



Common Council Meeting - AMENDED Agenda

Tuesday, September 15, 2026 at 6:35 PM

Columbus City Hall – 105 N. Dickason Boulevard

Roll Call

Pledge of Allegiance

Notice of Open Meeting

Approval of Agenda

Public Comment *(Public comments will be limited to three (3) minutes per speaker. Speakers must begin by stating their name and address for the record. To ensure that all individuals have an opportunity to be heard, the presiding officer may enforce the time limit and may call speakers to conclude their remarks when their time has expired.)*

1. Department Reports for File: CAEMS (08-2026), Finance (08-2026), Library (08-2026), Police (08-2026).

Consent Agenda

2. Committee of the Whole and Common Council Meeting Minutes of 09/01/26).

Ordinances – First Reading (Final action may be taken by a motion to suspend the rules and waive the readings under City of Columbus Ordinance Sec 2-46)

3. Consider and take action on Ordinance 823-26: An Ordinance to Repeal and Recreate Art. VII of Chapter 98 of the City of Columbus Code of Ordinances Concerning Electric Scooters, Electric Bicycles and Bicycle Regulations. (CoW 09/01/26)

New Business

4. Consider and take action on the 2027 Dodge County Humane Society Stray Animal Contract. (CoW 09/15/26)
5. Consider and take action to approve the Columbus Police Department's request to start fundraising efforts for a K9 unit. (CoW 9/15/26)
6. Consider and take action on revised Administrative Assistant Job Description and Police Clerk Job Description updated to Public Safety Clerk. (CoW 09/15/26)
7. Consider and take action on claims in the amount of \$1,283,031.62

Report of City Officers – City Administrator, Mayor

Adjourn

*A quorum of city committees and/or commissions may be present at this meeting. No action will be taken or considered by those committees and/or commissions.

TO: Columbus Area EMS District Board Members

FROM: Cierra Schaalma

DATE: September 8, 2026

SUBJECT: August 2026

Lifestar had 88 911 requests for August 2026 in the CAEMS area that were paged out via Columbia County Dispatch.

There were ZERO (0) response time issue.

Below is the monthly breakdown by municipality:

- City of Columbus – 44
- Village of Fall River – 14
- Village of Lowell – 2
- Village of Reeseville – 5
- Town of Calamus – 5
- Town of Columbus – 6
- Town of Elba – 3
- Town of Fountain Prairie – 3
- Town of Hampden – 1
- Town of Otsego – 0
- Town of Portland – 0
- Town of York – 4

- Intercepts – 0
- Mutual Aid Given – 0
- Mutual Aid Rec'd – 1

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Calamus	1	2	4	1	0	1	2	5					16
Columbus, City	47	37	43	37	43	37	32	44					320
Columbus, Town	6	2	8	3	0	4	3	6					32
Elba	3	3	4	4	3	6	7	3					33
Fall River	11	6	15	10	11	8	12	14					87
Fountain Prairie	1	0	1	0	9	0	3	3					17
Hampden	0	0	0	2	0	6	3	1					12
Lowell	1	1	6	1	0	0	1	2					12
Otsego	0	0	1	0	0	0	0	0					1
Portland	5	1	0	0	1	0	1	0					8
Reeseville	5	5	4	5	7	4	6	5					41
York	1	5	0	2	0	1	4	4					17
Totals	81	62	86	65	73	67	74	87					596
Auto ALS	0	0	0	1	0	0	0	0					1
Intercepts	0	0	0	0	1	3	1	0					5
Mutual Aid Given	0	0	1	1	0	1	2	0					5
Mutual Aid Rec'd	1	0	6	5	2	1	1	1					17
Mutual Aid MCI	1	0	0	0	0	0	0	0					1
Monthly Total	82	62	93	72	76	72	78	88					623
PRH Transfer	48	46	38	31	43	46	46	39					337

Mutual Aid MCI is not counted in monthly totals

CITY OF
COLUMBUS

FINANCE DEPT. MONTHLY REPORT

— August 2026

Monthly Review MONTH : AUGUST

Department Snapshot

Finance:

Investment Accounts were set up with Ehlers for our 2026 Borrowing and General Fund. See Fund Report.

AR was moved to the Workhorse Portal.

2027 Budget Started

HR:

Employees On Payroll: 176 (Seasonal Staff + Quarterly Fire Department Adjustments)

Resolved Inquiries/Complaints: 105

Administrative:

Rachel Packard's last day with the City of Columbus concluded and we wish her the best on her next adventure. Please send all DPW, Cemetery needs to Kendra and Aly will be greeting you on the phone again for your needs :)

City of Columbus Treasurer's Fund Report

Checking Accounts		CDARS	
City General Fund		Hillside Cemetery Fund (EFT 07/16/2026 - MAT 01/14/2027)	
July Ending Balance	\$5,992,794.50	July Ending Balance	\$32,967.68
Receipts	\$1,523,576.02	Receipts	\$0.00
Disbursements	\$5,054,475.14	Disbursements	\$0.00
August Ending Balance	\$2,461,895.38	August Ending Balance	\$32,967.68
City Payroll Fund		Perpetual Care Fund (EFT 05/21/2025 - MAT 11/19/2026)	
July Ending Balance	\$48,052.77	July Ending Balance	\$83,424.10
Receipts	\$180,963.79	Receipts	\$0.00
Disbursements	\$181,072.30	Disbursements	\$0.00
August Ending Balance	\$47,944.26	August Ending Balance	\$83,424.10
LGIP Accounts		Columbus Public Library (EFT 08/27/2026 - MAT 11/27/2026)	
TIF #3 ACT 01		July Ending Balance	\$36,877.04
July Ending Balance	\$238,116.54	Receipts	\$337.10
Receipts		Disbursements	\$0.00
Disbursements		August Ending Balance	\$37,214.14
August Ending Balance	\$238,116.54	Columbus Public Library Board (EFT 07/16/2026 - MAT 10/15/2026)	
City General Fund ACT 02		July Ending Balance	\$17,567.31
July Ending Balance	\$2,888,600.05	Receipts	\$0.00
Receipts		Disbursements	\$0.00
Disbursements		August Ending Balance	\$17,567.31
August Ending Balance	\$2,888,600.05	TIF #4 (EFT 08/06/2026 - MAT 02/04/2027)	
TIF #4 ACT 03		July Ending Balance	\$162,469.05
July Ending Balance	\$198,952.51	Receipts	\$3,231.51
Receipts		Disbursements	\$0.00
Disbursements		August Ending Balance	\$165,700.56
August Ending Balance	\$198,952.51	LGIP Accounts Continued	
Capital Projects ACT 07		Cable Fund ACT 10	
July Ending Balance	\$54,574.00	July Ending Balance	\$124,907.75
Receipts		Receipts	
Disbursements		Disbursements	
August Ending Balance	\$54,574.00	August Ending Balance	\$124,907.75
CDA Fund ACT 12		Fire Department Capital ACT 14	
July Ending Balance	\$65,248.33	July Ending Balance	\$33,118.88
Receipts		Receipts	
Disbursements		Disbursements	
August Ending Balance	\$65,248.33	August Ending Balance	\$33,118.88
Ehlers Investment Accounts		General Fund ACT 6127	
2026B - Project Funds/Debt Service ACT 6192/6200		July Ending Balance	\$0.00
July Ending Balance	\$0.00	Receipts	\$849,176.00
Receipts	\$3,282,613.00	Disbursements	\$0.00
Disbursements	\$0.00	August Ending Balance	\$849,176.00
August Ending Balance	\$3,282,613.00		

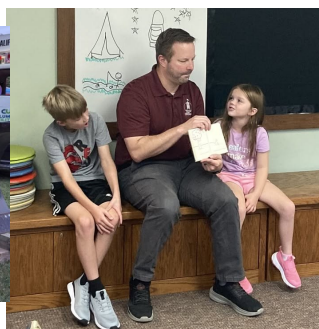
DIRECTOR'S REPORT

Library News

- The Summer Library Program wrapped up with a party on August 11. We had a great turnout at the Columbus Area Aquatic Center.
- In August and September we are encouraging our patrons to visit other Carnegie Libraries. If they visit three WI Carnegie Libraries and mark them in a their Carnegie Passport, they will be entered to win a gift basket featuring local businesses.

Community Partnerships

- The Library assisted the Police Department in creating graphics for their Culvers event and sharing it out on Facebook.
- The Library attended National Night out with 6 staff. We had crafts, giveaways, and we assisted the Department of Public Works with putting handprints on their new snowplow.
- The Kiwanis Club of Columbus has generously provided hot dogs and helped serve them for our end of summer party on August 11 at the Columbus Area Aquatic Center. Jack and his team at the CAAC were great to work with and very helpful. Janet H. from the Friends of the Library also came and helped serve.



Youth Services

- Harry Potter Birthday Party-We hosted a Harry Potter Birthday Party on the lawn on July 29. There were games, crafts, and snacks for everyone!
- Library Director Storytime- Amanda read for Storytime and Catherine brought her brand new puppy, Pippa to join us on July 28
- Utilities and DPW Storytime- Utilities Director Randy Myrum joined us with a very busy Storytime on July 29. First we were joined by snowplows and then we had a special guest, Scuba Steve one of the goats from Fireman's Park.
- City Administrator Storytime- Matt Amundson was joined by Irie and JJ for storytime on August 4 featuring adventure stories.

Adult Services

- We hosted a luncheon for the Libby Reads event for I See You Called in Dead.
- Stay Crafty- Our new morning Stay Crafty group started with a great turnout! This group will meet monthly on a Friday morning going forward.

Upcoming Events

- The Library Book Clubs all continue to thrive. Our upcoming meetings:
 - August 20- 3rd Thursday Book Club: The Emperor of Gladness
 - August 27- Books & Beer with Margaret Mizushima
 - September 3- After Hours Book Club: This Book Made Me Think of You
- August 19- Trivia Night
- August 25- Cookbook Club and Tasting: Summer Snacks
- August 26- Adult Craft Night
- August 28- Stay Crafty Morning Craft Group
- September 7- Library Closed for Labor Day
- September 10- Teen and Adult Puzzle Competition
- September 12- Let's Get Green and Growing! at the Community Center



Meetings

- Our Annual SCLS visit took place on August 3 with Tracie Miller where we got to share with her everything we've been working on and what are goals are for the next year, and identify how SCLS can help with that.
- Amanda will be gone September 15-20 to the Association for Rural and Small Libraries Conference in Montgomery, AL.

Library Statistics		2026 Month	2026 YTD	2025 YTD	2025 Total	% Change from 2025 to 2026
	Visits (# door counts)	4,514	33,383	42,022	67,988	*
	Items Borrowed (total)	4,794	31,860	37,132	59,674	*
	% Columbus residents		*		46%	
	% Fall River residents		*		12%	
	% Other Columbia County		*		23%	
	% Dodge County		*		11%	
	% Other		*		8%	
	Digital Items Borrowed (# checkouts)	1,440	9,245	8,378	14,551	10%
	Books by Mail (# items sent)	6	88	91	135	-3%
	Public Wi-Fi (# sessions)	7,535	40,270	35,402	39,324	14%
	Public Computer Use (# sessions)	232	1,693	1,581	2,592	7%
	Wireless Printing & Faxing (# jobs)	95	626	564	993	11%
	Community Use of Rooms (# attended)	114	800	680	1,135	18%
	Patrons Added (# added)	*	*	197	346	*

Notes about the Statistics*

- We purchased a new door counter that is less sensitive than our old. While our numbers are down, they are more accurate.
- Our circulation numbers are down significantly,. It seems to not be capturing check-outs from our self-check. This would be missing about 1,000 checkouts a month from our data.
- Patrons added data is still not available.

Program Statistics	In-Person & Live Virtual (# programs)	In-Person & Live Virtual (# attended)	Self-Directed Activities (# participated)
Future Readers	9	326	3
Children	3	28	0
Teen	3	18	0
Adult	18	189	6
General Interest	5	206	118



COLUMBUS POLICE DEPARTMENT

159 S. Ludington St.
Columbus, WI. 53925
920-623-5919 (Main)
920-623-5930 (Fax)

Item #1.

September 9, 2026

Mayor Hammer
Members of the Common Council
Columbus Police and Fire Commission

RE: POLICE DEPARTMENT ACTIVITY REPORT, AUGUST 2026

Attached is the monthly report for the Columbus Police Department.

Please feel free to contact me at any time if you have questions.

Chief Dennis Weiner



COLUMBUS POLICE DEPARTMENT

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Item #1.

PERSONNEL

The department is not fully staffed. Current staffing as of September 9 , 2026:

	Authorized by Budget	Actual
<u>Sworn Officers</u>		
Full-time sworn police positions:	10	8
Patrol Officer Full time	6	4
Sergeant	1	1
Lieutenant	2	2
Chief	1	1
<u>Clerical</u>		
Office Manager (full-time)	1	1
Police Clerk (full-time)	1	1

Current Staff:

Name	Date of Hire
Chief Dennis Weiner	02/18/2008
Lieutenant Darrell Ward	09/18/2022
Lieutenant Michael Rosecky	12/30/2022
Sergeant Julia Knoll	01/03/2022
Officer Matt Dammen	01/03/2023
Officer Spencer Trevorrow	07/31/2023
Officer Madeline Kraus	04/28/2025
Officer David Griscom	12/29/2025
Officer vacant	
Officer vacant	
Administrative Manager Erika Kellar	02/04/1999
Police Clerk Alexa Johnson	05/28/2026



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Item #1.

COMMUNITY EVENTS:

National Night Out was held on August 5. Attendance was the most it has ever been in the 15+ years of having the event. We added a few things this year that were very popular and we plan to return. A very large thank you goes to the business community and citizens who donated to the event. No tax dollars other than wages for the staff were spent to put on this event. Without the gracious donations, this event would not occur.

TRAFFIC ENFORCEMENT/CITATIONS:

During the month of August officers issued 71 traffic citations, 97 traffic warnings and 53 ordinance citations.

ITEMS OF INTEREST:

Late at night a family was woken up and startled due to a large bang on their front door. Video footage showed a vehicle pull up, a male exit a vehicle, run to the front door, and turn around and horse kick the door. He ran back to the vehicle and fled. They then went to another residence a few blocks away and knocked on the door and fled. The vehicle and several teens were later identified and cited. These houses were randomly picked. If the front door of the first residence had been kicked open, the ending here could have been much different.

A contractor fraud was reported where the victim is out about \$30,000. The contractor had been pre- paid \$45,000 and only part of the project had been completed. Payments were made in 2023 and 2024. The victim had to hire others to complete the project.

A business reported a subject attempted to pass a counterfeit \$20 bill. It was recognized as being counterfeit by the employee and the subject left the business. That matter remains under investigation.

An officer made a traffic stop for a speeding violation. The officer noticed a strong odor of marijuana emanating from the vehicle. Upon further questioning the driver admitted to smoking marijuana 1-2 hours prior to the stop. The driver was subsequently arrested for Operating a Motor Vehicle with a Restricted Controlled Substance, with a Passenger Under 16 years of age, which is a criminal charge. Marijuana was also located in the vehicle and the driver was charged with that as well.

Columbus Police Total CAD Calls Received, by Nature of Call

Nature of Call	Total Calls Received
911 HANG UP	21
ACCIDENT HIT AND RUN	1
ACCIDENT PROPERTY DAMAGE ONLY	4
ACCIDENT WITH PERSONAL INJURY	3
ASSIST ANOTHER AGENCY	14
MEDICAL ALARM	3
PANIC ALARM	1
AUTOMATIC LICENSE PLATE READE	4
ANIMAL COMPLAINTS	9
ANIMAL BITE	2
BOND VIOLATION	1



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Item #1.

CITIZEN ASSIST	15
CIVIL	4
CIVIL PROPERTY DAMAGE	1
CONTROLLED	4
COUNTERFEIT	1
DISORDERLY CONDUCT	5
DEATH INVESTIGATION	1
DISABLED VEHICLE	7
DOMESTIC ABUSE	1
DPW	1
DRIVING COMPLAINT	19
EMS CALL	18
ERT TRAINING	1
EXTRA PATROL	4
FIRE GAS LEAK/CARBON MONOXIDE	1
UTILITIES FIRE	1
FLEET MAINTENANCE	1
FOOT PATROL	2
FRAUD	4
HARASSMENT	2
ROAD HAZARD	1
INTOXICATED PERSON	1
JUVENILE INCIDENT	5
KEEP THE PEACE	1
LOST AND FOUND	2
NOISE COMPLAINT	9
OUT WITH PERSON	1
OPEN DOOR	3
ORDINANCE VIOLATION	5
OWI	5
PARKING ENFORCMENT	8
PARKING VIOLATION	8
SECURITY	123
SPECIAL EVENT	2
SUSPICIOUS	19
THEFT	4
THREAT	1
TIPS/LEADS	1
TRAFFIC STOP	148
TRESPASS	1
UNWANTED PERSON	1
UTILITY ISSUE	1
VEH LOCKOUT	5
VEH THEFT	1
WARRANT	1
WELFARE	7

Total Calls: 520



Committee of the Whole Meeting Minutes

Tuesday, September 01, 2026 at 6:30 PM

Columbus City Hall – 105 N. Dickason Boulevard

Roll Call

President Finkler called the meeting to order at 6:30pm. The following members were present: Mayor Joe Hammer, Council President Molly Finkler, Alderperson Rhonda Fuller, Alderperson Michael Lawson, Alderperson Trina Reid, Alderperson Amy Roelke, and Alderperson Ryan Rostad.

Notice of Open Meeting

Noted as posted.

Approval of Agenda

Motion made by Alderperson Roelke, Seconded by Alderperson Rostad to approve the agenda. Motion carried on a unanimous voice vote.

Public Comment *(Public comments will be limited to three (3) minutes per speaker. Speakers must begin by stating their name and address for the record. To ensure that all individuals have an opportunity to be heard, the presiding officer may enforce the time limit and may call speakers to conclude their remarks when their time has expired.)*

The following people spoke regarding the items noted:

Sandy Curtis - 100 Brookside Lane - thanked the Council members and the city for continuing to work toward solutions for stormwater management in the city. She encouraged the council to proceed with securing a dedicated funding source for continued management of storm water in this community.

David Stira - 551 W. Harrison Street - appreciates the ongoing discussion of developing a policy for Flock cameras and their use within the the City of Columbus, especially as future staffing changes. He appreciates the fact that Chief Weiner has firm control currently.

New Business

1. Discussion regarding Pavilion rental noise concerns:

Administrator Amundson outlined the update on the previous discussion of noise concerns at the Pavilion held on August 18, 2026, meeting. He found that a decibel meter may not be the complete answer to decibel monitoring, but a sound limiter/noise controller at a cost of \$1,500, plus installation, might be a better option. It continuously monitors the sound level, cuts the power when the sound levels are too high based on a preset level, and is difficult to bypass. Amundson also shared a draft letter and contract to future renters in the packet for consideration.

After committee discussion the majority consensus was to require rentals end at 11:59pm, that noise is not plainly audible at least 100 feet from the pavilion at any time, and that failure to cease amplified sound by 11:30pm will result in forfeiture of 50% of the security deposit. More research is requested regarding decibel levels. Committee Members agreed to move forward to the September 1, 2026 Common Council meeting.

New Business, cont'd:

2. Discussion regarding Stormwater Utility Funding:

Amundson outlined the previous Committee of the Whole discussions regarding Stormwater Utility Funding dating back to May 7, 2024. Jason Leitha, City Engineer, gave a presentation to the Utility Commission on August 20, 2026. The Utility Commission is recommending based on a unanimous roll call vote, Funding Scenario #2 - Balanced Program and charge through the utility bills. The next step for the Council if they wish to proceed would be to repeal Ordinance 782-23. The Council would then need to adopt a resolution to establish the base rate and the start date for the imposition of the fee, and also provide direction for staff to work with Ruekert Mielke to develop the budget and fee structure for the stormwater utility. Leitha mentioned that the rate structure previously presented in 2021 would need to be checked, including the ERU, and a credit policy would need to be developed.

Aldersperson Rostad shared that if a stormwater fee will be collected, then the city should better enforce ordinances that affect the stormwater such as 'grass clippings in the roads.' Committee Members agreed to move forward to the September 1, 2026 Common Council Meeting.

3. Additional discussion on amending Chapter 98 of city ordinance to add and regulate e-bikes, e-scooters, EPAMD's (electric personal assistant mobility device) and similar vehicles:

Police Chief Weiner asked Committee Members for any additional thoughts or ideas regarding ages of riders, helmet use, education throughout the city and walking bicycles, e-bikes, and e-scooters in the downtown area and where those boundary lines should be in order to complete his final draft of the amended ordinance. The goal of this ordinance is to encourage the safe use of these vehicles.

Chief Weiner will take the feedback received into consideration in preparing the final draft copy to be presented at a future Common Council meeting.

4. Discussion regarding the award of bid to Thunder Road for 2026 street maintenance contract for Crack Seal:

Sam Bowman with Ruekert-Mielke shared the bid results for the 2026 Street Maintenance contract of Crack Sealing with members. Fahrner Asphalt submitted a bid for work to be completed in 2027, not 2026 as requested. Thunder Road LLC was the low and winning bid with a base bid of \$11,215, plus a mandatory alternate of \$6,160 for a total of \$17,375. Committee members agreed to move forward to the September 1, 2026 Common Council meeting.

5. Discussion regarding the award of bid to Struck and Irwin for 2026 street maintenance contract for Slurry Seal:

Sam Bowman with Ruekert-Mielke shared the bid results for the 2026 Street Maintenance contract for Slurry Sealing with members. Fahrner Asphalt submitted a bid for work to be completed in 2027, not 2026 as requested, therefore Struck & Irwin Paving, Inc. was the winning bidder with a base bid of \$54,125.85, plus a mandatory alternate of \$17,355.75 for a total of \$71,481.60.

Committee members agreed to move forward to the September 1, 2026 Common Council meeting.

Adjourn

Motion made by Aldersperson Rostad, Seconded by Aldersperson Roelke to adjourn at 7:59pm. Motion carried on a unanimous voice vote.

*A quorum of city committees and/or commissions may be present at this meeting. No action will be taken or considered by those committees and/or commissions.



Common Council Meeting Minutes

Tuesday, September 01, 2026 at 6:35 PM

Columbus City Hall – 105 N. Dickason Boulevard

Roll Call

Mayor Hammer called the meeting to order at 7:59pm. Members present included: Mayor Joe Hammer, Council President Molly Finkler, Alderperson Rhonda Fuller, Alderperson Michael Lawson, Alderperson Trina Reid, Alderperson Amy Roelke and Alderperson Ryan Rostad.

Pledge of Allegiance

Notice of Open Meeting

Noted as posted.

Approval of Agenda

Motion made by Alderperson Rostad, Seconded by Council President Finkler to approve the agenda. Motion carried on a unanimous voice vote.

Public Comment *(Public comments will be limited to three (3) minutes per speaker. Speakers must begin by stating their name and address for the record. To ensure that all individuals have an opportunity to be heard, the presiding officer may enforce the time limit and may call speakers to conclude their remarks when their time has expired.)*

None.

Committee Minutes for File: included Library (07/21/26), PFC (06/24/26), and Public Spaces (07/13/26). Mayor Hammer made a verbal correction to the PFC minutes where they stated candidates were for the Police Department and it should have read Fire Department. Clerk Caine will inform the PFC of the correction.

Consent Agenda

Motion made by Council President Finkler, Seconded by Alderperson Rostad to approve the consent agenda which included Committee of the Whole and Common Council meeting minutes from August 18, 2026, and an application for a Street Closing for the Columbus PTO Annual Color Run. Motion carried on a unanimous voice vote.

Ordinances – First Reading (Final action may be taken by a motion to suspend the rules and waive the readings under City of Columbus Ordinance Sec 2-46)

4. Consider and take action on Ord.821-26: An Ordinance to Repeal and Recreate Sec. 114-126 of the City Code of Ordinances Regarding Required Parking Spaces. (PC 08/13/26):

Motion made by Alderperson Rostad, Seconded by Council President Finkler to suspend the rules. Motion carried on a unanimous voice vote.

Motion made by Alderperson Rostad, Seconded by Alderperson Roelke to waive the readings. Motion carried on a unanimous voice vote.

Motion made by Alderperson Rostad, Seconded by Alderperson Roelke to adopt Ordinance 821-26: An Ordinance to Repeal and Recreate Sec. 114-126 of the City Code of Ordinances Regarding Required Parking Spaces. Alderperson Lawson asked for clarification on the number of parking spaces for Accessory Dwelling units. CED Director Kornmann verified there are none.

Motion carried on a unanimous voice vote.

5. Consider and take action on Ord. 822-26: An Ordinance to Repeal Section 102-63 of the City of Columbus Code of Ordinances. (CoW 9/1/26):

Motion made by Alderperson Lawson, Seconded by Alderperson Rostad to suspend the rules. Motion carried on a unanimous voice vote.

Motion made by Alderperson Rostad, Seconded by Alderperson Roelke to waive the readings. Motion carried on a unanimous voice vote.

Motion made by Alderperson Rostad, Seconded by Council President Finkler to adopt Ordinance 822-26: An Ordinance to Repeal Section 102-63 of the City of Columbus Code of Ordinances. Motion carried on a unanimous voice vote.

New Business

6. Consider and take action regarding a minor subdivision in the extra-territorial area – Phyllis Hamann Estate – Activity No. 2026-0352. (PC 08/13/26):

Motion made by Alderperson Rostad, Seconded by Council President Finkler to approve a Letter of Intent for a minor subdivision in the extra-territorial area – Phyllis Hamann Estate – Activity No. 2026-0352. Motion carried on a unanimous voice vote.

7. Consider and take action regarding the subdivision of land in the Town of Elba (Dodge County), Activity number 2026-0356 - David & Marie O’Kroley. (PC 08/13/26):

Motion made by Alderperson Rostad, Seconded by Council President Finkler to approve the Letter of Intent for the subdivision of land in the Town of Elba (Dodge County), Activity number 2026-0356 - David & Marie O’Kroley. Motion carried on a unanimous voice vote.

8. Consider and take action regarding Condominium Plat – Lamps Landing LLC located on Tower Drive, Parcel 1114.1 (PC 08/13/26):

Motion made by Alderperson Rostad, Seconded by Alderperson Roelke to approve the Condominium Plat for Lamps Landing LLC located on Tower Drive, Parcel 1114.1. Alderperson Lawson questioned if these will be sold individually or rented out. Kornmann understands that they will be put up for sale individually. After a brief discussion and clarification, motion was amended by Alderperson Rostad, Seconded by Alderperson Roelke to approve the Condominium Plat for Lamps Landing LLC located on Tower Drive, Parcel 1114.1 with the following conditions: that items in the review letter be addressed, and a sewer tap application for all dwellings on the parcel be submitted to Columbus Utilities and all fees paid in full. Motion carried on a unanimous voice vote.

9. Consider and take action on Electric Lead Lineman proposed updated wage scale. (UC 8/20/26):

Motion made by Alderperson Rostad, Seconded by Council President Finkler to approve the proposed updated wage scale for the Electric Lead Lineman. Motion carried on a unanimous voice vote.

10. Consider and take action regarding Pavilion rental noise concerns. (CoW 9/1/26):

Motion made by Council President Finkler, Seconded by Alderperson Rostad to approve the revised Pavilion rental contract with the following: more research needs to be done for the 80 decibel limit, change the 50' distance to 100' for audible xx, cease amplified sound at 11:30pm or the renter will forfeit 50% of rental deposit, and event needs to be over by 11:59pm. Concerning the decibel monitoring and reporting device, more research is needed. The draft letter is approved

and the venue contract updates are approved with the 2:00am end time being changed to 11:59pm. Motion carried on a unanimous voice vote.

11. Consider and take action on the award of the bid in the amount of \$17,375 to Thunder Road for 2026 street maintenance contract for Crack Seal. (CoW 9/1/26):

Motion made by Alderperson Lawson, Seconded by Alderperson Rostad to approve award of 2026 Street Maintenance Contract for Crack Seal to Thunder Road in the amount of \$17,375. Motion carried on a 6-0 Roll Call vote.

12. Consider and take action on award of bid in the amount of \$71,481.60 to Struck and Irwin for 2026 street maintenance contract for Slurry Seal. (CoW 9/1/26):

Motion made by Alderperson Rostad, Seconded by Alderperson Reid to approve award of 2026 Street Maintenance Contract for Slurry Seal to Struck & Irwin in the amount of \$71,481.60. Motion carried on a 6-0 Roll Call vote.

13. Consider and take action on claims in the amount of \$706,003.65:

Motion made by Alderperson Rostad, Seconded by Council President Finkler to approve the claims in the amount of \$706,003.65. Motion carried on a 6-0 Roll Call vote.

Report of City Officers – City Administrator, Mayor

Amundson wished residents a safe and studios return to the school year, which Mayor Hammer concurred.

Convene to Closed Session

Motion made by Alderperson Rostad, Seconded by Council President Finkler to convene into closed session per §19.85(1)(e) deliberating or negotiating the purchase of public properties, the investment of public funds, or conducting other public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss negotiating terms of an amendment to the existing Development Agreement with Lamps Landing, LLC. at 8:16pm. Motion carried on a 6-0 Roll Call vote.

Reconvene to Open Session

Motion made by Council President Finkler, Seconded by Alderperson Roelke to reconvene into open session at 8:48pm. Motion carried on a unanimous voice vote.

Adjourn

Motion made by Council President Finkler, Seconded by Alderperson Fuller to adjourn at 8:48pm. Motion carried on a unanimous voice vote.

*A quorum of city committees and/or commissions may be present at this meeting. No action will be taken or considered by those committees and/or commissions.

**CITY OF COLUMBUS
ORDINANCE NO. 823-26**

**AN ORDINANCE TO REPEAL AND RECREATE ARTICLE VII OF CHAPTER 98
OF THE CITY OF COLUMBUS CODE OF ORDINANCES CONCERNING
ELECTRIC SCOOTERS, ELECTRIC BICYCLES AND BICYCLE REGULATIONS**

The Common Council of the City of Columbus, Columbia County, Wisconsin, does ordain as follows:

1. Article VII of Chapter 98 concerning bicycles is repealed in its entirety.
2. Section 98-221, Electric Scooter, Electric Bicycle and Bicycle Regulations is created to read as follows:

Sec. 98-221. – Electric scooter, electric bicycle and bicycle regulations.

- (a) Purpose. The purpose of this ordinance is to promote the safe and enjoyable use of sidewalks, trails, and bicycle ways within the City of Columbus by restricting the use and prohibiting reckless or unsafe operation of bicycles, electric bicycles, and electric scooters.
- (b) Definitions.
As used in this chapter:
 - (1) “Bicycle” means every device propelled by feet or hands acting upon pedals or cranks and having wheels, any two of which are not less than 14 inches in diameter.
 - (2) “Electric bicycle” (e-bike) means a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts (1 horsepower) or less and that meets the requirements of any of the following classifications:
 1. “Class 1 e-bike” is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.
 2. “Class 2 e-bike” is an electric bicycle that may be powered solely by the motor and is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
 3. “Class 3 e-bike” is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.
 - (3) Electric Motorized Device or e-moto means any electric-powered device designed for transportation without fully operable pedals, including electric dirt bikes, electric motorcycles, one-wheeled devices, or similar devices. E-Moto does not include any motor vehicle that would be classified as a motorcycle per Wis. Stat. § 340.01(32) or otherwise be required to be

registered pursuant to Wis. Stat. Ch. 341.

- (4) “Electric scooter” (e-scooter) means a device weighing fewer than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not greater than 20 miles per hour on a paved level surface when powered solely by the electric motor. “Electric scooter” does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped.
- (c) State laws applicable. Every person using a bicycle, e-scooter or e-bike upon a public roadway shall be subject to the provisions of all ordinances and state laws applicable to the operator of any vehicle, except the provisions thereof applicable to the equipment of vehicles and other provisions that, by their nature and context, would have no application.
- (d) Where prohibited and Restricted. No bicycles, e-scooters or e-bikes shall be operated on any roadway, trail, path, or property where a sign is erected indicating that bicycles and/or e-scooters and/or e-bikes are prohibited or otherwise restricted. Notwithstanding the provisions of subsection “f” hereof, at the locations indicated below, bikes, e-scooters and e-bikes must be walked, with the rider off the device, guiding it along by hand while walking along side:
 - (1) Ludington Street from Mill Street to Harrison Street.
 - (2) Harrison Street from Water Street to Dickason Boulevard.
 - (3) James Street from Dickason Blvd to Water Street
 - (4) East side of Dickason Boulevard from W Harrison Street to Mill Street.
 - (5) Any other location or place where regulatory signage so indicates.
- (e) Riding on roadway.
 - (1) Every person using an e-scooter or e-bike upon a two-way public street shall ride as near as practicable to within five feet of the right curb or edge of the roadway, except when passing another vehicle or making a left-hand turn; and when riding in groups, users of e-scooters or e-bikes shall ride in single file, except on residential streets which are not divided by painted or other marked extra lines where they may ride two abreast. On one-way streets, the user may ride as near as practicable to within five feet of the left-hand or right-hand curbs or edges of the roadway.
 - (2) Persons using e-scooters or e-bikes shall not impede the normal movement of motor vehicle traffic.
 - (3) No electric scooter may be operated on any roadway having a speed limit of more than 25 miles per hour.
- (f) Bicycle ways. Operation of e-scooters or e-bikes shall be permitted on any ways, lanes, trails, paths, or other property designated for the use and operation of bicycles.
- (g) Electric Motorized Devices or e-moto’s may not be operated on any streets, sidewalk, or anywhere within the city other than private property.
- (h) Additional restrictions on bicycles, e-bikes, and scooters:
 - (1) Disorderly and Reckless Operation of a Bicycle, e-bicycle, or e-scooter: No one may operate a bicycle, e-bicycle or e-scooter in a manner that endangers the safety of any person or property by negligent operation or

- causes body harm or great bodily harm to another by negligent operation.
- (2) Unsafe operation. No person shall operate an e-scooter or e-bike in the City of Columbus clinging to other vehicles. No person using an e-scooter or e-bike shall cling to, attach themselves to, or in any manner permit themselves to be pulled or towed by any moving vehicle.
 - (3) Towing of persons, vehicles, trailers. Except as provided in subsection (g)(8) hereof, no person using an e-scooter or e-bike shall tow, drag, or cause to be drawn behind the e-scooter or e-bike any coaster wagon, sled, toy vehicle or any similar vehicle, trailer, person on in-line or roller skates, or any other type of conveyance.
 - (4) Contests with other electric devices or vehicles. No person using an e-scooter or e-bike shall participate in any race, speed, or endurance contest with any other e-scooter or e-bike or moving vehicle on a city roadway.
 - (5) Stunt riding. No person using an e-scooter or e-bike shall practice any fancy or acrobatic riding, wheelies, or other stunts, while operating such e-scooter or e-bike.
 - (6) Trick riding. No person shall operate an e-scooter or e-bike without having manual control of the handlebars or in any other manner which necessitates the element of unusual, extraordinary skill and involves unnecessary risk.
 - (7) Carrying of passengers. No person shall operate an e-bike with another person upon said e-bike unless e-bike is so designed and equipped to carry more than one person. No person shall operate an e-scooter with a passenger.
 - (8) Speed. No person shall operate an e-scooter or e-bike at a speed greater than is reasonable and prudent under existing conditions or in excess of any posted speed limit.
 - (9) The above restrictions of subsection (h)(3) notwithstanding, nothing in this section shall prohibit the safe and lawful towing of bicycle trailers for the transportation of minor children, pets, and cargo, in compliance with either the Advancing Standards Transforming Markets (ASTM) International standard F1975-15 (2023), or the Consumer Product Safety Commission (CPSC) standards, as from time to time amended.
 - (i) Observance of traffic regulations and speed limits. Every person using a bicycle, e-scooter or e-bike upon a public roadway shall obey all the instructions of official traffic-control devices, signs, and signals applicable to motor vehicles and shall not operate an e-scooter or e-bike at a speed greater than the posted or otherwise applicable speed limit.
 - (j) Yielding to traffic. The operator of a vehicle shall yield the right-of-way to a person using an e-scooter or e-bike in the same manner as for bicyclists and pedestrians. When using an e-scooter or e-bike, every person shall, upon entering a public roadway, yield the right-of-way to motor vehicles, except a person using an e-scooter or e-bike shall be subject to the same regulations as bicyclists and pedestrians. Operators of e-scooters or e-bikes shall offer the right-of-way to bicycles in bike lanes, ways, trails, and on bike paths.
 - (k) Age limits. Operators of a class 3 e-bicycle shall be 16 years of age or older.
 - (l) Headphones prohibited: No operator of an electric scooter or electric bicycle shall

- wear headphones, earphones, or earbuds covering or inserted into both ears while operating an electric scooter or electric bicycle.
- (m) Cellular phones: No operator of an electric scooter or electric bicycle while riding shall operate a cellular phone.
 - (n) Equipment regulations; lamps and reflectors. Every person using e-scooters or e-bikes between one-half hour after sunset and one-half hour before sunrise shall be equipped with a lamp firmly attached to the front of such electric scooter exhibiting a white light to the front, and with a reflector or lamp mounted on the rear of the vehicle visible at a distance of 500 feet. The reflector shall not be fewer than two inches in diameter.
 - (o) No bicycle, electric bicycle, or electric scooter shall be operated that is not in safe mechanical condition and equipped with any required safety device(s). It shall be the responsibility of persons 16 years of age or older, or a parent or guardian of a child under 16 years of age, to inspect such bicycle, electric bicycle or electric scooter to determine if it is in safe mechanical condition and legally equipped.
 - (p) Registration and Licensing: No registration or licensing shall be required for bicycles, e-bicycles, e-scooters, or motorized bicycles. Owners are encouraged to register them with the Columbus Police Department.
 - (q) Special Events regulations. In addition to the restrictions of subsection (d) hereof, by the authority of the Columbus Police Department or the Director of Parks and Recreation, any area of the City whereupon a special event is present, signage may be temporarily placed to further restrict or prohibit e-scooters and e-bikes from being ridden, operated or present in such designated areas for reasonable periods of time before, during or after such special events.
 - (r) Penalties. For a violation of any provision of this section the offender shall pay a forfeiture, exclusive of court costs, in an amount not greater than \$100 for a first offense, and not greater than \$100 for any second and subsequent violations.
3. Section 98-222, Mandatory Helmet Use for Persons Under 16 Years of Age is created to read as follows:

Sec. 98-222. – Mandatory helmet use for persons under 16 years of age

- (a) Purpose. The purpose of this ordinance is to promote public safety, reduce the risk of head injuries, and establish clear guidelines for the mandatory use of helmets by individuals under the age of 16 who are involved in the operation of bicycles, electric bicycles (e-bikes) or electric scooters (e-scooters) under the jurisdiction and control of the City of Columbus.
- (b) Definitions. As used in this section:
 - (1) “Helmet” means a properly fitted and fastened protective head covering designed for bicycle safety that meets or exceeds the impact standards set either by the Advancing Standards Transforming Markets International (ASTM) or the Consumer Product Safety Commission (CPSC).
 - (2) “Bicycle” means every device propelled by feet or hands acting upon pedals or cranks and having wheels, any two of which are not less than 14 inches in diameter.

- (3) “Electric bicycle” (e-bike) means a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts (1 horsepower) or less and that meets the requirements of any of the following classifications:
 - 1. Class 1 e-bike is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.
 - 2. Class 2 e-bike is an electric bicycle that may be powered solely by the motor and is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
 - 3. Class 3 e-bike is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.
 - 4. “Scooter” means a device powered by human effort or by an electric motor, having a handlebar, deck, and wheels, that is designed to be stood upon or sat upon by the operator.
- (c) Helmet required. Any person less than 16 years of age operating or riding on an e-bike or scooter on a public roadway, public sidewalk, public bicycle path, trail, bicycle way, or any other public right-of-way under the jurisdiction and control of the City of Columbus shall wear a properly fitted and securely fastened helmet.
 - (1) A person under 16 years of age shall not operate a bicycle, unicycle, skateboard, or scooter, nor shall any person wear in-line or roller skates, nor ride upon a bicycle, unicycle, skateboard, scooter, in-line or roller skates as a passenger, at a public skate park under the jurisdiction and control of the City of Columbus unless that person is wearing a properly fitted and fastened protective helmet.
- (d) Operators of a bicycle, electric bicycle, electric scooter, and/or parents or guardians of such operators, shall be fully liable for any damage caused to public or private property as a result of purposeful, negligent or illegal actions in conflict with this Section, and thus shall be responsible for complete and full restitution of all costs associated with such damage, in addition to any forfeiture for such violation.
- (e) Enforcement. This ordinance shall be enforced by the City of Columbus Police Department. Enforcement shall emphasize education and awareness in addition to violations.
- (f) Penalty. Except as provided herein, violation of this section is punishable by a forfeiture of not more than \$100. The parent or legal guardian having control or custody of the minor whose conduct violates this section shall be jointly and severally liable with the minor for the amount of a forfeiture imposed pursuant to this subsection.
- (g) The city may request the court waive any forfeiture for such person found guilty of violating the provisions of this section if the person supplies the court with proof that between the date of the violation and the appearance date for such violation the person purchased or otherwise obtained a helmet that meets the requirements of §98-222(b)(1).

4. **Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.
5. **Repeal and Replaced and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Adopted this ____ day of _____, 2026.

CITY OF COLUMBUS

By: _____
Joseph Hammer, Mayor

By: _____
Susan L. Caine, Clerk



Agenda Item Report

Meeting Type: Committee of the Whole / Common Council

Meeting Date: September 15, 2026

Item Title: 2027 Dodge County Humane Society Stray Animal Contract

Submitted By: Susan L. Caine, Clerk

Detailed Description of Subject Matter: The City of Columbus has had an annual contract with the Dodge County Humane Society which in exchange for an annual lump sum payment from the city, we are covered for up to five domestic stray animals, with an additional amount for each animal over five. The city has previously requested that this contract apply to “dogs only.” The Dodge County Humane Society has been required to seek approval from the city before accepting any animal.

The lump sum fee for 2027 is quoted at \$2,000, an increase of \$200 over the 2026 fee, for up to five domestic stray animals, and animals in excess of five would be an additional \$450 each. There are other options available for up to 10, 20, or 40 animals, as outlined in the pre-signed contract. The approved, signed contract is due back to Dodge County Humane Society by January 1, 2027, to be in effect.

List all Supporting Documentation Attached:

Cover Letter, received from DCHS

2027 Contract

Action Requested of Council: Consideration of approval.



August 26, 2026

To our Dodge County Municipal and Law Enforcement Partners,

The Dodge County Humane Society remains committed to animal welfare by providing care and shelter to animals throughout Dodge County. Over the past year, DCHS has taken in nearly 300 animals through stray pick-up services and law enforcement seizure. In addition, suitable homes were found for all adoptable animals and over 100 lost pets were reunited with their owners.

Attached please find the stray animal services contract offering for 2027. As we work to encourage municipalities to provide help for more animals, you will notice that the fee per animal decreases as more animals are covered.

Choosing to contract with DCHS benefits your municipality with both time and cost savings. The following are a direct result of the services that we are able to provide:

- Local law officials can be relieved of most of the calls and subsequent duties related to stray animals.
- Area citizens need not be burdened with the health hazards and safety issues related to stray animals.
- Municipalities do not have to house and feed stray animals for five days in order to be in compliance with state statutes.
- Owners of lost pets have a consistent and safe place to contact to reclaim their pet.

As part of this contract, we make the following commitments to you and your municipality:

- We guarantee that all animals will be handled in a humane way.
- We will make shelter staff accessible to you at all times. This will include use of our call system and also personal cell phone numbers of our Executive Director and other shelter staff.
- We agree to be the responsible agency and quarantine facility for all domestic animal bite cases. This includes compliance with all state requirements.
- We agree to assist your officers with any neglect or abuse calls including both domestic animals and livestock.

The Dodge County Humane Society is also happy to work with municipalities that do not feel a contract is right for them. In an effort to provide services for as many animals as possible, we are offering a per animal option. We will accept animals from non-contracted areas at a cost of \$700 per animal, as space permits. This fee helps to offset the costs of any necessary medical care the animal may need.

We appreciate the opportunity to be of service to you and believe that the attached contract accurately summarizes the significant terms of our agreement. The attached contract reflects our best efforts to streamline our services and our strong desire to partner with your municipality. If you agree with the terms as described, please sign the contract and return it to us. If you have any questions, please feel free to contact me.

Kensington Drinkwine
Kensie Drinkwine, Executive Director
Dodge County Humane Society



2027 STRAY ANIMAL CONTRACT

WHEREAS, the **City of Columbus** desires to enter into a contract (“the Annual Contract”) with The Dodge County Humane Society, Inc. for the care of stray and domesticated animals; and

WHEREAS, the Dodge County Humane Society is willing to agree to contract with the **City of Columbus** to provide such services for the term and subject to the terms and conditions described below;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the **City of Columbus** (hereafter referenced as “the municipality”) hereby enters into the following agreement with The Dodge County Humane Society, Inc. (hereafter referenced as “the humane society”), a Wisconsin not-for-profit Corporation, organized under Chapter 181 of the Wisconsin Statutes, without stock, located at N6839 State Road 26, Juneau, WI 53039, for the care of stray and domesticated animals (referenced as “the services”).

In consideration for the humane society’s agreement to provide the services during the term of this agreement, the municipality shall pay to the Dodge County Humane Society one of the following:

Please choose one of the following contract options:

- ☐ A lump sum of \$2,000. Covers up to 5 domestic stray animals. Animals in excess of 5 will be charged \$450/animal over 5.
- ☐ A lump sum of \$3,200. Covers up to 10 domestic stray animals. Animals in excess of 10 will be charged \$400/animal over 10.
- ☐ A lump sum of \$4,300. Covers up to 20 domestic stray animals. Animals in excess of 20 will be charged \$350/animal over 20.
- ☐ A lump sum of \$5,800. Covers up to 40 domestic stray animals. Animals in excess of 40 will be charged \$250/animal over 40.

Please choose one of the following approval options:

- ☐ Humane society must have approval before accepting any animal. In the event that a municipal representative cannot be reached, **City of Columbus** authorizes the Executive Director of DCHS to act on your behalf in emergency situations.
- ☐ Humane society must have approval for each animal after the contract term has been reached.
- ☐ No pre-approval is needed before accepting animals.

(Municipality must provide contact list to humane society by January 1, 2027.)

1. Other Fees and Charges. In addition to the municipality's agreement to pay the sum(s) specified above, the municipality also agrees to pay all other fees and charges that it may incur under the terms of this agreement, including but not limited to pick-up and/or drop-off fees, after-hours drop-off fees, and all charges and fees associated with quarantines as provided in this agreement. All such fees and charges shall be billed to the municipality monthly and will be due and payable to the humane society no later than 15 days after the date of the invoice.
2. Drop-Off and Pick-Up of Animals: Days/Hours, Fees, and Manner of Delivery.
 - a. Normal Hours. On days that are not legal holidays, the humane society agrees to accept stray and domesticated animals during the following hours, which are subject to change upon notice by the humane society:

Monday/Wednesday/Friday	8:00am – 1:00pm
Tuesday/Thursday	8:00am – 7:00pm
Saturday	8:00am – 4:00pm
 - b. Delivery of Animals. The animals must be either (1) brought to the humane society by an agent of the municipality at the humane society's address as listed above; or (2) picked up by humane society staff when staff members are available to respond to requests for pick up, subject to the terms set forth in paragraph 2.c. and 2.d., below.
 - c. Pick-Up Fee Normal Hours. The humane society may, at its sole discretion and if it has staff available, agree to pick up an animal, during the normal hours listed in paragraph 2.a., above, for a fee of \$100. Staff members may not be available to respond to requests for pick up during all of the hours during which the humane society accepts animals by drop off.

- d. After-Hours Pick-Up Fee. The humane society may, at its sole discretion and if it has staff available, agree to accept an animal or to pick up an animal outside of the normal hours listed in paragraph 2.a., above. Any pick-up of an animal outside of the normal hours listed in paragraph 2.a., above, shall constitute an after-hours pick-up and shall be subject to an “after-hours” pick-up fee of \$200. The after-hours pick-up fee shall apply if the pick-up occurs outside of normal hours regardless of whether municipality’s request for an after-hours pick-up was made during normal hours.
- e. Hours for Public Redemption of Strays. The humane society shelter building will be open to the public for stray animal redemption during the following hours, subject to change upon notice:
- | | |
|----------|----------------|
| Tuesday | 12:00 – 7:00pm |
| Thursday | 12:00 – 7:00pm |
| Saturday | 12:00 – 4:00pm |
- f. Drop-Offs by Police Officers. At its sole discretion, the humane society may allow the municipality’s police officers to drop off animals from contracted areas outside normal pick-up and drop-off hours by special arrangement with the humane society, the terms are subject to change on notice at the sole discretion of the humane society.
- g. Canceled Pick-Ups. If an animal is reclaimed by its owner and a request for pick-up is canceled prior to the arrival of humane society staff, there will be no pick-up fee. If a humane society staff member arrives at the designated location to pick up the animal, the appropriate pick-up fee will apply even if the animal has been reclaimed by its owner prior to the staff member’s arrival.
3. Drop-Off and Pick-Up of Animals: Containment. Any stray domestic animal must be contained in some manner so as to be easily approached and apprehended. The humane society may, at its sole discretion, attempt to capture a stray animal that is running at large.
4. Care of Relinquished Animals. Upon acceptance of an animal, the humane society will have sole responsibility for the animal(s) and the sole right to determine the means of its care, relieving the municipality of any further care for the animal(s), subject to the municipality’s responsibility to pay all applicable fees owed under this contract. The humane society will furnish and maintain facilities and equipment adequate for the humane care and treatment of the animals in compliance with Wisconsin laws and regulations concerning the humane treatment of animals. The humane society will use reasonable care to employ competent persons to perform the necessary functions of its shelter.

5. Stray Holding Period. The parties understand that Wisconsin law requires that stray dogs must be held for four (4) days plus the day of impoundment prior to disposition (adoption or euthanasia) and that notice of a stray animal must be provided in the county in which the animal is apprehended. Stray cats will be held for a minimum of four (4) days plus the day of impoundment prior to disposition. The holding period may be waived if a licensed veterinarian determines that an animal is so ill or injured that housing it for the lawful period will only prolong its death.
6. Stray Redemption by Owner. If an animal is redeemed by an owner in accordance with the procedures prescribed by Wisconsin Statutes, the owner will be required to pay any and all expenses incurred and/or fees charged by the humane society, including, but not limited to, veterinary costs and daily boarding fees. If an animal is not rabies vaccinated or licensed, an owner must sign a contract agreeing to have the pet rabies vaccinated and licensed by the deadline stated in the contract. If the municipality requests, and provides the humane society with a fax number, the humane society will fax a copy of the contract to the municipality for follow-up.
7. Records. Upon request, the humane society will submit a record showing the date each animal entered the shelter, where it was originally found, and how and when the animal was disposed of.
8. Bite/Rabies Quarantine; Seizures.
 - a. Known Owner. If an animal that is subject to a bite or rabies quarantine has a known owner, the animal will be held only if space is available at the shelter. The owner will be primarily responsible for daily boarding fees, travel time, charges incurred for veterinary checks on the animal(s), and all other fees and costs for the animal's care, as described in Paragraph 2 of Exhibit A to this agreement; however, if the animal has a known owner and an officer of the municipality requires the animal to be quarantined at the humane society and the owner is unable to pay the daily boarding fees, travel time, charges incurred for veterinary checks, and all other fees and costs associated with the animal's care, the municipality will be responsible for payment of all such fees and charges directly to the humane society.
 - b. Owner Unknown/Unavailable. Animals that must be held for rabies or bite quarantine will be held by the humane society if the owner is unknown or unavailable, and if space is available. In the event the owner is unable to be found or identified, the humane society will request reimbursement from Dodge County for quarantine, travel time, and veterinary expenses pursuant to Wisconsin Statutes Section 95.21(8). Any amount not reimbursed by Dodge County will become the responsibility of the municipality.
 - c. Policies, Fees and Charges. The humane society's current rabies/bite policies and the amounts of fees and charges for quarantine are attached hereto as Exhibit A;

however, all policies are subject to change on notice at the humane society's sole discretion.

- d. Seizures. Animals that are seized by a law enforcement officer can be housed at the humane society if space is available. If the animal has a known owner and an officer of the municipality requires the animal to be quarantined at the humane society, the municipality will be responsible for payment directly to the humane society for the daily boarding fees, travel time, charges incurred for veterinary checks, and all other fees and costs for the animal's care.

9. General Provisions.

- a. Inspection. Any official of any contracted municipality shall have access to the humane society shelter building for the purposes of inspecting the conditions of the shelter. Any such visits shall be conducted during normal staffed hours as listed in paragraph 2a.
- b. Indemnification. Each party agrees to indemnify and save harmless the other from all suits, claims and demands and actions arising out of its own alleged actions or inactions and agrees that it is solely responsible for its own operations, employees and agents.
- c. Effect of Waiver. If the humane society waives any term of this contract at any time, it will not constitute a waiver of the same term for other instances in which it might apply, nor will it constitute a waiver of any of the other provisions of this contract.
- d. Effect of Invalidity of Provision. If any provision in this contract shall be declared invalid, the remaining provisions shall continue in full force and effect.
- e. Entire Agreement. This document contains the entire agreement between the parties and the municipality warrants and represents that there are no statements or representations by any humane society representatives which are contrary to or which would vary or add to the terms of this agreement.
- f. Limited to Stray and domesticated animals. The term "stray and domesticated animals for purposes of this agreement includes dogs, cats, rabbits, hamsters, and domesticated gerbils, mice, rats, certain snakes, and birds. It does not include any other animals, including but not limited to livestock, wild or exotic animals or birds of prey.

- 10. Additional Services. The humane society may, upon request by the municipality, and at the humane society's sole discretion, agree to perform additional or ancillary services or services in extraordinary circumstances beyond those contemplated as within the

normal scope of this agreement. The municipality will pay to the humane society a reasonable or hourly reasonable and customary fee in an amount determined by the humane society as appropriate for additional services under the circumstances of each such request.

11. Term; Binding Effect. The term of this agreement shall be for a period of twelve months, commencing January 1, 2027 and expiring December 31, 2027. Therefore, services provided by the humane society to the municipality will be governed by the terms of this agreement commencing January 1, 2027 and continuing through December 31, 2027. However, this agreement shall be binding upon the parties hereto as soon as it is legally executed by resolution and approved by the municipality and when executed by the humane society.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the dates indicated below:

City of Columbus

By: _____ Title: _____ Date: _____

By: _____ Title: _____ Date: _____

The Dodge County Humane Society, Inc.

By: *Kensington Drinkwine* Title: Executive Director Date: 8/26/26

Exhibit A – Rabies/Bite Quarantine Policies, Fees and Charges*

1. Owned animal up to date on rabies vaccination, not vicious: Not required to be quarantined at a facility; owner can quarantine at home with the following provisions:
 - a. THREE veterinary checks are required: one within 24 hours of bite; a second check thereafter but before 10 days elapse from the date of the bite; and a third on 10th day after the bite. The owner is responsible for veterinary charges for all visits.
 - b. The animal must be kept separate from other animals and have minimal human contact. This means no playing in a yard that is not securely fenced, no walking a dog outside the yard, and no playing with other dogs or cats.
 - c. If there are multiple animals in the home, the animal must be kept in a separate room or crated.
2. Owned animal not up to date on rabies vaccination, not vicious: Must be quarantined off site (not at the home). If the animal will be quarantined at the humane society. Fee is \$400.00-600.00. Owner is responsible for the applicable fees at time of drop off.
3. Owned animal considered vicious (whether up to date on rabies or not): Bite euthanasia is an option. Animal can be immediately euthanized and the head sent in to the state for evaluation. Fee is \$900.00-1,200.00. Owner is responsible for the applicable fees at time of drop off.
4. Unknown owner: After applicable stray hold period is up, charges as listed in paragraphs 2-3 will apply; however, prior to billing the municipality for the charges, the humane society will attempt to bill the county, per state law. If the animal is injured or considered vicious, a veterinarian will be consulted as to whether the stray hold can be waived.

*If state statute or state or local health department directive requires a course of action inconsistent with these policies, they shall be deemed modified to the extent of such statutory or health department directive only, and all remaining portions of these policies, fees and charges shall remain in full force and effect.



Agenda Item Report

Meeting Type: Committee of the Whole/Common Council

Meeting Date: September 15, 2026

Item Title: Discuss and consider approving the Columbus Police Department to start fundraising efforts for a K9 unit.

Submitted By: Darrell Ward, Lieutenant

Detailed Description of Subject Matter:

The department is requesting permission to begin fundraising for a K9 unit.

List all Supporting Documentation Attached:

Memo attached.

Action Requested of Council:

Discus, consider, and take action on approving the Columbus Police Department to start K9 fund raising efforts.



Memo

To: Columbus City Council

From: Lt. Darrell Ward

Date: 09/09/2026

Re: Initial planning and fundraising for K9 Unit

The City maintained a K9 Unit many years ago, and I believe the program provided significant benefits to both the department and the community. Given the length of time since the program was discontinued, we would essentially be starting from the beginning.

I previously served as a K9 handler for five years with the Columbia County Sheriff's Office. Through that role, I became very familiar with the training, equipment, ongoing care, and other requirements necessary to establish and maintain a successful K9 program. Based on that experience, I believe there is an opportunity to develop a program that would provide meaningful services to the citizens of Columbus while minimizing the financial impact on the City.

As an initial step in determining whether the program is viable, I have made preliminary contacts with two area businesses that have indicated they would be willing to donate ongoing goods and services if the program is approved. I have also identified a foundation in the Milwaukee area that specifically provides funding for the start-up and replacement of K9 units in Wisconsin, although I have not yet formally contacted them.

Additionally, I have obtained verbal estimates regarding the approximate cost of purchasing and training a canine. Based on the information I have gathered to date, I believe approximately \$50,000 in fundraising would be necessary to initiate the program. My intention would be to explore outside funding, donations, sponsorships, and fundraising opportunities before requesting significant financial support from the City.

I believe a K9 Unit would provide several valuable services to the Columbus community. A properly trained canine could assist with tracking missing or lost persons, searching large areas, locating evidence, and assisting officers during calls involving high-risk individuals. The presence and capabilities of a K9 could also provide an additional level of safety and support for officers and citizens during traffic stops and other potentially dangerous situations.

In addition to these direct public-safety benefits, I believe maintaining a K9 Unit could have a positive impact on the Police Department and its employees. A K9 program can serve as a recruitment and retention tool by providing officers with additional responsibilities, specialized training, and professional development opportunities. It could also attract experienced officers

who are interested in advancing their careers and becoming involved in specialized law-enforcement functions.

Thank you for your consideration.



Agenda Item Report

Meeting Type: Committee of the Whole & Common Council

Meeting Date: September 15, 2026

Item Title: Approval of Revised Administrative Assistant Job Description and Police Clerk Job Description Update to Public Safety Clerk.

Submitted By: Kendra Riddle, Finance Director

Detailed Description of Subject Matter:

After talking with respective Directors of departments and their needs it has been determined that the role within my department titled "Admin and Billing Clerk" needed to be updated to "Administrative Assistant" with revised duties that benefit Finance, DPW, Recreation, and the Clerk. With that we want to transition Fire Dept. duties back to PD under their Police Clerk who would be renamed the prior position Public Safety Clerk. Both positions were budgeted for full time in 2026 we are just needing to restructure. The Police Clerk is currently working 30-35 hours this will bring them to the full 40.

List all Supporting Documentation Attached:

Administrative Assistant – September 2026

Public Safety Clerk – 2026

Police Clerk – 2026

Action Requested of Council:

Consider and take action on Administrative Assistant and Public Safety Clerk Job Descriptions.

POSITION DESCRIPTION

Title: Administrative Assistant
 Department: Administration
 Date: September 2026
 FLSA: Non-Exempt

GENERAL PURPOSE

Performs a variety of routine administrative and accounting tasks that providing administrative support to city staff and citizens alike.

SUPERVISION RECEIVED

Works under the supervision of the Finance Director.

SUPERVISION EXERCISED

None

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Citizen first point of contact for all inquiries.
- Performs routine clerical and administrative work in answering phones, receiving the public, providing customer assistance.
- Receives the public and answers questions; responds to inquiries from employees, citizens and others and refers, when necessary, to appropriate persons.
- Composes, types, and edits a variety of correspondence, reports, memoranda, and other material requiring judgment as to content, accuracy, and completeness.
- Assists in scheduling meetings with department heads as needed.
- Daily process outgoing mail already prepared by staff.
- Daily check Dropbox for all after hour submissions.
- Reconciles deposits from other departments and inputs information into cash receipts program.
- Prepares daily bank deposits for all city funds and reconcile the City cash drawer daily.
- Issues dog licenses, public works tags, recreation tickets, and other items to citizens as needed.
- Aids the Department of Public Works with administrative tasks such as time entry, invoice entry, and other tasks assigned as necessary to operate accordingly.
- Manages Cemetery Operations in coordination with the Department of Public Works such as coordinating with proper parties, invoice entries, cash receipting, working with vendors on scheduling, and other duties as assigned as necessary to operate accordingly.
- Aids the Recreation Department with scheduling, financial processing of invoices/deposits, management of facilities calendar, and other duties as assigned as needed.
- Assists City Clerk with various election duties as needed.
- Perform related duties as required.

PERIPHERAL DUTIES

- Operates office machines as required.
- Operates a vehicle to run errands.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

Graduation from a high school or GED equivalent with specialized course work in general office practices such as typing, filing, reception, accounting, or any equivalent combination of related education and experience.

Necessary Knowledge, Skills and Abilities:

- (A) Working knowledge of computers and electronic data processing; working knowledge of modern office practices and procedures; some knowledge of accounting principles and practices.
- (B) Skill in operation of listed tools and equipment.
- (C) Ability to perform cashier duties accurately; ability to effectively meet and deal with the public; ability to communicate effectively verbally and in writing; ability to handle stressful situations.

SPECIAL REQUIREMENTS

Valid state driver's license

TOOLS AND EQUIPMENT USED

Phone system; mainframe computer terminal; accounting software; personal computer including word processing software; copy machine; postage machine; fax machine; calculator.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderately quiet.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

I acknowledge that I have read the job description for my employment position with the City of Columbus, and I certify that I can perform these functions.

Employee Name – *Please print*

Employee Signature

Date

Job Description

Police Clerk

Class Title:	Police Clerk	Job Code Number:	
Department:	Police	Grade Number:	
Division:	Support Services	Union:	No
Date:	Approval pending by City Council	Location:	Police Dept.

GENERAL PURPOSE:

Performs a variety of clerical, secretarial, and administrative work in keeping official records and providing administrative support to the police department and command staff

SUPERVISION RECEIVED

Works under the direct supervision of a Lieutenant with supplemental supervision from the Chief of Police as needed. May report directly to the police chief at times.

SUPERVISION EXERCISED

None

ESSENTIAL DUTIES AND RESPONSIBILITIES-POLICE DEPARTMENT:

- Answers and operates telephone system, routes callers, or provides information as required.
- Handle citizen requests for police services or information in a courteous and efficient manner and properly record all pertinent information following written procedures.
- Promptly and efficiently assigns calls for service or other tasks as needed to officers for handling.
- Operates office machines as required, contacts contractors for repairs of office equipment as needed.
- Composes, types, and edits correspondence, and other material requiring judgment as to content, accuracy, and completeness.
- Transcribes audio recorded or dictated official police reports in an efficient and accurate manner, following policies set forth by the Chief of Police.
- Data entry and data processing of records into the police records management systems.
- Maintain police department filing system according to policy.
- Prepare court schedules, dockets, and prosecution requests following departmental written procedures and requests from the courts or prosecutors.
- Compile and process vehicle accident reports and determine criteria to transmit electronically to the Wisconsin Department of Transportation.
- Process electronic citations and transmit them electronically to the municipal court interface as well as the Wisconsin Department of Transportation.
- Process electronic traffic warnings issued to motorists. Monitor return of corrected equipment defect warnings and forward those not returned as corrected to the officer for citation consideration.
- Processes records requests from public, insurance companies, attorneys, other agencies, etc.
- Observe and maintain the confidentiality of department information and activities.

- Maintains work area and equipment in clean and working condition.
- Operates police radio as needed and assists in radio communications; operates base radio as required.
- Monitor the entrance of personnel into authorized only areas.
- Monitor building video security systems.
- Assist with time card and payroll process.
- Assist with the distribution of postal and intradepartmental mail.
- Prepares documents, forms or letters for mailing.
- Other administrative and/or clerical duties as directed or assigned.
- Works on special projects as assigned by the Police Chief or Lieutenant's that may arise.
- Assists with duties of the Administrative Manager as needed or during their absence.

PERIPHERAL DUTIES

- Assists in training new employees.
- Attending/participating/assisting with department specific special events.
- Assist other city departments with approval of the Chief of Police.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- Graduation from a high school or GED equivalent with specialized course work in general office practices such as typing, filing, payroll, accounting and/or bookkeeping; and
- Two (2) years of increasingly responsible related experience, or any equivalent combination of related education and experience.

Necessary Knowledge, Skills, and Abilities:

- Working knowledge of computers and electronic data processing.
- Working knowledge of modern office practices and procedures;
- Working knowledge of the organization, functions, powers, policies, and procedures of the Columbus Police and Fire Departments.
- Knowledge of accounting principles and practices;
- Knowledge of the City of Columbus streets, locations, parks, businesses, and other important landmarks and features.
- Skill in operation of office tools, equipment and computer programs;
- Ability to perform multiple duties at one time as needed (multi-tasking).
- Ability to adapt to the changing technology and willingness to learn new skills and procedures.
- Ability to get along with all department employees
- Ability to understand and follow written and verbal instructions
- Ability to effectively meet and deal with the public;
- Ability to communicate effectively verbally and in writing;
- Ability to handle stressful situations and meet deadlines in a timely manner;
- Ability to type a minimum of 45 wpm.

PREFERRED SPECIAL REQUIREMENTS

Knowledge of Spillman law enforcement records management software and other police department related programs, including TRACS.

Familiarity with Microsoft Office programs such as Outlook, Word and Excel.

TOOLS AND EQUIPMENT USED

Multi line phone system; multi-screen desktop computer, including printer, copy machine; fax machine; documents scanner; base radio; calculator.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; stand, use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT

The hours of work are set by the Police Chief and could include week-ends, nights and some holidays. Subject to call-in for priority reports as well. The department specific work load may vary from day-to-day.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The noise level in the work environment is usually quiet to moderate, but could include short durations of louder noise levels.

Most work is performed indoors, but could include occasional periods of work in an outdoor setting.

MISCELLANEOUS

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The City of Columbus is an Equal Opportunity Employer (EOE).

ACKNOWLEDGEMENT

I acknowledge that I have read the job description and requirements for the Public Safety Clerk position and I certify that I can perform these functions.

Employee Signature

Date

Job Description

Public Safety Clerk

Class Title:	Public Safety Clerk	Job Code Number:	
Department:	Police/Fire	Grade Number:	
Division:	Support Services	Union:	No
Date:	City Council	Location:	Police and Fire Depts.

GENERAL PURPOSE:

Performs a variety of clerical, secretarial, and administrative work in keeping official records and providing administrative support to the police and fire command staff

SUPERVISION RECEIVED

Works under the direct supervision of the police department office manager with supplemental supervision from the command staff as needed. May report directly to the fire and police chiefs at times.

SUPERVISION EXERCISED

None

ESSENTIAL DUTIES AND RESPONSIBILITIES-POLICE DEPARTMENT:

- Answers and operates telephone system, routes callers, or provides information as required.
- Handle citizen requests for police services or information in a courteous and efficient manner and properly record all pertinent information following written procedures.
- Promptly and efficiently assigns calls for service or other tasks as needed to officers for handling.
- Operates office machines as required, contacts contractors for repairs of office equipment as needed.
- Composes, types, and edits correspondence, and other material requiring judgment as to content, accuracy, and completeness.
- Transcribes audio recorded or dictated official police reports in an efficient and accurate manner, following policies set forth by the Chief of Police.
- Data entry and data processing of records into the police records management systems.
- Maintain police department filing system according to policy.
- Prepare court schedules, dockets, and prosecution requests following departmental written procedures and requests from the courts or prosecutors.
- Compile and process vehicle accident reports and determine criteria to transmit electronically to the Wisconsin Department of Transportation.
- Process electronic citations and transmit them electronically to the municipal court interface as well as the Wisconsin Department of Transportation.
- Process electronic traffic warnings issued to motorists. Monitor return of corrected equipment defect warnings and forward those not returned as corrected to the officer for citation consideration.
- Processes records requests from public, insurance companies, attorneys, other agencies, etc.
- Observe and maintain the confidentiality of department information and activities.
- Maintains work area and equipment in clean and working condition.

- Operates police radio as needed and assists in radio communications; operates base radio as required.
- Monitor the entrance of personnel into authorized only areas.
- Monitor building video security systems.
- Assist with time card and payroll process.
- Assist with the distribution of postal and intradepartmental mail.
- Prepares documents, forms or letters for mailing.
- Other administrative and/or clerical duties as directed or assigned.
- Works on special projects as assigned by the Police Chief or Lieutenant's that may arise.

ESSENTIAL DUTIES AND RESPONSIBILITIES-FIRE DEPARTMENT:

- Answers and operates telephone system, routes callers, or provides information as required.
- Handles citizen requests for fire services or information in a courteous and efficient manner and
- Composes, types, and edits correspondence, and other material requiring judgment as to content, accuracy, and completeness.
- Operates office machines as required, contacts contractors for repairs of office equipment as needed.
- Data entry into fire records management systems.
- Observe and maintain the confidentiality of department information and activities.
- Maintain fire department filing system according to policy.
- Processes records requests from public, insurance companies, attorneys, other agencies, etc.
- Coordinates fire inspection records, and reports.
- Monitor the entrance of personnel into authorized only areas.
- Coordinates fire inspection schedules, records, and reports.
- Schedules annual fire drills to be witnessed by fire department personnel.
- Oversees the operation of Image Trend software programs.
- Prepares incident information to be forwarded to city hall for billing purposes.
- Ensures that all required incident information is documented and filled out completely and correctly by fire command staff (especially in regard to payroll). Sends correct and complete reports, as required, to the Department of Homeland Security/National Fire Incident Reporting (NFIRS).
- Maintains employee training, attendance, and continuing education files
- Data entry of bills and invoices into the city system for processing and payment.
- Issue burning permits and informs the public on DNR permit requirements for burning. Reports burning complaints/violations to the Fire Chief.
- Reports controlled burns to fire department staff.
- Works on special projects as assigned by the Fire Chief that may arise.
- Processes time cards and prepares payroll.
- Works on special projects as assigned by the Fire Chief as needed.

PERIPHERAL DUTIES

- Assists in training new employees.
- Attending/participating in department specific special events.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- Graduation from a high school or GED equivalent with specialized course work in general office practices such as typing, filing, payroll, accounting and/or bookkeeping; and
- Two (2) years of increasingly responsible related experience, or any equivalent combination of related education and experience.

Necessary Knowledge, Skills, and Abilities:

- Working knowledge of computers and electronic data processing.
- Working knowledge of modern office practices and procedures;
- Working knowledge of the organization, functions, powers, policies, and procedures of the Columbus Police and Fire Departments.
- Knowledge of accounting principles and practices;
- Knowledge of the City of Columbus streets, locations, parks, businesses, and other important landmarks and features.
- Skill in operation of office tools, equipment and computer programs;
- Ability to perform multiple duties at one time as needed (multi-tasking).
- Ability to adapt to the changing technology and willingness to learn new skills and procedures.
- Ability to get along with all department employees
- Ability to understand and follow written and verbal instructions
- Ability to effectively meet and deal with the public;
- Ability to communicate effectively verbally and in writing;
- Ability to handle stressful situations and meet deadlines in a timely manner;
- Ability to type a minimum of 45 wpm.

PREFERRED SPECIAL REQUIREMENTS

Knowledge of Image Trend Software and/or other fire department related programs.

Knowledge of Spillman law enforcement records management software and other police department related programs, including TRACS.

Familiarity with Microsoft Office programs such as Word and Excel.

TOOLS AND EQUIPMENT USED

Multi line phone system; multi-screen desktop computer, including printer, copy machine; fax machine; documents scanner; base radio; calculator.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; stand, use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT

The hours of work are set by the Police and Fire Chiefs and could include week-ends, nights and some holidays. Subject to call-in for priority reports as well. It is estimated that the work load pertaining to police and fire department specific functions are 80% vs. 20% - respectively. The department specific work load may vary from day-to-day.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet to moderate, but could include short durations of louder noise levels.

Most work is performed indoors, but could include occasional periods of work in an outdoor setting.

MISCELLANEOUS

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The City of Columbus is an Equal Opportunity Employer (EOE).

ACKNOWLEDGEMENT

I acknowledge that I have read the job description and requirements for the Public Safety Clerk position and I certify that I can perform these functions.

Employee Signature

Date



Agenda Item Report

Meeting Type: Common Council

Meeting Date: 9/15/2026

Item Title: Claims Packet

Submitted By: Kendra Riddle, Finance Director

Detailed Description of Subject Matter:

Claims from 8/28/2026 to 9/9/2026 in the amount of \$1,283,031.62

List all Supporting Documentation Attached:

Claims Packet 8/28/2026 – 9/9/2026

Payroll Register 9/4/2026

Action Requested of Council:

Consider and take action on claims in the amount of \$1,283,031.62

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 1
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026

From Account:

Thru: 9/09/2026

Thru Account:

Check Nbr	Check Date	Payee	Amount
63207	9/04/2026	AT&T MOBILITY II LLC	Ⓢ
FIRE DEPT CELL PHONE & IPADS			
100-00-52200-225-000	FIRE	SIREN ELECTRICITY	232.83
			287333077136X08202026
Total			232.83
63208	9/04/2026	BOARDMAN & CLARK LLP	Ⓢ
9/2026 RETAINER			
100-00-51300-216-000	MUN ATTNYPFL SERVICE RENDERED		3,400.00
			9/2026
Total			3,400.00
63209	9/04/2026	BUREAU VERITAS NATIONAL ELEVATOR	Ⓢ
ANNUAL ROUTINE ELEVATOR INSPECTIONS			
210-00-55110-230-000	LIBRARY	REPAIR/MAIN	110.00
100-00-51600-233-000	CITY HALL BLDG/REP & MAINT		110.00
216-00-55200-370-000	PARKS PAVILION EXP		110.00
Total			330.00
63210	9/04/2026	CARRICO AQUATIC RESOURCES INC	Ⓢ
WATER MANAGEMENT AGREEMENT 4 OF 4			
215-00-55500-301-000	POOL CHEMICALS		7,000.00
			20265741
Total			7,000.00
63211	9/04/2026	CHARTER COMMUNICATIONS	Ⓢ
TV SERVICE 8/19-9/18/2026			
100-00-52200-225-000	FIRE	SIREN ELECTRICITY	53.25
Total			53.25
63212	9/04/2026	CINTAS CORP	Ⓢ
CLEANING SUPPLIES			
210-00-55110-300-000	LIBRARY	OP SUPPLIES & EXP	181.75
			4278572400,4277823684,4279315080
Total			181.75
63213	9/04/2026	COLUMBUS ACE HARDWARE	Ⓢ

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 2
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53300-230-000		STREETS REPAIR/MAIN	194.84
		DPW 7/2026 & 8/2026	
100-00-53230-300-000		GARAGE OP SUPPLIES & EXP	254.21
		DPW 7/2026 & 8/2026	
100-00-55200-372-000		PARKS GOAT OP EXP	121.90
		DPW 7/2026 & 8/2026	
216-00-55550-300-000		REC OP SUPPLIES & EXP	36.99
		DPW 7/2026 & 8/2026	
100-00-55200-230-000		PARKS REPAIR/MAIN	99.93
		DPW 7/2026 & 8/2026	
216-00-55200-370-000		PARKS PAVILION EXP	25.97
		DPW 7/2026 & 8/2026	
210-00-55115-230-000		ANNEX REPAIR/MAIN	13.99
		DPW 7/2026 & 8/2026	
216-00-55510-230-000		C CENTER REPAIR/MAIN	122.60
		DPW 7/2026 & 8/2026	
100-00-52200-310-000		FIRE OFFICE SUPPLIES	33.98
		FD 8/2026	
		Total	904.41
63214	9/04/2026	DIGGERS HOTLINE INC	
		PREPAID EMAIL FEES 8/2026	
650-00-55500-230-000		STORM WATER REPAIR/MAIN	135.00
		Total	135.00
63215	9/04/2026	EZ SHIRTZ	
		VOLLEYBALL SHIRTS	
216-00-47216-000-000		REC - YOUTH VOLLEYBALL	744.00
		17103	
		Total	744.00
63216	9/04/2026	FOREST LANDSCAPING & CONST INC	
		PAY REQUEST NO 2 - CU SHARE	
415-00-57332-000-000		CAP PROJ - 2026 W SCHOOL ST	151,402.87
		SANITARY SEWER	
415-00-57332-000-000		CAP PROJ - 2026 W SCHOOL ST	421,950.64
		WATER	
		Total	573,353.51

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 3
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
63217	9/04/2026	GFL ENVIRONMENTAL	0
100-00-55200-371-000	PARKS PLAYGRND EXP		557.75
	PORTABLE RESTROOMS 7/24-8/20	UN0000165798	
100-00-55200-371-000	PARKS PLAYGRND EXP		744.22
	PORTABLE RESTROOMS 8/21-9/17	UN0000167036	
	Total		1,301.97
63218	9/04/2026	HAMMER, JOSEPH	0
	HOTEL REIMBURSEMENT		
100-00-51110-331-000	MAYOR MILEA/MEALS/LODGING		165.00
	Total		165.00
63219	9/04/2026	HELLENBRAND, KELSEY	0
100-00-51300-216-000	MUN ATTNY PFL SERVICE RENDERED		50,000.00
	Total		50,000.00
63220	9/04/2026	INTERSTATE ALL BATTERY CENTER	0
	BATTERY		
100-00-52200-810-000	FIRE EQUIP PURCHASED		135.00
		1905101025254	
	Total		135.00
63221	9/04/2026	JR'S MULCH SALES INC	0
	30 YDS CERTIFIED PLAYMAT		
100-00-55200-371-000	PARKS PLAYGRND EXP		975.00
	Total		975.00
63222	9/04/2026	JUNG GARDEN CENTER	0
	ARBOR DAY TREES		
100-00-56110-375-000	FORESTRY TREE PURCHASE		587.50
		10027073	
	Total		587.50
63223	9/04/2026	KAYLA'S CUSTOM CLEANING	0
	PAVILION CLEANING 8/2026		

9/09/2026 11:36 AM Reprint Check Register - Full Report - ALL

Page: 4
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
216-00-55200-370-000		PARKS PAVILION EXP	1,419.00
		99704	
		Total	1,419.00
63224	9/04/2026	LAKESIDE LAWN CARE LLC	0
	8/24 MOW, 8/31 MOW/TRIM		
235-00-54910-299-000		CEMETERY CONTRACT MOWING	5,900.00
		8312026	
		Total	5,900.00
63225	9/04/2026	LIFESTAR EMERGENCY MEDICAL	0
	9/2026	AMBULANCE SERVICE	
240-00-52300-290-000		COLUMBIA EMS CONTRACT SERVICES	24,322.73
		9/2026	
		Total	24,322.73
63226	9/04/2026	MARINE CORPS LEAGUE	0
		DONATION FOR GRILLING AT NNO	
100-00-52100-203-000		POL DEPT COMMUNITY SERVICE	1,000.00
		Total	1,000.00
63227	9/04/2026	MID-STATE EQUIPMENT INC - JANESVILLE	0
100-00-55200-231-000		PARKS EQUIPMENT MAINT	44.36
		P11555	
100-00-56110-231-000		FORESTRY EQUIPMENT MAINT	70.00
		T26074	
100-00-56110-231-000		FORESTRY EQUIPMENT MAINT	70.00
		T26106	
100-00-56110-231-000		FORESTRY EQUIPMENT MAINT	158.85
		P11387	
415-00-48300-000-000		DISPOSAL OF FIXED ASSETS	11,400.00
		W23232	
100-00-56110-231-000		FORESTRY EQUIPMENT MAINT	13.98
		P11554	
		Total	11,757.19
63228	9/04/2026	MSA PROFESSIONAL SERVICES INC	0
		BUILDING INSPECTION SERVICES 6/7-7/4	

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 5
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52400-295-000		INSPECTIONS CONTRACT BLDG INSP 031632	7,968.68
Total			7,968.68
63229	9/04/2026	RHYME BUSINESS PRODUCTS SHARP COPIER CONTRACTs	0
210-00-55110-300-000		LIBRARY OP SUPPLIES & EXP 42826521	218.47
216-00-55510-322-000		C CENTER ADVERT/MARKETING 42882836	187.27
Total			405.74
63230	9/04/2026	SUPERIOR CHEMICAL LLC	0
100-00-55200-370-000		PARKS PAVILION EXP PAVILION BATHROOM SUPPLIES 448403	112.39
100-00-53230-300-000		GARAGE OP SUPPLIES & EXP DPW BATHROOM SUPPLIES 448403	110.20
Total			222.59
63231	9/04/2026	US BANK	0
210-00-55110-402-000		LIBRARY YOUTH AUDIO DVD'S 8/2026	57.59
210-00-55110-410-000		LIBRARY PUBLIC REL EXPENSE OUTREACH, NNO 8/2026	362.39
210-00-55110-408-000		LIBRARY YOUTH PROGRAMMING YOUTH PROGRAMS 8/2026	103.87
210-00-55110-403-000		LIBRARY ADULT BOOKS ADULT BOOKS 8/2026	277.23
210-00-55110-407-000		LIBRARY ADULT PROGRAMMING ADULT PROGRAMS 8/2026	219.23
210-00-55110-300-000		LIBRARY OP SUPPLIES & EXP SUPPLIES 8/2026	172.46
Total			1,192.77
63232	9/04/2026	VANGUARD COMPUTERS INC LENOVO THINKCENTRE	0
419-00-52100-810-000		POLICE DEPT EQUIP PURCHASED VCI-INV070947	1,975.00

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 6
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			1,975.00
63233	9/04/2026	VICK, MATTHEW	0
UNIFORM REIMBURSEMENT			
100-00-53300-344-000		STREETS UNIFORMS	167.67
Total			167.67
63234	9/04/2026	WAGNER, STEVEN	0
REIMBURSEMENT FOR CITY LAUNDRY			
216-00-55200-370-000		PARKS PAVILION EXP	6.00
Total			6.00
63235	9/04/2026	WE ENERGIES	0
100-00-52200-222-000		FIRE HEAT	26.35
FIRE DEPT			
100-00-52100-222-000		POL DEPT HEAT	10.23
POLICE DEPT			
210-00-55110-222-000		LIBRARY HEAT	21.18
LIBRARY			
210-00-55115-220-000		ANNEX UTILITIES	15.24
LIBRARY ANNEX			
215-00-55500-222-000		POOL HEAT	2,055.13
POOL			
235-00-54910-220-000		CEMETERY UTILITIES	10.23
CEMETERY			
100-00-55200-222-000		PARKS HEAT	5.99
BOY SCOUT CABIN			
216-00-55200-370-000		PARKS PAVILION EXP	43.88
PAVILION			
100-00-53100-222-000		PW ADMIN HEAT	10.23
DPW FIREMAN'S PARK GARAGE			
100-00-53100-222-000		PW ADMIN HEAT	10.23
DPW GARAGE REAR			
100-00-53100-222-000		PW ADMIN HEAT	11.27
DPW MUNI GARAGE			
100-00-51600-222-000		CITY HALL HEAT	26.35
CITY HALL			

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 7
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
216-00-55550-220-000		REC UTILITIES	10.23
		161 BUILDING	
216-00-55510-222-000		C CENTER HEAT	10.14
		COMMUNITY CENTER	
Total			2,266.68
63236	9/04/2026	WEINER, DENNIS	0
REPLENISH PETTY CASH - PARTS FOR SINK			
100-00-52120-390-000		PD FIELD SVCS OTH SUPP & MISC	82.00
Total			82.00
63237	9/04/2026	WI PROFESSIONAL POLICE ASSOC INC	0
UNION DUES 9/2026			
100-00-21592-000-000		UNION DUES	235.00
		29092	
Total			235.00
63238	9/04/2026	WRIGHT, COLE	0
REIMBURSE CANCELED EVENT			
216-00-47212-000-000		REC - COMMUNITY EVENTS	40.00
Total			40.00
63239	9/09/2026	AMAZON CAPITAL SERVICES	0
100-00-52100-811-000		POL DEPT SMALL EQUIP PURCH	303.43
		512GB ULTRA SDHC UHS-I CARDS	
		1L9W-V6YH-1TY9	
419-00-52100-810-000		POLICE DEPT EQUIP PURCHASED	123.96
		AA BATTERIES	
		1LR6-YK3H-1W6Q	
Total			427.39
63240	9/09/2026	BLACKSTONE TECHNOLOGIES LLC	0
HIGH PERFORMANCE PATCH MIX			
100-00-53300-300-000		STREETS OP SUPPLIES & EXP	892.11
Total			892.11
63241	9/09/2026	BV NATIONAL ELEVATOR INSPECTION SERVICES	0
ROUTINE ELEVATOR INSPECTION			

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 8
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52100-233-000		POL DEPT BLDG/REP & MAINT	85.00
		26000347 RM 00396	
		Total	85.00
63242	9/09/2026	CHARTER COMMUNICATIONS	0
100-00-51600-225-000		CITY HALL SIREN ELECTRICITY	59.86
		CITY HALL INTERNET & TV SERVICES	
225-00-51650-210-000		CABLE TV PROFESSIONAL FEES	59.85
		CABLE INTERNET & TV SERVICES	
205-00-56400-242-000		CDA MEDIA/WEB/MISC	24.44
		CDA INTERNET	
100-00-52310-390-000		EMD OTH SUPP & MISC EXP	24.44
		EM INTERNET	
100-00-52200-225-000		FIRE SIREN ELECTRICITY	24.45
		FD INTERNET	
100-00-52100-220-000		POL DEPT UTILITIES	24.45
		PD INTERNET	
100-00-53100-221-000		PW ADMIN TELEPHONE/INTERNET	24.44
		DPW INTERNET	
216-00-55550-221-000		REC TELEPHONE/INTERNET	24.44
		RECREATION INTERNET	
216-00-55510-220-000		C CENTER UTILITIES	95.27
		COMMUNITY CENTER INTERNET & TV SERVICES	
		Total	361.64
63243	9/09/2026	COLUMBUS UTILITIES	0
215-00-55500-231-000		POOL EQUIPMENT MAINT	1,170.00
		POOL TEST	3046
230-00-53630-298-000		RECYCLING DUMPSTER CHGS	619.00
		LRC DUMPSTER	3046
100-00-55200-372-000		PARKS GOAT OP EXP	39.08
		GOAT HARNESES	3046
100-00-53100-300-000		PW ADMIN OP SUPPLIES & EXP	324.75
		HP OMNIBOOK	3046
100-00-53100-300-000		PW ADMIN OP SUPPLIES & EXP	150.20
		COMPUTER SUPPLIES	3046
		Total	2,303.03

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 9
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
63244	9/09/2026	CREXENDO BUSINESS SOLUTIONS MONTHLY VOICE SERVICES	0
100-00-51600-221-000		CITY HALL TELEPHONE/INTERNET 372800	1,022.44
Total			1,022.44
63245	9/09/2026	DIVERSIFIED BENEFIT SERV INC HSA SAVINGS ACCOUNT SERVICES 9/2026	0
100-00-51600-210-000		CITY HALL PROFESSIONAL FEES 488848	84.00
Total			84.00
63246	9/09/2026	ENVISIONWARE INC ANNUAL MAINTENANCE/SUBSCRIPTION	0
210-00-55110-701-000		LIBRARY EQUIPMENT	419.95
Total			419.95
63247	9/09/2026	FRANZ, OWEN REPAIR ANTIQUE FIRE TRUCK	0
100-00-52200-230-000		FIRE REPAIR/MAIN	14,356.57
Total			14,356.57
63248	9/09/2026	GFL ENVIRONMENTAL	0
100-00-51600-220-000		CITY HALL UTILITIES CITY HALL - DUMPSTERS U90000339257	154.50
100-00-52100-220-000		POL DEPT UTILITIES POLICE DEPT - DUMPSTERS U90000339257	154.50
100-00-52200-220-000		FIRE UTILITIES FIRE DEPT - DUMPSTERS U90000339257	154.50
100-00-53100-220-000		PW ADMIN UTILITIES DPW - DUMPSTER U90000339257	87.55
100-00-55200-220-000		PARKS UTILITIES PARKS - DUMPSTERS U90000339257	854.90
215-00-55500-220-000		POOL UTILITIES POOL - DUMPSTERS U90000339257	242.05
230-00-53620-000-000		GARBAGE & RECYCLING COLL FEES RESIDENTIAL GARBAGE/RECYCLING U90000339257	30,838.66

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 10
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
230-00-53621-000-000		DUMPSTER CHARGES	118.45
		DPW/LRD - CARDBOARD DUMPSTER U90000339257	
230-00-53630-298-000		RECYCLING DUMPSTER CHGS	373.20
		DPW - ROLL OFF DUMPSTER U90000339257	
230-00-53630-298-000		RECYCLING DUMPSTER CHGS	262.65
		COLUMBUS UTILITES/WWTP - DUMPSTERS U90000339257	
Total			33,240.96
63249	9/09/2026	HOLTZ BUILDERS INC	
PAYMENT 2 - PICKLEBALL COURTS			
415-00-57630-000-000		CAP PROJ - PARK IMPROVEMENT	109,519.10
		WI26091 - 2	
Total			109,519.10
63250	9/09/2026	LEWIS, CHAD	
THE HISTORY OF HALLOWEEN 10/8/2026			
210-00-55110-407-000		LIBRARY ADULT PROGRAMMING	350.00
Total			350.00
63251	9/09/2026	MACQUEEN EQUIPMENT LLC	
SCBA REPAIR & WARRANTY			
100-00-52200-230-000		FIRE REPAIR/MAIN	49.13
		INV22366	
Total			49.13
63252	9/09/2026	MADISON COLLEGE	
TUITION AND FEES - KNOLL			
100-00-52110-332-000		PD - PATROL TRAINING	135.00
		CORP-000000059294	
Total			135.00
63253	9/09/2026	MEYERS, AMY JO	
ICE FOR FIRECRACKER 5			
216-00-47212-000-000		REC - COMMUNITY EVENTS	49.48
Total			49.48
63254	9/09/2026	MID-STATE EQUIPMENT INC - JANESVILLE	
OIL DRY & SUPPLIES			

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 11
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52200-810-000	FIRE	EQUIP PURCHASED	117.61
		P98169	
		Total	117.61
63255	9/09/2026	PEAK GARAGE DOORS LLC	0
		SPRINGS & LABOR	
100-00-52200-233-000	FIRE	BLDG/REP & MAINT	9,115.00
		Total	9,115.00
63256	9/09/2026	PITNEY BOWES INC	0
		QUARTERLY POSTAGE MACHINE 7/1-9/30/2026	
100-00-51600-311-000	CITY HALL	POSTAGE	457.56
		3323122179	
		Total	457.56
63257	9/09/2026	PRAIRIE RIDGE HEALTH INC	0
100-00-52200-210-000	FIRE	PROFESSIONAL FEES	315.50
		FIRE DEPT TESTING	
		285483 92262130162	
		Total	315.50
63258	9/09/2026	PREMIUM WATERS INC	0
		WATER DELIVERY	
100-00-52120-390-000	PD FIELD SVCS	OTH SUPP & MISC	25.99
		802496-08-26	
		Total	25.99
63259	9/09/2026	RECONYX INC	0
		LPC CAMERA & SECURITY ENCLOSURE	
419-00-52100-810-000	POLICE DEPT	EQUIP PURCHASED	1,054.15
		269525	
		Total	1,054.15
63260	9/09/2026	RUEKERT - MIELKE INC	0
100-00-56310-391-000	ENGINEER	OTHER NON INFRAS.	508.25
		COUNCIL MEETING ATTENDANCE	
		165362	
100-00-56310-213-000	ENGINEERING	ZONING/PLANNING/EN	993.75
		DRT MEETING ATTENDANCE	
		165362	

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 12
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-56310-213-000		ENGINEERING ZONING/PLANNING/EN PERMIT APPROVALS 165362	1,937.25
100-00-56310-391-000		ENGINEER OTHER NON INFRAS. PLANNING SUPPORT 165362	1,703.78
100-00-56310-243-000		ENGINEERING GIS SERVICES GIS SERVICES, 2026 STREET PLANNING 165368/165369/165372	19,191.48
100-00-44400-000-000		ZONING, VARIANCES, OTHER APP TOWER DRIVE 165373	4,857.25
100-00-56310-213-000		ENGINEERING ZONING/PLANNING/EN ZION 165364	2,774.25
201-00-23100-040-000		PRAIRIE RIDGE HEALTH 165363	1,151.75
415-00-57100-212-000		CAPITAL OUTLAY ENGINEERING CIP SUPPORT 165362	557.25
415-00-57331-000-000		CAP PROJ - 2026 PSB PUBLIC SAFETY BUILDING 165374	4,714.00
415-00-57630-000-000		CAP PROJ - PARK IMPROVEMENT PAVILION HVAC 165375	3,600.00
415-00-57332-000-000		CAP PROJ - 2026 W SCHOOL ST 2026 STREETS - STREETS 165371	26,276.51
415-00-57332-000-000		CAP PROJ - 2026 W SCHOOL ST 2026 STREETS - WATER (CU WILL REIMBURSE) 165371	15,822.41
415-00-57332-000-000		CAP PROJ - 2026 W SCHOOL ST 2026 STREETS - SEWER (CU WILL REIMBURSE) 165371	8,476.29
650-00-55500-623-000		2026 STS RECON STORM 2026 STREETS - STORM 165371	5,933.41
245-00-57620-000-000		PARKS - CAPITAL PROJECTS PICKLEBALL COURTS 165370	5,349.22
416-00-51117-212-000		TIF #7 - ENGINEERING FIREMAN'S PARK CULVERT REMOVAL 165365/165367	3,673.88
416-00-59307-000-000		TIF #7 ENGINEERING CARDINAL HEIGHTS 165366	421.75
Total			107,942.48
63261	9/09/2026	SALZWEDEL, JOHN C	
100-00-51600-291-000		CITY HALL CONTRACT MONTHLY CLOCKTOWER MONTHLY MAINTENANCE 140	325.00

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 13
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51600-230-000		CITY HALL REPAIR/MAIN	50.00
		ADJUST WEIGHT FOR GEAR LASH 140	
		Total	375.00
63262	9/09/2026	SHRED-IT USA LLC	0
100-00-51600-300-000		CITY HALL OP SUPPLIES & EXP	65.46
		CITY HALL 8015319103	
100-00-52100-233-000		POL DEPT BLDG/REP & MAINT	65.46
		POLICE DEPT 8015319103	
		Total	130.92
63263	9/09/2026	STALKER RADAR	0
		TRAFFIC STATISTICS SENSOR PARTS & REPAIR	
100-00-52110-231-000		PD - PATROL EQUIPMENT MAINT	252.50
		483053	
		Total	252.50
63264	9/09/2026	STAPLES	0
		COPY PAPER	
100-00-52200-310-000		FIRE OFFICE SUPPLIES	42.89
		7011204969	
		Total	42.89
63265	9/09/2026	T-MOBILE	0
100-00-53100-221-000		PW ADMIN TELEPHONE/INTERNET	36.30
		DPW TABLETS 219149260-4	
100-00-51600-221-000		CITY HALL TELEPHONE/INTERNET	48.40
		COL UTILITIES TABLETS - WILL REIMBURSE 219149260-4	
		Total	84.70
63266	9/09/2026	VANGUARD COMPUTERS INC	0
		COMPUTERS & ACCESSORIES	
100-00-51600-812-000		CITY HALL IT REPLACEMENT	20,530.00
		VCI-INV071608	
		Total	20,530.00
63267	9/09/2026	WENDTWORKS: STORIES ~N~ FLIGHT!	0
		FUN WITH TRAINS PROGRAM	

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 14
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
210-00-55110-408-000	LIBRARY	YOUTH PROGRAMMING	600.00
Total			600.00
63268	9/09/2026	WI COPY & BUSINESS	0
100-00-53100-300-000	PW ADMIN OP SUPPLIES & EXP		6.68
B/W BILLABLE OVERAGE CHARGES 6/3-9/2/26 AR73810			
100-00-52130-290-000	PD SUPP SVCS CONTRACT SERVICES		57.00
COPIER CONTRACT 9/2026 AR73778			
Total			63.68
63269	9/09/2026	WI DEPT OF TRANSPORTATION	0
PRELIMINARY TOWER DR - 6/30-8/31/2026			
415-00-57334-000-000	CAP PRJTS - TOWER DR		3,696.64
395-0000452801			
Total			3,696.64
63270	9/09/2026	WISE GUYS AUTO REPAIR LLC	0
OIL CHANGE & REPLACE FILTER			
100-00-52110-235-000	PD - PATROL FLEET REP/MAINT		40.00
65551			
Total			40.00
063047	9/02/2026	JAWS SWIM TEAM	
VOID CHECK #063047			Manual Check
215-00-55500-421-000	POOL SWIM TEAM EXP		-100.00
7/25/2026			
Total			-100.00
KT 8/2026	9/04/2026	KWIK TRIP	0
			Manual Check
100-00-52110-350-000	PD - PATROL FUEL/GAS/OIL		2,215.35
POLICE DEPT FUEL CHARGES			
100-00-52200-350-000	FIRE FUEL/GAS/OIL		1,187.53
FIRE DEPT FUEL CHARGES			
100-00-53230-350-000	GARAGE FUEL/GAS/OIL		653.29
DPW FUEL CHARGES			
Total			4,056.17

9/09/2026 11:36 AM Reprint Check Register - Full Report - ALL

Page: 15
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
PR 7/2026	7/31/2026	PAYROLL PAYMENTS	
		SOCIAL SECURITY/MEDICARE WITHHOLDING	Manual Check
100-00-21511-000-000		SS/MEDICARE TAXES PAYABLE	7,759.02
		SOCIAL SECURITY/MEDICARE WITHHOLDING	7/2026
100-00-21512-000-000		FEDERAL W/H TAXES PAYABLE	5,650.13
		FEDERAL WITHHOLDING TAX	7/2026
100-00-21513-000-000		STATE TAX W/H TAX PAYABLE	6,601.33
		STATE WITHHOLDING	7/2026
100-00-21565-000-000		DEFERRED COMPENSATION	1,085.69
		DEFERRED COMPENSATION	7/2026
100-00-21560-000-000		HSA - CITY/W&L	4,750.90
		HSA CITY/UTILITY	7/2026
100-00-21591-000-000		CHILD SUPPORT	734.00
		CHILD SUPPORT	7/2026
100-00-21500-910-000		AFLAC	164.84
		7/2026 AFLAC	7/2026
100-00-21530-000-000		HEALTH INS PAYABLE	66,208.40
		7/2026 DEAN HEALTH INSURANCE	7/2026
100-00-21540-000-000		DENTAL/VISION INSURANCE	4,939.46
		7/2026 DELTA DENTAL/VISION INSURANCE	7/2026
100-00-21500-908-000		RELIANCE LTD	829.95
		8/2026 RELIANCE LTD	7/2026
100-00-21594-000-000		ASSURITY AT	3,233.92
		6/2026 ASSURITY	7/2026
100-00-21593-000-000		CHAMP 125 PLAN	7,254.00
		6/2026 CHAMP	7/2026
100-00-21596-000-000		ALLSTATE AT	273.68
		6/2026 ALLSTATE	7/2026
Total			109,485.32
ACE 8/2026	9/08/2026	COLUMBUS ACE HARDWARE	Ⓢ
			Manual Check
215-00-55500-230-000		POOL REPAIR/MAIN	98.86
		MAINTENANCE SUPPLIES	POOL 8/2026
100-00-52100-233-000		POL DEPT BLDG/REP & MAINT	48.91
		FASTENERS, LOCK	PD 8/2026
Total			147.77

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 16
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
WEX 8/2026	9/03/2026	WEX BANK	Ⓢ
DPW FUEL CHARGES 8/2026			Manual Check
100-00-53230-350-000		GARAGE FUEL/GAS/OIL	1,808.19
		115024588	
Total			1,808.19
BOND INT 26	9/08/2026	BOND TRUST SERVICES CORP	Ⓢ
REF: 38803 - 2013A			Manual Check
300-00-58200-620-000		DEBT SERVICE INTEREST	9,125.00
REF: 38803 - 2013A			
300-00-58200-620-000		DEBT SERVICE INTEREST	14,222.50
REF: 329480 - 2017A			
300-00-58200-620-000		DEBT SERVICE INTEREST	22,062.50
REF: 331784 - 2018A			
300-00-58200-620-000		DEBT SERVICE INTEREST	3,747.50
REF: 338834 - 2020B			
300-00-58200-620-000		DEBT SERVICE INTEREST	25,300.00
REF: 340986 - 2022B			
300-00-58200-620-000		DEBT SERVICE INTEREST	85,775.00
REF: 342770 - 2024A			
Total			160,232.50
CL 9/1/2026	9/08/2026	CENTURY LINK	Ⓢ
ADMIN LONG DISTANCE			Manual Check
100-00-51600-221-000		CITY HALL TELEPHONE/INTERNET	0.77
ADMIN LONG DISTANCE			
100-00-53100-221-000		PW ADMIN TELEPHONE/INTERNET	0.21
DPW LONG DISTANCE			
Total			0.98
BOND FEES 26	9/08/2026	BOND TRUST SERVICES CORP - PAYING AGENT FEES	Ⓢ
REF: 38803 - 2013A			Manual Check
300-00-58300-691-000		DEBT SERVICE PAYMENTS TO ESCRO	400.00
REF: 38803 - 2013A			
300-00-58300-691-000		DEBT SERVICE PAYMENTS TO ESCRO	400.00
REF: 329480 - 2017A			
Total			800.00
Grand Total			1,283,031.62

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 17
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL	265,721.42
Total Expenditure from Fund # 201 - DEVELOPMENT FEES	1,151.75
Total Expenditure from Fund # 205 - COMMUNITY DEV AUTHORITY	24.44
Total Expenditure from Fund # 210 - LIBRARY	3,123.35
Total Expenditure from Fund # 215 - COLUMBUS AQUATIC CENTER	10,466.04
Total Expenditure from Fund # 216 - RECREATION	2,925.27
Total Expenditure from Fund # 225 - CABLE	59.85
Total Expenditure from Fund # 230 - GARBAGE/RECYCLING	32,211.96
Total Expenditure from Fund # 235 - CEMETERY	5,910.23
Total Expenditure from Fund # 240 - COLUMBUS AREA EMS	24,322.73
Total Expenditure from Fund # 245 - SPECIAL PARKS FUND	5,349.22
Total Expenditure from Fund # 300 - DEBT SERVICE	161,032.50
Total Expenditure from Fund # 415 - CAPITAL PROJECTS	757,415.71
Total Expenditure from Fund # 416 - TID #7	4,095.63
Total Expenditure from Fund # 419 - PD PROGRAMS	3,153.11
Total Expenditure from Fund # 650 - STORMWATER	6,068.41
Total Expenditure from all Funds	1,283,031.62

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 18
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

	Amount
Total Expenditure from Account 21500 - AMERICAN FAMILY LIFE ASSURANCE	994.79
Total Expenditure from Account 21511 - SS/MEDICARE TAXES PAYABLE	7,759.02
Total Expenditure from Account 21512 - FEDERAL W/H TAXES PAYABLE	5,650.13
Total Expenditure from Account 21513 - STATE TAX W/H TAX PAYABLE	6,601.33
Total Expenditure from Account 21530 - HEALTH INS PAYABLE	66,208.40
Total Expenditure from Account 21540 - DENTAL/VISION INSURANCE	4,939.46
Total Expenditure from Account 21560 - HSA - CITY/W&L	4,750.90
Total Expenditure from Account 21565 - DEFERRED COMPENSATION	1,085.69
Total Expenditure from Account 21591 - CHILD SUPPORT	734.00
Total Expenditure from Account 21592 - UNION DUES	235.00
Total Expenditure from Account 21593 - CHAMP 125 PLAN	7,254.00
Total Expenditure from Account 21594 - ASSURITY AT	3,233.92
Total Expenditure from Account 21596 - ALLSTATE AT	273.68
Total Expenditure from Account 23100 - DOLLAR STORE	1,151.75
Total Expenditure from Account 44400 - ZONING, VARIANCES, OTHER APP	4,857.25
Total Expenditure from Account 47212 - RECREATION; COMMUNITY EVENTS	89.48
Total Expenditure from Account 47216 - RECREATION; YOUTH VOLLEYBALL	744.00
Total Expenditure from Account 48300 - DISPOSAL OF FIXED ASSETS	11,400.00
Total Expenditure from Account 51110 - MAYOR	165.00
Total Expenditure from Account 51117 - TIF #7 - ENGINEERING	3,673.88
Total Expenditure from Account 51300 - MUN ATTNY	53,400.00
Total Expenditure from Account 51600 - CITY HALL	22,934.34
Total Expenditure from Account 51650 - CABLE TV	59.85
Total Expenditure from Account 52100 - POL DEPT	4,845.09
Total Expenditure from Account 52110 - PD - PATROL	2,642.85
Total Expenditure from Account 52120 - PD FIELD SVCS	107.99
Total Expenditure from Account 52130 - PD SUPP SVCS	57.00
Total Expenditure from Account 52200 - FIRE	25,844.59

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 19
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026 From Account:
Thru: 9/09/2026 Thru Account:

	Amount
Total Expenditure from Account 52300 - EMS CONTRACTED AMB SERVICE	24,322.73
Total Expenditure from Account 52310 - EMD	24.44
Total Expenditure from Account 52400 - INSPECTIONS	7,968.68
Total Expenditure from Account 53100 - PW ADMIN	661.86
Total Expenditure from Account 53230 - GARAGE	2,825.89
Total Expenditure from Account 53300 - STREETS	1,254.62
Total Expenditure from Account 53620 - GARBAGE & RECYCLING COLL FEES	30,838.66
Total Expenditure from Account 53621 - DUMPSTER CHARGES	118.45
Total Expenditure from Account 53630 - RECYCLING	1,254.85
Total Expenditure from Account 54910 - CEMETERY	5,910.23
Total Expenditure from Account 55110 - LIBRARY	3,094.12
Total Expenditure from Account 55115 - ANNEX	29.23
Total Expenditure from Account 55200 - PARKS	5,160.37
Total Expenditure from Account 55500 - STORM WATER	16,534.45
Total Expenditure from Account 55510 - C CENTER	415.28
Total Expenditure from Account 55550 - REC	71.66
Total Expenditure from Account 56110 - FORESTRY	900.33
Total Expenditure from Account 56310 - ENGINEERING	27,108.76
Total Expenditure from Account 56400 - CDA	24.44
Total Expenditure from Account 57100 - CAPITAL OUTLAY	557.25
Total Expenditure from Account 57331 - CAP PROJ - 2026 PSB	4,714.00
Total Expenditure from Account 57332 - CAP PROJ - 2026 W SCHOOL ST	623,928.72
Total Expenditure from Account 57334 - CAP PRJTS - TOWER DR	3,696.64
Total Expenditure from Account 57620 - PARKS - CAPITAL PROJECTS	5,349.22
Total Expenditure from Account 57630 - CAP PROJ - PARK IMPROVEMENT	113,119.10
Total Expenditure from Account 58200 - DEBT SERVICE	160,232.50
Total Expenditure from Account 58300 - DEBT SERVICE	800.00
Total Expenditure from Account 59307 - TID #7	421.75

9/09/2026 11:36 AM

Reprint Check Register - Full Report - ALL

Page: 20
ACCT

CITY GENERAL FUND

ALL Checks

Posted From: 8/28/2026

From Account:

Thru: 9/09/2026

Thru Account:

Amount

Total Expenditure from all Accounts 1,283,031.62

9/09/2026 11:41 AM

Page: 1
PAYRL

Check Date From: 9/04/2026
Thru: 9/04/2026

From Dept:
Thru Dept:

Pay Periods: 8/03/2026 Thru: 8/30/2026

Total Checks: 85

(Male: 34 Female: 51)

Earnings:

Regular Pay	93,097.80	3,362.10	Hours
Overtime Pay	1,312.42	31.00	Hours
CHAMP REIMBURSE	10,721.68		

105,131.90

Withholdings:

Federal	4,820.58
Social Security	4,841.56
Medicare	1,132.32
Wisconsin	2,785.42
ADDTL LIFE INS	99.15
ALLSTATE (LIFE)	127.02
ASSURITY	1,147.34
CHAMP 125	12,738.55
CHILD SUPPORT	799.00
EMPOWER AFTER	353.94
FLX DENTAL	150.12
FLX HEALTH	2,639.78
FLX VISION INS	17.99
HEALTH SAV ACCT	775.00
NORTH SHORE BNK	200.00
UNION DUES	108.45
WRS	5,022.74

37,758.96

NET PAY 67,372.94

Flexible Time Off:

Earned

Used

COMP TIME	0.00	17.50
FLEX TIME	4.75	17.75
HOLIDAYS	0.00	8.00
PTO	0.00	44.00
SICK LEAVE	0.00	19.50

9/09/2026 11:41 AM

Reprint Payroll Register Totals Only
All EmployeesPage: 2
PAYRLCheck Date From: 9/04/2026
Thru: 9/04/2026From Dept:
Thru Dept:

VACATION	0.00	293.25
	-----	-----
	4.75	400.00

Fringes:

CHAMP ADM	81.24
DENTAL	964.26
HEALTH	15,475.44
LIFE	133.67
LT DISAB	182.91
VISION	102.31

	16,939.83