



Public Spaces Committee Meeting Agenda

Monday, January 12, 2026 at 6:00 PM

105 N. Dickason Blvd.

Roll Call

Notice of Open Meeting

Public Comment

New Business

- [1.](#) Approval of November 10, 2025 meeting minutes.
2. Consider and take possible action on summer concert series.
- [3.](#) Consider and take possible action on Welcome Signs
4. Consider and take possible action on purchase of banners.
5. Consider and take possible action on representative to Community Collaboration group.
- [6.](#) Consider and take possible action on task order with Rukert Mielke for trail design.

Adjourn

*A quorum of city committees and/or commissions may be present at this meeting. No action will be taken or considered by those committees and/or commissions.

Public Spaces Committee Meeting – Minutes

Monday, November 10, 2025

Roll Call – Matt, Duane, Mike, Renee, Denise, Sherry, Pat, and Amy S.

New Business

1. Approval of October 13, 2025 minutes.
Motion made by Sherry, 2nd by Mike
2. Discussion held on City Welcome Signs, no action taken
3. Discussion held on Bicycle and Pedestrian planning, no action taken
4. Discussion held on flower baskets, no action taken
5. Discussion held on Holiday Window Painting, 10 businesses participating so far
6. Discussion held on 2026 budget of \$4450, no action taken
7. Discussion held on future mural project, no action taken

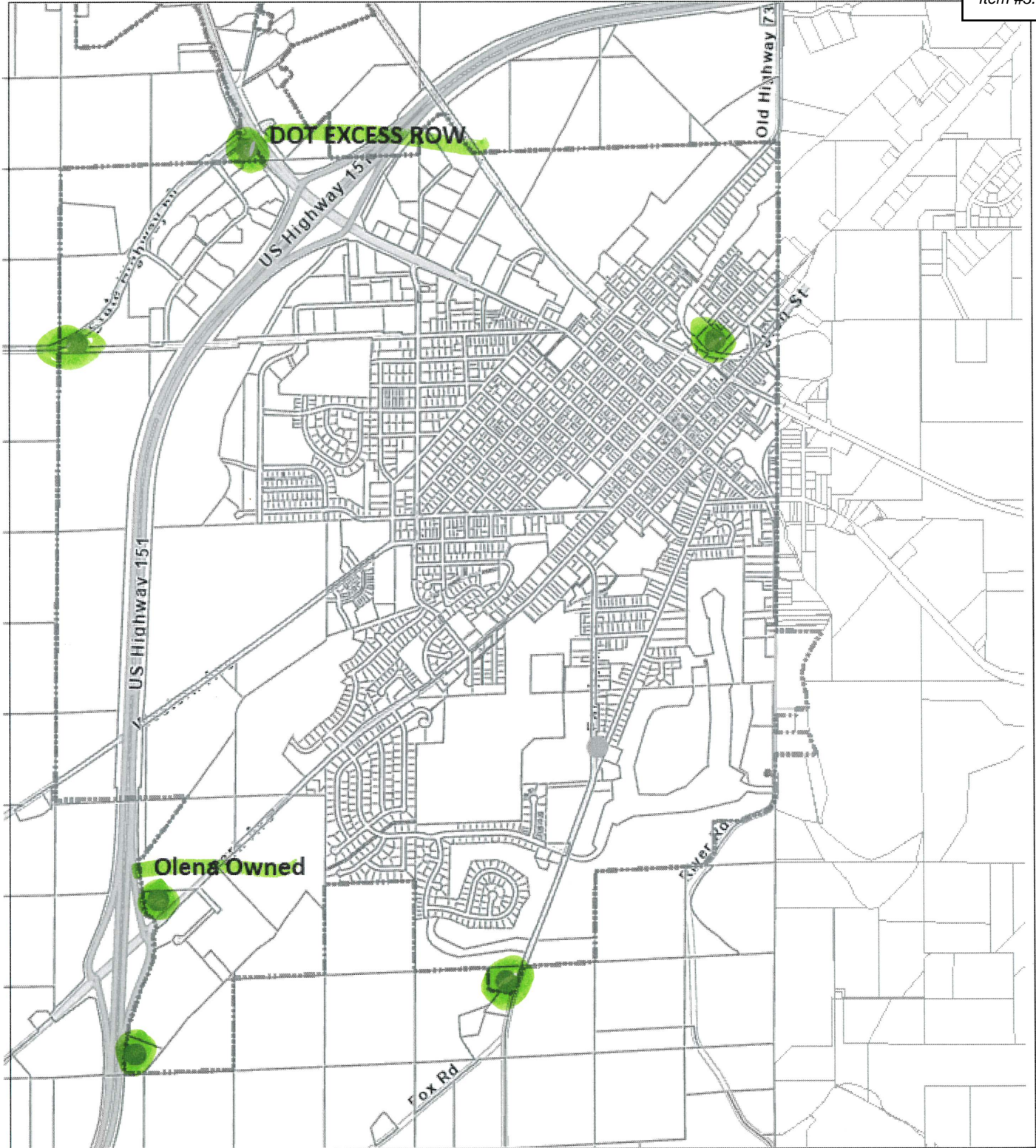
Next meeting – Monday, December 8, 2025 at 6:00 p.m.

Motion to adjourn by Mike, 2nd by Amy

Respectfully submitted,

Renee Weichert

Secretary



Potential Welcome Sign Sites
City of Columbus

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The City of Columbus does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



City Of Columbus
105 N Dickason Blvd
Columbus, WI 53925
920-623-5900



SCALE: 1 = 2000'

Print Date: 12/8/2025

Ball Park Estimates of Welcome Signs

Item #3.

Deforest Athletic Complex: Entrance signage sizing 12' H x 8' W Double-faced ~\$28,000-30,000

The Large Athletic Complex Sign is 45' H and Double-faced, ~\$125,000

City of Wi Dells

13' x 29' Single-faced but with lots of push-through acrylic for words and custom features in design. ~\$90,000

Village of Windsor

10'6" x 11'6" Double Faced Sign with Electronic message center (EMC) ~\$80,000 (likely about 1/3 of that overall cost is in the EMC.)

City of Rushford

9'6" x 18' Single-faced with halo-lit channel letters and a custom wash-lit accent (River feature) ~\$30,000

Village of Bangor

9'6" x 14'6" Single Faced with a "floating" routed face on standoffs. Stone basework. ~\$55,000

City of Jefferson

9' x 16'6". 2 separate cabinets, Single faced- but with thank you message on back. EMC as well. This sign utilized aluminum base with faux stone for some cost effectiveness. ~\$75-80,000.



La Crosse Sign Group

MUNICIPALITY SIGN PACKAGES

LA CROSSE SIGN GROUP | 1450 OAK FOREST DR.
ONALASKA, WISCONSIN 54650

Our Signage

- Exterior & Interior
- Monument Signs
- Pylon Signs
- Wall Mount Signs
- Electronic Displays
- Wayfinding Systems
- Channel Letters
- Display Letters
- Post and Panel Signs
- Recognition Walls
- Projecting Signs
- Vinyl Graphics
- Murals
- Vehicle Wraps
- ADA
- Plaques
- Neon
- Awnings
- Accent Lighting
- ...and more



Our Services

- Sign Consulting
- Sign Design
- Logo Design/Rebranding
- Permit Acquisition
- Custom Sign Fabrication
- Sign Installation
- Electrical Services
- Sign Maintenance/Service
- Neon Repair
- Vehicle advertising



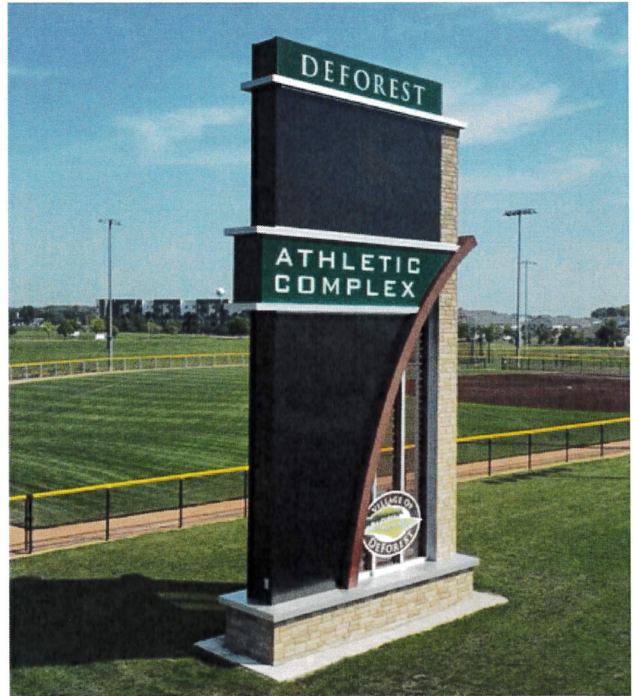
Our Partners

- Attractions
- Churches
- Convenience Stores
- Corporate Offices
- Dealerships
- Financial Institutions
- Food & Beverage
- Healthcare
- Hotels
- Municipalities
- National Brands
- Real Estate
- Retail
- Schools
- Specialities
-and more



Village of DeForest

DEFOREST, WI





City of WI Dells

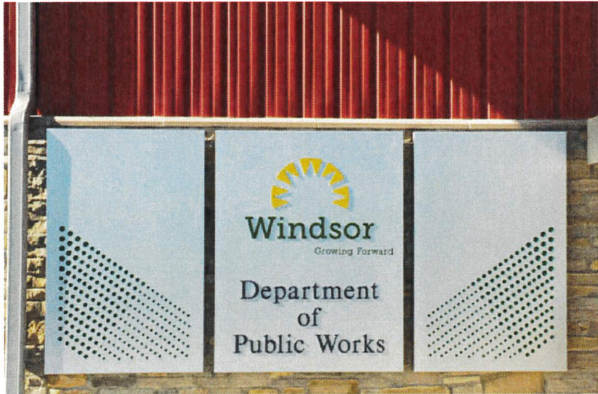
WISCONSIN DELLS, WI





Village of Windsor

WINDSOR, WI





City of Rushford

RUSHFORD, MN





Village of Bangor

BANGOR, WI



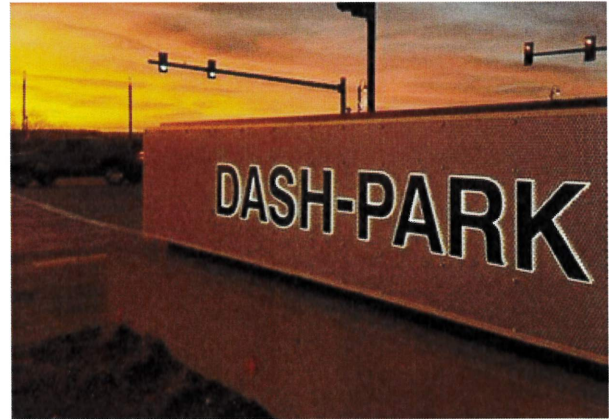
Veterans Freedom Park

LA CROSSE, WI



Dash Park

ONALASKA, WI





City of Jefferson

JEFFERSON, WI





City of Durand

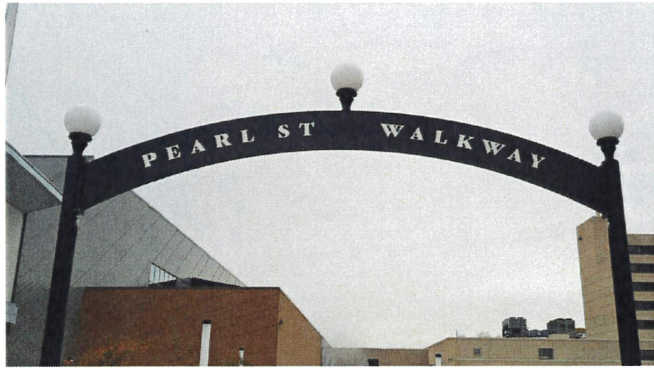
DURAND, WI



City of Winona

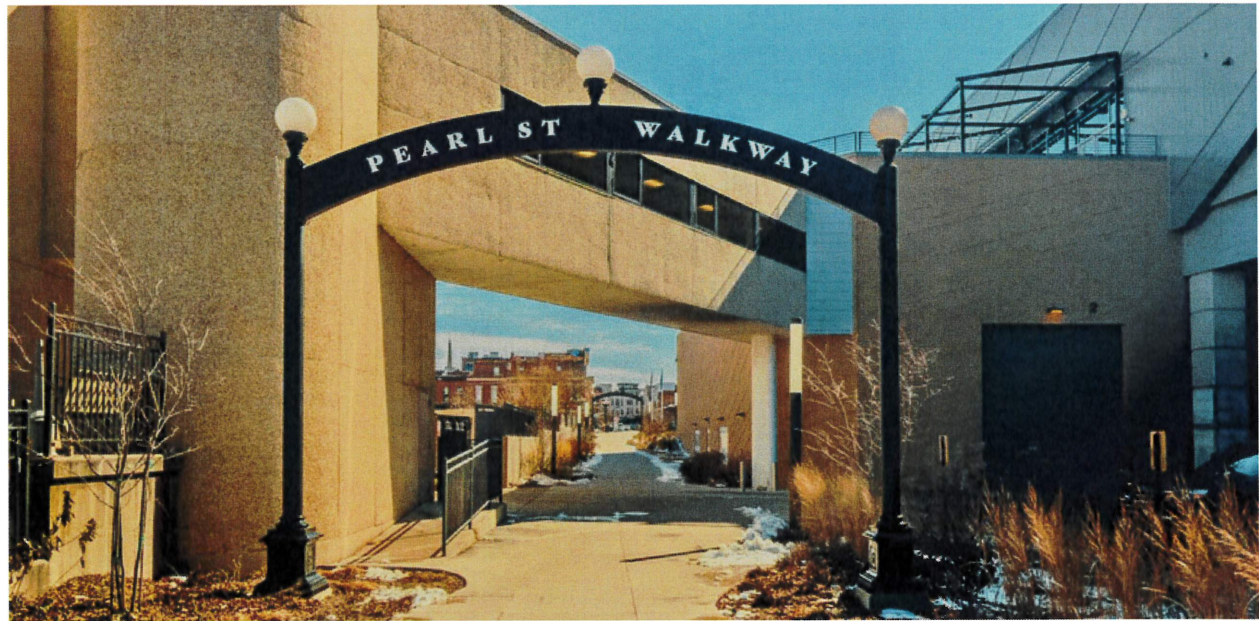
WINONA, WI





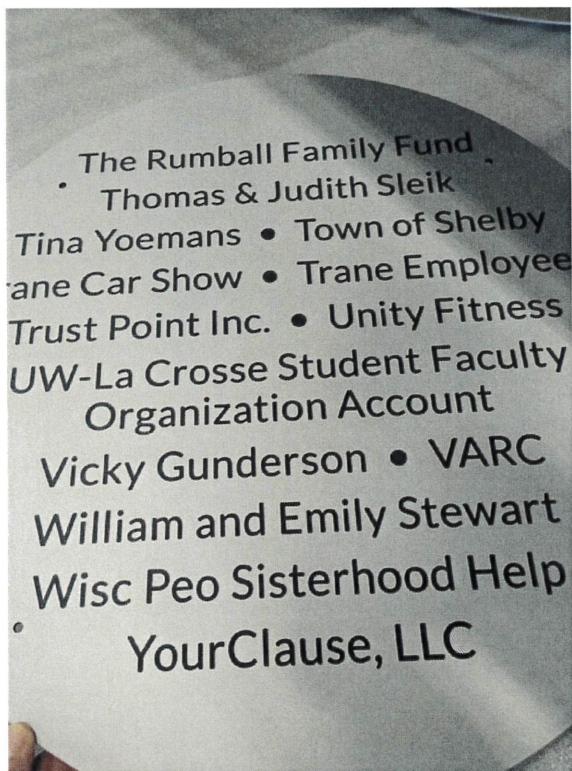
Pearl Street Walkway

LA CROSSE, WI



Trane Park

LA CROSSE, WI



This is Task Order No. 2026-01,
consisting of 5 pages.

Task Order

In accordance with paragraph 1.1 of the Master Professional Service Agreement between the City of Columbus (Owner) and Ruekert and Mielke, Inc. (Engineer) for Professional Services – Task Order Edition dated March 20, 2019 (“Agreement”), Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: 2026 City of Columbus Community Trail Planning
- B. Description: This task order includes analysis of potential trail routes as identified in blue in Exhibit 1, site evaluation, environmental screening, development of cost estimates, development of a recommended trail route map and summary report, and identification of potential grant funding opportunities for segment additions to the City of Columbus proposed bicycle/pedestrian trail network (see attached Exhibit 1 – Proposed Trail Route Map).

2. Services of Engineer

A. TRAIL ROUTE ANALYSIS

- Review and analyze available City of Columbus GIS data for each property along proposed trail routes, per conceptual trail route map provided by City of Columbus. The following properties are included:
 - Tax ID #1188.06, 1075.045, 1450.OL1, 1450.OL3, 1450.OL5, 1124, 1124.4, 814, 1123, 1188.03, 1107, 1508.07

B. SITE EVALUATION

- Site visit to each property listed above for field evaluation, to confirm trail feasibility.
- Evaluate site constraints for trail implementation.
- Meet with Owner staff to confirm routes for each trail segment/property (1 meeting).
- Reimbursable expenses including mileage.

C. ENVIRONMENTAL SCREENING

- Perform a desktop evaluation of the following items with recommended actions to achieve compliance and anticipated permitting:
 - Wetlands and Waterways:
 - a. Wisconsin Wetland Inventory and Hydric Soil Indicators
 - b. Surface waters
 - c. Wetland and/or Waterway Quality Assessment
 - Threatened and Endangered Resources
 - a. NHI Assessment
 - b. IPaC Assessment
 - Historic waste or contamination
 - Cultural and Significant Architectural Resources
 - Drainage districts
 - Floodplains
 - Shoreland
 - Environmental Corridors
 - Other local regulations that may affect the project (tree clearing, etc.)

D. PLAN DEVELOPMENT

- Project administration and Owner coordination.
- Plan development.
 - Prepare pavement analysis for type of trail surface.
 - Prepare Opinion of Probable Construction Cost for each individual trail segment/property.
 - Provide recommendation if easements will be required or not by section of trail
 - Prepare final recommended trail route map and summary report.
 - Prepare legal description for property owned by JJB Commercial Real Estate, LLC (tax ID #1188.06) to assist with transfer of property to the City of Columbus – includes review of applicable subdivision plats and Certified Survey Map, cadastral map build, and writing of the legal description.
- QA/QC.
 - Review plan and report for conflicts or issues.
 - Confirm plans have addressed Owner scope and feedback.
- Plan review meetings with Owner staff (2 meetings).
- Reimbursable expenses including mileage.

E. FUNDING REVIEW

- Review grant/funding opportunities for trail construction/implementation.
- Prepare summary report.

F. DELIVERABLES

- Final recommended trail route map and summary report in digital file format (pdf).

3. Owner's Responsibilities

The City of Columbus shall have those responsibilities set forth in Section II of Agreement, subject to the following:

- A. Owner shall confirm meeting dates and attendance.
- B. Provide timely review of plans and documents.
- C. Attend plan review meetings.
- D. Provide approval of final recommended trail route(s).
- E. Conduct all correspondence with private property owners, and secure approval from private property owners for property access and site evaluation.

4. Items Excluded

- A. The following items are excluded from the Scope of Services:
 - Any scope that is not specifically listed above. Grant application preparation, submittals and fees.
 - Development of property legal descriptions or easement documents.
 - Real estate appraisal/acquisition.
 - Title report for legal documents.
 - Additional site visits or meetings beyond those listed in the scope above.
 - Contaminated site investigations, coordination, and/or remediation design.

- Alternatives analysis for additional trail segments beyond those depicted on Exhibit 1 – Proposed Trail Route Map.
- Wetland delineation.
- Soil borings.
- Development of construction drawings/bid documents.
- Boundary survey or property survey.
- Permitting application submittals and permit fees.
- Attendance at public meetings.
- Any construction related services.

5. Times for Rendering Services

A. Schedules are subject to change due to activities beyond the control of Engineer. In general, the tentative schedule is as follows:

<u>Phase</u>	<u>Completion Date</u>
Authorization/Task Order Approval	1/20/2026
Trail Route Analysis	2/1/2026
Site Evaluation	3/31/2026
Environmental Screening	3/31/2026
Plan Development	4/15/2026
Funding Review	4/15/2026
Final Deliverables to City	5/1/2026

6. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Estimate of Compensation for Services</u>
<i>Trail Route Analysis</i>	<i>Time and Materials Not to Exceed</i>	<i>\$3,188</i>
<i>Site Evaluation</i>	<i>Time and Materials Not to Exceed</i>	<i>\$2,780</i>
<i>Environmental Screening</i>	<i>Time and Materials Not to Exceed</i>	<i>\$1,852</i>
<i>Plan Development</i>	<i>Time and Materials Not to Exceed</i>	<i>\$8,499</i>
<i>Funding Review</i>	<i>Time and Materials Not to Exceed</i>	<i>\$1,266</i>
TOTAL		<u>\$17,585</u>

B. The terms of payment are set forth in Section III and RM standard rates for 2026.

C. Terms and Conditions: Execution of this Task Order by the City of Columbus and R/M shall make it subject to the terms and conditions of the Agreement (as modified above). Agreement is incorporated by this reference. R/M is authorized to begin performance upon its receipt of a copy of this Task Order signed by the City of Columbus.

7. Consultants

N/A

8. Other Modifications to Standard Terms and Conditions

N/A

9. Attachments

Exhibit 1 - Project Trail Route Map

10. Documents Incorporated by Reference

Ruekert & Mielke, Inc. / Client Master Agreement

TASK ORDER 2026-01
2026 City of Columbus Community Trail Planning

Item #6.

Between City of Columbus
and
Ruekert & Mielke, Inc.
Dated January 20, 2026

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated March 20, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is January 20, 2026.

OWNER:	ENGINEER:
City of Columbus	Ruekert & Mielke, Inc.
Signature: _____	Signature: <u>Jason P. Lietha</u> <small>Digitally signed by Jason P. Lietha Date: 2025.12.22 14:34:49 -06'00'</small>
Name: _____	Name: <u>Jason P. Lietha, P.E.</u>
Title: _____	Title: <u>Senior Vice President / COO</u>
Date: _____	Date: <u>January 20, 2026</u>

DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: _____	Name: <u>Steve Brunner</u>
Title: _____	Title: <u>Landscape Architecture Lead</u>
Address: _____ _____	Address: <u>W233 N2080 Ridgeview Parkway</u> <u>Waukesha, WI 53188</u>
Email: _____	Email: <u>sbrunner@ruekert-mielke.com</u>
Phone: _____	Phone: <u>(262) 953-3019</u>

EXHIBIT 1 - PROPOSED TRAIL ROUTE MAP



City of Columbus
Proposed Trail Segments

 Proposed Trail Segment

DISCLAIMER:

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SCALE: 1 = 1000'



City of Columbus
105 N Dickason Blvd
Columbus, WI 53925
920-623-5900

Print Date: 12/8/2025