOLUTION**NO.****A RESOLUTION REQUESTING THE HARRIS COUNTY COMMISSIONERS TO PERFORM A THOROUGH REVIEW THE POTENTIAL IMPACT OF THE PROPOSED WOODLAND HILLS SUBDIVISION ON MEHAFFEY AND COUNTY LINE ROADS IN BOTH HARRIS AND MUSCOGEE COUNTY**

1. **WHEREAS**, a project to redevelop the master plan for the area known as Woodland Hills located in the southeastern area of unincorporated Harris County and just north of the Columbus/Muscogee County line; and,
2. **WHEREAS**, the estimated value at build-out for the development is \$150,000,000 to add 440 single-family homes to the existing 115 residential lots; a 40,000 square foot anchor store, and 50,000 square feet of retail space, all which will require wastewater services from the Columbus Water Works, and;
3. **WHEREAS**, the development will rely solely upon Mehaffey Road for its transportation needs, a road which services both Harris and Muscogee Counties and connects directly to County Line Road near the interchange at US Alternate 27, which will add approximately an additional 1,000 daily trips to these roadways; and,
4. **WHEREAS**, County Line Road interchange for US Alternate 27 is a narrow, two-lane roadway that has been identified as a needed long-range roadway improvement project under the Columbus-Phenix City Metropolitan Planning Organization 2045 Metropolitan Transportation Plan; and,
5. **WHEREAS**, the approval for the redevelopment of the master plan for Woodland Hills by the Harris County Commission without a full traffic analysis and review by the developer will have detrimental effects upon the transportation system for Mehaffey Road, County Line Road and US Alternate 27 interchange for many years to come.

NOW THEREFORE THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES AS FOLLOWS:

That it is in the general interest and wellbeing of the citizens in both Harris and Muscogee Counties it is respectfully requested that the Harris County Commission require a complete traffic analysis study of the potential impact that the redevelopment of the master plan for Woodland Hills will have on Mehaffey Road, County Line Road and the US Alternate 27 interchange to determine the developer's responsibility for making the necessary improvements to ensure a functional transportation system between our two counties.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day
of _____ July 2020 and adopted at said meeting by the affirmative vote of ten members of said
Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, III, Mayor

File Attachments for Item:

. CARES Act - Coronavirus Relief Funds

Approval is requested to accept CARES Act funding, authorize the Mayor and/or his designee to execute all necessary documents, and establish and amend the budget to create a CARES Act Fund.

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	CARES Act - Coronavirus Relief Funds
AGENDA SUMMARY:	Approval is requested to accept CARES Act funding, authorize the Mayor and/or his designee to execute all necessary documents, and establish and amend the budget to create a CARES Act Fund.
INITIATED BY:	City Manager's Office

Recommendation: Approval is requested to accept Coronavirus Aid, Relief, and Economic Security (CARES) Act funding, authorize the Mayor and/or his designee to execute all necessary documents, and to establish and amend the budget to create a CARES Act Fund.

Background: The CARES Act was passed by Congress and signed into law on March 27, 2020. This over \$2 trillion economic relief package intends to protect the American people from the public health and economic impacts of COVID-19. Title V of the CARES Act provides resources to state and local governments. The state of Georgia receives \$4.1 billion based on a funding formula.

Analysis: Local governments share of funding is \$1.8 billion. Five local governments with populations over 500k received a direct allocation. The City of Columbus (Muscogee County) has been allocated \$10,248,054.25 in phase 1 funding which represents 30% of the total allocation. 30% of this allocation, \$3,074,416.28, will be available for immediate advancement once the application and certifications have been processed. A portal will be available to request reimbursement from the state for eligible expenses. GeorgiaCARES is a grants management system administered by the Governor's Office of Planning and Budget to facilitate distribution of the Coronavirus Relief Fund (CRF) to the cities/counties. The Mayor has signed a document acknowledging the acceptance of certain terms and conditions of the grant.

Financial Considerations: Reimbursements requests must be documented and submitted thru the portal. Funding has been authorized for eligible expenditures incurred between March 1, 2020 and December 30, 2020. Phase I funding is for the period ending September 1, 2020. Funding cannot be used to fill shortfalls in government revenue. Revenue replacement is not a permissible use of these funds.

Legal Considerations: Council must accept the CARES Act funding.

Recommendation/Action: Approval is requested to accept Coronavirus Aid, Relief, and Economic Security (CARES) Act funding, ratify the Mayor's signature to the CRF Terms and

conditions, authorize the Mayor and/or his designee to execute all necessary documents, and to establish and amend the budget to create a CARES Act Fund.

A RESOLUTION

NO.

A RESOLUTION TO ACCEPT CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT FUNDING THRU THE CORONAVIRUS RELIEF FUND (CRF), TO AUTHORIZE OR RATIFY THE MAYOR AND/OR DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS, AND TO ESTABLISH AND AMEND THE BUDGET TO CREATE A CARES ACT FUND.

WHEREAS, Congress passed the CARES Act and signed into law on March 27, 2020; and,

WHEREAS, the CARES Act is an economic relief package intended to protect the American people from the public health and economic impacts of COVID-19; and,

WHEREAS, the state of Georgia received \$4.1 billion based on the funding formula; and,

WHEREAS, the City of Columbus (Muscogee County) has been allocated \$10,248,054.25 to be used for expenses from March 1, 2020 and September 1, 2020; and,

WHEREAS, the City of Columbus will receive an advance of Phase I funding in the amount of \$3,074,416.28.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

1. That the Mayor's signature to the CFR Terms and Conditions which are attached is hereby ratified.
2. That the Mayor and/or his designee is hereby authorized to accept the CARES Act funding, execute all necessary documents, and establish and amend the budget to create a CARES Act Fund. The authorized users are designated as Isaiah Hugley, City Manager and Angelica Alexander, Finance Director.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the _____ day of _____ July 2020 and adopted at said meeting by the affirmative vote of ten members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson, III, Mayor

File Attachments for Item:

Service Truck for METRA – Georgia Statewide Contract

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Service Truck for METRA – Georgia Statewide Contract
INITIATED BY:	Finance Department

It is requested that Council approve the purchase of one (1) service truck (2020 Ford F-150 4x2 Crew Cab Truck), for METRA, from Allan Vigil Ford (Morrow, GA), in the amount of \$28,043.00. The purchase will be accomplished by Cooperative Purchase, via Georgia Statewide Contract #99999-SPD-ES40199373-002.

The vehicle was approved in the FY21 Budget and will be used by the maintenance manager to conduct vehicle parts retrieval, visit accident sites involving METRA vehicles, transportation for training events and conferences. The City Manager has approved METRA to proceed with purchasing their budgeted FY21 capital items, which are 80% FTA funded. This is a replacement vehicle.

Georgia Statewide Contract #99999-SPD-ES40199373-002 is a cooperative contract available for use by any Georgia governmental entity. The City's Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

Funds are budgeted in the FY21 Budget: Transportation Fund – Transportation – FTA – Light Trucks; 0751-610-2400-MFTA-7722 (80% FTA and 20% Local).

A RESOLUTION

Item #A.

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) SERVICE TRUCK (2020 FORD F-150 4X2 CREW CAB TRUCK), FOR METRA, FROM ALLAN VIGIL FORD (MORROW, GA), IN THE AMOUNT OF \$28,043.00. THE PURCHASE WILL BE ACCOMPLISHED BY COOPERATIVE PURCHASE, VIA GEORGIA STATEWIDE CONTRACT #99999-SPD-ES40199373-002.

WHEREAS, the vehicle was approved in the FY21 Budget and will be used by the maintenance manager to conduct vehicle parts retrieval, visit accident sites involving METRA vehicles, transportation for training events and conferences. The City Manager has approved METRA to proceed with purchasing their budgeted FY21 capital items, which are 80% FTA funded capital items. This is a replacement vehicle; and,

WHEREAS, Georgia Statewide Contract #99999-SPD-ES40199373-002 is a cooperative contract available for use by any Georgia governmental entity. The City's Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase one (1) service truck (2020 Ford F-150 4x2 Crew Cab Truck), for METRA, from Allan Vigil Ford (Morrow, GA), in the amount of \$28,043.00. The purchase will be accomplished via Georgia Statewide Contract #99999-SPD-ES40199373-002. Funds are budgeted in the FY21 Budget: Transportation Fund – Transportation – FTA – Light Trucks; 0751-610-2400-FTA-7722 (80% MFTA and 20% Local).

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

B. Grab-All Truck for Public Works – Sourcewell Cooperative Contract

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Grab-All Truck for Public Works – Sourcewell Cooperative Contract
INITIATED BY:	Finance Department

It is requested that Council approve the purchase of one (1) grab-all truck (Pac-Mac KB-20), for Public Works, from Wastebuilt Environmental (Austell, GA), in the amount of \$146,760.00. The purchase will be accomplished by Cooperative Purchase, via Sourcewell Contract #041217-HMC.

The equipment was approved in the FY21 Budget and will be used by the Solid Waste Collection Division to collect bulk waste on daily routes. The City Manager has approved the Public Works Department to proceed with this capital purchase due to immediate need, resulting from the constant mechanical failures of older grab-alls. Out of a fleet of 12 grab-alls, the Solid Waste Collection Division is now averaging six to seven working grab-alls each week, with a staff of 10 drivers. The division has not been able to run 10 working grab-alls during a day in over a month; and is struggling to keep reasonably current for the Green Bulk and Non-green Bulk collections. This is replacement equipment.

The purchase will be accomplished by Cooperative Purchase via Request for Proposal (RFP) Contract #041217, initiated by Sourcewell, whereby PacMac, a Division of Hol-Mac Corporation was one of the successful vendors contracted to provide Waste and Recycling Equipment. The contract, which commenced July 7, 2017, is good through July 7, 2021, with an option to renew for a fifth year at the discretion of Sourcewell. Sourcewell is a Service Cooperative created by Minnesota Statute 123A.21. This statute was created in 1978 and revised in 1995 to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power. The RFP process utilized by Sourcewell meets the requirements of the City's Procurement Ordinance; additionally, cooperative purchasing is authorized per Article 9-101 of the Procurement Ordinance. The purchase will be made through Wastebuilt Environmental, which is an authorized dealer of Pac-Mac products.

Funds are budgeted in the FY21 Budget: Integrated Waste Management Fund – Public Works – Solid Waste Collection – Heavy Trucks; 0207-260-3510-GARB-7723.

A RESOLUTION

Item #B.

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) GRAB ALL TRUCK (PAC-MAC KB-20), FOR PUBLIC WORKS, FROM WASTEBUILT ENVIRONMENTAL (AUSTELL, GA), IN THE AMOUNT OF \$146,760.00. THE PURCHASE WILL BE ACCOMPLISHED BY COOPERATIVE PURCHASE, VIA SOURCEWELL CONTRACT #041217-HMC.

WHEREAS, the equipment was approved in the FY21 Budget and will be used by the Solid Waste Collection Division to collect bulk waste on daily routes. The City Manager has approved the Public Works Department to proceed with this capital purchase due to immediate need, resulting from the constant mechanical failures of older grab-alls. This is replacement equipment; and,

WHEREAS, Contract #041217-HMC, adopted by Sourcewell, is a cooperative contract available for use by any governmental entity. The City's Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase one (1) grab all truck (Pac-Mac KB-20), for Public Works, from Wastebuilt Environmental (Austell, GA), in the amount of \$146,760.00, by cooperative purchasing via Sourcewell Contract #041217-HMC. Funds are budgeted in the FY21 Budget: Integrated Waste Management Fund – Public Works – Solid Waste Collection – Heavy Trucks; 0207-260-3510-GARB-7723.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Thompson voting	_____.
Councilor Woodson voting	_____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor

File Attachments for Item:

August 5, 2020

Bus Route Signs & Poles (Annual Contract) – RFB No. 21-0001

Scope of Bid

The Consolidated Government of Columbus, Georgia is requesting bids for bus route signs and poles for METRA Transit System. The signs and poles will be procured on an as-needed basis.

The contract term shall be for three (3) years.

Mott's Green Plaza P. I. #0015287 (Re-Bid) – RFB No. 21-0007

Scope of Bid

The Consolidated Government of Columbus, Georgia (the Owner) invites bids for construction of the proposed trail and landscape improvements along the Columbus Riverwalk. The work primarily involves installation of concrete paving and decorative planters and structures with landscaping, as depicted on the drawings. The DBE goal for this project is 8%.

The Bidder is advised that the governing specifications for this project, including such items as bidding requirements, general conditions, technical specifications and related items, shall be in accordance with the State of Georgia, Department of Transportation Standard Specifications, 2013 Edition, and applicable Supplemental Specifications and Special Provisions. The Owner assumes the Bidder is a pre-qualified bidder with the Department of Transportation and therefore is familiar with the stated reference documents or has access to same.

August 7, 2020

Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 20-0026

Scope of RFP

The Consolidated Government of Columbus, Georgia is seeking proposals from qualified vendors to provide inmate commissary services for the Muscogee County Prison.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

August 12, 2020

Playground Mulch (Annual Contract) – RFB No. 21-0006

Scope of RFB

Columbus Consolidated Government is requesting bids from qualified vendors to provide playground mulch to be purchased on an “as needed” basis by the Department of Parks and Recreation.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods.

2. Landscape Materials (Annual Contract) – RFB No. 21-0003

Scope of RFB

Provide landscape material consisting of pine straw, wheat straw and hay on an “as needed” basis to the Columbus Consolidated Government (the City) to be utilized by Park Services, Public Works and Cooperative Extension departments. The contract term will be for two years with the option to renew for three additional twelve-month periods.

3. Electrical Fixtures, Parts and Supplies (Annual Contract) – RFB No. 21-0004

Scope of RFB

Provide various electrical fixtures, parts and supplies to Columbus Consolidated Government on an “as needed” basis. The contract period will be for two years with the option to renew for three additional twelve-month periods.

August 14, 2020

Environmental Monitoring Services (Annual Contract) – RFP No. 21-0001

Scope of RFP

The Consolidated Government of Columbus, Georgia (the City) is soliciting proposals from qualified firms to conduct environmental monitoring services at all Columbus-owned municipal solid waste landfills: Pine Grove, Schatulga Road, and Wilson Camp / Satilla landfills. Environmental services may also be required on an as-needed basis for Granite Bluff Inert Landfill.

The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

Speed Limit Feedback Radar Signs (Annual Contract) – RFP No. 21-0003

Scope of RFP

Columbus Consolidated Government invites qualified firms to submit proposals for the provision of speed limit feedback radar signs for use by the Traffic Engineering Division.

The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

August 19, 2020

Playground Mulch (Annual Contract) – RFB No. 21-0008

Scope of RFB

Provide traffic sign materials on an “as needed” basis to Columbus Consolidated Government (the City) to be utilized by the Traffic Engineering Division. The contract term will be for two (2) years with option to renew for three (3) additional twelve-month periods.

**Columbus Consolidated Government
Advertised Bids/RFPs**

August 5, 2020

1. Bus Route Signs & Poles (Annual Contract) – RFB No. 21-0001

Scope of Bid

The Consolidated Government of Columbus, Georgia is requesting bids for bus route signs and poles for METRA Transit System. The signs and poles will be procured on an as-needed basis.

The contract term shall be for three (3) years.

2. Mott's Green Plaza P. I. #0015287 (Re-Bid) – RFB No. 21-0007

Scope of Bid

The Consolidated Government of Columbus, Georgia (the Owner) invites bids for construction of the proposed trail and landscape improvements along the Columbus Riverwalk. The work primarily involves installation of concrete paving and decorative planters and structures with landscaping, as depicted on the drawings. The DBE goal for this project is 8%.

The Bidder is advised that the governing specifications for this project, including such items as bidding requirements, general conditions, technical specifications and related items, shall be in accordance with the State of Georgia, Department of Transportation Standard Specifications, 2013 Edition, and applicable Supplemental Specifications and Special Provisions. The Owner assumes the Bidder is a pre-qualified bidder with the Department of Transportation and therefore is familiar with the stated reference documents or has access to same.

August 7, 2020

1. Inmate Commissary Services for Muscogee County Prison (Annual Contract) – RFP No. 20-0026

Scope of RFP

The Consolidated Government of Columbus, Georgia is seeking proposals from qualified vendors to provide inmate commissary services for the Muscogee County Prison.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

August 12, 2020

1. Playground Mulch (Annual Contract) – RFB No. 21-0006

Scope of RFB

Columbus Consolidated Government is requesting bids from qualified vendors to provide playground mulch to be purchased on an "as needed" basis by the Department of Parks and Recreation.

The contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods.

2. Landscape Materials (Annual Contract) – RFB No. 21-0003

Scope of RFB

Provide landscape material consisting of pine straw, wheat straw and hay on an “as needed” basis to the Columbus Consolidated Government (the City) to be utilized by Park Services, Public Works and Cooperative Extension departments. The contract term will be for two years with the option to renew for three additional twelve-month periods.

3. Electrical Fixtures, Parts and Supplies (Annual Contract) – RFB No. 21-0004

Scope of RFB

Provide various electrical fixtures, parts and supplies to Columbus Consolidated Government on an “as needed” basis. The contract period will be for two years with the option to renew for three additional twelve-month periods.

August 14, 2020

1. Environmental Monitoring Services (Annual Contract) – RFP No. 21-0001

Scope of RFP

The Consolidated Government of Columbus, Georgia (the City) is soliciting proposals from qualified firms to conduct environmental monitoring services at all Columbus-owned municipal solid waste landfills: Pine Grove, Schatulga Road, and Wilson Camp / Satilla landfills. Environmental services may also be required on an as-needed basis for Granite Bluff Inert Landfill.

The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

2. Speed Limit Feedback Radar Signs (Annual Contract) – RFP No. 21-0003

Scope of RFP

Columbus Consolidated Government invites qualified firms to submit proposals for the provision of speed limit feedback radar signs for use by the Traffic Engineering Division.

The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

August 19, 2020

1. Playground Mulch (Annual Contract) – RFB No. 21-0008

Scope of RFB

Provide traffic sign materials on an “as needed” basis to Columbus Consolidated Government (the City) to be utilized by the Traffic Engineering Division. The contract term will be for two (2) years with option to renew for three (3) additional twelve-month periods.

File Attachments for Item:

RESOLUTION: A resolution cancelling the August 4, 2020 Proclamation Session.

RESOLUTION**NO. _____**

A Resolution cancelling the August 4, 2020 Proclamation Session.

WHEREAS, regular Council meetings shall commence at the time or times as set forth in the rules of procedures by the Council of Columbus, Georgia; and,

WHEREAS, the Council desires to cancel the August 4, 2020 Proclamation Session; and,

WHEREAS, in accordance with Section 3-103 of the Charter, the Council may, by majority vote of the Council at least seven days prior to the meeting cancel a regularly scheduled meeting.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

The July 7, 2020 Proclamation Session is hereby cancelled.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 28th day of July 2020 and adopted at said meeting by the affirmative vote of ____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Thompson	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor

File Attachments for Item:

2. FINANCE REPORT RESOLUTION: A resolution receiving the report of the Director of Finance concerning certain alcoholic beverage licenses processed during the month of June 2020 and approving the same.

RESOLUTION**NO. _____**

A resolution receiving the report of the Director of Finance concerning certain alcoholic beverage licenses and approving the same.

WHEREAS, the Director of Finance has presented a report listing the alcoholic beverage applications processed and licenses that have been issued or denied; and,

WHEREAS, the director of finance is to administer issuance of alcoholic beverage licenses and to report to Council pursuant to Section 3-2(c)(d)(e) of the Columbus Code of Ordinances.

NOW THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:

That the June 2020 Alcoholic Beverage Report of the Director of Finance be and the same is hereby received and approved.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 28th day of July, 2020 and adopted at said meeting by the affirmative vote of ____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor House	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Thompson	voting _____
Councilor Woodson	voting _____

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III
Mayor

MEMORANDUM

TO: Mayor and Council Members

DATE: July 21, 2020

THROUGH: Sandra Davis
Clerk of Council

SUBJECT: ALCOHOLIC BEVERAGE
REPORT

FROM: Angelica Alexander
Finance Director

The following report lists the alcoholic beverage applications processed during the month of June 2020 and is submitted to Council pursuant to the Columbus Code, Section 3-2(c)(d)(e).

NEW:

MIXED DRINKS, BEER & WINE ON PREMISES

Jasmine Coulson
Tundra
1244 Broadway
(Restaurant)

Lora Carter
TRS Lounge
3473 North Lumpkin Road
(Restaurant)

TRANSFERS:

LIQUOR, BEER & WINE OFF PREMISES

FROM: Marsha J. Smith
Villa Nova Beverages
119 4th Street
(Liquor/Package Store)

TO: Vidal Ybarra
Villa Nova Beverages
119 4th Street
(Liquor/Package Store)

Alcoholic Beverage Report for June 2020**Page 2 of 2****TRANSFERS (con't):****BEER & WINE OFF PREMISES**

FROM: Manjit Singh
Columbus Food & Lottery
1429 Warm Springs Road
(Convenience Store)

TO: Latisha Faye Nelson
Columbus Food & Lottery
1429 Warm Springs Road
(Convenience Store)

WITHDRAWN:

NONE

DENIED:

NONE

File Attachments for Item:

3. Minutes of the following Boards:

Board of Tax Assessors, #23-20 and #24-20.

Development Authority of Columbus, June 4, 2020.

Hospital Authority of Columbus, February 25, April 28 and May 26, 2020.

Planning Advisory Commission, May 20 and June 3, 2020.



Columbus, Georgia, Board of Assessors

GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

City Services Center
3111 Citizens Way
Columbus, GA 31906

Mailing Address:
PO Box 1340
Columbus, GA 31902

Telephone (706) 653-4398, 4402
Fax (706) 225-3800

Board Members

Chester Randolph
Chairman

Pat Bettis Hunter
Assessor

Trey Carmack
Assessor

Todd A. Hammonds
Assessor

Jayne Govar
Vice Chairman

Chief Appraiser
Suzanne Widenhouse

MINUTES #23-20

CALL TO ORDER: Chairman Chester Randolph calls the Columbus, Georgia Board of Assessors' virtual meeting to order on Monday July 6, 2020, at 9:00 AM.

PRESENT ARE:

Chairman Chester Randolph
Vice Chairman Jayne Govar
Assessor Patricia Hunter
Assessor Todd Hammonds
Assessor Trey Carmack
Chief Appraiser/Secretary Suzanne Widenhouse
Deputy Chief Appraiser Glen Thomason
Recording Secretary Katrina Culpepper

APPROVAL OF AGENDA: Assessor Hunter motions to accept Agenda. Assessor Hammonds seconds and the motion carries.

APPROVAL OF MINUTES: Assessor Carmack motions to accept Minutes #22-20. Vice Chairman Govar seconds and the motion carries.

At 9:04, Chief Appraiser Widenhouse presents the following:

- Public Utilities Assessment Ratio set to 40% - Currently four airlines received from Department of Revenue
- Appeals deadline has passed. Commercial and Residential still arriving via mail through end of week. Received to date: 612 Residential, 195 Commercial

At 9:13 Chairman Randolph adjourns the meeting without any objections.

Suzanne Widenhouse
Chief Appraiser/Secretary

APPROVED: _____

DS
CR

C. RANDOLPH
CHAIRMAN

DS
PBH

P.B. HUNTER
ASSESSOR

DS
TC

T. CARMACK
ASSESSOR

DS
TH

T.A. HAMMONDS
ASSESSOR

DS
JG

J. GOVAR
VICE CHAIRMAN

"An Equal Opportunity / Affirmative Action Organization"

MEMBERS: Georgia Association of Assessing Officials, International Association of Assessing Officials



Columbus, Georgia, Board of Assessors

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Board Members

Chester Randolph
Chairman

Pat Bettis Hunter
Assessor

Trey Carmack
Assessor

Todd A. Hammonds
Assessor

Jayne Govar
Vice Chairman

Chief Appraiser
Suzanne Widenhouse

MINUTES #24-20

CALL TO ORDER: Chairman Chester Randolph calls the Columbus, Georgia Board of Assessors' virtual meeting to order on Monday July 13, 2020, at 9:00 AM.

PRESENT ARE:

Chairman Chester Randolph
Vice Chairman Jayne Govar
Assessor Patricia Hunter
Assessor Todd Hammonds
Assessor Trey Carmack
Chief Appraiser/Secretary Suzanne Widenhouse
Absent: Deputy Chief Appraiser Glen Thomason
Recording Secretary Katrina Culpepper

APPROVAL OF AGENDA: Vice Chair Govar motions to accept Agenda. Assessor Hunter seconds and the motion carries.

APPROVAL OF MINUTES: Assessor Hunter motions to accept Minutes #23-20. Assessor Carmack seconds and the motion carries.

At 9:07, Commercial Property Manager Tanya Rios presents to the Board:

- Correction to Parcel 087 019 048LR. Assessor Carmack motions to accept the correction, Assessor Hunter seconds the motion and the motion carries.
- Withdrawn/Settled Appeals – four Taxpayers withdrew their appeals
- 36 - A4 Appeal agenda with adjustments for 2020, Assessor Carmack made motion to accept the adjustments with Parcel # 200 001 001 removed from the list and will be presented again at a later date, Assessor Hunter seconds the motion and the motion carries.

At 9:58, Residential Property Manager Jeff Milam presents to the Board:

- 152 – A4 Appeal agenda with adjustments for 2020. The Board reviews page by page.
- Parcels 031 055 004A and 120 001 110, removed from the list and will be presented again at a later day.
- Vice Chairman Govar recused herself from parcels owned by 26 Hemlock LLC and CF Properties, LLC
- Assessor Carmack motions to accept the adjustments, Assessor Hammonds seconds the motion and the motion carries.

At 10:39, Chairman Randolph adjourns the meeting with no objections.

Suzanne Widenhouse
Chief Appraiser/Secretary

APPROVED: _____

^{DS}
CR

C. RANDOLPH
CHAIRMAN

^{DS}
PBA

P.B. HUNTER
ASSESSOR

T. CARMACK
ASSESSOR

T.A. HAMMONDS
ASSESSOR

J. GOVAR
VICE CHAIRMAN

MINUTES OF THE MEETING OF THE
DEVELOPMENT AUTHORITY OF COLUMBUS GEORGIA
June 4, 2020
Via Zoom

MEMBERS PRESENT:

Alfred Blackmar, Russ Carreker, Selvin Hollingsworth, Jacki Lowe, Heath Schondelmayer, Lisa Smith, Chris Wightman

MEMBERS ABSENT:

none

ALSO PRESENT:

Richard Baxter, Josh Beard, Peter Bowden, Chuck Ford, Pam Hodge, Anna Hunt, Sendreka Lakes, Rob McKenna, Stacy Pritchard, Joe Sanders, Brian Sillitto, Katherine Kelly

Russ Carreker, Chairman, noting that a quorum was present and proper notice had been given in accordance with the requirements of Georgia law, called the June 4, 2020 meeting to order.

MINUTES

Upon motion made by Selvin Hollingsworth and seconded by Chris Wightman, the Authority unanimously approved the minutes of the May 7, 2020 and May 26, 2020 meeting attached as Exhibit "A" with the correction of changing May 27, 2020 to May 26, 2020.

FINANCIAL REPORT

- Heath Schondelmayer reviewed the reports and explained some variances. **Upon motion made by Selvin Hollingsworth and seconded by Lisa Smith, the Authority unanimously approved the May 2020 Financial Reports attached as Exhibit "B".**

LEGAL ISSUES

- **Upon motion made by Jacki Lowe and seconded by Selvin Hollingsworth, the Authority unanimously approved execution of documents for refinancing the loan and the new Security Deed for the Lakeside Village Apartments project.**
- **Upon motion made by Chris Wightman and seconded by Selvin Hollingsworth, the Authority unanimously approved the Fence Agreement between the owners of the commercial property and the Lakeside Village that the parties are responsible for the portion of the fence on their own property.**

ECONOMIC DEVELOPMENT

- Brian Sillitto reported May was a very active month. He gave updates on six active prospects. The rehab and retrofit of rooms in Marriott are continuing. HPPE was visited by Gov. Kemp in reference to converting to the manufacturing of hand sanitizer. He reported on the eight new leads. One lead is a large water user which Columbus can handle. He had zoom meetings with eight Atlanta consultants. A zoom meeting is scheduled to discuss the recertification of MTP. A new level of GRAD certification is GRAD Certification Select which is a higher level of certification for properties which are more ready for development. Work continues with Golden Shovel to develop an interact website page for MTP. He reported that under the CARES Act the EDA has a gran which the Authority could apply for to help develop MTP sites.

CITY OF COLUMBUS REPORT

- Pam Hodge reported that City Council approved the allocation of \$350,000 from the 0.25 millage the City maintains for allocation to the CVB which would be a loan to be paid back over time. An Intergovernmental Agreement is being prepared which would route the funds through the Development Authority as economic development. The payback would come from the hotel/motel taxes. **Upon motion made by Chris Wightman and seconded by Selvin Hollingsworth, the Authority unanimously approved in principal subject to review by legal counsel the Intergovernmental Agreement for the loan of \$350,000 from the City's millage funds reserved for economic development to the Columbus Visitor's Bureau.** Peter Bowden made comments. Pam Hodge reported that the budget process is going forward. There will be a review of budget in a Council work session in September. There are two studies going on the JR Allen corridor and Second Avenue improvements which are needed and if could be made over the next 10-15 years. There will be public hearings so the consultants can report their findings. The vote on SLOST has been postponed until November 2021.
- Anna Hurt made commented that the areas which update information through GRAD Certification Select will be moved up the list.

OLD BUSINESS

None

NEW BUSINESS

Proposed FY 2020-2021 Budget – Brian Sillitto reported the proposed budget for next fiscal year is in the packet for review and a vote will be taken at the July meeting. He made a few comments. Anyone having questions or comments can contact Heath Schondelmayer, Joe Sanders, or Brian Sillitto.

OTHER ISSUES

None

EXECUTIVE SESSION

None

Russ Carreker reported that the CEO search is still in progress. He reported the July meeting date might be changed to July 9th.

MEETING ADJOURNED

Upon motion made by Jacki Lowe and seconded by Selvin Hollingsworth, the meeting was adjourned.

By: _____
Jacki W. Lowe, Secretary

Approved by:

Russell D. Carreker, Chair

NOTE: These minutes were approved at the July 9, 2020 meeting of the Development Authority of Columbus, Georgia but were not signed since the meeting was held via Zoom.

MINUTES OF MEETING
OF THE
HOSPITAL AUTHORITY OF COLUMBUS, GEORGIA

February 25, 2020

A regularly scheduled meeting of the Hospital Authority of Columbus, Georgia (HAC) was held at 11:00 a.m. on Tuesday, February 25, 2020. The meeting was held in the conference room at Orchard View on Whitesville Road, Columbus, Georgia. A notice was emailed to each member. A copy of the notice was posted more than 24 hours before the meeting on the door of the building in which the meeting was held on Monday, February 24, 2020. Present at the meeting were Chairman, Ernie Smallman, Betty Tatum, Cynthia Jordan and Mike Welch. Vice Chairman, Sarah Lang, Susan McKnight, Dr. John Kingsbury and Jennings Chester were excused.

Frank Morast, President, Britt Hayes, Vice President, and Rick Alibozek, CFO were also present at this meeting. Kenneth M. Henson, Jr., Secretary/Attorney, was excused. Kenneth M. Henson, Jr.'s Assistant, Rhonda Anderson, attended in his absence.

INVOCATION AND WELCOME

Chairman, Ernie Smallman called the meeting to order. He welcomed everyone to the meeting. Britt Hayes gave an invocation.

DETERMINATION OF QUORUM

Chairman, Ernie Smallman presided and determined that there was not a quorum. The meeting continued. They just did not vote on anything.

MINUTES

The Board Minutes from the January 28, 2020 Board Meeting will be reviewed and voted on at the next meeting.

BOARD BUSINESS

Chairman, Ernie Smallman reported to the Board that Susan McKnight had resigned and that there was a vacancy in her position. New members will be elected at the next meeting.

PRESIDENT'S REPORT

CEO Frank Morast gave the President's Report.

Construction Report / Ridgecrest: Frank reported that they are ahead of schedule on the construction of Ridgecrest. HAC plans to move 84 beds from Azalea Trace to Ridgecrest. The remaining beds at

Azalea Trace will be moved to Muscogee Manor. HAC plans to renovate the kitchen and redo the VCT on the south wing at Muscogee Manor to accommodate this move.

Cobis Personal Care Home: Frank reported that the HAC will make consideration on modifying Cobis. They will look at losses and review if they cease operations, how much it will cost to maintain the building in insurance and maintenance. Frank plans to have something relevant before budget time.

Muscogee Home Health: Frank reported that the Muscogee Home Health Advisory Board had met and he provided the Board with a copy of their minutes.

CFO REPORT

Rick Alibozek gave the Statistical Report and the Financial Report to each Board Member.

Rick reported that the Medicaid rate is good and that the Medicare rate is doing well. He stated that there has been a \$50 to \$70 a day increase in Medicare reimbursement depending on the facility which is good. Occupancy remains in the mid 80% range, which is consistent with the national average.

Rick reported that January was a normal month and that cash is strong.

STATISCAL REPORT

Attached to these Minutes is the FY 2020 YTD Statistical Report Year Ended June 30, 2020.

FINANCIAL REPORT

Attached to these Minutes is the Hospital Authority of Columbus Consolidated Summary Report Month Ended January 31, 2020.

NEXT MEETING

The next meeting will be Tuesday, March 31, 2020.

There being no further business the meeting was adjourned.



KENNETH M. HENSON, JR.
Secretary



ERNEST SMALLMAN, IV.
Chairman

HOSPITAL AUTHORITY OF COLUMBIUS
FY 2020 YTD Statistical Report
Year Ended June 30, 2020

	June	May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sept	August	July	Average	Prior Year
Orchard View														
% Occupancy	82.71%	83.47%	82.38%	82.00%	82.00%	82.00%	84.12%	86.50%	85.79%	85.42%	85.42%	85.79%	85.42%	86.00%
Medicaid%	71.26%	75.88%	60.92%	64.97%	69.84%	67.37%	67.66%	67.66%	67.66%	67.66%	67.66%	67.66%	67.66%	71.65%
Medicare%	11.82%	12.15%	14.51%	14.81%	14.81%	14.81%	12.51%	12.51%	12.51%	12.51%	12.51%	12.51%	12.51%	11.95%
Private %	10.92%	2.71%	19.68%	14.92%	12.56%	12.56%	13.63%	11.88%	12.33%	12.33%	12.33%	11.88%	12.33%	9.77%
Hospice %	3.63%	4.02%	3.60%	4.12%	4.58%	4.58%	4.08%	2.74%	2.74%	2.74%	2.74%	2.74%	2.74%	3.52%
ADV %	2.38%	1.24%	1.29%	1.17%	1.83%	1.83%	2.41%	2.16%	2.16%	2.16%	2.16%	2.16%	2.16%	3.12%
Daily Medicare and ADV Census	23.49	22.35	27.60	28.12	21.90	25.81	30.39	25.67	25.67	25.67	25.67	25.67	25.67	25.93
Employment (Full Time Equivalents)	249.95	248.35	244.60	233.72	231.17	234.68	234.68	234.68	234.68	234.68	234.68	234.68	234.68	234.63
Azalea Trace														
% Occupancy	75.40%	77.24%	79.12%	79.77%	81.82%	82.11%	82.02%	82.02%	82.02%	82.02%	82.02%	82.02%	82.02%	86.31%
Medicaid%	87.40%	91.00%	96.21%	98.24%	97.37%	94.07%	90.20%	90.20%	90.20%	90.20%	90.20%	90.20%	90.20%	94.94%
Medicare%	7.00%	4.75%	3.33%	3.13%	5.96%	5.21%	5.15%	5.15%	5.15%	5.15%	5.15%	5.15%	5.15%	3.11%
Private %	2.61%	1.29%	2.70%	4.96%	2.78%	3.71%	3.71%	3.71%	3.71%	3.71%	3.71%	3.71%	3.71%	1.65%
Hospice %	2.80%	2.37%	3.22%	3.68%	3.89%	3.36%	3.54%	3.54%	3.54%	3.54%	3.54%	3.54%	3.54%	3.57%
ADV %	0.19%	0.57%	0.00%	0.00%	0.00%	0.53%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.05%
Daily Medicare and ADV Census	5.97	4.51	2.90	2.74	5.37	5.23	4.05	4.05	4.05	4.05	4.05	4.05	4.05	3.03
Employment (Full Time Equivalents)	86.46	84.02	84.76	80.10	85.73	87.68	83.90	83.90	83.90	83.90	83.90	83.90	83.90	90.60
Mustogee Manor														
% Occupancy	67.17%	65.10%	67.43%	66.49%	69.65%	66.13%	67.38%	67.38%	67.38%	67.38%	67.38%	67.38%	67.38%	74.11%
Medicaid%	83.02%	82.66%	83.52%	83.42%	85.44%	83.74%	77.98%	77.98%	77.98%	77.98%	77.98%	77.98%	77.98%	80.71%
Medicare%	6.84%	4.78%	6.14%	5.48%	7.35%	3.24%	4.82%	4.82%	4.82%	4.82%	4.82%	4.82%	4.82%	6.80%
Private %	1.19%	4.64%	4.62%	2.74%	1.30%	8.15%	8.48%	8.48%	8.48%	8.48%	8.48%	8.48%	8.48%	2.82%
Hospice %	4.63%	5.45%	4.83%	6.79%	6.50%	8.41%	8.76%	8.76%	8.76%	8.76%	8.76%	8.76%	8.76%	6.98%
ADV %	4.32%	1.75%	1.89%	1.57%	1.81%	1.45%	-0.03%	-0.03%	-0.03%	-0.03%	-0.03%	-0.03%	-0.03%	2.69%
Daily Medicare and ADV Census	12.75	7.23	9.20	7.96	10.83	5.20	5.49	5.49	5.49	5.49	5.49	5.49	5.49	11.97
Employment (Full Time Equivalents)	172.88	167.90	153.02	157.88	146.72	146.76	151.17	151.17	151.17	151.17	151.17	151.17	151.17	170.01
Copis														
Average occupancy	10.77	10.00	10.00	11.52	12.70	12.52	12.00	11.36	11.36	11.36	11.36	11.36	11.36	13.94
Employment (Full Time Equivalents)	8.87	8.12	8.94	8.94	9.45	8.74	9.67	8.95	8.95	8.95	8.95	8.95	8.95	10.26
Mustogee Home Health														
Employment (Full Time Equivalents)	11.27	10.87	11.04	11.73	10.75	10.70	10.75	11.07	11.07	11.07	11.07	11.07	11.07	20.84

HOSPITAL AUTHORITY OF COLUMBUS
CONSOLIDATED SUMMARY REPORT
MONTH ENDED JANUARY 31, 2020

BALANCE SHEET

	Orchard View	Home Office	Asalia Trace	Muscogee Manor	Total Nursing Home	Colbis PCH	Muscogee Home Health	River Mill	Consolidated
Cash	\$ 5,103,440	\$ -	\$ 8,358,268	\$ 4,768,430	\$ 18,129,838	\$ 12,086	\$ 65,565	\$ 577,795	\$ 38,795,084
Other Current Assets	3,152,531	-	1,946,622	2,112,992	7,312,145	10,610	121,059	3,045	7,445,859
Intercompany Balances	22,809,410	-	1,076,762	(12,760,727)	11,145,445	(8,166,143)	(1,607,064)	(3,372,238)	-
Noncurrent Assets	36,787,843	-	37,561,064	7,843,602	82,192,509	177,828	129,170	3,427,433	85,971,940
Total Assets	\$ 67,852,924	\$ -	\$ 48,842,716	\$ 1,984,297	\$ 118,779,937	\$ (5,970,619)	\$ (1,291,470)	\$ 635,035	\$ 112,152,883
Current Liabilities	\$ 1,315,709	\$ -	\$ 910,948	\$ 803,082	\$ 3,029,739	\$ 44,789	\$ 56,133	\$ 112	\$ 3,130,773
Non-current Liabilities (excluding bonds)	9,015,209	-	3,789,852	5,547,708	18,352,769	368,833	570,397	-	19,292,999
Bonds Payable	28,305,441	-	31,023,621	-	60,229,062	-	-	-	60,229,062
Total Liabilities	39,636,359	-	36,624,421	6,350,790	81,611,570	414,622	626,530	112	82,652,834
Fund Balance	29,316,565	-	12,719,295	(4,366,493)	37,168,367	(6,385,241)	(1,918,000)	634,923	29,500,049
Total Liabilities and Fund Balance	\$ 67,952,924	\$ -	\$ 48,842,716	\$ 1,984,297	\$ 118,779,937	\$ (5,970,619)	\$ (1,291,470)	\$ 635,035	\$ 112,152,883
INCOME STATEMENT									
Revenue	\$ 1,541,981	\$ 42,751	\$ 763,080	\$ 1,153,035	\$ 3,500,847	\$ 31,713	\$ 65,400	\$ 21,345	\$ 3,623,705
Operating Expenses	1,184,048	101,712	674,361	1,068,757	3,128,898	52,919	80,464	1,087	3,263,368
Net Profit (Loss) before Noncash expense	257,933	(58,961)	88,719	84,278	371,949	(21,206)	(14,664)	22,258	358,337
Provision for bad debts	(26,377)	-	(5,535)	(36,202)	(68,108)	-	-	-	(68,108)
Interest expense	(72,038)	-	-	-	(72,038)	-	-	-	(72,038)
Depreciation and Amortization	(88,600)	-	(220)	(20,586)	(109,404)	(294)	-	(7,665)	(117,373)
Current Month Income (loss)	\$ 70,924	\$ (58,961)	\$ 82,956	\$ 27,490	\$ 122,389	\$ (21,500)	\$ (14,664)	\$ 14,593	\$ 100,818
YTD Income (loss)	\$ 954,023	\$ (618,259)	\$ 920,171	\$ (53,437)	\$ 2,307,516	\$ (116,707)	\$ (128,148)	\$ 85,805	\$ 1,043,386

MINUTES OF MEETING
OF THE
HOSPITAL AUTHORITY OF COLUMBUS, GEORGIA
April 28, 2020

A regularly scheduled meeting of the Hospital Authority of Columbus, Georgia (HAC) was held at 11:00 a.m. on Tuesday, April 28, 2020. The meeting was held by conference call due to the COVID-19 Pandemic. A notice was emailed to each member. A copy of the notice was posted more than 24 hours before the meeting on the door of the building in which the meeting was held on Monday, April 27, 2020. Participating in the conference call meeting were Chairman, Ernie Smallman, Vice Chairman, Sarah Lang, Betty Tatum, Cynthia Jordan, Mike Welch, Susan McKnight and Jennings Chester. Dr. John Kingsbury was excused.

Frank Morast, President, Britt Hayes, Vice President, Rick Alibozek, CFO and Kenneth M. Henson, Jr., Secretary/Attorney also participated in the conference call meeting.

INVOCATION AND WELCOME

Chairman, Ernie Smallman called the meeting to order. He welcomed everyone to the meeting. Britt Hayes gave an invocation.

DETERMINATION OF QUORUM

Chairman, Ernie Smallman presided and determined that there was a quorum.

MINUTES

The Board Minutes from the January 28, 2020 Board Meeting and the Board Minutes from the February 25, 2020 Board Meeting were reviewed and on motion made by Susan McKnight and seconded by Mike Welch the January 28, 2020 Minutes and the February 25, 2020 Minutes were unanimously approved by the Board.

BOARD BUSINESS

Kenneth M. Henson, Jr. informed the Board that the City Council had submitted the following nominees for the vacancy created by Verona Campbell: Warner Kennon, III, Betty Tatum and Susan McKnight. On motion made by Mike Welch and seconded by Susan McKnight the Board unanimously selected Warner Kennon, III to serve on the Hospital Authority of Columbus, Georgia Board and replace Verona Campbell. His first term will expire November 14, 2020.

PRESIDENT'S REPORT

CEO Frank Morast gave the President's R

Muscogee Manor: Frank reported there are COVID-19 cases at Muscogee Manor. Initially, Muscogee Manor was notified by local hospitals that four residents had tested positive for COVID-19. Two of those residents had resided on the West wing and two were from the Odell wing. A family on the west wing had a sitter that tested positive for COVID-19 days before. On the Odell wing, Medicare residents that were admitted from another facility tested positive for COVID-19. Muscogee Manor then tested every resident on the Odell wing and every employee around these residents. 10 residents were tested. 4 out of the 10 residents that tested positive for COVID-19 came from another local facility. An exhaustive test of all residents and employees was implemented. A total of 12 employees and 2 additional residents tested positive. One resident, 89 years old passed away as a result of COVID-19.

100 residents at Muscogee Manor will be retested on April 29, 2020. Once someone tests positive for COVID-19, they need to be in quarantine for 14 days and have three non-symptomatic days (without the aid of fever reducers, medications,...) to clear quarantine requirements.

Azalea Trace. Azalea Trace had a survey due to a complaint that was received because a nurse did not follow procedure to monitor for blood sugar levels with additional tests. Azalea Trace was cited for results in a tag. Eight days after the tag citation, Azalea Trace submitted a plan of correction and has been following this plan to correct the citations.

Cobis Personal Care Home: Cobis Personal Care Home may need to transition out of the assisted living business because it continues to have a deficit and has never been profitable.

Construction Report / Ridgecrest: Britt reported the project is ahead of schedule and under budget. He reported the home should be ready in the Fall instead of year end. Most of the meetings with the contractor and architect are virtual.

Mother's Day Picnic. Frank announced that the Mother's Day Picnic will be cancelled due to the pandemic and hopefully will be rescheduled at another time.

CFO REPORT

Rick Alibozek gave the Statistical Report and the Financial Report. A copy of the Statistical Report and Financial Report was emailed to each Board Member.

Rick reported the census is down due to the pandemic.

Rick reported UPL program has a budget figure. They calculate the payment a year later, HAC received \$7,900,000. This is \$1,950,000 more than expected. Stimulus payments will help with price increases. He expects \$814,000 in stimulus payments. The UPL and stimulus payments will show up in April.

The Georgia Department of Public Health posts every night on nursing homes.

STATISCAL REPORT

Attached to these Minutes is the FY 2020 YTD Statistical Report Year Ended June 30, 2020.

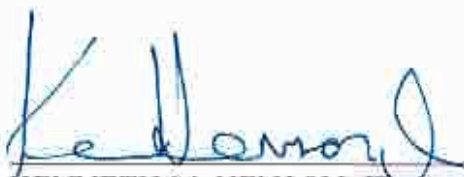
FINANCIAL REPORT

Attached to these Minutes is the Hospital Authority of Columbus Consolidated Summary Report Month Ended March 31, 2020.

NEXT MEETING

The next meeting will be Tuesday, May 26, 2020.

There being no further business the meeting was adjourned.



KENNETH M. HENSON, JR.
Secretary



ERNEST SMALLMAN, IV.
Chairman

HOSPITAL AUTHORITY OF COLUMBUS
FY 2020 YTD Statistical Report
Year Ended June 30, 2020

	June	May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sept	August	July	Average	Prior Year
Orchard View														
% Occupancy	84.85%	83.57%	82.71%	83.47%	87.38%	88.00%	84.12%	85.50%	85.79%	85.15%	85.00%	85.15%	85.15%	85.00%
Medicaid%	82.04%	77.47%	71.36%	79.88%	60.97%	64.97%	69.84%	67.37%	67.46%	71.27%	71.27%	71.27%	71.27%	71.27%
Medicare%	15.11%	12.58%	11.82%	12.15%	14.51%	14.81%	11.19%	12.51%	15.55%	13.40%	13.40%	13.40%	13.40%	11.95%
Private %	2.95%	4.52%	10.92%	2.71%	19.68%	14.92%	12.58%	12.58%	11.88%	9.76%	9.76%	9.76%	9.76%	9.76%
Hospice %	2.58%	1.82%	3.62%	4.02%	3.60%	4.12%	4.58%	4.08%	2.74%	3.52%	3.52%	3.52%	3.52%	3.52%
ADV %	3.82%	3.11%	2.38%	1.24%	1.29%	1.17%	1.83%	2.41%	2.16%	2.05%	2.05%	2.05%	2.05%	3.12%
Daily Medicare and ADV Census	30.41	26.90	23.49	22.35	27.50	28.12	21.90	25.81	30.29	28.33	28.33	28.33	28.33	25.93
Employment (Full Time Equivalents)	238.93	235.55	249.95	248.35	244.60	233.72	231.17	223.83	234.68	237.86	237.86	237.86	237.86	234.53
Azulera Trace														
% Occupancy	77.10%	75.55%	75.40%	77.24%	75.12%	75.77%	81.82%	82.11%	82.02%	78.39%	82.11%	82.02%	78.39%	86.31%
Medicaid%	91.82%	89.59%	87.40%	91.00%	96.21%	88.24%	87.37%	94.07%	90.20%	90.63%	94.07%	90.20%	90.63%	94.99%
Medicare%	7.13%	5.89%	7.00%	4.75%	3.33%	3.13%	5.96%	5.25%	5.15%	5.29%	5.25%	5.15%	5.29%	3.11%
Private %	0.87%	2.45%	2.61%	1.25%	2.76%	4.98%	2.79%	3.21%	1.11%	1.12%	3.21%	1.11%	1.12%	1.65%
Hospice %	0.38%	2.07%	2.80%	2.39%	3.22%	5.68%	3.89%	3.36%	3.54%	2.87%	3.36%	3.54%	2.87%	3.52%
ADV %	0.00%	0.00%	0.19%	0.57%	0.00%	0.00%	0.00%	0.53%	0.00%	0.14%	0.53%	0.00%	0.14%	0.06%
Daily Medicare and ADV Census	6.06	4.90	5.97	4.51	2.50	2.74	5.37	5.23	4.85	4.70	5.23	4.85	4.70	3.03
Employment (Full Time Equivalents)	76.48	81.42	85.46	84.02	84.76	80.20	85.73	87.68	83.99	82.88	87.68	83.99	82.88	90.61
Muscosog Manor														
% Occupancy	64.42%	67.36%	67.17%	65.10%	67.43%	66.45%	66.55%	66.13%	67.38%	66.79%	66.13%	67.38%	66.79%	74.11%
Medicaid%	90.37%	78.65%	83.02%	92.68%	82.52%	83.42%	85.44%	78.74%	77.98%	83.64%	78.74%	77.98%	83.64%	80.71%
Medicare%	6.80%	8.91%	6.84%	4.78%	6.14%	5.48%	7.33%	3.24%	4.82%	5.04%	3.24%	4.82%	5.04%	6.80%
Private %	-3.12%	6.74%	1.18%	-4.64%	4.62%	2.74%	-1.10%	8.15%	8.48%	2.56%	8.15%	8.48%	2.56%	2.82%
Hospice %	3.65%	3.48%	4.83%	5.45%	4.83%	5.79%	5.50%	8.41%	8.76%	5.83%	8.41%	8.76%	5.83%	6.98%
ADV %	2.30%	2.21%	4.32%	1.75%	1.89%	1.57%	1.81%	1.46%	-0.03%	1.92%	1.46%	-0.03%	1.92%	2.69%
Daily Medicare and ADV Census	9.97	12.73	12.75	7.23	5.20	7.96	10.83	5.29	5.49	9.05	5.29	5.49	9.05	11.97
Employment (Full Time Equivalents)	140.99	153.74	172.88	167.90	183.02	157.88	146.72	146.76	151.17	156.34	146.76	151.17	156.34	170.01
Celis														
Average Occupancy	9.74	10.03	10.77	10.00	10.00	11.52	12.70	12.52	12.00	11.03	12.52	12.00	11.03	13.94
Employment (Full Time Equivalents)	7.92	8.36	8.87	8.13	8.94	8.94	9.45	8.74	9.61	8.77	8.74	9.61	8.77	10.76
Muscosog Home Health														
Employment (Full Time Equivalents)	10.13	10.34	11.27	10.87	11.04	11.73	10.75	10.70	10.75	10.82	10.70	10.75	10.82	10.84

HOSPITAL AUTHORITY OF COLUMBUS
CONSOLIDATED SUMMARY REPORT
MONTH ENDED MARCH 31, 2020

	Orchard View	Home Office	Analyst Trust	Micropage Manor	Total Nursing Home	Cebis PCN	Micropage Home Health	River Mill	Consolidated
BALANCE SHEET									
Cash	\$ 4,612,225	\$ -	\$ 7,791,480	\$ -6,649,224	\$ 17,013,905	\$ 7,447	\$ 58,277	\$ 613,788	\$ 17,693,421
Other Current Assets	3,748,032	-	2,261,278	2,286,481	8,295,741	10,218	125,069	3,067	8,434,095
Intercompany Balances	22,846,547	-	1,125,076	(12,742,325)	11,233,100	(6,202,291)	(1,458,571)	(3,372,236)	-
Noncurrent Assets	37,064,268	-	38,158,538	7,802,491	83,165,307	172,280	120,160	3,419,803	86,886,318
Total Assets	\$ 68,271,091	\$ -	\$ 49,441,154	\$ 1,995,611	\$ 119,708,057	\$ (6,012,987)	\$ (1,346,056)	\$ 684,220	\$ 113,013,834
Current Liabilities	\$ 1,400,324	\$ -	\$ 1,131,084	\$ 656,917	\$ 3,288,345	\$ 30,732	\$ 53,910	\$ 111	\$ 3,381,498
Non-current Liabilities (including bonds)	9,015,209	-	3,789,951	5,547,708	18,352,769	369,432	570,387	-	19,292,998
Bonds Payable	28,257,525	-	31,917,653	-	60,175,178	-	-	-	60,175,178
Total Liabilities	\$ 38,673,059	\$ -	\$ 36,958,588	\$ 6,204,645	\$ 118,945,292	\$ 400,564	\$ 623,707	\$ 111	\$ 122,843,674
Fund Balance	29,598,034	-	12,502,165	(4,208,834)	37,891,265	(6,421,961)	(1,692,783)	664,109	30,164,100
Total Liabilities and Fund Balance	\$ 68,271,091	\$ -	\$ 49,441,154	\$ 1,995,811	\$ 119,708,057	\$ (6,012,987)	\$ (1,346,056)	\$ 684,220	\$ 113,013,834
INCOME STATEMENT									
Revenue	\$ 1,607,946	\$ 42,753	\$ 779,806	\$ 1,086,950	\$ 3,511,553	\$ 29,013	\$ 63,000	\$ 23,345	\$ 3,635,911
Operating Expenses	1,248,042	143,701	629,836	2,026,730	3,048,309	49,178	82,187	1,087	3,180,961
Net Profit (Loss) before noncash expense	359,904	(100,950)	150,970	60,220	463,244	(20,165)	(19,187)	22,258	435,950
Provisions for Bad debts	(2,397)	-	(4,125)	(45,227)	(52,150)	-	-	-	(52,150)
Interest expense	(72,038)	-	-	-	(72,038)	-	-	-	(72,038)
Depreciation and Amortization	(88,600)	-	(238)	(10,588)	(109,426)	(294)	-	(7,665)	(117,373)
Current Month Income (loss)	\$ 156,569	\$ (100,950)	\$ 146,516	\$ (15,593)	\$ 228,642	\$ (20,659)	\$ (29,187)	\$ 14,593	\$ 194,389
YTD Income (loss)	\$ 1,470,852	\$ (803,611)	\$ 1,204,441	\$ 304,242	\$ 1,895,934	\$ (153,497)	\$ (179,912)	\$ 114,991	\$ 1,707,496

MINUTES OF MEETING
OF THE
HOSPITAL AUTHORITY OF COLUMBUS, GEORGIA
May 26, 2020

A regularly scheduled meeting of the Hospital Authority of Columbus, Georgia (HAC) was held at 11:00 a.m. on Tuesday, May 26, 2020. The meeting was held by conference call due to the COVID-19 Pandemic. A notice was emailed to each member. A copy of the notice was posted more than 24 hours before the meeting on the door of the building in which the meeting was held on Monday, May 25, 2020. Participating in the conference call meeting were Chairman, Ernie Smallman, Vice Chairman, Sarah Lang, Betty Tatum, Mike Welch, Susan McKnight and Jennings Chester. Dr. John Kingsbury and Cynthia Jordan were excused.

Frank Morast, President, Britt Hayes, Vice President, Rick Alibozek, CFO and Kenneth M. Henson, Jr., Secretary/Attorney also participated in the conference call meeting.

INVOCATION AND WELCOME

Chairman, Ernie Smallman called the meeting to order. He welcomed everyone to the meeting. Britt Hayes gave an invocation.

DETERMINATION OF QUORUM

Chairman, Ernie Smallman presided and determined that there was a quorum.

MINUTES

The Board Minutes from the April 28, 2020 Board Meeting were reviewed and on motion made by Sarah Lang and seconded by Betty Tatum the April 28, 2020 Minutes were unanimously approved by the Board.

BOARD BUSINESS

Kenneth M. Henson, Jr. informed the Board that Susan McKnight withdrew her resignation and she will continue to serve on the HAC Board. Her term expired November 14, 2019. Kenneth M. Henson, Jr. informed the Board that City Council had submitted nominations to fill the Board member vacancy and re-appoint Susan McKnight. On motion made by Mike Welch and seconded by Betty Tatum, Susan McKnight was nominated and voted upon to succeed herself. Her second term will expire November 14, 2022.

PRESIDENT'S REPORT

CEO Frank Morast gave the President's Report.

COVID-19: HAC currently has all needed PPE equipment. Muscogee Manor had the first case of COVID-19 on south wing. This resident had previously been in the hospital. Now two more residents have tested positive on the south wing. Now when a resident is in the hospital and before coming back, HAC requires two negative tests before removing them from contact precautions.

HAC hopes to follow the State/Federal recommendations to test all residents and employees.

Azalea Trace: 2567 / Plan of correction submitted and accepted and waiting on resurvey to close it.

Cobis Personal Care Home: 60 day notice was given to all Cobis residents that it will close on July 31, 2020.

Construction Report / Ridgecrest: Frank reported the construction of Ridgecrest is ahead of schedule and still under budget.

CFO REPORT

Rick Alibozek gave the Statistical Report and the Financial Report. A copy of the Statistical Report and Financial Report was emailed to each Board Member.

Rick reported the census is down approximately 40 beds due to the pandemic. The census is 70% and is normally 80%. Medicare is stable with change in rules. COVID-19 cases are Medicare.

Rick reported nursing homes are now getting funding and equipment needs.

Rick reported UPL payment in April was \$1,900,000 more than expected. The total estimated was \$5,900,000 and \$7,950,000 was received. Rick reported expenses are stable and cash position is strong.

Rick reported HAC received \$800,000 in stimulus payments based on Medicare. An additional payment of \$1,350,000 was made based on \$50,000 per nursing home plus \$2,000 per bed. The census is down 40 beds per day so these payments will help with lower revenue and help pay for PPE equipment.

STATISCAL REPORT

Attached to these Minutes is the FY 2020 YTD Statistical Report Year Ended June 30, 2020.

FINANCIAL REPORT

Attached to these Minutes is the Hospital Authority of Columbus Consolidated Summary Report Month Ended April 30, 2020.

NEXT MEETING

The next meeting will be Tuesday, June 30, 2020.

There being no further business the meeting was adjourned.


KENNETH M. HENSON, JR.
Secretary


ERNEST SMALLMAN, IV.
Chairman

HOSPITAL AUTHORITY OF COLUMBIUS
FY 2020 YTD Statistical Report
Year Ended June 30, 2020

	June	May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sept	August	July	Average	Prior Year
Orchard View														
% Occupancy	79.57%	84.85%	83.57%	82.71%	83.47%	87.38%	88.60%	84.12%	84.12%	86.50%	85.79%	84.67%	86.00%	86.00%
Medicaid%	68.72%	82.04%	77.47%	71.86%	79.88%	60.92%	64.97%	69.84%	67.37%	67.37%	67.60%	71.03%	71.65%	71.65%
Medicare%	12.76%	15.11%	11.80%	11.82%	12.15%	14.51%	14.61%	11.19%	12.51%	12.51%	15.55%	13.94%	13.94%	11.95%
Private %	8.65%	2.95%	4.52%	10.92%	2.71%	19.68%	14.92%	12.56%	13.63%	13.63%	11.88%	9.05%	9.77%	9.77%
Hospice %	6.85%	2.98%	1.92%	3.63%	4.02%	3.60%	4.12%	4.58%	4.08%	4.08%	2.74%	3.85%	3.52%	3.52%
ADV %	3.01%	2.82%	3.11%	2.38%	1.24%	1.29%	1.17%	1.83%	2.41%	2.41%	2.18%	2.47%	3.12%	3.12%
Daily Medicare and ADV Census	25.10	30.42	26.90	23.49	27.50	27.50	28.12	21.90	25.81	25.81	30.39	26.21	25.93	25.93
Employment (Full Time Equivalents)	238.33	238.93	235.55	248.95	248.35	244.62	233.72	231.17	223.83	223.83	234.68	237.91	234.63	234.63
Azalea Trails														
% Occupancy	75.97%	77.30%	75.59%	75.40%	77.24%	79.12%	79.77%	81.62%	82.11%	82.02%	82.02%	78.43%	86.31%	86.31%
Medicaid%	103.36%	91.62%	89.59%	87.40%	92.00%	96.21%	88.24%	87.37%	94.07%	90.20%	91.81%	94.97%	94.97%	94.97%
Medicare%	5.38%	7.13%	5.89%	7.00%	4.75%	3.33%	3.13%	5.96%	5.25%	5.15%	5.30%	3.11%	3.11%	3.11%
Private %	-7.78%	0.87%	2.45%	2.61%	1.29%	-2.76%	-4.90%	-2.78%	-3.21%	1.11%	0.23%	0.23%	-1.65%	-1.65%
Hospice %	0.04%	0.38%	2.07%	2.90%	2.39%	3.27%	3.68%	3.89%	3.36%	3.54%	2.54%	3.53%	3.53%	3.53%
ADV %	0.00%	0.00%	0.00%	0.19%	0.77%	0.00%	0.00%	0.00%	0.00%	0.00%	0.13%	0.05%	0.05%	0.05%
Daily Medicare and ADV Census	4.50	6.06	4.50	5.97	4.51	2.90	2.74	5.37	5.23	4.65	4.68	3.03	3.03	3.03
Employment (Full Time Equivalents)	76.02	76.48	81.42	86.46	84.02	84.76	80.20	85.73	82.68	82.99	82.18	90.60	90.60	90.60
Miscouge Manor														
% Occupancy	62.78%	64.42%	67.36%	67.17%	65.10%	67.43%	66.49%	69.85%	66.17%	67.36%	67.36%	66.39%	74.11%	74.11%
Medicaid%	88.88%	90.37%	78.63%	83.02%	92.58%	82.52%	83.42%	85.44%	78.74%	77.58%	77.58%	84.17%	80.71%	80.71%
Medicare%	7.59%	6.80%	8.91%	5.84%	4.79%	6.24%	5.48%	7.35%	3.28%	4.87%	4.87%	5.20%	6.80%	6.80%
Private %	-4.50%	-3.12%	6.74%	1.21%	-4.64%	4.52%	2.74%	-1.10%	8.15%	8.48%	8.48%	2.86%	2.82%	2.82%
Hospice %	4.50%	3.65%	3.40%	4.68%	5.45%	4.83%	6.79%	6.50%	8.41%	8.76%	8.76%	5.70%	6.98%	6.98%
ADV %	3.53%	2.30%	2.21%	4.32%	1.75%	1.85%	1.57%	1.81%	1.48%	-0.63%	2.48%	2.69%	2.69%	2.69%
Daily Medicare and ADV Census	11.87	9.97	12.73	12.75	7.23	9.20	7.96	10.83	5.29	5.49	9.33	11.97	11.97	11.97
Employment (Full Time Equivalents)	146.93	146.99	153.74	172.88	167.90	153.02	157.88	146.77	146.76	151.17	155.40	170.01	170.01	170.01
Colts														
Average occupancy	10.00	9.74	10.03	10.77	10.00	10.00	11.52	12.70	12.52	12.00	10.93	13.94	13.94	13.94
Employment (Full Time Equivalents)	7.80	7.92	8.36	8.87	8.11	8.84	8.94	9.65	8.74	9.62	8.68	10.28	10.28	10.28
Message Home Health														
Employment (Full Time Equivalents)	9.95	10.13	10.14	11.27	10.87	11.04	11.73	10.75	10.70	10.75	10.75	10.84	10.84	10.84

HOSPITAL AUTHORITY OF COLUMBUS
CONSOLIDATED SUMMARY REPORT
MONTH ENDED APRIL 30, 2020

BALANCE SHEET									
	Oakland View	Home Office	Azules Trace	Muscope Manor	Total Nursing Home	Cable PCN	Muscope Home Health	River Mill	Consolidated
Cash	\$ 9,528,335	\$ -	\$ 8,851,726	\$ 7,128,074	\$ 25,506,725	\$ -	\$ 5,760	\$ 637,433	\$ 26,206,304
Other Current Assets	1,794,052	-	384,055	869,066	3,047,173	6,948	109,406	3,707	3,167,314
Intercompany Balances	21,258,523	-	2,379,746	(12,903,176)	11,237,089	(16,205,296)	(1,659,459)	(9,372,238)	-
Noncurrent Assets	37,373,043	-	38,066,782	7,293,644	84,059,669	17,946	129,170	3,411,838	87,742,723
Total Assets	\$ 70,250,343	\$ -	\$ 50,682,309	\$ 2,888,208	\$ 133,820,660	\$ 16,031,316	\$ 11,363,623	\$ 680,620	\$ 117,116,342
Current Liabilities	\$ 1,676,897	\$ -	\$ 1,539,620	\$ 791,216	\$ 4,008,723	\$ 47,297	\$ 62,690	\$ 65	\$ 4,118,825
Non-current Liabilities (excluding bonds)	9,015,209	-	3,789,852	8,547,708	18,352,769	389,832	570,397	-	19,291,998
Bonds Payable	28,233,567	-	31,914,669	-	60,148,236	-	-	-	60,148,236
Total Liabilities	\$ 38,925,673	\$ -	\$ 27,244,121	\$ 6,338,924	\$ 105,509,728	\$ 417,229	\$ 633,087	\$ 65	\$ 83,560,059
Fund Balance	31,324,670	-	13,438,188	(3,451,716)	41,310,932	(6,438,545)	(1,996,660)	680,555	33,556,782
Total Liabilities and Fund Balance	\$ 70,250,343	\$ -	\$ 50,682,309	\$ 2,888,208	\$ 123,820,660	\$ 16,031,316	\$ 11,363,623	\$ 680,620	\$ 117,116,342
INCOME STATEMENT									
Revenue	\$ 3,194,127	\$ 42,753	\$ 1,586,064	\$ 1,700,202	\$ 6,473,344	\$ 29,687	\$ 55,000	\$ 25,198	\$ 6,583,029
Operating Expenses	1,134,207	121,435	598,534	953,832	2,808,053	45,386	81,897	1,087	2,937,028
Net Profit (Loss) before Noncash expense	2,059,920	(78,684)	987,530	746,370	3,665,291	(15,299)	(26,897)	24,111	3,646,001
Provision for Bad debts	(44,162)	-	(51,589)	31,385	(64,466)	-	-	-	(64,466)
Interest expense	(72,038)	-	-	-	(72,038)	-	-	-	(72,038)
Depreciation and Amortization	(88,600)	-	(238)	(20,596)	(109,434)	(294)	-	(7,653)	(117,373)
Current Month Income (Loss)	\$ 1,805,120	\$ (79,884)	\$ 935,623	\$ 757,109	\$ 3,419,368	\$ (15,593)	\$ (26,897)	\$ 16,446	\$ 3,391,124
FTS Income (Loss)	\$ 3,225,972	\$ 882,805	\$ 2,140,064	\$ 861,151	\$ 5,345,082	\$ (170,090)	\$ (206,809)	\$ 111,437	\$ 5,079,620



Planning Advisory Commission

May 20, 2020

MINUTES

A meeting of the Planning Advisory Commission was held Wednesday, May 20, 2020 in the Council Chambers of the Citizen Service Center.

Commissioners Present:

Chairperson: Ralph King

Vice Chairperson:

Commissioners: Raul Esteras-Palos, Larry Derby, Xavier McCaskey & Joseph Brannon

Virtually: Robert Bollinger, James Dudley & Michael Greenblatt,

Absent: Wallace Davis

Staff Members: Will Johnson, Planning Manager & Trey Wilkinson, Planner I

Others Present:

CALL TO ORDER: Chairperson King called the meeting to order at 9:10 a.m. All in attendance stood for the pledge of allegiance to the American Flag. He explained the rezoning process to the audience.

APPROVAL OF MINUTES: Chairperson King asked for a motion on the minutes from March 18, 2020. Chairperson King made a motion to submit the minutes as accepted. No changes or additions by other commissioners. Motion carries, minutes accepted

1. REZN-04-20-1648: A request for a text amendment to amend the text of the Unified Development Ordinance (UDO) in regards to: Add Amusement, Add Massage Therapy, Indoor / Add Farm Equipment Sales / Delete Section 9.2.5.1.3 Sign Permits / Fuel Station to Chapter 3 and 13.

John Renfroe read the staff report for this case.

Request to amend the text of the Unified Development Ordinance (UDO) for several updates to read as follows:

UNIFIED DEVELOPMENT ORDINANCE REVISIONS (Explanation of Revisions)

- 1. Explanation of Revisions: Amend Table 3.1.1. by permitting the following uses in the in the following districts:**

Use Category	H I S T	R E 1 0	R E 5	R E 1	R T	S F 1	S F 2	S F 3	S F 4	R M 1	R M 2	M H P	U P T	C R D	N C	R O	C O	G C	S A C	L M I	H M I	T E C H	N O T E S
Recreation																							
Amusement, Indoor													P	P	P			P					
Commercial																							
Farm Equipment Sales and Services																		P		P			
Fuel Station																		P		P			
Massage Therapy	P												P	P	P	P	P	P					*

2. Explanation of Revisions: Delete Section 9.2.5.1.3. Sign Permit in the UPT and CRD Districts:

ORIGINAL ORDINANCE	PROPOSED ORDINANCE CHANGE
Section 9.2.5.1.3 Sign Permit in the UPT and CRD Districts. 3. Sign Permits in the UPT and CRD Districts. The Board shall approve, approve with conditions, or deny sign permits in the UPT and CRD zoning districts.	Section 9.2.5.1.3 Sign Permit in the UPT and CRD Districts. DELETED.

3. Explanation of Revisions: Amend Chapter 13 – Definitions by adding a definition for Fuel Stations:

ORIGINAL ORDINANCE	PROPOSED ORDINANCE CHANGE
Chapter 13 - Definitions. N/A	Chapter 13 – Definitions. Fuel station. A facility having pumps and underground storage tanks as which fuels for the use of motor vehicles are dispensed, sold, or offered for sale with no retail store, car wash, or similar uses.

Will Johnson of the Columbus Planning Department presented the explanation for the proposed changes to allowed uses in the Central Riverfront District (add indoor amusement) and Light Manufacturing/Industrial and (allow farm equipment sales) and adding the category “Fuel Stations” to be allowed in General Commercial. The proposal would also add Massage Therapy as an allowed use for General Commercial, Neighborhood Commercial and Residential Office.

Commissioner McCaskey asked for clarification on whether or not children would be allowed under the indoor amusement category; Mr. Johnson explained it would be up to the establishments.

Will Johnson explained how the proposal would adjust the UDO to correctly assign sign permitting authority exclusively to Inspections and Code. The proposal also provides for a definition of a “fuel station” in the UDO.

Chairperson King, anyone in audience that would like to speak for or against this case. No response.

Chairperson King requested a motion be made. Commissioner Brennan made a motion. Commissioner McCaskey seconded that motion. The case passes unanimously.

2. REZN-03-20-1329: A request for a text amendment to amend the text of the Unified Development Ordinance (UDO) in regards to Modify the SAC Zoning District, Section 2.3.8.

John Renfro read the staff report for this case.

Request to amend the text of the Unified Development Ordinance (UDO) in regards to Special Activity and Technical Center (SAC) to read as follows:

UNIFIED DEVELOPMENT ORDINANCE REVISIONS
(Explanation of Revisions)

1. Explanation of Revisions: Amend Table 2.3.8. by creating a minimum lot size within the overall size requirement in the SAC:

Zoning District	Property Development Regulations									
	Min. Lot Size (Square Feet)	Max. Density (Units per Acre)	Max. Lot Coverage	Min. Lot Width (Feet)	Max. Bldg Height (Feet)	Minimum Required Yard/Setback (Feet)				Notes
						Front	Side	Side Corner	Rear	
SAC	130,680 (43,560)	None	80%	100	120	40	20	40	20	

2. Explanation of Revisions: Amend Section 2.3.8. – Special Activity and Technical Center by updating requirements as it relates to the SAC zoning districts:

ORIGINAL ORDINANCE	PROPOSED ORDINANCE CHANGE
<p>Section 2.3.8.D. <i>Intent of Permitted Uses.</i></p> <p>D. <i>Intent of Permitted Uses.</i> Specific permitted and special exception uses within the SAC zoning district are provided in Chapter 3. The application of permitted uses is to be broadly interpreted to encourage the types of principal uses listed below.</p> <p>1. <i>Principal Uses Permitted with Administrative Approval.</i> The uses listed below are permitted subject to administrative approval:</p> <p>(A) Financial businesses;</p> <p>(B) Security-insurance services;</p> <p>(C) Data processing, including software development; and</p> <p>(D) Telecommunication and other forms of media, excluding production.</p> <p>2. <i>Principal Use Permitted as a Special Exception Use.</i> A hotel with an associated conference center containing at least 100,000 square feet of meeting rooms.</p> <p>3. <i>Accessory Uses.</i> Accessory uses and structures when related and incidental to a permitted use such as, but not limited to, food preparation and services, eating facilities, auditoriums, health and recreational facilities to serve employees.</p>	<p>Section 2.3.8.D. <i>Intent of Permitted Uses.</i></p> <p>D. <i>Intent of Permitted Uses.</i> Specific permitted and special exception uses within the SAC zoning district are provided in Chapter 3. The application of permitted uses is to be broadly interpreted to encourage the types of principal uses listed below.</p> <p>1. <i>Principal Uses Permitted with Administrative Approval.</i> The uses listed below are permitted subject to administrative approval:</p> <p>(A) Financial businesses;</p> <p>(B) Security-insurance services;</p> <p>(C) Data processing, including software development; and</p> <p>(D) Telecommunication and other forms of media, excluding production.</p> <p>(E) University or College.</p> <p>2. <i>Principal Use Permitted as a Special Exception Use.</i></p> <p>(A) A hotel with an associated conference center containing at least 100,000 square feet of meeting rooms.</p> <p>(B) Multifamily residential.</p> <p>3. <i>Accessory Uses.</i> Accessory uses and structures when related and incidental to a permitted use such as, but not limited to, food preparation and services, eating facilities, auditoriums, health and recreational facilities to serve employees.</p>

ORIGINAL ORDINANCE	PROPOSED ORDINANCE CHANGE
N/A	<p>Section 2.3.8.E. <i>Minimum Lot Size for Rezoning.</i></p> <p>E. <i>Minimum Lot Size for Rezoning.</i> Property size minimum for a site to be rezoned SAC zoning district is three acres (130,680 square feet).</p>

3. Amend Table 3.1.1. Permitted, Special Exception and Prohibited Uses as follows:

Use Category	H I S T	R E 1 0	R E 5	R E 1	R T	S F 1	S F 2	S F 3	S F 4	R M 1	R M 2	M H P	U P T	C R D	N C	R O	C O	G C	S A C	L M I	H M I	T E C H	N O T E S
Residential																							
Dwelling, Multifamily										P	P		P	P		P			SE				*
Civic and Public																							
University or College														P		SE	P	P	P			P	
Commercial																							
Hotel, Motel, or Inn	SE												P	P		P	P	P	SE				*

Tim Jensen with Hecht Burdeshaw came forward to explain the proposed text amendment. The purpose of the amendment is to allow universities/schools in the SAC district to undergo appropriate development as lot sizes have shrunk over time.

Chairperson King, anyone in audience that would like to speak for or against this case. No response.

Chairperson King requested a motion be made. Commissioner Brennan made a motion. Commissioner McCaskey seconded that motion. The case passes unanimously.

3. REZN-03-20-1330: A request to rezone 0.38 acres of land located at 4000 Buena Vista Road. Current zoning is NC (Neighborhood Commercial). Proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. Dean King is the applicant. This property is located in Council District 1 (Barnes).

Dean King 3901 Buena Vista Rd came forward to explain his case; applicant intends to convert the vacant retail building on site into a pawn shop.

Chairperson King, anyone in audience that would like to speak for or against this case. No response.

Chairperson King requested a motion be made. Commissioner McCaskey made a motion. Commissioner Derby seconded that motion. The case passes unanimously.

4. REZN-03-20-1331: A request to rezone 5.44 acres of land located at 4219 Warm Springs Road. Current zoning is GC (General Commercial). Proposed zoning is RO (Residential Office). The proposed use is Affordable Senior Living Apartments. In-Fill Housing, Inc. is the applicant. This property is located in Council District 5 (Crabb).

Commissioner McCaskey sought clarification on how the proposed development would be “affordable”; George Mize stated that it would be explained in his presentation.

George Mize of Paige, Scrantom, Tucker, Sprouse, Ford came forward to explain the proposed rezoning. The intent is to construct affordable senior housing on the currently vacant lot. The proposed development would take advantage of available state tax credits for developing affordable senior living space and is a 3-story multifamily complex with 64 affordable units available. The location is desirable for this development as it is near pharmacy’s, entertainment, transportation, and churches. The facility will feature health services and other wellness amenities. The development will create a number of temporary construction jobs as well as permanent maintenance and service positions without requiring any additional outlays by the city.

Commissioner McCaskey praised the completeness of the proposal and sought explanation of any security provided for the residents; Kathleen Matthews of the Columbus Housing Authority explained the facility would feature security and perimeter fencing with access control. Commissioner Estera-Palos sought clarification on the safety of automobile access to the facility; Mrs. Matthews of the Housing Authority explained the proposal shown is only conceptual and any necessary engineering to provide for safe conditions would take place. Mr. Mize explained this further and stated they would work with the city to provide for safe access. Commissioner McCaskey sought some more information on unit rates: Mrs. Matthews provided the tax credit and market rates for the proposed development.

Chairperson King, anyone in audience that would like to speak for or against this case.

Joe Connors of 4149 Warm Springs Road came forward to speak against the proposed rezoning. He stated the proposed rezoning would damage his future property value and ability to rezone to General Commercial even though the Future Land Use Plan has his property as General Commercial. He also states the development would negatively affect his properties safety and value regardless of the 30-foot proposed buffer. He also states the height of the development

would negatively affect his property value. Commissioner McCaskey asked if the proposal presenters could answer some of the applicant's questions. Mr. Mize came forward and explained how the General Commercial zoning of the current property is out of place and Residential Office zoning would be appropriate transitional zoning. Mr. Mize explained how they chose the largest permitted buffer and that the current foliage is quite thick and would be an acceptable buffer. He also reiterated the security measures in place. Mr. Mize further explained the rezoning would actually lower the maximum allowed height on the property.

Chairperson King, anyone in audience that would like to speak for or against this case. No response.

Chairperson King requested a motion be made. Commissioner Derby made a motion. Commissioner Brennan seconded that motion. The case passes unanimously.

5. REZN-03-20-1464: A request to rezone 0.31 acres of land located at 4508 Armour Road. Current zoning is NC (Neighborhood Commercial). Proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. Steven Daniels is the applicant. This property is located in Council District 8 (Garrett).

Steve Daniels of 361 Lee Road 339 came forward to explain the proposed rezoning. The current property is a vacant bookstore and the applicant would like to rezone it to General Commercial for sell on advice of his realtor.

Commissioner Esteras-Palos asked for clarification on the zoning of the property and surrounding area; the property in question is zoned Neighborhood Commercial and the surrounding properties are General Commercial.

Chairperson King, anyone in audience that would like to speak for or against this case. No response.

Chairperson McCaskey requested a motion be made. Commissioner Derby made a motion. Commissioner Brennan seconded that motion. The case passes unanimously.

6. REZN-03-20-1465: A request to rezone 0.32 acres of land located at 517 15th Street. Current zoning is LMI (Light Manufacturing / Industrial). Proposed zoning is UPT (Uptown). The proposed use is Amusement, Indoor. Lori Greeff is the applicant. This property is located in Council District 7 (Woodson).

Lori Greeff of 6479 Woodbriar Lane Midland, GA came forward to explain the proposed rezoning. The proposed development is a hatchet throwing entertainment venue. The property in question is zoned Light Manufacturing and Industrial and the surrounding properties are zoned Uptown (UPT).

Commissioner McCaskey asked about the presence of kids in the establishment and proposed security. The applicant explained that it is a 18 and up establishment but they do have family days for 13 and up. Every "axe pit" in the establishment will have an employee helping maintain safety. Commissioner Brannan sought and received confirmation that the city desires to have the entire area eventually zoned Uptown. Commissioner Brannan asked if the establishment would sell alcohol; the applicant indicates they are seeking a non-retail alcohol license. Commissioner McCaskey asked if police security would be present and that axes and alcohol together are dangerous; the applicant indicated they have no plans for police security.

Chairperson King, anyone in audience that would like to speak for or against this case. No response.

Chairperson Brennan requested a motion be made. Commissioner Derby made a motion. Commissioner Brennan seconded that motion. The case passes 3-1 (McCaskey).

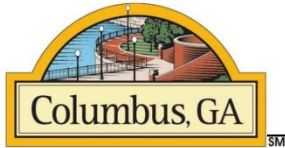
NEW BUSINESS: Next meeting scheduled for June 03, 2020. 2 Cases.

OLD BUSINESS: N/A

ADJOURNMENT: 10:07 AM

Ralph King, Chairperson

John Renfroe, Principal Planner



CONSOLIDATED GOVERNMENT
What progress has preserved.
 PLANNING DEPARTMENT

Planning Advisory Commission

June 03, 2020

MINUTES

A meeting of the Planning Advisory Commission was held Wednesday, June 03, 2020 in the Council Chambers of the Citizen Service Center.

Commissioners Present:

Chairperson: Ralph King

Vice Chairperson:

Commissioners: Raul Esteras-Palos, Larry Derby, Xavier McCaskey & Joseph Brannon

Virtually: Robert Bollinger, James Dudley & Michael Greenblatt,

Absent: Wallace Davis

Staff Members: John Renfroe, Principal Planner

Others Present:

CALL TO ORDER: Chairperson King called the meeting to order at 9:00 a.m. All in attendance stood for the pledge of allegiance to the American Flag. He explained the rezoning process to the audience.

APPROVAL OF MINUTES: Chairperson King asked for a motion on the minutes from May 20, 2020. Chairperson King made a motion to submit the minutes as accepted. No changes or additions by other commissioners. Motion carries, minutes accepted

1. REZN-05-20-1679: A request to rezone 1.15 acres of land located at 4204 / 4216 / 4220. Current zoning is NC (Neighborhood Commercial). Proposed zoning is GC (General Commercial). The proposed use is Pawn Shop. DSBV Property, LLC is the applicant. This property is located in Council District 1 (Barnes).

John Renfroe read the staff report for this case.

General Land Use: Consistent
Planning Area E

Current Land Use Designation: General Commercial

Future Land Use Designation: General Commercial

Compatible with Existing Land-Uses: Yes

Environmental Impacts: The property does not lie within the floodway and floodplain area. The developer will need an

approved drainage plan prior to issuance of a Site Development permit, if a permit is required.

City Services:

Property is served by all city services.

Traffic Impact:

Average Annual Daily Trips (AADT) will increase by 0 trips if used for commercial use. The Level of Service (LOS) will remain at level C.

Traffic Engineering:

This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.

School Impact:

N/A

Buffer Requirement:

N/A

Fort Benning's Recommendation:

N/A

DRI Recommendation:

N/A

Surrounding Zoning:

North
South
East
West

NC (Neighborhood Commercial)
NC (Neighborhood Commercial)
NC (Neighborhood Commercial)
NC (Neighborhood Commercial)

Attitude of Property Owners:

Forty-five (45) property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received no calls and/or emails regarding the rezoning.

Approval
Opposition

0 Responses
0 Responses

Additional Information:

No ITE Trip Generation in the ITE Manual for Pawn Shop. Special Retail Shop used as a comparable use.

The applicant, Rodney Milner of 115 Broken Rock Road Hamilton, GA, came forward to explain the purpose of the rezoning. The applicant intends to operate a title pawn on the property in question, considered a "Pawn Shop" for zoning purposes, and therefore needs to be zoned General Commercial.

Chairperson King, anyone in audience that would like to speak for or against this case. No response.

Chairperson King requested a motion be made. Commissioner Brennan made a motion. Commissioner Derby seconded that motion. The case passes 4-0 / 2-0 Virtual Vote.

2. REZN-05-20-1772: A request to rezone 0.32 acres of land located at 4228 Buena Vista Road. Current zoning is NC (Neighborhood Commercial). Proposed zoning is GC (General Commercial).

The proposed use is Convenience store, With Gas Sales. Rajeshree Shah is the applicant. This property is located in Council District 4 (Thompson).

John Renfro read the staff report for this case.

General Land Use:	Consistent Planning Area E								
Current Land Use Designation:	General Commercial								
Future Land Use Designation:	General Commercial								
Compatible with Existing Land-Uses:	Yes								
Environmental Impacts:	The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.								
City Services:	Property is served by all city services.								
Traffic Impact:	Average Annual Daily Trips (AADT) will decrease by 48 trips if used for commercial use. The Level of Service (LOS) will remain at level C.								
Traffic Engineering:	This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.								
School Impact:	N/A								
Buffer Requirement:	N/A								
Fort Benning's Recommendation:	N/A								
DRI Recommendation:	N/A								
Surrounding Zoning:	<table> <tr> <td>North</td><td>NC (Neighborhood Commercial)</td></tr> <tr> <td>South</td><td>NC (Neighborhood Commercial)</td></tr> <tr> <td>East</td><td>NC (Neighborhood Commercial)</td></tr> <tr> <td>West</td><td>NC (Neighborhood Commercial)</td></tr> </table>	North	NC (Neighborhood Commercial)	South	NC (Neighborhood Commercial)	East	NC (Neighborhood Commercial)	West	NC (Neighborhood Commercial)
North	NC (Neighborhood Commercial)								
South	NC (Neighborhood Commercial)								
East	NC (Neighborhood Commercial)								
West	NC (Neighborhood Commercial)								
Attitude of Property Owners:	Thirty-five (35) property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received one (1) calls and/or emails regarding the rezoning.								

Approval **0** Responses
Opposition **1** Responses

Additional Information: N/A

Rodney Milner of 115 Broken Rock Road came forward to represent the proposed rezoning. Mr. Milner explained they intend to provide fuel at the proposed location. Commissioner Brannan reminded the applicant of the required engineering to create a gas station.

Travis Hargrove of 7405 Winding Ridge Road came forward to represent the owner and tenants of Dogwood Apartments in opposition to the proposed rezoning. Mr. Hargrove explained that Dogwood Drive feeds on to Buena Vista Drive and the proposed rezoning would increase congestion in the area due to backups at the fuel pump. Commissioner Esteras-Palos commented that having gas stations on both sides of the road can decrease congestion by reducing lefts. Commissioner Brannan sought clarification if they could place an hours of operation restriction on the rezoning; John Renfroe indicated they could. Commissioner Brannan also requested the engineering department review light timing and congestion at the property.

Chairperson King, anyone in audience that would like to speak for or against this case. No response.

Chairperson King requested a motion be made. Commissioner Esteras-Palos made a motion with the condition that the operation hours be restricted between midnight and 6AM. Commissioner McCaskey seconded that motion. The case passes 3-1 (Derby) / 2-0 Virtual Vote.

NEW BUSINESS: Next meeting scheduled for June 17, 2020. 2 Cases.

OLD BUSINESS: N/A

ADJOURNMENT: 9:22 AM

Ralph King, Chairperson

John Renfroe, Principal Planner