



Committee of the Whole Meeting Agenda

Tuesday, June 02, 2026 at 6:30 PM

Columbus City Hall – 105 N. Dickason Boulevard

Roll Call

Notice of Open Meeting

Approval of Agenda

Public Comment *(Public comments will be limited to three (3) minutes per speaker. Speakers must begin by stating their name and address for the record. To ensure that all individuals have an opportunity to be heard, the presiding officer may enforce the time limit and may call speakers to conclude their remarks when their time has expired.)*

New Business

1. Discussion Regarding Personal Property Tax Write Off.
2. Discussion regarding an amended job description for the position of Communications and Economic Development Coordinator/Deputy Zoning Administrator.
3. Discussion regarding Ordinance change to eliminate the Columbus Area Aquatic Center Committee and assign its duties and responsibilities to the Recreation Committee.
4. Discussion to install a Fire Lane at Cardinal Heights for the FDC (Fire Department Connection) on the north side of the apartment building.
5. Discussion regarding the capital improvement program and priorities with available projected funds

Adjourn

*A quorum of city committees and/or commissions may be present at this meeting. No action will be taken or considered by those committees and/or commissions.



Agenda Item Report

Meeting Type: Committee of the Whole & Common Council

Meeting Date: Jun 2, 2026

Item Title: Discussion Regarding Personal Property Tax Write Off

Submitted By: Kendra Riddle, Finance Director

Detailed Description of Subject Matter:

We have been trying to collect on these funds for almost 3 years. After talking with legal it would cost more to try to retrieve these monies than just writing them off and clearing these from the books.

List all Supporting Documentation Attached:

Personal Property Tax final amounts

Action Requested of Council:

Consider and take action on Personal Property Tax write off.

Strategic Plan Objective(s):

None

Personal Property Taxes Due - Active

Parcel #	Tax Year	Name	Due	Grand Total including penalties & interest
115	2023	Therm-All Inc	\$ 1,110.42	\$ 1,110.42
2011-0002	2020	EZ Shirt (Guss Graphics/John Roth)	\$ 27.28	\$ 27.28
2013-18	2013	WS Ag Center	\$ 50.33	\$ 50.33
2017-11	2017	Old Garage Barbershop	\$ 108.85	
2017-11	2018	Old Garage Barbershop	\$ 109.46	
2017-11	2019	Old Garage Barbershop	\$ 115.20	
2017-11	2020	Old Garage Barbershop	\$ 113.71	
2017-11	2021	Old Garage Barbershop	\$ 121.97	
2017-11	2022	Old Garage Barbershop	\$ 86.55	
2017-11	2023	Old Garage Barbershop	\$ 86.59	\$ 742.33
2022-02	2023	Tease Salon LLC	\$ 86.59	\$ 86.59
2022-04	2022	Columbus Black Belt Academy	\$ 54.10	\$ 108.22
2022-04	2023	Columbus Black Belt Academy	\$ 54.12	
2022-07	2022	Redbud Restoration LLC	\$ 21.65	\$ 43.30
2022-07	2023	Redbud Restoration LLC	\$ 21.65	
2022-08	2022	Posh Nail Studio	\$ 86.55	\$ 173.14
2022-08	2023	Posh Nail Studio	\$ 86.59	
2022-19	2023	The Hair Barn LLC	\$ 19.48	\$ 19.48
2022-20	2023	Tea Time LLC	\$ 90.92	\$ 90.92
2023-05	2023	DK Auto and Towing LLC	\$ 21.65	\$ 21.65
			\$ 2,473.66	\$ 2,473.66

Moved to Beaver Dam, 215 n Spring St Ste 3C 53916

159 E James Street

107 E James Street

17 E Medina Rd, Marshall 53559

146 N Dickason Blvd

17 E Medina Rd, Marshall 53559

Moved to Madison, 3110 Watford Way Unit B 53713

Closed Businesses - Outstanding Personal Property Taxes Due

Parcel #	Name	Tax Year	Due	Total Due
5	Columbus Mart	2009	\$ 10.98	\$ 10.98
13	Family & Sports Orthopaedic Center LLC	2003	\$ 38.64	\$ 38.64
16	Badger Disposal Inc	2009	\$ 2,676.98	\$ 2,676.98
23	Columbus Café	2005	\$ 134.60	\$ 134.60
25	Bouquet Shoppe/Apple Row	2005	\$ 206.65	
25	Bouquet Shoppe/Apple Row	2006	\$ 201.20	
25	Bouquet Shoppe/Apple Row	2007	\$ 174.98	\$ 582.83
30	R & R Construction	2003	\$ 153.17	
30	R & R Construction	2004	\$ 158.63	
30	R & R Construction	2006	\$ 149.53	
30	R & R Construction	2007	\$ 129.07	
30	R & R Construction	2008	\$ 117.02	
30	R & R Construction	2009	\$ 120.78	\$ 828.20
32	Preferred Portable X-Ray	2003	\$ 2,894.69	\$ 2,894.69
35	Cambellozzi Inc (Capri)	2019	\$ 112.89	
35	Cambellozzi Inc (Capri)	2020	\$ 111.43	
35	Cambellozzi Inc (Capri)	2021	\$ 110.89	\$ 335.21
43	Express Video-2	2010	\$ 39.00	\$ 39.00
46	Cardinal Country Daycare	2013	\$ 286.83	\$ 286.83
47	Heyde Companies (Columbus Operator after 2014)	2013	\$ 4,395.51	\$ 4,395.51
68	Fireman's Tavern	2005	\$ 473.31	\$ 473.31
84	Sue's Overtime Tap	2011	\$ 173.46	
84	Sue's Overtime Tap	2012	\$ 182.90	
84	Sue's Overtime Tap	2013	\$ 196.25	
84	Sue's Overtime Tap	2014	\$ 187.10	
84	Sue's Overtime Tap	2017	\$ 191.59	
84	Sue's Overtime Tap	2019	\$ 101.37	
84	Sue's Overtime Tap	2020	\$ 100.07	
84	Sue's Overtime Tap	2021	\$ 97.58	\$ 1,230.32
88	Little Red Hen Antiques	2004	\$ 80.19	\$ 80.19
89	Amwood Home (Robert Edwards)	2003	\$ 82.78	
89	Amwood Home (Robert Edwards)	2004	\$ 87.96	\$ 170.74
91	The Brewery	2013	\$ 83.03	\$ 83.03
98	Columbus Plumbing	2011	\$ 16.40	\$ 16.40
102	Outfront Media LLC	2013	\$ 40.26	\$ 40.26
109	Cardinal Alehouse & Bowling Center	2014	\$ 640.84	\$ 640.84
143	Movie Magic (Tim Kane)	2004	\$ 373.50	
143	Movie Magic (Tim Kane)	2005	\$ 361.62	
143	Movie Magic (Tim Kane)	2009	\$ 175.68	\$ 910.80
144	Sharrows	2012	\$ 565.52	\$ 565.52

150	First American Mortgage	2003	\$	165.59	\$	165.59
165	Pro-Tech Inc	2003	\$	82.78	\$	82.78
169	KB Woodworks LLC	2003	\$	4,148.44		
169	KB Woodworks LLC	2004	\$	547.98		
169	KB Woodworks LLC	2005	\$	430.04		
169	KB Woodworks LLC	2006	\$	649.79		
169	KB Woodworks LLC	2007	\$	869.09		
169	KB Woodworks LLC	2009	\$	682.97		
169	KB Woodworks LLC	2010	\$	669.74	\$	7,998.05
176	Columbus Apartments	2016	\$	13.99	\$	13.99
184	Hughes Equipment Company LLC	2019	\$	1,509.14	\$	1,509.14
191	Mortensen's Inc - Town & Country Printers	2005	\$	8.38	\$	8.38
194	Stainless Steel Fab Inc	2010	\$	185.78		
194	Stainless Steel Fab Inc	2011	\$	250.82	\$	436.60
207	Yawney Cabinets LLC	2021	\$	809.46	\$	809.46
375	Heartline Medix	2009	\$	41.72	\$	41.72
377	Premier Home Improvement	2006	\$	100.59		
377	Premier Home Improvement	2007	\$	86.04	\$	186.63
386	Mortgage 2000 Inc	2007	\$	28.69	\$	28.69
389	Rayman's (Raymond Perkins)	2005	\$	150.80	\$	150.80
2004405	David's Daughters Bakery	2007	\$	392.96	\$	392.96
2004417	The Bookstore Café	2007	\$	97.51	\$	97.51
2004418	Pietro's Pizza & Pasta	2005	\$	237.91		
2004418	Pietro's Pizza & Pasta	2006	\$	199.01		
2004418	Pietro's Pizza & Pasta	2007	\$	172.10	\$	609.02
2005-0004	ABC Lettering	2010	\$	100.91		
2005-0004	ABC Lettering	2011	\$	124.24	\$	225.15
2005-0011	Metrocall Inc	2007	\$	5.74	\$	5.74
2006-0007	Gorgeous Gals	2006	\$	80.75		
2006-0007	Gorgeous Gals	2007	\$	71.69	\$	152.44
2006-0008	The Holding Cell (William Shelter)	2007	\$	108.99		
2006-0008	The Holding Cell (William Shelter)	2009	\$	101.02		
2006-0008	The Holding Cell (William Shelter)	2010	\$	116.98		
2006-0008	The Holding Cell (William Shelter)	2011	\$	142.99	\$	469.98
2006-0020	Universal Hospital Services Inc	2009	\$	606.11	\$	606.11
2006-0025	Ameritech Credit Corp	2007	\$	263.88	\$	263.88
2006-P001	Call Solutions Inc	2007	\$	2.87	\$	2.87
2007-0002	Carousel Antiques	2007	\$	235.19		
2007-0002	Carousel Antiques	2008	\$	212.76		
2007-0002	Carousel Antiques	2009	\$	219.61	\$	667.56
2007-0004	Gambler Express (Arthur Westergaard Sr)	2010	\$	252.30	\$	252.30
2007-0005	James Street Dining Co	2007	\$	235.19	\$	235.19
2009-0006	Redbox Automated Retail LLC	2023	\$	4.33	\$	4.33
2009-0022	Converters Prepress Inc	2009	\$	893.80	\$	893.80
2011-0008	Manufacturer Services Group	2018	\$	28.46	\$	28.46
2012-8	Hydro Street Brewing Company	2014	\$	477.12	\$	477.12
2013-13	Braids N Britches	2023	\$	25.97	\$	25.97

2013-16	Shopko	2019	\$	4,091.96	\$	4,091.96
2013-27	Evergreen Holdings Group LLC	2014	\$	21.05	\$	21.05
2013-31	Payless Shoe Source	2017	\$	23.95	\$	23.95
2013-6	Carousel Antiques	2013	\$	2.52		
2013-6	Carousel Antiques	2014	\$	2.34		
2013-6	Carousel Antiques	2016	\$	2.34		
2013-6	Carousel Antiques	2017	\$	4.35	\$	11.55
2013-9	My Trainers Closet	2013	\$	12.58	\$	12.58
2014-2	Schipperfabrik (Heather Sclipper)	2015	\$	18.62	\$	18.62
2014-7	Treat Yourself Sweet	2014	\$	116.93	\$	116.93
2014-8	Northern Forest Products LLC	2015	\$	1,744.78		
2014-8	Northern Forest Products LLC	2016	\$	1,753.29	\$	3,498.07
2015-5	Florida's Natural Food Service Inc	2016	\$	13.99	\$	13.99
2016-03	WRC Insurance Associates	2016	\$	4.66		
2016-03	WRC Insurance Associates	2017	\$	4.35	\$	9.01
2016-07	Midwest Sentry Operations LLC	2018	\$	669.94	\$	669.94
2016-22	Angels Loving Care Inc	2019	\$	96.76	\$	96.76
2017-01	Krause Custom Woodworks	2017	\$	666.18	\$	666.18
2017-09	Badger Motor Car Company LLC	2018	\$	164.21		
2017-09	Badger Motor Car Company LLC	2019	\$	177.41		
2017-09	Badger Motor Car Company LLC	2020	\$	175.12	\$	516.74
2017-10	Bistro Racion	2017	\$	108.85	\$	108.85
2019-11	Praxair Distribution Inc	2020	\$	52.30	\$	52.30
2019-12	Redbox Automated Retail LLC	2023	\$	4.33	\$	4.33
2022-09	Columbus Nutrition	2023	\$	108.22	\$	108.22
2022-17	Oakwood Insurance Agency LLC	2022	\$	54.10		
2022-17	Oakwood Insurance Agency LLC	2023	\$	58.44	\$	112.54
2022-18	Ace's Gaming Lounge	2022	\$	216.40	\$	216.40
2022-22	Good Vibrations & Sweet Sensations LLC	2022	\$	328.93	\$	328.93
2023-02	Society Boutique Inc	2023	\$	17.32	\$	17.32
				\$ 43,993.32	\$	43,993.32

ie to City

Years on Tax Roll

2003-2010

2003-2011

2003-2014

2003-2005

2003-2007

2003-2010

2003

2003-2010

2003-2016

2003-2023

2003-2005

2003-2021

2003-2004

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2017-2020

2017

2019-2021

2023

2022-2023

2022

2022

2023



Agenda Item Report

Meeting Type: City Council

Meeting Date: June 2, 2026

Item Title: Consider and take action regarding an amended job description for the position of Communications and Economic Development Coordinator/Deputy Zoning Administrator

Submitted By: Mike Kornmann, Director of Community and Economic Development

Detailed Description of Subject Matter: In the course of performance reviews, it became clear that the duties we are asking of position have significantly changed in the last year. Furthermore, the current job description that was written many years ago requires a complete rewriting to align with modern styles of job descriptions and generally accepted standards. The proposed revised job description fully describes the duties asked of the position for 2026 and beyond.

List all Supporting Documentation Attached:

- Proposed job descriptions
- Current job description

Action Requested of Council: Approve revised job description.



POSITION DESCRIPTION

Class Title: Communications and Economic Development Coordinator
Department: Administration
Location: City Hall
FLSA Status: Exempt
Updated: May 2024

GENERAL PURPOSE

Responsible for managing the day-to-day operations of the Columbus Cable Channel, as well as communicating important City information to staff, residents, property owners, businesses and visitors alike. This position requires creativity and insight to leverage our programming assets, enhancing the City's brand while also communicating important news and updates across multiple platforms. Assists with the City's economic development in research, analysis and code enforcement.

SUPERVISION RECEIVED

Works under direct supervision of the Community and Economic Development Director. Also receives guidance from the Cable Commission, although it is advisory in nature.

SUPERVISION EXERCISED

Provides direct supervision to the part-time Production Specialist.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Film and broadcast City government meetings to public access and approved online formats.

Film, produce, and/or broadcast programming that supports the goals of the Cable Commission's master plan for public access programming.

Manage the Media and Cable Commission assets. Maintain an accurate inventory of the cable supplies and equipment, and develop plans for replacing and upgrading cable equipment in consultation with the Cable Commission.

Market and promote City events, departments, and programs using multiple methods and platforms to maximize the message penetration.

Market and promote tourism events using multiple methods and platforms to maximize marketing penetration.

Prepare accurate and professional documents, records, reports and correspondence.

Ensure City's website and other digital platforms are current and accurate by evaluating data and informing appropriate staff to review, update, or correct information as necessary.

Advise and assist City staff in communicating important information to the public leveraging multiple methods and platforms as appropriate.

Staff the Cable Commission.

Staff the Tourism Commission.

Assist in the development of the Media, Cable Commission and Tourism budgets and administer them according to the annual budget authorization & related policies.

Assist in the development, enhancement, and strengthening of the City's brand identity.

Supervise, direct, and evaluate part-time Production Specialist position.

Conducts background research and analysis for the development of various community development programs and policies.

Assists in economic development marketing using City and state/regional partner digital media.

Assists in supporting HLPC, CDA, and Plan Commission.

Assists in basic code enforcement activities.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES

Ability to establish effective working relationships, use good judgment, initiative, and resourcefulness when dealing with the public, community leaders, and other employees.

Experience with video production, video editing, graphic design, and Photoshop methods and techniques.

Effective use of existing and emerging social media platforms, websites, and other digital outlets to communicate.

Principles and techniques of communications, public information, public relations, advertising, and marketing.

Communicate clearly and concisely, both orally and in writing, using proper grammar, vocabulary, spelling and punctuation.

Respond to questions or concerns from residents, property owners, businesses, visitors, or elected officials using tact and diplomacy, with an exceptional level of customer service.

Run wires or cables to equipment, receivers, and other electronic devices.

Maintain ability to travel throughout the City for meetings and training.

Maintain prompt, predictable, and regular physical attendance.

Valid Wisconsin Driver's License.

QUALIFICATIONS

Associates Degree in a field related to communication, marketing, journalism, graphic design, information technology, or another relevant field.

OR

Two years combined professional experience in broadcast or video production, marketing, communication, media relations, graphic design, information technology, or a related field.

TOOLS AND EQUIPMENT USED

Video and still cameras; digital recorders; personal computer; broadcast and recording equipment, video processing and editing software; word processing, spreadsheet, database and internet browsers; phone; copy machine; city vehicles and equipment.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull up to 40 pounds of weight; to operate office equipment requiring repetitive and movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; ability to distinguish colors.

Hear in the normal audio range with or without correction.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The noise level in the work environment is usually moderately quiet.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

ACKNOWLEDGEMENT

I acknowledge that I have read the job description for my employment position with the City of Columbus and I certify that I can perform these functions.

Employee Name – Please Print

Employee Signature

Date



POSITION DESCRIPTION

Class Title: Communications and Economic Development Coordinator/Deputy Zoning Administrator
Department: Administration
Location: City Hall
FLSA Status: Exempt
Updated: 2026

GENERAL PURPOSE

The position supports the Director of Community and Economic Development with executing programming in land use planning, community and economic development, code enforcement, communications, and historic preservation. The position requires the ability and skill to coordinate communications through video, web sites, social media, and other mediums. This positions works closely with city council, committees, city and utility staff, and the general public.

SUPERVISION RECEIVED

Works under direct supervision of the Community and Economic Development Director.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Organizes the filming City government meetings and posting to approved online formats. Coordinates a team- oriented approach to filming public meetings and posting on city web site. Provides training and written instructions for filming meetings
- Manages and coordinates media assets, web site, social archiving and their associated contracts
- Leads all aspects of communications including training, policies, and implementation. Provides support and guidance to city departments and Columbus Utilities
- Ensures City's website and other digital platforms are current and accurate by evaluating data and informing appropriate staff to review, update, or correct information as necessary.
- Advise and assist City staff in communicating important information to the public leveraging multiple methods and platforms as appropriate.
- Coordinates and manages the City's online permitting system
- Co-leads and manages GIS services supporting city departments and Columbus Utilities
- Provide staff support for various committees including but not limited to plan commission, community development authority, tourism commission, historic preservation commission
- Serves as liaison to the Chamber of Commerce

- Assist in the development of budgets for the Community and Economic Development Department, Tourism, Community Development Authority and Media.
- Conducts background research and analysis for the creation/modification of various community development programs and policies.
- Assists in code enforcement activities.
- Coordinate various development permits and respond to citizen/developer questions related to development regulations.
- Other duties as assigned.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES

Theory and practice of land use planning and economic development

Ability to establish effective working relationships

Effective use of existing and emerging social media platforms, websites, and other digital outlets to communicate.

Principles and techniques of communications, public information, public relations, advertising, and marketing.

Respond to questions or concerns from residents, property owners, businesses, visitors, or elected officials

Maintain ability to travel throughout the City for meetings and training.

Maintain prompt, predictable, and regular physical attendance.

Valid Wisconsin Driver's License.

QUALIFICATIONS

Associates Degree in a field related to land use planning, business development, communication, marketing, media relations, information technology, or another relevant field.

OR

Two years combined professional experience in land use planning, business development, , marketing, communication, media relations, , information technology, or a related field.

TOOLS AND EQUIPMENT USED

Online GIS tools, video and still cameras; digital recorders; personal computer; broadcast and recording equipment, video processing and editing software; word processing, spreadsheet, database and internet browsers; phone; copy machine; city vehicles and equipment.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull up to 40 pounds of weight; to operate office equipment requiring repetitive and movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

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The noise level in the work environment is usually moderately quiet.

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Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

ACKNOWLEDGEMENT

I acknowledge that I have read the job description for my employment position with the City of Columbus and I certify that I can perform these functions.

Employee Name – Please Print

Employee Signature

Date



Agenda Item Report

Meeting Type: Committee of the Whole & Council

Meeting Date: June 2, 2026

Item Title: Discussion regarding Ordinance change to eliminate the Columbus Area Aquatic Center Committee and assign its duties and responsibilities to the Recreation Committee.

Submitted By: Matt Amundson, City Administrator

Detailed Description of Subject Matter:

As we continue to evaluate the role of committees and their work, this effort aligns with a broader pattern of consolidating responsibilities and streamlining committee functions.

List all Supporting Documentation Attached:

Draft Ordinance

Action Requested of Council:

Consider and take action to adopt Ordinance 816-26

**CITY OF COLUMBUS
ORDINANCE NO. 816-26**

**AN ORDINANCE TO REPEAL AND RECREATE SECTION 2-286
AND TO REPEAL SECTION 2-287 OF THE CITY OF
COLUMBUS CODE OF ORDINANCES**

The Common Council of the City of Columbus, Columbia County, Wisconsin, does ordain as follows:

1. Section 2-286, Recreation Committee, is repealed in its entirety and recreated to now read as follows:

 2-286 Recreation Committee.
 (a) The Recreation Committee is established for the purpose of providing community residents with a resource for communicating with their peers and elected representatives concerning City recreation programs, the City Community Center, and the City Aquatic Center.
 (b) The Committee shall advise the Council, the Recreation Director and staff in matters of particular concern and impact to residents in the City of Columbus concerning park and recreation programs, programs, activities and facilities at the Columbus Community Center, and matters concerning the Aquatic Center. Such matters may include but are not limited to policies, rates, program ideas, fundraising ideas and the general needs of the community relative to any recreation activity.
2. Section 2-287 concerning the Columbus Area Aquatic Center Committee is hereby repealed.
3. If any portion of this Ordinance or its application on any person or circumstances is held invalid, the validity of this Ordinance as a whole or any other provision herein or its application shall not be affected.
4. This Ordinance shall take effect immediately upon its passage and publication or posting, as required by law.

Adopted this ____ day of _____, 2026.

CITY OF COLUMBUS

By: _____
Joseph Hammer, Mayor

By: _____
Susan L. Caine, Clerk



Agenda Item Report

Meeting Type: Committee of the Whole / Common Council Meeting

Meeting Date: June 2, 2026

Item Title: Fire Lane at 125 O' Brien Court

Submitted By: Scott Hazeltine, Fire Chief

Detailed Description of Subject Matter: With the apartment complex taking residency soon, the fire department would like a fire lane to be able to have a parking area in order to hook our engine up to the FDC (Fire Department Connection) without any issues for parking, as the FDC is located on the northwest side of the building.

The FDC is a backup to the sprinkler system. If the fire pump inside the building for the sprinkler system would fail during an emergency/fire, we use one of our fire engines as the fire pump for the system. The fire engine would get water supply from a fire hydrant and the department pulls hose lines from the fire engine to the FDC. Regardless if it is needed or not, we do this backup connection so if there's a failure we can get water running instantly through the sprinkler system.

This engine most likely will be the new rural engine 92. It is approximately 37' long, so we would like at least a 50' parking spot marked and reserved as a fire lane for this engine to park. I am open to how we would like to label this area, but thinking "FIRE LANE" on the street in the parking area and signage would be appropriate.

List all Supporting Documentation Attached: see pictures attached.

Below is a conversation when I talked with Chief Weiner on this.

We adopt the state statute for traffic and parking violations. The adopting ordinance is 98-1 and the statute involved is 346.53(6) and it's titled Parking Prohibited by Sign. There is not a specific one for a fire lane or access to the standpipe.

You should also consider how you want it marked. Do you want 2 signs, and "No Parking between signs" set up, or a couple "No Parking" in a row. You should also request the curb be painted yellow in the area so no confusion. Not sure how long of a distance you are looking at here, but to accommodate a fire truck, one sign probably would not cover the area, and people would poach into what you want as a zone for the fire truck(s). Just some things to think about.

Action Requested of Council: Approval to have this completed as soon as we can as move-ins are starting to take residency on Friday, May 29, 2026.











Agenda Item Report

Meeting Type: Committee of the Whole

Meeting Date: June 2, 2026

Item Title: Discussion regarding the capital improvement program and priorities with available projected funds

Submitted By: Matt Amundson, City Administrator

Detailed Description of Subject Matter:

The City has fully borrowed the funds needed to complete the West School Street project. The City was recently awarded a Wisconsin Department of Transportation (DOT) Local Road Improvement Program (LRIP) grant, and we anticipate receiving reimbursement of approximately \$1,000,000.

I have received a number of inquiries from Department Heads and Council members regarding how these funds could be used, including the following potential projects:

- Public Safety Building
- Fireman's Park – further implementation of the Park Master Plan
- Road projects
- Stormwater improvements
- Debt reduction
- Cold storage building
- Development incentives
- Aquatic center investments/infrastructure
- Multi-use path development

Any selected project(s) would likely occur in 2027 or later due to the time required for design and bidding. As such, it would be most appropriate to plan for these funds no earlier than 2027.

A staff team consisting of Randy Myrum, Kendra Riddle, Jason Lietha, and myself met to discuss recommendations. While we believe all of the listed projects have merit, two stood out because they are less likely to be included in future capital planning based on past practices:

➤ **Implementation of the Fireman's Park Master Plan**

- Funds could address parking deficiencies, repave the roadway, establish two-way traffic patterns, replace the bridge, and add a multi-use path.
- Funds could also be used to replace the concession stand/beer garden and create revenue-generating opportunities for nonprofits, events, and City services.

➤ **Incentivizing Development**

- A non-TIF funding source could support needed infrastructure and potentially provide a quicker return on investment compared to TIF-supported projects.
- This effort could also be paired with infrastructure improvements needed to support the Public Safety Building.

List all Supporting Documentation Attached:

n/a

Action Requested of Council:

Provide direction to staff regarding priorities for this anticipated available funding