



Committee of the Whole Meeting Agenda

Tuesday, December 16, 2025 at 6:30 PM

Columbus City Hall – 105 N. Dickason Boulevard

Roll Call

Notice of Open Meeting

Approval of Agenda

Public Comment

New Business

1. Discussion regarding Ordinance 812-25 Concerning the Removal of Snow around Fire Hydrants.
2. Discussion of the restoration of the 1925 American LaFrance Firetruck to running condition.
3. Discussion of the Appointment of the 2026 – 2027 Election Inspectors.
4. Discussion regarding Resolution 15-25, accepting certain improvements at Cardinal Heights.
5. Discussion regarding a reduction of the letter of credit for Cardinal Heights.
6. Consider and take action to end cable TV broadcasting operations in 2026.
7. Discussion regarding 2026 City of Columbus Fee Schedule.

Convene to Closed Session

8. Convene to closed session pursuant to § 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Reconvene to Open Session

Adjourn

*A quorum of city committees and/or commissions may be present at this meeting. No action will be taken or considered by those committees and/or commissions.



Agenda Item Report

Item #1.

Meeting Type: Committee of the Whole & Council

Meeting Date: December 16, 2025

Item Title: Ordinance 812-25 Concerning the Removal of Snow around Fire Hydrants

Submitted By: Matt Amundson, City Administrator

Detailed Description of Subject Matter:

As discussed at the Committee of the Whole meeting on December 2nd the City Attorney has prepared the included ordinance to address snow removal around fire hydrants.

List all Supporting Documentation Attached:

Draft Ordinance

Action Requested of Council:

Consider and take action on Ordinance 812-25

Strategic Plan Objective(s):

None

CITY OF COLUMBUS
ORDINANCE NO. _____

**AN ORDINANCE TO CREATE SECTION 86-229 OF THE CITY CODE OF
 ORDINANCES CONCERNING
 REMOVAL OF SNOW AROUND FIRE HYDRANTS**

The Common Council of the City of Columbus, Columbia County, Wisconsin does hereby ordain as follows:

1. Sec. 86-229, Blocking of fire hydrants prohibited; Snow removal, is created to now read as follows:

Sec. 86-229. - Blocking of fire hydrants prohibited; Snow removal.

- (a) Except where marked with official traffic markings, no person shall park any motor vehicle within 10 feet of any fire hydrant or connection, or otherwise interfere with the accessibility of any fire hydrant by piling, dumping or placing any snow or obstructive material or object within 10 feet of a fire hydrant, nor between them and the centerline of the street, without first obtaining written permission from the Fire Chief. Every calendar day during which such interference continues shall constitute a separate offense.
- (b) Snow Removal.
 - (1) All property owners that have fire hydrants located on their property, or adjacent road right-of-way, shall remove all snow and ice from a three-feet radius around each fire hydrant. The three-foot radius shall be cleared within a 24-hour period from the last snowfall.
 - (2) Any property which is found to be non-compliant shall have, at the option of the City, such snow and ice removed and a charge of not less than \$50.00 per hydrant billed to them. Any outstanding bill amount and accrued interest shall be placed on the tax roll as a charge against the property pursuant to §66.0627 of the Wisconsin Statutes.
 - (3) If a property owner is unable to perform the snow removal responsibilities, it shall be their responsibility to hire or enlist the help of others to ensure the hydrant is clear from snow and ice obstruction.
 - (4) In instances where a fire hydrant is located on a lot line, it shall be responsibility of the property owner to the north or to the east to ensure that the hydrant is free from snow and ice pursuant to the terms of this Section.

2. **Severability.** Each section, paragraph, sentence, clause, word, and provision of this Section is severable, and if any such provision shall be held unconstitutional or invalid for any reason, such decision(s) shall not affect the remainder of the ordinance nor any part thereof other than that affected by such decision.
3. **Effective Date.** This Ordinance shall take effect immediately upon its passage and posting as required by law.

Adopted this _____ day of _____, 2025.

CITY OF COLUMBUS

By: _____
Joseph Hammer, Mayor

By: _____
Susan L. Caine, Clerk



Agenda Item Report

Meeting Type: Committee of the Whole / Common Council Meeting

Meeting Date: December 16, 2025

Item Title: Restoration of 1925 American LaFrance to running condition

Submitted By: Scott Hazeltine, Columbus Fire Chief

Detailed Description of Subject Matter: With the possibility of an historic area to showcase the Columbus Fire Department 1925 America LaFrance, we would like to get this antique truck into running condition. We have (I'm still waiting on exact numbers) over \$29,000 in the Fire Truck Restoration fund. I have towed the truck to the only restoration place for American LaFrance Antiques in the area to get a quote on what it would take to get it back into running condition to showcase at the new station and parades. The current estimate is at \$15,300, not including brakes and any other issues that may arise as they work on the other repairs.

Owen Franz started fixing things assuming he was good to start. I stopped him when he notified me what he had done, saying that I have to get approval to withdraw the funds, so he stopped working on the truck.

We discussed painting and Owen recommended not painting it as the original paint job and a couple of nicks tell a story. It just needs some TLC to clean it up, as it has been in storage for a few years now.

List all Supporting Documentation Attached: Quote received from Owen Franz sent to me on 12/09/2025.

Action Requested of Council: Approval to continue the work to finish restoring the truck back into running condition with the funds available. With funds remaining after repair is done, the Fire Department would like to keep the fund open for residents that want to donate to future maintenance of this truck.

Good morning Chief, this is an estimate for the work that needs to be done and the total for what has been completed.

Diagnose no run/no start: \$3,500.00 ****This work is completed**** Replace and repair all ignition wires and battery cables. The ignition wires had started on fire at some point. The battery and starter cables were in poor shape and were causing the starter to spin backwards. I have also changed the oil and removed the oil pan and cleaned it.

Cooling system: estimate \$2-2,500.00

All radiator hoses are bad, radiator needs to be flushed, and water pump rebuilt and re-packed. This amount may come down if the water pump shaft isn't damaged, but it appears to be.

Carb rebuild: estimate \$1-1,300.00

There are no carb kits available, so I have to build one. And source a new needle and seat as the current one is bad.

New tires: estimate \$8,000.00

Removes all wheels, order 4 new tires and tubes, mount new tires and put wheels back on.

Brakes: Estimate (unknown as I have been asked to stop until approval)

The brakes currently do not work, normally these are easy fixes but until I diagnose why, I cannot give an accurate assessment.

As with everything, the more I fix, the more problems may appear. That said the truck is over all in very good shape and nothing is too rotten.

Please advise what my next step should be. Thank you!

Owen Franz
(262)490-2434 cell



Agenda Item Report

Meeting Type: Committee of the Whole / Common Council Meeting

Meeting Date: December 16, 2025

Item Title: Appointment of the 2026 – 2027 Election Inspectors

Submitted By: Susan Caine, Clerk

Detailed Description of Subject Matter: State Statutes require that every even numbered year new 2-year terms begin for the municipality's Election Inspectors and the Mayor of each city shall nominate to the governing body, Election Inspectors for each voting district to be approved before December 31st of the odd-numbered years. All applicants for Election Inspector must meet the following qualifications:

1. Shall be a qualified elector for Columbia County
2. Shall be able to read and write the English language
3. Shall be capable
4. Shall be of good understanding
5. Shall not be a Candidate to be voted for at an election at which they serve
6. Shall attend training sessions held for the City of Columbus election officials

The following citizens are requesting application for Election Inspector for the 2026 – 2027, 2-year term:

Rachelle Albright
Elizabeth Altschwager
Matt Amundson
Mary Arnold*
Aly Bushkie
Anne Carmody
Chelsey Carmody
Molly Finkler
Joe Hammer
Debra Huntley*
Joel Huntley*
Erik Lyngdal
Sarah Lyngdal

Denise Meir
Amy Jo Meyers
Michael Meyers
Bonnie Miller
Justin Olmscheid
Larry Olson
Rachel Packard
Jill Pohlmeier
Adam Pulver
Kendra Riddle
Amy Roelke
Henry St. Maurice
Peggy Schleicher

Susan Schweitzer
Mark Stover*
Ellen Sunderland
Jeffrey Van Fleet
Amanda Wakeman

List all Supporting Documentation Attached: None. Starred applicants were submitted by the Democratic Party for this term.

Action Requested of Council: Approval of the above-named Election Inspectors for the City of Columbus, Wisconsin for the 2026 – 2027, 2-year term, with the possibility of other citizens joining during this term.



Agenda Item Report

Meeting Type: City Council

Meeting Date: December 16, 2025

Item Title: Resolution 15-25 accepting certain improvements

Submitted By: Mike Kornmann, Director of Community and Economic Development

Detailed Description of Subject Matter: This resolution accepts some of the public improvements within the Cardinal Heights Plat. There is a punch list of items that still need to be completed and those items are not included in the resolution. The remaining improvements are expected to be completed after winter. The impact of the resolution allows for the City to provide snowplowing on O'Brien Court and benefiting the one resident living on the street.

List all Supporting Documentation Attached:

- Resolution accepting certain improvements

Action Requested of Council: Approve resolution.

Strategic Plan Objective(s):

Objective 4 Utilize all financial tools available

RESOLUTION 15-25**A RESOLUTION ACCEPTING CERTAIN IMPROVEMENTS IN THE
CITY OF COLUMBUS, WISCONSIN**

The Common Council of the City of Columbus does hereby resolve as follows:

WHEREAS, the City of Columbus (hereinafter “Columbus”) and Lamp’s Landing, LLC (hereinafter “Developer”) are parties to a Development Agreement dated June 13, 2024, (hereinafter “the Agreement”) wherein Developer was required to construct and install certain improvements upon the Plat of Cardinal Heights located within the City of Columbus; and

WHEREAS, upon final construction of the improvements, Developer is to dedicate the improvements to Columbus; and

WHEREAS, by letter dated December 16, 2025, Developer has notified Columbus that it has completed construction of certain improvements as required by the Agreement and has requested that the Common Council accept the improvements as a dedication to Columbus; and

NOW, THEREFORE, BE IT RESOLVED that the Columbus Common Council does hereby accept the following improvements as a dedication to Columbus:

1. All surface asphalt
2. Asphalt binder pavement and base course
3. Curb and gutters

BE IT FURTHER RESOLVED that:

The Acceptance of the Improvements is conditioned upon the following:

1. The warranty for the improvements remains in effect per the Development Agreement.
2. The punch list items included in the 12-10-25 letter from Ruekert Mielke remain the developer’s responsibility and shall be completed in a timely manner as required by the City.
3. Each Lot Owner is now responsible to clear snow and ice from the sidewalks within the Plat. Mowing of the terrace will be required during the growing season as well.
4. Future work within the street or right of way will require permits from the City
5. No storage of materials or equipment will be allowed on the street.

Adopted by the City of Columbus Common Council on the 16th day of December, 2025.

CITY OF COLUMBUS

By: _____
Joseph Hammer, Mayor

Attest: _____
Susan L. Caine, City Clerk



Agenda Item Report

Meeting Type: Committee of the Whole & Council

Meeting Date: December 16, 2025

Item Title: Letter of credit reduction for Cardinal Heights

Submitted By: Matt Amundson, City Administrator

Detailed Description of Subject Matter:

Following the Development Agreement (Section P2) process for letter of credit reduction. The engineer makes a recommendation to the Council concerning the letter of credit. The Council can then take action on the request and when the developer provides the lien waivers, the City Administrator can grant final approval of the reduction.

List all Supporting Documentation Attached:

Letter from Engineer (R-M)

Action Requested of Council:

Consider and take action on letter of credit reduction for Cardinal Heights

Strategic Plan Objectives:

Objective 4 Utilize all financial tools available

December 11, 2025

Mr. Mike Kornmann
Director of Community and Economic Development
City of Columbus
105 N. Dickason Blvd
Columbus, WI 53925

RE: Cardinal Heights – Letter of Credit Reduction

Dear Mike,

Ruekert & Mielke, Inc. (R/M) has reviewed the attached information at the request of the Developer and Contractor to reduce the Letter of Credit for the project listed above. The original outstanding Letter of Credit is \$1,414,836.00. Based on the progress of the development and the obligations fulfilled by the Contractor and Developer, a reduction of the Letter of Credit will be granted. We are recommending the letter of amount shall be set at **\$365,040.00**, this represents the outstanding work that remains plus the required markup for administration per the development agreement.

This new amount is the result of outstanding items that need to be completed per the attached punch list dated December 10, 2025. This list may or may not be all of the items that are needed to be completed prior to City acceptance of the street and utilities.

Some additional work remains to be completed in Spring however based on the work completed we determined this project is Substantially Complete as of December 1, 2025, by definition of the development agreement. This will start the 1-year warranty process until December 1, 2026, for any repairs need and completion per the developer's agreement.

If you have any questions or comments, please feel free to contact me.

Respectfully,

RUEKERT & MIELKE, INC.

 Digitally signed by Brian Toczyski
DN: C=US,
E=btoczyski@ruekert-mielke.com,
CN=Brian Toczyski
Date: 2025.12.11 10:52:01-06'00'

Brian E. Toczyski
Project Engineer
btoczyski@ruekert-mielke.com

BET:ied
cc: Matt Amundson, City Administrator
Randy Myrum, Utility Director
Duane Millard, Director of Public Works
Jason Lietha, Sr. Vice President Ruekert-Mielke
Jason Forest, Forest Landscape
Josh Lamp, Developer

December 10, 2025

Mr. Jason Forest
Forest Landscape and Construction
W8583 Finch Brothers Rd.
Lake Mills, WI 53551

RE: City of Columbus – Cardinal Heights Punch List

Dear Jason,

An inspection of this project was completed on 11/20/25. Several items require attention. Please notify Ruekert & Mielke, Inc. (R/M) when these items are completed in order to schedule a follow-up inspection. The items that require attention are listed below:

1. A 6-inch extension shall be installed for the hydrant at the end of the cul-de-sac (STA 17+90). This hydrant also requires an additional pressure test that must be performed.
2. Tracer wire for sanitary manhole #7 shall be cut and stowed properly.
3. Clear all storm inlets of debris. Inlet protection can be removed from all storm inlets within the site once restoration is complete provided they will be fully cleared of debris.
4. Both the 18" endwall within O.L 1 and the 12" endwall coming from storm inlet #2 need their tie bar bolts tightened on the inside and the unused portions trimmed off.
5. Install sanitary locate boxes. Each locate box shall be installed to line up with the "S" corresponding to that lot located on the curb & gutter.
6. All marker boards shall be straightened after restoration and spray painted accordingly (blue/green) to match the service that they are identifying.
7. Bring curb stop boxes to grade and remove the stakes identifying them once restoration has been completed. Ensure that no sanitary locate boxes and curb stops are covered by erosion blankets from restoration.
8. Grade out and restore bioretention basin within O.L. 1 to match proposed design on sheet 7 of plan set. Rip rap shall be added with geotextile fabric underneath for 18" endwall entering O.L. 1.
9. Remove and replace concrete that was poured in the rain on November 18, 2025. Any other damaged curb or sidewalk will be reviewed at the warranty walk through for replacement.
10. Complete restoration across the site for all lots and terraces. Restore and reseed any site areas that are still bare 1 square foot or greater after restoration has been completed.
11. Plant street trees in accordance with sheet 16 of the plan set.
12. Install stop sign and paint curb per sheet 17 of the plan set.

Please let me know if you have any questions or need any clarifications of the items listed above.

Respectfully,

RUEKERT & MIELKE, INC.

 Digitally signed by Brian Toczyski
DN: C=US,
E=btoczyski@ruekert-mielke.com,
CN=Brian Toczyski
Date: 2025.12.11 10:52:15-06'00'

Brian E. Toczyski
Project Engineer
btoczyski@ruekert-mielke.com

BET:ied

cc: Duane Millard, Columbus Director of Public Works
Matt Amundson, Columbus City Administrator
Randall Myrum, Columbus Utility Director
Dalton Hiley, Columbus Utilities Lead Lineman
Peter Gallun, Columbus Lead Wastewater Operator
Turner Moen, Forest Landscaping & Construction



Agenda Item Report

Meeting Type: Committee of the Whole

Meeting Date: December 16, 2025

Item Title: Consider and take action to end cable TV broadcasting operations in 2026

Submitted By: David Bennett, Communications & Economic Development Coordinator

Strategic Plan Objective: # 9 (Communications & Engagement)

Detailed Description of Subject Matter:

Despite some residents relying on cable TV to watch Council meetings or one of the many other programs that air on cable channel 980 or receiving updates from the message board on 981, analytics and industry trends show that cable television is not a long-term viable option to communicate to residents and inform them about City accomplishments, responsibilities, and progress toward strategic initiatives.

The Council will need to decide if it would be prudent to continue or end operation by shutting down the Cablecast units. If the Council chooses to end the City's cable TV operation, it will need to consider timeline to do so and how to utilize the leftover assets and fund balance. Staff would continue to record City meetings.

Timing options for ending and replacing cable TV:

- End of 2025.
- Mid-2026.
- End of 2026.

Alternatives for cable TV operation include:

- Online streaming and/or video on demand (VOD) of City meetings/videos.
- Direct replacement with a low-power TV (LPTV) broadcast operation.

List all Supporting Documentation Attached:

- End of cable TV options & alternatives
- Cable TV operating costs & issues
- Cable TV analytics

Action Requested of the Committee of the Whole:

Forward to Council with a recommended option to end and replace the City's cable TV operation.

Cable TV Operating Costs & Issues

The current cable TV landscape is that cable TV is massively declining. It's currently at subscription levels not seen since the mid-80's and providers are not even selling it as an option as they have been replacing it with streaming services.

Timing options for ending cable TV broadcasts:

1. Ending the operation at the end of 2025

To maximize the amount of fund balance retention in 2025, Council could end cable television operation at the end of 2025. This would save \$2,445 as the City would not have to renew its annual Cablecast subscription for video distribution services.

This would limit the amount of time to notify residents that they no longer will be able to watch Council meetings on cable TV.

This option would mean delivering short notice to cable TV viewers that the operation will no longer be supported.

2. Ending the operation mid-2026

This option does not maximize financial value as the City's annual Cablecast subscription for video distribution services along with the remaining captioning service purchased in 2025 would be paid for. The City would pay a full year to Cablecast for a half-year of use. Additional captioning may be required to purchase to fulfill a recent FCC mandate requiring all programming be captioned starting in April 2026.

This option would give time to get the word out and try to get cable TV viewers to utilize the City website.

3. Ending the operation at the end of 2026

To maximize the effective use of spent funds stemming from the City's annual Cablecast subscription for video distribution services along with the remaining captioning service from a 2025 purchase, the City could continue cable TV operation until the end of 2026.

This option allows plenty of time to deliver notice to those who primarily utilize cable TV to watch Council meetings.

Replacement options for ending cable TV broadcasts:

1. Streaming and/or video on demand (VOD) of City content only

City administration and staff prefer to replace broadcasting to cable TV with an online video on demand of official City content. The City and its cable program providers are already maintaining online VOD libraries, and many have included online streaming. The plan would be to at least continue recording of City

meetings and make them available for viewing on the City website. Utilizing services like Teams, Zoom or YouTube, staff would be able to record more boards, committees, and commissions without significantly increasing workload by training liaisons to record the meetings they participate in. The video file then can be loaded to YouTube and linked to the City's website. The previous cable program providers would continue to produce programs they share online.

Benefits:

- Low-cost, less staff time needed
- Leverage a growing and long-term viable media platform
- Relatively easy switchover – already utilizing YouTube to add City meetings to the City website

Disadvantages:

- No “one-stop shop” for local video content
- Consistency and technical hiccups during early implementation
 - Staff liaisons to various boards, committees, and commissions would be trained to film their respective meetings.

2. Low-power television (LPTV) directly replacing cable TV

The FCC will be accepting LPTV applications beginning January 21, 2026. LPTV is over the air and would require heavy investment in a transmitter along with residents purchasing an antenna to make use of LPTV. This option would also require the City to purchase additional captioning services for broadcasting of all programming aired – not just City meetings on LPTV. Regular maintenance and upgrades of equipment would require ongoing funding even if cable franchise fees go away. The City would need to have staff to maintain and program the LPTV channel.

Benefits:

- Contribute towards local media outlet for Columbus
- City has multiple staff that can leverage experience in cable TV

Disadvantages:

- High initial cost and maintenance
 - New broadcast unit needed in 2028 and maintained annually along with a captioning service for all programs aired.
 - New infrastructure, site selection, etc.
- No guaranteed cable franchise fees funding or community support
- Subject to minimum program-related regulations

Cable TV Operating Costs & Issues

Costs

One-Time

- Hardware purchase of the Cablecast system. Our current system reaches end of life in 2029 and would be replaced by new units in 2028. In 2019, the purchase of the current broadcast system was around \$35,000.
- Hardware to send broadcast content to Spectrum varies in replacement costs, but would have to utilize obsolete equipment to continue broadcasting on cable TV.

Recurring

- Annual subscription to Cablecast's Reflect service, which is a video distribution system that allows for us to live stream and provide video on demand to the internet and Roku app.
- Captioning service from Cablecast is renewed as needed and is purchased in blocks of 500 hours for \$2,770. We've only had to purchase this twice but would continue to do so more frequently as the FCC has mandated all videos (including church services, sports, and other 3rd party submitted video content) would need to be captioned beginning April 2026. We've only been captioning City meetings and no other programming.
- Budgeting for replacement of aging equipment.

Issues

Cybersecurity

- The Cablecast video distribution system utilizes Amazon Web Services to host its actual controller. This means that for updating the system, scheduling, recording, and streaming programs, or providing video on demand, it needs to be connected online creating a 24/7 hole in our firewall. This hole could be exploited by a bad actor to enter our City network.
- The City has reached its limit on the availability of ports for its network. As the Cablecast system is effectively using the same ports as the Recreation Department's credit card system. This causes CPI compliance checks to fail for Recreation.
- A secondary network would not be feasible due to several factors such as potential new City Hall, additional security needed, and multiple pieces of presentation equipment needing to communicate but be on separate networks. The system would still be reliant on multiple 3rd party remote hosting services.
- CivicPlus is not too keen on having videos directly linked from Cablecast's Reflect video on demand service as the video hosting site provided by Cablecast is not a "secure" site. CivicPlus prefers we use YouTube instead.

Programming

- Due to being more efficient and most likely to improve community engagement, the operation relies on local video producers for content. This includes the school district,

churches, organizations, individuals, and nearby media outlets. However, it is difficult to get consistent and high-quality video content this way. The City does not have enough staff to consistently produce high-quality video content to populate the channel.

Cable TV Analytics

Spectrum cable channel 980: No data available

Spectrum cable channel 981: No data available

Spectrum (aka Charter) will not provide us with analytics regarding actual cable TV viewers.

Cablecast Live: We get an average of 100 – 200 viewers per month during City meetings live streams.

Cablecast video on demand (VOD): An average of 40-45 viewers per month on City meetings, with less than 5 on average of anything else prior to utilizing YouTube for VOD. Since using YouTube, the VOD views from Cablecast have dropped to around 15-20 on average for top programs.

City Website/YouTube: Has significantly cut down on the viewers per month from the Cablecast VOD. An average of 35-50 viewers depending on the City meeting.



Agenda Item Report

Meeting Type: Committee of the Whole & Council

Meeting Date: December 16, 2025

Item Title: 2026 Fee Schedule

Submitted By: Kendra Riddle, Finance Director

Detailed Description of Subject Matter:

Staff have compiled and recommended the following fee adjustments. Any proposed increase in fees are highlighted in yellow and recommended eliminated fees are in orange.

List all Supporting Documentation Attached:

Resolution 16-25

Proposed Fee Schedule

Action Requested of Council:

Consider and take action regarding the 2026 City of Columbus Fee Schedule.

Strategic Plan Objective(s):

Objective 4 Utilize all financial tools available

Objective 12 Review all current revenue sources and identify possible new non-levy revenues to pursue

**City of Columbus 2026 Fee
Schedule**



Item #7.

Proposed - January 2026

ADMINISTRATION							
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority
Copy Charges:							
Black & White (single-sided)	\$0.25					12/5/2023	Resolution No. 17-23
Black & White (double-sided)	\$0.50					12/5/2023	Resolution No. 17-23
Color (single-sided)	\$0.50					12/5/2023	Resolution No. 17-23
Color (double-sided)	\$1.00					12/5/2023	Resolution No. 17-23
Letter size	\$0.25					12/5/2023	Resolution No. 17-23
Legal size	\$0.25					12/5/2023	Resolution No. 17-23
11"x17" size	\$0.50					12/5/2023	Resolution No. 17-23
Fax (per page)	\$2.50/1 st page				\$1.00 each additional page	12/5/2023	Resolution No. 17-23
Returned Check Fee/Stop Payment	\$25.00					12/5/2023	Resolution No. 17-23
Special Assessment/Title Company Request for Parcel Information							
Normal Mail Delivery	\$40.00					12/5/2023	Resolution No. 17-23
Rush Delivery	\$60.00					12/5/2023	Resolution No. 17-23
Bike Licenses	\$5.00				Good for the life of the bicycle.	12/5/2023	Chapter 98-225; Resolution No. 17-23
Moving Building Permit	\$1,000.00				Plus actual costs incurred		Chapter 18-543
Publication Fees	\$25.00						Chapter 2-402
Late Fees	1.5%				After 30 days of non-payment		Resolution No. 17-23
ANIMAL LICENSES							
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority
Dog – Spayed or Neutered	\$15.00						Chapter 22-32; Chapter 14-61
Dog – Not spayed or Neutered	\$30.00						Chapter 22-32; Chapter 14-61
Dog – Service Animal	\$0.00						Chapter 22-32; Chapter 14-61
Replacement Tag	\$1.00				Cost of Tag only		Chapter 22-32; Chapter 14-61
Late Fee – After 04/01 of each year	\$15.00					12/5/2023	Chapter 22-32; Chapter 14-61
Chicken License	\$25.00					12/5/2023	Chapter 22-32; Chapter 14-61
Animal Impound Fee	\$75.00						Chapter 14-36

							Item #7.	
LIQUOR LICENSING	Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority
Class A – Fermented Malt Beverage		\$100.00						Chapter 6-38; Chapter 22-32
Class A – Liquor		\$500.00						Chapter 6-38; Chapter 22-32
Class B – Fermented Malt Beverage		\$100.00						Chapter 6-38; Chapter 22-32
Class B – Liquor		\$500.00						Chapter 6-38; Chapter 22-32
Class B – Reserve		\$10,000.00						Required by Wis. Stats. 125.51(3)(e); Chapter 6-38; Chapter 22-32
Renewal Reserve Retail Class B		\$500.00						Chapter 6-38; Chapter 22-32
Quota Exception Retail Class B		\$500.00						Chapter 6-38; Chapter 22-32
Class C – Wine		\$100.00						Chapter 6-38; Chapter 22-32
Wholesale		\$25.00						Chapter 6-38; Chapter 22-32
Temporary "Class B" Licenses – Per Day Fee		\$10.00					12/5/2023	Chapter 6-38; Chapter 22-32; Resolution No. 17-23
Agent – Transfer Fee		\$10.00						Chapter 6-38; Chapter 22-32
Operator License (2 YR) – New		\$50.00				Two-Year License		Chapter 6-38; Chapter 22-32
Operator License (2 YR) – Renewal		\$50.00				Two-Year License		Chapter 6-38; Chapter 22-32
Operator License – Replacement		\$5.00						Chapter 2-402
Publication Fee – Multiple Licenses		\$25.00				Per license/group license advertisement		Chapter 2-402
Publication Fee – Individual License		\$35.00				Advertisement of individual request		Chapter 2-402
Tobacco		\$100.00						Chapter 22-44; Resolution No. 17-23
PEDDLERS/CANVASSORS/SOLICITOR/TRANSIENT MERCHANT								
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority	
Investigation Fee (per organization, per event for 30-days or more)	\$25.00							Chapter 22-32; Chapter 74-2
Investigation Fee (Per member of the organization)	\$5.00							Chapter 22-32; Chapter 74-2
Per Company – 30 Day Permit	\$60.00				Bond Required \$500.00			Chapter 74-2
Per person – 30 Day Permit	\$30.00				Bond Required \$500.00			Chapter 74-2
FIREWORKS PERMIT FOR SALES								
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority	
Per location – per week	\$100.00				Proof of insurance and permission from property owner			Chapter 6-38

								Item #7.	
Adult Entertainment Establishments		Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority
Adult Entertainment Application			\$500.00					12/5/2023	Chapter 6-64; Resolution No. 17-23
Adult Entertainment License			\$2,000.00					12/5/2023	Chapter 6-64; Resolution No. 17-23
Adult Entertainment License Renewal			\$250.00					12/5/2023	Chapter 6-67; Resolution No. 17-23
MISCELLANEOUS BUSINESS LICENSES		Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority
Electrical New			\$10.00				License period from July 1 thru June 30 Proof of Liability Insurance \$300,000 Personal and \$100,000 Property		Chapter 22-32; Chapter 18-394 & 395
Electrical Renewal			\$3.00				License period from July 1 thru June 30 Proof of Liability Insurance \$300,000 Personal and \$100,000 Property		Chapter 22-32; Chapter 18-394 & 395
Food Truck			\$50.00				Calendar Year		Resolution No. 17-23
TAXICAB AND TAXICAB OPERATORS		Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority
Cab Registration – 1 st cab			\$10.00				Certificate of Liability Insurance \$50,000 Property; \$100,000 Personal; \$300,000 Occurrence		Chapter 22-32; Chapter 110-52
Cab Registration – Each additional			\$5.00						Chapter 22-32; Chapter 110-52
Operator License			\$5.00						Chapter 22-32; Chapter 110-52
MOBILE HOMES AND MOBILE HOME PARKS		Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority
Mobile Home – Monthly Parking Fee			Determined via Assessment						Wis. Stats. 66.058
Mobile Home Park – Per Space			\$2.00						Wis. Stats. 66.058
Minimum Fee			\$25.00						Wis. Stats. 66.058
CABLE COMMISSION		Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority
Equipment Rental			\$500.00	\$250.00			Rental based on approved application	01/21/2025	Council Approved
Equipment Rental - Exempt		fee waived upon approval		\$250.00			Fee Waiver requires: Proof of training; proof of 501 (c)(3) status; proof of student status; proof of residency; affirmation project will air on local cable channel	01/21/2025	Council Approved

DEPARTMENT OF PUBLIC WORKS							Item #7.
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority
Garbage/Recycling:							
Town of Elba Annual Recycling Center Tag	\$25.00						Contracted Services with Township
Commercial Annual Recycling Center Tag	\$25.00						Resolution No. 17-23
Bulk Item - Disposal Fee	\$20.00				Per item minimum	12/5/2023	Resolution No. 17-23
Bulk Item - Pick-up Fee	\$20.00				Per trip charge	12/5/2023	Resolution No. 17-23
Refrigerator	TBD				As charged by contracted company.	12/5/2023	City contract w/ vendor
Freezer	TBD				As charged by contracted company.	12/5/2023	City contract w/ vendor
Air Conditioners (Window Size only)	TBD				As charged by contracted company.	12/5/2023	City contract w/ vendor
Washer or Dryer	No charge					12/5/2023	City contract w/ vendor
Water Heater	TBD				As charged by contracted company.	12/5/2023	City contract w/ vendor
Dehumidifier	TBD				As charged by contracted company.	12/5/2023	City contract w/ vendor
Other Charges:							
Sidewalk permit	\$50.00						Chapter 86-33
Deferred Sidewalk construction		\$ equal to estimated cost of construction				12/5/2023	Chapter 86-35; Resolution No. 17-23
Sidewalk Fixtures Permit	\$25.00				\$100,000 insurance for each occurrence, City as additional insured	12/5/2023	Chapter 86-98; Resolution No. 17-23
Driveway permit	\$50.00						Chapter 86-193
Street Opening/Excavation in ROW	\$250.00				Bond Required \$5,000		Chapter 86-157
Dumpster Permit	\$50.00 each	\$50.00			Maximum of 7 days Includes 2 barricades	01/21/2025	Council Approved
Picnic Table Rental	\$10.00/per table	\$50.00			Delivery charge of \$20.00	12/5/2023	Resolution No. 17-23
Garbage Can Rental	\$10.00 each	\$50.00 for 10 cans			Delivery charge of \$20.00	12/5/2023	Resolution No. 17-23
Barricades - Daily	\$10.00 each	\$100.00 for 1-10 \$200.00 for 11-20					Resolution No. 17-23
Flasher Barricades (A Frame) - Daily	\$5.00 each	\$100.00 for 1-10 \$200.00 for 11-20					Resolution No. 17-23
Temp. No Parking Signs - Daily	\$10.00 each	\$25 for 1-10 \$50 for 11-20					Resolution No. 17-23
Tree Removal Permit	\$25.00						Chapter 106-38
Snow Removal Order	\$111.57				Plus \$1 per foot, after 50 feet		Chapter 86-226
Weed Removal Per Time	\$50.00				Plus actual costs from mowing company	12/5/2023	Chapter 106-104; Resolution 17-23
Snow Removal Per Time	\$50.00				Plus actual cost from mowing company	12/5/2023	Chapter 86-226; Resolution No. 17-23

HILLSIDE CEMETERY FEES							Item #7.	
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority	
Chapel Rent	\$100.00		\$200.00				Chapter 30-51	
Grave Site Sales:							Chapter 30-51	
Resident	\$600.00		\$1000.00				Chapter 30-51	
Non-Resident	\$700.00		\$1200.00				Chapter 30-51	
Monument Permit	\$100.00		\$150.00		Per Permit	12/5/2023	Chapter 30-51; Resolution No. 17-23	
Monument Staking	\$100.00		\$200.00		Per Gravesite	12/5/2023	Chapter 30-51; Resolution No. 17-23	
Grave Staking	\$75.00		\$100.00		Per Gravesite	12/5/2023	Chapter 30-51; Resolution No. 17-23	
Perpetual Care	\$200.00		\$300.00		Per Gravesite	12/5/2023	Chapter 30-51; Resolution No. 17-23	
Disinternments	\$200.00		\$400.00		Full Burial	12/5/2023	Chapter 30-51; Resolution No. 17-23	
Permission and Change of Deeds	\$50.00		\$50.00		Each Occurrence	12/5/2023	Chapter 30-51; Resolution No. 17-23	
MEITNERS								
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority	
Opening & Closing Full Burial	\$850.00				Each Gravesite	01/21/2025	Chapter 30-51	
Open & Close: Cremains	\$500.00				Each Gravesite	01/21/2025	Chapter 30-51	
After 3:00 p.m.	\$200.00				Additional	01/21/2025	Chapter 30-51	
Double Cremation	\$100.00				Additional	01/21/2025	Chapter 30-51	
Saturday	\$200.00				Additional	01/21/2025	Chapter 30-51	
Sunday and Holidays	\$300.00				Additional	01/21/2025	Chapter 30-51	
COLUMBARIUM								
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority	
Resident: Per Niche	\$1,200.00		\$2,000.00				Chapter 30-51	
Resident, per niche perpetual care	\$400.00		\$600.00				Chapter 30-51	
Non-Resident, per niche	\$1,400.00		\$2,400.00				Chapter 30-51	
Non-Resident, per niche perpetual care	\$400.00		\$600.00				Chapter 30-51	
Opening/Closing (Weekdays)	\$250.00						Chapter 30-51	
Opening/Closing (Saturday)	\$350.00						Chapter 30-51	
Disinternments	\$250.00		\$400.00		Each Occurrence	12/5/2023	Chapter 30-51	

FIRE DEPARTMENT							Item #7.	
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority	
Minimum Charge Per Incident	\$500.00				For up to 2 hours		Chapter 42-48	
Over Two Hours of Service	\$150.00 per hour						Chapter 42-48	
Itemized Charges:								
Engine #92	\$85.00 per hour						Chapter 42-48	
Engine #91	\$85.00 per hour						Chapter 42-48	
Engine #92A	\$90.00 per hour						Chapter 42-48	
Ladder Truck	\$125.00 per hour						Chapter 42-48	
Tenders	\$75.00 per hour						Chapter 42-48	
Squad	\$50.00 per hour						Chapter 42-48	
Brush Truck	\$40.00 per hour						Chapter 42-48	
ATV	\$25.00 per hour						Chapter 42-48	
Pick-Up Truck	\$14.00 per hour						Chapter 42-48	
Chief's Vehicle	\$14.00 per hour						Chapter 42-48	
Fire Department Staff	Current Hourly Wage, plus Benefits						Chapter 42-48	
COMMUNITY CENTER								
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority	
Saturday and Sunday Only:								
Resident: Sat-Sun Full Day	\$200.00	\$200.00			Plus applicable WI sales tax	01/21/2025	Chapter 2-312	
Non-Resident: Sat-Sun Full Day	\$250.00	\$250.00			Plus applicable WI sales tax	01/21/2025	Chapter 2-312	
Non-Profit: Resident, Full Day	\$175.00	\$175.00				01/21/2025	Chapter 2-312	
Non-Profit: Non-Resident, Full Day	\$225.00	\$225.00				01/21/2025	Chapter 2-312	
Monday-Sunday (If Applicable):								
Resident: Half Day	\$100.00	\$100.00			Plus applicable WI sales tax	01/21/2025	Chapter 2-312	
Non-Resident: Half Day	\$125.00	\$125.00			Plus applicable WI sales tax	01/21/2025	Chapter 2-312	
Non-Profit, Resident: Half Day	\$85.00	\$85.00				01/21/2025	Chapter 2-312	
Non-Profit – Non-Resident: Half Day	\$110.00	\$110.00				01/21/2025	Chapter 2-312	

ATHLETIC FIELD							Item #7.	
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority	
Rental – Fireman's Park Football	\$20.00 per hour	\$50.00 per season			Proof of Insurance		Chapter 2-287	
Field Lights – Fireman's Park	\$20.00 per hour				Proof of Insurance		Chapter 2-287	
Tennis Courts – Fireman's Park	\$20.00 per hour						Chapter 2-287	
Baseball/Softball Fields:								
Fireman's Park	\$20.00 per hour	\$50.00 per season			Proof of Insurance		Chapter 2-287	
Meister Park	\$20.00 per hour	\$50.00 per season			Proof of Insurance		Chapter 2-287	
Kiwanis Park	\$20.00 per hour	\$50.00 per season			Proof of Insurance		Chapter 2-287	
PARK FACILITY / SHELTER RENTALS (ALL RENTALS PAY SALES TAX)								
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority	
Pavilion Resident:								
Rent-Full Day: Monday thru Thursday	\$600.00	\$600.00				01/21/2025	Chapter 2-287	
Rent-Full Day: Friday thru Sunday	\$2000.00	\$2000.00				01/21/2025	Chapter 2-287	
Rent – Weekend Add On - 1/2 Day Friday and Sunday	\$1000.00					01/21/2025	Chapter 2-287	
Pavilion Non-Resident:								
Rent-Full Day: Monday thru Thursday	\$850.00	\$850.00				01/21/2025	Chapter 2-287	
Rent-Full Day: Friday thru Sunday	\$2500.00	\$3000.00				01/21/2025	Chapter 2-287	
Rent – Weekend Add On - 1/2 Day Friday and Sunday	\$1250.00					01/21/2025	Chapter 2-287	
Pavilion – Non-Profit – Resident:								
Rent-Full Day: Monday thru Thursday	\$500.00	\$500.00			Proof of non-profit status	01/21/2025	Chapter 2-287	
Rent-Full Day: Friday thru Sunday	\$1000.00	\$1000.00			Proof of non-profit status	01/21/2025	Chapter 2-287	
Rent – Weekend Add On - 1/2 Day Friday and Sunday	\$500.00					01/21/2025	Chapter 2-287	
Pavilion – Non-Profit – Non-Resident:								
Rent-Full Day: Monday thru Thursday	\$600.00	\$600.00			Proof of non-profit status	01/21/2025	Chapter 2-287	
Rent-Full Day: Friday thru Sunday	\$1875.00	\$1875.00			Proof of non-profit status	01/21/2025	Chapter 2-287	
Rent – Weekend Add On - 1/2 Day Friday and Sunday	\$937.50					01/21/2025	Chapter 2-287	
Rest Haven Shelter – Resident:	March – December Per Day				Rest Haven Shelter is not rented November thru April			
Rent-Full Day: Monday thru Thursday	\$100.00	\$150.00				01/21/2025	Chapter 2-287	
Rent-Full Day: Friday thru Sunday	\$150.00	\$150.00				01/21/2025	Chapter 2-287	
Rest Haven Shelter – Non-Resident:								
Rent-Full Day: Monday thru Thursday	\$150.00	\$200.00				01/21/2025	Chapter 2-287	
Rent-Full Day: Friday thru Sunday	\$200.00	\$200.00				01/21/2025	Chapter 2-287	

PARK FACILITY / SHELTER RENTALS (ALL RENTALS PAY SALES) TAX - Continued							Item #7.
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority
Rest Haven Shelter – Non-Profit – Resident:							
Rent-Full Day: Monday thru Thursday	\$75.00	\$100.00			Proof of non-profit status	01/21/2025	Chapter 2-287
Rent-Full Day: Friday thru Sunday	\$100.00	\$100.00			Proof of non-profit status	01/21/2025	Chapter 2-287
Rest Haven Shelter – Non-Profit – Non-Resident:							
Rent-Full Day: Monday thru Thursday	\$125.00	\$150.00			Proof of non-profit status	01/21/2025	Chapter 2-287
Rent-Full Day: Friday thru Sunday	\$150.00	\$150.00			Proof of non-profit status	01/21/2025	Chapter 2-287
Fireman's Park Concession – Resident:							
May-October Per Day					Fireman's Park Concession is not rented November thru April		
Rent-Full Day: Monday thru Thursday	\$50.00	\$100.00					Chapter 2-287
Rent-Full Day: Friday thru Sunday	\$60.00	\$100.00					Chapter 2-287
Rent-Half Day: Monday thru Thursday	\$25.00	\$100.00					Chapter 2-287
Rent-Half Day: Friday thru Sunday	\$30.00	\$100.00					Chapter 2-287
Fireman's Park Concession – Non-Resident:							
Rent-Full Day: Monday thru Thursday	\$75.00	\$100.00					Chapter 2-287
Rent-Full Day: Friday thru Sunday	\$100.00	\$100.00					Chapter 2-287
Rent-Half Day: Monday thru Thursday	\$37.50	\$100.00					Chapter 2-287
Rent-Half Day: Friday thru Sunday	\$50.00	\$100.00					Chapter 2-287
Fireman's Park Concession – Non-Profit – Resident:							
Rent-Full Day: Monday thru Thursday	\$25.00	\$100.00					Chapter 2-287
Rent-Full Day: Friday thru Sunday	\$50.00	\$100.00					Chapter 2-287
Rent-Half Day: Monday thru Thursday	\$12.50	\$100.00					Chapter 2-287
Rent-Half Day: Friday thru Sunday	\$25.00	\$100.00					Chapter 2-287
Fireman's Park Concession – Non- Profit – Non-Resident:							
Rent-Full Day: Monday thru Thursday	\$50.00	\$100.00					Chapter 2-287
Rent-Full Day: Friday thru Sunday	\$75.00	\$100.00					Chapter 2-287
Rent-Half Day: Monday thru Thursday	\$25.00	\$100.00					Chapter 2-287
Rent-Half Day: Friday thru Sunday	\$37.50	\$100.00					Chapter 2-287

PARK FACILITY / SHELTER RENTALS (ALL RENTALS PAY SALES TAX) - Continued							Item #7.
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority
Kiwanis Park Concession Area:							
Rent – One Day – Resident	\$60.00	\$100.00			Kiwanis Park Concession Area Not Rented November thru April		
Rent – One Day – Non-Resident	\$75.00	\$100.00				01/21/2025	Chapter 2-287
Meister Park Concession Stand	\$60.00	\$100.00			Meister Park Concession Area Not Rented November thru April	01/21/2025	Chapter 2-287
Park Office Bldg. - 161 N Dickason							
Resident	\$100.00	\$100.00			Fees to increase after improvements to \$100.00	01/21/2025	Chapter 2-287
Non-Resident	\$125.00	\$125.00			Fees to increase after improvements to \$125.00	01/21/2025	Chapter 2-287
Brick Gazebo by Aquatic Center, Meister Park Shelter, Avalon Park, Kiwanis Park Shelter, Rotary Park Shelter, Fireman's Park Franklin Shelter, Fireman's Park Parkview Shelter, Davies Park:							
Resident	\$60.00	\$100.00				12/5/2023	Chapter 2-287; Resolution No. 17-23
Non-Resident	\$75.00	\$100.00				12/5/2023	Chapter 2-287; Resolution No. 17-23
Rent – Entire Park Area Per Event:							
Fireman's Park - no shelters	\$1,500.00	\$1,500.00			Groups and Organizations Only. Does not include the shelter rentals. Proof of Insurance is Required.	01/21/2025	Chapter 2-287
Fireman's Park - Multiple Shelter	\$500.00	\$500.00			Proof of Insurance is Required.	01/21/2025	Chapter 2-287
Fireman's Park - Diamond Rental	\$300.00	\$300.00			Proof of Insurance is Required.	01/21/2025	Chapter 2-287
Meister Park	\$250.00	\$250.00			Proof of Insurance is Required.	01/21/2025	Chapter 2-287
Kiwanis Park	\$500.00	\$500.00			Proof of Insurance is Required.	01/21/2025	Chapter 2-287

AQUATIC CENTER - NOTICE: ALL CAAC FEES ARE SUBJECT TO WISCONSIN SALES TAX							Item #7.
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority
Memberships:							
Resident – Single	\$100.00						Chapter 2-378
Resident – Couple	\$155.00						Chapter 2-378
Resident – Family	\$225.00					12/5/2023	Chapter 2-378
Non-Resident – Single	\$135.00					12/5/2023	Chapter 2-378
Non-Resident – Couple	\$170.00					12/5/2023	Chapter 2-378
Non-Resident – Family	\$260.00					12/5/2023	Chapter 2-378
Caregiver Pass – Resident	\$60.00					01/21/2025	Chapter 2-378
Caregiver Pass – Non-Resident	\$75.00					01/21/2025	Chapter 2-378
Day Passes:							
Weekday – Non-Resident							
Daytime (12:00-5:00 p.m.)	\$6.00						Chapter 2-378
Evenings (5:00-8:00 p.m.)	\$3.00		\$4.00			01/21/2025	Chapter 2-378
Weekend – Non-Resident							
Daytime (12:00-5:00 p.m.)	\$6.00						Chapter 2-378
Evenings (5:00-8:00 p.m.)	\$3.00		\$4.00			01/21/2025	Chapter 2-378
Weekday – Resident							
Daytime (12:00-5:00 p.m.)	\$5.00				Proof of Residency Required		Chapter 2-378
Evenings (5:00-8:00 p.m.)	\$3.00				Proof of Residency Required	01/21/2025	Chapter 2-378
Weekend – Resident							
Daytime (12:00-5:00 p.m.)	\$5.00				Proof of Residency Required		Chapter 2-378
Evenings (5:00-8:00 p.m.)	\$3.00				Proof of Residency Required	01/21/2025	Chapter 2-378
10 Pack Daily Admissions:							
Non-Resident	\$55.00						Chapter 2-378
Resident	\$45.00						Chapter 2-378
Non-Swimmer Fee	\$1.00						Chapter 2-378
Swim Team							
Resident	\$75.00		\$80.00		Total fee capped at \$250 per family		Chapter 2-378
Non-Resident	\$90.00		\$100.00		Total fee capped at \$250 per family	01/21/2025	Chapter 2-378
Lap Swim Card/Aerobics – Resident	\$60.00						Chapter 2-378
Lap Swim Card/Aerobics – Non- Resident	\$75.00					01/21/2025	Chapter 2-378
Swimming Lessons:							
Resident – Member	\$50.00					01/21/2025	Chapter 2-378
Resident – Non-Member	\$60.00					01/21/2025	Chapter 2-378
Non-Resident – Member	\$60.00					01/21/2025	Chapter 2-378
Non-Resident – Non-Member	\$70.00					01/21/2025	Chapter 2-378
Group Rates (Normal Hours):							
Resident – 25 or more people	\$4.00						Chapter 2-378
Non-Resident – 25 or more people	\$5.00						Chapter 2-378
Rental of Entire Pool – Per Hour Fee	\$200 plus sales tax	\$50.00	Remove	Remove	Full payment due at time of rental. Refundable if cancelled more than 48 hours before the event.		Chapter 2-378
Rental of Entire Pool – 4 Hours or More	\$600 plus sales tax	\$50.00	Remove	Remove			Chapter 2-378

BUILDING PERMIT FEES							Item #7.
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority
Residential 1 & 2 Family:							
Residential Early Start	\$170.00					01/21/2025	Chapter 18-271
New Dwelling Plan Review (one and two family)	\$780.00				\$0.31 per sq/ft	01/21/2025	Chapter 18-271
Residential Occupancy	\$60.00				\$60 per residential unit		Chapter 18-271
Manufactured & HUD Dwellings	\$385				Plus \$0.31 per sq/ft for basement, attached garage, & decks	01/21/2025	Chapter 18-271
Dwelling Additions	\$193.00				\$0.31 per sq/ft	01/21/2025	Chapter 18-271
Dwelling Remodels/Alterations	\$128.00				\$0.31 per sq/ft	01/21/2025	Chapter 18-271
Pools (Above ground & In-ground)	\$275.00						Chapter 18-271
Detached garage or shed/accessory building (>150 sq/ft)	\$165.00				\$0.31 per sq/ft	01/21/2025	Chapter 18-271
Decks	\$128.00				\$0.64 per sq/ft		Chapter 18-271
Raze/Demolition	\$100.00					01/21/2025	Chapter 18-271
Plumbing:							
New Building/Addition/Alteration	\$110.00				Base minimum, plus \$0.08 per sq/ft (all areas)	01/21/2025	Chapter 18-461
Replacement/Misc. Items	\$70.00				Base minimum, plus \$10 per thousand of project valuation	01/21/2025	Chapter 18-461
Failure to obtain a permit	Double the Minimum Amount 2025						Chapter 18-461
Outside Sewer	\$60.00						Chapter 18-461
Electrical:							
New Building/Addition/Alteration	\$140.00				Base minimum, plus \$0.08 per sq/ft (all areas)	01/21/2025	Chapter 18-343
Replacement/Misc. Items	\$70.00				Base minimum, plus \$10 per thousand of project valuation	01/21/2025	Chapter 18-343
HVAC:							
New Building/Addition/Alteration	\$110.00				Base minimum, plus \$0.08 per sq/ft (all areas)	01/21/2025	Chapter 18-271
Replacement/Misc. Items	\$70.00				Base minimum, plus \$10 per thousand of project valuation	01/21/2025	Chapter 18-271

BUILDING PERMIT FEES - Continued								Item #7.
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority	
Commercial:								
Commercial Early Starts	\$195.00					01/21/2025	SPS 302.31-2 and SPS 302.31	
Commercial New Construction/Additions	\$165.00				\$0.19 per sq/ft	01/21/2025	SPS 302.31-2 and SPS 302.31	
Electrical	\$165.00				\$0.09 per sq/ft	01/21/2025	SPS 302.31-2 and SPS 302.31	
Plumbing	\$165.00				\$0.09 per sq/ft	01/21/2025	SPS 302.31-2 and SPS 302.31	
HVAC	\$165.00				\$0.09 per sq/ft, plus alteration	01/21/2025	SPS 302.31-2 and SPS 302.31	
Minimum Commercial Plumbing, HVAC	\$110.00						SPS 302.31-2 and SPS 302.31	
Minimum Commercial Electrical	\$176.00						SPS 302.31-2 and SPS 302.31	
Commercial Remodel	\$165.00				\$0.11 per sq/ft, plus mechanical costs		SPS 302.31-2 and SPS 302.31	
Commercial New Construction, Addition, or Remodel for Storage Buildings	\$165.00				\$0.11 per sq/ft, plus mechanical costs		SPS 302.31-2 and SPS 302.31	
Commercial Occupancy	\$180.00				Per Unit	01/21/2025	SPS 302.31-2 and SPS 302.31	
Miscellaneous:								
Re-inspection Fee – Each Occurrence	\$90.00					01/21/2025	SPS 302.31-2 and SPS 302.31	
Re-inspection for Corrective Action Orders	\$90.00						SPS 302.31-2 and SPS 302.31	
State Seal Fee	\$45.00					01/21/2025	SPS 302.31-2 and SPS 302.31	
Sewer:								
Septic Tank/Holding Tank Disposal Permit	\$25.00				Proof of liability insurance at \$1,000,000		Chapter 102-301	
Sewer Tap Inspection	\$200.00						Resolution No.	
Sewer Connection Fees:								
5/8" Water Service	\$1,000.00						Resolution No.	
1/2" Water Service	\$1,000.00						Resolution No.	
1" Water Service	\$2,500.00						Resolution No.	
1 1/4" Water Service	\$3,700.00						Resolution No.	
1 1/2" Water Service	\$5,000.00						Resolution No.	
2" Water Service	\$8,000.00						Resolution No.	
3" Water Service	\$15,000.00						Resolution No.	
4" Water Service	\$25,000.00						Resolution No.	

LAND DEVELOPMENT FEES – Per Sec. 78.52 a Deposit 2025 and/or review agreement for the reimbursement of any professional service fees to include, but not limited to, legal, engineering, planning, architectural, surveying, traffic or drainage experts, or other consultants needed in connection with the review of any land development proposal is required. Applicants are responsible for the actual costs incurred, regardless of the outcome of a project or application request. Deposit 2025s are not accumulative, only the highest applicable Deposit 2025 for a multi-part proceeding is required.								Item #7.
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority	
Annexation (with or without agreement)	\$250.00		\$260.00	Annexation with agreement \$5,000.000	Plus any additional professional fees above application fee	01/21/2025	Chapter 78-51; Chapter 78-54, Ord. No. 594.04	
Zoning Map Amendment (Commercial, Industrial)	\$500.00	\$500.00	\$525.00			01/21/2025	Chapter 78-51; Chapter 78-54, Ord. No. 594.04	
Zoning Map Amendment (Residential more than 1 lot or 5 acres)	\$500.00	\$1,000.00	\$525.00				Chapter 78-51; Chapter 78-54, Ord. No. 594.04	
Zoning Map Amendment	\$500.00		\$525.00	\$500.00 commercial; Industrial \$1,000			Chapter 78-51	
Zoning Text Amendment	\$500.00	\$500.00	\$525.00	\$500.00			Chapter 78-51	
Erosion Control	\$200.00		\$210.00		Plus \$5.00 per 2,000 sq. ft. of disturbed area	01/21/2025	Chapter 47	
Storm Water	\$200.00		\$210.00		Plus \$10.00 per 2,000 sq. ft. of disturbed area	01/21/2025	Chapter 48	
Variance	\$500.00	\$500.00	\$525.00	\$500 (Commercial/Industrial)	Plus any additional professional fees above application fee	12/5/2023	Chapter 78.51; Resolution No. 17-23	
Conditional Use Permit (Residential/Commercial/Industrial)	\$500.00		\$525.00	\$500 (Com/Ind. Only)	Plus any additional professional fees above application fee	01/21/2025	Chapter 78-51; Resolution No. 17-23	
Conditional Use Permit Renewal	\$200.00		\$210.00				Chapter 78-51	
Comprehensive Plan Text/Plan Amendment	\$500.00		\$525.00		Plus any additional professional fees above application fee	01/21/2025	Chapter 78-51	
Comprehensive Plan Future Land Use Map	\$200.00		\$210.00		Plus any additional professional fees above application fee	01/21/2025	Chapter 78-51	
Appeal of Zoning Administrator Decision	\$250.00		\$260.00			01/21/2025	Chapter 78-51	
Special Meeting of the Plan Commission	\$400.00		\$420.00				Chapter 78-51	
Certificate of Zoning Compliance (change of use, fence, sign, shed, deck, dwelling, addition, garage, swimming pool)	\$75.00		\$80.00			01/21/2025	Chapter 78-51	
Certificate of Zoning Compliance - Site Plan Review (Commercial/Industrial/Multi-Family = or > 3 units)	\$500.00		\$525.00	\$5000.00	Plus any additional professional fees above application fee	01/21/2025	Chapter 78-51, 78-52	
Certificate of Zoning Compliance (Floodplain/Floodway)	\$300.00		\$315.00			01/21/2025	Chapter 78-51	
Certificate of Appropriateness	\$75.00		\$80.00			01/21/2025	Chapter 114	
Zoning Determination Letter	\$150.00		\$150.00					

Landmark Historic Local Designation	\$500.00		\$525.00		Plus professional fees		Chapter 78-51	Item #7.
LAND DEVELOPMENT FEES – Per Sec. 78.52 a Deposit 2025 and/or review agreement for the reimbursement of any professional service fees to include, but not limited to, legal, engineering, planning, architectural, surveying, traffic or drainage experts, or other consultants needed in connection with the review of any land development proposal is required. Applicants are responsible for the actual costs incurred, regardless of the outcome of a project or application request. Deposit 2025s are not accumulative, only the highest applicable Deposit 2025 for a multi-part proceeding is required.								
Fee Type	Amount 2025	Deposit 2025	Amount 2026	Deposit 2026	Other Fees or Requirements	Date Adopted/Revised	Authority	
Planned Unit Development (PUD):								
General Development Plan	\$1,500.00		\$1,575.00	\$5,000(greater than 2 acres and < 20 acres)\$10,000 > 20 acres	Plus any additional professional fees above application fee	01/21/2025	Chapter 78-51	
Amendment to General Development Plan	\$250.00		\$260.00		Plus any additional professional fees above application fee	01/21/2025	Chapter 78-51	
Subdivision:								
Concept Plan	\$100.00		\$105.00					Chapter 78-51; Chapter 90-371
Preliminary Plat – 50 Lots and Under	\$500.00		\$525.00	\$10,000 > 20 acres; \$5,000 under 20 acres	Plus \$50.00 per lot and any additional professional fees above application and per lot fees combined	01/21/2025	Chapter 78-51; Chapter 90-371	
Preliminary Plat – Over 50 Lots	\$500.00		\$525.00	\$10,000 > 20 acres; \$5,000 under 20 acres	Plus \$50.00 per lot and any additional professional fees above application and per lot fees combined	01/21/2025	Chapter 78-51/54; Chapter 90-371	
Amendments or Revisions	\$300.00		\$315.00		Per Amendment or Revision	01/21/2025	Chapter 78-51; Chapter 90-371	
Final Plat	\$350.00		\$365.00		Plus \$50.00 per lot and any additional professional fees above application and per lot fees combined	01/21/2025	Chapter 78-51; Chapter 90-371	
Condominium Plat	\$250.00		\$260.00	\$10,000.00	Plus \$50.00 per lot and any additional professional fees above application and per lot fees combined	01/21/2025	Chapter 78-51; Chapter 90-371	
Certified Survey Map (CSM) Under 2 lots	\$420.00		\$440.00			01/21/2025	Chapter 78-51; Chapter 90-371	
Certified Survey Map (CSM) Over 2 lots	\$400.00		\$440.00		Plus \$50.00 per lot	01/21/2025	Chapter 78-51; Chapter 90-371	
Subdivision or Planned Unit Development (Under 20 acres)		\$5,000.00	\$5,250.00	no change				Chapter 78-51; Chapter 78-54, Ord. No. 594-04; Chapter 90-371
Subdivision or Planned Unit Development (20 acres or more)		\$10,000.00	\$10,500.00	\$100,000.00				Chapter 78-51; Chapter 78-54, Ord. No. 594-04; Chapter 90-371