



Historic Landmarks and Preservation Commission Meeting Agenda

Wednesday, October 22, 2025 at 4:00 PM

Columbus City Hall – 105 N. Dickason Boulevard

Call Meeting to Order

Notice of Open Meeting

Approval of agenda

Approve minutes from previous meeting(s)

[Regular](#) meeting minutes from September 24, 2025

Public Comments (3 minute limit per person)

New Business

- [1.](#) Consider and take action regarding financial reports and invoices
- [2.](#) Consider and take action regarding Rest Haven maintenance and upgrades, specifically electrical work, main doors, and window screens
- [3.](#) Consider and take action regarding historic recognition of local buildings and sites
4. Consider and take action to plan the celebration activities for the 250th anniversary of the United States
5. Consider and take action regarding CHLPC fundraising activities
6. Discussion and possibly take action of Pavilion maintenance and upgrades, specifically to coordinate HVAC aesthetics, and possible asbestos removal
- [7.](#) Discussion and take possible action to plan for the 2026 Summer Concert Series
8. Discussion of possible sites for local historic designation
9. Set next meeting date for Wednesday, November 19, 2025

Adjourn

Columbus Historic Landmarks and Preservation Commission
Meeting Minutes
Wednesday, September 24, 2025
Columbus City Hall, 105 N Dickason Boulevard

The meeting was called to order by Chair Ruth Hermanson at 4:03 p.m. in the City Hall committee room.

Attendance: Commissioners Altschwager, Hermanson, Gilbertson, Nagle, Ulrich, and Mayor Hammer. Mike Kornmann was also present. Commissioner Elling arrived at 4:10.

Notice of open meeting: Chair Hermanson noted that the meeting agenda had been posted and distributed per State Statutes.

Approve agenda: Motion by Altschwager, second by Nagle, to approve the September 24 agenda as presented. Motion carried 6-0.

Minutes of August 27, 2025: Motion by Nagle, second by Altschwager to approve. Motion carried 6-0

Public Comment: Ben Swathmore, 448 West Mill Street, appeared to speak on the 103 North Ludington property. He noted that the structure was 170 years old and may be eligible for funding for repairs and maintenance work as a designated property within a National Register and State Register District. He wondered if the City could re-direct the likely \$230,000 potential demolition costs to preservation.

Financial Report, Payment of Invoices and Bills: Motion by Hammer, second by Altschwager to approve payment of \$79.90 to Jan Ulrich for postage, from account #255362. Roll call vote carried unanimously.

Rest Haven Project Presentation: The planning group contacted 11 potential contractors and received responses from two. Following a lengthy discussion, Mayor Hammer moved to proceed with Zuern's proposal for the door-only purchase and up to \$3,000 for installation. Second by Nagle. Motion carried unanimously. This recommendation will be forwarded to Administrator Amundson for review and determination on staff approval or Council action. We will still need SHPO approval, an electrician and an installation contractor.

2026 Budget request: Commissioner Gilbertson reviewed proposals from three firms to provide historical oval placards for placement on downtown commercial buildings. After lengthy discussion, she moved and Commissioner Nagle seconded a motion to purchase up to 27 oval placards for commercial buildings downtown, from Franklin Bronze company's September 9th proposal. Each placard would cost \$149, for a total of \$4,023 (plus shipping), to be funded by the City CHLPC allotment. Motion carried 6-0-1 (Ulrich abstained).

Columbus Area Endowment Grant application: Commissioner Ulrich reported that she mailed the request on August 29th but the application did not arrive in time for consideration.

Discussion on potential activities in support of US 250th Anniversary in 2026. This is the first time discussed by the commissioners and may be on future agendas.

Motion by Nagle, second by Altschwager to adjourn at 5:15 p.m. Carried Unanimously.

NEXT MEETING: Wednesday, October 22, 2025 at 4:00 p.m., at City Hall.

Respectfully submitted, Henry J. Elling, CHLPC Secretary

CHLPC TREASURER'S REPORT**14-Oct-25**

SUSAN STARE	CD	BALANCE	10.14.25	\$19,148.88
AUDITORIUM FUND				
WATER TOWER FUND 253474		BALANCE	10.14.25	\$10,664.75
Mary Poser/Former Columbus Auditorium Corporation	2502700	CD		
		BALANCE	10.14.25	\$32,307.87
REST HAVEN IMPROVEMENT				
(new savings acct) 255362		BALANCE	09.15.25	\$137,647.54
Rolf Poser donation			10.09.25	\$1,000.00
2026 calendar sponsorship			10.09.25	\$853.00
2026 calendar sponsorship			10.09.25	\$102.00
		Withdrawal	09.26.25	\$79.90
		Jan Ulrich postage		
CHLPC ACCOUNT 187450		BALANCE	10.09.25	\$33,230.58
				\$2,400.00
4th of July Committee 2014 donation for rest haven project				\$5,000.00
Rest haven bathroom donation from Bob & Janet Groh 2015				\$5,000.00
Rest haven donation from Dave & Sue Zittel 2018				\$500.00
Rest haven bathroom donation from Dave & Sue Zittel 2018				\$500.00
Rest haven bathroom donation from Bob & Janet Groh 2018				\$5,000.00
Rest haven bathroom donation from Mary Derr 2019				\$1,000.00
Rest haven donation from Dave & Sue Zittel 2019	09.09.19			\$500.00
Rest haven donation from Lyco 2019	09.09.19			\$500.00
Rest haven donation from Bob & Janet Groh 2019				\$10,000.00
Rest haven donation from Elizabeth Hinds 2020	07.15.20			\$20.00
Rest haven donation from Fred & Della Dartt 2020	08.13.20			\$100.00
Rest haven donation from Dave & Sue Zittel 2020	09.08.20			\$1,000.00
Rest haven donation from Bob & Janet Groh 2020	12.18.20			\$10,000.00
Rest haven donation from Bob & Janet Groh 2021	12.15.21			\$10,000.00

Rest haven donation from Rolf Poser	12.15.21	\$500.00
Rest haven donation from Lys Buck	12.31.21	\$100.00
Rest haven donation from Community Foundation of Collier County		\$5,000.00
Ed & Judy Bergauer	02.16.22	
Donation from Bob & Janet Groh	12.13.22	\$10,000.00
Rest haven donation from Rolf Poser	01.13.23	\$500.00
Rest haven donation from David & Sue Zittel	08.29.23	\$500.00
Rest haven donation from Rolf Poser	12.19.23	\$500.00
Donation from Bob & Janet Groh	01.04.24	\$5,000.00
2025 donation from Janet Groh	08.18.25	\$5,000.00

2018 Historic Calendar		\$7,784.44
2019 Historic Calendar		\$8,317.45
2020 Historic Calendar		\$6,920.00
2021 Historic Calendar		\$7,080.21
2022 Historic Calendar		\$12,595.00
2023 Historic Calendar		\$8,486.00
2024 Historic Calendar		\$7,537.00
2025 Historic Calendar		\$10,970.00
2026 Historic Calendar		\$8,073.00
TOUR BOOK LOAN	10.09.25	\$11.00
		\$279.39

October 14, 2025

COLUMBUS PAVILION ADA ACCESSIBILITY FUND

ACCOUNT 250968

10.14.25 Total

\$4,030.95

RESPECTFULLY SUBMITTED,
BETH ALTSCHWAGER, TREASURER

2000 Progress Way, Kaukauna, WI 54130
Tel. 920-766-3888 Fax 920-766-0883

August 28, 2025

RE: Remodel of Resthaven at Columbus park handicap front door

Thank you for the opportunity to provide you a quote on the above referenced project. Our price is based on a site visit, plan design, specs, and the following;

- Installation of conduit for handicap door
- Installation of boxes for door buttons
- Installation of wire for power for the doors from the existing panel using existing breakers
- Coordination of installation with other trades, city, and historical group.
- **NOT INCLUDED: REMOVAL AND REPLACEMENT OF EXISTING WOOD FOR CONDUIT INSTALLATION**
- **NOT INCLUDED: AUTOMATIC DOOR OPENER UNIT, BUTTONS, INSTALLATION.**
- Normal business hours between 6a-4p M-T

Total cost of handicap door power install: \$1800.00

Alt #1—installation of outlets in assembly space

- Installation of conduit and wire mold in the assembly area for power to outlets
- Installation of outlets, boxes, wire, and labeling
- **NOT INCLUDED: REMOVAL AND REPLACEMENT OF EXISTING WOOD FOR CONDUIT INSTALLATION**

Total cost of outlet installation in assembly area: \$3704.00

**** Price good for 7 days due to volatility of fluctuating market prices****

We look forward to the opportunity to work with you on this project. Please contact me with any questions at (608) 444-5556.

Sincerely,

Tory Weidemann

H E & Security, Inc.

N4302 Old Hwy. 73
Columbus, Wi. 53925

Item #2.

Proposal

Date	Proposal #
8/18/2025	1035

Name / Address
REST HAVEN

P.O. No.

Qty	Description
	PROPOSAL FOR FRONT DOOR POWER CONNECTION FROM POWER PANEL AROUND ASSEMBLY SPACE. WILL ALSO BE ADDING 3 OUTLETS IN THAT SPACE ON THE WAY TO THE FRONT DOOR. Sales Tax - Columbia County

SIGN AND RETURN BEFORE EQUIPMENT CAN BE ORDERED

Total

\$785.00

By agreeing to this proposal and the terms and conditions attached to this proposal it is understood that they prevail over any variation in terms and conditions on any purchase order document that the customer may issue. Any changes in the system requested by the customer after the execution of this agreement shall be paid for by the customer and such shall be authorized in writing.

Signature _____

Phone #

920-623-4722



Central Contracting Electric Service
N2179 Columbus Fall River Rd
PO BOX 324
Columbus, WI 53925-0324

Item #2.

P R O P O S A L

August 26, 2025

Resthaven
Columbus Fireman's Park
1049B Park Ave
Columbus, WI 53925
920-210-3359
Carolyn.fredericks18@gmail.com

Proposal includes all electrical labor, material, and equipment to complete the following work, plans provided by Carolyn Fredericks.

Inclusions: Wiring of the front door for push button.

Run conduit for new front door from the panel for push button for entry. **\$2,221.00**

Not Included:

All controls and parts for the door provided by owners.

Prices are good for 30 days.

Due to recent volatility in the materials market if the cost of materials increases by more than 10% prior to purchase, a cost increase will be required.

Thank you,

Accepted by:

Jacob Henning

Jacob Henning, Owner

Central Contracting Electric Service
Electrical Contractor #1475182
Master Electrician #921698

Please sign, date, and return a signed copy.



Franklin Bronze Plaques

4201 US 322 West
Franklin PA 16323

Quote/Order Acknowledgment

Item #3.

Date	Job No.
10/14/2025	37645

Vendor No.

Billing Address

Columbus Historic Preservation
Commission
105 North Dickason Boulevard
Columbus WI 53925

Ship To

Columbus Historic Preservation
Commission
105 North Dickason Boulevard
Columbus, WI 53925

Contact Person Libby Gilbertson		E-mail Address dulib913@gmail.com		Phone No. 920-946-4475	
P.O. No.	Prev. Job # 37431 / TEM...	Terms Credit Card	Must Have	Ship Date	
Description	Qty	Background	Mount	Amount	Total
4.5" x 8" Oval Bronze Plaque - Recognized by the City	21	Dark Oxide	Studs	149.00	3,129.00
10% Materials Surcharge				10.00%	312.90
Historic Preservation Discount				-10.00%	-312.90
Subtotal					3,129.00
Shipping and Handling				145.00	145.00
*1852; 1856; 1858 x2; 1861; 1865; 1866; 1871; 1873; 1876; 1886; 1889; 1892; 1894; 1896; 1898; 1900; 1903; 1904; 1910; 1920 (SMOOTH BACKGROUND) Standard production is approximately 5 - 7 weeks after final layout approval and receipt of payment, plus time in transit for UPS, depending on the size and complexity of the plaque					
<u>Please review details carefully and advise of any necessary corrections. Full text will be shown in the layout file when sent for review / revision / approval. Customer is responsible for any errors that are approved.</u> <u>Due to the volatility of the copper market and continuously changing tariffs put in place, estimates are subject to change without notice.</u> <u>We apologize for any inconvenience this may cause.</u>			Subtotal \$3,274.00		
			Sales Tax (0.0%) \$0.00		
			Total \$3,274.00		
Phone # 814-346-7205	Fax # 814-346-7047	E-mail audrey@franklinbronzeplaques.com		Web Site www.franklinbronzeplaques.com	

Plaque Order – Historic Recognition

Hi Libby,

I'll pull everything together for this first order and send the estimate later this afternoon or early this evening, layouts to follow as quickly as possible. As previously mentioned, we'll hold the original quote for this first batch, holding off on the updated pricing until your next order.

Once the layouts have been approved for production, we'll work out the deposit due. We accept Visa, MasterCard and American Express, or you can issue full payment via check. If payment is being issued through the municipality, we can also accept a fully executed purchase order for invoicing with Net 30 terms when the finished plaques are shipped. But as I said, we can work that out once the layouts have been approved for production.

Let me know if I can help with anything further while I get this started on our end.

Thanks!!!!

Audrey Sherlock

Franklin Bronze Plaques

4201 US 322 West

Franklin PA 16323

(PH) 814-346-7205 x103

(TF) 866-405-6623 x103

(FX) 814-346-7047

Audrey@FranklinBronzePlaques.com

At the September Columbus Historic Landmarks & Preservation Commission meeting, we voted to move forward with the ordering of the oval plaques from Franklin Bronze for

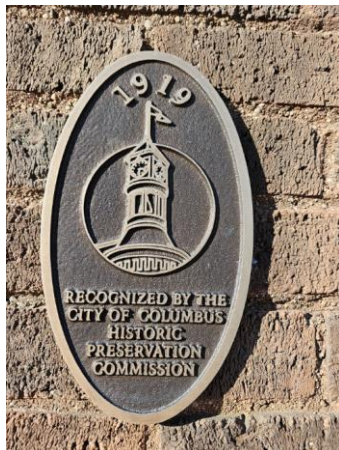
some of our downtown historic buildings. After researching the buildings, it was determined that some of the buildings already had the plaque mounted on it, and for some, the year of erection was unknown.

Below is a list of the plaques needed. I have forwarded Franklin Bronze in earlier communications a picture of the current plaque that we are attempting to replicate (another is attached) and the city logo. The reported cost was: *"I also mentioned the price increase. The updated per piece price would be \$171 each piece for the ovals, less the 10% historic preservation discount...net of \$153.90 each piece, but we'll hold an initial order at the existing \$149 price quoted late last week through the month of October."* Shipping was reported to be: *"Okay, if I've calculated correctly for box size and weight, we should be able to get these into three boxes for a total overall shipping cost of \$145. That breaks down to about \$5.35 +/- per plaque"*

Though we may not have the research completed by the end of October to benefit from the reserved rate of the current order, we will discuss the feasibility of getting the years of construction for the remaining buildings by the end of the year to be able to utilize our 2025 budget.

I have cc'd our city reps who attend our commission meetings, so that payment can be arranged. I do believe Franklin Bronze noted that a downpayment was required at the time of the order.

If you have any questions, please let me know. Thank you for partnering with us in this project!



We will need plaques with the following years and the quantity of that year:

1852 - 1

1856 - 1

1858 - 2

1861 - 1

1865 - 1

1866 - 1

1871 - 1

1873 - 1

1876 - 1

1886 - 1

1889 - 1

1892 - 1

1894 - 1

1896 - 1

1898 - 1

1900 - 1

1903 - 1

1904 - 1

1910 - 1

1920 - 1

2025 Summer Concert Income

[illegible]

2025 Summer Concert Expenses

Amount budgeted: \$4,501.64

Bands	Cost	Amount budgeted
Seth & Kylar	<u>\$650</u>	\$650.00
Rusty Hearts	\$900	\$900.00
Mark Croft Trio	\$800	\$800.00
MMP	\$333.31	\$333.31
American Legion	\$85	\$85.00
Hubbleton Brewing	\$245	\$245.00
Hubbleton Brewing	\$250	\$250.00
Hubbleton Brewing	\$180	\$180.00
Pavilion rental	\$680	\$680.00
Beth stamps	\$219	\$219.00
Jan stamps	\$63.14	\$63.14
Jan stamps	\$96.19	\$96.19
TOTAL	\$4,501.64	