



Historic Landmarks and Preservation Commission Meeting Agenda

Wednesday, August 27, 2025 at 4:00 PM

Columbus City Hall – 105 N. Dickason Boulevard

Call Meeting to Order

Roll Call

Notice of Open Meeting

Approval of agenda

Approve minutes from previous meeting(s)

[Consider](#) and take action to approve Minutes from July 23, 2025

Public Comments (3 minute limit per person)

New Business

- [1.](#) Consider and take action to approve financial reports and invoices
2. Consider and take action 2026 budget recommendations
3. Consider and take action to complete smaller part of Rest Haven project and to send a representative to go to City Council to provide updates on the Rest Haven Progress
4. Consider and take action on items for the Summer Concert Series
- [5.](#) Consider and take action of the draft tourism insert for the historic building tour booklets
6. Consider and take action to hold a 50/50 raffle at Oddtoberfest
7. Consider and take action to apply for Columbus Area Endowment Grant
- [8.](#) Consider and take action to participate in the 2025 Wine Walk hosted by the Columbus Chamber of Commerce
- [9.](#) Discussion of 2026 historic calendar, thank you notes, and distributing the solicitation letter to members
10. Discussion of updates regarding the repair and replacement of the steps at the Fireman's Park Pavilion
- [11.](#) Discussion regarding historical placards for downtown buildings

Adjourn

Columbus Historic Landmarks and Preservation Commission
Meeting Minutes
Wednesday, July 23, 2025
Rest Haven Building, 1049 Park Avenue

The meeting was called to order by Chair Ruth Hermanson at 4:00 p.m. in a very steamy and hot Rest Haven building.

Attendance: Commissioners Altschwager, Hermanson, Gilbertson, Nagle, Ulrich, Mayor Hammer and Eling. Dave Bennett was also present.

Notice of open meeting: Chair Hermanson noted that the meeting agenda had been posted and distributed per State Statutes.

Approve agenda: Motion by Nagle, second by Hammer, to approve the July 23 agenda as presented. Motion carried 7-0.

Minutes of June 25, 2025: Motion by Gilbertson, second by Nagle, to approve. Motion carried unanimously.

Public Comment: The commissioners noted the new agenda format and process. All potential agenda items should be presented to the Chair at least 10 days prior to the meeting. The Chair will then review the draft agenda with City staff prior to posting.

Payment of Invoices and Bills: Motion by Hammer, second by Nagle to approve payment of \$180.00 to Hubbleton Brewery for the beverages at the July 17 concert; payment from account #255362. The invoice for Events.com posting of Summer Concert Series would be presented to the City for payment from the CHLPC/Planning account.

Fundraising for Rest Haven: The Commission noted the current 2025 donation list.

Rest Haven Remodel Project Update: Chair Hermanson reported that the Design Coalition architect had replied to her inquiry regarding a modified plan set. The proposed cost was far above the \$1,000 she was authorized to accept. The group discussed the plan and spec set needed for potential bids. The subcommittee will meet again to review next steps.

Summer Concert Series: The commissioners noted the third and final concert for 2026 is set for August 14 and expected a large turnout for home-town talent Mark Croft and his trio.

Tourism Reimbursement Grant: The Commission reviewed the reimbursement parameters for the digital advertising activity and noted the invoice received from Events.com. It appears the information collected at the concerts will be helpful in validating additional application monies in 2026. The tourism grant includes up to \$750 in digital advertising expenses in 2025.

Potential application for Certified Local Government Grant from WSHS: After reviewing the grant criteria and response from the 2025 application, the commissioners agreed that they do not have a project to propose for 2026 in this funding source.

Potential 2026 projects list and Budget request: The commissioners identified three potential projects for 2026. (A) physical plaque placement on historic structures following designation. (B) preparation of an educational pamphlet for downtown historic district and preparation for eventual designation of local downtown historic district, and (c) preparation of a more general "What is CHLPC and historic preservation" for use throughout the City. They also discussed the need for an additional file cabinet for

information storage at City Hall. Motion by Nagle, second by Elling to identify an annual payment to the water tower maintenance fund of \$1,500 and potential \$1,000 in preparation of an educational pamphlet and commissioner training costs for 2026 budget. Motion carried unanimously.

Potential partnership with Tourism Commission for distribution of historic tour books: Mr. Bennett asked whether the commissioners would be open to setting out the remaining historic tour books with an insert from the Tourism Commission. They would propose to set out for free at various restaurants and businesses in the city. The commissioners were open to this idea and would like to see the flyer before the booklets are distributed.

Motion by Altschwager, second by Gilbertson to adjourn at 5:35 p.m. Carried Unanimously.

NEXT MEETING: Wednesday, August 27, 2025 at 4:00 p.m., back a City Hall.

Respectfully submitted, Henry J. Elling, CHLPC Secretary

CHLPC TREASURER'S REPORT**August 18,2025**

SUSAN STARE	CD	BALANCE	08.18.25	\$19,148.88
AUDITORIUM FUND				
WATER TOWER FUND		BALANCE	08.18.25	\$10,664.75
Mary Poser/Former Columbus Auditorium Corporation	CD	BALANCE	08.18.25	\$32,307.87
REST HAVEN				
IMPROVEMENT (new savings acct)		BALANCE		\$130,703.63
Rest haven donations			08.18.25	\$200.00
2026 calendar sponsorship			08.07.25	\$1,810.00
summer concert donations			07.22.25	\$277.15
Summer concerts beer sales			08.18.25	\$1,054.00
Summer concert donation			08.18.25	\$392.00
Rest haven donation			08.18.25	\$5,025.00
		Withdrawal		
		Hubbleton Brewering	07.25.25	\$180.00

CHLPC ACCOUNT	BALANCE	08.18.25	\$32,719.58
			\$2,400.00
4th of July Committee 2014 donation for rest haven project			\$5,000.00
Rest haven bathroom donation from Bob & Janet Groh 2015			\$5,000.00
Rest haven donation from Dave & Sue Zittel 2018			\$500.00

Rest haven bathroom donation from Dave & Sue Zittel 2018		\$500.00
Rest haven bathroom donation from Bob & Janet Groh 2018		\$5,000.00
Rest haven bathroom donation from Mary Derr 2019		\$1,000.00
Rest haven donation from Dave & Sue Zittel 2019	09.09.19	\$500.00
Rest haven donation from Lyco 2019	09.09.19	\$500.00
Rest haven donation from Bob & Janet Groh 2019		\$10,000.00
Rest haven donation from Elizabeth Hinds 2020	07.15.20	\$20.00
Rest haven donation from Fred & Della Dartt 2020	08.13.20	\$100.00
Rest haven donation from Dave & Sue Zittel 2020	09.08.20	\$1,000.00
Rest haven donation from Bob & Janet Groh 2020	12.18.20	\$10,000.00
Rest haven donation from Bob & Janet Groh 2021	12.15.21	\$10,000.00
Rest haven donation from Rolf Poser	12.15.21	\$500.00
Rest haven donation from Lys Buck	12.31.21	\$100.00
Rest haven donation from Community Foundation of Collier County Ed & Judy Bergauer	02.16.22	\$5,000.00
Donation from Bob & Janet Groh	12.13.22	\$10,000.00
Rest haven donation from Rolf Poser	01.13.23	\$500.00
Rest haven donation from David & Sue Zittel	08.29.23	\$500.00
Rest haven donation from Rolf Poser	12.19.23	\$500.00
Donation from Bob & Janet Groh	01.04.24	\$5,000.00
2018 Historic Calendar		\$7,784.44
2019 Historic Calendar		\$8,317.45
2020 Historic Calendar		\$6,920.00
2021 Historic Calendar		\$7,080.21
2022 Historic Calendar		\$12,595.00
2023 Historic Calendar		\$8,486.00
2024 Historic Calendar		\$7,537.00
2025 Historic Calendar		\$10,970.00
2026 Historic Calendar		\$1,810.00
TOUR BOOK LOAN	08.18.25	\$290.39

August 18, 2025

COLUMBUS PAVILION ADA ACCESSIBILITY FUND

ACCOUNT 250968

08.18.25 Total

\$4,030.95

RESPECTFULLY SUBMITTED,
BETH ALTSCHWAGER, TREASURER

Visit Columbus

May
Redbud Days
City-wide Garage Sales

July
4th of July Celebration

August
National Night Out

September
Oddtoberfest
City-wide Garage Sales



Visit Columbus

October
Wine Walk
Freak Week
Halloween Decor Contest
Trick-or-Treat

November
Holiday Hop

December
CPKC Holiday Train
Holiday Decor Contest



2025 Wine Walk Columbus



Be a part of something special



October 18th 2025

Registration @ noon @ The Old Rock
W11070 State Hwy 16/60 Columbus WI 53925;
Wine Walk 1 pm - 6 pm

Dear Area Business Owners,

RE: Wine Walk 2025 Stop Participation

We would love to invite you to participate as a stop on our upcoming Wine Walk! This is a great opportunity to showcase your business to new and returning visitors while supporting fun, community-driven event. As a stop, you will be paired with a featured wine and have a chance to interact with guests as they enjoy their tasting experience.

If you are interested in being a stop please let us know by August 15th 2025. We'll provide all the details and work with you to make the event smooth and successful!!!

Stop Cost: Early Bird \$30 before August 15 (\$20 for members who already hold a liquor license or who wish to be a non-alcoholic stop); or \$40.00 after August 15. Non-Members \$60/\$80.

You must register as a stop by September 1st 2025 to participate.

Sign up on the Chamber website at [Chamber of Commerce Website](#)

OR print and fill out the sign up form and drop off or mail to The Old Rock W11070 State Hwy 16/60 Columbus, WI 53925.

Thank you for being a part of our community,
Columbus WI Area Chamber of Commerce



Contact: Cheryl Besaw



414-916-3983



cherylbesaw1@gmail.com

2025 Wine Walk Columbus



Be a part of something special

RE: Wine Walk 2025 Stop Participation

Stop Responsibilities :

1. Licensed bartender to serve wine samples. Bartenders must take a licensing course AND apply for a “Operators License” through the City of Columbus by **September 1**. There is a \$50 fee for the Operators License this is for a 2 year term.

<https://www.cityofcolumbuswi.com/2477/Alcohol-License>. Copy this link to your web browser to find a copy of the document that will need to be completed.

Also please see document attached for more information regarding the Operators Licensing

2. Provide snacks for all Wine Walk guests. The Chamber will provide bottled water to have at your stop.

3. Pick up Wine from The Old Rock W11070 State Hwy 16/60 Columbus, WI 53925. (Email will be sent out once you can pick this up with the time for you to pick up.)

4. Return un-opened bottles of wine after the event to The Old Rock W11070 State Hwy 16/60 Columbus WI 53925.



Chamber provides:

Promotion material, ticketing/registration, trolleys for transportation, wine, refillable wine tumblers and pre-Wine Walk info session.



Contact: Cheryl Besaw

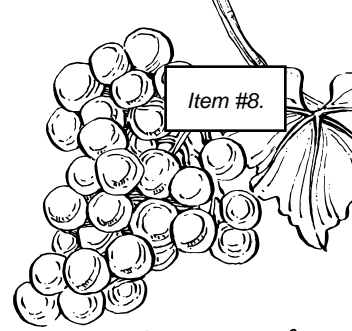


414-916-3983



cherylbesaw1@gmail.com

2025 Wine Walk Columbus



Be a part of something special

RE: Wine Walk 2025 Stop Participation

Business Name: _____

Business Address: _____

Phone Number: _____

Email Address: _____

Business Contact Name: _____

Licensed Bartender Name: _____

Need Help Finding A Licensed Bartender?: _____

What Questions Can We Help With?: _____



Contact: Cheryl Besaw



414-916-3983



cherylbesaw1@gmail.com

Operators License (Bartender)

Per The City of Columbus each stop will need to have a licensed bartender to pour the wine for the tasting.

Operators License (Bartender) may be obtained through The City Clerks office.

Per The City of Columbus: Anyone applying for a new operator's license must complete a Department of Revenue approved Responsible Beverage Server Training course or show proof they have been a licensed bartender in the last two years in another Wisconsin municipality.

Online instruction providers:

- [ProServe Training Solutions LLC dba LIQUORexam.com](#)
- [EduClasses.org](#)
- [Learn2Serve](#)
- [My Food & Bev Training](#)
- [Rserving.com](#) (Professional Server Certification Corporation)
- [ServerLicense.com](#)
- [Serving Alcohol Inc. - Wisconsin Alcohol Seller/Server Course](#)
- [ServSafe Alcohol](#) (WRAEF/NRAEF)
- [Wisconsin-Bartending.com](#)

click on the class you would like to take and a web link will appear above it for you to go to

City of Columbus Operators License

click above and a web link will appear above it for you to go to



Columbus Historic Landmarks & Preservation Commission

Mike
Kormann

Item #9.

Please remit by Sept. 1

August 15, 2025

Columbus Historic Landmarks and Preservation Commission members are proud to be preparing their 37th annual historic calendar. The 2026 edition features Columbus as the Red Bud City.

For a minimum tax-deductible donation of \$25.00, your name will appear as a sponsor, and a calendar will be delivered to you in November. May we count on your support by **September 1st? Extra donations toward the Rest Haven improvements are welcome also.**

Proceeds from the sale of 2026 calendars, it's advertising, and personal sponsors will be used to continue the multiyear project to renovate the 1923 Rest Haven in Fireman's Park, a building on the National Register of Historic Places. A local pharmacist, James Quickenden, built it at a cost of \$10,000.00 and donated it to the city. Since 2013, CHLPC has been working in conjunction with the city to modernize the kitchen, replace the upper transom windows, provide tables and chairs that replicate the originals, tuck point and paint the exterior including frieze, as well as replace the roof and provide a sidewalk to the circle drive. But renovation of the restrooms is estimated to cost more than \$300,000.00! **Please help us accomplish this so the building can continue to serve the community for another one hundred years!**

The selling price of the calendar will be \$15.00 in local stores.

Thank you for your time and consideration of this request. If you wish your name to be listed differently than is appears on your check, please send along a note informing us how you would like your name to be printed. Questions or comments? Please call Jan Ulrich at 623-2635. **Checks should be written to CHLPC.**

Sincerely,

Remit to:

Jan Ulrich
504 River Road, #1
Columbus, WI 53925

janu2635@yahoo.com

Ruth Hermanson, president
Libby Gilbertson, vice president
Henry Elling, secretary
Beth Altschwager, treasurer
Jan Ulrich, calendar chair, archivist
Joe Hammer, mayor
Brian Nagel

Downtown Placard Example

