



Library Board Meeting Agenda

Tuesday, May 20, 2025 at 5:00 PM

Columbus Public Library - 223 W. James Street

Call to Order

Roll Call, Introduction of Visitors, Public Input

Approval of Agenda for May 20, 2025

Approval of Minutes from April 15, 2025

1. April 15, 2025 Meeting Minutes

Reports

2. Financial Secretary's Report

3. Bills-\$13,834.89

4. Budget Comparison

5. Library Director's Report

6. Library Director Goals

7. President's Report

Literacy Council

Friends of the Library

Correspondence

Trustee Training

8. Recruiting and Engaging Friends and Trustees Under Age 40

Unfinished Business

New Business

Adjourn

9. Next meeting June 17, 2025

**Columbus Public Library
Library Board Meeting
Tuesday, April 15, 2025
Phyllis Luchsinger Callahan Meeting Room**

Call to Order: Pete Kaland called the meeting to order at 5:02 p.m.

Present: Pete Kaland, Amanda Wakeman, Sue Salter, Trina Reid, Nora Vieau, Merry Anderson, Jim Schieble, Dana Pike, Deb Haeffner
Absent: Shirley Berkley

Roll Call, Introduction of Visitors Public Input: Visitor: Amber Honslet, Columbia County Library Board

Approval of the Agenda for March 18, 2025: Dana moved and Jim seconded a motion to approve the Agenda. Motion carried.

Approval of Minutes April 18, 2025: Jim moved and Deb seconded a motion to approve the February 2025 Minutes. Motion carried.

Reports

Financial Secretary's Report: CDAR2 renews 4/17/25 at 4.75%. SCLS Foundation account down \$11, 267.54. Dana moved and Deb seconded a motion to approve Financial Secretary report. Motion carried.

Bills: Bills of \$2,887.88 submitted. Nora moved and Deb seconded a motion to approve the bills. Motion carried.

Budget Comparison: 29.20% of budget spent at 1Q end.

Library Director's Report:

Youth Programs:

Babies on Blankets on pause with addition of another Storytime day.
Helen and Susan visited 9 classrooms at Fall River School, Zion Lutheran School, Redbud Daycare in Fall River, Cardinal Country Daycare, St. Jerome's School, Little Adventures, and Kids and Company
Teen Writing Program wrapped in April with good attendance.
All programs—Storytime, Music & Motion, Crafternoon, Pokémon, Lego Club—continue to be well-attended.

Adult Programs:

Tech Tuesdays completed after 4 sessions. On March 25 F&M Bank presented information on scams.
First monthly craft night with Kristen Hart had 17 attendees.
Library After Hours Book Club had 24 attendees which is too many for the Annex so the program is moving to the 161 Building.
Chad Lewis presented Wisconsin's Gangster Past with great turnout.

Russ Horton from Wisconsin Veterans Museum presented program on finding military ancestors.

A seed library is now available at the Library main desk.

Upcoming Programs:

June-New Romantasy Book Club in the Annex will meet one Monday each month

April 22-George Hesselberg will talk about his book *Deadlines*.

May 10-Dog blanket crochet workshop. Blankets will be donated to Columbia County Humane Society.

Meetings:

April 9-City Employment Engagement Team provided Subway lunch for library staff.

Building and Grounds:

DPW replaced stained tiles in entryway. After several rains it appears problem is fixed.

Toilet in Annex leaked into basement. Wright Plumbing fixed.

DPW repaired the Annex ramp, removed rotten boards and replaced with new. Project was covered by a \$2,800 grant to the Friends of the Library from Enbridge. So far the project cost is \$147.

Many book returns at the new return box at the Fall River Town Hall.

The most recent Annex renter has left and a potential new renter has viewed.

The City got new phones which were not compatible with the SCLS network. CPL using cell phones until new internet line can be installed.

Library Stats: Visits are up 1.6%; Community Use of Rooms is up 15%. Wireless printing and faxing is up 45%.

Library Director's Goals:

See Building and Grounds above.

Amanda, Helen and Kristin met with Kane from the Recreation Dept. to collaborate on advertising for summer programs.

Main topic at March 20 All Directors Meeting was new ILS System. At May meeting directors will vote on moving to SirsiDynix System in 2026.

President's Report: Shirley and Trina reappointed to Board as their terms were up.

Literacy Council Report: None

Friends of the Library: Held membership information drive in library

Correspondence: None

Committee Reports: None

Trustee Training: Trustee Essentials 27: The Public Library System Board-the Broad Viewpoint

Local resident Henry St. Maurice serves on the SCLS (South Central Library System) Advocacy Committee. The state-wide Systems were created in 1974-75 to make libraries more equal. SCLS is one of the largest by area.

The Systems are accountable to the Division for Libraries and Technology and must focus on the mandates of service itemized in Wisconsin Statutes Section 43.24(2)

Wisconsin Statutes - Chapter 43 LIBRARIES

Section 43.24(2)

(2) For a public library system to qualify for and maintain its eligibility for state aid under this section it shall ensure that all of the following are provided:

- Written agreements with all member libraries.
- Reference, information and interlibrary loan services from its resource library
- Routing of interlibrary loan requests including electronic delivery
- In-service training for library personnel and trustees.
- Service agreements with all adjacent library systems.
- Professional consultant services to participating public libraries.
- Any other service programs as determined by its board
- Library services for special needs users

The WPLC Wisconsin Library Consortium Data Dashboard at www.scls.info is a very comprehensive source of data, individual library and other information.

About 30% of the CPL budget goes to SCLS.

IMLS-Institute of Museum and Library Services cuts will probably affect grant money for class, conference and libraries with staffs paid exclusively with grant money.

Unfinished Business: Pete, Sue, Merry and Deb will form an ad hoc planning committee to address the next steps in the space needs assessment

New Business: None

Adjourn: Jim moved and Dana seconded a motion to adjourn. Motion carried. Meeting adjourned at 6:00 p.m.

Next scheduled board meeting – May 20, 2025, at 5:00 p.m. in the Library.

Respectfully submitted,
Merry Anderson, Secretary

Columbus Public Library - Financial Secretary Report

Date 5/20/2025

Bank Accounts

	Balance	Date	Interest YTD
FMUB CDAR 1 (3 mos.)	\$ 34,969.92	3/31/2025	\$415.68
FMUB checking	\$2,730.83	5/20/2025	\$2.70
FMUB CDAR 2 (3 mos.)	\$16,479.13	1/17/2025	\$212.25
TOTAL	\$ 54,179.88		\$630.63

CDAR1 at 4.35% matures 5/29/25

CDAR2 at 4.75% matures 4/17/25

FMUB Checking Account - Information

Checking account transactions	To Date
34554.24 Total memorials, donations + grants	
deposited as of date	
Safety deposit box rental	
16266.88 Staff appreciation gifts	
Total dispersements	
Total YTD transactions	\$0.00

SCLS Foundation

	Beginning Market Value	Total additions less withdrawals	Total Admin Fees	Total Interest/ Dividend Income	Income - Admin fees	Net gain	Ending Market Value
2020 summary	\$ 326,612.26	\$ 20,000.00	\$ (3,446.30)	\$ 6,291.32	\$ 2,845.02	\$ 24,888.73	\$ 374,346.01
2021 summary	\$ 374,346.01	\$ -	\$ (4,793.59)	\$ 6,526.94	\$ 1,733.35	\$ 32,109.66	\$ 408,189.02
2022 summary	\$ 408,189.02	\$ -	\$ (4,426.13)	\$ 7,387.16	\$ 2,961.03	\$ (73,200.74)	\$ 337,949.31
2023 summary	\$ 337,949.31	\$ -	\$ (4,365.57)	\$ 8,268.52	\$ 3,902.95	\$ (3,575.17)	\$ 380,771.12
2024 summary	\$ 380,771.12	\$ -	\$ (5,178.55)	\$ 12,526.28	\$ 7,347.73	\$ 1,639.44	\$ 418,120.71

Monthly Performance Report	Ending Market Value from previous month	Additions (Withdrawals)	Balance After Addtn's/ Withdrawals	Proration of Admin Fee	Interest/ Dividend Income	Realized Gains/(Losses)	Ending Market Value
May 31, 2024	\$ 387,512.44		\$ 387,512.44	\$ (415.10)	\$ 512.72	\$ 11,267.07	\$ 398,877.14
June 30, 2024	\$ 398,877.14		\$ 398,877.14	\$ (444.49)	\$ 2,124.14	\$ 709.34	\$ 401,395.95
July 31, 2024	\$ 401,395.95		\$ 401,395.95	\$ (438.87)	\$ 499.58	\$ 9,251.18	\$ 410,707.84
August 31, 2024	\$ 410,707.84		\$ 410,707.84	\$ (448.41)	\$ 596.17	\$ 4,512.29	\$ 416,670.55
September 31, 2024	\$ 416,670.55		\$ 416,670.55	\$ (454.57)	\$ 1,384.18	\$ 5,680.18	\$ 423,280.33
October 31, 2024	\$ 423,280.33		\$ 423,280.33	\$ (461.13)	\$ 678.63	\$ (7,572.00)	\$ 415,925.82
November 30, 2024	\$ 415,925.82		\$ 415,925.82	\$ (454.29)	\$ 644.47	\$ 13,006.53	\$ 429,122.53
December 31, 2024	\$ 429,122.53		\$ 429,122.53	\$ (467.20)	\$ 3,521.81	\$ (14,056.43)	\$ 418,120.71
January 31, 2025	\$ 418,120.71		\$ 418,120.71	\$ (455.97)	\$ 156.14	\$ 9,238.52	\$ 427,059.42
February 28, 2025	\$ 427,059.42		\$ 427,059.42	\$ (465.65)	\$ 627.53	\$ (1,733.59)	\$ 425,487.69
March 31, 2025	\$ 425,487.69		\$ 425,487.69	\$ (463.92)	\$ 1,548.71	\$ (11,267.54)	\$ 416,287.37
April 30, 2025	\$ 416,287.37	\$ -	\$ 416,287.37	\$ (465.49)	\$ 431.35	\$ 79.60	\$ 416,331.54

Vendor		Input Date	Amount
Department: Library			
BAKER & TAYLOR INC	Books	4/16/2025	\$ 1,025.27
	Amazon- Paper, cleaning, new fixtures for		
	bathrooms, Arbor Day Supplies, Books,		
AMERICAN EXPRESS	DVDs	4/16/2025	\$ 1,346.86
BIEL JOHNSON, VALERIE	Writing classes (spring and fall)	4/16/2025	\$ 750.00
THE WORKSHOP	Homeschool Art Class	4/16/2025	\$ 120.00
WRIGHT PLUMBING & SOIL TESTING	Leak in Annex	4/16/2025	\$ 115.00
			\$ 3,357.13

Vendor		Input Date	Amount
Department: Library			
WEGGELAND, KIMBERLY ANN	Summer Library Program	5/6/2025	\$ 500.00
RHYME BUSINESS PRODUCTS	Copier Lease- Quarterly Copies	5/6/2025	\$ 560.91
DEMCO INC	Cataloging Supplies	5/6/2025	\$ 106.51
	Cleaning Supplies		
	New Bathroom Fixtures		
	Papers		
	SLP Prizes		
	Arbor Day Supplies		
	DVDs		
AMERICAN EXPRESS (AMAZON)	Adult Books	5/6/2025	\$ 1,310.34
LEFFEL, TYLER (BETTER BUILDING STANDARD)	Final Bathroom Payment	5/6/2025	\$ 8,000.00
			\$ 10,477.76

CITY OF COLUMBUS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

Item #4.

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
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TAXES

210-414110-000	LIBRARY; TAX SUBSIDY FROM CITY	.00	300,000.00	300,000.00	.00	100.00
	TOTAL TAXES	.00	300,000.00	300,000.00	.00	100.00

MISCELLANEOUS REVENUES

210-474715-000	LIBRARY; COUNTY FUNDS	.00	157,159.92	161,659.50	(4,499.58)	97.22
210-474716-000	LIBRARY; SCLS FUNDS	.00	.00	500.00	(500.00)	.00
210-474717-000	LIBRARY; FINES & FEES	.00	213.79	900.00	(686.21)	23.75
210-474718-000	LIBRARY; FAX & COPIES	490.50	1,904.20	4,200.00	(2,295.80)	45.34
	TOTAL MISCELLANEOUS REVENUES	490.50	159,277.91	167,259.50	(7,981.59)	95.23

OTHER FINANCING SOURCES

210-484810-000	LIBRARY; DONATIONS	4.80	993.05	1,000.00	(6.95)	99.31
210-484811-000	LIBRARY; GRANT REVENUES	.00	5,000.00	.00	5,000.00	.00
210-484820-000	LIBRARY; INTEREST INCOME	49.77	575.51	1,000.00	(424.49)	57.55
210-484860-000	LIBRARY; RENTAL INCOME-ANNEX	310.00	1,610.00	5,760.00	(4,150.00)	27.95
	TOTAL OTHER FINANCING SOURCES	364.57	8,178.56	7,760.00	418.56	105.39

SPECIAL FUNDS ACTIVITY

210-494950-000	TRANSFER FROM SURPLUS FUNDS	.00	.00	17,089.81	(17,089.81)	.00
	TOTAL SPECIAL FUNDS ACTIVITY	.00	.00	17,089.81	(17,089.81)	.00
	TOTAL FUND REVENUE	855.07	467,456.47	492,109.31	(24,652.84)	94.99

CITY OF COLUMBUS

EXPENDITURES WITH COMPARISON TO BUDGET

FOR THE 4 MONTHS ENDING APRIL 30, 2025

Item #4.

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET

DEPARTMENT 1570

210-511570-210	LIBRARY; AUDIT/ACCOUNT SVCS	.00	.00	1,500.00	1,500.00	.00
	TOTAL DEPARTMENT 1570	.00	.00	1,500.00	1,500.00	.00

CITY OF COLUMBUS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

Item #4.

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
LIBRARY					
210-555000-111 LIBRARIAN SALARY	5,903.40	22,616.62	72,820.18	50,203.56	31.06
210-555000-112 LIBRARY; YOUTH SERV DIRECTOR	3,940.12	15,129.31	51,221.66	36,092.35	29.54
210-555000-113 LIBRARY; PART-TIME	11,327.10	43,234.65	155,337.45	112,102.80	27.83
210-555000-151 LIBRARY; SOCIAL SECURITY	806.78	5,409.12	21,917.63	16,508.51	24.68
210-555000-152 LIBRARY; RETIREMENT	598.32	3,920.88	16,327.21	12,406.33	24.01
210-555000-154 LIBRARY; INSURANCE BENEFIT	1,120.62	10,133.15	41,924.52	31,791.37	24.17
210-555000-155 LIBRARY; LIFE INSURANCE	.00	30.94	116.78	85.84	26.49
210-555000-156 LIBRARY; LT DISABILITY	.00	84.08	434.15	350.07	19.37
210-555000-195 LIBRARY; CUSTODIAN	618.44	2,334.58	7,125.73	4,791.15	32.76
210-555000-210 LIBRARY; LEGAL SERVICES	.00	.00	250.00	250.00	.00
210-555000-219 LIBRARY; PROFESSIONAL FEES	.00	239.00	350.00	111.00	68.29
210-555000-220 LIBRARY; BANK FEES	15.89	46.31	125.00	78.69	37.05
210-555000-221 LIBRARY; ELECTRIC/WATER/SEWER	454.91	1,346.14	5,500.00	4,153.86	24.48
210-555000-224 LIBRARY; HEAT	206.86	980.41	2,000.00	1,019.59	49.02
210-555000-225 LIBRARY; TELEPHONE & DATA	104.08	329.31	1,650.00	1,320.69	19.96
210-555000-249 LIBRARY; REPAIR & MAINTENANCE	113.40	18,189.38	6,000.00	(12,189.38)	303.16
210-555000-250 LIBRARY; ELEVATOR SERV/REPAIR	.00	.00	2,500.00	2,500.00	.00
210-555000-310 LIBRARY; WEB MEDIA	.00	853.83	800.00	(53.83)	106.73
210-555000-311 LIBRARY; POSTAGE	80.04	80.04	600.00	519.96	13.34
210-555000-312 LIBRARY; SUPPLIES/OPERATNG EXP	2,079.61	4,123.32	9,500.00	5,376.68	43.40
210-555000-313 LIBRARY; PRINTING	.00	.00	150.00	150.00	.00
210-555000-314 LIBRARY; EQUIPMENT	.00	70.42	3,500.00	3,429.58	2.01
210-555000-315 LIBRARY; DELIVERY	.00	6,126.00	6,126.00	.00	100.00
210-555000-316 LIBRARY; FURNITURE & FIXTURES	.00	123.75	3,000.00	2,876.25	4.13
210-555000-330 LIBRARY; SAFETY TRAINING	.00	.00	500.00	500.00	.00
210-555000-331 LIBRARY; COPIER	203.10	787.27	2,500.00	1,712.73	31.49
210-555000-333 LIBRARY; EDUCATION & TRAVEL	315.00	415.00	1,000.00	585.00	41.50
210-555000-371 LIBRARY; ADULT AUDIO VISUAL	260.50	760.50	3,000.00	2,239.50	25.35
210-555000-372 LIBRARY; YOUTH AUDIO VISUAL	.00	198.61	600.00	401.39	33.10
210-555000-373 LIBRARY; YOUTH BOOKS	326.62	2,184.23	8,000.00	5,815.77	27.30
210-555000-374 LIBRARY; PERIODICALS	.00	.00	2,000.00	2,000.00	.00
210-555000-375 LIBRARY; REFERENCE MATERIALS	.00	.00	350.00	350.00	.00
210-555000-376 LIBRARY; SOFTWARE/DATABASES	61.95	1,064.22	1,750.00	685.78	60.81
210-555000-377 LIBRARY; ADULT BOOKS	765.69	2,184.36	12,000.00	9,815.64	18.20
210-555000-378 LIBRARY; TEEN BOOKS	78.70	246.55	1,800.00	1,553.45	13.70
210-555000-385 LIBRARY; YOUTH PROGRAMMING	753.54	1,212.76	6,000.00	4,787.24	20.21
210-555000-386 LIBRARY; ADULT PROGRAMMING	1,636.18	2,809.02	5,000.00	2,190.98	56.18
210-555000-387 LIBRARY; PUBLIC RELATIONS	.00	325.00	1,000.00	675.00	32.50
210-555000-389 LIBRARY; DIGITAL MEDIA POOL	.00	3,073.00	2,983.00	(90.00)	103.02
210-555000-511 LIBRARY; PROP, LIAB, WC INS	.00	.00	3,800.00	3,800.00	.00
210-555000-805 LIBRARY; SCLS CONSORTIUM	.00	22,460.00	22,550.00	90.00	99.60
TOTAL LIBRARY	31,770.85	173,121.76	484,109.31	310,987.55	35.76

CITY OF COLUMBUS

EXPENDITURES WITH COMPARISON TO BUDGET

FOR THE 4 MONTHS ENDING APRIL 30, 2025

Item #4.

LIBRARY FUND

PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
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LIBRARY - ANNEX

210-555100-224	ANNEX; HEATING/UTILITIES	334.36	1,532.16	4,500.00	2,967.84	34.05
210-555100-249	ANNEX; REPAIRS & MAINTENANCE	.00	.00	1,500.00	1,500.00	.00
210-555100-312	ANNEX; MISC OPERATING EXP	.00	14.44	500.00	485.56	2.89
TOTAL LIBRARY - ANNEX		334.36	1,546.60	6,500.00	4,953.40	23.79
TOTAL FUND EXPENDITURES		32,105.21	174,668.36	492,109.31	317,440.95	35.49
NET REVENUES OVER EXPENDITURES		(31,250.14)	292,788.11	.00	(342,093.79)	85.59

DIRECTOR'S REPORT

- The Summer Library program starts on June 9 and runs through August 10. We have incentives for kids, teens, and adults! This summer we are partnering with the Columbus Recreation Department to have 9 different family performers. The Friends of the Library have graciously funded 6 of the performers that will be at the Library. We will also be hosting the Summer Camp participants on Monday and Wednesday afternoons.
- Lieutenant Governor Sara Rodriguez visited the Library on May 14. She spent about an hour touring our facility and talking to staff, Board members, Friends of the Library, patrons, and Shannon Schultz, SCLS Director. The State Representative for our district, Maureen McCarville also attended.
- All Library staff attended Dementia Live on April 29 which was put on the ADRCs of Columbia and Dodge County. It was a hands on program that taught staff how to work with people we may encounter with Dementia. They also gave some great tips on how we can make our Library a more dementia friendly place.

Youth Programs

- The Book Dragons Writing Lab continues to meet monthly with a good turnout.
- We welcomed Kane Browkowski from the Recreation Department as a special Arbor Day guest reader for the April 29-30 story times.
- Family Pizza and Board game night is more popular than ever! In May 30 people attended.
- School and daycare visits are wrapping up this month and will be off for the Summer.

Adult Programs

- On April 22 we welcomed George Hesselberg who spoke about his book Dead Lines.
- Adult Craft Night with Kristen was well attended again in April. The sign up for the May event is already full with a waiting list started.
- The After Hours Book Club met in May at the 161 Building. With 25 people in attendance, it gave us space to spread out.
- Catherine hosted a Crochet Dog Blanket workshop on May 10.
- ON May 13 we hosted a program on Unlocking the Secrets of Antarctic Meteorology.
- We collaborated with Valerie Biel to host her Books & Beer author talk on May 15. While she is hoping that the Cercis building will reopen and they can go back, many of the participants really liked the quieter atmosphere of the Annex. They are planning on having it in the Annex for sure in June, and maybe moving forward.

Upcoming Programs










- In June we are starting a new Romantasy Book Club one Monday night a month. There has been a lot of interest in this genre and a lot of people are planning on attending this book club. The first meeting is June 9 at 6:00 in the Annex.
- This summer we are welcoming several guest readers from the City of Columbus for story time including:
 - City Clerk Susan Caine
 - City Treasurer Krystal Larson
 - Emergency Management Director Bill Breunig
 - Lineman Jake Boness from Columbus Utilities
 - Recreation Director Amy Jo Meyers
 - Police Chief Dennis Weiner
 - Fire Chief Scott Hazeltine

Meetings

- Amanda attended the Wisconsin Association of Public Libraries (WAPL) conference in Oshkosh from April 30-May 2. She also presented on panel about how to form a Friends group and become a 501(c)(3).
- The All Directors Meeting took place on May 15 at Oregon Public Library. The Directors voted to move from Bibliovation to SirsiDynix Symphony. The goal is to be switched over by May 1, 2026.
- Columbia County Directors and Board met on May 16. The bulk of the meeting was discussing the new strategic plan for the County Libraries.

Buildings and Grounds

- A new solar powered flashing crosswalk has been installed across James street between the Library and City Hall. Vehicles have been stopping very quickly when it is flashing.

Library Statistics		2025 Month	2025 YTD	2024 YTD	2024 Total	% (Item #5. from 2024 to 2025)
	Visits (# door counts)	6,333	22,190	21,229	67,146	+4.5%
	Items Borrowed (total)	5,712	20,761	19,427	58,538	+6.9%
	% Columbus residents		49%		50%	
	% Fall River residents		11%		13%	
	% Other Columbia County		25%		21%	
	% Dodge County		11%		10%	
	% Other		4%		6%	
	Digital Items Borrowed (# checkouts)	1,181	4,918	5,031	14,759	-2.2%
	Books by Mail (# items sent)	15	61	92	259	-34%
	Public Wi-Fi (# sessions)	4,973	18,030	20,435	56,084	-12%
	Public Computer Use (# sessions)	216	914	1,008	3,077	-9.3%
	Wireless Printing & Faxing (# jobs)	92	332	285	967	+16%
	Community Use of Rooms (# attended)	101	385	347	1,171	+11%
	Patrons Added (# added)	24	102	128	368	-20%

Program Statistics	In-Person & Live Virtual (# programs)	In-Person & Live Virtual (# attended)	Self-Directed Activities (# participated)
Future Readers	21	407	5
Children	9	113	0
Teen	4	27	0
Adult	8	128	20
General Interest	3	137	12

Goal: Foster strong relationships with the municipalities that we serve and the Library Board	
Activities- <ul style="list-style-type: none"> Continue to create a presence in Fall River, including the addition of a book drop Collaborate with other City Departments for programs and marketing of programs Keep the Library Board updated on social issues and events that may impact the library 	<p>3/2025-The Book Drop has been taken to Fall River and is at the Fall River Village Hall. They are going to be doing some new landscaping this summer and it will have a permanent home near the main doors. The staff in Fall River was extremely helpful and happy to have the book drop there.</p> <p>3/2025-Amanda, Helen, and Kristi met with Kane from the Recreation Department to collaborate on advertising for the summer programs.</p> <p>3/2025-At the March 20 All Directors Meeting, the main topic of conversation was a new ILS system. At the May meeting the directors will be voting, and it seems like everyone is on board to move to SirsiDynix in 2026.</p> <p>4/2025- We are working with the City Administrator, Rec Department, and Community Center to reimagine the Columbus Commotion and make sure we are informing our community of events in a way that is not wasteful of resources and staff time.</p>
Goal: Continue to update and maintain our building to create a structurally sound and accessible space for all patrons.	
Activities- <ul style="list-style-type: none"> Evaluate the future needs of our space to best serve our patrons Work with DPW to develop a plan of preventative maintenance. Help the City of Columbus include the Library on a Capital Improvement Plan in a meaningful way 	<p>3/2025- The Friends received a grant for \$2,800 to go toward the ramp at the Annex. DPW removed all of the rotten wood from the ramp and replaced it with new lumber. They also added supports at the bottom to help prevent it rotting again the same place. We will evaluate pressure washing and staining in the summer. So far the project has cost \$147.</p> <p>4/2025- The bathroom project is complete. The two bathrooms have been well received, especially by families.</p>
Goal: Promote and support staff professional growth and cohesiveness.	
Activities- <ul style="list-style-type: none"> Promote and help find opportunities for Continuing Education Review and revise policies to make sure they are not getting in the way of helping patrons Create opportunities for Staff social enjoyment 	<p>4/2025- Thanks to the new Employee Engagement Team for the City, the staff enjoyed a Subway lunch during National Library Week.</p> <p>4/2025- All staff attended Dementia Live to learn how to serve our patrons with Dementia and how to make our Library space dementia friendly.</p>

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Goal: Support the library goals set forth by the strategic plan

<p>Activities-</p> <ul style="list-style-type: none">• Promote and help with the continued weeding of our collections• Continue to use feedback strategies and continually evaluate the effectiveness of our programs.• Seek public input for programs that will help us to best serve our community• Create summer and winter reading programs that promote literacy and the library	<p>3/2025-Amanda, Helen, and Kristi met with Kane from the Recreation Department to collaborate on advertising for the summer programs.</p> <p>3/2025- We have weeded the juvenile non-fiction which has created a better space for our new materials downstairs and better merchandising opportunities.</p> <p>4/2025-We had to do some weeding once again in our Adult Fiction section. As this is the most popular section, it is the one we must work hard at maintaining as we are constantly adding new titles.</p> <p>4/2025- Catherine has been using Project Outcome to gain feedback on the paid speakers we have coming in. The results have come back really liking the program, we just need to find a way to use this data to bring more people in the door for programs.</p>
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Trustee Training: Recruiting and Engaging Friends and Trustees Under Age 40

“Millennials are more likely than other adults to have visited the library recently. However, most Friends and Trustee boards do not have even a single Millennial member. What accounts for this discrepancy, and how can we rectify it? Learn how to attract Millennials to your Friends group and Board of Trustees, and turn the largest generation of library users into your best advocates.”

1. Data for Columbia County and Columbus
https://www.scls.info/data-services/dashboards/borrower-data#circ_age
<https://public.tableau.com/app/profile/scls/vizzes>
2. Research done in 41 states (866 respondents) 82% of respondents said a diverse board is important, but 50 % said there was not a millennial or younger on their board (not intentional)
3. Misconception that younger generations have joined for self-serving reasons...only in it for themselves, but really...
 - To be involved in their community
 - To make a difference
 - Their children use the library
 - Love of libraries and reading
4. Why don't they participate?
 - Meetings/events held during regular work hours.
 - Inefficient/unnecessary meetings
 - No one told them about the opportunity
 - Group members not welcoming people outside of their age group
5. Why don't they stay?
 - Lack of diversity
 - Feel their voices aren't heard
 - Don't see where they fit
6. Where are the younger generations
 - Which services are popular with younger generations?
 - Young professional groups
 - Social gathering spots

7. Recruiting younger generations
 - Align recruitment with our strategic plan
 - Equipping our board (for example, “Elevator Speech” points)
 - Teen advisory council
 - Task force focused on community issues
 - **WELCOME FRESH PERSPECTIVES** (seek, hear, and respect new ideas)
 - Consider board term length and limits
 - Recruit for roles not ages (where are the needs on the board or Friends groups)
 - Ask early and ask often
 - Invite people personally

8. Brag, brag, brag...
 - About the library
 - About the advocacy groups
 - About the staff
 - About the programming
 - What are specific “brags” the board can talk about?
 - Who might benefit from hearing those wins?
 - How can we best advertise those wins to the community?

9. **TANGIBLE WIN** **TARGET AUDIENCE** **ADVERTISING OUTLET**