



Historic Landmarks and Preservation Commission Meeting Agenda

Wednesday, July 23, 2025 at 4:00 PM

Rest Haven - Fireman's Park, 1049 Park Ave.

Call Meeting to Order

Notice of Open Meeting

Approval of agenda

Approve minutes from previous meeting(s)

[Review](#) and approve Minutes from June 23, 2025, and June 25, 2025 meetings

Public Comments (3 minute limit per person)

New Business

- [1.](#) Consideration and possible action regarding financial reports and invoices.
- [2.](#) Discussion and possible action regarding Rest Haven fundraising efforts
- [3.](#) Discussion and possible action regarding the Rest Haven project scope and bid plans
- [4.](#) Discuss and possible action regarding the Summer Concert Series
- [5.](#) Update of grant results and next steps regarding the Tourism Reimbursement Grant for the Summer Concert Series
- [6.](#) Discussion/possible action regarding applying for a Certified Local Government Grant through the State Historical Society.
- [7.](#) Discussion/possible action regarding 2026 goals and 2026 budget.
- [8.](#) Discussion/possible action regarding Tourism partnership to include tourism inserts within the historic tour books and to assist in distribution.

Adjourn



Columbus Historic Landmarks & Preservation Commission

Rest Haven Special Sub Committee Meeting Agenda

Special Meeting Monday June 23 2025

4:15 p.m.

161 Building

161 N. Dickason

Columbus, WI

1. Call meeting to order
Ruth/Chair called the meeting to order at 4:15 pm.
2. Roll call
Those present: Ruth Hermanson/Commission Chair, Libby Gilbertson/Commission Vice Chair, David Bennett/City Rep, Joe Hammer/Council Rep & Commissioner, Brian Nagle/Commissioner, Jan Ulrich/Commissioner. Carolyn Fredericks/Volunteer
3. Notice of an Open & Posted Meeting
4. Citizen comments on agenda items
No citizen comments
5. Approve agenda
6. Old Business
 - a. Review plans & description
Ruth reviewed the 2024 bid from McKee & Associates and the itemized expenses associated with the Rest Haven renovation to include the electrical update, bathroom update, and front entrance door replacement with accessible door opener. Jan presented research she had completed regarding the doors- vendors who had agreed provide estimates. She has reached out to Ridgetop Exteriors who replied that they don't sell doors, Waunakee Remodeling was not interested as they only sell fiberglass doors, there was communication with Vintage Doors from Hammond, NY and they could construct a door as described- the door cost would be approximately \$10, 142 with \$439 shipping expense. Brunzell Lumber from Madison had not yet responded as well as a vendor from the state of PA. Ruth also suggested other vendors who had worked on the pavilion- United Tradesman from Milwaukee. Ruth will contact them directly and provide the electronic contact to Jan. Other suggested vendors were Zuern Lumber and McCormick Lumber both from Madison. Jan will also contact Hometown Glass and Prairie Glass. Carolyn will follow up with local tradespeople to investigate door installation and cost.

Discussion ensued about researching the completion of just the front door replacement and possible electrical door opener added as a start to the full electrical update of the Rest Haven. There was also discussion about utilizing local tradesmen to complete the project and access carpenters to build and install- Dan Klink and Steve Kapernick to build and/or install purchased door. Also discussed getting bids on the electrical upgrade portion that would be needed for the function of the accessible door opener. Contractors suggested were Central Electric, S&S Electric, Dauman, Haywire, Van Ertle.

David will investigate the financial limit of the project that would require us to go out for public bids versus obtaining estimates directly from the vendors/contractors.

Discussion also occurred about making the bathrooms unisex with one stall and a lock on the door as a way to be more cost effective which may help with the speed of completion.

The SHPO will need to be updated as the current one has expired. Ruth will complete and submit using the existing template.

b. **Donation update**

There has been approximately \$11,000 in new donations with an approximate account balance of \$111,000 in the Rest Haven account. Exact financial totals were not available.

7. **New Business**

a. **Discussion needed to complete Smaller Part of Overall Restoration**

See earlier discussion. In addition it was noted that with the existing account balance, the subcommittee believes that prioritizing what can be completed with the current fund balance would be in the best interest of the project, investigation the cost of the doors with/without the accessible door opener and possible wiring to start – either partial to be able to install the electronic door opener, or full wiring update. Jan will reach out to WBEV and their affiliates to promote the Rest Haven project in an effort to encourage donations to the project. Jan will send pictures of the bathrooms and an article to David who will post to CHLPC's Facebook page.

b. **Review to present any updates to CHLPC at next Regular meeting**

David B. will follow up on the financial limits to determine if the project has to go to public bid and will let the subcommittee know what he learns.

8. **Next Special Meeting Date:**

Next meeting will be the regularly scheduled CHLPC meeting on July 23rd

9. **Adjourn**

Meeting adjourned at 5:42 pm

A quorum of city committees and/or commissions may be present at this meeting. No action will be taken or considered by those committees and/or commissions.

Columbus Historic Landmarks and Preservation Commission
Meeting Minutes
Wednesday, June 25, 2025
105 North Dickason Boulevard

The meeting was called to order by Chair Ruth Hermanson at 6:30 p.m.

Attendance: Commissioners Altschwager, Hermanson, Gilbertson, Nagle, Ulrich, Mayor Hammer and Elling. Dave Bennett and Mike Kornmann were also present.

Notice of open meeting: Chair Hermanson noted that the meeting agenda had been posted and distributed per State Statutes.

Public Hearing: Chair Hermanson announced the public hearing regarding the potential designation of Columbus City Hall, 105 North Dickason Boulevard, as a local landmark. Mr. Kornmann announced that the appropriate notices had been posted and mailed per the City Code.

Thomas Dan, owner of the Danville Dam in Astigo spoke in favor of the designation. However, he also noted that additional regulation comes with additional restrictions on future approvals.

Susan Caine, City Clerk, commented that the City may be proposing exterior changes to the original Dickason Boulevard entrance and wondered how this designation may affect security and accessibility improvements in the future.

Keith Luppnow, 156 North Dickason Boulevard, questioned how this designation might impact on future use and upgrades to the 2nd floor pavilion space.

Hearing no other comments from the floor, and after 3 announcements, Chair Hermanson closed the public hearing at 6:38p.m.

Approve agenda: Motion by Hammer, second by Nagle, to approve the June 25 agenda as presented. Motion carried 7-0.

Minutes of May 28, 2025: Motion by Nagle, second by Gilbertson, to approve. Motion carried unanimously.

Public Comment: Jack Sanderson, ____ James Street, spoke on behalf of the Lions Club. They have been selling candy at various local businesses for the past several years. He presented a check for \$1,500 to Chair Hermanson on behalf of the Columbus Lions Club, to the Resthaven Restoration Fund. They will also be considering the Resthaven Restoration as a fund-raising commitment for the next year. The Club also donated \$50.00 to the Concerts in the Park project. The Commission thanked Mr. Sanderson for the generous donation.

Discussion and possible action on designation of 105 North Dickason Boulevard as a local historic landmark: Motion by Elling, second by Hammer, to approve the designation of City Hall, 105 North Dickason Boulevard, as a local historic landmark property, based on the application materials and comments during the public hearing. Motion carried 7 – 0. City Staff and Secretary Elling will transmit the necessary notices of this decision.

Payment of Invoices and Bills: Motion by Hammer, second by Nagle to approve payment of \$251.00 to Hubbleton Brewery for the beverages at the June 19 concert; payment from account #255362.

Fundraising for Rest Haven: Current balance in the improvement account is \$119,891.48. An additional \$369 was raised at the June 19 concert. Commissioner Ulrich has offered an article to the local newspaper

regarding the status of the project. It has also been offered to the City Cable and Website along with the Daily Dodge website.

Rest Haven Remodel Project Update: Chair Hermanson announced that the subcommittee had met on June 23 and will be proposing a phase 1 project of the main entry door replacement. She would like authorization to discuss an updated bid package with the project architect. Motion by Gilbertson, second by Altschwager, to authorize the Commission Chair to use up to \$1,000 for additional bid plan set production by the Design Coalition architect. Motion carried 7 – 0. Money to come from Account 255362.

Summer Concert Series: The commissioners noted the second concert is set for July 17. Chair Hermanson and Mayor Hammer will be out of town for this event. Commissioners are requested to arrive at Fireman's Park between 4:00 and 4:30.

At the June 19 event the commissioners distributed flyers and questionnaires for attendance and audience information. Members noted that visitors had attended from Oshkosh and Beaver Dam.

Motion by Altschwager, second by Gilbertson to adjourn at 7:25 p.m. Carried Unanimously.

NEXT MEETING: Wednesday, July 23, 2025 at 4:00 p.m.

Respectfully submitted, Henry J. Elling, CHLPC Secretary

CHLPC TREASURER'S REPORT
July 14,2025

SUSAN STARE	CD	BALANCE	07.14.25	\$19,148.88
AUDITORIUM FUND				
WATER TOWER FUND 253474		BALANCE	07.14.25	\$10,664.75
Mary Poser/Former Columbus Auditorium Corporation				
2502700	CD	BALANCE	07.14.25	\$32,307.87
REST HAVEN IMPROVEMENT				
(new savings acct) 255362				
		BALANCE		\$121,975.48
Rest haven donations			06.19.25	\$300.00
Rest haven donations			06.20.25	\$200.00
summer concert donations			06.20.25	\$269.00
Columbus Lions Club rest haven donation			06.30.25	\$1,500.00
Summer concert donation			06.30.25	\$50.00
Rest haven donation			07.07.25	\$100.00
		Withdrawal		
MMP			06.03.25	\$333.31
MMP			07.07.25	\$333.31
American Legion summer concert food			06.26.25	\$85.00
Hubbleton Brewing			06.26.25	\$250.00
CHLPC ACCOUNT 187450		BALANCE		\$32,719.58
				\$2,400.00
4th of July Committee 2014 donation for rest haven project				\$5,000.00
Rest haven bathroom donation from Bob & Janet Groh 2015				\$5,000.00
Rest haven donation from Dave & Sue Zittel 2018				\$500.00
Rest haven bathroom donation from Dave & Sue Zittel 2018				\$500.00
Rest haven bathroom donation from Bob & Janet Groh 2018				\$5,000.00

Rest haven bathroom donation from Mary Derr 2019		\$1,000.00
Rest haven donation from Dave & Sue Zittel 2019	09.09.19	\$500.00
Rest haven donation from Lyco 2019	09.09.19	\$500.00
Rest haven donation from Bob & Janet Groh 2019		\$10,000.00
Rest haven donation from Elizabeth Hinds 2020	07.15.20	\$20.00
Rest haven donation from Fred & Della Dartt 2020	08.13.20	\$100.00
Rest haven donation from Dave & Sue Zittel 2020	09.08.20	\$1,000.00
Rest haven donation from Bob & Janet Groh 2020	12.18.20	\$10,000.00
Rest haven donation from Bob & Janet Groh 2021	12.15.21	\$10,000.00
Rest haven donation from Rolf Poser	12.15.21	\$500.00
Rest haven donation from Lys Buck	12.31.21	\$100.00
Rest haven donation from Community Foundation of Collier County Ed & Judy Bergauer	02.16.22	\$5,000.00
Donation from Bob & Janet Groh	12.13.22	\$10,000.00
Rest haven donation from Rolf Poser	01.13.23	\$500.00
Rest haven donation from David & Sue Zittel	08.29.23	\$500.00
Rest haven donation from Rolf Poser	12.19.23	\$500.00
Donation from Bob & Janet Groh	01.04.24	\$5,000.00
2018 Historic Calendar		\$7,784.44
2019 Historic Calendar		\$8,317.45
2020 Historic Calendar		\$6,920.00
2021 Historic Calendar		\$7,080.21
2022 Historic Calendar		\$12,595.00
2023 Historic Calendar		\$8,486.00
2024 Historic Calendar		\$7,537.00
2025 Historic Calendar		\$10,970.00
TOUR BOOK LOAN	07.14.25	\$290.39

July 14, 2025

COLUMBUS PAVILION ADA ACCESSIBILITY FUND

ACCOUNT 250968

07.14.25 Total

\$4,030.95

**RESPECTFULLY SUBMITTED,
BETH ALTSCHWAGER, TREASURER**

Tourism Commission

CITY OF COLUMBUS

Department of Community and Economic Development
105 N. Dickason Blvd
Columbus, WI 53925

Item #5.



7-9-2025

Henry Elling

Columbus Historic Landmarks and Preservation Commission (CHLPC)

Columbus, WI Tourism Commission Reimbursement Grant Award Letter

You have been awarded a total of \$750.00 by the City of Columbus Tourism Commission for digital marketing of the Summer Concert Series. This award was approved at the Tourism Commission meeting on June 30, 2025. The amount awarded will be reimbursed to you pending the Commission's vote following a review of your final report.

No amount was awarded for the additional print marketing materials.

Staff will reach out to schedule a meeting to address the Tourism Commission's decision and go over what will be needed in the final report.

Sincerely,

David Bennett

David Bennett

Communications and Economic Development Coordinator



Agenda Item Report

Meeting Type: HLPC

Meeting Date: July 23, 2025

Item Title: Discussion/possible action regarding applying for a Certified Local Government Grant through the State Historical Society.

Submitted By: Mike Kornmann, Director of Community and Economic Development

Detailed Description of Subject Matter: There are challenges with funding for the State Historical Society Certified Local Government Grant (CLG) program. The federal government funds the program and has likely eliminated those funds. Applying for a grant that has no funding does not move you closer to implementing a project. What does help you move towards implementing a project is utilizing the funds you have in your budget. The grant that was submitted last December was not approved by HLPC and was not necessary. Funding was allocated to your budget per your requested budget submittal for 2025. Furthermore, the grant that was submitted was a small amount, \$1,500. The CLG grant submitted last December was denied because it was such a small amount and other application requested funds in the range of \$10,000 to \$25,000. The grant project was for the designation of downtown as a historic district.

It would also be helpful if HLPC could determine whether it was going to focus on creating new districts or designating individual properties. Another approach would be to focus on a historic recognition program that would help to tell the history of Columbus by installing plaques or other informational methods. And utilizing your budget is an effective way to do that.

List all Supporting Documentation Attached:

- none

Action Requested of HLPC: No action on CLG grant application.



Agenda Item Report

Meeting Type: HLPC

Meeting Date: July 23, 2025

Item Title: Discussion/possible action regarding 2026 goals and 2026 budget.

Submitted By: David Bennett, Communications & Economic Development Coordinator

Detailed Description of Subject Matter:

For the 2025 budget, the City allocated \$7,850 into account #100-511421-311 - Planner; Historic Preservation Operating Expenses line item. This line item is intended for operating expenses to help facilitate historic designation and other historic preservation projects that don't have a dedicated account. To-date, \$410.69 has been utilized with no other projects having been identified after the City Hall Local Historic Designation to be completed this year that would utilize this line item. It is common practice for municipalities to adjust budgets according to use. Staff recommends reducing this line item to \$1,000 and adjusting it in future budgets as needed.

It would also be helpful if HLPC could determine its focus in 2026, such as Rest Haven or other landmark preservation, creating new districts, or designating individual properties. Another approach would be to focus on a historic recognition program that would help to tell the history of Columbus by installing plaques or other informational methods. And utilizing the budget is an effective way to do that.

List all Supporting Documentation Attached:

None

Action Requested of HLPC:

Determine 2026 budget priorities and take action regarding staff recommendation to adjust the amount in account #100-511421-311.



Agenda Item Report

Meeting Type: HLPC

Meeting Date: July 23, 2025

Item Title: Discussion/possible action regarding Tourism partnership to include tourism inserts within the historic tour books and to assist in distribution.

Submitted By: David Bennett, Communications & Economic Development Coordinator

Detailed Description of Subject Matter:

At its June 30th meeting, the Tourism Commission entertained a potential partnership initiative that would involve creating tourism inserts and assisting with distribution of the HLPC historic tour booklets. The idea is to distribute the booklets to restaurants, shops, lodging establishments, and any destination in town not currently utilized. The booklets would not be for sale, so this would not generate any revenues. Tourism would contribute an insert highlighting local parks, attractions, events, dining, lodging, shops, etc. at its own cost.

Tourism is looking to gauge the interest of HLPC in order to determine going forward with this project, refining details, and the creation of the inserts.

List all Supporting Documentation Attached:

None

Action Requested of HLPC:

Take action to approve or deny the proposed partnership with the Tourism Commission