Historic Landmarks and Preservation Commission Meeting Agenda

Wednesday, October 21, 2026 at 4:00 PM

Columbus City Hall – 105 N. Dickason Boulevard

Call Meeting to Order

Notice of Open Meeting

Approval of agenda

Approve minutes from previous meeting(s)

Consider and take action to approve the meeting minutes as presented for September 23, 2026.

Public Comments (3 minute limit per person)

New Business

1. Consider and take action regarding the financial report and any new invoices
2. Preliminary review of the application for the nomination of the Fireman's Park Complex, located at 1049 Park Ave. for local historic designation and to take action to schedule a public hearing and final review of the application if needed
3. Finalize potential recipient list and take action to purchase historic recognition yard signs
4. Discuss and take possible action regarding attendance to historic preservation conferences and training
5. Update regarding the current Rest Haven door replacement project and consider and take possible action regarding other Rest Haven upgrades needed
6. Update from the Plan Commission's zoning code rewrite review regarding historic preservation
7. Update on the 2027 City Budget

Adjourn

Historic Landmarks and Preservation Commission Meeting Minutes

Wednesday, September 23, 2026 at 4:00 PM

Columbus City Hall – 105 N. Dickason Boulevard

Call Meeting to Order

The meeting was called to order at 4:00pm by Nagle. A quorum of commissioner present included Altschwager, Gilbertson, Hermanson, Hammer, Nagle, and Ulrich. Staff liaison Bennett was also present.

Notice of Open Meeting

It was noted that the meeting was posted according to law.

Approval of agenda

Altschwager motioned to approve the meeting agenda; seconded by Gilbertson. There was no discussion and the motion was approved by unanimous vote.

Approve minutes from previous meeting(s)

Consider and take action to approve the meeting minutes from August 26, 2026

There was a discussion regarding Pavilion upkeep. Staff was asked to see if there's an upkeep fund or clarification on how maintenance is funded. Bennett was asked to amend the minutes for Item #2 to exclude external historic preservation from the 4th paragraph.

Hermanson motioned to approve the meeting minutes with amending new business item #2 from August 26, 2026; seconded by Gilbertson. There was no additional discussion, and the motion was approved by unanimous voice vote.

Public Comments (3 minute limit per person)

There were no members of the public in attendance for comment and there was no correspondence received.

Altschwager asked about mowing the former community garden property. That property is under private ownership with the mowing responsibility going to the current owner.

New Business

1. Consider and take action regarding financial reporting and invoices

   There was a recap of how finances will be handled until the Workhorse software is up to date following the end-of-the-year audit. Bennett will receive an Excel spreadsheet from Nagle and will work with Altschwager to provide more accurate reporting.

   Altschwager presented a concert donation from OfficeSupply.com. $4,125 were donated from the 2027 calendars. Bennett noted the City's purchasing policy and how sales tax is handled. Bennett recommended going through staff for purchases. Bennett was asked to look into how donations are paid/distributed.

   Gilbertson presented the financial breakdown of the summer concerts.

Hermanson motioned to approve the joint financial reports; seconded by Gilbertson. The motion was approved by unanimous vote.

2. Consider and take action to make a recommendation to Plan Commission regarding the historic preservation section of the zoning code rewrite

   Ulrich asked about certificate of appropriateness (COA). The City hasn't done one in years but shouldn't have due to only City Hall being locally historically designated. Hermanson provided background about potential lawsuits that hindered further COAs. Hermanson brought a past COA example from 2021 to debunk previous discussion about the commission being inefficient regarding approving COAs.

   Nagle shared his concern about providing recommendations to Council for landmarking that creates an unnecessary additional step and gives more work for Council. The Council would still be involved in appeals.

   Hermanson shared her opinion to keep the existing ordinance but include minimal changes. Nagle brought up the previous point from Kornmann from the last meeting about final approval from the elected body versus an appointed body. Nagle expressed concern about a Council that had no interest in historic preservation.

   The commission discussed the potential recommendation to Plan Commission. The commission highlighted benefits of the City's Certified Local Government (CLG) status and impact to future historic district designations if the designation was removed. Hermanson gave background on the current designation. Downtown design standards were favorably discussed.

   The commission is good with the changes that move the commission composition and duties to Chapter 2. Nagle asked about the commission's involvement in downtown design review. Significant changes would require review by HLPC as a commission to review and make recommendations to Plan Commission. COAs would be decided by HLPC.

   Gilbertson motioned for the Historic Landmarks and Preservation Commission recommends keeping the landmarking procedure as-is, move the composition and duties to Chapter 2, wording the historic preservation of the zoning code to maintain CLG status, and incorporating a timeline for HLPC input for downtown design review in line with COA timeline. Seconded by Hammer. There was no additional discussion and the motion was carried by unanimous voice vote.

3. Accept the application for the local designation of the Fireman's Park Complex

   Bennett presented the completed and signed application for the local historic designation of the Fireman's Park Complex within Fireman's Park has been received and is brought to the commission to accept it and begin the review process. Bennett reviewed the process of nomination and the timeline for specific tasks to be done, such as notifications, etc.

   The commission discussed timeline for review process and agreed on Oct 21st for preliminary review with the public hearing for December 2nd.

   Gilbertson motions to accept the application; Altschwager seconded. There was no additional discussion, and the motion was carried by unanimous voice vote.

4. Discuss any updates regarding the current project at the Rest Haven

   Bennett did not have any updates to share at the staff level. Mayor Hammer stated he is working on moving the project forward. There are accessibility concerns regarding upgrading municipal buildings that still need to be worked out. Gilbertson recommended talking to independent living facilities about accessibility capabilities for properties. It was noted there's a difference between municipal facilities versus private facilities regarding accessibility. Hammer and Bennett will continue to make progress on the project.

5. Discuss any updates regarding the Fireman's Park Pavilion

Bennett had no update but will work with the incoming Recreation Director to bring the stairs painting to be reviewed by the Recreation Committee. Nagle asked if the painting of the stairs would take place before the new Recreation Director is onboard. Bennett responded that it is unlikely as the stairs have not completed the curing process yet.

6. Consider and take action regarding purchasing of additional historic recognition yard signs and adding historic tax credit information with yard sign letters

   Nagle presented an updated letter to accompany the new historic recognition yard signs and recommended approval of the letter to be sent to those who have received the new signs that have already gone out. Nagle included a letter drafted by Gilbertson that provided education about tax credits for historic designated properties. The information provided in the tax credit information letter came from the State Historic Preservation Office (SHPO).

   Hermanson motioned to approve the yard sign letter and tax credit information letter; seconded by Altschwager. There was no additional discussion, and the motion was carried by unanimous voice vote.

   Nagle presented a list of additional addresses in which new historic recognition signs could be purchased in 2026. To maximize the purchase, 4-5 additional properties would need to be added to the list. Nagle asked if there are any historic properties that need a sign, to let him know, so the list can be completed for the next order. The next order of yard signs would complete the remaining historic neighborhoods. Nagle would like to finalize the list prior to the October meeting. Bennett would make a social media and City website post to ask for additional properties to be included.

7. Discuss updates regarding the storage area for historic preservation documents and items and take possible action of purchasing additional storage solutions

   Bennett had cleaned up and reorganized the storage space which provided additional filing cabinets. Ulrich and Gilbertson have done an initial clean up of HLPC materials and began organizing.

   Gilbertson suggested not purchasing additional storage due to having empty storage boxes and new filing cabinets.

   Gilbertson brought to the commission's attention a bin of postcards that were used for a previous fundraiser. There was discussion about possibly selling them at various locations and using them as thank you cards for donors. The commission will discuss how to use the postcards at its next meeting.

Adjourn

The only new item for next meeting was a request by Hermanson about attending the State's historic preservation convention.

Gilbertson motioned to adjourn the meeting; seconded by Altschwager. There was no discussion and the meeting was adjourned at 6:03pm.

** These minutes will be approved at a future meeting and may be amended. These minutes are respectfully submitted by David Bennett, Communications and Economic Development Coordinator **

Agenda Item Report

Meeting Type: Historic Landmarks Preservation Commission

Meeting Date: October 21, 2026

Item Title: Consider and take action regarding the financial report and any new invoices

Submitted By: David Bennett, Communications & Economic Development Coordinator

Detailed Description of Subject Matter:

Staff have painstakingly gone through every published Treasurer's Report and HLPC minutes back to the creation of the Rest Haven Improvement Fund from April 8, 2021. In this process, staff have determined that there should be $110,082.60 in the account based on the provided transactions.

The current Treasurer's Report states $156,348.46 in the Rest Haven account which includes $2,715 in 2027 Calendar Sales. The new Workhorse software that is connected to the account shows $99,126.99 as of October 15, 2026.

Compared to the $99,126.99 balance shown by Workhorse:

- There is a difference of $10,955.61 from staff findings
- There is a difference of $57,221.47 from the HLPC Treasurer's bookkeeping

The account was created in 2021 with an initial balance of $30,101.86. The transactions document shows the difference between the staff-found balances using available transactions that took place and how the HLPC Treasurer reported each available monthly balance.

It should be emphasized that all numbers provided in each transaction came from an existing HLPC Treasurer Report and HLPC Minutes that approved expenditures.

An audit of HLPC's finances is anticipated for the end of 2026 / early 2027 to figure out the accurate total balance of the fund account.

Other HLPC accounts have shown no activity since the previous meeting. According to the HLPC Treasurer, the balances for these accounts are:

- Susan Stare Auditorium Fund CD: $19,148.88
- Water Tower Fund: $12,245.41
- May Poser/Former Columbus Auditorium Corporation: $32,307.87
- CHLPC Account: $32,219.18
- Columbus Pavilion ADA Accessibility Fund: $4,061.24

List all Supporting Documentation Attached:

- Rest Have Account Transactions

Action Requested of the Historic Landmarks Preservation Commission:

Approve the presented financial report and approve as needed new invoices.

Strategic Plan Objective:

Finance Report October 2026

City of Columbus General Expense Funds

City Planner Budget	Account	Workhorse	Treasurer	Staff
EXPENDITURES				
Planner - Historic Preservation	100-00-51750-392-000	$ 1,146.25		

Historic Preservation Fund Balance	Account	Workhorse	Treasurer	Staff
REVENUES				
Calendar Sales	810-00-46800-000-000	$ 80.00	$ -	
Tourbook Sales	810-00-46801-000-000	$ -		
Misc. Revenue	810-00-48100-000-000	$ -		
Misc. Grant Revenue	810-00-48101-000-000	$ -		
Interest Income	810-00-48110-000-000	$ 664.45		
Donations - Other	810-00-48530-000-000	$ -		
Donations - Pavilion	810-00-48531-000-000	$ -		
Donations - Rest Haven	810-00-48532-000-000	$ 6,286.00		
EXPENDITURES				
HLPC General Fund - 7450	810-00-11215-000-000	$ 32,567.71	$ 32,219.18	
Mary Poser / Frmr. Columbus Auditorium Corp. - 2700	810-00-11516-000-000	$ 35,021.39	$ 32,307.87	
Susan Stare Auditorium - 2755	810-00-11515-000-000	$ 19,553.11	$ 19,148.88	
Pavilion ADA Access - 0968	810-00-11120-000-000	$ 4,015.93	$ 4,061.24	
Project - Pavilion	810-00-51112-821-000	$ -	$ -	
Rest Haven Improvements - 5362	810-00-11125-000-000	$ 98,928.65	$ 156,348.46	$ 110,082.60
Project - Resthaven	810-00-51112-822-000	$ 2,350.00		
Chapel St. Water Tower Fund - 3474	810-00-11123-000-000	$ 10,625.02	$ 12,245.41	
Façade Improvement - 5707 (defunct)	810-00-11126-000-000	$ 132.36	$ -	
Operating Supplies & Expenditures	810-00-51112-300-000	$ 30.00	$ -	
Advertising / Marketing	810-00-51112-322-000	$ 260.95	$ -	
Other Supplies / Misc. Operating Expenses	810-00-51112-390-000	$ 35.02	$ -	

HLPC Treasurer Bookkeeping: Rest Haven Fund - 5362 2021 - 2026

Recorded Balance	Transaction Amount	Transaction Item	Date	Reported Balance	Difference
$ 110,082.60	**October 13, 2026 Balance**		10/13/2026	$ 156,348.46	$ (46,265.86)
	$ 2,715.00	2027 Calendar Sale	10/6/2026		
$ 107,367.60	**September 15, 2026 Balance**		9/15/2026	$ 153,633.46	$ (46,265.86)
	$ 3,030.00	Deposit	9/15/2026		
	$ 2,350.00	2027 Calendar Sale	9/15/2026		
	$ 500.00	Office Supply.com Donation	9/15/2026		
$ 101,487.60	**August 18, 2026 Balance**		8/18/2026	$ 150,603.46	$ (49,115.86)
	$ (700.00)	Ian Gould Summer Concert	8/18/2026		
	$ (800.00)	Mark Croft Summer Concert	8/18/2026		
	$ (120.34)	Frank Liquor Co. LLC Summer Concerts	8/13/2026		
	$ (78.00)	Ulrich, Jan Calendar Postage	8/5/2026		
	$ 1,590.00	2027 Calendar Sale	8/5/2026		
	$ 250.00	Donations	8/5/2026		
	$ 5,000.00	Janet Groh Donation	7/29/2026		
$ 96,345.94	**July 14, 2026 Balance**		7/14/2026	$ 145,341.16	$ (48,995.22)
	$ 293.00	Donations	7/14/2026		
$ 96,052.94	**June 15, 2026 Balance**		6/15/2026	$ 145,664.42	$ (49,611.48)
	$ (30.00)	Gilbertson, Libby Temp. Alcohol License	6/15/2026		
	$ (260.95)	MMP Summer Concert Signs	6/15/2026		
	$ (850.00)	Parlour Trick Enterprise Summer Concert	6/15/2026		
	$ 521.99	Interest	5/31/2026		
$ 96,671.90	**May 17, 2026 Balance**		5/17/2026	$ 145,664.42	$ (48,992.52)
	$ 165.00	2026 Calendar Sale	5/15/2026		
$ 96,506.90	**April 12, 2026 Balance**		4/12/2026	$ 143,849.42	$ (47,342.52)
	$ 3,020.00	Summer Concert Donations	4/8/2026		
	$ 1,750.00	Summer Concert Donations	3/26/2026		
$ 91,736.90	**March 12, 2026 Balance**		3/12/2026	$ 139,079.42	$ (47,342.52)
	$ 750.00	Tourism Grant - 2025 Concerts	3/2/2026		
$ 90,986.90	**February 10, 2026 Balance**		2/10/2026	$ 138,329.42	$ (47,342.52)
	$ 275.00	Ulrich, Jan Book Royalty	2/9/2026		
	$ (785.00)	H.E. & Security Partial Electrical	2/3/2026		
	$ 1,000.00	Gilbertson Summer Concert Donation	2/3/2026		
$ 90,496.90	**January 10, 2026 Balance**		1/10/2026	$ 137,711.92	$ (47,215.02)
	$ 127.50	Bank Correction - Uncashed Check	1/14/2026		
	$ 280.00	2026 Calendar Sponsor	12/26/2025		
	$ 486.90	Interest	11/30/2025		
$ 89,602.50	**November 11, 2025 Balance**		11/11/2026	$ 136,945.02	$ (47,342.52)
	$ 110.00	2026 Calendar Sponsor	11/10/2025		
	$ 500.00	Ed Schellin	11/3/2025		

	$ 130.00	2026 Calendar Sponsor	11/3/2025			
$ 88,862.50	**October 14, 2025 Balance**		10/14/2025	$ 137,647.54	$	(48,785.04)
	$ 1,000.00	Rolf Poser Donation	10/9/2025			
	$ 853.00	2026 Calendar Sponsor	10/9/2025			
	$ 102.00	2026 Calendar Sponsor	10/9/2025			
	$ (79.90)	Ulrich, Jan Postage	9/26/2025			
$ 86,987.40	**September 16, 2026 Balance**		9/16/2025	$ 135,772.44	$	(48,785.04)
	$ 2,940.00	2026 Calendar Sponsor	9/15/2026			
	$ (245.00)	Hubbleton Brewing Summer Concert	9/2/2025			
	$ (96.19)	Ulrich, Jan Postage	9/2/2025			
	$ 2,470.00	2026 Calendar Sponsor	8/26/2025			
$ 81,918.59	**August 18, 2025 Balance**		8/18/2025	$ 130,703.63	$	(48,785.04)
	$ 200.00	Rest Haven Donations	8/18/2025			
	$ 1,054.00	Summer Concert Beer Sales	8/18/2025			
	$ 392.00	Summer Concert Donations	8/18/2025			
	$ 5,025.00	Rest Haven Donations	8/18/2025			
	$ 1,810.00	2026 Calendar Sponsor	8/7/2025			
	$ (180.00)	Hubbleton Brewing Summer Concert	7/25/2025			
	$ 277.15	Summer Concert Donations	7/22/2025			
$ 73,340.44	**July 14, 2025 Balance**		7/14/2025	$ 121,975.48	$	(48,635.04)
	$ 100.00	Rest Haven Donations	7/7/2025			
	$ (331.31)	MMP	7/7/2025			
	$ 1,500.00	Columbus Lions Rest Haven Donation	6/30/2025			
	$ 50.00	Summer Concert Donations	6/30/2025			
	$ (85.00)	American Legion Summer Concert Food	6/26/2025			
	$ (250.00)	Hubbleton Brewing Summer Concert	6/26/2025			
	$ 200.00	Rest Haven Donations	6/20/2025			
	$ 269.00	Summer Concert Donations	6/20/2025			
	$ 300.00	Rest Haven Donations	6/19/2025			
	$ (333.31)	MMP	6/3/2025			
$ 71,921.06	**June 17, 2025 Balance**		6/17/2025	$ 119,891.48	$	(47,970.42)
	$ 1,725.00	Rest Haven Donations	6/17/2025			
	$ 3,400.00	Rest Haven Donations	6/3/2025			
	$ (650.00)	Seth & Kylar Summer Concert	6/3/2025			
	$ (900.00)	Rusty Hearts Summer Concert	6/3/2025			
	$ (800.00)	Mark Croft Summer Concert	6/3/2025			
	$ (333.31)	MMP	6/3/2025			
	$ 393.95	Interest	5/31/2025			
$ 69,085.42	**May 18, 2025 Balance**		5/18/2025	$ 117,055.84	$	(47,970.42)
	$ 1,675.00	Rest Haven Donations	5/16/2025			
	$ 81.02	Ulrich, Jan Book Royalty	5/2/2025			
	$ (219.00)	Altschwager, Beth Postage	5/2/2025			
	$ (63.14)	Ulrich, Jan Calendar Postage	5/2/2025			
	$ 8,507.43	Summer Concerts Sponsors	4/30/2025			

	$ 2,200.00	Rest Haven Donations	4/30/2025			
$ 56,904.11	**March 18, 2025 Balance**		3/18/2025	$ 105,126.01	$	(48,221.90)
	$ 15.00	2025 Calendar Sales	3/18/2025			
$ 56,889.11	**February 19, 2025 Balance**		2/19/2025	$ 105,111.01	$	(48,221.90)
	$ 150.00	2025 Calendar Sales	2/11/2025			
	$ 132.36	Façade Account Closed - Deposit	1/24/2025			
	$ 100.00	Kris Lienke Sanderson Donation	1/24/2025			
	$ 500.00	Ed Schellin	1/24/2025			
	$ 5,000.00	Janet Groh Donation	1/24/2025			
$ 51,006.75	**January 15, 2025 Balance**		1/15/2025	$ 98,968.65	$	(47,961.90)
	$ 40.00	2025 Calendar Sponsor	1/14/2025			
	$ 341.53	Interest	11/30/2024			
$ 50,625.22	**November 11, 2024 Balance**		11/11/2024	$ 98,587.12	$	(47,961.90)
	$ 3,000.00	CAE Grant	11/11/2024			
	$ 1,000.00	Rolf Poser Donation	11/11/2024			
	$ 603.67	Madison Community Foundation	11/11/2024			
	$ 530.00	2025 Calendar Sponsor	11/11/2024			
	$ 40.00	2025 Calendar Sponsor	11/11/2024			
	$ 30.00	2025 Calendar Sponsor	11/11/2024			
	$ (1,368.32)	Ulrich, Jan Calendar Printing	11/6/2024			
	$ 1,000.00	Tourism Grant - 2024 Concerts	11/4/2024			
	$ (1,146.00)	Environmental Management Consulting	10/30/2024			
$ 46,935.87	**October 14, 2024 Balance**		10/14/2024	$ 95,897.77	$	(48,961.90)
	$ 600.00	2025 Calendar Sponsor	10/7/2024			
	$ 146.00	American Legion Donation	10/7/2024			
$ 46,189.87	**September 17, 2024 Balance**		9/17/2024	$ 95,151.77	$	(48,961.90)
	$ 5,125.00	2025 Calendar Sponsor	9/9/2024			
	$ 2,550.00	2025 Calendar Sponsor	9/6/2024			
	$ 5.00	Summer Concert Donations	9/6/2024			
	$ (60.00)	Summer Concert Food to Vendors	8/29/2024			
	$ (586.15)	Minute Man Press - Print materials	8/29/2024			
	$ (1,748.30)	Roberts Mfg. - Poles for Historic District	8/29/2024			
	$ (83.00)	Summer Concert Food to Vendors	7/25/2024			
$ 40,987.32	**August 18, 2024 Balance**		8/18/2024	$ 85,682.20	$	(44,694.88)
	$ 368.00	Summer Concert Donations	8/15/2024			
	$ 1,890.00	2025 Calendar Sponsor	8/14/2024			
	$ (67.48)	Minute Man Press - Print materials	7/24/2026			
$ 38,729.32	**July 24, 2024 Balance**		7/24/2024	$ 85,682.20	$	(46,952.88)
	$ (222.14)	Ulrich, Jan Calendar Postage	6/26/2024			
	$ (800.00)	Vintage Vegas Summer Concert	6/26/2024			
	$ (750.00)	Mark Croft Summer Concert	6/26/2024			
$ 40,501.46	**June 26, 2024 Balance**		6/26/2024	$ 87,875.20	$	(47,373.74)
	$ (2,385.00)	Rest Haven Hazard Condition Report	5/22/2024			
		Interest - June 2024				

$ 42,886.46	**May 22, 2024 Balance**		5/22/2024	$ 87,370.46	$ (44,484.00)
$ 42,886.46	**April 24, 2024 Balance**		4/24/2024	$ 85,920.46	$ (43,034.00)
	$ 4,200.00	Summer Concert Donations	4/24/2024		
$ 38,686.46	**March 21, 2024 Balance**		3/21/2024	$ 81,891.42	$ (43,204.96)
$ 38,686.46	**February 22, 2024 Balance**		2/22/2024	$ 74,891.42	$ (36,204.96)
$ 38,686.46	**January 24, 2024 Balance**		1/24/2024	$ 74,667.42	$ (35,980.96)
$ 38,686.46	**August 30, 2023 Balance**		8/30/2023	$ 62,743.37	$ (24,056.91)
$ 38,686.46	**July 26, 2023 Balance**		8/30/2023	$ 57,196.96	$ (18,510.50)
	$ 35.00	2024 Calendar Sponsors	7/26/2023		
	$ 46.00	Ulrich, Jan Book Sales	7/26/2023		
	$ 164.00	Summer Concert Donations	7/25/2023		
$ 38,651.46	**June 28, 2023 Balance**		6/28/2023	$ 46,951.66	$ (8,300.20)
	$ (1,320.49)	Design Coalition - Rest Haven Bid			
	$ (817.42)	Design Coalition - Rest Haven Bid	6/22/2023		
	$ (575.88)	Bid Notice Posting	6/22/2023		
$ 41,365.25	**May 24, 2023 Balance**		5/24/2023	$ 59,222.84	$ (17,857.59)
	$ (2,200.00)	Design Coalition - Rest Haven Bid, Plans	4/26/2023		
	$ (1,836.50)	Design Coalition - Rest Haven Bid , Plans	4/26/2023		
$ 45,401.75	**April 26, 2023 Balance**		4/26/2023	$ 63,244.34	$ (17,842.59)
$ 45,401.75	**March 22, 2023 Balance**		3/22/2023	$ 64,989.34	$ (19,587.59)
	$ (1,745.00)	Design Coalition - Work Documented	3/20/2023		
$ 47,146.75	**February 15, 2023 Balance**		2/15/2023	$ 68,131.59	$ (20,984.84)
	$ 60.00	2023 Calendar Sales	2/15/2023		
	$ 60.00	2023 Calendar Sales	1/20/2023		
	$ (3,135.30)	Design Coalition Inc.	1/20/2023		
	$ (3,222.25)	Design Coalition - Work Documented	1/19/2023		
$ 53,384.30	**January 19, 2023 Balance**		1/19/2023	$ 71,146.89	$ (17,762.59)
	$ 30.00	2023 Calendar Sales	1/18/2023		
	$ 60.00	2023 Calendar Sales	1/13/2023		
	$ 500.00	Rolf Poser Donation	1/13/2023		
	$ 295.00	2023 Calendar Sales	12/30/2023		
	$ 10,000.00	Bob & Janet Groh Donation	12/13/2023		
	$ (1,589.90)	Minute Man Press - Calendars	12/7/2022		
$ 44,089.20	**December 7, 2022 Balance**		12/7/2022	$ 61,851.79	$ (17,762.59)
	$ 40.00	2023 Calendar Sponsor	12/5/2022		
	$ 95.94	Ulrich, Jan Book Royalty	12/5/2022		
	$ 30.00	2023 Calendar Sales	12/5/2022		
	$ 144.51	Interest	11/30/2022		
	$ (2,200.00)	Design Coalition, Inc	11/11/2022		

	$ (3,135.30)	Design Coalition - Work Documented	11/1/2022			
$ 49,114.05	**November 7, 2022 Balance**		11/7/2022	$ 63,741.34	$ (14,627.29)	
	$ 50.00	2023 Calendar Sponsor	11/7/2022			
$ 49,064.05	**October 12, 2022 Balance**		10/12/2022	$ 63,691.34	$ (14,627.29)	
	$ 125.00	2023 Calendar Sponsor	10/5/2022			
	$ 190.00	Dub's Brew LLC Concert Donations	10/5/2022			
	$ 30.00	2023 Calendar Sales	9/22/2022			
	$ (2,200.00)	Design Coalition Inc. Rest Haven Plans	9/16/2022			
$ 50,919.05	**September 14, 2022 Balance**		9/14/2022	$ 64,391.34	$ (13,472.29)	
	$ 1,620.00	2023 Calendar Sponsor	9/13/2022			
	$ 2,945.00	2023 Calendar Sponsor	10/5/2022			
	$ 118.00	Summer Concert Donations	9/22/2022			
	$ (2,200.00)	Design Coalition - Rest Haven Design	8/20/2022			
	$ 595.00	2023 Calendar Sales	8/19/2022			
$ 47,841.05	**August 10, 2022 Balance**		8/10/2022	$ 57,435.34	$ (9,594.29)	
	$ 1,410.00	2023 Calendar Sponsor	8/10/2022			
	$ 268.00	Summer Concert Donations	7/29/2022			
$ 46,163.05	**July 13, 2022 Balance**		7/13/2022	$ 57,434.84	$ (11,271.79)	
	$ 130.12	Summer Concert Donations	6/27/2022			
	$ 10.00	Old Calendars	6/15/2022			
	$ 89.91	Ulrich, Jan Book Royalty	6/15/2022			
$ 45,933.02	**June 8, 2022 Balance**		6/8/2022	$ 57,018.93	$ (11,085.91)	
	$ 65.00	Birthday Donation for Ruth Hermanson	6/8/2022			
	$ 51.63	Interest	6/7/2022			
$ 45,816.39	**May 12, 2022 Balance**		5/12/2022	$ 56,902.30	$ (11,085.91)	
$ 45,816.39	**April 14, 2022 Balance**		4/14/2022	$ 56,902.30	$ (11,085.91)	
$ 45,816.39	**March 10, 2022 Balance**		3/10/2022	$ 56,902.30	$ (11,085.91)	
	$ 5,000.00	Ed & Judy Bergauer Donation	3/10/2022			
$ 40,816.39	**February 10, 2022 Balance**		2/10/2022	$ 51,882.30	$ (11,065.91)	
$ 40,816.39	**January 20, 2022 Balance**		1/20/2022	$ 51,882.30	$ (11,065.91)	
	$ 30.00	Calendar Sales	12/31/2021			
	$ 30.00	Calendar Sales	12/31/2021			
	$ 100.00	Lys Buck	12/31/2021			
	$ 500.00	Rolf Poser	12/15/2021			
	$ 10,000.00	Bob & Janet Groh	12/15/2022			
	$ 195.00	Calendar Sales	12/9/2021			
$ 29,961.39	**December 8, 2021 Balance**		12/8/2021	$ 41,027.30	$ (11,065.91)	
	$ 270.00	Calendar Sales	12/8/2021			
	$ 26.87	Interest	11/30/2021			
	$ (1,394.25)	Ulrich, Jan - Calendar Printing	11/5/2021			
	$ (25.89)	Ulrich, Jan - Calendar Mailing	11/5/2021			

$	31,084.66	**November 3, 2021 Balance**		11/3/2021	$	42,150.37	$ (11,065.71)
		$ (1,394.25)	Minute Man Press	11/3/2021			
		$ (25.89)	Postage & Envelopes	11/3/2021			
$	32,504.80	**October 13, 2021 Balance**		10/13/2021	$	42,120.57	$ (9,615.77)
		$ 1,445.00	Calendar Sponsors	10/8/2021			
		$ 200.00	Nelson Euler Memorial	10/8/2021			
		$ 985.00	Calendar Sponsors	9/8/2021			
		$ (100.00)	Donation for CAHS Halloween Program	9/9/2021			
		$ (61.33)	Ulrich, Jan - Postage	9/8/2021			
$	30,036.13	**August 11, 2021 Balance**		8/11/2021	$	30,547.42	$ (511.29)
		$ (65.52)	Ulrich, Jan - Calendar Solicitations	8/11/2021			
$	30,101.65	**July 8, 2021 Balance**		7/8/2021	$	30,107.42	$ (5.77)
$	30,101.65	**May 13, 2021 Balance**		5/13/2021	$	30,101.65	$ -
$	**30,101.65**	**April 8, 2021 Rest Haven Account Created**		**4/8/2021**	**$**	**30,101.65**	**$ -**

Agenda Item Report

Meeting Type: Historic Landmarks Preservation Commission

Meeting Date: October 21, 2026

Item Title: Preliminary review of the application for the nomination of the Fireman's Park Complex, located at 1049 Park Ave. for local historic designation and to take action to schedule a public hearing and final review of the application if needed

Submitted By: David Bennett, Communications & Economic Development Coordinator

Detailed Description of Subject Matter:

At it's previous meeting, the HLPC accepted the application for nomination of the Fireman's Park Complex, a portion of Fireman's Park, located at 1049 Park Ave., that includes the Pavilion, Rest Haven, and Pavilion Wall as the only contributing structures.

The Preliminary Review is to check over the application, which was forwarded to commissioners in advance of the review and to solicit any comments of any matters affecting the subject property by staff, departments, and other commissions as listed in Sec. 114-177 in the Code for landmarking historic sites and structures.

Staff is aware that there are ongoing projects regarding the Pavilion and Rest Haven and have noted concern about additional project delays or adding Certificates of Appropriateness (COA) to nearly completed projects. Some notable projects affecting the possible contributing structures include:

- Pavilion stairs have been rebuilt and is in process of curing before painting
- Pavilion HVAC upgrades
- Rest Haven to receive new doors and accessible door openers

List all Supporting Documentation Attached:

Action Requested of the Historic Landmarks Preservation Commission:

Determine if the application should be forwarded to the Public Hearing and for possible approval; if so, schedule Public Hearing date and time and approval meeting date and time.

Strategic Plan Objective:

Agenda Item Report

Meeting Type: Historic Landmarks Preservation Commission

Meeting Date: October 21, 2026

Item Title:	Finalize potential recipient list and take action to purchase historic recognition yard signs
Submitted By:	David Bennett, Communications & Economic Development Coordinator

Detailed Description of Subject Matter:

The Commission would like to finalize the list of 38 properties to receive the second batch of historic recognition yard signs in 2026.

Currently, there is only $1,146.25 remaining in the Planner – Historic Preservation line item and the purchase of additional signage would require supplementing or drawing entirely from the commission's general fund, CHLPC Account 7450, which according the HLPC Treasurer's Report, has a balance of $32,219.18.

The commission can decide to reduce the amount of signs to stay within the Planner line item budget.

List all Supporting Documentation Attached:

- Quote from Suttle Straus for 38 historic recognition yard signs
- List of proposed historic homes to receive signs
- Letter to accompany yard signs
- Historic Tax Credit information to accompany select yard signs within historic districts

Action Requested of the Historic Landmarks Preservation Commission:

Finalize list of recipients for historic recognition yard signs and take action to purchase signs.

Strategic Plan Objective:

SUTTLESTRAUS

To:

Miscellaneous Commercial Sales
1000 Uniek Dr
Waunakee, WI, 53597-8501

September 28, 2026

Subject: Letter of Quote

Title: Columbus Landmarks and Preservation Commission Yard Signs - Qty 38

Quote ID: 62433

Dear Customer,

We are pleased to provide you with the attached quote for your review and approval .

This letter of quote excludes freight to customer location.

Prices quoted are firm for 30 days from the date of this letter.

Summary of Products	Quantity	Price/Piece	Price
Columbus Landmarks and Preservation Commission Yard Signs - Qty 38	38	$35.1842	$1,337
TOTAL:			**$1,337**

Columbus Landmarks and Preservation Commission Yard Signs - Qty 38

Flat Size:	12.0000 X 16.0000
Finished Size:	12.0000 X 16.0000.
Materials:	3 mm Max Metal - White DP.
Inks:	4 color process on the face.
Print:	Wide Format: Print Direct to Substrate.
Finishing:	Wide Format Laminate (Single Sided) and Cut to Shape / Size.

Thank you

Rob Hanks
Suttle-Straus

This quotation is accepted this ___ day of _____, _____, in accordance with the terms and conditions posted on the Suttle-Straus website: www.suttle-straus.com/terms.

Accepted By:_____

Prairie Street Historic District (5) – complete

231 S Lewis St.	1938	William & Emma Strehmel	Prairie Street Historic District
236 S Charles St.	1929	Lillian Whitney	Prairie Street Historic District
236 S Lewis St.	1954	Oscar Derr	Prairie Street Historic District
346 S Lewis St.	1936	Jesse & Helen Hoton	Prairie Street Historic District
347 S Charles St.	1955	Mary Fergus	Prairie Street Historic District

Dix-Warner Historic District (25) - complete

255 Brevity Ln.	1965	Willard & Joyce Lund	Dix-Warner Historic District
411 Dix St.	1970	John & Joan Duffy	Dix-Warner Historic District
525 Dix St.	1965	Gordon & Rita Zander	Dix-Warner Historic District
545 Dix St.	1965	Walter Stadler	Dix-Warner Historic District
601 Dix St.	1963	Walter Handler	Dix-Warner Historic District
625 Dix St.	1965	John Feuling	Dix-Warner Historic District
655 Maple Ave.	1966	Emil Schneider	Dix-Warner Historic District
710 Fuller St.	1958	Otto & Minnie Yohn	Dix-Warner Historic District
711 Dix St.	1965	Fritz & Betty Inabnet	Dix-Warner Historic District
717 Dix St.	1966	David & Beverly Meister	Dix-Warner Historic District
732 Fuller St.	1963	John & Margaret Platz	Dix-Warner Historic District
826 Hibbard St.	1955	Martin Hogman, Jr.	Dix-Warner Historic District
838 S Charles St.	1953	Marshall & Freda Wright	Dix-Warner Historic District
856 S Charles St.	1951	Carroll & Phyllis Callahan	Dix-Warner Historic District
910 S Charles St.	1941	Dr. Raymond & Maryan Howe	Dix-Warner Historic District
932 Dix St.	1958	William & Edna Dargan	Dix-Warner Historic District
972 Warner St.	1956	William & Rita Gavinski	Dix-Warner Historic District
977 Warner St.	1957	John & Kay Caldwell	Dix-Warner Historic District
986 Warner St.	1957	Roger & Joan Thomas	Dix-Warner Historic District
987 Warner St.	1959	John & Margaret Platz	Dix-Warner Historic District
992 Dix St.	1958	Lauris & Nellie Anthon	Dix-Warner Historic District
994 Dix St.	1961	Milton & Margaret Patchett	Dix-Warner Historic District
997 Warner St.	1958	Donald & Vivian Smith	Dix-Warner Historic District
998 Dix St.	1957/1966?	Charles & Marian Metzger	Dix-Warner Historic District
998 Warner St.	1956	Daisy & Hugh M. Caldwell, Jr.	Dix-Warner Historic District

Replace Old Signs (7)

138 River Rd.	c. 1887	John Schaefer
304 N Ludington St.	1886	German Methodist Church Parsonage

CITY OF COLUMBUS

Historic Landmarks Preservation Commission
105 N. Dickason Blvd
Columbus, WI 53925

[Address]
Columbus, WI 53925

Dear Historic Homeowner:

Thank you for being a steward to one of Columbus's historic homes! Columbus has a long history of preservation and honoring architecture that goes along with the homes and businesses in our community. We have over 200 century-old buildings in our little town, along with a rich legacy of manufacturing and farming.

The city of Columbus has several historic districts in the community:
Columbus Downtown Historic District: This 10-acre area features 79, mostly cream-brick, buildings constructed between 1852 and 1938, serving as the city's commercial hub. It includes the Farmers and Merchants Union Bank, designed by Louis Sullivan, and was a filming location for the 2009 movie Public Enemies.

Prairie Street Historic District: A residential district comprising 39 houses, two carriage houses, and a church, showcasing diverse architectural styles, including Victorian Gothic and American Craftsman. It is noted for its large, subdivided lots and houses dating from 1860 to 1936.

Dix Street-Warner Street Historic District: A residential area on the west side featuring 26 houses, highlighting residential development patterns.

South Dickason Boulevard Residential Historic District: Recognized for its well-preserved, cohesive neighborhood, illustrating early 1800s development patterns.

The Columbus Historic Landmarks and Preservation Commission (CHLPC) has purchased additional markers homes listed on the National Register of Historic Places (NRHP) in two of our historic districts: The South Dickason Boulevard Historic District and the Prairie Street Historic District. You may have seen these updated markers in front of other historic homes that are listed on Columbus' Historic Walking Tour. Having purchased these additional markers, CHLPC has been able to complete recognizing all homes on the NRHP in the South Dickason Boulevard Residential District and have only 5 more homes to recognize in the Prairie Street District to complete another recognized district. This will be an ongoing project for CHLPC, with the goal of recognizing all homes in Columbus that are listed on the NRHP, in all four of our historic districts. Your home, originally owned by [Historic Owner] and built [Year] is in the [District].

CITY OF COLUMBUS

Historic Landmarks Preservation Commission
105 N. Dickason Blvd
Columbus, WI 53925

These markers are available to you at no cost. They come with one small fence post that will be attached to the marker and can easily be placed into the ground. The intent is to leave the markers in the ground year-round, as the product that was chosen for the marker is weather-resistant with a reportedly long life. In the past, homeowners placed them in a section of their yard that did not require them to be moved when lawn care or maintenance needed to be completed, as well as in a highly visible spot that allowed people to easily see them from the sidewalk.



Around the end of September and early October volunteers will place your marker near the front entrance of your home, such as on the porch, so that you can display it in an outdoor spot of your choosing. We encourage you to call the Diggers Hotline prior to putting the sign into the ground: 811 or 800-242-8511. We are hopeful that you will find the marker attractive and will be eager to display it to identify your historic home.

As a historic homeowner, you have access to an incentive to help you maintain and preserve
your historic property – Historic Property Tax Credits. If you are interested in learning more information about the National Register of Historic Places or Wisconsin Historic Property tax credits, in depth information can be found with the web address below, in addition to a brief explanation included in this letter:

https://www.wisconsinhistory.org/preserve/state-historic-preservation-office/historic-rehabilitation-tax-credits/homeowner-historic-tax-credit/

Thank you for supporting Columbus's historic preservation mission!

Sincerely,
Libby Lienke-Gilbertson, CHLPC Commission Vice Chair
920.946.4475 dulib913@gmail.com
Brian Nagle, CHLPC Commissioner Chair
503.869.1051 brianjnagle@gmail.com

TAX CREDIT FREQUENTLY ASKED QUESTIONS

What is a tax credit?

The historic homeowners' tax credit is a dollar-for-dollar reduction in what you owe in Wisconsin income taxes. The amount of the credit is 25 percent of your costs of carrying out eligible work. If your credit is larger than the amount that you owe in state income taxes, you can carry the unused credit balance into future tax years (up to 15 years into the future) until the credit is used.

How does the program work?

Homeowners apply by submitting a tax credit application. Once approved, the work is carried out, tax credits are applied, and then your project is closed. Please review our detailed steps.

NOTE: You have two years to carry out eligible work that exceeds $10,000. If at the beginning of the project you think you will have trouble meeting that requirement, you can apply for a five year project period when you submit your application using the "Request for Five-Year Project Phasing" form with your application. The statutes require that you send this form when you first apply. Otherwise, your project cannot go beyond the standard two-year period.

What kinds of work are eligible for tax credits?

Wisconsin statutes define five categories of work eligible for the tax credit:

- The exterior of a historic property
- The interior of a window sash (if work is done to the exterior of the window sash)
- Structural elements of a historic property
- Heating and ventilating systems
- Electrical or plumbing systems, but not electrical or plumbing fixtures

What if I'm not certain about whether some of the work is eligible for the credit?

The Wisconsin Historical Society has very limited authority to determine whether work is, or is not, eligible. The ultimate authority is with the Wisconsin Department of Revenue. You should treat this like any other item on your income taxes — claim what you feel are legitimate, eligible expenses and be prepared to support your claims.

What is a project?

A project includes all of the work that you list in the application. For example, your application might include roof work, painting, and a new furnace. These items would comprise a "project."

Will the tax credit reduce my property taxes?

No. This is an income tax credit. It does not affect property taxes.

Can I apply for a tax credit if the work is also covered by an insurance claim?

Rehabilitation costs paid for with insurance proceeds or reimbursements are generally not considered to be paid for by the taxpayer. According to the Wisconsin Department of Revenue, *only rehabilitation costs paid for by the taxpayer are eligible for the credit*. For example, if you collect money from your insurance company to replace a hail-damaged roof, you cannot use the insurance money to install a new roof and also claim the tax credit for your roof expenses. For questions, applicants should consult a qualified tax preparer.

Taken from:

https://www.wisconsinhistory.org/preserve/state-historic-preservation-office/historic-rehabilitation-tax-credits/homeowner-historic-tax-credit/#tc-general

Agenda Item Report

Meeting Type: Historic Landmarks Preservation Commission

Meeting Date: October 21, 2026

Item Title: Update on the 2027 City Budget

Submitted By: David Bennett, Communications & Economic Development Coordinator

Detailed Description of Subject Matter:

At its August 2026 meeting, the Historic Landmarks Preservation Commission (HLPC) request the following amounts to be included in the Planner: Historic Preservation budget line from the City's tax levy (General Fund):

- $2,500 – historic recognition signage
- $5,000 – additional bronze placards for historic recognition
- $1,500 – operational supplies

Additionally, HLPC requested continuing the $1,500 contribution to the Chapel St. Water Tower Fund 3474.

The request was included within the budgets handled by the Community and Economic Development Department and forwarded to the City Administrator and Finance Director as they considered the request, along with other requests made by various departments.

At the September 15, 2026, Committee of the Whole (COTW) meeting, the COTW received a draft budget that did not include any of the requests made by the HLPC. The rationale is that HLPC has its own general fund (CHLPC Account 7450) it may draw from while the City practices expenditure restraint to qualify for State's Expenditure Restraint Incentive Program to provide unrestricted State aid and dealing with rising costs.

It should be noted that other department budgets regularly do not receive request or may receive reduced requests each year and that the budget presented to COTW is a draft.

The budget is currently being reviewed and revised and will be presented to a future Council meeting for any additional feedback prior to being approved.

List all Supporting Documentation Attached:

Action Requested of the Historic Landmarks Preservation Commission:

None.

Strategic Plan Objective: