



Committee of the Whole Meeting Agenda

Tuesday, May 20, 2025 at 6:30 PM

Columbus City Hall – 105 N. Dickason Boulevard

Roll Call

Notice of Open Meeting

Approval of Agenda

Public Comment

New Business

- 1.** Consideration of a request from Doylestown Fire Department for exemption from Sec. 66-216(b) of the municipal code to hold a gun raffle fundraiser at Fireman's Park pavilion in April (Spring) 2026.
- 2.** Discussion of Ordinance 800-25: An Ordinance to Repeal and Recreate Section 2-558(b) Concerning Legal Custodians of Records.

Adjourn

*A quorum of city committees and/or commissions may be present at this meeting. No action will be taken or considered by those committees and/or commissions.



Agenda Item Report

Meeting Type: Committee of the Whole/Common Council Meetings

Meeting Date: May 20, 2025

Item Title: Consideration of a request from Doylestown Fire Department for exemption from Sec. 66-216(b) of the municipal code to hold a gun raffle fundraiser at Fireman's Park pavilion in April (Spring) 2026.

Submitted By: Susan L. Caine, Clerk

Detailed Description of Subject Matter: The Doylestown Fire Department is again requesting to use the Pavilion for a gun raffle fundraiser in April (Spring) of 2026. This would require us to exempt them from Sec. 66-216(b) of our municipal code for this event. The actual dates of the event will be shared when they have been decided upon.

Sec. 66-216 reads as follows:

Sec. 66-216. - Firearms.

- (a) No person, except an authorized peace officer, shall discharge any firearm within the city. Provided, however, this prohibition shall not be enforced if the actor's conduct is justified or, had it been subject to a criminal penalty, would have been subject to a defense described in Wis. Stats. § 939.45. Further, upon prior written approval of the chief of police, persons or a group may discharge a firearm for the purpose of engaging in creational target shooting at an approved club or range or for historical re-enactment events.
- (b) No person shall carry a concealed or unconcealed firearm into any building owned, occupied or controlled by the city where the city has notified the person in writing not to enter or remain in any part of the building while carrying a firearm, which notice complies with Wis. Stats. § 943.13(2). A "firearm" means a weapon that acts by force of gunpowder.

(Ord. No. 669-11, § 1, 1-17-12) **Editor's note—** Ord. No. 669-11, § 1, adopted Jan. 17, 2012, repealed former § 66-216, and enacted a new § 66-216 as set out herein. Former § 66-216 pertained to the same subject matter and derived from Code 1978, § 9.02.

List all Supporting Documentation Attached: None.

Action Requested of Council: Consideration and approval of request from Doylestown Fire Department for exemption from Sec. 66-216(b) of the municipal code to hold a gun raffle fundraiser at Fireman's Park pavilion in April (Spring) 2026.



Agenda Item Report

Meeting Type: Committee of the Whole/Common Council Meeting

Meeting Date: May 20, 2025

Item Title: Consideration of Ordinance 800-25: An Ordinance to Repeal and Recreate Section 2-558(b) Concerning Legal Custodians of Records

Submitted By: Susan L. Caine, Clerk

Detailed Description of Subject Matter:

In order to streamline our responses to Open Records requests and update our current code which lists the "Comptroller or the Comptroller's designee" as the City of Columbus' legal custodian for the City Council and for any Committees, Commissions, Boards or other authorities created by ordinance or resolution of the City Council, staff would like to repeal and recreate Section 2-558(b) in our municipal code and name the City Clerk or their designee as the legal custodian for the City Council and for any Committees, Commissions, Boards or other authorities created by ordinance or resolution of the City Council.

Also, the Police Chief or their designee should act as legal custodian for all the records of the City of Columbus Police Department, except for personnel records which should be kept by the City Human Resources Administrator with the other city employee documents.

List all Supporting Documentation Attached:

Sec. 2-558(b) Redlined version

ORD. 800-25 Draft Copy

Action Requested of Council: Approval of ORD. 800-25: An Ordinance to Repeal and Recreate Section 2-558(b) Concerning Legal Custodians of Records.

Sec. 2-558. Legal custodians.

- (a) Each elected official is the legal custodian of personal records and the records of the office, but the official may designate a staff employee to act as the legal custodian.
- (b) ~~Unless otherwise prohibited by law, the comptroller or the comptroller's designee shall act as legal custodian for the city council and for any committees, commissions, boards or other authorities created by ordinance or resolution of the city council.~~

Unless otherwise prohibited by law, the City Clerk or its designee shall act as the legal custodian for the City Council and for any committee, commission, board or other authority created by ordinance or resolution of the City Council. The Police Chief or its designee shall act as legal custodian for all records of the City of Columbus Police Department, except the City Human Resources Administrator, or its designee, shall be the custodian of records for personnel records of Police Department employees.

- (c) For every authority not specified in subsection (a) or (b), the authority's chief administrative officer is the legal custodian for the authority, but the officer may designate a staff employee to act as the legal custodian.
- (d) Each legal custodian shall name a person to act as legal custodian in the custodian's absence or the absence of the custodian's designee.
- (e) The legal custodian shall have full legal power to render decisions and to carry out the duties of an authority under Wis. Stats. § 19.21 et seq. and this article. The designation of a legal custodian does not affect the powers and duties of an authority under this article.

(Code 1978, § 3.07(3))

CITY OF COLUMBUS

ORDINANCE NO. 800-25

**AN ORDINANCE TO REPEAL AND RECREATE SECTION 2-558(b) CONCERNING
LEGAL CUSTODIANS OF RECORDS**

The Common Council of the City of Columbus, Columbia County, Wisconsin does hereby ordain as follows:

1. Sec. 2-558(b) is repealed in its entirety and recreated to now read as follows:
 - (b) Unless otherwise prohibited by law, the City Clerk or its designee shall act as the legal custodian for the City Council and for any committee, commission, board or other authority created by ordinance or resolution of the City Council. The Police Chief or its designee shall act as legal custodian for all records of the City of Columbus Police Department, except the City Human Resources Administrator, or its designee, shall be the custodian of records for personnel records of Police Department employees.
2. **Severability.** If any portion of this Ordinance or its application on any person or circumstances is held invalid, the validity of this Ordinance as a whole or any other provision herein or its application shall not be affected.
3. **Effective Date.** This Ordinance shall take effect immediately upon its passage and posting as required by law.

Adopted this ____ day of _____, 2025.

CITY OF COLUMBUS

By: _____
Joseph Hammer, Mayor

By: _____
Susan L. Caine, Clerk