



Committee of the Whole Meeting Agenda

Tuesday, November 19, 2024 at 6:40 PM

Columbus City Hall – 105 N. Dickason Boulevard

Roll Call

Pledge of Allegiance

Notice of Open Meeting

Approval of Agenda

Department Reports for File

1. Department Reports for File: Fire (09/2024, 10/2024), Library (10/2024), Lifestar (08/2024, 09/2024, 10/2024), Police (10/2024)

Public Comment

New Business

2. Discussion and consideration of the 2025 Dodge County Humane Society Contract
3. Discussion and consideration of Permitting Module by Civic Plus
4. Discussion and consideration of proposal from Caselle for cloud based upgrade to financial software
5. Discussion and consideration regarding posting city buildings prohibiting firearms
6. Discussion of potential 2025 Stormwater Referendum question for the Spring Election ballot.

Adjourn

*A quorum of city committees and/or commissions may be present at this meeting. No action will be taken or considered by those committees and/or commissions.



Columbus Fire Department

Columbus City Council Report

Item #1.

10/22/2024

Incident Report: September 2024

Incident Number	Date & Time	Last Unit Cleared	Address	City / Rural	Location	Incident Type	Total # FF
24-180	9/1/2024 21:57	22:20	550 River Road	City	Columbus	Search for lost person, other	7
24-181	9/3/2024 1:26	01:38	550 River Road	City	Columbus	Medical assist, assist EMS crew	7
24-182	9/4/2024 21:12	21:25	W11765 D Highway	Rural	Town of Calamus	Medical assist, assist EMS crew	7
24-183	9/6/2024 8:57	09:03	110 Stuart Street	City	Columbus	Alarm system activation, no fire - unintentional	7
24-184	9/7/2024 17:36	19:00	Highway 151 Mile Marker 119	Rural	Town of Columbus	Motor vehicle accident with no injuries.	11
24-185	9/7/2024 21:35	23:00	W11765 D Highway	Rural	Town of Calamus	Medical assist, assist EMS crew	7
24-186	9/10/2024 19:40	22:15	HWY 73 NORTH OF D Highway and Paul Road and Hwy D	Rural	Town of Calamus	Brush or brush-and-grass mixture fire	18
24-187	9/12/2024 2:45	04:13	100 APC Way	City	Columbus	Extinguishing system activation	12
24-188	9/12/2024 20:22	21:35	W11765 D Highway	Rural	Town of Calamus	Medical assist, assist EMS crew	7
24-189	9/13/2024 5:32	14:30	235 West Harrison Street	City	Columbus	Building fire	18
24-190	9/13/2024 22:34	00:00	W1634 Hall Road	Rural	Town of Columbus	CO detector activation due to malfunction	12
24-191	9/15/2024 0:24	02:26	113 Lake Crest Drive	Mutual Aid - City	Beaver Dam Fire Department	Building fire	12

24-192	9/19/2024 19:22	20:30	231 Sturges Street	City	Columbus	Electrical wiring/equipment problem, other	Item #1. 10
24-193	9/20/2024 21:45	23:30	N8424 CP Highway	Mutual Aid - Rural	Beaver Dam Fire Department	Building fire	14
24-194	9/22/2024 13:27	14:00	112 Dawn Court	City	Columbus	Medical assist, assist EMS crew	7
24-195	9/24/2024 6:42	07:16	142 East James Street	City	Columbus	Smoke detector activation, no fire - unintentional	9
24-196	9/24/2024 15:24	17:00	73 Highway and 1/8 mile south of Bristol Road	Rural	Town of Columbus	Motor vehicle accident with no injuries.	10
24-197	9/25/2024 0:00	01:20	West James Street and Hwy 151, 118 SB Onramp	City	Columbus	Motor vehicle accident with injuries	18
24-198	9/27/2024 5:11	05:25	1515 Park Avenue	City	Columbus	Alarm system activation, no fire - unintentional	7
24-199	9/28/2024 8:32	08:46	716 North Spring Street	City	Columbus	Alarm system activation, no fire - unintentional	7
24-200	9/28/2024 13:28	22:50	N4714 A Highway	Mutual Aid - Rural	Fall River Fire Department	Building fire	11
24-201	9/28/2024 18:20	18:45	446 Waterloo Street	City	Columbus	Alarm system sounded due to malfunction	12
24-202	9/29/2024 8:28	09:45	779 Maple Avenue	City	Columbus	Alarm system activation, no fire - unintentional	13
24-203	9/29/2024 13:20	14:30	N3688 BB Highway	Rural	Town of Elba	Grass fire	16
24-204	9/29/2024 23:40	00:10	W11765 D Highway	Rural	Town of Calamus	Medical assist, assist EMS crew	7

September & Running Incident Totals

	Incident Count
September 2024 Total:	25
All 2024 through September	204
All 2023 through September	172

Training Report: September 2024

Date	Training Activity	Location	Attendance
9/3/2024	Drill - Farm Extrication & Air Monitoring	Huebner Farm	25
9/4/2024	Certification Class - Fire Officer I	Madison Station 14	3
9/5/2024	Certification Class - Entry Level	Randolph	2
9/5/2024	Certification Class - Firefighter II	Poynette	4
9/5/2024	Certification Class - Fire Instructor I	Mt. Horeb	1
9/5/2024	Monthly Officers Meeting	Station	7
9/7/2024	Certification Class - Entry Level	Randolph	2
9/10/2024	Monthly Department Meeting	Station	23
9/10/2024	Drill - Vitals & Gear Checks	Station	32
9/11/2024	Certification Class - Fire Officer I	Madison Station 14	3
9/11/2024	Dane County Chief's Meeting	Sauk City	2
9/12/2024	Quarterly Training Meeting	Station	3
9/12/2024	Certification Class- Entry Level	Randolph	4
9/12/2024	Certification Class - Firefighter I	Poynette	3
9/18/2024	Accelerant and Explosives Training	Fitchburg Station 1	2
9/18/2024	Certification Class - Fire Officer I	Madison Station 14	3
9/18/2024	Certification Class - Fire Inspector	Madison College	1
9/19/2024	Drill - Makeup Search Drill	Station	3
9/19/2024	Certification Class - Entry Level	Randolph	4
9/19/2024	Certification Class - Firefighter I	Poynette	4
9/19/2024	Rescue Training for Downed Aircraft	Southern WI Regional Airport - Janesville	1
9/20/2024	Drivers Training	Station	2
9/22/2024	Drivers Training	Station	2

9/24/2024	Dodge County Chief's Meeting	Waupun	3
9/24/2024	Drill - Ladders, Ventilation & Denver Drill	Old Countryside Ford Bldg	23
9/25/2024	Certification Class - Fire Officer I	Madison Station 14	3
9/26/2024	Certification Class - Firefighter II	Poynette	4
9/28/2024	Advanced RIT Training	Verona	3
9/29/2024	Certification Class - Entry Level	Randolph	2

Chief Hazeltine's Comments

- We are currently, as of 10/21/2024 at 220 calls compared to 2023 at this date of 189 calls, putting us 31 calls ahead.
- We have members going to Entry Level FF Class (4) in Randolph, Firefighter 2 in Poynette (4), Inspector at MATC (1), and Fire Officer 1 at Madison Station #14 (3).
- Our Open House attendance was better than last year, but we agreed that we need to advertise sooner.
- Safe Trick or Treat on Sunday, October 27th, from 4-7 at the fire station. Sounds like many vendors coming and will be a busy place. We will be shutting down part of West Harrison to park Fire Trucks and keep a safe area for the people coming to the station.
- Inspections are on track, and sending some members to Wisconsin State Fire Inspectors Conference at Chula Vista at the Wisconsin Dells.
- In need of a Public Safety Clerk to assist with the paperwork, or have the discussion of making the Chief full time to pick up the slack, that way we would have the chief around all week to take care of customers, meetings, inspections, paperwork, etc. With call volumes going up every year, we cannot continue to operate "because this is the way we've always done it." Please keep in mind, all these members, including the Chief, have full time jobs and families, in 4 years. We have went from 140 calls in 2020 to possibly 180 calls in 2024. We cannot continue to operate efficiently, as we all are putting alot of time in and sacrificing our family time. Family time comes first. Next bullet point is just one of the points we need to think about the future.
- OSHA has come out with a paper that is going to drastically change the fire service, this will triple the paperwork, and budgets will have to be significantly increased. Areas that will see significant changes below.
 - Organization of the Workplace Emergency Response Team, Workplace Emergency Response Employer, or Emergency Service Organization (More for Fire Brigades)
 - Establishing the organization's emergency response plan

- Establishing the organization's emergency service(s) capability(ies)
 - Team member and responder participation
 - Creation of a risk management plan
 - Responder medical and physical requirements
 - Minimum training requirement
 - Facility preparedness activities
 - Equipment and personal protective equipment (PPE) requirements
 - Vehicle preparedness and operational requirements
 - Pre-incident planning requirements
 - Incident Management System (IMS) creation
 - Creation of emergency incident protocols
 - Post-incident analysis; and
 - Program analysis
- We are doing well in Columbus Fire, but without planning for the future, this could be a shock to the community. Even though Wisconsin is not an OSHA state, DSPS can still adopt many of these standard changes, and if they were set nationally but Wisconsin DSPS did not adopt, there is still liability in a court case that a lawyer could use the national standard if these become adopted. If curious to read more, look up New OSHA requirements for fire departments.



Columbus Fire Department

November 2024 Columbus City Council Report

Item #1.

Incident Report: October 2024

Incident Number	Date & Time	Last Unit Cleared	Address	City / Rural	Location	Incident Type	Total # FF
24-205	10/4/2024 18:26	19:30	W2263 60 Highway	Rural	Town of Columbus	EMS call, excluding vehicle accident with injury- Transport PT with UTV	12
24-206	10/7/2024 16:47	18:00	7282 73 Highway	Rural	Town of York	Motor vehicle accident with injuries	21
24-207	10/8/2024 12:59	13:20	1540 West James Street	City	City of Columbus	Alarm system activation, no fire - unintentional	7
24-208	10/9/2024 2:38	04:00	151 Highway and SB 113 MM 1/4 South of 73 Overpass	Rural	Town of Columbus	Motor vehicle accident with no injuries.	8
24-209	10/9/2024 7:22	08:50	1515 Park Avenue	City	City of Columbus	Motor vehicle accident with no injuries.	8
24-210	10/9/2024 8:48	09:07	31 Parkview Circle	City	City of Columbus	Medical assist, assist EMS crew	4
24-211	10/10/2024 14:16	15:30	N4132 Temkin Road	Rural	Town of Elba	Gas leak (natural gas or LPG)	9
24-212	10/11/2024 16:20	16:45	N5043 151 Highway	Rural	Town of Calamus	Medical assist, assist EMS crew	11
24-213	10/11/2024 22:04	23:28	713 Avalon Road and Summit Ct	City	City of Columbus	Vehicle accident, general cleanup	10
24-214	10/12/2024 21:09	23:00	195 Fuller Street	City	City of Columbus	Assist police or other governmental agency	6
24-215	10/13/2024 19:07	20:10	613 Waterloo Street	City	City of Columbus	Carbon monoxide detector activation, no CO	9

24-216	10/14/2024 14:46	15:05	134 West Prairie Street	City	City of Columbus	Medical assist, assist EMS crew	Item #1.
24-217	10/15/2024 12:45	13:40	W3285 Hampden Road	Rural	Town of Hampden	Medical assist, assist EMS crew	4
24-218	10/18/2024 8:09	08:45	16/60 Highway and 118 SB Exit, Hwy 151	City	City of Columbus	Vehicle accident, general cleanup	9
24-219	10/19/2024 10:39	13:12	N8767 Slinger Road	Mutual Aid - Rural	Randolph Fire Department	Building fire	8
24-220	10/19/2024 13:34	14:33	W1773 Duborg Road and Approx 150 yards East of Boelte Rd.	Rural	Town of Columbus	Medical assist, assist EMS crew	11
24-221	10/22/2024 5:46	07:00	D Highway and on curve just east of W11732	Rural	Town of Calamus	Motor vehicle accident with injuries	10
24-222	10/22/2024 17:01	17:30	N3620 TT Highway	Rural	Town of Elba	Natural vegetation fire, other	20
24-223	10/25/2024 12:57	13:15	31 Parkview Circle	City	City of Columbus	Medical assist, assist EMS crew	6
24-224	10/28/2024 10:42	10:55	147 West Prairie Street	City	City of Columbus	Medical assist, assist EMS crew	9
24-225	10/29/2024 16:50	18:15	N4775 T Highway	Rural	Town of Elba	Motor vehicle accident with injuries	18
24-226	10/30/2024 2:59	03:50	720 West James Street	City	City of Columbus	Alarm system activation, no fire - unintentional	9
24-227	10/31/2024 13:43	14:30	151 Highway and 123 MM SB shoulder	Rural	Town of Calamus	Passenger vehicle fire	11

October & Running Incident Totals

	Incident Count
October 2024 Total:	23
All 2024 through October	227
All 2023 through October	195

Training Report: October 2024

Item #1.

Date	Training Activity	Location	Attendance
10/1/2024	Ariel Truck Setup	Station	21
10/1/2024	Drone Certification Training	Madison College	2
10/2/2024	Certification Class - Fire Officer I	Madison Station 14	3
10/3/2024	Certification Class - Firefighter II	Poynette	4
10/3/2024	Certification Class - Entry Level	Randolph	3
10/3/2024	Certification Class - Fire Instructor I	Mt. Horeb	1
10/6/2024	Open House - Vehicle Extrication Demonstration	Station	16
10/7/2024	Grain Bin Training	Sun Prairie	5
10/7/2024	Monthly Officers Meeting	Station	9
10/8/2024	Monthly Department Meeting	Station	28
10/8/2024	Monthly Maintenance & Station Cleanup	Station	27
10/9/2024	Certification Class - Fire Officer I	Madison Station 14	3
10/10/2024	Certification Class - Firefighter I	Poynette	4
10/10/2024	Certification Class - Entry Level	Randolph	3
10/12/2024	Certification Class - Entry Level	Randolph	3
10/15/2024	Drill - Annual Disaster Drill	Old Countryside Ford	27
10/16/2024	Certification Class - Fire Officer I	Madison Station 14	3
10/17/2024	Certification Class - Entry Level	Randolph	1
10/17/2024	Certification Class - Firefighter I	Poynette	3
10/19/2024	Certification Class - Entry Level	Randolph	3
10/20/2024	Certification Class - Firefighter I	Madison College	4
10/22/2024	Drill - Mayday / RIT Training	Columbus	32

10/23/2024	Certification Class - Fire Officer I	Madison Station 14	3
10/23/2024	Columbia County Chiefs Meeting	Arlington	3
10/24/2024	Certification Class - Firefighter I	Poynette	3
10/24/2024	Certification Class - Fire Instructor I	Mt. Horeb	1
10/31/2024	Certification Class - Entry Level	Randolph	3

Chief Hazeltine's Comments

- Columbus Fire continues to see an uptick of calls in 2024, and to think in 2020 we had 140 calls for the year!
- Many members taking classes through MATC, and a great attendance for our trainings.
- With apparatus increasing in age, we are experiencing more repair issues to keep apparatus call ready. These vehicles may not have as many miles as your vehicles, but they are “hard” miles, and the pumpers/engines have many hours of run time pumping water. Below are the ages of our trucks, and when they are due for replacement. As these age, parts are getting harder to find, and maintenance costs go up.
 - Heavy Rescue Squad 99 - 2020 - due for replacement in 2045 - 50/50 (funding split with City/Rural)
 - Rural Engine 92 - 2000 - Replacement on order estimated build in 2026 - 50/50 (funding split with City/Rural)
 - Brush Truck 96 - 2001 (2015 Box) - was due in 2021 - 50/50 (funding split with City/Rural)
 - Pickup Truck - 2024 - due for replacement in 2039 - (City funding)
 - Chief's Vehicle - 2009 - due for replacement in 2024 - (in Capital to be ordered later in 2024)
 - Platform Ladder Truck 93 - 1997 - due for replacement in 2027 (City funding)
 - City Engine 92A - 2007 - due for replacement in 2027 (City Funding)
 - Rural Pumper/Tender 91 - 2007 - due for replacement in 2032 (Rural Funding)
 - Rural Tender 94 - 1998 - due for replacement in 2023 (Rural Funding)
 - Rural Tender 95 - 2002 - due for replacement in 2027 (Rural Funding)
- We had our Open House to kick off Fire Prevention week, which went ok, but we realize we have to do a better job at advertising for this.
- We hosted the Safe Trick or Treat at the fire station, attendance was amazing, we have 18 vendors at the station, and members also setup equipment for people to see. Thank you to everyone that attended.

- Thank you to the City, Rural Group, and citizens we protect for your continued support.

Item #1.

DIRECTOR'S REPORT

Library News

- Sue Mathwich was given an award at the South Central Library System Foundation Cornerstone event at the Waunakee Public Library on October 3. Peter Kaland, Merry Anderson, Shirley Berkley, Sue Salter, and Amanda Wakeman attended from the Library.
- Columbus Public Library was awarded a \$4,000 grant from the Columbus Area Endowment to remodel our circulation desk to make it more accessible and replace the top.
- To celebrate Fire Prevention Week the Library welcomed Nathan Barnes of the Columbus Fire Department to do storytime.
- The Library is participating in the Columbus Beautification Committee's fundraiser "Spruce Up the Cans!" Heather did a magnificent job painting our can which will be displayed in a Columbus park.

Upcoming Programs

- October 23– STEAM: States of Matter with Butter– With Royal Guernsey Creamery
- October 24– Creepy Classic Movie: The Ghost and Mrs. Muir
- October 20– The Library will be taking part in the Columbus PTO Trunk or Treat
- October 27– The Library will be taking part in the Fire Station Trick-or-Treat event.
- November 5– Trivia Night for Adults
- Our Winter reading program will take place in January. The theme this year is "Once Upon a Snowy Day."

Meetings

- September 20 the Columbia County Library Board and Directors met in Pardeeville.
- September 25– Amanda, along with the directors from Rio and Portage presented the 2025 County Library budget to the Columbia County Finance Committee. The budget was approved unanimously.
- October 24– SCLS Foundation Board of Directors meeting at SCLS Headquarters.

Buildings

- The ballast was burned out of one of the lights in the downstairs office. S & S Electric came in and installed a new LED fixture.












Storytime with Fireman Nathan Barnes of the Columbus Fire Department for Fire Prevention Week



Sue Mathwich with members of the Columbus Public Library Board at the SCLS Foundation Cornerstone



One of the designs Heather painted on our garbage can for the "Spruce Up the Cans" fundraiser for the Beautification Committee

Library Statistics		2024 Month	2024 YTD	2023 YTD	2022 Total
	Visits (# door counts)	5,139	51,513	48,159	62,944
	Items Borrowed (total)	4,780	45,466	40,539	53,981
	% Columbus residents		50%		52%
	% Fall River residents		13%		13%
	% Other Columbia County		21%		20%
	% Dodge County		10%		10%
	% Other		6%		5%
	Digital Items Borrowed (# checkouts)	1,170	11,272	10,220	13,620
	Books by Mail (# items sent)	40	210	275	351
	Public Wi-Fi (# sessions)	3,834	44,975	49,889	67,612
	Public Computer Use (# sessions)	266	2,343	2,172	2,929
	Wireless Printing & Faxing (# jobs)	77	712	810	1,013
	Community Use of Rooms (# attended)	95	865	778	1,033
	Patrons Added (# added)	30	308	292	365

Item #1.

Program Statistics	In-Person & Live Virtual (# programs)	In-Person & Live Virtual (# attended)	Self-Directed Activities
Future Readers	8	130	40
Children	4	37	n/a
Teen	1	4	10
Adult	68	474	n/a
General Interest	2	57	30

TO: Columbus Area EMS District Board Members

FROM: Cierra Schaalma

DATE: September 6, 2024

SUBJECT: August 2024

Lifestar had 90 911 requests for August 2024 in the CAEMS area that were paged out via Columbia County Dispatch.

There were no time response issues.

Below is the monthly breakdown by municipality:

- City of Columbus – 43
- Village of Fall River – 10
- Village of Lowell – 1
- Village of Reeseville – 7
- Town of Calamus – 3
- Town of Columbus – 10
- Town of Elba – 7
- Town of Fountain Prairie – 2
- Town of Hampden – 3
- Town of Otsego – 0
- Town of Portland – 0
- Town of York – 1

- Intercepts – 0
- Mutual Aid Given – 0
- Mutual Aid Rec'd – 3

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Calamus	0	0	1	0	1	3	1	3					9
Columbus, City	45	42	54	41	36	57	44	43					362
Columbus, Town	6	5	2	3	4	4	6	10					40
Elba	7	7	4	2	3	3	9	7					42
Fall River	14	6	15	15	11	17	21	10					112
Fountain Prairie	2	0	3	0	2	4	1	2					14
Hampden	1	0	0	2	1	2	4	3					13
Lowell	5	4	1	0	0	1	0	1					12
Otsego	0	0	0	1	0	0	0	0					1
Portland	0	0	2	2	1	0	0	0					5
Reeseville	7	5	5	5	4	4	7	7					44
York	0	0	3	2	1	3	0	1					10
Totals	87	69	90	73	64	98	93	87					661
Auto ALS	0	0	3	2	0	0	0	0					5
Intercepts	1	1	0	0	1	1	0	0					4
Mutual Aid Given	1	0	0	0	1	1	0	0					3
Mutual Aid Rec'd	1	2	1	2	2	2	0	3					13
Monthly Total	90	72	94	77	68	102	93	90					686

TO: Columbus Area EMS District Board Members

FROM: Cierra Schaalma

DATE: October 8, 2024

SUBJECT: September 2024

Lifestar had 86 911 requests for September 2024 in the CAEMS area that were paged out via Columbia County Dispatch.

There were no time response issues.

Below is the monthly breakdown by municipality:

- City of Columbus – 46
- Village of Fall River – 18
- Village of Lowell – 0
- Village of Reeseville – 4
- Town of Calamus – 5
- Town of Columbus – 3
- Town of Elba – 3
- Town of Fountain Prairie – 2
- Town of Hampden – 1
- Town of Otsego – 1
- Town of Portland – 0
- Town of York – 0

- Intercepts – 1
- Mutual Aid Given – 0
- Mutual Aid Rec'd – 2

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Calamus	0	0	1	0	1	3	1	3	5				14
Columbus, City	45	42	54	41	36	57	44	43	46				408
Columbus, Town	6	5	2	3	4	4	6	10	3				43
Elba	7	7	4	2	3	3	9	7	3				45
Fall River	14	6	15	15	11	17	21	10	18				130
Fountain Prairie	2	0	3	0	2	4	1	2	2				16
Hampden	1	0	0	2	1	2	4	3	1				14
Lowell	5	4	1	0	0	1	0	1	0				12
Otsego	0	0	0	1	0	0	0	0	1				2
Portland	0	0	2	2	1	0	0	0	0				5
Reeseville	7	5	5	5	4	4	7	7	4				48
York	0	0	3	2	1	3	0	1	0				10
Totals	87	69	90	73	64	98	93	87	83				744
Auto ALS	0	0	3	2	0	0	0	0	0				5
Intercepts	1	1	0	0	1	1	0	0	1				5
Mutual Aid Given	1	0	0	0	1	1	0	0	0				3
Mutual Aid Rec'd	1	2	1	2	2	2	0	3	2				15
Monthly Total	90	72	94	77	68	102	93	90	86				772

TO: Columbus Area EMS District Board Members

FROM: Cierra Schaalma

DATE: November 12, 2024

SUBJECT: October 2024

Lifestar had 86 911 requests for October 2024 in the CAEMS area that were paged out via Columbia County Dispatch.

There were three (3) time response issues.

Below is the monthly breakdown by municipality:

- City of Columbus – 43
- Village of Fall River – 12
- Village of Lowell – 0
- Village of Reeseville – 6
- Town of Calamus – 3
- Town of Columbus – 6
- Town of Elba – 3
- Town of Fountain Prairie – 0
- Town of Hampden – 1
- Town of Otsego – 2
- Town of Portland – 2
- Town of York – 1

- Intercepts – 1
- Mutual Aid Given – 1
- Mutual Aid Rec'd – 4

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Calamus	0	0	1	0	1	3	1	3	5	3			17
Columbus, City	45	42	54	41	36	57	44	43	46	43			451
Columbus, Town	6	5	2	3	4	4	6	10	3	6			49
Elba	7	7	4	2	3	3	9	7	3	3			48
Fall River	14	6	15	15	11	17	21	10	18	12			139
Fountain Prairie	2	0	3	0	2	4	1	2	2	0			16
Hampden	1	0	0	2	1	2	4	3	1	1			15
Lowell	5	4	1	0	0	1	0	1	0	0			12
Otsego	0	0	0	1	0	0	0	0	1	2			4
Portland	0	0	2	2	1	0	0	0	0	2			7
Reeseville	7	5	5	5	4	4	7	7	4	7			55
York	0	0	3	2	1	3	0	1	0	1			11
Totals	87	69	90	73	64	98	93	87	83	80			824
Auto ALS	0	0	3	2	0	0	0	0	0	0			5
Intercepts	1	1	0	0	1	1	0	0	1	1			6
Mutual Aid Given	1	0	0	0	1	1	0	0	0	1			4
Mutual Aid Rec'd	1	2	1	2	2	2	0	3	2	4			19
Monthly Total	90	72	94	77	68	102	93	90	86	86			858



COLUMBUS POLICE DEPARTMENT

159 S. Ludington St.
Columbus, WI. 53925
920-623-5919 (Main)
920-623-5930 (Fax)

Item #1.

November 11, 2024

Mayor Hammer
Members of the Common Council
Columbus Police and Fire Commission:

RE: POLICE DEPARTMENT ACTIVITY REPORT, OCTOBER 2024

Attached is the monthly report for the Columbus Police Department.

Please feel free to contact me at any time if you have questions.

Chief Dennis Weiner



COLUMBUS POLICE DEPARTMENT

Item #1.

159 S. Ludington St.
Columbus, WI. 53925
920-623-5919 (Main)
920-623-5930 (Fax)

PERSONNEL

The department is not fully staffed. Current staffing as of November 11, 2024:

	Authorized by Budget	Actual
<u>Sworn Officers</u>		
Full-time sworn police positions:	10	9
Patrol Officer Full time	6	5
Sergeant	1	1
Lieutenant	2	2
Chief	1	1
<u>Clerical</u>		
Office Manager (full-time)	1	1
Clerk (full-time)	1	1

Current Staff:

Name	Date of Hire
Chief Dennis Weiner	02/18/2008
Lieutenant Roger Witthun	12/17/2001
Lieutenant Darrel Ward	09/19/2022
Sergeant Mike Rosecky	12/30/2022
Officer Julia Knoll	01/03/2022
Officer Matt Dammen	01/03/2023
Officer Spencer Trevorrow	07/31/2023
Officer Colton Hayes	07/30/2024
Officer Cole Vance	08/05/2024
Officer vacant	
Officer James Kicmol (part time)	09/25/2023
Office Manager Erika Kellar	02/04/1999
Public Safety Bonnie Langsdorf (part time LTE)	08/12/2024



COLUMBUS POLICE DEPARTMENT

159 S. Ludington St.
Columbus, WI. 53925
920-623-5919 (Main)
920-623-5930 (Fax)

Item #1.

PERSONNEL:

Lieutenant Roger Witthun has submitted his retirement notice, effective January 2, 2025. Lieutenant Witthun has been with the department for approximately 26 years. The position has been recently posted internally and externally until December 7. The Police and Fire Commission will outline the exact process at their next meeting.

One of the officers was severely bitten by a dog during an investigation at a residence, requiring EMS transport and treatment at the hospital. He returned to light duty work a week later and we expect him to be back to full duty soon. There does not appear to be any permanent damage.

Officer Cole Vance graduates from the police academy December 13.

We are additionally currently assessing another person who is currently in the academy with Officer Vance for another agency, for a part time position, for our last full-time vacancy. Lieutenant Witthun's retirement in January will also create an additional vacancy.

We did not offer a job to any of the Public Safety Clerk candidates. The position has been reposted. Bonnie Langsdorf will continue to help us on a part time basis.

TRAINING:

All officers attended a night shoot at the range in Juneau. Every year we do a night shoot in the fall to stay familiar with the dynamics and challenges a dark environment adds to situations where we may need to use our firearms/rifles. The differences between daytime and nighttime shooting are significant.

FLEET/EQUIPMENT:

The 2025 squad car has been ordered and Ford has already provided the build date in December. We should see it early January. We are on the list at our equipment installer to be outfitted, who are very backlogged, and hope to have it in service sometime in the spring.

We purchased hard foam helmets that will be placed in each squad once the officers are trained on them at an upcoming department meeting. These helmets were purchased after multiple incidents of persons experiencing a mental health crisis, or becoming violent after being arrested, intentionally banging their heads while in the squad or being transported. These helmets are expected to prevent potential injuries.

COMMUNITY EVENTS:

On October 26 participated in the national Fall Drug Takeback Day for unused/expired prescription medications. It was held at the Columbus Police Department and I staffed it. That day we collected 78 pounds. Additionally, we had collected 128 pounds in our lobby 24/7 drop box since the spring Takeback event. We transported them to State Patrol Headquarters in De Forest on October 28 and turned them over to the Wisconsin Department of Justice staff, who have a contract to have them incinerated at no cost to participating agencies.

Lieutenant Ward and myself gave a safety and hold up procedures presentation to employees at the Farmers and Merchants Union Bank during an all-employee meeting.

Sergeant Rosecky and Officer Hayes gave a presentation to a high school class on life choices.



COLUMBUS POLICE DEPARTMENT

159 S. Ludington St.
Columbus, WI. 53925
920-623-5919 (Main)
920-623-5930 (Fax)

Item #1.

Officer Knoll and Officer Hayes read to children at a local daycare.

Officer Knoll and Officer Hayes gave a building and squad tour to 27 children from Fall River Schools.

Officers were assigned to Trick or Treating and handing out candy. Unfortunately, this year, call volume, including an arrest, impacted the amount of time the officers were able to dedicate to it.

TRAFFIC ENFORCEMENT/CITATIONS:

During the month of August officers issued 79 traffic citations, 32 ordinance citations and 108 warnings.

NOTES:

On October 1, we arrested a subject from Georgia, who is in the United States on a student Visa, for attempting to scam an 80-year-old woman out of \$60,000. We arrested him when he arrived at the pre-set location. We recovered \$44,100 cash in his vehicle and discovered the same day, prior to coming to Columbus, he scammed elderly people in Iowa and Illinois out of almost \$100,000 cash. We also were able to tie him to another scam incident in Tennessee in June 2024 and recovered evidence in his vehicle from that one as well as through a forensic download of his phone. The agency in Iowa has issued an arrest warrant for him for their case, and I'm working with the Tennessee agency, who will likely do the same. He remains in the Columbia County Jail.

We had multiple domestic abuse incidents this month that involved concerning components. Once incident involved strangulation, another involved dumping gasoline on the kitchen floor and lighting it, and another immediately violated the 72 hour No Contact order in place following his release from jail. The 72 Hour No Contact Prohibition is intended as a cooling off period following arrest.

Earlier this summer I assigned Officer Knoll to a city-wide project of addressing ordinance and zoning code violations city wide. This was to address some abandoned vehicles and other blights or violations. Most violators got into compliance prior to the warning period given to address the issue(s), however a few did not and were issued citations. We still have 1 or 2 that intentionally remain out of compliance. Our efforts and recurring citations for those continue. Our goal is compliance and not citations. I will likely be recommending some tweaks to portions of the zoning code at some point down the road.

I have been working on draft ordinances for disposal of lost, found or abandoned property and vaping.

The lost, found and abandoned property ordinance will allow us to dispose of certain items we store much more efficiently, such as found property without a known owner. We have a large number of accumulated abandoned/found bikes over the last few years topping off the list of items to address.

The vaping ordinance will address the illegal possession of vaping devices by those under age. Vape devices are used not only for nicotine, but also for controlled substances, such as THC. The ordinance will have specific penalties for possession or use on school property.

Both ordinances I am using ones currently used in other communities as the template. I anticipate getting them to City Attorney Johnson for his review in the near future and eventually to the council.



COLUMBUS POLICE DEPARTMENT

Item #1.

159 S. Ludington St.
Columbus, WI. 53925
920-623-5919 (Main)
920-623-5930 (Fax)

CALLS FOR SERVICE:

Columbus Police Department
Total CAD Calls Received, by Nature of Call

Nature of Call	Total Calls Received
-----	-----
911 HANG UP	10
ACCIDENT HIT AND RUN	1
ACCIDENT PROPERTY DAMAGE ONLY	10
ACCIDENT WITH PERSONAL INJURY	1
ASSIST ANOTHER AGENCY	8
BURGLAR ALARM	3
FIRE ALARM	2
MEDICAL ALARM	2
PANIC ALARM	1
ANIMAL COMPLAINTS	6
ANIMAL BITE	1
MENTAL HEALTH COMMITMENT	3
DETOX	2
CITIZEN ASSIST	17
CIVIL	2
COMPLIANCE CHECKS	3
CONTROLLED	4
CIVIL PROCESS	1
DISORDERLY CONDUCT	3
DEATH INVESTIGATION	1
DISABLED VEHICLE	3
DOMESTIC ABUSE	3
DOMESTIC WITH INJURY	1
DRIVING COMPLAINT	19
ELDER ABUSE	1
EMS CALL	19
ERT TRAINING	1
ESCORT	2
EXTRA PATROL	8
FIRE GAS LEAK/CARBON MONOXIDE	1
FOOT PATROL	6
FRAUD	3
HARASSMENT	6
ROAD HAZARD	10
HOUSE WATCH	1
JUVENILE INCIDENT	10
LOST AND FOUND	3
MEDICAL EXAMINER	1
MUTUAL AID	1
NOISE COMPLAINT	1
OUT WITH PERSON	5
OPEN DOOR	4
ORDINANCE VIOLATION	11



COLUMBUS POLICE DEPARTMENT

159 S. Ludington St.
Columbus, WI. 53925
920-623-5919 (Main)
920-623-5930 (Fax)

Item #1.

OWI	6
PARKING ENFORCMENT	11
PARKING VIOLATION	11
PROPERTY DAMAGE	2
RAIL ROAD CROSSING ISSUE	1
SECURITY	277
SLIDE OFF	1
SPECIAL EVENT	8
SUSPICIOUS	16
THEFT	1
TRAFFIC CONTROL	11
TRAFFIC STOP	159
TRAINING	1
TRO/INJ VIOL	1
VIOLATION OF PROBATION/PAROLE	2
WARRANT	3
WELFARE	15

Total Calls: 727



COLUMBUS POLICE DEPARTMENT

159 S. Ludington St.
Columbus, WI. 53925
920-623-5919 (Main)
920-623-5930 (Fax)

Item #1.



TE1995



GSA
Plating
Gold





COLUMBUS POLICE DEPARTMENT

159 S. Ludington St.
Columbus, WI. 53925
920-623-5919 (Main)
920-623-5930 (Fax)

Item #1.



Agenda Item Report

Meeting Type: Committee of the Whole

Meeting Date: November 19, 2024

Item Title: 2025 Dodge County Humane Society Contract

Submitted By: Susan L. Caine, Clerk

Detailed Description of Subject Matter: The City of Columbus has had an annual contract with the Dodge County Humane Society which in exchange for an annual lump sum payment from the city, we are covered for up to five domestic stray animals, with an additional amount for each animal over five. The Humane Society has been required to seek approval from the city before accepting any animal.

The lump sum fee for 2025 is quoted at \$1,800 for up to five domestic stray animals, and animals in excess of five would be an additional \$450 each. There are other options available for up to 10, 20, or 40 animals.

The approved, signed contract is due back to Dodge County Humane Society by January 1, 2025 to be in effect.

List all Supporting Documentation Attached: The cover letter received and 2025 contract are attached.

Action Requested of Council: Consideration of approval at the December 3, 2024 Common Council meeting.



October 15, 2024

To our Dodge County Municipal and Law Enforcement Partners,

The Dodge County Humane Society remains committed to animal welfare by providing care and shelter to animals throughout Dodge County. Over the past year, DCHS has taken in nearly 300 animals through stray pick-up services and law enforcement seizure. In addition, suitable homes were found for all adoptable animals and over 100 lost pets were reunited with their owners.

Attached please find the stray animal services contract offering for 2025. As we work to encourage municipalities to provide help for more animals, you will notice that the fee per animal decreases as more animals are covered.

Choosing to contract with DCHS benefits your municipality with both time and cost savings. The following are a direct result of the services that we are able to provide:

- Local law officials can be relieved of most of the calls and subsequent duties related to stray animals.
- Area citizens need not be burdened with the health hazards and safety issues related to stray animals.
- Municipalities do not have to house and feed stray animals for five days in order to be in compliance with state statutes.
- Owners of lost pets have a consistent and safe place to contact to reclaim their pet.

As part of this contract, we make the following commitments to you and your municipality:

- We guarantee that all animals will be handled in a humane way.
- We will make shelter staff accessible to you at all times. This will include use of our pager system and also personal cell phone numbers of our Executive Director.
- We agree to be the responsible agency and quarantine facility for all domestic animal bite cases. This includes compliance with all state requirements.
- We agree to assist your officers with any neglect or abuse calls including both domestic animals and livestock.

The Dodge County Humane Society is also happy to work with municipalities that do not feel a contract is right for them. In an effort to provide services for as many animals as possible, we are offering a per animal option. We will accept animals from non-contracted areas at a cost of \$650 per animal, as space permits. This fee helps to offset the costs of any necessary medical care the animal may need.

We appreciate the opportunity to be of service to you and believe that the attached contract accurately summarizes the significant terms of our agreement. The attached contract reflects our best efforts to streamline our services and our strong desire to partner with your municipality. If you agree with the terms as described, please sign the contract and return it to us. If you have any questions, please feel free to contact me.

Kensie Drinkwine, Executive Director
Dodge County Humane Society



2025 STRAY ANIMAL CONTRACT

WHEREAS, the **City of Columbus** desires to enter into a contract (“the Annual Contract”) with The Dodge County Humane Society, Inc. for the care of stray and domesticated animals; and

WHEREAS, the Dodge County Humane Society is willing to agree to contract with the **City of Columbus** to provide such services for the term and subject to the terms and conditions described below;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the **City of Columbus** (hereafter referenced as “the municipality”) hereby enters into the following agreement with The Dodge County Humane Society, Inc. (hereafter referenced as “the humane society”), a Wisconsin not-for-profit Corporation, organized under Chapter 181 of the Wisconsin Statutes, without stock, located at N6839 State Road 26, Juneau, WI 53039, for the care of stray and domesticated animals (referenced as “the services”).

In consideration for the humane society’s agreement to provide the services during the term of this agreement, the municipality shall pay to the Dodge County Humane Society one of the following:

Please choose one of the following contract options:

- ☐ A lump sum of \$1,800. Covers up to 5 domestic stray animals. Animals in excess of 5 will be charged \$450/animal over 5.
- ☐ A lump sum of \$2,900. Covers up to 10 domestic stray animals. Animals in excess of 10 will be charged \$400/animal over 10.
- ☐ A lump sum of \$4,000. Covers up to 20 domestic stray animals. Animals in excess of 20 will be charged \$350/animal over 20.
- ☐ A lump sum of \$5,500. Covers up to 40 domestic stray animals. Animals in excess of 40 will be charged \$250/animal over 40.

Please choose one of the following approval options:

- ☐ Humane society must have approval before accepting any animal. In the event that a municipal representative cannot be reached, **City of Columbus** authorizes the Executive Director of DCHS to act on your behalf in emergency situations.
- ☐ Humane society must have approval for each animal after the contract term has been reached.
- ☐ No pre-approval is needed before accepting animals.

(Municipality must provide contact list to humane society by January 1, 2025.)

1. Other Fees and Charges. In addition to the municipality's agreement to pay the sum(s) specified above, the municipality also agrees to pay all other fees and charges that it may incur under the terms of this agreement, including but not limited to pick-up and/or drop-off fees, after-hours drop-off fees, and all charges and fees associated with quarantines as provided in this agreement. All such fees and charges shall be billed to the municipality monthly and will be due and payable to the humane society no later than 15 days after the date of the invoice.
2. Drop-Off and Pick-Up of Animals: Days/Hours, Fees, and Manner of Delivery.
 - a. Normal Hours. On days that are not legal holidays, the humane society agrees to accept stray and domesticated animals during the following hours, which are subject to change upon notice by the humane society:

Monday/Wednesday/Friday	8:00am – 1:00pm
Tuesday/Thursday	8:00am – 7:00pm
Saturday	8:00am – 4:00pm
 - b. Delivery of Animals. The animals must be either (1) brought to the humane society by an agent of the municipality at the humane society's address as listed above; or (2) picked up by humane society staff when staff members are available to respond to requests for pick up, subject to the terms set forth in paragraph 2.c. and 2.d., below.
 - c. Pick-Up Fee Normal Hours. The humane society may, at its sole discretion and if it has staff available, agree to pick up an animal, during the normal hours listed in paragraph 2.a., above, for a fee of \$100. Staff members may not be available to respond to requests for pick up during all of the hours during which the humane society accepts animals by drop off.

- d. After-Hours Pick-Up Fee. The humane society may, at its sole discretion and if it has staff available, agree to accept an animal or to pick up an animal outside of the normal hours listed in paragraph 2.a., above. Any pick-up of an animal outside of the normal hours listed in paragraph 2.a., above, shall constitute an after-hours pick-up and shall be subject to an “after-hours” pick-up fee of \$200. The after-hours pick-up fee shall apply if the pick-up occurs outside of normal hours regardless of whether municipality’s request for an after-hours pick-up was made during normal hours.
- e. Hours for Public Redemption of Strays. The humane society shelter building will be open to the public for stray animal redemption during the following hours, subject to change upon notice:
- | | |
|----------|----------------|
| Tuesday | 12:00 – 7:00pm |
| Thursday | 12:00 – 7:00pm |
| Saturday | 12:00 – 4:00pm |
- f. Drop-Offs by Police Officers. At its sole discretion, the humane society may allow the municipality’s police officers to drop off animals from contracted areas outside normal pick-up and drop-off hours by special arrangement with the humane society, the terms are subject to change on notice at the sole discretion of the humane society.
- g. Canceled Pick-Ups. If an animal is reclaimed by its owner and a request for pick-up is canceled prior to the arrival of humane society staff, there will be no pick-up fee. If a humane society staff member arrives at the designated location to pick up the animal, the appropriate pick-up fee will apply even if the animal has been reclaimed by its owner prior to the staff member’s arrival.
3. Drop-Off and Pick-Up of Animals: Containment. Any stray domestic animal must be contained in some manner so as to be easily approached and apprehended. The humane society may, at its sole discretion, attempt to capture a stray animal that is running at large.
4. Care of Relinquished Animals. Upon acceptance of an animal, the humane society will have sole responsibility for the animal(s) and the sole right to determine the means of its care, relieving the municipality of any further care for the animal(s), subject to the municipality’s responsibility to pay all applicable fees owed under this contract. The humane society will furnish and maintain facilities and equipment adequate for the humane care and treatment of the animals in compliance with Wisconsin laws and regulations concerning the humane treatment of animals. The humane society will use reasonable care to employ competent persons to perform the necessary functions of its shelter.

5. Stray Holding Period. The parties understand that Wisconsin law requires that stray dogs must be held for four (4) days plus the day of impoundment prior to disposition (adoption or euthanasia) and that notice of a stray animal must be provided in the county in which the animal is apprehended. Stray cats will be held for a minimum of four (4) days plus the day of impoundment prior to disposition. The holding period may be waived if a licensed veterinarian determines that an animal is so ill or injured that housing it for the lawful period will only prolong its death.
6. Stray Redemption by Owner. If an animal is redeemed by an owner in accordance with the procedures prescribed by Wisconsin Statutes, the owner will be required to pay any and all expenses incurred and/or fees charged by the humane society, including, but not limited to, veterinary costs and daily boarding fees. If an animal is not rabies vaccinated or licensed, an owner must sign a contract agreeing to have the pet rabies vaccinated and licensed by the deadline stated in the contract. If the municipality requests, and provides the humane society with a fax number, the humane society will fax a copy of the contract to the municipality for follow-up.
7. Records. Upon request, the humane society will submit a record showing the date each animal entered the shelter, where it was originally found, and how and when the animal was disposed of.
8. Bite/Rabies Quarantine; Seizures.
 - a. Known Owner. If an animal that is subject to a bite or rabies quarantine has a known owner, the animal will be held only if space is available at the shelter. The owner will be primarily responsible for daily boarding fees, travel time, charges incurred for veterinary checks on the animal(s), and all other fees and costs for the animal's care, as described in Paragraph 2 of Exhibit A to this agreement; however, if the animal has a known owner and an officer of the municipality requires the animal to be quarantined at the humane society and the owner is unable to pay the daily boarding fees, travel time, charges incurred for veterinary checks, and all other fees and costs associated with the animal's care, the municipality will be responsible for payment of all such fees and charges directly to the humane society.
 - b. Owner Unknown/Unavailable. Animals that must be held for rabies or bite quarantine will be held by the humane society if the owner is unknown or unavailable, and if space is available. In the event the owner is unable to be found or identified, the humane society will request reimbursement from Dodge County for quarantine, travel time, and veterinary expenses pursuant to Wisconsin Statutes Section 95.21(8). Any amount not reimbursed by Dodge County will become the responsibility of the municipality.
 - c. Policies, Fees and Charges. The humane society's current rabies/bite policies and the amounts of fees and charges for quarantine are attached hereto as Exhibit A;

however, all policies are subject to change on notice at the humane society's sole discretion.

- d. Seizures. Animals that are seized by a law enforcement officer can be housed at the humane society if space is available. If the animal has a known owner and an officer of the municipality requires the animal to be quarantined at the humane society, the municipality will be responsible for payment directly to the humane society for the daily boarding fees, travel time, charges incurred for veterinary checks, and all other fees and costs for the animal's care.

9. General Provisions.

- a. Inspection. Any official of any contracted municipality shall have access to the humane society shelter building for the purposes of inspecting the conditions of the shelter. Any such visits shall be conducted during normal staffed hours as listed in paragraph 2a.
- b. Indemnification. Each party agrees to indemnify and save harmless the other from all suits, claims and demands and actions arising out of its own alleged actions or inactions and agrees that it is solely responsible for its own operations, employees and agents.
- c. Effect of Waiver. If the humane society waives any term of this contract at any time, it will not constitute a waiver of the same term for other instances in which it might apply, nor will it constitute a waiver of any of the other provisions of this contract.
- d. Effect of Invalidity of Provision. If any provision in this contract shall be declared invalid, the remaining provisions shall continue in full force and effect.
- e. Entire Agreement. This document contains the entire agreement between the parties and the municipality warrants and represents that there are no statements or representations by any humane society representatives which are contrary to or which would vary or add to the terms of this agreement.
- f. Limited to Stray and domesticated animals. The term "stray and domesticated animals for purposes of this agreement includes dogs, cats, rabbits, hamsters, and domesticated gerbils, mice, rats, certain snakes, and birds. It does not include any other animals, including but not limited to livestock, wild or exotic animals or birds of prey.

- 10. Additional Services. The humane society may, upon request by the municipality, and at the humane society's sole discretion, agree to perform additional or ancillary services or services in extraordinary circumstances beyond those contemplated as within the

normal scope of this agreement. The municipality will pay to the humane society a reasonable or hourly reasonable and customary fee in an amount determined by the humane society as appropriate for additional services under the circumstances of each such request.

11. Term; Binding Effect. The term of this agreement shall be for a period of twelve months, commencing January 1, 2025 and expiring December 31, 2025. Therefore, services provided by the humane society to the municipality will be governed by the terms of this agreement commencing January 1, 2025 and continuing through December 31, 2025. However, this agreement shall be binding upon the parties hereto as soon as it is legally executed by resolution and approved by the municipality and when executed by the humane society.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the dates indicated below:

City of Columbus

By: _____ Title: _____ Date: _____

By: _____ Title: _____ Date: _____

The Dodge County Humane Society, Inc.

By: *Kensington Drinkwine* Title: Executive Director Date: 10/15/2024

Exhibit A – Rabies/Bite Quarantine Policies, Fees and Charges*

1. Owned animal up to date on rabies vaccination, not vicious: Not required to be quarantined at a facility; owner can quarantine at home with the following provisions:
 - a. THREE veterinary checks are required: one within 24 hours of bite; a second check thereafter but before 10 days elapse from the date of the bite; and a third on 10th day after the bite. The owner is responsible for veterinary charges for all visits.
 - b. The animal must be kept separate from other animals and have minimal human contact. This means no playing in a yard that is not securely fenced, no walking a dog outside the yard, and no playing with other dogs or cats.
 - c. If there are multiple animals in the home, the animal must be kept in a separate room or crated.
2. Owned animal not up to date on rabies vaccination, not vicious: Must be quarantined off site (not at the home). If the animal will be quarantined at the humane society. Fee is \$600.00. Owner is responsible for the applicable fees at time of drop off.
3. Owned animal considered vicious (whether up to date on rabies or not): Bite euthanasia is an option. Animal will be immediately euthanized and the head sent in to the state for evaluation. Fee is \$900.00. Owner is responsible for the applicable fees at time of drop off.
4. Unknown owner: After applicable stray hold period is up, animal will be euthanized. Charges as listed in paragraphs 2a-2d will apply; however, prior to billing the municipality for the charges, the humane society will attempt to bill the county, per state law. If the animal is injured or considered vicious, a veterinarian will be consulted as to whether the four day stray hold can be waived.

*If state statute or state or local health department directive requires a course of action inconsistent with these policies, they shall be deemed modified to the extent of such statutory or health department directive only, and all remaining portions of these policies, fees and charges shall remain in full force and effect.



Agenda Item Report

Meeting Type: City Council

Meeting Date: November 19, 2024

Item Title: Permitting Module by Civic Plus

Submitted By: Mike Kornmann, Director of Community and Economic Development

Detailed Description of Subject Matter: This module would be an addition to our existing web site to provide a front end online permitting system (for building permits and zoning) and provide a permit management system that would provide better communication and coordination internally between contractors, city utilities, public works, and community development staff. Any applicant/property owner would be able to log in and check the status of their permit in addition to applying and paying online. The module would be a key component in providing better customer service to external and internal customers. The module also includes a mapping component.

The annual cost of the module is \$5,300 with a one-time set up fee of \$2,900. The module would be paid for through an increase in building permit and zoning permit fees. Our fees should reflect our current costs related to development. By covering the cost through development permits, it ties the cost directly to development and not the general taxpayer.

Prices increase January 1, 2025

List all Supporting Documentation Attached:

- Civic Plus Permitting Module Contract/Invoice (Permitting, Zoning, GIS)

Action Requested of Council: Approval of the Civic Plus invoice.


CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
Date:
Expires On:

Statement of Work

Q-85966-1

10/16/2024 2:46 PM

12/15/2024

Client:

City of Columbus, WI

Bill To:

COLUMBUS CITY, WISCONSIN

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Gregg Huggins	(850) 518-2797	ghuggins@civicplus.com		Net 30

Core Setup

A typical Standard Implementation project takes 8 weeks from Contract execution to Project launch. Please note that actual timelines vary based on size of organization and final scope of services. Optional supplements and addons may increase configuration timeframes.

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	Community Development Core Setup	Community Development Core Setup	USD 0.00

Permitting - Standard Package

A typical Standard Permitting module project takes 8 weeks from Contract execution to Project launch. Please note that actual timelines vary based on size of organization and final scope of services. Optional supplements and addons may increase configuration timeframes.

Common Module Features

- 40 Pre-Configured Permit Types
- 5 Pre-Configured Contact Types
- 40 Pre-configured Five Step Routings
- 5 Pre-Configured Application Forms
- 20 CivicPlus Configured Fee Types
- 5 Pre-Configured Printable Documents
- 30 Pre-Configured Inspection Types
- 5 Pre-Configured Report Types

Permitting Standard Module Features

- Online Application - Allows residents to submit applications directly to the Permitting module via their Citizen Portal. This user-friendly interface enables applicants to complete forms, upload necessary documents, and

track submission by understanding each module record's status in one convenient location.

- Property - Details from the Parcel Management feature are presented within the module record. Users can update the property detail and push changes back to the associated parcel record.
- Structure - Users can record details related to construction type, square footage, living space, foundation, setbacks and utilities.
- Contractors - Contacts can be associated with contractor types which hold details of licensure and insurance coverage.
- Digital Certificates - Users can make a digital certificate record associated with the module record and attached to the parcel, building or suite record within the Parcel Management feature

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	Community Development Permitting Annual	Community Development Permitting Annual	USD 2,400.00
1.00	Community Development Permitting Setup	Community Development Permitting Setup	USD 1,200.00

A typical Standard Planning and Zoning module project takes 8 weeks from Contract execution to Project completion. Please note that actual timelines vary based on size of organization and final scope of services.

Common Module Features

- 10 Pre-Configured Project Types
- 5 Pre-Configured Contact Types
- 10 Pre-configured Five Step Routings
- 5 Pre-Configured Application Forms
- 20 CivicPlus Configured Fee Types
- 5 Pre-Configured Printable Documents
- 10 Pre-Configured Inspection Types
- 5 Pre-Configured Report Types

Planning and Zoning - Standard Package

Planning and Zoning Module Features

- Online Application - Allows residents to submit applications directly to the Planning and Zoning module via their Citizen Portal. This user-friendly interface enables applicants to complete forms, upload necessary documents, and track submission by understanding each module record's status in one convenient location.
- Property - Details from the Parcel Management feature are presented within the module record. Users can update the property detail and push changes back to the associated parcel record.
- Structure - Users can record details related to construction type, square footage, living space, foundation, setbacks and utilities.
- Digital Certificates - Users can make a digital certificate record associated with the module record and attached to the parcel, building or suite record within the Parcel Management feature.

- Associated Parcels - Users can associate parcel records to the planning project which are held in the Parcel Management feature.

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	Community Development Permitting Annual	Community Development Permitting Annual	USD 2,400.00
1.00	Community Development Permitting Setup	Community Development Permitting Setup	USD 1,200.00

Addon Features

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	Community Development Premium GIS (ESRI) Mapping Integration Annual	Community Development GIS (ESRI) Mapping Integration Annual. This requires the client to provide an ArcGIS restful endpoint for a parcel layer and may provide ArcGIS restful endpoints for up to two additional layers.	USD 500.00
1.00	Community Development Premium GIS (ESRI) Mapping Integration Setup	Community Development GIS (ESRI) Mapping Integration Setup. This requires the client to provide an ArcGIS restful endpoint for a parcel layer and may provide ArcGIS restful endpoints for up to two additional layers.	USD 500.00
1.00	Community Development Pay Annual Fee - Forte	Community Development Pay - Forte	USD 0.00
1.00	Community Development Pay Setup Fee - Forte	Community Development Pay Setup Fee - Forte	USD 0.00

CivicPlus Connectors

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	MunicodeNEXT Connector for Community Development	Community Development Code Library integration with Municode Online Codes	USD 0.00

List Price - Initial Term Total	USD 17,500.00
Total Investment - Initial Term	USD 8,200.00
Annual Recurring Services (Subject to Uplift)	USD 5,300.00

Initial Term	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client SignatureCivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



Agenda Item Report

Meeting Type: Committee of the Whole

Meeting Date: November 19, 2024

Item Title: Proposal from Caselle

Submitted By: Matt Amundson, City Administrator

Detailed Description of Subject Matter:

One of the biggest opportunities for the City and Utility to gain efficiency is to merge our 2 financial accounting systems into one platform. The City currently pays \$9205 annually and the Utility pays \$6052. In order to combine systems into one platform, we would need to move to a cloud-based system. The proposed cost to do this is \$5502. Once we transition to the cloud-based program, the \$6052 that the Utility pays would be eliminated and we would owe a total of \$14,725. I would propose that the total cost be split 50/50 between the Utility & City.

List all Supporting Documentation Attached:

Cost analysis

Action Requested of Council:

Direct staff to obtain proposal from Caselle.



Agenda Item Report

Meeting Type: Committee of the Whole

Meeting Date: November 19, 2024

Item Title: Consideration and discussion regarding posting city buildings prohibiting firearms

Submitted By: Matt Amundson, City Administrator

Detailed Description of Subject Matter:

There has been recent discussion by City staff, including myself, why our public buildings aren't posted prohibiting firearms. The current state law reads:

State Law 941.235 Carrying firearm in public building

(1) Any person who goes armed with a **firearm** in any **building** owned or leased by the state or any political subdivision of the state is guilty of a Class A misdemeanor.

(2) This section does not apply to any of the following:

(a) Peace officers or armed forces or military personnel who go armed in the line of duty or to any person duly authorized by the chief of police of any city, village or town, the chief of the capitol police, or the sheriff of any county to possess a **firearm** in any **building** under sub. (1). Notwithstanding s. [939.22 \(22\)](#), for purposes of this paragraph, peace officer does not include a commission warden who is not a state-certified commission warden.

(c) A qualified out-of-state law enforcement officer, as defined in s. [941.23 \(1\) \(g\)](#), to whom s. [941.23 \(2\) \(b\) 1.](#) to [3.](#) applies.

(d) A former officer, as defined in s. [941.23 \(1\) \(c\)](#), to whom s. [941.23 \(2\) \(c\) 1.](#) to [7.](#) applies.

(e) A licensee, as defined in s. [175.60 \(1\) \(d\)](#), or an out-of-state licensee, as defined in s. [175.60 \(1\) \(g\)](#).

The City Ordinance drafted after the update in State Law reads:

No person shall carry a concealed or unconcealed firearm into any building owned, occupied or controlled by the city where the city has notified the person in writing not to enter or remain in any part of the building while carrying a firearm, which notice complies with Wis. Stats. § 943.13(2). A "firearm" means a weapon that acts by force of gunpowder.

List all Supporting Documentation Attached:

n/a

Action Requested of Council:

Discussion regarding whether the local ordinance should be revised to follow state law and have public building posted to prohibit firearms.