

## Council Members

R. Gary Allen  
Charmaine Crabb

Travis L. Chambers  
Glenn Davis

Byron Hickey  
Bruce Huff

R. Walker Garrett  
Toyia Tucker

John Anker  
Joanne Cogle

**Clerk of Council**  
Lindsey G. McLemore



Council Chambers  
C. E. "Red" McDaniel City Services Center- Second Floor  
3111 Citizens Way, Columbus, GA 31906

February 10, 2026  
9:00 AM  
Regular Meeting

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## MAYOR'S AGENDA

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**CALL TO ORDER:** Mayor B.H. "Skip" Henderson, III, Presiding

**INVOCATION:** Offered by Mayor Pro Tem R. Gary Allen

**PLEDGE OF ALLEGIANCE:** Led by Mayor Skip Henderson

### **MINUTES**

**1.** Approval of minutes for the January 27, 2026, Council Meeting and Executive Session.

### **PROCLAMATIONS**

**2. Proclamation:** Arbor Day

**Receiving:** Keep Columbus Beautiful Commission

**3. Proclamation:** 211 Day

**Receiving:** Ben Moser, President & CEO of United Way, and Jennifer St John, Senior Vice President of Impact

**4. Proclamation:** Brian Daniel Waters

**Receiving:** Family of Brian Daniel Waters

## PRESENTATIONS

5. FY25 Annual Comprehensive Financial Report – David Irwin, External Auditor, Mauldin & Jenkins, LLC
6. 2025 Year-End Statistical Data & Accomplishments – Chief Stoney Mathis, Columbus Police Department

## CITY ATTORNEY’S AGENDA

### ORDINANCES

1. **2nd Reading-** REZN-10-25-1931: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **2361 South Lumpkin Road** (parcel # 059-053-001) from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District. (Planning Department and PAC recommend approval.) (Continued from 12-16-26) (Councilor Cogle)
2. **2nd Reading-** REZN-11-25-2127: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **6213 and 6221 Macon Road** (parcel # 111-008-005) from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District with conditions. (Planning Department and PAC recommend approval.) (Councilor Crabb)
3. **2nd Reading:** REZN CUVA: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain portions of a district known as the Conversation Use Valuation Assessment, from RE1 (Residential Estate 1) Zoning District to RE5 (Residential Estate 5) Zoning District. (Planning Department recommends approval.) (Mayor Pro-Tem and Councilor Davis)
4. **1st Reading:** REZN-11-25-2173: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **3233 6th Avenue** (parcel # 014-018-028) from Residential Multifamily – 2 (RMF2) Zoning District to Residential Multifamily – 1 (RMF1) Zoning District with conditions. (Planning Department and PAC recommend approval) (Continued on 1st Reading from 1-27-26.) (Councilor Garrett)
5. **1st Reading-** REZN-12-25-2295: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **4937 Macon Road** (parcel # 097-001-002) from Single Family Residential – 2 (SFR2) Zoning District to Residential Multifamily – 1 (RMF1) with conditions Zoning District. (Planning Department recommends approval with conditions. PAC recommends denial) (Councilor Hickey)

- 6. 1st Reading-** An ordinance regulating the vehicular traffic in Columbus, Georgia, by amending City Code Section 20-8.1.1 **Through Streets Designated** by deleting "Averette drive" as an intersecting street with the through street of Preston Drive; by amending Columbus Code Section 20-8.1.2 **Multi-way Stops Designated** for the purpose of establishing a multi-way stop at the intersection of Preston Drive and Averett Drive; authorizing the installation of official traffic control devices indicating said stop intersections and repealing any conflicting ordinances and for other purposes. (Councilors Garrett and Crabb)

## **RESOLUTIONS**

- 7.** A Resolution of the Council of Columbus, Georgia authorizing the issuance of Columbus, Georgia Water and Sewerage Revenue Bonds, Series 2026, in accordance with the request of the Columbus, Georgia Board of Water Commissioners; to authorize the Mayor and other officials of Columbus to take such further actions as are necessary to provide for the sale, issuance, and delivery of the bonds in an aggregate principal amount not to exceed \$140,000,000 for the purpose of financing or refinancing certain additions, extensions, and improvements to the water and sewerage system and refunding a portion of the Series 2014A and the Series 2016 Water and Sewerage Revenue Bonds; and for other purposes. (Request of Columbus, Georgia Board of Water Commissioners)

## **PUBLIC AGENDA**

1. Ms. Vickie C. Stafford, Re: The Proposed Rezoning of 4937 Macon Road.
2. Mrs. Monica Luker, Re: A presentation of thanks and appreciation for all that the Mayor of Columbus and City Council Members do for our AMAZING Columbus!
3. Mr. Johnathan Cole, representing Cole's Towing, Re: Vehicle Towing Services Contract.
4. Mr. Nakia Lee, representing Topic Salon, Re: Road construction and the impact on businesses.
5. Dr. Natalie Nicole, representing Role Model Academy, Re: Public Trust and Government Follow-Through.
6. Mr. Timothy Veals, Re: Head Street Safety Concerns and Property Owner Responsibilities.
7. Mr. Val McGowan, Re: Buena Vista Road & Spider Web Project – Quality of work, materials, and oversight.
8. Ms. Theresa El-Amin, representing Southern Anti-Racism Network, Re: Planning Department, Inspections, Demolitions, and Land for Sale.
9. Mrs. Robyn Burnett, representing New Bethel AME Church, Re: Hazardous walkway and a need for stop light similar to other cities in Georgia.

10. Mrs. Audrey Holston-Palmore, Re: ETAL Contact Portion of Heir Property
11. Reverend Mark Lawrence, representing Mount Olive Baptist Church, Fortson, Re: Moving forward without looking back.
12. Mr. John Scott, Re: Destruction of property in Windsor Park and Tanglewood.

## **CITY MANAGER'S AGENDA**

### **1. 2026 Legislative Agenda Items – Additional Proposed Items**

Consideration is requested of the resolutions for the 2026 Legislative Session of the Georgia General Assembly.

### **2. Department of Accountability Courts – CACJ Annual Grant**

Approval is requested to submit an application, and if approved, accept \$650,000 or as otherwise awarded from the Criminal Justice Coordinating Council for the operation of the Superior Court Accountability Courts, from July 1, 2026, to June 30, 2027, and to amend the Multi-governmental Fund by \$650,000 or as otherwise awarded. The City is required to provide a 15% cash matching funds (\$115,000.00) to participate in this grant program. This cash match is satisfied in the salary and benefits of the current Director of Accountability Courts.

### **3. Department of Accountability Courts – Jail Screening Expansion Grant**

Approval is requested to submit an application, and if approved, accept \$169,720 or as otherwise awarded from the Criminal Justice Coordinating Council for the operation of the Superior Court Accountability Courts, from February 1, 2026, to September 30, 2027, and to amend the Multi-governmental Fund by \$169,720 or as otherwise awarded. There is no match required for this funding.

### **4. Project Life Saver- BJA FY25 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities**

Approval is requested for the Mayor or his designee to apply for, accept, and expend any awarded funds as per the grant guidelines and City regulations, if awarded, a grant from the U.S. Department of Justice – Office of Justice Programs- Bureau of Justice Assistance (BJA). BJA FY25 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities that funds the purchase of tracking technology used to find vulnerable missing persons. It also funds wandering prevention, intervention, and rescue programs, in the amount of \$150,000, or as otherwise awarded, with no local match required, and amend the Multi-governmental Fund budget by the amount of the award.

## **5. PURCHASES**

- A.** Paint (Interior/Exterior) and Accessories (Annual Contract) – Georgia Statewide Contract Cooperative Purchase
- B.** Two (2) Ford Transit Vans for Public Works – Georgia Statewide Contract Cooperative Purchase
- C.** Refurbishment of Solid Waste Grapple Truck for Public Works
- D.** Declaration of Surplus and Donation of Police Bicycles
- E.** Drone System with Associated Software/Equipment and Installation for the Sheriff's Office
- F.** Electric Buses for Metra - Washington State Transit Bus Cooperative Contract Purchase
- G.** Amendment – Alcohol Management Services for Columbus Civic Center Locations (Annual Contract) – RFP No. 24-0005

## **CLERK OF COUNCIL'S AGENDA**

### **ENCLOSURES - INFORMATION ONLY**

- 1.** **Memo:** Progress Update on Compliance with Board and Commission Minute Submissions

### **ENCLOSURES - ACTION REQUESTED**

#### **2. Minutes of the following boards**

457 Deferred Compensation Board 01-18-24

457 Deferred Compensation Board 11-06-25

Airport Commission 06-08-20, 06-24-20, 07-10-20, 08-10-20, 08-26-20 & 09-23-20

Airport Commission 04-28-21, 05-26-21, 07-28-21, 08-25-21 & 09-22-21

Airport Commission 09-27-23

Airport Commission 01-22-25, 06-25-25, 07-23-25, 10-19-25, 11-19-25 & 12-07-25

Airport Commission 01-08-26

Animal Control Advisory Board 01-28-26

Board of Family and Children Services 11-19-20

Board of Family and Children Services 02-18-21

Board of Family and Children Services 04-??-23, 05-??-23 & 06-15-23

Board of Family and Children Services 12-??-24

Board of Family and Children Services 07-23-25 & 11-29-25

Board of Family and Children Services 01-21-26

Board of Tax Assessors #02-26 & 03-26

Board of Zoning 05-07-25, 06-04-25, 07-09-25 & 09-03-25

Civic Center Advisory Board 06-13-24, 08-15-24 & 11-21-24

Civic Center Advisory Board 02-20-25 & 08-21-25

Columbus Convention and Visitor Board (CVB) 02-19-25, 03-19-25, 09-17-25 & 11-19-25

Community Development Advisory Council (CDAC) 10-08-20

Community Development Advisory Council (CDAC) 09-09-21

Community Development Advisory Council (CDAC) 03-17-22 & 12-08-22

Community Development Advisory Council (CDAC) 06-13-24

Community Development Advisory Council (CDAC) 09-11-25 & 12-11-25

Golf Course Authority 01-28-20, 02-25-20 & 10-27-20

Golf Course Authority 02-23-21, 03-23-21, 04-27-21, 05-25-21 & 09-28-21

Golf Course Authority 02-21-22, 03-22-22, 05-24-22, 07-26-22, 08-23-22, 10-25-22 & 11-22-22

Golf Course Authority 01-24-23, 04-25-23, 08-23-23 & 10-24-23

Golf Course Authority 01-19-24

Golf Course Authority 06-17-25, 07-22-25, 08-21-25 & 10-28-25

Golf Course Authority 01-06-26

Hospital Authority of Columbus, 10-28-25

**BOARD APPOINTMENTS - ACTION REQUESTED**

**3. MAYOR’S APPOINTMENTS – ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

**A. CIVIC CENTER ADVISORY BOARD:**

\_\_\_\_\_  
*Vacant*  
Term Expires: March 1, 2026

Open for Nominations  
**(Mayor’s Appointment)**

Membership and Meeting Information

Terms: 3 Year Term Limit: 2, except for Hockey Association President  
Meetings: Quarterly – 3rd Thursday (February, May, August & November)  
Women: 3 Senatorial District 15: 5  
Vacancies: 3 Senatorial District 29: 4

**B. COMMISSION ON INTERNATIONAL RELATIONS AND CULTURAL LIAISON ENCOUNTERS (CIRCLE):**

\_\_\_\_\_  
*Vacant*  
Term Expires: March 1, 2026

Open for Nominations  
**(Mayor’s Appointment)**

Membership and Meeting Information

Terms: 4 Year Term Limit: 2  
Meetings: Monthly – 3<sup>rd</sup> Tuesday  
Women: 6 Senatorial District 15: 5  
Vacancies: 1 Senatorial District 29: 5

**C. PENSION FUND, EMPLOYEES’ BOARD OF TRUSTEES:**

\_\_\_\_\_  
*Vacant*  
**(Business Community)**  
Term Expires: June 30, 2026

Open for Nominations  
**(Mayor’s Appointment)**

Membership and Meeting Information

Terms: 4 Year Term Limit: n/a  
Meetings: Monthly – 1<sup>st</sup> Wednesday



Women: 5                      Senatorial District 15: 7  
Vacancies: 2                    Senatorial District 29: 2

**6. COUNCIL DISTRICT SEAT APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

**A. CIVIC CENTER ADVISORY BOARD:**

**Jacob T. Greer**

*Eligible*

Term Expired: March 1, 2026

Open for Nominations  
*(District 5 – Crabb)*

**Jennifer Teague**

*Eligible*

Term Expired: March 1, 2026

Open for Nominations  
*(District 6 – Allen)*

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*Vacant*

Term Expires: March 1, 2026

Open for Nominations  
*(District 9 – Anker)*

**Katie Bishop**

*Eligible*

Term Expired: March 1, 2026

Open for Nominations  
*(District 10 – Chambers)*

**Membership and Meeting Information**

Terms: 3 Year                      Term Limit: 2, except for Hockey Association President

Meetings: Quarterly – 3<sup>rd</sup> Thursday (February, May, August & November)

Women: 3                              Senatorial District 15: 6

Vacancies: 2                            Senatorial District 29: 4

**B. COMMUNITY DEVELOPMENT ADVISORY COUNCIL:**

\_\_\_\_\_

*Vacant*

Term Expires: March 27, 2026

Open for Nominations  
*(District 1 – Hickey)*

**Paul A. Wildes**

*Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 2 - Davis)*

**Xavier M. McCaskey**

*Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 3 -Huff)*

**Tracy Belt**

*Not Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 4 -Tucker)*

\_\_\_\_\_ *Vacant*

Term Expires: March 27, 2026

Open for Nominations  
*(District 5 – Crabb)*

**Shannon Rowe**

*Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 6 -Allen)*

**Brandy Tolbert**

*Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 7 -Cogle)*

**John House**

*Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 8 - Garrett)*

**Mike Welch**

*Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 9 -Anker)*

**James Jordan**

*Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 10 -Chambers)*

**Membership and Meeting Information**

Terms: 3 Year (Mayor Appts); 2 Year (Council Appts) Term Limit: 2

Meetings: Quarterly – 2nd Thursday (March, June, September & December)

Women: 4 Senatorial District 15: 7

Vacancies: 2 Senatorial District 29: 3

**C. PUBLIC SAFETY ADVISORY COMMISSION:**

**Paul T. Berry, III**

*Eligible*

Term Expired: October 31, 2025

*\*Not interested in serving another term.*

Open for Nominations  
*(District 5 – Crabb)*

**Scott Taft**

*Not Eligible*

Term Expired: October 31, 2025

Open for Nominations  
*(District 9 – Anker)*

Membership and Meeting Information

Terms:	3 Year	Term Limit:	2
Meetings:	Monthly – 3 <sup>rd</sup> Thursday		
Women:	3	Senatorial District 15:	4
Vacancies:	0	Senatorial District 29:	3

**7. COUNCIL APPOINTMENTS – ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

**A. ANIMAL CONTROL ADVISORY BOARD:**

\_\_\_\_\_  
*Vacant*

**(Georgia Veterinary Technician)**

Term Expires: October 15, 2025

Open for Nominations  
*(Council’s Appointment)*

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*Vacant*

**(Animal Rescue Shelter Representative)**

Term Expires: October 15, 2026

Recommendations are submitted by a licensed animal shelter.

Open for Nominations  
*(Council’s Appointment)*

*Note: The Animal Control Advisory Board is currently developing recommendations for Council’s consideration regarding the board’s composition.*

Membership and Meeting Information

Terms:	2 Year	Term Limit:	2
Meetings:	Semiannually		
Women:	7	Senatorial District 15:	3
Vacancies:	3	Senatorial District 29:	4

**B. BOARD OF HEALTH:**

**Yasmine Cathright**

*Not Eligible*

Term Expires: December 31, 2025

Open for Nominations  
*(Council's Appointment)*

Membership and Meeting Information

Terms:	5 Year	Term Limit: 2
Meetings:	Monthly – 4 <sup>th</sup> Wednesday	
Women:	4	Senatorial District 15: 0
Vacancies:	1	Senatorial District 29: 5

**C. BOARD OF ZONING APPEALS:**

**Alissa Neal**

*Eligible*

Term Expires: March 31, 2026

Open for Nominations  
*(Council's Appointment)*

Membership and Meeting Information

Terms:	3 Year	Term Limit: 2
Meetings:	Monthly – 1 <sup>st</sup> Wednesday	
Women:	3	Senatorial District 15: 2
Vacancies:	0	Senatorial District 29: 3

**D. BUILDING AUTHORITY OF COLUMBUS:**

**Christopher Smith**

*Eligible*

Term Expires: March 24, 2026

Open for Nominations  
*(Council's Appointment)*

**Olive Vidal-Kendall**

*Eligible*

Term Expires: March 24, 2026

Open for Nominations  
*(Council's Appointment)*

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*Vacant*

Term Expires: March 24, 2027

Open for Nominations  
*(Council's Appointment)*

Membership and Meeting Information

Terms:	2 Year	Term Limit: n/a
Meetings:	As needed.	
Women:	1	Senatorial District 15: 1
Vacancies:	1	Senatorial District 29: 3

**E. COMMISSION ON INTERNATIONAL RELATIONS AND CULTURAL LIAISON ENCOUNTERS (CIRCLE):**

**Mattie Hall**

*Eligible*

Term Expires: March 1, 2026

Open for Nominations  
*(Council's Appointment)*

Membership and Meeting Information

Terms:	4 Year	Term Limit: 2
Meetings:	Monthly – 3 <sup>rd</sup> Tuesday	
Women:	6	Senatorial District 15: 5
Vacancies:	1	Senatorial District 29: 5

**F. LIBERTY THEATRE & CULTURAL ARTS CENTER ADVISORY BOARD:**

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*Vacant*

Term Expired: August 14, 2026

Open for Nominations  
*(Council's Appointment)*

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*Vacant*

Term Expired: August 14, 2026

Open for Nominations  
*(Council's Appointment)*

\_\_\_\_\_  
*Vacant*

Term Expired: August 14, 2027

Open for Nominations  
*(Civic Center Director Recommendation / Confirmed by Council)*

Membership and Meeting Information

Terms:	4 Year	Term Limit: 3
Meetings:	Bimonthly – 2nd Thursday (January, March, May, July, September & November)	
Women:	5	Senatorial District 15: 4
Vacancies:	4	Senatorial District 29: 4

**G. NEW HORIZONS BEHAVIORAL HEALTH – MENTAL HEALTH, ADDICTIVE DISEASES AND DEVELOPMENTAL DISABILITIES- COMMUNITY SERVICE BOARD:**

**Judge David Ranieri**

*Does not desire reappointment*

Term Expired: June 30, 2025

Open for Nominations  
*(Council's Appointment)*

Membership and Meeting Information

Terms:	3 Year	Term Limit: n/a
Meetings:	Monthly – 2nd Monday	
Women:	2	Senatorial District 15: 2
Vacancies:	0	Senatorial District 29: 1

**H. PERSONNEL REVIEW BOARD:**

\_\_\_\_\_  
*Vacant*

**(Alternate Member 1)**

Term expires: December 31, 2027

Open for Nominations  
*(Council's Appointment)*

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*Vacant*

**(Alternate Member 2)**

Term expires: December 31, 2027

Open for Nominations  
*(Council's Appointment)*

\_\_\_\_\_  
*Vacant*

**(Alternate Member 3)**

Term expires: December 31, 2027

Open for Nominations  
*(Council's Appointment)*

**Delano Leftwich**

*Not Eligible*

**(Alternate Member 4)**

Term expired: December 31, 2025

Open for Nominations  
*(Council's Appointment)*

Membership and Meeting Information

Terms:	3 Year	Term Limit: 2
Meetings:	Monthly – 3rd Wednesday	
Women:	4	Senatorial District 15: 2
Vacancies:	4	Senatorial District 29: 4

**I. PLANNING ADVISORY COMMISSION (PAC):**

**John R. Steed**

*Eligible*

Term expires: March 31, 2026

Open for Nominations  
***(Council's Appointment)***

Membership and Meeting Information

Terms:	3 Year	Term Limit:	2
Meetings:	Twice a month – 1 <sup>st</sup> & 3 <sup>rd</sup> Wednesday		
Women:	3	Senatorial District 15:	6
Vacancies:	0	Senatorial District 29:	3

*The City of Columbus strives to provide accessibility to individuals with disabilities and who require certain accommodations in order to allow them to observe and/or participate in this meeting. If assistance is needed regarding the accessibility of the meeting or the facilities, individuals may contact the Mayor's Commission for Persons with Disabilities at 706-653-4492 promptly to allow the City Government to make reasonable accommodations for those persons.*

**File Attachments for Item:**

1. Approval of minutes for the January 27, 2026, Council Meeting and Executive Session.

# COUNCIL OF COLUMBUS, GEORGIA

## CITY COUNCIL MEETING MINUTES

Council Chambers  
C. E. “Red” McDaniel City Services Center- Second Floor  
2960 Macon Road, Columbus, GA 31906

January 27, 2026  
5:30 PM  
Regular Meeting

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### MAYOR’S A G E N D A

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**PRESENT:** Mayor B. H. “Skip” Henderson, III, Mayor Pro Tem R. Gary Allen and Councilors John Anker, Travis L. Chambers, Joanne Cogle, Charmaine Crabb, Glenn Davis, R. Walker Garrett, Byron Hickey, Bruce Huff (arrived at 5:33 p.m.) and Toyia Tucker. Deputy City Manager Pam Hodge, Deputy City Manager Lisa Goodwin, City Attorney Clifton Fay, Assistant City Attorney Lucy Sheftall, Clerk of Council Lindsey G. McLemore and Deputy Clerk of Council Tameka Colbert.

**ABSENT:** n/a

**The following documents have been included as a part of the electronic Agenda Packet:** (1) MA#2: Board of Water Commissioners Organization Information (2) CM#6(A): The Liberty District Renewing a Neighborhood (3) CM#6(B): Revenue Update 4<sup>th</sup> Quarter

**The following documents were distributed around the Council table:** (1) PA#3: Equity, Responsiveness, and Representation in City Governance (2) CM#3(B): Columbus Consolidated Government Monthly Financial Snapshot FY-2026 – December 2025

**CALL TO ORDER:** Mayor B. H. “Skip” Henderson, III, Presiding

**INVOCATION:** Offered by Mayor Pro Tem R. Gary Allen

**PLEDGE OF ALLEGIANCE:** Led by Mayor Skip Henderson

### **MINUTES:**

1. Approval of minutes for the January 13, 2026, Council Meeting and Executive Session. Mayor Pro Tem Allen made a motion to approve the minutes, seconded by Councilor Garrett and carried unanimously by the nine members present, with Councilor Huff being absent for the vote.

**EXECUTIVE SESSION:**

Mayor Henderson entertained a motion to go into Executive Session to discuss personnel and property acquisition and disposal at the request of the City Attorney and members of Council. Councilor Tucker made a motion to go into Executive Session, seconded by Councilor Crabb and carried unanimously by the nine members present, with Councilor Huff being absent for the vote, and the time being 5:33 p.m.

The Regular Meeting was reconvened at 6:51 p.m., at which time, Mayor Henderson announced that the Council did meet in Executive Session to discuss litigation and personnel; however, there were no votes taken.

**POINT OF PERSONAL PRIVILEGE – ANNOUNCEMENT:**

**Councilor Bruce Huff** announced that he will not seek re-election as the District 3 City Councilor when his current term concludes in 2026. He expressed sincere appreciation to Mayor Skip Henderson, fellow Council members, City staff, community partners, and the citizens of Columbus, Georgia, noting that serving the community has been one of the greatest honors of his life.

Councilor Huff highlighted his role in securing more than \$300 million in infrastructure investments for District 3, supporting improvements in transportation, public safety, economic development, and local schools.

Councilor Huff stated that he remains fully committed to serving the citizens of District 3 for the remainder of his term. He concluded his remarks by introducing Dr. Jake Golden as a potential successor, describing him as a long-time advocate for District 3.

Multiple council members and staff members expressed their surprise, sadness, and appreciation for Councilor Huff's service, describing him as a mentor, leader, and dedicated public servant.

Speakers shared personal anecdotes about receiving guidance and friendship, praising Councilor Huff's integrity and thoughtful comments.

**PRESENTATIONS:**

2. Columbus Water Works and Columbus Consolidated Government's Partnership (Presented by: Jeremy Cummings, President of Columbus Water Works)

**Jeremy Cummings, President of Columbus Water Works (CWW)**, delivered a presentation explaining the relationship between Columbus Water Works and the Columbus Consolidated Government (CCG). The presentation included an overview of CWW's governance structure, financial position, and strategic considerations related to exploring the bond market for refinancing and potential new bond issuance. The information was provided to inform Council ahead of a future vote. It was noted that CWW will return to Council on February 10, 2026, for consideration and approval.

## **CITY ATTORNEY'S AGENDA**

### **ORDINANCES**

2. **1st Reading- REZN-11-25-2127:** An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **6213 and 6221 Macon Road** (parcel # 111-008-005) from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District. (Planning Department and PAC recommend approval.) (Councilor Crabb)

*(NOTE: Item called 1<sup>st</sup> on the City Attorney's Agenda while documents were being copied for CA#1.)*

## **CITY MANAGER'S AGENDA**

### **1. Director of Human Resources**

**Resolution (024-26):** A Resolution authorizing the appointment of Ms. Ola O. Terrell as Director of the Human Resources Department. Councilor Davis made a motion to approve the resolution, seconded by Mayor Pro Tem Allen and carried unanimously by the seven members present, with Councilors Anker, Hickey and Tucker being absent for the vote. *(NOTE: Item called forward from the City Manager's Agenda.)*

**Director Ola Terrell** addressed the members of Council, emphasizing her commitment to bring integrity, communication and collaboration to the Columbus Consolidated Government.

### **2. Special Purpose Local Option Sales Tax (SPLOST) Fund Capital Reallocation for the Sheriff's Office**

**Resolution (025-26):** A Resolution reallocating approximately \$430,000 of the Sheriff's Office appropriated Special Purpose Local Option Sales Tax (SPLOST) Fund Capital Budget to purchase

tactical equipment in lieu of vehicles. Councilor Tucker made a motion to approve the resolution, seconded by Councilor Chambers and carried unanimously by the ten members of Council. (*NOTE: Item called forward from the City Manager's Agenda at the request of Councilor Tucker.*)

**Muscogee County Sheriff Greg Countryman** thanked the members of Council for their support.

**Councilor John Anker** stated for the record the importance for all departments to begin looking at ways to trim their budget to fill the gap between the lack of revenue versus expenditures.

**REFERRAL(S):**

**FOR THE DEPUTY CITY MANAGER:**

- Explore ways to cut operational costs for every department by 2% for the upcoming FY27 Budget.  
(*Councilor Anker*)

**3. Special Purpose Local Option Sales Tax (SPLOST) Fund Capital Reallocation for the Fire/EMS Department**

Councilor Tucker made a motion to call Item CM#3 forward in the agenda, seconded by Mayor Pro Tem Allen and carried unanimously by the nine members present, with Councilor Crabb being absent for the vote.

**Resolution (026-26):** A Resolution reallocating approximately \$1.8 million of the Fire-EMS Department's appropriated Special Purpose Local Option Sales Tax (SPLOST) Fund Capital Budget to purchase various equipment in lieu of fire engines. Councilor Tucker made a motion to approve the resolution, seconded by Councilor Hickey and carried unanimously by the ten members of Council. (*NOTE: Item called forward from the City Manager's Agenda at the request of Councilor Tucker.*)

**Fire/EMS Chief Sal Scarpa** expressed his appreciation for Council's support in this reallocation and stated he would be coming later this year with an update on their fleet.

**CITY ATTORNEY'S AGENDA (continued)**

**ORDINANCES**

- 1. Ordinance (26-001) - 2<sup>nd</sup> Reading-** An ordinance amending the budgets for the Fiscal Year 2026 by appropriating amounts in each fund for various operational activities. (FY26 MID-YEAR BUDGET AMENDMENT) (Budget Review Committee)

Councilor Tucker made a motion to amend the ordinance to provide a one-time bonus payable on February 20 to officers who were on the payroll as of January 31, 2026, and who have completed twenty-four (24) months of service, seconded by Mayor Pro Tem Allen.

**Finance Director Angelica Alexander** reviewed available funding and explained that bonuses are non-recurring. She discussed options for implementing MCP adjustments through a mid-year amendment or the FY27 budget process, with an emphasis on avoiding the use of reserves.

Following discussion regarding this matter, the motion and second were withdrawn. Councilor Tucker made a motion to adopt the ordinance as presented, seconded by Mayor Pro Tem Allen and carried unanimously by the ten members present.

- 3. 1st Reading: REZN-11-25-2173:** An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **3233 6th Avenue** (parcel # 014-018-028) from Residential Multifamily – 2 (RMF2) Zoning District to Residential Multifamily – 1 (RMF1) Zoning District with conditions. (Planning Department and PAC recommend approval) (Councilor Garrett) Councilor Crabb made a motion to delay the ordinance until February 10, 2026, due to the absence of the applicant, seconded by Councilor Huff and carried unanimously by the eight members present with Councilors Davis and Tucker being absent for the vote.
- 4. 1st Reading: REZN CUVA:** An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain portions of a district known as the Conversation Use Valuation Assessment, from RE1 (Residential Estate 1) Zoning District to RE5 (Residential Estate 5) Zoning District. (Planning Department recommends approval.) (Mayor Pro-Tem and Councilor Davis)

## **PUBLIC AGENDA**

1. Mr. Donald Moeller, Re: Concerns about Columbus Fire & EMS protocols for PTSD diagnosis, monitoring, early intervention, and treatment.
2. Dr. Marvin Broadwater, Sr., representing State of Georgia Omega Psi Fraternity, Re: Announcement of Fatherhood Conversation in Columbus, GA.

3. Dr. Natalie Nicole, representing Role Model Academy, Re: Equity, Responsiveness, and Representation in City Governance.
4. Mr. Michael Graddy, Re: Dial-A-Ride inequities and subsequent abject failures.

**Deputy City Manager Lisa Goodwin** provided clarification regarding federal paratransit requirements, noting that service is mandated within three-quarters (3/4) of a mile of fixed routes. She explained that a previously approved premium service extended an additional three-quarters (3/4) of a mile beyond the required area. She cautioned that further expansion could result in noncompliance with federal standards and jeopardize federal funding.

In response to a question from Councilor Crabb, **Assistant Director of Metra Everett Fleming** responded that preparations are currently underway, with stops already established at Brookstone and the VA property.

5. Ms. Theresa El-Amin, representing Anti-Racism Network, Re: Planning, Inspections, Paws Humane, and City of Durham. ***Not Present***
6. Mr. Howard Turner, Re: E-Verify is for thee but not for me. What is the purpose when it is a half-baked measure? ***Not Present***
7. Ms. Amy Spencer, Re: Initiative to maintain good community and police relations.
8. Rev. Mark Lawrence, representing IMA, Re: Let's look past ourselves. ***Not Present***

## **CITY MANAGER'S AGENDA**

### **1. Director of Human Resources**

*(NOTE: Item called forward during the City Attorney's Agenda.)*

### **2. Special Purpose Local Option Sales Tax (SPLOST) Fund Capital Reallocation for the Sheriff's Office**

*(NOTE: Item called forward during the City Attorney's Agenda.)*

### **3. Special Purpose Local Option Sales Tax (SPLOST) Fund Capital Reallocation for the Fire/Ems Department**

*(NOTE: Item called forward during the City Attorney's Agenda.)*

#### 4. FY27 Holiday Schedule

**Resolution (027-25)** - A resolution to approve the Holiday Schedule for the FY27 Budget Year. It is recommended that Thursday, December 24, 2026, be designated as a floating holiday. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Cogle and carried unanimously by the seven members present, with Councilors Crabb, Huff and Tucker being absent for the vote.

#### 5. PURCHASES

##### A. Electric Buses for Metra – Washington State Transit Bus Cooperative Contract Purchase

Councilor Anker made a motion to delay the resolution until February 10, 2026, seconded by Councilor Crabb and carried by a six-to-two vote with Mayor Pro Tem Allen and Councilors Anker, Cogle, Crabb, Davis and Garrett voting in favor and Councilors Chambers and Huff voting in opposition, with Councilors Hickey and Tucker being absent for the vote.

In response to concerns raised by Councilor Davis, Assistant Director of Metra Everett Fleming reported that the vendor was selected through a cooperative purchasing process, and the contract is 80% funded by the FTA and that no regional vendors met the required federal standards.

#### REFERRAL(S):

##### FOR METRA:

- Collect and provide answers to Council's questions on the electric bus purchase before the February 10 meeting, including checks with the West Coast organization. *(Councilor Anker)*
- Investigate and report whether other companies manufacture the specified electric buses and details of the cooperative selection process. *(Councilor Anker)*

##### B. Contract Extension for Comprehensive Generator Services (Annual Contract) – RFB No. 20-0010

**Resolution (028-25)** - A resolution authorizing the extension of the annual contract for Comprehensive Generator Services, for Facilities Maintenance, with Taylor Power Systems (Bessemer, AL) through April 30, 2026. Mayor Pro Tem Allen made a motion to approve the resolution, seconded by Councilor Cogle and carried unanimously by the eight members present, with Councilors Hickey and Tucker being absent for the vote.

## **6. UPDATES AND PRESENTATIONS**

- A. Liberty District Master Plan Update - Robert Scott, Director, Community Reinvestment & Will Johnson, Director, Planning

**Robert Scott, Director, Community Reinvestment** provided a brief presentation on the Liberty District, outlining next steps for implementation of the master plan approved on June 3, 2025. He reported that a request will be brought forward in February to approve the surplus of the fourteen (14) lots in accordance with residential development standards for single-family housing.

**Will Johnson, Director, Planning** explained that the Liberty District design standards are intended as guiding principles, not an ordinance, and are based on five historic housing styles historically prevalent in the district. He noted that any proposed housing must be compatible with the character of the district and consistent with established residential design standards.

- B. Finance Update - Angelica Alexander, Director, Finance

**Finance Director Angelica Alexander** presented the monthly financial snapshot comparing December 2025 to December 2024, highlighting overall revenue growth across several funds. She reported revenue increases and decreases and highlighted related expenditure changes.

- C. Revenue Update - Angelica Alexander, Director, Finance

**Finance Director Angelica Alexander** presented an update on the Revenue Division for the second quarter of the fiscal year, reporting an increase in active licenses processed compared to the prior year and reviewing pending license activity. She explained the alcohol licensing process, and also provided an update on license renewals, delinquent accounts referred to code enforcement, and the use of the civic self-service portal for online tax reporting and payment. Additionally, she outlined recent system improvements, discussed potential code updates to streamline occupation tax, and emphasized the benefits and considerations of mandatory online excise tax payments.

## **CLERK OF COUNCIL'S AGENDA**

### **ENCLOSURES - ACTION REQUESTED**

1. **Vacancy Request** – Consideration of a request to declare the seat of Terrance Flowers vacant on the Liberty Theatre & Cultural Arts Center Advisory Board, pursuant to Resolution No. 525-02. Mayor Pro Tem Allen made a motion to approve the request, seconded by Councilor Crabb

and carried unanimously by the eight members present, with Councilors Hickey and Tucker being absent for the vote.

2. **Minutes of the following boards:**

Board of Elections and Registrations, 10-02-25

Board of Tax Assessors, #43-25

Board of Tax Assessors, #44-25

Board of Tax Assessors, #01-26

Board of Water Commissioners, 12-08-25

Board of Zoning Appeals, 12-03-25

Columbus Golf Course Authority, 12-02-25

Columbus Sports & Entertainment Authority, 12-08-25

Columbus Sports & Entertainment Authority, 01-12-26

Community Development Advisory Council, 03-14-24

Community Development Advisory Council, 09-12-24

Community Development Advisory Council, 01-09-25

Community Development Advisory Council, 03-13-25

Community Development Advisory Council, 05-08-25

Community Development Advisory Council, 07-10-25

Development Authority of Columbus, 11-13-25

Development Authority of Columbus, 12-04-25

Liberty Theatre Advisory Board, 11-13-25

Planning Advisory Commission, 12-03-25

**Clerk of Council Lindsey G. McLemore** advised that an attachment for the Board of Elections and Registration incorrectly listed voting dates for 2026 and should have reflected 2025 dates and stated that the correction would be made to ensure Council receives accurate, approved minutes.

Mayor Pro Tem Allen made a motion to receive the minutes of various boards, seconded by Councilor Crabb and carried unanimously by the eight members present, with Councilor Cogle being absent for the vote and Councilors Hickey and Huff being absent from the meeting.

### **BOARD APPOINTMENTS - ACTION REQUESTED**

#### **3. MAYOR'S APPOINTMENTS – ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

##### **A. BUILDING AUTHORITY OF COLUMBUS:**

A nominee for a vacant seat with a term expiring on March 24, 2025, on the Building Authority of Columbus, (*Mayor's Appointment*). Mayor Henderson nominated Anothony Maddox to fill the vacant seat on the Building Authority of Columbus. Mayor Pro Tem Allen made a motion for confirmation, seconded by Councilor Davis and carried unanimously by the eight members present, with Councilors Hickey and Tucker being absent for the vote.

##### **B. CIVIC CENTER ADVISORY BOARD:**

A nominee for the vacant seat with a term expiring on March 1, 2026, on the Civic Center Advisory Board. (*Mayor's Appointment*). There were none.

##### **C. COMMISSION ON INTERNATIONAL RELATIONS AND CULTURAL LIAISON ENCOUNTERS (CIRCLE):**

A nominee for the vacant seat with a term expiring on March 1, 2026, on Commission on International Relations and Cultural Liaison Encounters. (*Mayor's Appointment*). There were none.

##### **D. PENSION FUND, EMPLOYEES' BOARD OF TRUSTEES:**

A nominee for a vacant seat with a term that expires on June 30, 2026, as a representative of the Business Community on the Pension Fund, Employees' Board of Trustees (*Mayor's Appointment*). There were none.

#### **4. COUNCIL APPOINTMENTS – LISTED FOR CONFIRMATION:**

- A. **PERSONNEL REVIEW BOARD:** Antron Murray was nominated to succeed Yolanda Sumbry Sewell as the Regular Member #4 on the Personnel Review Board. *(Councilor Huff's nominee)* Term expires: December 31, 2028. Councilor Huff made a motion for confirmation, seconded by Councilor Crabb and carried unanimously by the eight members present, with Councilors Hickey and Tucker being absent for the vote.
- B. **PERSONNEL REVIEW BOARD:** Lakesha Stringer was nominated to fill the vacant seat designated as Alternate Member #5 on the Personnel Review Board. *(Councilor Tucker's nominee)* Term expires: December 31, 2028. Councilor Huff made a motion for confirmation, seconded by Councilor Crabb and carried unanimously by the eight members present, with Councilors Hickey and Tucker being absent for the vote.

5. **NOMINATIONS – CONFIRMED BY COUNCIL:**

A. **HISTORIC & ARCHITECTURAL REVIEW BOARD:**

A nominee for the seat of Emily Flournoy *(Not Eligible)* with a term expiring on January 31, 2026, on the Historic & Architectural Review Board *(Council's Appointment)*

A nominee for a vacant seat *(Board of Realtors Representative)* for a term expiring on January 31, 2026, on the Historic & Architectural Review Board *(Council's Appointment)*.

A nominee for a vacant seat *(Columbus Home Builders Association Representative)* for a term expiring on January 31, 2028, on the Historic & Architectural Review Board *(Council's Appointment)*.

6. **COUNCIL DISTRICT SEAT APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

A. **CIVIC CENTER ADVISORY BOARD:**

A nominee for the vacant seat of the District 8 Representative with a term expiring on March 1, 2028, on the Civic Center Advisory Board. *(District 8 – Garrett)*. Councilor Garrett nominated James Jordan to fill the vacant District 8 seat on the Civic Center Advisory Board. Mayor Pro Tem Allen made a motion for confirmation, seconded by Councilor Cogle and carried unanimously by the eight members present, with Councilors Hickey and Tucker being absent for the vote

A nominee for the vacant seat of the District 9 Representative with a term expiring on March 1, 2026, on the Civic Center Advisory Board. (*District 9 – Anker*). There were none.

**B. COMMUNITY DEVELOPMENT ADVISORY COUNCIL:**

A nominee for the vacant seat of the District 1 Representative for a term expiring on March 27, 2026, on the Community Development Advisory Council (*District 1 – Hickey*).

A nominee for the vacant seat of the District 5 Representative for a term expiring on March 27, 2026, on the Community Development Advisory Council (*District 5 – Crabb*).

**C. PUBLIC SAFETY ADVISORY COMMISSION:**

A nominee for the seat of Paul T. Berry, III (*Not interested in serving another term*) for a term that expired on October 31, 2025, on the Public Safety Advisory Commission (*District 5 – Crabb*). There were none.

A nominee for the seat of Scott Taft (*Not Eligible*) for a term that expired on October 31, 2025, on the Public Safety Advisory Commission (*District 9 – Anker*). There were none.

**D. YOUTH ADVISORY COUNCIL:**

A nominee for the District 9 Representative on the Youth Advisory Council (*District 9 – Anker*). Clerk of Council McLemore stated that nominations for the Youth Advisory Council will not be accepted at this time, as the council has only one remaining meeting for the year.

**7. COUNCIL APPOINTMENTS – ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

**A. ANIMAL CONTROL ADVISORY BOARD:**

A nominee for the vacant seat of the Georgia Veterinary Technician with a term expiring on October 15, 2026, on the Animal Control Advisory Board (*Council’s Appointment*). There were none.

A nominee for the vacant seat of the Animal Rescue Shelter Representative with a term expiring on October 15, 2026, on the Animal Control Advisory Board (*Council’s Appointment*). There were none.

**B. BOARD OF HEALTH:**

A nominee for the seat of Yasmine Cathright (*Not Eligible*) with the term expiring on December 31, 2025, on the Board of Health (*Council's Appointment*). There were none.

**C. BUILDING AUTHORITY OF COLUMBUS:**

A nominee for a vacant seat for a term that expired on March 24, 2027, on the Building Authority of Columbus (*Council's Appointment*). There were none.

**D. HISTORIC & ARCHITECTURAL REVIEW BOARD (BHAR):**

A nominee for the seat of Fran Poole Carpenter (*Eligible for reappointment*) with a term expiring on January 31, 2026, on the Historic & Architectural Review Board (*Council's Appointment*). Councilor Cogle renominated Fran Poole Carpenter to succeed herself on the Historic & Architectural Review Board.

A nominee for the seat of Shea E. Spencer (*Eligible for reappointment*) with a term expiring on January 31, 2026, on the Historic & Architectural Review Board (*Council's Appointment*). Councilor Cogle renominated Shea E. Spencer to succeed herself on the Historic & Architectural Review Board.

**E. LIBERTY THEATRE & CULTURAL ARTS CENTER ADVISORY BOARD:**

A nominee for a vacant seat for a term that expired on August 14, 2025, on the Liberty Theatre & Cultural Arts Center Advisory Board (*Council's Appointment*). Councilor Huff nominated Monica Brown to fill the vacant seat on the Liberty Theatre & Cultural Arts Center Advisory Board.

A nominee for a vacant seat for a term that expires on August 14, 2026, on the Liberty Theatre & Cultural Arts Center Advisory Board (*Council's Appointment*). There were none.

A nominee for a vacant seat for a term that expires on August 14, 2027, on the Liberty Theatre & Cultural Arts Center Advisory Board (*Civic Center Director Recommendation / Confirmed by Council*). There were none.

**F. NEW HORIZONS BEHAVIORAL HEALTH – MENTAL HEALTH, ADDICTIVE DISEASES AND DEVELOPMENTAL DISABILITIES- COMMUNITY SERVICE BOARD:**

A nominee for the seat of Judge David Ranieri (*Does not desire reappointment*) for a term that expired on June 30, 2025, on the New Horizons Behavioral Health – Mental Health, Addictive Diseases and Developmental Disabilities – Community Service Board (*Council's Appointment*). There were none.

**G. PERSONNEL REVIEW BOARD:**

A nominee for a vacant seat (*Alternate Member 1*) for a term that expires on December 31, 2027, on the Personnel Review Board (*Council's Appointment*). There were none.

A nominee for a vacant seat (*Alternate Member 2*) for a term that expires on December 31, 2027, on the Personnel Review Board (*Council's Appointment*). There were none.

A nominee for a vacant seat (*Alternate Member 3*) for a term that expires on December 31, 2027, on the Personnel Review Board (*Council's Appointment*). There were none.

A nominee for the seat of Delano Leftwich (*Not Eligible – Alternate Member 4*) for a term that expired on December 31, 2025, on the Personnel Review Board (*Council's Appointment*). There were none.

**UPCOMING BOARD APPOINTMENTS:**

- A. Board of Zoning Appeals
- B. Building Authority of Columbus
- C. Civic Center Advisory Board
- D. Community Development Advisory Council (CDAC)
- E. Commission on International Relations & Cultural Liaison Encounters (CIRCLE)
- F. Planning Advisory Commission (PAC)

With there being no further business to discuss, Mayor Skip Henderson entertained a motion for adjournment. Motion by Mayor Pro Tem Allen to adjourn the January 27, 2026, Regular Council Meeting, seconded by Councilor Garrett and carried unanimously by the eight members present, with Councilors Hickey and Tucker being absent for the vote, and the time being 9:58 p.m.

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Lindsey G. McLemore  
Clerk of Council  
Council of Columbus, Georgia

**File Attachments for Item:**

5. FY25 Annual Comprehensive Financial Report – David Irwin, External Auditor, Mauldin & Jenkins, LLC

# Columbus Consolidated Government

Item #5.

**Financial & Compliance Audit – June 30, 2025**



**Presented by:**  
**David Irwin, CPA**

- Page 32 -



## Purpose of Today's Presentation

- Overview of:
  - Independent Auditor's Report
  - Compliance Reports
  - Financial Statements
- Required Communications
- Answer Any Questions

# Purpose of a Financial Audit

- **What an Audit Does:**
  - Provides independent assurance on the financial statements
  - Confirms statements are fairly presented under GAAP
  - Focuses on areas of highest financial risk
  
- **What an Audit Does Not do:**
  - Evaluate day-to-day operations or performance
  - Test every transaction
  - Guarantee fraud will be detected
  - Designed to catch every mistake

## Audit Opinion

- **Columbus: responsible for financial statements.**
- **M&J: to express opinions.**
- **Auditing Standards = *Generally Accepted Auditing Standards and Governmental Auditing Standards***
- **Financial Audit : Unmodified (Clean) Opinion**
  - **Highest level of Assurance**
  - **Financial Statements are fairly presented in all material respects, in accordance with GAAP**

## Compliance Reports

**Financial Report contains two (2) Compliance Reports:**

- **Single Audit Report**
  - Compliance audit
  - Required > \$750k in federal expenditures
  - Unmodified (Clean) Opinion
- **Yellow Book Report**
  - Report on Government's Internal Controls and Compliance
  - Not Intended to Provide an Opinion
  - No Material Weaknesses or Significant Deficiencies Noted During Our Audit

## Overview of Financial Statements

- **Government prepares an Annual Comprehensive Financial Report (ACFR)**
- **ACFR goes above and beyond basic reporting requirements**
- **Submitted annually to Government Finance Officers Association (GFOA)**
- **Government awarded Certificate of Achievement for Excellence in Financial Reporting for 35<sup>th</sup> year in a row.**

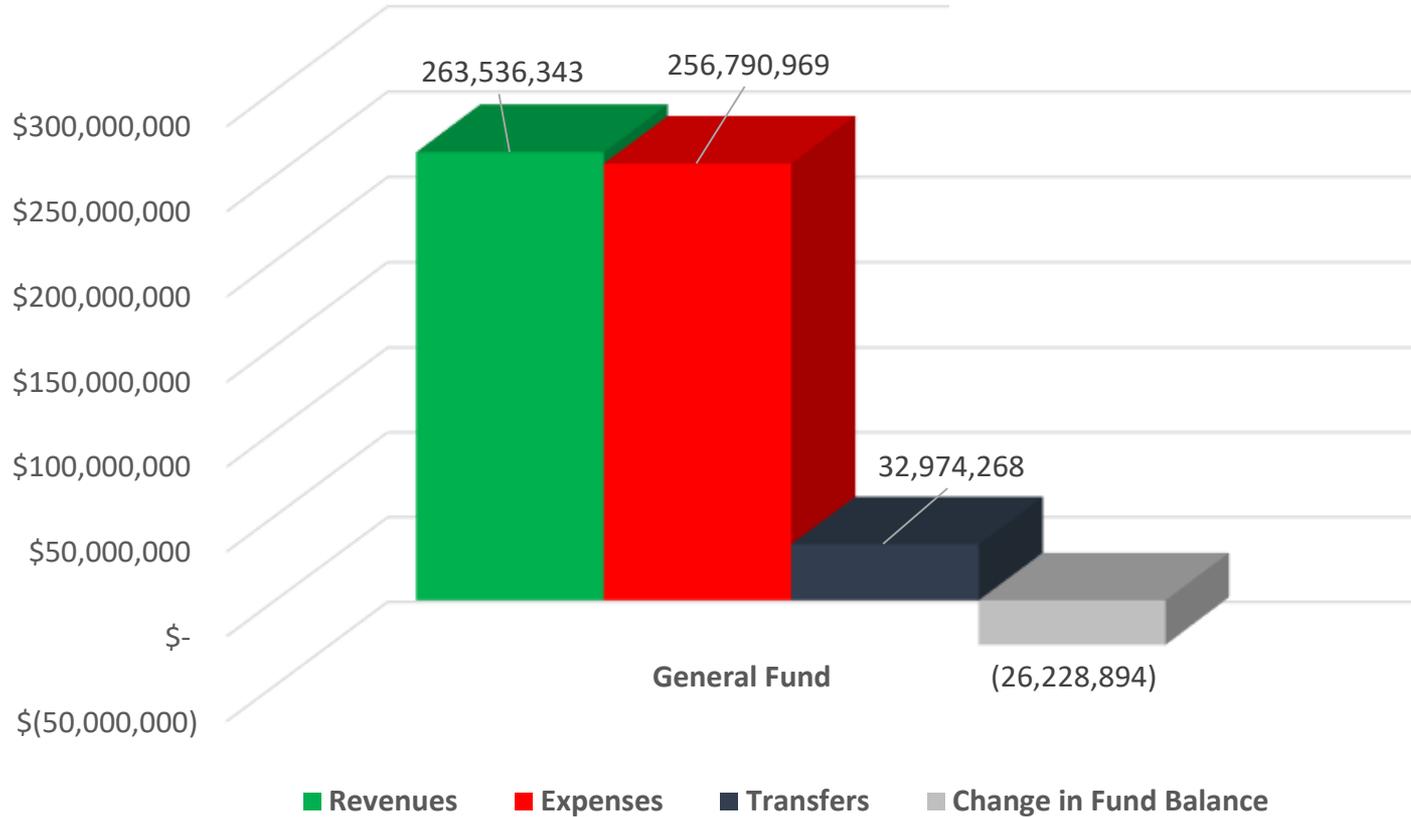
# Overview of Financial Statements

- **Management's Discussion & Analysis (MD&A)**
  - **Written by Management**
  - **Introduces and Summarizes Basic Financial Statements**
  - **Comparative Information**
  
- **Government's Financial Statements Include Three (3) Components**
  - **Government-Wide Financial Statements**
  - **Funds Financial Statements**
  - **Notes to the Financial Statements**

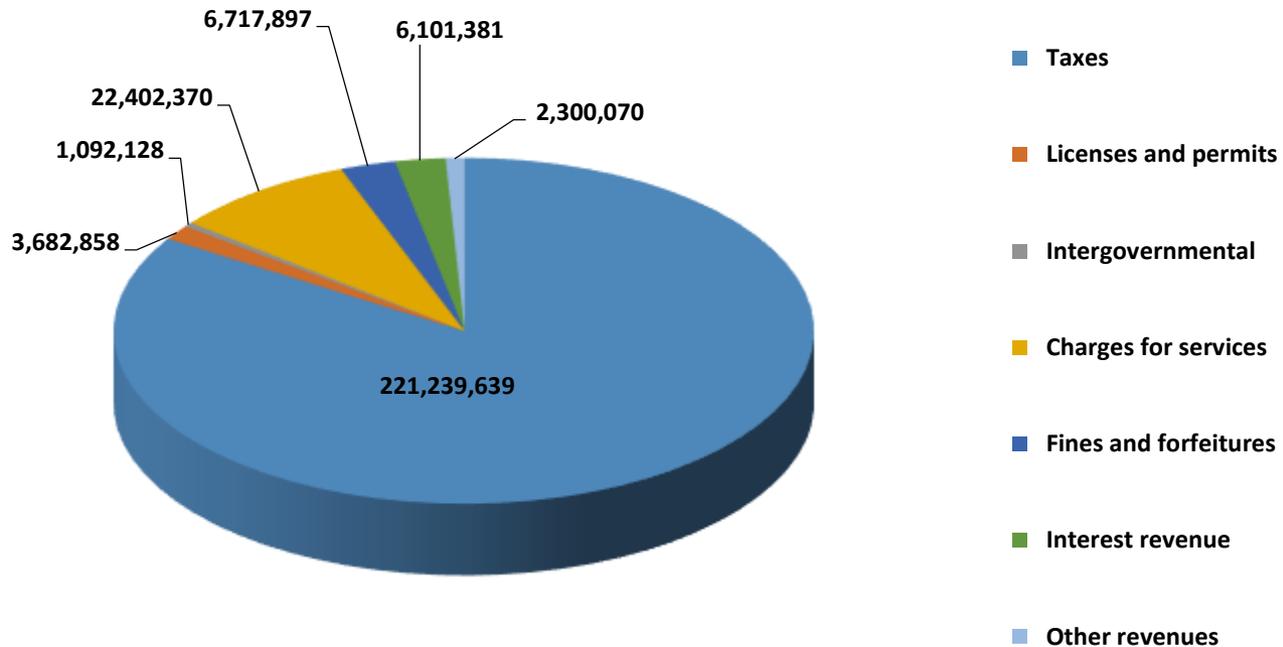
# Government-Wide Financial Statements

	<u>Government</u>	+ <u>Comp Units</u>	+ <u>Fiduciaries</u>	= <u>Combined</u>
• Assets	\$1.4 billion	\$897 million	\$725 million	\$3 billion
• Capital Assets	\$754 million	\$652 million	Not Applicable	\$1.4 billion
• Liabilities	\$705 million	\$336 million	\$25 million	\$1.1 billion
• Net Position	\$683 million	\$561 million	\$700 million	\$1.9 billion
• Revenues	\$483 million	\$200 million	\$394 million	\$1.1 billion
• Expenses	\$418 million	\$183 million	\$342 million	\$943 million
• Change	\$65 million	\$17 million	\$52 million	\$134 million

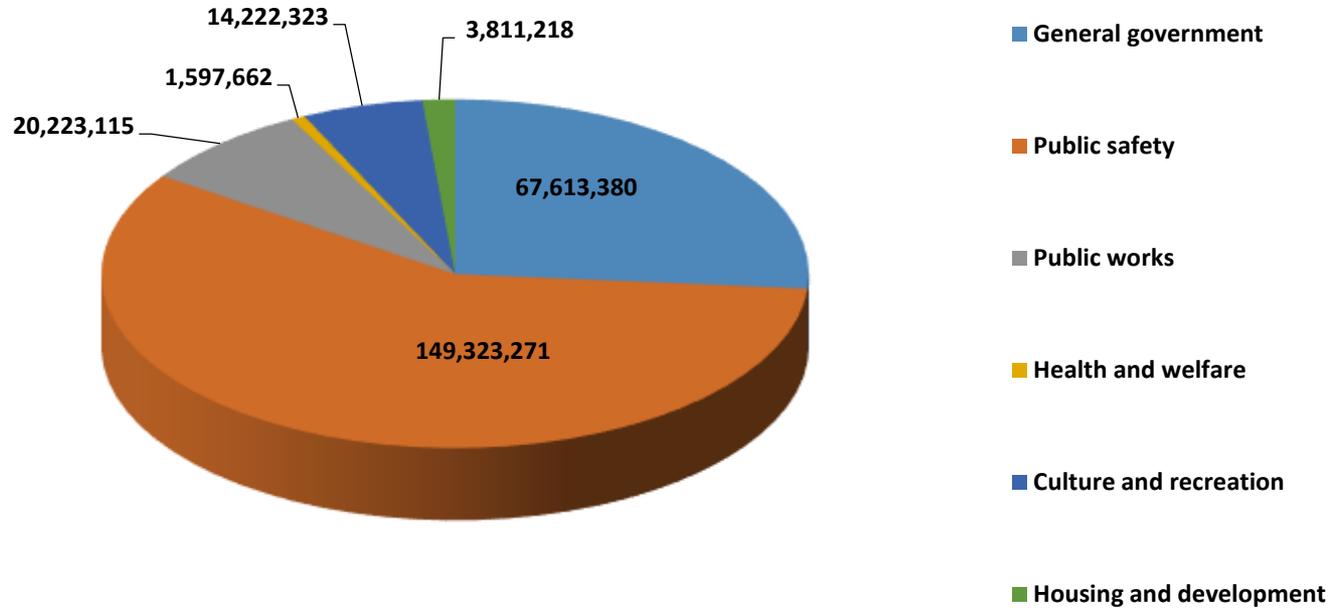
# General Fund – Financial Activity



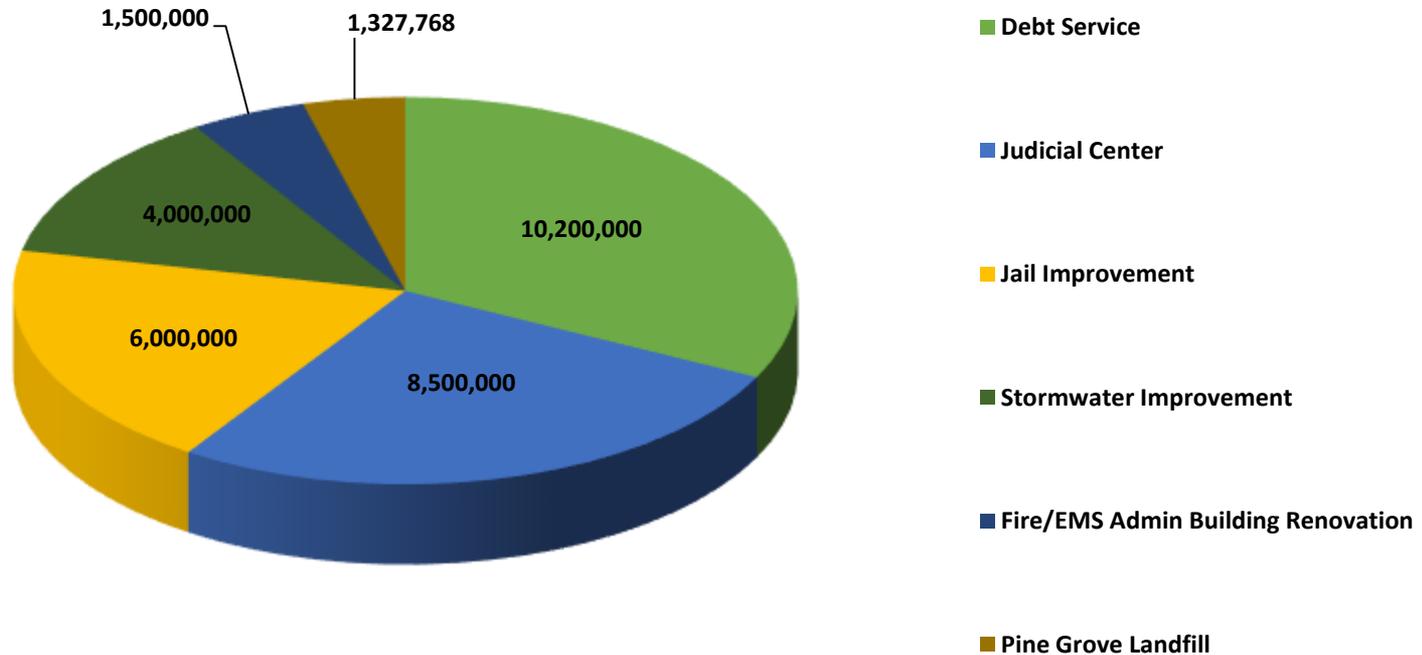
# General Fund Revenues



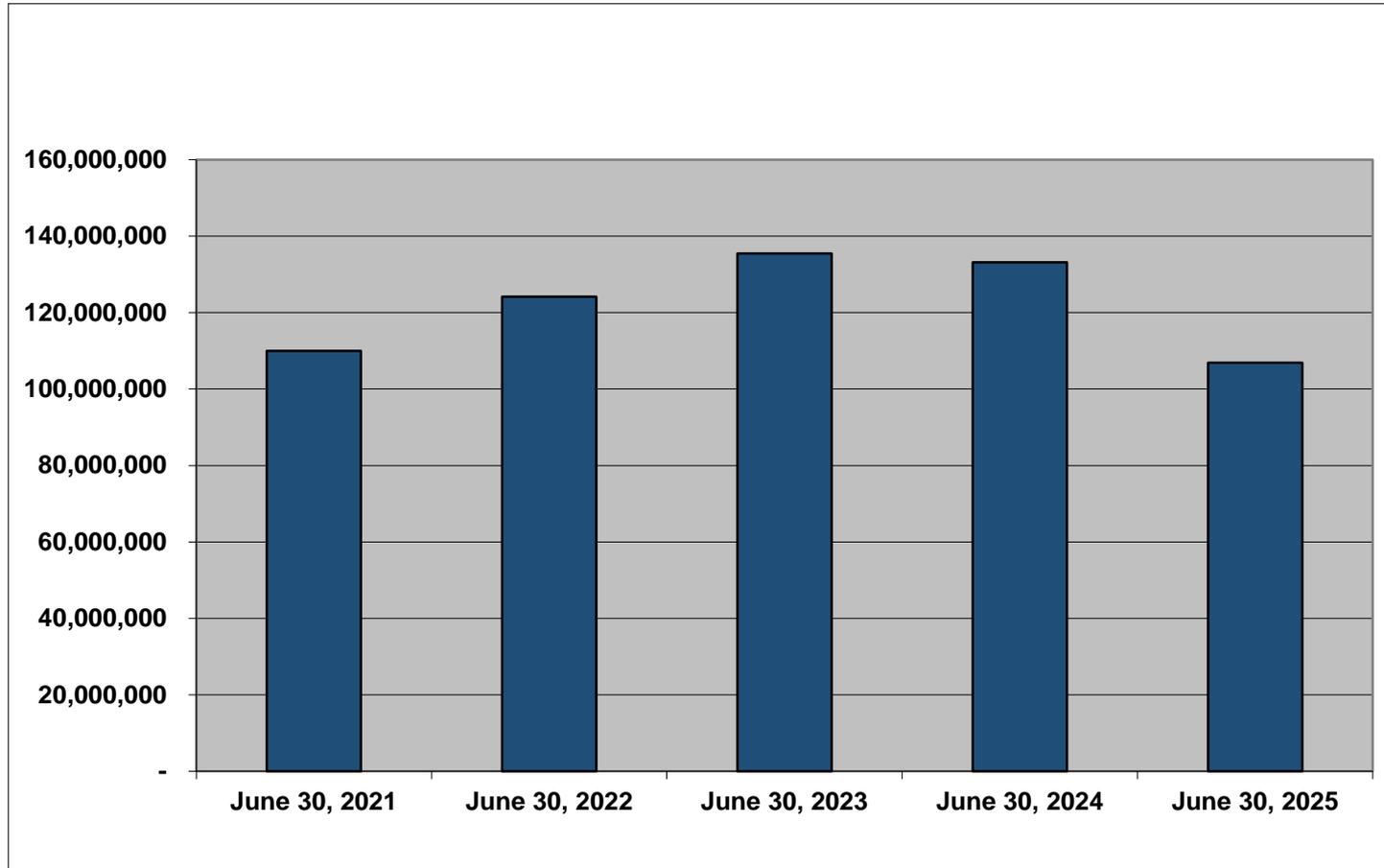
# General Fund Expenditures



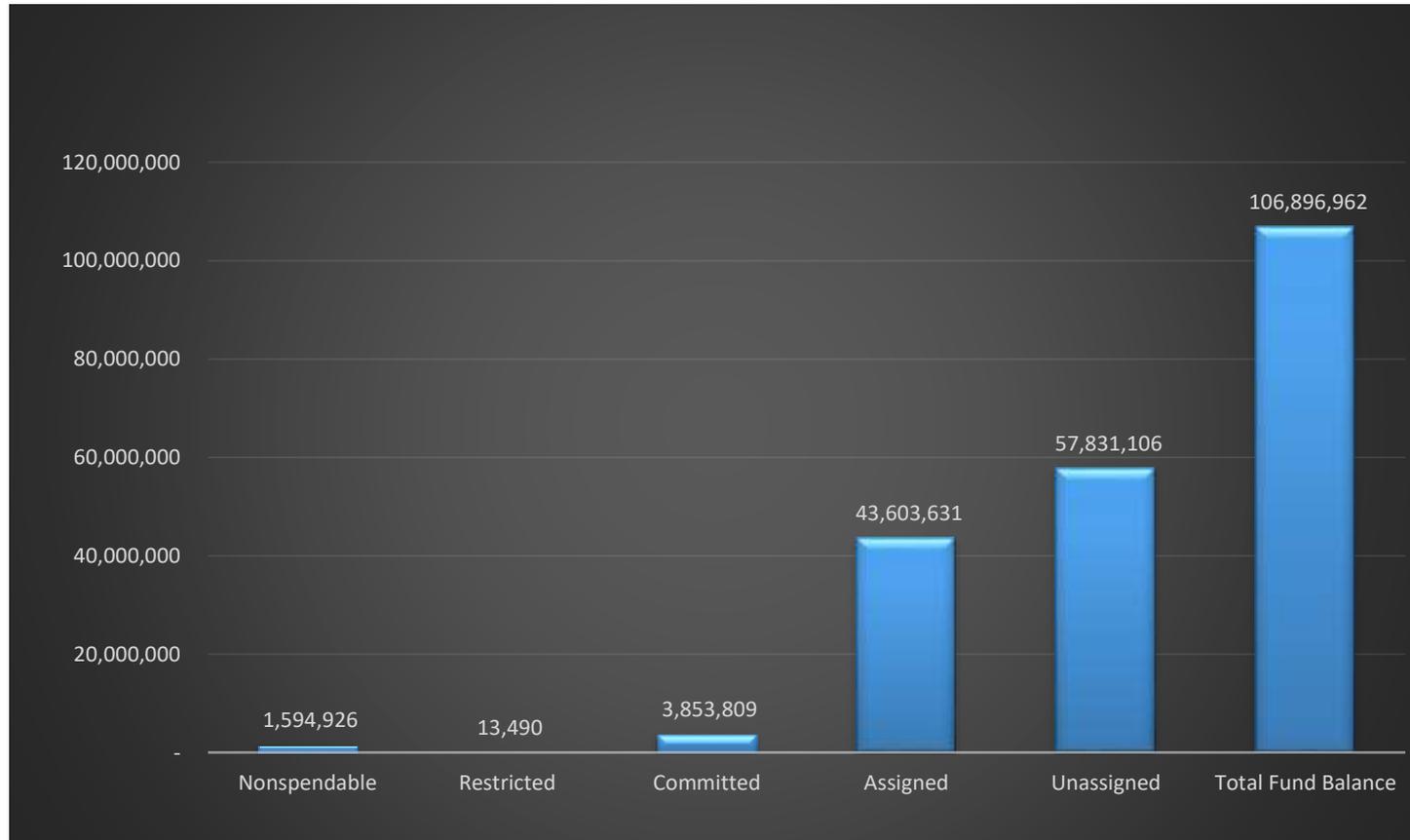
# General Fund Transfers



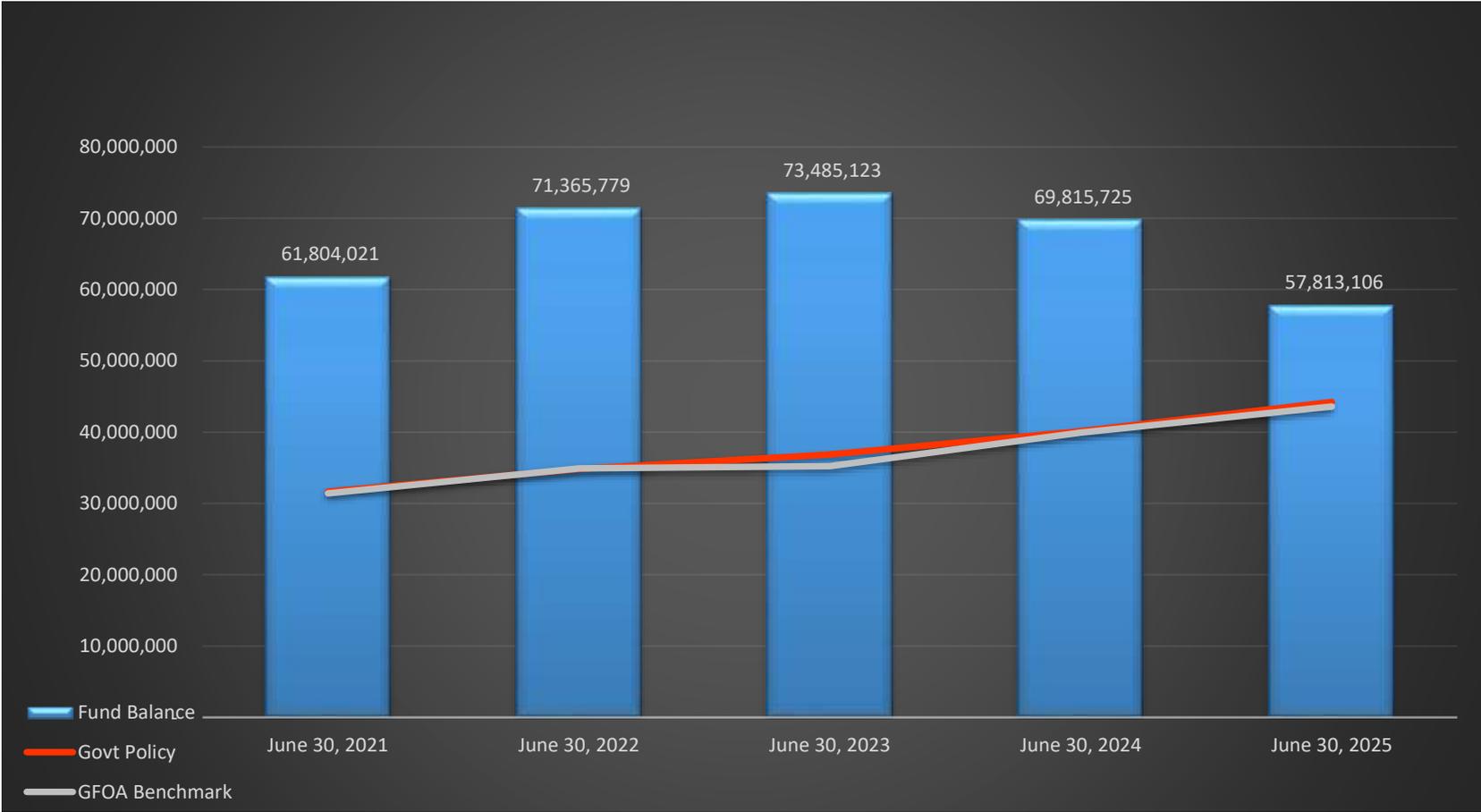
# General Fund – Fund Balance History



# General Fund – Fund Balance Breakdown



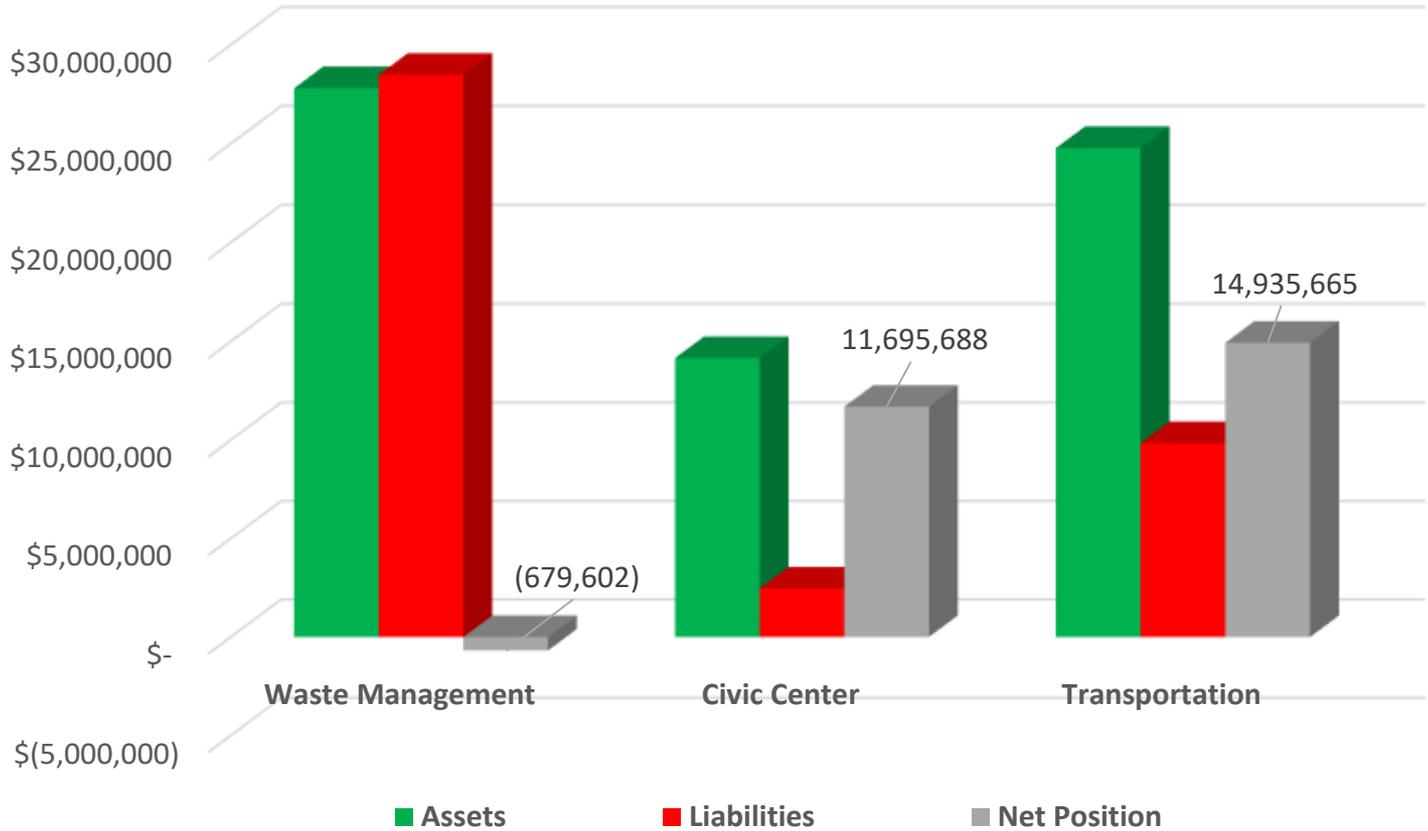
# General Fund – Unassigned Fund Balance Analysis



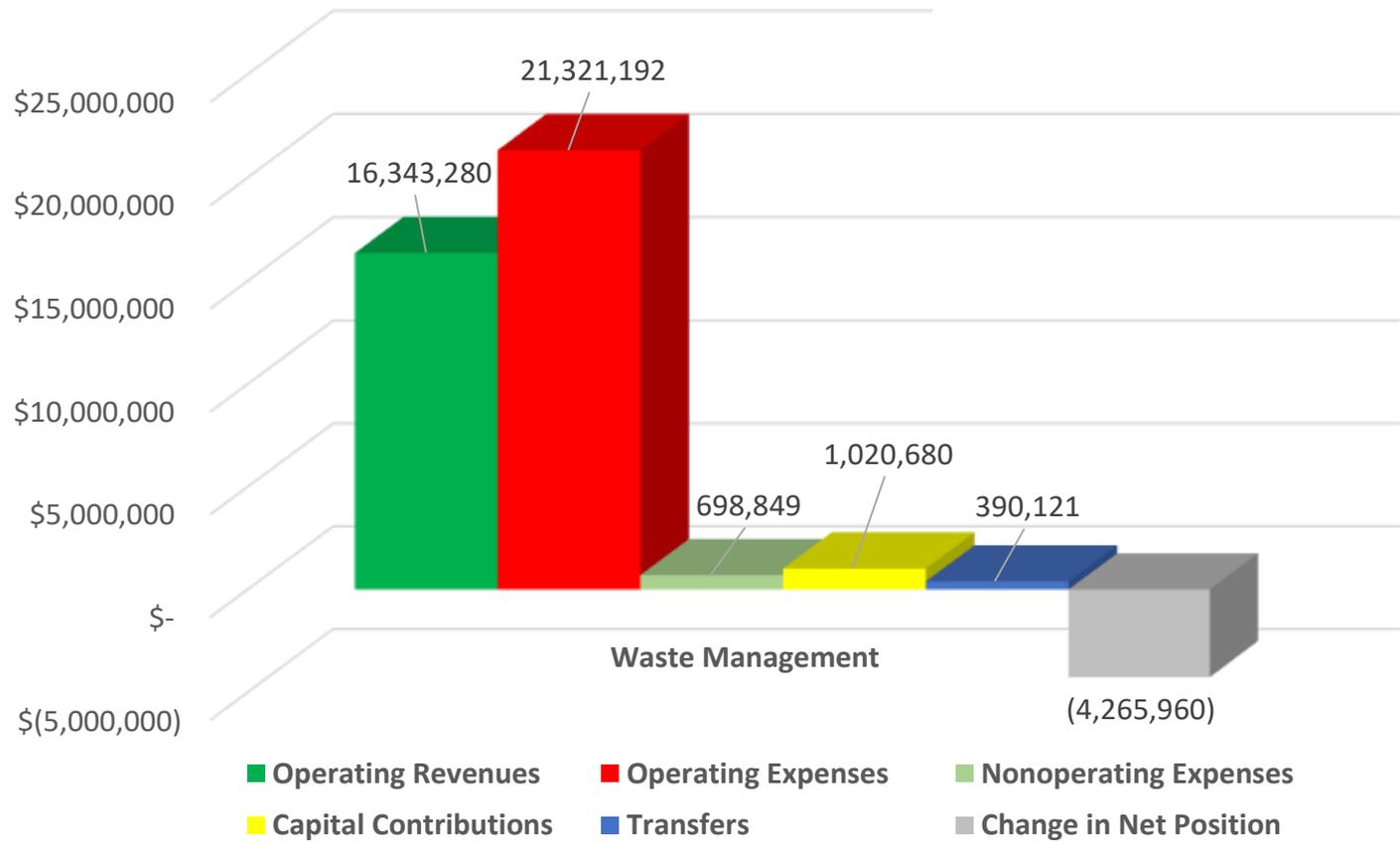
## Importance of Maintaining Strong Fund Balance

- Cash flow through second half of calendar year
- Significant emergencies and unanticipated expenditures (i.e. weather-related costs)
- Flexibility for discretionary funding needs
- Potential for better interest rates on debt issues
- Important in uncertain economic times

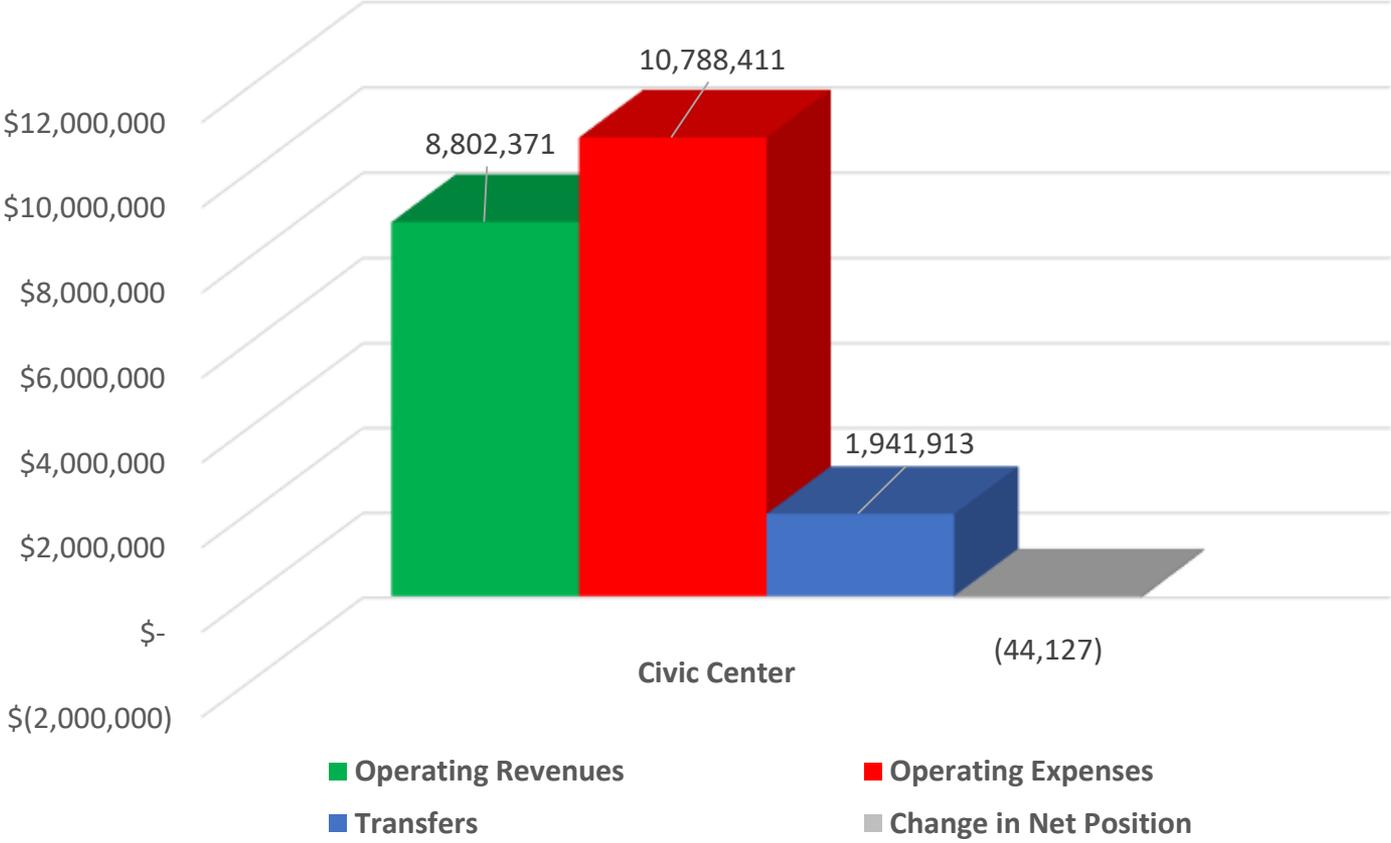
# Enterprise Funds – Statement of Net Position



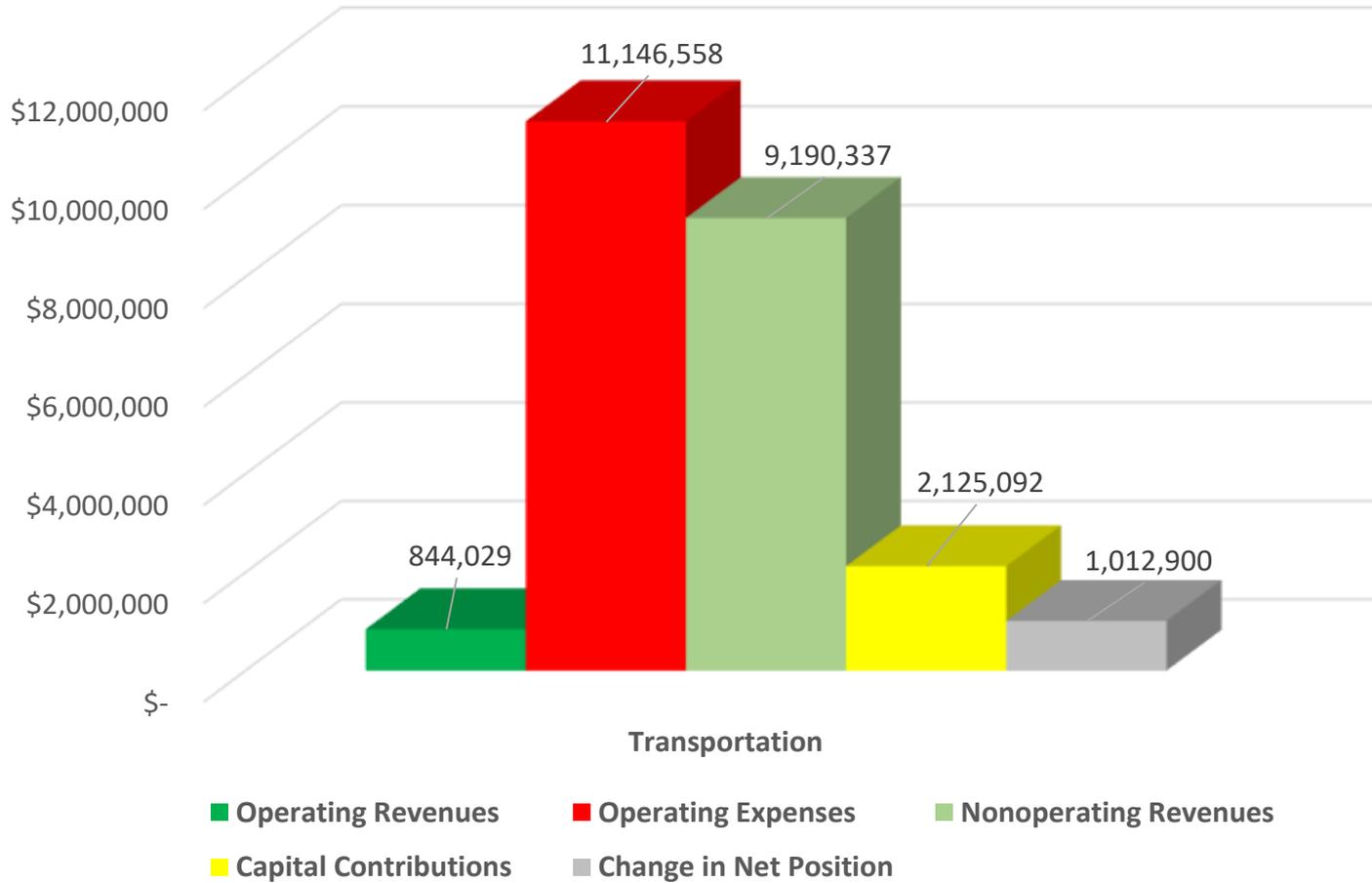
# Waste Management Fund – Financial Activity



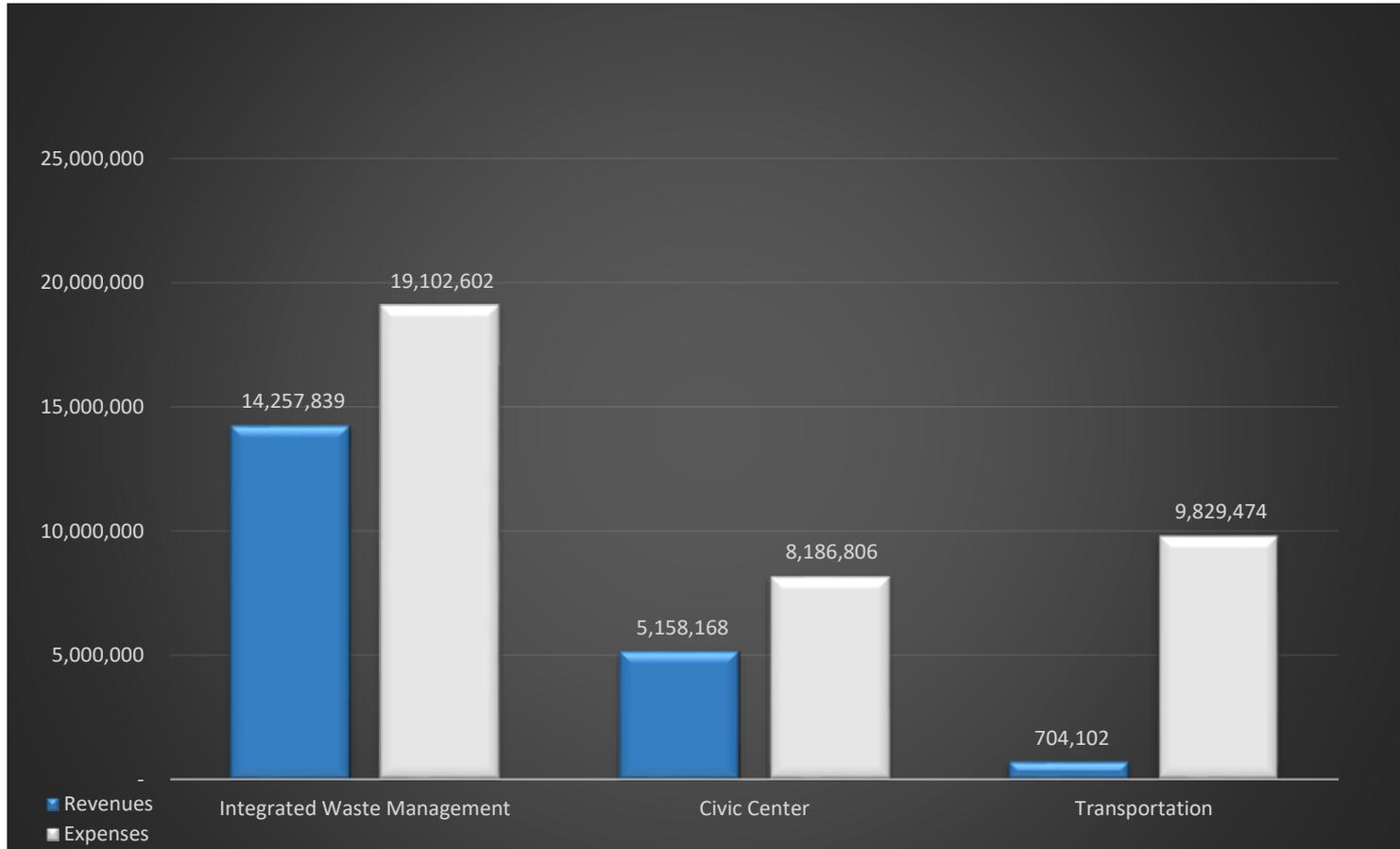
# Civic Center Fund – Financial Activity



# Transportation Fund – Financial Activity



# Five Year Average Operations – Revenues Vs. Expenses



# Management Recommendation

## Observation

- The Government’s enterprise funds have incurred operating losses before nonoperating revenues, capital contributions, and transfers for the past five consecutive fiscal years.
- The Waste Management Fund has a deficit net position.
- Certain funds rely on recurring tax subsidies or transfers to support ongoing operations.

## Why This Matters

- Sustained operating losses – even when offset by recurring subsidies – shifts a portion of service costs from users to broader governmental funding sources
- Ongoing reliance on transfers or nonoperating revenues creates dependence on funding sources that may be subject to economic, policy, or legislative changes.
- Structural operating trends limit flexibility to address capital needs, deferred maintenance, and future operational pressures.

## Recommendation

- Formally document and periodically reassess enterprise fund funding assumption, including:
  - The role, magnitude, and expected duration of any General Fund support or tax subsidies
  - Evaluate sustainability using a multi-year framework, including the implications of deficit net positions

## Required Communications

- **Clean Opinion and No Material Weaknesses or Significant Deficiencies**
- **We Received Full Cooperation from Management and Staff**
- **No Disagreements with Management**
- **No Significant Issues Discussed with Management**
- **No Uncorrected Misstatements**
- **We are Independent of the Government as Required by Government Auditing Standards**

## Why This Matters

- **Provides Transparency and Accountability to the Public**
- **Protects Taxpayer Resources**
- **Supports Strong Bond Ratings**
- **Preserves Financial Flexibility**
- **Reflects Sound Governance and Oversight**

# Closing

We appreciate the opportunity to serve the Columbus Consolidated Government and look forward to serving the Government in the future.



**File Attachments for Item:**

**1. 2nd Reading-** REZN-10-25-1931: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **2361 South Lumpkin Road** (parcel # 059-053-001) from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District. (Planning Department and PAC recommend approval.)(Continued from 12-16-26) (Councilor Cogle)

**AN ORDINANCE**

**NO. \_\_\_\_\_**

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **2361 South Lumpkin Road** (parcel # 059-053-001) from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District.

**THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS AS FOLLOWS:**

Section 1.

The Zoning Atlas on file with the Planning Department is hereby amended by changing the property described below from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District.

“All that lot, tract or parcel of land situate and being in Land Lot 30 of the 7<sup>th</sup> District of Muscogee County, Georgia, being known and designated as ALL OF LOT SIXTEEN, BLOCK “F”, CARTER ACRES SUBDIVISION, as shown on a map or plat of said subdivision recorded in Plat Book 7, Pages 284 A, B, C & D in the office of the Clerk of the Superior Court of Muscogee County, Georgia, to Which reference is made for a more particular description of said property.”

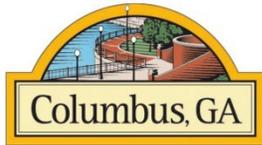
\_\_\_\_\_

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 9th day of December 2025; introduced a second time at a regular meeting of said Council held on the \_\_\_\_ day of \_\_\_\_\_ 2025 and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

- Councilor Allen                    voting \_\_\_\_\_
- Councilor Anker                    voting \_\_\_\_\_
- Councilor Chambers                voting \_\_\_\_\_
- Councilor Cogle                    voting \_\_\_\_\_
- Councilor Crabb                    voting \_\_\_\_\_
- Councilor Davis                    voting \_\_\_\_\_
- Councilor Garrett                    voting \_\_\_\_\_
- Councilor Hickey                    voting \_\_\_\_\_
- Councilor Huff                    voting \_\_\_\_\_
- Councilor Tucker                    voting \_\_\_\_\_

\_\_\_\_\_  
**Lindsey G Mclemore**  
Clerk of Council

\_\_\_\_\_  
**B. H. “Skip” Henderson, III**  
Mayor



CONSOLIDATED GOVERNMENT  
*What progress has preserved.*  
PLANNING DEPARTMENT

# COUNCIL STAFF REPORT

## REZN-10-25-1931

<b>Applicant:</b>	Hardrick Porchia
<b>Owner:</b>	Hardrick Porchia
<b>Location:</b>	2361 South Lumpkin Road
<b>Parcel:</b>	059-053-001
<b>Acreage:</b>	0.31 Acres
<b>Current Zoning Classification:</b>	Neighborhood Commercial
<b>Proposed Zoning Classification:</b>	General Commercial
<b>Current Use of Property:</b>	Vacant Lot
<b>Proposed Use of Property:</b>	Auto Repair
<b>Council District:</b>	District 7 (Cogle)
<b>PAC Recommendation:</b>	<b>Approval</b> based on the Staff Report and compatibility with existing land uses.
<b>Planning Department Recommendation:</b>	<b>Approval</b> based on compatibility with existing land uses.
<b>Fort Benning's Recommendation:</b>	N/A
<b>DRI Recommendation:</b>	N/A
<b>General Land Use:</b>	Consistent Planning Area C
<b>Current Land Use Designation:</b>	Vacant

**Future Land Use Designation:** Neighborhood Commercial

**Compatible with Existing Land-Uses:** Yes

**Environmental Impacts:** The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.

**City Services:** Property is served by all city services.

**Traffic Engineering:** This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.

Access will be permitted only from Wise Street.

**Traffic Impact:** The rezoning to GC for a major auto/truck repair facility at 2361 South Lumpkin Road will generate minimal additional traffic (81 daily trips), with no adverse impacts on the existing LOS C or road capacity. The Urban Minor Arterial classification and 4-lane configuration provide ample reserve for the projected 0.7% volume increase.

**Surrounding Zoning:**

<b>North</b>	Single Family Residential 3
<b>South</b>	General Commercial
<b>East</b>	General Commercial
<b>West</b>	Single Family Residential 3

**Reasonableness of Request:** The request is compatible with existing land uses.

**School Impact:** N/A

**Buffer Requirement:** The site shall include a Category C buffer along all property lines bordered by the SFR3 zoning district. The 3 options under Category C are:

- 1) 20 feet with a certain amount of canopy trees, under story trees, and shrubs / ornamental grasses per 100 linear feet.
- 2) 10 feet with a certain amount of shrubs / ornamental grasses per 100 linear feet and a wood fence or masonry wall.
- 3) 30 feet undisturbed natural buffer.

**Attitude of Property Owners:**

**Forty (40)** property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received no calls and/or emails regarding the rezoning.

**Approval**  
**Opposition**

**0** Responses  
**5** Responses

**Additional Information:**

Victory Drive Overlay

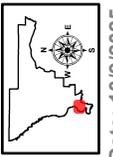
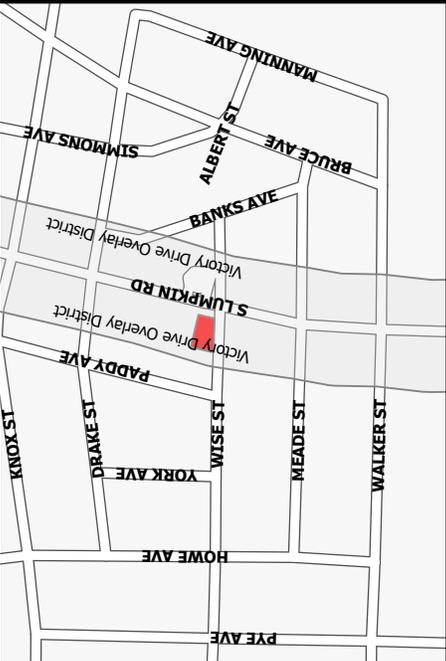
**Attachments:**

- Aerial Land Use Map
- Location Map
- Zoning Map
- Existing Land Use Map
- Future Land Use Map
- Flood Map
- Traffic Report



Area To Be Rezoned

Victory Drive Overlay



Date: 10/9/2025

This material is made available as a public service. Maps and data are to be used for reference purposes only. The data contained is subject to constant change. Map information is believed to be correct but is not guaranteed.

Aerial Map for REZN 1-25 1931  
 Map 059 053 001  
 Planning Department-Planning Division  
 Prepared By Planning GIS Tech

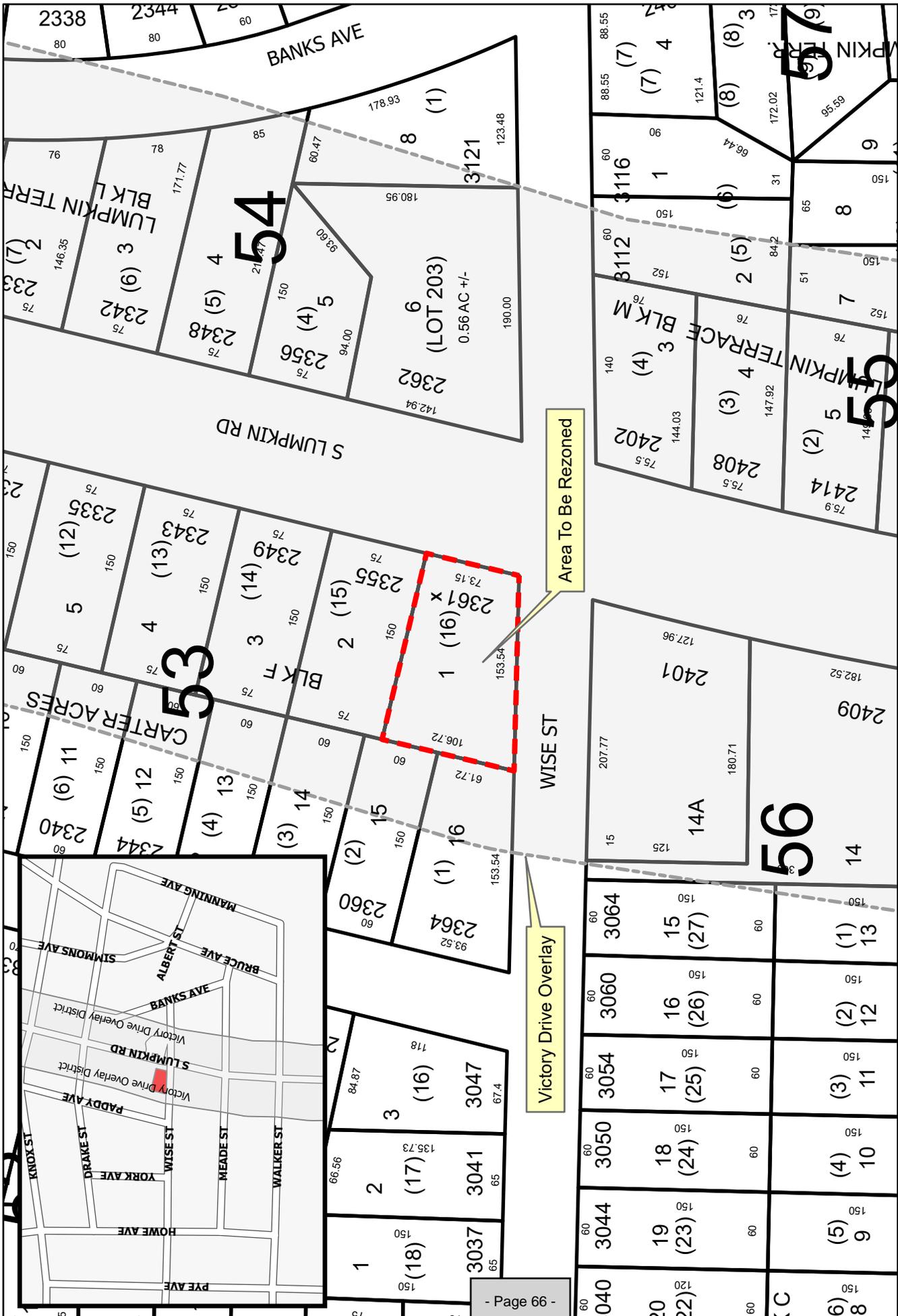
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 Author:





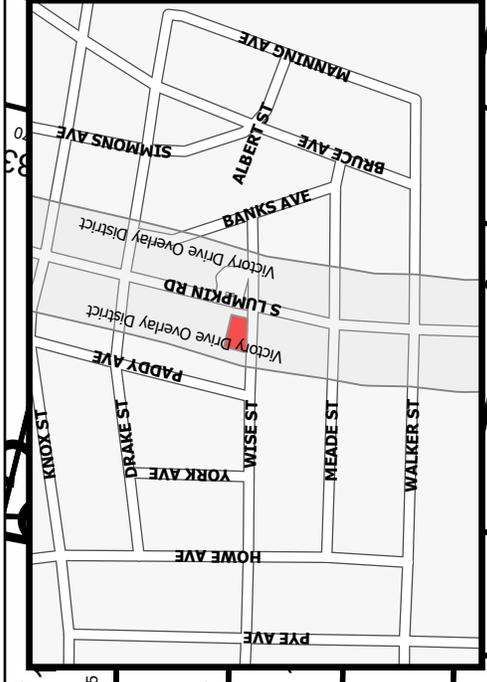






Area To Be Rezoned

Victory Drive Overlay



This material is made available as a public service. Maps and data are to be used for reference purposes only. The data contained is subject to constant change. Map information is believed to be correct but is not guaranteed.

Flood Hazard Map for REZN 1- 25 1931  
 Map 059 053 001  
 Planning Department-Planning Division  
 Prepared By Planning GIS Tech

0 25 50 100 US Feet  
 Data Source: IT/GIS  
 Author:



# ITE Traffic Impact Report: Rezoning at 2361 South Lumpkin Road, Columbus, Georgia

## Project Overview

The proposed rezoning involves a 0.31-acre vacant parcel located at 2361 South Lumpkin Road, Columbus, Georgia 31903. The site is currently zoned Neighborhood Commercial (NC), which supports limited retail and service uses oriented toward local neighborhoods. The proposed rezoning to General Commercial (GC) would allow for broader commercial activities, including the development of a major auto/truck repair facility. This change aligns with the site's potential to serve regional traffic along a key corridor while introducing a use that generates moderate vehicle trips.

Attribute	Details
Address	2361 South Lumpkin Road, Columbus, GA 31903
Current Zone	NC (Neighborhood Commercial)
Current Use	Vacant
Proposed Zone	GC (General Commercial)
Proposed Use	Auto/Truck Repair, Major
Acreage	0.31 acres

## Road Characteristics

South Lumpkin Road is a key urban corridor in Columbus, providing connectivity between residential neighborhoods, commercial districts, and major routes like Victory Drive. Based on Georgia Department of Transportation (GDOT) functional classifications and local planning documents, the road is designated as an Urban Minor Arterial, facilitating moderate- to high-volume traffic with connections to principal arterials.

Characteristic	Details
Street Classification	Urban Minor Arterial (GDOT Functional Class)
Number of Lanes	4 travel lanes (2 in each direction) + 1 center turn lane
Existing Traffic Count	Approximately 12,000 AADT (Annual Average Daily Traffic, estimated from regional corridor data near Victory Drive intersection)

**Characteristic      Details**

Existing Level of Service      LOS C (stable flow with moderate delays; volume-to-capacity ratio ~0.55, per Highway Capacity Manual methodologies)

**Trip Generation**

Trip generation estimates follow the Institute of Transportation Engineers (ITE) Trip Generation Manual (11th Edition). The current vacant use generates zero trips. For the proposed major auto/truck repair facility, ITE Land Use Code 842 (Automobile Repair Services) is applied, with rates based on gross floor area (GFA). A typical building size of 2,500 square feet (approximately 20-25% site coverage, allowing for parking and service bays) is assumed for this 0.31-acre site, consistent with industry standards for small-scale repair shops.

**Current Zoning (Vacant Land)**

- Daily Trips: 0
- PM Peak Hour Trips: 0

**Proposed Zoning (Auto/Truck Repair, Major)**

- ITE Code: 842
- Units: Per 1,000 sq ft GFA
- Daily Total Trips: 32.49 trips / 1,000 sq ft → 81 trips (for 2,500 sq ft)
- PM Peak Hour Total Trips: 5.94 trips / 1,000 sq ft → 15 trips (8 inbound, 7 outbound)

**Time Period    Current Trips    Proposed Trips    Net New Trips**

Daily Total	0	81	+81
PM Peak Hour	0	15	+15

The net increase represents minimal additional demand, equivalent to less than 0.7% of existing daily volumes on the corridor.

**Traffic Impact Analysis**

**Total Projected Traffic**

Adding the net new trips to existing volumes results in negligible impacts:

- Projected Daily AADT: 12,081 vehicles (increase of 0.7%)

- Projected PM Peak Hour Volume: ~1,200 vehicles per direction (increase of ~0.6%)

These projections assume standard internal capture and pass-by reductions (10-15% for auto-related services), further minimizing external impacts.

**Projected Level of Service**

Using Highway Capacity Manual (HCM 6th Edition) methodologies for multilane highways, the existing LOS C is maintained post-development. The added volume increases the v/c ratio to ~0.56 (still LOS C), with average delays under 20 seconds per vehicle. No capacity deficiencies are anticipated.

Scenario	v/c Ratio	LOS	Average Delay (sec/veh)
Existing	0.55	C	15
Projected (w/ Development)	0.56	C	16

**Road Network**

South Lumpkin Road connects to Victory Drive (a principal arterial) approximately 0.5 miles north, with downstream access to I-185. The network is robust, with no identified bottlenecks within 1 mile. Upstream, the road serves mixed commercial and residential areas without immediate congestion hotspots.

**Access**

Site access is proposed via a single full-movement driveway on South Lumpkin Road, spaced at least 100 feet from the nearest intersection (Hamilton Road, ~0.2 miles south) to minimize conflict points. Right-in/right-out auxiliary lanes may be warranted if peak turning volumes exceed 50 vehicles/hour, but current projections (3-4 turning movements in PM peak) do not trigger this. Curb cuts should comply with GDOT driveway standards (AASHTO Green Book).

**Community Context**

The site is situated in a transitional commercial corridor south of Victory Drive, adjacent to light industrial and retail uses (e.g., fast food, small businesses). Nearby residential areas (within 0.3 miles) are buffered by existing commercial frontages. The proposed use introduces noise and truck activity compatible with the GC district but may require screening (e.g., berms or fencing) to mitigate impacts on adjacent single-family zones. No significant pedestrian or bicycle conflicts are noted, though the ongoing South Lumpkin Road streetscape project (5-lane enhancement with shared-use paths) will improve multimodal safety.

## **Conclusions and Recommendations**

The rezoning to GC for a major auto/truck repair facility at 2361 South Lumpkin Road will generate minimal additional traffic (81 daily trips), with no adverse impacts on the existing LOS C or road capacity. The Urban Minor Arterial classification and 4-lane configuration provide ample reserve for the projected 0.7% volume increase.

### **Recommendations:**

1. Implement a single full-movement driveway with adequate sight distance and turning radii for trucks (minimum 50-foot radius).
2. Provide on-site stacking for 4-6 vehicles to prevent spillover onto South Lumpkin Road.
3. Coordinate with the South Lumpkin Road Corridor Improvements project for enhanced access and pedestrian amenities.

**File Attachments for Item:**

**2. 2nd Reading-** REZN-11-25-2127: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **6213 and 6221 Macon Road** (parcel # 111-008-005) from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District with conditions. (Planning Department and PAC recommend approval.) (Councilor Crabb)

**AN ORDINANCE**

NO. \_\_\_\_\_

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **6213 and 6221 Macon Road** (parcel # 111-008-005) from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District with conditions.

**THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS AS  
FOLLOWS:**

Section 1.

The Zoning Atlas on file with the Planning Department is hereby amended by changing the property described below from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District with conditions.

“All that tract or parcel of land situate, lying and being in Land Lot 38 of the Ninth Land District, Columbus, Muscogee County, Georgia, and being described within the following metes and bounds, to-wit: Commence at the iron stake which marks the southeasterly terminus of the mitered intersection of the northeasterly margin of Miller Road and the northwesterly margin of Macon Road and from said point commencing thence north 61 degrees 44 minutes cast along said northwesterly margin of Macon Road a distance of 174.90 feet to the iron stake which marks the point of beginning of the property hereby conveyed; and from said point of beginning running thence north 28 degrees 16 minutes west a distance of 200.0 feet to an iron stake thence north 61 degrees 44 minutes east a distance of 274.0 feet to an iron stake; running thence south 28 degrees 16 minutes cast a distance of 200.0 feet to an iron stake located on said northwesterly margin of Macon Road; running thence south 61 degrees 44 minutes west along said northwesterly margin of Macon Road a distance of 274.0 feet to the iron stake which marks the point of beginning of the property hereby conveyed.

The above-described property contains 1.258 acres of land and is designated as such on a survey entitled "Survey of Part of Land Lot 38, Ninth District, Columbus, Muscogee County Georgia prepared by Moon, Meeks, Maron & Vinson, Inc. under date of February 17, 1999.”

Section 2.

The above-described property is rezoned subject to the following conditions:

- 1) There will be a buffer of 10 feet with a certain amount of shrubs/ornamental grasses per 100 linear feet as specified by the City Arborist and a wood fence or masonry wall.
- 2) All lighting shall be directed internally and away from all residential housing.

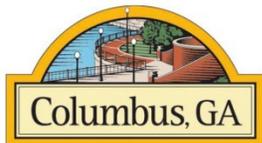
\_\_\_\_\_

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 27th day of January, 2026; introduced a second time at a regular meeting of said Council held on the \_\_\_\_ day of \_\_\_\_\_, 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

- Councilor Allen                    voting \_\_\_\_\_
- Councilor Anker                    voting \_\_\_\_\_
- Councilor Chambers                voting \_\_\_\_\_
- Councilor Cogle                    voting \_\_\_\_\_
- Councilor Crabb                    voting \_\_\_\_\_
- Councilor Davis                    voting \_\_\_\_\_
- Councilor Garrett                   voting \_\_\_\_\_
- Councilor Hickey                   voting \_\_\_\_\_
- Councilor Huff                     voting \_\_\_\_\_
- Councilor Tucker                   voting \_\_\_\_\_

\_\_\_\_\_  
**Lindsey G Mclemore**  
Clerk of Council

\_\_\_\_\_  
**B. H. "Skip" Henderson, III**  
Mayor



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 PLANNING DEPARTMENT

## COUNCIL STAFF REPORT

### REZN-11-25-2127

<b>Applicant:</b>	Ernest Smallman IV
<b>Owner:</b>	Foskey Properties LLC & Foskey Family Holding LLP
<b>Location:</b>	6213 & 6221 Macon Road
<b>Parcel:</b>	011-008-005/4
<b>Acreage:</b>	0.92/1.25 Acres
<b>Current Zoning Classification:</b>	Neighborhood Commercial
<b>Proposed Zoning Classification:</b>	General Commercial
<b>Current Use of Property:</b>	Vacant
<b>Proposed Use of Property:</b>	Commercial flex space
<b>Council District:</b>	District 5
<b>PAC Recommendation:</b>	<b>Approval</b> based on the Staff Report and compatibility with existing land uses.
<b>Planning Department Recommendation:</b>	<b>Approval</b> based on compatibility with existing land uses.
<b>Fort Benning's Recommendation:</b>	N/A
<b>DRI Recommendation:</b>	N/A
<b>General Land Use:</b>	Consistent Planning Area B
<b>Current Land Use Designation:</b>	Vacant/Undeveloped

**Future Land Use Designation:** General Commercial

**Compatible with Existing Land-Uses:** Yes

**Environmental Impacts:** The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.

**City Services:** Property is served by all city services.

**Traffic Engineering:** This site shall meet the Codes and regulations of the Columbus Consolidated Government for commercial usage.

<b>Surrounding Zoning:</b>	<b>North</b>	Single Family Residential 2 (SFR2)
	<b>South</b>	Neighborhood Commercial (NC)
	<b>East</b>	General Commercial (GC)
	<b>West</b>	Neighborhood Commercial (NC)

**Reasonableness of Request:** The request is compatible with existing land uses.

**School Impact:** N/A

**Buffer Requirement:** The site shall include a Category C buffer along all property lines bordered by the SFR2 zoning district. The 3 options under Category C are:

- 1) 5 feet with a certain amount of canopy trees, under story trees, and shrubs / ornamental grasses per 100 linear feet.
- 2) 10 feet with a certain amount of shrubs / ornamental grasses per 100 linear feet and a wood fence or masonry wall.
- 3) 20 feet undisturbed natural buffer.

**Attitude of Property Owners:** **Ninety-Seven (97)** property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received no calls and/or emails regarding the rezoning.

**Approval** 0 Responses

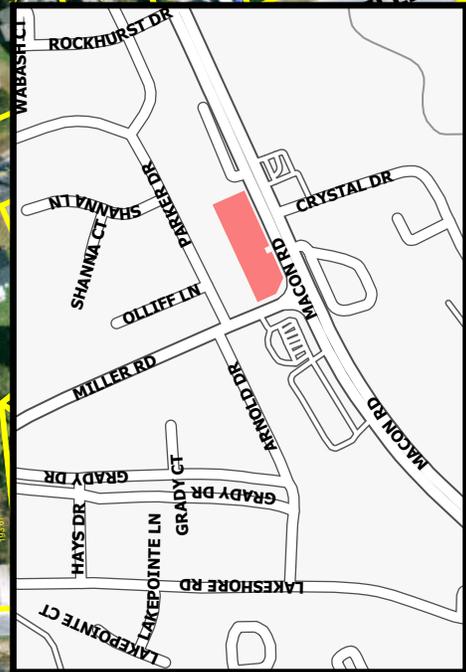
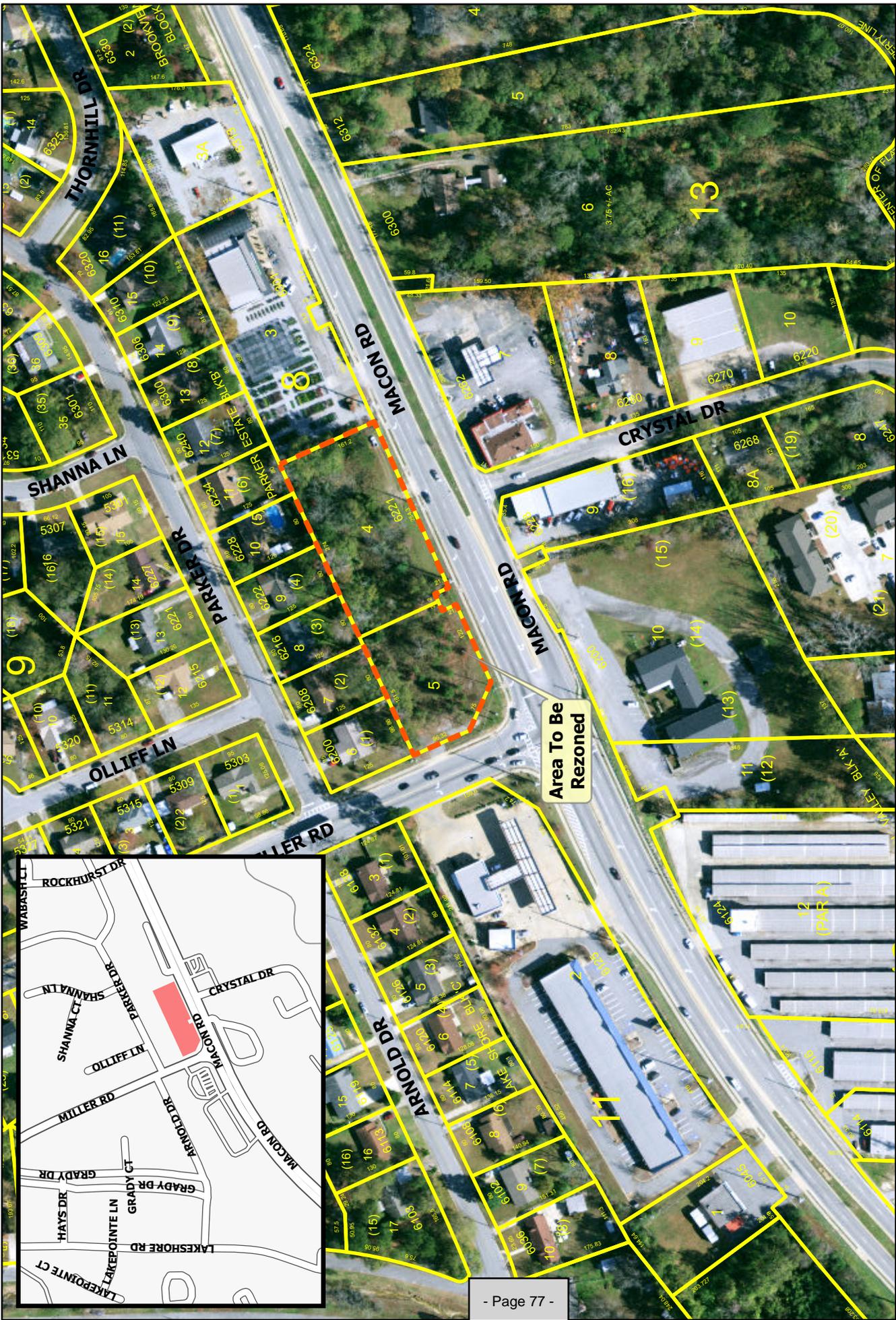
**Opposition** 0 Responses

**Additional Information:**

N/A

**Attachments:**

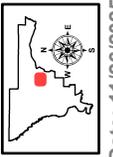
- Aerial Land Use Map
- Location Map
- Zoning Map
- Existing Land Use Map
- Future Land Use Map
- Flood Map
- Concept Plan



Data Source: IT/GIS  
Author:

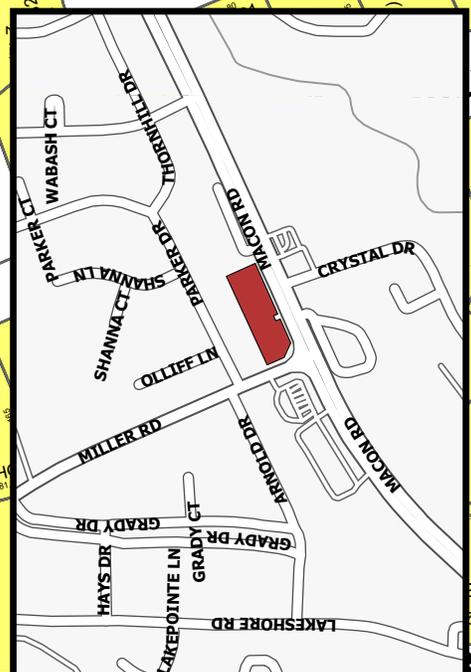
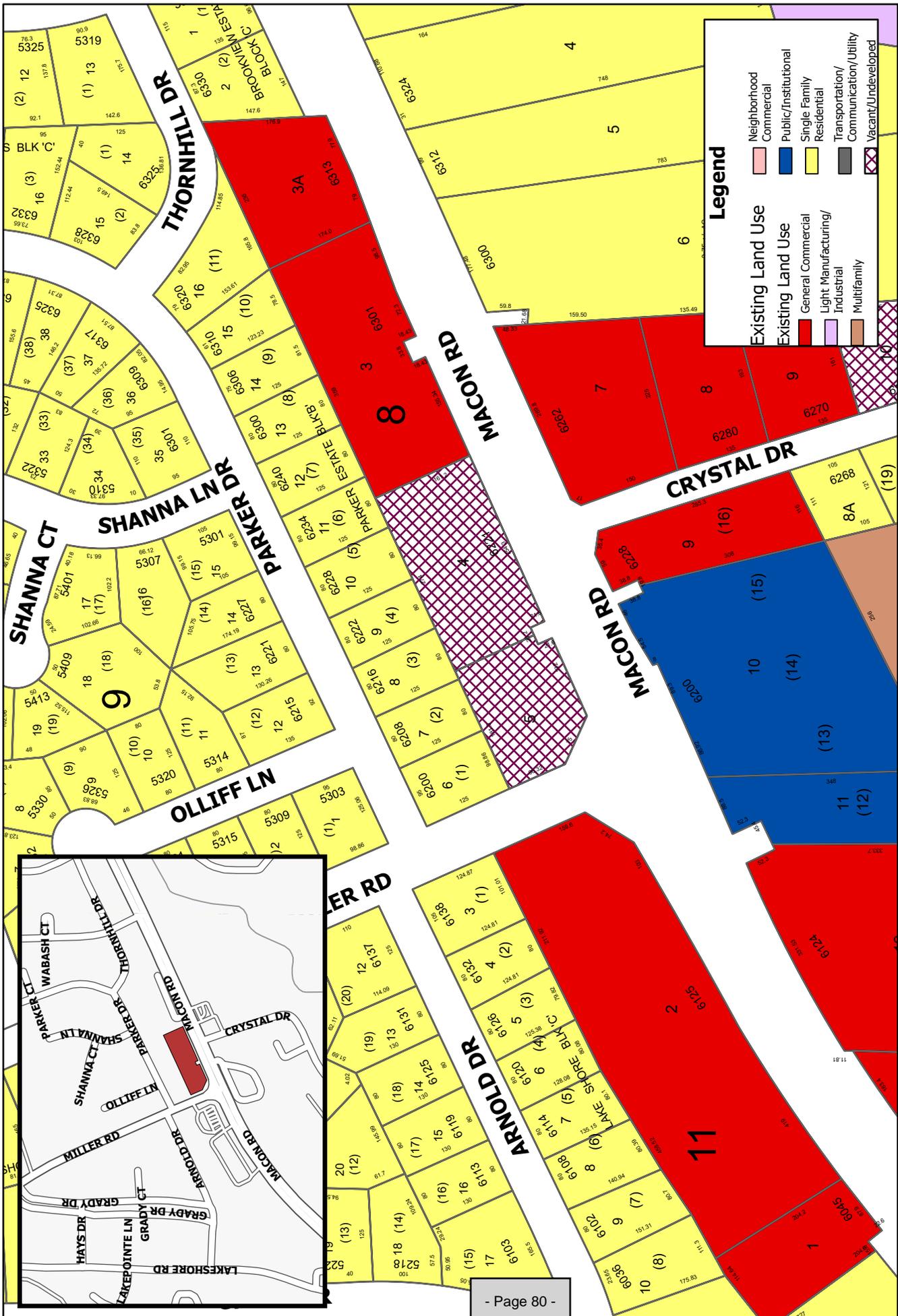
Aerial Map for REZN 11 25 2127  
Map 111 Block 008 Lots 004 & 005  
Planning Department-Planning Division  
Prepared By Planning GIS Tech

This material is made available as a public service. Maps and data are to be used for reference purposes only. The data contained is subject to constant change. Map information is believed to be correct but is not guaranteed.







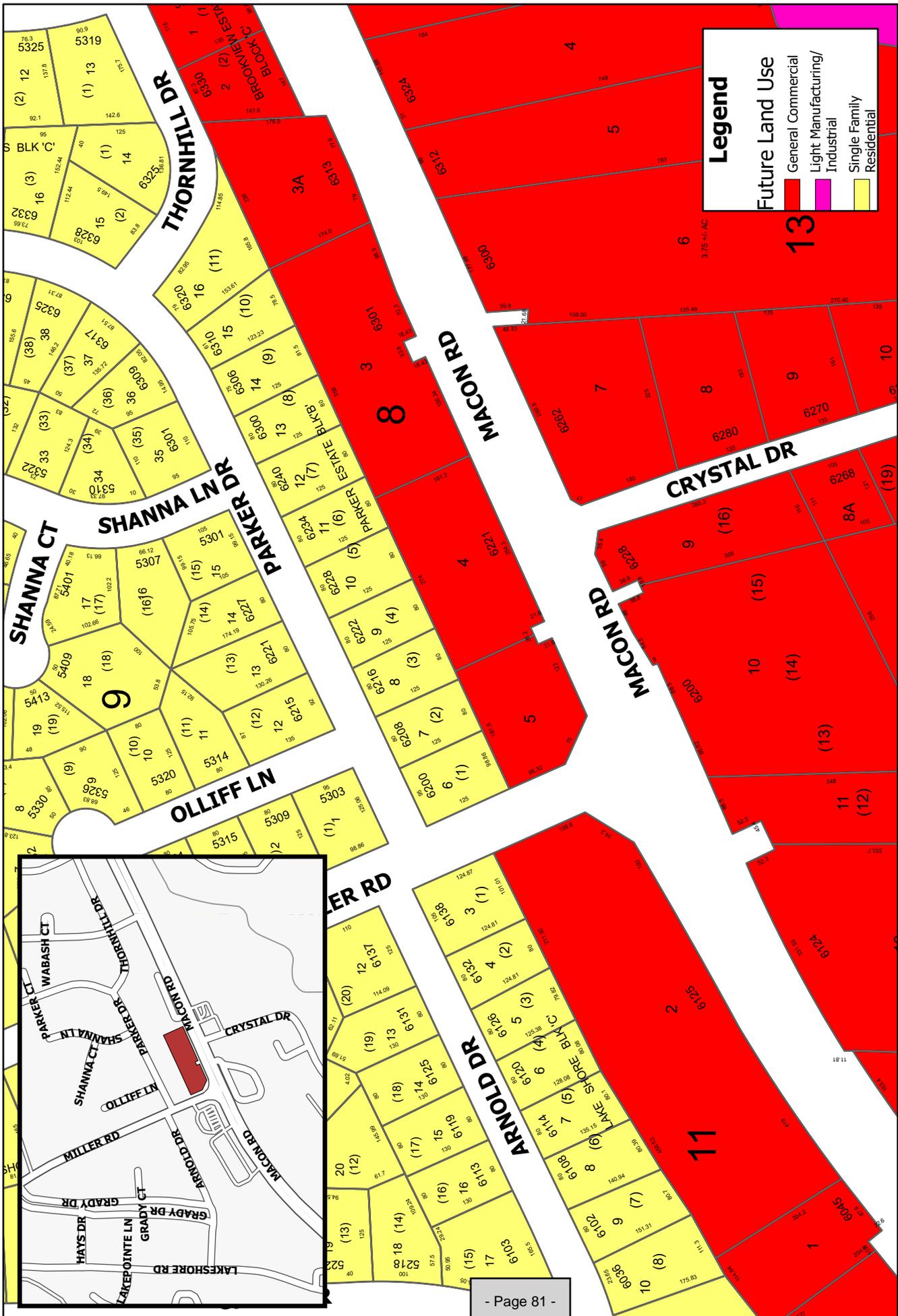


0 50 100 200 US Feet  
 Data Source: IT/GIS  
 Author:

Existing Land Use Map for REZN 11-25 - 2127  
 Map 111 Block 008 Lots 004 & 005  
 Planning Department-Planning Division  
 Prepared By Planning GIS Tech

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**Legend**

Future Land Use

- General Commercial
- Single Family Residential
- Light Manufacturing/Industrial



0 50 100 200 US Feet

Data Source: IT/GIS  
Author:

Future Land Use Map for REZN 11-25 - 2127  
Map 111 Block 008 Lots 004 & 005  
Planning Department-Planning Division  
Prepared By Planning GIS Tech

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**AN ORDINANCE**

**NO. \_\_\_\_\_**

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **6213 and 6221 Macon Road** (parcel # 111-008-005) from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District.

**THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS AS FOLLOWS:**

Section 1.

The Zoning Atlas on file with the Planning Department is hereby amended by changing the property described below from Neighborhood Commercial (NC) Zoning District to General Commercial (GC) Zoning District.

“All that tract or parcel of land situate, lying and being in Land Lot 38 of the Ninth Land District, Columbus, Muscogee County, Georgia, and being described within the following metes and bounds, to-wit: Commence at the iron stake which marks the southeasterly terminus of the mitered intersection of the northeasterly margin of Miller Road and the northwesterly margin of Macon Road and from said point commencing thence north 61 degrees 44 minutes cast along said northwesterly margin of Macon Road a distance of 174.90 feet to the iron stake which marks the point of beginning of the property hereby conveyed; and from said point of beginning running thence north 28 degrees 16 minutes west a distance of 200.0 feet to an iron stake thence north 61 degrees 44 minutes east a distance of 274.0 feet to an iron stake; running thence south 28 degrees 16 minutes cast a distance of 200.0 feet to an iron stake located on said northwesterly margin of Macon Road; running thence south 61 degrees 44 minutes west along said northwesterly margin of Macon Road a distance of 274.0 feet to the iron stake which marks the point of beginning of the property hereby conveyed.

The above-described property contains 1.258 acres of land and is designated as such on a survey entitled "Survey of Part of Land Lot 38, Ninth District, Columbus, Muscogee County Georgia prepared by Moon, Meeks, Maron & Vinson, Inc. under date of February 17, 1999.”

\_\_\_\_\_  
Introduced at a regular meeting of the Council of Columbus, Georgia held on the 27th day of January 2026; introduced a second time at a regular meeting of said Council held on the \_\_\_\_ day of \_\_\_\_\_ 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

- Councilor Allen        voting \_\_\_\_\_
- Councilor Anker       voting \_\_\_\_\_
- Councilor Chambers   voting \_\_\_\_\_
- Councilor Cogle        voting \_\_\_\_\_
- Councilor Crabb        voting \_\_\_\_\_

Councilor Davis      voting \_\_\_\_\_  
Councilor Garrett    voting \_\_\_\_\_  
Councilor Hickey     voting \_\_\_\_\_  
Councilor Huff        voting \_\_\_\_\_  
Councilor Tucker    voting \_\_\_\_\_

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**Lindsey G Mclemore**  
Clerk of Council

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**B. H. "Skip" Henderson, III**  
Mayor

**File Attachments for Item:**

**3. 2nd Reading:** REZN CUVA: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain portions of a district known as the Conversation Use Valuation Assessment, from RE1 (Residential Estate 1) Zoning District to RE5 (Residential Estate 5) Zoning District. (Planning Department recommends approval.) (Mayor Pro-Tem and Councilor Davis)

**AN ORDINANCE**

**NO. \_\_\_\_\_**

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain portions of a district known as the Conversation Use Valuation Assessment, from RE1 (Residential Estate 1) Zoning District to RE5 (Residential Estate 5) Zoning District.

**THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS AS FOLLOWS:**

Section 1.

The following properties shall be rezoned from RE1(Residential Estate 1) to RE5 (Residential Estate 5):

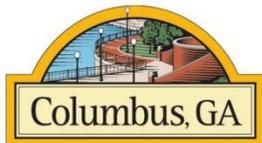
7750 MCKEE ROAD	149-001-008	5.57 ACRE
8512 MCKEE ROAD	150-001-005	10.00 ACRE
8724-15 MCKEE ROAD	150-002-001	5.04 ACRE
8650 MCKEE ROAD	150-001-002	25.00 ACRE

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 27th day of January 2026; introduced a second time at a regular meeting of said Council held on the \_\_\_\_ day of \_\_\_\_\_ 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

- Councilor Allen voting \_\_\_\_\_
- Councilor Anker voting \_\_\_\_\_
- Councilor Cogle voting \_\_\_\_\_
- Councilor Crabb voting \_\_\_\_\_
- Councilor Davis voting \_\_\_\_\_
- Councilor Garrett voting \_\_\_\_\_
- Councilor Hickey voting \_\_\_\_\_
- Councilor Huff voting \_\_\_\_\_
- Councilor Tucker voting \_\_\_\_\_

\_\_\_\_\_  
**Lindsey Mclemore**  
Clerk of Council

\_\_\_\_\_  
**B. H. "Skip" Henderson, III**  
Mayor



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 PLANNING DEPARTMENT

## COUNCIL STAFF REPORT

### REZN-Conservation Use Valuation Assessment (CUVA)\_04

**Applicant:** CCG – Planning Department

Location	Parcel	ACRES	ZONING:
7750 MCKEE ROAD	149-001-008	5.57 ACRE	RE1 TO RE5
8512 MCKEE ROAD	150-001-005	10.00 ACRE	RE1 TO RE5
8724-15 MCKEE ROAD	150-002-001	5.04 ACRE	RE1 TO RE5
8650 MCKEE ROAD	150-001-002	25.00 ACRE	RE1 TO RE5

**Acreage:** 5+ Acres

**Current Zoning Classification:** RE1 (Residential Estate 1)

**Proposed Zoning Classification:** RE5 (Residential Estate 5)

**Current Use of Property:** Land Use

**Proposed Use of Property:** Land Use

**Council District:** District 2 (Davis) / District 6 (Allen)

**PAC Recommendation:** N/A

**Planning Department Recommendation:** **Approval** based on compatibility with existing land uses.

**Fort Benning's Recommendation:** N/A

**DRI Recommendation:** N/A

**General Land Use:** Consistent  
 Planning Area A / Planning Area B

**Current Land Use Designation:** Land Use

**Future Land Use Designation:** Land Use

**Compatible with Existing Land-Uses:** Yes

<b>Environmental Impacts:</b>	N/A
<b>City Services:</b>	N/A
<b>Traffic Impact:</b>	N/A
<b>Traffic Engineering:</b>	N/A
<b>Surrounding Zoning:</b>	N/A
<b>Reasonableness of Request:</b>	The request is compatible with existing land uses.
<b>School Impact:</b>	N/A
<b>Buffer Requirement:</b>	N/A
<b>Attitude of Property Owners:</b>	N/A
<b>Additional Information:</b>	N/A
<b>Attachments:</b>	N/A

**File Attachments for Item:**

**4. 1st Reading:** REZN-11-25-2173: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **3233 6<sup>th</sup> Avenue** (parcel # 014-018-028) from Residential Multifamily – 2 (RMF2) Zoning District to Residential Multifamily – 1 (RMF1) Zoning District with conditions. (Planning Department and PAC recommend approval) (Continued on 1st Reading from 1-27-26.) (Councilor Garrett)

**AN ORDINANCE**

**NO. \_\_\_\_\_**

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **3233 6<sup>th</sup> Avenue** (parcel # 014-018-028) from Residential Multifamily – 2 (RMF2) Zoning District to Residential Multifamily – 1 (RMF1) Zoning District with conditions.

**THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS AS FOLLOWS:**

Section 1.

The Zoning Atlas on file with the Planning Department is hereby amended by changing the property described below from Residential Multifamily – 2 (RMF2) Zoning District to Residential Multifamily – 1 (RMF1) Zoning District with conditions.

“All that tract or parcel of land being Parcel 3, M. R. Flournoy Subdivision of Cook Property, lying in and being part of Land Lot 72, 8th District, Columbus, Muscogee County, Georgia, being more particularly described as follows: Commence at an iron stake marking the intersection of the northerly line of 32nd Street and the westerly line of 6th Avenue; thence northerly along the westerly line of 6th Avenue, 389.27 feet to an iron stake and the POINT OF BEGINNING; thence leaving 6th Avenue, North 89 degrees 28 minutes 48 seconds West, 149.87 feet to an iron stake; thence North 04 degrees 11 minutes 57 seconds East, 98.51 feet to an iron stake; thence North 89 degrees 58 minutes 20 seconds East, 149.89 feet to an iron stake on the westerly line of 6th Avenue; thence South 04 degrees 09 minutes 12 seconds West, along the westerly line of 6th Avenue, 100.0 feet to an iron stake and the POINT OF BEGINNING, containing 0.34 acres.”

Section 2.

The property is rezoned subject to the following conditions:

1. Minimum lot size of 3,000 sq ft
2. Minimum lot width of 20 feet

Introduced at a regular meeting of the Council of Columbus, Georgia held on the \_\_\_\_ day of \_\_\_\_\_ 2026; introduced a second time at a regular meeting of said Council held on the \_\_\_\_ day of \_\_\_\_\_ 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

Councilor Allen	voting _____
Councilor Anker	voting _____
Councilor Chambers	voting _____
Councilor Cogle	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____

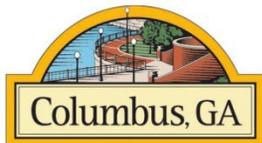
Councilor Garrett            voting \_\_\_\_\_  
Councilor Hickey            voting \_\_\_\_\_  
Councilor Huff              voting \_\_\_\_\_  
Councilor Tucker            voting \_\_\_\_\_

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**Lindsey G. Mclemore**  
Clerk of Council

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**B. H. "Skip" Henderson, III**  
Mayor



CONSOLIDATED GOVERNMENT  
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 PLANNING DEPARTMENT

## COUNCIL STAFF REPORT

### REZN-11-25-2173

<b>Applicant:</b>	Truth Spring
<b>Owner:</b>	Truth Spring Inc and Truth Spring Real Estate LLC
<b>Location:</b>	3233 6th Avenue
<b>Parcel:</b>	014-018-028
<b>Acreage:</b>	0.34 Acres
<b>Current Zoning Classification:</b>	Residential Multifamily – 2
<b>Proposed Zoning Classification:</b>	Residential Multifamily – 1
<b>Proposed Conditions:</b>	<ol style="list-style-type: none"> <li>1. Minimum lot size of 3,000 sq ft</li> <li>2. Minimum lot width of 20 feet</li> </ol>
<b>Current Use of Property:</b>	Single Family Residential
<b>Proposed Use of Property:</b>	Single Family Residential
<b>Council District:</b>	District 8
<b>PAC Recommendation:</b>	<b>Approval</b> based on the Staff Report and compatibility with existing land uses.
<b>Planning Department Recommendation:</b>	<b>Approval</b> based on compatibility with existing land uses.
<b>Fort Benning's Recommendation:</b>	N/A
<b>DRI Recommendation:</b>	N/A
<b>General Land Use:</b>	Consistent Planning Area F

**Current Land Use Designation:** Single Family Residential

**Future Land Use Designation:** Single Family Residential

**Compatible with Existing Land-Uses:** Yes

**Environmental Impacts:** The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.

**City Services:** Property is served by all city services.

**Traffic Engineering:** This site shall meet the Codes and regulations of the Columbus Consolidated Government for residential usage.

<b>Surrounding Zoning:</b>	<b>North</b>	Residential Multifamily – 2 (RMF2)
	<b>South</b>	Residential Multifamily – 2 (RMF2)
	<b>East</b>	Residential Multifamily – 2 (RMF2)
	<b>West</b>	Residential Multifamily – 1 (RMF1)

**Reasonableness of Request:** The request is compatible with existing land uses.

**School Impact:** N/A

**Buffer Requirement:** N/A

**Attitude of Property Owners:** **Forty-Eight (48)** property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received no calls and/or emails regarding the rezoning.

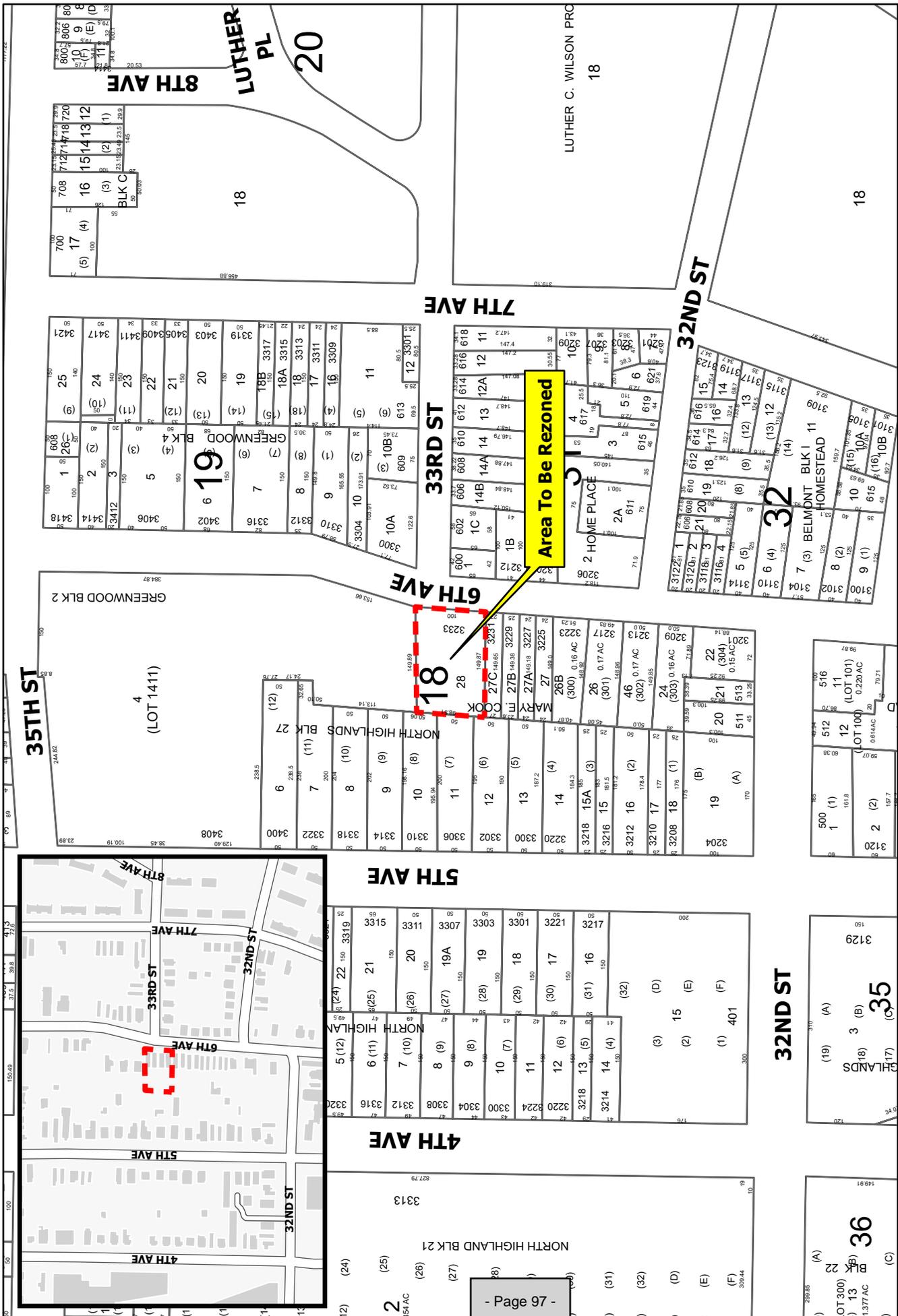
<b>Approval</b>	<b>0</b> Responses
<b>Opposition</b>	<b>0</b> Responses

**Additional Information:** 4 single family homes were built on one lot. The parcel will be divided into 4 lots, one for each existing house.

**Attachments:** Aerial Land Use Map  
Location Map  
Zoning Map  
Existing Land Use Map  
Future Land Use Map

Flood Map  
Lot Division





Item #4.

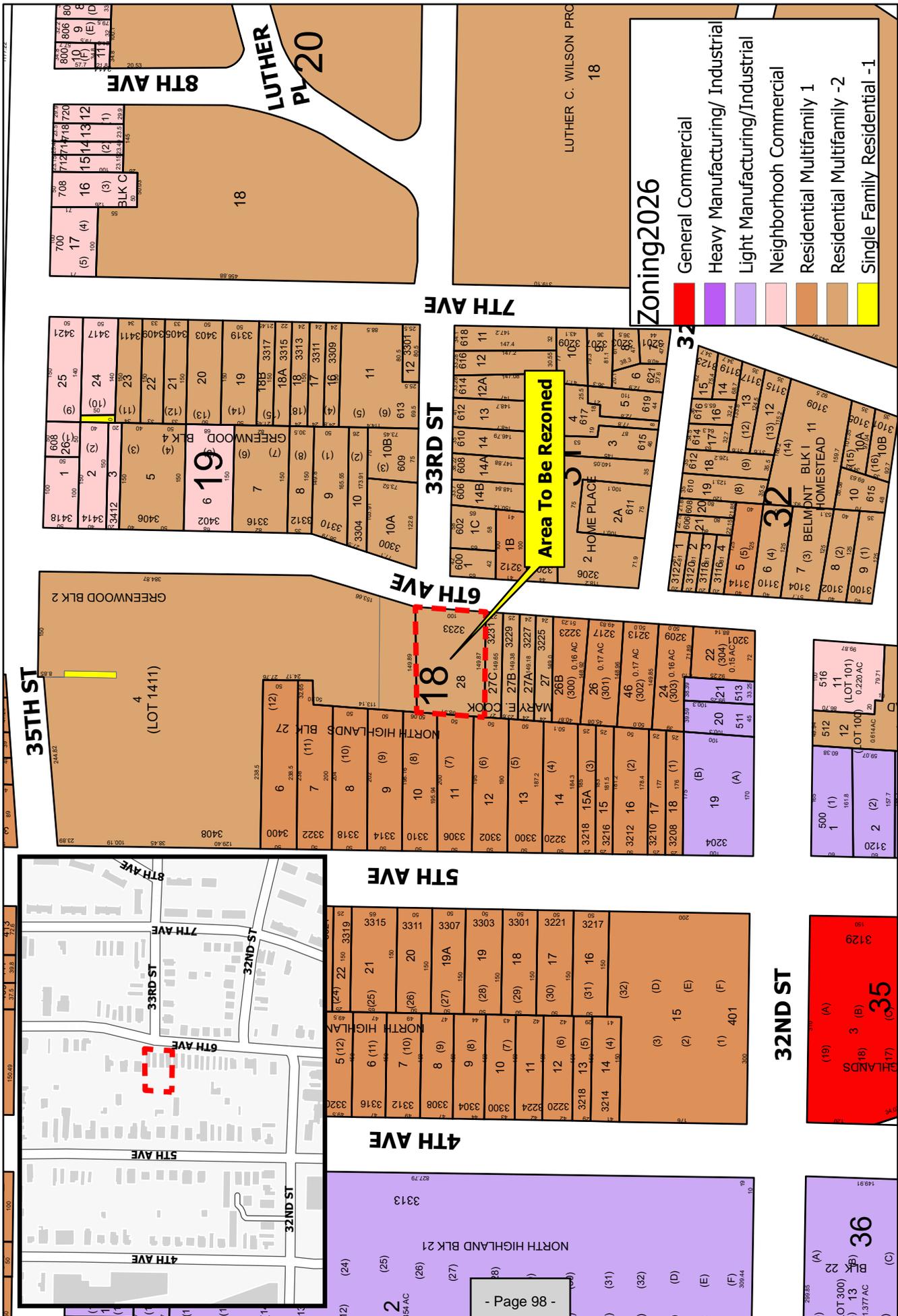
Location Map for For REZN 11-25-2173  
 Map 014 018 028  
 Planning Department-Planning Division  
 Prepared By Planning GIS Tech

This material is made available as a public service. Maps and data are to be used for reference purposes only. The data contained is subject to constant change. Map information is believed to be correct but is not guaranteed.



Date: 11/12/2025

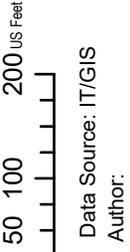
0 50 100 200 US Feet  
 Data Source: IT/GIS  
 Author:



**Area To Be Rezoned**

**Zoning2026**

- General Commercial
- Heavy Manufacturing/ Industrial
- Light Manufacturing/Industrial
- Neighborhood Commercial
- Residential Multifamily 1
- Residential Multifamily -2
- Single Family Residential -1



Zoning Map for For REZN 11-25-2173  
 Map 014 018 028  
 Planning Department-Planning Division  
 Prepared By Planning GIS Tech

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Date: 11/13/2025



**Existing Land Use**

- General Commercial
- Light Manufacturing/Industrial
- Multifamily
- Neighborhood Commercial
- Public/Institutional
- Single Family Residential
- Vacant/Undeveloped



Item #4.

Existing Land Use Map for For REZN 11-25-2173  
 Map 014 018 028  
 Planning Department-Planning Division  
 Prepared By Planning GIS Tech

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Date: 11/13/2025

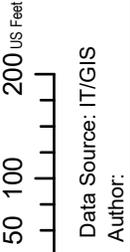
Data Source: IT/GIS  
 Author:





**Future Land Use**

- Multifamily
- Rural Residential
- Single Family Residential



Item #4.

Future Land Use Map for For REZN 11-25-21730  
Map 014 018 028

200 US Feet

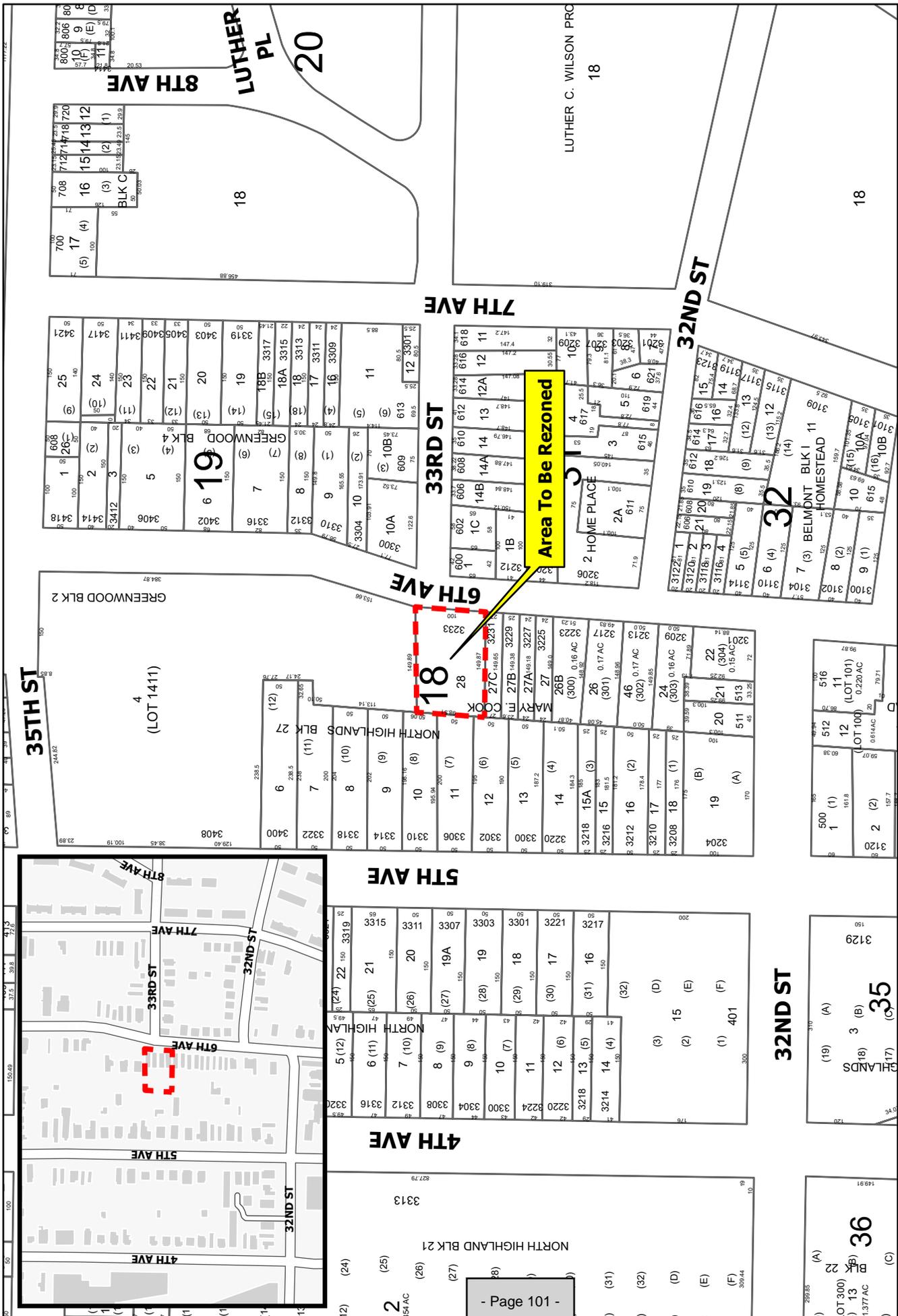
Planning Department-Planning Division  
Prepared By Planning GIS Tech

Data Source: IT/GIS  
Author:

This material is made available as a public service. Maps and data are to be used for reference purposes only. The data contained is subject to constant change. Map information is believed to be correct but is not guaranteed.



Date: 11/13/2025



Item #4.

Flood Hazard Map for For REZN 11-25-2173  
 Map 014 018 028  
 Planning Department-Planning Division  
 Prepared By Planning GIS Tech

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Date: 11/12/2025

0 50 100 200 US Feet

Data Source: IT/GIS  
 Author:

(DEED BOOK 4908, PAGE 275A)

LOT 7 HIGHLANDS BLOCK 27

LOT 7  
EVANS INEZ LIFE ESTATE  
(DEED BOOK 9368, PAGE 256)

LOT 8  
SFR3-030 LLC  
(DEED BOOK 13516, PAGE 28)

LOT 9  
ROBERT STRICKLAND

Item #4.

N04°11'57"E

25.75'

24.62'

24.80'

23.35'

**LOT 3A**

0.09 AC.

**LOT 3B**

0.09 Ac.

**LOT 3C**

0.08 Ac.

**LOT 3D**

0.08 Ac.

WILLIAM HARPER  
(DEED BOOK 11904, PAGE 336)

N89°28'48"W  
149.87'

N89°11'19"W  
149.80'

N89°19'49"W  
149.81'

N89°24'12"W  
149.80'

149.89'  
N89°58'20"E

EXISTING  
RESIDENCE

EXISTING  
RESIDENCE

EXISTING  
RESIDENCE

EXISTING  
RESIDENCE

P.O.B.

25.0'

25.0'

25.0'

25.0'

S04°09'12"W



NAC  
(GA)

LOT 1411  
HIGHLAND COMMUNITY CHURCH, INC.  
(PLAT BOOK 167, PAGE 306)

**File Attachments for Item:**

**5. 1st Reading-** REZN-12-25-2295: An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **4937 Macon Road** (parcel # 097-001-002) from Single Family Residential – 2 (SFR2) Zoning District to Residential Multifamily – 1 (RMF1) with conditions Zoning District. (Planning Department recommends approval with conditions. PAC recommends denial)(Councilor Hickey)

## AN ORDINANCE

NO. \_\_\_\_\_

An Ordinance amending the Zoning Atlas of the Consolidated Government of Columbus, Georgia, to change certain boundaries of a district located at **4937 Macon Road** (parcel # 097-001-002) from Single Family Residential – 2 (SFR2) Zoning District to Residential Multifamily – 1 (RMF1) with conditions Zoning District.

### THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY ORDAINS AS FOLLOWS:

#### Section 1.

The Zoning Atlas on file with the Planning Department is hereby amended by changing the property described below from Single Family Residential – 2 (SFR2) Zoning District to Residential Multifamily – 1 (RMF1) with conditions Zoning District.

“All that tract or parcel of land situate, lying, and being in-Land: Lot 9 of the 8th District and Lot 9 of the 9th District of Muscogee County, Georgia and being more particularly describe as follows: Commencing at a pinched top iron found at the intersection of the eastern right of way of Roxbury Court (apparent 60' right of way) and the northern right of way of Roxbury Drive (60' right of way); Thence N 88°53 '49"E 130.00 feet to a pinched top iron found at a point at the terminus of Roxbury Drive; Thence S 01044'30"E 190.00 feet to a pinched top iron found and the POINT OF BEGINNING; Thence S73°05'51 "E 318.97 feet to a ½" Rebar & Cap Found; Thence S 05°30'24"E 340.65 feet to a ½" Rebar & Cap Found; Thence S 57°08'01 "E 139.80 feet to a ½" Rebar & Cap Found and the right of way of Macon. Road (right of way varies); Thence S 45°53 '55"W 298.51 feet along said right of way to a concrete monument found; Thence S 23°39'37"W 73.71 feet along said right of way to a concrete monument found; Thence S 45°39'50"W 459.73 feet along said right of way to a point in a 36" oak tree; Thence S41 °59'47"W 226.02 feet along said right of way to a concrete monument found; Thence leaving said right of way N04°00'07"W 91.87 feet to a ½" rebar and cap set; Thence N00°28'09"W 197.00 feet to a ½" rebar and cap set; Thence 193. 78 feet along the arc of a curve to the left, said curve have a radius of 1031.23 feet subtended by a chord 193.40 feet on a bearing of N84°47'36"W to a point on the right of way of Florence Drive (60 feet right of way) where there is a painted dot on a rock; Thence continuing along said right of way N00°08'27"W 60 feet to a pinched top iron found; Thence leaving said right of way 204.95 along the arc of a curve to the right, said curve have a radius of 1091.23 feet subtended by a chord 204.55 feet on a bearing of S84°44'03"E to a pinched top iron found; Thence N10°52'20"E 164.65 feet to a pinched top iron found; Thence N 10°53'37"E 175.00 feet to a pinched top iron found; Thence N06° 13'55"E 170.00 feet to a pinched top iron found; Thence N06° 12'46"E 162.95 feet to a pinched top iron found; Thence S88°33 '00"W 200.00 feet to a pinched top iron found along the right of way of Florence Drive (60 foot right of way); Thence along said right of way

N45°48'45"E 87.78 feet to a pinched top iron found along said right of way; Thence leaving said right of way N01 057'30"W 198.31 feet to a pinched top iron found; Thence N88°53 '49"E 309.48 feet to a pinched top iron found and the POINT OF BEGINNING. Said property containing 12.63 +/- acres.”

Section 2.

The above-described property will be rezoned subject to the following conditions:

- 1) An emergency access shall be permitted to Florence Drive. Said access shall be gated and shall only be opened via public safety Knox Boxes.
- 2) Said emergency access shall be the width of a commercial driveway.
- 3) A proposed 20-foot undisturbed natural buffer shall abut all existing single-family homes.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the \_\_\_\_ day of \_\_\_\_\_ 2026; introduced a second time at a regular meeting of said Council held on the \_\_\_\_ day of \_\_\_\_\_ 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

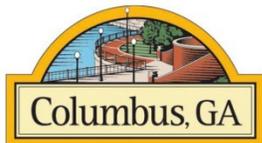
- Councilor Allen      voting \_\_\_\_\_
- Councilor Anker      voting \_\_\_\_\_
- Councilor Chambers      voting \_\_\_\_\_
- Councilor Cogle      voting \_\_\_\_\_
- Councilor Crabb      voting \_\_\_\_\_
- Councilor Davis      voting \_\_\_\_\_
- Councilor Garrett      voting \_\_\_\_\_
- Councilor Hickey      voting \_\_\_\_\_
- Councilor Huff      voting \_\_\_\_\_
- Councilor Tucker      voting \_\_\_\_\_

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**Lindsey G Mclemore**  
Clerk of Council

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**B. H. "Skip" Henderson, III**  
Mayor



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PLANNING DEPARTMENT

# COUNCIL STAFF REPORT

## REZN-12-25-2295

**Applicant:** Jeff Lindsey Communities, Inc

**Owner:** Jeff Lindsey Communities, Inc

**Location:** 4937 Macon Road

**Parcel:** 097-001-002

**Acreage:** 12.63 Acres

**Current Zoning Classification:** Single Family Residential - 2

**Proposed Zoning Classification:** Residential Multifamily – 1

**Current Use of Property:** Undeveloped

**Proposed Use of Property:** Multi Family Residential

**Council District:** District 1

**PAC Recommendation:** **Denial**

**Planning Department Recommendation:** **Conditional approval** based on the Needs and Opportunities of the 2038 Comprehensive Plan:

**Need: Improve access to quality housing.**

**Opportunity: Create and/or preserve affordable housing, such as...new construction.**

Columbus faces a potential housing crisis in our near future. The highest and best use of the remainder of the Sears property is townhouse development. Due to wetlands, location of the dam, and cost of infrastructure, a single family housing development is not feasible.

The recommended conditions are:

- 1) An emergency access shall be permitted to Florence Drive. Said access shall be gated and shall only be opened via public safety Knox Boxes.
- 2) Said emergency access shall be the width of a commercial driveway.
- 3) A proposed 20-foot undisturbed natural buffer shall abut all existing single family homes.

**Fort Benning’s Recommendation:** N/A

**DRI Recommendation:** N/A

**General Land Use:** Inconsistent  
Planning Area E

**Current Land Use Designation:** Undeveloped/Vacant

**Future Land Use Designation:** Single Family Residential

**Compatible with Existing Land-Uses:** No

**Environmental Impacts:** The property does not lie within the floodway and floodplain area. The developer will need an approved drainage plan prior to issuance of a Site Development permit, if a permit is required.

**City Services:** Property is served by all city services.

**Traffic Engineering:** This site shall meet the Codes and regulations of the Columbus Consolidated Government for residential usage.

**Traffic Impact:** The proposed rezoning to RMF1 for 92 townhomes will generate a modest increase in traffic compared to potential SFR2 development, with negligible impacts on Macon Road's capacity and LOS. The project supports efficient land use in a growing area without overburdening the transportation network.

<b>Surrounding Zoning:</b>	<b>North</b>	Single Family Residential 2 (SFR2)
	<b>South</b>	Single Family Residential 2 (SFR2)
	<b>East</b>	Single Family Residential 2 (SFR2)

**West**

Single Family Residential 2 (SFR2)

**Reasonableness of Request:**

The request is consistent with policy statements of the 2038 Comprehensive Plan.

**School Impact:**

N/A

**Buffer Requirement:**

The site shall include a Category B buffer along all property lines bordered by the SFR2 zoning district. The 3 options under Category B are:

1) 15 feet with a certain amount of canopy trees, under story trees, and shrubs / ornamental grasses per 100 linear feet.

2) 10 feet with a certain amount of shrubs / ornamental grasses per 100 linear feet and a wood fence or masonry wall.

3) 20 feet undisturbed natural buffer.

**Attitude of Property Owners:**

**Sixty-Five (65)** property owners within 300 feet of the subject properties were notified of the rezoning request. The Planning Department received several calls and/or emails regarding the rezoning and a petition in opposition with 176 signatures.

**Approval**

**0** Responses

**Opposition**

**183** Responses

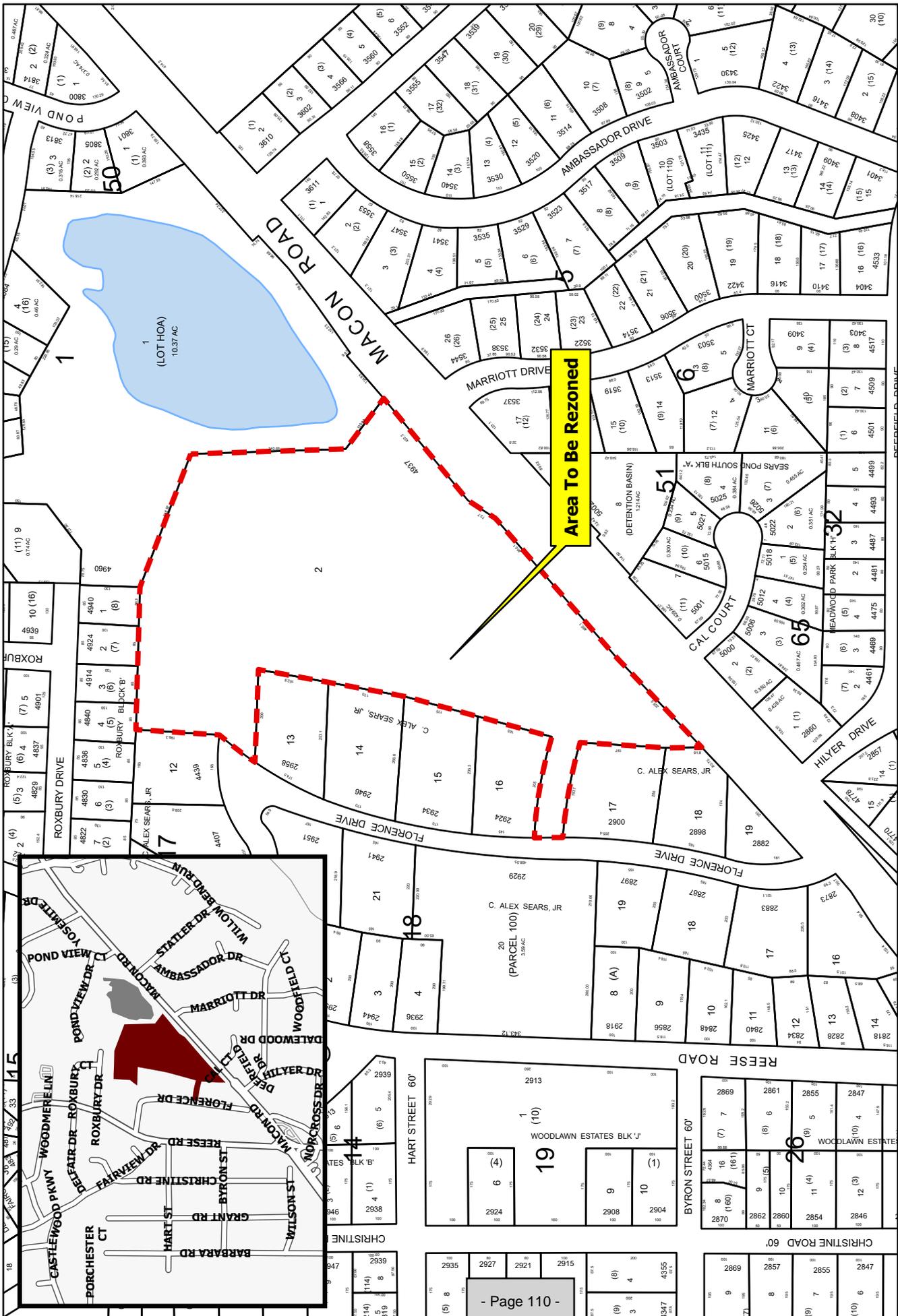
**Additional Information:**

89 townhomes proposed.

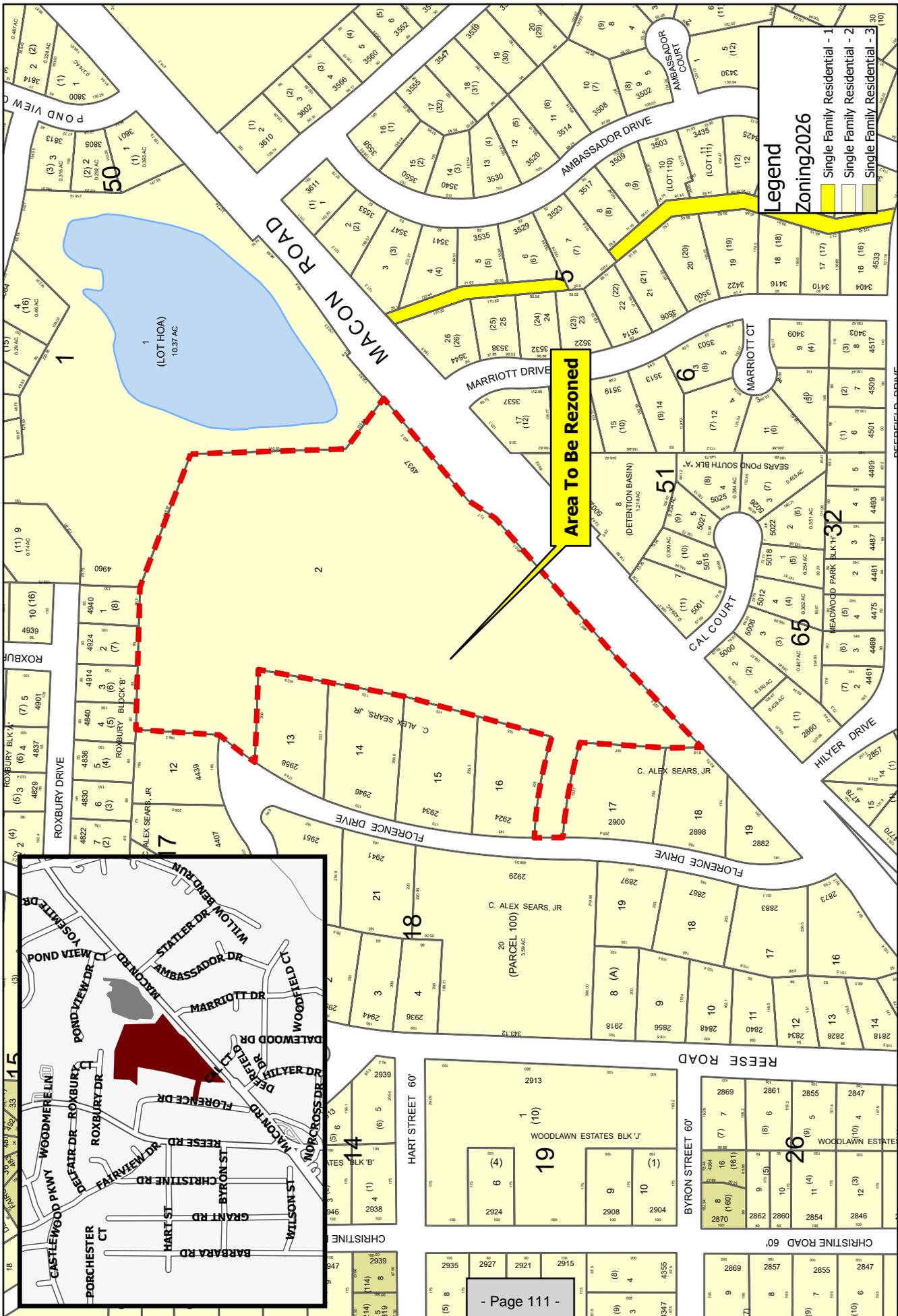
**Attachments:**

- Aerial Land Use Map
- Location Map
- Zoning Map
- Existing Land Use Map
- Future Land Use Map
- Flood Map
- Traffic Impact
- Concept Plan





**Area To Be Rezoned**



**Legend**

**Zoning 2026**

- Single Family Residential - 1
- Single Family Residential - 2
- Single Family Residential - 3

Area To Be Rezoned

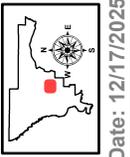


0 80 160 320 US Feet

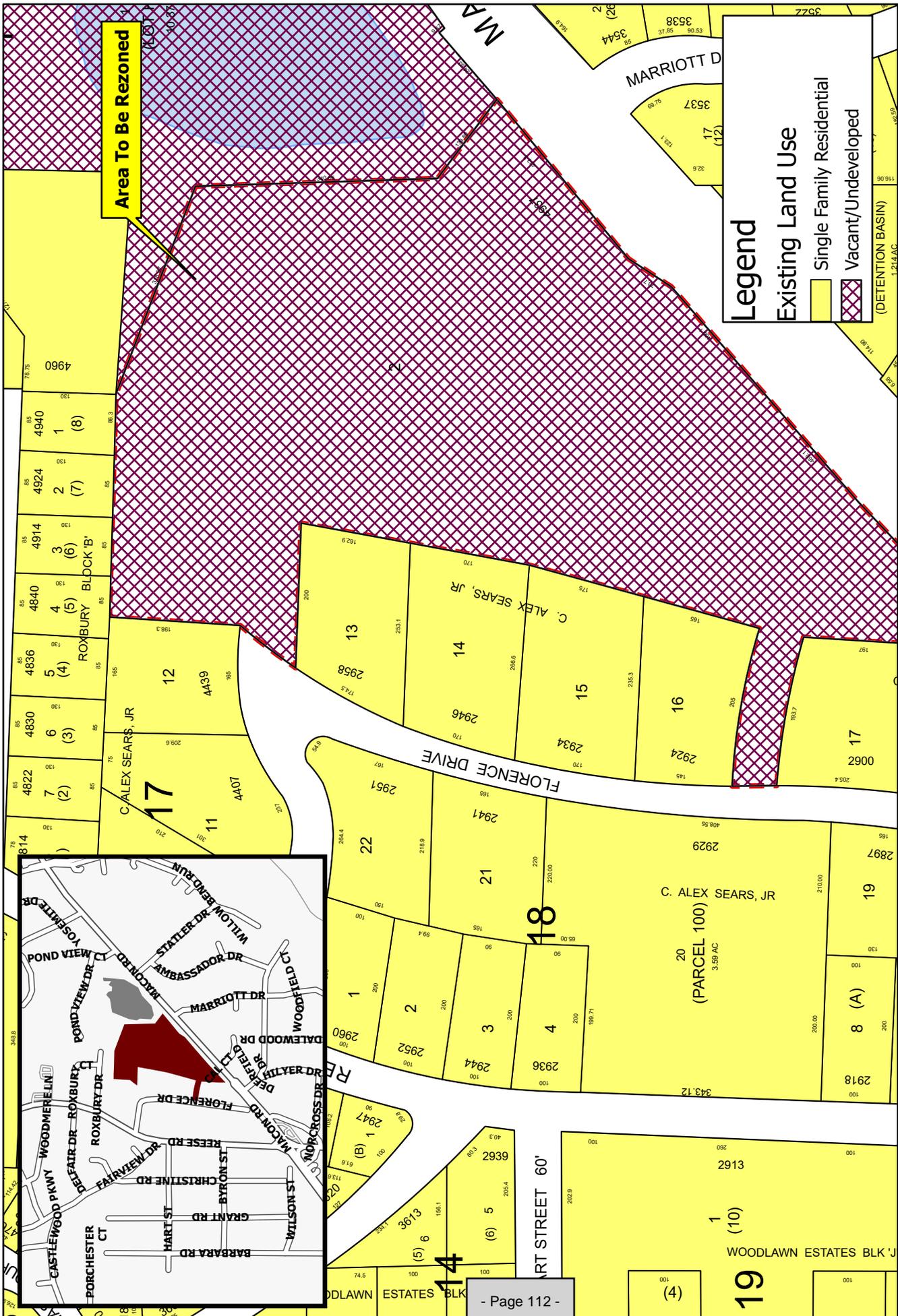
Data Source: IT/GIS  
Author:

Zoning Map for For REZN 11-25-2295  
Map 097 001 002  
Planning Department-Planning Division  
Prepared By Planning GIS Tech

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Date: 12/17/2025



**Area To Be Rezoned**

**Legend**

Existing Land Use

- Single Family Residential
- Vacant/Undeveloped



0 50 100 200 US Feet

Data Source: IT/GIS

Author:

Existing Land Use Map for For REZN 11-25-2295

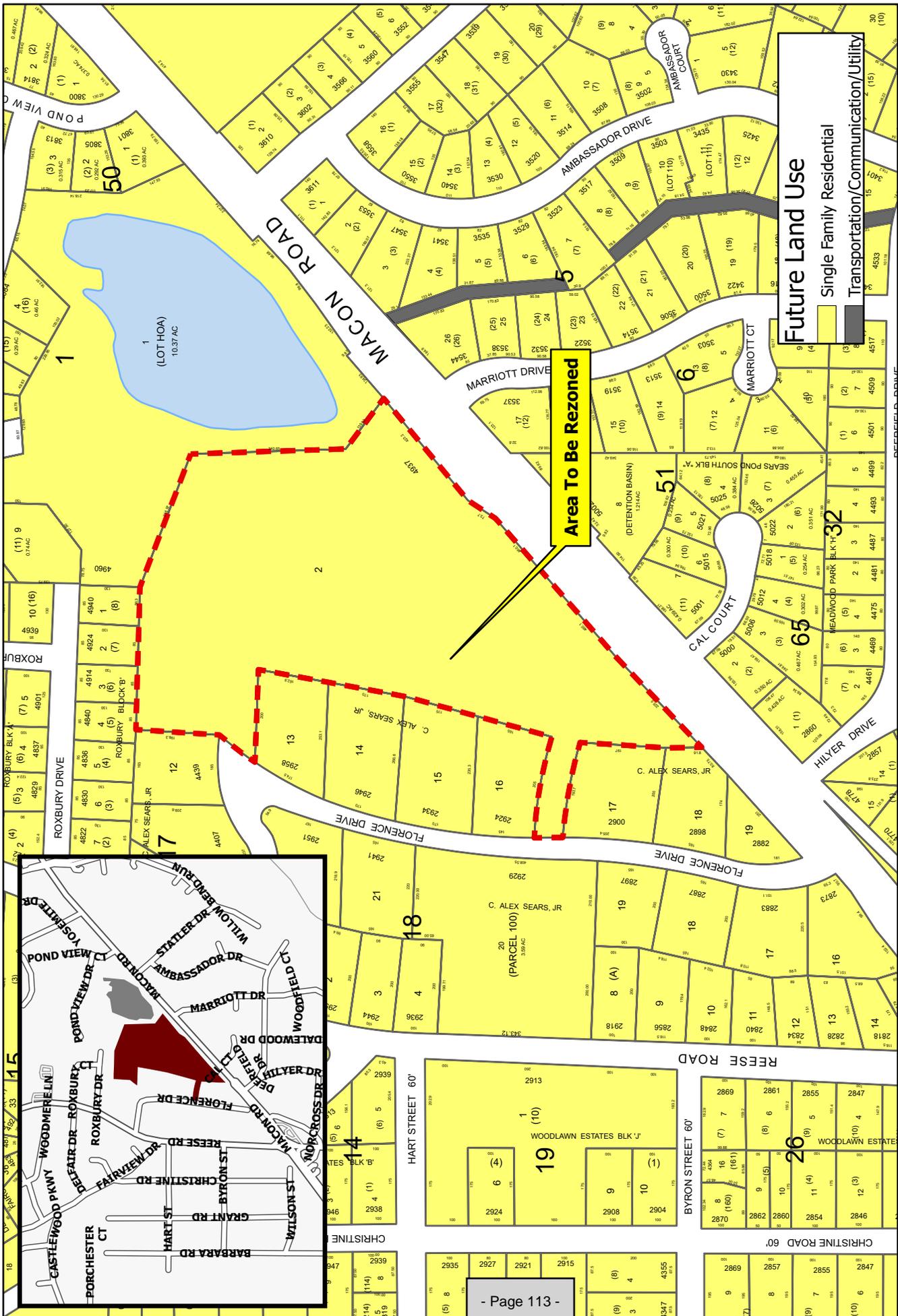
Map 097 001 002

Planning Department-Planning Division

Prepared By Planning GIS Tech

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Item #5.

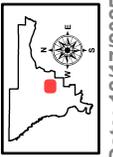


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 Author:

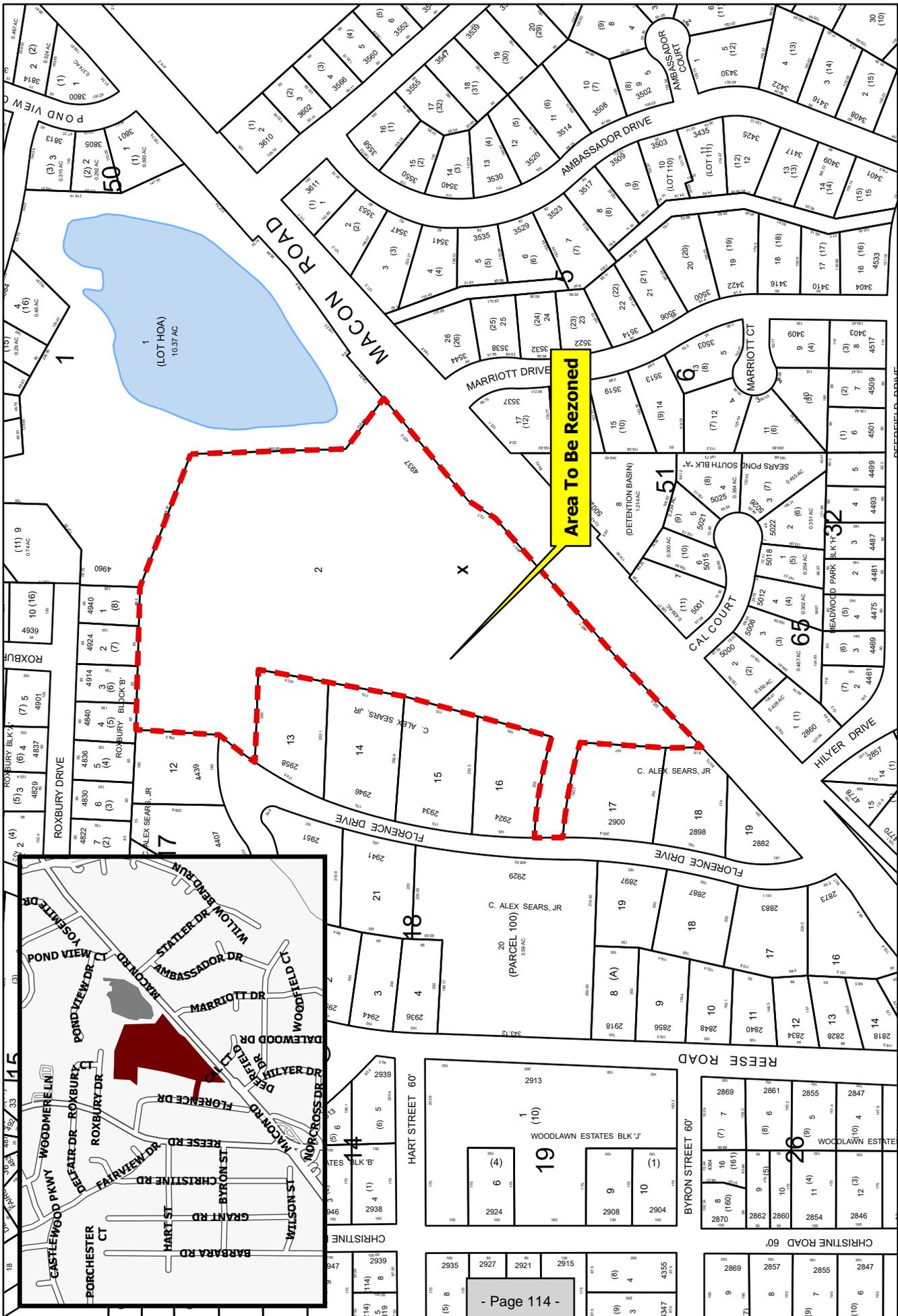
Future Land Use Map for For REZN 11-25-2295  
 Map 097 001 002

Planning Department-Planning Division  
 Prepared By Planning GIS Tech

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Date: 12/17/2025



**Area To Be Rezoned**

## ITE Traffic Report for Rezoning at 4937 Macon Rd, Columbus, GA

### Project Overview

The proposed rezoning involves a 12.63-acre vacant parcel located at 4937 Macon Rd, Columbus, Georgia 31907. The site is currently zoned SFR2 (Single-Family Residential 2) and is unoccupied. The rezoning request seeks to change the designation to RMF1 (Residential Multi-Family 1) to accommodate a multifamily development consisting of 92 townhomes.

Under the Columbus Unified Development Ordinance, SFR2 zoning supports single-family detached homes with a typical density of up to approximately 4-6 dwelling units per acre, based on minimum lot sizes ranging from 7,200 to 10,000 square feet. RMF1 zoning allows for higher-density residential uses, including townhomes and apartments, with a maximum density of up to 14.5 units per acre. The proposed development density is approximately 7.3 units per acre, which is well within RMF1 limits and represents a moderate increase over potential SFR2 buildout.

### Road Characteristics

Macon Road (also designated as US 80/SR 22) serves as the primary frontage for the site. It is classified as a major arterial highway by the Georgia Department of Transportation (GDOT), facilitating regional connectivity between Columbus and surrounding areas, including Fort Moore and Macon.

- **Street Classification:** Major arterial (US 80/SR 22).
- **Number of Lanes:** 4 to 6 lanes in the vicinity, with ongoing or planned widenings in segments to accommodate growing traffic volumes.
- **Existing Traffic Count:** Based on GDOT data, the Annual Average Daily Traffic (AADT) on Macon Road near the site is approximately 20,000 to 30,000 vehicles per day, with higher volumes closer to urban centers. For this analysis, an AADT of 25,000 vehicles is used as a conservative estimate for the segment near 4937 Macon Rd.
- **Existing Level of Service (LOS):** The current LOS on Macon Road is estimated at LOS C (stable flow with acceptable delays) during peak hours, based on regional transportation plans and typical arterial performance in Columbus. This reflects moderate congestion in a growing area, with no reported critical failures.

### Trip Generation

Trip generation estimates are derived from the Institute of Transportation Engineers (ITE) Trip Generation Manual, 11th Edition. For the proposed townhomes, ITE Land Use Code (LUC) 230 (Townhouse) is applied, as it best matches attached multifamily units. Alternatively, LUC 215 (Single-Family Attached Housing) or 220 (Multifamily Housing Low-Rise) could apply, but LUC 230 provides conservative rates for townhome developments.

- Current Zoning (SFR2):** Under maximum buildout, assuming a density of 4 units per acre (consistent with minimum lot sizes), the site could support approximately 50 single-family detached homes (ITE LUC 210). Daily trips: 9.44 per unit, yielding 472 total daily trips. AM peak-hour trips: 0.75 per unit (38 trips). PM peak-hour trips: 1.00 per unit (50 trips). Since the site is currently vacant, existing generated trips are 0.
- Proposed Zoning (RMF1):** For 92 townhomes (LUC 230), daily trips: 5.81 per unit, yielding 534 total daily trips. AM peak-hour trips: 0.46 per unit (42 trips, with 17% entering/83% exiting). PM peak-hour trips: 0.52 per unit (48 trips, with 67% entering/33% exiting).
- Comparison:** The proposed development generates approximately 13% more daily trips (534 vs. 472) than a maximum SFR2 buildout. Peak-hour increases are minimal (AM: +4 trips; PM: -2 trips). This represents a low net increase in traffic demand, as townhomes typically produce fewer trips per unit than single-family homes due to shared infrastructure and urban efficiencies.

Metric	Current Zoning (Max Buildout, 50 Units)	Proposed Zoning (92 Units)	Net Change
Daily Trips	472	534	+62
AM Peak Trips	38	42	+4
PM Peak Trips	50	48	-2

**Traffic Impact Analysis**

- Total Projected Traffic:** Post-development AADT on Macon Road is projected at approximately 25,534 vehicles per day (existing 25,000 + 534 generated trips). Peak-hour additions are negligible relative to existing volumes.
- Projected Level of Service:** The additional trips are expected to maintain the existing LOS C, as the increase represents less than 3% of current AADT. No

significant delays or capacity issues are anticipated, assuming standard access management. If peak-hour distribution aligns with regional patterns, intersection improvements may not be required.

### Road Network

- **Access:** The site will have direct access to Macon Road via one or more driveways, subject to GDOT permitting. Right-turn lanes or deceleration lanes may be recommended to minimize conflicts on this arterial.
- **Community Context:** The surrounding area is a mix of residential, commercial, and institutional uses, with proximity to Fort Moore and downtown Columbus. Macon Road serves as a key commuter route, with nearby intersections (e.g., at Schatulga Road) handling moderate traffic. The development aligns with regional growth trends, as outlined in the Columbus-Phenix City Metropolitan Transportation Plan (MTP) Update 2025-2050, which emphasizes balanced residential expansion along major corridors.

### Conclusions and Recommendations

The proposed rezoning to RMF1 for 92 townhomes will generate a modest increase in traffic compared to potential SFR2 development, with negligible impacts on Macon Road's capacity and LOS. The project supports efficient land use in a growing area without overburdening the transportation network.

#### Recommendations:

- Conduct a site-specific turning movement count at proposed access points during peak hours.
- Install appropriate signage and potentially a right-turn lane if warranted by detailed analysis.
- Coordinate with GDOT for access permits and incorporate pedestrian/bicycle connections to enhance multimodal access.
- Monitor post-development traffic for one year to confirm projections.



**Moore Bass Consulting, Inc.**

- Civil Engineering
- Land Surveying
- Development Consulting
- Landscape Architecture
- Environmental Permitting

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McDonough, GA 30253  
770.914.9394

PROPERTY NAME  
COLUMBUS PROPERTY  
4937 MACON ROAD, COLUMBUS, GEORGIA

APPLICANT NAME  
JEFF LINDSEY COMMUNITIES  
140 VILLAGE CIRCLE, SENIOIA, GEORGIA  
PHONE: 770-599-8700

REVISIONS	1. REVISED PER CLIENT (12-02-2025)
DATE	09-30-2025
CONTRACT #	A374.0002
DRAWN BY	PTC

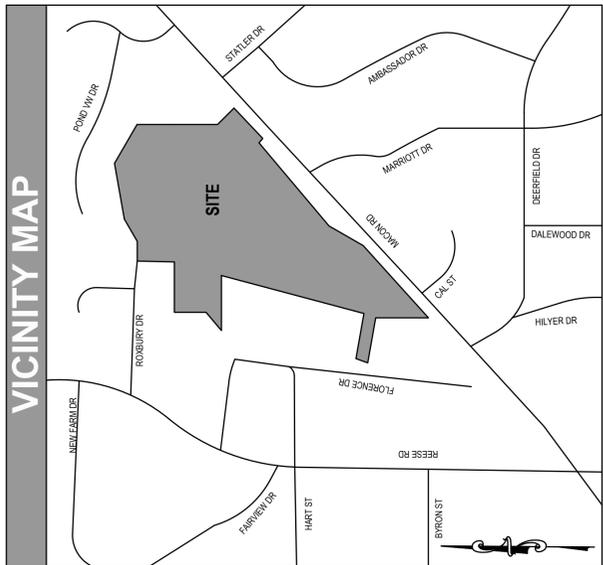
100 METERS FERRY COURT  
MACDONOUGH, GA 30253

SEAL  
MATTHEW W. GRAY, P.E.  
GA. REG. NO. PE060350

**PRELIMINARY, NOT FOR CONSTRUCTION**

SHEET TITLE  
CONCEPTUAL SITE PLAN - 1.1

SHEET  
**1.0**



<b>SITE DATA</b>	PROJECT NAME COLUMBUS TRACT
	SITE AREA 12.63 AC
	TAX ID # 097 001 002
	CURRENT ZONING SFR2
	LAND LOT AND DISTRICT LL 9 OF THE 8TH DISTRICT & LL 9 OF THE 9TH DISTRICT
<b>PROPOSED DEVELOPMENT INFORMATION</b>	
	PROPOSED ZONING RMF1
	PROPOSED USE R4
	MINIMUM LOT SIZE 1,800 SQFT
	PROPOSED UNITS 89
<b>PROPOSED DENSITY CALCULATIONS</b>	
	TOTAL SITE AREA 12.63 AC
	(LESS PROPOSED R/W)
	(LESS OPEN SPACE)
	NET DEVELOPABLE AREA
	PROPOSED UNIT COUNT 89 UNITS
	PROPOSED NET DENSITY
	AVERAGE LOT SIZE 2,000 SF ACRES

**UTILITIES NOTE**

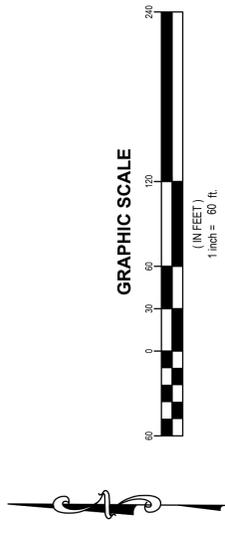
- PROPERTY TO BE SERVED BY COLUMBUS WATER WORKS FOR DOMESTIC WATER SERVICE
- PROPERTY TO BE SERVED BY COLUMBUS WATER WORKS FOR SANITARY SEWER DISPOSAL

**SURVEY NOTE**

- SURVEY BOUNDARY INFORMATION TAKEN FROM SEARS POND REMAINDER SURVEY COMPLETED BY MOON MEERS & ASSOCIATES, INC.

**PROFESSIONAL NOTE**

- THIS CONCEPTUAL PLAN WAS PREPARED BY MATTHEW W. GRAY, P.E. - GEORGIA LICENSE NO. PE060350.



**File Attachments for Item:**

**6. 1st Reading-** An ordinance regulating the vehicular traffic in Columbus, Georgia, by amending City Code Section 20-8.1.1 **Through Streets Designated** by deleting "Averette drive" as an intersecting street with the through street of Preston Drive; by amending Columbus Code Section 20-8.1.2 **Multi-way Stops Designated** for the purpose of establishing a multi-way stop at the intersection of Preston Drive and Averett Drive; authorizing the installation of official traffic control devices indicating said stop intersections and repealing any conflicting ordinances and for other purposes. (Councilors Garrett and Crabb)

**AN ORDINANCE**

**NO. \_\_\_\_\_**

**AN ORDINANCE REGULATING THE VEHICULAR TRAFFIC IN COLUMBUS, GEORGIA, BY AMENDING CITY CODE SECTION 20-8.1.1 THROUGH STREETS DESIGNATED BY DELETING "AVERETTE DRIVE" AS AN INTERSECTING STREET WITH THE THROUGH STREET OF PRESTON DRIVE; BY AMENDING COLUMBUS CODE SECTION 20-8.1.2 MULTI-WAY STOPS DESIGNATED FOR THE PURPOSE OF ESTABLISHING A MULTI-WAY STOP AT THE INTERSECTION OF PRESTON DRIVE AND AVERETT DRIVE; AUTHORIZING THE INSTALLATION OF OFFICIAL TRAFFIC CONTROL DEVICES INDICATING SAID STOP INTERSECTIONS AND REPEALING ANY CONFLICTING ORDINANCES AND FOR OTHER PURPOSES.**

**THE COUNCIL OF COLUMBUS HEREBY ORDAINS:**

**SECTION 1.**

That the City Code Section 20-8.1.1, Through Streets Designated be amended by deleting "Averette Drive" as an intersecting street with the thru street of Preston Drive.

**SECTION 2.**

That the City Code Section 20-8.1.2, Multi-way Stop Designated be amended by establishing Preston Drive and Averett Drive as a Multi-way Stop intersection for all approaches.

**SECTION 3.**

That official traffic control signs indicating said Stop conditions shall be installed for the intersections as described herewith in Section 2.

**SECTION 4.**

That all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 10th day of February 2026; introduced a second time at a regular meeting of said Council held on the \_\_\_\_ day of \_\_\_\_\_ 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

Councilor Allen	voting _____
Councilor Anker	voting _____
Councilor Chambers	voting _____
Councilor Cogle	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor Hickey	voting _____
Councilor Huff	voting _____
Councilor Tucker	voting _____

\_\_\_\_\_  
**Lindsey G Mclemore**  
Clerk of Council

\_\_\_\_\_  
**B. H. "Skip" Henderson, III**  
Mayor

**File Attachments for Item:**

7. A Resolution of the Council of Columbus, Georgia authorizing the issuance of Columbus, Georgia Water and Sewerage Revenue Bonds, Series 2026, in accordance with the request of the Columbus, Georgia Board of Water Commissioners; to authorize the Mayor and other officials of Columbus to take such further actions as are necessary to provide for the sale, issuance, and delivery of the bonds in an aggregate principal amount not to exceed \$140,000,000 for the purpose of financing or refinancing certain additions, extensions, and improvements to the water and sewerage system and refunding a portion of the Series 2014A and the Series 2016 Water and Sewerage Revenue Bonds; and for other purposes. (Request of Columbus, Georgia Board of Water Commissioners)

**RESOLUTION**  
**NO. \_\_\_\_\_**

A RESOLUTION OF THE COUNCIL OF COLUMBUS, GEORGIA (THE “**COUNCIL**”) AUTHORIZING THE ISSUANCE OF COLUMBUS, GEORGIA WATER AND SEWERAGE REVENUE BONDS, SERIES 2026, IN ACCORDANCE WITH THE REQUEST OF THE COLUMBUS, GEORGIA BOARD OF WATER COMMISSIONERS (THE “**BOARD OF WATER COMMISSIONERS**”); TO AUTHORIZE THE MAYOR AND OTHER OFFICIALS OF COLUMBUS TO TAKE SUCH FURTHER ACTIONS AS ARE NECESSARY TO PROVIDE FOR THE SALE, ISSUANCE, AND DELIVERY OF THE BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$140,000,000 FOR THE PURPOSE OF FINANCING OR REFINANCING CERTAIN ADDITIONS, EXTENSIONS, AND IMPROVEMENTS TO THE WATER AND SEWERAGE SYSTEM AND REFUNDING A PORTION OF THE 2014A BONDS AND THE SERIES 2016 BONDS (AS DEFINED HEREIN); AND FOR OTHER PURPOSES.

WHEREAS, Columbus, Georgia (the “**Issuer**”) is a political subdivision of the State of Georgia, duly created and validly existing pursuant to the laws of the State of Georgia and owns a water and sewerage system (the “**System**”) in Columbus, Georgia; and

WHEREAS, under and by virtue of the Constitution and laws of the State of Georgia, including particularly the Revenue Bond Law of the State of Georgia (Ga. Code Ann. Section 36-82-60 *et seq.*, as amended, the “**Act**”), the Issuer has the authority to issue interest-bearing revenue bonds for the purpose of (i) financing or refinancing, in whole or in part, the costs of certain additions, extensions, and improvements to the System, and acquiring the necessary property therefor, both real and personal, (ii) refunding revenue bonds previously issued by the Issuer for the System; and (iii) paying expenses incident thereto; and

WHEREAS, the Council, at the request of the Board of Water Commissioners made by motion duly approved at its regularly scheduled meeting in January 2026, requesting that the Council consider the issuance of revenue bonds, and as further evidenced by a resolution adopted by the Board of Water Commissioners on February 9, 2026 and attached hereto, (the “**Board Resolution**”), now proposes to issue tax exempt revenue bonds for the purposes of (a) financing or refinancing certain additions, extensions, and improvements to the System (the “**2026 Project**”), (b) refunding a portion of the outstanding Columbus, Georgia Water and Sewerage Revenue Bonds, Series 2014A (the “**Series 2014A Bonds**”), issued in the original aggregate principal amount of \$32,995,000, (c) refunding a portion of the outstanding Columbus, Georgia Water and Sewerage Revenue Bonds, Series 2016 (the “**Series 2016 Bonds**”), issued in the original aggregate principal amount of \$57,855,000, and (d) paying all or a portion of the costs of issuance of such revenue bonds; and

WHEREAS, based on the Board of Water Commissioners’ recommendations recited in the Board Resolution, the Issuer proposes to issue not to exceed \$140,000,000 in aggregate principal amount of its Columbus, Georgia Water and Sewerage Revenue Bonds, Series 2026 (the “**Series 2026 Bonds**”), the proceeds of which may include original issue premium, in addition to such principal amount, for such purposes; and

WHEREAS, the Issuer has determined that the issuance of the Series 2026 Bonds will benefit the Issuer by improving the System and reducing the cost of its indebtedness, thereby benefiting the citizens of Columbus, Georgia served by the Issuer's System, and will otherwise further the public purposes for which the Issuer was created; and

WHEREAS, the Series 2026 Bonds will be issued pursuant to a Trust Indenture, dated as of February 1, 2012 (the "**Original Indenture**"), between the Issuer and U.S. Bank National Association, as trustee (the "**Trustee**"), as supplemented by various supplemental indentures including the Seventh Supplemental Trust Indenture, to be dated as of the first day of the month of the issuance of the Series 2026 Bonds, or such other date as may be approved by the Mayor of the Issuer (the "**Seventh Supplemental Indenture**" and the Original Indenture as supplemented, the "**Indenture**"), between the Issuer and the Trustee; and

WHEREAS, the Issuer, the Trustee, and U.S. Bank National Association as escrow agent (in such capacity, the "**Escrow Agent**"), will enter into an Escrow Deposit Agreement, to be dated as of the first day of the month of the issuance of the Series 2026 Bonds, or such other date as may be approved by the Mayor of the Issuer (the "**Escrow Deposit Agreement**") to provide for the refunding of a portion of the Series 2014A Bonds and the Series 2016 Bonds; and

WHEREAS, the Issuer proposes to authorize and approve the use and distribution of a Preliminary Official Statement (the "**Preliminary Official Statement**") and to authorize the execution, use, and distribution of an Official Statement (the "**Official Statement**"), in connection with the offering and sale of the Series 2026 Bonds; and

WHEREAS, the Issuer desires to authorize the Mayor to deem "final" the Preliminary Official Statement and to approve the execution of a Rule 15c2-12 Certificate (the "**Rule 15c2-12 Certificate**") with respect to the Preliminary Official Statement; and

WHEREAS, the Issuer, the Board of Water Commissioners, and the Trustee will enter into a Tax Regulatory Agreement and Non-Arbitrage Certificate dated the date of issuance of the Series 2026 Bonds (the "**Tax Certificate**"), pursuant to which the Issuer and an authorized official of the Board of Water Commissioners will make certain representations and warranties and will covenant that the 2026 Project and the project financed with proceeds of the Series 2014A Bonds and the Series 2016 Bonds will at all times be operated in accordance with the Internal Revenue Code of 1986, as amended (the "**Code**"), and applicable regulations issued thereunder or applicable thereto; and

WHEREAS, the Issuer proposes to authorize and approve the execution and delivery by the Mayor of the Issuer of a Bond Purchase Agreement (the "**Bond Purchase Agreement**") relating to the sale of the Series 2026 Bonds to Stifel, Nicolaus & Company, Incorporated (the "**Underwriter**"), subject to the limitations provided herein; and

WHEREAS, it is proposed that the Issuer should authorize the execution, delivery, and performance of a Continuing Disclosure Agreement jointly with an authorized official of the Board of Water Commissioners (the "**Disclosure Agreement**").

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Authority for Bond Resolution. This resolution is adopted pursuant to the provisions of the Act.

Section 2. Findings. It is hereby ascertained, determined, and declared that:

(a) making additions, extensions, and improvements to the System, and refunding a portion of the Series 2014A Bonds and the Series 2016 Bonds, will benefit the Issuer by improving the System and reducing the cost of its indebtedness, thereby benefiting the citizens of Columbus, Georgia served by the Issuer's System, and will otherwise further the public purposes intended to be served by the Act;

(b) the Series 2026 Bonds shall be payable solely from an interest in the Net Revenues (as defined in the Indenture) of the System, and the Series 2026 Bonds will not constitute a debt or general obligation or a pledge of the faith and credit of the State of Georgia or any political subdivision thereof, including Columbus, Georgia. Neither the State of Georgia nor any political subdivision thereof, including Columbus, Georgia, shall be obligated to pay the principal of, redemption premium (if any) or interest on the Series 2026 Bonds, except as set forth in the Indenture. Neither the faith and credit nor the taxing power of the State of Georgia or any political subdivision thereof, including Columbus, Georgia, is pledged to the payment of the principal of, redemption premium (if any) or interest on the Series 2026 Bonds; and

(c) the issuance of the Series 2026 Bonds will serve the purposes for which the Issuer was created, and the issuance is sound, reasonable, and feasible.

Section 3. Authorization of Issuance of Series 2026 Bonds. The issuance of not to exceed \$140,000,000 in aggregate principal amount of revenue bonds of the Issuer designated as "Columbus, Georgia Water and Sewerage Revenue Bonds, Series 2026" is hereby authorized, the proceeds of which may include original issue premium in addition to such principal amount. The Issuer shall approve the final terms of the Series 2026 Bonds in a supplemental resolution to be adopted prior to the issuance of the Series 2026 Bonds. The Series 2026 Bonds shall bear interest from their date of issuance until their payment at the respective rate or rates of interest per annum, but in no event shall any Series 2026 Bonds bear interest at an interest rate in excess of 5.25% per annum, which interest shall be payable on the dates provided in the Seventh Supplemental Indenture. The Series 2026 Bonds shall mature on such date or dates as may be provided in the Seventh Supplemental Indenture authorizing the final terms of such series of Series 2026 Bonds, but in no event later than May 1, 2056. The maximum annual debt service on the Series 2026 Bonds in any bond year shall not exceed \$13,000,000. The Series 2026 Bonds shall be issued as fully registered Series 2026 Bonds in various denominations with such rights of exchangeability and registration of transfer and shall be in the form and executed and authenticated in the manner provided in the Indenture. The term "Series 2026 Bonds" as used herein shall be deemed to mean and include the Series 2026 Bonds as initially issued and delivered and Series 2026 Bonds issued in exchange therefor, or upon registration of transfer of, Series 2026 Bonds previously issued.

Any Series 2026 Bonds hereafter issued in exchange for, or upon registration of transfer of, the Series 2026 Bonds initially issued and delivered shall be executed in accordance with the provisions of the Indenture, and such execution by the Mayor and Clerk of Council of Columbus, Georgia, whether present or future, is hereby authorized. A certificate of validation shall be

endorsed upon each of the Series 2026 Bonds hereafter issued, and the Clerk of the Superior Court of Muscogee County, Georgia, is instructed to execute such certificate of validation upon the written request of the Trustee or the Issuer, specifying that such Series 2026 Bond is being issued in exchange for or upon registration of transfer of one of the Series 2026 Bonds previously issued and delivered.

Section 4. Authorization of Seventh Supplemental Indenture. The execution, delivery, and performance of the Seventh Supplemental Indenture relating to the Series 2026 Bonds between the Issuer and the Trustee be, and the same are, hereby authorized and approved. The Seventh Supplemental Indenture shall be executed by the Mayor and attested by the Clerk of the Council of Columbus, Georgia, and shall be in substantially the form on file with the Clerk of the Council, subject to such changes, insertions, or omissions as may be approved by the Mayor of the Issuer, and the execution of such Seventh Supplemental Indenture by the Mayor and Clerk of the Council of Columbus, Georgia as hereby authorized shall be conclusive evidence of any such approval.

Section 5. Authorization of Escrow Deposit Agreement. The execution, delivery, and performance of the Escrow Deposit Agreement among the Issuer, the Trustee, and the Escrow Agent be, and the same are, hereby authorized and approved. The Escrow Deposit Agreement shall be executed by the Mayor and attested by the Clerk of the Council of Columbus, Georgia, and shall be in substantially the form on file with the Clerk of the Council, subject to such changes, insertions, or omissions as may be approved by the Mayor of the Issuer, and the execution of such Escrow Deposit Agreement by the Mayor and Clerk of the Council of Columbus, Georgia as hereby authorized shall be conclusive evidence of any such approval.

Section 6. Authorization of the Bond Purchase Agreement. The execution, delivery, and performance of the Bond Purchase Agreement relating to the Series 2026 Bonds between the Issuer and the Underwriter be, and the same are, hereby authorized and approved. The Bond Purchase Agreement shall be executed by the Mayor and attested by the Clerk of the Council of Columbus, Georgia, and shall be in substantially the form on file with the Clerk of Council, subject to such changes, insertions, or omissions as may be approved by the Mayor of the Issuer, and the execution of such Bond Purchase Agreement by the Mayor and Clerk of the Council of Columbus, Georgia as hereby authorized shall be conclusive evidence of any such approval.

Section 7. Authorization of Preliminary Official Statement. The use and distribution of the Preliminary Official Statement with respect to the Series 2026 Bonds in substantially the form on file with the Clerk of the Council, subject to such changes, insertions, or omissions as may be approved by the Mayor of the Issuer is hereby authorized and approved. The Mayor of the Issuer is hereby authorized to “deem final” the Preliminary Official Statement within the meaning of SEC Rule 15c2-12 of the Securities and Exchange Commission.

Section 8. Execution of the Rule 15c2-12 Certificate. The execution, delivery, and performance of the Rule 15c2-12 Certificate be, and the same are, hereby authorized and approved. The Rule 15c2-12 Certificate shall be executed by the Mayor and the designated official of the Board of Water Commissioners, and shall be in substantially the form on file with the Clerk of Council, subject to such changes, insertions, or omissions as may be approved by the Mayor of the Issuer, and the execution of such Rule 15c2-12 Certificate by the Mayor and the designated official

of the Board of Water Commissioners as hereby authorized shall be conclusive evidence of any such approval.

Section 9. Authorization of Official Statement. The execution, delivery, and use of the Official Statement is hereby authorized and approved. The Official Statement shall be in substantially the form of the Preliminary Official Statement, with such changes, insertions, or omissions as may be approved by the Mayor of the Issuer, and the execution and delivery by the Mayor as hereby authorized shall be conclusive evidence of the approval of any such changes, insertions, or omissions.

Section 10. Authorization of Disclosure Agreement. The execution, delivery, and performance of the Disclosure Agreement is hereby authorized and approved. The Disclosure Agreement shall be executed by the Mayor and the designated official of the Board of Water Commissioners, and shall be in substantially the form on file with the Clerk of the Council, subject to such changes, insertions, or omissions as may be approved by the Mayor of the Issuer, and the execution of such Disclosure Agreement by the Mayor and the designated official of the Board of Water Commissioners as hereby authorized shall be conclusive evidence of any such approval.

Section 11. Approval of the Tax Certificate. The Mayor is hereby authorized and directed, for and on behalf of the Issuer, and in conjunction with a designated official of the Board of Water Commissioners, to execute and deliver the Tax Certificate in such form as the Mayor, with the advice of Butler Snow LLP, Bond Counsel, may approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 12. Information Reporting Pursuant to Section 149(e) of the Code. Any officer of the Issuer is hereby authorized to sign and file or cause to be filed a completed Information Return for Tax-Exempt Private Activity Bond Issues (IRS Form 8038) as required by Section 149(e) of the Code relating to the Series 2026 Bonds.

Section 13. Designation of Trustee. U.S. Bank National Association is hereby designated as the Trustee under the Indenture for the Series 2026 Bonds.

Section 14. Execution of the Series 2026 Bonds. The Series 2026 Bonds shall be executed in the manner provided in the Indenture and the same shall be delivered to the Trustee for proper authentication and delivery with instructions to that effect as provided in such Indenture. Anything herein or in the Indenture to the contrary notwithstanding, the Mayor Pro Tem is hereby authorized to execute the Series 2026 Bonds in the event of the absence or incapacity of the Mayor, and the Deputy Clerk is hereby authorized to attest the Series 2026 Bonds in the absence or incapacity of the Clerk of the Council of Columbus, Georgia.

Section 15. Validation of Series 2026 Bonds. In order to proceed with the validation of the Series 2026 Bonds, the Mayor is hereby authorized and directed to notify the District Attorney of the Chattahoochee Judicial Circuit of the action taken by the Issuer as shown by this resolution, to request the District Attorney to institute proper proceedings to confirm and validate the Series 2026 Bonds and to pass upon the security therefor, to acknowledge service and to make answer on behalf of the Issuer in such proceedings. The Mayor is authorized to take any and all further action

and to execute any and all further instruments and pleadings as such Mayor might deem necessary to accomplish validation of the Series 2026 Bonds.

Section 16. Declaration of Official Intent to Reimburse Expenditures. The Council hereby declares its official intent, pursuant to Treasury Regulation Section 1.150-2 promulgated under the Code, to reimburse the Issuer and/or the Board of Water Commissioners from proceeds of the Series 2026 Bonds for capital expenditures to be paid or incurred prior to the issuance thereof for capital costs relating to the 2026 Project and the purposes authorized hereby. Such reimbursements shall be made only from proceeds of the Series 2026 Bonds issued for such purposes and shall not exceed the aggregate principal amount of such Series 2026 Bonds.

Section 17. Waiver of Audit. The waiver of the performance audit or performance review by the Issuer with respect to the Series 2026 Bonds as such terms are described in Ga Code Ann. Section 36-82-100 is hereby authorized and approved.

Section 18. No Personal Liability. No stipulation, obligation, or agreement herein contained or contained in the Indenture or any other document relating to the Series 2026 Bonds (collectively, the “**Bond Documents**”) shall be deemed to be a stipulation, obligation, or agreement of any officer, member, agent, or employee of the Issuer in his or her individual capacity and no such officer, member, agent, or employee shall be personally liable on the Series 2026 Bonds or the Bond Documents or be subject to personal liability or accountability by reason of the issuance of the Series 2026 Bonds.

Section 19. Financial Advisor. In compliance with the Issuer’s Debt Management Policy, the Board of Water Commissioners has engaged SMC Terminus Group, Inc., as the financial advisor to the Board of Water Commissioners and the Issuer to provide objective advice and analysis on the marketing, pricing, and sale of the Series 2026 Bonds, and such engagement is hereby approved.

Section 20. Designation of Bond Counsel. The Issuer hereby approves the Board of Water Commissioners’ designation of Butler Snow LLP, Atlanta and Macon, Georgia, as bond counsel for the Bonds.

Section 21. Approval of Negotiated Sale. Based on the findings of the Board of Water Commissioners contained in the Board Resolution and the advice of the SMC Terminus Group, Inc., the Issuer determines that the conditions exist for use of a negotiated sale for the Bonds.

Section 22. Acknowledgment of Receipt of MSRB G-17 Letter. The Issuer acknowledges receipt from Stifel Nicolaus & Company, Incorporated of the MSRB G-17 letter dated January 29, 2026.

Section 23. General Authority. From and after the adoption of this resolution, the proper officers, members, agents and employees of the Issuer are hereby authorized, empowered and directed to do all such acts and things, including, but not limited to executing and delivering all documents, instruments, or certificates as may be necessary or convenient to carry out and comply with the provisions of this resolution and are further authorized to take any and all further actions and to execute and deliver any and all other documents, closing papers and certificates, as may be

necessary or desirable in connection with the validation, issuance, sale, and delivery of the Series 2026 Bonds as approved herein.

Section 24. Actions Approved and Confirmed. All acts and doings of the officers, members, agents, and employees of the Issuer that are in conformity with the purposes and intent of this resolution and in furtherance of the issuance of the Series 2026 Bonds and the execution, delivery, and performance of the Bond Documents and other documents and matters approved herein are hereby in all respects approved and confirmed.

Section 25. Severability of Invalid Provisions. If any one or more of the agreements or provisions herein contained, in the Series 2026 Bonds or in the Bond Documents shall be held contrary to any express provision of law or contrary to the policy of express laws though not expressly prohibited, or against public policy, or shall for any reason whatsoever be held invalid, then such covenants, agreements, or provisions shall be null and void and shall be deemed separable from the remaining agreements and provisions and shall in no way affect the validity of any of the other agreements and provisions hereof, of the Bond Documents, or of the Series 2026 Bonds authorized hereunder.

Section 26. Repealing Clause. Any and all resolutions or parts of resolutions in conflict with this Bond Resolution are hereby repealed, and this Bond Resolution shall be of full force and effect from and after its adoption.

Section 27. Effective Date. This Bond Resolution shall take effect immediately upon its adoption and upon the approval of the actions of the Issuer authorized herein by the Council of Columbus, Georgia.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 10th day of February 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_ members of said Council.

- Councilor Allen voting \_\_\_\_\_
- Councilor Anker voting \_\_\_\_\_
- Councilor Chambers voting \_\_\_\_\_
- Councilor Cogle voting \_\_\_\_\_
- Councilor Crabb voting \_\_\_\_\_
- Councilor Davis voting \_\_\_\_\_
- Councilor Garrett voting \_\_\_\_\_
- Councilor Hickey voting \_\_\_\_\_
- Councilor Huff voting \_\_\_\_\_
- Councilor Tucker voting \_\_\_\_\_

\_\_\_\_\_  
**Lindsey G Mclemore**  
Clerk of Council

\_\_\_\_\_  
**B. H. "Skip" Henderson, III**  
Mayor

**CLERK'S CERTIFICATE**

The undersigned Clerk of the Council of Columbus, Georgia (the “**Issuer**”), does hereby certify that the foregoing pages of typewritten matter constitute a true and correct copy of a resolution that was duly adopted on February 10, 2026, by the Issuer in a meeting duly called and assembled, which meeting was open to the public and at which a quorum was present and acting throughout, that notice of such meeting was duly given in accordance with Georgia law, and that the original of such resolution appears of record in a resolution book of the Issuer which is in my custody and control, and that the same has not been modified, amended, repealed or rescinded as of the date hereof.

Given under my hand and the seal of the Issuer, this the \_\_\_\_ day of \_\_\_\_\_ 2026.

---

Lindsey G. McLemore, Clerk

(SEAL)

Attachment to Issuer's Resolution  
RESOLUTION OF COLUMBUS WATER WORKS  
February 9, 2026

# Series 2026 Revenue Bonds

STRATEGIC FINANCING & REFINANCING  
SOLUTIONS SUPPORTING INFRASTRUCTURE  
RENEWAL AND REGULATORY COMPLIANCE

**COLUMBUS BOARD OF WATER COMMISSIONERS**

Presentation to City Council | February 10, 2026

# Executive Summary

Item #7.



## New Capital Projects **\$110 Million**

Primarily driven by federal PFAS treatment mandates (\$80M), alongside critical sewer capacity upgrades and facility preservation.



## Current Refunding approximately **\$35 Million**

Refinancing Series 2016 and 2014A bonds to capitalize on lower interest costs. Savings significantly exceeds the City's 3% savings policy.



## The Outcome

Ensures regulatory compliance with Federal/State laws while maintaining the City's financial health through strategic debt management.

Authorization requested to issue Revenue Bonds with an aggregate principal not-to-exceed \$140 million.

# Series 2026 Transaction Structure

Item #7.

New Capital Projects

**\$110 Million**

Financing critical infrastructure improvements including:

- PFAS Treatment System
- Sewer System Upgrades
- Tank Rehabilitation
- Facility Improvements

Current Refunding approximately

**\$35 Million**

Refinancing existing bonds to reduce interest costs:

- Series 2016 Bonds – 10% savings
- Series 2014A Bonds – Additional savings opportunity

**Total Not-to-Exceed Amount: \$140,000,000**

# Refunding Savings Analysis

Item #7.

Estimated Net Present Value Savings

> 10%

Combined Savings Rate

## Refunding Details

### Series 2016 Bonds

Substantial savings well above 3% threshold

### Series 2014A Bonds

Additional savings at policy threshold

## City Debt Policy Compliance

The City's debt policy requires a minimum 3% Net Present Value (NPV) savings threshold for refunding transactions. This transaction significantly outperforms that benchmark.

# Aggregate Debt Service – Series 2026



FYE 6/25	SERIES 2026 BONDS			2026 REFUNDING BONDS			Aggregate		
	Principal	Interest	Debt Service	Principal	Interest	Debt Service	Principal	Interest	Total
2026	-	-	-	-	-	-	-	-	-
2027	1,060,000	5,625,400	6,685,400	3,895,000	1,878,525	5,773,525	4,955,000	7,503,925	12,458,925
2028	1,625,000	5,061,000	6,686,000	4,255,000	1,515,000	5,770,000	5,880,000	6,576,000	12,456,000
2029	1,705,000	4,979,750	6,684,750	2,725,000	1,300,250	4,025,250	4,430,000	6,280,000	10,710,000
2030	1,790,000	4,894,500	6,684,500	2,860,000	1,164,000	4,024,000	4,650,000	6,058,500	10,708,500
2031	1,880,000	4,805,000	6,685,000	3,005,000	1,021,000	4,026,000	4,885,000	5,826,000	10,711,000
2032	1,975,000	4,711,000	6,686,000	3,150,000	870,750	4,020,750	5,125,000	5,581,750	10,706,750
2033	2,075,000	4,612,250	6,687,250	3,310,000	713,250	4,023,250	5,385,000	5,325,500	10,710,500
2034	2,175,000	4,508,500	6,683,500	3,475,000	547,750	4,022,750	5,650,000	5,056,250	10,706,250
2035	2,285,000	4,399,750	6,684,750	3,650,000	374,000	4,024,000	5,935,000	4,773,750	10,708,750
2036	2,400,000	4,285,500	6,685,500	3,830,000	191,500	4,021,500	6,230,000	4,477,000	10,707,000
2037	2,520,000	4,165,500	6,685,500	-	-	-	2,520,000	4,165,500	6,685,500
2038	2,645,000	4,039,500	6,684,500	-	-	-	2,645,000	4,039,500	6,684,500
2039	2,780,000	3,907,250	6,687,250	-	-	-	2,780,000	3,907,250	6,687,250
2040	2,915,000	3,768,250	6,683,250	-	-	-	2,915,000	3,768,250	6,683,250
2041	3,060,000	3,622,500	6,682,500	-	-	-	3,060,000	3,622,500	6,682,500
2042	3,215,000	3,469,500	6,684,500	-	-	-	3,215,000	3,469,500	6,684,500
2043	3,375,000	3,308,750	6,683,750	-	-	-	3,375,000	3,308,750	6,683,750
2044	3,545,000	3,140,000	6,685,000	-	-	-	3,545,000	3,140,000	6,685,000
2045	3,720,000	2,962,750	6,682,750	-	-	-	3,720,000	2,962,750	6,682,750
2046	3,910,000	2,776,750	6,686,750	-	-	-	3,910,000	2,776,750	6,686,750
2047	4,105,000	2,581,250	6,686,250	-	-	-	4,105,000	2,581,250	6,686,250
2048	4,310,000	2,376,000	6,686,000	-	-	-	4,310,000	2,376,000	6,686,000
2049	4,525,000	2,160,500	6,685,500	-	-	-	4,525,000	2,160,500	6,685,500
2050	4,750,000	1,934,250	6,684,250	-	-	-	4,750,000	1,934,250	6,684,250
2051	4,990,000	1,696,750	6,686,750	-	-	-	4,990,000	1,696,750	6,686,750
2052	5,240,000	1,447,250	6,687,250	-	-	-	5,240,000	1,447,250	6,687,250
2053	5,500,000	1,185,250	6,685,250	-	-	-	5,500,000	1,185,250	6,685,250
2054	5,775,000	910,250	6,685,250	-	-	-	5,775,000	910,250	6,685,250
2055	6,065,000	621,500	6,686,500	-	-	-	6,065,000	621,500	6,686,500
2056	6,365,000	318,250	6,683,250	-	-	-	6,365,000	318,250	6,683,250
<b>TOTAL</b>	<b>\$ 102,280,000</b>	<b>\$ 98,274,650</b>	<b>\$ 200,554,650</b>	<b>\$ 34,155,025</b>	<b>\$ 43,731,025</b>	<b>\$ 43,731,025</b>	<b>\$ 136,435,000</b>	<b>\$ 107,850,675</b>	<b>\$ 244,285,675</b>

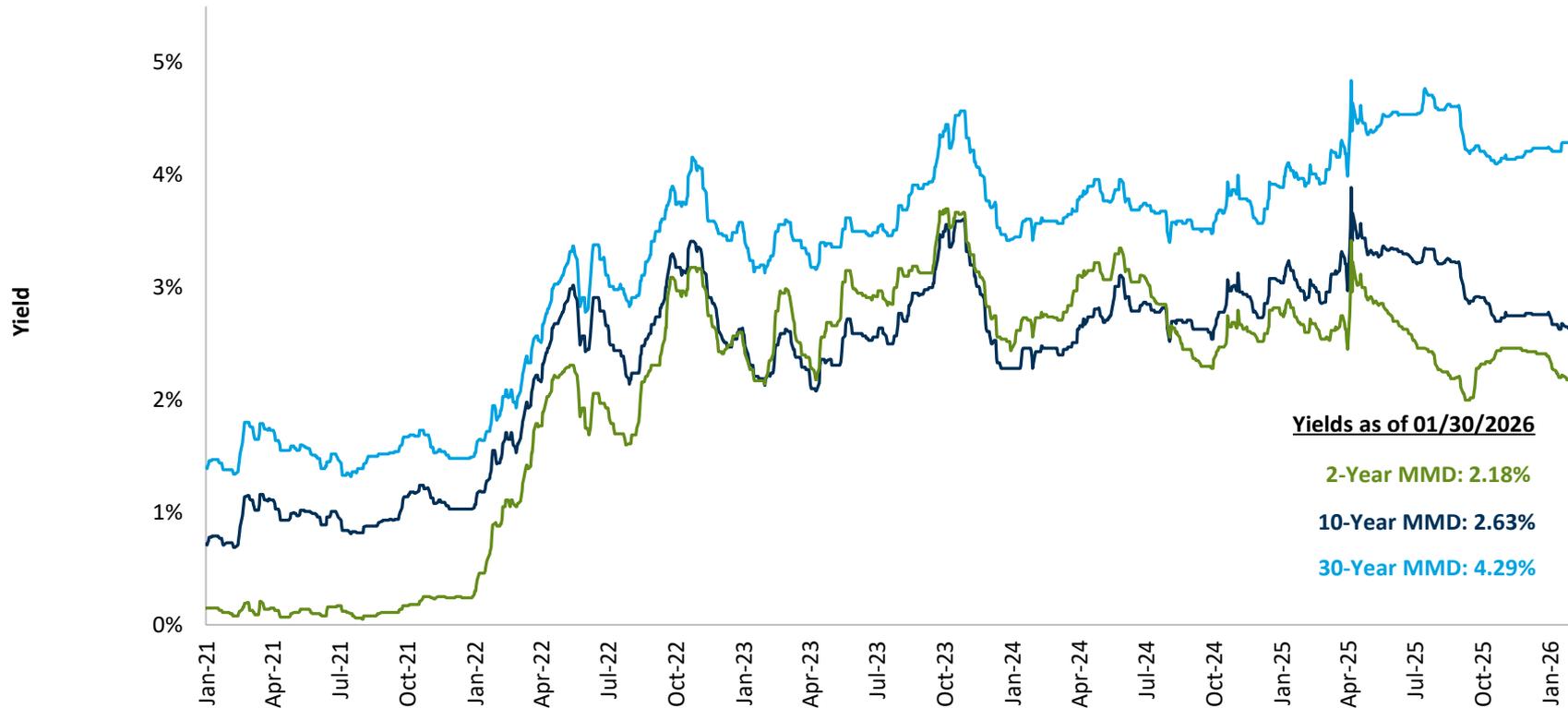
Excludes debt service associated with outstanding obligations.

# Market Update

*AAA MM yields fall along the short end of curve.*

## AAA MMD Yields Since 2021

Comparing 2-, 10- and 30-Year AAA MMD



# 2026 Capital Improvement Projects

Item #7.

*~\$110 Million in Critical Infrastructure Investments*

Project	Estimate	Purpose
NCWRF PFAS Reduction Modifications	\$80,000,000	Regulatory compliance & public health
Bull Creek Gravity Trunk Sewer, Phase II	\$15,500,000	Sewer system capacity improvements
Raw Water Intake & Pump Station	\$4,000,000	Critical facility improvements
Raw Water Manifold Upgrades	\$2,500,000	Infrastructure renewal
GDOT Highway Relocation Projects	\$2,000,000	Required utility relocations
Tank Rehabilitation	\$1,500,000	Asset preservation
Other CIP Projects	\$4,500,000	Structural, IT, and other improvements
<b>TOTAL</b>	<b>\$110,000,000</b>	

# Capital Spending by Year

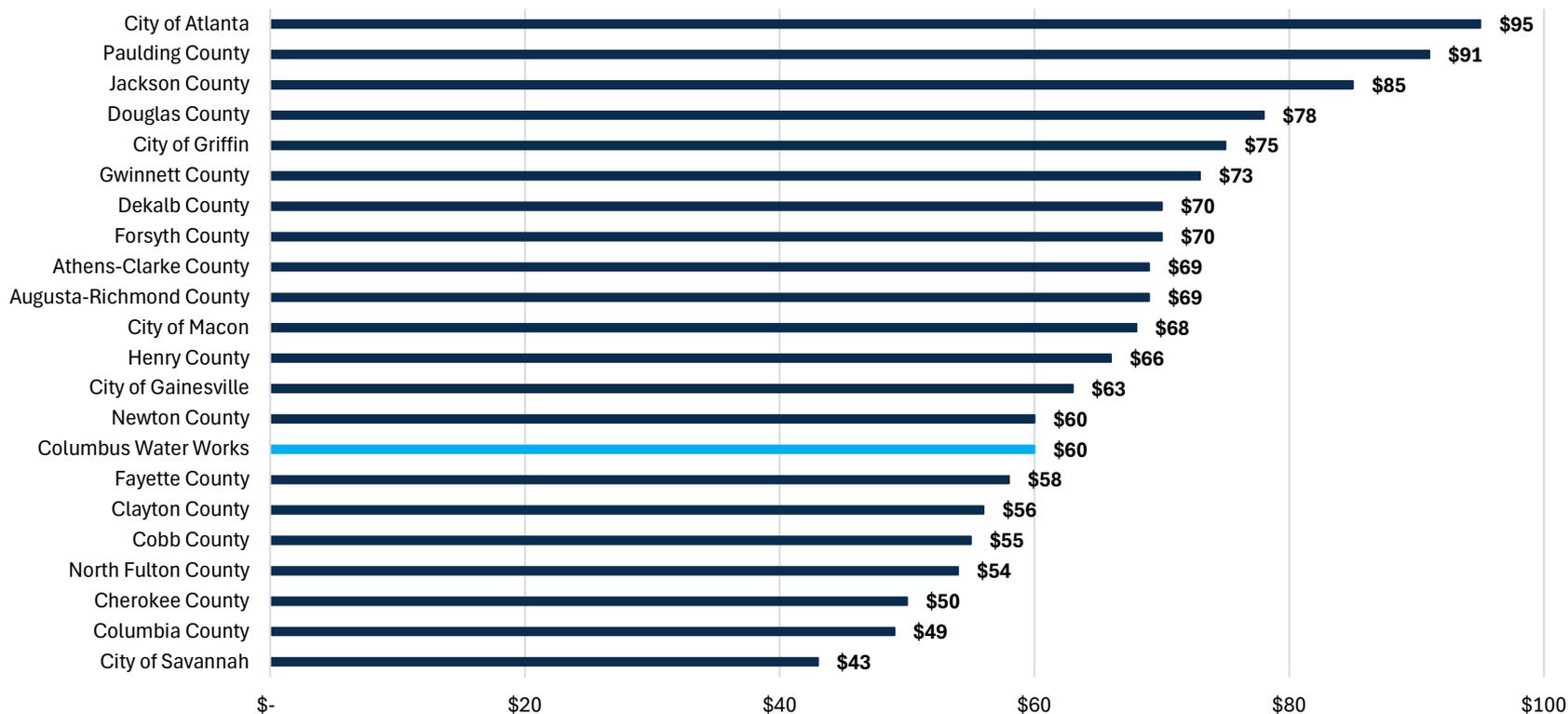
Capital Improvements Plan	2026	2027	2028	2029	2030	2031	2032
Master Planning Projects	\$110 M		\$40 M		\$40 M		\$80 M
Admin Building and Campus	\$15 M						
WWTP Rebuild		\$75 M	\$150 M	\$150 M	\$150 M	\$80 M	\$45 M
FB PFAS Improvements		\$100 M					
<i>Cash Placeholder</i>			\$5 M	\$5 M	\$5 M	\$5 M	
<b>Total</b>	<b>\$125 M</b>	<b>\$175 M</b>	<b>\$195 M</b>	<b>\$155 M</b>	<b>\$195 M</b>	<b>\$85 M</b>	<b>\$125 M</b>

\* \$15 million of the 2026 capital program is anticipated to be funded through operations.

# Peer Utility Comparison - Statewide

Item #7.

## Water & Sewer Combined Bill Comparison (4,000 gallons, 5.3 ccf)



A 4,000-gallon bill in Columbus is lower than a majority of peers in Georgia.

# Formal Request for Approval

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Item #7.

- Action Item: Adoption of the Parameters Bond Resolution authorizing the issuance of the City of Columbus, Georgia Water and Sewerage Revenue Bonds, Series 2026.
- Aggregate Principal: Not-to-Exceed \$140,000,000
- Authorized Purpose: Financing **additions, extensions, and improvements** to the water and sewerage system and **refunding existing debt**.

# Next Steps

Item #7.

<b>Date</b>	<b>Action</b>
February 10 <sup>th</sup>	City adopts parameters bond resolution
February 16 <sup>th</sup>	1 <sup>st</sup> Validation advertisement
Week of February 23 <sup>rd</sup>	2 <sup>nd</sup> Validation advertisement
Week of March 2 <sup>nd</sup>	Validation Hearing
March 23 <sup>rd</sup>	Pricing
March 24 <sup>th</sup>	City adopts resolution with final pricing results
March 30 <sup>th</sup>	Print final official statement
April 2 <sup>nd</sup>	Closing

**File Attachments for Item:**

**1. 2026 Legislative Agenda Items – Additional Proposed Items**

Consideration is requested of the resolutions for the 2026 Legislative Session of the Georgia General Assembly.

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>2026 Legislative Agenda Items – Additional Proposed Items</b>
<b>AGENDA SUMMARY:</b>	Consideration is requested of the resolutions for the 2026 Legislative Session of the Georgia General Assembly.
<b>INITIATED BY:</b>	<b>City Manager’s Office</b>

**Recommendation:** Consideration is requested of the additional proposed resolutions for the 2026 Legislative Session of the Georgia General Assembly.

**Background:** Each year, elected and appointed officials of the Columbus Consolidated Government develop a list of issues important to the citizens of Columbus that require action by the Local Legislative Delegation. Once approved, a meeting will be held with the Delegation to explain the rationale behind these issues and to solicit their support. The Hometown Connection and Legislative Agenda meeting was held on October 15, 2025.

**Analysis:** Staff, elected, and appointed officials were asked to present issues they felt were important to the operation of the city government. Research and justification for these issues were presented to the City Manager, and a list was prepared for presentation to the Mayor/Council.

**Recommendations/Actions:** Consider the attached resolutions.

## 1. MUSCOGEE COUNTY SUPERIOR COURT CLERK – SALARIES

The Columbus Council requests that the local delegation to the Georgia General Assembly introduce legislation to amend the local act found at Georgia Laws 1984, page 4314. The requested amendment would provide that the salary of the Muscogee County Superior Court Clerk shall be no less than 75% of the state base salary of the superior court judges for the Chattahoochee Judicial Circuit or any future judicial circuit that includes Muscogee County. Based upon the terms of office served by the Muscogee County Superior Court Clerk, longevity and cost of living increases shall be added to the salary of clerk of said court under the same provisions and in the same manner as provided for longevity and cost of living increases pursuant to general law. The salary of the Chief Deputy Clerk appointed pursuant to O.C.G.A. § 15-6-59 shall be recommended by the Muscogee County Superior Court Clerk and approved in the Clerk of Superior Court's Budget. In no event shall such Chief Deputy Clerk's salary be less than 70% of the base salary of the Muscogee County Superior Court Clerk excluding any longevity or cost of living increases..(*Request of Councilor Toyia Tucker*)

### Explanation:

The salaries for the Muscogee County Superior Court Clerk and Chief Deputy Clerk are established by an Act of the Georgia General Assembly at Georgia Laws 1984, page 4314 ("the Local Act"). The Local Act sets the Muscogee County Superior Court Clerk's salary as follows: "the salary of the clerk of the superior court shall be increased by the amount necessary to equal the salary of the sheriff as computed under said Code section." The salary for the Chief Deputy Clerk is set at \$30,000 per year. The Muscogee County Superior Court Clerk has requested a revision of the salary structure of her office to keep pace with current economic conditions and other similarly situated county superior clerks for a more efficient operation of her office.

**A RESOLUTION**

**NO. \_\_\_\_\_**

**WHEREAS**, the salaries for the Muscogee County Superior Court Clerk and Chief Deputy Clerk are established by an Act of the Georgia General Assembly at Georgia Laws 1984, page 4314 (“the Local Act”); and,

**WHEREAS**, the Local Act requires that the Clerk of Superior Court’s salary shall always be as much as the salary paid the Sheriff as calculated under O.C.G.A. § 15-16-20; and,

**WHEREAS**, the Local Act set the salary of the Chief Deputy Clerk at no more than \$30,000; and,

**WHEREAS**, the Clerk of Superior Court has requested a revision of the salary structure in her office to keep pace with current economic conditions and remove the obsolete calculations required by the Local Act; and,

**WHEREAS**, this Council desires that the local legislative delegation to the Georgia General Assembly introduce legislation to amend the Local Act to contain the provisions set forth below.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES:**

We hereby respectfully request that the local legislative delegation to the Georgia General Assembly introduce legislation to amend the local act found at Georgia Laws 1984, p. 4314 to provide as follows:

1. The salary of the Clerk of Superior Court shall be no less than 75% of the state base salary of the Judges of the Superior Court of the Chattahoochee Judicial Circuit or any future judicial circuit that includes Muscogee County.
2. The salary of the Chief Deputy Clerk appointed pursuant to O.C.G.A. § 15-6-59 shall be as recommended by the Clerk and approved in the annual budget by the Columbus Council, but in no event shall it be less than 70% of the base salary of the Superior Court Clerk without longevity or cost of living increases attributed to the Clerk’s years of service.

Let a copy of this resolution be forwarded by the Clerk of Council to each member of the local delegation to the Georgia General Assembly.

\_\_\_\_\_

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 10th day of February 2026, and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of Council.

- Councilor Allen voting \_\_\_\_\_.
- Councilor Anker voting \_\_\_\_\_.
- Councilor Chambers voting \_\_\_\_\_.
- Councilor Cogle voting \_\_\_\_\_.
- Councilor Crabb voting \_\_\_\_\_.
- Councilor Davis voting \_\_\_\_\_.
- Councilor Garrett voting \_\_\_\_\_.
- Councilor Hickey voting \_\_\_\_\_.
- Councilor Huff voting \_\_\_\_\_.
- Councilor Tucker voting \_\_\_\_\_.

\_\_\_\_\_  
Lindsey G. McLemore, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

**2. Department of Accountability Courts – CACJ Annual Grant**

Approval is requested to submit an application, and if approved, accept \$650,000 or as otherwise awarded from the Criminal Justice Coordinating Council for the operation of the Superior Court Accountability Courts, from July 1, 2026, to June 30, 2027, and to amend the Multi-governmental Fund by \$650,000 or as otherwise awarded. The City is required to provide a 15% cash matching funds (\$115,000.00) to participate in this grant program. This cash match is satisfied in the salary and benefits of the current Director of Accountability Courts.

**Columbus Consolidated Government  
Council Meeting Agenda Item**

Item #2.

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>Department of Accountability Courts – CACJ Annual Grant</b>
<b>AGENDA SUMMARY:</b>	Approval is requested to submit an application, and if approved, accept \$650,000 or as otherwise awarded from the Criminal Justice Coordinating Council for the operation of the Superior Court Accountability Courts, from July 1, 2026, to June 30, 2027, and to amend the Multi-governmental Fund by \$650,000 or as otherwise awarded. The City is required to provide a 15% cash matching funds (\$115,000.00) to participate in this grant program. This cash match is satisfied in the salary and benefits of the current Director of Accountability Courts.
<b>INITIATED BY:</b>	<b>Superior Court</b>

**Recommendation:** Approval is requested to submit an application, and if approved, accept \$650,000 or as otherwise awarded from the Criminal Justice Coordinating Council for the operation of the Superior Court Accountability Courts, from July 1, 2026, to June 30, 2027, and to amend the Multi-governmental Fund by \$650,000 or as otherwise awarded. The City is required to provide a 15% cash matching funds (\$115,000.00) to participate in this grant program. This cash match is satisfied in the salary and benefits of the current Director of Accountability Courts.

**Background:** The State of Georgia has provided funds to operate Accountability Courts. The funds are being provided through the Criminal Justice Coordinating Council (CJCC) to be utilized to operate accountability courts in FY26.

**Analysis:** The Superior Court Department of Accountability Courts is requesting a grant of \$650,000 from the CJCC to operate the Adult Drug, Mental Health, and Veterans Treatment Court programs for a period of 12 months.

**Financial Considerations:** The City is required to provide a 15% cash matching funds (\$115,000) to participate in this grant program. This cash match is satisfied by the salary and benefits of the Director of Accountability Courts.

**Projected Annual Fiscal Impact Statement:** The Columbus Consolidated Government will not be required to continue this program when the grant funds have been expended.

**Legal Considerations:** The Columbus Consolidated Government is eligible to apply for funds from the Criminal Justice Coordinating Councils.

**Recommendations/ Actions:** Approval is requested to submit an application, and if approved, accept \$650,000 or as otherwise awarded from the Criminal Justice Coordinating Council for the operation of the Superior Court Accountability Courts, from July 1, 2026, to June 30, 2027, and to amend the Multi-governmental Fund by \$650,000 or as otherwise awarded. The City is

required to provide a 15% cash matching funds (\$115,000.00) to participate in this grant program. This cash match is satisfied in the salary and benefits of the current Director of Accountability Courts.

*Item #2.*

**A RESOLUTION**

Item #2.

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO SUBMIT AND IF APPROVED, ACCEPT A GRANT OF \$650,000 OR AS OTHERWISE AWARDED FROM THE CRIMINAL JUSTICE COORDINATING COUNCIL TO FUND THE SUPERIOR COURT ACCOUNTABILITY COURTS FROM JULY 1, 2026 THROUGH JUNE 30, 2027 WITH A 15% CASH LOCAL MATCH REQUIREMENT AND ALSO AUTHORIZING DR. ANDREW COX AS THE SOLE PROVIDER FOR EVALUATION AND CLINICAL SERVICES FOR THE PROGRAM FOR FISCAL YEAR 2026/2027 AND TO AMEND THE MULTI-GOVERNMENTAL FUND BY THE AWARD AMOUNT.**

**WHEREAS**, funds have been made available from the Criminal Justice Coordinating Council to the Department of Accountability Courts for a 12 month period beginning July 1, 2026 through June 30, 2027; and,

**WHEREAS**, funds are being made available to provide support for the operation of the Superior Court Accountability Courts for FY26; and,

**WHEREAS**, funds have been made available from the State through the CJCC to fund Accountability Courts in the State of Georgia and the CJCC is accepting grant requests from Accountability Courts throughout the State of Georgia; We are requesting to continue to use New Horizons Behavioral Health for our treatment needs for those without insurance, Family Life Center and OPANS for confirmation testing and Dr. Andrew Cox for our clinical and programmatic evaluations; and,

**WHEREAS**, the City is required to provide a 15% cash matching funds to participate in this grant program. This cash match is satisfied by the salary of the current Director of Accountability Courts.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the Mayor or his designee is hereby authorized to submit a grant application to the Criminal Justice Coordinating Council to fund the Adult Drug, Mental Health and Veteran's Treatment Court and if awarded accept \$650,000 to provide funding from July 1, 2026 to June 30, 2027 and authorize a sole source contract to New Horizons Behavioral Health, OPANS, The Family Life Center and Dr. Andrew Cox and to amend the Multi-Governmental Fund by the amount of the grant award.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- Councilor Allen voting \_\_\_\_\_.
- Councilor Anker voting \_\_\_\_\_.
- Councilor Chambers voting \_\_\_\_\_.
- Councilor Cogle voting \_\_\_\_\_.
- Councilor Crabb voting \_\_\_\_\_.
- Councilor Davis voting \_\_\_\_\_.
- Councilor Garrett voting \_\_\_\_\_.
- Councilor Hickey voting \_\_\_\_\_.
- Councilor Huff voting \_\_\_\_\_.
- Councilor Tucker voting \_\_\_\_\_.

\_\_\_\_\_  
Lindsey G. McLemore, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

**3. Department of Accountability Courts – Jail Screening Expansion Grant**

Approval is requested to submit an application, and if approved, accept \$169,720 or as otherwise awarded from the Criminal Justice Coordinating Council for the operation of the Superior Court Accountability Courts, from February 1, 2026, to September 30, 2027, and to amend the Multi-governmental Fund by \$169,720 or as otherwise awarded. There is no match required for this funding.

**Columbus Consolidated Government  
Council Meeting Agenda Item**

Item #3.

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>Department of Accountability Courts – Jail Screening Expansion Grant</b>
<b>AGENDA SUMMARY:</b>	Approval is requested to submit an application, and if approved, accept \$169,720 or as otherwise awarded from the Criminal Justice Coordinating Council for the operation of the Superior Court Accountability Courts, from February 1, 2026, to September 30, 2027, and to amend the Multi-governmental Fund by \$169,720 or as otherwise awarded. There is no match required for this funding.
<b>INITIATED BY:</b>	<b>Superior Court</b>

**Recommendation:** Approval is requested to submit an application, and if approved, accept \$169,720 or as otherwise awarded from the Criminal Justice Coordinating Council for the operation of the Superior Court Accountability Courts, from February 1, 2026, to September 30, 2027, and to amend the Multi-governmental Fund by \$169,720 or as otherwise awarded.

**Background:** The Bureau of Justice Administration has provided funds to operate Accountability Courts. The funds are being provided through the Criminal Justice Coordinating Council (CJCC) to be utilized to operate accountability courts in FY26-27 for the purposes of a special project.

**Analysis:** The Superior Court Department of Accountability Courts is requesting a grant of \$169,720 from the CJCC to operate the Adult Drug, Mental Health, and Veterans Treatment Court jail screening program for a period of 19 months.

**Financial Considerations:** There is no match required for this special project funding.

**Projected Annual Fiscal Impact Statement:** The Columbus Consolidated Government will not be required to continue this program when the grant funds have been expended.

**Legal Considerations:** The Columbus Consolidated Government is eligible to apply for funds from the Criminal Justice Coordinating Councils.

**Recommendations/ Actions:** Approve a resolution authorizing the Mayor or his designee to submit a grant application and if approved, accept funds from the Criminal Justice Coordinating Council for the operation of the Superior Court Accountability Courts jail screening project from February 1, 2026, to September 30, 2027, and to amend the Multi-governmental Fund by \$169,720 or as otherwise awarded.

**A RESOLUTION**

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO SUBMIT AND, IF APPROVED, ACCEPT A GRANT OF \$169,720 OR AS OTHERWISE AWARDED FROM THE CRIMINAL JUSTICE COORDINATING COUNCIL TO FUND THE SUPERIOR COURT ACCOUNTABILITY COURTS JAIL SCREENING PROJECT FROM FEBRUARY 1, 2026, THROUGH SEPTEMBER 30, 2027, AND TO AMEND THE MULTI-GOVERNMENTAL FUND BY THE AWARD AMOUNT.**

**WHEREAS**, funds have been made available from the Criminal Justice Coordinating Council to the Department of Accountability Courts jail screening project for a 19-month period beginning February 1, 2026 through September 30, 2027; and,

**WHEREAS**, funds are being made available to provide support for the operation of the Superior Court Accountability Courts; and,

**WHEREAS**, funds have been made available from the Bureau of Justice Administration through the CJCC to fund Accountability Courts in the State of Georgia; the CJCC is accepting grant requests from Accountability Courts throughout the State of Georgia; and we are requesting funds for a special jail screening project; and,

**WHEREAS**, there is no match requirement for this funding opportunity.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the Mayor or his designee is hereby authorized to submit a grant application to the Criminal Justice Coordinating Council to fund the Adult Drug, Mental Health, and Veteran's Treatment Court jail screening project and if awarded accept \$169,720 to provide funding from February 1, 2026 to September 30, 2027 and to amend the Multi-Governmental Fund by the amount of the grant award.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- Councilor Allen voting \_\_\_\_\_.
- Councilor Anker voting \_\_\_\_\_.
- Councilor Chambers voting \_\_\_\_\_.
- Councilor Cogle voting \_\_\_\_\_.
- Councilor Crabb voting \_\_\_\_\_.
- Councilor Davis voting \_\_\_\_\_.
- Councilor Garrett voting \_\_\_\_\_.
- Councilor Hickey voting \_\_\_\_\_.
- Councilor Huff voting \_\_\_\_\_.
- Councilor Tucker voting \_\_\_\_\_.

\_\_\_\_\_  
Lindsey G. McLemore, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

**4. Project Life Saver- BJA FY25 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities**

Approval is requested for the Mayor or his designee to apply for, accept, and expend any awarded funds as per the grant guidelines and City regulations, if awarded, a grant from the U.S. Department of Justice – Office of Justice Programs- Bureau of Justice Assistance (BJA). BJA FY25 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities that funds the purchase of tracking technology used to find vulnerable missing persons. It also funds wandering prevention, intervention, and rescue programs, in the amount of \$150,000, or as otherwise awarded, with no local match required, and amend the Multi-governmental Fund budget by the amount of the award.

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>Project Life Saver- BJA FY25 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities</b>
<b>AGENDA SUMMARY:</b>	Approval is requested for the Mayor or his designee to apply for, accept, and expend any awarded funds as per the grant guidelines and City regulations, if awarded, a grant from the U.S. Department of Justice – Office of Justice Programs- Bureau of Justice Assistance (BJA). BJA FY25 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities that funds the purchase of tracking technology used to find vulnerable missing persons. It also funds wandering prevention, intervention, and rescue programs, in the amount of \$150,000, or as otherwise awarded, with no local match required, and amend the Multi-governmental Fund budget by the amount of the award.
<b>INITIATED BY:</b>	<b>Muscogee County Sheriff's Office</b>

**Recommendation:** Approval is requested for the Mayor or his designee to apply for, accept, and expend any awarded funds as per the grant guidelines and City regulations, if awarded, a grant from the U.S. Department of Justice – Office of Justice Programs- Bureau of Justice Assistance (BJA). BJA FY25 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities that funds the purchase of tracking technology used to find vulnerable missing persons. It also funds wandering prevention, intervention, and rescue programs, in the amount of \$150,000, or as otherwise awarded, with no local match required, and amend the Multi-governmental Fund budget by the amount of the award.

**Background:** the BJA FY25 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities grant is to reduce deaths and injuries with solutions that minimize restrictive interventions, provide a direct link to individuals and families, and impose limits only when essential for a person's safety and well-being.

**Analysis:** These funds are available through the U.S. Department of Justice – Office of Justice Programs- Bureau of Justice Assistance (BJA).

**Financial Considerations:** There is no local match requirement.

**Legal Considerations:** The Muscogee County Sheriff's Office is eligible to apply for, receive, and expend these funds as per the grant guidelines and City regulations, if awarded, and will be obligated to the conditions of the grant award.

**Recommendation/Action:** Approval is requested for the Mayor or his designee to apply for, accept, and expend any awarded funds as per the grant guidelines and City regulations, if awarded, a grant from the U.S. Department of Justice – Office of Justice Programs- Bureau of Justice Assistance (BJA). BJA FY25 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities that funds the purchase of tracking technology used to find vulnerable missing persons. It also funds wandering prevention, intervention, and rescue programs, in the amount of \$150,000, or as otherwise awarded, with no local match required, and amend the Multi-governmental Fund budget by the amount of the award.

**A RESOLUTION**

**NO.**

**A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO APPLY FOR, ACCEPT, AND EXPEND ANY AWARDED FUNDS AS PER THE GRANT GUIDELINES AND CITY REGULATIONS, IF AWARDED, A GRANT OF \$150,000, OR AS OTHERWISE AWARDED, WITH NO LOCAL MATCH REQUIRED, BJA FY25 THE KEVIN AND AVONTE PROGRAM: REDUCING INJURY AND DEATH OF MISSING INDIVIDUALS WITH DEMENTIA AND DEVELOPMENTAL DISABILITIES GRANT, AND TO AMEND THE MULTI-GOVERNMENTAL FUND BY THE AMOUNT AWARDED. FUNDS WILL BE UTILIZED TO PURCHASE TRACKING TECHNOLOGY USED TO FIND VULNERABLE MISSING PERSONS. IT ALSO FUNDS WANDERING PREVENTION, INTERVENTION, AND RESCUE PROGRAMS.**

**WHEREAS**, the Muscogee County Sheriff's Office has been authorized by BJA FY25 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities, to apply for \$150,000 of grant monies; and,

**WHEREAS**, funding is from the U.S. Department of Justice – Office of Justice Programs- Bureau of Justice Assistance (BJA); and,

**WHEREAS**, funds will be utilized to funds will be utilized to purchase tracking technology used to find vulnerable missing persons. It also funds wandering prevention, intervention, and rescue programs; and,

**WHEREAS**, this grant program is to reduce deaths and injuries with solutions that minimize restrictive interventions, provide a direct link to individuals and families, and impose limits only when essential for a person's safety and well-being; and,

**WHEREAS**, there are no matching funds required for this grant project.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the Mayor or his designee is authorized to apply for, accept, and expend any awarded funds as per the grant guidelines and City regulations, if awarded, the BJA FY25 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities, in the amount of \$150,000, or as otherwise awarded, with no local match required, and amend the Multi-governmental Fund budget by the amount awarded.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Item #4.

Councilor Allen voting \_\_\_\_\_.  
Councilor Anker voting \_\_\_\_\_.  
Councilor Chambers voting \_\_\_\_\_.  
Councilor Cogle voting \_\_\_\_\_.  
Councilor Crabb voting \_\_\_\_\_.  
Councilor Davis voting \_\_\_\_\_.  
Councilor Garrett voting \_\_\_\_\_.  
Councilor Hickey voting \_\_\_\_\_.  
Councilor Huff voting \_\_\_\_\_.  
Councilor Tucker voting \_\_\_\_\_.

\_\_\_\_\_  
Lindsey G. McLemore, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

A. Paint (Interior/Exterior) and Accessories (Annual Contract) – Georgia Statewide Contract Cooperative Purchase

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Paint (Interior/Exterior) and Accessories (Annual Contract) – Georgia Statewide Contract Cooperative Purchase
<b>INITIATED BY:</b>	Finance Department

It is requested that Council approve the purchase of Paint, Interior/Exterior and Accessories from Sherwin Williams (Atlanta, GA), for the annual estimated contract value of \$25,000.00. The purchases will be accomplished by Cooperative contract, via Georgia Statewide Contract #99999-001-SPD0000223-0002

The paint supplies will be purchased on an "as needed basis" by Facilities Maintenance Department and other departments for the upkeep of City buildings.

Georgia Statewide Contract #99999-001-SPD0000223-0002 is a cooperative contract whereby Sherwin Williams (Atlanta, GA) is one of the awarded vendors contracted to provide Paint, Interior/Exterior and Accessories. The term of the contract is good through December 15, 2026, and any additional renewals awarded by the State. Consequently, this contract will be renewed by the City in accordance with the State's renewal process.

Georgia Statewide Contracts are available for use by any Georgia governmental entity. The Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

Funds are budgeted each fiscal year for this ongoing expense: General Fund – Facilities Maintenance – Various Units and object codes, as well as, other Departments.

**A RESOLUTION**

**NO.** \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PURCHASE OF PAINT, INTERIOR/EXTERIOR AND ACCESSORIES FROM SHERWIN WILLIAMS (ATLANTA, GA), FOR THE ANNUAL ESTIMATED CONTRACT VALUE OF \$25,000.00. THE PURCHASES WILL BE ACCOMPLISHED BY COOPERATIVE CONTRACT, VIA GEORGIA STATEWIDE CONTRACT #99999-001-SPD0000223-0002.**

**WHEREAS**, the paint supplies will be purchased on an "as needed basis" by Facilities Maintenance Department and other departments for the upkeep of City buildings; and,

**WHEREAS**, Georgia Statewide Contract #99999-001-SPD0000223-0002 is a cooperative contract whereby Sherwin Williams (Atlanta, GA) is one of the awarded vendors contracted to provide Paint, Interior/Exterior and Accessories. The term of the contract is good through December 15, 2026, and any additional renewals awarded by the State. Consequently, this contract will be renewed by the City in accordance with the State’s renewal process; and,

**WHEREAS**, Georgia Statewide Contracts are available for use by any Georgia governmental entity. The Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the Mayor and/or his designee are hereby authorized to purchase of Paint, Interior/Exterior and Accessories from Sherwin Williams (Atlanta, GA), for the annual estimated contract value of \$25,000.00. The purchases will be accomplished by Cooperative contract, via Georgia Statewide Contract #99999-001-SPD0000223-0002. Funds are budgeted each fiscal year for this ongoing expense: General Fund – Facilities Maintenance – Various Units and object codes, as well as, other Departments.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_ day of \_\_\_\_\_, 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- Councilor Allen voting \_\_\_\_\_
- Councilor Anker voting \_\_\_\_\_
- Councilor Chambers voting \_\_\_\_\_
- Councilor Cogle voting \_\_\_\_\_
- Councilor Crabb voting \_\_\_\_\_
- Councilor Davis voting \_\_\_\_\_
- Councilor Garrett voting \_\_\_\_\_
- Councilor Hickey voting \_\_\_\_\_
- Councilor Huff voting \_\_\_\_\_
- Councilor Tucker voting \_\_\_\_\_

\_\_\_\_\_  
Lindsey G. McLemore, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson III, Mayor

**File Attachments for Item:**

B. Two (2) Ford Transit Vans for Public Works – Georgia Statewide Contract Cooperative Purchase

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Two (2) Ford Transit Vans for Public Works – Georgia Statewide Contract Cooperative Purchase
<b>INITIATED BY:</b>	Finance Department

It is requested that Council approve the purchase of two (2) Ford Transit Vans for the Public Works Department from Wade Ford (Smyrna, Georgia) at a unit price of \$60,980.00 and a total cost of \$121,960.00. The purchase will be accomplished by cooperative purchase via Georgia State Contract #99999-001-SPD-SPD0000218-0001.

The Transit vans will be outfitted to transport inmates to various work details for the Street Maintenance Division. These are new vehicles.

Georgia State Contract #99999-001-SPD-SPD0000218-0001 is a cooperative contract whereby Wade Ford is one of the awarded vendors contracted to provide Administrative Vehicles. The term of contract is good through June 15, 2027. These contracts are available for use by any Georgia governmental entity. The Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

Funds are budgeted in the FY26 Budget: General Fund – Public Works- Street Repairs & Maintenance-Light Trucks; 0203 – 260 – 3110 - REPR - 7722.

**A RESOLUTION**

**NO.** \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) FORD TRANSIT VANS/INMATE DETAIL VANS FOR THE PUBLIC WORKS DEPARTMENT FROM WADE FORD (SMYRNA, GA) AT A UNIT PRICE OF \$60,980.00 AND A TOTAL COST OF \$121,960.00. THE PURCHASE WILL BE ACCOMPLISHED BY COOPERATIVE PURCHASE VIA GEORGIA STATEWIDE CONTRACT #99999-001-SPD-SPD0000218-0001.**

**WHEREAS**, the Transit vans will be outfitted to transport inmates to various work details for the Right of Way Maintenance Division. These are new vehicles; and,

**WHEREAS**, Georgia Statewide Contract #99999-001-SPD-SPD0000218-0001 is a cooperative contract whereby Wade Ford is one of the awarded vendors contracted to provide cargo vans. The term of the contract is good through June 15, 2027. The contract is available for use by any Georgia governmental entity. The City’s Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the Mayor and/or his designee is hereby authorized to purchase two (2) Ford Transit Vans for the Public Works Department from Wade Ford (Smyrna, GA) at a unit price of \$60,980.00 and a total cost of \$121,960.00. The purchase will be accomplished by cooperative purchase via Georgia State Contract #99999-001-SPD-SPD0000218-0001. Funds are available in the FY26 Budget: General Fund – Public Works – Street Repairs & Maintenance Light Trucks - Light Trucks; 0203 – 260 – 3120 – REPR - 7722.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_ day of \_\_\_\_\_, 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- Councilor Allen                    voting \_\_\_\_\_
- Councilor Anker                    voting \_\_\_\_\_
- Councilor Chambers                voting \_\_\_\_\_
- Councilor Cogle                    voting \_\_\_\_\_
- Councilor Crabb                    voting \_\_\_\_\_
- Councilor Davis                    voting \_\_\_\_\_
- Councilor Garrett                   voting \_\_\_\_\_
- Councilor Hickey                    voting \_\_\_\_\_
- Councilor Huff                     voting \_\_\_\_\_
- Councilor Tucker                   voting \_\_\_\_\_

\_\_\_\_\_  
Lindsey G. McLemore, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson III, Mayor

**File Attachments for Item:**

C. Refurbishment of Solid Waste Grapple Truck for Public Works

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Refurbishment of Solid Waste Grapple Truck for Public Works
<b>INITIATED BY:</b>	Finance Department

It is requested that Council approve payment to Environmental Products Group, (Atlanta, GA), in the amount of \$59,375.31, for the refurbishment of a 2017 Grapple Truck, Vehicle #19041.

Refurbishment of the truck was prompted due to the need to maintain sanitation support in smaller residential areas throughout the City, and the budget constraints of purchasing a new vehicle. The cost of a new vehicle would be approximately \$250,000 - \$350,000. The refurbishment restored the vehicle to "like-new" operational standards, adding approximately 5–7 years to its service life, preventing significant service delays, and avoiding the immediate capital outlay for a new vehicle. Additionally, the refurbishment process addresses structural issues, mechanical problems, and worn-out components, ensuring the vehicle is reliable for daily operations. This reduces unexpected breakdowns and associated service disruptions or resident complaints.

Environmental Products Group was selected by Fleet Maintenance to perform the refurbishment because the vendor is the manufacturer of the Grapple truck. Therefore, the vendor is deemed the only known source per the Procurement Ordinance, Article 3-114.

Funds are available in the FY26 Budget: Integrated Waste Management Fund – Public Works – Solid Waste Collection – Auto Parts and Supplies; 0207 – 260 – 3510 – GARB – 6721.

**A RESOLUTION**

**NO.**\_\_\_\_\_

**A RESOLUTION AUTHORIZING PAYMENT TO ENVIRONMENTAL PRODUCTS GROUP, (ATLANTA, GA), IN THE AMOUNT OF \$59,375.31, FOR THE REFURBISHMENT OF A 2017 GRAPPLE TRUCK, VEHICLE #19041.**

**WHEREAS**, refurbishment of the truck was prompted due to the need to maintain sanitation support in smaller residential areas throughout the City, and the budget constraints of purchasing a new vehicle. The cost of a new vehicle would be approximately \$250,000 - \$350,000. The refurbishment restored the vehicle to "like-new" operational standards, adding approximately 5–7 years to its service life, preventing significant service delays, and avoiding the immediate capital outlay for a new vehicle. Additionally, the refurbishment process addresses structural issues, mechanical problems, and worn-out components, ensuring the vehicle is reliable for daily operations. This reduces unexpected breakdowns and associated service disruptions or resident complaints; and,

**WHEREAS**, Environmental Products Group was selected by Fleet Maintenance to perform the refurbishment because the vendor is the manufacturer of the Grapple truck. Therefore, the vendor is deemed the only known source per the Procurement Ordinance, Article 3-114.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the Mayor and/or his designee is hereby authorized to render payment to Environmental Products Group, (Atlanta, GA), in the amount of \$59,375.31, for the refurbishment of a 2017 Grapple Truck, Vehicle #19041. Funds are available in the FY26 Budget: Integrated Waste Management Fund – Public Works – Solid Waste Collection – Auto Parts and Supplies; 0207 – 260 – 3510 – GARB – 6721.

\_\_\_\_\_  
Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- Councilor Allen                    voting \_\_\_\_\_
- Councilor Anker                    voting \_\_\_\_\_
- Councilor Chambers                voting \_\_\_\_\_
- Councilor Cogle                    voting \_\_\_\_\_
- Councilor Crabb                    voting \_\_\_\_\_
- Councilor Davis                    voting \_\_\_\_\_
- Councilor Garrett                    voting \_\_\_\_\_
- Councilor Hickey                    voting \_\_\_\_\_
- Councilor Huff                    voting \_\_\_\_\_
- Councilor Tucker                    voting \_\_\_\_\_

\_\_\_\_\_  
Lindsey G. McLemore, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

D. Declaration of Surplus and Donation of Police Bicycles

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Declaration of Surplus and Donation of Police Bicycles
<b>INITIATED BY:</b>	Finance Department

It is requested that Council declare three (3) police bicycles from the Police Department, as surplus, in accordance with section 7-501 of the Charter of Columbus Consolidated Government; and authorize the donation of the bicycles to the Waverly Hall, Georgia Police Department. The bicycles to be deemed surplus and donated are as follows:

- Fuji Bicycle serial# 667703M2
- Fuji Bicycle serial# 66816M0
- Fuji Bicycle serial# 66708M2

The bicycles have reached their useful life for the Columbus Police Department. If approved the units will be repaired by the Town of Waverly Hall, Georgia and utilized by officers of the Waverly Hall Police Department in its jurisdiction

**A RESOLUTION**

**NO.**\_\_\_\_\_

**A RESOLUTION DECLARING THREE (3) POLICE BICYCLES FROM THE POLICE DEPARTMENT, AS SURPLUS, IN ACCORDANCE WITH SECTION 7-501 OF THE CHARTER OF COLUMBUS CONSOLIDATED GOVERNMENT; AND AUTHORIZING THE DONATION OF THE BICYCLES TO THE WAVELY HALL, GEORGIA POLICE DEPARTMENT. THE BICYCLES TO BE DEEMED SURPLUS AND DONATED ARE AS FOLLOWS:**

- FUJI BICYCLE SERIAL# 667703M2**
- FUJI BICYCLE SERIAL# 66816M0**
- FUJI BICYCLE SERIAL# 66708M2**

**WHEREAS,** the bicycles have reached their useful life for the Columbus Police Department. If approved the units will be repaired by the Town of Waverly Hall, Georgia and utilized by officers of the Waverly Hall Police Department in its jurisdiction

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the Mayor and/or his designee is hereby authorized to declare three (3) police bicycles from the Police Department, as surplus, in accordance with section 7-501 of the Charter of Columbus Consolidated Government; and further authorized to donate the bicycles to the Waverly Hall, Georgia Police Department. The bicycles to be deemed surplus and donated are as follows:

- Fuji Bicycle serial# 667703M2
- Fuji Bicycle serial# 66816M0
- Fuji Bicycle serial# 66708M2

\_\_\_\_\_

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- |                    |              |
|--------------------|--------------|
| Councilor Allen    | voting _____ |
| Councilor Anker    | voting _____ |
| Councilor Chambers | voting _____ |
| Councilor Cogle    | voting _____ |
| Councilor Crabb    | voting _____ |
| Councilor Davis    | voting _____ |
| Councilor Garrett  | voting _____ |
| Councilor Hickey   | voting _____ |
| Councilor Huff     | voting _____ |
| Councilor Tucker   | voting _____ |

\_\_\_\_\_  
Lindsey G. McLemore, Clerk of Council

\_\_\_\_\_  
D.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

E. Drone System with Associated Software/Equipment and Installation for the Sheriff's Office

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Drone System with Associated Software/Equipment and Installation for the Sheriff's Office
<b>INITIATED BY:</b>	Finance Department

It is requested that Council approve payment to Airworx Unmanned Solutions (Greenville, SC) in the amount of \$154,832.38 for the purchase of a Drone system with associated software/equipment and installation services for the Sheriff's Office. Payment is also requested for the annual software license fee which will be budgeted in subsequent fiscal years.

The Drone system will be used by the Sheriff's Office to provide rapid aerial visibility for faster response, improved situational awareness, and safer outcomes. The system from Airworx Unmanned Solutions was selected by the Sheriff.

Funds are available in the FY26 Budget: General Fund – Sheriff - School Zone/Public Safety Initiative – Capital Expenditures over \$5,000; 0101-550-3800-SZSI-7761.

Funding will be budgeted in subsequent fiscal years for the annual software license fee.

**A RESOLUTION**

**NO.**\_\_\_\_\_

**A RESOLUTION AUTHORIZING PAYMENT TO AIRWORX UNMANNED SOLUTIONS (GREENVILLE, SC) IN THE AMOUNT OF \$154,832.38 FOR THE PURCHASE OF A DRONE SYSTEM WITH ASSOCIATED SOFTWARE/EQUIPMENT AND INSTALLATION SERVICES FOR THE SHERIFF’S OFFICE. THIS RESOLUTION FURTHER AUTHORIZES PAYMENT FOR THE ANNUAL SOFTWARE LICENSE FEE WHICH WILL BE BUDGETED IN SUBSEQUENT FISCAL YEARS.**

**WHEREAS**, the Drone system will be used by the Sheriff’s Office to provide rapid aerial visibility for faster response, improved situational awareness, and safer outcomes; and,

**WHEREAS**, the system from Airworx Unmanned Solutions was selected by the Sheriff.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the Mayor and/or his designee are hereby authorized to render payment to Airworx Unmanned Solutions (Greenville, SC) in the amount of \$154,832.38 for the purchase of a Drone system with associated software/equipment and installation services for the Sheriff’s Office. Further, the Mayor and/or his designee is hereby authorized to render payment for the annual software license fee which will be budgeted in subsequent fiscal years.

Funds are available in the FY26 Budget: General Fund – Sheriff - School Zone/Public Safety Initiative – Capital Expenditures over \$5,000; 0101-550-3800-SZSI-7761.

Funding will be budgeted in subsequent fiscal years for the annual software license fee.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_ day of \_\_\_\_\_, 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- Councilor Allen                    voting \_\_\_\_\_
- Councilor Anker                    voting \_\_\_\_\_
- Councilor Chambers                voting \_\_\_\_\_
- Councilor Cogle                    voting \_\_\_\_\_
- Councilor Crabb                    voting \_\_\_\_\_
- Councilor Davis                    voting \_\_\_\_\_
- Councilor Garrett                    voting \_\_\_\_\_
- Councilor Hickey                    voting \_\_\_\_\_
- Councilor Huff                    voting \_\_\_\_\_
- Councilor Tucker                    voting \_\_\_\_\_

\_\_\_\_\_  
Lindsey G. McLemore, Clerk of Council

\_\_\_\_\_  
B.H. “Skip” Henderson III, Mayor

**File Attachments for Item:**

F. Electric Buses for Metra - Washington State Transit Bus Cooperative Contract Purchase

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Electric Buses for Metra - Washington State Transit Bus Cooperative Contract Purchase
<b>INITIATED BY:</b>	Finance Department

It is requested that Council approve the purchase of one (1) 40 ft Electric Bus, in the amount of \$1,376,275.00, and two (2) 35 ft Electric Buses, in the amount of \$2,725,960.00 (2 @ \$1,362,980.00 each), from Gillig (Livermore, CA); the grand total purchase amount is \$4,102,235.00, plus any price increases due to manufacturer changes or freight charges. The purchase will be accomplished by cooperative purchase via the Washington State Transit Bus Cooperative Contract #06719-01. Additionally, approval is requested to execute the Cooperative Purchasing Agreement required by the Washington State Department of Enterprise Services.

METRA will utilize these new buses to add to METRA's fleet for citizen transportation.

The purchase will be accomplished by Cooperative Purchase via Competitive Solicitation No. 06719-01, initiated by the Washington State Department of Enterprise Services, whereby Gillig was one of the successful vendors contracted to provide Transit Buses. The contract, which commenced April 1, 2021, is good through March 31, 2026. The contract available under Washington State Department of Enterprise Services has been awarded by virtue of a public competitive procurement process compliant with State and Federal statutes. Washington State Department of Enterprise Services offers cooperative procurement solutions to government entities. Participation is open to federal, state/province, and municipal governmental entities. The RFP process utilized by Washington State Department of Enterprise Services meets the requirements of the City's Procurement Ordinance; additionally, the City's Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

Funds are budgeted in the FY26 Budget: Transportation Fund –Transportation – Clean Fuels Grant Program - Capital Expenditures over \$5,000; 0751 – 610 – 3440 – MFTA – 7761 (FTA 80% and City 20%).

**A RESOLUTION**

**NO.** \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 40 FT ELECTRIC BUS, IN THE AMOUNT OF \$1,376,275.00, AND TWO (2) 35 FT ELECTRIC BUSES, IN THE AMOUNT OF \$2,725,960.00 (2 @ \$1,362,980.00 EACH), FROM GILLIG (LIVERMORE, CA); THE GRAND TOTAL PURCHASE AMOUNT IS \$4,102,235.00, PLUS ANY PRICE INCREASES DUE TO MANUFACTURER CHANGES OR FREIGHT CHARGES. THE PURCHASE WILL BE ACCOMPLISHED BY COOPERATIVE PURCHASE VIA THE WASHINGTON STATE TRANSIT BUS COOPERATIVE CONTRACT #06719-01. ADDITIONALLY, APPROVAL IS REQUESTED TO EXECUTE THE COOPERATIVE PURCHASING AGREEMENT REQUIRED BY THE WASHINGTON STATE DEPARTMENT OF ENTERPRISE SERVICES.**

**WHEREAS**, METRA will utilize these new buses to add to METRA’s fleet for citizen transportation; and,

**WHEREAS**, the purchase will be accomplished by Cooperative Purchase via Competitive Solicitation No. 06719-01, initiated by the Washington State Department of Enterprise Services, whereby Gillig was one of the successful vendors contracted to provide Transit Buses. The contract, which commenced April 1, 2021, is good through March 31, 2026. The contract available under Washington State Department of Enterprise Services has been awarded by virtue of a public competitive procurement process compliant with State and Federal statutes. Washington State Department of Enterprise Services offers cooperative procurement solutions to government entities. Participation is open to federal, state/province, and municipal governmental entities. The RFP process utilized by Washington State Department of Enterprise Services meets the requirements of the City’s Procurement Ordinance; additionally, the City’s Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the Mayor and/or his designee are hereby authorized to one (1) 40 ft Electric Bus, in the amount of \$1,376,275.00, and two (2) 35 ft Electric Buses, in the amount of \$2,725,960.00 (2 @ \$1,362,980.00 each), from Gillig (Livermore, CA); the grand total purchase amount is \$4,102,235.00, plus any price increases due to manufacturer changes or freight charges. The purchase will be accomplished by cooperative purchase via the Washington State Transit Bus Cooperative Contract #06719-01. Funds are budgeted in the FY26 Budget: Transportation Fund –Transportation – Clean Fuels Grant Program - Capital Expenditures over \$5,000; 0751 – 610 – 3440 – MFTA – 7761 (FTA 80% and City 20%).

\_\_\_\_\_ Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting \_\_\_\_\_

Councilor Anker voting \_\_\_\_\_  
Councilor Chambers voting \_\_\_\_\_  
Councilor Cogle voting \_\_\_\_\_  
Councilor Crabb voting \_\_\_\_\_  
Councilor Davis voting \_\_\_\_\_  
Councilor Garrett voting \_\_\_\_\_  
Councilor Hickey voting \_\_\_\_\_  
Councilor Huff voting \_\_\_\_\_  
Councilor Tucker voting \_\_\_\_\_

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Lindsey G. McLemore, Clerk of Council

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B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

G. Amendment – Alcohol Management Services for Columbus Civic Center Locations (Annual Contract) – RFP No. 24-0005

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Amendment – Alcohol Management Services for Columbus Civic Center Locations (Annual Contract) – RFP No. 24-0005
<b>INITIATED BY:</b>	Finance Department

It is requested that Council amend Resolution No. 181-25, which authorized the execution of a contract with Ovations Food Services, L.P. d/b/a OVG Hospitality (Philadelphia, PA) to provide Alcohol Management Services for Columbus Civic Center Locations. This amendment is needed to specifically identify that the award recommendation of the Evaluation Committee was based on Option 2 of the vendor’s Financial Proposal.

Option 2 of Ovations Financial Proposal includes the following:

- Tiered commissions paid to the City as follows:

<b>Commission Category</b>	<b>Tier</b>	<b>Commission Rate</b>
Concessions Alcohol Sales	\$0 - \$300,000	32%
	\$300,001 - \$500,00	40%
	Over \$500,000	42%
Catering Services Sales	All	30%

- Capital investment to the Civic Center in the amount of \$175,000.00

The contract was previously amended per Resolution No. 403-25, December 9, 2025, which corrected the contract term to three (3) years, with the option to renew for two (2) additional twelve-month periods.

Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

Revenue will be deposited into the following Revenue Account: Civic Center Fund – Civic Center – Concessions/Catering – Food Service Contract; 0757-160-2800-4587.

**A RESOLUTION  
NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION NO. 181-25, WHICH AUTHORIZED THE EXECUTION OF A CONTRACT WITH OVATIONS FOOD SERVICES, L.P. D/B/A OVG HOSPITALITY (PHILADELPHIA, PA) TO PROVIDE ALCOHOL MANAGEMENT SERVICES FOR COLUMBUS CIVIC CENTER LOCATIONS. THIS AMENDMENT IS NEEDED TO SPECIFICALLY IDENTIFY THAT THE AWARD RECOMMENDATION OF THE EVALUATION COMMITTEE WAS BASED ON OPTION 2 OF THE VENDOR’S FINANCIAL PROPOSAL.**

**WHEREAS**, Option 2 of Ovations Financial Proposal includes the following:

- Tiered commissions paid to the City as follows:

<b>Commission Category</b>	<b>Tier</b>	<b>Commission Rate</b>
Concessions Alcohol Sales	\$0 - \$300,000	32%
	\$300,001 - \$500,00	40%
	Over \$500,000	42%
Catering Services Sales	All	30%

- Capital investment to the Civic Center in the amount of \$175,000.00; and,

**WHEREAS**, the contract was previously amended per Resolution No. 403-25, December 9, 2025, which corrected the contract term to three (3) years, with the option to renew for two (2) additional twelve-month periods.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the Mayor and/or his designee is hereby authorized to amend Resolution No. 181-25, which authorized the execution of a contract with Ovations Food Services, L.P. d/b/a OVG Hospitality (Philadelphia, PA) to provide Alcohol Management Services for Columbus Civic Center Locations. Further, this amendment specifically identifies that the award recommendation of the Evaluation Committee was based on Option 2 of the vendor’s Financial Proposal. Revenue will be deposited into the following Revenue Account: Civic Center Fund – Civic Center – Concessions/Catering – Food Service Contract; 0757-160-2800-4587.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_ day of \_\_\_\_\_, 2026 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- Councilor Allen voting \_\_\_\_\_
- Councilor Anker voting \_\_\_\_\_
- Councilor Chambers voting \_\_\_\_\_
- Councilor Cogle voting \_\_\_\_\_
- Councilor Crabb voting \_\_\_\_\_
- Councilor Davis voting \_\_\_\_\_
- Councilor Garrett voting \_\_\_\_\_

Councilor Hickey            voting \_\_\_\_\_  
Councilor Huff             voting \_\_\_\_\_  
Councilor Tucker         voting \_\_\_\_\_

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Lindsey G. Mclemore, Clerk of Council

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B.H. "Skip" Henderson III, Mayor

**File Attachments for Item:**

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**Columbus Consolidated Government  
Bid Advertisement - Agenda Item**

**DATE:** February 10, 2026  
**TO:** Mayor and Councilors  
**FROM:** Finance Department  
**SUBJECT:** Advertised Bids/RFPs/RFQs

**February 18, 2026**

**1. Comprehensive Generator Services (Annual Contract) – RFB 26-0023**

Scope of Bid

It is the intent of the Columbus Consolidated Government to establish an annual contract with a qualified licensed contractor to provide, maintain and/or repair generators at various locations. The contract term shall be for three (3) years with the option to renew for two (2) additional twelve-month periods.

**Non-Mandatory Pre-Bid Conference:** February 3, 2026 - 9:00 am.

**February 20, 2026**

**1. Third-Party Administration Services for the Community Cares Program Servicing Medically Underserved Persons in Muscogee County (Annual Contract) – RFP 26-0023**

Scope of RFP

Columbus Consolidated Government (CCG) is seeking proposals from qualified Third-Party Administrator (TPA) to manage administrative services for the Community Care Program, which serves medically underserved persons in Muscogee County.

The requested administrative services include the management of claims related to medical, pharmaceutical, and mental health services. These services may include, but are not limited to, claims for acute inpatient and outpatient hospital care, x-ray, laboratory, and primary medical care. The TPA will be responsible for processing and managing claims, verifying eligibility, coordinating payments, and reporting to the City.

**File Attachments for Item:**

- 1. Memo:** Progress Update on Compliance with Board and Commission Minute Submissions

# COLUMBUS CONSOLIDATED GOVERNMENT

*Georgia's First Consolidated Government*

Post Office Box 1340  
Columbus, Georgia 31902-340

## Memorandum

**To:** City Council

**From:** Lindsey McLemore, Clerk of Council

**Date:** 02/10/2026

**Re:** Progress Update on Compliance with Board and Commission Minute Submissions

**COMMENTS:** On November 18, 2025, a memorandum was placed on the Clerk of Council's Agenda to inform Council and the public of concerns related to the forty-three boards, commissions, and authorities, specifically regarding the submission of meeting minutes. An attachment accompanied the memo reflecting a significant number of boards that had not submitted minutes, in some instances spanning multiple years.

It was noted that several factors may have contributed to these gaps, including staff or management turnover, chronic quorum issues preventing official meetings, and inconsistent methods for submitting minutes to the Clerk's Office.

Since that time, an established submission process has been conveyed to the designated contact person(s) for each board. As a result, there has been a significant increase in the number of minutes submitted, as well as improved consistency in submissions.

As reflected on the Clerk of Council's Agenda for February 10, 2026, a substantial number of minutes from various years are now listed. This is the result of the Assistant Deputy Clerk proactively reaching out to specific boards and working collaboratively with them to address deficiencies. Through these efforts, many of the gaps in records have been filled, and this trend is expected to continue in the coming months.

I am proud of the initiative and dedication demonstrated by our staff, as well as the cooperation of our boards in providing these records. These efforts support compliance with state statutes and reinforce our shared commitment to public transparency.

**Attachment(s):**

Boards, Commissions & Authorities – - Page 187 - Commission Updated Report



# Clerk of Council's Office

## Columbus Consolidated Government



### Boards, Commissions & Authorities – Minute Submission Report

457 Deferred Compensation Board	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	01-16-20	01-21-21 07-15-21 10-27-21	01-20-22 02-15-22 05-12-22 10-20-22	01-19-23 04-20-23 07-20-23 10-19-23	01-18-24 04-18-24 10-17-24	02-06-25 05-01-25 08-07-25 11-06-25	

Airport Commission	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
01-24-20	01-27-21	02-02-22	01-25-23	01-31-24	01-22-25		
02-26-20	03-03-21	02-23-22	02-22-23	02-28-24	03-06-25		
04-22-20	03-24-21	03-23-22	03-22-23	03-27-24	04-23-25		
05-20-20	04-28-21	05-04-22	04-26-23	04-24-24	05-28-25		
05-27-20	05-26-21	05-16-22	05-22-23	05-22-24	06-25-25		
06-08-20	06-30-21	05-25-22	06-21-23	06-26-24	07-23-25		
06-24-20	07-28-21	06-22-22	08-03-23	08-28-24	10-19-25		
07-10-20	08-25-21	07-29-22	08-23-23	10-01-24	11-19-25		
08-10-20	09-22-21	08-24-22	09-27-23		12-07-25		
08-26-20	11-17-21	09-28-22	10-25-23				
09-23-20		10-26-22	11-17-23				
10-28-20		11-16-22	12-06-23				
		11-29-22					

Animal Control Advisory Board	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	01-07-20 06-18-20 10-07-20	02-08-21 03-09-21 05-10-21 06-08-21 08-03-21 09-14-21	01-12-22 06-23-22 09-13-22 10-31-22 12-13-22 03-08-22	01-17-23 02-03-23 03-14-23 06-13-23 08-29-23 11-09-23	01-18-24 03-14-24	04-10-25 08-28-25 09-11-25 09-25-25 10-09-25 11-17-25	01-28-26

Audit Committee	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	n/a	n/a	n/a	08-16-23 12-13-23	03-28-24 07-18-24 09-18-24 11-20-24	02-05-25	

Board of Elections & Registration	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	01-16-20 03-05-20 05-07-20 06-09-20 08-11-20	03-04-21 04-01-21 05-06-21 06-03-21 09-02-21	01-06-22 03-17-22 08-18-22 11-15-22	02-02-23 04-13-23 07-06-23 08-03-23 10-05-23 11-02-23 12-07-23	02-08-24 08-20-24	02-06-25 03-06-25 04-03-25 08-07-25 09-04-25 10-02-25	

Board of Family & Children Services	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	03-11-20 11-19-20	01-21-21 02-18-21 11-18-21	03-17-22 04-21-22 07-21-22 08-18-22 09-15-22 12-15-22	04-??-23 05-??-23 06-15-23	01-18-24 09-19-24 12-??-24	04-30-25 07-23-25 11-29-25	01-21-26

Board of Health	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	02-26-20 03-25-20 08-26-20 12-02-20	01-27-21 03-24-21 04-28-21 05-26-21 06-23-21 09-22-21 10-27-21	02-23-22 03-23-22 04-27-22 05-25-22 06-22-22 08-24-22 09-28-22 10-26-22 12-07-22	01-25-23 02-22-23 03-22-23 04-26-23 05-24-23 06-28-23 08-23-23 09-27-23 10-25-23 11-29-23	02-28-24 03-27-24 04-24-24	02-26-25 03-26-25 04-23-25	

Board of Honor	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
		03-26-21 12-09-21	07-27-22	05-24-23	07-03-24		

	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	01-20	01-21	01-22	01-23	01-24	01-25	01-26
	02-20	02-21	02-22	02-23	02-24	02-25	02-26
	03-20	03-21	03-22	03-23	03-24	03-25	03-26
	04-20	04-21	04-22	04-23	04-24	04-25	
	05-20	05-21	05-22	05-23	05-24	05-25	
	06-20	06-21	06-22	06-23	06-24	06-25	
	07-20	07-21	07-22	07-23	07-24	07-25	
	08-20	08-21	08-22	08-23	08-24	08-25	
	09-20	09-21	09-22	09-23	09-24	09-25	
	10-20	10-21	10-22	10-23	10-24	10-25	
	11-20	11-21	11-22	11-23	11-24	11-25	
	12-20	12-21	12-22	12-23	12-24	12-25	
	13-20	13-21	13-22	13-23	13-24	13-25	
	14-20	14-21	14-22	14-23	14-24	14-25	
	15-20	15-21	15-22	15-23	15-24	15-25	
	16-20	16-21	16-22	16-23	16-24	16-25	
	17-20	17-21	17-22	17-23	17-24	17-25	
	18-20	18-21	18-22	18-23	18-24	18-25	
	19-20	19-21	19-22	19-23	19-24	19-25	
	20-20	20-21	20-22	20-23	20-24	20-25	
	21-20	21-21	21-22	21-23	21-24	21-25	
	22-20	22-21	22-22	22-23	22-24	22-25	
	23-20	23-21	23-22	23-23	23-24	23-25	
	24-20	24-21	24-22	24-23	24-24	24-25	
	25-20	25-21	25-22	25-23	25-24	25-25	
	26-20	26-21	26-22	26-23	26-24	26-25	
	27-20	27-21	27-22	27-23	27-24	27-25	
	28-20	28-21	28-22	28-23	28-24	28-25	
	29-20	29-21	29-22	29-23	29-24	29-25	
	30-20	30-21	30-22	30-23	30-24	30-25	
	31-20	31-21	31-22	31-23	31-24	34-25	

Board of Tax Assessors

Item #1.

	32-20	32-21	32-22	32-23	32-24		
	33-20	33-21	33-22	33-23	33-24		
	34-20	34-21	34-22	34-23	34-24		
	35-20	35-21	35-22	35-23	35-24		
	36-20	36-21	36-22	36-23	36-24		
	37-20	37-21	37-22	37-23	37-24		
	38-20	38-21	38-22	38-23	38-24		
	39-20	39-21	39-22	39-23	39-24		
	40-20	40-21		40-23	40-24		
	41-20	41-21		41-23	41-24		
	42-20	42-21		42-23	42-24		
	43-20	43-21		43-23			
	44-20	44-21					
	45-20						
	46-20						

Board of Waters Commissioners	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	02-10-20	01-11-21	02-14-22	01-09-23	01-08-24	01-13-25	
05-11-20		03-14-22	03-13-23	05-13-24	03-10-25		
08-10-20		04-11-22	04-10-23	06-17-24	05-12-25		
10-19-20		05-09-22	05-15-23	09-09-24	06-16-25		
11-16-20		07-11-22	06-19-23	11-12-24	08-11-25		
12-14-20		11-14-22	09-11-23		10-14-25		
			10-16-23		11-10-25		
			11-13-23		12-08-25		
			12-11-23				

Board of Zoning Appeals	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	01-08-20 02-05-20 03-05-20 05-06-20 06-03-20 07-01-20 08-05-20 09-02-20 10-07-20 11-04-20 12-02-20	08-04-21 09-01-21 12-01-21	02-02-22 03-02-22 04-06-22 05-04-22 06-01-22 07-06-22 09-07-22 10-04-22 11-02-22 12-07-22	01-04-23 02-01-23 03-01-23 05-03-23 06-07-23 07-05-23 09-06-23 10-04-23 11-01-23 12-06-23	01-03-24 02-07-24 03-06-24 04-03-24 05-01-24 06-05-24 07-03-24 08-07-24 09-04-24 10-02-24 11-06-24 12-04-24	01-08-25 02-05-25 03-05-25 04-02-25 05-07-25 06-04-25 07-09-25 08-06-25 09-03-25 10-01-25 11-05-25	

Building Authority of Columbus	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
		10-13-21 11-04-21	06-29-22 10-25-22		03-27-24		

CIRCLE	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	05-19-20 06-16-20 09-15-20 10-20-20 11-17-20	01-19-21 02-16-21 03-16-21 04-20-21 06-15-21 07-20-21 08-17-21 10-19-21		07-18-23	02-20-24		

Civic Center Advisory Board	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	01-16-20		05-19-22 07-21-22 09-15-22 12-01-22	01-19-23 03-16-23 06-07-23 09-21-23 11-16-23	02-15-24 06-13-24 08-15-24 11-21-24	02-20-25 08-21-25	

Columbus Ironworks Convention & Trade Center Authority	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	01-23-20 02-27-20 03-26-20 04-23-20 05-28-20 06-25-20 09-24-20 10-09-20 10-22-20	01-28-21 02-23-21	01-27-22 02-24-22	02-23-23 04-27-23 06-29-23 08-24-23 10-19-23 12-14-23	02-22-24 04-25-24 06-27-24	02-28-25 03-27-25 05-22-25 06-20-25 08-28-25	

Columbus Sports & Entertainment Authority  <i>Created 2025</i>	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	n/a	n/a	n/a	n/a	n/a	n/a	10-20-25 11-10-25 12-08-25

Community Development Advisory Council	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	05-11-20 10-08-20 12-10-20	06-10-21 09-09-21 12-09-21	03-17-22 06-09-22 12-08-22 09-08-22 12-08-22	06-08-23 09-14-23 12-14-23	03-14-24 06-13-24 09-12-24 12-12-24	01-09-25 03-13-25 05-08-25 07-10-25 09-11-25 12-11-25	

Convention & Visitors Board of Commissioners	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	10-21-20 11-18-20	01-20-21 02-17-21 03-17-21 04-21-21 05-19-21 08-18-21 09-15-21 10-20-21 11-17-21	01-19-22 02-16-22 03-16-22 04-20-22 05-18-22 08-17-22 11-16-22	01-18-23 02-15-23 03-15-23 04-19-23 05-17-23 06-21-23 10-18-23	01-17-24 02-21-24 03-20-24 04-17-24 05-15-24 06-20-24 08-21-24 09-18-24 10-16-24 11-20-24	01-15-25 02-19-25 03-19-25 05-21-25 06-11-25 08-20-25 09-17-25 10-15-25 11-19-25	

Cooperative Extension Advisory Board	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	01-29-20	04-19-21					

Crime Prevention Board	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	05-13-20 05-20-20 06-03-20	02-16-21 04-14-21 04-28-21 05-12-21 05-26-21 11-17-21 06-03-21	01-18-22 02-15-22 03-22-22 04-19-22 05-03-22 05-25-22 06-06-22	02-16-23 04-13-23 05-17-23	02-21-24 03-20-24 04-17-24 07-22-24 07-29-24	02-26-25 05-14-25 06-04-25 07-24-25	

Development Authority of Columbus	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	01-09-20 02-06-20 03-05-20 04-02-20 05-07-20 06-04-20 07-09-20 08-06-20 09-10-20 11-05-20 12-03-20 12-17-20	01-07-21 01-19-21 02-04-21 03-04-21 04-08-21 05-06-21 06-03-21 07-01-21 09-02-21 09-23-21 11-04-21 12-02-21	01-13-22 02-10-22 03-03-22 04-07-22 06-02-22 08-04-22 09-01-22 10-13-22 12-01-22	01-05-23 02-02-23 03-02-23 04-13-23 05-04-23 06-01-23 06-15-23 07-13-23 09-07-23 10-05-23 11-02-23 12-07-23	03-07-24 04-04-24 06-06-24 07-18-24 08-01-24 09-12-24	03-06-25 04-03-25 05-01-25 06-05-25 06-17-25 07-10-25 08-11-25 09-03-25 11-13-25 12-04-25	

Downtown Development Authority <i>Began meeting again in 2025</i>	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	n/a	n/a	n/a	n/a	n/a	n/a	07-10-25

Employee Benefits Committee	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	02-26-20 06-24-20 08-26-20 10-28-20	04-21-21	04-21-22	02-22-23 04-17-23 06-28-23 08-23-23 10-25-23	02-28-24 04-24-24 06-26-24 08-28-24	02-26-25 04-07-25	

Golf Course Authority	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	01-28-20 02-25-20 05-26-20 06-23-20 07-21-20 08-25-20 09-15-20 10-27-20 11-17-20	01-26-21 02-23-21 03-23-21 04-27-21 05-25-21 06-22-21 07-27-21 08-17-21 09-28-21 10-26-21	01-25-22 02-21-22 03-22-22 04-28-22 05-24-22 06-28-22 07-26-22 08-23-22 09-27-22 10-25-22 11-22-22	01-24-23 02-28-23 03-28-23 04-25-23 05-23-23 07-18-23 08-23-23 09-26-23 10-24-23	01-19-24 02-27-24 03-26-24 04-22-24 06-04-24 06-25-24 07-23-24 08-20-24 09-24-24 10-22-24 11-19-24	01-14-25 01-22-25 03-25-25 04-22-25 05-28-25 06-17-25 07-22-25 08-21-25 09-23-25 10-28-25 12-02-25	01-06-26

Historic & Architectural Review Board	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
		05-10-21 06-14-21 07-12-21	02-14-22 01-09-22 03-14-22 04-11-22 09-12-22 10-11-22 11-14-22	08-14-23 02-13-23 03-13-23 04-13-23 05-08-23 06-12-23 07-10-23	01-08-24 02-12-24 03-11-24 04-08-24 05-13-24 06-10-24 08-12-24	01-13-25 02-10-25 03-10-25 04-14-25 05-12-25 06-23-25 07-23-25	

Item #1.

			12-12-22	09-11-23 10-10-23 11-13-23	9-09-24 11-12-24 12-09-24	08-11-25 <b>09-04-25</b>	
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Hospital Authority of Columbus	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	01-28-20	02-23-21	01-25-22	01-31-23	01-30-24	01-28-25	
	02-25-20	04-27-21	03-01-22	02-28-23	02-27-24	02-25-25	
	04-28-20	05-25-21	04-26-22	03-28-23	03-26-24	03-25-25	
	05-26-20	06-29-21	05-31-22	04-25-23	04-30-24	04-29-25	
	06-30-20	10-26-21	06-28-22	05-30-23	05-28-24	05-27-25	
	07-28-20		07-26-22	06-27-23	06-25-24	06-23-25	
	08-25-20		08-30-22	07-25-23	07-30-24	07-29-25	
	09-29-20		09-27-22	08-29-23	08-27-24	08-28-25	
10-27-20		10-25-22	09-26-23	09-24-24 10-29-24	09-30-25		

Housing Authority of Columbus	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	01-15-20	01-20-21	01-19-22	02-15-23	01-25-24		
	03-25-20	03-17-21	02-16-22	01-18-23	03-20-24		
	04-15-20	04-21-21	03-16-22	03-15-23	04-23-24		
	05-20-20	04-29-21	04-20-22	04-19-23	05-15-24		
	06-17-20	05-19-21	06-15-22	05-17-23	06-19-24		
	08-19-20	06-16-21	07-27-22	06-21-23	07-24-24		
	09-16-20	08-18-21	09-28-22	07-19-23	08-28-24		
	10-21-20	09-15-21	12-14-22	08-16-23	09-25-24		
12-16-20	10-20-21 12-15-21	05-25-22	09-20-23 10-18-23 12-13-23	10-23-24 12-18-24			

Keep Columbus Beautiful Commission	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	02-06-20	02-04-21		01-11-23	04-11-24	02-05-25	
02-19-20	04-08-21		02-06-23		04-16-25		
05-19-20	06-03-21		03-08-23				
06-04-20	04-20-21		10-25-23				
06-09-20							
08-06-20							
10-08-20							
10-13-20							
12-03-20							
12-08-20							

Land Bank Authority	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	02-27-20	02-04-21	04-13-22	02-08-23	01-10-24	01-08-25	
08-06-20	04-01-21	06-08-22	03-08-23	02-14-24	02-12-25		
10-01-20	07-01-21	08-03-22	04-12-23	03-13-24	03-12-25		
12-03-20	09-09-21	10-05-22	05-17-23	04-10-24	05-14-25		
		12-07-22	06-14-23	05-08-24			
			07-12-23	06-12-24			
			08-09-23	07-10-24			
			09-21-23	08-14-24			
			10-11-23				
			12-13-23				
			11-08-23				

Liberty District Advisory Committee	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	n/a	n/a	n/a	11-15-23	01-10-24 03-14-24 05-09-24 07-19-24 10-16-24 11-20-24	03-13-25 05-21-25 07-10-25 09-11-25 11-13-25	

New Horizons Community Service Board	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	09-14-20 08-10-20	01-11-21 02-08-21 04-12-21 05-10-21 06-14-21 08-09-21 08-25-21 09-13-21 10-11-21 12-13-21	01-10-22 02-14-22 03-14-22 05-09-22 06-13-22 08-15-22 09-12-22 10-10-22 12-12-22		02-12-24 03-11-24 05-13-24 06-17-24 08-12-24	02-10-25 03-10-25 05-12-25	

Pension Fund, Employees' Board of Trustees	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	01-08-20 02-12-20 03-11-20 10-14-20 11-18-20	01-13-21 02-10-21 03-10-21 08-11-21	01-12-22 02-09-22 03-09-22 08-10-22 09-14-22 10-12-22 11-09-22	04-12-23 05-10-23 06-21-23 08-16-23 09-13-23	01-10-24 02-14-24 03-13-24 04-10-24 05-08-24 06-13-24 06-26-24 10-09-24 11-13-24	01-08-25 02-12-25 03-12-25 04-09-25 05-14-25 06-11-25	

Personnel Review Board	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	06-18-20 09-17-20	01-27-21 05-19-21 06-23-21 11-19-21		01-19-23 05-24-23		06-02-25 07-16-25 05-21-25	

Planning Advisory Commission	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	02-05-20 03-04-20 03-18-20 05-18-20 05-20-20 06-03-20 07-15-20 08-05-20 12-16-20	01-20-21 02-17-21 03-03-21 04-07-21 04-21-21 05-05-21 05-19-21 06-02-21 06-16-21 07-17-21 08-18-21 09-01-21 09-15-21 10-06-21 10-20-21 11-03-21 11-17-21 12-01-21 12-15-21	01-05-22 02-02-22 03-02-22 03-16-22 04-06-22 05-18-22 06-01-22 07-20-22 08-17-22 09-07-22 09-21-22 10-05-22 12-07-22	01-04-23 03-01-23 03-15-23 04-19-23 05-17-23 06-21-23 07-19-23 09-20-23 10-04-23 10-18-23 11-01-23 11-15-23 12-06-23	03-06-24 01-17-24 03-20-24 04-17-24 05-15-24 06-12-24 08-21-24 09-18-24 11-20-24 12-18-24 10-16-24 11-06-24	01-15-25 03-05-25 03-19-25 04-16-25 05-21-25 08-06-25 09-03-25 10-01-25 11-05-25 11-19-25 12-03-25	

	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
Public Safety Advisory Commission	01-23-20	01-21-21	01-20-22	07-20-23			
	02-20-20	02-18-21	02-17-22	09-21-23			
	03-20-20	03-18-21	03-17-22				
	04-16-20	07-15-21	04-21-22				
	05-21-20	08-19-21					
	06-18-20	09-16-21					
	07-16-20	11-18-21					
	08-20-20	12-16-21					
	09-17-20						
	10-06-20						
	10-15-20						
	10-20-20						
	11-02-20						
11-19-20							

	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
Recreation Advisory Board	01-29-20	03-31-21	03-23-22	03-22-23			
	05-27-20	08-25-21	09-28-22	05-24-23			
	07-29-20	09-29-21		07-26-23			
	09-30-20	11-17-21					

	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
Region Six Advisory Council		11-10-21	03-10-22	05-10-23			
			05-11-22	07-12-23			
			09-14-22				
			11-09-22				

Retirees' Health Benefits Committee	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	02-19-20 08-19-20 11-18-20	02-17-21 05-19-21 08-18-21 11-17-21	02-16-22 05-18-22 08-17-22 11-16-22	02-15-23 08-16-23 11-15-23	02-21-24 05-15-24 08-21-24	05-21-25 11-19-25	

River Valley Regional Commission	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
		03-24-21 04-28-21 05-26-21 08-25-21 10-27-21 06-23-21 11-27-21	01-26-22 02-23-22 03-23-22 04-27-22 05-25-22 06-22-22 08-24-22 10-26-22 12-07-22	02-22-23 04-26-23 05-24-23 06-28-23 08-23-23 10-25-23 12-06-23	04-24-24 05-22-24 08-28-24 09-25-24 12-11-24		

The Medical Center Hospital Authority	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
			01-26-22 04-27-22 07-27-22 10-26-22	01-25-23 04-26-23 07-26-23 10-25-23	01-24-24 04-24-24		

Tree Board	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
			08-22-22 10-24-22	02-09-23 10-05-23	06-20-24 11-07-24		

Uptown Façade Board	Board Minutes						
	2020	2021	2022	2023	2024	2025	2026
	02-17-20	01-19-21	02-25-22	01-17-23	04-15-24	01-17-25	
05-18-20	01-29-21	03-21-22	03-20-23	05-20-24			
07-20-20	02-15-21	04-21-22	04-17-23	07-23-24			
09-21-20	03-15-21	05-16-22	05-22-23	08-19-24			
10-19-20	04-19-21	06-15-22		09-16-24			
11-16-20	07-19-21	07-18-22		10-21-24			
12-15-20	09-20-21			11-18-24			
	10-18-21						
	11-15-21						
	12-14-21						

**File Attachments for Item:**

**2. Minutes of the following boards**

457 Deferred Compensation Board 01-18-24

457 Deferred Compensation Board 11-06-25

Airport Commission 06-08-20, 06-24-20, 07-10-20, 08-10-20, 08-26-20 & 09-23-20

Airport Commission 04-28-21, 05-26-21, 07-28-21, 08-25-21 & 09-22-21

Airport Commission 09-27-23

Airport Commission 01-22-25, 06-25-25, 07-23-25, 10-19-25, 11-19-25 & 12-07-25

Airport Commission 01-08-26

Animal Control Advisory Board 01-28-26

Board of Family and Children Services 11-19-20

Board of Family and Children Services 02-18-21

Board of Family and Children Services 04-??-23, 05-??-23 & 06-15-23

Board of Family and Children Services 12-??-24

Board of Family and Children Services 07-23-25 & 11-29-25

Board of Family and Children Services 01-21-26

Board of Tax Assessors #02-26 & 03-26

Board of Zoning 05-07-25, 06-04-25, 07-09-25 & 09-03-25

Civic Center Advisory Board 06-13-24, 08-15-24 & 11-21-24

Civic Center Advisory Board 02-20-25 & 08-21-25

Columbus Convention and Visitor Board (CVB) 02-19-25, 03-19-25, 09-17-25 & 11-19-25

Community Development Advisory Council (CDAC) 10-08-20

Community Development Advisory Council (CDAC) 09-09-21

Community Development Advisory Council (CDAC) 03-17-22 & 12-08-22

Community Development Advisory Council (CDAC) 06-13-24

Community Development Advisory Council (CDAC) 09-11-25 & 12-11-25

Golf Course Authority 01-28-20, 02-25-20 & 10-27-20

Golf Course Authority 02-23-21, 03-23-21, 04-27-21, 05-25-21 & 09-28-21

Golf Course Authority 02-21-22, 03-22-22, 05-24-22, 07-26-22, 08-23-22, 10-25-22 & 11-22-22

Golf Course Authority 01-24-23, 04-25-23, 08-23-23 & 10-24-23

Golf Course Authority 01-19-24

Golf Course Authority 06-17-25, 07-22-25, 08-21-25 & 10-28-25

Golf Course Authority 01-06-26

Hospital Authority of Columbus, 10-28-25

Columbus Consolidated Government  
457 Deferred Compensation Plan Board  
Meeting Minutes  
**Thursday, January 18, 2024**

**Members Present:** Reather Hollowell, Drale Short, Rhonda Davis, Steven Hord

**Members Absent:** Angelica Alexander

**Others Present:** Sheila Risper, Lucy Sheftall, Christine Bone, Corebridge Financial Rep.

**Consultant:** Jeff Kutcha – Consultant of AndCo Consulting

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The meeting was called to order by Rhonda Davis.

2:00 PM

- The meeting Minutes of the October 19, 2023, meeting was approved.

**Jeff Kutcha-**

- Discussed 4<sup>th</sup> Quarter of 2023 investment report. No action items on the plan needed. Suggested the federal government is likely done with raising interest rates for now.
- Nationwide representative was not able to attend meeting. A representative will be scheduled for a future board meeting.
- There is some concern with Vanguard U.S., and a discussion was had about their ranking. Jeff will continue to watch this.
- Nationwide is closing an investment fund. If the Board does not select another option, Nationwide will map over the fund to a target date fund. The fund that is closing is Mainstay WWC, assets of \$133,000 with 29 participants. This is considered a hard closure.
- A discussion was had about the Legacy Plans and encouraging them to only offer stable value and target date funds for Nationwide, Empower, and Mass Mutual. This would limit the Boards need to closely monitor the other investment options. Jeff will follow up with Legacy providers on these options.

**Rhonda Davis**

- Asked if Legacy Plans will satisfy the requirements for Safe Harbor offering a mix of equity (stocks), fixed income (bonds), and capital preservation (money market or stable value) funds. Mentioned the Legacy Plans possibly not following the Investment Policy Statement.

**Christine Bone**

- The 4<sup>th</sup> Quarter was busy with educational events. There were 59 attendees at the virtual workshop. The HR retiree's session was a success. There were 157 enrollments in 2023.

**Meeting adjourned at 3:26**

Respectfully submitted,  
Destiny D. Chisolm  
Administrative Assistant  
Human Resources

**Columbus Consolidated Government**  
**457 Deferred Compensation Plan Board**

**Meeting Minutes**

**Thursday, November 6, 2025**

**Members Present: Steven Hord, Reather Hollowell, Angelica Alexander, and Drale Short**

**Members Absent: Rhonda Davis**

**Staff Present: Lucy Sheftall, Sheila Risper, Cynthia Holliman, Destiny Chisolm**

**Consultant: Jeff Kuchta, Mariner Co. Representative**

**Corebridge Rep: Christine Bone, Krista Hill, Darryl Knox**

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**Key Topics:**

- **Approval of Minutes: August 7, 2025, meeting minutes were approved.**
- **Corebridge Education Update:** Regular biweekly virtual site visits continued. Participation in benefits enrollment sessions for new employees. There were two city lunch and learn workshops that were successful and the national campaigns educated employees on updating their beneficiary and trusted contacts, as well as a “Protecting Your Future” legacy planning.
- **Plan Document Update:** A restatement of the 457 Plan Document is required due to the adoption of certain SECURE 2.0 provisions, incorporation of prior amendments, and the inclusion of SECURE 1.0 and CARES Act items.
- The current plan document has not been restated since May 2016.
- The updated plan includes required provisions and excludes certain optional ones pending IRS guidance.
- **Review of SECURE Act Provisions:** The committee reviewed each item, noting which were adopted, required, optional, or excluded.
- **Items adopted:** SECURE 1.0 and 2.0 required updates, CARES Act provisions previously adopted, RMD changes already incorporated.
- **Items not adopted/excluded:** In-service withdrawals, qualified disaster distributions, employer match election, long-term care insurance provision, and certain Roth changes requiring future IRS guidance.
- Committee agreed the provision does not fit the structure of this plan and should not be adopted.
- Motion to approve updated draft plan document was approved. Document will move forward for Council review on November 18 (resolution required).

**Action Items:**

- No further business was raised before transitioning to the next agenda item.

**MINUTES AT THE SPECIAL CALLED MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD VIA ZOOM  
MONDAY, JUNE 8, 2020 AT 3:00 PM**

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Ms. Tana McHale, Chairman	December 31, 2021
Mr. Donald D. Cook, Vice Chairman	December 31, 2022
Mr. Thomas G. O. Forsberg, Treasurer	December 31, 2020

The following Commission members were absent:

Mr. James Barker, Secretary	December 31, 2023
Mr. Carl Rhodes, Jr.	December 31, 2024

Staff members present:

Amber Clark, C.M., Airport Director  
Roy Hightower, Finance Director

**BUSINESS OF THE MEETING**

Ms. Tana McHale called the June 8th, 2020 Columbus Airport Commission Special Called Meeting to order at 3:08 PM to discuss the Columbus Airport Commission FY21 Budget.

**COLUMBUS AIRPORT FY21 BUDGET**

The proposed Columbus Airport Commission FY21 Budget was provided to all Commissioners for review prior to the special called meeting.

Ms. Amber Clark presented the proposed the Columbus Airport Commission FY21 Budget and discussed the upcoming FY21 goals.

Mr. Roy Hightower discussed the summary page describing the expected revenues and expenses. Each department budget was reviewed.

Motion by Mr. Thomas Forsberg to approve the Columbus Airport Commission FY21 Budget: seconded by Mr. Donald Cook.

Ms. McHale opened the floor for any comments or questions.

Mr. Forsberg lead the discussion with, "in the face of the conditions we are in and the face of the traveling economy we are in right now, we the Commission, have not been as involved in prior years as we have been this year. Most years we have done this in a work session where an Airport Director would present to us and then we would vote. So I would certainly credit all the hard work that has gone into this process by Amber, by Roy and by every single department head in putting this together in light of the absolute changing environment we are in right now. I think they have done a great job. I think this has been a really hard exercise in terms of estimating what revenue would do, a really hard exercise of having to cut expenses as a result of that. Regardless of what we vote, I would recommend that we all be thoughtful and be prepared that we are reviewing this budget and our performance throughout the year compared to the budget and as a backup plan we also be emotionally and intellectually ready that at a certain point in time if adjustments need to be made that we be ready to do a revised budget in light of that environment. Those are my opening comments to the budget that has been done and that hopefully everyone has reviewed."

Mr. Cook stated, "While I personally think they did a lot of good work and certainly I appreciate everyone that did that I have been more informed than I have been in previous years about what we are facing, and I think you are right. I think in the future we need to be prepared to do

whatever adjustments need to be made. Again, kudos to everybody who put this together. I think that even though we did not do it in person I think a lot more went into the craftsmanship of this document.

Ms. McHale agreed with both comments made by Mr. Forsberg and Mr. Cook.

Ms. McHale asked for any further discussion on the budget.

A vote was made, and unanimously approved by the Commission. Ayes: 3 / No: 0

Ms. Tana McHale asked if there was any further business to be discussed today.

There being no further business the meeting was adjourned at 3:20 P.M.

APPROVED:

  
Mary Scarborough, Secretary

  
Tana McHale, Chairman

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, JUNE 24, 2020**

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Ms. Tana McHale, Chairman	December 31, 2021
Mr. Donald D. Cook, Vice Chairman	December 31, 2022
Mr. Thomas G. O. Forsberg, Treasurer	December 31, 2020
Mr. James Barker, Secretary	December 31, 2023
Mr. Carl Rhodes, Jr.	December 31, 2024

The following Commission members were absent: None

Staff members present:

Amber Clark, C.M., Airport Director  
W. Donald Morgan, Jr., Legal Counsel  
Monica Stone, Human Resources Manager  
Sonya Overton, Marketing Manager  
Gary Parker, Maintenance Manager  
Ben Kiger, Restaurant Manager  
Andre' Parker, Public Safety Chief  
Daniel Thomas, Sr., Airfield Operations Supervisor  
Marion Anderson, Public Safety  
Jose Aviles, Maintenance  
Adrian Sellers, Project Liaison  
Shaundra Goodwin, Public Safety

Others present:

Jacob Redwine, Holt Consulting; Brian Thompson, RS&H; Phillip Thayer, JP Thayer; Austin Edwards, Gary Kunday, Jim Clark

**BUSINESS OF THE MEETING**

Ms. Tana McHale welcomed everyone to the Columbus Airport Commission Meeting by Zoom on June 24, 2020 at 9:30 AM!

Ms. McHale called the Commission Meeting to order, asking for a motion to adopt the minutes for the May 27, 2020 meeting.

Motion by Mr. Don Cook to approve the minutes for the May 27, 2020 Columbus Airport Meeting; seconded by Mr. James Thomas Forsberg and unanimously approved by the Commission. Ayes: 5 / No: 0

Ms. Mc Hale asked for a motion to adopt the minutes from the special called meeting on June 8, 2020 to approve the budget from July 1, 2020 through June 30, 2021.  
Ayes: 5 / No: 0

Motion by Mr. Don Cook to approve the minutes for the special called meeting on June 8, 2020; seconded by Mr. James Barker and unanimously approved by the Commission.  
Ayes: 5 / No: 0

**DIRECTORS REPORT**

Ms. Clark began the with the following monthly updates.

**FINANCE**

Ms. Clark provided the following updated report for Finance in the absence of Mr. Roy Hightower.

- Year over year revenues decreased as expected in the month of May of almost 2% in comparison to May of last year as some of the expected losses from air travel related to COVID-19.
- Propellers sales were down about 75% in the month of May 2019.
- Parking lot revenue increased by 15% in May and is now down by 75% this month in comparison to revenue received this month last year.
- Corporate Hangars revenue was down 28% for the month and 3% lower than this month last year
- Rental Car agencies were down 38% for the month but still up 9.8% for the year
- Labor costs were reduced by 20% as we were running lean for COVID-19 and employee separation.
- Variance in Utilities and other services were negligible despite expected to increase with on-site contractors.
- We have about 8 tenants with past due rents, but otherwise consistent among the remainder.
- Cash Receipts were up by \$33K for the month of May and Payables were down by \$56K
- The PFC account had a balance of \$639,826.93 and the cash reserves account had a balance of \$2,192,816.76 the end of May.
- Update on Airport Improvement Project 44:  
Rehabilitate Passenger Terminal  
Spent: \$2,014,929.83 and we are 10% complete

**FLIGHTWAYS COLUMBUS**

Ms. Clark provided the following updated report for Flightways Columbus in the absence of Ms. Michele Renfroe.

- **Volume Report:**

We pumped a little under 19,000 gallons of Jet A fuel in May. Our total volume decreased moderately 31% year over year. We had a moderate decrease in Avgas of 26%. During this month we have seen about a 20 % increase in traffic since the stay at home order was lifted. There was a slight decrease in Justice Fuel of 2,538 gallons compared to last year. The decrease was due to 2 less flights in May of this year. We had a slight decrease in Contract, government and retail Jet fuel. The Airline uplifts decreased significantly at 79% due to a drop from 4 flights a day to 1 flight a day.

- **Self-Serve:**

Self-serve had a slight decrease this year compared to last year. Year over year comparison in 2019 was 949 gallons sold and 2020 was 749 gallons sold. For year 2020 home base pumped 602 gallons of the 749 sold. This can be attributed to the FBO closing at 7pm when students are doing their night flight training.

- **Flightways Staff:**

Due to a slight increase in traffic and nightly towing we have resumed our 2 per shift for the line technicians and the CSR's are now working 8am to 6pm. We are still closing at 7pm due to slower traffic, however we will increase back to 9pm in the month of July if traffic continues to pick up and night training continues.

- **Hangars:**

We received a couple of applications in the month of May for hangar space. A couple of the hangars that were on the maintenance list have been fixed and there are several tenants that will be moving into those hangars this month. Also, we are moving a couple of tenants around that are in hangars that require maintenance.

• **Additional News:**

We are excited to announce that Flightways Columbus had its final walk through with TSA this week and we passed the inspection. Thank you to Ms. Sonya Overton who ordered the signs that we needed for our ramp to be secured area as well as Mr. David White our line technician that put the signs together to be displayed in the cones around the secured aircraft. Ms. Overton and I are getting together to start marketing the FBO to airports and corporations that use the DASSAP program at other locations for direct flights to DCA now that we are 100% ready.

Ms. Clark thanked Ms. Renfroe and the staff for all their hard work that went into the manual with the approval and other work with the inspection. She congratulated all Flightways Columbus employees.

Mr. James Barker expressed his appreciation to Ms. Renfroe for all she the work that went into the manual and inspection, for all that has been done. He wished Ms. Renfroe could have been present to thank her personally. These are good things for everyone in gaining more revenue for the Columbus Airport and General Aviation as a whole!

Ms. Clark stated that Ms. Renfroe was out wing walking on the ramp as we are shorthanded, and busy this morning.

Mr. Barker agreed that is where Ms. Renfroe should be with a shortage on staff, Congratulating her again!

**Fuel Price Comparison**

June 16th 2020					
Airport ID	Name	FBO	Jet A +	100LL FS	100LL SS
FFC	Atlanta Regional Airport	Falcon Field	\$3.68	\$3.54	-
VPC	Cartersville Airport	Phoenix Air	\$4.50	\$4.95	-
DHN	Dothan Regional Airport	Aero-One Aviation	\$4.45	\$4.61	-
MDQ	Huntsville Executive	Executive Flight Center	\$4.36	\$4.58	-
HSV	Huntsville International	Signature	\$5.31	\$5.33	-
GVL	Lee Gilmer Memorial	Lanier/Champion	\$4.04	\$5.30	\$4.49
CHA	Lovell Field Airport	Wilson Air Center	\$5.36	\$5.62	\$4.83
MCN	Middle Georgia Regional	Lowe Aviation	\$4.20	\$4.07	\$3.92
ECP	NW Florida Beaches Intl	Sheltair	\$5.42	\$6.05	-
CSG	Columbus Airport	Flightways Columbus	\$4.65	\$5.36	\$4.03
		<b>Average</b>	<b>\$4.59</b>	<b>\$4.89</b>	<b>\$4.41</b>
PIM	Pine Mountain		2.99	3.79	3.59
EUF	Eufaula		4.3	~	4.98

## Hangar Waiting List

<b>CSG Hangar Waiting List</b>			
Updated 06/16/2020			
<b>CSG Tenant Priority Move</b>			
AJ Jain	5/9/2019	Twin/Single	Bonanza
Greg Auten	7/29/2019	Single	Bonanza
<b>CSG Tenants Hangar to Hangar Requested</b>			
Richard Knapp	10/27/2016	Single	Velocity
Roland Aut	10/14/2017	Twin/Box	Steamman
Skip Williams	4/15/2019	Single	182
Chris Badcock	7/14/2019	Single	Cherokee
Flying Horse/Nelms	12/1/2019	Single	Maule
Ben Marston	6/15/2020	Single	Bonanza
<b>Single Hangar Requested</b>			
Steve Culpepper	2/27/2019	Single	Cherokee 180
2LT Samuel Evans	8/20/2019	Single	Silvaire 8E
Richard Bailey	10/27/2019	Single	Cherokee 180
Earl Ingram	11/13/2019	Single	Mooney 20R
Mark Liarikos	3/24/2020	Single	185F
Christian Swink	5/10/2020	Single	Cherokee
<b>Twin Hangar Requested</b>			
Will Foley	10/10/2017		Cirrus
<b>Customers Waiting To Purchase Aircraft</b>			
Bill Buck	4/7/2016	Single	
Paul Watson	4/11/2016	Single	
Omar McCants	4/30/2018	Single	
Reed Hovie	11/19/2018	Single	
David Lewis	3/25/2019	Single	
Elijah Figueroa	10/28/2019	Single	
Daniel Holley	1/10/2020	Single	
Glenn Eller	2/11/2020	Single	
Thomas Henegar	2/19/2020	Single	
Michael Knautz	5/20/2020	Single	
John McLemore	6/16/2020	Single	

### HUMAN RESOURCES

Ms. Monica Stone provided the following update.

**Vacancies: As of 06/27/2020**

- 2- Line Service Technician (Cody Clifford) (Anthony Santiago)
- Airfield Specialist – Posted Internal Only
- Quality Assurance Line Technician – Posted Internal Only
- Custodian (Part- time)

**Hired: NONE**

**06/16/2020 Re-Posted Position on Indeed and Columbus Airport Website**

1. Public Safety Officer w/ emphasis on the certification

**Human Resources Additional Updates:**

- Employee Manual & Acknowledgement Form emailed to all employees. Requested all acknowledgement forms be returned by July 1, 2020.
- Implementation and access for Employee Portal is scheduled for July 15, 2020.

**MAINTENANCE**

Mr. Garry Parker provided the following update.

- Work orders update: During the months of June, our team has completed 47 work orders both in Facilities and on the Airfield.
- A local pest control company has been contracted to install pigeon mitigation and eradication in several hangars, starting with hangar 11. We are committed to providing a permanent solution to the bird issues in the hangars and we thank our tenants for your patience.
- Hangar work continues with door seal replacement and installation, metal fabrication, and roof repairs.
- We would like to thank our Landscaping staff for their tremendous efforts in improving the appeal and beautification around the landside of the terminal. Mr. Marshall Upshaw and Mr. Khalfani Walker most recent project can be seen in the island approaching the long-term parking lot.
- We would like to recognize Employee of the Month for June 2020: Mr. Eric Rivers. Mr. Rivers has worked consistently on the Airfield diagnosing and repairing lighting and sign work orders; he has been tremendous asset to the Maintenance Department and the Columbus Airport Commission!

**MARKETING**

Ms. Sonya Overton provided the following update.

- We are approaching the end of the yearlong celebration of the Columbus Airport 75<sup>th</sup> Anniversary. Due to COVID-19 we were unable to execute all the promotions that were scheduled. We will closely monitor any upcoming local promotional opportunities that are cost efficient and supports our strategic plan.
- The Fort Benning Exhibits have been removed from the terminal by Fort Benning as we continue to renovate the terminal. Fort Benning has agreed to provide new mannequins and exhibit cases upon the return of the exhibits after the remodel. We will meet with the National Infantry Museum Curator and Director in the near future to discuss our partnering in designing the Military themed gate space after construction is complete.
- Due to COVID-19 all the artists who participated in the airport Public Art Program were unable to pick up their artwork. We are scheduling now for everyone to pick up their pieces before the next phase of construction. Plans to possibly pick the program back up will be discussed after the completion of renovation in 2021.
- We have received the GDOT 2020 Georgia Statewide Air Service Study of the Columbus Airports Leakage and Benchmarking. The information was collected in 2019 and will help us target areas for strategic marketing within the community and Air Service Development Strategies.
- End of year surveys will not be administered this year due to impact of COVID-19 and the stay at home orders that were put into place due to the pandemic as well as the construction that is happening in the terminal. Surveys will resume in the next FY.

**PROPELLERS**

Mr. Ben Kiger provided the following update.

As we iron out the final details of our electric food truck operation, the demolition phase of Propeller's is currently underway. Temporary walls are up, contractors are in the process of clearing the area for future construction, and power has been wired to the first location we will operate during the remodel.

We are happy to announce our menu is complete. The menu consists of a variety of hot panini sandwiches, salads, and a limited breakfast menu, with clever names, such as the Sweet Squealer, Roast Beastly, Garden Party, and Berry Refreshing.

With an expected launch date of early July, we are currently working on licensing and finalizing the branding. As previously mentioned, the final inspection and setup will be completed by Gallery. Once setup and licensing are complete, we will then schedule our inspections with the local authorities.

Please be patient with us as we work hard to get up and running. We look forward to what the future holds and cannot wait to get back to serving the great tenants, staff, and guests of the Columbus Airport.

Ms. Clark thanked Mr. Kiger for his work, expressing we are excited about the eTuk food truck and appreciates his work!

#### PUBLIC SAFETY

Chief Andre' Parker provided the following update.

Good morning! He is hoping everyone and their families are keeping safe. Chief Parker thanked Commission, Director Clark, for their continued dedication and support of Public Safety and all airport staff! We are operating in un-shouted territories at this point and it is great to know that we have all your support. 2020 has presented us with challenge after challenge. Moving to equipment and facilities we have had a few maintenance issues with us with ARFF vehicles and facility equipment at the ARFF Station. Chief Parker thanked Mr. Jose Aviles for his prompt and efficient response to the issues at Public Safety! Mr. Aviles has done an amazing job in handling the terminal and GA workload while he responded to our issues. Chief Parker also, extended a thank you to Mr. Daniel Thomas for his dedication with airfield safety and operations. Mr. Thomas has stepped up and provided much needed training and guidance providing Public Safety 139 responsibilities. This has been a joint effort and both these men Mr. Aviles and Mr. Thomas have helped make everything more enjoyable and efficient, thanking both of them again for helping Public Safety department and the entire airport. The safety of our traveling public, tenants, partners and staff will always be our top priority! Our public safety officers remain available 24/7 to respond to emergencies or aid as needed. Covid-19 has altered now how we do business in the Law Enforcement is increasingly finding itself under the microscope of public opinion. While we are a small community here at CSG, we are still equally as important. My commitment and our department's commitment to our CSG family is unwavering. We strive to maintain the trust of our traveling public, tenants, stakeholders, and commission. We have an outstanding team of dedicated staff who work tirelessly to provide a safe and friendly environment. At the very least, we owe our officers and staff the training and support to navigate our forever changing world. I have requested our POST certified instructors to schedule a series of training blocks and open discussions for our officers and staff. The training will take place at the ARFF station consisting of discussion forums, the Use of Force, Community Policing, and encounters with the mentally ill.

#### Upcoming Training

- Use of Force Training & Open Discussion
- Community Policing
- Judgmental Shooting Simulator (Commission and Airport Director will be invited)
- Range Qualifications: Pistol, Patrol Rifle, and Shotgun

Ms. Clark reported briefly the following on the terminal project, that began on June 8, 2020.

Ms. Clark stated as Mr. Kiger said in his report, the construction is a little ahead of schedule and they have moved into the restaurant area. Ms. Clark reported the Public Safety office has moved down to the end of the terminal, where the Ft. Benning office was located when they were at the airport. We are making progress where we can in additional areas.

Ms. Clark invited everyone to come to an open floor walk through this afternoon at 4:00 pm. If you are interested to join us please do. They will be showing the progress of the construction.

Ms. Clark reported ninety percent of the flooring is up and the restrooms have been fully gutted out downstairs in the hold room. The ceiling tiles and bridge have been removed. It was between ninety and ninety-five percent demo that was completed. We are working on Phase AI & AII as well as the rental car parking lot, and we are making progress where we can. They are saw cutting into the floor to lay electrical in that area. Phase AI is the hold room area where they are currently working, and Phase AII is the maintenance offices, future TSA offices, which is located back behind the escalator. The dumpster is close in proximity, so we are making sure as it is by the apron where the aircraft park. The ready return lot for the car rental car companies to allow them to all park in one spot. This will take out some landscaping, and will be repaving the lot. Currently they are using our Employee Parking lot at this time as a temporary return car lot. We are excited about the progress and moving forward with this project.

Ms. Clark shared the following email that was received on June 18, 2020 from Radical Firearms to Flightways Columbus in appreciation to Ms. Karlynn Spivey as follows.

I am writing to let you know how much I appreciate the outstanding customer service that Karlynn provided on Tuesday June 16<sup>th</sup>, 2020. The owner of our company and a few VP's flew in for a special project with the US Military and we had several special requests. Karlynn was so helpful and diligent in getting everything handled and was extremely professional. Because of her efforts everything was smooth and they were able to get in and out in a timely manner. If everyone on your team is like Karlynn then bravo to you! We look forward to working with you guys again in the future. Thanks again!

Ms. Clark congratulated Ms. Spivey, and wanted to pass it along with appreciation!

Mr. James Barker thanked Ms. Clark for providing the thank you email for Ms. Spivey's service provided at the FBO.

Ms. Tana McHale acknowledged her appreciation to Ms. Spivey, stating this is terrific feedback, thank you for the great service.

#### OTHER MATERS

Mr. Austin Edwards inquired about the status on the refurbishment of the hangars?

Ms. Clark stated that Mr. Garry Parker or Mr. Jose Aviles will be providing an update on the hangar status.

Mr. Aviles stated the plan of action in doing a more thorough inspection, getting work orders done, there is progress, no numbers of hangars have been fully refurbished at this time. He will need to get things formatted to improve the progress better and move forward.

Ms. Clark encouraged Tenants to put in work orders, the form is on the Columbus Airport website. We have had some reorganization in the Maintenance Department. Mr. Aviles and his assistant Mr. Richard Ricardo will be providing a better report on the updates for the hangars. We are behind and we have not been taking one hangar at a time but addressing specific priorities as we go. Ms. Clark said yes, we are behind but, we will go back and assess as we have made many repairs on numerous hangars not just one hangar at a time.

Mr. Edwards asked for confirmation if he put in a work order in, would he get a reply when the work had been completed?

Ms. Clark stated yes, please put your email address in there, and you will be contacted when the work order you submitted is completed. If you do not put your email address in you will not be automatically contacted when the work order has been done.

Mr. Edwards commented that Mr. Carl Rhodes stated last year in a Commission meeting to the Tenants if these repairs were not completed to hold the Commission's feet to the fire. Therefore Mr. Edwards told the Commission its coming upon a year now, he does not see the changes he wants to see. He said recently someone has sold their airplane due to the pigeon problem, and that is another empty hangar. He also, asked if the Commission would put a freeze could be put on any hangar rent increases until the refurbishment of all hangars is complete.

Ms. Clark reported they we will be addressing and working with the problem with the pigeons in the hangars. She stated there would need to be more detail and definition on this matter.

Mr. Edwards said he does not see the repairs that they were told they would be complete. There is not a single hangar that has been refurbished that I have seen or from what has been said today in the meeting. This is not sustainable.

Mr. Edwards stated general aviation is my livelihood and I don't want to see this airport go away.

Ms. Clark said we do not want it to go away either. She appreciates Mr. Edwards giving more detail on these concerns he has shared with them. We will address these matters and we will be getting back to Mr. Edwards.

Mr. James Barker upon work orders for the seals on the hangar doors, leaks in the hangars, and the pigeons and their droppings, be rest assured we are trying to address these issues. Be rest assured on this that Mr. Garry Parker, Mr. Aviles, and the maintenance staff have been working very hard on this every day. We are trying to deal with the bigger problems first.

Ms. Clark, added we have been working with those Tenants who we are aware of that have pigeon issues and Mr. Aviles, and several of the maintenance staff are working to clean the planes until a resolution is completed.

Mr. Edwards said he had received an email yesterday from the FBO about the BPE, Plastic screen, he has not been going down there much, signs have been up since March 2020. This has been going on for a while, he saw no mask available and asked isn't this kind of late in the game on this matter now? He said if he had not taken his own mask, he would not have had one.

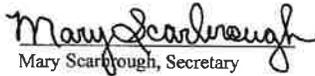
Ms. Clark stated mask are and have been in the vestibule area, if there weren't any mask then they need to be refilled, and she will check on it. We have been practicing this along with additional safety measures and have taken this very seriously since March 2020. We will definitely provide mask if they are needed to all that go to the FBO. The safety of everyone is important and since Covid-19 is new to all of us, we are learning more and more about it, putting in new procedures, safety measures, as we do put safety first for everyone!

Ms. McHale thanked Mr. Edwards for his questions and his confidence.

Motion to adjourn the meeting by Mr. James Barker was made: seconded by Mr. Don Cook and unanimously approved by the Commission. Ayes: 5 / No: 0

There being no further business the meeting was adjourned at 10:03 A. M.

APPROVED:

  
Mary Scarborough, Secretary

  
Ms. Tana McHale, Chairman

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, JULY 22, 2020**

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Ms. Tana McHale, Chairman	December 31, 2021
Mr. Donald D. Cook, Vice Chairman	December 31, 2022
Mr. Thomas G. O. Forsberg, Treasurer	December 31, 2020
Mr. James Barker, Secretary	December 31, 2023
Mr. Carl Rhodes, Jr.	December 31, 2024

The following Commission members were absent: None

Staff members present:

Amber Clark, C.M., Airport Director  
Alston Lyle, Legal Counsel  
Monica Stone, Human Resources Manager  
Ben Kiger, Restaurant Manager  
Daniel Thomas, Sr., Airfield Operations Supervisor  
Roy Hightower, Finance Director  
Sonya Overton, Marketing Manager  
Garry Parker, Maintenance Manager  
Shaundra Goodwin, Public Safety

Others present:

Bill Tudor, Jacob Redwine, Holt Consulting; Brian Thompson, RS&H; Gary Kunday

**BUSINESS OF THE MEETING**

Ms. Tana McHale welcomed everyone to the Columbus Airport Commission Meeting by Zoom on July 22, 2020 at 9:30 AM!

Ms. McHale called the Commission Meeting to order, asking for a motion to adopt the minutes for the June 24, 2020 meeting.

Motion by Mr. James Barker to approve the minutes for the June 24, 2020 Columbus Airport Meeting; seconded by Mr. Thomas Forsberg and unanimously approved by the Commission.  
Ayes: 5 / No: 0

**CONSIDER APPROVAL FOR THE COLUMBUS AIRPORT INSURANCE  
RENEWAL FOR THE FISCAL YEAR 2021**

Ms. Clark stated the Columbus Airport Commission's insurance expires in July 2020. Our insurance agent Yates, Woolfolk and Turner (YWT) went to open market to obtain new policies and no lapse in coverage will occur.

Proposed are coverage for General and Liquor liability, Property, Auto, Crime, Excess Liability, Director's & Officer's Liability, Crime, Equipment, and Workers Compensation. The annual premium for this coverage will be approximately \$152,772.00, paid directly out of our Enterprise Fund; the expenses have been budgeted. The premium increases approximately 16% as compared to last year. The increase was due to some changes within the Aviation Insurance market, increased equipment to insure, and COVID.

Ms. Clark recommended the approval of this airport insurance renewal

Motion by Mr. Don Cook to approve the Columbus Airport Insurance Renewal for the fiscal year 2021 seconded by Mr. Thomas Forsberg and unanimously approved by the Commission. Ayes: 5 / No: 0

**CONSIDER APPROVAL FOR THE NEW COMMUNICATION POLICY**

Ms. Clark reported It is part of the Columbus Airport Commission's mission to act in a professional and businesslike manner. To set guidelines for our employees to achieve this goal a communication policy was developed by our Director of Marketing and Air Service Development.

The policy provides guidelines for the proper usage of communication tools and etiquette when using Columbus Airport email, phone, and other electronic communication systems to include video conferencing, instant messaging, and texts.

This policy has been submitted for your review, and I recommend approval of the newly developed communication policy.

Mr. Cook asked if all the Columbus Airport employees would sign this policy, or how will we know that every employee has seen it themselves?

Ms. Clark stated yes, each employee will see and sign the Communication Policy.

Motion by Mr. James Barker to approve the new communication policy; seconded by Mr. Don Cook and unanimously approved by the Commission. Ayes: 5 / No: 0

The New Communication Policy is adhered and part of these records.

**CONSIDER APPROVAL TO AWARD BONUSES**

Ms. Clark reported the Columbus Airport Commission has participated in a bonus program for the last four years. Each year during budget time, all departments establish departmental goals that align with the Commission's Mission, Vision, and Values. Throughout the fiscal year each department works to achieve their departmental goals. At the end of each fiscal year, every Commission employee establishes personal goals for the next fiscal year to further develop their knowledge and skills.

At the end of each fiscal year, the percentage of departmental and personal goals are assessed. The amount awarded to each employee is based on the percentage of their goal completion. We have assessed the FY20 goal completion and determined the total sum of bonuses to be awarded, based on goal completion, amounts to \$24,683.00.

Ms. Clark recommended approval to award employees their allocated bonus amount based on their goal achievement.

Ms. Tana McHale reported that the Commission Board had discussed the award of bonuses last week, asking if there were any other questions?

Motion by Mr. James Barker to approve and award bonuses; seconded by Mr. Don Cook and unanimously approved by the Commission. Ayes: 5 / No: 0

**CONSIDER APPROVAL OF ABATING HANGAR RENT INCREASE UNTIL AUGUST 1, 2021**

Ms. Clark stated in light of the recent events with COVID 19 we would like to recommend to the Airport Commission to abate the hangar pricing increase scheduled for August 1<sup>st</sup>, 2020.

During our last GA Committee meeting on July 15<sup>th</sup> 2020 it was brought forth in discussion by management to abate this year's hangar rent increase and assess the previously approved price increase structure for August 1<sup>st</sup> 2021, the third tier of increases as originally planned. After discussing this matter with the GA Committee members requested to consider assessing the second tier increase and delay the third tier increase until August 1<sup>st</sup>, 2022. So, we would be pushing the increases back by one (1) year if approved.

After hearing from several other members that they were in agreeance of this suggestion we are supportive and recommend to the Commission to approve the abatement for this year's increase and assess the previously approved hangar increases on August 1<sup>st</sup> of 2021 and 2022.

Ms. Clark recommended approval to push back the hangar rent increases by one (1) year.

Motion by Mr. Don Cook to approve abating hangar rent increase until August 1, 2021; seconded by Mr. Thomas Forsberg and unanimously approved by the Commission.  
Ayes: 5 / No: 0

#### **GA COMMITTEE MEETING UPDATE**

Ms. Clark stated she had spoken to Mr. Charlie Sikes, he could not be in the meeting today but, she encouraged all of the general aviation to defer to Mr. Sikes for all questions or comments.

Ms. Tana McHale said she too prefers all Tenants contact Mr. Sikes directly.

Mr. James Barker agreed that all Tenants should contact Mr. Sikes.

Ms. McHale asked Ms. Clark to pass on any information that she may receive from Mr. Sikes prior to the next Commission Meeting, to pass it on to the Commission for review.

Ms. Clark agreed to pass on any information from Mr. Sikes concerning general aviation to the Commissioner's.

#### **DIRECTORS REPORT**

Ms. Clark began with the following monthly updates.

##### **FINANCE**

Mr. Roy Hightower provided the following Finance update.

- All trusteeship and assets from the Trust held at SunTrust were successfully transferred to Synovus
- We successfully engaged in an agreement to convert our accounting system to Acumatica from Sage which will improve our bookkeeping processes and financial reporting
- We have engaged our annual auditor for our FY2020 audit and are in the process of documentation and discovery
- Year over year revenue decreased as expected in the month of June of almost 28% in comparison to June of last year as some of the expected losses from air travel related to COVID-19.
- Parking lot revenue decreased by 2% in May and is now down by 82% this month in comparison to revenue received this month last year.
- Corporate Hangar revenue was back to normal for the month and but still slightly lower than this month last year. There are 8 corporate tenants that have balances past due.
- Rental Car agencies and Land rents were down 50% for the month
- Labor costs eased back up as hires were made. Next month we expect higher labor costs, increased hours worked, and additional staff and promotions
- Variance in Utilities and other services were negligible despite expected to increase with on-site contractors.
- We have about 8 tenants with past due rents, but otherwise consistent among the remainder.
- Cash Receipts were up by \$6K for the month of June and down \$29K Year Over Year.
- Payables were down by 28% for the year but up 21% higher Month Over Month
- The PFC account had a balance of \$639,848.31 and the cash reserves account had a balance of \$2,192,890.05 the end of June.
- Update on Airport Improvement Project 44:  
Terminal Renovation  
Spent: \$3,340,922.00 (with pending pay app due) and we are 18% complete

Mr. Don Cook thanked Mr. Hightower for the report.

### FLIGHTWAYS COLUMBUS

Ms. Clark provided the following Flight ways Columbus report in the absence of Ms. Michele Renfroe.

- **Volume Report:**

We pumped a little over 24,000 gallons of Jet A fuel in June. Our total volume decreased slightly 13% year over year. We had a slight decrease in Avgas of 13%. There was a moderate decrease in Justice Fuel with a difference of 4,514 gallons sold compared to last year. We had a slight decrease in Contract and retail Jet fuel but a 100% increase in Government fuel with 6,713 gals sold. The Airline uplifts decreased significantly at 84% due to a drop in flights.

- **Self-Serve:**

Self-serve had a slight increase this year compared to last year. Year over year comparison in 2019 was 477 gallons sold and 2020 was 592 gallons sold. For year 2020 home base pumped 401 gallons of the 592 sold. This can be attributed to the FBO closing at 7pm when home base is doing their night training.

- **Flightways Staff:**

Due to a slight increase in traffic and nightly towing we have resumed our 2 per shift for the line technicians and the CSR's are now working 8am to 6pm. We are still closing at 7pm due to slower traffic, however we will increase back to 9pm in the month of July if traffic continues to pick up and night training continues.

- **Hangars:**

We received a couple of applications in the month of June for hangar space. We have moved 3 new tenants into hangars and have received a couple of move out notices. The tenants that are moving out are due to selling of their aircraft or are moving.

- **Additional News:**

Mr. Darryl Graham is in the process of writing the FBO's (SMS) Safety Management System manual through the IS-BAH program. This program will allow all personnel to be trained under the same guidelines to help mitigate any risk factors while working daily operations. We recognize the value of operating to a well-recognized international standard. This FBO Operations Manual is being written to incorporate certain specific requirements of local and State regulations and industry best practices. By the end of this year we will have the 1<sup>st</sup> stage of the manual written and implemented. After the manual is a living working document, we will have an audit to evaluate our daily safety operations. During the daily operations each employee will have the ability to follow through using implemented safety procedures and be able to give feedback where improvement might be needed. A safety line technician will be in charge of making sure all daily safety procedures are being adhered to and correcting where needed.

## Fuel Price Comparison

July 15th 2020					
Airport ID	Name	FBO	Jet A +	100LL FS	100LL SS
MCN	Middle Georgia Regional	Lowe Aviation	\$4.50	\$4.17	\$4.02
GVL	Lee Gilmer Memorial	Lanier/Champion	\$4.55	\$5.54	\$4.49
HSV	Huntsville International	Signature	\$5.41	\$5.45	-
DHN	Dothan Regional Airport	Aero-One Aviation	\$4.55	\$4.61	-
ECP	NW Florida Beaches Intl	Sheltair	\$5.52	\$6.13	-
CHA	Lovell Field Airport	Wilson Air Center	\$5.44	\$5.62	\$4.84
MDQ	Huntsville Executive	Executive Flight Center	\$4.19	\$4.66	-
VPC	Cartersville Airport	Phoenix Air	\$3.65	\$5.20	-
FFC	Atlanta Regional Airport	Falcon Field	\$3.64	\$3.56	-
<b>CSG</b>	<b>Columbus Airport</b>	<b>Flightways Columbus</b>	<b>\$4.64</b>	<b>\$5.35</b>	<b>\$4.03</b>
		<b>Average</b>	<b>\$4.61</b>	<b>\$4.99</b>	<b>\$4.45</b>
PIM	Pine Mountain		2.99	3.79	3.59
EUF	Eufaula		4.3	~	4.98

## Hangar Waiting List

<b>CSG Hangar Waiting List</b>			
Updated 07/15/2020			
<b>CSG Tenant Priority Move</b>			
AJ Jain	5/9/2019	Twin/Single	Bonanza
Greg Auten	7/29/2019	Single	Bonanza
<b>CSG Tenants Hangar to Hangar Requested</b>			
Richard Knapp	10/27/2016	Single	Velocity
Roland Aut	10/14/2017	Twin/Box	Stearman
Skip Williams	4/15/2019	Single	182
Chris Badcock	7/14/2019	Single	Cherokee
Flying Horse/Nelms	12/1/2019	Single	Maule
Ben Marshton	6/15/2020	Single	Bonanza
<b>Single Hangar Requested</b>			
Steve Culpepper	2/27/2019	Single	Cherokee 180
2LT Samuel Evans	8/20/2019	Single	Silvaire 8E
Richard Bailey	10/27/2019	Single	Cherokee 180
Earl Ingram	11/13/2019	Single	Mooney 20R
Bailey Mills	7/15/2020	Single	310
<b>Twin Hangar Requested</b>			
Will Foley	10/10/2017	Twin	Cirrus
Wes Turton	6/6/2020	Twin	Cirrus
<b>Customers Waiting To Purchase Aircraft</b>			
Bill Buck	4/7/2016		Single
Paul Watson	4/11/2016		Single
Omar McCants	4/30/2018		Single
Reed Hovie	11/19/2018		Single
David Lewis	3/25/2019		Single
Elijah Figueroa	10/28/2019		Single
Daniel Holley	1/10/2020		Single
Glenn Eller	2/11/2020		Single
Thomas Henegar	2/19/2020		Single
Michael Knautz	5/20/2020		Single
John McLemore	6/16/2020		Single
Caroline Rimes	7/13/2020		Single

The following employees/tenants were thanked for the great service they provided on Sunday, June 14, 2020 to Lt. Col. Jesse H. Newberry from Department of The Air Force, Air Force Reserve Command.

Mr. Daniel Thomas, Sr., Columbus Airport Airfield Operations Supervisor

Mr. Robert Boehnlein, Columbus Aero Service

Ms. Michele Renfroe, Mr. Darryl Graham, and the staff at Flightways Columbus

This letter is adhere and part of these records.

Ms. McHale thanked everyone that assisted with the fly in, stating the letter was terrific to receive and hear the great news!

### MAINTENANCE

Mr. Garry Parker provided the following update.

- Work orders update: During the month of July, our team has completed 21 work orders both in Facilities and on the Airfield. A large time commitment was dedicated to moving furniture, equipment, and supplies in support of the terminal construction.
- Hangars Update: Hangar 2 door repairs have been completed and Hangar 57 Roof replacement is in process. Southern Wildlife has been contracted to perform pigeon abatement beginning with Hangar 11, and is currently in progress with this contract. We have identified our top priorities for hangars as pigeons, doors, and roofs. We are committed to solving these issues by the 18-month mark of the Hangar Refurbishment Initiative in January 2021.
- Enhanced Sanitizing actions are being implemented as we remain proactive and vigilant regarding the safety and health of our employees, partners, and guests. Disinfectant Atomizers have been ordered and will be used daily to ensure the sanitation of our common areas and offices within the Columbus Airport Passenger Terminal.
- We would like to recognize Employee of the Month for April 2020: Cameron Hagan. Cameron has continuously demonstrated superb customer service and has been a fantastic asset to the Maintenance Department and the Columbus Airport Commission!

### MARKETING

Ms. Sonya Overton provided the following update.

- Signage has been created and posted for passengers and visitors to the airport to wear masks upon entry. At this time, we are unable to enforce that all visitors wear a mask upon entry to the airport however, with an appointment we are requiring all visitors who visit Airport Departments in the terminal, FBO and the ARFF station to wear a face covering. If they do not have a face covering, then we will provide a mask courtesy of the FAA. All staff members continue to wear proper PPE at all times.
- We are currently working on a new concept to increase our Social Media Platform followers for FY 2021. During this pandemic and the shutting down of beaches, countries, and businesses, the concept will showcase different countries and island destinations with their food and culture taking our followers on a staycation every week. Plan to launch the first week of August.
- We are in the process of developing new Marketing strategies to promote the Columbus Airport outside of the normal media outlets of TV, Radio and Billboards as well as additional avenues of nonaeronautical revenue during construction and COVID-19. Updates to come.
- Weekly Air Service Development virtual meetings continue with Jeremiah Gerald to discuss market trends and where the airline industry continues to go. We are at the beginning stages of our Retention and Recovery plan for the Columbus Airport and are reaching out to our stakeholders to collect travel data.

### PROPELLERS

Mr. Ben Kiger provided the following update.

As mentioned in last month's report, a technician from Gallery would return to handle the final inspection of our electric food truck and carts. This was necessary due to the delivery happening prior to the restaurant demo phase and the point when electrical outlets could be wired. This inspection took place on July 8<sup>th</sup>, which included thoroughly testing all of the equipment.

Unfortunately, we ran into a few issues once the equipment was powered up. We determined, after many hours of testing, that the cold well unit is not working properly. This is the unit that will keep our ingredients at the correct temperature on the line.

We tried various temperature settings for several hours and even unriveted it from within the eTuk to see if it was possibly an airflow issue. Unfortunately, it was not. After speaking with our project manager, Evan Gaibrois, he informed us Gallery would contact the manufacturer, APW Wyott, to have a warranty visit scheduled. They will either service the unit or replace it if necessary.

This, along with a few smaller issues, has put us a bit behind. Unfortunately, we cannot go into the city inspection phase until everything is 100% functional and ready to operate. Gallery has apologized profusely about the issues and has promised to get this handled as soon as possible.

We are happy to announce the branding is finalized and we could not be more excited! After brainstorming and considering various name options, with the help of our director, Amber Clark, we decided to name our new venture The Flying Panini. After the name was chosen, I went to work on designing the logo, which we believe speaks for itself.

To our tenants, guests, and staff of the Columbus Airport, thank you for continuing to be patient with us as we work hard to get The Flying Panini up and running.

Ms. McHale stated she likes the logo, and asked Mr. Kiger if he provided the artwork too?

Mr. Kiger said yes, he did, it was fun to design and present the artwork.

A copy of The Flying Panini Logo is adhered and part of these records.

#### PUBLIC SAFETY

Ms. Clark provided the following update as Chief Andre' Parker was in a conference in Savannah, Georgia.

- We have had several deer sightings within our perimeter. Deer pose a substantial risk to our aviation community. Public Safety has increased wildlife patrols and will take the appropriate actions to remove them. They have been observed in areas where it is both difficult and unsafe to use lethal means. We are working with Airport Operations to establish a mitigation plan that will allow us to eliminate the deer in the safest way possible. Please report any wildlife sightings to Public Safety or Operations.

Ms. Clark briefly reported the following on the terminal project, that began on June 8, 2020.

- Phase AI, the downstairs hold room, is making great progress. The walls and drywall are up. The tile will be laid in the next couple weeks. Phase AI is estimated to be completed by mid-August. Phase AII, the back of house, restaurant, and TSA offices are progressing quickly as well, walls, drywall, and paint is completed. flooring and finishing the space is happening in the next couple weeks.
- The former restaurant area has been 100% demolished. Leveling concrete has been laid to create a solid level floor. This area will serve as our future passenger waiting area.
- The ready return lot for the rental car agencies asphalt has been completed. The next steps will be to build the curbs, paint the parking spots, install the rental car agency signage, and build the canopy extending into the lot.
- The Phase A is running a little bit behind, however by starting the waiting area early and aiming to start Phase B in the next couple weeks the total project schedule should remain on track.

Ms. Clark stated the wall in front of the restaurant will go to the front terminal doors.

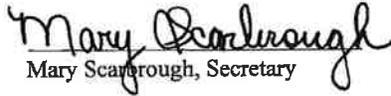
Ms. McHale asked how long will the customers have to take this route?

Ms. Clark said several months.

Motion to adjourn the meeting by Mr. Don Cook was made: seconded by Mr. Thomas Forsberg  
unanimously approved by the Commission. Ayes: 5 / No: 0

There being no further business the meeting was adjourned at 9:53 A. M.

APPROVED:

  
Mary Scarborough, Secretary

  
Ms. Tana McHale, Chairman



**MINUTES AT THE SPECIAL CALLED MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD VIA ZOOM  
MONDAY, AUGUST 10, 2020 AT 10:00 AM**

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Ms. Tana McHale, Chairman	December 31, 2021
Mr. Donald D. Cook, Vice Chairman	December 31, 2022
Mr. Thomas G. O. Forsberg, Treasurer	December 31, 2020
Mr. James Barker, Secretary	December 31, 2023
Mr. Carl Rhodes, Jr.	December 31, 2024

Staff members present:

Amber Clark, C.M., Airport Director

**BUSINESS OF THE MEETING**

Ms. Tana McHale called the August 10th, 2020 Columbus Airport Commission Special Called Meeting to order at 10:04 AM to discuss acceptance of AIP Grant #46 & approval of change order numbers 002, 015a, 015b, 027, & 032 for Terminal Renovation Project.

**ACCEPTANCE OF AIP GRANT #46**

Ms. Amber Clark started by explaining, "When the past Director designed the project with the aviation engineering consultant, RS&H, all equipment, systems, and structures were assessed. At the time of inspection RS&H's engineers found the terminal roof to be satisfactory and did not recommend replacement. Several years have passed since that inspection was completed and the roof is in great disrepair. Significant leaks have been identified in several areas of the roof. Within the past year the FAA came to walk through the proposed construction to obtain a better understanding of the project they were funding. When the FAA walked through the building, they were able to see the leaks which prompted them to offer to fund the roof replacement. Both our General Contractor, Sauer Inc., and our Aviation Consultant for this project, RS&H, reexamined the roof and confirmed the roof needed replacing. Sauer obtained quotes for the cost of the roof repair. The FAA did stipulate the roof needed to be replaced in kind, meaning the same type of roof, a load master system, would need to be installed. The lowest quote came in at about \$1.6 million. The FAA was able to provide a grant using the CARES funding of an amount of around \$1.4 million. This put leave the Commission's share at around \$200,000. I recommend Commission approval to accept the AIP grant #46 in the amount of \$1.4 million to repair the terminal roof. Does anyone have any questions?"

Mrs. Tana McHale asked, "what will the life of this new roof be?"

Ms. Clark responded, "the warranty provides a 20 year life for the new roof installation."

Mrs. McHale stated, "with no more questions would someone like to make a motion?"

Motion by Mr. Thomas Forsberg to accept AIP grant #46 for the terminal roof replacement: seconded by Mr. Donald Cook.

The vote to accept AIP grant #46 for the terminal roof replacement was unanimously approved by the Commission. Ayes: 3 / No: 0

**APPROVAL OF CHANGE ORDERS 002, 015a, 015b, 027, & 032**

Ms. Clark gave a summary of each change order that required Commission approval:

Change Order # 002 Terminal Roof Replacement (\$1,687,556):

The roof has multiple leaks and needs replacing. The FAA has agreed to participate in funding \$1.4 million of the repair, the only stipulation is the roof must be replaced with an in-kind load master system. The Commission's would be responsible for funding about \$200,000 of the project cost.

Change Order # 015a Service Animal Relief Area (\$71,538):

Airports with over 10,000 annual enplanements are required to provide an indoor service animal relief area. CSG has over 50,000 annual enplanements and is required to comply. The scope of work would include making alterations to the concrete slab for drainage, ADA compliant seating and ventilation, pet relief items, i.e. hydrant, receptacle, dispenser, etc., flooring and turf, plumbing, electrical, HVAC, and insulation, and other ancillary construction cost related to temporary walls etc.

Change Order # 015b Family Restroom Modifications (\$42,250):

A member within our community with a disable child approached me regarding installing adult size changing tables in the family restrooms to accommodate those with disabilities. Wanting to ensure we are properly serving all our community the each (2) family restrooms were redesigned to include an electronic adjustable adult size changing table (which would also accommodate children). The scope would also include alterations to tile, plumbing, electrical, HVAC, and insulation, and other ancillary construction cost.

Change Order # 027 Kitchen Demo: Depressed Slab & Plumbing Demo (\$64,552):

After demolition of our restaurant kitchen a 2,400 square foot depression was discovered under the former counter location. Due to the significant depth a specialized self-leveling material would need to be utilized in addition to concrete to fill the depression. The scope would include extensive plumbing demo and capping, disposal of grout bed, and infill with concrete and self-leveling material.

Change Order # 032 Replace WSHP-19 (\$30,433):

The water source heat pump was found to be non-operational. This unit heats and cools the downstairs gate area. The unit cannot be repaired and will need to be replaced. The scope of this work will be to demo, dispose, and replace in kind the WSHP # 19, temporary air conditioning until the unit can be installed, and other ancillary construction cost.

Ms. Clark asked, "if the Commission had any questions relating to any of the five change orders presented?"

Mrs. McHale inquired about the location of the service animal relief area.

Ms. Clark stated, "it would be located to the west side of the restrooms in the downstairs gate area, directly next to the security exit lane."

Mr. James Barker asked, "what is the long-term maintenance on the adult changing tables?"

Ms. Clark replied, "the mechanical portion would need to be maintain, but it did come with a warranty."

Mr. Barker commented, "we need to ensure we are implementing the proper preventative maintenance with the appropriate cleaning agents, lubes, etc."

Ms. Clark agreed.

Mr. Thomas Forsberg inquired, "is there a risk that those with small children or those who are not familiar with the product could cause undue harm by improperly using the changing table?"

Ms. Clark stated, "we will monitor that concern and make any adjustment to ensure security if needed."

Mr. Donald Cook asked, "how would the table be cleaned and will there be disposable sanitary barriers provided?"

Ms. Clark replied, "that the table itself can be sprayed with an approved cleaning product as well as providing the disposable barriers."

Mr. Carl Rhodes inquired about the functionality for the vast majority of users (families with small children), "would this product still work for these families and be easy enough to be used efficiently?"

Ms. Clark responded, "I believe it would work just as well for families with small children and maybe even provide additional space for diaper bags etc. The usage of the electronic height adjustment will be easy to understand. There are toggle switches on the front of the table an arrow for up and an arrow for down."

Mr. Forsberg questioned the pricing of concrete and the usage of the self-leveling product.

Ms. Clark displayed the invoice submitted from the sub-contractors and discussed the price per square foot.

Mr. Barker inquired if the new WSHP-19 would be able to be serviced by local professionals and what brand would it be?

Ms. Clark responded, "the brand of the unit would be a Trane, and it could be serviced by any local HVAC repair company."

Mrs. McHale stated, "with no more questions would someone like to make a motion?"

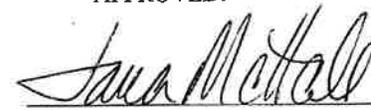
Motion by Mr. Thomas Forsberg to approve change order numbers 002, 015a, 015b, 027, & 032 for Terminal Renovation Project: seconded by Mr. James Barker.

The vote to approve the supplemental bond resolution was unanimously approved by the Commission. Ayes: 3 / No: 0

There being no further business the meeting was adjourned at 10:45 A.M.

APPROVED:

  
Mary Scarborough, Secretary

  
Tana McHale, Chairman



**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, AUGUST 26, 2020**

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Ms. Tana McHale, Chairman	December 31, 2021
Mr. Donald D. Cook, Vice Chairman	December 31, 2022
Mr. Thomas G. O. Forsberg, Treasurer	December 31, 2020
Mr. James Barker, Secretary	December 31, 2023
Mr. Carl Rhodes, Jr.	December 31, 2024

The following Commission members were absent: None

Staff members present:

Amber Clark, C.M., Airport Director  
W. Donald Morgan, Jr., Legal Counsel  
Michele Renfroe, Flightways Columbus Manager  
Monica Stone, Human Resources Manager  
Roy Hightower, Finance Director  
Sonya Overton, Director of Marketing & Air Service Development  
Daniel Thomas, Sr., Airfield Operations Supervisor  
Jose Aviles, Maintenance  
Adrian Sellers, Project Coordinator  
Shaundra Goodwin, Public Safety  
Andre Parker, Chief of Public Safety  
Mary Scarbrough, Officer Manager

Others present:

Ryan Wampler, Sauer, Inc.; Bill Tudor, Jacob Redwine, Holt Consulting; Brian Thompson, Pete Novak, Roddy Bogus, RS&H; Charlie Sikes, GA Committee; Austin Edwards, Patrick Steed, Dan Dawson, Gary Kundey, Joan Dewitt, Lorenan Mata Burton, Anton Flores-Maisonet

**BUSINESS OF THE MEETING**

Ms. Tana McHale called the Commission Meeting by Zoom to order, asking for a motion to accept the minutes for the July 22, 2020 meeting.

Motion by Mr. James Barker to approve the minutes for the July 22, 2020 Columbus Airport Meeting; seconded by Mr. Don Cook and unanimously approved by the Commission.  
Ayes: 5 / No: 0

Motion by Mr. James Barker to approve the minutes for the special called meeting on August 10, 2020 Columbus Airport Meeting; seconded by Mr. Don Cook and unanimously approved by the Commission. Ayes: 5 / No: 0

**DIRECTORS REPORT**

Ms. Clark began with the following monthly updates.

**FINANCE**

Mr. Roy Hightower provided the following Finance update.

- We are performing analysis to the general ledger with the expectation of converting our accounting system to Acumatica from Sage by the beginning of the second quarter FY2021

- We have engaged our annual auditor for our FY2020 audit and are in the process of collecting documentation and discovery
- Year over year revenue decreased as expected in the month of July of almost 34% in comparison to July of last year as some of the expected losses from air travel related to COVID-19.
- Parking lot revenue increased by 32% in July over June and is now down by 72% this month in comparison to revenue received this month last year.
- A detailed analysis was performed on the Rental Car agencies Revenues and Rents after a request for abatement of the Minimum Annual Guarantee as outlined in their agreements. The results of the analysis were submitted with a proposed 50% reduction in Percentage of Sales from 10% to 5% of sales collected at the airport. The Rental Car agencies are in the process of reviewing the proposal as we continue to appropriate funds gathered to fund the renovations to their service areas. We will adjust the rates at the beginning of each quarter until we see more favorable results in public health related to COVID-19.
- A similar detailed analysis was performed on the Commercial Air Travel and a similar proposal was made to Delta to reduce their rent by 60% to maintain a positive relationship. We will adjust the rates at the beginning of each quarter until we see more favorable results in public health related to COVID-19.
- Labor costs eased back up as hires were made. We incurred expect higher labor costs, increased hours worked, and additional staff promotions as expected as we will continue to compare salaries and wages to the current market in partnership with HR.
- Cash Receipts were up by \$5K for the month of July and down despite being down 63% year over year.
- Invoices collected since January 20<sup>th</sup> will be submitted to the FAA with the expectation of reimbursement for operating expenses related to payroll, supplies, and debt expenses incurred during the onset of COVID-19.
- Payables were down by 66% for the year which led to the \$5,115.65 net increase.
- The PFC account had a balance of \$639,848.31 and the cash reserves account had a balance of \$2,192,890.05 the end of July.
- Update on Airport Improvement Project 44:
- Terminal Renovation

Spent: \$3,386,186.29 (with pending pay app due) and we are 27% complete

### FLIGHTWAYS COLUMBUS

Ms. Clark provided the following Flightways Columbus report in the absence of Ms. Michele Renfro.

- **Volume Report:**

We pumped a little over 25,000 gallons of Jet A fuel in July. Our total volume increased slightly year over year. We had a slight decrease in Avgas of 18%. There was a decrease in Justice Fuel with a difference of 2278 gallons sold compared to last year. We had a 23% increase in contract, retail and government Jet A fuel. The Airline uplifts increased significantly from June to July.

- **Self-Serve:**

Self-serve had a slight increase this year compared to last year. Year over year comparison in 2019 was 936 gallons sold and 2020 was 1113 gallons sold. For year 2020 home base pumped 483 gallons and transient pumped 629. We saw a 39% increase this year compared to last year in transient traffic.

- **Flightways hours:**

We are still continuing the hours of 5 am to 7 pm 7 days a week. We have noticed a slight increase in traffic during the day but it still slows down later in the afternoon.

- **Hangars:**

We have several tenants that have sold their aircrafts and moved during last month. Leases increased by 2 new tenants moving into vacated hangars and have received a couple of move out notices. The tenants that are moving out are due to selling of their aircraft or are moving. We are also moving several tenants from one hangar to another and then leasing the open hangars.

• **Additional News:**

We received an excellent comment for Andy, Jenny and Lillian from public safety. They stepped up and helped public safety with a customer that flew into the FBO and was having difficulties when they landed. Andy and Lilly helped keep the customer calm during the time public safety had to be called.

**Fuel Price Comparison**

Fuel Price Comparison					DATE: 08/19/20
Airport Identifier	Name	Jet A +	AvGas	SS100	FBO COMPANY NAME
<b>CSG</b>		<b>\$4.64</b>	<b>\$5.13</b>	<b>\$4.03</b>	<b>Flightways Columbus</b>
<b>MCN</b> (478) 788-3491	Macon	\$4.50	\$4.27	\$3.50	Lowe Aviation
<b>GVL</b> (770) 532-4136	Gainesville	\$4.64	\$5.59	\$4.49	Champion Aviation
<b>GVL</b> (678) 989-2395	Gainesville	~	\$5.49	\$4.49	Lanier Flight Center
<b>HSV</b> (256) 772-9341	Huntsville	\$5.74	\$5.65	~	Signature
<b>DHN</b> (334) 983-4541	Dothan	\$4.60	\$4.66	~	Aero One Aviation
<b>ECP</b> (850) 233-4717	Panama City	\$5.42	\$6.05	~	Sheltair
<b>CHA</b> (423) 855-2299	Chattanooga	\$5.42	\$5.57	\$4.79	Wilson Air Center
<b>MDQ</b> (256) 828-1403	Dwntwn Huntsville	\$4.21	\$4.75	~	Excutive Flight Center
<b>VPC</b> (770) 382-9800	Cartersville	\$3.65	\$5.20	~	Phoenix Air
<b>FFC</b> (770) 487-2225	Falcon Field	\$3.68	\$3.71	~	Atlanta Regional Airport
<b>AVERAGE</b>		<b>\$4.65</b>	<b>\$5.09</b>	<b>\$4.32</b>	
<b>PIM</b>		\$2.99	\$3.79	\$3.59	
<b>EUF</b>		\$4.30	~	\$4.98	

## Hangar Waiting List

CSG Hangar Waiting List			
Updated 08/19/2020			
<b>CSG Tenant Priority Move</b>			
AJ Jain	5/9/2019	Twin/Single	Bonanza
Greg Auten	7/29/2019	Single	Bonanza
<b>CSG Tenants Hangar to Hangar Requested</b>			
Richard Knapp	10/27/2016	Single	Velocity
Roland Aut	10/14/2017	Twin/Box	Stearman
Skip Williams	4/15/2019	Single	182
Chris Badcock	7/14/2019	Single	Cherokee
Flying Horse/Nelms	12/1/2019	Single	Maule
Ben Marshon	6/15/2020	Single	Bonanza
Andrew Hill	8/3/2020	Single	172
<b>Single Hangar Requested</b>			
Steve Culpepper	2/27/2019	Single	Cherokee 180
2LT Samuel Evans	8/20/2019	Single	Silvaire 8E
Richard Bailey	10/27/2019	Single	Cherokee 180
Earl Ingram	11/13/2019	Single	Mooney 20R
Bailey Mills	7/15/2020	Single	310
<b>Twin Hangar Requested</b>			
Wes Turton	6/6/2020	Twin	Cirrus
Bailey Mills	7/15/2020	Twin	310
<b>Customers Waiting To Purchase Aircraft</b>			
Bill Buck	4/7/2016		Single
Paul Watson	4/11/2016		Single
Omar McCants	4/30/2018		Single
Reed Hovie	11/19/2018		Single
David Lewis	3/25/2019		Single
Elijah Figueroa	10/28/2019		Single
Daniel Holley	1/10/2020		Single
Glenn Eller	2/11/2020		Single
Thomas Henegar	2/19/2020		Single
Michael Knautz	5/20/2020		Single
John McLemore	6/16/2020		Single
Caroline Rimes	7/13/2020		Single

**HUMAN RESOURCES**

Ms. Monica Stone provided the following updated report.

**Terminations (Voluntary)**

- Mr. Raymond Keeler - Public Safety Officer
- Ms. Brittany Spruill - Restaurant Worker
- Mr. Richard Rosado - Facilities Maintenance Technician 1

**Vacancies:**

- Facilities Maintenance Technician 1 - POSTED (Indeed, LinkedIn and flycolumbus)
- Facilities Supervisor - POSTED (Indeed, LinkedIn and flycolumbus)

- Line Service Technician (Full-Time) – Internal Only - POSTED
- Line Service Technicians Part-Time (2) – INTERVIEWING
- Public Safety (2) - POSTED (Indeed, LinkedIn and flycolumbus)
- Restaurant Worker (Part Time < 29 hours) – ON HOLD

**Hired:**

Custodian

- Ms. Rashondra Frazier DOH 08/24/2020

**Promotions:**

- Mr. Andrew Jesifers (FBO Line Service Technician) – Promotion to Quality Assurance Line Service Technician
- Mr. Anthony Joseph Pugh – Promotion to Restaurant Worker (Full-Time) 08/01/2020

**Human Resources Additional Updates:**

- In the final review stage of PayScale
- Received Employee Manual & Cellular Phone policy Acknowledgment forms
- Received Wellness Incentive & Tobacco forms forwarded to CCG
- Employees notified of Physical Health Assessment information. Deadline to schedule PHA appt 10/30/2020. Employees will receive a day off for completing the assessment.

**MAINTENANCE**

Ms. Clark provided the following update.

- Work orders update: During the month of August, over 30 repairs have been completed, including the new roof for hangar 57, and door rebuild on Hangar 1. Additionally, Southern Wildlife is continuing to work on the alterations for bird mitigation on Hangar 11. We most recently conducted a wet assessment of leaking roofs and wet hangars, and our team is formulating a schedule to address and repair these hangars.
- We have experienced an unseasonal amount of rain that brought several lightning strikes on the airfield; this has kept our Airfield Operations staff busy with electrical repairs while working to maintain the airfield.
- Disinfectant Atomizers are now in use twice daily within the airport terminal and offices. We would like to recognize our hardworking custodial staff for their efforts in providing our passengers and tenants a fresh, clean, and sanitized airport during renovations.
- Finally, we would like to recognize Employee of the Month for August 2020: Mr. Cameron Hagan. Mr. Hagan has now been nominated two months in a row and has been recognized by his Supervisor for outstanding leadership skills.

**PROPELLERS**

Ms. Clark provided the following update in the absence of Mr. Ben Kiger.

As mentioned in last month's report, during our final inspection with Gallery we ran into a few issues after powering up the eTuk for the first time. One of the main issues was the cold well unit not cooling properly. Gallery contacted the manufacturer, APW Wyott, who informed us the warranty coverage would either repair or replace the unit. Upon inspection, the technician determined the solder joints in a couple of places were not soldered properly at the factory, thereby causing the refrigerant to leak out. Thankfully, he was able to re-solder the joints and the unit is now working as it should.

A change in phasing has allowed us to setup our operation inside of the former cyber spot, rather than placing the food truck along the temporary wood wall as initially planned. This will allow more room at the front door for passengers during the current phase of construction and plenty of space for our food service needs. Contractors ran the special power outlets and water source that were needed to operate, all restaurant equipment and items that were stored in hangar 13 have been moved into our new space and setup in their proper places, the POS (point of sale) system has been programmed and updated with The

Flying Panini's menu items, and our LED backlit menu stand is ready to go with our 11x17 printed menu.

Unfortunately, while waiting for the city's code and inspection department to get back with us, our double door reach-in refrigeration unit stopped working. This unit was one we kept when we closed Propeller's restaurant. Since we cannot go through our inspections until everything is functioning perfectly, we moved to get this problem fixed as soon as possible. The equipment repair would cost anywhere from 50 to 75% as much as purchasing a new unit, so we decided to replace the unit instead of repairing it. We compared local pricing with units available online and decided to order from an online dealer to save roughly 30%. At the time of this report, a new unit has already been ordered. Once this unit arrives, we will then ask for the city to perform their inspections.

To our tenants, guests, and staff of the Columbus Airport, thank you for continuing to be patient with us as we work hard to get The Flying Panini up and running.

### PUBLIC SAFETY

Chief Andre' Parker provided the following update.

- Good morning! On August 12<sup>th</sup> we took part in TSA's Unmanned Aircraft Systems Incident Tabletop Exercise. It was a very informative presentation given by TSA Explosive Specialist, Denny Beach. We will take the knowledge gained to update our policies and train Airport staff accordingly.
- On Thursday, August 20, Public Safety conducted Use of Force training, in which Director Clark was in attendance. We will hold an additional Use of Force training session on August 27<sup>th</sup> at 9:00 AM. Today we will be conducting firearm training and qualifications at the Muscogee Co. Sheriff's Office range. We have the range reserved for the day and officers will attend based on their availability. Additional training dates will be added soon.

### **Upcoming Training**

- Community Policing
- Law Enforcement Encounters with The Mentally Ill
- Judgmental Shooting Simulator (Commission and Director invited)
- Range Qualifications: Pistol, Patrol Rifle, and Shotgun

Ms. Clark provided the following Terminal update.

- We are about four and a half months into our construction project. Sauer is currently finishing up on phase A1, A2, as well as the rental car ready return lot. Work has begun in Phase B1 and parts of C, the exterior of the building and the basement.
- A1 is the downstairs hold room area, all tile, light fixtures, and vanities have been installed. The solid surfaces for the restrooms have been templated and will be installed this week. The restroom partitions have been installed along with all toilets and urinals. The sinks will be installed this week after the hard surfaces are installed. The gate counters are being finished up and will be installed in the next coming weeks along with the carpeting. This space is about 90% complete.
- A2 is the back of house offices for TSA, Maintenance, and the Restaurant. The shower pan and tiles has been installed as well as all the millwork for the maintenance breakroom and parts area. Due to COVID-19 some of the specialized security door hardware has been delayed in production and delivery. It is estimated these items will arrive mid to late September. This space is about 95% complete.
- The rental car ready return lot is coming along. The lot has been striped, all asphalt curbs have been installed, and the canopy structure has been mounted. Landscaping is currently being addressed.
- B1 floors and walls have been demolished bring this space to about 80% demolished. There are still high ductwork to remove. Trenches have been cut, half of the electrical has

been run, and the soffit in the customer waiting has been framed. Next the depression in the restaurant will be filled.

- Progress has been made on the exterior of the building as well. All old caulk joints have been removed, reinstalled, and tested. All precast has been pressure washed and sealed, most of the EFIS has been repaired, and the first coat of paint is being applied. All the linear metal has been removed from under the metal canopy, the metal canopy has been pressure washed, and the bullnose is being prepped for paint.
- The basement is about 60-70% demolished. In the next two weeks the equipment will be installed.
- We are currently on schedule with an anticipated completion date of September 2021.

Ms. Clark asked if there were any questions? With no questions she stated this concludes all of the reports.

Ms. Tana McHale thanked Ms. Clark for the reports and asked if there were any other matters to discuss and welcomed them at this time.

Chief Parker invited the Commissioners to join via Zoom to join in the meeting tomorrow morning at 9:00 for the use of force training that will give them some insight of the why's and of how officer's use force with reasoning and in dealing with escalating situations. If any of you are interested please email Chief Parker and he will send them a Zoom invite to attend the meeting on August 27, 2020 at 9:00 am.

Mr. Austin Edwards inquired about the plan for the hangar refurbishment project?

Ms. Clark stated our plan is to still continue on. We are still addressing the leaks, doors, pigeon issues. As you have heard we have had some turnover in our maintenance department. We will be filling those openings quickly. In the meantime we have a really great team who will be addressing the plan! Some of our airfield specialist as well as Mr. Daniel Thomas will be assisting Mr. Jose Aviles in working those work orders. We are reassessing the plan and looking at what we still have open in the work orders, making sure we have all the materials needed and addressing them as soon as possible.

Mr. Edwards asked if there has been any thought to building new hangars or is the plan to continue patching up the current hangars?

Ms. Clark said that is a great question. It is part of our plan. We have different phases that we are looking at. In looking at our airport and how we are progressing along Phase II, will be looking to build new hangars and maybe renovating some of our older hangars on the field, since Phase I is our Terminal Rehab, Phase III will be to look at logistics or cargo operations. It is all on the plan for our airport. In the next year we will be conducting our master plan, and that will be a big opportunity for us to look at that and assess what actually needs to be done, see what kind of traffic is coming in and do an aircraft study to see who coming is coming into our airport, so when we do build hangars, that they are appropriate for the fleet mix that is coming into our airport and address our current Tenants needs who are very important to us! When we have more information, we will let you all know. Our Community is really important during that process and we will be having open meetings with our Tenants to gather information to consider prior to building our new hangars. Right now we are just trying to finish our Terminal Rehab project to hold us over until we build new hangars. Does that answer your question, Mr. Edwards?

Mr. Edwards stated yes it just seems a little backwards to me if you look at [airnav.com](http://airnav.com), they have operations statistics here, ninety percent of the traffic here is general aviation, one percent commercial, so it seems strange to him that the Terminal would be the first project on the list. In taking it farther than that eight percent air taxi which you could call general aviation, which would be eighty-eight traffic here using the hangars and the Fixed Based Operations not the Terminal.

Ms. Clark said that is a good way to look at it, and it is also understandable, the terminal is thirty years old and we received funding for this project from the FAA and GDOT. With the funding received we were able to complete this project first.

Mr. Edwards asked if there is any update on opening the restroom on the Foxtrot side of the airfield.

Ms. Clark said yes she knows it has been reopened for handwashing, we are going to try and reopen it for use. However, with the amount of rain we have had, there is a septic system being used, and it does not hold sufficiently, so we are planning on piping it. We have a contractor that was hired to do this and is currently working on another job. Mr. Daniel Thomas, Mr. Jose Aviles, and myself will be addressing this as we understand the importance of this to our Tenants, and we will be moving quickly on this in hiring another contractor for this, and Ms. Sonya Overton will be putting out the information pertaining to this to all the Tenants.

Mr. Edwards thanked Ms. Clark for addressing this matter.

Mr. Thomas Forsberg stated to reinforce and further support Ms. Clark and staff on his concern and all they are doing for general aviation. He appreciates Mr. Edwards view and share volume on flights. The reality is we are a commercial aviation airport and as Ms. Clark well said we are funded by FAA dollars and GDOT dollars which is helping for the Terminal Rehab. General aviation is not funded by the federal government. You are talking about a very large capital project by building new hangars that could only come by cash flow from general aviation and hangar rent. I want to encourage you and general aviation to look to Ms. Clark and the rest of the Leadership and know that we the Commission are looking at long term projects that will include some major projects for general aviation and for new hangars but, it will take some creativity out of the Commission to be able to raise major dollars through various funds that we would not have the federal grants that we received for the Terminal Rehab. Please be patient and know that we the Commission and the Executive Leadership are very focused on how to serve you and the general aviation. It is just going to take time and we have to leverage the Terminal Project first. Does that make any sense?

Mr. Edwards said yes, but airports that are within fifty miles of Columbus that have brand new hangars and we have hangars up to sixty years old.

Mr. Forsberg asked how are those airports are funding those hangars, not being over ten years old?

Mr. Edwards said he did not know that it would need to be checked into.

Mr. Charlie Sikes, Chair of the General Aviation, asked if he could add into what Mr. Edwards has said.

Ms. Clark said yes, and thanked Mr. Sikes for joining them.

Ms. Sikes said that most of those airports went out on a limb to build those hangars. Like they say if they build them, they will come. As Mr. Edwards said it is not impossible and shared some of the sentiment that Mr. Edwards has shared, and with the vacancies it would be a good time to do that. Instead of eating the elephant all at one, take it one bite at a time. It may be the time for the Commission to look at that and consider and do it. One other question with the explanation of the federal grant money to update with the Terminal Project, which he thinks is great! What is the process or how it is going in bringing in new customers or new users in that Terminal, or new airlines, or more charter service, especially with TSA, or make it a point of entry for an international flight, so we have some kind of customs, is that being looked into at this point?

Ms. Clark said yes, those are all really good questions and all really good points? Obviously one point of the Terminal renovation project is to help us to attract new airlines to Columbus. Obviously, we want to have the right infrastructure for those airlines when they come in. With the Terminal being built pre-September 11<sup>th</sup> it is dated. Having everything efficient and ready for them to use is very attractive to airlines. It is a topic we use when we go to speak to new airlines. As far as TSA again, we are also making strides to make things more efficient for them as well. As far as customs and border control yes, we are looking into that, actually Ms. Renfroe and I are already doing some research at the past airport that I worked at, in Cobb County International, as they had put in a facility when I left. We will be going to speak with the manager up there and see what their process was and we have already reached out to Ft. Benning to get some information to get a connection there. Mr. Robert Boehnlein also visited an airport in Mississippi and gave us some information as far as their operation, so we are going to speak with

them as well. It is something that we are looking into and excited to see if it something that we could produce here in Columbus.

Mr. Sikes apologized to the Commission for not having all the information to them for the July 2020 General Aviation meeting, it went well. He does have minutes from the last meeting that he believes Ms. Clark provided to the Commission and they have received them now? There was a lot of things brought up and if they have any questions please let him know.

It was confirmed by the Commission and Ms. Clark that they did receive a copy of the minutes for the July 2020 General Aviation meeting.

Mr. Sikes thanked Flightways Columbus, the Commission, and the Air Traffic Control Tower, as they have been awarded their acrobatic practice area again, which makes aerobatic proficiency much safer and more convenient for them. On behalf of Mr. Marty Flournoy and himself, he thanked everybody for their continuing support!

Ms. Clark said absolutely and thanked Mr. Sikes for sharing this information.

Mr. James Barker thanked Mr. Sikes, stating it is exciting and fun to see and watch them doing acrobatics into the future out there, as he walks outside and enjoys seeing them. He asked Mr. Sikes to please spread the information around the general aviation for us, that to generate revenue to get new hangars built, or demolished and rebuilt, we have to generate that revenue. Like with raising taxes to improve the roads and so forth the taxes are raised in the city to generate that revenue. What do you think the appetite would be for the General Aviation Committee in order to help raise those funds?

Mr. Sikes said like anything we have to pay for it, and he agrees like anything else this is a business. He thinks to raise the revenue, it comes back to the minimum standards as to what is being provided as a service from the business we are buying from? In this case he is assuming it is Columbus Airport/Flightways Columbus that holds our lease. So in order to get that appetite as you say to people to stomach that, things have to move in the direction where things are repaired. He understands that thirty work orders have been done but, he thinks we are not on track from what the tenants are seeing we are definitely not on track as we were told last year at this time as far as where we would be today. He does understand there have been a lot of things that turned into play on that whether it is not having the personnel, resources, materials, contractors to get the repairs or so forth in getting things done. In order to win over the General Aviation Community to raise those crises, there has to be some good will on the other side of it showing this is happening. The general sentiment showing right now is that it is not. He said that culture has to change, and that is important on the Commission's side to do just that, he thinks when ya'll do that, there will be some movement. Mr. Sikes said it is troubling to him that when Ms. Renfro presented her report, that our Tenants selling their aircraft or more troubling that Tenants are moving their aircraft from their hometown airport. You are always talking about there has to be a reason for that and why is that happening. You are always talking about studies, questions, and with the surveys we occasionally get, questions need to be asked to those Tenants directly. Examples are what are the reasons why are you moving, such as, like have you lost your medical, have you moved out of town, or have you completely lost interest in this airport in general. As far as the fuel cost he realizes you have to pay your employees as a business owner in the past, on the flip side Transient traffic is up thirty-nine percent asking if that is correct?

Ms. Renfro confirmed yes that is Self-Serve Transient fuel.

Mr. Sikes stated so there has to be a reason as to why the self-serve fuel for Transit traffic is up thirty-nine percent, there has got to be a reason why it is up, we have discussed this in the past? He assumes it is up because it is attractive for someone to go out of their way because someone can call into the tower and deal with a larger airport. So, if the aircraft lands in Pine Mountain or in Warm Springs and save \$1.00 per gallon. Those are the things that we need to weigh when we look at raising these prices. He said to Mr. Barker that he certainly does understand what you are asking as to how we can afford these luxuries but, he thinks we have to weigh the balance to see what we are going to give up. We are already giving up with the lower fuel prices and the people leaving, we need to find out first why they are leaving? One other thing, it shows the Commission is certainly willing to work with the Community by pushing back the escalation on the hangar rent for another year. This is a phenomenal job you all are doing for another year, to exempt and show good will, we want to help you, and we are here and interested in general

aviation. He agrees Mr. Edwards is right and has too looked at the numbers, that is why he asked earlier what is going on in the terminal with new business, that is a lot of money to spend, tax payer money to spend, and not have new business to fluff up the terminal? How do we get new business on the general aviation side, that is something to look at?

Mr. Barker said Mr. Sikes has had a variety of good points and thanked Mr. Sikes for his empathy and understanding the challenges we are going through and the delays we are going through due to Covid-19, with labor availability, it has set us back. In looking back at this, he weighs his words, he doesn't like to make excuses. Having lived through this it is a reality as we have had massive setbacks with labor availability to do some of the work orders. We have to protect our people first, families first, our employees first, so that is number one. As far as trust with the Commission, trusting the work will get done, only our people and our time can answer that question for you guys. It is consistently on our fore front thoughts, intentions, and the way we work every day. He talks to Ms. Renfroe and our employees when he has the opportunity to talk with them. Ms. Renfroe is consistently is trying to reinforce that we have the best customer service first, you all are treated with respect, stepping up to the plate when things are not working properly, be it self-serve or some other aspect of our business, so that you all are feeling appreciated/valued, something we work on every day. As far as our work orders not being completed as quickly or efficiently, he has to say sorry about that. We wanted these high standards to be met, it is something we are still grinding away at to try and get those fixed. He will take some ownership over that we are still working on it and we hope that you all will trust us to work on those problems and give us the opportunity to make it right. Then we will hopefully have that appetite to build something that is a little more to your liking? As far as minimum standards is concerned if you go to comparable airports even though our stuff is old and some of it is collaborated, it doesn't need to be renovated does need to be replaced our airport is old, he wishes we do have shiny new stuff. Even though our airport is old, we are well within the minimum standards. We are an old airport and we have had stuff here for a long time, and we are making lemonade out of lemons, please bear with us. Please give us the opportunity to earn your trust as we move forward, we will greatly appreciate it. He thanked Mr. Sikes for his insight and appreciates it. He hopes that ya'll can keep that open communication going?

Mr. Sikes expressed his appreciation.

Ms. Clark reported that Ms. Renfroe does question all Tenants moving out of their hangars? She can speak on the vacancies and people leaving.

Ms. Renfroe stated as Ms. Clark said she does ask those questions to the Tenants because as the airport as a whole we like to know as much as we can about our customers. We have those that have sold their aircrafts because they did not fly them anymore and some have sat there from three to five years. The ones that have relocated have moved to far away places such as Arizona, Texas, they have moved beyond our region. We have had a couple move out in August, and she is waiting for those hangars to be cleaned, and to be re-rented. She has people to move into those two hangars. She has two to three hangars with water issues. She will be working with the maintenance department to get those issues resolved so they can be rented.

Ms. Clark asked Ms. Renfroe how many are on the current waiting list?

Ms. Renfroe said at this moment there are two or three we have bypassed them, they are not quite ready for a hangar yet in the single hangars. She has two twin hangars to become available and they will be leased as well.

Ms. Clark stated that these things too will be put in consideration to refurbishment and prior to building additional hangars too.

Mr. Patrick Steed wanted to add in as far as people moving in and stuff like that, when our rent doubled it went up ninety-nine percent on us, and Mr. Phillip Johnson even though had passed his medical check to fly again but, with that increase he could not justify paying the additional rent so he sold his half of the plane to Mr. Steed. With all these expenses, we are not flying enough, and it costs a lot to fly the airplanes. He knows everyone is working hard and looks forward to some more work to be done.

Mr. Barker asked Mr. Steed if he would consider a smaller hangar?

Mr. Steed no they have been in that hangar for over twenty years, and if the rent goes up another hundred dollars. If everything falls in place as they are planning, they are looking at purchasing another airplane therefore, will need the hangar they now have. Of course, it would depend on the cost of a smaller hangar. But, if things fall into place like they are hoping, they prefer to stay in their hangar but, are concerned about another increase.

Ms. Clark said it is one of our values to be open and be a direct communicator, and they have communicated to all the Tenants. The market study they did a couple years ago where we went to fourteen airports and considered the wear and tear on the hangars here prior to setting the rate for the rate increases.

Mr. Steed stated this is on us but, to move anywhere else, it would not be worth a move for us as we usually don't go further than Panama City, Florida. Our partner had to get out to avoid the additional rent increase. We are considering and I wanted to convey and give the example with our partner and additional cost for rent does make a different, he does not know what other people are thinking, just wanted to add his input. He asked to Commission to consider his and the other remarks made today from the Tenants.

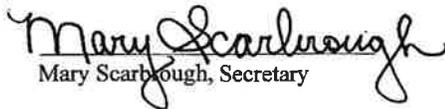
Mr. Barker thanked Mr. Steed for his input.

Ms. McHale stated this has been some good conversation today and appreciated everyone's input. She thanked everyone for dialing up for the meeting.

Motion to adjourn the meeting by Mr. James Barker was made: seconded by Mr. Don Cook unanimously approved by the Commission. Ayes: 5 / No: 0

There being no further business the meeting was adjourned at 10.49 A. M.

APPROVED:

  
Mary Scarborough, Secretary

  
Ms. Tana McHale, Chairman



**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, SEPTEMBER 23, 2020**

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Ms. Tana McHale, Chairman	December 31, 2021
Mr. Donald D. Cook, Vice Chairman	December 31, 2022
Mr. Thomas G. O. Forsberg, Treasurer	December 31, 2020
Mr. James Barker, Secretary	December 31, 2023
Mr. Carl Rhodes, Jr.	December 31, 2024

The following Commission members were absent: None

Staff members present:

Amber Clark, C.M., Airport Director  
 W. Donald Morgan, Jr., Legal Counsel  
 Michele Renfroe, Flightways Columbus Manager  
 Monica Stone, Human Resources Manager  
 Roy Hightower, Finance Director  
 Sonya Overton, Director of Marketing & Air Service Development  
 Ben Kiger, Restaurant Manager  
 Daniel Thomas, Sr., Airfield Operations Supervisor  
 Adrian Sellers, Project Coordinator  
 Andre Parker, Chief of Public Safety  
 Mary Scarbrough, Officer Manager  
 Shaundra Goodwin, Security Specialist  
 Jose Aviles, Facilities Supervisor

Others present:

Ryan Wampler, Sauer, Inc.; Bill Tudor, Jacob Redwine, Holt Consulting; Brian Thompson, Pete Novak, RS&H; Erik Hartley, Zach Nelson, MacFarland Johnson; Dan Dawson, Gary Kunday, Jim Clark

**BUSINESS OF THE MEETING**

Ms. Tana McHale called the Commission Meeting by Zoom to order at 9:31 A.M. She informed everyone that she had a meeting at 10:00 A.M. she needed to attend and would need to leave a few minutes before 10:00 A.M. She asked for a motion to allow Mr. Don Cook, the Vice Chairman to preside over the meeting in her absence.

Motion by Mr. James Barker to approve Mr. Don Cook, Vice Chairman to preside over the September 23, 2020 Commission Meeting in the absence of Ms. Tana McHale, Chairman; seconded by Mr. Thomas Forsberg and unanimously approved by the Commission.  
 Ayes: 5 / No: 0

Ms. Tana McHale asked for a motion to accept the minutes for the August 26, 2020 Commission Meeting.

Motion by Mr. James Barker to approve the minutes for the August 26, 2020 Columbus Airport Commission Meeting; seconded by Mr. Don Cook and unanimously approved by the Commission. Ayes: 5 / No: 0

**CONSIDER APPROVAL OF THE TERMINAL REHABILITATION PROJECT  
AMENDMENT NO. 1 WORK ORDER NO. 2**

Ms. Clark provided the following information regarding Amendment No. 1 for Work Order No. 2 of the Terminal Rehabilitation Project. After the design had been completed for the Terminal Rehabilitation Project it was determined that an indoor post security Service Animal Relief Area (SARA) was required per FAA regulations. In addition, further accommodations for disabled persons were desired within the family restrooms.

Amendment 1 to work order 2 reflects the additional design needed to move forward with these additions. The fee based on the scope of work (interior design, furniture, & fixtures, HVAC, plumbing, fire protection, electrical, security, wayfinding, quality control, deliverable, and execution.) was \$24,960.00. I request the Commission approve amendment 1 to work order 2.

Motion by Mr. Don Cook to approve the Terminal Rehabilitation Project Amendment No. 1 Work Order No. 2; seconded by Mr. Thomas Forsberg and unanimously approved by the Commission. Ayes:5/No: 0

### DIRECTORS REPORT

Ms. Clark began with the following monthly updates.

#### FINANCE

Mr. Roy Hightower provided the following Finance update.

- We have completed our discovery and gathered documentation for the for our FY2020 audit and are in the process of verifying the due diligence and checklists
- Year over year revenue decreased as expected in the month of August of almost 21% in comparison to last year as some of the expected losses from air travel related to COVID-19.
- Rental Car agencies and Land rents paid the normal rent despite the offer of abatement or discounts.
- Labor costs have fluctuated substantially over the past several months with promotions in some areas and separation in other areas. However, we only increased our SWB by 4% overall in August.
- Variance in Utilities and other services were negligible despite expected to increase with on-site contractors.
- The PFC account had a balance of \$639,870.00 and the cash reserves account had a balance of \$2,192,964.00 the end of August. Overall, we have \$5,193,827.00 and \$1,109,878.00 outstanding obligations in our terminal renovation bond.
- Update on Airport Improvement Project 44:  
Terminal Renovation  
Spent: \$12,323,978.79 and we are 27.57% complete

#### FLIGHTWAYS COLUMBUS

Ms. Michele Renfroe provided the following Flightways Columbus report.

- **Volume Report:**

We pumped a little over 35,000 gallons of Jet A fuel in August. Our total volume increased moderately year over year. We had a slight decrease in Avgas year over year but an increase month over month. We had a 21% increase in contract, retail and government Jet A fuel. The Airline uplifts decreased significantly year over year but increased month over month.

- **Self-Serve:**

Self-serve had a slight decrease this year compared to last year. Year over year comparison in 2019 was 747 gallons sold and 2020 was 643 gallons sold. The decrease was due to several bad weather days and local aircraft used for flight instruction being down due to maintenance.

• **Flightways hours:**

We are still continuing the hours of 5 am to 7 pm 7 days a week. There has been an increase of corporate traffic and flight training during the day but tapers off in the late afternoon. We will continue to monitor our traffic over the next coming months to assess if we need to change our hours back to a later closing time.

• **Hangars:**

We had 2 tenants give up their hangars because one tenant sold their aircraft and one tenant moved to another state during last month. Leases increased by 1 new tenant that moved into a hangar that had been vacated by a tenant that moved to the FBO side of the airport. We are working on maintenance in one of the vacated hangars and as soon as it is complete, we have a tenant ready to move in.

• **Additional News:**

I would like to recognize Darryl Graham for his dedication to Flightways and the airport over the last couple of months. In the month of July, August and the start of September we were called to on/off load freight. Darryl is our forklift driver and has handled 17 freights during the day and after hours. Great job and thank you for your personal attention to always providing top level customer service.

**Fuel Price Comparison**

September 15th 2020					
Airport ID	Name	FBO	Jet A +	100LL FS	100LL SS
MCN	Middle Georgia Regional	Lowe Aviation	\$4.50	\$4.27	\$3.50
GVL	Lee Gilmer Memorial	Lanier/Champion	\$4.59	\$5.59	\$4.54
HSV	Huntsville International	Signature	\$5.64	\$5.65	-
DHN	Dothan Regional Airport	Aero-One Aviation	\$4.52	\$4.86	-
ECP	NW Florida Beaches Intl	Sheltair	\$5.20	\$5.99	-
CHA	Lovell Field Airport	Wilson Air Center	\$5.38	\$5.62	\$4.84
MDQ	Huntsville Executive	Executive Flight Center	\$4.21	\$4.68	-
VPC	Cartersville Airport	Phoenix Air	\$3.65	\$5.20	-
FFC	Atlanta Regional Airport	Falcon Field	\$3.68	\$3.93	-
CSG	Columbus Airport	Flightways Columbus	\$4.64	\$5.13	\$4.03
		Average	\$4.60	\$5.09	\$4.29

PIM Pine Mountain  
 EUF Eufaula

2.99 3.79 3.59  
 4.3 ~ 4.98

## Hangar Waiting List

CSG Hangar Waiting List			
Upated 09/15/2020			
<b>CSG Tenant Priority Move</b>			
AJ Jain	5/9/2019	Twin/Single	Bonanza
Greg Auten	7/29/2019	Single	Bonanza
<b>CSG Tenants Hangar to Hangar Requested</b>			
Richard Knapp	10/27/2016	Single	Velocity
Roland Aut	10/14/2017	Twin/Box	Stearman
Skip Williams	4/15/2019	Single	182
Chris Badcock	7/14/2019	Single	Cherokee
Flying Horse/Nelms	12/1/2019	Single	Maule
Ben Marshton	6/15/2020	Single	Bonanza
<b>Single Hangar Requested</b>			
Steve Culpepper	2/27/2019	Single	Cherokee 180
2LT Samuel Evans	8/20/2019	Single	Silvalre 8E
Richard Bailey	10/27/2019	Single	Cherokee 180
Earl Ingram	11/13/2019	Single	Mooney 20R
Bailey Mills	7/15/2020	Single	310
<b>Twin Hangar Requested</b>			
Wes Turton	6/6/2020	Twin	Cirrus
<b>Customers Waiting To Purchase Aircraft</b>			
Bill Buck	4/7/2016	Single	
Paul Watson	4/11/2016	Single	
Omar McCants	4/30/2018	Single	
Reed Hovie	11/19/2018	Single	
David Lewis	3/25/2019	Single	
Elijah Figueroa	10/28/2019	Single	
Daniel Holley	1/10/2020	Single	
Glenn Eller	2/11/2020	Single	
Thomas Henegar	2/19/2020	Single	
Michael Knautz	5/20/2020	Single	
John McLemore	6/16/2020	Single	
Caroline Rimes	7/13/2020	Single	

**HUMAN RESOURCES**

Ms. Monica Stone provided the following updated report.

**Terminations**

Ms. Rashonda Frazier (Custodian)

**Hired**

Ms. Michelle Culp – Part Time Custodian

**Vacancies**

#	Job Title	Department	Status
1	Facilities Maintenance Technician	Maintenance	Offer Extended
2	Line Service Technician (Part-Time)	Flightways /FBO	Screening to schedule interviews
1	Maintenance Manager	Maintenance	On Hold
2	Restaurant Worker (Part Time)	Restaurant	Screening Resumes
1	Restaurant Worker (Full-Time)	Restaurant	Screening Resumes
2	CSR Flight ways	Flightways /FBO	CSR Representative
1	Line Service Technician (Full-Time)	Flightways /FBO	Internal (waiting to extend offer)

**Pending TSA Background**

- 2- Public Safety Officers
- Custodian (Part- Time)

**Human Resources Additional Updates**

- Deadline to schedule PHA appt 10/30/2020. Employees will receive a day off for completing the assessment.
- 2021 Open Enrollment Benefits – October
- Communication Policy Acknowledgement form received from employees
- Employees completed the 2020 CENSUS Certification.

**MAINTENANCE**

Mr. Daniel Thomas provided the following update report.

**Work Orders Update:**

- There were a total of 42 work orders completed for the month.
  - 24 – work orders were completed for the Airfield Operations part.
  - 18 – Work orders were completed for the Facilities/Hangars part.

**Facilities/Hangar Maintenance:**

- We have modified our approach to completing hangar work orders. We will be working on one hangar at a time and completing all work orders in our system before moving on to the next hangar. We will repeat this process until all work orders for the hangars have been completed.
- Facilities/Hangar Maintenance has almost completed all the work orders for hangar #21. There is only one work order left to complete, and the hangar door ends will be sealed up to keep the birds out. The plan is after hangar# 21 work orders are completed, and hangar door ends are sealed up. Facilities/Hangar Maintenance will start work on Hangar# 14.

- Aflac had reported that they might have a water leak in the grassy area by their new parking area. When we responded to this possible water leak call, the ground was wet and muddy from some standing water. We dug two holes side by side about two feet deep and used a ground probe to try to identify where the water leak could be coming from. No water leak was found, and it seemed it was due to inadequate drainage to the ground drain. We worked closely with Aflac personal on this issue for several weeks on this matter. When Aflac and Airport Maintenance could not find a leak, we backfilled the two holes in this area and made a trench to the ground drain so the standing water could flow to.
- I want to encourage hangar tenants, if they haven't already done so, to input their work orders on the Columbus Airport work order system on our website. This will help us to identify the issues and per-order supplies and parts that would be required when Facilities starts working on that particular hangar group. This would help speed up the repairing process for these hangars.

#### Airfield Operations:

- Airfield operations are still performing taxiways and runways FOD Boss or street sweeping three times a week. We are sweeping with the FOD Boss or street sweeper around the hangars, GA ramp, and the commercial ramp twice a month.
- Airfield lights and signs work orders are all caught up and have been completed at this point.
- Grass and weed cutting around the hangars are being completed every two to two and a half weeks.
- All the required FAA part 139 airfield inspections are being completed every day.
- Airfield Operations was informed that there was a City drainage ditch problem, where rainwater was backing up in a citizen's yard off of Yancy St. After talking with the City of Columbus and the citizen, we started digging out and making the ditch wider on the inside of the fence that is located on the airfield. This would allow more water to flow through the ditch on the airport property. There is also a lot near the citizen house that the airport owns. We have dug out this ditch and allowed more rainwater to flow through the airport lot, helping the water flow through the system. I have maintained contact with this citizen and updated her as we make progress on this project. I did inform her that Operations can only work on the property that belongs to the airport to help out with this issue. This is an ongoing project.
- The southside restroom issue now has a plan to move forward. The septic tank and the leach lines to this restroom sit in the low spot in the field. Rainwater builds up and floods the leach lines that overflow the septic tank, which makes this bathroom unusable. Rainwater has nowhere to go and sits until it evaporates. The plan is to remove the rainwater from that area so the septic tank and leach lines can do their job. We will accomplish this by running a French drain across this area and have the water dump into a sump pit. Then the sump pump in the sump pit would pump the rainwater uphill to an in-ground drain. This would keep this area dry, which would allow the restroom to be opened back up and continue to work. I plan for this system to be in place no later than Friday, Oct 2, 2020, or sooner. Once the system is in place and running, it would take two weeks or a week with good weather to dry out this area. We also have a plan to pump out the septic tank to help the issue, but only after we give the area time to dry. If we pump the septic tank before the area dries out. Water would cause backflow into the septic tank and would not help the issue. The restroom should be ready to use around Oct 16, 2020, or sooner depending on weather.

#### Landscaping:

- Armour Road, the front of the Airport Terminal, Earnie Shelton Dr, Parking lot to hangar# 12, and all airport outside lots were recently cut and cleaned.

**Wildlife Mitigation:**

- The Maintenance department had a meeting with our wildlife contractor, Southeast Wildlife Company, on Thursday, September 17, 2020, and showed him the new hangar door bird patch plan. He is scheduled to come back to hangar 11 to start to continue with that work.

**MARKETING**

Ms. Sonya Overton provided the following update report.

- We are currently collecting travel data via online survey concerning our regions travel habits, destinations, and COVID-19 effects on travel. The survey is being distributed through the Muscogee, Russell & Harris Counties weekly newsletters as well as the North Columbus Rotary and the Columbus Rotary groups. The survey link was also sent out to our tenants and to our stakeholders.
- The Airport Director gave a presentation and spoke with the Columbus Rotary Club on Wednesday, September 16<sup>th</sup> discussing operations during COVID-19 and Air Service Development. 73 people were in attendance and we received a lot of positive feedback from the members. The video will be posted on our social media platforms once the Rotary releases it for playback.
- The Chamber of Commerce InterCity Leadership Conference was cancelled this year. Their survey results from past participants indicated that they would rather wait until the chamber could host a quality trip that they are accustomed to. The chamber will keep us posted on future plans once they have an idea of what next year will look like.
- Weekly Air Service Development virtual meetings continue with Jeremiah Gerald to discuss market trends and where the airline industry continues to go. We are now working on Retention and Recovery plan for the Columbus Airport and are collecting travel data and conducting market research concerning economic development, migration, and census data.
- Our new concept of virtual vacations to increase our Social Media Platform followers for FY 2021 has been going very well. As we have been showcasing different countries and island destinations with their food and culture taking our followers on a staycation every week increasing our platform followers by a total of 6% this FY.
- We had an interview with Chattahoochee Voice speaking on the renovation project, showcasing Columbus, and discussing the airport as a gateway to the city. Military inclusion and advertising, security practices, automated breach control lane, sanitation processes, electric food truck, COVID-19 and service.

**PROPELLERS**

Mr. Ben Kiger provided the following update report.

In last month's report it was mentioned that a replacement reach-in refrigeration unit was ordered. We requested that the freight company call to setup a four hour delivery window due to our Covid-19 work schedule. Unfortunately, this request was not communicated properly. While off-premise, during a work-from-home day, the delivery driver called to let us know he was, at most, five minutes away.

After informing our staff member, Joseph Pugh, who was on-site performing custodial duties, Mr. Pugh jumped into action and proceeded to look for the pallet jack. It was not in the location he had previously seen it stored. After receiving the news, Airfield Operations Supervisor, Daniel Thomas, was contacted. Mr. Thomas said he would hunt down the pallet jack, don't worry about it, it's under control. Jose Aviles of the Maintenance Department handled directing the truck driver to the proper unloading space.

After five to ten minutes, Mr. Pugh was called for an update. He stated he was already with Mr. Thomas. The pallet jack had been found and was being delivered by Darryl Graham, our FBO's Line Operations Supervisor. Due to the height while on a pallet, the refrigeration unit would need to be removed and unboxed. It was during this time that Eric Rivers of the Maintenance Department assisted Mr. Pugh with this task. They were then able to get the unit inside the building.

It is paramount that we make a point to recognize those who rise up, go above and beyond, and handle issues thrown at them. This situation was a perfect example of this. I would like to recognize those mentioned in this report. Just as our Director, Amber Clark, has already done internally by awarding them with extra airport bucks as a thank you, I want to formally say thank you to those who quickly pulled together to handle this issue.

As we continue to progress toward the opening of The Flying Panini, I was offered the opportunity to also manage the custodial department. After the responsibilities were handed over, the first task requested of us was to get the newly built restrooms functional so that the contractors could close off the old holding area restrooms to continue their work.

Unfortunately, these items were not ordered prior to the department restructure. Due to the dispensers being new models, the paper products for the restrooms are not yet available locally, at least not in a timely manner. These items were researched online and an order was promptly placed. We will also be taking over the custodial duties of the FAA offices starting October 1<sup>st</sup>. We are excited to see how well the overall restructure does and look forward to what the future holds.

To our tenants, guests, and staff, thank you for your continued patience as we move forward with both the food service operation and custodial restructure of the Columbus Airport.

#### Terminal Construction Update

Ms. Adrian Sellers provided the following update report.

- We are about five and a half months into our construction project. Sauer has completed phase A1 (Hold room and New Restrooms) and the restrooms are scheduled for public opening on Monday September 21st. Tile and finishes look fantastic. Everyone is excited about the new look.
  1. Gate counters are onsite and being wired
  2. PA speaker system is being installed and calibrated
- A2 is (TSA, Maintenance Shop and Locker Rooms) and TSA space is complete. TSA began relocating into their new space on Monday September 14th. They expect to be fully operational during the week of the 21st. TSA is very excited about their new space.
  1. Maintenance and Locker Rooms scheduled to be complete No later than Monday September 28th. Maintenance shop is preparing to move all of their supplies and equipment into their new maintenance shop.
- B1 Waiting Room- Interior demolition is complete. Exterior demolition and new exterior walls are scheduled for week of the 21st.
  1. Interior wall framing is complete except serpentine walls and Sample studs have been installed, but remainder of framing will begin the week of the 21st.
  2. Soffit and Ceiling framing is 95% complete.
  3. Sheetrock hanging and finishing is scheduled to begin the week of September 28th.
  4. Overhead and in-wall electrical and Mechanical rough in is in progress. High duct has been installed and scheduled to be insulated next week.
  5. Terrazzo flooring will begin within the next 2-3 weeks and the depressed slab will be infilled when terrazzo is being installed.

- TSA Exit lane door was relocated on September 10th. They also relocated a temp wall, storefront door and access controls. TSA inspection passed same day.
  
- Exterior – Canopy ceilings have been completely demolished. New metal ceilings and lights are being installed.
  1. EIFS/stucco repairs around the building are complete. Front entrance canopy framing and EIFS was badly deteriorated and new framing and EIFS will be installed in the next few weeks.
  2. Exterior pressure washing of the building is nearly complete. The metal roof, bullnose and windows look good.
  3. Exterior painting is continuing around the building. By next month, we expect the front of the terminal to be complete.
  
- Rental Car Parking lot- All striping, speed bumps, parking bumpers and misc. work is complete.
  1. Rental car companies are working on the parking signage. They look pretty good.
  2. Canopy framing is complete – waiting on final design approval to schedule installation of aluminum canopy system.
  3. Landscaping and irrigation design in progress.
  
- Basement
  1. Demolition is 100% complete.
  2. Hydronic pumps, heat exchanger, water tanks and equipment pads have been installed.
  3. Temporary pumps and piping installed and working until permanent equipment is installed. Expect to be complete by November 2020.

#### OTHER MATTERS

Ms. Clark read the letter from Transportation Security Administration thanking Chief Andre' Parker, Ms. Shaundra Goodwin and Ms. Michele Renfro for the great service they provided at CSG. Ms. Clark expressed to each of the employees her appreciation. The letter is attached adhere to these records.

Mr. James Barker thanked all the Columbus Airport Staff for stepping up and wearing various hats! He stated that everybody is doing a great job!

Mr. Don Cook thanked all employees as he loves the teamwork that continues with the employees at the Columbus Airport.

Motion to adjourn the meeting by Mr. James Barker was made; seconded by Mr. Don Cook unanimously approved by the Commission. Ayes: 5 / No: 0

There being no further business the meeting was adjourned at 9:59 A. M.

APPROVED:

  
Mary Scarbrough, Secretary

  
Ms. Tana McHale, Chairman



MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, APRIL 28, 2021

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Mr. Don D. Cook, Chairman	December 31, 2022
Mr. Carl Rhodes, Jr., Secretary	December 31, 2024
Ms. Tana McHale, Treasurer	December 31, 2021
Mr. Art Guin	December 31, 2025

The following Commission members were absent:

Mr. James Barker, Vice Chairman	December 31, 2023
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Legal Counsel: Alston Lyle

Staff members present:

Amber Clark, C.M., Airport Director  
Michele Renfroe, Flightways Columbus Manager  
Mary Scarbrough, Office Manager  
Daniel Thomas, Sr., Maintenance Manager  
Sonya Overton, Director of Marketing & Air Service Development  
Andre Parker, Chief of Public Safety  
Adrian Sellers, Project Coordinator  
Eric Rivers, Operations Technician  
Shaundra Goodwin, Security Specialist Public Safety  
Troy Pair, Facilities Technician  
Marshall Upshaw, Landscape Supervisor  
Blake Fulford, Airfield Maintenance Technician

Others present:

Ryan Wampler, Sauer; Pete Novak, Brian Thompson, RS&H; Bill Tudor, Jacob Redwine, Holt Consulting;  
Girard Sampson, Benchmark

BUSINESS OF THE MEETING

Mr. Don Cook called the April 28, 2021 Commission Meeting by Zoom to order at 9:30 A.M., and welcomed all attendees to the meeting. Mr. Cook asked if there was a motion to accept the minutes for the March 24, 2021 meeting.

Motion by Ms. Tana McHale to approve the minutes for the March 24, 2021 Columbus Airport Commission Meeting; seconded by Mr. Art Guin and unanimously approved by the Commission. Ayes: 4 / No: 0

CONSIDER APPROVAL OF 13-31 RSA, MARKINGS, AND NAVAIDS PROJECT

Ms. Clark reported the RWY 13-31 RSA, Markings, and Nav aids project will address the Runway 31 end safety area by bringing it into compliance through grading/building embankment to the southeast of the runway end, as well as displacing the existing threshold markings. New runway edge lights will be installed from the Runway 31 end to the intersection with Runway 6-24, to comply with FAA spacing standards as a result of the displaced threshold. Additionally, the existing VASI-2 system will be demolished and replaced by a new PAPI-4 system to be owned and maintained by Columbus Airport. Finally, the entire Runway 13-31 will be crack sealed and receive new reflective pavement markings that adhere to the latest FAA guidance. Related work will include demolition, grading, drainage, and erosion control. See Attachment A for additional details.

The total cost of the project was bid at \$904,603.00, GDOT will pay their typical 75% (\$678,452.25) leaving the Commission's share at \$226,150.75.

Ms. Clark recommended the approval of performing the RWY 13-31 RSA, Markings, and Nav aids project.

Motion by Mr. Art Guin the approval of 13-31 RSA, Markings, and Navaid's Project; seconded by Ms. Tana McHale unanimously approved by the Commission. Ayes: 4 / No: 0

CONSIDER APPROVAL OF CO #071 ROOF COATING

Ms. Clark stated the standing seems of the two exterior silver metal rooves have serious leaks especially around the domed shaped dormers. After visual inspections and careful analysis, the most economical and effective treatment to repair the rooves by coating them with a silicone product.

Sauer called upon Insulated Roofing Contractors to provide three options, one only coats the dormers (this work could not be warrantied), option two coat only the entire upper roof (was warrantied), or option three coat both the entire upper and lower roof (all warrantied).

Only coating the upper roof would create an extreme noticeable difference in appearance. Also, the age of the lower roof is over thirty years and has shown some evidence of rust. Warranties were offered for five, ten, fifteen, or twenty years. At any time over the warrantied term a leak forms IRC will come and recoat the rooves completely. The difference between 5 years and 20 years was \$15,000.00.

Ms. Clark recommended the approval of option three to coat both lower rooved entirely which would cost a total of \$130,671.00.

Motion by Ms. Tana McHale to approve the CO #071 Roof Coating; seconded by Mr. Art Guin unanimously approved by the Commission. Ayes: 4 / No: 0

CONSIDER APPROVAL OF AMENDMENT TO HANGAR MANAGEMENT POLICY

Ms. Michele Renfroe stated over the last months we have had tenants move out of the twin hangars that has caused us to have several sitting empty with no one on the waiting list for this size hangar. We have been approached several times about renting our twin hangars to single aircraft. In our original policy we were only renting twin hangars to twin size aircraft and single hangars to single size aircraft.

Ms. Renfroe brought this recommendation to the Airport Commission of renting a percentage of twin hangars to single size aircraft to keep our waiting list low as well as bring in the revenue being missed with empty hangars sitting.

We currently have 32 twin size hangars and 78 single size hangars. The total number of twin size hangars sitting open are 7 and the single size hangars sitting open are 3. We currently are working on 1 twin that has roof leaks and needs to be painted. The 3 single hangars are in the process of having maintenance done for water issues, as quick as the water issues are repaired, they will be leased out.

Leasing out the twin hangars to single sized aircraft would give us an increase in monthly revenue of \$1,035.01 and keep the percentage of available hangars down.

Ms. Clark reported this will be a positive move and will not change the budget.

Mr. Art Guin wanted to know if the changes were in the budget, which Ms. Clark had already addressed yes.

Mr. Don Cook stated does that mean they would pay a single hangar rate or the double rates.

Ms. Clark stated it will not be a double increase for the Tenant moving from single to twin hangars.

Mr. Art Guin asked how many of the twin hangars are available.

Ms. Clark answered that very few are open approximately 10% are open.

Mr. Don Cook inquired if someone with a single hangar, and moves to a twin hangar and someone else needs a twin hangar what will be the guidelines on that issue?

Ms. Renfroe said that when someone request a twin hangar for a twin airplane, they will be next in line when the next twin hangar becomes available.

Mr. Art Guin thinks this is a great idea!

Motion by Mr. Art Guin the approval amendment to Hangar Management Policy; seconded by Ms. Tana McHale unanimously approved by the Commission. Ayes: 4 / No: 0

CONSIDER APPROVAL OF FILM/PHOTOGRAPHY POLICY AND FEE SCHEDULE

Ms. Amber Clark reported over the last several years we have been partnering with the Columbus Film Commission to assist in developing the filming industry in Columbus. We are currently listed on the Film Commission's website as a recommended location for filming. We have had at least three different filming events at the Columbus Airport over these last several years.

As we began to receive inquires, we realized that a policy and fee schedule was needed. A policy had been developed, along with a film/photograph request form, and a basic fee schedule. We would like to formalize our policy along with a robust fee schedule to ensure we provide a safe and organized service to those who wish to film, as well as to our customers/tenants who may be affected by the filming.

The written policy, request form, and fee schedule has been provided to the Commission for review prior to this meeting. Ms. Clark recommended the approval the provided film/photography policy, request form, and fee schedule.

Motion by Mr. Art Guin the approval of Film/Photography Policy and Fee Schedule; seconded by Ms. Tana McHale unanimously approved by the Commission. Ayes: 4 / No: 0

The additional information is attached and adhere to these records.

DIRECTORS REPORT

Ms. Michele provided the following Flightways Columbus report.

FLIGHTWAYS COLUMBUS

- Volume Report:

We pumped a little over 23,408 gallons of Jet A fuel in March. Our total volume decreased significantly year over year. We had a significant increase in Avgas year over year. We are still seeing a decrease in Classic Air Fuel which can be attributed to slower movement of aircraft at all facilities. The current trend right now is one flight a week, but they are talking about a slight increase next month. The Airline uplifts had a slight decrease as well and is due to a drop in flights per day.

Hangars:

Updated during transmittal.

- Self-Serve:

Self-serve had a slight increase for March. Year over year comparison in 2020 was 801 gallons sold and 2021 was 986 gallons sold.

- Additional News:

Auburn Airport runways closed on April 5<sup>th</sup> and will remain closed through April 26<sup>th</sup>. We have been housing the Auburn University aircraft during this time as well as handling aircraft and car rentals for customers that have been diverting to our airport.

## Comparative Airport List:

April 20th 2021					
Airport ID	Name	FBO	Jet A +	100LL FS	100LL SS
MCN	Middle Georgia Regional	Lowc Aviation	\$5.10	\$4.75	\$4.05
GVL	Lee Gilmer Memorial	Champion	\$5.19	\$6.25	\$4.73
GVL	Lee Gilmer Memorial	Lanier/Champion	~	\$5.73	\$4.73
HSV	Huntsville International	Signature	\$6.35	\$6.25	-
DHN	Dothan Regional Airport	Aero-One Aviation	\$5.24	\$5.05	-
ECP	NW Florida Beaches Intl	Sheltair	\$5.77	\$6.60	-
CHA	Lovell Field Airport	Wilson Air Center	\$5.66	\$6.25	-
MDQ	Huntsville Executive	Executive Flight Center	\$4.51	\$5.08	-
VPC	Cartersville Airport	Phoenix Air	\$3.80	\$4.95	-
FFC	Atlanta Regional Airport	Falcon Field	\$4.12	\$4.55	-
CSG	<b>Columbus Airport</b>	<b>Flightways Columbus</b>	<b>\$5.21</b>	<b>\$5.50</b>	<b>\$4.43</b>
		<b>Average</b>	<b>\$5.08</b>	<b>\$5.55</b>	<b>\$4.50</b>

PIM	Pine Mountain	3.39	4.49	4.19
EUF	Eufaula	4.75	~	4.75

## Hangar Waiting List

<b>CSG Hangar Waiting List</b>			
Updated 03/18/21			
<b>CSG Tenant Priority Move</b>			
AJ Jain	5/9/2019	Twin/Single	Bonanza
Greg Auten	7/29/2019	Single	Bonanza
<b>CSG Tenants Hangar to Hangar Requested</b>			
Richard Knapp	10/27/2016	Single	Velocity
Roland Aut	10/14/2017	Twin/Box	Stearman
Skip Williams	4/15/2019	Single	182
Chris Badcock	7/14/2019	Single	Cherokee
Flying Horse/Nelms	12/1/2019	Single	Maule
Ben Marshon	6/15/2020	Single	Bonanza
<b>Single Hangar Requested</b>			
Steve Culpepper	2/27/2019	Single	Cherokee 180
ZLT Samuel Evans	8/20/2019	Single	Silvaire 8E
Richard Bailey	10/27/2019	Single	Cherokee 180
Earl Ingram	11/13/2019	Single	Mooney 20R
Brian Parker	10/23/2020	Single	Grumman
Mark Miller	10/31/2020	Single	Cherokee 140
Shannon Kay	12/3/2020	Single	Cherokee 160
Ronald Newcomb	1/26/2021	Single	Van's
Shane Gandy	1/27/2021	Single	Piper PA-28
RCAC	1/27/2021	Single	Cessna 172G
<b>Twin Hangar Requested</b>			
<b>Customers Waiting To Purchase Aircraft</b>			
Bill Buck	4/7/2016		Single
Paul Watson	4/11/2016		Single
Omar McCants	4/30/2018		Single
Reed Hovie	11/19/2018		Single
David Lewis	3/25/2019		Single
Elijah Figueroa	10/28/2019		Single
Daniel Holley	1/10/2020		Single
Thomas Henegar	2/19/2020		Single
Michael Knautz	5/20/2020		Single
John McLemore	6/16/2020		Single
Tim Villegas/Shroff	6/22/2020		Twin
Caroline Rimes	7/13/2020		Single
Don Jones	9/29/2020		Single
Jay Parker	3/11/2021		Single

HUMAN RESOURCES

Ms. Monica Stone provided the following update report.

- Promotions: None
- New Hires: (2)
  - Richard Malott II - Equipment Maintenance & Line Service Technician – Flightways DOH 04/26/2021
  - Katelynne Pease - Customer Service Representative – Flightways – DOH 04/26/2021
- Terminations/Resignations: None
- Current Vacant Positions: (4)

# of vacancies	Job Title	Department	Status
1	Line Service Technician (PT)	Flightways	Screening resumes
1	Facilities Supervisor	Maintenance	Screening resumes
1	Dual Certified Public Safety Officer	Public Safety	Screening resumes
1	Operations Supervisor	Maintenance	On Hold

- Contingent Offers Extended/Pending TSA Background
  - Dual Certified Public Safety Officer
  - Finance Director
- Additional Human Resources Additional Updates
  - April Employee Meeting: UNITY – Team Building exercise and Departmental Updates

MARKETING

Ms. Sonya Overton provided the following update report.

- We are currently working on an RFP for airport advertising services in order to generate additional non-aeronautical revenue. We plan to have it completed and ready to distribute in May.
- We are currently working on an RFP for Air Service Development consultants. We plan to have it completed and ready to distribute also in May.
- Seat covers have been ordered for the terminal to encourage social distancing practices. They should be delivered and installed within the next two weeks.

TERMINAL CONSTRUCTION UPDATE

Ms. Adrian Sellers provided the following update report.

- A1 (Hold-room and New Restrooms)
  - Demos complete in remaining section of hold room.
  - Slab cut out for floor boxes and millwork.
  - Storefront removed and new door frame installed for PBB#1
- A2 (TSA, Maintenance Shop, and Locker Rooms)
  - No work performed.
- B1 (Waiting Room) On schedule for December turn-over and move in:
  - Waiting room high-tops being installed
  - Outbound Baggage Handling System installed and commissioned/tested/inspected.
- B2 (Former TSA Space)
  - RAC moved into temporary space until Phase C is complete

- Exterior
  - Passenger boarding bridges in fabrication- PBB#3 schedule for delivery early May
  - Foundation installation complete
  - Front exterior metal ceilings ongoing- approx. 75% complete
  - Roof replacement complete-final inspection passed.
  - Exterior painting completed.
  - RAC parking canopies in progress- BHS canopy scheduled to be installed early May.
  - RAC parking landscape and irrigation complete
- 2<sup>nd</sup> Floor Restroom
  - Turned over and in use.
- Phase C (Baggage Return and Rental Car Counters)
  - Bathroom framing complete.
  - Bathroom plumbing complete.
  - Hanging schedule to begin next week.
  - Tile schedule for mid-May
  - High ductwork complete
  - Framing of serpentine wall ongoing-hanging sheetrock scheduled for next week.
  - Vestibule steel installed.
  - Baggage carousel panel installed.
  - Electrical and Communications room on-going

Ms. Clark provided the following letter of appreciation received.

Ms. Clark stated the afternoon of Sunday, March 7, 2021, Mr. Ernie Kelly had taken a friend flying in N14KM. Mr. Kelly was pulling his jacket out of the backseat when I noticed he had dragged his handheld transceiver out as well. His reflexively tried to catch it (which he did) and managed to drive his righthand ring finger into the side of the aircraft.

He managed to jam two knuckles and split the tip of the finger and the nail. There was blood everywhere.

As they went into the FBO with his clutching his hand, he said to Ms. Stephanie Lee was going to need a Band-Aid or something after he washed his hand and stopped the bleeding.

When Mr. Kelly came back from washing his hand, Ms. Lee had the first-aid kit out and some ointment and was ready to address the situation.

Ms. Lee was gentle, professional, and proficient. Mr. Kelly said this was obviously not the first injury she had dealt with. He was able to put the plane away and get home without bleeding on anything else. Even Mr. Kelly's sweet bride, Ms. Susan Kelly, was impressed with the bandaging.

Mr. Kelly wanted to be sure Ms. Clark knew how grateful he was that the Flightways desk staff does so much more than being sure ornery pilots and passengers have their flight-related requirements met. Ms. Stephanie Lee is a great example of going the extra mile.

Mr. Kelly asked Ms. Clark to please be sure Ms. Lee knows how much he appreciated her help that afternoon.

Ms. Clark too thanked Ms. Lee for her great service to Mr. Kelly.

Ms. Clark also, thanked the Maintenance Department for all their hard work.

#### OTHER MATTERS

Mr. Don Cook asked if there were any other matters to address?

With no other matters he asked for a motion to adjourn the meeting.

Motion to adjourn the meeting by Ms. Tana McHale was made; seconded by Mr. Art Guin unanimously approved by the Commission. Ayes: 4 / No: 0

There being no further business the meeting was adjourned at 9:48 A. M.

APPROVED:

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Mary Scarbrough, Secretary

*Don Cook*

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Mr. Don Cook, Chairman

MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, MAY 26, 2021

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Mr. James Barker, Vice Chairman	December 31, 2023
Mr. Carl Rhodes, Jr., Secretary	December 31, 2024
Ms. Tana McHale, Treasurer	December 31, 2021
Mr. Art Guin	December 31, 2025

The following Commission members were absent:

Mr. Don D. Cook, Chairman	December 31, 2022
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Legal Counsel: Don Morgan

Staff members present:

Amber Clark, C.M., Airport Director  
Michele Renfroe, Flightways Columbus Manager  
Mary Scarbrough, Office Manager  
Daniel Thomas, Sr., Maintenance Manager  
Sonya Overton, Director of Marketing & Air Service Development  
Andre Parker, Chief of Public Safety  
Eric Rivers, Operations Technician  
Troy Pair, Facilities Technician  
Blake Fulford, Airfield Maintenance Technician  
Khalfani Walker, Landscaping Technician  
Monica Stone, Human Resources Manager  
Cameron Hagan, Airfield Maintenance Technician

Others present:

Ryan Wampler, Sauer; Pete Novak, Brian Thompson, RS&H; Bill Tudor, Jacob Redwine, Holt Consulting; Camaris Luis-Payne, Benchmark; Tony Chapman, B & C Aviation, Gary Kunday

BUSINESS OF THE MEETING

Mr. James Barker called the May 26, 2021, Commission Meeting by Zoom to order at 9:30 A.M., to the meeting. Mr. James Barker asked if there was a motion to accept the minutes for the April 28, 2021, meeting.

Motion by Mr. Art Guin to approve the minutes for the April 28, 2021, Columbus Airport Commission Meeting; seconded by Mr. Carl Rhodes, Jr. and unanimously approved by the Commission. Ayes: 4 / No: 0

CONSIDER APPROVAL OF NEW COLUMBUS AIRPORT LOGO

Mrs. Sonya Overton stated the Marketing Department has come up with a new logo to be used at the Columbus Airport. The quoted price for the design work is \$400. We are requesting the Commission consider changing the current logo and move forward with a new concept as we work toward moving Forward with Focus.

I have coordinated with the Airport Director to develop a new logo concept for the Columbus Airport. We feel the new logo is most advantageous to the Commission for the following reasons:

- The current logo was designed with the concept of two planes flying in two directions with the understanding that one plane was headed north to Atlanta (Delta), and the other plane headed west to Dallas (American). However, once American left the market in 2012 the concept no longer applied as the directions of the planes set limitations on the airport. The new logo would be designed to represent the airport itself and not the directional path of our airline partners.

- The current logo eliminates our identifier leaving only the name of the Columbus Airport. Once the "Metropolitan" was removed in 2011, the new name caused great confusion with the Columbus Airport out of Columbus, Ohio who is also known as the Columbus Airport, Columbus Regional Airport and Columbus International Airport. The new logo would reinstate our CSG identifier which would eliminate all confusion to our counterpart and reinforce our location in the state of Georgia.
- The new logo combines several elements of distinction. First, would be our CSG identifier eliminating any further confusion of the location. Second, are the colors green, sand & blue incorporating the four elements of our region: **Green:** Representing *Harris County* in reference to their trees and nature, **Sand:** Representing *Chattahoochee County (Fort Benning)* in reference to the base, uniforms & artillery and **Blue:** Representing the Chattahoochee River that connects *Muscogee & Russell Counties*. Lastly, the four stars represent the four pillars of our aviation community: Commercial, General Aviation, Corporate & Cargo

The new logo will set us apart from our peers and identify the Columbus Airport easily within our Aviation community, pilots, tenants, visitors, and regional community stakeholders.

Mrs. Overton recommended changing the Columbus Airport logo.



Motion by Mr. Art Guin to approve the new Columbus Airport Logo; seconded by Ms. Tana McHale unanimously approved by the Commission. Ayes: 4 / No: 0

#### DIRECTORS REPORT

Mrs. Michele Renfroe provided the following Flightways Columbus report.

#### FLIGHTWAYS COLUMBUS

- **Volume Report:**

We pumped a little over 52,000 gallons of Jet A fuel in April. Our total volume significantly increased year over year. We pumped 9,000 gallons of Avgas which increased our volume year over year significantly. We are seeing an increase in Classic Air Fuel and flights compared to the past couple of months. The current trend right now is three flights a week. The Airline uplifts had a moderate increase due to a higher volume of fuel per each uplift.

#### **Hangars:**

We have several tenants that are moving hangars as well as renting the hangars that have been vacated. There are several tenants that have sold their airplanes as well as a couple of tenants that are moving due to job relocation over the next month.

We are also calling customers on the waiting list to let them know we have several available hangars that are for lease. Also, we will be working with Sonya in the marketing department to help market open hangars soon, as we continue to have availabilities.

- **Self-Serve:**

Self-serve had a moderate increase for April. Year over year comparison in 2020 was 726 gallons sold and 2021 was 1132 gallons sold.

- **Additional News:**

Update on Auburn Airport. The runways are still closed while they continue to work on pouring back the runway. They are looking at around the beginning of July to mid-July to reopen to traffic. We are housing both the Auburn University aircraft during this time. We have seen a high traffic volume for fuel as well as handling aircraft and car rentals for customers that are diverting traffic to our airport due to the closure.

We are also excited to have 2 new staff members as part of the Columbus Airport family.

Ms. Katelynne Pease is from Lakeland Florida where she worked at Bartow Aviation before moving to the Columbus area. She is also a single engine pilot who loves aviation.

Mr. Rick Malott is our new Aviation Equipment Maintenance line technician who is from Harris County and worked previously at the Pine Mountain Airport. They have made a great addition to the Flightways Columbus staff and are both knowledgeable in the Aviation industry.

We are also sad to say goodbye to one of our CSR's Ms. Stephanie Lee. She has been with Flightways for 2 years and is moving on to travel.

#### Comparative Airport List:

May 19th 2021					
Airport ID	Name	FBO	Jet A +	100LL FS	100LL SS
MCN	Middle Georgia Regional	Lowe Aviation	\$5.10	\$4.95	\$4.25
GVL	Lee Gilmer Memorial	Champion	\$5.19	\$6.25	\$4.73
GVL	Lee Gilmer Memorial	Lanier/Champion	~	\$5.73	\$4.73
HSV	Huntsville International	Signature	\$6.38	\$6.25	-
DHN	Dothan Regional Airport	Aero-One Aviation	\$5.45	\$5.12	-
ECP	NW Florida Beaches Intl	Sheltair	\$5.85	\$6.70	-
CHA	Lovell Field Airport	Wilson Air Center	\$5.72	\$6.35	-
MDQ	Huntsville Executive	Executive Flight Center	\$4.51	\$5.08	-
VPC	Cartersville Airport	Phoenix Air	\$3.80	\$4.95	-
FFC	Atlanta Regional Airport	Falcon Field	\$4.27	\$4.69	-
CSG	<b>Columbus Airport</b>	<b>Flightways Columbus</b>	<b>\$5.21</b>	<b>\$5.60</b>	<b>\$4.45</b>
		<b>Average</b>	<b>\$5.14</b>	<b>\$5.61</b>	<b>\$4.57</b>

PIM	Pine Mountain	3.39	4.49	4.19
EUF	Eufaula	4.75	~	4.75

## HANGAR WAITING LIST

<b>CSG Hangar Waiting List</b>			
Updated 05/19/21			
<b>CSG Tenant Priority Move</b>			
AJ Jain	5/9/2019	Twin/Single	Bonanza
Greg Auten	7/29/2019	Single	Bonanza
<b>CSG Tenants Hangar to Hangar Requested</b>			
Richard Knapp	10/27/2016	Single	Velocity
Skip Williams	4/15/2019	Single	182
Chris Badcock	7/14/2019	Single	Cherokee
Ben Marston	6/15/2020	Single	Bonanza
Robert Boehnlein	12/14/2020	Twin	172
<b>Single Hangar Requested</b>			
Steve Culpepper	2/27/2019	Single	Cherokee 180
2LT Samuel Evans	8/20/2019	Single	Silvaire 8E
Richard Bailey	10/27/2019	Single	Cherokee 180
Earl Ingram	11/13/2019	Single	Mooney 20R
Mark Miller	10/31/2020	Single	Cherokee 140
Shannon Kay	12/3/2020	Single	Cherokee 160
Ronald Newcomb	1/26/2021	Single	Van's
Shane Gandy	1/27/2021	Single	Piper PA-28
RCAC	1/27/2021	Single	Cessna 172G
<b>Twin Hangar Requested</b>			
<b>Customers Waiting To Purchase Aircraft</b>			
Bill Buck	4/7/2016		Single
Paul Watson	4/11/2016		Single
Omar McCants	4/30/2018		Single
Reed Hovie	11/19/2018		Single
David Lewis	3/25/2019		Single
Elijah Figueroa	10/28/2019		Single
Daniel Holley	1/10/2020		Single
Thomas Henegar	2/19/2020		Single
Michael Knautz	5/20/2020		Single
John McLemore	6/16/2020		Single
Tim Villegas/Shroff	6/22/2020		Twin
Caroline Rimes	7/13/2020		Single
Don Jones	9/29/2020		Single
Jay Parker	3/11/2021		Single

HUMAN RESOURCES

Ms. Monica Stone provided the following update report.

**Promotions: None****New Hires: (2)**

DOH	Employee	Job Title	Department
June 8, 2021	Pamela Knight	Finance Director	Administration
June 8, 2021	Corey Brown	Dual Certified Public Safety Officer	Public Safety

**Terminations/Resignations: (3)**

Time of Service	Employee	Job Title	Department
10/22/2018 - 05/07/2021	Nainiu Chisolm	Line Service Technician	Flightways
04/23/2015 - 05/14/2021	Richard Baran	Dual Certified Public Safety Officer	Public Safety
04/07/2017 - 05/28/2021	Stephanie Lee	Customer Service Representative	Flightways

**Current Vacant Positions: (6)**

# of vacancies	Job Title	Department	Status
2	Line Service Technician (PT)	Flightways	Screening resumes
1	Facilities Supervisor	Maintenance	Screening resumes
1	Dual Certified Public Safety Officer	Public Safety	Screening resumes
1	Operations Supervisor	Maintenance	On Hold
1	Customer Service Representative	Flightways	Posted

**Contingent Offers Extended/Pending TSA Background: None****Additional Human Resources Additional Updates**

- May Employee Meeting: Department Heads provided departmental updates
  - Employees were asked to share ideas and suggestions regarding airport bucks
  - New employees Ms. Katelynne Pease and Mr. Richard Malott were introduced to the team members

Mr. James Barker asked how close are we to getting Ms. Pamela Knight to get on board as the new Finance Director?

Ms. Stone said she had checked in with CCG and they had reached out to Ms. Knight as far as screening. She also checked to see if they needed anything else additionally.

Ms. Stone stated that Ms. Knight is scheduled to be on board on June 8, 2021. Ms. Knight had some vacation planned so we pushed the date out to June 8, 2021, to accommodate Ms. Knight.

Mr. James Barker stated he understood. He knows we have had a lot of vacancies, have we reached out to our educational partners, Columbus Technical to post at job fairs since there may be a lot of people looking for employment?

Ms. Stone said yes, she has reached out to Columbus Technical College. She had made a connection to a job fair that was in Harris County. She reached out to LaGrange Technical College as well. She also reached out to a Welding School near Mobile, and she reached out to their recent graduates too.

Mr. James Barker asked Ms. Stone if she had reached out to Jordan High School for their graduates. They have a strong technical program there.

Ms. Stone stated she was not aware about Jordan High School's technical program, and she will reach out to them, she thanked Mr. Barker for bringing Jordan High School up.

Mr. Barker thanked Ms. Stone for the information.

Ms. Amber Clark stated as Ms. Stone mentioned she attended the Harris County job fair put on by Goodwill supported by the Chamber. She wanted to say an extra thanks to Ms. Stone because it was way after her shift, and she drove up there, had her booth, and made some great contacts along with getting some additional information for us to investigate our own job descriptions. Ms. Clark stated she knows it is tough in seeing the hiring signs across the country and commended Ms. Stone for her efforts in finding good applicants.

Ms. Stone said she is always open for suggestions and thanked Ms. Clark.

#### MAINTENANCE

Mr. Daniel Thomas, Sr. provided the following update report

Good morning everyone, I hope all is well with you.

The Maintenance Department had some big items replaced in May.

- On May 10, 2021, The Cap-Banks that went to 4-different airfield lighting constant current regulators were replaced. These were for
  - Runway 13/31
  - Taxiway Alfa and the Commercial ramp
  - Taxiway Charlie East
  - Taxiway Foxtrot

All the airfield constant current regulators in the airfield lighting vault are working at 100% now—all FAA NOTAMS were closed for these issues.

- On May 14, 2021, an old YORK AC and Heat rooftop unit (RTU) for the FAA 2<sup>nd</sup> floor office area was replaced by a new 12.5-ton Carrier AC and Heat rooftop unit (RTU). Our FAA tenants are happy and very cold with the new unit. The removal and installation were professionally completed by Brandon and his team at Ilolbrook Service Co.
- The Maintenance Department has rented a large CASE Backhoe and started the project to dig a ditch to drain the water that accumulated between the stockpile of dirt and other types of material at the Columbus Airport Construction Staging Area and the Aflac Hagar. This area is tough to access and provides a place for wildlife to hide in. After this project is completed, this area will remain dry and will be maintained by the maintenance department.

Mr. James Barker knows there has been a lot of concerns brought publicly. Mr. Daniel Thomas, Sr. and his Team have been really and promptly responsive to those concerns and have alleviated a lot of those issues very quickly and are in the process of dealing with the others that have not been dealt with yet. He thanked Mr. Daniel Thomas, Sr. for that and his continued work.

Mr. Daniel Thomas, Sr. thanked Mr. James Barker.

#### MARKETING

Ms. Sonya Overton provided the following update report.

- The RFPs for airport advertising services and Air Service Development consultant has been completed and are expected to go out on Friday, May 28<sup>th</sup> to the public for bid.
- There has been some confusion around the wearing of masks for fully vaccinated people whether masks are required or not required. We will continue to follow CDC guidelines which state that during travel wearing a mask over your nose and mouth is required on planes, buses, trains, and other forms of public transportation traveling into, within, or out of the United States and in U.S. transportation hubs such as airports and stations.
- Seat covers to continue to encourage social distancing practices have been installed and match very well with the new construction.

- Vending & ATM machines have been installed in the terminal both pre security and post security including a coffee machine & fresh food vending options for passengers.
- We are currently working on the marketing campaign for the American Airlines new route service from CSG to Charlotte and Dallas. We are meeting with several different companies and receiving presentations and proposals as we work on strategies and budget for marketing. Campaigns should begin next month with a combination of media platforms.
- We are planning the inaugural flight celebration and are currently working with American Airlines for more information on arrivals of the flights. More information to follow.
- We will be attending our first Air Service Development conference since 2019 next month and are currently scheduled to talk to 7 different airlines about new air service in our market.

Mr. James Barker thanked Ms. Sonya Hollis for this exciting information.

### PUBLIC SAFETY

Chief Andre' Parker provided the following update report.

Good morning! Hi, hope that everyone is doing well and are just as excited as I am about the return of American Airlines.

#### **Equipment/Facilities**

- I am excited to say that with the help of Georgia Forestry, we have obtained a 3,300 Gallon eight-wheel ARFF truck from the United States Airforce. We have experienced a mechanical problem with the vehicle that is likely a result of the vehicle sitting for seven months before acquiring it. Once resolved it will be a valuable asset to the airport. We will be able to provide ARFF firefighting support for all large frame aircraft that we host here at CSG.

#### **Staff**

- We are excited and proud to announce that Public Safety Officers Marion Anderson, Benny Barrios, Steve Cato, and Norman Russ have completed the Airport Firefighters Course.
- Sadly, Officer Richard Baran has moved on and will be relocating to Arizona. He was an invaluable member of our team and will be missed. We wish him much luck in his new endeavors.
- We have filled one vacancy and screening applicants for the remaining vacancy to fill since Officer Baran's departure.

#### **Training**

- Earlier this month we conducted our Triennial exercise with our local first responder partners. Our exercise consisted of a simulated aircraft explosion with casualties, a secondary explosive device that was evaluated and mitigated by the bomb squad. Participation of other partners was limited due to President Biden's visit to Ft. Benning which took place on the same day.
- We will hold another exercise with the full participation of our partners this fall.

### TERMINAL CONSTRUCTION UPDATE

Ms. Amber Clark provided the following update report on behalf of Ms. Adrian Sellers absence.

#### **A1 (Hold room and New Restrooms)**

1. Demo complete in remaining section of hold room
2. In slab floor boxes and electrical complete – concrete poured back
3. Soffit and wall framing complete
4. Electrical and lighting rough-in in progress
5. Scheduled to hang and finish sheetrock walls beginning last week of May

#### **A2 (TSA, Maintenance Shop and Locker Rooms)**

1. No work performed

#### **B1-Waiting Room**

1. Waiting room high tops installed
2. Final ticket counter installed

## B2 –Former TSA Space

## 1. ATOs

- a. Wall framing, finishing, and painting complete
- b. Doors and hardware installed
- c. ceiling framing complete
- d. Millwork complete

## 2. Terminal

- a. Serpentine wall complete and painted
- b. Sloped ceiling complete and painted
- c. Cloud ceilings scheduled to complete next week
- d. Terrazzo floors scheduled to begin early June

## Former TSA Space

- 1. RAC moved into temporary space until Phase C is complete

## Exterior

- 1. PBB#3 installed, tested and staff trained
- 2. PBB#1 scheduled to deliver Mid-June
- 3. Front exterior metal ceilings ongoing – approx. 90% complete
- 4. Roof replacement complete – final inspection passed
- 5. RAC parking canopies complete – lighting scheduled to be installed late May
- 6. Baggage Handling Canopy Complete
- 7. Standing Seam Metal Roof Coating Scheduled to begin early June

## 2nd FL Restrooms

- 1. Turned over and in use

## Phase C (Baggage Return and Rental Car Counters) -

- 1. Bathroom plumbing and walls complete
- 2. Tile ongoing – scheduled to complete by end of May
- 3. Framing of serpentine complete – hanging sheetrock scheduled to finish early June
- 4. Baggage return systems being installed
- 5. Electrical and Communications rooms on-going

Ms. Clark reported on May 11, 2021, the Columbus Airport was awarded the 2020 Air Carrier Airport Safety Award within the FAA Southern Region. The Southern Region consists of eight states including, Kentucky (6), Tennessee (5), North Carolina (11), South Carolina (6), Georgia (8), Alabama (6), Mississippi (8), and Florida (20) with a total of seventy commercial service airports. Thirty airports within the Southern region are considered core airports accommodating some of the busiest air routes in the nation.

In 2019 we recorded one operational incident (OI), five pilot deviations (PD), and five vehicle/ pedestrian deviations (VPD) for a total of eleven runway incursions for the year.

During 2020 our team implemented several initiatives to improve the safety of our airfield for all users. The first initiative was hosting a meeting with our airport staff that drive on the airfield and air traffic control to discuss phraseology, movement boundaries, and develop location quadrants to help set clear expectations and formulate a consistent understanding of the airfield and its boundaries.

The second initiative was to implement a practical driving test after the computerized driver training was completed to ensure the driver could properly execute the training.

The third initiative was designating two intersections on the airfield with histories of runway incursions as hot spots. Displaying these hot spots on our airport diagram has cautioned pilots to take greater care when traveling through these intersections reducing potential incursions.

The final initiative was installing additional directional and location signs on the reverse side of the current airfield signs providing greater taxiway/intersection awareness. After all these initiatives were implemented, our total incursions were reduced to two pilot deviations in 2020.

I would like to sincerely recognize and congratulate everyone involved in this endeavor to make our airport safer! Thank you, Mr. Daniel Thomas, Sr. and the airfield team (who worked with ATC on the airfield quadrants and proper phraseology, installed the new signage, and provide practical driver training and escorts) Chief Andre' Parker, Ms. Shaundra Goodwin, and the Public Safety Officers (who went through the process of executing the hot spots official designation, assisted in developing the practical driver training, and monitors phraseology of radio calls) Ms. Michele Renfroe, Mr. Darryl Graham, and the Line Operations Team (who trained with ATC to get a perspective from the Tower of the visualization of the airfield to reiterate the appropriate movement/non-movement areas as well as correct phraseology and understanding of typical movements). Great work team!

Ms. Amber Clark thanked everyone as it took all of us to work together to get this done. She is super proud of everyone thanking them again for their committed dedication to this airport and their safety.

Mr. Art Guin thanked everyone that Ms. Clark mentioned stating safety must be one of our top priorities! Everyone has done an awesome job, and this is great to hear!

Mr. James Barker agreed and second those remarks adding this is an amazing accomplishment and kudos to everybody involved. He asked if we were going to make this an additional selling point on our social media and advertising?

Ms. Amber Clark stated she wanted to tell the Commissioner's first and after the meeting today Ms. Sonya Overton will be posting a press release.

Ms. Amber Clark reported that Mr. Steve Brian, our representative from GDOT had contacted her as he was super excited! Obviously, it is a very big deal to win this award out of eight states and for a Georgia Airport like ours to win an award like this. Mr. Brian was going to be briefing the Governor on this matter and Ms. Clark sent him all the information on this award. This award is awesome to receive, Ms. Clark is immensely proud on receiving this award!

Mr. Art Guin said kudos to all on all that is going on with the rehab terminal project. With the building in the terminal, materials, is there any budget overloads, delays, or have a timeline for the project.

Ms. Amber Clark stated these are good questions, we are incredibly lucky we had planned right before covid, and a lot of the contractors had already purchased or negotiated prices of the materials needed for the project. This has prevented significant cost overrun or delays. The few we are running into are more related to minimal change orders.

Mr. Ryan Wampler from Sauer Construction reported the staff is good to work with, and challenges can happen. He stated they could not have done this project as quickly or as smoothly as this has been a very collective team project and he really appreciates everyone jumping in and helping. He thanked the Commission for their team being able to support this project has made everything flow proficiently.

#### OTHER MATTERS

Mr. James Barker asked if there were any other matters?

With no other matters he asked for a motion to go into closed session.

Mr. James Barker announced with no further business the meeting was adjourned to closed session to discuss personnel matters at 10:00 A.M.

Motion to go into closed session by Mr. Art Guin was made: seconded by Mr. Carl Rhodes, Jr. and unanimously approved by the Commission. Ayes: 4 / No: 0

Motion to return to open session Ms. Tana McHale was made: seconded by Mr. Art Guin and unanimously approved by the Commission. Ayes: 4 / No: 0

Action was taken by the Commission on the items presented.

Motion to adjourn the meeting by Ms. Tana McHale was made; seconded by Mr. Art Guin unanimously approved by the Commission. Ayes: 4 / No: 0

There being no further business the meeting was adjourned at 10.23 A. M.

APPROVED:

\_\_\_\_\_  
Mary Scarbrough, Secretary

\_\_\_\_\_  
Mr. James Barker, Vice Chairman



MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, JULY 28, 2021

The following Commission members were present for the entire meeting.

<u>NAME</u>	<u>EXPIRES</u>
Mr. Don D. Cook, Chairman	December 31, 2022
Mr. Carl Rhodes, Jr., Secretary	December 31, 2024
Ms. Tana McHale, Treasurer	December 31, 2021

The following Commission members were absent:

Mr. James Barker, Vice Chairman	December 31, 2023
Mr. Art Guin	December 31, 2025

Legal Counsel: Don Morgan

Staff members present:

Amber Clark, C.M., Airport Director  
Michele Renfroe, Flightways Columbus Manager  
Mary Scarbrough, Office Manager  
Daniel Thomas, Sr., Maintenance Manager  
Sonya Overton, Director of Marketing & Air Service Development  
Andre Parker, Chief of Public Safety  
Eric Rivers, Operations Technician  
Troy Pair, Facilities Supervisor  
Khalfani Walker, Landscaping Technician  
Monica Stone, Human Resources Manager  
Cameron Hagan, Airfield Maintenance Technician  
Marshall Upshaw, Landscaping Supervisor  
Pam Knight, Director of Finance  
Adrian Sellers, Project Coordinator  
Shaundra Goodwin, Security Specialist

Others present:

Pete Novak, Brian Thompson: RS&H; Philip Thayer, Thayer-Bray Construction; Gary Kunday; Larry Henderson; Adam Nichols; Marty Flourmoy

BUSINESS OF THE MEETING

Mr. Don Cook called the July 28, 2021, Commission Meeting by Visual and Zoom to order at 9:33 A.M., to the meeting. Mr. Don Cook asked if he could entertain a motion to approve the minutes for the June 30, 2021, meeting.

Motion by Ms. Tana McHale to approve the minutes for the June 30, 2021, Columbus Airport Commission Meeting; seconded by Mr. Carl Rhodes and unanimously approved by the Commission. Ayes: 2 / No: 0

Mr. Cook asked if there was any discussion concerning the June 30, 2021, minutes? With no discussion the motion was carried.

CONSIDER APPROVAL OF FY21 BONUS AWARDS

Ms. Amber Clark reported the Columbus Airport Commission has participated in a bonus program for the last five years. Each year during budget time, all departments establish departmental goals that align with the Commission's Mission, Vision, and Values. Throughout the fiscal year each department works to achieve their departmental goals. At the end of each fiscal year, every Commission employee establishes personal goals for the next fiscal year to further develop their knowledge and skills.

authorities require that certain assets be held in different institutions and the bank therefore needs to be the lessee as apposed to the holding company. This lease has been assigned several times TSYS was involved in at one time and I believe it came out when Global Payments bought TSYS and again this is basically our same tenant that you have had for 30 years now.

Mr. Carl Rhodes entertained the approval for the assignment from Synovus Financial Corp to Synovus Bank.

Motion by Mr. Don Cook to approve the assignment from Synovus Financial Corp to Synovus Bank; seconded by Mrs. Tana McHale unanimously approved by the Commission. Ayes: 2 / No: 0

Mr. Carl Rhodes entertained a motion to step down as Chairman and select Don Cook to step in as Chairman.

Motion by Mrs. Tana McHale to approve the assignment from Synovus Financial Corp to Synovus Bank; seconded by Mr. Don Cook unanimously approved by the Commission. Ayes: 2 / No: 0

### DIRECTORS REPORT

Ms. Michele provided the following Flightways Columbus report.

#### FLIGHTWAYS COLUMBUS

- **Volume Report:**

We pumped a little over 55,891 gallons of Jet A fuel in June 2021. Our total volume increased significantly compared to 24,217 pumped in June 2020. We pumped 8,250 gallons of Avgas which increased our volume year over year by 31%. There was a 73% increase in Classic Air Fuel uplifts compared to 2020. The Airline uplifts had a significant increase due a higher volume of fuel per each uplift.

- **Self-Serve:**

Flightways saw a 70% increase in self-serve gallons sold in June 2021. Home based customers purchased 238 gallons while transient traffic purchased 800 gallons.

- **Fuel Supplier:**

This month I was able to visit our new fuel supplier Avfuel in Ann Arbor Michigan. While at the corporate location I toured the truck shop and was able to have one on one conversations with all the QA staff about items we felt were important to us for being able to work more efficiently. I met with all the departments for fuel ordering, contract fuel, fuel sales, accounting, and the marketing department.

We feel great about Avfuel being able to work with Flightways on marketing our area and reaching a broader demographic to help our company grow. Our Avgas truck and two Jet fuel trucks are due to be delivered this week and all line technicians will have the opportunity to be trained by Chris who is part of the QA team in the truck shop. We are excited and looking forward to the August 1<sup>st</sup> start date with Avfuel.

- **Additional News:**

Flightways saw an increase in Military flights in June 2021. We had numerous days where we had multiple Blackhawks serviced as well as Chinooks. Over a two-day time span we had 12 Apache land and stay overnight for several days due to weather. The fuel uplift for June was 10,553.

## Hangar Waiting List

<b>CSG Hangar Waiting List</b>			
Updated 07/21/21			
<b>CSG Tenant Priority Move</b>			
AJ Jain	5/9/2019	Twin/Single	Bonanza
Greg Auten	7/29/2019	Single	Bonanza
<b>CSG Tenants Hangar to Hangar Requested</b>			
Richard Knapp	10/27/2016	Single	Velocity
Skip Williams	4/15/2019	Single	182
Chris Badcock	7/14/2019	Single	Cherokee
Ben Marshon	6/15/2020	Single	Bonanza
Robert Boehnlein	12/14/2020	Twin	172
<b>Single Hangar Requested</b>			
Steve Culpepper	2/27/2019	Single	Cherokee 180
ZLT Samuel Evans	8/20/2019	Single	Silvaire 8E
Richard Bailey	10/27/2019	Single	Cherokee 180
Earl Ingram	11/13/2019	Single	Mooney 20R
Mark Miller	10/31/2020	Single	Cherokee 140
Shannon Kay	12/3/2020	Single	Cherokee 160
Ronald Newcomb	1/26/2021	Single	Van's
Shane Gandy	1/27/2021	Single	Piper PA-28
RCAC	1/27/2021	Single	Cessna 172G
Andrew Hill	6/1/2021	Single	Cessna 172G
<b>Twin Hangar Requested</b>			
Nick Meyer	7/21/2021	Twin	Cessna 172
<b>Customers Waiting To Purchase Aircraft</b>			
Bill Buck	4/7/2016		Single
Paul Watson	4/11/2016		Single
Omar McCants	4/30/2018		Single
Reed Hovie	11/19/2018		Single
David Lewis	3/25/2019		Single
Elijah Figueroa	10/28/2019		Single
Daniel Holley	1/10/2020		Single
Thomas Henegar	2/19/2020		Single
Michael Knautz	5/20/2020		Single
John McLemore	6/16/2020		Single
Tim Villegas/Shroff	6/22/2020		Twin
Caroline Rimes	7/13/2020		Single
Don Jones	9/29/2020		Single
Jay Parker	3/11/2021		Single
Mark Wrigglesworth	6/8/2021		Single

MAINTENANCE

Mr. Daniel Thomas, Sr. provided the following update report

Good morning everyone, I hope all is well with you.

Mr. Cameron Hagan with the Maintenance Department was promoted from Airfield Maintenance to Facilities Technician. Cameron showed great interest and retained a lot of skill and knowledge from being cross trained this past winter in the Facilities Division. Troy, the Facilities Supervisor, and I felt that Cameron was the best candidate to pick from for this position. The Maintenance Department is thrilled to have Cameron, as are Facilities Tech.

All the Divisions in The Maintenance Dept. has been very busy assisting and escorting the past month for different contractors as projects are coming to an end or starting up, like the upstairs 2nd floor renovations, FAA communication lines being updated by an extensive communication company, and a new fire alarm system being installed for the 2nd floor and FAA areas to just name a few.

Troy with the Facilities Division has temporarily pulled away from the hangar's work to catch up with the much-needed airport terminal, CRASH station, and FBO building maintenance repairs.

MARKETING

Ms. Sonya Overton provided the following update report.

- The marketing campaign for the American Airlines new route service from CSG to Charlotte and Dallas is active. There are three billboards up, two in Columbus on Veterans Parkway by Car Maxx & on 2nd Avenue and one in Phenix City off Summerville Rd. The landing page is active and email distribution as well as direct mail pieces go out this week. The Social media marketing begins August 1st.
- The inaugural flight for American Airlines is scheduled for Tuesday, August 17, 2021, at 2p. Media will be onsite beginning at noon with live broadcasting the day of and there will be giveaways. The airport director is scheduled to do several interviews the week before discussing American Airlines and the importance of using the service.
- The Airport Director gave a presentation to Kiwanis Club Tuesday, July 20th discussing Air Service Development processes, Terminal renovation and American Airlines service beginning in August.
- We are currently working on the marketing strategy and timeline for Flightways Columbus and met with AvFuel Marketing who will assist per their contract. The first-year strategy will be an awareness campaign for Flightways focusing on Customer service, the new fuel service provider, AvFuel credit card & awards program. We will be developing new print ads, digital & social media content, a website audit and are working on the press release for new service.

TERMINAL CONSTRUCTION UPDATE

Ms. Adrian Sellers provided the following update report.

A1 (Hold room and New Restrooms)–

1. Gate #1 area finishes complete minus ceiling tiles and final paint.
2. Rewiring in progress for American Airlines to Gate Counter

A2 (TSA, Maintenance Shop and Locker Rooms) –

1. TSA permanent keys/locks installed / turned over

B2 (ATOs)

1. American Airlines ATO space renovation in progress
2. Demo complete
3. Wall framing Complete
4. Sheetrock complete
5. Flooring Complete
6. Paint and data rough in scheduled for this week.
7. No HVAC work performed – waiting to determine final design

Terminal

1. Ticket counters insta

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, AUGUST 25, 2021**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mr. Don D. Co, Chairman	December 31, 2022
Mr. Carl Rhodes, Jr., Secretary	December 31, 2024
Ms. Tana McHale, Treasurer	December 31, 2021
Mr. James Barker, Vice Chairman	December 31, 2023
Mr. Art Guin	December 31, 2025

Legal Counsel: Alston Lyle

Staff members present:

Amber Clark, C.M., Airport Director  
 Michele Renfroe, Flightways Columbus Manager  
 Mary Scarbrough, Office Manager  
 Daniel Thomas, Sr., Maintenance Manager  
 Sonya Overton, Director of Marketing & Air Service Development  
 André Parker, Chief of Public Safety  
 Eric Rivers, Operations Technician  
 Troy Pair, Facilities Supervisor  
 Khalfani Walker, Landscaping Technician  
 Monica Stone, Human Resources Manager  
 Cameron Hagan, Airfield Maintenance Technician  
 Pam Knight, Director of Finance  
 Adrian Sellers, Project Coordinator  
 Suzanna Adams, Hospitality Team Member  
 Blake Fulford, Airfield Specialist  
 Mona Mitchell, Hospitality Team Member  
 Anthony Pugh, Hospitality Team Supervisor  
 Kevin Mullins, Public Safety

The following staff members were absent:

Marshall Upshaw, Landscaping Supervisor  
 Shaundra Goodwin, Security Specialist

Others present:

Pete Novak, Brian Thompson: RS&H; Adam Nichols; Jacob Redwine: Holt Consulting

**BUSINESS OF THE MEETING**

Mr. Don Cook called the August 25, 2021, Commission Meeting by Visual and Zoom to order at 9:35 am. Mr. Don Cook asked to consider adoption of the minutes for the meeting of July 28, 2021.

Motion by Ms. Tana McHale to approve the minutes for the July 28, 2021, Columbus Airport Commission Meeting; seconded by Mr. Jimmy Barker and unanimously approved by the Commission. Ayes: 2 / No: 0

**CONSIDER APPROVAL OF AIR SERVICE DEVELOPMENT CONSULTANT**

Ms. Sonya Overton provided the following update report:

Mr. Don Cook asked if there was any discussion. Hearing no discussion, Mr. Cook entertained a motion to approve Amendment #3 as presented. Mr. Art Guin motioned to approve Amendment #3; seconded by Mr. James Barker unanimously approved by the Commission. Ayes:2 / No: 0

**CONSIDER APPROVAL OF AMENDMENT #4**

Ms. Amber Clark provided the following update report:

Upon American Airlines announcement to enter the Columbus market, it became apparent changes were necessary to accommodate the need of the airline in the existing airline ticket offices, ticket counters, and outside apron area.

These changes were to provide a new layout combining the existing airline ticket offices and half of the professional meeting space are to accommodate additional storage and office. Provide additional data requirements for the offices and airline ticket counters. Outlets for the charging of ground service vehicles and the use of an ice machine were designed as well as a potable water hook-up.

RS&H had to reconfigure the design of the offices, electrical lines, data and power, HVAC ductwork and recommend appropriate units the interior of the space and provide drawings to specifications for Sauer to complete the install as well as quality control of the proposed changes.

I recommend approving Amendment #4 presented by RS&H.

Mr. Don Cook asked if there was any discussion. Hearing no discussion, Mr. Cook entertained a motion to approve Amendment #4 as presented. Mr. Art Guin motioned to approve Amendment #3; seconded by Mr. James Barker unanimously approved by the Commission. Ayes:2 / No: 0

Ms. Amber Clark requested to change the agenda to include consideration for approval of RS&H and Benchmark's cost for additional services in July & August.

Mr. Don Cook asked if he could entertain a motion to approve amending the agenda as stated by Amber Clark. Mr. James Barker motioned to approve; seconded by Tana McHale unanimously approved to change the agenda. Ayes: 2 / No: 0

**CONSIDER APPROVAL OF RS&H AND BENCHMARK'S COST FOR ADDITIONAL SERVICES IN JULY & AUGUST**

Ms. Amber Clark provided the following update report:

Due to the delay of materials to include mainly terrazzo flooring the completion of the Terminal project has been extended to September 1st. The delay in terrazzo was due to the winter storm in Texas which completely shut down the factory producing the terrazzo for our project. Other aspects of construction were delayed like installation of millwork and supporting functions like electrical and power because it was necessary for the millwork to sit on top of the completed terrazzo flooring.

**• Hangars:**

We have several tenants on the waiting list that are moving hangars the 1st of September. These tenants have been on the list to move from hangar to hangar as availability opens up. We have had a few tenants move away due to jobs as well as selling of their aircraft due to medical reasons.

Ms. Amber Clark asked if there were any questions. No questions were presented.

**HUMAN RESOURCES**

Ms. Monica Stone provided the following update report:

Promotion: None

New Hires: 2

- Shenna Zavala - Hospitality
- Tyrell Jones - Line Service Technician

**Terminations/Resignations: None**

# of vacancies	Job Title	Department	Status
1	Line Service Technician (Part-Time)	Flightways	Interviewing
1	Airfield Maintenance Technician	Maintenance	Posted
1	Operations Supervisor	Maintenance	On Hold
2	Firefighters	Public Safety	Posted
3	Police Officers	Public Safety	Posted

**Current Vacant Positions: (8)**

\*Public Safety has implemented a realignment

**Human Resources Area Updates**



**Compensation**

- Developing a Compensation Model for Public Safety Department
- Dr. Bryant completed reclassification and evaluations Phase 1
- CSG employees received 2% COLA increase



**Compliance**

- Developing a Succession Plan for Columbus Airport Commission
- Reviewing Employee Manual for possible revisions



**Employee Engagement**

- August Employee Meeting: Departmental updates



**Recruitment**

- CSR position offer extended- waiting on TSA Background



**Retention**

- Creating a culture of recognition and feedback

airlines that service CSG and the importance of using your Hometown Airport.

- We have several upcoming speaking engagements to continue to spread the word and educate our community on air service and the using CSG. The Airport Director will be speaking to the East Alabama Chamber of Commerce on Wednesday, September 8th and planning to speak to the Greater Columbus Chamber Board of Directors per calendar confirmation.
- Rebranding is happening across the airport with the new logo. We are in the process of changing out all old logos with the new logo from the main entrance sign, parking signs and more. Main entrance sign scheduled to change within the next 3 weeks.
- Flightways Marketing plan continues with its first-year strategy to create awareness. Tenant letters have gone out and a press release as well as a social media feature was posted through AvFuel, Flightways and Columbus Airport Facebook pages. We are now focusing on the website and digital listing audits and developing a new print ad.
- We are currently working on an RFP for website development services in order to update our current website which is outdated quickly due to widgets and plugins that are no longer working or outdated. We plan to have it completed and ready to distribute next month.

Ms. Sonya Overton as if there were any question. No questions were presented.

### **PUBLIC SAFETY**

Mr. André D Parker provided the following update report:

Good morning. I hope everyone is doing well and keeping safe.

**Wildlife** - I'm pleased to report that Officer Anderson (A Squad) has eradicated two coyote and one deer over the past few weeks. Wildlife sightings have gone down but we remain vigilant in watching for wildlife activities. Canada Goose migration has begun. We ask that our aviation community keep a watchful eye and fly with caution. Public Safety and Operations will use every mitigation tool available to keep our airspace safe.

**Staffing** - As previously reported by Director Clark and HR Manager Stone, Public Safety will be restructuring our staffing to increase our presence within and around the terminal.

**New Equipment** - The new automated breach control exit lane has been approved by TSA and is now in service. It has already proven to be a huge asset by eliminating the need for a Public Safety Officer to opens doors for exiting passengers.

Mr. Andre Parker asked if there were any questions. No questions were presented.

### **TERMINAL UPDATE**

Ms. Adrian Sellers provided the following update report:

**A1 (Hold room & TSA checkpoint)-**

mark down (especially for a lot of young people) when you look back and drive by the Airport to remember that you are a part of the development.

With no other matter Mr. Cook motion to adjourn meeting.



Amber Clark, Airport Director/Assistant Secretary



Mr. Don Cook, Chairman



**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, SEPTEMBER 22, 2021**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mr. Don D. Cook, Chairman	December 31, 2022
Mr. Carl Rhodes, Jr., Secretary	December 31, 2024
Ms. Tana McHale, Treasurer	December 31, 2021
Mr. Art Guin, Commissioner	December 31, 2025

Legal Counsel: Don Morgan  
Keith Pridgen

Staff members present:

Amber Clark, C.M., Airport Director  
Michele Renfroe, Flightways Columbus Manager  
Daniel Thomas, Sr., Maintenance Manager  
Sonya Overton, Director of Marketing & Air Service Development  
Andr e Parker, Chief of Public Safety  
Eric Rivers, Operations Technician  
Troy Pair, Facilities Supervisor  
Khalfani Walker, Landscaping Technician  
Pam Knight, Director of Finance  
Adrian Sellers, Project Coordinator  
Suzanna Adams, Hospitality Team Member  
Blake Fulford, Airfield Specialist  
Mona Mitchell, Hospitality Team Member  
Kimberly Baldwin, Interim Office Manager  
Marshall Upshaw, Landscaping Supervisor  
Shaundra Goodwin, Security Specialist  
Shenna Zavala, Hospitality Team Member

The following staff members were absent:

Monica Stone, Human Resources Manager  
Cameron Hagan, Airfield Maintenance Technician  
Anthony Pugh, Hospitality Team Supervisor  
Kevin Mullins, Public Safety  
Mary Scarbrough, Office Manager

Others present:

Jacob Redwine: Holt Consulting

**BUSINESS OF THE MEETING**

Mr. Don Cook called the September 22, 2021, Commission Meeting by Visual and Zoom to order at 9:36 am. Mr. Don Cook asked to consider adoption of the minutes for the meeting of August 25, 2021 and if there was any discussion. No discussion.

Motion by Ms. Tana McHale to approve the minutes for the August 25, 2021, Columbus Airport Commission Meeting; seconded by Mr. Art Guin and unanimously approved by the Commission. Ayes: 4 / No: 0

**CONSIDER APPROVAL OF HOLT'S WORK AUTHORIZATION FOR PROJECT:**

- A. Airport Concessions Disadvantaged Business Enterprise (ACDBE) Plan Update for TY2020-FY2022
- B. 3 Year DBE Plan Update for FY2022-2024
- C. Runway 31 Safety Area Improvements, NAVAIDS, and Marking Project (Schedule A)
- D. Airfield Marking Updated Project (Schedule B)
- E. Airport Master Plan/Airport Layout Plan (ALP) Update (Phase 1)

Ms. Amber Clark provided the following update report:

Airport Concessions Disadvantaged Business Enterprise (ACDBE) Plan Update for FY2020

- FY2022 (Design Services)

This agreement will provide Design Services for the 3 Year ACDBE Plan Update Plan for FY2020 -

FY2022 at the Columbus Airport. This project generally consists of providing professional ACDBE Services for the purpose of performing the FAA-required update of the

Airport's ACDBE Plan in order to be eligible to accept FAA Grant Funds. Cost \$14,160.00

3 Year DBE Plan Update for FY2022 - FY2024 (Design Services)

This agreement will provide Design Services for the 3 Year DBE Plan Update Plan for FY2022 -

FY2024 at the Columbus Airport. This project generally consists of providing professional DBE

Services for the purpose of performing the FAA-required update of the Airport's DBE Plan in order

to be eligible to accept FAA Grant Funds. Cost: \$12,210.00

Runway 31 Safety Area Improvements, NAVAIDS, and Marking Project (Construction

Phase Services for Schedule A)

This agreement will provide Construction Phase Services for the Runway 31 Safety Area

Improvements, NAVAIDS, and Marking Project at the Columbus Airport. Cost: \$164,230.00

Airfield Marking Updates Project (Construction Phase Services for Schedule B)

This agreement will provide Construction Phase Services for the Airfield Marking Updates

Project at the Columbus Airport. Cost: \$49,840.00

· Hangars:

We have signed several leases for new tenants as well as moved a couple of tenants to new hangar locations. We are also in the process of leasing several hangars to customers that have purchased new aircraft over the next couple of weeks. These tenants have been on the list to move from hangar to hangar as availability has opened up.

We are also working with a couple of contractors that have visited our site to assess the hangars so we can begin some of the repairs we have spoken about recently. We have one local contractor that has started some work in hangar 13 and 11 as well as a contractor from Georgia that visited this past week. We will keep you updated on the hangar assessment and repairs.

**Comparative Airport List:**

September 15th 2021					
Airport ID	Name	FBO	Jet A +	100LL FS	100LL SS
MCN	Middle Georgia Regional	Lowe Aviation	\$5.30	\$5.15	\$4.45
GVL	Lee Gilmer Memorial	Champion	\$5.59	\$6.45	\$5.29
GVL	Lee Gilmer Memorial	Lanier/Champion	~	\$6.23	\$5.23
HSV	Huntsville International	Signature	\$6.56	\$6.46	-
DHN	Dothan Regional Airport	Aero-One Aviation	\$5.75	\$5.73	-
ECP	NW Florida Beaches Intl	Sheltair	\$5.98	\$6.82	-
CHA	Lovell Field Airport	Wilson Air Center	\$5.91	\$6.56	-
MDQ	Huntsville Executive	Executive Flight Center	\$4.54	\$5.38	-
VPC	Cartersville Airport	Phoenix Air	\$3.96	\$4.96	-
FFC	Atlanta Regional Airport	Falcon Field	\$4.59	\$4.99	-
CSG	Columbus Airport	Flightways Columbus	\$5.40	\$5.87	\$4.68
		<b>Average</b>	<b>\$5.35</b>	<b>\$5.87</b>	<b>\$4.99</b>
PIM	Pine Mountain		3.39	4.79	4.49
EUF	Eufaula		4.98	~	5.00
LGC	Lagrange-Callaway		3.95	4.95	4.65

**Terminations/Resignations:** None

**Current Vacant Positions: (9)**

# of vacancies	Job Title	Department	Status
2	Line Service Technician (Part-Time)	Flightways	Re-posted
1	Airfield Maintenance Technician	Maintenance	On Hold
1	Operations Supervisor	Maintenance	Posted Internally
2	Firefighters	Public Safety	Posted
3	Police Officers	Public Safety	Posted

\*Public Safety has implemented a realignment

**Human Resources Area Updates**



**Compensation**

- o Developing a Compensation Model for Public Safety Department
- o 5% Retention Increase for Public Safety effective 09/04/2021
- o Dr. Bryant completed Phase 1 working on Phase 2



**Compliance**

- o SHRM Georgia Annual Conference September 22<sup>nd</sup> -24<sup>th</sup>
- o Developing a Succession Plan for Columbus Airport
- o Reviewing Employee Manual for possible revisions



**Employee Engagement**

- o August Employee Meeting: Departmental updates



**Recruitment**

- o Actively recruiting for vacant positions



**Retention**

- o Creating a culture of recognition and feedback
- o Developing employees. We want employees to know they have a future with Columbus Airport.
- o Recognize and appreciate employee contributions and volunteerism.

Ms. Amber Clark asked were there any questions or comments. No questions or comments were presented.

**MARKETING**

Ms. Sonya Overton provided the following update report:

- The safety of our customers and staff remains a priority for the Columbus Airport

Commission, therefore we partnered with the Columbus Health Department on

Tuesday, September 14th to provide free COVID-19 vaccines in the main terminal

## Overall items

1. PA System Commissioning 9/29/21
2. Door Hardware Install in airport overall 9/21/21
3. Signage to be completed Oct 4th-8th
4. Touch up paint ongoing
5. Air Curtain install
6. Access Control Completion 9/22/21

Ms. Sellers asked if there were any questions. No questions presented.

**DIRECTOR'S UPDATE**

Ms. Amber Clark provided the following update report:

- In the month of October we will begin a project on runway 13-31. This project will address the Runway 31 end safety area by bringing it into compliance through grading/building embankment to the southeast of the runway end, as well as displacing the existing threshold markings. New runway edge lights will be installed from the Runway 31 end to the intersection with Runway 6-24, to comply with FAA spacing standards as a result of the displaced threshold. Additionally, the existing VASI-2 system will be demolished and replaced by a new PAPI-4 system to be owned and maintained by Columbus Airport. Finally, the entire Runway 13-31 will be crack sealed and receive new reflective pavement markings that adhere to the latest FAA guidance.

- We have been informed that there are seven obstacles off the end of 24 that are affecting vertical guidance of the designated approach. I am working with the FAA, we have identified these obstacles, and have confirmed they are still present and are at a height that affects the approach minimums. We will be working with Holt Consulting to get the proper easements and clear the obstacles as necessary.

Ms. Amber Clark asked if there were any questions. No questions.

Mr. Clark acknowledge the great job from all the department. Also Mr. Art Guin acknowledge the great job everyone is doing.

With no other matter Mr. Cook motion to adjourn meeting.



Amber Clark, Airport Director/Assistant Secretary



Mr. Don Cook, Chairman



**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, September 27, 2023**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mrs. Dannell Marks, Vice Chairwoman	December 31, 2026
Mr. James Barker, Treasurer	December 31, 2023
Mr. Carl Rhodes, Jr., Secretary	December 31, 2025
Mrs. Delois Marsh, Commissioner	December 31, 2028

**Legal Counsel:** Alston Auten

**Staff Members Present:**

Maggie Turnham, Executive Assistant  
Daniel Thomas, Maintenance Manager  
Amanda Vickers, Facilities Technician Supervisor  
Omar Jacobs, Operations Technician  
Cody Davenport, FBO Manager  
Timothy Strickland, Finance Director  
Sonya Overton, Director of Marketing & Air Service Development

**Others Present:**

Phillip Thayer, Airport Tenant  
Jacob Redwine, Holt Consulting  
Justin Vest, Mainscapes  
Ben Crockett, Mainscapes

**BUSINESS OF THE MEETING**

Mrs. Dannell Marks called the September 27, 2023, Regular Commission Meeting to order at 9:32 a.m.

**CONSIDER ADOPTION OF THE MINUTES FOR THE REGULARLY SCHEDULED COMMISSION MEETING ON AUGUST 23, 2023**

Mrs. Marks asked to consider adoption of the minutes for the regularly scheduled commission meeting on August 23, 2023.

Motion by Mr. Barker to approve the minutes, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 4 No: 0

**CONSIDER APPROVAL OF THE UPDATED TRAVEL REIMBURSEMENT POLICY**

Mrs. Marks asked to consider the approval of the updated travel reimbursement policy.

Motion by Mr. Barker to approve the policy, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 4 No: 0

**CONSIDER APPROVAL TO REMOVE PAMELA KNIGHT AND BERNADETTE ZUBER FROM OUR BANK ACCOUNTS AND ADD**

**TIMOTHY STRICKLAND, AS WELL AS MAKE SOME CHANGES TO THE CREDIT CARD ACCOUNTS.**

Mrs. Marks asked to consider the approval of the changes to the bank account.

Motion by Mr. Barker to approve the changes, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 3 No: 0

**DIRECTOR'S UPDATES**

**Finance**

Mr. Timothy Strickland gave the finance report, wherein he talked about the audit process and updates on the closing of the months.

**Flightways**

Mr. Cody Davenport gave the Flightways report, wherein he discussed hangar repairs, new hangar tenants and leases, employee updates, fuel price comparisons, and fuel sales.

Fuel Price Comparison					DATE: 09/18/2023
Airport Identifier	Name	Jet A + Premixed	AvGas	SS100L	FBO COMPANY NAME
<b>CSG</b>		<b>\$7.11</b>	<b>\$7.26</b>	<b>\$6.38</b>	<b>Flightways Columbus</b>
<b>MCN (478) 788-3491</b>	<b>Macon</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>Lowe Aviation</b>
<b>GVL (878) 989-2395</b>	<b>Gainesville</b>	<b>~</b>	<b>\$8.05</b>	<b>\$7.05</b>	<b>Lanier Flight Center</b>
<b>HSV (256) 772-9341</b>	<b>Huntsville</b>	<b>\$7.76</b>	<b>\$6.58</b>	<b>~</b>	<b>Signature</b>
<b>DHN (334) 983-4541</b>	<b>Dothan</b>	<b>\$7.00</b>	<b>\$7.11</b>	<b>~</b>	<b>Aero One Aviation</b>
<b>ECP (850) 233-4717</b>	<b>Panama City</b>	<b>\$8.24</b>	<b>\$7.99</b>	<b>~</b>	<b>Sheltair</b>
<b>CHA (423) 855-2299</b>	<b>Chatanooga</b>	<b>\$7.26</b>	<b>\$7.51</b>	<b>~</b>	<b>Wilson Air Center</b>
<b>MDQ (256) 828-1403</b>	<b>Dwntwn Huntsville</b>	<b>\$8.49</b>	<b>\$6.24</b>	<b>~</b>	<b>Excutive Flight Center</b>
<b>VPC (770) 382-9800</b>	<b>Cartersville</b>	<b>\$5.85</b>	<b>\$6.49</b>	<b>~</b>	<b>Phoenix Air</b>
<b>FFC (770) 487-2225</b>	<b>Falcon Field</b>	<b>\$6.39</b>	<b>\$6.10</b>	<b>~</b>	<b>Adanta Regional Airport</b>
<b>AVERAGE</b>		<b>\$7.01</b>	<b>\$7.01</b>	<b>\$7.05</b>	
<b>PIM (706) 663-2083</b>	<b>Pine Mountain</b>	<b>\$5.99</b>	<b>\$5.30</b>	<b>\$5.15</b>	
<b>EUJ (334) 687-2051</b>	<b>Eufaula</b>	<b>\$5.84</b>	<b>~</b>	<b>\$6.08</b>	
<b>LGC (706) 884-2121</b>	<b>Lagrange</b>	<b>\$5.25</b>	<b>\$5.75</b>	<b>\$5.40</b>	

**Human Resources**

Mrs. Maggie Turnham gave the human resources report, wherein she discussed vacant positions and employee resignations/terminations. The Open Requisition Report is attached hereto.

**Open Requisition Report**

JOB TITLE	Pay Range	DEPT	JOB #	DATE POSTED	DATE CLOSED	# DAYS OPEN	COMMENTS
Beverage Cart Attendant (2 of 2 positions)	\$9.00 - \$13.00	Hospitality	23-01	12/6/2022 2/4/2023	1/22/2023 3/5/2023	55-days	Pending - Interviewing
Hospitality Team Member (2 of 3 positions)	\$16.10 - \$19.50	Hospitality	23-02	2/21/2023	3/2/2023	75-days	Pending - Interviewing
Customer Service Rep	\$14.42 - \$20.19	FOOD/BEVERAGES	23-12	6/12/2023	6/18/2023	6-days	Pending - Interviewing
Facilities Technician I	\$16.35 - \$23.56	Maintenance	23-03	2/21/2023	3/3/2023	75-days	Pending - Interviewing
Airfield Operations Tech II (2 positions)	\$16.35 - \$23.56	Maintenance	23-05	8/19/2023	3/23/2023	55-days	Pending - Interviewing
Human Resources Manager	\$55,000-\$62,000	Human Resources	23-17	8/23/2023	Unal. Rec'd	1-day	Job Posted
Airfield Operations Supervisor		Maintenance	23-16			0-days	Status - Position placed on hold.
Accountant		Finance	23-15			0-days	Status - Position placed on hold. Backfill/Refill.
Finance Analyst		Finance	23-14			0-days	Status - Position placed on hold. Backfill/Refill.

Total Active Employees\* 28 (as of September 15, 2023)  
 Total Job Vacancies 47  
 Total Positions 75

Total Temporary/Contingent 4 (as of September 15, 2023)

\*Does not include employees in leave positions, retiree, or incumbents whose positions are currently vacant, including employees whose recruitment is in processing, start date.  
 Formula: number of days positions are open starts the day a job is posted to the Manager and continues until recruitment from Hiring Manager has been received at Human Resources.  
 †These positions are not included in the total job vacancy numbers for the current fiscal year.

White - Pending
Yellow - Recruitment for hire received
Blue - Position has been filled
Pink - Temporary/Contingent
Green - Hold

**Maintenance**

Mrs. Maggie Turnham gave the maintenance report, wherein she discussed maintenance items repaired or in the process of being repaired, landscaping updates, staffing updates, hangar repair updates, and yearly hangar inspections.

**Marketing**

Mrs. Sonya Overton gave the marketing report, wherein she discussed the new feedback surveys, Fort Moore's Newcomer's Orientation, the Tri-City Latino Festival, the Career Exploration Tour with Lighthouse Brigade Army JROTC, and the new Just Baked vending machines in the terminal.

**Public Safety**

Mrs. Maggie Turnham gave the public safety report, wherein she discussed updates on the department's operations, employee training updates and status, and staffing updates.

**Other Matters**

Mrs. Marks asked if there were any other matters. There were none.

Mrs. Marks asked for a motion to adjourn the meeting.

Motion by Mr. Barker to adjourn, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 4 / No: 0

The meeting was adjourned at 9:48 a.m.

APPROVED:

Maggie Turnham

Art Guin

Maggie Turnham, Executive Assistant

Art Guin, Chairman



**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, JANUARY 22, 2025**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mr. James Barker, Chairman	December 31, 2028
Mrs. Dee Marsh, Vice Chairwoman	December 31, 2027
Mrs. Dannell Marks, Secretary	December 31, 2026
Mr. Art Guin, Treasurer	December 31, 2025
Mr. Philip Badcock, Commissioner	December 31, 2029

**Legal Counsel:** Alston Auten

**Staff Members Present:**

Amber Clark, Airport Director  
 Maggie Turnham, Executive Assistant  
 Carolyn Mills, HR Manager  
 Shaundra Goodwin, Security Coordinator  
 Timothy Strickland, Finance Director  
 Sonya Overton, Director of Marketing & Air Service Development  
 Joshua Patton, Airfield & Facilities Manager  
 Darryl Graham, HR Manager  
 Jarred Hubbard, Interim Chief of Public Safety  
 Mona Mitchell, Hospitality Supervisor

**Others Present:**

Jacob Redwine, Holt  
 Charlie Sikes, Tenant  
 Cham Watkins, Tenant  
 Philip Thayer, Tenant

**BUSINESS OF THE MEETING**

Mrs. Dannell Marks called the January 22, 2025, Regular Commission Meeting to order at 9:32 a.m.

**CONSIDER APPROVAL OF THE NEW SLATE OF OFFICERS FOR 2025**

Mrs. Marks asked to consider approval of the new slate of officers for 2025.

James Barker – Chairman  
 Delois Dee Marsh – Vice Chairwoman  
 Dannell Mastrean – Secretary  
 Art Guin – Treasurer  
 Philip Badcock – Commissioner  
 Amber Clark – Assistant Secretary and Assistant Treasurer  
 Timothy Strickland – Assistant Secretary and Assistant Treasurer

Motion by Mr. Guin to approve the new slate of officers for 2025, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 5 No: 0

**CONSIDER ADOPTION OF THE MINUTES FOR THE SPECIAL CALLED COMMISSION MEETING ON OCTOBER 30, 2024**

Mr. Barker asked to consider adoption of the minutes for the special called commission meeting on October 30, 2024.

Motion by Mrs. Marks to approve the minutes, seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 5 No: 0

**CONSIDER ADOPTION OF THE MINUTES FOR THE SPECIAL CALLED COMMISSION MEETING ON DECEMBER 4, 2024**

Mr. Barker asked to consider adoption of the minutes for the special called commission meeting on December 4, 2024.

Motion by Mr. Guin to approve the minutes, seconded by Mrs. Marks and unanimously approved by the Commission. Ayes: 5 No: 0

**CONSIDER APPROVAL OF THE MAINTENANCE AND PUBLIC SAFETY VEHICLE PURCHASES**

Mr. Barker asked to consider approval of the maintenance and public safety vehicle purchases.

Motion by Mr. Badcock to approve the maintenance and public safety vehicle purchases, seconded by Mrs. Marks and unanimously approved by the Commission. Ayes: 5 No: 0

**DIRECTOR'S UPDATES**

**Finance**

Mr. Timothy Strickland gave the finance report, wherein he talked about the end of the month reports for November and December.

**Flightways**

Mr. Darryl Graham gave the Flightways report, wherein he discussed the fuel volume report, vacant hangars, tenant socials, equipment updates, and employee updates. The fuel comparison report is attached hereto.

**Human Resources**

Ms. Carolyn Mills gave the human resources report, wherein she discussed vacant positions, new hires, employee engagement, and employee retention.

**Maintenance**

Mr. Joshua Patton gave the maintenance report, wherein he gave updates on airfield operations, facilities maintenance, and work orders.

**Marketing**

Mrs. Sonya Overton gave the marketing report, wherein she gave updates on upcoming speaking engagements, the marketing for the runway 6-24 project, passenger engagement activities for 2025, the cost calculator

sweepstakes, the social media calendar for 2025, just baked, propellers sky bar sales, and Flightways marketing.

**Public Safety**

Mr. Jarred Hubbard gave the public safety report, wherein he discussed updates on the department's operations and employee training updates.

**Other Matters**

Mr. Barker asked if there were any other matters. There were none.

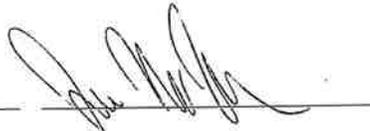
Mr. Barker asked for a motion to adjourn the meeting.  
Motion by Mrs. Marks to adjourn, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 5 / No: 0

The meeting was adjourned at 10:18 a.m.

APPROVED:



Maggie Turnham, Executive Assistant



James Barker, Chairman



**MINUTES AT THE MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, JUNE 25, 2025**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mr. James Barker, Chairman	December 31, 2027
Mrs. Delois Marsh, Vice Chairwoman	December 31, 2028
Mr. Art Guin, Treasurer	December 31, 2025
Mr. Philip Badcock, Commissioner	December 31, 2029

**Legal Counsel:** Alston Auten

**Staff Members Present:**

Amber Clark, Airport Director  
Maggie Turnham, Executive Assistant  
Carolyn Mills, HR Manager  
Timothy Strickland, Finance Director  
Joshua Patton, Airfield & Facilities Manager  
Wendy Kelly, Receptionist  
Shaundra Goodwin, Security Coordinator  
Darryl Graham, FBO Manager  
Amanda Vickers, Facilities Technician Supervisor  
Mona Mitchell, Hospitality Supervisor  
Sonya Overton, Director of Marketing & Air Service Development  
Trinity Watkins, Staff Accountant  
Katelynn Pease, CSR Supervisor  
Monica Smith, Marketing Intern

**Others Present:**

Jacob Redwine, Holt Consulting  
Nick Thomas, FAA

**BUSINESS OF THE MEETING**

Mr. Barker called the June 25, 2025, Commission Meeting to order at 9:30 a.m.

**CONSIDER ADOPTION OF THE MINUTES FOR THE COMMISSION MEETING ON MAY 28, 2025**

Mr. Barker asked to consider adoption of the minutes for the commission meeting on May 28, 2025.

Motion by Mrs. Marsh to approve the minutes, seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 4 No: 0

**CONSIDER APPROVAL OF THE SUCCESSFUL PLANNING RFQ PROPOSAL**

Mr. Barker asked to consider approval of Holt Consulting Company as the successful planning RFQ proposer.

Motion by Mr. Badcock to approve Holt Consulting Company, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 4 No: 0

**CONSIDER APPROVAL OF THE AIRPORT STEP COMPENSATION PLAN**

Mr. Barker asked to consider approval of the Airport Step Compensation Plan.

Motion by Mrs. Marsh to approve the Airport Step Compensation Plan, seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 4 No: 0

**DIRECTOR'S UPDATES**

**Finance**

Mr. Timothy Strickland gave the finance report, wherein he discussed March and April financials.

**Flightways**

Mr. Darryl Graham gave the Flightways report, wherein he discussed the fuel volume report, vacant hangars, tenant socials, equipment updates, and employee updates. The fuel comparison report is attached hereto.

Fuel Price Comparison					DATE: 06/10/2025
Airport Identifier	Name	Jet A + Premixed	AvGas	SS100LL	FBO COMPANY NAME
SG	updated on 04/15/2025	\$6.70	\$6.80	\$5.80	Flightways Columbus
MCN (478) 310-4689	Macon	\$5.59	\$5.18	\$4.68	Highnote Aviation
GVL (678) 989-2395	Gainesville	~	\$7.49	\$6.49	Lanier Flight Center
HSV (256) 772-9341	Huntsville	\$6.72	\$6.48	~	Signature
DHN (334) 983-4541	Dothan	\$6.36	\$6.79	~	Aero One Aviation
ECP (850) 233-4717	Panama City	\$7.40	\$7.51	~	Sheltair
CHA (423) 855-2299	Chattanooga	\$6.70	\$7.23	~	Wilson Air Center
MDQ (256) 828-1403	Dwntwn Huntsville	\$6.20	\$5.80	~	Excutive Flight Center
VPC (770) 382-9800	Cartersville	\$5.54	\$5.90	~	Phoenix Air
FFC (770) 487-2225	Falcon Field	\$4.98	\$5.40	~	Atlanta Regional Airport
<b>AVERAGE</b>		\$6.19	\$6.42	\$5.59	
PIM (706) 663-2083	Pine Mountain	\$5.99	\$5.40	\$5.25	
EUF (334) 687-2051	Eufaula	\$4.97	~	\$5.66	
C (706) 884-2121	Lagrange	\$5.15	\$5.05	\$4.75	

**Human Resources**

Ms. Carolyn Mills gave the human resources report, wherein she discussed workforce, recruiting/onboarding, training and development, policy and compliance, employee engagement, and strategic planning.

**Maintenance**

Mr. Joshua Patton gave the maintenance report, wherein he gave updates on airfield operations, facilities maintenance, and work orders.

**Marketing**

Mrs. Sonya Overton gave the marketing report, wherein she gave updates on the runway 6-24 project, the Annual Greater Columbus Georgia Chamber of Commerce Golf Event, efforts to grow non-aeronautical revenue, a media luncheon hosted by the marketing department, and introducing the new marketing intern.

**Public Safety**

Ms. Amber Clark gave the public safety report, wherein she discussed updates on the department's operations, runway closure preparation, professional development, and law enforcement training.

**Other Matters**

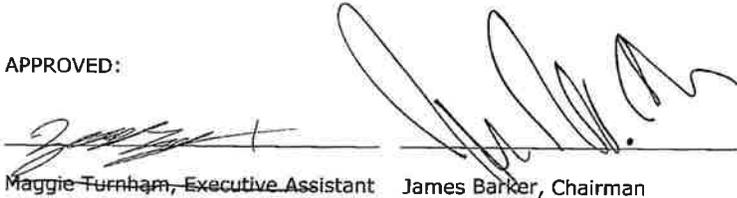
Mr. Barker asked if there were any other matters. There were none.

Mr. Barker asked for a motion to adjourn the meeting.

Motion by Mrs. Marsh to adjourn the meeting, seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 4 / No: 0

The meeting was adjourned at 10:34 a.m.

APPROVED:



Maggie Turnham, Executive Assistant      James Barker, Chairman

*Zeck Lundy Signing in place of*



**MINUTES AT THE MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, July 23, 2025**

The following commission members were present for the entire meeting:

<b><u>NAME</u></b>	<b><u>EXPIRES</u></b>
Mrs. Delois Marsh, Vice Chairwoman	December 31, 2028
Mr. Art Guin, Treasurer	December 31, 2025
Mrs. Dannell Marks, Secretary	December 31, 2026
Mr. Philip Badcock, Commissioner	December 31, 2029

**Legal Counsel:** Alston Auten

**Staff Members Present:**

Amber Clark, Airport Director  
Maggie Turnham, Executive Assistant  
Carolyn Mills, HR Manager  
Timothy Strickland, Finance Director  
Joshua Patton, Airfield & Facilities Manager  
Wendy Kelly, Receptionist  
Shaundra Goodwin, Security Coordinator  
Darryl Graham, FBO Manager  
Amanda Vickers, Facilities Technician Supervisor  
Mona Mitchell, Hospitality Supervisor  
Sonya Overton, Director of Marketing & Air Service Development  
Trinity Watkins, Staff Accountant  
Katelynn Pease, CSR Supervisor  
Eric Rivers, Airport Operations Supervisor  
Cody Boyd, Public Safety Officer  
Vincent Henderson, Public Safety Officer  
Sophie Thompson, Columbus Airport Intern

**Others Present:**

Jacob Redwine, Holt Consulting

**BUSINESS OF THE MEETING**

Mrs. Marsh called the July 23, 2025, Commission Meeting to order at 9:34 a.m.

**CONSIDER ADOPTION OF THE MINUTES FOR THE COMMISSION  
MEETING ON JUNE 25, 2025**

Mrs. Marsh asked to consider adoption of the minutes for the commission meeting on June 25, 2025.

Motion by Mr. Badcock to approve the minutes, seconded by Mrs. Marks and unanimously approved by the Commission. Ayes: 4 No: 0

**SWEARING IN OF NEW POLICE OFFICER, CODY BOYD**

**CONSIDER APPROVAL OF RATIFYING THE INSURANCE RENEWAL  
FOR FY26**

Mrs. Marsh asked to consider approval of ratifying the insurance renewal for FY26.

Motion by Mrs. Marks to approve the minutes, seconded by Mr. Badcock and unanimously approved by the Commission. Ayes: 4 No: 0

**DIRECTOR'S UPDATES**

**Finance**

Mr. Timothy Strickland gave the finance report, wherein he discussed May financials.

**Flightways**

Mr. Darryl Graham gave the Flightways report, wherein he discussed the fuel volume report, vacant hangars, tenant socials, equipment updates, and employee updates. The fuel comparison report is attached hereto.

Fuel Price Comparison					DATE: 07/15/2025
Airport Identifier	Name	Jet A +	AvGas	SS100LL	FBO COMPANY NAME
		Premixed			
CSG	updated on 04/15/2025	\$6.70	\$6.80	\$5.80	Flightways Columbus
M I (478) 310-4689	Macon	\$5.46	\$5.69	\$5.19	Highnote Aviation
G (678) 989-2395	Gainesville	~	\$7.59	\$6.59	Lanier Flight Center
HSV (256) 772-9341	Huntsville	\$6.87	\$6.48	~	Signature
DHN (334) 983-4541	Dothan	\$6.60	\$6.79	~	Aero One Aviation
ECP (850) 233-4717	Panama City	\$7.58	\$7.44	~	Sheltair
CHA (423) 855-2299	Chattanooga	\$6.95	\$7.30	~	Wilson Air Center
MDQ (256) 828-1403	Dwntwn Huntsville	\$6.20	\$5.80	~	Excutive Flight Center
VPC (770) 382-9800	Cartersville	\$5.54	\$5.90	~	Phoenix Air
FFC (770) 487-2225	Falcon Field	\$5.98	\$6.17	~	Atlanta Regional Airport
<b><u>AVERAGE</u></b>		<b><u>\$6.40</u></b>	<b><u>\$6.57</u></b>	<b><u>\$5.89</u></b>	
PIM (706) 663-2083	Pine Mountain	\$5.99	\$5.40	\$5.25	
EUf (334) 687-2051	Eufaula	\$4.90	~	\$5.66	
LGC (706) 884-2121	Lagrange	\$5.15	\$5.05	\$4.60	

**Human Resources**

Ms. Carolyn Mills gave the human resources report, wherein she discussed workforce, recruiting/onboarding, training and development, policy and compliance, employee engagement, and strategic planning.

**Maintenance**

Mr. Joshua Patton gave the maintenance report, wherein he gave updates on airfield operations, facilities maintenance, and work orders.

**Marketing**

Mrs. Sonya Overton gave the marketing report, wherein she discussed phase one of the runway 6-24 awareness campaign, surveys sent to the tenants, passenger engagement campaigns, the Unity with Pam 5<sup>th</sup> Business Showcase event, Flightways Fuel Rewards Program, and social media statistics.

**Public Safety**

Mr. Cody Boyd gave the public safety report, wherein she discussed updates on the department's operations, runway closure preparation, professional development, and law enforcement training.

**Other Matters**

Ms. Amber Clark gave the interns report, wherein she discussed what the intern learned this summer and any takeaways and suggestions she had.

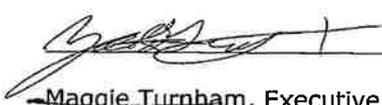
Mrs. Marsh asked if there were any other matters. There were none.

Mrs. Marsh asked for a motion to adjourn the meeting.

Motion by Mr. Badcock to adjourn the meeting, seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 4 / No: 0

The meeting was adjourned at 10:15 a.m.

APPROVED:

	
_____ Maggie Turnham, Executive Assistant	_____ Delois Marsh, Vice Chairwoman
<i>Zack Lundy as Replacement</i>	



**MINUTES AT THE MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDSDAY, October 29, 2025**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mr. James Barker, Chairman	December 31, 2028
Mrs. Delois Marsh, Vice Chairwoman	December 31, 2027
Mr. Art Guin, Treasurer	December 31, 2025
Ms. Dannel Marks, Secretary	December 31, 2026

**Legal Counsel:** Alston Auten

**Staff Members Present:**

Amber Clark, Airport Director  
 Carolyn Mills, HR Manager  
 Timothy Strickland, Finance Director  
 Darryl Graham, FBO Manager  
 Sonya Overton, Director of Marketing & Air Service Development  
 Jarred Hubbard, Chief Public Safety Officer  
 Lela Faircloth, Marketing Associate  
 Zack Lundy, Administrative Coordinator

**BUSINESS OF THE MEETING**

Mr. Barker called the October 29, 2025, Commission Meeting to order at 9:33 a.m.

**CONSIDER ADOPTION OF THE MINUTES FOR THE COMMISSION MEETING ON SEPTEMBER 2, 2025**

Mr. Barker asked to consider adoption of the minutes for the commission meeting on September 2, 2025.

Motion by Ms. Marks to approve the minutes, seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 3 No: 0

**CONSIDER ADOPTION OF THE MINUTES FOR THE COMMISSION MEETING ON SEPTEMBER 2, 2025**

Mr. Barker asked to consider adoption of the minutes from the special called meeting on September 15, 2025.

Motion by Mrs. Marsh to approve the minutes, seconded by Ms. Marks and unanimously approved by the Commission. Ayes:3 No:0

**APPROVED MAINSCAPES CONTRACT EXTENSION**

Ms. Clark stated that Mainscapes is the Columbus Airport's provider for landscaping services and that their current contract can be extended on the same terms and conditions. Ms. Clark recommended approval of the one year extension based on the firm's performance and partnership.

Mr. Barker asked for a motion to approve the one year extension. Motion by Mr. Guin to approve the one year extension, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 3 No:0

#### **APPROVED SOUTHSIDE AVIATION SUBLEASE**

Ms. Clark stated that Columbus Aero Service closed in September and Bud Allen would like to sublease Allen Development's hangar to SouthSide Aviation as an aircraft maintenance facility. Ms. Clark requested the Commission to approve the sublease on the condition that all necessary documentation for the required minimum standards is provided.

Mr. Barker asked for a motion to approve the sublease on condition that all required documents are provided. Motion by Ms. Marks to approve SouthSide Aviation sublease seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 3 No: 0

#### **APPROVED COMMISSION COMMUNICATION POLICY**

Ms. Clark stated that the communication policy was created back during COVID times and has been modernized. Mr. Guin asks if we have a protocol to review policies by annually. Ms. Clark mentioned that we do not, however, we are reviewing all polices and plans to make a review policy.

Mr. Barker asked for a motion to approve commission communication policy. Mr. Guin motioned to approve commission communication policy seconded by Ms. Marks and unanimously approved by the Commission. Ayes: 3 No:0

#### **APPROVED 3% COLA RAISE**

Ms. Clark stated that in past we have had a best practice, where the Columbus Airport Commission has followed CCG in providing cost of living adjustments (COLA). Ms. Clark stated that the 3% is within budget and takes place in January 2026. Mr. Strickland provided more financial information. Mr. Barker asked for a motion to approve the 3% COLA. Motion by Mr. Guin to approve the 3% COLA raise seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 3 No: 0

#### **DIRECTOR'S UPDATES**

##### **Finance**

Mr. Timothy Strickland gave the finance report, wherein he discussed August financials.

##### **Flightways**

Mr. Darryl Graham gave the Flightways report, wherein he discussed the fuel volume report, vacant hangars, tenant socials, equipment updates, and employee updates. The fuel comparison report is attached hereto.

Fuel Price Comparison					DATE: 09/16/2025
Airport Identifier	Name	Jet A +	AvGas	SS100LL	FBO COMPANY NAME
		Premixed			
CSG	updated on 04/15/2025	\$6.70	\$6.80	\$5.80	Flightways Columbus
MCN (478) 310-4689	Macon	\$5.21	\$5.19	\$4.69	Highnote Aviation
GVL (678) 989-2395	Gainesville	~	\$7.59	\$6.59	Lanier Flight Center
H (256) 772-9341	Huntsville	\$6.88	\$6.48	~	Signature
D (334) 983-4541	Dothan	\$6.40	\$6.79	~	Aero One Aviation
ECP (850) 233-4717	Panama City	\$7.52	\$7.34	~	Sheltair
CHA (423) 855-2299	Chattanooga	\$6.88	\$7.30	~	Wilson Air Center
MDQ (256) 828-1403	Dwntwn Huntsville	\$6.20	\$5.80	~	Excutive Flight Center
VPC (770) 382-9800	Cartersville	\$5.54	\$5.90	~	Phoenix Air
FFC (770) 487-2225	Falcon Field	\$6.05	\$6.20	~	Atlanta Regional Airport
<b>AVERAGE</b>		<b>\$6.34</b>	<b>\$6.51</b>	<b>\$5.64</b>	
PIM (706) 663-2083	Pine Mountain	\$5.99	\$5.00	\$4.59	
EUF (334) 687-2051	Eufaula	\$5.15	~	\$5.64	
LGC (706) 884-2121	Lagrange	\$5.25	\$5.05	\$4.60	

**Human Resources**

Ms. Carolyn Mills gave the human resources report, wherein she discussed workforce, recruiting/onboarding, training and development, policy and compliance, employee engagement, and strategic planning.

**Maintenance**

Ms. Amber Clark C.M. gave the maintenance report, wherein she gave updates on airfield operations, facilities maintenance, and work orders.

**Marketing**

Mrs. Sonya Overton gave the marketing report, wherein she discussed the 6-24 runway project, as well as other updates to the 6-24 project, and social media statistics.

**Public Safety**

Chief Hubbard gave the public safety report, wherein he discussed updates on the department's operations, runway closure preparation, professional development, and law enforcement training.

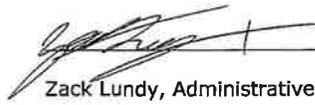
**Other Matters**

Mr. Barker asked for a motion to adjourn the meeting.

Motion by Ms. Marks to adjourn the meeting, seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 3 No: 0

The meeting was adjourned at 10:11 a.m.

APPROVED:

  
Zack Lundy, Administrative Coordinator

  
James Barker, Chairman

**MINUTES AT THE MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, NOVEMBER 19, 2025**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mr. James Barker, Chairman	December 31, 2028
Mrs. Delois Marsh, Vice Chairwoman	December 31, 2027
Mr. Art Guin, Treasurer	December 31, 2025
Ms. Dannell Marks, Secretary	December 31, 2026
Mr. Philip Badcock, Commissioner	December 31, 2029

**Staff Members Present:**

Amber Clark, Airport Director  
 Carolyn Mills, HR Manager  
 Timothy Strickland, Finance Director  
 Darryl Graham, FBO Manager  
 Sonya Overton, Director of Marketing & Air Service Development  
 Jarred Hubbard, Chief Public Safety Officer  
 Lela Faircloth, Marketing Associate

**BUSINESS OF THE MEETING**

Mr. Barker called the November 19, 2025, Special Called Commission Meeting to order at 10:31 a.m.

**CONSIDER ADOPTION OF THE MINUTES FOR THE COMMISSION MEETING ON OCTOBER 29, 2025**

Mr. Barker asked to consider adoption of the minutes for the commission meeting on October 29, 2025.

Motion by Mr. Guin to approve the minutes, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 5 No: 0

**APPROVED THE FY25 AUDITED FINANCIALS**

Steven Voynich with Robinson, Grimes & Partners provided a summary of the financials.

Mr. Barker asked to consider approval for the audited FY25 financials.

Motion by Mr. Guin to approve the minutes, seconded by Mr. Badcock and unanimously approved by the Commission. Ayes:5 No:0

The meeting was adjourned at 10:51 a.m.

APPROVED:

  
Zack Lundy, Administrative Coordinator

  
James Barker, Chairman

**MINUTES AT THE MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, DECEMBER 17th, 2025**

The following commission members were present for the entire meeting:

<b><u>NAME</u></b>	<b><u>EXPIRES</u></b>
Mr. James Barker, Chairman	December 31, 2028
Mrs. Delois Marsh, Vice Chairwoman	December 31, 2027
Ms. Dannell Marks, Secretary	December 31, 2026
Mr. Philip Badcock, Commissioner	December 31, 2029

**Staff Members Present:**

Amber Clark, Airport Director  
Carolyn Mills, HR Manager  
Timothy Strickland, Finance Director  
Darryl Graham, FBO Manager  
Sonya Overton, Director of Marketing & Air Service Development  
Jarred Hubbard, Chief Public Safety Officer  
Lela Faircloth, Marketing Associate

**BUSINESS OF THE MEETING**

Mr. Barker called the December 17th, 2025, Commission Meeting to order at 9:34 a.m.

**CONSIDER ADOPTION OF THE MINUTES FOR THE COMMISSION MEETING ON NOVEMBER 19th, 2025**

Mr. Barker asked to consider adoption of the minutes for the commission meeting on November 19th, 2025.

Motion by Mr. Badcock to approve the minutes, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 4 No: 0

**DIRECTOR'S UPDATES**

**Public Safety**

Chief Hubbard gave the public safety report, wherein he discussed updates on the department's operations, professional development, and law enforcement training.

**Finance**

Mr. Timothy Strickland gave the finance report, wherein he discussed June and July financials.

**Flightways**

Mr. Darryl Graham gave the Flightways report, wherein he discussed the fuel volume report, vacant hangars, tenant socials, equipment updates, and employee updates. The fuel comparison report is attached hereto.

Fuel Price Comparison					DATE: 12/09/2025
Airport Identifier	Name	Jet A + Premixed	AvGas	SS100LL	FBO COMPANY NAME
CSG	updated on 10/20/2025	\$6.60	\$6.70	\$5.70	Flightways Columbus
MCN (478) 310-4689	Macon	\$5.24	\$4.97	\$4.47	Highnote Aviation
GVL (678) 989-2395	Gainesville	~	\$7.59	\$6.59	Lanier Flight Center
HSV (256) 772-9341	Huntsville	\$7.94	\$6.48	~	Signature
DIIN (334) 983-4541	Dothan	\$6.60	\$6.79	~	Aero One Aviation
ECP (850) 233-4717	Panama City	\$7.16	\$6.95	~	Sheltair
CHA (423) 855-2299	Chattanooga	\$6.92	\$7.25	~	Wilson Air Center
MDQ (256) 828-1403	Dwntwn Huntsville	\$6.20	\$5.80	~	Excutive Flight Center
VPC (770) 382-9800	Cartersville	\$5.54	\$5.90	~	Phoenix Air
FFC (770) 487-2225	Falcon Field	\$5.90	\$5.68	~	Atlanta Regional Airport
<b>AVERAGE</b>		<b>\$6.44</b>	<b>\$6.38</b>	<b>\$5.53</b>	
PIM (706) 663-2083	Pine Mountain	\$5.99	\$5.00	\$4.59	
EUJ (334) 687-2051	Eufaula	\$5.20	~	\$5.64	
LGC (706) 884-2121	Lagrange	\$5.35	\$5.05	\$4.60	

**Human Resources**

Ms. Carolyn Mills gave the human resources report, wherein she discussed workforce, recruiting/onboarding, training and development, policy and compliance, employee engagement, and strategic planning.

**Maintenance**

Mr. Joshua Patton gave the maintenance report, wherein he gave updates on airfield operations, facilities maintenance, and work orders.

**Marketing**

Mrs. Sonya Overton gave the marketing report, wherein she gave updates on the runway 6-24 project, air service development, and social media statistics

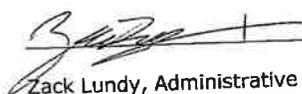
**Other Matters**

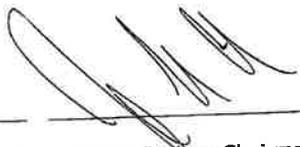
Tarona Guy from Unifi brought forward concerns about commercial service scheduling and requested to be apart of monthly meetings. Ms. Clark addressed those concerns by informing of a frequent stakeholder meeting that Unifi has an invitation to.

**Executive Session**

The Commission meeting moved to executive session at 10:20am.

APPROVED:

  
Zack Lundy, Administrative Coordinator

  
James Barker, Chairman



**MINUTES AT THE MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
THURSDAY, JANUARY 8<sup>th</sup> 2026**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mr. James Barker, Chairman	December 31, 2028
Mrs. Delois Marsh, Vice Chairwoman	December 31, 2027
Ms. Dannell Marks, Secretary	December 31, 2026
Mr. Philip Badcock, Commissioner	December 31, 2029

**Staff Members Present:**

Amber Clark, Airport Director  
Zack Lundy, Administrative Coordinator

**BUSINESS OF THE MEETING**

Mr. Barker called the January 8<sup>th</sup>, 2026, Commission Meeting to order at 6:03pm

**CONSIDER APPROVAL OF THE SINGLE AUDIT**

Mr. Barker asked to consider the approval of the single audit.

Motion by Ms. Marks to approve the single audit, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 4 No: 0

**VOTE TO NAME NEW COMMISSIONER**

Mr. Barker asked to name Philip Thayer as the new commissioner. Ms. Marks nominates Philip Thayer as the new commissioner, Mrs. Marsh seconds and unanimously approved by the Commission. Ayes: 4 No:0

**EXECUTIVE SESSION**

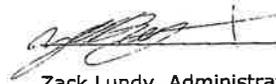
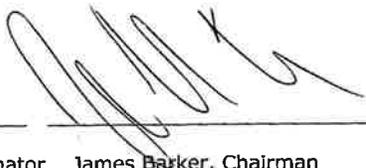
The Commission meeting moved to executive session. Ms. Marks motioned to move out of executive session, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes:4 No:0

**OTHER MATTERS**

Ms. Marks motioned to close the meeting, seconded by Mr. Badcock and unanimously approved by the Commission. Ayes: 4 No: 0

The meeting was adjourned at 6:42pm

APPROVED:

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Zack Lundy, Administrative Coordinator      James Barker, Chairman



**MINUTES AT THE MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WENDSDAY, October 29, 2025**

The following commission members were present for the entire meeting:

<b><u>NAME</u></b>	<b><u>EXPIRES</u></b>
Mr. James Barker, Chairman	December 31, 2028
Mrs. Delois Marsh, Vice Chairwoman	December 31, 2027
Mr. Art Guin, Treasurer	December 31, 2025
Ms. Dannel Marks, Secretary	December 31, 2026

**Legal Counsel:** Alston Auten

**Staff Members Present:**

Amber Clark, Airport Director  
 Carolyn Mills, HR Manager  
 Timothy Strickland, Finance Director  
 Darryl Graham, FBO Manager  
 Sonya Overton, Director of Marketing & Air Service Development  
 Jarred Hubbard, Chief Public Safety Officer  
 Lela Faircloth, Marketing Associate  
 Zack Lundy, Administrative Coordinator

**BUSINESS OF THE MEETING**

Mr. Barker called the October 29, 2025, Commission Meeting to order at 9:33 a.m.

**CONSIDER ADOPTION OF THE MINUTES FOR THE COMMISSION MEETING ON SEPTEMBER 2, 2025**

Mr. Barker asked to consider adoption of the minutes for the commission meeting on September 2, 2025.

Motion by Ms. Marks to approve the minutes, seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 3 No: 0

**CONSIDER ADOPTION OF THE MINUTES FOR THE COMMISSION MEETING ON SEPTEMBER 2, 2025**

Mr. Barker asked to consider adoption of the minutes from the special called meeting on September 15, 2025.

Motion by Mrs. Marsh to approve the minutes, seconded by Ms. Marks and unanimously approved by the Commission. Ayes:3 No:0

**APPROVED MAINSCAPES CONTRACT EXTENSION**

Ms. Clark stated that Mainscapes is the Columbus Airport's provider for landscaping services and that their current contract can be extended on the same terms and conditions. Ms. Clark recommended approval of the one year extension based on the firm's performance and partnership.

Mr. Barker asked for a motion to approve the one year extension. Motion by Mr. Guin to approve the one year extension, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 3 No:0

#### **APPROVED SOUTHSIDE AVIATION SUBLEASE**

Ms. Clark stated that Columbus Aero Service closed in September and Bud Allen would like to sublease Allen Development's hangar to SouthSide Aviation as an aircraft maintenance facility. Ms. Clark requested the Commission to approve the sublease on the condition that all necessary documentation for the required minimum standards is provided.

Mr. Barker asked for a motion to approve the sublease on condition that all required documents are provided. Motion by Ms. Marks to approve SouthSide Aviation sublease seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 3 No: 0

#### **APPROVED COMMISSION COMMUNICATION POLICY**

Ms. Clark stated that the communication policy was created back during COVID times and has been modernized. Mr. Guin asks if we have a protocol to review policies by annually. Ms. Clark mentioned that we do not, however, we are reviewing all policies and plans to make a review policy.

Mr. Barker asked for a motion to approve commission communication policy. Mr. Guin motioned to approve commission communication policy seconded by Ms. Marks and unanimously approved by the Commission. Ayes: 3 No:0

#### **APPROVED 3% COLA RAISE**

Ms. Clark stated that in past we have had a best practice, where the Columbus Airport Commission has followed CCG in providing cost of living adjustments (COLA). Ms. Clark stated that the 3% is within budget and takes place in January 2026. Mr. Strickland provided more financial information. Mr. Barker asked for a motion to approve the 3% COLA. Motion by Mr. Guin to approve the 3% COLA raise seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 3 No: 0

#### **DIRECTOR'S UPDATES**

##### **Finance**

Mr. Timothy Strickland gave the finance report, wherein he discussed August financials.

##### **Flightways**

Mr. Darryl Graham gave the Flightways report, wherein he discussed the fuel volume report, vacant hangars, tenant socials, equipment updates, and employee updates. The fuel comparison report is attached hereto.

Fuel Price Comparison					DATE: 09/16/2025
Airport Identifier	Name	Jet A +	AvGas	SS100LL	FBO COMPANY NAME
		Premixed			
CSG	updated on 04/15/2025	\$6.70	\$6.80	\$5.80	Flightways Columbus
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GVL (678) 989-2395	Gainesville	~	\$7.59	\$6.59	Lanier Flight Center
H (256) 772-9341	Huntsville	\$6.88	\$6.48	~	Signature
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ECP (850) 233-4717	Panama City	\$7.52	\$7.34	~	Sheltair
CHA (423) 855-2299	Chattanooga	\$6.88	\$7.30	~	Wilson Air Center
MDQ (256) 828-1403	Dwntwn Huntsville	\$6.20	\$5.80	~	Excutive Flight Center
VPC (770) 382-9800	Cartersville	\$5.54	\$5.90	~	Phoenix Air
FFC (770) 487-2225	Falcon Field	\$6.05	\$6.20	~	Atlanta Regional Airport
<b>AVERAGE</b>		<b>\$6.34</b>	<b>\$6.51</b>	<b>\$5.64</b>	
PIM (706) 663-2083	Pine Mountain	\$5.99	\$5.00	\$4.59	
EUJ (334) 687-2051	Eufaula	\$5.15	~	\$5.64	
LGC (706) 884-2121	Lagrange	\$5.25	\$5.05	\$4.60	

**Human Resources**

Ms. Carolyn Mills gave the human resources report, wherein she discussed workforce, recruiting/onboarding, training and development, policy and compliance, employee engagement, and strategic planning.

**Maintenance**

Ms. Amber Clark C.M. gave the maintenance report, wherein she gave updates on airfield operations, facilities maintenance, and work orders.

**Marketing**

Mrs. Sonya Overton gave the marketing report, wherein she discussed the 6-24 runway project, as well as other updates to the 6-24 project, and social media statistics.

**Public Safety**

Chief Hubbard gave the public safety report, wherein he discussed updates on the department's operations, runway closure preparation, professional development, and law enforcement training.

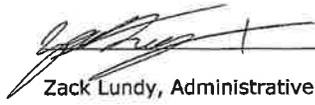
**Other Matters**

Mr. Barker asked for a motion to adjourn the meeting.

Motion by Ms. Marks to adjourn the meeting, seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 3 No: 0

The meeting was adjourned at 10:11 a.m.

APPROVED:

  
Zack Lundy, Administrative Coordinator

  
James Barker, Chairman

**MINUTES AT THE MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WENDSDAY, NOVEMBER 19, 2025**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mr. James Barker, Chairman	December 31, 2028
Mrs. Delois Marsh, Vice Chairwoman	December 31, 2027
Mr. Art Guin, Treasurer	December 31, 2025
Ms. Dannell Marks, Secretary	December 31, 2026
Mr. Philip Badcock, Commissioner	December 31, 2029

**Staff Members Present:**

Amber Clark, Airport Director  
 Carolyn Mills, HR Manager  
 Timothy Strickland, Finance Director  
 Darryl Graham, FBO Manager  
 Sonya Overton, Director of Marketing & Air Service Development  
 Jarred Hubbard, Chief Public Safety Officer  
 Lela Faircloth, Marketing Associate

**BUSINESS OF THE MEETING**

Mr. Barker called the November 19, 2025, Special Called Commission Meeting to order at 10:31 a.m.

**CONSIDER ADOPTION OF THE MINUTES FOR THE COMMISSION MEETING ON OCTOBER 29, 2025**

Mr. Barker asked to consider adoption of the minutes for the commission meeting on October 29, 2025.

Motion by Mr. Guin to approve the minutes, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 5 No: 0

**APPROVED THE FY25 AUDITED FINANCIALS**

Steven Voynich with Robinson, Grimes & Partners provided a summary of the financials.

Mr. Barker asked to consider approval for the audited FY25 financials.

Motion by Mr. Guin to approve the minutes, seconded by Mr. Badcock and unanimously approved by the Commission. Ayes:5 No:0

The meeting was adjourned at 10:51 a.m.

APPROVED:

  
Zack Lundy, Administrative Coordinator

  
James Barker, Chairman

**Animal Services Advisory Board Meeting -ASAB****Minutes****\*Date: 1/26/26**

**\*Board Members Present:** Ethelyn Riley, Courtney Pierce (Director of Paws Humane Inc.-nons Organization voting member), Donna McGinnis Internal Auditor for CCG, Danielle Saunders (Columbus Dept of Public Health-Manager- non-voting member) Karen Gaskins, Matt Gilbert, Anna Claire Daniels, Dr Jo April Brown

**Absent** – Kirven Boyce

**Chair'a Agenda**

Ms. Riley advised that two emails had been sent to UGA School of Law asking for an update. There was no response, so Ms. Riley asked for a motion to thank the UGA School of Law, but the ASAB would take back over the task of updating ordinances. Ms. Daniels made the motion, seconded by Mrs. McGinnis. The motion passed unanimously.

**Best Friends Presentation**

Best Friends Organization presented an informative talk on the history and implementation of the TRAP-NEUTER-RELEASE. The problem of stray cats was discussed. Mandated microchipping was discussed,

The meeting was adjourned at 4:25.

Respectfully submitted,

Ethelyn W Riley



**Animal Services Advisory Board Meeting -ASAB**

**Summary of Minutes**

**\*Date: 1/26/26**

It was decided that the ASAB would resume work on updating Muscogee County Ordinances.

Best Friends made a presentation on the history and effectiveness of the TRAP-NEUTER-RELEASE program.





## Muscogee County Division of Family and Children Services Board Meeting Minutes

November 19, 2020

1:00 pm

Location: 2100 Comer Avenue, Columbus GA 31904

### Call to Order

- Muscogee County Georgia Division of Family and Children Services (DFCS) Board Meeting was held on November 19, 2020 via online by TEAMS
- Meeting began at 1:00 PM and was presided over by Charonda Huff.

### Attendees

- Charonda Huff and Jennifer Melvin participated via Teams
- Voting members Barbara Story-Jones and Tolua Puailo were not in attendance
- Georgia Division of Family and Children Services staff in attendance included Muscogee County Director Tonika Wadley and Cobb County Director Lasondra Howard-Boddie

### Review/Approval of minutes from last meeting(s)

- Approval of the September 17, 2020 minutes and the October 15, 2020 minutes did not take place because there was not a quorum.

### Old Business

- There was no Old Business

## New Business/Agency Updates

- Mrs. Wadley said that Intake had a total of 132 case reports to access. There were 2 children that had to be taken from their families and placed in Foster Care, but we were able to exit 15 children out of Foster Care and place them with either their parents or an immediate family member. There are a total of 386 children in Foster Care. Some adoptions are pending finalization hearings.
- OFI has been extremely busy processing benefits. More clients are being served and given benefits because workers are able to process more applications working from home. Case workers are able to complete more cases in a timely manner because Telework allows virtual visits, which eliminates the case workers having to take time to go out for visits. Social Services still goes out for in person visits if needed. The time eliminated with traveling is freed up and allows processing more cases.
- The Virtual Lobby for constituents that has been created allows clients who would not or could not come in for service a faster way to apply for benefits and this has given us the ability to serve more clients and it has increased benefits given to our families. Clients can request for an in-person appointment through the Virtual Lobby for OFI and Social Services. Paper applications can be printed out online or clients may pick one up from the Blue application box and can place them in our Drop Box in front of the building if they do not wish to complete an application online.
- Low Energy assistance is a need that we can not process at this time because they require in person processing, so we are referring clients to other agencies.
- We have partnered with Walmart for Secret Santa and we are collaborating with them to have the toys dropped off to us for distribution. We are also receiving donations from our Partners for children in Foster Care who we received after November 3<sup>rd</sup> who did not make the Secret Santa list so that they will get toys as well.
- There is a new Expenditure form from accounting that will be forwarded to you by email.

## Budget Update

- From our Budget of 41,500.00 we have a balance of 38,745.84. With Board approval we will pay for our Employee Holiday Luncheon. The luncheon will be on Friday, December 11, 2020. It will be catered by Country's Barbeque and hosted in the parking lot at our Comer Ave location.

### ➤ OFI Totals for October 2020:

- I. TANF
  - 168 Active Cases
  - 196 Applications processed
  - \$69,945.00 Tanf funds distributed
  
- II. FS
  - 20,926 Active Cases
  - 1,266 Applications processed
  - \$8,585,874.00 Food Stamp funds distributed
  
- III. Medicaid
  - 15,685 Active Cases
  - 2,014 Applications processed
  - Medicaid funds distributed not Available

## Personnel Update

- Vacancies:

### Child Protective Services:

Program Director - CPS ( 1 )  
 Program Administrator - Permanency ( 1 )  
 Supervisors - CPS ( 2 )  
 Supervisors - Permanency ( 1 )  
 Case Managers - CPS ( 3 )  
 Case Managers - Permanency ( 6, 1 new hire pending )

### Staffing Numbers

Social Services Tech - CPS and Permanency ( 6 )  
 Case Managers - CPS ( 14 )  
 Case Managers - Permanency ( 7 , 1 new hire pending )  
 Supervisors - CPS ( 3 )  
 Supervisors - Permanency ( 4 )  
 Program Administrator - Permanency ( 1 )  
 Program Director - Permanency ( 1 )

- **Hiring:**
  - A. Interviews for CPS Supervisor was conducted on November 13 and the interviews for CPS Administrator was conducted on November 18 and the interviews for the CPS Program Administrator were conducted yesterday, November 18 and we have begun the reference checks. This position is being filled from within, which will give other workers an incentive for staying. Hopefully the background checks will be completed shortly, and the employees can be in place within the next month. The New Hire process is still a concern because it is very lengthy, but HR is trying to eliminate some of the steps to speed the process up.
  - B. Staffing is in a great place. There are a few vacancies, but we are filling positions as soon as we are allocated and approved to fill them. We should be on track with staffing by February 2021.

### Other Matters

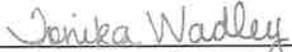
- Mrs. Melvin asked Mrs. Wadley if there is still concerns regarding whether the Police Department or DFCS has authority and who can make decisions for Child endangerment calls.
- Mrs. Wadley said Law enforcement still calls us after incidents happen and it's getting a little better, but as far as them contacting us to receive a call as soon as an incident occurs sometimes Intake doesn't get information until a hour or so later. Everyone is on board except the Patrol Unit because they seem to not understand why we must contact parents or family members when the child is needed to be picked up. They still want someone (DFCS, if not family) to come out as soon as they call.
- Mrs. Melvin said that she doesn't feel that the children have a Mandated Reporter for those who are attending school online.
- Mrs. Wadley said that collaboration with the School System regarding Mandated Reporter is better. The school's issue was just that they did not have anyone to communicate with. I told them to just email me so I would receive concerns and reports immediately. We talked about the students

who are virtual, and they will contact us if they believe or feel a child needs a Mandated Report and they are unsure. An example of concern would be as if a child is alone and appears to be babysitting during lessons, etc. So, staff teaching virtually will be monitoring the virtual students' surroundings. Virtual should not be a problem and the School System understands to call or email if not sure. However, Mandated Reporters such as Doctors or Dentist might be harder for reporting purposes because they are not seeing the children as much because of the COVID.

- Mrs. Wadley asked if there were any concerns regarding Staff morale or Culture/Community morale because there were concerns from last year, but she said that it has completely turned around because we have new staff and they work together very well. Working virtually has helped allow the opportunity to get more work done without the necessity to go into the field. She also said that the Community and Partner relationships are better since they are being informed better and are being included in virtual meetings.
- The next Board Meeting will be Wednesday, December 17, 2020 at 1:00 p.m. With no other items to discuss, the meeting was then adjourned.

## Adjournment

The meeting ended at 1:50pm.

  
 Board County Secretary  
***Tonika Wadley Director***  
 Muscogee County DFCS

Board Chairperson  
***Jennifer Melvin***  
 Muscogee County DFCS





## Muscogee County Division of Family and Children Services Board Meeting Minutes

February 18, 2021  
1:13pm

Location: 2100 Comer Avenue, Columbus GA 31904

### Call to Order

- The Muscogee County Georgia Division of Family and Children Services Board Meeting was held on February 18, 2021 via online by Microsoft Teams
- Meeting began at 1:13 Pm and was presided over by Chair Board, Jennifer Melvin.

### Attendees/participants

- Board members Jennifer Melvin and Charonda Huff participated in the meeting.
- Member Tolua Puailoa was not in attendance.
- Georgia Division of Family and Children Services staff in attendance was Muscogee County Director Tonika Wadley.

### Review/Approval of minutes from last meeting(s)

- There were no prior minutes needing approval, so a quorum was not needed.

### Old Business

- There was no old business to discuss.

### New Business/Agency Updates

- Governor Brian Kemp has approved a one time \$1,000.00 bonus for all employees that make under \$80,000.00. The bonus should be distributed by the end of March.
- Muscogee County DFCS has been given an opportunity to redesign our family support program. The program involves people calling in for maltreatment that are considered low risk such as insufficient food, poverty issues and budgeting issues. The pilot program will allow cases to be referred to our community partners so that we will not be the only ones working with families. Our first meeting will be tomorrow morning. The program will be starting within the next couple of months. It should lower our case managers caseloads.
- In 2019 Muscogee County DFCS had roughly 400 overdue(backlogged) cases that put us out of compliance. We have been able to tackle that issue with the help of others within the State. Since February of 2020, we have been able to maintain our caseloads. We have been recognized by State leadership as the county with the most improvement in our work and have been given the opportunity to present how we are able to sustain and overcome our barriers in what is called Café 212 on Microsoft Teams every other Friday during the month of March. Mrs. Wadley stated she will provide board members with the link so they can observe.

## Budget Update

- Our beginning Budget was \$41,500.00. Year to date expenditures were \$6,442.88, which brings the ending budget balance to \$5,057.12.

### ➤ OFI Totals for January 2021:

- I. TANF - 280 Active Cases
  - 95 Applications processed
  - 646 Active Clients
  - \$75,362.00 TANF funds distributed
- II. FS - 23,282 Active Cases
  - 1,474 Applications processed
  - 46,712 Active Clients
  - \$8,467,094.00 Food Stamp funds distributed
- III. Medicaid - 16,166 Active Cases for Family Medicaid
  - 1,078 Applications processed
  - 6,459 Active ABD Medicaid cases
  - 22,625 Active MA cases
  - 43,411 Active Clients
  - Medicaid funds distributed not Available

## Personnel Update

- Staffing Numbers:

### *Program Director*

CPS - Vacant

Permanency - 1

### *Program Administrator*

CPS - 1

Permanency - 1

### *Supervisors*

CPS - 3 (1 vacancy) One will be leaving on February 22, 2021

Permanency - 4 (1 vacancy)

### *Case Managers*

CPS - 19 (1 vacancy) As of March 2021

Permanency 19 (1 vacancy)

*Social Services Tech (1 retirement this month)*  
6 CPS and Permanency)

**Social Services Monthly Report**

<b>Program</b>	<b>Number open @ Beginning of the Month</b>	<b>Number of New Cases Receive</b>	<b>Number of Cases Closed</b>	<b>Number of Cases currently Open</b>
<b>Child Protective Services (CPS)</b>	<b>118</b>	<b>49</b>	<b>34</b>	<b>133</b>
<b>Family Preservation</b>	<b>94</b>	<b>8</b>	<b>0</b>	<b>102</b>
<b>Permanency</b>	<b>374</b>	<b>0</b>	<b>3</b>	<b>371</b>

**Other Matters**

- There were no other matters.
- The next Board Meeting will be March 18, 2021.
- With no other items to discuss, the meeting was then adjourned.

**Adjournment**

The meeting ended at 1:35 pm.

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Board County Secretary  
***Tonika Wadley Director***  
Muscogee County DFCS

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Board Chairperson  
***Jennifer Melvin***  
Muscogee County DFCS

**Board notes April 2023**

Onboarding new staff (12 in the last three months)

New technology for CMs to make it easier to document in the field. Complete safety plans, etc. (mCase)

Federal Health Emergency is ending. Medicaid renewals will begin again this month.

Exceeded allocated funding for general services. Will begin again July 1<sup>st</sup> using County funds. However, if there is a need (extenuating circumstances), we will still be able to assist clients. Request for funds for next fiscal year has been submitted.

Child Abuse Protocol signing held April 19<sup>th</sup>

Staff to celebrate Social Work Month (March) on April 21<sup>st</sup> at the office. Staff will receive a thank you gift and lunch.

Planning is under way for the Backpack give away for youth in foster care, July.

Spring Fling/Self Care day is scheduled for May 6<sup>th</sup> for Region 8 staff and family at Woodruff Park.

Need to discuss Co-Chair position



**Board meeting agenda****May 2023**

Self care day- Region 8 DFCS staff held a self care day on May 6<sup>th</sup> at Lakebottom Park. Staff came out and enjoyed games, music, and barbeque. The next event will be held in Sumter County.

National Foster Care Month – There are foster care appreciation events being held all over the state this month. There are several events in the region. The Episcopal Church in Americus will be hosting an event for foster parents. Clement Arts has received a grant from Care Portal, they will be hosting a foster parent workshop for Harris and Muscogee Counties. On May 24<sup>th</sup> at 11:00 a.m. virtual Caregiver of the Year celebration.

Public Health Emergency is scheduled to end May 11. Medicaid renewals will begin again starting June 2023. Staff have completed Medicaid refresher training in preparation.

We are continuing to hire staff. Muscogee Co. social services has fewer vacancies.

There is discussion regarding Foster Parent Association in the Region. This will allow foster parents to come together to support each other. It is already in place in some regions.

Governor Kemp's new budget includes a \$2,000 raise to staff for next fiscal year, effective July 1st.

Muscogee County DFCS is currently working with Juvenile Court to change the way kids come into care from the bench by having a DFCS Liaison. Still working to develop this role.





Muscogee County Division of Family and Children Services Board Meeting Minutes  
June 15, 2023 - 1:00 p.m.  
Location: 2100 Comer Avenue, Columbus GA 31904

### Call to Order

The Muscogee County Georgia Division of Family and Children Services Board's June 2023 meeting was held via Microsoft Teams.

### Attendees/Participants

Mrs. Gwendolyn McIntosh, Mrs. Jennifer Melvin, and Dr. Darlene Smalls attended the meeting. Member –Pastor Johnny Flakes was not in attendance.

Georgia Division of Family and Children Services staff in attendance – were Muscogee County Director - Tonika Wadley and the Administrative Assistant - Chris Nunn.

**Review/Approval of minutes from last meeting(s)** All details of the April 2023 Board meeting were provided to each Board member via email.

### Old Business

There was no old business to discuss.

### New Business

Mrs. Wadley greeted the Board Members and thanked them for their attendance. She began the meeting sharing about the statewide Office of Family Independence's (OFI) challenge/backlog in which Food Stamp recipients are not receiving their benefits at their scheduled issuances. This is all because of the decrease in staff; however, Mrs. Wadley indicated that the current staff are working diligently to overcome the challenge. The OFI administration is hiring new staff; however, all staff must be fully trained prior to processing applications for any of the programs governed by OFI. While Mrs. Wadley doesn't manage this area of our agency, she will provide OFI's monthly report to the Board once she receives the report from the state office. She also shared with the Board that while the OFI program is housed here they are managed by a Regional Management Team. The Board members were invited to direct any persons with concerns or questions to either her or Chris Nunn for assistance/guidance.

The second item shared by Mrs. Wadley pertained to the cost-of-living raise made possible by the governor and the state legislature in the amount of \$2,000.00. This increase will be effective July 1, 2023, for all state employees and teachers.

The 2<sup>nd</sup> Annual Backpack give-away for our foster children in care will be July 21, 2023. The event will be held at our office – 2100 Comer Avenue, Columbus, GA. We've partnered with Walmart to order the backpacks that will be filled with school supplies. While there is 400+ children in foster care, we've only planned the event to serve 200 kids – as some of our children are in homes across the state and not locally. The children not housed in Muscogee county will

be assisted individually, according to Mrs. Wadley. The kids who are residing in the county will enjoy ice cream upon their retrieval of the backpacks.

The last item Mrs. Wadley shared was regarding the month of June being recognized as "Reunification Month." The state recognizes those families who have been reunified with their children after being separated and placed in foster care. Our region (Region 8) was recognized as the number one region in the state to have reunited more families than any other region in the state. Muscogee County had the most kids to be reunified with their natural families, Mrs. Wadley reported. Additionally, there are number of children who can't be reunited with their families; however, we arrange for guardianship with other family members and/or foster parents. The guardianship is with the purpose of adoption. This is a way to process children from foster care even when they can't be reunited with their natural families. The family that will be recognized this year is a young couple (23 years of age) who were separated from their 3 children and were reunited with them earlier this year. The parents were diligent in accomplishing this task. They will be able to tell their DFCS story on June 30, 2023, at Bibb Mill Event Center. Our Board, the Muscogee Team, the DFCS attorneys, the regional administration, Judges, CASA, and the honorees and their family supporters will be invited to the celebration. The event cost is \$3,284.17 for the use of the space and catering of the meal at Bibb Mill Event Center. Mrs. Jennifer Melvin, Mrs. Gwendolyn McIntosh, and Dr. Darlene Small approved the use of the County funds in the amount of \$3,284.17.

Mrs. McIntosh commended Mrs. Wadley for the fine job being done and asked how the families are assessed to ensure they are caring for their children once they are reunified. Mrs. Wadley shared that a court order for aftercare is provided where between 3 and 6 months a plan is implemented to make sure the parents can meet the needs of the children. The family that is to be honored on June 30<sup>th</sup> is currently in aftercare to make certain the 2 little girls and one little boy can remain in their parent's care forever.

Mrs. Jennifer Melvin and others thanked Mrs. Wadley for all she does and with such grace. Mrs. Melvin also thanked her for how well the Board is kept informed. With no further questions or comments, the meeting concluded at 1:22 p.m.

Next Board meeting will be July 20, 2023, at 1:00 via Microsoft Teams.

*Tonika Wadley*

Board County Secretary  
Tonika Wadley Director  
Muscogee County DFCS

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Board Chairperson  
Jennifer Melvin  
Muscogee County DFCS





## Muscogee County DFCS Board meeting 7/23/25

\*Meeting did not occur due to low participation.

- Staff development training will be offered to staff ongoing, in the areas of Child Protection and Well-Being.
- Onboarding of new CPS/FC staff during the months of July and August. There will be eight case managers, one Administrator, and one Admin Asst. (1).
- Approval of county funds for new fiscal year- \$50,000
- Muscogee DFCS will be partnering with local church for Fall Festival- details forthcoming
- Reclassification of job titles for staff, included a pay increase (different for each title)
- Will begin general assistance (utility assistance) in September. Will send an email update on the details to share with community.

### OFI updates

- Continue to onboard staff
- TANF cases- 100; FS cases- 18, 897; Medicaid cases- 22,412

### SS updates

- Currently 512 children in foster care
- 90 current assessments
- 74 ongoing cases

Next meeting, November 19<sup>th</sup> at 4:30 p.m. at the DFCS office.



## December 2024 Muscogee County DFCS Board updates

- November was National Adoption Month. To celebrate National Adoption Month, we sent out baskets to honor our families. Region 8 created a Regional Adoption Team to assist in expediting the adoption process to help children secure permanency.
- OFI worked on DSNAP for counties hard hit during Hurricane Helene. There were 4 phases, with the first phase that began on October 21, 2024. This is the largest D-SNAP in the history of Georgia. This is for families that don't normally receive benefits. There are different criteria for these benefits. 57 designated counties.
  - The district is now processing renewals for TANF and ABD only. The statewide renewal time is addressing all other renewals.
- There have been some position changes at the state level effective October 16, 2024:
  - Chris Apsey will now serve as Chief of Staff
  - Mary Havick will now serve as Deputy Chief of Staff
  - Lon Roberts will serve as Deputy Commissioner of Child Welfare
- We are preparing for our Annual Clark's Christmas Kids Event. Every foster child will receive gifts to open on Christmas Day. Currently we have over 400 youth in foster care in Muscogee County.
- All staff holiday luncheon will be held on December 20<sup>th</sup> beginning at 12:30 p.m. on the 3<sup>rd</sup> floor.



## Muscogee County DFCS Board meeting 7/23/25

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Next meeting, November 19<sup>th</sup> at 4:30 p.m. at the DFCS office.



# Muscogee County DFCS BOARD MEETING MINUTES

**Date:** November 29, 2025

**Time:** 4:30 PM

**Location:** — Muscogee DFCS Office

## Call to Order

The meeting was called to order at 4:30 PM.

## Attendance

### Members Present:

- Tonika Wadley
- J. H. Flakes
- Gwendolyn McIntosh

## Agenda Approval

Agenda approved as presented.

## Service Updates

- All services have been **suspended due to the government shutdown.**
- The suspension affects **transportation, behavioral aide services, and other federally funded supports.**
- Clients **will still receive services, but not through federal funding.**
- The current **hiring freeze** will remain in place.
- There has been a **drop in available funds.**

## Financial Update

- The organization currently has an **extra \$10,000** available.

## Programs & Events

- **Thanksgiving Lunch** will be held **Friday, November 21, 2025**, and **Roz Café** will provide the meal.
- The **month of December** will include **multiple activities** for participants.
- **General Service Assistance** for **utility assistance** will begin **January 20, 2026.**

## Community Announcements

- According to J. H. Flakes, **Spencer High School** will host a **food giveaway** on **November 21, 2025**, from **2:00 PM – 3:30 PM**, including **gift cards.**





January 21, 2026

Quarterly Muscogee County DFCS Board meeting could not be held due to not having a quorum. Below are notes in lieu of the meeting.

- The DHS hiring freeze is over. Muscogee DFCS will interview for 6 vacant CPS case manager positions.
- There has been some messaging around DFCS inability to provide services to children and families due to budget restraints. However, DFCS continues to provide services to all families with an identified need, whether through foster care or CPS services. We have streamlined our approval process to ensure appropriate and necessary services are provided to families.
- OFI new process will allow clients who are SNAP eligible to call a number and conduct interviews via phone instead of waiting on a call from staff to complete the interview. Pilot will begin Jan 26<sup>th</sup> If case is eligible, the system will trigger a response to the client and give them a number to call to complete an interview. It will be staff designated specifically for the interviews. They are called On Demand interviews. Failure of client to complete the call will result in the case being closed.
- Christmas was a success for our children. We had donations from multiple community partners, as well as Clarks Christmas event for our youth in foster care.
- General assistance started this month. Will assist with utility bills through June 30<sup>th</sup> or until funds are depleted. Must have proof of income, bill must be in the name of the person seeking assistance, can only be assisted once per calendar year.

**\*Next scheduled board meeting will be held on April 22, 2026 at 4:30 p.m. at the Muscogee County DFCS office, 2100 Comer Ave. Columbus, GA 31902**





# Columbus, Georgia, Board of Tax Assessors

## GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

City Services Center  
3111 Citizens Way  
Columbus, GA 31906

Mailing Address:  
PO Box 1340  
Columbus, GA 31902

Telephone (706) 653-4398, 4402  
Fax (706) 225-3800

### Board Members

Jayne Govar  
Chairman

Kathy Jones  
Assessor

Clay Hood  
Assessor

Doug Jefcoat  
Assessor

Lanita Sandifer Hicks  
Vice Chairman

**Chief Appraiser**  
Suzanne Widenhouse

## MINUTES #02-26

Chairman Jayne Govar calls the Columbus, Georgia Board of Assessors' meeting to order on Wednesday, Jan 14th, 2026 at 9:03 A.M.

### PRESENT ARE:

Chairman Jayne Govar  
Vice Chairman Lanitra Sandifer Hicks  
Assessor Kathy Jones  
Assessor Doug Jefcoat  
Assessor Clay Hood  
Deputy Chief Appraiser Glen Thomason  
Recording Secretary Katrina Culpepper

APPROVAL OF AGENDA: Assessor Jefcoat motions to accept the agenda with noted change. Vice Chairman Lanitra Sandifer Hicks seconds and the motion carries.

APPROVAL OF MINUTES: Assessor Jefcoat motions to accept minutes as presented. Assessor Jones seconds and the motion carries.

### MISCELLANEOUS:

- Assessor Jones motions to excuse the absence of Assessor Hood from the meeting last week, January 7<sup>th</sup>. Vice Chairman Lanitra Sandifer Hicks seconds and the motion carries.
- Assessor Jones motions to excuse the future absences of Assessor Hood on the dates of Jan 21<sup>st</sup>, Apr 1<sup>st</sup> & Jul 15<sup>th</sup>. Assessor Jefcoat seconds and the motion carries.

At 9:07, Personal Property Manager Stacy Pollard presents to the Board:

- Audit Results - Placed into record.
- Bond Certifications - placed into record. Chairman Govar asks that this be discussed further for better understanding at the Jan 28<sup>th</sup> meeting.
- Data Mailed - placed into record.

At 9:24, Administrative Manager Mary Hale presents to the Board:

- Homesteads - #094 005 004; 092 028 005; 100 047 011; 120 007 013; 078 003 046 - Signed & Approved.

*"An Equal Opportunity / Affirmative Action Organization"*

MEMBERS: Georgia Association of Assessing Officials, International Association of Assessing Officials

At 9:29, Real Property Manager Jeff Milam presents to the Board:

- Late Appeals - placed into record.
- BOE Results - placed into record.
- Detention Ponds - Chairman Govar asks that this discussion be held more in depth at meeting 4 weeks from now.
- Waiver & Releases - Assessor Hood motions to remove this from the agenda. Assessor Jefcoat seconds and the motion carries.

At 9:56, Real Property Manager Jeff Milam presents for Chief Appraiser Widenhouse:

- Settlement Conference - #180 027 05 Assessor Jones motions to table this decision until the meeting next week. Assessor Jefcoat seconds and the motion carries.

At 10:08, Deputy Chief Appraiser Glen Thomason presents to the Board:

- Map Splits - #019 021 008, 009, 012, 013, 029 thru 034; #007 001 073, 019 020 011 thru 015; 019 thru 021; 067 013 002 & 005; 069 021 009; 069 021 009; 129 001 001 & 002 - Signed & Approved.

Vice Chairman Lanitra Sandifer Hicks motions to adjourn the meeting. Assessor Hood seconds and the motion carries. At 10:28, Chairman Jayne Govar adjourns the meeting without any objections.

Suzanne Widenhouse  
Chief Appraiser/Secretary

APPROVED: \_\_\_\_\_

MIN# 03 - 26 JAN 28 2026

  
\_\_\_\_\_  
J. GOVAR  
CHAIRMAN

  
\_\_\_\_\_  
K. JONES  
ASSESSOR

  
\_\_\_\_\_  
D. JEFCOAT  
ASSESSOR

  
\_\_\_\_\_  
C. HOOD  
ASSESSOR

  
\_\_\_\_\_  
L. SANDIFER HICKS  
VICE CHAIRMAN



# Columbus, Georgia, Board of Tax Assessors

## GEORGIA'S FIRST CONSOLIDATED GOVERNMENT

City Services Center  
3111 Citizens Way  
Columbus, GA 31906

Mailing Address:  
PO Box 1340  
Columbus, GA 31902

Telephone (706) 653-4398, 4402  
Fax (706) 225-3800

### Board Members

Jayne Govar  
Chairman

Kathy Jones  
Assessor

Clay Hood  
Assessor

Doug Jefcoat  
Assessor

Lanitra Sandifer Hicks  
Vice Chairman

Chief Appraiser  
Suzanne Widenhouse

## MINUTES #03-26

Chairman Jayne Govar calls the Columbus, Georgia Board of Assessors' meeting to order on Wednesday, Jan 21st, 2026 at 9:00 A.M.

### PRESENT ARE:

Chairman Jayne Govar  
Vice Chairman Lanitra Sandifer Hicks  
Assessor Kathy Jones  
Assessor Doug Jefcoat  
Chief Appraiser Suzanne Widenhouse  
Recording Secretary Katrina Culpepper

APPROVAL OF AGENDA: Assessor Jones motions to accept the agenda with noted change. Vice Chairman Lanitra Sandifer Hicks seconds and the motion carries.

APPROVAL OF MINUTES: Assessor Jefcoat motions to accept minutes as presented. Vice Chairman Lanitra Sandifer Hicks seconds and the motion carries.

### MISCELLANEOUS:

- CAVEAT conference dates for 2026 released by Dept of Revenue, May 19<sup>th</sup> through 21<sup>st</sup>.

At 9:27, Personal Property Manager Stacy Pollard presents to the Board:

- 2026 Marine Blue Book - presented and will be corrected and brought back next week.
- Aircraft Blue Book Approval - presented and will be corrected and brought back next week.
- VREF Aircraft Valuation Approval - presented and will be corrected and brought back next week.
- Audit Results - Placed into record.
- Motor Vehicle Appeals - Signed & Approved.

At 9:48, Administrative Manager Mary Hale presents to the Board:

- Homesteads - #185 046008; 088 033 027; 092 031 024; 065 032 013; 066 026 009 - Signed & Approved.

At 9:49, Real Property Manager Jeff Milam presents to the Board:

- Waiver & Release # 084 006 001 - Signed & Approved.

*"An Equal Opportunity / Affirmative Action Organization"*

MEMBERS: Georgia Association of Assessing Officials, International Association of Assessing Officials

At 9:54, Chief Appraiser Suzanne Widenhouse presents for Deputy Chief Glen Thomason to the Board:

- Map Splits - #0162 065 030 & 036; 078 019 001; 004; 005; 099; 120 001 006; 086; 007 026 014; 015; 027 027 007; 007XH; 008 - Signed & Approved.

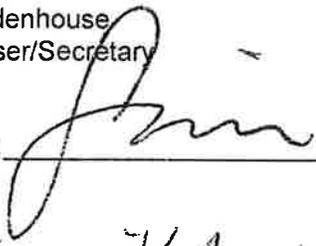
At 10:11, Chief Appraiser Suzanne Widenhouse presents to the Board:

- Update on Tax Exempt Request - info only, no vote needed.
- Settlement Conference Results - Assessor Jefcoat motions to reject settlement offer. Vice Chairman Lanitra Sandifer Hicks seconds and the motion carries.
- Initial Sales Ratio Studies - placed into record.
- Legislative Session Updates - information only.

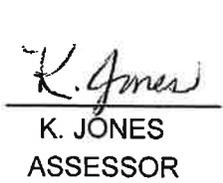
Assessor Jones motions to adjourn the meeting. Vice Chairman Lanitra Sandifer Hicks seconds and the motion carries. At 11:04, Chairman Jayne Govar adjourns the meeting without any objections.

Suzanne Widenhouse  
Chief Appraiser/Secretary

APPROVED:



MIN# 04 - 26 FEB 04 2026

  
J. GOVAR  
CHAIRMAN  
K. JONES  
ASSESSOR  
D. JEFCOAT  
ASSESSOR  
C. HOOD  
ASSESSOR  
L. SANDIFER HICKS  
VICE CHAIRMAN

Call TO ORDER: Shaun Roberts calls the Board of Zoning Appeals to order on Wednesday, May 7th, 2025, at 2:00 P.M.

PRESENT ARE:

Shaun Roberts

Ryan Pruett

Angela Strange

Alissa Neal

CITY PERSONEL:

**BZA-02-25-000185**

5688 Warm Springs Rd.

- The applicant withdrew the appeal ahead of the meeting.

**BZA-03-25-000580**

2919 Vultee Dr.

- Tammy Rebidue present as homeowner requesting to reduce side setback from 8' to 5' to replace carport. Angela Strange motions to approve. Alissa Neal seconds. All vote to approve. Motion carries.

**BZA-03-25-000591**

7920 Veterans Pkwy.

- Jeff Hudson and Rusty Rustin present for OutFront media requesting a variance to install a multi-media message billboard within 1000' of a residential structure. The board was moved due to construction and it was kept outfitted for multi-media. Genivive Green steps up and asks questions regarding location and what all about the billboard is being changed. Strange

motions to approve on the condition if only the south facing side is changed to multi-media. Neal seconds. All vote to approve. Motion carries.

**BZA-04-25-000654**

904 Fort Benning Rd.

- John Perkins present for J&B Anker Real Estate requesting a variance to reduce the required parking from 78 spaces to 61 spaces for a senior living complex. Perkins presents a study showing the number of vehicles owned by seniors, and how much they drive. Strange motions to approve. Neal seconds. All vote to approve. Motion carries.

**BZA-04-25-000674**

3651 Masee Ln.

- Cathryn Smith Present for WMG development requesting to increase parking from 17 to 34 spaces for a dental office. Genivive Green Steps up and explains questions regarding location. Neal motions to approve. Strange seconds. All vote to approve. Motion carries.

Shaun Roberts entertains a motion to excuse Kathleen Mullins absence. Strange motions to excuse the absence. Neal seconds. All vote to approve. Motion carries.

APPROVAL OF MINUTES: Neal motions to approve minutes. Strange seconds. All vote to approve and the motion carries.

Roberts adjourns meeting at 2:29 P.M.

Call TO ORDER: Shaun Roberts calls the Board of Zoning Appeals to order on Wednesday, June 4th, 2025, at 2:00 P.M.

PRESENT ARE:

Shaun Roberts

Philip Smith

Alissa Neal

Ernest Smallman IV

CITY PERSONEL:

APPROVAL OF MINUTES: Alissa Neal motions to approve minutes. Ernest Smallman seconds. All vote to approve and the motion carries

**BZA-05-25-000839**

6875 Warm Springs Rd.

- Appellant is not present for variance request. Neal motions to table. Neal amends the motion from table to deny due to no presence of appellant. Roberts seconds. Roberts and Neal vote to deny. Smallman votes to approve. Motion carries.

**BZA-05-25-000850**

5688 Warm Springs Rd.

- Arthur Geeslin present to request a conversion of billboard to a multi-media billboard within 1000' of a residential structure. Geeslin provides the board with photos of the property. Roberts inquiries about maintenance. Smallman asks if the structure will change. Geeslin provides information about the new maintenance contract and how the structure will not change. Smallman motions to approve. Neal Seconds. All vote to approve. Motion carries.

**BZA-05-25-000921**

1333 16<sup>th</sup> St.

Ryan Clements present for neighborhood Columbus to request a front setback reduction from 20' to 10'. Smallman motions to approve. Neal seconds. All vote to approve. Motion carries.

Roberts proposes July 2nds board meeting be moved to July 9<sup>th</sup>. Smallman motions to approve moving the board meeting. Neal seconds. All vote to approve. Motion carries. Next board meeting will be July 9<sup>th</sup>, 2025.

Roberts entertains motions to excuse absent board members. Smallman motions to excuse Kathleen Mullins. Neal seconds. All vote to approve. Motion carries.

Smallman motions to excuse Angela Strange. Neal seconds. All vote to approve. Motion carries.

Roberts adjourns meeting at 2:17 P.M.

Call TO ORDER: Shaun Roberts calls the Board of Zoning Appeals to order on Wednesday, July 9th, 2025, at 2:00 P.M.

PRESENT ARE:

Shaun Roberts  
Kathleen Mullins  
Angela Strange  
Phillip Smith  
Alissa Neal  
Ernest Smallman IV

CITY PERSONEL:

APPROVAL OF MINUTES: Ernest Smallman motions to approve minutes. Angela Strange seconds. All vote to approve and the motion carries.

**BZA-06-25-001022**

3081 Willaims Rd.

- Anthony Slaughter of Moon Meeks & Associates present to request a variance to increase parking from 48 to 62 spaces. Shaun Roberts asks for some clarification on type of business and if Eric Gansauer has cleared the landscaping and trees. Slaughter answers yes, it's been approved. Smallman motions to approve. Kathleen Mullins seconds. All vote to approve. Motion carries.

**BZA-06-25-001086**

7025 Winthrop Ct.

- Johnny Cargill present to request a variance reduce setback from 20 feet to 10 feet. He explains it will be demolished then rebuilt on the existing slab. Roberts inquires if it will have the same footprint. Cargill replies saying the front will have the same footprint but the back of the house will have an

addition. Strange motions to approve. Mullins seconds. All vote to approve. Motion carries.

**BZA-06-25-001090**

1519 16<sup>th</sup> Ave.

Eric Crabb present for Andrew Bastone is requesting to reduce front setback from 20 feet to 7.7 feet, rear from 30 feet to 10.8 feet, and to have an accessory structure in the front yard. Crabb explains they are splitting the property with a main residence and a small two-story apartment building and is trying to subdivide the buildings. Roberts asks for the reason to split the property. Crabb replies that the owner wants flexibility in the living of the buildings and the possibility of selling one of the properties. Crabb explains the accessory structure would be on the two-story building lot. Smallman motions to approve. Mullins seconds. All vote to approve. Motion carries.

Roberts calls Martin Flournoy of Flournoy and Calhoun up to hear their appeal regarding 6875 Ray Wright Way to be heard again within a year of being denied. Flournoy explains Whiteman missed the meeting. Says Fred Cobb reviewed their plans for the building and approved the plans and parapet walls. He then provides images of the top of the location viewed from different angles and roads. Alissa Neal motions to re-hear the variance request in the August meeting. Mullins seconds. All vote to approve. Motions carries. Variance will be re-heard in August.

Phillip Smith then clarifies to the board that it was not Fred Cobb who reviewed the plans for 6875 Ray Wright Way it was Charles LaPlace the current commercial plans examiner. He also states that all new construction in the overlays are advised to screen their mechanical equipment, no matter if it falls in the valley or the overlay. Deliberation occurs regarding the possibility of screening, the difficulty regarding the screening and how the permitting works. Roberts asks Smallman if he is in partnership with Flournoy and Calhoun. Smallman says he has nothing to do with that and has not sold a single building there. Discussion occurs regarding the adjacent owner letters to be sent for the upcoming case.

Roberts adjourns meeting at 2:34 P.M.

Call TO ORDER: Shaun Roberts calls the Board of Zoning Appeals to order on Wednesday, September 3rd, 2025, at 2:00 P.M.

PRESENT ARE:

Shaun Roberts

Angela Strange

Phillip Smith

Alissa Neal

CITY PERSONEL:

Will Johnson

**BZA-08-25-001498**

9307 Veterans Pkwy.

- Robert Alley present for Waffle House. To request for sign height to be raised from 6 feet to 10 feet due to a wall constructed by the Department of Transportation blocking it. Angela Strange motions to approve. Alissa Neal seconds. All vote to approve. Motion carries.

APPROVAL OF MINUTES: Neal motions to approve minutes. Strange seconds. All vote to approve and the motion carries.

Neal motions to approve Kathleen Mullins absence due to a realtor training. Strange seconds. All vote to approve. Motion carries.

Neal motions to approve Ernest Smallman IV's absence due to being on vacation. Strange seconds. All vote to approve. Motion carries.

Roberts adjourns meeting at 2:05 P.M.





## COLUMBUS CIVIC CENTER & COLUMBUS ICE RINK ADVISORY BOARD MINUTES

June 13, 2024

Chairman: Jack Rosenhammer(absent)  
Interim Director: Lisa Goodwin  
Managers Present: Valencia Evans, Detrevious Thomas, Jennifer Babin,  
Rae McConnell

Members Present: Johnson Trawick, Jessica Hergott ,Robert Wadkins Jr., Romeo Byll  
Daniel Woodward, Jacob Greer, Gregory Blue,

Members Absent: Orrin Hergott, Charles E Huff Jr., Katie Bishop, Terrance Little,  
Jenny Teague, Jack Rosenhammer

### Interim Director/ Deputy City Manager, Lisa Goodwin:

- Called meeting to order at 11:06am
- May 15, 2024, minutes received.

### Update Interim Director/ Deputy City Manager, Lisa Goodwin:

- FY25 Budget approved. It is 4 million over the FY24 budget. There is a 2% cost of living for all full-time employees and 1% for the retirees. This goes into effect July 1<sup>st</sup>.
- The last meeting we talked about a number of things that we are purchasing. We are replacing the Zamboni's and have purchased 2, however, it takes from 12 to 18 months to get them in.
- We have received tree lights for use during outside events. We no longer will need to rent them for our evening events.
- We received a parking lot vacuum and will ordered a backup, as well.
- We are going to be purchasing an awning for use over the Amphitheatre.
- We will be replacing the telescopic seating. The vendor came in already to take the measurements
- We are purchasing directional signage and also digital signage for the building.

### Ice Rink

The Pro shop was under the hocky agreement, with a 3<sup>rd</sup> party agreement with Jack Rosenhammer to manage it. The River dragons under the new agreement no longer want to handle it. We will now have to do a contract or lease agreement with Jack Rosenhammer. Our Community Reinvestment Department is working with our Real estate attorney to get a lease together. We had put out an RFP,

Jack was the only respondent and because he is a board member, in accordance with a City Ord that bid was rejected.

Item #2.

Johnson Trawick-does this effect Jack being a member board? Lisa-Yes it could.

**Liberty Theatre:** Lisa Goodwin:

We are working with a committee on the 100 Centennial Celebration that takes place next year. We are working on the roof replacement as well.

Johnson Trawick- What is the status of the chillers. Lisa Goodwin-waiting on additional funding.

Lisa Goodwin- Today is Columbus Techs graduation. We have a company that is going to be filming the graduation. Anytime we have Filming on City property in Columbus the City has to approve and a film Location agreement must be signed.

Lisa Goodwin discussed upcoming events for June and July. Juneteenth events city wide and the Jubilee at the civic center on June 22<sup>nd</sup>.

Johnson Trawick- How man people are expected for the Jubilee? Lisa Goodwin- Last year we had 2500.

Lisa Goodwin- The groundbreaking at Golden Park was yesterday.

Johnson Trawick- are there concerns about parking issues? Lisa Goodwin-No, we have overflow parking. There has been talk about a parking structure, but we will have to wait and see what the Economic Development opportunities will look like once the new park opens.

Lisa Goodwin- we are working on different shows. Romeo Byll- What part does this board play in the artist or shows that come in here? Lisa Goodwin- This board doesn't. You are an Advisory Board. But if you know of a promoter that may want to bring a show send them to us or help us connect with them in some way. We would like you to come to events so that you can give us feedback to help us improve on delivery, guest experience and the like.

Daniel Woodward- Suggested to get in touch with the ownership of the soccer team they may want to come back to the Civic Center. Can we get the cost of turf? Lisa indicated she would look into it.

Discussion on finance. Board would like a larger breakdown of financials.

Discussion on what is considered capital or maintenance.

Discussion on hiring a new director.

We will schedule to do a tour of the building at next meeting.

The next meeting is Scheduled for August 15, 2024, 2:00pm Civic Center Hospitality Suites.

Respectfully submitted,

*Rae McConnell*

Rae McConnell, Board Secretary

Meeting adjourned at 12:07pm



## COLUMBUS CIVIC CENTER & COLUMBUS ICE RINK ADVISORY BOARD MINUTES

August 15, 2024

**Chairman:** Jack Rosenhammer  
**Interim Director:** Lisa Goodwin (absent)  
**Managers Present:** Kanise Wiggins, Valencia Evans, Detrevious Thomas, Jennifer Babin, Jennifer McVay, Caryn Hammond, Josaland Hardwick, Rae McConnell

**Members Present:** Jack Rosenhammer, Johnson Trawick, Jessica Hergott, Robert Wadkins Jr., Romeo Byll, Daniel Woodward, Orrin Hergott, Katie Bishop, Terrance Little

**Members Absent:** Charles E Huff Jr., Jenny Teague, Gregory Blue, Jacob Greer,

**Chairman, Jack Rosenhammer:**

- Called meeting to order at 2:06pm
- June 13, 2024, minutes approved.

**Update/ Kanise Wiggins:**

- We are currently in the mist of a transition audit. This happens when a department head leaves, and another takes the helm.
- Our new roof is completed.
- The HVAC is in progress.
- We are still looking for board members to come to our events to give feedback.
- We are waiting to hear back from community reinvestment on the Ice rink pro shop lease agreement.
- We received approval from council to increase the hourly rate for our temporary pool workers.
- There is no update on finance today. We will get you the FY24 financials as soon as we get them.

Jack Rosenhammer- when you say temporary pool workers what do you mean. Kanise-it is part time staff such as the changeover crew, Skate monitors, security, and event attendants.

- Kanise reported on upcoming events. Jack Rosenhammer questioned the long lines that may happen because of the Indian Garba and Tri-City Latino festival happening on the same day. Kanise Wiggins explained that the events were at different times and should not be a problem.

- Katie Bishop ask about a country show. Kanise Wiggins stated we are having a country show but could not discuss the artist until it was final.

Item #2.

**Caryn Hammond, Events Facilitator:**

Caryn introduced herself as the new Events Facilitator.

- We have been working on events to make sure they are properly executed.

**Troy Vanerson, Operations:**

Discussed upgrades in the building.

- Putting new safety strips on stairs.
- Working on replacing the telescopic seats.

Daniel Woodard suggest that we get a drone up and film the new roof for documentation of any problems or concerns.

**Marketing, Jennifer Babin:**

- Discussed social media.
- Working on new signage.
- Working on sponsorships.

**Ice Rink, Tre Thomas:**

- The Ice rink reopened for a new season August 1<sup>st</sup>. We have a full schedule with Auburn women's and Men's teams scheduled for practice and games.
- We have several private events and birthday parties scheduled along with regular CHA events.

**Box Office Valencia Evans:**

Everyone was presented with a list of events on sale and events going on sale.  
Discussion on how we could change the walk-up market.

The next meeting is Scheduled for November 21, 2024, 1:00pm Civic Center Hospitality Suites.

Respectfully submitted,

*Rae McConnell*

Rae McConnell, Board Secretary

Meeting adjourned at 3:00pm



## COLUMBUS CIVIC CENTER & COLUMBUS ICE RINK ADVISORY BOARD MINUTES

November 21, 2024

Chairman: Jack Rosenhammer  
Interim Director: Lisa Goodwin  
Managers Present: Kanise Wiggins, Valencia Evans, Detrevious Thomas, Jennifer Babin, Jennifer McVay, Caryn Hammond, Josaland Hardwick, Rae McConnell

Members Present: Jack Rosenhammer, Jessica Hergott, Romeo Byll, Daniel Woodward, Charles E Huff Jr., Orrin Hergott, Terrance Little

Members Absent: Jenny Teague, Gregory Blue, Jacob Greer, Katie Bishop, Johnson Trawick, Robert Wadkins Jr.

### Chairman, Jack Rosenhammer:

- Jack Rosenhammer called the meeting to order at 1:08pm.
- August 15, 2024, minutes approved.

### Update/ Lisa Goodwin:

- Spoke about the new polar deck.
- The new telescopic seating is being installed. This new seating also has handrails that makes going up and down for the patrons safer. This was funded through the Friends account.
- The 2 new Zambonis' will be here in January.
- We have added hawking to the venue. We will start that at the next hockey game to see how well it will work.
- Lisa discussed the issue with the poor quality of ice at the ice rink and a suggestion that Jack had to remedy this issue. We met with facilities maintenance to discuss adding an interior wall to provide another layer to maintain the humidity levels in the building. Daniel suggested we also look at an air curtain that would do the same thing but less costly. Lisa agreed to explore this option as well.
- We invite you again to come to events, see what is happening and give feedback.

### Discussion:

Jack Rosenhammer spoke about the women's hockey tournament.

Daniel Woodward wanted to know if we would like him to do an audit of the roof. He can fly his drone over the roof to check for leaks. Lisa-we will get with Chance Corbitt to take care of this audit.

The next meeting is Scheduled for **February 20, 2025, 2:00pm** Civic Center Hospitality Suites.

Respectfully submitted,

*Rae McConnell*

Rae McConnell, Board Secretary

Meeting adjourned at 1:44pm





Item #2.

## COLUMBUS CIVIC CENTER & COLUMBUS ICE RINK ADVISORY BOARD MINUTES

February 20, 2025

Chairman: Jack Rosenhammer  
Interim Director: Kanise Wiggins  
Managers Present: Valencia Evans, Jennifer Babin, Caryn Hammond, Troy Vanerson, Rae McConnell

Members Present: Jack Rosenhammer, Jessica Hergott, Daniel Woodward, Charles E Huff Jr., Orrin Hergott, Terrance Little

Members Absent: Jenny Teague, Gregory Blue, Jacob Greer, Katie Bishop, Johnson Trawick, Robert Wadkins Jr., Romeo Byll

**Chairman, Jack Rosenhammer:**

- Jack Rosenhammer called the meeting to order at 1:04 pm. November minutes are to be approved at the next meeting. Quorum not met.

**Update/ Kanis wiggins:**

- Went over upcoming events.
- The parking lot is getting restriped.
- We will be meeting with the Clingstones today working on the logistics.
- We are getting uniforms for the operations team to better identify them.
- We are actively searching to hire an admin specialist for the Ice Rink.

**Events/ Caryn Hammond:**

- Discussed past events and upcoming events.
- We invite you again to come to events, see what is happening, and give feedback.
- Discussed issues with Military night at the River Dragons game. Suggestions were more vending, and or allowing them in the building 2 hours prior to doors.

**Operations/Troy Vanerson**

- Getting telescopic eating installed.
- New cameras have been installed to enhance security.
- We got a stage cover for the amphitheater stage.
- Zambonis should be here the 1<sup>st</sup> week of March.

**Marketing/ Jennifer Babin**

- Discussed marketing strategies and how social media is used to market events.

The next meeting is scheduled for **May 15, 2025, 10:30 am**, Civic Center Hospitality Suites.

Respectfully submitted,

*Rae McConnell*

Rae McConnell, Board Secretary

Meeting adjourned at 1:44 pm





COLUMBUS CIVIC CENTER & COLUMBUS ICE RINK  
ADVISORY BOARD MINUTES

**August 21, 2025**

- Chairman: Jack Rosenhammer
- Interim Director: Kanise Wiggins
- Manager's Present: Valencia Evans, Caryn Hammond, Josaland Hardwick, Jennifer McVay, Troy Vanerson, Jeremy Delany, Jennifer Babin
- Member's Present: Jack Rosenhammer, Daniel Woodward, Katie Bishop (teams), Terrance Little (teams), Romeo Byll (teams)
- Member's Absent: Charles Huff Jr, Gregory Blue, Jacob Greer, Jennifer Teague, Jessica Hergott, Orrin Hergott

**Chairman, Jack Rosenhammer:**

- Call the meeting to order at 2:10 pm
- February minutes are approved.

**Update, Kanise Wiggins:**

- **Concessions:**
  - Working on improving concession flow of traffic.
  - Researched Amazon's Walk-Off Program; proposal to be submitted to City Council for potential upgrades.
- **Partnerships & Sponsorships:**
  - Built partnerships at the Ice Rink.
  - Sent proposal for **hospitality suites naming rights**.
- **Marketing & Advertising:**
  - Sending out weekly advertisements (e.g., hospitality suites).
  - Ads have generated new inquiries about suites.
  - Upcoming focus: advertising the **arena** and **amphitheater**.
- **Community Outreach:**
  - Attended Saturday Farmers Market with a Civic Center table.
  - Shared venue offerings, event updates, and public skate times.
- **Ticket Sales:**
  - Most shows are selling well.

- Example: **Jeff Dunham show in November** had strong pre-sale performance.

- **Wishlist / Improvements:**

- Upgrade **security check-in** from metal wands to **standing metal detectors** for quicker guest ingress and improved safety.
- Address **elevator issues**: outdated system, slow movement, and lack of accessibility options for guests with disabilities.

#### Events, Caryn Hammond:

- **Staff Training:**

- Training part-time staff (ushers & event attendants).
- Implementing best practices observed at other venues.
- Focus: improving customer service during events.

#### Operations, Troy Vanerson:

- **Building Updates & Maintenance:**

- Installing new carpet in the administrative office.
- Preparing for the upcoming hockey season (e.g. machine readiness)
- Continuing building improvements such as painting and upkeep.

#### Marketing, Jennifer Babin:

- **Advertising & Marketing:**

- Secured a **half-page ad** in *Visit Columbus Magazine* starting next year.
- Running ads for all Ticketmaster events to promote fall shows.
- Noted success: Civic Center ranked **2nd highest in pre-sale tickets** for Jeff Dunham show.

- **Partnerships & Outreach:**

- Expanding partnerships, including ongoing work with **MWR**.
- Planning to attend MWR's annual Oktoberfest event with the team.
- Collaborating with **CSU professors** to bring students for class credit projects and internships.

- **Social Media Growth:**

- Increased views, reach, and followers on Civic Center and Ice Rink's social pages.

#### Ice Rink, Jeremy Delany:

- **Ice Rink Maintenance & Upgrades:**

- Completed maintenance work over the summer.
- Secured new partnerships for dasher boards and added big-name sponsors on the ice (e.g Pepsi)

- **Programming & Scheduling:**

- Increased available ice times (e.g., freestyle skating, stick time).

- **Concessions & Guest Experience:**

- Proposed enhancing food options by converting the concession stand into a mini grab-and-go market during skate hours.

Item #2.

**Finance/Concessions, Jennifer McVay:**

- **Financial & Reports:**
  - July reports presented for FY26.
  - Reviewed capital orders.
- **Concessions & Equipment:**
  - Implementing changes to concessions.
  - Updating some equipment.
  - Continuing work on the mini market project.

The next meeting scheduled for \_\_\_\_\_, Civic Center Hospitality Suites.

Respectfully submitted,

*Janine Abano*

Janine Abano, Board Secretary

Meeting adjourned at 3:05pm





# VisitColumbusGA

BOARD OF COMMISSIONERS MEETING  
Wednesday, February 19, 2025

**Commissioners Present:** Pace Halter, Chair; Sherricka Day, Vice Chair; Dan Gilbert, Secretary/Treasurer; Lauren Becker, Miles Greathouse, Alex Naik (late), Michelle Spivey, and Mayor Skip Henderson

**Commissioners Absent:** Amy Bryan, and Pete Jones

**Staff Present:** Peter Bowden, Shelby Guest, Kim Gonzalez, Joel Slocumb, and Ashley Woitena

**Call to Order** ..... **Pace Halter**

- The February 2025 meeting was called to order at 8:30am.

**Secretary Treasurer Report** ..... **Dan Gilbert**

- Dan Gilbert presented the consent agenda that included minutes for the January 2025 meeting and financials for January 2025. He asked if there were any questions or discussion. There being none, a motion was made by Miles Greathouse to approve the consent agenda, seconded by Michelle Spivey. A vote was taken, and the motion was approved.
- Mr. Gilbert also mentioned that the past 2 months' checks for Hotel/Motel Tax have been almost half of what was expected and that the city has not provided a report for the remittance in the past 2 months. Mayor Skip Henderson said he would request an update on the remittance and reporting.
- Mr. Gilbert then turned the meeting over to Peter Bowden to discuss the FY 2026 Budget. Mr. Bowden began by saying that the staff was projecting a 6% increase in hotel/motel tax. He pointed out a few line items that increased due to new vendor contracts, but most line items remained the same as FY 2025 budget. A motion was made by Michelle Spivey to approve the FY 2025 budget, seconded by Lauren Becker. A vote was taken, and the motion was approved.

**President's Report**.....**Peter Bowden**

- Joel Slocumb discussed the Film Festivals he and staff have attended over the past few months and the upcoming Film Festivals he will be attending. He explained the value of attending the festivals to promote Columbus, GA as a film destination. Mr. Slocumb went on to discuss filming that is planned for our area as well as the progress on the local filmmaker grant program.
- Norm Easterbrook, Executive Director for RiverCenter for the Performing Arts, discussed the economic impact the Arts has on Columbus. He also encouraged attendees to be a champion for the cultural arts in the community.

- Carrie Beth Wallace, President & Owner of The Columbusite, discussed the past year’s ArtFest and how successful it was. She also gave information on the return of Arts in the Park, taking place in Midtown this April.

**Chair Report.....Pace Halter**

- The Board then went into Executive Session for the purpose of a personnel matter. Mr. Halter excused non-voting attendees for the purpose of the meeting.
- Once the Executive Committee meeting concluded, non-voting attendees were invited back into the meeting. Mr. Halter announced that Ashley Woitena had been selected as the new President-CEO for VisitColumbuGA. A motion was made by Miles Greathouse to elect Ashley Woitena as the new CEO, seconded by Michelle Spivey. A vote was taken, and the motion was approved.
- Pace Halter gave an update on the Economic Development study being conducted by Ernst & Young.

**Adjournment.....Pace Halter**

- With no further business, Mr. Halter adjourned the meeting at 9:38am.



# VisitColumbusGA

BOARD OF COMMISSIONERS MEETING  
Wednesday, March 19, 2025

**Commissioners Present:** Pace Halter, Chair; Sherricka Day, Vice Chair; Lauren Becker, Amy Bryan, Miles Greathouse, Pete Jones, Alex Naik, and Michelle Spivey,

**Commissioners Absent:** Dan Gilbert, Secretary/Treasurer; and Mayor Skip Henderson

**Staff Present:** Ashley Woitena and Kim Gonzalez

**Call to Order** ..... **Pace Halter**

- The March 2025 meeting was called to order at 8:30am.

**Secretary Treasurer Report** ..... **Sherricka Day**

- Sherricka Day presented the consent agenda that included minutes for the February 2025 meeting and financials for February 2025. She asked if there were any questions or discussion. There being none, a motion was made by Amy Bryan to approve the consent agenda, seconded by Lauren Becker. A vote was taken, and the motion was approved.

**Chair Report**.....**Pace Halter**

- Pace Halter discussed the Board Meeting functions and the meetings should focus on strategy development.
- Mr. Halter gave an update on the Economic Development study conducted by Ernst & Young. It is in the final version focusing on high level direction.
- He then gave a brief on a meeting he had with Carl Vinson Institute, UGA and Ashley Woitena in which they discussed a proposal for a Rural County Tourist Attraction initiative which would be funded by a Federal Grant.

**President’s Report**.....**Ashley Woitena**

- Ms. Woitena gave an update on a meeting she & Kim Gonzalez had with the City Finance Department where they learned about the Hotel/Motel Tax collection and remittance.
- Ashley then presented a revised FY2026 budget. The total dollars did not change from the budget that was approved in the February 2025 meeting and sent to the City Government. The changes only pertained to the expense line-item allocations.

- Ashley Waitena then gave an overview of her initial days in the office as CEO. She discussed the progress and implementation of the 90-day strategic plan that she was given by the Executive Committee upon her appointment as CEO.

**Executive Session.....Pace Halter**

- The Board then went into Executive Session for the purpose of a personnel matter. Mr. Halter excused non-voting attendees for the purpose of the meeting.

**Adjournment.....Pace Halter**

- With no further business, Mr. Halter adjourned the meeting at 9:42am.



# VisitColumbusGA

BOARD OF COMMISSIONERS MEETING  
Wednesday, September 17, 2025

**Commissioners Present:** Pace Halter, Chair; Sherricka Day, Vice Chair (virtual); Dan Gilbert, Secretary/Treasurer; Lauren Becker, Amy Bryan, Pete Jones, Michelle Spivey and Mayor Skip Henderson

**Commissioners Absent:** Miles Greathouse and Alex Naik

**Staff Present:** Ashley Woitena, Danielle Ackerman (virtual) and Kim Gonzalez

**Special Invitees Present:** Jansen Tidmore; CEO Columbus Chamber, Herman Lewis: Board Chair Columbus Sports Council

**Call to Order .....Pace Halter**

- The September 2025 meeting was called to order at 8:30am.

**Secretary Treasurer Report.....Dan Gilbert**

- Dan Gilbert presented the consent agenda that included minutes for the August 2025 meeting and financials for August 2025. He asked if there were any questions or discussion. There being none, a motion was made by Lauren Becker to approve the minutes, seconded by Pete Jones. A vote was taken, and the motion was approved.

**Chair Report.....Pace Halter**

- Pace Halter introduced Jansen Tidmore, the new CEO of the Columbus Chamber of Commerce. Jansen outlined the Chamber’s focus on being connectors, a resource for local businesses, and advocacy efforts.
- Mr. Halter discussed the current structure of the Executive Committee and suggested that it remains unchanged for a second year. Nominations for the Executive Committee should be submitted before the next meeting.

**President’s Report.....Ashley Woitena**

- Ashley Woitena introduced Danielle Ackerman as the new Director of Marketing & Communications, who started on September 8<sup>th</sup> and will be on-site full-time on October 6<sup>th</sup>
- Ms. Woitena discussed the upcoming renewal of their 5-year contract and an upcoming presentation to the Columbus City Council on October 14<sup>th</sup>.

- She then provided an update and timeline for the upcoming facilitated staff cultural assessment, which will be conducted offsite on October 6, followed by a leadership and board chair conversation and planning on October 7.
- The board members present reviewed November dates for a Board retreat and strategic planning session facilitated by Fired Up Culture for November 17<sup>th</sup> and 18<sup>th</sup>. The session will include board governance training, Berkman assessments, and strategic planning, which will encompass 5 phases.
- Ashley highlighted recent team achievements, including Lacy earning her Tourism Marketing Professional (TMP) certification, and upcoming events including the Georgia 100 film commission event.
- Ms. Woitena presented a sales team recap highlighting KPI goal accomplishments, travel, market segments and achievements from Fiscal Year 2025.

**Adjournment.....Pace Halter**

- With no further business, Mr. Halter adjourned the meeting at 9:20am and went into Executive Session.



BOARD OF COMMISSIONERS MEETING  
Wednesday, November 19, 2025

**Commissioners Present:** Pace Halter, Chair; Sherricka Day, Vice Chair; Dan Gilbert, Secretary/Treasurer; Lauren Becker, Amy Bryan, Miles Greathouse, Alex Naik, Pete Jones, and Michelle Spivey

**Commissioners Absent:** Mayor Skip Henderson

**Staff Present:** Ashley Waitena and Kim Gonzalez

**Special Invitees Present:** Bo Taber & Mathew Culenverg; Robinson Grimes CPA's and Hayley Tillery; Director Columbus GA Convention & Trade Center

**Call to Order ..... Pace Halter**

- The November 2025 meeting was called to order at 8:31am.

**Secretary Treasurer Report ..... Dan Gilbert**

- Dan Gilbert presented the consent agenda that included minutes for the October 2025 meeting and financials for October 2025. He asked if there were any questions or discussion. There being none, a motion was made by Alex Naik to approve the minutes and financials, seconded by Miles Greathouse. A vote was taken, and the motion was approved.
- Mr. Gilbert turned the meeting over to Bo Taber, CPA with Robinson Grimes CPA Firm, who presented the FY 2025 Audit. After the presentation Mr. Gilbert asked if there were any questions or discussion. There being none, a motion was made by Sherricka Day to approve the FY 2025 Audit, seconded by Michelle Spivey. A vote was taken, and the motion was approved.

**Chair Report.....Pace Halter**

- Mr. Halter asked if the Board should meet in December 2025 due to the Holidays and travel. A motion was made by Amy Bryan to not conduct a Board meeting in December 2025, seconded by Lauren Becker. A vote was taken, and the motion was approved.
- Ashley Waitena presented the 2026 Legislative Agenda and explained each of the items to be brought forward to the Legislators. She asked if there were any questions or discussion. A motion was made by Sherricka Day to approve the legislative agenda, seconded by Miles Greathouse. A vote was taken, and the agenda was approved.
- Pace Halter provided a cash management policy which was discussed in the previous month's meeting. He asked if there were any questions or discussions. A motion was made by Amy Bryan

to approve the cash management policy, seconded by Pete Jones. A vote was taken, and the policy was approved.

**President's Report.....Ashley Waitena**

- Ashley Waitena discussed the upcoming February 2026 Board Retreat and Strategic Plan update.
- Ms. Waitena announced Lacy Harden will be receiving the Stephen Styron Award next month at the GACVB Luncheon. She also gave an update on conferences that have been won by the Sales Team.
- She then invited the board members to attend the upcoming Holiday Social at Nonic on December 9th.

**Adjournment.....Pace Halter**

- With no further business, Mr. Halter adjourned the meeting at 9:35am.

**Columbus Consolidated Government  
Community Development Advisory Council  
(CDAC)  
Meeting Minutes  
October 8, 2020**

A virtual meeting via Microsoft Teams of the Community Development Advisory Council (CDAC) held on October 8, 2020 at 3:00 PM.

**Members Present:** Danny Arencibia, Rev. Joseph Baker, Barbara Chambers, John Partin, Chris Poirier

**Members Absent:** Virginia Dickerson, Christy Lemieux, Tamika McKenzie, Johnson Trawick

**Also Present:** Community Reinvestment Staff: Brenda Burns, Marilyn Denson, Kevin Garza, Robert Scott

### **CALL TO ORDER**

Rev. Joseph Baker called the meeting to order at 3:16 PM. With five CDAC members present the CDAC board was able to conduct official business.

- CDAC approved meeting minutes from May 2020. The vote moved to motion by Chris Poirier and second by Barbara Chambers.
- CDAC approved the agenda amendment for the meeting. The vote moved to motion by Barbara Chambers and second by Chris Poirier.

### **DISCUSSION**

**1. CDAC Bylaws Discussion / Member Status**

Rev. Joseph Baker provided a brief overview of the CDAC Bylaws to discuss the participation of CDAC members. Rev. Joseph Baker stated that there are nine CDAC members currently with three vacancies.

**2. CDBG & HOME Financial Update**

Brenda Burns provided a financial update on CDBG & HOME activities with explanation of the how payment process for grant funding.

**3. CDBG-CV Recommendation Summary**

Robert Scott provided an overview of the recommended funding allocation for FY2020 CDBG-CV Program that shall go to City Council for approval for the as a substantial amendment to the FY2020 Annual Action Plan for HUD.

**NEXT MEETING**

The next scheduled CDAC meeting date is December 10, 2020.

**ADJOURNMENT**

The meeting adjourned at 4:19 PM.

**Columbus Consolidated Government  
Summary of the  
Community Development Advisory Council  
(CDAC)  
September 9, 2021**

A virtual meeting via Microsoft Teams of the Community Development Advisory Council (CDAC) held on September 9, 2021 at 11:00 AM.

Members Present: Danny Arencibia, Rev. Joseph Baker, Chris Poirier, Tracy Belt, and Mary Garcia

Members Absent: Christy Lemieux, John Partin, Johnson Trawick, Barbara Chambers, Virginia Dickerson, Tamika McKenzie, and Sendreka Lakes, and Tracy Belt

Also Present: Community Reinvestment Staff: Robert Scott, Michael Baker, Amber Staples, and Emma McCabe

**ORDER OF MEETING**

The meeting began at 11:20 am. With five CDAC members being present the CDAC board was unable to conduct official business due to lack of quorum.

**DISCUSSION**

**1. CDBG & HOME Grant Update**

Robert Scott, Community Reinvestment Director updated the board on the CDBG and HOME Grants. Robert shared about training the City's subrecipients in Neighborly for the CDBG and CDBG-CV programs, updating the HOME grant application, as well as the Small Business Economic Grant and the Rental Assistance Program.

**NEXT MEETING**

The next CDAC meeting December 9, 2021, time TBD.

**ADJOURNMENT**

The meeting adjourned at 12:23 PM.



**Columbus Consolidated Government  
Community Development Advisory Council  
(CDAC)  
Meeting Minutes  
March 17, 2022**

A virtual meeting via Microsoft Teams of the Community Development Advisory Council (CDAC) held on March 17, 2022, at 11:00 AM.

Members Present: Danny Arencibia, Rev. Joseph Baker, Chris Poirier, Tracy Belt, Tamika McKenzie, Virginia Dickerson, Mary Garcia, John Partin, and Evan Collins (observer)

Members Absent: Christy Lemieux, Johnson Trawick, Barbara Chambers, Ben Link, and Sendreka Lakes

Also Present: Community Reinvestment Staff: Robert Scott, Michael Baker, Amber Staples, Kawana Hooks, and Emma Kimbrel

**ORDER OF MEETING**

The meeting began at 11:17 am. With eight CDAC members being present, the CDAC board was able to conduct official business.

- CDAC approved meeting minutes from December 9, 2021. The vote moved to motion by John Partin and second by Virginia Dickerson.

**DISCUSSION**

**1. Vote for CDAC Chair & Vice Chair**

Reverend Baker, Board Chair, advised to vote for members who were not nearing the end of their term. Emma Kimbrel, Community Reinvestment Coordinator, shared with the board the members who were not at the end of their second term. Reverend Baker opened the floor for nominations. Danny Arencibia nominated Chris Poirier to be the new chair. Reverend Baker asked for a motion to close the nominations. The vote to close was motioned by Mary Garcia and second by Virginia Dickerson. Chris Poirier was named Board Chair. Tracy Belt nominated herself for Vice Chair. Virginia Dickerson moved to close the nomination and Chris Poirier second. Tracy Belt was named Vice Chair.

**2. FY21 CDBG & HOME Grant CAPER Update**

Robert Scott, Community Reinvestment Director, shared the Consolidated Annual Performance Evaluation Report (CAPER). Rob explained the Community Reinvestment Department is required to submit the CAPER to assess how the department administers funds each year.

Amber Staples, Community Reinvestment Planner, shared the CAPER accomplishments for City FY2021. Rob emphasized that the department could not accomplish these goals without our partners.

Casey Baker, Community Reinvestment Finance Manager, gave a financial update about the grants for FY2021 and about unexpended funds from FY2017-2019. The City of Columbus made available a little over \$7 million in resources. The City has spent a total of \$3 million in grant funds for CDBG, CDBG-CV, CDBG-CV3, and HOME. The City expanded about 46.9% of its grant funds at the end of FY2021. Casey shared a few organizations who have benefited from these funds. There is still a little over \$3.7 million in grant funds available that are being used for CDBG-CV3 and HOME projects still in progress. Rob expanded a bit more about CDBG and HOME funding and the projects that correlate with the funding that was spent.

### **3. FY23 CDBG & HOME Grant Implementation**

Rob updated the board on the CDBG and HOME Grants. Robert shared that the grants are currently active for both CDBG and HOME. The applications close on March 31<sup>st</sup>, 2022. The applications are what the Community Reinvestment Department use to recommend funding to City Council for their Annual Action Plans. CDAC plays a role in helping decide which organizations should receive funding by scoring the applications. Rob and the CDAC board planned which day to have training on how to score the grant applications.

Rob updated that the FY23 federal budget has not been passed and is unsure when the amount will be known. A more conservative number based off the past three funding cycles will be used as a framework until the budget is passed. Rob explained that there will be an initial funding recommendation and then once the budget is passed the department will go back and amend.

There is a public meeting to talk about the FY23 Annual Action Plan. Rob explained what the Annual Action Plan is and how activities are chosen based on the priority in the Consolidated Plan.

### **NEXT MEETING**

The next CDAC meeting June 9, 2022, 11:00 am on Teams.

### **ADJOURNMENT**

The meeting adjourned at 12:21 PM.

**Columbus Consolidated Government  
Summary of the  
Community Development Advisory Council  
(CDAC)  
December 8, 2022**

A virtual meeting via Microsoft Teams of the Community Development Advisory Council (CDAC) held on March 9, 2023 at 11:00 AM.

Members Present: Mary Garcia, Armando Fernandez, and John Partin

Members Absent: Chris Poirier, Tamika McKenzie, Michael Ernst, Christy Lemieux, Virginia Dickerson, Charlotte Ingram, Evan Collins, Sendreka Lakes, Glenn Albright, and Tracy Belt

Also Present: Community Reinvestment Staff: Kimberly Mitchell, Michael Baker, Emma Kimbrel, and Kawana Hooks

**ORDER OF MEETING**

The meeting began at 11:06 am. With three CDAC members being present the CDAC board was unable to conduct official business due to lack of quorum.

**DISCUSSION**

**1. CDBG & HOME Grant Update**

**a. NOFA Update**

Kimberly Mitchell, Community Reinvestment Assistant Director, gave an update on the NOFA process. The Community Reinvestment Department held two workshops in January to explain the application process to those who were interested. The initial application period was set to close February 19<sup>th</sup> but was extended to March 3<sup>rd</sup> to accommodate applicants who felt they didn't have enough time to complete. Kim then explained the process of what happens after the application closes. There is a review, then a draft of the action plan, then a second public hearing, and then it goes to Council to be approved.

**b. Sweet Home Columbus**

Emma Kimbrel, Community Reinvestment Planner, gave an update on Columbus's down payment assistance program, Sweet Home Columbus. Emma explained what the program is and how it is utilized. Emma then shared some success stories about people who have successfully used the program.

**c. Fair Housing Event**

Emma shared details about the Fair Housing Event coming up in April. She shared details that would be covered at the event and encouraged CDAC members to come and share the information about the event.

**d. Non-Profit Spotlight**

**i. Community Book Nook**

Kawana Hooks, Community Reinvestment Coordinator, shared about a project done by the Literacy Alliance which involved lending libraries. So far three have been installed in south side locations. The importance of the Community Book Nook's is to increase awareness and importance of families reading together and to give caregivers and children access to books. Literacy Alliance partnered with Community Reinvestment and Boys and Girls Club for this project.

**ii. Girls Inc.**

Rob, Kimberly, Kawana, and Emma had the opportunity to go tour Girls Inc. Emma shared about the experience with Kawana and Kim sharing their experience as well. CRD was able to see the details of the organization and the many services they provide.

**e. Discussion**

Mary Garcia asked about reviewing applications. Emma shared the details of how that would work.

Mary asked to be told about when the Action Plan would go to Council so those that wanted to be there could be. Emma told her that they would let them know.

**f. 2023 Dates**

**i. June 8, 2023**

**ii. September 14, 2023**

**iii. December 14, 2023**

**NEXT MEETING**

The next CDAC meeting June 8, 2023, at 11:00 am on Teams.

**ADJOURNMENT**

The meeting adjourned at 11:23 AM.

**Columbus Consolidated Government**  
**Community Development Advisory Council (CDAC)**

**Meeting Minutes**

**June 13, 2024**

A virtual meeting via Microsoft Teams of the Community Development Advisory Council (CDAC) was held on June 13, 2024, at 11:00 a.m.

**Members Present:** Adrian Wade, Brandy Tolbert, Charlotte Ingram, Julio Portillo, Mike Welch, Tollie Strode, and Tracey Belt

**Members Absent:** Tamika McKenzie, Armando Fernandez, Evan Collins, Virginia Dickerson, and Michael Ernst

**Also Present:** Community Reinvestment Staff: Rob Scott and Emma Kimbrel

**ORDER OF MEETING**

The meeting began at 11:05 a.m. With seven CDAC members present, the CDAC board was able to conduct official business. The meeting was called to order by Vice Chair Tracey Belt.

CDAC approved the meeting minutes from September 8, 2022. The motion was moved by Tollie Strode Jr. and seconded by Charlotte Ingram.

**DISCUSSION**

**1. Director's Report**

**a) Welcome**

Rob Scott, Director of Community Reinvestment, welcomed CDAC members and asked the new members to introduce themselves. Brandy Tolbert and Tollie Strode shared about themselves and were welcomed to the board.

**b) HUD Entitlement Funding**

Emma Kimbrel, Planner for Community Reinvestment, shared that the department received its final funding numbers for the HOME Investment Partnership Program (HOME), Community Development Block Grant (CDBG), and Emergency Solutions Grant (ESG). HOME funding decreased while CDBG funding increased. ESG is a new funding source for the department.

c) **Annual Action Plan**

Emma shared that the Annual Action Plan (AAP) would be getting an extension. The AAP was due by mid-May, but Community Reinvestment didn't receive its funding allocation until June. Currently, Community Reinvestment is waiting on guidance from HUD on how to proceed with updating and submitting the AAP.

**Tollie Strode Jr., board member, asked about the decrease in HOME funding.**

Rob explained that the decrease is due to market conditions and development costs. Tollie mentioned there could be a connection between the City receiving a decrease in HOME funding and receiving ESG funding.

Rob agreed, stating that if the City cannot create new units of affordable housing, the strategy must shift toward keeping the low-income population housed.

d) **Upcoming CAPER**

Emma spoke about the upcoming Consolidated Annual Performance and Evaluation Report (CAPER). The main purpose of the CAPER is to summarize accomplishments from the past fiscal year. There will be a public meeting and a public comment period. Emma will keep CDAC updated on the progress of the CAPER and provide information on the public meeting and comment period as it becomes available. Rob encouraged CDAC to engage with these meetings and comment periods and to share them with their communities so that Community Reinvestment can ensure that their voices are heard.

**Tollie asked if there was a dashboard that is updated periodically with information about what Community Reinvestment is doing in the current year.**

Rob explained that they do not currently have a system outside of their annual reporting to show metrics.

Tollie expressed interest in helping develop such a system, noting that receiving all the information at once can be overwhelming.

Rob stated that Community Reinvestment would welcome ideas for improving information dissemination and marketing.

e) **HARP Program**

Rob discussed the Homeowner Accessibility Rehabilitation Program (HARP). The City provided Community Reinvestment with \$3 million for residential repairs for homeowners. To qualify for the program, homeowners must be low-income, earning no more than 80% of the area median income. Rob and the ARP Program Coordinator held nine information sessions and launched several advertisements to inform Columbus residents about the program. So far, 350 people have completed the pre-screening process. Rob shared that more information on the program is available on the Community Reinvestment website.

f) **SHC Increase**

Rob discussed an increase in funding for Sweet Home Columbus, the City's Down-

Payment Assistance Program. The program currently offers \$14,975 in assistance, but after researching, it was found that under \$15,000 is insufficient to close the gap. Community Reinvestment is working to increase the funding to \$30,000. With this increased funding, it is hoped that low-income households will have better access to affordable housing. Rob explained that with the funding, there is an affordability period: under \$15,000 is a 5-year affordability period, while \$15,000 and above is a 10-year period. This refers to the time the homeowner must remain in the home as their principal residence. Repayment of the grant is required only if the house is sold during the affordability period.

**g) CDAC Introduction Planning**

Emma asked if CDAC members would be interested in meeting before the next scheduled meeting to discuss the board's purpose and generate ideas for increasing engagement between the board and Community Reinvestment.

Charlotte Ingram expressed interest.

Rob emphasized the importance of communication between the board and Community Reinvestment and facilitating discussions.

CDAC approved two planning meetings to be scheduled between July and September.

The motion was moved by Tollie Strode Jr. and seconded by Charlotte Ingram.

Emma will send out dates for the planning meetings after the board meeting.

**2. OPEN FLOOR DISCUSSION**

N/A

**NEXT MEETING**

The next CDAC meeting is scheduled for September 12, 2024, at 10:00 a.m. on Teams or in person at 420 10th Street, 1st Floor Conference Room.

**ADJOURNMENT**

The meeting adjourned at 12:01 p.m.



## Columbus Consolidated Government

### Summary of the Community Development Advisory Council (CDAC)

September 11, 2025

An in-person meeting of the Community Development Advisory Council (CDAC) was held on September 11, 2025, at 2:00 PM.

***Members Present:***

Denise Cambridge, James Jordan, Anthony Montgomery, Travis Anderson, and Xavier McCaskey

***Members Absent:***

Tracy Belt, Brandy Tolbert, and Mike Welch

***Also Present:***

Community Reinvestment Staff: Rob Scott and Emma Kimbrel

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**Order of Meeting**

The meeting commenced at 2:05 PM. With only six CDAC members present, the board did not meet the quorum requirement to conduct official business. The following notes are submitted for recordkeeping purposes only.

**Discussion**

Since there was no quorum, the approval of December 12, 2024, meeting minutes were postponed.

**Board Chair Updates**

Denise Cambridge, Board Chair, introduced herself and welcomed everyone to the meeting. Denise turned the meeting over to Rob and Emma to give their CAPER Update.

**Director's Report**

***CAPER Update***

Emma Kimbrel, Community Reinvestment Planner, presented the draft CAPER (Consolidated Annual Performance Evaluation Report). She provided an overview of the department's progress in utilizing federal funds over the past year. Emma highlighted total funding received and expended, as well as the number of residents served across the community through CDBG, HOME, and ESG programs.

Key accomplishments were shared, including National Community Development Week activities hosted by Community Reinvestment, which showcased local projects and increased community engagement. She also reviewed HOME Program accomplishments, noting that this planning year focused on preparing several development projects for launch in the next fiscal year.

Emma then highlighted major CDBG-funded initiatives such as The Food Mill Shared Kitchen, a project expanding access to healthy food and local food entrepreneurship, and the Boys & Girls Club North Club Renovation, which improved youth recreation and programming space. ESG accomplishments were also noted, particularly the partnership with United Way to support homelessness prevention through the use of their HMIS system.

Rob Scott, Director of Community Reinvestment, then outlined the department's forward-looking vision for FY26. He discussed the SHINE Program, designed to expand affordable, supportive housing options for single-parent households. Rob also provided updates on several active or upcoming development efforts, including:

- Mellon Street Pocket Park – creating new community green space and enhancing neighborhood revitalization.
- Nueva Valley – an affordable housing development currently moving into construction.
- Providence Pointe – continued build-out of affordable homes for low- to moderate-income families.
- Salvation Army Center of Hope – facility improvements that will strengthen emergency shelter capacity.
- Warren Williams / River Homes Redevelopment – ongoing transformation of public housing into modern, mixed-income communities.
- HARP and ARP Affordable Housing Initiatives – initiatives leveraging relief funding to expand affordable housing opportunities.

Rob noted that these projects, either underway or beginning in the coming fiscal year, will collectively address critical needs in affordable housing, public facilities, and homelessness prevention throughout Columbus.

#### **Next Meeting**

The next CDAC meeting is scheduled for December 11, 2025, at 2:00 PM in person at the Annex, located at 420 10th Street, 1st Floor Conference Room.

#### **Adjournment**

The meeting adjourned at 3:00 PM.





## Columbus Consolidated Government

### Summary of the Community Development Advisory Council (CDAC)

December 11, 2025

A hybrid meeting of the Community Development Advisory Council (CDAC) was held on December 11, 2025, at 2:00 PM.

#### **Members Present:**

Denise Cambridge, James Jordan, Shannon Rowe, Travis Anderson, Xavier McCaskey, Brandy Tolbert, and Mike Welch

#### **Members Absent:**

Anthony Montgomery and Tracy Belt

#### **Also Present:**

Community Reinvestment Staff: Kimberly Mitchell and Casey Baker

Public: Chris Kelly

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#### **Order of Meeting**

The meeting commenced at 2:05 PM. With seven CDAC members present, the board did meet the quorum requirements to conduct official business.

#### **Discussion**

CDAC approved the meeting minutes from December 12, 2024. The motion was moved by Xavier McCaskey and seconded by Mike Welch.

#### **Board Chair Updates**

**New Member Introductions:** Denise Cambridge, Board Chair, introduced herself to the board. A few new board members were present, so the board went around and introduced themselves.

**Resignations/Vacancies:** Denise shared that Clerk of Council and City Council were discussing current boards/councils/commissions and their current status. Both are trying to find ways these spaces can grow. CDAC is meeting regularly but there has been an issue with quorum, so there is hope that going forward that new members coming onto the board will be more active. Denise shared that Emma Kimbrel, Planner for Community Reinvestment, has been in contact with Clerk of Council and ensuring that minutes are being properly documented as well as summaries for meetings that didn't have quorum.

**Vice Chair Appointment:** The last Vice Chair resigned from the board in March of 2025. Denise nominated James Jordan, Board Member, for the role of Vice Chair for the 2026

calendar year. Denise asked for some other recommendations. No other recommendations were given, so Denise moved forward with unanimous consent to vote and no objections were heard. James Jordan is the new CDAC Vice Board Chair.

**2025 CDAC Recap:** Denise shared the many accomplishments of the board in the year 2025. While the board meets monthly it can feel like not a lot is happening, but there definitely is. CDAC participated in National Community Development Week and were apart of many of the activities the Community Reinvestment hosted, as well as hosting a few events themselves. They actively participated in the Departments Annual Action Plan meetings and scoring of Public Service Applications. They participated in the Consolidated Annual Performance and Evaluation Report public hearing, allowing the hearing to happen during their meeting time to encourage members of the public to come. Mike Welch, board member, connected the Department with Easterseals, allowing a new partnership to form.

Denise highlighted that it is the work behind the scenes that often happens slowly, that is making a difference in amplifying the message of the Department and of the Board.

**Meeting Times for 2026:** The board discussed what would be a good meeting time for the body to be meeting. They confirmed that the second Thursday of every other month, with a break in October/November, and then the final meeting of the year being the second Thursday in December. Xavier motioned and Brandy Tolbert seconded. The motion carried. The 2026 schedule for CDAC is as follows:

January 8, 2026, at 2:00 PM

March 12, 2026, at 2:00 PM

May 14, 2026, at 2:00 PM

July 9, 2026, at 2:00 PM

September 10, 2026, at 2:00 PM

December 10, 2026, at 2:00 PM

### **Director's Report**

#### **HUD Entitlement Funding**

**Consolidated Plan:** Kimberly Mitchell, Assistant Director of Community Reinvestment, shared that wea working on our Consolidated Plan, which is the department's five-year plan for HUD Funding. This is a big picture plan that talks about the goals and different activities the department may want to do with the funding it receives. It's a good time for the board to get involved and learn more about what we are doing. There is a website that will be launched as well as a survey coming up soon. The week of January 12<sup>th</sup>-16<sup>th</sup> will be a week full of events. The Department's consultant, Mosaic, is coming down from Atlanta so there will be public meetings, pop-ups, and focus groups happening.

**Public Service Applications:** Kimberly shared that every year we have our Notice of Funding Availability (NOFA) that engages our Public Service Applicants. If CDAC members are willing, the Department would appreciate their support in scoring those applications. It is a little time-consuming, but the Department would sit down and walk the members through what the process will look like. The NOFA meeting will be on January 14<sup>th</sup> at 5:30PM at the Columbus Public Library, Synovus Room.

**Handouts:** Kimberly shared the handouts that were given to the board members. Specifically Sweet HOME Columbus booklet, about our down-payment assistance program, the CDAC Newsletter that was done by Denise, as well as the final edition of the Consolidated Annual Performance and Evaluation Report (CAPER) from 2025. Kimberly stated how the board is our outreach into the community, so to share the information where it is needed to ensure the community is informed.

### Discussion

Denise shared the importance of getting information into the board members' circles as well as looking for opportunities to share information. The board is not expected to be subject matter experts, but they can at least have a high-level understanding, be able to share, and direct the community to the appropriate Community Reinvestment Staff Member when needed.

Denise also asked for assistance with the CDAC Newsletter. The newsletter is published every month, in between the CDAC meetings. Denise is looking for content, CDAC member spotlight info (headshots, biography), and anything else the board feels is important to include.

Denise is currently working on clarifying roles, duties, and responsibilities of the Board and how the Board can continue to help amplify the message of the Department to the community.

### Next Meeting

The next CDAC meeting is scheduled for January 8, at 2:00 PM in person at the Community Reinvestment Conference Room, located at 1111 1<sup>st</sup> Avenue, 3<sup>rd</sup> Floor.

### Adjournment

The meeting adjourned at 2:28 PM.





# **COLUMBUS GOLF AUTHORITY**

## **MINUTES**

### **JANUARY 28, 2020**

The meeting was called to order by Chairman Gerald Miley and the minutes of the Nov 19, 2019, meeting were approved by unanimous vote of those present.

Superintendent Steve Brown reported that fairway spraying of pre-emerge and for poa annum has been delayed due to the unusually wet and warm weather, which has spring characteristics still dominant among grasses. If it continues, it will be difficult to complete spraying for poa.

The city dispatched a bucket crew from forestry that spent two days trimming and cutting trees on the East Course's sixth, seventh and eight holes, with the city hoping to be able to send the crew back for additional work. The result is a significant improvement to the course.

Brown also reported his crews have dismantled the former bridge that was dislodged and had been blocking a portion of the third hole fairway on the West Course. The wood from the bridge was saved and stored on the concrete approach to the former location of the bridge, with the steel girders removed to an out-of-the-way location south of the creek between the 13<sup>th</sup> and 3<sup>rd</sup> holes.

A new barbecue/charcoal grill has been constructed from abandoned pump tanks, now mounted on a trailer and available for use. Built by inmate labor, the four-unit grills will allow Bull Creek to cater large outings as well as provide grilled burgers, hot dogs and other items for regular customers at the course.

New sand bottle re-fill racks have been built and placed at strategic locations, and trash can holders throughout the course have been repaired and repainted green. Outbuildings on the course also are having wood repairs made and being repainted.

**A new irrigation technician has been hired, replacing “Sarge” Francis, who retired almost a year ago, and more work on the bunkers is on the list of next items to be accomplished as the weather allows, he said.**

**Director of Golf Jim Arendt reported that Bull Creek revenues through Period 6 of the 2020 Fiscal Year already had accounted for more than 50 percent of the budgeted income (\$606,283 of \$1,207,000). Oxbow Creek recorded revenues of \$728,456 of \$1,488,000 (45.8 percent) through period 6.**

**A new Point of Sale system installed recently will soon be in full operation with trained staff and much more detailed information will be available for more complete analysis of finances and operations, he said. The information already available shows both Bull Creek and Oxbow are in good shape and on track, with increased merchandising on the horizon at both courses promising additional improvement in sales ahead.**

**Arendt also reported Bull Creek participated in a Columbus Consolidated Government video presentation on the Christmas holidays and expects to make greater use of the CCG video opportunities in the future.**

**He and Oxbow manager Craig Adams attended the PGA show in Orlando and, in addition to PGA classes on increasing revenue, staff building, innovation and other areas of potential improvement, made contacts with experts on bunker construction/improvements, clubhouse architecture and furnishings, and equipment futures.**

**Arendt also said he intends to change the “Marshal” program to an “Ambassador” program, with each employee wearing a uniform (shirt, pullover and hat) plus name tags and with a goal of improving relations and contact with customers to help make each visit a success.**

**A potential Hughston Clinic sponsorship of funds for renovation of the Hughston Pavilion and construction of a nice starter building through a \$25,000 donation is in the offing, with those improvements enabling significant improvements to the control of play, pace of play and even more rounds of golf being made available each week, he said.**

**Arendt said he also is pursuing budget inclusion of a pay raise for golf course employees, who are not part of the citywide pay raise system and have not had a raise in years.**

**Georgia Power also has been requested to perform an energy audit of Bull Creek Golf Course, which it is hoped will lead to improved efficiency and lower costs.**

**Other areas reported on by the golf director include expanded employment of tournament/outing forms, pairing of an outing with hotel accommodations, continued work toward a new Bull Creek logo and a forthcoming meeting on budget preparation.**

**Ricky Wright suggested Bull Creek would benefit significantly from increasing memberships. The impact on the revenue stream could be significant and he urged members to make it a priority to develop ways to grow membership. Among things to consider, he said, could be a system in which fees could be billed monthly directly to a credit card or financial account, perhaps with a slight reduction in rate to encourage that expanded use.**

**A motion to adjourn was unanimously approved.**

**Attending the meeting were Chairman Gerald Miley, Ricky Wright, Ken Davis, Ken Crumpler, Mario Davis, Stephanie Callahan, William Roundtree and Jim Houston. Richard Mahone was absent.**



**COLUMBUS GOLF AUTHORITY  
MINUTES  
FEBRUARY 25, 2020 MEETING**

**CALL TO ORDER: Chairman Gerald Miley**

**MINUTES: The Minutes of the January 28 meeting and the February 18 called meeting were approved on a motion by Kenneth Davis, seconded by Ken Crumpler, and passed unanimously.**

**SUPERINTENDENT'S REPORT: Steve Brown reported that adverse weather has affected ability to perform certain tasks on the golf courses, including spraying for weed control. The Bermuda grasses have not lain dormant and the continuing strong and steady rains have combined to inhibit weed control efforts.**

**Work crews have been able to: replace rotten wood in golf shelters and to paint; remove more dead trees; repair blocked drains near greens; repair turf equipment; and complete repair of the large drain pipe near the green at Hole 9 on the East Course.**

**Plans are advancing to improve lighting, bathrooms, painting and adding onto the Hughston Pavilion, along with adding an enlarged patio and walkway area.**

**DIRECTOR'S REPORT: Director of Golf Jim Arendt reported that January revenues at Oxbow Golf Course were good, especially compared to January 2019, up about \$4,500. Year to Date revenues there are up about \$5,000. Expenses also are up, but primarily due to the cost of repairing/replacing old equipment.**

**Bull Creek revenues for January 2020, compared to January 2019, were up more than \$29,000, but having not been present a year ago, the primary cause for that is unknown, other than increased revenues from events and product sales. The year-to-date revenue also increased almost \$68,000. Expenses year-to-year also were up by more than \$70,000, also primarily due to equipment repairs, including transfer pumps.**

**Arendt warned that the extended stretch of foul weather, impacting especially on weekends, is likely to make February a bad month for revenue.**

**A new Bull Creek Golf Course logo was presented, which will be widely presented, including on decals fronting the golf carts. This is one of many things that, together, will hopefully elevate the status of Bull Creek in the eyes of current and potential future customers.**

**The Hardaway Invitational Golf Tournament has been negotiated for March, with Bull Creek hosting a practice round on Thursday, March 19, followed by the opening round on Friday, with Columbus Country Club hosting the concluding round on Saturday. In addition, it has been agreed that Bull Creek will host a Hardaway Fall Fundraiser in the fall, which will help raise funds for the event and will financially benefit Bull Creek as well.**

**Arendt said a budget meeting with the city manager, mayor and financial director is set for 3:15 p.m. on March 16. The chairman and up to three Authority members are invited to join Arendt in that presentation at the Government Center.**

**Girls Inc., is hosting an event at Oxbow Creek from March 30-April 3.**

**Arendt also reported that the Disc Golf event at Bull Creek on Feb. 8 resulted in \$1,650 in revenue.**

**Authority Vice Chairman Ricky Wright announced that member Richard Mahone was recently inducted into the Chattahoochee Valley Sports Hall of Fame, a great honor recognizing his contributions to the area not only as an athlete, coach and teacher, but as a leader, a mentor and a role model for area citizens, especially the young people. Mahone was accorded a round of applause from those present.**

**A motion to adjourn was unanimously passed.**

**Present for the meeting were Gerald Miley, Ricky Wright, Ken Crumpler, Kenneth Davis, Richard Mahone, William Roundtree, Stephanie Callahan and Jim Houston. Mario Davis was absent.**



# COLUMBUS GOLF AUTHORITY

## MINUTES

### October 27, 2020 Meeting

**CALL TO ORDER:** Chairman Gerald Miley called the meeting to order.

**MINUTES:** The minutes of the September 15 CGA meeting were amended by a motion from Gerald Miley, seconded by Ken Davis, to state that only \$22,389 more than the city's annual subsidy for Bull Creek Golf Course (\$50,000) and Oxbow Creek Golf Course (\$150,000) was required for the 2019-20 fiscal year, despite the courses being closed for 45 days due to the Covid-19 pandemic. Bull Creek was \$55,383 over the "transfer in" amount and Oxbow Creek was \$32,994 under the "transfer in" amount. The amendment passed unanimously and the minutes were then approved by the same vote.

**SUPERINTENDENT'S REPORT:** Steve Brown reported the greens are shaping up well, but with cool nights approaching he is watching the height of cut for the greens. Fairways have had pre-emergent herbicide applied as well. The cart barn has been painted, work has progressed on edging the cart paths, with only 11 holes remaining to be worked, and broken and bulging cart path units are being repaired as rapidly as possible, including ingress and egress points of the bridge on hole 13 West.

The next projects to be tackled will include restroom cleanup and repair, trimming trees that impede play or need to be removed, and repair and maintenance of bunkers. Brown also reported that four golf carts remain out of service and are awaiting repair.

**DIRECTOR OF GOLF REPORT:** Jim Arendt reported that financials for Oxbow Creek are showing positive results, with operating revenues generated through October 16 showing more than \$90,742 had already been recorded, which is about half of what was budgeted for the entire fiscal year. Year to date cash collected totals \$112,760.78, with the budget projecting \$381,000, which includes an annual \$150,000 city subsidy. "We're ahead of schedule and not

counting on transfer-in money (from the city)," he said. "With 9 months to go. It would be good not to have to use that (subsidy)."

Some parts of the budget are not as uplifting, with expenditures for auto parts consuming more than desired due to the aging fleet being maintained beyond useful life.

He also reported that Yamaha is providing a new cart fleet deal that includes three more carts than the current 30-cart Club Car fleet contains, but at a cost of only \$20 more per month. The new carts are to be in place this month (November).

Bull Creek also is showing a strong financial picture to date, he said. Operating revenues totaled \$372,680, with the budget expecting \$850,000 to be generated during the fiscal year. Total revenue to date (\$461,101.73) indicates a very good opportunity to reach the budgeted goal of \$1,207,000 for the fiscal year. But there is a significant need for more capital expenditure funds to replace obsolete equipment, much of which is far beyond its useful life and very costly to repair.

The budget report also reflects \$35,789 spent for a new John Deere sprayer that was actually approved for expenditure during the last weeks of the 2019-20 fiscal year. Arendt said he would seek clarification on whether that should be part of the current budgeted funds.

"For the most part, we're doing great," he said of the budget performance to date.

The course generated \$999,062 during the last five months, compared to \$803,034 for the same period a year ago. "That is strong, especially strong with restricted (one-person) carts," he said.

Arendt also presented a suggested new logo for Oxbow Creek, which would be placed in strategic locations to create a clear and pleasing identity for the course. Discussion of costs of the logo implementation was held, with the indication that no Authority action was required unless excessive costs were incurred in implementing the plan.

The Sigma Pi Phi Fraternity, in partnership with PGA of America, is sponsoring a PGA Junior League Program for youths in the community, he said. Beginning Nov. 12, the program will include underprivileged children in a 4-week program of individual instruction on Saturdays, with Oxbow's Ashtyn Citer providing coaching.

Arendt reported he remains interested in developing a way to release water from the golf course lakes in advance of predicted large storms in order to reduce the flooding that costs cleanup dollars and impacts play at Bull Creek. Superintendent Steve Brown noted the lakes were built as a watershed development funded federally, and conversations he has had would indicate a costly redesign or reconstruction of release points would be required, if federal approval was obtained. Arendt said he has talked to the city's engineering chief, but is still seeking out the person who would ultimately be knowledgeable of exactly what could be done to help alleviate course flooding.

Arendt said the city committee has reviewed and approved funding through the federally funded CARES program for 50 additional golf carts for Bull Creek, but it has not received final approval allowing the purchases, which must come from a state panel. The request for additional utility carts, two trucks, three inmate vans and an SUV was denied. The course is now down to one usable pickup truck – borrowed from Oxbow Creek, and if the inmate vans break down, no inmates can be transported to the golf course, which would mean no labor to mow greens and maintain the course.

A new credit card system is under exploration, which possibly could save the golf courses \$10,000 a year, he said. It must be examined further and, if desired, must then win approval from the city's financial officials.

Arendt noted that Bull Creek, Oxbow Creek and Godwin Creek now have automatic doors, implemented after his request to the city for those improvements under the CARES funding program. In fact, the doors were added to city structures throughout Columbus after he recommended the idea – but the first ones were installed at the golf courses.

The golf director also noted that a September budget review that he had been told would be forthcoming was not held.

Authority member Stephanie Callahan presented a letter from the family of Robert Willis thanking Oxbow employee Don Smith for his support in providing an outing for the avid golfer about to undergo surgery that would cut short his participation in a sport he loved. The letter was placed in Smith's employee file and noted in the Authority's minutes.

Ricky Wright noted that previous Authorities had scheduled no meetings during the months of November and December, but he believed the November meeting could be held by moving it from the same week as Thanksgiving to the Tuesday of the previous week. His motion, seconded by Ken Crumpler, to hold the next Authority meeting at 4 p.m. on Nov. 17 was approved unanimously.

In response to a question concerning the continuing absences of Authority member Mario Davis, Gerald Miley reported that the city administration has been notified of the absences. After three absences, unexcused, a member is subject to removal and replacement.

Ricky Wright made a motion for the Authority to convene in executive session to consider matters concerning employees as provided in the Open Meetings laws of Georgia. The motion was seconded by Stephanie Callahan and the meeting was closed, subject to reconvening after the executive session.

Upon reconvening in open session, Wright made a motion, seconded by William Roundtree, to approve a 2 percent pay increase for golf course employees, contingent upon the City of Columbus enacting such an increase for its employees. The motion was passed unanimously.

Wright made motion that the Authority approve purchasing \$100 gift cards for employees as appreciation for their work and in time for the holiday season. The motion was seconded by Stephanie Callahan and passed unanimously.

Wright made motion for the Authority to convene one hour before the 4 p.m. meeting on Nov 17 to go into executive session on an employee matter, in accordance with Georgia's Open Meetings law. The motion was seconded by Gerald Miley and passed unanimously.

A motion to adjourn was made by Ken Crumpler, seconded by Ricky Wright, and passed unanimously.

**Present for the meeting were Gerald Miley, Stephanie Callahan, Ken Crumpler, Ken Davis, Ricky Wright, William Roundtree and Jim Houston. Absent were Richard Mahone and Mario Davis.**



# COLUMBUS GOLF AUTHORITY

## MINUTES

### FEBRUARY 23, 2021 Meeting

**CALL TO ORDER:** Chairman Gerald Miley called the meeting to order.

**MINUTES:** The minutes of the January 26, 2021 meeting were approved unanimously.

Ken Crumpler made a motion to amend the Authority's action as reported in the November 2020 minutes to change the wording of its decision to award the Director of Golf 30 percent of the "proceeds" from sale of merchandise. The motion changes the word "proceeds" to "profits". The motion was approved unanimously.

**SUPERINTENDENT'S REPORT:** Steve Brown reported that wet weather has resulted in his work crews getting behind on course work they would normally undertake, but has allowed them to complete more outside painting of the bathrooms, and to complete floor work and painting of bathrooms in the pavilion.

The impact of the pandemic is also being felt on availability of workers at the golf courses, because the prison work camp from which labor crews are provided is 147 inmates short of normal capacity. Bull Creek would usually draw 16-18 inmates for work, but is now drawing 10, while Oxbow is drawing a crew of 4, instead of its usual 6-8 inmates.

Brown also said he is applying fertilizer and herbicide to tee tops, lacking only some on the West Course to complete the applications. Crews also have continued tree trimming and a repair of the concrete cart path on East Course hole #7. Granite sign markers also are being cleaned and prepared for reapplication of colors.

Herbicides and fertilizer also are being applied on the fairways for the first time in about four years, although the cost (\$6,000 for herbicides and \$11,000 for fertilizer) leaves only \$26,000 in the budget for such items for the fiscal year.

The city also has committed to assigning a bucket truck and forestry crew to trim more trees along critical areas, Brown said. It is needed along hole 9 on the East Course and holes 10, 11 and 12 on the West Course. Although any time allowed for such work by the city crew is greatly appreciated, Director of Golf Jim Arendt said he has asked for at least one to two full days use of the crew. Chairman Miley said it would be great if an arrangement could be reached to have the forestry crew assist with such work on a quarterly basis throughout the year.

**DIRECTOR OF GOLF REPORT:** Jim Arendt reported that Bull Creek's operations revenue for the fiscal year to date has reached \$680,687 of the \$850,000 budgeted. "We are obviously going to exceed that goal," he said. In fact, when all revenue to date is totaled (including \$222,431 from the CARES act that purchased 50 additional golf carts for Bull Creek), the course has already reached \$1,059,001 of the \$1,207,000 projected in the 2020-21 budget, Arendt said. "We are on track to be \$400,000 or more above budget," he said, noting that if allowed to retain those funds the course could replace some of its antiquated and outdated equipment before the items become irreparable or inoperable.

Oxbow Creek has similarly reported operations revenue of \$175,993 of the \$185,000 budgeted for the fiscal year and could for the first time in its history reach a break-even point for the year. "We never knew revenue would be this good at Oxbow, he said of the nine-hole course.

Arendt noted that he has again contacted the city's Engineering Department concerning an update on the viability of an Oxbow Creek bridge in need of repair. The original review by a since-retired city engineer stated repair was needed but it continued to be functional. An update on the bridge needs to be completed and the department has indicated it will be provided.

The Authority's budget committee – Ricky Wright, Stephanie Callahan, Ken Crumpler and William Roundtree – met for a budget planning session for the 2021-22 budget, the director reported.

Arendt also reported that he has submitted a request for the travel allowance approved by the Authority, but has not received the allowance. The allowance was approved to begin January 2021 and continue monthly. He was informed by the city Finance Director that the matter was under review.

Wild hogs that have plagued rural areas on and near the Fort Benning military reservation have been spotted intruding on golf course property at Bull Creek and a company that traps those animals has been notified and is prepared to remove the animals.

Arendt recently spoke at an Optimist Club meeting. He shared the value of City-owned/operated golf courses as well as an upcoming tournament benefitting Girls Inc. to be held at Bull Creek. Girls Inc. has a program to promote golf through events at Oxbow Creek that will help introduce young people to the game.

Arendt also said he has continued to point out that the golf story in Columbus is about more than a place where the game is played, but is a story about enhancing the quality of life for residents, adding to the desirability of the city as a place to live and work, and a place that has raised more than \$5.6 million for local charities over the years. "Even if you don't play golf, your community is still being served. Whether you play golf or not, you are benefitting," he said.

The worn mats on the range at Bull Creek have been replaced, and Monday-Friday are "mat-only" days on that range, he said.

High school golf programs have kicked off and teams are beginning to train and play at the course, with team play taking place Mondays-Thursdays.

Golf outings that were absent during the last year due to the pandemic have begun returning, and are expected to be an important part of activities at the course during the next year, Arendt said.

The budget prepared with the Authority's budget committee has been submitted and seeks an increase, with justification for the added expenditures being sought, he said. A virtual meeting to review the budget, originally scheduled for September, then postponed until January, has been put off until March. The budget includes \$306,000 in capital expenditures for the coming fiscal year, but is being pared to a submission of \$109,000 for Bull Creek and \$63,000 for Oxbow Creek. Arendt said he is looking at a way of using leases to help fill some of the capital needs.

The Hardaway Invitational Golf Tournament, a popular venture known throughout the state for decades, is returning to Bull Creek, with the Georgia PGA involved in the event this year, then taking over its operation next year, the director reported. The event is limited to 20 high school teams, with play on Friday and Saturday. The course will receive \$20 per player for Friday play and \$30 per player on Saturday. The arrangement was the product of negotiations over several months.

Under New Business, Ricky Wright expressed concern that employees hired to operate the beverage carts at Bull Creek have been financially hurt because they are not paid on days when weather prevents cart operations. He proposed consideration of a method of allowing up to five "rainy day" pay periods to help retain the workers. Arendt said he believes he can handle the issue administratively, with the workers taking on other duties on days when the rains cut into their hours of on-course sales.

Chairman Miley also expressed the Authority's appreciation for Assistant Pro Nikki Siter. Her work at Oxbow Creek has been a great benefit to the operation of the course and promotion of golf in general. "She is a perfect fit," he said, thanking Siter for her contribution to the success Oxbow has enjoyed this year.

The next new addition to the Authority also was recognized. Alonzo Jones, appointed by Columbus Council to fill the post vacated by Mario Davis, was present for the meeting and is awaiting the oath of office before officially joining the Authority.

A motion was made to adjourn, which was passed unanimously.

Attending the meeting were Gerald Miley, Ricky Wright, Ken Crumpler, Richard Mahone, Stephanie Callahan, Ken Davis, William Roundtree and Jim Houston. .



# COLUMBUS GOLF AUTHORITY

## MINUTES

### MARCH 23, 2021 Meeting

**CALL TO ORDER:** Chairman Gerald Miley called the meeting to order.

**MINUTES:** The minutes of the February 23, 2021 meeting were approved unanimously.

**SUPERINTENDENT'S REPORT:** Steve Brown reported that cool nights have restrained grass growth, but warm temperatures are expected to boost growth and light top-dressing will soon be undertaken to further improve greens. He was able to apply 11 tons of fertilizer and herbicide before the recent rains, which will further enhance greens and fairway grasses.

Tee markers are being repainted, the brick gate columns at Bull Creek have been painted white to enhance the appearance of the entryway and the driving range is scheduled for repair work and herbicide application in coming days to improve that facility.

Only eight inmates were available for the work detail last week, but 12 were present this week. The prison warden is working with the golf course to help provide necessary workers on details, but the shortage of inmates at that facility, due to the pandemic, continues to be a problem.

Although the city's Forestry unit has been promised for weeks, the crew has not yet been made available. Brown said an upcoming April 14 seminar in Griffin, sponsored by the University of Georgia and the Georgia Golf Course Superintendents' Association, will be attended to continue licensing at Bull Creek and Oxbow Creek for application of necessary chemicals.

Brown welcomed Stephanie Callahan's suggestion that the local Boy Scouts of America may be willing to undertake painting of granite markers on the golf courses as a project. Inquiry will be made to follow up that suggestion.

**DIRECTOR OF GOLF REPORT:** Jim Arendt reported that revenues at Bull Creek and Oxbow Creek continue to surpass expectations and make possible a record performance year.

Oxbow Creek reports \$34,175 in revenue for the month and \$276,128 for the year. That's record territory on revenue. "That's extremely good news. I don't think the golf course has ever NOT been subsidized, but we're headed there," Arendt said projections show.

Similarly, Bull Creek has collected \$1,171,337 of its original \$1,207,000 budget to date, with an additional \$222,431 to be added to the original budget to account for an additional 50 golf carts purchased with CARES Act funds made available due to the pandemic. "We're projecting to end the year over \$600,000 above the original budget if this trend continues," Arendt said.

No date has yet been set for reopening the club house and its grill operation, he said.

The golf director also reported that research of industry standards has shown most courses are allowing two riders per cart whether occupants are from the same household or not, but golf governing bodies are playing it safe at one rider per cart unless from shared households.

Dr. William Roundtree said if two golfers who have each received Covid-19 vaccinations, he would see no problem allowing cart sharing even if they are not from the same household. However, it would be questionable to do so if they have not been vaccinated or from the same household, he said.

The golf director also said the monthly travel allowance approved by the Authority cannot be applied until budgeted and approved by Columbus Council. It has been placed in the budget submitted to the city for inclusion in the 2021-22 budget recommendation.

He also said he and the Finance Department are continuing to grapple with a way to change the method of applying vendor payments for merchandise when the budget shows the amount earmarked for such purchases has been exceeded. He said merchandise is being purchased and sold, but the city is requiring the shifting of money from other items in the courses' budget to accommodate paying for the purchased merchandise.

Assistant Pro Nikki Siter said Oxbow is continuing to serve community interests with programs, including school golf and Girls Club programs, that keep the course busy each week. One problem that continues, however, is a lack of Ambassadors to marshal the course on weekends, she said.

Arendt reported that he and the Authority's appointed four-member committee prepared a budget for submission to the city, which included a request for more capital outlay funds. Among the items sought are \$10,000 for improvements to the entrance at Oxbow Creek, new range ball dispensers for both courses, replacement of a truck, construction of a starter house at Bull Creek, equipment leasing funds that include lease-purchase plans that allow retention of tractors at the end of the lease, and lease-to-own planning for new utility vehicles. The items are critical needs, he said.

"It's important that we reinvest in the golf course," Arendt said. "The city has said, 'Show us what you can do,' and we have done that. Nobody can question that. Now it's time that we get it. We're not asking for too much. We're not even asking for as much as we're going to generate this year."

The golf director said he's hopeful the council will see the financial results of this year by the golf courses and help fill those critical and long-neglected needs being sought in the budget.

Arendt reported that the recent Girls Inc. Tournament at Bull Creek raised \$29,500 for the organization, which means Bull Creek has now generated more than \$5.7 million for community charities over the years.

The Georgia State Golf Association also held an event at Bull Creek on the front nine of the East Course on March 20.

The problem with the structure of a bridge at Oxbow Creek also is receiving additional attention, the Golf Director said. A video of the bridge trembling and “jumping” when vehicles cross it showed there is an ongoing problem and Donna Newman, head of the City Engineering Department, has committed to having a thorough examination of the problem undertaken.

Arendt concluded his report with the observation that April will be a major month for tournament golf, with events scheduled to include the Hardaway Invitational and outings by the Exchange Club, Easter Seals, High School golf programs and a corporate league.

A motion was made to adjourn, which was passed unanimously.

Attending the meeting were Gerald Miley, Ricky Wright, Ken Crumpler, Richard Mahone, Stephanie Callahan, Alonzo Jones, William Roundtree and Jim Houston. Ken Davis was absent.

# COLUMBUS GOLF AUTHORITY

## MINUTES

### APRIL 27, 2021 Meeting

**CALL TO ORDER:** Chairman Gerald Miley called the meeting to order.

**MINUTES:** The minutes of the March 23, 2021 meeting were approved unanimously.

**DIRECTOR OF GOLF REPORT:** Jim Arendt reported that revenues at Bull Creek and Oxbow Creek continue to meet high expectations, possibly reaching a new performance record for the year.

Revenue at Oxbow for the month to date reached \$57,451 and for the year to date total \$333,580, making the \$401,275 year-end budget within reach. "We're nearly there and basically setting records," Arendt said.

Similarly, Bull Creek is recording a banner year, having collected more than \$1,330,000 of the almost \$1,430,000 in revenue budgeted for the year. It is expected that the continuing trend in revenue could result in surpassing the budgeted total by more than \$463,000. "We're doing great," he reported.

Arendt had accounting expert Zara Day-Brown report that on-time budgeting is now current and the problem of paying vendors expeditiously is being resolved.

Assistant Pro Nikki Siter reported that new volunteers have been signed up for Oxbow Creek, including one for the weekend period. Another has expressed interest in helping in the shop. Also, high school practices at Oxbow and other increases of attendance at the course have resulted in some \$3,500 revenue days "...which is huge for Oxbow," she said.

Arendt reported that he has submitted a list of items for possible funding under the American Rescue Plan, which promises federal funding assistance on items qualifying for relief during the pandemic. The list includes an expanded cart building, a bridge at Oxbow Creek, a new Bull Creek clubhouse, a new well at Oxbow, irrigation system improvements, replacement of lost revenue and other items.

The director said he has met with Columbus Trade Center officials, Councilors John House and Mimi Woodson and other city officials in recent weeks to familiarize them with golf matters and operations.

A number of events in April have improved revenues at Bull Creek, including a Demo Day featuring Cleveland Golf/Srixon products and resulting in about \$10,000 in sales in one day. The Hardaway Invitational high school tournament was a success and the Affac golf league is getting underway, featuring 50-100 golfers participating in 12 regular Monday contests at 5:15 p.m. Outings also are scheduled for the Exchange Club, Easter Seals, Phi Mu fraternity, and high school competitions.

In May, the Columbus Water Works will sponsor an outing, and TSYs will feature an all-day outing for 288 players using both courses, which will generate \$15,000-\$18,000 in revenue.

The expected audit report of golf course operations should be completed within two weeks and could produce good information for future planning.

Gates routing golf carts onto a brief trek on the Riverwalk have been installed and traffic removed from the bridge at Oxbow Creek. The temporary remedy will ease concern about safety until the bridge assessment and possible correction have been completed.

A revamping of the Ambassador program is underway, with fees the volunteers pay to play adapted to fairly compensate based on their work schedules.

A motion was made by Jim Houston and seconded by Ken Crumpler to return to a two-rider cart program on June 1. The motion passed, with members William Roundtree, Alonzo Jones and Ken Davis opposed.

**SUPERINTENDENT'S REPORT:** Steve Brown reported that unusually cold weather for the period has slowed growth of grasses and impacted quality of the greens. It should resolve when warmer nights begin occurring.

Dr. Garrett Settles visited the course and performed tests that found some infestation, for which herbicides will be applied. Some organic matter and shade issues also were pointed out.

More tree work will be undertaken in days ahead to improve sunlight access to weak areas, a continuing project when workers are available, Brown said.

Toro and John Deere machinery is being contracted, but there will be some delay in taking delivery of the mowing systems due to production slowdowns at the manufacturers' plants due to the pandemic.

A motion was made to adjourn, which was passed unanimously.

Attending the meeting were Gerald Miley, Ken Crumpler, Richard Mahone, Stephanie Callahan, Alonzo Jones, William Roundtree, Ken Davis and Jim Houston. Ricky Wright was absent.



## COLUMBUS GOLF AUTHORITY

### MINUTES

#### MAY 25, 2021 Meeting

**CALL TO ORDER:** Chairman Gerald Miley called the meeting to order.

**MINUTES:** The minutes of the April 27, 2021 meeting were approved unanimously.

**SUPERINTENDENT'S REPORT:** Steve Brown reported that warm nights are helping the greens recover on the East Course, and that he is treating the greens for nematodes and lowered the mowers this morning for closer contact. The East also has been dusted, with the West course to be dusted tomorrow.

Oxbow Creek is scheduled for aerification on June 7, with the West Course at Bull Creek set for aerification June 14 and the East on July 12. Both Bull Creek courses also are being sprayed for poa anna.

Equipment lease/purchase deals with Toro and John Deere have not been signed and no delivery dates are yet available due to production delays caused by Covid-19.

There remains the ongoing problem with labor. The crews are five to six workers short due to reduced availability from the prison labor pool.

Work is being done by the city to help with a problem with the 24-inch pipe in the landing area of the driving range. The city's rainwater division is working with the course to fix the problem.

**DIRECTOR OF GOLF REPORT:** Jim Arendt reported that Oxbow is recording "all good news" regarding revenue. "Everything is up," he said, noting that Oxbow is showing \$384,000 in revenue year-to-date and is virtually

assured of meeting and probably surpassing projected budget totals. "I think for the first time, Oxbow is not going to be needing any (city subsidy) transfer money."

The problem with repairing the bridge now closed to traffic at Oxbow remains, with the costs yet to be determined, he said.

A meeting with the city's Finance Department concerning availability of funds is needed and a called special board meeting may be needed, Arendt said.

Bull Creek also is recording a banner revenue year, with \$1.5 million recorded year-to-date, compared to \$1.43 in the budget projection.

Zara Day-Brown said accounting procedures are being revised that should resolve the problem with paying vendors efficiently. She also noted that a 2 percent cost-of-living increase for city workers is expected to pass Columbus Council and the Golf Authority needs to pass a motion to include golf employees in the mix.

Ken Crumpler introduced a motion, seconded by Stephanie Callahan, to approve a 2 percent cost-of-living increase for employees upon approval of the same COLA for city employees. The motion passed unanimously.

Arendt also reported that city directors have been recommended for additional pay level increases after a study of the city pay system. An executive session of the Authority was approved by unanimous agreement to discuss employee matters authorized by the state's Open Meetings statute.

Recalled into session, Ken Crumpler proposed a motion to include the Director of Golf in the executive pay plan proposed by Columbus Council. The motion was seconded by Stephanie Callahan and passed by unanimous vote.

Arendt reported that council is reviewing the proposed golf budget, with the city's budget expected to be finalized and passed in June.

The golf director also noted he would like to schedule a planning session to develop a strategic plan for going forward, including what is desired, how to do it, how to fund it and to propose priorities.

The golf courses enjoyed by city golfers and guests have now exceeded \$5.8 million in funds raised for local charities, including \$65,000 by a recent TSYS outing and \$18,000 by the Columbus Water Works outing.

The practice of placing two riders per cart will begin June 1, as approved by the Authority in a previous meeting. A person in an even-number group who desires to have a single cart will be subject to an additional \$9 charge for 18 holes.

Bull Creek also is in the running as a site for a Georgia Putting Championship qualifier, Arendt reported.

A motion was made to adjourn, which was passed unanimously.

Attending the meeting were Gerald Miley, Ken Crumpler, Stephanie Callahan, Alonzo Jones, William Roundtree, Ken Davis and Jim Houston. Ricky Wright and Richard Mahone were absent.



# COLUMBUS GOLF AUTHORITY MINUTES

## SEPTEMBER 28, 2021 MEETING

Chairman Gerald Miley called the meeting to order.

The minutes of the August 17, 2021, meeting were approved by unanimous vote.

Superintendent Steve Brown reported that Bull Creek East Course hole number 7 has encountered a nematode problem and has twice been sprayed to resolve the issue.

Growth of grass has slowed as the temperatures have cooled, all tees have now been fertilized and the fairways have been sprayed for the first time with Spectacle, at a cost of about \$100 an acre.

There still are many dead trees that need to be removed, Brown said, and two or three days next week will be dedicated to taking more of them down. Then the attention will shift to trimming problem limbs, using an aerial lift truck. The labor problem, however, continues to be a problem, with the course utilizing 12 inmate laborers at a time when it should have a crew of 16.

The course is now short 10 golf carts with mechanical problems that have not been repaired. The repairs should have been covered under warranty with Club Car, but the company has not attempted to make the repairs and those cars sit idle. The course continues to pay the lease rate on each of the carts, even though they are inoperable. Director of Golf Jim Arendt said the company is aware that Oxbow's cart fleet has been replaced by new Yamaha carts, and Bull Creek is negotiating for lower rates on leasing its next fleet of carts. Yamaha has so far offered lower rates than Club Car, he said.

Brown also noted that equipment ordered from John Deere in June is still not available, with a March delivery date now being sought. "It seems everything we order is taking longer," he said.

Director of Golf Jim Arendt reported that revenue at Oxbow Creek is on track and looks good through the first months of the new fiscal year, with \$85,409 in revenue recorded in July and August. A new employee – Tracy Upshaw – also has been hired as assistant superintendent at Oxbow to assist Superintendent Jamie Hughes. The position is funded in the budget. Upshaw previously worked at Columbus Country Club.

The course also has a new inmate van ordered, with the purchase price of \$31,198 within the approved budget. Both Bull Creek and Oxbow also have received new range ball dispensers that no longer require tokens and should be a significant improvement over the antiquated machinery they replace. Oxbow also is making a \$10,000 entrance improvement that is provided for in the budget.

Revenues to date at Bull Creek also are looking good, Arendt said, producing almost \$295,000 in July and August, which compares favorably with the projections for budgeted revenues expected to total \$1.5 million by the fiscal year's end. With several days remaining in the month, September's revenue of \$129,272 also is on track.

Although last fiscal year was a record year for revenue, it is expected that the 2021-22 fiscal year results will be as good as its predecessor, he said.

A new light truck has been ordered. The last time the course received a new vehicle was in 1991, he said. The price (\$25,642) is about \$12,000 less than budgeted for the purchase.

Arendt also said it is important to put in place a starter house, but he does not want to put up a structure of any permanence until a new clubhouse is constructed, which would be funded through the proposed SPLOST to be voted on Nov. 2 by Columbus' citizens. A temporary starter house is being considered, possibly through purchase of a modified building such as those built by Banner or Action Building. The money is budgeted for such a facility.

Zara Day-Brown reported she is continuing to work with the Finance Department to resolve challenges in financial reporting and payment procedures, but the city's audit of its last fiscal year has not been completed, after which more progress may be expected.

Nikki Siter reported that Oxbow Creek has secured additional help in its Ambassador program on the Wednesday-Friday schedule, and another guard is being certified, which will help alleviate a problem in securing and transporting the inmate workers.

Arendt said he and Siter are working on ways to provide additional manpower to take some of the burden from Siter, who is working long hours and often with no assistance at the course.

Fore Golf, a program for young and entry-level golfers at Godwin Creek, is working to put in place a coaching program that would utilize funding available through a Georgia Power/Crime prevention fund already in existence through the school system. Stephanie Callahan, who presides over the Fore Golf operation, said an application will be in place by March 31. She also noted that the proposed lease of Godwin Creek by the Authority is still tied up in the city's Legal Department, where it has been for two years.

Arendt said the 2023-24 Georgia Police and Fire Games are coming to Columbus' Bull Creek Golf Course. They have been held here before and will be welcome with open arms, he said.

The golf director said he continues to wait for results of an ambitious funding request he submitted to the city as part of a program (ARP) using federal funds to offset costs incurred due to the Covid-19 pandemic. He said he submitted everything he could, totaling \$17 million, including items such as costs of a new clubhouse, recovering funds lost due to single-cart rental requirements, infrastructure improvements and many more items. The city is estimated to receive up to \$74 million through ARP.

Two new employees have been approved that will lead to reopening of the Bull Creek Grill at least 5 days a week (Wednesday-Sunday). Initially, part-time workers will be utilized.

Bull Creek also hosted the Keep Columbus Beautiful golf outing, which raised \$16,000 for the group's coffers. The golf course now has recorded more than \$5.86 million for charities over the years, Arendt said.

Retired City Auditor John Redmond shared with the Authority a synopsis of the city ordinances that created and empower the Authority, detailing how it has evolved over the years and what it is authorized and expected to do.

Ricky Wright made a motion to adjourn, which was seconded by Alonzo Jones and passed unanimously.

Members attending were Gerald Miley, Ken Davis, Ricky Wright, Alonzo Jones, Ken Crumpler, Stephanie Callahan, William Roundtree and Jim Houston. Richard Mahone was absent.

# COLUMBUS GOLF AUTHORITY MINUTES

## FEBRUARY 21, 2022 MEETING

Chairman Gerald Miley called the meeting to order.

The minutes of the January 25, 2022, meeting were amended upon the motion of Secretary Jim Houston to reflect that Ken Crumpler, not Kenneth Davis, was one of the four Authority members on the Budget Committee that reviewed the proposed 2022-23 budget with Director of Golf Jim Arendt. The motion was unanimously approved and the minutes were adopted as amended by unanimous vote.

Superintendent Steve Brown reported that 4 inches of rain recorded over an 8-hour period Feb. 3-4 resulted in flooding that forced closure of the entire golf course at Bull Creek through the Feb. 5-6 weekend. Four days were spent clearing debris, with the loss of an entire week of work by crews due to the cleanup required. Holes 3 and 4 on the East Course and 3, 4 and 13 on the West Course required most of the cleanup attention.

Tree trimming has continued and is expected to continue through the end of next week, when the rented lift is expected to be returned. Attention will next be directed to removal of dead and deteriorating trees along the course, he said. The new chipper has been repaired and is working even more efficiently than ever, allowing crews to work even faster.

Poa Annua has been found on some greens and is being attacked by herbicide, but the grass is becoming resistant to chemicals that once inhibited its spread. However, he is hopeful the unwanted grass will disappear from the greens where it has made an unwanted appearance, Brown said.

The chemical Spectacle will again be applied to fairways in the spring, bringing hopes that the fairways will be even more plush than ever, he said.

Brown also reported that although the availability of inmates for work crews has not been totally resolved, he has recently received up to 14 for course labor. The

next hoped-for improvement in that area would be earlier release of those crews each day, he said.

As his report ended, Director of Golf Jim Arendt presented Brown with a framed cover of his recent Georgia recognition in the Georgia Chapter of the Golf Course Superintendents Association magazine, which presented an extensive article praising his 40 years of work as the "Boss of Bull Creek". Authority members greeted the presentation with a round of applause and congratulatory comments.

Director Arendt reported that Bull Creek has recorded more than \$875,000 in revenue to date, which leaves it in "a good spot to hit our budget" of more than \$1.5 million for the fiscal year. He also noted that the new figures include a "transfer-in" of \$24,446 reflecting the funds received last year to offset certain Covid-19 bonuses paid by the city.

Oxbow Creek's \$277,000 in revenue to date also is a good indication it is in good position to meet its budget for the fiscal year, he said.

Asked where the courses stood on pursuit of new equipment leases from manufacturers John Deere and Toro, Brown said he expects to receive notice from Deere that items being ordered are in the pipeline for manufacture and delivery, the needed paperwork that the Toro lease requires is still in the city's legal department and no indication has been received as to when it may be available.

Authority members noted that the city's legal department also is apparently still reviewing a proposed \$1 a year lease of the Godwin Creek Golf Course facility that has been stalled for years, and that Authority-approved raises that were to have taken effect in January 2021 were not put into effect as directed. The Authority's request for creation of a checking account has been met with no action by the city's Finance Department.

"Items that are being voted on and approved by the Authority – and we are being told 'No!'" said Chairman Miley.

Authority member Kenneth Davis said Oxbow needs more carts because customers are being kept waiting for carts to become available. After discussion that included noting that having the course filled, with people waiting in rotation to tee off at the nine-hole course, means the course is actually succeeding quite

well. Arendt said he would take a look at the cart situation and it is possible two more carts could be added. Oxbow Creek's Nikki Siter said there is possibly room for two more carts to be stored in the current cart shed.

Davis also said there needs to be more inquiry into the addition of another nine holes at Oxbow, which was cited in 1995 as a possible future component to Oxbow when the Victory Drive course was being replaced by the South Commons softball complex in time for the 1996 Olympic Games. Miley said Arendt will also be examining those original ideas for another nine holes and what may be available if such a plan was to be considered in the near future.

Zara Day-Brown said the courses' reserve fund for the current fiscal year stands at \$132,384 at Bull Creek and \$36,060 at Oxbow Creek.

Nikki Siter also reported that an allegation of the appearance of racism at Oxbow was raised and that an investigation was undertaken. "I haven't seen it," she said, but she is watching and listening. "We don't want that down there," she said.

After discussion of the allegation raised by an unnamed source, Ricky Wright made a motion that any person making a signed complaint of an irregularity or an incident requiring investigation should be forwarded to the City's Human Resources Department. The motion was seconded by Davis and was unanimously approved.

Director Arendt also said the budget proposal reviewed by the Authority's Budget Committee has been submitted to the city's Finance Department. The next step will be a meeting with city officials for a review of that proposal.

Following up on concerns expressed in the January Authority meeting concerning cash reserves on hand after the city's audit of the 2020-21 fiscal year, Arendt said he has been told reserves included subtraction of certain expenses and the addition of depreciation. The Finance Department has not yet delineated the process that will produce a final figure to answer what the difference is between the amount the golf courses generated above the budget and the amount now shown as the reserve fund. He is still awaiting a definitive response.

Arendt also reported he has been advised that the SPLOST funds earmarked for the golf courses in the latest referendum approved by voters last year are required to be spent on the advertised items included in the SPLOST call. That

does not mean all of the money for a particular item must be consumed by that item and after fulfillment of that advertised purpose, may be available for other needs, he indicated.

Columbus' high school golf teams will again be competing with Bull Creek as their home course, Arendt said. Competitions will continue through April.

The golf director also said he is planning for a 2022 Columbus City Championship tournament for Sept. 10-11 this year. Also being planned is a Senior/Super Senior event for Oct. 22-23. It's all part of an effort to bring more events to the course.

A Men's Golf Association also has been launched by a group of Bull Creek players, which is not part of the golf course operation, but is being welcomed and encouraged as a way to promote golf at Bull Creek, Arendt said.

Also in September will be a Back Columbus Blue event intended to show support for local law enforcement, and a Girls Inc. competition will return to Bull Creek for its second consecutive year, he said.

Kenneth Davis made a motion, seconded by Alonzo Jones, that current members of the Columbus Golf Authority be afforded free play at Bull Creek and Oxbow Creek. The free golf would not be extended to friends, acquaintances or other golfers and limited to the CGA members. The motion was passed by a 3-2 vote with Davis, Jones and Richard Mahone voting in favor and Ken Crumpler and Stephanie Callahan opposed. Ricky Wright and Jim Houston abstained. Director Arendt said he will issue cards to each Authority member that include the date of the expiration of the term being served.

Upon a motion by Ken Crumpler, the Authority voted unanimously to adjourn.

Members attending were Gerald Miley, Ken Davis, Ricky Wright, Alonzo Jones, Ken Crumpler, Stephanie Callahan, Richard Mahone and Jim Houston. William Roundtree was absent.

# COLUMBUS GOLF AUTHORITY MINUTES

## MARCH 22, 2022 MEETING

Chairman Gerald Miley called the meeting to order.

The minutes of the February 21, 2022, meeting were approved by unanimous vote.

Superintendent Steve Brown reported that his crews at Bull Creek have been focusing on tree removal in recent days, especially those that are dead, diseased or present a safety hazard. That will continue for about two more weeks as the crews work their way around the course. He also is seeking assistance from the city's Forestry Department for access to a stump grinder to eliminate several tree stumps that need removal.

Work at Bull Creek will then move to improving cart paths that have been damaged and need repair, possibly even arranging to bring in a concrete truck to make more extensive repairs on certain paths and put in a cut-through path behind the gold/red tee box on the West Course's 11<sup>th</sup> hole.

Although still four inmates short on work crews, Brown said he is now receiving details of 10-12 inmates on average.

The city is in the process of finalizing a lease agreement that will bring new John Deere mowing tractors to the courses, and paperwork is still being prepared to obtain Toro equipment, including mowing decks for tractors. Some supply chain problems have inhibited factory production, with some equipment delayed until at least July, and some likely not to become available until 2023, Brown said.

Director Arendt reported that revenues at Bull Creek Golf Course total more than \$973,149 to date, compared to a budget of \$1.5 million for the year. With 36 percent of the budget remaining available, and four strong months expected before the fiscal year ends, the course is in good shape financially to meet or exceed budget, he said.

Oxbow Creek's revenue also is in good shape, having recorded almost \$300,000 year to date of a budgeted \$528,401. March, April, May and June also have been great revenue months for Oxbow and make it possible for that course also to meet budget projections.

Arendt said he and Oxbow pro Nikki Siter are considering making a seasonal employee hire for Oxbow, possibly employing a collegian between semesters, which would provide a variety of assistance to the staff there and could be funded within the existing budget.

Zara Day-Brown said the courses' reserve fund for the current fiscal year stands at \$85,580 for Bull Creek and \$43,929 for Oxbow Creek. Arendt said he still is seeking a better understanding of the reserve fund balance for the courses from the 2020-21 fiscal year, and will continue to seek a clearer explanation of the posted city results.

Arendt also said he would like to amend the plan to lease Yamaha gold carts, opting for a 48-month lease instead of the 60-month plan. The revised lease would cost \$53.60 per month for each of the 140 carts. Doing so would allow renewal of the carts sooner, as wear and tear diminish the performance of carts over time and make the shorter lease period more desirable.

Ricky Wright made a motion to approve the 48-month lease option, instead of the 60-month lease the Authority approved last month. Ken Crumpler seconded the motion and it was unanimously approved.

Arendt said he is still not satisfied with the operation of the Bull Creek Grill, for which only two part-time employee slots have been sanctioned by the City Finance Department. The budget would allow for a full-time grill operator, which the course had before the Covid-19 pandemic occurred, he said.

Candidates are available for the full-time position, and the matter is complicated by the release of one of the part-time employees in recent days. The result was no employee available during the weekend, which should be the grill's busiest time and best revenue producing days.

"If we're trying to be a first-class place, that's just not first-class service," Arendt said. "We've been trying to get someone on board. This is just not acceptable. There is money in the budget to get someone on full time."

“We cannot wait until June or July,” said Chairman Miley, who said he and Director Arendt will meet with the city Finance Director to try to get immediate relief for the staffing delay.

Ken Crumpler made a motion, seconded by Kenneth Davis, for the Authority to accept the proposed 2022-23 fiscal year budget as recommended by the Authority’s Budget Committee. The motion was unanimously approved.

Arendt reported the courses’ budget proposal was presented virtually to the city on Monday, resulting in “no adjustments yet.”

The golf director also reported that the City Manager has instructed that golf course employees be included in the city’s ongoing “Evergreen” reclassification study, which would establish a “ladder” approach to employee advancement plans.

Arendt informed the Authority of a series of April events scheduled at Bull Creek, including the former Hardaway Invitational, now known as the GPGA Gaither Invitational, which will be held on April 4-5. Moving the event from its traditional weekend to a Monday-Tuesday period will help the golf course better accommodate the tournament and weekend golfers, he said.

Other April events include the Exchange Club (April 8); Tee It Up for Teammates (April 22); VGA (April 24); AAAA High School Regional (April 26); Ga Cities Week at Oxbow Creek (April 27); Easter Seals (April 29); and Church of Columbus (April 30).

Following up on a request for additional carts for Oxbow Creek, Arendt said it has been determined that the facility can house four additional carts, instead of two, and he is seeking help from Yamaha to find quality used carts that may be available for purchase.

Columbus’ Human Resources director has agreed to accept written complaints for investigation by her staff. The move follows previous incidents revealing the courses have had no formal procedure for processing and investigating complaints, including no requirement that complaints be presented in writing.

Arendt reported that Richard Mahone’s suggestion that approaching local schools to develop a Golf in Schools program to foster more youth golf interest is being pursued, with Mahone and Arendt to discuss the proposal with school officials.

The golf director also said he has acquired the Golf Authority's minutes from the 1990s in an attempt to determine what plans, proposals or promises were made to eventually expand from a 9-hole course to an 18-hole facility when Oxbow Creek was being built. He said he has not yet found such references.

Jim Houston said he will contact the Clerk of Council to attempt to locate such proposals or discussions that accompanied the 1994 SPLOST plan that funded construction of Oxbow Creek.

Ken Crumpler made a motion, seconded by Alonzo Jones, to direct Arendt to approach council concerning the possibility of a feasibility study into adding nine holes to Oxbow Creek. The motion was passed unanimously.

Following up on discussions during the February meeting concerning the city Legal Department's progress on leases needed by the courses, Arendt said the John Deere lease proposal is in hand, the Yamaha lease proposal also is available, the Toro lease proposals are being rewritten and the Godwin Creek lease remains in the department's work basket.

Stephanie Callahan made a motion, seconded by Kenneth Davis, to move the Authority's April meeting from the fourth Tuesday to the fourth Thursday (April 28). This would allow Authority members to be available to attend the Columbus Council session on the fourth Tuesday. The motion was approved unanimously.

Callahan also made a motion, seconded by Ken Crumpler, to designate the June meeting of the Authority as its Annual Meeting, during which a new chairman is to be selected. The motion also was unanimously approved.

Kenneth Davis made a motion, seconded by Ricky Wright, that the meeting be adjourned. The motion was passed unanimously.

Members attending were Gerald Miley, Jim Houston, Ken Davis, Richard Mahone, Ricky Wright, Alonzo Jones, Ken Crumpler, Stephanie Callahan and William Roundtree.

# COLUMBUS GOLF AUTHORITY MINUTES

## MAY 24, 2022 MEETING

Chairman Gerald Miley called the meeting to order.

The minutes of the April 28, 2022, meeting were approved by unanimous vote.

Superintendent Steve Brown reported that the labor crews were still working to clear debris and falling tree limbs that were caused by recent strong storms, including one that dropped more than 2.5 inches of rain on Monday. Bunkers were washed out and the prolific spread of debris also meant blowers had to be dispatched ahead of mowers. This slowed progress on other work that could have been accomplished. It also means work needed to be completed before the approaching Memorial Day holiday rush may not get done in time.

The putting green, closed to use for weeks to allow grass growth and prevent damage, is now open again, Brown said.

Verticutting will continue on the greens next week, and the East Course will be aerated in June, with the West to receive its treatment in July.

John Deere tractors on order since last summer arrived on Friday, but the mowing equipment for those tractors still has not arrived. Toro mowers still have not arrived, and there is a problem getting parts for virtually all equipment, he said.

A pump on the 14<sup>th</sup> hole on the West Course needs to be replaced. It will cost about \$5,000, but it, too, is at least 20 weeks away from being available. "The supply chain issue has been a nightmare, and it's getting worse," he said.

Inflated costs for almost everything also is becoming an issue, Brown said. Chemicals he paid \$23 for last year are now costing \$40.

The job opening for an inmate guard at Oxbow Creek has now been posted. Crews from Bull Creek have been assisting the staff at Oxbow when available, but the guard vacancy needs to be promptly filled to allow the Oxbow labor crew to return to normal. For now, the former guard at Oxbow has volunteered to work

part-time duty at Oxbow after his shift at the correctional institution where he is now employed, Brown said.

Director Arendt reported that May Revenues at Bull Creek have totaled \$185,914, with another holiday weekend yet to be reached during the remaining 7 days. The entire month of June is also expected to be a very busy month, yet the course already has hit Bull Creek's revenue budget for the fiscal year, he said.

"Were looking good right now and we expect to have a \$200,000 (revenue) month yet to come," Arendt said.

There has been a problem buying a new inmate van. The projected cost of \$31,000 included in the budget was not reached in bids and a new RFP has been issued with an additional \$11,000 input. The change in budget has been approved, he said.

Oxbow Creek already is \$43,640 ahead of budget, with the rest of May and all of June yet to come, he said. "Oxbow is doing very well and we expect to have another \$150,000 (revenue) month there."

Nikki Siter commended the former guard for volunteering to work off-duty hours at the course to help out. Without that guard, it has been a struggle to simply get the greens cut each day, she said. The guard has agreed to continue part-time until a new guard is hired shortly.

Arendt said he had a very good conversation with the new prison warden. "He called wanting to help us with the situation at Oxbow," he said. When told that Bull Creek has had a continuing problem getting full inmate labor crews, and that a third guard has been authorized, but could not be added because of inmate labor shortages, the warden gave assurance that the crews would be available. The third guard position at Bull Creek may soon become a reality, the golf director said.

Toro, with whom a contract has been approved, has attempted to raise the price for leasing its new equipment. Arendt said he has had discussions with Toro's representative, noting that a deal was made and the company is expected to stand by its offer. Discussions are continuing, he said.

Arendt noted that Columbus Council has reappointed to four-year terms Authority members William Roundtree, Ken Crumpler, Kenneth Davis, Alonzo Jones and Stephanie Callahan. Tommy Nobles, who fills the position of outgoing member Gerald Miley, also was appointed to a four-year term.

Arendt said it is important to go ahead with creation of a temporary Starter House. Funds are in the budget to cover the expense and it is planned to have that addition to Bull Creek in place by the end of the month.

Zara Day-Brown told members the reserve funds at Bull Creek through April total \$128,530.35. At Oxbow Creek, the reserve funds total \$56,450.80.

Although Fiscal Year 2020-21 was a banner year for both courses, with revenues exceeding budget at Bull Creek and Oxbow Creek, Arendt said both will exceed last year's performance. Bull Creek is already about \$19,000 ahead of last year's superlative results, and Oxbow also is exceeding its performance as well, he said.

It was noted that incoming Authority member Tommy Nobles was in attendance for the entire meeting and he was welcomed.

A motion to adjourn was unanimously approved.

Members attending were Gerald Miley, Jim Houston, Ken Davis, Richard Mahone, Ricky Wright, Alonzo Jones, Ken Crumpler, Stephanie Callahan and William Roundtree.



# COLUMBUS GOLF AUTHORITY MINUTES

## August 23, 2022 MEETING

Chairman Ricky Wright called the meeting to order.

The minutes of the July 26, 2022, meeting were approved by unanimous vote.

Director of Golf Jim Arendt said he was reporting on behalf of Superintendent Steve Brown. The problem of staffing shortages due to too few inmates being supplied to the golf course details continues. Each of the two Bull Creek guards should be receiving eight inmates each for a full crew, but each is continuously being supplied only five or six each day. The course has been approved for a third guard, which would supply three eight-inmate crews daily, but no move has been made to add the third guard until the supply problem is resolved.

Arendt said he spoke personally to the new warden as recently as this morning, and the warden agrees the facility should be receiving a full shift of inmates. He said he would look into the problem.

The director said the financial report for the last full fiscal year performance at Bull Creek and Oxbow Creek is not yet available from the city. However, he said the point-of-sale reports available in-house show both Bull Creek and Oxbow had great years.

Bull Creek recorded more than \$192,400 in revenue during the month of July and more than \$133,400 in August with a week remaining. "We're doing well," Arendt said.

Oxbow also performed well in July. The course exceeded \$58,000 in July revenue, with \$50,000 considered extremely good performance. August revenues are almost \$43,000, with yet another week to go, he said. The results compare favorably with the last two years, when both Bull Creek and Oxbow established better-than-projected revenues that exceeded budgeted amounts.

Arendt also reported that he, Chairman Ricky Wright and Vice-Chair Stephanie Callahan met with Mayor Skip Henderson, City Manager Isaiah Hughley, Deputy

City Manager Goodwin and Columbus Councilor Gary Allen. The officials listened and paid attention as golf course issues and hopes were discussed, Wright said.

Arendt also said that with the federal government emphasizing a “green” movement, he is exploring a possible search for grant money to help move to electric golf carts when the new Bull Creek clubhouse is being constructed. That would allow the carts to be incorporated into the clubhouse design, with storage space beneath the facility being built into the plan. Gasoline carts now in use would not be allowed to be stored or serviced underneath the clubhouse due to fire regulations, he said.

Also discussed was the possible expansion of Oxbow Creek into an 18-hole facility. Arendt said he was asked to determine how much it would cost to conduct a feasibility report on acquiring, funding and constructing the additional nine holes.

The golf director also reported meeting with the city security chief for a staff briefing on an emergency/weather/active shooter plan for the golf facilities.

The city’s IT Division also has been very cooperative in helping the golf operations save about \$500 a month on phone/internet/cable costs and in renegotiating a contract with the cable provider. He also is seeking assistance in a plan to obtain and put in place GPS devices for golf course equipment, which would allow instant access to the location of each piece of equipment.

Arendt said he is continuing to look into securing GPS systems that could be incorporated into the courses’ golf carts. Some systems are priced rather high, as much as \$45 per cart per month, while other “aftermarket” systems can be had for \$14-16 a month, but with reduced capabilities.

The golf director introduced Evergreen Solutions expert Tob Williamson, who discussed his company’s work developing an employee pay plan for the city, which would for the first time include golf course employees.

The plan he outlined, which is being presented to Columbus Council for its consideration, would offer pay grades for golf course employees, which would be built with step increases and recognize special skill sets employees must achieve. The plan compares with other markets of similar nature and includes a recommended \$15/hour minimum pay with exceptions for certain positions, such as grill/beverage cart workers who also operate for tips.

The Authority would ultimately choose the plan to be adopted and the cost would include support from the city which has set aside funding for the full plan's implementation. There would be some cost increases expected within the Authority's budget.

After the presentation, a motion to adjourn made by Ken Crumpler and seconded by Ken Davis was passed unanimously.

Members attending were Ricky Wright, Jim Houston, Richard Mahone, Ken Crumpler, Stephanie Callahan, Tommy Nobles, William Roundtree and Kenneth Davis. Alonzo Jones was absent.



## THE COLUMBUS GOLF AUTHORITY MINUTES

### OCTOBER 25, 2022

Chairman Ricky Wright called the meeting to order.

Minutes of the September 27, 2022, Authority meeting were approved unanimously, followed by unanimous approval of the minutes of the Sept. 27, 2022, Executive Session, which were retrieved and one copy retained in file for potential review under requirements of the Georgia Open Meetings law.

Superintendent Steve Brown reported that cool nights with temperatures as low as 35 degrees have the greens' growth slowed. They are now being sprayed with fungicide.

Three pumps have been repaired in the irrigation system, including one with a blown gasket.

A problem receiving a full inmate crew of 16 – eight for each guard – at Bull Creek continues to manifest itself. With 12 inmates now available, the work that can be accomplished is less than it would be with full crews, and only one of the inmates has been on the detail since last spring. Training and retraining continue to be a part of the routine.

The Toro equipment ordered last year remains undelivered, now delayed until November. It has reduced the ability to cut the rough growth. Mulching decks are now being used on the prolific leaves on the course, rather than relying on blowers.

A sprayer for Oxbow Creek, which is to be available when Green Island Country Club completes its lease, will eventually be obtained, although the final price has not yet been determined, Brown said.

The work crews also have been removing sand from the creeks where it can be readily reached by equipment available, and the crews are also cleaning up limbs and debris across the course, he said.

Work on repairing concrete panels on the cart paths will resume tomorrow, with crews starting on the damaged path on East Course #12.

Director of Golf Jim Arendt reported that Bull Creek actually took in \$181,000 in revenue in September, although the city's totals show \$136,000 due to a continuing inability to get all deposits recorded at month's end. The difference will be accounted for in the totals for the following month. More than \$135,500 has been generated to date in October with a week of operation still ahead. "We've had a good start in the first quarter (of the fiscal year)," he said.

Oxbow Creek also has performed well, with about \$62,000 generated in September. Like Bull Creek, the various elements of the budget for this fiscal year are well within budget expectations through the first quarter.

A new truck for Bull Creek has been delivered as budgeted and new inmate vans are still expected to be obtained. All are provided for in the budget.

Cash reserves to date are \$149,394 for Bull Creek and \$36,950 for Oxbow, Arendt said. The challenge will be to maintain the reserves through the winter months.

Nikki Siter reported that a popular junior clinic being conducted at Oxbow Creek is continuing, and that seats damaged on the recently obtained Yamaha carts have been replaced by Yamaha.

Arendt said the recent City Manager's Day outing, which after its second year is hoped to be an annual event bringing city workers to Bull Creek for golf and exposure to the course, has been very successful.

The first of what is to become an annual City Championship was completed last weekend and nice trophies were presented and on display at Bull Creek. Similar Senior and Super Senior Championship contests are also being held for the first time, Arendt said.

Conversations are being held with Peter Bowden and the Columbus Visitors' Center with an aim to increase exposure of the asset Bull Creek and Oxbow Creek provide to the city and to visitors to the region, he said.

Oxbow Creek also is continuing to hold PGA Hope and Adaptive Golf programs to serve the communities' veterans, providing lessons and instruction to help them enjoy golf as a sport available to them locally. Six such clinics already have been held.

Arendt said he has determined that \$109,000 will be the approximate cost of a feasibility study for locating an additional nine holes for Oxbow Creek, and he is seeking to find that money for the project.

A Back Columbus Blue outing at Bull Creek has been a success and is a charitable event to support local law enforcement entities.

Replacing the bridge at Oxbow Creek continues to be explored. It will be financed through the SPLOST program approved this year by voters. An idea explored that would replace the span with a land bridge composed partially of concrete was found not to be feasible by city engineers, but possible solutions are still being sought and examined, he said.

Arendt said he attended the ARP Fund meeting at which proposed projects for solving problems throughout the city are considered for implementation through the federal funding available to the city. He has filed a request for \$2.1 million of the funds, with \$1.5 million for removing silt from Bull Creek's watershed lakes as part of a water infrastructure program. Another \$650,000 is sought to compensate for revenue the courses lost due to the COVID impact.

Stephanie Callahan told members she met with Mayor Skip Henderson to discuss possible funding of grass cutting costs at Godwin Creek Golf Course. About \$40,000 would accomplish the task no longer reliably being performed. She is seeking permission to include the funding in the Authority's budget process.

Ricky Wright noted that last year the Authority did not meet in November or December to accommodate the holiday season, but he saw no reason the panel could not meet in November.

A motion to adjourn was made by Ken Crumpler, seconded by Kenneth Davis and unanimously approved.

Present at the meeting were Ricky Wright, Stephanie Callahan, Ken Crumpler, Richard Mahone, Tommy Nobles, Alonzo Jones, William Roundtree, Kenneth Davis and Jim Houston.



## THE COLUMBUS GOLF AUTHORITY MINUTES

NOVEMBER 22, 2022

Chairman Ricky Wright called the meeting to order.

Minutes of the October 25, 2022, Authority meeting were approved unanimously.

The Public Agenda portion of the meeting was moved up to accommodate Gary Moore, formerly of Tulsa, Okla., who said he has moved to the area and loves Bull Creek Golf Course. A retiree who is familiar with capitalization of business assets, he expressed curiosity about the possibility of capitalizing on the physical assets of Bull Creek Golf Course. Informed that 27 of the 36 holes at Bull Creek are in the watershed program whose construction was funded largely with federal dollars, there is little to no option for developing capital assets on that property, and the entire course is a city park area under the auspices of the Columbus Consolidated Government. Moore said he is still curious to see how some opportunities might be available for implementation and thanked the Authority for its attention.

Zarrah Day- Brown reported that Bull Creek Golf Course has a cash reserve now totaling \$201,836, and Oxbow Creek's Cash Reserve is \$50,661.

Nikki Siter reported that renovations of cart paths at Oxbow Creek are under way, and crews are cutting back vegetation to improve the course's environs.

Director of Golf Jim Arendt said Bull Creek has generated more than more than \$691,000 to date, compared to \$531,751 during the same period last fiscal year. Oxbow has taken in almost \$216,000, compared to just over \$171,300 during the period last year. That means the courses' revenues are at least \$200,000 greater than last year to date, with more than 7 months remaining in the fiscal year. Part of that is due to a price increase that went into effect July 1, which included rate increases for memberships, with more memberships being purchased.

During the October reporting period, Bull Creek had taken in more than \$197,000, with Oxbow generating more than \$40,200 in revenue, he said. The actual numbers will be higher – such as \$53,000 at Oxbow – when deposits banked over the final days of the month, but not included in the city's report, are reflected in the next totals.

A Bull Creek checking account, sought for more than a year to ease the problem of vendor payment and on-hand cash buildup, has been established, for which the help of City Manager Isiah Hugley is much appreciated, Arendt said.

A starter house has been installed, with heat/air conditioning, interior paneling and a speaker system to be put in place. When that is completed, Arendt said he will personally train the personnel who will operate as starters. The result will be better monitoring of play with views of the starting tees for East and West courses. In addition to better control of play, it provides enhanced enforcement of the beer policy (giving persons the opportunity to return to their vehicles the beer purchased off-course, complying with state and local laws). People who ignore the ban of off-premise beer will receive no further warning if then found in violation.

Arendt also expressed appreciation for the grill staff, including the indoor cooks as well as those who operate refreshment carts. All have been diligent workers and added to the success of the golf operations.

A golf outing is planned for the Ambassadors and golf course staff, which will include some gift items and an opportunity for the workers/volunteers to get to know each other during a round of golf.

Appreciation for Authority members also is on the horizon, he said.

Arendt said new Yamaha carts will be replacing the Club Car carts in December. The new fleet will be a great improvement for the course and will qualify for special rebates through the National Golf Course Association membership program, including \$400 for 8 utility carts recently bought, and \$50 each for the \$104 Yamaha carts coming soon.

Ken Crumpler made a motion that the Authority in the future follow the Columbus Council longstanding policy of allowing Public Agenda participants 5 minutes each to express themselves at Authority meetings. Stephanie Callahan seconded the motion, which passed unanimously.

Chairman Wright noted that there being no meeting of the Authority in December, the next session would be convened in January 2023.

Crumpler made a motion to adjourn, seconded by Ken Davis, which was unanimously passed.

Present at the meeting were Ricky Wright, Stephanie Callahan, Ken Crumpler, Tommy Nobles, Ken Davis, Alonzo Jones and Jim Houston. William Roundtree and Richard Mahone were absent.



# THE COLUMBUS GOLF AUTHORITY MINUTES

## JANUARY 24, 2023

Chairman Ricky Wright called the meeting to order.

Minutes of the November 22, 2022, Authority meeting were approved unanimously.

Superintendent Steve Brown said during the Christmas holidays, the course experienced a 14-degree low temperature, but there was no winter kill from the cold and growth appears to be OK. There was only one busted pipe in the restroom between holes 6 and 7 on the East Course.

The new Starter House has had air conditioning installed, insulation put in place along with paneling and ceiling work. It will now be painted and wiring will be added to the house and to points at the first holes on the East and West Courses as well as the driving range.

Removing dead trees and stumps as well as cart path work are the next projects to be tackled, weather permitting, he said. Material for the cover to be erected for the new cart storage area also will be installed when it becomes available. The city has agreed to accelerate the inspection/license process for that project.

Two new deck mowers for the recently received tractors have finally arrived, along with two new tri-plex reel mowers. Still to come are two fairway mowers and a tri-plex mower. An order for a \$32,000 bunker rake has been placed because it will likely be 2024 before one would be available if the order is not placed now, Brown said. The existing bunker rake repair is going to cost \$6,000.

Brown said the labor problem is improving, with 14-16 inmates being available in recent weeks, but only one of the inmates has been on the crews since Thanksgiving, which is illustrative of the turnover/training challenge with inmate labor. "Short-term inmates are a problem," he said.

The inmate van at Oxbow is now 23 years old and a new replacement van is still not available. The Parks and Recreation's old van is being used on loan to help bring the labor crew to the course.

Director of Golf Jim Arendt said Oxbow Creek revenues for December totaled \$22,001, according to city accounts, but the actual total was \$32,927. The difference reflects a continuing problem in financial reporting methods between the city and the golf course operations. The city does not include end-of-month amounts the course deposits from actual income, with those amounts being added to the month following in city reports, he said.

Oxbow generated more than \$284,040 in revenue for the first six months of the fiscal year, which is a significant portion of the budgeted \$394,363 anticipated for the fiscal year, not counting a \$150,000 transfer-in from the city that is in the projected budget, but hopefully will not be needed. "Revenue at Oxbow continues to be strong," Arendt said.

Revenue per round also reflects the growth. In 2021, the course generated \$21.24 per round played, compared to \$23.90 per round played in 2022, the golf director said. The number of rounds increased by 7 percent, with revenue up 20 percent, reflecting price increases put into effect in 2022.

Bull Creek also has generated more revenue than the city monthly account shows. The city accounting reflects \$96,724 collected in December, but the actual revenue was \$122,170, which will be added to January collections in the city's next report, although actually received in December.

Bull Creek during the first six months of the fiscal year generated \$916,648. It is budgeted for \$1,609,331, which also includes \$50,000 "transfer-in" funds from the city that is not expected to be needed.

Rounds at Bull Creek were up 6 percent in 2021 and resulted in \$37.81 in revenue per round, but 2022 reports show a 20 percent growth in revenue at \$42.90 per round, Arendt said. The price increases put into effect last year largely accounted for the difference, he said.

Both Oxbow and Bull Creek have had excellent revenue performances during January, with Oxbow generating \$28,300 to date and Bull Creek receiving \$86,700. "January is going to look excellent," Arendt said.

Zarrah Day-Brown said the reserve funds to date for each course are \$38,719.77 at Oxbow and \$194,132.79 for Bull Creek.

Nikki Siter reported that Oxbow Creek has been involved in strong cleanup work, including edging bunkers, and she has been developing couples rounds at the course, with a goal of getting more women involved in the game.

Arendt said repair of the old van at Oxbow is costing \$3,800, which he hates to spend on a vehicle not worth \$1,200, but while awaiting purchase of a new van, but there is no available alternative

The golf director said he also met with the city manager and the deputy city managers to discuss a proposed master plan anticipated to cost \$109,000. The plan would include needed improvements at Bull Creek, as well as a feasibility plan for another nine holes at Oxbow Creek and improvements for Godwin Creek. The city officials were receptive and supportive of the proposal, Arendt said.

"This is a tool to help us take the next step," he said.

The ARP funding request of more than \$2 million submitted to the city for projects that included \$1.5 million to desilt the lakes and creeks at Bull Creek and \$650,000 for economic impact of the COVID crisis resulted in no funding, he said.

The Bull Creek Grill continues to receive scores of 100 from Health Department inspections, of which the operation can be proud, he said.

The 104 new Yamaha golf carts also have arrived, along with a new Yamaha beverage cart. The total fleet now includes 154 carts and two beverage carts, with Oxbow operating with 37 carts, most of which are now two years old. The courses have received \$5,250 in rebates for the Yamaha purchase, plus \$400 for work carts, through an NGCOA program to which the courses subscribed last year, he said.

The new pay study is being implemented. It took effect in November, but will not be included in employee checks until the last check in January. Arendt said golf course employees have been very happy with the notice that their pay schedules have been upgraded. The increases reflect a \$160,000 impact on golf course employee salaries.

Attempts to have guards' status upgraded from Prison Labor Foreman to Correctional Officer have not been successful, resulting in lesser pay for golf course inmate guards than for city employees performing virtually the same duties, said Arendt.

The golf director said he is preparing budget proposals due in February. In addition to the Toro sand rake purchase, he will include purchase of a roller and trailer for the greens, a new front loader and a Toro Workman. They are big-ticket items and some may be eligible for outright purchase, rather than lease option, he said.

Arendt also said he is considering asking for creation of a marketing manager position, which would have a person trained to actively pursue customer growth, work as a pro shop attendant as needed and serve as a backup account technician.

The director also said the position of a third inmate guard for Bull Creek remains in the budget, but the decision on filling the post depends on several factors, including ability to supply enough inmates to warrant it.

He also said he wants to convert a grill attendant to Grill Manager, which would involve shifting from a 30-hour work week to a 40-hour week, but the full-time position would include responsibility for purchasing and provisioning for the grill.

Stephanie Callahan said she has discussed with the city manager making funding for Godwin Creek a budget item, with the city including the funds. The costs are not now reflected in the budget. The proposal will be processed through the Budget Committee and the usual budget process, she said. As an official involved with the Fore Kids project at Godwin Creek, Callahan said she would recuse herself from all decisions concerning that proposal.

William Roundtree made a motion to adjourn, seconded by Ken Crumpler, which was unanimously passed.

Present at the meeting were Ricky Wright, Stephanie Callahan, Ken Crumpler, Tommy Nobles, Alonzo Jones, William Roundtree, Richard Mahone and Jim Houston. Ken Davis was absent.



# THE COLUMBUS GOLF AUTHORITY MINUTES

## APRIL 25, 2023

Chairman Ricky Wright called the meeting to order.

Minutes of the March 28, 2023, Authority meeting were approved unanimously.

Superintendent Steve Brown reported that the greens have had slow growth due to the temperatures of 40-50 degrees at night. Fertilizing will be completed Wednesday on the West course and begin immediately on the East Course at Bull Creek.

Two fairway mowers and one tri-plex mower ordered more than a year ago are still awaiting delivery and a backhoe is down for about \$4,000 in repairs, but it is still cheaper to repair than to pay \$58,000 for a new one and still wait 8-12 months for it to be delivered, he said.

One inmate guard is out for illness and a part-time guard is being used to enable use of a second inmate crew. Three inmates on a crew tested were unavailable after drug testing and another was released to go home, which left the inmate availability at 11 instead of 16, Brown

said. It also will take weeks to train replacements for the vacant slots and get them up to speed at expected tasks.

Work also is being done to repair sprinkler faults at Godwin Creek, but the city needs to step up and dig out portions that need repair, he said.

Director of Golf Jim Arendt introduced new Accounting Technician Catrina Howard who formerly worked an accounting slot at the Columbus State University Bookstore. The members welcomed Howard, who replaced the departed Zarrah Day-Brown.

Arendt noted that Bull Creek revenues for March totaled more than \$182,170, leaving about \$557,000 remaining to be generated in order to meet fiscal year budget projections. With April expected to yield about \$200,000 in revenues and the months of May and June always great for revenue, the projections for meeting or exceeding budget look great, he said.

Oxbow Creek revenues also look “extremely good,” with March bringing in more than \$51,000 and April expected to exceed that amount, Arendt said. With only \$170,778 needed to meet budget projections, the course should make or exceed revenue goals for the fiscal year.

Two inmate vans for Bull Creek and one for Oxbow have yet to be delivered. "We've been waiting for more than a year," Arendt said.

Nikki Siter said Oxbow Creek Acting Superintendent Trey Upshaw has been working extra hours and Oxbow has had fertilizer applied this year for the first time in five or six years. It's needed, with the number of rounds exceeding 26,000 producing widespread wear and tear on tee surfaces especially.

Oxbow also generated more than \$4,000 on April 2 – more than the course has ever achieved in a single day, Siter said.

Arendt said cash reserves to date at Bull Creek are \$179,154 and at Oxbow \$24,140.

The golf director also said grill worker Ashley Morris deserves special recognition for stepping up and assisting Bull Creek operations as a temporary accounting technician. He also said it is his goal to have Morris become a full-time grill manager when that budgeted position is allowed by city financial officials.

A position for Assistant Professional has been posted in ads with the city and with the PGA of America, Arendt

said. The spot in the budget was for many years held by the late Mike Spitzmiller.

Applications for the Assistant Superintendent position at Oxbow, held by Trey Upshaw until he moved to Superintendent, are being accepted and the post is generating much interest, he said.

The Hughston Clinic, which has sponsored the Pavilion for a five-year span and pledged \$25,000 during that period, will also have its name assigned to the new Starter House about to be put into operation, Arendt said. An invoice has been sent to Hughston to complete the agreed sponsorship plan.

A new Golf Genius program, which features instant reporting of scores by competitors at some Bull Creek events, has been launched. The process includes reporting hole-by-hole totals for competitors on a large-screen board in the pavilion area and is still in the “learning” stage, but should be a great boon to competitive outings, the director said.

Arendt also noted that positive comments about the progress at the golf courses has “spiked” in recent months, and outings continue to increase. The biggest

seasons for such events are March-May and September-November, he said.

A cart cover to be erected between the cart barn and Hughston Pavilion is about to be put into place, providing protection from the elements for the carts that cannot be stored in the existing structure. A construction permit has been arranged and asphalt will be also be applied to prevent ground debris from being tracked onto the clean carts about to be leased by customers. When a new clubhouse is erected, hopefully with electric carts stored beneath that structure, the cover will be removed and used in the maintenance department, he said.

A motion to adjourn was made by Ken Davis, seconded by Ken Crumpler and passed by unanimous vote.

Present at the meeting were Ricky Wright, Stephanie Callahan, Jim Houston, Ken Crumpler, Tommy Nobles, Ken Davis, William Roundtree and Richard Mahone. Alonzo Jones was absent.



# THE COLUMBUS GOLF AUTHORITY MINUTES

## AUGUST 23, 2023

Chairman Ricky Wright called the meeting to order.

Minutes of the, Authority meeting were approved unanimously.

In his monthly report, Superintendent Steve Brown said his crews have been verticutting, sanding, dusting and rolling greens for the last two weeks, and some scalping has occurred on West Course greens 6, 7, 8, 9 and 12.

Lightning has caused problems with wiring and switches on the irrigation system. Four sprinkler heads had to be replaced at a cost of \$1,350. The 20-year-old sprinkler heads are deteriorating and becoming more costly to repair. Fairways will be fertilized next week and after Labor Day at Bull Creek and Oxbow Creek. Mowing is now at 5/8" and will be raised to 3/4" after Labor Day, he said. The rough grasses will go to about 2 inches.

A third guard now working at Bull Creek has enabled the work crews to move from 16 laborers to 24 on the three details, Brown said. The expanded crews are needed with

lots of work to be tackled, including cart path and erosion repair, removal of tree limbs and other projects.

To enable a water cooler to become functional on the 4<sup>th</sup> hole on Bull Creek's East Course, a couple of hundred feet of wiring must be obtained and installed, making water availability for golfers much improved throughout both courses, Brown said.

Director of Golf Jim Arendt reported Bull Creek is now borrowing a used van for transporting inmates until the long-awaited additional vans become available. Acquiring a larger van plus one 15-passenger van instead of three new vans also is being considered.

The financial report from the city is not yet available, but Oxbow Creek point-of-sale records show July revenues exceeded \$65,800, and Bull Creek's revenues for the month exceeded \$242,800 – both occurring during the hottest months in recent history, and at times when the greens on both facilities were aerated.

During the first three weeks of August, Oxbow recorded just under \$42,000 in revenue, with Bull Creek generating almost \$143,000, Arendt said.

Nikki Siter reported that a new guard and the newly hired assistant superintendent have come on board at

Oxbow Creek. Also, the PGA Junior League will begin activities at the course on Monday and continue for the next six weeks.

Arendt said Larry Nelson, winner of the PGA and dozens of other professional golf tournaments, will be at Bull Creek Sept. 11 for the PGA Hope program's Patriot Day event, which encourages veterans and others to learn and to enjoy golf.

Cash reserves on hand as of Aug. 23 total \$295,600 for Bull Creek and \$573 for Oxbow Creek, the director reported.

Pratt and Whitney also has launched its 10-week late afternoon golf league at Bull Creek. Chairman Ricky Wright suggested consideration of lowering the 9-hole golf cart fee from \$16 should be in order, but the measure received no substantial support and no motion was brought to make such a reduction.

Bull Creek now has a little over 300 members registered, and newly hired Assistant Pro Adam Cooper has begun monitoring the memberships, including expiration dates and renewals, issuance of up-to-date cards and other matters pertaining to membership. Arendt also praised Cooper for actually reporting for unpaid duty two or

three weeks prior to his official hiring date in order to become acclimated with the golf operation. He expressed confidence the new assistant will be a valued asset.

City Manager's Day at Bull Creek will be Oct. 5 and Authority members were encouraged to plan to participate in the opportunity to host city workers and help familiarize them with the city's golf facility.

Arendt said the Starter House is now in operation and he is training employees on their duties. New score cards with greens/hole locations printed on one side also have been ordered and should be available in a few weeks.

Ice machines at Bull Creek have been a problem recently, with one machine and two commercial refrigeration units malfunctioning. Coca Cola company helped by providing a refrigeration unit until one can be repaired or replaced, and a "scratch and dent" ice machine was purchased at a reduced price to replace one unit, the golf director said.

Bull Creek will host the City Championship on Sept. 16-17, and the Senior/Super Senior Championship will be held at Bull Creek in October, with golfers 62 and older

eligible for the Senior event, and golfers 70 and older eligible for the Super Senior event.

A “Back the Blue” event celebrating first responders will be held at Bull Creek on Sept. 29. The event last year drew 35 or 36 teams.

Titleist and XXIO golf companies will have a club-fitting demonstration at Bull Cerek on Sept. 22.

A new beer vendor has been obtained, with Georgia Crown making beer available at \$3 each, moving to \$4 each on Jan. 1.

Vendors also have been selected and notified for preparing a feasibility study of an additional 9 holes at Oxbow Creek, and for development of a golf Master Plan for all golf facilities. Arendt said the plan will be “a road map for where we need to be, and how to get there.”

The golf director said he has prepared a Godwin Creek budget proposal to allow continued operation of that par-3, 9-hole facility. Fore Kids, which has been operating the facility without benefit of a city lease for years, has notified the Authority it will cease operation there after Dec. 31.

Arendt said an Enterprise Fund operation at Godwin Creek would be advisable, with a combination of private

funds, operating fees and city funding needed to support the Bibb City course.

Ken Crumpler made a motion to have Golf Director Arendt take his budget proposal to city officers and Columbus Council. Alonzo Jones seconded the motion, which was unanimously passed.

A motion was made by Tommy Nobles and seconded by Kenneth Davis to go into executive session to consider a personnel issue, as required by the Georgia Open Meetings law. The motion was passed unanimously.

The meeting was reconvened for continued public session, but no other business was conducted.

A motion to adjourn, made by Ken Crumpler and seconded by Richard Mahone, passed by unanimous vote.

Present at the meeting were Ricky Wright, Jim Houston, Ken Crumpler, Tommy Nobles, Ken Davis, William Roundtree, Alonzo Jones and Richard Mahone.

**COLUMBUS GOLF AUTHORITY**  
**MINUTES**  
**OCTOBER 24, 2023**

Chairman Ricky Wright called the meeting to order.

The minutes of the September 26, 2023, meeting were approved by unanimous vote.

Kenneth Davis made a motion, seconded by Ken Crumpler, to receive and approve the monthly reports of Superintendent Steve Brown and Director of Golf Jim Arendt, which were previously submitted in writing by e-mail to each Authority member. The motion was passed by unanimous vote.

Director Arendt said a nine-hole golf outing pairing Authority members with Assistant Professionals Adam Cooper, Nikki Siter and him had been arranged. The Authority meeting was suspended for the time required to complete the outing.

When the meeting was brought back into session at the conclusion of the outing, Chairman Wright noted that the next Authority meeting would be on Jan. 23, 2024, with the panel following its normal procedure of not meeting during the holiday months of November and December.

A motion to adjourn, made by Tommy Nobles and seconded by Ken Crumpler, passed by unanimous vote.

Attending the meeting were Chairman Ricky Wright, Vice-Chair William Roundtree, Secretary Jim Houston, Ken Crumpler, Richard Mahone, Tommy Nobles, Gerald Miley and Kenneth Davis. Alonzo Jones was absent.

**COLUMBUS GOLF AUTHORITY**  
**MINUTES**  
**JANUARY 19, 2024**

(NOTE: Originally scheduled for Jan. 23, the meeting date was moved to Jan. 19 and, notice of the change having been properly posted, was begun at 4 p.m. at Bull Creek Golf Course.)

Chairman Ricky Wright called the meeting to order.

The minutes of the October 24, 2023, meeting were approved by unanimous vote.

Superintendent Steve Brown reported that the course had received about 5½ inches of rain in recent days, but had encountered no flooding and little damage, other than debris cleanup.

Pipes to two course bathrooms had burst during cold weather and had been successfully repaired, he said.

Greens at Bull Creek were experiencing no growth, as usual during this cold time of year, but a few areas of poa annua have developed and need herbicide applied. Fertilizer also needs to

be applied and applications are available and awaiting the proper conditions.

One prison guard has recently retired, leaving the course with two inmate details of 16 workers available. Applications have been received for the vacant guard position and a new hire is expected by Feb. 15, Brown said.

Crews are undertaking cart path repair, and a tractor from Oxbow Creek has been removed to Bull Creek for repair work. Work to repaint the Bull Creek parking lot will soon be underway under the auspices of the Columbus Parks & Recreation Department.

Cleanup of Godwin Creek fairways and greens also will be undertaken and should be accomplished by Feb. 15. At least 10 irrigation heads at Godwin Creek have problems and there is a wiring issue complicating repairs because no plans that would outline the wiring routes are available. About 2,000 feet of wire should be required and must be purchased, Brown said. City crews are also needed to clean up the pond at the course, and to eliminate tree limbs that pose a safety hazard. Some aged Godwin Creek equipment also needs to be repaired and will be brought to Bull Creek for that work.

Director of Golf Jim Arendt reported that six months into the fiscal year, Bull Creek revenues are just under \$1 million. The revenue is "on track" for the projected budget, with the months from January-June proving annually to be more financially productive than the first six months of a fiscal year.

There have been problems with reports submitted to the Finance Department and a solution to the reporting methodology is being worked out, he said.

Arendt said funding for two new inmate vans remains in the budget, and the vans are needed, but it is possible a van no longer in use by the prison work camp may become available for Bull Creek, which could eliminate the need to buy one of the vans. Without the approved vans, inmate details cannot be transported to work at the golf course, he said.

Oxbow Creek has generated more than \$300,000 in revenue, of which more than \$27,000 is from sales tax, but the figure does not include some January revenue. "Financial reports are looking good," the director said.

Assistant Pro Nikki Siter said competitions are continuing to be booked at Oxbow Creek, including a return of GSGA events, and on Feb. 12, the HOPE project will again be featured. A church youth mentor program also is getting under way, with volunteers helping with youth golf development.

Oxbow is encountering problems with play at times due to the number of people playing on the course resulting in some customers having to wait up to 45 minutes for a cart rental to become available. "We've been turning some business away," Siter said.

Arendt said Bull Creek's cash reserves to date are \$287,194, and Oxbow's is minus \$110,869. However, Oxbow's reserve is

expected to be revised when about \$40,000 in unrecognized money is included. The problem also has been some untimely deposits, and a better job in making timely deposits is a must, he said.

About \$100,000 in funding is needed at Godwin Creek to carry it through the remainder of the fiscal year. Although it is not likely the course will break even in total revenue for that period, Arendt said he is working on projects that could generate charitable support from entities interested in helping youth golf efforts. A PGA grant project that incorporates Goodwill Southern Rivers/Gene Siller Grant funding is being worked on to provide \$3,000 grants to junior golfers who cannot otherwise afford to participate in golf programs. Later this month, one such grant is expected to be announced for a local golfer, with more in the offing, the director said.

Arendt said his presentation to Columbus Council on Godwin Creek needs and projects was “well received” by councilors and the administration.

The golf director also noted the recent passing of Richard Callahan, who with his wife Stephanie has been supportive of junior golf and Godwin Creek operations through the charitable organization they have headed for many years. The flag at Godwin Creek has been lowered to half staff to honor Richard Callahan, Arendt said.

A new point-of-sale system is being placed at Godwin Creek, and almost all of the volunteers who helped operate the 9-hole

executive course have indicated they will continue, he said. High school volunteers who have been working on instructions for youth golf also have indicated they will continue with instruction.

An additional hire is planned, creating a Junior Golf Leader position, with a PGA instructor running programs for youth leagues and competitions, and golf instruction programs at the course, Arendt said. The professional would work with school programs, be responsible for junior golf programs and help create an environment encouraging young people to take up golf. The cost would be \$35,000-\$40,000 per year, plus lesson fees that could be earned.

Ken Crumpler made a motion to approve hiring a Junior Golf Leader. The motion was seconded by Gerald Miley and, after discussion, was unanimously approved.

Arendt also said he is in discussions with some Columbus residents interested in creating a 501c3 charitable program that would help fund golf efforts. At least four people have indicated interest in serving on the board of such a program, with the ideal number of persons on the board being seven. Authority members were encouraged to help identify people who would be capable and willing to participate. The potential "Friends of Columbus Golf" charity plan already is being worked on by a local lawyer, the golf director said.

The Columbus River Dragons, a professional ice hockey team, also is being sought as a participating organization interested in

promoting youth golf as a partner in the local programs, he said.

Keith Mitchell, a local golfer, also has indicated he hopes to identify 50 to 100 kids who will participate in golf programs.

Arendt said his plan for Godwin Creek includes keeping rates and fees at the current level.

A recently completed feasibility study of golfing opportunities at Oxbow Creek highlighted a need for an additional nine holes at the course and for improvements to the existing facility. The same report also indicated an incremental fee increase would be advisable to help support improvements to the course.

After discussion, a motion was made by Ken Crumpler, seconded by Kenneth Davis, to authorize a \$2 fee increase for golf at Oxbow Creek, beginning April 1. The motion was passed unanimously.

Jim Houston suggested that a copy of the feasibility report that outlines future needs of golf in Columbus, and specifically for improvements and expansion to 18 holes at Oxbow Creek, be placed in the Oxbow Creek clubhouse for all golfers to see the goals for the immediate future of that facility.

Arendt noted that he is attending the annual PGA golf show in Florida the next week and will be looking specifically at junior clubs, training aids, clothing, simulation devices and such.

Ricky Wright noted that the Mill District area, which includes Godwin Creek Golf Course, has received a grant to relocate the

soccer field adjacent to that course, moving it to near the Pop Austin Recreation Center on Veterans Parkway. Such a move could make the soccer property near Godwin Creek available for a possible driving range, a clubhouse and other such improvements.

Arendt said employee evaluations are underway, with the process now including each worker's self-evaluation, an evaluation by the supervisor, and a session in which both are reviewed.

The golf director also said he has been informed that clubhouse planning can now begin for the new facility approved for Bull Creek in the recently passed Special Local Option Sales tax. Site plan options are being considered and have already been discussed during a recent preliminary review by golf architect Bill Bergin.

A motion to adjourn, made by Ken Crumpler and seconded by William Roundtree, passed by unanimous vote.

Attending the meeting were Chairman Ricky Wright, Vice-Chair William Roundtree, Secretary Jim Houston, Ken Crumpler, Richard Mahone, Tommy Nobles, Alonzo Jones, Gerald Miley and Kenneth Davis.



# COLUMBUS GOLF AUTHORITY MINUTES

## JUNE 17, 2025

Chairman William Roundtree called the meeting to order.

Minutes of the May 28, 2025. meeting of the Authority were approved by unanimous vote upon a motion by Ken Crumpler, seconded by Ken Davis.

Assistant Superintendent Charles Lewis, reporting for vacationing Superintendent Steve Brown, said Bull Creek's West Course greens have been aerified and are healing. The East Course will be aerified starting July 7, with Godwin Creek and Oxbow Creek greens to follow. Oxbow will receive deep-tine irrigation techniques in light of recent fungus recovery treatments.

Grasses are rapidly growing as summer approaches and crews are working to maintain the grass levels throughout the courses. Work is also ongoing to maintain and repair irrigation systems and to repair problems that have occurred in on-course restrooms, Lewis said.

Director of Golf Jim Arendt said the latest city financial reports are not available for this budget period, but point-of-sale receipts show revenues of \$1.8 million through the end of April at Bull Creek, whose annual budget is \$2.2 million. Including Godwin Creek revenues, that total is \$1,863,000. The revenues for May exceed \$279,000 and the estimated year-to-date collections exceed \$2.3 million with 14 days left in the 2024-25 fiscal year. Even with loss of revenue due to being closed and only partially open for several weeks due to tornado damage, revenues could exceed \$2.4 million. Without the shutdown period, it's likely revenues would have totaled between \$2.5 million to \$2.55 million, he said.

Oxbow Creek also has had great revenue for the year to date, totaling more than \$520,000 of a budgeted \$554,000 for the year with two weeks remaining, Arendt said. It, too, is expected to meet or exceed its annual budget figure for the fiscal year.

Cash reserves to date show Bull Creek with \$506,575, with some of that earmarked to pay for equipment in the pipeline. Oxbow Creek has a cash reserve

of \$65,177.72, marking a significant improvement over the negative totals from previous months, he said.

Arendt noted, however, that everyone should be cognizant of looming major expenses Bull Creek will soon face, including replacement of aged greens and the need for a new irrigation system, among other needs on the horizon.

One candidate for the position of inmate guard at Oxbow Creek is set to be interviewed. The position has been vacant since illness forced the previous inmate guard from the post, he said.

The director also announced that Yohance Thompson has been hired to take the position being vacated by Assistant Pro Jon Shuskey, who is moving to North Carolina with his family.

Potential costs of establishing a Ranger program were outlined by the director, based on a minimum pay of \$15 an hour. The costs were purely informational and no proposal for establishing such a position has yet been developed or formally proposed.

Arendt noted that a plaque honoring the late Richard Callahan for his contributions to Godwin Creek and junior golf was installed at the course during a recent ceremony.

A request from last month to cede 5 feet of property for parking at the adjacent soccer field near Godwin Creek has been withdrawn following a redesign of plans. The authority in May did not give its approval for the proposed property transfer.

Arendt said signs have been posted notifying customers of the July first \$1 increase in greens fees, excluding junior golfers. Gerald Miley made a motion, seconded by Ken Davis, to also increase members' annual fees by \$50 in all categories except junior golf, with the hike to take effect in mid-July. The motion passed unanimously.

The director also reported that Ashley Taylor of Moon-Meeks, along with Bill Bergin and Larry French, met with him to review prospects of expanding Oxbow Creek to 18 holes by building atop the former city landfill acreage adjacent to the existing 9-hole course. A request has been made for copies of all reports or engineering studies concerning the landfill area.

Arendt informed the Authority that to help in possibly obtaining funds that may be available for future golf projects, he paid \$174 for six-months' access to software that helps seek funding grants. The small fee could lead to significant help in the future, he said.

The director also announced he is considering a new rain-check policy. Current policy gives a golfer a rain check for one-half of fees paid in the event of inclement weather. Under consideration is a "double rain check" that would allow use of a reduced cost for two different times, instead of half-cost for one future use.

Tommy Nobles noted that the Authority has yet to receive the bylaws of Friends of Columbus Golf, the 501c3 entity created to assist local public golf facilities or programs. The group's chairman, Bruce Bacon, last month briefed the Authority on its mission and said the bylaws would be forwarded to the Authority.

A motion to adjourn was made by Ken Crumpler, seconded by Stephanie Leohr, to adjourn the meeting and was passed unanimously.

Attending were Chairman William Roundtree, Ken Crumpler, Stephanie Leohr, Tommy Nobles, Alonzo Jones, Ken Davis, Vice Chairman Richard Mahone, Gerald Miley and Secretary Jim Houston.



# COLUMBUS GOLF AUTHORITY MINUTES

## JULY 22, 2025

Chairman William Roundtree called the meeting to order.

Minutes of the June 17, 2025. meeting of the Authority were approved by unanimous vote upon a motion by Ken Crumpler, seconded by Ken Davis.

Superintendent Steve Brown reported aeration of the greens at Oxbow Creek has been completed using deep tine penetration that reached six to eight inches into the soil. A pump station at Oxbow also has been repaired, but it is a patch and “down the line” a new pump station will be needed.

Godwin Creek’s nine holes also have been aerated and top dressed.

Brown said there are some greens on Bull Creek’s East Course that have nematode and other problems affecting their performance, but the course has been aerated and top dressed.

The superintendent again noted that his supply of inmate labor continues to be a virtual “revolving door,” with inmates freshly trained on skills required being removed and replaced by unskilled laborers every few weeks. That makes it difficult to maintain the needed work schedule and quality desired to maintain the course, he said.

Director of Golf Jim Arendt said the golf course needs to have a “better grade” of inmates and he has had a conversation with the prison warden concerning the problem, but “it did not go well.”

The director reported that Bull Creek’s financial condition remains solid, having generated more than \$2.48 million through June 30, exceeding the more than \$2.2 million budget for the 2024-25 fiscal year. More than 57,000 rounds of golf were played during the year.

The good financial report was accomplished despite being seriously damaged by a tornado that had the course completely or partially closed for weeks, and after purchase of several items of needed equipment using cash revenue, Arendt said.

Oxbow Creek also recorded a strong fiscal year, ending with revenues exceeding \$709,000, which surpassed its budgeted amount for the fiscal year. More than 26,000 rounds were played, which was “pretty close to capacity” at the nine-hole course, Arendt said.

Bull Creek also is off to a good start for the new fiscal year, having generated almost \$180,00 in revenue during its first three weeks. Oxbow also is starting well, with revenue of more than \$52,208 during the same period.

Cash Reserves at Bull Creek total almost \$546,000, with Oxbow having cash reserves of about \$53,000, the director said.

Arendt introduced newly hired Assistant Golf Professional Yohance Thompson to the Authority. He moves into the position recently vacated by Assistant Professional Jon Shuskey, who led the junior golf program, but departed for a post at a golf course in his native North Carolina.

The director also said he has hired Kierra Macon for a vacant opening as operator of an on-course beverage cart.

Arendt said he was close to hiring a new inmate guard for Oxbow Creek to fill the position vacated through illness by the previous employee. The new hire was lost when the prison warden refused to agree to working with the proposed hire, who was a certified and otherwise qualified applicant. The director said he will come to the Authority in the next budget with a proposal to add two maintenance and one other employee to better meet needs.

The recent \$1 fee increase has gone smoothly, with “zero” complaints from customers to date, Arendt said.

The director noted that several capital expenditures are looming for the near future, including a critical need for updating Bull Creek’s out-of-date irrigation control system, which will cost about \$180,000. Oxbow Creek also needs a new pump station and a new front-loader.

Arendt noted that a golfer participating recently with the Dixie Seniors Golf Association was removed from the course after he was identified as having been previously banned for life for assaulting a course marshal. The marshal never recovered from his injuries sufficiently to return to the course and shortly

thereafter died. The Columbus Golf Authority in 2007 voted to place a lifetime ban on the golfer, which led Authority members Gerald Miley and Alonzo Jones to question whether a lifetime ban is ever a reasonable action. Although debated, no action was taken with regard to the ban.

Arendt reported that Friends of Golf Inc. has provided access to “grant seeker software” and a person familiar with the process to help apply for grants.

The director also reported that the Moon/Meeks firm has proposed two phases of work toward plans that would expand Oxbow Creek to an 18-hole facility. Phase 1 would cost up to \$25,000, with Phase 2 costing up to \$75,000. Authority members noted that the property being studied – a closed-and-capped former sanitary landfill – is city owned and the city might be reasonably approached to pay for the study to determine if it can be used for construction of a golf course.

Arendt said his budget will be expanded to include leasing equipment for use at Godwin Creek, replacing a fairway mower that is outdated. He said he has identified a leasing opportunity for the equipment upgrade, and some existing equipment that is so old it is not even on the city’s inventory might be useful in offsetting some cost.

Chairman Roundtree said he has a conflict that will prohibit him from meeting on Aug. 26 and proposed moving the meeting date to either the 19<sup>th</sup>, 21<sup>st</sup>, or 28<sup>th</sup> of August. Arendt said he will seek an agreeable date by e-mail poll of Authority members and make the necessary arrangements for meeting notices to be published.

A motion to adjourn was made by Ken Crumpler, seconded by Ken Davis, to adjourn the meeting and was passed unanimously.

Attending were Chairman William Roundtree, Ken Crumpler, Tommy Nobles, Alonzo Jones, Ken Davis, Vice Chairman Richard Mahone, Gerald Miley and Secretary Jim Houston. Stephanie Leohr was absent.



# COLUMBUS GOLF AUTHORITY MINUTES

## JULY 26, 2022 MEETING

Chairman Ricky Wright called the meeting to order.

The minutes of the June 28, 2022, meeting were approved by unanimous vote.

Stephanie Callahan told members there are few documented photos in the Bull Creek clubhouse informing visitors who is responsible for the governance of the city's public golf courses. She asked all Authority members to be available before the August meeting for a photograph to post in the clubhouse.

Superintendent Steve Brown reported the West Course was aerified, but it has been a disastrous period since the work was completed, with heavy and regular rains resulting in wet sand being scraped up by mowers, instead of grass on greens being trimmed properly. He has adjusted mower heights to help reduce the impact, but the result is the East and West having materially different paces on their greens for players to confront.

Oxbow Creek greens are being aerified and top-dressed today, he said, but that course, like Bull Creek, has an ongoing problem due to the absence in both locations of functioning large rough mowers. Toro has the Oxbow mower in for repair and a technician is coming to Bull Creek to repair its mower, but in the meantime, the roughs at both courses are not being trimmed as planned, which also is delaying the application of fertilizer to fairways.

Brown said a continuing understaffing of inmates is impacting the golf course operations. For three weeks, he has had 11 inmates available for work, but today there were only 10 available. There are supposed to be two contingents of eight inmates working under supervision of the two guards each day. "There's just not enough labor to keep up our bunkers as they should," he said, while other work projects also are not being accomplished due to the shortage of labor.

"We ought to be the gold standard for golf ... and we've got to get better cooperation from the prison," Brown said.

Director of Golf Jim Arendt said he e-mailed the new prison warden today about the inmate availability problem that began during the pandemic and has continued during ensuing months. He said the warden gave assurances the problem would be addressed.

Brown noted that the problem of filling the vacant guard position at Oxbow has apparently been resolved with the hiring of a new guard, Alex Haden, who is expected to move into the post almost immediately.

Arendt said he also is confident that a third guard for the Bull Creek operation, which has been budgeted but unfilled for more than six months due to the inmate availability problem, can now be considered for hiring. That would give Bull Creek three full crews and significantly improve the ability to maintain and improve the course for golfers.

In his report, Director Arendt said city revenue figures are not yet available for the just-concluded fiscal year and the month to date, but his point-of-sale records show both Oxbow and Bull Creek had fantastic fiscal year totals and month-to-date revenues show the trend is continuing.

Oxbow's revenues in June were \$56,298 and the fiscal year ended with \$532,506 generated, more than the \$528,401 budgeted for FY 2021-22. The number is expected to be boosted even more when extant May revenues not previously included are folded into the June revenues, he said.

Arendt also noted that the figures do not include a transfer-in of \$150,000, a subsidy the city included as available within the FY budget, but which was neither needed nor received.

The result is about \$154,105 more received than budgeted. "That's huge for Oxbow," he said, adding that month-to-date totals show the course received more than \$49,000 in July – greater than any July for the last 4 years.

Bull Creek also had a great year and start for the new fiscal year, he said. The course was budgeted to generate \$1,531,311, but received almost \$1.7 million during the FY 2021-22 year. The course also did not use the \$50,000 "transfer-in" subsidy that was part of the budget plan.

“We were pretty much over budget by the proceeds that would be generated in about one good month,” Arendt said. “That just shows how much having one bad (weather) month could set you back.”

Revenues to date for July also show promise, with more than \$151,320 received.

Zara Day-Brown said reserves generated to date include \$275,318.24 for Bull Creek and \$55,447.36 for Oxbow Creek. Actual reserve totals for the fiscal year for the courses will not be available until city audits are completed.

Arendt said he has made application for federal funds available for government operations impacted negatively by the pandemic through the ARP program. He said he is confident he can support the needs identified in his two areas of request: economic impact due to losses of revenue during the pandemic, and water infrastructure problems impacting the course at Bull Creek.

Bull Creek and Oxbow Creek were totally shut down for 45 days during the early days of the pandemic, and when they reopened carts were available only for single riders, which reduced cart revenue and also resulted in a 50 percent reduction in available tee times. The result was a loss of at least \$604,000 in revenues, he said.

The Bull Creek course also has encountered a major silt problem on its watershed lakes, which has resulted in loss of play due to increased flooding problems and an inability to hold back the volumes of water originally intended when the federally funded watershed program was implemented to ease flooding problems in downstream Columbus areas.

The problem is so severe that “we are about to not have a lake at number 14 green,” which should be one of the showpiece components of the golf course, he said. Trees and vegetation are growing on silt sandbars where lake water should be and silt sandbars are growing, reducing the ability to hold water in the lakes and prevent downstream impact.

Arendt said he has learned that a federal project is planned to address some watershed lake problems, including excavating lakes 4 and 5, and notching the existing watershed dam for a spillway that will allow release of water to better control possible flood dangers, he said.

His request includes about \$1.5 million from ARP for additional silt removal. The two requests submitted, if approved, would draw about \$2.1 million from the available ARP program.

Arendt also noted that a truck for Oxbow and an inmate van for Bull Creek have been included in the budget for the current year, and similar truck and van purchases unavailable for purchase during last year – although budgeted – are being processed and should also be made soon.

Oxbow's need for a sprayer could be headed for a solution, he said. Green Island Country Club has a leased sprayer it is turning back that could be purchased to fill Oxbow's need, rather than waiting for a new one to become available many months down the road. The prospect of that purchase is being considered.

The golf director noted that Evergreen Solutions' study of pay levels across the city, including for the first time the staff at the golf courses, is nearing review. Its provisions, if approved by the city – which has set aside \$10 million to cover expected costs – would not be implemented until October or November at the earliest.

Arendt said Senior Project Manager Rob Williamson is prepared to make a presentation to the Golf Authority at its August meeting to outline proposals affecting pay levels of staff at the courses. The golf director asked that an executive session be planned for the August meeting for such a presentation.

Jim Houston asked that the golf director contact the city attorney's office to ensure that holding a closed meeting for that purpose would not violate provisions of Georgia's Open Meetings Law.

Arendt also noted that he has planned golf competitions upcoming to involve local golfers in a way not enjoyed at the public course since the demise of the once-popular annual Exchange Club Bi-City Golf Championship. A Columbus City Championship is scheduled for two days in September and will be open to all golfers. In October, he has planned a Senior Championship for golfers 62 years old and up, and a Super-Senior Championship for golfers 70 and older.

A motion to adjourn made by Ken Crumpler and seconded by Richard Mahone was passed unanimously.

Members attending were Ricky Wright, Jim Houston, Richard Mahone, Alonzo Jones, Ken Crumpler, Stephanie Callahan, Tommy Nobles and William Roundtree. Kenneth Davis was absent.



# COLUMBUS GOLF AUTHORITY MINUTES

## AUGUST 21, 2025

Chairman William Roundtree called the meeting to order.

Minutes of the July 22, 2025, meeting of the Authority were approved by unanimous vote upon a motion by Alphonso Jones, seconded by Gerald Miley.

Superintendent Steve Brown reported his crews are trying to catch up on mowing tasks, after having two rough mowers go down. The problem put the crews behind on that maintenance job. Meanwhile, the crews have been verticutting and top-dressing greens, cutting down and trimming some trees and looking for help from the city on getting rid of "root balls" that remain throughout the course from fallen trees lost during the tornado that recently hit Bull Creek Golf Course.

The superintendent said the search for a guard for the inmate crew serving Oxbow Creek Golf Course is continuing. Director of Golf Jim Arendt said a prospect located and who appeared suitable for the job was rejected by the prison warden as "not suitable". The search continues.

Director Arendt said reports show Oxbow Creek recorded more than \$689,200 in revenue during FY 2024-25, which exceeded the budget expectation by more than \$34,000 and did not require the city input of \$100,000 as a "transfer in" financial assist.

The results for Bull Creek Golf Course for FY 2024-25 show revenues surpassed \$2,407,000, which was more than \$200,000 above the budget for the year. The figure included more than \$265,000 from Godwin Creek.

Figures for the first month of the new fiscal year show Bull Creek and Oxbow Creek "off to a good start", with Bull Creek's revenues exceeding \$250,284 and Oxbow Creek's totaling more than \$76,000.

Bull Creek's cash reserve as of Aug. 15 was \$434,764, and Oxbow Creek's was \$58,808. Arendt cautioned that future needs will almost certainly dip into reserves, including a potential expenditure of about \$180,000 for irrigation system improvements.

A proposed weather warning system for the golf courses is still being pursued, with Columbus Council asked to approve acceptance of a grant of up to 75 percent of the cost. Matching funds for the potential grant would total about \$25,000, but no action is yet required of the Authority on that funding issue. The city will be asked to assume that responsibility as a civic safety project.

The recent tornado that ripped through the golf course may result in little financial assistance from the city's insurance policy, Arendt and Gerald Miley reported. The city policy has a \$250,000 deductible that must be satisfied before any claim may be rewarded, and fallen trees and tree removal are not covered under the policy.

Arendt said he was invited to join the meeting of the Sports & Recreation Authority meeting, of which Gerald Miley is a member representing the Golf Authority. The new group received the Golf Authority bylaws.

Arendt said he also provided Assistant City Manager Lisa Godwin with his job description.

Bull Creek Grill employee John Wilcox is being moved to full-time in the absence of a grill manager. During the interim, when no grill worker has been available, the course has purchased sausage/chicken biscuits for resale to provide customers with breakfast or lunch options on days when grill staff is not available, the golf director said.

The grill worker and beverage cart employee candidates have been submitted to the city's Human Resources Department for clearance to work, but the process has left vacancies until approval is received, Arendt said.

The annual City Manager Golf Event is being adapted. It will become a city employee day, with department heads and three members of staff invited, and other employees open to participate. The date will be set and the Authority members notified in advance, the golf director said.

The Mayor's Keep Columbus Beautiful event will be on Sept. 12, with a ladies' clinic scheduled for Sept. 11.

The latest update on potential expansion of Oxbow Creek includes a proposal from Moon-Meeks that has a two-phase approach to planning, with Phase 1

expected to cost \$25,000, and Phase 2 costing \$75,000. Arendt said the city's support for the expansion planning is being pursued.

A motion to adjourn was made by Ken Crumpler, seconded by Ken Davis, to adjourn the meeting and was passed unanimously.

Attending were Chairman William Roundtree, Ken Crumpler, Stephanie Leohr, Tommy Nobles, Alonzo Jones, Ken Davis, Vice Chairman Richard Mahone, Gerald Miley and Secretary Jim Houston.



# COLUMBUS GOLF AUTHORITY MINUTES

## OCTOBER 28, 2025

Chairman William Roundtree called the meeting to order.

Minutes of the September 23, 2025, meeting of the Authority were approved by unanimous vote upon a motion by Ken Crumpler, seconded by Ken Davis.

Superintendent Steve Brown reported application of pre-emerge herbicide has been sprayed to control poa annua, trees downed and damaged by the April tornado have been gathered for pickup and disposal by city crews, and tree trimming has continued whenever time permits.

The superintendent said he continues to experience a problem of shortage of inmate labor. Today, for example, he was able to receive only 12 inmates instead of the 24 allowed with the three-guard contingent Bull Creek utilizes. "We are not getting the inmates we need from the state prison," he said.

Oxbow Creek also continues to have a vacancy for an inmate guard, although some applicants who apparently meet required certification and other requirements have been rejected by the prison warden. Assistant Superintendent Charles Lewis said he was informed that if an employee of the prison decided to leave and was later applying for a position as a guard, the warden would not authorize inmates to be released to that guard, which meant the applicant could not be hired.

A motion was made by Jim Houston and seconded by Gerald Miley, to have Director of Golf Jim Arendt arrange a meeting with Mayor Skip Henderson, to whom the warden reports, in order to try to resolve the impasse. The motion passed unanimously.

Gerald Miley noted that the inmate problem illustrates the need to plan for funding and implementing a move toward hiring more civilian employees, decreasing the reliance on inmate labor. Arendt said he has been considering several options and trying to determine projected costs for such approaches. Nothing yet is ready for consideration, but it is a continuing work project, he said.

Brown also reported that Oxbow Creek is being sprayed with pre-emerge herbicide on fairways, and work is continuing on the greens. There is a continuing need to hire a person at Oxbow who is certified to apply herbicides, because the workload is too demanding to continue having no such person on the Oxbow grounds.

Director of Golf Jim Arendt reported that Bull Creek had a very good September for revenue, taking in more than \$242,200 in gross receipts, and almost \$172,000 to date in October when Bibb City revenues are included.

Oxbow Creek gross revenue for September also was very good, totaling more than \$73,100.

The revenue figures are from point-of-sale records, because full accounting of all revenues has not yet been compiled by city finance methods. The figures are accurate for revenue received, but do not account for the charges to be discounted for credit card usage.

Cash revenues for Bull Creek to date total \$381,846.21, and Oxbow Creek cash revenues total \$73,102.30 for the same period, Arendt reported.

The golf director said he has discussed with Bergin Golf Designs the bunker renovation project approved last month by the Golf Authority, which will have sample restoration techniques applied to some critical bunkers at Bull Creek Golf Course. It will include improving drainage, applying a new method of lining and some earthwork, significantly more than simply digging a hole and filling it with sand, he said.

"This will give us a taste of what the new design (method) looks like," he said. If it is deemed to be the methodology desired, it would be the course for improvement of bunkers to be retained in future planned renovation work.

Arendt also said that after email communication with all Authority members, he took advantage of the opportunity to save about \$16,000 in costs for needed repair of cart paths at Bull Creek. The city authorized crews to repair paths damaged by the April tornado that struck the golf course, and proceeding with

repair of other needed areas while those crews were on site appeared to be the wisest course of action, he said.

The savings were even greater because Assistant Superintendent Lewis and other course workers assisted in the labor to further reduce the cost. The result is work being completed for about \$12,000, which Arendt recommended be paid for through cash reserves, rather than shifting budgeted funds.

Ken Crumpler made a motion, seconded by Tommy Nobles, to authorize use of cash reserve funds to pay for the work. The motion passed unanimously.

Gerald Miley said the Authority should be involved in spending decisions, but he agrees that taking advantage of an opportunity to save thousands of dollars in an interim period between Authority meetings is financially beneficial.

Discussion followed concerning ways in which such future occurrences might be handled. It was suggested that the golf director find out if a dollar ceiling for emergency spending might be legally available to the Authority, such as the city's authorization for the City Manager to spend up to a limited amount for spending without specific vote of Columbus Council.

Arendt also reported that the golf outing season is continuing to boom late into the year, with a fantastic October experience at Bull Creek. He said a review of the outings held at the course since its origin in 1972 shows that more than \$7.1 million has been raised for charitable events benefiting Columbus.

The golf director also said a city-approved 3 percent cost-of-living pay increase will go into effect January 1. Money to provide such an increase to golf course employees is already in the 2025-26 fiscal year budget. Gerald Miley made a motion, seconded by Ken Davis, to approve providing the 3 percent increase to golf course employees. The motion was passed unanimously.

Arendt also reported that the Columbus Junior Golf Association is in its sixth week of this season, which will conclude through championship play extending it to eight or nine weeks. More than 80 middle school students participated in the activity, making it the largest number since at least 2019. He said the continuing work of new Assistant Professional Yohance Thompson and Assistant Professional Adam Cooper deserve praise for the program's growth and success. He also

recognized the contribution of Green Island Country Club for use of its facilities for the championship dinner and awards ceremonies.

Nov. 13 is the date for CCG Day of Golf, when city department heads and key city workers will be provided lunch and nine holes of golf play at Bull Creek Golf Course. The event is a way of showing city workers how important cooperation of city and golf workers is to being able to provide a quality recreation facility to citizens and visitors.

Arendt also noted that Aflac, which already sponsors nine-hole golf league experiences for its employees, is now also sponsoring a golf clinic for beginners.

The golf director also assured the Authority that he is progressing with evaluations for golf course employees, which already were a practice in place, but is now mandated by the city on an annual basis.

Bull Creek Golf Course will follow its previous policy of remaining open on Thanksgiving Day, when the pro shop will be open until noon, and golfers will be asked to complete play by 4 p.m. that day, Arendt said. Dedicated workers operating as a team show their loyalty and dedication by seeing to it that the course is open 364 days a year, closing only on Christmas Day, he said.

The golf director said wooden, crafted bag stands are being made for the course and driving range. Demonstration units are under construction and will cut costs for the devices and will “dress up” the range.

The recent City Championship competition resulted in James Ballato of the U.S. Army winning the two-day event with a two-day score of 144, Keith Ingram of Phenix City winning the Senior Championship (60-69) with a score of 146, and Won Yi of Columbus winning the Super Senior Championship (70 and older) with a score of 146. There were 43 participants, with the event expected to grow even larger in coming years, he said.

Gerald Miley expressed concern that the Authority is still not getting an adequate update on a proposed bridge project design for Oxbow Creek Golf Course. “We need to get some action from the city,” he said, noting that other projects being funded by the Special Purpose Local Option Sales Tax that allocated \$5 million for Oxbow and Bull Creek improvements must await a determination of costs for that bridge and renovation of Oxbow’s clubhouse before proceeding.

Chairman William Roundtree said an executive session to take up a personnel issue is needed. Ken Crumpler made a motion, seconded by Stephanie Leohr, to go into executive session for that personnel issue, as required under Georgia's Open Meetings Law. The motion passed unanimously.

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Upon conclusion of the executive session, the public meeting was called back into session.

No further business being undertaken, a motion to adjourn the meeting, made by Ken Crumpler and seconded by Stephanie Leohr, was passed unanimously.

Attending were Chairman William Roundtree, Ken Crumpler, Stephanie Leohr, Tommy Nobles, Ken Davis, Gerald Miley and Secretary Jim Houston. Ken Davis was absent. Alonzo Jones and Vice Chairman Richard Mahone were absent.



# COLUMBUS GOLF AUTHORITY MINUTES

## JANUARY 6, 2026

Chairman William Roundtree called the meeting to order.

Minutes of the December 2, 2025, meeting of the Authority were approved by unanimous vote upon a motion by Ken Crumpler, seconded by Ken Davis.

Superintendent Steve Brown reported that tree trimming has continued in the aftermath of the April 6 tornado, especially focusing on East Course holes 6,7 and 8. Other storm damage areas also are being attacked, along with repairs to irrigation devices. The lift used to trim trees is now down for hydraulic system repairs, however, and the stockpile of tree trunks and debris stacked for removal is awaiting city crews.

Final applications of poa annua prevention solutions are being applied and cart path repairs are continuing, Brown said. Availability of inmate labor has improved recently, with 17 available recently and more cooperation from the prison staff. A new prison guard, David Pontecorvo, became available two weeks ago to ease the labor situation at Oxbow Creek, replacing a guard who became medically disabled months ago.

Oxbow is awaiting replacement of an irrigation pump, and cart path repair and general cleanup are still under way at the course. A USGA agronomist is scheduled to be on hand in April to continue overseeing and advising on the courses' agronomy techniques and practices.

Brown said irrigation equipment continues to be a problem, with 28 irrigation controllers so obsolete that the more than 20-year-old devices will cost about \$180,000 to replace.

Director of Golf Jim Arendt reported that he has had nothing but positive feedback on the improvements to the bunkers on East Course holes 1 and 13. The final cost also was less than the allotted \$65,000 approved for the project, coming in at \$58,268. "This lets our customers know that we have invested in

improvements and what we are working toward,” he said of the demonstration project.

The golf director said Oxbow Creek’s revenues to date total \$317,000 of the \$621,000 budgeted for the fiscal year, not counting a \$100,000 city “transfer in” available should it become needed. “We are in very good shape,” he said.

Bull Creek revenues to date total more than \$1.1 million of the \$2.4 million budgeted, with seven months remaining in the fiscal year. Godwin Creek, which does not have an independent budget and is included in Bull Creek accounts, provided \$36,000 in revenue. The nine-hole course is not in good condition and needs renovation. It is not expected to see much usage increase until that happens, he said.

Point of Sale records show Bull Creek generated \$173,000 in revenue in December, and Oxbow recorded more than \$37,000, both good results given the rain and cold weather.

Cash reserves to date show Bull Creek with \$368,907 and Oxbow Creek with \$57,818, Arendt said. When other funds already deposited in the bank but not yet credited on city records are added, Bull Creek should show about \$431,000 in reserve funds, and Oxbow Creek \$72,000.

The golf director said he is proud to report that Assistant Professional Adam Cooper has been named the Georgia PGA South Chapter Assistant Professional of the Year. He will receive the award in February at the Georgia PGA Awards Banquet held in conjunction with the GPGA Annual Meeting.

Cooper and Assistant Professional Yohance Thompson have worked to update the Columbus Junior Golf Association rules and regulations for the 2026 Spring season that will launch in February. The schedule is prepared and a kickoff meeting set for the area’s middle school golfers.

Goodwill Southern Rivers is also continuing its support of golf through the Columbus PGA HOPE program, including \$35,000 available through one month of customer “round up” donations at Goodwill stores, he said. Additional funds including a \$60,000 junior golf grant program, are part of a \$200,000

commitment CEO Jack Warden values as supporting the positive impact golf has on players, including aiding those with depression, PTSD and other problems.

Arendt reported that both the accounting technician and the assistant accounting technician have resigned. Temporary assistance has been provided by Victoria Grant while job candidates for the positions are being identified, interviewed and potentially hired soon. Alonzo Jones made a motion that an audit be undertaken, with the motion seconded by Tommy Nobles. The motion passed unanimously.

The golf director called attention to the posted notice from the Health Department stating that the kitchen/snack bar received a perfect score of 100 on its recent inspection. He also noted that the recently hired manager, John Wilcox, was doing a great job.

In hopes of finding new ways to save money, Arendt said he has reached out to Mayor Skip Henderson for guidance on how to connect with the Georgia Power authorities to undertake a rate review and audit, which could potentially lead to reduced costs and power usage.

Tommy Nobles reported that the Oxbow Creek clubhouse renovation, part of the most recent Special Purpose Local Option Sales Tax allotment of \$5 million for Oxbow and Bull Creek improvements, is projected to cost about \$390,000 under current bid results. But the project currently includes improvements to the parking lot, which resulted in a question as to whether clubhouse renovation actually extends to the parking area under SPLOST rules. The city attorney will be consulted on that issue before an Authority vote will be taken next month on proposed approval of the bid submitted for the project. Nobles said a final price on the Oxbow Creek bridge replacement, also part of the SPLOST funds, has not been received.

The golf director presented the budget proposal he has prepared for the 2026-27 Fiscal Year, which includes \$769,220 in revenue at Oxbow Creek, allotting \$150,200 for operations and \$199,000 for maintenance. The proposal includes \$2,879,093 in Bull Creek's revenue plan, with \$75,341 at Godwin Creek. The

spending allots \$709,000 for maintenance, \$612,600 for operations and \$99,500 for Godwin Creek.

The plan includes a proposed rate increase of \$1 in green fees and \$1 in cart fees, Arendt said. Alonzo Jones made a motion, seconded by Ken Davis, to approve the propose fee hike. The motion passed unanimously.

Davis made a motion, seconded by Tommy Nobles, to accept the budget proposal as presented by the golf director. The proposal will now be forwarded for review by the city and for eventual action by Columbus Council.

Proposed changes in the Columbus Golf Authority Bylaws, prepared by a committee of four, was put to a vote on a motion for adoption by Jim Houston and seconded by Ken Crumpler. The motion received only four votes of the nine-member Authority and failed to pass.

Discussion was held proposing adoption of a letter suggesting Columbus Council consider extending the terms of three Authority members to allow them to continue on the board through the coming construction projects. The three members' terms expire in June. No action was taken on the proposed letter at this meeting.

The annual election of officers was held, with Tommy Nobles nominated by Jim Houston and Alonzo Jones nominated by Gerald Miley to succeed William Roundtree as chairman. Nobles received 5 votes and will become chairman in July. Alonzo Jones was nominated by Houston to succeed Richard Mahone as vice-chairman and was elected unanimously without opposition. Houston will continue to serve as secretary.

A proposed resolution authorizing the director of golf to spend funds of up to \$25,000 without first receiving a formal vote by the Authority was discussed, but no action was taken.

The golf director noted that he plans to attend the annual PGA Golf Show in Orlando, Fla., and will be accompanied by Assistant Professionals Adam Cooper and Yohance Thompson. Hopefully, contacts made at the event will lead to savings

on future purchases benefitting the golf courses, and new ideas and leads on other projects that could result in savings and improvements here, he said.

Chairman Roundtree entertained a motion by Ken Crumpler, seconded by Stephanie Leohr, to proceed into executive session on personnel issues. The motion passed unanimously and the public meeting was suspended.

Following the executive session, the public meeting resumed.

A motion was made by Stephanie Leohr and seconded by Richard Mahone, to approve a pay increase of 5 percent of base salary for Golf Director Jim Arendt. The motion passed with no opposition.

No further business being undertaken, a motion to adjourn the meeting, made by Ken Crumpler and seconded by Ken Davis, was passed unanimously.

Attending were Chairman William Roundtree, Vice Chairman Richard Mahone, Ken Crumpler, Stephanie Leohr, Tommy Nobles, Alphonso Jones, Ken Davis, Gerald Miley and Secretary Jim Houston.



BOARD MINUTES  
OF THE  
HOSPITAL AUTHORITY OF COLUMBUS, GEORGIA  
October 28, 2025

A regularly scheduled meeting of the Board of the Hospital Authority of Columbus, Georgia (HAC) was held at 11:00 AM on Tuesday, October 28, 2025. The meeting was held in the conference room at Orchard View on Whitesville Road in Columbus, Georgia. A notice was emailed to each member of the Board more than 48 hours prior to the meeting. A copy of the notice was posted more than 24 hours before the meeting on the door of the building in which the meeting was held.

Present at the meeting were Chairman Chuck Hecht, Vice Chairwoman Sarah Banks-Lang, and members Warner Kennon, Jr., Bob Jones, Tony Floyd, Wayne Joiner, Dr. John Kingsbury, Dr. Linn Storey, and Dr. Sharen Kelly.

Britt Hayes, CEO and Rick Alibozek, CFO were present. Jack P. Schley, Secretary/Attorney, was excused. Kendra LaFleur with Forvis Mazars was present as a guest.

WELCOME AND INVOCATION

The meeting was called to order by Chuck and Britt opened the meeting with a prayer.

DETERMINATION OF QUORUM

It was determined that a quorum was present.

REVIEW OF MINUTES

The Minutes for the August 28, 2025 and September 30, 2025, Board meetings were reviewed. Jack noted revisions. Dr. Kingsbury moved to approve the Minutes as revised and Tony seconded the motion. The August 2025 and September 2025 Minutes were unanimously approved.

## BOARD BUSINESS

Britt reported that Dr. Sharen Kelly has been formally sworn in and is now officially a member of the Board. The Board welcomed Dr. Kelly. Jack announced that Chuck, Tony, and Bob were completing the terms of their predecessors this year and that each of them is eligible to renew for another term. Chuck, Tony, and Bob each indicated their willingness to serve for another term. Dr. Kingsbury moved to renew all three Board members and Wayne seconded the motion. The Board unanimously approved new terms for Chuck, Tony, and Bob.

Rick announced that HAC needs to increase its credit card limit through Synovus and asked that it be raised to \$75,000.00. Rick reported the current limit is \$25,000. HAC has been increasingly purchasing supplies through Amazon due to its competitive pricing and the \$25,000 limit is regularly met before the end of the month. Following a general discussion, Wayne moved to approve an increase in HAC's credit limit to the Synovus card to \$75,000 total. Dr. Kingsbury seconded the motion. The Board unanimously approved an increase to the Synovus card to equal \$75,000 total limit.

## CFO'S REPORT

Rick presented the Statistical and Financial Reports:

**Statistical Report:** Attached to these Minutes is the FY 2025 YTD Statistical Report.

**Financial Report:** Attached to these Minutes is the Hospital Authority of Columbus Consolidated Income Statement and Summary Report through September 30, 2025.

**Audit Presentation:** Rick introduced Kendra LaFleur who was covering for Megan Knight from Forvis Mazars. Kendra presented the draft audit report prepared by Forvis and the annual financial statements prepared by Rick and his team. Kendra indicated Forvis was issuing an unmodified opinion, which is the best opinion that can be issued for an audit. She reported further that the

report indicates an increase in assets by \$4.6 million and additional liabilities for sick leave by \$1.1 million. Otherwise, the audit report was consistent with prior years, according to Kendra. The Board thanked Kendra and Rick for the report, and Rick indicated the final report was due to the city by December 1, 2025. Rick asked the Board to share any comments to the report within the next two weeks so they could be addressed before the due date to the city.

### PRESIDENT'S REPORT

Britt Hayes gave the President's report:

**Insurance Renewals:** Rick reported small increases to Workers' Compensation as well as Health, Dental, and Vision renewals.

**UPL – Received 3rd quarter payment:** Britt reported that \$1,200,000 of UPL was received this month with one more payment expected to be received.

**Supplemental Quality Payments:** Britt reported that improvements in quality indicators (such as UTIs) at Orchard View and Muscogee Manor resulted in a total of \$340,000 in quality payments. Ridgecrest did not have a sufficient Medicaid census to receive any payments. Dr. Kingsbury asked if the staff would be rewarded for the improvements. Britt and Rick thought that was a good idea and discussed providing a meal or grocery gift cards.

**Brookstone Property:** According to Britt, the Brookstone parcel on Lake Brook Ct. is listed through Ernie Smallman. An offer was received last week for \$600,000. Britt indicated the property was acquired for \$850,000 with a total investment of \$942,000. Following a discussion, the Board recommended that Britt request another offer considering our investment is \$942,000.

**Newsweek 2026 America's Best Nursing Homes – Press Release:** Britt and Rick shared a press release indicating Orchard View was rated by Newsweek as among "America's Best Nursing Homes 2026." The article indicated Orchard View was the number one nursing home in Columbus

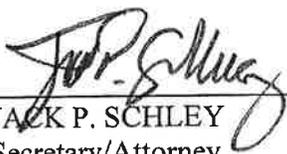
and among the 25 best nursing homes in Georgia. The Board congratulated Britt and Rick on the recognition.

**Miscellaneous:** Britt reported a community event for Halloween took place at Orchard View on October 16, and attracted a thousand visitors. Dr. Kingsbury asked if HAC markets directly to churches or individual ministers, commenting how generally people grow more religious as they get older. Britt responded that the hospice groups market to churches, and HAC provides marketing materials to the hospice groups. Dr. Kingsbury encouraged developing referrals through individual pastors, and Britt liked the idea. Bob asked how often pastors visit HAC's facilities, and Britt responded that preachers are frequent visitors. Chuck announced the next meeting in January would include a review of the By-Laws and asked Jack to share the current draft of the By-Laws with the Board by email. Jack indicated he would do so. Chuck also announced that Wayne would make nominations at the January meeting to elect new officers.

NEXT MEETING

The next meeting will be on Tuesday, January 27, 2026 at 11:00 AM at Orchard View.

There being no further business the meeting was adjourned.

  
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JACK P. SCHLEY  
Secretary/Attorney

  
\_\_\_\_\_  
CHARLES K. HECHT, III  
Chairman



HOSPITAL AUTHORITY OF COLUMBUS  
 CONSOLIDATED SUMMARY REPORT  
 MONTH ENDED SEPTEMBER 30, 2025

	Orchard View	Home Office	Ridgecrest	Muscogee Manor	Total Nursing Home	Cobis PCH	Muscogee Home Health	River Mill	Consolidated
<b>BALANCE SHEET</b>									
Cash	\$ 7,777,029	\$ -	\$ 6,154,620	\$ 4,346,651	\$ 18,277,700	\$ 50,729	\$ 476,257	\$ 3,763,301	\$ 22,567,987
Other Current Assets	4,065,603	-	1,950,110	3,809,377	9,825,090	8,000	-	-	9,833,090
Intercompany Balances	14,609,363	-	(309,221)	(4,668,962)	9,631,180	(6,389,957)	(2,318,704)	(922,519)	-
Noncurrent Assets	29,763,691	-	30,532,410	6,743,699	67,039,800	145,231	83,642	-	67,268,673
<b>Total Assets</b>	<b>\$ 56,215,686</b>	<b>\$ -</b>	<b>\$ 38,327,319</b>	<b>\$ 10,230,765</b>	<b>\$ 104,773,770</b>	<b>\$ (6,185,997)</b>	<b>\$ (1,758,805)</b>	<b>\$ 2,840,782</b>	<b>\$ 99,669,750</b>
Current Liabilities	\$ 1,318,437	\$ -	\$ 621,856	\$ 752,312	\$ 2,692,605	\$ -	\$ 561	\$ -	\$ 2,693,166
Non-current Liabilities (excluding bonds)	8,788,751	-	3,123,591	4,956,117	16,868,459	360,100	450,668	-	17,679,227
Bonds Payable	17,694,915	-	27,401,871	-	45,096,786	-	-	-	45,096,786
<b>Total Liabilities</b>	<b>27,802,103</b>	<b>-</b>	<b>31,147,318</b>	<b>5,708,429</b>	<b>64,657,850</b>	<b>360,100</b>	<b>451,229</b>	<b>-</b>	<b>65,469,179</b>
Fund Balance	28,413,583	-	7,180,001	4,522,336	40,115,920	(6,546,097)	(2,210,094)	2,840,782	34,200,571
<b>Total Liabilities and Fund Balance</b>	<b>\$ 56,215,686</b>	<b>\$ -</b>	<b>\$ 38,327,319</b>	<b>\$ 10,230,765</b>	<b>\$ 104,773,770</b>	<b>\$ (6,185,997)</b>	<b>\$ (1,758,805)</b>	<b>\$ 2,840,782</b>	<b>\$ 99,669,750</b>
<b>INCOME STATEMENT</b>									
Revenue	\$ 1,574,860	\$ 110,166	\$ 597,463	\$ 1,075,248	\$ 3,357,737	\$ 2,000	\$ 12,074	\$ 8,138	\$ 3,379,949
Operating Expenses	1,487,812	144,330	547,586	1,113,277	3,293,005	607	846	-	3,294,458
<b>Net Profit (Loss) before Noncash expense</b>	<b>87,048</b>	<b>(34,164)</b>	<b>49,877</b>	<b>(38,029)</b>	<b>64,732</b>	<b>1,393</b>	<b>11,228</b>	<b>8,138</b>	<b>85,491</b>
Provision for Bad debts	-	-	-	-	-	-	-	-	-
Interest expense	(29,522)	-	(74,757)	-	(104,279)	-	-	-	(104,279)
Depreciation and Amortization	(83,762)	-	(92,042)	(8,886)	(184,690)	(775)	-	-	(184,965)
<b>Current Month Income (loss)</b>	<b>\$ (26,236)</b>	<b>\$ (34,164)</b>	<b>\$ (115,922)</b>	<b>\$ (46,915)</b>	<b>\$ (224,237)</b>	<b>\$ 1,118</b>	<b>\$ 11,228</b>	<b>\$ 8,138</b>	<b>\$ (203,753)</b>
<b>YTD Income (loss)</b>	<b>\$ (168,294)</b>	<b>\$ (161,108)</b>	<b>\$ (218,671)</b>	<b>\$ (158,270)</b>	<b>\$ (706,283)</b>	<b>\$ 3,355</b>	<b>\$ 32,917</b>	<b>\$ 23,824</b>	<b>\$ (646,187)</b>
Monthly Net Income (loss)	\$ (26,236)	\$ (34,164)	\$ (115,922)	\$ (46,915)	\$ (224,237)	\$ 1,118	\$ 11,228	\$ 8,138	\$ (203,753)
Add: Depreciation	83,762	-	92,042	8,886	184,690	275	-	-	184,965
Add: Interest Expense	29,522	-	74,757	-	104,279	-	-	-	104,279
Less: Monthly bond payment	(185,453)	-	(65,608)	-	(252,061)	-	-	-	(252,061)
Less: Property & Equipment Additions	(10,188)	-	-	-	(10,188)	-	-	-	(10,188)
<b>Net Cash Flow</b>	<b>\$ (108,599)</b>	<b>\$ (34,164)</b>	<b>\$ (15,731)</b>	<b>\$ (38,029)</b>	<b>\$ (197,517)</b>	<b>\$ 1,393</b>	<b>\$ 11,228</b>	<b>\$ 8,138</b>	<b>\$ (176,758)</b>

HOSPITAL AUTHORITY OF COLUMBIUS  
FY 2026 YTD Statistical Report

	June	May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sept	August	July	Average	Prior Year
<b>Orchard View</b>														
% Occupancy										67.10%	65.10%	61.24%	64.48%	62.87%
Medicaid%										74.99%	72.89%	75.22%	74.37%	75.46%
Medicare%										4.84%	6.39%	7.64%	6.29%	7.06%
Private %										7.90%	7.80%	8.72%	8.14%	9.06%
Hospice %										4.10%	3.87%	3.08%	3.68%	3.86%
ADV %										8.17%	9.05%	5.34%	7.52%	4.56%
Daily Medicare and ADV Census										17.47	20.09	15.90	17.82	14.72
Employment (Full Time Equivalents)										196.02	192.17	186.04	191.41	179.57
<b>Ridgecrest</b>														
% Occupancy										57.02%	57.22%	57.49%	57.24%	46.00%
Medicaid%										60.96%	57.18%	52.57%	56.90%	58.73%
Medicare%										7.17%	-9.19%	10.82%	9.06%	8.33%
Private %										21.92%	20.54%	20.57%	21.01%	21.91%
Hospice %										7.17%	8.32%	9.69%	8.99%	6.30%
ADV %										2.78%	4.77%	6.35%	4.63%	4.73%
Daily Medicare and ADV Census										4.76	6.71	8.29	6.59	5.09
Employment (Full Time Equivalents)										62.62	59.58	56.51	59.57	45.63
<b>Muscooke Manor</b>														
% Occupancy										45.63%	45.16%	46.08%	45.62%	49.17%
Medicaid%										90.35%	91.62%	91.93%	91.30%	90.32%
Medicare%										1.45%	1.09%	0.14%	0.89%	1.56%
Private %										0.00%	0.00%	1.11%	0.37%	1.67%
Hospice %										8.20%	7.28%	6.82%	7.44%	6.29%
ADV %										0.00%	0.00%	0.00%	0.00%	0.15%
Daily Medicare and ADV Census										1.30	0.97	0.13	0.80	1.66
Employment (Full Time Equivalents)										138.36	136.71	148.26	141.11	139.74

HOSPITAL AUTHORITY OF COLUMBIUS  
12 MONTH MOVING STATISTICAL REPORT

	12-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	13 Mo. Average	12 Mo. Average
<b>Overall View</b>															
% Occupancy	67.00%	67.14%	67.05%	67.05%	67.05%	67.05%	67.05%	67.05%	67.05%	67.05%	67.05%	67.05%	67.05%	67.05%	67.05%
Medicare %	74.99%	75.23%	76.63%	76.67%	76.67%	76.67%	76.67%	76.67%	76.67%	76.67%	76.67%	76.67%	76.67%	76.67%	76.67%
Medicaid %	4.88%	6.98%	6.98%	7.85%	7.85%	7.85%	7.85%	7.85%	7.85%	7.85%	7.85%	7.85%	7.85%	7.85%	7.85%
Private %	73.00%	87.26%	9.35%	9.35%	9.35%	9.35%	9.35%	9.35%	9.35%	9.35%	9.35%	9.35%	9.35%	9.35%	9.35%
Hospice %	6.17%	4.38%	4.38%	4.38%	4.38%	4.38%	4.38%	4.38%	4.38%	4.38%	4.38%	4.38%	4.38%	4.38%	4.38%
ADV %	17.47	20.09	20.09	20.09	20.09	20.09	20.09	20.09	20.09	20.09	20.09	20.09	20.09	20.09	20.09
Daily Medicare and ADV Census	156.07	159.17	159.06	159.26	159.26	159.26	159.26	159.26	159.26	159.26	159.26	159.26	159.26	159.26	159.26
Employment (Full Time Equivalents)															
<b>Resident</b>															
% Occupancy	57.02%	57.48%	57.48%	57.48%	57.48%	57.48%	57.48%	57.48%	57.48%	57.48%	57.48%	57.48%	57.48%	57.48%	57.48%
Medicare %	60.96%	60.96%	60.96%	60.96%	60.96%	60.96%	60.96%	60.96%	60.96%	60.96%	60.96%	60.96%	60.96%	60.96%	60.96%
Medicaid %	7.17%	7.17%	7.17%	7.17%	7.17%	7.17%	7.17%	7.17%	7.17%	7.17%	7.17%	7.17%	7.17%	7.17%	7.17%
Private %	21.92%	20.54%	20.54%	20.54%	20.54%	20.54%	20.54%	20.54%	20.54%	20.54%	20.54%	20.54%	20.54%	20.54%	20.54%
Hospice %	7.17%	6.32%	6.32%	6.32%	6.32%	6.32%	6.32%	6.32%	6.32%	6.32%	6.32%	6.32%	6.32%	6.32%	6.32%
ADV %	2.78%	4.77%	4.77%	4.77%	4.77%	4.77%	4.77%	4.77%	4.77%	4.77%	4.77%	4.77%	4.77%	4.77%	4.77%
Daily Medicare and ADV Census	4.76	6.71	6.71	6.71	6.71	6.71	6.71	6.71	6.71	6.71	6.71	6.71	6.71	6.71	6.71
Employment (Full Time Equivalents)	67.67	59.55	59.55	59.55	59.55	59.55	59.55	59.55	59.55	59.55	59.55	59.55	59.55	59.55	59.55
<b>Multi-Pass Patient</b>															
% Occupancy	64.63%	64.63%	64.63%	64.63%	64.63%	64.63%	64.63%	64.63%	64.63%	64.63%	64.63%	64.63%	64.63%	64.63%	64.63%
Medicare %	93.15%	93.15%	93.15%	93.15%	93.15%	93.15%	93.15%	93.15%	93.15%	93.15%	93.15%	93.15%	93.15%	93.15%	93.15%
Medicaid %	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Private %	4.20%	4.20%	4.20%	4.20%	4.20%	4.20%	4.20%	4.20%	4.20%	4.20%	4.20%	4.20%	4.20%	4.20%	4.20%
Hospice %	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
ADV %	1.33	1.33	1.33	1.33	1.33	1.33	1.33	1.33	1.33	1.33	1.33	1.33	1.33	1.33	1.33
Daily Medicare and ADV Census	138.16	136.71	136.71	136.71	136.71	136.71	136.71	136.71	136.71	136.71	136.71	136.71	136.71	136.71	136.71
Employment (Full Time Equivalents)															

**File Attachments for Item:**

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**Columbus Consolidated Government  
Board Appointments – Action Requested**

**BOARD APPOINTMENTS - ACTION REQUESTED**

**3. MAYOR’S APPOINTMENTS – ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

**A. CIVIC CENTER ADVISORY BOARD:**

\_\_\_\_\_  
*Vacant*  
Term Expires: March 1, 2026

Open for Nominations  
**(Mayor’s Appointment)**

Membership and Meeting Information

Terms: 3 Year Term Limit: 2, except for Hockey Association President  
Meetings: Quarterly – 3rd Thursday (February, May, August & November)  
Women: 3 Senatorial District 5  
Vacancies: 3 Senatorial District 4  
29:

**B. COMMISSION ON INTERNATIONAL RELATIONS AND CULTURAL LIAISON ENCOUNTERS (CIRCLE):**

\_\_\_\_\_  
*Vacant*  
Term Expires: March 1, 2026

Open for Nominations  
**(Mayor’s Appointment)**

Membership and Meeting Information

Terms: 4 Year Term Limit: 2  
Meetings: Monthly – 3<sup>rd</sup> Tuesday  
Women: 6 Senatorial District 5  
Vacancies: 1 Senatorial District 5  
29:

**C. PENSION FUND, EMPLOYEES’ BOARD OF TRUSTEES:**

\_\_\_\_\_

Open for Nominations

Vacant  
**(Business Community)**  
Term Expires: June 30, 2026

*(Mayor's Appointment)*

Membership and Meeting Information

Terms: 4 Year Term Limit: n/a  
Meetings: Monthly – 1<sup>st</sup> Wednesday  
Women: 4 Senatorial District 9  
15:  
Vacancies: 1 Senatorial District 2  
29:

**4. COUNCIL APPOINTMENTS – LISTED FOR CONFIRMATION:**

- A. **HISTORIC & ARCHITECTURAL REVIEW BOARD (BHAR):** Fran Poole Carpenter was nominated to serve another term on the Historic & Architectural Review Board (BHAR). *(Councilor Cogle's nominee)* Term expires: January 31, 2029
- B. **HISTORIC & ARCHITECTURAL REVIEW BOARD (BHAR):** Shea E. Spencer was nominated to serve another term on the Historic & Architectural Review Board (BHAR). *(Councilor Cogle's nominee)* Term expires: January 31, 2029
- C. **LIBERTY THEATRE & CULTURAL ARTS CENTER ADVISORY BOARD:** Monika Brown was nominated to fill a vacant seat on the Liberty Theatre & Cultural Arts Center Advisory Board. *(Councilor Huff's nominee)* Term expires: August 14, 2029

**5. NOMINATIONS – CONFIRMED BY COUNCIL:**

**A. HISTORIC & ARCHITECTURAL REVIEW BOARD:**

**Emily Flournoy**

*Not eligible for reappointment*

**Uptown Business Association**

Term Expires: January 31, 2026

*\*Alan Udy has been recommended for Council's consideration.*

Waiting on Nominee  
*(Confirmed by Council)*

\_\_\_\_\_  
*Vacant*

**Board of Realtors**

Term Expires: January 31, 2026

*\*Waiting on potential nominee's application.*

Waiting on Nominee  
*(Confirmed by Council)*

\_\_\_\_\_

Waiting on Nominee

*Vacant*  
**Columbus Homebuilders Association**  
Term Expires: January 31, 2028

*(Confirmed by Council)*

Membership and Meeting Information

Terms: 3 Year Term Limit: 2  
Meetings: Monthly – 2<sup>nd</sup> Monday  
Women: 5 Senatorial District 7  
15:  
Vacancies: 2 Senatorial District 2  
29:

**6. COUNCIL DISTRICT SEAT APPOINTMENTS- ANY NOMINATIONS MAY BE CONFIRMED FOR THIS MEETING:**

**A. CIVIC CENTER ADVISORY BOARD:**

**Jacob T. Greer**  
*Eligible*  
Term Expired: March 1, 2026

Open for Nominations  
*(District 5 – Crabb)*

**Jennifer Teague**  
*Eligible*  
Term Expired: March 1, 2026

Open for Nominations  
*(District 6 – Allen)*

\_\_\_\_\_  
*Vacant*  
Term Expires: March 1, 2026

Open for Nominations  
*(District 9 – Anker)*

**Katie Bishop**  
*Eligible*  
Term Expired: March 1, 2026

Open for Nominations  
*(District 10 – Chambers)*

Membership and Meeting Information

Terms: 3 Year Term Limit: 2, except for Hockey Association  
President  
Meetings: Quarterly – 3<sup>rd</sup> Thursday (February, May, August & November)  
Women: 3 Senatorial District 6  
15:  
Vacancies: 2 Senatorial District 4  
29:

**B. COMMUNITY DEVELOPMENT ADVISORY COUNCIL:**

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*Vacant*

Term Expires: March 27, 2026

Open for Nominations  
*(District 1 – Hickey)*

**Paul A. Wildes**

*Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 2 - Davis)*

**Xavier M. McCaskey**

*Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 3 -Huff)*

**Tracy Belt**

*Not Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 4 -Tucker)*

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*Vacant*

Term Expires: March 27, 2026

Open for Nominations  
*(District 5 – Crabb)*

**Shannon Rowe**

*Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 6 -Allen)*

**Brandy Tolbert**

*Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 7 -Cogle)*

**John House**

*Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 8 - Garrett)*

**Mike Welch**

*Eligible*

Term Expires: March 27, 2026

Open for Nominations  
*(District 9 -Anker)*

**James Jordan**

Open for Nominations

*Eligible*

**(District 10 -Chambers)**

Term Expires: March 27, 2026

Membership and Meeting Information

Terms:	3 Year (Mayor Appts); 2 Year (Council Appts)	Term Limit: 2
Meetings:	Quarterly – 2nd Thursday (March, June, September & December)	
Women:	4	Senatorial District 7
		15:
Vacancies:	2	Senatorial District 3
		29:

**C. PUBLIC SAFETY ADVISORY COMMISSION:**

**Paul T. Berry, III**

*Eligible*

Term Expired: October 31, 2025

***\*Not interested in serving another term.***

Open for Nominations  
**(District 5 – Crabb)**

**Scott Taft**

*Not Eligible*

Term Expired: October 31, 2025

Open for Nominations  
**(District 9 – Anker)**

Membership and Meeting Information

Terms:	3 Year	Term Limit: 2
Meetings:	Monthly – 3 <sup>rd</sup> Thursday	
Women:	3	Senatorial District 4
		15:
Vacancies:	0	Senatorial District 3
		29:

**7. COUNCIL APPOINTMENTS – ANY NOMINATIONS WOULD BE LISTED FOR THE NEXT MEETING:**

**A. ANIMAL CONTROL ADVISORY BOARD:**

\_\_\_\_\_

*Vacant*

**(Georgia Veterinary Technician)**

Term Expires: October 15, 2025

Open for Nominations  
**(Council’s Appointment)**



Vacancies: 0

Senatorial District 3  
29:

**C. BUILDING AUTHORITY OF COLUMBUS:**

**Christopher Smith**

*Eligible*

Term Expires: March 24, 2026

Open for Nominations

*(Council's Appointment)*

**Olive Vidal-Kendall**

*Eligible*

Term Expires: March 24, 2026

Open for Nominations

*(Council's Appointment)*

\_\_\_\_\_ *Vacant*

Term Expires: March 24, 2027

Open for Nominations

*(Council's Appointment)*

**Membership and Meeting Information**

Terms: 2 Year Term Limit: n/a

Meetings: As needed.

Women: 1 Senatorial District 1  
15:

Vacancies: 1 Senatorial District 3  
29:

**E. COMMISSION ON INTERNATIONAL RELATIONS AND CULTURAL LIAISON ENCOUNTERS (CIRCLE):**

**Mattie Hall**

*Eligible*

Term Expires: March 1, 2026

Open for Nominations

*(Council's Appointment)*

**Membership and Meeting Information**

Terms: 4 Year Term Limit: 2

Meetings: Monthly – 3<sup>rd</sup> Tuesday

Women: 6 Senatorial District 5  
15:

Vacancies: 1 Senatorial District 5  
29:

**F. LIBERTY THEATRE & CULTURAL ARTS CENTER ADVISORY BOARD:**

\_\_\_\_\_  
*Vacant*  
Term Expired: August 14, 2026

Open for Nominations  
*(Council's Appointment)*

\_\_\_\_\_  
*Vacant*  
Term Expired: August 14, 2026

Open for Nominations  
*(Council's Appointment)*

\_\_\_\_\_  
*Vacant*  
Term Expired: August 14, 2027

Open for Nominations  
*(Civic Center Director Recommendation / Confirmed by Council)*

Membership and Meeting Information

Terms: 4 Year Term Limit: 3  
Meetings: Bimonthly – 2nd Thursday (January, March, May, July, September & November)  
Women: 5 Senatorial District 4  
15:  
Vacancies: 4 Senatorial District 4  
29:

**G. NEW HORIZONS BEHAVIORAL HEALTH – MENTAL HEALTH, ADDICTIVE DISEASES AND DEVELOPMENTAL DISABILITIES- COMMUNITY SERVICE BOARD:**

**Judge David Ranieri**  
*Does not desire reappointment*  
Term Expired: June 30, 2025

Open for Nominations  
*(Council's Appointment)*

Membership and Meeting Information

Terms: 3 Year Term Limit: n/a  
Meetings: Monthly – 2nd Monday  
Women: 2 Senatorial District 2  
15:  
Vacancies: 0 Senatorial District 1  
29:

**H. PERSONNEL REVIEW BOARD:**

\_\_\_\_\_  
*Vacant*  
**(Alternate Member 1)**  
Term expires: December 31, 2027

Open for Nominations  
**(Council's Appointment)**

\_\_\_\_\_  
*Vacant*  
**(Alternate Member 2)**  
Term expires: December 31, 2027

Open for Nominations  
**(Council's Appointment)**

\_\_\_\_\_  
*Vacant*  
**(Alternate Member 3)**  
Term expires: December 31, 2027

Open for Nominations  
**(Council's Appointment)**

**Delano Leftwich**  
*Not Eligible*  
**(Alternate Member 4)**  
Term expired: December 31, 2025

Open for Nominations  
**(Council's Appointment)**

Membership and Meeting Information

Terms: 3 Year Term Limit: 2  
Meetings: Monthly – 3rd Wednesday  
Women: 4 Senatorial District 2  
15:  
Vacancies: 4 Senatorial District 4  
29:

**I. PLANNING ADVISORY COMMISSION (PAC):**

**John R. Steed**  
*Eligible*  
Term expires: March 31, 2026

Open for Nominations  
**(Council's Appointment)**

Membership and Meeting Information

Terms: 3 Year Term Limit: 2  
Meetings: Twice a month – 1<sup>st</sup> & 3<sup>rd</sup> Wednesday

Women: 3

Senatorial District 6  
15:

Vacancies: 0

Senatorial District 3  
29: